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CJA



State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

EDDIE EDWARDS
ASSISTANT COMMISSIONER

STEVEN R. LAVOIE
ASSISTANT COMMISSIONER

ROBERT L. QUINN
COMMISSIONER

November 20, 2025

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JAN 07 2026

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Safety, Division of Administration, to enter into a grant agreement with the Coos Country Sheriff Office (VC#177270-B008) for a total amount of \$102,980.00 to reduce the instance of crimes and illicit activity near the Canadian border. Effective upon Governor and Council approval through June 30, 2027. **100% General Funds**

Funding is available in account, Northern Border Alliance Prog, as follows:

02-23-23-234010-63690000-073-500580 Grants Non-Federal

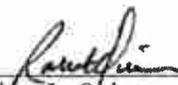
SFY26
\$102,980.00

EXPLANATION

RSA 21-P:69 establishes a Northern Border Alliance (NBA) program focused on reducing the instance of crimes and illicit activity occurring within 25 air miles from the Canadian border to other state, county, and local law enforcement agencies. These grant agreements are for the purpose of supporting activities that focus on reducing the instance of crimes and illicit activity occurring within the Northern Border Alliance patrol area. Allowable costs under this grant include reimbursing grantees for law enforcement overtime (or straight time for part-time law enforcement above normally scheduled hours), employer share of benefits, and mileage which are a direct result of participating in grant-related activities. Allowable grant related activities include completion of in-person training and law enforcement activity occurring within the northern border alliance patrol area.

Grant applications were accepted from July 1, 2025 to July 31, 2025. A total of five applications were received and reviewed for eligibility. All applicants were awarded funding.

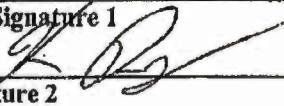
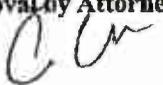
Respectfully submitted,


Robert L. Quinn
Commissioner of Safety

GRANT AGREEMENT

The State of New Hampshire and the Grantee hereby
Mutually agree as follows:
GENERAL PROVISIONS

1. Identification and Definitions.

1.1. State Agency Name: NH Department of Safety Division of State Police		1.2. State Agency Address 33 Hazen Drive Concord, NH 03305	
1.3. Grantee Name Coos County Sheriff's Office		1.4. Grantee Address 55 School Street, Suite 101, Lancaster, NH 03584	
1.5. Grantee Phone # 603-788-5598	1.6. Account Number 10-63690000-500580	1.7. Completion Date 6/30/2027	1.8. Grant Limitation \$102,980.00
1.9. Grant Officer for State Agency Kelly A. Chapman		1.10. State Agency Telephone Number (603) 271-7663	
If Grantee is a municipality or village district: "By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b."			
1.11. Grantee Signature 1 		1.12. Name & Title of Grantee Signor 1 High Sheriff Keith Roberts	
Grantee Signature 2		Name & Title of Grantee Signor 2	
Grantee Signature 3		Name & Title of Grantee Signor 3	
1.13. State Agency Signature(s) 		1.14. Name & Title of State Agency Signor(s) Amy Newbury, Director of Administration	
1.15. Approval by Attorney General (Form, Substance and Execution) (if G & C approval required) By: 		Assistant Attorney General, On: 12/1/2026	
1.16. Approval by Governor and Council (if applicable) By:		On: / /	

2. ~~SCOPE OF WORK~~: In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), the Grantee identified in block 1.3 (hereinafter referred to as "the Grantee"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT B (the scope of work being hereinafter referred to as "the Project").

