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THE STATE OF NEW HAMPSHIRE

DEPARTMENT OF TRANSPORTATION

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William Cass, P.E.  
Commissioner

David Rodrigue, P.E.  
Assistant Commissioner

Michelle L. Winters  
Deputy Commissioner

Her Excellency, Governor Kelly A. Ayotte  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

Bureau of Highway Maintenance  
September 30, 2025

REQUESTED ACTION

The Department of Transportation requests placing this item on the Consent Calendar.

Authorize the Department of Transportation, Bureau of Highway Maintenance, to revise the initial contract completion date with ProMiles Software Development Corporation (ProMiles), Bridge City, Texas (Vendor Code #273456), by revising the initial contract completion from October 29, 2025 to August 12, 2026, subject to Governor and Council approval. This item is for a time extension only, no new funding.

EXPLANATION

On June 7, 2017, Governor and Council approved the original contract with ProMiles, Item # 49, for design, testing, installation, and maintenance services for the Oversize/Overweight (OSOW) Permitting System for the Division of Operations effective through October 29, 2025.

Implementation of the permitting software was delayed from October 29, 2018, to August 12, 2019, (287 days) to complete development of the software to meet the technical requirements. Therefore, the original contract expiration date should be revised 287 days from October 29, 2025, to August 12, 2026.

The contract requires a completely vendor-hosted solution. ProMiles has been hosting the permitting system with hardware and services provided by ProMiles. This request to change the contract expiration date has been reviewed and approved by New Hampshire Department of Information Technology.

The contract amendment has been approved by the Attorney General as to form and execution. Copies of the fully executed contract amendment are on file at the Secretary of State's office and the Department of Administrative Services office and, subsequent to Governor and Council approval, will be on file at the Department of Transportation.

It is respectfully requested that this resolution be approved. The Department of Transportation has determined that the vendor is in good standing with the Secretary of State's Office, has secured the

required levels of insurance, and has provided evidence of authority to execute and be bound by the contract. The Department of Transportation also requested and received approval from the Commissioner of Department of Information Technology, project # 2016-043b. Documents supporting these assertions are available at the agency, for review upon request.

Sincerely,

A handwritten signature in cursive script that reads "William Cass".

William J. Cass, P.E.  
Commissioner

Attachments

cc: R. Worsman  
A. Hanscom



STATE OF NEW HAMPSHIRE  
DEPARTMENT OF INFORMATION TECHNOLOGY

27 Hazen Drive | Concord, NH | 03301  
Fax: (603) 271-1516 | TDD: (800) 753-2964  
[doit.nh.gov](http://doit.nh.gov)



Denis Goulet, *Commissioner*

October 1, 2025

William J. Cass, Commissioner  
Department of Transportation  
State of New Hampshire  
7 Hazen Drive  
Concord, NH 03301

Dear Commissioner Cass:

This letter represents formal notification that the Department of Information Technology (DoIT) has approved your agency's request to enter into a contract amendment with ProMiles Software Development Corporation, as described below and referenced as DoIT No. 2016-043B.

The purpose of this request is to provide maintenance services for the Oversize/Overweight (OSOW) Permitting Software System.

The Total Price Limitation shall not change and remains \$2,814,392, effective upon Governor and Council approval through August 12, 2026.

A copy of this letter must accompany the Department of Transportation's submission to the Governor and Executive Council for approval.

Sincerely,

A handwritten signature in black ink, appearing to read "Denis Goulet". The signature is fluid and cursive, with a long horizontal stroke at the end.

Denis Goulet

DG/jd  
DoIT #2016-043B

cc: Julie Seiger, Assistant IT Manager



**STATE OF NEW HAMPSHIRE**

Department of Transportation

AMENDMENT B TO Oversize/Overweight Permitting Software

Contract 2016-043b

**AMENDMENT TO Oversize/Overweight Permitting Software  
2016-043 - AMENDMENT B**

This Amendment (the "Amendment") is entered into by and between the State of New Hampshire, acting through its Department of Transportation (the "Department") and ProMiles Software Development Corporation ("Contractor"). The Department and Contractor are sometimes referred to herein singularly as a "Party" and collectively as the "Parties."

