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State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
25 Capitol Street
Concord, New Hampshire 03301
(603)-271-3201 | Office@das.nh.gov

Charles M. Arlinghaus
Commissioner

Catherine A. Keane
Deputy Commissioner

Sheri L. Rockburn
Assistant Commissioner

August 18, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

(I). Authorize the Department of Administrative Services to make transfers from the Salary Adjustment Fund to agency permanent personnel salary accounts, upon the certification of the Commissioner of the Department of Administrative Services, as authorized under RSA 99:4 during the period of September 18, 2025, to July 17, 2026, for transfers related to fiscal year 2026 and to report transfers made as soon as practical after each quarter of the year end closing date.

(II). Authorize the Department of Administrative Services to make transfers from the Benefit Adjustment Fund to agency benefit accounts, upon the certification of the Commissioner of the Department of Administrative Services as authorized under RSA 9:17-c during the period of September 18, 2025, to July 17, 2026, for transfers related to fiscal year 2026 and to report transfers made as soon as practical after each quarter or the year end closing date.

EXPLANATION

RSA 99:4 provides for the Department of Administrative Services to quarterly transfer excess appropriations from agency permanent personnel salary accounts to the Salary Adjustment Account. The Salary Adjustment Account is then available for transfer to departments whose accounts are deficient for permanent personnel. The Benefit Adjustment Account operates in a similar manner under RSA 9:17-c, and is used to fund agencies, which do not have sufficient funds to pay for the normal benefits. This authority to transact for the period is requested in advance because a rapid approval process is necessary to prevent accounts from exceeding their appropriation balance.

Transfers transacted under authority granted are reported in arrears. Attached are all salary and benefits transfers related to the previously authorized period August 31, 2024, to July 18, 2025.

Respectfully Submitted,

Charles M. Arlinghaus
Commissioner

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STATE OF NEW HAMPSHIRE

Executive Council

STATE HOUSE ROOM 207

CONCORD, NEW HAMPSHIRE 03301

(603) 271-3632 FAX: 271-3633

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, NH 03301

June 6, 2025

REQUESTED ACTION

Pursuant to RSA 99:4, the Office of the Executive Council requests a transfer from the Salary Adjustment Fund in the amount of $6,143 to the following Accounting Unit and salary classes as listed below.

01-05-005-052010-10010000-011-500126	$ 183
01-05-005-052010-10010000-012-500128	$5,960
	$6,143

Source of Funds: 100% General Funds

EXPLANATION

The Office of the Executive Council recently reviewed all salary accounts and found a shortage in the accounts noted above due to adjustments for increments. Your approval of this transfer will ensure that the Office of the Executive Council meets its obligations to its employees.

We respectfully request your approval.

Meagan M Rose, Executive Assistant
Office of the Executive Council

New Hampshire
State Commission on Aging

July 2, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, Employee Benefit Adjustment Account, authorize the Executive Director, Commission on Aging to transfer $14,148 in general funds from the Benefit Adjustment Account effective the date of Governor and Executive Council for the State Fiscal Year ending June 30, 2025. **100% General Funds**

Account Number	Amount
01-14-71-710010-11050000-060-500602	$14,148

EXPLANATION

The above requested transfer is to cover shortfalls in the benefit classes through the end of Fiscal Year 2025. The shortfalls are due to changes in an employee's healthcare coverage from single plan to family plan and the budgeted benefits being insufficient for the step and health plan for said employee.

Fund amounts transferred to the Benefit Adjustment Funds during Fiscal Year 2025, as well as balances available at year-end, represents sufficient amounts to support this request.

Respectfully submitted,

Lily Wellington

Lily Wellington
Executive Director
New Hampshire State Commission on Aging

Shu A Rich 7/2/25

4th Floor Dolloff Building • 117 Pleasant Street • Concord, NH 03301 •603-271-0527

State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
25 Capitol Street
Concord, New Hampshire 03301
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Charles M. Arlinghaus
Commissioner

Catherine A. Keane
Deputy Commissioner

Sheri L. Rockburn
Assistant Commissioner

June 30, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, Employee Benefit Adjustment Account, the Department of Administrative Services requests to transfer General Funds in the amount of $8,787 from the Benefit Adjustment Account to cover projected shortfalls in benefits for the account listed below, effective upon Governor and Executive Council approval for State Fiscal Year 2025, ending June 30, 2025. **100% General Funds.**

Account Number	Amount
01-14-14-141710-51140000-060-500602 Benefits	8,787
Total	$8,787

EXPLANATION

The above transfer is to cover shortfalls in benefits through the end of SFY 2025. The shortfalls resulted from incumbents having different benefit plans than the plans budgeted when the positions were vacant.

Respectfully submitted,

Charles M. Arlinghaus
Commissioner

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New Hampshire
Department of Agriculture, Markets, and Food

Shawn N. Jasper, Commissioner

June 3, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord NH 03301

REQUESTED ACTION

Pursuant to RSA 99:4, Salary Adjustment Fund, the Department of Agriculture, Markets and Food requests to transfer General Funds in the amount of $21,272 from the Salary Adjustment Fund to cover a projected salary shortfall in the accounts listed below, effective upon Governor and Council approval for State Fiscal Year 2025, ending June 30, 2025. **100% General Funds.**

Accounting Unit Description	Account Number	Amount
Office of Commissioner	02-18-18-180010-25000000-011-500126	$11,613
Division of Plant Industry	02-18-18-183510-21350000-010-500100	$9,659
	Total	**$21,272**

EXPLANATION

This request is to cover a shortfall in salaries of State Fiscal Year 2025 attributed to insufficient funds budgeted based on the expenditures year to date and the calculations of the remaining payroll schedule for State Fiscal year 2025 with last check to be issued June 27, 2025.

Respectfully Submitted,

Shawn N. Jasper
Commissioner

Shu L Rocker 6/14

New Hampshire
Department of Agriculture, Markets, and Food

Shawn N. Jasper, Commissioner

May 20, 2025

Her Excellency, Governor Kelly A. Ayotte
And the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, Employee Benefit Adjustment Account, the Department of Agriculture, Markets, and Food requests to transfer General Funds in the amount of $11,478 from the Benefit Adjustment Account to cover a projected shortfall in benefits for the account listed below, effective upon Governor and Council approval for State Fiscal Year 2025, ending June 30, 2025. **100% General Funds**

Accounting Unit Description	Account Number	Amount
Div of Agricultural Development	02-18-18-18500000-28100000-060-500601	$11,478
	Total	**$11,478**

EXPLANATION

This request is to cover a shortfall in benefits for SFY 2025 attributed to insufficient funds budgeted based on the expenditures year to date and the calculations of the remaining payroll schedule for State Fiscal year 2025 with last check to be issued June 27, 2025.

