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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF PUBLIC HEALTH

Lori A. Weaver
Commissioner

Iain N. Watt
Director

29 HAZEN DRIVE, CONCORD, NH 03301
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August 12, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Public Health, to amend an existing memorandum of understanding with the New Hampshire Department of Justice, Office of Chief Medical Examiner (VC# 177877-B001), Concord, NH, for monitoring incidence, trends, and characteristics of Sudden Unexpected Infant Death and Sudden Death in the Young by exercising a renewal option, increasing the price limitation by $118,750 from $56,549 to $175,299 and extending the completion date from September 29, 2025 to September 29, 2028, effective upon Governor and Council approval. 100% Federal Funds.

The original memorandum of understanding (MOU) was approved by Governor and Council on September 20, 2023, item #24, and amended on March 27, 2024, item #19.

Funds are available in the following account for State Fiscal Years 2026 and 2027, and are anticipated to be available in State Fiscal Years 2028 and 2029, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

05-95-90-902010-59060000 HEALTH AND SOCIAL SERVICES, HHS: PUBLIC HEALTH DIV, BUREAU OF FAMILY HEALTH & NUTRITION, SUID CASE REGISTRY

State Fiscal Year	Class/Account	Class Title	Job Number	Current Budget	Increased (Decreased) Amount	Revised Budget
2024	085-588520	Interagency Transfer out of Fed Fn	90080098	$12,090	$0	$12,090
2024	085-588520	Interagency Transfer out of Fed Fn	90200001	$7,060	$0	$7,060
2025	085-588520	Interagency Transfer out of Fed Fn	90080098	$27,149	$0	$27,149

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2026	085-588520	Interagency Transfer out of Fed Fn	90080098	$10,250	$22,000	$32,250
2027	085-588520	Interagency Transfer out of Fed Fn	90080098	$0	$43,000	$43,000
2028	085-588520	Interagency Transfer out of Fed Fn	90080098	$0	$43,000	$43,000
2029	085-588520	Interagency Transfer out of Fed Fn	90080098	$0	$10,750	$10,750
			Total	**$56,549**	**$118,750**	**$175,299**

EXPLANATION

The purpose of this request is to exercise a renewal option for the New Hampshire Department of Justice, Office of Chief Medical Examiner (DOJ-OCME), to continue partnering with the Department of Health and Human Services (DHHS) on analysis of Sudden Unexpected Infant Death and Sudden Death in the Young cases. The MOU establishes the authority and methods by which DOJ-OCME and DHHS review cases, monitor trends and incidences, and identify demographic and environmental factors associated with these untimely and tragic deaths, as required by NH RSA 132:41. The goal of the partnership is to identify root causes and create recommendations to prevent future deaths among infants and children in New Hampshire.

Sudden Unexpected Infant Deaths (SUID) typically occur during sleep in an infant's sleep environment. Sudden Death in the Young (SDY) refers to deaths among children and adolescents who are considered to be in good health or were experiencing an acute illness that would not likely cause death. The SUID/SDY program, in collaboration with a multidisciplinary committee and the DOJ-OCME, conducts a comprehensive review of all sudden and unexpected deaths in infants, children, and young adults to improve future outcomes for New Hampshire families. Through this request, the DOJ-OCME and DHHS will continue to leverage data to identify strategies that help lower infant and child mortality and morbidity. Cases involving homicide, suicide, firearm-related deaths, drug overdoses (accidental or intentional), or terminal illnesses with an expected prognosis of death within six (6) months are excluded from the SUID and SDY case registry.

Should the Governor and Council not authorize this request, the State will not be able to track incidences and characteristics related to sudden and unexpected infant and children deaths in New Hampshire and comply with RSA 132:41 to prevent future deaths.

Area served: Statewide.

Source of Federal Funds: Assistance Listing Number 93.946, FAIN NU58DP007702

Respectfully submitted,

for Lori A. Weaver
Commissioner

State of New Hampshire
Department of Health and Human Services
Amendment #2

This Amendment to the Sudden Unexpected Infant Death (SUID) and Sudden Death in the Young (SDY) Case Registry Project Memorandum of Understanding ("MOU") is by and between the State of New Hampshire, Department of Health and Human Services ("DHHS") and the New Hampshire Department of Justice (DOJ), Office of Chief Medical Examiner (OCME) ("DOJ/OCME") (referred to as "the Parties").

WHEREAS, pursuant to an MOU approved by the Governor and Executive Council on September 20, 2023 (Item #24), as amended on March 27, 2024 (Item 19), the Parties agreed to perform certain services based upon the terms and conditions specified in the MOU as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Section 6, the MOU may be amended by mutual written agreement at any time, subject to appropriate State approval; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the MOU and set forth herein, the Parties hereto agree to amend as follows:

1. Modify Form MOU 1, Interagency Memorandum of Understanding, Section 1, Item A, to read:

   A. Pay DOJ/OCME the amount of $175,299 for the services described in the attached MOU Exhibit A, State Agency Responsibilities, which is hereby incorporated by reference.