3. **AREA COVERED.** Except as otherwise specifically provided for herein, the Grantee shall perform the Project in, and with respect to, the State of New Hampshire.
4. **EFFECTIVE DATE: COMPLETION OF PROJECT.**
- 4.1. This Agreement, and all obligations of the parties hereunder, shall become effective on the date in block 1.5 or on the date of approval of this Agreement by the Governor and Council of the State of New Hampshire whichever is later (hereinafter referred to as "the effective date").
- 4.2. Except as otherwise specifically provided herein, the Project, including all reports required by this Agreement, shall be completed in its entirety prior to the date in block 1.6 (hereinafter referred to as "the Completion Date").
5. **GRANT AMOUNT: LIMITATION ON AMOUNT: VOUCHERS: PAYMENT.**
- 5.1. The Grant Amount is identified and more particularly described in EXHIBIT C, attached hereto.
- 5.2. The manner of, and schedule of payment shall be as set forth in EXHIBIT C.
- 5.3. In accordance with the provisions set forth in EXHIBIT C, and in consideration of the satisfactory performance of the Project, as determined by the State, and as limited by subparagraph 5.5 of these general provisions, the State shall pay the Grantee the Grant Amount. The State shall withhold from the amount otherwise payable to the Grantee under this subparagraph 5.3 those sums required, or permitted, to be withheld pursuant to N.H. RSA 80:7 through 7-c.
- 5.4. The payment by the State of the Grant amount shall be the only, and the complete payment to the Grantee for all expenses, of whatever nature, incurred by the Grantee in the performance hereof, and shall be the only, and the complete, compensation to the Grantee for the Project. The State shall have no liabilities to the Grantee other than the Grant Amount.
- 5.5. Notwithstanding anything in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made, hereunder exceed the Grant limitation set forth in block 1.8 of these general provisions.
6. **COMPLIANCE BY GRANTEE WITH LAWS AND REGULATIONS.** In connection with the performance of the Project, the Grantee shall comply with all statutes, laws regulations, and orders of federal, state, county, or municipal authorities which shall impose any obligations or duty upon the Grantee, including the acquisition of any and all necessary permits.
7. **RECORDS and ACCOUNTS.**
- 7.1. Between the Effective Date and the date seven (7) years after the Completion Date the Grantee shall keep detailed accounts of all expenses incurred in connection with the Project, including, but not limited to, costs of administration, transportation, insurance, telephone calls, and clerical materials and services. Such accounts shall be supported by receipts, invoices, bills and other similar documents.
- 7.2. Between the Effective Date and the date seven (7) years after the Completion Date, at any time during the Grantee's normal business hours, and as often as the State shall demand, the Grantee shall make available to the State all records pertaining to matters covered by this Agreement. The Grantee shall permit the State to audit, examine, and reproduce such records, and to make audits of all contracts, invoices, materials, payrolls, records of personnel, data (as that term is hereinafter defined), and other information relating to all matters covered by this Agreement. As used in this paragraph, "Grantee" includes all persons, natural or fictional, affiliated with, controlled by, or under common ownership with, the entity identified as the Grantee in block 1.3 of these general provisions.
8. **PERSONNEL.**
- 8.1. The Grantee shall, at its own expense, provide all personnel necessary to perform the Project. The Grantee warrants that all personnel engaged in the Project shall be qualified to perform such Project, and shall be properly licensed and authorized to perform such Project under all applicable laws.
- 8.2. The Grantee shall not hire, and it shall not permit any subcontractor, subgrantee, or other person, firm or corporation with whom it is engaged in a combined effort to perform the Project, to hire any person who has a contractual relationship with the State, or who is a State officer or employee, elected or appointed.
- 8.3. The Grant Officer shall be the representative of the State hereunder. In the event of any dispute hereunder, the interpretation of this Agreement by the Grant Officer, and his/her decision on any dispute, shall be final.
9. **DATA: RETENTION OF DATA: ACCESS.**
- 9.1. As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations,
- computer programs, computer printouts, notes, letters, memoranda, paper, and documents, all whether finished or unfinished.
- 9.2. Between the Effective Date and the Completion Date the Grantee shall grant to the State, or any person designated by it, unrestricted access to all data for examination, duplication, publication, translation, sale, disposal, or for any other purpose whatsoever.
- 9.3. No data shall be subject to copyright in the United States or any other country by anyone other than the State.
- 9.4. On and after the Effective Date, all data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason, whichever shall first occur.
- 9.5. The State, and anyone it shall designate, shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, all data.
10. **CONDITIONAL NATURE OR AGREEMENT.** Notwithstanding anything in this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability or continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available or appropriated funds. In the event of a reduction or termination of those funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Grantee notice of such termination.
11. **EVENT OF DEFAULT: REMEDIES.**
- 11.1. Any one or more of the following acts or omissions of the Grantee shall constitute an event of default hereunder (hereinafter referred to as "Events of Default"):
- 11.1.1 Failure to perform the Project satisfactorily or on schedule; or
- 11.1.2 Failure to submit any report required hereunder; or
- 11.1.3 Failure to maintain, or permit access to, the records required hereunder; or
- 11.1.4 Failure to perform any of the other covenants and conditions of this Agreement.
- 11.2. Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:
- 11.2.1 Give the Grantee a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Grantee notice of termination; and
- 11.2.2 Give the Grantee a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the Grant Amount which would otherwise accrue to the grantee during the period from the date of such notice until such time as the State determines that the Grantee has cured the Event of Default shall never be paid to the Grantee; and
- 11.2.3 Set off against any other obligation the State may owe to the Grantee any damages the State suffers by reason of any Event of Default; and
- 11.2.4 Treat the agreement as breached and pursue any of its remedies at law or in equity, or both.
12. **TERMINATION.**
- 12.1. In the event of any early termination of this Agreement for any reason other than the completion of the Project, the Grantee shall deliver to the Grant Officer, not later than fifteen (15) days after the date of termination, a report (hereinafter referred to as the "Termination Report") describing in detail all Project Work performed, and the Grant Amount earned, to and including the date of termination. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall entitle the Grantee to receive that portion of the Grant amount earned to and including the date of termination.
- 12.2. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall in no event relieve the Grantee from any and all liability for damages sustained or incurred by the State as a result of the Grantee's breach of its obligations hereunder.
- 12.3. Notwithstanding anything in this Agreement to the contrary, either the State or, except where notice default has been given to the Grantee hereunder, the Grantee may terminate this Agreement without cause upon thirty (30) days written notice.
- 12.4. **CONFLICT OF INTEREST.** No officer, member of employee of the Grantee, and no representative, officer or employee of the State of New Hampshire or of the governing body of the locality or localities in which the Project is to be performed, who exercises any functions or responsibilities in the review or

- approval of the undertaking or carrying out of such Project, shall participate in any decision relating to this Agreement which affects his or her personal interest or the interest of any corporation, partnership, or association in which he or she is directly or indirectly interested, nor shall he or she have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.
14. **GRANTEE'S RELATION TO THE STATE.** In the performance of this Agreement the Grantee, its employees, and any subcontractor or subgrantee of the Grantee are in all respects independent contractors, and are neither agents nor employees of the State. Neither the Grantee nor any of its officers, employees, agents, members, subcontractors or subgrantees, shall have authority to bind the State nor are they entitled to any of the benefits, workmen's compensation or emoluments provided by the State to its employees.
15. **ASSIGNMENT AND SUBCONTRACTS.** The Grantee shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the State. None of the Project Work shall be subcontracted or subgranted by the Grantee other than as set forth in Exhibit A without the prior written consent of the State.
16. **INDEMNIFICATION.** The Grantee shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based on, resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Grantee or Subcontractor, or subgrantee or other agent of the Grantee. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this agreement.
17. **INSURANCE AND BOND.**
- 17.1 The Grantee shall, at its own expense, obtain and maintain in force, or shall require any subcontractor, subgrantee or assignee performing Project work to obtain and maintain in force, both for the benefit of the State, the following insurance:
- 17.1.1 Statutory workmen's compensation and employees liability insurance for all employees engaged in the performance of the Project, and
- 17.1.2 Comprehensive public liability insurance against all claims of bodily injuries, death or property damage, in amounts not less than \$1,000,000 per occurrence and \$2,000,000 aggregate; and
- 17.2. The policies described in subparagraph 17.1 of this paragraph shall be the standard form employed in the State of New Hampshire, issued by underwriters acceptable to the State, and authorized to do business in the State of New Hampshire. Each policy shall contain a clause prohibiting cancellation or modification of the policy earlier than ten (10) days after written notice thereof has been received by the State.
18. **WAIVER OF BREACH.** No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event, or any subsequent Event. No express waiver of any Event of Default shall be deemed a waiver of any provisions hereof. No such failure of waiver shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other default on the part of the Grantee.
19. **NOTICE.** Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses first above given.
20. **AMENDMENT.** This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Council of the State of New Hampshire.
21. **CONSTRUCTION OF AGREEMENT AND TERMS.** This Agreement shall be construed in accordance with the law of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The captions and contents of the "subject" blank are used only as a matter of convenience, and are not to be considered a part of this Agreement or to be used in determining the intent of the parties hereto.
22. **THIRD PARTIES.** The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.
23. **ENTIRE AGREEMENT.** This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings relating hereto.
24. **SPECIAL PROVISIONS.** The additional or modifying provisions set forth in Exhibit A hereto are incorporated as part of this agreement.