Respectfully Submitted,

Shawn N. Jasper
Commissioner

✓ Shen L Rocke 4/14

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

1 GRANITE PLACE SOUTH
CONCORD, NEW HAMPSHIRE 03301

JOHN M. FORMELLA
ATTORNEY GENERAL

JAMES T. BOFFETTI
DEPUTY ATTORNEY GENERAL

June 2, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Pursuant to RSA 99:4, the Salary Adjustment Fund, the Department of Justice requests to transfer General Funds in the amount of $131,477 from the Salary Adjustment Fund to cover a projected salary shortfall in the accounts listed below, effective upon Governor and Executive Council approval for State Fiscal Year 2025, ending June 30, 2025. 100% General Funds.

Description	Accounting Unit	Amount
014-Salary Other Unclassified	02-20-20-202010-1033-014-500134	$61,795
015-Salary Other Unclassified	02-20-20-202010-1033-015-500137	$1
010-Personal Services Perm Classified	02-20-20-200510-2309-010-500100	$21,860
014-Salary Other Unclassified	02-20-20-200510-2309-014-500134	$20,020
010-Personal Services Perm Classified	02-20-20-200010-2601-010-500100	$880
011-Personal Services Perm Classified	02-20-20-200010-2601-011-500126	$1,350
012-Salary Other Unclassified	02-20-20-200010-2601-012-500128	$6,920
014-Salary Other Unclassified	02-20-20-200010-2601-014-500134	$970
010-Personal Services Perm Classified	02-20-20-200510-2610-010-500100	$10,205
014-Salary Other Unclassified	02-20-20-200510-2610-014-500134	$1
010-Personal Services Perm Classified	02-20-20-200510-2616-010-500100	$7,475
	Total:	$131,477

EXPLANATION

Approximately $943,512 in salary funds were swept from the Department of Justice budget in Fiscal Year 2025. The Department is requesting $131,477 from this sweep to cover any shortfalls in salaries through the end of fiscal year 2025. The shortfall in salary for

accounting unit 1033, Office of Chief Medical Examiner, is due to the conversion of a temporary full-time position to an unclassified position, approved by the Chapter 79 Laws of 2023, in class 014.

The shortfalls in salary for accounting unit 2309, Elder Fraud Unit, in classes 010 and 014, accounting unit 2601, Attorney General, in classes 010, 011, 012 and 014, accounting unit 2610, Criminal Justice, in classes 010 and 014, and accounting unit 2616, class 010 are due to actual pay being higher than what remained in the budget line for Fiscal year 2025.

Please let me know if you have any questions regarding this request. Your consideration is greatly appreciated.

Respectfully submitted,

John M. Formella
Attorney General

#5065494

√ Shirl Roeder 6/14

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

1 GRANITE PLACE SOUTH
CONCORD, NEW HAMPSHIRE 03301

JOHN M. FORMELLA
ATTORNEY GENERAL

JAMES T. BOFFETTI
DEPUTY ATTORNEY GENERAL

June 2, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Pursuant to RSA 9:17-c, Employee Benefit Adjustment Account, the Department of Justice requests to transfer General Funds in the amount $39,235 from the Benefit Adjustment Account to cover a projected shortfall in benefits for the accounts listed below, effective upon Governor and Executive Council approval for State Fiscal Year 2025, ending June 30, 2025. 100% General Funds.

Description	Accounting Unit	Amount
060-Benefits	02-20-20-200510-2309-060-500601	$32,235
060-Benefits	02-20-20-200010-2601-060-500601	$155
060-Benefits	02-20-20-200510-2616-060-500601	$6,845
		$39,235

EXPLANATION

Approximately $654,906 in benefit funds were swept from the Department of Justice budget in Fiscal Year 2025. The Department is requesting $39,235, from this sweep, to cover any shortfalls through the end of Fiscal Year 2025. The shortfall in accounting units 2309, Elder Fraud Unit, 2601, Attorney General and 2616, Victim Witness is attributed to benefit changes, for generally funded positions in the unit, to a higher-rated benefit plan than what was originally budgeted.

Please let me know if you have any questions regarding this request. Your consideration is greatly appreciated.

Respectfully submitted,

John M. Formella
Attorney General

#5065713

Telephone 603-271-3658 • FAX 603-271-2110 • TDD Access: Relay NH 1-800-735-2964

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BEA New Hampshire Department of BUSINESS AND ECONOMIC AFFAIRS

June 19, 2025

Her Excellency, Governor Kelly A. Ayotte
And the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, Salary Adjustment Fund, the Department of Business and Economic Affairs requests to transfer General funds in the amount of $68,012 from the Salary Adjustment Account to cover a projected salary shortfall in the accounting units listed below, effective upon Governor and Council approval for State Fiscal Year 2025, ending June 30, 2025. **100% General Funds**

	Amount
03-22-022-220510-14480000 011-500126 Personnel Services – Unclassified	$ 26,312.00
03-22-022-221010-20130000 010-500100 Personnel Services – Perm Classified	$ 17,700.00
03-22-022-220010-21750000 010-500100 Personnel Services – Perm Classified	$ 24,000.00

EXPLANATION

This request is to cover a shortfall in salaries for SFY 2025 attributed to insufficient funds budgeted based on the amount of the sweep being overcalculated, staff changes and vacant budgeted positions being filled.

Respectfully Submitted,

Taylor Caswell
Commissioner

✓ Sheri L Rockafellow 6/20

100 North Main Street
Suite 100
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New Hampshire Department of
BUSINESS AND
ECONOMIC AFFAIRS

June 19, 2025

Her Excellency, Governor Kelly A. Ayotte
And the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, Employee Benefit Adjustment Account, the Department of Business and Economic Affairs requests to transfer General Funds in the amount of $7,400 from the Benefit Adjustment Account to cover a projected shortfall in benefits for the account listed below, effective upon Governor and Council approval for State Fiscal Year 2025, ending June 30, 2025. **100% General Funds**

	Amount
03-22-022-220510-14490000 060-500601 Benefits	$ 400
03-22-022-220010-21750000 060-500601 Benefits	$ 7,000

EXPLANATION

This request is to cover a shortfall in benefits for SFY 2025 attributed to insufficient funds budgeted based on the amount of the sweep being overcalculated and vacant positions being filled.

Respectfully Submitted,

Taylor Caswell
Commissioner

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CJG

State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

ROBERT L. QUINN
COMMISSIONER

EDDIE EDWARDS
ASSISTANT COMMISSIONER

STEVEN R. LAVOIE
ASSISTANT COMMISSIONER

June 20, 2025

His Excellency, Governor Kelly Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Department of Safety requests to transfer General Funds in the amount of $4,600.00 to cover a projected shortage in Division of Homeland Security. Effective upon Governor and Council approval for State Fiscal Year 2025 ending June 30, 2025.