WHEREAS, the Parties entered into that certain Agreement approved by Governor and Council, as a result of RFP DoIT # 2016-043 on 6/7/2017 #49 and amended on 1/22/2021 #5B (the "Agreement") wherein Contractor agreed to provide, and the Department agreed to purchase, an Oversize/Overweight Permitting System in accordance with the terms and conditions set forth therein; and

WHEREAS, pursuant to Paragraph 18 of the Agreement, the Parties wish to amend the Agreement as further specified herein;

NOW, THEREFORE, for good and valuable consideration exchanged, the receipt and sufficiency of which is hereby conclusively acknowledged, the Parties hereby agree to amend the Agreement as follows:

- I. Contract Agreement Part 1 is hereby amended as follows:
  1. General Provisions of the Agreement are hereby amended as follows:
    - a. Amend Section 1.7 of the General Provisions of the Agreement by deleting the Completion date of October 29, 2025 and adding a new completion date of August 12, 2026.

**CONTRACT HISTORY**

DOCUMENT TYPE	G&C APPROVAL DATE AND ITEM #	COMPLETION DATE	CONTRACT AMOUNT
Original Contract	6/7/2017 #49	10/29/2025	\$ 2,814,392
Amendment A	1/22/2021 #5B	10/29/2025	\$0
		Total	\$2,814,392

State of NH Contract

Date: 10.10.25

Contractor's Initials: *MP*

**AMENDMENT TO Oversize/Overweight Permitting Software  
2016-043 - AMENDMENT B**

Except as provided herein, all provisions of the Agreement shall remain in full force and effect. This amendment shall take effect upon the approval date from the Governor and the Executive Council.

IN WITNESS WHEREOF, the parties have hereunto set their hands as of the day and year first above written.

CONTRACTOR

Michelle Pilcher Date: 10.10.25

Michelle Pilcher

ProMiles Software Development Corporation

STATE OF NEW HAMPSHIRE

William Cass Date: 10/10/25

William Cass, Commissioner

State of New Hampshire Department of Transportation

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State of NH Contract  
Date: 10.10.25  
Contractor's Initials: *MP*

**AMENDMENT TO Oversize/Overweight Permitting Software  
2016-043 - AMENDMENT B**

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

**Approved by the Attorney General**

 Date: 10/10/25

State of New Hampshire, Department of Justice

I hereby certify that the foregoing amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: \_\_\_\_\_ (date of meeting)

**Office of the Secretary of State**

\_\_\_\_\_ Date: \_\_\_\_\_

State of New Hampshire, Department of Administration

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State of NH Contract  
Date: 10.10.25  
Contractor's Initials: *MP*



Victoria F. Sheehan  
Commissioner

THE STATE OF NEW HAMPSHIRE  
DEPARTMENT OF TRANSPORTATION

G+C # 5B  
Date 11/22/21



William Cass, P.E.  
Assistant Commissioner

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

Bureau of Highway Maintenance  
November 25, 2020

REQUESTED ACTION

The Department of Transportation requests that this item be placed on the Consent Calendar.

Authorize the Department of Transportation, Bureau of Highway Maintenance, to exercise a contract amendment with ProMiles Software Development Corporation (ProMiles), Bridge City, Texas (Vendor Code #273456), to transition the software-hosting site to Microsoft Azure, at no cost to the Department, effective upon Governor and Council approval. This contract amendment includes no cost changes.

EXPLANATION

On June 7, 2017, Governor and Council approved the original contract with ProMiles, item # 49, for design, testing, installation, and maintenance services for the Oversize/Overweight (OSOW) Permitting System for the Division of Operations, effective through October 29, 2025 with an option to renew, at the sole discretion of the state, for up to three 3-year optional maintenance periods up to, but not beyond, October 29, 2034.

The contract requires a completely vendor hosted solution. ProMiles has been hosting the permitting system with hardware and services provided by ProMiles. The contract amendment is to allow ProMiles to transition the hosting to Microsoft Azure. This request to change the hosting has been reviewed and approved by New Hampshire Department of Information Technology.

The contract amendment has been approved by the Attorney General as to form and execution. Copies of the fully executed contract amendment are on file at the Secretary of State's office and the Department of Administrative Services office and, subsequent to Governor and Council approval, will be on file at the Department of Transportation.

It is respectfully requested that this resolution be approved.

