



State of New Hampshire

DEPARTMENT OF SAFETY
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September 16, 2025

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court and

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the Department of Safety, Office of the Commissioner, to accept and expend of \$286,750.00 of Impaired Driving Prosecution & Paralegal Support – PSP & Task 26-07-08 Grant Award funds from the National Highway Traffic Safety Administration (NHTSA) for the purposes of funding for (1) existing temporary full-time position, a Hearings Examiner, 23-1020 ADMIN LAW JUDGES-6 (#9T2822). Effective upon Fiscal Committee and Governor and Executive Council approval through June 30, 2027. **100% Intra Agency Transfers.**

Funds are to be budgeted as follows:

02-23-23-231010-51250000, Hearings – HSA Grants

Class	Description	SFY2026 Current Authorized	Requested Action	SFY2026 Adjusted Authorized
004-403630-68	Intra Agency Transfers	(\$285,093)	(\$143,375)	(\$428,468)
	Total Revenue	(\$285,093)	(\$143,375)	(\$428,468)
020-500200	Current Expenses	\$200	\$0	\$200
039-500188	Telecommunications	\$4,170	\$0	\$4,170
040-500800	Indirect Costs	\$36,180	\$0	\$36,180
059-500177	Salary Temporary Employee	\$153,758	\$118,838	\$272,596
060-500601	Benefits	\$78,785	\$24,537	\$103,322
070-500704	In State Travel Reimbursement	\$7,000	\$0	\$7,000
080-500714	Out of State Travel Reimbursement	\$5,000	\$0	\$5,000
	Total	\$285,093	\$143,375	\$428,468

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Class	Description	SFY2027 Current Authorized	Requested Action	SFY2027 Adjusted Authorized
004-403630-68	Intra Agency Transfers	(\$291,099)	(\$143,375)	(\$434,474)
	Total Revenue	(\$291,099)	(\$143,375)	(\$434,474)
020-500200	Current Expenses	\$200	\$0	\$200
039-500188	Telecommunications	\$4,170	\$0	\$4,170
040-500800	Indirect Costs	\$36,723	\$0	\$36,723
059-500177	Salary Temporary Employee	\$153,758	\$118,838	\$272,596
060-500601	Benefits	\$82,248	\$24,537	\$106,785
070-500704	In State Travel Reimbursement	\$9,000	\$0	\$9,000
080-500714	Out of State Travel Reimbursement	\$5,000	\$0	\$5,000
	Total	\$291,099	\$143,375	\$434,474

EXPLANATION

The Impaired Driving Prosecution & Paralegal Support grant from the NHTSA would allow the Office of the Commissioner for the Department of Safety (DOS) to fund one full-time position to support the continued mission of the Bureau of Hearings. The additional funding for the DOS Prosecution Unit will expand coverage of DWI cases in Troop A and B and ensure that most State Police DUI trials statewide are handled by attorney prosecutors. With DUI arrests continuing to rise, this support will allow prosecutors to focus on impaired driving cases, provide targeted training for Troopers, and manage the increasing number of complex DUI drug cases that require specialized expertise. This additional capacity will help the Department keep pace with growing caseloads and better support public safety efforts across New Hampshire.

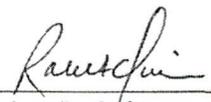
The funds are to be budgeted as follows:

Class 059: Temp Full Time: these funds are to cover the cost of the full-time Hearings Examiner through the end of the biennium.

Class 060: Benefits: this coincides with the increase in class 059 for benefits.

In the event that Federal funds are no longer available, General funds and/or Highway funds will not be requested to support this program.

Respectfully submitted,


 Robert L. Quinn
 Commissioner of Safety

FFY-2026 Bureau of Hearings/Prosecution Grant Award

Ryan McFarland, Administrator

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Project Titles	Federal Budget Total amount Federal funds obligated to the subrecipient (2 CFR § 200.331(a)(1)(vii))	Minimum Match Required
<p style="text-align: center;">Impaired Driving Prosecution & Paralegal Support – PSP & Task 26-07-08</p> <p>IIJA & SUP IIJA – 405d FAIN Number (Subaward): 69A3752230SUP405dNHL, 69A3752330000405dNHL, 69A3752330SUP405dNHL, 69A3752430000405dNHL, 69A3752430SUP405dNHL, 69A3752530000405dNHL, 69A3752530SUP405dNHL, 69A3752630000405dNHL, 69A3752630SUP405dNHL</p> <p>Assistance Listing Number (ALN): 20.616</p>	\$501,695.47	\$125,423.86

DOS BUREAU OF HEARINGS - PROSECUTOR & PARALEGAL SUPPORT - FEDERAL BUDGET AND PERSONNEL DATA		
<p>a. Personnel Services – (Hourly rates reflect full time wages + benefits and include a 10% increase effective 7/1/23 and a 2% increase effective 7/1/24.)</p>		
<p>Hearings Examiner - (SOC 23, Band 9, Step 8) - 1,950 Support Hours @ \$77.58/hr FICA/Medicare - 7.65% (Based on hourly rate of \$51.07/hr)</p>	<p>\$151,281.00 \$ 7,618.37</p>	<p>\$411,292.87</p>
<p>Hearings Examiner - (SOC 23, Band 9, Step 5) - 1,950 Support Hours @ \$70.12/hr FICA/Medicare - 7.65% (Based on hourly rate of \$44.52/hr)</p>	<p>\$ 136,734.00 \$ 6,641.27</p>	
<p>Paralegal III - (SOC 23, Band 3, Step 11) 1,950 Support Hours @ \$53.61/hr FICA/Medicare - 7.65% - (Based on hourly rate of \$30.02hr)</p>	<p>\$104,540.00 \$4,478.23</p>	
<p>b. Current Expenses</p>		
<p>Hearings Examiner - Telephone (including cell) DOIT Transfers</p>	<p>\$ 500.00 \$2,280.00</p>	<p>\$4,170.00</p>
<p>Paralegal II - Telephone (including cell) DOIT Transfers</p>	<p>\$ 250.00 \$1,140.00</p>	
<p>c. Equipment</p>		
<p>d. Indirect Costs and Audit Expense (\$426,962.87 X .1733 = \$73,992.67 + 0.1% Indirect Audit Expense (\$739.93))</p>		
	<p>\$74,732.60</p>	<p>\$74,732.60</p>
<p>e. Contractual Services</p>		
<p>f. Travel Expenses (In-State: Mileage, lodging, meals, etc.)</p>		
<p>Hearings Examiner –</p>	<p>\$10,000.00</p>	<p>\$11,500.00</p>
<p>Paralegal –</p>	<p>\$ 1,500.00</p>	
<p>Total (Amount of Federal funds obligated by this action <u>2CFR§200.331(a)(1)(vi)</u>)</p>		<p>\$501,695.47</p>