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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC HEALTH SERVICES

Lori A. Weaver
Commissioner

Iain N. Watt
Director

29 HAZEN DRIVE, CONCORD, NH 03301
603-271-4501 1-800-852-3345 Ext. 4501
Fax: 603-271-4827 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

May 15, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Public Health Services, to enter into **Sole Source** amendments with the Contractors listed below to continue delivery of Comprehensive Family Support Services and add Family Resource Center services and Kinship Navigation services, by increasing the total price limitation by $2,216,384 from $22,104,041 to $24,320,425 with no change to the contract completion dates of June 30, 2026, effective July 1, 2025, upon Governor and Council approval. 19% Federal Funds. 81% General Funds.

The original contracts were approved by Governor and Council on July 15, 2020, item #21, and amended on September 21, 2022, item #5A, and most recently amended on June 26, 2024, item #42.

Contractor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount
Children Unlimited, Inc. Conway, NH	156114 -B001	Conway District Office Area	$1,198,778.00	$149,856.00	$1,348,634.00
Community Action Partnership of Strafford County Dover, NH	177200 -B004	Rochester District Office Area	$2,119,992.36	$148,353.00	$2,268,345.36
The Family Resource Center at Gorham Gorham, NH	162412 -B001	Berlin District Office Area	$2,274,497.00	$195,474.00	$2,469,971.00
The Family Resource Center at Gorham Gorham, NH	162412 -B001	Littleton District Office Area	$2,360,360.00	$40,524.00	$2,400,884.00

Greater Seacoast Community Health Somersworth, NH	154703 -B001	Seacoast District Office Area	$2,411,302.00	$156,947.00	$2,568,249.00
Lakes Region Community Services Council Laconia, NH	177251 -B001	Laconia District Office Area	$1,593,708.00	$406,349.00	$2,000,057.00
TLC Family Resource Center Claremont, NH	170625 -B001	Claremont District Office Area	$2,051,806.94	$133,206.00	$2,185,012.94
VNA at HCS, Inc. Keene, NH	177274 -B002	Keene District Office Area	$1,925,962.00	$170,365.00	$2,096,327.00
Waypoint (Concord) Manchester, NH	177166 -B002	Concord District Office Area	$2,104,480.00	$142,127.00	$2,246,607.00
Waypoint (Manchester) Manchester, NH	177166 -B002	Manchester District Office Area	$1,928,732.00	$527,919.00	$2,456,651.00
Waypoint (Southern) Manchester, NH	177166 -B002	Southern District Office Area	$2,134,422.70	$145,264.00	$2,279,686.70
		Total	**$22,104,041.00**	**$2,216,384.00**	**$24,320,425.00**

Funds are anticipated to be available in State Fiscal Year 2026, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Sole Source** because the Department is amending the scope of services and increasing funding to add Family Resource Center (FRC) services and Kinship Navigation services to the existing contracts for Comprehensive Family Support Services (CFSS). These changes will allow for continuity of all services while the Department executes a new competitive procurement for CFSS, Kinship Navigation, and FRC services during SFY26 to be awarded for the start of SFY27. The CFSS contractors were all awarded through a competitive bid in July 2020. The FRC and Kinship Navigation services were previously provided through an agreement that expires on June 30, 2025.

The purpose of this request is to continue to provide services for pregnant and parenting caregivers and families with children under the age of 18 years of age, statewide. By amending the current CFSS contracts with FRC and Kinship programs, the Department will be able to preserve statewide infrastructure, avoid disruption in services, and continue to provide critical supports for families. The CFSS contractors implemented much of the FRC and Kinship Navigation Programs through subrecipient agreements and this direct engagement with the Department will allow the Contractors to continue to provide quality services to families and implement staff training, recruitment, and retention activities across programs.

Family Resource Centers are a statewide network of community-based hubs that provide services to families with no income or eligibility requirements. FRCs are designed to help stabilize families before crisis and provide home visiting services, parenting education, support groups, kinship navigation, early supports and services, developmental screening, childcare, and access and referrals to community-based and financial services. They also support families in navigating the application process for programs through NH EASY. Aligning the funding and scope within these contracts ensures individualized support to meet every family's needs and increase access to a range of FRC community services. FRCs measure and demonstrate positive family outcomes such as improved parenting practices, enhanced child development outcomes, and reductions in child welfare involvement.

In addition, the Contractors will maintain statewide implementation of CFSS home visiting program services including Newborn Navigation at no cost to participating families. Services are available to all families in the state who pursue them and include parenting support and education, child development resources, maternal depression screening, and resource referrals such as nutrition support and economic mobility support. These services will be monitored through metrics that monitor for a reduction in child welfare involvement, increases in maternal depression and child development screenings, and an increase in access to available social services.

Approximately 7,030 New Hampshire Families will continue to be served through June 30, 2026, through the Family Resource Centers across all programs.

Approximately 1,225 families will be served through June 30, 2026, through CFSS, including an average of 2,072 children, 1,520 adults and 640 referrals from DCYF.

Additionally, 550 families will be served through June 30, 2026, through the Kinship Navigation program. Approximately 100 referrals to Kinship Navigation come from DCYF.

The Department will continue to monitor services through:

- Annual site visits to assess program implementation in compliance with contractual requirements.
- Reviewing Contractor expenditures and conducting data quality assurance activities monthly.
- Consumer satisfaction data, which must indicate an 80% favorable rating at minimum.
- Monitoring long-term program outcomes, including increasing outreach to high-risk populations, increasing the share of referred families who enroll in services, and increasing service completion rates.

Should the Governor and Executive Council not authorize this request, the Department will have limited capacity for community-based home-visiting services, Kinship Navigation, and Family Resource Center services, which help promote child and family wellbeing and prevent child maltreatment.

Sources of Federal Funds: Assistance Listing Number (ALN) 93.558, FAIN 2301NHTANF; ALN 93.667, FAIN 2301NHSOSR; ALN 93.556, FAIN 2301NHFPSS; ALN 93.645, FAIN 2301NHCWSS; and ALN 93.556, FAIN 2401NHPKIN.

Respectfully submitted,

For:

Lori A. Weaver
Commissioner

FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - SFY 26 AMENDMENT #3

05-095-042-421010-29680000-102-500734-42106802 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE IV-B SUBPART I

100% Federal, CFDA #93.645, Title IV-B 2301NHCWSS

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2022	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2023	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2024	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2025	102-500734	Social Service Contract	42106802	$4,256.00	$0.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$4,256.00	($4,256.00)	$0.00
			Subtotal:	$25,539.60	-$4,256.00	$21,283.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$4,256.00	$0.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$4,256.00	($4,256.00)	$0.00
			Subtotal:	$25,535.60	-$4,256.00	$21,279.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$4,256.00	$0.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$4,256.00	($4,256.00)	$0.00
			Subtotal:	$25,535.60	-$4,256.00	$21,279.60

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2022	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2023	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2024	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2025	102-500734	Social Service Contract	42106802	$4,256.00	$0.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$4,256.00	($4,256.00)	$0.00
			Subtotal:	$25,532.00	-$4,256.00	$21,276.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$4,256.00	$0.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$4,256.00	($4,256.00)	$0.00
			Subtotal:	$25,535.60	-$4,256.00	$21,279.60

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$4,256.00	$0.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$4,256.00	($4,256.00)	$0.00
			Subtotal:	$25,535.60	-$4,256.00	$21,279.60

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$4,256.00	$0.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$4,256.00	($4,256.00)	$0.00
			Subtotal:	$25,535.60	-$4,256.00	$21,279.60

VNA at HCS, Inc. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$4,256.00	$0.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$4,256.00	($4,256.00)	$0.00
			Subtotal:	$25,535.60	-$4,256.00	$21,279.60

FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - SFY 26 AMENDMENT #3

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$4,256.00	$0.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$4,256.00	($4,256.00)	$0.00
			Subtotal:	$25,535.60	-$4,256.00	$21,279.60

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$4,256.00	$0.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$4,256.00	($4,256.00)	$0.00
			Subtotal:	$25,535.60	-$4,256.00	$21,279.60

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$4,256.00	$0.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$4,256.00	($4,256.00)	$0.00
			Subtotal:	$25,535.60	-$4,256.00	$21,279.60
			TOTAL:	$280,892.00	-$46,816.00	$234,076.00

05-095-042-421010-29730000-102-500734-42107311 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, PROMOTING SAFE AND STABLE FAMILIES
100% Federal, CFDA #93.556, Promoting Safe and Stable Families 2301NHFPSS

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2022	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2023	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2024	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2025	102-500734	Social Service Contract	42107311	$26,309.00	$0.00	$26,309.00	$6,577.25
2026	102-500734	Social Service Contract	42107311	$26,309.00	($26,309.00)	$0.00	$0.00
			Subtotal:	$157,855.68	-$26,309.00	$131,546.68	$32,886.67

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2022	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2023	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2024	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2025	102-500734	Social Service Contract	42107311	$34,221.00	$0.00	$34,221.00	$8,555.25
2026	102-500734	Social Service Contract	42107311	$34,221.00	($34,221.00)	$0.00	$0.00
			Subtotal:	$217,320.80	-$34,221.00	$183,099.80	$45,774.95

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$39,404.73	$0.00	$39,404.73	$9,851.18
2022	102-500734	Social Service Contract	42107306	$39,404.73	$0.00	$39,404.73	$9,851.18
2023	102-500734	Social Service Contract	42107306	$39,404.73	$0.00	$39,404.73	$9,851.18
2024	102-500734	Social Service Contract	42107307	$39,404.73	$0.00	$39,404.73	$9,851.18
2025	102-500734	Social Service Contract	42107311	$39,405.00	$0.00	$39,405.00	$9,851.25
2026	102-500734	Social Service Contract	42107311	$39,405.00	($39,405.00)	$0.00	$0.00
			Subtotal:	$236,428.92	-$39,405.00	$197,023.92	$49,255.98

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2022	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2023	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2024	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2025	102-500734	Social Service Contract	42107311	$25,221.00	$0.00	$25,221.00	$6,305.25
2026	102-500734	Social Service Contract	42107311	$25,221.00	($25,221.00)	$0.00	$0.00
			Subtotal:	$59,326.00	-$25,221.00	$34,105.00	$8,526.25

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2022	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2023	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2024	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2025	102-500734	Social Service Contract	42107311	$10,109.00	$0.00	$10,109.00	$2,527.25
2026	102-500734	Social Service Contract	42107311	$10,109.00	($10,109.00)	$0.00	$0.00
			Subtotal:	$148,654.00	-$10,109.00	$138,545.00	$34,636.25

FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - SFY 26 AMENDMENT #3

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2022	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2023	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2024	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2025	102-500734	Social Service Contract	42107311	$10,776.00	$0.00	$10,776.00	$2,694.00
2026	102-500734	Social Service Contract	42107311	$10,776.00	($10,776.00)	$0.00	$0.00
			Subtotal:	$120,656.64	-$10,776.00	$109,880.64	$27,470.16

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2022	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2023	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2024	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2025	102-500734	Social Service Contract	42107311	$22,672.00	$0.00	$22,672.00	$5,668.00
2026	102-500734	Social Service Contract	42107311	$22,672.00	($22,672.00)	$0.00	$0.00
			Subtotal:	$98,033.48	-$22,672.00	$75,361.48	$18,840.37

VNA at HCS, Inc. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2022	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2023	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2024	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2025	102-500734	Social Service Contract	42107311	$10,501.00	$0.00	$10,501.00	$2,625.25
2026	102-500734	Social Service Contract	42107311	$10,501.00	($10,501.00)	$0.00	$0.00
			Subtotal:	$63,004.48	-$10,501.00	$52,503.48	$13,125.87

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2022	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2023	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2024	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2025	102-500734	Social Service Contract	42107311	$10,309.00	$0.00	$10,309.00	$2,577.25
2026	102-500734	Social Service Contract	42107311	$10,309.00	($10,309.00)	$0.00	$0.00
			Subtotal:	$41,854.00	-$10,309.00	$31,545.00	$7,886.25

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2022	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2023	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2024	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2025	102-500734	Social Service Contract	42107311	$10,474.00	$0.00	$10,474.00	$2,618.50
2026	102-500734	Social Service Contract	42107311	$10,474.00	($10,474.00)	$0.00	$0.00
			Subtotal:	$114,844.00	-$10,474.00	$104,370.00	$26,092.50

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2022	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2023	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2024	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2025	102-500734	Social Service Contract	42107311	$9,503.00	$0.00	$9,503.00	$2,375.75
2026	102-500734	Social Service Contract	42107311	$9,503.00	($9,503.00)	$0.00	$0.00
			Subtotal:	$81,018.00	-$9,503.00	$71,515.00	$17,878.75
			TOTAL:	$1,338,996.00	-$209,500.00	$1,129,496.00	$282,374.00

FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - SFY 26 AMENDMENT #3

05-095-042-421010-29660000-102-500734-42106603 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE XX GRANTS-SSBG
100% Federal Funds, CFDA #93.667, Title XX Grant 2301NHSOSR

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

VNA at HCS, Inc. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
2022	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
2023	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
2024	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
			Subtotal:	$0.00	$0.00	$0.00

FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - SFY 26 AMENDMENT #3

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80
			TOTAL:	$3,171,968.00	$0.00	$3,171,968.00

05-095-045-450010-72150000-074-500589 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: DIV ECONOMIC STABILITY, BUREAU OF FAMILY ASSISTANCE, SSBG
100% Federal Funds, CFDA #93.667, Title XX Grant 2301NHSOSR

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001501	$79,299.00	$0.00	$79,299.00
2026	074-500589	Grants for Pub Asst	45001501	$79,299.00	($79,299.00)	$0.00
			Subtotal:	$158,598.00	($79,299.00)	$79,299.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001501	$74,299.00	$0.00	$74,299.00
2026	074-500589	Grants for Pub Asst	45001501	$74,299.00	($74,299.00)	$0.00
			Subtotal:	$148,598.00	($74,299.00)	$74,299.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001501	$59,299.00	$0.00	$59,299.00
2026	074-500589	Grants for Pub Asst	45001501	$59,299.00	($59,299.00)	$0.00
			Subtotal:	$118,598.00	($59,299.00)	$59,299.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001501	$39,299.00	$0.00	$39,299.00
2026	074-500589	Grants for Pub Asst	45001501	$39,299.00	($39,299.00)	$0.00
			Subtotal:	$78,598.00	($39,299.00)	$39,299.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001501	$99,299.00	$0.00	$99,299.00
2026	074-500589	Grants for Pub Asst	45001501	$99,299.00	($99,299.00)	$0.00
			Subtotal:	$198,598.00	($99,299.00)	$99,299.00

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001501	$84,299.00	$0.00	$84,299.00
2026	074-500589	Grants for Pub Asst	45001501	$84,299.00	($84,299.00)	$0.00
			Subtotal:	$168,598.00	($84,299.00)	$84,299.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001501	$70,000.00	$0.00	$70,000.00
2026	074-500589	Grants for Pub Asst	45001501	$70,000.00	($70,000.00)	$0.00
			Subtotal:	$140,000.00	($70,000.00)	$70,000.00

VNA at HCS, Inc. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001501	$64,299.00	$0.00	$64,299.00
2026	074-500589	Grants for Pub Asst	45001501	$64,299.00	($64,299.00)	$0.00
			Subtotal:	$128,598.00	($64,299.00)	$64,299.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001501	$49,299.00	$0.00	$49,299.00
2026	074-500589	Grants for Pub Asst	45001501	$49,299.00	($49,299.00)	$0.00
			Subtotal:	$98,598.00	($49,299.00)	$49,299.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001501	$94,299.00	$0.00	$94,299.00
2026	074-500589	Grants for Pub Asst	45001501	$94,299.00	($94,299.00)	$0.00
			Subtotal:	$188,598.00	($94,299.00)	$94,299.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001501	$79,299.00	$0.00	$79,299.00
2026	074-500589	Grants for Pub Asst	45001501	$79,299.00	($79,299.00)	$0.00
			Subtotal:	$158,598.00	($79,299.00)	$79,299.00
			TOTAL:	$1,585,980.00	($792,990.00)	$792,990.00

FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - SFY 26 AMENDMENT #3

05-095-093-930510-36750000-074-500589-93053675 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: DLTSS-DEVELOPMENTAL SVCS, BUR-FAMILY CENTERED SERVICES, SOCIAL SERVICES BLOCK GRANT-SSBG
100% Federal Funds, CFDA #93.667, Title XX Grant 2301NHSOSR

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2026	074-500589	Grants for Pub Asst	93053675	$0.00	$79,299.00	$79,299.00
			Subtotal:	$0.00	$79,299.00	$79,299.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2026	074-500589	Grants for Pub Asst	93053675	$0.00	$74,299.00	$74,299.00
			Subtotal:	$0.00	$74,299.00	$74,299.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2026	074-500589	Grants for Pub Asst	93053675	$0.00	$59,299.00	$59,299.00
			Subtotal:	$0.00	$59,299.00	$59,299.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2026	074-500589	Grants for Pub Asst	93053675	$0.00	$39,299.00	$39,299.00
			Subtotal:	$0.00	$39,299.00	$39,299.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2026	074-500589	Grants for Pub Asst	93053675	$0.00	$99,299.00	$99,299.00
			Subtotal:	$0.00	$99,299.00	$99,299.00

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2026	074-500589	Grants for Pub Asst	93053675	$0.00	$84,299.00	$84,299.00
			Subtotal:	$0.00	$84,299.00	$84,299.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2026	074-500589	Grants for Pub Asst	93053675	$0.00	$70,000.00	$70,000.00
			Subtotal:	$0.00	$70,000.00	$70,000.00

VNA at HCS, Inc. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2026	074-500589	Grants for Pub Asst	93053675	$0.00	$64,299.00	$64,299.00
			Subtotal:	$0.00	$64,299.00	$64,299.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2026	074-500589	Grants for Pub Asst	93053675	$0.00	$49,299.00	$49,299.00
			Subtotal:	$0.00	$49,299.00	$49,299.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2026	074-500589	Grants for Pub Asst	93053675	$0.00	$94,299.00	$94,299.00
			Subtotal:	$0.00	$94,299.00	$94,299.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2026	074-500589	Grants for Pub Asst	93053675	$0.00	$79,299.00	$79,299.00
			Subtotal:	$0.00	$79,299.00	$79,299.00
			TOTAL:	$0.00	$792,990.00	$792,990.00

05-095-045-450010-61270000-102-500731-45030353 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, EMPLOYMENT SUPPORT
100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families; FAIN 2301NHTANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
			Subtotal:	$545,453.92	$0.00	$545,453.92

FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - SFY 26 AMENDMENT #3

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
			Subtotal:	$545,452.80	$0.00	$545,452.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
			Subtotal:	$545,455.48	$0.00	$545,455.48

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
2022	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
2023	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
2024	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
			Subtotal:	$233,131.20	$0.00	$233,131.20

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
			Subtotal:	$545,454.92	$0.00	$545,454.92

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
2022	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
2023	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
2024	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
			Subtotal:	$636,626.96	$0.00	$636,626.96

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
			Subtotal:	$545,453.88	$0.00	$545,453.88

VNA at HCS, Inc. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
			Subtotal:	$545,453.12	$0.00	$545,453.12

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
2022	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
2023	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
2024	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
			Subtotal:	$396,985.44	$0.00	$396,985.44

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
2022	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
2023	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
2024	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
			Subtotal:	$714,964.36	$0.00	$714,964.36

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
2022	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
2023	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
2024	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
			Subtotal:	$745,565.52	$0.00	$745,565.52
			TOTAL:	$5,999,997.60	$0.00	$5,999,997.60

FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - SFY 26 AMENDMENT #3

05-095-045-450010-61460000-074-500589 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT, HHS: DIV OF ECONOMIC STABILITY, BUREAU OF FAMILY ASSISTANCE, TEMP ASSIST TO NEEDY FAMILIES

100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services; Temporary Assistance for Needy Families; FAIN 2301NHTANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$43,000.00	$0.00	$43,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$43,000.00	$0.00	$43,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$43,000.00	$0.00	$43,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$43,000.00	$0.00	$43,000.00
2025	074-500589	Grants for Pub Asst	45030353	$215,864.00	$0.00	$215,864.00
2026	074-500589	Grants for Pub Asst	45030353	$229,364.00	$49,920.00	$279,284.00
			Subtotal:	**$617,228.00**	**$49,920.00**	**$667,148.00**

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$45,000.00	$0.00	$45,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$45,000.00	$0.00	$45,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$45,000.00	$0.00	$45,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$45,000.00	$0.00	$45,000.00
2025	074-500589	Grants for Pub Asst	45030353	$195,014.00	$0.00	$195,014.00
2026	074-500589	Grants for Pub Asst	45030353	$197,364.00	$55,214.00	$252,578.00
			Subtotal:	**$572,378.00**	**$55,214.00**	**$627,592.00**

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00	$0.00	$25,824.00
2025	074-500589	Grants for Pub Asst	45030353	$198,288.00	$0.00	$198,288.00
2026	074-500589	Grants for Pub Asst	45030353	$211,188.00	$63,243.00	$274,431.00
			Subtotal:	**$512,772.00**	**$63,243.00**	**$576,015.00**

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$32,000.00	$0.00	$32,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$32,000.00	$0.00	$32,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$32,000.00	$0.00	$32,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$32,000.00	$0.00	$32,000.00
2025	074-500589	Grants for Pub Asst	45030353	$141,783.00	$0.00	$141,783.00
2026	074-500589	Grants for Pub Asst	45030353	$155,283.00	$61,561.00	$216,844.00
			Subtotal:	**$425,066.00**	**$61,561.00**	**$486,627.00**

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$44,346.97	$0.00	$44,346.97
2022	102-500731	Contracts For Prog. Svc	45030353	$44,346.97	$0.00	$44,346.97
2023	102-500731	Contracts For Prog. Svc	45030353	$44,346.97	$0.00	$44,346.97
2024	644-504187	SGFSER SGF SERVICES	42105874	$44,346.97	$0.00	$44,346.97
2025	074-500589	Grants for Pub Asst	45030353	$314,211.00	$0.00	$314,211.00
2026	074-500589	Grants for Pub Asst	45030353	$327,711.00	$37,036.00	$364,747.00
			Subtotal:	**$819,309.88**	**$37,036.00**	**$856,345.88**

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00	$0.00	$25,824.00
2025	074-500589	Grants for Pub Asst	45030353	$320,980.00	$0.00	$320,980.00
2026	074-500589	Grants for Pub Asst	45030353	$358,980.00	$41,297.00	$400,277.00
			Subtotal:	**$783,256.00**	**$41,297.00**	**$824,553.00**

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$35,124.00	$0.00	$35,124.00
2022	102-500731	Contracts For Prog. Svc	45030353	$35,124.00	$0.00	$35,124.00
2023	102-500731	Contracts For Prog. Svc	45030353	$35,124.00	$0.00	$35,124.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$35,124.00	$0.00	$35,124.00
2025	074-500589	Grants for Pub Asst	45030353	$260,987.00	$0.00	$260,987.00
2026	074-500589	Grants for Pub Asst	45030353	$269,487.00	$62,434.00	$331,921.00
			Subtotal:	**$670,970.00**	**$62,434.00**	**$733,404.00**

VNA at HCS, Inc. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$52,360.00	$0.00	$52,360.00
2022	102-500731	Contracts For Prog. Svc	45030353	$52,360.00	$0.00	$52,360.00
2023	102-500731	Contracts For Prog. Svc	45030353	$52,360.00	$0.00	$52,360.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$52,360.00	$0.00	$52,360.00
2025	074-500589	Grants for Pub Asst	45030353	$284,724.00	$0.00	$284,724.00
2026	074-500589	Grants for Pub Asst	45030353	$298,224.00	$54,440.00	$352,664.00
			Subtotal:	**$792,388.00**	**$54,440.00**	**$846,828.00**

FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - SFY 26 AMENDMENT #3

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$37,454.54	$0.00	$37,454.54
2022	102-500731	Contracts For Prog. Svc	45030353	$37,454.54	$0.00	$37,454.54
2023	102-500731	Contracts For Prog. Svc	45030353	$37,454.54	$0.00	$37,454.54
2024	644-504187	SGFSER SGF SERVICES	42105874	$37,454.54	$0.00	$37,454.54
2025	074-500589	Grants for Pub Asst	45030353	$231,451.00	$0.00	$231,451.00
2026	074-500589	Grants for Pub Asst	45030353	$249,201.00	$51,732.00	$300,933.00
			Total	$630,470.16	$51,732.00	$682,202.16

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$29,065.97	$0.00	$29,065.97
2022	102-500731	Contracts For Prog. Svc	45030353	$29,065.97	$0.00	$29,065.97
2023	102-500731	Contracts For Prog. Svc	45030353	$29,065.97	$0.00	$29,065.97
2024	644-504187	SGFSER SGF SERVICES	42105874	$29,065.97	$0.00	$29,065.97
2025	074-500589	Grants for Pub Asst	45030353	$275,807.00	$0.00	$275,807.00
2026	074-500589	Grants for Pub Asst	45030353	$288,807.00	$37,022.00	$325,829.00
			Subtotal:	$680,877.88	$37,022.00	$717,899.88

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$30,000.52	$0.00	$30,000.52
2022	102-500731	Contracts For Prog. Svc	45030353	$30,000.52	$0.00	$30,000.52
2023	102-500731	Contracts For Prog. Svc	45030353	$30,000.52	$0.00	$30,000.52
2024	644-504187	SGFSER SGF SERVICES	42105874	$30,000.52	$0.00	$30,000.52
2025	074-500589	Grants for Pub Asst	45030353	$279,391.00	$0.00	$279,391.00
2026	074-500589	Grants for Pub Asst	45030353	$292,391.00	$36,101.00	$328,492.00
			Subtotal:	$691,784.08	$36,101.00	$727,885.08
			TOTAL:	$7,196,500.00	$550,000.00	$7,746,500.00

05-095-090-902010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMUNITY SERVICES, MATERNAL AND CHILD HEALTH
100% Federal Funds, CFDA #93.994, Federal Funds from HRSA B04MC45230

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$0.00	$0.00	$0.00
			Subtotal:	$13,728.00	$0.00	$13,728.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	$0.00	$5,394.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	$0.00	$5,394.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	$0.00	$5,394.00
2024	102-500731	Contracts For Prog. Svc	90004009	$0.00	$0.00	$0.00
			Subtotal:	$16,182.00	$0.00	$16,182.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	$0.00	$6,487.30
2022	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	$0.00	$6,487.30
2023	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	$0.00	$6,487.30
2024	102-500731	Contracts For Prog. Svc	90004009	$0.00	$0.00	$0.00
			Subtotal:	$19,461.90	$0.00	$19,461.90

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	$0.00	$5,804.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	$0.00	$5,804.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	$0.00	$5,804.00
2024	102-500731	Contracts For Prog. Svc	90004009	$0.00	$0.00	$0.00
			Subtotal:	$17,412.00	$0.00	$17,412.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	$0.00	$3,045.64
2022	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	$0.00	$3,045.64
2023	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	$0.00	$3,045.64
2024	102-500731	Contracts For Prog. Svc	90004009	$0.00	$0.00	$0.00
			Subtotal:	$9,136.92	$0.00	$9,136.92

FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - SFY 26 AMENDMENT #3

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	$0.00	$6,486.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	$0.00	$6,486.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	$0.00	$6,486.00
2024	102-500731	Contracts For Prog. Svc	90004009	$0.00	$0.00	$0.00
			Subtotal:	$19,458.00	$0.00	$19,458.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170525-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	$0.00	$7,639.06
2022	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	$0.00	$7,639.06
2023	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	$0.00	$7,639.06
2024	102-500731	Contracts For Prog. Svc	90004009	$0.00	$0.00	$0.00
			Subtotal:	$22,917.18	$0.00	$22,917.18

VNA at HCS, Inc. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$0.00	$0.00	$0.00
			Subtotal:	$13,728.00	$0.00	$13,728.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	$0.00	$6,432.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	$0.00	$6,432.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	$0.00	$6,432.00
2024	102-500731	Contracts For Prog. Svc	90004009	$0.00	$0.00	$0.00
			Subtotal:	$19,296.00	$0.00	$19,296.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	$0.00	$7,259.00
2022	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	$0.00	$7,259.00
2023	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	$0.00	$7,259.00
2024	102-500731	Contracts For Prog. Svc	90004009	$0.00	$0.00	$0.00
			Subtotal:	$21,777.00	$0.00	$21,777.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	$0.00	$3,692.00
2022	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	$0.00	$3,692.00
2023	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	$0.00	$3,692.00
2024	102-500731	Contracts For Prog. Svc	90004009	$0.00	$0.00	$0.00
			Subtotal:	$11,076.00	$0.00	$11,076.00
			TOTAL:	$184,173.00	$0.00	$184,173.00

05-95-042-421010-29740000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT, HHS: DIV CHILDREN YOUTH & FAMILIES, CHILD PROTECTION, ADOPTION SERVICES, KINSHIP GRANT 2401NHPKIN
100% Federal Funds CFDA 93.556 Federal Funds from DHHS Admin for Children and Families FAIN2401NHPKIN

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2026	103-502507	Grants for Pub Asst	42107406	$0.00	$15,272.00	$15,272.00
			Subtotal:	$0.00	$15,272.00	$15,272.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2026	103-502507	Grants for Pub Asst	42107406	$0.00	$0.00	$0.00
			Subtotal:	$0.00	$0.00	$0.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2026	103-502507	Grants for Pub Asst	42107406	$0.00	$18,182.00	$18,182.00
			Subtotal:	$0.00	$18,182.00	$18,182.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2026	103-502507	Grants for Pub Asst	42107406	$0.00	$15,272.00	$15,272.00
			Subtotal:	$0.00	$15,272.00	$15,272.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2026	103-502507	Grants for Pub Asst	42107406	$0.00	$18,182.00	$18,182.00
			Subtotal:	$0.00	$18,182.00	$18,182.00

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2026	103-502507	Grants for Pub Asst	42107406	$0.00	$18,182.00	$18,182.00
			Subtotal:	$0.00	$18,182.00	$18,182.00

FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - SFY 26 AMENDMENT #3

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2026	103-502507	Grants for Pub Asst	42107406	$0.00	$0.00	$0.00
			Subtotal:	$0.00	$0.00	$0.00

VNA at HCS, Inc. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2026	103-502507	Grants for Pub Asst	42107406	$0.00	$18,182.00	$18,182.00
			Subtotal:	$0.00	$18,182.00	$18,182.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2026	103-502507	Grants for Pub Asst	42107406	$0.00	$18,182.00	$18,182.00
			Subtotal:	$0.00	$18,182.00	$18,182.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2026	103-502507	Grants for Pub Asst	42107406	$0.00	$0.00	$0.00
			Subtotal:	$0.00	$0.00	$0.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2026	103-502507	Grants for Pub Asst	42107406	$0.00	$0.00	$0.00
			Subtotal:	$0.00	$0.00	$0.00
			TOTAL:	$0.00	$121,454.00	$121,454.00

05-095-042-421010-29580000-645-504004-42105877 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, CHILD-FAMILY SERVICES
100% General Funds

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
2022	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
2023	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
2024	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
			Subtotal:	$173,152.00	$0.00	$173,152.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
2022	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
2023	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
2024	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
			Subtotal:	$36,876.00	$0.00	$36,876.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
2022	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
2023	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
2024	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
			Subtotal:	$204,000.00	$0.00	$204,000.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
			Subtotal:	$7,272.00	$0.00	$7,272.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
2022	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
2023	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
2024	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
			Subtotal:	$32,010.24	$0.00	$32,010.24

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
2022	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
2023	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
2024	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
			Subtotal:	$206,000.00	$0.00	$206,000.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
2022	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
2023	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
2024	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
			Subtotal:	$144,280.00	$0.00	$144,280.00

FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - SFY 26 AMENDMENT #3

VNA at HCS, Inc. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
			Subtotal:	$7,272.00	$0.00	$7,272.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
			Subtotal:	$7,272.00	$0.00	$7,272.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
2022	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
2023	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
2024	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
			Subtotal:	$206,900.16	$0.00	$206,900.16

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
2022	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
2023	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
2024	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
			Subtotal:	$206,800.00	$0.00	$206,800.00
			TOTAL:	$1,231,834.40	$0.00	$1,231,834.40

05-095-045-450010-72150000-074-500589-45001502 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: DIV ECONOMIC STABILITY, BUREAU OF FAMILY ASSISTANCE, SSBG
100% General Funds

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$47,864.00	$0.00	$47,864.00
2026	074-500589	Grants for Pub Asst	45001502	$47,864.00	($47,864.00)	$0.00
			Subtotal:	$95,728.00	($47,864.00)	$47,864.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$24,596.00	$0.00	$24,596.00
2026	074-500589	Grants for Pub Asst	45001502	$24,596.00	($24,596.00)	$0.00
			Subtotal:	$49,192.00	($24,596.00)	$24,596.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$77,487.00	$0.00	$77,487.00
2026	074-500589	Grants for Pub Asst	45001502	$77,487.00	($77,487.00)	$0.00
			Subtotal:	$154,974.00	($77,487.00)	$77,487.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$17,622.00	$0.00	$17,622.00
2026	074-500589	Grants for Pub Asst	45001502	$17,622.00	($17,622.00)	$0.00
			Subtotal:	$35,244.00	($17,622.00)	$17,622.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$12,048.00	$0.00	$12,048.00
2026	074-500589	Grants for Pub Asst	45001502	$12,048.00	($12,048.00)	$0.00
			Subtotal:	$24,096.00	($12,048.00)	$12,048.00

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$66,987.00	$0.00	$66,987.00
2026	074-500589	Grants for Pub Asst	45001502	$66,987.00	($66,987.00)	$0.00
			Subtotal:	$133,974.00	($66,987.00)	$66,987.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$43,710.00	$0.00	$43,710.00
2026	074-500589	Grants for Pub Asst	45001502	$43,710.00	($43,710.00)	$0.00
			Subtotal:	$87,420.00	($43,710.00)	$43,710.00

VNA at HCS, Inc. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$16,393.00	$0.00	$16,393.00
2026	074-500589	Grants for Pub Asst	45001502	$16,393.00	($16,393.00)	$0.00
			Subtotal:	$32,786.00	($16,393.00)	$16,393.00

FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - SFY 26 AMENDMENT #3

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$28,250.00	$0.00	$28,250.00
2026	074-500589	Grants for Pub Asst	45001502	$28,250.00	($28,250.00)	$0.00
			Subtotal:	$56,500.00	($28,250.00)	$28,250.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$48,000.00	$0.00	$48,000.00
2026	074-500589	Grants for Pub Asst	45001502	$48,000.00	($48,000.00)	$0.00
			Subtotal:	$96,000.00	($48,000.00)	$48,000.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001:

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$61,393.00	$0.00	$61,393.00
2026	074-500589	Grants for Pub Asst	45001502	$61,393.00	($61,393.00)	$0.00
			Subtotal:	$122,786.00	($61,393.00)	$61,393.00
			TOTAL:	$888,700.00	($444,350.00)	$444,350.00

05-095-090-902010-70470000-102-500731-90070474 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: DIV PUBLIC HEALTH, BUREAU OF FAMILY HEALTH AND NUTRITION, COMMUNITY COLLABORATION
100% General Funds

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2026	102-500731	Contracts for Program Serv	90070474	$0.00	$155,364.00	$155,364.00
			Subtotal:	$0.00	$155,364.00	$155,364.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2026	102-500731	Contracts for Program Serv	90070474	$0.00	$535,778.00	$535,778.00
			Subtotal:	$0.00	$535,778.00	$535,778.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2026	102-500731	Contracts for Program Serv	90070474	$0.00	$184,987.00	$184,987.00
			Subtotal:	$0.00	$184,987.00	$184,987.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2026	102-500731	Contracts for Program Serv	90070474	$0.00	$120,122.00	$120,122.00
			Subtotal:	$0.00	$120,122.00	$120,122.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2026	102-500731	Contracts for Program Serv	90070474	$0.00	$119,548.00	$119,548.00
			Subtotal:	$0.00	$119,548.00	$119,548.00

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2026	102-500731	Contracts for Program Serv	90070474	$0.00	$179,487.00	$179,487.00
			Subtotal:	$0.00	$179,487.00	$179,487.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2026	102-500731	Contracts for Program Serv	90070474	$0.00	$141,410.00	$141,410.00
			Subtotal:	$0.00	$141,410.00	$141,410.00

VNA at HCS, Inc. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2026	102-500731	Contracts for Program Serv	90070474	$0.00	$128,893.00	$128,893.00
			Subtotal:	$0.00	$128,893.00	$128,893.00

FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - SFY 26 AMENDMENT #3

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2026	102-500731	Contracts for Program Serv	90070474	$0.00	$379,250.00	$379,250.00
			Subtotal:	$0.00	$379,250.00	$379,250.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2026	102-500731	Contracts for Program Serv	90070474	$0.00	$221,182.00	$221,182.00
			Subtotal:	$0.00	$221,182.00	$221,182.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2026	102-500731	Contracts for Program Serv	90070474	$0.00	$79,575.00	$79,575.00
			Subtotal:	$0.00	$79,575.00	$79,575.00
			TOTAL:	$0.00	$2,245,596.00	$2,245,596.00

05-095-090-902010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMUNITY SERVICES, MATERNAL AND CHILD HEALTH
100% General Funds

FRC AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR# 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	$0.00	$75,000.00
2022	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	$0.00	$75,000.00
2023	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	$0.00	$75,000.00
2024	102-500731	Contracts For Prog. Svc	90004015	$0.00	$0.00	$0.00
			Subtotal:	$225,000.00	$0.00	$225,000.00
			TOTAL:	$225,000.00	$0.00	$225,000.00

CONTRACT TOTAL:	$22,104,041.00	$2,216,384.00	$24,320,425.00

State of New Hampshire
Department of Health and Human Services
Amendment #3

This Amendment to the Comprehensive Family Support Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Children Unlimited, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on July 15, 2020 (Item #21), as amended on September 21, 2022 (Item #5A), and amended on June 26, 2024 (Item #42), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $1,348,634

2. Modify Exhibit B – Amendment #2, Scope of Services, by adding Section 1.7.12., to read:

1.7.12. <u>Family Resource Center Services and Kinship Navigation</u>

1.7.12.1. The Contractor shall use FRC funding to support:

1.7.12.1.1. FRC-Q designation preparations.

1.7.12.1.2. FRC-Q re-designation preparations.

1.7.12.1.3. Early childhood systems coordination enhancements.

1.7.12.1.4. Evidence-based programs.

1.7.12.1.5. Home visiting programs overseen by the Department including, but not limited to:

1.7.12.1.5.1. CFSS.

1.7.12.1.5.2. Newborn Navigator.

1.7.12.1.5.3. Maternal Infant and Early Childhood Home Visiting (MIECHV).

1.7.12.1.5.4. Kinship Navigation.

1.7.12.1.6. Recruitment and retention of family support home visiting staff.

1.7.12.1.7. Kinship Navigation positions.

1.7.12.1.8. Community Health Worker (CHW) positions.

1.7.12.1.9. Community coordination and primary prevention initiatives including, but not limited to:

1.7.12.1.9.1. Community collaborations.

1.7.12.1.9.2. Newborn Navigator programs.

1.7.12.1.9.3. Adverse Childhood Experiences Response Team (ACERT).

1.7.12.2. The Contractor must ensure kinship positions are in place within its designated catchment area and under the umbrella of CFSS available services to ensure:

1.7.12.2.1. Program meets the needs of families impacted by kinship caregiving arrangements;

1.7.12.2.2. Services are provided to kinship caregivers who are caring for kin as a result of a placement (formal or informal); and

1.7.12.2.3. Navigators connect with kinship caregivers in-person or by other video and live chat virtual applications or platforms for purposes that include, but are not limited to:

1.7.12.2.3.1. Assessing kinship caregiver needs.

1.7.12.2.3.2. Providing outreach, engagement, and community support services and referrals.

1.7.12.2.3.3. Utilizing or creating peer support groups for kinship caregivers.

1.7.12.3. The Contractor must coordinate referrals and resources with kinship positions within its designated catchment area and as assigned by the Department. The Contractor must ensure:

1.7.12.3.1. Additional kinship positions within the catchment area assigned but outside the Contractor's agency must be located in FRC-Q and FRC's working towards FRC-Q designation.

1.7.12.3.2. Kinship navigators collaborate with the Department on program implementation, data collection, and quality improvement activities.

1.7.12.4. The Contractor must maintain the onboarding and training processes, and continue developing the Kinship Navigation position based on:

1.7.12.4.1. The Department's evaluation of the program;

1.7.12.4.2. Staff performance; and

1.7.12.4.3. Training needs.

1.7.12.5. The Contractor must work closely with the Department's CFSS and Kinship Navigation Program Managers to ensure compliance with required training, data collection, and quality improvement activities for all CFSS programs including Newborn Navigation, Kinship Navigation, and FRC programs.

3. Modify Exhibit B – Amendment #2, Scope of Services, Section 1.9.6., to read:

1.9.6. The Contractor must collect and maintain a Family Service Record for Kinship Navigation and FRC program participants utilizing the Family Support Data System, which must include, but is not limited to:

1.9.6.1. Name.

1.9.6.2. Date of Birth.

1.9.6.3. Race and Ethnicity.

1.9.6.4. Language.

1.9.6.5. Income.

1.9.6.6. Household size.

1.9.6.7. Marital status.

1.9.6.8. Town.

1.9.6.9. County.

1.9.6.10. Source of Referral.

1.9.6.11. Reason for Kinship Arrangement.

1.9.6.12. Incarcerated parent.

1.9.6.13. Receipt of public benefits, which includes, but is not limited to:

1.9.6.13.1. Supplemental Nutrition Assistance Program (SNAP).

1.9.6.13.2. New Hampshire Child Care Scholarship.

1.9.6.13.3. Medicaid.

1.9.6.13.4. Social Security Disability Insurance (SSDI).

1.9.6.13.5. Supplemental Security Income (SSI).

1.9.6.13.6. TANF.

1.9.6.13.7. Special Supplemental Nutrition Program for Women, Infants, and Children (WIC).

1.9.6.14. Participant service data, which includes, but is not limited to:

1.9.6.14.1. Date of service.

1.9.6.14.2. Participants present during service delivery.

1.9.6.14.3. Service type and topics reviewed.

4. Modify Exhibit B – Amendment #2, Scope of Services, by adding Section 1.9.7., to read:

1.9.7. The Contractor must ensure the records as identified in Sections 1.9.4, 1.9.5, and 1.9.6 are summarized and entered into the Family Support Data System in real-time.

5. Modify Exhibit C, Payment Terms, Section 1, to read:

1. This Agreement is funded by:

1.1. 89.25% Federal Funds:

1.1.1. 53.37% from the US Department of Health and Human Services, Temporary Assistance for Needy Families, Assistance Listing Number (ALN) 93.558, FAIN 19NHTANF and as awarded on July 3, 2023, Federal Award Identification Number (FAIN) 2301NHTANF.

1.1.2. 29.35% from the US Department of Health and Human Services, Administration for Children & Families, Title XX Grants, Social Services Block Grant (SSBG), as awarded on October 1, 2023, ALN 93.667, FAIN 2301NHSOSR.

1.1.3. 2.53% from the US Department of Health and Human Services, Administration for Children & Families, Administration on Children, Youth and Families, Promoting Safe and Stable Families, as awarded on April 4, 2023, ALN 93.556, FAIN 2301NHFPSS.

1.1.4. 1.58% from the US Department of Health and Human Services, Administration on Children, Youth and Families, Child Welfare Social Services, Title IV-B, Subpart 1, of the Social Security Act as awarded on April 13, 2023, ALN 93.645, FAIN 2301NHCWSS.

1.1.5. 1.29% from the US Department of Health and Human Services, Maternal and Child Health Services Block Grant, as awarded on October 19, 2021, ALN 93.994, FAIN

B04MC45230.

1.1.6 1.13% from the US Department of Health and Human Services, Administration for Children and Families, Kinship Grant, as awarded on September 1, 2023, ALN 93.556, FAIN 2301NHPKIN; and as awarded on September 12, 2024, FAIN 2401NHPKIN.

1.2. 10.75% General Funds.

6. Modify Exhibit C, Payment Terms, Section 3, to read:

   3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement and shall be in accordance with the approved line item, as specified in Exhibit C-1, Budget through Exhibit C-8 Budget – Amendment #3.

7. Modify Exhibit C, Payment Terms, Section 8, to read:

   8. The Contractor must provide the services in Exhibit B – Amendment 2, Scope of Services, in compliance with funding requirements.

8. Modify Exhibit C, Payment Terms, Section 9, to read:

   9. The Contractor agrees that funding under this Agreement may be withheld, in whole or in part in the event of non-compliance with the terms and conditions of Exhibit B – Amendment 2, Scope of Services.

9. Modify Exhibit C-6, Budget Sheet – Amendment #2, by replacing it in its entirety with Exhibit C-6, Budget – Amendment #3, which is attached hereto and incorporated by reference herein.

10. Add Exhibit C-7 Budget – Amendment #3, which is attached hereto and incorporated by referenced herein.

11. Add Exhibit C-8 Budget – Amendment #3, which is attached hereto and incorporated by referenced herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective July 1, 2025, upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

4/29/2025
Date

DocuSigned by:
Iain Watt
D770BB63F9704C7...
Name: Iain Watt
Title: Director - DPHS

Children Unlimited, Inc.

4/28/2025
Date

DocuSigned by:
Ardis Yahna
FDE70134D89E4AC...
Name: Ardis Yahna
Title: Executive Director

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

4/30/2025
Date

DocuSigned by:
Robyn Guarino
74873484494141C8...
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Docusign Envelope ID: 9967F35E-6C57-423D-9B20-00C79E0F6B81

Exhibit C-6 Budget - Amendment #3

New Hampshire Department of Health and Human Services		
Contractor Name:	Children Unlimited, Inc.	
Budget Request for:	Comprehensive Family Support Services - TANF	
Budget Period	7/1/2025 - 6/30/2026 (SFY 2026)	
Indirect Cost Rate (if applicable)	4.29%	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$180,000	$0
2. Fringe Benefits	$50,000	$0
3. Consultants	$500	$0
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0	$0
5.(a) Supplies - Educational	$500	$0
5.(b) Supplies - Lab	$0	$0
5.(c) Supplies - Pharmacy	$0	$0
5.(d) Supplies - Medical	$0	$0
5.(e) Supplies Office	$1	$0
6. Travel	$8,000	$0
7. Software	$1	$0
8. (a) Other - Marketing/ Communications	$1,000	$0
8. (b) Other - Education and Training	$1,500	$0
8. (c) Other - Other (specify below)	$0	$0
Occupancy	$18,000	$0
Insurance	$0	$0
Audit / Legal	$0	$0
Telephone / Internet / Computers	$3,000	$0
Payroll	$0	$0
403B	$0	$0
9. Subrecipient Contracts	$0	$0
Total Direct Costs	$262,502	$0
Total Indirect Costs	$11,263	$0
TOTAL	$273,765	$0

Contractor: DS AY

Date: 4/28/2025

Exhibit C-7 Budget - Amendment #3

New Hampshire Department of Health and Human Services		
Contractor Name:	Children Unlimited, Inc.	
Budget Request for:	Comprehensive Family Support Services-Infrastructure	
Budget Period	7/1/2025 - 6/30/26 (SFY 2026)	
Indirect Cost Rate (if applicable)	9.91%	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$76,453	$12,000
2. Fringe Benefits	$14,800	$0
3. Consultants	$0	$0
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0	$0
5.(a) Supplies - Educational	$0	$0
5.(b) Supplies - Lab	$0	$0
5.(c) Supplies - Pharmacy	$0	$0
5.(d) Supplies - Medical	$0	$0
5.(e) Supplies Office	$1	$0
6. Travel	$1	$4,000
7. Software	$0	$0
8. (a) Other - Marketing/ Communications	$1	$4,000
8. (b) Other - Education and Training	$1	$2,500
8. (c) Other - Other (specify below)	$2,000	$0
Other (please specify)	$0	$0
Other (please specify)	$0	$0
Other (please specify)	$0	$0
Other (please specify)	$0	$0
9. Subrecipient Contracts	$0	$0
Total Direct Costs	$93,257	$22,500
Total Indirect Costs	$9,243	$0
TOTAL	$102,500	$22,500

Contractor Initials: AY (DS)

Date: 4/28/2025

Exhibit C-8 Budget - Amendment #3

New Hampshire Department of Health and Human Services		
Contractor Name:	Children Unlimited, Inc.	
Budget Request for:	Comprehensive Family Support Services-Kinship	
Budget Period	7/1/2025 - 6/30/26 (SFY 2026)	
Indirect Cost Rate (if applicable)	9.93%	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$10,816	$0
2. Fringe Benefits	$2,880	$0
3. Consultants	$0	$0
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0	$0
5.(a) Supplies - Educational	$0	$0
5.(b) Supplies - Lab	$0	$0
5.(c) Supplies - Pharmacy	$0	$0
5.(d) Supplies - Medical	$0	$0
5.(e) Supplies Office	$45	$0
6. Travel	$100	$0
7. Software	$0	$0
8. (a) Other - Marketing/ Communications	$0	$0
8. (b) Other - Education and Training	$50	$0
8. (c) Other - Other (specify below)	$1	$0
Other (please specify)	$0	$0
Other (please specify)	$0	$0
Other (please specify)	$0	$0
Other (please specify)	$0	$0
9. Subrecipient Contracts	$0	$0
Total Direct Costs	$13,892	$0
Total Indirect Costs	$1,380	$0
TOTAL	$15,272	$0

Contractor Initials: AY (DS)

Date: 4/28/2025

Docusign Envelope ID: 9967F35E-6C57-423D-9B20-00C79E0F6B81

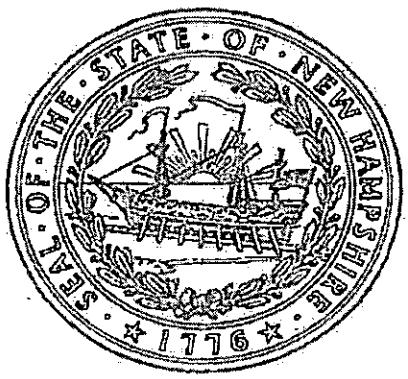
State of New Hampshire

Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that CHILDREN UNLIMITED, INC. is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on May 02, 1986. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: **87329**
Certificate Number: **0006620992**



IN TESTIMONY WHEREOF,
I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 19th day of March A.D. 2024.

David M. Scanlan
Secretary of State

Docusign Envelope ID: 9967F35E-6C57-423D-9B20-00C79E0F6B81

CERTIFICATE OF AUTHORITY

I, Barbara Campbell, hereby certify that:
(Name of the elected Officer of the Corporation/LLC; cannot be contract signatory)

1. I am a duly elected Clerk/Secretary/Officer of Children Unlimited, Inc.
(Corporation/LLC Name)

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on April 24, 2025, at which a quorum of the Directors/shareholders were present and voting.
(Date)

VOTED: That Ardis Yahna, Executive Director (may list more than one person)
(Name and Title of Contract Signatory)

is duly authorized on behalf of Children Unlimited, Inc. to enter into contracts or agreements with the State
(Name of Corporation/ LLC)

of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority **remains valid for thirty (30)** days from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: 4/29/25

Barbara Campbell
Signature of Elected Officer
Name: Barbara Campbell
Title: President, Board of Directors

Docusign Envelope ID: 9967F35E-6C57-423D-9B20-00C79E0F6B81

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 04/15/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Samantha Hunter
Chalmers Insurance Group - North Conway	PHONE (A/C, No, Ext): (603) 356-6926 FAX (A/C, No): (603) 356-6934
PO Box 2480	E-MAIL ADDRESS: shunter@chalmersinsurancegroup.com
North Conway NH 03860	INSURER(S) AFFORDING COVERAGE / NAIC #
INSURED	INSURER A: Philadelphia Indemnity Insurance Co 18058
Children Unlimited, Inc.	INSURER B: Wesco Insurance Company 25011
PO Box 986	INSURER C:
Conway NH 03818-0986	INSURER D:
	INSURER E:
	INSURER F:

COVERAGES **CERTIFICATE NUMBER:** Master 24-25 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:			PHPK2571806	07/01/2024	07/01/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 3,000,000 $ 3,000,000
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: Y If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		WWC3722938	07/01/2024	07/01/2025	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ 1,000,000 $ 1,000,000 $ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Early intervention of children.

Barbara Campbell, Sarah Parsons, and Nadine Armstrong are excluded from workers compensation.

CERTIFICATE HOLDER

Department of Health and Human Services
State of NH
129 Pleasant Street
Concord NH 03301-3857

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Family Connections Resource Center at Children Unlimited, Mission Statement:

To promote family wellness and decrease family stressors in order to prevent child abuse and neglect.

Children Unlimited, Inc.overall Mission Statement:

To foster and strengthen meaningful relationships that will provide a foundation for each child and each family to be happy, healthy and engaged members of their community.

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CHILDREN UNLIMITED, INC.

Financial Statements

June 30, 2024 and 2023

and

Independent Auditor's Report

Docusign Envelope ID: 9967F35E-6C57-423D-9B20-00C79E0F6B81

SAMANTHA L JONES

WORK EXPERIENCE

Family Support Provider/CHW/Kinship Coordinator

09/2020 to Present

The Family Connections Resource Center at Children Unlimited

182 West Main St. Conway, NH 03818

- Access family needs to identify necessary resources and supports within the community
- Provide family support and parental education in a professional empathetic and objective manner
- Develop treatment and safety plans within the family unit
- Supervise visitation between child and biological parent/s
- Clear, unbiased documentation of family interaction/goal progress
- Coordinate referrals to services and related agencies
- Establish regular contact with families primarily through home/community visits
- Participate in training opportunities to maintain individual and agency competency
- Maintain flexible schedule to accommodate family needs
- Collaborate and meet with other service providers
- Attend weekly supervision and staff meetings

Store Manager

08/2018 to 09/2020

Olympia Sports

North Conway, NH 03860

- Recruiting, interviewing, hiring, disciplining and termination of employees
- Creating schedules and assigning work responsibilities
- Training and providing ongoing education
- Staff performance evaluations
- Merchandising the store in accordance with company standards
- Receiving/transferring shipment of product to/from location
- Price changes, marketing, promotions
- Loss Prevention awareness/inventory

Waitress

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05/2012 to 10/2019
Jena's Lobster Quest
Ossipee, New Hampshire, 03814

- Greeting/seating of guests
- Providing up to date information on menu/specials/pricing
- Ensuring food orders are placed and made correctly
- Following health standards in regard to handling food
- Proper handling of cash/change

Assistance Manager

09/2017 to 08/2018
Olympia Sports
North Conway, New Hampshire, 03860

- Greet customers with a smile and knowledge of current promotions
- Receive/transfer shipment of merchandise
- Fill online orders in timely manner
- Maintain cleanliness of store including proper restocking of shelves, inventory, loss prevention, organization.
- Register/complete cash outs/proper handling of money
- Correct promotion signage
- Bank Deposit

Personal Care Attendant

02/2014 to 04/2017
Northern Human Services
Conway, New Hampshire, 03818

- Assistance with activities of daily living
- Bathing and proper hygiene
- Transfer in/out of wheelchair/two-hand assist
- Complete proper tube feeding, including measurement and time duration
- Interaction with community resources and engagements
- Hand over hand assistance with responsibilities to include eating, writing, play
- Up to date knowledge of communication device and accessibility
- Thorough documentation of daily activities, food, bathing/bathroom tracker and goal setting

Rehabilitation Specialist/Special Education Assistant

03/2013 to 11/2015
Lakeview Neuro Rehabilitation
Effingham, New Hampshire, 03882

- Assistance with activities of daily living
- Transportation within facility as well as into the community
- Hand over hand assistance with responsibilities to include bathing, dressing, grooming
- Repetition of programming and goals
- Thorough documentation of daily activities, food, bathing/bathroom tracker and goal setting
- Assistance with education in the classroom
- Daily shift-change meetings to provide up to date information and insight into client's day

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SKILLS

Thorough documentation

Time management

Team building and collaboration

EDUCATION

Granite State College
Bachelor's
Psychology/Minor in Human Services
Conway, New Hampshire, 03818
09/2015

Granite State College
Associate
Behavioral Science
Conway, New Hampshire, 03818
12/2013

Kingswood Regional High School
High school or equivalent
Diploma
Wolfeboro, New Hampshire, 03894
05/2011

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Jacqueline DiFonzo

Work Experience:

Children Unlimited - Family Resource Center
Family Support Provider/Kinship Navigator
08/13/2025- Present

- Facilitating support groups for kinship guardians to connect with one another, share their experiences, and learn more about local resources.
- Attending meetings and trainings regarding topics related to family dynamics, grief, kinship guardianship, child development, and other concepts that impact families.
- Connecting families to local, state, and national resources that address family concerns.
- Utilizing a strengths based approach to help empower families as they set and achieve goals that they have established for their case plan.

Madison Elementary School
After School Program Coordinator & Lead Teacher
9/1/2022- 6/15/2024

- Organized and coordinated daily programs and activities for students in grades K-6
- Developed strong relationships with students
- Real-time problem solving with students, especially regarding social and emotional challenges
- Collaborated with other program staff to support students' engagement and participation in various programs and small group work
- Connected with parents and guardians regarding daily events and any concerns
- Promoted involvement from the local community to engage students at a young age and familiarize them with local resources.

Madison Elementary School
Student Support Assistant
3/6/2023 - 9/15/2024

- Provide social-emotional support to students identified with concerns or needs

Education/Certification

Kennett High School- Diploma

Granite State College- Associate of Science in Behavioral Health(Honors)

University of New Hampshire - Bachelor of Science in Psychology(Cum Laude)

University of New Hampshire - Master of Social Work - May 2026

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- Conduct social lunch groups with students based on social skill needs
- Develop relationships with students in different settings
- Input written referrals into computer database that monitors and tracks student behaviors
- Attend meetings with designated team to discuss specific concerns about students and/or behaviors that are in need of additional intervention
- Collaboration with school counselor, student support specialist, SPED team, and administration as needed to develop action plans and to track progress of children identified as having challenges in academic/behaviors.
- School-wide availability to respond to behavioral and emotional needs in the moment

Volunteer Experience:

The Trevor Project: Crisis Counselor

Volunteering for the Trevor Project has allowed me to work with youth who are experiencing crisis in many ways. The Trevor Project is the nation's leading suicide prevention organization for LGBTQIA+ youth. Volunteering has involved taking chats with youth who are experiencing thoughts of self harm, suicide, struggling with sexual or gender identity, and cultural barriers in their families or communities, among many other social issues that have impacted their wellbeing. This work involves talking through strategies to stay safe,de-escalate, and allows young people a place to voice their concerns and gain access to several other programs in their area that can potentially help them navigate their specific setbacks and concerns.

Tapestry Gives: Volunteer Captain

Coordinating all volunteer efforts set by our store to participate in a company wide initiative called "Tapestry Gives". Tapestry Gives is a company initiative to meet 100,000 hours of volunteerism by the year 2025. Each volunteer hour is logged in a database that I am in charge of maintaining and organizing.

One of the most successful events in our store included fundraising efforts to supply women and children in our community with hygiene products.

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Cathleen A. Livingston

Education: B.A. in Psychology, Ithaca College, Ithaca, NY (1988)
Minors: Exercise Science and Sport Studies

Professional Experience:

2021-present: **Family Connections Resource Center, Children Unlimited**
Director of Family Resource Center

Provide supervision of family support providers and kinship navigators, home visiting, parent education and support, including parenting classes, case management, resource and referral, collaboration and networking with community and state agencies.

2011-2021: **Family Connections Resource Center, Children Unlimited**
Family Support Provider

Provide parent education, home visiting, support and education with community resources. Identify family strengths, assess needs, develop and implement an action plan to achieve success at home and in the community. Child Health Support Provider: in-home support for children and families in conjunction with Division of Children, Youth and Families, family counseling from a strength-based, solution focused model, behavioral health management, referrals, supervised visitation and crisis intervention.

2002-2011: **Starting Point**
Direct Service Administrator/ Shelter Manager

Oversee daily functioning of emergency shelter. Provide case management services to shelter clients, provide court, hospital and support line advocacy. Co-facilitate trauma support group. Manage, recruit and train all volunteers and maintain current files.

1997-2002: **Northern Human Services**
Children's Case Manager

Responsible for a caseload of over 20 families, wrote and implemented treatment plans, provided outreach services to children and families, member of the treatment team, acted as liaison and advocate in schools for identified children. Maintained files in accordance with state regulations.

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1993-1996: **Bartlett Community Preschool**
Teacher's Assistant

Responsible for assisting head teacher/director in leading educational activities for children aged 3-6 years. Planned field trips and managed the lunch program. Provided after school care for children aged 3- 12 years.

1990-1991: **Pine Tree Elementary School**
Special Education Aide

Aide for a kindergarten child with autism. Provided support in all classroom activities. Attended all IEP meetings.

1989-1990: **Conway Elementary School**
Special Education Aide

Provided individual and small group instruction for three students in the second grade in reading and math. Assisted classroom teacher with daily activities.

Associations:

Member of the White Mountain Milers
Sigma XI Honor Society

NH Department of Health and Human Services

KEY PERSONNEL

List those primarily responsible for meeting the terms and conditions of the agreement.

Job descriptions not required for vacant positions.

Contractor Name: **Children Unlimited, Inc**

NAME	JOB TITLE	ANNUAL AMOUNT PAID FROM THIS CONTRACT	ANNUAL SALARY
Ariel Callanan	Newborn Navigator	$52,000.00	$52,000.00
Ellery Hunt	Family Support Provider	$23,920.00	$23,920.00
Samantha Jones	Family Support Provider	$58,240.00	$58,240.00
Jacqueline DiFonzo	Family Support Provider	$45,760.00	$45,760.00
Cathleen Livingston	Director, FCRC	$64,480.00	$64,480.00

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Lori A. Weaver
Commissioner

Iain N. Watt
Interim Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC HEALTH SERVICES

29 HAZEN DRIVE, CONCORD, NH 03301
603-271-4501 1-800-852-3345 Ext. 4501
Fax: 603-271-4827 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

May 31, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Public Health Services, to amend the existing Comprehensive Family Support Services contracts with the Contractors listed below to continue providing Comprehensive Family Support Services, by exercising contract renewal options and increasing the total price limitation by $8,447,421 from $13,656,620 to $22,104,041 and extending the completion dates from June 30, 2024 to June 30, 2026, effective July 1, 2024, upon Governor and Council approval. 89.39% Federal Funds. 10.61% General Funds.

The original contracts were approved by Governor and Council on July 15, 2020, item #21, and amended on September 21, 2022, item #5A.

Contractor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease) Amount	Revised Amount
Children Unlimited Inc. Conway, NH	156114-B001	Conway District Office Area	$734,720.00	$464,058.00	$1,198,778.00
Community Action Partnership of Strafford County Dover, NH	177200-B004	Rochester District Office Area	$1,229,692.00	$890,300.36	$2,119,992.36
The Family Resource Center at Gorham Gorham, NH	162412-B001	Littleton District Office Area	$1,483,368.00	$876,992.00	$2,360,360.00
The Family Resource Center at Gorham Gorham, NH	162412-B001	Berlin District Office Area	$1,478,084.00	$796,413.00	$2,274,497.00

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Greater Seacoast Community Health Somersworth, NH	154703-B001	Seacoast District Office Area	$1,405,192.00	$1,006,110.00	$2,411,302.00
Lakes Region Community Services Council Laconia, NH	177251-B001	Laconia District Office Area	$935,260.00	$658,448.00	$1,593,708.00
TLC Family Resource Center Claremont, NH	170625-B001	Claremont District Office Area	$1,247,696.00	804,110.94	$2,051,806.94
VNA at HCS, Inc. Keene, NH	177274-B002	Keene District Office Area	$1,156,692.00	$769,270.00	$1,925,962.00
Waypoint (Concord) Manchester, NH	177166-B002	Concord District Office Area	$1,348,372.00	$756,108.00	$2,104,480.00
Waypoint (Manchester) Manchester, NH	177166-B002	Manchester District Office Area	$1,267,004.00	$661,728.00	$1,928,732.00
Waypoint (Southern) Manchester, NH	177166-B002	Southern District Office Area	$1,370,540.00	$763,882.70	$2,134,422.70
		Total:	**$13,656,620.00**	**$8,447,421.00**	**$22,104,041.00**

Funds are available in the following accounts for State Fiscal Year 2025 and are anticipated to be available in State Fiscal Year 2026, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

The purpose of this request is for the Contractors to ensure the continuity of Comprehensive Family Support Services (CFSS) by providing home visiting services statewide to pregnant and parenting caregivers and families with children under 18 years of age. Home visiting services provide access to a variety of parenting, economic, and public health supports based on individuals' needs.

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Contractors will expand services by designating staff as "Newborn Navigators" within the CFSS program. Newborn Navigators will focus on outreach and engagement of families with newborns through a one-time, postpartum home visit. This service will allow the Contractors to reach more families and increase newborn families' connections to community-based resources that support maternal, family, and child health outcomes, as well as reduce the risk of child maltreatment.

The CFSS home visiting program provides preventative services at no cost to families, including household management, child development and maternal depression screenings, case management, and resource referrals such as nutrition support, childcare, and economic mobility support.

Approximately 1,250 families will be served each year. As a result, an average of 2,242 children and 1,592 adults will engage in services annually.

The Department will monitor services by:

- Reviewing the activities and outcome measures identified in the quarterly reports submitted by the Contractor.
- Quarterly meetings with the Contractor to ensure continued compliance with contractual requirements.
- Reviewing Contractor expenditures and conducting data quality assurance activities every month.
- Reviewing consumer satisfaction data, which must indicate an 80% favorable rating at minimum.
- Monitoring long-term program outcomes, including increasing outreach to high-risk populations, increasing the share of referred families who enroll in services, and increasing service completion rates.

As referenced in Exhibit A, Revisions to Standard Contract Provisions, of the original agreements, the parties have the option to extend the agreements for up to two (2) additional years, contingent upon satisfactory delivery of services, available funding, agreement of the parties and Governor and Council approval. The Department is exercising its option to renew services for two (2) years of the two (2) years available.

Should the Governor and Council not authorize this request, the Department will have limited capacity to provide community-based home-visiting services to children and families statewide which help prevent child maltreatment and promote child and family wellbeing.

Source of Federal Funds: Assistance Listing Number (ALN) 93.645, FAIN 2301NHCWSS; ALN 93.556, FAIN 2301NHFPSS; ALN 93.667, FAIN 2301NHSOSR; ALN 93.558, FAIN 2301NHTANF

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

Lori A. Weaver
Commissioner

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

05-095-042-421010-29680000-102-500734-42106802 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE IV-B SUBPART I
100% Federal, CFDA #93.645, Title IV-B, 2301NHCWSS,

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2022	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2023	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2024	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,027.60	$8,512.00	$25,539.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2022	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2023	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2024	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,020.00	$8,512.00	$25,532.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170525-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60
			TOTAL:	$187,260.00	$93,632.00	$280,892.00

05-095-042-421010-29730000-102-500734-42107306 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, PROMOTING SAFE AND STABLE FAMILIES
100% Federal, CFDA #93.556, Promoting Safe and Stable Families, 2301NHFPSS

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2022	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2023	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2024	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2025	102-500734	Social Service Contract	42107311	$0.00	$26,309.00	$26,309.00	$6,577.25
2026	102-500734	Social Service Contract	42107311	$0.00	$26,309.00	$26,309.00	$6,577.25
			Subtotal:	$105,237.68	$52,618.00	$157,855.68	$39,463.92

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2022	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2023	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2024	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2025	102-500734	Social Service Contract	42107311	$0.00	$34,221.00	$34,221.00	$8,555.25
2026	102-500734	Social Service Contract	42107311	$0.00	$34,221.00	$34,221.00	$8,555.25
			Subtotal:	$148,878.80	$68,442.00	$217,320.80	$54,330.20

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$39,404.73	$0.00	$39,404.73	$9,851.18
2022	102-500734	Social Service Contract	42107306	$39,404.73	$0.00	$39,404.73	$9,851.18
2023	102-500734	Social Service Contract	42107306	$39,404.73	$0.00	$39,404.73	$9,851.18
2024	102-500734	Social Service Contract	42107307	$39,404.73	$0.00	$39,404.73	$9,851.18
2025	102-500734	Social Service Contract	42107311	$0.00	$39,405.00	$39,405.00	$9,851.25
2026	102-500734	Social Service Contract	42107311	$0.00	$39,405.00	$39,405.00	$9,851.25
			Subtotal:	$157,618.92	$78,810.00	$236,428.92	$59,107.23

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2022	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2023	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2024	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2025	102-500734	Social Service Contract	42107311	$0.00	$25,221.00	$25,221.00	$6,305.25
2026	102-500734	Social Service Contract	42107311	$0.00	$25,221.00	$25,221.00	$6,305.25
			Subtotal:	$8,884.00	$50,442.00	$59,326.00	$14,831.50

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2022	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2023	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2024	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2025	102-500734	Social Service Contract	42107311	$0.00	$10,109.00	$10,109.00	$2,527.25
2026	102-500734	Social Service Contract	42107311	$0.00	$10,109.00	$10,109.00	$2,527.25
			Subtotal:	$128,436.00	$20,218.00	$148,654.00	$37,163.50

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2022	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2023	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2024	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2025	102-500734	Social Service Contract	42107311	$0.00	$10,776.00	$10,776.00	$2,694.00
2026	102-500734	Social Service Contract	42107311	$0.00	$10,776.00	$10,776.00	$2,694.00
			Subtotal:	$99,104.64	$21,552.00	$120,656.64	$30,164.16

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2022	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2023	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2024	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2025	102-500734	Social Service Contract	42107311	$0.00	$22,672.00	$22,672.00	$5,668.00
2026	102-500734	Social Service Contract	42107311	$0.00	$22,672.00	$22,672.00	$5,668.00
			Subtotal:	$52,689.48	$45,344.00	$98,033.48	$24,508.37

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2022	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2023	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2024	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2025	102-500734	Social Service Contract	42107311	$0.00	$10,501.00	$10,501.00	$2,625.25
2026	102-500734	Social Service Contract	42107311	$0.00	$10,501.00	$10,501.00	$2,625.25
			Subtotal:	$42,002.48	$21,002.00	$63,004.48	$15,751.12

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2022	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2023	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2024	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2025	102-500734	Social Service Contract	42107311	$0.00	$10,309.00	$10,309.00	$2,577.25
2026	102-500734	Social Service Contract	42107311	$0.00	$10,309.00	$10,309.00	$2,577.25
			Subtotal:	$21,236.00	$20,618.00	$41,854.00	$10,463.50

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR #.162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2022	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2023	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2024	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2025	102-500734	Social Service Contract	42107311	$0.00	$10,474.00	$10,474.00	$2,618.50
2026	102-500734	Social Service Contract	42107311	$0.00	$10,474.00	$10,474.00	$2,618.50
			Subtotal:	$93,896.00	$20,948.00	$114,844.00	$28,711.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2022	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2023	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2024	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2025	102-500734	Social Service Contract	42107311	$0.00	$9,503.00	$9,503.00	$2,375.75
2026	102-500734	Social Service Contract	42107311	$0.00	$9,503.00	$9,503.00	$2,375.75
			Subtotal:	$62,012.00	$19,006.00	$81,018.00	$20,254.50
			TOTAL:	$919,996.00	$419,000.00	$1,338,996.00	$334,749.00

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FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2
RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

05-095-042-421010-29660000-102-500734-42106603 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE XX GRANTS-SSBG
100% Federal Funds, CFDA #93.667, Title XX Grant 2301NHSOSR

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
2022	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
2023	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
2024	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
			Subtotal:	$0.00	$0.00	$0.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80
			TOTAL:	$3,171,968.00	$0.00	$3,171,968.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

05-095-042-421010-72150000-102-500734-45001501-HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE XX GRANTS-SSBG:
100% Federal Funds, CFDA #93.667, Title XX Grant 2301NHSOSR

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
			Subtotal:	$0.00	$158,598.00	$158,598.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$74,299.00	$74,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$74,299.00	$74,299.00
			Subtotal:	$0.00	$148,598.00	$148,598.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$59,299.00	$59,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$59,299.00	$59,299.00
			Subtotal:	$0.00	$118,598.00	$118,598.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$39,299.00	$39,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$39,299.00	$39,299.00
			Subtotal:	$0.00	$78,598.00	$78,598.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$99,299.00	$99,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$99,299.00	$99,299.00
			Subtotal:	$0.00	$198,598.00	$198,598.00

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$84,299.00	$84,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$84,299.00	$84,299.00
			Subtotal:	$0.00	$168,598.00	$168,598.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$70,000.00	$70,000.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$70,000.00	$70,000.00
			Subtotal:	$0.00	$140,000.00	$140,000.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$64,299.00	$64,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$64,299.00	$64,299.00
			Subtotal:	$0.00	$128,598.00	$128,598.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$49,299.00	$49,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$49,299.00	$49,299.00
			Subtotal:	$0.00	$98,598.00	$98,598.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR #-162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$94,299.00	$94,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$94,299.00	$94,299.00
			Subtotal:	$0.00	$188,598.00	$188,598.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR #-162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
			Subtotal:	$0.00	$158,598.00	$158,598.00
			TOTAL:	$0.00	$1,585,980.00	$1,585,980.00

05-095-045-450010-61270000-102-500731-45030353 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, EMPLOYMENT SUPPORT
100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families; FAIN Z301NHTANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR#-177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
			Subtotal:	$545,453.92	$0.00	$545,453.92

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
			Subtotal:	$545,452.80	$0.00	$545,452.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
			Subtotal:	$545,455.48	$0.00	$545,455.48

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA)-VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
2022	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
2023	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
2024	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
			Subtotal:	$233,131.20	$0.00	$233,131.20

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
			Subtotal:	$545,454.92	$0.00	$545,454.92

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
2022	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
2023	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
2024	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
			Subtotal:	$636,626.96	$0.00	$636,626.96

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
			Subtotal:	$545,453.88	$0.00	$545,453.88

VNA AT HCS, INC (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
			Subtotal:	$545,453.12	$0.00	$545,453.12

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
2022	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
2023	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
2024	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
			Subtotal:	$396,985.44	$0.00	$396,985.44

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
2022	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
2023	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
2024	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
			Subtotal:	$714,964.36	$0.00	$714,964.36

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
2022	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
2023	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
2024	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
			Subtotal:	$745,565.52	$0.00	$745,565.52
			TOTAL:	$5,999,997.60	$0.00	$5,999,997.60

05-095-045-450010-61460000-502-500891-45030205 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, TEMP ASSISTNC TO NEEDY FAMILIES
100% Federal Funds; CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families; FAIN 2301NHTANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$43,000.00	$0.00	$43,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$43,000.00	$0.00	$43,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$43,000.00	$0.00	$43,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$43,000.00	$0.00	$43,000.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$215,864.00	$215,864.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$229,364.00	$229,364.00
			Subtotal:	$172,000.00	$445,228.00	$617,228.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$45,000.00	$0.00	$45,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$45,000.00	$0.00	$45,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$45,000.00	$0.00	$45,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$45,000.00	$0.00	$45,000.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$195,014.00	$195,014.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$197,364.00	$197,364.00
			Subtotal:	$180,000.00	$392,378.00	$572,378.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00	$0.00	$25,824.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$198,288.00	$198,288.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$211,188.00	$211,188.00
			Subtotal:	$103,296.00	$409,476.00	$512,772.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$32,000.00	$0.00	$32,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$32,000.00	$0.00	$32,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$32,000.00	$0.00	$32,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$32,000.00	$0.00	$32,000.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$141,783.00	$141,783.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$155,283.00	$155,283.00
			Subtotal:	$128,000.00	$297,066.00	$425,066.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$44,346.97	$0.00	$44,346.97
2022	102-500731	Contracts For Prog. Svc	45030353	$44,346.97	$0.00	$44,346.97
2023	102-500731	Contracts For Prog. Svc	45030353	$44,346.97	$0.00	$44,346.97
2024	644-504187	SGFSER SGF SERVICES	42105874	$44,346.97	$0.00	$44,346.97
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$314,211.00	$314,211.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$327,711.00	$327,711.00
			Subtotal:	$177,387.88	$641,922.00	$819,309.88

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00	$0.00	$25,824.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$320,980.00	$320,980.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$358,980.00	$358,980.00
			Subtotal:	$103,296.00	$679,960.00	$783,256.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$35,124.00	$0.00	$35,124.00
2022	102-500731	Contracts For Prog. Svc	45030353	$35,124.00	$0.00	$35,124.00
2023	102-500731	Contracts For Prog. Svc	45030353	$35,124.00	$0.00	$35,124.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$35,124.00	$0.00	$35,124.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$260,987.00	$260,987.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$269,487.00	$269,487.00
			Subtotal:	$140,496.00	$530,474.00	$670,970.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$52,360.00	$0.00	$52,360.00
2022	102-500731	Contracts For Prog. Svc	45030353	$52,360.00	$0.00	$52,360.00
2023	102-500731	Contracts For Prog. Svc	45030353	$52,360.00	$0.00	$52,360.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$52,360.00	$0.00	$52,360.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$284,724.00	$284,724.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$298,224.00	$298,224.00
			Subtotal:	$209,440.00	$582,948.00	$792,388.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$37,454.54	$0.00	$37,454.54
2022	102-500731	Contracts For Prog. Svc	45030353	$37,454.54	$0.00	$37,454.54
2023	102-500731	Contracts For Prog. Svc	45030353	$37,454.54	$0.00	$37,454.54
2024	644-504187	SGFSER SGF SERVICES	42105874	$37,454.54	$0.00	$37,454.54
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$231,451.00	$231,451.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$249,201.00	$249,201.00
			Total	$149,818.16	$480,652.00	$630,470.16

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$29,065.97	$0.00	$29,065.97
2022	102-500731	Contracts For Prog. Svc	45030353	$29,065.97	$0.00	$29,065.97
2023	102-500731	Contracts For Prog. Svc	45030353	$29,065.97	$0.00	$29,065.97
2024	644-504187	SGFSER SGF SERVICES	42105874	$29,065.97	$0.00	$29,065.97
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$275,807.00	$275,807.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$288,807.00	$288,807.00
			Subtotal:	$116,263.88	$564,614.00	$680,877.88

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$30,000.52	$0.00	$30,000.52
2022	102-500731	Contracts For Prog. Svc	45030353	$30,000.52	$0.00	$30,000.52
2023	102-500731	Contracts For Prog. Svc	45030353	$30,000.52	$0.00	$30,000.52
2024	644-504187	SGFSER SGF SERVICES	42105874	$30,000.52	$0.00	$30,000.52
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$279,391.00	$279,391.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$292,391.00	$292,391.00
			Subtotal:	$120,002.08	$571,782.00	$691,784.08
			TOTAL:	$1,600,000.00	$5,596,500.00	$7,196,500.00

05-095-090-902010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMINITY SERVICES, MATERNAL
100% Federal Funds, CFDA #93.994 Federal Funds from HRSA B04MC45230

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	-$4,576.00	$0.00
			Subtotal:	$18,304.00	($4,576.00)	$13,728.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	$0.00	$5,394.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	$0.00	$5,394.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	$0.00	$5,394.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	-$5,394.00	$0.00
			Subtotal:	$21,576.00	($5,394.00)	$16,182.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	$0.00	$6,487.30
2022	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	$0.00	$6,487.30
2023	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	$0.00	$6,487.30
2024	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	-$6,487.30	$0.00
			Subtotal:	$25,949.20	($6,487.30)	$19,461.90

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	$0.00	$5,804.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	$0.00	$5,804.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	$0.00	$5,804.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	-$5,804.00	$0.00
			Subtotal:	$23,216.00	($5,804.00)	$17,412.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	$0.00	$3,045.64
2022	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	$0.00	$3,045.64
2023	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	$0.00	$3,045.64
2024	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	-$3,045.64	$0.00
			Subtotal:	$12,182.56	($3,045.64)	$9,136.92

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	$0.00	$6,486.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	$0.00	$6,486.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	$0.00	$6,486.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	-$6,486.00	$0.00
			Subtotal:	$25,944.00	($6,486.00)	$19,458.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	$0.00	$7,639.06
2022	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	$0.00	$7,639.06
2023	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	$0.00	$7,639.06
2024	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	-$7,639.06	$0.00
			Subtotal:	$30,556.24	($7,639.06)	$22,917.18

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	-$4,576.00	$0.00
			Subtotal:	$18,304.00	($4,576.00)	$13,728.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	$0.00	$6,432.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	$0.00	$6,432.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	$0.00	$6,432.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	-$6,432.00	$0.00
			Subtotal:	$25,728.00	($6,432.00)	$19,296.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	$0.00	$7,259.00
2022	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	$0.00	$7,259.00
2023	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	$0.00	$7,259.00
2024	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	-$7,259.00	$0.00
			Subtotal:	$29,036.00	($7,259.00)	$21,777.00

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FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2
RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	$0.00	$3,692.00
2022	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	$0.00	$3,692.00
2023	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	$0.00	$3,692.00
2024	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	-$3,692.00	$0.00
			Subtotal:	$14,768.00	($3,692.00)	$11,076.00
			TOTAL:	$245,564.00	($61,391.00)	$184,173.00

05-095-042-421010-29580000-645-504004-42105877 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, CHILD FAMILY SERVICES
100% General Funds

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
2022	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
2023	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
2024	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
			Subtotal:	$173,152.00	$0.00	$173,152.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
2022	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
2023	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
2024	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
			Subtotal:	$36,876.00	$0.00	$36,876.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
2022	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
2023	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
2024	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
			Subtotal:	$204,000.00	$0.00	$204,000.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
			Subtotal:	$7,272.00	$0.00	$7,272.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
2022	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
2023	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
2024	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
			Subtotal:	$32,010.24	$0.00	$32,010.24

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
2022	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
2023	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
2024	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
			Subtotal:	$206,000.00	$0.00	$206,000.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
2022	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
2023	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
2024	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
			Subtotal:	$144,280.00	$0.00	$144,280.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
			Subtotal:	$7,272.00	$0.00	$7,272.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
			Subtotal:	$7,272.00	$0.00	$7,272.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
2022	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
2023	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
2024	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
			Subtotal:	$206,900.16	$0.00	$206,900.16

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
2022	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
2023	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
2024	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
			Subtotal:	$206,800.00	$0.00	$206,800.00
			TOTAL:	$1,231,834.40	$0.00	$1,231,834.40

05-095-045-450010-72150000-074-500589-45001502 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: Bureau of Family Assistance, TITLE XX GRANTS-SSBG

100% General Funds

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$47,864.00	$47,864.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$47,864.00	$47,864.00
			Subtotal:	$0.00	$95,728.00	$95,728.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR#:177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$24,596.00	$24,596.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$24,596.00	$24,596.00
			Subtotal:	$0.00	$49,192.00	$49,192.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$77,487.00	$77,487.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$77,487.00	$77,487.00
			Subtotal:	$0.00	$154,974.00	$154,974.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$17,622.00	$17,622.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$17,622.00	$17,622.00
			Subtotal:	$0.00	$35,244.00	$35,244.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$12,048.00	$12,048.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$12,048.00	$12,048.00
			Subtotal:	$0.00	$24,096.00	$24,096.00

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$66,987.00	$66,987.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$66,987.00	$66,987.00
			Subtotal:	$0.00	$133,974.00	$133,974.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$43,710.00	$43,710.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$43,710.00	$43,710.00
			Subtotal:	$0.00	$87,420.00	$87,420.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$16,393.00	$16,393.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$16,393.00	$16,393.00
			Subtotal:	$0.00	$32,786.00	$32,786.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR #-177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$28,250.00	$28,250.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$28,250.00	$28,250.00
			Subtotal:	$0.00	$56,500.00	$56,500.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$48,000.00	$48,000.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$48,000.00	$48,000.00
			Subtotal:	$0.00	$96,000.00	$96,000.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$61,393.00	$61,393.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$61,393.00	$61,393.00
			Subtotal:	$0.00	$122,786.00	$122,786.00
			TOTAL:	$0.00	$888,700.00	$888,700.00

05-095-090-902010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMUNITY SERVICES, MATERNAL ... 100% General Funds

FRC AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR# 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	$0.00	$75,000.00
2022	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	$0.00	$75,000.00
2023	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	$0.00	$75,000.00
2024	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	-$75,000.00	$0.00
			Subtotal:	$300,000.00	($75,000.00)	$225,000.00
			TOTAL:	$300,000.00	($75,000.00)	$225,000.00

CONTRACT TOTAL:	$13,656,620.00	$8,447,421.00	$22,104,041.00

State of New Hampshire
Department of Health and Human Services
Amendment #2

This Amendment to the Comprehensive Family Support Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Children Unlimited, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on July 15, 2020 (Item #21), as amended on September 21, 2022 (Item #5A), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:

   June 30, 2026

2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $1,198,778

3. Modify Exhibit B, Scope of Services, by replacing in its entirety with Exhibit B, Scope of Services – Amendment #2, which is attached hereto and incorporated by reference herein.

4. Modify Exhibit C, Payment Terms, Section 1, to read:

   1. This Agreement is funded by:

      1.1. 96% Federal Funds, comprised of:

         1.1.1. 2% from the US Department of Health and Human Services, Administration on Children, Youth and Families, Child Welfare Social Services, Title IV-B, Subpart 1, of the Social Security Act, Assistance Listing Number (ALN) 93.645, Federal Award Identification Number (FAIN) 2301NHCWSS.

         1.1.2. 5% from the US Department of Health and Human Services, Administration for Children & Families, Administration on Children, Youth and Families, Promoting Safe and Stable Families, ALN 93.556, FAIN 2301FPSS.

         1.1.3. 34% from the US Department of Health and Human Services, Administration for Children & Families, Title XX Grants, SSBG – Social Services Block Grant, ALN 93.667, FAIN 2301NHSOSR.

         1.1.4. 57% from the US Department of Health and Human Services, Temporary Assistance for Needy Families, ALN 93.558, FAIN 2301NHTANF.

         1.1.5. 2% from the US Department of Health and Human Services, Maternal and Child Health Services Block Grant, ALN 93.994, FAIN B04MC45230.

      1.2. 4% General Funds.

5. Modify Exhibit C, Payment Terms, Section 3, to read:

   3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement and shall be in accordance with the approved line item, as specified in Exhibit C-1, Budget through Exhibit C-6, Budget – Amendment #2.

6. Add Exhibit C-5, Budget – Amendment #2, which is attached hereto and incorporated by reference herein.
7. Add Exhibit C-6, Budget – Amendment #2, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective July 1, 2024, upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

5/24/2024
Date

DocuSigned by:
Iain Watt
Name: Iain Watt
Title: Interim Director - DPHS

Children Unlimited, Inc.

5/24/2024
Date

DocuSigned by:
Ardis Yahna
Name: Ardis Yahna
Title: Executive Director

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

5/24/2024
Date

DocuSigned by:
Robyn Guarino
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Scope of Services

1. **Statement of Work**

1.1. **General Services**

1.1.1. The Contractor must provide services to pregnant and parenting women as well as other families with children up to eighteen (18) years of age who are:

1.1.1.1. At risk for experiencing difficulty with:

1.1.1.1.1. Pregnancy;

1.1.1.1.2. Health and nutrition;

1.1.1.1.3. Education and employment;

1.1.1.1.4. Parenting challenges;

1.1.1.1.5. Social isolation;

1.1.1.1.6. Substance use disorders;

1.1.1.1.7. Mental health events;

1.1.1.1.8. Child abuse and neglect; and

1.1.1.1.9. Substance-exposed infants.

1.1.1.2. Perinatal families of substance exposed infants; and

1.1.1.3. At risk for child abuse and neglect.

1.1.1.4. Seeking Comprehensive Family Support Services (CFSS) in a voluntary manner.

1.1.2. The Contractor must provide services at Children Unlimited, Inc. located at 182 West Main Street, Conway, NH, and other locations, as mutually agreed upon between the Contractor and the client, within the Department of Health and Human Services Conway District Office Catchment Area. The Contractor must ensure:

1.1.2.1. Staff are available to provide Comprehensive Family Support Services to families during the business hours of 7:30 AM to 5:30 PM, Monday through Friday, excluding state and federal holidays.

1.1.2.2. Evening hours are available at least one (1) night per week.

1.1.2.3. Families are provided flexible opportunities to meet in the home or community.

1.1.2.4. Office locations remain in compliance with the Americans with Disabilities Act (ADA) accessibility requirements.

1.1.2.5. No duplication of services.

1.1.3. The Contractor must maintain operation of a Family Resource Center of Quality (FRC-Q) or obtain the FRC-Q designation no later than June 30, 2026. This includes utilizing the Strengthening Families Framework and Protective Factors including, but not limited to, parental resilience, social connections, knowledge of parenting and child development, concrete supports in times of need, and social emotional competence in children, which may be provided through methods including, but not limited to:

1.1.3.1. Home visiting services.

1.1.3.2. Case management.

1.1.3.3. Workshops.

1.1.3.4. Support groups.

1.1.3.5. Community events.

1.1.3.6. Facilitating access to concrete support and referrals.

1.1.4. The Contractor must engage with the Department and peers through activities including, but not limited to:

1.1.4.1. Attending quarterly CFSS meetings as scheduled by the Department.

1.1.4.2. Attending regularly scheduled meetings, upon request of the Department or Contractor.

1.1.4.3. Participating in an annual CFSS site visit.

1.1.4.4. Collaborating with the Department and the statewide network of Family Resource Centers's Facilitating Organization to ensure a statewide system of CFSS.

1.1.4.5. Designating one (1) staff position to be the liaison for all programmatic correspondence between the Department and the Contractor, including but not limited to:

1.1.4.5.1. Clinical updates.

1.1.4.5.2. Program announcements.

1.1.4.5.3. Reporting changes, errors, and requests.

1.1.4.5.4. Invoicing requests and inquiries.

1.2. **CFSS Home Visiting Services**

1.2.1. The Contractor must provide home visiting services utilizing the NH Comprehensive Family Support Services model, which includes, but is not limited to, the following priorities:

1.2.1.1. Promoting healthy pregnancy and birth outcomes.

1.2.1.2. Promoting a safe and nurturing environment for children.

1.2.1.3. Improving maternal and child health.

1.2.1.4. Promoting positive parenting practices.

1.2.1.5. Reducing child maltreatment.

1.2.1.6. Increasing linkages and referrals to community resources and supports.

1.2.2. The Contractor must utilize home visits as the main method of CFSS service delivery and must be provided in a flexible and integrated approach that provides support services to families on a continuum of three stages, including:

1.2.2.1. Prevention;

1.2.2.2. Early intervention; and

1.2.2.3. Crisis.

1.2.3. The Contractor must provide multigenerational, trauma-informed, culturally responsive, strengths-based services, focused on empowering families through the use of evidence-based and evidence-informed approaches including, but not limited to:

1.2.3.1. Growing Great Kids curriculum.

1.2.3.2. Parents as Teachers curriculum.

1.2.3.3. Positive Solutions for Families.

1.2.3.4. Strengthening Families Parent Cafes.

1.2.3.5. Born to Learn curriculum.

1.2.3.6. The Period of PURPLE Crying.

1.2.3.7. Enhanced care coordination.

1.2.3.8. Motivational interviewing.

1.2.3.9. Advocacy training.

1.2.3.10. Reflective supervision.

1.2.4. The Contractor must provide and connect families to services that include but are not limited to:

1.2.4.1. Social.

1.2.4.2. Healthcare.

1.2.4.3. Family Planning.

1.2.4.4. Parenting Support.

1.2.5. The Contractor must promote education on health and safety topics including, but not limited to:

1.2.5.1. Child safety information through handouts and explanation via curricula including information available from the Centers for Disease Control (CDC) on a variety of infant, childhood safety concerns, ranging from injury prevention to reduction of high-risk behaviors in teenagers, including, but not limited to:

1.2.5.1.1. Car seat safety checks.

1.2.5.1.2. Safety gates.

1.2.5.1.3. Portable cribs.

1.2.5.1.4. Safe sleep.

1.2.5.1.5. Lead poisoning prevention.

1.2.5.1.6. Home safety including Window guards.

1.2.5.1.7. Oral health of infants, children, and adolescents.

1.2.5.1.8. Adverse Childhood Experiences (ACES) and the protective factors.

1.2.5.1.9. Smoking cessation.

1.2.6. The Contractor must collaborate with program participants to develop comprehensive goals that improve the economic self-sufficiency of families by assisting parents to plan for the future that includes, but is not limited to:

1.2.6.1. Planning future pregnancies.

1.2.6.2. Continuing education.

1.2.6.3. Finding and maintaining employment.

1.2.6.4. Increasing Protective Factors of the family.

1.2.6.5. Obtaining secure housing.

1.2.6.6. Accessing community services.

1.2.6.7. Accessing parental education on topics that include, but are not limited to:

1.2.6.7.1. Child development.

1.2.6.7.2. Child behavior.

1.2.6.7.3. Child health.

1.2.6.7.4. Coping and problem-solving skills.

1.2.6.7.5. Safety.

1.2.6.7.6. Parenting skills.

1.3. Newborn Navigation Services

1.3.1. The Contractor must provide a Newborn Navigator program as part of the Comprehensive Family Support Services Home Visiting model. A Family Support Specialist designated as a Newborn Navigator will be identified within the CFSS Family Resource Center (FRC). Newborn Navigators must:

1.3.1.1. Engage with families during pregnancy or within one month of birth and provide at minimum a one (1) time CFSS home visit on a voluntary basis within three (3) months of birth. The home visit includes care coordination services to pregnant and newborn families, with priority given to:

1.3.1.1.1. Families at or below 250% of the federal poverty level;

1.3.1.1.2. Single-parent families;

1.3.1.1.3. First time parents;

1.3.1.1.4. Families with other children under three (3) years of age;

1.3.1.1.5. Parents under twenty-five (25) years of age; and

1.3.1.1.6. Parents with limited educational attainment.

1.3.1.2. Make initial contact with families ~~at~~ during pregnancy, prior to hospital discharge, or no later than one (1) month following birth to:

1.3.1.2.1. Provide Family Resource Center (FRC) information for families declining the home visit; or

1.3.1.2.2. Schedule a date and time for the initial home visit to occur and obtain initial intake prescreening information to follow up with the family.

1.3.1.3. Gather prescreening intake information and enter into the Family Support Data System (FSDS) prior to conducting the home visit.

1.3.2. The Contractor must ensure:

1.3.2.1. Enrolled families are eligible for up to a total of three (3) Newborn Navigator home visits to complete check-ins and community linkages, which must occur during the first six (6) months post discharge.

1.3.2.2. The initial engagement with the newborn family includes initial screening by the Healthcare setting and Newborn Navigator for enrollment, considering the following questions:

1.3.2.2.1. Does the family reside in CFSS catchment area?

1.3.2.2.2. Has the family had a recent birth or expecting birth?

1.3.2.2.3. Does the family need community based follow up to make resource linkages?

1.3.2.2.4. Would the family benefit from a post-partum follow up screening of maternal and child health and community linkage support?

1.3.2.2.5. Is the family already enrolled in another home visiting program?

1.3.2.3. Families that consent to the Newborn Navigator home visit receive a Welcome Newborn Family bag that includes information and resources as coordinated with the Department, including but not limited to:

1.3.2.3.1. WIC.

1.3.2.3.2. Medicaid.

1.3.2.3.3. SNAP.

1.3.2.3.4. Family Resource Center services.

1.3.2.3.5. Lead poisoning prevention.

1.3.2.3.6. Safe sleep.

1.3.2.3.7. Infant nutrition.

1.3.2.3.8. Additional items as identified by the CFSS agency and agreed upon by the Department.

1.3.2.4. The initial one (1) time Newborn Navigator home visit includes a comprehensive Family Needs Assessment and supports including, but not limited to:

1.3.2.4.1. Maternal depression screening.

1.3.2.4.2. Developmental screening.

1.3.2.4.3. Referrals to resources as identified through the family needs assessment.

1.3.2.4.4. Parent education, Child safety: safe sleep & lead poisoning prevention and home safety.

1.3.2.4.5. Breastfeeding/lactation support.

1.3.2.4.6. Post-Partum family planning.

1.3.2.4.7. Nutrition support.

1.3.2.4.8. Positive parenting practices including attachment.

1.3.2.4.9. Release of information for resource referrals and sharing programmatic information with the Department.

1.3.2.4.10. Information and referral on home visiting programs.

1.3.2.5. The Newborn Navigator works with families to identify needs for ongoing support and facilitate referrals to the local Family Resource Center, CFSS, Healthy Families America (HFA), The Supplemental Nutrition Program for Women, Infants and Children (WIC), and Family Centered Early Supports and Services (FCESS).

1.3.2.6. Data for the Newborn Navigator program, as outlined in reporting requirements, is collected within the FSDS and as coordinated with the Department and the Facilitation Organization.

1.3.3. The Contractor must collaborate, build partnerships, and plan enrollments with local healthcare agencies to promote referrals from healthcare providers to the CFSS Newborn Navigator program, including, but not limited to:

1.3.3.1. Birthing hospitals.

1.3.3.2. OBGYNs.

1.3.3.3. Pediatric healthcare agencies.

1.3.3.4. Family healthcare agencies.

1.3.3.5. Community Health Centers.

1.3.3.6. Developing Memorandum of Understanding (MOU's) as needed.

1.3.3.7. Offering satellite health office hours as needed.

1.3.3.8. Providing Newborn Navigator CFSS program information and printed materials as needed.

1.3.4. The Contractor must collaborate and build partnerships with local early childcare and education programs that also serve newborn families to coordinate with early childhood programs, avoid duplication of services, and enhance coordination of care, including, but not limited to:

1.3.4.1. WIC.

1.3.4.2. FCESS.

1.3.4.3. HFA.

1.3.4.4. Other newborn home visiting programs within the CFSS catchment area.

1.3.5. The Contractor must work with the Department's CFSS Continuous Quality Improvement (CQI) Specialist to ensure all readiness activities are in place prior to implementing the program, including, but not limited to:

1.3.5.1. Newborn Navigator staff Training.

1.3.5.2. Family recruitment and enrollment plan.

1.3.5.3. Health provider, community alignment and engagement plan.

1.3.5.4. Data collection, including a Department-approved participant post survey.

1.3.5.5. A post-participant survey shall be completed, upon survey approval by the Department, which may include, but is not limited to:

1.3.5.6. Assessment of knowledge of community resources, postpartum depression, and newborn care after the one-time home visit.

1.3.5.7. Assessment of referrals and connections to community resources.

1.3.5.8. Satisfaction with and recommendation of Newborn Navigation services to peers.

1.3.5.9. Additional feedback to support continuous quality improvement.

1.3.6. The Contractor must complete and renew a Release of Information (ROI) form annually with CFSS and Newborn Navigator participants. The ROI shall include:

1.3.6.1. Acknowledgement of data collection within the FSDS.

1.3.6.2. Acknowledgement of sharing personal identifiable information with the Department.

1.3.6.3. Acknowledgement of purpose of releasing data to the Department to review program outcomes and facilitate quality improvement activities.

1.3.6.4. Acknowledgement that Family Service Record data will be kept and tracked for three (3) subsequent years following discharge.

1.4. Assessments and Referrals

1.4.1. The Contractor must collaborate with community partners to facilitate referrals and prioritize enrollment of families who may be experiencing conditions that include, but are not limited to:

1.4.1.1. A previous or current founded, or unfounded, child protective services report.

1.4.1.2. Having a child who has a low birth weight and neuro developmental delays.

1.4.1.3. A history of, or current, parental or caregiver substance abuse.

1.4.1.4. A history of, or current, mental health concerns relative to the parent, caregiver, or child(ren).

1.4.1.5. Having income at or below 250% of the Federal Poverty Level.

1.4.1.6. Family history of domestic violence.

1.4.1.7. Child's insecure attachment in early years.

1.4.1.8. Pregnancy; birth of a child within the past twelve (12) months; birth of an additional child within the next six (6) months; birth or expected birth of a child with special healthcare needs.

1.4.1.9. Pregnant individuals with prenatal substance use concerns and families with substance exposed infants.

1.4.1.10. Pregnant or post-partum individuals with a Plan of Safe Care or in need of support to develop a Plan of Safe Care.

1.4.1.11. Having more than one (1) child under three (3) years of age.

1.4.1.12. Physical or social isolation or any other factors that contribute to unhealthy social and emotional outcomes.

1.4.1.13. Home conditions presenting a health and/or safety risk to family members.

1.4.1.14. Child or family with chronic health, behavioral or developmental issues that impacts parenting.

1.4.1.15. Ages and Stages Questionnaire (ASQ) and Ages and Stages Questionnaire Social Emotional (ASQ-SE) results that indicate developmental delays.

1.4.1.16. Families impacted by traumatic events.

1.4.1.17. Receiving Temporary Assistance to Needy Families (TANF) cash assistance or any of the Medicaid options.

1.4.1.18. Substance Use Disorder services.

1.4.2. The Contractor must complete a Family Needs Assessment for each family served within the first three (3) home visits utilizing an intake assessment within the FSDS to:

1.4.2.1. Identify strengths;

1.4.2.2. Identify risk factors;

1.4.2.3. Identify current needs;

1.4.2.4. Determine best program fit; and

1.4.2.5. Provide appropriate CFSS referrals and services.

1.4.3. The Contractor must utilize additional screening tools, including but not limited to:

1.4.3.1. The Ages and Stages Questionnaires, ASQ-3 and ASQ-SE.

1.4.3.2. Prime MD depression screening.

1.4.3.3. Edinburg Postnatal screening.

1.4.4. The Contractor must ensure that each family is provided with an Individual Service Plan (ISP) that addresses and targets barriers to receiving education and support services, which may include but are not limited to:

1.4.4.1. Parent education and support.

1.4.4.2. Family mentoring and advocacy.

1.4.4.3. Medical and health education.

1.4.4.4. Mental health and education.

1.4.4.5. Early childhood education.

1.4.4.6. Literacy education and support.

1.4.4.7. Life skills training.

1.4.4.8. Use of preventive childcare.

1.4.5. The Contractor must provide referrals to appropriate community-based services and other resources that support families in their home communities, which may include, but are not limited to:

1.4.5.1. Childcare Aware of New Hampshire.

1.4.5.2. The Department's District Offices for assistance with program eligibility determination..

1.4.5.3. Special Medicaid Services, including FCESS.

1.4.5.4. WIC Nutrition programs for access to breastfeeding supports, nutritional education, and healthy foods.

1.4.5.5. NH Employment Security.

1.4.5.6. Local school districts.

1.4.5.7. Family violence prevention agencies.

1.4.5.8. Mental health services.

1.4.5.9. Nutrition education and healthy foods.

1.4.5.10. Instructional money management.

1.4.5.11. Smoking cessation programs, such as QuitWorks-NH.

1.4.5.12. Independent living skills programs.

1.4.5.13. Adult education.

1.4.5.14. Literacy education.

1.4.5.15. Employment services.

1.4.5.16. Vocational rehabilitation services.

1.5. <u>Marketing and Outreach</u>

1.5.1. The Contractor must utilize strategies to increase the presence of CFSS in the community, including but not limited to:

1.5.1.1. Producing and distributing Family Resource Center-branded flyers and brochures.

1.5.1.2. Utilizing the Family Resource Center Facebook page to engage referral sources, families and community members.

1.5.1.3. Targeted mailings.

1.5.1.4. Representing the FRC at community agencies and events.

1.5.2. The Contractor may administer the Watch Me Grow curriculum/program/services in accordance with the Watch Me Grow guidelines, through activities including, but not limited to:

1.5.2.1. Distribute the "Learn the Signs, Act Early" materials.

1.5.2.2. Report the number of families who received developmental screening education materials.

1.5.2.3. Provide developmental and social emotional screenings for children one (1) month through five (5) years of age.

1.5.2.4. Report the number of families that received an ASQ-3 and ASQ-SE- screener.

1.6. **Workshops and Support Groups**

1.6.1. The Contractor must ensure families have access to support groups through a variety of methods, including but not limited to:

1.6.1.1. In community spaces.

1.6.1.2. At the Family Resource Center.

1.6.1.3. Virtual.

1.6.2. The Contractor must provide an array of workshops to increase knowledge of parenting education, child development, parental resilience, and social connections, which include, but are not limited to:

1.6.2.1. Positive Solutions for Families.

1.6.2.2. Parenting a Second Time Around.

1.6.2.3. Cooking and nutrition classes.

1.6.2.4. Instructional money management programs.

1.6.2.5. Mommy and Me (New Baby) group.

1.6.2.6. Supporting Language and Your Child.

1.6.2.7. You and Your Child Series.

1.6.3. The Contractor must facilitate a variety of support groups that include, but are not limited to:

1.6.3.1. Parent Support.

1.6.3.2. Kincare Support.

1.6.3.3. CONNECT.

1.6.3.4. Circle of Parents.

1.6.3.5. Parent and Grandparent Café.

1.6.4. The Contractor must provide training to parents on topics that include, but are not limited to:

1.6.4.1. Parenting strategies designed to increase parents' confidence and success as parents.

1.6.4.2. Co-parenting strategies, including teaching parenting skills that include, but are not limited to:

1.6.4.2.1. Problem-solving skills.

1.6.4.2.2. Promoting children's cognitive, academic, and social skills.

1.6.4.2.3. Positive discipline.

1.6.4.2.4. Decision-making.

1.6.4.2.5. Relationships.

1.6.4.2.6. Self-control.

1.6.4.2.7. Limit-setting.

1.6.4.2.8. Creating structure.

1.6.4.2.9. Setting appropriate expectations.

1.6.4.2.10. Parenting children with Autism and sensory disorders.

1.6.4.3. Child development topics to understand and provide for children's needs, which may include, but are not limited to:

1.6.4.3.1. Secure attachments.

1.6.4.3.2. Ongoing nurturing relationships.

1.6.4.3.3. Physical protection and safety.

1.6.4.3.4. Developmentally appropriate experiences.

1.6.4.3.5. Setting limits.

1.6.4.3.6. Providing structure.

1.6.4.3.7. Parenting teenagers.

1.6.4.3.8. Positive discipline strategies.

1.6.5. The Contractor must evaluate the progress of both parents and caregivers, as well as the performance of the programs and services provided.

1.7. Staffing and Training

1.7.1. The Contractor must ensure any staff who drive as part of their job duties maintain a valid driver's license.

1.7.2. The Contractor must provide an adequate number of paraprofessional home visitors to implement the CFSS program, of which must be approved by the Department. Vacancies and changes to staffing must be communicated to the Department. Other positions that support CFSS service delivery may include, but are not limited to:

1.7.2.1. Program Director.

1.7.2.2. Program Manager.

1.7.2.3. Supervisor.

1.7.2.4. Family Resource Center Coordinator.

1.7.2.5. Community Outreach Coordinator.

1.7.2.6. Administrative support staff.

1.7.3. The Contractor must ensure paraprofessional home visitors possess:

1.7.3.1. A high school diploma or equivalent.

1.7.3.2. Experience providing services to families.

1.7.3.3. Knowledge of child development.

1.7.4. The Contractor must ensure supervisors and program managers have:

1.7.4.1. An associate degree with three (3) years of prior experience, at minimum, or.

1.7.4.2. Appropriate lived and work experience to fulfill the duties of the position and written approval from the Department.

1.7.5. The Contractor must ensure staff are trained in:

1.7.5.1. The principles of family support.

1.7.5.2. Maternal and child health.

1.7.5.3. The child welfare system with concentrations in service array.

1.7.5.4. Working in multidisciplinary teams.

1.7.5.5. Home visiting safety.

1.7.6. The Contractor must demonstrate on-going staff training and development in areas that include, but are not limited to:

1.7.6.1. Skills needed to address the ethnic and cultural needs, resources, and assets of the community;

1.7.6.2. Exercising empathy, with an understanding of family stressors, for parents and families receiving services; and

1.7.6.3. Effective home visiting and reporting practices.

1.7.7. The Contractor must ensure staff are provided with training in the CFSS program model before delivering service on a recurring basis. Training must comply with program specifications and requirements, including but not limited to:

1.7.7.1. The Strengthening Families Framework.

1.7.7.2. The Five Protective Factors.

1.7.7.3. Period of PURPLE, Safe Sleep, Lead Poisoning Prevention.

1.7.7.4. Maternal Depression Screening administration.

1.7.7.5. Motivational Interviewing.

1.7.7.6. Other training as identified by the Contractor and/or Department and formalized in a training plan to be submitted to the Department upon request.

1.7.8. The Contractor must ensure all staff and supervisors completing home visits are trained in one of the following curriculums within six (6) months of hire:

1.7.8.1. Growing Great Kids.

1.7.8.2. Parents as Teachers.

1.7.9. The Contractor must ensure all staff are trained in the Standards or Quality and complete recertification every two (2) years.

1.7.10. The Contractor must work with the Departments CQI specialist to track staff training annually and develop a staff training plan as needed.

1.7.11. The Contractor must collaborate with other early childhood and social service agencies to support training and coordination of services such as:

1.7.11.1. NH EASY benefits application training.

1.7.11.2. Bureau of Family Assistance (BFA) Overview training.

1.7.11.3. Collection and entry of personally identifiable information (PII) for all participants served under this agreement into the Department's designated Family Support Data System.

1.7.11.4. Positive behavior intervention and support frameworks such as the Pyramid Model.

1.8. Relevant Laws, Policies and Guidelines

1.8.1. The Contractor's program services shall meet the requirements of Sec. 401 (a)(3) of the 42USC 601, which is Part A of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PRWORA) federal law for TANF, which indicates on of the purposes is to increase State flexibility to, "(3) prevent and reduce the incidence of out-of-wedlock pregnancies and establish annual numerical goals for preventing and reducing the incidence of these pregnancies", to the State/Federal regulation.

1.8.2. The Contractor shall comply with confidentiality provisions of RSA 170-G: 8-a. All information regarding the Department's clients, client families, foster families, and other involved individuals, is strictly confidential and shall not be discussed with anyone except the Department's personnel in the performance of contracted services.

1.8.3. The Contractor shall maintain the confidentiality of all clients and use client information only for program administration purposes and evaluation, ensuring the following, including but not limited to:

1.8.3.1. All staff and subcontractor(s) understand that the receipt of this information is confidential and cannot be disclosed except in direct administration of the program.

1.8.3.2. All staff and subcontractor(s) adhere to the standards and confidentiality policies of the organization.

1.8.3.3. Receipt of public assistance and other confidential information shared shall be shared only as part of the medical record and only with the properly signed release of information from the client.

1.8.4. The Contractor shall, for purposes of program evaluation and/or continuous quality improvement, report personally identifiable health data to the Department as requested, for all clients served under the resulting contract.

1.8.5. The Contractor shall obtain any authorizations for release of information from the clients that are necessary to comply with federal and state laws and regulations.

1.8.6. The Contractor shall provide all forms developed for authorization for release of information to the Department shall prior to use.

1.8.7. The Contractor shall inform the Division of Public Health Services prior to initiating any research related to the resulting contract.

1.8.8. The Contractor shall comply with the reporting requirements of New Hampshire RSA 169:C, Child Protection Act, RSA 161:F46, Protective Services to Adults, RSA 631:6, Assault and Related Offenses, and RSA 130:A, Lead Paint Poisoning and Control.

1.9. Reporting and Deliverable Requirements

1.9.1. The Contractor must submit quarterly reports highlighting the program activities no later than the fifteenth (15th) day of the month following each quarter-end date. A report template will be provided by the Department that will include, but are not limited to:

1.9.1.1. The progress in achieving the stated outcomes.

1.9.1.2. Feedback from families as to the effectiveness and satisfaction of the contracted services.

1.9.1.3. Referral and engagement data.

1.9.2. The Contractor must submit an annual report to the Department no later than July 31st of each contract year, which must include, but is not limited to:

1.9.2.1. Program accomplishments and activities, in detail.

1.9.2.2. Recommendations for service development and outcomes.

1.9.2.3. Systemic barriers experienced.

1.9.2.4. Family satisfaction survey results.

1.9.3. The Contractor must collaborate with the Department to provide requested information relative to program evaluation and other information, as needed, to meet Department goals and requirements.

1.9.4. The Contractor must maintain a Family Service Record for enrolled CFSS participants, which must include, but is not limited to:

1.9.4.1. Participant names.

1.9.4.2. Participant DOBs.

1.9.4.3. Source of referral.

1.9.4.4. Referral information.

1.9.4.5. Release of information form.

1.9.4.6. Income.

1.9.4.7. Family assessment.

1.9.4.8. Child/Family services plan.

1.9.4.9. Case contact log.

1.9.4.10. Receipt of health care.

1.9.4.11. Medicaid insurance information.

1.9.4.12. Linkages with prenatal/primary care and visit schedule as outlined in the American Academy of Pediatrics, "Recommendations for Preventative Pediatric Health Care" schedule.

1.9.4.13. Progress notes.

1.9.4.14. Childcare utilization and billing information.

1.9.4.15. Case closure report.

1.9.5. The Contractor must maintain a Family Service Record for Newborn Navigation participants, which must include, but is not limited to:

1.9.5.1. Parent and Child Name.

1.9.5.2. Parent and Child DOB.

1.9.5.3. Residence.

1.9.5.4. Parent and Child Ethnicity.

1.9.5.5. Parent and Child Race.

1.9.5.6. Language.

1.9.5.7. Educational level.

1.9.5.8. Digital resources (phone, cell, laptop).

1.9.5.9. Income.

1.9.5.10. Insurance.

1.9.5.11. Employment.

1.9.5.12. Prenatal and post-partum Healthcare access.

1.9.5.13. Home visit and screening tools completed.

1.9.5.14. Topics reviewed including, but not limited to:

1.9.5.14.1. Maternal depression screening.

1.9.5.14.2. Family Planning.

1.9.5.14.3. Positive Parenting Practices.

1.9.5.14.4. Breastfeeding/Lactation support.

1.9.5.14.5. Nutrition.

1.9.5.14.6. Child Health.

1.9.5.14.7. Maternal health and self-care.

1.9.5.15. Referrals made for service linkage including, but not limited to:

1.9.5.15.1. Concrete Supports.

1.9.5.15.2. Childcare.

1.9.5.15.3. Healthcare access.

1.9.5.15.4. Community supports.

1.9.5.15.5. Home visiting programs and type.

1.9.5.15.6. Discharge date and reason.

1.9.5.15.7. Post survey completion.

1.9.6. The Contractor must ensure the records as identified in 1.9.4 and 1.9.5 are summarized and entered into the Quick Base in real-time.

1.10. Performance Measures

1.10.1. The Contractor must ensure consumer satisfaction data indicates a minimum of 80% favorable rating.

1.10.2. The Contractor, collaboratively with the Department, provides developmental screenings for children up to age six (6) years of age and participates in the Watch Me Grow Program; monitored through the Family Support Data System (FSDS), upon Department request.

1.10.3. The Contractor sustains 100% screening of maternal depression for post-partum individuals, and is monitored through the Family Support Data System (FSDS).

1.10.4. The Contractor sustains 100% documentation and monitoring of Preventative Childcare referrals and authorizations in the Family Support Data System.

1.10.5. The Contractor, collaboratively with the Department, ensures evidence-based strategies are used and appropriate metrics are tracked for specific programs and sub-populations, monitored through the Family Support Data System and during monitoring site visits.

1.10.6. The Contractor actively and regularly collaborates with the Department to enhance contract management, improve results, and adjust program delivery and policy based on successful outcomes.

1.10.7. The Contractor tracks a range of performance improvement topics that include, but are not limited to:

1.10.7.1. Increasing outreach to high-risk populations.

1.10.7.2. Increasing the share of referred families who enroll in services.

1.10.7.3. Increasing service completion dates.

1.10.7.4. Evaluating long-term program outcomes including, but not limited to:

1.10.7.4.1. Increasing families' connections to community resources.

1.10.7.4.2. Reducing child maltreatment investigations and substantiations.

1.10.7.4.3. Improving the quality and safety of the home environment.

1.10.7.4.4. Increasing positive parenting behaviors.

1.10.7.4.5. Reducing parental anxiety and depression.

1.10.7.4.6. Promoting use of high-quality childcare when non-parental care is desired.

1.10.8. The Contractor may be required to provide other key data and metrics to the Department, including client-level demographic, performance, and service data.

1.10.9. The Contractor must collect and share data with the Department in a format specified by the Department, where applicable.

1.11. Background Checks

1.11.1. Prior to permitting any individual to provide services under this Agreement, the Contractor must ensure said individual has undergone:

1.11.1.1. A criminal background check, at the Contractor's expense, and has no convictions for crimes that represent evidence of behavior that could endanger individuals served under this Agreement;

1.11.1.2. A name search of the Department's Bureau of Elderly and Adult Services (BEAS) State Registry, pursuant to RSA 161-F:49, with results indicating no evidence of behavior that could endanger individuals served under this Agreement; and

1.11.1.3. A name search of the Department's Division for Children, Youth and Families (DCYF) Central Registry pursuant to RSA 169-C:35, with results indicating no evidence of behavior that could endanger individuals served under this Agreement.

1.12. Confidential Data

1.12.1. The Contractor must meet all information security and privacy requirements as set by the Department and in accordance with the Department's Information Security Requirements Exhibit as referenced below.

1.12.2. The Contractor must ensure any individuals involved in delivering services through this Agreement contract sign an attestation agreeing to access, view, store, and discuss Confidential Data in accordance with federal and state laws and regulations and the Department's Information Security Requirements

Exhibit. The Contractor must ensure said individuals have a justifiable business need to access confidential data. The Contractor must provide attestations upon Department request.

1.13. Privacy Impact Assessment

1.13.1. Upon request, the Contractor must allow and assist the Department in conducting a Privacy Impact Assessment (PIA) of its system(s)/application(s)/web portal(s)/website(s) or Department system(s)/application(s)/web portal(s)/website(s) hosted by the Contractor, if Personally Identifiable Information (PII) is collected, used, accessed, shared, or stored. To conduct the PIA the Contractor must provide the Department access to applicable systems and documentation sufficient to allow the Department to assess, at minimum, the following:

1.13.1.1. How PII is gathered and stored;

1.13.1.2. Who will have access to PII;

1.13.1.3. How PII will be used in the system;

1.13.1.4. How individual consent will be achieved and revoked; and

1.13.1.5. Privacy practices.

1.13.2. The Department may conduct follow-up PIAs in the event there are either significant process changes or new technologies impacting the collection, processing or storage of PII.

1.14. Department Owned Devices, Systems and Network Usage

1.14.1. If Contractor End Users, defined in the Department's Information Security Requirements Exhibit that is incorporated into this Agreement, are authorized by the Department's Information Security Office to use a Department-issued device (e.g. computer, tablet, mobile telephone) or access the Department network in the fulfilment of this Agreement, each End User must:

1.14.1.1. Sign and abide by applicable Department and New Hampshire Department of Information Technology (NH DoIT) use agreements, policies, standards, procedures and guidelines, and complete applicable trainings as required;

1.14.1.2. Use the information that they have permission to access solely for conducting official Department business and agree that all other use or access is strictly forbidden including, but not limited, to personal or other private and non-Department use, and that at no time shall they access or attempt to access information without having the express authority of the Department to do so;

1.14.1.3. Not access or attempt to access information in a manner inconsistent with the approved policies, procedures, and/or agreement relating to

system entry/access;

1.14.1.4. Not copy, share, distribute, sub-license, modify, reverse engineer, rent, or sell software licensed, developed, or being evaluated by the Department, and at all times must use utmost care to protect and keep such software strictly confidential in accordance with the license or any other agreement executed by the Department;

1.14.1.5. Only use equipment, software, or subscription(s) authorized by the Department's Information Security Office or designee;

1.14.1.6. Not install non-standard software on any Department equipment unless authorized by the Department's Information Security Office or designee;

1.14.1.7. Agree that email and other electronic communication messages created, sent, and received on a Department-issued email system are the property of the Department of New Hampshire and to be used for business purposes only. Email is defined as "internal email systems" or "Department-funded email systems."

1.14.1.8. Agree that use of email must follow Department and NH DoIT policies, standards, and/or guidelines; and

1.14.1.9. Agree when utilizing the Department's email system:

1.14.1.9.1. To only use a Department email address assigned to them with a "@ affiliate.DHHS.NH.Gov".

1.14.1.9.2. Include in the signature lines information identifying the End User as a non-Department workforce member; and

1.14.1.9.3. Ensure the following confidentiality notice is embedded underneath the signature line:

CONFIDENTIALITY NOTICE: "This message may contain information that is privileged and confidential and is intended only for the use of the individual(s) to whom it is addressed. If you receive this message in error, please notify the sender immediately and delete this electronic message and any attachments from your system. Thank you for your cooperation."

1.14.1.10. Contractor End Users with a Department issued email, access or potential access to Confidential Data, and/or a workspace in a Department building/facility, must:

1.14.1.10.1. Complete the Department's Annual Information Security & Compliance Awareness Training prior to accessing,

viewing, handling, hearing, or transmitting Department Data or Confidential Data.

1.14.1.10.2. Sign the Department's Business Use and Confidentiality Agreement and Asset Use Agreement, and the NH DoIT Department wide Computer Use Agreement upon execution of the Agreement and annually thereafter.

1.14.1.10.3. Only access the Department's intranet to view the Department's Policies and Procedures and Information Security webpages.

1.14.1.11. Contractor agrees, if any End User is found to be in violation of any of the above terms and conditions, said End User may face removal from the Agreement, and/or criminal and/or civil prosecution, if the act constitutes a violation of law.

1.14.1.12. Contractor agrees to notify the Department a minimum of three business days prior to any upcoming transfers or terminations of End Users who possess Department credentials and/or badges or who have system privileges. If End Users who possess Department credentials and/or badges or who have system privileges resign or are dismissed without advance notice, the Contractor agrees to notify the Department's Information Security Office or designee immediately.

1.14.2. Workspace Requirement

1.14.2.1. If applicable, the Department will work with Contractor to determine requirements for providing necessary workspace and State equipment for its End Users.

1.15. Contract End of Life Transition Services

1.15.1. General Requirements

1.15.1.1. If applicable, upon termination or expiration of the Agreement the parties agree to cooperate in good faith to effectuate a smooth secure transition of the Services from the Contractor to the Department and, if applicable, the Contractor engaged by the Department to assume the Services previously performed by the Contractor for this section the new Contractor shall be known as "Recipient"). Ninety (90) days prior to the end-of the contract or unless otherwise specified by the Department, the Contractor must begin working with the Department and if applicable, the new Recipient to develop a Data Transition Plan (DTP). The Department shall provide the DTP template to the Contractor.

1.15.1.2. The Contractor must use reasonable efforts to assist the Recipient, in connection with the transition from the performance of Services by the Contractor and its End Users to the performance of such Services. This may include assistance with the secure transfer of records (electronic and hard copy), transition of historical data (electronic and hard copy), the transition of any such Service from the hardware, software, network and telecommunications equipment and internet-related information technology infrastructure ("Internal IT Systems") of Contractor to the Internal IT Systems of the Recipient and cooperation with and assistance to any third-party consultants engaged by Recipient in connection with the Transition Services.

1.15.1.3. If a system, database, hardware, software, and/or software licenses (Tools) was purchased or created to manage, track, and/or store Department Data in relationship to this contract said Tools will be inventoried and returned to the Department, along with the inventory document, once transition of Department Data is complete.

1.15.1.4. The internal planning of the Transition Services by the Contractor and its End Users shall be provided to the Department and if applicable the Recipient in a timely manner. Any such Transition Services shall be deemed to be Services for purposes of this Agreement.

1.15.1.5. Should the data Transition extend beyond the end of the Agreement, the Contractor agrees that the Information Security Requirements, and if applicable, the Department's Business Associate Agreement terms and conditions remain in effect until the Data Transition is accepted as complete by the Department.

1.15.1.6. In the event where the Contractor has comingled Department Data and the destruction or Transition of said data is not feasible, the Department and Contractor will jointly evaluate regulatory and professional standards for retention requirements prior to destruction, refer to the terms and conditions of the Department's DHHS Information Security Requirements Exhibit.

1.15.2. Completion of Transition Services

1.15.2.1. Each service or Transition phase shall be deemed completed (and the Transition process finalized) at the end of 15 business days after the product, resulting from the Service, is delivered to the Department and/or the Recipient in accordance with the mutually agreed upon Transition plan, unless within said 15 business day term the Contractor notifies the Department of an issue requiring additional time to complete said product.

1.15.2.2. Once all parties agree the data has been migrated the Contractor will have 30 days to destroy the data per the terms and conditions of the Department's Information Security Requirements Exhibit.

1.15.3. Disagreement over Transition Services Results

1.15.3.1. In the event the Department is not satisfied with the results of the Transition Service, the Department shall notify the Contractor, in writing, stating the reason for the lack of satisfaction within 15 business days of the final product or at any time during the data Transition process. The Parties shall discuss the actions to be taken to resolve the disagreement or issue. If an agreement is not reached, at any time the Department shall be entitled to initiate actions in accordance with the Agreement.

2. Exhibits Incorporated

2.1. The Contractor shall use and disclose Protected Health Information in compliance with the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule) (45 CFR Parts 160 and 164) under the Health Insurance Portability and Accountability Act (HIPAA) of 1996, and in accordance with the attached Exhibit I, Business Associate Agreement, which has been executed by the parties.

2.2. The Contractor shall manage all confidential data related to this Agreement in accordance with the terms of Exhibit K, DHHS Information Security Requirements.

2.3. The Contractor shall comply with all Exhibits D through K, which are attached hereto and incorporated by reference herein.

3. Additional Terms

3.1. Impacts Resulting from Court Orders or Legislative Changes

3.1.1. The Contractor agrees that, to the extent future state or federal legislation or court orders may have an impact on the Services described herein, the State has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.

3.2. Culturally and Linguistically Appropriate Services (CLAS)

3.2.1. The Contractor must submit and comply with a detailed description of the language assistance services they will provide to persons with limited English proficiency and/or hearing impairment to ensure meaningful access to their programs and/or services within ten (10) days of the contract effective date.

3.3. Credits and Copyright Ownership

3.3.1. All documents, notices, press releases, research reports and other materials prepared during or resulting from the performance of the services of the Contract shall include the following statement, "The preparation of this

(report, document etc.) was financed under a Contract with the State of New Hampshire, Department of Health and Human Services, with funds provided in part by the State of New Hampshire and/or such other funding sources as were available or required, e.g., the United States Department of Health and Human Services."

3.3.2. All materials produced or purchased under the contract shall have prior approval from the Department before printing, production, distribution or use.

3.3.3. The Department shall retain copyright ownership for any and all original materials produced, including, but not limited to:

3.3.3.1. Brochures.

3.3.3.2. Resource directories.

3.3.3.3. Protocols or guidelines.

3.3.3.4. Posters.

3.3.3.5. Reports.

3.3.4. The Contractor must not reproduce any materials produced under the contract without prior written approval from the Department.

4. Records

4.1. The Contractor must keep records that include, but are not limited to:

4.1.1. Books, records, documents and other electronic or physical data evidencing and reflecting all costs and other expenses incurred by the Contractor in the performance of the Contract, and all income received or collected by the Contractor.

4.1.2. All records shall be maintained in accordance with accounting procedures and practices, which sufficiently and properly reflect all such costs and expenses, and which are acceptable to the Department, and to include, without limitation, all ledgers, books, records, and original evidence of costs such as purchase requisitions and orders, vouchers, requisitions for materials, inventories, valuations of in-kind contributions, labor time cards, payrolls, and other records requested or required by the Department.

4.1.3. Statistical, enrollment, attendance or visit records for each recipient of services, which records shall include all records of application and eligibility (including all forms required to determine eligibility for each such recipient), records regarding the provision of services and all invoices submitted to the Department to obtain payment for such services.

4.1.4. Medical records on each patient/recipient of services.

4.2. During the term of this Contract and the period for retention hereunder, the Department, the United States Department of Health and Human Services, and any

of their designated representatives shall have access to all reports and records maintained pursuant to the Contract for purposes of audit, examination, excerpts and transcripts. Upon the purchase by the Department of the maximum number of units provided for in the Contract and upon payment of the price limitation hereunder, the Contract and all the obligations of the parties hereunder (except such obligations as, by the terms of the Contract are to be performed after the end of the term of this Contract and/or survive the termination of the Contract) shall terminate, provided however, that if, upon review of the Final Expenditure Report the Department shall disallow any expenses claimed by the Contractor as costs hereunder the Department shall retain the right, at its discretion, to deduct the amount of such expenses as are disallowed or to recover such sums from the Contractor.

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Exhibit C-5, Budget - Amendment #2

New Hampshire Department of Health and Human Services	
Contractor Name:	Children Unlimited, Inc.
Budget Request for:	Comprehensive Family Support Services
Budget Period	7/1/2024 - 06/30/2025 (SFY 2025)
Indirect Cost Rate (if applicable)	4.94%

Line Item	Program Cost - Funded by DHHS	Program Cost - Contractor Share/ Match
1. Salary & Wages	$151,895	$26,805
2. Fringe Benefits	$41,638	$7,348
3. Consultants	$1,724	$0
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0	$0
5.(a) Supplies - Educational / Program	$500	$0
5.(b) Supplies - Lab	$0	$0
5.(c) Supplies - Pharmacy	$0	$0
5.(d) Supplies - Medical	$0	$0
5.(e) Supplies Office	$0	$0
6. Travel	$4,524	$2,226
7. Software	$0	$0
8. (a) Other - Marketing/ Communications	$600	$0
8. (b) Other - Education and Training	$4,550	$0
8. (c) Other - Other (specify below)	$0	$0
Occupancy	$12,000	$6,000
Insurance	$0	$0
Audit / Legal	$0	$0
Telephone / Internet / Computers	$0	$3,000
Payroll	$0	$0
403B	$0	$0
9. Subrecipient Contracts	$0	$0
Total Direct Costs	$217,431	$45,379
Total Indirect Costs	$10,750	$0
TOTAL	$228,181	$45,379

Contractor: DS [signature]

Date: 5/24/2024

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Exhibit C-6, Budget - Amendment #2

New Hampshire Department of Health and Human Services		
Contractor Name:	Children Unlimited, Inc.	
Budget Request for:	Comprehensive Family Support Services	
Budget Period	7/1/2025 - 06/30/2026 (SFY 2026)	
Indirect Cost Rate (if applicable)	4.66%	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$160,313	$28,291
2. Fringe Benefits	$44,620	$7,850
3. Consultants	$1,773	$0
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0	$0
5.(a) Supplies - Educational	$500	$0
5.(b) Supplies - Lab	$0	$0
5.(c) Supplies - Pharmacy	$0	$0
5.(d) Supplies - Medical	$0	$0
5.(e) Supplies Office	$0	$0
6. Travel	$6,175	$575
7. Software	$0	$0
8. (a) Other - Marketing/ Communications	$1,000	$0
8. (b) Other - Education and Training	$4,550	$0
8. (c) Other - Other (specify below)	$0	$0
Occupancy	$12,000	$6,000
Insurance	$0	$0
Audit / Legal	$0	$0
Telephone / Internet / Computers	$0	$3,000
Payroll	$0	$0
403B	$0	$0
9. Subrecipient Contracts	$0	$0
Total Direct Costs	$230,931	$45,716
Total Indirect Costs	$10,750	$0
TOTAL	$241,681	$45,716

Contractor: DS [signature] _____

Date: 5/24/2024

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF ECONOMIC & HOUSING STABILITY

Lori A. Shibinette
Commissioner

Karen E. Heberl
Director

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9474 1-800-852-3345 Ext. 9474
Fax: 603-271-4230 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

August 30, 2022

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Economic and Housing Stability, to amend existing contracts with the Contractors listed below to expand who may qualify for employment to provide Comprehensive Family Support Services, with no change to the price limitation of $13,656,620 and no change to the contract completion dates of June 30, 2024, effective upon Governor and Council approval.

The original contracts were approved by Governor and Council on July 15, 2020, item #21.

Contractor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount
Children Unlimited Inc. Conway, NH	156114-B001	Conway District Office Area	$734,720	$0	$734,720
Community Action Partnership of Strafford County Dover, NH	177200-B004	Rochester District Office Area	$1,229,692	$0	$1,229,692
Greater Seacoast Community Health Somersworth, NH	154703-B001	Seacoast District Office Area	$1,405,192	$0	$1,405,192
Lakes Region Community Services Council Laconia, NH	177251-B001	Laconia District Office Area	$935,260	$0	$935,260

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The Family Resource Center at Gorham Gorham, NH	162412-B001	Littleton District Office Area	$1,483,368	$0	$1,483,368
The Family Resource Center at Gorham Gorham, NH	162412-B001	Berlin District Office Area	$1,478,084	$0	$1,478,084
TLC Family Resource Center Claremont, NH	170625-B001	Claremont District Office Area	$1,247,696	$0	$1,247,696
VNA at HCS, Inc. Keene, NH	177274-B002	Keene District Office Area	$1,156,692	$0	$1,156,692
Waypoint Manchester, NH	177166-B002	Concord District Office Area	$1,348,372	$0	$1,348,372
Waypoint Manchester, NH	177166-B002	Manchester District Office Area	$1,267,004	$0	$1,267,004
Waypoint Manchester, NH	177166-B002	Southern District Office Area	$1,370,540	$0	$1,370,540
		Total:	$13,656,620	$0	$13,656,620

EXPLANATION

The purpose of this request is to modify the scope of work for the existing contracts to expand the pool of potential home visitors for the Comprehensive Family Support Services (CFSS) program by reducing the minimum education requirement for Paraprofessional Home Visitors from a bachelor's degree to an associate's degree. Due to the supervisory levels and management structure, quality of services will not be impacted. Comprehensive Family Support Services promotes family wellness, decreasing family stressors, preventing child abuse and neglect, juvenile justice involvement, and providing education and support to parents and caregivers. Families are provided with assistance to access services they need and want in their home communities that strengthen the family and provide parents with an opportunity to learn and grow. Specialized training for staff is provided to ensure comprehensive knowledge, quality skills and abilities are applied in these services.

Approximately 1,200 families are served annually.

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Contractors will continue serving pregnant and parenting women, and families with children under the age of 21 years old, who are in need of assistance and support with parenting, health and nutrition, education, and employment. Families served may be experiencing stressors such as, but not limited to, unemployment, social isolation, substance misuse, and health issues.

Contractors will continue providing evidence-informed, trauma-informed, integrated, whole family services with the goal of promoting and strengthening family health and wellness, and preventing child maltreatment. Contractors will continue assisting families with accessing a variety of parenting, economic, and public health supports based on the needs presented. All services are strength-based, focus on the whole family, voluntary, and guided by the family.

The Department will continue monitoring services by:

- Reviewing consumer satisfaction data, which must indicate a minimum of 80% favorable rating.
- Monitoring long-term program outcomes, including increasing outreach to high-risk populations, increasing the share of referred families who enroll in services, and increasing service completion rates.

Should the Governor and Executive Council not authorize this request, the flexibility of community-based family services may not be available to address the needs of children and families throughout the state, which could cause an increase of involvement of services through the Division for Children, Youth and Families, as these services help to prevent child maltreatment and promote child and family wellbeing.

Respectfully submitted,

Lori A. Shibinette
Commissioner

State of New Hampshire
Department of Health and Human Services
Amendment #1

This Amendment to the Comprehensive Family Support Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Children Unlimited Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on July 15, 2020, (Item #21), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract and in consideration of certain sums specified; and

WHEREAS, pursuant to, Form P-37, General Provisions, Paragraph 17, and Exhibit A, Revisions to Standard Contract Provisions, Paragraph 1.2, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.9, Contracting Officer for State Agency, to read:

   Robert W. Moore, Director.

2. Modify Exhibit B, Scope of Services, Section 1.5., Staffing, Subsection 1.5.6., Paragraph 1.5.6.6., to read:

   1.5.6.6. A bachelor's or associate's degree in social work, counseling, nursing, human services, early childhood education or a related field; and.

3. Modify Exhibit C, Payment Terms, Section 4, to read:

   4. The Contractor shall submit an invoice with supporting documentation to the Department no later than the fifteenth (15th) working day of the month following the month in which the services were provided. The Contractor shall ensure each invoice:

      4.1. Includes the Contractor's Vendor Number issued upon registering with New Hampshire Department of Administrative Services.

      4.2. Is submitted in a form that is provided by or otherwise acceptable to the Department.

      4.3. Identifies and requests payment for allowable costs incurred in the previous month.

      4.4. Includes supporting documentation of allowable costs with each invoice that may include, but are not limited to, time sheets, payroll records, receipts for purchases, and proof of expenditures, as applicable.

      4.5. Is completed, dated and returned to the Department with the supporting documentation for allowable expenses to initiate payment.

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All terms and conditions of the Contract not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below.

State of New Hampshire
Department of Health and Human Services

8/29/2022
Date

Karen Hebert
Name: Karen Hebert
Title: Division Director

Children Unlimited Inc.

8/29/2022
Date

Ardis Yahna
Name: Ardis Yahna
Title: Executive Director

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The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

8/30/2022
Date

Robyn Guarino
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date:

Name:
Title:

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF ECONOMIC & HOUSING STABILITY

Lori A. Shibinette
Commissioner

Christine L. Santaniello
Director

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9474 1-800-852-3345 Ext. 9474
Fax: 603-271-4230 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 26, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Economic and Housing Stability, to enter into **Retroactive** contracts with the vendors listed below in an amount not to exceed $13,656,620 to assist pregnant and parenting women and other families with children up to the age of 21 years by promoting family wellness, decreasing family stressors and preventing child abuse, neglect and juvenile justice involvement and by providing education and support, with the option to renew for up to two (2) additional years, effective retroactive to July 1, 2020, upon Governor and Council approval through June 30, 2024. 88.79% Federal Funds. 11.21% General Funds.

Vendor Name	Vendor Code	Area Served	Contract Amount
Waypoint Manchester NH	177166-B002	Concord District Office area	$1,348,372
Waypoint Manchester NH	177166-B002	Manchester District Office area	$1,267,004
Waypoint Manchester NH	177166-B002	Southern District Office area	$1,370,540
Children Unlimited Inc. Conway NH	156114-B001	Conway District Office area	$734,720
Community Action Partnership of Strafford County Dover NH	177200-B004	Rochester District Office area	$1,229,692
Greater Seacoast Community Health Somersworth NH	154703-B001	Seacoast District Office area	$1,405,192
TLC Family Resource Center Claremont NH	170625-B001	Claremont District Office area	$1,247,696
VNA at HCS, Inc. Keene NH	177274-B002	Keene District Office area	$1,156,692
Lakes Region Community Services Council Laconia NH	177251-B001	Laconia District Office area	$935,260

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The Family Resource Center at Gorham Gorham NH	162412-B001	Littleton District Office area	$1,483,368
The Family Resource Center at Gorham Gorham NH	162412-B001	Berlin District Office area	$1,478,084
		Total:	**$13,656,620**

Funds are available in the following accounts for State Fiscal Year 2021, and are anticipated to be available in State Fiscal Years 2022, 2023 and 2024, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because the Department did not have the fully executed contract documents in time for Governor and Executive Council approval to prevent a lapse in coverage between these new contracts and the existing contracts which expired June 30, 2020. The Department extended the deadline for the submittal of proposals due to the COVID-19 pandemic. Proposals were initially due at the start of the State of Emergency; the prospective proposers needed additional time to respond to the Request for Proposal. The Department's decisions to allow proposers additional time to respond caused the original timeline to be extended.

The purpose of this request is to provide Comprehensive Family Support Services (CFSS) by promoting family wellness, decreasing family stressors and preventing child abuse, neglect, as well as, juvenile justice involvement, and by providing education and support. Services are designed to enable families to access the services they need and want in their home communities. These prevention services strengthen parents, enabling families an opportunity to learn and grow.

The population to be served will be pregnant, parenting women and families with children under the age of 21 years, who are in need of assistance and support with parenting, health and nutrition; education; and employment. Families served may be experiencing stressors such as, but not limited to, unemployment, social isolation; substance misuse; and health issues.

Approximately 1200 families will be served each year.

These Contractors will support families by providing evidence-informed, trauma-informed, integrated, whole family services. Primary goals are to promote and strengthen family health and wellness, and to prevent child maltreatment. Contractors will assist families with accessing a variety of parenting, economic, and public health supports based on the needs presented. All services are strength-based, focus on the whole family, voluntary and guided by the family.

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The Department will monitor contracted services by:

- Reviewing consumer satisfaction data, which must indicate a minimum of 80% favorable rating.
- Monitoring long-term program outcomes, including increasing outreach to high-risk populations; increasing the share of referred families who enroll in services; and increasing service completion rates.

The Department selected the Contractors through a competitive bid process using a Request for Proposals (RFP) that was posted on the Department's website from 3/3/2020 through 4/8/2020. The Department received 11 responses that were reviewed and scored by a team of qualified individuals. The Scoring Sheet is attached.

As referenced in Exhibit A, Revisions to Standard Contract Provisions, of the attached contracts, the parties have the option to extend the agreements for up to two (2) additional years, contingent upon satisfactory delivery of services, available funding, agreement of the parties, and Governor and Council approval.

Should the Governor and Council not authorize this request, the flexibility of community-based family services may not be available to address the needs of children and families throughout the state, which could cause an increase of involvement of services through the Division for Children, Youth and Families, as these services help to prevent child maltreatment and promote child and family wellbeing.

Areas served: Statewide

Source of Funds: CFDA #93.645, FAIN #1901NHCWSS; CFDA #93.556, FAIN #1901FPSS; CFDA #93.667, FAIN#1901NHSOSR; and CFDA #93558, FAIN #19NHTANF.

