



Judge Sawako T. Gardner  
Chairperson

# State of New Hampshire

## POLICE STANDARDS & TRAINING COUNCIL

Arthur D. Kehas

Law Enforcement Training Facility & Campus

17 Institute Drive, Concord, N.H. 03301-7413

603-271-2133 – Fax: 603-271-1785

TDD Access: Relay NH 1-800-735-2964



John V. Scippa  
Director

48

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August 6, 2025

Her Excellency, Governor Kelly A. Ayotte  
and the Honorable Council  
State House  
Concord, NH 03301

### REQUESTED ACTION

Authorize the New Hampshire Police Standards and Training Council (NHPSTC) to enter into a **retroactive** contract with the National Alliance for Mentally Ill (NAMI-NH) – Concord, NH (Vendor Code 166630) for \$412,500 to provide technical law enforcement training effective upon Governor and Council approval, for the period of July 1, 2025, through June 30, 2027. **100% General Fund.**

Funding is available in accounts Police Crisis Intervention Training and Law Enforcement Training, in FY 2026 and FY 2027:

	<u>FY2026</u>	<u>FY2027</u>	<u>Total</u>
06-87-87-870510-72380000-102-500731	\$174,600	\$174,600	\$349,200
06-87-87-871010-66390000-102-500731	\$ 31,650	\$ 31,650	\$ 63,300
<b>Total</b>	<b>\$206,250</b>	<b>\$206,250</b>	<b>\$412,500</b>

### EXPLANATION

This contract is **retroactive** due to the timing of the first full-time academy training session this fiscal year, the Governor and Council meeting dates, and the vendor providing all of the required documentation necessary to execute this contract and meet the submission deadlines.

Each year, the New Hampshire Police Standards & Training Council releases a request for proposals for specialized in-service training classes that we lack either the staffing or the expertise to present ourselves. These classes are offered to New Hampshire police officers at no charge to them or their departments, as a service. The specific classes to be provided under this agreement in each state fiscal year are: (3) two-day sessions of *Handling Calls Involving Persons with Mental Illness* at the Full-Time Police Academy at the cost of \$14,670; (2) two-day sessions of *Handling Calls Involving Persons with Mental Illness* at the Corrections Officer Academy at the cost of \$9,780; (1) one-day session of *Handling Calls Involving Persons with*

Her Excellency, Governor Kelly A. Ayotte  
and the Honorable Council

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*Mental Illness* at the Part-Time Police Academy at a cost of \$2,400; (2) one-day sessions of *Handling Calls Involving Persons with Mental Illness* at the Court Security Officer Academy at a cost of \$4,800; (10) five-day sessions of *Crisis Intervention Team Training* for in-service officers at a cost of \$172,200 and (2) four-hour *Crisis Intervention Team Advanced Refresher Courses* in-service training at a cost of \$2,400.

These classes were bid out as part of the RFP process that was released by NHPSTC on March 14, 2025. In the topic area of mental health training for police, we asked for proposals for Crisis Intervention Training (CIT), CIT Refresher and Handling Calls Involving Persons with Mental Illness, and general mental health training for law enforcement. There were four proposals submitted for this RFP. NAMI-NH, SRT Project, LLC, Dolan Consulting Group, and J. Harris Academy of Police Training. NAMI-NH is the only vendor that responded with a bid for CIT Training and Handling Calls Involving Persons with Mental Illness with the number of training hours requested by NHPSTC in the RFP. Other bids were received by the other vendors for general mental health training, but those classes were not selected.

After reviewing the NAMI-NH submission, we felt that the class content was such that it met the best interest of NHPSTC and the law enforcement community. We respectfully request that you accept these courses and approve this service agreement.

NHPSTC has determined that the vendor is in good standing with the Secretary of State's Office, has secured the required levels of insurance, and has provided evidence of authority to execute and be bound by the contract. Documents supporting these assertions are available at the agency, for review upon request. NAMI-NH is a non-profit organization, and NHPSTC has confirmed the vendor is registered and in good standing with the Department of Justice's Charitable Division.

