



Lori A. Weaver
Commissioner

Marie Noonan
Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION FOR CHILDREN, YOUTH & FAMILIES

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DEC 03 2025

November 17, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division for Children, Youth, and Families to pay the annual membership fee to the Association of Administrators of the Interstate Compact on Adoption and Medical Assistance (Vendor #170420-B001), Washington, D.C. in the amount of \$9,500.00, for the period of January 1, 2026, through December 31, 2026, effective upon Governor and Executive Council approval. 100% Federal Funds.

05-95-042-421010-29740000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT, HHS: DIV CHILDREN, YOUTH & FAM, CHILD PROTECTION, ADOPTION & KINSHIP GRANT SERV

FISCAL YEAR	CLASS/OBJECT	JOB #	CLASS TITLE	AMOUNT
2026	026-500251	42107403	MEMBERSHIP	\$9,500

EXPLANATION

Approval of this request enables the State's continued participation in the Association of Administrators of the Interstate Compact on Adoption and Medical Assistance. The purpose of this Association is to: connect all states to facilitate medical and supportive services for children who are eligible for adoption assistance.

Listed below are answers to standard questions required for Governor and Executive Council organization dues and membership approval submissions:

1. How long has this organization been in existence and how long has this agency been a member of this organization?
 - A. In 1986, states that passed legislation making the ICAMA (Interstate Compact on Adoption and Medical Assistance) law in their states formed the Association of Administrators of the Interstate Compact on Adoption and Medical Assistance (AAICAMA) to enhance the administration of the compact and strengthen protections for interstate adopted children or adopted children moving out of state.

AAICAMA is a nonprofit organization comprised of member states working with child welfare agencies, tribes, and adoptive parents to facilitate and support special needs adoption.

The association provides educational and technical assistance to enhance states' capacity to achieve timely permanency and needed services for adoption assistance-eligible children.

AAICAMA facilitates effective and efficient administration of compact, addresses issues related to the provision of medical and post-adoption services across state lines, and develops and implements sound interstate policy and practice for children eligible for adoption assistance. Through AAICAMA, members work jointly to find ways to enhance adoption opportunities for children with special needs.

AAICAMA members work together in committees that effect practical changes in the day-to-day administration of the compact. AAICAMA regularly provides training to state staff.

The New Hampshire Division for Children, Youth and Families (DCYF) has been a member of this organization since its implementation in 1986.

2. Is there any other organization which provides the same or similar benefits, which your agency belongs to?
 - A. AAICAMA is the only organization that provides these types of benefits.
3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?
 - A. All states are members. The NH Division for Children, Youth and Families is the only member for and from New Hampshire.
4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc)
 - A. Standard fee for all states.
5. What benefit does the state receive from participating in this membership?
 - A. AAICAMA provides technical assistance to states and agencies on issues pertaining to the administration of the ICAMA. Issues include the provision of Medicaid to eligible children who move to or are placed in a new state, title IV-E and state-funded adoption assistance, and the effect of new federal legislation on the administration of the compact.
6. Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.
 - A. Training is one of the services provided to members by AAICAMA. All trainings and materials are included in the annual membership.
7. Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.
 - A. No, however, as a result of participation, NH DCYF has become aware of federal funds that are available for unique Child Welfare Initiatives.
8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership-supported trips.
 - A. The membership fee does not cover the costs of any travel related to this organization.
9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization).
 - A. The Division has three representatives:
 1. Jennifer Gilroy, Permanency Administrator

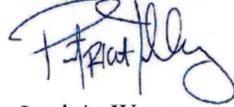
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- 2. Kaylynn Trombley, Permanency Supervisor
 - 3. Karen Geerer, Permanency/Adoption CPSW
10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.
- A. Should Governor and Council not approve this request, it would hinder the Division's ability to facilitate medical and supportive services for NH children who are eligible for adoption assistance when they move out of state. It is the responsibility of NH DCYF to promote practices and policies to ensure that all NH children who are eligible for adoption assistance receive uninterrupted supportive services in the state where they reside.

Geographic Area: Statewide

Source of Funds: 100% Federal Funds.

Respectfully Submitted,



for:

Lori A. Weaver
Commissioner



October 15, 2025

Jennifer M. Gilroy, MSHS, Permanency/Adoption Program Administrator
Division for Children, Youth and Families; Dept. of Health and Human Services
129 Pleasant St.
Concord, NH 03301

INVOICE

January 1, 2026 through December 31, 2026

AAICAMA Annual Assessment and ICAMA System Fee
The Association of Administrators of the Interstate Compact on
Adoption and Medical Assistance

*These fees are an allowable, Title IV-E administrative cost subject to Federal Financial Participation (FFP.)

TO: New Hampshire ICAMA
Adoption Program; Division for Children, Youth and Families
Dept. of Health and Human Services
129 Pleasant St.
Concord, NH 03301

INVOICE TOTAL: AAICAMA Invoice total for January 1, 2026 – December 31, 2026: \$9,500.00
Invoice Number: # 26NH1044

- New Hampshire AAICAMA Assessment for January 2026 – December 2026: \$6,500.00
- New Hampshire ICAMA System Fee for January 2026 – December 2026: \$3,000.00

Note: Please remit by check to the AAICAMA address below or contact AAICAMA for ACH options.

NOTE: ADDRESS CHANGE AAICAMA: Payment Methods
Check or ACH
ACH: Please contact the national, AAICAMA Office.
Check: Please make check payable to:
AAICAMA Association of the Administrators of the Interstate Compact on Adoption and Medical Assistance
Mail checks to:
Attn: Sharon McCartney, Director, AAICAMA
AAICAMA and CWLA Offices 1600 K Street NW Suite 505 Washington, DC 20006
Federal I.D. Number: 52-1479559