

CSG



State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

EDDIE EDWARDS
ASSISTANT COMMISSIONER

STEVEN R. LAVOIE
ASSISTANT COMMISSIONER

ROBERT L. QUINN
COMMISSIONER

87

April 21, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Safety, Division of Administration to enter into a grant agreement with the Town of Pittsburg Police Department (VC#159938-B002) Pittsburg, NH for a total amount of \$5,317.00 for the purchase of body-worn and dashboard cameras. Effective upon Governor and Council approval through June 30, 2030. **100% General Funds**

Funding is available in the SFY2025 operating budget as follows.

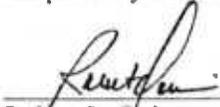
02-23-23-234010-13840000	Department of Safety – Division of State Police –	
	Body & Dash Camera Fund	<u>SFY25</u>
073-500580	Grants-Non-Federal – Grants to Local Gov't-State	\$5,317.00

EXPLANATION

Governor and Council approval is being sought because the amount of previous payments by the Department of Safety to the Town of Pittsburg, plus the amount of this grant yields a cumulative amount that is over the Department's approved threshold.

The Body-worn and Dashboard Camera Fund was established in RSA 105-D:3 to provide matching grants to local law enforcement agencies to assist with the purchase, maintenance and replacement of body-worn and dashboard cameras and ongoing costs related to the maintenance and storage of data. This fund encourages local law enforcement agencies to implement such technology to improve officer safety and transparency. Awards provide matching funds of up to 50% of the cost, up to a maximum of \$50,000.00 per entity, in accordance with Administrative Rule Saf-C 9700.

Respectfully submitted,

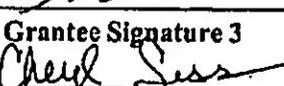
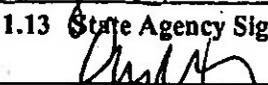
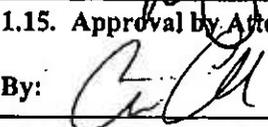


Robert L. Quinn
Commissioner of Safety

GRANT AGREEMENT

The State of New Hampshire and the Grantee hereby
Mutually agree as follows:
GENERAL PROVISIONS

1. Identification and Definitions.

1.1. State Agency Name NH Department of Safety		1.2. State Agency Address 33 Hazen Drive Concord, NH 03305	
1.3. Grantee Name Town of Pittsburg Police Department		1.4. Grantee Address 1526 Main Street, Pittsburg, NH 03592	
1.5. Grantee Phone # (603) 538-6697	1.6. Account Number 10-2340-13840000-500580	1.7. Completion Date June 30, 2030	1.8. Grant Limitation \$5,317.00
1.9. Grant Officer for State Agency Kelly A. Chapman		1.10. State Agency Telephone Number 603-271-7663	
If Grantee is a municipality or village district: "By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b."			
1.11. Grantee Signature 1 		1.12. Name & Title of Grantee Signor 1 Beth Drew Chairman, Selectboard	
Grantee Signature 2 		Name & Title of Grantee Signor 2 John LeBlanc / Police Captain	
Grantee Signature 3 		Name & Title of Grantee Signor 3 Cheryl Sessa / Town Administrator	
1.13. State Agency Signature(s) 		1.14. Name & Title of State Agency Signor(s) AMY L. NEWBURY, DIRECTOR OF ADMINISTRATION	
1.15. Approval by Attorney General (Form, Substance and Execution) (If G & C approval required)			
By: 		Assistant Attorney General, On: 05/15/2025	
1.16. Approval by Governor and Council (If applicable)			
By:		On: / /	

2. **SCOPE OF WORK:** In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), the Grantee identified in block 1.3 (hereinafter referred to as "the Grantee"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT B (the scope of work being hereinafter referred to as "the Project").