EXHIBIT A
SPECIAL PROVISIONS

1. Grant expenses must be incurred prior to June 30, 2027. All grant reimbursement requests must be submitted prior to July 15, 2027 using form DSAD 102. Only expenses approved as outlined in Exhibit B and outlined in Saf-C 4004.02 Allowable Costs may be reimbursed. Reimbursement requests shall meet all requirements of Saf-C 4007 Administrative Requirements.
2. "The Grantee" shall maintain financial records, supporting documents, and all other pertinent records for a period of 3 years from the grant period end date per Saf-C 4008.01 Recordkeeping.
3. Grant Agreement Revision to Provision 16. INDEMNIFICATION. The Grantee shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based on, resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Grantee or Subcontractor, or subgrantee or other agent of the Grantee. *The Grantee's liability herein shall not exceed the amount of \$1,000,000.* Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this agreement.

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EXHIBIT B
SCOPE OF SERVICES

1. The Department of Safety, Division of State Police (hereinafter referred to as "the State") is awarding the **Coos County Sheriff's Office** (hereinafter referred to as "the Grantee") **\$102,980.00** for the purpose of reducing the instance of crimes and illicit activity occurring within the northern border alliance patrol area as well as completion of mandatory training.
2. "The Grantee" agrees that the project grant period ends June 30, 2027 and that all expenses must be incurred prior to this date and reimbursement requests submitted on form DSAD 102 must be submitted to the Department of Safety, Grants Management Bureau, prior to July 15, 2027.
3. "The Grantee" agrees that all officers performing patrols under this program must complete and submit the DSAD 101 Northern Border Alliance (NBA) Activity Form to the New Hampshire Information and Analysis Center within 48 hours after completing any program shift.
4. "The Grantee" agrees to comply with all applicable federal and state laws, rules, regulations, and requirements.
5. The grant application as submitted by "the Grantee" is hereby fully incorporated into this grant agreement.

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EXHIBIT C
GRANT AMOUNT AND METHOD OF PAYMENT

1. Grant Amount: **\$102,980.00**
2. Payment Schedule
 - a. "The Grantee" agrees that the total payment by "the State" under this grant agreement shall be up to **\$102,980.00**
 - b. "The State" shall reimburse up to **\$102,980.00** to "the Grantee" upon "the State" receiving appropriate documentation of expended funds (i.e.: copies of payroll documentation and proof of payment) submitted with form DSAD 102 Northern Border Alliance Approved Overtime/Backfill Worksheet.
 - c. "The Grantee" shall request reimbursement no less frequently than quarterly on agency letterhead, signed by the authorized official, and shall specify the name and address to whom payment will be sent.
 - d. "The State" shall reimburse eligible expenses within 30 days of receipt of a reimbursement request that includes all required documentation noted in paragraph b above.

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COÖS COUNTY COMMISSIONERS
REGULAR MEETING
Coös County Administrative Offices
34 County Farm Road – Stewartstown NH
October 8, 2025

Present: Commissioners Thomas Brady, Raymond Gorman, Robert Théberge; County Administrator Mark Brady; Superintendent of Corrections Ben Champagne; Director of Finance Carrie Klebe; Nursing Home Administrator Louise Belanger; HR Coordinator Morgan DeBlois; Sheriff, Keith Roberge; Deputy Bert vonDohrmann; County Treasurer Sue Collins; Ray Berthiaume & Will Hastings, UNH Extension; and Bob Gargano, Town of Gorham.

1. Commissioner Brady called the meeting to order at 9:05 a.m. and welcomed everyone. The Pledge of Allegiance was led by Commissioner Théberge.
2. Approval of the Agenda. Commissioner Gorman requested to add non-public session, RSA 91-A:3 II(1) to the agenda. A motion was made by Commissioner Gorman, seconded by Commissioner Théberge to amend the agenda to include non-public session, RSA 91-A:3 II(1). The motion was approved 3-0. A motion was made by Commissioner Gorman, seconded by Commissioner Théberge to approve the agenda as amended. The motion was approved 3-0.
3. Approval of the Minutes of September 10, 2025, regular meeting, as distributed. A motion was made by Commissioner Gorman, seconded by Commissioner Théberge to approve the minutes of September 10, 2025, regular meeting, as distributed. The motion was approved 3-0.
4. Approval of Payrolls & Disbursements for September and authorization during the month of October to meet all payroll obligations and pay all other obligations due during the month: A motion was made by Commissioner Gorman, seconded by Commissioner Théberge to approve the Payrolls & Disbursements for September and authorization during the month of October to meet all payroll obligations and pay all other obligations due during the month. The motion was approved 3-0.
5. Correspondence: Commissioner Gorman attended the 10-year plan meeting. He suggested that the Board should correspond with other entities relating to the economic development plan.
6. Hearing of the public:
 - Deputy Bert vonDohrmann reported that he had driven to Demers Road in Wentworth Location to investigate the culvert issue, which affects three camps. He noted that the culvert is in fact plugged and will need to be replaced. He said that issue is not severe whatsoever where the road is impassable. The County Administrator noted that there is not a budgetary mechanism to fix the situation and suggested that in the upcoming 2026 budget a line item be added to the Wentworth Location to do so. The Board agreed with the County Administrator's suggestion. Deputy vonDohrmann observed that one of the camp owners has been working on their camp without an approved permit.