	SFY 2025
02-023-023-236010-27300000 Dept. of Safety – Division of Homeland Security – Director of Homeland Security-Emergency Management	
011-500126 – Personal Services – Unclassif	$ 4,600.00

Explanation

This request is to cover a shortfall in salary costs of SFY 2025 attributed to insufficient funds budgeted based on the salary and step of incumbents.

Respectfully submitted,

Robert L. Quinn
Commissioner of Safety

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State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

ROBERT L. QUINN
COMMISSIONER

EDDIE EDWARDS
ASSISTANT COMMISSIONER

STEVEN R. LAVOIE
ASSISTANT COMMISSIONER

June 20, 2025

His Excellency, Governor Kelly Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Department of Safety requests to transfer General Funds in the amount of $12,100.00 to cover a projected shortage in Division of State Police. Effective upon Governor and Council approval for State Fiscal Year 2025 ending June 30, 2025

	SFY 2025
02-023-023-234015-45650000 Dept. of Safety – Division of State Police – J-One 010-500100 – Personal Services -Perm	$12,100.00

Explanation

This request is to cover a shortfall in salary costs of SFY 2025 attributed to insufficient funds budgeted based on the salary and step of incumbents.

Respectfully submitted,

Robert L. Quinn
Commissioner of Safety

Shu L Rod

CJG1

State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

ROBERT L. QUINN
COMMISSIONER

EDDIE EDWARDS
ASSISTANT COMMISSIONER

STEVEN R. LAVOIE
ASSISTANT COMMISSIONER

June 20, 2025

His Excellency, Governor Kely Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 9:17c, Employee Benefit Adjustment Fund, the Department of Safety requests to transfer General Funds in the amount of $13,200.00 to cover a projected shortage in the Division of Homeland Security. Effective upon Governor and Council approval for State Fiscal Year 2025 ending June 30, 2025.

	SFY 2025
02-023-023-236010-27300000 Dept. of Safety – Division of Homeland Security – Director of Homeland Security – Emergency Management 060-500602 – Health Ins Benefit (Perm)	$ 13,200.00

Explanation

This request is to cover a shortfall in benefit costs through the end of SFY 2025 attributed to insufficient funds budgeted based on the benefits of the incumbents.

Respectfully submitted,

Robert L. Quinn
Commissioner of Safety

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CJG

NEW HAMPSHIRE SECRETARY OF STATE
David M. Scanlan

June 23, 2025

Her Excellency Governor Kelly Ayotte
And the Honorable Executive Council
State House
Concord, NH 03301

Requested Action

Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Department of State requests to transfer General Funds in the amount of $13,624.00 to cover a projected shortage. Effective upon Governor and Council approval for State Fiscal Year 2025 ending June 30, 2025

010-032-1610000-011 Personal Services -Perm	$12,100.00
010-032-78890000-011 Personal Services-Perm	$154.00
010-032-78890000-012 Personal Services -Perm	$1270.00
010-032-78890000-013 Personal Services-Perm	$100.00
Total	$13,624.00

Explanation

These funds are necessary to meet salary requirements for FY 25 due to insufficient funds budgeted based on salary and step of incumbents and salary sweeps.

Respectfully submitted,

David M. Scanlan
Secretary of State

7/1/25

107 North Main Street, Room 204, Concord, NH 03301
(603) 271-3242 | elections@sos.nh.gov

State of New Hampshire
DEPARTMENT OF NATURAL & CULTURAL RESOURCES
OFFICE OF THE COMMISSIONER

172 Pembroke Road Concord, New Hampshire 03301
Phone: 603-271-2411 Fax: 603-271-2629
TDD Access: Relay NH 1-800-735-2964
dncr.nh.gov

June 20, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, Salary Adjustment Account, authorize the Department of Natural and Cultural Resources to transfer $172,250 in General Funds from the Salary Adjustment Account to cover projected shortfalls in the accounts listed below, effective the date of Governor and Council approval for the State Fiscal Year ending June 30, 2025. 100% General Funds.

Accounting Unit Description	Account Number	Amount
ADMINISTRATION	03-35-35-350010-34000000-011-500126	$22,000
BUREAU OF HISTORIC SITES	03-35-35-350010-34020000-010-500100	$2,000
EMERALD ASH BORER MGT FND	03-35-35-351010-12360000-010-500100	$6,000
NATURAL HERITAGE - AGENCY INC	03-35-35-351010-21030000-010-500100	$4,300
FOREST & LANDS ADMINISTRATION	03-35-35-351010-35000000-010-500100	$10,500
FOREST & LANDS ADMINISTRATION	03-35-35-351010-35000000-011-500126	$2,000
FOREST MANAGEMENT	03-35-35-351010-35100000-010-500100	$31,000
FOREST HEALTH - STATE	03-35-35-351010-35120000-010-500100	$2,000
FOREST PROTECTION	03-35-35-351010-35200000-010-500100	$60,000
FOREST RESOURCE PLANNING	03-35-35-351010-35700000-010-500100	$3,000
CONSERV EASEMENT STEWARDSHIP	03-35-35-351010-40070000-010-500100	$9,950
NH AUTOMATED INFORMATION SYS	03-35-35-353010-25520000-010-500100	$5,000
SVC TO PERSONS W/ DISABILITIES	03-35-35-353010-25530000-010-500100	$2,000
STATE ARTS DEVELOPMENT	03-35-35-353510-41040000-010-500100	$1,500
OFFICE OF PRESERVATION	03-35-35-354010-14440000-010-500100	$11,000
	Total:	**$172,250**

EXPLANATION

The above requested transfers are to cover shortfalls in salary classes through the end of Fiscal Year 2025. The shortfalls in the above accounts resulted from incumbents being paid at a higher pay grade than the budgeted rate as well as unforeseen expenses associated with retirement payments.

Fund amounts from the Department transferred to the Salary Adjustment Funds during Fiscal Year 2025, as well as balances available at year-end represent sufficient amounts to support this request.

Respectfully submitted,

Sarah L Stewart, Commissoner

✓ Shu L Rockburn

State of New Hampshire
DEPARTMENT OF NATURAL & CULTURAL RESOURCES
OFFICE OF THE COMMISSIONER

172 Pembroke Road Concord, New Hampshire 03301
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June 20, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, Employee Benefit Adjustment Account, authorize the Department of Natural and Cultural Resources to transfer $67,000 in General Funds from the Benefit Adjustment Account to cover projected shortfalls in the accounts listed below, effective the date of Governor and Council approval for the State Fiscal Year ending June 30, 2025. 100% General Funds.

