



STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF PUBLIC HEALTH

Lori A. Weaver  
Commissioner

Iain N. Watt  
Director

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September 17, 2025

Her Excellency, Governor Kelly A. Ayotte  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to MOP 1200, I. D., authorize the Department of Health and Human Services, Division of Public Health, to **retroactively** pay the Association of State and Territorial Health Officials (VC#168523), Arlington, Virginia, in the amount of \$22,770 for annual membership dues, effective upon Governor and Executive Council approval, for the membership period of July 1, 2025, through June 30, 2026. 56% Federal Funds; 40% General Funds; 4% Other Funds-Fees.

**05-95-90-900010-51100000 HEALTH AND SOCIAL SERVICES, DEPARTMENT OF HEALTH AND HUMAN SERVICES, HHS: PUBLIC HEALTH DIVISION, ADMINISTRATION, OFFICE OF DIRECTOR**

State Fiscal Year	Class / Account	Job Number	Class Title	Total Amount
2026	026-500251	90072000	Organizational Dues	\$22,770
			<b>Total</b>	<b>\$22,770</b>

**EXPLANATION**

This item is **Retroactive** because the Department did not receive the invoice from the vendor until after the start date of the membership.

The Association of State and Territorial Health Officials (ASTHO) is a national nonprofit organization representing state public health agencies. Their mission is to assist state health departments in the development and implementation of programs and policies to promote health and prevent disease and to serve as a conduit for state discussions and policy development with federal partners. Participation in ASTHO provides Department leaders with timely information on federal health policy, including legislative

activity and funding opportunities, public health topics of immediate interest such as infectious disease threats and emerging health trends, and a forum for engaging national peers regarding opportunities for collaboration and shared learning. The organization provides critical updates to members on a recurring and as-needed basis regarding evolving federal practice and public health activities and concerns for immediate attention.

Listed below are answers to standard questions required for Governor and Executive Council organization dues and membership approval submissions.

1. How long has this organization been in existence and how long has this agency been a member of this organization?

The ASTHO was incorporated in 1942, and the Department of Health and Human Services has been associated with this organization since its creation.

2. Is there any other organization that provides the same or similar benefits which your agency belongs to?

No.

3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?

All 50 States, 6 U.S. Territories, and the District of Columbia. The Department of Health and Human Services, Division of Public Health is the only state agency that is a member of the ASTHO.

4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc.)

The ASTHO membership dues structure is based on population, using data from the United States Census Bureau.

5. What benefit does the state receive from participating in this membership?

The ASTHO provides staff to advocate in Washington, DC for national issues of public health significance and provides timely briefings to state health officials on congressional activities, non-partisan advocacy on public health issues such as funding for the AIDS Drug Assistance Program, immunization, maternal and child health, and infectious and chronic diseases. More than half of the public health operating budget comes from federal sources, therefore, the Department's participation with the ASTHO is vital to maintaining the Department's ability to continue receiving Federal grants and funding for these programs.

The ASTHO supports State health departments to ensure information sharing, streamlined communication, and a coordinated response to major public health events and needs.

The ASTHO advocates for the inclusion of health promotion and disease prevention in health care discussions at the national level. They are instrumental in bringing the federal government consolidated information from the states regarding successful implementation of population-based health activities and related impacts on quality of health care delivery and costs. The ASTHO provides resources and technical support to assist the Department in various operational aspects including consultation on financing, organization, workforce development, and how best to use information technology to achieve programmatic goals at a reasonable cost.

6. Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.

The Department receives numerous educational and research materials from the ASTHO, and the cost is included in membership. Federal grants are received by the ASTHO to provide the states with training and development.

7. Is the membership required in order to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.

No.

8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.

The ASTHO covers all costs for the Director and other staff members of the Division of Public Health to attend meetings throughout the year.

9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.)

Iain Watt, Director of the Division of Public Health is the member for the 2025-2026 membership period.

10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.

If the Department does not belong to the ASTHO, the Department would not have access to information, training, and advocacy for policy and funding at the federal level. This information provides the Department with an array of evidence based and quality practices that lead to better health outcomes for the population of New Hampshire.

Respectfully Submitted,



for:

Lori A. Weaver  
Commissioner



**Invoice**

**Invoice Number:** I06021  
**Invoice Date:** 7/1/2025  
**Customer Contract Nbr:** N/A  
**Contract Desc:** NH001 New Hampshire Dept of Health & Human Svcs  
**Due Date:** 7/31/2025  
**Billing Thru:** 7/1/2025  
**Purchase Order:** N/A  
**Voucher ID:** 6

**REMIT TO:** **BILL TO:**

ASTHO  
 2461 S. Clark Street, Suite 200  
 Arlington, VA 22202

New Hampshire Dept of Health & Human Services  
 29 Hazen Drive  
 Concord, NH 03301-6503

**Thank you for your membership. Below please find the invoice for membership this coming year.**  
**For any questions, please email [accountsreceivable@astho.org](mailto:accountsreceivable@astho.org) or [executiveoffice@astho.org](mailto:executiveoffice@astho.org).**

DESCRIPTION	CURRENT AMOUNT
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<b>NH001 New Hampshire Dept Of Health &amp; Human Svcs</b> NH001 New Hampshire DOH - 07012025	\$22,770.00
<b>NH001 New Hampshire Dept Of Health &amp; Human Svcs Total:</b>	<b>\$22,770.00</b>

VIA ACH:		VIA CHECK:
Name on Bank Account:	Association of State & Territorial Health Officials	Attn: Membership Dues
Bank Account Number:	2030000009286 Checking	Association of State and Territorial Health Officials
Checking or Savings Account:	054001220	2461 S. Clark Street, Suite 200
ABA Routing Number:	Wells Fargo Bank, N.A.	Arlington, VA 22202
Receiving Bank Name:	Tyson's Plaza	
Branch Location:	1753 Pinnacle Drive McLean, VA	
Branch Address:	22102	

Internal Ref: 1073-036 PB004146