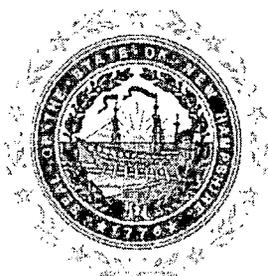


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Frank Edelblut  
Commissioner

Christine M. Brennan  
Deputy Commissioner

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF EDUCATION  
25 Hall Street  
Concord, NH 03301  
TEL. (603) 271-3495  
FAX (603) 271-1953

July 11, 2025

Her Excellency, Governor Kelly A. Ayotte  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Education to amend an existing **sole source** contract with FACTS Education Solutions, LLC (VC #368095) Lincoln, NE, by increasing the price limitation by \$58,260 from \$1,909,540 to \$1,967,800, with no change to the end date, to deliver fiscal agent services on behalf of the New Hampshire Department of Education (NHED) to eligible participants of the sponsored training for LETRS Elementary Educators and LETRS Early Childhood Educators being provided through the contract with Lexia Learning Systems, LLC, effective upon Governor and Council approval through September 30, 2026. The original contract was approved by the Governor & Council on April 12, 2023 (#112), amended on July 10, 2024 (#44), and amended on October 30, 2024 (#97). 100% Federal Funds.

Funds to support this request are available in Fiscal Year 2026 as follows:

06-56-56-562010-19580000 ESSER II – CRRSA Act 2021

Fiscal Year	Class/ Account	Class Title	Current Budget	Increased (Decreased) Amount	Revised Budget
2023	072-509075	Grants Federal	\$51,200	0	\$51,200
2024	072-509075	Grants Federal	\$339,800	0	\$339,800
Subtotal			\$391,000	0	\$391,000

06-56-56-562010-24370000 ESSER III – ARP Act

Fiscal Year	Class/ Account	Class Title	Current Budget	Increased (Decreased) Amount	Revised Budget
2024	072-509073	Grants Federal	\$256,000	0	\$256,000
2025	072-509075	Grants Federal	\$309,340	0	\$309,340
2025	102-500731	Contracts for Program Serv	\$481,600	(\$125,540)	\$356,060
Subtotal			\$1,046,940	(\$125,540)	\$921,400

Her Excellency, Governor Kelly A. Ayotte  
and the Honorable Council

06-56-56-562010-25040000 IDEA-Special Ed-Elem/Sec

Fiscal Year	Class/Account	Class Title	Current Budget	Increased (Decreased) Amount	Revised Budget
2025	102-500731	Contracts for Program Serv	\$36,600	(\$16,200)	\$20,400
Subtotal			\$36,600	(\$16,200)	\$20,400

06-56-56-562010-25100000 Title II-A Prof Develop

Fiscal Year	Class/Account	Class Title	Current Budget	Increased (Decreased) Amount	Revised Budget
2025	102-500731	Contract for Program Serv	\$113,800	0	\$113,800
2026	102-500731	Contracts for Program Serv	\$124,200	0	\$124,200
Subtotal			\$238,000	0	\$238,000

06-56-56-562010-57070000 Covid Close Out

Fiscal Year	Class/Account	Class Title	Current Budget	Increased (Decreased) Amount	Revised Budget
2025	102-500731	Contracts for Program Serv	\$107,000	0	\$107,000
Subtotal			\$107,000	0	\$107,000

06-56-56-562010-25060000 State Prof Development

Fiscal Year	Class/Account	Class Title	Current Budget	Increased (Decreased) Amount	Revised Budget
2026	102-500731	Contracts for Program Serv	0	\$200,000	\$200,000
Subtotal			0	\$200,000	\$200,000

06-56-56-562010-25020000 Digital Literacy for Educators

Fiscal Year	Class/Account	Class Title	Current Budget	Increased (Decreased) Amount	Revised Budget
2026	102-500731	Contracts for Program Serv	\$90,000	0	\$90,000
Subtotal			\$90,000	0	\$90,000
Total					\$1,967,800

Fiscal Year	2023	2024	2025	2026	Total
Totals	\$51,200	\$595,800	\$906,600	\$414,200	\$1,967,800

**EXPLANATION**

This contract is **sole source** because the original item was sole source. NHED determined that FACTS Education Solutions, LLC (FACTS) is the only vendor that the department was able to identify that could implement the objectives of the contract in the time frame that is needed. NHED reached out to several vendors and none of them were able to provide NHED fiscal agent services meeting the federal and state

Her Excellency, Governor Kelly A. Ayotte  
and the Honorable Council

compliance requirements of the Covid-19 relief and other federal funding sources. Multiple documents will need to be collected, reviewed, and finalized in order to issue payment in a short period of time while ensuring compliance with the process. FACTS has demonstrated their ability to act as a fiscal agent in a reliable manner through work on other programs.

