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THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



William Cass, P.E.
Commissioner

11
JAN 07 2026

David Rodrigue, P.E.
Assistant Commissioner

Michelle L. Winters
Deputy Commissioner

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, NH 03301

Bureau of Aeronautics
November 12, 2025

REQUESTED ACTION

Authorize the Department of Transportation to **retroactively** amend a grant to the Pease Development Authority (PDA) (Vendor Code 156846), for SBG 15-13-2023, to install perimeter/wildlife fencing (approximately 5,600 LF), Phase I (design, permit and bid) at the Skyhaven Airport, Rochester, NH by extending the completion date from July 28, 2025, to July 28, 2026, effective upon Governor and Council approval. The original grant was approved by Governor and Council on May 1, 2024, item #42. Time extension only, no additional funding.

EXPLANATION

This amendment is **retroactive**, and a time extension is needed for this project because the commencement of the project was delayed due to extended time needed for additional coordination with the State Historic Preservation Office (SHPO) beyond what was originally scoped. As such, additional time is needed to complete the work for this project. The Federal Aviation Administration (FAA) issued an amendment to the original State Block Grant (3-33-SBGP-038-2021) to the Department to approve the time extension. FAA's letter is attached as part of the grant amendment.

The original project that was approved was a design project to construct a portion of the airport's perimeter fence on the north side of the airport. Approximately 5,600 feet of fence is being constructed as part of this project and will improve the perimeter security on the north side of the airport and will serve as a deterrent for wildlife. Total cost of this project is \$172,370.

The purpose of this time extension amendment is to allow Pease Development Authority and their consultant sufficient time to complete the project despite the initial delay of some environmental work, which delayed the project's overall implementation schedule. The work is ongoing with an updated completion date of July 28, 2026.

Copies of the fully executed Agreement are on file at the Secretary of State's Office and the Department of Administrative Services, and subsequent to Governor and Council approval will be on file at the Department of Transportation.

Your approval of this resolution is respectfully requested.

Sincerely,

A handwritten signature in cursive script that reads "William Cass".

William Cass, P.E.
Commissioner

Attachments
WC/tisl



New Hampshire Department
of Transportation
Bureau of Aeronautics

SBG 15-13-2023
AIP Grant Number
CU4KHENK4JP5
UEI Number
Skyhaven Airport
Airport/Planning Area
Rochester, New Hampshire
Location
October 21, 2025
Date Amendment is Offered

AMENDMENT NO. 1 TO GRANT AGREEMENT PROJECT NO. SBG 15-13-2023 with Pease Development Authority.

WHEREAS, the State of New Hampshire acting through the New Hampshire Department of Transportation (hereinafter referred to as the "State") has determined it to be in the interests of the United States and the State that the Grant Agreement between the State, acting for and on behalf of the Federal Aviation Administration (hereinafter referred to as the "FAA"), the United States, the State of New Hampshire, and the Pease Development Authority (hereinafter referred to as the "Sponsor"), accepted by said Sponsor and approved by New Hampshire's Governor & Council on May 1, 2024, be amended in conformance with the FAA letter dated June 6, 2025.

NOW THEREFORE, WITNESSETH:

That in consideration of the benefits to accrue to the parties hereto, the State on behalf of the FAA and United States, and State of New Hampshire on the one part, and the Sponsor, on the other part, do hereby mutually agree that the said Grant Agreement be and hereby is amended as follows:

To the Period of Performance obligation of the Sponsor as set forth in paragraph 2 of the terms and conditions of the Grant Agreement between the United States, the State, and the Sponsor, is hereby increased from July 28, 2025 to July 28, 2026.

All other terms and conditions of the Grant Agreement remain in full force and effect.

SBG 15-13-2023

 AIP Grant Number
 CU4KHENK4JP5

 UEI Number
 Skyhaven Airport

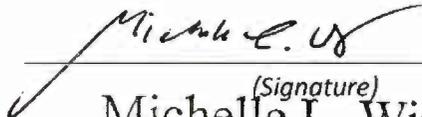
 Airport/Planning Area
 Rochester, New Hampshire

 Location
 October 21, 2025

 Date Amendment is Offered

IN WITNESS WHEREOF, the parties hereto have caused this amendment to said Grant Agreement to be duly executed as of the 18th day of November, 2025. Such Grant Amendment shall become effective upon the Sponsor's and the New Hampshire Governor and Council's acceptance of this Grant Amendment.

