



State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

EDDIE EDWARDS
ASSISTANT COMMISSIONER

STEVEN R. LAVOIE
ASSISTANT COMMISSIONER

ROBERT L. QUINN
COMMISSIONER

October 21, 2025

Her Excellency, Governor Kelly Ayotte
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to MOP 1301 IV A(2), the Department of Safety, Division of Fire Standards & Training and Emergency Medical Services requests authorization for Justin Romanello, Bureau Chief, to travel outside of a 300-miles radius of the employee's office headquarters, by state vehicle, in the amount of \$1,445.00 to attend the National Association of State EMS Officials (NASEMSO) Conference in Atlantic City, NJ from November 17, 2025 through November 20, 2025, effective upon Governor and Council approval.
100% Other

Funds are available in the SFY 2026 operating budget as follows:

02-23-23-237010-40650000 Dept. of Safety- FSTEMS – Fire Standards & EMS Admin	SFY2026
Activity Code: 2370	
080-500715 Out of State Travel Reimbursement	\$1,445.00

EXPLANATION

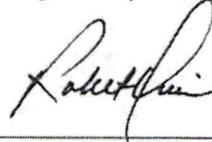
The NASEMSO is the lead national organization for the regulation and delivery of emergency medical services (EMS). The organization's members include EMS officials from all fifty-six (56) States, Territories, Districts, and Commonwealths. NASEMSO is a respected voice for national EMS policy with comprehensive concern and commitment for the development of effective, integrated, community-based, universal, and consistent EMS systems. The State of New Hampshire has been a long-standing member of the organization since its inception in 1980; with many Division personnel holding leadership roles in various committees and councils.

The NASEMSO Eastern Regional Meeting serves as a valuable gathering for State EMS Officials to engage in meaningful discussions about regional specific issues, the exchange of best practices, as well as the collaborate on enhancing EMS both nationally and within the thirteen (13) State that make up the East Region of the origination; New Hampshire, Maine, Vermont, Massachusetts, Rhode Island, Connecticut, New York, New Jersey, Maryland, Delaware, Washington D.C., Pennsylvania, West Virginia, and Virginia. Representation by the Bureau, and participation in the meeting, will have a positive impact on the delivery of care by the licensed EMS provider, units, and vehicles throughout the State of New Hampshire.

Her Excellency, Governor Kelly A. Ayotte
And the Honorable Council
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The round-trip distance from Nashua, New Hampshire to Atlantic City, New Jersey is approximately 682 miles. The employee will be driving a state fleet-pool vehicle, which has all maintenance up to date. If travel were by air, including hotel, meals, and other expenses, the estimated cost would be \$1,787. By using a state vehicle instead (including hotel, meals, etc.), the cost is estimated at \$1,445, resulting in a cost savings of \$342.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Robert L. Quinn", written over a horizontal line.

Robert L. Quinn
Commissioner of Safety

AIR TRAVEL BREAKDOWN

TRAVEL BY AIR - TIME REQUIRED

Round trip to Manchester Airport in vehicle from residence in Nashua, NH	1.00
Arrival time at Manchester Airport prior to departure	2.00
Air travel from Manchester Airport to Atlantic City Airport	3.50
Round Trip Taxi between Hotel and Atlantic City Airport	1.00
Arrival time at Atlantic City Airport prior to departure	2.00
Air travel from Atlantic City Airport to Manchester Airport	6.00
TOTAL HOURS ROUND TRIP	15.50

TRAVEL BY AIR - TRIP COST

Economy Flight round trip NH to NJ	\$771.00
Taxi from airport roundtrip	\$125.00
Airport Parking	\$96.00
Hotel	\$350.00
Meals Per Diem-GSA Rate	\$325.00
Registration Fees	\$120.00
TOTAL COST TO TRAVEL BY AIR	\$1,787.00

STATE VEHICLE TRAVEL BREAKDOWN

TRAVEL BY VEHICLE-TIME REQUIRED

Nashua, NH to Atlantic City, NJ	6.00
TOTAL HOURS ROUND TRIP	12.00

TRAVEL BY VEHICLE - TRIP COST

Operation of State Vehicle (Includes Fuel - Approximately 682 miles @ \$3.95/gal)	\$500.00
Hotel	\$350.00
Meals Per Diem - GSA Rate	\$325.00
Registration Fees	\$120.00
Miscellaneous	\$150.00
TOTAL COST TO TRAVEL BY STATE VEHICLE	\$1,445.00

COST COMPARISON USING MOTOR VEHICLE TRAVEL

AIR TRAVEL	\$1,787.00
VEHICLE TRAVEL	\$1,445.00
SAVINGS IF DRIVEN	\$342.00



DEPARTMENT OF SAFETY
REQUEST FOR AUTHORIZATION FOR TRAVEL

Travel Forms with required documentation should be sent to Kate Hall, with a cc to Sandy Lambert.