Accounting Unit Description	Account Number	Amount
EMERALD ASH BORER MGT FND	03-35-35-351010-12360000-060-500602	$2,000
NATURAL HERITAGE - AGENCY INC	03-35-35-351010-21030000-060-500602	$9,800
FOREST MANAGEMENT	03-35-35-351010-35100000-060-500602	$37,000
FOREST HEALTH - STATE	03-35-35-351010-35120000-060-500602	$1,500
LAND MANAGEMENT BUREAU	03-35-35-351010-35130000-060-500602	$9,000
FOREST PROTECTION	03-35-35-351010-35200000-060-500602	$3,000
CONSERV EASEMENT STEWARDSHIP	03-35-35-351010-40070000-060-500602	$1,700
NH AUTOMATED INFORMATION SYS	03-35-35-353010-25520000-060-500602	$1,500
SVC TO PERSONS W/ DISABILITIES	03-35-35-353010-25530000-060-500602	$1,500
	Total:	**$67,000**

EXPLANATION

The above requested transfers are to cover shortfalls in the benefit classes through the end of Fiscal Year 2025. The shortfalls in the above accounts are due to changes in employee healthcare coverage from single plan to family plan, and budgeted benefits being insufficient for step and position reclassification allocation pay raises.

Fund amounts from the Department transferred to the Benefit Adjustment Funds during fiscal year 2025 as well as balances available at year-end represent sufficient amounts to support this request.

Respectfully submitted,

Sarah Stewart

Sarah L. Stewart
Commissioner

Shu L Roch

CJG

Monica I. Mezzapelle
STATE TREASURER

THE STATE OF NEW HAMPSHIRE
STATE TREASURY
25 CAPITOL STREET, ROOM 121
CONCORD, NH 03301
(603) 271-2621
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TDD Access: Relay NH 1-800-735-2964

June 16, 2025

Her Excellency, Governor Kelley A. Ayotte
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 99:4, Pay Adjustment Fund, the State Treasury requests to transfer General Funds in the amount of $4,500.00 from the Pay Adjustment Fund, effective upon Governor & Executive Council approval for the State Fiscal Year ending June 30, 2025. 100% General Funds.

From:	Pay Adjustment Fund	$4,500.00
To:	01-38-38-380010-1050-500126	$500.00
	01-38-38-380010-1050-500128	$2,000.00
	01-38-38-380110-1663-500100	$1,000.00
	01-38-38-380110-1663-501098	$1,000.00

EXPLANATION

The requested transfers are to fund salaries through the end of fiscal year 2025. The shortfalls are due to changes in personnel.

Respectfully submitted,

Sylvia Yeaton
For Monica I. Mezzapelle
State Treasurer

✓ Shea L Rock 6/18

CJG

Monica I. Mezzapelle
STATE TREASURER

THE STATE OF NEW HAMPSHIRE
STATE TREASURY

25 CAPITOL STREET, ROOM 121
CONCORD, NH 03301
(603) 271-2621
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June 16, 2025

Her Excellency, Governor Kelley A. Ayotte
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, Employee Benefit Adjustment Account, the State Treasury requests to transfer General Funds in the amount of $1,000.00 from the Benefit Adjustment Account, effective upon Governor & Executive Council approval for the State Fiscal Year ending June 30, 2025. 100% General Funds.

From:	Employee Benefit Adjustment Account	$1,000.00
To:	01-38-38-380110-1663-500601	$1,000.00

EXPLANATION

The requested transfers are to fund benefits through the end of fiscal year 2025. The shortfalls are due to changes in employee healthcare coverage from single plan to family plan.

Respectfully submitted,

Sylvia Yeatts
For Monica I. Mezzapelle
State Treasurer

✓ Sh L Rode 6/18

Sam

The State of New Hampshire

Department of Environmental Services

Robert R. Scott, Commissioner

May 13, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, the Department of Environmental Services (NHDES) requests a transfer from the Salary Adjustment Fund in the amount of $67,000 to the following Accounting Units (AU) as listed below.

To:	03-44-44-440010-10130000-010-500100	$	6,000
	03-44-44-442010-15180000-010-500100		8,000
	03-44-44-444010-38510000-010-500100		18,000
	03-44-44-444010-54020000-010-500100		25,000
	03-44-44-442010-90010000-010-500100		10,000
	Total	$	67,000

Source of Funds: 100% General Funds

EXPLANATION

NHDES recently reviewed all salary accounts and found a shortage in the accounts noted above as a result of retirement payouts, SOC conversion adjustments and filling positions at a higher than budgeted pay rate. Your approval of this transfer will ensure that NHDES meets its obligations to its employees.

We respectfully request your approval.

Susan A. Carlson, Chief Operations Officer
Department of Environmental Services

www.des.nh.gov
29 Hazen Drive • PO Box 95 • Concord, NH 03302-0095
(603) 271-2905 • Fax: 271-2181 TDD Access: Relay NH 1-800-735-2964

✓ Shelf Rock
6/14

The State of New Hampshire

Department of Environmental Services

Robert R. Scott, Commissioner

May 13, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, the Department of Environmental Services (NHDES) requests a transfer from the Benefit Adjustment Fund in the amount of $161,000 to the following Accounting Units (AU) as listed below.

To:	03-44-44-444010-54020000-060-500601	$ 147,000
	03-44-44-442010-38000000-060-500601	$ 9,000
	03-44-44-442010-90010000-060-500601	$ 5,000
	Total	$ 161,000

Source of Funds: 100% General Funds

EXPLANATION

NHDES recently reviewed all benefit accounts and found a shortage in the account noted above as a result of retirement payouts, SOC conversion adjustments and benefits being paid at higher than budgeted plans for filled positions. Your approval of this transfer will ensure that NHDES meets its obligations to its employees.

We respectfully request your approval.

Susan A. Carlson, Chief Operations Officer
Department of Environmental Services

www.des.nh.gov
29 Hazen Drive • PO Box 95 • Concord, NH 03302-0095
(603) 271-2905 • Fax: 271-2181 TDD Access: Relay NH 1-800-735-2964

C5G

STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS
Office of the Commissioner
P.O. BOX 1806
CONCORD, NH 03302-1806
603-271-5603 FAX: 888-908-6609
TDD ACCESS: 1-800-735-2964
https://www.corrections.nh.gov/

JOHN V. SCIPPA
INTERIM COMMISSIONER

June 26, 2025

Catherine A. Keane
7/10/25

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 99:4, Salary Adjustment Fund, the Department of Corrections requests to transfer $5,756,588 to cover projected shortfalls, as listed below, effective upon Governor and Executive Council approval. 100% General Funds.

