



The State of New Hampshire  
**Department of Environmental Services**

Robert R. Scott, Commissioner

26



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September 19, 2025

Her Excellency, Governor Kelly A. Ayotte  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the NHDES to award a Lead Service Line Inventory Grant to the Laconia Water Works, Laconia, NH (VC# 160000-B001) in the amount of \$60,000 to develop and implement a drinking water service line inventory, effective upon Governor and Council approval through December 31, 2027. 100% Federal Funds.

Funding is available in the following account:

03-44-44-441018-5564-072-500574

Dept Environmental Services, DWSRF BIL Administration, Grants Federal

FY 2026  
\$60,000

**EXPLANATION**

The Environmental Protection Agency (EPA) published regulatory revisions to the National Primary Drinking Water Regulation (NPDWR) for lead and copper under the authority of the Safe Drinking Water Act (SDWA). These revised requirements provide greater and more effective protection of public health by reducing exposure to lead and copper in drinking water.

In April 2025, NHDES released a solicitation for Large Public Water System Lead Service Line Inventory Grant applications to assist public water systems with identifying the material of service lines and updating a service line inventory per federal requirements set by the United States Environmental Protection Agency's Lead and Copper Rule Revisions (LCRR) and Lead and Copper Rule Improvements (LCRI). A total of 48 communities, serving greater than 1,000 service connections with service lines listed as "unknown" in the initial inventory, were identified as potential candidates for this grant (see Attachment A for a complete list). Funding for these grants was established from the Infrastructure Investment and Jobs Act (IIJA) funding. The grants are being awarded on a rolling basis.

Laconia Water Works will use the funding to update their water distribution system lead service line inventory. The project will improve water quality and assist Laconia Water Works with meeting federal requirements.

In the event grant funds become no longer available, general funds will not be requested to support this program. The grant agreement has been approved by the Attorney General's Office as to form, substance, and execution.

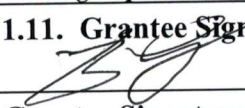
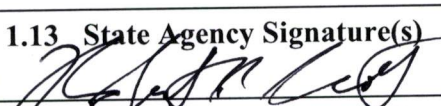
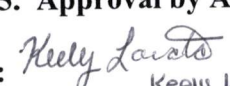
We respectfully request your approval of this item.

  
Robert R. Scott  
Commissioner

## GRANT AGREEMENT

The State of New Hampshire and the Grantee hereby  
Mutually agree as follows:  
GENERAL PROVISIONS

## 1. Identification and Definitions.

|                                                                                                                                                                                                                  |                                                               |                                                                                                 |                                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|-------------------------------------------------------------------------------------------------|------------------------------------------|
| <b>1.1. State Agency Name</b><br>NH Department of Environmental Services                                                                                                                                         |                                                               | <b>1.2. State Agency Address</b><br>29 Hazen Dr, Concord, NH 03302                              |                                          |
| <b>1.3. Grantee Name</b><br>Laconia Water Works                                                                                                                                                                  |                                                               | <b>1.4. Grantee Address</b><br>988 Union Ave, Laconia, NH 03247                                 |                                          |
| <b>1.5. Grantee Phone #</b><br>603-524-0901                                                                                                                                                                      | <b>1.6. Account Number</b><br>03-44-44-441018-5564-072-500574 | <b>1.7. Completion Date</b><br>December 31, 2027                                                | <b>1.8. Grant Limitation</b><br>\$60,000 |
| <b>1.9. Grant Officer for State Agency</b><br>Kaitlin Curtis                                                                                                                                                     |                                                               | <b>1.10. State Agency Telephone Number</b><br>603-271-2472                                      |                                          |
| If Grantee is a municipality or village district: "By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b." |                                                               |                                                                                                 |                                          |
| <b>1.11. Grantee Signature 1</b><br>                                                                                            |                                                               | <b>1.12. Name &amp; Title of Grantee Signor 1</b><br>BEN CRAWFORD, SUPERINTENDENT LACONIA WATER |                                          |
| <b>Grantee Signature 2</b>                                                                                                                                                                                       |                                                               | <b>Name &amp; Title of Grantee Signor 2</b>                                                     |                                          |
| <b>Grantee Signature 3</b>                                                                                                                                                                                       |                                                               | <b>Name &amp; Title of Grantee Signor 3</b>                                                     |                                          |
| <b>1.13. State Agency Signature(s)</b><br>                                                                                    |                                                               | <b>1.14. Name &amp; Title of State Agency Signor(s)</b><br>Robert R Scott, Commissioner         |                                          |
| <b>1.15. Approval by Attorney General (Form, Substance and Execution) (if G &amp; C approval required)</b>                                                                                                       |                                                               |                                                                                                 |                                          |
| By: <br>Keely Lovato                                                                                                          |                                                               | Assistant Attorney General, On: 9/29/2025                                                       |                                          |
| <b>1.16. Approval by Governor and Council (if applicable)</b>                                                                                                                                                    |                                                               |                                                                                                 |                                          |
| By:                                                                                                                                                                                                              |                                                               | On: / /                                                                                         |                                          |