Respectfully submitted,

for

Lori A. Shibinette
Commissioner

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New Hampshire Department of Health and Human Services
Office of Business Operations
Contracts & Procurement Unit
Scoring Sheet

Comprehensive Family Support Services	RFP-2021-DEHS-02-COMPR
RFP Name	RFP Number

Bidder Name	Maximum Points	Actual Points
1. LRCS Family Resource Center - Laconia	300	271
2. TLC Family Resource Center - Claremont	300	276
3. Waypoint - Concord DO	300	275
4. Waypoint - Southern DO	300	275
5. Waypoint - Manchester DO	300	275
6. Children's Unlimited, Inc.	300	274
7. Community Action Partnership of Strafford County	300	270
8. Greatter Seacoast Community Health	300	257
9. Home, HealthCare, Hospice & Community Services	300	268
10. The Family Resource Center - Berlin	300	286
11. The Family Resource Center - Littleton	300	285

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FISCAL DETAILS COMPREHENSIVE
FAMILY SUPPORT SERVICES

05-095-042-421010-29680000-102-500734-42106802 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE IV-B SUBPART I

100% Federal, CFDA 93.645, Title IV-B

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,256.90
2022	102-500734	Social Service Contract	42106802	$4,256.90
2023	102-500734	Social Service Contract	42106802	$4,256.90
2024	102-500734	Social Service Contract	42106802	$4,256.90
			Total:	$17,027.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.00
2022	102-500734	Social Service Contract	42106802	$4,255.00
2023	102-500734	Social Service Contract	42106802	$4,255.00
2024	102-500734	Social Service Contract	42106802	$4,255.00
			Total:	$17,020.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154763-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

TLC FAMILY RESOURCE CENTER
(SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170425-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

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HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 163413-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 163413-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60
			Sub-Total:	$187,260.00

05-095-042-421010-29730000-102-500734-42107306 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, PROMOTING SAFE AND STABLE FAMILIES

100% Federal, CFDA #93.556, Promoting Safe and Stable Families

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
2022	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
2023	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
2024	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
			Total:	$105,237.68	$26,309.42

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
2022	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
2023	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
2024	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
			Total:	$148,878.80	$37,219.70

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
2022	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
2023	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
2024	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
			Total:	$157,618.92	$39,404.73

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CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 154114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
2022	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
2023	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
2024	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
			Total:	$8,884.00	$2,221.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
2022	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
2023	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
2024	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
			Total:	$128,436.00	$32,109.00

GREATER SEACOAST COMMUNITY HEALTH (F/N/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA)-VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
2022	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
2023	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
2024	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
			Total:	$99,104.64	$24,776.16

TLC FAMILY RESOURCE CENTER
(SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
2022	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
2023	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
2024	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
			Total:	$52,689.48	$13,172.37

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
2022	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
2023	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
2024	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
			Total:	$42,002.48	$10,500.63

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
2022	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
2023	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
2024	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
			Total:	$21,236.00	$5,309.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
2022	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
2023	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
2024	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
			Total:	$93,896.00	$23,474.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
2022	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
2023	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
2024	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
			Total:	$62,012.00	$15,503.00
			Sub-Total:	$919,996.00	$229,999.00

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05-095-042-421018-29660000-102-500734-42106603 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE XX GRANTS-SSBG

100% Federal Funds, CFDA #93.667, Title XX Grant

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 154114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177231- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$0.00
2022	102-500734	Social Service Contract	42106603	$0.00
2023	102-500734	Social Service Contract	42106603	$0.00
2024	102-500734	Social Service Contract	42106603	$0.00
			Total:	$0.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80
			Sub-Total:	$3,171,968.00

05-095-045-450010-61270000-102-500731-45030353 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, EMPLOYMENT SUPPORT

100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families (TANF)

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
			Total:	$545,453.92

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
			Total:	$545,452.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
			Total:	$545,455.48

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 154114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
2022	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
2023	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
2024	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
			Total:	$233,131.20

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177160-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
			Total:	$545,454.92

GREATER SEACOAST COMMUNITY HEALTH (FKA Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog Svc	45030353	$159,156.74
2022	102-500731	Contracts For Prog Svc	45030353	$159,156.74
2023	102-500731	Contracts For Prog Svc	45030353	$159,156.74
2024	102-500731	Contracts For Prog Svc	45030353	$159,156.74
			Total:	$636,626.96

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog Svc	45030353	$136,363.47
2022	102-500731	Contracts For Prog Svc	45030353	$136,363.47
2023	102-500731	Contracts For Prog Svc	45030353	$136,363.47
2024	102-500731	Contracts For Prog Svc	45030353	$136,363.47
			Total:	$545,453.88

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog Svc	45030353	$136,363.28
2022	102-500731	Contracts For Prog Svc	45030353	$136,363.28
2023	102-500731	Contracts For Prog Svc	45030353	$136,363.28
2024	102-500731	Contracts For Prog Svc	45030353	$136,363.28
			Total:	$545,453.12

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog Svc	45030353	$99,246.36
2022	102-500731	Contracts For Prog Svc	45030353	$99,246.36
2023	102-500731	Contracts For Prog Svc	45030353	$99,246.36
2024	102-500731	Contracts For Prog Svc	45030353	$99,246.36
			Total	$396,985.44

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog Svc	45030353	$178,741.09
2022	102-500731	Contracts For Prog Svc	45030353	$178,741.09
2023	102-500731	Contracts For Prog Svc	45030353	$178,741.09
2024	102-500731	Contracts For Prog Svc	45030353	$178,741.09
			Total:	$714,964.36

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog Svc	45030353	$186,391.38
2022	102-500731	Contracts For Prog Svc	45030353	$186,391.38
2023	102-500731	Contracts For Prog Svc	45030353	$186,391.38
2024	102-500731	Contracts For Prog Svc	45030353	$186,391.38
			Total:	$745,565.52
			Sub-Total:	$5,999,997.60

05-095-045-450010-61460000-502-500891-45030206 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, TEMP ASSISTNC TO NEEDY FAMILYS

100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families; FAIN 1901NHTANF

WAYPOINT (FKA CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog Svc	45030353	$43,000.00
2022	102-500731	Contracts For Prog Svc	45030353	$43,000.00
2023	102-500731	Contracts For Prog Svc	45030353	$43,000.00
2024	644-504187	SOFSER SOF SERVICES	42105874	$43,000.00
			Total:	$172,000.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$45,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$45,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$45,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$45,000.00
			Total:	$180,000.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00
			Total:	$103,296.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$32,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$32,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$32,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$32,000.00
			Total:	$128,000.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177206-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$44,346.97
2022	102-500731	Contracts For Prog. Svc	45030353	$44,346.97
2023	102-500731	Contracts For Prog. Svc	45030353	$44,346.97
2024	644-504187	SGFSER SGF SERVICES	42105874	$44,346.97
			Total:	$177,387.88

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR#154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00
			Total:	$103,296.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$35,124.00
2022	102-500731	Contracts For Prog. Svc	45030353	$35,124.00
2023	102-500731	Contracts For Prog. Svc	45030353	$35,124.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$35,124.00
			Total:	$140,496.00

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B003

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$52,360.00
2022	102-500731	Contracts For Prog. Svc	45030353	$52,360.00
2023	102-500731	Contracts For Prog. Svc	45030353	$52,360.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$52,360.00
			Total:	$209,440.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177731-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	45030353	$37,454.54
2022	102-500731	Contracts For Prog. Svc	45030353	$37,454.54
2023	102-500731	Contracts For Prog. Svc	45030353	$37,454.54
2024	644-504187	SGFSER SGF SERVICES	42105874	$37,454.54
			Total	$149,818.16

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$29,065.97
2022	102-500731	Contracts For Prog. Svc	45030353	$29,065.97
2023	102-500731	Contracts For Prog. Svc	45030353	$29,065.97
2024	644-504187	SOFSER SOF SERVICES	42105874	$29,065.97
			Total:	$116,263.88

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162417- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$30,000.52
2022	102-500731	Contracts For Prog. Svc	45030353	$30,000.52
2023	102-500731	Contracts For Prog. Svc	45030353	$30,000.52
2024	644-504187	SOFSER SOF SERVICES	42105874	$30,000.52
			Total:	$120,002.08
			Sub-Total:	$1,600,000.00

05-095-090-901010-3190000-102-500731-90004809 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMUNITY SERVICES, MATERNAL AND CHILD HEALTH
100% Federal Funds. CFDA #93.994, Federal Funds from HRSA

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
			Total:	$18,304.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
			Total:	$21,576.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B003

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
2022	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
2023	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
2024	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
			Total:	$25,949.20

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$5,804.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,804.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,804.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,804.00
			Total:	$23,216.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177100-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
2022	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
2023	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
2024	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
			Total:	$12,182.56

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
			Total:	$25,944.00

TLC FAMILY RESOURCE CENTER
(SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170425-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$7,639.06
2022	102-500731	Contracts For Prog. Svc	90004009	$7,639.06
2023	102-500731	Contracts For Prog. Svc	90004009	$7,639.06
2024	102-500731	Contracts For Prog. Svc	90004009	$7,639.06
			Total:	$30,556.24

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
			Total:	$18,304.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
			Total:	$25,728.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
2022	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
2023	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
2024	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
			Total:	$29,036.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
2022	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
2023	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
2024	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
			Total:	$14,768.00
			Sub-Total:	$245,564.00

05-095-042-421010-29580000-645-504004-42105877 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, CHILD-FAMILY SERVICES
0.95% General Funds

WAYPOINT (F/N/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$43,288.00
2022	645-504004	SGF Other	42105877	$43,288.00
2023	645-504004	SGF Other	42105877	$43,288.00
2024	645-504004	SGF Other	42105877	$43,288.00
			Total:	$173,152.00

WAYPOINT (F/N/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$9,219.00
2022	645-504004	SGF Other	42105877	$9,219.00
2023	645-504004	SGF Other	42105877	$9,219.00
2024	645-504004	SGF Other	42105877	$9,219.00
			Total:	$36,876.00

WAYPOINT (F/N/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$51,000.00
2022	645-504004	SGF Other	42105877	$51,000.00
2023	645-504004	SGF Other	42105877	$51,000.00
2024	645-504004	SGF Other	42105877	$51,000.00
			Total:	$204,000.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 154114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00
			Total:	$7,272.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177100-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$8,002.56
2022	645-504004	SGF Other	42105877	$8,002.56
2023	645-504004	SGF Other	42105877	$8,002.56
2024	645-504004	SGF Other	42105877	$8,002.56
			Total:	$32,010.24

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154783-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$51,500.00
2022	645-504004	SGF Other	42105877	$51,500.00
2023	645-504004	SGF Other	42105877	$51,500.00
2024	645-504004	SGF Other	42105877	$51,500.00
			Total:	$206,000.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$36,070.00
2022	645-504004	SGF Other	42105877	$36,070.00
2023	645-504004	SGF Other	42105877	$36,070.00
2024	645-504004	SGF Other	42105877	$36,070.00
			Total:	$144,280.00

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00
			Total:	$7,272.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177253- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00
			Total:	$7,272.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
2022	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
2023	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
2024	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
			Total:	$206,900.16

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$51,700.00
2022	645-504004	SGF Other	42105877	$51,700.00
2023	645-504004	SGF Other	42105877	$51,700.00
2024	645-504004	SGF Other	42105877	$51,700.00
			Total:	$206,800.00
			Sub-Total:	$1,231,834.40

Docusign Envelope ID: 9967F35E-6C57-423D-9B20-00C79E0F6B81

DocuSign Envelope ID: BCC07CA6-B688-4A0B-99CA-A472958F7D19

05-095-090-901010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF
HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMUNITY SERVICES, MATERNAL AND CHILD HEALTH

0079 General Funds					
FRC AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR# 162412-B001					
FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT	MATCH
2021	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
2022	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
2023	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
2024	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
			Total:	$300,000.00	
			Sub-Total:	$300,000.00	
			Grand Total:	$13,654,620.00	$229,999.00

Docusign Envelope ID: 9967F35E-6C57-423D-9B20-00C79E0F6B81

DocuSign Envelope ID: BCC07CA6-B688-4A0B-99CA-A472958F7D19

Subject: Comprehensive Family Support Services RFP-2021-DEHS-02-COMPR-02

Notice: This agreement and all of its attachments shall become public upon submission to Governor and Executive Council for approval. Any information that is private, confidential or proprietary must be clearly identified to the agency and agreed to in writing prior to signing the contract

AGREEMENT

The State of New Hampshire and the Contractor hereby mutually agree as follows:

GENERAL PROVISIONS

1. IDENTIFICATION.

1.1 State Agency Name New Hampshire Department of Health and Human Services	1.2 State Agency Address 129 Pleasant Street Concord, NH 03301-3857
1.3 Contractor Name Children Unlimited Inc.	1.4 Contractor Address 182 West Main Street P.O. Box 986 Conway, NH 03818

1.5 Contractor Phone Number (603) 447-6356	1.6 Account Number 05-095-042-421010-29680000-102-500734, 05-095-042-421010-29730000-102-500734, 05-095-042-421010-29660000-102-500734, 05-095-045-450010-61270000-102-500731, 05-095-045-450010-61460000-502-500891, 05-095-090-902010-51900000-102-500731, 05-095-042-421010-29580000-645-504004	1.7 Completion Date ~~June 30, 2020~~ AW June 30, 2024	1.8 Price Limitation $734,720

1.9 Contracting Officer for State Agency Nathan D. White, Director	1.10 State Agency Telephone Number (603) 271-9631
1.11 Contractor Signature Date: 6/25/20	1.12 Name and Title of Contractor Signatory Angela Valenti, Executive Director
1.13 State Agency Signature Christine Santaniello Date: 6/25/20	1.14 Name and Title of State Agency Signatory Christine Santaniello, Director, DEHS

Contractor Initials AW

Date 6/24/20

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1.15 Approval by the N.H. Department of Administration, Division of Personnel *(if applicable)*	
By:	Director, On:
1.16 Approval by the Attorney General (Form, Substance and Execution) *(if applicable)*	
By: /s/Christen Lavers	On: 6/28/20
1.17 Approval by the Governor and Executive Council *(if applicable)*	
G&C Item number:	G&C Meeting Date:

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Date 6/28/2020

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2. SERVICES TO BE PERFORMED. The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT B which is incorporated herein by reference ("Services").

3. EFFECTIVE DATE/COMPLETION OF SERVICES.
3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement as indicated in block 1.17, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.13 ("Effective Date").
3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

4. CONDITIONAL NATURE OF AGREEMENT.
Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds affected by any state or federal legislative or executive action that reduces, eliminates or otherwise modifies the appropriation or availability of funding for this Agreement and the Scope for Services provided in EXHIBIT B, in whole or in part. In no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to reduce or terminate the Services under this Agreement immediately upon giving the Contractor notice of such reduction or termination. The State shall not be required to transfer funds from any other account or source to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

5. CONTRACT PRICE/PRICE LIMITATION/ PAYMENT.
5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT C which is incorporated herein by reference.
5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.
5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.
5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.
6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal employment opportunity laws. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.
6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.
6.3. The Contractor agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

7. PERSONNEL.
7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.
7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.
7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

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8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

8.1.1 failure to perform the Services satisfactorily or on schedule;

8.1.2 failure to submit any report required hereunder; and/or

8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely cured, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;

8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 give the Contractor a written notice specifying the Event of Default and set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 give the Contractor a written notice specifying the Event of Default, treat the Agreement as breached, terminate the Agreement and pursue any of its remedies at law or in equity, or both.

8.3. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

9. TERMINATION.

9.1 Notwithstanding paragraph 8, the State may, at its sole discretion, terminate the Agreement for any reason, in whole or in part, by thirty (30) days written notice to the Contractor that the State is exercising its option to terminate the Agreement.

9.2 In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall, at the State's discretion, deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination Report shall be identical to those of any Final Report described in the attached EXHIBIT B. In addition, at the State's discretion, the Contractor shall, within 15 days of notice of early termination, develop and submit to the State a Transition Plan for services under the Agreement.

10. DATA/ACCESS/CONFIDENTIALITY/ PRESERVATION.

10.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

10.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

10.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

11. CONTRACTOR'S RELATION TO THE STATE. In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.

12.1 The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written notice, which shall be provided to the State at least fifteen (15) days prior to the assignment, and a written consent of the State. For purposes of this paragraph, a Change of Control shall constitute assignment. "Change of Control" means (a) merger, consolidation, or a transaction or series of related transactions in which a third party, together with its affiliates, becomes the direct or indirect owner of fifty percent (50%) or more of the voting shares or similar equity interests, or combined voting power of the Contractor, or (b) the sale of all or substantially all of the assets of the Contractor.

12.2 None of the Services shall be subcontracted by the Contractor without prior written notice and consent of the State. The State is entitled to copies of all subcontracts and assignment agreements and shall not be bound by any provisions contained in a subcontract or an assignment agreement to which it is not a party.

13. INDEMNIFICATION. Unless otherwise exempted by law, the Contractor shall indemnify and hold harmless the State, its officers and employees, from and against any and all claims, liabilities and costs for any personal injury or property damages, patent or copyright infringement, or other claims asserted against the State, its officers or employees, which arise out of (or which may be claimed to arise out of) the acts or omission of the

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Contractor, or subcontractors, including but not limited to the negligence, reckless or intentional conduct. The State shall not be liable for any costs incurred by the Contractor arising under this paragraph 13. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and continuously maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 commercial general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than $1,000,000 per occurrence and $2,000,000 aggregate or excess; and

14.1.2 special cause of loss coverage form covering all property subject to subparagraph 10.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference.

15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A *("Workers' Compensation")*.

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. The Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

17. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no such approval is required under the circumstances pursuant to State law, rule or policy.

18. CHOICE OF LAW AND FORUM. This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party. Any actions arising out of this Agreement shall be brought and maintained in New Hampshire Superior Court which shall have exclusive jurisdiction thereof.

19. CONFLICTING TERMS. In the event of a conflict between the terms of this P-37 form (as modified in EXHIBIT A) and/or attachments and amendment thereof, the terms of the P-37 (as modified in EXHIBIT A) shall control.

20. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

21. HEADINGS. The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

22. SPECIAL PROVISIONS. Additional or modifying provisions set forth in the attached EXHIBIT A are incorporated herein by reference.

23. SEVERABILITY. In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

24. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings with respect to the subject matter hereof.

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EXHIBIT A

REVISIONS TO STANDARD CONTRACT PROVISIONS

1. Revisions to Form P-37, General Provisions

1.1. Paragraph 3, Subparagraph 3.1, Effective Date/Completion of Services, is amended as follows:

3.1. Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire as indicated in block 1.17, this Agreement, and all obligations of the parties hereunder, shall become effective on July 1, 2020. ("Effective Date").

1.2. Paragraph 3, Effective Date/Completion of Services, is amended by adding subparagraph 3.3 as follows:

3.3. The parties may extend the Agreement for up to two (2) additional year(s) from the Completion Date, contingent upon satisfactory delivery of services, available funding, agreement of the parties, and approval of the Governor and Executive Council.

1.3. Paragraph 12, Assignment/Delegation/Subcontracts, is amended by adding subparagraph 12.3 as follows:

12.3. Subcontractors are subject to the same contractual conditions as the Contractor and the Contractor is responsible to ensure subcontractor compliance with those conditions. The Contractor shall have written agreements with all subcontractors, specifying the work to be performed and how corrective action shall be managed if the subcontractor's performance is inadequate. The Contractor shall manage the subcontractor's performance on an ongoing basis and take corrective action as necessary. The Contractor shall annually provide the State with a list of all subcontractors provided for under this Agreement and notify the State of any inadequate subcontractor performance.

New Hampshire Department of Health and Human Services
Comprehensive Family Support Services

EXHIBIT B

Scope of Services

1. Statement of Work

1.1. General Services

1.1.1. The Contractor shall provide services to pregnant and parenting women and other families with children up to twenty-one (21) years of age who are:

1.1.1.1. At risk for experiencing difficulty with:

1.1.1.1.1. Pregnancy.

1.1.1.1.2. Health and nutrition.

1.1.1.1.3. Education and employment.

1.1.1.1.4. Parenting challenges.

1.1.1.1.5. Social isolation.

1.1.1.1.6. Substance use disorders.

1.1.1.1.7. Mental health events.

1.1.1.1.8. Child abuse and neglect.

1.1.1.1.9. Substance exposed infants.

1.1.1.2. At risk for child abuse and neglect; and

1.1.1.3. Perinatal families of substance exposed infants.

1.1.1.4. Seeking Comprehensive Family Support Services (CFSS) in a voluntary manner.

1.1.2. The Contractor shall provide services at 182 West Main Street, Conway, NH and other locations, as mutually agreed upon between the Contractor and the client, within the Department of Health and Human Services Conway District Office Catchment Area.

1.1.3. The Contractor shall provide voluntary Comprehensive Family Support Services.

1.1.4. For the purposes of this agreement, all references to days shall mean business days.

1.1.5. For the purposes of this Agreement, all references to business hours shall mean Monday through Friday from 7:30 AM to 5:30 PM, excluding state and federal holidays.

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1.1.6. The Contractor shall obtain the FRC-Q designation no later than the contract completion date, ensure a formal FRC-Q application is submitted to the New Hampshire Children's Trust and the Wellness and Prevention Committee no later than April 1, 2021.

1.1.7.

1.1.8. The Contractor shall collaborate with the Department and its Facilitating Organization to ensure a statewide system of CFSS.

1.1.9. The Contractor shall attend quarterly meetings for Comprehensive Family Support Services (CFSS), as scheduled by the Department.

1.1.10. The Contractor shall provide CFSS utilizing the Strengthening Families Framework and addressing Protective Factors, which may be provided through a variety of methods, as determined to be convenient for clients and families, which include, but are not limited to:

1.1.10.1. Home visiting services.

1.1.10.2. Workshops.

1.1.10.3. Support groups.

1.1.10.4. Utilizing the Strengthening Families Framework.

1.1.10.5. The No Wrong Door approach.

1.1.10.6. Addressing protective factors.

1.1.10.7. Community Events.

1.1.11. The Contractor shall provide services designed to prevent child maltreatment, neglect and Juvenile Justice Involvement by ensuring:

1.1.11.1. Services are trauma informed.

1.1.11.2. Parenting education and family support is available through a variety of evidence-based curriculums; and

1.1.11.3. Age appropriate education is available utilizing Bright Futures-Guidelines for Health Supervision of Infants, Children and Adolescents.

1.1.12. The Contractor shall provide and connect families to services that, include but are not limited to:

1.1.12.1. Social.

1.1.12.2. Healthcare.

1.1.12.3. Family Planning.

1.1.12.4. Parenting Support.

1.1.13. The Contractor shall provide CFSS that support parents who may be experiencing social, emotional, physical and mental health events that interfere with their ability to parent their children.

1.1.14. The Contractor shall provide CFSS in a flexible and integrated approach that provides support services to families on a continuum of three stages:

1.1.14.1. Prevention;

1.1.14.2. Early intervention; and

1.1.14.3. Crisis.

1.1.15. The Contractor shall facilitate identification and evaluation of programs and services available to families experiencing conditions that may include, but are not limited to:

1.1.15.1. A previous or current founded, or unfounded, child protective services report.

1.1.15.2. Having a child who has a low birth weight and neuro developmental delays.

1.1.15.3. A history of, or current, parental or caregiver substance abuse.

1.1.15.4. A history of, or current, mental health concerns relative to the parent, caregiver, or child(ren).

1.1.15.5. Having income at or below 300% of the Federal Poverty Level.

1.1.15.6. Family history of domestic violence.

1.1.15.7. Child's insecure attachment in early years.

1.1.15.8. Pregnancy; birth of a child within the past twelve (12) months; birth of an additional child within the next six (6) months; birth or expected birth of a child with special healthcare needs.

1.1.15.9. Pregnant individuals with prenatal substance use concerns and families with substance exposed infants.

1.1.15.10. Having more than one (1) child under the age of three (3) years.

1.1.15.11. Physical or social isolation or any other factors that contribute to unhealthy social and emotional outcomes.

1.1.15.12. Home conditions presenting a health and/or safety risk to family members.

1.1.15.13. Child or family with chronic health, behavioral or developmental issues with impacts parenting.

1.1.15.14. Ages and Stages Questionnaire (ASQ) and Ages and Stages Questionnaire Social Emotional (ASQ-SE) results that indicate developmental delays.

1.1.15.15. Families impacted by traumatic events.

1.1.15.16. Receiving Temporary Assistance to Needy Families (TANF) cash assistance or any of the Medicaid options.

1.1.15.17. Substance Use Disorder services.

1.1.16. The Contractor shall ensure services are multigenerational; trauma-informed; culturally responsive; strengths-based; and focused on empowering families. The Contractor shall ensure service activities include, but are not limited to:

1.1.16.1. Evidence-based practices, where available.

1.1.16.2. Education and direct services that support parent and child wellbeing.

1.1.16.3. Case management.

1.1.16.4. Access to a broad array of resources and referrals that respond to a family's needs.

1.1.17. The Contractor shall utilize marketing strategies to increase presence of CFSS in the community, including but not limited to:

1.1.17.1. Producing and distributing Family Resource Center-branded flyers and brochures.

1.1.17.2. Utilizing the Family Resource Center Facebook page to engage referral sources, families and community members.

1.1.17.3. Develop and provide local newspapers and radio stations with press releases and community calendars of events.

1.1.18. The Contractor shall ensure services are available during times that are convenient for families, including during hours that accommodate families who may have non-traditional schedules or hours.

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1.2. **Assessments and Referrals**

1.2.1. The Contractor shall accept referrals from hospitals and medical centers when clients have a Plan of Safe Care, or assist pregnant and postpartum women with developing a Plan of Safe Care in collaboration with medical providers. The Contractor shall:

1.2.1.1. Provide early intervention in at risk pregnant and parenting families.

1.2.1.2. Prioritize pregnant parents with substance use disorder for support and assignment.

1.2.2. The Contractor shall complete a Family Assessment utilizing the Protective Factors Survey, 2nd Edition (PFS-2) for each family referred for services in order to:

1.2.2.1. Identify risk factors;.

1.2.2.2. Determine appropriate CFSS; and

1.2.2.3. Provide appropriate CFSS.

1.2.3. The Contractor shall ensure that each family is provided with an Individual Service Plan (ISP) that addresses and targets barriers to receiving education and support services, which may include but are not limited to:

1.2.3.1. Parent education and support, including, but not limited to:

1.2.3.1.1. Safety Planning;

1.2.3.1.2. Growing Great Kids (GGK); and

1.2.3.1.3. Trust-Based Relational Intervention (TBRI).

1.2.3.2. Family mentoring and advocacy.

1.2.3.3. Medical and health education.

1.2.3.4. Early childhood education.

1.2.3.5. Literacy education and support.

1.2.3.6. Life skills training.

1.2.4. The Contractor shall provide referrals to appropriate community-based services and other resources that support families in their home communities, which may include, but are not limited to:

1.2.4.1. Child Care Aware of New Hampshire.

1.2.4.2. The Department of Health and Human Services District Offices for assistance with program eligibility determination.

1.2.4.3. Special Medicaid Services, including Family Centered Early Supports and Services (FCESS).

1.2.4.4. Family violence prevention agencies.

1.2.4.5. Mental health services.

1.2.4.6. Nutrition education and healthy foods.

1.2.4.7. Instructional money management.

1.2.4.8. Smoking cessation programs, including referrals to QuitWorks-NH.

1.2.4.9. Women, Infants and Children (WIC) Nutrition programs for access to breastfeeding supports, nutritional education, and healthy foods.

1.2.4.10. Independent living programs.

1.2.4.11. Adult education.

1.2.4.12. Literacy education.

1.2.4.13. Employment services.

1.2.4.14. Vocational rehabilitation services.

1.2.4.15. NH Employment Securities.

1.2.4.16. New Life Program.

1.2.4.17. Substance Use Disorder (SUD) treatment.

1.2.4.18. The NH-Easy system application process.

1.2.4.19. Medicaid enrollment.

1.2.4.20. Supplemental Nutrition Assistance Program (SNAP) Food benefits.

1.2.4.21. Temporary Assistance for Needy Families (TANF).

1.2.4.22. Child Care Scholarships.

1.2.5. The Contractor shall provide referrals to the local SAU special education department for programs, as appropriate, that include but are not limited to:

1.2.5.1. Free and reduced lunch.

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1.2.5.2. Summer camps for children who are impoverished and/or have a developmental disability.

1.2.5.3. Holiday gift giving programs.

1.2.5.4. Developmental and family support programs.

1.2.5.5. The Door Way.

1.2.5.6. Strength to Succeed.

1.2.5.7. Kinship Navigation services.

1.2.5.8. Caregiver support groups.

1.2.5.9. Community events.

1.2.5.10. Healthy Families America.

1.2.6. The Contractor shall ensure that families with children up to six (6) years of age are screened and participate in the Watch Me Grow Program. The Contractor shall:

1.2.6.1. Distribute the "Learn the Signs, Act Early" materials;

1.2.6.2. Report the number of families who received developmental screening education materials;

1.2.6.3. Provide developmental and social emotional screenings for children ages one (1) month through five (5) years; and

1.2.6.4. Report the number of families that received an ASQ-3 and ASQ-SE- screener.

1.3. <u>Home Visiting Services</u>

1.3.1. The Contractor shall provide home visiting services that are respectful of families' cultures and values while building on their strengths, being responsive to their needs, and ensuring voluntary participation of the families served.

1.3.2. The Contractor shall provide home visiting services that include, but are not limited to:

1.3.2.1. Working with program participants to develop comprehensive goals that improve the economic self-sufficiency of families by assisting parents to develop vision for the future that includes, but is not limited to:

1.3.2.1.1. Planning future pregnancies.

1.3.2.1.2. Continuing education.

1.3.2.1.3. Finding and maintaining employment.

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1.3.2.1.4. Increasing Protective Factors of the family.

1.3.2.1.5. Obtaining secure housing.

1.3.2.1.6. Accessing community services.

1.3.2.1.7. Accessing parental education on topics that include, but are not limited to:

1.3.2.1.7.1. Child development.

1.3.2.1.7.2. Child behavior.

1.3.2.1.7.3. Child health.

1.3.2.1.7.4. Coping and problem solving skills.

1.3.2.1.7.5. Safety.

1.3.2.1.7.6. Parenting skills.

1.3.3. The Contractor's home visitors shall educate parents and guardians on Adverse Childhood Experiences (ACES) and the protective factors that can change outcomes for a child, which include:

1.3.3.1. Mentoring and coaching parents in their roles as advocates for their children;

1.3.3.2. Building communication skills; and

1.3.3.3. Recovery Coaching.

1.3.4. The Contractor's home visitors shall guide parents to better understand and provide for their child's needs, including, but not limited to:

1.3.4.1. Secure attachments;

1.3.4.2. Ongoing nurturing relationships;

1.3.4.3. Physical protection and safety;

1.3.4.4. Developmentally-appropriate experiences;

1.3.4.5. Setting limits; and

1.3.4.6. Providing structure.

1.3.5. The Contractor's home visitors shall conduct activities that include, but are not limited to:

EXHIBIT B

1.3.5.1. Providing standardized smoking cessation education and referrals, as appropriate, in order to increase the number of women who quit smoking.

1.3.5.2. Providing standardized smoking cessation education and referrals as needed.

1.3.5.3. Providing information to pregnant women relative to the importance of receiving consistent prenatal health care that results in healthy pregnancies and birth outcomes.

1.3.5.4. Providing information that promotes parent-child attachments that mitigate child maltreatment.

1.3.5.5. Providing education regarding the importance of primary care services for the family, including access to reproductive health care, timely immunizations, increased child safety, and the establishment of a medical home. The Contractor shall work to ensure:

1.3.5.5.1. All women have access to formal, validated screening for prenatal and postpartum depression.

1.3.5.5.2. All women who screen positive for maternal depression are referred to follow-up treatment, as appropriate.

1.3.5.5.3. All participants are enrolled in primary care physician services.

1.3.5.5.4. Improvement in family health and functioning.

1.3.6. The Contractor's home visitors shall provide transportation to appointments, if necessary, to allow families access to necessary services.

1.3.7. The Contractor's home visitors shall join families for first appointments, if requested, to provide a reassuring, warm handoff.

1.3.8. The Contractor's home visitors shall work with school counseling partners; the family's childcare providers; and preschool providers, as appropriate, to help bridge any gaps between home and school.

1.3.9. The Contractor's home visitors shall promote oral health of infants, children, and adolescents, by providing information and services to new, and other parents. Information and services may include, but are not limited to:

1.3.9.1. An oral health risk assessment;

1.3.9.2. Guidance and counseling about:

1.3.9.3. Oral hygiene;

1.3.9.4. Nutrition;

1.3.9.5. Fluoride; and

1.3.9.6. Dental referrals prior to age of one year; and

1.3.9.7. Preventative care.

1.3.10. The Contractor's home visitors shall provide child safety information through handouts and explanation via curricula including information available from the Centers for Disease Control (CDC) on a variety of childhood safety concerns, ranging from injury prevention to reduction of high-risk behaviors in teenagers, including, but not limited to:

1.3.10.1. Car seat safety checks.

1.3.10.2. Safety gates.

1.3.10.3. Portable cribs.

1.3.10.4. Window guards.

1.3.11. The Contractor's home visitors shall work with parents to build communications skills needed to effectively:

1.3.11.1. Co-parent;

1.3.11.2. Participate in appointments for:

1.3.11.2.1. Welfare services;

1.3.11.2.2. School meetings; and

1.3.11.2.3. Medical appointments.

1.3.11.3. Schedule healthy recreational and social activities for their children; and

1.3.11.4. Strengthen parent-child relationships.

1.3.12. The Contractor's home visitors shall work one-on-one with parents to model and reinforce effective parenting strategies, which include, but are not limited to:

1.3.12.1. Parents as Teachers curricula.

1.3.12.2. Partners for a Healthy Baby.

1.3.12.3. Active Parenting for those families with school-aged and adolescent-aged children.

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1.3.13. The Contractor shall provide home visiting services, utilizing evidence based approaches and training programs that include, but are not limited to:

1.3.13.1. Growing Great Kids curriculum for parents of children up to five (5) years of age.

1.3.13.2. Growing Great Families curriculum.

1.3.13.3. Parents-as-Teachers curriculum.

1.3.13.4. Positive Solutions for Families curriculum;

1.3.13.5. SAMSHA's Anger Management curriculum, as appropriate.

1.3.13.6. Circle of Security curriculum.

1.3.13.7. Motivational interviewing.

1.3.13.8. Reflective supervision.

1.3.13.9. Parenting strategies designed to increase parent's confidence and success as parents.

1.3.13.10. Co-parenting strategies.

1.3.13.11. Parenting children with Autism and sensory disorders.

1.3.13.12. Child development.

1.3.13.13. Parenting teenagers.

1.3.13.14. Positive discipline strategies.

1.3.14. The Contractor shall offer home visits to provide CFSS service delivery for those unable to visit in the office, by meeting families in areas that include, but are not limited to:

1.3.14.1. The community.

1.3.14.2. Treatment facilities.

1.3.14.3. Department of Corrections.

1.3.14.4. Shelters.

1.3.15. The Contractor shall provide home visiting services and classes at a variety of times, which include early evenings, weekends, mornings and afternoons.

1.4. Workshops, Support Groups and Community Outreach

1.4.1. The Contractor shall provide meeting space in a community setting in instances in which the family may not feel comfortable meeting at their residence.

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1.4.2. The Contractor shall ensure families have access to meetings in a manner that ensures safety for both the Family Resource Center staff and the families served by training the families how to utilize web-based meeting methods that include, but are not limited to:

1.4.2.1. Zoom

1.4.2.2. Google Classroom.

1.4.3. The Contractor shall ensure that the privacy of individuals served is maintained in any instance in which web-based meeting methods are utilized.

1.4.4. The Contractor shall ensure additional supports are provided to families during academic and routine changes, which may include, but are not limited to:

1.4.4.1. Delivering hard copies of applications for support services.

1.4.4.2. Emotional learning activities.

1.4.4.3. Gas cards.

1.4.4.4. Phone cards.

1.4.4.5. Data cards.

1.4.5. The Contractor shall provide a Parent Leadership Certificate course to parents and/or caregivers, as needed, in order to develop leadership skills and facilitate opportunities for using specific skills in their community.

1.4.6. The Contractor shall evaluate the progress of both parents and caregivers, as well as the performance of the programs and services provided.

1.4.7. The Contractor shall seek and maintain collaboration with the following which includes, but is not limited to:

1.4.7.1. Fellow non-profit partners;

1.4.7.2. Business community;

1.4.7.3. Health care providers, including hospitals and Visiting Nurses Association (VNA);

1.4.7.4. Childcare facilities;

1.4.7.5. SUD treatment providers;

1.4.7.6. Schools, including Head Start;

1.4.7.7. Human service providers;

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1.4.7.8. Starting Point;

1.4.7.9. New Life; and

1.4.7.10. Municipalities, including Department of Corrections.

1.4.8. The Contractor shall expand outreach in the community by offering:

1.4.8.1. Parent support and education, for those parents who are incarcerated, based on the "Parenting from Prison" curriculum;

1.4.8.2. Individual support through Families Unlimited; and

1.4.8.3. Workshops at local sites.

1.4.9. The Contractor shall meet regularly with community partners to stay connected and ensure that agencies are fully aware of and current regarding services offered.

1.4.10. The Contractor shall use its website and social media platforms to connect with families and the community to promote services and programs offered.

1.5. **Staffing**

1.5.1. The Contractor shall require all staff, subcontractors, and volunteers who have contact with children complete a criminal background check and central registry check.

1.5.2. The Contract shall ensure staff who shall drive as part of their job duties maintain a valid driver's license.

1.5.3. The Contractor shall ensure staff are trained in:

1.5.3.1. The principles of family support;

1.5.3.2. Maternal and child health;

1.5.3.3. The child welfare system, with concentrations in service array;

1.5.3.4. Working in multidisciplinary teams.

1.5.4. The Contractor shall demonstrate on-going staff enrichment and development in areas that include, but are not limited to:

1.5.4.1. Skills needed to address the ethnic and cultural needs, resources, and assets of the community;

1.5.4.2. Exercising empathy, with an understanding of family stressors, for parents and families receiving services; and

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1.5.4.3. Effective home visiting and reporting practices.

1.5.5. The Contractor shall ensure staff includes, at a minimum, a Program Director who works the minimum of a .5 Full Time Employee (FTE) and an appropriate number of Paraprofessional Home Visitors, necessary to implement the program.

1.5.6. The Contractor shall ensure the Program Director has experience and education that include, but are not limited to:

1.5.6.1. A Master's degree in social work, counseling, nursing, public health or a related field, and

1.5.6.2. Two (2) years of experience working with families and children in a social service, home health or other early childhood program setting; or

1.5.6.3. A Bachelor's degree in social work, counseling, nursing, public health or related field; and

1.5.6.4. Five (5) years of experience working with families and children in a social service, home health or other early childhood program setting, some of which shall have been in a supervisory capacity.

1.5.6.5. The Contractor shall ensure Paraprofessional Home Visitors have, experience and education that include, but are not limited to:

1.5.6.6. A Bachelor's degree in social work, counseling, nursing, human services, early childhood education or a relate field; and

1.5.6.7. Two (2) years of experience working with families and children in a social service, home health or other early childhood program setting.

1.5.7. The Contractor shall ensure a minimum of one (1) Home Visitor and the Home Visitor Supervisor are trained in either Growing Great Kids or Parents as Teachers curriculum and follow the Growing Great Kids requirements within six (6) months of the contract effective date.

1.5.8. The Contractor shall provide nine (9) hours of training to the home visitors in the areas of:

1.5.8.1. Recognizing Substance Misuse;

1.5.8.2. Optimizing Care for Mothers and Babies Affected by Prenatal Substance Exposure; and

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1.5.8.3. Caring for Substance-Exposed Infants.

1.5.8.4. The Contractor shall have staff attend training on families with children who have Autism.

1.5.9. The Contractor shall designate a staff person as the liaison for all programmatic correspondence between the Department and the Contractor, ensuring timely communication on topics that include, but are not limited to:

1.5.9.1. Clinical updates.

1.5.9.2. Program announcements.

1.5.9.3. Changes, errors, and requests.

1.5.10. The Contractor shall ensure all staff receive training on appropriate and effective referral methods, including but not limited to:

1.5.10.1. After school programs.

1.5.10.2. Collaboration with SAU, teachers and guidance departments.

1.5.11. The Contractor shall ensure staff consists of individuals having diverse ages, genders, religions, ethnicities and cultural backgrounds in order to form positive and relatable relationships with families.

1.5.12. The Contractor shall ensure all staff are fully trained in the Standards of Quality training and recertification prior to and while providing services to families.

1.5.13. The Contractor shall provide consultation services from a clinician or prescribing practitioner, who is licensed by the NH Board of Psychological Examiners, as a health care professional.

1.6. **Relevant Laws, Policies and Guidelines**

1.6.1. The Contractor shall be in compliance with applicable federal and state laws, rules and regulations, and applicable policies and procedures adopted by the Department currently in effect, and as they may be adopted or amended during the contract period.

1.6.2. The Contractor shall report all cases of communicable diseases according to New Hampshire RSA 141-C and He-P 301, adopted June 3, 2008.

1.6.3. The Contractor shall participate and coordinate public health activities as requested by the Division of Public Health Services

during any disease outbreak and/or emergency, natural or man-made, affecting the public's health.

1.6.4. The Contractor shall promote immunizations, in accordance with NH RSA 141-C and the Immunization Rules promulgated thereunder.

1.6.5. The Contractor's program services shall meet the requirements of Sec. 401 (a)(3) of the 42USC 601, which is Part A of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PRWORA) federal law for TANF, which indicates on of the purposes is to increase State flexibility to, "(3) prevent and reduce the incidence of out-of-wedlock pregnancies and establish annual numerical goals for preventing and reducing the incidence of these pregnancies", to the State/Federal regulation.

1.6.6. The Contractor shall comply with confidentiality provisions of RSA 170-G: 8-a. All information regarding the Department's clients, client families, foster families, and other involved individuals, is strictly confidential and shall not be discussed with anyone except the Department's personnel in the performance of contracted services.

1.6.7. The Contractor shall maintain the confidentiality of all clients and use client information only for program administration purposes and evaluation, ensuring the following, including but not limited to:

1.6.7.1. All staff and subcontractor(s) understand that the receipt of this information is confidential and cannot be disclosed except in direct administration of the program.

1.6.7.2. All staff and subcontractor(s) adhere to the standards and confidentiality policies of the organization..

1.6.7.3. Receipt of public assistance and other confidential information shared shall be shared only as part of the medical record and only with the properly signed release of information from the client.

1.6.8. The Contractor shall, for purposes of program evaluation and/or continuous quality improvement, report personally identifiable health data to the Department as requested; for all clients served under the resulting contract.

1.6.9. The Contractor shall obtain any authorizations for release of information from the clients that are necessary to comply with federal and state laws and regulations.

1.6.10. The Contractor shall provide all forms developed for authorization for release of information to the Department shall prior to use.

1.6.11. The Contractor shall adhere to the legal requirements governing human subjects' research if considering using program participants for clinical or sociological research purposes.

1.6.12. The Contractor shall inform the Division of Public Health Services prior to initiating any research related to the resulting contract.

1.6.13. The Contractor shall comply with the reporting requirements of New Hampshire RSA 169:C, Child Protection Act; RSA 161:F46, Protective Services to Adults; RSA 631:6, Assault and Related Offenses; and RSA 130:A, Lead Paint Poisoning and Control.

2. Reporting Requirements

2.1. The Contractor shall submit quarterly reports highlighting the program activities, no later than the fifteenth (15th) day of the month following the reporting period, with the first report due no later than October 15, 2020. The Contractor shall ensure quarterly reports include, but are not limited to:

2.1.1. The progress in achieving the stated outcomes.

2.1.2. Feedback from families as to the effectiveness and satisfaction of the contracted services.

2.2. The Contractor shall submit an annual report to the Department no later than July 31st of each contract year, with the first report due on July 31, 2021. The Contractor shall ensure annual reports include, but are not limited to:

2.2.1. Information regarding accomplishments and activities for the program.

2.2.2. Recommendations for service development and outcomes.

2.2.3. Systemic barriers experienced.

2.2.4. Family satisfaction survey results.

2.3. The Contractor shall enter data into the Welligent System within thirty (30) days from receiving the data, ensuring data includes, but is not limited to:

2.3.1. Encrypted client identifier; first two initials of the first name, first three initials of the last name.

2.3.2. Gender.

2.3.3. Date of Birth.

2.3.4. Race.

2.3.5. Ethnicity.

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2.3.6. Date of Screening.

2.3.7. Which month Ages and Stages Questionnaire ASQ was administered.

2.3.8. Recheck.

2.3.9. Referred

2.3.10. Receiving services.

2.3.11. Screening score.

2.3.12. Consent signed to notify Primary Care Physician (PCP).

2.3.13. Date the screen was sent to the client's PCP.

2.4. The Contractor shall collaborate with the Department to provide requested information relative to program evaluation and other information, as needed, to meet Department goals and requirements and provide information to different Divisions within the Department that include, but are not limited to the:

2.4.1. Division for Children, Youth and Families.

2.4.2. Division of Public Health Services.

2.4.3. Division for Economic and Housing Stability.

2.5. The Contractor shall maintain a Family Service Record, as provided by the Department, on each family in compliance with all Health Insurance Portability and Accountability Act (HIPAA), Privacy Rules. The Contractor shall ensure the Family Service Record includes, but not be limited to:

2.5.1. Source of referral.

2.5.2. Referral information.

2.5.3. Release of information form.

2.5.4. Family assessment.

2.5.5. Child/Family services plan.

2.5.6. Case contact log.

2.5.7. Receipt of health care.

2.5.8. Linkages with prenatal/primary care and visit schedule as outlined in the American Academy of Pediatrics, "Recommendations for Preventative Pediatric Health Care" schedule.

2.5.9. Progress notes.

2.5.10. Child care utilization and billing information.

2.5.11. Case closure report.

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2.6. The Contractor shall ensure Family Service Records are summarized and entered into the Quick Base in real-time.

3. Performance Measures

3.1. The Contractor shall ensure consumer satisfaction data indicates a minimum of 80% favorable rating.

3.2. The Contractor shall sustain 100% screening of family participation in the Watch Me Grow Program in families with children up to six (6) years of age.

3.3. The Contractor shall work collaboratively with the Department to ensure evidence-based strategies are used and appropriate metrics are tracked for specific programs and sub-populations.

3.4. The Contractor shall actively and regularly collaborate with the Department to enhance contract management, improve results, and adjust program delivery and policy based on successful outcomes.

3.5. The Contractor shall track a range of performance improvement topics that include, but are not limited to:

3.5.1. Increasing outreach to high-risk populations;

3.5.2. Increasing the share of referred families who enroll in services;

3.5.3. Increasing service completion dates; and

3.5.4. Evaluating long-term program outcomes.

3.6. The Contractor may be required to provide other key data and metrics to the Department, including client-level demographic, performance, and service data.

3.7. The Contractor shall collect and share data with the Department in a format specified by the Department, where applicable.

4. Additional Terms

4.1. Impacts Resulting from Court Orders or Legislative Changes

4.1.1. The Contractor agrees that, to the extent future state or federal legislation or court orders may have an impact on the Services described herein, the State has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.

4.2. Culturally and Linguistically Appropriate Services (CLAS)

4.2.1. The Contractor shall submit and comply with a detailed description of the language assistance services they will provide to persons with limited English proficiency and/or hearing impairment to

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ensure meaningful access to their programs and/or services within ten (10) days of the contract effective date.

4.3. **Credits and Copyright Ownership**

4.3.1. All documents, notices, press releases, research reports and other materials prepared during or resulting from the performance of the services of the Contract shall include the following statement, "The preparation of this (report, document etc.) was financed under a Contract with the State of New Hampshire, Department of Health and Human Services, with funds provided in part by the State of New Hampshire and/or such other funding sources as were available or required, e.g., the United States Department of Health and Human Services."

4.3.2. All materials produced or purchased under the contract shall have prior approval from the Department before printing, production, distribution or use.

4.3.3. The Department shall retain copyright ownership for any and all original materials produced, including, but not limited to:

4.3.3.1. Brochures.

4.3.3.2. Resource directories.

4.3.3.3. Protocols or guidelines.

4.3.3.4. Posters.

4.3.3.5. Reports.

4.3.4. The Contractor shall not reproduce any materials produced under the contract without prior written approval from the Department.

5. **Records**

5.1. The Contractor shall keep records that include, but are not limited to:

5.1.1. Books, records, documents and other electronic or physical data evidencing and reflecting all costs and other expenses incurred by the Contractor in the performance of the Contract, and all income received or collected by the Contractor.

5.1.2. All records shall be maintained in accordance with accounting procedures and practices, which sufficiently and properly reflect all such costs and expenses, and which are acceptable to the Department, and to include, without limitation, all ledgers, books, records, and original evidence of costs such as purchase requisitions and orders, vouchers, requisitions for materials, inventories, valuations of in-kind contributions, labor time cards,

payrolls, and other records requested or required by the Department.

5.1.3. Statistical, enrollment, attendance or visit records for each recipient of services, which records shall include all records of application and eligibility (including all forms required to determine eligibility for each such recipient), records regarding the provision of services and all invoices submitted to the Department to obtain payment for such services.

5.1.4. Medical records on each patient/recipient of services.

5.2. During the term of this Contract and the period for retention hereunder, the Department, the United States Department of Health and Human Services, and any of their designated representatives shall have access to all reports and records maintained pursuant to the Contract for purposes of audit, examination, excerpts and transcripts. Upon the purchase by the Department of the maximum number of units provided for in the Contract and upon payment of the price limitation hereunder, the Contract and all the obligations of the parties hereunder (except such obligations as, by the terms of the Contract are to be performed after the end of the term of this Contract and/or survive the termination of the Contract) shall terminate, provided however, that if, upon review of the Final Expenditure Report the Department shall disallow any expenses claimed by the Contractor as costs hereunder the Department shall retain the right, at its discretion, to deduct the amount of such expenses as are disallowed or to recover such sums from the Contractor.

6. Maintenance of Fiscal Integrity

6.1. In order to enable the Department to evaluate the Contractor's fiscal integrity, the Contractor agrees to submit to DHHS monthly, the Balance Sheet, Profit and Loss Statement, and Cash Flow Statement for the Contractor. Program-level Profit and Loss Statement shall include all revenue sources and all related expenditures. The Profit and Loss Statement shall include a budget column allowing for budget to actual analysis. Statements shall be submitted within thirty (30) calendar days after each month end. The Contractor will be evaluated on the following:

6.1.1. Days of Cash on Hand:

6.1.1.1. Definition: The days of operating expenses that can be covered by the unrestricted cash on hand.

6.1.1.2. Formula: Cash, cash equivalents and short term investments divided by total operating expenditures, less depreciation/amortization and in-kind plus principal payments on debt divided by days in the reporting period. The short-term investments as used above must mature

within three (3) months and should not include common stock.

6.1.1.3. Performance Standard: The Contractor shall have enough cash and cash equivalents to cover expenditures for a minimum of thirty (30) calendar days with no variance allowed.

6.1.2. Current Ratio:

6.1.2.1. Definition: A measure of the Contractor's total current assets available to cover the cost of current liabilities.

6.1.2.2. Formula: Total current assets divided by total current liabilities.

6.1.2.3. Performance Standard: The Contractor shall maintain a minimum current ratio of 1.5:1 with 10% variance allowed.

6.1.3. Debt Service Coverage Ratio:

6.1.3.1. Rationale: This ratio illustrates the Contractor's ability to cover the cost of its current portion of its long-term debt.

6.1.3.2. Definition: The ratio of Net Income to the year to date debt service.

6.1.3.3. Formula: Net Income plus Depreciation/Amortization Expense plus Interest Expense divided by year to date debt service (principal and interest) over the next twelve (12) months.

6.1.3.4. Source of Data: The Contractor's Monthly Financial Statements identifying current portion of long-term debt payments (principal and interest).

6.1.3.5. Performance Standard: The Contractor shall maintain a minimum standard of 1.2:1 with no variance allowed.

6.1.4. Net Assets to Total Assets:

6.1.4.1. Rationale: This ratio is an indication of the Contractor's ability to cover its liabilities.

6.1.4.2. Definition: The ratio of the Contractor's net assets to total assets.

6.1.4.3. Formula: Net assets (total assets less total liabilities) divided by total assets.

6.1.4.4. Source of Data: The Contractor's Monthly Financial Statements.

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6.1.4.5. Performance Standard: The Contractor shall maintain a minimum ratio of .30:1, with a 20% variance allowed.

6.2. In the event that the Contractor does not meet either:

6.2.1. The standard regarding Days of Cash on Hand and the standard regarding Current Ratio for two (2) consecutive months; or

6.2.2. Three (3) or more of any of the Maintenance of Fiscal Integrity standards for three (3) consecutive months, then

6.2.3. The Department may require that the Contractor meet with Department staff to explain the reasons that the Contractor has not met the standards.

6.2.4. The Department may require the Contractor to submit a comprehensive corrective action plan within thirty (30) calendar days of notification that 1.2.1 and/or 1.2.2 have not been met.

6.2.4.1: The Contractor shall update the corrective action plan at least every thirty (30) calendar days until compliance is achieved.

6.2.4.2. The Contractor shall provide additional information to assure continued access to services as requested by the Department. The Contractor shall provide requested information in a timeframe agreed upon by both parties.

6.3. The Contractor shall inform the Department by phone and by email within twenty-four (24) hours of when any key Contractor staff learn of any actual or likely litigation, investigation, complaint, claim, or transaction that may reasonably be considered to have a material financial impact on and/or materially impact or impair the ability of the Contractor to perform under this Agreement with the Department.

6.4. The monthly Balance Sheet, Profit & Loss Statement, Cash Flow Statement, and all other financial reports shall be based on the accrual method of accounting and include the Contractor's total revenues and expenditures whether or not generated by or resulting from funds provided pursuant to this Agreement. These reports are due within thirty (30) calendar days after the end of each month.

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EXHIBIT C

Payment Terms

1. This Agreement is funded by:
   1.1. 1.37%, by the US Department of Health and Human Services, Administrations on Children, Youth and Families, Child Welfare Social Services, Title IV-B, Subpart 1, of the Social Security Act, CFDA 93.645, FAIN# 2001NHCWSS.
   1.2. 6.74%, by the US Department of Health and Human Services, Administration for Children & Families, Administration on Children, Youth and Families, Promoting Safe and Stable Families, CFDA 93.556, FAIN# 2001FPSS.
   1.3. 23.23%, by the US Department of Health and Human Services, Administration for Children & Families, Title XX Grants; SSBG – Social Services Block Grant; CFDA 93.667, FAIN# 2001NHSOSR.
   1.4. 55.65%, by the US Department of Health and Human Services, Temporary Assistance for Needy Families, CFDA 93.558, FAIN# 19NHTANF.
   1.5. 1.80%, by the US Department of Health and Human Services, Maternal and Child Health Services Block Grant, CFDA 93.994, FAIN# 90CA1858.
   1.6. 11.21% General Funds.
2. For the purposes of this Agreement:
   2.1. The Department has identified the Contractor as a Sub-recipient, in accordance with 2 CFR 200.330.
   2.2. The Department has identified this Contract as NON-R&D, in accordance with 2 CFR §200.87.
3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement, and shall be in accordance with the approved line item, as specified in Exhibits C-1, Budget through Exhibit C-4, Budget.
4. The Contractor shall submit an invoice in a form satisfactory to the State by the fifteenth (15th) working day of the following month, which identifies and requests reimbursement for authorized expenses incurred in the prior month. The Contractor shall ensure the invoice is completed, dated and returned to the Department in order to initiate payment.
5. In lieu of hard copies, all invoices may be assigned an electronic signature and emailed to BFA@dhhs.nh.gov, or invoices may be mailed to:

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Financial Manager
Department of Health and Human Services
129 Pleasant Street
Concord, NH 03301

6. The State shall make payment to the Contractor within thirty (30) days of receipt of each invoice, subsequent to approval of the submitted invoice and if sufficient funds are available, subject to Paragraph 4 of the General Provisions Form Number P-37 of this Agreement.

7. The final invoice shall be due to the State no later than forty (40) days after the contract completion date specified in Form P-37, General Provisions Block 1.7 Completion Date.

8. The Contractor must provide the services in Exhibit B, Scope of Services, in compliance with funding requirements.

9. The Contractor agrees that funding under this Agreement may be withheld, in whole or in part in the event of non-compliance with the terms and conditions of Exhibit B, Scope of Services.

10. Notwithstanding anything to the contrary herein, the Contractor agrees that funding under this agreement may be withheld, in whole or in part, in the event of non-compliance with any Federal or State law, rule or regulation applicable to the services provided, or if the said services or products have not been satisfactorily completed in accordance with the terms and conditions of this agreement.

11. Notwithstanding Paragraph 18 of the General Provisions Form P-37, changes limited to adjusting amounts within the price limitation and adjusting encumbrances between State Fiscal Years and budget class lines through the Budget Office may be made by written agreement of both parties, without obtaining approval of the Governor and Executive Council, if needed and justified.

12. Audits

12.1. The Contractor is required to submit an annual audit to the Department if any of the following conditions exist:

12.1.1. Condition A - The Contractor expended $750,000 or more in federal funds received as a subrecipient pursuant to 2 CFR Part 200, during the most recently completed fiscal year.

12.1.2. Condition B - The Contractor is subject to audit pursuant to the requirements of NH RSA 7:28, III-b, pertaining to charitable organizations receiving support of $1,000,000 or more.

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12.1.3. Condition C - The Contractor is a public company and required by Security and Exchange Commission (SEC) regulations to submit an annual financial audit.

12.2. If Condition A exists, the Contractor shall submit an annual single audit performed by an independent Certified Public Accountant (CPA) to the Department within 120 days after the close of the Contractor's fiscal year, conducted in accordance with the requirements of 2 CFR Part 200, Subpart F of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal awards.

12.3. If Condition B or Condition C exists, the Contractor shall submit an annual financial audit performed by an independent CPA within 120 days after the close of the Contractor's fiscal year.

12.4. Any Contractor that receives an amount equal to or greater than $250,000 from the Department during a single fiscal year, regardless of the funding source, may be required, at a minimum, to submit annual financial audits performed by an independent CPA if the Department's risk assessment determination indicates the Contractor is high-risk.

12.5. In addition to, and not in any way in limitation of obligations of the Contract, it is understood and agreed by the Contractor that the Contractor shall be held liable for any state or federal audit exceptions and shall return to the Department all payments made under the Contract to which exception has been taken, or which have been disallowed because of such an exception.

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Exhibit C-1 Budget

New Hampshire Department of Health and Human Services
COMPLETE ONE BUDGET FORM FOR EACH BUDGET PERIOD

Instructions: Fill out the Direct/Indirect columns only for both Contractor Share and Funded by DHHS. Everything else will automatically populate.

Contractor name: Children Unlimited, Inc.

Budget Request for: COMPREHENSIVE FAMILY SUPPORT SERVICES RFP-2021-DEHS-02-COMPR

Budget Period: SFY 2021 (7/1/2020 TO 6/30/21)

Line Item	Total Program Cost			Contractor Share / Match			Funded by DHHS contract share		
	Direct	Indirect	Total	Direct	Indirect	Total	Direct	Indirect	Total
1. Total Salary/Wages	$ 179,673.00	$ -	$ 179,673.00	$ 33,270.00	$ -	$ 33,270.00	$ 146,403.00	$ -	$ 146,403.00
2. Employee Benefits	$ 12,725.00	$ -	$ 12,725.00	$ 2,545.00	$ -	$ 2,545.00	$ 10,180.00	$ -	$ 10,180.00
3. Consultants	$ 3,588.00	$ -	$ 3,588.00	$ 2,000.00	$ -	$ 2,000.00	$ 1,588.00	$ -	$ 1,588.00
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Repair and Maintenance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Purchase/Depreciation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Educational	$ 650.00	$ -	$ 650.00	$ -	$ -	$ -	$ 650.00	$ -	$ 650.00
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ -	$ 1,000.00	$ 1,000.00	$ -	$ 350.00	$ 350.00	$ -	$ 650.00	$ 650.00
6. Travel	$ 5,000.00	$ -	$ 5,000.00	$ 1,140.00	$ -	$ 1,140.00	$ 3,860.00	$ -	$ 3,860.00
7. Occupancy	$ 8,400.00	$ -	$ 8,400.00	$ -	$ -	$ -	$ 8,400.00	$ -	$ 8,400.00
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ 2,400.00	$ 1,880.00	$ 4,280.00	$ 1,000.00	$ 800.00	$ 1,800.00	$ 1,400.00	$ 1,080.00	$ 2,480.00
Postage	$ -	$ 200.00	$ 200.00	$ -	$ 200.00	$ 200.00	$ -	$ -	$ -
Subscriptions	$ 200.00	$ -	$ 200.00	$ -	$ -	$ -	$ 200.00	$ -	$ 200.00
Audit and Legal	$ -	$ 1,990.00	$ 1,990.00	$ -	$ 600.00	$ 600.00	$ -	$ 1,390.00	$ 1,390.00
Insurance	$ -	$ 4,860.00	$ 4,860.00	$ -	$ 1,981.00	$ 1,981.00	$ -	$ 2,879.00	$ 2,879.00
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10. Marketing/Communications	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
11. Staff Education and Training	$ 1,100.00	$ -	$ 1,100.00	$ 400.00	$ -	$ 400.00	$ 700.00	$ -	$ 700.00
12. Subcontracts/Agreements	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
13. Other (specific details mandatory):	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Building (Heat, electric, maintenance, etc	$ -	$ 11,550.00	$ 11,550.00	$ -	$ 7,250.00	$ 7,250.00	$ -	$ 4,300.00	$ 4,300.00
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 213,736.00	$ 21,480.00	$ 235,216.00	$ 40,355.00	$ 11,181.00	$ 51,536.00	$ 173,381.00	$ 10,299.00	$ 183,680.00

Indirect As A Percent of Direct: 10.0%

Contractor Initials: [signature]

Date: 6/26/2020

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Exhibit C-2 Budget

New Hampshire Department of Health and Human Services
COMPLETE ONE BUDGET FORM FOR EACH BUDGET PERIOD

Instructions: Fill out the Direct/Indirect columns only for both Contractor Share and Funded by DHHS. Everything else will automatically populate.

Contractor name: Children Unlimited, Inc.

Budget Request for: COMPREHENSIVE FAMILY SUPPORT SERVICES RFP-2021-DEHS-02-COMPR

Budget Period: SFY 2022 (7/1/2021 TO 6/30/22)

Line Item	Total Program Cost: Direct	Total Program Cost: Indirect	Total Program Cost: Total	Contractor Share / Match: Direct	Contractor Share / Match: Indirect	Contractor Share / Match: Total	Funded by DHHS contract share: Direct	Funded by DHHS contract share: Indirect	Funded by DHHS contract share: Total
1. Total Salary/Wages	$ 179,673.00	$ -	$ 179,673.00	$ 33,270.00	$ -	$ 33,270.00	$ 146,403.00	$ -	$ 146,403.00
2. Employee Benefits	$ 12,725.00	$ -	$ 12,725.00	$ 2,545.00	$ -	$ 2,545.00	$ 10,180.00	$ -	$ 10,180.00
3. Consultants	$ 3,588.00	$ -	$ 3,588.00	$ 2,000.00	$ -	$ 2,000.00	$ 1,588.00	$ -	$ 1,588.00
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Repair and Maintenance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Purchase/Depreciation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Educational	$ 650.00	$ -	$ 650.00	$ -	$ -	$ -	$ 650.00	$ -	$ 650.00
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ -	$ 1,000.00	$ 1,000.00	$ -	$ 350.00	$ 350.00	$ -	$ 650.00	$ 650.00
6. Travel	$ 5,000.00	$ -	$ 5,000.00	$ 1,140.00	$ -	$ 1,140.00	$ 3,860.00	$ -	$ 3,860.00
7. Occupancy	$ 8,400.00	$ -	$ 8,400.00	$ -	$ -	$ -	$ 8,400.00	$ -	$ 8,400.00
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ 2,400.00	$ 1,880.00	$ 4,280.00	$ 1,000.00	$ 800.00	$ 1,800.00	$ 1,400.00	$ 1,080.00	$ 2,480.00
Postage	$ -	$ 200.00	$ 200.00	$ -	$ 200.00	$ 200.00	$ -	$ -	$ -
Subscriptions	$ 200.00	$ -	$ 200.00	$ -	$ -	$ -	$ 200.00	$ -	$ 200.00
Audit and Legal	$ -	$ 1,990.00	$ 1,990.00	$ -	$ 600.00	$ 600.00	$ -	$ 1,390.00	$ 1,390.00
Insurance	$ -	$ 4,860.00	$ 4,860.00	$ -	$ 1,981.00	$ 1,981.00	$ -	$ 2,879.00	$ 2,879.00
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10. Marketing/Communications	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
11. Staff Education and Training	$ 1,100.00	$ -	$ 1,100.00	$ 400.00	$ -	$ 400.00	$ 700.00	$ -	$ 700.00
12. Subcontracts/Agreements	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
13. Other (specific details mandatory):	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Building (heat, electric, maintenance, etc.)	$ -	$ 11,550.00	$ 11,550.00	$ -	$ 7,250.00	$ 7,250.00	$ -	$ 4,300.00	$ 4,300.00
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 213,736.00	$ 21,480.00	$ 235,216.00	$ 40,355.00	$ 11,181.00	$ 51,536.00	$ 173,381.00	$ 10,299.00	$ 183,680.00
Indirect As A Percent of Direct		10.0%							

Contractor Initials

Date 6/30/2020

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Exhibit C-3 Budget

New Hampshire Department of Health and Human Services
COMPLETE ONE BUDGET FORM FOR EACH BUDGET PERIOD

Instructions: Fill out the Direct/Indirect columns only for both Contractor Share and Funded by DHHS. Everything else will automatically populate.

Contractor name: Children Unlimited, Inc.

Budget Request for: COMPREHENSIVE FAMILY SUPPORT SERVICES RFP-2021-DEHS-02-COMPR

Budget Period: SFY 2023 (7/1/2022 TO 6/30/23)

Line Item	Total Program Cost			Contractor Share / Match			Funded by DHHS contract share		
	Direct	Indirect	Total	Direct	Indirect	Total	Direct	Indirect	Total
1. Total Salary/Wages	$ 179,673.00	$ -	$ 179,673.00	$ 33,270.00	$ -	$ 33,270.00	$ 146,403.00	$ -	$ 146,403.00
2. Employee Benefits	$ 12,725.00	$ -	$ 12,725.00	$ 2,545.00	$ -	$ 2,545.00	$ 10,180.00	$ -	$ 10,180.00
3. Consultants	$ 3,588.00	$ -	$ 3,588.00	$ 2,000.00	$ -	$ 2,000.00	$ 1,588.00	$ -	$ 1,588.00
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Repair and Maintenance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Purchase/Depreciation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Educational	$ 650.00	$ -	$ 650.00	$ -	$ -	$ -	$ 650.00	$ -	$ 650.00
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ -	$ 1,000.00	$ 1,000.00	$ -	$ 350.00	$ 350.00	$ -	$ 650.00	$ 650.00
6. Travel	$ 5,000.00	$ -	$ 5,000.00	$ 1,140.00	$ -	$ 1,140.00	$ 3,860.00	$ -	$ 3,860.00
7. Occupancy	$ 8,400.00	$ -	$ 8,400.00	$ -	$ -	$ -	$ 8,400.00	$ -	$ 8,400.00
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ 2,400.00	$ 1,880.00	$ 4,280.00	$ 1,000.00	$ 800.00	$ 1,800.00	$ 1,400.00	$ 1,080.00	$ 2,480.00
Postage	$ -	$ 200.00	$ 200.00	$ -	$ 200.00	$ 200.00	$ -	$ -	$ -
Subscriptions	$ 200.00	$ -	$ 200.00	$ -	$ -	$ -	$ 200.00	$ -	$ 200.00
Audit and Legal	$ -	$ 1,990.00	$ 1,990.00	$ -	$ 600.00	$ 600.00	$ -	$ 1,390.00	$ 1,390.00
Insurance	$ -	$ 4,860.00	$ 4,860.00	$ -	$ 1,981.00	$ 1,981.00	$ -	$ 2,879.00	$ 2,879.00
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10. Marketing/Communications	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
11. Staff Education and Training	$ 1,100.00	$ -	$ 1,100.00	$ 400.00	$ -	$ 400.00	$ 700.00	$ -	$ 700.00
12. Subcontracts/Agreements	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
13. Other (specific details mandatory):	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Building (heat, electric, maintenance, etc.	$ -	$ 11,550.00	$ 11,550.00	$ -	$ 7,250.00	$ 7,250.00	$ -	$ 4,300.00	$ 4,300.00
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 213,736.00	$ 21,480.00	$ 235,216.00	$ 40,355.00	$ 11,181.00	$ 51,536.00	$ 173,381.00	$ 10,299.00	$ 183,680.00
Indirect As A Percent of Direct		10.0%							

Contractor Initials

Date 6/8/2022

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Exhibit C-4 Budget

New Hampshire Department of Health and Human Services
COMPLETE ONE BUDGET FORM FOR EACH BUDGET PERIOD

Instructions: Fill out the Direct/Indirect columns only for both Contractor Share and Funded by DHHS. Everything else will automatically populate.

Contractor name Children Unlimited, Inc.

Budget Request for: COMPREHENSIVE FAMILY SUPPORT SERVICES RFP-2021-DEHS-02-COMPR

Budget Period: SFY 2024 (7/1/2023 TO 6/30/24)

Line Item	Total Program Cost			Contractor Share / Match			Funded by DHHS contract share		
	Direct	Indirect	Total	Direct	Indirect	Total	Direct	Indirect	Total
1. Total Salary/Wages	$ 179,673.00	$ -	$ 179,673.00	$ 33,270.00	$ -	$ 33,270.00	$ 146,403.00	$ -	$ 146,403.00
2. Employee Benefits	$ 12,725.00	$ -	$ 12,725.00	$ 2,545.00	$ -	$ 2,545.00	$ 10,180.00	$ -	$ 10,180.00
3. Consultants	$ 3,588.00	$ -	$ 3,588.00	$ 2,000.00	$ -	$ 2,000.00	$ 1,588.00	$ -	$ 1,588.00
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Repair and Maintenance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Purchase/Depreciation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Educational	$ 650.00	$ -	$ 650.00	$ -	$ -	$ -	$ 650.00	$ -	$ 650.00
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ -	$ 1,000.00	$ 1,000.00	$ -	$ 350.00	$ 350.00	$ -	$ 650.00	$ 650.00
6. Travel	$ 5,000.00	$ -	$ 5,000.00	$ 1,140.00	$ -	$ 1,140.00	$ 3,860.00	$ -	$ 3,860.00
7. Occupancy	$ 8,400.00	$ -	$ 8,400.00	$ -	$ -	$ -	$ 8,400.00	$ -	$ 8,400.00
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ 2,400.00	$ 1,880.00	$ 4,280.00	$ 1,000.00	$ 800.00	$ 1,800.00	$ 1,400.00	$ 1,080.00	$ 2,480.00
Postage	$ -	$ 200.00	$ 200.00	$ -	$ 200.00	$ 200.00	$ -	$ -	$ -
Subscriptions	$ 200.00	$ -	$ 200.00	$ -	$ -	$ -	$ 200.00	$ -	$ 200.00
Audit and Legal	$ -	$ 1,990.00	$ 1,990.00	$ -	$ 600.00	$ 600.00	$ -	$ 1,390.00	$ 1,390.00
Insurance	$ -	$ 4,860.00	$ 4,860.00	$ -	$ 1,981.00	$ 1,981.00	$ -	$ 2,879.00	$ 2,879.00
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10. Marketing/Communications	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
11. Staff Education and Training	$ 1,100.00	$ -	$ 1,100.00	$ 400.00	$ -	$ 400.00	$ 700.00	$ -	$ 700.00
12. Subcontracts/Agreements	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
13. Other (specific details mandatory):	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Building (heat, electric, maintenance, etc.	$ -	$ 11,550.00	$ 11,550.00	$ -	$ 7,250.00	$ 7,250.00	$ -	$ 4,300.00	$ 4,300.00
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 213,736.00	$ 21,480.00	$ 235,216.00	$ 40,355.00	$ 11,181.00	$ 51,536.00	$ 173,381.00	$ 10,299.00	$ 183,680.00

Indirect As A Percent of Direct 10.0%

Contractor Initials

Date 4/25/2023

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CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS

The Vendor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of Sections 5151-5160 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. 701 et seq.), and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

ALTERNATIVE I - FOR GRANTEES OTHER THAN INDIVIDUALS

US DEPARTMENT OF HEALTH AND HUMAN SERVICES - CONTRACTORS
US DEPARTMENT OF EDUCATION - CONTRACTORS
US DEPARTMENT OF AGRICULTURE - CONTRACTORS

This certification is required by the regulations implementing Sections 5151-5160 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. 701 et seq.). The January 31, 1989 regulations were amended and published as Part II of the May 25, 1990 Federal Register (pages 21681-21691), and require certification by grantees (and by inference, sub-grantees and sub-contractors), prior to award, that they will maintain a drug-free workplace. Section 3017.630(c) of the regulation provides that a grantee (and by inference, sub-grantees and sub-contractors) that is a State may elect to make one certification to the Department in each federal fiscal year in lieu of certificates for each grant during the federal fiscal year covered by the certification. The certificate set out below is a material representation of fact upon which reliance is placed when the agency awards the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or government wide suspension or debarment. Contractors using this form should send it to:

Commissioner
NH Department of Health and Human Services
129 Pleasant Street,
Concord, NH 03301-6505

1. The grantee certifies that it will or will continue to provide a drug-free workplace by:
   - 1.1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
   - 1.2. Establishing an ongoing drug-free awareness program to inform employees about
     - 1.2.1. The dangers of drug abuse in the workplace;
     - 1.2.2. The grantee's policy of maintaining a drug-free workplace;
     - 1.2.3. Any available drug counseling, rehabilitation, and employee assistance programs; and
     - 1.2.4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
   - 1.3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
   - 1.4. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will
     - 1.4.1. Abide by the terms of the statement; and
     - 1.4.2. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
   - 1.5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 1.4.2 from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency

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has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

1.6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 1.4.2, with respect to any employee who is so convicted

1.6.1. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

1.6.2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

1.7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1.1, 1.2, 1.3, 1.4, 1.5, and 1.6.

2. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant.

Place of Performance (street address, city, county, state, zip code) (list each location)

Check ☐ if there are workplaces on file that are not identified here.

Vendor Name:

6/22/2020
Date

Name: Archis Yahna
Title: Executive Director

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CERTIFICATION REGARDING LOBBYING

The Vendor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of Section 319 of Public Law 101-121, Government wide Guidance for New Restrictions on Lobbying, and 31 U.S.C. 1352, and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

US DEPARTMENT OF HEALTH AND HUMAN SERVICES - CONTRACTORS
US DEPARTMENT OF EDUCATION - CONTRACTORS
US DEPARTMENT OF AGRICULTURE - CONTRACTORS

Programs (indicate applicable program covered):
*Temporary Assistance to Needy Families under Title IV-A
*Child Support Enforcement Program under Title IV-D
*Social Services Block Grant Program under Title XX
*Medicaid Program under Title XIX
*Community Services Block Grant under Title VI
*Child Care Development Block Grant under Title IV

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement (and by specific mention sub-grantee or sub-contractor).

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement (and by specific mention sub-grantee or sub-contractor), the undersigned shall complete and submit Standard Form LLL, (Disclosure Form to Report Lobbying, in accordance with its instructions, attached and identified as Standard Exhibit E-I.)

3. The undersigned shall require that the language of this certification be included in the award document for sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Vendor Name:

6/22/2020
Date

Ardis Yahna
Name: Ardis Yahna
Title: Executive Director

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CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

The Vendor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of Executive Office of the President, Executive Order 12549 and 45 CFR Part 76 regarding Debarment, Suspension, and Other Responsibility Matters, and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this proposal (contract), the prospective primary participant is providing the certification set out below.

2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. If necessary, the prospective participant shall submit an explanation of why it cannot provide the certification. The certification or explanation will be considered in connection with the NH Department of Health and Human Services' (DHHS) determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

3. The certification in this clause is a material representation of fact upon which reliance was placed when DHHS determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, DHHS may terminate this transaction for cause or default.

4. The prospective primary participant shall provide immediate written notice to the DHHS agency to whom this proposal (contract) is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

5. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549: 45 CFR Part 76. See the attached definitions.

6. The prospective primary participant agrees by submitting this proposal (contract) that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by DHHS.

7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," provided by DHHS, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or involuntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List (of excluded parties).

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and

Vendor Initials AG
Date 6/22/2020

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information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, DHHS may terminate this transaction for cause or default.

PRIMARY COVERED TRANSACTIONS

11. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
    11.1. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
    11.2. have not within a three-year period preceding this proposal (contract) been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or a contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
    11.3. are not presently indicted for otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (i)(b) of this certification; and
    11.4. have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

12. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal (contract).

LOWER TIER COVERED TRANSACTIONS

13. By signing and submitting this lower tier proposal (contract), the prospective lower tier participant, as defined in 45 CFR Part 76, certifies to the best of its knowledge and belief that it and its principals:
    13.1. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
    13.2. where the prospective lower tier participant is unable to certify to any of the above, such prospective participant shall attach an explanation to this proposal (contract).

14. The prospective lower tier participant further agrees by submitting this proposal (contract) that it will include this clause entitled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion - Lower Tier Covered Transactions," without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

Vendor Name:

6/22/2020
Date

Name: Ardis Yahna
Title: Executive Director

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CERTIFICATION OF COMPLIANCE WITH REQUIREMENTS PERTAINING TO FEDERAL NONDISCRIMINATION, EQUAL TREATMENT OF FAITH-BASED ORGANIZATIONS AND WHISTLEBLOWER PROTECTIONS

The Vendor identified in Section 1.3 of the General Provisions agrees by signature of the Contractor's representative as identified in Sections 1.11 and 1.12 of the General Provisions, to execute the following certification:

Vendor will comply, and will require any subgrantees or subcontractors to comply, with any applicable federal nondiscrimination requirements, which may include:

- the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. Section 3789d) which prohibits recipients of federal funding under this statute from discriminating, either in employment practices or in the delivery of services or benefits, on the basis of race, color, religion, national origin, and sex. The Act requires certain recipients to produce an Equal Employment Opportunity Plan;

- the Juvenile Justice Delinquency Prevention Act of 2002 (42 U.S.C. Section 5672(b)) which adopts by reference, the civil rights obligations of the Safe Streets Act. Recipients of federal funding under this statute are prohibited from discriminating, either in employment practices or in the delivery of services or benefits, on the basis of race, color, religion, national origin, and sex. The Act includes Equal Employment Opportunity Plan requirements;

- the Civil Rights Act of 1964 (42 U.S.C. Section 2000d, which prohibits recipients of federal financial assistance from discriminating on the basis of race, color, or national origin in any program or activity);

- the Rehabilitation Act of 1973 (29 U.S.C. Section 794), which prohibits recipients of Federal financial assistance from discriminating on the basis of disability, in regard to employment and the delivery of services or benefits, in any program or activity;

- the Americans with Disabilities Act of 1990 (42 U.S.C. Sections 12131-34), which prohibits discrimination and ensures equal opportunity for persons with disabilities in employment, State and local government services, public accommodations, commercial facilities, and transportation;

- the Education Amendments of 1972 (20 U.S.C. Sections 1681, 1683, 1685-86), which prohibits discrimination on the basis of sex in federally assisted education programs;

- the Age Discrimination Act of 1975 (42 U.S.C. Sections 6106-07), which prohibits discrimination on the basis of age in programs or activities receiving Federal financial assistance. It does not include employment discrimination;

- 28 C.F.R. pt. 31 (U.S. Department of Justice Regulations – OJJDP Grant Programs); 28 C.F.R. pt. 42 (U.S. Department of Justice Regulations – Nondiscrimination; Equal Employment Opportunity; Policies and Procedures); Executive Order No. 13279 (equal protection of the laws for faith-based and community organizations); Executive Order No. 13559, which provide fundamental principles and policy-making criteria for partnerships with faith-based and neighborhood organizations;

- 28 C.F.R. pt. 38 (U.S. Department of Justice Regulations – Equal Treatment for Faith-Based Organizations); and Whistleblower protections 41 U.S.C. §4712 and The National Defense Authorization Act (NDAA) for Fiscal Year 2013 (Pub. L. 112-239, enacted January 2, 2013) the Pilot Program for Enhancement of Contract Employee Whistleblower Protections, which protects employees against reprisal for certain whistle blowing activities in connection with federal grants and contracts.

The certificate set out below is a material representation of fact upon which reliance is placed when the agency awards the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or government wide suspension or debarment.

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New Hampshire Department of Health and Human Services
Exhibit G

In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, or sex against a recipient of funds, the recipient will forward a copy of the finding to the Office for Civil Rights, to the applicable contracting agency or division within the Department of Health and Human Services, and to the Department of Health and Human Services Office of the Ombudsman.

The Vendor identified in Section 1.3 of the General Provisions agrees by signature of the Contractor's representative as identified in Sections 1.11 and 1.12 of the General Provisions, to execute the following certification:

1. By signing and submitting this proposal (contract) the Vendor agrees to comply with the provisions indicated above.

Vendor Name:

6/22/2020
Date

Ardis Yahna
Name: Ardis Yahna
Title: Executive Director

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New Hampshire Department of Health and Human Services
Exhibit H

CERTIFICATION REGARDING ENVIRONMENTAL TOBACCO SMOKE

Public Law 103-227, Part C - Environmental Tobacco Smoke, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, education, or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug or alcohol treatment. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to $1000 per day and/or the imposition of an administrative compliance order on the responsible entity.

The Vendor identified in Section 1.3 of the General Provisions agrees, by signature of the Contractor's representative as identified in Section 1.11 and 1.12 of the General Provisions, to execute the following certification:

1. By signing and submitting this contract, the Vendor agrees to make reasonable efforts to comply with all applicable provisions of Public Law 103-227, Part C, known as the Pro-Children Act of 1994.

Vendor Name:

6/22/2020
Date

Name: Ardis Yahne
Title: Executive Director

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HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT BUSINESS ASSOCIATE AGREEMENT

The Contractor identified in Section 1.3 of the General Provisions of the Agreement agrees to comply with the Health Insurance Portability and Accountability Act, Public Law 104-191 and with the Standards for Privacy and Security of Individually Identifiable Health Information, 45 CFR Parts 160 and 164 applicable to business associates. As defined herein, "Business Associate" shall mean the Contractor and subcontractors and agents of the Contractor that receive, use or have access to protected health information under this Agreement and "Covered Entity" shall mean the State of New Hampshire, Department of Health and Human Services.

(1) Definitions.

a. "Breach" shall have the same meaning as the term "Breach" in section 164.402 of Title 45, Code of Federal Regulations.

b. "Business Associate" has the meaning given such term in section 160.103 of Title 45, Code of Federal Regulations.

c. "Covered Entity" has the meaning given such term in section 160.103 of Title 45, Code of Federal Regulations.

d. "Designated Record Set" shall have the same meaning as the term "designated record set" in 45 CFR Section 164.501.

e. "Data Aggregation" shall have the same meaning as the term "data aggregation" in 45 CFR Section 164.501.

f. "Health Care Operations" shall have the same meaning as the term "health care operations" in 45 CFR Section 164.501.

g. "HITECH Act" means the Health Information Technology for Economic and Clinical Health Act, TitleXIII, Subtitle D, Part 1 & 2 of the American Recovery and Reinvestment Act of 2009.

h. "HIPAA" means the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 and the Standards for Privacy and Security of Individually Identifiable Health Information, 45 CFR Parts 160, 162 and 164 and amendments thereto.

i. "Individual" shall have the same meaning as the term "individual" in 45 CFR Section 160.103 and shall include a person who qualifies as a personal representative in accordance with 45 CFR Section 164.501(g).

j. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR Parts 160 and 164, promulgated under HIPAA by the United States Department of Health and Human Services.

k. "Protected Health Information" shall have the same meaning as the term "protected health information" in 45 CFR Section 160.103, limited to the information created or received by Business Associate from or on behalf of Covered Entity.

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l. "Required by Law" shall have the same meaning as the term "required by law" in 45 CFR Section 164.103.

m. "Secretary" shall mean the Secretary of the Department of Health and Human Services or his/her designee.

n. "Security Rule" shall mean the Security Standards for the Protection of Electronic Protected Health Information at 45 CFR Part 164, Subpart C, and amendments thereto.

o. "Unsecured Protected Health Information" means protected health information that is not secured by a technology standard that renders protected health information unusable, unreadable, or indecipherable to unauthorized individuals and is developed or endorsed by a standards developing organization that is accredited by the American National Standards Institute.

p. Other Definitions - All terms not otherwise defined herein shall have the meaning established under 45 C.F.R. Parts 160, 162 and 164, as amended from time to time, and the HITECH Act.

(2) **Business Associate Use and Disclosure of Protected Health Information.**

a. Business Associate shall not use, disclose, maintain or transmit Protected Health Information (PHI) except as reasonably necessary to provide the services outlined under Exhibit A of the Agreement. Further, Business Associate, including but not limited to all its directors, officers, employees and agents, shall not use, disclose, maintain or transmit PHI in any manner that would constitute a violation of the Privacy and Security Rule.

b. Business Associate may use or disclose PHI:
   I. For the proper management and administration of the Business Associate;
   II. As required by law, pursuant to the terms set forth in paragraph d. below; or
   III. For data aggregation purposes for the health care operations of Covered Entity.

c. To the extent Business Associate is permitted under the Agreement to disclose PHI to a third party, Business Associate must obtain, prior to making any such disclosure, (i) reasonable assurances from the third party that such PHI will be held confidentially and used or further disclosed only as required by law or for the purpose for which it was disclosed to the third party; and (ii) an agreement from such third party to notify Business Associate, in accordance with the HIPAA Privacy, Security, and Breach Notification Rules of any breaches of the confidentiality of the PHI, to the extent it has obtained knowledge of such breach.

d. The Business Associate shall not, unless such disclosure is reasonably necessary to provide services under Exhibit A of the Agreement, disclose any PHI in response to a request for disclosure on the basis that it is required by law, without first notifying Covered Entity so that Covered Entity has an opportunity to object to the disclosure and to seek appropriate relief. If Covered Entity objects to such disclosure, the Business

Associate shall refrain from disclosing the PHI until Covered Entity has exhausted all remedies.

e. If the Covered Entity notifies the Business Associate that Covered Entity has agreed to be bound by additional restrictions over and above those uses or disclosures or security safeguards of PHI pursuant to the Privacy and Security Rule, the Business Associate shall be bound by such additional restrictions and shall not disclose PHI in violation of such additional restrictions and shall abide by any additional security safeguards.

(3) **Obligations and Activities of Business Associate.**

a. The Business Associate shall notify the Covered Entity's Privacy Officer immediately after the Business Associate becomes aware of any use or disclosure of protected health information not provided for by the Agreement including breaches of unsecured protected health information and/or any security incident that may have an impact on the protected health information of the Covered Entity.

b. The Business Associate shall immediately perform a risk assessment when it becomes aware of any of the above situations. The risk assessment shall include, but not be limited to:

- The nature and extent of the protected health information involved, including the types of identifiers and the likelihood of re-identification;
- The unauthorized person used the protected health information or to whom the disclosure was made;
- Whether the protected health information was actually acquired or viewed
- The extent to which the risk to the protected health information has been mitigated.

The Business Associate shall complete the risk assessment within 48 hours of the breach and immediately report the findings of the risk assessment in writing to the Covered Entity.

c. The Business Associate shall comply with all sections of the Privacy, Security, and Breach Notification Rule.

d. Business Associate shall make available all of its internal policies and procedures, books and records relating to the use and disclosure of PHI received from, or created or received by the Business Associate on behalf of Covered Entity to the Secretary for purposes of determining Covered Entity's compliance with HIPAA and the Privacy and Security Rule.

e. Business Associate shall require all of its business associates that receive, use or have access to PHI under the Agreement, to agree in writing to adhere to the same restrictions and conditions on the use and disclosure of PHI contained herein, including the duty to return or destroy the PHI as provided under Section 3 (l). The Covered Entity shall be considered a direct third party beneficiary of the Contractor's business associate agreements with Contractor's intended business associates, who will be receiving PHI

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pursuant to this Agreement, with rights of enforcement and indemnification from such business associates who shall be governed by standard Paragraph #13 of the standard contract provisions (P-37) of this Agreement for the purpose of use and disclosure of protected health information.

f. Within five (5) business days of receipt of a written request from Covered Entity, Business Associate shall make available during normal business hours at its offices all records, books, agreements, policies and procedures relating to the use and disclosure of PHI to the Covered Entity, for purposes of enabling Covered Entity to determine Business Associate's compliance with the terms of the Agreement.

g. Within ten (10) business days of receiving a written request from Covered Entity, Business Associate shall provide access to PHI in a Designated Record Set to the Covered Entity, or as directed by Covered Entity, to an individual in order to meet the requirements under 45 CFR Section 164.524.

h. Within ten (10) business days of receiving a written request from Covered Entity for an amendment of PHI or a record about an individual contained in a Designated Record Set, the Business Associate shall make such PHI available to Covered Entity for amendment and incorporate any such amendment to enable Covered Entity to fulfill its obligations under 45 CFR Section 164.526.

i. Business Associate shall document such disclosures of PHI and information related to such disclosures as would be required for Covered Entity to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 CFR Section 164.528.

j. Within ten (10) business days of receiving a written request from Covered Entity for a request for an accounting of disclosures of PHI, Business Associate shall make available to Covered Entity such information as Covered Entity may require to fulfill its obligations to provide an accounting of disclosures with respect to PHI in accordance with 45 CFR Section 164.528.

k. In the event any individual requests access to, amendment of, or accounting of PHI directly from the Business Associate, the Business Associate shall within two (2) business days forward such request to Covered Entity. Covered Entity shall have the responsibility of responding to forwarded requests. However, if forwarding the individual's request to Covered Entity would cause Covered Entity or the Business Associate to violate HIPAA and the Privacy and Security Rule, the Business Associate shall instead respond to the individual's request as required by such law and notify Covered Entity of such response as soon as practicable.

l. Within ten (10) business days of termination of the Agreement, for any reason, the Business Associate shall return or destroy, as specified by Covered Entity, all PHI received from, or created or received by the Business Associate in connection with the Agreement, and shall not retain any copies or back-up tapes of such PHI. If return or destruction is not feasible, or the disposition of the PHI has been otherwise agreed to in the Agreement, Business Associate shall continue to extend the protections of the Agreement, to such PHI and limit further uses and disclosures of such PHI to those purposes that make the return or destruction infeasible, for so long as Business

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Associate maintains such PHI. If Covered Entity, in its sole discretion, requires that the Business Associate destroy any or all PHI, the Business Associate shall certify to Covered Entity that the PHI has been destroyed.

(4) Obligations of Covered Entity

a. Covered Entity shall notify Business Associate of any changes or limitation(s) in its Notice of Privacy Practices provided to individuals in accordance with 45 CFR Section 164.520, to the extent that such change or limitation may affect Business Associate's use or disclosure of PHI.

b. Covered Entity shall promptly notify Business Associate of any changes in, or revocation of permission provided to Covered Entity by individuals whose PHI may be used or disclosed by Business Associate under this Agreement, pursuant to 45 CFR Section 164.506 or 45 CFR Section 164.508.

c. Covered entity shall promptly notify Business Associate of any restrictions on the use or disclosure of PHI that Covered Entity has agreed to in accordance with 45 CFR 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of PHI.

(5) Termination for Cause

In addition to Paragraph 10 of the standard terms and conditions (P-37) of this Agreement the Covered Entity may immediately terminate the Agreement upon Covered Entity's knowledge of a breach by Business Associate of the Business Associate Agreement set forth herein as Exhibit I. The Covered Entity may either immediately terminate the Agreement or provide an opportunity for Business Associate to cure the alleged breach within a timeframe specified by Covered Entity. If Covered Entity determines that neither termination nor cure is feasible, Covered Entity shall report the violation to the Secretary.

(6) Miscellaneous

a. Definitions and Regulatory References. All terms used, but not otherwise defined herein, shall have the same meaning as those terms in the Privacy and Security Rule, amended from time to time. A reference in the Agreement, as amended to include this Exhibit I, to a Section in the Privacy and Security Rule means the Section as in effect or as amended.

b. Amendment. Covered Entity and Business Associate agree to take such action as is necessary to amend the Agreement, from time to time as is necessary for Covered Entity to comply with the changes in the requirements of HIPAA, the Privacy and Security Rule, and applicable federal and state law.

c. Data Ownership. The Business Associate acknowledges that it has no ownership rights with respect to the PHI provided by or created on behalf of Covered Entity.

d. Interpretation. The parties agree that any ambiguity in the Agreement shall be resolved to permit Covered Entity to comply with HIPAA, the Privacy and Security Rule.

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e. Segregation. If any term or condition of this Exhibit I or the application thereof to any person(s) or circumstance is held invalid, such invalidity shall not affect other terms or conditions which can be given effect without the invalid term or condition; to this end the terms and conditions of this Exhibit I are declared severable.

f. Survival. Provisions in this Exhibit I regarding the use and disclosure of PHI, return or destruction of PHI, extensions of the protections of the Agreement in section (3) I, the defense and indemnification provisions of section (3) e and Paragraph 13 of the standard terms and conditions (P-37), shall survive the termination of the Agreement.

IN WITNESS WHEREOF, the parties hereto have duly executed this Exhibit I.

Department of Health and Human Services	Children Unlimited Inc.
The State	Name of the Contractor
Christine Santaniello	Ardis Yahna
Signature of Authorized Representative	Signature of Authorized Representative
Christine Santaniello	Ardis Yahna
Name of Authorized Representative	Name of Authorized Representative
Director, DEHS	Executive Director
Title of Authorized Representative	Title of Authorized Representative
June 25, 2020	6/22/2020
Date	Date

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CERTIFICATION REGARDING THE FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA) COMPLIANCE

The Federal Funding Accountability and Transparency Act (FFATA) requires prime awardees of individual Federal grants equal to or greater than $25,000 and awarded on or after October 1, 2010, to report on data related to executive compensation and associated first-tier sub-grants of $25,000 or more. If the initial award is below $25,000 but subsequent grant modifications result in a total award equal to or over $25,000, the award is subject to the FFATA reporting requirements, as of the date of the award.
In accordance with 2 CFR Part 170 (Reporting Subaward and Executive Compensation Information), the Department of Health and Human Services (DHHS) must report the following information for any subaward or contract award subject to the FFATA reporting requirements:

1. Name of entity
2. Amount of award
3. Funding agency
4. NAICS code for contracts / CFDA program number for grants
5. Program source
6. Award title descriptive of the purpose of the funding action
7. Location of the entity
8. Principle place of performance
9. Unique identifier of the entity (DUNS #)
10. Total compensation and names of the top five executives if:
    - 10.1. More than 80% of annual gross revenues are from the Federal government, and those revenues are greater than $25M annually and
    - 10.2. Compensation information is not already available through reporting to the SEC.

Prime grant recipients must submit FFATA required data by the end of the month, plus 30 days, in which the award or award amendment is made.
The Contractor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of The Federal Funding Accountability and Transparency Act, Public Law 109-282 and Public Law 110-252, and 2 CFR Part 170 (Reporting Subaward and Executive Compensation Information), and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:
The below named Contractor agrees to provide needed information as outlined above to the NH Department of Health and Human Services and to comply with all applicable provisions of the Federal Financial Accountability and Transparency Act.

Contractor Name:

6/22/2020
Date

Name: Ardis Yahna
Title: Executive Director

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FORM A

As the Contractor identified in Section 1.3 of the General Provisions, I certify that the responses to the below listed questions are true and accurate.

1. The DUNS number for your entity is: 6202990073

2. In your business or organization's preceding completed fiscal year, did your business or organization receive (1) 80 percent or more of your annual gross revenue in U.S. federal contracts, subcontracts, loans, grants, sub-grants, and/or cooperative agreements; and (2) $25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

   ✓ NO _____ YES

   If the answer to #2 above is NO, stop here

   If the answer to #2 above is YES, please answer the following:

3. Does the public have access to information about the compensation of the executives in your business or organization through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C.78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

   _____ NO _____ YES

   If the answer to #3 above is YES, stop here

   If the answer to #3 above is NO, please answer the following:

4. The names and compensation of the five most highly compensated officers in your business or organization are as follows:

   Name: _____ Amount: _____

   Name: _____ Amount: _____

   Name: _____ Amount: _____

   Name: _____ Amount: _____

   Name: _____ Amount: _____

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New Hampshire Department of Health and Human Services

Exhibit K

DHHS Information Security Requirements

A. Definitions

The following terms may be reflected and have the described meaning in this document:

1. "Breach" means the loss of control, compromise, unauthorized disclosure, unauthorized acquisition, unauthorized access, or any similar term referring to situations where persons other than authorized users and for an other than authorized purpose have access or potential access to personally identifiable information, whether physical or electronic. With regard to Protected Health Information, " Breach" shall have the same meaning as the term "Breach" in section 164.402 of Title 45, Code of Federal Regulations.

2. "Computer Security Incident" shall have the same meaning "Computer Security Incident" in section two (2) of NIST Publication 800-61, Computer Security Incident Handling Guide, National Institute of Standards and Technology, U.S. Department of Commerce.

3. "Confidential Information" or "Confidential Data" means all confidential information disclosed by one party to the other such as all medical, health, financial, public assistance benefits and personal information including without limitation, Substance Abuse Treatment Records, Case Records, Protected Health Information and Personally Identifiable Information.

   Confidential Information also includes any and all information owned or managed by the State of NH - created, received from or on behalf of the Department of Health and Human Services (DHHS) or accessed in the course of performing contracted services - of which collection, disclosure, protection, and disposition is governed by state or federal law or regulation. This information includes, but is not limited to Protected Health Information (PHI), Personal Information (PI), Personal Financial Information (PFI), Federal Tax Information (FTI), Social Security Numbers (SSN), Payment Card Industry (PCI), and or other sensitive and confidential information.

4. "End User" means any person or entity (e.g., contractor, contractor's employee, business associate, subcontractor, other downstream user, etc.) that receives DHHS data or derivative data in accordance with the terms of this Contract.

5. "HIPAA" means the Health Insurance Portability and Accountability Act of 1996 and the regulations promulgated thereunder.

6. "Incident" means an act that potentially violates an explicit or implied security policy, which includes attempts (either failed or successful) to gain unauthorized access to a system or its data, unwanted disruption or denial of service, the unauthorized use of a system for the processing or storage of data; and changes to system hardware, firmware, or software characteristics without the owner's knowledge, instruction, or consent. Incidents include the loss of data through theft or device misplacement, loss or misplacement of hardcopy documents, and misrouting of physical or electronic

mail, all of which may have the potential to put the data at risk of unauthorized access, use, disclosure, modification or destruction.

7. "Open Wireless Network" means any network or segment of a network that is not designated by the State of New Hampshire's Department of Information Technology or delegate as a protected network (designed, tested, and approved, by means of the State, to transmit) will be considered an open network and not adequately secure for the transmission of unencrypted PI, PFI, PHI or confidential DHHS data.

8. "Personal Information" (or "PI") means information which can be used to distinguish or trace an individual's identity, such as their name, social security number, personal information as defined in New Hampshire RSA 359-C:19, biometric records, etc., alone, or when combined with other personal or identifying information which is linked or linkable to a specific individual, such as date and place of birth, mother's maiden name, etc.

9. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 C.F.R. Parts 160 and 164, promulgated under HIPAA by the United States Department of Health and Human Services.

10. "Protected Health Information" (or "PHI") has the same meaning as provided in the definition of "Protected Health Information" in the HIPAA Privacy Rule at 45 C.F.R. § 160.103.

11. "Security Rule" shall mean the Security Standards for the Protection of Electronic Protected Health Information at 45 C.F.R. Part 164, Subpart C, and amendments thereto.

12. "Unsecured Protected Health Information" means Protected Health Information that is not secured by a technology standard that renders Protected Health Information unusable, unreadable, or indecipherable to unauthorized individuals and is developed or endorsed by a standards developing organization that is accredited by the American National Standards Institute.

I. RESPONSIBILITIES OF DHHS AND THE CONTRACTOR

A. Business Use and Disclosure of Confidential Information.

1. The Contractor must not use, disclose, maintain or transmit Confidential Information except as reasonably necessary as outlined under this Contract. Further, Contractor, including but not limited to all its directors, officers, employees and agents, must not use, disclose, maintain or transmit PHI in any manner that would constitute a violation of the Privacy and Security Rule.

2. The Contractor must not disclose any Confidential Information in response to a

request for disclosure on the basis that it is required by law, in response to a subpoena, etc., without first notifying DHHS so that DHHS has an opportunity to consent or object to the disclosure.

3. If DHHS notifies the Contractor that DHHS has agreed to be bound by additional restrictions over and above those uses or disclosures or security safeguards of PHI pursuant to the Privacy and Security Rule, the Contractor must be bound by such additional restrictions and must not disclose PHI in violation of such additional restrictions and must abide by any additional security safeguards.
4. The Contractor agrees that DHHS Data or derivative there from disclosed to an End User must only be used pursuant to the terms of this Contract.
5. The Contractor agrees DHHS Data obtained under this Contract may not be used for any other purposes that are not indicated in this Contract.
6. The Contractor agrees to grant access to the data to the authorized representatives of DHHS for the purpose of inspecting to confirm compliance with the terms of this Contract.

II. METHODS OF SECURE TRANSMISSION OF DATA

1. Application Encryption. If End User is transmitting DHHS data containing Confidential Data between applications, the Contractor attests the applications have been evaluated by an expert knowledgeable in cyber security and that said application's encryption capabilities ensure secure transmission via the internet.
2. Computer Disks and Portable Storage Devices. End User may not use computer disks or portable storage devices, such as a thumb drive, as a method of transmitting DHHS data.
3. Encrypted Email. End User may only employ email to transmit Confidential Data if email is encrypted and being sent to and being received by email addresses of persons authorized to receive such information.
4. Encrypted Web Site. If End User is employing the Web to transmit Confidential Data, the secure socket layers (SSL) must be used and the web site must be secure. SSL encrypts data transmitted via a Web site.
5. File Hosting Services, also known as File Sharing Sites. End User may not use file hosting services, such as Dropbox or Google Cloud Storage, to transmit Confidential Data.
6. Ground Mail Service. End User may only transmit Confidential Data via *certified* ground mail within the continental U.S. and when sent to a named individual.
7. Laptops and PDA. If End User is employing portable devices to transmit Confidential Data said devices must be encrypted and password-protected.
8. Open Wireless Networks. End User may not transmit Confidential Data via an open

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wireless network. End User must employ a virtual private network (VPN) when remotely transmitting via an open wireless network.

9. Remote User Communication. If End User is employing remote communication to access or transmit Confidential Data, a virtual private network (VPN) must be installed on the End User's mobile device(s) or laptop from which information will be transmitted or accessed.
10. SSH File Transfer Protocol (SFTP), also known as Secure File Transfer Protocol. If End User is employing an SFTP to transmit Confidential Data, End User will structure the Folder and access privileges to prevent inappropriate disclosure of information. SFTP folders and sub-folders used for transmitting Confidential Data will be coded for 24-hour auto-deletion cycle (i.e. Confidential Data will be deleted every 24 hours).
11. Wireless Devices. If End User is transmitting Confidential Data via wireless devices, all data must be encrypted to prevent inappropriate disclosure of information.

III. RETENTION AND DISPOSITION OF IDENTIFIABLE RECORDS

The Contractor will only retain the data and any derivative of the data for the duration of this Contract. After such time, the Contractor will have 30 days to destroy the data and any derivative in whatever form it may exist, unless, otherwise required by law or permitted under this Contract. To this end, the parties must:

A. Retention

1. The Contractor agrees it will not store, transfer or process data collected in connection with the services rendered under this Contract outside of the United States. This physical location requirement shall also apply in the implementation of cloud computing, cloud service or cloud storage capabilities, and includes backup data and Disaster Recovery locations.
2. The Contractor agrees to ensure proper security monitoring capabilities are in place to detect potential security events that can impact State of NH systems and/or Department confidential information for contractor provided systems.
3. The Contractor agrees to provide security awareness and education for its End Users in support of protecting Department confidential information.
4. The Contractor agrees to retain all electronic and hard copies of Confidential Data in a secure location and identified in section IV. A.2
5. The Contractor agrees Confidential Data stored in a Cloud must be in a FedRAMP/HITECH compliant solution and comply with all applicable statutes and regulations regarding the privacy and security. All servers and devices must have currently-supported and hardened operating systems, the latest anti-viral, anti-hacker, anti-spam, anti-spyware, and anti-malware utilities. The environment, as a

whole, must have aggressive intrusion-detection and firewall protection.

6. The Contractor agrees to and ensures its complete cooperation with the State's Chief Information Officer in the detection of any security vulnerability of the hosting infrastructure.

B. Disposition

1. If the Contractor will maintain any Confidential Information on its systems (or its sub-contractor systems), the Contractor will maintain a documented process for securely disposing of such data upon request or contract termination; and will obtain written certification for any State of New Hampshire data destroyed by the Contractor or any subcontractors as a part of ongoing, emergency, and or disaster recovery operations. When no longer in use, electronic media containing State of New Hampshire data shall be rendered unrecoverable via a secure wipe program in accordance with industry-accepted standards for secure deletion and media sanitization, or otherwise physically destroying the media (for example, degaussing) as described in NIST Special Publication 800-88, Rev 1, Guidelines for Media Sanitization, National Institute of Standards and Technology; U. S. Department of Commerce. The Contractor will document and certify in writing at time of the data destruction, and will provide written certification to the Department upon request. The written certification will include all details necessary to demonstrate data has been properly destroyed and validated. Where applicable, regulatory and professional standards for retention requirements will be jointly evaluated by the State and Contractor prior to destruction.
2. Unless otherwise specified, within thirty (30) days of the termination of this Contract, Contractor agrees to destroy all hard copies of Confidential Data using a secure method such as shredding.
3. Unless otherwise specified, within thirty (30) days of the termination of this Contract, Contractor agrees to completely destroy all electronic Confidential Data by means of data erasure, also known as secure data wiping.

IV. PROCEDURES FOR SECURITY

A. Contractor agrees to safeguard the DHHS Data received under this Contract, and any derivative data or files, as follows:

1. The Contractor will maintain proper security controls to protect Department confidential information collected, processed, managed, and/or stored in the delivery of contracted services.
2. The Contractor will maintain policies and procedures to protect Department confidential information throughout the information lifecycle, where applicable, (from creation, transformation, use, storage and secure destruction) regardless of the media used to store the data (i.e., tape, disk, paper, etc.).

New Hampshire Department of Health and Human Services

Exhibit K

DHHS Information Security Requirements

3. The Contractor will maintain appropriate authentication and access controls to contractor systems that collect, transmit, or store Department confidential information where applicable.

4. The Contractor will ensure proper security monitoring capabilities are in place to detect potential security events that can impact State of NH systems and/or Department confidential information for contractor provided systems.

5. The Contractor will provide regular security awareness and education for its End Users in support of protecting Department confidential information.

6. If the Contractor will be sub-contracting any core functions of the engagement supporting the services for State of New Hampshire, the Contractor will maintain a program of an internal process or processes that defines specific security expectations, and monitoring compliance to security requirements that at a minimum match those for the Contractor, including breach notification requirements.

7. The Contractor will work with the Department to sign and comply with all applicable State of New Hampshire and Department system access and authorization policies and procedures, systems access forms, and computer use agreements as part of obtaining and maintaining access to any Department system(s). Agreements will be completed and signed by the Contractor and any applicable sub-contractors prior to system access being authorized.

8. If the Department determines the Contractor is a Business Associate pursuant to 45 CFR 160.103, the Contractor will execute a HIPAA Business Associate Agreement (BAA) with the Department and is responsible for maintaining compliance with the agreement.

9. The Contractor will work with the Department at its request to complete a System Management Survey. The purpose of the survey is to enable the Department and Contractor to monitor for any changes in risks, threats, and vulnerabilities that may occur over the life of the Contractor engagement. The survey will be completed annually, or an alternate time frame at the Departments discretion with agreement by the Contractor, or the Department may request the survey be completed when the scope of the engagement between the Department and the Contractor changes.

10. The Contractor will not store, knowingly or unknowingly, any State of New Hampshire or Department data offshore or outside the boundaries of the United States unless prior express written consent is obtained from the Information Security Office leadership member within the Department.

11. Data Security Breach Liability. In the event of any security breach Contractor shall make efforts to investigate the causes of the breach, promptly take measures to prevent future breach and minimize any damage or loss resulting from the breach. The State shall recover from the Contractor all costs of response and recovery from

the breach, including but not limited to: credit monitoring services, mailing costs and costs associated with website and telephone call center services necessary due to the breach.

12. Contractor must, comply with all applicable statutes and regulations regarding the privacy and security of Confidential Information, and must in all other respects maintain the privacy and security of PI and PHI at a level and scope that is not less than the level and scope of requirements applicable to federal agencies, including, but not limited to, provisions of the Privacy Act of 1974 (5 U.S.C. § 552a), DHHS Privacy Act Regulations (45 C.F.R. §5b), HIPAA Privacy and Security Rules (45 C.F.R. Parts 160 and 164) that govern protections for individually identifiable health information and as applicable under State law.

13. Contractor agrees to establish and maintain appropriate administrative, technical, and physical safeguards to protect the confidentiality of the Confidential Data and to prevent unauthorized use or access to it. The safeguards must provide a level and scope of security that is not less than the level and scope of security requirements established by the State of New Hampshire, Department of Information Technology. Refer to Vendor Resources/Procurement at https://www.nh.gov/doit/vendor/index.htm for the Department of Information Technology policies, guidelines, standards, and procurement information relating to vendors.

14. Contractor agrees to maintain a documented breach notification and incident response process. The Contractor will notify the State's Privacy Officer and the State's Security Officer of any security breach immediately, at the email addresses provided in Section VI. This includes a confidential information breach, computer security incident, or suspected breach which affects or includes any State of New Hampshire systems that connect to the State of New Hampshire network.

15. Contractor must restrict access to the Confidential Data obtained under this Contract to only those authorized End Users who need such DHHS Data to perform their official duties in connection with purposes identified in this Contract.

16. The Contractor must ensure that all End Users:

    a. comply with such safeguards as referenced in Section IV A. above, implemented to protect Confidential Information that is furnished by DHHS under this Contract from loss, theft or inadvertent disclosure.

    b. safeguard this information at all times.

    c. ensure that laptops and other electronic devices/media containing PHI, PI, or PFI are encrypted and password-protected.

    d. send emails containing Confidential Information only if encrypted and being sent to and being received by email addresses of persons authorized to receive such information.

e. limit disclosure of the Confidential Information to the extent permitted by law.

f. Confidential Information received under this Contract and individually identifiable data derived from DHHS Data, must be stored in an area that is physically and technologically secure from access by unauthorized persons during duty hours as well as non-duty hours (e.g., door locks, card keys, biometric identifiers, etc.).

g. only authorized End Users may transmit the Confidential Data, including any derivative files containing personally identifiable information, and in all cases, such data must be encrypted at all times when in transit, at rest, or when stored on portable media as required in section IV above.

h. in all other instances Confidential Data must be maintained, used and disclosed using appropriate safeguards, as determined by a risk-based assessment of the circumstances involved.

i. understand that their user credentials (user name and password) must not be shared with anyone. End Users will keep their credential information secure. This applies to credentials used to access the site directly or indirectly through a third party application.

Contractor is responsible for oversight and compliance of their End Users. DHHS reserves the right to conduct onsite inspections to monitor compliance with this Contract, including the privacy and security requirements provided in herein, HIPAA, and other applicable laws and Federal regulations until such time the Confidential Data is disposed of in accordance with this Contract.

V. LOSS REPORTING

The Contractor must notify the State's Privacy Officer and Security Officer of any Security Incidents and Breaches immediately, at the email addresses provided in Section VI.

The Contractor must further handle and report Incidents and Breaches involving PHI in accordance with the agency's documented Incident Handling and Breach Notification procedures and in accordance with 42 C.F.R. §§ 431.300 - 306. In addition to, and notwithstanding, Contractor's compliance with all applicable obligations and procedures, Contractor's procedures must also address how the Contractor will:

1. Identify Incidents;
2. Determine if personally identifiable information is involved in Incidents;
3. Report suspected or confirmed Incidents as required in this Exhibit or P-37;
4. Identify and convene a core response group to determine the risk level of Incidents and determine risk-based responses to Incidents; and

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5. Determine whether Breach notification is required, and, if so, identify appropriate Breach notification methods, timing, source, and contents from among different options, and bear costs associated with the Breach notice as well as any mitigation measures.

Incidents and/or Breaches that implicate PI must be addressed and reported, as applicable, in accordance with NH RSA 359-C:20.

VI. PERSONS TO CONTACT

A. DHHS Privacy Officer:

DHHSPrivacyOfficer@dhhs.nh.gov

B. DHHS Security Officer:

DHHSInformationSecurityOffice@dhhs.nh.gov

State of New Hampshire
Department of Health and Human Services
Amendment #3

This Amendment to the Comprehensive Family Support Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Community Action Partnership of Strafford County ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on July 15, 2020 (Item #21), as amended on September 21, 2022 (Item #5A), and amended on June 26, 2024 (Item #42), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $2,268,345.36

2. Modify Exhibit B – Amendment #2, Scope of Services, by adding Section 1.7.12., to read:

1.7.12. <u>Family Resource Center Services and Kinship Navigation</u>

1.7.12.1. The Contractor shall use FRC funding to support:

1.7.12.1.1. FRC-Q designation preparations.

1.7.12.1.2. FRC-Q re-designation preparations.

1.7.12.1.3. Early childhood systems coordination enhancements.

1.7.12.1.4. Evidence-based programs.

1.7.12.1.5. Home visiting programs overseen by the Department including, but not limited to:

1.7.12.1.5.1. CFSS.

1.7.12.1.5.2. Newborn Navigator.

1.7.12.1.5.3. Maternal Infant and Early Childhood Home Visiting (MIECHV).

1.7.12.1.5.4. Kinship Navigation.

1.7.12.1.6. Recruitment and retention of family support home visiting staff.

1.7.12.1.7. Kinship Navigation positions.

1.7.12.1.8. Community Health Worker (CHW) positions.

1.7.12.1.9. Community coordination and primary prevention initiatives including, but not limited to:

1.7.12.1.9.1. Community collaborations.

1.7.12.1.9.2. Newborn Navigator programs.

1.7.12.1.9.3. Adverse Childhood Experiences Response Team (ACERT).

1.7.12.2. The Contractor must ensure kinship positions are in place within its designated catchment area and under the umbrella of CFSS available services to ensure:

1.7.12.2.1. Program meets the needs of families impacted by kinship caregiving arrangements;

1.7.12.2.2. Services are provided to kinship caregivers who are caring for kin as a result of a placement (formal or informal); and

1.7.12.2.3. Navigators connect with kinship caregivers in-person or by other video and live chat virtual applications or platforms for purposes that include, but are not limited to:

1.7.12.2.3.1. Assessing kinship caregiver needs.

1.7.12.2.3.2. Providing outreach, engagement, and community support services and referrals.

1.7.12.2.3.3. Utilizing or creating peer support groups for kinship caregivers.

1.7.12.3. The Contractor must coordinate referrals and resources with kinship positions within its designated catchment area and as assigned by the Department. The Contractor must ensure:

1.7.12.3.1. Additional kinship positions within the catchment area assigned but outside the Contractor's agency must be located in FRC-Q and FRC's working towards FRC-Q designation.

1.7.12.3.2. Kinship navigators collaborate with the Department on program implementation, data collection, and quality improvement activities.

1.7.12.4. The Contractor must maintain the onboarding and training processes, and continue developing the Kinship Navigation position based on:

1.7.12.4.1. The Department's evaluation of the program;

1.7.12.4.2. Staff performance; and

1.7.12.4.3. Training needs.

1.7.12.5. The Contractor must work closely with the Department's CFSS and Kinship Navigation Program Managers to ensure compliance with required training, data collection, and quality improvement activities for all CFSS programs including Newborn Navigation, Kinship Navigation, and FRC programs.

3. Modify Exhibit B – Amendment #2, Scope of Services, Section 1.9.6., to read:

1.9.6. The Contractor must collect and maintain a Family Service Record for Kinship Navigation and FRC program participants utilizing the Family Support Data System, which must include, but is not limited to:

1.9.6.1. Name.

1.9.6.2. Date of Birth.

1.9.6.3. Race and Ethnicity.

1.9.6.4. Language.

1.9.6.5. Income.

1.9.6.6. Household size.

1.9.6.7. Marital status.

1.9.6.8. Town.

Contractor Initials BAP
Date 4/28/2025

1.9.6.9. County.

1.9.6.10. Source of Referral.

1.9.6.11. Reason for Kinship Arrangement.

1.9.6.12. Incarcerated parent.

1.9.6.13. Receipt of public benefits, which includes, but is not limited to:

1.9.6.13.1. Supplemental Nutrition Assistance Program (SNAP).

1.9.6.13.2. New Hampshire Child Care Scholarship.

1.9.6.13.3. Medicaid.

1.9.6.13.4. Social Security Disability Insurance (SSDI).

1.9.6.13.5. Supplemental Security Income (SSI).

1.9.6.13.6. TANF.

1.9.6.13.7. Special Supplemental Nutrition Program for Women, Infants, and Children (WIC).

1.9.6.14. Participant service data, which includes, but is not limited to:

1.9.6.14.1. Date of service.

1.9.6.14.2. Participants present during service delivery.

1.9.6.14.3. Service type and topics reviewed.

4. Modify Exhibit B – Amendment #2, Scope of Services, by adding Section 1.9.7., to read:

1.9.7. The Contractor must ensure the records as identified in Sections 1.9.4, 1.9.5, and 1.9.6 are summarized and entered into the Family Support Data System in real-time.

5. Modify Exhibit C, Payment Terms, Section 1, to read:

1. This Agreement is funded by:

1.1. 92.79% Federal Funds:

1.1.1. 61.80% from the US Department of Health and Human Services, Temporary Assistance for Needy Families, Assistance Listing Number (ALN) 93.558, Federal Award Identification Number (FAIN) 19NHTANF; and as awarded on July 3, 2023, FAIN 2301NHTANF.

1.1.2. 22.74% from the US Department of Health and Human Services, Administration for Children & Families, Title XX Grants, Social Services Block Grant (SSBG), as awarded on October 1, 2023, ALN 93.667, FAIN 2301NHSOSR.

1.1.3. 6.11% from the US Department of Health and Human Services, Administration for Children & Families, Administration on Children, Youth and Families, Promoting Safe and Stable Families, as awarded on April 4, 2023, ALN 93.556, FAIN 2301NHFPSS.

1.1.4. .94% from the US Department of Health and Human Services, Administration on Children, Youth and Families, Child Welfare Social Services, Title IV-B, Subpart 1, of the Social Security Act as awarded on April 13, 2023, ALN 93.645, FAIN 2301NHCWSS.

1.1.5. .40% from the US Department of Health and Human Services, Maternal and Child Health Services Block Grant, as awarded on October 19, 2021, ALN 93.994, FAIN

B04MC45230.

1.1.6 .80% from the US Department of Health and Human Services, Administration for Children and Families, Kinship Grant, as awarded on September 1, 2023, ALN 93.556, FAIN 2301NHPKIN; and as awarded on September 12, 2024, FAIN 2401NHPKIN.

1.2. 7.21% General Funds.

6. Modify Exhibit C, Payment Terms, Section 3, to read:

   3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement and shall be in accordance with the approved line item, as specified in Exhibit C-1, Budget through Exhibit C-8 Budget – Amendment #3.

7. Modify Exhibit C, Payment Terms, Section 8, to read:

   8. The Contractor must provide the services in Exhibit B – Amendment 2, Scope of Services, in compliance with funding requirements.

8. Modify Exhibit C, Payment Terms, Section 9, to read:

   9. The Contractor agrees that funding under this Agreement may be withheld, in whole or in part in the event of non-compliance with the terms and conditions of Exhibit B – Amendment 2, Scope of Services.

9. Modify Exhibit C-6, Budget – Amendment #2, by replacing it in its entirety with Exhibit C-6 Budget – Amendment #3, which is attached hereto and incorporated by reference herein.

10. Add Exhibit C-7 Budget – Amendment #3, which is attached hereto and incorporated by referenced herein.

11. Add Exhibit C-8 Budget – Amendment #3, which is attached hereto and incorporated by referenced herein.

Contractor Initials BAP
Date 4/28/2025

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective July 1, 2025, upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

4/29/2025
Date

DocuSigned by:
Iain Watt
DZ78BB63E97D4C7...
Name: Iain Watt
Title: Director - DPHS

Community Action Partnership of Strafford County

4/28/2025
Date

DocuSigned by:
Betsey Andrews Parker
85105ADGGB0615E...
Name: Betsey Andrews Parker
Title: CEO

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

4/30/2025
Date

DocuSigned by:
Robyn Guarino
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Exhibit C-6 Budget - Amendment #3

New Hampshire Department of Health and Human Services		
Contractor Name:	Community Action Partnership of Strafford County	
Budget Request for:	Comprehensive Family Support Services (TANF)	
Budget Period	7/1/2025 - 6/30/2026 (SFY 2026)	
Indirect Cost Rate (if applicable)	15.64%	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$301,822.56	$0
2. Fringe Benefits	$54,328.05	$0
3. Consultants	$6,150.00	$2,527.25
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$3,000.00	$0
5.(a) Supplies - Educational	$5,912.75	$0
5.(b) Supplies - Lab	$0.00	$0
5.(c) Supplies - Pharmacy	$0.00	$0
5.(d) Supplies - Medical	$0.00	$0
5.(e) Supplies Office	$2,350.00	$0
6. Travel	$7,200.00	$0
7. Software	$0.00	$0
8. (a) Other - Marketing/ Communications	$1,015.48	$0
8. (b) Other - Education and Training	$6,250.00	$0
8. (c) Other - Other (specify below)	$0.00	$0
phone/internet	$7,500.00	$0
subscriptions	$300.00	$0
legal	$180.00	$0
insurance	$370.00	$0
occupancy	$15,333.95	$0
Total Direct Costs	$411,712.79	$2,527.25
Total Indirect Costs	$64,381.21	$0
TOTAL	$476,094.00	$2,527.25

Contractor: DS BAP

Date: 4/28/2025

Exhibit C-7 Budget - Amendment #3

New Hampshire Department of Health and Human Services		
Contractor Name:	Community Action Partnership of Strafford County	
Budget Request for:	Comprehensive Family Support Services-Infrastructure	
Budget Period	7/1/2025 - 6/30/26 (SFY 2026)	
Indirect Cost Rate (if applicable)	15.9%	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$59,770.36	$0.00
2. Fringe Benefits	$10,758.67	$0.00
3. Consultants	$1,000.00	$0.00
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0.00	$0.00
5.(a) Supplies - Educational	$3,756.28	$0.00
5.(b) Supplies - Lab	$0.00	$0.00
5.(c) Supplies - Pharmacy	$0.00	$0.00
5.(d) Supplies - Medical	$0.00	$0.00
5.(e) Supplies Office	$2,407.39	$0.00
6. Travel	$1,800.00	$0.00
7. Software	$0.00	$0.00
8. (a) Other - Marketing/ Communications	$400.00	$0.00
8. (b) Other - Education and Training	$3,410.00	$0.00
8. (c) Other - Other (specify below)	$0.00	$0.00
occupancy	$6,750.00	$0.00
telephone/internet	$2,400.00	$0.00
subscriptions	$300.00	$0.00
Other (please specify)	$0.00	$0.00
9. Subrecipient Contracts	$0.00	$0.00
Total Direct Costs	$92,752.70	$0.00
Total Indirect Costs	$14,747.30	$0.00
TOTAL	$107,500.00	$0.00

Contractor Initials: BAP (DS)

Date: 4/28/2025

Exhibit C-8 Budget - Amendment #3

New Hampshire Department of Health and Human Services		
Contractor Name:	Community Action Partnership of Strafford County	
Budget Request for:	Comprehensive Family Support Services-Kinship	
Budget Period	7/1/2025 - 6/30/26 (SFY 2026)	
Indirect Cost Rate (if applicable)	15.9%	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$10,382.40	$0
2. Fringe Benefits	$1,868.83	$0
3. Consultants	$0.00	$0
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0.00	$0
5.(a) Supplies - Educational	$0.00	$0
5.(b) Supplies - Lab	$0.00	$0
5.(c) Supplies - Pharmacy	$0.00	$0
5.(d) Supplies - Medical	$0.00	$0
5.(e) Supplies Office	$313.25	$0
6. Travel	$600.00	$0
7. Software	$0.00	$0
8. (a) Other - Marketing/ Communications	$0.00	$0
8. (b) Other - Education and Training	$225.00	$0
8. (c) Other - Other (specify below)	$0.00	$0
Occupancy	$1,200.00	$0
telephone/internet	$600.00	$0
Other (please specify)	$0.00	$0
Direct Support	$500.00	$0
9. Subrecipient Contracts	$0.00	$0
Total Direct Costs	$15,689.48	$0
Total Indirect Costs	$2,492.52	$0
TOTAL	$18,182.00	$0

Contractor Initials: BAP (DS)

Date: 4/28/2025

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State of New Hampshire

Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on May 25, 1965. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: **65583**

Certificate Number: **0007125680**

IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 27th day of March A.D. 2025.

David M. Scanlan

Secretary of State

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CERTIFICATE OF AUTHORITY

I, **Sarah Kuhl**, hereby certify that:

1. I am a duly elected Clerk/Secretary/Officer of **Community Action Partnership of Strafford County.**

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on **November 20, 2024**, at which a quorum of the Directors/shareholders were present and voting.

VOTED: That **Betsey Andrews Parker, CEO, Leslie Craigen, CFO, Jamie Swan, CPO and John Moynihan, CAO** (may list more than one person)

are duly authorized on behalf of **Strafford Community Action Partnership of Strafford County** to enter into contracts or agreements with the State

of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to affect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. **This authority was valid thirty (30) days prior to and remains valid for thirty (30) days from the date of this Certificate of Authority.** I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: 4-16-25

Sarah Kuhl
Signature of Elected Officer

Name: Sarah Kuhl

Title: Secretary, CAPSC Board of Directors

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 02/11/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Teri Davis
CGI Insurance, Inc. 5 Dartmouth Drive Auburn NH 03032	PHONE (A/C, No, Ext): (877) 562-8954 FAX (A/C, No): (866) 574-2443 E-MAIL ADDRESS: TDavis@CGIBusinessInsurance.com
INSURED Community Action Partnership of Strafford County DBA: Strafford CAP 577 Central St, Ste 10 Dover 03820	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A: Hanover Insurance Company — 22292 INSURER B: Eastern Alliance — 10724 INSURER C: Philadelphia Indemnity — 23850 INSURER D: — INSURER E: — INSURER F: —

COVERAGES **CERTIFICATE NUMBER:** 24-25 Master **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR [X] Abuse Liability: $1M GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [ ] PRO-JECT [X] LOC [ ] OTHER:			ZHVA192135 11	07/01/2024	07/01/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Professional Liability	$ 1,000,000 $ 100,000 $ 10,000 $ 1,000,000 $ 3,000,000 $ Included $ 1,000,000
A	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY			AWVA156930	07/01/2024	07/01/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) Uninsured motorist	$ 1,000,000 $ $ $ $ 1,000,000
A	[X] UMBRELLA LIAB [X] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [X] RETENTION $ 0			UHVA192136	07/01/2024	07/01/2025	EACH OCCURRENCE AGGREGATE	$ 4,000,000 $ 4,000,000 $
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY, ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [N] If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		01000011379-2024A	07/01/2024	07/01/2025	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
C	Directors & Officers EPLI with Crime			PHSD1807749-007	07/01/2024	07/01/2025	Aggregate Per Claim Crime Aggregate	$8,000,000 $3,000,000 $1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Workers Comp 3A State: NH

CERTIFICATE HOLDER

State of NH, Dept of Health and Human Services
129 Pleasant St
Concord NJ 03301

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Community Action PARTNERSHIP of Strafford County

Administrative Office:
577 Central Avenue, Suite 10
Dover, NH 03820
603-435-2500

Early Childhood Education Centers:
577 Central Avenue, Suite 50
Dover, NH 03820
603-285-9460

120 Main Street
Farmington, NH 03835
603-755-2883

150 Wakefield St, Suite 117
Rochester, NH 03867
603-285-9461

46 Stackpole Road
Somersworth, NH 03878
603-817-5458

Family Resource Centers:
577 Central Ave, Suite 50
Dover, NH 03820
603-435-2500

10 Cold Spring Manor
Rochester, NH 03867
603-435-2500

Outreach Office:
577 Central Avenue, Suite 20
Dover, NH 03820
603-435-2500

10 Cold Spring Manor
Rochester, NH 03867
603-435-2500

Food Pantries:
577 Central Avenue, Suite 10
Dover, NH 03820
603-435-2500

10 Cold Spring Manor
Rochester, NH 03867
603-435-2500

MISSION

Our mission is to reduce barriers to help clients improve their economic stability and well-being through education, advocacy, and partnerships.

Community Action PARTNERSHIP of Strafford County

VISION

To eliminate poverty.

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Financial Statements

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY AND AFFILIATE

CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED
DECEMBER 31, 2023 AND 2022
AND
INDEPENDENT AUDITORS' REPORTS AND REPORTS ON COMPLIANCE AND INTERNAL CONTROL

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COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY AND AFFILIATE

CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2023 AND 2022

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Leone, McDonnell & Roberts
PROFESSIONAL ASSOCIATION
CERTIFIED PUBLIC ACCOUNTANTS
DOVER • WOLFEBORO
NORTH CONWAY

INDEPENDENT AUDITORS' REPORT

To the Board of Directors
Community Action Partnership of Strafford County and Affiliate

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying consolidated financial statements of Community Action Partnership of Strafford County (a New Hampshire nonprofit organization) and Affiliate, which comprise the consolidated statements of financial position as of December 31, 2023 and 2022, and the related consolidated statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the consolidated financial statements.

In our opinion, based on our audits and the report of the other auditors, the consolidated financial statements present fairly, in all material respects, the financial position of Community Action Partnership of Strafford County and Affiliate as of December 31, 2023 and 2022, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

We did not audit the financial statements of Academy Street Family Housing, LLC a wholly owned subsidiary, for the year ended December 31, 2023, which statements reflect total assets constituting 8.45 percent of consolidated total assets at December 31, 2023, and total revenues constituting 0.31 percent of consolidated total revenues for the year then ended. Those statements were audited by other auditors, whose report has been furnished to us, and our opinion, insofar as it relates to the amounts included for Academy Street Family Housing, LLC, is based solely on the report of the other auditors.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Community Action Partnership of Strafford County and Affiliate and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

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In preparing the consolidated financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Community Action Partnership of Strafford County and Affiliate's ability to continue as a going concern within one year after the date that the consolidated financial statements are available to be issued.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the consolidated financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the consolidated financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Community Action Partnership of Strafford County and Affiliate's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the consolidated financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Community Action Partnership of Strafford County and Affiliate's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

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Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the consolidated financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated June 5, 2024, on our consideration of Community Action Partnership of Strafford County's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Community Action Partnership of Strafford County's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Community Action Partnership of Strafford County's internal control over financial reporting and compliance.

Leone, McDonnell & Roberts
Professional Association

Dover, New Hampshire
June 5, 2024

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COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY AND AFFILIATE

CONSOLIDATED STATEMENTS OF FINANCIAL POSITION
DECEMBER 31, 2023 AND 2022

ASSETS

	2023	2022
CURRENT ASSETS		
Cash and cash equivalents	$ 1,806,373	$ 1,355,108
Accounts receivable	1,875,336	2,556,852
Contributions receivable	20,000	30,000
Due from Gafney Home, L.P.	519,890	-
Inventory	413,604	501,752
Prepaid expenses	11,972	52,046
Total current assets	4,647,175	4,495,758
NONCURRENT ASSETS		
Restricted cash	36,215	29,455
Contributions receivable	-	20,000
Security deposits	8,375	8,427
Property, net of accumulated depreciation	6,374,340	5,804,619
Other noncurrent assets	25,503	25,503
Right of use asset	81,312	146,825
Total noncurrent assets	6,525,745	6,034,829
TOTAL ASSETS	$ 11,172,920	$ 10,530,587

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
Current portion of long term debt	$ 99,121	$ 95,690
Accounts payable	1,295,505	445,958
Accrued payroll and related taxes	128,546	129,018
Accrued compensated absences	193,093	205,528
Refundable advances	849,145	1,581,774
Other current liabilities	36,309	73,462
Current portion of right of use liability	36,264	65,513
Total current liabilities	2,637,983	2,596,943
NONCURRENT LIABILITIES		
Long term debt, less current portion shown above	3,057,976	2,908,484
Security deposits	2,853	3,201
Right of use liability, less current portion shown above	45,048	81,312
Total noncurrent liabilities	3,105,877	2,992,997
Total liabilities	5,743,860	5,589,940
NET ASSETS		
Without donor restrictions	5,253,075	4,634,862
With donor restrictions	175,985	305,785
Total net assets	5,429,060	4,940,647
TOTAL LIABILITIES AND NET ASSETS	$ 11,172,920	$ 10,530,587

See Notes to Financial Statements

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COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY AND AFFILIATE

CONSOLIDATED STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2023

	Without Donor Restrictions	With Donor Restrictions	Total
CHANGE IN NET ASSETS			
REVENUES AND OTHER SUPPORT			
Grant revenue	$ 16,787,565	$ -	$ 16,787,565
Fees for service	3,030,181	-	3,030,181
Rent revenue	65,397	-	65,397
Public support	329,618	31,514	361,132
In-kind donations	767,224	-	767,224
Interest	1,089	-	1,089
Fundraising	227,539	-	227,539
Other revenue	31,951	-	31,951
Loss on disposal of property	(79,338)	-	(79,338)
Total revenues and other support	21,161,226	31,514	21,192,740
NET ASSETS RELEASED FROM RESTRICTIONS	161,314	(161,314)	-
Total revenues, other support, and net assets released from restrictions	21,322,540	(129,800)	21,192,740
EXPENSES			
Program services			
Child services	5,618,514	-	5,618,514
Community services	1,213,031	-	1,213,031
Energy assistance	4,088,771	-	4,088,771
Housing	5,475,141	-	5,475,141
Weatherization	3,309,103	-	3,309,103
Total program services	19,704,560	-	19,704,560
Supporting activities			
Management and general	1,522,812	-	1,522,812
Fundraising	197,469	-	197,469
Total expenses	21,424,841	-	21,424,841
CHANGE IN NET ASSETS BEFORE ACQUISITION OF PROPERTY AND LAND	(102,301)	(129,800)	(232,101)
ACQUISITION OF PROPERTY AND LAND	720,514	-	720,514
CHANGE IN NET ASSETS	618,213	(129,800)	488,413
NET ASSETS, BEGINNING OF YEAR	4,634,862	305,785	4,940,647
NET ASSETS, END OF YEAR	$ 5,253,075	$ 175,985	$ 5,429,060

See Notes to Financial Statements

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COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY AND AFFILIATE

CONSOLIDATED STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2022

	Without Donor Restrictions	With Donor Restrictions	Total
CHANGE IN NET ASSETS			
REVENUES AND OTHER SUPPORT			
Grant revenue	$ 42,329,510	$ -	$ 42,329,510
Fees for service	1,976,344	-	1,976,344
Rent revenue	58,600	-	58,600
Public support	514,628	113,717	628,345
In-kind donations	988,080	-	988,080
Interest	402	-	402
Fundraising	167,764	-	167,764
Other revenue	1,216	-	1,216
Gain on disposal of property	27,491	-	27,491
Total revenues and other support	46,064,035	113,717	46,177,752
NET ASSETS RELEASED FROM RESTRICTIONS	166,561	(166,561)	-
Total revenues, other support, and net assets released from restrictions	46,230,596	(52,844)	46,177,752
EXPENSES			
Program services			
Child services	5,120,775	-	5,120,775
Community services	2,123,402	-	2,123,402
Energy assistance	4,158,324	-	4,158,324
Housing	31,536,296	-	31,536,296
Weatherization	1,791,979	-	1,791,979
Total program services	44,730,776	-	44,730,776
Supporting activities			
Management and general	1,179,649	-	1,179,649
Fundraising	219,246	-	219,246
Total expenses	46,129,671	-	46,129,671
CHANGE IN NET ASSETS	100,925	(52,844)	48,081
NET ASSETS, BEGINNING OF YEAR	4,533,937	358,629	4,892,566
NET ASSETS, END OF YEAR	$ 4,634,862	$ 305,785	$ 4,940,647

See Notes to Financial Statements

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COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY AND AFFILIATE

CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2023

	Child Services	Community Services	Energy Assistance	Housing	Weatherization	Total Program Services	Intermediate (Allocation) Pools	Management and General	Fundraising	Total
Payroll	$ 3,562,846	$ 276,618	$ 503,425	$ 628,100	$ 220,327	$ 5,191,316	$ 24,927	$ 854,406	$ 79,711	$ 6,150,360
Payroll taxes	293,123	23,014	41,585	51,302	17,595	426,619	2,305	40,988	6,452	476,364
Fringe benefits	233,618	18,544	42,466	49,182	23,018	366,828	-	63,255	5,369	435,452
Retirement	16,331	1,769	2,362	5,463	1,837	27,762	274	4,914	291	33,241
Weatherization material, fuel and client assistance	29,635	32,082	3,413,724	4,394,593	2,977,588	10,847,622	-	-	-	10,847,622
In-kind expenses	167,453	565,933	-	19,827	500	753,713	-	-	13,511	767,224
Consultants and contract labor	58,298	6,383	151	41,791	336	106,959	77,946	167,622	19,414	371,941
Consumable supplies	223,160	154,240	5,563	39,621	4,738	427,322	51,654	18,436	4,875	502,287
Occupancy	700,964	46,498	55,377	130,160	21,160	954,159	(621,635)	84,260	11,291	428,075
Repairs and maintenance	52,295	9,782	5,971	17,494	1,133	86,675	400,030	5,810	1,675	494,190
Insurance	33,359	3,256	1,325	8,559	955	47,454	15,170	56,416	185	119,225
Training and conferences	86,945	12,467	5,012	21,405	19,194	145,023	62	66,709	41,212	253,006
Depreciation	76,962	42,021	391	37,528	4,328	161,230	-	87,399	-	248,629
Travel and transportation	44,974	4,203	224	16,382	6,491	72,274	(12,307)	6,983	894	67,844
Printing and postage	1,074	3,098	2,051	60	19	6,302	-	6,091	10,295	22,688
Equipment and computer	6,952	728	-	2,525	6,628	16,833	16,357	3,458	60	36,708
Interest expense	17,629	6,819	9,144	11,149	3,256	47,997	2,834	42,163	1,280	94,274
Other program support	12,896	5,576	-	-	-	18,472	42,383	13,902	954	75,711
Total expenses	$ 5,618,514	$ 1,213,031	$ 4,088,771	$ 5,475,141	$ 3,309,103	$ 19,704,560	$ -	$ 1,522,812	$ 197,469	$ 21,424,841

See Notes to Financial Statements

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COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY AND AFFILIATE

CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2022

	Child Services	Community Services	Energy Assistance	Housing	Weatherization	Total Program Services	Intermediate (Allocation) Pools	Management and General	Fundraising	Total
Payroll	$ 2,951,365	$ 644,816	$ 388,986	$ 920,193	$ 164,650	$ 5,070,010	$ 73,067	$ 681,722	$ 121,545	$ 5,946,344
Payroll taxes	247,208	57,069	32,974	75,584	12,672	425,507	6,311	63,162	9,833	504,813
Fringe benefits	205,921	34,528	30,366	72,552	19,799	363,166	82	37,953	5,220	406,421
Retirement	14,995	2,162	1,569	6,445	761	25,932	752	5,767	75	32,526
Weatherization material, fuel and client assistance	119,381	20,588	3,606,402	29,909,257	1,514,988	35,170,616	-	-	-	35,170,616
In-kind expenses	14,772	968,268	-	-	-	983,040	-	-	5,040	988,080
Consultants and contract labor	166,829	14,565	2,692	212,431	1,597	398,114	99,599	139,998	12,755	650,466
Consumable supplies	206,399	205,366	9,582	35,892	8,549	465,788	42,120	18,091	3,958	529,957
Occupancy	704,886	70,467	41,243	141,580	18,043	976,219	(670,668)	69,769	6,201	381,521
Repairs and maintenance	39,766	23,938	7,541	10,406	2,763	84,414	440,423	660	2,194	527,691
Insurance	71,667	11,150	1,610	22,841	2,431	109,699	25,811	52,785	259	188,554
Training and conferences	80,246	5,551	2,526	7,834	17,205	113,362	119	26,440	41,454	181,375
Depreciation	80,133	34,099	391	34,641	4,328	153,592	-	85,443	-	239,035
Travel and transportation	42,327	4,808	89	11,836	6,722	65,782	(12,356)	4,699	769	58,894
Printing and postage	3,723	55	10,850	348	96	15,072	-	11,043	5,576	31,691
Equipment and computer	-	-	6,588	24,285	10,544	41,417	29,326	-	1,310	72,053
Interest expense	-	10,658	10,141	12,037	3,070	35,906	5,982	81,815	1,438	125,141
Indirect	105,441	-	-	-	-	105,441	-	(105,441)	-	-
Other program support	65,716	15,314	4,774	38,134	3,761	127,699	(40,568)	5,743	1,619	94,493
Total expenses	$ 5,120,775	$ 2,123,402	$ 4,158,324	$ 31,536,296	$ 1,791,979	$ 44,730,776	$ -	$ 1,179,649	$ 219,246	$ 46,129,671

See Notes to Financial Statements

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COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY AND AFFILIATE

CONSOLIDATED STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED DECEMBER 31, 2023 AND 2022

	2023	2022
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	$ 488,413	$ 48,081
Adjustment to reconcile change in net assets to net cash provided by operating activities:		
Depreciation	248,629	239,035
Amortization of debt issuance costs	3,376	3,376
Acquisition of property and land	(945,514)	-
Acquisition of long term debt	225,000	-
Transfer of property to Gafney Home, L.P.	129,397	-
Loss (gain) on disposal of property	79,338	(27,491)
Decrease (increase) in assets:		
Accounts receivable	681,516	(426,641)
Contributions receivable	30,000	(37,400)
Due from Gafney Home, L.P.	(519,890)	-
Inventory	88,148	9,780
Prepaid expenses	40,074	(15,380)
Other noncurrent assets	-	1,334
Security deposits	52	42
Increase (decrease) in liabilities:		
Accounts payable	849,547	(475,081)
Accrued payroll and related taxes	(472)	(7,229)
Accrued compensated absences	(12,435)	60,294
Refundable advances	(732,629)	630,909
Other current liabilities	(37,153)	73,462
Security deposits	(348)	-
NET CASH PROVIDED BY OPERATING ACTIVITIES	615,049	77,091
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of property	(100,594)	(506,141)
Proceeds on sale of property	19,023	600,000
NET CASH PROVIDED BY (USED IN) INVESTING ACTIVITIES	(81,571)	93,859
CASH FLOWS FROM FINANCING ACTIVITIES		
Payments made on long term debt	(75,453)	(355,915)
NET CASH USED IN FINANCING ACTIVITIES	(75,453)	(355,915)
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	458,025	(184,965)
CASH AND RESTRICTED CASH, BEGINNING OF YEAR	1,384,563	1,569,528
CASH AND RESTRICTED CASH, END OF YEAR	$ 1,842,588	$ 1,384,563
CASH AND RESTRICTED CASH		
Cash	$ 1,806,373	$ 1,355,108
Restricted cash:		
Insurance escrow	13,477	9,193
Tax escrow	5,931	5,952
Replacement reserves	6,580	4,363
Operating reserve	10,227	9,947
Total cash and restricted cash	$ 1,842,588	$ 1,384,563
SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION		
Cash paid during the year for interest	$ 90,898	$ 121,765
SUPPLEMENTAL DISCLOSURE OF NONCASH INVESTING AND AND FINANCING ACTIVITIES		
Acquired property and land	$ 945,514	$ -
Acquired long term debt	$ 225,000	$ -

See Notes to Financial Statements

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NOTE 1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Organization and Principles of Consolidation

Community Action Partnership of Strafford County (the Agency) is a 501(c)(3) private New Hampshire non-profit organization established under the provisions of the Equal Opportunity Act of 1964. Without services provided by the Agency, many local residents would be without a means to provide for their basic needs, including food, education, child care, utilities assistance, transportation, housing, emergency shelter and access to other services. The mission of the Agency is to educate, advocate and assist people in Strafford County to help meet their basic needs and promote self-sufficiency. The vision of the Agency is to eliminate poverty in Strafford County through compassion, education, self-sufficiency, transparency, accountability, team work, client focus and professionalism.

Academy Street Family Housing, LLC (Academy Street) is a limited liability company which is consolidated because the Agency is the sole member of Academy Street. All significant intercompany items and transactions have been eliminated from the consolidated financial statements.

In addition to the Agency's administrative office located in Dover, the Agency maintains its outreach capacity by operating program offices in Farmington, Milton, Rochester, Dover and Somersworth. The Agency is funded by Federal, state, county and local funds, as well as United Way grants, public utilities, foundation and charitable grant funds, fees for service, private business donations, and donations from individuals. The Agency is governed by a tripartite board of directors made up of elected officials, community leaders from for-profit and non-profit organizations and residents who are low income. The board is responsible for assuring that the Agency continues to assess and respond to the causes and conditions of poverty in its community, achieve anticipated family and community outcomes, and remain administratively and fiscally sound. The Agency administers a wide range of coordinated programs to more than 15,000 people annually, and the programs are designed to have a measurable impact on poverty and health status among the most vulnerable residents: those under the age of 6, the elderly and those living in poverty. This coordinated approach is accomplished by providing a broad array of services that are locally defined, planned and managed with community agencies.

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NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2023 AND 2022

Basis of Accounting

The consolidated financial statements have been prepared using the accrual basis of accounting in accordance with Generally Accepted Accounting Principles (GAAP) of the United States.

Financial Statement Presentation

The consolidated financial statements have been prepared in accordance with U.S. generally accepted accounting principles (US GAAP), which require the Agency to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Agency. These net assets may be used at the discretion of the Agency's management and board of directors.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Agency or by passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statement of activities.

At December 31, 2023 and 2022, the Agency had net assets without donor and with donor restrictions.

Refundable Advances

Grants received in advance are recorded as refundable advances and recognized as revenue in the period in which the related services are performed or expenditures are incurred.

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Contributions
All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are restricted by the donor for future periods or for specific purposes are reported as temporarily restricted or permanently restricted support, depending on the nature of the restriction. However, if a restriction is fulfilled in the same period in which the contribution is received, the Agency reports the support as unrestricted.

Contributed Services
Donated services are recognized as contributions in accordance with FASB ASC No. 958, *Accounting for Contributions Received and Contributions Made,* if the services (a) create or enhance non-financial assets or (b) require specialized skills and would otherwise be purchased by the Agency.

Volunteers provided various services throughout the year that are not recognized as contributions in the financial statements since the recognition criteria under FASB ASC No. 958 were not met.

Fair Value of Financial Instruments
Unless otherwise indicated, fair values of all reported assets and liabilities that are financial instruments approximate the carrying values of such amounts.

Inventory
Inventory materials are fixtures for installation and recorded at cost or net realizable value or if donated, at approximate fair value at date of donation, using the first-in, first-out method.

Property and Depreciation
Property and equipment, which have a cost greater than $5,000, are capitalized at cost or, if donated, at the approximate fair value at the date of donation. Specific grants and awards may have a threshold lower than this amount and that program will abide by those guidelines. Assets are depreciated over their estimated useful lives using the straight-line method as follows:

Buildings and improvements	15 - 40 years
Furniture, equipment and machinery	3 - 10 years
Vehicles	5 - 7 years

Depreciation expense aggregated $248,629 and $239,035 for the years ended December 31, 2023 and 2022, respectively.

