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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION FOR BEHAVIORAL HEALTH

Lori A. Weaver
Commissioner

Katja S. Fox
Director

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9544 1-800-852-3345 Ext. 9544
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

September 16, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division for Behavioral Health, to enter into **Retroactive, Sole Source** amendments to existing contracts with the Contractors listed below to continue providing coalition operation support services focused on prevention and reduction of substance use by youth, by exercising available contract renewal options by increasing the total price limitation by $320,000 from $320,000 to $640,000 and by extending the completion dates from June 30, 2025 to June 30, 2027, effective retroactive to July 1, 2025 upon Governor and Council approval. 100% General Funds.

The original contracts were approved by Governor and Council on March 27, 2024, item #13.

Contractor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease) Amount	Revised Amount
City of Dover (Dover, NH)	177380-B005	Dover, NH	$80,000	$80,000	$160,000
United Way of Greater Nashua (Nashua, NH)	160062-B001	Nashua, NH	$80,000	$80,000	$160,000
Raymond Coalition for Youth, Inc. (Raymond, NH)	204771-B001	Raymond, NH	$80,000	$80,000	$160,000
Southeastern Regional Educational Service Center (Bedford, NH)	154866-B001	Seacoast Region	$80,000	$80,000	$160,000
		Total:	**$320,000**	**$320,000**	**$640,000**

Funds are available in the following accounts for State Fiscal Years 2026 and 2027, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** to align with Chapter 140 Laws of 2025 (i.e., Operating Budget for the biennium ending June 30, 2027), effective July 1, 2025, and to ensure there is no gap in funding for youth substance use prevention and reduction services. This request is **Sole Source** because MOP 150 requires all amendments to agreements originally approved as sole source to be identified as sole source. Chapter Law 140: Laws of 2025 (i.e., Operating Budget for the biennium ending June 30, 2027) requires the Department to distribute funding to the Contractors included in this request in State Fiscal Years 2026 and 2027.

The purpose of this request is to exercise available contract renewal options for the Contractors' coalitions to maintain the operational capacity to continue delivering strategies that prevent and reduce alcohol and other substance use by youth. The Contractors will continue to develop and maintain community-based coalition initiatives designed to meet local needs.

A substance misuse prevention coalition is a collaboration among groups or sectors of a community that work together toward the common goal of a safe, healthy, and drug-free community. They play a vital role in preventing and reducing substance misuse among youth and adolescents as well as creating conditions in communities that foster healthy environments free of alcohol and other drugs. Last year, the Contractors served 7,208 individuals through youth engagement and youth leadership meetings. Through prevention messaging the Contractors reached 16,284 individuals through e-newsletters and social media resource outreach.

The Contractors will continue to collaborate with coalition partners to deliver comprehensive services to youth across the K–12 school system. Their efforts support the implementation of a coordinated and strategic prevention plan aimed at building capacity at both the state and local levels. These initiatives are designed to address emerging and evolving concerns, strengthen partnerships, and ensure the long-term sustainability of coalition efforts.

Key activities include:

- **Support for Children of Substance Abusing Parents (COSAPs):**
  Coordinating the development of targeted programs and support systems for children affected by parental substance use.
- **Adverse Childhood Experiences (ACEs) Task Force:**
  Establishing and managing a task force to connect youth with positive, evidence-based interventions that mitigate the impact of trauma.
- **Alternative Suspension Programs:**
  Implementing restorative and supportive alternatives to traditional disciplinary measures to promote student well-being and retention.
- **Training and Networking:**
  Facilitating ongoing professional development opportunities for coalition members and participating in monthly networking calls with Drug-Free Communities (DFC) coordinators.

- **Sustainability Planning:**
  Executing strategies to ensure the long-term viability and impact of coalition initiatives.

Through these efforts, the Contractors aim to foster a resilient, well-supported youth population and a sustainable prevention infrastructure.

The Department will continue monitoring services through review and assessment of monthly reports required of the Contractors and conducting monthly meetings with the Contractors to ensure progress toward program goals.

As referenced in Exhibit A of the original agreements, the parties have the option to extend the agreements for up to two (2) additional years, contingent upon satisfactory delivery of services, available funding, agreement of the parties, and Governor and Council approval. The Department is exercising its option to renew services for the two (2) years available.

Should the Governor and Executive Council not authorize this request, the Contractors will be limited in their ability to increase the operational capacity of the substance use prevention and reduction coalitions, thereby leaving youth exposed to the dangers of substance use.

The Department has determined that the Contractors are in good standing with the Secretary of State's Office, have secured the required levels of insurance, and have provided evidence of authority to execute and be bound by the contract. Documents supporting these assertions are available at the agency for review upon request. The Department has confirmed that the non-profit Contractor(s) in the table above are registered and in good standing with the Department of Justice's Charitable Division.

Respectfully submitted,

Lori A. Weaver
Commissioner

05-95-92-920510-33800000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: DIVISION FOR BEHAVIORAL HEALTH, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (100% GENERAL FUNDS)

Vendor Name: City of Dover — Vendor #177380-B005

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increased (Decreased) Amount	Revised Budget
2024	102-500731	Contracts for Prog Svs	92056508	$40,000	$0	$40,000
2025	102-500731	Contracts for Prog Svs	92056508	$40,000	$0	$40,000
2026	102-500731	Contracts for Prog Svs	92056508	$0	$40,000	$40,000
2027	102-500731	Contracts for Prog Svs	92056508	$0	$40,000	$40,000
			Subtotal	***$80,000***	***$80,000***	***$160,000***

