State of New Hampshire
DEPARTMENT OF NATURAL & CULTURAL RESOURCES
DIVISION OF PARKS & RECREATION
BUREAU OF TRAILS

172 Pembroke Road Concord, New Hampshire 03301
Phone: 603-271-3254 Fax: 603-271-3553
TDD Access: Relay NH 1-800-735-2964
nhtrails.org

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DEC 0 3 2025

November 12, 2025

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court and

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the Department of Natural and Cultural Resources, Division of Parks and Recreation, Bureau of Trails to accept and expend $399,323 from the United States Department of Agriculture, Forest Service for the purpose of upgrading bridges to current USFS standards, effective upon Fiscal Committee and Governor and Council approval through November 23, 2026. 100% Federal Funds.

Funds will be budgeted in the following account:

03-035-035-351510-32570000 Great American Outdoor Act

Class-Account-RG	Class Description	FY26 Current Adjusted Authorized	Requested Action	Revised FY26 Adjusted Authorized
000-403260-16	Federal Funds	$221,278	$399,323	$620,601
	Total Revenue	**$221,278**	**$399,323**	**$620,601**
020-500200	Current Expenses	$30,000	$0	$30,000
030-500305	Equipment New/Replacement	$100,000	$128,680	$228,680
041-500801	Audit Fund Set Aside	$349	$399	$748
103-500736	Contract Repairs: Bldg Grounds	$90,929	$270,244	$361,173
	Total Expenses	**$221,278**	**$399,323**	**$620,601**

EXPLANATION

The Great American Outdoor Act is a federal funded program through the United States Department of Agriculture, Forest Service (US Forest Service) for the purpose of upgrading bridges to current US Forest Service standards. The Trails Bureau and the US Forest Service have had a long and lasting relationship of working together in trail and associated trail facility

construction and maintenance activities. Together the partnership manages approximately 650 miles of snowmobile trails in the White Mountain National Forest. Part of this management is the maintenance and replacement of significant infrastructure including bridges and culverts. This request is to amend the award amount to compensate for the increase of construction materials and installation costs.

The following appropriation adjustments are being requested:

Class 030 – Equipment New Replacement– For the purchase of modular bridges.

Class 041 – Audit Fund Set Aside – Additional funds to cover audit costs.

Class 103 – Contract Repairs: Bldg Grounds - Contracts for maintenance to B&G and other effort needed to complete the program effort will be done though operational service contracts.

In the event that Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

CSM

Sarah Stewart

Sarah L. Stewart
Commissioner

Department of Natural and Cultural Resources
GRANTS FISCAL SITUATION FISCAL YEAR 2026
03-035-035-351010-32570000 Great American Outdoors Act

Total Federal Authorization	$ 749,321
Less Expenditures thru 6/30/2025	$ 128,720
Remaining Authorization to Budget	$ 620,601
Less Current FY26 Budget Authorization	$ 221,278
Total Available for Budgeting	$ 399,323
Available to Budget at a Later Date	$ 0
REQUESTED ACTION	$ 399,323

Grant Award Number	Award Amount	Expenses to 6/30/25	Balance
21-CS-11092200-025	$749,321	$128,720	$620,601

USDA Forest Service

OMB 0596-0217
FS-1500-19

MODIFICATION OF GRANT OR AGREEMENT

1. U.S. FOREST SERVICE GRANT/AGREEMENT NUMBER:	2. RECIPIENT/COOPERATOR GRANT or AGREEMENT NUMBER, IF ANY:	3. MODIFICATION NUMBER:
21-CS-11092200-025		3

4. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING GRANT/AGREEMENT (unit name, street, city, state, and zip + 4):	5. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING PROJECT/ACTIVITY (unit name, street, city, state, and zip + 4):
Region 9 Office of Grants and Agreements 626 E. Wisconsin Ave. Milwaukee, WI 53202	White Mountain National Forest 71 White Mountain Drive Campton, New Hampshire 03223
6. NAME/ADDRESS OF RECIPIENT/COOPERATOR (street, city, state, and zip + 4, county):	7. RECIPIENT/COOPERATOR'S HHS SUB ACCOUNT NUMBER (For HHS payment use only):
State of New Hampshire - Department of Natural and Cultural Resources 172 Pembroke RD Concord, New Hampshire 03301-5791	