Accrued Earned Time
The Agency has accrued a liability of $193,093 and $205,528 at December 31, 2023 and 2022, respectively, for future compensated leave time that its employees have earned and which is vested with the employee.

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Income Taxes
The Agency is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. The Internal Revenue Service has determined the Agency to be other than a private foundation. The Agency is also exempt from the New Hampshire Business Enterprise Tax.

Accounting Standard Codification No. 740, "Accounting for Income Taxes", establishes the minimum threshold for recognizing, and a system for measuring, the benefits of tax return positions in financial statements. Management has analyzed the Agency's tax position taken on its information returns for the previous three tax years and has concluded that no additional provision for income taxes is necessary in the Agency's financial statements.

Cash and Cash Equivalents
The Agency considers all highly liquid financial instruments with original maturities of three months or less to be cash equivalents.

Revenue Recognition Policy
The Agency derives revenue from grants, fees for services, donations, public support, and fundraising. Revenues are recognized when control of these services are transferred to customers, in an amount that reflects the consideration the Agency expects to be entitled to in exchange for those services. Cost incurred to obtain a contract will be expensed as incurred when the amortization period is less than a year.

Academy Street derives revenue from the rental of apartment units. Revenues are recognized as income, monthly, when rents become due and control of the apartment units is transferred to the lessees. Control of the leased units is transferred to the lessee in an exchange for the leased units. The cost incurred to obtain a lease will be expensed as incurred.

Use of Estimates
The presentation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Advertising Expenses
The Agency expenses advertising costs as they are incurred. Total advertising costs for the years ended December 31, 2023 and 2022 amounted to $10,426 and $72,759, respectively.

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Debt Issuance Costs

As required under FASB Accounting Standards Update No. 2015-03, amortization expense for the years ended December 31, 2023 and 2022 amounted to $3,376 and has been included with interest expense in the consolidated statement of activities for each year. The unamortized deferred financing costs have been included as a reduction of the long term debt (see Note 10).

In-kind Donations

The Agency pays below-market rent for the use of certain facilities. In accordance with generally accepted accounting principles, the difference between amounts paid for the use of the facilities and the fair value of the rental space has been recorded as an in-kind donation and as an in-kind expense in the accompanying consolidated financial statements. The estimated fair value of the donation was determined to be $103,356 and $14,772 for the years ended December 31, 2023 and 2022, respectively.

The Agency also receives contributed food commodities and other goods that are required to be recorded in accordance with FASB ASC No. 958. The estimated fair value of these food commodities and goods was determined to be $457,049 and $116,368, respectively, for the year ended December 31, 2023. For the year ended December 31, 2022, the estimated fair value of these food commodities and goods was determined to be $968,268 and $5,040, respectively.

The Agency also receives contributed professional services and volunteer time that are required to be recorded in accordance with FASB ASC No. 958. The estimated fair value of these services was determined to be $90,451 for the year ended December 31, 2023. There were no contributed professional services for the year ended December 31, 2022.

Functional Allocation of Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis. Accordingly, costs have been allocated among the program services and supporting activities benefited. Occupancy costs have been grouped and allocated to the programs as a line item. Such allocations have been determined by management on an equitable basis.

The expenses that are allocated include the following:

Expense	Method of allocation
Salaries and benefits	Time and effort
Occupancy	Square footage/revenues
Depreciation	Square footage
All other expenses	Approved indirect rate

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New Accounting Pronouncement

At the beginning of 2023, the Organization adopted FASB ASU 2016-13, *Financial Instruments–Credit Losses (Topic 326): Measurement of Credit Losses on Financial Instruments*, as amended, which modifies the measurement of expected credit losses on certain financial instruments. The Agency adopted this new guidance utilizing the modified retrospective transition method. The adoption of this Standard did not have a material impact on the Agency's financial statements.

NOTE 2. PROPERTY

As of December 31, 2023 and 2022, property consisted of the following:

	2023	2022
Land, buildings and improvements	$ 6,900,857	$ 6,181,672
Furniture, equipment and machinery	418,949	398,645
Vehicles	315,682	350,136
Total	7,635,488	6,930,453
Less accumulated depreciation	1,261,148	1,125,834
Net property	$ 6,374,340	$ 5,804,619

NOTE 3. RESTRICTED CASH BALANCES

Certain cash accounts have been established and are being funded in accordance with a regulatory agreement entered into between Academy Street and New Hampshire Housing as discussed below. All reserves are required to be held in qualified New Hampshire financial institutions that are insured by the FDIC.

Operating Reserve

Under the regulatory agreement, Academy Street is required to establish an operating reserve. The operating reserve was funded properly during the years ended December 31, 2023 and 2022.

Replacement Reserve

Under the regulatory agreement, Academy Street is required to set aside amounts for the replacement of property and other expenditures approved by New Hampshire Housing. Additionally, Academy Street is required to make monthly payments to the reserve. The reserve was properly funded during 2023 and 2022.

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Insurance and Real Estate Tax Escrows

Academy Street is required to establish a reserve to fund tax and insurance payments in the project. Amounts are to be deposited on a monthly basis to accrue a sufficient balance to pay future tax and insurance bills of the project. As of December 31, 2023 and 2022, the balance in the reserves for tax and insurance escrows was properly funded.

NOTE 4. LIQUIDITY AND AVAILABILITY

The following represents the Agency's financial assets as of December 31, 2023 and 2022:

	2023	2022
Financial assets at year end:		
Cash and cash equivalents	$ 1,806,373	$ 1,355,108
Accounts receivable	1,875,336	2,556,852
Contributions receivable	20,000	50,000
Due from Gafney Home, L.P.	519,890	-
Restricted cash	36,215	29,455
Total financial assets	4,254,814	3,991,415
Less amounts not available to be used within one year:		
Restricted cash	36,215	29,455
Board designated funds	-	307,315
Financial assets available to meet general expenditures over the next twelve months	$ 4,221,599	$ 3,654,645

The Agency's goal is generally to maintain financial assets to meet 30 days of operating expenses. As part of its liquidity plan, excess cash is invested in short-term investments, including money market accounts.

NOTE 5. ACCOUNTS RECEIVABLE

Accounts receivable are stated at the amount management expects to collect from balances outstanding at year end. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the valuation allowance and a credit to accounts receivable. The Agency uses historical loss information based on the aging of receivables as the basis to determine expected credit losses for receivables and believes that the composition of receivables at year-end is consistent with historical conditions.

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The allowance for uncollectible accounts was estimated to be zero at December 31, 2023 and 2022. The Agency has no policy for charging interest on overdue accounts.

NOTE 6. CONTRIBUTIONS RECEIVABLE

Contributions receivable represent promises to give, which have been made by donors but have not yet been received by the Agency. The Agency considers contributions receivable to be fully collectible; accordingly, no allowance for contributions receivable has been recorded.

Total unconditional promises to give were as follows at December 31, 2023 and 2022:

	2023	2022
Within one year	$ 20,000	$ 30,000
In two to five years	-	20,000
	$ 20,000	$ 50,000

NOTE 7. DUE FROM GAFNEY HOME, L.P.

Gafney Home, L.P. (Gafney) is a low-income housing tax credit property. The general partner (0.01%) of Gafney is 100% owned by the Agency. The $519,890 included in due from Gafney Home, L.P. on the consolidated statement of financial position for the year ended December 31, 2023 represents amounts that the Agency has paid on behalf of Gafney for the construction that is underway.

NOTE 8. PLEDGED ASSETS

As described in **Note 9**, all assets of the Agency are pledged as collateral under the Agency's demand note payable agreement. As described in **Note 10**, the building of the Agency is pledged as collateral under the Agency's mortgage note payable agreement.

NOTE 9. DEMAND NOTE PAYABLE

The Agency has available a revolving line of credit with a bank in the amount of $750,000. Prior to November 2023, $250,000 was the amount available on the revolving line of credit. The note is payable upon demand. Interest is stated at the prime rate plus 1% which resulted in an interest rate of 9.50% at December 31, 2023 and 8.50% at December 31, 2022. The note is collateralized by all the assets of the Agency. There was no outstanding balance on the demand note payable as of December 31, 2023 and 2022.

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NOTE 10. LONG TERM DEBT

The long term debt at December 31, 2023 and 2022 consisted of the following:

	2023	2022
Mortgage payable to Kennebunk Savings Bank which had interest only payments for 36 months followed by principal and interest payments for 264 months. During the year ended December 31, 2022 the note was refinanced to a fixed interest rate of 4.25% for the first ten years resulting in monthly principal and interest payments of $11,170. On April 26, 2032, and on that date every year thereafter, principal and interest payments will adjust to 1.50% above the highest U.S Prime Rate as published in the Wall Street Journal on the applicable change date, with a floor rate of 4%. The note matures in 2043. The mortgage payable is secured by real estate.	$ 1,790,164	$ 1,846,509
5.00% notes payable to the New Hampshire Community Loan Fund with monthly principal and interest payments of $3,251, maturing October 2037. The notes are secured by real estate.	387,745	406,854
Note payable to New Hampshire Housing Finance Authority. The note is not subject to interest or principal amortization and will be forgiven in 2028 provided that the property is used for transitional housing. The note is secured by real estate.	225,000	-
Non-interest bearing note payable to New Hampshire Housing deferred until April 21, 2060 or until the project is sold, refinanced or surplus cash is available. The note is secured by real estate.	785,889	785,889

	2023	2022
Non-interest bearing note payable to New Hampshire Housing deferred until July 1, 2051 or until the project is sold, refinanced or surplus cash is available. The note is secured by real estate.	25,755	25,755
Total long term debt before current portion of long term debt and unamortized debt issuance costs	3,214,553	3,065,007
Current portion of long term debt	(99,121)	(95,690)
Unamortized debt issuance costs	(57,457)	(60,833)
Total long term debt	$ 3,057,975	$ 2,908,484

The schedule of maturities of long term debt at December 31, 2023 is as follows:

Year Ended December 31	Amount
2024	$ 99,121
2025	82,809
2026	86,562
2027	90,488
2028	319,591
Thereafter	2,535,982
Total	$ 3,214,553

NOTE 11. NET ASSETS

At December 31, 2023 and 2022, net assets with donor restrictions consisted of the following:

	2023	2022
Whole family	$ 39,286	$ 42,755
COVID related	-	120,546
Fuel assistance	136,699	142,484
Total	$ 175,985	$ 305,785

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At December 31, 2023 and 2022, net assets without donor restrictions consisted of the following:

	2023	2022
Undesignated	$ 5,253,075	$ 4,327,547
Board designated	-	307,315
Total net assets without donor restrictions	$ 5,253,075	$ 4,634,862

NOTE 12. OPERATING LEASES

Facilities occupied by the Agency for its community service programs are rented under the terms of various leases with expiration dates through 2032. For the years ended December 31, 2023 and 2022, the annual lease/rent expense for the leased facilities was $69,901 and $90,501, respectively.

The Agency accounts for its operating leases under ASU 2016-02, *Leases (Topic 842)*. As such, the right of use (ROU) assets represent the Agency's right to use underlying assets for the lease term, and the lease liabilities represent the Agency's obligation to make lease payments arising from these leases. The ROU assets and lease liabilities, all of which arise from operating leases, were calculated based on the present value of future lease payments over the lease terms. The discount rate related to the Agency's lease liability as of December 31, 2023 was 3.75%, which is based upon the risk-free borrowing rates commensurate with the lease terms. At December 31, 2023, the ROU asset and lease liability is $81,312. At December 31, 2022, the ROU asset and lease liability is $146,825.

The weighted average lease term at December 31, 2023 is 5.44 years. The weighted average discount rate at December 31, 2023 is 3.75%.

Common expenses, classified as occupancy costs in the accompanying consolidated financial statements, are considered a non-lease component under FASB ASC 842 and are recognized as costs as incurred.

Academy Street leases property from the Agency under a lease agreement for an annual rent amount of $1. The lease expires during April 2045. Unless either party serves the other with a 180 day written notice prior to the expiration of the initial term, at the end of the initial term, the lease shall be automatically extended for an additional 25 year term.

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Lease liability maturities as of December 31, 2023 is as follows:

Year Ending December 31	Amount
2024	$ 38,401
2025	6,901
2026	6,901
2027	6,901
2028	6,901
Thereafter	24,144
Total undiscounted lease liability	90,149
Less imputed interest	(8,837)
Total lease liability	$ 81,312

NOTE 13. RETIREMENT PLAN

The Agency maintains a 403(b) Plan and Trust (the Plan) covering substantially all employees. Employee contributions to the Plan are made at predetermined rates elected by employees. Additionally, the Agency provides a matching contribution equal to 25% of the employee's contribution up to 5% of the employee's compensation. Effective April 1, 2016, the Agency instituted an auto enrollment feature mandating a minimum 1% employee contribution; however, employees reserve the right to decline the auto enrollment. Employer matching contributions for the years ended December 31, 2023 and 2022 totaled $33,241 and $32,526, respectively.

NOTE 14. CONCENTRATION OF RISK

The Agency receives a majority of its support from federal and state governments. For the years ended December 31, 2023 and 2022, approximately 89% and 96%, respectively, of the Agency's total revenue was received from federal and state governments. If a significant reduction in the level of support were to occur, it would have a significant effect on the Agency's programs and activities.

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NOTE 15. CONCENTRATION OF CREDIT RISK

The Agency maintains its cash balances at several financial institutions in New Hampshire. The balances are insured by the Federal Deposit Insurance Corporation up to $250,000. The Agency maintains an agreement with its primary financial institution to collateralize the balances in excess of $250,000.

NOTE 16. CONTINGENCIES

The Agency receives grant funding from various sources. Under the terms of these agreements, the Agency is required to use the funds within a certain period and for purposes specified by the governing laws and regulations. If expenditures were found not to have been made in compliance with the laws and regulations, the Agency might be required to repay the funds. No provisions have been made for this contingency because specific amounts, if any, have not been determined or assessed as of December 31, 2023 and 2022.

NOTE 17. RENTAL INCOME RECEIVABLE

During the year ended December 31, 2023, and subsequent to year end, Academy Street entered into four separate rental agreements for use of their four apartments. The rental agreements have differing expirations ranging from April 2024 through April 2025. Monthly payments for the agreements ranged from $1,168 to $1,394 and are due the first day of each month. At December 31, 2023 and 2022, $2,587 and $1,412, respectively, is outstanding from tenants for rent and is included in accounts receivable in the accompanying consolidated statements of financial position.

The approximate future rental payments owed on the above leases are as follows:

Year Ended December 31	Amount
2024	$ 51,598
2025	15,824
Total	$ 67,422

NOTE 18. ACQUISITION OF PROPERTY AND LAND

During the year ended December 31, 2023, the Agency acquired property and land relating to a transitional housing program from another nonprofit organization. The value of the building and land received in the acquisition totaled $675,570 and $269,944, respectively.

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As part of the acquisition of the property and land, the Agency also acquired the related note payable of $225,000, payable to New Hampshire Housing Finance Authority (see **Note 10**). The Agency has been running the operations of the transitional housing program since the acquisition.

NOTE 19. SUBSEQUENT EVENTS

Subsequent events are events or transactions that occur after the statement of financial position date, but before financial statements are available to be issued. Recognized subsequent events are events or transactions that provide additional evidence about conditions that existed at the statement of financial position date, including the estimates inherent in the process of preparing financial statements. Nonrecognized subsequent events are events that provide evidence about conditions that did not exist at the statement of financial position date but arose after that date. Management has evaluated subsequent events through June 5, 2024, the date the consolidated financial statements were available for issuance.

Subsequent to year end, on May 1, 2024, the Agency acquired the Home for Now Shelter, which is a homeless center in Strafford County, from another nonprofit organization. The value of the property acquired totaled $1,502,600. The Agency will acquire all other remaining assets from the nonprofit organization once their dissolution is finalized.

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COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY AND AFFILIATE

CONSOLIDATING STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 2023

	Community Action Partnership of Strafford County	Academy Street Family Housing, LLC	Total	Consolidating Adjustments	Consolidated
ASSETS					
CURRENT ASSETS					
Cash and cash equivalents	$ 1,742,370	$ 64,003	$ 1,806,373	$ -	$ 1,806,373
Accounts receivable	1,872,749	2,587	1,875,336	-	1,875,336
Contributions receivable	20,000	-	20,000	-	20,000
Due from affiliate	5,065	-	5,065	(5,065)	-
Due from Gafney Home, L.P.	519,890	-	519,890	-	519,890
Inventory	413,604	-	413,604	-	413,604
Prepaid expenses	11,972	-	11,972	-	11,972
Total current assets	4,585,650	66,590	4,652,240	(5,065)	4,647,175
NONCURRENT ASSETS					
Restricted cash	-	36,215	36,215	-	36,215
Security deposits	5,172	3,203	8,375	-	8,375
Property, net of accumulated depreciation	5,536,103	838,237	6,374,340	-	6,374,340
Other noncurrent assets	25,503	-	25,503	-	25,503
Right of use asset	81,312	-	81,312	-	81,312
Total noncurrent assets	5,648,090	877,655	6,525,745	-	6,525,745
TOTAL ASSETS	$ 10,233,740	$ 944,245	$ 11,177,985	$ (5,065)	$ 11,172,920
LIABILITIES AND NET ASSETS					
CURRENT LIABILITIES					
Current portion of long term debt	$ 79,216	$ 19,905	$ 99,121	$ -	$ 99,121
Accounts payable	1,290,169	5,336	1,295,505	-	1,295,505
Accrued payroll and related taxes	128,546	-	128,546	-	128,546
Accrued compensated absences	193,093	-	193,093	-	193,093
Due to affiliate	-	5,065	5,065	(5,065)	-
Refundable advances	849,145	-	849,145	-	849,145
Other current liabilities	36,292	17	36,309	-	36,309
Current portion of right of use liability	36,264	-	36,264	-	36,264
Total current liabilities	2,612,725	30,323	2,643,048	(5,065)	2,637,983
NONCURRENT LIABILITIES					
Long term debt, less current portion shown above	2,281,290	776,686	3,057,976	-	3,057,976
Security deposits	-	2,853	2,853	-	2,853
Right of use liability, less current portion shown above	45,048	-	45,048	-	45,048
Total noncurrent liabilities	2,326,338	779,539	3,105,877	-	3,105,877
Total liabilities	4,939,063	809,862	5,748,925	(5,065)	5,743,860
NET ASSETS					
Without donor restrictions	5,118,692	134,383	5,253,075	-	5,253,075
With donor restrictions	175,985	-	175,985	-	175,985
Total net assets	5,294,677	134,383	5,429,060	-	5,429,060
TOTAL LIABILITIES AND NET ASSETS	$ 10,233,740	$ 944,245	$ 11,177,985	$ (5,065)	$ 11,172,920

See Notes to Financial Statements

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COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY AND AFFILIATE

CONSOLIDATING STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2023

	Community Action Partnership of Strafford County	Academy Street Family Housing, LLC	Consolidated
CHANGE IN NET ASSETS			
REVENUES AND OTHER SUPPORT			
Grant revenue	$ 16,787,565	$ -	$ 16,787,565
Fees for service	3,030,181	-	3,030,181
Rent revenue	-	65,397	65,397
Public support	361,132	-	361,132
In-kind donations	767,224	-	767,224
Interest	235	854	1,089
Fundraising	227,539	-	227,539
Other revenue	31,951	-	31,951
Loss on disposal of property	(79,338)	-	(79,338)
Total revenues and other support	21,126,489	66,251	21,192,740
EXPENSES			
Program services			
Child services	5,618,514	-	5,618,514
Community services	1,213,031	-	1,213,031
Energy assistance	4,088,771	-	4,088,771
Housing	5,392,053	83,088	5,475,141
Weatherization	3,309,103	-	3,309,103
Total program services	19,621,472	83,088	19,704,560
Supporting activities			
Management and general	1,522,812	-	1,522,812
Fundraising	197,469	-	197,469
Total expenses	21,341,753	83,088	21,424,841
CHANGE IN NET ASSETS BEFORE ACQUISITION OF PROPERTY AND LAND	(215,264)	(16,837)	(232,101)
ACQUISITION OF PROPERTY AND LAND	720,514	-	720,514
CHANGE IN NET ASSETS	505,250	(16,837)	488,413
NET ASSETS, BEGINNING OF YEAR	4,789,427	151,220	4,940,647
NET ASSETS, END OF YEAR	$ 5,294,677	$ 134,383	$ 5,429,060

See Notes to Financial Statements

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COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2023

FEDERAL GRANTOR/ PASS-THROUGH GRANTOR/PROGRAM TITLE	ASSISTANCE LISTING NUMBER	PASS-THROUGH GRANTOR'S NAME	GRANTOR'S NUMBER	FEDERAL EXPENDITURES	
U.S. Department of Agriculture					
Child and Adult Care Food Program	10.558	State of New Hampshire Department of Education	4300-ZZZ		$ 124,546
Child Nutrition Cluster					
Summer Food Service Program for Children	10.559	State of New Hampshire Department of Education	4300-ZZZ	$ 96,893	
National School Lunch Program	10.555	State of New Hampshire Department of Education	At-Risk After School Care Centers	42,223	139,116
Food Distribution Cluster					
Emergency Food Assistance Program	10.569	Belknap-Merrimack Community Action Partnership	None	1,000	
Emergency Food Assistance Program (Food Commodities)	10.569	Belknap-Merrimack Community Action Partnership	None	457,049	458,049
Total U.S. Department of Agriculture					$ 721,711
U.S. Department of Housing and Urban Development					
Supportive Housing for the Elderly	14.157	Dover Housing Authority	Dover Housing Authority		$ 31,433
CDBG Entitlement Grants Cluster					
Community Development Block Grants / Entitlement Grants	14.218	City of Dover, New Hampshire	City of Dover	47,431	
Community Development Block Grants / Entitlement Grants	14.218	City of Rochester, New Hampshire	City of Rochester	97,897	145,328
CV - Emergency Solutions Grant Program	14.231	State of New Hampshire Department of Health and Human Services	05-95-42-423010-7927	134,363	
Emergency Solutions Grant Program	14.231	State of New Hampshire Department of Health and Human Services	05-95-42-423010-7927	87,098	221,461
Continuum of Care	14.267	State of New Hampshire Department of Health and Human Services	SS-2020-BHS-04PERNA-11	111,064	
Continuum of Care	14.267	State of New Hampshire Department of Health and Human Services		230,377	
Continuum of Care	14.267	State of New Hampshire Department of Health and Human Services		232,573	574,014
Supportive Housing Program	14.235	State of New Hampshire Department of Health and Human Services	010-092-7178-102-0415		22,815
Total U.S. Department of Housing and Urban Development					$ 995,151
U.S Department of Homeland Security			593800-035		$ 4,600
Emergency Food and Shelter National Program	97.024	United Way			
Total U.S. Department of Homeland Security					$ 4,600
U.S. Department of Energy					
BIL - Weatherization Assistance for Low-Income Persons	81.042	State of New Hampshire Governor's Office of Energy & Community Services	02-52-52-520010-XXXX0000-074-50	371,634	
Weatherization Assistance for Low-Income Persons	81.042	State of New Hampshire Governor's Office of Energy & Community Services	01-02-02-024010-7706-074-500587	177,515	$ 549,149
Total U.S. Department of Energy					$ 549,149
U.S. Department of the Treasury					
Emergency Rental Assistance Program	21.023	State of New Hampshire, NHHFA		1,564,073	
Emergency Rental Assistance Program	21.023	State of New Hampshire, NHHFA	HSS	183,044	$ 1,747,117
Coronavirus State and Local Fiscal Recovery Funds	21.027	State of New Hampshire, NHHFA			2,518,503
Total U.S. Department of the Treasury					$ 4,265,620

See Notes to Schedule of Expenditures of Federal Awards

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COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2023

FEDERAL GRANTOR/ PASS-THROUGH GRANTOR/PROGRAM TITLE	ASSISTANCE LISTING NUMBER	PASS-THROUGH GRANTOR'S NAME	GRANTOR'S NUMBER	FEDERAL EXPENDITURES	
U.S. Department of Health & Human Services					
Aging Cluster					
Special Programs for the Aging - Title III, Part B	93.044	State of New Hampshire Department of Health and Human Services, NTS	05-95-48-48010-78720000-512-500352		$ 19,610
Maternal, Infant, Early Childhood Homevisiting Program	93.870	State of New Hampshire Department of Health and Human Services, DPH, BPHCS, Maternal & Health Section	05-95-90-902010-5896		267,195
Foster Care - Title IV - E	93.658	State of New Hampshire Department of Health and Human Services, DPH, BPHCS, Maternal & Health Section	05-95-90-902010-5897		205,598
Promoting Safe and Stable Families	93.556	State of New Hampshire, DHHS, Division for Children, Youth and Families	05-095-042-421010-29730000-102-500734-42107306		34,503
Temporary Assistance for Needy Families	93.558	State of New Hampshire, DHHS, Division for Children, Youth and Families	05-095-045-450010-61460000-502-500891-42106603		60,852
Low-Income Home Energy Assistance	93.568	State of New Hampshire Governor's Office of Energy & Planning	01-02-02-024010-77050000-074-500587	3,692,755	
Low-Income Home Energy Assistance	93.568	State of New Hampshire Governor's Office of Energy & Planning	01-02-02-024010-77050000-074-500587	301,306	3,994,061
Low-Income Water Assistance Program	93.499	State of New Hampshire Governor's Office of Energy & Planning	02-52-52-52010-19880000-500587		66,413
Community Services Block Grant	93.569	State of New Hampshire, DHHS, DFA	010-045-7148-093-0415	234,452	
Community Services Block Grant	93.569	Southern NH Services	RPIC	7,463	
CV-Community Services Block Grant	93.569	State of New Hampshire, DHHS, DFA	G-19B1NHCOSR	76,862	318,777
CCDF Cluster					
ARPA - Child Care and Development Block Grant	93.575	State of New Hampshire, DHHS	177200		354,862
Head Start Cluster					
Head Start	93.600	Direct Funding	01CH01149602 & 603, 01HP00025002	3,911,764	
CV - Head Start	93.600	Direct Funding	01CH01149601C3, 01HE00051501C6	144,403	4,056,167
Substance Abuse and Mental Health Services Administration	93.243	Hope on Haven Hill	H79TI084759		40,136
Special Programs for the Aging, Title III, Part D, Disease Prevention and Health Promotion Services	93.043	National Council on Aging	90HDRC008		3,774
Social Services Research and Demonstration	93.647	State of New Hampshire, DHHS, Division for Children, Youth and Families	9EDA0017		1,755
Maternal and Child Health Services Block Grant to States	93.994	State of New Hampshire, DHHS, Division for Children, Youth and Families	05-095-090-51900000-102-500731-90004009		9,202
Stephanie Tubbs Jones Child Welfare Program	93.645	State of New Hampshire, DHHS, Division for Children, Youth and Families	05-095-042-421010-29580000-102-500734-42106802		1,365
Social Services Block Grant	93.667	State of New Hampshire, DHHS, Division for Children, Youth and Families	05-095-042-421010-29560000-102-500734-42106603		129,421
Total U.S. Department of Health & Human Services					$ 9,563,701
TOTAL					$ 16,099,932

See Notes to Schedule of Expenditures of Federal Awards

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COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 1. BASIS OF PRESENTATION

The accompanying schedule of expenditures of Federal Awards (the Schedule) includes the federal award activity of Community Action Partnership of Strafford County under programs of the federal government for the year ended December 31, 2023. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Community Action Partnership of Strafford County, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the Agency.

NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

NOTE 3. INDIRECT COST RATE

Community Action Partnership of Strafford County has elected not to use the ten percent de minimis indirect cost rate allowed under the Uniform Guidance.

NOTE 4. FOOD DONATION

Nonmonetary assistance is reported in the Schedule at the fair value of the commodities received and disbursed.

NOTE 5. SUBRECIPIENTS

Community Action Partnership of Strafford County had no subrecipients for the year ended December 31, 2023.

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Leone, McDonnell & Roberts
PROFESSIONAL ASSOCIATION
CERTIFIED PUBLIC ACCOUNTANTS
DOVER • WOLFEBORO
NORTH CONWAY

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors of
Community Action Partnership of Strafford County

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of Community Action Partnership of Strafford County (a New Hampshire nonprofit organization) and Affiliate, which comprise the consolidated statements of financial position as of December 31, 2023 and 2022, and the related consolidated statements of activities, functional expenses, and cash flows, and the related notes to the consolidated financial statements, and have issued our report thereon dated June 5, 2024.

Internal Control Over Financial Reporting

In planning and performing our audit of the consolidated financial statements, we considered Community Action Partnership of Strafford County's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of Community Action Partnership of Strafford County's internal control. Accordingly, we do not express an opinion on the effectiveness of Community Action Partnership of Strafford County's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

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Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We identified a deficiency in internal control, described in the accompanying schedule of findings and questioned costs as item 2023-001, that we consider to be a significant deficiency.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Community Action Partnership of Strafford County's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards.*

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Leone, McDonnell & Roberts
Professional Association

Dover, New Hampshire
June 5, 2024

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Leone, McDonnell & Roberts
PROFESSIONAL ASSOCIATION
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COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Directors of
Community Action Partnership of Strafford County

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Community Action Partnership of Strafford County's compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of Community Action Partnership of Strafford County's major federal programs for the year ended December 31, 2023. Community Action Partnership of Strafford County's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, Community Action Partnership of Strafford County complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

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We are required to be independent of Community Action Partnership of Strafford County and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Community Action Partnership of Strafford County's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Community Action Partnership of Strafford County's federal programs.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Community Action Partnership of Strafford County's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Community Action Partnership of Strafford County's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Community Action Partnership of Strafford County's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Community Action Partnership of Strafford County's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Community Action Partnership of Strafford County's internal control over compliance. Accordingly, no such opinion is expressed.

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We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Leone, McDonnell & Roberts
Professional Association

Dover, New Hampshire
June 5, 2024

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COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED DECEMBER 31, 2023

A. SUMMARY OF AUDITORS' RESULTS

1. The auditors' report expresses an unmodified opinion on whether the consolidated financial statements of Community Action Partnership of Strafford County and Affiliate were prepared in accordance with GAAP.

2. One significant deficiency relating to the audit of the consolidated financial statements is reported in the *Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards.* No material weaknesses are reported.

3. No instances of noncompliance material to the financial statements of Community Action Partnership of Strafford County, which would be required to be reported in accordance with *Government Auditing Standards*, were disclosed during the audit.

4. No significant deficiencies in internal control over major federal award programs are reported in the *Independent Auditors' Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by the Uniform Guidance.* No material weaknesses are reported.

5. The auditors' report on compliance for the major federal award programs for Community Action Partnership of Strafford County expresses an unmodified opinion on all major federal programs.

6. There were no audit findings that would be required to be reported in accordance with 2 CFR section 200.516(a).

7. The programs tested as major were: U.S. Department of Health and Human Services, Low Income Home Energy Assistance Program, ALN 93.568 and U.S. Department of the Treasury, Emergency Rental Assistance Program, ALN 21.023, Coronavirus State and Local Fiscal Recovery Funds, ALN 21.027, U.S Department of Energy, Weatherization Assistance for Low-Income Persons, ALN 81.042.

8. The threshold used for distinguishing between Type A and B programs was $750,000.

9. Community Action Partnership of Strafford County was determined to not be a low-risk auditee.

B. FINDINGS – FINANCIAL STATEMENTS AUDIT

2023-001

Condition: Accounts receivable was not reconciled to the aging report and uncollectible amounts were not written off timely. Bad debt expense was recognized in the current year as a result.

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Criteria: Internal controls should be in place to ensure that accounts receivable are reconciled frequently to the aging report and accounts receivable are reviewed for collectability regularly. This reconciliation should be reviewed and approved by the CFO.

Cause: There has been a great deal of staff turnover in the Agency and the difficulty in hiring qualified people into the fiscal department has made proper accounting controls hard to achieve.

Effect: An entry in the amount of $97,154 was posted to the current year bad debt expense. As nearly all accounts receivable is driven by billing for expenses under grants, it is normally deemed 100% collectible. As such, revenue in a prior year was overstated by the $97,154.

Recommendation: We recommend that accounts receivable be reviewed regularly and any amounts that are deemed uncollectible are written off timely and/or establish an allowance for doubtful accounts. We also recommend that procedures are implemented to ensure that monthly reconciliations for accounts receivable are being performed in a timely manner.

Views of Responsible Officials and Planned Corrective Actions: As previously discussed during the fieldwork and noted in the report, staff turnover at CAPSC caused delays in some reconciliations due to training and hiring processes. There were no incorrect actions or processes; the delay in writing off outstanding accounts receivable was primarily due to staff turnover. With our newly completed fiscal team, we are now positioned to thoroughly research and resolve all outstanding accounts receivable balances. We are confident that our established procedures for monthly reviews and follow-up activities will effectively address this issue.

C. FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD PROGRAMS AUDIT

None

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Community Action Partnership of Strafford County
Board of Directors 2025

Name	Board Role	Sector
Terry Jarvis	Chairperson	Elected Official New Durham
Katrin Kasper	Vice Chairperson	Elected/Appointed Official Town Of Lee
Sarah Kuhl	Secretary	Private Banking Representative
Steve Trozinski	Treasurer	Private Community Representative
Nate Bernitz	Board member	Private UNH Cooperative Extension
Heather Blumenfeld	Board Member	Lived Experience Executive Director Triangle Club
Bekki Carlson	Board Member	Lived Experience Childcare
Anthony M. Carr	Board Member	Private Legal Representative
Leah Crouser	Board Member	Private NHPD
Nicki Gearwar	Board Member	Lived Experience Parent Representative
Robert Harrington	Board Member	Private MGB/WDH

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Community Action Partnership of Strafford County
Board of Directors 2025

Jessica Lamontagne	Board Member	Elected Official State Representative
Brandi McKay-Berry	Board Member	Elected/Appointed Official Town of Barrington
Ian Oneail	Board Member	Private Banking Representative
Roxanne Osgood	Board Member	Lived Experience Rochester Housing Authority
Rich Plourde	Board Member	Private Revo Casino
James Rathbun	Board Member	Lived Experience Head Start Policy Council
Tom Southworth	Board Member	Elected/Appointed Official State Representative
Mark Toussaint	Board Member	Elected/Appointed Official City of Rochester
Christi-Anne Walter	HS Policy Council Chairperson	Lived Experience Head Start Policy Council Chair
Jeff Warach	Board Member	Elected/Appointed Official Supervisor of Checklist- Dover

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Community Action Partnership of Strafford County
Board of Directors 2025

Robert Warach	Board Member	Elected/Appointed Official City of Dover

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Danielle E. Bah, Healthy Families of America Supervisor
Community Action Partnership of Strafford County
Email: [redacted] Phone: [redacted]

Work Experience

Home Visiting Manager, Community Action Partnership of Strafford County, Rochester, NH,

August 2024- present

- Manages all aspects of the Healthy Families, Kinship, and Comprehensive Family Supports program, including overall case management and service delivery components.
- Maintains accurate and up-to date information about program policies and procedures, shares with Home Visiting staff and ensures adherence to such policies and procedures.
- Provides ongoing, reflective supervision and support to home visiting staff in Early Childhood Development, Prenatal Services, Family Support, Nutrition and Parenting in accordance with program requirements. Ensures job responsibilities of staff are carried out and program objectives are met.
- Manages some aspects of program invoicing and agency fiscal procedures.
- Ensures that all written and electronic records are complete and up-to-date. Maintains supervisory notes in data management system.
- Regularly observes and documents the work of the home visitor; monitors and maintains caseloads.
- Directly facilitates the professional growth of the home visitor and supervisor including the identification of training needs and the development of an annual training plan.
- Establishes and maintains positive working relationships with referral sources and other agency programs including Head Start and Early Head Start, local social service agencies, schools, and state agencies to ensure full enrollment and effective, non-duplicative provision of services.
- Reviews referrals and determines the need for completion of Parent Survey or application to other programs including Early Head Start; accepts for enrollment those determined to have the highest needs.
- CO-maintains the Healthy Family Advisory Board/Health Advisory Board in compliance with HFA requirements on a quarterly basis through the Community Advisory Council.
- Ensures program adherence to all relevant Home Visiting program requirements, recommending changes to procedures and updating forms. Sees that all necessary administrative tasks are completed in a timely manner including required reports and supervision records.
- Completes quarterly audit of participant files to ensure all records are up-to-date, complete and accurate.
- Lead and Participates actively in regular staff meetings and provides team leadership and focus to all program staff.
- Facilitates timely, appropriate reports of suspected cases of child abuse and neglect to DCYF.
- Provides input to composition of grant funding proposals relevant to home visiting programs. Develops and monitors work plans to achieve targeted performance measures outlined by contract.
- Provides input to Family Services Director on annual program budgets and monthly

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Danielle E. Bah, Healthy Families of America Supervisor
Community Action Partnership of Strafford County
Email: [redacted] Phone: [redacted]

review of expenses.

- Attends HFA/HVNH/MCH state meetings, CFSS Home visiting meetings, and FSNH and other meetings and/or conferences as assigned (community, state, regional and national).
- May provide direct services to families, i.e., crisis intervention.
- Works with Family Resource Center to ensure ongoing parent education and playgroups with relevant topics which will promote socialization, child development, and/or recruitment of other families.

Healthy Families of America Supervisor/Home Visitor, Community Action Partnership of Strafford County, Rochester, NH, Oct 2021 – August 2024

- Facilitates reflective supervision for 5 staff using cultural sensitivity, reflective strategies and creates safe space for staff self-reflection, problem-solving, skill development, and exploration.
- Supports staff in providing service to families through supervision, coaching based on standards of quality and program best practice
- Collaborates with community organizations and sites to ensure program quality improvement, standard of care, and coordination of care
- Facilitates team meetings and new staff trainings
- Assess family needs using a variety of reflective strategies such as: relationship building, motivational interviewing, problem talk, explore and wonder, and accentuate the positive.
- Educates parents in child development, child and maternal health, safety and parenting skills based on individual needs prenatally up to age 3.
- Develops client led family goals and service plans collaboratively with parents/caregivers
- Supports the development of nurturing relationships and parental self-efficacy through reinforcing and modeling positive, nurturing, and responsive parent-child interactions, skills, and relationships.
- Facilitates resource & referral based on community supports and expressed family needs

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Danielle E. Bah, Healthy Families of America Supervisor
Community Action Partnership of Strafford County
Email: [redacted] Phone: [redacted]

- Establishes and facilitates strength-based, trusting relationships with families through home-based services
- Supports families in developing and capitalizing on necessary parenting skills needed to support the physical, emotional, social, and overall developmental needs of their children.
- Translates and utilizes specific curriculum and techniques to teach, model and grow parents' confidence in their abilities to positively parent their child/ren and encourage development while maintaining a safe, healthy environment
- Maintains a caseload of 8-15 families based on frequency of visits determined by family needs
- Conducts initial meetings with families to determine eligibility for program
- Advocates for clients by coordinating care with and providing outreach to community partners on behalf of families
- Documents individual and family demographic information using ETO
- Facilitates various routine screenings such as: (ASQ) developmental screening, (EPDS) depression screening, and (RAT) relationship assessment tool.

Intake Specialist & Family Support Specialist, Waypoint, Oct 2019 – Sep 2021

- Conduct initial needs assessments with clients identifying service eligibility and family needs
- Collect family and individual demographic information for families enrolling in services
- Initiate outreach to referral sources facilitating care coordination and networking
- Foster strength-based, positive, trusting relationships with families ensuring a safe space for client intervention
- Enter client data using: Apricot, Quickbase, NH MMIS Healthcare Portal
- Utilize motivational interviewing during home visits, assess needs, identify existing strengths and supports, and encouraging self-efficacy
- Facilitate Client led goal, treatment planning, intervention, resource and referral based on need and desired family function
- Maintained a case load of 10-22 clients working with families with children 0-18 years of age

Health Extension Volunteer, Peace Corps Guinea, Feb 2017 – Jan 2019

Education/Certifications

Bachelor of Science, Public Health, Coastal Carolina University, Conway, SC, 2015

Licensed Nursing Assistant (LNA)

Logic Model Certification

Certified Yoga Instructor

Peace Corps Stomp Out Malaria Training

Certified Lactation Consultant (CLC)

French Language

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Karena Davison Resume

[redacted]
[redacted]
[redacted]

Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals.

Work History

CFSS/ Kinship Supervisor

Rochester, NH
8/2023

- Ensures program adherence to all relevant Home Visiting program requirements, recommending changes to procedures and updating forms. Sees that all necessary administrative tasks are completed in a timely manner including required reports and supervision records.
- May provide direct services to families, i.e., crisis intervention.
- Works with Child and Family Services Program to ensure ongoing parent education and playgroups with relevant topics which will promote socialization, child development, and/or recruitment of other families.
- Establishes and maintains positive working relationships with referral sources and other agency programs including Head Start and Early Head Start, local social service agencies, schools, and state agencies to ensure full enrollment and effective, non-duplicative provision of services.
- Ensures that all written and electronic records are complete and up-to-date. Maintains supervisory notes in data management system.
- Regularly observes and documents the work of the home visitor; monitors and maintains caseloads.

- **CFSS/Kinship Lead Home Visitor**

Rochester, NH
5/2023- 8/2023

- Help families deal with crisis situations.
- Act in a support role as an advocate for child and family, addressing unmet family needs.
- Maintain current and accurate records, with adequate provisions for confidentiality. Ensure all records are up-to-date.

COMPREHENSIVE FAMILY SUPPORT SERVICES HOME VISITOR
Rochester, NH

Skills

- Task prioritization
- Analytical thinking
- Cultural awareness
- Social perceptiveness
- Multitasking
- Time management

Education

2019
Granite State College
Rochester, NH
Bachelor of Science: Psychology Minor in Human Services

2019
Great Bay Community College
Portsmouth, NH
Associate of Science: Psychology & Teacher Prep

Certifications

- Licensed Cosmetologist March 2013-March 2026
- Youth Mental Health and First Aid 2022-2025
- CPR Dec 2022-2024

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08/2021- 5/2023

- Help families deal with crisis situations
- Support parents who are experiencing social, emotional, physical, and mental health related problems that interfere with their ability to parent.
- Use relationship-based approach with families that include empathetic understanding, genuine caring, problem solving, support, sensitive communication, and cultural awareness.

Applied Behavioral Mental Health Counseling - ABA Therapist
Durham, NH
03/2020 -

- Participate ABA program, discrete trial teaching techniques, management of maladaptive behaviors, child development and data collection techniques
- Observe and record child's behaviors through data input into an electronic device and log hours and data accurately.

Monarch School of New England - Educational Technician
Rochester, NH
04/2018 - 04/2019

- Assist special needs
- students with academic success
- Encourage good behaviors using the positive reinforcement method and Interact with children on an individual basis

Community Partners - Registered Behavioral Technician & PDMS
Dover, NH
05/2016 - 05/2018

- Implement treatment protocols utilizing the methods of Applied Behavior Analysis while Collecting data related to behaviors
- Enable individuals who have a developmental disability or acquired brain disorder to experience, independence, community inclusion, and employment, while promoting personal growth, responsibility, health, and safety.
- Provide support with increasing independent living skills, and exploring vocational interests and opportunities

Somersworth School District - Substitute Teacher/ Paraprofessional
Somersworth, NH
10/2013 - 04/2018

- Assist special needs students with academic success while encouraging good behaviors using the positive reinforcement method
- Adapt teaching methods and materials to meet students' varying needs

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Melissa Hogan
[redacted]

Professional Summary

Compassionate and resourceful family support professional with experience providing trauma-informed, strength-based services to families and kinship caregivers. Skilled in case management, community resource navigation, crisis response, and family-centered planning. Committed to empowering caregivers, promoting child well-being, and building resilient family systems.

Professional Experience

Comprehensive Family Support Services Home Visitor / Kinship Navigator
Community Action Partnership of Strafford County
December 2024 – Present

- Deliver home-based case management and crisis support to families and kinship caregivers using trauma-informed, solution-focused approaches.
- Develop and maintain Individual Family Support Plans with family-led goal setting and monitoring.
- Facilitate parenting education, developmental screenings, and community events.
- Connect families with resources and advocate for those facing social, emotional, and systemic challenges.
- Document confidential casework in accordance with program standards and attend ongoing training in family systems and child development.

Family Support Supervisor / Criminal Justice Support Supervisor / Peer Support Specialist
SOS Recovery Community Organization
June 2022 – December 2023

- Supervised and trained peer support staff assisting individuals affected by substance misuse and criminal justice involvement.
- Built strong partnerships with community agencies to ensure continuity of care.
- Delivered direct peer support and recovery coaching.
- Promoted empowerment through advocacy and recovery-oriented planning.

Key Trainings & Certifications

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- **CRSW Core**: Peer-Assisted Recovery, Motivational Interviewing, Suicide & HIV Prevention, Co-occurring Disorders
- **Family & Trauma Support**: Trauma-Informed Care, ACES, Child Abuse Prevention, Strengthening Families, Parenting a Second Time Around
- **Cultural Competency**: LGBTQIA+ Inclusion, Cultural Humility (Immigrant & Dual-Language Families), Compassionate Communication
- **Child Development & Health**: ASQ-3, Home Visiting 101–103, Maternal Health, Mental Health First Aid, First Aid/CPR/AED
- **Systems Training**: NH EASY, empowOR, BFA

Education

Diploma – Cosmetology
Empire Beauty School, Somersworth, NH — *2002*

Diploma – General Studies
Nute High School, Milton, NH — *2001*

Skills

- Family Engagement & Advocacy
- Crisis Intervention & Peer Support
- Trauma-Informed, Culturally Responsive Practice
- Case Management & Documentation
- Community Resource Navigation
- Group Facilitation & Public Speaking
- Reflective Supervision & Team Collaboration

References available upon request.

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Brittney Pelletier
[redacted]
[redacted]

To whom it may concern,

I'm writing to provide an overview of the work we are doing within the Comprehensive Family Support and Kinship Home Visiting Program, and to highlight the invaluable contributions our team is making to improve the well-being of families and caregivers in our community.

Our team's mission is simple but powerful: to meet families where they are and offer the tools, support, and guidance needed to foster long-term resilience and stability. Through trauma-informed care, reflective supervision, and strengths-based approaches, we can address the unique challenges faced by kinship caregivers and other vulnerable families.

The work we do every day is built on strong relationships with families and stakeholders. Whether it's through direct home visits, group facilitation, or collaborative team efforts, we are making measurable impacts on both individual family members and the broader community. Our goal is always to empower families to thrive independently, with a lasting foundation of support.

In addition to direct services, our team has been focusing on strengthening internal processes, including reflective conversations with peers, utilizing data to inform decision-making, and adapting programs to be more accessible and effective. This includes training colleagues, adjusting program offerings, and constantly refining our approach to meet the needs of the families we serve.

I truly believe in the work we do, and I'm proud to be part of a team that is making such a meaningful difference in the lives of families. Thank you for your ongoing support, and I look forward to continuing our efforts to strengthen the community together.

Warm regards,
Brittney Pelletier, CRSW

Key Skills

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- Reflective supervision & peer coaching
- Data-informed practice & reporting
- Relationship-building with families & stakeholders
- Program development & facilitation
- Microsoft 365
- Presentation skills
- Trauma-informed and culturally responsive care

Professional Experience

Comprehensive Family Support / Kinship Home Visitor
Community Action Partnership, Dover, NH | Ongoing

- Support families through home visits, assessments, and goal planning to ensure safety and stability.
- Led the development and facilitation of a **new kinship support group** with **five actively engaged participants**, building connections, skills, and support for caregivers.
- Completed a full **Nurturing Parenting Program** series, increasing family protective factors, positive parenting strategies, and family resilience.
- Facilitate **reflective conversations with colleagues**, addressing barriers in home visiting and strengthening trauma-informed service delivery.
- Contributed to **data tracking and analysis** to inform program improvement and funding justification.
- Provide training and mentorship to peers to promote consistency and best practices in family engagement.

Marketing and Development Coordinator
SOS Recovery Community Organization, Rochester, NH | 2022 – 2024

- Designed and implemented community-focused marketing strategies, increasing event engagement and visibility.
- Managed donor relationships and improved social media outreach.
- Led fundraising campaigns that supported operational growth and community programming.

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Recovery Center Supervisor
SOS Recovery Community Organization, Exeter, NH

- Directed daily operations of a high-volume recovery center.
- Supported volunteers and staff, fostering a culture of safety, compassion, and peer-led service.
- Strengthening partnerships with local agencies to expand resource access.

Owner
BCLEANCO LLC, Dover, NH | 2019 – 2022

- Managed scheduling, customer relations, and quality control for a residential cleaning business.
- Delivered reliable and personalized services, building a loyal client base.

Education

High School Diploma 2013
Noble High School | North Berwick, ME

Computer Aided Drafting and Design (AUTOCAD)
Sanford Regional Technical Center | Sanford, ME | 2011–2013

Certifications & Specialized Training

- Certified Recovery Support Worker (CRSW), 2024
- Nurturing Parenting Facilitator
- Invitation to Change Family Facilitator (Evidence-based curriculum helping Kinship and other family members affected by a loved one's use)
- Peer-Based Recovery Support Services for Pregnant and Parenting Families
- **Leadership Seacoast Class of 2024 Graduate**

Training & Skills:

Home Visiting & Family Support

- Home Visiting 101–103: Foundations, Skills, and Professional Practice
- Virtual Home Visiting Service Delivery

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- Strengthening Families Framework & Protective Factors
- Assessment to Action: Building Strengths
- Partnering with Parents & Supporting Parent-Child Interactions
- Kinship Navigator & Family Engagement Support

Mental Health, Trauma-Informed, and Ethical Practice

- Adult Mental Health Training (including Perinatal Depression)
- Youth Mental Health First Aid Training
- Trauma-Informed Care
- Creating a Stigma-Free Environment
- Social Determinants of Health
- Ethical Decision-Making & Professional Conduct
- Suicide Prevention, Substance Use Disorder, and Narcan Administration
- Safe Sleep, Child Abuse Prevention & Shaken Baby Syndrome

Child & Family Development

- Child Development (Ages 0–5)
- Social-Emotional Development of Young Children
- Parent-Child Interaction & Relationship Building
- Building Relationships with Children & Stakeholders

Professional Development & Leadership

- Reflective Supervision & Peer Coaching
- Data-Informed Practice & Reporting
- Program Development & Group Facilitation
- Presentation & Communication Skills
- Confidentiality & Trust-Building
- Microsoft 365 & NH EASY Systems Training
- Motivational Interviewing (MINT-Certified)

Certified Recovery Support Worker (CRSW) – New Hampshire

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Core Trainings Completed:

- Recovery Coach Academy
- Ethical Considerations for Peer-Assisted Recovery
- Suicide Prevention for Peer-Assisted Recovery
- HIV/AIDS & Other Infectious Diseases
- A Peer's Introduction to Mental Health

Certification Requirements Met:

- Completed 46 hours of required education across the four domains: Advocacy, Ethical Responsibility, Mentoring & Education, and Recovery & Wellness Support
- Accumulated 500 hours of supervised work experience in recovery support
- Passed the IC&RC Peer Recovery Examination

Additional Relevant Trainings:

- Stigma & Bias Training
- Harm Reduction & the Role of Naloxone
- Peer Support in the Emergency Department
- Nasal and IM Narcan administration

Certified Facilitator in the following:

- Invitation To Change
- Nurturing Parenting, Nurturing Parenting Journey, and Families in Recovery
- Smart Recovery
- Recovery Dharma

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Dina Gagnon, Family Resource Center Manager
Community Action Partnership of Strafford County
Email: [redacted] Phone: [redacted]

Work Experience

Family Resource Center Coordinator, Community Action Partnership of Strafford County, Rochester, NH, 2025 - Present

- *Working with staff to help families in Strafford County assessing the needs of the family and connecting them with support. Organizing social engagement opportunities through playgroups and family activities.*

Family Resource Center Coordinator, Community Action Partnership of Strafford County, Rochester, NH, 2024 - 2025

- *Working with families in Strafford County assessing the needs of the family and connecting them with support. Hosting social engagement opportunities through playgroups and family activities.*

Healthy Families of America Home Visitor, Community Action Partnership of Strafford County, Rochester, NH, 2023 – 2024

- *Working with Pregnant Moms or moms and babies until the age of three with setting goals and assessing the needs of the child and family.*

Rapid Rehousing Case Manager, Community Action Partnership of Strafford County, Dover, NH, 2022 –2023

- Worked with placing the homeless in RRH program and helping them transition into independent living.

Staff, Strafford County Warming Center, NH, 2021 – 2022

- Worked as a staff member helping the homeless community keeping them warm and safe over the winter.

Owner, The Gathering Place Studio, Somersworth, NH, 2014 – Present

- *Owner, operator, and instructor*
- *Create classes and workshops for all ages and manage the schedule for other instructors*
- *Partner with local schools and organizations to teach enrichments*

Sales Associate, Westwind Gardens, Somersworth, NH, 2020 – Present

Staff Member, Somersworth Youth Connection, Somersworth, NH, 2016 – Present

Reset Team Member, Advantage Sale (Hannaford's), 2010 – 2014

Cleaning Service, FW Webb Dover, Dover, NH, 2000-2010

Organizations

Somersworth Festival Association

Tri City Homeless Taskforce

Fidelity Group

Local volunteering in schools and local organizations

Leadership Team Member, Strafford Learning Center

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Janay Woodcock BSN, RN

[redacted]

Professional Profile

Compassionate and detail-oriented registered nurse with over 10 years of experience providing nursing care both remotely and in person. Comprehensive understanding of the nursing process, phases of care and the importance of multi-disciplinary collaboration. Self-motivated in a fast-paced environment. Highly skilled in telephonic and electronic communication.

Experience

Newborn Navigator

- Community Action Partnership of Strafford County — Sept. 2024- Present
  - Provide home visits to prenatal and postpartum families
  - Facilitate activities to promote family bonding
  - Conduct Edinburgh Postnatal depression screenings and developmental screenings
  - Monitor maternal and child health ensuring referrals are made as needed
  - Support families in connecting to community resources
  - Provide parent education on newborn care and infant feeding

Registered Nurse – Pediatric Triage Nurse

- Night Nurse Inc. Framingham, MA — Jan. 2024 – Present
  - Utilize critical thinking while following policies and protocols to provide medical advice
  - Respond quickly and effectively to emergency situations
  - Collaborate with physicians and ancillary health care professionals to provide comprehensive care and reduce emergency department visits
  - Maintain accurate and precise documentation
  - Provide education to ensure the caller comprehends medical information and clinical advice
  - Establish therapeutic relationships with families to improve health outcomes

Registered Nurse – Travel Nurse

- John Muir Medical Center Level III NICU Walnut Creek, CA — June 2022 – Nov 2023
- Yakima Valley Memorial Hospital Level III NICU Yakima, WA — June 2021 – May 2022
- CHI St. Alexius Medical Center Level III NICU Bismarck, ND — Jan. 2021 – May 2021
- John Muir Medical Center Level III NICU Walnut Creek, CA — March 2020 – Dec 2020
- Rocky Mountain Hospital for Children Level IV NICU Denver, CO — Sept. 2019 – Feb. 2020
- Women and Infants Hospital Level III NICU Providence, RI — May 2019 – Sept. 2019
- CHI St. Alexius Medical Center Level III NICU Bismarck, ND — Jan. 2019 – Apr. 2019

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- ❖ Women and Infants Hospital Level III NICU Providence, RI — June 2018 – Dec. 2018
- ❖ St. Joseph's Hospital Level III NICU Phoenix, AZ — Jan. 2018 – April 2018
- ❖ Northwest Medical Center Level II NICU Tucson, AZ — June 2017 – Jan. 2018
- ❖ Kootenai Health Level III NICU Coeur d'Alene, ID — Feb. 2017 – May 2017
- ❖ Dixie Regional Medical Center Level III NICU St. George, UT — Sept. 2016 – Dec. 2016
  - ➢ Provides exceptional life-saving care to patients daily
  - ➢ Communicate telephonically with parents to provide patient's updates
  - ➢ Utilize the nursing process to identify problems, create individualized plans of care, and prioritize interventions
  - ➢ Advocates for patients and communicates effectively with interdisciplinary team members including physicians, social workers, and pharmacists
  - ➢ Highly proficient clinical documentation in multiple electronic medical records (EMRs): Epic, Cerner, Meditech, Centricity; assisted in the implementation, operation, and training
  - ➢ Critical thinker, and fast paced decision maker in emergent situations
  - ➢ Supported and trained new graduate nurses through preceptorship
  - ➢ Self-motivated to ensure all deadlines for onboarding are completed in a timely manner
  - ➢ Cross trained to Pediatric Intensive Care Unit

Registered Nurse – Staff Nurse

- ❖ St. Bernard's Medical Center Level III NICU Jonesboro, AR — July 2015 – Aug. 2016
  - ➢ Leads staff and responsible for all patients in the role of charge nurse
  - ➢ Effectively communicate telephonically with physicians
  - ➢ Discharge planning, including follow-up appointments and provide discharge teaching
- ❖ Vantage Point Behavior Health Hospital Fayetteville, AR — July 2014 – July 2015
  - ➢ Provide psychiatric care to children and adolescents
  - ➢ Build rapport with patients by using therapeutic communication
  - ➢ Assess for medication effectiveness, physical safety, and signs of self-injurious behavior
- ❖ Willow Creek Women's Hospital Level III Johnson, AR — Jan. 2014 – Oct 2014
- ❖ St. Bernard's Medical Center Level III NICU Jonesboro, AR — March 2013 – Jan. 2014
  - ➢ Crossed trained to well-baby nursery
  - ➢ Educated families on disease processes; served as advocate and liaison during difficult care coordination including end of life care
  - ➢ Utilized telehealth to communicate with NICUs across the state of Arkansas

Licensure & Certifications

RN | Registered Nurse, New Hampshire (Compact), California, Massachusetts, New York, Connecticut

NRP | Neonatal Resuscitation Provider — Expiration date: June 2025

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CPR | Cardiopulmonary Resuscitation — Expiration date: Jan 2026

Professional Memberships

NANN | National Association of Neonatal Nurses — Since June 2013

Education

Bachelor of Science in Nursing — University of Arkansas 2012
Minor – Human Development and Family Science

NH Department of Health and Human Services

KEY PERSONNEL

List those primarily responsible for meeting the terms and conditions of the agreement.

Job descriptions not required for vacant positions.

Contractor Name: **Community Action Partnership of Strafford County**

NAME	JOB TITLE	ANNUAL AMOUNT PAID FROM THIS CONTRACT	ANNUAL SALARY
Vacant	Director of Family Servics	$37,081.00	$83,200.00
Danielle Bah	Home Visiting Manager	$29,016.00	$58,032.00
Karena Davison	Lead Home Visitor	$53,456.00	$53,456.00
Melissa Hogan	Home Visitor	$33,742.80	$44,990.40
Brittany Pelletier	Home Visitor	$44,616.00	$44,616.00
Dina Gagnon	FRC Coordinator	$37,408.80	$49,878.40
Janay Woodcock	Newborn Navigator	$47,944.00	$47,944.00

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC HEALTH SERVICES

Lori A. Weaver
Commissioner

Iain N. Watt
Interim Director

29 HAZEN DRIVE, CONCORD, NH 03301
603-271-4501 1-800-852-3345 Ext. 4501
Fax: 603-271-4827 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

May 31, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Public Health Services, to amend the existing Comprehensive Family Support Services contracts with the Contractors listed below to continue providing Comprehensive Family Support Services, by exercising contract renewal options and increasing the total price limitation by $8,447,421 from $13,656,620 to $22,104,041 and extending the completion dates from June 30, 2024 to June 30, 2026, effective July 1, 2024, upon Governor and Council approval. 89.39% Federal Funds. 10.61% General Funds.

The original contracts were approved by Governor and Council on July 15, 2020, item #21, and amended on September 21, 2022, item #5A.

Contractor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease) Amount	Revised Amount
Children Unlimited Inc. Conway, NH	156114-B001	Conway District Office Area	$734,720.00	$464,058.00	$1,198,778.00
Community Action Partnership of Strafford County Dover, NH	177200-B004	Rochester District Office Area	$1,229,692.00	$890,300.36	$2,119,992.36
The Family Resource Center at Gorham Gorham, NH	162412-B001	Littleton District Office Area	$1,483,368.00	$876,992.00	$2,360,360.00
The Family Resource Center at Gorham Gorham, NH	162412-B001	Berlin District Office Area	$1,478,084.00	$796,413.00	$2,274,497.00

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Greater Seacoast Community Health Somersworth, NH	154703-B001	Seacoast District Office Area	$1,405,192.00	$1,006,110.00	$2,411,302.00
Lakes Region Community Services Council Laconia, NH	177251-B001	Laconia District Office Area	$935,260.00	$658,448.00	$1,593,708.00
TLC Family Resource Center Claremont, NH	170625-B001	Claremont District Office Area	$1,247,696.00	804,110.94	$2,051,806.94
VNA at HCS, Inc. Keene, NH	177274-B002	Keene District Office Area	$1,156,692.00	$769,270.00	$1,925,962.00
Waypoint (Concord) Manchester, NH	177166-B002	Concord District Office Area	$1,348,372.00	$756,108.00	$2,104,480.00
Waypoint (Manchester) Manchester, NH	177166-B002	Manchester District Office Area	$1,267,004.00	$661,728.00	$1,928,732.00
Waypoint (Southern) Manchester, NH	177166-B002	Southern District Office Area	$1,370,540.00	$763,882.70	$2,134,422.70
		Total:	**$13,656,620.00**	**$8,447,421.00**	**$22,104,041.00**

Funds are available in the following accounts for State Fiscal Year 2025 and are anticipated to be available in State Fiscal Year 2026, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

The purpose of this request is for the Contractors to ensure the continuity of Comprehensive Family Support Services (CFSS) by providing home visiting services statewide to pregnant and parenting caregivers and families with children under 18 years of age. Home visiting services provide access to a variety of parenting, economic, and public health supports based on individuals' needs.

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Contractors will expand services by designating staff as "Newborn Navigators" within the CFSS program. Newborn Navigators will focus on outreach and engagement of families with newborns through a one-time, postpartum home visit. This service will allow the Contractors to reach more families and increase newborn families' connections to community-based resources that support maternal, family, and child health outcomes, as well as reduce the risk of child maltreatment.

The CFSS home visiting program provides preventative services at no cost to families, including household management, child development and maternal depression screenings, case management, and resource referrals such as nutrition support, childcare, and economic mobility support.

Approximately 1,250 families will be served each year. As a result, an average of 2,242 children and 1,592 adults will engage in services annually.

The Department will monitor services by:

- Reviewing the activities and outcome measures identified in the quarterly reports submitted by the Contractor.
- Quarterly meetings with the Contractor to ensure continued compliance with contractual requirements.
- Reviewing Contractor expenditures and conducting data quality assurance activities every month.
- Reviewing consumer satisfaction data, which must indicate an 80% favorable rating at minimum.
- Monitoring long-term program outcomes, including increasing outreach to high-risk populations, increasing the share of referred families who enroll in services, and increasing service completion rates.

As referenced in Exhibit A, Revisions to Standard Contract Provisions, of the original agreements, the parties have the option to extend the agreements for up to two (2) additional years, contingent upon satisfactory delivery of services, available funding, agreement of the parties and Governor and Council approval. The Department is exercising its option to renew services for two (2) years of the two (2) years available.

Should the Governor and Council not authorize this request, the Department will have limited capacity to provide community-based home-visiting services to children and families statewide which help prevent child maltreatment and promote child and family wellbeing.

Source of Federal Funds: Assistance Listing Number (ALN) 93.645, FAIN 2301NHCWSS; ALN 93.556, FAIN 2301NHFPSS; ALN 93.667, FAIN 2301NHSOSR; ALN 93.558, FAIN 2301NHTANF

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

Lori A. Weaver
Commissioner

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

05-095-042-421010-29680000-102-500734-42106802 HEALTH AND SOCIAL SERVICES: HEALTH AND HUMAN SVCS DEPT OF: HHS: HUMAN SERVICES: CHILD PROTECTION, TITLE IV-B SUBPART I
100% Federal, CFDA #93.645, Title IV-B, 2301NHCWSS

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2022	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2023	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2024	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,027.60	$8,512.00	$25,539.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2022	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2023	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2024	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,020.00	$8,512.00	$25,532.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR #177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR #162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60
			TOTAL:	$187,260.00	$93,632.00	$280,892.00

05-095-042-421010-29730000-102-500734-42107306 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, PROMOTING SAFE AND STABLE FAMILIES
100% Federal, CFDA #93.556, Promoting Safe and Stable Families 2301NHFPSS

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2022	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2023	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2024	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2025	102-500734	Social Service Contract	42107311	$0.00	$26,309.00	$26,309.00	$6,577.25
2026	102-500734	Social Service Contract	42107311	$0.00	$26,309.00	$26,309.00	$6,577.25
			Subtotal:	$105,237.68	$52,618.00	$157,855.68	$39,463.92

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2022	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2023	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2024	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2025	102-500734	Social Service Contract	42107311	$0.00	$34,221.00	$34,221.00	$8,555.25
2026	102-500734	Social Service Contract	42107311	$0.00	$34,221.00	$34,221.00	$8,555.25
			Subtotal:	$148,878.80	$68,442.00	$217,320.80	$54,330.20

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$39,404.73	$0.00	$39,404.73	$9,851.18
2022	102-500734	Social Service Contract	42107306	$39,404.73	$0.00	$39,404.73	$9,851.18
2023	102-500734	Social Service Contract	42107306	$39,404.73	$0.00	$39,404.73	$9,851.18
2024	102-500734	Social Service Contract	42107307	$39,404.73	$0.00	$39,404.73	$9,851.18
2025	102-500734	Social Service Contract	42107311	$0.00	$39,405.00	$39,405.00	$9,851.25
2026	102-500734	Social Service Contract	42107311	$0.00	$39,405.00	$39,405.00	$9,851.25
			Subtotal:	$157,618.92	$78,810.00	$236,428.92	$59,107.23

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2022	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2023	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2024	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2025	102-500734	Social Service Contract	42107311	$0.00	$25,221.00	$25,221.00	$6,305.25
2026	102-500734	Social Service Contract	42107311	$0.00	$25,221.00	$25,221.00	$6,305.25
			Subtotal:	$8,884.00	$50,442.00	$59,326.00	$14,831.50

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2022	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2023	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2024	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2025	102-500734	Social Service Contract	42107311	$0.00	$10,109.00	$10,109.00	$2,527.25
2026	102-500734	Social Service Contract	42107311	$0.00	$10,109.00	$10,109.00	$2,527.25
			Subtotal:	$128,436.00	$20,218.00	$148,654.00	$37,163.50

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2022	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2023	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2024	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2025	102-500734	Social Service Contract	42107311	$0.00	$10,776.00	$10,776.00	$2,694.00
2026	102-500734	Social Service Contract	42107311	$0.00	$10,776.00	$10,776.00	$2,694.00
			Subtotal:	$99,104.64	$21,552.00	$120,656.64	$30,164.16

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2022	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2023	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2024	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2025	102-500734	Social Service Contract	42107311	$0.00	$22,672.00	$22,672.00	$5,668.00
2026	102-500734	Social Service Contract	42107311	$0.00	$22,672.00	$22,672.00	$5,668.00
			Subtotal:	$52,689.48	$45,344.00	$98,033.48	$24,508.37

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2022	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2023	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2024	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2025	102-500734	Social Service Contract	42107311	$0.00	$10,501.00	$10,501.00	$2,625.25
2026	102-500734	Social Service Contract	42107311	$0.00	$10,501.00	$10,501.00	$2,625.25
			Subtotal:	$42,002.48	$21,002.00	$63,004.48	$15,751.12

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2022	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2023	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2024	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2025	102-500734	Social Service Contract	42107311	$0.00	$10,309.00	$10,309.00	$2,577.25
2026	102-500734	Social Service Contract	42107311	$0.00	$10,309.00	$10,309.00	$2,577.25
			Subtotal:	$21,236.00	$20,618.00	$41,854.00	$10,463.50

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR #.162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2022	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2023	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2024	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2025	102-500734	Social Service Contract	42107311	$0.00	$10,474.00	$10,474.00	$2,618.50
2026	102-500734	Social Service Contract	42107311	$0.00	$10,474.00	$10,474.00	$2,618.50
			Subtotal:	$93,896.00	$20,948.00	$114,844.00	$28,711.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2022	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2023	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2024	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2025	102-500734	Social Service Contract	42107311	$0.00	$9,503.00	$9,503.00	$2,375.75
2026	102-500734	Social Service Contract	42107311	$0.00	$9,503.00	$9,503.00	$2,375.75
			Subtotal:	$62,012.00	$19,006.00	$81,018.00	$20,254.50
			TOTAL:	$919,996.00	$419,000.00	$1,338,996.00	$334,749.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

05-095-042-4210100-29660000-102-500734-42106603 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE XX GRANTS-SSBG
100% Federal Funds, CFDA #93.667, Title XX Grant 23D1NH5OSR

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

CHILDREN UNLIMITED, (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

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FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2
RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
2022	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
2023	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
2024	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
			Subtotal:	$0.00	$0.00	$0.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80
			TOTAL:	$3,171,968.00	$0.00	$3,171,968.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

05-095-042-421010-72150000-102-500734-45001501 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE XX GRANTS-SSBG
100% Federal Funds, CFDA #93.667, Title XX Grant 2301NHSOSR

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
			Subtotal:	$0.00	$158,598.00	$158,598.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$74,299.00	$74,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$74,299.00	$74,299.00
			Subtotal:	$0.00	$148,598.00	$148,598.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$59,299.00	$59,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$59,299.00	$59,299.00
			Subtotal:	$0.00	$118,598.00	$118,598.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$39,299.00	$39,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$39,299.00	$39,299.00
			Subtotal:	$0.00	$78,598.00	$78,598.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$99,299.00	$99,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$99,299.00	$99,299.00
			Subtotal:	$0.00	$198,598.00	$198,598.00

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$84,299.00	$84,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$84,299.00	$84,299.00
			Subtotal:	$0.00	$168,598.00	$168,598.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$70,000.00	$70,000.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$70,000.00	$70,000.00
			Subtotal:	$0.00	$140,000.00	$140,000.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$64,299.00	$64,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$64,299.00	$64,299.00
			Subtotal:	$0.00	$128,598.00	$128,598.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$49,299.00	$49,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$49,299.00	$49,299.00
			Subtotal:	$0.00	$98,598.00	$98,598.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR #-162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$94,299.00	$94,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$94,299.00	$94,299.00
			Subtotal:	$0.00	$188,598.00	$188,598.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR #-162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
			Subtotal:	$0.00	$158,598.00	$158,598.00
			TOTAL:	$0.00	$1,585,980.00	$1,585,980.00

05-095-045-450010-61270000-102-500731-45030353 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, EMPLOYMENT SUPPORT. 100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families, FAIN 2301NHTANF.

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR#-177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
			Subtotal:	$545,453.92	$0.00	$545,453.92

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
			Subtotal:	$545,452.80	$0.00	$545,452.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
			Subtotal:	$545,455.48	$0.00	$545,455.48

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
2022	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
2023	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
2024	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
			Subtotal:	$233,131.20	$0.00	$233,131.20

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
			Subtotal:	$545,454.92	$0.00	$545,454.92

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
2022	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
2023	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
2024	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
			Subtotal:	$636,626.96	$0.00	$636,626.96

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
			Subtotal:	$545,453.88	$0.00	$545,453.88

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
			Subtotal:	$545,453.12	$0.00	$545,453.12

FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
2022	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
2023	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
2024	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
			Subtotal:	$396,985.44	$0.00	$396,985.44

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
2022	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
2023	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
2024	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
			Subtotal:	$714,964.36	$0.00	$714,964.36

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
2022	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
2023	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
2024	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
			Subtotal:	$745,565.52	$0.00	$745,565.52
			TOTAL:	$5,999,997.60	$0.00	$5,999,997.60

05-095-045-450010-61460000-502-500891-45030206 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, TEMP ASSISTNC TO NEEDY FAMILIES 100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families; FAIN 2301NHTANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$43,000.00	$0.00	$43,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$43,000.00	$0.00	$43,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$43,000.00	$0.00	$43,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$43,000.00	$0.00	$43,000.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$215,864.00	$215,864.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$229,364.00	$229,364.00
			Subtotal:	$172,000.00	$445,228.00	$617,228.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$45,000.00	$0.00	$45,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$45,000.00	$0.00	$45,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$45,000.00	$0.00	$45,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$45,000.00	$0.00	$45,000.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$195,014.00	$195,014.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$197,364.00	$197,364.00
			Subtotal:	$180,000.00	$392,378.00	$572,378.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR#: 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00	$0.00	$25,824.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$198,288.00	$198,288.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$211,188.00	$211,188.00
			Subtotal:	$103,296.00	$409,476.00	$512,772.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$32,000.00	$0.00	$32,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$32,000.00	$0.00	$32,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$32,000.00	$0.00	$32,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$32,000.00	$0.00	$32,000.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$141,783.00	$141,783.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$155,283.00	$155,283.00
			Subtotal:	$128,000.00	$297,066.00	$425,066.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$44,346.97	$0.00	$44,346.97
2022	102-500731	Contracts For Prog. Svc	45030353	$44,346.97	$0.00	$44,346.97
2023	102-500731	Contracts For Prog. Svc	45030353	$44,346.97	$0.00	$44,346.97
2024	644-504187	SGFSER SGF SERVICES	42105874	$44,346.97	$0.00	$44,346.97
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$314,211.00	$314,211.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$327,711.00	$327,711.00
			Subtotal:	$177,387.88	$641,922.00	$819,309.88

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00	$0.00	$25,824.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$320,980.00	$320,980.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$358,980.00	$358,980.00
			Subtotal:	$103,296.00	$679,960.00	$783,256.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$35,124.00	$0.00	$35,124.00
2022	102-500731	Contracts For Prog. Svc	45030353	$35,124.00	$0.00	$35,124.00
2023	102-500731	Contracts For Prog. Svc	45030353	$35,124.00	$0.00	$35,124.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$35,124.00	$0.00	$35,124.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$260,987.00	$260,987.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$269,487.00	$269,487.00
			Subtotal:	$140,496.00	$530,474.00	$670,970.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$52,360.00	$0.00	$52,360.00
2022	102-500731	Contracts For Prog. Svc	45030353	$52,360.00	$0.00	$52,360.00
2023	102-500731	Contracts For Prog. Svc	45030353	$52,360.00	$0.00	$52,360.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$52,360.00	$0.00	$52,360.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$284,724.00	$284,724.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$298,224.00	$298,224.00
			Subtotal:	$209,440.00	$582,948.00	$792,388.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$37,454.54	$0.00	$37,454.54
2022	102-500731	Contracts For Prog. Svc	45030353	$37,454.54	$0.00	$37,454.54
2023	102-500731	Contracts For Prog. Svc	45030353	$37,454.54	$0.00	$37,454.54
2024	644-504187	SGFSER SGF SERVICES	42105874	$37,454.54	$0.00	$37,454.54
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$231,451.00	$231,451.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$249,201.00	$249,201.00
			Total	$149,818.16	$480,652.00	$630,470.16

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR #162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$29,065.97	$0.00	$29,065.97
2022	102-500731	Contracts For Prog. Svc	45030353	$29,065.97	$0.00	$29,065.97
2023	102-500731	Contracts For Prog. Svc	45030353	$29,065.97	$0.00	$29,065.97
2024	644-504187	SGFSER SGF SERVICES	42105874	$29,065.97	$0.00	$29,065.97
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$275,807.00	$275,807.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$288,807.00	$288,807.00
			Subtotal:	$116,263.88	$564,614.00	$680,877.88

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$30,000.52	$0.00	$30,000.52
2022	102-500731	Contracts For Prog. Svc	45030353	$30,000.52	$0.00	$30,000.52
2023	102-500731	Contracts For Prog. Svc	45030353	$30,000.52	$0.00	$30,000.52
2024	644-504187	SGFSER SGF SERVICES	42105874	$30,000.52	$0.00	$30,000.52
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$279,391.00	$279,391.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$292,391.00	$292,391.00
			Subtotal:	$120,002.08	$571,782.00	$691,784.08
			TOTAL:	$1,600,000.00	$5,596,500.00	$7,196,500.00

05-095-090-902010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMINITY SERVICES, MATERNAL - 100% Federal Funds, CFDA #93.994, Federal Funds from HRSA B04MC45230

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	-$4,576.00	$0.00
			Subtotal:	$18,304.00	($4,576.00)	$13,728.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	$0.00	$5,394.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	$0.00	$5,394.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	$0.00	$5,394.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	-$5,394.00	$0.00
			Subtotal:	$21,576.00	($5,394.00)	$16,182.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	$0.00	$6,487.30
2022	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	$0.00	$6,487.30
2023	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	$0.00	$6,487.30
2024	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	-$6,487.30	$0.00
			Subtotal:	$25,949.20	($6,487.30)	$19,461.90

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	$0.00	$5,804.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	$0.00	$5,804.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	$0.00	$5,804.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	-$5,804.00	$0.00
			Subtotal:	$23,216.00	($5,804.00)	$17,412.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	$0.00	$3,045.64
2022	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	$0.00	$3,045.64
2023	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	$0.00	$3,045.64
2024	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	-$3,045.64	$0.00
			Subtotal:	$12,182.56	($3,045.64)	$9,136.92

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	$0.00	$6,486.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	$0.00	$6,486.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	$0.00	$6,486.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	-$6,486.00	$0.00
			Subtotal:	$25,944.00	($6,486.00)	$19,458.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	$0.00	$7,639.06
2022	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	$0.00	$7,639.06
2023	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	$0.00	$7,639.06
2024	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	-$7,639.06	$0.00
			Subtotal:	$30,556.24	($7,639.06)	$22,917.18

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	-$4,576.00	$0.00
			Subtotal:	$18,304.00	($4,576.00)	$13,728.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	$0.00	$6,432.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	$0.00	$6,432.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	$0.00	$6,432.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	-$6,432.00	$0.00
			Subtotal:	$25,728.00	($6,432.00)	$19,296.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	$0.00	$7,259.00
2022	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	$0.00	$7,259.00
2023	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	$0.00	$7,259.00
2024	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	-$7,259.00	$0.00
			Subtotal:	$29,036.00	($7,259.00)	$21,777.00

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FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2
RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	$0.00	$3,692.00
2022	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	$0.00	$3,692.00
2023	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	$0.00	$3,692.00
2024	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	-$3,692.00	$0.00
			Subtotal:	$14,768.00	($3,692.00)	$11,076.00
			TOTAL:	$245,564.00	($61,391.00)	$184,173.00

05-095-042-421010-29580000-645-504004-42105877 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, CHILD-FAMILY SERVICES
100% General Funds

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
2022	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
2023	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
2024	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
			Subtotal:	$173,152.00	$0.00	$173,152.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
2022	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
2023	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
2024	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
			Subtotal:	$36,876.00	$0.00	$36,876.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
2022	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
2023	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
2024	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
			Subtotal:	$204,000.00	$0.00	$204,000.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
			Subtotal:	$7,272.00	$0.00	$7,272.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
2022	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
2023	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
2024	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
			Subtotal:	$32,010.24	$0.00	$32,010.24

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
2022	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
2023	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
2024	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
			Subtotal:	$206,000.00	$0.00	$206,000.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
2022	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
2023	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
2024	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
			Subtotal:	$144,280.00	$0.00	$144,280.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
			Subtotal:	$7,272.00	$0.00	$7,272.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
			Subtotal:	$7,272.00	$0.00	$7,272.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
2022	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
2023	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
2024	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
			Subtotal:	$206,900.16	$0.00	$206,900.16

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
2022	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
2023	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
2024	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
			Subtotal:	$206,800.00	$0.00	$206,800.00
			TOTAL:	$1,231,834.40	$0.00	$1,231,834.40

05-095-045-450010-72150000-074-500589-45001502 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: Bureau of Family Assistance, TITLE XX GRANTS-SSBG

100% General Funds

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$47,864.00	$47,864.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$47,864.00	$47,864.00
			Subtotal:	$0.00	$95,728.00	$95,728.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$24,596.00	$24,596.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$24,596.00	$24,596.00
			Subtotal:	$0.00	$49,192.00	$49,192.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$77,487.00	$77,487.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$77,487.00	$77,487.00
			Subtotal:	$0.00	$154,974.00	$154,974.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$17,622.00	$17,622.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$17,622.00	$17,622.00
			Subtotal:	$0.00	$35,244.00	$35,244.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$12,048.00	$12,048.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$12,048.00	$12,048.00
			Subtotal:	$0.00	$24,096.00	$24,096.00

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$66,987.00	$66,987.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$66,987.00	$66,987.00
			Subtotal:	$0.00	$133,974.00	$133,974.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$43,710.00	$43,710.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$43,710.00	$43,710.00
			Subtotal:	$0.00	$87,420.00	$87,420.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$16,393.00	$16,393.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$16,393.00	$16,393.00
			Subtotal:	$0.00	$32,786.00	$32,786.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR #177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$28,250.00	$28,250.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$28,250.00	$28,250.00
			Subtotal:	$0.00	$56,500.00	$56,500.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$48,000.00	$48,000.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$48,000.00	$48,000.00
			Subtotal:	$0.00	$96,000.00	$96,000.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$61,393.00	$61,393.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$61,393.00	$61,393.00
			Subtotal:	$0.00	$122,786.00	$122,786.00
			TOTAL:	$0.00	$888,700.00	$888,700.00

05-095-090-902010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMINITY SERVICES, MATERNAL [redacted] 100% General Funds

FRC AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR# 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	$0.00	$75,000.00
2022	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	$0.00	$75,000.00
2023	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	$0.00	$75,000.00
2024	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	-$75,000.00	$0.00
			Subtotal:	$300,000.00	($75,000.00)	$225,000.00
			TOTAL:	$300,000.00	($75,000.00)	$225,000.00

CONTRACT TOTAL:	$13,656,620.00	$8,447,421.00	$22,104,041.00

State of New Hampshire
Department of Health and Human Services
Amendment #2

This Amendment to the Comprehensive Family Support Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Community Action Partnership of Strafford County ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on July 15, 2020 (Item #21), as amended on September 21, 2022 (Item #5A), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:

   June 30, 2026

2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $2,119,992.36

3. Modify Exhibit B, Scope of Services, by replacing it in its entirety with Exhibit B, Scope of Services – Amendment #2, which is attached hereto and incorporated by reference herein.

4. Modify Exhibit C, Payment Terms, Section 1, to read:

   1. This Agreement is funded by:

      1.1. 97% Federal Funds:

         1.1.1. 1.24% from the US Department of Health and Human Services, Administration on Children, Youth and Families, Child Welfare Social Services, Title IV-B, Subpart 1, of the Social Security Act, Assistance Listing Number (ALN) 93.645, Federal Award Identification Number (FAIN) 2001NHCWSS and FAIN 2301NHCWSS.

         1.1.2. 7.20% from the US Department of Health and Human Services, Administration for Children & Families, Administration on Children, Youth and Families, Promoting Safe and Stable Families, ALN 93.556, FAIN 2001FPSS and FAIN 2301NHFPSS.

         1.1.3. 24.99% from the US Department of Health and Human Services, Administration for Children & Families, Title XX Grants, SSBG – Social Services Block Grant, ALN 93.667, FAIN 2001NHSOSR and FAIN 2301NHSOSR.

         1.1.4. 66.13% from the US Department of Health and Human Services, Temporary Assistance for Needy Families, ALN 93.558, FAIN 19NHTANF and FAIN 2301NHTANF.

         1.1.5. 0.44% from the US Department of Health and Human Services, Maternal and Child Health Services Block Grant, ALN 93.994, FAIN B04MC45230.

      1.2. 3% General Funds.

Contractor Initials: DS BAP
Date: 5/21/2024

5. Modify Exhibit C, Payment Terms, Section 3, to read:

   3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement and shall be in accordance with the approved line item, as specified in Exhibit C-1, Budget through Exhibit C-6, Budget – Amendment #2.

6. Add Exhibit C-5, Budget – Amendment #2, which is attached hereto and incorporated by reference herein.

7. Add Exhibit C-6, Budget – Amendment #2, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective July 1, 2024, upon Governor and Council approval..

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

5/21/2024
Date

DocuSigned by:
Iain Watt
Name: Iain Watt
Title: Interim Director - DPHS

Community Action Partnership of Strafford County

5/21/2024
Date

DocuSigned by:
Betsey Andrews Parker
Name: Betsey Andrews Parker
Title: CEO

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

5/22/2024
Date

DocuSigned by:
Robyn Guarino
74873481481444B0...
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

New Hampshire Department of Health and Human Services
Comprehensive Family Support Services

EXHIBIT B – AMENDMENT 2

Scope of Services

1. Statement of Work

1.1. General Services

1.1.1. The Contractor must provide services to pregnant and parenting women as well as other families with children up to eighteen (18) years of age who are:

1.1.1.1. At risk for experiencing difficulty with:

1.1.1.1.1. Pregnancy;

1.1.1.1.2. Health and nutrition;

1.1.1.1.3. Education and employment;

1.1.1.1.4. Parenting challenges;

1.1.1.1.5. Social isolation;

1.1.1.1.6. Substance use disorders;

1.1.1.1.7. Mental health events;

1.1.1.1.8. Child abuse and neglect; and

1.1.1.1.9. Substance exposed infants.

1.1.1.2. Perinatal families of substance exposed infants; and

1.1.1.3. At risk for child abuse and neglect.

1.1.1.4. Seeking Comprehensive Family Support Services (CFSS) in a voluntary manner.

1.1.2. The Contractor must provide services at Community Action Partnership of Strafford County Family Resource Centers located at 577 Central Avenue, Dover, NH; 10 Cold Springs Manor, Rochester, NH; and other locations within the Department's Rochester District Office Area Catchment Area as mutually agreed upon between the Contractor and the client. The Contractor must ensure:

1.1.2.1. Staff are available to provide Comprehensive Family Support Services to families during the business hours of 8:30 AM to 4:30 PM, Monday through Friday, excluding state and federal holidays.

1.1.2.2. Evening hours are available at least one (1) night per week.

1.1.2.3. Families are provided flexible opportunities to meet in the home or community.

1.1.2.4. Office locations remain in compliance with the Americans with Disabilities Act (ADA) accessibility requirements.

1.1.2.5. No duplication of services.

1.1.3. The Contractor must maintain operation of a Family Resource Center of Quality (FRC-Q) or obtain the FRC-Q designation no later than June 30, 2026. This includes utilizing the Strengthening Families Framework and Protective Factors including, but not limited to, parental resilience, social connections, knowledge of parenting and child development, concrete supports in times of need, and social emotional competence in children, which may be provided through methods including, but not limited to:

1.1.3.1. Home visiting services.

1.1.3.2. Case management.

1.1.3.3. Workshops.

1.1.3.4. Support groups.

1.1.3.5. Community events.

1.1.3.6. Facilitating access to concrete support and referrals.

1.1.4. The Contractor must engage with the Department and peers through activities including, but not limited to:

1.1.4.1. Attending quarterly CFSS meetings as scheduled by the Department.

1.1.4.2. Attending regularly scheduled meetings, upon request of the Department or Contractor.

1.1.4.3. Participating in an annual CFSS site visit.

1.1.4.4. Collaborating with the Department and the statewide network of Family Resource Centers's Facilitating Organization to ensure a statewide system of CFSS.

1.1.4.5. Designating one (1) staff position to be the liaison for all programmatic correspondence between the Department and the Contractor, including but not limited to:

1.1.4.5.1. Clinical updates.

1.1.4.5.2. Program announcements.

1.1.4.5.3. Reporting changes, errors, and requests.

1.1.4.5.4. Invoicing requests and inquiries.

1.2. **CFSS Home Visiting Services**

1.2.1. The Contractor must provide home visiting services utilizing the NH Comprehensive Family Support Services model, which includes, but is not limited to, the following priorities:

1.2.1.1. Promoting healthy pregnancy and birth outcomes.

1.2.1.2. Promoting a safe and nurturing environment for children.

1.2.1.3. Improving maternal and child health.

1.2.1.4. Promoting positive parenting practices.

1.2.1.5. Reducing child maltreatment.

1.2.1.6. Increasing linkages and referrals to community resources and supports.

1.2.2. The Contractor must utilize home visits as the main method of CFSS service delivery and must be provided in a flexible and integrated approach that provides support services to families on a continuum of three stages, including:

1.2.2.1. Prevention;

1.2.2.2. Early intervention; and

1.2.2.3. Crisis.

1.2.3. The Contractor must provide multigenerational, trauma-informed, culturally responsive, strengths-based services, focused on empowering families through the use of evidence-based and evidence-informed approaches including, but not limited to:

1.2.3.1. Growing Great Kids curriculum.

1.2.3.2. Parents as Teachers curriculum.

1.2.3.3. Positive Solutions for Families.

1.2.3.4. Strengthening Families Parent Cafes.

1.2.3.5. Born to Learn curriculum.

1.2.3.6. The Period of PURPLE Crying.

1.2.3.7. Enhanced care coordination.

1.2.3.8. Motivational interviewing.

1.2.3.9. Advocacy training.

1.2.3.10. Reflective supervision.

1.2.4. The Contractor must provide and connect families to services that include but are not limited to:

1.2.4.1. Social.

1.2.4.2. Healthcare.

1.2.4.3. Family Planning.

1.2.4.4. Parenting Support.

1.2.5. The Contractor must promote education on health and safety topics including, but not limited to:

1.2.5.1. Child safety information through handouts and explanation via curricula including information available from the Centers for Disease Control (CDC) on a variety of infant, childhood safety concerns, ranging from injury prevention to reduction of high-risk behaviors in teenagers, including, but not limited to:

1.2.5.1.1. Car seat safety checks.

1.2.5.1.2. Safety gates.

1.2.5.1.3. Portable cribs.

1.2.5.1.4. Safe sleep.

1.2.5.1.5. Lead poisoning prevention.

1.2.5.1.6. Home safety including Window guards.

1.2.5.1.7. Oral health of infants, children, and adolescents.

1.2.5.1.8. Adverse Childhood Experiences (ACES) and the protective factors.

1.2.5.1.9. Smoking cessation.

1.2.6. The Contractor must collaborate with program participants to develop comprehensive goals that improve the economic self-sufficiency of families by assisting parents to plan for the future that includes, but is not limited to:

1.2.6.1. Planning future pregnancies.

1.2.6.2. Continuing education.

1.2.6.3. Finding and maintaining employment.

1.2.6.4. Increasing Protective Factors of the family.

1.2.6.5. Obtaining secure housing.

1.2.6.6. Accessing community services.

1.2.6.7. Accessing parental education on topics that include, but are not limited to:

1.2.6.7.1. Child development.

1.2.6.7.2. Child behavior.

1.2.6.7.3. Child health.

1.2.6.7.4. Coping and problem-solving skills.

1.2.6.7.5. Safety.

1.2.6.7.6. Parenting skills.

1.3. Newborn Navigation Services

1.3.1. The Contractor must provide a Newborn Navigator program as part of the Comprehensive Family Support Services Home Visiting model. A Family Support Specialist designated as a Newborn Navigator will be identified within the CFSS Family Resource Center (FRC). Newborn Navigators must:

1.3.1.1. Engage with families during pregnancy or within one month of birth and provide at minimum a one (1) time CFSS home visit on a voluntary basis within three (3) months of birth. The home visit includes care coordination services to pregnant and newborn families, with priority given to:

1.3.1.1.1. Families at or below 250% of the federal poverty level;

1.3.1.1.2. Single-parent families;

1.3.1.1.3. First time parents;

1.3.1.1.4. Families with other children under three (3) years of age;

1.3.1.1.5. Parents under twenty-five (25) years of age; and

1.3.1.1.6. Parents with limited educational attainment.

1.3.1.2. Make initial contact with families ~~at~~ during pregnancy, prior to hospital discharge, or no later than one (1) month following birth to:

1.3.1.2.1. Provide Family Resource Center (FRC) information for families declining the home visit; or

1.3.1.2.2. Schedule a date and time for the initial home visit to occur, and obtain initial intake prescreening information to follow up with the family.

1.3.1.3. Gather prescreening intake information and enter into the Family Support Data System (FSDS) prior to conducting the home visit.

1.3.2. The Contractor must ensure:

1.3.2.1. Enrolled families are eligible for up to a total of three (3) Newborn Navigator home visits to complete check-ins and community linkages, which must occur during the first six (6) months post discharge.

1.3.2.2. The initial engagement with the newborn family includes initial screening by the Healthcare setting and Newborn Navigator for enrollment, considering the following questions:

1.3.2.2.1. Does the family reside in CFSS catchment area?

1.3.2.2.2. Has the family had a recent birth or expecting birth?

1.3.2.2.3. Does the family need community based follow up to make resource linkages?

1.3.2.2.4. Would the family benefit from a post-partum follow up screening of maternal and child health and community linkage support?

1.3.2.2.5. Is the family already enrolled in another home visiting program?

1.3.2.3. Families that consent to the Newborn Navigator home visit receive a Welcome Newborn Family bag that includes information and resources as coordinated with the Department, including but not limited to:

1.3.2.3.1. WIC.

1.3.2.3.2. Medicaid.

1.3.2.3.3. SNAP.

1.3.2.3.4. Family Resource Center services.

1.3.2.3.5. Lead poisoning prevention.

1.3.2.3.6. Safe sleep.

1.3.2.3.7. Infant nutrition.

1.3.2.3.8. Additional items as identified by the CFSS agency and agreed upon by the Department.

1.3.2.4. The initial one (1) time Newborn Navigator home visit includes a comprehensive Family Needs Assessment and supports including, but not limited to:

1.3.2.4.1. Maternal depression screening.

1.3.2.4.2. Developmental screening.

1.3.2.4.3. Referrals to resources as identified through the family needs assessment.

1.3.2.4.4. Parent education, Child safety: safe sleep & lead poisoning prevention and home safety.

1.3.2.4.5. Breastfeeding/lactation support.

1.3.2.4.6. Post-Partum family planning.

1.3.2.4.7. Nutrition support.

1.3.2.4.8. Positive parenting practices including attachment.

1.3.2.4.9. Release of information for resource referrals and sharing programmatic information with the Department.

1.3.2.4.10. Information and referral on home visiting programs.

1.3.2.5. The Newborn Navigator works with families to identify needs for ongoing support and facilitate referrals to the local Family Resource Center, CFSS, Healthy Families America (HFA), The Supplemental Nutrition Program for Women, Infants and Children (WIC),and Family Centered Early Supports and Services (FCESS).

1.3.2.6. Data for the Newborn Navigator program, as outlined in reporting requirements, is collected within the FSDS and as coordinated with the Department and the Facilitation Organization.

1.3.3. The Contractor must collaborate, build partnerships, and plan enrollments with local healthcare agencies to promote referrals from healthcare providers to the CFSS Newborn Navigator program, including, but not limited to:

1.3.3.1. Birthing hospitals.

1.3.3.2. OBGYNs.

1.3.3.3. Pediatric healthcare agencies.

1.3.3.4. Family healthcare agencies.

1.3.3.5. Community Health Centers.

1.3.3.6. Developing Memorandum of Understanding (MOU's) as needed.

1.3.3.7. Offering satellite health office hours as needed.

1.3.3.8. Providing Newborn Navigator CFSS program information and printed materials as needed.

1.3.4. The Contractor must collaborate and build partnerships with local early childcare and education programs that also serve newborn families to coordinate with early childhood programs, avoid duplication of services, and enhance coordination of care, including, but not limited to:

1.3.4.1. WIC.

1.3.4.2. FCESS.

1.3.4.3. HFA.

1.3.4.4. Other newborn home visiting programs within the CFSS catchment area.

1.3.5. The Contractor must work with the Department's CFSS Continuous Quality Improvement (CQI) Specialist to ensure all readiness activities are in place prior to implementing the program, including, but not limited to:

1.3.5.1. Newborn Navigator staff Training.

1.3.5.2. Family recruitment and enrollment plan.

1.3.5.3. Health provider, community alignment and engagement plan.

1.3.5.4. Data collection, including a Department-approved participant post survey.

1.3.5.5. A post-participant survey shall be completed, upon survey approval by the Department, which may include, but is not limited to:

1.3.5.6. Assessment of knowledge of community resources, postpartum depression, and newborn care after the one-time home visit.

1.3.5.7. Assessment of referrals and connections to community resources.

1.3.5.8. Satisfaction with and recommendation of Newborn Navigation services to peers.

1.3.5.9. Additional feedback to support continuous quality improvement.

1.3.6. The Contractor must complete and renew a Release of Information (ROI) form annually with CFSS and Newborn Navigator participants. The ROI shall include:

1.3.6.1. Acknowledgement of data collection within the FSDS.

1.4.1.15. Ages and Stages Questionnaire (ASQ) and Ages and Stages Questionnaire Social Emotional (ASQ-SE) results that indicate developmental delays.

1.4.1.16. Families impacted by traumatic events.

1.4.1.17. Receiving Temporary Assistance to Needy Families (TANF) cash assistance or any of the Medicaid options.

1.4.1.18. Substance Use Disorder services.

1.4.2. The Contractor must complete a Family Needs Assessment for each family served within the first three (3) home visits utilizing an intake assessment within the FSDS to:

1.4.2.1. Identify strengths;

1.4.2.2. Identify risk factors;

1.4.2.3. Identify current needs;

1.4.2.4. Determine best program fit; and

1.4.2.5. Provide appropriate CFSS referrals and services.

1.4.3. The Contractor must utilize additional screening tools, including but not limited to:

1.4.3.1. The Ages and Stages Questionnaires, ASQ-3 and ASQ-SE.

1.4.3.2. Prime MD depression screening.

1.4.3.3. Edinburg Postnatal screening.

1.4.4. The Contractor must ensure that each family is provided with an Individual Service Plan (ISP) that addresses and targets barriers to receiving education and support services, which may include but are not limited to:

1.4.4.1. Parent education and support.

1.4.4.2. Family mentoring and advocacy.

1.4.4.3. Medical and health education.

1.4.4.4. Mental health and education.

1.4.4.5. Early childhood education.

1.4.4.6. Literacy education and support.

1.4.4.7. Life skills training.

1.4.4.8. Use of preventive childcare.

1.6.4.1. Parenting strategies designed to increase parents' confidence and success as parents.

1.6.4.2. Co-parenting strategies, including teaching parenting skills that include, but are not limited to:

1.6.4.2.1. Problem-solving skills.

1.6.4.2.2. Promoting children's cognitive, academic, and social skills.

1.6.4.2.3. Positive discipline.

1.6.4.2.4. Decision-making.

1.6.4.2.5. Relationships.

1.6.4.2.6. Self-control.

1.6.4.2.7. Limit-setting.

1.6.4.2.8. Creating structure.

1.6.4.2.9. Setting appropriate expectations.

1.6.4.2.10. Parenting children with Autism and sensory disorders.

1.6.4.3. Child development topics to understand and provide for children's needs, which may include, but are not limited to:

1.6.4.3.1. Secure attachments.

1.6.4.3.2. Ongoing nurturing relationships.

1.6.4.3.3. Physical protection and safety.

1.6.4.3.4. Developmentally appropriate experiences.

1.6.4.3.5. Setting limits.

1.6.4.3.6. Providing structure.

1.6.4.3.7. Parenting teenagers.

1.6.4.3.8. Positive discipline strategies.

1.6.5. The Contractor must evaluate the progress of both parents and caregivers, as well as the performance of the programs and services provided.

1.7. **Staffing and Training**

1.7.1. The Contractor must ensure any staff who drive as part of their job duties maintain a valid driver's license.

1.7.2. The Contractor must provide an adequate number of paraprofessional home visitors to implement the CFSS program, of which must be approved by the Department. Vacancies and changes to staffing must be communicated to the Department. Other positions that support CFSS service delivery may include, but are not limited to:

1.7.2.1. Program Director.

1.7.2.2. Program Manager.

1.7.2.3. Supervisor.

1.7.2.4. Family Resource Center Coordinator.

1.7.2.5. Community Outreach Coordinator.

1.7.2.6. Administrative support staff.

1.7.3. The Contractor must ensure paraprofessional home visitors possess:

1.7.3.1. A high school diploma or equivalent.

1.7.3.2. Experience providing services to families.

1.7.3.3. Knowledge of child development.

1.7.4. The Contractor must ensure supervisors and program managers have:

1.7.4.1. An associate degree with three (3) years of prior experience, at minimum, or.

1.7.4.2. Appropriate lived and work experience to fulfill the duties of the position and written approval from the Department.

1.7.5. The Contractor must ensure staff are trained in:

1.7.5.1. The principles of family support.

1.7.5.2. Maternal and child health.

1.7.5.3. The child welfare system with concentrations in service array.

1.7.5.4. Working in multidisciplinary teams.

1.7.5.5. Home visiting safety.

1.7.6. The Contractor must demonstrate on-going staff training and development in areas that include, but are not limited to:

1.7.6.1. Skills needed to address the ethnic and cultural needs, resources, and assets of the community;

1.7.6.2. Exercising empathy, with an understanding of family stressors, for parents and families receiving services; and

1.7.6.3. Effective home visiting and reporting practices.

1.7.7. The Contractor must ensure staff are provided with training in the CFSS program model before delivering service on a recurring basis. Training must comply with program specifications and requirements, including but not limited to:

1.7.7.1. The Strengthening Families Framework.

1.7.7.2. The Five Protective Factors.

1.7.7.3. Period of PURPLE, Safe Sleep, Lead Poisoning Prevention.

1.7.7.4. Maternal Depression Screening administration.

1.7.7.5. Motivational Interviewing.

1.7.7.6. Other training as identified by the Contractor and/or Department and formalized in a training plan to be submitted to the Department upon request.

1.7.8. The Contractor must ensure all staff and supervisors completing home visits are trained in one of the following curriculums within six (6) months of hire:

1.7.8.1. Growing Great Kids.

1.7.8.2. Parents as Teachers.

1.7.9. The Contractor must ensure all staff are trained in the Standards or Quality and complete recertification every two (2) years.

1.7.10. The Contractor must work with the Departments CQI specialist to track staff training annually and develop a staff training plan as needed.

1.7.11. The Contractor must collaborate with other early childhood and social service agencies to support training and coordination of services such as:

1.7.11.1. NH EASY benefits application training.

1.7.11.2. Bureau of Family Assistance (BFA) Overview training.

1.7.11.3. Collection and entry of personally identifiable information (PII) for all participants served under this agreement into the Department's designated Family Support Data System.

1.7.11.4. Positive behavior intervention and support frameworks such as the Pyramid Model.

1.8. Relevant Laws, Policies and Guidelines

1.8.1. The Contractor's program services shall meet the requirements of Sec. 401 (a)(3) of the 42USC 601, which is Part A of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PRWORA) federal law for TANF, which indicates on of the purposes is to increase State flexibility to, "(3) prevent and reduce the incidence of out-of-wedlock pregnancies and establish annual numerical goals for preventing and reducing the incidence of these pregnancies", to the State/Federal regulation.

1.8.2. The Contractor shall comply with confidentiality provisions of RSA 170-G: 8-a. All information regarding the Department's clients, client families, foster families, and other involved individuals, is strictly confidential and shall not be discussed with anyone except the Department's personnel in the performance of contracted services.

1.8.3. The Contractor shall maintain the confidentiality of all clients and use client information only for program administration purposes and evaluation, ensuring the following, including but not limited to:

1.8.3.1. All staff and subcontractor(s) understand that the receipt of this information is confidential and cannot be disclosed except in direct administration of the program.

1.8.3.2. All staff and subcontractor(s) adhere to the standards and confidentiality policies of the organization.

1.8.3.3. Receipt of public assistance and other confidential information shared shall be shared only as part of the medical record and only with the properly signed release of information from the client.

1.8.4. The Contractor shall, for purposes of program evaluation and/or continuous quality improvement, report personally identifiable health data to the Department as requested, for all clients served under the resulting contract.

1.8.5. The Contractor shall obtain any authorizations for release of information from the clients that are necessary to comply with federal and state laws and regulations.

1.8.6. The Contractor shall provide all forms developed for authorization for release of information to the Department shall prior to use.

1.8.7. The Contractor shall inform the Division of Public Health Services prior to initiating any research related to the resulting contract.

1.8.8. The Contractor shall comply with the reporting requirements of New Hampshire RSA 169:C, Child Protection Act, RSA 161:F46, Protective Services to Adults, RSA 631:6, Assault and Related Offenses, and RSA 130:A, Lead Paint Poisoning and Control.

1.9. Reporting and Deliverable Requirements

1.9.1. The Contractor must submit quarterly reports highlighting the program activities no later than the fifteenth (15th) day of the month following each quarter-end date. A report template will be provided by the Department that will include, but are not limited to:

1.9.1.1. The progress in achieving the stated outcomes.

1.9.1.2. Feedback from families as to the effectiveness and satisfaction of the contracted services.

1.9.1.3. Referral and engagement data.

1.9.2. The Contractor must submit an annual report to the Department no later than July 31st of each contract year, which must include, but is not limited to:

1.9.2.1. Program accomplishments and activities, in detail.

1.9.2.2. Recommendations for service development and outcomes.

1.9.2.3. Systemic barriers experienced.

1.9.2.4. Family satisfaction survey results.

1.9.3. The Contractor must collaborate with the Department to provide requested information relative to program evaluation and other information, as needed, to meet Department goals and requirements.

1.9.4. The Contractor must maintain a Family Service Record for enrolled CFSS participants, which must include, but is not limited to:

1.9.4.1. Participant names.

1.9.4.2. Participant DOBs.

1.9.4.3. Source of referral.

1.9.4.4. Referral information.

1.9.4.5. Release of information form.

1.9.4.6. Income.

1.9.4.7. Family assessment.

1.9.4.8. Child/Family services plan.

1.9.4.9. Case contact log.

1.9.4.10. Receipt of health care.

1.9.4.11. Medicaid insurance information.

1.9.4.12. Linkages with prenatal/primary care and visit schedule as outlined in the American Academy of Pediatrics, "Recommendations for Preventative Pediatric Health Care" schedule.

1.9.4.13. Progress notes.

1.9.4.14. Childcare utilization and billing information.

1.9.4.15. Case closure report.

1.9.5. The Contractor must maintain a Family Service Record for Newborn Navigation participants, which must include, but is not limited to:

1.9.5.1. Parent and Child Name.

1.9.5.2. Parent and Child DOB.

1.9.5.3. Residence.

1.9.5.4. Parent and Child Ethnicity.

1.9.5.5. Parent and Child Race.

1.9.5.6. Language.

1.9.5.7. Educational level.

1.9.5.8. Digital resources (phone, cell, laptop).

1.9.5.9. Income.

1.9.5.10. Insurance.

1.9.5.11. Employment.

1.9.5.12. Prenatal and post-partum Healthcare access.

1.9.5.13. Home visit and screening tools completed.

1.9.5.14. Topics reviewed including, but not limited to:

1.9.5.14.1. Maternal depression screening.

1.9.5.14.2. Family Planning.

1.9.5.14.3. Positive Parenting Practices.

1.9.5.14.4. Breastfeeding/Lactation support.

1.9.5.14.5. Nutrition.

1.9.5.14.6. Child Health.

1.9.5.14.7. Maternal health and self-care.

1.9.5.15. Referrals made for service linkage including, but not limited to:

1.9.5.15.1. Concrete Supports.

1.9.5.15.2. Childcare.

1.9.5.15.3. Healthcare access.

1.9.5.15.4. Community supports.

1.9.5.15.5. Home visiting programs and type.

1.9.5.15.6. Discharge date and reason.

1.9.5.15.7. Post survey completion.

1.9.6. The Contractor must ensure the records as identified in 1.9.4 and 1.9.5 are summarized and entered into the Quick Base in real-time.

1.10. Performance Measures

1.10.1. The Contractor must ensure consumer satisfaction data indicates a minimum of 80% favorable rating.

1.10.2. The Contractor, collaboratively with the Department, provides developmental screenings for children up to age six (6) years of age and participates in the Watch Me Grow Program, monitored through the Family Support Data System (FSDS), upon Department request.

1.10.3. The Contractor sustains 100% screening of maternal depression for post-partum individuals, and is monitored through the Family Support Data System (FSDS).

1.10.4. The Contractor sustains 100% documentation and monitoring of Preventative Childcare referrals and authorizations in the Family Support Data System.

1.10.5. The Contractor, collaboratively with the Department, ensures evidence-based strategies are used and appropriate metrics are tracked for specific programs and sub-populations, monitored through the Family Support Data System and during monitoring site visits.

1.10.6. The Contractor actively and regularly collaborates with the Department to enhance contract management, improve results, and adjust program delivery and policy based on successful outcomes.

1.10.7. The Contractor tracks a range of performance improvement topics that include, but are not limited to:

1.10.7.1. Increasing outreach to high-risk populations.

1.10.7.2. Increasing the share of referred families who enroll in services.

1.10.7.3. Increasing service completion dates.

1.10.7.4. Evaluating long-term program outcomes including, but not limited to:

1.10.7.4.1. Increasing families' connections to community resources.

1.10.7.4.2. Reducing child maltreatment investigations and substantiations.

1.10.7.4.3. Improving the quality and safety of the home environment.

1.10.7.4.4. Increasing positive parenting behaviors.

1.10.7.4.5. Reducing parental anxiety and depression.

1.10.7.4.6. Promoting use of high-quality childcare when non-parental care is desired.

1.10.8. The Contractor may be required to provide other key data and metrics to the Department, including client-level demographic, performance, and service data.

1.10.9. The Contractor must collect and share data with the Department in a format specified by the Department, where applicable.

1.11. Background Checks

1.11.1. Prior to permitting any individual to provide services under this Agreement, the Contractor must ensure said individual has undergone:

1.11.1.1. A criminal background check, at the Contractor's expense, and has no convictions for crimes that represent evidence of behavior that could endanger individuals served under this Agreement;

1.11.1.2. A name search of the Department's Bureau of Elderly and Adult Services (BEAS) State Registry, pursuant to RSA 161-F:49, with results indicating no evidence of behavior that could endanger individuals served under this Agreement; and

1.11.1.3. A name search of the Department's Division for Children, Youth and Families (DCYF) Central Registry pursuant to RSA 169-C:35, with results indicating no evidence of behavior that could endanger individuals served under this Agreement.

1.12. Confidential Data

1.12.1. The Contractor must meet all information security and privacy requirements as set by the Department and in accordance with the Department's Information Security Requirements Exhibit as referenced below.

1.12.2. The Contractor must ensure any individuals involved in delivering services through this Agreement contract sign an attestation agreeing to access, view, store, and discuss Confidential Data in accordance with federal and state laws and regulations and the Department's Information Security Requirements

Exhibit. The Contractor must ensure said individuals have a justifiable business need to access confidential data. The Contractor must provide attestations upon Department request.

1.13. Privacy Impact Assessment

1.13.1. Upon request, the Contractor must allow and assist the Department in conducting a Privacy Impact Assessment (PIA) of its system(s)/application(s)/web portal(s)/website(s) or Department system(s)/application(s)/web portal(s)/website(s) hosted by the Contractor, if Personally Identifiable Information (PII) is collected, used, accessed, shared, or stored. To conduct the PIA the Contractor must provide the Department access to applicable systems and documentation sufficient to allow the Department to assess, at minimum, the following:

1.13.1.1. How PII is gathered and stored;

1.13.1.2. Who will have access to PII;

1.13.1.3. How PII will be used in the system;

1.13.1.4. How individual consent will be achieved and revoked; and

1.13.1.5. Privacy practices.

1.13.2. The Department may conduct follow-up PIAs in the event there are either significant process changes or new technologies impacting the collection, processing or storage of PII.

1.14. Department Owned Devices, Systems and Network Usage

1.14.1. If Contractor End Users, defined in the Department's Information Security Requirements Exhibit that is incorporated into this Agreement, are authorized by the Department's Information Security Office to use a Department-issued device (e.g. computer, tablet, mobile telephone) or access the Department network in the fulfilment of this Agreement, each End User must:

1.14.1.1. Sign and abide by applicable Department and New Hampshire Department of Information Technology (NH DoIT) use agreements, policies, standards, procedures and guidelines, and complete applicable trainings as required;

1.14.1.2. Use the information that they have permission to access solely for conducting official Department business and agree that all other use or access is strictly forbidden including, but not limited, to personal or other private and non-Department use, and that at no time shall they access or attempt to access information without having the express authority of the Department to do so;

1.14.1.3. Not access or attempt to access information in a manner inconsistent with the approved policies, procedures, and/or agreement relating to

system entry/access;

1.14.1.4. Not copy, share, distribute, sub-license, modify, reverse engineer, rent, or sell software licensed, developed, or being evaluated by the Department, and at all times must use utmost care to protect and keep such software strictly confidential in accordance with the license or any other agreement executed by the Department;

1.14.1.5. Only use equipment, software, or subscription(s) authorized by the Department's Information Security Office or designee;

1.14.1.6. Not install non-standard software on any Department equipment unless authorized by the Department's Information Security Office or designee;

1.14.1.7. Agree that email and other electronic communication messages created, sent, and received on a Department-issued email system are the property of the Department of New Hampshire and to be used for business purposes only. Email is defined as "internal email systems" or "Department-funded email systems."

1.14.1.8. Agree that use of email must follow Department and NH DoIT policies, standards, and/or guidelines; and

1.14.1.9. Agree when utilizing the Department's email system:

1.14.1.9.1. To only use a Department email address assigned to them with a "@ affiliate.DHHS.NH.Gov".

1.14.1.9.2. Include in the signature lines information identifying the End User as a non-Department workforce member; and

1.14.1.9.3. Ensure the following confidentiality notice is embedded underneath the signature line:

CONFIDENTIALITY NOTICE: "This message may contain information that is privileged and confidential and is intended only for the use of the individual(s) to whom it is addressed. If you receive this message in error, please notify the sender immediately and delete this electronic message and any attachments from your system. Thank you for your cooperation."

1.14.1.10. Contractor End Users with a Department issued email, access or potential access to Confidential Data, and/or a workspace in a Department building/facility, must:

1.14.1.10.1. Complete the Department's Annual Information Security & Compliance Awareness Training prior to accessing,

viewing, handling, hearing, or transmitting Department Data or Confidential Data.

1.14.1.10.2. Sign the Department's Business Use and Confidentiality Agreement and Asset Use Agreement, and the NH DoIT Department wide Computer Use Agreement upon execution of the Agreement and annually thereafter.

1.14.1.10.3. Only access the Department's intranet to view the Department's Policies and Procedures and Information Security webpages.

1.14.1.11. Contractor agrees, if any End User is found to be in violation of any of the above terms and conditions, said End User may face removal from the Agreement, and/or criminal and/or civil prosecution, if the act constitutes a violation of law.

1.14.1.12. Contractor agrees to notify the Department a minimum of three business days prior to any upcoming transfers or terminations of End Users who possess Department credentials and/or badges or who have system privileges. If End Users who possess Department credentials and/or badges or who have system privileges resign or are dismissed without advance notice, the Contractor agrees to notify the Department's Information Security Office or designee immediately.

1.14.2. Workspace Requirement

1.14.2.1. If applicable, the Department will work with Contractor to determine requirements for providing necessary workspace and State equipment for its End Users.

1.15. Contract End of Life Transition Services

1.15.1. General Requirements

1.15.1.1. If applicable, upon termination or expiration of the Agreement the parties agree to cooperate in good faith to effectuate a smooth secure transition of the Services from the Contractor to the Department and, if applicable, the Contractor engaged by the Department to assume the Services previously performed by the Contractor for this section the new Contractor shall be known as "Recipient"). Ninety (90) days prior to the end-of the contract or unless otherwise specified by the Department, the Contractor must begin working with the Department and if applicable, the new Recipient to develop a Data Transition Plan (DTP). The Department shall provide the DTP template to the Contractor.

1.15.1.2. The Contractor must use reasonable efforts to assist the Recipient, in connection with the transition from the performance of Services by the Contractor and its End Users to the performance of such Services. This may include assistance with the secure transfer of records (electronic and hard copy), transition of historical data (electronic and hard copy), the transition of any such Service from the hardware, software, network and telecommunications equipment and internet-related information technology infrastructure ("Internal IT Systems") of Contractor to the Internal IT Systems of the Recipient and cooperation with and assistance to any third-party consultants engaged by Recipient in connection with the Transition Services.

1.15.1.3. If a system, database, hardware, software, and/or software licenses (Tools) was purchased or created to manage, track, and/or store Department Data in relationship to this contract said Tools will be inventoried and returned to the Department, along with the inventory document, once transition of Department Data is complete.

1.15.1.4. The internal planning of the Transition Services by the Contractor and its End Users shall be provided to the Department and if applicable the Recipient in a timely manner. Any such Transition Services shall be deemed to be Services for purposes of this Agreement.

1.15.1.5. Should the data Transition extend beyond the end of the Agreement, the Contractor agrees that the Information Security Requirements, and if applicable, the Department's Business Associate Agreement terms and conditions remain in effect until the Data Transition is accepted as complete by the Department.

1.15.1.6. In the event where the Contractor has comingled Department Data and the destruction or Transition of said data is not feasible, the Department and Contractor will jointly evaluate regulatory and professional standards for retention requirements prior to destruction, refer to the terms and conditions of the Department's DHHS Information Security Requirements Exhibit.

1.15.2. Completion of Transition Services

1.15.2.1. Each service or Transition phase shall be deemed completed (and the Transition process finalized) at the end of 15 business days after the product, resulting from the Service, is delivered to the Department and/or the Recipient in accordance with the mutually agreed upon Transition plan, unless within said 15 business day term the Contractor notifies the Department of an issue requiring additional time to complete said product.

1.15.2.2. Once all parties agree the data has been migrated the Contractor will have 30 days to destroy the data per the terms and conditions of the Department's Information Security Requirements Exhibit.

1.15.3. Disagreement over Transition Services Results

1.15.3.1. In the event the Department is not satisfied with the results of the Transition Service, the Department shall notify the Contractor, in writing, stating the reason for the lack of satisfaction within 15 business days of the final product or at any time during the data Transition process. The Parties shall discuss the actions to be taken to resolve the disagreement or issue. If an agreement is not reached, at any time the Department shall be entitled to initiate actions in accordance with the Agreement.

2. Exhibits Incorporated

2.1. The Contractor shall use and disclose Protected Health Information in compliance with the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule) (45 CFR Parts 160 and 164) under the Health Insurance Portability and Accountability Act (HIPAA) of 1996, and in accordance with the attached Exhibit I, Business Associate Agreement, which has been executed by the parties.

2.2. The Contractor shall manage all confidential data related to this Agreement in accordance with the terms of Exhibit K, DHHS Information Security Requirements.

2.3. The Contractor shall comply with all Exhibits D through K, which are attached hereto and incorporated by reference herein.

3. Additional Terms

3.1. Impacts Resulting from Court Orders or Legislative Changes

3.1.1. The Contractor agrees that, to the extent future state or federal legislation or court orders may have an impact on the Services described herein, the State has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.

3.2. Culturally and Linguistically Appropriate Services (CLAS)

3.2.1. The Contractor must submit and comply with a detailed description of the language assistance services they will provide to persons with limited English proficiency and/or hearing impairment to ensure meaningful access to their programs and/or services within ten (10) days of the contract effective date.

3.3. Credits and Copyright Ownership

3.3.1. All documents, notices, press releases, research reports and other materials prepared during or resulting from the performance of the services of the Contract shall include the following statement, "The preparation of this

(report, document etc.) was financed under a Contract with the State of New Hampshire, Department of Health and Human Services, with funds provided in part by the State of New Hampshire and/or such other funding sources as were available or required, e.g., the United States Department of Health and Human Services."

3.3.2. All materials produced or purchased under the contract shall have prior approval from the Department before printing, production, distribution or use.

3.3.3. The Department shall retain copyright ownership for any and all original materials produced, including, but not limited to:

3.3.3.1. Brochures.

3.3.3.2. Resource directories.

3.3.3.3. Protocols or guidelines.

3.3.3.4. Posters.

3.3.3.5. Reports.

3.3.4. The Contractor must not reproduce any materials produced under the contract without prior written approval from the Department.

4. Records

4.1. The Contractor must keep records that include, but are not limited to:

4.1.1. Books, records, documents and other electronic or physical data evidencing and reflecting all costs and other expenses incurred by the Contractor in the performance of the Contract, and all income received or collected by the Contractor.

4.1.2. All records shall be maintained in accordance with accounting procedures and practices, which sufficiently and properly reflect all such costs and expenses, and which are acceptable to the Department, and to include, without limitation, all ledgers, books, records, and original evidence of costs such as purchase requisitions and orders, vouchers, requisitions for materials, inventories, valuations of in-kind contributions, labor time cards, payrolls, and other records requested or required by the Department.

4.1.3. Statistical, enrollment, attendance or visit records for each recipient of services, which records shall include all records of application and eligibility (including all forms required to determine eligibility for each such recipient), records regarding the provision of services and all invoices submitted to the Department to obtain payment for such services.

4.1.4. Medical records on each patient/recipient of services.

4.2. During the term of this Contract and the period for retention hereunder, the Department, the United States Department of Health and Human Services, and any

of their designated representatives shall have access to all reports and records maintained pursuant to the Contract for purposes of audit, examination, excerpts and transcripts. Upon the purchase by the Department of the maximum number of units provided for in the Contract and upon payment of the price limitation hereunder, the Contract and all the obligations of the parties hereunder (except such obligations as, by the terms of the Contract are to be performed after the end of the term of this Contract and/or survive the termination of the Contract) shall terminate, provided however, that if, upon review of the Final Expenditure Report the Department shall disallow any expenses claimed by the Contractor as costs hereunder the Department shall retain the right, at its discretion, to deduct the amount of such expenses as are disallowed or to recover such sums from the Contractor.

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Exhibit C-5, Budget - Amendment #2

New Hampshire Department of Health and Human Services		
Contractor Name:	Community Action Partnership of Strafford County	
Budget Request for:	Comprehensive Family Support Services	
Budget Period	7/1/2024 - 06/30/2025 (SFY 2025)	
Indirect Cost Rate (if applicable)	15.45%	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$277,885	$0
2. Fringe Benefits	$55,577	$0
3. Consultants	$3,660	$2,527
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$3,000	$0
5.(a) Supplies - Educational	$6,000	$0
5.(b) Supplies - Lab	$0	$0
5.(c) Supplies - Pharmacy	$1	$0
5.(d) Supplies - Medical	$1	$0
5.(e) Supplies Office	$717	$0
6. Travel	$6,000	$0
7. Software	$1	$0
8. (a) Other - Marketing/ Communications	$2,676	$0
8. (b) Other - Education and Training	$6,800	$0
8. (c) Other - Other (specify below)	$0	$0
phone/internet	$7,200	$0
subscriptions	$250	$0
legal	$120	$0
insurance	$360	$0
9. Subrecipient Contracts	$0	$0
Total Direct Costs	$381,048	$2,527
Total Indirect Costs	$58,875	$0
TOTAL	$439,923	$2,527

Contractor: BAP (DS)

Date: 5/21/2024

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Exhibit C-6, Budget - Amendment #2

New Hampshire Department of Health and Human Services		
Contractor Name:	Community Action Partnership of Strafford County	
Budget Request for:	Comprehensive Family Support Services	
Budget Period	7/1/2025 - 06/30/2026 (SFY 2026)	
Indirect Cost Rate (if applicable)	15.71%	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$286,218	$0
2. Fringe Benefits	$57,244	$0
3. Consultants	$4,440	$2,527
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$4,000	$0
5.(a) Supplies - Educational	$4,420	$0
5.(b) Supplies - Lab	$0	$0
5.(c) Supplies - Pharmacy	$0	$0
5.(d) Supplies - Medical	$1	$0
5.(e) Supplies Office	$745	$0
6. Travel	$6,350	$0
7. Software	$1	$0
8. (a) Other - Marketing/ Communications	$1,686	$0
8. (b) Other - Education and Training	$7,000	$0
8. (c) Other - Other (specify below)	$0	$0
phone/internet	$7,500	$0
subscriptions	$300	$0
legal	$180	$0
insurance	$370	$0
occupancy	$11,400	$0
Total Direct Costs	$391,855	$2,527
Total Indirect Costs	$61,568	$0
TOTAL	$453,423	$2,527

Contractor: BAP (DS)

Date: 5/21/2024

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF ECONOMIC & HOUSING STABILITY

Lori A. Shibinette
Commissioner

Karen E. Hebert
Director

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9474 1-800-852-3345 Ext. 9474
Fax: 603-271-4230 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

August 30, 2022

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Economic and Housing Stability, to amend existing contracts with the Contractors listed below to expand who may qualify for employment to provide Comprehensive Family Support Services, with no change to the price limitation of $13,656,620 and no change to the contract completion dates of June 30, 2024, effective upon Governor and Council approval.

The original contracts were approved by Governor and Council on July 15, 2020, item #21.

Contractor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount
Children Unlimited Inc. Conway, NH	156114-B001	Conway District Office Area	$734,720	$0	$734,720
Community Action Partnership of Strafford County Dover, NH	177200-B004	Rochester District Office Area	$1,229,692	$0	$1,229,692
Greater Seacoast Community Health Somersworth, NH	154703-B001	Seacoast District Office Area	$1,405,192	$0	$1,405,192
Lakes Region Community Services Council Laconia, NH	177251-B001	Laconia District Office Area	$935,260	$0	$935,260

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The Family Resource Center at Gorham Gorham, NH	162412-B001	Littleton District Office Area	$1,483,368	$0	$1,483,368
The Family Resource Center at Gorham Gorham, NH	162412-B001	Berlin District Office Area	$1,478,084	$0	$1,478,084
TLC Family Resource Center Claremont, NH	170625-B001	Claremont District Office Area	$1,247,696	$0	$1,247,696
VNA at HCS, Inc. Keene, NH	177274-B002	Keene District Office Area	$1,156,692	$0	$1,156,692
Waypoint Manchester, NH	177166-B002	Concord District Office Area	$1,348,372	$0	$1,348,372
Waypoint Manchester, NH	177166-B002	Manchester District Office Area	$1,267,004	$0	$1,267,004
Waypoint Manchester, NH	177166-B002	Southern District Office Area	$1,370,540	$0	$1,370,540
		Total:	$13,656,620	$0	$13,656,620

EXPLANATION

The purpose of this request is to modify the scope of work for the existing contracts to expand the pool of potential home visitors for the Comprehensive Family Support Services (CFSS) program by reducing the minimum education requirement for Paraprofessional Home Visitors from a bachelor's degree to an associate's degree. Due to the supervisory levels and management structure, quality of services will not be impacted. Comprehensive Family Support Services promotes family wellness, decreasing family stressors, preventing child abuse and neglect, juvenile justice involvement, and providing education and support to parents and caregivers. Families are provided with assistance to access services they need and want in their home communities that strengthen the family and provide parents with an opportunity to learn and grow. Specialized training for staff is provided to ensure comprehensive knowledge, quality skills and abilities are applied in these services.

Approximately 1,200 families are served annually.

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Contractors will continue serving pregnant and parenting women, and families with children under the age of 21 years old, who are in need of assistance and support with parenting, health and nutrition, education, and employment. Families served may be experiencing stressors such as, but not limited to, unemployment, social isolation, substance misuse, and health issues.

Contractors will continue providing evidence-informed, trauma-informed, integrated, whole family services with the goal of promoting and strengthening family health and wellness, and preventing child maltreatment. Contractors will continue assisting families with accessing a variety of parenting, economic, and public health supports based on the needs presented. All services are strength-based, focus on the whole family, voluntary, and guided by the family.

The Department will continue monitoring services by:

- Reviewing consumer satisfaction data, which must indicate a minimum of 80% favorable rating.
- Monitoring long-term program outcomes, including increasing outreach to high-risk populations, increasing the share of referred families who enroll in services, and increasing service completion rates.

Should the Governor and Executive Council not authorize this request, the flexibility of community-based family services may not be available to address the needs of children and families throughout the state, which could cause an increase of involvement of services through the Division for Children, Youth and Families, as these services help to prevent child maltreatment and promote child and family wellbeing.

Respectfully submitted,

Lori A. Shibinette
Commissioner

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State of New Hampshire
Department of Health and Human Services
Amendment #1

This Amendment to the Comprehensive Family Support Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Community Action Partnership of Strafford County ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on July 15, 2020, (Item #21), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 17, and Exhibit A, Revisions to Standard Contract Provisions, Paragraph 1.2, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.9, Contracting Officer for State Agency, to read:

   Robert W. Moore, Director

2. Modify Exhibit B, Scope of Services, Section 1.7, Staffing, Subsection 1.7.7, Paragraph 1.7.7.1, to read:

   1.7.7.1. A bachelor's or associate's degree in social work, counseling, nursing, human services, early childhood education or a related field; and

3. Modify Exhibit C, Payment Terms, Section 4, to read:

   4. The Contractor shall submit an invoice with supporting documentation to the Department no later than the fifteenth (15th) working day of the month following the month in which the services were provided. The Contractor shall ensure each invoice:

      4.1. Includes the Contractor's Vendor Number issued upon registering with New Hampshire Department of Administrative Services.

      4.2. Is submitted in a form that is provided by or otherwise acceptable to the Department.

      4.3. Identifies and requests payment for allowable costs incurred in the previous month.

      4.4. Includes supporting documentation of allowable costs with each invoice that may include, but are not limited to, time sheets, payroll records, receipts for purchases, and proof of expenditures, as applicable.

      4.5. Is completed, dated and returned to the Department with the supporting documentation for allowable expenses to initiate payment.

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All terms and conditions of the Contract not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below.

State of New Hampshire
Department of Health and Human Services

8/25/2022
Date

Karen Hebert
Name: Karen Hebert
Title: Division Director

Community Action Partnership of Strafford County

8/22/2022
Date

Betsey Andrews Parker
Name: Betsey Andrews Parker
Title: CEO

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

8/29/2022
Date

Robyn Guarino
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date:

Name:
Title:

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Lori A. Shibinette
Commissioner

Christine L. Santaniello
Director

STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF ECONOMIC & HOUSING STABILITY

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9474 1-800-852-3345 Ext. 9474
Fax: 603-271-4230 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 26, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Economic and Housing Stability, to enter into **Retroactive** contracts with the vendors listed below in an amount not to exceed $13,658,620 to assist pregnant and parenting women and other families with children up to the age of 21 years by promoting family wellness, decreasing family stressors and preventing child abuse, neglect and juvenile justice involvement and by providing education and support, with the option to renew for up to two (2) additional years, effective retroactive to July 1, 2020, upon Governor and Council approval through June 30, 2024. 88.79% Federal Funds. 11.21% General Funds.

Vendor Name	Vendor Code	Area Served	Contract Amount
Waypoint Manchester NH	177166-B002	Concord District Office area	$1,348,372
Waypoint Manchester NH	177166-B002	Manchester District Office area	$1,267,004
Waypoint Manchester NH	177166-B002	Southern District Office area	$1,370,540
Children Unlimited Inc. Conway NH	156114-B001	Conway District Office area	$734,720
Community Action Partnership of Strafford County Dover NH	177200-B004	Rochester District Office area	$1,229,692
Greater Seacoast Community Health Somersworth NH	154703-B001	Seacoast District Office area	$1,405,192
TLC Family Resource Center Claremont NH	170625-B001	Claremont District Office area	$1,247,696
VNA at HCS, Inc. Keene NH	177274-B002	Keene District Office area	$1,156,692
Lakes Region Community Services Council Laconia NH	177251-B001	Laconia District Office area	$935,260

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The Family Resource Center at Gorham Gorham NH	162412-B001	Littleton District Office area	$1,483,368
The Family Resource Center at Gorham Gorham NH	162412-B001	Berlin District Office area	$1,478,084
		Total:	**$13,656,620**

Funds are available in the following accounts for State Fiscal Year 2021, and are anticipated to be available in State Fiscal Years 2022, 2023 and 2024, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because the Department did not have the fully executed contract documents in time for Governor and Executive Council approval to prevent a lapse in coverage between these new contracts and the existing contracts which expired June 30, 2020. The Department extended the deadline for the submittal of proposals due to the COVID-19 pandemic. Proposals were initially due at the start of the State of Emergency; the prospective proposers needed additional time to respond to the Request for Proposal. The Department's decisions to allow proposers additional time to respond caused the original timeline to be extended.

The purpose of this request is to provide Comprehensive Family Support Services (CFSS) by promoting family wellness, decreasing family stressors and preventing child abuse, neglect, as well as, juvenile justice involvement, and by providing education and support. Services are designed to enable families to access the services they need and want in their home communities. These prevention services strengthen parents, enabling families an opportunity to learn and grow.

The population to be served will be pregnant, parenting women and families with children under the age of 21 years, who are in need of assistance and support with parenting, health and nutrition; education; and employment. Families served may be experiencing stressors such as, but not limited to, unemployment, social isolation; substance misuse; and health issues.

Approximately 1200 families will be served each year.

These Contractors will support families by providing evidence-informed, trauma-informed, integrated, whole family services. Primary goals are to promote and strengthen family health and wellness, and to prevent child maltreatment. Contractors will assist families with accessing a variety of parenting, economic, and public health supports based on the needs presented. All services are strength-based, focus on the whole family, voluntary and guided by the family.

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The Department will monitor contracted services by:

- Reviewing consumer satisfaction data, which must indicate a minimum of 80% favorable rating.
- Monitoring long-term program outcomes, including increasing outreach to high-risk populations; increasing the share of referred families who enroll in services; and increasing service completion rates.

The Department selected the Contractors through a competitive bid process using a Request for Proposals (RFP) that was posted on the Department's website from 3/3/2020 through 4/8/2020. The Department received 11 responses that were reviewed and scored by a team of qualified individuals. The Scoring Sheet is attached.

As referenced in Exhibit A, Revisions to Standard Contract Provisions, of the attached contracts, the parties have the option to extend the agreements for up to two (2) additional years, contingent upon satisfactory delivery of services, available funding, agreement of the parties, and Governor and Council approval.

Should the Governor and Council not authorize this request, the flexibility of community-based family services may not be available to address the needs of children and families throughout the state, which could cause an increase of involvement of services through the Division for Children, Youth and Families, as these services help to prevent child maltreatment and promote child and family wellbeing.

Areas served: Statewide

Source of Funds: CFDA #93.645, FAIN #1901NHCWSS; CFDA #93.556, FAIN #1901FPSS; CFDA #93.667, FAIN#1901NHSOSR; and CFDA #93558, FAIN #19NHTANF.

Respectfully submitted,

for

Lori A. Shibinette
Commissioner

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New Hampshire Department of Health and Human Services
Office of Business Operations
Contracts & Procurement Unit
Scoring Sheet

Comprehensive Family Support Services	RFP-2021-DEHS-02-COMPR
RFP Name	RFP Number

Bidder Name	Maximum Points	Actual Points
1. LRCS Family Resource Center - Laconia	300	271
2. TLC Family Resource Center - Claremont	300	276
3. Waypoint - Concord DO	300	275
4. Waypoint - Southern DO	300	275
5. Waypoint - Manchester DO	300	275
6. Children's Unlimited, Inc.	300	274
7. Community Action Partnership of Strafford County	300	270
8. Greatter Seacoast Community Health	300	257
9. Home, HealthCare, Hospice & Community Services	300	268
10. The Family Resource Center - Berlin	300	286
11. The Family Resource Center - Littleton	300	285

christen.laver

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FISCAL DETAILS COMPREHENSIVE
FAMILY SUPPORT SERVICES

05-095-042-421018-29680000-102-500734-42106802 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE IV-B SUBPART I

100% Federal, CFDA #93.645, Title IV-B

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,256.90
2022	102-500734	Social Service Contract	42106802	$4,256.90
2023	102-500734	Social Service Contract	42106802	$4,256.90
2024	102-500734	Social Service Contract	42106802	$4,256.90
			Total:	$17,027.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR#-177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 154114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.00
2022	102-500734	Social Service Contract	42106802	$4,255.00
2023	102-500734	Social Service Contract	42106802	$4,255.00
2024	102-500734	Social Service Contract	42106802	$4,255.00
			Total:	$17,020.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

TLC FAMILY RESOURCE CENTER
(SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170425-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

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HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60
			Sub-Total:	$181,260.00

05-095-042-421018-29730000-102-500734-42107306 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, PROMOTING SAFE AND STABLE FAMILIES

100% Federal, CFDA #93.556, Promoting Safe and Stable Families

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
2022	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
2023	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
2024	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
			Total:	$105,237.68	$26,309.41

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
2022	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
2023	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
2024	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
			Total:	$148,878.80	$37,219.72

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
2022	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
2023	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
2024	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
			Total:	$157,618.92	$39,404.73

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CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 154114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
2022	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
2023	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
2024	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
			Total:	$8,884.00	$2,221.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177300-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
2022	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
2023	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
2024	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
			Total:	$128,436.00	$32,109.00

GREATER SEACOAST COMMUNITY HEALTH (F/N/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
2022	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
2023	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
2024	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
			Total:	$99,104.64	$24,776.16

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
2022	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
2023	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
2024	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
			Total:	$52,689.48	$13,171.37

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
2022	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
2023	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
2024	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
			Total:	$42,002.48	$10,500.62

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177253- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
2022	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
2023	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
2024	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
			Total:	$21,236.00	$5,309.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 161412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
2022	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
2023	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
2024	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
			Total:	$93,896.00	$23,474.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 161412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
2022	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
2023	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
2024	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
			Total:	$62,012.00	$15,503.00
			Sub-Total:	$919,996.00	$229,999.00

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05-095-042-421010-29660000-102-500734-42106603 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE XX GRANTS-SSBG

100% Federal Funds, CFDA #93.667, Title XX Grant

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B003

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177100-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177174-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177231- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$0.00
2022	102-500734	Social Service Contract	42106603	$0.00
2023	102-500734	Social Service Contract	42106603	$0.00
2024	102-500734	Social Service Contract	42106603	$0.00
			Total:	$0.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80
			Sub-Total:	$3,171,968.00

05-095-045-450010-61270000-102-500731-45030353 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, EMPLOYMENT SUPPORT

100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families: PAIN (PARTIAL)

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
			Total:	$545,453.93

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
			Total:	$545,452.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
			Total:	$545,455.48

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
2022	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
2023	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
2024	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
			Total:	$233,131.20

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
			Total:	$545,454.92

GREATER SEACOAST COMMUNITY HEALTH (FKA Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
2022	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
2023	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
2024	102-500731	Contracts For Prog. Svc	45030353	$159,156.24
			Total:	$636,626.96

TLC FAMILY RESOURCE CENTER. (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
			Total:	$545,453.88

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
			Total:	$545,453.12

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
2022	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
2023	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
2024	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
			Total	$396,985.44

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
2022	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
2023	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
2024	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
			Total:	$714,964.36

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
2022	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
2023	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
2024	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
			Total:	$745,565.52
			Sub-Total:	$5,999,997.60

05-095-045-450010-61460000-502-500891-45030206 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, TEMP ASSISTNC TO NEEDY FAMILYS

100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families; FAIN 1901TANF

WAYPOINT (FKA/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$43,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$43,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$43,000.00
2024	644-504187	SGFSER SOF SERVICES	42105874	$43,000.00
			Total:	$172,000.00

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WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$45,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$45,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$45,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$45,000.00
			Total:	$180,000.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00
			Total:	$103,296.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 15611-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$32,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$32,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$32,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$32,000.00
			Total:	$128,000.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177706-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$44,346.97
2022	102-500731	Contracts For Prog. Svc	45030353	$44,346.97
2023	102-500731	Contracts For Prog. Svc	45030353	$44,346.97
2024	644-504187	SGFSER SGF SERVICES	42105874	$44,346.97
			Total:	$177,387.88

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR#.154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00
			Total:	$103,296.00

TLC FAMILY RESOURCE CENTER
(SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170415-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$35,124.00
2022	102-500731	Contracts For Prog. Svc	45030353	$35,124.00
2023	102-500731	Contracts For Prog. Svc	45030353	$35,124.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$35,124.00
			Total:	$140,496.00

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$52,360.00
2022	102-500731	Contracts For Prog. Svc	45030353	$52,360.00
2023	102-500731	Contracts For Prog. Svc	45030353	$52,360.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$52,360.00
			Total:	$209,440.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177351-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	45030353	$37,454.54
2022	102-500731	Contracts For Prog. Svc	45030353	$37,454.54
2023	102-500731	Contracts For Prog. Svc	45030353	$37,454.54
2024	644-504187	SGFSER SGF SERVICES	42105874	$37,454.54
			Total	$149,818.16

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$29,065.97
2022	102-500731	Contracts For Prog. Svc	45030353	$29,065.97
2023	102-500731	Contracts For Prog. Svc	45030353	$29,065.97
2024	644-504187	SGFSER SGF SERVICES	42105874	$29,065.97
			Total:	$116,263.88

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$30,000.52
2022	102-500731	Contracts For Prog. Svc	45030353	$30,000.52
2023	102-500731	Contracts For Prog. Svc	45030353	$30,000.52
2024	644-504187	SGFSER SGF SERVICES	42105874	$30,000.52
			Total:	$120,002.08
			Sub-Total:	$1,600,000.00

05-095-090-901010-31900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS, DEPT OF HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMUNITY SERVICES, MATERNAL AND CHILD HEALTH 100% Federal Funds, CFDA #93.994, Federal Funds from HRSA

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
			Total:	$18,304.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
			Total:	$21,576.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
2022	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
2023	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
2024	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
			Total:	$25,949.20

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$3,804.00
2022	102-500731	Contracts For Prog. Svc	90004009	$3,804.00
2023	102-500731	Contracts For Prog. Svc	90004009	$3,804.00
2024	102-500731	Contracts For Prog. Svc	90004009	$3,804.00
			Total:	$15,216.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177100-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
2022	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
2023	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
2024	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
			Total:	$12,182.56

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
			Total:	$25,944.00

TLC FAMILY RESOURCE CENTER
(SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$7,619.06
2022	102-500731	Contracts For Prog. Svc	90004009	$7,619.06
2023	102-500731	Contracts For Prog. Svc	90004009	$7,619.06
2024	102-500731	Contracts For Prog. Svc	90004009	$7,619.06
			Total:	$30,476.24

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
			Total:	$18,304.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
			Total:	$25,728.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
2022	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
2023	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
2024	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
			Total:	$29,036.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
2022	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
2023	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
2024	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
			Total:	$14,768.00
			Sub-Total:	$745,564.00

05-095-042-421010-19540000-445-504004-42105877 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF: HHS: HUMAN SERVICES, CHILD PROTECTION, CHILD-FAMILY SERVICES
100% General Funds

WAYPOINT (F/N/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$43,288.00
2022	645-504004	SGF Other	42105877	$43,288.00
2023	645-504004	SGF Other	42105877	$43,288.00
2024	645-504004	SGF Other	42105877	$43,288.00
			Total:	$173,151.00

WAYPOINT (F/N/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$9,219.00
2022	645-504004	SGF Other	42105877	$9,219.00
2023	645-504004	SGF Other	42105877	$9,219.00
2024	645-504004	SGF Other	42105877	$9,219.00
			Total:	$36,876.00

WAYPOINT (F/N/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$51,000.00
2022	645-504004	SGF Other	42105877	$51,000.00
2023	645-504004	SGF Other	42105877	$51,000.00
2024	645-504004	SGF Other	42105877	$51,000.00
			Total:	$204,000.00

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CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 154114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00
			Total:	$7,272.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$8,002.56
2022	645-504004	SGF Other	42105877	$8,002.56
2023	645-504004	SGF Other	42105877	$8,002.56
2024	645-504004	SGF Other	42105877	$8,002.56
			Total:	$32,010.24

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154763-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$51,500.00
2022	645-504004	SGF Other	42105877	$51,500.00
2023	645-504004	SGF Other	42105877	$51,500.00
2024	645-504004	SGF Other	42105877	$51,500.00
			Total:	$206,000.00

FLC FAMILY RESOURCE CENTER
(SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170425-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$36,070.00
2022	645-504004	SGF Other	42105877	$36,070.00
2023	645-504004	SGF Other	42105877	$36,070.00
2024	645-504004	SGF Other	42105877	$36,070.00
			Total:	$144,280.00

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177174-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00
			Total:	$7,272.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00
			Total:	$7,272.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
2022	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
2023	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
2024	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
			Total:	$206,900.16

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$51,700.00
2022	645-504004	SGF Other	42105877	$51,700.00
2023	645-504004	SGF Other	42105877	$51,700.00
2024	645-504004	SGF Other	42105877	$51,700.00
			Total:	$206,800.00
			Sub-Total:	$1,231,834.40

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05-095-090-901010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF
HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMUNITY SERVICES, MATERNAL AND CHILD HEALTH

100% General Funds

FRC AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR# 162412-0001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT	MATCH
2021	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
2022	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
2023	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
2024	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
			Total:	$300,000.00	
			Sub-Total:	$300,000.00	
			Grand Total:	$13,654,610.00	$229,999.00

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FORM NUMBER P-37 (version 12/11/2019)

Subject: Comprehensive Family Support Services RFP-2021-DEHS-02-COMPR-01

Notice: This agreement and all of its attachments shall become public upon submission to Governor and Executive Council for approval. Any information that is private, confidential or proprietary must be clearly identified to the agency and agreed to in writing prior to signing the contract.

