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Frank Edelblut
Commissioner

Christine M. Brennan
Deputy Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
25 Hall Street
Concord, NH 03301

May 12, 2025

Her Excellency, Governor Kelly A. Ayotte
And the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to New Hampshire RSA 21-I:54, authorize the Department of Education, Division of Workforce Innovation, Bureau of Vocational Rehabilitation (VRNH), to continue the filled full-time temporary position #8T3355 13-1190 Misc Bus Ops Specs-2, SOC 13, Pay Band 3, effective upon Governor and Executive Council approval, from August 1, 2025, through July 31, 2026. (This position expires on July 31, 2025) 100% Federal Funds.

Funding is anticipated to be available in the account VR – Field Programs Federal in FY2026 and FY2027 upon approval of the biennial budget:

	FY2026	FY2027
06-56-56-565010-25380000-050-500109 Salary	\$43,806.96	\$3,809.70
06-56-56-565010-25380000-060-500601 Benefits	\$31,845.42	\$2,689.41
Total	\$75,652.38	\$6,499.11

EXPLANATION

In August of 2024, the Department of Personnel approved a request to establish a temporary full-time position 8T3355, Assistant Business Enterprise Program (BEP) Coordinator, to help carry out the tasks of the BEP Coordinator. The position was created in response to the substantial workload of the Business Enterprise Program (BEP), which necessitates two full-time roles: the Coordinator and Assistant Coordinator. The Department requests an extension of this position to ensure continued compliance with state and federal BEP requirements. Maintaining this position is critical to ensuring program stability and preparedness for the upcoming federal on-site audit.

The Assistant Coordinator's primary responsibility is collaborating with federal and state partners to secure new vending and food-service locations, expand the BEP program, and create opportunities for legally blind individuals to own and operate businesses. Without this position, the program may be forced to decline new site opportunities and referrals due to insufficient staffing to manage implementation and oversight. In the absence of this role, all responsibilities would fall to the Coordinator alone, which is unsustainable and risks compromising program effectiveness and growth.

Sincerely,

Frank Edelblut
Commissioner of Education