8. PURPOSE OF MODIFICATION

CHECK ALL THAT APPLY:	This modification is issued pursuant to the modification provision in the grant/agreement referenced in item no. 1, above.
☐	CHANGE IN PERFORMANCE PERIOD:
☒	CHANGE IN FUNDING: Provision IV A.; PAYMENT/REIMBURSEMENT: Add FY 2025 funding in the amount of $399,322.50 (GPN9AB23). All remaining funds are available until the expiration date of the agreement, August 25,2026. (Cumulative Agreement total is $749,320.45: Initial Agreement = $349,997.95 + Modification #3 $399,322.50).
☒	ADMINISTRATIVE CHANGES: Update Provision I. Principal Cooperator and Forest Service Project Contacts (see attached).
☒	OTHER (Specify type of modification): Updated Scope of Work

Except as provided herein, all terms and conditions of the Grant/Agreement referenced in 1, above, remain unchanged and in full force and effect.

9. ADDITIONAL SPACE FOR DESCRIPTION OF MODIFICATION (add additional pages as needed):
Updating administrative contacts and adding funds to continue program activities as outlined in the attached Scope of Work.

10. ATTACHED DOCUMENTATION (Check all that apply):

☒	Revised Scope of Work
☒	Revised Financial Plan
☐	Other:

11. SIGNATURES

AUTHORIZED REPRESENTATIVE: BY SIGNATURE BELOW, THE SIGNING PARTIES CERTIFY THAT THEY ARE THE OFFICIAL REPRESENTATIVES OF THEIR RESPECTIVE PARTIES AND AUTHORIZED TO ACT IN THEIR RESPECTIVE AREAS FOR MATTERS RELATED TO THE ABOVE-REFERENCED GRANT/AGREEMENT.

11.A. STATE OF NEW HAMPSHIRE- DEPARTMENT OF NATURAL AND CULTURAL RESOURCES SIGNATURE	11.B. DATE SIGNED	11.C. U.S. FOREST SERVICE SIGNATURE	11.D. DATE SIGNED
Sarah L. Stewart Digitally signed by Sarah L. Stewart DN: CN = Sarah L. Stewart email = sarah.l.stewart@dncr.nh.gov C = US O = SoNH Department of Natural and Cultural Resources OU = Office of the Commissioner Date: 2025.08.26 10:44:04 -04'00'	8/26/25		
(Signature of Signatory Official)		(Signature of Signatory Official)	
11.E. NAME (type or print): SARAH L. STEWART		11.F. NAME (type or print): DEREK IBARGUEN	
11.G. TITLE (type or print): Commissioner		11.H. TITLE (type or print): Forest Supervisor, White Mountain National Forest	

12. G&A REVIEW	
12.A. **The authority and format of this modification have been reviewed and approved for signature by:** JEREMY ARMSTRONG Digitally signed by JEREMY ARMSTRONG Date: 2025.08.13 15:49:52 -04'00' JEREMY ARMSTRONG U.S. Forest Service Grants & Agreements Specialist	12.B. DATE SIGNED

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

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To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

IV. IT IS MUTUALLY UNDERSTOOD AND AGREED UPON BY AND BETWEEN THE PARTIES THAT:

Principal Cooperator Contacts

Cooperator Administrative Contact	**Cooperator Administrative Contact**
Craig Rennie Trails Bureau Chief 172 Pembroke Road Concord, NH 03301 603-271-3254 craig.d.renni@dncr.nh.gov	Alexis Rudko Deputy Trails Chief 172 Pembroke Road Concord, NH 03301 603-271-3264 alexis.m.rudko@dncr.nh.gov
Principle US Forest Service Contacts:	
U.S. Forest Service Program Manager Contact	**U.S. Forest Service Administrative Contact**
Stanley Carte Recreation Program Manager 71 White Mountain Drive Campton, NH 03223 603-536-6245 stanley.carte@usda.gov	Jeremy Tad Armstrong R9 Office of Grants and Agreements Bedford, IN 47421 812-320-2382 jeremy.armstrong@usda.gov
	U.S. Forest Service Administrative Contact
	Marinda Guagenti Grants Management Specialist - Trainee R9 Office of Grants and Agreements 626 East Wisconsin Ave Milwaukee, WI 53202 marinda.guagenti@usda.gov

