



ROBERT L. QUINN
COMMISSIONER

State of New Hampshire

DEPARTMENT OF SAFETY

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CONCORD, N.H. 03305
603-271-2791

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ASSISTANT
COMMISSIONER

STEVEN R. LAVOIE
ASSISTANT
COMMISSIONER

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November 26, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Safety, Division of Fire Standards and Training & Emergency Medical Services (FSTEMS), to make a one-time **retroactive** payment to Palmer & Sicard (VC# 174206 R001) of Exeter, NH for the purchase and installation of a new boiler system, effective upon Governor and Council approval for the period of December 1, 2025 through June 30, 2026. **100% Capital Funds**

Funding is available in account, Statewide Emergency Funds, as follows:

01-14-14-140030-929100000-034-500162 – Repair/Renovations Building . SFY2026 \$124,790.00

EXPLANATION

This request is **retroactive** because of the urgent need to address a failed boiler system. The existing boiler, over 20 years old, has experienced a total, irreparable mechanical failure. The Department of Labor issued a failure during a routine inspection, prompting an urgent service call. When the statewide-contracted vendor began disassembly of the unit to address the failed inspections points, they discovered extensive cracking, leaking, and overall system deterioration, confirming that the boiler could not be safely or effectively repaired. As a result, the facility can no longer maintain safe, code-compliant heating while outdoor temperatures drop. The Department of Safety in coordination with the Department of Administrative Services, Division of Public Works authorized the vendor to begin work immediately utilizing statewide emergency funds.

This facility serves as critical infrastructure for statewide public safety operations, including firefighter and EMS training, certification testing, administrative and licensing services, specialized equipment housing, and other mission-essential functions that directly support emergency response readiness across New Hampshire. With these functions being central to public safety readiness, any disruption to the facility's operations has a direct impact on the State's ability to prepare, train, and support first responders. Without proper heating, the building cannot sustain routine classes, live training evolutions, or daily administrative functions, which are relied upon by thousands of fire and EMS personnel each year. The total estimated cost for this emergency replacement is \$124,790.00, to be drawn from emergency funds, pending approval from the Governor and Executive Council.

Immediate action is required to mitigate significant risks to personnel, property, and continuity of operations. In its current condition, the facility poses occupational health and safety concerns for staff, instructors, students, and visiting agencies who depend on a safe working and learning environment. In addition, the building houses millions of dollars in high-value systems and assets, including technology infrastructure, training equipment, protective gear, and specialized apparatus, that are susceptible to cold-

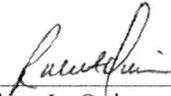
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related damage if temperatures are not properly maintained. While temporary heating units have been deployed as an interim measure, they are not designed to support large, multi-zone facilities and cannot reliably sustain the consistent temperatures needed for safe occupancy, protection of assets, or uninterrupted operations.

To safeguard State personnel, protect critical infrastructure, and ensure the continuity of essential fire and EMS training and services, the Department requests authorization to engage Palmer and Sicard for the immediate purchase and installation of a replacement boiler system.

The Department of Administrative Services (DAS) conducted a competitive bid process, with three (3) bids from State contracted vendors, to ensure the best overall price and value to the State. Palmer and Sicard came in as the lowest bid and DAS has confirmed that Palmer & Sicard is positioned to begin work without delay. Given the urgency of the facility's heating needs and the imminent risks associated with prolonged system failure, emergency funding is the only viable path to prevent further operational disruption and potential damage to State-owned assets

Respectfully submitted,



Robert L. Quinn
Commissioner of Safety



Proposal

Proposal submitted to:
NH Division of Administration

Phone:
603-271-1639

Date:
November 24,
2025

Street:
7 Hazen Dr

Job Name / Location:
Firehouse Boiler Replacement Proposal

City, State and Zip Code:
Concord, NH 03301

Contact:
David Goulet
David.w.goulet@das.nh.gov

We hereby propose to furnish all material and labor necessary to complete the following scope of work:

- ❖ Demo and dispose of one (1) existing boiler, flue piping, pumps, piping and associated appurtenances per M-101 dated May, 2023
- ❖ Furnish and install two (2) new boilers (B-2A, B-2B) as scheduled or equal
- ❖ Furnish and install four (4) new pumps (BP-2A, BP-2B, P-3 and P-4) as scheduled or equal
- ❖ Furnish and install new AS-1, ET-1 as scheduled or equal
- ❖ Furnish and install new copper piping, valves and fittings for new hot water supply and return piping in boiler room, connect to existing system per M-101 dated May, 2023
- ❖ Furnish and install new flue and combustion air piping for each of two (2) new boilers through exterior wall with concentric kit
- ❖ Furnish and install new gas piping to each of two new boilers, connect to existing per M-101 dated May, 2023
- ❖ Furnish and install new 4" PVC combustion air piping to existing water heater (WH to remain)
- ❖ Disconnect of existing line voltage electrical, extend and reconnect line voltage to each of two (2) new boilers
- ❖ Provide masonry contractor(s) for coring new holes in exterior wall(s) and patching of existing openings per M-101 dated May, 2023
- ❖ Provide insulation subcontractor for insulation of all new hot water supply and return piping
- ❖ Provide roofing subcontractor to patch existing metal room and/or cap metal chimney
- ❖ Provide controls subcontractor for programming and integration of two (2) new boilers into existing controls system
- ❖ All associated labor, permits and commissioning of above equipment included

- ❖ Provide temporary boiler to connect to existing piping for up to one (1) month

- ❖ Additional \$10,000.00 allowance for miscellaneous costs included

Additional specifications and provisions:

All work to be performed during normal business hours. Scope of work is as described above. No additional HVAC, plumbing, gas piping, or control work is included in this proposal. No electrical is included in this proposal, beyond what is listed above. Any and all sheetrock, roofing, carpentry and/or construction is not included in proposal. Unforeseen circumstances, or any services rendered not specifically listed above, may result in change of price and/or scope.

EXCLUDES: All roofing work, roof capping, all electrical line voltage, all control work for BMS system, coring, concrete work, and any engineering services that may be needed.

*The prices quoted in this proposal shall be firm for a period of ten (10) business days from the date of this quotation and subject to increases without notice due to pending tariff issues and/or price escalations.

Palmer and Sicard, Inc

89 Holland Way
Exeter, New Hampshire 03833
Office: (603) 778-1841
Fax: (603) 778-0119

**If, during the term of this contract, the price of various materials and/or equipment are increased due to any unforeseen tariffs or price escalations by the supplier whose price for the subject materials Palmer and Sicard, Inc. relied on in its proposal for the project, then Palmer and Sicard, Inc. shall be entitled to a Compensable Material Cost Increase and an increase in the Contract Sum or apply a surcharge to the customer accordingly.

For the sum of: One Hundred Twenty Four Thousand, Seven Hundred Ninety dollars - \$124,790.00

Payment to be made as follows:

Standard terms apply.

<p>All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation insurance.</p>	<p><i>Authorized Signature:</i> <i>Jake Rheume</i></p> <hr/> <p>Jake Rheume, Project Sales Note: This proposal may be withdrawn by us if not accepted within 10 days.</p>
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Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Unless otherwise specified, payment terms are as follows: 45% due at signing, 45% due when equipment / materials delivered on site and 10% due at completion.

Date of Acceptance: _____

Authorized Signature: _____

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