   Payment shall be provided from: ***The Centers for Disease Control and Prevention (CDC) for the Sudden Unexpected Infant Death (SUID)/Sudden Death in the Young (SDY) Case Registry Project grant in New Hampshire. DHHS, in collaboration with the DOJ/OCME, is one of the twenty-three states or institutions that received this funding, which is available through September 29, 2028.***

2. Modify Form MOU 1, Interagency Memorandum of Understanding, Section 5, to read:

   5. The Memorandum of Understanding is effective upon Governor and Executive Council approval through 9/29/2028.

3. Modify Exhibit A, State Agency Responsibilities; Section 1.1.4., to read:

   1.1.4. Provide the DOJ/OCME with funding in the amount of $22,000 in State Fiscal Year (SFY) 2026, $43,000 in SFY 2027, $43,000 in SFY 2028, and $10,750 in SFY 2029 to fund OCME staff attendance and/or participation at any CDC-required meetings or trainings, a part-time Project Data Clerk II and a part-time Planning/Analyst to implement this project, as set forth in the project budget.

4. Modify Exhibit A, State Agency Responsibilities; Section 1.1.5., to read:

   1.1.5. Transfer funds to the DOJ upon receipt of approved invoices for up to a maximum price limitation of $175,299, subject to the DOJ's compliance with the terms and conditions of this MOU as amended.

5. Modify Exhibit B, Payment Terms; Section 3, to read:

   3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this MOU, as specified in Exhibit A – State Agency Responsibilities, and in accordance with Table 1, below:

Table 1 – Fiscal Breakdown by State Fiscal Year

State Fiscal Year	Total Amount
2024	$19,150
2025	$27,149
2026	$32,250

Initial KBC
Initials _____
Date 8/20/2025

2027	$43,000
2028	$43,000
2029	$10,750
Total	**$175,299**

All terms and conditions of the MOU and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon Governor and Council approval, whichever is later.

IN WITNESS WHEREOF, the Parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

Iain Watt

DocuSigned by:
Iain Watt
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8/21/2025

Director - DPHS

Date

Name:
Title:

New Hampshire Department of Justice,
Office of Chief Medical Examiner

Kathleen Carr

Signed by:
Kathleen Carr
F741FE96750348E...

8/20/2025

Director of Administration

Date

Name:
Title:

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

Robyn Guarino

DocuSigned by:
Robyn Guarino
748734844941460...

8/25/2025 Attorney

Date Name:
Title:

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date Name:
Title:

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISON OF PUBLIC HEALTH SERVICES

Lori A. Weaver
Commissioner

Iain N. Watt
Interim Director

29 HAZEN DRIVE, CONCORD, NH 03301-3857
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February 13, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Public Health Services, to amend an existing memorandum of understanding with the New Hampshire Department of Justice, Office of Chief Medical Examiner (VC# 177877-B001), Concord, NH, for monitoring incidence, trends, and characteristics of Sudden Unexpected Infant Death and Sudden Death in the Young, by increasing the price limitation by $4,500 from $52,049 to $56,549 with no change to the completion date of September 29, 2025, effective April 1, 2024, upon Governor and Council approval. 100% Federal Funds.

The original Memorandum of Understanding (MOU) was approved by Governor and Council on September 20, 2023, item #24.

Funds are available in the following account for State Fiscal Years 2024 and 2025 and are anticipated to be available in State Fiscal Year 2026, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

05-95-90-902010-59060000-HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES, HHS: PUBLIC HEALTH DIV, SUID CASE REGISTRY

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increased (Decreased) Amount	Revised Budget
2024	085-588520	Interagcy Xfr Out of Fed Fn	90080098	$10,590	$1,500	$12,090
2024	085-588520	Interagcy Xfr Out of Fed Fn	90200001	$7,060	$0	$7,060
2025	085-588520	Interagcy Xfr Out of Fed Fn	90080098	$15,389	$11,760	$27,149
2025	085-588520	Interagcy Xfr Out of Fed Fn	90200001	$10,260	($10,260)	$0

2026	085-588520	Interagcy Xfr Out of Fed Fn	90080098	$5,250	$5,000	$10,250
2026	085-588520	Interagcy Xfr Out of Fed Fn	90200001	$3,500	($3,500)	$0
			Total	**$52,049**	**$4,500**	**$56,549**

EXPLANATION

The purpose of this request is to modify the existing MOU to add funding that allows the New Hampshire Department of Justice, Office of Chief Medical Examiner (DOJ-OCME), to directly pay for travel and attendance by DOJ-OCME staff required to attend meetings or trainings with the Centers for Disease Control and Prevention (CDC) for this project. Previously, the New Hampshire Department of Health and Human Services (DHHS), as the recipient for the federal Sudden Unexpected Infant Death and Sudden Death in the Young Program funding, was responsible for processing payment for DOJ-OCME staff travel and attendance at CDC meetings and trainings.