FACTS will continue to provide services through an application process, which encompasses collecting and verifying all required documents according to an NHED internal policy process, maintaining accounting records for payments of all stipends, providing timely and accurate tax reporting to the appropriate parties, providing customer service for applicants with questions, and ultimately issuing payments to approved applicants.

Eligible participants of the sponsored training for LETRS Elementary Educators and LETRS Early Childhood Educators will be eligible for a stipend payment according to the internal NHED stipend policy, which includes a passing grade of unit testing, employment verification, tax documents completion and upload, as well as a direct deposit/ACH information request form.

These contracted services will result in an incentive for educators and participants, committed to improving reading outcomes for NH students, with the support needed to successfully complete this rigorous and intense programming that they are choosing to participate in during their free time.

Due to the tremendous success of the program the increased in the number of participants successfully completing programming, additional funding is needed to continue the stipend support.

NHED has determined that the vendor is in good standing with the Secretary of State's Office, has secured the required levels of insurance, and has provided evidence of authority to execute and be bound by the contract. Documents supporting these assertions are available at the agency. for review upon request.

Respectfully submitted,



Frank Edelblut  
Commissioner of Education

**AMENDMENT TO  
PROFESSIONAL SERVICES CONTRACT**

Now come the New Hampshire Department of Education hereinafter "the Agency," and FACTS Education Solutions, LLC (VC #368095), Lincoln, NE, hereinafter "the Contractor" and, pursuant to an agreement between the parties that was approved by the Governor and Council on April 12, 2023 (#112), modified on August 25, 2023 and August 14, 2024, amended on July 10, 2024 (#44), modified July 22, 2024, amended October 30, 2024 (#97), and modified May 29, 2025 agree to modify same as follows:

1. Amend Section 1.8 Price Limitation by increasing the amount by \$58,260 from \$1,909,540 to \$1,967,800
2. Amend Exhibit C, Limitation on Price by removing \$1,909,540 and replacing with \$1,967,800
3. Amend Exhibit C, Source of Funding, and funding tables by replacing them with the source of funding and tables below.

**Funding Source:** Funds to support this request are anticipated to be available in Fiscal Year 2026, in the following accounts upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust encumbrances between Fiscal Years through the Budget Office if needed and justified:

06-56-56-562010-19580000 ESSER II – CRRSA Act 2021

Fiscal Year	Class/Account	Class Title	Current Budget	Increased (Decreased) Amount	Revised Budget
2023	072-509075	Grants Federal	\$51,200	0	\$51,200
2024	072-509075	Grants Federal	\$339,800	0	\$339,800
Subtotal			\$391,000	0	\$391,000

06-56-56-562010-24370000 ESSER III – ARP Act

Fiscal Year	Class/Account	Class Title	Current Budget	Increased (Decreased) Amount	Revised Budget
2024	072-509073	Grants Federal	\$256,000	0	\$256,000
2025	072-509075	Grants Federal	\$309,340	0	\$309,340
2025	102-500731	Contracts for Program Serv	\$481,600	(\$125,540)	\$356,060
Subtotal			\$1,046,940	(\$125,540)	\$921,400

06-56-56-562010-25040000 IDEA-Special Ed-Elem/Sec

Fiscal Year	Class/Account	Class Title	Current Budget	Increased (Decreased) Amount	Revised Budget
2025	102-500731	Contracts for Program Serv	\$36,600	(\$16,200)	\$20,400
Subtotal			\$36,600	(\$16,200)	\$20,400

06-56-56-562010-25100000 Title II-A Prof Develop

Fiscal Year	Class/Account	Class Title	Current Budget	Increased (Decreased) Amount	Revised Budget
2025	102-500731	Contract for Program Serv	\$113,800	0	\$113,800
2026	102-500731	Contracts for Program Serv	\$124,200	0	\$124,200
Subtotal			\$238,000	0	\$238,000

