CJG

State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
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ROBERT L. QUINN
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ASSISTANT COMMISSIONER

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ASSISTANT COMMISSIONER

July 2, 2025

75

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court and

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the Department of Safety (DOS), Division of Homeland Security and Emergency Management (HSEM) to **retroactively** amend the accept and expend in the amount of $10,236,362, by extending the end date from June 30, 2025 to June 30, 2027. This request was originally approved by the Fiscal Committee on December 17, 2021 (FIS #21-375) and Governor and Council on December 22, 2021 (Item# 101), and subsequently extended through a Department of Administrative Services consolidated item approved on May 19, 2023 (FIS #23-167), and May 31, 2023 (Item #161) by the Fiscal Committee and Governor and Council, respectively, through June 30, 2025. Effective upon approval of the Fiscal Committee and the Governor and Executive Council for the period of July 1, 2025 through June 30, 2027. **100% Federal Funds**

EXPLANATION

This request is **retroactive** because the Department was unaware of the rule change approved at the Fiscal Committee meeting on May 16, 2025, which impacted ARPA-related items; consequently, we proceeded based on previously authorized practices.

Approval of this request will allow HSEM to continue providing federal assistance to state agencies, and local governments (sub-recipients) for cost-effective hazard mitigation activities that complement a comprehensive mitigation program. The three temporary positions included in the original request were incorporated into the Fiscal Year 2026 and 2027 biennial budget, therefore the department is only seeking authority to extend the funds through the end of this new biennium. This is still an ongoing active disaster, therefore HSEM needs this funding brought forward into the new biennium to continue supporting the remaining open mitigation projects.

There are no General funds required with this request. In the event that Federal funds are no longer available, General funds and/or Highway funds will not be requested to support this program.

Respectfully Submitted,

Robert L. Quinn
Commissioner of Safety

State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
25 Capitol Street – Room 120
Concord, New Hampshire 03301
(603) 271-3201 | Office@das.nh.gov

FIS 23 167

MLC

Charles M. Arlinghaus
Commissioner

Catherine A. Keane
Deputy Commissioner

Sheri L. Rockburn
Assistant Commissioner

April 27, 2023

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court and

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI and RSA 124:15, the Department of Administrative Services (DAS) is seeking approval on behalf of State Agencies to amend the accept and expend of American Rescue Plan (ARP), the Bipartisan Infrastructure Law (BIL) and other previously enacted federal relief bills related to the COVID-19 pandemic funded requests by extending the end date for funding, new positions, and/or new Class 046-Consultants, created in relation to the acceptance of these funds, to the dates listed in Attachment A, but no later than June 30, 2025, effective upon approval of the Fiscal Committee and the Governor and Executive Council. 100% Federal Funds.

EXPLANATION

The Department of Administrative Services is seeking approval, on behalf of the State Agencies listed in Attachment A, to extend the effective date of the attached items from June 30, 2023 to the dates listed, but no later than June 30, 2025. This extension is allowable under the "procedural rules amendment" approved at the Fiscal Committee meeting held on April 21, 2023. Attachment A excludes programs approved with the acceptance of ARP State Fiscal Recovery Funds which are being presented via a separate request. All items included in Attachment A have been previously submitted by the respective state agency responsible for the program; and approved by both the Fiscal Committee and Governor and Executive Council.

This request only serves to authorize agencies' program balances that are unspent as of June 30, 2023, as well as positions and consultants created pursuant to RSA 124:15, to carry forward into FY24. This will align programs with the completion dates authorized in the award notices. Any request to reallocate an existing budget or repurpose funds for new or existing projects will require future Fiscal Committee and Governor and Council approvals.

If this item is not approved, the State would need to issue layoff notices to employees hired into these federally funded positions, created under the original request, and agencies would halt time sensitive projects. Further, each agency would then need to submit a retroactive request to July 1, 2023 for approval to reauthorize the positions and funding; however, the retroactive requests would not eliminate the need to issue layoff notices in June 2023.

Typically, agencies budget for known federal grants in the upcoming biennial budget; however, the budget guidance issued in August 2022 instructed agencies to exclude all COVID-related funding from their FY24-FY25 budget submissions. Although the funding is authorized by the federal government beyond June 30, 2023, including this one-time funding would have erroneously inflated the FY24-FY25 State budget.

In the event that Federal Funds are no longer available, General Funds will not be requested to support these programs. The Department of Administrative Services seeks approval of this request.

Respectfully submitted,

Charles M. Arlinghaus
Commissioner

Attachment A

Line	Agency/Entity	Program Name/Purpose	Fiscal Committee Approval	Governor & Council Approval	AU #	Positions to Extend	Completion Date
1	Department of Business and Economic Affairs	State Small Business Credit Initiative (SSBCI) funds from the US Department of Treasury. American Rescue Plan Act.	01/21/2022 - FIS 22-004	01/26/2022 - #74	26220000	N/A	06/30/2025
2	Department of Business and Economic Affairs	U.S. Department of Commerce, Economics' Statewide Planning, Research and Networks. American Rescue Plan	01/21/2022 - FIS 22-010	01/26/2022 - #78	26290000	N/A	06/30/2025
3	Department of Business and Economic Affairs	U.S. Department of Commerce, U.S. Economic Development Administration (EDA) American Rescue Plan Programs Travel, Tourism, and Outdoor Recreation grant program. Class 059 Business Specialist	01/21/2022 - FIS 22-011	01/26/2022 - #79	26330000	9T3273	06/30/2025
4	Department of Business and Economic Affairs	Coronavirus Capital Projects Funds for the purpose of improving the State of New Hampshire's broadband infrastructure,	07/22/2022 - FIS 22-247	07/27/2022 - #55	24410000	N/A	06/30/2025
5	Department of Business and Economic Affairs	ARPA. Coronavirus Capital Projects Funds for the purpose of improving the State of New Hampshire's broadband infrastructure	12/02/2022 - FIS 22-404	12/07/2022 - #38A	24410000	N/A	06/30/2025
6	Department of Business and Economic Affairs	Infrastructure Investment and Jobs Act (IIJA) from the U.S. Department of Commerce for the purpose of improving the state of New Hampshire's broadband infrastructure, in support of the Broadband Connectivity Program,	03/24/2023 - FIS 23-089	03/22/2023 - #53	36360000	9T3299 9T3298	06/30/2025
7	Department of Business and Economic Affairs	Infrastructure Investment and Jobs Act (IIJA) from the U.S. Department of Commerce for the purpose of Using the Broadband Digital Equity Grant to hire a contractor to write the state's digital equity plan.	04/21/2023 - FIS 23-110	04/12/2023 - #78	45320000	N/A	06/30/2025
8	Department of Business and Economic Affairs	Infrastructure Investment and Jobs Act (IIJA) from the U.S. Department of Commerce for the purpose of Using the Broadband Equity, Access, and Deployment grant funds to hire a contractor for a 5 year statewide plan.	04/21/2023 - FIS 23-122	04/12/2023 - #79	36360000	N/A	06/30/2025

