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DEC 17 2025



State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG.
33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

EDDIE EDWARDS
ASSISTANT
COMMISSIONER

STEVEN R. LAVOIE
ASSISTANT
COMMISSIONER

ROBERT L. QUINN
COMMISSIONER
OF SAFETY

November 10, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Safety, Division of State Police (NHSP), to amend the existing contract with Banks Chevrolet Cadillac, LLC (VC# 177181-B003), Concord, NH, to provide vehicle surplus reconditioning, storage, and transport to the NH State Surplus (White Farm) by increasing the price limitation by \$63,837.00 from \$71,500.00 to \$135,337.00 and by extending the completion date from December 31, 2025 to June 30, 2027, effective upon Governor and Council approval. The original contract was approved by Governor and Council on January 15, 2025, Item #78. **39% General Funds, 45% Highway, 16% Turnpike**

Funds are available in the following accounts for Fiscal Years 2026 and 2027 with the authority to adjust encumbrances between fiscal years within the price limitation through the Budget Office, if needed and justified.

	<u>SFY2026</u>	<u>SFY2027</u>
02-23-23-234015-40030000, <u>Traffic Bureau</u>		
020-500235 – Vehicle Maintenance	\$ 13,832.00	\$ 28,600.00
02-23-23-234015-40100000, <u>Enforcement</u>		
020-500235 – Vehicle Maintenance	–	\$ 14,300.00
02-23-23-234015-23050000, <u>Commercial Enforcement</u>		
020-500235 – Vehicle Maintenance	–	\$ 7,105.00
	<hr/>	<hr/>
	\$ 13,832.00	\$ 50,005.00
	TOTAL	\$63,837.00

EXPLANATION

This amendment provides for the reconditioning, storage, and transportation of NHSP vehicles prior to their delivery to White Farm for auction. Before vehicles can be auctioned, they must be reconditioned to remove all NHSP insignia, decals and markings, and repainted a uniform color.

This request seeks to extend the completion date of the original contract with Banks Chevrolet Cadillac due to an increased volume of NHSP vehicles being upgraded to the new Tahoe cruisers. In FY25, NHSP ordered 47 new Tahoe cruisers, which arrived in early September 2025. Deployment of these vehicles typically takes eight (8) to fourteen (14) weeks.

Once a NHSP cruiser is deemed to be at end of life, the vehicle is sent to Banks Chevrolet Cadillac for decommissioning. This includes removing all insignia, decal, and markings to ensure no NHSP identifiers remain, filling drilled holes from removed equipment, and repainting the vehicle to match the standard base green color. The reconditioning process is expected to take no more than thirty (30) days per vehicle.

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and the Honorable Council

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The Department of Safety has determined that the vendor is in good standing with the Secretary of State's Office, has secured the required levels of insurance, and has provided evidence of authority to execute and be bound by the contract. Documents supporting these assertions are available at the agency, for review upon request.

Respectfully submitted,



Robert L. Quinn
Commissioner of Safety



STATE OF NEW HAMPSHIRE

Department of Safety:

Banks Chevrolet Cadillac, LLC

DOS 2025-02

AMENDMENT #1

INTRODUCTION

WHEREAS, pursuant to an Agreement approved by Governor and Council, as a result of RFB DOS 2025-02, on January 15, 2025, Item #78 (herein after referred to as the "Agreement"), Banks Chevrolet Cadillac, LLC (VC #177181-B005) (hereinafter referred to as "Contractor") agreed to supply certain services upon the terms and conditions specified in the Agreement and in consideration of payment by the New Hampshire Department of Safety (hereinafter referred to as the "Department"), certain sums as specified therein;

WHEREAS, pursuant to the Agreement Section 17: Amendment and the provisions of the Agreement, the Agreement may be modified or amended only by a written instrument executed by the parties thereto and approved by the Governor and Executive Council;

WHEREAS, the Vendor and the Department have agreed to amend the Agreement in certain respects;

WHEREAS, the Department wishes to increase the contract price by \$63,837.00 to bring the total contract price from \$71,500.00 to \$135,337.00;

WHEREAS, the Vendor agrees to coordinate to transport up to 50 State Police vehicles for SFY2027, at \$1,530.00 per vehicles from the Department of Safety Automative Facility, 30 Hazen Drive, Concord, NH 03305, recondition vehicles at Vendor's site and deliver to White Farm, 144 Clinton Street, Concord, NH 03301.

