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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF PUBLIC HEALTH

Lori A. Weaver
Commissioner

Iain N. Watt
Director

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July 14, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Public Health, to enter into a **Retroactive, Sole Source** amendment to an existing contract with Community Action Program of Belknap and Merrimack Counties, Inc. (VC# 177203), Concord, NH, to continue providing reproductive and sexual health services, by increasing the price limitation by $75,000 from $512,162 to $587,162 and extending the completion date from June 30, 2025 to September 30, 2025, effective retroactive to July 1, 2025 upon Governor and Council approval. 67% Federal Funds. 33% General Funds.

The original contract was approved by Governor and Council on October 13, 2021, item #27F, and amended on July 27, 2022, item #15A, and most recently amended on November 29, 2023, item #16.

Funds are available in the following accounts for State Fiscal Year 2026, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** to avoid any interruption in these services while the Contractor works to transition current clients receiving care to other qualified health care facilities. The Contractor has determined that they cannot provide sexual and reproductive services after October 2025, and additional time was necessary for the Department and the Contractor to address the transition of current clients to other providers and modify the scope of services accordingly. To facilitate timely and appropriate referrals and smooth transitions of care, the Department is requesting a short-term contract with this longstanding community provider. The request is **Sole Source** because the Department is seeking to extend the completion date beyond the available renewal options. The Contractor is a current Title X family planning provider for the Department and has a demonstrated track record of delivering the detailed scope of services in compliance with all relevant state and federal provisions. Title X is a federal grant program dedicated to providing individuals with comprehensive reproductive, sexual, and preventive health services.

The purpose of this request is for the Contractor to complete all end of contract reporting requirements and continue to provide sexual and reproductive health clinical services, STI and HIV counseling and testing, health education materials, and cancer screening for low-income

individuals until patient care is successfully transitioned and referrals for current clients are in place. All services will continue to adhere to the Title X Family Planning Program regulations.

The Department received an attestation from the Contractor that they do not perform abortion services at any clinic or facility operated by the organization.

The Contractor will continue to provide sexual and reproductive health services to individuals in need focusing on low-income populations.

The effectiveness of the services delivered by the Contractor listed above will be measured in part, by monitoring:

- Family planning clients served who respectively were under 100% Federal Poverty Level (FPL), were under 250% FPL, and under 20 years of age.
- Family planning clients served that were Medicaid recipients at the time of their last visit.
- Family planning clients less than 18 years of age who received education that abstinence is a viable method of birth control.
- Family planning clients who received STI/HIV reduction education.
- Family planning clients under age 25 at risk of becoming pregnant who are screened for chlamydia infection.
- Family planning clients of reproductive age who received preconception counseling.
- Family planning clients 15 to 44 at risk of unintended pregnancy who were provided a most or moderately effective contraceptive method.

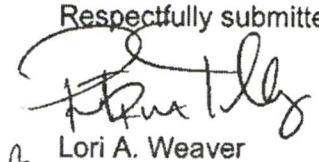
Should the Governor and Council not authorize this request, the Contractor will not be able to transition care for current clients which will disrupt essential health services provided to low-income individuals, as well as lead to a strain on the health care providers in the surrounding communities.

Area served: Statewide.

Source of Federal Funds: Assistance Listing Number (ALN) 93.217, FAIN FPHPA006511; and ALN 93.558, FAIN 2301NHTANF.

The Department has determined that the Contractor is in good standing with the Secretary of State's Office, has secured the required levels of insurance, and has provided evidence of authority to execute and be bound by the contract. Documents supporting these assertions are available at the agency, for review upon request. The Contractor is a non-profit organization, and the Department has also confirmed the Contractor is registered and in good standing with the Department of Justice's Charitable Division.