This MOU allows the DOJ-OCME and DHHS to partner on the Sudden Unexpected Infant Death (SUID) and Sudden Death in the Young (SDY) Case Registry Project. The multi-disciplinary New Hampshire Child Fatality Review Committee, DOJ-OCME, and DHHS, analyze death cases to identify opportunities for the State to reduce infant and child mortality and morbidity.

Should the Governor and Council not authorize this request, the State will be not be able to comply with requirements of the SUID/SDY Project, which requires two (2) DOJ-OCME staff attend the annual SUID/SDY grantee meeting with the CDC.

Area served: Statewide

Source of Federal Funds: ALN 93.946, FAIN NU58DP007702

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Lori A. Weaver
Commissioner

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF PUBLIC HEALTH SERVICES

Lori A. Weaver
Commissioner

Patricia M. Tilley
Director

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September 5, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Public Health Services, to enter into a memorandum of understanding with New Hampshire Department of Justice (DOJ), Office of the Chief Medical Examiner (OCME) (Vendor#177877-B001), Concord, NH, in the amount of $52,049 to monitor the incidence, trends, and characteristics of Sudden Unexpected Infant Death and Sudden Death in the Young, with the option to renew for up to three (3) additional years, effective September 30, 2023, upon Governor and Council approval, through September 29, 2025. 100% Federal Funds.

Funds are available in the following account for State Fiscal Years 2024 and 2025, and are anticipated to be available in State Fiscal Year 2026, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

05-95-90-902010-59060000 - HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES,HHS: PUBLIC HEALTH DIV, BUREAU OF FAMILY AND NUTRITION, SUID CASE REGISTRY

State Fiscal Year	Class / Account	Class Title	Job Number	Total Amount
2024	085-588520	Transfer of Other State Agencies	90080098	$10,590
2024	085-588520	Transfer of Other State Agencies	90200001	$7,060
2025	085-588520	Transfer of Other State Agencies	90080098	$15,389
2025	085-588520	Transfer of Other State Agencies	90200001	$10,260
2026	085-588520	Transfer of Other State Agencies	90080098	$5,250
2026	085-588520	Transfer of Other State Agencies	90200001	$3,500
			Total	***$52,049***

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EXPLANATION

The purpose of this request is for the New Hampshire Department of Justice (DOJ) Office of Chief Medical Examiner (OCME) and the Department of Health and Human Services to partner on the Sudden Unexpected Infant Death and Sudden Death in the Young Case Registry Project. The purpose of this MOU is to establish the authority and methods by which DOJ and the Department monitor trends, incidences and describe demographic and environmental factors related to these untimely and tragic deaths in accordance with State laws.

Sudden unexpected infant deaths (SUID) often happen during sleep or in the infant's sleep area, and include sudden infant death syndrome, accidental suffocation, and other unknown causes. Sudden deaths in the young (SDY) are deaths in children and youth who are believed to be in stable health or with acute illnesses that would not be expected to cause death. The New Hampshire Sudden Unexpected Infant Death/Sudden Death in the Young Program is required by RSA 132:41 which requires review of all sudden and unexpected deaths for infants, children, and young adults. In partnership with the multi-disciplinary New Hampshire Child Fatality Review Committee, data and analysis from OCME and the Department through this MOU are used with individual case reviews to identify opportunities to reduce infant and child mortality and morbidity. The SUID and SDY case registry does not include deaths by homicides, suicides, firearm-related fatalities, accidental or intentional drug overdose deaths, or terminal illness for which the death was reasonably expected to occur within six months.

As referenced in Section 5 of the attached agreement, the parties have the option to extend the agreement for up to three (3) additional years, contingent upon satisfactory delivery of services, available funding, agreement of the parties, and Governor and Council approval.

Should the Governor and Executive Council not approve this request, the State's ability to address and monitor Sudden Unexpected Infant Death and Sudden Death in the Young will be significantly diminished in efforts to reduce child mortality. The Sudden Unexpected Infant Death and Sudden Death in the Youth Program will not be able to monitor incidences and characteristics of children death in New Hampshire, and will have restricted access to pertinent case information for the Sudden Unexpected Infant Death and Sudden Death in the Youth case reviews.

Area served: Statewide.

Source of Federal Funds: Assistance Listing Number #93.946, FAIN # NU38DP000012.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Lori A. Weaver
Commissioner