**STATE OF NEW HAMPSHIRE
 DEPARTMENT OF TRANSPORTATION**



 (Signature)
Michelle L. Winters

 (Typed Name)
 Deputy Commissioner

 (Title)

Attorney General: This is to certify that the above Agreement has been reviewed by this office, and is approved as to form and execution.

Dated: 11/24/2025

By: 

 Assistant Attorney General

Secretary of State: This is to certify that the Governor and Council on _____ approved this Agreement.

Dated: _____
 By: _____
 Secretary of State

Attest: _____

 (Title)

SBG 15-13-2023

 AIP Grant Number
 CU4KHENK4JP5

 UEI Number
 Skyhaven Airport

 Airport/Planning Area
 Rochester, New Hampshire

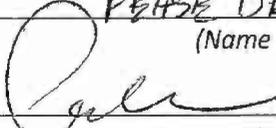
 Location
 October 21, 2025

 Date Amendment is Offered

AIRPORT SPONSOR

PEASE DEVELOPMENT AUTHORITY

 (Name of Airport Sponsor)



 (Signature of Sponsor's Designated Official Representative)

By: Paul E. Brean

 (Typed Name of Sponsor's Designated Official Representative)

Title: Executive Director

 (Title of Sponsor's Designated Official Representative)

10/21/2025

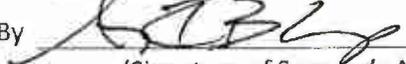
 (Signature Date)

CERTIFICATE OF SPONSOR'S ATTORNEY

I, Anthony I. Blankinship, acting as Attorney for the Sponsor do hereby certify:

That I have examined the foregoing Amendment to the Grant Agreement and the proceedings taken by said Sponsor relating thereto, and find that the execution thereof by said Sponsor has been duly authorized and is in all respects due and proper in accordance with the laws of the State of New Hampshire and further that, in my opinion, said Amendment to the Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

Dated at Portsmouth, NH this 28th day of October, 2025.

By 

 (Signature of Sponsor's Attorney)

CERTIFICATION OF AUTHORITY

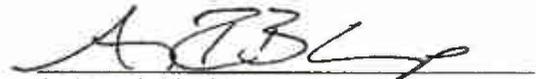
I, Anthony I. Blenkinsop, do hereby certify that I am the Deputy Director / General Counsel of the Pease Development Authority, an agency of the state of New Hampshire established under RSA 12-G.

I do further certify that Paul E. Brean, is the Executive Director of the Pease Development Authority and is duly authorized by the laws of the State of New Hampshire, the Pease Development Authority by-laws, and a vote of the Pease Development Authority Board of Directors on April 20, 2023, to:

- (1) accept up to \$155,133 in AIP funding and accept up to \$8,618 from New Hampshire Department of Transportation in matching funds, for Skyhaven Wildlife Fence design;
- (2) expend PDA funds up to \$8,618;
- (3) append the Jacobs on-call Master Contract to include the work described and make appropriate payments; and
- (4) execute any and all documents necessary to receive funds, apply for permits and complete the design work as described.

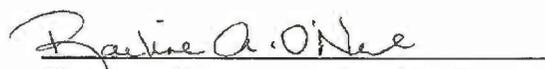
I further certify that such authority has not been repealed, rescinded, or amended as of the date of my signature below.

IN WITNESS WHEREOF, I have hereunto set my hand on this 4th day of November, 2025.


Anthony I. Blenkinsop
Deputy Director / General Counsel

NOTARY STATEMENT

As Notary Public and/or Justice of the Peace, registered in the state of New Hampshire, county of Rockingham upon this date November 4, 2025 appeared before me Raeline A. O'Neil, the above signed Anthony I. Blenkinsop, personally appeared and acknowledged himself to be the Deputy Director / General Counsel of the Pease Development Authority, and that being authorized to do so, he executed the foregoing instrument for the purposes therein contained, by signing by himself in the name of the Pease Development Authority. In witness whereof, I hereunto set my hand and official seal.


