

4/01/25



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



William Cass, P.E.
Commissioner

David Rodrigue, P.E.
Assistant Commissioner

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Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord NH 03301

Bureau of Human Resources
July 21, 2025

REQUESTED ACTION

Authorize the New Hampshire Department of Transportation to **retroactively** pay employees, an amount not to exceed \$7,199.39 for compensation owed to them due to SOC classification issues from November 3, 2023, effective upon Governor and Council approval. 53.4% Highway Funds, 38.6% Federal Funds and 8.0% Other Funds.

Funds are available as follows:

04-096-096-962015-3025	<u>FY 2026</u>
Highway Design Bureau	
010-500100 Regular Personal Services	\$ 5,895.77
018-500106 Overtime Pay	\$ 29.65
060-500601 Benefits (FICA)	\$ 367.38
060-500631 Benefits (Medicare)	\$ 85.92
060-500604 Benefits (NHRS)	<u>\$ 820.67</u>
Total	\$ 7,199.39

EXPLANATION

This request is retroactive as employees are due pay from the point at which their new SOC classifications became effective. Errors associated with the reclassification were recently identified. This item seeks to make the necessary adjustments to make them whole.

The following employee is included in this adjustment as follows:

<u>Employee</u>	<u>Amount Due</u>
<u>Faul, Richard</u>	<u>\$ 7,199.39</u>
AU 3025 Total	\$ 7,199.39

During the SOC reclassification process this employee was misclassified as follows:

- Faul (Classified as 17-2050 CIVIL ENGINEERS-4) was assigned Step 10 and should have been assigned Step 11.

It is respectfully requested that this item be accepted.

Sincerely,



William J. Cass, P.E.
Commissioner