06-56-56-562010-57070000 Covid Close Out

Fiscal Year	Class/Account	Class Title	Current Budget	Increased (Decreased) Amount	Revised Budget
2025	102-500731	Contracts for Program Serv	\$107,000	0	\$107,000
Subtotal			\$107,000	0	\$107,000

06-56-56-562010-25060000 State Prof Development

Fiscal Year	Class/ Account	Class Title	Current Budget	Increased (Decreased) Amount	Revised Budget
2026	102-500731	Contracts for Program Serv	0	\$200,000	\$200,000
Subtotal			0	\$200,000	\$200,000

06-56-56-562010-25020000 Digital Literacy for Educators

Fiscal Year	Class/ Account	Class Title	Current Budget	Increased (Decreased) Amount	Revised Budget
2026	102-500731	Contracts for Program Serv	0	\$90,000	\$90,000
Subtotal			0	\$90,000	\$90,000
Total					\$1,967,800

Fiscal Year	2023	2024	2025	2026	Total
Totals	\$51,200	\$595,800	\$906,600	\$414,200	\$1,967,800

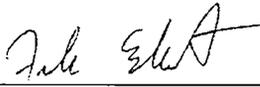
4. All other provisions of this agreement shall remain in full force and effect as originally set forth; and
5. This amendment shall commence upon Governor and Council approval and shall terminate on September 30, 2026.

This modification of an existing agreement is hereby incorporated by reference to the existing agreement by the parties and must be attached to the said agreement.

IN WITNESS WHEREOF, the parties, hereto have set their hands as of the day and year first above written.

THE STATE OF NEW HAMPSHIRE  
Department of Education  
(Agency)

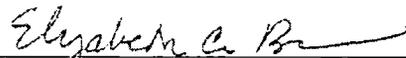
Division of Commissioner's Office

By:  6/30/2025  
Frank Edelblut, Commissioner of Education Date

Facts Education Solutions, LLC  
Name of Corporation (Contractor)

By:  06/18/2025  
Mark Schilmoeller, Managing Director Date

Approved as to form, substance and execution by the Attorney General this 11 day of July, 2025.

  
Elizabeth Brown, Attorney General Office

Approved by the Governor and Council this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

By: \_\_\_\_\_



Frank Edelblut  
Commissioner

Christine M. Brennan  
Deputy Commissioner

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF EDUCATION  
25 Hall Street  
Concord, NH 03301  
TEL. (603) 271-3495  
FAX (603) 271-1953

May 19, 2025

**Modification to: FACTS Education Solutions, LLC Contract, Lincoln, NE**  
**Approved by Governor and Council on April 12, 2023, Item #112, Modified on**  
**August 25, 2023, Amended on July 10, 2024, Item #44, Modified on August 14, 2024,**  
**Amended on October 30, 2024, Item #97.**

Authorize New Hampshire Department of Education, Division of Learner Support, Bureau of Instructional Support to modify the contract with FACTS Educations Solutions, LLC, (vendor code #368095) Lincoln, NE, in the total amount not to exceed of \$1,909,540 to deliver fiscal agent services on behalf of the New Hampshire Department of Education (NHED) to eligible participants of the sponsored training for LETRS Elementary Educators and LETRS Early Childhood Educators being provided through the contract with Lexia Learning Systems, LLC. As of May 19, 2025, FACTS Educations Solutions, LLC will modify their budget by transferring the amount of \$113,800 in Federal Funds from the FY 2026 budget to the FY 2025 budget.

Modification to include:

- Federal Funds in the FY 2026 Budget will decrease by \$113,800.
- Federal Funds in the FY 2025 Budget will increase by \$113,800.
- The total not to exceed amount of \$1,909,540 will remain unchanged.
- NOTE: all other contractual obligations remain in place as established in the original agreement

100% Federal Funds.

Funds to support this request are available in Fiscal Year 2025 and are anticipated to be available in Fiscal Year 2026, in the following accounts upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between Fiscal Years through the Budget Office if needed and justified.