Respectfully submitted,



for Lori A. Weaver
Commissioner

Reproductive and Sexual Health Services - Amendment #3

RFP-2022-DPHS-07-REPRO-03

05-95-90-902010-5530 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: PUBLIC HEALTH DIV, BUREAU OF FAMILY HEALTH AND NUTRITION, FAMILY PLANNING PROGRAM

CFDA #93.217, FAIN # FPHPA006511 100% FEDERAL FUNDS

Community Action Program of Belknap and Merrimack Counties, Inc. (Vendor #177203)

State Fiscal Year	Class/Account	Class Title	Job Number	Current Modified Budget	Increased (Decreased) Amount	Revised Modified Budget
2022	074-500589	Grants for Pub Asst and Rel	90080206	$ 81,145.00	$ -	$ 81,145.00
2023	074-500589	Grants for Pub Asst and Rel	90080017	$ 22,070.00	$ -	$ 22,070.00
2023	074-500589	Grants for Pub Asst and Rel	90080206	$ 57,235.00	$ -	$ 57,235.00
2024	074-500589	Grants for Pub Asst and Rel	90080206	$ 62,438.00	$ -	$ 62,438.00
2025	074-500589	Grants for Pub Asst and Rel	90080206	$ 41,884.96	$ -	$ 41,884.96
2026	074-500589	Grants for Pub Asst and Rel	90080206	$ -	$ 50,000.00	$ 50,000.00
			Subtotal	$ 264,772.96	$ 50,000.00	$ 314,772.96

05-95-90-902010-5530 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: PUBLIC HEALTH DIV., BUREAU OF FAMILY HEALTH AND NUTRITION, FAMILY PLANNING PROGRAM

100% GENERAL FUNDS

Community Action Program of Belknap and Merrimack Counties, Inc. (Vendor #177203)

State Fiscal Year	Class/Account	Class Title	Job Number	Current Modified Budget	Increased (Decreased) Amount	Revised Modified Budget
2022	102-500731	Contracts for Prog Serv.	90080207	$ 30,915.00	$ -	$ 30,915.00
2023	102-500731	Contracts for Prog Serv.	90080207	$ 38,176.00	$ -	$ 38,176.00
2024	102-500731	Contracts for Prog Serv.	90080207	$ 42,736.00	$ -	$ 42,736.00
2025	102-500731	Contracts for Prog Serv.	90080207	$ 63,289.04	$ -	$ 63,289.04
2026	102-500731	Contracts for Prog Serv.	90080207	$ -	$ 25,000.00	$ 25,000.00
			Subtotal	$ 175,116.04	$ 25,000.00	$ 200,116.04

05-95-45-450010-6146 HEATLH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: TRANSITIONAL ASSISTANCE, AND TEMPORARY ASSISTANCE TO NEEDY FAMILIES

CFDA # 93.558, FAIN# 2301NHTANF 100% FEDERAL FUNDS

Community Action Program of Belknap and Merrimack Counties, Inc. (Vendor #177203)

State Fiscal Year	Class/Account	Class Title	Job Number	Current Modified Budget	Increased (Decreased) Amount	Revised Modified Budget
2022	074-500589	Grants for Pub Asst and Rel	45030203	$ 14,372.00	$ -	$ 14,372.00
2023	074-500589	Grants for Pub Asst and Rel	45030203	$ 18,197.00	$ -	$ 18,197.00
2024	074-500589	Grants for Pub Asst and Rel	45030203	$ 19,852.00	$ -	$ 19,852.00
2025	074-500589	Grants for Pub Asst and Rel	45030203	$ 19,852.00	$ -	$ 19,852.00
			Subtotal	$ 72,273.00	$ -	$ 72,273.00
			TOTAL	**$ 512,162.00**	**$ 75,000.00**	**$ 587,162.00**

State of New Hampshire
Department of Health and Human Services
Amendment #3

This Amendment to the Reproductive and Sexual Health Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Community Action Program of Belknap-Merrimack Counties, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on October 13, 2021 (Item #27F), as amended on July 27, 2022 (Item #15A), and as most recently amended on November 29, 2023 (Item #16), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7., Completion Date, to read:

   September 30, 2025

2. Form P-37, General Provisions, Block 1.8., Price Limitation, to read:

   $587,162

3. Modify Exhibit A - Revisions to Standard Provisions, by adding Subsection 1.4, to read:

   1.4 Paragraph 6, Subparagraph 6.1., Compliance by Contractor with Laws and Regulations/Equal Employment Opportunity, is amended as follows:

   6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, RSA 151:21 Patients' Bill of Rights, civil rights and equal employment opportunity laws, and the Governor's order on Respect and Civility in the Workplace, Executive Order 2020-01. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.

