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State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

ROBERT L. QUINN
COMMISSIONER

EDDIE EDWARDS
ASSISTANT COMMISSIONER

STEVEN R. LAVOIE
ASSISTANT COMMISSIONER

November 12, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Safety, Division of Administration, to enter into a grant agreement with the Town of Colebrook Police Department (VC#177375-B004) for a total amount of $27,991.00 to reduce the instance of crimes and illicit activity near the Canadian border. Effective upon Governor and Council approval through June 30, 2027. **100% General Funds**

Funding is available in account, Northern Border Alliance Prog, as follows:

	SFY26
02-23-23-234010-63690000-073-500580 Grants Non-Federal	$27,991.00

EXPLANATION

RSA 21-P:69 establishes a Northern Border Alliance (NBA) program focused on reducing the instance of crimes and illicit activity occurring within 25 air miles from the Canadian border to other state, county, and local law enforcement agencies. These grant agreements are for the purpose of supporting activities that focus on reducing the instance of crimes and illicit activity occurring within the Northern Border Alliance patrol area. Allowable costs under this grant include reimbursing grantees for law enforcement overtime (or straight time for part-time law enforcement above normally scheduled hours), employer share of benefits, and mileage which are a direct result of participating in grant-related activities. Allowable grant related activities include completion of in-person training and law enforcement activity occurring within the northern border alliance patrol area.

Grant applications were accepted from July 1, 2025 to July 31, 2025. A total of five applications were received and reviewed for eligibility. All applicants were awarded funding.

Respectfully submitted,

Robert L. Quinn
Commissioner of Safety

GRANT AGREEMENT

The State of New Hampshire and the Grantee hereby
Mutually agree as follows:
GENERAL PROVISIONS

1. Identification and Definitions.

1.1. State Agency Name: NH Department of Safety Division of State Police		1.2. State Agency Address 33 Hazen Drive Concord, NH 03305	
1.3. Grantee Name Colebrook Police Department		1.4. Grantee Address 17 Bridge Street, Colebrook, NH 03576	
1.5 Grantee Phone # 603-237-4487	1.6. Account Number 10-63690000-500580	1.7. Completion Date 6/30/2027	1.8. Grant Limitation $27,991.00
1.9. Grant Officer for State Agency Kelly A. Chapman		1.10. State Agency Telephone Number (603) 271-7663	
If Grantee is a municipality or village district: "By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b."			
1.11. Grantee Signature 1 Timothy F Stevens		1.12. Name & Title of Grantee Signor 1 TIMOTHY F STEVENS TOWN MANAGER	
Grantee Signature 2		Name & Title of Grantee Signor 2	
Grantee Signature 3		Name & Title of Grantee Signor 3	
1.13 State Agency Signature(s)		1.14. Name & Title of State Agency Signor(s) Amy Newbury, Director of Administration	
1.15. Approval by Attorney General (Form, Substance and Execution) (if G & C approval required) By: Assistant Attorney General, On: 11/20/2025			
1.16. Approval by Governor and Council (if applicable) By: On: / /			

2. SCOPE OF WORK: In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), the Grantee identified in block 1.3 (hereinafter referred to as "the Grantee"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT B (the scope of work being hereinafter referred to as "the Project").

3. AREA COVERED. Except as otherwise specifically provided for herein, the Grantee shall perform the Project in, and with respect to, the State of New Hampshire.

4. EFFECTIVE DATE: COMPLETION OF PROJECT.

4.1. This Agreement, and all obligations of the parties hereunder, shall become effective on the date in block 1.5 or on the date of approval of this Agreement by the Governor and Council of the State of New Hampshire whichever is later (hereinafter referred to as "the effective date").

4.2. Except as otherwise specifically provided herein, the Project, including all reports required by this Agreement, shall be completed in its entirety prior to the date in block 1.6 (hereinafter referred to as "the Completion Date").

5. GRANT AMOUNT: LIMITATION ON AMOUNT: VOUCHERS: PAYMENT.

5.1. The Grant Amount is identified and more particularly described in EXHIBIT C, attached hereto.

5.2. The manner of, and schedule of payment shall be as set forth in EXHIBIT C.

5.3. In accordance with the provisions set forth in EXHIBIT C, and in consideration of the satisfactory performance of the Project, as determined by the State, and as limited by subparagraph 5.5 of these general provisions, the State shall pay the Grantee the Grant Amount. The State shall withhold from the amount otherwise payable to the Grantee under this subparagraph 5.3 those sums required, or permitted, to be withheld pursuant to N.H. RSA 80:7 through 7-c.