Attachment A

Line	Agency/Entity	Program Name/Purpose	Fiscal Committee Approval	Governor & Council Approval	AU #	Positions to Extend	Completion Date
9	Department of Education	American Rescue Plan Elementary and Schools Emergency Relief Funds- Homeless Children and Youth (ARP-HCY) from the United States Department of Education (USED) to support the education of homeless children and youth	09/17/2021 - FIS 21-268	09/15/2021 - #70C	24920000	N/A	09/30/2023
10	Department of Education	Individuals with Disabilities Education Act/American Rescue Plan Act of 2021 for students with disabilities, from the United States Department of Education	09/17/2021 - FIS 21-276	09/15/2021 - Late Item A	24330000	N/A	09/30/2023
11	Department of Education	Individuals with Disabilities Education Act/American Rescue Plan Act of 2021 for preschool students with disabilities, from the United States Department of Education	09/17/2021 - FIS 21-277	09/15/2021 - Late Item B	24350000	N/A	09/30/2023
12	Department of Education	American Rescue Plan, Elementary and Secondary School Emergency Relief (ARP ESSER) from the United States Department of Education to help safely reopen and sustain the safe operation of schools and address the impact of the coronavirus pandemic	09/17/2021 - FIS 21-278	09/15/2021 - Late Item C	24370000	9T3085 8T3103 8T3068	09/30/2024
13	Department of Education	Child Nutrition Technology Innovation Grant Program funds from the USDA. (CAA)	11/19/2021 - FIS 21-325	11/22/2021 - #95	32620000	N/A	09/30/2024
14	Department of Education	American Rescue Plan Act; Emergency Assistance to Non-Public Schools Program.	11/19/2021 - FIS 21-324	11/22/2021 - #92	24990000	N/A	09/30/2024
15	Department of Education	American Rescue Plan Act (ARPA), Child Nutrition National School Lunch Program Equipment Assistance funds	02/17/2023 - FIS 23-052	02/22/2023 - #74	28060000	N/A	09/30/2024
16	Department of Education	ARPA - Department of Agriculture (USDA) Farm to School State Agency Formula Grant, Program funds	03/24/2023 - FIS 23-081	04/12/2023 - #108	28280000	N/A	06/30/2025

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17	Department of Energy	U.S. Department of Health and Human Services, Administration for Children and Families to provide low-income households with assistance in paying water and wastewater services CAA Funds	10/22/2021 - FIS 21-292	10/27/2021 - #53	24520000	N/A	09/30/2024
18	Department of Energy	ARPA funds in the amount of from the U.S. Administration for Children and Families to provide low-income households with assistance in paying water and wastewater services	10/22/2021 - FIS 21-294	10/27/2021 - #52	24520000	N/A	09/30/2024
19	Department of Energy	U.S. Department of Energy, Office Energy Efficiency and Renewable Energy, through the Bipartisan Infrastructure Law Weatherization Assistance Program	11/18/2022 - FIS 22-402	11/22/2022 - #62	62610000	9T3272 9T3288	06/30/2025
20	Department of Environmental Services	Bipartisan Infrastructure Law (BIL) to fund investments in drinking water infrastructure.	11/18/2022 - FIS 22-408	11/22/2022 - #100	55630000 55640000	9T3274 9T3276 9T3266 9T3275 9T3280	06/30/2025
21	Department of Environmental Services	Bipartisan Infrastructure Law (BIL) to fund investments in wastewater infrastructure.	01/27/2023 - FIS 23-036	02/08/2023 - #96	55660000	9T3281	06/30/2025
22	Department of Health and Human Services	Community Services Block Grant (CSBG) under Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136.	04/16/2021 - FIS 21-064	04/21/2021 - Informational Item N	71480000	N/A	09/30/2023
23	Department of Health and Human Services	Child Care Development Fund Program under the Coronavirus Response and Relief Supplemental Act or the "CRRSA 2021" (Public Law 116-260)	04/16/2021 - FIS 21-066	04/21/2021 - Informational Item O	29770000	N/A	09/30/2023
24	Department of Health and Human Services	Child Care Stabilization grant funds available for SFY 2021 under the American Rescue Plan Act of 2021 · or the "ARP A 2021" (Public Law 117-002)	06/18/2021 - FIS 21-150	06/16/2021 - #24	24300000	N/A	09/30/2023
25	Department of Health and Human Services	Individuals with Disabilities Education Act/ ARP grant funds from the US Department of Education	10/22/2021 - FIS 21-289	10/27/2021 - #21	24530000	N/A	09/30/2023

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26	Department of Health and Human Services	Elder Justice Act ARP grant funds from the Administration for Community Living	12/17/2021 - FIS 21-378	12/22/2021 - #15	26040000	N/A	09/30/2023
27	Department of Health and Human Services	ARPA. SNAP administrative funds from the U.S. Department of Agriculture, Food and Nutrition Service	02/18/2022 - FIS 22-077	02/16/2022 - #17	24720000	N/A	09/30/2023
28	Department of Health and Human Services	American Rescue Plan Act (ARPA) Rural Payment funds to improve services within the Mental Health System of New Hampshire.	04/15/2022 - FIS 22-137	04/20/2022 - #22	26500000	N/A	12/31/2023
29	Department of Health and Human Services	Coronavirus Response and Relief Supplement Appropriations Act, 2021 to assist in response to the COVID-19 pandemic through the Substance Abuse Prevention and Treatment Block Grant (SABG) program.	09/17/2021 - FIS 21-232	08/18/2021 - #29	19810000	N/A	03/01/2024
30	Department of Health and Human Services	Substance Abuse and Mental Health Services Administration (SAMHSA) American Rescue Plan Act (ARPA) of funding to assist states in responding to the COVID-19 pandemic	09/17/2021 - FIS 21-271	09/15/2021 - #16H	41200000	N/A	03/01/2024
31	Department of Health and Human Services	ARPA - SAMHSA funding to assist states in responding to the COVID-19 pandemic.	04/15/2022 - FIS 22-131	04/20/2022 - #19	41200000	9T3209	03/01/2024
32	Department of Health and Human Services	CDC Funds. New Hampshire Initiative to Address COVID-19 Health Disparities under the CARES Act. Six full-time temporary positions for programmatic, epidemiology and administrative purposes..	08/20/2021 - FIS 21-242	08/18/2021 - #19	57710000	9T3106 9T3107 9T3108 9T3109 9T3110 9T3115	05/31/2024
33	Department of Health and Human Services	ARPA (CDC) to fund the Public Health Crisis Response Workforce Development program 2 new positions for COVID-19 Workforce Development	01/21/2022 - FIS 22-016	01/26/2022 - #15	24680000	9T3168 9T3169	06/30/2024