Request Date: 09/30/2025

Division of: Fire Standards and Training & EMS

Dates: 11/17/2025 to 11/20/2025 Destination: Atlantic City, New Jersey

- Type of Travel: [X] Non-direct Service: Examples of non-direct service travel include attending conferences, trainings, meetings, or other events focused on professional development, collaboration, or information sharing.
[] Direct Service: Examples include conducting inspections, delivering technical assistance, or supporting field operations on behalf of the state.

Conference/Worskhop/Seminar Title:

Attach a copy of the Registration Form and a copy of the Itinerary
NASEMSO East Region Annual Meeting

Purpose of Travel:

Explain the benefit this will provide to the State - DO NOT use acronyms

The National Association of State EMS Officials (NASEMSO) is the lead national organization for the regulation and delivery of emergency medical services (EMS). The organization's members include EMS officials from all fifty-six (56) States, Territories, Districts, and Commonwealths. NASEMSO is a respected voice for national EMS policy with comprehensive concern and commitment for the development of effective, integrated, community-based, universal, and consistent EMS systems. The State of New Hampshire has been a long-standing member of the organization since 1989.

Fiscal Information Summary:

Table with 4 columns: Account, Description, Amount, Amount. Rows include Common Carriers, Per Diem in Lieu, Meals, Hotel, Mileage-Private Cars, Operation State Car, Miscellaneous, Registration Fees, and a Total row.

Accounting Unit: 40650000

Source of Funds: Fire/EMS Funds

Out-of-State Travel associated with a Membership:

Cost of Membership: \$ 3500
Date of Last Payment: 8/5/2025
Funding Source:
Expiration Date of Membership: 7/9/2025

Travelers:

Employee Name: Justin Romanello Title: Chief, Bureau of EMS

SOC Title: DOS - 11-1020 GENERAL-OPS MGRS-5

Employee Name: _____ Title: _____

SOC Title: _____

Employee Name: _____ Title: _____

SOC Title: _____

Employee Name: _____ Title: _____

SOC Title: _____

Selection of Travelers

Provide a rationale for the selection of this/these traveler(s) - DO NOT use acronyms

See attached memo.

Alignment with Job Responsibilities

Explain how participation aligns with each employee's job responsibilities - DO NOT use acronyms

See attached memo.

Director's Authorized Signature: Mark.P.Wholey@dos.nh.gov Digitally signed by Mark.P.Wholey@dos.nh.gov
Date: 2025.10.01 12:13:18 -04'00' Date: _____

Commissioner's Signature:  Date: 10/1/24

The National Association of State EMS Officials (NASEMSO) is the lead national organization for the regulation and delivery of emergency medical services (EMS). The organization's members include EMS officials from all fifty-six (56) States, Territories, Districts, and Commonwealths. NASEMSO is a respected voice for national EMS policy with comprehensive concern and commitment for the development of effective, integrated, community-based, universal, and consistent EMS systems. The State of New Hampshire has been a long-standing member of the organization since its inception in 1980; with many Division personnel holding leadership roles in various committees and councils.

- Justin Romanello has been employed by the Division since 2018 as the Chief of the Bureau of EMS. He is responsible for day-to-day operations of all sections of the Bureau to include Preparedness, Compliance, Clinical Systems, Data Management, and EMS Operations; as well as facilitating the relationship between the Department of Safety and the four (4) State Advisory Boards related to EMS. He has been a member of NASEMSO since 2018. He has served on the Executive Committee for this organization since 2020 and currently is the Treasurer. His previous roles were the East Region Chair as well as the East Region Vice Chair.

The NASEMSO Eastern Regional Meeting serves as a valuable gathering for State EMS officials to engage in meaningful discussions about regional specific issues, the exchange of best practices, as well as to collaborate on enhancing EMS both nationally and within the thirteen (13) States that make up the East Region of the organization; New Hampshire, Maine, Vermont, Massachusetts, Rhode Island, Connecticut, New York, New Jersey, Maryland, Delaware, Washington D.C, Pennsylvania, West Virginia, and Virginia. Representation by the Bureau, and participation in the meeting, will have a positive impact on the delivery of care by the licensed EMS provider, units, and vehicles throughout the State of New Hampshire.

The East Region Meeting is an opportunity regulatory official to discuss and collaborate on critical system issues and concerns that are affecting their respective States all while providing a forum to collaborate on strategies on key subjects such as opioids, trauma, stroke, STEMI, recruitment, and retention as well as other components of the EMS' system.