White Mountain National Forest/New Hampshire Trails Bureau Snowmobile Corridor 19 Trail Bridge Replacement Deferred Maintenance 2025 Challenge Cost-Share Agreement Work Statement

Modification

I. Purpose & Objectives

To provide a detailed description of the mutually agreed upon work between the U.S. Forest Service - White Mountain National Forest and the New Hampshire Department of Natural and Cultural Resources, Trails Bureau. This project received Great American Outdoors Act funding for trail bridge replacement projects spanning multiple years; the agreement Modifications 1 and Modification 2 extended the agreement to August 25, 2026, because the Partner had difficulties finding engineering firms that could do site specific designs required in the agreement. Because the funding request was originally made in 2021, the estimated inflation costs have been surpassed. For this reason, Modification 3 is necessary to allocate contingency funds approved by Congress to complete these projects. The objectives of this agreement are to:

1. Provide a safe and enjoyable recreation experience for visitors on the White Mountain National Forest snowmobile trails
2. Complete maintenance and construction tasks that are critical for visitor safety and resource protection on Corridor 19 trail in Chatham NH.
3. Complete project management activities associated with the Trails Bureau staff and volunteer crews working on project activities identified in Section II of this document.

II. Scope of Work

Activity	Funding
Trail Bridge Replacement. Including: • Provide site specific bridge design including load rating • Put out for bid and purchase 2 modular style bridges that meet Forest Service and site plan specifications (contractual portion of agreement)	$100,000.00
Trail Maintenance Activities, including: • Decommission and remove existing failed bridges, Installation of 2 ADM style modular bridges including abutments and approach ramps Sign new bridges accordingly $75,000 • Equipment Rental $87,000 • Materials needed for trail bridge installation $125,000	$287,000.00
Cooperator Indirect Costs: • Overhead $12,322.5	$12,322.50

III. Project Specifics:

General

Forest Service staff will supply Trails Bureau crews with applicable information on Forest Plan Standards and Guidelines, Manuals, Standard Drawings, and NEPA decision resource mitigations. All Trails Bureau crews and workers will adhere to these requirements when implementing projects.

U.S. Forest Service

OMB 0596-0217
FS-1500-17B

Attachment:

USFS Agreement No.: 21-CS-11092200-025

Mod. No.: 3

Cooperator Agreement No.:

Note: This Financial Plan may be used when:
(1) No program income is expected and
(2) The Cooperator is not giving cash to the FS and
(3) There is no other Federal funding

Agreements Financial Plan (Short Form)

Financial Plan Matrix: Note: All columns may not be used. Use depends on source and type of contribution(s).

	FOREST SERVICE CONTRIBUTIONS		COOPERATOR CONTRIBUTIONS		
	(a)	(b)	(c)	(d)	
COST ELEMENTS	Noncash	Cash to Cooperator	Noncash	In-Kind	(e) Total
Direct Costs					
Salaries/Labor	$4,500.00	$75,000.00	$112,582.40	$0.00	$192,082.40
Travel	$0.00	$0.00	$0.00	$0.00	$0.00
Equipment	$0.00	$87,000.00	$0.00	$0.00	$87,000.00
Supplies/Materials	$0.00	$125,000.00	$0.00	$0.00	$125,000.00
Printing	$0.00	$0.00	$0.00	$0.00	$0.00
Other	$0.00	$100,000.00	$0.00	$0.00	$100,000.00
Other					$0.00
Subtotal	$4,500.00	$387,000.00	$112,582.40	$0.00	$504,082.40
Coop Indirect Costs		$12,322.50	$0.00		$12,322.50
FS Overhead Costs	$675.00				$675.00
Total	$5,175.00	$399,322.50	$112,582.40	$0.00	
Total Project Value:					$517,079.90

Matching Costs Determination	
Total Forest Service Share = (a+b) ÷ (e) = (f)	(f) 78.23%
Total Cooperator Share (c+d) ÷ (e) = (g)	(g) 21.77%
Total (f+g) = (h)	(h) 100.00%

WORKSHEET FOR

FS Non-Cash Contribution Cost Analysis, Column (a)