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From: Salary Adjustment Fund

To:

Appropriation	Account Description	Amount
02-46-46-463510-33720000-010-500100	NH State Prison for Men	1,456,814
02-46-46-463510-33730000-010-500100	Northern NH Correctional Fclty	613,679
02-46-46-463510-33740000-010-500100	NH Correctional Facility/Women	299,837
02-46-46-464510-41060000-010-500100	Concord Transitional Work Ctr	52,512
02-46-46-465010-58330000-010-500100	Secure Psychiatric Unit	246,707
02-46-46-462510-59290000-010-500100	Professional Standards	224,290
02-46-46-461510-65280000-010-500100	Employee Develpoment	102,084
02-46-46-461510-65290000-010-500100	Human Resources	34,246
02-46-46-461510-65310000-010-500100	Business Information Unit	75,021
02-46-46-465510-66320000-010-500100	Maintenance	105,941
02-46-46-465510-66330000-010-500100	Laundry	16,037
02-46-46-465510-66340000-010-500100	Kitchen	84,938
02-46-46-464510-68200000-010-500100	Programs	391,070
02-46-46-460010-71010000-010-500100	Commissioner's Office	64,737
02-46-46-464510-78740000-010-500100	Calumet-Transitional Housing	87,165
02-46-46-465010-82310000-010-500100	Mental Health	183,390
02-46-46-465010-82340000-010-500100	Medical-Dental	701,552
02-46-46-465010-82350000-010-500100	Residential Treatment Unit	194,800
02-46-46-465010-82360000-010-500100	Pharmacy	46,391
02-46-46-461010-83000000-010-500100	Financial Services	55,228
02-46-46-464010-83020000-010-500100	District Offices	720,149
	Total	5,756,588

EXPLANATION

This request is to cover shortfalls in salaries attributed to unanticipated retirements and collectively bargained increases including a 10% and 2% wage increase for all staff, 30% salary increase for all nursing staff, a salary increase for behavioral health staff (35%, 25%, or 5% depending on position title), and an increase in shift differential for all applicable staff resulting in positions being paid at higher than budgeted amounts. The above transfer request will be partially offset by $160,096 in salary appropriations expected to lapse at the end of the fiscal year, as outlined below:

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Lapse From:

Appropriation	Account Description	Amount
02-46-46-463510-33730000-011-500126	Northern NH Correctional Fclty	7,992
02-46-46-464510-51720000-010-500100	Shea Farm	17,988
02-46-46-462510-59290000-011-500126	Professional Standards	9,047
02-46-46-465510-66350000-010-500100	Warehouse	79,529
02-46-46-464510-71070000-010-500100	North End House	31,223
02-46-46-465010-82340000-011-500126	Medical-Dental	1,553
02-46-46-465010-82360000-011-500126	Pharmacy	9,995
02-46-46-461010-83000000-011-500126	Financial Services	2,768
	Total	160,096

Respectfully Submitted,

John V. Scippa
Interim Commissioner

CSG

STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS
Office of the Commissioner
P.O. BOX 1806
CONCORD, NH 03302-1806
603-271-5603 FAX: 888-908-6609
TDD ACCESS: 1-800-735-2964
https://www.corrections.nh.gov/

JOHN V. SCIPPA
INTERIM COMMISSIONER

Catherine A. Keane
7/10/25

June 26, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, Employee Benefit Adjustment Account, the Department of Corrections requests to transfer $2,417,594 to cover projected shortfalls, as listed below, effective upon Governor and Executive Council approval. 100% General Funds.

From: Employee Benefit Adjustment Account

To:

Appropriation	Account Description	Amount
02-46-46-463510-33720000-060	NH State Prison for Men	396,814
02-46-46-463510-33730000-060	Northern NH Correctional Fclty	624,498
02-46-46-463510-33740000-060	NH Correctional Facility/Women	306,567
02-46-46-464510-51720000-060	Shea Farm	13,701
02-46-46-465010-58330000-060	Secure Psychiatric Unit	12,983
02-46-46-462510-59290000-060	Professional Standards	135,669
02-46-46-465510-66330000-060	Laundry	3,316
02-46-46-460010-71010000-060	Commissioner's Office	58,450
02-46-46-464510-78740000-060	Calumet-Transitional Housing	131,022
02-46-46-465010-82340000-060	Medical-Dental	447,717
02-46-46-465010-82350000-060	Residential Treatment Unit	184,201
02-46-46-465010-82360000-060	Pharmacy	81,508
02-46-46-464010-83020000-060	District Offices	21,148
	Total	2,417,594

EXPLANATION

This request is to cover shortfalls in benefits attributed to unanticipated retirements and benefits associated with collectively bargained increases including a 10% and 2% wage increase for all staff, double overtime for uniform staff after 80 hours, double time for staff working Thanksgiving, Christmas, and New Year's Day, a 30% salary increase for all nursing staff, a salary increase for behavioral health staff (35%, 25%, or

5% depending on position title), and an increase in shift differential for all applicable staff resulting in benefits being paid at higher than budgeted amounts. The above transfer request will be partially offset by $81,241 in benefit appropriations expected to lapse at the end of the fiscal year, as outlined below:

Lapse From:

Appropriation	Account Description	Amount
02-46-46-461510-65280000-060	Employee Developement	25,774
02-46-46-461510-65310000-060	Business Information Unit	34,500
02-46-46-464510-71070000-060	North End House	20,967
	Total	81,241

Respectfully Submitted,

John V. Scippa
Interim Commissioner

CJG

State of New Hampshire

Kelly A. Ayotte
Governor

Adult Parole Board

NH State Prison
P.O. BOX 14
CONCORD, NH 03302-0014
603-271-2569 FAX: 603-271-6179
TDD Access: 1-800-735-2964

Roger B. Phillips
Chairman

Jay Mackey
Director of Operations

July 10, 2025

Catherine A. Keane
7/10/25

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 99:4, Salary Adjustment Fund, authorize the NH Adult Parole Board to transfer $30,804 in general funds from the salary adjustment account effective the date of Governor and Council approval for the state fiscal year ending June 30, 2025. **100% General Funds**

Agency	Accounting Unit	Amount
NH Adult Parole Board	02-46-46-469510-6532-010-500100	$22,745
	02-46-46-469510-6532-011-500110	$8,059

EXPLANATION

The request is to cover shortfalls in salary through the end of Fiscal Year 2025. The shortfall is due to salaries for current staff are higher than the budgeted rate.

Respectfully Submitted,

Jay Mackey
Director of Operations
NH Adult Parole Board
PO Box 14
Concord, New Hampshire 03302
(603) 271-2569 Phone
(603) 271-6179 Fax
jay.p.mackey@doc.nh.gov

CJG

State of New Hampshire

Kelly A. Ayotte
Governor

Adult Parole Board

NH State Prison
P.O. BOX 14
CONCORD, NH 03302-0014
603-271-2569 FAX: 603-271-6179
TDD Access: 1-800-735-2964

Roger B. Phillips
Chairman

Jay Mackey
Director of Operations

Catherine A. Keane
7/10/25

July 10, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, Employee Benefit Adjustment Account, the NH Adult Parole Board requests to transfer $18,865 to cover a projected shortfall, as listed below, effective upon Governor and Executive Council approval. **100% General Funds.**

From: Employee Benefit Adjustment Fund

To: NH Adult Parole Board *02-46-46-469510-6532-060-500600* Amount $18,865

EXPLANATION

The request is to cover shortfalls in benefits through the end of Fiscal Year 2025. The shortfall is due to benefit costs for current staff are higher than the budgeted rate.