4. Modify Exhibit B, Scope of Services, by adding Sections 5.6. through 5.7., to read:

   5.6 Contract End-of-Life Transition Services

   5.6.1 General Requirements

   5.6.1.1 If applicable, upon early termination or expiration of the Agreement the parties agree to cooperate in good faith to effectuate a secure transition of the services ("Transition Services") from the Contractor to the Department and, if applicable, the new Contractor ("Recipient") engaged by the Department to assume the services. Ninety (90) days prior to the end-of the contract or unless otherwise specified by the Department, the Contractor must begin working with the Department and if applicable, the Recipient to develop a Data Transition Plan (DTP). The Department shall provide the DTP template to the Contractor.

   5.6.1.2 The Contractor must assist the Recipient, in connection with the transition from the performance of Services by the Contractor and its End Users to

the performance of such Services. This may include assistance with the secure transfer of records (electronic and hard copy),transition of historical data (electronic and hard copy), the transition of any such Service from the hardware, software, network and telecommunications equipment and internet-related information technology infrastructure ("Internal IT Systems") of Contractor to the Internal IT Systems of the Recipient and cooperation with and assistance to any third-party consultants engaged by Recipient in connection with the Transition Services.

5.6.1.3 If a system, database, hardware, software, and/or software licenses (Tools) was purchased or created to manage, track, and/or store Department Data in relationship to this contract said Tools will be inventoried and returned to the Department, along with the inventory document, once transition of Department data is complete.

5.6.1.4 The internal planning of the Transition Services by the Contractor and its End Users shall be provided to the Department and if applicable the Recipient in a timely manner. Any such Transition Services shall be deemed to be Services for purposes of this Agreement.

5.6.1.5 In the event the data Transition extend beyond the end of the Agreement, the Contractor agrees that the Information Security Requirements, and if applicable, the Department's Business Associate Agreement terms and conditions remain in effect until the Data Transition is accepted as complete by the Department.

5.6.1.6 In the event the Contractor has comingled Department Data and the destruction or Transition of said data is not feasible, the Department and Contractor will jointly evaluate regulatory and professional standards for retention requirements prior to destruction, refer to the terms and conditions of the Department's DHHS Information Security Requirements Exhibit.

5.6.2 Completion of Transition Services

5.6.2.1 Each service or transition phase shall be deemed completed (and the transition process finalized) at the end of fifteen (15) business days after the product, resulting from the Service, is delivered to the Department and/or the Recipient in accordance with the mutually agreed upon Transition plan, unless within said fifteen (15) business day term the Contractor notifies the Department of an issue requiring additional time to complete said product.

5.6.2.2 Once all parties agree the data has been migrated the Contractor will have thirty (30) days to destroy the data per the terms and conditions of the Department's Information Security Requirements Exhibit.

5.6.3 Disagreement over Transition Services Results

5.6.3.1 In the event the Department is not satisfied with the results of the Transition Service, the Department shall notify the Contractor, in writing, stating the reason for the lack of satisfaction within fifteen (15) business days of the final product or at any time during the data Transition process. The Parties shall discuss the actions to be taken to resolve the disagreement or issue. If an agreement is not reached, at any time the Department shall be entitled to initiate actions in accordance with the Agreement.

5.7 The Contractor must complete and submit Attachment 9 – Amendment #3, New Hampshire Sexual and Reproductive Health (SRH)/Family Planning (FP) Program Dissolution/Closure of Family Planning Delegate Agency or Clinic Site Form within 14 business days of the contract Completion Date.

