



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



William Cass, P.E.
Commissioner

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DEC 17 2025

David Rodrigue, P.E.
Assistant Commissioner

Michelle L. Winters
Deputy Commissioner

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

Division of Finance
October 24, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:16-c, I, authorize the Department of Transportation to establish various non-budgeted classes in various accounting units and to transfer \$23,773 between various accounts and classes effective upon Fiscal Committee and the date of Governor and Council approval through June 30, 2026. 100% Federal Funds

Table with 4 columns: Account Number, Current Budget FY2026, Requested Change, Revised Budget FY2026. Rows include Consolidated Federal Expenses and Source of Funds Revenue.

04-096-096-963515-30540000	Current Budget FY2026	Requested Change	Revised Budget FY2026
000 409151 Federal Funds	\$546,632,634	\$(23,773)	\$546,608,861
005 402851 Private Local Funds	7,000,000	0	7,000,000
009 401771 Agency Income	500,000	0	500,000
00D 488544 Fed Rev Transfers from Other Agencies	2,800,000	0	2,800,000
000 000015 Highway Funds	19,500,522	0	19,500,522
Total	\$576,433,156	\$(23,773)	\$576,409,383

04-096-096-960315-30170000	Current Budget FY2026	Requested Change	Revised Budget FY2026
Human Resources			
Expenses:			
010 500100 Personal Services Perm Classified	\$1,256,913	\$0	\$1,256,913
017 500147 FT Employees Special Payments	0	22,500	22,500
018 500106 Overtime	2,000	0	2,000
020 500200 Current Expenses	23,634	0	23,634
022 500255 Rents-Leases Other than State	2,045	0	2,045
026 500251 Organizational Dues	200	0	200
030 500301 Equipment New Replacement	1,700	0	1,700
039 500180 Telecommunications	10,000	0	10,000
050 500109 Personal Service Temp Appointed	20,000	0	20,000
060 500601 Benefits	640,579	1,273	641,852
066 500543 Employee Training	600	0	600
070 500704 In State Travel Reimbursement	152	0	152
Total	\$1,957,823	\$23,773	\$1,981,596
Source of Funds			
Revenue			
000 404511 Federal Funds	\$357,682	\$23,773	\$381,455
00C 401350 Agency Indirect Cost Recovery	109,371	0	109,371
000 000015 Highway Funds	1,490,770	0	1,490,770
Total	\$1,957,823	\$23,773	\$1,981,596

EXPLANATION

The Department requests authorization to transfer budgeted account funds among various accounting units and classes to continue to meet the State's transportation demands. Specific explanations relating to the Department's spending requests are as follows:

Consolidated Federal Aid (3054) 94.8% Federal Funds, 1.2% Private Local Funds, 0.1% Agency Income, 0.5% Transfers from Other Agencies and 3.4% Highway Funds

Class 400 Decrease Construction Repair Material by \$23,773. Additional funds are available due to the timing of construction projects. This transfer will have no impact on the construction of any projects identified in the Ten-Year Plan.

Human Resources (3017) 18.3% Federal Funds, 5.6% Agency Indirect Cost Recovery, 76.1% Highway Funds

Class 017 Increase Full Time Employees Special Payments by \$22,500. These funds are needed to cover the stipends paid to DOT summer interns.

Class 060 Increase Benefits by \$1,273. Additional funds are needed to cover the benefits paid to the DOT summer interns.

The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

1. Does transfer involve continuing programs or one-time projects?
This transfer is for continuing programs (not one-time).
2. Is this transfer required to maintain existing program level, or will it increase program level?
This transfer is to maintain existing program levels (no increase in program level).
3. Cite any requirements which make this program necessary.
RSA 21-L:2, in part, establishes that the Department will be responsible for planning, developing, and maintaining a state transportation network. This transfer will facilitate the accomplishment of this responsibility.
4. Identify the source of funds on all accounts listed on this transfer.
The source of funds is Federal Funds.
5. Will there be any effect on revenue if this transfer is approved or disapproved?
This transfer will have no effect on revenue.
6. Are funds expected to lapse if this transfer is not approved?
Federal funds will not lapse.
7. Are personal services involved?
This transfer does not result in any new positions.

Your approval of this resolution is respectfully requested.

Sincerely,



William J. Cass, P.E.
Commissioner