5.4. The payment by the State of the Grant amount shall be the only, and the complete payment to the Grantee for all expenses, of whatever nature, incurred by the Grantee in the performance hereof, and shall be the only, and the complete, compensation to the Grantee for the Project. The State shall have no liabilities to the Grantee other than the Grant Amount.

5.5. Notwithstanding anything in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made, hereunder exceed the Grant limitation set forth in block 1.8 of these general provisions.

6. COMPLIANCE BY GRANTEE WITH LAWS AND REGULATIONS. In connection with the performance of the Project, the Grantee shall comply with all statutes, laws regulations, and orders of federal, state, county, or municipal authorities which shall impose any obligations or duty upon the Grantee, including the acquisition of any and all necessary permits.

7. RECORDS and ACCOUNTS.

7.1. Between the Effective Date and the date seven (7) years after the Completion Date the Grantee shall keep detailed accounts of all expenses incurred in connection with the Project, including, but not limited to, costs of administration, transportation, insurance, telephone calls, and clerical materials and services. Such accounts shall be supported by receipts, invoices, bills and other similar documents.

7.2. Between the Effective Date and the date seven (7) years after the Completion Date, at any time during the Grantee's normal business hours, and as often as the State shall demand, the Grantee shall make available to the State all records pertaining to matters covered by this Agreement. The Grantee shall permit the State to audit, examine, and reproduce such records, and to make audits of all contracts, invoices, materials, payrolls, records of personnel, data (as that term is hereinafter defined), and other information relating to all matters covered by this Agreement. As used in this paragraph, "Grantee" includes all persons, natural or fictional, affiliated with, controlled by, or under common ownership with, the entity identified as the Grantee in block 1.3 of these general provisions.

8. PERSONNEL.

8.1. The Grantee shall, at its own expense, provide all personnel necessary to perform the Project. The Grantee warrants that all personnel engaged in the Project shall be qualified to perform such Project, and shall be properly licensed and authorized to perform such Project under all applicable laws.

8.2. The Grantee shall not hire, and it shall not permit any subcontractor, subgrantee, or other person, firm or corporation with whom it is engaged in a combined effort to perform the Project, to hire any person who has a contractual relationship with the State, or who is a State officer or employee, elected or appointed.

8.3. The Grant Officer shall be the representative of the State hereunder. In the event of any dispute hereunder, the interpretation of this Agreement by the Grant Officer, and his/her decision on any dispute, shall be final.

9. DATA: RETENTION OF DATA: ACCESS.

9.1. As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, paper, and documents, all whether finished or unfinished.

9.2. Between the Effective Date and the Completion Date the Grantee shall grant to the State, or any person designated by it, unrestricted access to all data for examination, duplication, publication, translation, sale, disposal, or for any other purpose whatsoever.

9.3. No data shall be subject to copyright in the United States or any other country by anyone other than the State.

9.4. On and after the Effective Date, all data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason, whichever shall first occur.

9.5. The State, and anyone it shall designate, shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, all data.

10. CONDITIONAL NATURE OR AGREEMENT. Notwithstanding anything in this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability or continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available or appropriated funds. In the event of a reduction or termination of those funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Grantee notice of such termination.

11. EVENT OF DEFAULT: REMEDIES.

11.1. Any one or more of the following acts or omissions of the Grantee shall constitute an event of default hereunder (hereinafter referred to as "Events of Default"):

11.1.1 Failure to perform the Project satisfactorily or on schedule; or

11.1.2 Failure to submit any report required hereunder; or

11.1.3 Failure to maintain, or permit access to, the records required hereunder; or

11.1.4 Failure to perform any of the other covenants and conditions of this Agreement.

11.2. Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

11.2.1 Give the Grantee a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Grantee notice of termination; and

11.2.2 Give the Grantee a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the Grant Amount which would otherwise accrue to the grantee during the period from the date of such notice until such time as the State determines that the Grantee has cured the Event of Default shall never be paid to the Grantee; and

11.2.3 Set off against any other obligation the State may owe to the Grantee any damages the State suffers by reason of any Event of Default; and

11.2.4 Treat the agreement as breached and pursue any of its remedies at law or in equity, or both.

12. TERMINATION.

12.1. In the event of any early termination of this Agreement for any reason other than the completion of the Project, the Grantee shall deliver to the Grant Officer, not later than fifteen (15) days after the date of termination, a report (hereinafter referred to as the "Termination Report") describing in detail all Project Work performed, and the Grant Amount earned, to and including the date of termination.