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34	Department of Health and Human Services	Centers for Disease Control and Prevention (CDC) to fund Advanced Molecular Detection (AMD) Sequencing and Analytics and Strengthening PHL Preparedness as mandated by the American Rescue Plan	09/17/2021 - FIS 21-270	09/15/2021 - #9A	24550000	N/A	07/31/2024
35	Department of Health and Human Services	Centers for Disease Control and Prevention (CDC) to fund Data Modernization as mandated by the Coronavirus Aid, Relief and Economic Security Act of 2020	01/14/2022 - FIS 21-365	01/26/2022 - #17	21800000	N/A	07/31/2024
36	Department of Health and Human Services	(CDC) to fund Detection & Mitigation of COVID in Confinement Facilities as mandated by the American Rescue Plan Act of 2021	12/17/2021 - FIS 21-376	12/22/2021 - #29	26020000	N/A	07/31/2024
37	Department of Health and Human Services	Governor authorized the DHHS, DPHS, to accept funds from the CDC, entitled ELC under the CARES Act - Enhancing Detection	02/18/2022 - FIS 22-071	02/16/2022 - #26	19010000	8T2973 8T2976 9T2809 9T3026 9T3070 9T3071 9T3086 9T3183 9T3187 9T3016 9T2885	07/31/2024
38	Department of Health and Human Services	ARPA - CDC $$ to fund the Travelers Health: Protecting the Health of Travelers and Communities in a Globally Mobile World	03/18/2022 - FIS 22-088	03/23/2022 - #18	26460000	N/A	07/31/2024
39	Department of Health and Human Services	ARPA - CDC funds for the Detection & Mitigation of COVID-19 in Homeless Service Sites & Other Congregate Settings Project.	03/18/2022 - FIS 22-089	03/23/2022 - #19	26470000	N/A	07/31/2024
40	Department of Health and Human Services	ARPA - CDC funds to fund the Nursing Home & Long-term Care Facility Strike Team and Infrastructure Project.	03/18/2022 - FIS 22-099	03/23/2022 - #16	26430000	N/A	07/31/2024

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41	Department of Health and Human Services	ARPA - (CDC) to fund the Strengthening Healthcare Associated Infections / Antimicrobial Resistance Program (SHARP) FTT position extended.	03/18/2022 - FIS 22-102	03/23/2022 - #17	26450000	9T3077	07/31/2024
42	Department of Health and Human Services	Federal Funds from the CDC, entitled Epidemiology and Laboratory Capacity (ELC) to fund the Infection Prevention and Control Program under the Coronavirus Aid, Relief, and Economic Security Act. 1 position continued.	05/20/2022 - FIS 22-169	06/01/2022 - #23	19360000	N/A	07/31/2024
43	Department of Health and Human Services	Governor authorized the DHHS, DPHS, to accept funds from the CDC, entitled ELC under the ARP Act - AMD, WGS, NWSS	01/27/2023 - FIS 23-029	02/08/2023 - #31	26990000	N/A	07/31/2024
44	Department of Health and Human Services	Child Care Development Fund Program under the American Rescue Plan Act of 2021 or the "ARP A 2021" (Public Law 117-002)	06/18/2021 - FIS 21-152	06/16/2021 - #23	24290000	N/A	09/30/2024
45	Department of Health and Human Services	Home visiting funds from ARPA.	08/20/2021 - FIS 21-215	08/18/2021 - #17	24510000	N/A	09/30/2024
46	Department of Health and Human Services	Title III ARP grant funds from the Administration for Community Living	10/22/2021 - FIS 21-290	10/27/2021 - #22	24570000	N/A	09/30/2024
47	Department of Health and Human Services	Authorize the Department of Health and Human Services, Long Term Care Ombudsman to accept and expend a grant from the (OMC6) American Rescue Plan (ARP) for Ombudsman Program under Title VII of the Older Americans Act.	11/19/2021 - FIS 21-341	11/22/2021 - #9	24860000	N/A	09/30/2024
48	Department of Health and Human Services	Administration for Community Living in the amount of $78,610 and the Public Health Workforce Grant funds from the Administration for Community Living in the amount of $115,789 (ARPA)	05/20/2022 - FIS 22-161	06/01/2022 - #18	26580000	N/A	09/30/2024
49	Department of Health and Human Services	ARPA. Health Resources and Services Administration, Maternal and Child Health Bureau (MCHB) to fund the Maternal Infant and Early Childhood Home Visiting (MIECHV) program.	06/17/2022 - FIS 22-209	06/15/2022 - #26	24510000	N/A	09/30/2024

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Line	Agency/Entity	Program Name/Purpose	Fiscal Committee Approval	Governor & Council Approval	AU #	Positions to Extend	Completion Date
50	Department of Health and Human Services	Enhanced Medicaid FMAP from the Family First Coronavirus Response Act.(FFCRA)	11/19/2021 - FIS 21-336	11/22/2021 - #10	70510000 72070000 79370000 79480000 21520000 21540000 21570000 71550000	N/A	12/31/2024
51	Department of Health and Human Services	Families First Coronavirus Response Act (FFCRA) provides a temporary 6.2 percentage point increase to the Federal Medical Assistance Percentage (FMAP) Medicaid Enhancement Tax Revenue and matching federal funds within Medicaid Care Management.	02/18/2022 - FIS 22-055	02/16/2022 - #14	79480000	N/A	12/31/2024
52	Department of Health and Human Services	Families First Coronavirus Response Act (FFCRA) provides a temporary 6.2 percentage point increase to the Federal Medical Assistance Percentage (FMAP)	02/18/2022 - FIS 22-072	02/16/2022 - #13	70510000 72070000 79370000 79480000 21520000 21540000 21570000 71550000 70140000	N/A	12/31/2024
53	Department of Health and Human Services	Families First Coronavirus Response Act (FFCRA) provides a temporary 6.2 percentage increase to the Federal Medical Assistance Percentage (FMAP)	04/15/2022 - FIS 22-126	04/20/2022 - #12	70160000 71000000 71100000	N/A	12/31/2024

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Line	Agency/Entity	Program Name/Purpose	Fiscal Committee Approval	Governor & Council Approval	AU #	Positions to Extend	Completion Date
54	Department of Health and Human Services	Families First Coronavirus Response Act (FFCRA) provides a temporary 6.2 percentage point increase to the Federal Medical Assistance Percentage.	11/18/2022 - FIS 22-383	11/22/2022 - #9	70510000 72070000 79370000 79480000 21520000 21540000 21570000 71550000 70140000 70160000 71000000 71100000	N/A	12/31/2024
55	Department of Health and Human Services	Families First Coronavirus Response Act (FFCRA) provides a temporary 6.2 percentage point increase to the Federal Medical Assistance Percentage.	02/17/2023 - FIS 23-044	02/22/2023 - #11	70510000 72070000 79370000 79480000 21520000 21540000 21570000 71550000 70140000 70160000 71000000 71100000	N/A	12/31/2024
56	Department of Health and Human Services	Centers for Medicare and Medicaid Services to fund the State's Home and Community Based Services Plan created pursuant to the American Rescue Plan Act of 2021 (ARPA)	12/17/2021 - FIS 21-379	12/22/2021 - #16	26060000	N/A	03/31/2025
57	Department of Health and Human Services	American Rescue Plan Act (ARP A) funds from the U.S. Department of Health and Human Services, Administration for Children and Families program	09/17/2021 - FIS 21-249	09/15/2021 - #16B	24640000	N/A	06/30/2025