A cease-and-desist order was mailed to a camp owner in Odell. Commissioner Gorman asked that these orders be mailed certified in the future.

There was a discussion relating to the ATV trail off Halls Stream Road/Lexis Way. Deputy vonDohrmann expressed safety concerns on this part of the trail system.

Cedar Stream and Deadwater Loop are under the control of the Town of Clarksville. Years ago, the town had voted to close these roads to OHRV at the end of September to coincide with the Town of Pittsburg. A warrant article will need to be presented to the Town of Clarksville voters to change the date to October 15.

- Sheriff Roberge presented to the Board a proposal for new tasers that would include body cameras. The cost would be \$34,000 per year for five years. It would be a very important tool for the deputies.

7. Report of the County Administrator Mark A. Brady. The written report that was submitted to the Board in advance of the meeting was as follows.

COÖS COUNTY

The County submitted part one of a proposal to the State to utilize Rural Health Transformation (RHT) Program funds for the Berlin Nursing Home. Part two will address the W. Stewartstown facility, which is more complicated.

- a. Coös County nursing homes provide 51% of the county's licensed short-stay and long-term care beds and nearly 10% of all New Hampshire county beds. The Berlin facility (CCNH) and West Stewartstown facility (WSNH) have significant patient days and outpatient service units, with CCNH showing a strong census and quality care indicators.

The proposal addresses multiple strategic initiatives of the RHT Program: strengthening rural primary care and chronic disease management; supporting rural hospitals; fostering technological innovation including telehealth; and investing in workforce recruitment and training.

The initiative involves modifying the Berlin nursing home to configure a rehab unit with 10 private skilled nursing rooms, modernizing rehabilitative equipment, expanding telehealth for chronic and behavioral health management, and enhancing direct care workforce training. These modifications aim to improve hospital discharge processes, reduce healthcare costs, shorten rehabilitation stays, and increase patient access to care providers. Key stakeholders include Coös County residents and local health providers.

The total capital improvement budget is approximately \$7.8 million, including \$7.7 million for skilled unit renovations to add private rooms and outpatient rehab space, \$63,000 for a handicap van to improve resident transportation, \$26,000 for replacement rehabilitation equipment, and \$17,000 for telehealth computer carts. An additional \$50,000 is allocated for staff development and IT hardware to support training and

recruitment. The proposal assumes full funding through the Rural Health Transformation Fund, with no new county debt.

Cook's County is the largest by land area in New Hampshire but has the lowest population density, 17.42 per square mile. The aging population is projected to increase from 2030 onward, driving demand for nursing care beds. Employment projections for nursing and direct care staff indicate steady growth, with ongoing needs to replace retiring workers. The county currently offers free training programs for licensed nursing assistants and other care roles to support workforce development.

The County Administrator mentioned at the meeting that the proposal for W. Stewartstown would be submitted later this week. It was a request for \$22 million to renovate the old Colebrook Academy into a 70-bed facility inclusive of adult day care, a memory wing, and 10 private pay single rooms. He noted that the cost to renovate the W. Stewartstown facility is \$29 million and logistically impossible with the residents in the facility.

- b. The County has begun negotiations with AFSCME, which represents 128 employees at the Cook's County Nursing Home (CCNH) in Berlin.
- c. On September 17, 2025, the Governor and Executive Council granted the County an extension to the end of the year to complete CCNH-Berlin North Entry project. The project is essentially complete, and this was done in an abundance of caution because the project utilizes ARPA funds which have a hard state deadline.
- d. Commissioners Gorman and Thierberg and the Administrator attended the final meeting for the Cook's County Unincorporated Places Hazard Mitigation Plan. They discussed county priorities for the unincorporated places.
- e. The County countered American Tower Corporation's offer to buy out the lease on the cell tower. Austin Sansoucy provided financial and market analysis to the County. American's initial response was that the County is too high. It is up to American Tower if it wants to proceed.
- f. The County received the 2026 budget request from Forests and Lands for \$68,000.

The County Administrator noted that an agreement was signed in 2006 which appears to govern the relationship. The agreement will be reviewed by legal counsel to determine if anything must be paid and, if so, how much discretion the county possesses to determine the amount.

Deputy vonDohrmann reported on the comments made at an earlier Unincorporated Places Hazard Mitigation meeting by a representative of Forests and Lands that forest patrols had not been done in the Unincorporated Places for some time. Apparently, Cook's was not a priority for the State as patrols were being carried out downstate and foresters were being sent to other states to fight fires.

Commissioner Théberge suggested that all concerns be listed and reviewed by the attorney. Commissioner Gorman stated that the Board has an obligation to look at this issue again.