12.2. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall entitle the Grantee to receive that portion of the Grant amount earned to and including the date of termination.

12.3. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall in no event relieve the Grantee from any and all liability for damages sustained or incurred by the State as a result of the Grantee's breach of its obligations hereunder.

12.4. Notwithstanding anything in this Agreement to the contrary, either the State or, except where notice default has been given to the Grantee hereunder, the Grantee may terminate this Agreement without cause upon thirty (30) days written notice.

13. CONFLICT OF INTEREST. No officer, member of employee of the Grantee, and no representative, officer or employee of the State of New Hampshire or of the governing body of the locality or localities in which the Project is to be performed, who exercises any functions or responsibilities in the review or

approval of the undertaking or carrying out of such Project, shall participate in any decision relating to this Agreement which affects his or her personal interest or the interest of any corporation, partnership, or association in which he or she is directly or indirectly interested, nor shall he or she have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.

14. GRANTEE'S RELATION TO THE STATE. In the performance of this Agreement the Grantee, its employees, and any subcontractor or subgrantee of the Grantee are in all respects independent contractors, and are neither agents nor employees of the State. Neither the Grantee nor any of its officers, employees, agents, members, subcontractors or subgrantees, shall have authority to bind the State nor are they entitled to any of the benefits, workmen's compensation or emoluments provided by the State to its employees.

15. ASSIGNMENT AND SUBCONTRACTS. The Grantee shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the State. None of the Project Work shall be subcontracted or subgranted by the Grantee other than as set forth in Exhibit A without the prior written consent of the State.

16. INDEMNIFICATION. The Grantee shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based on, resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Grantee or Subcontractor, or subgrantee or other agent of the Grantee. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this agreement.

17. INSURANCE AND BOND.

17.1 The Grantee shall, at its own expense, obtain and maintain in force, or shall require any subcontractor, subgrantee or assignee performing Project work to obtain and maintain in force, both for the benefit of the State, the following insurance:

17.1.1 Statutory workmen's compensation and employees liability insurance for all employees engaged in the performance of the Project, and

17.1.2 Comprehensive public liability insurance against all claims of bodily injuries, death or property damage, in amounts not less than $1,000,000 per occurrence and $2,000,000 aggregate; and

17.2. The policies described in subparagraph 17.1 of this paragraph shall be the standard form employed in the State of New Hampshire, issued by underwriters acceptable to the State, and authorized to do business in the State of New Hampshire. Each policy shall contain a clause prohibiting cancellation or modification of the policy earlier than ten (10) days after written notice thereof has been received by the State.

18. WAIVER OF BREACH. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event, or any subsequent Event. No express waiver of any Event of Default shall be deemed a waiver of any provisions hereof. No such failure of waiver shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other default on the part of the Grantee.

19. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses first above given.

20. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Council of the State of New Hampshire.

21. CONSTRUCTION OF AGREEMENT AND TERMS. This Agreement shall be construed in accordance with the law of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assignees. The captions and contents of the "subject" blank are used only as a matter of convenience, and are not to be considered a part of this Agreement or to be used in determining the intend of the parties hereto.

22. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

23. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings relating hereto.

24. SPECIAL PROVISIONS. The additional or modifying provisions set forth in Exhibit A hereto are incorporated as part of this agreement.

EXHIBIT A
SPECIAL PROVISIONS

1. Grant expenses must be incurred prior to June 30, 2027. All grant reimbursement requests must be submitted prior to July 15, 2027 using form DSAD 102. Only expenses approved as outlined in Exhibit B and outlined in Saf-C 4004.02 Allowable Costs may be reimbursed. Reimbursement requests shall meet all requirements of Saf-C 4007 Administrative Requirements.

2. "The Grantee" shall maintain financial records, supporting documents, and all other pertinent records for a period of 3 years from the grant period end date per Saf-C 4008.01 Recordkeeping.

3. Grant Agreement Revision to Provision 16. INDEMNIFICATION. The Grantee shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based on, resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Grantee or Subcontractor, or subgrantee or other agent of the Grantee. ***The Grantee's liability herein shall not exceed the amount of $1,000,000.*** Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this agreement.

