

**ATTORNEY GENERAL  
DEPARTMENT OF JUSTICE**

1 GRANITE PLACE SOUTH  
CONCORD, NEW HAMPSHIRE 03301

JOHN M. FORMELLA  
ATTORNEY GENERAL



JAMES T. BOFFETTI  
DEPUTY ATTORNEY GENERAL

4H

August 11, 2025

Her Excellency, Governor Kelly A. Ayotte  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

**REQUESTED ACTION**

That approval be and hereby is given to the Attorney General to reappoint Melissa E. Fales, Position #9U225 (Appropriation #02-20-20-200510-2613-013-500132), as an Assistant Attorney General at a salary level of \$98,000, effective upon Governor and Executive Council approval or August 31, 2025, whichever is later, for a term ending August 31, 2030.

**EXPLANATION**

Ms. Fales, a Newmarket resident, received a Bachelor of Science in Environmental Biology from Plymouth State University in 2008. She earned her Juris Doctor, with a Natural Resources and Environment Certificate, from the University of Montana School of Law in 2011. She was admitted to the New Hampshire Bar in 2011. Ms. Fales began her legal career as an Assistant Legal Counsel in the Hillsborough County Office of Legal Counsel in 2012. After approximately nine months in that post, she joined the Grafton County Attorney's Office as an Assistant County Attorney. She prosecuted primarily felony level criminal offenses for that office until she joined the Rockingham County Attorney's Office in 2016. Ms. Fales was an Assistant County Attorney in Rockingham County until 2020, when she was promoted to Deputy County Attorney. Ms. Fales joined the Department in July of 2022 and was assigned to the Environmental Protection Bureau. I plan to continue her current assignment. Her salary will remain the same. A copy of her resume is attached.

RSA 21-M:3 and RSA 94:1-a provide that designation of positions, salary levels, and salary increases for attorneys at the Department of Justice shall be determined by the Attorney General, subject to approval of the Governor and Council, within appropriations made to the Department of Justice.

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I am pleased to offer Ms. Fales' reappointment as an Assistant Attorney General at the above-referenced salary for your approval and respectfully urge your favorable consideration.

Respectfully submitted,



John M. Formella  
Attorney General

#5153799

# Melissa E. Fales

## Bar Membership

### **New Hampshire State and Federal Bar**

Concord, NH  
November 2011

- Admitted

## Experience

### **New Hampshire Department of Justice**

Concord, NH

Attorney – Environmental Protection Bureau

July 2022 – present

- Prosecute environmental crimes for the State of New Hampshire, including reviewing investigations, making charging decisions, representing the State in court, and negotiating resolutions.
- Represent state agencies including the Department of Environmental Services in civil and administrative proceedings.
- Enforce environmental laws and administrative rules through filing petitions in court to collect civil penalties and request injunctive relief.

### **Rockingham County Attorney's Office**

Brentwood, NH

Deputy County Attorney

January 2020 – June 2022

Assistant County Attorney September 2016- January 2020

- Collaborated with police agencies regarding investigation, charging decisions, and interpreting law.
- Prosecuted felony cases - reviewed investigations, negotiated pleas, presented charges to grand jury, prepared for trial and presented cases at jury trial.
- Responded to right-to-know requests made to the office pursuant to RSA 91-A.
- Collaborated with the County Attorney to supervise office employees, develop policy, and make administrative decisions to best serve Rockingham County citizens.

### **Grafton County Attorney's Office**

North Haverhill, NH

Assistant County Attorney

September 2012 – September 2016

- Handled all stages of prosecution for primarily felony level criminal offenses.
- Reviewed investigations, drafted charging documents, presented cases to the grand jury, negotiated plea agreements, researched and drafted motions, and argued on the State's behalf at hearings and jury trials.

### **Hillsborough County Office of Legal Counsel**

Manchester, NH

Assistant Legal Counsel

January 2012 – September 2012

- Drafted and filed petitions for writs of attachment, motions for summary judgment, settlement agreements, and represented Hillsborough County at periodic payment hearings.
- Conducted legal research and drafted objections to writs of habeas corpus filed by inmates at the Hillsborough County Department of Corrections.

**New Hampshire Department of Justice Environmental Protection Bureau**      Concord, NH  
Summer Intern      June 2010 – August 2010

- Researched and wrote memoranda, petitions, motions, and proposed orders for the Environmental Protection Bureau.
- Prepared for and attended arraignments, department meetings, inter-agency meetings, and hearings.
- Collaborated with AAGs in preparing for, and trying, a developer for wetlands and water quality violations impacting Concord's drinking water supply.

### Education

**University of Montana School of Law**      Missoula, MT

- Juris Doctor      May 2011
- Natural Resources and Environment Certificate      May 2011

**Plymouth State University**      Plymouth, NH

- Bachelor of Science in Environmental Biology      May 2008
- Study Abroad: Dublin City University      Dublin, IE Fall 2007

### Community Involvement

- New Hampshire Bar Association Legislation Committee
- Newmarket Community Church, Volunteer

### Presentations

- NHDOJ Basic Prosecutor Training – Bail, Pre-trial Hearings, and Deadlines (December 2022)
- NHDOJ Sexual Assault Training Series – Charging, Bail, and Motion Practice (January 2022)
- Granite State Children's Alliance Child Advocacy Center Annual Summit – Testifying for Forensic Examiners (April 2021 and April 2022)
- NHDOJ Sexual Assault Training Series – Direct Examination (April 2022)