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DEC 17 2025



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF ECONOMIC STABILITY

Lori A. Weaver
Commissioner

Karen E. Hebert
Director

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November 25, 2025

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court and

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to the provisions of RSA 14:30-a, VI, authorize the Department of Health and Human Services, Division of Economic Stability (the Department) to accept and expend federal Supplemental Nutrition Assistance Program (SNAP) Process and Technology Improvement Project funds in the amount of \$1,158,047 from the U.S. Department of Agriculture, Food and Nutrition Service, effective upon approval by the Fiscal Committee and Governor and Executive Council through June 30, 2027. 100% Federal Funds.

05-95-045-451010-72140000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT, HHS: DIV ECONOMIC STABILITY, BUREAU OF FAMILY ASSIST-FIELD, NEW HEIGHTS

CLASS OBJ	CLASS TITLE	Current Budget	Increase/ (Decrease) Amount	Revised Modified Budget
000-403951-16	Federal Funds	\$ 7,075,134	\$ 1,158,047	\$ 8,233,181
	General Fund	\$ 1,812,381	\$ -	\$ 1,812,381
Total Revenue		\$ 8,887,515	\$ 1,158,047	\$ 10,045,562
010-500100	Personal Services Perm Class	\$ 1,421,421	\$ -	\$ 1,421,421
018-500106	Overtime	\$ 38,342	\$ -	\$ 38,342
020-500200	Current Expenses	\$ 1,100	\$ -	\$ 1,100
039-500188	Telecommunications	\$ 1,800	\$ -	\$ 1,800
041-500801	Audit Set Aside	\$ 5,660	\$ 1,158	\$ 6,818
046-500465	IT Consul-Non-Benefit	\$ 6,352,201	\$ 1,156,889	\$ 7,509,090
050-500109	Personal Service Temp Appoi	\$ 78,567	\$ -	\$ 78,567
059-500117	Temp Full Time	\$ 66,574	\$ -	\$ 66,574
060-500602	Benefits	\$ 917,900	\$ -	\$ 917,900
070-500704	In State Travel Reimbursement	\$ 150	\$ -	\$ 150
080-500710	Out of State Travel Reimb	\$ 3,800	\$ -	\$ 3,800
Total Expense		\$ 8,887,515	\$ 1,158,047	\$ 10,045,562

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EXPLANATION

The U.S. Department of Agriculture, Food and Nutrition Service has granted New Hampshire additional funds for administrative expenses associated with the SNAP program. These grant funds were authorized as part of the *Process and Technology Improvement Project*.

- Funds are being budgeted in Class 041 (Audit Set Aside) per state requirements.
- Funds are also being budgeted in Class 046 (Consultants) and will be used for contract amendments. These funds will enable the Department to modernize SNAP case management to reduce SNAP errors and improve payment accuracy by improving client and stakeholder communication, tracking cases, automating workflows, and strengthening quality checks.

Area served: Statewide

Source of Funds: These funds are 100% Federal Funds.

In the event that Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully Submitted,

 *Lori A. Weaver* for:

Lori A. Weaver
Commissioner

UNITED STATES DEPARTMENT OF AGRICULTURE - FOOD AND NUTRITION SERVICE
GRANT/COOPERATIVE AGREEMENT

1. GRANT/AGREEMENT NO USDA-FNS-SNAP-FY25-PTI-NH		2. FEDERAL AWARD DATE 09/23/2025	
3. IS THIS AN R&D AWARD? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		5. UNIQUE ENTITY IDENTIFIER (UEI) LA2HR1U97VC6	6. FEDERAL AWARD IDENTIFICATION NUMBER (FAIN)
4. CFDA NUMBER 10.580			
7. FEDERAL AWARDDING AGENCY Dawn Addison USDA Food and Nutrition Service		8. CFDA NAME SNAP Process and Technology Improvement Grants	
9. RECIPIENT NAME NH Department of Health and Human Services 129 Pleasant Street Concord, NH 03301-3852		10. ACCOUNTING AND APPROPRIATION DATA FN.SN.4064.01.0100	
11. AMOUNT OF FEDERAL FUNDS OBLIGATED BY THIS ACTION \$1,158,047.00		12. TOTAL AMOUNT OF FEDERAL FUNDS OBLIGATED \$1,158,047.00	
13. TOTAL AMOUNT OF THE FEDERAL AWARD \$1,158,047.00			
14. PLACE OF PERFORMANCE NH: New Hampshire		15. BUDGET APPROVED BY AWARDDING AGENCY \$1,158,047.00	
16. TOTAL APPROVED COST SHARING/MATCHING (WHERE APPLICABLE) \$0.00		17. INDIRECT COST RATE FOR THE FEDERAL AWARD (PLEASE INCLUDE IF THE DE MINIMIS RATE IS CHARGED) 0.00%	
18. MAIL REQUESTS FOR REIMBURSEMENT TO Payments made via ASAP Letter of Credit		19. SPONSOR(SPONSORING FNS PROGRAM) Maxwell Hill FY25 Process and Technology Improvement	
20. START DATE 09/30/2025		21. END DATE 09/30/2028	

22. FEDERAL AWARD PROJECT DESCRIPTION
 Promoting SNAP Payment Accuracy Through System Enhancements
 -See attachment

The Grantee/Cooperator hereby assures and certifies that they will comply with the regulations, policies, guidelines and requirements as they relate to the applications, acceptance, and use of Federal funds for this Federally-assisted project including: 2 CFR Chapter I (Office of Management and Budget Government-wide Guidance for Grants and Agreements) and Chapter II (Office of Management and Budget Guidance) as well as 2 CFR Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards); and any USDA implementing regulations, such as 2 CFR Part 400 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards), 2 CFR Part 415 (General Program Administrative Regulations), 2 CFR Part 416 (General Program Administrative Regulations for Grants and Cooperative Agreements to State and Local Governments), and 2 CFR Part 418 (New Restrictions on Lobbying).

23. REMARKS

SIGNATURE OF GRANTEE/COOPERATOR		UNITED STATES OF AMERICA	
SIGNATURE (Authorized Individual) 	DATE 9-29-25	SIGNATURE (Grant Official) EDWARD PAULEY <small>Digitally signed by EDWARD PAULEY Date: 2025.09.28 20:26:54 -04'00'</small>	DATE
NAME (Type) Dawn Addison		NAME (TYPE) Ed Pauley	
TITLE Deputy Director		TITLE Acting Chief Financial Officer, Food and Nutrition Service	
TELEPHONE NUMBER 603-892-7207		TELEPHONE NUMBER 703-305-2141	