Sincerely,

Victoria F. Sheehan  
Commissioner

cc: M.Kirouac  
Attachments



THE STATE OF NEW HAMPSHIRE  
DEPARTMENT OF TRANSPORTATION



- S.A.M.  
49

Victoria F. Sheehan  
Commissioner

William Cass, P.E.  
Assistant Commissioner

Bureau of Highway  
Maintenance  
April 21, 2017

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Transportation to enter into a Contract with ProMiles Software Development Corporation (ProMiles), Bridge City, Texas (Vendor #273456) in the amount of \$2,814,392, for design, testing, installation and maintenance services for the Oversize/Overweight (OSOW) Permitting Software System for the Division of Operations effective upon Governor and Council approval, through October 29, 2025 with an option to renew, at the sole discretion of the State, for up to three 3-year optional maintenance periods up to, but not beyond, October 29, 2034, subject to Governor and Council approval. 71% Capital Highway Project Funds, 29% OSOW Program Funds.

Funding is available for FY 2017 as follows and funding for FY 2018 through FY 2025 is contingent upon the availability and continued appropriation of funds with the authority to adjust encumbrances for the State fiscal year through the Budget Office if needed and justified.

	FY2017	FY2018	FY2019	FY2020	FY2021
04-96-96-960030-8287 Capital Highway Fund Project 034-500099 Major IT Systems	\$32,300	\$661,797	\$977,430	\$198,720	\$129,753
04-96-96-960515-5032 Oversize & Overweight Permitting 038-509038 Technology - Software					<u>\$70,647</u>
Fiscal Year Totals	\$32,300	\$661,797	\$977,430	\$198,720	\$200,400
	FY2022	FY2023	FY2024	FY2025	
04-96-96-960030-8287 Capital Highway Fund Project 034-500099 Major IT Systems					
04-96-96-960515-5032 Oversize & Overweight Permitting 038-509038 Technology - Software	<u>\$201,680</u>	<u>\$202,985</u>	<u>\$204,330</u>	<u>\$134,750</u>	
Fiscal Year Totals	\$201,680	\$202,985	\$204,330	<u>\$134,750</u>	
Contract Total				\$2,814,392	

## EXPLANATION

OSOW Contract involves engaging ProMiles under contract to perform design, testing, installation, and operation and maintenance services for the OSOW Permitting Software System. This request specifically addresses the procurement of the OSOW System and services under RFP 2016-043.

OSOW will be a 24/7/365 web based permitting software system that will provide OSOW permit application submittal, state review and approval operations, routing, bridge load evaluation, restriction management and reporting capabilities. It will increase customer service/satisfaction, operational efficiency, and overall productivity.

ProMiles will provide system design, testing, installation, and support and maintenance of an OSOW System. The OSOW system will be completely vendor hosted including all software, hardware, and permit payment processing. The Commercial-Off-The-Shelf (COTS) OSOW permitting system will be configured and customized as required to meet NHDOT requirements and associated services for NHDOT.

On August 19, 2016, the Department publicly advertised the subject RFP. During the response period, the Department had a question/inquiry period from the Vendors with the Department providing responses helping them finalizing their proposals. Proposals were received from the following vendors in accordance with the requirements for submission, including the stipulated deadline of November 10, 2016:

## VENDOR NAMES

- Celtic Systems
- Hexagon Safety and Infrastructure
- ProMiles Software Development Corporation

Proposals from each vendor were reviewed per the Initial Screening requirements as specified in the RFP under Section 5.3.1 and Appendix B. All proposals met the requirements and were reviewed by the OSOW RFP Selection Committee. The Selection Committee was comprised of Bureau of Turnpikes Assistant Administrator, DoIT IT Leader, Bureau of Bridge Design – Civil Engineer, Bureau of Planning and Community Assistance – Civil Engineer, Bureau of Transportation System Management and Operations – Supervisor, Assistant Director of Project Development, and Bureau of Highway Maintenance Assistant Administrator. Proposals from each vendor were reviewed and a preliminary evaluation and scoring was performed by the OSOW RFP Selection Committee. A minimum of 40 points for preliminary scoring of the technical aspects was required, as specified in the RFP, for further consideration in the overall selection process. The Selection Committee conducted Vendor oral presentations for the three vendors, where each vendor conducted a presentation describing the team, capabilities, and pertinent aspects of their proposal. The Vendor presentations were provided in accordance with an agenda and a list of questions developed by the RFP Selection Committee specifically for each vendor. The Vendor presentations included questions and answers by the RFP Selection Committee. Following the Vendor oral presentations, the RFP Selection Committee met to discuss the Vendors presentations and finalize ratings of the proposals. Vendor reference checks were then performed to complete the proposal evaluation process.

