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State of New Hampshire
DEPARTMENT OF NATURAL & CULTURAL RESOURCES
OFFICE OF THE COMMISSIONER

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September 23, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 21-I:54, **Retroactively** authorize the Department of Natural and Cultural Resources (Department) to continue one full-time temporary 13-1190 MISC BUS OPS SPECS-3, Position #8T3116, SOC 13, Pay Band 4, effective upon Governor and Council approval for the period August 2, 2025, through August 2, 2026. 100% Other Funds (State Parks Operations).

Funding is available in account, Park Operations, as follows:

	<u>FY2026</u>	<u>FY2027</u>
03-035-035-351510-37200000-050-500109 – Personal Svc - Temp Appoint	\$45,265	\$10,777
03-035-035-351510-37200000-060-500601 – Benefits	\$24,466	\$5,825
Total	\$69,731	\$16,602

EXPLANATION

This request is **Retroactive** due to an administrative oversight during the internal approval process.

The Business Operations Specialist III, position #8T3116 ended on August 2, 2025. This position is assigned to the Division of Parks and Recreation.

This position is essential for assisting in administering all facets of the Bureau of Trails non-motorized programs on the statewide trail system, within the Division of Parks and Recreation. Work involves assisting the Chief and Deputy Chief by acting as a liaison between non-motorized volunteers, friends' groups, municipalities, non-profits, outdoor recreation businesses, and state and federal agencies. In addition, this position coordinates trail development and construction projects with organizations and contractors. For this reason, we seek to continue employment of the position.

Respectfully submitted,

Sarah L. Stewart
Commissioner