2. **SCOPE OF WORK:** In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), the Grantee identified in block 1.3 (hereinafter referred to as "the Grantee"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT B (the scope of work being hereinafter referred to as "the Project").

30  
8/26/25

3. AREA COVERED. Except as otherwise specifically provided for herein, the Grantee shall perform the Project in, and with respect to, the State of New Hampshire.
4. EFFECTIVE DATE; COMPLETION OF PROJECT.
- 4.1. This Agreement, and all obligations of the parties hereunder, shall become effective on the date on the date of approval of this Agreement by the Governor and Council of the State of New Hampshire if required (block 1.16), or upon signature by the State Agency as shown in block 1.14 ("the Effective Date").
- 4.2. Except as otherwise specifically provided herein, the Project, including all reports required by this Agreement, shall be completed in ITS entirety prior to the date in block 1.7 (hereinafter referred to as "the Completion Date").
5. GRANT AMOUNT; LIMITATION ON AMOUNT; VOUCHERS; PAYMENT.
- 5.1. The Grant Amount is identified and more particularly described in EXHIBIT C, attached hereto.
- 5.2. The manner of, and schedule of payment shall be as set forth in EXHIBIT C.
- 5.3. In accordance with the provisions set forth in EXHIBIT C, and in consideration of the satisfactory performance of the Project, as determined by the State, and as limited by subparagraph 5.5 of these general provisions, the State shall pay the Grantee the Grant Amount. The State shall withhold from the amount otherwise payable to the Grantee under this subparagraph 5.3 those sums required, or permitted, to be withheld pursuant to N.H. RSA 80:7 through 7-c.
- 5.4. The payment by the State of the Grant amount shall be the only, and the complete payment to the Grantee for all expenses, of whatever nature, incurred by the Grantee in the performance hereof, and shall be the only, and the complete, compensation to the Grantee for the Project. The State shall have no liabilities to the Grantee other than the Grant Amount.
- 5.5. Notwithstanding anything in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made, hereunder exceed the Grant limitation set forth in block 1.8 of these general provisions.
6. COMPLIANCE BY GRANTEE WITH LAWS AND REGULATIONS. In connection with the performance of the Project, the Grantee shall comply with all statutes, laws regulations, and orders of federal, state, county, or municipal authorities which shall impose any obligations or duty upon the Grantee, including the acquisition of any and all necessary permits and RSA 31-95-b.
7. RECORDS and ACCOUNTS.
- 7.1. Between the Effective Date and the date seven (7) years after the Completion Date, unless otherwise required by the grant terms or the Agency, the Grantee shall keep detailed accounts of all expenses incurred in connection with the Project, including, but not limited to, costs of administration, transportation, insurance, telephone calls, and clerical materials and services. Such accounts shall be supported by receipts, invoices, bills and other similar documents.
- 7.2. Between the Effective Date and the date seven (7) years after the Completion Date, unless otherwise required by the grant terms or the Agency pursuant to subparagraph 7.1, at any time during the Grantee's normal business hours, and as often as the State shall demand, the Grantee shall make available to the State all records pertaining to matters covered by this Agreement. The Grantee shall permit the State to audit, examine, and reproduce such records, and to make audits of all contracts, invoices, materials, payrolls, records of personnel, data (as that term is hereinafter defined), and other information relating to all matters covered by this Agreement. As used in this paragraph, "Grantee" includes all persons, natural or fictional, affiliated with, controlled by, or under common ownership with, the entity identified as the Grantee in block 1.3 of these provisions
8. PERSONNEL.
- 8.1. The Grantee shall, at its own expense, provide all personnel necessary to perform the Project. The Grantee warrants that all personnel engaged in the Project shall be qualified to perform such Project, and shall be properly licensed and authorized to perform such Project under all applicable laws.