Vendor Name: United Way of Greater Nashua — Vendor # 160062-B001

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increased (Decreased) Amount	Revised Budget
2024	102-500731	Contracts for Prog Svs	92056508	$40,000	$0	$40,000
2025	102-500731	Contracts for Prog Svs	92056508	$40,000	$0	$40,000
2026	102-500731	Contracts for Prog Svs	92056508	$0	$40,000	$40,000
2027	102-500731	Contracts for Prog Svs	92056508	$0	$40,000	$40,000
			Subtotal	***$80,000***	***$80,000***	***$160,000***

Vendor Name: Raymond Coalition for Youth, Inc. Vendor #204771-B001

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increased (Decreased) Amount	Revised Budget
2024	102-500731	Contracts for Prog Svs	92056508	$40,000	$0	$40,000
2025	102-500731	Contracts for Prog Svs	92056508	$40,000	$0	$40,000
2026	102-500731	Contracts for Prog Svs	92056508	$0	$40,000	$40,000
2027	102-500731	Contracts for Prog Svs	92056508	$0	$40,000	$40,000
			Subtotal	***$80,000***	***$80,000***	***$160,000***

Vendor Name: Southwestern Regional Educational Service Center Vendor #154866-B001

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increased (Decreased) Amount	Revised Budget
2024	102-500731	Contracts for Prog Svs	92056508	$40,000	$0	$40,000
2025	102-500731	Contracts for Prog Svs	92056508	$40,000	$0	$40,000
2026	102-500731	Contracts for Prog Svs	92056508	$0	$40,000	$40,000
2027	102-500731	Contracts for Prog Svs	92056508	$0	$40,000	$40,000
			Subtotal	***$80,000***	***$80,000***	***$160,000***
			Total	**$320,000**	**$320,000**	**$640,000**

State of New Hampshire
Department of Health and Human Services
Amendment #1

This Amendment to the Coalition Operation Support contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and City of Dover ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on March 27, 2024 (Item #13), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7., Completion Date, to read:

   June 30, 2027

2. Form P-37, General Provisions, Block 1.8., Price Limitation, to read:

   $160,000

3. Modify Exhibit A, Revisions to Standard Provisions, by adding Subsection 1.3., to read:

   1.3 Paragraph 6, Compliance by Contractor with Laws and Regulations/Equal Employment Opportunity, Subparagraph 6.1., is amended as follows:

   6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, RSA 151:21 Patients' Bill of Rights, civil rights and equal employment opportunity laws, and the Governor's order on Respect and Civility in the Workplace, Executive Order 2020-01. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.

4. Modify Exhibit B, Scope of Services, Section 1.9., to read:

   1.9. The Contractor must participate in meetings with the Department on a quarterly basis, or as otherwise requested by the Department.

5. Modify Exhibit B, Scope of Services, Section 1.10., to read:

   1.10. The Contractor must participate in on-site reviews conducted by the Department on an annual basis, or as otherwise requested by the Department.

6. Modify Exhibit C, Payment Terms; Section 3, to read:

   3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement, and shall be in accordance with the approved line items, as specified in Exhibit C-1, Budget through Exhibit C-4, Budget – Amendment #1.

7. Add Exhibit C-3, Budget – Amendment #1, which is attached hereto and incorporated by reference herein.

8. Add Exhibit C-4, Budget – Amendment #1, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract not modified by this Amendment remain in full force and effect. This Amendment shall be effective retroactive to July 1, 2025, upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

9/16/2025
Date

Signed by:
Kaja Fox
2A0FEC7D61084F3...
Name: Kaja Fox
Title: Director

City of Dover

9/16/2025
Date

Signed by:
5C0342306D5E429...
Name: J. Michael Joyal
Title: City Manager

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

9/17/2025
Date

DocuSigned by:
Robyn Guarino
748734844941400...
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Exhibit C-3 Budget - Amendment #1

New Hampshire Department of Health and Human Services	
Contractor Name:	City of Dover
Budget Request for:	Coalition Operation Support
Budget Period	7/1/25 - 6/30/26
Indirect Cost Rate (if applicable)	0%
Line Item	**Program Cost - Funded by DHHS**
1. Salary & Wages	$33,300
2. Fringe Benefits	$6,250
3. Consultants	$0
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0
5.(a) Supplies - Educational	$100
5.(b) Supplies - Lab	$0
5.(c) Supplies - Pharmacy	$0
5.(d) Supplies - Medical	$0
5.(e) Supplies Office	$200
6. Travel	$0
7. Software	$0
8. (a) Other - Marketing/ Communications	$0
8. (b) Other - Education and Training	$150
8. (c) Other - Other (specify below)	$0
Other (please specify)	$0
Other (please specify)	$0
Other (please specify)	$0
Other (please specify)	$0
9. Subrecipient Contracts	$0
Total Direct Costs	$40,000
Total Indirect Costs	$0
TOTAL	$40,000

Contractor Initials: Initial GMG

Date: 9/16/2025

Exhibit C-4 Budget - Amendment #1

New Hampshire Department of Health and Human Services	
Contractor Name:	City of Dover
Budget Request for:	Coalition Operation Support
Budget Period	7/1/26 - 6/30/27
Indirect Cost Rate (if applicable)	0%
Line Item	**Program Cost - Funded by DHHS**
1. Salary & Wages	$33,300
2. Fringe Benefits	$6,250
3. Consultants	$0
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0
5.(a) Supplies - Educational	$100
5.(b) Supplies - Lab	$0
5.(c) Supplies - Pharmacy	$0
5.(d) Supplies - Medical	$0
5.(e) Supplies Office	$200
6. Travel	$0
7. Software	$0
8. (a) Other - Marketing/ Communications	$0
8. (b) Other - Education and Training	$150
8. (c) Other - Other (specify below)	$0
Other (please specify)	$0
Other (please specify)	$0
Other (please specify)	$0
Other (please specify)	$0
9. Subrecipient Contracts	$0
Total Direct Costs	$40,000
Total Indirect Costs	$0
TOTAL	$40,000

Contractor Initials: Initial 9M97

Date: 9/16/2025

ARC

13

STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION FOR BEHAVIORAL HEALTH

Lori A. Weaver
Commissioner

Katja S. Fox
Director

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9544 1-800-852-3345 Ext. 9544
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

March 5, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division for Behavioral Health, to enter into **Sole Source** contracts with the Contractors listed below in an amount not to exceed $320,000 to deliver coalition operation support services focused on prevention and reduction of substance use by youth, with the option to renew for up to two (2) additional years, effective upon Governor and Council approval through June 30, 2025. 100% General Funds.