Respectfully,

*John V. Scippa*

John V. Scippa (Aug 6, 2025 19:48:55 EDT)

John V. Scippa  
Director

**Bid Specification**

Four vendors submitted a proposal for mental health training. Bids were scored based on four categories: Program Cost 20 points (20%), Course Content 40 points (40%), Quality and Quantity of Student Materials 15 points (15%), and Experience and Ability of Course Instructors 25 points (25%). Those participating in the bid evaluation process were Law Enforcement Training Specialists Lieutenant Christopher Lewis, Lieutenant Troy Pickering, Lt. Holly Catalfamo, and Dr. Kimberly Stewart.

<b>Crisis Intervention Training (CIT) Vendor</b>	NAMI-NH	SRT Project	Dolan Consulting Group	J. Harris Academy of Police Training
<b>Program Cost</b>	20			
<b>Course Content</b>	37			
<b>Quality and Quantity of Student Materials</b>	14.25			
<b>Experience and Ability of Course Instructors</b>	22.5			
<b>Grand Total</b>	93.75			
<b>Price Quote per Fiscal Year</b>	\$172,200	NO BID	NO BID	NO BID
<b>Rank</b>	1	0	0	0

<b>CIT Advanced Refresher Training Vendor</b>	NAMI-NH	SRT Project	Dolan Consulting Group	J. Harris Academy of Police Training
<b>Program Cost</b>	20			
<b>Course Content 40 Points</b>	37			
<b>Quality and Quantity of Student Materials</b>	14.25			
<b>Experience and Ability of Course Instructors</b>	22.5			
<b>Grand Total (100 Points)</b>	93.75			
<b>Price Quote per Fiscal Year</b>	\$2,400	NO BID	NO BID	NO BID
<b>Rank</b>	1	0	0	0

<b>Full-Time Police Officer Academy Classes: Handling Calls Involving Persons with Mental Illness Vendor</b>	NAMI-NH	SRT Project	Dolan Consulting Group	J. Harris Academy of Police Training
<b>Program Cost</b>	20			
<b>Course Content</b>	37			
<b>Quality and Quantity of Student Materials</b>	14.25			
<b>Experience and Ability of Course Instructors</b>	22.5			
<b>Grand Total (100 Points)</b>	93.75			

<b>Price Quote per Fiscal Year</b>	\$14,670	NO BID	NO BID	NO BID
<b>Rank</b>	1	0	0	0

<b>Corrections Officer Academy Classes: Handling Calls Involving Persons with Mental Illness Vendor</b>	NAMI-NH	SRT Project	Dolan Consulting Group	J. Harris Academy of Police Training
<b>Program Cost</b>	20			
<b>Course Content</b>	37			
<b>Quality and Quantity of Student Materials</b>	14.25			
<b>Experience and Ability of Course Instructors</b>	22.5			
<b>Grand Total (100 Points)</b>	93.75			
<b>Price Quote per Fiscal Year</b>	\$9,780	NO BID	NO BID	NO BID
<b>Rank</b>	1	0	0	0

<b>Part-Time Police Officer Academy Class: Handling Calls Involving Persons with Mental Illness Vendor</b>	NAMI-NH	SRT Project	Dolan Consulting Group	J. Harris Academy of Police Training
<b>Program Cost</b>	20			
<b>Course Content</b>	37			
<b>Quality and Quantity of Student Materials</b>	14.25			
<b>Experience and Ability of Course Instructors</b>	22.5			
<b>Grand Total (100 Points)</b>	93.75			
<b>Price Quote per Fiscal Year</b>	\$2,400	NO BID	NO BID	NO BID
<b>Rank</b>	1	0	0	0

<b>Court Security Officer Academy Class: Handling Calls Involving Persons with Mental Illness</b>	NAMI-NH	SRT Project	Dolan Consulting Group	J. Harris Academy of Police Training
<b>Program Cost</b>	20			
<b>Course Content</b>	37			
<b>Quality and Quantity of Student Materials</b>	14.25			
<b>Experience and Ability of Course Instructors</b>	22.5			
<b>Grand Total (100 Points)</b>	93.75			
<b>Price Quote per Fiscal Year</b>	\$4,800	NO BID	NO BID	NO BID
<b>Rank</b>	1	0	0	0

**Lt. Christopher Lewis** - Lt. Lewis currently serves as a Lieutenant at the New Hampshire Police Standards and Training Council, where he leads statewide initiatives related to in-service training, online learning, instructor certification, and strategic development for law enforcement professionals across New Hampshire. Prior to this role, he spent more than a decade with the Nashua Police Department, working across patrol, investigations, and legal prosecution, and serving as a senior member of the Crisis Negotiation Unit. Lt. Lewis has led complex investigations, prosecuted criminal cases, trained recruits and officers, and built programs that prioritize officer wellness and community trust. Lt. Lewis holds an MBA from Southern New Hampshire University and a B.S. in Criminal Justice and Political Science from Westfield State University.