AGREEMENT

The State of New Hampshire and the Contractor hereby mutually agree as follows:

GENERAL PROVISIONS

1. IDENTIFICATION.

1.1 State Agency Name New Hampshire Department of Health and Human Services		1.2 State Agency Address 129 Pleasant Street Concord, NH 03301-3857	
1.3 Contractor Name Community Action Partnership of Strafford County		1.4 Contractor Address 577 Central Avenue, St 16 Dover NH 03820	
1.5 Contractor Phone Number (603) 435-2500	1.6 Account Number 05-095-042-421010-29680000-102-500734, 05-095-042-421010-29730000-102-500734, 05-095-042-421010-29660000-102-500734 05-095-045-450010-61270000-102-500731 05-095-045-450010-61460000-502-500891, 05-095-090-902010-51900000-102-500731, 05-095-042-421010-29580000-645-5004004	1.7 Completion Date June 30, 2024	1.8 Price Limitation $1,229,692
1.9 Contracting Officer for State Agency Nathan D. White, Director		1.10 State Agency Telephone Number (603) 271-9631	
1.11 Contractor Signature Date: 6/9/20		1.12 Name and Title of Contractor Signatory Betsey Andrews Parker, CEO	
1.13 State Agency Signature Christine Santaniello Date: 6/25/20		1.14 Name and Title of State Agency Signatory Christine Santaniello, Director, DEHS	
1.15 Approval by the N.H. Department of Administration, Division of Personnel *(if applicable)*			

Contractor Initials EAP
Date 6/9/20

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DocuSign Envelope ID: FBDFF93A-E01B-4DAF-B096-70827C12C74E

By:	Director, On:
1.16 Approval by the Attorney General (Form, Substance and Execution) *(if applicable)*	
By: /s/Christan Lavera	On: 6/28/20
1.17 Approval by the Governor and Executive Council *(if applicable)*	
G&C Item number:	G&C Meeting Date:

Contractor Initials EAP
Date 6/9/20

2. SERVICES TO BE PERFORMED. The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT B which is incorporated herein by reference ("Services").

3. EFFECTIVE DATE/COMPLETION OF SERVICES.
3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement as indicated in block 1.17, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.13 ("Effective Date").
3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

4. CONDITIONAL NATURE OF AGREEMENT.
Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds affected by any state or federal legislative or executive action that reduces, eliminates or otherwise modifies the appropriation or availability of funding for this Agreement and the Scope for Services provided in EXHIBIT B, in whole or in part. In no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to reduce or terminate the Services under this Agreement immediately upon giving the Contractor notice of such reduction or termination. The State shall not be required to transfer funds from any other account or source to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

5. CONTRACT PRICE/PRICE LIMITATION/ PAYMENT.
5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT C which is incorporated herein by reference.
5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.
5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.
5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.
6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal employment opportunity laws. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.
6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.
6.3. The Contractor agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

7. PERSONNEL.
7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.
7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.
7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

Contractor Initials EAP
Date 11/9/20

8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

8.1.1 failure to perform the Services satisfactorily or on schedule;

8.1.2 failure to submit any report required hereunder; and/or

8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely cured, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;

8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 give the Contractor a written notice specifying the Event of Default and set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 give the Contractor a written notice specifying the Event of Default, treat the Agreement as breached, terminate the Agreement and pursue any of its remedies at law or in equity, or both.

8.3. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

9. TERMINATION.

9.1 Notwithstanding paragraph 8, the State may, at its sole discretion, terminate the Agreement for any reason, in whole or in part, by thirty (30) days written notice to the Contractor that the State is exercising its option to terminate the Agreement.

9.2 In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall, at the State's discretion, deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination Report shall be identical to those of any Final Report described in the attached EXHIBIT B. In addition, at the State's discretion, the Contractor shall, within 15 days of notice of early termination, develop and submit to the State a Transition Plan for services under the Agreement.

10. DATA/ACCESS/CONFIDENTIALITY/ PRESERVATION.

10.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

10.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

10.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

11. CONTRACTOR'S RELATION TO THE STATE. In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.

12.1 The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written notice, which shall be provided to the State at least fifteen (15) days prior to the assignment, and a written consent of the State. For purposes of this paragraph, a Change of Control shall constitute assignment. "Change of Control" means (a) merger, consolidation, or a transaction or series of related transactions in which a third party, together with its affiliates, becomes the direct or indirect owner of fifty percent (50%) or more of the voting shares or similar equity interests, or combined voting power of the Contractor, or (b) the sale of all or substantially all of the assets of the Contractor.

12.2 None of the Services shall be subcontracted by the Contractor without prior written notice and consent of the State. The State is entitled to copies of all subcontracts and assignment agreements and shall not be bound by any provisions contained in a subcontract or an assignment agreement to which it is not a party.

13. INDEMNIFICATION. Unless otherwise exempted by law, the Contractor shall indemnify and hold harmless the State, its officers and employees, from and against any and all claims, liabilities and costs for any personal injury or property damages, patent or copyright infringement, or other claims asserted against the State, its officers or employees, which arise out of (or which may be claimed to arise out of) the acts or omission of the

Contractor Initials EMP

Date 6/9/20

Contractor, or subcontractors, including but not limited to the negligence, reckless or intentional conduct. The State shall not be liable for any costs incurred by the Contractor arising under this paragraph 13. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and continuously maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 commercial general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than $1,000,000 per occurrence and $2,000,000 aggregate or excess; and

14.1.2 special cause of loss coverage form covering all property subject to subparagraph 10.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference.

15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A *("Workers' Compensation")*.

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. The Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

17. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no such approval is required under the circumstances pursuant to State law, rule or policy.

18. CHOICE OF LAW AND FORUM. This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party. Any actions arising out of this Agreement shall be brought and maintained in New Hampshire Superior Court which shall have exclusive jurisdiction thereof.

19. CONFLICTING TERMS. In the event of a conflict between the terms of this P-37 form (as modified in EXHIBIT A) and/or attachments and amendment thereof, the terms of the P-37 (as modified in EXHIBIT A) shall control.

20. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

21. HEADINGS. The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

22. SPECIAL PROVISIONS. Additional or modifying provisions set forth in the attached EXHIBIT A are incorporated herein by reference.

23. SEVERABILITY. In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

24. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings with respect to the subject matter hereof.

Contractor Initials GWP

Date 6/9/20

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EXHIBIT A

REVISIONS TO STANDARD CONTRACT PROVISIONS

1. Revisions to Form P-37, General Provisions

1.1. Paragraph 3, Subparagraph 3.1, Effective Date/Completion of Services, is amended as follows:

3.1. Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire as indicated in block 1.17, this Agreement, and all obligations of the parties hereunder, shall become effective on July 1, 2020. ("Effective Date").

1.2. Paragraph 3, Effective Date/Completion of Services, is amended by adding subparagraph 3.3 as follows:

3.3. The parties may extend the Agreement for up to two (2) additional year(s) from the Completion Date, contingent upon satisfactory delivery of services, available funding, agreement of the parties, and approval of the Governor and Executive Council.

1.3. Paragraph 12, Assignment/Delegation/Subcontracts, is amended by adding subparagraph 12.3 as follows:

12.3. Subcontractors are subject to the same contractual conditions as the Contractor and the Contractor is responsible to ensure subcontractor compliance with those conditions. The Contractor shall have written agreements with all subcontractors, specifying the work to be performed and how corrective action shall be managed if the subcontractor's performance is inadequate. The Contractor shall manage the subcontractor's performance on an ongoing basis and take corrective action as necessary. The Contractor shall annually provide the State with a list of all subcontractors provided for under this Agreement and notify the State of any inadequate subcontractor performance.

New Hampshire Department of Health and Human Services
Comprehensive Family Support Services

EXHIBIT B

Scope of Services

1. Statement of Work

1.1. General Services

1.1.1. The Contractor shall provide services in this agreement to pregnant and parenting women and other families with children up to twenty-one (21) years of age who:

1.1.1.1. Are at risk for experiencing difficulty with:

1.1.1.1.1. Pregnancy;

1.1.1.1.2. Health and nutrition;

1.1.1.1.3. Education and Employment

1.1.1.1.4. Parenting challenges;

1.1.1.1.5. Social isolation;

1.1.1.1.6. Substance use disorders;

1.1.1.1.7. Mental health events; and

1.1.1.2. Seeking Comprehensive Family Support Services in a voluntary manner.

1.1.2. The Contractor shall provide services at Innovation Service Center at Bradley Commons, 577 Central Avenue, Dover, NH, at 150 Wakefield Street, Rochester NH, at 527 Main Street, Farmington, NH and other locations, as mutually agreed upon between the Contractor and the client, within the Department of Health and Human Services Rochester District Office Catchment Area.

1.1.3. For the purposes of this agreement, all references to days shall mean business days.

1.1.4. For the purposes of this agreement, all references to business hours shall mean Monday through Friday from 8:30 AM to 4:30 PM, excluding state and federal holidays.

1.1.5. The Contractor shall continue working toward obtaining, and once approved – maintaining, the designation of a Qualified Family Resource Center (FRC-Q) through the contract completion date, ensuring application for the FRC-Q designation is submitted for review by the New Hampshire Children's Trust and the Wellness and Prevention Committee no later than April 1, 2021.

1.1.6. The Contractor shall collaborate with the Department and its Facilitating Organization to ensure a statewide system of Comprehensive Family Support Services (CFSS).

1.1.7. The Contractor shall attend quarterly meetings for CFSS, as scheduled by the Department.

1.1.8. The Contractor shall provide CFSS utilizing the Strengthening Families Framework through the 'No Wrong Door' approach, which may be provided through a variety of methods, as determined to be convenient for clients and families, which include, but are not limited to:

1.1.8.1. Home visiting services.

1.1.8.2. Workshops.

1.1.8.3. Community events.

1.1.9. The Contractor shall provide services designed to prevent child maltreatment, neglect and Juvenile Justice Involvement by ensuring:

1.1.9.1. Services are trauma informed.

1.1.9.2. Parenting education and family support is available through a variety of evidence-based curriculums.

1.1.9.3. Age appropriate education is available utilizing Bright Futures-Guidelines for Health Supervision of Infants, Children and Adolescents.

1.1.10. The Contractor shall provide and connect families to services that include but are not limited to:

1.1.10.1. Social.

1.1.10.2. Healthcare.

1.1.10.3. Family Planning.

1.1.10.4. Parenting Support.

1.1.11. The Contractor shall provide CFSS support to parents who may be experiencing social, emotional, physical and mental health events that interfere with their ability to parent their children.

1.1.12. The Contractor shall provide CFSS in a flexible and integrated approach that provides support services to families on a continuum of three (3) stages:

1.1.12.1. Prevention.

1.1.12.2. Early intervention.

1.1.12.3. Crisis.

1.1.13. The Contractor shall facilitate identification and evaluation of programs and services available to families experiencing conditions that may include, but are not limited to:

1.1.13.1. A previous or current founded, or unfounded, child protective services report.

1.1.13.2. Having a child who has a low birth weight and neuro developmental delays.

1.1.13.3. A history of, or current, parental or caregiver substance abuse.

1.1.13.4. A history of, or current, mental health concerns relative to the parent, caregiver, or child(ren).

1.1.13.5. Having income at or below 300% of the Federal Poverty Level.

1.1.13.6. Family history of domestic violence.

1.1.13.7. Child's insecure attachment in early years.

1.1.13.8. Pregnancy; birth of a child within the past twelve (12) months; birth of an additional child within the next six (6) months; birth or expected birth of a child with special healthcare needs.

1.1.13.9. Pregnant individuals with prenatal substance use concerns and families with substance exposed infants.

1.1.13.10. Having more than one (1) child under the age of three (3) years.

1.1.13.11. Physical or social isolation or any other factors that contribute to unhealthy social and emotional outcomes.

1.1.13.12. Home conditions presenting a health and/or safety risk to family members.

1.1.13.13. Child or family with chronic health, behavioral or developmental issues which impacts parenting.

1.1.13.14. Ages and Stages Questionnaire (ASQ) and Ages and Stages Questionnaire, Social, Emotional (ASQ-SE) results that indicate developmental delays.

1.1.13.15. Families impacted by traumatic events.

1.1.13.16. Receiving Temporary Assistance to Needy Families (TANF) cash assistance or any of the Medicaid options.

1.1.13.17. Substance Use Disorder services.

1.1.14. The Contractor shall ensure services are multigenerational; trauma-informed; culturally responsive; strengths-based; and focused on empowering families. The Contractor shall ensure service activities include, but are not limited to:

1.1.14.1. Evidence-based practices, where available.

1.1.14.2. Education and direct services that support parent and child wellbeing.

1.1.14.3. Case management.

1.1.14.4. Connections to a broad range of resources and referrals that respond to a family's needs.

1.1.15. The Contractor shall collaborate with business and agencies to provide outreach to families who may be in need of services. The Contractor shall:

1.1.15.1. Maintain collaborative relationships with business and agencies that include, but are not limited to:

1.1.15.1.1. Non-profit partners.

1.1.15.1.2. Businesses within the communities served.

1.1.15.1.3. Health care providers.

1.1.15.1.4. Hospitals and OBGYN services providers.

1.1.15.1.5. Human service providers.

1.1.15.1.6. Municipalities.

1.1.15.2. Expand outreach in the community by offering:

1.1.15.2.1. Developmental screenings county-wide in a variety of community settings;

1.1.15.2.2. Workshops in the more rural towns in the county; and

1.1.15.2.3. Hosting community networking events.

1.1.15.3. Publish an annually in-depth publication designed to connect people with the wide array of services offered within the catchment area.

1.1.15.4. Meet regularly with community partners to stay connected and ensure that agencies are aware of current services available.

1.1.15.5. Utilize its website and social media platforms to connect with families and the community to promote services and programs offered.

1.1.15.6. Provide an informational flyer containing photos of home visitors to support warm handoffs when referred.

1.1.15.7. Ensure home visitors join meetings with referral partners when possible to support the warm handoff and build rapport.

1.1.15.8. Host networking events in all cities and towns, including developmental screening days and car seat safety checks to support community outreach and access to services.

1.1.16. The Contractor shall provide concrete support which includes, but is not limited to:

1.1.16.1. Supporting parental resilience.

1.1.16.2. Sharing knowledge of parenting and child development.

1.1.16.3. Building social and emotional competence in families.

1.1.17. The Contractor shall ensure services are available during times that are convenient for families, including during hours that accommodate families who may have non-traditional schedules or hours.

1.2. Assessments and Referrals

1.2.1. The Contractor shall accept referrals from hospitals and medical centers when clients have a Plan of Safe Care, or assist pregnant and postpartum women with developing a Plan of Safe Care in collaboration with medical providers. The Contractor shall:

1.2.1.1. Provide early intervention in at risk pregnant and parenting families;

1.2.1.2. Prioritize pregnant parents with substance use disorder for support and assignment; and

1.2.1.3. Request Plans of Safe Care when enrolling families.

1.2.2. The Contractor shall complete a Family Assessment utilizing the Protective Factors Survey, 2nd Edition (PFS-2) for each family referred for services in order to:

1.2.2.1. Identify risk factors;

1.2.2.2. Determine appropriate CFSS; and

1.2.2.3. Provide appropriate CFSS.

1.2.3. The Contractor shall provide each family with an Individual Service Plan (ISP) that addresses and targets barriers to receiving education and support services, which may include, but are not limited to:

1.2.3.1. Program for Infant Toddler Care.

1.2.3.2. I am Moving, I am Learning (IMIL).

1.2.3.3. Positive Solutions for Families by providing the parent element to the Pyramid Model Framework for Social and Emotional Development.

1.2.3.4. Mind in the Making, an 8 part series that explores supporting the development of executive function in young children and uses the Vroom application and materials as companions for parent training and support.

1.2.3.5. Positive Solutions for Families.

1.2.3.6. Car Seat Safety, including installation events.

1.2.3.7. Community Response to Pandemic, which includes organizing and implementing mass vaccinations.

1.2.3.8. Cooperative Parenting and Divorce.

1.2.4. The Contractor shall provide referrals to appropriate community-based services and other resources that support families in their home communities, which may include, but are not limited to:

1.2.4.1. Counseling.

1.2.4.2. Adult education.

1.2.4.3. Employment training.

1.3. <u>Home Visiting</u>

1.3.1. The Contractor shall provide CFSS home visiting services to parenting families with children up to the age of twenty-one (21) with priority given to those who:

1.3.1.1. Are first time mothers;

1.3.1.2. Have low incomes;

1.3.1.3. Are less than twenty-one (21) years of age;

1.3.1.4. Have a history of child abuse or neglect or have had interactions with child welfare services;

1.3.1.5. Have a history of substance abuse or need substance abuse treatment;

1.3.1.6. Use tobacco products in the home;

1.3.1.7. Have or have had children with low student achievement;

1.3.1.8. Have children with developmental delays or disabilities; or

1.3.1.9. Are in families that include individuals who are serving or have formerly served in the armed forces, including such families that have members of the armed forces who had had multiple deployments outside of the United States.

1.3.2. The Contractor shall provide home visiting services that are respectful of families' cultures and values while building on their strengths, being responsive to their needs, and ensuring voluntary participation of the families served.

1.3.3. The Contractor shall facilitate referrals, as appropriate to Early Support and Services or local school districts for evaluation and Individualized Education Program (IEP) support. The Contractor shall work to bridge gaps in services by working with:

1.3.3.1. School counseling partners;

1.3.3.2. Childcare providers; and

1.3.3.3. Preschool providers to help bridge any gaps between home and school.

1.3.4. The Contractor shall utilize home visits as the primary method of CFSS service delivery, and shall:

1.3.4.1. Offer flexible times and convenient locations for home visiting with the family;

1.3.4.2. Meet families in the community;

1.3.4.3. Provide additional education; and

1.3.4.4. Provide family resources designed to strengthen and support families.

1.3.5. The Contractor shall ensure visiting services include, but are not limited to providing:

1.3.5.1. Access to trained Recovery Coaches to assist individuals with recovery and prevention of relapse, as appropriate.

1.3.5.2. Whole Family coaching.

1.3.5.3. Assurance 16 case management support.

1.3.5.4. Assistance to families with applying for public assistance programs that may include, but are not limited to:

1.3.5.4.1. The NH-Easy system application process.

1.3.5.4.2. Medicaid enrollment.

1.3.5.4.3. Supplemental Nutrition Assistance Program (SNAP) Food benefits.

1.3.5.4.4. Temporary Assistance for Needy Families (TANF).

1.3.5.4.5. Child Care Scholarship.

1.3.5.4.6. Child Care Aware of New Hampshire programs.

1.3.5.5. Preparation of families for their initial calls to providers for services, which may include, but are not limited to providers of:

1.3.5.5.1. Transportation.

1.3.5.5.2. Financial.

1.3.5.5.3. Education.

1.3.5.5.4. Mental and physical health.

1.3.5.5.5. Recovery.

1.3.5.5.6. Food security and nutrition.

1.3.5.5.7. Early childhood education.

1.3.5.5.8. Housing.

1.3.5.5.9. Employment.

1.3.5.5.10. Welfare and wellness supports.

1.3.5.6. Assistance to families related to housing solutions, which includes, but is not limited to:

1.3.5.6.1. Completing housing and apartment applications.

1.3.5.6.2. Assisting families to mitigate barriers to locating and maintaining housing.

1.3.5.6.3. Connecting families to legal resources, if needed.

1.3.5.6.4. Assisting with the removal of previous charges from a family's legal record in order to improve eligibility for housing.

1.3.5.6.5. Providing transportation to appointments, as necessary, in order to facilitate access to necessary services.

1.3.5.6.6. Providing a warm hand off to services by accompanying families to initial appointments, if requested.

1.3.6. The Contractor shall provide training to parents on topics that include, but are not limited to:

1.3.6.1. Parenting strategies designed to increase parent's confidence and success as parents.

1.3.6.2. Co-parenting strategies, including teaching parenting skills that include, but are not limited to:

1.3.6.2.1. Problem-solving skills;

1.3.6.2.2. Promoting children's cognitive, academic and social skills;

1.3.6.2.3. Positive discipline;

1.3.6.2.4. Decision-making;

1.3.6.2.5. Relationships;

1.3.6.2.6. Self-control;

1.3.6.2.7. Limit setting;

1.3.6.2.8. Creating structure; and

1.3.6.2.9. Setting appropriate expectations.

1.3.6.3. Parenting children with Autism and sensory disorders.

1.3.6.4. Child development topics to understand and provide for children's needs, which may include, but are not limited to:

1.3.6.4.1. Secure attachments;

1.3.6.4.2. Ongoing nurturing relationships;

1.3.6.4.3. Physical protection and safety;

1.3.6.4.4. Developmentally-appropriate experiences;

1.3.6.4.5. Setting limits; and

1.3.6.4.6. Providing structure.

1.3.6.5. Parenting teenagers.

1.3.6.6. Positive discipline strategies.

1.3.7. The Contractor shall ensure comprehensive screening tools are utilized for children up to five (5) years of age who are enrolled in home vising services that include:

1.3.7.1. An Ages and Stages Questionnaire (ASQ-3) a comprehensive screening tool measuring development; and

1.3.7.2. An Ages and Stages Questionnaire for children's social-emotional development (ASQ-SE).

1.3.8. The Contractor shall promote oral health of infants, children, and adolescents, by providing:

1.3.8.1. Oral health risk assessments;

1.3.8.2. Anticipatory guidance and counseling on:

1.3.8.2.1. Oral hygiene;

1.3.8.2.2. Nutrition;

1.3.8.2.3. Fluoride; and

1.3.8.2.4. Dental referrals prior to the age of one year; and

1.3.8.2.5. Preventative care.

1.3.9. The Contractor shall work with parents to build communications skills needed to effectively:

1.3.9.1. Co-parent;

1.3.9.2. Participate in appointments for:

1.3.9.2.1. Welfare services;

1.3.9.2.2. School meetings; and

1.3.9.2.3. Medical appointments.

1.3.9.3. Schedule healthy recreational and social activities for their children; and

1.3.9.4. Strengthen parent-child relationships.

1.3.10. The Contractor shall provide child safety information through handouts and explanation via curricula including information available from the Centers for Disease Control (CDC) on a variety of childhood safety concerns, ranging from injury prevention to reduction of high-risk behaviors in teenagers, including, but not limited to:

1.3.10.1. Car seat safety checks;

1.3.10.2. Safety gates;

1.3.10.3. Portable cribs; and

1.3.10.4. Window guards.

1.3.11. The Contractor shall provide one-on-one education relative to effective parenting strategies, which includes, but is not limited to:

1.3.11.1. Parents as Teachers curricula;

1.3.11.2. Partners for a Healthy Baby; and

1.3.11.3. Active Parenting for families with school-aged and adolescent-aged children.

1.3.12. The Contractor shall educate parents and guardians on Adverse Childhood Experiences (ACES) and the protective factors that can change outcomes for a child, which includes:

1.3.12.1. Mentoring and coaching parents in their roles as advocates for their children;

1.3.12.2. Building communication skills; and

1.3.12.3. Recovery Coaching.

1.3.13. The Contractor shall encourage parents who smoke to make modifications that include, but are not limited to:

1.3.13.1. Refraining from smoking in vehicles.

1.3.13.2. Smoking outside of the home.

1.3.13.3. Changing clothes after smoking.

1.3.13.4. 'Washing hands after smoking.

1.3.14. The Contractor shall support clients seeking to quit smoking by assisting with the coordination of a quit plan with a medical provider.

1.3.15. The Contractor shall maintain a Family Service Record on each family in compliance with all HIPAA Privacy Rules. The Contractor shall ensure the Family Service Record includes, but is not limited to:

1.3.15.1. Source of referral.

1.3.15.2. Referral information.

1.3.15.3. Release of information form.

1.3.15.4. Family assessment.

1.3.15.5. Child/Family services plan.

1.3.15.6. Case contact log.

1.3.15.7. Receipt of health care.

1.3.15.8. Linkages with prenatal/primary care and visit schedule as outlined in American Academy Pediatrics, "Recommendations for Preventive Pediatric Health Care" schedule.

1.3.15.9. Progress notes.

1.3.15.10. Child care utilization and billing information.

1.3.15.11. Case closure report.

1.3.16. The selected Contractor shall ensure Family Service Records are summarized and entered into Quick Base in real-time.

1.3.17. The Contractor shall evaluate the progress of both parents and caregivers, as well as the performance of the programs and services provided.

1.4. **Continuing Education and Employment Services**

1.4.1. The Contractor shall work with several education agencies that offer parents the opportunity to continue their education and build the skills necessary to help them meet their career and self-sufficiency goals, which may include, but are not limited to:

1.4.1.1. High School Equivalency (HISET).

1.4.1.2. High School completion.

1.4.1.3. Workforce training.

1.4.1.4. Computer classes.

1.4.1.5. Career exploration classes.

1.4.1.6. Free 1:1 tutoring for adult learners.

1.4.1.7. Adult Education Programs.

1.4.1.8. Alternative Education Programs.

1.4.1.9. Referrals to local colleges.

1.4.2. The Contractor shall partner with employment and workforce development services to assist economically disadvantaged and displaced workers gain employment and training, which includes, but is not limited to, referring eligible individuals to:

1.4.2.1. Workforce development supports;

1.4.2.2. Employment counselors;

1.4.2.3. Alternative education programs;

1.4.2.4. Career assessments;

1.4.2.5. Establishing childcare;

1.4.2.6. Transportation;

1.4.2.7. Networking;

1.4.2.8. Interview skills; and

1.4.2.9. On-the-job training.

1.5. **Services for Pregnant Women**

1.5.1. The Contractor shall collaborate with area agencies to serve pregnant women and families in recovery.

1.5.2. The Contractor shall request signed Release of Information consent forms from families to allow collaboration with hospitals and OBGYN offices to best support pregnant and postpartum individuals.

1.5.3. The Contractor shall provide prenatal child health information to pregnant women which includes, but is not limited to:

1.5.3.1. Screening to ensure she is receiving prenatal care and is up-to-date on her visits.

1.5.3.2. Referring to a provider, if care is not yet being received.

1.5.3.3. Follow-up conversations to ensure prenatal visits are being kept.

1.5.3.4. Information provided to explain the normal changes that occur throughout pregnancy.

1.5.3.5. Things an expectant woman can do to give her unborn baby a healthy start to life.

1.5.3.6. Signs and symptoms of premature labor.

1.5.3.7. Effects of harmful substances, including tobacco, alcohol and drugs on the unborn child.

1.5.4. The Contractor shall conduct postnatal visits to assess maternal and newborn health, ensuring the visits include, but are not limited to:

1.5.4.1. An Edinburgh screening to rule out or address post-partum depression;

1.5.4.2. Assessment of successful breastfeeding for nursing mothers;

1.5.4.3. Address maternal-infant attachment;

1.5.4.4. Family Planning;

1.5.4.5. Child health and safety issues;

1.5.4.6. Well-child visits and immunizations; and

1.5.4.7. Offering additional support and suggestions as necessary.

1.6. Emergency Services

1.6.1. The Contractor shall inter-refer families who apply for fuel emergency assistance to other supports specific to each family's well-being which includes, but is not limited to:

1.6.1.1. Assurance 16 Program to prevent future fuel emergencies from occurring in the following fuel season;

1.6.1.2. Emergency Services Grant to address emergencies; and

1.6.1.3. Rapid Rehousing Programs to address housing needs.

1.6.2. The Contractor shall refer at-risk families to the Whole Family Program, which provides assistance that includes, but is not limited to:

1.6.2.1. Additional two-generational case management and support; and

1.6.2.2. Assistance with overcoming barriers to move towards financial stability and wellness.

1.6.3. The Contractor shall assist families with increasing food security by providing access to:

1.6.3.1. Food pantries;

1.6.3.2. At Risk After-School programs;

1.6.3.3. Temporary Emergency Food Assistance (TEFAP); and

1.6.3.4. Thanksgiving and Holiday Food Basket programs.

1.7. Staffing

1.7.1. The Contractor shall provide consultation services from a clinician or prescribing practitioner, who is licensed by the NH Board of Psychological Examiners, as a health care professional.

1.7.2. The Contractor shall require all staff, subcontractors, and volunteers who have contact with children complete a criminal background check and central registry check.

1.7.3. The Contract shall ensure staff who shall drive as part of their job duties maintain a valid driver's license.

1.7.4. The Contractor shall provide ne (1), 0.25 Full Time Equivalent (FTE) Director.

1.7.5. The Contractor shall provide one (1), 0.50 FTE Program Manager who shall have at a minimum:

1.7.5.1. A Master's degree in social work, counseling, nursing, public health or a related field; and

1.7.5.2. Two (2) years of experience working with families and children in a social service, home health or other early childhood program setting; or

1.7.5.3. A Bachelor's degree in social work, counseling, nursing, public health or a related field; and

1.7.5.4. Five (5) years of experience working with families and children in a social service, home health or other early childhood program setting, some of which must have been in a supervisory capacity.

1.7.6. The Contractor shall ensure the Program Manager job duties include, but are not limited to:

1.7.6.1. Implementation of high-quality programming;

1.7.6.2. Managing home visiting programs and staff;

1.7.6.3. Orientation of new staff;

1.7.6.4. Supervision and support of professional development for staff;

1.7.6.5. Collaboration internally and externally in the community to establish referral sources; and

1.7.6.6. Visit with families as a fill-in for a position that is vacant.

1.7.7. The Contractor shall provide a minimum of two (2) FTE Paraprofessional Home Visitors who shall have at a minimum:

1.7.7.1. A Bachelor's degree in social work, counseling, nursing, human services, early childhood education or a related field; and

1.7.7.2. Two (2) years of experience working with families and children in a social service, home health or other early childhood program setting.

1.7.8. The Contractor shall ensure Paraprofessional Home Visitors:

1.7.8.1. Assist families in obtaining services;

1.7.8.2. Provide coaching to families;

1.7.8.3. Establish a trusting relationship with families;

1.7.8.4. Assess a families resource needs;

1.7.8.5. Provide necessary support, education and resources during times of high stress; and

1.7.8.6. Provides case management.

1.7.9. The Contractor shall provide one (1) FTE Lead Paraprofessional Home Visitor who meets the same educational and experience requirements as the Paraprofessional Home Visitors, with additional duties that include, but are not limited to:

1.7.9.1. Supervise other Paraprofessional Home Visitors;

1.7.9.2. Review case notes and files;

1.7.9.3. Collect monthly reports;

1.7.9.4. Review data entry;

1.7.9.5. Attend local and statewide committee and coalition meetings to provide community outreach; and

1.7.9.6. Act as liaison between home visitors and the Department.

1.7.10. The Contractor shall provide one (1) 0.08 FTE Health Services Coordinator/Program Nurse who is responsible for:

1.7.10.1. Coordination and delivery of health services to children and families participating in programs;

1.7.10.2. Completing newborn assessments;

1.7.10.3. Completing depression screenings;

1.7.10.4. Providing education to families on:

1.7.10.4.1. Health;

1.7.10.4.2. Nutrition; and

1.7.10.4.3. Prenatal care.

1.7.10.5. Providing staff training on:

1.7.10.5.1. Cardiopulmonary Resuscitation (CPR);

1.7.10.5.2. First aid; and

1.7.10.5.3. Blood-borne pathogens.

1.7.11. The Contractor shall provide one (1), 0.15 Time Equivalent Outreach and Enrollment Coordinator who has, at a minimum:

1.7.11.1. A Bachelor's degree or higher in human services related field, marketing field or other related field;

1.7.11.2. A combination of human services, marketing or community outreach experience or education;

1.7.11.3. Experience working with low income families and connecting them to services;

1.7.11.4. Experience utilizing social media for outreach is preferred;

1.7.11.5. Prior experience and knowledge of Head Start programs and/or non-profit agencies is strongly preferred;

1.7.11.6. Intermediate to advanced computer literacy including, but not limited to:

1.7.11.6.1. Database management;

1.7.11.6.2. Data entry and reporting; and

1.7.11.6.3. Microsoft suite.

1.7.12. The Contractor shall ensure the Outreach and Enrollment Coordinator is responsible for:

1.7.12.1. Coordinating outreach in the community;

1.7.12.2. Recruiting eligible families for participation in all programs; and

1.7.12.3. Overseeing the initial eligibility of children and families into all programs.

1.7.13. The Contractor shall provide one (1), 0.13 FTE Program Assistant who supports:

1.7.13.1. All Contractor programs;

1.7.13.2. Tracking of in-kind;

1.7.13.3. Processing of invoices;

1.7.13.4. Purchasing; and

1.7.13.5. Other administrative tasks as needed.

1.7.14. The Contractor shall provide one (1), 0.75 FTE Family Resource Center Coordinator (FRC) who has, at a minimum:

1.7.14.1. A Bachelor's Degree in social work, human services, family services counseling or related field;

1.7.14.2. At least two (2) years of related experience in service delivery to families and children;

1.7.14.3. Experience with coordinating and marketing adult, family, community, education programs and workshops;

1.7.14.4. Experience with community collaborations;

1.7.14.5. Strong knowledge of Microsoft Office Suites;

1.7.14.6. Ability to quickly learn new systems and databases;

1.7.14.7. Experience organizing, and/or facilitating trainings and workshops;

1.7.14.8. Knowledge of the use of presentation software and technology including event management software or applications; and

1.7.14.9. Knowledge of community resources in Strafford County.

1.7.15. The Contractor shall ensure the Family Resource Center Coordinator is:

1.7.15.1. Responsible for overseeing the Family Resource Center;

1.7.15.2. Supports the Designated FRC of Quality process;

1.7.15.3. The coordinator for all parent/family/community education and workshops.

1.7.16. The Contractor shall ensure staff are trained in the principles of family support, maternal and child health, as well as the child welfare system, with concentrations in service array, as well as working in multidisciplinary teams.

1.7.17. The Contractor shall demonstrate on-going staff enrichment and development in areas that include, but are not limited to:

1.7.17.1. Skills needed to address the ethnic and cultural needs, resources and assets of the community;

1.7.17.2. Exercising empathy, with an understanding of family stressors, for parents and families receiving services; and

1.7.17.3. Effective home visiting and reporting practices.

1.7.18. The Contractor shall ensure a minimum of one (1) home visitor and the home visitor supervisor are trained in either Growing Great Kids or Parents as Teachers curriculum and follow the Growing Great Kids

requirements no later than six (6) months from the resulting contract effective date.

1.7.19. The Contractor shall provide training to its home visiting team and new staff that includes, but is not limited to:

1.7.19.1. Trauma-informed services and curriculum;

1.7.19.2. Strength-based services;

1.7.19.3. Parents as Teachers (PAT) training;

1.7.19.4. Bright Future Guidelines for Health Supervision of Infants, Children and Adolescents;

1.7.19.5. FRC-Q Standards of Quality;

1.7.19.6. Edinburgh, ASQ-3 and ASQ-SE3 Screening;

1.7.19.7. Promoting Mental Health;

1.7.19.8. Recognizing Prenatal Depression;

1.7.19.9. Developmental screening process;

1.7.19.10. Anxiety Disorder in Children and Adolescents;

1.7.19.11. Supporting the Parent-Child Relationship;

1.7.19.12. Challenging Behaviors with Traumatized Children;

1.7.19.13. Home Visitor Safety;

1.7.19.14. NH Infant and Toddler Injury Prevention;

1.7.19.15. Harmful effects of smoking, and second and third hand smoke;

1.7.19.16. Striving for a Smoke-Free Environment;

1.7.19.17. Keeping Babies Healthy and Safe; and

1.7.19.18. Suicide Assessment and Intervention.

1.7.20. The Contractor shall ensure home visiting staff receive nine (9) hours of training in the areas of:

1.7.20.1. Recognizing Substance Misuse;

1.7.20.2. Optimizing Care for Mothers and Babies Affected by Prenatal Substance Exposure; and

1.7.20.3. Caring for Substance-Exposed Infants.

1.7.21. The Contractor shall provide recovery coach training to all home visiting staff.

1.7.22. The Contractor shall ensure staff receive training on families with children who have Autism.

1.8. Relevant Laws, Policies and Guidelines

1.8.1. The Contractor shall be in compliance with applicable federal and state laws, rules and regulations, and applicable policies and procedures adopted by the Department currently in effect, and as they may be adopted or amended during the contract period.

1.8.2. The Contractor shall comply with the reporting requirements of New Hampshire RSA 169:C, Child Protection Act; RSA 161:F46, Protective Services to Adults; RSA 631:6, Assault and Related Offenses; and RSA 130:A, Lead Paint Poisoning and Control.

1.8.3. The Contractor shall participate and coordinate public health activities as requested by the Division of Public Health Services during any disease outbreak and/or emergency, natural or man-made, affecting the public's health.

1.8.4. The Contractor shall promote immunizations, in accordance with NH RSA 141-C and the Immunization Rules promulgated thereunder.

1.8.5. The Contractor's program services shall meet the requirements of Sec. 401 (a)(3) of the 42USC 601, which is Part A of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PRWORA) federal law for TANF, which indicates one of the purposes is to increase State flexibility to, "(3) prevent and reduce the incidence of out-of-wedlock pregnancies and establish annual numerical goals for preventing and reducing the incidence of these pregnancies", to the State/Federal regulation.

1.8.6. The Contractor shall comply with confidentiality provisions of RSA 170-G: 8-a. All information regarding the Department's clients, client families, foster families, and other involved individuals, is strictly confidential and shall not be discussed with anyone except the Department's personnel in the performance of contracted services.

1.8.7. The Contractor shall maintain the confidentiality of all clients and use client information only for program administration purposes and evaluation, ensuring the following, including but not limited to:

1.8.7.1. All staff and subcontractor(s) understand that the receipt of this information is confidential and cannot be disclosed except in direct administration of the program.

1.8.7.2. Receipt of public assistance and other confidential information shared shall be shared only as part of the medical record and only with the properly signed release of information from the client.

1.8.8. The Contractor shall, for purposes of program evaluation and/or continuous quality improvement, report personally identifiable health data to the Department as requested, for all clients served under the contract.

1.8.9. The Contractor shall obtain any authorizations for release of information from the clients that are necessary to comply with federal and state laws and regulations.

1.8.10. The Contractor shall provide all forms developed for authorization for release of information to the Department for approval prior to use.

1.8.11. The Contractor shall adhere to the legal requirements governing human subjects' research if considering using program participants for clinical or sociological research purposes.

1.8.12. The Contractor shall inform the Division of Public Health Services prior to initiating any research related to the contract.

2. Exhibits Incorporated

2.1. The Contractor shall use and disclose Protected Health Information in compliance with the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule) (45 CFR Parts 160 and 164) under the Health Insurance Portability and Accountability Act (HIPAA) of 1996, and in accordance with the attached Exhibit I, Business Associate Agreement, which has been executed by the parties.

2.2. The Contractor shall manage all confidential data related to this Agreement in accordance with the terms of Exhibit K, DHHS Information Security Requirements.

2.3. The Contractor shall comply with all Exhibits D through K, which are attached hereto and incorporated by reference herein.

3. Reporting Requirements and Data Entry

3.1. The Contractor shall submit quarterly reports summarizing program activities for the previous quarter no later than the 15th day of the month following the reporting period, ensuring the first report is submitted no later than October 15, 2020, and includes:

3.1.1. The progress in achieving the stated outcomes; and

3.1.2. Feedback from families as to the effectiveness and satisfaction of the contracted services.

3.2. The Contractor shall submit an annual report to the Department by July 31st of each contract year, with the first report due on July 31, 2020, which includes, but is not limited to:

3.2.1. Information regarding accomplishments and activities for the program;

3.2.2. Recommendations for service development and outcomes;

3.2.3. Systemic barriers; and

3.2.4. Family satisfaction survey results.

3.3. The selected Vendor(s) must enter data into the Welligent System within thirty (30) days of receiving it, which includes, but is not limited to:

3.3.1. Encrypted client identifier; first two initials of the first name, first three initials of the last name;

3.3.2. Gender; male or female;

3.3.3. Date of Birth;

3.3.4. Race;

3.3.5. Ethnicity;

3.3.6. Date of Screening;

3.3.7. Which month ASQ was used;

3.3.8. Recheck;

3.3.9. Referred;

3.3.10. Receiving services;

3.3.11. Screening score;

3.3.12. Consent signed to notify Primary Care Physician (PCP); and

3.3.13. Date screen was sent to PCP.

4. Performance Measures

4.1. The Department will monitor Contractor performance by reviewing consumer satisfaction data, which must indicate a minimum of 80% favorable rating.

4.2. The Department will focus on performance improvement topics that include, but are not limited to:

4.2.1. Increasing outreach to high-risk populations;

4.2.2. Increasing the share of referred families who enroll in services;

4.2.3. Increasing service completion rates; and

4.2.4. Evaluating long-term program outcomes.

4.3. The Department will work with the Contractor to ensure evidence-based strategies are used and appropriate metrics are tracked for specific programs and sub-populations.

4.4. The Department reserves the right to request and collect other key data and metrics from the Contractor, including client-level demographic, performance, and service data.

4.5. The Contractor shall actively and regularly collaborate with the Department to enhance contract management, improve performance results, and adjust program delivery and policy based on successful outcomes.

5. Additional Terms

5.1. Impacts Resulting from Court Orders or Legislative Changes.

5.1.1. The Contractor agrees that, to the extent future state or federal legislation or court orders may have an impact on the Services described herein, the State has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.

5.2. Culturally and Linguistically Appropriate Services (CLAS)

5.2.1. The Contractor shall submit and comply with a detailed description of the language assistance services they will provide to persons with limited English proficiency and/or hearing impairment to ensure meaningful access to their programs and/or services within ten (10) days of the contract effective date.

5.3. Credits and Copyright Ownership

5.3.1. All documents, notices, press releases, research reports and other materials prepared during or resulting from the performance of the services of the Contract shall include the following statement, "The preparation of this (report, document etc.) was financed under a Contract with the State of New Hampshire, Department of Health and Human Services, with funds provided in part by the State of New Hampshire and/or such other funding sources as were available or required, e.g., the United States Department of Health and Human Services."

5.3.2. All materials produced or purchased under the contract shall have prior approval from the Department before printing, production, distribution or use.

5.3.3. The Department shall retain copyright ownership for any and all original materials produced, including, but not limited to:

5.3.3.1. Brochures;

5.3.3.2. Resource directories;

5.3.3.3. Protocols or guidelines;

5.3.3.4. Posters; and

5.3.3.5. Reports.

5.3.4. The Contractor shall not reproduce any materials produced under the contract without prior written approval from the Department.

6. Records

6.1. The Contractor shall keep records that include, but are not limited to:

6.1.1. Books, records, documents and other electronic or physical data evidencing and reflecting all costs and other expenses incurred by the Contractor in the performance of the Contract, and all income received or collected by the Contractor.

6.1.2. All records must be maintained in accordance with accounting procedures and practices, which sufficiently and properly reflect all such costs and expenses, and which are acceptable to the Department, and to include, without limitation, all ledgers, books, records, and original evidence of costs such as purchase requisitions and orders, vouchers, requisitions for materials, inventories, valuations of in-kind contributions, labor time cards, payrolls, and other records requested or required by the Department.

6.1.3. Statistical, enrollment, attendance or visit records for each recipient of services, which records shall include all records of application and eligibility (including all forms required to determine eligibility for each such recipient), records regarding the provision of services and all invoices submitted to the Department to obtain payment for such services.

6.1.4. Medical records on each patient/recipient of services.

6.2. During the term of this Contract and the period for retention hereunder, the Department, the United States Department of Health and Human Services, and any of their designated representatives shall have access to all reports and

records maintained pursuant to the Contract for purposes of audit; examination, excerpts and transcripts. Upon the purchase by the Department of the maximum number of units provided for in the Contract and upon payment of the price limitation hereunder, the Contract and all the obligations of the parties hereunder (except such obligations as, by the terms of the Contract are to be performed after the end of the term of this Contract and/or survive the termination of the Contract) shall terminate, provided however, that if, upon review of the Final Expenditure Report the Department shall disallow any expenses claimed by the Contractor as costs hereunder the Department shall retain the right, at its discretion, to deduct the amount of such expenses as are disallowed or to recover such sums from the Contractor.

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EXHIBIT C

Payment Terms

1. This Agreement is funded by:
   1.1. 1.37%, by the US Department of Health and Human Services, Administrations on Children, Youth and Families, Child Welfare Social Services, Title IV-B, Subpart 1, of the Social Security Act, CFDA 93.645, FAIN# 2001NHCWSS.
   1.2. 6.74%, by the US Department of Health and Human Services, Administration for Children & Families, Administration on Children, Youth and Families, Promoting Safe and Stable Families, CFDA 93.556, FAIN# 2001FPSS.
   1.3. 23.23%, by the US Department of Health and Human Services, Administration for Children & Families, Title XX Grants, SSBG – Social Services Block Grant, CFDA 93.667, FAIN# 2001NHSOSR.
   1.4. 55.65%, by the US Department of Health and Human Services, Temporary Assistance for Needy Families, CFDA 93.558, FAIN# 19NHTANF.
   1.5. 1.80%, by the US Department of Health and Human Services, Maternal and Child Health Services Block Grant, CFDA 93.994, FAIN# 90CA1858.
   1.6. 11.21% General Funds.
2. For the purposes of this Agreement:
   2.1. The Department has identified the Contractor as a Sub-recipient, in accordance with 2 CFR 200.330.
   2.2. The Contractor's negotiated Indirect Cost Rate of 16.90 applies in accordance with CFR §200.441.
   2.3. The Department has identified this Contract as NON-R&D, in accordance with 2 CFR §200.87.
3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement, and shall be in accordance with the approved line item, as specified in Exhibits C-1, Budget through Exhibit C-4, Budget.
4. The Contractor shall submit an invoice in a form satisfactory to the State by the fifteenth (15th) working day of the following month, which identifies and requests reimbursement for authorized expenses incurred in the prior month. The Contractor shall ensure the invoice is completed, dated and returned to the Department in order to initiate payment.

New Hampshire Department of Health and Human Services
COMPREHENSIVE FAMILY SUPPORT SERVICES

EXHIBIT C

5. In lieu of hard copies, all invoices may be assigned an electronic signature and emailed to BFA@dhhs.nh.gov, or invoices may be mailed to:

   Financial Manager
   Department of Health and Human Services
   129 Pleasant Street
   Concord, NH 03301

6. The State shall make payment to the Contractor within thirty (30) days of receipt of each invoice, subsequent to approval of the submitted invoice and if sufficient funds are available, subject to Paragraph 4 of the General Provisions Form Number P-37 of this Agreement.

7. The final invoice shall be due to the State no later than forty (40) days after the contract completion date specified in Form P-37, General Provisions Block 1.7 Completion Date.

8. The Contractor must provide the services in Exhibit B, Scope of Services, in compliance with funding requirements.

9. The Contractor agrees that funding under this Agreement may be withheld, in whole or in part in the event of non-compliance with the terms and conditions of Exhibit B, Scope of Services.

10. Notwithstanding anything to the contrary herein, the Contractor agrees that funding under this agreement may be withheld, in whole or in part, in the event of non-compliance with any Federal or State law, rule or regulation applicable to the services provided, or if the said services or products have not been satisfactorily completed in accordance with the terms and conditions of this agreement.

11. Notwithstanding Paragraph 18 of the General Provisions Form P-37, changes limited to adjusting amounts within the price limitation and adjusting encumbrances between State Fiscal Years and budget class lines through the Budget Office may be made by written agreement of both parties, without obtaining approval of the Governor and Executive Council, if needed and justified.

12. Audits

    12.1. The Contractor is required to submit an annual audit to the Department if any of the following conditions exist:

    12.1.1. Condition A - The Contractor expended $750,000 or more in federal funds received as a subrecipient pursuant to 2 CFR Part 200, during the most recently completed fiscal year.

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EXHIBIT C

12.1.2. Condition B - The Contractor is subject to audit pursuant to the requirements of NH RSA 7:28, III-b, pertaining to charitable organizations receiving support of $1,000,000 or more.

12.1.3. Condition C - The Contractor is a public company and required by Security and Exchange Commission (SEC) regulations to submit an annual financial audit.

12.2. If Condition A exists, the Contractor shall submit an annual single audit performed by an independent Certified Public Accountant (CPA) to the Department within 120 days after the close of the Contractor's fiscal year, conducted in accordance with the requirements of 2 CFR Part 200, Subpart F of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal awards.

12.3. If Condition B or Condition C exists, the Contractor shall submit an annual financial audit performed by an independent CPA within 120 days after the close of the Contractor's fiscal year.

12.4. In addition to, and not in any way in limitation of obligations of the Contract, it is understood and agreed by the Contractor that the Contractor shall be held liable for any state or federal audit exceptions and shall return to the Department all payments made under the Contract to which exception has been taken, or which have been disallowed because of such an exception.

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Exhibit C-1
BUDGET

New Hampshire Department of Health and Human Services
COMPLETE ONE BUDGET FORM FOR EACH BUDGET PERIOD

Instructions: Fill out the Direct/Indirect columns only for both Contractor Share and Funded by DHHS. Everything else will automatically populate.

Contractor name: CAP for Strafford County

Budget Request for: COMPREHENSIVE FAMILY SUPPORT SERVICES RFP-2021-DEHS-02-COMPR (Rochester DO Catchment)

Budget Period: SFY 2021 (7/1/2020 TO 6/30/21)

Line Item	Total Program Cost			Contractor Share / Match			Funded by DHHS contract share		
	Direct	Indirect	Total	Direct	Indirect	Total	Direct	Indirect	Total
1. Total Salary/Wages	$ 173,951.44	$ -	$ 173,951.44	$ -	$ -	$ -	$ 173,951.44	$ -	$ 173,951.44
2. Employee Benefits	$ 48,706.40	$ -	$ 48,706.40	$ -	$ -	$ -	$ 48,706.40	$ -	$ 48,706.40
3. Consultants	$ 4,895.25	$ -	$ 4,895.25	$ 1,695.25	$ -	$ 1,695.25	$ 3,200.00	$ -	$ 3,200.00
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Repair and Maintenance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Purchase/Depreciation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Educational	$ 2,200.00	$ -	$ 2,200.00	$ -	$ -	$ -	$ 2,200.00	$ -	$ 2,200.00
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ 3,560.05	$ -	$ 3,560.05	$ -	$ -	$ -	$ 3,560.05	$ -	$ 3,560.05
6. Travel	$ 8,855.00	$ -	$ 8,855.00	$ -	$ -	$ -	$ 8,855.00	$ -	$ 8,855.00
7. Occupancy	$ 14,032.00	$ -	$ 14,032.00	$ 6,332.00	$ -	$ 6,332.00	$ 7,700.00	$ -	$ 7,700.00
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ 3,315.00	$ -	$ 3,315.00	$ -	$ -	$ -	$ 3,315.00	$ -	$ 3,315.00
Postage	$ 50.00	$ -	$ 50.00	$ -	$ -	$ -	$ 50.00	$ -	$ 50.00
Subscriptions	$ 150.00	$ -	$ 150.00	$ -	$ -	$ -	$ 150.00	$ -	$ 150.00
Audit and Legal	$ 250.00	$ -	$ 250.00	$ -	$ -	$ -	$ 250.00	$ -	$ 250.00
Insurance	$ 100.00	$ -	$ 100.00	$ -	$ -	$ -	$ 100.00	$ -	$ 100.00
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10. Marketing/Communications	$ 3,100.00	$ -	$ 3,100.00	$ -	$ -	$ -	$ 3,100.00	$ -	$ 3,100.00
11. Staff Education and Training	$ 2,790.00	$ -	$ 2,790.00	$ -	$ -	$ -	$ 2,790.00	$ -	$ 2,790.00
12. Subcontracts/Agreements	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
13. Other (specific details mandatory):	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Indirect cost: See approved indirect cost rate agreement	$ -	$ 49,495.10	$ 49,495.10	$ -	$ -	$ -	$ -	$ 49,495.10	$ 49,495.10
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 263,855.14	$ 49,495.10	$ 315,450.25	$ 8,027.25	$ -	$ 8,027.25	$ 257,927.89	$ 49,495.10	$ 307,423.00
Indirect As A Percent of Direct		18.8%							

Contractor Initials: EAP
Date: 4/9/20

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Exhibit C-2
BUDGET

New Hampshire Department of Health and Human Services
COMPLETE ONE BUDGET FORM FOR EACH BUDGET PERIOD

Instructions: Fill out the Direct/Indirect columns only for both Contractor Share and Funded by DHHS. Everything else will automatically populate.

Contractor name: CAP for Strafford County

Budget Request for: COMPREHENSIVE FAMILY SUPPORT SERVICES RFP-2021-DEHS-02-COMPR (Rochester DO Catchment)

Budget Period: SFY 2022 (7/1/2021 TO 6/30/22)

Line Item	Total Program Cost			Contractor Share / Match			Funded by DHHS contract share		
	Direct	Indirect	Total	Direct	Indirect	Total	Direct	Indirect	Total
1. Total Salary/Wages	$ 175,645.14	$ -	$ 175,645.14	$ -	$ -	$ -	$ 175,645.14	$ -	$ 175,645.14
2. Employee Benefits	$ 49,180.64	$ -	$ 49,180.64	$ -	$ -	$ -	$ 49,180.64	$ -	$ 49,180.64
3. Consultants	$ 4,195.25	$ -	$ 4,195.25	$ 1,695.25	$ -	$ 1,695.25	$ 2,500.00	$ -	$ 2,500.00
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Repair and Maintenance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Purchase/Depreciation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Educational	$ 3,022.12	$ -	$ 3,022.12	$ -	$ -	$ -	$ 3,022.12	$ -	$ 3,022.12
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ 2,560.00	$ -	$ 2,560.00	$ -	$ -	$ -	$ 2,560.00	$ -	$ 2,560.00
6. Travel	$ 8,855.00	$ -	$ 8,855.00	$ -	$ -	$ -	$ 8,855.00	$ -	$ 8,855.00
7. Occupancy	$ 14,032.00	$ -	$ 14,032.00	$ 6,332.00	$ -	$ 6,332.00	$ 7,700.00	$ -	$ 7,700.00
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ 3,315.00	$ -	$ 3,315.00	$ -	$ -	$ -	$ 3,315.00	$ -	$ 3,315.00
Postage	$ 50.00	$ -	$ 50.00	$ -	$ -	$ -	$ 50.00	$ -	$ 50.00
Subscriptions	$ 150.00	$ -	$ 150.00	$ -	$ -	$ -	$ 150.00	$ -	$ 150.00
Audit and Legal	$ 250.00	$ -	$ 250.00	$ -	$ -	$ -	$ 250.00	$ -	$ 250.00
Insurance	$ 100.00	$ -	$ 100.00	$ -	$ -	$ -	$ 100.00	$ -	$ 100.00
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10. Marketing/Communications	$ 3,100.00	$ -	$ 3,100.00	$ -	$ -	$ -	$ 3,100.00	$ -	$ 3,100.00
11. Staff Education and Training	$ 1,500.00	$ -	$ 1,500.00	$ -	$ -	$ -	$ 1,500.00	$ -	$ 1,500.00
12. Subcontracts/Agreements	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
13. Other (specific details mandatory):	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Indirect cost: See approved indirect cost rate agreement	$ -	$ 49,495.10	$ 49,495.10	$ -	$ -	$ -	$ -	$ 49,495.10	$ 49,495.10
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 265,955.15	$ 49,495.10	$ 315,450.25	$ 8,027.25	$ -	$ 8,027.25	$ 257,927.90	$ 49,495.10	$ 307,423.00
Indirect As A Percent of Direct		18.6%							

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY
RFP-2021-DEHS-02-COMPR
Exhibit C-2 BUDGET
Page 1 of 1

Contractor Initials: EAP
Date: 10/9/20

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Exhibit C-3
BUDGET

New Hampshire Department of Health and Human Services
COMPLETE ONE BUDGET FORM FOR EACH BUDGET PERIOD

Instructions: Fill out the Direct/Indirect columns only for both Contractor Share and Funded by DHHS. Everything else will automatically populate.

Contractor Name: CAP Strafford County

Budget Request for: COMPREHENSIVE FAMILY SUPPORT SERVICES RFP-2021-DEHS-01-COMPR (Rochester DO Catchment)

Budget Period: SFY 2023 (7/1/2022 TO 6/30/23)

Line Item	Total Program Cost			Contractor Share / Match			Funded by DHHS contract share		
	Direct	Indirect	Total	Direct	Indirect	Total	Direct	Indirect	Total
1. Total Salary/Wages	$ 177,337.01	$ -	$ 177,337.01	$ -	$ -	$ -	$ 177,337.01	$ -	$ 177,337.01
2. Employee Benefits	$ 49,654.36	$ -	$ 49,654.36	$ -	$ -	$ -	$ 49,654.36	$ -	$ 49,654.36
3. Consultants	$ 3,695.25	$ -	$ 3,695.25	$ 1,695.25	$ -	$ 1,695.25	$ 2,000.00	$ -	$ 2,000.00
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Repair and Maintenance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Purchase/Depreciation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Educational	$ 1,856.52	$ -	$ 1,856.52	$ -	$ -	$ -	$ 1,856.52	$ -	$ 1,856.52
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ 2,560.00	$ -	$ 2,560.00	$ -	$ -	$ -	$ 2,560.00	$ -	$ 2,560.00
6. Travel	$ 8,855.00	$ -	$ 8,855.00	$ -	$ -	$ -	$ 8,855.00	$ -	$ 8,855.00
7. Occupancy	$ 14,032.00	$ -	$ 14,032.00	$ 6,332.00	$ -	$ 6,332.00	$ 7,700.00	$ -	$ 7,700.00
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ 3,315.00	$ -	$ 3,315.00	$ -	$ -	$ -	$ 3,315.00	$ -	$ 3,315.00
Postage	$ 50.00	$ -	$ 50.00	$ -	$ -	$ -	$ 50.00	$ -	$ 50.00
Subscriptions	$ 150.00	$ -	$ 150.00	$ -	$ -	$ -	$ 150.00	$ -	$ 150.00
Audit and Legal	$ 250.00	$ -	$ 250.00	$ -	$ -	$ -	$ 250.00	$ -	$ 250.00
Insurance	$ 100.00	$ -	$ 100.00	$ -	$ -	$ -	$ 100.00	$ -	$ 100.00
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10. Marketing/Communications	$ 3,100.00	$ -	$ 3,100.00	$ -	$ -	$ -	$ 3,100.00	$ -	$ 3,100.00
11. Staff Education and Training	$ 1,000.00	$ -	$ 1,000.00	$ -	$ -	$ -	$ 1,000.00	$ -	$ 1,000.00
12. Subcontracts/Agreements	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
13. Other (specific details mandatory):	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Indirect cost: See approved indirect cost rate agreement	$ -	$ 49,495.10	$ 49,495.10	$ -	$ -	$ -	$ -	$ 49,495.10	$ 49,495.10
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 255,955.14	$ 49,495.10	$ 315,450.25	$ 8,027.25	$ -	$ 8,027.25	$ 257,927.89	$ 49,495.10	$ 307,423.00
Indirect As A Percent of Direct		19.6%							

Contractor Initials: EWP
Date: 6/9/22

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Exhibit C-4
BUDGET

New Hampshire Department of Health and Human Services
COMPLETE ONE BUDGET FORM FOR EACH BUDGET PERIOD

Instructions: Fill out the Direct/Indirect columns only for both Contractor Share and Funded by DHHS. Everything else will automatically populate.

Contractor name: CAP for Strafford County

Budget Request for: COMPREHENSIVE FAMILY SUPPORT SERVICES RFP-2021-DEHS-01-COMPR (Rochester DO Catchment)

Budget Period: SFY 2024 (7/1/2023 TO 6/30/24)

Line Item	Total Program Cost			Contractor Share / Match			Funded by DHHS contract share		
	Direct	Indirect	Total	Direct	Indirect	Total	Direct	Indirect	Total
1. Total Salary/Wages	$ 179,026.30	$ -	$ 179,026.30	$ -	$ -	$ -	$ 179,026.30	$ -	$ 179,026.30
2. Employee Benefits	$ 50,127.36	$ -	$ 50,127.36	$ -	$ -	$ -	$ 50,127.36	$ -	$ 50,127.36
3. Consultants	$ 3,846.25	$ -	$ 3,846.25	$ 1,695.25	$ -	$ 1,695.25	$ 2,151.00	$ -	$ 2,151.00
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Repair and Maintenance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Purchase/Depreciation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Educational	$ 400.00	$ -	$ 400.00	$ -	$ -	$ -	$ 400.00	$ -	$ 400.00
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ 1,703.23	$ -	$ 1,703.23	$ -	$ -	$ -	$ 1,703.23	$ -	$ 1,703.23
6. Travel	$ 8,855.00	$ -	$ 8,855.00	$ -	$ -	$ -	$ 8,855.00	$ -	$ 8,855.00
7. Occupancy	$ 14,032.00	$ -	$ 14,032.00	$ 6,332.00	$ -	$ 6,332.00	$ 7,700.00	$ -	$ 7,700.00
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ 3,315.00	$ -	$ 3,315.00	$ -	$ -	$ -	$ 3,315.00	$ -	$ 3,315.00
Postage	$ 50.00	$ -	$ 50.00	$ -	$ -	$ -	$ 50.00	$ -	$ 50.00
Subscriptions	$ 150.00	$ -	$ 150.00	$ -	$ -	$ -	$ 150.00	$ -	$ 150.00
Audit and Legal	$ 250.00	$ -	$ 250.00	$ -	$ -	$ -	$ 250.00	$ -	$ 250.00
Insurance	$ 100.00	$ -	$ 100.00	$ -	$ -	$ -	$ 100.00	$ -	$ 100.00
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10. Marketing/Communications	$ 3,100.00	$ -	$ 3,100.00	$ -	$ -	$ -	$ 3,100.00	$ -	$ 3,100.00
11. Staff Education and Training	$ 1,000.00	$ -	$ 1,000.00	$ -	$ -	$ -	$ 1,000.00	$ -	$ 1,000.00
12. Subcontracts/Agreements	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
13. Other (specific details mandatory):	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Indirect cost: See approved indirect cost rate agreement	$ -	$ 49,495.10	$ 49,495.10	$ -	$ -	$ -	$ -	$ 49,495.10	$ 49,495.10
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 265,955.14	$ 49,495.10	$ 315,450.25	$ 8,027.25	$ -	$ 8,027.25	$ 257,927.89	$ 49,495.10	$ 307,423.00
Indirect As A Percent of Direct		18.6%							

Contractor Initials EAF
Date 6/9/23

New Hampshire Department of Health and Human Services
Exhibit D

CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS

The Vendor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of Sections 5151-5160 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. 701 et seq.), and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

ALTERNATIVE I - FOR GRANTEES OTHER THAN INDIVIDUALS

US DEPARTMENT OF HEALTH AND HUMAN SERVICES - CONTRACTORS
US DEPARTMENT OF EDUCATION - CONTRACTORS
US DEPARTMENT OF AGRICULTURE - CONTRACTORS

This certification is required by the regulations implementing Sections 5151-5160 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. 701 et seq.). The January 31, 1989 regulations were amended and published as Part II of the May 25, 1990 Federal Register (pages 21681-21691), and require certification by grantees (and by inference, sub-grantees and sub-contractors), prior to award, that they will maintain a drug-free workplace. Section 3017.630(c) of the regulation provides that a grantee (and by inference, sub-grantees and sub-contractors) that is a State may elect to make one certification to the Department in each federal fiscal year in lieu of certificates for each grant during the federal fiscal year covered by the certification. The certificate set out below is a material representation of fact upon which reliance is placed when the agency awards the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or government wide suspension or debarment. Contractors using this form should send it to:

Commissioner
NH Department of Health and Human Services
129 Pleasant Street,
Concord, NH 03301-6505

1. The grantee certifies that it will or will continue to provide a drug-free workplace by:
   - 1.1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
   - 1.2. Establishing an ongoing drug-free awareness program to inform employees about
     - 1.2.1. The dangers of drug abuse in the workplace;
     - 1.2.2. The grantee's policy of maintaining a drug-free workplace;
     - 1.2.3. Any available drug counseling, rehabilitation, and employee assistance programs; and
     - 1.2.4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
   - 1.3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
   - 1.4. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will
     - 1.4.1. Abide by the terms of the statement; and
     - 1.4.2. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
   - 1.5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 1.4.2 from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency

New Hampshire Department of Health and Human Services
Exhibit D

has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

1.6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 1.4.2, with respect to any employee who is so convicted

1.6.1. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

1.6.2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

1.7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1.1, 1.2, 1.3, 1.4, 1.5, and 1.6.

2. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant.

Place of Performance (street address, city, county, state, zip code) (list each location)

Check ☐ if there are workplaces on file that are not identified here.

Vendor Name:

6/9/20
Date

Name: Betsey Andrews Parker
Title: CEO

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DocuSign Envelope ID: FBDFF93A-E01B-4DAF-B096-70827C12C74E

CERTIFICATION REGARDING LOBBYING

The Vendor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of Section 319 of Public Law 101-121, Government wide Guidance for New Restrictions on Lobbying, and 31 U.S.C. 1352, and further agrees to have the Contractor's representative, as identified in Sections 1:11 and 1.12 of the General Provisions execute the following Certification:

US DEPARTMENT OF HEALTH AND HUMAN SERVICES - CONTRACTORS
US DEPARTMENT OF EDUCATION - CONTRACTORS
US DEPARTMENT OF AGRICULTURE - CONTRACTORS

Programs (indicate applicable program covered):
*Temporary Assistance to Needy Families under Title IV-A
*Child Support Enforcement Program under Title IV-D
*Social Services Block Grant Program under Title XX
*Medicaid Program under Title XIX
*Community Services Block Grant under Title VI
*Child Care Development Block Grant under Title IV

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement (and by specific mention sub-grantee or sub-contractor).

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement (and by specific mention sub-grantee or sub-contractor), the undersigned shall complete and submit Standard Form LLL, (Disclosure Form to Report Lobbying, in accordance with its instructions, attached and identified as Standard Exhibit E-I.)

3. The undersigned shall require that the language of this certification be included in the award document for sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Vendor Name:

6/9/20
Date

Name: Bibsey Andrews Parker
Title: CEO

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CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

The Vendor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of Executive Office of the President, Executive Order 12549 and 45 CFR Part 76 regarding Debarment, Suspension, and Other Responsibility Matters, and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this proposal (contract), the prospective primary participant is providing the certification set out below.

2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. If necessary, the prospective participant shall submit an explanation of why it cannot provide the certification. The certification or explanation will be considered in connection with the NH Department of Health and Human Services' (DHHS) determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

3. The certification in this clause is a material representation of fact upon which reliance was placed when DHHS determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, DHHS may terminate this transaction for cause or default.

4. The prospective primary participant shall provide immediate written notice to the DHHS agency to whom this proposal (contract) is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

5. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549: 45 CFR Part 76. See the attached definitions.

6. The prospective primary participant agrees by submitting this proposal (contract) that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by DHHS.

7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," provided by DHHS, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or involuntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List (of excluded parties).

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and

Vendor Initials EWP
Date 4/9/20

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information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, DHHS may terminate this transaction for cause or default.

PRIMARY COVERED TRANSACTIONS

11. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
    - 11.1. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
    - 11.2. have not within a three-year period preceding this proposal (contract) been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or a contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
    - 11.3. are not presently indicted for otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (l)(b) of this certification; and
    - 11.4. have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

12. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal (contract).

LOWER TIER COVERED TRANSACTIONS

13. By signing and submitting this lower tier proposal (contract), the prospective lower tier participant, as defined in 45 CFR Part 76, certifies to the best of its knowledge and belief that it and its principals:
    - 13.1. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
    - 13.2. where the prospective lower tier participant is unable to certify to any of the above, such prospective participant shall attach an explanation to this proposal (contract).

14. The prospective lower tier participant further agrees by submitting this proposal (contract) that it will include this clause entitled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion - Lower Tier Covered Transactions," without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

Vendor Name:

6/9/20
Date

Name: Betsey Andrews Parker
Title: CEO

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CERTIFICATION OF COMPLIANCE WITH REQUIREMENTS PERTAINING TO FEDERAL NONDISCRIMINATION, EQUAL TREATMENT OF FAITH-BASED ORGANIZATIONS AND WHISTLEBLOWER PROTECTIONS

The Vendor identified in Section 1.3 of the General Provisions agrees by signature of the Contractor's representative as identified in Sections 1.11 and 1.12 of the General Provisions, to execute the following certification:

Vendor will comply, and will require any subgrantees or subcontractors to comply, with any applicable federal nondiscrimination requirements, which may include:

- the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. Section 3789d) which prohibits recipients of federal funding under this statute from discriminating, either in employment practices or in the delivery of services or benefits, on the basis of race, color, religion, national origin, and sex. The Act requires certain recipients to produce an Equal Employment Opportunity Plan;

- the Juvenile Justice Delinquency Prevention Act of 2002 (42 U.S.C. Section 5672(b)) which adopts by reference, the civil rights obligations of the Safe Streets Act. Recipients of federal funding under this statute are prohibited from discriminating, either in employment practices or in the delivery of services or benefits, on the basis of race, color, religion, national origin, and sex. The Act includes Equal Employment Opportunity Plan requirements;

- the Civil Rights Act of 1964 (42 U.S.C. Section 2000d, which prohibits recipients of federal financial assistance from discriminating on the basis of race, color, or national origin in any program or activity);

- the Rehabilitation Act of 1973 (29 U.S.C. Section 794), which prohibits recipients of Federal financial assistance from discriminating on the basis of disability, in regard to employment and the delivery of services or benefits, in any program or activity;

- the Americans with Disabilities Act of 1990 (42 U.S.C. Sections 12131-34), which prohibits discrimination and ensures equal opportunity for persons with disabilities in employment, State and local government services, public accommodations, commercial facilities, and transportation;

- the Education Amendments of 1972 (20 U.S.C. Sections 1681, 1683, 1685-86), which prohibits discrimination on the basis of sex in federally assisted education programs;

- the Age Discrimination Act of 1975 (42 U.S.C. Sections 6106-07), which prohibits discrimination on the basis of age in programs or activities receiving Federal financial assistance. It does not include employment discrimination;

- 28 C.F.R. pt. 31 (U.S. Department of Justice Regulations – OJJDP Grant Programs); 28 C.F.R. pt. 42 (U.S. Department of Justice Regulations – Nondiscrimination; Equal Employment Opportunity; Policies and Procedures); Executive Order No. 13279 (equal protection of the laws for faith-based and community organizations); Executive Order No. 13559, which provide fundamental principles and policy-making criteria for partnerships with faith-based and neighborhood organizations;

- 28 C.F.R. pt. 38 (U.S. Department of Justice Regulations – Equal Treatment for Faith-Based Organizations); and Whistleblower protections 41 U.S.C. §4712 and The National Defense Authorization Act (NDAA) for Fiscal Year 2013 (Pub. L. 112-239, enacted January 2, 2013) the Pilot Program for Enhancement of Contract Employee Whistleblower Protections, which protects employees against reprisal for certain whistle blowing activities in connection with federal grants and contracts.

The certificate set out below is a material representation of fact upon which reliance is placed when the agency awards the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or government wide suspension or debarment.

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In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, or sex against a recipient of funds, the recipient will forward a copy of the finding to the Office for Civil Rights, to the applicable contracting agency or division within the Department of Health and Human Services, and to the Department of Health and Human Services Office of the Ombudsman.

The Vendor identified in Section 1.3 of the General Provisions agrees by signature of the Contractor's representative as identified in Sections 1.11 and 1.12 of the General Provisions, to execute the following certification:

1. By signing and submitting this proposal (contract) the Vendor agrees to comply with the provisions indicated above.

Vendor Name:

6/9/20
Date

Name: Betsey Andrews Parker
Title: CEO

Docusign Envelope ID: C038D8AA-1B7E-4639-9B69-2C95ED5EB897

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CERTIFICATION REGARDING ENVIRONMENTAL TOBACCO SMOKE

Public Law 103-227, Part C - Environmental Tobacco Smoke, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, education, or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug or alcohol treatment. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to $1000 per day and/or the imposition of an administrative compliance order on the responsible entity.

The Vendor identified in Section 1.3 of the General Provisions agrees, by signature of the Contractor's representative as identified in Section 1.11 and 1.12 of the General Provisions, to execute the following certification:

1. By signing and submitting this contract, the Vendor agrees to make reasonable efforts to comply with all applicable provisions of Public Law 103-227, Part C, known as the Pro-Children Act of 1994.

Vendor Name:

6/9/20
Date

Name: Betsey Andrews Parker
Title: CEO

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HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT BUSINESS ASSOCIATE AGREEMENT

The Contractor identified in Section 1.3 of the General Provisions of the Agreement agrees to comply with the Health Insurance Portability and Accountability Act, Public Law 104-191 and with the Standards for Privacy and Security of Individually Identifiable Health Information, 45 CFR Parts 160 and 164 applicable to business associates. As defined herein, "Business Associate" shall mean the Contractor and subcontractors and agents of the Contractor that receive, use or have access to protected health information under this Agreement and "Covered Entity" shall mean the State of New Hampshire, Department of Health and Human Services.

(1) Definitions.

a. "Breach" shall have the same meaning as the term "Breach" in section 164.402 of Title 45, Code of Federal Regulations.

b. "Business Associate" has the meaning given such term in section 160.103 of Title 45, Code of Federal Regulations.

c. "Covered Entity" has the meaning given such term in section 160.103 of Title 45, Code of Federal Regulations.

d. "Designated Record Set" shall have the same meaning as the term "designated record set" in 45 CFR Section 164.501.

e. "Data Aggregation" shall have the same meaning as the term "data aggregation" in 45 CFR Section 164.501.

f. "Health Care Operations" shall have the same meaning as the term "health care operations" in 45 CFR Section 164.501.

g. "HITECH Act" means the Health Information Technology for Economic and Clinical Health Act, TitleXIII, Subtitle D, Part 1 & 2 of the American Recovery and Reinvestment Act of 2009.

h. "HIPAA" means the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 and the Standards for Privacy and Security of Individually Identifiable Health Information, 45 CFR Parts 160, 162 and 164 and amendments thereto.

i. "Individual" shall have the same meaning as the term "individual" in 45 CFR Section 160.103 and shall include a person who qualifies as a personal representative in accordance with 45 CFR Section 164.501(g).

j. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR Parts 160 and 164, promulgated under HIPAA by the United States Department of Health and Human Services.

k. "Protected Health Information" shall have the same meaning as the term "protected health information" in 45 CFR Section 160.103, limited to the information created or received by Business Associate from or on behalf of Covered Entity.

l. "Required by Law" shall have the same meaning as the term "required by law" in 45 CFR Section 164.103.

m. "Secretary" shall mean the Secretary of the Department of Health and Human Services or his/her designee.

n. "Security Rule" shall mean the Security Standards for the Protection of Electronic Protected Health Information at 45 CFR Part 164, Subpart C, and amendments thereto.

o. "Unsecured Protected Health Information" means protected health information that is not secured by a technology standard that renders protected health information unusable, unreadable, or indecipherable to unauthorized individuals and is developed or endorsed by a standards developing organization that is accredited by the American National Standards Institute.

p. Other Definitions - All terms not otherwise defined herein shall have the meaning established under 45 C.F.R. Parts 160, 162 and 164, as amended from time to time, and the HITECH
Act.

(2) **Business Associate Use and Disclosure of Protected Health Information.**

a. Business Associate shall not use, disclose, maintain or transmit Protected Health Information (PHI) except as reasonably necessary to provide the services outlined under Exhibit A of the Agreement. Further, Business Associate, including but not limited to all its directors, officers, employees and agents, shall not use, disclose, maintain or transmit PHI in any manner that would constitute a violation of the Privacy and Security Rule.

b. Business Associate may use or disclose PHI:
   I. For the proper management and administration of the Business Associate;
   II. As required by law, pursuant to the terms set forth in paragraph d. below; or
   III. For data aggregation purposes for the health care operations of Covered Entity.

c. To the extent Business Associate is permitted under the Agreement to disclose PHI to a third party, Business Associate must obtain, prior to making any such disclosure, (i) reasonable assurances from the third party that such PHI will be held confidentially and used or further disclosed only as required by law or for the purpose for which it was disclosed to the third party; and (ii) an agreement from such third party to notify Business Associate, in accordance with the HIPAA Privacy, Security, and Breach Notification Rules of any breaches of the confidentiality of the PHI, to the extent it has obtained knowledge of such breach.

d. The Business Associate shall not, unless such disclosure is reasonably necessary to provide services under Exhibit A of the Agreement, disclose any PHI in response to a request for disclosure on the basis that it is required by law, without first notifying Covered Entity so that Covered Entity has an opportunity to object to the disclosure and to seek appropriate relief. If Covered Entity objects to such disclosure, the Business

Associate shall refrain from disclosing the PHI until Covered Entity has exhausted all remedies.

e. If the Covered Entity notifies the Business Associate that Covered Entity has agreed to be bound by additional restrictions over and above those uses or disclosures or security safeguards of PHI pursuant to the Privacy and Security Rule, the Business Associate shall be bound by such additional restrictions and shall not disclose PHI in violation of such additional restrictions and shall abide by any additional security safeguards.

(3) **Obligations and Activities of Business Associate.**

a. The Business Associate shall notify the Covered Entity's Privacy Officer immediately after the Business Associate becomes aware of any use or disclosure of protected health information not provided for by the Agreement including breaches of unsecured protected health information and/or any security incident that may have an impact on the protected health information of the Covered Entity.

b. The Business Associate shall immediately perform a risk assessment when it becomes aware of any of the above situations. The risk assessment shall include, but not be limited to:

- The nature and extent of the protected health information involved, including the types of identifiers and the likelihood of re-identification;
- The unauthorized person used the protected health information or to whom the disclosure was made;
- Whether the protected health information was actually acquired or viewed
- The extent to which the risk to the protected health information has been mitigated.

The Business Associate shall complete the risk assessment within 48 hours of the breach and immediately report the findings of the risk assessment in writing to the Covered Entity.

c. The Business Associate shall comply with all sections of the Privacy, Security, and Breach Notification Rule.

d. Business Associate shall make available all of its internal policies and procedures, books and records relating to the use and disclosure of PHI received from, or created or received by the Business Associate on behalf of Covered Entity to the Secretary for purposes of determining Covered Entity's compliance with HIPAA and the Privacy and Security Rule.

e. Business Associate shall require all of its business associates that receive, use or have access to PHI under the Agreement, to agree in writing to adhere to the same restrictions and conditions on the use and disclosure of PHI contained herein, including the duty to return or destroy the PHI as provided under Section 3 (l). The Covered Entity shall be considered a direct third party beneficiary of the Contractor's business associate agreements with Contractor's intended business associates, who will be receiving PHI

pursuant to this Agreement, with rights of enforcement and indemnification from such business associates who shall be governed by standard Paragraph #13 of the standard contract provisions (P-37) of this Agreement for the purpose of use and disclosure of protected health information.

f. Within five (5) business days of receipt of a written request from Covered Entity, Business Associate shall make available during normal business hours at its offices all records, books, agreements, policies and procedures relating to the use and disclosure of PHI to the Covered Entity, for purposes of enabling Covered Entity to determine Business Associate's compliance with the terms of the Agreement.

g. Within ten (10) business days of receiving a written request from Covered Entity, Business Associate shall provide access to PHI in a Designated Record Set to the Covered Entity, or as directed by Covered Entity, to an Individual in order to meet the requirements under 45 CFR Section 164.524.

h. Within ten (10) business days of receiving a written request from Covered Entity for an amendment of PHI or a record about an individual contained in a Designated Record Set, the Business Associate shall make such PHI available to Covered Entity for amendment and incorporate any such amendment to enable Covered Entity to fulfill its obligations under 45 CFR Section 164.526.

i. Business Associate shall document such disclosures of PHI and information related to such disclosures as would be required for Covered Entity to respond to a request by an individual for an accounting of disclosures of PHI in accordance with 45 CFR Section 164.528.

j. Within ten (10) business days of receiving a written request from Covered Entity for a request for an accounting of disclosures of PHI, Business Associate shall make available to Covered Entity such information as Covered Entity may require to fulfill its obligations to provide an accounting of disclosures with respect to PHI in accordance with 45 CFR Section 164.528.

k. In the event any individual requests access to, amendment of, or accounting of PHI directly from the Business Associate, the Business Associate shall within two (2) business days forward such request to Covered Entity. Covered Entity shall have the responsibility of responding to forwarded requests. However, if forwarding the individual's request to Covered Entity would cause Covered Entity or the Business Associate to violate HIPAA and the Privacy and Security Rule, the Business Associate shall instead respond to the individual's request as required by such law and notify Covered Entity of such response as soon as practicable.

l. Within ten (10) business days of termination of the Agreement, for any reason, the Business Associate shall return or destroy, as specified by Covered Entity, all PHI received from, or created or received by the Business Associate in connection with the Agreement, and shall not retain any copies or back-up tapes of such PHI. If return or destruction is not feasible, or the disposition of the PHI has been otherwise agreed to in the Agreement, Business Associate shall continue to extend the protections of the Agreement, to such PHI and limit further uses and disclosures of such PHI to those purposes that make the return or destruction infeasible, for so long as Business

Associate maintains such PHI. If Covered Entity, in its sole discretion, requires that the Business Associate destroy any or all PHI, the Business Associate shall certify to Covered Entity that the PHI has been destroyed.

(4) Obligations of Covered Entity

a. Covered Entity shall notify Business Associate of any changes or limitation(s) in its Notice of Privacy Practices provided to individuals in accordance with 45 CFR Section 164.520, to the extent that such change or limitation may affect Business Associate's use or disclosure of PHI.

b. Covered Entity shall promptly notify Business Associate of any changes in, or revocation of permission provided to Covered Entity by individuals whose PHI may be used or disclosed by Business Associate under this Agreement, pursuant to 45 CFR Section 164.506 or 45 CFR Section 164.508.

c. Covered entity shall promptly notify Business Associate of any restrictions on the use or disclosure of PHI that Covered Entity has agreed to in accordance with 45 CFR 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of PHI.

(5) Termination for Cause

In addition to Paragraph 10 of the standard terms and conditions (P-37) of this Agreement the Covered Entity may immediately terminate the Agreement upon Covered Entity's knowledge of a breach by Business Associate of the Business Associate Agreement set forth herein as Exhibit I. The Covered Entity may either immediately terminate the Agreement or provide an opportunity for Business Associate to cure the alleged breach within a timeframe specified by Covered Entity. If Covered Entity determines that neither termination nor cure is feasible, Covered Entity shall report the violation to the Secretary.

(6) Miscellaneous

a. Definitions and Regulatory References. All terms used, but not otherwise defined herein, shall have the same meaning as those terms in the Privacy and Security Rule, amended from time to time. A reference in the Agreement, as amended to include this Exhibit I, to a Section in the Privacy and Security Rule means the Section as in effect or as amended.

b. Amendment. Covered Entity and Business Associate agree to take such action as is necessary to amend the Agreement, from time to time as is necessary for Covered Entity to comply with the changes in the requirements of HIPAA, the Privacy and Security Rule, and applicable federal and state law.

c. Data Ownership. The Business Associate acknowledges that it has no ownership rights with respect to the PHI provided by or created on behalf of Covered Entity.

d. Interpretation. The parties agree that any ambiguity in the Agreement shall be resolved to permit Covered Entity to comply with HIPAA, the Privacy and Security Rule.

e. Segregation. If any term or condition of this Exhibit I or the application thereof to any person(s) or circumstance is held invalid, such invalidity shall not affect other terms or conditions which can be given effect without the invalid term or condition; to this end the terms and conditions of this Exhibit I are declared severable.

f. Survival. Provisions in this Exhibit I regarding the use and disclosure of PHI, return or destruction of PHI, extensions of the protections of the Agreement in section (3) I, the defense and indemnification provisions of section (3) e and Paragraph 13 of the standard terms and conditions (P-37), shall survive the termination of the Agreement.

IN WITNESS WHEREOF, the parties hereto have duly executed this Exhibit I.

Department of Health and Human Services	Community Action Partnership of Strafford County
The State	Name of the Contractor
Christina Santaniello	Elizabeth Parker
Signature of Authorized Representative	Signature of Authorized Representative
Christine Santaniello	Betsey Andrews Parker
Name of Authorized Representative	Name of Authorized Representative
Director, DEHS	CEO
Title of Authorized Representative	Title of Authorized Representative
June 25, 2020	6/9/20
Date	Date

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New Hampshire Department of Health and Human Services
Exhibit J

CERTIFICATION REGARDING THE FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA) COMPLIANCE

The Federal Funding Accountability and Transparency Act (FFATA) requires prime awardees of Individual Federal grants equal to or greater than $25,000 and awarded on or after October 1, 2010, to report on data related to executive compensation and associated first-tier sub-grants of $25,000 or more. If the initial award is below $25,000 but subsequent grant modifications result in a total award equal to or over $25,000, the award is subject to the FFATA reporting requirements, as of the date of the award.

In accordance with 2 CFR Part 170 (Reporting Subaward and Executive Compensation Information), the Department of Health and Human Services (DHHS) must report the following information for any subaward or contract award subject to the FFATA reporting requirements:

1. Name of entity
2. Amount of award
3. Funding agency
4. NAICS code for contracts / CFDA program number for grants
5. Program source
6. Award title descriptive of the purpose of the funding action
7. Location of the entity
8. Principle place of performance
9. Unique identifier of the entity (DUNS #)
10. Total compensation and names of the top five executives if:
    - 10.1. More than 80% of annual gross revenues are from the Federal government, and those revenues are greater than $25M annually and
    - 10.2. Compensation information is not already available through reporting to the SEC.

Prime grant recipients must submit FFATA required data by the end of the month, plus 30 days, in which the award or award amendment is made.

The Contractor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of The Federal Funding Accountability and Transparency Act, Public Law 109-282 and Public Law 110-252, and 2 CFR Part 170 (Reporting Subaward and Executive Compensation Information), and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

The below named Contractor agrees to provide needed information as outlined above to the NH Department of Health and Human Services and to comply with all applicable provisions of the Federal Financial Accountability and Transparency Act.

Contractor Name:

6/9/20
Date

Name: Betsey Andrews-Parker
Title: CEO

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FORM A

As the Contractor identified in Section 1.3 of the General Provisions, I certify that the responses to the below listed questions are true and accurate.

1. The DUNS number for your entity is: 099356586

2. In your business or organization's preceding completed fiscal year, did your business or organization receive (1) 80 percent or more of your annual gross revenue in U.S. federal contracts, subcontracts, loans, grants, sub-grants, and/or cooperative agreements; and (2) $25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

   X NO _____ YES

   If the answer to #2 above is NO, stop here

   If the answer to #2 above is YES, please answer the following:

3. Does the public have access to information about the compensation of the executives in your business or organization through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C.78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

   _____ NO _____ YES

   If the answer to #3 above is YES, stop here

   If the answer to #3 above is NO, please answer the following:

4. The names and compensation of the five most highly compensated officers in your business or organization are as follows:

   Name: _____ Amount: _____

   Name: _____ Amount: _____

   Name: _____ Amount: _____

   Name: _____ Amount: _____

   Name: _____ Amount: _____

New Hampshire Department of Health and Human Services

Exhibit K

DHHS Information Security Requirements

A. Definitions

The following terms may be reflected and have the described meaning in this document:

1. "Breach" means the loss of control, compromise, unauthorized disclosure, unauthorized acquisition, unauthorized access, or any similar term referring to situations where persons other than authorized users and for an other than authorized purpose have access or potential access to personally identifiable information, whether physical or electronic. With regard to Protected Health Information, " Breach" shall have the same meaning as the term "Breach" in section 164.402 of Title 45, Code of Federal Regulations.

2. "Computer Security Incident" shall have the same meaning "Computer Security Incident" in section two (2) of NIST Publication 800-61, Computer Security Incident Handling Guide, National Institute of Standards and Technology, U.S. Department of Commerce.

3. "Confidential Information" or "Confidential Data" means all confidential information disclosed by one party to the other such as all medical, health, financial, public assistance benefits and personal information including without limitation, Substance Abuse Treatment Records, Case Records, Protected Health Information and Personally Identifiable Information.

   Confidential Information also includes any and all information owned or managed by the State of NH - created, received from or on behalf of the Department of Health and Human Services (DHHS) or accessed in the course of performing contracted services - of which collection, disclosure, protection, and disposition is governed by state or federal law or regulation. This information includes, but is not limited to Protected Health Information (PHI), Personal Information (PI), Personal Financial Information (PFI), Federal Tax Information (FTI), Social Security Numbers (SSN), Payment Card Industry (PCI), and or other sensitive and confidential information.

4. "End User" means any person or entity (e.g., contractor, contractor's employee, business associate, subcontractor, other downstream user, etc.) that receives DHHS data or derivative data in accordance with the terms of this Contract.

5. "HIPAA" means the Health Insurance Portability and Accountability Act of 1996 and the regulations promulgated thereunder.

6. "Incident" means an act that potentially violates an explicit or implied security policy, which includes attempts (either failed or successful) to gain unauthorized access to a system or its data, unwanted disruption or denial of service, the unauthorized use of a system for the processing or storage of data; and changes to system hardware, firmware, or software characteristics without the owner's knowledge, instruction, or consent. Incidents include the loss of data through theft or device misplacement; loss or misplacement of hardcopy documents, and misrouting of physical or electronic

mail, all of which may have the potential to put the data at risk of unauthorized access, use, disclosure, modification or destruction.

7. "Open Wireless Network" means any network or segment of a network that is not designated by the State of New Hampshire's Department of Information Technology or delegate as a protected network (designed, tested, and approved, by means of the State, to transmit) will be considered an open network and not adequately secure for the transmission of unencrypted PI, PFI, PHI or confidential DHHS data.

8. "Personal Information" (or "PI") means information which can be used to distinguish or trace an individual's identity, such as their name, social security number, personal information as defined in New Hampshire RSA 359-C:19, biometric records, etc., alone, or when combined with other personal or identifying information which is linked or linkable to a specific individual, such as date and place of birth, mother's maiden name, etc.

9. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 C.F.R. Parts 160 and 164, promulgated under HIPAA by the United States Department of Health and Human Services.

10. "Protected Health Information" (or "PHI") has the same meaning as provided in the definition of "Protected Health Information" in the HIPAA Privacy Rule at 45 C.F.R. § 160.103.

11. "Security Rule" shall mean the Security Standards for the Protection of Electronic Protected Health Information at 45 C.F.R. Part 164, Subpart C, and amendments thereto.

12. "Unsecured Protected Health Information" means Protected Health Information that is not secured by a technology standard that renders Protected Health Information unusable, unreadable, or indecipherable to unauthorized individuals and is developed or endorsed by a standards developing organization that is accredited by the American National Standards Institute.

I. RESPONSIBILITIES OF DHHS AND THE CONTRACTOR

A. Business Use and Disclosure of Confidential Information.

1. The Contractor must not use, disclose, maintain or transmit Confidential Information except as reasonably necessary as outlined under this Contract. Further, Contractor, including but not limited to all its directors, officers, employees and agents, must not use, disclose, maintain or transmit PHI in any manner that would constitute a violation of the Privacy and Security Rule.

2. The Contractor must not disclose any Confidential Information in response to a

request for disclosure on the basis that it is required by law, in response to a subpoena, etc., without first notifying DHHS so that DHHS has an opportunity to consent or object to the disclosure.

3. If DHHS notifies the Contractor that DHHS has agreed to be bound by additional restrictions over and above those uses or disclosures or security safeguards of PHI pursuant to the Privacy and Security Rule, the Contractor must be bound by such additional restrictions and must not disclose PHI in violation of such additional restrictions and must abide by any additional security safeguards.
4. The Contractor agrees that DHHS Data or derivative there from disclosed to an End User must only be used pursuant to the terms of this Contract.
5. The Contractor agrees DHHS Data obtained under this Contract may not be used for any other purposes that are not indicated in this Contract.
6. The Contractor agrees to grant access to the data to the authorized representatives of DHHS for the purpose of inspecting to confirm compliance with the terms of this Contract.

II. METHODS OF SECURE TRANSMISSION OF DATA

1. Application Encryption. If End User is transmitting DHHS data containing Confidential Data between applications, the Contractor attests the applications have been evaluated by an expert knowledgeable in cyber security and that said application's encryption capabilities ensure secure transmission via the internet.
2. Computer Disks and Portable Storage Devices. End User may not use computer disks or portable storage devices, such as a thumb drive, as a method of transmitting DHHS data.
3. Encrypted Email. End User may only employ email to transmit Confidential Data if email is encrypted and being sent to and being received by email addresses of persons authorized to receive such information.
4. Encrypted Web Site. If End User is employing the Web to transmit Confidential Data, the secure socket layers (SSL) must be used and the web site must be secure. SSL encrypts data transmitted via a Web site.
5. File Hosting Services, also known as File Sharing Sites. End User may not use file hosting services, such as Dropbox or Google Cloud Storage, to transmit Confidential Data.
6. Ground Mail Service. End User may only transmit Confidential Data via *certified* ground mail within the continental U.S. and when sent to a named individual.
7. Laptops and PDA. If End User is employing portable devices to transmit Confidential Data said devices must be encrypted and password-protected.
8. Open Wireless Networks. End User may not transmit Confidential Data via an open

wireless network. End User must employ a virtual private network (VPN) when remotely transmitting via an open wireless network.

9. Remote User Communication. If End User is employing remote communication to access or transmit Confidential Data, a virtual private network (VPN) must be installed on the End User's mobile device(s) or laptop from which information will be transmitted or accessed.
10. SSH File Transfer Protocol (SFTP), also known as Secure File Transfer Protocol. If End User is employing an SFTP to transmit Confidential Data, End User will structure the Folder and access privileges to prevent inappropriate disclosure of information. SFTP folders and sub-folders used for transmitting Confidential Data will be coded for 24-hour auto-deletion cycle (i.e. Confidential Data will be deleted every 24 hours).
11. Wireless Devices. If End User is transmitting Confidential Data via wireless devices, all data must be encrypted to prevent inappropriate disclosure of information.

III. RETENTION AND DISPOSITION OF IDENTIFIABLE RECORDS

The Contractor will only retain the data and any derivative of the data for the duration of this Contract. After such time, the Contractor will have 30 days to destroy the data and any derivative in whatever form it may exist, unless, otherwise required by law or permitted under this Contract. To this end, the parties must:

A. Retention

1. The Contractor agrees it will not store, transfer or process data collected in connection with the services rendered under this Contract outside of the United States. This physical location requirement shall also apply in the implementation of cloud computing, cloud service or cloud storage capabilities, and includes backup data and Disaster Recovery locations.
2. The Contractor agrees to ensure proper security monitoring capabilities are in place to detect potential security events that can impact State of NH systems and/or Department confidential information for contractor provided systems.
3. The Contractor agrees to provide security awareness and education for its End Users in support of protecting Department confidential information.
4. The Contractor agrees to retain all electronic and hard copies of Confidential Data in a secure location and identified in section IV. A.2
5. The Contractor agrees Confidential Data stored in a Cloud must be in a FedRAMP/HITECH compliant solution and comply with all applicable statutes and regulations regarding the privacy and security. All servers and devices must have currently-supported and hardened operating systems, the latest anti-viral, anti-hacker, anti-spam, anti-spyware, and anti-malware utilities. The environment, as a

whole, must have aggressive intrusion-detection and firewall protection.

6. The Contractor agrees to and ensures its complete cooperation with the State's Chief Information Officer in the detection of any security vulnerability of the hosting infrastructure.

B. Disposition

1. If the Contractor will maintain any Confidential Information on its systems (or its sub-contractor systems), the Contractor will maintain a documented process for securely disposing of such data upon request or contract termination; and will obtain written certification for any State of New Hampshire data destroyed by the Contractor or any subcontractors as a part of ongoing, emergency, and or disaster recovery operations. When no longer in use, electronic media containing State of New Hampshire data shall be rendered unrecoverable via a secure wipe program in accordance with industry-accepted standards for secure deletion and media sanitization, or otherwise physically destroying the media (for example, degaussing) as described in NIST Special Publication 800-88, Rev 1, Guidelines for Media Sanitization, National Institute of Standards and Technology, U. S. Department of Commerce. The Contractor will document and certify in writing at time of the data destruction, and will provide written certification to the Department upon request. The written certification will include all details necessary to demonstrate data has been properly destroyed and validated. Where applicable, regulatory and professional standards for retention requirements will be jointly evaluated by the State and Contractor prior to destruction.
2. Unless otherwise specified, within thirty (30) days of the termination of this Contract, Contractor agrees to destroy all hard copies of Confidential Data using a secure method such as shredding.
3. Unless otherwise specified, within thirty (30) days of the termination of this Contract, Contractor agrees to completely destroy all electronic Confidential Data by means of data erasure, also known as secure data wiping.

IV. PROCEDURES FOR SECURITY

A. Contractor agrees to safeguard the DHHS Data received under this Contract, and any derivative data or files, as follows:

1. The Contractor will maintain proper security controls to protect Department confidential information collected, processed, managed, and/or stored in the delivery of contracted services.
2. The Contractor will maintain policies and procedures to protect Department confidential information throughout the information lifecycle, where applicable, (from creation, transformation, use, storage and secure destruction) regardless of the media used to store the data (i.e., tape, disk, paper, etc.).

3. The Contractor will maintain appropriate authentication and access controls to contractor systems that collect, transmit, or store Department confidential information where applicable.

4. The Contractor will ensure proper security monitoring capabilities are in place to detect potential security events that can impact State of NH systems and/or Department confidential information for contractor provided systems.

5. The Contractor will provide regular security awareness and education for its End Users in support of protecting Department confidential information.

6. If the Contractor will be sub-contracting any core functions of the engagement supporting the services for State of New Hampshire, the Contractor will maintain a program of an internal process or processes that defines specific security expectations, and monitoring compliance to security requirements that at a minimum match those for the Contractor, including breach notification requirements.

7. The Contractor will work with the Department to sign and comply with all applicable State of New Hampshire and Department system access and authorization policies and procedures, systems access forms, and computer use agreements as part of obtaining and maintaining access to any Department system(s). Agreements will be completed and signed by the Contractor and any applicable sub-contractors prior to system access being authorized.

8. If the Department determines the Contractor is a Business Associate pursuant to 45 CFR 160.103, the Contractor will execute a HIPAA Business Associate Agreement (BAA) with the Department and is responsible for maintaining compliance with the agreement.

9. The Contractor will work with the Department at its request to complete a System Management Survey. The purpose of the survey is to enable the Department and Contractor to monitor for any changes in risks, threats, and vulnerabilities that may occur over the life of the Contractor engagement. The survey will be completed annually, or an alternate time frame at the Departments discretion with agreement by the Contractor, or the Department may request the survey be completed when the scope of the engagement between the Department and the Contractor changes.

10. The Contractor will not store, knowingly or unknowingly, any State of New Hampshire or Department data offshore or outside the boundaries of the United States unless prior express written consent is obtained from the Information Security Office leadership member within the Department.

11. Data Security Breach Liability. In the event of any security breach Contractor shall make efforts to investigate the causes of the breach, promptly take measures to prevent future breach and minimize any damage or loss resulting from the breach. The State shall recover from the Contractor all costs of response and recovery from

the breach, including but not limited to: credit monitoring services, mailing costs and costs associated with website and telephone call center services necessary due to the breach.

12. Contractor must, comply with all applicable statutes and regulations regarding the privacy and security of Confidential Information, and must in all other respects maintain the privacy and security of PI and PHI at a level and scope that is not less than the level and scope of requirements applicable to federal agencies, including, but not limited to, provisions of the Privacy Act of 1974 (5 U.S.C. § 552a), DHHS Privacy Act Regulations (45 C.F.R. §5b), HIPAA Privacy and Security Rules (45 C.F.R. Parts 160 and 164) that govern protections for individually identifiable health information and as applicable under State law.

13. Contractor agrees to establish and maintain appropriate administrative, technical, and physical safeguards to protect the confidentiality of the Confidential Data and to prevent unauthorized use or access to it. The safeguards must provide a level and scope of security that is not less than the level and scope of security requirements established by the State of New Hampshire, Department of Information Technology. Refer to Vendor Resources/Procurement at https://www.nh.gov/doit/vendor/index.htm for the Department of Information Technology policies, guidelines, standards, and procurement information relating to vendors.

14. Contractor agrees to maintain a documented breach notification and incident response process. The Contractor will notify the State's Privacy Officer and the State's Security Officer of any security breach immediately, at the email addresses provided in Section VI. This includes a confidential information breach, computer security incident, or suspected breach which affects or includes any State of New Hampshire systems that connect to the State of New Hampshire network.

15. Contractor must restrict access to the Confidential Data obtained under this Contract to only those authorized End Users who need such DHHS Data to perform their official duties in connection with purposes identified in this Contract.

16. The Contractor must ensure that all End Users:

    a. comply with such safeguards as referenced in Section IV A. above, implemented to protect Confidential Information that is furnished by DHHS under this Contract from loss, theft or inadvertent disclosure.

    b. safeguard this information at all times.

    c. ensure that laptops and other electronic devices/media containing PHI, PI, or PFI are encrypted and password-protected.

    d. send emails containing Confidential Information only if encrypted and being sent to and being received by email addresses of persons authorized to receive such information.

e. limit disclosure of the Confidential Information to the extent permitted by law.

f. Confidential Information received under this Contract and individually identifiable data derived from DHHS Data, must be stored in an area that is physically and technologically secure from access by unauthorized persons during duty hours as well as non-duty hours (e.g., door locks, card keys, biometric identifiers, etc.).

g. only authorized End Users may transmit the Confidential Data, including any derivative files containing personally identifiable information, and in all cases, such data must be encrypted at all times when in transit, at rest, or when stored on portable media as required in section IV above.

h. in all other instances Confidential Data must be maintained, used and disclosed using appropriate safeguards, as determined by a risk-based assessment of the circumstances involved.

i. understand that their user credentials (user name and password) must not be shared with anyone. End Users will keep their credential information secure. This applies to credentials used to access the site directly or indirectly through a third party application.

Contractor is responsible for oversight and compliance of their End Users. DHHS reserves the right to conduct onsite inspections to monitor compliance with this Contract, including the privacy and security requirements provided in herein, HIPAA, and other applicable laws and Federal regulations until such time the Confidential Data is disposed of in accordance with this Contract.

V. LOSS REPORTING

The Contractor must notify the State's Privacy Officer and Security Officer of any Security Incidents and Breaches immediately, at the email addresses provided in Section VI.

The Contractor must further handle and report Incidents and Breaches involving PHI in accordance with the agency's documented Incident Handling and Breach Notification procedures and in accordance with 42 C.F.R. §§ 431.300 - 306. In addition to, and notwithstanding, Contractor's compliance with all applicable obligations and procedures, Contractor's procedures must also address how the Contractor will:

1. Identify Incidents;
2. Determine if personally identifiable information is involved in Incidents;
3. Report suspected or confirmed Incidents as required in this Exhibit or P-37;
4. Identify and convene a core response group to determine the risk level of Incidents and determine risk-based responses to Incidents; and

5. Determine whether Breach notification is required, and, if so, identify appropriate Breach notification methods, timing, source, and contents from among different options, and bear costs associated with the Breach notice as well as any mitigation measures.

Incidents and/or Breaches that implicate PI must be addressed and reported, as applicable, in accordance with NH RSA 359-C:20.

VI. PERSONS TO CONTACT

A. DHHS Privacy Officer:

DHHSPrivacyOfficer@dhhs.nh.gov

B. DHHS Security Officer:

DHHSInformationSecurityOffice@dhhs.nh.gov

State of New Hampshire
Department of Health and Human Services
Amendment #3

This Amendment to the Comprehensive Family Support Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and The Family Resource Center at Gorham ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on July 15, 2020 (Item #21), as amended on September 21, 2022 (Item #5A), and amended on June 26, 2024 (Item #42), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $2,469,971

2. Modify Exhibit B – Amendment #2, Scope of Services, by adding Section 1.7.12., to read:

1.7.12. <u>Family Resource Center Services and Kinship Navigation</u>

1.7.12.1. The Contractor shall use FRC funding to support:

1.7.12.1.1. FRC-Q designation preparations.

1.7.12.1.2. FRC-Q re-designation preparations.

1.7.12.1.3. Early childhood systems coordination enhancements.

1.7.12.1.4. Evidence-based programs.

1.7.12.1.5. Home visiting programs overseen by the Department including, but not limited to:

1.7.12.1.5.1. CFSS.

1.7.12.1.5.2. Newborn Navigator.

1.7.12.1.5.3. Maternal Infant and Early Childhood Home Visiting (MIECHV).

1.7.12.1.5.4. Kinship Navigation.

1.7.12.1.6. Recruitment and retention of family support home visiting staff.

1.7.12.1.7. Kinship Navigation positions.

1.7.12.1.8. Community Health Worker (CHW) positions.

1.7.12.1.9. Community coordination and primary prevention initiatives including, but not limited to:

1.7.12.1.9.1. Community collaborations.

1.7.12.1.9.2. Newborn Navigator programs.

1.7.12.1.9.3. Adverse Childhood Experiences Response Team (ACERT).

1.7.12.2. The Contractor must ensure kinship positions are in place within its designated catchment area and under the umbrella of CFSS available services to ensure:

1.7.12.2.1. Program meets the needs of families impacted by kinship caregiving arrangements;

1.7.12.2.2. Services are provided to kinship caregivers who are caring for kin as a result of a placement (formal or informal); and

1.7.12.2.3. Navigators connect with kinship caregivers in-person or by other video and live chat virtual applications or platforms for purposes that include, but are not limited to:

1.7.12.2.3.1. Assessing kinship caregiver needs.

1.7.12.2.3.2. Providing outreach, engagement, and community support services and referrals.

1.7.12.2.3.3. Utilizing or creating peer support groups for kinship caregivers.

1.7.12.3. The Contractor must coordinate referrals and resources with kinship positions within its designated catchment area and as assigned by the Department. The Contractor must ensure:

1.7.12.3.1. Additional kinship positions within the catchment area assigned but outside the Contractor's agency must be located in FRC-Q and FRC's working towards FRC-Q designation.

1.7.12.3.2. Kinship navigators collaborate with the Department on program implementation, data collection, and quality improvement activities.

1.7.12.4. The Contractor must maintain the onboarding and training processes, and continue developing the Kinship Navigation position based on:

1.7.12.4.1. The Department's evaluation of the program;

1.7.12.4.2. Staff performance; and

1.7.12.4.3. Training needs.

1.7.12.5. The Contractor must work closely with the Department's CFSS and Kinship Navigation Program Managers to ensure compliance with required training, data collection, and quality improvement activities for all CFSS programs including Newborn Navigation, Kinship Navigation, and FRC programs.

3. Modify Exhibit B – Amendment #2, Scope of Services, Section 1.9.6., to read:

1.9.6. The Contractor must collect and maintain a Family Service Record for Kinship Navigation and FRC program participants utilizing the Family Support Data System, which must include, but is not limited to:

1.9.6.1. Name.

1.9.6.2. Date of Birth.

1.9.6.3. Race and Ethnicity.

1.9.6.4. Language.

1.9.6.5. Income.

1.9.6.6. Household size.

1.9.6.7. Marital status.

1.9.6.8. Town.

1.9.6.9. County.

1.9.6.10. Source of Referral.

1.9.6.11. Reason for Kinship Arrangement.

1.9.6.12. Incarcerated parent.

1.9.6.13. Receipt of public benefits, which includes, but is not limited to:

1.9.6.13.1. Supplemental Nutrition Assistance Program (SNAP).

1.9.6.13.2. New Hampshire Child Care Scholarship.

1.9.6.13.3. Medicaid.

1.9.6.13.4. Social Security Disability Insurance (SSDI).

1.9.6.13.5. Supplemental Security Income (SSI).

1.9.6.13.6. TANF.

1.9.6.13.7. Special Supplemental Nutrition Program for Women, Infants, and Children (WIC).

1.9.6.14. Participant service data, which includes, but is not limited to:

1.9.6.14.1. Date of service.

1.9.6.14.2. Participants present during service delivery.

1.9.6.14.3. Service type and topics reviewed.

4. Modify Exhibit B – Amendment #2, Scope of Services, by adding Section 1.9.7., to read:

1.9.7. The Contractor must ensure the records as identified in Sections 1.9.4, 1.9.5, and 1.9.6 are summarized and entered into the Family Support Data System in real-time.

5. Modify Exhibit C, Payment Terms, Section 1, to read:

1. This Agreement is funded by:

1.1. 71.62% Federal Funds:

1.1.1. 58.01% from the US Department of Health and Human Services, Temporary Assistance for Needy Families, Assistance Listing Number (ALN) 93.558, FAIN 19NHTANF and as awarded on July 3, 2023, Federal Award Identification Number (FAIN) 2301NHTANF.

1.1.2. 7.64% from the US Department of Health and Human Services, Administration for Children & Families, Title XX Grants, Social Services Block Grant (SSBG), as awarded on October 1, 2023, ALN 93.667, FAIN 2301NHSOSR.

1.1.3. 4.23% from the US Department of Health and Human Services, Administration for Children & Families, Administration on Children, Youth and Families, Promoting Safe and Stable Families, as awarded on April 4, 2023, ALN 93.556, FAIN 2301NHFPSS.

1.1.4. .86% from the US Department of Health and Human Services, Administration on Children, Youth and Families, Child Welfare Social Services, Title IV-B, Subpart 1, of the Social Security Act as awarded on April 13, 2023, ALN 93.645, FAIN 2301NHCWSS.

1.1.5. .88% from the US Department of Health and Human Services, Maternal and Child Health Services Block Grant, as awarded on October 19, 2021, ALN 93.994, FAIN

B04MC45230.

1.2. 28.38% General Funds.

6. Modify Exhibit C, Payment Terms, Section 3, to read:

   3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement and shall be in accordance with the approved line item, as specified in Exhibit C-1, Budget through Exhibit C-7 Budget – Amendment #3.

7. Modify Exhibit C, Payment Terms, Section 8, to read:

   8. The Contractor must provide the services in Exhibit B – Amendment 2, Scope of Services, in compliance with funding requirements.

8. Modify Exhibit C, Payment Terms, Section 8, to read:

   9. The Contractor agrees that funding under this Agreement may be withheld, in whole or in part in the event of non-compliance with the terms and conditions of Exhibit B – Amendment 2, Scope of Services.

9. Modify Exhibit C-6, Budget Sheet – Amendment #2, by replacing it in its entirety with Exhibit C-6 Budget – Amendment #3, which is attached hereto and incorporated by reference herein.

10. Add Exhibit C-7 Budget – Amendment #3, which is attached hereto and incorporated by referenced herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective July 1, 2025, upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

4/29/2025
Date

DocuSigned by:
Iain Watt
D7F6B8B3F8704C7...
Name: Iain Watt
Title: Director - DPHS

The Family Resource Center at Gorham

4/23/2025
Date

Signed by:
Gabrielle Flanders
BEDFFC9A37B444B...
Name: Gabrielle Flanders
Title: Executive Director

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

4/30/2025
Date

DocuSigned by:
Robyn Guarino
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Exhibit C-6 Budget - Amendment #3

New Hampshire Department of Health and Human Services		
Contractor Name:	The Family Resource Center at Gorham (Berlin District)	
Budget Request for:	Comprehensive Family Support Services - TANF	
Budget Period	7/1/2025 - 6/30/2026 (SFY 2026)	
Indirect Cost Rate (if applicable)	9.93%	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$280,192.12	$0.00
2. Fringe Benefits	$70,048.00	$0.00
3. Consultants	$2,200.00	$0.00
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$3,000.00	$0.00
5.(a) Supplies - Educational	$2,500.00	$0.00
5.(b) Supplies - Lab	$0.00	$0.00
5.(c) Supplies - Pharmacy	$0.00	$0.00
5.(d) Supplies - Medical	$0.00	$0.00
5.(e) Supplies Office	$3,642.52	$0.00
6. Travel	$22,000.00	$0.00
7. Software	$2,500.00	$0.00
8. (a) Other - Marketing/ Communications	$2,700.00	$0.00
8. (b) Other - Education and Training	$5,000.00	$0.00
8. (c) Other - Other (specify below)	$0.00	$0.00
Other (Occupancy)	$23,361.00	$0.00
Other (Audit)	$3,000.00	$0.00
Other (Phone)	$4,500.00	$0.00
Other (liability insurance)	$1,000.00	$0.00
9. Subrecipient Contracts	$0.00	$0.00
Total Direct Costs	$425,843.64	$0.00
Total Indirect Costs	$42,284.36	$0.00
TOTAL	$468,128.00	$0.00

Contractor: GF (Initial)

Date: 4/23/2025

Exhibit C-7 Budget - Amendment #3

New Hampshire Department of Health and Human Services		
Contractor Name:	The Family Resource Center at Gorham (Berlin District)	
Budget Request for:	Comprehensive Family Support Services-Infrastructure	
Budget Period	7/1/2025 - 6/30/26 (SFY 2026)	
Indirect Cost Rate (if applicable)	10%	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$73,479.64	$0.00
2. Fringe Benefits	$20,574.30	$0.00
3. Consultants	$6,000.00	$0.00
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0.00	$0.00
5.(a) Supplies - Educational	$2,000.00	$0.00
5.(b) Supplies - Lab	$0.00	$0.00
5.(c) Supplies - Pharmacy	$0.00	$0.00
5.(d) Supplies - Medical	$0.00	$0.00
5.(e) Supplies Office	$2,200.82	$0.00
6. Travel	$8,000.00	$0.00
7. Software	$2,109.04	$0.00
8. (a) Other - Marketing/ Communications	$2,000.00	$0.00
8. (b) Other - Education and Training	$0.00	$0.00
8. (c) Other - Other (Flex Funding)	$35,000.00	$0.00
Other (Stipend)	$2,000.00	$0.00
Other (Phone)	$2,000.00	$0.00
Other (Liability Insurance)	$500.00	$0.00
Other (please specify)	$0.00	$0.00
9. Subrecipient Contracts	$0.00	$0.00
Total Direct Costs	$155,863.80	$0.00
Total Indirect Costs	$17,318.20	$0.00
TOTAL	$173,182.00	$0.00

Contractor Initials: GF (Initial)

Date: 4/23/2025

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State of New Hampshire

Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that THE FAMILY RESOURCE CENTER AT GORHAM is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on April 03, 1997. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: **270161**

Certificate Number: **0007149517**

IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 4th day of April A.D. 2025.

David M. Scanlan

Secretary of State

Docusign Envelope ID: 5555E231-5AB3-4B8F-9737-BC0CC335C532

CERTIFICATE OF AUTHORITY

I, Christine Grant, hereby certify that:

1. I am a duly elected President of The Family Resource Center at Gorham.

2. The following is a true copy of a vote taken at a meeting of the Board of Directors, duly called and held on January 15, 2025 at which a quorum of the Directors/shareholders were present and voting.

VOTED: That Gabrielle Flanders is duly authorized on behalf of The Family Resource Center at Gorham to enter into contracts or agreements with the State of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority **remains valid for thirty (30)** days from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: 4/17/2025

DocuSigned by:
Christine Grant
28705442D0D3647E...
Signature of Elected Officer

Name: Christine Grant
Title: President, Board of Directors

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 05/01/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Fairley Kenneally	
E & S Insurance Services LLC	PHONE (A/C, No, Ext): (603) 293-2791	FAX (A/C, No): (603) 293-7188
21 Meadowbrook Lane	E-MAIL ADDRESS: fairley@esinsurance.net	
P O Box 7425	INSURER(S) AFFORDING COVERAGE	NAIC #
Gilford NH 03247-7425	INSURER A: Great American Insurance Group	GAIG
INSURED	INSURER B: Travelers Property Casualty Co of America	25674
Family Resource Center at Gorham	INSURER C:	
123 Main Street	INSURER D:	
	INSURER E:	
Gorham NH 03581	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 25 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:			MAC 3793560 18	05/10/2025	05/10/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Abuse/Molestation	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 3,000,000 $ 3,000,000 $ 1,000,000
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) 	$ $ $ $ $
A	[X] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $			UMB1137784 10	05/10/2025	05/10/2026	EACH OCCURRENCE AGGREGATE 	$ 1,000,000 $ 1,000,000 $
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [N] If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		6JUB4N33995325	01/01/2025	01/01/2026	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 500,000 $ 500,000 $ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

State of NH Dept. of Health & Human Services
129 Pleasant Street
Concord NH 03301-3857

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Fairley Kenneally

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the family resource center

123 Main Street Gorham, NH 03581 (603) 466-5190 www.frc123.org

Mission

To build healthier Families and stronger communities through positive relationships, programs and collaborations in the North Country.

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Financial Statements

FAMILY RESOURCE CENTER AT GORHAM

FOR THE YEARS ENDED JUNE 30, 2024 AND 2023
AND
INDEPENDENT AUDITORS' REPORT AND REPORTS ON COMPLIANCE AND INTERNAL CONTROL

Leone, McDonnell & Roberts
PROFESSIONAL ASSOCIATION

CERTIFIED PUBLIC ACCOUNTANTS

Docusign Envelope ID: 5555E231-5AB3-4B8F-9737-BC0CC335C532

FAMILY RESOURCE CENTER AT GORHAM

FINANCIAL STATEMENTS

FOR THE YEARS ENDED JUNE 30, 2024 AND 2023

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Leone, McDonnell & Roberts
Professional Association
CERTIFIED PUBLIC ACCOUNTANTS
DOVER • WOLFEBORO
NORTH CONWAY

INDEPENDENT AUDITORS' REPORT

To the Board of Directors of
Family Resource Center at Gorham

Opinion

We have audited the accompanying financial statements of Family Resource Center at Gorham (a New Hampshire nonprofit organization), which comprise the statements of financial position as of June 30, 2024 and 2023, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of Family Resource Center at Gorham as of June 30, 2024 and 2023, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Family Resource Center at Gorham and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Family

Resource Center at Gorham's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Family Resource Center at Gorham's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Family Resource Center at Gorham's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

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Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 10, 2024, on our consideration of Family Resource Center at Gorham's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Family Resource Center at Gorham's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Family Resource Center at Gorham's internal control over financial reporting and compliance.

Leone, McDonnell & Roberts
Professional Association

North Conway, New Hampshire
October 10, 2024

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FAMILY RESOURCE CENTER AT GORHAM

STATEMENTS OF FINANCIAL POSITION
AS OF JUNE 30, 2024 AND 2023

ASSETS

	2024	2023
CURRENT ASSETS		
Cash and cash equivalents	$ 644,104	$ 1,100,311
Certificates of deposit	1,296,762	502,855
Grants receivable	507,482	459,651
Prepaid expenses	36,070	31,869
Total current assets	2,484,418	2,094,686
PROPERTY		
Leasehold improvements	110,754	100,805
Furniture and equipment	51,575	51,575
Buildings	70,015	70,015
Total	232,344	222,395
Less: accumulated depreciation	(133,630)	(122,681)
Property, net	98,714	99,714
OTHER ASSETS		
Investments	258,980	235,147
Agency deposits - cash	-	11,946
Operating lease right-of-use asset	56,319	44,094
Total other assets	315,299	291,187
TOTAL ASSETS	$ 2,898,431	$ 2,485,587

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
Accounts payable	$ 19,381	$ 33,884
Accrued expenses	111,769	144,806
Agency deposits	-	11,946
Refundable advances	202,088	154,677
Current portion of right-of-use operating lease liability	25,760	13,027
Total current liabilities	358,998	358,340
OTHER LIABILITIES		
Right-of-use operating lease liability, less current portion shown above	30,559	31,067
Total liabilities	389,557	389,407
NET ASSETS		
Without donor restrictions		
Designated for long-term building maintenance	46,110	46,325
Undesignated	2,176,334	1,780,245
Total net assets without donor restrictions	2,222,444	1,826,570
With donor restrictions	286,430	269,610
Total net assets	2,508,874	2,096,180
TOTAL LIABILITIES AND NET ASSETS	$ 2,898,431	$ 2,485,587

See Notes to Financial Statements

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FAMILY RESOURCE CENTER AT GORHAM

STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2024

	Without Donor Restrictions	With Donor Restrictions	Total
REVENUE AND SUPPORT			
Grants	$ 2,171,495	$ -	$ 2,171,495
Medicaid	1,479,969	-	1,479,969
In-kind contributions	95,172	-	95,172
Contributions	40,555	-	40,555
Agency rents	49,222	-	49,222
Investment return	-	24,145	24,145
Interest income	50,610	-	50,610
Other income	11,013	-	11,013
Net assets released from restrictions	7,325	(7,325)	-
Total revenue and support	3,905,361	16,820	3,922,181
EXPENSES			
Program services	3,137,091	-	3,137,091
Management and general	372,396	-	372,396
Total expenses	3,509,487	-	3,509,487
CHANGE IN NET ASSETS	395,874	16,820	412,694
NET ASSETS, BEGINNING OF YEAR	1,826,570	269,610	2,096,180
NET ASSETS, END OF YEAR	$ 2,222,444	$ 286,430	$ 2,508,874

See Notes to Financial Statements

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FAMILY RESOURCE CENTER AT GORHAM

STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2023

	Without Donor Restrictions	With Donor Restrictions	Total
REVENUE AND SUPPORT			
Grants	$ 1,720,241	$ -	$ 1,720,241
Medicaid	1,708,785	-	1,708,785
In-kind contributions	126,817	-	126,817
Contributions	50,979	-	50,979
Agency rents	45,841	-	45,841
Investment return	-	12,145	12,145
Interest income	3,664	-	3,664
Other income	14,017	-	14,017
Net assets released from restrictions	-	-	-
Total revenue and support	3,670,344	12,145	3,682,489
EXPENSES			
Program services	2,973,339	-	2,973,339
Management and general	455,443	-	455,443
Total expenses	3,428,782	-	3,428,782
CHANGE IN NET ASSETS	241,562	12,145	253,707
NET ASSETS, BEGINNING OF YEAR	1,585,008	257,465	1,842,473
NET ASSETS, END OF YEAR	$ 1,826,570	$ 269,610	$ 2,096,180

See Notes to Financial Statements

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FAMILY RESOURCE CENTER AT GORHAM

STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2024

	Program Services	Management and General	Total
Personnel Costs			
Salaries and wages	$ 1,937,545	$ 217,230	$ 2,154,775
Employee benefits	251,294	25,950	277,244
Payroll taxes	145,714	17,051	162,765
Program activities	344,621	-	344,621
Travel	177,019	1,694	178,713
Food and supplies	96,492	1,520	98,012
Training	41,607	203	41,810
Rent	39,833	-	39,833
Legal and professional fees	12,875	25,698	38,573
Liability insurance	23,658	7,254	30,912
Telephone and internet	28,320	1,835	30,155
Heat and utilities	-	28,567	28,567
Contractors and consultants	18,217	1,812	20,029
Repairs and maintenance	-	13,961	13,961
Technology	3,270	9,049	12,319
Depreciation	-	10,949	10,949
Advertising	8,969	726	9,695
Small equipment	6,397	-	6,397
Property insurance	-	5,648	5,648
Payroll processing service	-	2,302	2,302
Postage and shipping	818	453	1,271
Conferences and meetings	-	484	484
Printing	442	-	442
Bank charges	-	10	10
Total	$ 3,137,091	$ 372,396	$ 3,509,487

See Notes to Financial Statements

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FAMILY RESOURCE CENTER AT GORHAM

STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2023

	Program Services	Management and General	Total
Personnel Costs			
Salaries and wages	$ 1,822,061	$ 257,988	$ 2,080,049
Employee benefits	234,890	28,346	263,236
Payroll taxes	144,149	19,470	163,619
Travel	223,745	1,965	225,710
Food and supplies	205,388	2,870	208,258
Program activities	117,879	-	117,879
Contractors and consultants	65,312	19,652	84,964
Training	52,255	806	53,061
Legal and professional fees	4,868	36,126	40,994
Rent	33,633	-	33,633
Heat and utilities	-	30,004	30,004
Telephone and internet	26,961	1,685	28,646
Liability insurance	16,631	3,981	20,612
Repairs and maintenance	-	19,601	19,601
Technology	2,231	14,113	16,344
Small equipment	11,586	1,011	12,597
Advertising	10,244	1,585	11,829
Depreciation	-	9,496	9,496
Property insurance	-	2,626	2,626
Payroll processing service	-	2,223	2,223
Printing	873	654	1,527
Postage and shipping	633	450	1,083
Conferences and meetings	-	661	661
Bank charges	-	130	130
Total	$ 2,973,339	$ 455,443	$ 3,428,782

See Notes to Financial Statements

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FAMILY RESOURCE CENTER AT GORHAM

STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED JUNE 30, 2024 AND 2023

	2024	2023
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	$ 412,694	$ 253,707
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Unrealized gain on investments	(18,305)	(6,796)
Realized gains on investments	(935)	(424)
Depreciation	10,949	9,496
(Increase) decrease in operating lease right-of-use asset	(22,052)	4,879
Increase (decrease) in operating lease liability	22,052	(4,879)
(Increase) decrease in assets:		
Grants receivable	(47,831)	147,520
Prepaid expenses	(4,201)	(16,266)
Increase (decrease) in liabilities:		
Accounts payable	(14,503)	13,738
Accrued expenses	(33,037)	42,510
Due to State of New Hampshire	-	(32,257)
Agency deposits	(11,946)	(18,628)
Refundable advances	47,411	121,345
NET CASH PROVIDED BY OPERATING ACTIVITIES	340,296	513,945
CASH FLOWS FROM INVESTING ACTIVITIES		
Proceeds from the sale of investments	41,298	40,702
Purchase of investments and certificates of deposits	(839,798)	(461,812)
Additions to property and equipment	(9,949)	(12,353)
NET CASH USED IN INVESTING ACTIVITIES	(808,449)	(433,463)
NET INCREASE (DECREASE) IN CASH AND EQUIVALENTS AND RESTRICTED CASH	(468,153)	80,482
CASH AND EQUIVALENTS AND RESTRICTED CASH, BEGINNING OF YEAR	1,112,257	1,031,775
CASH AND EQUIVALENTS AND RESTRICTED CASH, END OF YEAR	$ 644,104	$ 1,112,257
CASH BALANCES		
Cash and equivalents, operating	$ 644,104	$ 1,100,311
Agency deposits - cash	-	11,946
Total cash and equivalents and restricted cash	$ 644,104	$ 1,112,257

See Notes to Financial Statements

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Cash and Cash Equivalents
Cash and cash equivalents include all monies in banks and liquid investments with maturity dates of less than three months. The carrying value of cash and cash equivalents approximates fair value because of the short maturities of those financial instruments.

Certificates of Deposits
The certificates of deposits are carried at fair value. Interest is accrued and recognized in income when earned.

Grants Receivable
Grants receivable from various public and other nonprofit organizations at **June 30, 2024** and 2023 were considered fully collectable and therefore no provisions for bad debts have been made in these financial statements.

Investments
Investments are accounted for according to Accounting Standards Codification (ASC) 958-320 *Not For Profit Entities – Investments – Debt and Equity Securities.* Under ASC 958-320, investments in marketable securities with readily determinable fair values and all investments in debt securities are valued at their fair values in the statement of financial position. Unrealized gains and losses are included in the change in net assets. Fair values of investments are based on quoted prices in active markets for identical investments.

Property and Equipment
Property and equipment is recorded at cost if purchased and at fair value if donated. Depreciation is computed using the straight-line method over the estimated useful lives of the related assets as follows:

Furniture and equipment	5 - 15 years
Leasehold improvements	20 years
Buildings	39 years

The Resource Center's policy is to capitalize all assets over $2,500 with an expected life of one year or longer. Assets sold or otherwise disposed of are removed from the accounts, along with the related depreciation allowance, and any gain or loss is recognized.

Refundable Advances
The Resource Center records grant/contract revenue as a refundable advance until it is expended for the purpose of the grant/contract, at which time it is recognized as revenue.

Revenue Recognition
In May of 2014, the FASB issued Accounting Standards Update (ASU) 2014-09, *Revenue from Contracts with Customers (Topic 606).* This ASU is a comprehensive revenue recognition model that requires an organization to recognize revenue to depict the transfer of goods or services to a customer at an amount that reflects the consideration it expects to receive in exchange for those goods or services. Contracts and transactions with customers predominantly contain a single performance obligation.

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The Resource Center records the following exchange transaction revenue in its statements of activities for the years ended June 30, 2024 and 2023:

Program Service Fees – Revenue from providing family support services under the State of New Hampshire's Medicaid program. Revenue from providing family support services is recognized at the completion of providing such services.

Agency Rents – Revenue from the rental of office space is recognized over time.

Contributions

Contributions received are recorded as increases in net assets without donor restrictions or net assets with donor restrictions depending on the existence and/or nature of any donor or time restrictions. A purpose restriction permits the Resource Center to use contributed assets as specified for a particular purpose. Net assets restricted in perpetuity are those that are required to be permanently maintained, but income from such investments may be used for specified purposes. All donor restricted support is reported as an increase in net assets with donor restrictions, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

Contributions of donated non-cash assets are recorded at their fair values in the period received. Contributions of donated services that create or enhance non-financial assets or that require specialized skills, which are provided by the individuals possessing those skills, and would typically need to be purchased if not provided by donations, are recorded at their fair values in the period received.

Functional Allocation of Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis. Accordingly, costs have been allocated among the program services and supporting activities benefited. Such allocations have been determined by management on an equitable basis.

The expenses that are allocated include the following:

Expense	Method of Allocation
Salaries and benefits	Time and effort
Occupancy	Square footage
Depreciation	Square footage
All other expenses	Direct assignment

Income Taxes

The Resource Center is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code. In addition, the Resource Center qualifies for the charitable contribution deduction under Section 170(b)(1)(a) and has been classified as an organization that is not a private foundation.

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Management has evaluated the Resource Center's tax positions and concluded that the Resource Center has maintained its tax-exempt status and has taken no uncertain tax positions that would require adjustment to the financial statements.

Advertising
Advertising costs are expensed as incurred.

Reclassifications
Certain amounts in the prior year financial statements have been reclassified for comparative purposes to conform with the presentation in the current year financial statements.

Fair Value of Financial Instruments
ASC Topic No. 820-10, *Fair Value Measurement*, provides a definition of fair value which focuses on an exit price rather than an entry price, establishes a framework in generally accepted accounting principles for measuring fair value which emphasizes that fair value is a market based measurement, not an entity specific measurement, and requires expanded disclosures about fair value measurements. In accordance with FASB ASC 820-10, the Resource Center may use valuation techniques consistent with market, income and cost approaches to measure fair value. As a basis for considering market participant assumptions in fair value measurements, ASC Topic 820-10 establishes a fair value hierarchy, which prioritizes the inputs used in measuring fair values. The hierarchy gives the highest priority to Level 1 measurements and the lowest priority to Level 3 measurements. The three levels of the fair value hierarchy under ASC Topic 820-10 are described as follows:

> ***Level 1*** – Inputs to the valuation methodology are quoted prices available in active markets for identical investments as of the reporting date.
>
> ***Level 2*** - Inputs to the valuation methodology are other than quoted market prices in active markets, which are either directly or indirectly observable as of the reporting date, and fair value can be determined through the use of models or other valuation methodologies.
>
> ***Level 3*** - Inputs to the valuation methodology are unobservable inputs in situations where there is little or no market activity for the asset or liability and the reporting entity makes estimates and assumptions related to the pricing of the asset or liability including assumptions regarding risk.

At June 30, 2024 and 2023, the Resource Center's investments were all classified as Level 1 and were based on fair value.

The asset or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

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The following is a description of the valuation methodologies used for assets measured at fair value. There have been no changes in the methodologies used at June 30, 2024 and 2023.

Equities: Valued at the closing market price on the stock exchange where they are traded (primarily the New York Stock Exchange).

Mutual Funds: Valued at the net asset value (NAV) of shares held by the Resource Center at year-end.

The preceding method may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, although the Resource Center believes its valuation method is appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

New Accounting Pronouncement

As of July 1, 2023, the Resource Center adopted FASB ASU 2016-13, *Financial Instruments-Credit Losses (Topic 326): Measurement of Credit Losses on Financial Instruments*, as amended, which modifies the measurement of expected credit losses on certain financial instruments. The Resource Center adopted this new guidance utilizing the modified retrospective transition method. The adoption of this Standard did not have a material impact on the Resource Center's financial statements but did change how the allowance for credit losses is determined.

2. LIQUIDITY AND AVAILABILITY

The following represents the Resource Center's financial assets as of June 30, 2024 and 2023:

	2024	2023
Cash and cash equivalents	$ 644,104	$ 1,100,311
Certificates of deposit	1,296,762	502,855
Grants receivable	507,482	459,651
Investments	258,980	235,147
Agency deposits - cash	-	11,946
Total financial assets	2,707,328	2,309,910
Less amounts not available to be used within one year:		
Net assets with donor restrictions	286,430	269,610
Amount board designated for long-term maintenance	46,110	46,325
Agency deposits - cash	-	11,946
Amounts not available within one year	332,540	327,881
Financial assets available to meet general expenditures over the next twelve months	$ 2,374,788	$ 1,982,029

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The Resource Center's goal is generally to maintain financial assets to meet 90 days of operating expenses (approximately $880,000) As part of its liquidity plan, excess cash is invested in short-term investments, including money market accounts and certificates of deposits.

3. INVESTMENTS

Investments presented in the financial statements are stated at fair value. Realized gains and losses are determined on the specific identification method. Gains and losses (realized and unrealized) are reported in the statement of activities as increases or decreases to net assets without donor restrictions, except for those investments for which their use is restricted. Information on investments at June 30, 2024 and 2023 is presented as follows:

	2024		2023	
	Cost	Market Value	Cost	Market Value
Equities	$ 107,251	$ 135,540	$ 106,039	$ 120,345
Mutual Funds	125,355	123,440	121,115	114,802
Totals	$ 232,606	$ 258,980	$ 227,154	$ 235,147

Components of Investment Return:

	2024	2023
Interest and dividends	$ 8,197	$ 8,558
Unrealized gain	18,305	6,796
Realized gain	935	424
Investment fees	(3,292)	(3,633)
Total investment return	$ 24,145	$ 12,145

4. AGENCY DEPOSITS

During the year ended June 30, 2021, the Resource Center began serving as a fiscal agent for Small Acts North, a Northern New Hampshire not-for-profit volunteer group that supports the community by providing small acts of kindness. The fiscal agent relationship ended during the year ended June 30, 2024. The amount held on behalf of Small Acts North as of June 30, 2023 was $11,946.

5. DEMAND NOTE PAYABLE

In April 2013, the Resource Center entered into a revolving line of credit agreement with a bank. The revolving line of credit agreement provided for maximum borrowings up to $75,000 and was collateralized by a certificate of deposit held at the same bank. This line of credit agreement was closed in May 2023.

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9. NET ASSETS WITHOUT DONOR RESTRICTIONS – BOARD DESIGNATED

By vote of the Board of Directors, funds have been designated for long-term building maintenance. Net assets without donor restrictions designated by the board was $46,110 and $46,325 at June 30, 2024 and 2023, respectively.

10. ENDOWMENT FUND

In 2007, the Resource Center established a permanent endowment fund for the organization with the intent of accumulating donations and interest earnings of one million dollars. Per the laws of the State of New Hampshire (RSA 292-B:4), 7% of the fair market value of the endowment fund, calculated on the basis of fair market value determined at least quarterly and averaged over a period of not less than three years may be appropriated for operating account expenditures. No distributions were taken during the years ended June 30, 2024 and 2023.

The Not-for-Profit Entities Topic of the FASB ASC (ASC 958-205 and subsections) intends to improve the quality of consistency of financial reporting of endowments held by not-for-profit organizations. This Topic provides guidance on classifying the net assets associated with donor-restricted endowment funds held by organizations that are subject to an enacted version of the Uniform Prudent Management Institutional Funds Act (UPMIFA). New Hampshire has adopted UPMIFA. The Topic also requires additional financial statement disclosures on endowments and related net assets.

The Resource Center has followed an investment and spending policy to ensure a total return (income plus capital change) necessary to preserve the principal of the fund and at the same time, provide a dependable source of support to help build healthier families and stronger communities.

In recognition of the prudence required of fiduciaries, the Resource Center only invests the fund in cash and mutual funds. The Resource Center has taken a risk adverse approach to managing the endowment fund in order to mitigate financial market risk such as interest rate, credit and overall market volatility, which could substantially impact the fair value of the endowment fund at any given time.

Fund activity for June 30, 2024 and 2023 was as follows:

	Balances as of June 30, 2023	Activity for the Year Ended June 30, 2024	Balances as of June 30, 2024
Permanent gifts	$ 175,809	$ -	$ 175,809
Investment earnings	83,398	8,197	91,595
Realized gain	69,350	935	70,285
Transfer to unrestricted	(41,590)	-	(41,590)
Investment expense	(53,628)	(3,293)	(56,921)
Unrealized gain	7,791	18,305	26,096
	$ 241,130	$ 24,144	$ 265,274

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	Balances as of June 30, 2022	Activity for the Year Ended June 30, 2023	Balances as of June 30, 2023
Permanent gifts	$ 175,809	$ -	$ 175,809
Investment earnings	74,840	8,558	83,398
Realized gain	68,926	424	69,350
Transfer to unrestricted	(41,590)	-	(41,590)
Investment expense	(49,995)	(3,633)	(53,628)
Unrealized gain (loss)	995	6,796	7,791
	$ 228,985	$ 12,145	$ 241,130

11. OPERATING LEASES

The Resource Center leases its current facility from the Town of Gorham. In lieu of rent, the Resource Center is responsible for the cost of repairs and maintenance, insurance, utilities and rubbish removal. The lease term is from May 1, 2021 until April 30, 2026.

The Resource Center in turn sublets space in the facility to other nonprofit and community agencies at an average rate of approximately $17 per square foot. All participating organizations must provide services to a client base that is at least 66% low and moderate income.

During the year ended June 2021, the Resource Center entered into a lease agreement for office space in Littleton, New Hampshire. The terms of the lease call for monthly payments of $1,000 through October 31, 2025. Rent expense under this agreement aggregated $12,000 for the years ended June 30, 2024 and 2023.

During March of 2023, the Resource Center entered into a lease agreement for two copiers in Gorham, New Hampshire. The terms of the lease agreement calls for monthly payments of $130 through March 9, 2028. Rent expense under this agreement aggregated $1,560 and $520 for the years ended June 30, 2024 and 2023, respectively.

During April of 2024, the Resource Center entered into a lease agreement for office space in Lancaster, NH. The terms of the lease call for monthly payments of $1,000, with rent increasing annually by $100 per month. The initial term of the lease is for four years beginning on May 1, 2024, through April 30, 2027. Rent expense under this agreement aggregated $2,000 for the year ended June 30, 2024.

The right-of-use asset and related operating lease liability for the above leases amounted to $56,319 and $44,094 for the years ended June 30, 2024 and 2023, respectively. The weighted average lease term was 2.63 and 3.32 years for the years ended June 30, 2024 and 2023, respectively. The weighted average discount rate was 1.24% and 1.38% for the years ended June 30, 2024 and 2023, respectively.

Total lease expense under these agreements totaled $15,560 and $12,520 for the years ended June 30, 2024 and 2023, respectively.

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Minimum future lease payments required under the operating lease agreement in effect at June 30, 2024 were as follows:

Year Ending June 30	Amount
2025	$ 25,760
2026	18,960
2027	13,560
2028	1,040
Total	$ 59,320

12. IN-KIND CONTRIBUTIONS

The Resource Center received the following in-kind contributions during the years ended **June 30, 2024** and 2023:

	2024	2023
Donated clothing, toys, and household supplies	$ 95,172	$ 126,817

The Resource Center's policy related to in-kind contributions is to utilize the assets given to carry out the mission of the Resource Center. If an asset is provided that does not allow the Resource Center to utilize it in its normal course of business, the asset will be sold at its fair value as determined by appraisal or specialist depending on the type of asset.

Donated supplies for the years ended June 30, 2024 and 2023 were considered contributions without donor restrictions and were recorded as food and supplies expense on the accompanying statements of functional expenses.

13. SUBSEQUENT EVENTS

Subsequent events are events or transactions that occur after the statement of financial position date, but before financial statements are available to be issued. Recognized subsequent events are events or transactions that provide additional evidence about conditions that existed at the statement of financial position date, including the estimates inherent in the process of preparing financial statements. Non recognized subsequent events are events that provide evidence about conditions that did not exist at the statement of financial position date but arose after that date. Management has evaluated subsequent events through October 10, 2024, the date the June 30, 2024 financial statements were available for issuance.

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FAMILY RESOURCE CENTER AT GORHAM

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2024

FEDERAL GRANTOR/ PASS-THROUGH GRANTOR/ PROGRAM TITLE	FEDERAL ALN	PASS THROUGH GRANTOR NUMBER	FEDERAL EXPENDITURES
U.S. DEPT. OF HEALTH AND HUMAN SERVICES			
Passed through State of New Hampshire			
Department of Health and Human Services, Office of Human Services,			
Division of Children, Youth and Families			
Stephanie Tubbs Jones Child Welfare Services Program	93.645	2001NHCWSS	$ 9,523
Promoting Safe and Stable Families	93.556	2001FPSS	46,850
Social Services Block Grant	93.667	2001NHSOSR	161,473
Temporary Assistance for Needy Families	93.558	19NHTANF	386,827
Maternal & Child Health Services Block Grant for States	93.994	90CA1858	12,512
Maternal & Child Health Services Block Grant for States	93.994	05-95-90-902010-5190	56,946
		TOTAL 93.994	69,458
Maternal, Infant and Early Childhood Home Visiting Program	93.870	05-95-90-902010-5896	359,031
ARPA - Maternal, Infant and Early Childhood Home Visiting Program	93.870	05-95-90-902010-2451	39,190
		TOTAL 93.870	398,221
Activities to Support (STLT) Health Department Response to Public Health or Healthcare Crises	93.391	05-95-90-902010-5771	183,285
Foster Care - Title IV - E	93.658	05-95-042-421010-29580000	39,772
Total U.S. Department of Health and Human Services			$ 1,295,409
Total expenditures of federal awards			$ 1,295,409

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FAMILY RESOURCE CENTER AT GORHAM

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2024

NOTE A BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal grant activity of Family Resource Center at Gorham under programs of the federal government for the year ended June 30, 2024. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Family Resource Center at Gorham, it is not intended to and does not present the financial position, changes in net assets, or cash flows of Family Resource Center.

NOTE B SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in Uniform Guidance, where in certain types of expenditures are not allowable or are limited to reimbursement. Negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years.

NOTE C INDIRECT COST RATE

Family Resource Center at Gorham has elected to use the 10-percent de minimis indirect cost rate allowed under Uniform Guidance.

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors of
Family Resource Center at Gorham

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Family Resource Center at Gorham (a New Hampshire nonprofit organization), which comprise the statements of financial position as of June 30, 2024 and 2023, the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements, and have issued our report thereon dated October 10, 2024.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Family Resource Center at Gorham's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Family Resource Center at Gorham's internal control. Accordingly, we do not express an opinion on the effectiveness of Family Resource Center at Gorham's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

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Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Family Resource Center at Gorham's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Leone, McDonnell & Roberts
Professional Association

North Conway, New Hampshire
October 10, 2024

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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Directors of
Family Resource Center at Gorham

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Family Resource Center at Gorham's compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of Family Resource Center at Gorham's major federal programs for the year ended June 30, 2024. Family Resource Center at Gorham's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, Family Resource Center at Gorham complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2024.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Family Resource Center at Gorham and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Family Resource Center at Gorham's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Family Resource Center at Gorham's federal programs.

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Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Family Resource Center at Gorham's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Family Resource Center at Gorham's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Family Resource Center at Gorham's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Family Resource Center at Gorham's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Family Resource Center at Gorham's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

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Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Leone, McDonnell & Roberts
Professional Association

North Conway, New Hampshire
October 10, 2024

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FAMILY RESOURCE CENTER AT GORHAM

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2024

A. SUMMARY OF AUDITORS' RESULTS

1. The auditors' report expresses an unmodified opinion on whether the financial statements of Family Resource Center at Gorham were prepared in accordance with GAAP.

2. No significant deficiencies relating to the audit of the financial statements are reported in the *Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards.* No material weaknesses are reported.

3. No instances of noncompliance material to the financial statements of Family Resource Center at Gorham, which would be required to be reported in accordance with Government Auditing Standards, were disclosed during the audit.

4. No significant deficiencies in internal control over major federal award programs are reported in the *Independent Auditors' Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by Uniform Guidance.* No material weaknesses are reported.

5. The auditors' report on compliance for the major federal award programs for Family Resource Center at Gorham expresses an unmodified opinion on all major federal programs.

6. There were no audit findings that are required to be reported in accordance with 2 CFR 200.516(a).

7. The programs tested as major programs were: U.S. Department of Health and Human Services, Maternal, Infant & Early Childhood Home Visiting Program, ALN – 93.870.