Contractor Name	**Contractor's Program** (as named in Chapter 106, Laws of 2023)	**Vendor Code**	**Area Served**	**Contract Amount**
City of Dover (Dover, NH)	Dover Youth 2 Youth	177380-B005	Dover, NH	$80,000
United Way of Greater Nashua (Nashua, NH)	Nashua Prevention Coalition	160062-B001	Nashua, NH	$80,000
Raymond Coalition for Youth, Inc. (Raymond, NH)	Raymond Coalition for Youth	204771-B001	Raymond, NH	$80,000
Southeastern Regional Educational Service Center (Bedford, NH)	Southern Rockingham Coalition for Healthy Youth in Kingston, NH	154866-B001	Seacoast Region	$80,000
			Total:	**$320,000**

Funds are available in the following accounts for State Fiscal Years 2024 and 2025.

See Attached Fiscal Details

EXPLANATION

This request is **Sole Source** because it was not competitively bid. Chapter 106, Laws of 2023 (i.e., Operating Budget for the biennium ending June 30, 2025), requires the Department to distribute funding in State Fiscal Years 2024 and 2025 for youth substance use prevention and reduction services to coalitions managed by the Contractors included in this request. A fifth coalition, ALL Together in Lebanon, NH (a program of Mary Hitchcock Memorial Hospital), was also named but declined the funds.

The purpose of this request is to increase the operational capacity of the Contractors' coalitions to deliver strategies that prevent and reduce alcohol and other substance use by youth. The Contractors will develop and maintain community-based coalition initiatives designed to meet local needs.

The Contractors will work with coalition partners to provide services to youth throughout the K-12 school system and will support a comprehensive and coordinated prevention plan that builds capacity at the state and local levels to coordinate, strengthen and enhance prevention efforts. The Contractors will engage in a variety of activities that address emerging and evolving concerns, capacity development, partnerships and coalition sustainability. Activities include coordinating efforts to develop programs and supports for Children of Substance Abusing Parents (COSAPs), establishing and coordinating an Adverse Child Experiences (ACEs) task force to connect youth with positive interventions, and implementing alternative suspension programs. Additionally, Contractors will ensure ongoing training opportunities for coalition members and will participate in monthly networking calls with Drug-Free Community coordinators. Lastly, the Contractors will develop and implement sustainability plans.

The Department will monitor services reviewing monthly reports submitted by the Contractors and conducting monthly meetings with the Contractors in order to ensure progress toward program goals.

As referenced in Exhibit A of the attached agreements, the parties have the option to extend the agreements for up to two (2) additional years, contingent upon satisfactory delivery of services, available funding, agreement of the parties, and Governor and Council approval.

Should the Governor and Council not authorize this request, the Contractors will be limited in their ability to increase the operational capacity of the substance use prevention and reduction coalitions thereby leaving youth exposed to the dangers of substance use.

Respectfully submitted,

Lori A. Weaver
Commissioner

DEPARTMENT OF HEALTH AND HUMAN SERVICES
SS-2024-DBH-26-COALI
FISCAL DETAIL SHEET

05-95-92-920510-33800000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: DIVISION FOR BEHAVIORAL HEALTH, BUREAU OF DRUG AND ALCOHOL, PREVENTION SERVICES (100% GENERAL FUNDS)

100% General Funds

Vendor Name: CITY OF DOVER — Vendor # 177380-B005

State Fiscal Year	Class / Account	Class Title	Job Number	Current Amount	Increase (Decrease)	Revised Amount
2024	102-500731	Contracts for Program services	92056508	*$0.00*	$40,000.00	$40,000.00
2025	102-500731	Contracts for Program services	92056508	*$0.00*	$40,000.00	$40,000.00
			Sub Total	*$0.00*	*$80,000.00*	*$80,000.00*

Vendor Name: UNITED WAY OF GREATER NASHUA — Vendor # 160062-B001

State Fiscal Year	Class / Account	Class Title	Job Number	Current Amount	Increase (Decrease)	Revised Amount
2024	102-500731	Contracts for Program services	92056508	*$0.00*	$40,000.00	$40,000.00
2025	102-500731	Contracts for Program services	92056508	*$0.00*	$40,000.00	$40,000.00
			Sub Total	*$0.00*	*$80,000.00*	*$80,000.00*

Vendor Name: RAYMOND COALITION FOR YOUTH, INC. — Vendor # 204771-B001

State Fiscal Year	Class / Account	Class Title	Job Number	Current Amount	Increase (Decrease)	Revised Amount
2024	102-500731	Contracts for Program services	92056508	*$0.00*	$40,000.00	$40,000.00
2025	102-500731	Contracts for Program services	92056508	*$0.00*	$40,000.00	$40,000.00
			Sub Total	*$0.00*	*$80,000.00*	*$80,000.00*

Vendor Name: SOUTHEASTERN REGIONAL EDUCATIONAL SERVICE CENTER — Vendor # 154866-B001

State Fiscal Year	Class / Account	Class Title	Job Number	Current Amount	Increase (Decrease)	Revised Amount
2024	102-500731	Contracts for Program services	92056508	*$0.00*	$40,000.00	$40,000.00
2025	102-500731	Contracts for Program services	92056508	*$0.00*	$40,000.00	$40,000.00
			Sub Total	*$0.00*	*$80,000.00*	*$80,000.00*