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Line	Agency/Entity	Program Name/Purpose	Fiscal Committee Approval	Governor & Council Approval	AU #	Positions to Extend	Completion Date
58	Department of Health and Human Services	Federal Family Violence Prevention and Services Act (FVPSA) Grant-American Rescue Plan Act (ARPA) from the U.S.DHHS, Administration for Children and Families for the Family Violence Prevention program.	09/17/2021 - FIS 21-250	09/15/2021 - #16A	24450000	N/A	06/30/2025
59	Department of Health and Human Services	Substance Abuse and Mental Health Services Administration (SAMHSA) American Rescue Plan Act (ARPA) 1 funding to assist states in responding to the COVID-19 through the Substance Abuse Prevention and Treatment Block Grant (SABG) program.	09/17/2021 - FIS 21-251	09/15/2021 - #16G	19810000	N/A	06/30/2025
60	Department of Health and Human Services	Strengthening STD Prevention and Control program as mandated by the American Rescue Plan.	09/17/2021 - FIS 21-257	09/15/2021 - #9C	24960000	N/A	06/30/2025
61	Department of Health and Human Services	Substance Abuse and Mental Health Services Administration (SAMHSA), entitled Block Grants for Community Mental Health Services and Substance Abuse Prevention & Treatment Block Grant. ARPA funds.	11/19/2021 - FIS 21-340	11/22/2021 - #21	24850000	N/A	06/30/2025
62	Department of Health and Human Services	Funds from the Centers for Disease Control and Prevention (CDC) to fund the Immunization Program as mandated by the American Rescue Plan	11/19/2021 - FIS 21-353	11/10/2021 - Late Item A	24950000	9T3124 9T3136 9T3138 9T3068 9T3121 9T3122 9T3123 9T3127 9T3128 9T3129 9T3130 9T3137 9T3125	06/30/2025

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Line	Agency/Entity	Program Name/Purpose	Fiscal Committee Approval	Governor & Council Approval	AU #	Positions to Extend	Completion Date
63	Department of Health and Human Services	Centers for Disease Control and Prevention (CDC) to fund the Immunization Program under the Consolidated Appropriations Act, 2021. Continues 3 FTT positions.	12/17/2021 - FIS 21-372	12/22/2021 - #31	19560000	9T3066 9T3111 9T3112 9T3162	06/30/2025
64	Department of Health and Human Services	Federal Family Violence Prevention and Services Act (FVPSA) Grant- American Rescue Plan Act (ARPA) of 2021	12/17/2021 - FIS 21-377	12/22/2021 - #19	26030000	N/A	06/30/2025
65	Department of Health and Human Services	ARPA -federal Family Violence Prevention and Services Act Grant-American Rescue Plan Act (ARPA) of 2021; Subtitle E,	02/18/2022 - FIS 22-045	02/16/2022 - #18	26370000	N/A	06/30/2025
66	Department of Health and Human Services	ARPA - (CDC) to fund the Strengthening STD Prevention and Control program. 5 FTT positions extended.	03/18/2022 - FIS 22-103	03/23/2022 - #20	24960000	9T3152 9T3153 9T3154 9T3155 9T3156	06/30/2025
67	Department of Health and Human Services	CDC funds to the Immunization Program under the Consolidated Appropriations Act, which contained the Coronavirus Response and Relief Supplemental Appropriations	04/15/2022 - FIS 22-139	04/20/2022 - #26	19560000	N/A	06/30/2025
68	Department of Health and Human Services	Federal funds from the CDC to fund the Immunization Program under the Consolidated Appropriations Act, 2021.	11/18/2022 - FIS 22-382	11/22/2022 - #15	19990000	N/A	06/30/2025
69	Department of Natural & Cultural Resources	American Rescue Plan Act (ARPA) funds from the National Endowment for the Arts	09/17/2021 - FIS 21-272	09/15/2021 - #59B	24930000	TMPPT6131	06/30/2025

Attachment A

Line	Agency/Entity	Program Name/Purpose	Fiscal Committee Approval	Governor & Council Approval	AU #	Positions to Extend	Completion Date
70	Department of Safety	Governor authorized the Department of Safety, Division of Homeland Security, to accept and expend Public Assistance (PA) Grant Program funds in the amount of $81,218,500 from the Federal Emergency Management Agency (FEMA) for DR45 I 6 COVID-19. Continues 6 FTT positions. Is the estimated unrecovered federal share of the Public Assistance Grant Program for the State's Emergency Protective Measures conducted for the DR4516 COV I D-19 response.	08/20/2021 - FIS 21-183 (Informational Item)	06/30/2021 - Informational Item MM	12320000	9T2999 9T3000 9T3001 9T3002 9T3081 9T3082	06/30/2025
71	Department of Safety	Hazard Mitigation Grant Program Emergency Management Agency (FEMA) for PR-4516 COVID- 19.	12/17/2021 - FIS 21-375	12/22/2021 - #101	29200000 29210000	9T3197 9T3198 9T3201	06/30/2025
72	Department of Safety	ARPA funds from the NH Department of Justice to purchase Variable Message Boards.	09/09/2022 - FIS 22-302	09/21/2022 - #111	38930000	N/A	06/30/2025
73	Department of Safety	COVID - FEMA funds for the Public Assistance Grant Program for the State's Emergency Protective Measures conducted for the DR4516 COVID-19 response.	01/27/2023 - FIS 23-012	02/08/2023 - #126	12320000	N/A	06/30/2025
74	Governor's Office for Emergency Relief & Recovery	ARPA funds to eligible units of local government, referred to as nonentitlement units, and as determined by federal requirements.	06/18/2021 - FIS 21-171	06/30/2021 - #94	24730000	N/A	06/30/2025
75	Governor's Office for Emergency Relief & Recovery	ARPA funds. COVID-19 homeowner and homeownership hardships	06/18/2021 - FIS 21-173	06/30/2021 - #92	24280000	N/A	06/30/2025
76	Governor's Office for Emergency Relief & Recovery	ARPA Emergency Rental Assistance financial assistance funds to support the New Hampshire Emergency Rental Assistance Program.	08/20/2021 - FIS 21-244	08/18/2021 - #68	24310000	N/A	06/30/2025
77	Governor's Office for Emergency Relief & Recovery	ARP Rental Assistance fund to provide rental assistance and housing stability services to eligible New Hampshire households	12/17/2021 - FIS 21-390	12/22/2021 - #58	24310000	N/A	06/30/2025