UNINCORPORATED PLACES

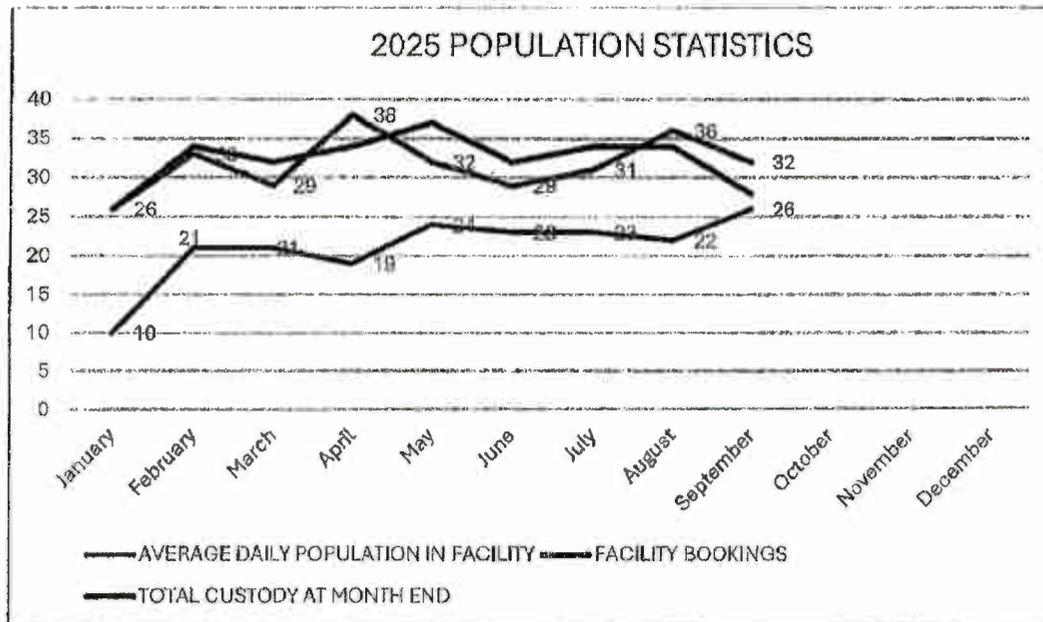
- a. The County received full payment of the property tax for the lien it placed in Wentworth Location.
- b. A doamage letter was mailed, certified, to White Mountain Logging & Excavation for non-filing of a Report of Cut. The tax collector has been in contact with Rick Evans of NH DRA and Captain Adrian Reyes of Forests and Lands on this issue. The Report of Cut was subsequently received.
- c. Two more intents to cut were received in Wentworth Location.
- d. The Balsams Resort contacted the County about utilizing the newly authorized NH C-PACER lending program, run by NH Business Finance Authority (BFA). The program is now operational, and the Balsams may be the first project to take advantage of C-PACER. C-PACER loans follow the property rather than the building owner; projects can only access C-PACER lending in communities where the local governing body has approved a C-PACER district (see attached resolution for reference). The County is assessing the program and interacting directly with the NH BFA.
- e. The Zoning Board of Adjustment met on September 25, 2025, and approved a request for variance in Wentworth Location.
- f. The tax collector attended MS-1 training virtually. The DRA revamped the forms which will increase the time of inputting the information.
- g. At the September meeting of the planning board, Mike Waddell was elected chair and Mike Ouellet was elected Vice Chair and Clerk. Additionally, the board discussed the need for an updated Master Plan. The objective is to get started by the end of the year with the bulk of the work being completed in 2026.
- h. The Planning Board will not be meeting in October, and the next scheduled meeting is November 19, 2025, at the Resource Center in Lancaster.

8. Report of the Superintendent of Corrections Ben Champagne. The written report that was submitted to the Board in advance of the meeting was as follows:

HOUSE OF CORRECTIONS	7
PRETRIAL	14
NH STATE PRISON INMATES	0
OTHER COUNTY INMATES	0
TOTAL IN FACILITY	21
ELECTRONIC MONITORING PROGRAM	0
WORK RELEASE PROGRAM	0
FURLOUGH	0

HELD AT OTHER FACILITIES HOC= HOUSE OF CORRECTIONS PT= PRETRIAL	GRAFTON DOC: 5 HOC FEMALE HILLSBOROUGH DOC: 1 PT MALE VT DOC: 1 PT FEMALE
TOTAL POPULATION	28
AVERAGE DAILY POPULATION SEPTEMBER	26
MALE DAYS SERVED IN FACILITY SEPTEMBER	766
FEMALE DAYS SERVED SEPTEMBER	189 (8 FEMALES)
FEDERAL INMATE DAYS SEPTEMBER	0
TOTAL INMATES BOOKED SEPTEMBER	32
TOTAL INMATES RELEASED SEPTEMBER	37

- a. The percentage of Opioid Use Disorders (OUD's) and Substance Use Disorders (SUD's) among new intakes continues to be high: 33% of new inmates were identified as having an OUD/ SUD during the month of September.
- b. The annual Coös County Recycling Budget meeting is scheduled for October 24, 2025, at 10:00 a.m., at the Coös County Administrative Office Building.
- c. Corrections Officer Dawson Klebe graduated from the 126th New Hampshire Association of Counties Corrections Academy on September 12, 2025.
- d. House Bill 592 took effect September 21, 2025. HB 592 ends the failed social experiment of bail reform put in place in 2018. The department has already seen a steady increase in population numbers in 2025, with more increases expected.
- e. As president of the Coös County Chiefs Association, Superintendent Champagne chaired a meeting on September 24, 2025, in Lancaster, NH.
- f. Corrections staff conducted annual physical fitness testing on September 23rd & 30th, 2025.
- g. Superintendent Champagne requests authorization to spend up to \$2,000 from the Inmate Trust Fund for new tables, chairs and televisions for the inmate population. A motion was made by Commissioner Gorman, seconded by Commissioner Théberge to authorize the request to spend up to \$2,000 from the Inmate Trust Fund for new tables, chairs and televisions for the inmate population. The motion was approved 3-0.



9. Report of the West Stewartstown Nursing Hospital Administrator Louise Belanger. The written report that was submitted to the Board in advance of the meeting was as follows:

- a. Current Census: 61 as of 10/1/25. Occupancy Rate: 91% based on a bed count of 67. Private Pay 15. Vermont Medicaid 5. NH Medicaid 34. Medicaid Pending NH- 4. Medicaid Pending Vt- 3.

September 2025 Census Data: Admissions 0. Deaths 1.
Year to Date Totals: Admissions 29. Deaths 23.

- b. Open Positions: The Nursing Hospital staff have established a new level of open positions based on a 65-67 bed count. Currently there are 6 agency LNAs and 1 agency RN. The 2026 budget will be based on positions, current and open.
- c. Covid: No resident cases, one employee is positive currently.
- d. Nursing Home Administrator continues to work at the Nursing Hospital two days per week. The 2026 Budget has been established. The budget was developed with the same format as the Berlin nursing home. The 2026 budget is more detailed and precise.
- e. Grants: Nursing Home Administrator has also been involved with the Grant project for the Nursing Hospital, regarding the elevator upgrade.
- f. The Maintenance Department dealt with a laundry issue. One dryer was out of order; replacement parts were needed. Currently, the plant manager is dealing with two (2) water leaks.