**Budget Modification Table:**

06-56-56-562010-19580000 ESSER II – CRRSA Act 2021

Fiscal Year	Class/ Account	Class Title	Current Budget	Increased (Decreased) Amount	Revised Budget
2023	072-509075	Grants Federal	\$51,200	0	\$51,200
2024	072-509075	Grants Federal	\$339,800	0	\$339,800
Subtotal			\$391,000	0	\$391,000

06-56-56-562010-24370000 ESSER III -- ARP Act

Fiscal Year	Class/ Account	Class Title	Current Budget	Increased (Decreased) Amount	Revised Budget
2024	072-509073	Grants Federal	\$256,000	0	\$256,000
2025	072-509075	Grants Federal	\$309,340	0	\$309,340
2025	102-500731	Contracts for Program Serv	\$481,600	0	\$481,600
Subtotal			\$1,046,940	0	\$1,046,940

06-56-56-562010-25040000 IDEA-Special Ed-Elem/Sec

Fiscal Year	Class/ Account	Class Title	Current Budget	Increased (Decreased) Amount	Revised Budget
2025	102-500731	Contracts for Program Serv	\$36,600	0	\$36,600
Subtotal			\$36,600	0	\$36,600

06-56-56-562010-25100000 Title II-A Prof Develop

Fiscal Year	Class/ Account	Class Title	Current Budget	Increased (Decreased) Amount	Revised Budget
2025	102-500731	Contracts for Program Serv	0	\$113,800	\$113,800
2026	102-500731	Contracts for Program Serv	\$238,000	(\$113,800)	\$124,200
Subtotal			\$238,000	0	\$238,000

06-56-56-562010-57070000 Covid Close Out

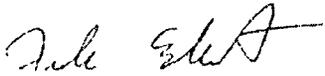
Fiscal Year	Class/ Account	Class Title	Current Budget	Increased (Decreased) Amount	Revised Budget
2025	102-500731	Contracts for Program Serv	\$107,000	0	\$107,000
Subtotal			\$107,000	0	\$107,000

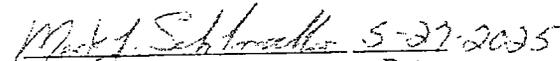
06-56-56-562010-25020000 Digital Literacy for Educators

Fiscal Year	Class/Account	Class Title	Current Budget	Increased (Decreased) Amount	Revised Budget
2026	102-500731	Contracts for Program Serv	\$90,000	0	\$90,000
		Subtotal	\$90,000	0	\$90,000
				Total	\$1,909,540

Fiscal Year	2023	2024	2025	2026	Total
Totals	\$51,200	\$595,800	\$1,048,340	\$214,200	\$1,909,540

**Limitation of Price:** Upon mutual agreement between the state contracting officer and FACTS Educations Solutions, LLC, line items in this budget may be adjusted to one another, but in no case shall the total budget exceed the price limitation of \$1,909,540.

  
 \_\_\_\_\_ 05/29/25  
 Frank Edelblut Date  
 Commissioner, Department of Education

  
 \_\_\_\_\_ 5-27-2025  
 Mark Schilmoeller Date  
 Managing Director  
 FACTS Education Solutions, LLC

97

48



Frank Edelblut  
Commissioner

Christine M. Brennan  
Deputy Commissioner

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF EDUCATION  
25 Hall Street  
Concord, NH 03301

October 4, 2024

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Education to amend an existing sole source contract with FACTS Education Solutions, LLC (VC #368095) Lincoln, NE, by increasing the price limitation by \$197,000 from \$1,712,540 to \$1,909,540, with no change to the end date, to deliver fiscal agent services on behalf of the New Hampshire Department of Education (NHED) to eligible participants of the sponsored training for LETRS Elementary Educators and LETRS Early Childhood Educators being provided through the contract with Lexia Learning Systems, LLC, effective upon Governor and Council approval through September 30, 2026. The original contract was approved by Governor & Council on April 12, 2023 (#112) and amended on July 10, 2024 (#44). 87% Federal Funds 13% General Funds.