- 8.2. The Grantee shall not hire, and it shall not permit any subcontractor, subgrantee, or other person, firm or corporation with whom it is engaged in a combined effort to perform the Project, to hire any person who has a contractual relationship with the State, or who is a State officer or employee, elected or appointed.
- 8.3. The Grant Officer shall be the representative of the State hereunder. In the event of any dispute hereunder, the interpretation of this Agreement by the Grant Officer, and his/her decision on any dispute, shall be final.
9. DATA; RETENTION OF DATA; ACCESS.
- 9.1. As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, paper, and documents, all whether finished or unfinished.
- 9.2. Between the Effective Date and the Completion Date the Grantee shall grant to the State, or any person designated by it, unrestricted access to all data for examination, duplication, publication, translation, sale, disposal, or for any other purpose whatsoever.
- 9.3. No data shall be subject to copyright in the United States or any other country by anyone other than the State.
- 9.4. On and after the Effective Date all data, and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason, whichever shall first occur.
- 9.5. The State, and anyone it shall designate, shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, all data.
10. CONDITIONAL NATURE OR AGREEMENT. Notwithstanding anything in this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability or continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available or appropriated funds. In the event of a reduction or termination of those funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Grantee notice of such termination.
11. EVENT OF DEFAULT; REMEDIES.
- 11.1. Any one or more of the following acts or omissions of the Grantee shall constitute an event of default hereunder (hereinafter referred to as "Events of Default"):
  - 11.1.1 Failure to perform the Project satisfactorily or on schedule; or
  - 11.1.2 Failure to submit any report required hereunder; or
  - 11.1.3 Failure to maintain, or permit access to, the records required hereunder; or
  - 11.1.4 Failure to perform any of the other covenants and conditions of this Agreement.
- 11.2. Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:
  - 11.2.1 Give the Grantee a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Grantee notice of termination; and
  - 11.2.2 Give the Grantee a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the Grant Amount which would otherwise accrue to the Grantee during the period from the date of such notice until such time as the State determines that the Grantee has cured the Event of Default shall never be paid to the Grantee; and
  - 11.2.3 Set off against any other obligation the State may owe to the Grantee any damages the State suffers by reason of any Event of Default; and
  - 11.2.4 Treat the agreement as breached and pursue any of its remedies at law or in equity, or both.
12. TERMINATION.
- 12.1. In the event of any early termination of this Agreement for any reason other than the completion of the Project, the Grantee shall deliver to the Grant Officer, not later than fifteen (15) days after the date of termination, a report (hereinafter referred to as the "Termination Report") describing in detail all Project Work performed, and the Grant Amount earned, to and including the date of termination. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall entitle the Grantee to receive that portion of the Grant amount earned to and including the date of termination.
- 12.2. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall in no event relieve the Grantee from any and all liability for damages sustained or incurred by the State as a result of the Grantee's breach of its obligations hereunder.
- 12.3. Notwithstanding anything in this Agreement to the contrary, either the State or, except where notice default has been given to the Grantee hereunder, the Grantee, may terminate this Agreement without cause upon thirty (30) days written notice.
- 12.4. CONFLICT OF INTEREST. No officer, member of employee of the Grantee, and no representative, officer or employee of the State of New Hampshire or of the governing body of the locality or localities in which the Project is to be performed, who exercises any functions or responsibilities in the review or