TOTAL	**$0.00**	**$320,000.00**	**$320,000.00**

State of New Hampshire
Department of Health and Human Services
Amendment #1

This Amendment to the Coalition Operation Support contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and United Way of Greater Nashua ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on March 27, 2024 (Item #13), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7., Completion Date, to read:

   June 30, 2027

2. Form P-37, General Provisions, Block 1.8., Price Limitation, to read:

   $160,000

3. Modify Exhibit A, Revisions to Standard Provisions, by adding Subsection 1.3., to read:

   1.3 Paragraph 6, Compliance by Contractor with Laws and Regulations/Equal Employment Opportunity, Subparagraph 6.1., is amended as follows:

   6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, RSA 151:21 Patients' Bill of Rights, civil rights and equal employment opportunity laws, and the Governor's order on Respect and Civility in the Workplace, Executive Order 2020-01. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.

4. Modify Exhibit B, Scope of Services, Section 1.9., to read:

   1.9. The Contractor must participate in meetings with the Department on a quarterly basis, or as otherwise requested by the Department.

5. Modify Exhibit B, Scope of Services, Section 1.10., to read:

   1.10. The Contractor must participate in on-site reviews conducted by the Department on an annual basis, or as otherwise requested by the Department.

6. Modify Exhibit C, Payment Terms; Section 3, to read:

   3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement, and shall be in accordance with the approved line items, as specified in Exhibit C-1, Budget through Exhibit C-4, Budget – Amendment #1.

7. Add Exhibit C-3, Budget – Amendment #1, which is attached hereto and incorporated by reference herein.

8. Add Exhibit C-4, Budget – Amendment #1, which is attached hereto and incorporated by reference herein.

Initial

All terms and conditions of the Contract not modified by this Amendment remain in full force and effect. This Amendment shall be effective retroactive to July 1, 2025, upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

9/17/2025
Date

Signed by:
Kaja Fox
2A0FEC7D61684F3...
Name: Kaja Fox
Title: Director

United Way of Greater Nashua

9/16/2025
Date

Signed by:
Michael Apfelberg
06436E9AEDED4D6...
Name: Michael Apfelberg
Title: President

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

9/17/2025
Date

DocuSigned by:
Robyn Guarino
7487348449414B0...
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Exhibit C-3 Budget - Amendment #1

New Hampshire Department of Health and Human Services	
Contractor Name:	United Way of Greater Nashua
Budget Request for:	Coalition Operation Support
Budget Period	7/1/25 - 6/30/26
Indirect Cost Rate (if applicable)	11%
Line Item	**Program Cost - Funded by DHHS**
1. Salary & Wages	$26,000
2. Fringe Benefits	$10,000
3. Consultants	$0
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0
5.(a) Supplies - Educational	$0
5.(b) Supplies - Lab	$0
5.(c) Supplies - Pharmacy	$0
5.(d) Supplies - Medical	$0
5.(e) Supplies Office	$0
6. Travel	$0
7. Software	$0
8. (a) Other - Marketing/ Communications	$0
8. (b) Other - Education and Training	$0
8. (c) Other - Other (specify below)	$0
Other (please specify)	$0
Other (please specify)	$0
Other (please specify)	$0
Other (please specify)	$0
9. Subrecipient Contracts	$0
Total Direct Costs	$36,000
Total Indirect Costs	$4,000
TOTAL	$40,000

Contractor Initials: Initial MJA

Date: 9/16/2025

Exhibit C-4 Budget - Amendment #1

New Hampshire Department of Health and Human Services	
Contractor Name:	United Way of Greater Nashua
Budget Request for:	Coalition Operation Support
Budget Period	7/1/26 - 6/30/27
Indirect Cost Rate (if applicable)	11%
Line Item	**Program Cost - Funded by DHHS**
1. Salary & Wages	$26,000
2. Fringe Benefits	$10,000
3. Consultants	$0
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0
5.(a) Supplies - Educational	$0
5.(b) Supplies - Lab	$0
5.(c) Supplies - Pharmacy	$0
5.(d) Supplies - Medical	$0
5.(e) Supplies Office	$0
6. Travel	$0
7. Software	$0
8. (a) Other - Marketing/ Communications	$0
8. (b) Other - Education and Training	$0
8. (c) Other - Other (specify below)	$0
Other (please specify)	$0
Other (please specify)	$0
Other (please specify)	$0
Other (please specify)	$0
9. Subrecipient Contracts	$0
Total Direct Costs	$36,000
Total Indirect Costs	$4,000
TOTAL	$40,000

Contractor Initials: Initial MJA

Date: 9/16/2025

ARC

13

STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION FOR BEHAVIORAL HEALTH

Lori A. Weaver
Commissioner

Katja S. Fox
Director

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9544 1-800-852-3345 Ext. 9544
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

March 5, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division for Behavioral Health, to enter into **Sole Source** contracts with the Contractors listed below in an amount not to exceed $320,000 to deliver coalition operation support services focused on prevention and reduction of substance use by youth, with the option to renew for up to two (2) additional years, effective upon Governor and Council approval through June 30, 2025. 100% General Funds.

Contractor Name	**Contractor's Program** (as named in Chapter 106, Laws of 2023)	**Vendor Code**	**Area Served**	**Contract Amount**
City of Dover (Dover, NH)	Dover Youth 2 Youth	177380-B005	Dover, NH	$80,000
United Way of Greater Nashua (Nashua, NH)	Nashua Prevention Coalition	160062-B001	Nashua, NH	$80,000
Raymond Coalition for Youth, Inc. (Raymond, NH)	Raymond Coalition for Youth	204771-B001	Raymond, NH	$80,000
Southeastern Regional Educational Service Center (Bedford, NH)	Southern Rockingham Coalition for Healthy Youth in Kingston, NH	154866-B001	Seacoast Region	$80,000
			Total:	**$320,000**

Funds are available in the following accounts for State Fiscal Years 2024 and 2025.