8. The threshold for distinguishing between Type A and B programs was $750,000.

9. Family Resource Center at Gorham Family Resource Center at Gorham was determined to be a low-risk auditee.

B. FINDINGS – FINANCIAL STATEMENTS AUDIT

None

C. FINDINGS AND QUESTIONED COSTS–MAJOR FEDERAL AWARD PROGRAM AUDIT

None

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the family
resource center

Board of Directors

Christine Grant, President
Chelsea Andrea, APRN, Vice President
Dawn Cross, Secretary
Heidi Barker
Margo Sullivan
Chasity Murphy
Michele Santy
Sarah Blais

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GABRIELLE FLANDERS

[redacted]

OBJECTIVE

Highly skilled and empathetic professional with experience leading, managing and supervising professional staff in social services. Past work has included supervisory support; coaching; program planning and development and educational parenting support. Active listener with a knack for building lasting professional relationships.

EXPERIENCE

THE FAMILY RESOURCE CENTER MARCH 2016– PRESENT

- **EXECUTIVE DIRECTOR**
  DECEMBER 2024- PRESENT
- Provide strategic leadership for the organization, overseeing programs, operations, and staff.

- **DIRECTOR OF FAMILY SUPPORT SERVICES**
  NOVEMBER 2022- DECEMBER 2024
- **ASSOCIATE DIRECTOR OF FAMILY SUPPORT**
  JUNE 2018- NOVEMBER 2022
- **PROGRAM MANAGER**
  MARCH 2016- JUNE 2018

I-SOCIAL NH DOE, BUREAU OF STUDENT SUPPORT DECEMBER 2018 – DECEMBER 2019

PYRAMID MODEL COACH

- Provide social emotional learning practice-based coaching to designated implementation sites across northern and southern New Hampshire.
- Responsible for maintaining and submitting electronic and paper-based records in a secure manner to preserve confidentiality and document successes and progress.
- Observed workers performance and provided feedback while having tough conversations when necessary.

COOS COALITION FOR YOUNG CHILDREN & FAMILIES

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SEL COACHING COORDINATOR **MARCH 2016– DECEMBER 2024**

- Created and maintained an effective and efficient Coaching System around SEL to support the growing needs of the local organizations.
- Scheduled and planned meetings and conferences, including site-to-site video conferencing calls, which helped to streamline business operations.
- Created and offered additional materials to enhance coaching around SEL. Reduced process gaps by supporting the effective coaching of new practitioners on best practices and protocols through supporting and creating a process.
- Delivered instruction on a broad range of topics, integrating audio-visual presentations and training materials.
- Mentored and coached new coaches by offering insight into successful procedures and implementation of program training. Created systems to facilitate in-house training and coaching; overseeing all registrations for training and professional development for all local organizations.
- Overseeing ongoing coaching in Pyramid Model, Growing Great Kids, and Mind in the Making.
- Linked with local agencies to learn their coaching needs in regard to Social Emotional Learning and supporting their engagement.

EDUCATION

MAY 2015
BACHELOR OF SCIENCE, NEW ENGLAND COLLEGE
Dean's List

SKILLS

- Reliable & Flexible
- Self-starter and Quick learner
- Ability to analyze data & be creative with outcomes
- Strength based & growth minded
- Experience supervising/managing & coaching a team
- Active Listener
- Effective public speaker
- Strategy & system thinker
- Proficient computer skills including MS Word, Excel, PowerPoint and Outlook
- Ability to multi-task, be versatile and deal with crisis situations while maintaining excellent time management skills and professionalism
- Knack for learning new technology & software

BOARDS, COMMITTEES, VOLUNTEERING, ETC.

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- North Country Maternity Network Advisory Board *2022- Present*
- Raising Strong Families Steering Committee *2021- Present*
- Substance Exposed Infant Pilot Project 2019-2020
- Coos Coalition for Young Children Leadership Workgroup

TRAINING, CERTIFICATIONS, SKILLS

- Peer Recovery Support Worker- Certified RCA
- Dialectical Behavior Therapy (DBT)
- Circle of Security- Facilitator
- Boundary Spanning Leadership
- Policy & Procedure writing
- Motivational Interviewing
- Practice-Based Coach
- Reflective Supervision
- ASQ: Watch Me Grow- Facilitator

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Briana M. Shannon

[redacted]

Objective

Committed to building healthier families and stronger communities in the North Country of New Hampshire through positive relationships, innovative programs, and strategic partnerships.

Work Experience

Director of Family Support Services
The Family Resource Center at Gorham - Gorham, NH
January 2025 to Present
Day-to-day management of the Family Support Programs

- Provide reflective supervision to Supervisors and Program Managers
- Facilitate program meetings including FS/RR Leadership Meeting
- Assists with writing and managing all grants associated with the various programs, as well as outcome reporting (monthly and annual) and budgets
- Designs policies, procedures, and strategies to meet the objectives of each program and to ensure compliance with applicable local, state, and federal laws
- Utilizes data-driven analysis and forecasting to measure and evaluate the performance of programs
- Communicate with a wide range of individuals, including program participants, board members, civic leaders, elected officials, government employees, representatives of funders, agency staff, community service providers, and the public to effectively promote programs and establish a professional working relationship
- Manages the review and renewal of contracts with managed care
- Anticipates and prepares programs for annual audits

Program Manager-Healthy Families America
The Family Resource Center at Gorham - Gorham, NH
July 2018 to January 2025

- Manage daily program operations for the Healthy Families America Program.
- Track visit completion rates, and update tracking forms
- Oversee program supervisor's daily performance while providing growth opportunities.
- Provide high quality reflective supervision and support other program leaders
- Recruit, train, supervise, coach, evaluate, and support program staff
- Maintain program fidelity and accreditation, in accordance with national standards
- Draft and manage program budgets
- Ensure program compliance with state and local contracts-

Supervisor
The Family Resource Center-Gorham, NH
February 2018-July 2018

- Provide administrative, clinical and reflective supervision to staff weekly.
- Complete detailed documentation of supervisory sessions.
- Provide education, training, and mentoring for new staff.

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- Support Program Manager with accreditation preparation.
- Work collectively with staff to create healthy work-life balance supporting individual growth.
- Edit, revise, track staff's weekly documentation, developing plans to support incomplete measures.
- Work collectively with Program Manager to track and develop plans for improvement for low benchmark measures.

Family Support Specialist
The Family Resource Center - Gorham, NH
February 2016 to July 2018

- Provide parent education to referred families by use of visuals and specialized educational tools.
- Document clients contact notes and complete data updates.
- Meet regularly with supervisor for supervision and case consultation.
- Utilize all professional development opportunities provided
- Communicate openly with referral sources

Additional Employment history available upon request

Education

Groveton High School-High School diploma
Southern NH University-2019- Not currently enrolled

Skills

- Microsoft Office
- Microsoft Word
- Microsoft Excel
- Microsoft PowerPoint
- Program Management
- Budgeting
- Project / Program Management
- Project Management
- Process Improvement
- Reflective Practice/Reflective Supervision
- Strategic Planning
- Motivational Interviewing
- Meeting planning
- Event Organization/collaboration

Certifications and Trainings
Growing Great Kids Curriculum--- July 2016
Motivational Interviewing--- March 2016
Recovery Coach Academy--- June 2019
Infant Mental Health First Aide--- March 2016 & May 2023
Standards of Quality--- November 2020 to November 2022
Integrated Strategies for Family Support--- September 2016
Parent Survey and Community Outreach training--- April 2017
Families, Resiliency and Opportunities for Growth training--- December 2021
Families, Resiliency, and Opportunities for Growth Supervisor Training--- January 2022
Healthy Families America National Peer Reviewer Training--- June 2022
Solution Based Casework Training--- February 2021
Transforming Trauma & PTSD--- July 2020
Cultural Competency & Diversity Workshop—February 2024
Relationships & Reflections: HFA Core Supervisor Training: September 2023

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Advanced Supervisor Training-July 2018
Newborn Behavioral Observation- Brazelton Institute- January 2021

Additional training certificates available upon request

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Alysia A. Martin

[redacted]

Professional Summary:

Responsible and dedicated Program Manager of Comprehensive Family Support Services with a goal oriented mind, leading to accomplishment of all tasks set forth. Passionate and motivated personality, with a drive for excellence. Core competencies include ability & willingness to learn, dedication to the advocacy of others, as well as excellent communication and time management skills. Handles all tasks with accuracy and efficiency.

Skills:

Time Management and Prioritization

Organization

Patience

Building/Maintaining Personal and Team Relationships

Communication skills; verbal and written

Reliability

Works well under stress

Uses creative and innovative means to accomplish goals

Attention to detail

Experience:

Comprehensive Family Support Program Manager October 2022-Present

Family Resource Center-Family Support, Gorham, NH

- Oversees daily management of the program, including but not limited to:
- Budgets, data, operations, systems, & quality assurance
- Monthly State Reporting required by the state
- Assist & monitor the billing processes for Medicaid Billing
- Assure all contract requirements are met, including defined service activities, target population numbers, and designated client assessments
- Coordinate training with the FRC Training Manager/FRC Quality Assurance Manager

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- Hiring new staff
- Ensure quality of program implementation through the continuous monitoring of program activities & adherence to standards including, but not limited to:
- Documentation review, communicating recommended revisions, field observations, etc
- Maintains public relations by attending monthly collaborative meetings with: DCYF, community stakeholders, organization leadership, etc.
- Attends monthly Leadership Meetings with Executive Director & monthly Professional
- Development Meetings with the management team
- Attends & facilitates weekly staff meetings to provide ongoing support, professional development, etc. to Strength to Succeed staff
- Provides & documents weekly reflective/administrative supervision to all staff assigned
- Provides ongoing support to all staff they supervise through evaluation of job performance & field observations
- Processes timesheets & mileage, including approving PTO requests

Comprehensive Family Support Program Supervisor February 2021-October 2022

Family Resource Center- Family Support, Gorham, NH

- Provides & documents weekly reflective/administrative supervision to all staff assigned
- Provides ongoing support to all staff they supervise through evaluation of job performance & field observations
- Processes timesheets & mileage, including approving PTO requests

Parent Education and Community Engagement Coordinator August 2020- February 2021

Family Resource Center- Family Support, Gorham, NH

- Create and manage social media posts
- Work with programs to schedule groups, classes and events as required by scopes of service
- Set up and attend meetings with area partners to build/maintain relationships
- Develop marketing materials

Quality Assurance Coordinator, December 2018-February 2019

Family Resource Center-Family Support, Gorham, NH

- Interpret and implement agency standards
- Devise sampling procedures and directions for recording in reporting data
- Planning and monitoring data recording procedures
- Documentation of internal audits
- Prepare reports and communicate outcomes of quality activities
- Help identify training needs and implement training interventions where needed
- Assure ongoing compliance with quality and organizational regulatory requirements

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Family Support Specialist, June 2017-Present

Family Resource Center- Family Support, Gorham, NH

- Parent education
- Home visiting
- Supervised visitations
- Weekly notes, Monthly reports
- Communication with child protective workers, doctors/nurses and other professionals as needed
- Provide community resources
- Provide community referrals

Group Leader, August 2016-June 2017

Family Resource Center- Project Youth, Gorham, NH

- Lesson Planning
- Teaching groups of children
- Writing monthly reports
- Interacting with school teachers
- Completing administrative tasks related to gathering attendance, meeting goals and file completion
- Purchasing supplies needed to complete lesson plans

Cook, August 2015 – August 2016

Tri-County Cap Headstart, Berlin, NH

- Grocery shopping
- Meal planning and preparation
- Keeping track of specialized dietary needs and ensuring proper paperwork is up to date with current guidelines
- Daily cleaning to ensure health standards are met
- Tracking of budget allowances

Family Support Provider, October 2013 - October 2014

Androscoggin Valley Homecare Services, Berlin, NH

- Observe and report any health, safety or social conditions that needed attention
- Routine housekeeping- making beds, changing linens, dusting, dishes, light house cleaning, laundry and vacuuming

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- Prepare and serve meals as well as meal planning and making suggestions to improve diet. Ensuring client is eating based on specific diet prescribed by physician. ***Previous client regained 20 of the 30 lbs lost due to poor nutritional intake based on suggestions that I proposed to the immediate family. Client's chronic gastrointestinal ailments improved with new suggestions also.***
- Shopping/Marketing and simple errands (such as bill payments)
- Assist with personal grooming and other activities of daily living
- Stimulate interests of the client- reading, playing games, taking walks, baking, etc
- Keeping daily record of home visits documenting client's condition, attitude, condition of living space and other general observations.
- Provide daily time sheets for record
- Keep accurate records in accordance with Agency policy
- Adhere to agency dress code
- Protected integrity and confidentiality of client's personal and medical history as well as records. Written prior authorization from client was required to discuss any personal info about the client with anybody other than the client.

Homemaker, October 2011 - March 2012

Home Healthcare Hospice and Community Services, Keene, NH

- Prepare and maintain records of client progress and services provided, reporting any changes in client condition to manager/supervisor
- Perform housekeeping duties such as cooking, cleaning, washing laundry or dishes and running errands
- Care for individuals or families during periods of incapacitation, family disruption, or convalescence- providing companionship, personal care or help adjusting in new lifestyle
- Transport clients to locations outside of the home such as physician's offices or outings using a motor vehicle.
- Plan, shop for and prepare nutritious meals or help the family plan, shop for and prepare nutritious meals instruct or advise clients and family members on issues such as household cleanliness, utilities, hygiene, nutrition or infant care.

Customer Service Manager, April 2005 - January 2010

Walmart, Gorham, NH

- First line in resolving customer complaints
- Assist in the hiring and training of new employees, evaluate their performance
- Prepare associate work schedules for daily/nightly tasks
- Issue and cash money orders
- Check to make sure appropriate changes were made to resolve customer problems.

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- Refer unresolved customer grievance to designated department or supervisor
- Answer telephones and give information to callers, take messages and/or transfer calls to the appropriate persons.
- Complete forms in accordance with company polices
- Direct and supervise employees engaged in sales and performing services for customers.
- Monitor sales activity to ensure customers receive satisfactory customer service and quality goods.
- Enforce safety, health and security rules.
- Receive payments by cash, check, credit/debit cards and vouchers.
- Issue receipts. refunds, credits and change due to customers.
- Count money in registers during opening of shifts to ensure amounts were correct and that there was adequate change.
- Answer customer and employee questions while providing information on policies and procedures.
- Calculate total sales during a specific time period and reconcile with the total recorded sales.
- Process merchandise returns or exchanges
- Monitor checkout stations to ensure they have adequate cash and are staffed appropriately.
- Assist with duties in other areas of the store such as assistance with fitting rooms, carrying out customer orders, piercing ears in jewelry, mixing paint, etc.
- Maintain clean and orderly check out areas and complete other general cleaning duties such as sweeping/moping the floors, dusting and emptying trash.
- Supervise others and provide on-the-job training.
- Request information and assistance using overhead paging system or personal paging devices.
- Keep periodic balance sheets of amounts and numbers of transactions on one or more checkout stations.
- Cash customer payroll checks.

Education:

- AS, Human Services, 1 year remaining
  White Mountains Community College, Berlin NH 03570
- Certification, Human Lactation Consultant, February 2015- February 2016 (92 contact hours)
  Lactation Education Resources, Tracy's Landing, MD
- Certification, Medical Assistant, January 2009- January 2010
  U.S. Career Institute, Fort Collins, MO
- High School Diploma, General Education with 2 year Early Childhood Education technical career education
- Berlin Senior High School, Berlin, NH

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Trainings:

Perinatal Mood Disorders
NH Dept Health&Human Services, Concord NH, February 2025, 2 Hours

Suicide Prevention
The Family Resource Center, Gorham NH, 6.5 Hours

Leadership Bootcamp
UNH Campus, Durham NH, November 2025, 9 Hours

Strengthening Families Summit
Grappone Conference Center, Concord NH, 9 Hours

IFSP Training
The Family Resource Center, Gorham NH, September 2024, 6 Hours

Standards of Quality
NH Children's Trust, Concord NH, September 2024, 16 Hours

Sexual Harassment
White Mountains Community College, Berlin NH, 8 Hours

Quit Now NH 101
NH Quit Now, Gorham NH, August 2024, 1 Hour

Intro to Trauma Informed Care
Own Your Growth- Chrissy Grant, June 2024, 3 Hours

HIV/AIDS & Bloodborne Pathogens
The Family Resource Center, Gorham NH, May 2024, 3 Hours

Peer Introduction to Mental Health
Family Resource Center, Gorham NH, April 2024, 6.5 Hours

Ethical Considerations Training
The Family Resource Center, Gorham NH, April 2024, 14 Hours

Community Health Worker Training
North Country Health Consortium, March - May 2024, 90 Hours

Introduction to Microsoft Excel
UNH Campus, Portsmouth NH, March 2024, 6.5 Hours

How to Effectively Facilitate a Training
Family Resource Center, Gorham NH, March 2024, 3.5 Hours

WIC Breastfeeding Level 1
WIC, Virtual Platform, February 2024, 7.5 Hours

Cultural Competence
NH Children's Trust, Concord NH, February 2024, 6 hours

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Conscious Discipline
Own Your Growth – Chrissy Grant, Gorham NH January-September, 20 Hours

Mental Health First Aid
Nation Council for Behavioral Health, Gorham NH, May 2023 6.5 Hours,

DCYF Better Together Annual Conference
Division of Child,Youth,Family Services, Grappone Center Concord NH, April 2023, 6 Hours

Positive Solutions for Families Facilitator
Positive Solutions for Families/Family Resource Center, February 2023, 5 Hours

NARCAN Administration
Strength to Succeed/Family Resource Center, January 2023, 1 Hour

Home Visitor Safety
Family Resource Center, January 2023, 2 Hours

Ages and Stages Developmental Screening
Coos Coalition for Young Children and Families, September 2022 (September 2017), 1.5 Hours

Standards of Quality for Family Strengthening and Support
National Family Support Network, August 2022 (November 2020, October 2018)

Family Engagement Series: Self-Assessing Family Engagement
Department of Education: Bureau of Student Support, April 2022, 1.5 Hours

Teaching Pyramid Model Observation Tool (TPOT) Refresher
Department of Education: Bureau of Student Support, April 2022, 6 Hours

DCYF Reporting Laws
Family Resource Center, April 2022, 2 Hours RE-MAP Virtual Supervisor Training Program
Great Kids Inc., March 2022, 15 Hours

Motivational Interviewing Practice of Supervision and Coaching
Rutgers- Center of Alcohol and Substance Use Studies, February 2022, 9 Hours

Recovering Together Café Training
Be Strong Families, September 2021, 18 Hours

Protective Factors Survey. 2nd Edition
FRIENDS National Resource Center for CBCAP, July/August 2020

Child Passenger Safety Technician
Safe Kids Worldwide/Injury Prevention Center Lebanon, April 2020, 24 Hours

Choose Love Movement: Choosing Hope&Resilience, Tapping Solutions
Jessie Lewis Choose Love Movement, April 2019, 2.5 Hours

Teaching Pyramid Infant Toddler Observation Scale (TPITOS) Reliability
Department of Education Bureau of Student Support, June 2019, 10 Hours

Parent Survey for Community Outreach
Healthy Families America, May 2019, 28 Hours

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Pyramid Model Peer-to-Peer Practice Based Coaching Training
Department of Education- iSocial Training, March 2019, 5 Hours

Optimizing Care for Mothers & Babies Affected by Prenatal Substance Exposure: Summit to Address Pans of Safe Care in New Hampshire

JSI Research and Training Institute Inc. , January 2019, 6 Hours

Motivational Interviewing – Healthy Families of America
Motivational Interviewing Network or Trainers, October 2018, 13 Hours

Recovery Coach Academy
Connecticut Community for Addiction Recovery CCAR, August 2018, 30 Hours

Pyramid Model: Strategies to Promote the Social-Emotional Competency of Infants and Toddlers
The Pyramid Model Consortium, June 2018, 24 Hours

Management of Aggressive Behavior (MOAB)
MOAB Training International, Inc., May 2018, 4 Hours

Nurturing Parenting Program
Family Development Resources, Inc., May 2018, 18 Hours

Pyramid Model Readiness Training- Is your Community Ready?
Preschool Technical Assistance Network@Seresc and Project LAUNCH, April 2018, 6 Hours

Integrated Strategies for Home Visiting
Healthy Families of America, February 2018, 40 Hours

Critical Time Intervention
Center for the Advancement of Critical Time Intervention, December 2017

Growing Great Kids- Prenatal to 36 Months Tier I
Great Kids, Inc., August 2017, 40 Hours

Trauma Informed Care to Support Health and Well-Being
New England Public Health Training Center, July 2017, 1 Hour

Parents Interacting with Infants
The Pyramid Model Consortium/Project Launch, June 2017, 12 Hours

Mental Health First Aid
National Council for Behavioral Health, April 2017, 8 Hours

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Volunteerism/Community Service:

- Children's Church Ministry Leader, August 2017- December 2019
  Harvest Christian Fellowship, Berlin NH 03570
- Committee Chair Person, 2015- June 2020
  Cubscout Pack 205, Berlin NH (Boy Scouts of America)
- Den Leader, 2014-February 2020
  Cubscout Pack 205, Berlin NH (Boy Scouts of America)
- Parent Support, September 2021- current
  Berlin Middle High School, Berlin NH

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Tina M. Holmes

[redacted]

To obtain a full-time position that allows me to work as a supervisor to assist individuals in my program by providing reflective supervision, helping individuals solve issues, provide connection, and peer support services.

CRSW SERIES| 2018 | CONNECTICUT COMMUNITY OF ADDICTION RECOVERY (CCAR) AND CHOICES RECOVERY TRAINING ACADEMY

- Recovery Coach Academy
- Ethical Considerations for Recovery Coaches
- HIV/AIDS and Other Infectious Diseases
- Suicide Prevention
- Motivational interviewing
- Supervising CRSWs
- Naloxone Administration ToT

PROBLEM SOLVING

- Results-oriented problem solver
- Skilled at evaluating options and generating solutions

TEAMWORK

- Possess strong commitment to team environment dynamics
- Enjoy working as a team member as well as independently
- Team leader and team player
- Confident, articulate, and professional speaking abilities (and experience)
- Empathic listener and persuasive speaker
- Speaking in public and to groups
- Excellent presentation skills

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PARENT PARTNER, CRSW, CRSW SUPERVISOR AND COMPREHENSIVE FAMILY SUPPORT SERVICES SUPERVISOR (FRC)| 2018 – CURRENT

- Assist individuals who have had their children removed from their custody by Division of Children, Youth, and Families (DCYF) due to Substance Use Disorder
- Help to obtain and maintain recovery, provide resources, support throughout court appearances, and transportation to appointments
- Utilize computers and devices daily as a form of communication and documentation
- Provide accurate and federally compliant client documentation
- Receive weekly reflective supervision from my direct supervisor, as well as monthly clinical supervision from a Licensed Alcohol and Drug Counselor
- In charge of engaging families and completing intakes.
- Motivational Interviewing Coach and trainer
- Trained as a coder for Motivational Interviewing recordings to help others grow and achieve proficiency.
- Develop and nurture close relationships with DCYF staff

RECOVERY COACH AND OUTREACH COORDINATOR AT NORTH COUNTRY SERENITY CENTER| JUNE 2018 – SEPTEMBER 2018

- Assisting clients to access treatment for Substance Use Disorder, provide resources, and support
- Coordinating outreach and fundraising

Additional Training and Contributions

- HIPAA Compliance
- Recovery Coach Academy: Trainer
- Ethical Considerations: Trainer
- Suicide Prevention: Trainer
- Naloxone Administration: Trainer
- Formally held a seat on the board of directors for New Hampshire Drug Abuse and Alcohol Counselor's Association (NHADACA)
- Certified Recovery Support Worker (CRSW)
- SBC supervisor
- Motivational interviewing coach, Coder and trainer
- Trained as a TOT in all 5 Choices Model CRSW classes (Peer Recovery Coach Training, Ethics, Mental Health, Suicide Prevention, HIV/AIDS and other infectious diseases)

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Tikatia Morris

Training & Development Manager

Tikatia Morris

[redacted]

[redacted]

Skills

client needs assessment; Microsoft Office Suite; file management; conflict resolution; case management; organized; effective public speaker; reliable; strategic thinker; event planning; team player; marketing and media relations; computer-savvy; logo design; website graphics; atypical problem solving; self-motivated; divergent thinking; critical observation, self-management; classical education tutoring methods; attention to detail; creativity; motivational interviewing; peer coaching; reflective supervision; solution-based casework

Experience

The Family Resource Center / Navigation Services Program Manager

April 2023 - Present

Responsive leader overseeing the daily management of the Navigation program including budgets, data, operations, syttems, and quality assurance; Monthly state reporting; Assure all contract requirements are met, including defined service activities, target population numbers, and designated client assessments; Coordinate training; Hiring new staff; Maintains public relations by attending monthly collaborative meetings with the NH Kinship Navigation community of practice, stakeholders, organization leadership etc. Develop and facilitate team meetings; Provide weekly reflective/administrative supervision to all staff assigned; Provide ongoing support to all supervisees through evaluation of job performance and field observations; Process timesheets and mileage, including PTO requests

The Family Resource Center / Training & Development Manager

December 2019 – April 2023

Created and maintained an effective and efficient learning management system to support the growing organization; Scheduled and planned meetings and conferences, including site-to-site video conferencing calls, which helped to streamline business operations. In-depth knowledge of the scope of services for all programs offered at the FRC; Created and offered additional materials to enhance training. Reduced process gaps by supporting the effective training of new hires on best practices and protocols through supporting and creating a train the trainer process. Delivered instruction on a broad range of topics, integrating audio-visual presentations and training materials. Mentored and coached new trainers by offering insight into successful procedures and implementation of program training. Created training schedules to meet the hiring demands of all FRC programs. Created systems to facilitate in-house training and coaching; overseeing all registrations for training and professional development for all programs. Overseeing ongoing coaching in motivational interviewing, solution-based casework, and peer coaching within programs; developed a professional development workgroup to facilitate more in-house training and provide feedback and support to trainers;

The Family Resource Center / Administrative Support Specialist /Training & Family Support Coordinator

December 2019 - January 2022

Provide administrative support to all areas of the family support program; Tracked and submitted employee timesheets to accounting department for payroll processing. Managed electronic calendars using G-Suite and scheduled meetings, appointments and conference calls; assisted in overseeing organizational transfer from G-Suit to Office 365; Created and maintained computer- and paper-based filing and organization systems for staff training records, reports, and documents. Scheduled and planned meetings and conferences, including site-to-site video conferencing calls, which helped to streamline business operations. Executed special objectives and projects in response to the Program Director's requests. Created and offered additional materials to enhance training. Reduced process gaps

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by effectively training new hires on best practices and protocols. Documented participant attendance, engagement, and progress. Delivered instruction on a broad range of topics, integrating audio-visual presentations and training materials. Mentored and coached new employees by offering insight into successful task prioritization. Created training schedules to meet the hiring demands of all FRC programs. Created systems to facilitate in-house training and coaching; overseeing all registrations for training and professional development for all programs.

The Family Resource Center / Edward Fenn ASP Group Leader & Coach
August 2019 - March 2020, Gorham

Established a positive, safe, and stimulating learning environment for all students. Cultivated strong relationships with students by listening carefully and offering positive reinforcement. Utilized the Choose Love curriculum to encourage and support social-emotional learning with all enrolled students, weekly classroom observation for implementing pyramid model strategies in the classroom and with staff; provide monthly one-on-one coaching sessions with all ASP staff to encourage growth support in pyramid model and social-emotional instruction to students

The Family Resource Center / Family Support Specialist
November 2018 - December 2019, Gorham

Built solid and trusting rapport with children and families, fostering communication to meet case needs. Worked to improve and enhance client lives through effective and compassionate care. Documented data and completed accurate updates to case records. Collaborated with community program leaders and advocates to make resources accessible to those in need. Interviewed individuals and families to assess needs and provide informational resources. Referred clients to appropriate team members, community agencies and organizations to meet treatment needs. Photographed to produce high-quality images for both print and Internet distribution. Developed creative design for marketing packages, including print materials, brochures, banners, and signs. Used publisher and photoshop to develop product mockups and prototype designs.

NH Homeschooling Families / Private Tutor
September 2013 - January 2018, Throughout NH & VT

Tutored over 20 struggling, average and advanced students in elementary through high school Classical Education course materials in Mathematics, Grammar and Language Arts, History, Science, Latin, and Logic. Created special handouts, study guides and assessments to evaluate and boost student knowledge. Spearheaded group tutoring sessions to help students struggling in similar areas. Coached and mentored junior tutors on successful classical education teaching strategies and time management.

Self-Employed / Freelance Photographer and Graphic Design
April 2012 - September 2018, Throughout NH

Planned and prepared for all on-location shoots. Inspected proofs to ensure the quality of prints, adjusting and retouching as necessary. Applied digital styling techniques to enhance photos. Maintained consistent use of graphic imagery in materials and other marketing outreach. Edited existing PowerPoint slides to enhance the corporate message. Updated computer graphic files using graphics software programs. Generated computer graphics and page-layout software, graphic elements and photography. Provided high-quality results in a timely manner.

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Education

Plymouth State University / English Education
August 1999 - June 2000, Plymouth

Laconia High School/ High School Diploma
August 1998 - June 1999, Laconia

Certifications and Trainings

2019-02

Pyramid Model Infant/Toddler Modules 2 & 3

ASQ: Introduction to Watch Me Grow for Coos County Early Childhood Professionals

Pyramid Model Peer-to-Peer Practice-Based Coaching

Parents Interacting with Infants (PIWI)

Pyramid Model Preschool Modules 1, 2, & 3

CCAR Ethical Considerations for Recovery Coaches

Growing Great Kids: Prenatal to 36 Months Tier 1

Certified TIPITOS Observer (certification date 07.19.19)

Certified TPOTS Observer (certification date 07.16.19)

Be Strong Families Parent Cafe Training

Recovery Coach Academy

NH Child Care Licensing Orientation for Licensed and License-Exempt Providers

2020

Equity, Autonomy and Substance Use Disorder: Lifecourse Considerations for Pregnant and Parenting People

Strengthening Families Framework Overview & Community Cafe

Certificate in Grandfamilies Leadership

2021

Boundary Spanning Leadership

Performance Evaluation

SBC Initial Training Course (Solution-Based Casework)

Motivational Interviewing: The Basics

Intermediate Motivational Interviewing

Motivational Interviewing: Advancing the Practice

MITI Coding

2022

Enneagram Spectrum Training & Certificate Program

Great Kids REMAP

Motivational Interviewing: MICA and Coaching

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[redacted]

Skills

- Exceptional teamwork skills
- Passion for working with families and connecting them with resources to help them succeed
- Ability to connect with community members
- Strong interpersonal communication skills

Education And Training

Associates in Early Childhood Education
White Mountains Community College
Berlin, NH
Graduated: August 2015

Certificate in Entry Level Child Care
White Mountains Community College
Berlin, NH
Graduated: May 2019

Honors and Awards

White Mountains Community College
Phi-Theta Kappa Honor Society, 2016
President's Leadership Award, 2017
VP and President's List, 2014-2019

Aimee Lawson

Experience

Family Resource Center-Family Support Specialist
Gorham, NH
07/2019-present

- Support caseload of 20+ families through weekly home visits
- Create SMART goals for individualized family support plans
- Teach families parenting skills and early childhood development
- Maintain accurate documentation compliant with Medicaid billing
- Conduct mental health and child development screenings
- Engage in ongoing trainings on trauma informed practice, child development, conscious discipline, and Growing Great Families
- Train onboarding staff through mentoring

Littleton Head Start-Associate Preschool Teacher
Littleton, NH
09/2014-05/2019

- Assisted in the care and education of 17 pre-k aged children
- Created weekly developmentally appropriate lesson plans
- Conducted weekly child observations to create individual assessment portfolios using Teach Strategies Gold

Creative Kids Learning Center-Assistant Toddler Teacher
Whitefield, NH
03/2012-07/2014

- Assisted with preparation of weekly activies and child observations
- Assisted in a center-based classroom of 7 toddler age children
- Maintained a safe and nurturing environment

Lakeway Elemtary School-Substitute Teacher
Littleton, NH
09/2011-03/2011

- Substitute taught in K-5 classrooms
- Followed lesson plans and school procedures

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Amie Davis

Professional Summary

Dedicated worker with excellent communication, time management and computer skills. I am aiming to leverage my abilities to successfully fill the position at your facility. Frequently praised as hardworking by my peers, I can be relied on to help your facility achieve its goals.

Work Experience

Newborn Navigator

Family Resource Center-Gorham, NH
January 2025 to Present

Home Visiting

Family Support Specialist

Family Resource Center-Gorham, NH
September 2023 to Present

Home Visitor

Personal Support Specialist

PSS | Lemon Home Care
June 2022 to Present

Caring for clients in their home with any personal care needs as well as home care needs
Running errands for clients and keeping up with supplies needed.

Personal Support Specialist

In Home Senior Services-Gorham, ME
November 2020 to June 2022

Built strong relationships with clients to deliver emotional support and companionship.
Engaged patients in meaningful conversation, socialization, and activity while providing personal care assistance.
Assisted with dressing guidance, grooming, meal preparation, and medication reminders.
Assisted with feeding and monitored intake to help patients achieve nutritional objectives.
Maintained clean personal areas and prepared healthy meals to support client nutritional needs.

Cosmetologist/ Manager

SMART STYLE
September 2013 to November 2020

Worked with clients and their hair care needs
Managed and maintained a salon
Customer service, computer skills, and any business needs.

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Education

Clinical Medical Assistant
Northeast Technical Institute - Auburn, Maine, US
February 2023

High School Diploma
Telstar High School - Bethel, ME, US
June 2012

Skills

- Effective communicator Reliable
  Phlebotomy Goal oriented
  Empathic personality Customer Service
  Flexible CPR Certified

Certifications and Licenses

CPR Certification

CCMA Certification

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Kailee Guevin

Authorized to work in the US for any employer

Work Experience

Family Support Specialist / Family Resource Specialist

The Family Resource Center - Littleton, NH
April 2021 to Present

• The Family Support Specialist is responsible to provide routine home visiting, primarily occurring within the family's home; each home visit should last for at least one hour
• Develop a trusting relationship with families by providing strength based family-centered interventions that assist in enhancing the parent-child relationship, build upon parenting skills and improve the family support system.
• Assist families in establishing goals and a plan for accomplishing those goals.
• Complete routine screenings and provide referrals as needed to support family needs.
• Provide resources to participants on an ass needed basis.
• Coordinate and complete HFA intakes with a Family Resilience Opportunity for Growth Scale (FROG) on an as needed basis.
• Use evidence based curriculum and practices to assess effectiveness with the target population.
• Complete documentation and weekly notes for each family served; notes must be completed by end of week.
• Maintain client confidentiality
• Maintain an up-to-date calendar of appointments.
• Participate in any and all required trainings for ongoing professional development
• Attend staff meetings as scheduled.
• Attend weekly reflective supervision with supervisor.
• Adhere to Family Resource Center policies and procedures as set by the Board of Directors.

Private Caregiver

Bethlehem, NH
March 2023 to September 2023

Providing personal care, including showering, baths, shaving and oral hygiene as needed. Support with mobility. Preparation of daily meals and support with feeding and hydration.

Crisis Intervention Advocate

Coos County Family Health Services - Coos County, NH
January 2020 to April 2021

The Response Direct Services Advocate is responsible for providing direct services to survivors of sexual and domestic violence or stalking, outreach to potential victims and their families in the community and networking with area professionals including police, legal, judicial and social services.

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Provides direct client service including but not limited to: crisis intervention, court, medical and social advocacy, peer support, transportation, information and referrals to victims of domestic and sexual violence or stalking and their families.
Maintains client records according to policy.
Develops relationship with local resources for clients including police, legal, judicial and social service professionals.
I currently volunteer my hours for the Response Crisis Hotline.

Respite Care Provider

Kelly Bona (private) - Littleton, NH
March 2017 to April 2021

I provided day and weekend respite for a 59- year- old developmentally disabled women. This was provided in the space of my own home.
I provided one on one care with my client that includes a variety of things such as driving and running errands. A respite caregivers help with tasks like taking the patient to a doctor's appointment, picking up prescriptions or grocery shopping. In addition, I also assist with meal preparation and light housekeeping duties, when the family goes on vacations.
"Respite care is an essential part of the overall support that families may need to keep their family member with a disability at home. The word "respite" means to take a break from the daily challenges of caring for a child or a parent with special needs. It can be planned for a few hours or for as long as a weekend."

Residential Aide

The Morrison Nursing Home - Whitefield, NH
January 2018 to July 2020

• Assisting residents with daily personal routines, including bathing, dressing, grooming, eating, and using the bathroom.
• Providing companionship to residents and establishing a trusting relationship with them.
• Ensuring that residents are taking their prescribed medication.
• Reporting any concerns or medical issues.
• Ensuring that the residents' living quarters are safe and well-organized.
• Keeping records of resident activity, behavior, and moods.
• Performing any reasonable requests that residents ask for.
• Collaborating with management and coworkers to ensure residents receive the best quality of life possible.

Management Assistant/ Keyholder

Olympia Sports - Littleton, NH
March 2011 to August 2018

- Attracts potential customers by answering product and service questions; suggesting information about other products and services.
- Maintains customer records by updating account information.
- Resolves product or service problems by clarifying the customer's complaint; determining the cause of the problem; selecting and explaining the best solution to solve the problem; expediting correction or adjustment; following up to ensure resolution.
- Recommends potential products or services to management by collecting customer information and analyzing customer needs.

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- Contributes to team effort by accomplishing cleaning and product promotion as required.
- Clean and tidy the store for closing.
- Audit tills, prepare cash and deposit the required daily amounts.

Education

Associate in Human Services
White Mountains Community College
August 2020 to Present

Associate in Human Services
White Mountains Community College - Berlin, NH
August 2018 to June 2020

Medical Office Management in Medical office
White Mountains Community College - Littleton, NH
August 2011 to June 2015

Billing Certificate in Medical office
White Mountains Community College - Littleton, NH
August 2011 to June 2015

Skills

- Customer Service Skills (10+ years)
- Management (8 years)
- Receptionist (2 years)
- Critical thinking/problem solving (10+ years)
- Professional Services (10+ years)
- Microsoft Office (4 years)
- Caregiving (10+ years)
- Leadership Experience (3 years)
- ICD-10
- Medical Coding
- Medical Office Management
- Meal Preparation
- Social Work
- Retail management
- Customer service
- Crisis Intervention
- Care plans
- Senior care

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Certifications and Licenses

Medical Billing Certificate
Present

Assessments

Supervisory skills: Motivating & assessing employees — Proficient
October 2020

Motivating others to achieve objectives and identifying improvements or corrective actions
Full results: Proficient

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

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Diana Merrick
[redacted]

Qualifications:

- 20 years of Operations Management experience and supervisory skills
- 21 years of extensive case management with human services agency
- 8 years as Family Support Specialist including 5 as Kinship Navigator
- Strong advocacy skills for identifying barriers to employment, housing, education and training options.

Very down to earth personality with solid understanding and experience in working with all cultures and socio-economic levels

Work Experience:

Family Resource Center
Littleton NH 12/16/17 to current

- Provide support and resources to kinship caregivers, facilitate Zoom groups for anger management, parenting skills, grievance support, caregiver support, PASTA (parenting a second time around), life skills.
- Create support plans based on family's needs including budgeting assistance, parenting skills, child development an referrals to outside services
- Use reflective and active listening skills, practice high confidentiality, record keeping and provide creativity and flexibility with planning for each family.

Northeast Kingdom Human Services,
St. Johnsbury, VT
11/01 to 6/17

- JOBS Case Manager- identify significant barriers to employment and help to resolve them.

Create treatment plans, intensive case management and support in community, referrals to other agencies and natural supports

Caledonia Community Work Camp
St. Johnsbury, VT
7/07 to 7/13

- Adjunct Faculty- teach to inmates of CCWC to enable them to gain credits for high school diploma. Class to include U.S. History, 16 Habits of Mind, Work Service, and Anger Management, Knitting for charity, Resume Building, and Relapse Prevention Plans

Littleton Coin Company

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Littleton NH 3/98 to 9/01
• Coin Buying Operations Manager- manage 40 employees to inspect, grade and send coins to
inventory for customer base. Interview, Train, supervise, and evaluate employees. Responsible
for employee safety, ergonomics, buyers travel and production work.

Bishop Electronics Concord, VT 11/94 to 6/98
• Operations Manager/Owner- create electrical wiring harnesses for numerous electronic
companies. Buy stock, cut and assemble complicated wiring harnesses for portable generators.

Electronic Precision Assemblers Lyndonville, VT 4/83 to 9/95
• Operations Manager- assemble printed circuit boards, solder, order stock, interview, hire,
train, evaluate and supervise 15 employees.
Burndy Electronics Corporation St. Johnsbury, VT 7/76 to 11/83

• Electronics Sub-assembler- assemble complicated electronic connectors to specifications
Inspection work, set up jobs for easiest and most precise assembly.

Education: 1998 Bachelor's Degree in Human Services from Springfield College
Certification: Vermont (TIP) Transition to Independence Trainer 2012-2017
Community Health Worker 2022
Volunteer Guardian Ad Litem- Caledonia County and Essex County Court House 1992-1998
Member of the NKHS Wellness Committee 2009-2016
Member of the ST. Johnsbury CWS team 2011-2017

NH Department of Health and Human Services

KEY PERSONNEL

List those primarily responsible for meeting the terms and conditions of the agreement.

Job descriptions not required for vacant positions.

Contractor Name: **The Family Resource Center at Gorham**

NAME	JOB TITLE	ANNUAL AMOUNT PAID FROM THIS CONTRACT	ANNUAL SALARY
Gabrielle Flanders	Executive Director	$0.00	$60,060.00
Briana Shannon	Director of Family Support Services	$0.00	$50,000.00
Alysia Martin	Program Manager CFSS	$23,132.00	$46,265.00
Tina Holmes	CFSS Supervisor	$21,940.10	$43,880.20
Tikatia Morris	Training Manager/KN Manager	$22,163.44	$44,326.88
Aimee Lawson	Family Support Specialist	$37,600.00	$37,600.00
Amie Davis	Family Support Specialist	$34,580.00	$34,580.00
Kailee Guevin	Community Collaboration Specialist	$33,072.00	$38,584.00
Diana Merrick	Kinship Navigator	$19,468.80	$19,468.80

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC HEALTH SERVICES

Lori A. Weaver
Commissioner

Iain N. Watt
Interim Director

29 HAZEN DRIVE, CONCORD, NH 03301
603-271-4501 1-800-852-3345 Ext. 4501
Fax: 603-271-4827 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

May 31, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Public Health Services, to amend the existing Comprehensive Family Support Services contracts with the Contractors listed below to continue providing Comprehensive Family Support Services, by exercising contract renewal options and increasing the total price limitation by $8,447,421 from $13,656,620 to $22,104,041 and extending the completion dates from June 30, 2024 to June 30, 2026, effective July 1, 2024, upon Governor and Council approval. 89.39% Federal Funds. 10.61% General Funds.

The original contracts were approved by Governor and Council on July 15, 2020, item #21, and amended on September 21, 2022, item #5A.

Contractor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease) Amount	Revised Amount
Children Unlimited Inc. Conway, NH	156114-B001	Conway District Office Area	$734,720.00	$464,058.00	$1,198,778.00
Community Action Partnership of Strafford County Dover, NH	177200-B004	Rochester District Office Area	$1,229,692.00	$890,300.36	$2,119,992.36
The Family Resource Center at Gorham Gorham, NH	162412-B001	Littleton District Office Area	$1,483,368.00	$876,992.00	$2,360,360.00
The Family Resource Center at Gorham Gorham, NH	162412-B001	Berlin District Office Area	$1,478,084.00	$796,413.00	$2,274,497.00

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Greater Seacoast Community Health Somersworth, NH	154703-B001	Seacoast District Office Area	$1,405,192.00	$1,006,110.00	$2,411,302.00
Lakes Region Community Services Council Laconia, NH	177251-B001	Laconia District Office Area	$935,260.00	$658,448.00	$1,593,708.00
TLC Family Resource Center Claremont, NH	170625-B001	Claremont District Office Area	$1,247,696.00	804,110.94	$2,051,806.94
VNA at HCS, Inc. Keene, NH	177274-B002	Keene District Office Area	$1,156,692.00	$769,270.00	$1,925,962.00
Waypoint (Concord) Manchester, NH	177166-B002	Concord District Office Area	$1,348,372.00	$756,108.00	$2,104,480.00
Waypoint (Manchester) Manchester, NH	177166-B002	Manchester District Office Area	$1,267,004.00	$661,728.00	$1,928,732.00
Waypoint (Southern) Manchester, NH	177166-B002	Southern District Office Area	$1,370,540.00	$763,882.70	$2,134,422.70
		Total:	**$13,656,620.00**	**$8,447,421.00**	**$22,104,041.00**

Funds are available in the following accounts for State Fiscal Year 2025 and are anticipated to be available in State Fiscal Year 2026, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

The purpose of this request is for the Contractors to ensure the continuity of Comprehensive Family Support Services (CFSS) by providing home visiting services statewide to pregnant and parenting caregivers and families with children under 18 years of age. Home visiting services provide access to a variety of parenting, economic, and public health supports based on individuals' needs.

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Contractors will expand services by designating staff as "Newborn Navigators" within the CFSS program. Newborn Navigators will focus on outreach and engagement of families with newborns through a one-time, postpartum home visit. This service will allow the Contractors to reach more families and increase newborn families' connections to community-based resources that support maternal, family, and child health outcomes, as well as reduce the risk of child maltreatment.

The CFSS home visiting program provides preventative services at no cost to families, including household management, child development and maternal depression screenings, case management, and resource referrals such as nutrition support, childcare, and economic mobility support.

Approximately 1,250 families will be served each year. As a result, an average of 2,242 children and 1,592 adults will engage in services annually.

The Department will monitor services by:

- Reviewing the activities and outcome measures identified in the quarterly reports submitted by the Contractor.
- Quarterly meetings with the Contractor to ensure continued compliance with contractual requirements.
- Reviewing Contractor expenditures and conducting data quality assurance activities every month.
- Reviewing consumer satisfaction data, which must indicate an 80% favorable rating at minimum.
- Monitoring long-term program outcomes, including increasing outreach to high-risk populations, increasing the share of referred families who enroll in services, and increasing service completion rates.

As referenced in Exhibit A, Revisions to Standard Contract Provisions, of the original agreements, the parties have the option to extend the agreements for up to two (2) additional years, contingent upon satisfactory delivery of services, available funding, agreement of the parties and Governor and Council approval. The Department is exercising its option to renew services for two (2) years of the two (2) years available.

Should the Governor and Council not authorize this request, the Department will have limited capacity to provide community-based home-visiting services to children and families statewide which help prevent child maltreatment and promote child and family wellbeing.

Source of Federal Funds: Assistance Listing Number (ALN) 93.645, FAIN 2301NHCWSS; ALN 93.556, FAIN 2301NHFPSS; ALN 93.667, FAIN 2301NHSOSR; ALN 93.558, FAIN 2301NHTANF

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

Lori A. Weaver
Commissioner

Docusign Envelope ID: 5555E231-5AB3-4B8F-9737-BC0CC335C532

FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

05-095-042-421010-29680000-102-500734-42106802 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE IV-B SUBPART I [redacted]
100% Federal, CFDA #93.645, Title IV-B, 2301NHCWSS [redacted]

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2022	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2023	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2024	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,027.60	$8,512.00	$25,539.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2022	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2023	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2024	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,020.00	$8,512.00	$25,532.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60
			TOTAL:	$187,260.00	$93,632.00	$280,892.00

05-095-042-421010-29730000-102-500734-42107306 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, PROMOTING SAFE AND STABLE FAMILIES
100% Federal, CFDA #93.556, Promoting Safe and Stable Families 2301NHFPSS

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2022	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2023	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2024	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2025	102-500734	Social Service Contract	42107311	$0.00	$26,309.00	$26,309.00	$6,577.25
2026	102-500734	Social Service Contract	42107311	$0.00	$26,309.00	$26,309.00	$6,577.25
			Subtotal:	$105,237.68	$52,618.00	$157,855.68	$39,463.92

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FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2
RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2022	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2023	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2024	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2025	102-500734	Social Service Contract	42107311	$0.00	$34,221.00	$34,221.00	$8,555.25
2026	102-500734	Social Service Contract	42107311	$0.00	$34,221.00	$34,221.00	$8,555.25
			Subtotal:	$148,878.80	$68,442.00	$217,320.80	$54,330.20

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$39,404.73	$0.00	$39,404.73	$9,851.18
2022	102-500734	Social Service Contract	42107306	$39,404.73	$0.00	$39,404.73	$9,851.18
2023	102-500734	Social Service Contract	42107306	$39,404.73	$0.00	$39,404.73	$9,851.18
2024	102-500734	Social Service Contract	42107307	$39,404.73	$0.00	$39,404.73	$9,851.18
2025	102-500734	Social Service Contract	42107311	$0.00	$39,405.00	$39,405.00	$9,851.25
2026	102-500734	Social Service Contract	42107311	$0.00	$39,405.00	$39,405.00	$9,851.25
			Subtotal:	$157,618.92	$78,810.00	$236,428.92	$59,107.23

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2022	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2023	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2024	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2025	102-500734	Social Service Contract	42107311	$0.00	$25,221.00	$25,221.00	$6,305.25
2026	102-500734	Social Service Contract	42107311	$0.00	$25,221.00	$25,221.00	$6,305.25
			Subtotal:	$8,884.00	$50,442.00	$59,326.00	$14,831.50

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2022	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2023	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2024	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2025	102-500734	Social Service Contract	42107311	$0.00	$10,109.00	$10,109.00	$2,527.25
2026	102-500734	Social Service Contract	42107311	$0.00	$10,109.00	$10,109.00	$2,527.25
			Subtotal:	$128,436.00	$20,218.00	$148,654.00	$37,163.50

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2022	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2023	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2024	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2025	102-500734	Social Service Contract	42107311	$0.00	$10,776.00	$10,776.00	$2,694.00
2026	102-500734	Social Service Contract	42107311	$0.00	$10,776.00	$10,776.00	$2,694.00
			Subtotal:	$99,104.64	$21,552.00	$120,656.64	$30,164.16

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2022	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2023	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2024	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2025	102-500734	Social Service Contract	42107311	$0.00	$22,672.00	$22,672.00	$5,668.00
2026	102-500734	Social Service Contract	42107311	$0.00	$22,672.00	$22,672.00	$5,668.00
			Subtotal:	$52,689.48	$45,344.00	$98,033.48	$24,508.37

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2022	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2023	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2024	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2025	102-500734	Social Service Contract	42107311	$0.00	$10,501.00	$10,501.00	$2,625.25
2026	102-500734	Social Service Contract	42107311	$0.00	$10,501.00	$10,501.00	$2,625.25
			Subtotal:	$42,002.48	$21,002.00	$63,004.48	$15,751.12

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2022	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2023	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2024	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2025	102-500734	Social Service Contract	42107311	$0.00	$10,309.00	$10,309.00	$2,577.25
2026	102-500734	Social Service Contract	42107311	$0.00	$10,309.00	$10,309.00	$2,577.25
			Subtotal:	$21,236.00	$20,618.00	$41,854.00	$10,463.50

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2022	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2023	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2024	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2025	102-500734	Social Service Contract	42107311	$0.00	$10,474.00	$10,474.00	$2,618.50
2026	102-500734	Social Service Contract	42107311	$0.00	$10,474.00	$10,474.00	$2,618.50
			Subtotal:	$93,896.00	$20,948.00	$114,844.00	$28,711.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2022	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2023	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2024	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2025	102-500734	Social Service Contract	42107311	$0.00	$9,503.00	$9,503.00	$2,375.75
2026	102-500734	Social Service Contract	42107311	$0.00	$9,503.00	$9,503.00	$2,375.75
			Subtotal:	$62,012.00	$19,006.00	$81,018.00	$20,254.50
			TOTAL:	$919,996.00	$419,000.00	$1,338,996.00	$334,749.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

05-095-042-4210100-29660000-102-500734-42106603 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE XX GRANTS-SSBG
100% Federal Funds, CFDA #93.667, Title XX Grant 2301NHSOSR

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
2022	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
2023	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
2024	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
			Subtotal:	$0.00	$0.00	$0.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80
			TOTAL:	$3,171,968.00	$0.00	$3,171,968.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

05-095-042-421010-72150000-102-500734-4500150, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE XX GRANTS-SSBG, 100% Federal Funds, CFDA #93.667, Title XX Grant 2301NHSOSR

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
			Subtotal:	$0.00	$158,598.00	$158,598.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$74,299.00	$74,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$74,299.00	$74,299.00
			Subtotal:	$0.00	$148,598.00	$148,598.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$59,299.00	$59,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$59,299.00	$59,299.00
			Subtotal:	$0.00	$118,598.00	$118,598.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$39,299.00	$39,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$39,299.00	$39,299.00
			Subtotal:	$0.00	$78,598.00	$78,598.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$99,299.00	$99,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$99,299.00	$99,299.00
			Subtotal:	$0.00	$198,598.00	$198,598.00

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$84,299.00	$84,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$84,299.00	$84,299.00
			Subtotal:	$0.00	$168,598.00	$168,598.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$70,000.00	$70,000.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$70,000.00	$70,000.00
			Subtotal:	$0.00	$140,000.00	$140,000.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$64,299.00	$64,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$64,299.00	$64,299.00
			Subtotal:	$0.00	$128,598.00	$128,598.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$49,299.00	$49,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$49,299.00	$49,299.00
			Subtotal:	$0.00	$98,598.00	$98,598.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR #162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$94,299.00	$94,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$94,299.00	$94,299.00
			Subtotal:	$0.00	$188,598.00	$188,598.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR #162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
			Subtotal:	$0.00	$158,598.00	$158,598.00
			TOTAL:	$0.00	$1,585,980.00	$1,585,980.00

05-095-045-450010-61270000-102-500731-45030353 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, EMPLOYMENT SUPPORT
100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families, FAIN 2301NHTANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR#177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
			Subtotal:	$545,453.92	$0.00	$545,453.92

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
			Subtotal:	$545,452.80	$0.00	$545,452.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
			Subtotal:	$545,455.48	$0.00	$545,455.48

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
2022	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
2023	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
2024	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
			Subtotal:	$233,131.20	$0.00	$233,131.20

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
			Subtotal:	$545,454.92	$0.00	$545,454.92

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
2022	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
2023	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
2024	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
			Subtotal:	$636,626.96	$0.00	$636,626.96

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
			Subtotal:	$545,453.88	$0.00	$545,453.88

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
			Subtotal:	$545,453.12	$0.00	$545,453.12

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
2022	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
2023	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
2024	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
			Subtotal:	$396,985.44	$0.00	$396,985.44

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
2022	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
2023	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
2024	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
			Subtotal:	$714,964.36	$0.00	$714,964.36

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
2022	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
2023	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
2024	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
			Subtotal:	$745,565.52	$0.00	$745,565.52
			TOTAL:	$5,999,997.60	$0.00	$5,999,997.60

05-095-045-450010-51460000-502-500891-45030206 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, TEMP ASSISTNC TO NEEDY FAMILIES
100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families; FAIN 2301NHTANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$43,000.00	$0.00	$43,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$43,000.00	$0.00	$43,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$43,000.00	$0.00	$43,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$43,000.00	$0.00	$43,000.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$215,864.00	$215,864.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$229,364.00	$229,364.00
			Subtotal:	$172,000.00	$445,228.00	$617,228.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$45,000.00	$0.00	$45,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$45,000.00	$0.00	$45,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$45,000.00	$0.00	$45,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$45,000.00	$0.00	$45,000.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$195,014.00	$195,014.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$197,364.00	$197,364.00
			Subtotal:	$180,000.00	$392,378.00	$572,378.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00	$0.00	$25,824.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$198,288.00	$198,288.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$211,188.00	$211,188.00
			Subtotal:	$103,296.00	$409,476.00	$512,772.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$32,000.00	$0.00	$32,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$32,000.00	$0.00	$32,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$32,000.00	$0.00	$32,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$32,000.00	$0.00	$32,000.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$141,783.00	$141,783.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$155,283.00	$155,283.00
			Subtotal:	$128,000.00	$297,066.00	$425,066.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$44,346.97	$0.00	$44,346.97
2022	102-500731	Contracts For Prog. Svc	45030353	$44,346.97	$0.00	$44,346.97
2023	102-500731	Contracts For Prog. Svc	45030353	$44,346.97	$0.00	$44,346.97
2024	644-504187	SGFSER SGF SERVICES	42105874	$44,346.97	$0.00	$44,346.97
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$314,211.00	$314,211.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$327,711.00	$327,711.00
			Subtotal:	$177,387.88	$641,922.00	$819,309.88

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FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2
RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00	$0.00	$25,824.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$320,980.00	$320,980.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$358,980.00	$358,980.00
			Subtotal:	$103,296.00	$679,960.00	$783,256.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$35,124.00	$0.00	$35,124.00
2022	102-500731	Contracts For Prog. Svc	45030353	$35,124.00	$0.00	$35,124.00
2023	102-500731	Contracts For Prog. Svc	45030353	$35,124.00	$0.00	$35,124.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$35,124.00	$0.00	$35,124.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$260,987.00	$260,987.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$269,487.00	$269,487.00
			Subtotal:	$140,496.00	$530,474.00	$670,970.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$52,360.00	$0.00	$52,360.00
2022	102-500731	Contracts For Prog. Svc	45030353	$52,360.00	$0.00	$52,360.00
2023	102-500731	Contracts For Prog. Svc	45030353	$52,360.00	$0.00	$52,360.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$52,360.00	$0.00	$52,360.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$284,724.00	$284,724.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$298,224.00	$298,224.00
			Subtotal:	$209,440.00	$582,948.00	$792,388.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$37,454.54	$0.00	$37,454.54
2022	102-500731	Contracts For Prog. Svc	45030353	$37,454.54	$0.00	$37,454.54
2023	102-500731	Contracts For Prog. Svc	45030353	$37,454.54	$0.00	$37,454.54
2024	644-504187	SGFSER SGF SERVICES	42105874	$37,454.54	$0.00	$37,454.54
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$231,451.00	$231,451.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$249,201.00	$249,201.00
			Total	$149,818.16	$480,652.00	$630,470.16

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$29,065.97	$0.00	$29,065.97
2022	102-500731	Contracts For Prog. Svc	45030353	$29,065.97	$0.00	$29,065.97
2023	102-500731	Contracts For Prog. Svc	45030353	$29,065.97	$0.00	$29,065.97
2024	644-504187	SGFSER SGF SERVICES	42105874	$29,065.97	$0.00	$29,065.97
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$275,807.00	$275,807.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$288,807.00	$288,807.00
			Subtotal:	$116,263.88	$564,614.00	$680,877.88

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$30,000.52	$0.00	$30,000.52
2022	102-500731	Contracts For Prog. Svc	45030353	$30,000.52	$0.00	$30,000.52
2023	102-500731	Contracts For Prog. Svc	45030353	$30,000.52	$0.00	$30,000.52
2024	644-504187	SGFSER SGF SERVICES	42105874	$30,000.52	$0.00	$30,000.52
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$279,391.00	$279,391.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$292,391.00	$292,391.00
			Subtotal:	$120,002.08	$571,782.00	$691,784.08
			TOTAL:	$1,600,000.00	$5,596,500.00	$7,196,500.00

05-095-090-902010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES: HEALTH AND HUMAN SVCS DEPT OF: HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMINITY SERVICES: MATERNAL
100% Federal Funds, CFDA #93.994, Federal Funds from HRSA B04MC45230

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	-$4,576.00	$0.00
			Subtotal:	$18,304.00	($4,576.00)	$13,728.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	$0.00	$5,394.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	$0.00	$5,394.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	$0.00	$5,394.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	-$5,394.00	$0.00
			Subtotal:	$21,576.00	($5,394.00)	$16,182.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	$0.00	$6,487.30
2022	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	$0.00	$6,487.30
2023	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	$0.00	$6,487.30
2024	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	-$6,487.30	$0.00
			Subtotal:	$25,949.20	($6,487.30)	$19,461.90

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	$0.00	$5,804.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	$0.00	$5,804.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	$0.00	$5,804.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	-$5,804.00	$0.00
			Subtotal:	$23,216.00	($5,804.00)	$17,412.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	$0.00	$3,045.64
2022	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	$0.00	$3,045.64
2023	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	$0.00	$3,045.64
2024	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	-$3,045.64	$0.00
			Subtotal:	$12,182.56	($3,045.64)	$9,136.92

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	$0.00	$6,486.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	$0.00	$6,486.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	$0.00	$6,486.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	-$6,486.00	$0.00
			Subtotal:	$25,944.00	($6,486.00)	$19,458.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	$0.00	$7,639.06
2022	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	$0.00	$7,639.06
2023	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	$0.00	$7,639.06
2024	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	-$7,639.06	$0.00
			Subtotal:	$30,556.24	($7,639.06)	$22,917.18

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	-$4,576.00	$0.00
			Subtotal:	$18,304.00	($4,576.00)	$13,728.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	$0.00	$6,432.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	$0.00	$6,432.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	$0.00	$6,432.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	-$6,432.00	$0.00
			Subtotal:	$25,728.00	($6,432.00)	$19,296.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	$0.00	$7,259.00
2022	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	$0.00	$7,259.00
2023	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	$0.00	$7,259.00
2024	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	-$7,259.00	$0.00
			Subtotal:	$29,036.00	($7,259.00)	$21,777.00

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FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2
RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	$0.00	$3,692.00
2022	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	$0.00	$3,692.00
2023	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	$0.00	$3,692.00
2024	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	-$3,692.00	$0.00
			Subtotal:	$14,768.00	($3,692.00)	$11,076.00
			TOTAL:	$245,564.00	($61,391.00)	$184,173.00

05-095-042-421010-29580000-645-504004-42105877 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, CHILD-FAMILY SERVICES
100% General Funds

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
2022	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
2023	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
2024	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
			Subtotal:	$173,152.00	$0.00	$173,152.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
2022	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
2023	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
2024	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
			Subtotal:	$36,876.00	$0.00	$36,876.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
2022	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
2023	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
2024	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
			Subtotal:	$204,000.00	$0.00	$204,000.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR #-156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
			Subtotal:	$7,272.00	$0.00	$7,272.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
2022	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
2023	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
2024	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
			Subtotal:	$32,010.24	$0.00	$32,010.24

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
2022	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
2023	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
2024	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
			Subtotal:	$206,000.00	$0.00	$206,000.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
2022	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
2023	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
2024	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
			Subtotal:	$144,280.00	$0.00	$144,280.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
			Subtotal:	$7,272.00	$0.00	$7,272.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
			Subtotal:	$7,272.00	$0.00	$7,272.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
2022	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
2023	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
2024	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
			Subtotal:	$206,900.16	$0.00	$206,900.16

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
2022	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
2023	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
2024	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
			Subtotal:	$206,800.00	$0.00	$206,800.00
			TOTAL:	$1,231,834.40	$0.00	$1,231,834.40

05-095-045-450010-72150000-074-500589-45001502 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: Bureau of Family Assistance, TITLE XX GRANTS-SSBG

100% General Funds

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$47,864.00	$47,864.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$47,864.00	$47,864.00
			Subtotal:	$0.00	$95,728.00	$95,728.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR#177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$24,596.00	$24,596.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$24,596.00	$24,596.00
			Subtotal:	$0.00	$49,192.00	$49,192.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$77,487.00	$77,487.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$77,487.00	$77,487.00
			Subtotal:	$0.00	$154,974.00	$154,974.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$17,622.00	$17,622.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$17,622.00	$17,622.00
			Subtotal:	$0.00	$35,244.00	$35,244.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$12,048.00	$12,048.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$12,048.00	$12,048.00
			Subtotal:	$0.00	$24,096.00	$24,096.00

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$66,987.00	$66,987.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$66,987.00	$66,987.00
			Subtotal:	$0.00	$133,974.00	$133,974.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$43,710.00	$43,710.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$43,710.00	$43,710.00
			Subtotal:	$0.00	$87,420.00	$87,420.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$16,393.00	$16,393.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$16,393.00	$16,393.00
			Subtotal:	$0.00	$32,786.00	$32,786.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR #177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$28,250.00	$28,250.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$28,250.00	$28,250.00
			Subtotal:	$0.00	$56,500.00	$56,500.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$48,000.00	$48,000.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$48,000.00	$48,000.00
			Subtotal:	$0.00	$96,000.00	$96,000.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$61,393.00	$61,393.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$61,393.00	$61,393.00
			Subtotal:	$0.00	$122,786.00	$122,786.00
			TOTAL:	$0.00	$888,700.00	$888,700.00

05-095-090-902010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMUNITY SERVICES: MATERNAL 100% General Funds

FRC AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR# 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	$0.00	$75,000.00
2022	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	$0.00	$75,000.00
2023	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	$0.00	$75,000.00
2024	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	-$75,000.00	$0.00
			Subtotal:	$300,000.00	($75,000.00)	$225,000.00
			TOTAL:	$300,000.00	($75,000.00)	$225,000.00

CONTRACT TOTAL:	$13,656,620.00	$8,447,421.00	$22,104,041.00

State of New Hampshire
Department of Health and Human Services
Amendment #2

This Amendment to the Comprehensive Family Support Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and The Family Resource Center at Gorham ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on July 15, 2020 (Item #21), as amended on September 21, 2022 (Item #5A), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:

   June 30, 2026

2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $2,274,497

3. Modify Exhibit B, Scope of Services, by replacing in its entirety with Exhibit B, Scope of Services – Amendment #2, which is attached hereto and incorporated by reference herein.

4. Modify Exhibit C, Payment Terms, Section 1, to read:

   1. This Agreement is funded by:

      1.1. 77% Federal Funds, comprised of:

         1.1.1. 1% from the US Department of Health and Human Services, Administration on Children, Youth and Families, Child Welfare Social Services, Title IV-B, Subpart 1, of the Social Security Act, Assistance Listing Number (ALN) 93.645, Federal Award Identification Number (FAIN) 2301NHCWSS.

         1.1.2. 7% from the US Department of Health and Human Services, Administration for Children & Families, Administration on Children, Youth and Families, Promoting Safe and Stable Families, ALN 93.556, FAIN 2301FPSS.

         1.1.3. 11% from the US Department of Health and Human Services, Administration for Children & Families, Title XX Grants, SSBG – Social Services Block Grant, ALN 93.667, FAIN 2301NHSOSR.

         1.1.4. 80% from the US Department of Health and Human Services, Temporary Assistance for Needy Families, ALN 93.558, FAIN 2301NHTANF.

         1.1.5. 1% from the US Department of Health and Human Services, Maternal and Child Health Services Block Grant, ALN 93.994, FAIN 90CA1858.

      1.2. 23% General Funds.

5. Modify Exhibit C, Payment Terms, Section 3, to read:

   3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement and shall be in accordance with the approved line item, as specified In Exhibit C-1, Budget through Exhibit C-6, Budget – Amendment #2.

6. Add Exhibit C-5, Budget – Amendment #2, which is attached hereto and incorporated by reference herein.
7. Add Exhibit C-6, Budget – Amendment #2, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective July 1, 2024, upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

5/28/2024
Date

DocuSigned by:
Iain Watt
Name: Iain Watt
Title: Interim Director - DPHS

The Family Resource Center at Gorham

5/23/2024
Date

DocuSigned by:
Patricia Stolte
Name: Patricia Stolte
Title: Executive Director

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

5/29/2024
Date

DocuSigned by:
Robyn Guarino
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Scope of Services

1. Statement of Work

1.1. General Services

1.1.1. The Contractor must provide services to pregnant and parenting women as well as other families with children up to eighteen (18) years of age who are:

1.1.1.1. At risk for experiencing difficulty with:

1.1.1.1.1. Pregnancy;

1.1.1.1.2. Health and nutrition;

1.1.1.1.3. Education and employment;

1.1.1.1.4. Parenting challenges;

1.1.1.1.5. Social isolation;

1.1.1.1.6. Substance use disorders;

1.1.1.1.7. Mental health events;

1.1.1.1.8. Child abuse and neglect; and

1.1.1.1.9. Substance exposed infants.

1.1.1.2. Perinatal families of substance exposed infants; and

1.1.1.3. At risk for child abuse and neglect.

1.1.1.4. Seeking Comprehensive Family Support Services (CFSS) in a voluntary manner.

1.1.2. The Contractor must provide services at The Family Resource Center of Gorham located at 123 Main Street, Gorham, NH; and other locations, as mutually agreed upon between the Contractor and the client; within the Department of Health and Human Services Berlin District Office Catchment Area. The Contractor must ensure:

1.1.2.1. Staff are available to provide Comprehensive Family Support Services to families during the business hours of 9:00 AM to 4:00 PM, Monday through Friday, excluding state and federal holidays.

1.1.2.2. Evening hours are available at least one (1) night per week.

1.1.2.3. Families are provided flexible opportunities to meet in the home or community.

1.1.2.4. Office locations remain in compliance with the Americans with Disabilities Act (ADA) accessibility requirements.

1.1.2.5. No duplication of services.

1.1.3. The Contractor must maintain operation of a Family Resource Center of Quality (FRC-Q) or obtain the FRC-Q designation no later than June 30, 2026. This includes utilizing the Strengthening Families Framework and Protective Factors including, but not limited to, parental resilience, social connections, knowledge of parenting and child development, concrete supports in times of need, and social emotional competence in children, which may be provided through methods including, but not limited to:

1.1.3.1. Home visiting services.

1.1.3.2. Case management.

1.1.3.3. Workshops.

1.1.3.4. Support groups.

1.1.3.5. Community events.

1.1.3.6. Facilitating access to concrete support and referrals.

1.1.4. The Contractor must engage with the Department and peers through activities including, but not limited to:

1.1.4.1. Attending quarterly CFSS meetings as scheduled by the Department.

1.1.4.2. Attending regularly scheduled meetings, upon request of the Department or Contractor.

1.1.4.3. Participating in an annual CFSS site visit.

1.1.4.4. Collaborating with the Department and the statewide network of Family Resource Centers's Facilitating Organization to ensure a statewide system of CFSS.

1.1.4.5. Designating one (1) staff position to be the liaison for all programmatic correspondence between the Department and the Contractor, including but not limited to:

1.1.4.5.1. Clinical updates.

1.1.4.5.2. Program announcements.

1.1.4.5.3. Reporting changes, errors, and requests.

1.1.4.5.4. Invoicing requests and inquiries.

1.2. **CFSS Home Visiting Services**

1.2.1. The Contractor must provide home visiting services utilizing the NH Comprehensive Family Support Services model, which includes, but is not limited to, the following priorities:

1.2.1.1. Promoting healthy pregnancy and birth outcomes.

1.2.1.2. Promoting a safe and nurturing environment for children.

1.2.1.3. Improving maternal and child health.

1.2.1.4. Promoting positive parenting practices.

1.2.1.5. Reducing child maltreatment.

1.2.1.6. Increasing linkages and referrals to community resources and supports.

1.2.2. The Contractor must utilize home visits as the main method of CFSS service delivery and must be provided in a flexible and integrated approach that provides support services to families on a continuum of three stages, including:

1.2.2.1. Prevention;

1.2.2.2. Early intervention; and

1.2.2.3. Crisis.

1.2.3. The Contractor must provide multigenerational, trauma-informed, culturally responsive, strengths-based services, focused on empowering families through the use of evidence-based and evidence-informed approaches including, but not limited to:

1.2.3.1. Growing Great Kids curriculum.

1.2.3.2. Parents as Teachers curriculum.

1.2.3.3. Positive Solutions for Families.

1.2.3.4. Strengthening Families Parent Cafes.

1.2.3.5. Born to Learn curriculum.

1.2.3.6. The Period of PURPLE Crying.

1.2.3.7. Enhanced care coordination.

1.2.3.8. Motivational interviewing.

1.2.3.9. Advocacy training.

1.2.3.10. Reflective supervision.

1.2.4. The Contractor must provide and connect families to services that include but are not limited to:

1.2.4.1. Social.

1.2.4.2. Healthcare.

1.2.4.3. Family Planning.

1.2.4.4. Parenting Support.

1.2.5. The Contractor must promote education on health and safety topics including, but not limited to:

1.2.5.1. Child safety information through handouts and explanation via curricula including information available from the Centers for Disease Control (CDC) on a variety of infant, childhood safety concerns, ranging from injury prevention to reduction of high-risk behaviors in teenagers, including, but not limited to:

1.2.5.1.1. Car seat safety checks.

1.2.5.1.2. Safety gates.

1.2.5.1.3. Portable cribs.

1.2.5.1.4. Safe sleep.

1.2.5.1.5. Lead poisoning prevention.

1.2.5.1.6. Home safety including Window guards.

1.2.5.1.7. Oral health of infants, children, and adolescents.

1.2.5.1.8. Adverse Childhood Experiences (ACES) and the protective factors.

1.2.5.1.9. Smoking cessation.

1.2.6. The Contractor must collaborate with program participants to develop comprehensive goals that improve the economic self-sufficiency of families by assisting parents to plan for the future that includes, but is not limited to:

1.2.6.1. Planning future pregnancies.

1.2.6.2. Continuing education.

1.2.6.3. Finding and maintaining employment.

1.2.6.4. Increasing Protective Factors of the family.

1.2.6.5. Obtaining secure housing.

1.2.6.6. Accessing community services.

1.2.6.7. Accessing parental education on topics that include, but are not limited to:

1.2.6.7.1. Child development.

1.2.6.7.2. Child behavior.

1.2.6.7.3. Child health.

1.2.6.7.4. Coping and problem-solving skills.

1.2.6.7.5. Safety.

1.2.6.7.6. Parenting skills.

1.3. Newborn Navigation Services

1.3.1. The Contractor must provide a Newborn Navigator program as part of the Comprehensive Family Support Services Home Visiting model. A Family Support Specialist designated as a Newborn Navigator will be identified within the CFSS Family Resource Center (FRC). Newborn Navigators must:

1.3.1.1. Engage with families during pregnancy or within one month of birth and provide at minimum a one (1) time CFSS home visit on a voluntary basis within three (3) months of birth. The home visit includes care coordination services to pregnant and newborn families, with priority given to:

1.3.1.1.1. Families at or below 250% of the federal poverty level;

1.3.1.1.2. Single-parent families;

1.3.1.1.3. First time parents;

1.3.1.1.4. Families with other children under three (3) years of age;

1.3.1.1.5. Parents under twenty-five (25) years of age; and

1.3.1.1.6. Parents with limited educational attainment.

1.3.1.2. Make initial contact with families ~~at~~ during pregnancy, prior to hospital discharge, or no later than one (1) month following birth to:

1.3.1.2.1. Provide Family Resource Center (FRC) information for families declining the home visit; or

1.3.1.2.2. Schedule a date and time for the initial home visit to occur, and obtain initial intake prescreening information to follow up with the family.

1.3.1.3. Gather prescreening intake information and enter into the Family Support Data System (FSDS) prior to conducting the home visit.

1.3.2. The Contractor must ensure:

1.3.2.1. Enrolled families are eligible for up to a total of three (3) Newborn Navigator home visits to complete check-ins and community linkages, which must occur during the first six (6) months post discharge.

1.3.2.2. The initial engagement with the newborn family includes initial screening by the Healthcare setting and Newborn Navigator for enrollment, considering the following questions:

1.3.2.2.1. Does the family reside in CFSS catchment area?

1.3.2.2.2. Has the family had a recent birth or expecting birth?

1.3.2.2.3. Does the family need community based follow up to make resource linkages?

1.3.2.2.4. Would the family benefit from a post-partum follow up screening of maternal and child health and community linkage support?

1.3.2.2.5. Is the family already enrolled in another home visiting program?

1.3.2.3. Families that consent to the Newborn Navigator home visit receive a Welcome Newborn Family bag that includes information and resources as coordinated with the Department, including but not limited to:

1.3.2.3.1. WIC.

1.3.2.3.2. Medicaid.

1.3.2.3.3. SNAP.

1.3.2.3.4. Family Resource Center services.

1.3.2.3.5. Lead poisoning prevention.

1.3.2.3.6. Safe sleep.

1.3.2.3.7. Infant nutrition.

1.3.2.3.8. Additional items as identified by the CFSS agency and agreed upon by the Department.

1.3.2.4. The initial one (1) time Newborn Navigator home visit includes a comprehensive Family Needs Assessment and supports including, but not limited to:

1.3.2.4.1. Maternal depression screening.

1.3.2.4.2. Developmental screening.

1.3.2.4.3. Referrals to resources as identified through the family needs assessment.

1.3.2.4.4. Parent education, Child safety: safe sleep & lead poisoning prevention and home safety.

1.3.2.4.5. Breastfeeding/lactation support.

1.3.2.4.6. Post-Partum family planning.

1.3.2.4.7. Nutrition support.

1.3.2.4.8. Positive parenting practices including attachment.

1.3.2.4.9. Release of information for resource referrals and sharing programmatic information with the Department.

1.3.2.4.10. Information and referral on home visiting programs.

1.3.2.5. The Newborn Navigator works with families to identify needs for ongoing support and facilitate referrals to the local Family Resource Center, CFSS, Healthy Families America (HFA), The Supplemental Nutrition Program for Women, Infants and Children (WIC),and Family Centered Early Supports and Services (FCESS).

1.3.2.6. Data for the Newborn Navigator program, as outlined in reporting requirements, is collected within the FSDS and as coordinated with the Department and the Facilitation Organization.

1.3.3. The Contractor must collaborate, build partnerships, and plan enrollments with local healthcare agencies to promote referrals from healthcare providers to the CFSS Newborn Navigator program, including, but not limited to:

1.3.3.1. Birthing hospitals.

1.3.3.2. OBGYNs.

1.3.3.3. Pediatric healthcare agencies.

1.3.3.4. Family healthcare agencies.

1.3.3.5. Community Health Centers.

1.3.3.6. Developing Memorandum of Understanding (MOU's) as needed.

1.3.3.7. Offering satellite health office hours as needed.

1.3.3.8. Providing Newborn Navigator CFSS program information and printed materials as needed.

1.3.4. The Contractor must collaborate and build partnerships with local early childcare and education programs that also serve newborn families to coordinate with early childhood programs, avoid duplication of services, and enhance coordination of care, including, but not limited to:

1.3.4.1. WIC.

1.3.4.2. FCESS.

1.3.4.3. HFA.

1.3.4.4. Other newborn home visiting programs within the CFSS catchment area.

1.3.5. The Contractor must work with the Department's CFSS Continuous Quality Improvement (CQI) Specialist to ensure all readiness activities are in place prior to implementing the program, including, but not limited to:

1.3.5.1. Newborn Navigator staff Training.

1.3.5.2. Family recruitment and enrollment plan.

1.3.5.3. Health provider, community alignment and engagement plan.

1.3.5.4. Data collection, including a Department-approved participant post survey.

1.3.5.5. A post-participant survey shall be completed, upon survey approval by the Department, which may include, but is not limited to:

1.3.5.6. Assessment of knowledge of community resources, postpartum depression, and newborn care after the one-time home visit.

1.3.5.7. Assessment of referrals and connections to community resources.

1.3.5.8. Satisfaction with and recommendation of Newborn Navigation services to peers.

1.3.5.9. Additional feedback to support continuous quality improvement.

1.3.6. The Contractor must complete and renew a Release of Information (ROI) form annually with CFSS and Newborn Navigator participants. The ROI shall include:

1.3.6.1. Acknowledgement of data collection within the FSDS.

1.3.6.2. Acknowledgement of sharing personal identifiable information with the Department.

1.3.6.3. Acknowledgement of purpose of releasing data to the Department to review program outcomes and facilitate quality improvement activities.

1.3.6.4. Acknowledgement that Family Service Record data will be kept and tracked for three (3) subsequent years following discharge.

1.4. **Assessments and Referrals**

1.4.1. The Contractor must collaborate with community partners to facilitate referrals and prioritize enrollment of families who may be experiencing conditions that include, but are not limited to:

1.4.1.1. A previous or current founded, or unfounded, child protective services report.

1.4.1.2. Having a child who has a low birth weight and neuro developmental delays.

1.4.1.3. A history of, or current, parental or caregiver substance abuse.

1.4.1.4. A history of, or current, mental health concerns relative to the parent, caregiver, or child(ren).

1.4.1.5. Having income at or below 250% of the Federal Poverty Level.

1.4.1.6. Family history of domestic violence.

1.4.1.7. Child's insecure attachment in early years.

1.4.1.8. Pregnancy; birth of a child within the past twelve (12) months; birth of an additional child within the next six (6) months; birth or expected birth of a child with special healthcare needs.

1.4.1.9. Pregnant individuals with prenatal substance use concerns and families with substance exposed infants.

1.4.1.10. Pregnant or post-partum individuals with a Plan of Safe Care or in need of support to develop a Plan of Safe Care.

1.4.1.11. Having more than one (1) child under three (3) years of age.

1.4.1.12. Physical or social isolation or any other factors that contribute to unhealthy social and emotional outcomes.

1.4.1.13. Home conditions presenting a health and/or safety risk to family members.

1.4.1.14. Child or family with chronic health, behavioral or developmental issues that impacts parenting.

1.4.1.15. Ages and Stages Questionnaire (ASQ) and Ages and Stages Questionnaire Social Emotional (ASQ-SE) results that indicate developmental delays.

1.4.1.16. Families impacted by traumatic events.

1.4.1.17. Receiving Temporary Assistance to Needy Families (TANF) cash assistance or any of the Medicaid options.

1.4.1.18. Substance Use Disorder services.

1.4.2. The Contractor must complete a Family Needs Assessment for each family served within the first three (3) home visits utilizing an intake assessment within the FSDS to:

1.4.2.1. Identify strengths;

1.4.2.2. Identify risk factors;

1.4.2.3. Identify current needs;

1.4.2.4. Determine best program fit; and

1.4.2.5. Provide appropriate CFSS referrals and services.

1.4.3. The Contractor must utilize additional screening tools, including but not limited to:

1.4.3.1. The Ages and Stages Questionnaires, ASQ-3 and ASQ-SE.

1.4.3.2. Prime MD depression screening.

1.4.3.3. Edinburg Postnatal screening.

1.4.4. The Contractor must ensure that each family is provided with an Individual Service Plan (ISP) that addresses and targets barriers to receiving education and support services, which may include but are not limited to:

1.4.4.1. Parent education and support.

1.4.4.2. Family mentoring and advocacy.

1.4.4.3. Medical and health education.

1.4.4.4. Mental health and education.

1.4.4.5. Early childhood education.

1.4.4.6. Literacy education and support.

1.4.4.7. Life skills training.

1.4.4.8. Use of preventive childcare.

1.4.5. The Contractor must provide referrals to appropriate community-based services and other resources that support families in their home communities, which may include, but are not limited to:

1.4.5.1. Childcare Aware of New Hampshire.

1.4.5.2. The Department's District Offices for assistance with program eligibility determination.

1.4.5.3. Special Medicaid Services, including FCESS.

1.4.5.4. WIC Nutrition programs for access to breastfeeding supports, nutritional education, and healthy foods.

1.4.5.5. NH Employment Security.

1.4.5.6. Local school districts.

1.4.5.7. Family violence prevention agencies.

1.4.5.8. Mental health services.

1.4.5.9. Nutrition education and healthy foods.

1.4.5.10. Instructional money management.

1.4.5.11. Smoking cessation programs, such as QuitWorks-NH.

1.4.5.12. Independent living skills programs.

1.4.5.13. Adult education.

1.4.5.14. Literacy education.

1.4.5.15. Employment services.

1.4.5.16. Vocational rehabilitation services.

1.5. Marketing and Outreach

1.5.1. The Contractor must utilize strategies to increase the presence of CFSS in the community, including but not limited to:

1.5.1.1. Producing and distributing Family Resource Center-branded flyers and brochures.

1.5.1.2. Utilizing the Family Resource Center Facebook page to engage referral sources, families and community members.

1.5.1.3. Targeted mailings.

1.5.1.4. Representing the FRC at community agencies and events.

1.5.2. The Contractor may administer the Watch Me Grow curriculum/program/services in accordance with the Watch Me Grow guidelines, through activities including, but not limited to:

1.5.2.1. Distribute the "Learn the Signs, Act Early" materials.

1.5.2.2. Report the number of families who received developmental screening education materials.

1.5.2.3. Provide developmental and social emotional screenings for children one (1) month through five (5) years of age.

1.5.2.4. Report the number of families that received an ASQ-3 and ASQ-SE- screener.

1.6. **Workshops and Support Groups**

1.6.1. The Contractor must ensure families have access to support groups through a variety of methods, including but not limited to:

1.6.1.1. In community spaces.

1.6.1.2. At the Family Resource Center.

1.6.1.3. Virtual.

1.6.2. The Contractor must provide an array of workshops to increase knowledge of parenting education, child development, parental resilience, and social connections, which include, but are not limited to:

1.6.2.1. Positive Solutions for Families.

1.6.2.2. Parenting a Second Time Around.

1.6.2.3. Cooking and nutrition classes.

1.6.2.4. Instructional money management programs.

1.6.2.5. Mommy and Me (New Baby) group.

1.6.2.6. Supporting Language and Your Child.

1.6.2.7. You and Your Child Series.

1.6.3. The Contractor must facilitate a variety of support groups that include, but are not limited to:

1.6.3.1. Parent Support.

1.6.3.2. Kincare Support.

1.6.3.3. CONNECT.

1.6.3.4. Circle of Parents.

1.6.3.5. Parent and Grandparent Café.

1.6.4. The Contractor must provide training to parents on topics that include, but are not limited to:

1.6.4.1. Parenting strategies designed to increase parents' confidence and success as parents.

1.6.4.2. Co-parenting strategies, including teaching parenting skills that include, but are not limited to:

1.6.4.2.1. Problem-solving skills.

1.6.4.2.2. Promoting children's cognitive, academic, and social skills.

1.6.4.2.3. Positive discipline.

1.6.4.2.4. Decision-making.

1.6.4.2.5. Relationships.

1.6.4.2.6. Self-control.

1.6.4.2.7. Limit-setting.

1.6.4.2.8. Creating structure.

1.6.4.2.9. Setting appropriate expectations.

1.6.4.2.10. Parenting children with Autism and sensory disorders.

1.6.4.3. Child development topics to understand and provide for children's needs, which may include, but are not limited to:

1.6.4.3.1. Secure attachments.

1.6.4.3.2. Ongoing nurturing relationships.

1.6.4.3.3. Physical protection and safety.

1.6.4.3.4. Developmentally appropriate experiences.

1.6.4.3.5. Setting limits.

1.6.4.3.6. Providing structure.

1.6.4.3.7. Parenting teenagers.

1.6.4.3.8. Positive discipline strategies.

1.6.5. The Contractor must evaluate the progress of both parents and caregivers, as well as the performance of the programs and services provided.

1.7. Staffing and Training

1.7.1. The Contractor must ensure any staff who drive as part of their job duties maintain a valid driver's license.

1.7.2. The Contractor must provide an adequate number of paraprofessional home visitors to implement the CFSS program, of which must be approved by the Department. Vacancies and changes to staffing must be communicated to the Department. Other positions that support CFSS service delivery may include, but are not limited to:

1.7.2.1. Program Director.

1.7.2.2. Program Manager.

1.7.2.3. Supervisor.

1.7.2.4. Family Resource Center Coordinator.

1.7.2.5. Community Outreach Coordinator.

1.7.2.6. Administrative support staff.

1.7.3. The Contractor must ensure paraprofessional home visitors possess:

1.7.3.1. A high school diploma or equivalent.

1.7.3.2. Experience providing services to families.

1.7.3.3. Knowledge of child development.

1.7.4. The Contractor must ensure supervisors and program managers have:

1.7.4.1. An associate degree with three (3) years of prior experience, at minimum, or.

1.7.4.2. Appropriate lived and work experience to fulfill the duties of the position and written approval from the Department.

1.7.5. The Contractor must ensure staff are trained in:

1.7.5.1. The principles of family support.

1.7.5.2. Maternal and child health.

1.7.5.3. The child welfare system with concentrations in service array.

1.7.5.4. Working in multidisciplinary teams.

1.7.5.5. Home visiting safety.

1.7.6. The Contractor must demonstrate on-going staff training and development in areas that include, but are not limited to:

1.7.6.1. Skills needed to address the ethnic and cultural needs, resources, and assets of the community;

1.7.6.2. Exercising empathy, with an understanding of family stressors, for parents and families receiving services; and

1.7.6.3. Effective home visiting and reporting practices.

1.7.7. The Contractor must ensure staff are provided with training in the CFSS program model before delivering service on a recurring basis. Training must comply with program specifications and requirements, including but not limited to:

1.7.7.1. The Strengthening Families Framework.

1.7.7.2. The Five Protective Factors.

1.7.7.3. Period of PURPLE, Safe Sleep, Lead Poisoning Prevention.

1.7.7.4. Maternal Depression Screening administration.

1.7.7.5. Motivational Interviewing.

1.7.7.6. Other training as identified by the Contractor and/or Department and formalized in a training plan to be submitted to the Department upon request.

1.7.8. The Contractor must ensure all staff and supervisors completing home visits are trained in one of the following curriculums within six (6) months of hire:

1.7.8.1. Growing Great Kids.

1.7.8.2. Parents as Teachers.

1.7.9. The Contractor must ensure all staff are trained in the Standards or Quality and complete recertification every two (2) years.

1.7.10. The Contractor must work with the Departments CQI specialist to track staff training annually and develop a staff training plan as needed.

1.7.11. The Contractor must collaborate with other early childhood and social service agencies to support training and coordination of services such as:

1.7.11.1. NH EASY benefits application training.

1.7.11.2. Bureau of Family Assistance (BFA) Overview training.

1.7.11.3. Collection and entry of personally identifiable information (PII) for all participants served under this agreement into the Department's designated Family Support Data System.

1.7.11.4. Positive behavior intervention and support frameworks such as the Pyramid Model.

1.8. Relevant Laws, Policies and Guidelines

1.8.1. The Contractor's program services shall meet the requirements of Sec. 401 (a)(3) of the 42USC 601, which is Part A of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PRWORA) federal law for TANF, which indicates on of the purposes is to increase State flexibility to, "(3) prevent and reduce the incidence of out-of-wedlock pregnancies and establish annual numerical goals for preventing and reducing the incidence of these pregnancies", to the State/Federal regulation.

1.8.2. The Contractor shall comply with confidentiality provisions of RSA 170-G: 8-a. All information regarding the Department's clients, client families, foster families, and other involved individuals, is strictly confidential and shall not be discussed with anyone except the Department's personnel in the performance of contracted services.

1.8.3. The Contractor shall maintain the confidentiality of all clients and use client information only for program administration purposes and evaluation, ensuring the following, including but not limited to:

1.8.3.1. All staff and subcontractor(s) understand that the receipt of this information is confidential and cannot be disclosed except in direct administration of the program.

1.8.3.2. All staff and subcontractor(s) adhere to the standards and confidentiality policies of the organization.

1.8.3.3. Receipt of public assistance and other confidential information shared shall be shared only as part of the medical record and only with the properly signed release of information from the client.

1.8.4. The Contractor shall, for purposes of program evaluation and/or continuous quality improvement, report personally identifiable health data to the Department as requested, for all clients served under the resulting contract.

1.8.5. The Contractor shall obtain any authorizations for release of information from the clients that are necessary to comply with federal and state laws and regulations.

1.8.6. The Contractor shall provide all forms developed for authorization for release of information to the Department shall prior to use.

1.8.7. The Contractor shall inform the Division of Public Health Services prior to initiating any research related to the resulting contract.

1.8.8. The Contractor shall comply with the reporting requirements of New Hampshire RSA 169:C, Child Protection Act, RSA 161:F46, Protective Services to Adults, RSA 631:6, Assault and Related Offenses, and RSA 130:A, Lead Paint Poisoning and Control.

1.9. Reporting and Deliverable Requirements

1.9.1. The Contractor must submit quarterly reports highlighting the program activities no later than the fifteenth (15th) day of the month following each quarter-end date. A report template will be provided by the Department that will include, but are not limited to:

1.9.1.1. The progress in achieving the stated outcomes.

1.9.1.2. Feedback from families as to the effectiveness and satisfaction of the contracted services.

1.9.1.3. Referral and engagement data.

1.9.2. The Contractor must submit an annual report to the Department no later than July 31st of each contract year, which must include, but is not limited to:

1.9.2.1. Program accomplishments and activities, in detail.

1.9.2.2. Recommendations for service development and outcomes.

1.9.2.3. Systemic barriers experienced.

1.9.2.4. Family satisfaction survey results.

1.9.3. The Contractor must collaborate with the Department to provide requested information relative to program evaluation and other information, as needed, to meet Department goals and requirements.

1.9.4. The Contractor must maintain a Family Service Record for enrolled CFSS participants, which must include, but is not limited to:

1.9.4.1. Participant names.

1.9.4.2. Participant DOBs.

1.9.4.3. Source of referral.

1.9.4.4. Referral information.

1.9.4.5. Release of information form.

1.9.4.6. Income.

1.9.4.7. Family assessment.

1.9.4.8. Child/Family services plan.

1.9.4.9. Case contact log.

1.9.4.10. Receipt of health care.

1.9.4.11. Medicaid insurance information.

1.9.4.12. Linkages with prenatal/primary care and visit schedule as outlined in the American Academy of Pediatrics, "Recommendations for Preventative Pediatric Health Care" schedule.

1.9.4.13. Progress notes.

1.9.4.14. Childcare utilization and billing information.

1.9.4.15. Case closure report.

1.9.5. The Contractor must maintain a Family Service Record for Newborn Navigation participants, which must include, but is not limited to:

1.9.5.1. Parent and Child Name.

1.9.5.2. Parent and Child DOB.

1.9.5.3. Residence.

1.9.5.4. Parent and Child Ethnicity.

1.9.5.5. Parent and Child Race.

1.9.5.6. Language.

1.9.5.7. Educational level.

1.9.5.8. Digital resources (phone, cell, laptop).

1.9.5.9. Income.

1.9.5.10. Insurance.

1.9.5.11. Employment.

1.9.5.12. Prenatal and post-partum Healthcare access.

1.9.5.13. Home visit and screening tools completed.

1.9.5.14. Topics reviewed including, but not limited to:

1.9.5.14.1. Maternal depression screening.

1.9.5.14.2. Family Planning.

1.9.5.14.3. Positive Parenting Practices.

1.9.5.14.4. Breastfeeding/Lactation support.

1.9.5.14.5. Nutrition.

1.9.5.14.6. Child Health.

1.9.5.14.7. Maternal health and self-care.

1.9.5.15. Referrals made for service linkage including, but not limited to:

1.9.5.15.1. Concrete Supports.

1.9.5.15.2. Childcare.

1.9.5.15.3. Healthcare access.

1.9.5.15.4. Community supports.

1.9.5.15.5. Home visiting programs and type.

1.9.5.15.6. Discharge date and reason.

1.9.5.15.7. Post survey completion.

1.9.6. The Contractor must ensure the records as identified in 1.9.4 and 1.9.5 are summarized and entered into the Quick Base in real-time.

1.10. Performance Measures

1.10.1. The Contractor must ensure consumer satisfaction data indicates a minimum of 80% favorable rating.

1.10.2. The Contractor, collaboratively with the Department, provides developmental screenings for children up to age six (6) years of age and participates in the Watch Me Grow Program, monitored through the Family Support Data System (FSDS), upon Department request.

1.10.3. The Contractor sustains 100% screening of maternal depression for post-partum individuals, and is monitored through the Family Support Data System (FSDS).

1.10.4. The Contractor sustains 100% documentation and monitoring of Preventative Childcare referrals and authorizations in the Family Support Data System.

1.10.5. The Contractor, collaboratively with the Department, ensures evidence-based strategies are used and appropriate metrics are tracked for specific programs and sub-populations, monitored through the Family Support Data System and during monitoring site visits.

1.10.6. The Contractor actively and regularly collaborates with the Department to enhance contract management, improve results, and adjust program delivery and policy based on successful outcomes.

1.10.7. The Contractor tracks a range of performance improvement topics that include, but are not limited to:

1.10.7.1. Increasing outreach to high-risk populations.

1.10.7.2. Increasing the share of referred families who enroll in services.

1.10.7.3. Increasing service completion dates.

1.10.7.4. Evaluating long-term program outcomes including, but not limited to:

1.10.7.4.1. Increasing families' connections to community resources.

1.10.7.4.2. Reducing child maltreatment investigations and substantiations.

1.10.7.4.3. Improving the quality and safety of the home environment.

1.10.7.4.4. Increasing positive parenting behaviors.

1.10.7.4.5. Reducing parental anxiety and depression.

1.10.7.4.6. Promoting use of high-quality childcare when non-parental care is desired.

1.10.8. The Contractor may be required to provide other key data and metrics to the Department, including client-level demographic, performance, and service data.

1.10.9. The Contractor must collect and share data with the Department in a format specified by the Department, where applicable.

1.11. Background Checks

1.11.1. Prior to permitting any individual to provide services under this Agreement, the Contractor must ensure said individual has undergone:

1.11.1.1. A criminal background check, at the Contractor's expense, and has no convictions for crimes that represent evidence of behavior that could endanger individuals served under this Agreement;

1.11.1.2. A name search of the Department's Bureau of Elderly and Adult Services (BEAS) State Registry, pursuant to RSA 161-F:49, with results indicating no evidence of behavior that could endanger individuals served under this Agreement; and

1.11.1.3. A name search of the Department's Division for Children, Youth and Families (DCYF) Central Registry pursuant to RSA 169-C:35, with results indicating no evidence of behavior that could endanger individuals served under this Agreement.

1.12. Confidential Data

1.12.1. The Contractor must meet all information security and privacy requirements as set by the Department and in accordance with the Department's Information Security Requirements Exhibit as referenced below.

1.12.2. The Contractor must ensure any individuals involved in delivering services through this Agreement contract sign an attestation agreeing to access, view, store, and discuss Confidential Data in accordance with federal and state laws and regulations and the Department's Information Security Requirements

Exhibit. The Contractor must ensure said individuals have a justifiable business need to access confidential data. The Contractor must provide attestations upon Department request.

1.13. Privacy Impact Assessment

1.13.1. Upon request, the Contractor must allow and assist the Department in conducting a Privacy Impact Assessment (PIA) of its system(s)/application(s)/web portal(s)/website(s) or Department system(s)/application(s)/web portal(s)/website(s) hosted by the Contractor, if Personally Identifiable Information (PII) is collected, used, accessed, shared, or stored. To conduct the PIA the Contractor must provide the Department access to applicable systems and documentation sufficient to allow the Department to assess, at minimum, the following:

1.13.1.1. How PII is gathered and stored;

1.13.1.2. Who will have access to PII;

1.13.1.3. How PII will be used in the system;

1.13.1.4. How individual consent will be achieved and revoked; and

1.13.1.5. Privacy practices.

1.13.2. The Department may conduct follow-up PIAs in the event there are either significant process changes or new technologies impacting the collection, processing or storage of PII.

1.14. Department Owned Devices, Systems and Network Usage

1.14.1. If Contractor End Users, defined in the Department's Information Security Requirements Exhibit that is incorporated into this Agreement, are authorized by the Department's Information Security Office to use a Department-issued device (e.g. computer, tablet, mobile telephone) or access the Department network in the fulfilment of this Agreement, each End User must:

1.14.1.1. Sign and abide by applicable Department and New Hampshire Department of Information Technology (NH DoIT) use agreements, policies, standards, procedures and guidelines, and complete applicable trainings as required;

1.14.1.2. Use the information that they have permission to access solely for conducting official Department business and agree that all other use or access is strictly forbidden including, but not limited, to personal or other private and non-Department use, and that at no time shall they access or attempt to access information without having the express authority of the Department to do so;

1.14.1.3. Not access or attempt to access information in a manner inconsistent with the approved policies, procedures, and/or agreement relating to

system entry/access;

1.14.1.4. Not copy, share, distribute, sub-license, modify, reverse engineer, rent, or sell software licensed, developed, or being evaluated by the Department, and at all times must use utmost care to protect and keep such software strictly confidential in accordance with the license or any other agreement executed by the Department;

1.14.1.5. Only use equipment, software, or subscription(s) authorized by the Department's Information Security Office or designee;

1.14.1.6. Not install non-standard software on any Department equipment unless authorized by the Department's Information Security Office or designee;

1.14.1.7. Agree that email and other electronic communication messages created, sent, and received on a Department-issued email system are the property of the Department of New Hampshire and to be used for business purposes only. Email is defined as "internal email systems" or "Department-funded email systems."

1.14.1.8. Agree that use of email must follow Department and NH DoIT policies, standards, and/or guidelines; and

1.14.1.9. Agree when utilizing the Department's email system:

1.14.1.9.1. To only use a Department email address assigned to them with a "@ affiliate.DHHS.NH.Gov".

1.14.1.9.2. Include in the signature lines information identifying the End User as a non-Department workforce member; and

1.14.1.9.3. Ensure the following confidentiality notice is embedded underneath the signature line:

CONFIDENTIALITY NOTICE: "This message may contain information that is privileged and confidential and is intended only for the use of the individual(s) to whom it is addressed. If you receive this message in error, please notify the sender immediately and delete this electronic message and any attachments from your system. Thank you for your cooperation."

1.14.1.10. Contractor End Users with a Department issued email, access, or potential access to Confidential Data, and/or a workspace in a Department building/facility, must:

1.14.1.10.1. Complete the Department's Annual Information Security & Compliance Awareness Training prior to accessing,

viewing, handling, hearing, or transmitting Department Data or Confidential Data.

1.14.1.10.2. Sign the Department's Business Use and Confidentiality Agreement and Asset Use Agreement, and the NH DoIT Department wide Computer Use Agreement upon execution of the Agreement and annually thereafter.

1.14.1.10.3. Only access the Department's intranet to view the Department's Policies and Procedures and Information Security webpages.

1.14.1.11. Contractor agrees, if any End User is found to be in violation of any of the above terms and conditions, said End User may face removal from the Agreement, and/or criminal and/or civil prosecution, if the act constitutes a violation of law.

1.14.1.12. Contractor agrees to notify the Department a minimum of three business days prior to any upcoming transfers or terminations of End Users who possess Department credentials and/or badges or who have system privileges. If End Users who possess Department credentials and/or badges or who have system privileges resign or are dismissed without advance notice, the Contractor agrees to notify the Department's Information Security Office or designee immediately.

1.14.2. Workspace Requirement

1.14.2.1. If applicable, the Department will work with Contractor to determine requirements for providing necessary workspace and State equipment for its End Users.

1.15. Contract End of Life Transition Services

1.15.1. General Requirements

1.15.1.1. If applicable, upon termination or expiration of the Agreement the parties agree to cooperate in good faith to effectuate a smooth secure transition of the Services from the Contractor to the Department and, if applicable, the Contractor engaged by the Department to assume the Services previously performed by the Contractor for this section the new Contractor shall be known as "Recipient"). Ninety (90) days prior to the end-of the contract or unless otherwise specified by the Department, the Contractor must begin working with the Department and if applicable, the new Recipient to develop a Data Transition Plan (DTP). The Department shall provide the DTP template to the Contractor.

1.15.1.2. The Contractor must use reasonable efforts to assist the Recipient, in connection with the transition from the performance of Services by the Contractor and its End Users to the performance of such Services. This may include assistance with the secure transfer of records (electronic and hard copy), transition of historical data (electronic and hard copy), the transition of any such Service from the hardware, software, network and telecommunications equipment and internet-related information technology infrastructure ("Internal IT Systems") of Contractor to the Internal IT Systems of the Recipient and cooperation with and assistance to any third-party consultants engaged by Recipient in connection with the Transition Services.

1.15.1.3. If a system, database, hardware, software, and/or software licenses (Tools) was purchased or created to manage, track, and/or store Department Data in relationship to this contract said Tools will be inventoried and returned to the Department, along with the inventory document, once transition of Department Data is complete.

1.15.1.4. The internal planning of the Transition Services by the Contractor and its End Users shall be provided to the Department and if applicable the Recipient in a timely manner. Any such Transition Services shall be deemed to be Services for purposes of this Agreement.

1.15.1.5. Should the data Transition extend beyond the end of the Agreement, the Contractor agrees that the Information Security Requirements, and if applicable, the Department's Business Associate Agreement terms and conditions remain in effect until the Data Transition is accepted as complete by the Department.

1.15.1.6. In the event where the Contractor has comingled Department Data and the destruction or Transition of said data is not feasible, the Department and Contractor will jointly evaluate regulatory and professional standards for retention requirements prior to destruction, refer to the terms and conditions of the Department's DHHS Information Security Requirements Exhibit.

1.15.2. Completion of Transition Services

1.15.2.1. Each service or Transition phase shall be deemed completed (and the Transition process finalized) at the end of 15 business days after the product, resulting from the Service, is delivered to the Department and/or the Recipient in accordance with the mutually agreed upon Transition plan, unless within said 15 business day term the Contractor notifies the Department of an issue requiring additional time to complete said product.

1.15.2.2. Once all parties agree the data has been migrated the Contractor will have 30 days to destroy the data per the terms and conditions of the Department's Information Security Requirements Exhibit.

1.15.3. Disagreement over Transition Services Results

1.15.3.1. In the event the Department is not satisfied with the results of the Transition Service, the Department shall notify the Contractor, in writing, stating the reason for the lack of satisfaction within 15 business days of the final product or at any time during the data Transition process. The Parties shall discuss the actions to be taken to resolve the disagreement or issue. If an agreement is not reached, at any time the Department shall be entitled to initiate actions in accordance with the Agreement.

2. Exhibits Incorporated

2.1. The Contractor shall use and disclose Protected Health Information in compliance with the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule) (45 CFR Parts 160 and 164) under the Health Insurance Portability and Accountability Act (HIPAA) of 1996, and in accordance with the attached Exhibit I, Business Associate Agreement, which has been executed by the parties.

2.2. The Contractor shall manage all confidential data related to this Agreement in accordance with the terms of Exhibit K, DHHS Information Security Requirements.

2.3. The Contractor shall comply with all Exhibits D through K, which are attached hereto and incorporated by reference herein.

3. Additional Terms

3.1. Impacts Resulting from Court Orders or Legislative Changes

3.1.1. The Contractor agrees that, to the extent future state or federal legislation or court orders may have an impact on the Services described herein, the State has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.

3.2. Culturally and Linguistically Appropriate Services (CLAS)

3.2.1. The Contractor must submit and comply with a detailed description of the language assistance services they will provide to persons with limited English proficiency and/or hearing impairment to ensure meaningful access to their programs and/or services within ten (10) days of the contract effective date.

3.3. Credits and Copyright Ownership

3.3.1. All documents, notices, press releases, research reports and other materials prepared during or resulting from the performance of the services of the Contract shall include the following statement, "The preparation of this

(report, document etc.) was financed under a Contract with the State of New Hampshire, Department of Health and Human Services, with funds provided in part by the State of New Hampshire and/or such other funding sources as were available or required, e.g., the United States Department of Health and Human Services."

3.3.2. All materials produced or purchased under the contract shall have prior approval from the Department before printing, production, distribution or use.

3.3.3. The Department shall retain copyright ownership for any and all original materials produced, including, but not limited to:

3.3.3.1. Brochures.

3.3.3.2. Resource directories.

3.3.3.3. Protocols or guidelines.

3.3.3.4. Posters.

3.3.3.5. Reports.

3.3.4. The Contractor must not reproduce any materials produced under the contract without prior written approval from the Department.

4. Records

4.1. The Contractor must keep records that include, but are not limited to:

4.1.1. Books, records, documents and other electronic or physical data evidencing and reflecting all costs and other expenses incurred by the Contractor in the performance of the Contract, and all income received or collected by the Contractor.

4.1.2. All records shall be maintained in accordance with accounting procedures and practices, which sufficiently and properly reflect all such costs and expenses, and which are acceptable to the Department, and to include, without limitation, all ledgers, books, records, and original evidence of costs such as purchase requisitions and orders, vouchers, requisitions for materials, inventories, valuations of in-kind contributions, labor time cards, payrolls, and other records requested or required by the Department.

4.1.3. Statistical, enrollment, attendance or visit records for each recipient of services, which records shall include all records of application and eligibility (including all forms required to determine eligibility for each such recipient), records regarding the provision of services and all invoices submitted to the Department to obtain payment for such services.

4.1.4. Medical records on each patient/recipient of services.

4.2. During the term of this Contract and the period for retention hereunder, the Department, the United States Department of Health and Human Services, and any

of their designated representatives shall have access to all reports and records maintained pursuant to the Contract for purposes of audit, examination, excerpts and transcripts. Upon the purchase by the Department of the maximum number of units provided for in the Contract and upon payment of the price limitation hereunder, the Contract and all the obligations of the parties hereunder (except such obligations as, by the terms of the Contract are to be performed after the end of the term of this Contract and/or survive the termination of the Contract) shall terminate, provided however, that if, upon review of the Final Expenditure Report the Department shall disallow any expenses claimed by the Contractor as costs hereunder the Department shall retain the right, at its discretion, to deduct the amount of such expenses as are disallowed or to recover such sums from the Contractor.

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Exhibit C-5, Budget - Amendment #2

New Hampshire Department of Health and Human Services		
Contractor Name:	The Family Resource Center at Gorham (Berlin District)	
Budget Request for:	Comprehensive Family Support Services	
Budget Period	7/1/2024 - 06/30/2025 (SFY 2025)	
Indirect Cost Rate (if applicable)	9.92%	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$260,734	$219
2. Fringe Benefits	$64,077	$1,100
3. Consultants	$3,000	$500
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$3,000	$0
5.(a) Supplies - Educational	$2,500	$0
5.(b) Supplies - Lab	$0	$0
5.(c) Supplies - Pharmacy	$0	$0
5.(d) Supplies - Medical	$0	$0
5.(e) Supplies Office	$4,000	$0
6. Travel	$17,200	$0
7. Software	$3,500	$0
8. (a) Other - Marketing/ Communications	$3,450	$300
8. (b) Other - Education and Training	$4,000	$500
8. (c) Other - Other (specify below)	$0	$0
Other (Occupancy)	$19,000	$0
Other (Audit)	$3,000	$0
Other (Phone)	$3,500	$0
Other (liability insurance)	$1,000	$0
9. Subrecipient Contracts	$0	$0
Total Direct Costs	$393,760	$2,619
Total Indirect Costs	$39,076	$0
TOTAL	$432,836	$2,619

Contractor: PS (DS)

Date: 5/23/2024

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Exhibit C-6, Budget - Amendment #2

New Hampshire Department of Health and Human Services		
Contractor Name:	The Family Resource Center at Gorham (Berlin District)	
Budget Request for:	Comprehensive Family Support Services	
Budget Period	7/1/2025 - 06/30/2026 (SFY 2026)	
Indirect Cost Rate (if applicable)	9.93%	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$268,718	$0
2. Fringe Benefits	$64,636	$1,119
3. Consultants	$3,200	$500
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$3,000	$0
5.(a) Supplies - Educational	$2,500	$0
5.(b) Supplies - Lab	$0	$0
5.(c) Supplies - Pharmacy	$0	$0
5.(d) Supplies - Medical	$0	$0
5.(e) Supplies Office	$4,000	$0
6. Travel	$18,500	$0
7. Software	$4,500	$1,000
8. (a) Other - Marketing/ Communications	$3,024	$0
8. (b) Other - Education and Training	$4,000	$0
8. (c) Other - Other (specify below)	$0	$0
Other (Occupancy)	$20,000	$0
Other (Audit)	$3,000	$0
Other (Phone)	$3,500	$0
Other (liability insurance)	$1,000	$0
9. Subrecipient Contracts	$0	$0
Total Direct Costs	$405,578	$2,619
Total Indirect Costs	$40,258	$0
TOTAL	$445,836	$2,619

Contractor: PS (DS)

Date: 5/23/2024

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF ECONOMIC & HOUSING STABILITY

Lori A. Shibinette
Commissioner

Karen E. Hebert
Director

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9474 1-800-852-3345 Ext. 9474
Fax: 603-271-4230 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

August 30, 2022

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Economic and Housing Stability, to amend existing contracts with the Contractors listed below to expand who may qualify for employment to provide Comprehensive Family Support Services, with no change to the price limitation of $13,656,620 and no change to the contract completion dates of June 30, 2024, effective upon Governor and Council approval.

The original contracts were approved by Governor and Council on July 15, 2020, item #21.

Contractor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount
Children Unlimited Inc. Conway, NH	156114-B001	Conway District Office Area	$734,720	$0	$734,720
Community Action Partnership of Strafford County Dover, NH	177200-B004	Rochester District Office Area	$1,229,692	$0	$1,229,692
Greater Seacoast Community Health Somersworth, NH	154703-B001	Seacoast District Office Area	$1,405,192	$0	$1,405,192
Lakes Region Community Services Council Laconia, NH	177251-B001	Laconia District Office Area	$935,260	$0	$935,260

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The Family Resource Center at Gorham Gorham, NH	162412-B001	Littleton District Office Area	$1,483,368	$0	$1,483,368
The Family Resource Center at Gorham Gorham, NH	162412-B001	Berlin District Office Area	$1,478,084	$0	$1,478,084
TLC Family Resource Center Claremont, NH	170625-B001	Claremont District Office Area	$1,247,696	$0	$1,247,696
VNA at HCS, Inc. Keene, NH	177274-B002	Keene District Office Area	$1,156,692	$0	$1,156,692
Waypoint Manchester, NH	177166-B002	Concord District Office Area	$1,348,372	$0	$1,348,372
Waypoint Manchester, NH	177166-B002	Manchester District Office Area	$1,267,004	$0	$1,267,004
Waypoint Manchester, NH	177166-B002	Southern District Office Area	$1,370,540	$0	$1,370,540
		Total:	$13,656,620	$0	$13,656,620

EXPLANATION

The purpose of this request is to modify the scope of work for the existing contracts to expand the pool of potential home visitors for the Comprehensive Family Support Services (CFSS) program by reducing the minimum education requirement for Paraprofessional Home Visitors from a bachelor's degree to an associate's degree. Due to the supervisory levels and management structure, quality of services will not be impacted. Comprehensive Family Support Services promotes family wellness, decreasing family stressors, preventing child abuse and neglect, juvenile justice involvement, and providing education and support to parents and caregivers. Families are provided with assistance to access services they need and want in their home communities that strengthen the family and provide parents with an opportunity to learn and grow. Specialized training for staff is provided to ensure comprehensive knowledge, quality skills and abilities are applied in these services.

Approximately 1,200 families are served annually.

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Contractors will continue serving pregnant and parenting women, and families with children under the age of 21 years old, who are in need of assistance and support with parenting, health and nutrition, education, and employment. Families served may be experiencing stressors such as, but not limited to, unemployment, social isolation, substance misuse, and health issues.

Contractors will continue providing evidence-informed, trauma-informed, integrated, whole family services with the goal of promoting and strengthening family health and wellness, and preventing child maltreatment. Contractors will continue assisting families with accessing a variety of parenting, economic, and public health supports based on the needs presented. All services are strength-based, focus on the whole family, voluntary, and guided by the family.

The Department will continue monitoring services by:

- Reviewing consumer satisfaction data, which must indicate a minimum of 80% favorable rating.
- Monitoring long-term program outcomes, including increasing outreach to high-risk populations, increasing the share of referred families who enroll in services, and increasing service completion rates.

Should the Governor and Executive Council not authorize this request, the flexibility of community-based family services may not be available to address the needs of children and families throughout the state, which could cause an increase of involvement of services through the Division for Children, Youth and Families, as these services help to prevent child maltreatment and promote child and family wellbeing.

Respectfully submitted,

Lori A. Shibinette
Commissioner

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DocuSign Envelope ID: 71B6A40F-734A-464D-A119-31FF7BE883AA

State of New Hampshire
Department of Health and Human Services
Amendment #1

This Amendment to the Comprehensive Family Support Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and The Family Resource Center at Gorham ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on July 15, 2020, (Item #21), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 17, and Exhibit A, Revisions to Standard Contract Provisions, Paragraph 1.2, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.9, Contracting Officer for State Agency, to read:

   Robert W. Moore, Director.

2. Modify Exhibit B, Scope of Services, Section 1.5, Staffing, Subsection 1.5.7., Paragraph 1.5.7.1., to read:

   1.5.7.1. A bachelor's or associate's degree in social work, counseling, nursing, human services, early childhood education or a related field; and

3. Modify Exhibit C, Payment Terms, Section 4, to read:

   4. The Contractor shall submit an invoice with supporting documentation to the Department no later than the fifteenth (15th) working day of the month following the month in which the services were provided. The Contractor shall ensure each invoice:

      4.1. Includes the Contractor's Vendor Number issued upon registering with New Hampshire Department of Administrative Services.

      4.2. Is submitted in a form that is provided by or otherwise acceptable to the Department.

      4.3. Identifies and requests payment for allowable costs incurred in the previous month.

      4.4. Includes supporting documentation of allowable costs with each invoice that may include, but are not limited to, time sheets, payroll records, receipts for purchases, and proof of expenditures, as applicable.

      4.5. Is completed, dated and returned to the Department with the supporting documentation for allowable expenses to initiate payment.

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All terms and conditions of the Contract not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below.

State of New Hampshire
Department of Health and Human Services

8/25/2022
Date.

Karen Hebert
Name: Karen Hebert
Title: Division Director

The Family Resource Center at Gorham

8/24/2022
Date.

Patti Stolte
Name: Patti Stolte
Title: Executive Director

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

8/29/2022
Date

Robyn Guarino
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF ECONOMIC & HOUSING STABILITY

Lori A. Shibinette
Commissioner

Christine L. Santaniello
Director

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9474 1-800-852-3345 Ext. 9474
Fax: 603-271-4230 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 26, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Economic and Housing Stability, to enter into **Retroactive** contracts with the vendors listed below in an amount not to exceed $13,656,620 to assist pregnant and parenting women and other families with children up to the age of 21 years by promoting family wellness, decreasing family stressors and preventing child abuse, neglect and juvenile justice involvement and by providing education and support, with the option to renew for up to two (2) additional years, effective retroactive to July 1, 2020, upon Governor and Council approval through June 30, 2024. 88.79% Federal Funds. 11.21% General Funds.

Vendor Name	Vendor Code	Area Served	Contract Amount
Waypoint Manchester NH	177166-B002	Concord District Office area	$1,348,372
Waypoint Manchester NH	177166-B002	Manchester District Office area	$1,267,004
Waypoint Manchester NH	177166-B002	Southern District Office area	$1,370,540
Children Unlimited Inc. Conway NH	156114-B001	Conway District Office area	$734,720
Community Action Partnership of Strafford County Dover NH	177200-B004	Rochester District Office area	$1,229,692
Greater Seacoast Community Health Somersworth NH	154703-B001	Seacoast District Office area	$1,405,192
TLC Family Resource Center Claremont NH	170625-B001	Claremont District Office area	$1,247,696
VNA at HCS, Inc. Keene NH	177274-B002	Keene District Office area	$1,156,692
Lakes Region Community Services Council Laconia NH	177251-B001	Laconia District Office area	$935,280

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The Family Resource Center at Gorham Gorham NH	162412-B001	Littleton District Office area	$1,483,368
The Family Resource Center at Gorham Gorham NH	162412-B001	Berlin District Office area	$1,478,084
		Total:	**$13,656,620**

Funds are available in the following accounts for State Fiscal Year 2021, and are anticipated to be available in State Fiscal Years 2022, 2023 and 2024, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because the Department did not have the fully executed contract documents in time for Governor and Executive Council approval to prevent a lapse in coverage between these new contracts and the existing contracts which expired June 30, 2020. The Department extended the deadline for the submittal of proposals due to the COVID-19 pandemic. Proposals were initially due at the start of the State of Emergency; the prospective proposers needed additional time to respond to the Request for Proposal. The Department's decisions to allow proposers additional time to respond caused the original timeline to be extended.

The purpose of this request is to provide Comprehensive Family Support Services (CFSS) by promoting family wellness, decreasing family stressors and preventing child abuse, neglect, as well as, juvenile justice involvement, and by providing education and support. Services are designed to enable families to access the services they need and want in their home communities. These prevention services strengthen parents, enabling families an opportunity to learn and grow.

The population to be served will be pregnant, parenting women and families with children under the age of 21 years, who are in need of assistance and support with parenting, health and nutrition; education; and employment. Families served may be experiencing stressors such as, but not limited to, unemployment, social isolation; substance misuse; and health issues.

Approximately 1200 families will be served each year.

These Contractors will support families by providing evidence-informed, trauma-informed, integrated, whole family services. Primary goals are to promote and strengthen family health and wellness, and to prevent child maltreatment. Contractors will assist families with accessing a variety of parenting, economic, and public health supports based on the needs presented. All services are strength-based, focus on the whole family, voluntary and guided by the family.

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The Department will monitor contracted services by:

- Reviewing consumer satisfaction data, which must indicate a minimum of 80% favorable rating.
- Monitoring long-term program outcomes, including increasing outreach to high-risk populations; increasing the share of referred families who enroll in services; and increasing service completion rates.

The Department selected the Contractors through a competitive bid process using a Request for Proposals (RFP) that was posted on the Department's website from 3/3/2020 through 4/8/2020. The Department received 11 responses that were reviewed and scored by a team of qualified individuals. The Scoring Sheet is attached.

As referenced in Exhibit A, Revisions to Standard Contract Provisions, of the attached contracts, the parties have the option to extend the agreements for up to two (2) additional years, contingent upon satisfactory delivery of services, available funding, agreement of the parties, and Governor and Council approval.

Should the Governor and Council not authorize this request, the flexibility of community-based family services may not be available to address the needs of children and families throughout the state, which could cause an increase of involvement of services through the Division for Children, Youth and Families, as these services help to prevent child maltreatment and promote child and family wellbeing.

Areas served: Statewide

Source of Funds: CFDA #93.645, FAIN #1901NHCWSS; CFDA #93.556, FAIN #1901FPSS; CFDA #93.667, FAIN#1901NHSOSR; and CFDA #93558, FAIN #19NHTANF.

Respectfully submitted,

for

Lori A. Shibinette
Commissioner

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New Hampshire Department of Health and Human Services
Office of Business Operations
Contracts & Procurement Unit
Scoring Sheet

Comprehensive Family Support Services — RFP Name

RFP-2021-DEHS-02-COMPR — RFP Number

Bidder Name	Maximum Points	Actual Points
1. LRCS Family Resource Center - Laconia	300	271
2. TLC Family Resource Center - Claremont	300	276
3. Waypoint - Concord DO	300	275
4. Waypoint - Southern DO	300	275
5. Waypoint - Manchester DO	300	275
6. Children's Unlimited, Inc.	300	274
7. Community Action Partnership of Strafford County	300	270
8. Greatter Seacoast Community Health	300	257
9. Home, HealthCare, Hospice & Community Services	300	268
10. The Family Resource Center - Berlin	300	286
11. The Family Resource Center - Littleton	300	285

christen.laver

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FISCAL DETAILS COMPREHENSIVE
FAMILY SUPPORT SERVICES

05-095-042-421010-29480000-102-500734-42106802 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE IV-B SUBPART I

100% Federal, CFDA #93.645, Title IV-B

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,256.90
2022	102-500734	Social Service Contract	42106802	$4,256.90
2023	102-500734	Social Service Contract	42106802	$4,256.90
2024	102-500734	Social Service Contract	42106802	$4,256.90
			Total:	$17,027.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.00
2022	102-500734	Social Service Contract	42106802	$4,255.00
2023	102-500734	Social Service Contract	42106802	$4,255.00
2024	102-500734	Social Service Contract	42106802	$4,255.00
			Total:	$17,020.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

FLC FAMILY RESOURCE CENTER
(SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

THE FAMILY RESOURCE CENTER AT CORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

THE FAMILY RESOURCE CENTER AT CORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60
			Sub-Total:	$187,260.00

05-095-042-421018-19730000-102-500734-42107306 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, PROMOTING SAFE AND STABLE FAMILIES

100% Federal, CFDA #93.556, Promoting Safe and Stable Families

WAYPOINT (FKA CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
2022	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
2023	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
2024	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
			Total:	$105,237.68	$26,309.42

WAYPOINT (FKA CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
2022	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
2023	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
2024	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
			Total:	$148,878.80	$37,219.70

WAYPOINT (FKA CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
2022	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
2023	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
2024	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
			Total:	$157,618.92	$39,404.73

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CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
2022	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
2023	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
2024	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
			Total:	$8,884.00	$2,221.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
2022	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
2023	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
2024	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
			Total:	$128,436.00	$32,109.00

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR # 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
2022	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
2023	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
2024	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
			Total:	$99,104.64	$24,776.16

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR # 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
2022	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
2023	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
2024	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
			Total:	$52,689.48	$13,172.37

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
2022	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
2023	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
2024	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
			Total:	$42,002.48	$10,500.62

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
2022	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
2023	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
2024	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
			Total:	$21,236.00	$5,309.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
2022	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
2023	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
2024	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
			Total:	$93,896.00	$23,474.00

THE FAMILY RESOURCE CENTER AT CORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
2022	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
2023	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
2024	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
			Total:	$62,012.00	$15,503.00
			Sub-Total:	$919,996.00	$229,999.00

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05-095-042-421010-29660000-102-500734-42106603 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF
HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE XX GRANTS-SSBG

100% Federal Funds, CFDA #93.667, Title XX Grant

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177164-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B003

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

TLC FAMILY RESOURCE CENTER
(SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177231- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$0.00
2022	102-500734	Social Service Contract	42106603	$0.00
2023	102-500734	Social Service Contract	42106603	$0.00
2024	102-500734	Social Service Contract	42106603	$0.00
			Total:	$0.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80
			Sub-Total:	$3,171,968.00

05-095-045-450010-41270000-102-500731-45030353 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, EMPLOYMENT SUPPORT
100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families, PAIN, DHHS TANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
			Total:	$545,453.92

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
			Total:	$545,452.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
			Total:	$545,455.48

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
2022	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
2023	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
2024	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
			Total:	$233,131.20

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
			Total:	$545,454.92

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
2022	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
2023	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
2024	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
			Total:	$636,626.96

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
			Total:	$545,453.88

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177254-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
			Total:	$545,453.12

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
2022	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
2023	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
2024	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
			Total	$396,985.44

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
2022	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
2023	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
2024	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
			Total:	$714,964.36

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
2022	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
2023	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
2024	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
			Total:	$745,565.52
			Sub-Total:	$5,999,997.60

05-095-045-450010-61460000-507-500191-45030306 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, TEMP ASSISTNC TO NEEDY FAMILYS

100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families; FAIN #NHTANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$43,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$43,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$43,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$43,000.00
			Total:	$172,000.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$45,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$45,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$45,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$45,000.00
			Total:	$180,000.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00
			Total:	$103,296.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$32,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$32,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$32,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$32,000.00
			Total:	$128,000.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177306-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$44,346.97
2022	102-500731	Contracts For Prog. Svc	45030353	$44,346.97
2023	102-500731	Contracts For Prog. Svc	45030353	$44,346.97
2024	644-504187	SGFSER SGF SERVICES	42105874	$44,346.97
			Total:	$177,387.88

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR#154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc.	45030353	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00
			Total:	$103,296.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$35,124.00
2022	102-500731	Contracts For Prog. Svc	45030353	$35,124.00
2023	102-500731	Contracts For Prog. Svc	45030353	$35,124.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$35,124.00
			Total:	$140,496.00

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177174-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$52,360.00
2022	102-500731	Contracts For Prog. Svc	45030353	$52,360.00
2023	102-500731	Contracts For Prog. Svc	45030353	$52,360.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$52,360.00
			Total:	$209,440.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	45030353	$37,454.54
2022	102-500731	Contracts For Prog. Svc	45030353	$37,454.54
2023	102-500731	Contracts For Prog. Svc	45030353	$37,454.54
2024	644-504187	SGFSER SGF SERVICES	42105874	$37,454.54
			Total	$149,818.16

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$29,065.97
2022	102-500731	Contracts For Prog. Svc	45030353	$29,065.97
2023	102-500731	Contracts For Prog. Svc	45030353	$29,065.97
2024	644-504187	SOFSER SOF SERVICES	42105874	$29,065.97
			Total:	$116,263.88

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$30,000.52
2022	102-500731	Contracts For Prog. Svc	45030353	$30,000.52
2023	102-500731	Contracts For Prog. Svc	45030353	$30,000.52
2024	644-504187	SOFSER SOF SERVICES	42105874	$30,000.52
			Total:	$120,002.08
			Sub-Total:	$1,600,000.00

05-095-090-901010-31900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, DHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMUNITY SERVICES, MATERNAL AND CHILD HEALTH, 100% Federal Funds, CFDA #93.994, Federal Funds from HRSA

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
			Total:	$18,304.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
			Total:	$21,576.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
2022	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
2023	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
2024	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
			Total:	$25,949.20

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$5,804.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,804.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,804.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,804.00
			Total:	$23,216.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177100-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
2022	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
2023	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
2024	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
			Total:	$12,182.56

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154783-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
			Total:	$25,944.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$7,619.06
2022	102-500731	Contracts For Prog. Svc	90004009	$7,619.06
2023	102-500731	Contracts For Prog. Svc	90004009	$7,619.06
2024	102-500731	Contracts For Prog. Svc	90004009	$7,619.06
			Total:	$30,476.24

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
			Total:	$18,304.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
			Total:	$25,728.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
2022	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
2023	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
2024	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
			Total:	$29,036.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
2022	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
2023	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
2024	102-500731	Contracts For Prog. Svc	90004009	$3,697.00
			Total:	$14,768.00
			Sub-Total:	$145,564.00

05-095-042-421010-29580000-645-504004-42105877 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, CHILD-FAMILY SERVICES
0.98% General Funds

WAYPOINT (F/N/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$43,288.00
2022	645-504004	SGF Other	42105877	$43,288.00
2023	645-504004	SGF Other	42105877	$43,288.00
2024	645-504004	SGF Other	42105877	$43,288.00
			Total:	$173,152.00

WAYPOINT (F/N/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$9,219.00
2022	645-504004	SGF Other	42105877	$9,219.00
2023	645-504004	SGF Other	42105877	$9,219.00
2024	645-504004	SGF Other	42105877	$9,219.00
			Total:	$36,876.00

WAYPOINT (F/N/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$51,000.00
2022	645-504004	SGF Other	42105877	$51,000.00
2023	645-504004	SGF Other	42105877	$51,000.00
2024	645-504004	SGF Other	42105877	$51,000.00
			Total:	$204,000.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 154114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00
			Total:	$7,272.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$8,002.56
2022	645-504004	SGF Other	42105877	$8,002.56
2023	645-504004	SGF Other	42105877	$8,002.56
2024	645-504004	SGF Other	42105877	$8,002.56
			Total:	$32,010.24

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154765-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$51,500.00
2022	645-504004	SGF Other	42105877	$51,500.00
2023	645-504004	SGF Other	42105877	$51,500.00
2024	645-504004	SGF Other	42105877	$51,500.00
			Total:	$206,000.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$36,070.00
2022	645-504004	SGF Other	42105877	$36,070.00
2023	645-504004	SGF Other	42105877	$36,070.00
2024	645-504004	SGF Other	42105877	$36,070.00
			Total:	$144,280.00

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (NEENE DISTRICT OFFICE SERVICE AREA) VENDOR # (177274-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00
			Total:	$7,272.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00
			Total:	$7,272.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog Svc	90004009	$51,725.04
2022	102-500731	Contracts For Prog Svc	90004009	$51,725.04
2023	102-500731	Contracts For Prog Svc	90004009	$51,725.04
2024	102-500731	Contracts For Prog Svc	90004009	$51,725.04
			Total:	$206,900.16

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$51,700.00
2022	645-504004	SGF Other	42105877	$51,700.00
2023	645-504004	SGF Other	42105877	$51,700.00
2024	645-504004	SGF Other	42105877	$51,700.00
			Total:	$206,800.00
			Sub-Total:	$1,231,834.40

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05-095-090-902010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF
HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMUNITY SERVICES, MATERNAL AND CHILD HEALTH

100% General Funds

FRC AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR# 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT	MATCH
2023	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
2022	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
2023	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
2024	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
			Total:	$300,000.00	
			Sub-Total:	$300,000.00	
			Grand Total:	$33,654,610.00	$229,999.00

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FORM NUMBER P-37 (version 12/11/2019)

Subject: Comprehensive Family Support Services RFP-2021-DEHS-02-COMPR-04

Notice: This agreement and all of its attachments shall become public upon submission to Governor and Executive Council for approval. Any information that is private, confidential or proprietary must be clearly identified to the agency and agreed to in writing prior to signing the contract.

AGREEMENT

The State of New Hampshire and the Contractor hereby mutually agree as follows:

GENERAL PROVISIONS

1. IDENTIFICATION.

1.1 State Agency Name New Hampshire Department of Health and Human Services		1.2 State Agency Address 129 Pleasant Street Concord, NH 03301-3857	
1.3 Contractor Name The Family Resource Center at Gorham		1.4 Contractor Address 123 Main Street Gorham, NH 03581	
1.5 Contractor Phone Number (603) 466-5190	1.6 Account Number 05-095-042-421010-29680000-102-500734, 05-095-042-421010-29730000-102-500734, 05-095-042-421010-29660000-102-500734, 05-095-045-450010-61270000-102-500731, 05-095-045-450010-61460000-502-500891, 05-095-090-902010-51900000-102-500731, 05-095-042-421010-29580000-645-504004	1.7 Completion Date ~~June 30, 2020~~ June 30, 2024	1.8 Price Limitation $1,478,084
1.9 Contracting Officer for State Agency Nathan D. White, Director		1.10 State Agency Telephone Number (603) 271-9631	
1.11 Contractor Signature Patti Stolte Date: 6/24/20		1.12 Name and Title of Contractor Signatory Patti Stolte, Executive Director	
1.13 State Agency Signature Christine Santaniello Date: 6/25/20		1.14 Name and Title of State Agency Signatory Christine Santaniello, Director, DEHS	
1.15 Approval by the N.H. Department of Administration, Division of Personnel *(if applicable)*			

Contractor Initials PS
Date 6/24/20

By:	Director, On:
1.16 Approval by the Attorney General (Form, Substance and Execution) *(If applicable)*	
By: /s/ Christen Lavara	On: 6/28/20
1.17 Approval by the Governor and Executive Council *(If applicable)*	
G&C Item number:	G&C Meeting Date:

Contractor Initials PS

Date 6-24-20

2. SERVICES TO BE PERFORMED. The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT B which is incorporated herein by reference ("Services").

3. EFFECTIVE DATE/COMPLETION OF SERVICES.

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement as indicated in block 1.17, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.13 ("Effective Date").

3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

4. CONDITIONAL NATURE OF AGREEMENT.

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds affected by any state or federal legislative or executive action that reduces, eliminates or otherwise modifies the appropriation or availability of funding for this Agreement and the Scope for Services provided in EXHIBIT B, in whole or in part. In no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to reduce or terminate the Services under this Agreement immediately upon giving the Contractor notice of such reduction or termination. The State shall not be required to transfer funds from any other account or source to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

5. CONTRACT PRICE/PRICE LIMITATION/ PAYMENT.

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT C which is incorporated herein by reference.

5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.

5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.

6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal employment opportunity laws. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.

6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.

6.3. The Contractor agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

7. PERSONNEL.

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.

7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

Contractor Initials PS

Date 6-24-20

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8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

8.1.1 failure to perform the Services satisfactorily or on schedule;

8.1.2 failure to submit any report required hereunder; and/or

8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely cured, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;

8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 give the Contractor a written notice specifying the Event of Default and set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 give the Contractor a written notice specifying the Event of Default, treat the Agreement as breached, terminate the Agreement and pursue any of its remedies at law or in equity, or both.

8.3. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

9. TERMINATION.

9.1 Notwithstanding paragraph 8, the State may, at its sole discretion, terminate the Agreement for any reason, in whole or in part, by thirty (30) days written notice to the Contractor that the State is exercising its option to terminate the Agreement.

9.2 In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall, at the State's discretion, deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination Report shall be identical to those of any Final Report described in the attached EXHIBIT B. In addition, at the State's discretion, the Contractor shall, within 15 days of notice of early termination, develop and submit to the State a Transition Plan for services under the Agreement.

10. DATA/ACCESS/CONFIDENTIALITY/ PRESERVATION.

10.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

10.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

10.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

11. CONTRACTOR'S RELATION TO THE STATE. In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.

12.1 The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written notice, which shall be provided to the State at least fifteen (15) days prior to the assignment, and a written consent of the State. For purposes of this paragraph, a Change of Control shall constitute assignment. "Change of Control" means (a) merger, consolidation, or a transaction or series of related transactions in which a third party, together with its affiliates, becomes the direct or indirect owner of fifty percent (50%) or more of the voting shares or similar equity interests, or combined voting power of the Contractor, or (b) the sale of all or substantially all of the assets of the Contractor.

12.2 None of the Services shall be subcontracted by the Contractor without prior written notice and consent of the State. The State is entitled to copies of all subcontracts and assignment agreements and shall not be bound by any provisions contained in a subcontract or an assignment agreement to which it is not a party.

13. INDEMNIFICATION. Unless otherwise exempted by law, the Contractor shall indemnify and hold harmless the State, its officers and employees, from and against any and all claims, liabilities and costs for any personal injury or property damages, patent or copyright infringement, or other claims asserted against the State, its officers or employees, which arise out of (or which may be claimed to arise out of) the acts or omission of the

Contractor Initials PS

Date 6-24-20

Contractor, or subcontractors, including but not limited to the negligence, reckless or intentional conduct. The State shall not be liable for any costs incurred by the Contractor arising under this paragraph 13. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and continuously maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 commercial general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than $1,000,000 per occurrence and $2,000,000 aggregate or excess; and

14.1.2 special cause of loss coverage form covering all property subject to subparagraph 10.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference.

15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A *("Workers' Compensation")*.

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. The Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

17. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no such approval is required under the circumstances pursuant to State law, rule or policy.

18. CHOICE OF LAW AND FORUM. This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party. Any actions arising out of this Agreement shall be brought and maintained in New Hampshire Superior Court which shall have exclusive jurisdiction thereof.

19. CONFLICTING TERMS. In the event of a conflict between the terms of this P-37 form (as modified in EXHIBIT A) and/or attachments and amendment thereof, the terms of the P-37 (as modified in EXHIBIT A) shall control.

20. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

21. HEADINGS. The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

22. SPECIAL PROVISIONS. Additional or modifying provisions set forth in the attached EXHIBIT A are incorporated herein by reference.

23. SEVERABILITY. In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

24. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings with respect to the subject matter hereof.

Contractor Initials PS

Date 6-24-20

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REVISIONS TO STANDARD CONTRACT PROVISIONS

1. Revisions to Form P-37, General Provisions

1.1. Paragraph 3, Subparagraph 3.1, Effective Date/Completion of Services, is amended as follows:

3.1. Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire as indicated in block 1.17, this Agreement, and all obligations of the parties hereunder, shall become effective on July 1, 2020.

1.2. Paragraph 3, Effective Date/Completion of Services, is amended by adding subparagraph 3.3 as follows:

3.3. The parties may extend the Agreement for up to two (2) additional years from the Completion Date, contingent upon satisfactory delivery of services, available funding, agreement of the parties, and approval of the Governor and Executive Council.

1.3. Paragraph 12, Assignment/Delegation/Subcontracts, is amended by adding subparagraph 12.3 as follows:

12.3. Subcontractors are subject to the same contractual conditions as the Contractor and the Contractor is responsible to ensure subcontractor compliance with those conditions. The Contractor shall have written agreements with all subcontractors, specifying the work to be performed and how corrective action shall be managed if the subcontractor's performance is inadequate. The Contractor shall manage the subcontractor's performance on an ongoing basis and take corrective action as necessary. The Contractor shall annually provide the State with a list of all subcontractors provided for under this Agreement and notify the State of any inadequate subcontractor performance.

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Scope of Services

1. Statement of Work

1.1. General Services

1.1.1. The Contractor shall provide services to pregnant and parenting women as well as other families with children up to twenty-one (21) years of age who are:

1.1.1.1. At risk for experiencing difficulty with:

1.1.1.1.1. Pregnancy;

1.1.1.1.2. Health and nutrition;

1.1.1.1.3. Education and employment;

1.1.1.1.4. Parenting challenges;

1.1.1.1.5. Social isolation;

1.1.1.1.6. Substance use disorders;

1.1.1.1.7. Mental health events;

1.1.1.1.8. Child abuse and neglect;

1.1.1.1.9. Substance exposed infants;

1.1.1.2. Perinatal families of substance exposed infants; and

1.1.1.3. At risk for child abuse and neglect.

1.1.1.4. Seeking Comprehensive Family Support Services (CFSS) in a voluntary manner.

1.1.2. The Contractor shall provide services at 123 Main Street, Gorham, NH and other locations, as mutually agreed upon between the Contractor and the client, within the Department of Health and Human Services Berlin District Office Catchment Area.

1.1.3. The Contractor shall provide voluntary Comprehensive Family Support Services.

1.1.4. For the purposes of this agreement, all references to days shall mean business days.

1.1.5. For the purposes of this agreement, all references to business hours shall mean Monday through Friday from 9:00 AM to 4:00 PM, excluding state and federal holidays.

1.1.6. The Contractor shall obtain the FRC-Q designation no later than the contract completion date, ensure a formal FRC-Q application is submitted to the New Hampshire Children's Trust and the Wellness

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and Prevention Committee no later than April 1, 2021.

1.1.7. The Contractor shall collaborate with the Department and its Facilitating Organization to ensure a statewide system of CFSS.

1.1.8. The Contractor shall attend quarterly meetings for Comprehensive Family Support Services (CFSS), as scheduled by the Department.

1.1.9. The Contractor shall provide CFSS utilizing the Strengthening Families Framework and addressing Protective Factors, which may be provided through a variety of methods, as determined to be convenient for clients and families, which include, but are not limited to:

1.1.9.1. Home visiting services.

1.1.9.2. Workshops.

1.1.9.3. Support groups.

1.1.9.4. Utilizing the Strengthening Families Framework.

1.1.9.5. Addressing protective factors.

1.1.9.6. Community Events.

1.1.10. The Contractor shall provide services designed to prevent child maltreatment, neglect and Juvenile Justice Involvement by ensuring:

1.1.10.1. Services are trauma informed.

1.1.10.2. Parenting education and family support is available through a variety of evidence-based curriculums; and

1.1.10.3. Age appropriate education is available utilizing Bright Futures-Guidelines for Health Supervision of Infants, Children and Adolescents.

1.1.11. The Contractor shall provide and connect families to services that include but are not limited to:

1.1.11.1. Social.

1.1.11.2. Healthcare.

1.1.11.3. Family Planning.

1.1.11.4. Parenting Support.

1.1.12. The Contractor shall provide Comprehensive Family Support Services (CFSS) that support parents who may be experiencing social, emotional, physical and mental health events that interfere with their ability to parent their children.

1.1.13. The Contractor shall provide CFSS in a flexible and integrated

approach that provides support services to families on a continuum of three stages:

1.1.13.1. Prevention;

1.1.13.2. Early intervention; and

1.1.13.3. Crisis.

1.1.14. The Contractor shall facilitate identification and evaluation of programs and services available to families experiencing conditions that may include, but are not limited to:

1.1.14.1. A previous or current founded, or unfounded, child protective services report.

1.1.14.2. Having a child who has a low birth weight and neuro developmental delays.

1.1.14.3. A history of, or current, parental or caregiver substance abuse.

1.1.14.4. A history of, or current, mental health concerns relative to the parent, caregiver, or child(ren).

1.1.14.5. Having income at or below 300% of the Federal Poverty Level.

1.1.14.6. Family history of domestic violence.

1.1.14.7. Child's insecure attachment in early years.

1.1.14.8. Pregnancy; birth of a child within the past twelve (12) months; birth of an additional child within the next six (6) months; birth or expected birth of a child with special healthcare needs.

1.1.14.9. Pregnant individuals with prenatal substance use concerns and families with substance exposed infants.

1.1.14.10. Having more than one (1) child under the age of three (3) years.

1.1.14.11. Physical or social isolation or any other factors that contribute to unhealthy social and emotional outcomes.

1.1.14.12. Home conditions presenting a health and/or safety risk to family members.

1.1.14.13. Child or family with chronic health, behavioral or developmental issues with impacts parenting.

1.1.14.14. Ages and Stages Questionnaire (ASQ) and Ages and Stages Questionnaire Social Emotional (ASQ-SE) results that indicate developmental delays.