- g. Hospice Services are going well. The Nursing Hospital Administrator and the Director of Nursing have been meeting with Hospice management to develop a better workflow to ensure satisfaction with services for all involved. We will be arranging a "meet and greet" with families and a newspaper article to advertise the new service available to residents and families at a later date.
- h. QAPI and the QAA Committees continue to meet as scheduled addressing any new issues that may have been brought to our attention, and on the most recent Survey Plan of Correction. Other areas of topic include Abuse Prevention, Pressure Injury Prevention, Medication Storage, room audits, resident weight loss/gain issues, resident behaviors affecting others, depression symptoms, and infection control practices.
- i. Meetings/Committee Reports:
 - NHAC Nursing Home Affiliate - Monthly via zoom.
 - NHAC Executive Committee - Monthly via zoom

Report of the Berlin Nursing Home Administrator Louise Beland. The written report that was submitted to the Board in advance of the meeting was as follows:

- a. Current Census: 79 as of 10/2/25. Occupancy Rate: 79%. SNF 4. Private Pay 12. Medicaid Pending 8.

September 2025 Census Data: Admissions 3. Deaths 0. Discharges 3. Transfers out 3. Transfers in 3. Average daily census is 77.6%.

Year to Date Totals: Admissions 30. Deaths 16. Discharges 16. Transfers out 38. Transfers in 39. Average daily census is 77.6%.

- b. Open Positions: RN/LPN: 584 hours, 14.6 FTEs. LNAs: 1700 hours, 42.5 FTEs.

Agency/Travel Staff: RN: 2 (96 hours/week), LPN: 4 (192 hours/week), LNA: 10 (480 hours/week). Utilizing NHES, Indeed.com, County Website, and occasionally the Local News Papers for advertising of open positions.

- c. Point Click Care Upgrades continue slowly to ensure accurate training and usage of software to improve outcomes and quality of work.
- d. COVID-19: No resident or staff cases reported.
- e. North Country Rural Health Transformation Summit: Was held September 4 in Littleton, NH. Nursing Home Administrator attended with County Administrator, Governor Ayotte and Commissioner Weaver, Medicaid Director Henry Lipman, and Associate Commissioner Tricia Tilley were present and shared the latest information from CMS and DHHS about the Rural Health Transformation Fund. They heard directly from the North Country leaders about how to build on the unique strengths of our rural communities. Information was presented to the attendees on the Rural Health Transformation Fund application process. As of October 1, Coös County has submitted

a fund application to DHHS that was prepared by Berry Dunn for the Berlin nursing home; and we are currently working on another fund application that is due at the end of this week for the West Stewartstown nursing hospital.

- f. County Administrator and Nursing Home Administrator also met with Ken Gordon, CEO of Cobs County Family Health Services on September 18 and Tom Mee, CEO of North Country Healthcare on September 10. These meetings were a follow-up to Governor Ayotte's presentation on the Rural Health Transformation Fund.
- g. A snow bid for the Berlin facility was presented to the Board. Only one bid was received from Landcare in the amount of \$12,000. Fifty percent will be due by November 1. A motion was made by Commissioner Gorman, seconded by Commissioner Théberge to approve the bid from Landcare in the amount of \$12,000. The motion was approved 1-0.
- h. AFSCME: Union negotiations began on October 2.
- i. Nursing Home Administrator continues to work at the Nursing Hospital two days per week. The 2026 Budget has been established. The budget was developed with the same format as the Berlin nursing home. The 2026 budget is more detailed and precise.
- j. QAPI Meeting September 2 & 16: The following was reviewed; Pressure Injury Prevention; Abuse Prevention; Medication Storage; MDS; Nursing/Provider Documentation; resident weight loss/gain issues; Therapy Services; Pharmacy Consultant Report; Resident/Family Satisfaction; Resident Psychosocial Support; Employee Retention; Licensing/Credentialing; Employee Recruitment; Billing Accuracy; Resident Account Audits; Generator Maintenance; Fire Alarm/Sprinklers; Mandatory Staff Trainings; Infection Prevention. State Required Reporting - one incident in September needed to be reported.
- k. GOFERR/CNHIP: Construction on the North Entrance is complete. The State Fire Marshall will be inspecting the completed project on October 6. At the meeting, it was reported that there were no noted issues by the Fire Marshall.
- l. Nursing Home Administrator is also working with Pamela Urban-Morin on two Departmental Grant Proposals which have been submitted and awaiting response. Update: CDBG Officer conducted a site visit on September 15th, the pre-award phase visit was regarding the elevator project in the Berlin Nursing Home.
- m. Meetings/Committee Reports:
 - NHAC Nursing Home Affiliate - Monthly via zoom.
 - NHAC Executive Committee - Monthly via zoom.
 - Medicaid meeting with DHHS - Monthly via zoom.
 - Commissioners meeting September 10.
 - Sunshine Committee Meeting August 19.

10. *Report of the Director of Finance Carrie Klebe.* The written report that was submitted to the Board in advance of the meeting was as follows:

- a. The Fiscal Year 2025 NH DHHS Intergovernmental Transfer Agreement expired on 6/30/2025. The State of NH DHHS has sent us a new agreement draft for FY 2026. The total amount to be transferred for State Assistance payments is \$5,935,237. The County must not use any federal or Medicaid funds to make payments. The Director of Finance requested a vote by Commissioners to authorize the County Administrator, to execute the Intergovernmental Agreement Regarding the Transfer of Public Funds for Nursing Home Per Diem and Choices for Independence (CFI) Waiver Payments. A motion was made by Commissioner Gorman, seconded by Commissioner Théberge to authorize the County Administrator, to execute the Intergovernmental Agreement Regarding the Transfer of Public Funds for Nursing Home Per Diem and Choices for Independence (CFI) Waiver Payments. The motion was approved 3-0.
- b. The New Hampshire Department of Justice is requiring a Certificate of Authority from the Coös County Commissioners to allow the County Attorney John McCormick to sign the STOP VAWA Grant Agreement. A vote and signature are needed.