3. **AREA COVERED.** Except as otherwise specifically provided for herein, the Grantee shall perform the Project in, and with respect to, the State of New Hampshire.
4. **EFFECTIVE DATE; COMPLETION OF PROJECT.**
- 4.1. This Agreement, and all obligations of the parties hereunder, shall become effective on the date on the date of approval of this Agreement by the Governor and Council of the State of New Hampshire if required (block 1.16), or upon signature by the State Agency as shown in block 1.14 ("the Effective Date").
- 4.2. Except as otherwise specifically provided herein, the Project, including all reports required by this Agreement, shall be completed in ITS entirety prior to the date in block 1.7 (hereinafter referred to as "the Completion Date").
5. **GRANT AMOUNT; LIMITATION ON AMOUNT; VOUCHERS; PAYMENT.**
- 5.1. The Grant Amount is identified and more particularly described in EXHIBIT C, attached hereto.
- 5.2. The manner of, and schedule of payment shall be as set forth in EXHIBIT C.
- 5.3. In accordance with the provisions set forth in EXHIBIT C, and in consideration of the satisfactory performance of the Project, as determined by the State, and as limited by subparagraph 5.5 of these general provisions, the State shall pay the Grantee the Grant Amount. The State shall withhold from the amount otherwise payable to the Grantee under this subparagraph 5.3 those sums required, or permitted, to be withheld pursuant to N.H. RSA 80:7 through 7-c.
- 5.4. The payment by the State of the Grant amount shall be the only, and the complete payment to the Grantee for all expenses, of whatever nature, incurred by the Grantee in the performance hereof, and shall be the only, and the complete, compensation to the Grantee for the Project. The State shall have no liabilities to the Grantee other than the Grant Amount.
- 5.5. Notwithstanding anything in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made, hereunder exceed the Grant limitation set forth in block 1.8 of these general provisions.
6. **COMPLIANCE BY GRANTEE WITH LAWS AND REGULATIONS.** In connection with the performance of the Project, the Grantee shall comply with all statutes, laws regulations, and orders of federal, state, county, or municipal, authorities which shall impose any obligations or duty upon the Grantee; including the acquisition of any and all necessary permits and RSA 31:95-b.
7. **RECORDS and ACCOUNTS.**
- 7.1. Between the Effective Date and the date seven (7) years after the Completion Date, unless otherwise required by the grant terms or the Agency, the Grantee shall keep detailed accounts of all expenses incurred in connection with the Project, including, but not limited to, costs of administration, transportation, insurance, telephone calls, and clerical materials and services. Such accounts shall be supported by receipts, invoices, bills and other similar documents.
- 7.2. Between the Effective Date and the date seven (7) years after the Completion Date, unless otherwise required by the grant terms or the Agency pursuant to subparagraph 7.1, at any time during the Grantee's normal business hours, and as often as the State shall demand, the Grantee shall make available to the State all records pertaining to matters covered by this Agreement. The Grantee shall permit the State to audit, examine, and reproduce such records, and to make audits of all contracts, invoices, materials, payrolls, records of personnel, data (as that term is hereinafter defined), and other information relating to all matters covered by this Agreement. As used in this paragraph, "Grantee" includes all persons, natural or fictional, affiliated with, controlled by, or under common ownership with, the entity identified as the Grantee in block 1.3 of these provisions
8. **PERSONNEL.**
- 8.1. The Grantee shall, at its own expense, provide all personnel necessary to perform the Project. The Grantee warrants that all personnel engaged in the Project shall be qualified to perform such Project, and shall be properly licensed and authorized to perform such Project under all applicable laws.
- 8.2. The Grantee shall not hire, and it shall not permit any subcontractor, subgrantee, or other person, firm or corporation with whom it is engaged in a combined effort to perform the Project, to hire any person who has a contractual relationship with the State, or who is a State officer or employee, elected or appointed.
- 8.3. The Grant Officer shall be the representative of the State hereunder. In the event of any dispute hereunder, the interpretation of this Agreement by the Grant Officer; and his/her decision on any dispute, shall be final.
9. **DATA; RETENTION OF DATA; ACCESS.**
- 9.1. As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations,
- computer programs, computer printouts, notes, letters, memoranda, paper, and documents, all whether finished or unfinished.
- 9.2. Between the Effective Date and the Completion Date the Grantee shall grant to the State, or any person designated by it, unrestricted access to all data for examination, duplication, publication, translation, sale, disposal, or for any other purpose whatsoever.
- 9.3. No data shall be subject to copyright in the United States or any other country by anyone other than the State.
- 9.4. On and after the Effective Date all data, and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason, whichever shall first occur.
- 9.5. The State, and anyone it shall designate, shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, all data.
10. **CONDITIONAL NATURE OR AGREEMENT.** Notwithstanding anything in this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability or continued appropriation of funds; and in no event shall the State be liable for any payments hereunder in excess of such available or appropriated funds. In the event of a reduction or termination of those funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Grantee notice of such termination.
11. **EVENT OF DEFAULT; REMEDIES.**
- 11.1. Any one or more of the following acts or omissions of the Grantee shall constitute an event of default hereunder (hereinafter referred to as "Events of Default"):
- 11.1.1 Failure to perform the Project satisfactorily or on schedule; or
- 11.1.2 Failure to submit any report required hereunder; or
- 11.1.3 Failure to maintain, or permit access to, the records required hereunder; or
- 11.1.4 Failure to perform any of the other covenants and conditions of this Agreement.
- 11.2. Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:
- 11.2.1 Give the Grantee a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Grantee notice of termination; and
- 11.2.2 Give the Grantee a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the Grant Amount which would otherwise accrue to the Grantee during the period from the date of such notice until such time as the State determines that the Grantee has cured the Event of Default shall never be paid to the Grantee; and
- 11.2.3 Set off against any other obligation the State may owe to the Grantee any damages the State suffers by reason of any Event of Default; and
- 11.2.4 Treat the agreement as breached and pursue any of its remedies at law or in equity, or both.
12. **TERMINATION.**
- 12.1. In the event of any early termination of this Agreement for any reason other than the completion of the Project, the Grantee shall deliver to the Grant Officer, not later than fifteen (15) days after the date of termination, a report (hereinafter referred to as the "Termination Report") describing in detail all Project Work performed, and the Grant Amount earned, to and including the date of termination. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall entitle the Grantee to receive that portion of the Grant amount earned to and including the date of termination.
- 12.2. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall in no event relieve the Grantee from any and all liability for damages sustained or incurred by the State as a result of the Grantee's breach of its obligations hereunder.
- 12.3. Notwithstanding anything in this Agreement to the contrary, either the State or, except where notice default has been given to the Grantee hereunder, the Grantee, may terminate this Agreement without cause upon thirty (30) days written notice.
- 12.4. **CONFLICT OF INTEREST.** No officer, member of employee of the Grantee, and no representative, officer or employee of the State of New Hampshire or of the governing body of the locality or localities in which the Project is to be performed, who exercises any functions or responsibilities in the review or