Attachment A

Line	Agency/Entity	Program Name/Purpose	Fiscal Committee Approval	Governor & Council Approval	AU #	Positions to Extend	Completion Date
78	Governor's Office for Emergency Relief & Recovery	ARP Rental Assistance fund to provide rental assistance and housing stability services to eligible New Hampshire households	01/21/2022 - FIS 22-039	01/26/2022 - #68	24310000	N/A	06/30/2025
79	Governor's Office for Emergency Relief & Recovery	ARPA funds. COVID-19 homeowner and homeownership hardships	01/21/2022 - FIS 22-041	01/26/2022 - #67	24280000	N/A	06/30/2025
80	Governor's Office for Emergency Relief & Recovery	ARPA Homeowners Assistance Fund COVID-19 homeowner and homeownership hardship grants	02/18/2022 - FIS 22-078	02/16/2022 - #67A	24280000	N/A	06/30/2025
81	Governor's Office for Emergency Relief & Recovery	ARPA Emergency Rental Assistance funds to fund the New Hampshire Emergency Rental Assistance Program (NHERAP)	02/18/2022 - FIS 22-086	02/16/2022 - Late Item B	24310000	N/A	06/30/2025
82	Governor's Office for Emergency Relief & Recovery	Additional ARPA funds for NH Housing to continue emergency rental assistance. Adds to previous item FIS 22-039	05/20/2022 - FIS 22-202	05/18/2022 - #55B	24310000	N/A	06/30/2025
83	Governor's Office for Emergency Relief & Recovery	ARPA funds to eligible units of local government, referred to as nonentitlement units, and as determined by federal requirements.	06/17/2022 - FIS 22-243	06/15/2022 - Late Item A	24730000	N/A	06/30/2025
84	Governor's Office for Emergency Relief & Recovery	ARPA funds. Emergency Rental Assistance (ERA2) financial assistance funds to support the New Hampshire Emergency Rental Assistance Program.	07/22/2022 - FIS 22-264	07/27/2022 - #53	24310000	N/A	06/30/2025
85	Governor's Office for Emergency Relief & Recovery	ARPA Emergency Rental Assistance funds for use in the New Hampshire Emergency Rental Assistance Program and the provision of rental assistance, utility assistance, and other expenses, as well as Housing Stability Services related programming.	09/09/2022 - FIS 22-315	09/21/2022 - #69	24310000	N/A	06/30/2025
86	Governor's Office for Emergency Relief & Recovery	ARPA funds. Emergency Rental Assistance financial assistance funds for use in the New Hampshire Emergency Rental Assistance Program.	11/18/2022 - FIS 22-420	11/22/2022 - #73	24310000	N/A	06/30/2025
87	Governor's Office for Emergency Relief & Recovery	ARPA Funds. Emergency Rental Assistance (ERA2) funds for use of Housing Stability Services related programming.	11/18/2022 - FIS 22-424	11/22/2022 - #74B	24310000	N/A	06/30/2025

Attachment A

Line	Agency/Entity	Program Name/Purpose	Fiscal Committee Approval	Governor & Council Approval	AU #	Positions to Extend	Completion Date
88	Governor's Office for Emergency Relief & Recovery	ARPA Funds. Emergency Rental Assistance (ERA2) financial assistance funds for use in the New Hampshire Emergency Rental Assistance Program .	11/18/2022 - FIS 22-425	11/22/2022 - #74C	24310000	N/A	06/30/2025
89	Governor's Office for Emergency Relief & Recovery	ARPA Emergency Rental Assistance (ERA2) financial assistance funds for use in the New Hampshire Emergency Rental Assistance Program.	01/27/2023 - FIS 23-041	02/08/2023 - #74	24310000	N/A	06/30/2025
90	Governor's Office for Emergency Relief & Recovery	ARPA Homeowners Assistance Fund COVID-19 homeowner and homeownership hardship grants	02/17/2023 - FIS 23-054	02/22/2023 - #41	24280000	N/A	06/30/2025

101 MLL

State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

ROBERT L. QUINN
COMMISSIONER

RICHARD C. BAILEY, JR.
ASSISTANT COMMISSIONER

EDDIE EDWARDS
ASSISTANT COMMISSIONER

November 30, 2021

The Honorable Karen Umberger, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

1. Pursuant to RSA 14:30-a VI, authorize the Department of Safety, Division of Homeland Security and Emergency Management, to accept and expend Hazard Mitigation Grant Program (HMGP) funds in the amount of $10,236,362.00 from the Federal Emergency Management Agency (FEMA) for DR-4516 COVID-19. Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2023. Funding Source: 100% Federal Funds.

2. Pursuant to RSA 124:15, and contingent upon the approval of requested action #1, authorize the Department of Safety, Division of Homeland Security and Emergency Management, to create three temporary full-time positions: one Assistant Chief Emergency Management Specialist (LG23), one Program Planner II (LG 21) and one Program Assistant II (LG 15), to assist with Hazard Mitigation grant administration. Effective upon Fiscal Committee and Governor and Council through June 30, 2023. Funding Source: 100% Federal Funds.

Funds are to be budgeted in SFY2022 in the following account:

02-23-23-236010-29200000 Dept. of Safety HSEM Hazard Mitigation Program-FEMA

Class	Description	SFY2022 Current Adjusted Authorized	Requested Action	SFY2022 Revised Adjusted Authorized
000-404805	Federal Funds	($792,633.98)	($10,236,362.00)	($11,028,995.98)
018-500106	Overtime	$1,000.00	$2,500.00	$3,500.00
020-500200	Current Expense	$1,000.00	$5,000.00	$6,000.00
030-500311	Equipment	$1,000.00	$4,500.00	$5,500.00
037-500174	Technology-Hardware	$1,000.00	$7,500.00	$8,500.00
038-500177	Technology-Software	$1,000.00	$1,500.00	$2,500.00
039-500188	Telecommunications	$0.00	$3,000.00	$3,000.00
040-500800	Indirect Costs	$1,851.00	$53,112.00	$54,963.00
041-500801	Audit Fund Set Aside	$65.00	$10,273.00	$10,338.00
050-500109	Personal Service Temp	$10,000.00	$10,000.00	$20,000.00
059-500117	Temp Full-Time	$0.00	$213,000.00	$213,000.00
060-500601	Benefits	$1,118.00	$139,256.00	$140,374.00
066-500543	Employee Training	$1,000.00	$1,500.00	$2,500.00
070-500705	In-State Travel	$1,000.00	$1,500.00	$2,500.00

072-500574	Grants Federal	$671,599.98	$6,580,721.00	$7,252,320.98
080-500710	Out of State Travel	$1,000.00	$3,000.00	$4,000.00
085-5885XX	Interagency Transfers Fed Funds	$100,000.00	$3,200,000.00	$3,300,000.00
	Total	$792,633.98	$10,236,362.00	$11,028,995.98

EXPLANATION

The Hazard Mitigation Grant Program provides funding to state agencies, and local governments (sub-recipients) for cost-effective hazard mitigation activities that complement a comprehensive mitigation program. FEMA provides HMGP funds to states following presidentially declared disasters where the FEMA Public Assistance Program is employed that, in turn, provide sub-grants or contracts for a variety of mitigation activities, such as planning and the implementation of projects identified through the evaluation of natural hazards. Mitigation projects may include, but are not limited to, property acquisitions, property elevations, localized flood risk reduction, and generators. The cost share is 75% Federal funds and a 25% applicant match. The sub-recipient will provide and document the program match requirements. The management costs associated with the Hazard Mitigation Grant Program are 100% federal funds and do not require a matching percentage.

The State of New Hampshire solicits applications statewide. Notification of the availability of HMGP funds is made to every community by emails to the chief elected official and Emergency Management Director in each community. The State of New Hampshire submits all applications received for program funding to the Federal Emergency Management Agency for their final approval. Applications that are determined to be cost effective and program eligible are then funded 75% by FEMA; not every application submitted is determined to be program eligible. However, all applications that are determined to be eligible are funded at the requested dollar amount listed in their application, pending availability of adequate program funding.

The three new temporary full-time positions are needed to support HSEM's response to the unprecedented amount of HMGP funding as well as to efficiently manage the substantial documentation required by FEMA in a timely manner. With the HMGP funding available from numerous declared disasters, the case management is significantly more than the current staff can manage efficiently. FEMA requires the State to manage the Hazard Mitigation Grant Program more stringently than in times past which requires staff to interact with applicants on a more frequent basis and to apply increased scrutiny to administrative processes.