Timothy F Stevens 09/12/25

EXHIBIT B
SCOPE OF SERVICES

1. The Department of Safety, Division of State Police (hereinafter referred to as "the State") is awarding the **Colebrook Police Department** (hereinafter referred to as "the Grantee") **$27,991.00** for the purpose of reducing the instance of crimes and illicit activity occurring within the northern border alliance patrol area as well as completion of mandatory training.

2. "The Grantee" agrees that the project grant period ends June 30, 2027 and that all expenses must be incurred prior to this date and reimbursement requests submitted on form DSAD 102 must be submitted to the Department of Safety, Grants Management Bureau, prior to July 15, 2027.

3. "The Grantee" agrees that all officers performing patrols under this program must complete and submit the DSAD 101 Northern Border Alliance (NBA) Activity Form to the New Hampshire Information and Analysis Center within 48 hours after completing any program shift.

4. "The Grantee" agrees to comply with all applicable federal and state laws, rules, regulations, and requirements.

5. The grant application as submitted by "the Grantee" is hereby fully incorporated into this grant agreement.

Timothy J Stevens 09/12/25

EXHIBIT C
GRANT AMOUNT AND METHOD OF PAYMENT

1. Grant Amount: **$27,991.00**

2. Payment Schedule

    a. "The Grantee" agrees that the total payment by "the State" under this grant agreement shall be up to **$27,991.00**

    b. "The State" shall reimburse up to **$27,991.00** to "the Grantee" upon "the State" receiving appropriate documentation of expended funds (i.e.: copies of payroll documentation and proof of payment) submitted with form DSAD 102 Northern Border Alliance Approved Overtime/Backfill Worksheet.

    c. "The Grantee" shall request reimbursement no less frequently than quarterly on agency letterhead, signed by the authorized official, and shall specify the name and address to whom payment will be sent.

    d. "The State" shall reimburse eligible expenses within 30 days of receipt of a reimbursement request that includes all required documentation noted in paragraph b above.

Timothy F Stevens 09/12/25

Colebrook Select Board

Selectmen Meeting Minutes

September 9, 2025

Selectboard Members: Greg Placy, Sue Collins and Ray Gorman.

Staff: Tim Stevens

Absent: Heidi Lawton

Meeting Start Time: 1:00pm

Roll Call & Pledge of Allegiance

Hearing of the Public: Jeff Dobson came to talk to the Selectmen about the ATV's continually violating the use of Hughes Rod by his house. He came to talk to the Selectmen one day at the Town Office, but they were not here, he was referred to the Police Department, he tried calling them, but no one was down there, so he feels calling them is a hit or miss. He got a picture the other day on his phone, of one of them on his lawn. Mr. Dobson had Officer Bishop and Officer Lindor come up two separate times to look at where ATV's had driven on his lawn. The police then tell him they will go sit down by Route 145, but the problem is by his house and he would like them to sit there so they can catch them there. Can there be more signage or bigger signage, someone is going to get killed. Mr. Dobson would like the ATV's re-routed. Mr. Dobson would like to know what he is supposed to do about repairs to his lawn. Ray Gorman suggested he give Craig Washburn, the ATV Club President a call.

Regular Agenda:

A. Review and approval of Minutes of 8/25/25. Sue made a motion to approve the minutes of 8/25/25, Ray seconded the motion, motion passed.

B. Review and Sign Payroll and Disbursement Manifests: The Selectmen reviewed completed payrolls and disbursement manifests and signed them.

C. Town Manager's Report:

-Unpaid Leave: Tim explained that a new law is in effect for up to 25 hours of unpaid leave for childbirth or adoption for family members should be in our Personnel Policy. Sue mentioned that the town goes by the Family Medical Leave Act which has more time than that off. Tim will review our policy to make sure we have that in there.

-Margaret Crawford Property: Tim advised the board that legal counsel is taking the next steps on the property. They had some concerns because the tax deed went out after her death. They want to make sure that there are outstanding compliance issues, that no judge says, "did they really do what they need to do." They are going to try to take one last step to try to get a hold of her son to try to ensure that no one can come back later and say, "that doesn't meet the criteria of the law." Tim talked to three realtors about selling the property and one realtor came back with four percent, one came back with six percent, and one came back with four and a half percent, with a minimum of thirty-five hundred dollars. Tim wanted to know why we are looking at the best rate for a realtor when we are not losing any money. Sue said, "the law requires us to." Discussion ensued.