WHEREAS, the Department and the Vendor wish to extend the completion date from December 31, 2025 to June 30, 2027;

WHEREAS, the Department and the Vendor seek to amend the Agreement.

NOW THEREFORE, in consideration of the foregoing, and the covenants and conditions contained in the Agreement and set forth herein, the parties agree as follows:

The Agreement is hereby amended as follows:

1. Amend Section 1.7 of the Contract Agreement -- General Provisions by extending the Completion Date from December 31, 2025 to June 30, 2027.
2. Amend Section 1.8 of the Contract Agreement - General Provisions to increase the contract price by \$63,837.00 to bring the total contract price from \$71,500.00 to \$135,337.00;
3. The Agreement is further amended as described in Table 1:

State of NH Contract

Date: 10-31-25

Contractor's Initials MB

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TABLE 1: AMENDMENT DETAILS	
Part 1 Form P-37 General Provision	AMENDED TEXT
Section Number General Provisions, section 1.7	Extend the Completion Date from December 31, 2025 to June 30, 2027.
Section Number General Provisions, section 1.8	Increase the amount from \$71,500.00 to \$135,337.00.

EXHIBIT B	
SCOPE OF SERVICES	AMENDED TEXT
Section Number Scope of Service, Item 4a.	The Department will arrange for the initial transportation to the Contractor's facility, and upon completion of reconditioning, delivery to surplus.

TABLE 2: CONTRACT HISTORY				
CONTRACT AND AMENDMENT NUMBER	AMENDMENT TYPE	AMENDMENT DATE	END DATE	CONTRACT AMOUNT
G&C Item #113	Original Contract	January 15, 2025	12/31/2025	\$71,500.00
	1 st Amendment	TBD	06/30/2027	\$63,837.00
CONTRACT TOTAL				\$135,337.00

State of NH Contract

Date: 10-11-25

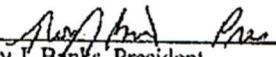
Contractor's Initials mp

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CONTRACTOR

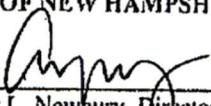
Except as provided herein, all provisions of the Agreement shall remain in full force and effect. This modification shall take effect upon the approval date from the Governor and the Executive Council.

IN WITNESS WHEREOF, the parties have hereunto set their hands as of the day and year first above written.



Tracy J. Banks, President
Banks Chevrolet Cadillac, LLC
Date: 10/21/25

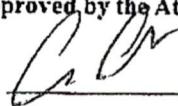
STATE OF NEW HAMPSHIRE



Amy L. Newbury, Director of Administration
State of New Hampshire
Department of Safety
Date: 11/10/25

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

Approved by the Attorney General



State of New Hampshire, Department of Justice
Date: 11/23/2025

I hereby certify that the foregoing amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

Office of the Secretary of State

State of New Hampshire, Department of Administration
Date: _____

State of New Hampshire

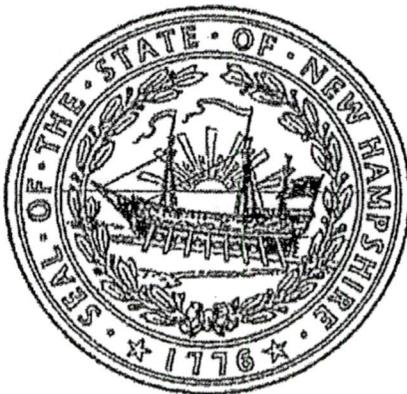
Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that BANKS CHEVROLET-CADILLAC, LLC is a New Hampshire Limited Liability Company registered to transact business in New Hampshire on April 07, 1981. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 23705

Certificate Number: 0007319410



IN TESTIMONY WHEREOF,
I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 27th day of October A.D. 2025.