Salaries/Labor					
Standard Calculation					
Job Description		Cost/Day	# of Days		Total
Program Manger		$360.00	5.00		$1,800.00
Trail Manager		$250.00	5.00		$1,250.00
Engineering		$350.00	2.00		$700.00
Bridge Engineer		$250.00	3.00		$750.00
Total Salaries/Labor					**$4,500.00**

Travel					
Standard Calculation					
Travel Expense	Employees	Cost/Trip	# of Trips		Total
					$0.00
Total Travel					**$0.00**

Equipment					
Standard Calculation					
Piece of Equipment	# of Units	Cost/Day	# of Days		Total
					$0.00
Total Equipment					**$0.00**

Supplies/Materials					
Standard Calculation					
Supplies/Materials		# of Items	Cost/Item		Total
					$0.00
Total Supplies/Materials					**$0.00**

Printing					
Standard Calculation					
Paper Material		# of Units	Cost/Unit		Total
					$0.00
Total Printing					**$0.00**

Other Expenses					
Standard Calculation					
Item		# of Units	Cost/Unit		Total
					$0.00
Total Other					**$0.00**

Subtotal Direct Costs	$4,500.00

Forest Service Overhead Costs					
Current Overhead Rate	Subtotal Direct Costs				Total
15.00%	$4,500.00				$675.00
Total FS Overhead Costs					**$675.00**

TOTAL COST	**$5,175.00**

WORKSHEET FOR

FS Cash to the Cooperator Cost Analysis, Column (b)

Salaries/Labor					
Standard Calculation					
Job Description		Cost/Day	# of Days		Total
Demolition of old, and installation of new bridges					$75,000.00
Total Salaries/Labor					**$75,000.00**

Travel					
Standard Calculation					
Travel Expense	Employees	Cost/Trip	# of Trips		Total
					$0.00
Total Travel					**$0.00**

Equipment					
Standard Calculation					
Piece of Equipment	# of Units	Cost/Day	# of Days		Total
Equipment rental					$87,000.00
Total Equipment					**$87,000.00**

Supplies/Materials					
Standard Calculation					
Supplies/Materials		# of Items	Cost/Item		Total
Non-Standard Calculation					
Gravel, signs, lumber					$125,000.00
Total Supplies/Materials					**$125,000.00**

Printing					
Standard Calculation					
Paper Material		# of Units	Cost/Unit		Total
					$0.00
Total Printing					**$0.00**

Other Expenses					
Standard Calculation					
Item		# of Units	Cost/Unit		Total
					$0.00
Non-Standard Calculation					
Contractual portion of purchasing 2 modular bridges					$100,000.00
Total Other					**$100,000.00**

Subtotal Direct Costs	$387,000.00

Cooperator Indirect Costs					
Current Overhead Rate	Subtotal Direct Costs				Total
16.43%	$75,000.00				$12,322.50
Total Coop. Indirect Costs					**$12,322.50**

TOTAL COST	**$399,322.50**

WORKSHEET FOR

Cooperator Non-Cash Contribution Cost Analysis, Column (c)

Salaries/Labor

Standard Calculation

Job Description		Cost/Day	# of Days		Total
Trail Work		$1,200.00	90.00		$108,000.00
Deputy Chief		$458.24	10.00		$4,582.40
Total Salaries/Labor					**$112,582.40**

Travel

Standard Calculation

Travel Expense	Employees	Cost/Trip	# of Trips		Total
					$0.00
Total Travel					**$0.00**

Equipment

Standard Calculation

Piece of Equipment	# of Units	Cost/Day	# of Days		Total
					$0.00
Total Equipment					**$0.00**

Supplies/Materials

Standard Calculation

Supplies/Materials		# of Items	Cost/Item		Total
					$0.00
Total Supplies/Materials					**$0.00**

Printing

Standard Calculation

Paper Material		# of Units	Cost/Unit		Total
					$0.00
Total Printing					**$0.00**

Other Expenses

Standard Calculation

Item		# of Units	Cost/Unit		Total
					$0.00
Total Other					**$0.00**

Subtotal Direct Costs	$112,582.40

Cooperator Indirect Costs

Current Overhead Rate	Subtotal Direct Costs			Total
	$112,582.40			$0.00
Total Coop. Indirect Costs				**$0.00**

TOTAL COST	**$112,582.40**