See Attached Fiscal Details

EXPLANATION

This request is **Sole Source** because it was not competitively bid. Chapter 106, Laws of 2023 (i.e., Operating Budget for the biennium ending June 30, 2025), requires the Department to distribute funding in State Fiscal Years 2024 and 2025 for youth substance use prevention and reduction services to coalitions managed by the Contractors included in this request. A fifth coalition, ALL Together in Lebanon, NH (a program of Mary Hitchcock Memorial Hospital), was also named but declined the funds.

The purpose of this request is to increase the operational capacity of the Contractors' coalitions to deliver strategies that prevent and reduce alcohol and other substance use by youth. The Contractors will develop and maintain community-based coalition initiatives designed to meet local needs.

The Contractors will work with coalition partners to provide services to youth throughout the K-12 school system and will support a comprehensive and coordinated prevention plan that builds capacity at the state and local levels to coordinate, strengthen and enhance prevention efforts. The Contractors will engage in a variety of activities that address emerging and evolving concerns, capacity development, partnerships and coalition sustainability. Activities include coordinating efforts to develop programs and supports for Children of Substance Abusing Parents (COSAPs), establishing and coordinating an Adverse Child Experiences (ACEs) task force to connect youth with positive interventions, and implementing alternative suspension programs. Additionally, Contractors will ensure ongoing training opportunities for coalition members and will participate in monthly networking calls with Drug-Free Community coordinators. Lastly, the Contractors will develop and implement sustainability plans.

The Department will monitor services reviewing monthly reports submitted by the Contractors and conducting monthly meetings with the Contractors in order to ensure progress toward program goals.

As referenced in Exhibit A of the attached agreements, the parties have the option to extend the agreements for up to two (2) additional years, contingent upon satisfactory delivery of services, available funding, agreement of the parties, and Governor and Council approval.

Should the Governor and Council not authorize this request, the Contractors will be limited in their ability to increase the operational capacity of the substance use prevention and reduction coalitions thereby leaving youth exposed to the dangers of substance use.

Respectfully submitted,

Lori A. Weaver
Commissioner

DEPARTMENT OF HEALTH AND HUMAN SERVICES
SS-2024-DBH-26-COALI
FISCAL DETAIL SHEET

05-95-92-920510-33800000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: DIVISION FOR BEHAVIORAL HEALTH, BUREAU OF DRUG AND ALCOHOL, PREVENTION SERVICES (100% GENERAL FUNDS)

100% General Funds

Vendor Name: CITY OF DOVER — Vendor # 177380-B005

State Fiscal Year	Class / Account	Class Title	Job Number	Current Amount	Increase (Decrease)	Revised Amount
2024	102-500731	Contracts for Program services	92056508	*$0.00*	$40,000.00	$40,000.00
2025	102-500731	Contracts for Program services	92056508	*$0.00*	$40,000.00	$40,000.00
			Sub Total	*$0.00*	*$80,000.00*	*$80,000.00*

Vendor Name: UNITED WAY OF GREATER NASHUA — Vendor # 160062-B001

State Fiscal Year	Class / Account	Class Title	Job Number	Current Amount	Increase (Decrease)	Revised Amount
2024	102-500731	Contracts for Program services	92056508	*$0.00*	$40,000.00	$40,000.00
2025	102-500731	Contracts for Program services	92056508	*$0.00*	$40,000.00	$40,000.00
			Sub Total	*$0.00*	*$80,000.00*	*$80,000.00*

Vendor Name: RAYMOND COALITION FOR YOUTH, INC. — Vendor # 204771-B001

State Fiscal Year	Class / Account	Class Title	Job Number	Current Amount	Increase (Decrease)	Revised Amount
2024	102-500731	Contracts for Program services	92056508	*$0.00*	$40,000.00	$40,000.00
2025	102-500731	Contracts for Program services	92056508	*$0.00*	$40,000.00	$40,000.00
			Sub Total	*$0.00*	*$80,000.00*	*$80,000.00*

Vendor Name: SOUTHEASTERN REGIONAL EDUCATIONAL SERVICE CENTER — Vendor # 154866-B001

State Fiscal Year	Class / Account	Class Title	Job Number	Current Amount	Increase (Decrease)	Revised Amount
2024	102-500731	Contracts for Program services	92056508	*$0.00*	$40,000.00	$40,000.00
2025	102-500731	Contracts for Program services	92056508	*$0.00*	$40,000.00	$40,000.00
			Sub Total	*$0.00*	*$80,000.00*	*$80,000.00*

TOTAL	**$0.00**	**$320,000.00**	**$320,000.00**

State of New Hampshire
Department of Health and Human Services
Amendment #1

This Amendment to the Coalition Operation Support contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Raymond Coalition for Youth, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on March 27, 2024 (Item #13), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7., Completion Date, to read:

   June 30, 2027

2. Form P-37, General Provisions, Block 1.8., Price Limitation, to read:

   $160,000

3. Modify Exhibit A, Revisions to Standard Provisions, by adding Subsection 1.3., to read:

   1.3 Paragraph 6, Compliance by Contractor with Laws and Regulations/Equal Employment Opportunity, Subparagraph 6.1., is amended as follows:

   6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, RSA 151:21 Patients' Bill of Rights, civil rights and equal employment opportunity laws, and the Governor's order on Respect and Civility in the Workplace, Executive Order 2020-01. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.

