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State of New Hampshire
DEPARTMENT OF NATURAL & CULTURAL RESOURCES
OFFICE OF THE COMMISSIONER

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August 22, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Natural and Cultural Resources (Department) to make a **Retroactive** one-time payment totaling \$3,828.08 to Ms. Ann Marie Chaisson, 39-1010 SUPS OF RECR WKRS-4, from State Fiscal Year 2026 appropriations for compensation of wages which were not paid in State Fiscal Years 2024 through 2025 and associated benefits totaling \$820.10 for a total payment of \$4,648.18. 100% Other Funds (Parks and Recreation).

Funds are available in FY 2026 in account Service Parks as follows:

Class 59 – Temp Full Time

03-35-353510-37200000-059-500117 Salary \$ 3,828.08

Class 60 – Benefits

03-35-351510-37200000-060-500601 FICA Permanent \$ 237.34

03-35-351510-37200000-060-500604 Retirement 527.26

03-35-351510-37200000-060-500631 Medicare Coverage Permanent 55.50

Benefits: \$ 820.10

TOTAL: \$ 4,648.18

EXPLANATION

This request is **Retroactive** as the result of this employee's evaluations not being conducted; it was inadvertently missed. Process improvements have been established within the division to assist directors and supervisors to monitor and ensure timely submittal of evaluations.

This request seeks to allow the Department to make whole, through the payment of owed back wages, this employee whose evaluation and increment were missed because of his missed evaluation.

Respectfully submitted,

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Sarah L. Stewart
Commissioner