



# State of New Hampshire

DEPARTMENT OF SAFETY  
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ASSISTANT COMMISSIONER

July 23, 2025

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The Honorable Ken Weyler, Chairman  
Fiscal Committee of the General Court and

Her Excellency, Governor Kelly A. Ayotte  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### REQUESTED ACTION

Pursuant to RSA 14:30-a VI, authorize the Department of Safety, Division of Homeland Security and Emergency Management (HSEM), to accept and expend High Hazard Potential Dams (HHPD) grant program funds in the amount of \$6,510,995.00 from the Federal Emergency Management Agency (FEMA) for the FFY 2024 HHPD Award, effective upon Fiscal Committee and Governor and Council approval through June 30, 2027. **100% Federal Funds.**

Funds are to be budgeted in SFY2026 in the following account:

02-23-23-236010-56300000 Dept. of Safety HSEM HHPD REHABILITATION

Class	Description	SFY2026 Current		SFY2026 Revised
		Adjusted Authorized	Requested Action	
000-404805-16	Federal Funds	(\$493,316.00)	(\$6,510,995.00)	(\$7,004,311.00)
018-500106	Overtime	\$0.00	\$5,000.00	\$5,000.00
020-500200	Current Expense	\$0.00	\$1,105.00	\$1,105.00
030-500311	Equipment	\$0.00	\$1,000.00	\$1,000.00
040-500800	Indirect Costs	\$0.00	\$68,672.00	\$68,672.00
041-500801	Audit Fund Set Aside	\$0.00	\$6,440.00	\$6,440.00
059-500117	Salary Temporary Employees	\$0.00	\$251,500.00	\$251,500.00
060-500601	Benefits	\$0.00	\$56,893.00	\$56,893.00
066-500543	Employee Training	\$0.00	\$5,000.00	\$5,000.00
070-500705	In State Travel	\$0.00	\$750.00	\$750.00
072-500574	Grants Federal	\$61,568.00	\$5,073,635.00	\$5,135,203.00
080-500715	Out of State Travel	\$0.00	\$1,000.00	\$1,000.00
085-500599	Interagency Transfers Fed Funds	\$431,748.00	\$1,040,000.00	\$1,471,748.00
	<b>Total</b>	<u>\$493,316.00</u>	<u>\$6,510,995.00</u>	<u>\$7,004,311.00</u>

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### EXPLANATION

New Hampshire's HHPD Grant Program is aimed at increasing the safety of high hazard dams in the State. The HHPD Grant Program is dedicated to protecting the lives of New Hampshire residents and their property from the risks associated with dams. The program does this by funding planning, design, and other pre-construction activities related to the reduction of risk of High Hazard Dams. This grant program will be administered in close connection with the New Hampshire Department of Environmental Services (DES) Dam Bureau. Dams eligible for HHPD funding are classified as "high hazard potential" by the DES, have an Emergency Action Plan (EAP) approved by the State Dam Safety Program, and are located in a jurisdiction with a FEMA-approved hazard mitigation plan that includes dam risk.

HSEM applies for HHPD funding on behalf of dam owners for activities to support dam rehabilitation such as design, permitting, and construction. FEMA uses a formula to determine how much HHPD funding is available and awarded based on the amount of HHPD eligible dams applied for versus the total amount of eligible HHPD eligible dams nationwide. An Interagency Review Team (IRT) comprised of staff from HSEM, DES, and the Department of Business and Economic Affairs (DBEA) exists for HHPD application review, ranking, and selection. The IRT scores project applications on factors such as risk-based prioritizations of the projects, technical feasibility, project area past damages, protection of cultural/historical features, cost effectiveness, and population at risk. These scores will rank applications for projects recommended for approval and in priority order. The ranked projects are sent to FEMA who determines eligibility of subrecipients, eligibility of dams, project feasibility and cost effectiveness, and actual award amounts.

At the time the State of New Hampshire FY 2026–2027 budget was being developed, the level and timing of the funding was not known.