**Lt. Troy Pickering** - Lieutenant Pickering has been in law enforcement since 1999 in the state of New Hampshire. LT. Pickering has been teaching control tactics at PSTC for 20 years as an adjunct instructor while working for various police agencies. LT. Pickering joined Police Standards and Training as a full-time instructor on April 30th, 2021. Prior to joining PSTC LT. Pickering work for various agencies in the capacity of field training officer, detective, director of training, and police prosecutor. LT. Pickering has extensive training and experience in combat sports/martial arts, and control tactics for law enforcement. LT. Pickering areas of responsibility includes lead control tactics instructor, OC, baton, and firearms instructor. LT. Pickering is assigned to the Bureau of Professional Development and has years of service in recruit training.

**Lt. Holly Catalfamo** - Lieutenant Catalfamo is a Law Enforcement Training Specialist assigned to the Recruit Training Bureau at the New Hampshire Police Standards and Training Council (NHPSTC). She brings over 15 years of law enforcement experience and holds a Bachelor's Degree in Criminal Justice from Norwich University. Lt. Catalfamo is certified as an instructor in multiple disciplines, including OC Spray, Defensive Driving, SkidCar, TASER, and CPR. She is also a CrossFit Level 1 Trainer and a certified Drug Recognition Expert. At NHPSTC, she regularly teaches courses on motor vehicle laws, DUI enforcement, patrol procedures, and driving techniques. Prior to joining NHPSTC, Lt. Catalfamo served with the Laconia Police Department from 2010 to 2023 in the Operations Division. During her tenure, she was a Field Training Officer, earned the rank of Master Patrol Officer, led numerous investigations, and played a key role in mentoring and developing new police recruits.

**Dr. Kimberly Stewart** – Dr. Stewart joined PSTC in June 2022. Prior to joining PSTC, Dr. Stewart was a professor of criminal justice and legal studies as well as a court-appointed public defender. She holds a law degree from Massachusetts School of Law as well as a PhD in Criminal Justice from NOVA Southeastern. She currently serves as the curriculum administrator at PSTC and teaches the Instructor Development in-service class.

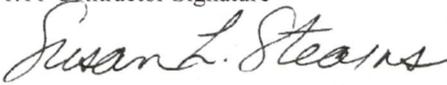
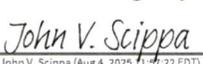
Notice: This agreement and all of its attachments shall become public upon submission to Governor and Executive Council for approval. Any information that is private, confidential or proprietary must be clearly identified to the agency and agreed to in writing prior to signing the contract.

**AGREEMENT**

The State of New Hampshire and the Contractor hereby mutually agree as follows:

**GENERAL PROVISIONS**

**1. IDENTIFICATION.**

1.1 State Agency Name NH Police Standards and Training		1.2 State Agency Address 17 Institute Drive Concord, NH 03301	
1.3 Contractor Name NAMI-NH		1.4 Contractor Address 85 North State Street Concord, NH 03301	
1.5 Contractor Phone Number 603-225-5259	1.6 Account Unit and Class 06-87-87-08700-72380000-102-500731 and 06-87-87-08700-66390000-102-500731	1.7 Completion Date 6/30/2027	1.8 Price Limitation \$412,500
1.9 Contracting Officer for State Agency John V. Scippa, Director		1.10 State Agency Telephone Number 603-271-2133	
1.11 Contractor Signature  Date: 7/24/2025		1.12 Name and Title of Contractor Signatory Susan L. Stearns, Executive Director	
1.13 State Agency Signature  <small>John V. Scippa (Aug 4, 2025 11:27:22 EDT)</small> Date: Aug 4, 2025		1.14 Name and Title of State Agency Signatory John V. Scippa, Director	
1.15 Approval by the N.H. Department of Administration, Division of Personnel <i>(if applicable)</i>  By: _____ Director, On: _____			
1.16 Approval by the Attorney General (Form, Substance and Execution) <i>(if applicable)</i>  By: <u>/s/ Stacie M. Moeser</u> On: August 4, 2025			
1.17 Approval by the Governor and Executive Council <i>(if applicable)</i>  G&C Item number: _____ G&C Meeting Date: _____			

**2. SERVICES TO BE PERFORMED.** The State of New Hampshire, acting through the agency identified in block 1.1 (“State”), engages contractor identified in block 1.3 (“Contractor”) to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT B which is incorporated herein by reference (“Services”).