5. Modify Exhibit C Amendment #1, Payment Terms, Section 1., to read:

   1. This Agreement Is funded by:

      1.1. 67% Federal Funding from the Family Planning Services Grants, as awarded on March 23, 2022 and March 28, 2025 by the U.S. Department of Health and Human Services (US DHHS), Office of Assistant Secretary of Health, NH Family Planning (Title X) Program, ALN 93.217, FAIN FPHPA006511; and as awarded on April 4, 2023 by the US DHHS, Administration for Children & Families, Transitional Assistance and Temporary Assistance for Needy Families (AGF, TANF), ALN 93.558, FAINs 2001NHTANF and 2301NHTANF.

      1.2. 33% State General funds.

6. Modify Exhibit C Amendment #1, Payment Terms, Section 4., to read:

   4. Payment shall be made on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement and in accordance with Exhibit C-1, Budget through Exhibit C-11, Family Planning Budget – Amendment #3.

7. Add Exhibit C-11, Family Planning Budget– Amendment #3, which is attached hereto and incorporated by reference herein.

8. Add Attachment 9 – Amendment #3, New Hampshire Sexual and Reproductive Health (SRH)/Family Planning (FP) Program Dissolution/Closure of Family Planning Delegate Agency or Clinic Site Form, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective retroactive to July 1, 2025, upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

7/10/2025
Date

DocuSigned by:
Iain Watt
D778BB63F0704C7...
Name: Iain Watt
Title: Director - DPHS

Community Action Program of Belknap and Merrimack Counties, Inc.

7/10/2025
Date

DocuSigned by:
Jeanne Agri
B0874F43B3E4E6...
Name: Jeanne Agri
Title: Chief Executive Officer

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

7/11/2025
Date

DocuSigned by:
Robyn Guarino
7487348410414 69...
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Exhibit C-11, Family Planning Budget (SFY 26)
- Amendment # 3

New Hampshire Department of Health and Human Services

Complete one budget form for each budget period.

Contractor Name:	*Community Action Program Belknap and Merrimack Counties, Inc.*
Budget Request for:	***Family Planning Budget*** *(Family Planning Title X: ALN 93.217, FAIN FPHPA006511 + General Funds)*
Budget Period	*07/01/2025 - 9/30/2025*
Indirect Cost Rate (if applicable)	9.05%

Line Item	Program Cost - Funded by DHHS
1. Salary & Wages	$29,180
2. Fringe Benefits	$12,401
3. Consultants	$0
4. Equipment *Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.*	$0
5.(a) Supplies - Educational	$0
5.(b) Supplies - Lab	$0
5.(c) Supplies - Pharmacy	$0
5.(d) Supplies - Medical	$1,900
5.(e) Supplies Office	$500
6. Travel	$1,500
7. Software	$0
8. (a) Other - Marketing/Communications	$0
8. (b) Other - Education and Training	$0
8. (c) Other - Other (specify below)	
Other Postage	$2,500
Other Malpractice Insurance	$0
Other Occupancy	$6,500
Other Audit & Legal	$14,007
Other Telephone	$285
9. Subrecipient Contracts	$0
Total Direct Costs	$68,773
Total Indirect Costs	$6,227
TOTAL	**$75,000**

Contractor Initial: DS

Date: 7/10/2025

ATTACHMENT 9 – Amendment #3

New Hampshire Sexual and Reproductive Health (SRH)/Family Planning (FP) Program
Dissolution/Closure of Family Planning Delegate Agency or Clinic Site Form

Use this dissolution worksheet to identify elements for clinic closures.

Please complete and submit to the SRH Program Administrator and Program Manager by October 15, 2025.

Delegate Agency Name:	
Closure Effective Date:	
Name and Address of Closing Site(s):	
Date SRH/Family Planning Program Notified of Closure:	
Describe how written notification of the intent to close and reason for closure was provided.	
How was the need to close determined?	
How did the clinic closure impact overall need for SRH/FP services in the service area? Please specify what services previously provided by Title X are no longer be offered by your organization.	
Describe how Title X clients were notified of the closure. Please specify how/what/when Title X clients have been notified.	
What provisions have been implemented to ensure clients do not lose access to care?	

