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STATE OF NEW HAMPSHIRE
DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES

BUSINESS ADMINISTRATION
STATE MILITARY RESERVATION
4 PEMBROKE ROAD
CONCORD, NEW HAMPSHIRE 03301-5652

David J. Mikolaities, Major General
The Adjutant General

Phone: 603-225-1360
TDD Access: 1-800-735-2964

Nicole Desilets-Bixler
Deputy Adjutant General

August 6, 2025

Her Excellency Governor Kelly A. Ayotte
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Military Affairs and Veterans Services to exercise its final contract renewal option with Hope Through Education, Inc. (VC #449055), 223 West Gregory Street, Pensacola, FL 32502, by increasing the price limitation by \$534,265.96 from \$1,047,790.32 to \$1,582,056.28 and extending the completion date from September 30, 2025, to September 30, 2026, effective for the period October 1, 2025, or upon Governor and Council Approval, whichever is later. The original contract was approved by Governor and Council on September 20, 2023, item #76 and amended on August 30, 2024, item #68. **100% Federal Funds.**

Funds are available in the following account for Fiscal Year 2026, with the authority to adjust encumbrances between fiscal years within the price limitation through the Budget Office, if needed and justified.

02-10-12-120010-81660000, STARBASE:

102-500731-Contracts for Program Services

FY 2026
\$534,265.96

EXPLANATION

Over the past two years the NH Army National Guard (NHARNG) has worked in collaboration with Hope Through Education, the non-profit entity that was tasked with administering the STARBASE NH program. This organization has been instrumental in our program's growth and success. Title 10, United States Code section 2193b(c) directs the Secretary of Defense to provide for the establishment of the STARBASE program. The goal of the program is to raise the interest and improve the knowledge and skills of at-risk youth in science, technology, engineering, and mathematics (STEM) subjects by exposing them to the technological environment and positive role models found on military bases and installations. The NHARNG supports the mission of STARBASE and views it as an opportunity to provide a positive, proven approach to attract and inspire STEM talent in support of current and future workforce requirements both in New Hampshire and the New Hampshire National Guard.

The amazing talent that Hope Through Education was able to put in place here in NH has been nothing short of spectacular. Amy Akins, the Executive Director, has been extremely instrumental in all aspects of establishing, developing, and cultivating one of the finest STARBASE programs in the country. They have met and exceeded all expectations at every milestone, and we look forward to continuing this partnership for years to come.

The Federal Funds to pay for this project are provided to the Department of Military Affairs and Veterans Services by the National Guard Bureau pursuant to a Federal-State Master Cooperative Agreement for the mutual support of the New Hampshire Army National Guard. The cost of this contract shall be reimbursed to the State by the Federal government at a rate of 100%. If Federal Funds are not available, General Funds will not be requested to support this contract.

The Department of Military Affairs and Veterans services has determined that the vendor is in good standing with the Secretary of State's Office, has secured the required levels of insurance, and has provided evidence of authority to execute and be bound by the contract.

Respectfully submitted,


DAVID J. MIKOLAITIES
Major General, NH National Guard
The Adjutant General

State of New Hampshire
Department of Military Affairs and Veterans Services
Amendment #2

This Amendment to the STARBASE New Hampshire contract is by and between the State of New Hampshire, Department of Military Affairs and Veterans Services ("State" or "Department") and Hope Through Education, Inc ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on September 20, 2023 (Item #76), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37 (version 12/11/2019), General Provisions, Paragraph 17, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to extend the term of the agreement, increase the price limitation, or modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:
 - a) September 30, 2026
2. Form P-37, General Provisions, Block 1.8, Price Limitation, ADD not to exceed amount of \$534,265.96 for contract year ending September 30, 2026, to read:
 - a) NTE \$1,582,056.28
3. Modify Exhibit C, Price and Terms of Payment by removing the original and replacing it with the Exhibit C as attached.

All terms and conditions of the contract not modified by this Amendment #2 remain in full force and effect. This Amendment shall be effective October 1, 2025, or upon the date of Governor and Executive Council approval, whichever is *later*.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Military Affairs and Veterans Services

8/11/2025
Date

Nicole L. Desjardis-Bixler
Name: Nicole L. Desjardis-Bixler
Title: Deputy Adjutant General

Hope Through Education Inc.

8-5-2025
Date:

Amy J. Akins, Executive Director
Name: Amy J. Akins
Title: Executive Director

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

8-27-2025
Date:

Jan Daniel Lavallee
Name: J.D. LAVALLEE
Title: Asst. Attorney General

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date:

Name:
Title:

Initials: AKA

Date: 8-5-2025

**STATE OF NEW HAMPSHIRE
DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES**

**EXHIBIT C
CONTRACT PRICE AND TERMS OF PAYMENT**

SUBJECT: STARBASE New Hampshire

CONTRACT PRICE

The Price for this Agreement shall not exceed \$534,265.96 for the contract period of October 1, 2025, to September 30, 2026, without issuance of an amendment to this Agreement and approval of the New Hampshire Governor and Executive Council approval.

TERMS OF PAYMENT

Invoices shall be billed monthly for services rendered and shall include a breakdown itemized by labor, materials, and other detailed expenses needed to successfully perform the deliverables and project tasks identified in Exhibit B herein. Payments shall be made within 30 days after receipt of proper invoices and only upon the satisfactory completion and acceptance of identified deliverables and tasks as determined by the Department's Primary Contact. The Contractor shall not invoice the Department for any expenses related to goods or services not yet rendered or performed, or that are outside of the scope and terms of this agreement. All payments are contingent upon the availability of federal funds.