**3. EFFECTIVE DATE/COMPLETION OF SERVICES.**

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.13 (“Effective Date”).

3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed.

3.3 Contractor must complete all Services by the Completion Date specified in block 1.7.

**4. CONDITIONAL NATURE OF AGREEMENT.**

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds. In no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds by any state or federal legislative or executive action that reduces, eliminates or otherwise modifies the appropriation or availability of funding for this Agreement and the Scope for Services provided in EXHIBIT B, in whole or in part, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to reduce or terminate the Services under this Agreement immediately upon giving the Contractor notice of such reduction or termination. The State shall not be required to transfer funds from any other account or source to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

**5. CONTRACT PRICE/PRICE LIMITATION/ PAYMENT.**

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT C which is incorporated herein by reference.

5.2 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8. The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance

hereof, and shall be the only and the complete compensation to the Contractor for the Services.

5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 The State’s liability under this Agreement shall be limited to monetary damages not to exceed the total fees paid. The Contractor agrees that it has an adequate remedy at law for any breach of this Agreement by the State and hereby waives any right to specific performance or other equitable remedies against the State.

**6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/EQUAL EMPLOYMENT OPPORTUNITY.**

6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal employment opportunity laws and the Governor’s order on Respect and Civility in the Workplace, Executive order 2020-01. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.

6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of age, sex, sexual orientation, race, color, marital status, physical or mental disability, religious creed, national origin, gender identity, or gender expression, and will take affirmative action to prevent such discrimination, unless exempt by state or federal law. The Contractor shall ensure any subcontractors comply with these nondiscrimination requirements.

6.3 No payments or transfers of value by Contractor or its representatives in connection with this Agreement have or shall be made which have the purpose or effect of public or commercial bribery, or acceptance of or acquiescence in extortion, kickbacks, or other unlawful or improper means of obtaining business.

6.4. The Contractor agrees to permit the State or United States access to any of the Contractor’s books, records and accounts for the purpose of ascertaining compliance with this Agreement and all rules, regulations and orders pertaining to the covenants, terms and conditions of this Agreement.

**7. PERSONNEL.**

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 The Contracting Officer specified in block 1.9, or any successor, shall be the State’s point of contact pertaining to this Agreement.

## 8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

8.1.1 failure to perform the Services satisfactorily or on schedule;

8.1.2 failure to submit any report required hereunder; and/or

8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) calendar days from the date of the notice; and if the Event of Default is not timely cured, terminate this Agreement, effective two (2) calendar days after giving the Contractor notice of termination;

8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 give the Contractor a written notice specifying the Event of Default and set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 give the Contractor a written notice specifying the Event of Default, treat the Agreement as breached, terminate the Agreement and pursue any of its remedies at law or in equity, or both.

## 9. TERMINATION.

9.1 Notwithstanding paragraph 8, the State may, at its sole discretion, terminate the Agreement for any reason, in whole or in part, by thirty (30) calendar days written notice to the Contractor that the State is exercising its option to terminate the Agreement.

9.2 In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall, at the State's discretion, deliver to the Contracting Officer, not later than fifteen (15) calendar days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. In addition, at the State's discretion, the Contractor shall, within fifteen (15) calendar days of notice of early termination, develop and submit to the State a transition plan for Services under the Agreement.

## 10. PROPERTY OWNERSHIP/DISCLOSURE.

10.1 As used in this Agreement, the word "Property" shall mean all data, information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

10.2 All data and any Property which has been received from the State, or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

10.3 Disclosure of data, information and other records shall be governed by N.H. RSA chapter 91-A and/or other applicable law. Disclosure requires prior written approval of the State.

**11. CONTRACTOR'S RELATION TO THE STATE.** In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

## 12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.

12.1 Contractor shall provide the State written notice at least fifteen (15) calendar days before any proposed assignment, delegation, or other transfer of any interest in this Agreement. No such assignment, delegation, or other transfer shall be effective without the written consent of the State.

