



# State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES

25 Capitol Street

Concord, New Hampshire 03301

(603) 271-3201 | [Office@das.nh.gov](mailto:Office@das.nh.gov)

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Charles M. Arlinghaus  
Commissioner

Catherine A. Keane  
Deputy Commissioner

Sheri L. Rockburn  
Assistant Commissioner

May 27, 2025

251

The Honorable Ken Weyler, Chairman  
Fiscal Committee of the General Court

Her Excellency, Governor Kelly A. Ayotte  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the Department of Administrative Services, Division of Plant and Property to amend FIS 24-255 approved by Fiscal Committee on August 16, 2024 and by Governor and Council on August 30, 2024, Item #175, to realign funds in the Hall Street account in the amount of \$180,000 to cover projected budget shortages effective upon Fiscal Committee and Governor and Council approval through June 30, 2025. **100% Transfer from Other Agencies.**

#### 01-14-14-141510-23080000, Hall Street

Class/Account	Class Description	FY25 Adjusted Authorized	Request	FY25 Revised
001-482856-69	TRANSFERS FROM OTHER AGENCY	1,263,669		1,263,669
009-403596-22	AGENCY INCOME	25,608		25,608
	<b>Total Revenues</b>	<b>1,289,277</b>	-	<b>1,289,277</b>
010-500100	PERSONAL SERVICES PERM CLAS	71,893		71,893
020-500200	CURRENT EXPENSES	11,887	20,000	31,887
023-500291	HEAT ELECTRICITY WATER	146,506		146,506
029-500290	INTRA-AGENCY TRANSFERS	65,088	160,000	225,088
039-500188	TELECOMMUNICATIONS	2,300		2,300
047-500240	OWN FORCES MAINT BUILD-GRN	2,396		2,396
048-500226	CONTRACTUAL MAINT BUILD-GRN	841,986	(180,000)	661,986
050-500109	PERSONAL SERVICE TEMP APPOI	1		1
060-500602	BENEFITS	89,792		89,792
103-500735	CONTRACTS FOR OP SERVICES	11,573		11,573
200-509200	BUILDING USE ALLOWANCE	45,855		45,855
	<b>Total Expense</b>	<b>1,289,277</b>	-	<b>1,289,277</b>

The Honorable Ken Weyler, Chairman  
Fiscal Committee of the General Court

Her Excellency, Governor Kelly A. Ayotte  
and the Honorable Council

### EXPLANATION

We request a transfer to realign the amounts accepted and expended in FIS 24-255 for 25 Hall Street to cover projected shortfalls in current expenses and intra-agency transfers. DAS acquired this building in July 2024 (Governor and Council approved the purchase on June 12, 2024, Item #109). The Department of Education (DOE) was previously renting the facility from the University System of New Hampshire and continues to occupy the building. Now that the State owns the building, DAS is responsible for the operation and maintenance of the state facility and as such, charges DOE for such costs.

Actual expenditures during the fiscal year have differed from the budgeted amounts. Specifically, expenses for contractual maintenance and repairs for the building and grounds are projected to be less than budgeted but expenses for intra-agency transfers to the Central Facilities Expense account and current expenses are projected to be greater than budgeted. All Bureau of Central Facilities staff and staff-related expenses are budgeted in the Central Facilities Expense account. Those expenses are then allocated quarterly to each building account. The share of this expense originally estimated and budgeted in the Hall Street account was underestimated. Therefore, the following adjustments are being requested:

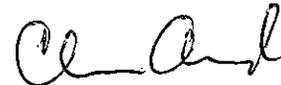
Class 020 – 500200, Current Expenses. \$20,000 is needed for operational expenses.

Class 029 – 500290, Intra-Agency Transfers. \$160,000 is needed to transfer to the Central Facilities Expense account. The amount budgeted in Class 029 was underestimated when this new building budget was originally estimated.

Class 048 – 500226, Contractual Maintenance Buildings and Grounds. \$180,000 is projected to be available. When the building was purchased, funds were originally budgeted in Class 048 for anticipated repairs and maintenance for a building new to the State. This class was overestimated, and funds are available to move to Class 029.

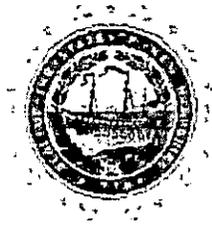
I respectfully recommend approval of this item.

Respectfully submitted,



Charles M. Arlinghaus  
Commissioner

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# State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES  
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 Concord, New Hampshire 03301  
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July 26, 2024

The Honorable Ken Weyler, Chairman  
 Fiscal Committee of the General Court and

His Excellency, Governor Christopher T. Sununu  
 and the Honorable Council  
 State House  
 Concord, New Hampshire 03301

## REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the Department of Administrative Services to accept and expend \$585,869 from the Department of Education for certain facilities operation and maintenance costs for the Hall Street Property in Concord, New Hampshire effective upon approval by the Fiscal Committee and Governor and Council through June 30, 2025. **100% Transfer from Other Agencies.**

### 01-14-14-141510-23080000 Hall Street

Class	Description	FY 25 Adjusted Authorized	Request	FY25 Revised
001-69-482856	Transfer from other agencies	135,000	585,869	720,869
	<b>Total Revenue</b>	<b>135,000</b>	<b>585,869</b>	<b>720,869</b>
010-500100	Personnel Services Perm	36,951		36,951
048-500226	Contractual Maint. Build/Ground	67,713	585,869	653,582
060-500601	Benefits	30,336		30,336
	<b>Total Expenses</b>	<b>135,000</b>	<b>585,869</b>	<b>720,869</b>

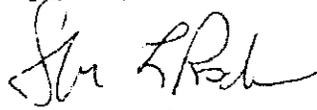
## EXPLANATION

The Department of Administrative Services (DAS) recently acquired the building and property at 25 Hall Street, Concord, New Hampshire. The Department of Education (DOE) was previously renting the facility from the University System of New Hampshire. Now that the ownership has transferred, DAS is responsible

for the operation and maintenance of the state facility and as such, charges the tenant for such costs. DOE will be responsible for paying DAS directly for certain operational and maintenance costs.

This request is to authorize DAS to accept and expend funds from the Department of Education for such operational and maintenance purposes and requests funding in Class 048 – Contractual Maintenance of Building and Grounds. This item has been coordinated with DOE to ensure funding is established in the appropriate classes. The Department of Administrative Service's request here within, is contingent upon the approval of the DOE's Fiscal request to transfer funds from within their accounting units to "Class 028 Transfers to General Services" to be able to pay DAS.

Respectfully submitted,



*For* Charles M. Arlinghaus  
Commissioner