Funds to support this request are available in Fiscal Year 2025 and are anticipated to be available in Fiscal Year 2026, in the following accounts upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between Fiscal Years through the Budget Office if needed and justified:

06-56-56-562010-19580000 ESSER II – CRRSA Act 2021

Fiscal Year	Class/ Account	Class Title	Current Budget	Increased (Decreased) Amount	Revised Budget
2023	072-509075	Grants Federal	\$51,200	0	\$51,200
2024	072-509075	Grants Federal	\$339,800	0	\$339,800
Subtotal			\$391,000	0	\$391,000

06-56-56-562010-24370000 ESSER III – ARP Act

Fiscal Year	Class/ Account	Class Title	Current Budget	Increased (Decreased) Amount	Revised Budget
2024	072-509073	Grants Federal	\$256,000	0	\$256,000
2025	072-509075	Grants Federal	\$309,340	0	\$309,340
2025	102-500731	Contracts for Program Serv	\$481,600	0	\$481,600
Subtotal			\$1,046,940	0	\$1,046,940

06-56-56-562010-25040000 IDEA-Special Ed-Elem/Sec

Fiscal Year	Class/ Account	Class Title	Current Budget	Increased (Decreased) Amount	Revised Budget
2025	102-500731	Contracts for Program Serv	\$36,600	0	\$36,600
Subtotal			\$36,600	0	\$36,600

06-56-56-562010-25100000 Title II-A Prof Develop

Fiscal Year	Class/ Account	Class Title	Current Budget	Increased (Decreased) Amount	Revised Budget
2026	102-500731	Contracts for Program Serv	\$238,000	0	\$238,000
Subtotal			\$238,000	0	\$238,000

06-56-56-562010-57070000 Covid Close Out

Fiscal Year	Class/ Account	Class Title	Current Budget	Increased (Decreased) Amount	Revised Budget
2025	102-500731	Contracts for Program Serv	0	\$107,000	\$107,000
Subtotal			0	\$107,000	\$107,000

06-56-56-562010-25020000 Digital Literacy for Educators

Fiscal Year	Class/ Account	Class Title	Current Budget	Increased (Decreased) Amount	Revised Budget
2026	102-500731	Contracts for Program Serv	0	\$90,000	\$90,000
Subtotal			0	\$90,000	\$90,000

Fiscal Year	2023	2024	2025	2026	Total
Totals	\$51,200	\$595,800	\$934,540	\$328,000	\$1,909,540

**EXPLANATION**

This contract is **sole source** because the original item was sole source. NHED determined that FACTS Education Solutions, LLC (FACTS) is the only vendor that the department was able to identify that could implement the objectives of the contract in the time frame that is needed. NHED reached out to several vendors and none of them were able to provide NHED fiscal agent services meeting the federal and state compliance requirements of the Covid-19 relief and other federal funding sources. Multiple documents will need to be collected, reviewed, and finalized in order to issue payment in a short period of time while ensuring compliance with the process. FACTS has demonstrated through work on other programs their ability to act as a fiscal agent in a reliable manner.

FACTS will continue to provide services through an application process, which encompasses collecting and verifying all required documents according to an NHED internal policy process, maintaining accounting records for payments of all stipends, providing timely and accurate tax reporting to the

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
Page 2

appropriate parties, providing customer service for applicants with questions, and ultimately issuing payments to approved applicants.

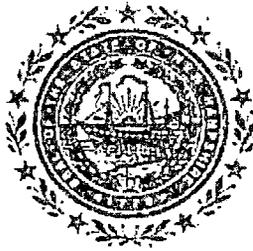
Eligible participants of the sponsored training for LETRS Elementary Educators and LETRS Early Childhood Educators will be eligible for a stipend payment according to the internal NHED stipend policy, which includes a passing grade of unit testing, employment verification, tax documents completion and upload, as well as a direct deposit/ACH information request form.

These contracted services will result in an incentive for educators and participants, committed to improving reading outcomes for NH students, with the support needed to successfully complete this rigorous and intense programming that they are choosing to participate in during their free time.

Respectfully submitted,



Frank Edelblut  
Commissioner of Education



Frank Edelblut  
Commissioner

Christine M. Brennan  
Deputy Commissioner

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF EDUCATION  
25 Hall Street  
Concord, NH 03301  
TEL. (603) 271-3495  
FAX (603) 271-1953

July 22, 2024

**Modification to: FACTS Education Solutions, LLC Contract, Lincoln, NE**  
**Approved by Governor and Council on April 12, 2023, Item #112, Modified on August 25, 2023,**  
**Amended on July 10, 2024, Item #44.**

Authorize New Hampshire Department of Education, Division of Learner Support, Bureau of Instructional Support to modify the contract with FACTS Educations Solutions, LLC, (vendor code #368095) Lincoln, NE, in the total amount not to exceed of \$1,712,540 to deliver fiscal agent services on behalf of the New Hampshire Department of Education (NHED) to eligible participants of the sponsored training for LETRS Elementary Educators and LETRS Early Childhood Educators being provided through the contract with Lexia Learning Systems, LLC. As of July 22, 2024, FACTS Educations Solutions, LLC will modify their budget by transferring the amount of \$109,340 in unspent Federal Funds from the FY 2024 budget to the FY 2025 budget.