12.2 For purposes of paragraph 12, a Change of Control shall constitute assignment. "Change of Control" means (a) merger, consolidation, or a transaction or series of related transactions in which a third party, together with its affiliates, becomes the direct or indirect owner of fifty percent (50%) or more of the voting shares or similar equity interests, or combined voting power of the Contractor, or (b) the sale of all or substantially all of the assets of the Contractor.

12.3 None of the Services shall be subcontracted by the Contractor without prior written notice and consent of the State.

12.4 The State is entitled to copies of all subcontracts and assignment agreements and shall not be bound by any provisions contained in a subcontract or an assignment agreement to which it is not a party.

**13. INDEMNIFICATION.** The Contractor shall indemnify, defend, and hold harmless the State, its officers, and employees from and against all actions, claims, damages, demands, judgments, fines, liabilities, losses, and other expenses, including, without limitation, reasonable attorneys' fees, arising out of or relating to this Agreement directly or indirectly arising from death, personal injury, property damage, intellectual property infringement, or other claims asserted against the State, its officers, or employees caused by the acts or omissions of negligence, reckless or willful misconduct, or fraud by the Contractor, its employees, agents, or subcontractors. The State shall not be liable for any costs incurred by the Contractor arising under this paragraph 13. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the State's sovereign immunity, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

**14. INSURANCE.**

14.1 The Contractor shall, at its sole expense, obtain and continuously maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 commercial general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate or excess; and

14.1.2 special cause of loss coverage form covering all Property subject to subparagraph 10.2 herein, in an amount not less than 80% of the whole replacement value of the Property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or any successor, a certificate(s) of insurance for all insurance required under this Agreement. At the request of the Contracting Officer, or any successor, the Contractor shall provide certificate(s) of insurance for all renewal(s) of insurance required under this Agreement. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference.

**15. WORKERS' COMPENSATION.**

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A ("*Workers' Compensation*").

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. The Contractor shall furnish the Contracting Officer identified in block 1.9, or any successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

**16. WAIVER OF BREACH.** A State's failure to enforce its rights with respect to any single or continuing breach of this Agreement shall not act as a waiver of the right of the State to later enforce any such rights or to enforce any other or any subsequent breach.

**17. NOTICE.** Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

**18. AMENDMENT.** This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no such approval is required under the circumstances pursuant to State law, rule or policy.

**19. CHOICE OF LAW AND FORUM.**

19.1 This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of New Hampshire except where the Federal supremacy clause requires otherwise. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party.

19.2 Any actions arising out of this Agreement, including the breach or alleged breach thereof, may not be submitted to binding arbitration, but must, instead, be brought and maintained in the Merrimack County Superior Court of New Hampshire which shall have exclusive jurisdiction thereof.

**20. CONFLICTING TERMS.** In the event of a conflict between the terms of this P-37 form (as modified in EXHIBIT A) and any other portion of this Agreement including any attachments thereto, the terms of the P-37 (as modified in EXHIBIT A) shall control.

**21. THIRD PARTIES.** This Agreement is being entered into for the sole benefit of the parties hereto, and nothing herein, express or implied, is intended to or will confer any legal or equitable right, benefit, or remedy of any nature upon any other person.

**22. HEADINGS.** The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

**23. SPECIAL PROVISIONS.** Additional or modifying provisions set forth in the attached EXHIBIT A are incorporated herein by reference.

**24. FURTHER ASSURANCES.** The Contractor, along with its agents and affiliates, shall, at its own cost and expense, execute any additional documents and take such further actions as may be reasonably required to carry out the provisions of this Agreement and give effect to the transactions contemplated hereby.

**25. SEVERABILITY.** In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

**26. ENTIRE AGREEMENT.** This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings with respect to the subject matter hereof.

**Exhibit A**

There are no special provisions.

**Exhibit B**

The contractor will provide instruction, instructors, and all instructional materials for the following classes to be held at New Hampshire Police Standards and Training Council (PSTC) or at other locations as mutually agreed upon by both parties:

Full-Time Police Officer Academy Classes: Handling Calls Involving Persons with Mental Illness. This class has a 10-person minimum cost of \$3,600 with an additional cost of \$25.80 per person up to 60 people maximum.