1.1.14.15. Families impacted by traumatic events.

1.1.14.16. Receiving Temporary Assistance to Needy Families (TANF) cash assistance or any of the Medicaid options.

1.1.14.17. Substance Use Disorder services.

1.1.15. The Contractor shall ensure services are multigenerational; trauma-informed; culturally responsive; strengths-based; and focused on empowering families. The Contractor shall ensure service activities include, but are not limited to:

1.1.15.1. Evidence-based practices, where available.

1.1.15.2. Education and direct services that support parent and child wellbeing.

1.1.15.3. Case management.

1.1.15.4. Access to a broad array of resources and referrals that respond to a family's needs.

1.1.15.5. Warm hand-off of a referral.

1.1.16. The Contractor shall utilize marketing strategies to increase presence of CFSS in the community, including but not limited to:

1.1.16.1. Producing and distributing Family Resource Center-branded flyers; tablecloths, and brochures.

1.1.16.2. Ensuring staff wear uniforms/vests with the Family Resource Center logo.

1.1.16.3. Utilizing the Family Resource Center Facebook page to engage referral sources, families and community members.

1.1.16.4. Target mailings.

1.1.16.5. Develop and provide local newspapers and radio stations with press releases and community calendars of events.

1.1.16.6. Representing the FRC at the following, which includes but is not limited to:

1.1.16.6.1. Women, Infants, and Children (WIC) Clinics.

1.1.16.6.2. Farmer's markets.

1.1.16.6.3. Job fairs.

1.1.16.6.4. Transitional nights.

1.1.16.6.5. Resource fairs.

1.1.16.6.6. Panel discussions.

1.1.16.6.7. Local community events.

1.1.17. The Contractor shall ensure services are available during times that are convenient for families, including during hours that accommodate families who may have non-traditional schedules or hours.

1.2. **Assessments and Referrals**

1.2.1. The Contractor shall accept referrals from hospitals and medical centers when clients have a Plan of Safe Care, or assist pregnant and postpartum women with developing a Plan of Safe Care in collaboration with medical providers. The Contractor shall:

1.2.1.1. Provide early intervention in at risk pregnant and parenting families.

1.2.1.2. Prioritize pregnant parents with substance use disorder for support and assignment.

1.2.2. The Contractor shall complete a Family Assessment utilizing the Protective Factors Survey, 2nd Edition (PFS-2) for each family referred for services in order to:

1.2.2.1. Identify risk factors;

1.2.2.2. Determine appropriate CFSS; and

1.2.2.3. Provide appropriate CFSS.

1.2.3. The Contractor shall ensure that each family is provided with an Individual Service Plan (ISP) that addresses and targets barriers to receiving education and support services, which may include but are not limited to:

1.2.3.1. Parent education and support;

1.2.3.2. Family mentoring and advocacy;

1.2.3.3. Medical and health education;

1.2.3.4. Early childhood education;

1.2.3.5. Literacy education and support; and

1.2.3.6. Life skills training.

1.2.4. The Contractor shall provide referrals to appropriate community-based services and other resources that support families in their home communities, which may include, but are not limited to:

1.2.4.1. The Coos Coalition for Children and Young Families.

1.2.4.2. Child Care Aware of New Hampshire.

1.2.4.3. The Department of Health and Human Services District Offices for assistance with program eligibility determination.

1.2.4.4. Special Medicaid Services, including Family Centered Early Supports and Services (FCESS).

1.2.4.5. Family violence prevention agencies.

1.2.4.6. Mental health services.

1.2.4.7. Nutrition education and healthy foods.

1.2.4.8. Instructional money management.

1.2.4.9. Smoking cessation programs, including referrals to QuitWorks-NH.

1.2.4.10. WIC Nutrition programs for access to breastfeeding supports, nutritional education, and healthy foods.

1.2.4.11. Independent living skills programs.

1.2.4.12. Adult education.

1.2.4.13. Literacy education.

1.2.4.14. Employment services.

1.2.4.15. Vocational rehabilitation services.

1.2.4.16. NH Employment Securities.

1.2.5. The Contractor shall provide referrals to the local SAU special education department for programs, as appropriate, that include but are not limited to:

1.2.5.1. Free and reduced lunch.

1.2.5.2. Summer camps for children who are impoverished and/or have a developmental disability.

1.2.5.3. Holiday gift giving programs.

1.2.5.4. Developmental and family support programs.

1.2.5.5. The Door Way.

1.2.5.6. Strength to Succeed.

1.2.5.7. Kinship Navigation services.

1.2.5.8. Caregiver support groups.

1.2.5.9. Community events.

1.2.5.10. Healthy Families America.

1.2.6. The Contractor shall ensure that families with children up to six (6) years of age are screened and participate in the Watch Me Grow Program. The Contractor shall:

1.2.6.1. Distribute the "Learn the Signs, Act Early" materials;

1.2.6.2. Report the number of families who received developmental screening education materials;

1.2.6.3. Provide developmental and social emotional screenings for children ages one (1) month through five (5) years; and

1.2.6.4. Report the number of families that received an ASQ-3 and ASQ-SE- screener.

1.2.7. The Contractor shall administer the Watch Me Grow curriculum/program/services in accordance with the Watch Me Grow guidelines.

1.3. **Home Visiting Services**

1.3.1. The Contractor shall provide home visiting services that are respectful of families' cultures and values while building on their strengths, being responsive to their needs, and ensuring voluntary participation of the families served.

1.3.2. The Contractor shall place a family on creative outreach after one (1) month of unsuccessful attempts to schedule a home visit if a participant is unavailable for home visits for at least 30 days. The Contractor shall ensure creative outreach includes, but is not limited to:

1.3.2.1. Sending families craft supplies and simple instructions.

1.3.2.2. Checking back in with the family.

1.3.2.3. Mailing a "Thinking of You" card.

1.3.2.4. Delivering food from the food pantry with a recipe card and handwritten note.

1.3.2.5. Sending a flyer about an FRC community event or group.

1.3.2.6. Sending a birthday card.

1.3.2.7. Inviting new parents to an FRC community baby shower.

1.3.3. The Contractor shall provide home visiting services that include, working with program participants to develop comprehensive goals that improve the economic self-sufficiency of families by assisting parents to develop vision for the future that includes, but is not limited to:

1.3.3.1. Planning future pregnancies.

1.3.3.2. Continuing education.

1.3.3.3. Finding and maintaining employment.

1.3.3.4. Increasing Protective Factors of the family.

1.3.3.5. Obtaining secure housing.

1.3.3.6. Accessing community services.

1.3.3.7. Accessing parental education on topics that include, but are not limited to:

1.3.3.7.1. Child development.

1.3.3.7.2. Child behavior.

1.3.3.7.3. Child health.

1.3.3.7.4. Coping and problem solving skills.

1.3.3.7.5. Safety.

1.3.3.7.6. Parenting skills.

1.3.4. The Contractor's home visitors shall conduct activities that include, but are not limited to:

1.3.4.1. Providing standardized smoking cessation education and referrals, as appropriate, in order to increase the number of women who quit smoking.

1.3.4.2. Providing standardized smoking cessation education and referrals as needed.

1.3.4.3. Providing information to pregnant women relative to the importance of receiving consistent prenatal health care that results in healthy pregnancies and birth outcomes.

1.3.4.4. Providing information that promotes parent-child attachments that mitigate child maltreatment.

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1.3.4.5. Providing education regarding the importance of primary care services for the family; including access to reproductive health care, timely immunizations, increased child safety, and the establishment of a medical home. The Contractor shall work to ensure:

1.3.4.5.1. All women have access to formal, validated screening for prenatal and postpartum depression.

1.3.4.5.2. All women who screen positive for maternal depression are referred to follow-up treatment, as appropriate.

1.3.4.5.3. All participants are enrolled in primary care physician services.

1.3.4.5.4. Improvement in family health and functioning.

1.3.5. The Contractor shall provide home visiting services, utilizing evidence based approaches and training programs that include, but are not limited to:

1.3.5.1. Growing Great Kids curriculum for parents of children up to five (5) years of age.

1.3.5.2. Growing Great Families curriculum.

1.3.5.3. Parents-as-Teachers curriculum.

1.3.5.4. Positive Solutions for Families curriculum;

1.3.5.5. SAMSHA's Anger Management curriculum, as appropriate.

1.3.5.6. Circle of Security curriculum.

1.3.5.7. Motivational interviewing.

1.3.5.8. Reflective supervision.

1.3.6. The Contractor's home visitors shall provide transportation to appointments, if necessary, to allow families access to necessary services.

1.3.7. The Contractor's home visitors shall provide child car seat safety checks.

1.3.8. The Contractor shall provide home visiting services and classes at a variety of times, which include early evenings, weekends, mornings and afternoons.

1.4. **Workshops, Support Groups and Community Outreach**

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1.4.1. The Contractor shall provide meeting space in a community setting in instances in which the family may not feel comfortable meeting at their residence.

1.4.2. The Contractor shall ensure families have access to meetings in a manner that ensures safety for both the Family Resource Center staff and the families served by training the families how to utilize web-based meeting methods that include, but are not limited to:

1.4.2.1. Zoom.

1.4.2.2. Google Classroom.

1.4.3. The Contractor shall ensure that the privacy of individuals served is maintained in any instance in which web-based meeting methods are utilized.

1.4.4. The Contractor shall ensure additional supports are provided to families during academic and routine changes, which may include, but are not limited to:

1.4.4.1. Delivering hard copies of applications for support services.

1.4.4.2. Emotional learning activities that include "Busy bag" for parents to use with children.

1.4.4.3. Food and paper goods.

1.4.4.4. Gas cards.

1.4.4.5. Phone cards.

1.4.4.6. Data cards.

1.4.5. The Contractor shall provide a Parent Leadership Certificate course to parents and/or caregivers, as appropriate, in order to develop leadership skills and facilitate opportunities for using specific skills in their community.

1.4.6. The Contractor shall evaluate the progress of both parents and caregivers, as well as the performance of the programs and services provided.

1.5. **Staffing**

1.5.1. The Contractor shall require all staff, subcontractors, and volunteers who have contact with children complete a criminal background check and central registry check.

1.5.2. The Contract shall ensure staff who shall drive as part of their job duties maintain a valid driver's license.

1.5.3. The Contractor shall ensure staff are trained in:

1.5.3.1. The principles of family support;

1.5.3.2. Maternal and child health;

1.5.3.3. The child welfare system with concentrations in service array; and

1.5.3.4. Working in multidisciplinary teams.

1.5.4. The Contractor shall demonstrate on-going staff enrichment and development in areas that include, but are not limited to:

1.5.4.1. Skills needed to address the ethnic and cultural needs, resources, and assets of the community;

1.5.4.2. Exercising empathy, with an understanding of family stressors, for parents and families receiving services; and

1.5.4.3. Effective home visiting and reporting practices.

1.5.5. The Contractor shall ensure staff includes, at a minimum, a Program Director who works the minimum of a .5 Full Time Employee (FTE) and an appropriate number of Paraprofessional Home Visitors, necessary to implement the program.

1.5.6. The Contractor shall ensure the Program Director has experience and education that include, but are not limited to:

1.5.6.1. A Master's degree in social work, counseling, nursing, public health or a related field, and

1.5.6.2. Two (2) years of experience working with families and children in a social service, home health or other early childhood program setting; or

1.5.6.3. A Bachelor's degree in social work, counseling, nursing, public health or related field; and

1.5.6.4. Five (5) years of experience working with families and children in a social service, home health or other early childhood program setting, some of which shall have been in a supervisory capacity.

1.5.7. The Contractor shall ensure Paraprofessional Home Visitors have, experience and education that include, but are not limited to:

1.5.7.1. A Bachelor's degree in social work, counseling, nursing, human services, early childhood education or a relate field; and

1.5.7.2. Two (2) years of experience working with families and children in a social service, home health or other early childhood program setting.

1.5.8. The Contractor shall ensure a minimum of one (1) Home Visitor and the Home Visitor Supervisor are trained in either Growing Great Kids or Parents as Teachers curriculum and follow the Growing Great Kids requirements within six (6) months of the contract effective date.

1.5.9. The Contractor shall ensure all staff receive training on appropriate and effective referral methods, including but not limited to:

1.5.9.1. After school programs.

1.5.9.2. Collaboration with SAU, teachers and guidance departments.

1.5.10. The Contractor shall provide training to staff, who work directly with families, in the areas of:

1.5.10.1. Cultural Humility (sensitivity;

1.5.10.2. Ethics;

1.5.10.3. Dealing with People with Challenging Behaviors;

1.5.10.4. Introduction to Personality Disorders;

1.5.10.5. We Are All in this Together; and

1.5.10.6. Documentation and Mandatory Reporting.

1.5.11. The Contractor shall provide high quality trainings to staff, community partners and families to maintain and expand community relationships through "lunch and learns" meetings.

1.5.12. The Contractor shall ensure staff consists of individuals having diverse ages, genders, religions, ethnicities and cultural backgrounds in order to form positive and relatable relationships with families.

1.5.13. The Contractor shall designate a staff person as the liaison for all programmatic correspondence between the Department and the Contractor, ensuring timely communication on topics that include, but are not limited to:

1.5.13.1. Clinical updates.

1.5.13.2. Program announcements.

1.5.13.3. Changes, errors, and requests.

1.5.14. The Contractor shall ensure all staff are fully trained in the Standards of Quality training and recertification prior to and while providing services to families.

1.6. **Relevant Laws, Policies and Guidelines**

1.6.1. The Contractor shall be in compliance with applicable federal and state laws, rules and regulations, and applicable policies and procedures adopted by the Department currently in effect, and as they may be adopted or amended during the contract period.

1.6.2. The Contractor shall report all cases of communicable diseases according to New Hampshire RSA 141-C and He-P 301, adopted June 3, 2008.

1.6.3. The Contractor shall participate and coordinate public health activities as requested by the Division of Public Health Services during any disease outbreak and/or emergency, natural or man-made, affecting the public's health.

1.6.4. The Contractor shall promote immunizations, in accordance with NH RSA 141-C and the Immunization Rules promulgated thereunder.

1.6.5. The Contractor's program services shall meet the requirements of Sec. 401 (a)(3) of the 42USC 601, which is Part A of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PRWORA) federal law for TANF, which indicates on of the purposes is to increase State flexibility to, "(3) prevent and reduce the incidence of out-of-wedlock pregnancies and establish annual numerical goals for preventing and reducing the incidence of these pregnancies", to the State/Federal regulation.

1.6.6. The Contractor shall comply with confidentiality provisions of RSA 170-G: 8-a. All information regarding the Department's clients, client families, foster families, and other involved individuals, is strictly confidential and shall not be discussed with anyone except the Department's personnel in the performance of contracted services.

1.6.7. The Contractor shall maintain the confidentiality of all clients and use client information only for program administration purposes and evaluation, ensuring the following, including but not limited to:

1.6.7.1. All staff and subcontractor(s) understand that the receipt of this information is confidential and cannot be disclosed except in direct administration of the program.

1.6.7.2. All staff and subcontractor(s) adhere to the standards and confidentiality policies of the organization.

1.6.7.3. Receipt of public assistance and other confidential information shared shall be shared only as part of the medical record and only with the properly signed release of information from the client.

1.6.8. The Contractor shall, for purposes of program evaluation and/or continuous quality improvement, report personally identifiable health data to the Department as requested, for all clients served under the resulting contract.

1.6.9. The Contractor shall obtain any authorizations for release of information from the clients that are necessary to comply with federal and state laws and regulations.

1.6.10. The Contractor shall provide all forms developed for authorization for release of information to the Department shall prior to use.

1.6.11. The Contractor shall adhere to the legal requirements governing human subjects' research if considering using program participants for clinical or sociological research purposes.

1.6.12. The Contractor shall inform the Division of Public Health Services prior to initiating any research related to the resulting contract.

1.6.13. The Contractor shall comply with the reporting requirements of New Hampshire RSA 169:C, Child Protection Act, RSA 161:F46, Protective Services to Adults, RSA 631:6, Assault and Related Offenses, and RSA 130:A, Lead Paint Poisoning and Control.

2. Exhibits Incorporated

2.1. The Contractor shall use and disclose Protected Health Information in compliance with the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule) (45 CFR Parts 160 and 164) under the Health Insurance Portability and Accountability Act (HIPAA) of 1996, and in accordance with the attached Exhibit I, Business Associate Agreement, which has been executed by the parties.

2.2. The Contractor shall manage all confidential data related to this Agreement in accordance with the terms of Exhibit K, DHHS Information Security Requirements.

2.3. The Contractor shall comply with all Exhibits D through K, which are attached hereto and incorporated by reference herein.

3. Reporting Requirements

3.1. The Contractor shall submit quarterly reports highlighting the program activities no later than the fifteenth (15th) day of the month following the reporting period; with the first report due no later than October 15, 2020. The Contractor shall ensure quarterly reports include, but are not limited to:

3.1.1. The progress in achieving the stated outcomes.

3.1.2. Feedback from families as to the effectiveness and satisfaction of the contracted services.

3.2. The Contractor shall submit an annual report to the Department no later than July 31st of each contract year, with the first report due on July 31, 2021. The Contractor shall ensure annual reports include, but are not limited to:

3.2.1. Information regarding accomplishments and activities for the program.

3.2.2. Recommendations for service development and outcomes.

3.2.3. Systemic barriers experienced.

3.2.4. Family satisfaction survey results.

3.3. The Contractor shall enter data into the Welligent System within thirty (30) days from receiving the data, ensuring data includes, but is not limited to:

3.3.1. Encrypted client identifier; first two initials of the first name, first three initials of the last name.

3.3.2. Gender.

3.3.3. Date of Birth.

3.3.4. Race.

3.3.5. Ethnicity.

3.3.6. Date of Screening.

3.3.7. Which month Ages and Stages Questionnaire (ASQ) was administered.

3.3.8. Recheck.

3.3.9. Referred

3.3.10. Receiving services.

3.3.11. Screening score.

3.3.12. Consent signed to notify Primary Care Physician (PCP).

3.3.13. Date the screen was sent to the client's PCP.

3.4. The Contractor shall collaborate with the Department to provide requested information relative to program evaluation and other information, as needed, to meet Department goals and requirements and provide information to different Divisions within the Department that include, but are not limited to the:

3.4.1. Division for Children, Youth and Families.

3.4.2. Division of Public Health Services.

3.4.3. Division for Economic and Housing Stability.

3.5. The Contractor shall maintain a Family Service Record, as provided by the Department, on each family in compliance with all Health Insurance Portability and Accountability Act (HIPAA), Privacy Rules. The Contractor shall ensure the Family Service Record includes, but not be limited to:

3.5.1. Source of referral.

3.5.2. Referral information.

3.5.3. Release of information form.

3.5.4. Family assessment.

3.5.5. Child/Family services plan.

3.5.6. Case contact log.

3.5.7. Receipt of health care.

3.5.8. Linkages with prenatal/primary care and visit schedule as outlined in the American Academy of Pediatrics, "Recommendations for Preventative Pediatric Health Care" schedule.

3.5.9. Progress notes.

3.5.10. Child care utilization and billing information.

3.5.11. Case closure report.

3.6. The Contractor shall ensure Family Service Records are summarized and entered into the Quick Base in real-time.

4. Performance Measures

4.1. The Contractor shall ensure consumer satisfaction data indicates a minimum of 80% favorable rating.

4.2. The Contractor shall sustain 100% screening of family participation in the Watch Me Grow Program in families with children up to six (6) years of age.

4.3. The Contractor shall work collaboratively with the Department to ensure evidence-based strategies are used and appropriate metrics are tracked for specific programs and sub-populations.

4.4. The Contractor shall actively and regularly collaborate with the Department to enhance contract management, improve results, and adjust program delivery and policy based on successful outcomes.

4.5. The Contractor shall track a range of performance improvement topics that include, but are not limited to:

4.5.1. Increasing outreach to high-risk populations;

4.5.2. Increasing the share of referred families who enroll in services;

4.5.3. Increasing service completion dates; and

4.5.4. Evaluating long-term program outcomes.

4.6. The Contractor may be required to provide other key data and metrics to the Department, including client-level demographic, performance, and service data.

4.7. The Contractor shall collect and share data with the Department in a format specified by the Department, where applicable.

5. Additional Terms

5.1. Impacts Resulting from Court Orders or Legislative Changes

5.1.1. The Contractor agrees that, to the extent future state or federal legislation or court orders may have an impact on the Services described herein, the State has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.

5.2. Culturally and Linguistically Appropriate Services (CLAS)

5.2.1. The Contractor shall submit and comply with a detailed description of the language assistance services they will provide to persons with limited English proficiency and/or hearing impairment to ensure meaningful access to their programs and/or services within ten (10) days of the contract effective date.

5.3. Credits and Copyright Ownership

5.3.1. All documents, notices, press releases, research reports and other materials prepared during or resulting from the performance of the services of the Contract shall include the following statement, "The preparation of this (report, document etc.) was financed under a Contract with the State of New Hampshire, Department of Health and Human Services, with funds provided in part by the State of New Hampshire and/or such other funding sources as were available or required, e.g., the United States Department of Health and Human Services."

5.3.2. All materials produced or purchased under the contract shall have prior approval from the Department before printing, production, distribution or use.

5.3.3. The Department shall retain copyright ownership for any and all original materials produced, including, but not limited to:

5.3.3.1. Brochures.

5.3.3.2. Resource directories.

5.3.3.3. Protocols or guidelines.

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5.3.3.4. Posters.

5.3.3.5. Reports.

5.3.4. The Contractor shall not reproduce any materials produced under the contract without prior written approval from the Department.

6. Records

6.1. The Contractor shall keep records that include, but are not limited to:

6.1.1. Books, records, documents and other electronic or physical data evidencing and reflecting all costs and other expenses incurred by the Contractor in the performance of the Contract, and all income received or collected by the Contractor.

6.1.2. All records shall be maintained in accordance with accounting procedures and practices, which sufficiently and properly reflect all such costs and expenses, and which are acceptable to the Department, and to include, without limitation, all ledgers, books, records, and original evidence of costs such as purchase requisitions and orders, vouchers, requisitions for materials, inventories, valuations of in-kind contributions, labor time cards, payrolls, and other records requested or required by the Department.

6.1.3. Statistical, enrollment, attendance or visit records for each recipient of services, which records shall include all records of application and eligibility (including all forms required to determine eligibility for each such recipient), records regarding the provision of services and all invoices submitted to the Department to obtain payment for such services.

6.1.4. Medical records on each patient/recipient of services.

6.2. During the term of this Contract and the period for retention hereunder, the Department, the United States Department of Health and Human Services, and any of their designated representatives shall have access to all reports and records maintained pursuant to the Contract for purposes of audit, examination, excerpts and transcripts. Upon the purchase by the Department of the maximum number of units provided for in the Contract and upon payment of the price limitation hereunder, the Contract and all the obligations of the parties hereunder (except such obligations as, by the terms of the Contract are to be performed after the end of the term of this Contract and/or survive the termination of the Contract) shall terminate, provided however, that if, upon review of the Final Expenditure Report the Department shall disallow any expenses claimed by the Contractor as costs hereunder the Department shall retain the right, at its discretion, to deduct the amount of such expenses as are disallowed or to recover such sums from the Contractor.

New Hampshire Department of Health and Human Services
COMPREHENSIVE FAMILY SUPPORT SERVICES

EXHIBIT C

Payment Terms

1. This Agreement is funded by:
   1.1. 1.37%, by the US Department of Health and Human Services, Administrations on Children, Youth and Families, Child Welfare Social Services, Title IV-B, Subpart 1, of the Social Security Act, CFDA 93.645, FAIN# 2001NHCWSS.
   1.2. 6.74%, by the US Department of Health and Human Services, Administration for Children & Families, Administration on Children, Youth and Families, Promoting Safe and Stable Families, CFDA 93.556, FAIN# 2001FPSS.
   1.3. 23.23%, by the US Department of Health and Human Services, Administration for Children & Families, Title XX Grants, SSBG – Social Services Block Grant, CFDA 93.667, FAIN# 2001NHSOSR.
   1.4. 55.65%, by the US Department of Health and Human Services, Temporary Assistance for Needy Families, CFDA 93.558, FAIN# 19NHTANF.
   1.5. 1.80%, by the US Department of Health and Human Services, Maternal and Child Health Services Block Grant, CFDA 93.994, FAIN# 90CA1858.
   1.6. 11.21% General Funds.
2. For the purposes of this Agreement:
   2.1. The Department has identified the Contractor as a Subrecipient, in accordance with 2 CFR 200.330.
   2.2. The Indirect Cost Rate of 9.9% applies in accordance with 2 CFR §200.414.
   2.3. The Department has identified this Contract as NON-R&D, in accordance with 2 CFR §200.87.
3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement, and shall be in accordance with the approved line item, as specified in Exhibits C-1, Budget through Exhibit C-4, Budget.
4. The Contractor shall submit an invoice in a form satisfactory to the State by the fifteenth (15th) working day of the following month, which identifies and requests reimbursement for authorized expenses incurred in the prior month. The Contractor shall ensure the invoice is completed, dated and returned to the Department in order to initiate payment.

New Hampshire Department of Health and Human Services
COMPREHENSIVE FAMILY SUPPORT SERVICES

EXHIBIT C

5. In lieu of hard copies, all invoices may be assigned an electronic signature and emailed to BFA@dhhs.nh.gov, or invoices may be mailed to:

   Financial Manager
   Department of Health and Human Services
   129 Pleasant Street
   Concord, NH 03301

6. The State shall make payment to the Contractor within thirty (30) days of receipt of each invoice, subsequent to approval of the submitted invoice and if sufficient funds are available, subject to Paragraph 4 of the General Provisions Form Number P-37 of this Agreement.

7. The final invoice shall be due to the State no later than forty (40) days after the contract completion date specified in Form P-37, General Provisions Block 1.7 Completion Date.

8. The Contractor must provide the services in Exhibit B, Scope of Services, in compliance with funding requirements.

9. The Contractor agrees that funding under this Agreement may be withheld, in whole or in part in the event of non-compliance with the terms and conditions of Exhibit B, Scope of Services.

10. Notwithstanding anything to the contrary herein, the Contractor agrees that funding under this agreement may be withheld, in whole or in part, in the event of non-compliance with any Federal or State law, rule or regulation applicable to the services provided, or if the said services or products have not been satisfactorily completed in accordance with the terms and conditions of this agreement.

11. Notwithstanding Paragraph 18 of the General Provisions Form P-37, changes limited to adjusting amounts within the price limitation and adjusting encumbrances between State Fiscal Years and budget class lines through the Budget Office may be made by written agreement of both parties, without obtaining approval of the Governor and Executive Council, if needed and justified.

12. Audits

    12.1. The Contractor is required to submit an annual audit to the Department if any of the following conditions exist:

        12.1.1. Condition A - The Contractor expended $750,000 or more in federal funds received as a subrecipient pursuant to 2 CFR Part 200, during the most recently completed fiscal year.

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12.1.2. Condition B - The Contractor is subject to audit pursuant to the requirements of NH RSA 7:28, III-b, pertaining to charitable organizations receiving support of $1,000,000 or more.

12.1.3. Condition C - The Contractor is a public company and required by Security and Exchange Commission (SEC) regulations to submit an annual financial audit.

12.2. If Condition A exists, the Contractor shall submit an annual single audit performed by an independent Certified Public Accountant (CPA) to the Department within 120 days after the close of the Contractor's fiscal year, conducted in accordance with the requirements of 2 CFR Part 200, Subpart F of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal awards.

12.3. If Condition B or Condition C exists, the Contractor shall submit an annual financial audit performed by an independent CPA within 120 days after the close of the Contractor's fiscal year.

12.4. In addition to, and not in any way in limitation of obligations of the Contract, it is understood and agreed by the Contractor that the Contractor shall be held liable for any state or federal audit exceptions and shall return to the Department all payments made under the Contract to which exception has been taken, or which have been disallowed because of such an exception.

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Exhibit C-1
Budget Sheet

New Hampshire Department of Health and Human Services

Contractor name: The Family Resource Center at Gorham

Budget Request for: Comprehensive Family Support Services (Region)

Budget Period: July 1, 2020 through June 30, 2021

Line Item	Total Program Cost: Direct Incremental	Total Program Cost: Indirect Fixed	Total Program Cost: Total	Contractor Share / Match: Direct Incremental	Contractor Share / Match: Indirect Fixed	Contractor Share / Match: Total	Funded by DHHS contract share: Direct Incremental	Funded by DHHS contract share: Indirect Fixed	Funded by DHHS contract share: Total
1. Total Salary/Wages	$ 234,081.83	$ 250.00	$ 234,331.83	$ 3,000.00	$ 780.00	$ 3,800.00	$ 231,081.83		$ 233,781.83
2. Employee Benefits	$ 60,106.18	$ -	$ 60,106.18	$ -	$ -	$ -	$ 60,106.18		$ 60,106.18
3. Consultants	$ 4,706.18	$ -	$ 4,706.18	$ -	$ -	$ -	$ 4,706.18		$ 4,706.18
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Repair and Maintenance	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Purchase/Depreciation	$ 1,100.00	$ -	$ 1,100.00	$ -	$ -	$ -	$ 1,100.00		$ 1,100.00
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Educational	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Office	$ 3,500.00	$ -	$ 3,500.00	$ 1,000.00		$ 1,000.00	$ 2,500.00		$ 2,500.00
6. Travel	$ 15,000.00	$ -	$ 15,000.00		$ -		$ 15,000.00		$ 15,000.00
7. Occupancy	$ 7,000.00	$ -	$ 7,000.00		$ -	$ -	$ 7,000.00		$ 7,000.00
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Telephone	$ 1,500.00	$ -	$ 1,500.00			$ -	$ 1,500.00		$ 1,500.00
Postage	$ 120.00	$ -	$ 120.00		$ -	$ -	$ 120.00		$ 120.00
Subscriptions	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Audit and Legal	$ 3,000.00	$ -	$ 3,000.00	$ -	$ -	$ -	$ 3,000.00		$ 3,000.00
Insurance	$ 1,800.00	$ -	$ 1,800.00	$ -	$ -	$ -	$ 1,800.00		$ 1,800.00
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -			$ -
9. Software	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
10. Marketing/Communications	$ 2,500.00	$ -	$ 2,500.00	$ 500.00		$ 500.00	$ 2,000.00		$ 2,000.00
11. Staff Education and Training	$ 4,750.00	$ -	$ 4,750.00	$ 1,250.00		$ 1,250.00	$ 3,500.00		$ 3,500.00
12. Subcontracts/Agreements	$ -	$ -	$ -			$ -	$ -		$ -
13. Other (specify details in narrative):	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
FDIC premium fee	$ 50.00	$ -	$ 50.00	$ -	$ -	$ -	$ 50.00		$ 50.00
Dues	$ 450.00	$ -	$ 450.00	$ -	$ -	$ -	$ 450.00		$ 450.00
Indirect / Admin Fee to FRC	$ -	$ 33,592.82	$ 33,592.82	$ -	$ -	$ -	$ -	$ 33,592.82	$ 33,592.82
TOTAL	$ 341,814.83	$ 33,842.82	$ 375,657.65	$ 5,750.00	$ 780.00	$ 6,530.00	$ 336,064.83	$ 33,062.82	$ 369,127.65
Indirect As A Percent of Direct		9.9%				$ 6,050.00			$ 369,127.65

Contractor Initials DS

Date 6-24-20

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Exhibit C-2, Budget Sheet

New Hampshire Department of Health and Human Services

Contractor name: The Family Resource Center Gorham

Budget Request for: Comprehensive Family Support Services (Berlin)

Budget Period: July 1, 2021 through June 30, 2022

Line Item	Total Program Cost: Direct Incremental	Total Program Cost: Indirect Fixed	Total Program Cost: Total	Contractor Share / Match: Direct Incremental	Contractor Share / Match: Indirect Fixed	Contractor Share / Match: Total	Funded by DHHS contract share: Direct Incremental	Funded by DHHS contract share: Indirect Fixed	Funded by DHHS contract share: Total
1. Total Salary/Wages	$ 237,990.00	$ 260.00	$ 238,370.00	$ 2,000.00	$ 260.00	$ 3,050.00	$ 235,180.00		$ 235,180.00
2. Employee Benefits	$ 58,323.37	$ -	$ 58,323.37	$ -	$ -	$ -	$ 58,323.37		$ 58,323.37
3. Consultants	$ 3,700.81	$ -	$ 3,700.81	$ -	$ -	$ -	$ 3,700.81		$ 3,700.81
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Repair and Maintenance	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Purchase/Depreciation	$ 1,100.00	$ -	$ 1,100.00	$ -	$ -	$ -	$ 1,100.00		$ 1,100.00
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Educational	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Office	$ 3,500.00	$ -	$ 3,500.00	$ 1,000.00		$ 1,000.00	$ 2,500.00		$ 2,500.00
6. Travel	$ 15,000.00	$ -	$ 15,000.00		$ -		$ 15,000.00		$ 15,000.00
7. Occupancy	$ 7,000.00	$ -	$ 7,000.00		$ -		$ 7,000.00		$ 7,000.00
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Telephone	$ 1,500.00	$ -	$ 1,500.00		$ -		$ 1,500.00		$ 1,500.00
Postage	$ 120.00	$ -	$ 120.00		$ -		$ 120.00		$ 120.00
Subscriptions	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Audit and Legal	$ 3,000.00	$ -	$ 3,000.00	$ -	$ -	$ -	$ 3,000.00		$ 3,000.00
Insurance	$ 1,600.00	$ -	$ 1,600.00	$ -	$ -	$ -	$ 1,600.00		$ 1,600.00
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
9. Software	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
10. Marketing/Communications	$ 2,500.00	$ -	$ 2,500.00	$ 500.00		$ 500.00	$ 2,000.00		$ 2,000.00
11. Staff Education and Training	$ 4,788.50	$ -	$ 4,788.50	$ 1,288.50		$ 1,288.50	$ 3,500.00		$ 3,500.00
12. Subcontracts/Agreements	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
13. Other (specific details mandatory):	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
FEES/ annual Tax	$ 50.00	$ -	$ 50.00	$ -	$ -	$ -	$ 50.00		$ 50.00
Printing	$ 450.00	$ -	$ 450.00	$ -	$ -	$ -	$ 450.00		$ 450.00
Indirect / Admin Fee 15 FRC	$ -	$ 33,567.83	$ 33,567.83	$ -	$ -	$ -		$ 33,567.83	$ 33,567.83
TOTAL	$ 341,318.68	$ 33,827.83	$ 375,146.50	$ 4,788.50	$ 260.00	$ 5,048.50	$ 336,530.18	$ 33,567.83	$ 370,098.00
Indirect As A Percent of Direct		9.9%							361,531.00

The Family Resource Center at Gorham
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Exhibit C-2, Budget Sheet
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Contractor Initials: PS

Date: 6-24-20

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Exhibit C-3, Budget Sheet

New Hampshire Department of Health and Human Services

Contractor Name: The Family Resource Center at Gorham

Budget Request for: Comprehensive Family Support Services (Birth)

Budget Period: July 1, 2022 - June 30, 2023

Line Item	Total Program Cost: Direct Incremental	Total Program Cost: Indirect Fixed	Total Program Cost: Total	Contractor Share / Match: Direct Incremental	Contractor Share / Match: Indirect Fixed	Contractor Share / Match: Total	Funded by DHHS contract share: Direct Incremental	Funded by DHHS contract share: Indirect Fixed	Funded by DHHS contract share: Total
1. Total Salary/Wages	$ 241,454.00	$ 280.00	$ 241,734.00	$ 3,000.00	$ 700.00	$ 3,000.00	$ 238,454.00		$ 239,454.00
2. Employee Benefits	$ 58,203.37	$ -	$ 58,203.37	$ -	$ -	$ -	$ 58,203.37		$ 58,203.37
3. Consultants	$ 1,700.81	$ -	$ 1,700.81	$ -	$ -	$ -	$ 1,700.81		$ 1,700.81
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Repair and Maintenance	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Purchase/Depreciation	$ 1,100.00	$ -	$ 1,100.00	$ -	$ -	$ -	$ 1,100.00		$ 1,100.00
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Educational	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Office	$ 3,500.00	$ -	$ 3,500.00	$ 1,000.00		$ 1,000.00	$ 2,500.00		$ 2,500.00
6. Travel	$ 13,543.00	$ -	$ 13,543.00		$ -		$ 13,543.00		$ 13,543.00
7. Occupancy	$ 7,000.00	$ -	$ 7,000.00		$ -	$ -	$ 7,000.00		$ 7,000.00
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Telephone	$ 1,500.00	$ -	$ 1,500.00			$ -	$ 1,500.00		$ 1,500.00
Postage	$ 129.00	$ -	$ 129.00		$ -	$ -	$ 129.00		$ 129.00
Subscriptions	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Audit and Legal	$ 3,000.00	$ -	$ 3,000.00	$ -	$ -	$ -	$ 3,000.00		$ 3,000.00
Insurance	$ 1,600.00	$ -	$ 1,600.00	$ -	$ -	$ -	$ 1,600.00		$ 1,600.00
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -			$ -
9. Software	$ -	$ -	$ -	$ -	$ -	$ -			$ -
10. Marketing/Communications	$ 2,500.00	$ -	$ 2,500.00	$ 500.00		$ 500.00	$ 2,000.00		$ 2,000.00
11. Staff Education and Training	$ 4,788.50	$ -	$ 4,788.50	$ 1,288.50		$ 1,288.50	$ 3,500.00		$ 3,500.00
12. Subcontracts/Agreements	$ -	$ -	$ -	$ -		$ -	$ -		$ -
13. Other (specific details mandatory):	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
FBDH annual fee	$ 50.00	$ -	$ 50.00	$ -	$ -	$ -	$ 50.00		$ 50.00
Awning	$ 450.00	$ -	$ 450.00	$ -	$ -	$ -	$ 450.00		$ 450.00
Indirect / Admin Fee to FRC	$ -	$ 33,567.83	$ 33,567.83	$ -	$ -	$ -	$ -	$ 33,567.83	$ 33,567.83
TOTAL	$ 347,518.68	$ 33,847.83	$ 381,366.50	$ 5,788.50	$ 700.00	$ 6,488.50	$ 341,730.18	$ 33,567.83	$ 374,898.01
Indirect As A Percent of Direct	9.6%					$ 5,000.50			$ 374,898.01

The Family Resource Center at Gorham
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Exhibit C-3, Budget Sheet
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Contractor Initials PS

Date 6-24-20

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Exhibit C-4, Budget Sheet

New Hampshire Department of Health and Human Services

Contractor name: The Family Resource Center at Gorham

Budget Request for: Comprehensive Family Support Services (Berlin)

Budget Period: July 1, 2023 - June 30, 2024

Line Item	Total Program Cost: Direct Incremental	Total Program Cost: Indirect Fixed	Total Program Cost: Total	Contractor Share / Match: Direct Incremental	Contractor Share / Match: Indirect Fixed	Contractor Share / Match: Total	Funded by DHHS contract share: Direct Incremental	Funded by DHHS contract share: Indirect Fixed	Funded by DHHS contract share: Total
1. Total Salary/Wages	$ 241,584.00	$ 280.00	$ 241,864.00	$ 3,000.00	$ 280.00	$ 3,000.00	$ 238,704.00		$ 238,704.00
2. Employee Benefits	$ 58,200.37	$ -	$ 58,200.37	$ -	$ -	$ -	$ 58,200.37		$ 58,200.37
3. Consultants	$ 1,578.81	$ -	$ 1,578.81	$ -	$ -	$ -	$ 1,578.81		$ 1,578.81
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Repair and Maintenance	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Purchase/Depreciation	$ 1,100.00	$ -	$ 1,100.00	$ -	$ -	$ -	$ 1,100.00		$ 1,100.00
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Educational	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Office	$ 3,500.00	$ -	$ 3,500.00	$ 1,000.00	$ -	$ 1,000.00	$ 2,500.00		$ 2,500.00
6. Travel	$ 13,542.00	$ -	$ 13,542.00	$ -	$ -	$ -	$ 13,542.00		$ 13,542.00
7. Occupancy	$ 7,000.00	$ -	$ 7,000.00	$ -	$ -	$ -	$ 7,000.00		$ 7,000.00
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Telephone	$ 1,500.00	$ -	$ 1,500.00	$ -	$ -	$ -	$ 1,500.00		$ 1,500.00
Postage	$ 120.00	$ -	$ 120.00	$ -	$ -	$ -	$ 120.00		$ 120.00
Subscriptions	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Audit and Legal	$ 3,000.00	$ -	$ 3,000.00	$ -	$ -	$ -	$ 3,000.00		$ 3,000.00
Insurance	$ 1,600.00	$ -	$ 1,600.00	$ -	$ -	$ -	$ 1,600.00		$ 1,600.00
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
9. Software	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
10. Marketing/Communications	$ 2,500.00	$ -	$ 2,500.00	$ 500.00		$ 500.00	$ 2,000.00		$ 2,000.00
11. Staff Education and Training	$ 4,788.50	$ -	$ 4,788.50	$ 1,288.50		$ 1,288.50	$ 3,500.00		$ 3,500.00
12. Subcontracts/Agreements	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
13. Other (specific details mandatory):	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Client annual fee	$ 50.00	$ -	$ 50.00	$ -	$ -	$ -	$ 50.00		$ 50.00
Printing	$ 450.00	$ -	$ 450.00	$ -	$ -	$ -	$ 450.00		$ 450.00
Indirect / Admin Fee to FRC	$ -	$ 33,562.63	$ 33,562.63	$ -	$ -	$ -	$ -	$ 33,562.63	$ 33,562.63
TOTAL	$ 341,618.68	$ 33,842.63	$ 375,461.31	$ 5,788.50	$ 280.00	$ 6,068.50	$ 335,830.18	$ 33,562.63	$ 369,392.81
Indirect As A Percent of Direct		9.9%			5.0%				10.0%

The Family Resource Center at Gorham
RFP-2021-DCHS-02-COMPR-04
Exhibit C-4, Budget Sheet
Page 1 of 1

Contractor Initials PS

Date 6-24-20

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CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS

The Vendor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of Sections 5151-5160 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. 701 et seq.), and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

ALTERNATIVE I - FOR GRANTEES OTHER THAN INDIVIDUALS

US DEPARTMENT OF HEALTH AND HUMAN SERVICES - CONTRACTORS
US DEPARTMENT OF EDUCATION - CONTRACTORS
US DEPARTMENT OF AGRICULTURE - CONTRACTORS

This certification is required by the regulations implementing Sections 5151-5160 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. 701 et seq.). The January 31, 1989 regulations were amended and published as Part II of the May 25, 1990 Federal Register (pages 21681-21691), and require certification by grantees (and by inference, sub-grantees and sub-contractors), prior to award, that they will maintain a drug-free workplace. Section 3017.630(c) of the regulation provides that a grantee (and by inference, sub-grantees and sub-contractors) that is a State may elect to make one certification to the Department in each federal fiscal year in lieu of certificates for each grant during the federal fiscal year covered by the certification. The certificate set out below is a material representation of fact upon which reliance is placed when the agency awards the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or government wide suspension or debarment. Contractors using this form should send it to:

Commissioner
NH Department of Health and Human Services
129 Pleasant Street,
Concord, NH 03301-6505

1. The grantee certifies that it will or will continue to provide a drug-free workplace by:
   - 1.1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
   - 1.2. Establishing an ongoing drug-free awareness program to inform employees about
     - 1.2.1. The dangers of drug abuse in the workplace;
     - 1.2.2. The grantee's policy of maintaining a drug-free workplace;
     - 1.2.3. Any available drug counseling, rehabilitation, and employee assistance programs; and
     - 1.2.4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
   - 1.3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
   - 1.4. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will
     - 1.4.1. Abide by the terms of the statement; and
     - 1.4.2. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
   - 1.5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 1.4.2 from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency

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has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

1.6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 1.4.2, with respect to any employee who is so convicted

1.6.1. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

1.6.2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

1.7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1.1, 1.2, 1.3, 1.4, 1.5, and 1.6.

2. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant.

Place of Performance (street address, city, county, state, zip code) (list each location)

Check ☐ if there are workplaces on file that are not identified here.

Vendor Name: The Family Resource Center at Gorham

6-24-20
Date

Patti Stolte
Name: Patti Stolte
Title: Executive Director

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New Hampshire Department of Health and Human Services
Exhibit E

CERTIFICATION REGARDING LOBBYING

The Vendor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of Section 319 of Public Law 101-121, Government wide Guidance for New Restrictions on Lobbying, and 31 U.S.C. 1352, and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

US DEPARTMENT OF HEALTH AND HUMAN SERVICES - CONTRACTORS
US DEPARTMENT OF EDUCATION - CONTRACTORS
US DEPARTMENT OF AGRICULTURE - CONTRACTORS

Programs (indicate applicable program covered):
*Temporary Assistance to Needy Families under Title IV-A
*Child Support Enforcement Program under Title IV-D
*Social Services Block Grant Program under Title XX
*Medicaid Program under Title XIX
*Community Services Block Grant under Title VI
*Child Care Development Block Grant under Title IV

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement (and by specific mention sub-grantee or sub-contractor).

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement (and by specific mention sub-grantee or sub-contractor), the undersigned shall complete and submit Standard Form LLL, (Disclosure Form to Report Lobbying, in accordance with its instructions, attached and identified as Standard Exhibit E-I.)

3. The undersigned shall require that the language of this certification be included in the award document for sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Vendor Name: The Family Resource Center at Gorham

6-24-20
Date

Patti Stolte
Name: Patti Stolte
Title: Executive Director

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CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

The Vendor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of Executive Office of the President, Executive Order 12549 and 45 CFR Part 76 regarding Debarment, Suspension, and Other Responsibility Matters, and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this proposal (contract), the prospective primary participant is providing the certification set out below.

2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. If necessary, the prospective participant shall submit an explanation of why it cannot provide the certification. The certification or explanation will be considered in connection with the NH Department of Health and Human Services' (DHHS) determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

3. The certification in this clause is a material representation of fact upon which reliance was placed when DHHS determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, DHHS may terminate this transaction for cause or default.

4. The prospective primary participant shall provide immediate written notice to the DHHS agency to whom this proposal (contract) is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

5. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549: 45 CFR Part 76. See the attached definitions.

6. The prospective primary participant agrees by submitting this proposal (contract) that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by DHHS.

7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," provided by DHHS, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or involuntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List (of excluded parties).

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and

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information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, DHHS may terminate this transaction for cause or default.

PRIMARY COVERED TRANSACTIONS

11. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
    - 11.1. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
    - 11.2. have not within a three-year period preceding this proposal (contract) been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or a contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
    - 11.3. are not presently indicted for otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (l)(b) of this certification; and
    - 11.4. have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

12. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal (contract).

LOWER TIER COVERED TRANSACTIONS

13. By signing and submitting this lower tier proposal (contract), the prospective lower tier participant, as defined in 45 CFR Part 76, certifies to the best of its knowledge and belief that it and its principals:
    - 13.1. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
    - 13.2. where the prospective lower tier participant is unable to certify to any of the above, such prospective participant shall attach an explanation to this proposal (contract).

14. The prospective lower tier participant further agrees by submitting this proposal (contract) that it will include this clause entitled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion - Lower Tier Covered Transactions," without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

Vendor Name: The Family Resource Center at Gorham

6-24-20
Date

Patti Stolte
Name: Patti Stolte
Title: Executive Director

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CERTIFICATION OF COMPLIANCE WITH REQUIREMENTS PERTAINING TO FEDERAL NONDISCRIMINATION, EQUAL TREATMENT OF FAITH-BASED ORGANIZATIONS AND WHISTLEBLOWER PROTECTIONS

The Vendor identified in Section 1.3 of the General Provisions agrees by signature of the Contractor's representative as identified in Sections 1.11 and 1.12 of the General Provisions, to execute the following certification:

Vendor will comply, and will require any subgrantees or subcontractors to comply, with any applicable federal nondiscrimination requirements, which may include:

- the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. Section 3789d) which prohibits recipients of federal funding under this statute from discriminating, either in employment practices or in the delivery of services or benefits, on the basis of race, color, religion, national origin, and sex. The Act requires certain recipients to produce an Equal Employment Opportunity Plan;

- the Juvenile Justice Delinquency Prevention Act of 2002 (42 U.S.C. Section 5672(b)) which adopts by reference, the civil rights obligations of the Safe Streets Act. Recipients of federal funding under this statute are prohibited from discriminating, either in employment practices or in the delivery of services or benefits, on the basis of race, color, religion, national origin, and sex. The Act includes Equal Employment Opportunity Plan requirements;

- the Civil Rights Act of 1964 (42 U.S.C. Section 2000d, which prohibits recipients of federal financial assistance from discriminating on the basis of race, color, or national origin in any program or activity);

- the Rehabilitation Act of 1973 (29 U.S.C. Section 794), which prohibits recipients of Federal financial assistance from discriminating on the basis of disability, in regard to employment and the delivery of services or benefits, in any program or activity;

- the Americans with Disabilities Act of 1990 (42 U.S.C. Sections 12131-34), which prohibits discrimination and ensures equal opportunity for persons with disabilities in employment, State and local government services, public accommodations, commercial facilities, and transportation;

- the Education Amendments of 1972 (20 U.S.C. Sections 1681, 1683, 1685-86), which prohibits discrimination on the basis of sex in federally assisted education programs;

- the Age Discrimination Act of 1975 (42 U.S.C. Sections 6106-07), which prohibits discrimination on the basis of age in programs or activities receiving Federal financial assistance. It does not include employment discrimination;

- 28 C.F.R. pt. 31 (U.S. Department of Justice Regulations – OJJDP Grant Programs); 28 C.F.R. pt. 42 (U.S. Department of Justice Regulations – Nondiscrimination; Equal Employment Opportunity; Policies and Procedures); Executive Order No. 13279 (equal protection of the laws for faith-based and community organizations); Executive Order No. 13559, which provide fundamental principles and policy-making criteria for partnerships with faith-based and neighborhood organizations;

- 28 C.F.R. pt. 38 (U.S. Department of Justice Regulations – Equal Treatment for Faith-Based Organizations); and Whistleblower protections 41 U.S.C. §4712 and The National Defense Authorization Act (NDAA) for Fiscal Year 2013 (Pub. L. 112-239, enacted January 2, 2013) the Pilot Program for Enhancement of Contract Employee Whistleblower Protections, which protects employees against reprisal for certain whistle blowing activities in connection with federal grants and contracts.

The certificate set out below is a material representation of fact upon which reliance is placed when the agency awards the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or government wide suspension or debarment.

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In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, or sex against a recipient of funds, the recipient will forward a copy of the finding to the Office for Civil Rights, to the applicable contracting agency or division within the Department of Health and Human Services, and to the Department of Health and Human Services Office of the Ombudsman.

The Vendor identified in Section 1.3 of the General Provisions agrees by signature of the Contractor's representative as identified in Sections 1.11 and 1.12 of the General Provisions, to execute the following certification:

1. By signing and submitting this proposal (contract) the Vendor agrees to comply with the provisions indicated above.

Vendor Name: The Family Resource Center at Gorham

6-24-20
Date

Patti Stolte
Name: Patti Stolte
Title: Executive Director

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CERTIFICATION REGARDING ENVIRONMENTAL TOBACCO SMOKE

Public Law 103-227, Part C - Environmental Tobacco Smoke, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, education, or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug or alcohol treatment. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to $1000 per day and/or the imposition of an administrative compliance order on the responsible entity.

The Vendor identified in Section 1.3 of the General Provisions agrees, by signature of the Contractor's representative as identified in Section 1.11 and 1.12 of the General Provisions, to execute the following certification:

1. By signing and submitting this contract, the Vendor agrees to make reasonable efforts to comply with all applicable provisions of Public Law 103-227, Part C, known as the Pro-Children Act of 1994.

Vendor Name: The Family Resource Center at Gorham

6-24-20
Date

Patti Stolte
Name: Patti Stolte
Title: Executive Director

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HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT BUSINESS ASSOCIATE AGREEMENT

The Contractor identified in Section 1.3 of the General Provisions of the Agreement agrees to comply with the Health Insurance Portability and Accountability Act, Public Law 104-191 and with the Standards for Privacy and Security of Individually Identifiable Health Information, 45 CFR Parts 160 and 164 applicable to business associates. As defined herein, "Business Associate" shall mean the Contractor and subcontractors and agents of the Contractor that receive, use or have access to protected health information under this Agreement and "Covered Entity" shall mean the State of New Hampshire, Department of Health and Human Services.

(1) Definitions.

a. "Breach" shall have the same meaning as the term "Breach" in section 164.402 of Title 45, Code of Federal Regulations.

b. "Business Associate" has the meaning given such term in section 160.103 of Title 45, Code of Federal Regulations.

c. "Covered Entity" has the meaning given such term in section 160.103 of Title 45, Code of Federal Regulations.

d. "Designated Record Set" shall have the same meaning as the term "designated record set" in 45 CFR Section 164.501.

e. "Data Aggregation" shall have the same meaning as the term "data aggregation" in 45 CFR Section 164.501.

f. "Health Care Operations" shall have the same meaning as the term "health care operations" in 45 CFR Section 164.501.

g. "HITECH Act" means the Health Information Technology for Economic and Clinical Health Act, TitleXIII, Subtitle D, Part 1 & 2 of the American Recovery and Reinvestment Act of 2009.

h. "HIPAA" means the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 and the Standards for Privacy and Security of Individually Identifiable Health Information, 45 CFR Parts 160, 162 and 164 and amendments thereto.

i. "Individual" shall have the same meaning as the term "individual" in 45 CFR Section 160.103 and shall include a person who qualifies as a personal representative in accordance with 45 CFR Section 164.501(g).

j. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR Parts 160 and 164, promulgated under HIPAA by the United States Department of Health and Human Services.

k. "Protected Health Information" shall have the same meaning as the term "protected health information" in 45 CFR Section 160.103, limited to the information created or received by Business Associate from or on behalf of Covered Entity.

l. "Required by Law" shall have the same meaning as the term "required by law" in 45 CFR Section 164.103.

m. "Secretary" shall mean the Secretary of the Department of Health and Human Services or his/her designee.

n. "Security Rule" shall mean the Security Standards for the Protection of Electronic Protected Health Information at 45 CFR Part 164, Subpart C, and amendments thereto.

o. "Unsecured Protected Health Information" means protected health information that is not secured by a technology standard that renders protected health information unusable, unreadable, or indecipherable to unauthorized individuals and is developed or endorsed by a standards developing organization that is accredited by the American National Standards Institute.

p. Other Definitions - All terms not otherwise defined herein shall have the meaning established under 45 C.F.R. Parts 160, 162 and 164, as amended from time to time, and the HITECH Act.

(2) **Business Associate Use and Disclosure of Protected Health Information.**

a. Business Associate shall not use, disclose, maintain or transmit Protected Health Information (PHI) except as reasonably necessary to provide the services outlined under Exhibit A of the Agreement. Further, Business Associate, including but not limited to all its directors, officers, employees and agents, shall not use, disclose, maintain or transmit PHI in any manner that would constitute a violation of the Privacy and Security Rule.

b. Business Associate may use or disclose PHI:
   I. For the proper management and administration of the Business Associate;
   II. As required by law, pursuant to the terms set forth in paragraph d. below; or
   III. For data aggregation purposes for the health care operations of Covered Entity.

c. To the extent Business Associate is permitted under the Agreement to disclose PHI to a third party, Business Associate must obtain, prior to making any such disclosure, (i) reasonable assurances from the third party that such PHI will be held confidentially and used or further disclosed only as required by law or for the purpose for which it was disclosed to the third party; and (ii) an agreement from such third party to notify Business Associate, in accordance with the HIPAA Privacy, Security, and Breach Notification Rules of any breaches of the confidentiality of the PHI, to the extent it has obtained knowledge of such breach.

d. The Business Associate shall not, unless such disclosure is reasonably necessary to provide services under Exhibit A of the Agreement, disclose any PHI in response to a request for disclosure on the basis that it is required by law, without first notifying Covered Entity so that Covered Entity has an opportunity to object to the disclosure and to seek appropriate relief. If Covered Entity objects to such disclosure, the Business

Associate shall refrain from disclosing the PHI until Covered Entity has exhausted all remedies.

e. If the Covered Entity notifies the Business Associate that Covered Entity has agreed to be bound by additional restrictions over and above those uses or disclosures or security safeguards of PHI pursuant to the Privacy and Security Rule, the Business Associate shall be bound by such additional restrictions and shall not disclose PHI in violation of such additional restrictions and shall abide by any additional security safeguards.

(3) Obligations and Activities of Business Associate.

a. The Business Associate shall notify the Covered Entity's Privacy Officer immediately after the Business Associate becomes aware of any use or disclosure of protected health information not provided for by the Agreement including breaches of unsecured protected health information and/or any security incident that may have an impact on the protected health information of the Covered Entity.

b. The Business Associate shall immediately perform a risk assessment when it becomes aware of any of the above situations. The risk assessment shall include, but not be limited to:

- The nature and extent of the protected health information involved, including the types of identifiers and the likelihood of re-identification;
- The unauthorized person used the protected health information or to whom the disclosure was made;
- Whether the protected health information was actually acquired or viewed
- The extent to which the risk to the protected health information has been mitigated.

The Business Associate shall complete the risk assessment within 48 hours of the breach and immediately report the findings of the risk assessment in writing to the Covered Entity.

c. The Business Associate shall comply with all sections of the Privacy, Security, and Breach Notification Rule.

d. Business Associate shall make available all of its internal policies and procedures, books and records relating to the use and disclosure of PHI received from, or created or received by the Business Associate on behalf of Covered Entity to the Secretary for purposes of determining Covered Entity's compliance with HIPAA and the Privacy and Security Rule.

e. Business Associate shall require all of its business associates that receive, use or have access to PHI under the Agreement, to agree in writing to adhere to the same restrictions and conditions on the use and disclosure of PHI contained herein, including the duty to return or destroy the PHI as provided under Section 3 (l). The Covered Entity shall be considered a direct third party beneficiary of the Contractor's business associate agreements with Contractor's intended business associates, who will be receiving PHI

pursuant to this Agreement, with rights of enforcement and indemnification from such business associates who shall be governed by standard Paragraph #13 of the standard contract provisions (P-37) of this Agreement for the purpose of use and disclosure of protected health information.

f. Within five (5) business days of receipt of a written request from Covered Entity, Business Associate shall make available during normal business hours at its offices all records, books, agreements, policies and procedures relating to the use and disclosure of PHI to the Covered Entity, for purposes of enabling Covered Entity to determine Business Associate's compliance with the terms of the Agreement.

g. Within ten (10) business days of receiving a written request from Covered Entity, Business Associate shall provide access to PHI in a Designated Record Set to the Covered Entity, or as directed by Covered Entity, to an individual in order to meet the requirements under 45 CFR Section 164.524.

h. Within ten (10) business days of receiving a written request from Covered Entity for an amendment of PHI or a record about an individual contained in a Designated Record Set, the Business Associate shall make such PHI available to Covered Entity for amendment and incorporate any such amendment to enable Covered Entity to fulfill its obligations under 45 CFR Section 164.526.

i. Business Associate shall document such disclosures of PHI and information related to such disclosures as would be required for Covered Entity to respond to a request by an individual for an accounting of disclosures of PHI in accordance with 45 CFR Section 164.528.

j. Within ten (10) business days of receiving a written request from Covered Entity for a request for an accounting of disclosures of PHI, Business Associate shall make available to Covered Entity such information as Covered Entity may require to fulfill its obligations to provide an accounting of disclosures with respect to PHI in accordance with 45 CFR Section 164.528.

k. In the event any individual requests access to, amendment of, or accounting of PHI directly from the Business Associate, the Business Associate shall within two (2) business days forward such request to Covered Entity. Covered Entity shall have the responsibility of responding to forwarded requests. However, if forwarding the individual's request to Covered Entity would cause Covered Entity or the Business Associate to violate HIPAA and the Privacy and Security Rule, the Business Associate shall instead respond to the individual's request as required by such law and notify Covered Entity of such response as soon as practicable.

l. Within ten (10) business days of termination of the Agreement, for any reason, the Business Associate shall return or destroy, as specified by Covered Entity, all PHI received from, or created or received by the Business Associate in connection with the Agreement, and shall not retain any copies or back-up tapes of such PHI. If return or destruction is not feasible, or the disposition of the PHI has been otherwise agreed to in the Agreement, Business Associate shall continue to extend the protections of the Agreement, to such PHI and limit further uses and disclosures of such PHI to those purposes that make the return or destruction infeasible, for so long as Business

Associate maintains such PHI. If Covered Entity, in its sole discretion, requires that the Business Associate destroy any or all PHI, the Business Associate shall certify to Covered Entity that the PHI has been destroyed.

(4) **Obligations of Covered Entity**

a. Covered Entity shall notify Business Associate of any changes or limitation(s) in its Notice of Privacy Practices provided to Individuals in accordance with 45 CFR Section 164.520, to the extent that such change or limitation may affect Business Associate's use or disclosure of PHI.

b. Covered Entity shall promptly notify Business Associate of any changes in, or revocation of permission provided to Covered Entity by Individuals whose PHI may be used or disclosed by Business Associate under this Agreement, pursuant to 45 CFR Section 164.506 or 45 CFR Section 164.508.

c. Covered entity shall promptly notify Business Associate of any restrictions on the use or disclosure of PHI that Covered Entity has agreed to in accordance with 45 CFR 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of PHI.

(5) **Termination for Cause**

In addition to Paragraph 10 of the standard terms and conditions (P-37) of this Agreement the Covered Entity may immediately terminate the Agreement upon Covered Entity's knowledge of a breach by Business Associate of the Business Associate Agreement set forth herein as Exhibit I. The Covered Entity may either immediately terminate the Agreement or provide an opportunity for Business Associate to cure the alleged breach within a timeframe specified by Covered Entity. If Covered Entity determines that neither termination nor cure is feasible, Covered Entity shall report the violation to the Secretary.

(6) **Miscellaneous**

a. Definitions and Regulatory References. All terms used, but not otherwise defined herein, shall have the same meaning as those terms in the Privacy and Security Rule, amended from time to time. A reference in the Agreement, as amended to include this Exhibit I, to a Section in the Privacy and Security Rule means the Section as in effect or as amended.

b. Amendment. Covered Entity and Business Associate agree to take such action as is necessary to amend the Agreement, from time to time as is necessary for Covered Entity to comply with the changes in the requirements of HIPAA, the Privacy and Security Rule, and applicable federal and state law.

c. Data Ownership. The Business Associate acknowledges that it has no ownership rights with respect to the PHI provided by or created on behalf of Covered Entity.

d. Interpretation. The parties agree that any ambiguity in the Agreement shall be resolved to permit Covered Entity to comply with HIPAA, the Privacy and Security Rule.

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e. Segregation. If any term or condition of this Exhibit I or the application thereof to any person(s) or circumstance is held invalid, such invalidity shall not affect other terms or conditions which can be given effect without the invalid term or condition; to this end the terms and conditions of this Exhibit I are declared severable.

f. Survival. Provisions in this Exhibit I regarding the use and disclosure of PHI, return or destruction of PHI, extensions of the protections of the Agreement in section (3) I, the defense and indemnification provisions of section (3) e and Paragraph 13 of the standard terms and conditions (P-37), shall survive the termination of the Agreement.

IN WITNESS WHEREOF, the parties hereto have duly executed this Exhibit I.

Department of Health and Human Services	The Family Resource Center at Gorham
The State	Name of the Contractor
Christine Santaniello	Patti Stolte
Signature of Authorized Representative	Signature of Authorized Representative
Christine Santaniello	Patti Stolte
Name of Authorized Representative	Name of Authorized Representative
Director, DEHS	Executive Director
Title of Authorized Representative	Title of Authorized Representative
June 25, 2020	6-24-20
Date	Date

Docusign Envelope ID: 5555E231-5AB3-4B8F-9737-BC0CC335C532

DocuSign Envelope ID: 476237FC-9CFE-4727-BBF8-29C2C3A589D2

CERTIFICATION REGARDING THE FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA) COMPLIANCE

The Federal Funding Accountability and Transparency Act (FFATA) requires prime awardees of individual Federal grants equal to or greater than $25,000 and awarded on or after October 1, 2010, to report on data related to executive compensation and associated first-tier sub-grants of $25,000 or more. If the initial award is below $25,000 but subsequent grant modifications result in a total award equal to or over $25,000, the award is subject to the FFATA reporting requirements, as of the date of the award.

In accordance with 2 CFR Part 170 (Reporting Subaward and Executive Compensation Information), the Department of Health and Human Services (DHHS) must report the following information for any subaward or contract award subject to the FFATA reporting requirements:

1. Name of entity
2. Amount of award
3. Funding agency
4. NAICS code for contracts / CFDA program number for grants
5. Program source
6. Award title descriptive of the purpose of the funding action
7. Location of the entity
8. Principle place of performance
9. Unique identifier of the entity (DUNS #)
10. Total compensation and names of the top five executives if:
    - 10.1. More than 80% of annual gross revenues are from the Federal government, and those revenues are greater than $25M annually and
    - 10.2. Compensation information is not already available through reporting to the SEC.

Prime grant recipients must submit FFATA required data by the end of the month, plus 30 days, in which the award or award amendment is made.

The Contractor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of The Federal Funding Accountability and Transparency Act, Public Law 109-282 and Public Law 110-252, and 2 CFR Part 170 (Reporting Subaward and Executive Compensation Information), and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

The below named Contractor agrees to provide needed information as outlined above to the NH Department of Health and Human Services and to comply with all applicable provisions of the Federal Financial Accountability and Transparency Act.

Contractor Name: The Family Resource Center at Gorham

6-24-20
Date

Patti Stolte
Name: Patti Stolte
Title: Executive Director

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FORM A

As the Contractor identified in Section 1.3 of the General Provisions, I certify that the responses to the below listed questions are true and accurate.

1. The DUNS number for your entity is: 019150817

2. In your business or organization's preceding completed fiscal year, did your business or organization receive (1) 80 percent or more of your annual gross revenue in U.S. federal contracts, subcontracts, loans, grants, sub-grants, and/or cooperative agreements; and (2) $25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

   X NO _____ YES

   If the answer to #2 above is NO, stop here

   If the answer to #2 above is YES, please answer the following:

3. Does the public have access to information about the compensation of the executives in your business or organization through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C.78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

   _____ NO _____ YES

   If the answer to #3 above is YES, stop here

   If the answer to #3 above is NO, please answer the following:

4. The names and compensation of the five most highly compensated officers in your business or organization are as follows:

   Name: _____ Amount: _____

   Name: _____ Amount: _____

   Name: _____ Amount: _____

   Name: _____ Amount: _____

   Name: _____ Amount: _____

New Hampshire Department of Health and Human Services

Exhibit K

DHHS Information Security Requirements

A. Definitions

The following terms may be reflected and have the described meaning in this document:

1. "Breach" means the loss of control, compromise, unauthorized disclosure, unauthorized acquisition, unauthorized access, or any similar term referring to situations where persons other than authorized users and for an other than authorized purpose have access or potential access to personally identifiable information, whether physical or electronic. With regard to Protected Health Information, " Breach" shall have the same meaning as the term "Breach" in section 164.402 of Title 45, Code of Federal Regulations.

2. "Computer Security Incident" shall have the same meaning "Computer Security Incident" in section two (2) of NIST Publication 800-61, Computer Security Incident Handling Guide, National Institute of Standards and Technology, U.S. Department of Commerce.

3. "Confidential Information" or "Confidential Data" means all confidential information disclosed by one party to the other such as all medical, health, financial, public assistance benefits and personal information including without limitation; Substance Abuse Treatment Records, Case Records, Protected Health Information and Personally Identifiable Information.

   Confidential Information also includes any and all information owned or managed by the State of NH - created, received from or on behalf of the Department of Health and Human Services (DHHS) or accessed in the course of performing contracted services - of which collection, disclosure, protection, and disposition is governed by state or federal law or regulation. This information includes, but is not limited to Protected Health Information (PHI), Personal Information (PI), Personal Financial Information (PFI), Federal Tax Information (FTI), Social Security Numbers (SSN), Payment Card Industry (PCI), and or other sensitive and confidential information.

4. "End User" means any person or entity (e.g., contractor, contractor's employee, business associate, subcontractor, other downstream user, etc.) that receives DHHS data or derivative data in accordance with the terms of this Contract.

5. "HIPAA" means the Health Insurance Portability and Accountability Act of 1996 and the regulations promulgated thereunder.

6. "Incident" means an act that potentially violates an explicit or implied security policy, which includes attempts (either failed or successful) to gain unauthorized access to a system or its data, unwanted disruption or denial of service, the unauthorized use of a system for the processing or storage of data; and changes to system hardware, firmware, or software characteristics without the owner's knowledge, instruction, or consent. Incidents include the loss of data through theft or device misplacement, loss or misplacement of hardcopy documents, and misrouting of physical or electronic

mail, all of which may have the potential to put the data at risk of unauthorized access, use, disclosure, modification or destruction.

7. "Open Wireless Network" means any network or segment of a network that is not designated by the State of New Hampshire's Department of Information Technology or delegate as a protected network (designed, tested, and approved, by means of the State, to transmit) will be considered an open network and not adequately secure for the transmission of unencrypted PI, PFI, PHI or confidential DHHS data.

8. "Personal Information" (or "PI") means information which can be used to distinguish or trace an individual's identity, such as their name, social security number, personal information as defined in New Hampshire RSA 359-C:19, biometric records, etc., alone, or when combined with other personal or identifying information which is linked or linkable to a specific individual, such as date and place of birth, mother's maiden name, etc.

9. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 C.F.R. Parts 160 and 164, promulgated under HIPAA by the United States Department of Health and Human Services.

10. "Protected Health Information" (or "PHI") has the same meaning as provided in the definition of "Protected Health Information" in the HIPAA Privacy Rule at 45 C.F.R. § 160.103.

11. "Security Rule" shall mean the Security Standards for the Protection of Electronic Protected Health Information at 45 C.F.R. Part 164, Subpart C, and amendments thereto.

12. "Unsecured Protected Health Information" means Protected Health Information that is not secured by a technology standard that renders Protected Health Information unusable, unreadable, or indecipherable to unauthorized individuals and is developed or endorsed by a standards developing organization that is accredited by the American National Standards Institute.

I. RESPONSIBILITIES OF DHHS AND THE CONTRACTOR

A. Business Use and Disclosure of Confidential Information.

1. The Contractor must not use, disclose, maintain or transmit Confidential Information except as reasonably necessary as outlined under this Contract. Further, Contractor, including but not limited to all its directors, officers, employees and agents, must not use, disclose, maintain or transmit PHI in any manner that would constitute a violation of the Privacy and Security Rule.
2. The Contractor must not disclose any Confidential Information in response to a

request for disclosure on the basis that it is required by law, in response to a subpoena, etc., without first notifying DHHS so that DHHS has an opportunity to consent or object to the disclosure.

3. If DHHS notifies the Contractor that DHHS has agreed to be bound by additional restrictions over and above those uses or disclosures or security safeguards of PHI pursuant to the Privacy and Security Rule, the Contractor must be bound by such additional restrictions and must not disclose PHI in violation of such additional restrictions and must abide by any additional security safeguards.
4. The Contractor agrees that DHHS Data or derivative there from disclosed to an End User must only be used pursuant to the terms of this Contract.
5. The Contractor agrees DHHS Data obtained under this Contract may not be used for any other purposes that are not indicated in this Contract.
6. The Contractor agrees to grant access to the data to the authorized representatives of DHHS for the purpose of inspecting to confirm compliance with the terms of this Contract.

II. METHODS OF SECURE TRANSMISSION OF DATA

1. Application Encryption. If End User is transmitting DHHS data containing Confidential Data between applications, the Contractor attests the applications have been evaluated by an expert knowledgeable in cyber security and that said application's encryption capabilities ensure secure transmission via the internet.
2. Computer Disks and Portable Storage Devices. End User may not use computer disks or portable storage devices, such as a thumb drive, as a method of transmitting DHHS data.
3. Encrypted Email. End User may only employ email to transmit Confidential Data if email is encrypted and being sent to and being received by email addresses of persons authorized to receive such information.
4. Encrypted Web Site. If End User is employing the Web to transmit Confidential Data, the secure socket layers (SSL) must be used and the web site must be secure. SSL encrypts data transmitted via a Web site.
5. File Hosting Services, also known as File Sharing Sites. End User may not use file hosting services, such as Dropbox or Google Cloud Storage, to transmit Confidential Data.
6. Ground Mail Service. End User may only transmit Confidential Data via *certified* ground mail within the continental U.S. and when sent to a named individual.
7. Laptops and PDA. If End User is employing portable devices to transmit Confidential Data said devices must be encrypted and password-protected.
8. Open Wireless Networks. End User may not transmit Confidential Data via an open

wireless network. End User must employ a virtual private network (VPN) when remotely transmitting via an open wireless network.

9. Remote User Communication. If End User is employing remote communication to access or transmit Confidential Data, a virtual private network (VPN) must be installed on the End User's mobile device(s) or laptop from which information will be transmitted or accessed.
10. SSH File Transfer Protocol (SFTP), also known as Secure File Transfer Protocol. If End User is employing an SFTP to transmit Confidential Data, End User will structure the Folder and access privileges to prevent inappropriate disclosure of information. SFTP folders and sub-folders used for transmitting Confidential Data will be coded for 24-hour auto-deletion cycle (i.e. Confidential Data will be deleted every 24 hours).
11. Wireless Devices. If End User is transmitting Confidential Data via wireless devices, all data must be encrypted to prevent inappropriate disclosure of information.

III. RETENTION AND DISPOSITION OF IDENTIFIABLE RECORDS

The Contractor will only retain the data and any derivative of the data for the duration of this Contract. After such time, the Contractor will have 30 days to destroy the data and any derivative in whatever form it may exist, unless, otherwise required by law or permitted under this Contract. To this end, the parties must:

A. Retention

1. The Contractor agrees it will not store, transfer or process data collected in connection with the services rendered under this Contract outside of the United States. This physical location requirement shall also apply in the implementation of cloud computing, cloud service or cloud storage capabilities, and includes backup data and Disaster Recovery locations.
2. The Contractor agrees to ensure proper security monitoring capabilities are in place to detect potential security events that can impact State of NH systems and/or Department confidential information for contractor provided systems.
3. The Contractor agrees to provide security awareness and education for its End Users in support of protecting Department confidential information.
4. The Contractor agrees to retain all electronic and hard copies of Confidential Data in a secure location and identified in section IV. A.2
5. The Contractor agrees Confidential Data stored in a Cloud must be in a FedRAMP/HITECH compliant solution and comply with all applicable statutes and regulations regarding the privacy and security. All servers and devices must have currently-supported and hardened operating systems, the latest anti-viral, anti-hacker, anti-spam, anti-spyware, and anti-malware utilities. The environment, as a

whole, must have aggressive intrusion-detection and firewall protection.

6. The Contractor agrees to and ensures its complete cooperation with the State's Chief Information Officer in the detection of any security vulnerability of the hosting infrastructure.

B. Disposition

1. If the Contractor will maintain any Confidential Information on its systems (or its sub-contractor systems), the Contractor will maintain a documented process for securely disposing of such data upon request or contract termination; and will obtain written certification for any State of New Hampshire data destroyed by the Contractor or any subcontractors as a part of ongoing, emergency, and or disaster recovery operations. When no longer in use, electronic media containing State of New Hampshire data shall be rendered unrecoverable via a secure wipe program in accordance with industry-accepted standards for secure deletion and media sanitization, or otherwise physically destroying the media (for example, degaussing) as described in NIST Special Publication 800-88, Rev 1, Guidelines for Media Sanitization, National Institute of Standards and Technology, U. S. Department of Commerce. The Contractor will document and certify in writing at time of the data destruction, and will provide written certification to the Department upon request. The written certification will include all details necessary to demonstrate data has been properly destroyed and validated. Where applicable, regulatory and professional standards for retention requirements will be jointly evaluated by the State and Contractor prior to destruction.
2. Unless otherwise specified, within thirty (30) days of the termination of this Contract, Contractor agrees to destroy all hard copies of Confidential Data using a secure method such as shredding.
3. Unless otherwise specified, within thirty (30) days of the termination of this Contract, Contractor agrees to completely destroy all electronic Confidential Data by means of data erasure, also known as secure data wiping.

IV. PROCEDURES FOR SECURITY

A. Contractor agrees to safeguard the DHHS Data received under this Contract, and any derivative data or files, as follows:

1. The Contractor will maintain proper security controls to protect Department confidential information collected, processed, managed, and/or stored in the delivery of contracted services.
2. The Contractor will maintain policies and procedures to protect Department confidential information throughout the information lifecycle, where applicable, (from creation, transformation, use, storage and secure destruction) regardless of the media used to store the data (i.e., tape, disk, paper, etc.).

New Hampshire Department of Health and Human Services

Exhibit K

DHHS Information Security Requirements

3. The Contractor will maintain appropriate authentication and access controls to contractor systems that collect, transmit, or store Department confidential information where applicable.

4. The Contractor will ensure proper security monitoring capabilities are in place to detect potential security events that can impact State of NH systems and/or Department confidential information for contractor provided systems.

5. The Contractor will provide regular security awareness and education for its End Users in support of protecting Department confidential information.

6. If the Contractor will be sub-contracting any core functions of the engagement supporting the services for State of New Hampshire, the Contractor will maintain a program of an internal process or processes that defines specific security expectations, and monitoring compliance to security requirements that at a minimum match those for the Contractor, including breach notification requirements..

7. The Contractor will work with the Department to sign and comply with all applicable State of New Hampshire and Department system access and authorization policies and procedures, systems access forms, and computer use agreements as part of obtaining and maintaining access to any Department system(s). Agreements will be completed and signed by the Contractor and any applicable sub-contractors prior to system access being authorized.

8. If the Department determines the Contractor is a Business Associate pursuant to 45 CFR 160.103, the Contractor will execute a HIPAA Business Associate Agreement (BAA) with the Department and is responsible for maintaining compliance with the agreement.

9. The Contractor will work with the Department at its request to complete a System Management Survey. The purpose of the survey is to enable the Department and Contractor to monitor for any changes in risks, threats, and vulnerabilities that may occur over the life of the Contractor engagement. The survey will be completed annually, or an alternate time frame at the Departments discretion with agreement by the Contractor, or the Department may request the survey be completed when the scope of the engagement between the Department and the Contractor changes.

10. The Contractor will not store, knowingly or unknowingly, any State of New Hampshire or Department data offshore or outside the boundaries of the United States unless prior express written consent is obtained from the Information Security Office leadership member within the Department.

11. Data Security Breach Liability. In the event of any security breach Contractor shall make efforts to investigate the causes of the breach, promptly take measures to prevent future breach and minimize any damage or loss resulting from the breach. The State shall recover from the Contractor all costs of response and recovery from

the breach, including but not limited to: credit monitoring services, mailing costs and costs associated with website and telephone call center services necessary due to the breach.

12. Contractor must, comply with all applicable statutes and regulations regarding the privacy and security of Confidential Information, and must in all other respects maintain the privacy and security of PI and PHI at a level and scope that is not less than the level and scope of requirements applicable to federal agencies, including, but not limited to, provisions of the Privacy Act of 1974 (5 U.S.C. § 552a), DHHS Privacy Act Regulations (45 C.F.R. §5b), HIPAA Privacy and Security Rules (45 C.F.R. Parts 160 and 164) that govern protections for individually identifiable health information and as applicable under State law.

13. Contractor agrees to establish and maintain appropriate administrative, technical, and physical safeguards to protect the confidentiality of the Confidential Data and to prevent unauthorized use or access to it. The safeguards must provide a level and scope of security that is not less than the level and scope of security requirements established by the State of New Hampshire, Department of Information Technology. Refer to Vendor Resources/Procurement at https://www.nh.gov/doit/vendor/index.htm for the Department of Information Technology policies, guidelines, standards, and procurement information relating to vendors.

14. Contractor agrees to maintain a documented breach notification and incident response process. The Contractor will notify the State's Privacy Officer and the State's Security Officer of any security breach immediately, at the email addresses provided in Section VI. This includes a confidential information breach, computer security incident, or suspected breach which affects or includes any State of New Hampshire systems that connect to the State of New Hampshire network.

15. Contractor must restrict access to the Confidential Data obtained under this Contract to only those authorized End Users who need such DHHS Data to perform their official duties in connection with purposes identified in this Contract.

16. The Contractor must ensure that all End Users:

    a. comply with such safeguards as referenced in Section IV A. above, implemented to protect Confidential Information that is furnished by DHHS under this Contract from loss, theft or inadvertent disclosure.

    b. safeguard this information at all times.

    c. ensure that laptops and other electronic devices/media containing PHI, PI, or PFI are encrypted and password-protected.

    d. send emails containing Confidential Information only if encrypted and being sent to and being received by email addresses of persons authorized to receive such information.

e. limit disclosure of the Confidential Information to the extent permitted by law.

f. Confidential Information received under this Contract and individually identifiable data derived from DHHS Data, must be stored in an area that is physically and technologically secure from access by unauthorized persons during duty hours as well as non-duty hours (e.g., door locks, card keys, biometric identifiers, etc.).

g. only authorized End Users may transmit the Confidential Data, including any derivative files containing personally identifiable information, and in all cases, such data must be encrypted at all times when in transit, at rest, or when stored on portable media as required in section IV above.

h. in all other instances Confidential Data must be maintained, used and disclosed using appropriate safeguards, as determined by a risk-based assessment of the circumstances involved.

i. understand that their user credentials (user name and password) must not be shared with anyone. End Users will keep their credential information secure. This applies to credentials used to access the site directly or indirectly through a third party application.

Contractor is responsible for oversight and compliance of their End Users. DHHS reserves the right to conduct onsite inspections to monitor compliance with this Contract, including the privacy and security requirements provided in herein, HIPAA, and other applicable laws and Federal regulations until such time the Confidential Data is disposed of in accordance with this Contract.

V. LOSS REPORTING

The Contractor must notify the State's Privacy Officer and Security Officer of any Security Incidents and Breaches immediately, at the email addresses provided in Section VI.

The Contractor must further handle and report Incidents and Breaches involving PHI in accordance with the agency's documented Incident Handling and Breach Notification procedures and in accordance with 42 C.F.R. §§ 431.300 - 306. In addition to, and notwithstanding, Contractor's compliance with all applicable obligations and procedures, Contractor's procedures must also address how the Contractor will:

1. Identify Incidents;
2. Determine if personally identifiable information is involved in Incidents;
3. Report suspected or confirmed Incidents as required in this Exhibit or P-37;
4. Identify and convene a core response group to determine the risk level of Incidents and determine risk-based responses to Incidents; and

5. Determine whether Breach notification is required, and; if so, identify appropriate Breach notification methods, timing, source, and contents from among different options, and bear costs associated with the Breach notice as well as any mitigation measures.

Incidents and/or Breaches that implicate PI must be addressed and reported, as applicable, in accordance with NH RSA 359-C:20.

VI. PERSONS TO CONTACT

A. DHHS Privacy Officer:

DHHSPrivacyOfficer@dhhs.nh.gov

B. DHHS Security Officer:

DHHSInformationSecurityOffice@dhhs.nh.gov

State of New Hampshire
Department of Health and Human Services
Amendment #3

This Amendment to the Comprehensive Family Support Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and The Family Resource Center at Gorham ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on July 15, 2020 (Item #21), as amended on September 21, 2022 (Item #5A), and amended on June 26, 2024 (Item #42), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $2,400,884

2. Modify Exhibit B – Amendment #2, Scope of Services, by adding Section 1.7.12., to read:

1.7.12. <u>Family Resource Center Services and Kinship Navigation</u>

1.7.12.1. The Contractor shall use FRC funding to support:

1.7.12.1.1. FRC-Q designation preparations.

1.7.12.1.2. FRC-Q re-designation preparations.

1.7.12.1.3. Early childhood systems coordination enhancements.

1.7.12.1.4. Evidence-based programs.

1.7.12.1.5. Home visiting programs overseen by the Department including, but not limited to:

1.7.12.1.5.1. CFSS.

1.7.12.1.5.2. Newborn Navigator.

1.7.12.1.5.3. Maternal Infant and Early Childhood Home Visiting (MIECHV).

1.7.12.1.5.4. Kinship Navigation.

1.7.12.1.6. Recruitment and retention of family support home visiting staff.

1.7.12.1.7. Kinship Navigation positions.

1.7.12.1.8. Community Health Worker (CHW) positions.

1.7.12.1.9. Community coordination and primary prevention initiatives including, but not limited to:

1.7.12.1.9.1. Community collaborations.

1.7.12.1.9.2. Newborn Navigator programs.

1.7.12.1.9.3. Adverse Childhood Experiences Response Team (ACERT).

1.7.12.2. The Contractor must ensure kinship positions are in place within its designated catchment area and under the umbrella of CFSS available services to ensure:

1.7.12.2.1. Program meets the needs of families impacted by kinship caregiving arrangements;

1.7.12.2.2. Services are provided to kinship caregivers who are caring for kin as a result of a placement (formal or informal); and

1.7.12.2.3. Navigators connect with kinship caregivers in-person or by other video and live chat virtual applications or platforms for purposes that include, but are not limited to:

1.7.12.2.3.1. Assessing kinship caregiver needs.

1.7.12.2.3.2. Providing outreach, engagement, and community support services and referrals.

1.7.12.2.3.3. Utilizing or creating peer support groups for kinship caregivers.

1.7.12.3. The Contractor must coordinate referrals and resources with kinship positions within its designated catchment area and as assigned by the Department. The Contractor must ensure:

1.7.12.3.1. Additional kinship positions within the catchment area assigned but outside the Contractor's agency must be located in FRC-Q and FRC's working towards FRC-Q designation.

1.7.12.3.2. Kinship navigators collaborate with the Department on program implementation, data collection, and quality improvement activities.

1.7.12.4. The Contractor must maintain the onboarding and training processes, and continue developing the Kinship Navigation position based on:

1.7.12.4.1. The Department's evaluation of the program;

1.7.12.4.2. Staff performance; and

1.7.12.4.3. Training needs.

1.7.12.5. The Contractor must work closely with the Department's CFSS and Kinship Navigation Program Managers to ensure compliance with required training, data collection, and quality improvement activities for all CFSS programs including Newborn Navigation, Kinship Navigation, and FRC programs.

3. Modify Exhibit B – Amendment #2, Scope of Services, Section 1.9.6., to read:

1.9.6. The Contractor must collect and maintain a Family Service Record for Kinship Navigation and FRC program participants utilizing the Family Support Data System, which must include, but is not limited to:

1.9.6.1. Name.

1.9.6.2. Date of Birth.

1.9.6.3. Race and Ethnicity.

1.9.6.4. Language.

1.9.6.5. Income.

1.9.6.6. Household size.

1.9.6.7. Marital status.

1.9.6.8. Town.

1.9.6.9. County.

1.9.6.10. Source of Referral.

1.9.6.11. Reason for Kinship Arrangement.

1.9.6.12. Incarcerated parent.

1.9.6.13. Receipt of public benefits, which includes, but is not limited to:

1.9.6.13.1. Supplemental Nutrition Assistance Program (SNAP).

1.9.6.13.2. New Hampshire Child Care Scholarship.

1.9.6.13.3. Medicaid.

1.9.6.13.4. Social Security Disability Insurance (SSDI).

1.9.6.13.5. Supplemental Security Income (SSI).

1.9.6.13.6. TANF.

1.9.6.13.7. Special Supplemental Nutrition Program for Women, Infants, and Children (WIC).

1.9.6.14. Participant service data, which includes, but is not limited to:

1.9.6.14.1. Date of service.

1.9.6.14.2. Participants present during service delivery.

1.9.6.14.3. Service type and topics reviewed.

4. Modify Exhibit B – Amendment #2, Scope of Services, by adding Section 1.9.7., to read:

1.9.7. The Contractor must ensure the records as identified in Sections 1.9.4, 1.9.5, and 1.9.6 are summarized and entered into the Family Support Data System in real-time.

5. Modify Exhibit C, Payment Terms, Section 1, to read:

1. This Agreement is funded by:

1.1. 85.52% Federal Funds:

1.1.1. 61.37% from the US Department of Health and Human Services, Temporary Assistance for Needy Families, Assistance Listing Number (ALN) 93.558, FAIN 19NHTANF and as awarded on July 3, 2023, Federal Award Identification Number (FAIN) 2301NHTANF.

1.1.2. 19.82% from the US Department of Health and Human Services, Administration for Children & Families, Title XX Grants, Social Services Block Grant (SSBG), as awarded on October 1, 2023, ALN 93.667, FAIN 2301NHSOSR.

1.1.3. 2.98% from the US Department of Health and Human Services, Administration for Children & Families, Administration on Children, Youth and Families, Promoting Safe and Stable Families, as awarded on April 4, 2023, ALN 93.556, FAIN 2301NHFPSS.

1.1.4. .89% from the US Department of Health and Human Services, Administration on Children, Youth and Families, Child Welfare Social Services, Title IV-B, Subpart 1, of the Social Security Act as awarded on April 13, 2023, ALN 93.645, FAIN 2301NHCWSS.

1.1.5. .46% from the US Department of Health and Human Services, Maternal and Child Health Services Block Grant, as awarded on October 19, 2021, ALN 93.994, FAIN

B04MC45230.

1.2. 14.48% General Funds.

6. Modify Exhibit C, Payment Terms, Section 3, to read:

   3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement and shall be in accordance with the approved line item, as specified in Exhibit C-1, Budget through Exhibit C-7 Budget – Amendment #3.

7. Modify Exhibit C, Payment Terms, Section 8, to read:

   8. The Contractor must provide the services in Exhibit B – Amendment 2, Scope of Services, in compliance with funding requirements.

8. Modify Exhibit C, Payment Terms, Section 8, to read:

   9. The Contractor agrees that funding under this Agreement may be withheld, in whole or in part in the event of non-compliance with the terms and conditions of Exhibit B – Amendment 2, Scope of Services.

9. Modify Exhibit C-6, Budget Sheet – Amendment #2, by replacing it in its entirety with Exhibit C-6 Budget – Amendment #3, which is attached hereto and incorporated by reference herein.

10. Add Exhibit C-7 Budget – Amendment #3, which is attached hereto and incorporated by referenced herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective July 1, 2025, upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

4/30/2025
Date

DocuSigned by:
Iain Watt
D773BB63F9704C7...
Name: Iain Watt
Title: Director - DPHS

The Family Resource Center at Gorham

4/30/2025
Date

Signed by:
Gabrielle Flanders
03C117DF1D0D4BC...
Name: Gabrielle Flanders
Title: Executive Director

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

5/1/2025
Date

DocuSigned by:
Robyn Guarino
74873484f0414f0...
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Exhibit C-6 Budget - Amendment #3

New Hampshire Department of Health and Human Services		
Contractor Name:	The Family Resource Center at Gorham (Littleton District)	
Budget Request for:	Comprehensive Family Support Services - TANF	
Budget Period	7/1/2025 - 6/30/2026 (SFY 2026)	
Indirect Cost Rate (if applicable)	9.93%	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$276,182.92	$0
2. Fringe Benefits	$77,331.22	$0
3. Consultants	$4,000.00	$0
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$3,000.00	$0
5.(a) Supplies - Educational	$3,500.00	$0
5.(b) Supplies - Lab	$0.00	$0
5.(c) Supplies - Pharmacy	$0.00	$0
5.(d) Supplies - Medical	$0.00	$0
5.(e) Supplies Office	$4,000.00	$0
6. Travel	$20,000.00	$0
7. Software	$2,500.00	$0
8. (a) Other - Marketing/ Communications	$3,024.00	$0
8. (b) Other - Education and Training	$3,700.00	$0
8. (c) Other - Other (specify below)	$0.00	$0
Other (Occupancy)	$21,500.00	$0
Other (Audit)	$2,000.00	$0
Other (Phone)	$4,300.00	$0
Other (liability insurance)	$1,165.50	$0
9. Subrecipient Contracts	$0.00	$0
Total Direct Costs	$426,803.64	$0
Total Indirect Costs	$42,380.36	$0
TOTAL	$469,184.00	$0

Contractor: Initial GF

Date: 4/30/2025

Exhibit C-7 Budget - Amendment #3

New Hampshire Department of Health and Human Services		
Contractor Name:	The Family Resource Center at Gorham (Littleton District)	
Budget Request for:	Comprehensive Family Support Services-(General Funds)	
Budget Period	7/1/2025 - 6/30/26 (SFY 2026)	
'Indirect Cost Rate (if applicable)	10%	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$10,067.20	$0.00
2. Fringe Benefits	$2,818.76	$0.00
3. Consultants	$0.00	$0.00
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0.00	$0.00
5.(a) Supplies - Educational	$0.00	$0.00
5.(b) Supplies - Lab	$0.00	$0.00
5.(c) Supplies - Pharmacy	$0.00	$0.00
5.(d) Supplies - Medical	$0.00	$0.00
5.(e) Supplies Office	$577.42	$0.00
6. Travel	$2,900.42	$0.00
7. Software	$0.00	$0.00
8. (a) Other - Marketing/ Communications	$0.00	$0.00
8. (b) Other - Education and Training	$0.00	$0.00
8. (c) Other - Other (specify below)	$0.00	$0.00
Other (please specify)	$0.00	$0.00
Other (please specify)	$0.00	$0.00
Other (please specify)	$0.00	$0.00
Other (please specify)	$0.00	$0.00
9. Subrecipient Contracts	$0.00	$0.00
Total Direct Costs	$16,363.80	$0.00
Total Indirect Costs	$1,818.20	$0.00
TOTAL	$18,182.00	$0.00

Contractor Initials: GF (Initial)

Date: 4/30/2025

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State of New Hampshire

Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that THE FAMILY RESOURCE CENTER AT GORHAM is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on April 03, 1997. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: **270161**

Certificate Number: **0007149517**

IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 4th day of April A.D. 2025.

David M. Scanlan

Secretary of State

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CERTIFICATE OF AUTHORITY

I, Christine Grant, hereby certify that:

1. I am a duly elected President of The Family Resource Center at Gorham.

2. The following is a true copy of a vote taken at a meeting of the Board of Directors, duly called and held on January 15, 2025 at which a quorum of the Directors/shareholders were present and voting.

VOTED: That Gabrielle Flanders is duly authorized on behalf of The Family Resource Center at Gorham to enter into contracts or agreements with the State of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority **remains valid for thirty (30)** days from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: 4/17/2025

DocuSigned by:
Christine Grant
Signature of Elected Officer

Name: Christine Grant
Title: President, Board of Directors

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 05/01/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Fairley Kenneally	
E & S Insurance Services LLC 21 Meadowbrook Lane P O Box 7425 Gilford NH 03247-7425	PHONE (A/C, No, Ext): (603) 293-2791	FAX (A/C, No): (603) 293-7188
	E-MAIL ADDRESS: fairley@esinsurance.net	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Great American Insurance Group	GAIG
INSURED Family Resource Center at Gorham 123 Main Street Gorham NH 03581	INSURER B: Travelers Property Casualty Co of America	25674
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 25 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:			MAC 3793560 18	05/10/2025	05/10/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Abuse/Molestation	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 3,000,000 $ 3,000,000 $ 1,000,000
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
A	[X] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $			UMB1137784 10	05/10/2025	05/10/2026	EACH OCCURRENCE AGGREGATE	$ 1,000,000 $ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [N] If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		6JUB4N33995325	01/01/2025	01/01/2026	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 500,000 $ 500,000 $ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

State of NH Dept. of Health & Human Services
129 Pleasant Street
Concord NH 03301-3857

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Fairley Kenneally

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the family
resource center

123 Main Street Gorham, NH 03581 (603) 466-5190 www.frc123.org

Mission

To build healthier Families and stronger communities through positive relationships, programs and collaborations in the North Country.

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Financial Statements

FAMILY RESOURCE CENTER AT GORHAM

FOR THE YEARS ENDED JUNE 30, 2024 AND 2023
AND
INDEPENDENT AUDITORS' REPORT AND REPORTS ON COMPLIANCE AND INTERNAL CONTROL

Leone, McDonnell & Roberts
PROFESSIONAL ASSOCIATION

CERTIFIED PUBLIC ACCOUNTANTS

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FAMILY RESOURCE CENTER AT GORHAM

FINANCIAL STATEMENTS

FOR THE YEARS ENDED JUNE 30, 2024 AND 2023

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Leone, McDonnell & Roberts
Professional Association
CERTIFIED PUBLIC ACCOUNTANTS
DOVER • WOLFEBORO
NORTH CONWAY

INDEPENDENT AUDITORS' REPORT

To the Board of Directors of
Family Resource Center at Gorham

Opinion

We have audited the accompanying financial statements of Family Resource Center at Gorham (a New Hampshire nonprofit organization), which comprise the statements of financial position as of June 30, 2024 and 2023, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of Family Resource Center at Gorham as of June 30, 2024 and 2023, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Family Resource Center at Gorham and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Family

Resource Center at Gorham's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Family Resource Center at Gorham's internal control. Accordingly, no such opinion is expressed.

- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Family Resource Center at Gorham's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

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Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 10, 2024, on our consideration of Family Resource Center at Gorham's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Family Resource Center at Gorham's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Family Resource Center at Gorham's internal control over financial reporting and compliance.

Leone, McDonnell & Roberts
Professional Association

North Conway, New Hampshire
October 10, 2024

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FAMILY RESOURCE CENTER AT GORHAM

STATEMENTS OF FINANCIAL POSITION
AS OF JUNE 30, 2024 AND 2023

ASSETS

	2024	2023
CURRENT ASSETS		
Cash and cash equivalents	$ 644,104	$ 1,100,311
Certificates of deposit	1,296,762	502,855
Grants receivable	507,482	459,651
Prepaid expenses	36,070	31,869
Total current assets	2,484,418	2,094,686
PROPERTY		
Leasehold improvements	110,754	100,805
Furniture and equipment	51,575	51,575
Buildings	70,015	70,015
Total	232,344	222,395
Less: accumulated depreciation	(133,630)	(122,681)
Property, net	98,714	99,714
OTHER ASSETS		
Investments	258,980	235,147
Agency deposits - cash	-	11,946
Operating lease right-of-use asset	56,319	44,094
Total other assets	315,299	291,187
TOTAL ASSETS	$ 2,898,431	$ 2,485,587

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
Accounts payable	$ 19,381	$ 33,884
Accrued expenses	111,769	144,806
Agency deposits	-	11,946
Refundable advances	202,088	154,677
Current portion of right-of-use operating lease liability	25,760	13,027
Total current liabilities	358,998	358,340
OTHER LIABILITIES		
Right-of-use operating lease liability, less current portion shown above	30,559	31,067
Total liabilities	389,557	389,407
NET ASSETS		
Without donor restrictions		
Designated for long-term building maintenance	46,110	46,325
Undesignated	2,176,334	1,780,245
Total net assets without donor restrictions	2,222,444	1,826,570
With donor restrictions	286,430	269,610
Total net assets	2,508,874	2,096,180
TOTAL LIABILITIES AND NET ASSETS	$ 2,898,431	$ 2,485,587

See Notes to Financial Statements

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FAMILY RESOURCE CENTER AT GORHAM

STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2024

	Without Donor Restrictions	With Donor Restrictions	Total
REVENUE AND SUPPORT			
Grants	$ 2,171,495	$ -	$ 2,171,495
Medicaid	1,479,969	-	1,479,969
In-kind contributions	95,172	-	95,172
Contributions	40,555	-	40,555
Agency rents	49,222	-	49,222
Investment return	-	24,145	24,145
Interest income	50,610	-	50,610
Other income	11,013	-	11,013
Net assets released from restrictions	7,325	(7,325)	-
Total revenue and support	3,905,361	16,820	3,922,181
EXPENSES			
Program services	3,137,091	-	3,137,091
Management and general	372,396	-	372,396
Total expenses	3,509,487	-	3,509,487
CHANGE IN NET ASSETS	395,874	16,820	412,694
NET ASSETS, BEGINNING OF YEAR	1,826,570	269,610	2,096,180
NET ASSETS, END OF YEAR	$ 2,222,444	$ 286,430	$ 2,508,874

See Notes to Financial Statements

Docusign Envelope ID: 562672FE-01BD-49E7-9CCA-EF20A9731C49

FAMILY RESOURCE CENTER AT GORHAM

STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2023

	Without Donor Restrictions	With Donor Restrictions	Total
REVENUE AND SUPPORT			
Grants	$ 1,720,241	$ -	$ 1,720,241
Medicaid	1,708,785	-	1,708,785
In-kind contributions	126,817	-	126,817
Contributions	50,979	-	50,979
Agency rents	45,841	-	45,841
Investment return	-	12,145	12,145
Interest income	3,664	-	3,664
Other income	14,017	-	14,017
Net assets released from restrictions	-	-	-
Total revenue and support	3,670,344	12,145	3,682,489
EXPENSES			
Program services	2,973,339	-	2,973,339
Management and general	455,443	-	455,443
Total expenses	3,428,782	-	3,428,782
CHANGE IN NET ASSETS	241,562	12,145	253,707
NET ASSETS, BEGINNING OF YEAR	1,585,008	257,465	1,842,473
NET ASSETS, END OF YEAR	$ 1,826,570	$ 269,610	$ 2,096,180

See Notes to Financial Statements

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FAMILY RESOURCE CENTER AT GORHAM

STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2024

	Program Services	Management and General	Total
Personnel Costs			
Salaries and wages	$ 1,937,545	$ 217,230	$ 2,154,775
Employee benefits	251,294	25,950	277,244
Payroll taxes	145,714	17,051	162,765
Program activities	344,621	-	344,621
Travel	177,019	1,694	178,713
Food and supplies	96,492	1,520	98,012
Training	41,607	203	41,810
Rent	39,833	-	39,833
Legal and professional fees	12,875	25,698	38,573
Liability insurance	23,658	7,254	30,912
Telephone and internet	28,320	1,835	30,155
Heat and utilities	-	28,567	28,567
Contractors and consultants	18,217	1,812	20,029
Repairs and maintenance	-	13,961	13,961
Technology	3,270	9,049	12,319
Depreciation	-	10,949	10,949
Advertising	8,969	726	9,695
Small equipment	6,397	-	6,397
Property insurance	-	5,648	5,648
Payroll processing service	-	2,302	2,302
Postage and shipping	818	453	1,271
Conferences and meetings	-	484	484
Printing	442	-	442
Bank charges	-	10	10
Total	$ 3,137,091	$ 372,396	$ 3,509,487

See Notes to Financial Statements

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FAMILY RESOURCE CENTER AT GORHAM

STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2023

	Program Services	Management and General	Total
Personnel Costs			
Salaries and wages	$ 1,822,061	$ 257,988	$ 2,080,049
Employee benefits	234,890	28,346	263,236
Payroll taxes	144,149	19,470	163,619
Travel	223,745	1,965	225,710
Food and supplies	205,388	2,870	208,258
Program activities	117,879	-	117,879
Contractors and consultants	65,312	19,652	84,964
Training	52,255	806	53,061
Legal and professional fees	4,868	36,126	40,994
Rent	33,633	-	33,633
Heat and utilities	-	30,004	30,004
Telephone and internet	26,961	1,685	28,646
Liability insurance	16,631	3,981	20,612
Repairs and maintenance	-	19,601	19,601
Technology	2,231	14,113	16,344
Small equipment	11,586	1,011	12,597
Advertising	10,244	1,585	11,829
Depreciation	-	9,496	9,496
Property insurance	-	2,626	2,626
Payroll processing service	-	2,223	2,223
Printing	873	654	1,527
Postage and shipping	633	450	1,083
Conferences and meetings	-	661	661
Bank charges	-	130	130
Total	$ 2,973,339	$ 455,443	$ 3,428,782

See Notes to Financial Statements

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FAMILY RESOURCE CENTER AT GORHAM

STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED JUNE 30, 2024 AND 2023

	2024	2023
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	$ 412,694	$ 253,707
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Unrealized gain on investments	(18,305)	(6,796)
Realized gains on investments	(935)	(424)
Depreciation	10,949	9,496
(Increase) decrease in operating lease right-of-use asset	(22,052)	4,879
Increase (decrease) in operating lease liability	22,052	(4,879)
(Increase) decrease in assets:		
Grants receivable	(47,831)	147,520
Prepaid expenses	(4,201)	(16,266)
Increase (decrease) in liabilities:		
Accounts payable	(14,503)	13,738
Accrued expenses	(33,037)	42,510
Due to State of New Hampshire	-	(32,257)
Agency deposits	(11,946)	(18,628)
Refundable advances	47,411	121,345
NET CASH PROVIDED BY OPERATING ACTIVITIES	340,296	513,945
CASH FLOWS FROM INVESTING ACTIVITIES		
Proceeds from the sale of investments	41,298	40,702
Purchase of investments and certificates of deposits	(839,798)	(461,812)
Additions to property and equipment	(9,949)	(12,353)
NET CASH USED IN INVESTING ACTIVITIES	(808,449)	(433,463)
NET INCREASE (DECREASE) IN CASH AND EQUIVALENTS AND RESTRICTED CASH	(468,153)	80,482
CASH AND EQUIVALENTS AND RESTRICTED CASH, BEGINNING OF YEAR	1,112,257	1,031,775
CASH AND EQUIVALENTS AND RESTRICTED CASH, END OF YEAR	$ 644,104	$ 1,112,257
CASH BALANCES		
Cash and equivalents, operating	$ 644,104	$ 1,100,311
Agency deposits - cash	-	11,946
Total cash and equivalents and restricted cash	$ 644,104	$ 1,112,257

See Notes to Financial Statements

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FAMILY RESOURCE CENTER AT GORHAM

NOTES TO FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2024 AND 2023

1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization

The Family Resource Center at Gorham (the Resource Center) is a voluntary, not-for-profit corporation incorporated under the laws of the State of New Hampshire (RSA 292) and organized exclusively for tax-exempt charitable and educational purposes. The principal activity of the Resource Center is to deliver programming that works to build healthier families and stronger communities.

The programs are preventative and help to remove obstacles by providing pathways to healthy family function and early childhood development to at-risk and underserved populations in northern New Hampshire.

Evidence-based home visiting delivers parent education and support that empowers parents to build healthy family dynamics. They address issues such as substance misuse, lack of education, safe housing and employment. The Resource Center provides community based social and emotional support through workshops, support groups, and counseling to promote family success.

Basis of Accounting

The financial statements have been prepared on the accrual basis of accounting.

Basis of Presentation

The financial statements of the Resource Center have been prepared in accordance with U.S. generally accepted accounting principles (US GAAP), which require the Resource Center to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restrictions – Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Resource Center. These net assets may be used at the discretion of the Resource Center's management and board of directors.

Net assets with donor restrictions – Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Resource Center or by passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

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Cash and Cash Equivalents
Cash and cash equivalents include all monies in banks and liquid investments with maturity dates of less than three months. The carrying value of cash and cash equivalents approximates fair value because of the short maturities of those financial instruments.

Certificates of Deposits
The certificates of deposits are carried at fair value. Interest is accrued and recognized in income when earned.

Grants Receivable
Grants receivable from various public and other nonprofit organizations at **June 30, 2024** and 2023 were considered fully collectable and therefore no provisions for bad debts have been made in these financial statements.

Investments
Investments are accounted for according to Accounting Standards Codification (ASC) 958-320 *Not For Profit Entities – Investments – Debt and Equity Securities.* Under ASC 958-320, investments in marketable securities with readily determinable fair values and all investments in debt securities are valued at their fair values in the statement of financial position. Unrealized gains and losses are included in the change in net assets. Fair values of investments are based on quoted prices in active markets for identical investments.

Property and Equipment
Property and equipment is recorded at cost if purchased and at fair value if donated. Depreciation is computed using the straight-line method over the estimated useful lives of the related assets as follows:

Furniture and equipment	5 - 15 years
Leasehold improvements	20 years
Buildings	39 years

The Resource Center's policy is to capitalize all assets over $2,500 with an expected life of one year or longer. Assets sold or otherwise disposed of are removed from the accounts, along with the related depreciation allowance, and any gain or loss is recognized.

Refundable Advances
The Resource Center records grant/contract revenue as a refundable advance until it is expended for the purpose of the grant/contract, at which time it is recognized as revenue.

Revenue Recognition
In May of 2014, the FASB issued Accounting Standards Update (ASU) 2014-09, *Revenue from Contracts with Customers (Topic 606).* This ASU is a comprehensive revenue recognition model that requires an organization to recognize revenue to depict the transfer of goods or services to a customer at an amount that reflects the consideration it expects to receive in exchange for those goods or services. Contracts and transactions with customers predominantly contain a single performance obligation.

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The Resource Center records the following exchange transaction revenue in its statements of activities for the years ended June 30, 2024 and 2023:

Program Service Fees – Revenue from providing family support services under the State of New Hampshire's Medicaid program. Revenue from providing family support services is recognized at the completion of providing such services.

Agency Rents – Revenue from the rental of office space is recognized over time.

Contributions

Contributions received are recorded as increases in net assets without donor restrictions or net assets with donor restrictions depending on the existence and/or nature of any donor or time restrictions. A purpose restriction permits the Resource Center to use contributed assets as specified for a particular purpose. Net assets restricted in perpetuity are those that are required to be permanently maintained, but income from such investments may be used for specified purposes. All donor restricted support is reported as an increase in net assets with donor restrictions, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

Contributions of donated non-cash assets are recorded at their fair values in the period received. Contributions of donated services that create or enhance non-financial assets or that require specialized skills, which are provided by the individuals possessing those skills, and would typically need to be purchased if not provided by donations, are recorded at their fair values in the period received.

Functional Allocation of Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis. Accordingly, costs have been allocated among the program services and supporting activities benefited. Such allocations have been determined by management on an equitable basis.

The expenses that are allocated include the following:

Expense	Method of Allocation
Salaries and benefits	Time and effort
Occupancy	Square footage
Depreciation	Square footage
All other expenses	Direct assignment

Income Taxes

The Resource Center is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code. In addition, the Resource Center qualifies for the charitable contribution deduction under Section 170(b)(1)(a) and has been classified as an organization that is not a private foundation.

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Management has evaluated the Resource Center's tax positions and concluded that the Resource Center has maintained its tax-exempt status and has taken no uncertain tax positions that would require adjustment to the financial statements.

Advertising
Advertising costs are expensed as incurred.

Reclassifications
Certain amounts in the prior year financial statements have been reclassified for comparative purposes to conform with the presentation in the current year financial statements.

Fair Value of Financial Instruments
ASC Topic No. 820-10, *Fair Value Measurement*, provides a definition of fair value which focuses on an exit price rather than an entry price, establishes a framework in generally accepted accounting principles for measuring fair value which emphasizes that fair value is a market based measurement, not an entity specific measurement, and requires expanded disclosures about fair value measurements. In accordance with FASB ASC 820-10, the Resource Center may use valuation techniques consistent with market, income and cost approaches to measure fair value. As a basis for considering market participant assumptions in fair value measurements, ASC Topic 820-10 establishes a fair value hierarchy, which prioritizes the inputs used in measuring fair values. The hierarchy gives the highest priority to Level 1 measurements and the lowest priority to Level 3 measurements. The three levels of the fair value hierarchy under ASC Topic 820-10 are described as follows:

> ***Level 1*** – Inputs to the valuation methodology are quoted prices available in active markets for identical investments as of the reporting date.
>
> ***Level 2*** - Inputs to the valuation methodology are other than quoted market prices in active markets, which are either directly or indirectly observable as of the reporting date, and fair value can be determined through the use of models or other valuation methodologies.
>
> ***Level 3*** - Inputs to the valuation methodology are unobservable inputs in situations where there is little or no market activity for the asset or liability and the reporting entity makes estimates and assumptions related to the pricing of the asset or liability including assumptions regarding risk.

At June 30, 2024 and 2023, the Resource Center's investments were all classified as Level 1 and were based on fair value.

The asset or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

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The following is a description of the valuation methodologies used for assets measured at fair value. There have been no changes in the methodologies used at June 30, 2024 and 2023.

Equities: Valued at the closing market price on the stock exchange where they are traded (primarily the New York Stock Exchange).

Mutual Funds: Valued at the net asset value (NAV) of shares held by the Resource Center at year-end.

The preceding method may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, although the Resource Center believes its valuation method is appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

New Accounting Pronouncement

As of July 1, 2023, the Resource Center adopted FASB ASU 2016-13, *Financial Instruments-Credit Losses (Topic 326): Measurement of Credit Losses on Financial Instruments*, as amended, which modifies the measurement of expected credit losses on certain financial instruments. The Resource Center adopted this new guidance utilizing the modified retrospective transition method. The adoption of this Standard did not have a material impact on the Resource Center's financial statements but did change how the allowance for credit losses is determined.

2. LIQUIDITY AND AVAILABILITY

The following represents the Resource Center's financial assets as of June 30, 2024 and 2023:

	2024	2023
Cash and cash equivalents	$ 644,104	$ 1,100,311
Certificates of deposit	1,296,762	502,855
Grants receivable	507,482	459,651
Investments	258,980	235,147
Agency deposits - cash	-	11,946
Total financial assets	2,707,328	2,309,910
Less amounts not available to be used within one year:		
Net assets with donor restrictions	286,430	269,610
Amount board designated for long-term maintenance	46,110	46,325
Agency deposits - cash	-	11,946
Amounts not available within one year	332,540	327,881
Financial assets available to meet general expenditures over the next twelve months	$ 2,374,788	$ 1,982,029

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The Resource Center's goal is generally to maintain financial assets to meet 90 days of operating expenses (approximately $880,000) As part of its liquidity plan, excess cash is invested in short-term investments, including money market accounts and certificates of deposits.

3. INVESTMENTS

Investments presented in the financial statements are stated at fair value. Realized gains and losses are determined on the specific identification method. Gains and losses (realized and unrealized) are reported in the statement of activities as increases or decreases to net assets without donor restrictions, except for those investments for which their use is restricted. Information on investments at June 30, 2024 and 2023 is presented as follows:

	2024		2023	
	Cost	Market Value	Cost	Market Value
Equities	$ 107,251	$ 135,540	$ 106,039	$ 120,345
Mutual Funds	125,355	123,440	121,115	114,802
Totals	$ 232,606	$ 258,980	$ 227,154	$ 235,147

Components of Investment Return:

	2024	2023
Interest and dividends	$ 8,197	$ 8,558
Unrealized gain	18,305	6,796
Realized gain	935	424
Investment fees	(3,292)	(3,633)
Total investment return	$ 24,145	$ 12,145

4. AGENCY DEPOSITS

During the year ended June 30, 2021, the Resource Center began serving as a fiscal agent for Small Acts North, a Northern New Hampshire not-for-profit volunteer group that supports the community by providing small acts of kindness. The fiscal agent relationship ended during the year ended June 30, 2024. The amount held on behalf of Small Acts North as of June 30, 2023 was $11,946.

5. DEMAND NOTE PAYABLE

In April 2013, the Resource Center entered into a revolving line of credit agreement with a bank. The revolving line of credit agreement provided for maximum borrowings up to $75,000 and was collateralized by a certificate of deposit held at the same bank. This line of credit agreement was closed in May 2023.

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6. CONCENTRATION OF CREDIT RISK - CASH

The Resource Center maintains cash balances that, at times, may exceed federally insured limits. The cash balances are insured by the Federal Deposit Insurance Corporation (FDIC) up to $250,000 per bank at June 30, 2024 and 2023. The Resource Center has not experienced any losses in such accounts and believes it is not exposed to any significant risk with these accounts. Cash balances in excess of FDIC insured limits amounted to $469,037 and $1,136,663 at June 30, 2024 and June 30, 2023, respectively.

During the year ended June 30, 2024, the Resource Center deposited over $1,000,000 into an ICS money market account to obtain FDIC insurance on funds in excess of $250,000.

7. CONCENTRATION OF RISK

For the years ended June 30, 2024 and 2023, approximately 38% and 46% of the total revenue was derived from Medicaid, respectively.

In order for the Resource Center to receive Medicaid funding, they must be formally approved by the State of New Hampshire, Department of Health and Human Services, Division of Community Based Care Services, Bureau of Behavioral Health, and Bureau of Developmental Services as the provider of services for individuals with mental health illnesses and developmentally disabled individuals, for that region.

Medicaid receivables comprise approximately 19% and 11% of the total accounts receivable balances at June 30, 2024 and 2023, respectively.

8. NET ASSETS

Net assets with donor restrictions were as follows for the years ended **June 30, 2024** and 2023:

	2024	2023
Purpose restrictions:		
Flooring/carpeting	$ 6,155	$ 13,480
Community events	15,000	15,000
Restrictions in perpetuity:		
Endowment	265,275	241,130
Total net assets with donor restrictions	$ 286,430	$ 269,610

Net assets without donor restrictions for the years ended June 30, 2024 and 2023 are as follows:

	2024	2023
Undesignated	$ 2,176,334	$ 1,780,245
Board designated	46,110	46,325
Total net assets without donor restrictions	$ 2,222,444	$ 1,826,570

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9. NET ASSETS WITHOUT DONOR RESTRICTIONS – BOARD DESIGNATED

By vote of the Board of Directors, funds have been designated for long-term building maintenance. Net assets without donor restrictions designated by the board was $46,110 and $46,325 at June 30, 2024 and 2023, respectively.

10. ENDOWMENT FUND

In 2007, the Resource Center established a permanent endowment fund for the organization with the intent of accumulating donations and interest earnings of one million dollars. Per the laws of the State of New Hampshire (RSA 292-B:4), 7% of the fair market value of the endowment fund, calculated on the basis of fair market value determined at least quarterly and averaged over a period of not less than three years may be appropriated for operating account expenditures. No distributions were taken during the years ended June 30, 2024 and 2023.

The Not-for-Profit Entities Topic of the FASB ASC (ASC 958-205 and subsections) intends to improve the quality of consistency of financial reporting of endowments held by not-for-profit organizations. This Topic provides guidance on classifying the net assets associated with donor-restricted endowment funds held by organizations that are subject to an enacted version of the Uniform Prudent Management Institutional Funds Act (UPMIFA). New Hampshire has adopted UPMIFA. The Topic also requires additional financial statement disclosures on endowments and related net assets.

The Resource Center has followed an investment and spending policy to ensure a total return (income plus capital change) necessary to preserve the principal of the fund and at the same time, provide a dependable source of support to help build healthier families and stronger communities.

In recognition of the prudence required of fiduciaries, the Resource Center only invests the fund in cash and mutual funds. The Resource Center has taken a risk adverse approach to managing the endowment fund in order to mitigate financial market risk such as interest rate, credit and overall market volatility, which could substantially impact the fair value of the endowment fund at any given time.

Fund activity for June 30, 2024 and 2023 was as follows:

	Balances as of June 30, 2023	Activity for the Year Ended June 30, 2024	Balances as of June 30, 2024
Permanent gifts	$ 175,809	$ -	$ 175,809
Investment earnings	83,398	8,197	91,595
Realized gain	69,350	935	70,285
Transfer to unrestricted	(41,590)	-	(41,590)
Investment expense	(53,628)	(3,293)	(56,921)
Unrealized gain	7,791	18,305	26,096
	$ 241,130	$ 24,144	$ 265,274

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	Balances as of June 30, 2022	Activity for the Year Ended June 30, 2023	Balances as of June 30, 2023
Permanent gifts	$ 175,809	$ -	$ 175,809
Investment earnings	74,840	8,558	83,398
Realized gain	68,926	424	69,350
Transfer to unrestricted	(41,590)	-	(41,590)
Investment expense	(49,995)	(3,633)	(53,628)
Unrealized gain (loss)	995	6,796	7,791
	$ 228,985	$ 12,145	$ 241,130

11. OPERATING LEASES

The Resource Center leases its current facility from the Town of Gorham. In lieu of rent, the Resource Center is responsible for the cost of repairs and maintenance, insurance, utilities and rubbish removal. The lease term is from May 1, 2021 until April 30, 2026.

The Resource Center in turn sublets space in the facility to other nonprofit and community agencies at an average rate of approximately $17 per square foot. All participating organizations must provide services to a client base that is at least 66% low and moderate income.

During the year ended June 2021, the Resource Center entered into a lease agreement for office space in Littleton, New Hampshire. The terms of the lease call for monthly payments of $1,000 through October 31, 2025. Rent expense under this agreement aggregated $12,000 for the years ended June 30, 2024 and 2023.

During March of 2023, the Resource Center entered into a lease agreement for two copiers in Gorham, New Hampshire. The terms of the lease agreement calls for monthly payments of $130 through March 9, 2028. Rent expense under this agreement aggregated $1,560 and $520 for the years ended June 30, 2024 and 2023, respectively.

During April of 2024, the Resource Center entered into a lease agreement for office space in Lancaster, NH. The terms of the lease call for monthly payments of $1,000, with rent increasing annually by $100 per month. The initial term of the lease is for four years beginning on May 1, 2024, through April 30, 2027. Rent expense under this agreement aggregated $2,000 for the year ended June 30, 2024.

The right-of-use asset and related operating lease liability for the above leases amounted to $56,319 and $44,094 for the years ended June 30, 2024 and 2023, respectively. The weighted average lease term was 2.63 and 3.32 years for the years ended June 30, 2024 and 2023, respectively. The weighted average discount rate was 1.24% and 1.38% for the years ended June 30, 2024 and 2023, respectively.

Total lease expense under these agreements totaled $15,560 and $12,520 for the years ended June 30, 2024 and 2023, respectively.

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Minimum future lease payments required under the operating lease agreement in effect at June 30, 2024 were as follows:

Year Ending June 30	Amount
2025	$ 25,760
2026	18,960
2027	13,560
2028	1,040
Total	$ 59,320

12. IN-KIND CONTRIBUTIONS

The Resource Center received the following in-kind contributions during the years ended **June 30, 2024** and 2023:

	2024	2023
Donated clothing, toys, and household supplies	$ 95,172	$ 126,817

The Resource Center's policy related to in-kind contributions is to utilize the assets given to carry out the mission of the Resource Center. If an asset is provided that does not allow the Resource Center to utilize it in its normal course of business, the asset will be sold at its fair value as determined by appraisal or specialist depending on the type of asset.

Donated supplies for the years ended June 30, 2024 and 2023 were considered contributions without donor restrictions and were recorded as food and supplies expense on the accompanying statements of functional expenses.

13. SUBSEQUENT EVENTS

Subsequent events are events or transactions that occur after the statement of financial position date, but before financial statements are available to be issued. Recognized subsequent events are events or transactions that provide additional evidence about conditions that existed at the statement of financial position date, including the estimates inherent in the process of preparing financial statements. Non recognized subsequent events are events that provide evidence about conditions that did not exist at the statement of financial position date but arose after that date. Management has evaluated subsequent events through October 10, 2024, the date the June 30, 2024 financial statements were available for issuance.

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FAMILY RESOURCE CENTER AT GORHAM

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2024

FEDERAL GRANTOR/ PASS-THROUGH GRANTOR/ PROGRAM TITLE	FEDERAL ALN	PASS THROUGH GRANTOR NUMBER	FEDERAL EXPENDITURES
U.S. DEPT. OF HEALTH AND HUMAN SERVICES			
Passed through State of New Hampshire			
Department of Health and Human Services, Office of Human Services,			
Division of Children, Youth and Families			
Stephanie Tubbs Jones Child Welfare Services Program	93.645	2001NHCWSS	$ 9,523
Promoting Safe and Stable Families	93.556	2001FPSS	46,850
Social Services Block Grant	93.667	2001NHSOSR	161,473
Temporary Assistance for Needy Families	93.558	19NHTANF	386,827
Maternal & Child Health Services Block Grant for States	93.994	90CA1858	12,512
Maternal & Child Health Services Block Grant for States	93.994	05-95-90-902010-5190	56,946
		TOTAL 93.994	69,458
Maternal, Infant and Early Childhood Home Visiting Program	93.870	05-95-90-902010-5896	359,031
ARPA - Maternal, Infant and Early Childhood Home Visiting Program	93.870	05-95-90-902010-2451	39,190
		TOTAL 93.870	398,221
Activities to Support (STLT) Health Department Response to Public Health or Healthcare Crises	93.391	05-95-90-902010-5771	183,285
Foster Care - Title IV - E	93.658	05-95-042-421010-29580000	39,772
Total U.S. Department of Health and Human Services			$ 1,295,409
Total expenditures of federal awards			$ 1,295,409

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FAMILY RESOURCE CENTER AT GORHAM

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2024

NOTE A BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal grant activity of Family Resource Center at Gorham under programs of the federal government for the year ended June 30, 2024. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Family Resource Center at Gorham, it is not intended to and does not present the financial position, changes in net assets, or cash flows of Family Resource Center.

NOTE B SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in Uniform Guidance, where in certain types of expenditures are not allowable or are limited to reimbursement. Negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years.

NOTE C INDIRECT COST RATE

Family Resource Center at Gorham has elected to use the 10-percent de minimis indirect cost rate allowed under Uniform Guidance.

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors of
Family Resource Center at Gorham

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Family Resource Center at Gorham (a New Hampshire nonprofit organization), which comprise the statements of financial position as of June 30, 2024 and 2023, the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements, and have issued our report thereon dated October 10, 2024.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Family Resource Center at Gorham's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Family Resource Center at Gorham's internal control. Accordingly, we do not express an opinion on the effectiveness of Family Resource Center at Gorham's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

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Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Family Resource Center at Gorham's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Leone, McDonnell & Roberts
Professional Association

North Conway, New Hampshire
October 10, 2024

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Leone, McDonnell & Roberts
Professional Association
CERTIFIED PUBLIC ACCOUNTANTS
DOVER • WOLFEBORO
NORTH CONWAY

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Directors of
Family Resource Center at Gorham

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Family Resource Center at Gorham's compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of Family Resource Center at Gorham's major federal programs for the year ended June 30, 2024. Family Resource Center at Gorham's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, Family Resource Center at Gorham complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2024.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Family Resource Center at Gorham and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Family Resource Center at Gorham's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Family Resource Center at Gorham's federal programs.

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Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Family Resource Center at Gorham's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Family Resource Center at Gorham's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Family Resource Center at Gorham's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Family Resource Center at Gorham's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Family Resource Center at Gorham's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

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Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Leone, McDonnell & Roberts
Professional Association

North Conway, New Hampshire
October 10, 2024

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FAMILY RESOURCE CENTER AT GORHAM

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2024

A. SUMMARY OF AUDITORS' RESULTS

1. The auditors' report expresses an unmodified opinion on whether the financial statements of Family Resource Center at Gorham were prepared in accordance with GAAP.

2. No significant deficiencies relating to the audit of the financial statements are reported in the *Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards*. No material weaknesses are reported.

3. No instances of noncompliance material to the financial statements of Family Resource Center at Gorham, which would be required to be reported in accordance with Government Auditing Standards, were disclosed during the audit.

4. No significant deficiencies in internal control over major federal award programs are reported in the *Independent Auditors' Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by Uniform Guidance*. No material weaknesses are reported.

5. The auditors' report on compliance for the major federal award programs for Family Resource Center at Gorham expresses an unmodified opinion on all major federal programs.

6. There were no audit findings that are required to be reported in accordance with 2 CFR 200.516(a).

7. The programs tested as major programs were: U.S. Department of Health and Human Services, Maternal, Infant & Early Childhood Home Visiting Program, ALN – 93.870.

8. The threshold for distinguishing between Type A and B programs was $750,000.

9. Family Resource Center at Gorham Family Resource Center at Gorham was determined to be a low-risk auditee.

B. FINDINGS – FINANCIAL STATEMENTS AUDIT

None

C. FINDINGS AND QUESTIONED COSTS–MAJOR FEDERAL AWARD PROGRAM AUDIT

None

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the family
resource center

Board of Directors

Christine Grant, President
Chelsea Andrea, APRN, Vice President
Dawn Cross, Secretary
Heidi Barker
Margo Sullivan
Chasity Murphy
Michele Santy
Sarah Blais

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GABRIELLE FLANDERS

[redacted]

OBJECTIVE

Highly skilled and empathetic professional with experience leading, managing and supervising professional staff in social services. Past work has included supervisory support; coaching; program planning and development and educational parenting support. Active listener with a knack for building lasting professional relationships.

EXPERIENCE

THE FAMILY RESOURCE CENTER MARCH 2016– PRESENT

- **EXECUTIVE DIRECTOR**
  DECEMBER 2024- PRESENT
- Provide strategic leadership for the organization, overseeing programs, operations, and staff.

- **DIRECTOR OF FAMILY SUPPORT SERVICES**
  NOVEMBER 2022- DECEMBER 2024
- **ASSOCIATE DIRECTOR OF FAMILY SUPPORT**
  JUNE 2018- NOVEMBER 2022
- **PROGRAM MANAGER**
  MARCH 2016- JUNE 2018

I-SOCIAL NH DOE, BUREAU OF STUDENT SUPPORT DECEMBER 2018 – DECEMBER 2019

PYRAMID MODEL COACH

- Provide social emotional learning practice-based coaching to designated implementation sites across northern and southern New Hampshire.
- Responsible for maintaining and submitting electronic and paper-based records in a secure manner to preserve confidentiality and document successes and progress.
- Observed workers performance and provided feedback while having tough conversations when necessary.

COOS COALITION FOR YOUNG CHILDREN & FAMILIES

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SEL COACHING COORDINATOR **MARCH 2016– DECEMBER 2024**

- Created and maintained an effective and efficient Coaching System around SEL to support the growing needs of the local organizations.
- Scheduled and planned meetings and conferences, including site-to-site video conferencing calls, which helped to streamline business operations.
- Created and offered additional materials to enhance coaching around SEL. Reduced process gaps by supporting the effective coaching of new practitioners on best practices and protocols through supporting and creating a process.
- Delivered instruction on a broad range of topics, integrating audio-visual presentations and training materials.
- Mentored and coached new coaches by offering insight into successful procedures and implementation of program training. Created systems to facilitate in-house training and coaching; overseeing all registrations for training and professional development for all local organizations.
- Overseeing ongoing coaching in Pyramid Model, Growing Great Kids, and Mind in the Making.
- Linked with local agencies to learn their coaching needs in regard to Social Emotional Learning and supporting their engagement.

EDUCATION

MAY 2015
BACHELOR OF SCIENCE, NEW ENGLAND COLLEGE
Dean's List

SKILLS

- Reliable & Flexible
- Self-starter and Quick learner
- Ability to analyze data & be creative with outcomes
- Strength based & growth minded
- Experience supervising/managing & coaching a team
- Active Listener
- Effective public speaker
- Strategy & system thinker
- Proficient computer skills including MS Word, Excel, PowerPoint and Outlook
- Ability to multi-task, be versatile and deal with crisis situations while maintaining excellent time management skills and professionalism
- Knack for learning new technology & software

BOARDS, COMMITTEES, VOLUNTEERING, ETC.

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- North Country Maternity Network Advisory Board *2022- Present*
- Raising Strong Families Steering Committee *2021- Present*
- Substance Exposed Infant Pilot Project 2019-2020
- Coos Coalition for Young Children Leadership Workgroup

TRAINING, CERTIFICATIONS, SKILLS

- Peer Recovery Support Worker- Certified RCA
- Dialectical Behavior Therapy (DBT)
- Circle of Security- Facilitator
- Boundary Spanning Leadership
- Policy & Procedure writing
- Motivational Interviewing
- Practice-Based Coach
- Reflective Supervision
- ASQ: Watch Me Grow- Facilitator

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Briana M. Shannon

[redacted]

Objective

Committed to building healthier families and stronger communities in the North Country of New Hampshire through positive relationships, innovative programs, and strategic partnerships.

Work Experience

Director of Family Support Services
The Family Resource Center at Gorham - Gorham, NH
January 2025 to Present
Day-to-day management of the Family Support Programs

- Provide reflective supervision to Supervisors and Program Managers
- Facilitate program meetings including FS/RR Leadership Meeting
- Assists with writing and managing all grants associated with the various programs, as well as outcome reporting (monthly and annual) and budgets
- Designs policies, procedures, and strategies to meet the objectives of each program and to ensure compliance with applicable local, state, and federal laws
- Utilizes data-driven analysis and forecasting to measure and evaluate the performance of programs
- Communicate with a wide range of individuals, including program participants, board members, civic leaders, elected officials, government employees, representatives of funders, agency staff, community service providers, and the public to effectively promote programs and establish a professional working relationship
- Manages the review and renewal of contracts with managed care
- Anticipates and prepares programs for annual audits

Program Manager-Healthy Families America
The Family Resource Center at Gorham - Gorham, NH
July 2018 to January 2025

- Manage daily program operations for the Healthy Families America Program.
- Track visit completion rates, and update tracking forms
- Oversee program supervisor's daily performance while providing growth opportunities.
- Provide high quality reflective supervision and support other program leaders
- Recruit, train, supervise, coach, evaluate, and support program staff
- Maintain program fidelity and accreditation, in accordance with national standards
- Draft and manage program budgets
- Ensure program compliance with state and local contracts-

Supervisor
The Family Resource Center-Gorham, NH
February 2018-July 2018

- Provide administrative, clinical and reflective supervision to staff weekly.
- Complete detailed documentation of supervisory sessions.
- Provide education, training, and mentoring for new staff.

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- Support Program Manager with accreditation preparation.
- Work collectively with staff to create healthy work-life balance supporting individual growth.
- Edit, revise, track staff's weekly documentation, developing plans to support incomplete measures.
- Work collectively with Program Manager to track and develop plans for improvement for low benchmark measures.

Family Support Specialist
The Family Resource Center - Gorham, NH
February 2016 to July 2018

- Provide parent education to referred families by use of visuals and specialized educational tools.
- Document clients contact notes and complete data updates.
- Meet regularly with supervisor for supervision and case consultation.
- Utilize all professional development opportunities provided
- Communicate openly with referral sources

Additional Employment history available upon request

Education

Groveton High School-High School diploma
Southern NH University-2019- Not currently enrolled

Skills

- Microsoft Office
- Microsoft Word
- Microsoft Excel
- Microsoft PowerPoint
- Program Management
- Budgeting
- Project / Program Management
- Project Management
- Process Improvement
- Reflective Practice/Reflective Supervision
- Strategic Planning
- Motivational Interviewing
- Meeting planning
- Event Organization/collaboration

Certifications and Trainings
Growing Great Kids Curriculum--- July 2016
Motivational Interviewing--- March 2016
Recovery Coach Academy--- June 2019
Infant Mental Health First Aide--- March 2016 & May 2023
Standards of Quality--- November 2020 to November 2022
Integrated Strategies for Family Support--- September 2016
Parent Survey and Community Outreach training--- April 2017
Families, Resiliency and Opportunities for Growth training--- December 2021
Families, Resiliency, and Opportunities for Growth Supervisor Training--- January 2022
Healthy Families America National Peer Reviewer Training--- June 2022
Solution Based Casework Training--- February 2021
Transforming Trauma & PTSD--- July 2020
Cultural Competency & Diversity Workshop—February 2024
Relationships & Reflections: HFA Core Supervisor Training: September 2023

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Advanced Supervisor Training-July 2018
Newborn Behavioral Observation- Brazelton Institute- January 2021

Additional training certificates available upon request

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Alysia A. Martin

[redacted]

Professional Summary:

Responsible and dedicated Program Manager of Comprehensive Family Support Services with a goal oriented mind, leading to accomplishment of all tasks set forth. Passionate and motivated personality, with a drive for excellence. Core competencies include ability & willingness to learn, dedication to the advocacy of others, as well as excellent communication and time management skills. Handles all tasks with accuracy and efficiency.

Skills:

Time Management and Prioritization

Organization

Patience

Building/Maintaining Personal and Team Relationships

Communication skills; verbal and written

Reliability

Works well under stress

Uses creative and innovative means to accomplish goals

Attention to detail

Experience:

Comprehensive Family Support Program Manager October 2022-Present

Family Resource Center-Family Support, Gorham, NH

- Oversees daily management of the program, including but not limited to:
- Budgets, data, operations, systems, & quality assurance
- Monthly State Reporting required by the state
- Assist & monitor the billing processes for Medicaid Billing
- Assure all contract requirements are met, including defined service activities, target population numbers, and designated client assessments
- Coordinate training with the FRC Training Manager/FRC Quality Assurance Manager

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- Hiring new staff
- Ensure quality of program implementation through the continuous monitoring of program activities & adherence to standards including, but not limited to:
  - Documentation review, communicating recommended revisions, field observations, etc
- Maintains public relations by attending monthly collaborative meetings with: DCYF, community stakeholders, organization leadership, etc.
  - Attends monthly Leadership Meetings with Executive Director & monthly Professional
  - Development Meetings with the management team
- Attends & facilitates weekly staff meetings to provide ongoing support, professional development, etc. to Strength to Succeed staff
  - Provides & documents weekly reflective/administrative supervision to all staff assigned
  - Provides ongoing support to all staff they supervise through evaluation of job performance & field observations
  - Processes timesheets & mileage, including approving PTO requests

Comprehensive Family Support Program Supervisor February 2021-October 2022

Family Resource Center- Family Support, Gorham, NH

- Provides & documents weekly reflective/administrative supervision to all staff assigned
  - Provides ongoing support to all staff they supervise through evaluation of job performance & field observations
  - Processes timesheets & mileage, including approving PTO requests

Parent Education and Community Engagement Coordinator August 2020- February 2021

Family Resource Center- Family Support, Gorham, NH

- Create and manage social media posts
- Work with programs to schedule groups, classes and events as required by scopes of service
- Set up and attend meetings with area partners to build/maintain relationships
- Develop marketing materials

Quality Assurance Coordinator, December 2018-February 2019

Family Resource Center-Family Support, Gorham, NH

- Interpret and implement agency standards
- Devise sampling procedures and directions for recording in reporting data
- Planning and monitoring data recording procedures
- Documentation of internal audits
- Prepare reports and communicate outcomes of quality activities
- Help identify training needs and implement training interventions where needed
- Assure ongoing compliance with quality and organizational regulatory requirements

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Family Support Specialist, June 2017-Present

Family Resource Center- Family Support, Gorham, NH

- Parent education
- Home visiting
- Supervised visitations
- Weekly notes, Monthly reports
- Communication with child protective workers, doctors/nurses and other professionals as needed
- Provide community resources
- Provide community referrals

Group Leader, August 2016-June 2017

Family Resource Center- Project Youth, Gorham, NH

- Lesson Planning
- Teaching groups of children
- Writing monthly reports
- Interacting with school teachers
- Completing administrative tasks related to gathering attendance, meeting goals and file completion
- Purchasing supplies needed to complete lesson plans

Cook, August 2015 - August 2016

Tri-County Cap Headstart, Berlin, NH

- Grocery shopping
- Meal planning and preparation
- Keeping track of specialized dietary needs and ensuring proper paperwork is up to date with current guidelines
- Daily cleaning to ensure health standards are met
- Tracking of budget allowances

Family Support Provider, October 2013 - October 2014

Androscoggin Valley Homecare Services, Berlin, NH

- Observe and report any health, safety or social conditions that needed attention
- Routine housekeeping- making beds, changing linens, dusting, dishes, light house cleaning, laundry and vacuuming

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- Prepare and serve meals as well as meal planning and making suggestions to improve diet. Ensuring client is eating based on specific diet prescribed by physician. ***Previous client regained 20 of the 30 lbs lost due to poor nutritional intake based on suggestions that I proposed to the immediate family. Client's chronic gastrointestinal ailments improved with new suggestions also.***
- Shopping/Marketing and simple errands (such as bill payments)
- Assist with personal grooming and other activities of daily living
- Stimulate interests of the client- reading. playing games, taking walks, baking, etc
- Keeping daily record of home visits documenting client's condition, attitude, condition of living space and other general observations.
- Provide daily time sheets for record
- Keep accurate records in accordance with Agency policy
- Adhere to agency dress code
- Protected integrity and confidentiality of client's personal and medical history as well as records. Written prior authorization from client was required to discuss any personal info about the client with anybody other than the client.

Homemaker, October 2011 - March 2012

Home Healthcare Hospice and Community Services, Keene, NH

- Prepare and maintain records of client progress and services provided, reporting any changes in client condition to manager/supervisor
- Perform housekeeping duties such as cooking, cleaning, washing laundry or dishes and running errands
- Care for individuals or families during periods of incapacitation, family disruption, or convalescence- providing companionship, personal care or help adjusting in new lifestyle
- Transport clients to locations outside of the home such as physician's offices or outings using a motor vehicle.
- Plan, shop for and prepare nutritious meals or help the family plan, shop for and prepare nutritious meals instruct or advise clients and family members on issues such as household cleanliness, utilities, hygiene, nutrition or infant care.

Customer Service Manager, April 2005 - January 2010

Walmart, Gorham, NH

- First line in resolving customer complaints
- Assist in the hiring and training of new employees, evaluate their performance
- Prepare associate work schedules for daily/nightly tasks
- Issue and cash money orders
- Check to make sure appropriate changes were made to resolve customer problems.

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- Refer unresolved customer grievance to designated department or supervisor
- Answer telephones and give information to callers, take messages and/or transfer calls to the appropriate persons.
- Complete forms in accordance with company polices
- Direct and supervise employees engaged in sales and performing services for customers.
- Monitor sales activity to ensure customers receive satisfactory customer service and quality goods.
- Enforce safety, health and security rules.
- Receive payments by cash, check, credit/debit cards and vouchers.
- Issue receipts, refunds, credits and change due to customers.
- Count money in registers during opening of shifts to ensure amounts were correct and that there was adequate change.
- Answer customer and employee questions while providing information on policies and procedures.
- Calculate total sales during a specific time period and reconcile with the total recorded sales.
- Process merchandise returns or exchanges
- Monitor checkout stations to ensure they have adequate cash and are staffed appropriately.
- Assist with duties in other areas of the store such as assistance with fitting rooms, carrying out customer orders, piercing ears in jewelry, mixing paint, etc.
- Maintain clean and orderly check out areas and complete other general cleaning duties such as sweeping/moping the floors, dusting and emptying trash.
- Supervise others and provide on-the-job training.
- Request information and assistance using overhead paging system or personal paging devices.
- Keep periodic balance sheets of amounts and numbers of transactions on one or more checkout stations.
- Cash customer payroll checks.

Education:

- AS, Human Services, 1 year remaining
  White Mountains Community College, Berlin NH 03570
- Certification, Human Lactation Consultant, February 2015- February 2016 (92 contact hours)
  Lactation Education Resources, Tracy's Landing, MD
- Certification, Medical Assistant, January 2009- January 2010
  U.S. Career Institute, Fort Collins, MO
- High School Diploma, General Education with 2 year Early Childhood Education technical career education
- Berlin Senior High School, Berlin, NH

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Trainings:

Perinatal Mood Disorders
NH Dept Health&Human Services, Concord NH, February 2025, 2 Hours

Suicide Prevention
The Family Resource Center, Gorham NH, 6.5 Hours

Leadership Bootcamp
UNH Campus, Durham NH, November 2025, 9 Hours

Strengthening Families Summit
Grappone Conference Center, Concord NH, 9 Hours

IFSP Training
The Family Resource Center, Gorham NH, September 2024, 6 Hours

Standards of Quality
NH Children's Trust, Concord NH, September 2024, 16 Hours

Sexual Harassment
White Mountains Community College, Berlin NH, 8 Hours

Quit Now NH 101
NH Quit Now, Gorham NH, August 2024, 1 Hour

Intro to Trauma Informed Care
Own Your Growth- Chrissy Grant, June 2024, 3 Hours

HIV/AIDS & Bloodborne Pathogens
The Family Resource Center, Gorham NH, May 2024, 3 Hours

Peer Introduction to Mental Health
Family Resource Center, Gorham NH, April 2024, 6.5 Hours

Ethical Considerations Training
The Family Resource Center, Gorham NH, April 2024, 14 Hours

Community Health Worker Training
North Country Health Consortium, March - May 2024, 90 Hours

Introduction to Microsoft Excel
UNH Campus, Portsmouth NH, March 2024, 6.5 Hours

How to Effectively Facilitate a Training
Family Resource Center, Gorham NH, March 2024, 3.5 Hours

WIC Breastfeeding Level 1
WIC, Virtual Platform, February 2024, 7.5 Hours

Cultural Competence
NH Children's Trust, Concord NH, February 2024, 6 hours

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Conscious Discipline
Own Your Growth – Chrissy Grant, Gorham NH January-September, 20 Hours

Mental Health First Aid
Nation Council for Behavioral Health, Gorham NH, May 2023 6.5 Hours,

DCYF Better Together Annual Conference
Division of Child,Youth,Family Services, Grappone Center Concord NH, April 2023, 6 Hours

Positive Solutions for Families Facilitator
Positive Solutions for Families/Family Resource Center, February 2023, 5 Hours

NARCAN Administration
Strength to Succeed/Family Resource Center, January 2023, 1 Hour

Home Visitor Safety
Family Resource Center, January 2023, 2 Hours

Ages and Stages Developmental Screening
Coos Coalition for Young Children and Families, September 2022 (September 2017), 1.5 Hours

Standards of Quality for Family Strengthening and Support
National Family Support Network, August 2022 (November 2020, October 2018)

Family Engagement Series: Self-Assessing Family Engagement
Department of Education: Bureau of Student Support, April 2022, 1.5 Hours

Teaching Pyramid Model Observation Tool (TPOT) Refresher
Department of Education: Bureau of Student Support, April 2022, 6 Hours

DCYF Reporting Laws
Family Resource Center, April 2022, 2 Hours RE-MAP Virtual Supervisor Training Program
Great Kids Inc., March 2022, 15 Hours

Motivational Interviewing Practice of Supervision and Coaching
Rutgers- Center of Alcohol and Substance Use Studies, February 2022, 9 Hours

Recovering Together Café Training
Be Strong Families, September 2021, 18 Hours

Protective Factors Survey. 2nd Edition
FRIENDS National Resource Center for CBCAP, July/August 2020

Child Passenger Safety Technician
Safe Kids Worldwide/Injury Prevention Center Lebanon, April 2020, 24 Hours

Choose Love Movement: Choosing Hope&Resilience, Tapping Solutions
Jessie Lewis Choose Love Movement, April 2019, 2.5 Hours

Teaching Pyramid Infant Toddler Observation Scale (TPITOS) Reliability
Department of Education Bureau of Student Support, June 2019, 10 Hours

Parent Survey for Community Outreach
Healthy Families America, May 2019, 28 Hours

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Pyramid Model Peer-to-Peer Practice Based Coaching Training
Department of Education- iSocial Training, March 2019, 5 Hours

Optimizing Care for Mothers & Babies Affected by Prenatal Substance Exposure: Summit to Address Pans of Safe Care in New Hampshire

JSI Research and Training Institute Inc. , January 2019, 6 Hours

Motivational Interviewing – Healthy Families of America
Motivational Interviewing Network or Trainers, October 2018, 13 Hours

Recovery Coach Academy
Connecticut Community for Addiction Recovery CCAR, August 2018, 30 Hours

Pyramid Model: Strategies to Promote the Social-Emotional Competency of Infants and Toddlers
The Pyramid Model Consortium, June 2018, 24 Hours

Management of Aggressive Behavior (MOAB)
MOAB Training International, Inc., May 2018, 4 Hours

Nurturing Parenting Program
Family Development Resources, Inc., May 2018, 18 Hours

Pyramid Model Readiness Training- Is your Community Ready?
Preschool Technical Assistance Network@Seresc and Project LAUNCH, April 2018, 6 Hours

Integrated Strategies for Home Visiting
Healthy Families of America, February 2018, 40 Hours

Critical Time Intervention
Center for the Advancement of Critical Time Intervention, December 2017

Growing Great Kids- Prenatal to 36 Months Tier 1
Great Kids, Inc., August 2017, 40 Hours

Trauma Informed Care to Support Health and Well-Being
New England Public Health Training Center, July 2017, 1 Hour

Parents Interacting with Infants
The Pyramid Model Consortium/Project Launch, June 2017, 12 Hours

Mental Health First Aid
National Council for Behavioral Health, April 2017, 8 Hours

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Volunteerism/Community Service:

- Children's Church Ministry Leader, August 2017- December 2019
  Harvest Christian Fellowship, Berlin NH 03570
- Committee Chair Person, 2015- June 2020
  Cubscout Pack 205, Berlin NH (Boy Scouts of America)
- Den Leader, 2014-February 2020
  Cubscout Pack 205, Berlin NH (Boy Scouts of America)
- Parent Support, September 2021- current
  Berlin Middle High School, Berlin NH

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Tina M. Holmes

[redacted]

To obtain a full-time position that allows me to work as a supervisor to assist individuals in my program by providing reflective supervision, helping individuals solve issues, provide connection, and peer support services.