The Selection Committee used the table below to rate each proposal taking into account the OSOW system design and technical aspects; firm's qualifications, project team, capabilities and references; and implementation, transition and delivery approach. The RFP responses were evaluated using a scoring scale of 100 points which were applied to the solution as a whole. Points were distributed among the following factors:

1. 23 points -Proposed Software Solution
2. 8 points - Proposed Mapping Solution
3. 8 points - Proposed Routing Solution
4. 8 points - Proposed Bridge Evaluation Solution
5. 8 points - Proposed Restriction Management Solution
6. 20 points - Vendor company and staffing qualifications, project management approach, training, support, maintenance, and schedule
7. 25 points - Total Cost of Solution
8. 100 points Total Possible Score

Based on the above-referenced analysis, the RFP Selection Committee ranked all three vendors based on technical and cost proposals and the Vendor oral presentations. A summary of the vendor scoring is presented in the following table:

2016-043 Oversize/Overweight Permitting Software System						
Company	Company Address	Software Solution - 23 Points max	Mapping Solution - 8 Points max	Routing Solution - 8 Points max	Bridge Evaluation Solution - 8 Points max	
Hexagon	05 Intergraph Way, Madison, Al 35758	14.68	5.37	5.35	4.83	
ProMiles	1900 Texas Avenue, Bridge City, TX, 77611	17.49	6.02	6.01	6.86	
Celtic	8961 E. Bell Road #101, Scottsdale, AZ 85260	13.72	4.72	3.51	3.31	
Company	Company Address	Restriction Management Solution - 8 Points max	Vendor Company and Staffing Qualifications - 20 Points max	Total Cost of Solution Ownership	Solution Cost Points - 25 Pts Max	TOTAL 100 Pts Max
Hexagon	305 Intergraph Way, Madison, Al 35758	5.04	13.99	\$5,664,983	12.42	61.68
ProMiles	1900 Texas Avenue, Bridge City, TX, 77611	6.09	15.87	\$2,814,392	25.00	83.33
Celtic	8961 E. Bell Road #101, Scottsdale, AZ 85260	3.57	11.28	\$3,631,724	19.37	59.49

Based on the RFP Selection Committee proposal review and oral presentation process, the Selection Committee has concluded that ProMiles Software Development Corporation's proposal meets each of the stated goals and requirements in the RFP. The system is highly configurable and adaptable which will reduce the potential for change orders over the course of the contract term. The ProMiles system provides financial controls allowing for the tracking, reconciliation, and reporting of the financial transaction of each permit. It provides the ability to interface with the Department's Financial System (Lawson) in an automated manner. The solution is user friendly for various users of the OSOW system to address state concerns, customer service matters, financials, ad-hoc reporting, and the mapping, routing, bridge evaluation, and restriction management functionality.

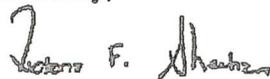
ProMiles demonstrated experience and references acknowledge their ability to excel in meeting the RFP requirements.

Based on the above-mentioned, the Department request approval to enter into a contract with ProMiles Software Development Corporation ending on October 29, 2025 with the option at the sole discretion of the State to extend for up to three 3-year terms up to but not beyond October 29, 2034.

The contract has been approved by the Attorney General as to form and execution, and the Department has verified that the necessary funds are available for FY 2017 and funding for FY 2018 through FY 2025 is contingent upon the availability and continued appropriations of funds. The Department of Information and Technology has reviewed and approved the contract. Copies of the fully executed contract are on file with the Secretary of State's Office and the Department of Administrative Services Office, and subsequent to Governor and Council approval will be on file at the Department of Transportation.

It is respectfully requested that this resolution be approved.

Sincerely,



Victoria F. Sheehan  
Commissioner

Attachment: Proposal Scoring summary

cc: D. Rodrigue  
C. Dobbins  
M. Kirouac