The Assistant Chief Emergency Management Specialist will be the lead for the hazard mitigation program at HSEM. This position will be responsible for coordinating with Federal, State, and local officials to implement mitigation programs across the state. This will include analyzing and interpreting eligibility information and providing guidance and direction to sub-recipients. Manages small and large mitigation projects, to include budgeting, approvals, and tracking of expenditures of grant monies and other funding.

The Program Planner II will work with Federal, State, and local officials to assist with the implementation of HMGP, including applying for, managing, and closing out HMGP grants. This position will provide technical assistance to sub-recipients to ensure eligibility and compliance within the HGMP program. The Program Assistant II will assist with the maintenance of the grant documentation included in overseeing grant compliance and collects documentation to ensure timely closeouts of sub-recipient grant awards; provide program guidance and present information to clarify policies, procedures and standards relevant to the Hazard Mitigation Grant Program This will also provide the Division the ability to manage future HMGP programs with an enhanced, timely and efficient manner.

These HMGP funds were not included in the State of New Hampshire FY 2022-23 budget because at the time of budget development, the level and timing of this HMGP funding associated with DR-4516 was not known.

The funds will be budgeted as follows:

Class 018 Overtime: to be used to pay overtime costs incurred supporting the grant program, including attending non-business hour meetings with communities

Class 020 Current Expenses: to be used to purchase consumables used in supporting the grant program, such as paper and ink

Class 030 Equipment: to be used to purchase equipment needed to support the grant program, such as work stations for the new positions, office chairs, and sit-stand desks

Class 037 Technology Hardware: to be used to purchase computer equipment needed to support the grant program, including laptops for the new positions

Class 038 Technology Software: to be used to purchase computer software needed to support the grant program, including for the new positions

Class 039 Telecommunications: to be used to purchase telecommunication equipment for the three new positions, to include desk phones

Class 040 Indirect Cost: represents the indirect cost associated amount for this request

Class 041 Audit Funds Set Aside: represents the audit fund set aside associated amount for this request

Class 050 Personal Service Temp: to be used to pay existing part time temporary positions supporting grant administration

Class 059 Temp Full-Time: to be used to pay salaries for three new full-time temp positions supporting Hazard Mitigation response and to fund the Hazard Mitigation portion of the Chief of Mitigation and Recovery position

Class 060 Benefits: to pay the benefits associated with the program positions

Class 066 Employee Training: will provide funding for registration for Hazard Mitigation trainings

Class 070 In-State Travel: to be used to cover travel expenses associated with community visits.

Class 072 Grants Federal Funds: to be used to fund grants to local communities

Class 080 Out of State Travel: to be used to cover travel expenses for Hazard Mitigation training opportunities

Class 085 Interagency Transfers Fed Funds: to be used to fund grants to other State Agencies

The following information is provided in accordance with the comptroller's instructional memorandum dated September 21, 1981.

1) List of personnel involved: (1) Assistant Chief Emergency Management Specialist (LG 23 A000), (1) Program Planner II (LG 21 A000) and (1) Program Assistant II (LG 15 A000).

2) Nature, Need, and Duration: These positions are needed to assist HSEM with Hazard Mitigation grant administration. The proposed grant funding for these positions ends on June 30, 2023.

3) Relationship to existing agency programs: These positions will provide support to HSEM with Hazard Mitigation grant administration.

4) Has a similar program been requested of the legislature and denied? No.

5) Why wasn't funding included in the agency's budget request? These funds were unanticipated at the time the budget was created.

6) Can portions of the grant funds be utilized? All grant funds must be used for eligible work within the declared disaster areas.

7) Estimate the funds required to continue this position: Funds for these positions are estimated at $351,000.00 for the duration of the grants through June 30, 2023.

There are no General funds required with this request. In the event that Federal funds are no longer available, General funds and/or Highway funds will not be requested to support this program.

Respectfully submitted,

Robert L. Quinn
Commissioner of Safety

Homeland Security and Emergency Management
Hazard Mitigation Grant Program
Fiscal Situation

Federal Funds Awarded:	
DR4316 Severe Winter Storm March 2017	$264,395.00
DR4329 July 2017 Severe Storms and Flooding	$1,231,884.00
DR4355 October 2017 Sever Storm and Flooding	$924,762.00
DR4457 July 2019 Sever Storm and Flooding	$589,031.00
DR4516 COVID-19	$11,003,311.00
Total Grant Funds Awarded	**$14,013,383.00**
Less expenses in FY 2019	($703,585.50)
Less expenses in FY 2020	($308,769.39)
Less expenses in FY 2021	($457,629.64)
Total Prior Fiscal Year Actual Expenses	**($1,469,984.53)**
Net Grant Funds Remaining as of July 1, 2021 (SFY2022)	**$12,543,398.47**
Less SFY 2021 Appropriation including prior year encumbrances Account 02-23-23-236010-29200000	($792,633.98)
Excess grant funds available to appropriate	**$11,750,764.49**
This Request	**$10,236,362.00**

U.S. Department of Homeland Security
FEMA Region 1
99 High Street
Boston, MA 02110

FEMA

September 8, 2020

Jennifer L. Harper
Governor's Authorized Representative
Director, Homeland Security and Emergency Management
New Hampshire Department of Safety
33 Hazen Drive
Concord, NH 03305

Re: Major Disaster FEMA-4457-DR-NH
Hazard Mitigation Grant Program (HMGP)
Assistance Listing #97.039
HMGP Funding Ceiling and HMGP Management Cost Ceiling
12-Month Lock-Ins

Dear Director Harper:

The purpose of this letter is to provide the New Hampshire Homeland Security and Emergency Management, Department of Public Safety ("Recipient") with the final 12-month lock-in for the Hazard Mitigation Grant Program ("HMGP") and HMGP Management Cost funding ceilings for FEMA-4457-DR-NH in accordance with the *Hazard Mitigation Assistance Guidance*, Part VIII.A.4 (2015) and FEMA Policy # 104-11-1, *Hazard Mitigation Grant Program Management Costs (Interim)* (2018).

12-Month HMGP Funding Lock-In (Federal share) (5% Initiative Projects Maximum – $ 24,543) (7% Planning Projects Maximum – $ 34,360)	**$ 490,859**
HMGP Maximum Management Costs (Recipient Potential Maximum includes withholding – $ 65,448) (Recipient Withholding – $ 1,963) (Subrecipient Potential Maximum – $ 32,724)	**$ 98,172**

In order to receive an award for management costs, the Recipient must meet the following requirements:

1. The Recipient must have a State Administrative Plan approved by FEMA pursuant to 44 C.F.R. § 206.437 and FEMA Policy #104-11-1. In this case, FEMA received and approved New Hampshire's State Administrative Plan for FEMA-4457-DR-NH.

2. The Recipient must meet the application and submission requirements for management

costs found in *Hazard Mitigation Assistance Guidance*, Part IV.H.2. FEMA will not award any management costs unless FEMA approves a project or planning subapplication.

3. The Recipient must demonstrate that all management costs are reasonable, allowable, allocable, and necessary as required by 2 C.F.R. Part 200, Subpart E, applicable program regulations, and *Hazard Mitigation Assistance Guidance (2015)*.

