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STATE OF NEW HAMPSHIRE  
**DEPARTMENT OF CORRECTIONS**  
**DIVISION OF ADMINISTRATION**  
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WILLIAM RYAN HART, JR.  
 COMMISSIONER  
  
 MICHELLE T. EDMARK  
 INTERIM ASST. COMMISSIONER

October 8, 2025

Her Excellency, Governor Kelly A. Ayotte  
 and the Honorable Council  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the New Hampshire Department of Corrections (NHDOC) to accept and expend a subgrant from the Manchester Police Department in the amount of \$11,520 to support the Project Safe Neighborhoods initiative by providing certified Probation/Parole Officer(s) as part of a multi-agency approach to implement a coordinated pre-trial bail check of high-risk offenders upon Governor and Executive Council approval, through September 30, 2027. 100% Agency Income.

Funds are to be budgeted in an account, Project Safe Neighborhoods, Accounting Unit 02-46-46-460510-0857 as follows:

<b>Grant Title: Project Safe Neighborhoods</b>				
Account	Description	FY 2026 CURRENT	FY 2026 REQUEST	FY 2026 ADJUSTED
018-500106	Overtime	-	8,477.00	8,477.00
042-500620	Post Retirement	-	278.00	278.00
060-500606	Benefits (Perm)	-	2,765.00	2,765.00
Totals			11,520.00	11,520.00
Source of Funds:				
009-403234-68	Agency Income	-	11,520.00	11,520.00

**EXPLANATION**

The purpose of the Project Safe Neighborhoods sub-grant from the Manchester Police Department to the New Hampshire Department of Corrections is to provide financial assistance to offset the overtime expenses incurred by the Manchester Probation/Parole Officer(s) participating in the Project Safe Neighborhoods initiative. This pilot program, administered by the Manchester Police Department, is a collaboration of local, county, state and federal Law Enforcement agencies. The participating agencies will identify high-risk offenders released on pre-trial bail, prioritizing offenders with violent offenses,

compile information across jurisdictions, and conduct bail check-ins to verify the offender is adhering to court ordered bail conditions.

The Project Safe Neighborhoods will allow a collaboration of information and personnel between the Manchester Police Department, Hillsborough County Sheriff's Office, U.S. Marshals, New Hampshire Probation and Parole, Federal Probation and Parole, U.S. Attorney Generals, Hillsborough County Attorney's Office, and City Solicitor's Office. This multi-layered partnership will provide needed community services and information sharing to ensure offender accountability and provide a safer environment for the community.

The following appropriation classes are being requested:

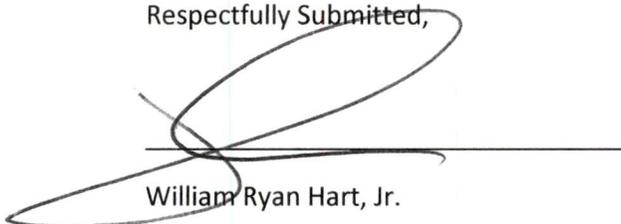
Class 018-Overtime-Appropriation needed to support an existing Probation/Parole Officer(s) position(s) Overtime expense for participation in the multi-agency bail compliance checks.

Class 042-Post Retirement-Appropriation needed for Post Retirement (8%) of Overtime Salary.

Class 060-Benefits-Appropriation needed to support benefits associated with the bail check Overtime (Group II Retirement, Medicare, and Family Medical Leave).

In the event that these funds no longer become available State general funds will not be requested to support this program.

Respectfully Submitted,



William Ryan Hart, Jr.

Commissioner

<b>Recipient:</b> City of Manchester 405 Valley Street Manchester, NH 03103 <b>Recipient UEI:</b> [REDACTED]	<b>Subrecipient:</b> New Hampshire Department of Corrections 64 South Street Concord, NH 03301 <b>Subrecipient UEI:</b> [REDACTED]
<b>FAIN:</b> 15PBJA-24-GG-05404-GUNP	<b>Federal Award Date:</b> 12/5/2024
<b>Solicitation Title:</b> BJA FY24 Project Safe Neighborhoods Formula Grant Program	
<b>Federal Agency:</b> Department of Justice	
<b>Assistance Listing:</b> 16,609	
<b>Project Period Start Date:</b> 6/1/2025	<b>Project Period End Date:</b> 9/30/27
<b>Budget Period Start Date:</b> 6/1/2025	<b>Budget Period End Date:</b> 9/30/27
<b>Federal Award Amount:</b> \$84,045.00	<b>Subaward Amount:</b> \$11,520
<b>Business Services Officer:</b> Kristy Goodman Manchester Police Department 405 Valley Street Manchester, NH 03103 kgoodman@manchesternh.gov	<b>Grant Coordinator:</b> Whitney Dade 405 Valley Street Manchester, NH 03103 (603) 792-5565 wdade@manchesternh.gov

**SUBAWARD**

**THE STATE OF NEW HAMPSHIRE  
KNOW ALL BY THESE PRESENT  
COUNTY OF HILLSBOROUGH**

**INTERLOCAL AGREEMENT**

**BETWEEN THE CITY OF MANCHESTER AND THE STATE OF NEW HAMPSHIRE  
DEPARTMENT OF CORRECTIONS, DIVISION OF FIELD SERVICES**