4. Modify Exhibit B, Scope of Services, Section 1.9., to read:

   1.9. The Contractor must participate in meetings with the Department on a quarterly basis, or as otherwise requested by the Department.

5. Modify Exhibit B, Scope of Services, Section 1.10., to read:

   1.10. The Contractor must participate in on-site reviews conducted by the Department on an annual basis, or as otherwise requested by the Department.

6. Modify Exhibit C, Payment Terms; Section 3, to read:

   3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement, and shall be in accordance with the approved line items, as specified in Exhibit C-1, Budget through Exhibit C-4, Budget – Amendment #1.

7. Add Exhibit C-3, Budget – Amendment #1, which is attached hereto and incorporated by reference herein.

8. Add Exhibit C-4, Budget – Amendment #1, which is attached hereto and incorporated by reference herein.

Initial

All terms and conditions of the Contract not modified by this Amendment remain in full force and effect. This Amendment shall be effective retroactive to July 1, 2025, upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

9/17/2025
Date

Signed by:
Kaja Fox
2A3FEC7D61684F3...
Name: Kaja Fox
Title: Director

Raymond Coalition for Youth, Inc.

9/17/2025
Date

Signed by:
Celeste Clark
110FE710E3FE41B...
Name: Celeste Clark
Title: Executive Director

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

9/19/2025
Date

DocuSigned by:
Robyn Guarino
748734844941460...
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Exhibit C-3 Budget - Amendment #1

New Hampshire Department of Health and Human Services	
Contractor Name:	Raymond Coalition for Youth, Inc.
Budget Request for:	Coalition Operation Support
Budget Period	7/1/25 - 6/30/26
Indirect Cost Rate (if applicable)	0%
Line Item	**Program Cost - Funded by DHHS**
1. Salary & Wages	$32,754
2. Fringe Benefits	$6,861
3. Consultants	$0
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0
5.(a) Supplies - Educational	$0
5.(b) Supplies - Lab	$0
5.(c) Supplies - Pharmacy	$0
5.(d) Supplies - Medical	$0
5.(e) Supplies Office	$0
6. Travel	$0
7. Software	$0
8. (a) Other - Marketing/ Communications	$385
8. (b) Other - Education and Training	$0
8. (c) Other - Other (specify below)	$0
Other (please specify)	$0
Other (please specify)	$0
Other (please specify)	$0
Other (please specify)	$0
9. Subrecipient Contracts	$0
Total Direct Costs	$40,000
Total Indirect Costs	$0
TOTAL	$40,000

Contractor Initials: Initial CC Date: 9/17/2025

Exhibit C-4 Budget, Amendment #1

New Hampshire Department of Health and Human Services	
Contractor Name:	Raymond Coalition for Youth, Inc.
Budget Request for:	Coalition Operation Support
Budget Period	7/1/26 - 6/30/27
Indirect Cost Rate (if applicable)	0%
Line Item	**Program Cost - Funded by DHHS**
1. Salary & Wages	$32,754
2. Fringe Benefits	$6,861
3. Consultants	$0
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0
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5.(b) Supplies - Lab	$0
5.(c) Supplies - Pharmacy	$0
5.(d) Supplies - Medical	$0
5.(e) Supplies Office	$0
6. Travel	$0
7. Software	$0
8. (a) Other - Marketing/ Communications	$385
8. (b) Other - Education and Training	$0
8. (c) Other - Other (specify below)	$0
Other (please specify)	$0
Other (please specify)	$0
Other (please specify)	$0
Other (please specify)	$0
9. Subrecipient Contracts	$0
Total Direct Costs	$40,000
Total Indirect Costs	$0
TOTAL	$40,000

Contractor Initials: Initial [illegible] Date: 9/17/2025

ARC

13

STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION FOR BEHAVIORAL HEALTH

Lori A. Weaver
Commissioner

Katja S. Fox
Director

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9544 1-800-852-3345 Ext. 9544
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

March 5, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division for Behavioral Health, to enter into **Sole Source** contracts with the Contractors listed below in an amount not to exceed $320,000 to deliver coalition operation support services focused on prevention and reduction of substance use by youth, with the option to renew for up to two (2) additional years, effective upon Governor and Council approval through June 30, 2025. 100% General Funds.

Contractor Name	**Contractor's Program** (as named in Chapter 106, Laws of 2023)	**Vendor Code**	**Area Served**	**Contract Amount**
City of Dover (Dover, NH)	Dover Youth 2 Youth	177380-B005	Dover, NH	$80,000
United Way of Greater Nashua (Nashua, NH)	Nashua Prevention Coalition	160062-B001	Nashua, NH	$80,000
Raymond Coalition for Youth, Inc. (Raymond, NH)	Raymond Coalition for Youth	204771-B001	Raymond, NH	$80,000
Southeastern Regional Educational Service Center (Bedford, NH)	Southern Rockingham Coalition for Healthy Youth in Kingston, NH	154866-B001	Seacoast Region	$80,000
			Total:	**$320,000**

Funds are available in the following accounts for State Fiscal Years 2024 and 2025.

See Attached Fiscal Details

EXPLANATION

This request is **Sole Source** because it was not competitively bid. Chapter 106, Laws of 2023 (i.e., Operating Budget for the biennium ending June 30, 2025), requires the Department to distribute funding in State Fiscal Years 2024 and 2025 for youth substance use prevention and reduction services to coalitions managed by the Contractors included in this request. A fifth coalition, ALL Together in Lebanon, NH (a program of Mary Hitchcock Memorial Hospital), was also named but declined the funds.

The purpose of this request is to increase the operational capacity of the Contractors' coalitions to deliver strategies that prevent and reduce alcohol and other substance use by youth. The Contractors will develop and maintain community-based coalition initiatives designed to meet local needs.

