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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF FINANCE AND PROCUREMENT

Lori A. Weaver
Commissioner

Nathan D. White
Chief Financial Officer

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November 12, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Finance and Procurement, to pay a membership fee to the National Association for State Community Services Programs (NASCSPP) (VC#171349 R001), Washington, DC in the amount of \$3,237.71 for an annual membership for the period from January 1, 2026, through December 31, 2026, effective upon Governor and Council approval. Funding source: 100% Federal Funds.

05-95-95-950010-77160000 HEALTH AND SOCIAL SERVICES, DEPT. OF HEALTH AND HUMAN SERVICES, HHS: COMMISSIONER'S OFFICE, OFFICE OF THE COMMISSIONER, CSBG

State Fiscal Year	Class / Account	Job Number	Class Title	Total Amount
2026	026-500251	95012304	Memberships	\$3,237.71

EXPLANATION

The purpose of this request is to make payment for membership of the Community Service Block Grant (CSBG) program to the National Association for State Community Services Programs (NASCSPP) for the period of January 1, 2026, through December 31, 2026. Membership in this association is essential to assist in the oversight of the community action programs. The Department determined that membership in this association is of great value for the reasons outlined below.

Listed below are answers to standard questions required for Governor and Executive Council organization dues and membership approval submissions.

1. How long has this organization been in existence and how long has this agency been a member of this organization?

NASCSPP was formed in 1978 by State Administrators. NASCSPP cannot determine exactly how long NH has been a member due to paper records no longer being available; however, their best estimate is since 1978.
2. Is there any other organization that provides the same or similar benefits which your agency belongs to?

None.

3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?

There are 49 other states that maintain this membership. The NH Department of Energy is a member under the Weatherization Assistance Program (WAP). However, that membership does not cover DHHS – CSBG membership.

4. How is the due's structure established? (Standard fee for all states, based on population, based on other criteria, etc.)

Dues rates are derived using a base dues amount and a percentage of state allocation of federal funds for each state. Increases occurred this way through 2008. In 2015 the dues were increased by \$1,000 for calendar year 2016. In 2022, the membership approved 25% dues increase, capped at \$1,000, for calendar year 2023. Beginning in 2024, dues increase 2% each year.

5. What benefit does the state receive from participating in this membership?

There are numerous benefits to participation in NASCSP, which include:

- Access to member-only publications and training events;
- Access to current information on critical issues, research, and resources through regular communication;
- Access to member-only website portal with information, resources, and news specific to CSBG;
- Access to systems that identify state, regional, and local program impacts, accomplishments, and innovative service delivery support;
- Coordination and dissemination of information on antipoverty and energy efficiency efforts to our federal funders, Office of Community Services;
- Platforms for national and state-wide collaboration focused on program-specific requirements, guidelines, and needs;
- National conferences, regional training, and webinars led by experienced peer administrators and industry experts;
- Program-specific orientation for state offices related to federally required monitoring, data reporting, performance management, and state manager training;
- Discounted registration costs for conference rates and exclusive access to federal and regional partner panels;
- Customized on-site and/or virtual training opportunities for state office staff to provide contracting, state plan development, annual reporting, monitoring, etc., best practices;
- Access to peer-to-peer information and requests for NASCSP members; and
- Technical support to benefit program growth, progress, and successful performance management.

6. Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.

Yes. All materials provided in the above noted training, research, education and technical assistance are covered by the membership dues.

7. Is the membership required in order to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.

Membership is not required to receive federal grants or for licensing or certification exams.

8. Is there any travel included with this membership fee? Explain in detail any travel to include the

number of employees involved, the number of trips, destination if known and purposes of membership supported trips.

No, currently there is one state employee scheduled to attend the Winter Training Conference in Arlington, VA from February 2– 6, 2026. Cost of materials and registration is covered by the membership dues. The cost of travel and accommodation is not covered. Currently, there are plans for one employee to attend the Annual Training Conference in September 2026 that involves travel to a U.S. City to be determined.

9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.)

The CSBG Administrator, Marc Tremblay, is directly involved as a member. Currently Marc is a committee member of the State Management Work Group 2.0.

10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.

NASCSP works closely with the Office of Community Services which funds CSBG to provide support and technical assistance for state offices related to federally required monitoring, data reporting, performance management, and state manager training.