**BJA FY24 PROJECT SAFE NEIGHBORHOODS (PSN) FORMULA GRANT PROGRAM**

This Agreement is made and entered into this 13<sup>th</sup> day of June 2025, by and between the City of Manchester, acting by and through its governing body, the Mayor and Board of Aldermen, herein after referred to as "Recipient", and the State of New Hampshire Department of Corrections, Division of Field Services herein after referred to as "Subrecipient" acting by and through their respective governing bodies, all of Hillsborough County, State of New Hampshire, witnesseth:

**WHEREAS**, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party: and

**WHEREAS**, each governing body finds that the performance of this Agreement is in the best interests of all parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this agreement: and

**WHEREAS**, the "Recipient" agrees to provide the "Subrecipient" \$11,520 from the FY24 Project Safe Neighborhoods (PSN) Formula Grant Program for officer overtime to conduct bail check-ins and reporting activities under the Bail Check-in Pilot Program.

**WHEREAS**, the "Recipient" and the "Subrecipient" believe it to be in their best interests to reallocate the FY24 Project Safe Neighborhoods (PSN) funds.

**NOW THEREFORE**, the "Recipient" and "Subrecipient" agree as follows:

**Section 1.**

The "Subrecipient" agrees to submit to the fiscal agent, the Manchester Police Department, quarterly programmatic and expenditure reports at least fifteen days prior to federal guidelines for the fiscal agent's deadline. Supporting documentation in the form of a cover letter from the head of their respective agencies acknowledging receipt and payment for budgeted goods along with copies of purchase orders/overtime reports etc. are to be included. Additionally, the "Subrecipient" permits the "Recipient" and auditors to access records and financial statements to fulfill monitoring requirements.

The "Recipient" agrees to reimburse the "Subrecipient" a total of \$11,520 of FY24 Project Safe Neighborhoods (PSN) funds as follows:

Cost Category	Funding Amount
Personnel	\$11,520

The "Recipient" will establish and maintain an interest-bearing account for the FY24 Project Safe Neighborhoods (PSN) funds. Funds earned by the interest-bearing account will be utilized by the fiscal agent and spent in accordance with U.S. Department of Justice (Bureau of Justice Assistance) guidelines.

**Section 2.**

The "Subrecipient" agrees to use \$11,520 for officer overtime to conduct bail check-ins and reporting activities under the Bail Check-in Pilot Program between June 1, 2025 and September 30, 2027.

**Section 3.**

This funding is subject to the conditions or limitations set forth within the enclosed 15PBJA-24-GG-05404-GUNP Award Package.

**Section 4.**

The "Subrecipient" must liquidate all financial obligations incurred under a subaward no later than 90 calendar days after the conclusion of the period of performance of the subaward.

Records pertinent to the award must be retained for a period of 3 years from the date of submission of the final expenditure report.

**Section 5.**

Nothing in the performance of this Agreement shall impose any liability for claims against the "Recipient" other than claims for which liability may be imposed by the Tort Claims Act.

**Section 6.**

Nothing in the performance of this Agreement shall impose any liability for claims against the "Recipient" and "Subrecipient" other than claims for which liability may be imposed by the Tort Claims Act.

**Section 7.**

Each party to this agreement will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.

**Section 8.**

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

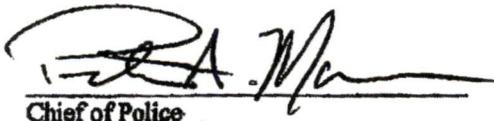
**Section 9.**

By entering into this Agreement, the parties do not intend to create any obligations expressed or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

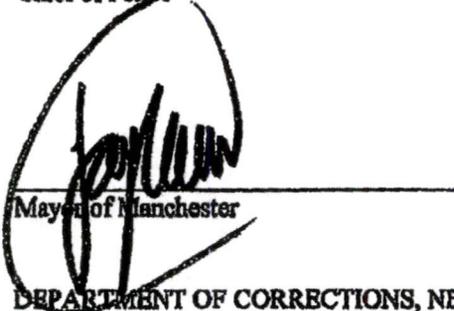
**Section 10.**

This Agreement will become effective upon Governor and Council approval.

**CITY OF MANCHESTER, NEW HAMPSHIRE**

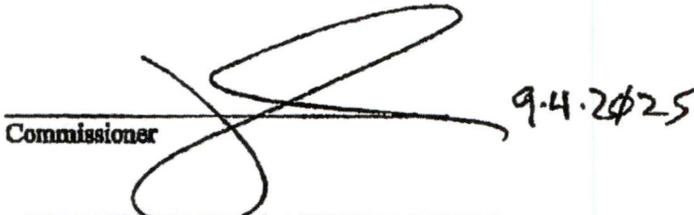


Chief of Police



Mayor of Manchester

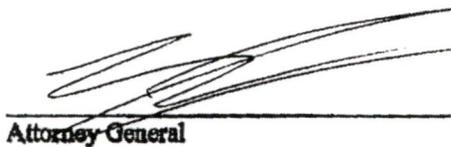
**DEPARTMENT OF CORRECTIONS, NEW HAMPSHIRE**



Commissioner

9-4-2025

**ATTORNEY GENERAL, NEW HAMPSHIRE**



Attorney General