- approval of the undertaking or carrying out of such Project, shall participate in any decision relating to this Agreement which affects his or her personal interest or the interest of any corporation, partnership, or association in which he or she is directly or indirectly interested, nor shall he or she have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.
14. GRANTEE'S RELATION TO THE STATE. In the performance of this Agreement the Grantee, its employees, and any subcontractor or subgrantee of the Grantee are in all respects independent contractors, and are neither agents nor employees of the State. Neither the Grantee nor any of its officers, employees, agents, members, subcontractors or subgrantees, shall have authority to bind the State nor are they entitled to any of the benefits, workmen's compensation or emoluments provided by the State to its employees.
15. ASSIGNMENT AND SUBCONTRACTS. The Grantee shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the State. None of the Project Work shall be subcontracted or subgranted by the Grantee other than as set forth in Exhibit B without the prior written consent of the State.
16. INDEMNIFICATION. The Grantee shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based on, resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Grantee or subcontractor, or subgrantee or other agent of the Grantee. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this agreement.
17. INSURANCE.
- 17.1 The Grantee shall, at its own expense, obtain and maintain in force, or shall require any subcontractor, subgrantee or assignee performing Project work to obtain and maintain in force, both for the benefit of the State, the following insurance:
- 17.1.1 Statutory workers' compensation and employees liability insurance for all employees engaged in the performance of the Project, and
- 17.1.2 General liability insurance against all claims of bodily injuries, death or property damage, in amounts not less than \$1,000,000 per occurrence and \$2,000,000 aggregate for bodily injury or death any one incident, and \$500,000 for property damage in any one incident; and
- 17.2. The policies described in subparagraph 17.1 of this paragraph shall be the standard form employed in the State of New Hampshire, issued by underwriters acceptable to the State, and authorized to do business in the State of New Hampshire. Grantee shall furnish to the State, certificates of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy.
18. WAIVER OF BREACH. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event, or any subsequent Event. No express waiver of any Event of Default shall be deemed a waiver of any provisions hereof. No such failure of waiver shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other default on the part of the Grantee.
19. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses first above given.
20. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Council of the State of New Hampshire, if required or by the signing State Agency.
21. CONSTRUCTION OF AGREEMENT AND TERMS. This Agreement shall be construed in accordance with the law of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assignees. The captions and contents of the "subject" blank are used only as a matter of convenience, and are not to be considered a part of this Agreement or to be used in determining the intent of the parties hereto.
22. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.
23. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings relating hereto.
24. SPECIAL PROVISIONS. The additional or modifying provisions set forth in Exhibit A hereto are incorporated as part of this agreement.

**EXHIBIT A**  
**SPECIAL PROVISIONS**

Federal Funds paid under this agreement are from a Grant to the State from the U.S. Environmental Protection Agency, Drinking Water State Revolving Fund Set-Asides under CFDA #66.468. All applicable requirements, regulations, provisions, terms and conditions of this Federal Grant are hereby adopted in full force and effect to the relationship between this Department and the grantee.

**PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT:**

As required by 2 CFR 200.216, subrecipients, are prohibited from obligating or expending loan or grant funds to procure or obtain; extend or renew a contract to procure or obtain; or enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115-232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities). Recipients, Subrecipients, and borrowers also may not use federal funds to purchase:

- a. For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).
- b. Telecommunications or video surveillance services provided by such entities or using such equipment.
- c. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

Consistent with 2 CFR 200.471, costs incurred for telecommunications and video surveillance services or equipment such as phones, internet, video surveillance, and cloud servers are allowable except for the following circumstances:

- a. Obligating or expending funds for covered telecommunications and video surveillance services or equipment or services as described in 2 CFR 200.216 to:

Grantee Initials BC  
Date 9-4-25

- (1) Procure or obtain, extend or renew a contract to procure or obtain;
- (2) Enter into a contract (or extend or renew a contract) to procure; or
- (3) Obtain the equipment, services, or systems. Certain prohibited equipment, systems, or services, including equipment, systems, or services produced or provided by entities identified in section 889, are recorded in the System for Award Management exclusion list which can be found at <https://www.sam.gov/SAM/pages/public/index.jsf>

### **EXHIBIT B** **SCOPE OF SERVICES**

The Laconia Water Works will use the Lead Service Line Inventory (LSLI) Grant to identify the material of service lines and update a service line inventory per federal requirements set by the United States Environmental Protection Agency's Lead and Copper Rule Revisions (LCRR) and the Lead and Copper Rule Improvements (LCRI). The following tasks are eligible for reimbursement when used for creating the LSL inventories: records review, digitizing historic records, building inspections, test pits/potholing, and other activities related to the identification of service lines with New Hampshire Department of Environmental Services (NHDES) approval. These funds may not be used for equipment purchases, service line replacements, or construction costs.

*Deliverable:* Submit materials associated with the inventory requirement of LCRR/LCRI to the NHDES.

#### Additional Scope of Services Requirements:

- **Kick-off meeting:** The grantee shall attend a kick-off meeting with NHDES. A scope of work and project schedule shall be provided to NHDES prior to the kick-off meeting.
- **NHDES Involvement:** NHDES must be notified in advance of any meetings related to the project and may attend as time allows.
- **Status Updates:** Quarterly progress report forms must be completed and submitted to NHDES every three months, beginning with the first full 3-month quarter after grant approval from the Governor and Executive Council. A final update that describes the work completed using the grant shall be submitted with the final payment request. NHDES may request more frequent updates or schedule periodic virtual check-in meetings with the grantee and/or consultant as needed.

Changes to the Scope of Services require NHDES approval in advance.

Grantee Initials   *BC*  

Date   *9-4-25*

**EXHIBIT C**  
**BUDGET & PAYMENT METHOD**

The NHDES shall pay to the grantee the total reimbursable program for eligible work which shall not exceed the grant limitation of \$60,000. All services shall be performed to the satisfaction of the NHDES before payment is made. Reimbursement requests for program costs shall be made no more than once per calendar month by the grantee using the reimbursement form as supplied by the NHDES, which shall be completed and signed by the grantee. The reimbursement form shall be accompanied by associated invoices and documentation based upon direct costs incurred. The grantee will maintain adequate documentation to substantiate all project related costs.

All work must be completed by the completion date in this grant agreement (section 1.7) to be eligible for reimbursement. Requests for payment along with required proof of work must be submitted no later than 90 days after the completion date or the grant will be closed out and funds will no longer be available.

Grantee Initials BL  
Date 9-4-24



## DRINKING WATER INFRASTRUCTURE PROJECT CERTIFICATE OF VOTE – GRANTS ONLY



Drinking Water & Groundwater Bureau Sustainability Grants,  
Drinking Water & Groundwater Trust Fund (DWGTF),  
PFAS Remediation Loan Fund (PFAS-RLF), And American Recovery Plan Act (ARPA)

Env-Dw 1300; Env-Dw 1400

A Certificate of Vote of Authorization is a certificate that states that a grant applicant is willing to enter into a grant agreement with the State of NH Department of Environmental Services and that whoever signs the Grant Agreement (provided under separate cover) has the authority to do so. **This is a 3-person form:**

- ☒ Completed and signed by someone other than the person being given authority.
- ☒ Must be notarized.
- ☒ Original is required for submittal.