CRSW SERIES| 2018 | CONNECTICUT COMMUNITY OF ADDICTION RECOVERY (CCAR) AND CHOICES RECOVERY TRAINING ACADEMY

- Recovery Coach Academy
- Ethical Considerations for Recovery Coaches
- HIV/AIDS and Other Infectious Diseases
- Suicide Prevention
- Motivational interviewing
- Supervising CRSWs
- Naloxone Administration ToT

PROBLEM SOLVING

- Results-oriented problem solver
- Skilled at evaluating options and generating solutions

TEAMWORK

- Possess strong commitment to team environment dynamics
- Enjoy working as a team member as well as independently
- Team leader and team player
- Confident, articulate, and professional speaking abilities (and experience)
- Empathic listener and persuasive speaker
- Speaking in public and to groups
- Excellent presentation skills

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PARENT PARTNER, CRSW, CRSW SUPERVISOR AND COMPREHENSIVE FAMILY SUPPORT SERVICES SUPERVISOR (FRC)| 2018 – CURRENT

- Assist individuals who have had their children removed from their custody by Division of Children, Youth, and Families (DCYF) due to Substance Use Disorder
- Help to obtain and maintain recovery, provide resources, support throughout court appearances, and transportation to appointments
- Utilize computers and devices daily as a form of communication and documentation
- Provide accurate and federally compliant client documentation
- Receive weekly reflective supervision from my direct supervisor, as well as monthly clinical supervision from a Licensed Alcohol and Drug Counselor
- In charge of engaging families and completing intakes.
- Motivational Interviewing Coach and trainer
- Trained as a coder for Motivational Interviewing recordings to help others grow and achieve proficiency.
- Develop and nurture close relationships with DCYF staff

RECOVERY COACH AND OUTREACH COORDINATOR AT NORTH COUNTRY SERENITY CENTER| JUNE 2018 – SEPTEMBER 2018

- Assisting clients to access treatment for Substance Use Disorder, provide resources, and support
- Coordinating outreach and fundraising

Additional Training and Contributions

- HIPAA Compliance
- Recovery Coach Academy: Trainer
- Ethical Considerations: Trainer
- Suicide Prevention: Trainer
- Naloxone Administration: Trainer
- Formally held a seat on the board of directors for New Hampshire Drug Abuse and Alcohol Counselor's Association (NHADACA)
- Certified Recovery Support Worker (CRSW)
- SBC supervisor
- Motivational interviewing coach, Coder and trainer
- Trained as a TOT in all 5 Choices Model CRSW classes (Peer Recovery Coach Training, Ethics, Mental Health, Suicide Prevention, HIV/AIDS and other infectious diseases)

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Tikatia Morris

Training & Development Manager

Tikatia Morris
[redacted]

Skills

client needs assessment; Microsoft Office Suite; file management; conflict resolution; case management; organized; effective public speaker; reliable; strategic thinker; event planning; team player; marketing and media relations; computer-savvy; logo design; website graphics; atypical problem solving; self-motivated; divergent thinking; critical observation, self-management; classical education tutoring methods; attention to detail; creativity; motivational interviewing; peer coaching; reflective supervision; solution-based casework

Experience

The Family Resource Center / Navigation Services Program Manager
April 2023 - Present

Responsive leader overseeing the daily management of the Navigation program including budgets, data, operations, syttems, and quality assurance; Monthly state reporting; Assure all contract requirements are met, including defined service activities, target population numbers, and designated client assessments; Coordinate training; Hiring new staff; Maintains public relations by attending monthly collaborative meetings with the NH Kinship Navigation community of practice, stakeholders, organization leadership etc. Develop and facilitate team meetings; Provide weekly reflective/administrative supervision to all staff assigned; Provide ongoing support to all supervisees through evaluation of job performance and field observations; Process timesheets and mileage, including PTO requests

The Family Resource Center / Training & Development Manager
December 2019 – April 2023

Created and maintained an effective and efficient learning management system to support the growing organization; Scheduled and planned meetings and conferences, including site-to-site video conferencing calls, which helped to streamline business operations. In-depth knowledge of the scope of services for all programs offered at the FRC; Created and offered additional materials to enhance training. Reduced process gaps by supporting the effective training of new hires on best practices and protocols through supporting and creating a train the trainer process. Delivered instruction on a broad range of topics, integrating audio-visual presentations and training materials. Mentored and coached new trainers by offering insight into successful procedures and implementation of program training. Created training schedules to meet the hiring demands of all FRC programs. Created systems to facilitate in-house training and coaching; overseeing all registrations for training and professional development for all programs. Overseeing ongoing coaching in motivational interviewing, solution-based casework, and peer coaching within programs; developed a professional development workgroup to facilitate more in-house training and provide feedback and support to trainers;

The Family Resource Center / Administrative Support Specialist /Training & Family Support Coordinator
December 2019 - January 2022

Provide administrative support to all areas of the family support program; Tracked and submitted employee timesheets to accounting department for payroll processing. Managed electronic calendars using G-Suite and scheduled meetings, appointments and conference calls; assisted in overseeing organizational transfer from G-Suit to Office 365; Created and maintained computer- and paper-based filing and organization systems for staff training records, reports, and documents. Scheduled and planned meetings and conferences, including site-to-site video conferencing calls, which helped to streamline business operations. Executed special objectives and projects in response to the Program Director's requests. Created and offered additional materials to enhance training. Reduced process gaps

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by effectively training new hires on best practices and protocols. Documented participant attendance, engagement, and progress. Delivered instruction on a broad range of topics, integrating audio-visual presentations and training materials. Mentored and coached new employees by offering insight into successful task prioritization. Created training schedules to meet the hiring demands of all FRC programs. Created systems to facilitate in-house training and coaching; overseeing all registrations for training and professional development for all programs.

The Family Resource Center / Edward Fenn ASP Group Leader & Coach
August 2019 - March 2020, Gorham

Established a positive, safe, and stimulating learning environment for all students. Cultivated strong relationships with students by listening carefully and offering positive reinforcement. Utilized the Choose Love curriculum to encourage and support social-emotional learning with all enrolled students, weekly classroom observation for implementing pyramid model strategies in the classroom and with staff; provide monthly one-on-one coaching sessions with all ASP staff to encourage growth support in pyramid model and social-emotional instruction to students

The Family Resource Center / Family Support Specialist
November 2018 - December 2019, Gorham

Built solid and trusting rapport with children and families, fostering communication to meet case needs. Worked to improve and enhance client lives through effective and compassionate care. Documented data and completed accurate updates to case records. Collaborated with community program leaders and advocates to make resources accessible to those in need. Interviewed individuals and families to assess needs and provide informational resources. Referred clients to appropriate team members, community agencies and organizations to meet treatment needs. Photographed to produce high-quality images for both print and Internet distribution. Developed creative design for marketing packages, including print materials, brochures, banners, and signs. Used publisher and photoshop to develop product mockups and prototype designs.

NH Homeschooling Families / Private Tutor
September 2013 - January 2018, Throughout NH & VT

Tutored over 20 struggling, average and advanced students in elementary through high school Classical Education course materials in Mathematics, Grammar and Language Arts, History, Science, Latin, and Logic. Created special handouts, study guides and assessments to evaluate and boost student knowledge. Spearheaded group tutoring sessions to help students struggling in similar areas. Coached and mentored junior tutors on successful classical education teaching strategies and time management.

Self-Employed / Freelance Photographer and Graphic Design
April 2012 - September 2018, Throughout NH

Planned and prepared for all on-location shoots. Inspected proofs to ensure the quality of prints, adjusting and retouching as necessary. Applied digital styling techniques to enhance photos. Maintained consistent use of graphic imagery in materials and other marketing outreach. Edited existing PowerPoint slides to enhance the corporate message. Updated computer graphic files using graphics software programs. Generated computer graphics and page-layout software, graphic elements and photography. Provided high-quality results in a timely manner.

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Education

Plymouth State University / English Education
August 1999 - June 2000, Plymouth

Laconia High School/ High School Diploma
August 1998 - June 1999, Laconia

Certifications and Trainings

2019-02

Pyramid Model Infant/Toddler Modules 2 & 3

ASQ: Introduction to Watch Me Grow for Coos County Early Childhood Professionals

Pyramid Model Peer-to-Peer Practice-Based Coaching

Parents Interacting with Infants (PIWI)

Pyramid Model Preschool Modules 1, 2, & 3

CCAR Ethical Considerations for Recovery Coaches

Growing Great Kids: Prenatal to 36 Months Tier 1

Certified TIPITOS Observer (certification date 07.19.19)

Certified TPOTS Observer (certification date 07.16.19)

Be Strong Families Parent Cafe Training

Recovery Coach Academy

NH Child Care Licensing Orientation for Licensed and License-Exempt Providers

2020

Equity, Autonomy and Substance Use Disorder: Lifecourse Considerations for Pregnant and Parenting People

Strengthening Families Framework Overview & Community Cafe

Certificate in Grandfamilies Leadership

2021

Boundary Spanning Leadership

Performance Evaluation

SBC Initial Training Course (Solution-Based Casework)

Motivational Interviewing: The Basics

Intermediate Motivational Interviewing

Motivational Interviewing: Advancing the Practice

MITI Coding

2022

Enneagram Spectrum Training & Certificate Program

Great Kids REMAP

Motivational Interviewing: MICA and Coaching

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Serena Webster

[redacted]

WORK EXPERIENCE

FAMILY SUPPORT SPECIALIST

Family Resource Center-Goham, NH

July 2022-current

Educate families about the different types, signs, and symptoms of trauma response through Trauma Informed Consent

- Utilize Trauma informed Care to support affected familie
- Provide strength based family-centered interventions
- Assist families in establishing goals and a plan for accomplishing those goals through routine home visiting
- Complete routine physical and mental and emotional development screenings and provide referrals to as needed to support family needs

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- Complete documentation and weekly notes for each family served

BEHAVIORAL HEALTH

INTERVENTIONIST/PARAPROFESSIONAL

White Mountains Regional School District - Whitefield, NH

April 2018 to October 2021

- Assist schools in referring students for state level Fast Forward/WrapAround program
- Participate on Tier 2 and Tier 3 teams, collect data and work with teams and families to help design appropriate tiered interventions.
- Collaborate with school level clinical social workers adn school counselors to coordinate outreach services
- Work with community agencies to coordinate a family centered youth guided approach to services both in and out of school
- Assist classroom teachers with academic instructional time to special needs students both in person and virtually.
- Redirect students with behavioral issues
- Empower students through programs designed to enhance their academic and social achievements
- Act as a nurturing and encouraging influence for students during lessons
- Monitor the classroom and minimize distractions and disruptions

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Case Manager/Consumer Directed Assistant

Northern Human Services - Whitefield, NH

September 2017 to April 2018

- Provide support to adults with mental health disabilities
- Provide support and guidance to families by coordinating, advocating, monitoring, evaluating, referring and assessing services provided and needed.
- Transport individuals to and from medical appointments
- Assist individual with grocery shopping
- Support and transport individual to volunteer work in the community

DISABILITY EXAMINER

Social Security Administration- Department of Disability Services-Boston, MA/Orlando, FL

May 2009-May 2016

- Determine initial approvals and denials of applicants' Mental and Physical eligibility for Social Security Disability
- Schedule Psychological Exams as needed
- Request applicants medical records from applicant, representative, and doctor
- Gather vocational information from the applicant

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- Review medical evidence to make a disability determination with the assistance of the medical consultant

Education

Bradford College-1994-1998
Bachelor of Arts-Sociology/Human Studies

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indeed

← Profile

Susan Howland

[redacted]

Summary

Your summary will appear here

Work experience

Family Support Specialist

The Family Resource Center - Littleton, NH

September 2024 to Present

Help develop strong relationships with families to provide service coordination, support and training to assist families in meeting the needs of their children and enhancing the parents role as the primary influence on their child's education and development.

Team Leader

Next Steps Community Services - Bethlehem, NH

November 2015 to September 2024

- Monitored team performance and provided regular feedback to drive continuous improvement. Making sure the residents needs are met, and they are safe. Data tracking, making sure all relevant information is sent to the clinical team. Ensuring the residents receive their medication as needed.

Recovery coach staff

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Tri-county Community Action Agency (Friendship house) - Bethlehem, NH

September 2014 to November 2015

Support clients in their recovery, doing recovery groups throughout the day. Checking in new clients and doing drug tests as needed. Setting up daily schedules and making sure their daily needs are met. Supporting visits with families.

Education

Associate's degree in human services in Human Services

University of Phoenix-Online Campus - Remote

February 2009 to November 2011

Skills

Communication skills - 10+ years

Certifications & licenses

Your certifications and licenses will appear here

Add more sections

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Kailee Guevin

Authorized to work in the US for any employer

Work Experience

Family Support Specialist / Family Resource Specialist

The Family Resource Center - Littleton, NH
April 2021 to Present

• The Family Support Specialist is responsible to provide routine home visiting, primarily occurring within the family's home; each home visit should last for at least one hour
• Develop a trusting relationship with families by providing strength based family-centered interventions that assist in enhancing the parent-child relationship, build upon parenting skills and improve the family support system.
• Assist families in establishing goals and a plan for accomplishing those goals.
• Complete routine screenings and provide referrals as needed to support family needs.
• Provide resources to participants on an ass needed basis.
• Coordinate and complete HFA intakes with a Family Resilience Opportunity for Growth Scale (FROG) on an as needed basis.
• Use evidence based curriculum and practices to assess effectiveness with the target population.
• Complete documentation and weekly notes for each family served; notes must be completed by end of week.
• Maintain client confidentiality
• Maintain an up-to-date calendar of appointments.
• Participate in any and all required trainings for ongoing professional development
• Attend staff meetings as scheduled.
• Attend weekly reflective supervision with supervisor.
• Adhere to Family Resource Center policies and procedures as set by the Board of Directors.

Private Caregiver

Bethlehem, NH
March 2023 to September 2023

Providing personal care, including showering, baths, shaving and oral hygiene as needed. Support with mobility. Preparation of daily meals and support with feeding and hydration.

Crisis Intervention Advocate

Coos County Family Health Services - Coos County, NH
January 2020 to April 2021

The Response Direct Services Advocate is responsible for providing direct services to survivors of sexual and domestic violence or stalking, outreach to potential victims and their families in the community and networking with area professionals including police, legal, judicial and social services.

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Provides direct client service including but not limited to: crisis intervention, court, medical and social advocacy, peer support, transportation, information and referrals to victims of domestic and sexual violence or stalking and their families.
Maintains client records according to policy.
Develops relationship with local resources for clients including police, legal, judicial and social service professionals.
I currently volunteer my hours for the Response Crisis Hotline.

Respite Care Provider

Kelly Bona (private) - Littleton, NH
March 2017 to April 2021

I provided day and weekend respite for a 59- year- old developmentally disabled women. This was provided in the space of my own home.
I provided one on one care with my client that includes a variety of things such as driving and running errands. A respite caregivers help with tasks like taking the patient to a doctor's appointment, picking up prescriptions or grocery shopping. In addition, I also assist with meal preparation and light housekeeping duties, when the family goes on vacations.
"Respite care is an essential part of the overall support that families may need to keep their family member with a disability at home. The word "respite" means to take a break from the daily challenges of caring for a child or a parent with special needs. It can be planned for a few hours or for as long as a weekend."

Residential Aide

The Morrison Nursing Home - Whitefield, NH
January 2018 to July 2020

• Assisting residents with daily personal routines, including bathing, dressing, grooming, eating, and using the bathroom.
• Providing companionship to residents and establishing a trusting relationship with them.
• Ensuring that residents are taking their prescribed medication.
• Reporting any concerns or medical issues.
• Ensuring that the residents' living quarters are safe and well-organized.
• Keeping records of resident activity, behavior, and moods.
• Performing any reasonable requests that residents ask for.
• Collaborating with management and coworkers to ensure residents receive the best quality of life possible.

Management Assistant/ Keyholder

Olympia Sports - Littleton, NH
March 2011 to August 2018

- Attracts potential customers by answering product and service questions; suggesting information about other products and services.
- Maintains customer records by updating account information.
- Resolves product or service problems by clarifying the customer's complaint; determining the cause of the problem; selecting and explaining the best solution to solve the problem; expediting correction or adjustment; following up to ensure resolution.
- Recommends potential products or services to management by collecting customer information and analyzing customer needs.

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- Contributes to team effort by accomplishing cleaning and product promotion as required.
- Clean and tidy the store for closing.
- Audit tills, prepare cash and deposit the required daily amounts.

Education

Associate in Human Services
White Mountains Community College
August 2020 to Present

Associate in Human Services
White Mountains Community College - Berlin, NH
August 2018 to June 2020

Medical Office Management in Medical office
White Mountains Community College - Littleton, NH
August 2011 to June 2015

Billing Certificate in Medical office
White Mountains Community College - Littleton, NH
August 2011 to June 2015

Skills

- Customer Service Skills (10+ years)
- Management (8 years)
- Receptionist (2 years)
- Critical thinking/problem solving (10+ years)
- Professional Services (10+ years)
- Microsoft Office (4 years)
- Caregiving (10+ years)
- Leadership Experience (3 years)
- ICD-10
- Medical Coding
- Medical Office Management
- Meal Preparation
- Social Work
- Retail management
- Customer service
- Crisis Intervention
- Care plans
- Senior care

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Certifications and Licenses

Medical Billing Certificate
Present

Assessments

Supervisory skills: Motivating & assessing employees — Proficient
October 2020

Motivating others to achieve objectives and identifying improvements or corrective actions
Full results: Proficient

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

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De'Jean Martin

Authorized to work in the US for any employer

Work Experience

Kinship Navigator

The Family Resource Center-Lancaster, NH

June 2024 to Present

Developing relationships and referral processes to connect grandparents and relative caregiver to available services to them and the children in their homes while drafting beneficial goal focused support service plans.

Assessing individual needs while identifying appropriate resources that help caregivers make informed decisions locating alternative resources.

Occasionally being the liaison between families and other programs like DCYF to obtain relevant information to childcare cases.

Department Supervisor

The Home Depot-Littleton, NH

October 2022 to April 2024

- Oversee 3 departments (garden, electrical, plumbing)
- Maintain store standards according to SOPs
- Teach, coach, mentor and develop associates throughout entire store
- Merchandise products per planogram & male executive decisions on products that have no proper designation
- Complete clearance, shrink, buybacks and other misc reports weekly

Administrator III, Correspondence

MAXIMUS Federal-Jacksonville, FL

May 2018 to April 2021

- Review notices to ensure all information is accurate prior to sorting & writing tasks while maintaining 98% accuracy.
- Utilize approved job aids and company intranet in order to perform daily tasks and keep current on departmental and company policies and procedures.
- Process all outgoing mail requests and perform quality control on all notices prior to being mailed to the appellant.
- Minimum production of 50 accounts daily.

Customer Service Representative III

T-Rex Solutions, LLC-Jacksonville, FL

June 2017 to May 2018

➢ Assisting borrowers with methods of defaulted student debt resolution, maintaining 6 min per call handle time.

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➢ Tier 3 Agent handling all calls relative to Social Security, Administrative Wage Garnishments, Treasury Offset Program, & Customer De-Escalation

➢ Process payments towards debt while providing payment history, remaining balance & advise of next steps of the loans.

➢ Apart of focus groups aimed to promote growth within the company and ease with technical programs, demonstrating its importance to my peers.

Head Security
R&R Oilfield Services-Williston, ND
May 2015 to August 2015

Crew Member
AMC Regency-Jacksonville, FL
May 2013 to May 2015

Store Assistant
Kangaroo Expressway-Jacksonville, FL
June 2012 to May 2013

Education

BA in Psychology
University of North Florida
August 2022

Associates Degree
Florida State College of Jacksonville
2014

Skills

- Food Preparation
- Accounting (4 years)
- Active Listening
- Tutoring/Mentorship & Training
- Document management
- Communications
- Public relations
- Multi-line phone systems
- Team Leader
- Customer Service
- Adobe Acrobat
- Skype/Zoom video
- Microsoft Outlook
- Multi-tasking
- Live chat

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- Leadership
- Product up-sell
- Data Entry
- Google Docs
- Office experience
- Client Relations & Rapport Building
- Budgeting
- Microsoft Excel
- Customer support (8 years)
- Typing
- Conflict Management
- Writing Skills
- Case management
- QuickBooks
- Proofreading
- Documentation review
- Cash Handling
- Analysis skills
- Presentation Skills
- Customer satisfaction
- Sales Experience
- Creative Problem Solving
- De-Escalation Training
- Microsoft Office
- Windows
- VPN
- Research
- Microsoft PowerPoint
- Payment Processing
- Honors
- Project Management
- Payment Plan Processing
- Microsoft Word
- Clerical experience
- Computer Proficient
- Telecommunications
- Data collection
- Filing
- Resource navigation
- Administrative Experience

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- Punctual

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Alicia Clauss

[redacted]

Professional Summary

Dynamic resource navigator with a proven track record at The Family Resource Center at Gorham, skilled in advocacy and community outreach. Empathetic and organized, I empower families to achieve their goals while effectively managing resources. Proficient in AAC devices and knowledgeable about various disabilities, I excel in fostering strong relationships and ensuring impactful support.

Licenses

Associates Degree in Communication Sciences & Disorders.
LNA License (Not currently active)

Skill Highlights

- Empathetic and patient
- Strong organizational skills
- Energetic work attitude
- Multitasking skills
- Dependable
- Problem-solving
- Verbal and written communication
- Knowledgeable in ASL
- Knowledge with certain sensory issues.
- AAC devices
- Down Syndrome knowledge
- Observed numerous disorders & disabilities

Professional Experience

Resource Navigator, 11/2023 - Current
The Family Resource Center at Gorham – Gorham, NH
As a resource navigator I help individuals, families, and communities access the resources they need to thrive by connecting them with appropriate services, programs, and support systems. I work as a bridge between individuals and various resources, assisting with assessments, case management, advocacy, and community outreach. Other duties include: Provide ongoing support and follow-up to monitor progress and ensure the effectiveness of resource connections, develop and maintain relationships with community organizations to build a network of resources and support, maintain accurate records of interactions and case management activities, and provide education and support to empower individuals to navigate systems and advocate for their own needs.

Family Support Specialist, 10/2018 - 11/2023
The Family Resource Center at Gorham – Gorham, NH
As a family support specialist I meet with families that are referred to the program. The family comes up with a list of goals that he/she would like to work on. Together the family and I work to achieve these goals. Other duties include: providing the tools for clients and families to communicate better and negotiate issues for improved family relationships, maintain up-to-date and accurate program files and records, help the family find community resources, provide supervision/support for supervised visits, provide transportation for supervised visits, make phone calls to resources or other team members associated with my clients, and maintain and arrange client appointments.

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NH Department of Health and Human Services

KEY PERSONNEL

List those primarily responsible for meeting the terms and conditions of the agreement.

Job descriptions not required for vacant positions.

Contractor Name: **The Family Resource Center at Gorham**

NAME	JOB TITLE	ANNUAL AMOUNT PAID FROM THIS CONTRACT	ANNUAL SALARY
Gabrielle Flanders	Executive Director	$0.00	$60,060.00
Briana Shannon	Director of Family Support Services	$0.00	$0.00
Alysia Martin	Program Manager CFSS	$23,132.00	$46,265.00
Tina Holmes	CFSS Supervisor	$21,940.10	$43,880.20
Tikatia Morris	Training Manager/KN Manager	$22,163.44	$44,326.88
Serena Webster	Family Support Specialist	$37,600.00	$37,600.00
Susan Howland	Family Support Specialist	$34,580.00	$34,580.00
Kailee Guevin	Community Collaboration Specialist	$33,072.00	$38,584.00
De'Jean Martin	Kinship Navigator	$35,035.00	$35,035.00
Alicia Clauss	Resource Navigator	$21,320.00	$21,320.00

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC HEALTH SERVICES

Lori A. Weaver
Commissioner

Iain N. Watt
Interim Director

29 HAZEN DRIVE, CONCORD, NH 03301
603-271-4501 1-800-852-3345 Ext. 4501
Fax: 603-271-4827 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

May 31, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Public Health Services, to amend the existing Comprehensive Family Support Services contracts with the Contractors listed below to continue providing Comprehensive Family Support Services, by exercising contract renewal options and increasing the total price limitation by $8,447,421 from $13,656,620 to $22,104,041 and extending the completion dates from June 30, 2024 to June 30, 2026, effective July 1, 2024, upon Governor and Council approval. 89.39% Federal Funds. 10.61% General Funds.

The original contracts were approved by Governor and Council on July 15, 2020, item #21, and amended on September 21, 2022, item #5A.

Contractor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease) Amount	Revised Amount
Children Unlimited Inc. Conway, NH	156114-B001	Conway District Office Area	$734,720.00	$464,058.00	$1,198,778.00
Community Action Partnership of Strafford County Dover, NH	177200-B004	Rochester District Office Area	$1,229,692.00	$890,300.36	$2,119,992.36
The Family Resource Center at Gorham Gorham, NH	162412-B001	Littleton District Office Area	$1,483,368.00	$876,992.00	$2,360,360.00
The Family Resource Center at Gorham Gorham, NH	162412-B001	Berlin District Office Area	$1,478,084.00	$796,413.00	$2,274,497.00

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Greater Seacoast Community Health Somersworth, NH	154703-B001	Seacoast District Office Area	$1,405,192.00	$1,006,110.00	$2,411,302.00
Lakes Region Community Services Council Laconia, NH	177251-B001	Laconia District Office Area	$935,260.00	$658,448.00	$1,593,708.00
TLC Family Resource Center Claremont, NH	170625-B001	Claremont District Office Area	$1,247,696.00	804,110.94	$2,051,806.94
VNA at HCS, Inc. Keene, NH	177274-B002	Keene District Office Area	$1,156,692.00	$769,270.00	$1,925,962.00
Waypoint (Concord) Manchester, NH	177166-B002	Concord District Office Area	$1,348,372.00	$756,108.00	$2,104,480.00
Waypoint (Manchester) Manchester, NH	177166-B002	Manchester District Office Area	$1,267,004.00	$661,728.00	$1,928,732.00
Waypoint (Southern) Manchester, NH	177166-B002	Southern District Office Area	$1,370,540.00	$763,882.70	$2,134,422.70
		Total:	**$13,656,620.00**	**$8,447,421.00**	**$22,104,041.00**

Funds are available in the following accounts for State Fiscal Year 2025 and are anticipated to be available in State Fiscal Year 2026, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

The purpose of this request is for the Contractors to ensure the continuity of Comprehensive Family Support Services (CFSS) by providing home visiting services statewide to pregnant and parenting caregivers and families with children under 18 years of age. Home visiting services provide access to a variety of parenting, economic, and public health supports based on individuals' needs.

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Contractors will expand services by designating staff as "Newborn Navigators" within the CFSS program. Newborn Navigators will focus on outreach and engagement of families with newborns through a one-time, postpartum home visit. This service will allow the Contractors to reach more families and increase newborn families' connections to community-based resources that support maternal, family, and child health outcomes, as well as reduce the risk of child maltreatment.

The CFSS home visiting program provides preventative services at no cost to families, including household management, child development and maternal depression screenings, case management, and resource referrals such as nutrition support, childcare, and economic mobility support.

Approximately 1,250 families will be served each year. As a result, an average of 2,242 children and 1,592 adults will engage in services annually.

The Department will monitor services by:

- Reviewing the activities and outcome measures identified in the quarterly reports submitted by the Contractor.
- Quarterly meetings with the Contractor to ensure continued compliance with contractual requirements.
- Reviewing Contractor expenditures and conducting data quality assurance activities every month.
- Reviewing consumer satisfaction data, which must indicate an 80% favorable rating at minimum.
- Monitoring long-term program outcomes, including increasing outreach to high-risk populations, increasing the share of referred families who enroll in services, and increasing service completion rates.

As referenced in Exhibit A, Revisions to Standard Contract Provisions, of the original agreements, the parties have the option to extend the agreements for up to two (2) additional years, contingent upon satisfactory delivery of services, available funding, agreement of the parties and Governor and Council approval. The Department is exercising its option to renew services for two (2) years of the two (2) years available.

Should the Governor and Council not authorize this request, the Department will have limited capacity to provide community-based home-visiting services to children and families statewide which help prevent child maltreatment and promote child and family wellbeing.

Source of Federal Funds: Assistance Listing Number (ALN) 93.645, FAIN 2301NHCWSS; ALN 93.556, FAIN 2301NHFPSS; ALN 93.667, FAIN 2301NHSOSR; ALN 93.558, FAIN 2301NHTANF

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

Lori A. Weaver
Commissioner

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

05-095-042-421010-29680000-102-500734-42106802 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE IV-B SUBPART I
100% Federal, CFDA #93.645, Title IV-B, 2301NHCWSS

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2022	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2023	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2024	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,027.60	$8,512.00	$25,539.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2022	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2023	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2024	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,020.00	$8,512.00	$25,532.00

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FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2
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COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

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FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2
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LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60
			TOTAL:	$187,260.00	$93,632.00	$280,892.00

05-095-042-421010-29730000-102-500734-42107306 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, PROMOTING SAFE AND STABLE FAMILIES
100% Federal, CFDA #93.556, Promoting Safe and Stable Families 2301NHFPSS

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2022	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2023	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2024	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2025	102-500734	Social Service Contract	42107311	$0.00	$26,309.00	$26,309.00	$6,577.25
2026	102-500734	Social Service Contract	42107311	$0.00	$26,309.00	$26,309.00	$6,577.25
			Subtotal:	$105,237.68	$52,618.00	$157,855.68	$39,463.92

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

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WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2022	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2023	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2024	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2025	102-500734	Social Service Contract	42107311	$0.00	$34,221.00	$34,221.00	$8,555.25
2026	102-500734	Social Service Contract	42107311	$0.00	$34,221.00	$34,221.00	$8,555.25
			Subtotal:	$148,878.80	$68,442.00	$217,320.80	$54,330.20

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$39,404.73	$0.00	$39,404.73	$9,851.18
2022	102-500734	Social Service Contract	42107306	$39,404.73	$0.00	$39,404.73	$9,851.18
2023	102-500734	Social Service Contract	42107306	$39,404.73	$0.00	$39,404.73	$9,851.18
2024	102-500734	Social Service Contract	42107307	$39,404.73	$0.00	$39,404.73	$9,851.18
2025	102-500734	Social Service Contract	42107311	$0.00	$39,405.00	$39,405.00	$9,851.25
2026	102-500734	Social Service Contract	42107311	$0.00	$39,405.00	$39,405.00	$9,851.25
			Subtotal:	$157,618.92	$78,810.00	$236,428.92	$59,107.23

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2022	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2023	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2024	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2025	102-500734	Social Service Contract	42107311	$0.00	$25,221.00	$25,221.00	$6,305.25
2026	102-500734	Social Service Contract	42107311	$0.00	$25,221.00	$25,221.00	$6,305.25
			Subtotal:	$8,884.00	$50,442.00	$59,326.00	$14,831.50

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2022	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2023	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2024	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2025	102-500734	Social Service Contract	42107311	$0.00	$10,109.00	$10,109.00	$2,527.25
2026	102-500734	Social Service Contract	42107311	$0.00	$10,109.00	$10,109.00	$2,527.25
			Subtotal:	$128,436.00	$20,218.00	$148,654.00	$37,163.50

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2022	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2023	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2024	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2025	102-500734	Social Service Contract	42107311	$0.00	$10,776.00	$10,776.00	$2,694.00
2026	102-500734	Social Service Contract	42107311	$0.00	$10,776.00	$10,776.00	$2,694.00
			Subtotal:	$99,104.64	$21,552.00	$120,656.64	$30,164.16

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2022	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2023	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2024	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2025	102-500734	Social Service Contract	42107311	$0.00	$22,672.00	$22,672.00	$5,668.00
2026	102-500734	Social Service Contract	42107311	$0.00	$22,672.00	$22,672.00	$5,668.00
			Subtotal:	$52,689.48	$45,344.00	$98,033.48	$24,508.37

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR #177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2022	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2023	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2024	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2025	102-500734	Social Service Contract	42107311	$0.00	$10,501.00	$10,501.00	$2,625.25
2026	102-500734	Social Service Contract	42107311	$0.00	$10,501.00	$10,501.00	$2,625.25
			Subtotal:	$42,002.48	$21,002.00	$63,004.48	$15,751.12

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2022	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2023	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2024	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2025	102-500734	Social Service Contract	42107311	$0.00	$10,309.00	$10,309.00	$2,577.25
2026	102-500734	Social Service Contract	42107311	$0.00	$10,309.00	$10,309.00	$2,577.25
			Subtotal:	$21,236.00	$20,618.00	$41,854.00	$10,463.50

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR #.162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2022	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2023	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2024	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2025	102-500734	Social Service Contract	42107311	$0.00	$10,474.00	$10,474.00	$2,618.50
2026	102-500734	Social Service Contract	42107311	$0.00	$10,474.00	$10,474.00	$2,618.50
			Subtotal:	$93,896.00	$20,948.00	$114,844.00	$28,711.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2022	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2023	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2024	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2025	102-500734	Social Service Contract	42107311	$0.00	$9,503.00	$9,503.00	$2,375.75
2026	102-500734	Social Service Contract	42107311	$0.00	$9,503.00	$9,503.00	$2,375.75
			Subtotal:	$62,012.00	$19,006.00	$81,018.00	$20,254.50
			TOTAL:	$919,996.00	$419,000.00	$1,338,996.00	$334,749.00

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FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2
RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

05-095-042-421010-29660000-102-500734-42106603 HEALTH AND SOCIAL SERVICES: HEALTH AND HUMAN SVCS DEPT OF HHS: HUMAN SERVICES: CHILD PROTECTION, TITLE XX GRANTS-SSBG
100% Federal Funds, CFDA #93.667, Title XX Grant 2301NH5OSR

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
2022	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
2023	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
2024	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
			Subtotal:	$0.00	$0.00	$0.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80
			TOTAL:	$3,171,968.00	$0.00	$3,171,968.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

05-095-042-421010-72150000-102-500734-45001501 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE XX GRANTS SSBG
100% Federal Funds, CFDA #93.667, Title XX Grant 2301NHSOSR

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
			Subtotal:	$0.00	$158,598.00	$158,598.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$74,299.00	$74,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$74,299.00	$74,299.00
			Subtotal:	$0.00	$148,598.00	$148,598.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$59,299.00	$59,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$59,299.00	$59,299.00
			Subtotal:	$0.00	$118,598.00	$118,598.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$39,299.00	$39,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$39,299.00	$39,299.00
			Subtotal:	$0.00	$78,598.00	$78,598.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$99,299.00	$99,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$99,299.00	$99,299.00
			Subtotal:	$0.00	$198,598.00	$198,598.00

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$84,299.00	$84,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$84,299.00	$84,299.00
			Subtotal:	$0.00	$168,598.00	$168,598.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$70,000.00	$70,000.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$70,000.00	$70,000.00
			Subtotal:	$0.00	$140,000.00	$140,000.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$64,299.00	$64,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$64,299.00	$64,299.00
			Subtotal:	$0.00	$128,598.00	$128,598.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$49,299.00	$49,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$49,299.00	$49,299.00
			Subtotal:	$0.00	$98,598.00	$98,598.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR #-162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$94,299.00	$94,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$94,299.00	$94,299.00
			Subtotal:	$0.00	$188,598.00	$188,598.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR #-162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
			Subtotal:	$0.00	$158,598.00	$158,598.00
			TOTAL:	$0.00	$1,585,980.00	$1,585,980.00

05-095-045-450010-61270000-102-500731-45030353 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, EMPLOYMENT SUPPORT
100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families; FAIN 2301NHTANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR#-177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
			Subtotal:	$545,453.92	$0.00	$545,453.92

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
			Subtotal:	$545,452.80	$0.00	$545,452.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
			Subtotal:	$545,455.48	$0.00	$545,455.48

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
2022	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
2023	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
2024	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
			Subtotal:	$233,131.20	$0.00	$233,131.20

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
			Subtotal:	$545,454.92	$0.00	$545,454.92

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
2022	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
2023	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
2024	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
			Subtotal:	$636,626.96	$0.00	$636,626.96

TLG FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
			Subtotal:	$545,453.88	$0.00	$545,453.88

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
			Subtotal:	$545,453.12	$0.00	$545,453.12

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
2022	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
2023	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
2024	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
			Subtotal:	$396,985.44	$0.00	$396,985.44

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
2022	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
2023	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
2024	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
			Subtotal:	$714,964.36	$0.00	$714,964.36

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
2022	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
2023	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
2024	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
			Subtotal:	$745,565.52	$0.00	$745,565.52
			TOTAL:	$5,999,997.60	$0.00	$5,999,997.60

05-095-045-450010-61460000-502-500891-45030206 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF: HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, TEMP ASSISTNC TO NEEDY FAMILIES
100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families; FAIN 2301NHTANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$43,000.00	$0.00	$43,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$43,000.00	$0.00	$43,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$43,000.00	$0.00	$43,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$43,000.00	$0.00	$43,000.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$215,864.00	$215,864.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$229,364.00	$229,364.00
			Subtotal:	$172,000.00	$445,228.00	$617,228.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$45,000.00	$0.00	$45,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$45,000.00	$0.00	$45,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$45,000.00	$0.00	$45,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$45,000.00	$0.00	$45,000.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$195,014.00	$195,014.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$197,364.00	$197,364.00
			Subtotal:	$180,000.00	$392,378.00	$572,378.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00	$0.00	$25,824.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$198,288.00	$198,288.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$211,188.00	$211,188.00
			Subtotal:	$103,296.00	$409,476.00	$512,772.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$32,000.00	$0.00	$32,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$32,000.00	$0.00	$32,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$32,000.00	$0.00	$32,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$32,000.00	$0.00	$32,000.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$141,783.00	$141,783.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$155,283.00	$155,283.00
			Subtotal:	$128,000.00	$297,066.00	$425,066.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$44,346.97	$0.00	$44,346.97
2022	102-500731	Contracts For Prog. Svc	45030353	$44,346.97	$0.00	$44,346.97
2023	102-500731	Contracts For Prog. Svc	45030353	$44,346.97	$0.00	$44,346.97
2024	644-504187	SGFSER SGF SERVICES	42105874	$44,346.97	$0.00	$44,346.97
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$314,211.00	$314,211.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$327,711.00	$327,711.00
			Subtotal:	$177,387.88	$641,922.00	$819,309.88

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00	$0.00	$25,824.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$320,980.00	$320,980.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$358,980.00	$358,980.00
			Subtotal:	$103,296.00	$679,960.00	$783,256.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$35,124.00	$0.00	$35,124.00
2022	102-500731	Contracts For Prog. Svc	45030353	$35,124.00	$0.00	$35,124.00
2023	102-500731	Contracts For Prog. Svc	45030353	$35,124.00	$0.00	$35,124.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$35,124.00	$0.00	$35,124.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$260,987.00	$260,987.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$269,487.00	$269,487.00
			Subtotal:	$140,496.00	$530,474.00	$670,970.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$52,360.00	$0.00	$52,360.00
2022	102-500731	Contracts For Prog. Svc	45030353	$52,360.00	$0.00	$52,360.00
2023	102-500731	Contracts For Prog. Svc	45030353	$52,360.00	$0.00	$52,360.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$52,360.00	$0.00	$52,360.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$284,724.00	$284,724.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$298,224.00	$298,224.00
			Subtotal:	$209,440.00	$582,948.00	$792,388.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$37,454.54	$0.00	$37,454.54
2022	102-500731	Contracts For Prog. Svc	45030353	$37,454.54	$0.00	$37,454.54
2023	102-500731	Contracts For Prog. Svc	45030353	$37,454.54	$0.00	$37,454.54
2024	644-504187	SGFSER SGF SERVICES	42105874	$37,454.54	$0.00	$37,454.54
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$231,451.00	$231,451.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$249,201.00	$249,201.00
			Total	$149,818.16	$480,652.00	$630,470.16

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR #-162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$29,065.97	$0.00	$29,065.97
2022	102-500731	Contracts For Prog. Svc	45030353	$29,065.97	$0.00	$29,065.97
2023	102-500731	Contracts For Prog. Svc	45030353	$29,065.97	$0.00	$29,065.97
2024	644-504187	SGFSER SGF SERVICES	42105874	$29,065.97	$0.00	$29,065.97
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$275,807.00	$275,807.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$288,807.00	$288,807.00
			Subtotal:	$116,263.88	$564,614.00	$680,877.88

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$30,000.52	$0.00	$30,000.52
2022	102-500731	Contracts For Prog. Svc	45030353	$30,000.52	$0.00	$30,000.52
2023	102-500731	Contracts For Prog. Svc	45030353	$30,000.52	$0.00	$30,000.52
2024	644-504187	SGFSER SGF SERVICES	4210S874	$30,000.52	$0.00	$30,000.52
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$279,391.00	$279,391.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$292,391.00	$292,391.00
			Subtotal:	$120,002.08	$571,782.00	$691,784.08
			TOTAL:	$1,600,000.00	$5,596,500.00	$7,196,500.00

05-095-090-902010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF-HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMINITY SERVICES, MATERNAL
100% Federal Funds, CFDA #93.994, Federal Funds from HRSA B04MC45230.

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	-$4,576.00	$0.00
			Subtotal:	$18,304.00	($4,576.00)	$13,728.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	$0.00	$5,394.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	$0.00	$5,394.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	$0.00	$5,394.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	-$5,394.00	$0.00
			Subtotal:	$21,576.00	($5,394.00)	$16,182.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	$0.00	$6,487.30
2022	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	$0.00	$6,487.30
2023	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	$0.00	$6,487.30
2024	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	-$6,487.30	$0.00
			Subtotal:	$25,949.20	($6,487.30)	$19,461.90

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	$0.00	$5,804.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	$0.00	$5,804.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	$0.00	$5,804.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	-$5,804.00	$0.00
			Subtotal:	$23,216.00	($5,804.00)	$17,412.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	$0.00	$3,045.64
2022	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	$0.00	$3,045.64
2023	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	$0.00	$3,045.64
2024	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	-$3,045.64	$0.00
			Subtotal:	$12,182.56	($3,045.64)	$9,136.92

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	$0.00	$6,486.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	$0.00	$6,486.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	$0.00	$6,486.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	-$6,486.00	$0.00
			Subtotal:	$25,944.00	($6,486.00)	$19,458.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	$0.00	$7,639.06
2022	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	$0.00	$7,639.06
2023	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	$0.00	$7,639.06
2024	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	-$7,639.06	$0.00
			Subtotal:	$30,556.24	($7,639.06)	$22,917.18

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	-$4,576.00	$0.00
			Subtotal:	$18,304.00	($4,576.00)	$13,728.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	$0.00	$6,432.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	$0.00	$6,432.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	$0.00	$6,432.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	-$6,432.00	$0.00
			Subtotal:	$25,728.00	($6,432.00)	$19,296.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	$0.00	$7,259.00
2022	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	$0.00	$7,259.00
2023	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	$0.00	$7,259.00
2024	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	-$7,259.00	$0.00
			Subtotal:	$29,036.00	($7,259.00)	$21,777.00

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FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2
RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc.	90004009	$3,692.00	$0.00	$3,692.00
2022	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	$0.00	$3,692.00
2023	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	$0.00	$3,692.00
2024	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	-$3,692.00	$0.00
			Subtotal:	$14,768.00	($3,692.00)	$11,076.00
			TOTAL:	$245,564.00	($61,391.00)	$184,173.00

05-095-042-421010-29580000-645-504004-42105877 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, CHILD-FAMILY SERVICES
100% General Funds

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
2022	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
2023	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
2024	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
			Subtotal:	$173,152.00	$0.00	$173,152.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
2022	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
2023	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
2024	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
			Subtotal:	$36,876.00	$0.00	$36,876.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
2022	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
2023	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
2024	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
			Subtotal:	$204,000.00	$0.00	$204,000.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
			Subtotal:	$7,272.00	$0.00	$7,272.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
2022	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
2023	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
2024	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
			Subtotal:	$32,010.24	$0.00	$32,010.24

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
2022	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
2023	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
2024	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
			Subtotal:	$206,000.00	$0.00	$206,000.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
2022	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
2023	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
2024	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
			Subtotal:	$144,280.00	$0.00	$144,280.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
			Subtotal:	$7,272.00	$0.00	$7,272.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
			Subtotal:	$7,272.00	$0.00	$7,272.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
2022	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
2023	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
2024	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
			Subtotal:	$206,900.16	$0.00	$206,900.16

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FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2
RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
2022	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
2023	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
2024	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
			Subtotal:	$206,800.00	$0.00	$206,800.00
			TOTAL:	$1,231,834.40	$0.00	$1,231,834.40

05-095-045-450010-72150000-074-500589-45001502 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: Bureau of Family Assistance, TITLE XX GRANTS,SSBG
100% General Funds

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$47,864.00	$47,864.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$47,864.00	$47,864.00
			Subtotal:	$0.00	$95,728.00	$95,728.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR#:177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$24,596.00	$24,596.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$24,596.00	$24,596.00
			Subtotal:	$0.00	$49,192.00	$49,192.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$77,487.00	$77,487.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$77,487.00	$77,487.00
			Subtotal:	$0.00	$154,974.00	$154,974.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$17,622.00	$17,622.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$17,622.00	$17,622.00
			Subtotal:	$0.00	$35,244.00	$35,244.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$12,048.00	$12,048.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$12,048.00	$12,048.00
			Subtotal:	$0.00	$24,096.00	$24,096.00

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$66,987.00	$66,987.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$66,987.00	$66,987.00
			Subtotal:	$0.00	$133,974.00	$133,974.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$43,710.00	$43,710.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$43,710.00	$43,710.00
			Subtotal:	$0.00	$87,420.00	$87,420.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$16,393.00	$16,393.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$16,393.00	$16,393.00
			Subtotal:	$0.00	$32,786.00	$32,786.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR #177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$28,250.00	$28,250.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$28,250.00	$28,250.00
			Subtotal:	$0.00	$56,500.00	$56,500.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$48,000.00	$48,000.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$48,000.00	$48,000.00
			Subtotal:	$0.00	$96,000.00	$96,000.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$61,393.00	$61,393.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$61,393.00	$61,393.00
			Subtotal:	$0.00	$122,786.00	$122,786.00
			TOTAL:	$0.00	$888,700.00	$888,700.00

05-095-090-902010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMINITY SERVICES, MATERNAL [redacted]
100% General Funds

FRC AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR# 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	$0.00	$75,000.00
2022	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	$0.00	$75,000.00
2023	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	$0.00	$75,000.00
2024	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	-$75,000.00	$0.00
			Subtotal:	$300,000.00	($75,000.00)	$225,000.00
			TOTAL:	$300,000.00	($75,000.00)	$225,000.00

CONTRACT TOTAL:	$13,656,620.00	$8,447,421.00	$22,104,041.00

State of New Hampshire
Department of Health and Human Services
Amendment #2

This Amendment to the Comprehensive Family Support Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and The Family Resource Center at Gorham. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on July 15, 2020 (Item #21), as amended on September 21, 2022 (Item #5A), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:

   June 30, 2026

2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $2,360,360

3. Modify Exhibit B, Scope of Services, by replacing in its entirety with Exhibit B, Scope of Services – Amendment #2, which is attached hereto and incorporated by reference herein.

4. Modify Exhibit C, Payment Terms, Section 1, to read:

   1. This Agreement is funded by:

      1.1. 86% Federal Funds, comprised of:

         1.1.1. 1% from the US Department of Health and Human Services, Administration on Children, Youth and Families, Child Welfare Social Services, Title IV-B, Subpart 1, of the Social Security Act, Assistance Listing Number (ALN) 93.645, Federal Award Identification Number (FAIN) 2301NHCWSS.

         1.1.2. 4% from the US Department of Health and Human Services, Administration for Children & Families, Administration on Children, Youth and Families, Promoting Safe and Stable Families, ALN 93.556, FAIN 2301FPSS.

         1.1.3. 23% from the US Department of Health and Human Services, Administration for Children & Families, Title XX Grants; SSBG – Social Services Block Grant, ALN 93.667, FAIN 2301NHSOSR.

         1.1.4. 71% from the US Department of Health and Human Services, Temporary Assistance for Needy Families, ALN 93.558, FAIN 2301NHTANF.

         1.1.5. 1% from the US Department of Health and Human Services, Maternal and Child Health Services Block Grant, ALN 93.994, FAIN 90CA1858.

      1.2. 14% General Funds.

5. Modify Exhibit C, Payment Terms, Section 3, to read:

   3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement and shall be in accordance with the approved line item, as

specified In Exhibit C-1, Budget through Exhibit C-6, Budget – Amendment #2.

6. Add Exhibit C-5, Budget – Amendment #2, which is attached hereto and incorporated by reference herein.
7. Add Exhibit C-6, Budget – Amendment #2, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective July 1, 2024, upon Governor and Council approval. .

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

5/28/2024
Date

DocuSigned by:
Iain Watt
D778B863F9704C7...
Name: Iain Watt
Title: Interim Director - DPHS

The Family Resource Center at Gorham

5/23/2024
Date

DocuSigned by:
Patricia Stolte
87653C51EAD74FE...
Name: Patricia Stolte
Title: Executive Director

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

5/29/2024
Date

DocuSigned by:
Robyn Guarino
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Scope of Services

1. **Statement of Work**

1.1. General Services

1.1.1. The Contractor must provide services to pregnant and parenting women as well as other families with children up to eighteen (18) years of age who are:

1.1.1.1. At risk for experiencing difficulty with:

1.1.1.1.1. Pregnancy;

1.1.1.1.2. Health and nutrition;

1.1.1.1.3. Education and employment;

1.1.1.1.4. Parenting challenges;

1.1.1.1.5. Social isolation;

1.1.1.1.6. Substance use disorders;

1.1.1.1.7. Mental health events;

1.1.1.1.8. Child abuse and neglect; and

1.1.1.1.9. Substance exposed infants.

1.1.1.2. Perinatal families of substance exposed infants; and

1.1.1.3. At risk for child abuse and neglect.

1.1.1.4. Seeking Comprehensive Family Support Services (CFSS) in a voluntary manner.

1.1.2. The Contractor must provide services at The Family Resource Center of Gorham located at 123 Main Street, Gorham, NH; and other locations, as mutually agreed upon between the Contractor and the client, within the Department of Health and Human Services Littleton District Office Catchment Area. The Contractor must ensure:

1.1.2.1. Staff are available to provide Comprehensive Family Support Services to families during the business hours of 9:00 AM to 4:00 PM, Monday through Friday, excluding state and federal holidays.

1.1.2.2. Evening hours are available at least one (1) night per week.

1.1.2.3. Families are provided flexible opportunities to meet in the home or community.

1.1.2.4. Office locations remain in compliance with the Americans with Disabilities Act (ADA) accessibility requirements.

1.1.2.5. No duplication of services.

1.1.3. The Contractor must maintain operation of a Family Resource Center of Quality (FRC-Q) or obtain the FRC-Q designation no later than June 30, 2026. This includes utilizing the Strengthening Families Framework and Protective Factors including, but not limited to, parental resilience, social connections, knowledge of parenting and child development, concrete supports in times of need, and social emotional competence in children, which may be provided through methods including, but not limited to:

1.1.3.1. Home visiting services.

1.1.3.2. Case management.

1.1.3.3. Workshops.

1.1.3.4. Support groups.

1.1.3.5. Community events.

1.1.3.6. Facilitating access to concrete support and referrals.

1.1.4. The Contractor must engage with the Department and peers through activities including, but not limited to:

1.1.4.1. Attending quarterly CFSS meetings as scheduled by the Department.

1.1.4.2. Attending regularly scheduled meetings, upon request of the Department or Contractor.

1.1.4.3. Participating in an annual CFSS site visit.

1.1.4.4. Collaborating with the Department and the statewide network of Family Resource Centers's Facilitating Organization to ensure a statewide system of CFSS.

1.1.4.5. Designating one (1) staff position to be the liaison for all programmatic correspondence between the Department and the Contractor, including but not limited to:

1.1.4.5.1. Clinical updates.

1.1.4.5.2. Program announcements.

1.1.4.5.3. Reporting changes, errors, and requests.

1.1.4.5.4. Invoicing requests and inquiries.

1.2. **CFSS Home Visiting Services**

1.2.1. The Contractor must provide home visiting services utilizing the NH Comprehensive Family Support Services model, which includes, but is not limited to, the following priorities:

1.2.1.1. Promoting healthy pregnancy and birth outcomes.

1.2.1.2. Promoting a safe and nurturing environment for children.

1.2.1.3. Improving maternal and child health.

1.2.1.4. Promoting positive parenting practices.

1.2.1.5. Reducing child maltreatment.

1.2.1.6. Increasing linkages and referrals to community resources and supports.

1.2.2. The Contractor must utilize home visits as the main method of CFSS service delivery and must be provided in a flexible and integrated approach that provides support services to families on a continuum of three stages, including:

1.2.2.1. Prevention;

1.2.2.2. Early intervention; and

1.2.2.3. Crisis.

1.2.3. The Contractor must provide multigenerational, trauma-informed, culturally responsive, strengths-based services, focused on empowering families through the use of evidence-based and evidence-informed approaches including, but not limited to:

1.2.3.1. Growing Great Kids curriculum.

1.2.3.2. Parents as Teachers curriculum.

1.2.3.3. Positive Solutions for Families.

1.2.3.4. Strengthening Families Parent Cafes.

1.2.3.5. Born to Learn curriculum.

1.2.3.6. The Period of PURPLE Crying.

1.2.3.7. Enhanced care coordination.

1.2.3.8. Motivational interviewing.

1.2.3.9. Advocacy training.

1.2.3.10. Reflective supervision.

1.2.4. The Contractor must provide and connect families to services that include but are not limited to:

1.2.4.1. Social.

1.2.4.2. Healthcare.

1.2.4.3. Family Planning.

1.2.4.4. Parenting Support.

1.2.5. The Contractor must promote education on health and safety topics including, but not limited to:

1.2.5.1. Child safety information through handouts and explanation via curricula including information available from the Centers for Disease Control (CDC) on a variety of infant, childhood safety concerns, ranging from injury prevention to reduction of high-risk behaviors in teenagers, including, but not limited to:

1.2.5.1.1. Car seat safety checks.

1.2.5.1.2. Safety gates.

1.2.5.1.3. Portable cribs.

1.2.5.1.4. Safe sleep.

1.2.5.1.5. Lead poisoning prevention.

1.2.5.1.6. Home safety including Window guards.

1.2.5.1.7. Oral health of infants, children, and adolescents.

1.2.5.1.8. Adverse Childhood Experiences (ACES) and the protective factors.

1.2.5.1.9. Smoking cessation.

1.2.6. The Contractor must collaborate with program participants to develop comprehensive goals that improve the economic self-sufficiency of families by assisting parents to plan for the future that includes, but is not limited to:

1.2.6.1. Planning future pregnancies.

1.2.6.2. Continuing education.

1.2.6.3. Finding and maintaining employment.

1.2.6.4. Increasing Protective Factors of the family.

1.2.6.5. Obtaining secure housing.

1.2.6.6. Accessing community services.

1.2.6.7. Accessing parental education on topics that include, but are not limited to:

1.2.6.7.1. Child development.

1.2.6.7.2. Child behavior.

1.2.6.7.3. Child health.

1.2.6.7.4. Coping and problem-solving skills.

1.2.6.7.5. Safety.

1.2.6.7.6. Parenting skills.

1.3. Newborn Navigation Services

1.3.1. The Contractor must provide a Newborn Navigator program as part of the Comprehensive Family Support Services Home Visiting model. A Family Support Specialist designated as a Newborn Navigator will be identified within the CFSS Family Resource Center (FRC). Newborn Navigators must:

1.3.1.1. Engage with families during pregnancy or within one month of birth and provide at minimum a one (1) time CFSS home visit on a voluntary basis within three (3) months of birth. The home visit includes care coordination services to pregnant and newborn families, with priority given to:

1.3.1.1.1. Families at or below 250% of the federal poverty level;

1.3.1.1.2. Single-parent families;

1.3.1.1.3. First time parents;

1.3.1.1.4. Families with other children under three (3) years of age;

1.3.1.1.5. Parents under twenty-five (25) years of age; and

1.3.1.1.6. Parents with limited educational attainment.

1.3.1.2. Make initial contact with families ~~at~~ during pregnancy, prior to hospital discharge, or no later than one (1) month following birth to:

1.3.1.2.1. Provide Family Resource Center (FRC) information for families declining the home visit; or

1.3.1.2.2. Schedule a date and time for the initial home visit to occur, and obtain initial intake prescreening information to follow up with the family.

1.3.1.3. Gather prescreening intake information and enter into the Family Support Data System (FSDS) prior to conducting the home visit.

1.3.2. The Contractor must ensure:

1.3.2.1. Enrolled families are eligible for up to a total of three (3) Newborn Navigator home visits to complete check-ins and community linkages, which must occur during the first six (6) months post discharge.

1.3.2.2. The initial engagement with the newborn family includes initial screening by the Healthcare setting and Newborn Navigator for enrollment, considering the following questions:

1.3.2.2.1. Does the family reside in CFSS catchment area?

1.3.2.2.2. Has the family had a recent birth or expecting birth?

1.3.2.2.3. Does the family need community based follow up to make resource linkages?

1.3.2.2.4. Would the family benefit from a post-partum follow up screening of maternal and child health and community linkage support?

1.3.2.2.5. Is the family already enrolled in another home visiting program?

1.3.2.3. Families that consent to the Newborn Navigator home visit receive a Welcome Newborn Family bag that includes information and resources as coordinated with the Department, including but not limited to:

1.3.2.3.1. WIC.

1.3.2.3.2. Medicaid.

1.3.2.3.3. SNAP.

1.3.2.3.4. Family Resource Center services.

1.3.2.3.5. Lead poisoning prevention.

1.3.2.3.6. Safe sleep.

1.3.2.3.7. Infant nutrition.

1.3.2.3.8. Additional items as identified by the CFSS agency and agreed upon by the Department.

1.3.2.4. The initial one (1) time Newborn Navigator home visit includes a comprehensive Family Needs Assessment and supports including, but not limited to:

1.3.2.4.1. Maternal depression screening.

1.3.2.4.2. Developmental screening.

1.3.2.4.3. Referrals to resources as identified through the family needs assessment.

1.3.2.4.4. Parent education, Child safety: safe sleep & lead poisoning prevention and home safety.

1.3.2.4.5. Breastfeeding/lactation support.

1.3.2.4.6. Post-Partum family planning.

1.3.2.4.7. Nutrition support.

1.3.2.4.8. Positive parenting practices including attachment.

1.3.2.4.9. Release of information for resource referrals and sharing programmatic information with the Department.

1.3.2.4.10. Information and referral on home visiting programs.

1.3.2.5. The Newborn Navigator works with families to identify needs for ongoing support and facilitate referrals to the local Family Resource Center, CFSS, Healthy Families America (HFA), The Supplemental Nutrition Program for Women, Infants and Children (WIC),and Family Centered Early Supports and Services (FCESS).

1.3.2.6. Data for the Newborn Navigator program, as outlined in reporting requirements, is collected within the FSDS and as coordinated with the Department and the Facilitation Organization.

1.3.3. The Contractor must collaborate, build partnerships, and plan enrollments with local healthcare agencies to promote referrals from healthcare providers to the CFSS Newborn Navigator program, including, but not limited to:

1.3.3.1. Birthing hospitals.

1.3.3.2. OBGYNs.

1.3.3.3. Pediatric healthcare agencies.

1.3.3.4. Family healthcare agencies.

1.3.3.5. Community Health Centers.

1.3.3.6. Developing Memorandum of Understanding (MOU's) as needed.

1.3.3.7. Offering satellite health office hours as needed.

1.3.3.8. Providing Newborn Navigator CFSS program information and printed materials as needed.

1.3.4. The Contractor must collaborate and build partnerships with local early childcare and education programs that also serve newborn families to coordinate with early childhood programs, avoid duplication of services, and enhance coordination of care, including, but not limited to:

1.3.4.1. WIC.

1.3.4.2. FCESS.

1.3.4.3. HFA.

1.3.4.4. Other newborn home visiting programs within the CFSS catchment area.

1.3.5. The Contractor must work with the Department's CFSS Continuous Quality Improvement (CQI) Specialist to ensure all readiness activities are in place prior to implementing the program, including, but not limited to:

1.3.5.1. Newborn Navigator staff Training.

1.3.5.2. Family recruitment and enrollment plan.

1.3.5.3. Health provider, community alignment and engagement plan.

1.3.5.4. Data collection, including a Department-approved participant post survey.

1.3.5.5. A post-participant survey shall be completed, upon survey approval by the Department, which may include, but is not limited to:

1.3.5.6. Assessment of knowledge of community resources, postpartum depression, and newborn care after the one-time home visit.

1.3.5.7. Assessment of referrals and connections to community resources.

1.3.5.8. Satisfaction with and recommendation of Newborn Navigation services to peers.

1.3.5.9. Additional feedback to support continuous quality improvement.

1.3.6. The Contractor must complete and renew a Release of Information (ROI) form annually with CFSS and Newborn Navigator participants. The ROI shall include:

1.3.6.1. Acknowledgement of data collection within the FSDS.

1.3.6.2. Acknowledgement of sharing personal identifiable information with the Department.

1.3.6.3. Acknowledgement of purpose of releasing data to the Department to review program outcomes and facilitate quality improvement activities.

1.3.6.4. Acknowledgement that Family Service Record data will be kept and tracked for three (3) subsequent years following discharge.

1.4. **Assessments and Referrals**

1.4.1. The Contractor must collaborate with community partners to facilitate referrals and prioritize enrollment of families who may be experiencing conditions that include, but are not limited to:

1.4.1.1. A previous or current founded, or unfounded, child protective services report.

1.4.1.2. Having a child who has a low birth weight and neuro developmental delays.

1.4.1.3. A history of, or current, parental or caregiver substance abuse.

1.4.1.4. A history of, or current, mental health concerns relative to the parent, caregiver, or child(ren).

1.4.1.5. Having income at or below 250% of the Federal Poverty Level.

1.4.1.6. Family history of domestic violence.

1.4.1.7. Child's insecure attachment in early years.

1.4.1.8. Pregnancy; birth of a child within the past twelve (12) months; birth of an additional child within the next six (6) months; birth or expected birth of a child with special healthcare needs.

1.4.1.9. Pregnant individuals with prenatal substance use concerns and families with substance exposed infants.

1.4.1.10. Pregnant or post-partum individuals with a Plan of Safe Care or in need of support to develop a Plan of Safe Care.

1.4.1.11. Having more than one (1) child under three (3) years of age.

1.4.1.12. Physical or social isolation or any other factors that contribute to unhealthy social and emotional outcomes.

1.4.1.13. Home conditions presenting a health and/or safety risk to family members.

1.4.1.14. Child or family with chronic health, behavioral or developmental issues that impacts parenting.

1.4.1.15. Ages and Stages Questionnaire (ASQ) and Ages and Stages Questionnaire Social Emotional (ASQ-SE) results that indicate developmental delays.

1.4.1.16. Families impacted by traumatic events.

1.4.1.17. Receiving Temporary Assistance to Needy Families (TANF) cash assistance or any of the Medicaid options.

1.4.1.18. Substance Use Disorder services.

1.4.2. The Contractor must complete a Family Needs Assessment for each family served within the first three (3) home visits utilizing an intake assessment within the FSDS to:

1.4.2.1. Identify strengths;

1.4.2.2. Identify risk factors;

1.4.2.3. Identify current needs;

1.4.2.4. Determine best program fit; and

1.4.2.5. Provide appropriate CFSS referrals and services.

1.4.3. The Contractor must utilize additional screening tools, including but not limited to:

1.4.3.1. The Ages and Stages Questionnaires, ASQ-3 and ASQ-SE.

1.4.3.2. Prime MD depression screening.

1.4.3.3. Edinburg Postnatal screening.

1.4.4. The Contractor must ensure that each family is provided with an Individual Service Plan (ISP) that addresses and targets barriers to receiving education and support services, which may include but are not limited to:

1.4.4.1. Parent education and support.

1.4.4.2. Family mentoring and advocacy.

1.4.4.3. Medical and health education.

1.4.4.4. Mental health and education.

1.4.4.5. Early childhood education.

1.4.4.6. Literacy education and support.

1.4.4.7. Life skills training.

1.4.4.8. Use of preventive childcare.

1.4.5. The Contractor must provide referrals to appropriate community-based services and other resources that support families in their home communities, which may include, but are not limited to:

1.4.5.1. Childcare Aware of New Hampshire.

1.4.5.2. The Department's District Offices for assistance with program eligibility determination.

1.4.5.3. Special Medicaid Services, including FCESS.

1.4.5.4. WIC Nutrition programs for access to breastfeeding supports, nutritional education, and healthy foods.

1.4.5.5. NH Employment Security.

1.4.5.6. Local school districts.

1.4.5.7. Family violence prevention agencies.

1.4.5.8. Mental health services.

1.4.5.9. Nutrition education and healthy foods.

1.4.5.10. Instructional money management.

1.4.5.11. Smoking cessation programs, such as QuitWorks-NH.

1.4.5.12. Independent living skills programs.

1.4.5.13. Adult education.

1.4.5.14. Literacy education.

1.4.5.15. Employment services.

1.4.5.16. Vocational rehabilitation services.

1.5. Marketing and Outreach

1.5.1. The Contractor must utilize strategies to increase the presence of CFSS in the community, including but not limited to:

1.5.1.1. Producing and distributing Family Resource Center-branded flyers and brochures.

1.5.1.2. Utilizing the Family Resource Center Facebook page to engage referral sources, families and community members.

1.5.1.3. Targeted mailings.

1.5.1.4. Representing the FRC at community agencies and events.

1.5.2. The Contractor may administer the Watch Me Grow curriculum/program/services in accordance with the Watch Me Grow guidelines, through activities including, but not limited to:

1.5.2.1. Distribute the "Learn the Signs, Act Early" materials.

1.5.2.2. Report the number of families who received developmental screening education materials.

1.5.2.3. Provide developmental and social emotional screenings for children one (1) month through five (5) years of age.

1.5.2.4. Report the number of families that received an ASQ-3 and ASQ-SE- screener.

1.6. Workshops and Support Groups

1.6.1. The Contractor must ensure families have access to support groups through a variety of methods, including but not limited to:

1.6.1.1. In community spaces.

1.6.1.2. At the Family Resource Center.

1.6.1.3. Virtual.

1.6.2. The Contractor must provide an array of workshops to increase knowledge of parenting education, child development, parental resilience, and social connections, which include, but are not limited to:

1.6.2.1. Positive Solutions for Families.

1.6.2.2. Parenting a Second Time Around.

1.6.2.3. Cooking and nutrition classes.

1.6.2.4. Instructional money management programs.

1.6.2.5. Mommy and Me (New Baby) group.

1.6.2.6. Supporting Language and Your Child.

1.6.2.7. You and Your Child Series.

1.6.3. The Contractor must facilitate a variety of support groups that include, but are not limited to:

1.6.3.1. Parent Support.

1.6.3.2. Kincare Support.

1.6.3.3. CONNECT.

1.6.3.4. Circle of Parents.

1.6.3.5. Parent and Grandparent Café.

1.6.4. The Contractor must provide training to parents on topics that include, but are not limited to:

1.6.4.1. Parenting strategies designed to increase parents' confidence and success as parents.

1.6.4.2. Co-parenting strategies, including teaching parenting skills that include, but are not limited to:

1.6.4.2.1. Problem-solving skills.

1.6.4.2.2. Promoting children's cognitive, academic, and social skills.

1.6.4.2.3. Positive discipline.

1.6.4.2.4. Decision-making.

1.6.4.2.5. Relationships.

1.6.4.2.6. Self-control.

1.6.4.2.7. Limit-setting.

1.6.4.2.8. Creating structure.

1.6.4.2.9. Setting appropriate expectations.

1.6.4.2.10. Parenting children with Autism and sensory disorders.

1.6.4.3. Child development topics to understand and provide for children's needs, which may include, but are not limited to:

1.6.4.3.1. Secure attachments.

1.6.4.3.2. Ongoing nurturing relationships.

1.6.4.3.3. Physical protection and safety.

1.6.4.3.4. Developmentally appropriate experiences.

1.6.4.3.5. Setting limits.

1.6.4.3.6. Providing structure.

1.6.4.3.7. Parenting teenagers.

1.6.4.3.8. Positive discipline strategies.

1.6.5. The Contractor must evaluate the progress of both parents and caregivers, as well as the performance of the programs and services provided.

1.7. Staffing and Training

1.7.1. The Contractor must ensure any staff who drive as part of their job duties maintain a valid driver's license.

1.7.2. The Contractor must provide an adequate number of paraprofessional home visitors to implement the CFSS program, of which must be approved by the Department. Vacancies and changes to staffing must be communicated to the Department. Other positions that support CFSS service delivery may include, but are not limited to:

1.7.2.1. Program Director.

1.7.2.2. Program Manager.

1.7.2.3. Supervisor.

1.7.2.4. Family Resource Center Coordinator.

1.7.2.5. Community Outreach Coordinator.

1.7.2.6. Administrative support staff.

1.7.3. The Contractor must ensure paraprofessional home visitors possess:

1.7.3.1. A high school diploma or equivalent.

1.7.3.2. Experience providing services to families.

1.7.3.3. Knowledge of child development.

1.7.4. The Contractor must ensure supervisors and program managers have:

1.7.4.1. An associate degree with three (3) years of prior experience, at minimum, or.

1.7.4.2. Appropriate lived and work experience to fulfill the duties of the position and written approval from the Department.

1.7.5. The Contractor must ensure staff are trained in:

1.7.5.1. The principles of family support.

1.7.5.2. Maternal and child health.

1.7.5.3. The child welfare system with concentrations in service array.

1.7.5.4. Working in multidisciplinary teams.

1.7.5.5. Home visiting safety.

1.7.6. The Contractor must demonstrate on-going staff training and development in areas that include, but are not limited to:

1.7.6.1. Skills needed to address the ethnic and cultural needs, resources, and assets of the community;

1.7.6.2. Exercising empathy, with an understanding of family stressors, for parents and families receiving services; and

1.7.6.3. Effective home visiting and reporting practices.

1.7.7. The Contractor must ensure staff are provided with training in the CFSS program model before delivering service on a recurring basis. Training must comply with program specifications and requirements, including but not limited to:

1.7.7.1. The Strengthening Families Framework.

1.7.7.2. The Five Protective Factors.

1.7.7.3. Period of PURPLE, Safe Sleep, Lead Poisoning Prevention.

1.7.7.4. Maternal Depression Screening administration.

1.7.7.5. Motivational Interviewing.

1.7.7.6. Other training as identified by the Contractor and/or Department and formalized in a training plan to be submitted to the Department upon request.

1.7.8. The Contractor must ensure all staff and supervisors completing home visits are trained in one of the following curriculums within six (6) months of hire:

1.7.8.1. Growing Great Kids.

1.7.8.2. Parents as Teachers.

1.7.9. The Contractor must ensure all staff are trained in the Standards or Quality and complete recertification every two (2) years.

1.7.10. The Contractor must work with the Departments CQI specialist to track staff training annually and develop a staff training plan as needed.

1.7.11. The Contractor must collaborate with other early childhood and social service agencies to support training and coordination of services such as:

1.7.11.1. NH EASY benefits application training.

1.7.11.2. Bureau of Family Assistance (BFA) Overview training.

1.7.11.3. Collection and entry of personally identifiable information (PII) for all participants served under this agreement into the Department's designated Family Support Data System.

1.7.11.4. Positive behavior intervention and support frameworks such as the Pyramid Model.

1.8. Relevant Laws, Policies and Guidelines

1.8.1. The Contractor's program services shall meet the requirements of Sec. 401 (a)(3) of the 42USC 601, which is Part A of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PRWORA) federal law for TANF, which indicates on of the purposes is to increase State flexibility to, "(3) prevent and reduce the incidence of out-of-wedlock pregnancies and establish annual numerical goals for preventing and reducing the incidence of these pregnancies", to the State/Federal regulation.

1.8.2. The Contractor shall comply with confidentiality provisions of RSA 170-G: 8-a. All information regarding the Department's clients, client families, foster families, and other involved individuals, is strictly confidential and shall not be discussed with anyone except the Department's personnel in the performance of contracted services.

1.8.3. The Contractor shall maintain the confidentiality of all clients and use client information only for program administration purposes and evaluation, ensuring the following, including but not limited to:

1.8.3.1. All staff and subcontractor(s) understand that the receipt of this information is confidential and cannot be disclosed except in direct administration of the program.

1.8.3.2. All staff and subcontractor(s) adhere to the standards and confidentiality policies of the organization.

1.8.3.3. Receipt of public assistance and other confidential information shared shall be shared only as part of the medical record and only with the properly signed release of information from the client.

1.8.4. The Contractor shall, for purposes of program evaluation and/or continuous quality improvement, report personally identifiable health data to the Department as requested, for all clients served under the resulting contract.

1.8.5. The Contractor shall obtain any authorizations for release of information from the clients that are necessary to comply with federal and state laws and regulations.

1.8.6. The Contractor shall provide all forms developed for authorization for release of information to the Department shall prior to use.

1.8.7. The Contractor shall inform the Division of Public Health Services prior to initiating any research related to the resulting contract.

1.8.8. The Contractor shall comply with the reporting requirements of New Hampshire RSA 169:C, Child Protection Act, RSA 161:F46, Protective Services to Adults, RSA 631:6, Assault and Related Offenses, and RSA 130:A, Lead Paint Poisoning and Control.

1.9. Reporting and Deliverable Requirements

1.9.1. The Contractor must submit quarterly reports highlighting the program activities no later than the fifteenth (15th) day of the month following each quarter-end date. A report template will be provided by the Department that will include, but are not limited to:

1.9.1.1. The progress in achieving the stated outcomes.

1.9.1.2. Feedback from families as to the effectiveness and satisfaction of the contracted services.

1.9.1.3. Referral and engagement data.

1.9.2. The Contractor must submit an annual report to the Department no later than July 31st of each contract year, which must include, but is not limited to:

1.9.2.1. Program accomplishments and activities, in detail.

1.9.2.2. Recommendations for service development and outcomes.

1.9.2.3. Systemic barriers experienced.

1.9.2.4. Family satisfaction survey results.

1.9.3. The Contractor must collaborate with the Department to provide requested information relative to program evaluation and other information, as needed, to meet Department goals and requirements.

1.9.4. The Contractor must maintain a Family Service Record for enrolled CFSS participants, which must include, but is not limited to:

1.9.4.1. Participant names.

1.9.4.2. Participant DOBs.

1.9.4.3. Source of referral.

1.9.4.4. Referral information.

1.9.4.5. Release of information form.

1.9.4.6. Income.

1.9.4.7. Family assessment.

1.9.4.8. Child/Family services plan.

1.9.4.9. Case contact log.

1.9.4.10. Receipt of health care.

1.9.4.11. Medicaid insurance information.

1.9.4.12. Linkages with prenatal/primary care and visit schedule as outlined in the American Academy of Pediatrics, "Recommendations for Preventative Pediatric Health Care" schedule.

1.9.4.13. Progress notes.

1.9.4.14. Childcare utilization and billing information.

1.9.4.15. Case closure report.

1.9.5. The Contractor must maintain a Family Service Record for Newborn Navigation participants, which must include, but is not limited to:

1.9.5.1. Parent and Child Name.

1.9.5.2. Parent and Child DOB.

1.9.5.3. Residence.

1.9.5.4. Parent and Child Ethnicity.

1.9.5.5. Parent and Child Race.

1.9.5.6. Language.

1.9.5.7. Educational level.

1.9.5.8. Digital resources (phone, cell, laptop).

1.9.5.9. Income.

1.9.5.10. Insurance.

1.9.5.11. Employment.

1.9.5.12. Prenatal and post-partum Healthcare access.

1.9.5.13. Home visit and screening tools completed.

1.9.5.14. Topics reviewed including, but not limited to:

1.9.5.14.1. Maternal depression screening.

1.9.5.14.2. Family Planning.

1.9.5.14.3. Positive Parenting Practices.

1.9.5.14.4. Breastfeeding/Lactation support.

1.9.5.14.5. Nutrition.

1.9.5.14.6. Child Health.

1.9.5.14.7. Maternal health and self-care.

1.9.5.15. Referrals made for service linkage including, but not limited to:

1.9.5.15.1. Concrete Supports.

1.9.5.15.2. Childcare.

1.9.5.15.3. Healthcare access.

1.9.5.15.4. Community supports.

1.9.5.15.5. Home visiting programs and type.

1.9.5.15.6. Discharge date and reason.

1.9.5.15.7. Post survey completion.

1.9.6. The Contractor must ensure the records as identified in 1.9.4 and 1.9.5 are summarized and entered into the Quick Base in real-time.

1.10. Performance Measures

1.10.1. The Contractor must ensure consumer satisfaction data indicates a minimum of 80% favorable rating.

1.10.2. The Contractor, collaboratively with the Department, provides developmental screenings for children up to age six (6) years of age and participates in the Watch Me Grow Program, monitored through the Family Support Data System (FSDS), upon Department request.

1.10.3. The Contractor sustains 100% screening of maternal depression for post-partum individuals, and is monitored through the Family Support Data System (FSDS).

1.10.4. The Contractor sustains 100% documentation and monitoring of Preventative Childcare referrals and authorizations in the Family Support Data System.

1.10.5. The Contractor, collaboratively with the Department, ensures evidence-based strategies are used and appropriate metrics are tracked for specific programs and sub-populations, monitored through the Family Support Data System and during monitoring site visits.

1.10.6. The Contractor actively and regularly collaborates with the Department to enhance contract management, improve results, and adjust program delivery and policy based on successful outcomes.

1.10.7. The Contractor tracks a range of performance improvement topics that include, but are not limited to:

1.10.7.1. Increasing outreach to high-risk populations.

1.10.7.2. Increasing the share of referred families who enroll in services.

1.10.7.3. Increasing service completion dates.

1.10.7.4. Evaluating long-term program outcomes including, but not limited to:

1.10.7.4.1. Increasing families' connections to community resources.

1.10.7.4.2. Reducing child maltreatment investigations and substantiations.

1.10.7.4.3. Improving the quality and safety of the home environment.

1.10.7.4.4. Increasing positive parenting behaviors.

1.10.7.4.5. Reducing parental anxiety and depression.

1.10.7.4.6. Promoting use of high-quality childcare when non-parental care is desired.

1.10.8. The Contractor may be required to provide other key data and metrics to the Department, including client-level demographic, performance, and service data.

1.10.9. The Contractor must collect and share data with the Department in a format specified by the Department, where applicable.

1.11. Background Checks

1.11.1. Prior to permitting any individual to provide services under this Agreement, the Contractor must ensure said individual has undergone:

1.11.1.1. A criminal background check, at the Contractor's expense; and has no convictions for crimes that represent evidence of behavior that could endanger individuals served under this Agreement;

1.11.1.2. A name search of the Department's Bureau of Elderly and Adult Services (BEAS) State Registry, pursuant to RSA 161-F:49, with results indicating no evidence of behavior that could endanger individuals served under this Agreement; and

1.11.1.3. A name search of the Department's Division for Children, Youth and Families (DCYF) Central Registry pursuant to RSA 169-C:35, with results indicating no evidence of behavior that could endanger individuals served under this Agreement.

1.12. Confidential Data

1.12.1. The Contractor must meet all information security and privacy requirements as set by the Department and in accordance with the Department's Information Security Requirements Exhibit as referenced below.

1.12.2. The Contractor must ensure any individuals involved in delivering services through this Agreement contract sign an attestation agreeing to access, view, store, and discuss Confidential Data in accordance with federal and state laws and regulations and the Department's Information Security Requirements

Exhibit. The Contractor must ensure said individuals have a justifiable business need to access confidential data. The Contractor must provide attestations upon Department request.

1.13. Privacy Impact Assessment

1.13.1. Upon request, the Contractor must allow and assist the Department in conducting a Privacy Impact Assessment (PIA) of its system(s)/application(s)/web portal(s)/website(s) or Department system(s)/application(s)/web portal(s)/website(s) hosted by the Contractor, if Personally Identifiable Information (PII) is collected, used, accessed, shared, or stored. To conduct the PIA the Contractor must provide the Department access to applicable systems and documentation sufficient to allow the Department to assess, at minimum, the following:

1.13.1.1. How PII is gathered and stored;

1.13.1.2. Who will have access to PII;

1.13.1.3. How PII will be used in the system;

1.13.1.4. How individual consent will be achieved and revoked; and

1.13.1.5. Privacy practices.

1.13.2. The Department may conduct follow-up PIAs in the event there are either significant process changes or new technologies impacting the collection, processing or storage of PII.

1.14. Department Owned Devices, Systems and Network Usage

1.14.1. If Contractor End Users, defined in the Department's Information Security Requirements Exhibit that is incorporated into this Agreement, are authorized by the Department's Information Security Office to use a Department-issued device (e.g. computer, tablet, mobile telephone) or access the Department network in the fulfilment of this Agreement, each End User must:

1.14.1.1. Sign and abide by applicable Department and New Hampshire Department of Information Technology (NH DoIT) use agreements, policies, standards, procedures and guidelines, and complete applicable trainings as required;

1.14.1.2. Use the information that they have permission to access solely for conducting official Department business and agree that all other use or access is strictly forbidden including, but not limited, to personal or other private and non-Department use, and that at no time shall they access or attempt to access information without having the express authority of the Department to do so;

1.14.1.3. Not access or attempt to access information in a manner inconsistent with the approved policies, procedures, and/or agreement relating to

system entry/access;

1.14.1.4. Not copy, share, distribute, sub-license, modify, reverse engineer, rent, or sell software licensed, developed, or being evaluated by the Department, and at all times must use utmost care to protect and keep such software strictly confidential in accordance with the license or any other agreement executed by the Department;

1.14.1.5. Only use equipment, software, or subscription(s) authorized by the Department's Information Security Office or designee;

1.14.1.6. Not install non-standard software on any Department equipment unless authorized by the Department's Information Security Office or designee;

1.14.1.7. Agree that email and other electronic communication messages created, sent, and received on a Department-issued email system are the property of the Department of New Hampshire and to be used for business purposes only. Email is defined as "internal email systems" or "Department-funded email systems."

1.14.1.8. Agree that use of email must follow Department and NH DoIT policies, standards, and/or guidelines; and

1.14.1.9. Agree when utilizing the Department's email system:

1.14.1.9.1. To only use a Department email address assigned to them with a "@ affiliate.DHHS.NH.Gov".

1.14.1.9.2. Include in the signature lines information identifying the End User as a non-Department workforce member; and

1.14.1.9.3. Ensure the following confidentiality notice is embedded underneath the signature line:

CONFIDENTIALITY NOTICE: "This message may contain information that is privileged and confidential and is intended only for the use of the individual(s) to whom it is addressed. If you receive this message in error, please notify the sender immediately and delete this electronic message and any attachments from your system. Thank you for your cooperation."

1.14.1.10. Contractor End Users with a Department issued email, access, or potential access to Confidential Data, and/or a workspace in a Department building/facility, must:

1.14.1.10.1. Complete the Department's Annual Information Security & Compliance Awareness Training prior to accessing,

viewing, handling, hearing, or transmitting Department Data or Confidential Data.

1.14.1.10.2. Sign the Department's Business Use and Confidentiality Agreement and Asset Use Agreement, and the NH DoIT Department wide Computer Use Agreement upon execution of the Agreement and annually thereafter.

1.14.1.10.3. Only access the Department's intranet to view the Department's Policies and Procedures and Information Security webpages.

1.14.1.11. Contractor agrees, if any End User is found to be in violation of any of the above terms and conditions, said End User may face removal from the Agreement, and/or criminal and/or civil prosecution, if the act constitutes a violation of law.

1.14.1.12. Contractor agrees to notify the Department a minimum of three business days prior to any upcoming transfers or terminations of End Users who possess Department credentials and/or badges or who have system privileges. If End Users who possess Department credentials and/or badges or who have system privileges resign or are dismissed without advance notice, the Contractor agrees to notify the Department's Information Security Office or designee immediately.

1.14.2. Workspace Requirement

1.14.2.1. If applicable, the Department will work with Contractor to determine requirements for providing necessary workspace and State equipment for its End Users.

1.15. Contract End of Life Transition Services

1.15.1. General Requirements

1.15.1.1. If applicable, upon termination or expiration of the Agreement the parties agree to cooperate in good faith to effectuate a smooth secure transition of the Services from the Contractor to the Department and, if applicable, the Contractor engaged by the Department to assume the Services previously performed by the Contractor for this section the new Contractor shall be known as "Recipient"). Ninety (90) days prior to the end-of the contract or unless otherwise specified by the Department, the Contractor must begin working with the Department and if applicable, the new Recipient to develop a Data Transition Plan (DTP). The Department shall provide the DTP template to the Contractor.

1.15.1.2. The Contractor must use reasonable efforts to assist the Recipient, in connection with the transition from the performance of Services by the Contractor and its End Users to the performance of such Services. This may include assistance with the secure transfer of records (electronic and hard copy), transition of historical data (electronic and hard copy), the transition of any such Service from the hardware, software, network and telecommunications equipment and internet-related information technology infrastructure ("Internal IT Systems") of Contractor to the Internal IT Systems of the Recipient and cooperation with and assistance to any third-party consultants engaged by Recipient in connection with the Transition Services.

1.15.1.3. If a system, database, hardware, software, and/or software licenses (Tools) was purchased or created to manage, track, and/or store Department Data in relationship to this contract said Tools will be inventoried and returned to the Department, along with the inventory document, once transition of Department Data is complete.

1.15.1.4. The internal planning of the Transition Services by the Contractor and its End Users shall be provided to the Department and if applicable the Recipient in a timely manner. Any such Transition Services shall be deemed to be Services for purposes of this Agreement.

1.15.1.5. Should the data Transition extend beyond the end of the Agreement, the Contractor agrees that the Information Security Requirements, and if applicable, the Department's Business Associate Agreement terms and conditions remain in effect until the Data Transition is accepted as complete by the Department.

1.15.1.6. In the event where the Contractor has comingled Department Data and the destruction or Transition of said data is not feasible, the Department and Contractor will jointly evaluate regulatory and professional standards for retention requirements prior to destruction, refer to the terms and conditions of the Department's DHHS Information Security Requirements Exhibit.

1.15.2. Completion of Transition Services

1.15.2.1. Each service or Transition phase shall be deemed completed (and the Transition process finalized) at the end of 15 business days after the product, resulting from the Service, is delivered to the Department and/or the Recipient in accordance with the mutually agreed upon Transition plan, unless within said 15 business day term the Contractor notifies the Department of an issue requiring additional time to complete said product.

1.15.2.2. Once all parties agree the data has been migrated the Contractor will have 30 days to destroy the data per the terms and conditions of the Department's Information Security Requirements Exhibit.

1.15.3. Disagreement over Transition Services Results

1.15.3.1. In the event the Department is not satisfied with the results of the Transition Service, the Department shall notify the Contractor, in writing, stating the reason for the lack of satisfaction within 15 business days of the final product or at any time during the data Transition process. The Parties shall discuss the actions to be taken to resolve the disagreement or issue. If an agreement is not reached, at any time the Department shall be entitled to initiate actions in accordance with the Agreement.

2. Exhibits Incorporated

2.1. The Contractor shall use and disclose Protected Health Information in compliance with the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule) (45 CFR Parts 160 and 164) under the Health Insurance Portability and Accountability Act (HIPAA) of 1996, and in accordance with the attached Exhibit I, Business Associate Agreement, which has been executed by the parties.

2.2. The Contractor shall manage all confidential data related to this Agreement in accordance with the terms of Exhibit K, DHHS Information Security Requirements.

2.3. The Contractor shall comply with all Exhibits D through K, which are attached hereto and incorporated by reference herein.

3. Additional Terms

3.1. Impacts Resulting from Court Orders or Legislative Changes

3.1.1. The Contractor agrees that, to the extent future state or federal legislation or court orders may have an impact on the Services described herein, the State has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.

3.2. Culturally and Linguistically Appropriate Services (CLAS)

3.2.1. The Contractor must submit and comply with a detailed description of the language assistance services they will provide to persons with limited English proficiency and/or hearing impairment to ensure meaningful access to their programs and/or services within ten (10) days of the contract effective date.

3.3. Credits and Copyright Ownership

3.3.1. All documents, notices, press releases, research reports and other materials prepared during or resulting from the performance of the services of the Contract shall include the following statement, "The preparation of this

(report, document etc.) was financed under a Contract with the State of New Hampshire, Department of Health and Human Services, with funds provided in part by the State of New Hampshire and/or such other funding sources as were available or required, e.g., the United States Department of Health and Human Services."

3.3.2. All materials produced or purchased under the contract shall have prior approval from the Department before printing, production, distribution or use.

3.3.3. The Department shall retain copyright ownership for any and all original materials produced, including, but not limited to:

3.3.3.1. Brochures.

3.3.3.2. Resource directories.

3.3.3.3. Protocols or guidelines.

3.3.3.4. Posters.

3.3.3.5. Reports.

3.3.4. The Contractor must not reproduce any materials produced under the contract without prior written approval from the Department.

4. Records

4.1. The Contractor must keep records that include, but are not limited to:

4.1.1. Books, records, documents and other electronic or physical data evidencing and reflecting all costs and other expenses incurred by the Contractor in the performance of the Contract, and all income received or collected by the Contractor.

4.1.2. All records shall be maintained in accordance with accounting procedures and practices, which sufficiently and properly reflect all such costs and expenses, and which are acceptable to the Department, and to include, without limitation, all ledgers, books, records, and original evidence of costs such as purchase requisitions and orders, vouchers, requisitions for materials, inventories, valuations of in-kind contributions, labor time cards, payrolls, and other records requested or required by the Department.

4.1.3. Statistical, enrollment, attendance or visit records for each recipient of services, which records shall include all records of application and eligibility (including all forms required to determine eligibility for each such recipient), records regarding the provision of services and all invoices submitted to the Department to obtain payment for such services.

4.1.4. Medical records on each patient/recipient of services.

4.2. During the term of this Contract and the period for retention hereunder, the Department, the United States Department of Health and Human Services, and any

of their designated representatives shall have access to all reports and records maintained pursuant to the Contract for purposes of audit, examination, excerpts and transcripts. Upon the purchase by the Department of the maximum number of units provided for in the Contract and upon payment of the price limitation hereunder, the Contract and all the obligations of the parties hereunder (except such obligations as, by the terms of the Contract are to be performed after the end of the term of this Contract and/or survive the termination of the Contract) shall terminate, provided however, that if, upon review of the Final Expenditure Report the Department shall disallow any expenses claimed by the Contractor as costs hereunder the Department shall retain the right, at its discretion, to deduct the amount of such expenses as are disallowed or to recover such sums from the Contractor.

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Exhibit C-5, Budget - Amendment #2

New Hampshire Department of Health and Human Services		
Contractor Name:	The Family Resource Center at Gorham (Littleton District)	
Budget Request for:	Comprehensive Family Support Services	
Budget Period	7/1/2024 - 06/30/2025 (SFY 2025)	
Indirect Cost Rate (if applicable)	9.81%	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$265,866	$276
2. Fringe Benefits	$61,462	$0
3. Consultants	$4,000	$500
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$3,000	$0
5.(a) Supplies - Educational	$1,306	$0
5.(b) Supplies - Lab	$0	$0
5.(c) Supplies - Pharmacy	$0	$0
5.(d) Supplies - Medical	$0	$0
5.(e) Supplies Office	$4,000	$0
6. Travel	$17,500	$0
7. Software	$4,500	$1,100
8. (a) Other - Marketing/ Communications	$3,024	$0
8. (b) Other - Education and Training	$4,000	$500
8. (c) Other - Other (specify below)	$0	$0
Other (Occupancy)	$19,000	$0
Other (Audit)	$2,000	$0
Other (Phone)	$3,500	$0
Other (liability insurance)	$1,000	$0
9. Subrecipient Contracts	$0	$0
Total Direct Costs	$395,096	$2,376
Total Indirect Costs	$38,746	$0
TOTAL	$433,842	$2,376

Contractor: PS (DS)

Date: 5/23/2024

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Exhibit C-6, Budget - Amendment #2

New Hampshire Department of Health and Human Services		
Contractor Name:	The Family Resource Center at Gorham (Littleton District)	
Budget Request for:	Comprehensive Family Support Services	
Budget Period	7/1/2025 - 06/30/2026 (SFY 2026)	
Indirect Cost Rate (if applicable)	9.93%	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$274,732	$276
2. Fringe Benefits	$64,540	$0
3. Consultants	$4,000	$500
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$3,000	$0
5.(a) Supplies - Educational	$2,500	$0
5.(b) Supplies - Lab	$0	$0
5.(c) Supplies - Pharmacy	$0	$0
5.(d) Supplies - Medical	$0	$0
5.(e) Supplies Office	$4,000	$500
6. Travel	$17,500	$0
7. Software	$4,000	$1,100
8. (a) Other - Marketing/ Communications	$3,024	$0
8. (b) Other - Education and Training	$2,700	$0
8. (c) Other - Other (specify below)	$0	$0
Other (Occupancy)	$19,000	$0
Other (Audit)	$2,000	$0
Other (Phone)	$3,500	$0
Other (liability insurance)	$1,000	$0
9. Subrecipient Contracts	$0	$0
Total Direct Costs	$406,492	$2,376
Total Indirect Costs	$40,349	$0
TOTAL	$446,842	$2,376

Contractor: PS (DS)

Date: 5/23/2024

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Lori A. Shibinette
Commissioner

Karen E. Heberl
Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF ECONOMIC & HOUSING STABILITY

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9474 1-800-852-3345 Ext. 9474
Fax: 603-271-4230 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

August 30, 2022

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Economic and Housing Stability, to amend existing contracts with the Contractors listed below to expand who may qualify for employment to provide Comprehensive Family Support Services, with no change to the price limitation of $13,656,620 and no change to the contract completion dates of June 30, 2024, effective upon Governor and Council approval.

The original contracts were approved by Governor and Council on July 15, 2020, item #21.

Contractor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount
Children Unlimited Inc. Conway, NH	156114-B001	Conway District Office Area	$734,720	$0	$734,720
Community Action Partnership of Strafford County Dover, NH	177200-B004	Rochester District Office Area	$1,229,692	$0	$1,229,692
Greater Seacoast Community Health Somersworth, NH	154703-B001	Seacoast District Office Area	$1,405,192	$0	$1,405,192
Lakes Region Community Services Council Laconia, NH	177251-B001	Laconia District Office Area	$935,260	$0	$935,260

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The Family Resource Center at Gorham Gorham, NH	162412-B001	Littleton District Office Area	$1,483,368	$0	$1,483,368
The Family Resource Center at Gorham Gorham, NH	162412-B001	Berlin District Office Area	$1,476,084	$0	$1,476,084
TLC Family Resource Center Claremont, NH	170625-B001	Claremont District Office Area	$1,247,696	$0	$1,247,696
VNA at HCS, Inc. Keene, NH	177274-B002	Keene District Office Area	$1,156,692	$0	$1,156,692
Waypoint Manchester, NH	177166-B002	Concord District Office Area	$1,348,372	$0	$1,348,372
Waypoint Manchester, NH	177166-B002	Manchester District Office Area	$1,267,004	$0	$1,267,004
Waypoint Manchester, NH	177166-B002	Southern District Office Area	$1,370,540	$0	$1,370,540
		Total:	$13,656,620	$0	$13,656,620

EXPLANATION

The purpose of this request is to modify the scope of work for the existing contracts to expand the pool of potential home visitors for the Comprehensive Family Support Services (CFSS) program by reducing the minimum education requirement for Paraprofessional Home Visitors from a bachelor's degree to an associate's degree. Due to the supervisory levels and management structure, quality of services will not be impacted. Comprehensive Family Support Services promotes family wellness, decreasing family stressors, preventing child abuse and neglect, juvenile justice involvement, and providing education and support to parents and caregivers. Families are provided with assistance to access services they need and want in their home communities that strengthen the family and provide parents with an opportunity to learn and grow. Specialized training for staff is provided to ensure comprehensive knowledge, quality skills and abilities are applied in these services.

Approximately 1,200 families are served annually.

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Contractors will continue serving pregnant and parenting women, and families with children under the age of 21 years old, who are in need of assistance and support with parenting, health and nutrition, education, and employment. Families served may be experiencing stressors such as, but not limited to, unemployment, social isolation, substance misuse, and health issues.

Contractors will continue providing evidence-informed, trauma-informed, integrated, whole family services with the goal of promoting and strengthening family health and wellness, and preventing child maltreatment. Contractors will continue assisting families with accessing a variety of parenting, economic, and public health supports based on the needs presented. All services are strength-based, focus on the whole family, voluntary, and guided by the family.

The Department will continue monitoring services by:

- Reviewing consumer satisfaction data, which must indicate a minimum of 80% favorable rating.
- Monitoring long-term program outcomes, including increasing outreach to high-risk populations, increasing the share of referred families who enroll in services, and increasing service completion rates.

Should the Governor and Executive Council not authorize this request, the flexibility of community-based family services may not be available to address the needs of children and families throughout the state, which could cause an increase of involvement of services through the Division for Children, Youth and Families, as these services help to prevent child maltreatment and promote child and family wellbeing.

Respectfully submitted,

Lori A. Shibinette
Commissioner

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State of New Hampshire
Department of Health and Human Services
Amendment #1

This Amendment to the Comprehensive Family Support Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and The Family Resource Center at Gorham ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on July 15, 2020, (Item #21), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 17, and Exhibit A, Revisions to Standard Contract Provisions, Paragraph 1.2, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.9, Contracting Officer for State Agency, to read:

   Robert W. Moore, Director.

2. Modify Exhibit B, Scope of Services, Section 1.4, Staffing, Subsection 1.4.6, Paragraph 1.4.6.6, to read:

   1.4.6.6. A bachelor's or associate's degree in social work, counseling, nursing, human services, early childhood education or a related field; and

3. Modify Exhibit C, Payment Terms, Section 4, to read:

   4. The Contractor shall submit an invoice with supporting documentation to the Department no later than the fifteenth (15th) working day of the month following the month in which the services were provided. The Contractor shall ensure each invoice:

      4.1. Includes the Contractor's Vendor Number issued upon registering with New Hampshire Department of Administrative Services.

      4.2. Is submitted in a form that is provided by or otherwise acceptable to the Department.

      4.3. Identifies and requests payment for allowable costs incurred in the previous month.

      4.4. Includes supporting documentation of allowable costs with each invoice that may include, but are not limited to, time sheets, payroll records, receipts for purchases, and proof of expenditures, as applicable.

      4.5. Is completed, dated and returned to the Department with the supporting documentation for allowable expenses to initiate payment.

All terms and conditions of the Contract not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below.

State of New Hampshire
Department of Health and Human Services

8/25/2022
Date

Karen Hebert
Name: Karen Hebert
Title: Division Director

The Family Resource Center at Gorham

8/24/2022
Date

Patti Stolte
Name: Patti Stolte
Title: Executive Director

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

8/29/2022
Date

Robyn Guarino
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

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Lori A. Shibinette
Commissioner

Christine L. Santamaria
Director

STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF ECONOMIC & HOUSING STABILITY

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9474 1-800-852-3345 Ext. 9474
Fax: 603-271-4230 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 26, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Economic and Housing Stability, to enter into **Retroactive** contracts with the vendors listed below in an amount not to exceed $13,658,620 to assist pregnant and parenting women and other families with children up to the age of 21 years by promoting family wellness, decreasing family stressors and preventing child abuse, neglect and juvenile justice involvement and by providing education and support, with the option to renew for up to two (2) additional years, effective retroactive to July 1, 2020, upon Governor and Council approval through June 30, 2024. 88.79% Federal Funds. 11.21% General Funds.

Vendor Name	Vendor Code	Area Served	Contract Amount
Waypoint Manchester NH	177166-B002	Concord District Office area	$1,348,372
Waypoint Manchester NH	177166-B002	Manchester District Office area	$1,267,004
Waypoint Manchester NH	177166-B002	Southern District Office area	$1,370,540
Children Unlimited Inc. Conway NH	156114-B001	Conway District Office area	$734,720
Community Action Partnership of Strafford County Dover NH	177200-B004	Rochester District Office area	$1,229,692
Greater Seacoast Community Health Somersworth NH	154703-B001	Seacoast District Office area	$1,405,192
TLC Family Resource Center Claremont NH	170625-B001	Claremont District Office area	$1,247,696
VNA at HCS, Inc. Keene NH	177274-B002	Keene District Office area	$1,156,692
Lakes Region Community Services Council Laconia NH	177251-B001	Laconia District Office area	$935,260

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The Family Resource Center at Gorham Gorham NH	162412-B001	Littleton District Office area	$1,483,368
The Family Resource Center at Gorham Gorham NH	162412-B001	Berlin District Office area	$1,478,084
		Total:	**$13,656,620**

Funds are available in the following accounts for State Fiscal Year 2021, and are anticipated to be available in State Fiscal Years 2022, 2023 and 2024, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because the Department did not have the fully executed contract documents in time for Governor and Executive Council approval to prevent a lapse in coverage between these new contracts and the existing contracts which expired June 30, 2020. The Department extended the deadline for the submittal of proposals due to the COVID-19 pandemic. Proposals were initially due at the start of the State of Emergency; the prospective proposers needed additional time to respond to the Request for Proposal. The Department's decisions to allow proposers additional time to respond caused the original timeline to be extended.

The purpose of this request is to provide Comprehensive Family Support Services (CFSS) by promoting family wellness, decreasing family stressors and preventing child abuse, neglect, as well as, juvenile justice involvement, and by providing education and support. Services are designed to enable families to access the services they need and want in their home communities. These prevention services strengthen parents, enabling families an opportunity to learn and grow.

The population to be served will be pregnant, parenting women and families with children under the age of 21 years, who are in need of assistance and support with parenting, health and nutrition; education; and employment. Families served may be experiencing stressors such as, but not limited to, unemployment, social isolation; substance misuse; and health issues.

Approximately 1200 families will be served each year.

These Contractors will support families by providing evidence-informed, trauma-informed, integrated, whole family services. Primary goals are to promote and strengthen family health and wellness, and to prevent child maltreatment. Contractors will assist families with accessing a variety of parenting, economic, and public health supports based on the needs presented. All services are strength-based, focus on the whole family, voluntary and guided by the family.

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The Department will monitor contracted services by:

- Reviewing consumer satisfaction data, which must indicate a minimum of 80% favorable rating.
- Monitoring long-term program outcomes, including increasing outreach to high-risk populations; increasing the share of referred families who enroll in services; and increasing service completion rates.

The Department selected the Contractors through a competitive bid process using a Request for Proposals (RFP) that was posted on the Department's website from 3/3/2020 through 4/8/2020. The Department received 11 responses that were reviewed and scored by a team of qualified individuals. The Scoring Sheet is attached.

As referenced in Exhibit A, Revisions to Standard Contract Provisions, of the attached contracts, the parties have the option to extend the agreements for up to two (2) additional years, contingent upon satisfactory delivery of services, available funding, agreement of the parties, and Governor and Council approval.

Should the Governor and Council not authorize this request, the flexibility of community-based family services may not be available to address the needs of children and families throughout the state, which could cause an increase of involvement of services through the Division for Children, Youth and Families, as these services help to prevent child maltreatment and promote child and family wellbeing.

Areas served: Statewide

Source of Funds: CFDA #93.645, FAIN #1901NHCWSS; CFDA #93.556, FAIN #1901FPSS; CFDA #93.667, FAIN#1901NHSOSR; and CFDA #93558, FAIN #19NHTANF.

Respectfully submitted,

for

Lori A. Shibinette
Commissioner

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New Hampshire Department of Health and Human Services
Office of Business Operations
Contracts & Procurement Unit
Scoring Sheet

Comprehensive Family Support Services	RFP-2021-DEHS-02-COMPR
RFP Name	RFP Number

Bidder Name	Maximum Points	Actual Points
1. LRCS Family Resource Center - Laconia	300	271
2. TLC Family Resource Center - Claremont	300	276
3. Waypoint - Concord DO	300	275
4. Waypoint - Southern DO	300	275
5. Waypoint - Manchester DO	300	275
6. Children's Unlimited, Inc.	300	274
7. Community Action Partnership of Strafford County	300	270
8. Greatter Seacoast Community Health	300	257
9. Home, HealthCare, Hospice & Community Services	300	268
10. The Family Resource Center - Berlin	300	286
11. The Family Resource Center - Littleton	300	285

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FISCAL DETAILS COMPREHENSIVE
FAMILY SUPPORT SERVICES

05-095-042-421810-29680000-102-500734-42106802 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE IV-B SUBPART I

100% Federal, CFDA #93.645, Title IV-B

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,256.90
2022	102-500734	Social Service Contract	42106802	$4,256.90
2023	102-500734	Social Service Contract	42106802	$4,256.90
2024	102-500734	Social Service Contract	42106802	$4,256.90
			Total:	$17,027.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.00
2022	102-500734	Social Service Contract	42106802	$4,255.00
2023	102-500734	Social Service Contract	42106802	$4,255.00
2024	102-500734	Social Service Contract	42106802	$4,255.00
			Total:	$17,020.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

TLC FAMILY RESOURCE CENTER
(SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

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HOME HEALTHCARE HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177175-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162413-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162413-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60
			Sub-Total:	$187,260.00

05-095-042-421010-29730000-102-500734-42107306 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, PROMOTING SAFE AND STABLE FAMILIES

93556 Federal, CFDA #93.556, Promoting Safe and Stable Families

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177164-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
2022	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
2023	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
2024	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
			Total:	$105,237.68	$26,309.42

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177164-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
2022	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
2023	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
2024	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
			Total:	$148,878.80	$37,219.70

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177164-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
2022	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
2023	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
2024	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
			Total:	$157,618.92	$39,404.73

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CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 154113-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
2022	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
2023	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
2024	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
			Total:	$8,884.00	$2,221.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
2022	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
2023	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
2024	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
			Total:	$128,436.00	$32,109.00

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
2022	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
2023	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
2024	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
			Total:	$99,104.64	$24,776.16

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
2022	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
2023	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
2024	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
			Total:	$52,689.48	$13,172.37

HOSIE HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177254-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
2022	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
2023	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
2024	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
			Total:	$42,002.48	$10,500.62

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
2022	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
2023	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
2024	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
			Total:	$21,236.00	$5,309.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
2022	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
2023	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
2024	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
			Total:	$93,896.00	$23,474.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
2022	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
2023	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
2024	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
			Total:	$61,013.00	$15,503.00
			Sub-Total:	$919,996.00	$219,999.60

05-095-042-421018-29660000-102-500734-42106603 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE XX GRANTS-SSBG

100% Federal Funds, CFDA #93.667, Title XX Grant

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B003

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 178625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

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LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177231- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$0.00
2022	102-500734	Social Service Contract	42106603	$0.00
2023	102-500734	Social Service Contract	42106603	$0.00
2024	102-500734	Social Service Contract	42106603	$0.00
			Total:	$0.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80
			Sub-Total:	$3,171,968.00

05-095-045-450010-61270000-102-500731-45030353 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, EMPLOYMENT SUPPORT
100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families; FAIN 1901TANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
			Total:	$545,453.92

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B003

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
			Total:	$545,452.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
			Total:	$545,455.48

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 154134-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
2022	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
2023	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
2024	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
			Total:	$233,131.20

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
			Total:	$545,454.92

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
2022	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
2023	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
2024	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
			Total:	$636,626.96

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
			Total:	$545,453.88

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
			Total:	$545,453.12

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
2022	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
2023	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
2024	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
			Total	$396,985.44

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
2022	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
2023	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
2024	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
			Total:	$714,964.36

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
2022	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
2023	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
2024	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
			Total:	$745,565.52
			Sub-Total:	$5,999,997.60

05-095-045-450010-61460000-502-500891-45030106 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, TEMP ASSISTNC TO NEEDY FAMILYS

100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families: FAIN I5NHTANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$43,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$43,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$43,000.00
2024	644-504187	SGFSER SGF SERVICES	42103874	$43,000.00
			Total:	$172,000.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$45,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$45,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$45,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$45,000.00
			Total:	$180,000.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00
			Total:	$103,296.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$32,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$32,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$32,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$32,000.00
			Total:	$128,000.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$44,346.97
2022	102-500731	Contracts For Prog. Svc	45030353	$44,346.97
2023	102-500731	Contracts For Prog. Svc	45030353	$44,346.97
2024	644-504187	SGFSER SGF SERVICES	42105874	$44,346.97
			Total:	$177,387.88

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Facility First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR#154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00
			Total:	$103,296.00

TLC FAMILY RESOURCE CENTER
(SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170425-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$35,124.00
2022	102-500731	Contracts For Prog. Svc	45030353	$35,124.00
2023	102-500731	Contracts For Prog. Svc	45030353	$35,124.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$35,124.00
			Total:	$140,496.00

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$52,360.00
2022	102-500731	Contracts For Prog. Svc	45030353	$52,360.00
2023	102-500731	Contracts For Prog. Svc	45030353	$52,360.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$52,360.00
			Total:	$209,440.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	45030353	$37,454.54
2022	102-500731	Contracts For Prog. Svc	45030353	$37,454.54
2023	102-500731	Contracts For Prog. Svc	45030353	$37,454.54
2024	644-504187	SGFSER SGF SERVICES	42105874	$37,454.54
			Total	$149,818.16

THE FAMILY RESOURCE CENTER AT CORIAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$29,065.97
2022	102-500731	Contracts For Prog. Svc	45030353	$29,065.97
2023	102-500731	Contracts For Prog. Svc	45030353	$29,065.97
2024	644-504187	SOFSER SOF SERVICES	42105874	$29,065.97
			Total:	$116,263.88

THE FAMILY RESOURCE CENTER AT CORIAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$30,000.52
2022	102-500731	Contracts For Prog. Svc	45030353	$30,000.52
2023	102-500731	Contracts For Prog. Svc	45030353	$30,000.52
2024	644-504187	SOFSER SOF SERVICES	42105874	$30,000.52
			Total:	$120,002.08
			Sub-Total:	$1,600,000.00

05-095-000-401818-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, DHHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMUNITY SERVICES, MATERNAL AND CHILD HEALTH 100% Federal Funds, CFDA #93.994, Federal Funds from HRSA

WAYPOINT (FKA CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
			Total:	$18,304.00

WAYPOINT (FKA CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
			Total:	$21,576.00

WAYPOINT (FKA CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
2022	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
2023	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
2024	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
			Total:	$25,949.20

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$3,804.00
2022	102-500731	Contracts For Prog. Svc	90004009	$3,804.00
2023	102-500731	Contracts For Prog. Svc	90004009	$3,804.00
2024	102-500731	Contracts For Prog. Svc	90004009	$3,804.00
			Total:	$15,216.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
2022	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
2023	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
2024	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
			Total:	$12,182.56

GREATER SEACOAST COMMUNITY HEALTH (FKA Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
			Total:	$25,944.00

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TLC FAMILY RESOURCE CENTER
(SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170615-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$7,639.00
2022	102-500731	Contracts For Prog. Svc	90004009	$7,639.00
2023	102-500731	Contracts For Prog. Svc	90004009	$7,639.00
2024	102-500731	Contracts For Prog. Svc	90004009	$7,639.00
			Total:	$30,556.24

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177374-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
			Total:	$18,304.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
			Total:	$25,728.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
2022	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
2023	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
2024	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
			Total:	$29,036.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
2022	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
2023	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
2024	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
			Total:	$14,768.00
			Sub-Total:	$145,564.00

05-095-042-421010-29510000-418-504004-42105877 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF: HHS: HUMAN SERVICES, CHILD PROTECTION, CHILD-FAMILY SERVICES
100% General Funds

WAYPOINT (F/N/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$43,288.00
2022	645-504004	SGF Other	42105877	$43,288.00
2023	645-504004	SGF Other	42105877	$43,288.00
2024	645-504004	SGF Other	42105877	$43,288.00
			Total:	$173,152.00

WAYPOINT (F/N/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$9,219.00
2022	645-504004	SGF Other	42105877	$9,219.00
2023	645-504004	SGF Other	42105877	$9,219.00
2024	645-504004	SGF Other	42105877	$9,219.00
			Total:	$36,876.00

WAYPOINT (F/N/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$51,000.00
2022	645-504004	SGF Other	42105877	$51,000.00
2023	645-504004	SGF Other	42105877	$51,000.00
2024	645-504004	SGF Other	42105877	$51,000.00
			Total:	$204,000.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 154114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00
			Total:	$7,272.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177100-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$8,002.56
2022	645-504004	SGF Other	42105877	$8,002.56
2023	645-504004	SGF Other	42105877	$8,002.56
2024	645-504004	SGF Other	42105877	$8,002.56
			Total:	$32,010.24

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$51,500.00
2022	645-504004	SGF Other	42105877	$51,500.00
2023	645-504004	SGF Other	42105877	$51,500.00
2024	645-504004	SGF Other	42105877	$51,500.00
			Total:	$206,000.00

FLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$36,070.00
2022	645-504004	SGF Other	42105877	$36,070.00
2023	645-504004	SGF Other	42105877	$36,070.00
2024	645-504004	SGF Other	42105877	$36,070.00
			Total:	$144,280.00

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177174-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00
			Total:	$7,272.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00
			Total:	$7,272.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
2022	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
2023	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
2024	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
			Total:	$206,900.16

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$51,700.00
2022	645-504004	SGF Other	42105877	$51,700.00
2023	645-504004	SGF Other	42105877	$51,700.00
2024	645-504004	SGF Other	42105877	$51,700.00
			Total:	$206,800.00
			Sub-Total:	$1,231,834.40

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05-095-090-901010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF
HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMUNITY SERVICES, MATERNAL AND CHILD HEALTH

100% General Funds

FRC AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR# 161413-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT	MATCH
2021	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
2022	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
2023	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
2024	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
			Total:	$300,000.00	
			Sub-Total:	$300,000.00	
			Grand Total:	$13,656,629.00	$229,999.00

FORM NUMBER P-37 (version 12/11/2019)

Subject: Comprehensive Family Support Services (RFP-2021-DEHS-02-COMPR-03)

Notice: This agreement and all of its attachments shall become public upon submission to Governor and Executive Council for approval. Any information that is private, confidential or proprietary must be clearly identified to the agency and agreed to in writing prior to signing the contract.

AGREEMENT

The State of New Hampshire and the Contractor hereby mutually agree as follows:

GENERAL PROVISIONS

1. IDENTIFICATION.

1.1 State Agency Name New Hampshire Department of Health and Human Services		1.2 State Agency Address 129 Pleasant Street Concord, NH 03301-3857	
1.3 Contractor Name The Family Resource Center at Gorham		1.4 Contractor Address 123 Main Street Gorham, NH, 03581	
1.5 Contractor Phone Number (603) 446-5190	1.6 Account Number 05-095-042-421010-29680000-102-500734, 05-095-042-421010-29730000-102-500734, 05-095-042-421010-29660000-102-500734 05-095-045-450010-61270000-102-500731 05-095-045-450010-61460000-502-500891, 05-095-090-902010-51900000-102-500731, 05-095-042-421010-29580000-645-504004	1.7 Completion Date June 30, 2024	1.8 Price Limitation $1,483,368
1.9 Contracting Officer for State Agency Nathan D. White, Director		1.10 State Agency Telephone Number (603) 271-9631	
1.11 Contractor Signature Patti Stolte Date: 6-18-2020		1.12 Name and Title of Contractor Signatory Patti Stolte, Executive Director	

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Date 6-18-20

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1.13 State Agency Signature	1.14 Name and Title of State Agency Signatory
Date: 6/24/20	Katja S. Fox, Director
1.15 Approval by the N.H. Department of Administration, Division of Personnel *(if applicable)*	
By:	Director, On:
1.16 Approval by the Attorney General (Form, Substance and Execution) *(if applicable)*	
By: /s/ Christen Lavers	On: 6/28/20
1.17 Approval by the Governor and Executive Council *(if applicable)*	
G&C Item number:	G&C Meeting Date:

Contractor Initials PS

Date 6-16-20

2. SERVICES TO BE PERFORMED. The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT B which is incorporated herein by reference ("Services").

3. EFFECTIVE DATE/COMPLETION OF SERVICES.

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement as indicated in block 1.17, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.13 ("Effective Date").

3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

4. CONDITIONAL NATURE OF AGREEMENT.

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds affected by any state or federal legislative or executive action that reduces, eliminates or otherwise modifies the appropriation or availability of funding for this Agreement and the Scope for Services provided in EXHIBIT B, in whole or in part. In no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to reduce or terminate the Services under this Agreement immediately upon giving the Contractor notice of such reduction or termination. The State shall not be required to transfer funds from any other account or source to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

5. CONTRACT PRICE/PRICE LIMITATION/ PAYMENT.

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT C which is incorporated herein by reference.

5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.

5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.

6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal employment opportunity laws. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.

6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.

6.3. The Contractor agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

7. PERSONNEL.

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.

7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

Contractor Initials PS

Date 6-18-20

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8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

8.1.1 failure to perform the Services satisfactorily or on schedule;

8.1.2 failure to submit any report required hereunder; and/or

8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely cured, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;

8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 give the Contractor a written notice specifying the Event of Default and set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 give the Contractor a written notice specifying the Event of Default, treat the Agreement as breached, terminate the Agreement and pursue any of its remedies at law or in equity, or both.

8.3. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

9. TERMINATION.

9.1 Notwithstanding paragraph 8, the State may, at its sole discretion, terminate the Agreement for any reason, in whole or in part, by thirty (30) days written notice to the Contractor that the State is exercising its option to terminate the Agreement.

9.2 In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall, at the State's discretion, deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination Report shall be identical to those of any Final Report described in the attached EXHIBIT B. In addition, at the State's discretion, the Contractor shall, within 15 days of notice of early termination, develop and submit to the State a Transition Plan for services under the Agreement.

10. DATA/ACCESS/CONFIDENTIALITY/ PRESERVATION.

10.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

10.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

10.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

11. CONTRACTOR'S RELATION TO THE STATE. In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.

12.1 The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written notice, which shall be provided to the State at least fifteen (15) days prior to the assignment, and a written consent of the State. For purposes of this paragraph, a Change of Control shall constitute assignment. "Change of Control" means (a) merger, consolidation, or a transaction or series of related transactions in which a third party, together with its affiliates, becomes the direct or indirect owner of fifty percent (50%) or more of the voting shares or similar equity interests, or combined voting power of the Contractor, or (b) the sale of all or substantially all of the assets of the Contractor.

12.2 None of the Services shall be subcontracted by the Contractor without prior written notice and consent of the State. The State is entitled to copies of all subcontracts and assignment agreements and shall not be bound by any provisions contained in a subcontract or an assignment agreement to which it is not a party.

13. INDEMNIFICATION. Unless otherwise exempted by law, the Contractor shall indemnify and hold harmless the State, its officers and employees, from and against any and all claims, liabilities and costs for any personal injury or property damages, patent or copyright infringement, or other claims asserted against the State, its officers or employees, which arise out of (or which may be claimed to arise out of) the acts or omission of the

Contractor Initials PS

Date 6-18-20

Contractor, or subcontractors, including but not limited to the negligence, reckless or intentional conduct. The State shall not be liable for any costs incurred by the Contractor arising under this paragraph 13. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and continuously maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 commercial general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than $1,000,000 per occurrence and $2,000,000 aggregate or excess; and

14.1.2 special cause of loss coverage form covering all property subject to subparagraph 10.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference.

15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A *("Workers' Compensation")*.

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. The Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

17. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no such approval is required under the circumstances pursuant to State law, rule or policy.

18. CHOICE OF LAW AND FORUM. This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party. Any actions arising out of this Agreement shall be brought and maintained in New Hampshire Superior Court which shall have exclusive jurisdiction thereof.

19. CONFLICTING TERMS. In the event of a conflict between the terms of this P-37 form (as modified in EXHIBIT A) and/or attachments and amendment thereof, the terms of the P-37 (as modified in EXHIBIT A) shall control.

20. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

21. HEADINGS. The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

22. SPECIAL PROVISIONS. Additional or modifying provisions set forth in the attached EXHIBIT A are incorporated herein by reference.

23. SEVERABILITY. In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

24. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings with respect to the subject matter hereof.

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Date 6-18-20

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REVISIONS TO STANDARD CONTRACT PROVISIONS

1. Revisions to Form P-37, General Provisions

1.1. Paragraph 3, Subparagraph 3.1, Effective Date/Completion of Services, is amended as follows:

3.1. Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire as indicated in block 1.17, this Agreement, and all obligations of the parties hereunder, shall become effective on July 1, 2020. ("Effective Date").

1.2. Paragraph 3, Effective Date/Completion of Services, is amended by adding subparagraph 3.3 as follows:

3.3. The parties may extend the Agreement for up to two (2) additional years from the Completion Date, contingent upon satisfactory delivery of services, available funding, agreement of the parties, and approval of the Governor and Executive Council.

1.3. Paragraph 12, Assignment/Delegation/Subcontracts, is amended by adding subparagraph 12.3 as follows:

12.3. Subcontractors are subject to the same contractual conditions as the Contractor and the Contractor is responsible to ensure subcontractor compliance with those conditions. The Contractor shall have written agreements with all subcontractors, specifying the work to be performed and how corrective action shall be managed if the subcontractor's performance is inadequate. The Contractor shall manage the subcontractor's performance on an ongoing basis and take corrective action as necessary. The Contractor shall annually provide the State with a list of all subcontractors provided for under this Agreement and notify the State of any inadequate subcontractor performance.

New Hampshire Department of Health and Human Services
Comprehensive Family Support Services
EXHIBIT B

Scope of Services

1. Statement of Work

1.1. General Services

1.1.1. The Contractor shall provide services to pregnant and parenting women as well as other families with children up to twenty-one (21) years of age who:

1.1.1.1. Are at risk for experiencing difficulty with:

1.1.1.1.1. Pregnancy;

1.1.1.1.2. Health and nutrition;

1.1.1.1.3. Education and employment;

1.1.1.1.4. Parenting challenges;

1.1.1.1.5. Social isolation;

1.1.1.1.6. Substance use disorders;

1.1.1.1.7. Mental health events;

1.1.1.1.8. Child abuse and neglect;

1.1.1.1.9. Substance exposed infants; and

1.1.1.2. Seek Comprehensive Family Support Services in a voluntary manner.

1.1.2. The Contractor shall provide services at 123 Main Street, Gorham, NH and other locations, as mutually agreed upon between the Contractor and the client, within the Department of Health and Human Services Littleton District Office Catchment Area

1.1.3. For the purposes of this agreement, all references to days shall mean business days.

1.1.4. For the purposes of this agreement, all references to business hours shall mean Monday through Friday from 9:00 AM to 4:00 PM, excluding state and federal holidays.

1.1.5. The Contractor shall continue working toward obtaining, and once approved – maintaining, the designation of a Qualified Family Resource Center (FRC-Q), which is scheduled for review by the New Hampshire Children's Trust and the Wellness and Prevention Committee on July 10, 2020, to ensure attainment of FRC-Q designation no later than the contract completion date.

1.1.6. The Contractor shall collaborate with the Department and its Facilitating Organization to ensure a statewide system of CFSS.

1.1.7. The Contractor shall attend quarterly meetings for Comprehensive Family Support Services (CFSS), as scheduled by the Department.

1.1.8. The Contractor shall provide CFSS utilizing the Strengthening Families Framework and addressing Protective Factors, which may be provided through a variety of methods, as determined to be convenient for clients and families, which include, but are not limited to:

1.1.8.1. Home visiting services.

1.1.8.2. Workshops.

1.1.8.3. Support groups.

1.1.8.4. Utilizing the Strengthening Families Framework.

1.1.8.5. Addressing protective factors.

1.1.8.6. Community Events.

1.1.9. The Contractor shall provide services designed to prevent child maltreatment, neglect and Juvenile Just Involvement by ensuring:

1.1.9.1. Services are trauma informed.

1.1.9.2. Parenting education and family support is available through a variety of evidence-based curriculums; and

1.1.9.3. Age appropriate education is available utilizing Bright Futures-Guidelines for Health Supervision of Infants, Children and Adolescents.

1.1.10. The Contractor shall provide and connect families to services that include but are not limited to:

1.1.10.1. Social.

1.1.10.2. Healthcare.

1.1.10.3. Family Planning.

1.1.10.4. Parenting Support.

1.1.11. The Contractor shall provide Comprehensive Family Support Services (CFSS) that support parents who may be experiencing social, emotional, physical and mental health events that interfere with their ability to parent their children.

1.1.12. The Contractor shall provide CFSS in a flexible and integrated approach that provides support services to families on a continuum of three stages:

1.1.12.1. Prevention;

1.1.12.2. Early intervention; and

1.1.13. The Contractor shall facilitate identification and evaluation of programs and services available to families experiencing conditions that may include, but are not limited to:

1.1.13.1. A previous or current founded, or unfounded, child protective services report.

1.1.13.2. Having a child who has a low birth weight and neuro developmental delays.

1.1.13.3. A history of, or current, parental or caregiver substance abuse.

1.1.13.4. A history of, or current, mental health concerns relative to the parent, caregiver, or child(ren).

1.1.13.5. Having income at or below 300% of the Federal Poverty Level.

1.1.13.6. Family history of domestic violence.

1.1.13.7. Child's insecure attachment in early years.

1.1.13.8. Pregnancy; birth of a child within the past twelve (12) months; birth of an additional child within the next six (6) months; birth or expected birth of a child with special healthcare needs.

1.1.13.9. Pregnant individuals with prenatal substance use concerns and families with substance exposed infants.

1.1.13.10. Having more than one (1) child under the age of three (3) years.

1.1.13.11. Physical or social isolation or any other factors that contribute to unhealthy social and emotional outcomes.

1.1.13.12. Home conditions presenting a health and/or safety risk to family members.

1.1.13.13. Child or family with chronic health, behavioral or developmental issues with impacts parenting.

1.1.13.14. Ages and Stages Questionnaire (ASQ) and Ages and Stages Questionnaire Social Emotional (ASQ-SE) results that indicate developmental delays.

1.1.13.15. Families impacted by traumatic events.

1.1.13.16. Receiving Temporary Assistance to Needy Families (TANF) cash assistance or any of the Medicaid options.

1.1.13.17. Substance Use Disorder services.

1.1.14. The Contractor shall ensure services are multigenerational; trauma-informed; culturally responsive; strengths-based; and focused on empowering families. The Contractor shall ensure service activities include, but are not limited to:

1.1.14.1. Evidence-based practices, where available.

1.1.14.2. Education and direct services that support parent and child wellbeing.

1.1.14.3. Case management.

1.1.14.4. Connections to a broad range of resources and referrals that respond to a family's needs.

1.1.15. The Contractor shall utilize marketing strategies to increase presence of CFSS in the community, including but not limited to:

1.1.15.1. Producing and distributing Family Resource Center-branded flyers; tablecloths; and brochures.

1.1.15.2. Ensuring staff wear with the Family Resource Center logo.

1.1.15.3. Utilizing the Family Resource Center Facebook page to engage referral sources, families and community members.

1.1.15.4. Develop and provide local newspapers and radio stations with press releases and community calendars of events.

1.1.16. The Contractor shall ensure services are available during times that are convenient for families, including during hours that accommodate families who may have non-traditional schedules or hours.

1.2. **Assessments and Referrals**

1.2.1. The Contractor shall accept referrals from hospitals and medical centers when clients have a Plan of Safe Care, or assist pregnant and postpartum women with developing a Plan of Safe Care in collaboration with medical providers. The Contractor shall:

1.2.1.1. Provide early intervention in at risk pregnant and parenting families.

1.2.1.2. Prioritize pregnant parents with substance use disorder for support and assignment.

1.2.2. The Contractor shall complete a Family Assessment utilizing the Protective Factors Survey, 2nd Edition (PFS-2) for each family referred for services in order to:

1.2.2.1. Identify risk factors;

1.2.2.2. Determine appropriate CFSS; and

1.2.2.3. Provide appropriate CFSS.

1.2.3. The Contractor shall ensure that each family is provided with provide each family with an Individual Service Plan (ISP) that addresses and targets barriers to receiving education and support services, which may include but are not limited to:

1.2.3.1. Parent education and support;

1.2.3.2. Family mentoring and advocacy;

1.2.3.3. Medical and health education;

1.2.3.4. Early childhood education;

1.2.3.5. Literacy education and support; and

1.2.3.6. Life skills training.

1.2.4. The Contractor shall provide referrals to appropriate community-based services and other resources that support families in their home communities, which may include, but are not limited to:

1.2.4.1. Child Care Aware of New Hampshire.

1.2.4.2. The Department of Health and Human Services District Offices for assistance with program eligibility determination.

1.2.4.3. Special Medicaid Services, including Family Centered Early Supports and Services (FCESS).

1.2.4.4. Family violence prevention agencies.

1.2.4.5. Mental health services.

1.2.4.6. Nutrition education and healthy foods.

1.2.4.7. Instructional money management.

1.2.4.8. Smoking cessation programs, including referrals to QuitWorks-NH.

1.2.4.9. Women, Infants and Children (WIC) Nutrition programs for access to breastfeeding supports, nutritional education, and healthy foods.

1.2.4.10. Independent living programs.

1.2.4.11. Adult education.

1.2.4.12. Literacy education.

1.2.4.13. Employment services.

1.2.4.14. Vocational rehabilitation services.

1.2.4.15. NH Employment Securities.

1.2.5. The Contractor shall provide referrals to the local SAU special education department for programs, as appropriate, that include but are not limited to:

1.2.5.1. Free and reduced lunch.

1.2.5.2. Summer camps for children who are impoverished and/or have a developmental disability.

1.2.5.3. Holiday gift giving programs.

1.2.5.4. Developmental and family support programs.

1.2.5.5. The Door Way.

1.2.5.6. Strength to Succeed.

1.2.5.7. Kinship Navigation services.

1.2.5.8. Caregiver support groups.

1.2.5.9. Community events.

1.2.5.10. Healthy Families America.

1.2.6. The Contractor shall ensure that families with children up to six (6) years of age are screened and participate in the Watch Me Grow Program. The Contractor shall:

1.2.6.1. Distribute the "Learn the Signs, Act Early" materials;

1.2.6.2. Report the number of families who received developmental screening education materials;

1.2.6.3. Provide developmental and social emotional screenings for children ages one (1) month through five (5) years; and

1.2.6.4. Report the number of families that received an ASQ-3 and ASQ-SE- screener.

1.3. **Home Visiting Services**

1.3.1. The Contractor shall provide home visiting services that are respectful of families' cultures and values while building on their strengths, being responsive to their needs, and ensuring voluntary participation of the families served.

1.3.2. The Contractor shall provide home visiting services that include, but are not limited to:

1.3.2.1. Working with program participants to develop comprehensive goals that improve the economic self-

sufficiency of families by assisting parents to develop vision for the future that includes, but is not limited to:

1.3.2.1.1. Planning future pregnancies.

1.3.2.1.2. Continuing education.

1.3.2.1.3. Finding and maintaining employment.

1.3.2.1.4. Increasing Protective Factors of the family.

1.3.2.1.5. Obtaining secure housing.

1.3.2.1.6. Accessing community services.

1.3.2.1.7. Accessing parental education on topics that include, but are not limited to:

1.3.2.1.7.1. Child development.
1.3.2.1.7.2. Child behavior.
1.3.2.1.7.3. Child health.
1.3.2.1.7.4. Coping and problem solving skills.
1.3.2.1.7.5. Safety.
1.3.2.1.7.6. Parenting skills.

1.3.2.2. Providing standardized smoking cessation education and referrals, as appropriate, in order to increase the number of women who quit smoking.

1.3.2.3. Providing standardized smoking cessation education and referrals as needed.

1.3.2.4. Providing information to pregnant women relative to the importance or receiving consistent prenatal health care that results in healthy pregnancies and birth outcomes.

1.3.2.5. Providing information that promotes parent-child attachments that mitigate child maltreatment.

1.3.2.6. Providing education regarding the importance of primary care services for the family, including access to reproductive health care, timely immunizations, increased child safety, and the establishment of a medical home. The Contractor shall work to ensure:

1.3.2.6.1. All women have access to formal, validated screening for prenatal and postpartum depression.

1.3.2.6.2. All women who screen positive for maternal depression are referred to follow-up treatment, as appropriate.

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1.3.2.6.3. All participants are enrolled in primary care physician services.

1.3.2.6.4. Improvement in family health and functioning.

1.3.3. The Contractor shall provide home visiting services, utilizing evidence based approaches and training programs that include, but are not limited to:

1.3.3.1. Growing Great Kids curriculum for parents of children up to five (5) years of age.

1.3.3.2. Growing Great Families curriculum.

1.3.3.3. Parents-as-Teachers curriculum.

1.3.3.4. Positive Solutions for Families curriculum;

1.3.3.5. SAMSHA's Anger Management curriculum, as appropriate.

1.3.3.6. Circle of Security curriculum.

1.3.3.7. Motivational interviewing.

1.3.3.8. Reflective supervision.

1.3.4. The Contractor shall provide home visiting services and classes at a variety of times, which include early evenings, weekends, mornings and afternoons.

1.3.5. The Contractor shall provide meeting space in a community setting in instances in which the family may not feel comfortable meeting at their residence.

1.3.6. The Contractor shall ensure families have access to meetings in a manner that ensures safety for both the Family Resource Center staff and the families served by training the families how to utilize web-based meeting methods that include, but are not limited to:

1.3.6.1. Zoom

1.3.6.2. Google Classroom.

1.3.7. The Contractor shall ensure that the privacy of individuals served is maintained in any instance in which web-based meeting methods are utilized.

1.3.8. The Contractor shall ensure additional supports are provided to families during academic and routine changes, which may include, but are not limited to:

1.3.8.1. Delivering hard copies of applications for support services.

1.3.8.2. Emotional learning activities.

1.3.8.3. Gas cards.

1.3.8.4. Phone cards.

1.3.8.5. Data cards.

1.3.9. The Contractor shall provide a Parent Leadership Certificate course to parents and/or caregivers, as needed, in order to develop leadership skills and facilitate opportunities for using specific skills in their community.

1.3.10. The Contractor shall evaluate the progress of both parents and caregivers, as well as the performance of the programs and services provided.

1.4. **Staffing**

1.4.1. The Contractor shall require all staff, subcontractors, and volunteers who have contact with children complete a criminal background check and central registry check.

1.4.2. The Contract shall ensure staff who shall drive as part of their job duties maintain a valid driver's license.

1.4.3. The Contractor shall ensure staff are trained in:

1.4.3.1. The principles of family support;

1.4.3.2. Maternal and child health:

1.4.3.3. The child welfare system with concentrations in service array;

1.4.3.4. Working in multidisciplinary teams.

1.4.4. The Contractor shall demonstrate on-going staff enrichment and development in areas that include, but are not limited to:

1.4.4.1. Skills needed to address the ethnic and cultural needs, resources, and assets of the community;

1.4.4.2. Exercising empathy, with an understanding of family stressors, for parents and families receiving services; and

1.4.4.3. Effective home visiting and reporting practices.

1.4.5. The Contractor shall ensure staff includes, at a minimum, a Program Director who works the minimum of a .5 Full Time Employee (FTE) and an appropriate number of Paraprofessional Home Visitors, necessary to implement the program.

1.4.6. The Contractor shall ensure the Program Director has experience and education that include, but are not limited to:

1.4.6.1. A Master's degree in social work, counseling, nursing, public health or a related field, and

1.4.6.2. Two (2) years of experience working with families and children in a social service, home health or other early childhood program setting; or

1.4.6.3. A Bachelor's degree in social work, counseling, nursing, public health or related field; and

1.4.6.4. Five (5) years of experience working with families and children in a social service, home health or other early childhood program setting, some of which shall have been in a supervisory capacity.

1.4.6.5. The Contractor shall ensure Paraprofessional Home Visitors have, experience and education that include, but are not limited to:

1.4.6.6. A Bachelor's degree in social work, counseling, nursing, human services, early childhood education or a relate field; and

1.4.6.7. Two (2) years of experience working with families and children in a social service, home health or other early childhood program setting.

1.4.7. The Contractor shall ensure a minimum of one (1) Home Visitor and the Home Visitor Supervisor are trained in either Growing Great Kids or Parents as Teachers curriculum and follow the Growing Great Kids requirements within six (6) months of the contract effective date.

1.4.8. The Contractor shall designate a staff person as the liaison for all programmatic correspondence between the Department and the Contractor, ensuring timely communication on topics that include, but are not limited to:

1.4.8.1. Clinical updates.

1.4.8.2. Program announcements.

1.4.8.3. Changes, errors, and requests.

1.4.9. The Contractor shall ensure all staff receive training on appropriate and effective referral methods, including but not limited to:

1.4.9.1. After school programs.

1.4.9.2. Collaboration with SAU, teachers and guidance departments.

1.4.10. The Contractor shall staff consists of individuals having diverse ages, genders, religions, ethnicities and cultural backgrounds in order to form positive and relatable relationships with families.

1.4.11. The Contractor shall ensure all staff are fully trained in the Standards of Quality training and recertification prior to and while providing services to families.

1.5. **Relevant Laws, Policies and Guidelines**

1.5.1. The Contractor shall be in compliance with applicable federal and state laws, rules and regulations, and applicable policies and procedures adopted by the Department currently in effect, and as they may be adopted or amended during the contract period.

1.5.2. The Contractor shall comply with the reporting requirements of New Hampshire RSA 169:C, Child Protection Act; RSA 161:F46, Protective Services to Adults; RSA 631:6, Assault and Related Offenses; and RSA 130:A, Lead Paint Poisoning and Control.

1.5.3. The Contractor shall participate and coordinate public health activities as requested by the Division of Public Health Services during any disease outbreak and/or emergency, natural or man-made, affecting the public's health.

1.5.4. The Contractor shall promote immunizations, in accordance with NH RSA 141-C and the Immunization Rules promulgated thereunder.

1.5.5. The Contractor's program services shall meet the requirements of Sec. 401 (a)(3) of the 42USC 601, which is Part A of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PRWORA) federal law for TANF, which indicates on of the purposes is to increase State flexibility to, "(3) prevent and reduce the incidence of out-of-wedlock pregnancies and establish annual numerical goals for preventing and reducing the incidence of these pregnancies", to the State/Federal regulation.

1.5.6. The Contractor shall comply with confidentiality provisions of RSA 170-G: 8-a. All information regarding the Department's clients, client families, foster families, and other involved individuals, is strictly confidential and shall not be discussed with anyone except the Department's personnel in the performance of contracted services.

1.5.7. The Contractor shall maintain the confidentiality of all clients and use client information only for program administration purposes and evaluation, ensuring the following, including but not limited to:

1.5.7.1. All staff and subcontractor(s) understand that the receipt of this information is confidential and cannot be disclosed except in direct administration of the program.

1.5.7.2. Receipt of public assistance and other confidential information shared shall be shared only as part of the medical record and only with the properly signed release of information from the client.

1.5.8. The Contractor shall, for purposes of program evaluation and/or continuous quality improvement; report personally identifiable health data to the Department as requested, for all clients served under the resulting contract.

1.5.9. The Contractor shall obtain any authorizations for release of information from the clients that are necessary to comply with federal and state laws and regulations.

1.5.10. The Contractor shall provide all forms developed for authorization for release of information to the Department shall prior to use.

1.5.11. The Contractor shall adhere to the legal requirements governing human subjects' research if considering using program participants for clinical or sociological research purposes.

1.5.12. The Contractor shall inform the Division of Public Health Services prior to initiating any research related to the resulting contract.

2. Exhibits Incorporated

2.1. The Contractor shall use and disclose Protected Health Information in compliance with the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule) (45 CFR Parts 160 and 164) under the Health Insurance Portability and Accountability Act (HIPAA) of 1996, and in accordance with the attached Exhibit I, Business Associate Agreement, which has been executed by the parties.

2.2. The Contractor shall manage all confidential data related to this Agreement in accordance with the terms of Exhibit K, DHHS Information Security Requirements.

2.3. The Contractor shall comply with all Exhibits D through K, which are attached hereto and incorporated by reference herein.

3. Reporting Requirements:

3.1. The Contractor shall submit quarterly reports highlighting the program activities no later than the fifteenth (15th) day of the month following the reporting period. The first report is due no later than October 15, 2020, and shall include, but is not limited to:

3.1.1. The progress in achieving the stated outcomes.

3.1.2. Feedback from families as to the effectiveness and satisfaction of the contracted services.

3.2. The Contractor shall submit an annual report to the Department no later than July 31st of each contract year, with the first report due on July 31, 2020, which includes, but is not limited to:

3.2.1. Information regarding accomplishments and activities for the program.

3.2.2. Recommendations for service development and outcomes.

3.2.3. Systemic barriers.

3.2.4. Family satisfaction survey results.

3.3. The Contractor shall enter data into the Welligent System within thirty (30) days from receiving the data, ensuring data includes, but is not limited to:

3.3.1. Encrypted client identifier; first two initials of the first name, first three initials of the last name.

3.3.2. Gender;.

3.3.3. Date of Birth.

3.3.4. Race.

3.3.5. Ethnicity.

3.3.6. Date of Screening.

3.3.7. Which month Ages and Stages Questionnaire (ASQ) was used.

3.3.8. Recheck.

3.3.9. Referred

3.3.10. Receiving services.

3.3.11. Screening score.

3.3.12. Consent signed to notify Primary Care Physician (PCP).

3.3.13. Date the screen was sent to the client's PCP.

3.4. The Contractor shall collaborate with the Department to provide requested information relative to program evaluation and other information, as needed, to meet Department goals and requirements and provide information to different Divisions within the Department that include, but are not limited to the:

3.4.1. Division for Children, Youth and Families.

3.4.2. Division of Public Health Services.

3.4.3. Division for Economic and Housing Stability.

3.5. The Contractor shall maintain a Family Service Record, as provided by the Department, on each family in compliance with all Health Insurance Portability and Accountability Act (HIPAA), Privacy Rules. The Contractor shall ensure the

Family Service Record includes, but not be limited to:

3.5.1. Source of referral.

3.5.2. Referral information.

3.5.3. Release of information form.

3.5.4. Family assessment.

3.5.5. Child/Family services plan.

3.5.6. Case contact log.

3.5.7. Receipt of health care.

3.5.8. Linkages with prenatal/primary care and visit schedule as outlined in the American Academy of Pediatrics, "Recommendations for Preventative Pediatric Health Care" schedule.