Signature of Notary or Justice of the Peace
Raeline A. O'Neil
Justice of the Peace / Notary Public
State of New Hampshire
My Commission Expires 9/21/2027

9/21/2027
Date of Expiration of Commission



U.S. Department
of Transportation
Federal Aviation
Administration

Airports Division
New England Region
CT, ME, MA, NH, RI, & VT

Airports Division (ANE-600)
1200 District Avenue
Burlington, MA 01803

June 6, 2025

Ms. Michelle L. Winters
Director of Aeronautics, Rail & Transit
NHDOT, John O. Morton Building
7 Hazen Drive
Concord, NH 03301

New Hampshire State Block Grant Program (*NHB)
State of New Hampshire
Airport Improvement Program (AIP) Grant No: 3-33-SBGP-038-2021
UEI No: DMA7LGZ3RMT1
Letter Amendment (Amendment No. 1)

Dear Ms. Winters:

This is in response to Ms. Niewola's letter dated April 29, 2025, requesting an amendment to the Grant Agreement for the subject project No. 3-33-SBGP-038-2021 to extend the Period of Performance (PoP). This letter effects the amendment, as requested, and commits the Federal Aviation Administration, acting for and on behalf of the United States of America, to extend the PoP End Date from July 28, 2025, to July 28, 2026, which will also extend the Sponsor Closeout Deadline to November 25, 2026.

Under the terms of the Grant Agreement, this document is incorporated into and constitutes Amendment No. to the above referenced Grant Agreement. All other terms and conditions of the Grant Agreement remain in full force and effect.

Sincerely,

A handwritten signature in cursive script that reads "Julie Seltsam-Wilps".

Julie A. Seltsam-Wilps
Deputy Director, Airports Division



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



William Cass, P.E.
Commissioner

David Rodrigue, P.E.
Assistant Commissioner

April 29, 2025

Mr. Sean Tiney
FAA/Airports Division, ANE 620
1200 District Avenue
Burlington, MA 01803

TRANSMITTED VIA E-MAIL
sean.s.tiney@faa.gov

RE: AIP 3-33-SBGP-038-2021 PoP End Date Extension Request

Dear Mr. Tiney:

The purpose of this letter is to request a time extension to the Period of Performance (PoP) for AIP 3-33-SBGP-038-2021 until July 28, 2026. The current PoP end date is July 28, 2025.

As discussed previously, both Skyhaven Airport's apron reconstruction project and Dillant-Hopkins Airport Taxiway A reconstruction project were both granted in part using AIP 3-33-SBGP-038-2021 funds (NPE, SA, and ARPA matching funds). Delays in funding both projects and contractor bid expirations have caused these projects to be delayed until FFY 2025. Use of these funds will reduce the need for requesting FAA's discretionary funds to complete these projects. Additionally, the Gilford Conservation Commission has been putting off meeting with the Laconia Airport Authority and their consultant and the perimeter/wildlife fence design cannot be completed with their permit and that of NHDES. This project also needs additional time to draw down their remaining funds in AIP 3-33-SBGP-038-2021 once the Commission as the decisions of the other agencies are out of the airport sponsor's or consultant's control.

Knowing that only one PoP time extension request will be considered for approval, the Dillant-Hopkins Airport, Skyhaven Airport, and Laconia Municipal Airport projects can incur sufficient eligible costs to expend their AIP 3-33-SBGP-038-2021 funds by July 28, 2026 if this PoP extension is approved, with AIP grant closeout shortly thereafter. We respectfully request an extension to the PoP end date (i.e., last date to incur eligible project costs) for AIP 3-33-SBGP-038-2021 through July 28, 2026 (i.e., extend for 12 months).

Mr. Sean S. Tiney
April 29, 2025
Page 2 of 2

Thank you for your consideration of this request. If you need additional information, please do not hesitate to contact us.

Sincerely,

A handwritten signature in cursive script, appearing to read "Carol L. Niewola".

Carol L. Niewola, PE, CM
Senior Aviation Planner
Bureau of Aeronautics

cc: Jean LoGiudice, FAA
Julie Ann Seltsam-Wilps, FAA
Luke Garrison, FAA
Tricia Lambert, NHDOT
Michelle Winters, NHDOT

Attachment B – Skyhaven Airport SBG 15-13-2023 DEI Acknowledgement

The Pease Development Authority acknowledges that RSA Chapter 21-I and Executive Order 14173 of January 21, 2025, place prohibitions on DEI initiatives and activities. To the extent any provision in this Agreement conflicts with any applicable state or federal law, such provision is null and void.

Pease Development Authority

Initial: les
Date: 12/11/2025

mlw