Respectfully Submitted,

Jay Mackey
Director of Operations
NH Adult Parole Board
PO Box 14
Concord, New Hampshire 03302
(603) 271-2569 Phone
(603) 271-6179 Fax
jay.p.mackey@doc.nh.gov

Frank Edelblut
Commissioner

Christine M. Brennan
Deputy Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
TEL. (603) 271-3495
FAX (603) 271-1953

July 8, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Respectfully request that the following transfers be made pursuant to RSA 99:4 (Salary Adjustment Fund). 100% General Funds.

From:	Salary Adjustment Fund		($ 108,687.00)
To:	06-56-56-562010-25030000-010-500100	INSTRUCTIONAL SUPPORT	$ 5,793.00
	06-56-56-562010-40270000-010-500100	CTE VOC ED - STATE	$ 9,287.00
	06-56-56-567010-30410000-010-500100	EDUCATION ANALYTICS & RESRCS	$ 12,262.00
	06-56-56-567010-30410000-011-500126	EDUCATION ANALYTICS & RESRCS	$ 696.00
	06-56-56-560510-60020000-010-500100	BUSINESS MANAGEMENT	$33,821.00
	06-56-56-560510-70070000-010-500100	FISCAL MANAGEMENT	$22,065.00
	06-56-56-560010-60010000-010-500100	OFFICE OF THE COMMISSIONER	$23,520.00
	06-56-56-560010-60010000-011-500126	OFFICE OF THE COMMISSIONER	$1,243.00

EXPLANATION

The request is to cover shortfalls in salaries through the end of SFY 2025 attributed to insufficient funds budgeted due to salary sweeps reducing appropriations below the amount needed to meet obligations; along with the salaries of incumbents being higher than the budgeted rate.

Respectfully submitted,

Tammy Vaillancourt
Digitally signed by Tammy Vaillancourt
Date: 2025.07.08 13:28:36 -04'00'

Tammy Vaillancourt
Chief Financial Officer

Frank Edelblut
Commissioner

Christine M. Brennan
Deputy Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
TEL. (603) 271-3495
FAX (603) 271-1953

July 8, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Respectfully request that the following transfers be made pursuant to RSA 9:17-C (Employee Benefit Adjustment Fund). 100% General Funds.

From:	Employee Benefit Adjustment Fund		($ 53,255.00)
To:	06-56-56-562010-40270000-060-500601	CTE VOC ED - STATE	$ 33,041.00
	06-56-56-567010-30410000-060-500601	EDUCATION ANALYTICS & RESRCS	$ 105.00
	06-56-56-562010-57070000-060-500601	COVID CLOSE OUT	$ 14,251.00
	06-56-56-560010-60010000-060-500601	OFFICE OF THE COMMISSIONER	$5,858.00

EXPLANATION

The request is to cover shortfalls in benefits for SFY2025 attributed to insufficient funds budgeted due to salary sweeps reducing appropriations below the amount needed to meet obligations; along with the salaries of incumbents being higher than the budgeted rate.

Respectfully submitted,

Tammy Vaillancourt

Digitally signed by Tammy Vaillancourt
Date: 2025.07.08 13:27:24 -04'00'

Tammy Vaillancourt
Chief Financial Officer

mac

State of New Hampshire
Department of Revenue Administration

109 Pleasant Street
PO Box 457, Concord, NH 03302-0457
Telephone 603-230-5005
www.revenue.nh.gov

Lindsey M. Stepp
Commissioner

July 1, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, Salary Adjustment Fund, the Department of Revenue Administration requests to transfer General Funds in the amount of $33,622 from the Salary Adjustment Fund to cover projected salary shortfalls in the account listed below, effective upon Governor and Council approval for State Fiscal Year 2025, ending June 30, 2025. **100% General Funds**

Account Number	Amount
01-84-84-840010-78840000-10-500100 Personal Services Perm Class	$4,867
01-84-84-840010-78840000-11-500126 Personal Services Unclass	$15,434
01-84-84-840510-13010000-11-500126 Personal Services Unclass	$13,321
Total	$33,622

EXPLANATION

The above requested transfer is to cover shortfalls in benefits through the end of SFY 2025. The shortfalls resulted from retirement and resignation payouts, and a salary adjustment sweep that was too high.

Respectfully Submitted,

Lindsey M. Stepp

Lindsey M. Stepp
Commissioner of Revenue Administration

Sh L Roch 7/1/25

mac

State of New Hampshire
Department of Revenue Administration

109 Pleasant Street
PO Box 457, Concord, NH 03302-0457
Telephone 603-230-5005
www.revenue.nh.gov

Lindsey M. Stepp
Commissioner

July 1, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, Employee Benefit Adjustment Account, the Department of Revenue Administration requests to transfer General Funds in the amount of $3,331 from the Benefit Adjustment Account to cover projected shortfalls in benefits for the account listed below, effective upon Governor and Council approval for State Fiscal Year 2025, ending June 30, 2025. **100% General Funds**

Account Number	Amount
01-84-84-840510-10800000-60-500602 Benefits	$3,331
Total	$3,331

EXPLANATION

The above transfer is to cover shortfalls in benefits through the end of SFY 2025. The shortfall resulted from a retirement payout and a salary adjustment sweep that was too high.

Respectfully Submitted,

Lindsey M. Stepp

Lindsey M. Stepp
Commissioner of Revenue Administration

7/1/25

State of New Hampshire

POLICE STANDARDS & TRAINING COUNCIL
Arthur D. Kehas
Law Enforcement Training Facility & Campus
17 Institute Drive, Concord, N.H. 03301-7413
603-271-2133 - Fax: 603-271-178
TDD Access: Relay NH 1-800-735-2964

Judge Sawako T. Gardner
Chairperson

John V. Scippa
Director

June 24, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 99:4, The Salary Adjustment Fund, authorize the Police Standards and Training Council to transfer General Funds in the amount of $215,000 from the Salary Adjustment Fund to cover a projected salary shortfall to the accounts listed below, effective upon Governor and Council approval for the State Fiscal Year 2025 ending June 30, 2025. **100% General Funds.**

Account	Account Number	Amount
Administration & Standards	06-87-87-0870510-89800000-010-500100	$138,000
Law Enforcement Training	06-87-87-0871010-66390000-010-500100	$77,000
Total		**$215,000**

EXPLANATION

The above requested transfer is to cover a shortfall in salaries through the end of Fiscal Year 2025. The shortfall in the above account resulted from the accrued annual and sick leave payouts to three employees that retired during the fiscal year, as well as three reclassifications and hiring above the minimum step for one new employee.