### Certificate of Vote of Authorization

LACONIA WATER WORKS  
988 Union Avenue, Laconia, NH 03246

I, Brian Wolf, Chairman of the Board of Water Commissioners for the Laconia Water Works do hereby certify that at a meeting held on September 2nd, 2025, the Board of Water Commissioners voted to enter into a Lead Service Line Inventory grant agreement with the New Hampshire Department Environmental Services to fund a water system improvement project.

The Board of Water Commissioners further authorized the Superintendent of the Laconia Water Works, Benjamin Crawford, to execute any documents which may be necessary to effectuate this grant agreement.

IN WITNESS WHEREOF, I have hereunto set my hand as Brian Wolf of the Board of Water Commissioners for the Laconia Water Works, the 2<sup>nd</sup> day of September 2025.

Brian Wolf Signature:

STATE OF NEW HAMPSHIRE, County of Belknap

On this 2<sup>nd</sup> day of September 2025, Brian Wolf, before me (Notary Public) the undersigned Officer, personally appeared. Benjamin Crawford, who acknowledged himself to be the Superintendent (TITLE) of Laconia Water Works, being authorized so to do, execute the foregoing instrument for the purpose therein contained.

In witness thereof, I have set my hand and official seal.

*Cheryl A. Hounsell*  
Notary Public Cheryl Hounsell My commission expires: July 24, 2029



[Drinking Water State Revolving Fund](#)  
[Drinking Water & Ground Water Trust Fund](#)  
[PFAS- Remediation Loan Fund](#)

## CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex<sup>3</sup>) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex<sup>3</sup> is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex<sup>3</sup> is entitled to the categories of coverage set forth below. In addition, Primex<sup>3</sup> may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex<sup>3</sup>, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex<sup>3</sup> Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only. Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex<sup>3</sup>. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

|                                                                                        |  |                       |                                                                                                                                 |  |
|----------------------------------------------------------------------------------------|--|-----------------------|---------------------------------------------------------------------------------------------------------------------------------|--|
| Participating Member:<br>City of Laconia<br>45 Beacon Street East<br>Laconia, NH 03246 |  | Member Number:<br>213 | Company Affording Coverage:<br>NH Public Risk Management Exchange - Primex <sup>3</sup><br>PO Box 23<br>Hooksett, NH 03106-9716 |  |
|----------------------------------------------------------------------------------------|--|-----------------------|---------------------------------------------------------------------------------------------------------------------------------|--|

| Type of Coverage                                                                                                                                                                                       | Effective Date<br>(mm/dd/yyyy) | Expiration Date<br>(mm/dd/yyyy) | Limits - NH Statutory Limits May Apply, If Not:           |                        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|---------------------------------|-----------------------------------------------------------|------------------------|
| <input checked="" type="checkbox"/> <b>General Liability (Occurrence Form)</b><br><b>Professional Liability (describe)</b><br><input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence | 7/1/2025                       | 7/1/2026                        | Each Occurrence                                           | \$ 2,000,000           |
|                                                                                                                                                                                                        |                                |                                 | General Aggregate                                         | \$10,000,000           |
|                                                                                                                                                                                                        |                                |                                 | Fire Damage (Any one fire)                                |                        |
|                                                                                                                                                                                                        |                                |                                 | Med Exp (Any one person)                                  |                        |
| <input checked="" type="checkbox"/> <b>Automobile Liability</b><br>Deductible    Comp and Coll: \$1,000<br><input type="checkbox"/> Any auto                                                           | 7/1/2025                       | 7/1/2026                        | Combined Single Limit<br>(Each Accident)                  | \$ 2,000,000           |
|                                                                                                                                                                                                        |                                |                                 | Aggregate                                                 | \$10,000,000           |
| <input checked="" type="checkbox"/> <b>Workers' Compensation &amp; Employers' Liability</b>                                                                                                            | 1/1/2025                       | 1/1/2026                        | <input checked="" type="checkbox"/> Statutory             |                        |
|                                                                                                                                                                                                        |                                |                                 | Each Accident                                             | \$2,000,000            |
|                                                                                                                                                                                                        |                                |                                 | Disease – Each Employee                                   | \$2,000,000            |
|                                                                                                                                                                                                        |                                |                                 | Disease – Policy Limit                                    |                        |
| <input checked="" type="checkbox"/> <b>Property (Special Risk includes Fire and Theft)</b>                                                                                                             | 7/1/2025                       | 7/1/2026                        | Blanket Limit, Replacement Cost (unless otherwise stated) | Deductible:<br>\$1,000 |