- approval of the undertaking or carrying out of such Project, shall participate in any decision relating to this Agreement which affects his or her personal interest or the interest of any corporation, partnership, or association in which he or she is directly or indirectly interested, nor shall he or she have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.
14. **GRANTEE'S RELATION TO THE STATE.** In the performance of this Agreement the Grantee, its employees, and any subcontractor or subgrantee of the Grantee are in all respects independent contractors, and are neither agents nor employees of the State. Neither the Grantee nor any of its officers, employees, agents, members, subcontractors or subgrantees, shall have authority to bind the State nor are they entitled to any of the benefits, workmen's compensation or emoluments provided by the State to its employees.
15. **ASSIGNMENT AND SUBCONTRACTS.** The Grantee shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the State. None of the Project Work shall be subcontracted or subgranted by the Grantee other than as set forth in Exhibit B without the prior written consent of the State.
16. **INDEMNIFICATION.** The Grantee shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based on, resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Grantee, or subcontractor, or subgrantee or other agent of the Grantee. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this agreement.
17. **INSURANCE.**
- 17.1 The Grantee shall, at its own expense, obtain and maintain in force, or shall require any subcontractor, subgrantee or assignee performing Project work to obtain and maintain in force, both for the benefit of the State, the following insurance:
- 17.1.1 Statutory workers' compensation and employees liability insurance for all employees engaged in the performance of the Project, and
- 17.1.2 General liability insurance against all claims of bodily injuries, death or property damage, in amounts not less than \$1,000,000 per occurrence and \$2,000,000 aggregate for bodily injury or death any one incident, and \$500,000 for property damage in any one incident; and
- 17.2. The policies described in subparagraph 17.1 of this paragraph shall be the standard form employed in the State of New Hampshire, issued by underwriters acceptable to the State, and authorized to do business in the State of New Hampshire. Grantee shall furnish to the State, certificates of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy.
18. **WAIVER OF BREACH.** No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event, or any subsequent Event. No express waiver of any Event of Default shall be deemed a waiver of any provisions hereof. No such failure of waiver shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other default on the part of the Grantee.
19. **NOTICE.** Any notice by a party hereto to the other party shall be deemed to have been duly delivered, or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses first above given.
20. **AMENDMENT.** This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Council of the State of New Hampshire, if required or by the signing State Agency.
21. **CONSTRUCTION OF AGREEMENT AND TERMS.** This Agreement shall be construed in accordance with the law of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assignees. The captions and contents of the "subject" blank are used only as a matter of convenience, and are not to be considered a part of this Agreement or to be used in determining the intent of the parties hereto.
22. **THIRD PARTIES.** The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.
23. **ENTIRE AGREEMENT.** This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings relating hereto.
24. **SPECIAL PROVISIONS.** The additional or modifying provisions set forth in Exhibit A hereto are incorporated as part of this agreement.