Modification to include:

- Federal Funds in the FY 2024 Budget will decrease by \$109,340.
- Federal Funds in the FY 2025 Budget will increase by \$109,340.
- The total not to exceed amount of \$1,712,540 will remain unchanged.
- NOTE: all other contractual obligations remain in place as established in the original agreement

100% Federal Funds.

Funds to support this request are available in Fiscal Years 2024 and 2025 and are anticipated to be available in Fiscal Year 2026, in the following accounts upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust encumbrances between Fiscal Years through the Budget Office if needed and justified.

**Budget Modification Table:**

06-56-56-562010-19580000 ESSER II – CRRSA Act 2021

Fiscal Year	Class/ Account	Class Title	Current Budget	Increased (Decreased) Amount	Revised Budget
2023	072-509075	Grants Federal	\$51,200	0	\$51,200
2024	072-509075	Grants Federal	\$339,800	0	\$339,800
Subtotal			\$391,000	0	\$391,000

06-56-56-562010-24370000 ESSER III – ARP Act

Fiscal Year	Class/ Account	Class Title	Current Budget	Increased (Decreased) Amount	Revised Budget
2024	072-509073	Grants Federal	\$365,340	(\$109,340)	\$256,000
2025	072-509075	Grants Federal	\$200,000	\$109,340	\$309,340
2025	102-500731	Contracts for Program Serv	\$481,600	0	\$481,600
Subtotal			\$1,046,940	0	\$1,046,940

06-56-56-562010-25040000 IDEA-Special Ed-Elem/Sec

Fiscal Year	Class/ Account	Class Title	Current Budget	Increased (Decreased) Amount	Revised Budget
2025	102-500731	Contracts for Program Serv	\$36,600	0	\$36,600
Subtotal			\$36,600	0	\$36,600

06-56-56-562010-25100000 Title II-A Prof Develop

Fiscal Year	Class/ Account	Class Title	Current Budget	Increased (Decreased) Amount	Revised Budget
2026	102-500731	Contracts for Program Serv	\$238,000	0	\$238,000
Subtotal			\$238,000	0	\$238,000
Total					\$1,712,540

Fiscal Year	2023	2024	2025	2026	Total
Totals	\$51,200	\$595,800	\$827,540	\$238,000	\$1,712,540

**Limitation of Price:** Upon mutual agreement between the state contracting officer and FACTS Educations Solutions, LLC, line items in this budget may be adjusted to one another, but in no case shall the total budget exceed the price limitation of \$1,712,540.00.



44

48



Frank Edelblut  
Commissioner

Christine M. Brennan  
Deputy Commissioner

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF EDUCATION  
25 Hall Street  
Concord, NH 03301

May 23, 2024

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Education to amend an existing sole source contract with FACTS Education Solutions, LLC (VC #368095), Lincoln, NE, by increasing the price limitation by \$756,200 from \$956,340 to \$1,712,540 and extending the completion date from September 30, 2024 to September 30, 2026, to deliver fiscal agent services on behalf of the New Hampshire Department of Education (NHED) to eligible participants of the sponsored training for LETRS Elementary Educators and LETRS Early Childhood Educators being provided through the contract with Lexia Learning Systems, LLC, effective upon Governor and Council approval. The original contract was approved by Governor & Council on April 12, 2023 (#112). 100% Federal Funds.

Funds to support this request are available in Fiscal Year 2025 and are anticipated to be available in Fiscal Year 2026, in the following accounts upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between Fiscal Years through the Budget Office if needed and justified:

**06-56-56-562010-19580000 ESSER II – CRRSA Act 2021**

Fiscal Year	Class/Account	Class Title	Current Budget	Increased (Decreased) Amount	Revised Budget
2023	072-509075	Grants Federal	\$51,200	0	\$51,200
2024	072-509075	Grants Federal	\$339,800	0	\$339,800
Subtotal			\$391,000	0	\$391,000

