



State of New Hampshire
 DEPARTMENT OF NATURAL & CULTURAL RESOURCES
 DIVISION OF FORESTS & LANDS

172 Pembroke Road Concord, New Hampshire 03301
 Phone: 603-271-2214 Fax: 603-271-6488
 TDD Access: Relay NH 1-800-735-2964
 nhdf.dncr.nh.gov

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July 31, 2025

Her Excellency, Governor Kelly A. Ayotte
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Natural and Cultural Resources, Division of Forests and Lands, to amend an existing contract with Manypenny Murphy Architecture, PLLC d/b/a Placework (VC #281168), of Portsmouth, NH, to provide design, engineering, and construction administration services to renovate the storage facilities at the NH State Forest Nursery located at 405 Daniel Webster Highway in Boscaawen, NH by extending the completion date from October 31, 2025 to February 1, 2027, with no change to the price limitation of \$353,535, effective upon Governor and Executive Council approval. The original contract was approved by Governor and Council on September 25, 2024, item #108. 36% Federal Funds and 64% Capital Funds.

EXPLANATION

This extension request is based on the recommendation from the New Hampshire Department of Public Works to delay the construction start date until June of 2026, in order to receive more competitive bids for the construction portion of the project. Extending the contract with Placework will ensure that we continue to meet the project requirements, maintain the quality of work, and align the engineering designs with the construction timeline. Additionally, this extension will allow DNCR and DPW to retain Placework as consultants during the construction phase if any issues may arise.

DNCR has determined that the vendor is in good standing with the Secretary of State's Office, has secured the required levels of insurance, and has provided evidence of authority to execute and be bound by the contract. Documents supporting these assertions are available at the agency, for review upon request.

The Attorney General's Office has approved the contract as to form, substance and execution.

Respectfully submitted,

Patrick Hackley
 Director Forest and Lands

Concurred,

Sarah L. Stewart
 Commissioner

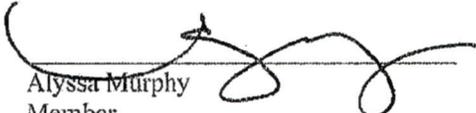
AMENDMENT OF P-37 CONTRACT AGREEMENT

The Department of Natural and Cultural Resources and Manypenny Murphy Architecture, PLLC d/b/a Placework, hereby mutually agree to amend the contract to provide design, engineering, and construction administration services to renovate the storage facilities at the NH State Forest Nursery located at 405 Daniel Webster Highway in Boscawen, NH as follows:

1. Amend Box 1.7, Completion Date, from October 31, 2025 to February 1, 2027.
2. Amend Exhibit C - Term, to *This contract shall commence upon approval of the Governor and Executive Council with a completion date of February 1, 2027*, from the original *This contract shall commence upon approval of the Governor and Executive Council with a completion date of October 31, 2025.*
3. All other terms and conditions of the original contract shall remain the same in full force and
4. This amendment is subject to approval by the Governor and Executive Council.

IN WITNESS WHEREOF, the parties hereto have set their hands as of the day and year written.

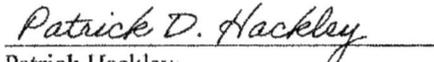
Manypenny Murphy Architecture, PLLC d/b/a Placework


 Alyssa Murphy
 Member

7/17/25

 Date

For the Department of Natural and Cultural Resources:


 Patrick Hackley
 Director - Division of Forests and Lands

7/25/2025

 Date


 Sarah L. Stewart
 Commissioner

July 31, 2025

 Date

Approved as to form, substance, and execution:


 Sr. Asst Attorney General
 8/11/25

 Date



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August 2, 2024

His Excellency, Governor Christopher T. Sununu
 and the Honorable Executive Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 21-I:80, I(b), authorize the Department of Natural and Cultural Resources, Division of Forests and Lands, to enter into a contract with Manypenny Murphy Architecture, PLLC d/b/a Placework (VC #281168), of Portsmouth, NH in the amount up to and not to exceed \$353,535 to provide design, engineering, and construction administration services to renovate the storage facilities at the NH State Forest Nursery located at 405 Daniel Webster Highway in Boscawen, NH, effective upon Governor and Executive Council approval through October 31, 2025. **36% Federal Funds and 64% Capital Funds.**

Funding is available in account, <u>L23:1X12-Forest & Lands Facilities</u> , as follows:	<u>FY2025</u>
03-035-035-350030-56400000-034-500152-Capital Projects	\$227,535
Funding is available in account, <u>ARPA DNCR Capital Project Fund</u> , as follows:	
03-035-035-351510-24670000-103-502664-00FRF602PH3501A Contracts for Ops Services	<u>\$126,000</u>
Total	\$353,535

EXPLANATION

The Division of Forests and Lands (DF&L) manages the NH State Forest Nursery in Boscawen, NH. The State Forest Nursery was established in the early 1900's for the purpose of supplying native planting stock to towns and private landowners. This renovation project will update the storage facilities, making them more energy efficient, accessible, and functional.

On March 11, 2024, a Request for Qualifications (RFQ) was released to proposers for design, engineering, and construction administration services to renovate the storage facilities at the State Forest Nursery. The RFQ was issued in accordance with the Department of Administrative Service's policy. The qualification solicitation was posted on the Division of Purchase and Property's website and the following construction services websites: Construction Summary of NH, Infinite Imaging, McGraw Hill Construction, Signature Digital Imaging, and Works in Progress. Statements of Qualifications from three (3) firms were received by April 12, 2024. Three (3) firms were interviewed on April 17, 2024, and April 18, 2024, and were scored based on evaluation criteria. Attached for your information is the RFQ and a summary of the firm evaluation scores received for this project. The Selection Committee consisted of Albi Fioravante, Capital Projects Administrator; Seth Prescott, Public Works Project Manager; Bill Kunelius, Nusery Manager, State Forest Nursery, DF&L; Michael Powers, Regional Forester, DF&L; William T. Guinn, Administrator, Forest Management Bureau, DF&L.

The following table provides an itemized break down of the requested contract price limitation which includes an allowance provision for reimbursable expenses. The reimbursable expense allowance is intended to cover unforeseen expenses that may occur during the project. This amount is not guaranteed and shall not exceed the amount indicated below.

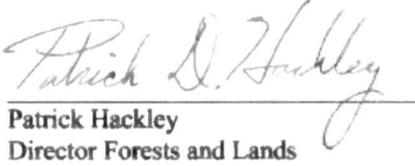
Contract Financials	
Base fee total	\$269,635
Estimated reimbursable expense allowance	\$7,000
Septic design (if required)	\$3,500
Construction administration services	\$73,400
Requested contract price limitation	\$353,535

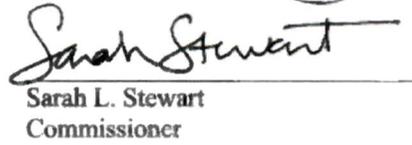
The Attorney General's Office has approved the contract as to form, substance and execution.

Respectfully submitted,

Concurred,




Patrick Hackley
Director Forests and Lands


Sarah L. Stewart
Commissioner