CERTIFICATE OF AUTHORITY

I, Thomas Brady of the Coös County Board of Commissioners do hereby certify that:

1. the Board of Commissioners voted to accept funds in the amount of \$13,862 and enter into a grant agreement with the New Hampshire Department of Justice;
2. The Board of Commissioners further authorizes the County Attorney to execute any documents which may be necessary for this contract;
3. This authorization has not been revoked, annulled or amended in any manner whatsoever, and remains in full force and effect as of the date hereof
4. This authority remains valid for (30) days from the date of this Certificate of Authority; and
5. The following now occupies the office indicated above:

John McCormick
Coös County Attorney

A motion was made by Commissioner Gorman, seconded by Commissioner Théberge to approve the Certificate of Authority as presented and to authorize the Chair to sign. The motion was approved 3-0.

- c. The New Hampshire Department of Safety, Division of State Police is requiring a Certificate of Authority from the Coös County Commissioners to allow the High Sheriff Keith Roberge to sign the Northern Border Alliance Program Grant Award for FY 2026. A Vote is needed.

CERTIFICATE OF AUTHORITY

I, Chairman Thomas M. Brady, of the Coös County Commissioners Office do hereby certify that:

1. The Coös County Commissioners voted to accept funds and enter into a grant agreement with the New Hampshire Department of Safety on October 8, 2025, as presented in the amount of \$102,980.
2. The Coös County commissioners further authorized the High Sheriff to execute any documents which may be necessary for this contract;
3. This authorization has not been revoked, annulled, or amended in any manner whatsoever, and remains in full force and effect as of the date hereof;
4. This authority remains valid for (30) days from the date of this Certificate of Authority; and
5. The following now occupies the office indicated above:

High Sheriff Keith Roberge

A motion was made by Commissioner Gorman, seconded by Commissioner Théberge to approve the Certificate of Authority as presented and to authorize the Chair to sign. The motion was approved 3-0.

- d. The County Administrator and Director of Finance have been working with the Town of Clarksville and Landvest to complete Perambulation between Clarksville and the 3 Unincorporated Places of Atkinson & Gilmanon Grant, Dixville and Dix's Grant.
- e. The 2024 Financial Audit & Single Audit is still in progress with Vachon Clukay.
- f. As of 10/1/2025, \$2,400,000 has been drawn from the 2025 Tax Anticipation Note Line of Credit. As of 9/27/2024, \$4,600,000 had been drawn from the TAN.
- g. Christine Labelle attended the NH Municipal Association Budget & Finance Workshop in Littleton on September 25.

The County Treasurer inquired about the NH Interlocal Trust invoice. The HR Coordinator replied that the budgeted amounts helped with offset of the cost.

11. *Report of the HR Coordinator Morgan DeBlois.* The written report that was submitted to the Board in advance of the meeting was as follows:

- a. The month of September staffing report is as follows.

Hires	5
Separations	12
Change in Status	4
- b. The HR Coordinator requested for authorization for the County Administrator to sign the presented MOU agreement between Coös County and UNH College of Professional Studies.

The MOU agreement allows for Coös County employees, their spouses, and dependents

a 20% tuition discount to pursue online degrees. Degrees can range from associates to master's programs from a variety of different topics. Coös County agrees to market and to promote this agreement to their employees to satisfy the terms. Educating employees is crucial for retention in an area where higher education opportunities are scarce and expensive.

A motion was made by Commissioner Gorman, seconded by Commissioner Théberge to authorize the County Administrator to sign the presented MOU agreement between Coös County and UNH College of Professional Studies. The motion was approved 3-0.

- c. Considerations for the 2026 benefit year have begun pre discussions. Enhancements to the County's vision plan will be evaluated by employee request. 2026 health insurance renewal rates will be presented in October and plans for active employees and retirees will be evaluated.
- d. The HR Coordinator will assist with negotiations between Coös County and AFSCME.
- e. The 2012 Coös County Handbook revision is on track for January 2026. Substantial focus on legal and federal compliance, internal operations, and aligning county facilities will be presented.
- f. The County Joint Loss Committee held their Q3 meeting. Trends for compensation and property and liability claims remain positive compared to previous years. The JLC continues to meet and satisfy the requirements from NH Primex³.
- g. The HR Coordinator attended the NH Health Trust Public hearing on 09/25/2025 in Concord. The meeting addressed concerns about the recent outcome of SB 297. Coös County remains in the Health Trust pool for Group II employees at this time.
- h. Meetings & Affiliations
 - HR Affiliate Group
 - Statewide Healthcare SPI
 - HEALTH TRUST Wellness Coordinator meeting
 - Coös County Childcare Crisis Coalition
 - Bimonthly SNS cyber security
 - GCHR Affiliate Group

Chairman Brady recessed the meeting for 20 minutes for a taser demonstration by the Sheriff's Department.

12. Commissioners' Committee Reports: There were no committee reports.

13. Other Business:

- a. Budget Transfers: The Board reviewed, approved, and signed budget transfers:

Coös County Nursing Hospital

TRANSFER FROM/TO	ACCOUNT/ORG	ACCOUNT OBJECT	ACCOUNT NAME	JUSTIFICATION FOR TRANSFER REQUEST	AMOUNT
To:	01-01-4411	3055	Audit Services	Additional services	\$1,160.00
From:	01-01-4411	1000	Administrator's Salary	Money In account	(\$1,160.00)
To:	01-01-4418	2000	Health Insurance	Change in benefits	\$2,000.00
From:	01-01-4418	1001	Laundry Aides' Salaries	Money In account	(\$2,000.00)