FY26

201st Academy	2 days	\$4,890
202nd Academy	2 days	\$4,890
203rd Academy	2 days	\$4,890
	<u>Total</u>	<u>\$14,670</u>

FY27

204th Academy	2 days	\$4,890
205th Academy	2 days	\$4,890
206th Academy	2 days	\$4,890
	<u>Total</u>	<u>\$14,670</u>

Corrections Officer Academy Classes: Handling Calls Involving Persons with Mental Illness. This class has a 10-person minimum cost of \$3,600 with an additional cost of \$25.80 per person up to 60 people maximum.

FY26

128th Academy	2 days	\$4,890
129th Academy	2 days	\$4,890
	<u>Total</u>	<u>\$9,780</u>

FY27

130th Academy	2 days	\$4,890
131st Academy	2 days	\$4,890
	<u>Total</u>	<u>\$9,780</u>

Part-Time Police Officer Academy Class: Handling Calls Involving Persons with Mental Illness. This class has a 10-person minimum cost of \$1,800 with an additional cost of \$12 per additional person, up to 60 people maximum.

FY26

285th Academy	1 day	\$2,400
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FY27

286th Academy	1 day	\$2,400
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Court Security Officer Academy Class: Handling Calls Involving Persons with Mental Illness. This class has a 10-person minimum cost of \$1,800 with an additional cost of \$12 per additional person, up to 60 people maximum.

FY26

3rd Academy	1 day	\$2,400
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4th Academy	1 day	\$2,400
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<u>Total</u>		\$4,800
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FY27

5th Academy	1 day	\$2,400
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6th Academy	1 day	\$2,400
-------------	-------	---------

<u>Total</u>		\$4,800
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In-Service: Crisis Intervention Team (CIT) Training. This class has a fixed rate.

FY26

(10) 5-Days In-Service Training	Max 35 Participants	\$17,220 each class
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<u>Total</u>	\$172,200
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FY27

(10) 5-Days In-Service Training	Max 35 Participants	\$17,220 each class
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<u>Total</u>	\$172,200
--------------	-----------

Advanced/In-Service CIT program (previously trained). This class has a 10-person minimum cost of \$900 with an additional cost of \$15 per additional person, up to 30 people maximum.

FY26

4-Hours In-Service Training	Max 25 Participants	\$1,200
4-Hours In-Service Training	Max 25 Participants	\$1,200
<u>Total</u>		<u>\$2,400</u>

FY27

4-Hours In-Service Training	Max 25 Participants	\$1,200
4-Hours In-Service Training	Max 25 Participants	\$1,200
<u>Total</u>		<u>\$2,400</u>

PSTC will assess enrollment for each course 20 days prior to presentation and if sufficient enrollment does not exist, the course will be canceled with notice to the vendor no later than 15 days prior to the presentation without cost to PSTC. The Full-Time Police Officer, Part-Time Police Officer, Court Security Officer, and Corrections Officer Academy Classes will be paid no less than the ten-student rate, and will be paid per student beyond ten, not exceeding the total seating limitation and total course cost outlined above. The in-service CIT courses will be paid the flat rate listed above. Class dates will be set as mutually agreed by the contractor and PSTC. Set dates may be changed by PSTC at any time with prior notice.

### **Exhibit C**

Upon completion of each class scheduled, and submission of an invoice, the contractor will be paid the sum as outlined in Exhibit "B".

# State of New Hampshire

## Department of State

### CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that NAMI NEW HAMPSHIRE is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on September 24, 1982. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned; and the attached is a true copy of the list of documents on file in this office.

Business ID: **62349**

Certificate Number: **0007173741**



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 2nd day of May A.D. 2025.

A handwritten signature in black ink, appearing to read "David M. Scanlan".