EXHIBIT A

SPECIAL PROVISIONS

1. Grant expenses must be incurred and paid prior to June 30th of the year and final date of the local agreement but prior to June 30, 2030.
2. Only expenses approved as outlined in Exhibit B and outlined in Saf-9700 Allowable Costs may be reimbursed. Reimbursement requests shall meet all requirements of Saf-C 9704.02 Administrative Requirements.
3. "The Grantee" shall maintain financial records, supporting documents, and all other pertinent records for a period of 3 years from the grant period end date per Saf-C 9709.01 Recordkeeping.
4. In accordance with Saf-C 9704.01(b), "The Grantee" shall maintain the project for a minimum of up to five (5) years from the official grant award date. Failure to maintain this program will result in the Grantee being required to refund the apportioned amount of the 50% grant reimbursement for any "advanced" funds and/or agrees to forfeit any remaining reimbursements that would have been due if the program were to run the required length.
5. The Grantee acknowledges per Saf-C 9710.01 All grants and records maintained by the Department (the State) shall be public records subject to 91-A.
6. Grant Agreement Revision to Provision 16. INDEMNIFICATION. The Grantee shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based on, resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Grantee or Subcontractor, or subgrantee or other agent of the Grantee. *The Grantee's liability herein shall not exceed the amount of \$1,000,000.* Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this agreement.