The Contractors will work with coalition partners to provide services to youth throughout the K-12 school system and will support a comprehensive and coordinated prevention plan that builds capacity at the state and local levels to coordinate, strengthen and enhance prevention efforts. The Contractors will engage in a variety of activities that address emerging and evolving concerns, capacity development, partnerships and coalition sustainability. Activities include coordinating efforts to develop programs and supports for Children of Substance Abusing Parents (COSAPs), establishing and coordinating an Adverse Child Experiences (ACEs) task force to connect youth with positive interventions, and implementing alternative suspension programs. Additionally, Contractors will ensure ongoing training opportunities for coalition members and will participate in monthly networking calls with Drug-Free Community coordinators. Lastly, the Contractors will develop and implement sustainability plans.

The Department will monitor services reviewing monthly reports submitted by the Contractors and conducting monthly meetings with the Contractors in order to ensure progress toward program goals.

As referenced in Exhibit A of the attached agreements, the parties have the option to extend the agreements for up to two (2) additional years, contingent upon satisfactory delivery of services, available funding, agreement of the parties, and Governor and Council approval.

Should the Governor and Council not authorize this request, the Contractors will be limited in their ability to increase the operational capacity of the substance use prevention and reduction coalitions thereby leaving youth exposed to the dangers of substance use.

Respectfully submitted,

Lori A. Weaver
Commissioner

DEPARTMENT OF HEALTH AND HUMAN SERVICES
SS-2024-DBH-26-COALI
FISCAL DETAIL SHEET

05-95-92-920510-33800000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: DIVISION FOR BEHAVIORAL HEALTH, BUREAU OF DRUG AND ALCOHOL, PREVENTION SERVICES (100% GENERAL FUNDS)

100% General Funds

Vendor Name: CITY OF DOVER — Vendor # 177380-B005

State Fiscal Year	Class / Account	Class Title	Job Number	Current Amount	Increase (Decrease)	Revised Amount
2024	102-500731	Contracts for Program services	92056508	*$0.00*	$40,000.00	$40,000.00
2025	102-500731	Contracts for Program services	92056508	*$0.00*	$40,000.00	$40,000.00
			Sub Total	*$0.00*	*$80,000.00*	*$80,000.00*

Vendor Name: UNITED WAY OF GREATER NASHUA — Vendor # 160062-B001

State Fiscal Year	Class / Account	Class Title	Job Number	Current Amount	Increase (Decrease)	Revised Amount
2024	102-500731	Contracts for Program services	92056508	*$0.00*	$40,000.00	$40,000.00
2025	102-500731	Contracts for Program services	92056508	*$0.00*	$40,000.00	$40,000.00
			Sub Total	*$0.00*	*$80,000.00*	*$80,000.00*

Vendor Name: RAYMOND COALITION FOR YOUTH, INC. — Vendor # 204771-B001

State Fiscal Year	Class / Account	Class Title	Job Number	Current Amount	Increase (Decrease)	Revised Amount
2024	102-500731	Contracts for Program services	92056508	*$0.00*	$40,000.00	$40,000.00
2025	102-500731	Contracts for Program services	92056508	*$0.00*	$40,000.00	$40,000.00
			Sub Total	*$0.00*	*$80,000.00*	*$80,000.00*

Vendor Name: SOUTHEASTERN REGIONAL EDUCATIONAL SERVICE CENTER — Vendor # 154866-B001

State Fiscal Year	Class / Account	Class Title	Job Number	Current Amount	Increase (Decrease)	Revised Amount
2024	102-500731	Contracts for Program services	92056508	*$0.00*	$40,000.00	$40,000.00
2025	102-500731	Contracts for Program services	92056508	*$0.00*	$40,000.00	$40,000.00
			Sub Total	*$0.00*	*$80,000.00*	*$80,000.00*

TOTAL	**$0.00**	**$320,000.00**	**$320,000.00**

State of New Hampshire
Department of Health and Human Services
Amendment #1

This Amendment to the Coalition Operation Support contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Southeastern Regional Educational Service Center ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on March 27, 2024 (Item #13), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7., Completion Date, to read:

   June 30, 2027

2. Form P-37, General Provisions, Block 1.8., Price Limitation, to read:

   $160,000

3. Modify Exhibit A, Revisions to Standard Provisions, by adding Subsection 1.3., to read:

   1.3 Paragraph 6, Compliance by Contractor with Laws and Regulations/Equal Employment Opportunity, Subparagraph 6.1., is amended as follows:

   6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, RSA 151:21 Patients' Bill of Rights, civil rights and equal employment opportunity laws, and the Governor's order on Respect and Civility in the Workplace, Executive Order 2020-01. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.

4. Modify Exhibit B, Scope of Services, Section 1.9., to read:

   1.9. The Contractor must participate in meetings with the Department on a quarterly basis, or as otherwise requested by the Department.

5. Modify Exhibit B, Scope of Services, Section 1.10., to read:

   1.10. The Contractor must participate in on-site reviews conducted by the Department on an annual basis, or as otherwise requested by the Department.

6. Modify Exhibit C, Payment Terms; Section 3, to read:

   3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement, and shall be in accordance with the approved line items, as specified in Exhibit C-1, Budget through Exhibit C-4, Budget – Amendment #1.

