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**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
**OFFICE OF THE COMMISSIONER**

Lori A. Weaver  
 Commissioner

Morissa Henn  
 Deputy Commissioner

129 PLEASANT STREET, CONCORD, NH 03301-3857  
 603-271-9200 1-800-852-3345 Ext. 9200  
 Fax: 603-271-4912 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

October 10, 2025

The Honorable Ken Weyler, Chairman  
 Fiscal Committee of the General Court and

Her Excellency, Governor Kelly A. Ayotte  
 and the Honorable Council  
 State House  
 Concord, NH 03301

**REQUESTED ACTION**

Pursuant to the provisions of RSA 14:30-a, VI, authorize the Department of Health and Human Services, Office of the Commissioner, to accept and expend \$698,000 from the United States Department of Agriculture - Food and Nutrition Service, to support a contract for Supplemental Nutrition Assistance Program (SNAP) Fraud Framework Implementation enhancements, effective upon Fiscal Committee and Governor and Council approval through June 30, 2027, and authorize the allocation of these funds in the accounts below. 100% Federal Funds.

**05-095-095-951010-79350000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS; HHS: COMMISSIONERS OFFICE; OFFICE OF IMPROVEMENT, INTEGRITY; IMPROVEMENT/INTEGRITY/INFO/REIM**

Class/Object	Class Title	Current Adjusted Authorized Budget	Requested Change	Adjusted Budget
<b>Revenue</b>				
000-404460-16	Federal Funds	\$ 4,230,882	\$ 698,000	\$ 4,928,882
009-401961-12	Agency Income	\$ 35,134		\$ 35,134
	General Funds	\$ 4,167,270		\$ 4,167,270
<b>Total Revenue:</b>		<b>\$ 8,433,286</b>	<b>\$ 698,000</b>	<b>\$ 9,131,286</b>
<b>Expense</b>				
010-500100	Regular Officers and Employees	\$ 4,721,474		\$ 4,721,474
012-500128	Personal Services Unclassified	\$ 251,314		\$ 251,314
018-500106	Overtime	\$ 20,000		\$ 20,000
020-500200	Current Expenses	\$ 30,000		\$ 30,000
030-500301	Equipment	\$ 1,600		\$ 1,600
038-500175	Technology - Software	\$ 31,000		\$ 31,000
039-500180	Telecommunications	\$ 6,000		\$ 6,000
041-500801	Audit Set Aside	\$ 4,345	\$ 698	\$ 5,043
049-500049	Transfers from other State Agencies	\$ 1,000		\$ 1,000
050-500109	Personal Serv Temp App	\$ 416,362		\$ 416,362
060-500601	Benefits	\$ 2,881,968		\$ 2,881,968

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066-500544	Employee Training	\$ 1,000		\$ 1,000
070-500704	In State Travel	\$ 5,000		\$ 5,000
080-500714	Out of State Travel	\$ 1,000		\$ 1,000
102-500731	Program Contracts	\$ 61,223	\$ 697,302	\$ 758,525
<b>Total Expense:</b>		<b>\$ 8,433,286</b>	<b>\$ 698,000</b>	<b>\$ 9,131,286</b>

**EXPLANATION**

The Department of Health and Human Services (Department) eligibility system includes a benefit recovery system for the Special Investigations Unit to track referrals for investigations and establish claims for over-issuance of family assistance, as required by federal regulation. The Department requests to accept and expend federal funds to enhance the Special Investigations Unit components of the Department's eligibility system with additional reporting features, performance measurement functions, and paperless case processing functionality to ensure more seamless workflows. These changes will streamline efforts to reduce waste and operate more efficiently.

Funds will be budgeted as follows:

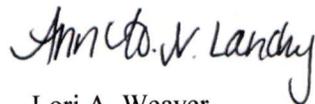
Class 041 - Audit Set Aside – Budgeted for financial and compliance audits pursuant to RSA 124:16.

Class 102 - CONTRACTS FOR PROGRAM SERVIC - Funding for eligibility system enhancements.

Source of Funds: Federal only: CFDA#10.535, UEI #LA2HR1U97VC6

In the event that the Federal Funds become no longer available, additional General Funds may be requested to support this program.

Respectfully Submitted,

 for:

Lori A. Weaver  
Commissioner



## Food and Nutrition Service

U.S. DEPARTMENT OF AGRICULTURE

September 25, 2025

Mrs. Lindsay Bibeau  
 Special Investigations Administrator  
 New Hampshire DHHS  
 129 Pleasant Street  
 Concord, NH 03301

Dear Mrs. Bibeau,

Congratulations! We are pleased to inform you that the USDA Food and Nutrition Service (FNS) has approved funding of your application for the FY25 Fraud Framework Implementation Project.

Attached please find the FNS-529 Grant/Cooperative Agreement award document that provides funding for the above-referenced project, as detailed below:

FNS Program Area:	SNAP
Total Amount of Federal Award:	\$698,000.00
FNS Award Amount:	\$698,000.00
Cost Share Amount:	\$0.00
Award Start Date:	September 26, 2025
Award End Date:	September 30, 2028

The Total Amount of Federal Award includes both Federal and non-Federal funding, such as cost sharing, matching or a recipient's voluntary contribution. In addition, attached is a copy of the FNS Award Terms and Conditions for this award. These Terms and Conditions will remain in full force and effect throughout the award. Please note the following, as detailed in the Terms and Conditions:

- All expenditures paid for with funds provided under this award must be incurred within the period authorized above, and be in accordance with the tasks, project deliverables, and guidelines outlined in the Award Terms and Conditions.

