

CSG



# State of New Hampshire

DEPARTMENT OF SAFETY  
JAMES H. HAYES BLDG. 33 HAZEN DR.  
CONCORD, N.H. 03305  
(603) 271-2791

EDDIE EDWARDS  
ASSISTANT COMMISSIONER

STEVEN R. LAVOIE  
ASSISTANT COMMISSIONER

ROBERT L. QUINN  
COMMISSIONER

IA

September 8, 2025

Her Excellency, Governor Kelly A. Ayotte  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### REQUESTED ACTION

Pursuant to MOP 1200 I. (D), authorize the Department of Safety, Division of State Police to pay annual membership dues of \$9,925.00 to SEARCH Group, Inc. (VC# 173580-B001), Sacramento, CA, for the period of October 1, 2025, through September 30, 2026. Effective upon Governor and Council approval. Funding source: 100% Revolving Funds.

Funding is available in the SFY 2026 operating budget.

02-23-23-234010-40190000 Dept of Safety Div. of State Police Criminal Records	<u>SFY 2026</u>
	\$9,925.00
026-500251 Organizational Dues	

### EXPLANATION

The SEARCH Dues Program, which funds their Government Affairs (GA) Program, supports the two Membership Group meetings each year, and covers travel expenses for SEARCH Members from dues-paying states to attend the SEARCH Winter Membership Group Meeting, which is organized in January each year, and the Annual SEARCH Membership Group Meeting, which is organized in July of each year.

The SEARCH Membership Group is the national venue through which the states articulate their justice information management needs and priorities and provide thoughtful leadership on justice information sharing issues. Through Member participation and development, SEARCH offers the critical services of Membership Interaction, Research and Information Sharing, Best Practices and Tools and Education and Outreach.

As a SEARCH member, the Criminal Records Administrator's continued involvement in this group will directly benefit not only the Division of State Police but also more broadly, the State of New Hampshire from these services and collective insight—as do peers and partners in the justice information sharing community, decision-makers at the local, state, and federal levels (including elected officials, agency directors, and regulatory agencies), private industry, other national associations, and the public.

1. *How long has this organization been in existence and how long has this agency been a member of this organization?* SEARCH has been in existence since approximately 1971 and the New Hampshire State Police has been a member since 1972.

2. *Is there any other organization which provides the same or similar benefits which your agency belongs to?* No

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3. *How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?* Each state has a single representative in the group and historically the Department of Safety-Division of State Police- Criminal Records Unit Administrator has been the member appointed by the Governor. All 50 states, the District of Columbia and the territories have representation as a member.

4. *How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc)* Standard fee for all states.

5. *What benefit does the state receive from participating in this membership?* The SEARCH Membership Group is the national venue through which the states articulate their justice information management needs and priorities and provide thoughtful leadership on justice information sharing issues. Through Member participation and development, SEARCH offers the critical services of Membership Interaction, Research and Information Sharing, Best Practices and Tools and Education and Outreach. SEARCH's Purpose is to: Improve the administration of justice through the effective application and responsible deployment of information and identification technologies; Develop and promote constitutionally balanced and effective law and policy governing the use and management of justice information and identification technologies; Enhance the efficiency, effectiveness, and quality of decision-making and information management through policy analysis, training, technical assistance, and systems development and Inform and improve policy and practice in the administration of justice through evidence-based research and data.

6. *Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.* Yes

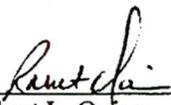
7. *Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.* No

8. *Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.* Yes, the membership fee covers the travel for the member to attend The SEARCH Membership Group meetings which are typically twice a year. The Winter Meeting occurs in January or February, and our Annual Meeting occurs in July. Members convene to share successes and solve mutual challenges, identify areas of need, and determine new directions and approaches to improving justice information sharing. SEARCH Members bring their collective experiences to these discussions by thoughtfully engaging from both a local and a national perspective.

9. *Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization).* The Department of Safety-Division of State Police-Criminal Records Unit Administrator gubernatorially appointed is the sole member directly involved with this organization and is considered a voting member.

10. *Explain in detail any negative impact to the State if the Agency did not belong to this organization.* The state would miss out on having a voice in critical national legislation that directly impacts the state as well as new initiatives, and workflow opportunities.

Respectfully submitted,



Robert L. Quinn  
Commissioner of Safety

**SEARCH MEMBERSHIP**

7801 Folsom Boulevard, Suite 105  
Sacramento, CA 95826-2619  
(916) 392-2550  
membershipstaff@search.org



**INVOICE**

**BILL TO**  
Christine M. Shea  
New Hampshire State Police  
Criminal Records Unit  
33 Hazen Drive  
Concord, NH 03305

INVOICE 1156  
DATE 08/12/2025  
TERMS Net 30  
DUE DATE 09/11/2025

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	SEARCH Membership Dues	2026 Membership Dues	1	9,925.00	9,925.00

BALANCE DUE

**\$9,925.00**

Pay Invoice