7. Add Exhibit C-3, Budget – Amendment #1, which is attached hereto and incorporated by reference herein.

8. Add Exhibit C-4, Budget – Amendment #1, which is attached hereto and incorporated by reference herein.

Contractor Initials DS
Date 9/19/2025

All terms and conditions of the Contract not modified by this Amendment remain in full force and effect. This Amendment shall be effective retroactive to July 1, 2025, upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

9/19/2025
Date

Signed by:
Kaja Fox
2A0FEC7D61684F3...
Name: Kaja Fox
Title: Director

Southeastern Regional Educational Service Center

9/19/2025
Date

DocuSigned by:
Paul Hebert
0BBA775B4FDD4B1...
Name: Paul Hebert
Title: Executive Director

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

9/19/2025
Date

DocuSigned by:
Robyn Guarino
748734844941400...
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Exhibit C-3 Budget - Amendment #1

New Hampshire Department of Health and Human Services	
Contractor Name:	Southeastern Regional Educational Service Center
Budget Request for:	Coalition Operation Support
Budget Period	7/1/25 - 6/30/26
Indirect Cost Rate (if applicable)	11%
Line Item	**Program Cost - Funded by DHHS**
1. Salary & Wages	$35,000
2. Fringe Benefits	$0
3. Consultants	$0
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0
5.(a) Supplies - Educational	$0
5.(b) Supplies - Lab	$0
5.(c) Supplies - Pharmacy	$0
5.(d) Supplies - Medical	$0
5.(e) Supplies Office	$0
6. Travel	$500
7. Software	$0
8. (a) Other - Marketing/ Communications	$0
8. (b) Other - Education and Training	$500
8. (c) Other - Other (specify below)	$0
Other (please specify)	$0
Other (please specify)	$0
Other (please specify)	$0
Other (please specify)	$0
9. Subrecipient Contracts	$0
Total Direct Costs	$36,000
Total Indirect Costs	$4,000
TOTAL	$40,000

Contractor Initials: DS OAB Date: 9/19/2025

Exhibit C-4 Budget - Amendment #1

New Hampshire Department of Health and Human Services	
Contractor Name:	Southeastern Regional Educational Service Center
Budget Request for:	Coalition Operation Support
Budget Period	7/1/26 - 6/30/27
Indirect Cost Rate (if applicable)	11%
Line Item	**Program Cost - Funded by DHHS**
1. Salary & Wages	$35,000
2. Fringe Benefits	$0
3. Consultants	$0
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0
5.(a) Supplies - Educational	$0
5.(b) Supplies - Lab	$0
5.(c) Supplies - Pharmacy	$0
5.(d) Supplies - Medical	$0
5.(e) Supplies Office	$0
6. Travel	$500
7. Software	$0
8. (a) Other - Marketing/ Communications	$0
8. (b) Other - Education and Training	$500
8. (c) Other - Other (specify below)	$0
Other (please specify)	$0
Other (please specify)	$0
Other (please specify)	$0
Other (please specify)	$0
9. Subrecipient Contracts	$0
Total Direct Costs	$36,000
Total Indirect Costs	$4,000
TOTAL	$40,000

Contractor Initials: DS CAB Date: 9/19/2025

ARC

13

Lori A. Weaver
Commissioner

Katja S. Fox
Director

STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION FOR BEHAVIORAL HEALTH

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9544 1-800-852-3345 Ext. 9544
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

March 5, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division for Behavioral Health, to enter into **Sole Source** contracts with the Contractors listed below in an amount not to exceed $320,000 to deliver coalition operation support services focused on prevention and reduction of substance use by youth, with the option to renew for up to two (2) additional years, effective upon Governor and Council approval through June 30, 2025. 100% General Funds.

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			Total:	**$320,000**

Funds are available in the following accounts for State Fiscal Years 2024 and 2025.

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EXPLANATION

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Respectfully submitted,

Lori A. Weaver
Commissioner

DEPARTMENT OF HEALTH AND HUMAN SERVICES
SS-2024-DBH-26-COALI
FISCAL DETAIL SHEET

05-95-92-920510-33800000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: DIVISION FOR BEHAVIORAL HEALTH, BUREAU OF DRUG AND ALCOHOL, PREVENTION SERVICES (100% GENERAL FUNDS)

100% General Funds

Vendor Name: CITY OF DOVER — Vendor # 177380-B005

State Fiscal Year	Class / Account	Class Title	Job Number	Current Amount	Increase (Decrease)	Revised Amount
2024	102-500731	Contracts for Program services	92056508	*$0.00*	$40,000.00	$40,000.00
2025	102-500731	Contracts for Program services	92056508	*$0.00*	$40,000.00	$40,000.00
			Sub Total	*$0.00*	*$80,000.00*	*$80,000.00*

Vendor Name: UNITED WAY OF GREATER NASHUA — Vendor # 160062-B001

State Fiscal Year	Class / Account	Class Title	Job Number	Current Amount	Increase (Decrease)	Revised Amount
2024	102-500731	Contracts for Program services	92056508	*$0.00*	$40,000.00	$40,000.00
2025	102-500731	Contracts for Program services	92056508	*$0.00*	$40,000.00	$40,000.00
			Sub Total	*$0.00*	*$80,000.00*	*$80,000.00*

Vendor Name: RAYMOND COALITION FOR YOUTH, INC. — Vendor # 204771-B001

State Fiscal Year	Class / Account	Class Title	Job Number	Current Amount	Increase (Decrease)	Revised Amount
2024	102-500731	Contracts for Program services	92056508	*$0.00*	$40,000.00	$40,000.00
2025	102-500731	Contracts for Program services	92056508	*$0.00*	$40,000.00	$40,000.00
			Sub Total	*$0.00*	*$80,000.00*	*$80,000.00*

Vendor Name: SOUTHEASTERN REGIONAL EDUCATIONAL SERVICE CENTER — Vendor # 154866-B001

State Fiscal Year	Class / Account	Class Title	Job Number	Current Amount	Increase (Decrease)	Revised Amount
2024	102-500731	Contracts for Program services	92056508	*$0.00*	$40,000.00	$40,000.00
2025	102-500731	Contracts for Program services	92056508	*$0.00*	$40,000.00	$40,000.00
			Sub Total	*$0.00*	*$80,000.00*	*$80,000.00*

TOTAL	**$0.00**	**$320,000.00**	**$320,000.00**