Should the Governor and Council not approve this request, the Department may not have the most timely and accurate information available on federal programs, federal funding, and interpretation of proposed laws and rules, which is necessary for the efficient administration of Department programs.

Source of Funds: 100% Federal Funds.

Respectfully Submitted,

 for:

Lori A. Weaver
Commissioner



NASCSP

NATIONAL ASSOCIATION FOR STATE COMMUNITY SERVICES PROGRAMS

September 15, 2025

Marc Tremblay

CSBG Administrator, New Hampshire Department of Health & Human Services

Via email: marc.r.tremblay@dhhs.nh.gov

Dear Marc:

On behalf of the National Association for State Community Services Programs (NASCSP) Board of Directors, I want to thank you for your participation and continued support of NASCSP.

NASCSP was founded in 1978 by state administrators, like you, to support and advance the work of Community Services Block Grant (CSBG) and Weatherization Assistance Program (WAP) state offices as they pursue economic security and energy efficiency for individuals and families in their states and communities across the country. We exist for you!

As you know, CSBG and WAP help tens of thousands of families across our country and territories. Our work plays a fundamental role in providing vital support to seniors, individuals living with disabilities, children, and families. This mutual pact between federal agencies, state offices, and local communities, has worked, providing economic stability and mobility for over 45 years.

Although the future of all social service programs seems uncertain, we want you to know that NASCSP will be here to support you, our CSBG and WAP state administrators, while remaining steadfast in calling for continued support of these critical federal funding streams.

NASCSP will continue to connect you with your peers in all the states and territories, through shared best practices webinars, and real-time engagement on regional calls. NASCSP's WAP and CSBG newsletters, emails, and social media will continue to inform you of new program developments, reporting deadlines, and funding opportunities.

NASCSP will continue to connect you to our federal partners at the U.S. Departments of Energy and Health and Human Services through the coordination, development, and dissemination of critical information and data on both CSBG and WAP implementation for key federal agencies and other stakeholders.

NASCSP will continue to connect you with our network of national partners. As a trusted ally and resource, NASCSP is your champion, alongside our national partners, for CSBG and WAP legislative and policy issues, including both reauthorization and appropriations.

You can count on NASCSP. However, to keep these important resources available and strong, we need to count on you. Enclosed is your 2026 membership dues invoice. Your continued membership support helps advance our collective efforts to create economic security for all Americans. Thank you for your commitment to continuing our shared mission!

Please remember, as always, to contact us if there is anything we can do to assist you.

Sincerely,

Beverly Buchanan

Beverly Buchanan

President, NASCSP Board of Directors

LEADERSHIP

Beverly Buchanan, President, AR
Melanie Sanford, Vice President, MI
Rhea Woods, Secretary, LA
Adrian Angel, Treasurer, IL

LEADERSHIP

Matt Fitzgerald, CSBG Program Chair, VA
Stephanie Insinna-Sahondo, WAP Program Chair, CO
Cheryl Williams, Executive Director

CONTACT

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Washington, DC 20002
(202) 370-3657
www.nascsp.org



NASCSP

NATIONAL ASSOCIATION FOR STATE COMMUNITY SERVICES PROGRAMS

2026 NASCSP MEMBERSHIP DUES INVOICE

TO: Marc Tremblay
 CSBG Administrator
 New Hampshire Department of Health & Human Services

FROM: National Association for State Community Services Programs (NASCSP)

RE: 2026 NASCSP Membership Dues

INVOICE#: NH-NASCSP2026-CSBG

DATE: September 15, 2025

2026 CSBG Dues \$3,237.71

Membership covers services from January 1, 2026, through December 31, 2026

Please make checks payable to NASCSP and remit payment to:

National Association for State Community Services Programs
 PO Box 640037
 Pittsburgh, PA 15264-0037

Federal ID # 57-0715943
 DUNS # 849157102

Payment is due by December 31, 2025. Dues are considered delinquent after April 1, 2026.

THANK YOU FOR YOUR PROMPT PAYMENT

LEADERSHIP

Beverly Buchanan, President, *AR*
 Melanie Sanford, Vice President, *MI*
 Rhea Woods, Secretary, *LA*
 Adrian Angel, Treasurer, *IL*

LEADERSHIP

Matt Fitzgerald, CSBG Program Chair, *VA*
 Stephanie Insinna-Sahondo, WAP Program Chair, *CO*
 Cheryl Williams, Executive Director

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