Coös County Nursing Home

TRANSFER FROM/TO	ACCOUNT/ORG	ACCOUNT OBJECT	ACCOUNT NAME	JUSTIFICATION FOR TRANSFER REQUEST	AMOUNT
To:	02-02-4411	3030	Communications	Additional services	\$2,200.00
From:	02-02-4411	2000	Health Insurance	Money In account	(\$2,200.00)
To:	02-02-4411	3055	Audit Services	Additional services	\$1,100.00
From:	02-02-4411	2000	Health Insurance	Money In account	(\$1,100.00)
To:	02-02-4419	5001	Furnishings	Furniture for north entrance	\$12,300.00
From:	02-02-4419	2000	Health Insurance	Money In account	(\$2,500.00)
From:	02-02-4420	3014	Physician Services	Money In account	(\$9,800.00)
To:	02-02-4411	3085	Legal Services	Collection assistance	\$3,350.00
From:	02-02-4420	3014	Physician Services	Money In account	(\$3,350.00)

Coös County Department of Corrections:

TRANSFER FROM/TO	ACCOUNT/ORG	ACCOUNT OBJECT	ACCOUNT NAME	JUSTIFICATION FOR TRANSFER REQUEST	AMOUNT
To:	03-11-4230	3403	Officer Abatement Expenses	Unforeseen Expenses	\$15,000.00
From:	03-11-4230	4000	Administrative Supplies		(\$1,500.00)
From:	03-11-4230	3018	Medical Services		(\$10,000.00)
From:	03-11-4230	4030	IT Contracted Services		(\$3,500.00)
To:	03-11-4230	4011	Corrections Supplies & Expenses	Unforeseen Expenses	\$5,000.00
From:	03-11-4230	4014	County Vehicle Svc Supplies		(\$5,000.00)

b. Action on Easement to County Property: A motion was made by Commissioner Gorman, seconded by Commissioner Théberge to authorize the Chair to sign the Limited and Non-Perpetual Right-of-Way Easement Agreement contingent on Delegation approval. The motion was approved 3-0.

14. Unincorporated Places:

a. Ratification of Building Permits: A motion was made by Commissioner Gorman, seconded by Commissioner Théberge, to ratify the zoning permit approved by Mike Ouellet. The motion was approved 3-0.

- b. **Discussion / Planning Board Alternates:** The County Administrator noted that two alternates are needed for the Planning Board. The Commissioners will be submitting names to the County Administrator for consideration.

16. *Non-public sessions:* A motion was made by Commissioner Gorman, seconded by Commissioner Théberge to enter non-public session under RSA 91-A:3 II(l) at 11:33 a.m. The motion was approved 3-0. A motion was made by Commissioner Gorman, seconded by Commissioner Théberge to exit non-public session at 12:10 p.m. The motion was approved 3-0. A motion was made by Commissioner Gorman, seconded by Commissioner Théberge to seal the minutes for the period of one year (10/09/2025). The motion was approved 3-0.

The budget work session is scheduled for Wednesday, October 29, 2025, at the Coös County Administrative Offices in Stewartstown, NH.

The next regular meeting is scheduled for Monday, November 17, 2025, at the Coös County Administrative Offices in Stewartstown, NH.

A motion was made by Commissioner Gorman, seconded by Commissioner Théberge to adjourn the meeting at 12:10 p.m. The motion was approved unanimously.

Respectfully submitted,

Commissioner Robert Théberge, Clerk



Coös County

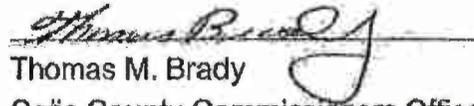
P.O. Box 310
West Stewartstown, N.H. 03697

CERTIFICATE OF AUTHORITY

I, Chairman Thomas M. Brady, of the Coös County Commissioners Office do hereby certify that:

1. The Coös County Commissioners voted to accept funds and enter into a grant agreement with the New Hampshire Department of Safety on October 8, 2025 as presented in the amount of \$102,980.
2. The Coös County commissioners further authorized the High Sheriff to execute any documents which may be necessary for this contract;
3. This authorization has not been revoked, annulled, or amended in any manner whatsoever, and remains in full force and effect as of the date hereof;
4. This authority remains valid for (30) days from the date of this Certificate of Authority; and
5. The following now occupies the office indicated above:
High Sheriff Keith Roberge

IN WITNESS WHEREOF, I have hereunto set my hand as the Chairman of the Coös County Commissioners Office on this 8th day of October 2025.


Thomas M. Brady
Coös County Commissioners Office



CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex³) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex³ is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex³ is entitled to the categories of coverage set forth below. In addition, Primex³ may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex³, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex³ Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only. Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex³. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

Participating Member: Coos County PO Box 10 West Stewartstown, NH 03597		Member Number: 602	Company Affording Coverage: NH Public Risk Management Exchange - Primex ³ PO Box 23 Hooksett, NH 03016		
X	Type of Coverage	Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	NH Statutory Limits May Apply, If Not	Limits May Apply, If Not
X	General Liability (Occurrence Form) Professional Liability (describe) <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence	7/1/2025	7/1/2026	Each Occurrence	\$ 2,000,000
				General Aggregate	\$ 10,000,000
				Fire Damage (Any one fire)	
				Med Exp (Any one person)	
X	Automobile Liability Deductible Comp and Coll: \$1,000 <input type="checkbox"/> Any auto	7/1/2025	7/1/2026	Combined Single Limit (Each Accident)	\$ 2,000,000
				Aggregate	\$ 10,000,000
X	Workers' Compensation & Employers' Liability	1/1/2025	1/1/2026	X Statutory	
				Each Accident	\$ 2,000,000
				Disease - Each Employee	\$ 2,000,000
				Disease - Policy Limit	
X	Property (Special Risk Includes Fire and Theft)	7/1/2025	7/1/2026	Blanket Limit, Replacement Cost (unless otherwise stated)	Deductible: \$1,000
Description: Proof of Primex Member coverage only.					

CERTIFICATE HOLDER:	Additional Covered Party	Loss Payee	Primex³ - NH Public Risk Management Exchange
			By: <i>Mary Beth Purcell</i>
			Date: 9/16/2025 mpurcell@nhprimex.org
New Hampshire Department of Safety 33 Hazen Dr Concord, NH 03305			Please direct inquiries to: Primex³ Claims/Coverage Services 603-225-2841 phone 603-228-3833 fax