Grantee Initials

BD

Date

4/8/25

cas
4/8/25

EXHIBIT B

SCOPE OF SERVICES

1. The Department of Safety, (hereinafter referred to as "the State") is awarding the **Town of Pittsburg Police Department** (hereinafter referred to as "the Grantee") up to **\$5,317.00** for the purpose of reimbursement 50% of the costs to equip local law enforcement agencies with body-worn cameras and agency vehicles with dashboard cameras as well as the on-going costs of maintenance and storage of data recorded by body-worn and dashboard cameras.
2. "The Grantee" agrees that the project grant period ends at the date specified in the locally procured agreement for storage not to exceed 5 years and that all expenses approved as part of this agreement for 50% reimbursement must be incurred and paid prior to this date and reimbursement requests submitted to the Department of Safety, Grants Management Bureau, prior to June 30th of the final year of the local agreement. See Exhibit C for Grant Amount and Payment information.
3. Per SAF-C.9704.03 the following is among prohibited uses of grant funds (2) Any expenses incurred prior to or after the grant period identified in award documents, (3) Any expenses incurred under a contract that was in place prior to the grant award on after the grant period.
4. "The Grantee" agrees to comply with all applicable federal and state laws, rules, regulations, and requirements as they may relate to this program and equipment related to such.
5. "The Grantee", is responsible for the implementation of this project at their local level.
6. The grant application as submitted by "the Grantee" is hereby fully incorporated into this grant agreement.

Grantee Initials

BD

[Signature]
Date

COO
4/8/25

EXHIBIT C

GRANT AMOUNT AND METHOD OF PAYMENT

1. Grant Amount: **\$5,317.00**

2. Payment Schedule

- a. "The Grantee" agrees that the total payment by "the State" under this grant agreement shall be up to **\$5,317.00**. This reimbursement is in accordance with Saf-C 9707.01.
- b. "The State" shall reimburse up to **\$5,317.00** to "the Grantee" upon "the State" receiving appropriate documentation of expended funds submitted and follows:
 - o the grantee will supply invoices,
 - o proof of local payment for eligible costs and;
 - o an official letter requesting reimbursement of 50% of the approved eligible costs.
- c. Payments made directly to "the Municipality" will be considered payments made to "the Grantee" for the purposes of this grant agreement.

Grantee Initials.

BD

JA
Date

CAS
4/18/25

Certificate of Authority
Town of Pittsburg, New Hampshire

I, Cheryl Sessa, hereby certify that I am duly appointed Town Administrator of Town of Pittsburg, NH. I hereby certify the following is a true copy of a vote taken at a meeting of the Board of Directors/ Selectboard, duly called and held on April 8, 2024, at which a quorum of the Selectboard were present and voting.

VOTED: That John Leblanc is duly authorized to enter into contracts or agreements on behalf of The Town of Pittsburg, NH with the State of New Hampshire and any of its agencies or departments and further is authorized to execute any documents which may in his/her judgement be desirable or necessary to effect the purpose of this vote.

I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract to which this certificate is attached. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

DATED: 4/15/25 ATTEST: Cheryl Sessa

Town of Pittsburg
Selectboard Meeting
April 8, 2025

Attendance:

Selectboard: Beth Drew, Doug Ahlstrin, Toby Owen

Public: Wayne Dorman, Ron Clark, Bev Martin, John Fisher, Jimmy Owen

D. Ahlstrin / B. Drew: Motion to open the administrative portion of the meeting. 3:35pm. Motion carries (2-0).

Pledge of Allegiance

D. Ahlstrin / T. Owen: Motion to approve minutes from meeting on March 25, 2025. Motion carries (3-0).

Agenda Adjustments: Doug Ahlstrin brought up that today is one year anniversary of the total solar eclipse. Weather was so different then compared to today's weather.

Department Reports:

Highway Department – Ricky Clogston

- We have had some mud / dried / ruts – have stone to put down, waiting for weather
- Ford moved up build to next week.
- Who should speak to Tax Exempt Leasing – Board approved for Ricky to communicate with them
- Spoke to Billy Rioux about sweeping
- Ricky asked if he should handle the transfer station paving project at the same time as the other town road paving? Board said yes, please prepare the bid details and include the transfer station paving project when you go out for bids.

T. Owen / D. Ahlstrin: Motion to accept the gravel and chloride donation from the ATV club again this year. Motion carries (3-0).