METHOD OF PAYMENT

Payment shall be made by mailing a bank draft or electronic funds transfer as established by submitting or updating an Alternate W-9 Form to the State of New Hampshire.

Invoices must be submitted by the Contractor to:

**Department of Military Affairs and Veterans Services
ATTN: State Business Office
4 Pembroke Road, Bldg. C
Concord, NH 03301**

Initials: AA

Date: 8-5-25



STATE OF NEW HAMPSHIRE
DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES

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BUSINESS ADMINISTRATION
STATE MILITARY RESERVATION
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CONCORD, NEW HAMPSHIRE 03301-5652

David J. Mikolaitis, Major General
The Adjutant General

Phone: 603-225-1360
Fax: 603-225-1341
TDD Access: 1-800-735-2964

Warren M. Perry
Deputy Adjutant General

July 25, 2024

His Excellency Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Military Affairs and Veterans Services to exercise a contract renewal option with Hope Through Education, Inc. (VC #449055), 223 West Gregory Street, Pensacola, FL 32502, by increasing the price limitation by \$521,625.52 from \$526,164.80 to \$1,047,790.32 and extending the completion date from September 30, 2024, to September 30, 2025, effective for the period October 1, 2024 through September 30, 2025, upon Governor and Council Approval. The original contract was approved by Governor and Council on September 20, 2023, item #76. **100% Federal Funds.**

Funds are available in the SFY 2025 operating budget as follows:
02-10-12-81660000- Military Affairs and Veterans Services – STARBASE

	Class	Account	FY 2025
Contracts for Program Services	102	500731	\$ 521,625.52

EXPLANATION

Title 10, United States Code section 2193b(c) directs the Secretary of Defense to provide for the establishment of the STARBASE program. The goal of the program is to raise the interest and improve the knowledge and skills of at-risk youth in science, technology, engineering, and mathematics (STEM) subjects by exposing them to the technological environment and positive role models found on military bases and installations. The NHARNG supports the mission of STARBASE and views it as an opportunity to provide a positive, proven approach to attract and inspire STEM talent in support of current and future workforce requirements both in the New Hampshire community and the New Hampshire National Guard.

The Department of Military Affairs and Veteran Services solicited for these services by placing a Request for Proposal (RFP) on the State of New Hampshire Bureau of Purchase and Property website on May 12, 2023. Hope Through Education, Inc. was the only qualified vendor to submit a response to the RFP. This

His Excellency, Governor Christopher T. Sununu
And the Honorable Executive Council
July 25, 2024
Page 2 of 2

contract is for an initial period from G&C approval through September 30, 2024 with the option for three, one-year renewals to be negotiated and mutually agreed upon between both parties; the Department of Military Affairs and Veterans Services and Hope Through Education, Inc.

The Federal Funds to pay for this project are provided to the Department of Military Affairs and Veterans Services by the National Guard Bureau pursuant to a Federal-State Master Cooperative Agreement for the mutual support of the New Hampshire Army National Guard. The cost of this contract shall be reimbursed to the State by the Federal government at a rate of 100%. If Federal Funds are not available, General Funds will not be requested to support this contract.

The contract has been approved for form, substance, and execution by the Attorney General's Office.

Respectfully submitted,



DAVID J. MIKOLAITIES
Major General, NH National Guard
The Adjutant General



STATE OF NEW HAMPSHIRE
DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES

BUSINESS ADMINISTRATION
STATE MILITARY RESERVATION
4 PEMBROKE ROAD
CONCORD, NEW HAMPSHIRE 03301-5652

G & C 9-20-23
ITEM # 76

David J. Mikolaities, Major General
The Adjutant General

Warren M. Perry
Deputy Adjutant General

Phone: 603-225-1360
Fax: 603-225-1341
TDD Access: 1-800-735-2964

August 8, 2023

His Excellency Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

The Department of Military Affairs and Veterans Services respectfully requests approval to enter into a contract agreement with Hope Through Education, Inc. (vendor code #449055), 223 West Gregory Street, Pensacola, FL 32502, in the amount not to exceed \$526,164.80 for the operation and management of the New Hampshire Army National Guard (NHARNG) component of the DoD STARBASE Program, with three renewal options for one-year periods each, effective upon Governor and Council approval through September 30, 2024. **100% Federal Funds.**

Funds are available in the SFY 2024 operating budget as follows:
02-10-12-81660000- Military Affairs and Veterans Services – STARBASE

	Class	Account	FY 2024
Contracts for Program Services	102	500731	\$ 526,164.80

EXPLANATION

Title 10, United States Code section 2193b(c) directs the Secretary of Defense to provide for the establishment of the STARBASE program. The goal of the program is to raise the interest and improve the knowledge and skills of at-risk youth in science, technology, engineering, and mathematics (STEM) subjects by exposing them to the technological environment and positive role models found on military bases and installations. The NHARNG supports the mission of STARBASE and views it as an opportunity to provide a positive, proven approach to attract and inspire STEM talent in support of current and future workforce requirements both in the New Hampshire community and the New Hampshire National Guard.

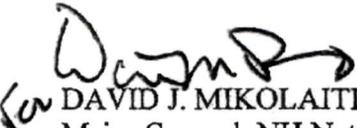
His Excellency, Governor Christopher T. Sununu
And the Honorable Executive Council
August 8, 2023
Page 2 of 2

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Respectfully submitted,


DAVID J. MIKOLAITIES
Major General, NH National Guard
The Adjutant General