The funding is 100% Federal and will be budgeted as follows:

- Class 018 Overtime: to be used to pay overtime costs incurred supporting the grant program, including attending non-business hour meetings with communities. These meetings could include the following: solicitation, review, and processing of HMGP sub-applications and sub-awards, delivery of technical assistance to support the implementation of mitigation activities.
- Class 020 Current Expenses: to be used to purchase consumables used in supporting the grant program, such as paper and ink.
- Class 030 Equipment: to be used to purchase equipment needed by program staff to support the grant program, such as tables, desks, chairs, and office machines.
- Class 040 Indirect Costs: to be used to pay associated indirect costs.
- Class 041 Audit Expense: to be used to pay associated audit fund set aside expenses established per RSA124:16.
- Class 059 Temp Full-Time: To be used to pay salaries for existing full-time temp positions that manage this grant program, to include work mentioned above, as well as sub-application development and technical assistance to sub-applicants regarding

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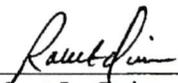
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- feasibility and effectiveness and Benefit Cost Analysis (BCA). HSEM currently has six full time temporary positions working on mitigation programs.
- Class 060 Benefits: To be used to pay corresponding benefits for existing full-time temp mitigation program positions.
- Class 066 Employee Training: to be used to cover course expenses for HHPD training opportunities.
- Class 070 In-State Travel: to be used to cover travel expenses associated with community visits for meetings as mentioned above.
- Class 072 Grants Federal (Locals): to be used to fund a grant to a sub-grantee, which could include any NH community that has a qualifying dam as described above.
- Class 080 Out-of-State Travel: to be used to cover travel expenses for HHPD training opportunities tailored to the HHPD grant program offered by FEMA's Emergency Management Institute throughout the year.
- Class 085 Interagency Transfers of Federal Funds: to be used to fund grants to other State Agencies, as mentioned above, these projects are done in conjunction with the NH DES Dam Bureau.

In the event that Federal funds are no longer available, General funds and/or Highway funds will not be requested to support this program.

Respectfully submitted,

  
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Robert L. Quinn  
Commissioner of Safety

# Award Letter

U.S. Department of Homeland Security  
Washington, D.C. 20472

Effective date: 09/27/2024



Matthew Hotchkiss  
NEW HAMPSHIRE DEPARTMENT OF SAFETY  
33 HAZEN DRIVE  
CONCORD, NH 03305  
  
EMB-2024-GR-05006

Dear Matthew Hotchkiss,

Congratulations on behalf of the Department of Homeland Security, your application submitted for the Fiscal Year (FY) 2024 Fall Rehabilitation of High Hazard Potential Dams grant program, has been approved in the amount of \$6,510,995.00 in Federal funding. This award of federal assistance is executed as a Grant. As a condition of this award, you are required to contribute non-Federal funds equal to or greater than \$3,505,920.39 for a total approved budget of \$10,016,915.39. Please see the Fiscal Year 2024 NDSP Fall Rehabilitation of High Hazard Potential Dams (HHPD) Program for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Award Summary - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- Fiscal Year (FY) 2024 Fall Rehabilitation of High Hazard Potential Dams Notice of Funding Opportunity

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

A rectangular box containing a handwritten signature in black ink, which appears to be "Kerry Bogdan".

Kerry Bogdan  
Risk Analysis Branch Chief  
FEMA Region 1

**Homeland Security and Emergency Management  
High Hazard Potential Dams (HHPD) Rehabilitation Grant  
Fiscal Situation**

**Federal Funds Awarded:**

EMW-2019-GR-00002 (FFY 2019)	\$475,437.00
EMW-2020-GR-00183 (FFY 2020)	\$350,318.00
EMW-2021-GR-00162 (FFY 2021)	\$810,980.00
EMW-2022-GR-00151 (FFY 2022)	\$791,575.99
EMB-2024-GR-05006 (FFY 2024)	<u>\$6,510,995.00</u>
<b>Total Grant Funds Awarded</b>	<b>\$8,939,305.99</b>

Less expenses in SFY 2020	0.00
Less expenses in SFY 2021	0.00
Less expenses in SFY 2022	(242,123.66)
Less expenses in SFY 2023	(263,855.54)
Less expenses in SFY 2023	(86,857.81)
Less expenses in SFY 2023	<u>(1,260,602.32)</u>
<b>Total Prior Fiscal Year Actual Expenses</b>	<b>(1,853,439.33)</b>

**Net Grant Funds Remaining as of July 1, 2021** **\$7,085,866.66**

Less SFY 2026 Appropriation including prior year encumbrances (\$451,947.44)  
Account 02-23-23-236010-56300000

Excess grant funds available to appropriate **\$6,633,919.22**

**This Request** **\$6,510,995.00**