- Only actual costs for work completed may be charged to the award, not the estimates detailed in your application.
- If you establish sub-awards to carry out any of the work on your project, it is important that subgrantees also abide by the Award Terms and Conditions. It is your responsibility to monitor the work and expenditures of your subgrantees.

Please have the appropriate authorizing official sign (**IN BLUE INK**) a copy of the FNS-529 and return to FNS, no later than **3 business days after the receipt of this letter**. To expedite the funding process, you may return the signed document as a PDF attachment via email, provided the scanned document is in **color**.

Please forward your signed document via email to [carla.garcia@usda.gov](mailto:carla.garcia@usda.gov).

In addition, please complete an Automated Standard Application for Payment (ASAP) setup form so we may set up the Letter of Credit by which your award funds will be made available to you. This form is required regardless of whether you have an ASAP account or not.

ASAP.gov is a secure, web-based electronic payment system that allows recipients to access their funding. For additional information on ASAP.gov, please visit <https://www.ASAP.gov>.

Please return the ASAP setup form to your grant officer along with your signed FNS-529.

Lastly, to comply with the reporting requirements of your award as detailed in the Terms and Conditions, you will require both access to the FNS Food Program Reporting System (FPRS) and a USDA Verified e-Authentication account. Please visit <https://www.eauth.usda.gov/eauth/b/usda/registration> to begin the required enrollment steps for e-Authentication.

Please note that your fully executed FNS-529 award, signed by both FNS and your organization, serves as the “official award document” and should be maintained in your files.

If you have any questions, please contact the Grants Officer, Carla Garcia, via e-mail at [carla.garcia@usda.gov](mailto:carla.garcia@usda.gov).

Once again, congratulations on your award. We look forward to working with you and your staff on your FNS project.

Sincerely,

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Ed Pauley  
Acting Chief Financial Officer, Food and  
Nutrition Service

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Stephanie Proska  
Acting Director, Program  
Administration and Nutrition  
Division Supplemental Nutrition  
Assistance Program

**Attachments**

cc: Sedem Adiabu  
Meredith Telus

UNITED STATES DEPARTMENT OF AGRICULTURE - FOOD AND NUTRITION SERVICE <b>GRANT/COOPERATIVE AGREEMENT</b>	1. GRANT/AGREEMENT NO <b>FY25.SNAP.FFIG.NH</b>		2. FEDERAL AWARD DATE <b>09/25/2025</b>	
	3. IS THIS AN R&D AWARD? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		5. UNIQUE ENTITY IDENTIFIER (UEI) <b>LA2HR1U97VC6</b>	
	4. CFDA NUMBER <b>10.535</b>		6. FEDERAL AWARD IDENTIFICATION NUMBER (FAIN)	
7. FEDERAL AWARDDING AGENCY <b>Carla Garcia USDA Food and Nutrition Service</b>		8. CFDA NAME <b>SNAP Fraud Framework Implementation Grant</b>		
9. RECIPIENT NAME <b>New Hampshire DHHS 129 Pleasant Street Concord, NH 03301-3857</b>		10. ACCOUNTING AND APPROPRIATION DATA <b>FN00A3505D/FN.SN.4080.44.0200; BP 252525/FNP210000</b>		
		11. AMOUNT OF FEDERAL FUNDS OBLIGATED BY THIS ACTION <b>\$698,000.00</b>	12. TOTAL AMOUNT OF FEDERAL FUNDS OBLIGATED <b>\$698,000.00</b>	
		13. TOTAL AMOUNT OF THE FEDERAL AWARD <b>\$698,000.00</b>		
14. PLACE OF PERFORMANCE <b>NH: New Hampshire</b>		15. BUDGET APPROVED BY AWARDDING AGENCY <b>\$698,000.00</b>		
		16. TOTAL APPROVED COST SHARING/MATCHING (WHERE APPLICABLE) <b>\$0.00</b>	17. INDIRECT COST RATE FOR THE FEDERAL AWARD (PLEASE INCLUDE IF THE DE MINIMIS RATE IS CHARGED) <b>0.00%</b>	
18. MAIL REQUESTS FOR REIMBURSEMENT TO <b>Payments made via ASAP Letter of Credit</b>		19. SPONSOR(SPONSORING FNS PROGRAM) <b>Sedem Adiabu FY25 Fraud Framework Implementation</b>		
		20. START DATE <b>09/26/2025</b>	21. END DATE <b>09/30/2028</b>	
22. FEDERAL AWARD PROJECT DESCRIPTION Strengthening SNAP Fraud Management and Reporting through System Innovation				
<p>The Grantee/Cooperator hereby assures and certifies that they will comply with the regulations, policies, guidelines and requirements as they relate to the applications, acceptance, and use of Federal funds for this Federally-assisted project including: 2 CFR Chapter I (Office of Management and Budget Government-wide Guidance for Grants and Agreements) and Chapter II (Office of Management and Budget Guidance) as well as 2 CFR Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards); and any USDA implementing regulations, such as 2 CFR Part 400 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards), 2 CFR Part 415 (General Program Administrative Regulations), 2 CFR Part 416 (General Program Administrative Regulations for Grants and Cooperative Agreements to State and Local Governments), and 2 CFR Part 418 (New Restrictions on Lobbying).</p>				
23. REMARKS				
<b>SIGNATURE OF GRANTEE/COOPERATOR</b>		<b>UNITED STATES OF AMERICA</b>		
SIGNATURE (Authorized Individual)	DATE	SIGNATURE (Grant Official)	DATE	
NAME (Type)	NAME (TYPE) <b>Ed Pauley</b>			
TITLE	TITLE <b>Acting Chief Financial Officer, Food and Nutrition Service</b>			
TELEPHONE NUMBER	TELEPHONE NUMBER <b>703-305-2141</b>			