David M. Scanlan  
Secretary of State



# State of New Hampshire

## Department of State



Business Name : **NAMI NEW HAMPSHIRE**

Business ID : **62349**

### Filing History

Filing#	Filing Date	Effective Date	Filing Type	Nonprofit Report Year
0007024890	01/23/2025	01/23/2025	Nonprofit Report	2025
0005023899	10/05/2020	10/05/2020	Nonprofit Report	2020
0004766338	01/16/2020	01/16/2020	Annual Report Reminder	N/A
0003153891	08/04/2015	08/04/2015	Nonprofit Report	2015
0000404090	03/11/2013	03/11/2013	Change of Business Address	N/A
0000404089	03/01/2011	03/01/2011	Reinstatement	2010
0000404088	02/15/2011	02/15/2011	Admin Dissolution/Suspension	N/A
0000404087	10/08/2010	10/08/2010	Reminder Letter	N/A
0000404086	01/25/2007	01/25/2007	Reinstatement	2005
0000404085	03/01/2006	03/01/2006	Admin Dissolution/Suspension	N/A
0000404084	04/11/2001	04/11/2001	Reinstatement	2000
0000404083	02/01/2001	02/01/2001	Withdraw/Dissolve/Cancel	N/A
0000404082	04/01/1999	04/01/1999	Amendment	N/A
0000404081	01/16/1996	01/16/1996	Annual Report	1995
0000404080	08/11/1994	08/11/1994	Amendment	N/A
0000404079	02/26/1990	02/26/1990	Annual Report	1990
0000404078	01/17/1987	01/17/1987	Amendment	N/A
0000404077	09/24/1982	09/24/1982	Business Formation	N/A

### Trade Name Information

Business Name	Business ID	Business Status
No Trade Name(s) associated to this business.		



# State of New Hampshire

## Department of State



### Name History

Name	Name Type
THE ALLIANCE FOR THE MENTALLY ILL OF NEW HAMPSHIRE	
THE NATIONAL ALLIANCE FOR THE MENTALLY ILL IN NEW HAMPSHIRE	

### Principal Information

Name	Title
Barb Brunelle	Director
Jennifer Rabalais	Director
Charlie Cotton	Director
Karen Cusano	Director
Jennifer De Voe	Director
Mohamed El Sayed	Director
Cheryl Guerin	Director
Anena Hansen	Director
Sarah Horne	Director
Nathaniel Jones	Director
Joseph Keenan	Director
Liz LaBonte	Director
Patricia Marsden	Director
Lisell Pacheo	Director

**CERTIFICATE OF AUTHORITY**

I, Joseph T. Keenan, hereby certify that:

1. I am a duly elected President of NAMI New Hampshire.

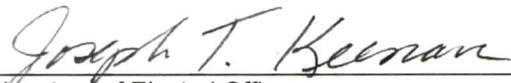
2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on July 24, 2025, at which a quorum of the Directors/shareholders were present and voting.

**VOTED:** That Susan L. Stearns (may list more than one person)

is duly authorized on behalf of NAMI New Hampshire to enter into contracts or agreements with the State of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority **remains valid for thirty (30)** days from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: July 24, 2025

  
\_\_\_\_\_  
Signature of Elected Officer  
Name: Joseph Keenan, PhD.  
Title: President



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/25/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> E & S Insurance Services LLC 21 Meadowbrook Lane P O Box 7425 Gilford NH 03247-7425		<b>CONTACT NAME:</b> Sidney Stevens <b>PHONE (A/C, No., Ext):</b> (603) 293-2791 <b>E-MAIL ADDRESS:</b> sidney@esinsurance.net <b>FAX (A/C, No):</b> (603) 293-7188	
<b>INSURED</b> National Alliance on Mental Illness, NAMI-NH 85 North State Street Concord NH 03301		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A : Philadelphia Insurance Co INSURER B : Technology Insurance Co INSURER C : INSURER D : INSURER E : INSURER F :	
		<b>NAIC #</b> 42376	

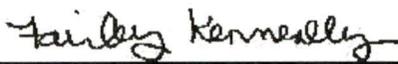
**COVERAGES****CERTIFICATE NUMBER:** 25**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			PHPK2668445-005	05/07/2025	05/07/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
A	<input type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			PHPK2668445-005	05/07/2025	05/07/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> RETENTION \$ 10,000 <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE			PHUB905005-005	05/07/2025	05/07/2026	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ \$
B	<input type="checkbox"/> <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input checked="" type="checkbox"/> N		N/A	TES4490991	10/10/2024	10/10/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Abuse & Professional			PHPK2668445-005	05/07/2025	05/07/2026	Abuse Aggregate \$1,000,000 Professional Aggregate \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

State of New Hampshire Police Standards and Training Council 17 Institute Drive Concord NH 03301	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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