Describe how patients have been referred for the Title X services that are no longer available at your agency. Please specify the alternate Title X service site(s) that patients have been referred to. Alternatively, if Title X services are not accessible, what is an alternate organization? Provide evidence that the replacement organization has experience in providing clinical health services, specifically sexual and reproductive health services.	
How/when did you notify the public?	
How/when did you notify vendors, Local Agency partners, including referral providers?	
How have you ensured patient medical record retention, including storage of PHI?	
Describe your plan for fulfilling patient medical record requests and transfers for a 7-year period, per state law.	
Describe your plan for Client Notification of Abnormal Laboratory Results.	
Describe your plan for Medical Provider Notification of Abnormal Laboratory Results.	

Describe your plan for Follow-up Consultation.	
Provide Inventory List of Equipment Purchased with SRH Program Funds.	
Provide Inventory List of Supplies (clinical, contraceptive, and condoms) Purchased with SRH Program funds.	
Provide Inventory List of Educational Materials (pamphlets, videos and resource manual) Purchased with SRH Program funds.	
Describe plan for termination of 340b OPAIS program (i.e., completing termination request, the handling of 340b drugs or transfer of 340b drugs to another 340b site).	
Provide Staff Names with Data Access to BowLink.	
Submitted by:	
Date:	

Docusign Envelope ID: 5C46681E-2D3F-41AC-9FB9-BBE5975535C1

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC HEALTH SERVICES

Lori A. Weaver
Commissioner

Patricia M. Tilley
Director

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November 6, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Public Health Services, to amend an existing contract with Community Action Program Belknap and Merrimack Counties, Inc. (VC#177203), Concord, NH, to continue to provide reproductive and sexual health services, by exercising a contract renewal option by extending the completion date from December 31, 2023 to June 30, 2025 and increasing the price limitation by $187,539 from $324,623 to $512,162, effective January 1, 2024, upon Governor and Council approval. 67% Federal Funds. 33% General Funds.

The original contract was approved by Governor and Council on October 13, 2021, item #27F, and most recently amended with Governor and Council approval on July 27, 2022, item #15A.

Funds are available in the following accounts for State Fiscal Years 2024 and 2025, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

The purpose of this request is to ensure the continued support of reproductive and sexual health services for low-income individuals by supporting family planning clinical services, STI and HIV counseling and testing, cancer screening, and health education materials. The Department is requesting to extend this contract by exercising an available renewal option.

Approximately 500 individuals will be served during State Fiscal Years 2024 and 2025.

Reproductive health care and family planning are critical public health services that must be affordable and easily accessible within communities throughout the State. By partnering with a health center located in a rural area, the Department ensures affordable access to reproductive health care is available in all areas of the State. Family Planning services reduce the health and economic disparities associated with lack of access to high quality, affordable health care.

The Contractor will provide family planning and reproductive health services to individuals in need with a heightened focus on vulnerable and low-income populations including: the uninsured; underinsured; individuals who are eligible for and/or are receiving Medicaid services; adolescents; lesbian, gay, bisexual, transgender, and or questioning (LGBTQ) individuals;

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individuals in need of confidential services; individuals at or below federal poverty level; refugees; and individuals at risk of unintended pregnancy due to substance abuse.

The Department will continue to monitor services by measuring the percentage of:

- Clients in the family planning caseload who respectively were under 100% Federal Poverty Level (FPL), were under 250% FPL, and under 20 years of age.
- Clients served in the family planning program that were uninsured or Medicaid recipients at the time of their last visit.
- Family planning clients less than 18 years of age who received education that abstinence is a viable method of birth control.
- Family planning clients who received STD/HIV reduction education.
- Individuals under age 25 screened for Chlamydia and tested positive.
- Family planning clients of reproductive age who received preconception counseling.
- Women ages 15 to 44 at risk of unintended pregnancy who were provided a most or moderately effective contraceptive method.