The Recipient previously applied for HMGP management costs after receiving the 30-day HMGP management cost estimate and FEMA, after receiving the request, approved and awarded a HMGP management cost project for 25% of the 30-day estimate. The Recipient did not apply for additional HMGP management cost funding after receiving the 6-month estimate and did not otherwise apply for adjustment funding. Now that FEMA has provided the 12-month lock-in, the Recipient will only be reimbursed for actual management costs. FEMA will withhold 3 percent of the Recipient management costs (excluding subrecipient management costs) pending the Recipient's closeout of the last mitigation project or planning subapplication.

Subrecipient management cost awards will be available to the Recipient at the time FEMA awards the subapplication based on the project or planning subapplication amount. In order to receive management cost funding, a subrecipient must apply for management costs through the Recipient and meet the application requirements set forth in the *Hazard Mitigation Assistance Guidance*, Part IV.H.2.

For both the Recipient and subrecipients, FEMA will provide management cost awards in increments sufficient to cover documented Recipient and subrecipient management cost needs for no more than one year unless contractual agreements require funding beyond the 1-year timeframe.

If you have any questions, please contact Anthony Galluzzo, Program Analyst, Hazard Mitigation Assistance Branch at (617) 956-7624.

Sincerely,

Richard H. Verville
Chief, Hazard Mitigation Assistance Branch
FEMA Region I

cc: Meghan Wells, State Hazard Mitigation Officer, New Hampshire Homeland Security and Emergency Management

U.S. Department of Homeland Security
FEMA Region I
99 High Street
Boston, MA 02110

FEMA

Sent Via Email

October 26, 2021

Jennifer Harper
Governor's Authorized Representative
Director, Homeland Security and Emergency Management
New Hampshire Department of Safety
33 Hazen Drive
Concord, NH 03305

Re: Hazard Mitigation Grant Program Lock-in Ceiling and Management Cost Estimate
Major Disaster Declaration: FEMA-4516-DR-NH
Program: Hazard Mitigation Grant Program, Assistance Listing #97.039
Recipient: New Hampshire Homeland Security and Emergency Management, Department of Safety

Dear Director Harper:

The purpose of this letter is to provide the Homeland Security and Emergency Management, New Hampshire Department of Safety ("Recipient") with the lock-in for the Hazard Mitigation Grant Program ("HMGP") and HMGP Management Cost funding ceilings for FEMA-4516-DR-NH pursuant to Section 404(a) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, Pub. L. No. 93-288 (1974) (codified as amended at 42 U.S.C. § 5170c(a)) ("Stafford Act"), 44 C.F.R. § 206.432, *Hazard Mitigation Assistance Guidance* (2015), and FEMA Policy #104-11-1, *Hazard Mitigation Grant Program Management Costs (Interim)* (2018). In accordance with the presidential announcement dated August 5, 2021, FEMA established the following total Federal contribution of funds to be made available for the HMGP for this major disaster declaration based on 4 percent of the estimated aggregate grant amounts to be made under Sections 403, 408, and 416 of the Stafford Act (codified as amended at 42 U.S.C. §§ 5170b, 5174, and 5183) as of June 30, 2021 (excluding assistance provided for Supplemental Payments for Lost Wages under Other Needs Assistance and less associated administrative costs):

Final HMGP Lock-in Ceiling **$9,169,426**

(5% Initiative Projects Maximum – $458,471)
(7% Planning Projects Maximum – $641,860)

Estimated HMGP Management Costs[1] **$1,833,885**
(Recipient 10% – $1,222,590)
(Subrecipients 5% – $611,295)

HMGP funds are available for statewide use under this major disaster and federal funding for HMGP project costs, excluding Management Costs, will be limited to no more than 75 percent of total eligible costs after appropriate deductions. The Recipient agrees to make available the 25 percent non-federal share of HMGP and, at its request, may provide a greater non-federal share of an activity cost. FEMA funding for HMGP Management Costs will be 100 percent of the actual eligible costs, which will be limited to 15 percent of the total HMGP award amount. The Recipient may use up to 10 percent of the total award amount and subrecipients may use up to 5 percent of the subrecipient's total award amount. For eligibility and other requirements for the HMGP, please refer to the *Hazard Mitigation Assistance Guidance* and *Hazard Mitigation Assistance Guidance Addendum* (2015).

The Recipient must submit all HMGP applications (including its application for HMGP Management Costs) pursuant to 44 C.F.R. § 206.436 and the *Hazard Mitigation Assistance Guidance* by August 5, 2022. Upon written request and justification from the Recipient, the Regional Administrator may extend the application submission deadline in 30- to 90-day increments not to exceed a total extension of 180 days pursuant to 44 C.F.R. 206.436(e).

If you need assistance in meeting this deadline or have any questions related to the lock-in, please have your staff contact Anthony Galluzzo at Anthony.Galluzzo@fema.dhs.gov or at 617-956-7624.

Sincerely,

Richard Verville
Chief, Hazard Mitigation Assistance
FEMA Region I

cc: Brian Eaton, State Hazard Mitigation Officer

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[1] Pursuant to Section 324(b) of the Stafford Act (codified as amended at 42 U.S.C. § 5165b(b)), FEMA calculated the estimated HMGP Management Costs based on the 100 percent HMGP total award amount (which is the federal share (HMGP Lock-in Ceiling) and the 25% non-federal share) multiplied by 15 percent. Management Costs will be reconciled not to exceed 15 percent of the total HMGP grant award (10% Recipient / 5% subrecipient). FEMA will award funding for HMGP Management Costs in increments sufficient to cover Recipient and subrecipient needs for no more than one year unless contractual agreements require funding.

U.S. Department of Homeland Security
FEMA Region I
99 High Street
Boston, MA 02110

June 13, 2018

Perry Plummer
Director
Division of Emergency Management and Homeland Security
New Hampshire Department of Safety
33 Hazen Drive
Concord, New Hampshire 03305

Re: FEMA-4316-DR-NH – Final Lock-in – Public Assistance Grant Program Management Costs – Hazard Mitigation Grant Program Management Costs – Hazard Mitigation Grant Program Ceiling

Dear Director Plummer:

The purpose of this letter is to provide the New Hampshire Division of Emergency Management and Homeland Security ("Recipient") with the final lock-in for Section 324 Management Costs for the Public Assistance grant and for the Hazard Mitigation Grant Program ("HMGP"), and the HMGP Final Lock-in Ceiling under the Major Disaster Declaration identified as FEMA-4316-DR. These final Lock-ins and Ceiling are based on the projections of the federal share for financial assistance for Public Assistance. For FEMA-4316-DR, FEMA has calculated a final management cost lock-in of $56,127.00 for Public Assistance and $12,326 for HMGP. The HMGP Final Lock-in Ceiling is $252,069.

FEMA previously awarded the Recipient initial Public Assistance management cost funding of $13,587.00 in a Category Z Project Worksheet and has reviewed and approved the Recipient's request documentation.[1] If FEMA approves the Recipient's final funding request, my staff will work with the Recipient to amend the Category Z Project Worksheet and award up to an additional $42,540.00 in Public Assistance management cost funding. FEMA also previously awarded the Recipient initial HMGP management cost funding of $2,984.00 in project number 4316-1-M and has reviewed and approved the Recipient's request documentation.[2] If FEMA approves the Recipient's final funding request, my staff will work with the Recipient to amend project number 4316-1-M and award up to an additional $9,342.00 in HMGP management cost funding.