T. Owen / D. Ahlstrin: Motion to sign OHRV Vehicle Trail Permission again for 5-year agreement during the months of May, June, July, August, September, and October. Motion carries (3-0).

Police – Rick Dube

- Tourists may be gone, but PD is still busy
- Phone scams especially for elderly – working with Tillotson Center.
- Credit from Whitefield Gun store is in question. Credit slip did not state that items must be sold prior to getting credit.

- Grant for Body Cams – must be approved. \$5,150 will be from sale of F450 last year, grant will match 1:1.

D. Ahlstrin / T. Owen: Motion to accept the monies from the Body Worn and Dashboard Grant.

Motion carries (3-0).

Administrative – Cheryl Sessa

- Invoice Cloud currently in active test.
- Overwatch – have moved us over to .gov already. Meeting Friday to discuss details.
 - o \$500 grant available to reprint business cards – PD, Connie, Town administrator/town office

- Health Insurance – current supplier increasing premiums 55%
- Mowing – one of our town employees has stepped down. Cheryl to contact other town employees to see if they want to pick up those two spots. If not, then reach out to our new contracted service provider.

Action Items:

Emergency Management – June Garneau submitted information on working with Town of Pittsburg on our Emergency Operations Plan. Cost will be \$2,450; payable in two installments.

T. Owen / D. Ahlstrin: Motion to accept the Emergency Operation Plans quote from Mapping and Planning Solutions. Motion carries (3-0).

Introducing new Reimbursement Form, will be completed by employees requesting reimbursement for personal monies spent for items eligible for reimbursement (such as uniforms). This eliminates the addition of these requests on timesheets.

D. Ahlstrin / T. Owen: Motion to accept use of new Reimbursement Form. Motion carries (3-0).

Old Business: Two positions currently being advertised; Librarian and Emergency Management Director. Library Trustees would like to interview candidates (currently two) and let Selectboard know who they would like to hire. Selectboard needs to set up interviews with interested candidates. Cheryl to target the night of April 24th, one hour slots (one at 4pm and one at 5pm). Panel will include Selectboard, PD, FD, and Road Agent.

New Business / Selectmen's Reports: Need to meet with Clarksville board regarding the town line. Need to make sure that Clarksville has money put in their budget to help pay for surveyor to mark the remainder of the town line. Cheryl to reach out to Clarksville to ask them to attend a meeting here in Pittsburg.

Committee memberships: Doug Ahlstrin nominated Beth Drew to be the Selectboard representative for the Headwaters Committee. Seconded by Beth Drew. Motion carries (2-1). Cheryl to reach out to Headwaters Committee to let them know of the changes for next meeting on May 16. Dispatch and 45th Parallel representatives will remain the same.

Ordinance webinar was attended by Doug Ahlstrin and Cheryl here at the office, Beth Drew attended via Zoom. Good information was revealed. New Hampshire is a Dillon Rules state. Need to include the statute numbers in our ordinances.

Toby Owen talked with Arni Davis regarding logging roads. Arni had already spoken to Clint Davis so Toby's information just confirmed what Clint had said.

Ron Clark brought up that the land that the Highway Garage is in probate. The land is in the same status as was said in the letter from Atty. Frizzell in February 24. All information has been turned over to our new town attorney. There has not been any update on this. There is a non-lapsing lease in effect until the land is out of probate.

Doug mentioned the next Hazard Mitigation Meeting will be held April 10, 2025.

Public Comment: Time limited to two minutes each.

Wayne Dorman brought up his concerns about the Town Reports again. Did the selectmen have a chance to review the video? Yes, Doug went through the times during the video that the town reports were discussed. Wayne concerned about response by board. Cheryl stated that she knew the town reports were there, but she didn't distribute to the board until after the meeting.

Public hearing for Beach Road project needs to be advertised in the newspaper. Cheryl to contact Colebrook Chronicle to get that included in next issue. Beach Rd hearing will be part of next Selectboard Meeting on April 22.