**Description:** Proof of Primex Member coverage only to include Laconia Water Works. Pollution and hazardous waste related liabilities, expenses and claims are excluded from coverage in the coverage document.

|                                                                                                           |                          |            |                                                                                                                             |
|-----------------------------------------------------------------------------------------------------------|--------------------------|------------|-----------------------------------------------------------------------------------------------------------------------------|
| CERTIFICATE HOLDER:                                                                                       | Additional Covered Party | Loss Payee | Primex <sup>3</sup> – NH Public Risk Management Exchange                                                                    |
| State of NH Department of Environmental Services<br>29 Hazen Drive<br>PO Box 95<br>Concord, NH 03302-0095 |                          |            | By: <i>Mary Beth Purcell</i>                                                                                                |
|                                                                                                           |                          |            | Date: 8/26/2025    mpurcell@nhprimex.org                                                                                    |
|                                                                                                           |                          |            | Please direct inquiries to:<br><b>Primex<sup>3</sup> Claims/Coverage Services</b><br>603-225-2841 phone<br>603-228-3833 fax |

**Attachment A**  
**Large Public Water System Lead Service Line Inventory Grant Program**

**Potential Grantees**

| <b>PWS ID</b> | <b>Applicant</b>                            | <b>Amount Available</b> | <b>Ranking Score</b> |
|---------------|---------------------------------------------|-------------------------|----------------------|
| 1051010       | AQUARION WATER/NH                           | \$60,000                | N/A                  |
| 0231010       | BERLIN WATER WORKS                          | \$60,000                | N/A                  |
| 0301010       | BRISTOL WATER WORKS                         | \$60,000                | N/A                  |
| 0411010       | CHARLESTOWN WATER WORKS                     | \$60,000                | N/A                  |
| 0461010       | CLAREMONT WATER DEPT                        | \$60,000                | N/A                  |
| 0501010       | CONCORD WATER DEPT                          | \$60,000                | N/A                  |
| 0611010       | DERRY WATER DEPT                            | \$60,000                | N/A                  |
| 0651010       | DOVER WATER DEPT                            | \$60,000                | N/A                  |
| 0801010       | EXETER WATER DEPT                           | \$60,000                | N/A                  |
| 0811010       | FARMINGTON WATER DEPT                       | \$60,000                | N/A                  |
| 0851010       | FRANKLIN WATER WORKS                        | \$60,000                | N/A                  |
| 0921010       | GORHAM WATER AND SEWER DEPT                 | \$60,000                | N/A                  |
| 1781010       | GROVETON WATER SYS – TOWN OF NORTHUMBERLAND | \$60,000                | N/A                  |
| 1031010       | HAMPSTEAD AREA WATER                        | \$60,000                | N/A                  |
| 1071010       | HANOVER WATER DEPT                          | \$60,000                | N/A                  |
| 1181020       | HOOKSETT VILLAGE WATER PCT                  | \$60,000                | N/A                  |
| 1221010       | JAFFREY WATER WORKS                         | \$60,000                | N/A                  |