**06-56-56-562010-24370000 ESSER III – ARP Act**

Fiscal Year	Class/Account	Class Title	Current Budget	Increased (Decreased) Amount	Revised Budget
2024	072-509073	Grants Federal	\$365,340	0	\$365,340
2025	072-509075	Grants Federal	\$200,000	0	\$200,000
2025	102-500731	Contracts for Program Serv	0	\$481,600	\$481,600
Subtotal			\$565,340	\$481,600	\$1,046,940

06-56-56-562010-25040000 IDEA-Special Ed-Elem/Sec

Fiscal Year	Class/ Account	Class Title	Current Budget	Increased (Decreased) Amount	Revised Budget
2025	102-500731	Contracts for Program Serv	0	\$36,600	\$36,600
Subtotal			0	\$36,600	\$36,600

06-56-56-562010-25100000 Title II-A Prof Develop

Fiscal Year	Class/ Account	Class Title	Current Budget	Increased (Decreased) Amount	Revised Budget
2026	102-500731	Contracts for Program Serv	0	\$238,000	\$238,000
Subtotal			0	\$238,000	\$238,000
Total					\$1,712,540

Fiscal Year	2023	2024	2025	2026	Total
Totals	\$51,200	\$705,140	\$718,200	\$238,000	\$1,712,540

**EXPLANATION**

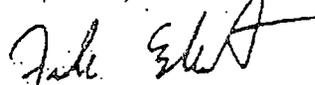
This contract is sole source because the original item was sole source. NHED determined that FACTS Education Solutions, LLC (FACTS) is the only vendor that the department was able to identify that could implement the objectives of the contract in the time frame that is needed. NHED reached out to several vendors and none of them were able to provide NHED fiscal agent services meeting the federal and state compliance requirements of the Covid-19 relief and other federal funding sources. Multiple documents will need to be collected, reviewed, and finalized in order to issue payment in a short period of time while ensuring compliance with the process. FACTS has demonstrated through work on other programs their ability to act as a fiscal agent in a reliable manner.

FACTS will continue to provide services through an application process, which encompasses collecting and verifying all required documents according to an NHED internal policy process, maintaining accounting records for payments of all stipends, providing timely and accurate tax reporting to the appropriate parties, providing customer service for applicants with questions, and ultimately issuing payments to approved applicants.

Eligible participants of the sponsored training for LETRS Elementary Educators and LETRS Early Childhood Educators will be eligible for a stipend payment according to the internal NHED stipend policy, which includes a passing grade of unit testing, employment verification, tax documents completion and upload, as well as a direct deposit/ACH information request form.

These contracted services will result in an incentive for educators and participants, committed to improving reading outcomes for NH students, with the support needed to successfully complete this rigorous and intense programming that they are choosing to participate in during their free time.

Respectfully submitted,



Frank Edelblut  
 Commissioner of Education



Frank Edolblut  
Commissioner

Christine M. Bronnan  
Deputy Commissioner

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF EDUCATION  
25 Hall Street  
Concord, NH 03301  
TEL. (603) 271-3495  
FAX (603) 271-1953

August 14, 2023

**Modification to: FACTS Education Solutions, LLC Contract, Lincoln, NE**  
**Approved by Governor and Council on April 12, 2023, Item #112**

Authorize New Hampshire Department of Education, Division of Learner Support, Bureau of Instructional Support to modify the contract with FACTS Education Solutions, LLC (vendor code 368095), in an amount not to exceed \$956,340 due to a later than anticipated start of application approvals. As of August 14, 2023, FACTS Education Solutions, LLC will modify their budget by transferring the amount of \$328,800 in unspent Federal Funds from the FY 2023 budget to the FY 2024 budget.

Modification to include:

- Federal Funds in the FY 2023 Budget will decrease by \$328,800.
- Federal Funds in the FY 2024 Budget will increase by \$328,800.
- The not to exceed contract amount of \$956,340 will remain unchanged.
- NOTE: all other contractual obligations remain in place as established in the original agreement and contract amendments.

100% Federal Funds from ESSER II-CRRSA Act 2021 and ESSER III-ARP Act 2021.

Funds to support this request are available in the account titled ESSER II-CRRSA Act 2021 for FY 2024 and in ESSER III-ARP Act 2021 for FY 2024 and FY 2025 with the authority to adjust encumbrances between fiscal years within the price limitation through the Budget Office, without further Governor approval, if needed and justified.