Doug mentioned that he had a reason to go into non-public. Toby Owen asked if non-public was for him. D. Ahlstrin and B. Drew said no, why would it. Beth replied and said it was regarding the PD. Rick Dube asked to waive the non-public session and discuss as part of the public meeting. Rick's time sheet from last week included mileage. Personnel manual states if a town vehicle is available that should be used for travel purposes. Rick's interpretation was different, he felt he would need permission to take the town vehicle. This was clarified to him and Rick was told to familiarize himself with the personnel manual.

Discussed the schedule of Selectboard meetings. Wayne Dorman asked if it would behoove the town to move meetings to weekly instead of bi-weekly? Selectboard asked public attendees what they thought. They liked the weekly, but also understood that if there wasn't a lot going on in town then there would not be a need. Wayne mentioned the \$2million budget as a reason to go back to weekly meetings. Area towns run either every other week meetings or twice monthly meetings. We can post today for an emergency meeting tomorrow if necessary. When project list requires, additional meetings can be added to a bi-weekly schedule. Selectmen do stop in the office weekly to sign paperwork on the off week.

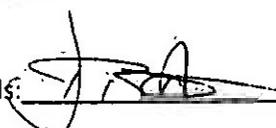
Fire Department Boiler Project: Trevor could not be here at the meeting. Doug shared the update given to him. Capital Well has been up and looked at it. Has recommended a Reverse Osmosis water filtration system. Trevor is currently reaching out to other water companies for additional opinions. Once the type of water filtration system is decided upon, then the type of boiler system will be determined (oil vs. propane). Fire Department is working diligently to obtain all information needed to put this project out to bid.

Upcoming Meetings: Selectboard meeting – April 22, 2025, at 4pm

D. Ahlstrin / T. Owen: Motion to adjourn at 5:16pm. Motion carries (3-0).

Respectively submitted,
Cheryl Sessa

Selectboard's Initials: _____





CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex³) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex³ is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex³ is entitled to the categories of coverage set forth below. In addition, Primex³ may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex³, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex³ Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only. Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex³. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

Participating Member: Town of Pittsburg 1526 Main Street Pittsburg, NH 03592		Member Number: 270	Company Affording Coverage: NH Public Risk Management Exchange - Primex ³ PO Box 23 Hooksett, NH 03106-9716		
X	Type of Coverage	Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits - NH Statutory Limits May Apply, If Not	
X	General Liability (Occurrence Form) Professional Liability (describe) <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence	7/1/2024	7/1/2025	Each Occurrence	\$ 2,000,000
				General Aggregate	\$10,000,000
				Fire Damage (Any one fire)	
				Med Exp (Any one person)	
X	Automobile Liability Deductible Comp and Coll: \$1,000 <input type="checkbox"/> Any auto	7/1/2024	7/1/2025	Combined Single Limit (Each Accident)	\$2,000,000
				Aggregate	\$10,000,000
X	Workers' Compensation & Employers' Liability	1/1/2025	1/1/2026	X Statutory	
				Each Accident	\$2,000,000
				Disease - Each Employee	\$2,000,000
				Disease - Policy Limit	
X	Property (Special Risk Includes Fire and Theft)	7/1/2024	7/1/2025	Blanket Limit, Replacement Cost (unless otherwise stated)	Deductible: \$1,000
Description: Proof of Primex Member coverage only.					

CERTIFICATE HOLDER:	Additional Covered Party	Loss Payee	Primex ³ - NH Public Risk Management Exchange
NH Department of Safety 33 Hazen Drive Concord, NH 03305			By: <i>Mary Beth Purcell</i>
			Date: 3/19/2025 mpurcell@nhprimex.org
			Please direct inquiries to: Primex ³ Claims/Coverage Services 603-225-2841 phone 603-228-3833 fax