Respectfully Submitted,

John V. Scippa
John V. Scippa (Jun 27, 2025 09:23 EDT)
John V. Scippa
Director

Shea L Roche 7/1/25

State of New Hampshire

POLICE STANDARDS & TRAINING COUNCIL
Arthur D. Kehas
Law Enforcement Training Facility & Campus
17 Institute Drive, Concord, N.H. 03301-7413
603-271-2133 - Fax: 603-271-178
TDD Access: Relay NH 1-800-735-2964

Judge Sawako T. Gardner
Chairperson

John V. Scippa
Director

June 26, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, The Benefit Adjustment Account, authorize the Police Standards and Training Council to transfer General Funds in the amount of $76,000 from the Benefit Adjustment Account to cover a projected shortfall in benefits to the accounts listed below, effective upon Governor and Council approval for the State Fiscal Year 2025 ending June 30, 2025. **100% General Funds**.

Account	Account Number	Amount
Administration & Standards	06-87-87-0870510-89800000-060-500601	$76,000
Total		**$76,000**

EXPLANATION

The above requested transfer is to cover a shortfall in benefits through the end of Fiscal Year 2025. The shortfall in the above account resulted from insufficient funds budgeted due to reclassifications and hiring above minimum step.

Respectfully Submitted,

John V. Scippa
John V. Scippa (Jun 27, 2025 19:24 EDT)
John V. Scippa
Director

Sh L Rock 7/1/25

-CM

THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION

New Hampshire DOT
Department of Transportation

William Cass, P.E.
Commissioner

David Rodrigue, P.E.
Assistant Commissioner

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

Bureau of Finance and Contracts
June 13, 2025

REQUESTED ACTION

Pursuant to RSA 99:4, the Department of Transportation (DOT) requests a transfer from the Salary Adjustment Fund in the amount of $63,500 to the following accounts as listed below to cover shortages effective upon Governor and Council Approval. 100% General Funds.

		FY 2025
From: Salary Adjustment Fund		$ 63,500
To:	04-096-096-964010-21070000-010-500100	$ 58,000
	04-096-096-964010-21070000-011-500126	$ 5,500

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2025. The shortfalls are due to a final leave payout for retirement and salary increases greater than budgeted.

We respectfully request your approval.

Sincerely,

William J. Cass, P.E.
Commissioner

JOHN O. MORTON BUILDING • 7 HAZEN DRIVE • P.O. BOX 483 • CONCORD, NEW HAMPSHIRE 03302-0483
TELEPHONE: (603) 271-3734 • FAX: (603) 271-3914 • TDD: RELAY NH 1-800-735-2964 • DOT.NH.GOV

Sam

New Hampshire DOT
Department of Transportation

THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION

William Cass, P.E.
Commissioner

David Rodrigue, P.E.
Assistant Commissioner

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

Bureau of Finance and Contracts
June 13, 2025

REQUESTED ACTION

Pursuant to RSA 9:17-c Employee Benefit Adjustment Account, the Department of Transportation (DOT) requests a transfer from the Benefit Adjustment Account in the amount of $34,000 to the following account as listed below to cover a shortage effective upon Governor and Council Approval. 100% General Funds.

		FY 2025
From:	Benefit Adjustment Fund	$34,000
To:	04-096-096-964010-21070000-060-500601	$34,000

EXPLANATION

The above requested transfer is to cover a shortfall through the end of State Fiscal Year 2025. The shortfall is due to employee benefits allocation being greater than budgeted.

We respectfully request your approval.

Sincerely,

William J. Cass, P.E.
Commissioner

JOHN O. MORTON BUILDING • 7 HAZEN DRIVE • P.O. BOX 483 • CONCORD, NEW HAMPSHIRE 03302-0483
TELEPHONE: (603) 271-3734 • FAX: (603) 271-3914 • TDD: RELAY NH 1-800-735-2964 • DOT.NH.GOV

CJG

State of New Hampshire

ROBERT L. QUINN
COMMISSIONER

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

EDDIE EDWARDS
ASSISTANT COMMISSIONER

STEVEN R. LAVOIE
ASSISTANT COMMISSIONER

June 20, 2025

His Excellency, Governor Kelly Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 99:4, Employee Salary Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of $2,900.00 to cover a projected shortage in Division of State Police. Effective upon Governor and Council approval for State Fiscal Year 2025 ending June 30, 2025

	SFY 2025
02-023-023-234015-45650000 Dept. of Safety – Division of State Police – J-One 010-500100 – Personal Services -Perm	$2,900.00

Explanation

This request is to cover a shortfall in salary costs of SFY 2025 attributed to insufficient funds budgeted based on the salary and step of incumbents.

Respectfully submitted,

Robert L. Quinn
Commissioner of Safety

New Hampshire DOT
Department of Transportation

THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION

William Cass, P.E.
Commissioner

David Rodrigue, P.E.
Assistant Commissioner

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

Bureau of Finance and Contracts
June 13, 2025

REQUESTED ACTION

Pursuant to RSA 99:4, the Department of Transportation (DOT) requests a transfer from the Salary Adjustment Fund in the amount of $328,500 to the following accounts as listed below to cover shortages effective upon Governor and Council Approval. 100% Highway Funds.

		FY 2025
From:	Salary Adjustment Fund:	
	04-096-096-960015-30510000-219-502687	$ 328,500
To:	04-096-096-960015-30400000-010-500100	$ 160,000
	04-096-096-960315-30170000-010-500100	$ 105,000
	04-096-096-960515-30520000-010-500100	$ 35,000
	04-096-096-960515-30660000-010-500100	$ 3,500
	04-096-096-962015-30320000-010-500100	$ 25,000

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2025. The shortfalls are due to a final leave payout for retirement and positions filled at a higher rate than budgeted.

We respectfully request your approval.

Sincerely,

William J. Cass, P.E.
Commissioner

JOHN O. MORTON BUILDING • 7 HAZEN DRIVE • P.O. BOX 483 • CONCORD, NEW HAMPSHIRE 03302-0483
TELEPHONE: (603) 271-3734 • FAX: (603) 271-3914 • TDD: RELAY NH 1-800-735-2964 • DOT.NH.GOV

Gam

THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION

New Hampshire DOT
Department of Transportation

William Cass, P.E.
Commissioner

David Rodrigue, P.E.
Assistant Commissioner

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

Bureau of Finance and Contracts
June 13, 2025

REQUESTED ACTION

Pursuant to RSA 9:17-c Employee Benefit Adjustment Account, the Department of Transportation (DOT) requests a transfer from the Benefit Adjustment Account in the amount of $1,772,100 to the following accounts as listed below to cover shortages effective upon Governor and Council Approval. 100% Highway Funds.