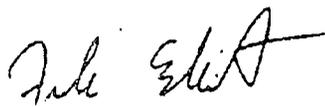
	06-56-56-562010-19580000-072-509075	06-56-56-562010-24370000-072-209073	Total
FY23 Original	\$380,000	\$0	\$380,000
FY23 Change	(\$328,800)	\$0	(\$328,800)
FY23 Adjusted	\$51,200	\$0	\$51,200
FY24 Original	\$11,000	\$365,340	\$376,340
FY24 Change	\$328,800	\$0	\$328,800
FY24 Adjusted	\$339,800	\$365,340	\$705,140

FY25 Original	\$0	\$200,000	\$200,000
FY25 Change	\$0	\$0	\$0
FY25 Adjusted	\$0	\$200,000	\$200,000
Total	\$391,000	\$565,340	\$956,340

Limitation of Price: Upon mutual agreement between FACTS Education Solution, LLC and the Bureau of Instructional Support, line items in this budget may be adjusted to one another, but in no case shall the total budget exceed the price limitation of \$956,340.

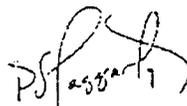
Funds are contingent on:

- 1) Federal Funding from the ESSER II-CRRSA and ESSER III- ARP
- 2) Attainment of contractual and performance goals and measures.



8/25/2023

Frank Edelblut  
Commissioner, Department of Education



August 17, 2023

Patrick Haggerty  
President

Date.

MLC



Frank Edelblut  
Commissioner

Christine M. Bronnan  
Deputy Commissioner

112

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF EDUCATION  
101 Pleasant Street  
Concord, NH 03301  
TEL (603) 271-3495  
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March 15, 2023

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Education to enter into a sole source contract with FACTS Education Solutions, LLC (VC #368095), Lincoln, NE, in the amount not to exceed \$956,340, to deliver fiscal agent services on behalf of the New Hampshire Department of Education (NHED) to eligible participants of the sponsored training for LETRS Elementary Educators and LETRS Early Childhood Educators being provided through the contract with Lexia Learning Systems, LLC. Effective upon Governor and Council approval through September 30, 2024. 100% Federal Funds.

Funds are available in the accounts titled ESSER II-CRRSA Act 2021 and ESSER III-ARP Act 2021 for FY23 and are anticipated to be available in FY24 and FY25 upon the availability and continued appropriation of funds in the future operating budget with the authority to adjust encumbrances between fiscal years within the price limitation through the Budget Office without further Governor and Council approval, if needed and justified.

	FY23	FY24	FY25	Total
06-56-56-562010-19580000-072-509075 Grants Federal	\$380,000	\$11,000	\$0	\$391,000
06-56-56-562010-24370000-072-509073 Grants Federal	\$0	\$365,340	\$200,000	\$565,340
Total	\$380,000	\$376,340	\$200,000	\$956,340

**EXPLANATION**

This contract is sole source because NHED determined that FACTS Education Solutions, LLC (FACTS) is the only vendor that the department was able to identify that could implement the objectives of the contract in the time frame that is needed. NHED reached out to several vendors and none of them were able to provide NHED fiscal agent services meeting the federal and state compliance requirements of the

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
Page 2

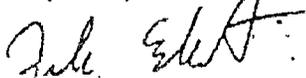
Covid-19 relief funding source. Multiple documents will need to be collected, reviewed, and finalized in order to issue payment in a short period of time while ensuring compliance with the process. FACTS has demonstrated through work on other programs their ability to act as a fiscal agent in a reliable manner.

FACTS will provide services including establishing an application process, which encompasses collecting and verifying all required documents according to an NHED internal policy process, maintaining accounting records for payments of all stipends, providing timely and accurate tax reporting to the appropriate parties, providing customer service for applicants with questions, and ultimately issuing payments to approved applicants.

Eligible participants of the sponsored training for LETRS Elementary Educators and LETRS Early Childhood Educators will be eligible for a stipend payment according to the internal NHED stipend policy, which includes a passing grade of unit testing, employment verification, tax documents completion and upload, as well as a direct deposit/ACH information request form.

These contracted services will result in an incentive for educators and participants, committed to improving reading outcomes for NH students, with the support needed to successfully complete this rigorous and intense programming that they are choosing to participate in during their free time.

Respectfully submitted,



Frank Edelblut  
Commissioner of Education