| 1281010       | LACONIA WATER WORKS                         | \$60,000                | N/A                  |
| 1291010       | LANCASTER WATER DEPT                        | \$60,000                | N/A                  |
| 1321010       | LEBANON WATER DEPT                          | \$60,000                | N/A                  |
| 1351010       | LINCOLN WATER WORKS                         | \$60,000                | N/A                  |
| 1381010       | LITTLETON WATER AND LIGHT                   | \$60,000                | N/A                  |
| 1471010       | MANCHESTER WATER WORKS                      | \$60,000                | N/A                  |
| 1521010       | MEREDITH WATER DEPT                         | \$60,000                | N/A                  |
| 1531010       | MERRIMACK VILLAGE DIST                      | \$60,000                | N/A                  |
| 1561010       | MILFORD WATER UTILITIES DEPT                | \$60,000                | N/A                  |
| 1721010       | NEW LONDON SPRINGFIELD WATER                | \$60,000                | N/A                  |
| 1741010       | NEWPORT WATER WORKS                         | \$60,000                | N/A                  |
| 0511030       | NORTH CONWAY WATER PCT                      | \$60,000                | N/A                  |
| 1861010       | PEMBROKE WATER WORKS                        | \$60,000                | N/A                  |
| 0251010       | PENACOOK BOSCAWEN WATER PCT                 | \$60,000                | N/A                  |
| 1621010       | PENNICHUCK WATER WORKS                      | \$60,000                | N/A                  |
| 1871010       | PETERBOROUGH WATER WORKS                    | \$60,000                | N/A                  |
| 1391010       | PEU/LONDONDERRY                             | \$60,000                | N/A                  |
| 1941010       | PLYMOUTH VLG WATER AND SEWER                | \$60,000                | N/A                  |
| 1951010       | PORTSMOUTH WATER WORKS                      | \$60,000                | N/A                  |
| 1971010       | RAYMOND WATER DEPT                          | \$60,000                | N/A                  |
| 2041010       | RYE WATER DIST                              | \$60,000                | N/A                  |
| 2051010       | SALEM WATER DEPT                            | \$60,000                | N/A                  |

| PWS ID  | Applicant                    | Amount Available | Ranking Score |
|---------|------------------------------|------------------|---------------|
| 2111010 | SEABROOK WATER DEPT          | \$60,000         | N/A           |
| 2151010 | SOMERSWORTH WATER WORKS      | \$60,000         | N/A           |
| 2351010 | TILTON NORTHFIELD WATER DIST | \$60,000         | N/A           |
| 0691010 | UNH/DURHAM WATER SYS         | \$60,000         | N/A           |
| 0951010 | VILLAGE DIST OF EASTMAN      | \$60,000         | N/A           |
| 2441010 | WATERVILLE VALLEY WATER DIST | \$60,000         | N/A           |
| 2531010 | WINCHESTER WATER DEPT        | \$60,000         | N/A           |
| 2561010 | WOLFEBORO WATER AND SEWER    | \$60,000         | N/A           |
| 2571020 | WOODSTOCK WATER DEPT         | \$60,000         | N/A           |

**Grant Reviewer List**

| Name             | Department | Bureau                              | Title                                    | Experience          |
|------------------|------------|-------------------------------------|------------------------------------------|---------------------|
| Richard Skarinka | NHDES      | Drinking Water & Groundwater Bureau | Sanitary Engineer                        | 35 years with NHDES |
| Johnna McKenna   | NHDES      | Drinking Water & Groundwater Bureau | Sustainability and Finance Administrator | 28 years with NHDES |
| Kaitlin Curtis   | NHDES      | Drinking Water & Groundwater Bureau | Sustainability Administrator             | 10 years with NHDES |
| Jennifer Mates   | NHDES      | Drinking Water & Groundwater Bureau | Sanitary Engineer                        | 8 years with NHDES  |