-Mutual Aid Agreement with Columbia: Colebrook Police Department did not have a written Mutual Aid Agreement with the Town of Columbia, they developed one so now they have jurisdiction in that town so they do not need to wait for NH State Police to get there when there is a police call, but if they are called there, they can bill the town for the call. If they are asked to help NH State Police on a call, they cannot bill the town. The Selectmen do not agree with this. They believe anytime Colebrook Police goes to Columbia for Mutual Aid they should charge the town. Discussion ensued.

-Sansoucy Assessment: Tim gave the board the assessment from Sansoucy on the Portland Natural Gas Pipeline for 2025. It was for $16,865,500.00. Greg wanted to know if we should keep paying them. Sue said we are paying them $6,500.00 a year. Dottie can tell us what they were assessed at last year.

-Dispatch Budget: Tim said that Becky came to him this week because she is working on her budget for 2026 and wanted to know if the prices for pay rates, rent, admin, and payroll and going to stay the same or go up for next year. Sue said she doesn't think the board can do 3% this year, not with the way taxes are. Ray said, social security is around 2.5, 2.6. Greg said, what about 2%. Sue said, some places aren't even giving raises anymore, the municipalities are cutting back. Sue said that dispatch has had significant raise increases to bring them up to market. Police have had huge raise increases to bring them up closer to market. Greg says we need to raise the rent; we haven't in years. The board decided to raise the rent to $12,000.00, admin to stay at $2,300.00, and raise payroll to $4,500.00. It was decided that the 2026 first draft of the budget would include a 2.5% increase and the board will see what the numbers look like.

-DRA/ASSESSING: DRA located some properties that appeared to have driveways but did not appear to have driveway permits and it wasn't on the pickups, but they had "no trespassing" signs on the properties. DRA is going to get a list together of those properties and provide it to the board, to see what you would like to do. Would the board like to get with the property owner? Greg said, he has heard that up on Town Line road there is a very beautiful house that the owner is bragging that no one knows is there, and they are not

paying taxes. Tim is not so sure that there might be some of that going on up on Maple Ridge Rd. Ray is wondering about the small trailer/camp at the bottom of Piper Hill Road; Ray believes that there are at least three places in there. Is it legal to fly a drone overhead to look at a property? Sue said, if a property is in current use, you can't post a no trespass sign on it and receive a 20% recreational discount.

Avitar: Tim advised the board that they will be doing a proposal/webinar of the tax and utilities module of their software. Greg asked, is that something that we have been working on? Tim explained to the board that BMSI has been bought out by gWorks and everyone that we have talked to has advised us that gWorks customer service is not good and that gWorks is not as good as BMSI. We are looking at Avitar for Tax & Utilities and BS&A for everything else. Tim has talked to seventeen or eighteen towns that have gone to BS&A from BMSI, and they are all very pleased by their services. Right now, BS&A annually is $5,000.00 cheaper than BMSI, they don't have taxes and utility billing modules, so we are going to look at Avitar.

AVH/UCVH/Weeks: Tim had a conversation with Beno this week to see if he was aware of the layoffs of the 140 from the local hospitals and their jobs being outsourced. Tim asked Beno if he was aware of this and Beno said, "yes and we are all over it." Councilor Kenny is all over it and we are trying to get answers and trying to find out more, they have heard numbers from 140 to 150 people.

New Business:

A. Highway Budget: Greg said, him and Sue were going through some bills and in the bills, they were going through, one looked really high. Greg looked at the bill, it was a highway bill and the part ordered was, he believes, $900.00, and he checked it online and found the same part for $400.00. Greg said, "What is happening with highway is rather than shopping around, they are going right to the dealer every time whether it is under warranty or not and we are paying through the nose for what is a standard item, and this item was the joystick John Deere control, and on the joystick you can have a John Deere control or a Cat control and you can have it on either vehicle." Tim said, "or was it the Volvo?" Greg said, "I don't know what it was, but they are interchangeable, there are two different systems, and they are both interchangeable on anything, so you get whichever one your operator is used to." Greg said, "it is an item that is available, you don't have to go to the dealer to get a John Deere." Tim said, "originally I did the same thing as you and was able to bring up the $400.00 part, but not since then, I have not been able to find it again." The Highway Department did reassure me that they did go online and look around for cheaper parts and were unable to find any. Discussion ensued. Reed Road on the Forbes Hill

side, beyond Greg's house, the culvert is totally plugged. So that road will wash out next spring if it is not unplugged.