As referenced in P37, Paragraph 17 and Exhibit A, Revisions to Standard Agreement Provisions of the original agreement, the parties have the option to extend the agreement for up to two (2) additional years, contingent upon satisfactory delivery of services, available funding, agreement of the parties and Governor and Council approval. The Department is exercising its option to renew services for the remaining one (1) year, six (6) months available.

Should the Governor and Council not authorize this request, the sustainability of New Hampshire's reproductive health care system will be negatively impacted. Not authorizing this request could remove the safety net of services that improve birth outcomes, prevent unplanned pregnancy and reduce health disparities, which could increase the cost of health care for people in New Hampshire.

Area served: Statewide.

Source of Federal Funds: Assistance Listing Number 93.217, FAIN FPHPA006511; Assistance Listing Number 93.558, FAIN 2301NHTANF.

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

Ann M. V. Landry

for:

Lori A. Weaver
Commissioner

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF PUBLIC HEALTH SERVICES

Lori A. Shibinette
Commissioner

Patricia M. Tilley
Director

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July 14, 2022

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Public Health Services, to enter into an amendment to an existing contract with Community Action Program of Belknap and Merrimack Counties, Inc. (VC#177203), Concord, NH, for Reproductive and Sexual Health Services, by exercising a renewal option by increasing the price limitation by $106,759 from $217,864 to $324,623 and by extending the completion date from June 30, 2023 to December 31, 2023, effective upon Governor and Council approval. 72.13% Federal Funds. 27.87% General Funds.

The original contract was approved by Governor and Council on October 13, 2021, item #27.

Funds are available in the following accounts for State Fiscal Year 2023, and are anticipated to be available in State Fiscal Year 2024, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

05-95-90-902010-55300000-HEAL TH AND SOCIAL SERVICES, DEPT OF HEAL TH AND HUMAN SVS, HHS: PUBLIC HEAL TH DIV, BUREAU OF COMMUNITY AND HEAL TH SERVICES, FAMILY PLANNING PROGRAM

State Fiscal Year	Class/ Account	Class Title	Job Number	Current Budget	Increased (Decreased) Amount	Revised Budget
2022	074-500589	Grant For Pub Asst and Reli	90080206	$81,145	$0	$81,145
2022	102-500731	Contracts for Prog. Svc.	90080207	$30,915	$0	$30,915
2023	074-500589	Grant For Pub Asst and Reli	90080017	$0	$22,070	$22,070
2023	074-500589	Grant For Pub Asst and Reli	90080206	$46,145	$11,090	$57,235
2023	102-500731	Contracts for Prog. Svc.	90080207	$30,915	$7,261	$38,176
2024	074-500589	Grant For Pub Asst and Reli	90080206	$0	$31,219	$31,219
2024	102-500731	Contracts for Prog. Svc.	90080207	$0	$21,368	$21,368
			Subtotal	***$189,120***	***$93,008***	***$282,128***

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05-95-45-450010-61460000 HEAL TH AND SOCIAL SERVICES, DEPT OF HEAL TH AND HUMAN SERVICES, HHSTRANSITIONAL ASSISTANCE, DIVISION OF FAMILY ASSISTANCE, TEMP ASSISTANCE TO NEEDY FAMILIES

State Fiscal Year	Class/ Account	Class Title	Job Number	Current Budget	Increased (Decreased) Amount	Revised Budget
2022	074-500589	Grant For Pub Asst and Reli	45030203	$14,372	$0	$14,372
2023	074-500589	Grant For Pub Asst and Reli	45030203	$14,372	$3,825	$18,197
2024	074-500589	Grant For Pub Asst and Reli	45030203	$0	$9,926	$9,926
			Subtotal	***$28,744***	***$13,751***	***$42,495***
			TOTAL	***$217,864***	***$106,759***	***$324,623***

EXPLANATION

The purpose of this request is to continue to provide family planning clinical services, STI and HIV counseling and testing, cancer screening, and health education materials for low-income individuals in need of sexual and reproductive health care services.

Approximately 468 individuals will be served under this Contract through June 30, 2023.

