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THE STATE OF NEW HAMPSHIRE

DEPARTMENT OF TRANSPORTATION

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NOV 12 2025



William Cass, P.E.  
Commissioner

David Rodrigue, P.E.  
Assistant Commissioner

Her Excellency, Governor Kelly A. Ayotte  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

Bureau of Environment  
August 5, 2025

**REQUESTED ACTION**

The Department of Transportation requests placing this item on the Consent Calendar.

Authorize the Department of Transportation to amend Agreement #4014807 with Northeast Archaeology Research Center, Inc., Farmington, ME, Vendor #225111, to provide on-call archaeology services for various projects and facilities located throughout the State, by extending the completion date from March 31, 2026, to March 31, 2027, effective upon Governor and Council approval. The original Agreement was approved by Governor and Council on May 29, 2024, Item #47A. Time extension only, no new funding.

**EXPLANATION**

On May 29, 2024, the Governor and Council authorized the subject Agreement (Item #47A; copy of resolution attached) in the amount of \$200,000 to undertake archaeological investigations for projects and facilities located throughout the State. The Agreement was solicited for a three (3) year term on August 11, 2023. However, during the development and execution of the contract documents the expiration date of the Agreement was inadvertently set for a two (2) year period.

This amendment to the Agreement is to extend the contract completion date to coincide with the expected three (3) year period and will enable the Department to utilize the Agreement to the fullest extent possible. Of the original \$200,000 Agreement, there is a balance of \$90,031.64 remaining.

This Agreement (Statewide, 44477 On-Call Archaeological Services) has been approved by the Attorney General as to form and execution. Copies of the fully executed Agreement are on file at the Secretary of State's Office and the Department of Administrative Services, and subsequent to Governor and Council approval will be on file at the Department of Transportation.

It is respectfully requested that authority be given to extend the Agreement for consulting services as outline above. The Department of Transportation has determined that the vendor is in good standing with the Secretary of State's Office, has secured the required levels of insurance, and has provided

evidence of authority to execute and be bound by the contract. Documents supporting these assertions are available at the agency, for review upon request.

Sincerely,

A handwritten signature in cursive script that reads "William Cass".

William J. Cass, P.E.  
Commissioner

WJC/ktn  
Attachments



THE STATE OF NEW HAMPSHIRE  
DEPARTMENT OF TRANSPORTATION



William Cass, P.E.  
Commissioner

David Rodrigue, P.E.  
Assistant Commissioner

ARCHAEOLOGY SERVICES STATEWIDE ON-CALL  
44477

Bureau of Environment  
Room 160  
Tel: (603) 271-3226  
Fax: (603) 271-7199

June 25, 2025

Robert N. Bartone  
President  
Northeast Archaeological Research Center, Inc.  
382 Fairbanks Road  
Farmington, ME 04938

Re: Time Extension Amendment #1  
Agreement Dated May 29, 2024  
ProMIS #44477  
Contract #4014807

Dear Mr. Bartone:

This letter amends General Provision #1.7 (Completion Date) in the above-referenced Agreement. The original and amended dates are as follows:

Original Completion Date	March 31, 2026
By this letter, amended to	March 31, 2027

This no-additional-cost change order for the extension results from an error which went unnoticed at the time of contract agreement. The intended duration of this agreement, as solicited on August 11, 2023, was three (3) years from the date of Governor & Council execution, not the two (2) years which was approved.

Sincerely,

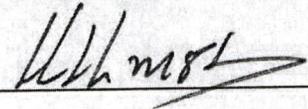
Kevin T. Nyhan  
Administrator  
Bureau of Environment

Approved:

William J. Oldenburg, P.E.  
Director of Project Development

We concur in the above Amendment.

**Northeast Archaeological Research Center, Inc.**

By: 

Title: Pres. Dent

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NH DOT

[Signature]  
Signature

William J. Oldenburg  
Name

Director of Project Development  
Title

NH Attorney General

[Signature]  
Signature

Meaghan Tjepson  
Name

Attorney  
Title

**Authorized to enter into Agreement as approved by  
Governor and Council on:**

\_\_\_\_\_  
Secretary of State

\_\_\_\_\_  
Dated

# State of New Hampshire

## Department of State

### CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that NORTHEAST ARCHAEOLOGY RESEARCH CENTER, INC. is a Maine Profit Corporation registered to transact business in New Hampshire on April 20, 2009. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 612487

Certificate Number: 0007247355



IN TESTIMONY WHEREOF,  
I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 29th day of July A.D. 2025.

A handwritten signature in black ink, appearing to read "David M. Scanlan".

David M. Scanlan  
Secretary of State

Certificate of Authority # 2

(Corporation, Non-Profit Corporation)

Corporate Bylaws

I, Gemma Wajell hereby certify that I am duly elected Clerk/Secretary/Officer of  
(Name)  
Northeast Archaeology Research Center Inc. I hereby certify the following is a true copy of the  
(Name of Corporation)

current Bylaws or Articles of Incorporation of the Corporation and that the Bylaws or  
Articles of Incorporation authorize the following officers or positions to bind the  
Corporation for contractual obligations President  
(list officer titles or position)

I further certify that the following individuals currently hold the office or positions  
authorized: Blutch McPheters  
(list individuals holding positions authorized)

I further certify that it is understood that the State of New Hampshire will rely on this  
certificate as evidence that the person listed above currently occupies the position indicated  
and that they have full authority to bind the corporation. This authority **shall remain valid**  
**for thirty (30) days** from the date of this certificate.

DATED: 7/30/2025

ATTEST: Gemma Wajell, Vice President  
(Name & Title)

