

August 27, 2025

Her Excellency, Governor Kelly A. Ayotte
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the New Hampshire Council on Developmental Disabilities, pursuant to RSA 19-J:2, to accept funds up to the amount of \$2,500 from the University of New Hampshire (UNH) for the participation of the NH Council on Developmental Disabilities in a series of project meetings of the Disability and Health Advisory Work Group (DHAWG) of the UNH Institute On Disability, effective upon Governor & Council approval, through July 31, 2026. 100% Other Funds.

01-97-97-970010-71350000, New Hampshire Council on Developmental Disabilities, Council Expenditures

Class/Obj	Class Title	Current Modified Budget	Increase/ (Decrease) Amount	Revised Modified Budget
000-400502-16	Federal Funds	\$831,533	\$0.00	\$831,533
006-403508-44	Miscellaneous Revenue	\$500.00	\$2,500	\$3,000
	Total Revenue	\$832,033	\$2,500	\$834,533

Class/Obj	Class Title	Current Modified Budget	Increase/ (Decrease) Amount	Revised Modified Budget
010-500100	Personal Services Perm Class	\$219,256	\$0.00	\$219,256
017-500147	FT Employees Special Payment	\$10,000	\$0.00	\$10,000
020-500252	Current Expenses	\$29,077	\$2,500	\$31,578
022-500248	Rents-Leases Other Than State	\$44,057	\$0.00	\$44,057
026-500251	Organizational Dues	\$4,560	\$0.00	\$4,560
027-582703	Transfers to DoIT	\$17,094	\$0.00	\$17,094
030-500311	Equipment New Replacement	\$4,080	\$0.00	\$4,080
039-500191	Telecommunications	\$7,892	\$0.00	\$7,892
040-500800	Indirect Costs	\$14,832	\$0.00	\$14,832
041-500801	Audit Fund Set Aside	\$1,702	\$0.00	\$1,702
042-500620	Additional Fringe Benefits	\$26,787	\$0.00	\$26,787
046-500464	Consultants	\$2,295	\$0.00	\$2,295
048-500293	Contractual Maint Build-Grn	\$5,000	\$0.00	\$5,000
049-584995	Transfer to Other State Agency	\$250	\$0.00	\$250
050-500109	Personal Service Temp Appoi	\$61,914	\$0.00	\$61,914

057-500532	Books Periodicals Subscript	\$5,610	\$0.00	\$5,610
060-500602	Benefits	\$101,295	\$0.00	\$101,295
062-500538	Workers Compensation	\$792	\$0.00	\$792
065-500541	Board Expenses	\$15,420	\$0.00	\$15,420
066-501709	Employee Training	\$6,120	\$0.00	\$6,120
070-500704	In State Travel Reimbursement	\$2,040	\$0.00	\$2,040
072-509073	Grants Federal	\$241,751	\$0.00	\$241,751
080-500713	Out of State Travel Reimbursement	\$7,210	\$0.00	\$7,210
	Total Expenses	\$832,033	\$2,500	\$834,533

EXPLANATION

RSA 19-J:2 provides that “the council may receive, administer and expend any fund from any sources public or private, to serve as the designated state agency pursuant to the DD Act and to enter into contracts for the purposes of its programs.” The NH Council on Developmental Disabilities was selected to participate in the Disability and Health Advisory Work Group (DHAWG). The Council will participate in up to ten (10) meetings in Fiscal Year 2026. Compensation for participants is two-hundred and fifty dollars (\$250) per meeting. Isadora Rodriguez-Legendre, Executive Director of the NH Council on Developmental Disabilities, has been selected to attend the meetings.

NH Council on Developmental Disabilities will assist the NH Disability and Health Program fulfill its federally-funded workplans by participating in the Disability and Health Advisory Work Group (DHAWG).

DHAWG members will conduct the following activities:

- Participate in up to 10 annual meetings of the program’s Advisory Workgroup;
- Provide guidance and feedback to program staff regarding the planning, prioritization, implementation, and evaluation of program activities;
- Mobilize support and partnerships to enhance the program’s ability to reach, recruit, and engage its target populations;
- Promote program resources and activities by sharing information about training, events, activities, and program products through our networks and engaging with program’s social media.

The funds are being budgeted in Class 020 – Current Expenses and will be used for promotional (500244) and advertising (500247) expenses.

The New Hampshire Council on Developmental Disabilities was established in 1971, pursuant to the federal Developmental Disabilities Act (DD Act) of 1970. Councils are located in every State and Territory and represent a Federal-State partnership to expend opportunities and improve the quality of life of people with developmental disabilities and their families.

Councils are charged by Federal law to identify the most pressing needs of people with developmental disabilities in their State or Territory and to develop innovative and cost effective strategies to meet those needs. Councils work to promote the independence and productivity of inequities in areas such as employment, education, and access to healthcare.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Isadora Rodriguez-Legendre', written in a cursive style.

Isadora Rodriguez-Legendre
Executive Director

**Disability and Health Advisory Work Group (DHAWG)
Scope of Work for Year 5 (of 5)**

Contact: Isadora Rodriguez-Legendre
NH Council on Developmental Disabilities
2 ½ Beacon St, Ste 10
Concord, NH 03301-4447
603-271-3236
Isadora.rodriguez-legendre@ddc.nh.gov

Dates of service: August 1, 2025 – July 31, 2026
Budget: not to exceed \$2500 (\$250 per meeting)

Justification:

NH Council on Developmental Disabilities will assist the NH Disability and Health Program fulfill its federally-funded workplans by participating in the Disability and Health Advisory Work Group (DHAWG).

Activities:

DHAWG members will conduct the following activities:

- Participate in up to 10 annual meetings of the program's Advisory Workgroup;
- Provide guidance and feedback to program staff regarding the planning, prioritization, implementation, and evaluation of program activities;
- Mobilize support and partnerships to enhance the program's ability to reach, recruit, and engage its target populations;
- Promote program resources and activities by sharing information about training, events, activities, and program products through our networks and engaging with program's social media.