The Contractor has provided the Department a written, signed attestation asserting that they have reviewed and are in compliance with the Title X regulation (42 CFR, Part 59), and that they do not provide abortion services. As such, this provider is not a reproductive health facility as defined in RSA 132:37, I.

Reproductive health care and family planning are critical public health services that must be affordable and easily accessible within communities throughout the State. Through this contract, the Department is partnering with a health center located in a rural area to ensure that access to affordable reproductive health care is available in all areas of the State. Family Planning services reduce the health and economic disparities associated with lack of access to high quality, affordable health care. Individuals with lower levels of education and income, uninsured, underinsured, individuals of color, and other minority individuals are less likely to have access to quality family planning services.

The Contractor will provide family planning and reproductive health services to individuals in need with a heightened focus on vulnerable and low-income populations including, but not limited to the uninsured; underinsured; individuals who are eligible and/or are receiving Medicaid services, adolescents; lesbian gay bisexual transgender, and or questioning (LGBTQ); individuals in need of confidential services; individuals at or below two hundred fifty percent (250%) federal poverty level; refugees; and individuals at risk of unintended pregnancy due to substance abuse. The effectiveness of the services delivered by the Contractors listed above will be measured by monitoring the percentage of:

- Clients in the family planning caseload who respectively were under 100% Federal Poverty Level (FPL), were under 250% FPL, and under 20 years of age.
- Clients served in the family planning program that were uninsured or Medicaid recipients at the time of their last visit.
- Family planning clients less than 18 years of age who received education that abstinence is a viable method of birth control.

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- Family planning clients who received STI/HIV reduction education.
- Individuals under age 25 screened for Chlamydia and tested positive.
- Family planning clients of reproductive age who receive preconception counseling.
- Women ages 15 to 44 at risk of unintended pregnancy who are provided a most or moderately effective contraceptive method.

As referenced in Exhibit A, Revisions to Standard Agreement Provisions, of the attached contract, the parties have the option to extend the agreement for up to two (2) additional years, contingent upon satisfactory delivery of services, available funding, agreement of the parties, and Governor and Council approval.

Should the Governor and Council not authorize this request, the sustainability of New Hampshire's reproductive health care system will be negatively impacted. Not authorizing this request could remove the safety net of services that improve birth outcomes, prevent unplanned pregnancy and reduce health disparities, which could increase the cost of health care for New Hampshire citizens. The Department is exercising its option to renew services for six (6) months of the two (2) years available.

Area served: Statewide

Source of Funds: CFDA #93.217, FAIN FPHPA006511 and CFDA #93.558, FAIN 2001NHTANF.

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

Annette V. Landry
FOR Lori A. Shibinette
Commissioner

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF PUBLIC HEALTH SERVICES

Lori A. Shibinette
Commissioner

Patricia M. Tilley
Director

29 HAZEN DRIVE, CONCORD, NH 03301
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September 29, 2021

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Public Health Services, to enter into a **Retroactive** contract with Community Action Program Belknap and Merrimack Counties, Inc. (VC 177203), Concord, NH, in the amount of $217,864 to provide reproductive and sexual health services to individuals in need with a heightened focus on vulnerable and/or low-income populations, with the option to renew for up to two (2) additional years, effective retroactive to July 1, 2021, upon Governor and Council approval, through June 30, 2023. 72% Federal Funds. 28% General Funds.

Funds are available in State Fiscal Years 2022 and 2023, upon the availability and continued appropriation of funds, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

05-95-90-902010-55300000-HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF COMMUNITY AND HEALTH SERVICES, FAMILY PLANNING PROGRAM (67% Federal Funds, 33% General Funds)

State Fiscal Year	Class / Account	Class Title	Job Number	Total Amount
2022	102-500731	Contracts for Prog Svc	90080206	$81,145
2022	102-500731	Contracts for Prog Svc	90080207	$30,915
2023	102-500731	Contracts for Prog Svc	90080206	$46,145
2023	102-500731	Contracts for Prog Svc	90080207	$30,915
			Subtotal	*$189,120*

