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State of New Hampshire

DEPARTMENT OF SAFETY
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ASSISTANT COMMISSIONER

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ROBERT L. QUINN
COMMISSIONER

August 28, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to MOP 1301, VI, D, the Department of Safety, (DOS) Division of State Police, (SP) requests authorization for four Troopers to travel over 300 miles one way in one State Police unmarked spare/pool state vehicle in the amount of \$3,903.40 to Pocono Manor, Pennsylvania for five days from September 29, 2025, through October 3, 2025 to attend the 2025 Pennsylvania State Police Reconstruction Seminar, upon Governor and Council approval. Funding source: 87% General Funds and 13% Agency Income.

Funds are available in the SFY2026 budget as follows:

02-23-23-234010-54120000	DOS-SP-Detective Bureau	<u>SFY2026</u>
080-500715	– Out of State Travel Reimbursement - Operation – Rental Car (Out of State)	\$3,903.40

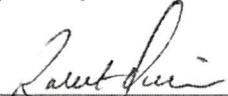
EXPLANATION

This request is for approval to travel outside a 300-mile radius for four Troopers to travel in one State Police unmarked spare/pool state vehicle for the purpose of attending the 2025 Pennsylvania State Police Reconstruction Seminar, in Pocono Manor, Pennsylvania. The seminar is from September 30, 2025, through October 2, 2025.

The round-trip mileage from Concord, New Hampshire to Pocono Manor, Pennsylvania is 722 miles. The total cost of travel by air and 1 large rental car for the 5-day time frame in Pocono Manor, PA is \$11,266.77. The cost to travel by one State Police unmarked spare/pool state vehicle is \$3,903.40. The savings to travel by rental vehicle versus travel by air is \$7,363.37 (see Attachment A for comparisons). The employees will not be paid overtime during the time frame of travel.

The purpose of this travel is to attend the seminar which is designed for all law enforcement collision reconstructionist to network with others in the field and to explore new ideas, methodologies, and technology. Live crash testing will be conducted on-site.

Respectfully submitted,



 Robert L. Quinn
 Commissioner of Safety

REQUEST FOR AUTHORIZATION FOR OUT-OF-STATE TRAVEL

Date: August 27, 2025

TO THE HONORABLE GOVERNOR & COUNCIL:

The Department of Safety Division of State Police requests permission for 4 employees or their designees to travel to Pocono Manor, Pennsylvania for 5 days of out-of-state travel status from September 29, 2025 to October 3, 2025.

Conference/Workshop/Seminar Title
2025 Pennsylvania State Police Reconstruction Seminar

Purpose of Travel

The purpose of this travel is to attend seminar which is designed for all law enforcement collision reconstructionist to network with other in the field to explore new ideas, methodologies, and technology.

Attendees and their Titles

- | | |
|--|----|
| 1. Trooper Eryn Murphy | 5. |
| 2. Trooper First Class Andrew Wilensky | 6. |
| 3. Trooper First Class Lawrence Lundt | 7. |
| 4. Trooper Kevin Raymond | 8. |

Fiscal Information - Summary Fiscal Year

<u>Objt</u>	<u>Description</u>	<u>Amount</u>		<u>Amount</u>
0710	Common Carriers	\$ _____	Appropriation for Out-of-State Travel	\$ <u>128,310.00</u>
0711	Per Diem in Lieu	\$ <u>0.00</u>	Amount Expended to date	\$ <u>20,727.26</u>
0712	Meals	\$ <u>1,234.00</u>	Available Balance	\$ <u>107,582.74</u>
0713	Hotel	\$ <u>2,064.00</u>	Amount requested this authorization	\$ <u>3,903.40</u>
0714	Mileage	\$ <u>0.00</u>	Estimated Balance Available	\$ <u>103,679.34</u>
0715	Operation State Car	\$ <u>505.40</u>		
0717	Miscellaneous	\$ <u>100</u>	Appropriation Code	<u>15 - 025 4003 - 080</u>
0719	Registration Fees	\$ <u>0.00</u>	Source of Funds	<u>87% General Funds, and</u> <u>13% Agency Income</u>
		\$ _____		

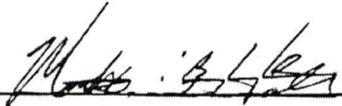
Authorized Signature 

Fiscal Information – Summary

<u>Obit</u>	<u>Description</u>		<u>Amount</u>		<u>Amount</u>
0710	Common Carrier	\$		Appropriation of Out-of-State Travel	\$ 128,310.00
0711	Per Diem In Lieu	\$		Amount Expended to Date	\$ 20,727.26
0712	Meals	\$	1,234.00	Available Balance	\$ 107,582.74
0713	Hotel	\$	2,064.00	Amount requested this authorization	\$ 3,903.40
0714	Mileage			Estimated Balance Available	\$ 103,679.34
0715	Operation State Car	\$	*505.40	*State Mileage Reimbursement Rate – Round Trip = \$.70 per mile x 722 miles	\$
0717	Miscellaneous	\$	**100.00	** Tolls	
0719	Registration Fees	\$			
	TOTAL	\$	3,903.40		

Appropriation Code: 10-025-5412-080-500715

Source of Funds: 87% General Funds and 13% Agency Income

Division Director:  Commissioner of Safety: 