		FY 2025
From:	Benefit Adjustment Fund: 04-096-096-960015-30530000-220-502688	$1,772,100
To:	04-096-096-960515-29280000-060-500601	$1,720,000
	04-096-096-960315-30170000-060-500601	$ 600
	04-096-096-960015-30400000-060-500601	$ 50,000
	04-096-096-960515-30520000-060-500601	$ 1,500

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2025. The shortfalls are due to employee benefits allocation being greater than budgeted.

We respectfully request your approval.

Sincerely,

William J. Cass, P.E.
Commissioner

JOHN O. MORTON BUILDING • 7 HAZEN DRIVE • P.O. BOX 483 • CONCORD, NEW HAMPSHIRE 03302-0483
TELEPHONE: (603) 271-3734 • FAX: (603) 271-3914 • TDD: RELAY NH 1-800-735-2964 • DOT.NH.GOV

SAM

THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION

New Hampshire DOT
Department of Transportation

William Cass, P.E.
Commissioner

David Rodrigue, P.E.
Assistant Commissioner

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

Bureau of Finance and Contracts
June 13, 2025

REQUESTED ACTION

Pursuant to RSA 99:4, the Salary Adjustment Account, authorize the Commissioner, Department of Transportation to transfer 100% non-highway funds, and further accept and expend additional non-highway funds in the following accounts:

Account Number	FY 2025
04-096-096-960015-30400000-010-500100	$ 51,000
04-096-096-960015-30400000-000-404511	($ 40,000)
04-096-096-960015-30400000-00C-401350	($ 11,000)
04-096-096-960315-30170000-010-500100	$ 33,000
04-096-096-960315-30170000-000-404511	($ 26,000)
04-096-096-960315-30170000-00C-401350	($ 7,000)
04-096-096-960515-30520000-010-500100	$ 28,000
04-096-096-960515-30520000-004-408189	($ 28,000)
04-096-096-962015-30320000-010-500100	$ 20,000
04-096-096-962015-30320000-000-409151	($ 15,000)
04-096-096-962015-30320000-00C-401350	($ 1,500)
04-096-096-962015-30320000-004-408189	($ 3,500)

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2025. The shortfalls are due to a final leave payout for retirement and positions filled at a higher rate than budgeted.

We respectfully request your approval.

In future this will go through normal accept & expend and not go through SAF

Sincerely,

William Cass

William J. Cass, P.E.
Commissioner

JOHN O. MORTON BUILDING • 7 HAZEN DRIVE • P.O. BOX 483 • CONCORD, NEW HAMPSHIRE 03302-0483
TELEPHONE: (603) 271-3734 • FAX: (603) 271-3914 • TDD: RELAY NH 1-800-735-2964 • DOT.NH.GOV

Sam

THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION

New Hampshire DOT
Department of Transportation

William Cass, P.E.
Commissioner

David Rodrigue, P.E.
Assistant Commissioner

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

Bureau of Finance and Contracts
June 13, 2025

REQUESTED ACTION

Pursuant to RSA 9:17-c Employee Benefit Adjustment Account, authorize the Commissioner, Department of Transportation (DOT) to transfer 100% non-highway funds, and further accept and expend additional non-highway funds in the following accounts:

Account Number	FY 2025
04-096-096-960015-30400000-060-500601	$ 16,500
04-096-096-960015-30400000-000-404511	($ 12,500)
04-096-096-960015-30400000-00C-401350	($ 4,000)
04-096-096-960315-30170000-060-500601	$ 300
04-096-096-960315-30170000-000-404511	($ 200)
04-096-096-960315-30170000-00C-401350	($ 100)
04-096-096-960515-30310000-060-500601	$ 90,000
04-096-096-960515-30310000-005-402596	($ 90,000)
04-096-096-960515-30520000-060-500601	$ 1,500
04-096-096-960515-30520000-004-408189	($ 1,500)
04-096-096-960515-50320000-060-500601	$ 2,500
04-096-096-960515-50320000-003-403741	($ 2,500)

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2025. The shortfalls are due to employee benefits allocation being greater than budgeted.

We respectfully request your approval.

Sincerely,

William Cass

William J. Cass, P.E.
Commissioner

In future this will go through accept & expend process and not through BAF

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New Hampshire
Fish and Game Department

11 Hazen Drive, Concord, NH 03301-6500
(603) 271-3421
FAX: (603) 271-5829

www.wildlife.nh.gov
Email: info@wildlife.nh.gov
TDD Access: Relay NH 1-800-735-2964

Stephanie L. Simek, Ph.D.
Executive Director

June 9, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, authorize the New Hampshire Fish and Game Department to transfer the following funds from the Salary Adjustment Fund:

FROM:		
20-07500-54470000-219-502687	Salary Adjustment Fund	-$176,800.00
TO:		
20-07500-11710000-010-500100	Office of the Director	+$98,000.00
20-07500-21180000-010-500100	Licensing	+$30,000.00
20-07500-21190000-010-500100	Fleet Mngmnt.	+$12,500.00
20-07500-21200000-010-500100	Public Affairs	+$11,500.00
20-07500-21210000-010-500100	Hunter Education	+$12,000.00
20-07500-21220000-010-500100	Aquatic Education	+$ 6,500.00
20-07500-21500000-010-500100	Wildlife	+$ 6,300.00

EXPLANATION

The Department's accounting section has recently completed an analysis of all the salary and benefit accounts. These accounts are projected to have a deficit before the end of fiscal year 2025. Approval of this transfer will allow for the continuation of normal benefit payments required for the operation of the Department.

Respectfully Submitted,

Stephanie L. Simek Ph. D.
Executive Director

Kathy Ann LaBonte, Chief
Business Division

100%
F&G Funds
6/14

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New Hampshire
Fish and Game Department

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TDD Access: Relay NH 1-800-735-2964

Stephanie L. Simek, Ph.D.
Executive Director

June 9, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17-C, authorize the New Hampshire Fish and Game Department to transfer the following funds from the Benefit Adjustment Fund:

FROM:		
20-07500-54480000-220-502688	Benefit Adjustment Fund	-$66,000.00
TO:		
20-07500-11710000-060-500602	Office of the Director	+$27,000.00
20-07500-21100000-060-500602	Business	+$ 3,400.00
20-07500-21180000-060-500602	Licensing	+$32,500.00
20-07500-21240000-060-500602	Conservation Education	+$ 3,100.00

EXPLANATION

The Department's accounting section has recently completed an analysis of all the salary and benefit accounts. These accounts are projected to have a deficit before the end of fiscal year 2025. Approval of this transfer will allow for the continuation of normal benefit payments required for the operation of the Department.

Respectfully Submitted,

Stephanie L. Simek Ph.D.
Executive Director

Kathy Ann LaBonte, Chief
Business Division

100%
F&G Funds
✓ Shu L Rodeber 6/14