05-95-45-450010-61460000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES, HHS TRANSITIONAL ASSISTANCE, DIVISION OF FAMILY ASSISTANCE, TEMP ASSISTANCE TO NEEDY FAMILIES (100% Federal Funds)

State Fiscal Year	Class / Account	Class Title	Job Number	Total Amount
2022	074-500589	Grants For Pub Asst and Reli	45030203	$14,372
2023	074-500589	Grants For Pub Asst and Reli	45030203	$14,372
			Subtotal	*$28,744*
			TOTAL	**$217,864**

EXPLANATION

This request is **Retroactive** because the Contractor's prior contract, for the same services, expired on June 30, 2021, and the Department needs the Contractor to provide these critical health services. Further, exact funding amounts were not known until the State Fiscal Year 2022-2023 Biennial Operating Budget (House Bill 1) was signed by the Governor in late June. The Department subsequently made a request to the Contractor to increase the proposed number of individuals served, which also contributed to the delay.

The purpose of this request is provide family planning clinical services, STD and HIV counseling and testing, health education materials and sterilization services to low-income individuals in need of sexual and reproductive health care services.

Approximately 664 individuals will be served under this Contract retroactive to July 1, 2021, through June 30, 2023.

Reproductive health care and family planning are critical public health services that must be affordable and easily accessible within communities throughout the State. Through this contract, the Department is partnering with a health center located in a rural area to ensure that access to affordable reproductive health care is available in all areas of the State. Family Planning services reduce the health and economic disparities associated with lack of access to high quality, affordable health care. Individuals with lower levels of education and income, uninsured, underinsured, individuals of color, and other minority individuals are less likely to have access to quality family planning services.

The Contractor will provide family planning and reproductive health services to individuals in need with a heightened focus on vulnerable and low-income populations including, but not limited to the Uninsured; Underinsured; individuals who are eligible and/or are receiving Medicaid services, adolescents; lesbian gay bisexual transgender, and or questioning (LGBTQ); individuals in need of confidential services; individuals at or below two hundred fifty percent (250%) federal poverty level; refugees; and individuals at risk of unintended pregnancy due to substance abuse.

The effectiveness of the services delivered by the Contractors listed above will be measured by monitoring the percentage of:

- Clients in the family planning caseload who respectively were under 100% Federal Poverty Level (FPL), were under 250% FPL, and under 20 years of age.
- Clients served in the family planning program that were uninsured or Medicaid recipients at the time of their last visit.
- Family planning clients less than 18 years of age who received education that abstinence is a viable method of birth control.
- Family planning clients who received STD/HIV reduction education.
- Individuals under age 25 screened for Chlamydia and tested positive.
- Family planning clients of reproductive age who receive preconception counseling.
- Women ages 15 to 44 at risk of unintended pregnancy who are provided a most or moderately effective contraceptive method.

The Department selected the Contractor through a competitive bid process using a Request for Proposals (RFP) that was posted on the Department's website from March 31, 2021, through April 30, 2021. The Department received seven (7) responses that were reviewed and scored by a team of qualified individuals. Only one (1) response met the RFP requirements under Title X. The Summary Score Sheet is attached.

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As referenced in Exhibit A, Revisions to Standard Agreement Provisions, of the attached contract, the parties have the option to extend the agreement for up to two (2) additional years, contingent upon satisfactory delivery of services, available funding, agreement of the parties, and Governor and Council approval.

Should the Governor and Council not authorize this request, the sustainability of New Hampshire's reproductive health care system will be negatively impacted. Not authorizing this request could remove the safety net of services that improve birth outcomes, prevent unplanned pregnancy and reduce health disparities, which could increase the cost of health care for New Hampshire citizens.

Area served: Statewide

Source of Funds: CFDA #93.217, FAIN FPHPA006407 and CFDA #93.558, FAIN 2001NHTANF.

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully Submitted,

DocuSigned by:
Lori A. Weaver
4C4A02994125473...

Lori A. Shibinette
Commissioner