B. 2026 Budgets: Tim said that he has brought it up to all the department heads to start working on their budgets for next year.

Old Business:

A. Reservoir Road Property Offer from Richard Hicks: still waiting for appraisers.

B. Status of APP Auction: The Attorney for the bigger of the lien holders submitted to court for a dismissal for an auction.

C. CEDC Binder: Tim talked to Attorney Phil Waystack, he is still looking for it.

D. Aldrich Road Update: No change

E. Water Wells: Tim had a meeting with Jamie & Josh, and DES needs three waivers for the well site up here. DES wants the town to finish testing the well site down by Northern Comfort. Testing will be way too much money, and the towns' people will never approve of the cost of locating the wells there, plus the one behind the motel goes under wetlands. Plus, how do they get to it in the winter?

F. Congresswoman Goodlander: Tim has heard nothing new back.

G. Status of UV Building Claim: First batch submitted, and check received. Heidi is waiting to hear from Dave Gogolen about whether Primex is going to cover the CMA Engineering costs. Discussion ensued about the UV Building.

H. NH Interlocal Trust: The invoice has been paid and the credit taken for the Town's overpayments.

I. Status of Water Disconnects: Tim said, "we are still working on these, we had a batch go out right before the water bills went out, we had some shut off, some people came in and paid." Tim said that there is another group that he and Dottie have been meaning to get to, but quite frankly with the Main Street project and Eversource, he hasn't been able to

get to it. According to our ordinance, they have 45 days to pay their bill before the water gets shut off.

J. Status of Tax Deeding: The board asked about Scott Cole. Tim said Melanie had sent everything out to Jane Saunders.

K. Status of Payment Plans:

Tabled/Pending Items:

For Approval and Signature:

a. Intent to Cut: Phil Lambert Jr.
b. Intent to Cut: Brian Burrill
c. ATV Permit: Don Landry & Mary Etheridge. Greg modified this approval to comply with "closest access to the trail system" which makes it Colby Street and not Bridge Street as requested by the applicant.
d. ATV Permit: Joshua Lover

Northern Borders Alliance Grant: The Select Board, in a majority vote, accepts the terms of the Northern Borders Alliance Grant as presented in the amount of $27,991.00 being awarded to the Colebrook Police Department. Furthermore, we authorize Timothy F. Stevens, Town Manager, to sign all documents related to the grant.

Hearing of the Public and Any Other Business:

-Sue asked about the UCVH Check: Still have not received.

-Sue asked about the Eversource/Affinity Lighting Check: Still have not received.

-Sue sent all the board members a report from the Planning Board about the Ryan Lyons issue of running a bio-wood business on a private road. Sue said, she doesn't think that anyone would have been made aware of it, but it has gotten so noisy that neighbors have complained and they came to the Planning Board meeting, two meetings ago and asked, "does this guy even have a permit to do this?" Mr. Lyons did file the application, after Mike Ouellet contacted him. The Planning Board did not have any regulations against approving it, however the Board put stipulations on hours of operation. Mr. Lyons agreed to those. He was also warned very sternly about using the road when the road is closed, due to the road ban is on. The neighbors were also told, if you see Mr. Lyons using that road during the road ban, you call the police department, and he will be fined.

-Sue talked about putting something in the paper about the revaluation. Tim said that he thought Heidi put it on Facebook. Tim would like it to go out in the paper.

-Sue said she wanted this item on the agenda, but it was not put on the agenda. The mechanical screen, or are we still considering it? Sue would like it on the next agenda. Greg said, make sure to get Brian Sullivan's comments before. *Heidi: next agenda add Wastewater Treatment Facility Mechanical Screen Alternatives

-Sue wanted to know if Cohos Advisors were contacted yet about if all the 2025 pre-paid items that were paid in 2024 need to be allocated to the operating budget in 2025 had been done yet. Tim will check.

-Sue asked Heidi about the status of the 2024 Audit and never heard anything back. She wanted to know if Tim heard anything. He said yes, and that they would talk about it in non-public.

-Sue asked about the Police Cruiser and if it was for sale yet, Tim said yes, and it is listed on Facebook and our town website. Sue asked how much the cruiser was for sale and Tim said, $10,500.00. Blue book price was $12,000-$14,000.

-Sue said she asked about it before, but what is the status of taking the Scott Cole property?

