CJG

STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS
OFFICE OF THE COMMISSIONER
P.O. BOX 1806
CONCORD, NH 03302-1806
603-271-5603 FAX: 888-908-6609
TDD ACCESS: 1-800-735-2964
www.corrections.nh.gov

JOHN V. SCIPPA
INTERIM COMMISSIONER

75

June 6, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the NH Department of Corrections (NHDOC) to make retroactive, unencumbered, sole source payments of invoices from US Corrections, LLC. (Prisoner Transport Svc. LLC), Vendor #489007, totaling $10,929.00 for the necessary transfer of inmates. Effective upon Governor and Executive Council approval. 100% General Funds.

Invoice #	Invoice Date	Amount
244023	4/25/2025	$6,720.00
244153	4/30/2025	$4,209.00
	Total:	$10,929.00

Funding is available in the account as follows:

02-46-46-463510-33720000-242-500787 NH State Prison for Men; Transportation of Inmates

EXPLANATION

Pursuant to RSA 21-H:12, NHDOC utilizes transportation services as needed when it is deemed necessary to transfer inmates from one state to another. The Commissioner may transfer an inmate for a variety of reasons such as best public interest for a high-profile inmate or safety of staff. Due to the sensitive nature of these transfers, utilization of transfer services is needed with little notice as to not draw attention to the transfer. Because of this, it can be necessary to utilize different vendors to ensure that they will have the capability to provide transfer services with short notice. Because no statewide contract existed, Governor & Executive Council approval is required to pay the invoices totaling $10,929.00.

This request for payment is retroactive due to the invoicing being received after the transfer is completed. This item is sole source as this vendor was utilized because they were able to provide the required services within the notice of time given to ensure that the needs of the inmate and staff are met, and privacy and safety are maintained.

NHDOC published a Request for Proposal (RFP) soliciting vendors who could provide services needed to transport inmates in a professional manner and in accordance with State and Federal law in assuming

custody. The RFP was posted on the Department of Administrative Services website and the NHDOC website for two and a half (2.5) weeks and nine (9) potential vendors were notified of the RFP posting. As a result of the publication and review of the submitted proposals, both vendors who submitted proposals were selected in a shared contract. NHDOC entered into a contract with US Corrections, LLC. (Prisoner Transport Svc. LLC), Vendor #489007 and Security Transport Services, Inc., Vendor #528294 effective with Governor and Executive Council approval on May 7, 2025.

Respectfully Submitted,

John V. Scippa
Interim Commissioner

PTS of America
US Corrections
US Prisoner Transport
P.O. BOX 306476
NASHVILLE, TN 37230-6476

Invoice

Date	Invoice #
4/30/2025	244153

Bill To
NEW HAMPSHIRE DOC (NH) ATTN: ACCOUNTS PAYABLE - FINANCIAL SERVICES DONNA.GUNBY@DOC.NH.GOV DOC-FINANCIALSERVICES@DOC.NH.GOV

Remit To
U.S. CORRECTIONS, LLC P.O. BOX 306476 NASHVILLE, TN 37230-6476

Terms	Due Date	Customer #
DUE UPON RECEIPT	4/30/2025	3601

PASSENGER NAME	Passenger ID#	Destination	Amount Due
		FROM: TO: MILES D/O: 4/30	4,209.00

Total	$4,209.00

Thank you for your business. We appreciate it very much!!!

Phone #	Fax #	E-mail
(866) 388-8488	(615) 352-9737	billing@prisonertransport.net

PTS of America
US Corrections
US Prisoner Transport
P.O. BOX 306476
NASHVILLE, TN 37230-6476

Invoice

Date	Invoice #
4/25/2025	244023

Bill To
NEW HAMPSHIRE DOC (NH) ATTN: ACCOUNTS PAYABLE - FINANCIAL SERVICES DONNA.GUNBY@DOC.NH.GOV DOC-FINANCIALSERVICES@DOC.NH.GOV

Remit To
U.S. CORRECTIONS, LLC P.O. BOX 306476 NASHVILLE, TN 37230-6476

Terms	Due Date	Customer #
DUE UPON RECEIPT	4/25/2025	3601

PASSENGER NAME	Passenger ID#	Destination	Amount Due
		FROM: TO: MILES: D/O: 4/25	6,720.00

Total	$6,720.00

Thank you for your business. We appreciate it very much!!!

Phone #	Fax #	E-mail
(866) 388-8488	(615) 352-9737	billing@prisonertransport.net