Here I want to remind the Recipient of the process for requesting final management cost funding as detailed in 44 C.F.R. pt. 207 and FEMA policy.[3] If the Recipient wishes to request final management cost funding for either or both Public Assistance and HMGP, it must submit a

[1] PA-01-NH-4316-PW-00017(0).
[2] HMGP-4316-1-M.
[3] *See* Federal Emergency Management Agency, *Hazard Mitigation Assistance Guidance* (2015); FEMA Policy No. 104-009-2, *Public Assistance Program and Policy Guide* (2017).

request pursuant to 44 C.F.R. § 207.7 to the Recovery Division Director (for Public Assistance) and the Hazard Mitigation Assistance Branch Chief (for HMGP) via email or regular mail to the following:

Public Assistance Management Costs
Regular Mail:
Robert Grimley
Recover Division Director
FEMA Region I
99 High Street, 5th floor
Boston, MA 02110
Email: Robert.Grimley@fema.dhs.gov

HMGP Management Costs
Regular Mail:
Richard Verville
Hazard Mitigation Branch Chief
FEMA Region I
99 High Street, 6th Floor
Boston, MA 02110
Email: Richard.Verville@fema.dhs.gov

The Recipient must only use management cost funding for indirect costs, administrative expenses, and any other expenses not directly chargeable to a specific project that are reasonably incurred by a Recipient in administering and managing the grant that were specifically delineated in the Recipient's request documentation submitted to FEMA. All charges must be properly documented in accordance with 44 C.F.R. § 207.8 (f) and, in compliance with state law and procedures, the Recipient must retain records, including source documentation to support expenditures incurred for management costs, for three years from the date of submission of the final Financial Status Report to FEMA.

The period of availability for management cost funding under FEMA-4316-DR is eight years from the date of declaration or 180 days after the latest performance period date of a non-management cost Project Worksheet (for Public Assistance) or HMGP project narrative (for HMGP), whichever is sooner. The Recipient may charge to the management cost project award only those costs resulting from the obligations during the period of availability.

The Recipient must provide quarterly progress reports on management cost funds to the Regional Administrator as required by the FEMA-State Agreement. Upon the end of the period of availability, the Recipient will have 90 days to liquidate all obligations incurred under the award pursuant to 2 C.F.R. § 200.343 to coincide with the submission of the final Financial Status Report to FEMA. FEMA will reduce the amount of the management cost project award by the amount of any funds not liquidated at the end of this period.

If you have any questions or concerns regarding Public Assistance management costs, please contact Robert Grimley at (617) 956-7634 or via email at Robert.Grimley@fema.dhs.gov. Regarding HMGP management costs and the HMGP Ceiling, please contact Richard Verville at (617) 956-7524 or via email at Richard.Verville@fema.dhs.gov.

Sincerely,

Paul F. Ford
Acting Regional Administrator
FEMA Region I

U.S. Department of Homeland Security
FEMA Region I
99 High Street
Boston, MA 02110

September 14, 2017

Perry Plummer
Director
Homeland Security and Emergency Management
New Hampshire Department of Public Safety
33 Hazen Drive
Concord, NH 03305

Re: Major Disaster Declaration FEMA-4329-DR – Initial Estimate of the Hazard Mitigation Grant Program Lock-in Ceiling and Preliminary Lock-ins for Public Assistance and Hazard Mitigation Grant Program Management Costs

Dear Director Plummer:

The primary purpose of this letter is to provide the New Hampshire Homeland Security and Emergency Management ("Recipient") with an initial estimate of the Hazard Mitigation Grant Program ("HMGP") lock-in ceiling, the preliminary lock-in for Public Assistance management costs, and the preliminary lock-in for HMGP management costs for major disaster declaration FEMA-4329-DR.[1] The following initial estimate and preliminary lock-ins are based on the 30-day estimate of Public Assistance and HMGP costs:

Description	**Initial Estimate**
HMGP Lock-in Ceiling	$932,744

Description	**Preliminary Lock-In**	**25 Percent**
HMGP Management Cost Lock-in	$34,208	$8,552
Public Assistance Management Cost Lock-in	$155,768	$38,942

The secondary purpose of this letter is to remind the Recipient of the process for requesting initial management cost funding and submitting management cost request documentation as detailed in 44 C.F.R. pt. 207 and FEMA policy.[2] If the Recipient wishes to request initial management cost funding for either or both Public Assistance and HMGP, it must

[1] 44 C.F.R. § 206.432.
[2] *See* Federal Emergency Management Agency, *Hazard Mitigation Assistance Guidance* (2015); FEMA Policy No. 104-009-2, *Public Assistance Program and Policy Guide* (2017).

submit a request pursuant to 44 C.F.R. § 207.7 to the Federal Coordinating Officer (for Public Assistance) and the Hazard Mitigation Assistance Branch Chief (for HMGP) via email or regular mail to the following:

Public Assistance Management Costs	**HMGP Management Costs**
Regular Mail:	Regular Mail:
James N. Russo Federal Coordinating Officer 63 Old Marlboro Road Maynard, MA 01754	Richard Verville Hazard Mitigation Branch Chief FEMA Region I 99 High Street, 6th Floor Boston, MA 02110
Email: James.Russo@fema.dhs.gov	Email: Richard.Verville@fema.dhs.gov

As part of its request, the Recipient should provide any necessary updates to its Public Assistance Administrative Plan pursuant to 44 C.F.R. § 206.207(b) and its HMGP Administrative Plan pursuant to 44 C.F.R. § 206.437(d). FEMA will, upon review of the initial funding request, typically award 25% of the estimated management cost lock-in for Public Assistance and/or HMGP pursuant to 44 C.F.R. § 207.7(c).

Irrespective of whether the Recipient requests initial Public Assistance and/or HMGP management cost funding, the Recipient must submit no later than 120 days after the date of the major disaster declaration to the respective named individual above all documentation to support costs and activities for which the projected Public Assistance and HMGP lock-in for management cost funding will be used. This documentation must include the information detailed at 44 C.F.R. § 207.7(d) and, for the HMGP, the program specific information detailed in the *Hazard Mitigation Assistance Guidance*.

In extraordinary circumstances, the Recipient may request to submit the required documentation for either or both the HMGP and Public Assistance management costs after 120 days and must make any such requests to the appropriate named individuals above within the 120-day period. FEMA will not consider any documentation submitted after the 120-day period (or any approved extended period).

The Federal Coordinating Officer and the Hazard Mitigation Branch Chief will work with the Recipient to approve or reject within 30 days the documentation to support costs and activities for which the projected Public Assistance and HMGP lock-in for management cost funding will be used. If either rejects the documentation for his respective grant program, the Recipient will have 30 days from the notice of the rejection to resubmit it for reconsideration and approval. FEMA will not award any additional management costs until it approves the Recipient's documentation.

We look forward to receiving your initial funding request and support documentation in the coming months and working with you in the various recovery efforts in New Hampshire.

Sincerely,

James N. Russo
Federal Coordinating Officer
FEMA-4329-DR