-Sue mentioned that the 90-day extension granted to J. Cotnoir on his taxes is coming up.

Non-Public Session Under RSA: 91-A:3 II (a) & (c):

Sue made a motion to go into non-public session under RSA: 91-A:3 II (a) & (c), Ray seconded the motion.

Ray Yes

Sue Yes

Greg Yes

In Non-Public Session at 2:38pm

Ray Yes

Sue Yes

Greg Yes

Out of Non-Public Session at 3:20pm

Determine Date for Next Meeting: September 22, 2025, at 5:00pm

Adjourned: Sue made a motion to adjourn, Ray seconded the motion, motion passed to adjourn meeting. The meeting was adjourned at 7:03pm.

Respectfully submitted,

Heidi Lawton

Heidi Lawton, Administrative Assistant, Town of Colebrook

Timothy F Stevens

Timothy F. Stevens, Town Manager

City/Town of Colebrook

CERTIFICATE OF AUTHORITY

September 8th, 2025

I, Greg Placy, Chairman of the Board of Selectmen, Colebrook, NH, hereby certify that Timothy F. Stevens, Town Manager, has authority to sign and enter into a grant agreement with the State of NH Department of Safety Division of State Police on September 8th, 2025, for the City/Town of Colebrook, and, further, hereby authorize Timothy F. Stevens to execute any and all contracts and agreements related to the Northern Border Alliance Grant Program.

I further attest that Timothy F. Stevens was granted authority prior to the day the grant agreement was signed, and it has not been amended or repealed as of the day the contract was signed.

A True Copy of the Record,

ATTEST:

Greg Placy

Name: Greg Placy

Title: Chairman of the Board of Selectmen

State: New Hampshire

County: Coos

On this 8th day of September 2025, before me, Melanie Fogg (notary/JP's name), the undersigned officer, personally appeared Greg Placy known to me to be the person whose name is signed on the foregoing document and acknowledged to me that he signed voluntarily for its stated purpose and that it was his free act and deed.

In witness thereof, I hereunto set my hand and official seal.

Melanie Fogg

Justice of the Peace/Notary

Commission Expires: July 19, 2028

MELANIE FOGG
STATE OF
-MY-
COMMISSION
EXPIRES
JULY 19, 2028
NEW HAMPSHIRE
NOTARY PUBLIC

Primex³
NH Public Risk Management Exchange

CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex³) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex³ is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex³ is entitled to the categories of coverage set forth below. In addition, Primex³ may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex³, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex³ Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only, Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex³. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

Participating Member:	*Member Number:*	*Company Affording Coverage:*
Town of Colebrook 17 Bridge Street Colebrook, NH 03576	143	NH Public Risk Management Exchange - Primex³ PO Box 23 Hooksett, NH 03106-9716

	Type of Coverage	*Effective Date (mm/dd/yyyy)*	*Expiration Date (mm/dd/yyyy)*	*Limits* - NH Statutory Limits May Apply, If Not:	
X	**General Liability (Occurrence Form)**	7/1/2025	7/1/2026	Each Occurrence	$ 2,000,000
	Professional Liability (describe)			General Aggregate	$ 10,000,000
	☐ Claims Made ☐ Occurrence			Fire Damage (Any one fire)	
				Med Exp (Any one person)	
X	**Automobile Liability** Deductible Comp and Coll: $1,000	7/1/2025	7/1/2026	Combined Single Limit (Each Accident)	$2,000,000
	Any auto			Aggregate	$10,000,000
X	**Workers' Compensation & Employers' Liability**	1/1/2025	1/1/2026	X Statutory	
				Each Accident	$2,000,000
				Disease – Each Employee	$2,000,000
				Disease – Policy Limit	
X	**Property (Special Risk includes Fire and Theft)**	7/1/2025	7/1/2026	Blanket Limit, Replacement Cost (unless otherwise stated)	Deductible: $1,000

Description: Proof of Primex Member coverage only.

CERTIFICATE HOLDER:	☐ **Additional Covered Party**	☐ **Loss Payee**	**Primex³ – NH Public Risk Management Exchange**
			By: *Mary Beth Purcell*
State of NH - Department of Safety 33 Hazen Drive Concord, NH 03305			**Date:** 9/9/2025 mpurcell@nhprimex.org Please direct inquires to: **Primex³ Claims/Coverage Services** **603-225-2841 phone** **603-228-3833 fax**