A handwritten signature in black ink, appearing to read "David M. Scanlan", is written over a faint circular stamp.

David M. Scanlan
Secretary of State

BANKS CHEVROLET-CADILLAC, LLC

Certificate of Vote/Authority

I, Tracy J. Banks, hereby certify that I am the duly authorized Manager and sole Member of Banks Chevrolet-Cadillac, LLC, a New Hampshire limited liability company (the "Company"). I hereby certify the following is a true copy of the votes taken at a meeting of the members by unanimous written consent with an intended effective date of October 31, 2025.

VOTED: To authorize the Company to enter into the State Police Bid for Reconditioning (the "Agreement") with the State of New Hampshire, Department of Safety, Division of State Police, and to authorize the Company to act in accordance with the terms and conditions of the Agreement, the terms of which the Member finds to be in the best interests of the Company.

FURTHER
VOTED: To authorize Tracy J. Banks, Manager and sole Member, to negotiate, execute, and deliver on behalf of the Company any and all agreements, documents, and certificates related to the Agreement, and to take such other acts and to perform such other actions on behalf of the Company as she deems necessary.

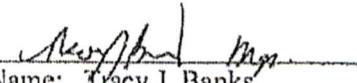
I hereby certify that said votes have not been amended or repealed and remain in full force and effect as of the date hereof. I further acknowledge that the State of New Hampshire, Department of Safety, will rely on this certificate as evidence that the person listed above currently occupies the position indicated and that she has full authority to bind the Company.

Dated this 31st day of October 2025.

[Signature page to follow]

BANKS CHEVROLET-CADILLAC, LLC
Certificate of Vote/Authority

Signature Page

ATTEST: 
Name: Tracy J. Banks
Title: Manager and Sole Member

5630945



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/30/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Zurich - Account Service Center 7045 College Blvd. Overland Park, KS 66211 Fax: 888-734-6776 Ph: 877-225-5276	CONTACT NAME: Zurich - Account Service Center	
	PHONE (A/C No. EXT): 877-225-5276	FAX (A/C No): 888-734-6776
E-MAIL ADDRESS: service.center@zurichna.com		
INSURED M021175684 BANKS CHEVROLET-CADILLAC, LLC 137 MANCHESTER ST CONCORD, NH 03301	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Zurich American Insurance Company	
	INSURER B: American Guarantee and Liability Ins. Co.	
	INSURER C:	
	INSURER D:	
	INSURER E:	
INSURER F:		
		NAIC #
		16535
		26247

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			ADM6133346-02	06/01/2025	06/01/2026	EACH OCCURENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			ADM 6133346-02	06/01/2025	06/01/2026	COMBINED SINGLE LIMIT (Ea Accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			AUC 6449713-02	06/01/2025	12/01/2026	EACH OCCURENCE \$10,000,000 AGGREGATE \$30,000,000 PRODUCTS-COMP/OP AGG \$30,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE -EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Garagekeepers - Direct Coverage			ADM6133346-02	06/01/2025	06/01/2026	Total Limit \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Reason for Certificate: GENERAL LIABILITY

30 Day notice of cancellation applies, except for cancellation due to non payment of premium.
See Additional Remarks Schedule Attached

CERTIFICATE HOLDER

CANCELLATION

NH DEPARTMENT OF SAFETY DIVISION OF STATE POLICE
33 HAZEN DRIVE
CONCORD, NH 03305

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

Attn:
Fax:

AUTHORIZED REPRESENTATIVE

IMPORTANT

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.

AGENCY CUSTOMER ID: M021175684

LOC #: _____

ADDITIONAL REMARKS SCHEDULE

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AGENCY Zurich - Account Service Center		NAMED INSURED BANKS CHEVROLET-CADILLAC, LLC 137 MANCHESTER ST CONCORD, NH 03301	
POLICY NUMBER ADM6133346-02		EFFECTIVE DATE: 06/01/2025	
CARRIER Zurich American Insurance Company	NAIC CODE 16535		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

Products - Completed Operations Aggregate of \$3,000,000 applies to the Garage Liability.