3.5.9. Progress notes.

3.5.10. Child care utilization and billing information.

3.5.11. Case closure report.

3.6. The Contractor shall ensure Family Service Records are summarized and entered into the Quick Base in real-time.

4. Performance Measures

4.1. The Contractor shall ensure consumer satisfaction data indicates a minimum of 80% favorable rating.

4.2. The Contractor shall sustain 100% screening of family participation in the Watch Me Grow Program in families with children up to six (6) years of age.

4.3. The Contractor shall work collaboratively with the Department to ensure evidence-based strategies are used and appropriate metrics are tracked for specific programs and sub-populations.

4.4. The Contractor shall actively and regularly collaborate with the Department to enhance contract management, improve results, and adjust program delivery and policy based on successful outcomes.

4.5. The Contractor shall track a range of performance improvement topics that include, but are not limited to:

4.5.1. Increasing outreach to high-risk populations;

4.5.2. Increasing the share of referred families who enroll in services;

4.5.3. Increasing service completion dates; and

4.5.4. Evaluating long-term program outcomes.

4.6. The Contractor may be required to provide other key data and metrics to the

Department, including client-level demographic, performance, and service data.

4.7. The Contractor shall collect and share data with the Department in a format specified by the Department, where applicable.

5. Additional Terms

5.1. Impacts Resulting from Court Orders or Legislative Changes

5.1.1. The Contractor agrees that, to the extent future state or federal legislation or court orders may have an impact on the Services described herein, the State has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.

5.2. Culturally and Linguistically Appropriate Services (CLAS)

5.2.1. The Contractor shall submit and comply with a detailed description of the language assistance services they will provide to persons with limited English proficiency and/or hearing impairment to ensure meaningful access to their programs and/or services within ten (10) days of the contract effective date.

5.3. Credits and Copyright Ownership

5.3.1. All documents, notices, press releases, research reports and other materials prepared during or resulting from the performance of the services of the Contract shall include the following statement, "The preparation of this (report, document etc.) was financed under a Contract with the State of New Hampshire, Department of Health and Human Services, with funds provided in part by the State of New Hampshire and/or such other funding sources as were available or required, e.g., the United States Department of Health and Human Services."

5.3.2. All materials produced or purchased under the contract shall have prior approval from the Department before printing, production, distribution or use.

5.3.3. The Department shall retain copyright ownership for any and all original materials produced, including, but not limited to:

5.3.3.1. Brochures.

5.3.3.2. Resource directories.

5.3.3.3. Protocols or guidelines.

5.3.3.4. Posters.

5.3.3.5. Reports.

5.3.4. The Contractor shall not reproduce any materials produced under the contract without prior written approval from the Department.

6. Records

6.1. The Contractor shall keep records that include, but are not limited to:

6.1.1. Books, records, documents and other electronic or physical data evidencing and reflecting all costs and other expenses incurred by the Contractor in the performance of the Contract, and all income received or collected by the Contractor.

6.1.2. All records shall be maintained in accordance with accounting procedures and practices, which sufficiently and properly reflect all such costs and expenses, and which are acceptable to the Department, and to include, without limitation, all ledgers, books, records, and original evidence of costs such as purchase requisitions and orders, vouchers, requisitions for materials, inventories, valuations of in-kind contributions, labor time cards, payrolls, and other records requested or required by the Department.

6.1.3. Statistical, enrollment, attendance or visit records for each recipient of services, which records shall include all records of application and eligibility (including all forms required to determine eligibility for each such recipient), records regarding the provision of services and all invoices submitted to the Department to obtain payment for such services.

6.1.4. Medical records on each patient/recipient of services.

6.2. During the term of this Contract and the period for retention hereunder, the Department, the United States Department of Health and Human Services, and any of their designated representatives shall have access to all reports and records maintained pursuant to the Contract for purposes of audit, examination, excerpts and transcripts. Upon the purchase by the Department of the maximum number of units provided for in the Contract and upon payment of the price limitation hereunder, the Contract and all the obligations of the parties hereunder (except such obligations as, by the terms of the Contract are to be performed after the end of the term of this Contract and/or survive the termination of the Contract) shall terminate, provided however, that if, upon review of the Final Expenditure Report the Department shall disallow any expenses claimed by the Contractor as costs hereunder the Department shall retain the right, at its discretion, to deduct the amount of such expenses as are disallowed or to recover such sums from the Contractor.

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EXHIBIT C

Payment Terms

1. This Agreement is funded by:
   1.1. 1.37% by the US Department of Health and Human Services, Administrations on Children, Youth and Families, Child Welfare Social Services, Title IV-B, Subpart 1, of the Social Security Act, CFDA 93.645, FAIN# 2001NHCWSS.
   1.2. 6.74% by the US Department of Health and Human Services, Administration for Children & Families, Administration on Children, Youth and Families, Promoting Safe and Stable Families, CFDA 93.556, FAIN# 2001FPSS.
   1.3. 23.23% by the US Department of Health and Human Services, Administration for Children & Families, Title XX Grants, SSBG – Social Services Block Grant, CFDA 93.667, FAIN# 2001NHSOSR.
   1.4. 55.65%, by the US Department of Health and Human Services, Temporary Assistance for Needy Families, CFDA 93.558, FAIN# 19NHTANF.
   1.5. 1.80% by the US Department of Health and Human Services, Maternal and Child Health Services Block Grant, CFDA 93.994, FAIN# 90CA1858.
   1.6. 11.21% General Funds
2. For the purposes of this Agreement:
   2.1. The Department has identified the Contractor as a Sub-recipient, in accordance with 2 CFR 200.330.
   2.2. The Department has identified this Contract as NON-R&D, in accordance with 2 CFR §200.87.
3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement, and shall be in accordance with the approved line item, as specified in Exhibits C-1, Budget through Exhibit C-4, Budget.
4. The Contractor shall submit an invoice in a form satisfactory to the State by the fifteenth (15th) working day of the following month, which identifies and requests reimbursement for authorized expenses incurred in the prior month. The Contractor shall ensure the invoice is completed, dated and returned to the Department in order to initiate payment.
5. In lieu of hard copies, all invoices may be assigned an electronic signature and emailed to BFAinvoices@dhhs.nh.gov, or invoices may be mailed to:

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Financial Manager
Department of Health and Human Services
129 Pleasant Street
Concord, NH 03301

6. The State shall make payment to the Contractor within thirty (30) days of receipt of each invoice, subsequent to approval of the submitted invoice and if sufficient funds are available, subject to Paragraph 4 of the General Provisions Form Number P-37 of this Agreement.

7. The final invoice shall be due to the State no later than forty (40) days after the contract completion date specified in Form P-37, General Provisions Block 1.7 Completion Date.

8. The Contractor must provide the services in Exhibit B, Scope of Services, in compliance with funding requirements.

9. The Contractor agrees that funding under this Agreement may be withheld, in whole or in part in the event of non-compliance with the terms and conditions of Exhibit B, Scope of Services.

10. Notwithstanding anything to the contrary herein, the Contractor agrees that funding under this agreement may be withheld, in whole or in part, in the event of non-compliance with any Federal or State law, rule or regulation applicable to the services provided, or if the said services or products have not been satisfactorily completed in accordance with the terms and conditions of this agreement.

11. Notwithstanding Paragraph 18 of the General Provisions Form P-37, changes limited to adjusting amounts within the price limitation and adjusting encumbrances between State Fiscal Years and budget class lines through the Budget Office may be made by written agreement of both parties, without obtaining approval of the Governor and Executive Council, if needed and justified.

12. Audits

12.1. The Contractor is required to submit an annual audit to the Department if any of the following conditions exist:

12.1.1. Condition A - The Contractor expended $750,000 or more in federal funds received as a subrecipient pursuant to 2 CFR Part 200, during the most recently completed fiscal year.

12.1.2. Condition B - The Contractor is subject to audit pursuant to the requirements of NH RSA 7:28, III-b, pertaining to charitable organizations receiving support of $1,000,000 or more.

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12.1.3. Condition C - The Contractor is a public company and required by Security and Exchange Commission (SEC) regulations to submit an annual financial audit.

12.2. If Condition A exists, the Contractor shall submit an annual single audit performed by an independent Certified Public Accountant (CPA) to the Department within 120 days after the close of the Contractor's fiscal year, conducted in accordance with the requirements of 2 CFR Part 200, Subpart F of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal awards.

12.3. If Condition B or Condition C exists, the Contractor shall submit an annual financial audit performed by an independent CPA within 120 days after the close of the Contractor's fiscal year.

12.4. In addition to, and not in any way in limitation of obligations of the Contract, it is understood and agreed by the Contractor that the Contractor shall be held liable for any state or federal audit exceptions and shall return to the Department all payments made under the Contract to which exception has been taken, or which have been disallowed because of such an exception.

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Exhibit C-1, Budget Sheet

New Hampshire Department of Health and Human Services

Contractor name: The Family Resource Center Gorham

Budget Request for: Comprehensive Family Support Services (Littleton)

Budget Period: July 1, 2021 through June 30, 2022

Line Item	Total Program Cost			Contractor Share / Match			Funded by DHHS contract share		
	Direct Incremental	Indirect Fixed	Total	Direct Incremental	Indirect Fixed	Total	Direct Incremental	Indirect Fixed	Total
1. Total Salary/Wages	$ 227,810.00	$ 200.00	$ 228,010.00	$ 2,000.00	$ 200.00	$ 2,200.00	$ 225,810.00		$ 225,810.00
2. Employee Benefits	$ 63,900.00	$ -	$ 63,900.00	$ -	$ -	$ -	$ 63,900.00		$ 63,900.00
3. Consultants	$ 5,000.00	$ -	$ 5,000.00	$ 500.00		$ 500.00	$ 4,500.00		$ 4,500.00
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Repair and Maintenance	$ -	$ -	$ -		$ -	$ -	$ -	$ -	$ -
Purchase/Depreciation	$ 1,100.00	$ -	$ 1,100.00		$ -	$ -	$ 1,100.00		$ 1,100.00
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Educational	$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ 3,675.75	$ -	$ 3,675.75	$ 1,175.75		$ 1,175.75	$ 2,500.00		$ 2,500.00
6. Travel	$ 17,000.00	$ -	$ 17,000.00		$ -		$ 17,000.00		$ 17,000.00
7. Occupancy	$ 9,000.00	$ -	$ 9,000.00		$ -	$ -	$ 9,000.00		$ 9,000.00
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ 1,500.00	$ -	$ 1,500.00		$ -	$ -	$ 1,500.00		$ 1,500.00
Postage	$ 120.00	$ -	$ 120.00		$ -	$ -	$ 120.00		$ 120.00
Subscriptions	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Audit and Legal	$ 1,500.00	$ -	$ 1,500.00	$ -	$ -	$ -	$ 1,500.00		$ 1,500.00
Insurance	$ 3,000.00	$ -	$ 3,000.00	$ -	$ -	$ -	$ 3,000.00		$ 3,000.00
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -		$ -	$ -
9. Software	$ 2,000.00	$ -	$ 2,000.00	$ -	$ -	$ -	$ 2,000.00		$ 2,000.00
10. Marketing/Communications	$ 1,321.82	$ -	$ 1,321.82		$ -	$ -	$ 1,321.82		$ 1,321.82
11. Staff Education and Training	$ 3,500.00	$ -	$ 3,500.00			$ -	$ 3,500.00		$ 3,500.00
12. Subcontracts/Agreements	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
13. Other (specific details mandatory):	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
FSNH annual fee	$ 50.00	$ -	$ 50.00	$ -	$ -	$ -	$ 50.00		$ 50.00
Printing	$ 400.00	$ -	$ 400.00	$ -	$ -	$ -	$ 400.00		$ 400.00
Admin / Indirect Fee for FRC	$ -	$ 33,640.18	$ 33,640.18	$ -	$ -	$ -	$ -	$ 33,640.18	$ 33,640.18
TOTAL	$ 340,877.57	$ 33,840.18	$ 374,717.75	$ 3,675.75	$ 200.00	$ 3,875.75	$ 337,201.82	$ 33,640.18	$ 370,842.00
Indirect As A Percent of Direct		9.9%							

Contractor Initials: PS

Date: 6-18-20

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Exhibit C-2, Budget Sheet

New Hampshire Department of Health and Human Services

Contractor name: The Family Resource Center Gorham

Budget Request for: Comprehensive Family Support Services (Littleton)

Budget Period: July 1, 2020 through June 30, 2021

Line Item	Total Program Cost: Direct Incremental	Total Program Cost: Indirect Fixed	Total Program Cost: Total	Contractor Share / Match: Direct Incremental	Contractor Share / Match: Indirect Fixed	Contractor Share / Match: Total	Funded by DHHS contract share: Direct Incremental	Funded by DHHS contract share: Indirect Fixed	Funded by DHHS contract share: Total
1. Total Salary/Wages	$ 223,931.82	$ 200.00	$ 226,131.82	$ 2,000.00	$ 200.00	$ 2,200.00	$ 223,931.82		$ 223,931.82
2. Employee Benefits	$ 64,900.00	$ -	$ 64,900.00	$ -	$ -	$ -	$ 64,900.00		$ 64,900.00
3. Consultants	$ 5,000.00	$ -	$ 5,000.00	$ 500.00		$ 500.00	$ 4,500.00		$ 4,500.00
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Repair and Maintenance	$ -	$ -	$ -		$ -	$ -	$ -	$ -	$ -
Purchase/Depreciation	$ 1,100.00	$ -	$ 1,100.00		$ -	$ -	$ 1,100.00		$ 1,100.00
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Educational	$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ 3,675.75	$ -	$ 3,675.75	$ 1,175.75		$ 1,175.75	$ 2,500.00		$ 2,500.00
6. Travel	$ 17,000.00	$ -	$ 17,000.00		$ -		$ 17,000.00		$ 17,000.00
7. Occupancy	$ 9,000.00	$ -	$ 9,000.00		$ -	$ -	$ 9,000.00		$ 9,000.00
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ 1,500.00	$ -	$ 1,500.00		$ -	$ -	$ 1,500.00		$ 1,500.00
Postage	$ 120.00	$ -	$ 120.00		$ -	$ -	$ 120.00		$ 120.00
Subscriptions	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Audit and Legal	$ 1,500.00	$ -	$ 1,500.00	$ -	$ -	$ -	$ 1,500.00		$ 1,500.00
Insurance	$ 3,000.00	$ -	$ 3,000.00	$ -	$ -	$ -	$ 3,000.00		$ 3,000.00
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -		$ -	$ -
9. Software	$ 2,000.00	$ 200.00	$ 2,200.00	$ -	$ -	$ -	$ 2,000.00	$ 200.00	$ 2,200.00
10. Marketing/Communications	$ 2,000.00	$ -	$ 2,000.00		$ -	$ -	$ 2,000.00		$ 2,000.00
11. Staff Education and Training	$ 3,500.00	$ -	$ 3,500.00			$ -	$ 3,500.00		$ 3,500.00
12. Subcontracts/Agreements	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
13. Other (specific details mandatory):	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
FSNH annual fee	$ 50.00	$ -	$ 50.00	$ -	$ -	$ -	$ 50.00		$ 50.00
Printing	$ 400.00	$ -	$ 400.00	$ -	$ -	$ -	$ 400.00		$ 400.00
Admin / Indirect Fee for FRC	$ -	$ 33,640.18	$ 33,640.18	$ -	$ -	$ -	$ -	$ 33,640.18	$ 33,640.18
TOTAL	$ 340,677.57	$ 34,040.18	$ 374,717.75	$ 3,675.75	$ 200.00	$ 3,875.75	$ 337,081.82	$ 33,640.18	$ 370,842.00
Indirect As A Percent of Direct		10.0%				$ 3,875.75		$ 33,640.18	$ 370,842.00

Contractor Initials PS

Date 6-18-20

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Exhibit C-3, Budget Sheet

New Hampshire Department of Health and Human Services

Contractor name: The Family Resource Center Gorham

Budget Request for: Comprehensive Family Support Services (Littleton)

Budget Period: July 1, 2022 through June 30, 2023

Line Item	Total Program Cost: Direct Incremental	Total Program Cost: Indirect Fixed	Total Program Cost: Total	Contractor Share / Match: Direct Incremental	Contractor Share / Match: Indirect Fixed	Contractor Share / Match: Total	Funded by DHHS contract share: Direct Incremental	Funded by DHHS contract share: Indirect Fixed	Funded by DHHS contract share: Total
1. Total Salary/Wages	$ 234,180.00	$ 200.00	$ 234,380.00	$ 2,000.00	$ 200.00	$ 2,200.00	$ 232,180.00		$ 232,180.00
2. Employee Benefits	$ 60,000.00	$ -	$ 60,000.00		$ -	$ -	$ 60,000.00		$ 60,000.00
3. Consultants	$ 3,500.00	$ -	$ 3,500.00	$ 500.00		$ 500.00	$ 3,000.00		$ 3,000.00
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Repair and Maintenance	$ -	$ -	$ -		$ -	$ -	$ -	$ -	$ -
Purchase/Depreciation	$ 1,100.00	$ -	$ 1,100.00		$ -	$ -	$ 1,100.00		$ 1,100.00
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Educational	$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ 2,705.75	$ -	$ 2,705.75	$ 1,175.75		$ 1,175.75	$ 1,530.00		$ 1,530.00
6. Travel	$ 17,000.00	$ -	$ 17,000.00		$ -	$ -	$ 17,000.00		$ 17,000.00
7. Occupancy	$ 9,000.00	$ -	$ 9,000.00		$ -	$ -	$ 9,000.00		$ 9,000.00
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ 1,500.00	$ -	$ 1,500.00		$ -	$ -	$ 1,500.00		$ 1,500.00
Postage	$ 120.00	$ -	$ 120.00		$ -	$ -	$ 120.00		$ 120.00
Subscriptions	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Audit and Legal	$ 1,500.00	$ -	$ 1,500.00	$ -	$ -	$ -	$ 1,500.00		$ 1,500.00
Insurance	$ 3,000.00	$ -	$ 3,000.00	$ -	$ -	$ -	$ 3,000.00		$ 3,000.00
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ 2,000.00	$ -	$ 2,000.00	$ -	$ -	$ -	$ 2,000.00		$ 2,000.00
10. Marketing/Communications	$ 1,321.82		$ 1,321.82		$ -	$ -	$ 1,321.82		$ 1,321.82
11. Staff Education and Training	$ 3,500.00	$ -	$ 3,500.00			$ -	$ 3,500.00		$ 3,500.00
12. Subcontracts/Agreements	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
13. Other (specific details mandatory):	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
FSNH annual fee	$ 50.00	$ -	$ 50.00	$ -	$ -	$ -	$ 50.00		$ 50.00
Printing	$ 400.00	$ -	$ 400.00	$ -	$ -	$ -	$ 400.00		$ 400.00
Admin / Indirect Fee for FRC	$ -	$ 33,640.18	$ 33,640.18	$ -	$ -	$ -	$ -	$ 33,640.18	$ 33,640.18
TOTAL	$ 340,877.57	$ 33,840.18	$ 374,717.75	$ 3,875.75	$ 200.00	$ 3,875.75	$ 337,201.82	$ 33,640.18	$ 370,842.00
Indirect As A Percent of Direct		9.9%				$ 3,875.75	-	$ 33,640.18	$ 370,842.00

Contractor Initials PS

Date 6-18-20

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Exhibit C-4, Budget Sheet

New Hampshire Department of Health and Human Services

Contractor Name: The Family Resource Center Gorham

Budget Request for: Comprehensive Family Support Services (Littleton)

Budget Period: July 1, 2023 through June 30, 2024

Line Item	Total Program Cost			Contractor Share / Match			Funded by DHHS contract share		
	Direct Incremental	Indirect Fixed	Total	Direct Incremental	Indirect Fixed	Total	Direct Incremental	Indirect Fixed	Total
1. Total Salary/Wages	$ 232,321.00	$ 200.00	$ 232,521.00	$ 2,000.00	$ 200.00	$ 2,200.00	$ 230,321.00		$ 230,321.00
2. Employee Benefits	$ 61,859.00	$ -	$ 61,859.00		$ -	$ -	$ 61,859.00		$ 61,859.00
3. Consultants	$ 3,500.00	$ -	$ 3,500.00	$ 500.00		$ 500.00	$ 3,000.00		$ 3,000.00
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Repair and Maintenance	$ -	$ -	$ -		$ -	$ -	$ -	$ -	$ -
Purchase/Depreciation	$ 1,100.00	$ -	$ 1,100.00		$ -	$ -	$ 1,100.00		$ 1,100.00
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Educational	$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ 2,705.75	$ -	$ 2,705.75	$ 1,175.75		$ 1,175.75	$ 1,530.00		$ 1,530.00
6. Travel	$ 17,000.00	$ -	$ 17,000.00		$ -	$ -	$ 17,000.00		$ 17,000.00
7. Occupancy	$ 9,000.00	$ -	$ 9,000.00		$ -	$ -	$ 9,000.00		$ 9,000.00
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ 1,500.00	$ -	$ 1,500.00		$ -	$ -	$ 1,500.00		$ 1,500.00
Postage	$ 120.00	$ -	$ 120.00		$ -	$ -	$ 120.00		$ 120.00
Subscriptions	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Audit and Legal	$ 1,500.00	$ -	$ 1,500.00	$ -	$ -	$ -	$ 1,500.00		$ 1,500.00
Insurance	$ 3,000.00	$ -	$ 3,000.00	$ -	$ -	$ -	$ 3,000.00		$ 3,000.00
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -		$ -	$ -
9. Software	$ 2,000.00	$ -	$ 2,000.00	$ -	$ -	$ -	$ 2,000.00		$ 2,000.00
10. Marketing/Communications	$ 1,321.82	$ -	$ 1,321.82		$ -	$ -	$ 1,321.82		$ 1,321.82
11. Staff Education and Training	$ 3,500.00	$ -	$ 3,500.00			$ -	$ 3,500.00		$ 3,500.00
12. Subcontracts/Agreements	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
13. Other (specific details mandatory):	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
FSNH annual fee	$ 50.00	$ -	$ 50.00	$ -	$ -	$ -	$ 50.00		$ 50.00
Printing	$ 400.00	$ -	$ 400.00	$ -	$ -	$ -	$ 400.00		$ 400.00
Admin / Indirect Fee for FRC	$ -	$ 33,640.18	$ 33,640.18	$ -	$ -	$ -	$ -	$ 33,640.18	$ 33,640.18
TOTAL	$ 340,877.57	$ 33,840.18	$ 374,717.75	$ 3,675.75	$ 200.00	$ 3,875.75	$ 337,201.82	$ 33,640.18	$ 370,842.00
Indirect As A Percent of Direct		9.9%				$ 3,875.75		$ 33,640.18	$ 370,842.00

The Family Resource Center at Gorham
RFP-2021-DEHS-02-COMPR-03
Exhibit C-4, Budget Sheet
Page 1 of 1

Contractor Initials: PS

Date: 6-18-20

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CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS

The Vendor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of Sections 5151-5160 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. 701 et seq.), and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

ALTERNATIVE I - FOR GRANTEES OTHER THAN INDIVIDUALS

US DEPARTMENT OF HEALTH AND HUMAN SERVICES - CONTRACTORS
US DEPARTMENT OF EDUCATION - CONTRACTORS
US DEPARTMENT OF AGRICULTURE - CONTRACTORS

This certification is required by the regulations implementing Sections 5151-5160 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. 701 et seq.). The January 31, 1989 regulations were amended and published as Part II of the May 25, 1990 Federal Register (pages 21681-21691), and require certification by grantees (and by inference, sub-grantees and sub-contractors), prior to award, that they will maintain a drug-free workplace. Section 3017.630(c) of the regulation provides that a grantee (and by inference, sub-grantees and sub-contractors) that is a State may elect to make one certification to the Department in each federal fiscal year in lieu of certificates for each grant during the federal fiscal year covered by the certification. The certificate set out below is a material representation of fact upon which reliance is placed when the agency awards the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or government wide suspension or debarment. Contractors using this form should send it to:

Commissioner
NH Department of Health and Human Services
129 Pleasant Street,
Concord, NH 03301-6505

1. The grantee certifies that it will or will continue to provide a drug-free workplace by:
   - 1.1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
   - 1.2. Establishing an ongoing drug-free awareness program to inform employees about
     - 1.2.1. The dangers of drug abuse in the workplace;
     - 1.2.2. The grantee's policy of maintaining a drug-free workplace;
     - 1.2.3. Any available drug counseling, rehabilitation, and employee assistance programs; and
     - 1.2.4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
   - 1.3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
   - 1.4. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will
     - 1.4.1. Abide by the terms of the statement; and
     - 1.4.2. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
   - 1.5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 1.4.2 from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency

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has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

1.6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 1.4.2, with respect to any employee who is so convicted

1.6.1. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

1.6.2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

1.7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1.1, 1.2, 1.3, 1.4, 1.5, and 1.6..

2. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant.

Place of Performance (street address, city, county, state, zip code) (list each location)

Check ☐ if there are workplaces on file that are not identified here.

Vendor Name: The Family Resource Center at Gorham

June 18, 2020
Date

Patti Stolte
Name: Patti Stolte
Title: Executive Director

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CERTIFICATION REGARDING LOBBYING

The Vendor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of Section 319 of Public Law 101-121, Government wide Guidance for New Restrictions on Lobbying, and 31 U.S.C. 1352, and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

US DEPARTMENT OF HEALTH AND HUMAN SERVICES - CONTRACTORS
US DEPARTMENT OF EDUCATION - CONTRACTORS
US DEPARTMENT OF AGRICULTURE - CONTRACTORS

Programs (indicate applicable program covered):
*Temporary Assistance to Needy Families under Title IV-A
*Child Support Enforcement Program under Title IV-D
*Social Services Block Grant Program under Title XX
*Medicaid Program under Title XIX
*Community Services Block Grant under Title VI
*Child Care Development Block Grant under Title IV

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement (and by specific mention sub-grantee or sub-contractor).

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement (and by specific mention sub-grantee or sub-contractor), the undersigned shall complete and submit Standard Form LLL, (Disclosure Form to Report Lobbying, in accordance with its instructions, attached and identified as Standard Exhibit E-I.)

3. The undersigned shall require that the language of this certification be included in the award document for sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Vendor Name:

June 18, 2020
Date

Patti Stolte
Name: Patti Stolte
Title: Executive Director

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New Hampshire Department of Health and Human Services
Exhibit F

CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

The Vendor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of Executive Office of the President, Executive Order 12549 and 45 CFR Part 76 regarding Debarment, Suspension, and Other Responsibility Matters, and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this proposal (contract), the prospective primary participant is providing the certification set out below.

2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. If necessary, the prospective participant shall submit an explanation of why it cannot provide the certification. The certification or explanation will be considered in connection with the NH Department of Health and Human Services' (DHHS) determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

3. The certification in this clause is a material representation of fact upon which reliance was placed when DHHS determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, DHHS may terminate this transaction for cause or default.

4. The prospective primary participant shall provide immediate written notice to the DHHS agency to whom this proposal (contract) is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

5. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549: 45 CFR Part 76. See the attached definitions.

6. The prospective primary participant agrees by submitting this proposal (contract) that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by DHHS.

7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," provided by DHHS, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or involuntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List (of excluded parties).

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and

information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, DHHS may terminate this transaction for cause or default.

PRIMARY COVERED TRANSACTIONS

11. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
    - 11.1. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
    - 11.2. have not within a three-year period preceding this proposal (contract) been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or a contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
    - 11.3. are not presently indicted for otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (l)(b) of this certification; and
    - 11.4. have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

12. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal (contract).

LOWER TIER COVERED TRANSACTIONS

13. By signing and submitting this lower tier proposal (contract), the prospective lower tier participant, as defined in 45 CFR Part 76, certifies to the best of its knowledge and belief that it and its principals:
    - 13.1. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
    - 13.2. where the prospective lower tier participant is unable to certify to any of the above, such prospective participant shall attach an explanation to this proposal (contract).

14. The prospective lower tier participant further agrees by submitting this proposal (contract) that it will include this clause entitled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion - Lower Tier Covered Transactions," without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

Vendor Name:

June 18, 2020
Date

Patti Stolte
Name: Patti Stolte
Title: Executive Director

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CERTIFICATION OF COMPLIANCE WITH REQUIREMENTS PERTAINING TO FEDERAL NONDISCRIMINATION, EQUAL TREATMENT OF FAITH-BASED ORGANIZATIONS AND WHISTLEBLOWER PROTECTIONS

The Vendor identified in Section 1.3 of the General Provisions agrees by signature of the Contractor's representative as identified in Sections 1.11 and 1.12 of the General Provisions, to execute the following certification:

Vendor will comply, and will require any subgrantees or subcontractors to comply, with any applicable federal nondiscrimination requirements, which may include:

- the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. Section 3789d) which prohibits recipients of federal funding under this statute from discriminating, either in employment practices or in the delivery of services or benefits, on the basis of race, color, religion, national origin, and sex. The Act requires certain recipients to produce an Equal Employment Opportunity Plan;

- the Juvenile Justice Delinquency Prevention Act of 2002 (42 U.S.C. Section 5672(b)) which adopts by reference, the civil rights obligations of the Safe Streets Act. Recipients of federal funding under this statute are prohibited from discriminating, either in employment practices or in the delivery of services or benefits, on the basis of race, color, religion, national origin, and sex. The Act includes Equal Employment Opportunity Plan requirements;

- the Civil Rights Act of 1964 (42 U.S.C. Section 2000d, which prohibits recipients of federal financial assistance from discriminating on the basis of race, color, or national origin in any program or activity);

- the Rehabilitation Act of 1973 (29 U.S.C. Section 794), which prohibits recipients of Federal financial assistance from discriminating on the basis of disability, in regard to employment and the delivery of services or benefits, in any program or activity;

- the Americans with Disabilities Act of 1990 (42 U.S.C. Sections 12131-34), which prohibits discrimination and ensures equal opportunity for persons with disabilities in employment, State and local government services, public accommodations, commercial facilities, and transportation;

- the Education Amendments of 1972 (20 U.S.C. Sections 1681, 1683, 1685-86), which prohibits discrimination on the basis of sex in federally assisted education programs;

- the Age Discrimination Act of 1975 (42 U.S.C. Sections 6106-07), which prohibits discrimination on the basis of age in programs or activities receiving Federal financial assistance. It does not include employment discrimination;

- 28 C.F.R. pt. 31 (U.S. Department of Justice Regulations – OJJDP Grant Programs); 28 C.F.R. pt. 42 (U.S. Department of Justice Regulations – Nondiscrimination; Equal Employment Opportunity; Policies and Procedures); Executive Order No. 13279 (equal protection of the laws for faith-based and community organizations); Executive Order No. 13559, which provide fundamental principles and policy-making criteria for partnerships with faith-based and neighborhood organizations;

- 28 C.F.R. pt. 38 (U.S. Department of Justice Regulations – Equal Treatment for Faith-Based Organizations); and Whistleblower protections 41 U.S.C. §4712 and The National Defense Authorization Act (NDAA) for Fiscal Year 2013 (Pub. L. 112-239, enacted January 2, 2013) the Pilot Program for Enhancement of Contract Employee Whistleblower Protections, which protects employees against reprisal for certain whistle blowing activities in connection with federal grants and contracts.

The certificate set out below is a material representation of fact upon which reliance is placed when the agency awards the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or government wide suspension or debarment.

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New Hampshire Department of Health and Human Services
Exhibit G

In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, or sex against a recipient of funds, the recipient will forward a copy of the finding to the Office for Civil Rights, to the applicable contracting agency or division within the Department of Health and Human Services, and to the Department of Health and Human Services Office of the Ombudsman.

The Vendor identified in Section 1.3 of the General Provisions agrees by signature of the Contractor's representative as identified in Sections 1.11 and 1.12 of the General Provisions, to execute the following certification:

1. By signing and submitting this proposal (contract) the Vendor agrees to comply with the provisions indicated above.

Vendor Name:

June 18, 2020
Date

Patti Stolte
Name: Patti Stolte
Title: Executive Director

Docusign Envelope ID: 562672FE-01BD-49E7-9CCA-EF20A9731C49

DocuSign Envelope ID: F807DA7D-A03C-43FA-B58E-4922A9ACE6E0

CERTIFICATION REGARDING ENVIRONMENTAL TOBACCO SMOKE

Public Law 103-227, Part C - Environmental Tobacco Smoke, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, education, or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug or alcohol treatment. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to $1000 per day and/or the imposition of an administrative compliance order on the responsible entity.

The Vendor Identified in Section 1.3 of the General Provisions agrees, by signature of the Contractor's representative as identified in Section 1.11 and 1.12 of the General Provisions, to execute the following certification:

1. By signing and submitting this contract, the Vendor agrees to make reasonable efforts to comply with all applicable provisions of Public Law 103-227, Part C, known as the Pro-Children Act of 1994.

Vendor Name: The Family Resource Center at Gorham

June 18, 2020
Date

Patti Stolte
Name: Patti Stolte
Title: Executive Director

Docusign Envelope ID: 562672FE-01BD-49E7-9CCA-EF20A9731C49

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HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT BUSINESS ASSOCIATE AGREEMENT

The Contractor identified in Section 1.3 of the General Provisions of the Agreement agrees to comply with the Health Insurance Portability and Accountability Act, Public Law 104-191 and with the Standards for Privacy and Security of Individually Identifiable Health Information, 45 CFR Parts 160 and 164 applicable to business associates. As defined herein, "Business Associate" shall mean the Contractor and subcontractors and agents of the Contractor that receive, use or have access to protected health information under this Agreement and "Covered Entity" shall mean the State of New Hampshire, Department of Health and Human Services.

(1) Definitions.

a. "Breach" shall have the same meaning as the term "Breach" in section 164.402 of Title 45, Code of Federal Regulations.

b. "Business Associate" has the meaning given such term in section 160.103 of Title 45, Code of Federal Regulations.

c. "Covered Entity" has the meaning given such term in section 160.103 of Title 45, Code of Federal Regulations.

d. "Designated Record Set" shall have the same meaning as the term "designated record set" in 45 CFR Section 164.501.

e. "Data Aggregation" shall have the same meaning as the term "data aggregation" in 45 CFR Section 164.501.

f. "Health Care Operations" shall have the same meaning as the term "health care operations" in 45 CFR Section 164.501.

g. "HITECH Act" means the Health Information Technology for Economic and Clinical Health Act, TitleXIII, Subtitle D, Part 1 & 2 of the American Recovery and Reinvestment Act of 2009.

h. "HIPAA" means the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 and the Standards for Privacy and Security of Individually Identifiable Health Information, 45 CFR Parts 160, 162 and 164 and amendments thereto.

i. "Individual" shall have the same meaning as the term "individual" in 45 CFR Section 160.103 and shall include a person who qualifies as a personal representative in accordance with 45 CFR Section 164.501(g).

j. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR Parts 160 and 164, promulgated under HIPAA by the United States Department of Health and Human Services.

k. "Protected Health Information" shall have the same meaning as the term "protected health information" in 45 CFR Section 160.103, limited to the information created or received by Business Associate from or on behalf of Covered Entity.

l. "Required by Law" shall have the same meaning as the term "required by law" in 45 CFR Section 164.103.

m. "Secretary" shall mean the Secretary of the Department of Health and Human Services or his/her designee.

n. "Security Rule" shall mean the Security Standards for the Protection of Electronic Protected Health Information at 45 CFR Part 164, Subpart C, and amendments thereto.

o. "Unsecured Protected Health Information" means protected health information that is not secured by a technology standard that renders protected health information unusable, unreadable, or indecipherable to unauthorized individuals and is developed or endorsed by a standards developing organization that is accredited by the American National Standards Institute.

p. Other Definitions - All terms not otherwise defined herein shall have the meaning established under 45 C.F.R. Parts 160, 162 and 164, as amended from time to time, and the HITECH Act.

(2) Business Associate Use and Disclosure of Protected Health Information.

a. Business Associate shall not use, disclose, maintain or transmit Protected Health Information (PHI) except as reasonably necessary to provide the services outlined under Exhibit A of the Agreement. Further, Business Associate, including but not limited to all its directors, officers, employees and agents, shall not use, disclose, maintain or transmit PHI in any manner that would constitute a violation of the Privacy and Security Rule.

b. Business Associate may use or disclose PHI:
   I. For the proper management and administration of the Business Associate;
   II. As required by law, pursuant to the terms set forth in paragraph d. below; or
   III. For data aggregation purposes for the health care operations of Covered Entity.

c. To the extent Business Associate is permitted under the Agreement to disclose PHI to a third party, Business Associate must obtain, prior to making any such disclosure, (i) reasonable assurances from the third party that such PHI will be held confidentially and used or further disclosed only as required by law or for the purpose for which it was disclosed to the third party; and (ii) an agreement from such third party to notify Business Associate, in accordance with the HIPAA Privacy, Security, and Breach Notification Rules of any breaches of the confidentiality of the PHI, to the extent it has obtained knowledge of such breach.

d. The Business Associate shall not, unless such disclosure is reasonably necessary to provide services under Exhibit A of the Agreement, disclose any PHI in response to a request for disclosure on the basis that it is required by law, without first notifying Covered Entity so that Covered Entity has an opportunity to object to the disclosure and to seek appropriate relief. If Covered Entity objects to such disclosure, the Business

Associate shall refrain from disclosing the PHI until Covered Entity has exhausted all remedies.

e. If the Covered Entity notifies the Business Associate that Covered Entity has agreed to be bound by additional restrictions over and above those uses or disclosures or security safeguards of PHI pursuant to the Privacy and Security Rule, the Business Associate shall be bound by such additional restrictions and shall not disclose PHI in violation of such additional restrictions and shall abide by any additional security safeguards.

(3) **Obligations and Activities of Business Associate.**

a. The Business Associate shall notify the Covered Entity's Privacy Officer immediately after the Business Associate becomes aware of any use or disclosure of protected health information not provided for by the Agreement including breaches of unsecured protected health information and/or any security incident that may have an impact on the protected health information of the Covered Entity.

b. The Business Associate shall immediately perform a risk assessment when it becomes aware of any of the above situations. The risk assessment shall include, but not be limited to:

- The nature and extent of the protected health information involved, including the types of identifiers and the likelihood of re-identification;
- The unauthorized person used the protected health information or to whom the disclosure was made;
- Whether the protected health information was actually acquired or viewed
- The extent to which the risk to the protected health information has been mitigated.

The Business Associate shall complete the risk assessment within 48 hours of the breach and immediately report the findings of the risk assessment in writing to the Covered Entity.

c. The Business Associate shall comply with all sections of the Privacy, Security, and Breach Notification Rule.

d. Business Associate shall make available all of its internal policies and procedures, books and records relating to the use and disclosure of PHI received from, or created or received by the Business Associate on behalf of Covered Entity to the Secretary for purposes of determining Covered Entity's compliance with HIPAA and the Privacy and Security Rule.

e. Business Associate shall require all of its business associates that receive, use or have access to PHI under the Agreement, to agree in writing to adhere to the same restrictions and conditions on the use and disclosure of PHI contained herein, including the duty to return or destroy the PHI as provided under Section 3 (l). The Covered Entity shall be considered a direct third party beneficiary of the Contractor's business associate agreements with Contractor's intended business associates, who will be receiving PHI

pursuant to this Agreement, with rights of enforcement and indemnification from such business associates who shall be governed by standard Paragraph #13 of the standard contract provisions (P-37) of this Agreement for the purpose of use and disclosure of protected health information.

f. Within five (5) business days of receipt of a written request from Covered Entity, Business Associate shall make available during normal business hours at its offices all records, books, agreements, policies and procedures relating to the use and disclosure of PHI to the Covered Entity, for purposes of enabling Covered Entity to determine Business Associate's compliance with the terms of the Agreement.

g. Within ten (10) business days of receiving a written request from Covered Entity, Business Associate shall provide access to PHI in a Designated Record Set to the Covered Entity, or as directed by Covered Entity, to an individual in order to meet the requirements under 45 CFR Section 164.524.

h. Within ten (10) business days of receiving a written request from Covered Entity for an amendment of PHI or a record about an individual contained in a Designated Record Set, the Business Associate shall make such PHI available to Covered Entity for amendment and incorporate any such amendment to enable Covered Entity to fulfill its obligations under 45 CFR Section 164.526.

i. Business Associate shall document such disclosures of PHI and information related to such disclosures as would be required for Covered Entity to respond to a request by an individual for an accounting of disclosures of PHI in accordance with 45 CFR Section 164.528.

j. Within ten (10) business days of receiving a written request from Covered Entity for a request for an accounting of disclosures of PHI, Business Associate shall make available to Covered Entity such information as Covered Entity may require to fulfill its obligations to provide an accounting of disclosures with respect to PHI in accordance with 45 CFR Section 164.528.

k. In the event any individual requests access to, amendment of, or accounting of PHI directly from the Business Associate, the Business Associate shall within two (2) business days forward such request to Covered Entity. Covered Entity shall have the responsibility of responding to forwarded requests. However, if forwarding the individual's request to Covered Entity would cause Covered Entity or the Business Associate to violate HIPAA and the Privacy and Security Rule, the Business Associate shall instead respond to the individual's request as required by such law and notify Covered Entity of such response as soon as practicable.

l. Within ten (10) business days of termination of the Agreement, for any reason, the Business Associate shall return or destroy, as specified by Covered Entity, all PHI received from, or created or received by the Business Associate in connection with the Agreement, and shall not retain any copies or back-up tapes of such PHI. If return or destruction is not feasible, or the disposition of the PHI has been otherwise agreed to in the Agreement, Business Associate shall continue to extend the protections of the Agreement, to such PHI and limit further uses and disclosures of such PHI to those purposes that make the return or destruction infeasible, for so long as Business

Associate maintains such PHI. If Covered Entity, in its sole discretion, requires that the Business Associate destroy any or all PHI, the Business Associate shall certify to Covered Entity that the PHI has been destroyed.

(4) Obligations of Covered Entity

a. Covered Entity shall notify Business Associate of any changes or limitation(s) in its Notice of Privacy Practices provided to individuals in accordance with 45 CFR Section 164.520, to the extent that such change or limitation may affect Business Associate's use or disclosure of PHI.

b. Covered Entity shall promptly notify Business Associate of any changes in, or revocation of permission provided to Covered Entity by individuals whose PHI may be used or disclosed by Business Associate under this Agreement, pursuant to 45 CFR Section 164.506 or 45 CFR Section 164.508.

c. Covered entity shall promptly notify Business Associate of any restrictions on the use or disclosure of PHI that Covered Entity has agreed to in accordance with 45 CFR 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of PHI.

(5) Termination for Cause

In addition to Paragraph 10 of the standard terms and conditions (P-37) of this Agreement the Covered Entity may immediately terminate the Agreement upon Covered Entity's knowledge of a breach by Business Associate of the Business Associate Agreement set forth herein as Exhibit I. The Covered Entity may either immediately terminate the Agreement or provide an opportunity for Business Associate to cure the alleged breach within a timeframe specified by Covered Entity. If Covered Entity determines that neither termination nor cure is feasible, Covered Entity shall report the violation to the Secretary.

(6) Miscellaneous

a. Definitions and Regulatory References. All terms used, but not otherwise defined herein, shall have the same meaning as those terms in the Privacy and Security Rule, amended from time to time. A reference in the Agreement, as amended to include this Exhibit I, to a Section in the Privacy and Security Rule means the Section as in effect or as amended.

b. Amendment. Covered Entity and Business Associate agree to take such action as is necessary to amend the Agreement, from time to time as is necessary for Covered Entity to comply with the changes in the requirements of HIPAA, the Privacy and Security Rule, and applicable federal and state law.

c. Data Ownership. The Business Associate acknowledges that it has no ownership rights with respect to the PHI provided by or created on behalf of Covered Entity.

d. Interpretation. The parties agree that any ambiguity in the Agreement shall be resolved to permit Covered Entity to comply with HIPAA, the Privacy and Security Rule.

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e. Segregation. If any term or condition of this Exhibit I or the application thereof to any person(s) or circumstance is held invalid, such invalidity shall not affect other terms or conditions which can be given effect without the invalid term or condition; to this end the terms and conditions of this Exhibit I are declared severable.

f. Survival. Provisions in this Exhibit I regarding the use and disclosure of PHI, return or destruction of PHI, extensions of the protections of the Agreement in section (3) I, the defense and indemnification provisions of section (3) e and Paragraph 13 of the standard terms and conditions (P-37), shall survive the termination of the Agreement.

IN WITNESS WHEREOF, the parties hereto have duly executed this Exhibit I.

Department of Health and Human Services	The Family Resource Center at Gorham
The State	Name of the Contractor
Katja S. Fox	Patti Stolte
Signature of Authorized Representative	Signature of Authorized Representative
Katja S. Fox	Patti Stolte
Name of Authorized Representative	Name of Authorized Representative
Director	Executive Director
Title of Authorized Representative	Title of Authorized Representative
6/26/2020	June 18, 2020
Date	Date

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New Hampshire Department of Health and Human Services
Exhibit J

CERTIFICATION REGARDING THE FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA) COMPLIANCE

The Federal Funding Accountability and Transparency Act (FFATA) requires prime awardees of individual Federal grants equal to or greater than $25,000 and awarded on or after October 1, 2010, to report on data related to executive compensation and associated first-tier sub-grants of $25,000 or more. If the initial award is below $25,000 but subsequent grant modifications result in a total award equal to or over $25,000, the award is subject to the FFATA reporting requirements, as of the date of the award.

In accordance with 2 CFR Part 170 (Reporting Subaward and Executive Compensation Information), the Department of Health and Human Services (DHHS) must report the following information for any subaward or contract award subject to the FFATA reporting requirements:

1. Name of entity
2. Amount of award
3. Funding agency
4. NAICS code for contracts / CFDA program number for grants
5. Program source
6. Award title descriptive of the purpose of the funding action
7. Location of the entity
8. Principle place of performance
9. Unique identifier of the entity (DUNS #)
10. Total compensation and names of the top five executives if:
    - 10.1. More than 80% of annual gross revenues are from the Federal government, and those revenues are greater than $25M annually and
    - 10.2. Compensation information is not already available through reporting to the SEC.

Prime grant recipients must submit FFATA required data by the end of the month, plus 30 days, in which the award or award amendment is made.

The Contractor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of The Federal Funding Accountability and Transparency Act, Public Law 109-282 and Public Law 110-252, and 2 CFR Part 170 (Reporting Subaward and Executive Compensation Information), and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

The below named Contractor agrees to provide needed information as outlined above to the NH Department of Health and Human Services and to comply with all applicable provisions of the Federal Financial Accountability and Transparency Act.

Contractor Name:

June 18, 2020
Date

Patti Stolte
Name: Patti Stolte
Title: Executive Director

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FORM A

As the Contractor identified in Section 1.3 of the General Provisions, I certify that the responses to the below listed questions are true and accurate.

1. The DUNS number for your entity is: 019150817

2. In your business or organization's preceding completed fiscal year, did your business or organization receive (1) 80 percent or more of your annual gross revenue in U.S. federal contracts, subcontracts, loans, grants, sub-grants, and/or cooperative agreements; and (2) $25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

   X NO _____ YES

   If the answer to #2 above is NO, stop here

   If the answer to #2 above is YES, please answer the following:

3. Does the public have access to information about the compensation of the executives in your business or organization through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C.78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

   _____ NO _____ YES

   If the answer to #3 above is YES, stop here

   If the answer to #3 above is NO, please answer the following:

4. The names and compensation of the five most highly compensated officers in your business or organization are as follows:

   Name: _____ Amount: _____

   Name: _____ Amount: _____

   Name: _____ Amount: _____

   Name: _____ Amount: _____

   Name: _____ Amount: _____

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A. Definitions

The following terms may be reflected and have the described meaning in this document:

1. "Breach" means the loss of control, compromise, unauthorized disclosure, unauthorized acquisition, unauthorized access, or any similar term referring to situations where persons other than authorized users and for an other than authorized purpose have access or potential access to personally identifiable information, whether physical or electronic. With regard to Protected Health Information, " Breach" shall have the same meaning as the term "Breach" in section 164.402 of Title 45, Code of Federal Regulations.

2. "Computer Security Incident" shall have the same meaning "Compuler Security Incident" in section two (2) of NIST Publication 800-61, Computer Security Incident Handling Guide, National Institute of Standards and Technology, U.S. Department of Commerce.

3. "Confidential Information" or "Confidential Data" means all confidential information disclosed by one party to the other such as all medical, health, financial, public assistance benefits and personal information including without limitation, Substance Abuse Treatment Records, Case Records, Protected Health Information and Personally Identifiable Information.

   Confidential Information also includes any and all information owned or managed by the State of NH - created, received from or on behalf of the Department of Health and Human Services (DHHS) or accessed in the course of performing contracted services - of which collection, disclosure, protection, and disposition is governed by state or federal law or regulation. This information includes, but is not limited to Protected Health Information (PHI), Personal Information (PI), Personal Financial Information (PFI), Federal Tax Information (FTI), Social Security Numbers (SSN), Payment Card Industry (PCI), and or other sensitive and confidential information.

4. "End User" means any person or entity (e.g., contractor, contractor's employee, business associate, subcontractor, other downstream user, etc.) that receives DHHS data or derivative data in accordance with the terms of this Contract.

5. "HIPAA" means the Health Insurance Portability and Accountability Act of 1996 and the regulations promulgated thereunder.

6. "Incident" means an act that potentially violates an explicit or implied security policy, which includes attempts (either failed or successful) to gain unauthorized access to a system or its data, unwanted disruption or denial of service, the unauthorized use of a system for the processing or storage of data; and changes to system hardware, firmware, or software characteristics without the owner's knowledge, instruction, or consent. Incidents include the loss of data through theft or device misplacement, loss or misplacement of hardcopy documents; and misrouting of physical or electronic

mail, all of which may have the potential to put the data at risk of unauthorized access, use, disclosure, modification or destruction.

7. "Open Wireless Network" means any network or segment of a network that is not designated by the State of New Hampshire's Department of Information Technology or delegate as a protected network (designed, tested, and approved, by means of the State, to transmit), will be considered an open network and not adequately secure for the transmission of unencrypted PI, PFI, PHI or confidential DHHS data.

8. "Personal Information" (or "PI") means information which can be used to distinguish or trace an individual's identity, such as their name, social security number, personal information as defined in New Hampshire RSA 359-C:19, biometric records, etc., alone, or when combined with other personal or identifying information which is linked or linkable to a specific individual, such as date and place of birth, mother's maiden name, etc.

9. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 C.F.R. Parts 160 and 164, promulgated under HIPAA by the United States Department of Health and Human Services.

10. "Protected Health Information" (or "PHI") has the same meaning as provided in the definition of "Protected Health Information" in the HIPAA Privacy Rule at 45 C.F.R. § 160.103.

11. "Security Rule" shall mean the Security Standards for the Protection of Electronic Protected Health Information at 45 C.F.R. Part 164, Subpart C, and amendments thereto.

12. "Unsecured Protected Health Information" means Protected Health Information that is not secured by a technology standard that renders Protected Health Information unusable, unreadable, or indecipherable to unauthorized individuals and is developed or endorsed by a standards developing organization that is accredited by the American National Standards Institute.

I. RESPONSIBILITIES OF DHHS AND THE CONTRACTOR

A. Business Use and Disclosure of Confidential Information.

1. The Contractor must not use, disclose, maintain or transmit Confidential Information except as reasonably necessary as outlined under this Contract. Further, Contractor, including but not limited to all its directors, officers, employees and agents, must not use, disclose, maintain or transmit PHI in any manner that would constitute a violation of the Privacy and Security Rule.

2. The Contractor must not disclose any Confidential Information in response to a

request for disclosure on the basis that it is required by law, in response to a subpoena, etc., without first notifying DHHS so that DHHS has an opportunity to consent or object to the disclosure.

3. If DHHS notifies the Contractor that DHHS has agreed to be bound by additional restrictions over and above those uses or disclosures or security safeguards of PHI pursuant to the Privacy and Security Rule, the Contractor must be bound by such additional restrictions and must not disclose PHI in violation of such additional restrictions and must abide by any additional security safeguards.
4. The Contractor agrees that DHHS Data or derivative there from disclosed to an End User must only be used pursuant to the terms of this Contract.
5. The Contractor agrees DHHS Data obtained under this Contract may not be used for any other purposes that are not indicated in this Contract.
6. The Contractor agrees to grant access to the data to the authorized representatives of DHHS for the purpose of inspecting to confirm compliance with the terms of this Contract.

II. METHODS OF SECURE TRANSMISSION OF DATA

1. Application Encryption. If End User is transmitting DHHS data containing Confidential Data between applications, the Contractor attests the applications have been evaluated by an expert knowledgeable in cyber security and that said application's encryption capabilities ensure secure transmission via the internet.
2. Computer Disks and Portable Storage Devices. End User may not use computer disks or portable storage devices, such as a thumb drive, as a method of transmitting DHHS data.
3. Encrypted Email. End User may only employ email to transmit Confidential Data if email is encrypted and being sent to and being received by email addresses of persons authorized to receive such information.
4. Encrypted Web Site. If End User is employing the Web to transmit Confidential Data, the secure socket layers (SSL) must be used and the web site must be secure. SSL encrypts data transmitted via a Web site.
5. File Hosting Services, also known as File Sharing Sites. End User may not use file hosting services, such as Dropbox or Google Cloud Storage, to transmit Confidential Data.
6. Ground Mail Service. End User may only transmit Confidential Data via *certified* ground mail within the continental U.S. and when sent to a named individual.
7. Laptops and PDA. If End User is employing portable devices to transmit Confidential Data said devices must be encrypted and password-protected.
8. Open Wireless Networks. End User may not transmit Confidential Data via an open

wireless network. End User must employ a virtual private network (VPN) when remotely transmitting via an open wireless network.

9. Remote User Communication. If End User is employing remote communication to access or transmit Confidential Data, a virtual private network (VPN) must be installed on the End User's mobile device(s) or laptop from which information will be transmitted or accessed.
10. SSH File Transfer Protocol (SFTP), also known as Secure File Transfer Protocol. If End User is employing an SFTP to transmit Confidential Data, End User will structure the Folder and access privileges to prevent inappropriate disclosure of information. SFTP folders and sub-folders used for transmitting Confidential Data will be coded for 24-hour auto-deletion cycle (i.e. Confidential Data will be deleted every 24 hours).
11. Wireless Devices. If End User is transmitting Confidential Data via wireless devices, all data must be encrypted to prevent inappropriate disclosure of information.

III. RETENTION AND DISPOSITION OF IDENTIFIABLE RECORDS

The Contractor will only retain the data and any derivative of the data for the duration of this Contract. After such time, the Contractor will have 30 days to destroy the data and any derivative in whatever form it may exist, unless, otherwise required by law or permitted under this Contract. To this end, the parties must:

A. Retention

1. The Contractor agrees it will not store, transfer or process data collected in connection with the services rendered under this Contract outside of the United States. This physical location requirement shall also apply in the implementation of cloud computing, cloud service or cloud storage capabilities, and includes backup data and Disaster Recovery locations.
2. The Contractor agrees to ensure proper security monitoring capabilities are in place to detect potential security events that can impact State of NH systems and/or Department confidential information for contractor provided systems.
3. The Contractor agrees to provide security awareness and education for its End Users in support of protecting Department confidential information.
4. The Contractor agrees to retain all electronic and hard copies of Confidential Data in a secure location and identified in section IV. A.2
5. The Contractor agrees Confidential Data stored in a Cloud must be in a FedRAMP/HITECH compliant solution and comply with all applicable statutes and regulations regarding the privacy and security. All servers and devices must have currently-supported and hardened operating systems, the latest anti-viral, anti-hacker, anti-spam, anti-spyware, and anti-malware utilities. The environment, as a

whole, must have aggressive intrusion-detection and firewall protection.

6. The Contractor agrees to and ensures its complete cooperation with the State's Chief Information Officer in the detection of any security vulnerability of the hosting infrastructure.

B. Disposition

1. If the Contractor will maintain any Confidential Information on its systems (or its sub-contractor systems), the Contractor will maintain a documented process for securely disposing of such data upon request or contract termination; and will obtain written certification for any State of New Hampshire data destroyed by the Contractor or any subcontractors as a part of ongoing, emergency, and or disaster recovery operations. When no longer in use, electronic media containing State of New Hampshire data shall be rendered unrecoverable via a secure wipe program in accordance with industry-accepted standards for secure deletion and media sanitization, or otherwise physically destroying the media (for example, degaussing) as described in NIST Special Publication 800-88, Rev 1, Guidelines for Media Sanitization, National Institute of Standards and Technology, U. S. Department of Commerce. The Contractor will document and certify in writing at time of the data destruction, and will provide written certification to the Department upon request. The written certification will include all details necessary to demonstrate data has been properly destroyed and validated. Where applicable, regulatory and professional standards for retention requirements will be jointly evaluated by the State and Contractor prior to destruction.

2. Unless otherwise specified, within thirty (30) days of the termination of this Contract, Contractor agrees to destroy all hard copies of Confidential Data using a secure method such as shredding.

3. Unless otherwise specified, within thirty (30) days of the termination of this Contract, Contractor agrees to completely destroy all electronic Confidential Data by means of data erasure, also known as secure data wiping.

IV. PROCEDURES FOR SECURITY

A. Contractor agrees to safeguard the DHHS Data received under this Contract, and any derivative data or files, as follows:

1. The Contractor will maintain proper security controls to protect Department confidential information collected, processed, managed, and/or stored in the delivery of contracted services.

2. The Contractor will maintain policies and procedures to protect Department confidential information throughout the information lifecycle, where applicable, (from creation, transformation, use, storage and secure destruction) regardless of the media used to store the data (i.e., tape, disk, paper, etc.).

3. The Contractor will maintain appropriate authentication and access controls to contractor systems that collect, transmit, or store Department confidential information where applicable.

4. The Contractor will ensure proper security monitoring capabilities are in place to detect potential security events that can impact State of NH systems and/or Department confidential information for contractor provided systems.

5. The Contractor will provide regular security awareness and education for its End Users in support of protecting Department confidential information.

6. If the Contractor will be sub-contracting any core functions of the engagement supporting the services for State of New Hampshire, the Contractor will maintain a program of an internal process or processes that defines specific security expectations, and monitoring compliance to security requirements that at a minimum match those for the Contractor, including breach notification requirements.

7. The Contractor will work with the Department to sign and comply with all applicable State of New Hampshire and Department system access and authorization policies and procedures, systems access forms, and computer use agreements as part of obtaining and maintaining access to any Department system(s). Agreements will be completed and signed by the Contractor and any applicable sub-contractors prior to system access being authorized.

8. If the Department determines the Contractor is a Business Associate pursuant to 45 CFR 160.103, the Contractor will execute a HIPAA Business Associate Agreement (BAA) with the Department and is responsible for maintaining compliance with the agreement.

9. The Contractor will work with the Department at its request to complete a System Management Survey. The purpose of the survey is to enable the Department and Contractor to monitor for any changes in risks, threats, and vulnerabilities that may occur over the life of the Contractor engagement. The survey will be completed annually, or an alternate time frame at the Departments discretion with agreement by the Contractor, or the Department may request the survey be completed when the scope of the engagement between the Department and the Contractor changes.

10. The Contractor will not store, knowingly or unknowingly, any State of New Hampshire or Department data offshore or outside the boundaries of the United States unless prior express written consent is obtained from the Information Security Office leadership member within the Department.

11. Data Security Breach Liability. In the event of any security breach Contractor shall make efforts to investigate the causes of the breach, promptly take measures to prevent future breach and minimize any damage or loss resulting from the breach. The State shall recover from the Contractor all costs of response and recovery from

the breach, including but not limited to: credit monitoring services, mailing costs and costs associated with website and telephone call center services necessary due to the breach.

12. Contractor must, comply with all applicable statutes and regulations regarding the privacy and security of Confidential Information, and must in all other respects maintain the privacy and security of PI and PHI at a level and scope that is not less than the level and scope of requirements applicable to federal agencies, including, but not limited to, provisions of the Privacy Act of 1974 (5 U.S.C. § 552a), DHHS Privacy Act Regulations (45 C.F.R. §5b), HIPAA Privacy and Security Rules (45 C.F.R. Parts 160 and 164) that govern protections for individually identifiable health information and as applicable under State law.

13. Contractor agrees to establish and maintain appropriate administrative, technical, and physical safeguards to protect the confidentiality of the Confidential Data and to prevent unauthorized use or access to it. The safeguards must provide a level and scope of security that is not less than the level and scope of security requirements established by the State of New Hampshire, Department of Information Technology. Refer to Vendor Resources/Procurement at https://www.nh.gov/doit/vendor/index.htm for the Department of Information Technology policies, guidelines, standards, and procurement information relating to vendors.

14. Contractor agrees to maintain a documented breach notification and incident response process. The Contractor will notify the State's Privacy Officer and the State's Security Officer of any security breach immediately, at the email addresses provided in Section VI. This includes a confidential information breach, computer security incident, or suspected breach which affects or includes any State of New Hampshire systems that connect to the State of New Hampshire network.

15. Contractor must restrict access to the Confidential Data obtained under this Contract to only those authorized End Users who need such DHHS Data to perform their official duties in connection with purposes identified in this Contract.

16. The Contractor must ensure that all End Users:

    a. comply with such safeguards as referenced in Section IV A. above, implemented to protect Confidential Information that is furnished by DHHS under this Contract from loss, theft or inadvertent disclosure.

    b. safeguard this information at all times.

    c. ensure that laptops and other electronic devices/media containing PHI, PI, or PFI are encrypted and password-protected.

    d. send emails containing Confidential Information only if encrypted and being sent to and being received by email addresses of persons authorized to receive such information.

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e. limit disclosure of the Confidential Information to the extent permitted by law.

f. Confidential Information received under this Contract and individually identifiable data derived from DHHS Data, must be stored in an area that is physically and technologically secure from access by unauthorized persons during duty hours as well as non-duty hours (e.g., door locks, card keys, biometric identifiers, etc.).

g. only authorized End Users may transmit the Confidential Data, including any derivative files containing personally identifiable information, and in all cases, such data must be encrypted at all times when in transit, at rest, or when stored on portable media as required in section IV above.

h. in all other instances Confidential Data must be maintained, used and disclosed using appropriate safeguards, as determined by a risk-based assessment of the circumstances involved.

i. understand that their user credentials (user name and password) must not be shared with anyone. End Users will keep their credential information secure. This applies to credentials used to access the site directly or indirectly through a third party application.

Contractor is responsible for oversight and compliance of their End Users. DHHS reserves the right to conduct onsite inspections to monitor compliance with this Contract, including the privacy and security requirements provided in herein, HIPAA, and other applicable laws and Federal regulations until such time the Confidential Data is disposed of in accordance with this Contract.

V. LOSS REPORTING

The Contractor must notify the State's Privacy Officer and Security Officer of any Security Incidents and Breaches immediately, at the email addresses provided in Section VI.

The Contractor must further handle and report Incidents and Breaches involving PHI in accordance with the agency's documented Incident Handling and Breach Notification procedures and in accordance with 42 C.F.R. §§ 431.300 - 306. In addition to, and notwithstanding, Contractor's compliance with all applicable obligations and procedures, Contractor's procedures must also address how the Contractor will:

1. Identify Incidents;
2. Determine if personally identifiable information is involved in Incidents;
3. Report suspected or confirmed Incidents as required in this Exhibit or P-37;
4. Identify and convene a core response group to determine the risk level of Incidents and determine risk-based responses to Incidents; and

5. Determine whether Breach notification is required, and, if so, identify appropriate Breach notification methods, timing, source, and contents from among different options, and bear costs associated with the Breach notice as well as any mitigation measures.

Incidents and/or Breaches that implicate PI must be addressed and reported, as applicable, in accordance with NH RSA 359-C:20.

VI. PERSONS TO CONTACT

A. DHHS Privacy Officer:

DHHSPrivacyOfficer@dhhs.nh.gov

B. DHHS Security Officer:

DHHSInformationSecurityOffice@dhhs.nh.gov

State of New Hampshire
Department of Health and Human Services
Amendment #3

This Amendment to the Comprehensive Family Support Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Greater Seacoast Community Health ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on July 15, 2020 (Item #21), as amended on September 21, 2022 (Item #5A), and amended on June 26, 2024 (Item #42), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $2,568,249

2. Modify Exhibit B – Amendment #2, Scope of Services, by adding Section 1.7.12., to read:

1.7.12. <u>Family Resource Center Services and Kinship Navigation</u>

1.7.12.1. The Contractor shall use FRC funding to support:

1.7.12.1.1. FRC-Q designation preparations.

1.7.12.1.2. FRC-Q re-designation preparations.

1.7.12.1.3. Early childhood systems coordination enhancements.

1.7.12.1.4. Evidence-based programs.

1.7.12.1.5. Home visiting programs overseen by the Department including, but not limited to:

1.7.12.1.5.1. CFSS.

1.7.12.1.5.2. Newborn Navigator.

1.7.12.1.5.3. Maternal Infant and Early Childhood Home Visiting (MIECHV).

1.7.12.1.5.4. Kinship Navigation.

1.7.12.1.6. Recruitment and retention of family support home visiting staff.

1.7.12.1.7. Kinship Navigation positions.

1.7.12.1.8. Community Health Worker (CHW) positions.

1.7.12.1.9. Community coordination and primary prevention initiatives including, but not limited to:

1.7.12.1.9.1. Community collaborations.

1.7.12.1.9.2. Newborn Navigator programs.

1.7.12.1.9.3. Adverse Childhood Experiences Response Team (ACERT).

1.7.12.2. The Contractor must ensure kinship positions are in place within its designated catchment area and under the umbrella of CFSS available services to ensure:

1.7.12.2.1. Program meets the needs of families impacted by kinship caregiving arrangements;

1.7.12.2.2. Services are provided to kinship caregivers who are caring for kin as a result of a placement (formal or informal); and

1.7.12.2.3. Navigators connect with kinship caregivers in-person or by other video and live chat virtual applications or platforms for purposes that include, but are not limited to:

1.7.12.2.3.1. Assessing kinship caregiver needs.

1.7.12.2.3.2. Providing outreach, engagement, and community support services and referrals.

1.7.12.2.3.3. Utilizing or creating peer support groups for kinship caregivers.

1.7.12.3. The Contractor must coordinate referrals and resources with kinship positions within its designated catchment area and as assigned by the Department. The Contractor must ensure:

1.7.12.3.1. Additional kinship positions within the catchment area assigned but outside the Contractor's agency must be located in FRC-Q and FRC's working towards FRC-Q designation.

1.7.12.3.2. Kinship navigators collaborate with the Department on program implementation, data collection, and quality improvement activities.

1.7.12.4. The Contractor must maintain the onboarding and training processes, and continue developing the Kinship Navigation position based on:

1.7.12.4.1. The Department's evaluation of the program;

1.7.12.4.2. Staff performance; and

1.7.12.4.3. Training needs.

1.7.12.5. The Contractor must work closely with the Department's CFSS and Kinship Navigation Program Managers to ensure compliance with required training, data collection, and quality improvement activities for all CFSS programs including Newborn Navigation, Kinship Navigation, and FRC programs.

3. Modify Exhibit B – Amendment #2, Scope of Services, Section 1.9.6., to read:

1.9.6. The Contractor must collect and maintain a Family Service Record for Kinship Navigation and FRC program participants utilizing the Family Support Data System, which must include, but is not limited to:

1.9.6.1. Name.

1.9.6.2. Date of Birth.

1.9.6.3. Race and Ethnicity.

1.9.6.4. Language.

1.9.6.5. Income.

1.9.6.6. Household size.

1.9.6.7. Marital status.

1.9.6.8. Town.

1.9.6.9. County.

1.9.6.10. Source of Referral.

1.9.6.11. Reason for Kinship Arrangement.

1.9.6.12. Incarcerated parent.

1.9.6.13. Receipt of public benefits, which includes, but is not limited to:

1.9.6.13.1. Supplemental Nutrition Assistance Program (SNAP).

1.9.6.13.2. New Hampshire Child Care Scholarship.

1.9.6.13.3. Medicaid.

1.9.6.13.4. Social Security Disability Insurance (SSDI).

1.9.6.13.5. Supplemental Security Income (SSI).

1.9.6.13.6. TANF.

1.9.6.13.7. Special Supplemental Nutrition Program for Women, Infants, and Children (WIC).

1.9.6.14. Participant service data, which includes, but is not limited to:

1.9.6.14.1. Date of service.

1.9.6.14.2. Participants present during service delivery.

1.9.6.14.3. Service type and topics reviewed.

4. Modify Exhibit B – Amendment #2, Scope of Services, by adding Section 1.9.7., to read:

1.9.7. The Contractor must ensure the records as identified in Sections 1.9.4, 1.9.5, and 1.9.6 are summarized and entered into the Family Support Data System in real-time.

5. Modify Exhibit C, Payment Terms, Section 1, to read:

1. This Agreement is funded by:

1.1. 82.38% Federal Funds, comprised of:

1.1.1. 56.89% from the US Department of Health and Human Services, Temporary Assistance for Needy Families, Assistance Listing Number (ALN) 93.558, Federal Award Identification Number (FAIN) 19NHTANF; and as awarded on July 3, 2023, FAIN 2301NHTANF.

1.1.2. 18.92% from the US Department of Health and Human Services, Administration for Children & Families, Title XX Grants, Social Services Block Grant (SSBG), as awarded on October 1, 2023, ALN 93.667, FAIN 2301NHSOSR.

1.1.3. 4.28% from the US Department of Health and Human Services, Administration for Children & Families, Administration on Children, Youth and Families, Promoting Safe and Stable Families, as awarded on April 4, 2023, ALN 93.556, FAIN 2301NHFPSS.

1.1.4. .83% from the US Department of Health and Human Services, Administration on Children, Youth and Families, Child Welfare Social Services, Title IV-B, Subpart 1, of the Social Security Act as awarded on April 13, 2023, ALN 93.645, FAIN 2301NHCWSS.

1.1.5. .76% from the US Department of Health and Human Services, Maternal and Child Health Services Block Grant, as awarded on October 19, 2021, ALN

93.994, FAIN B04MC45230.

1.1.6 .70% from the US Department of Health and Human Services, Administration for Children and Families, Kinship Grant, as awarded on September 1, 2023, ALN 93.556, FAIN 2301NHPKIN; and as awarded on September 12, 2024, FAIN 2401NHPKIN.

1.2. 17.62% General Funds.

6. Modify Exhibit C, Payment Terms, Section 3, to read:

   3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement and shall be in accordance with the approved line item, as specified in Exhibit C-1, Budget through Exhibit C-8 Budget – Amendment #3.

7. Modify Exhibit C, Payment Terms, Section 8, to read:

   8. The Contractor must provide the services in Exhibit B – Amendment 2, Scope of Services, in compliance with funding requirements.

8. Modify Exhibit C, Payment Terms, Section 9, to read:

   9. The Contractor agrees that funding under this Agreement may be withheld, in whole or in part in the event of non-compliance with the terms and conditions of Exhibit B – Amendment 2, Scope of Services.

9. Modify Exhibit C-6, Budget Sheet – Amendment #2, by replacing it in its entirety with Exhibit C-6, Budget – Amendment #3, which is attached hereto and incorporated by reference herein.

10. Add Exhibit C-7 Budget – Amendment #3, which is attached hereto and incorporated by referenced herein.

11. Add Exhibit C-8 Budget – Amendment #3, which is attached hereto and incorporated by referenced herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective July 1, 2025, upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

4/29/2025
Date

DocuSigned by:
Iain Watt
D778BB63F9704C7...
Name: Iain Watt
Title: Director - DPHS

Greater Seacoast Community Health

4/25/2025
Date

Signed by:
Jocelyn Caple
0D08891121C3447...
Name: Jocelyn Caple
Title: CEO

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

4/30/2025
Date

DocuSigned by:
Robyn Guarino
74873484A941460...
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

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Exhibit C-6 Budget - Amendment #3

New Hampshire Department of Health and Human Services		
Contractor Name:	Greater Seacoast Community Health	
Budget Request for:	Comprehensive Family Support Services - TANF	
Budget Period	7/1/2025 - 6/30/2026 (SFY 2026)	
Indirect Cost Rate (if applicable)	0	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$378,149.88	$0
2. Fringe Benefits	$86,974.47	$0
3. Consultants	$0.00	$0
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$5,000.00	$0
5.(a) Supplies - Educational	$1,500.00	$0
5.(b) Supplies - Lab	$0.00	$0
5.(c) Supplies - Pharmacy	$0.00	$0
5.(d) Supplies - Medical	$738.65	$0
5.(e) Supplies Office	$7,000.00	$0
6. Travel	$14,000.00	$0
7. Software	$0.00	$0
8. (a) Other - Marketing/ Communications	$3,500.00	$0
8. (b) Other - Education and Training	$2,500.00	$0
8. (c) Other - Other (specify below)	$0.00	$0
Other (Occupancy)	$47,000.00	$0
Other (telephone-cell phone for HV)	$4,000.00	$0
Other (postage)	$1,200.00	$0
Other	$0.00	$0
9. Subrecipient Contracts	$0.00	$0
Total Direct Costs	$551,563.00	$0
Total Indirect Costs	$0.00	$0
TOTAL	$551,563.00	$0

Initial

Contractor: _____

Date: 4/25/2025

Exhibit C-7 Budget - Amendment #3

New Hampshire Department of Health and Human Services		
Contractor Name:	Greater Seacoast Community Health	
Budget Request for:	Comprehensive Family Support Services-Infrastructure	
Budget Period	7/1/2025 - 6/30/26 (SFY 2026)	
Indirect Cost Rate (if applicable)	10%	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$28,175.91	$0
2. Fringe Benefits	$6,480.46	$0
3. Consultants	$12,000.00	$0
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0.00	$0
5.(a) Supplies - Educational	$6,000.00	$0
5.(b) Supplies - Lab	$0.00	$0
5.(c) Supplies - Pharmacy	$0.00	$0
5.(d) Supplies - Medical	$1,000.00	$0
5.(e) Supplies Office	$2,200.00	$0
6. Travel	$10,000.00	$0
7. Software	$500.00	$0
8. (a) Other - Marketing/ Communications	$7,893.63	$0
8. (b) Other - Education and Training	$10,000.00	$0
8. (c) Other - Other (specify below)	$0.00	$0
Other (please specify)	$4,000.00	$0
Other (please specify)	$0.00	$0
Other (please specify)	$5,000.00	$0
Other : client gift cards	$8,000.00	$0
9. Subrecipient Contracts	$0.00	$0
Total Direct Costs	$101,250.00	$0
Total Indirect Costs	$11,250.00	$0
TOTAL	$112,500.00	$0

Contractor Initials: Initial [M]

Date: 4/25/2025

Exhibit C-8 Budget - Amendment #3

New Hampshire Department of Health and Human Services		
Contractor Name:	Greater Seacoast Community Health	
Budget Request for:	Comprehensive Family Support Services-Kinship	
Budget Period	7/1/2025 - 6/30/26 (SFY 2026)	
Indirect Cost Rate (if applicable)	10%	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$13,790.40	$0
2. Fringe Benefits	$2,573.40	$0
3. Consultants	$0.00	$0
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0.00	$0
5.(a) Supplies - Educational	$0.00	$0
5.(b) Supplies - Lab	$0.00	$0
5.(c) Supplies - Pharmacy	$0.00	$0
5.(d) Supplies - Medical	$0.00	$0
5.(e) Supplies Office	$0.00	$0
6. Travel	$0.00	$0
7. Software	$0.00	$0
8. (a) Other - Marketing/ Communications	$0.00	$0
8. (b) Other - Education and Training	$0.00	$0
8. (c) Other - Other (specify below)	$0.00	$0
Other (please specify)	$0.00	$0
Other (please specify)	$0.00	$0
Other (please specify)	$0.00	$0
Other (please specify)	$0.00	$0
9. Subrecipient Contracts	$0.00	$0
Total Direct Costs	$16,363.80	$0
Total Indirect Costs	$1,818.20	$0
TOTAL	$18,182.00	$0

Contractor Initials: Initial JC

Date: 4/25/2025

Docusign Envelope ID: 614B197E-16E3-4B62-8360-2B5195029A91

State of New Hampshire

Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that GREATER SEACOAST COMMUNITY HEALTH is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on August 18, 1971. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: **65587**

Certificate Number: **0007159680**

IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 15th day of April A.D. 2025.

David M. Scanlan

Secretary of State

Docusign Envelope ID: 614B197E-16E3-4B62-8360-2B5195029A91

CERTIFICATE OF AUTHORITY

I, Jennifer Glidden, Chair, of Greater Seacoast Community Health hereby certify that:

1. I am a duly elected Clerk/Secretary/Officer of Greater Seacoast Community Health.

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on January 27, 2025 at which a quorum of the Directors/shareholders were present and voting.

   VOTED: that Jocelyn Caple, MD, MBA

   Is duly authorized on behalf of Greater Seacoast Community Health to enter into contracts or agreements with the State of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and amendments, revisions, or modifications thereto, which may in his/her judgement be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repeated and remain in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. The authority **remains valid for thirty (30)** days from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: 4/16/2025

DocuSigned by:
C358C10198084CE...

Jennifer Glidden
Chair

Docusign Envelope ID: 614B197E-16E3-4B62-8360-2B5195029A91

GOODCOM-01 AGOULD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 4/16/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # AGR8150 Clark Insurance, a Marsh & McLennan Agency, LLC company One Sundial Ave Suite 302N Manchester, NH 03103	CONTACT NAME: PHONE (A/C, No, Ext): (603) 622-2855 FAX (A/C, No): (603) 622-2854 E-MAIL ADDRESS: Allison.Gould@MarshMMA.com
INSURED Greater Seacoast Community Health dba Goodwin Community Health, Families First, SOS Community Organization, Lilac City Pediatrics 311 Route 108 Somersworth, NH 03878	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Tri-State Insurance Company of Minnesota — 31003 INSURER B : A.I.M. Mutual Insurance Companies — 33758 INSURER C : AIX Specialty Insurance Co — 12833 INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:			ADV5564228-11	10/10/2024	10/10/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 300,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY			ADV5564228-11	10/10/2024	10/10/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
A	X UMBRELLA LIAB X OCCUR EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $			ADV5564228-11	10/10/2024	10/10/2025	EACH OCCURRENCE AGGREGATE	$ 5,000,000 $ 5,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [ ] N/A If yes, describe under DESCRIPTION OF OPERATIONS below			WMZ-800-8008412-2025	1/1/2025	1/1/2026	X PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
C	Medical Professional			L3V-A671986-10	1/1/2025	1/1/2026	Each Incident	1,000,000
C	Medical Professional			L3V-A671986-10	1/1/2025	1/1/2026	Aggregate	3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Professional Liability excludes coverage for claims that are covered under the FTCA

CERTIFICATE HOLDER

State of NH
Department of Health and Human Services
129 Pleasant Street
Concord, NH 03301-3857

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Nancy Ruth

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Greater Seacoast Community Health

Our Mission

To deliver innovative, compassionate, integrated health services and support that are accessible to all in our community, regardless of ability to pay.

Our Vision

To provide everyone in our community an opportunity to live a long and healthy life.

Our Values

Integrity, Respect, Compassion, Excellence, Collaboration

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BerryDunn

Greater Seacoast Community Health

FINANCIAL STATEMENTS

and

REPORTS IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS* AND THE UNIFORM GUIDANCE

December 31, 2023 and 2022

With Independent Auditor's Report

Docusign Envelope ID: 614B197E-16E3-4B62-8360-2B5195029A91

BerryDunn

INDEPENDENT AUDITOR'S REPORT

Board of Directors
Greater Seacoast Community Health

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of Greater Seacoast Community Health (the Organization), which comprise the balance sheets as of December 31, 2023 and 2022, and the related statements of operations, changes in net assets and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Organization as of December 31, 2023 and 2022, and the results of its operations, changes in its net assets, and its cash flows for the years then ended, in accordance with U.S. generally accepted accounting principles.

Basis for Opinion

We conducted our audits in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Organization and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with U.S. generally accepted accounting principles, and for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

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Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

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Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from, and relates directly to, the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with U.S. generally accepted auditing standards. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated May 20, 2024 on our consideration of the Organization's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control over financial reporting and compliance.

Berry Dunn McNeil & Parker, LLC

Portland, Maine
May 20, 2024

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GREATER SEACOAST COMMUNITY HEALTH

Balance Sheets

December 31, 2023 and 2022

ASSETS

	2023	2022
Current assets		
Cash and cash equivalents	$ 6,592,894	$ 7,625,600
Patient accounts receivable	1,315,414	863,791
Grant and other receivables	893,205	1,119,148
Pledges receivable	63,050	239,644
Inventory	80,935	90,506
Other current assets	201,680	125,808
Total current assets	9,147,178	10,064,497
Investments	2,304,036	2,015,773
Assets limited as to use	1,350,630	1,226,379
Property and equipment, net	7,340,603	7,616,848
Operating lease right-of-use assets	-	147,812
Finance lease right-of-use asset	4,170,016	4,488,743
Total assets	$ 24,312,463	$ 25,560,052

LIABILITIES AND NET ASSETS

Current liabilities		
Accounts payable and accrued expenses	$ 327,555	$ 499,242
Accrued payroll and related expenses	907,310	978,636
Patient deposits	178,160	174,576
Deferred revenue	80,930	123,901
Current portion of long-term debt	29,209	28,560
Current portion of operating lease liabilities	-	77,672
Current portion of finance lease liability	248,861	332,620
Total current liabilities	1,772,025	2,215,207
Long-term debt, less current portion	176,142	205,351
Operating lease liabilities, less current portion	-	71,151
Finance lease liability, less current portion	4,069,173	4,229,137
Total liabilities	6,017,340	6,720,846
Net assets		
Without donor restrictions	16,398,719	17,000,149
With donor restrictions	1,896,404	1,839,057
Total net assets	18,295,123	18,839,206
Total liabilities and net assets	$ 24,312,463	$ 25,560,052

The accompanying notes are an integral part of these financial statements.

Docusign Envelope ID: 614B197E-16E3-4B62-8360-2B5195029A91

GREATER SEACOAST COMMUNITY HEALTH

Statements of Operations

Years Ended December 31, 2023 and 2022

	2023	2022
Operating revenue and support		
Net patient service revenue	$ 11,150,749	$ 11,951,067
Grants, contracts, and contributions	9,477,864	8,817,627
Other operating revenue	523,615	570,271
Net assets released from restriction for operations	162,640	253,415
Total operating revenue and support	21,314,868	21,592,380
Operating expenses		
Salaries and wages	13,118,826	13,700,751
Employee benefits	2,371,573	2,693,634
Contracted services	760,301	1,055,318
Program supplies	2,093,214	1,793,207
Information technology	725,345	656,842
Occupancy	795,981	973,134
Other	1,359,090	1,496,242
Depreciation and amortization	773,303	699,958
Interest expense	93,867	91,352
Total operating expenses	22,091,500	23,160,438
Operating loss	(776,632)	(1,568,058)
Other revenues, gains (losses) and expenses		
Investment income	120,364	63,583
Change in fair value of investments	186,366	(326,453)
Contribution expense	(348,971)	-
Total other revenues, gains (losses) and expenses	(42,241)	(262,870)
Deficiency of revenue over expenses	(818,873)	(1,830,928)
Grants received for capital acquisition, placed in service	168,522	949,352
Net assets released from restriction for capital acquisition, placed in service	48,921	1,829,857
(Decrease) increase in net assets without donor restrictions	$ (601,430)	$ 948,281

The accompanying notes are an integral part of these financial statements.

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GREATER SEACOAST COMMUNITY HEALTH

Statements of Changes in Net Assets

Years Ended December 31, 2023 and 2022

	2023	2022
Net assets without donor restrictions		
Deficiency of revenue over expenses	$ (818,873)	$ (1,830,928)
Grants received for capital acquisition, placed in service	168,522	949,352
Net assets released from restriction for capital acquisition, placed in service	48,921	1,829,857
(Decrease) increase in net assets without donor restrictions	(601,430)	948,281
Net assets with donor restrictions		
Contributions	96,767	208,519
Investment income	32,322	32,911
Change in fair value of investments	139,819	(261,292)
Net assets released from restriction for operations	(162,640)	(253,415)
Net assets released from restriction for capital acquisition, placed in service	(48,921)	(1,829,857)
Increase (decrease) in net assets with donor restrictions	57,347	(2,103,134)
Change in net assets	(544,083)	(1,154,853)
Net assets, beginning of year	18,839,206	19,994,059
Net assets, end of year	$ 18,295,123	$ 18,839,206

The accompanying notes are an integral part of these financial statements.

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GREATER SEACOAST COMMUNITY HEALTH

Statements of Cash Flows

Years Ended December 31, 2023 and 2022

	2023	2022
Cash flows from operating activities		
Change in net assets	$ (544,083)	$ (1,154,853)
Adjustments to reconcile change in net assets to net cash used by operating activities		
Depreciation and amortization	773,303	699,958
Amortization of operating lease right-of-use assets	38,064	137,455
Change in fair value of investments	(326,185)	587,745
Grants and contributions for long-term purposes	(168,522)	(949,352)
Decrease (increase) in		
Patient accounts receivable	(451,623)	82,498
Grant and other receivables	225,943	(293,143)
Pledges receivable	(22,572)	(22,978)
Inventory	9,571	(6,263)
Other current assets	(75,872)	(45,613)
Increase (decrease) in		
Accounts payable and accrued expenses	(79,188)	(93,179)
Accrued payroll and related expenses	(71,326)	(145,247)
Patient deposits	3,584	3,285
Deferred revenue	(42,971)	(95,438)
Operating lease liabilities	(39,075)	(136,444)
Net cash used by operating activities	(770,952)	(1,431,569)
Cash flows from investing activities		
Capital acquisitions	(270,830)	(1,168,282)
Proceeds from sale of investments	1,090,321	887,888
Purchase of investments	(1,176,650)	(955,814)
Net cash used by investing activities	(357,159)	(1,236,208)
Cash flows from financing activities		
Grants and contributions received for long-term purposes	367,688	1,111,852
Payments on long-term debt	(28,560)	(27,925)
Payments on finance lease liability	(243,723)	(219,153)
Net cash provided by financing activities	95,405	864,774
Net (decrease) increase in cash and cash equivalents	(1,032,706)	(1,803,003)
Cash and cash equivalents, beginning of year	7,625,600	9,428,603
Cash and cash equivalents, end of year	$ 6,592,894	$ 7,625,600
Supplemental disclosures of cash flow information		
Cash paid for interest	$ 93,867	$ 91,352
Right-of-use asset obtained in exchange for finance lease liability	-	4,780,910
Property and equipment included in accounts payable	-	92,499

The accompanying notes are an integral part of these financial statements.

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Organization

Greater Seacoast Community Health (the Organization) is a not-for-profit corporation organized in New Hampshire. The Organization is a Federally Qualified Health Center (FQHC), providing fully integrated medical, behavioral, oral health, recovery services and social support for underserved populations. The Organization is a network of community health centers, which includes Families First Health & Support Center and Goodwin Community Health, providing healthcare services to individuals living within the greater seacoast area.

1. Summary of Significant Accounting Policies

Basis of Presentation

The financial statements of the Organization have been prepared in accordance with U.S. generally accepted accounting principles (U.S. GAAP), which requires the Organization to report information in the financial statements according to the following net asset classifications:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. These net assets may be used at the discretion of the Organization's management and the Board of Directors.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Use of Estimates

The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements. Estimates also affect the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Income Taxes

The Organization is a public charity under Section 501(c)(3) of the Internal Revenue Code (IRC). As a public charity, the Organization is exempt from state and federal income taxes on income earned in accordance with its tax-exempt purpose. Unrelated business income is subject to state and federal income tax. Management has evaluated the Organization's tax positions and concluded that the Organization has no unrelated business income or uncertain tax positions that require adjustment to the financial statements.

Cash and Cash Equivalents

Cash and cash equivalents consist of demand deposits and petty cash funds.

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The Organization maintains cash and cash equivalents accounts at several financial institutions. The balances are insured by the Federal Deposit Insurance Corporation (FDIC) up to $250,000 per financial institution. At various times throughout the year, the Organization's balances may exceed FDIC insurance. The Organization has not experienced any losses in such accounts and management believes it is not exposed to any significant risk.

Revenue Recognition and Patient Accounts Receivable

Net patient service revenue is reported at the amount that reflects the consideration to which the Organization expects to be entitled in exchange for providing patient care. These amounts are due from patients and third-party payers (including commercial insurers and governmental programs). Generally, the Organization bills the patients and third-party payers several days after the services are performed. Revenue is recognized as performance obligations are satisfied.

Performance obligations are determined based on the nature of the services provided by the Organization.

The Organization measures the performance obligations as follows:

- Medical, behavioral health, dental and ancillary services are measured from the commencement of an in-person or virtual encounter with a patient to the completion of the encounter. Ancillary services provided the same day are considered to be part of the performance obligation and are not deemed to be separate performance obligations.
- Contract 340B pharmacy program services are measured when the prescription is dispensed to the patient as reported by the pharmacy administrator.
- In-house pharmacy services are measured when the prescription is dispensed to the patient at one of the Organization's in-house pharmacies.

The majority of the Organization's performance obligations are satisfied at a point in time.

The Organization has determined that the nature, amount, timing and uncertainty of revenue and cash flows are affected by the payer. In assessing collectability, the Organization has elected the portfolio approach. The portfolio approach is being used as the Organization has a large volume of similar contracts with similar classes of customers (patients). The Organization reasonably expects that the effect of applying a portfolio approach to a group of contracts would not differ materially from considering each contract separately. Management's judgment to group the contracts by portfolio is based on the payment behavior expected in each portfolio category. As a result, aggregating all the contracts (which are at the patient level) by the particular payer or group of payers will result in the recognition of the same amount of revenue as applying the analysis at the individual patient level. Payer concentrations are disclosed in Note 3.

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A summary of payment arrangements follows:

Medicare

The Organization is primarily reimbursed for medical, behavioral health and ancillary services provided to patients based on the lesser of actual charges or prospectively set rates for all FQHC services furnished to a Medicare beneficiary on the same day when an FQHC furnishes a face-to-face or virtual visit. Certain other services provided to patients are reimbursed based on predetermined payment rates for each Current Procedural Terminology (CPT) code, which may be less than the Organization's public fee schedule.

Medicaid

The Organization is primarily reimbursed for medical, behavioral health and ancillary services provided to patients based on prospectively set rates for all FQHC services furnished to a Medicaid beneficiary on the same day when an FQHC furnishes a face-to-face or virtual visit. Certain other services, including dental services, provided to patients are reimbursed based on predetermined payment rates for each CPT code, which may be less than the Organization's public fee schedule. The Medicaid rate was legislatively mandated to be updated which resulted in an increase in the rate from $215 to $257 effective October 1, 2023.

Commercial Payers

The Organization has also entered into payment agreements with certain commercial insurance carriers, health maintenance organizations, and preferred provider organizations. Under these arrangements, the Organization is reimbursed for services based on contractually obligated payment rates for each CPT code, which may be less than the Organization's public fee schedule.

Patients

The Organization provides care to patients who meet certain criteria under its sliding fee discount program. The Organization estimates the costs associated with providing this care by calculating the ratio of total cost to total charges, and then multiplying that ratio by the gross uncompensated charges associated with providing care to patients eligible for the sliding fee discount program. The estimated cost of providing services to patients under the Organization's sliding fee discount program was approximately $588,341 and $688,027 for the years ended December 31, 2023 and 2022, respectively. The Organization is able to provide these services with a component of funds received through federal and state grants and local support.

For uninsured patients who do not qualify under the Organization's sliding fee discount program, the Organization bills the patient based on the Organization's standard rates for services provided. Patient balances are typically due within 30 days of billing; however, the Organization does, in certain instances, enter into payment agreements with patients that allow payments in excess of one year. For those cases, the financing component is not deemed to be significant to the contract.

340B Pharmacy Program Revenue

The Organization, as an FQHC, is eligible to participate in the 340B Drug Pricing Program. This program requires drug manufacturers to provide outpatient drugs to FQHCs and other covered entities at a reduced price. The Organization operates an in-house pharmacy and contracts with other local pharmacies under this program. The contract pharmacies dispense drugs to eligible patients of the Organization and bill Medicare and commercial insurances on behalf of the Organization. Reimbursement received by the contract pharmacies is remitted to the Organization, less dispensing and administrative fees. The Organization recognizes revenue in the amounts that reflect the consideration to which it expects to be entitled in exchange for the prescription.

Laws and regulations governing the Medicare, Medicaid and 340B programs are complex and subject to interpretation. Management believes that the Organization is in compliance with all laws and regulations. Compliance with such laws and regulations can be subject to future government review and interpretation, as well as significant regulatory action including fines, penalties and exclusion from the Medicare, Medicaid and 340B programs. Differences between amounts previously estimated and amounts subsequently determined to be recoverable or payable are included in patient service revenue in the year that such amounts become known.

Patient Accounts Receivable

Effective January 1, 2023, the Organization adopted Financial Accounting Standards Board Accounting Standards Update (ASU) 2016-13, *Financial Instruments—Credit Losses* (Topic 326): *Measurement of Credit Losses on Financial Instruments*, as amended, which modifies the measurement of expected claims and credit losses on certain financial instruments. Topic 326 requires measurement and recognition of expected versus incurred losses for financial assets held. Financial assets held by the Organization that are subject to ASU 2016-13 include patient accounts receivable. The adoption of this ASU did not have a material impact on the Organization's financial statements.

Patient accounts receivable are stated at the amount management expects to collect from outstanding balances and are reduced by explicit and implicit price concessions. Management estimates implicit price concessions based on its historical collection experience with patients. No additional valuation allowance is necessary for possible credit losses based on historical experience, current conditions, and reasonable and supportable forecasts.

Grant and Other Receivables, and Deferred Revenue

Grant and other receivables are stated at the amount management expects to collect from outstanding balances. All such amounts are considered collectible.

The Organization receives a significant amount of grants from the U.S. Department of Health and Human Services (HHS). For the years ended December 31, 2023 and 2022, grants from HHS (including both direct awards and awards passed through other organizations) represented approximately 69% and 73%, respectively, of the total of grants, contracts, and contributions.

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A portion of the Organization's revenue is derived from cost-reimbursable grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Organization has met the performance requirements or incurred expenditures in compliance with specific contract or grant provisions, as applicable. Amounts received prior to incurring qualifying expenditures are reported as deferred revenue.

The Organization has been awarded cost reimbursable grants from HHS that have not been recognized at December 31, 2023 because qualifying expenditures have not yet been incurred as follows:

	Amount	Available Through
American Rescue Plan Act Funding for Health Centers	$ 110,054	March 31, 2024
Health Center Program	1,320,236	April 30, 2024
FY 2023 Early Childhood Development	171,442	August 31, 2024
FY 2023 Bridge Access Programs	24,787	December 31, 2024

Inventory

Inventory consists primarily of pharmaceuticals and is stated at the lower of cost or retail. Cost is determined on the first-in, first-out method.

Investments and Assets Limited as to Use

Assets limited as to use include investments held for others and donor-restricted contributions to be held in perpetuity and earnings thereon, subject to the Organization's spending policy as further discussed in Note 10.

The Organization reports investments at fair value. Investments include donor endowment funds and assets held for long-term purposes. Accordingly, investments have been classified as non-current assets in the accompanying balance sheets regardless of maturity or liquidity. The Organization has established policies governing long-term investments, which are held within several investment accounts, based on the purposes for those investment accounts and their earnings.

Investment income and the change in fair value are included in the deficiency of revenue over expenses, unless otherwise stipulated by the donor or State Law.

Investments, in general, are exposed to various risks, such as interest rate, credit, and overall market volatility risks. As such, it is reasonably possible that changes in the values of investments will occur in the near term and that such changes could materially affect the amounts reported in the balance sheets.

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Property and Equipment

Property and equipment are carried at cost less accumulated depreciation. Maintenance, repairs and minor renewals are expensed as incurred and renewals and betterments are capitalized. Provision for depreciation is computed using the straight-line method over the useful lives of the related assets. Property and equipment costing less than $5,000 is charged to expense upon purchase.

Right-of-Use Assets and Lease Liabilities

The Organization determines if an arrangement is a lease or contains a lease at inception of a contract. A contract is determined to be or contain a lease if the contract conveys the right to control the use of identified property, plant, or equipment (an identified asset) in exchange for consideration. The Organization determines these assets are leased because the Organization has the right to obtain substantially all of the economic benefit from and the right to direct the use of the identified asset. Assets in which the supplier or lessor has the practical ability and right to substitute alternative assets for the identified asset and would benefit economically from the exercise of its right to substitute the asset are not considered to be or contain a lease because the Organization determines it does not have the right to control and direct the use of the identified asset. The Organization's lease agreements do not contain any material residual value guarantees or material restrictive covenants.

In evaluating its contracts, the Organization separately identifies lease and non-lease components, such as maintenance costs, in calculating the right-of-use (ROU) assets and lease liabilities for its facility and equipment leases. The Organization has elected the practical expedient to not separate lease and non-lease components and classifies the contract as a lease if consideration in the contract allocated to the lease component is greater than the consideration allocated to the non-lease agreement.

Leases result in the recognition of ROU assets and lease liabilities on the balance sheets. ROU assets represent the right to use an underlying asset for the lease term, and lease liabilities represent the obligation to make lease payments arising from the lease, measured on a discounted basis. The Organization determines lease classification as operating or finance at the lease commencement date.

At lease inception, the lease liability is measured at the present value of the lease payments over the lease term. The ROU asset equals the lease liability adjusted for any initial direct costs, prepaid or deferred rent, and lease incentives. U.S. GAAP requires the use of the implicit rate in the lease when readily determinable. As the leases do not provide an implicit rate, the Organization elected the practical expedient to use the risk-free rate when the rate of the lease is not implicit in the lease agreement.

The lease term may include options to extend or to terminate the lease that the Organization is reasonably certain to exercise. Lease expense for operating leases is recognized on a straight-line basis over the lease term. For finance leases, ROU assets are amortized, with the expense included in depreciation and amorization, and interest costs are expended on the lease liabilities throughout the lease term.

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The Organization has elected not to record leases with an initial term of 12 months or less on the balance sheet. Lease expense on such leases is recognized on a straight-line basis over the lease term.

Patient Deposits

Patient deposits primarily consist of payments made by patients in advance of significant dental work based on quotes for the work to be performed.

Contributions

Unconditional promises to give cash and other assets are reported at fair value at the date the promise is received, which is then treated as cost. The gifts are reported as net assets with donor restrictions if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified as net assets without donor restrictions and reported in the statements of operations as net assets released from restriction. Pledges receivable are due in 2024.

The Organization reports gifts of property and equipment as support without donor restrictions unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as support with donor restrictions. Absent explicit donor stipulations about how long those long-lived assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service.

Deficiency of Revenue Over Expenses

The statements of operations reflect the deficiency of revenue over expenses. Changes in net assets without donor restrictions which are excluded from the deficiency of revenue over expenses include contributions of long-lived assets (including assets acquired using grants and contributions which, by donor restriction, were to be used for the purposes of acquiring such assets) and net assets released from restriction for capital acquisition.

Contribution Expense

In July 2023, the substance abuse recovery and treatment program, named SOS Recovery Community Organization (SOSRCO) that the Organization operated as a program became an independent 501(c)(3) non-profit organization. Operating leases and grant contracts associated with SOSRCO were transferred from the Organization. Additionally, the Organization transferred leasehold improvements of $196,782 and made a cash contribution of $152,189 to SOSRCO. The contributed assets are reported as contribution expense on the accompanying statements of operations.

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Subsequent Events

For purposes of the preparation of these financial statements, management has considered transactions or events occurring through May 20, 2024, which is the date the financial statements were available to be issued. Management has not evaluated subsequent events after that date for inclusion in the financial statements.

2. Availability and Liquidity of Financial Assets

The Organization regularly monitors liquidity required to meet its operating needs and other contractual commitments. The Organization has various sources of liquidity at its disposal, including cash and cash equivalents and investments. The Organization had average days cash and cash equivalents on hand (based on normal expenditures) of 113 and 124 at December 31, 2023 and 2022, respectively.

Financial assets and liquidity resources available within one year for general expenditure, such as operating expenses, were as follows at December 31:

	2023	2022
Cash and cash equivalents	$ 6,592,894	$ 7,625,600
Investments	2,304,036	2,015,773
Patient accounts receivable	1,315,414	863,791
Grant and other receivables	893,205	1,119,148
Pledges receivable	63,050	239,644
Assets limited as to use	1,350,630	1,226,379
Less donor restricted assets	(1,896,404)	(1,839,057)
Financial assets available for current use	$10,622,825	$11,251,278

3. Patient Accounts Receivable and Net Patient Service Revenue

Patient accounts receivable consisted of the following at December 31:

	2023	2022	2021
Patient accounts receivable	$ 1,046,306	$ 757,642	$ 673,736
In-house pharmacy receivables	200,268	61,671	76,347
Contract 340B pharmacy receivables	68,840	44,478	196,206
Total patient accounts receivable	$ 1,315,414	$ 863,791	$ 946,289

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The Organization grants credit without collateral to its patients, most of whom are local residents and are insured under third-party payer agreements. The accounts receivable from patients and third-party payers, net of contractual allowances, were as follows:

	2023	2022
Governmental plans		
Medicare	14 %	15 %
Medicaid	45 %	34 %
Commercial payers	30 %	35 %
Patient	11 %	16 %
Total	100 %	100 %

Patient deposits amounted to the following at December 31:

	2023	2022	2021
Patient deposits	$ 178,160	$ 174,576	$ 171,291

Net patient service revenue by payer and program is as follows for the years ended December 31:

	2023		
	Medical, Behavioral Health and Dental Services	Pharmacy Services	Total
Governmental payers			
Medicare	$ 759,016	$ -	$ 759,016
Medicaid	4,130,532	359,543	4,490,075
Commercial payers	3,273,636	1,459,261	4,732,897
Patient	-	200,743	200,743
Net direct patient service revenue	8,163,184	2,019,547	10,182,731
340B contract pharmacy revenue	-	968,018	968,018
Net patient service revenue	$ 8,163,184	$ 2,987,565	$ 11,150,749

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	2022		
	Medical, Behavioral Health and Dental Services	Pharmacy Services	Total
Governmental payers			
Medicare	$ 775,698	$ -	$ 775,698
Medicaid	5,287,937	329,783	5,617,720
Commercial payers	2,947,918	872,636	3,820,554
Patient	217,213	149,542	366,755
Net direct patient service revenue	9,228,766	1,351,961	10,580,727
340B contract pharmacy revenue	-	1,370,340	1,370,340
Net patient service revenue	$ 9,228,766	$ 2,722,301	$ 11,951,067

4. Pledges Receivable

Pledges receivable consisted of the following at December 31:

	2023	2022
Capital projects that are in service	$ 37,000	$ 215,666
Donor restricted for program services	26,050	23,978
Total	$ 63,050	$ 239,644

5. Investments and Assets Limited as to Use

Investments, stated at fair value, consisted of the following at December 31:

	2023	2022
Long-term investments	$ 2,304,036	$ 2,015,773
Assets limited as to use	1,350,630	1,226,379
Total investments	$ 3,654,666	$ 3,242,152

Assets limited as to use are restricted for the following purposes at December 31:

	2023	2022
Assets held in trust under Section 457(b) deferred compensation plans	$ 73,483	$ 59,631
Assets with donor restrictions	1,277,147	1,166,748
Total	$ 1,350,630	$ 1,226,379

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Fair Value of Financial Instruments

U.S. GAAP defines fair value as the price that would be received to sell an asset or paid to transfer a liability (an exit price) in an orderly transaction between market participants and also establishes a fair value hierarchy which requires an entity to maximize the use of observable inputs and minimize the use of unobservable inputs when measuring fair value.

U.S. GAAP distinguishes three levels of inputs that may be utilized when measuring fair value:

Level 1: Quoted prices (unadjusted) for identical assets or liabilities in active markets that the entity has the ability to access as of the measurement date.

Level 2: Significant observable inputs other than Level 1 prices, such as quoted prices for similar assets or liabilities, quoted prices in markets that are not active, and other inputs that are observable or can be corroborated by observable market data.

Level 3: Significant unobservable inputs that reflect an entity's own assumptions about the assumptions that market participants would use in pricing an asset or liability.

The following table sets forth by level, within the fair value hierarchy, the Organization's investments at fair value at December 31:

	2023			
	Level 1	Level 2	Level 3	Total
Cash and cash equivalents	$ 419,626	$ -	$ -	$ 419,626
Municipal bonds	-	144,978	-	144,978
Exchange traded funds	1,279,551	-	-	1,279,551
Mutual funds	1,810,511	-	-	1,810,511
Total investments	$ 3,509,688	$ 144,978	$ -	$ 3,654,666

	2022			
	Level 1	Level 2	Level 3	Total
Cash and cash equivalents	$ 45,255	$ -	$ -	$ 45,255
Municipal bonds	-	139,194	-	139,194
Exchange traded funds	1,360,349	-	-	1,360,349
Mutual funds	1,697,354	-	-	1,697,354
Total investments	$ 3,102,958	$ 139,194	$ -	$ 3,242,152

Municipal bonds are valued based on quoted market prices of similar assets.

6. Property and Equipment

Property and equipment consisted of the following:

	2023	2022
Land	$ 718,427	$ 718,427
Building and improvements	6,499,881	6,499,881
Leasehold improvements	1,409,419	1,589,382
Furniture, fixtures, and equipment	3,178,442	2,954,785
Total cost	11,806,169	11,762,475
Less accumulated depreciation	4,465,566	4,155,627
	7,340,603	7,606,848
Projects in progress	-	10,000
Property and equipment, net	$ 7,340,603	$ 7,616,848

Property and equipment acquired with Federal grant funds are subject to specific federal standards for sales and other dispositions. In many cases, the Federal government retains a residual ownership interest in the assets, requiring prior approval and restrictions on disposition.

Depreciation expense amounts to $454,576 and $407,791 for the years ended December 31, 2023 and 2022, respectively.

7. Long-Term Debt

Long-term debt consists of the following at December 31:

	2023	2022
2.25% promissory note payable to New Hampshire Health and Education Facilities Authority through July 2030, paid in monthly installments of $2,794, including interest. Note is uncollateralized.	$ 205,351	$ 233,911
Less current portion	29,209	28,560
Long-term debt, less current portion	$ 176,142	$ 205,351

Maturities of long-term debt for the next five years and thereafter are as follows at December 31:

2024	$ 29,209
2025	29,873
2026	30,552
2027	31,247
2028	31,957
Thereafter	52,513
Total	$ 205,351

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8. Leases

The Organization has entered the following lease arrangements:

Finance Lease

The Organization has a facility lease through 2037. The lease contains an annual escalating clause of 3 percent beginning in 2027 and has no renewal periods. Termination of the lease generally is prohibited unless there is a violation under the lease agreement.

Operating Leases

The Organization had four facility leases that expire from 2024 through 2025. These leases generally contained renewal options and annual escalating clauses of 3 percent. The leases were transferred to another organization in 2023.

Lease Cost

Lease cost, which approximates lease payments, for the years ended December 31, 2023 is as follows:

	2023	2022
Finance lease		
Amortization of right-of-use asset	$ 318,727	$ 292,167
Interest on lease liability	88,897	85,748
Operating leases	37,330	137,455
Short-term lease expense	42,394	56,228
Total	$ 487,348	$ 571,598

Other Information

	2023	2022
Weighted-average remaining lease term:		
Finance lease	13 years	14 years
Operating leases	n/a	2 years
Weighted-average discount rate:		
Finance lease	2.00%	2.01%
Operating leases	n/a	1.04%

Future Minimum Lease Payments and Reconciliation to the Balance Sheet

Future minimum payments due under the finance lease agreement for the years ending December 31, are as follows:

2024	$ 332,620
2025	332,620
2026	332,620
2027	341,767
2028	352,020
Thereafter	3,250,292
Total future undiscounted lease payments	4,941,939
Less present value discount	623,905
Total lease liability	4,318,034
Current portion of lease liability	248,861
Lease liability, net of current portion	$ 4,069,173

9. Net Assets with Donor Restrictions

Net assets with donor restrictions are available for the following purposes at December 31:

	2023	2022
Specific purpose (temporary in nature)		
Program services	$ 229,655	$ 235,858
Construction of new facility	363,552	412,473
Passage of time (temporary in nature)		
Pledges receivable	26,050	23,978
Earnings from endowment investments	407,469	297,070
Held in perpetuity (permanent in nature)		
Endowment	869,678	869,678
Total	$ 1,896,404	$ 1,839,057

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Net assets released from net assets with donor restrictions were as follows at December 31:

	2023	2022
For operations		
Satisfaction of purpose - program services	$ 37,420	$ 144,063
Passage of time - pledges receivable	63,478	48,000
Passage of time - endowment earnings	61,742	61,352
	162,640	253,415
For capital acquisition, placed in service		
Satisfaction of purpose - purchase of capital assets	48,921	1,829,857
Total	$ 211,561	$ 2,083,272

10. Endowment

Interpretation of Relevant Law

The Organization has interpreted the Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds, absent explicit donor stipulations to the contrary. As a result of this interpretation, the Organization classifies as a donor-restricted endowment (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent donor-restricted endowment gifts, and (c) accumulations to the donor-restricted endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The remaining portion of the donor-restricted endowment fund, if any, is classified as net assets with donor restrictions until those amounts are appropriated for expenditure in a manner consistent with the standard of prudence prescribed by UPMIFA.

In accordance with UPMIFA, the Organization considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

(1) The duration and preservation of the fund;
(2) The purposes of the Organization and the donor-restricted endowment fund;
(3) General economic conditions;
(4) The possible effect of inflation and deflation;
(5) The expected total return from income and the appreciation of investments;
(6) Other resources of the Organization; and
(7) The investment policies of the Organization.

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Spending Policy

The Organization has a policy of appropriating for expenditure an amount equal to 5% of the endowment fund's average fair market value over the prior 20 quarters. The earnings on the endowment fund are to be used for operations.

Funds with Deficiencies

From time to time, the fair value of assets associated with individual donor-restricted endowment funds may fall below the level that the donor requires the Organization to retain as a fund of perpetual duration (underwater). In the event the endowment becomes underwater, it is the Organization's policy to not appropriate expenditures from the endowment assets until the endowment is no longer underwater. There were no such deficiencies as of December 31, 2023 and 2022.

Return Objectives and Risk Parameters

The Organization has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment while seeking to maintain the purchasing power of the endowment assets. Endowment assets include those assets of donor-restricted funds that the Organization must hold in perpetuity. Under this policy, as approved by the Board of Directors, the endowment assets are invested in a manner that is intended to produce results that exceed or meet designated benchmarks while incurring a reasonable and prudent level of investment risk.

Strategies Employed for Achieving Objectives

To satisfy its long-term rate-of-return objectives, the Organization relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). The Organization targets a diversified asset allocation that places a balanced emphasis on equity-based and income-based investments to achieve its long-term return objectives within prudent risk constraints.

Endowment Net Asset Composition by Type of Fund

The Organization's endowment consists of assets with donor restrictions only and had the following related activities at December 31:

	2023	2022
Endowments, beginning of year	$ 1,166,748	$ 1,456,481
Investment income	32,322	32,911
Change in fair value of investments	139,819	(261,292)
Spending policy appropriations	(61,742)	(61,352)
Endowments, end of year	$ 1,277,147	$ 1,166,748

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11. Functional Expenses

The Organization provides various services to residents within its geographic location. Given the Organization is a service organization, expenses are allocated between healthcare, administrative and support and fundraising services based on the percentage of direct care wages to total wages, with the exception of program supplies which are 100% healthcare in nature.

Expenses related to providing these services are as follows:

	2023			
	Healthcare Services	Administrative and Support Services	Fundraising Services	Total
Salaries and wages	$ 11,062,135	$ 1,561,970	$ 494,721	$ 13,118,826
Employee benefits	2,016,814	275,723	79,036	2,371,573
Contracted services	494,344	255,388	10,569	760,301
Program supplies	2,093,214	-	-	2,093,214
Information technology	616,842	84,330	24,173	725,345
Occupancy	676,912	92,542	26,527	795,981
Other	1,155,786	158,011	45,293	1,359,090
Depreciation and amortization	657,626	89,905	25,772	773,303
Interest expense	79,826	10,913	3,128	93,867
Total	$ 18,853,499	$ 2,528,782	$ 709,219	$ 22,091,500

	2022			
	Healthcare Services	Administrative and Support Services	Fundraising Services	Total
Salaries and wages	$ 11,752,215	$ 1,476,954	$ 471,582	$ 13,700,751
Employee benefits	2,290,698	313,166	89,770	2,693,634
Contract services	833,825	204,594	16,899	1,055,318
Program supplies	1,793,207	-	-	1,793,207
Information technology	558,586	76,366	21,890	656,842
Occupancy	827,565	113,138	32,431	973,134
Other	1,272,422	173,955	49,865	1,496,242
Depreciation and amortization	595,253	81,378	23,327	699,958
Interest expense	77,687	10,621	3,044	91,352
Total	$ 20,001,458	$ 2,450,172	$ 708,808	$ 23,160,438

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12. Retirement Plans

The Organization has a defined contribution plan under IRC Section 401(k) that covers substantially all employees. For the years ended December 31, 2023 and 2022, the Organization contributed $245,423 and $260,713, respectively, to the plan.

The Organization has established an unqualified deferred compensation plan under IRC Section 457(b) for certain key employees of the Organization. The Organization contributed $6,000 to the plan during the year ended December 31, 2023. The Organization did not contribute to the plan during the year ended December 31, 2022. The balance of the deferred compensation plan amounted to $73,482 and $59,631 at December 31, 2023 and 2022, respectively.

13. Medical Malpractice Insurance

The Organization is protected from medical malpractice risk as an FQHC under the Federal Tort Claims Act (FTCA). The Organization has additional medical malpractice insurance, on a claims-made basis, for coverage outside the scope of the protection of the FTCA. As of December 31, 2023, there were no known malpractice claims outstanding which, in the opinion of management, will be settled for amounts in excess of both FTCA and additional medical malpractice insurance coverage, nor are there any unasserted claims or incidents which require loss accrual. The Organization intends to renew the additional medical malpractice insurance coverage on a claims-made basis and anticipates that such coverage will be available.

14. Food Vouchers

The Organization acts as a conduit for the State of New Hampshire's Special Supplemental Food Program for Women, Infants and Children (WIC). The value of food vouchers distributed by the Organization was $1,425,107 and $1,310,202 for the years ended December 31, 2023 and 2022, respectively. These amounts are not included in the accompanying financial statements as they are not part of the contract the Organization has with the State of New Hampshire for the WIC program.

15. Litigation

From time-to-time, certain complaints are filed against the Organization in the ordinary course of business. Management vigorously defends the Organization's actions in those cases and utilizes insurance to cover costs over $50,000 per case. In the opinion of management, there are no matters that will materially affect the Organization's financial statements.

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SUPPLEMENTARY INFORMATION

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GREATER SEACOAST COMMUNITY HEALTH

Schedule of Expenditures of Federal Awards

Year Ended December 31, 2023

Federal Grant/Pass-Through Grantor/Program Title	Assistance Listing Number	Pass-Through Contract Number	Total Federal Expenditures
U.S. Department of Health and Human Services			
Direct			
Health Center Program Cluster			
Consolidated Health Centers (Community Health Centers, Migrant Health Centers, Health Care for the Homeless, and Public Housing Primary Care)	93.224		$ 445,118
COVID-19 Consolidated Health Centers (Community Health Centers, Migrant Health Centers, Health Care for the Homeless, and Public Housing Primary Care)	93.224		1,676,272
Total AL 93.224			2,121,390
Affordable Care Act (ACA) Grants for New and Expanded Services Under the Health Center Program	93.527		3,544,156
COVID-19 Affordable Care Act (ACA) Grants for New and Expanded Services Under the Health Center Program	93.527		14,169
Total AL 93.527			3,558,325
Total Health Center Program Cluster			5,679,715
Affordable Care Act (ACA) Grants for Capital Development in Health Centers	93.526		35,888
Pass-Through			
State of New Hampshire Department of Health and Human Services			
Public Health Emergency Preparedness	93.069	500589/90077028	17,019
Public Health Emergency Preparedness	93.069	500731/90077410	17,236
Total AL 93.069			34,255
Immunization Cooperative Agreements	93.268	500731/90023800	21,090
Immunization Cooperative Agreements	93.268	500731/90023010	12,111
Total AL 93.268			33,201
Bi-State Primary Care Association, Inc.			
COVID-19 Activities to Support State, Tribal, Local and Territorial (STLT) Health Department Response to Public Health or Healthcare Crises	93.391	n/a	31,413
State of New Hampshire Department of Health and Human Services			
COVID-19 Activities to Support State, Tribal, Local and Territorial (STLT) Health Department Response to Public Health or Healthcare Crises	93.391	102-500731/90577150	49,326
Total AL 93.391			80,739

The accompanying notes are an integral part of this schedule.

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GREATER SEACOAST COMMUNITY HEALTH

Schedule of Expenditures of Federal Awards (Continued)

Year Ended December 31, 2023

Federal Grant/Pass-Through Grantor/Program Title	Assistance Listing Number	Pass-Through Contract Number	Total Federal Expenditures
State of New Hampshire Department of Child and Family Services			
Promoting Safe and Stable Families	93.556	500734/42107306	19,970
Temporary Assistance for Needy Families	93.558	500891/45030206	164,889
Stephanie Tubbs Jones Child Welfare Services Program	93.645	500734/42106802	4,059
Social Services Block Grant	93.667	500734/42106603	68,830
State of New Hampshire Department of Health and Human Services			
National Bioterrorism Hospital Preparedness Program	93.889	500589/90077700	6,288
Cancer Prevention and Control Programs for State, Territorial and Tribal Organizations	93.898	102-500731/90080081	14,957
Block Grants for Prevention and Treatment of Substance Abuse	93.959	500589/92057502	92,715
Block Grants for Prevention and Treatment of Substance Abuse	93.959	500589/92057506	61,412
Block Grants for Prevention and Treatment of Substance Abuse	93.959	500589/90001022	14,883
Block Grants for Prevention and Treatment of Substance Abuse	93.959	010-092-33800000-500589/92057502	106,322
Total AL 93.959			275,332
Preventive Health and Health Services Block Grant	93.991	074-	15,343
State of New Hampshire Department of Child and Family Services			
Maternal and Child Health Services Block Grant to the States	93.994	500731/90004009	5,333
State of New Hampshire Department of Health and Human Services			
Maternal and Child Health Services Block Grant to the States	93.994	500731/90080112	68,714
Total AL 93.994			74,047
Total U.S. Department of Health and Human Services			6,507,513
U. S. Department of Agriculture			
Pass-Through			
State of New Hampshire Department of Health and Human Services			
Special Supplemental Nutrition Program for Women, Infants, and Children	10.557	102-500734	467,485
U.S. Department of Housing and Urban Development			
Pass-Through			
City of Portsmouth New Hampshire			
Community Development Block Grants/Entitlement Grants	14.218	n/a	9,250

The accompanying notes are an integral part of this schedule.

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GREATER SEACOAST COMMUNITY HEALTH

Schedule of Expenditures of Federal Awards (Concluded)

Year Ended December 31, 2023

Federal Grant/Pass-Through Grantor/Program Title	Assistance Listing Number	Pass-Through Contract Number	Total Federal Expenditures
U.S. Department of Treasury:			
Pass-Through			
Bi-State Primary Care Association, Inc.			
COVID-19 Coronavirus State and Local Fiscal Recovery Funds	21.027	n/a	69,651
Total Expenditures of Federal Awards, All Programs			$ 7,053,899

The accompanying notes are an integral part of this schedule.

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GREATER SEACOAST COMMUNITY HEALTH

Notes to Schedule of Expenditures of Federal Awards

Year Ended December 31, 2023

1. Summary of Significant Accounting Policies

Expenditures reported on the schedule of expenditures of federal awards (the Schedule) are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), wherein certain types of expenditures are not allowable or are limited as to reimbursement.

2. De Minimis Indirect Cost Rate

Greater Seacoast Community Health (the Organization) has elected not to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.

3. Basis of Presentation

The Schedule includes the federal grant activity of the Organization. The information in this Schedule is presented in accordance with the requirements of the Uniform Guidance. Because the Schedule presents only a selected portion of the operations of the Organization, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the Organization.

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BerryDunn

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Directors
Greater Seacoast Community Health

We have audited, in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Greater Seacoast Community Health (the Organization), which comprise the balance sheet as of December 31, 2023, and the related statements of operations, changes in net assets and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated May 20, 2024.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Organization's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

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Board of Directors
Greater Seacoast Community Health

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Berry Dunn McNeil & Parker, LLC

Portland, Maine
May 20, 2024

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BerryDunn

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR THE MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

Board of Directors
Greater Seacoast Community Health

Report on Compliance for the Major Federal Program

Opinion on the Major Federal Program

We have audited Greater Seacoast Community Health's (the Organization) compliance with the types of compliance requirements identified as subject to audit in the Office of Management and Budget *Compliance Supplement* that could have a direct and material effect on its major federal program for the year ended December 31, 2023. The Organization's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Organization complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended December 31, 2023.

Basis for Opinion on the Major Federal Program

We conducted our audit of compliance in accordance with U.S. generally accepted auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Organization and to meet our other ethical responsibilities in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for the major federal program. Our audit does not provide a legal determination of the Organization's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the Organization's federal programs.

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Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Organization's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with U.S. generally accepted auditing standards, *Government Auditing Standards* and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Organization's compliance with the requirements of the major federal program as a whole.

In performing an audit in accordance with U.S. generally accepted auditing standards, *Government Auditing Standards* and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Organization's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Organization's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

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Board of Directors
Greater Seacoast Community Health

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Berry Dunn McNeil & Parker, LLC

Portland, Maine
May 20, 2024

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GREATER SEACOAST COMMUNITY HEALTH

Schedule of Findings and Questioned Costs

Year Ended December 31, 2023

Section 1. Summary of Auditor's Results

Financial Statements

Type of auditor's report issued:				Unmodified
Internal control over financial reporting:				
Material weakness(es) identified?	☐	Yes	☑	No
Significant deficiency(ies) identified that are not considered to be material weakness(es)?	☐	Yes	☑	None reported
Noncompliance material to financial statements noted?	☐	Yes	☑	No

Federal Awards

Internal control over major programs:				
Material weakness(es) identified:	☐	Yes	☑	No
Significant deficiency(ies) identified that are not considered to be material weakness(es)?	☐	Yes	☑	None reported
Type of auditor's report issued on compliance for major programs:				Unmodified
Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?	☐	Yes	☑	No

Identification of major programs:

Assistance Listing Number	Name of Federal Program or Cluster
	Health Center Program Cluster

Dollar threshold used to distinguish between Type A and Type B programs:				$750,000
Auditee qualified as low-risk auditee?	☑	Yes	☐	No

Section 2. Financial Statement Findings

None

Section 3. Federal Award Findings and Questioned Costs

None

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GREATER SEACOAST COMMUNITY HEALTH

Goodwin Community Health | Families First | Lilac City Pediatrics

Board of Directors - Calendar Year 2025

Name/Address	Phone/Email	Occupation
Chair Jennifer Glidden		Program Specialist USDA **Consumer**
Vice Chair Jody Hoffer Gittell		Professor Brandeis University **Consumer**
Treasurer Jim Sepanski		Financial Executive Retired
Secretary Christine Perkins		CPA Wipfli
Laura Belsky		Nurse Retired **Special Population, Consumer**
Andrea Borowiecki		VP, Charitable Giving and Community Engagement Rockland Trust **Consumer**
Salih "Bora" Ileri		Production Manager Retired **Consumer**
Tim McNamara		Healthcare Executive Retired **Consumer**
Allison Mulligan		Self Employed **Consumer**
Kathy Scheu		Medical/Laboratory Product Sales Retired
Jeffrey Segil, MD		OB/GYN Wentworth-Douglass Hospital
Marrielle Van Rossum		Attorney Devine, Millimet & Branch
Dennis Veilleux		Accounting Manager Relyco

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JESSICA GARLOUGH

[redacted] [redacted]

DETAILS

[redacted]

SKILLS

- Problem Solving
- Time Management
- Customer Service
- Leadership
- Leadership Skills
- Adaptability
- Ability to Work in a Team
- Communication Skills
- Attention to Detail

PROFILE

Experienced in managing employee and community programs, and dedicated to successfully directing business operations while maintaining a mission driven purpose. Adept in making key decisions and working with other professionals to achieve goals and solve problems. Bringing forth an empathetic and professional attitude, committed to providing patients with the best care possible. A strong leader who works well under pressure and with other medical professionals.

EMPLOYMENT HISTORY

Director of Family and Social Services at Greater Seacoast Community Health, Somersworth, NH
October 2020 — Current

Oversight of Family Resource Center, with programming at both sites.

Oversight of Comprehensive Family Support Program, which includes home visiting, parent programming and DCYF coordination.

Oversight of social work department for both Portsmouth and Somersworth locations.

Oversight of WIC- Women, Infant and Children Supplemental Nutrition Program- Strafford and Carroll County NH

Ensure compliance in all aspects.

Highly involved in all aspects of departments including budgetary compliance, marketing, staffing, strategic planning and employee issues.

Responsible for initial and ongoing training of staff, devising plans for optimal training opportunities and increased education for staff. Direct staff supervision and mentorship.

Prenatal Director- October 2020- April 2025-

Oversight and direct management of prenatal programs for both Somersworth and Portsmouth locations.

Prenatal and Social Work Manager at Goodwin Community Health, Somersworth, NH June 2014 — October 2020

Responsible for the direct over site of both the social work and prenatal departments.

Family Planning and Social Work Manager at Goodwin Community Health, Somersworth, NH
November 2012 — June 2014

Social Worker and Mental Health Coordinator at Goodwin Community Health , Somersworth, NH
June 2006 — November 2012

EDUCATION

Bachelor of Arts in Psychology, Southern New Hampshire University , Manchester, NH

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August 1997 — May 2001

Major:Psychology Minor : Sociology

200 plus hours of clinical hours in social work

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JoAnn Clement

[redacted]

PROFESSIONAL PROFILE

- Detail orientated with knowledge of how accurate data collection, analysis and reports impact funding.
- Demonstrate strength-based approach while working with diverse populations seeking education, support and resources.
- Experience in facilitating support groups and evidence based curricula.

EDUCATION

Granite State College – Concord, NH **August 2020**
Bachelor of Science: Psychology- Minors: Management, Family Studies *GPA: 3.8*

New Hampshire Community Technical College - Stratham, NH **May 2006**
Associate of Science: Human Services

- Certificate of Academic Excellence

CERTIFICATIONS

- Parenting Journey Facilitator **June 2019**
- Youth Mental Health First Aid **September 2018**
- Volunteer Advocate in Special Education **September 2017**

PROFESSIONAL EXPERIENCE

Greater Seacoast Community Health d/b/a Families First – Portsmouth, NH **February 2012 - Present**
Family Center Manager

- Supervise the home visiting, kinship navigation and program coordination staff
- Meet with partner organizations to ensure compliance of contracts
- Manage, analyze, and disseminate data using various databases and in accordance with state and other contacts
- Oversee data collection, CQI and reporting
- Network with and outreach to community stakeholders
- Adhere to Standards of Quality for Family Strengthening & Support
- Audit client files and data to ensure compliance with scope of services
- Engage consumers, staff, and community stakeholders in collaborative relationships that model respect and professionalism

Kinship Navigator

- Employ family-centered consultation and service coordination for grandfamilies affected by SUD
- Communicate with clients with sensitivity and non-judgement
- Maintain familiarity with and refer to a multitude of community resources
- Network with and outreach to community stakeholders

Program Facilitator

- Facilitate evidence-based parent education programming
- Identify and mentors parent leaders
- Implement Strengthening Families and Protective Factors frameworks
- Piloted Trauma Informed Care Community of Practice

Family Center Administrative Assistant

- Coordinate program registrations and communicate supplementary needs to appropriate staff
- Generate and distribute reports including billing reports
- Train staff on data entry and reporting requirements
- Serve on the agency's Trauma Informed Steering Committee and Task Force and Inclusivity Committee

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LEADERSHIP AND PROFESSIONAL AFFILIATIONS

Partners in Health – Portsmouth, NH **2009-2021**

Family Council Member

- Serve on the regional council for young adults and families of children with identified chronic health conditions. Assists in the monitoring of services and supports, distribution of family support funds, development of regional family support plan, recruitment efforts, and event planning in accordance with State regulations. Served as chair, vice-chair, and secretary over the years and continue to assist in the on-boarding of new members.

NH Leadership Series – NH **2013-2014**

Trainee

- Participated in an 8-month leadership training cohort through the University of New Hampshire's Institute on Disability focused on advocacy issues related to individuals with disabilities and their families.

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Beth Searle-Spratt

[redacted]

Summary of qualifications:

- Strong interpersonal, communication and project management skills
- Creative and caring

EXPERIENCE:

2000 – Present

Families First Health and Support Center
Portsmouth, NH 03801
Family Support Worker

- Provide home based family services
- Use a family centered model to empower families
- Development and implementation of service plan including coordinating services with other human service providers
- Advocating on behalf of families to find and access community resources
- Facilitator Kinship Caregiver Support Group
- Community Partner with New Hampshire Parent Partner Program
- Responsible for training new hires in all aspects of home visiting

1992 - 1997

Hampton Child and Family Program Board of Directors
Hampton, NH 03842
Event Fund Raising Chairperson

- Responsible for planning and implementing advertising and public relations events
- Project manager for fundraising events
- Succeeded in obtaining matching funds and volunteer participation from Walmart Corporation for 3 annual fund raising events
- Team member of start up group for Village Pre-School servicing over 70 families

Personnel Committee

- Search Committee for Executive Director
- Conducted interviews and compensation research to make hiring decisions for staff positions

1993 to present

Centre School Classroom volunteer, Marston School Classroom volunteer, Library volunteer, Odyssey of the Mind Coach, and Cub Scout Pack 177 Cub Scout Den Leader, and Committee member.

1997

Active Parenting Co-Leader and discussion group facilitator
Hampton, NH 03842
Attended 3 sessions of parenting classes prior to becoming a co-leader for Active Parenting

1991-1994

Day Care Provider, Hampton, NH 03842
President, Hampton Area Baby-sitting Co-op 1992, 1993

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2/86-7/87	Account Executive, The Atlantic News Hampton, NH 03842 Responsible for The Atlantic News advertising sales for the New Hampshire Seacoast Area. Established individual account base and contributed to house accounts. Designed advertisements and consulted with clients on marketing campaigns.
Certifications:	Parents As Teachers Program Parent Educator (2002) Family Focus Parent Educator (2000)
Memberships:	CHADD member 1997 to present PTA member 1993 to present Kappa Delta Phi National Affiliated Sorority Kappa Xl, Vice President 1980 Alexander Twilight Players 1976-1981
Awards	Betty Jean Baker Award 1981 John Sibley Memorial Scholarship
Education	Lyndon State College, Lyndonville, VT B.S. Communication Arts and Sciences, concentration in Broadcast Production B.A. Theater and Interpretive Arts
References:	Furnished Upon Request

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EM

Ellen Michniewicz

[redacted] [redacted] [redacted] [redacted]

PROFESSIONAL SUMMARY

Knowledgeable educator with over 17 years of experience providing educational guidance and mentorship to all age students. Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Shifts teaching methods and instructional materials to meet students' needs. Caring and enthusiastic with demonstrated skills in educational development and child management.

SKILLS

- Behavioral Management Training
- Active Listening Training
- Analytical and Critical Thinking classroom experience
- IEP Instruction experience
- First Aid/CPR certified
- Self-Motivated
- Calm Disposition
- Patient Demeanor
- Multitasker by nature
- Positive Optimistic Attitude

WORK HISTORY

COOKING TEACHER — *07/2017 to 08/2022*

York And Parks Department | York, ME

- Developed and implemented creative lesson plans to reach diverse student audience.
- Trained winning teams to participate in culinary competitions, developing student skills and confidence.
- Conferred with parents or guardians, other teachers and administrators to resolve students' behavioral and academic problems.
- Taught basic cooking skills during both one-on-one and group classes.
- Fostered positive learning environment by developing curriculum and instructional support that targeted and engaged students.
- Encouraged active learning by creating lessons and projects to engage problem-solving and creative abilities.

ASSISTANT TEACHER — *09/2005 to 06/2021*

Learning Tree Preschool, LLC | York, United States

- Provided one-on-one and group-based learning support to maintain student progress and development.
- Kept records of student progress for teachers and parents and made notes on details such as behavior, grades, comprehension and personal growth.
- Worked with teachers to design lesson plans and coordinate activities for classes, consistently noting successful ideas and identifying areas for improvement.
- Assisted teachers with classroom management and document coordination to maintain positive learning environment.
- Kept students on-task with proactive behavior modification and positive reinforcement strategies.
- Performed staff monitoring duties such as overseeing recess, lunch and daily student intake and dismissal.
- Encouraged dynamic and pleasant educational environment by promoting both gentle discipline and cooperation.
- Assessed and managed student behavior to maintain climate of intensive instruction.

EDUCATION

Bachelor of Arts | English

University of Maine, Orono, ME

Secondary Education Teaching Certificate | Teacher Education, ELA

University of New England, Biddeford, ME

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Jillian Peacock

[redacted]

Summary

Dependable, amicable, and passionate individual with a successful career in customer service and child care. I am seeking a role that will allow me to contribute my interpersonal skills, leadership and patient attitude as part of a team of high-performing professionals. My past roles have proved my ability to provide and receive instruction in a positive, clear, and concise manner. I would love the opportunity to work at your company.

Education

- Springfield College 2013 B.S. Degree Psychology
- For the Village 2018 Birth & Postpartum Doula Training

Experience

Current Position Relief Parenting Respite & Resource Center Hampton, NH

Parent Care Coordinator

- Facilitate daily tasks and duties assigned by Operations Manager
- Anticipate and implement cleaning and organization needs of the Center
- Provide tours of the Center to first time visitors
- Sign-in, check-out, register, and make payments for clients

2022- 2023 Imprints Day School North Hampton, NH

Lead Infant Teacher

- Planned and implemented age appropriate activities.
- Provided individualized attention and care to children ranging from 8-15 months.
- Maintained a clean and safe environment.
- Communicated with parents/guardians about development.

2019-2020 Ocean Beach Hardware San Diego, CA

Customer Service/Cashier

- Greeted all customers with a warm welcome and open mind.
- Utilized knowledge and tools in order to assist customers in troubleshooting a wide range of home and work projects.
- Used spreadsheets in order to receive and put away new products as they were delivered to the store.

2017-2018 Sugar Bowl Resort Norden, CA

Ski & Board School Supervisor

- Assisted with payroll, time edits, and POS system
- Provided outstanding customer service via email, phone and in person interaction
- Ensured guest satisfaction by pairing with instructors who met they individual needs

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- Successfully created a positive and productive work environment for instructors

2015- 2019 Amanda Perez San Diego, CA

Childcare Provider

- Provided high-level, personalized childcare for two children; from the ages of newborn to five.
- Managed all facets of childcare including cooking and meal preparation, constant supervision, activity planning and school pick-ups and drop-offs.

2015- 2019 People's Co-Op San Diego, CA

Cashier/Bulk Department

- Shared best practices for sales and customer service with other team members to help improve efficiency
- Learned more about natural foods, holistic health, and lifestyle products
- Developed relationships with customers, worked in other departments, and maintained quality assurance

2011-2015 Lighthouse Ice Cream San Diego, CA

Server

- Known for exceeding customer expectations and maintaining pose and a sense of humor in stressful environments
- History of maintaining clean dining areas while ensuring all standards are met
- Consistently provided professional, friendly, and engaging service

2005-2013 Ski Sundown New Hartford, CT

Snowboard Instructor

- Increased exposure to the sport and provided instruction to students of all ages from young to senior (4-65)
- Provided a safe, fun and educational learning environment and utilized communication skills to transfer knowledge about snowboarding from basic to advanced levels
- Guided instructors in proper techniques and skills and encouraged teamwork and cooperation among the staff and students
- Promoted from Jr. Instructor to Supervisor based on past success, knowledge of company operations and management skills

2012-2013 Ski Sundown New Hartford, CT

Puffins Supervisor

- Tasked with managing the children's ski instruction courses
- Oversaw lessons and training for young skiers in a fun and safe environment

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Heidi Crowell

With over 11 years of diverse experience in community support, education, and emergency medical services, this professional stands out for their unwavering commitment to providing exceptional care and support. Demonstrated ability to manage high-pressure situations with composure, highlighted by fielding an average of 40 customer service calls per day and efficiently responding to emergency scenarios. Their genuine caring, supportive nature, and expertise in child health, safety, and nutrition principles are complemented by a strong foundation in clerical and administrative tasks, making them a versatile and detail-oriented candidate ready to excel in challenging environments.

Work Experience

Comprehensive Family Support Services Home Visitor/Kinship Navigator

Community Action Partnership of Strafford County - Rochester, NH
August 2023 to Present

- Promote healthy growth and development of children by assisting families in identifying and addressing any home or community barriers to children's success in school.
- Empower families as advocates for themselves and their children, by collaborating with families and community agencies in the development of family centered and culturally diverse services.
- Use relationship-based approach with families that include empathetic understanding, genuine caring, problem solving, support, sensitive communication, and cultural awareness.
- Facilitate parents' participation in the development of an Individual Family Support Plan as a tool for family goal accomplishment. Update with family on an ongoing basis.
- Support parents who are experiencing social, emotional, physical and mental health related problems that interfere with their ability to parent.
- Promote safe, nurturing environments for children by educating parents in child development, child health, safety and parenting skills.
- Help families learn healthy coping skills that will assist them in their everyday lives.
- Help families deal with crisis situations.
- Enhance family development by assisting parents to further their education, find employment and access community resources.
- Act in a support role as an advocate for child and family, addressing unmet family needs.
- Provide support to families through information, education and referrals to appropriate resources. Follow-up on referrals with parents and agency of referral when appropriate.
- Maintain current and accurate records, with adequate provisions for confidentiality.
- Ensure all records are up-to-date.
- Attend weekly supervision.
- Attend team meetings and actively participate as a member of the home visiting team.
- Continue to gain knowledge and expertise in child development and early childhood education, the principles of child health, safety, and nutrition; adult learning principles; and family dynamics.
- Attend professional training conferences/workshops as directed by your supervisor.
- Any other duties assigned by your supervisor for the benefit of the program and/or agency.

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Paraprofessional

Conval School District - Peterborough, NH
October 2020 to June 2023

- Provide clerical and administrative support to teachers and professionals
- Carry out additional tasks as required of the job
- Monitor and manage children, particularly those with specific needs
- Prepare educational materials and instructions for daily programs
- Ensure a clean and safe classroom at all times

Advanced Emergency Medical Technician

Town of Antrim - Antrim, NH
December 2016 to January 2023

Respond to emergency calls to provide efficient and immediate care to the critically ill and injured, and to transport the patient to a medical facility.

Bartender/Server

Dublin Road Taproom - Jaffrey, NH
May 2020 to May 2021

- Prepare alcohol or non-alcohol beverages for bar and restaurant patrons
- Interact with customers, take orders and serve snacks and drinks
- Assess customers' needs and preferences and make recommendations
- Mix ingredients to prepare cocktails
- Plan and present bar menu
- Check customers' identification and confirm it meets legal drinking age
- Restock and replenish bar inventory and supplies
- Stay guest focused and nurture an excellent guest experience
- Comply with all food and beverage regulations

Administrative Assistant/Social Media and Marketing

Arvigo Institute - Antrim, NH
May 2018 to March 2020

- Develop and manage companies Facebook page and conduct social media campaigns through Facebook.
- Research, order, track, distribute and inventory promotional items for giveaways and manage vendor relationships.
- Create PowerPoint presentations, organize conferences and special events, maintain databases including mailing lists, organize mailings.
- Provide technical and administrative support for all department employees.
- Coordinate web-base marketing campaigns.
- Answer and direct all phone calls, process orders, organize and schedule appointments, provide general support to customers.
- Coordinate web-base marketing campaigns.

Nanny/Household Manager

Private Family - Antrim, NH
April 2016 to April 2018

- Provides customized and personalized childcare for their children in their home.

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• Administers one-on-one care and meets the physical, emotional, social, and intellectual needs of the children.
• Contributes to a safe, caring, nurturing, and stimulating environment in which the children thrive and develop.
• Keeps the children's areas neat and tidy and does the children's laundry.
• Transports children to and from activities, grocery shops for the children, and plans the children's daily schedule.
• May include additional household tasks, such as cleaning, cooking, housekeeping, and laundry.

Assistant Dog Daycare Manager

Under One Woof - Antrim, NH
December 2008 to December 2013

Collaborated with other team members on special projects and events. Delivered exceptional service by greeting and serving customers in a timely, friendly manner. Maintained a clean and safe environment. Coordinated and expedited day to day operations with supervision of owner.

Bank Teller/Customer Service Representative

TD Bank - Peterborough, NH
October 2007 to January 2009

Provided excellent customer service to customers while opening and servicing bank accounts. Processed loan payments, deposits, withdrawals, wire transfer and cashed checks. Balanced bank vaults and managed up to $10;000 cash.

Bed and Breakfast Manager

Ivey House B&B - Everglades City, FL
March 2002 to November 2005

Managed day to day operations. Organized and maintained office operations, procedures, equipment, times sheets, payroll, all correspondences, daily supply requisitions and office records. Booked reservations and tours, provided educational information about the area. Responsible for the recruitment, supervision and evaluation of staff members. Responded to customer complaints and concerns. Ensured regulatory compliance. Networked with area businesses, Southwest Florida Chamber of Commerce and Everglades Chamber of Commerce to increase tourism revenue. Southwest Florida Chamber of Commerce and Everglades Chamber of Commerce to increase tourism revenue. Scheduled weekly talks and dinner specials with local artists, authors, fisherman, famous paddlers and National Park Service employees.

Education

Bachelor of Science in Environmental Studies and Geography

Keene State College - Keene, NH
May 2011

Skills

• Microsoft Outlook

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Clara Hunkins

Recent graduate from Keene State College with a degree in Psychology and a minor in Addictions

Work Experience

Assistant Teacher

Discovery Child Enrichment Center - Portsmouth, NH
August 2018 to January 2023

Assist in the implementation of curricula activities and encourage participation by children. Actively engage in activities; manage cleanliness, maintenance, and availability of classroom materials. Maintain frequent communications with parents through informal discussions and progress reports. Help ensure smooth, daily transition from home to child care center. Maintain personal professional development plan to ensure continuous quality of improvement.

Hostess

Blue Mermaid Island Grill - Kittery, ME
December 2017 to August 2018

I would greet people as they walk into the restaurant. I would answer the phone, prepare the tables and help any member of my team when needed.

Education

Bachelor's degree in Psychology and Addictions

Keene State College - Keene, NH
August 2019 to May 2023

Skills

- Childhood development
- Communication skills
- Classroom management
- Experience with children
- Classroom experience
- Behavior management
- Daycare
- Childcare
- Answering Phones
- Organizational skills

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- Greeting People
- Working with others
- Collaborating with others
- Working as a team
- Curriculum Development
- Early Childhood Education

Certifications and Licenses

CPR Certification

First Aid Certification

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Cynthia Kenne

[redacted]

Experience

2019-Present

Support Center Program Assistant
Families First Health and Support Center
Assist Child and Family Program Coordinator to provide families with childcare while parents are involved in parent programs and health visits.
Schedule staff and volunteers, organize meals/snacks, plan activities, coordinate and run Family Fun Night.

2012-Present

Self-Employed Fiber Artist and business owner: It's In the Bag Crochet

2013-2018

Production Team Member
Savers/Value Village
Perform receiving, sorting, inventory, pricing, stocking, customer service, and maintenance duties in a fast paced, for-profit, retail thrift store.

2013

Volunteer
Families First Health and Support Center
Provide child care for children while parents are involved in parent programs and health visits.

2011-2012

Client Services Specialist
Rockingham Community Action/Southern New Hampshire Services, Portsmouth, NH
Provide direct client services by involving eligible clients in appropriate programs, establishing and maintaining community participation groups for advocating the needs of the financially insecure, representing the organization with local community and other social services agencies and interested groups, maintaining a system of referral, and the coordination of office functions.

2011

Receptionist
Franklin Pierce University, Portsmouth, NH
Provide clerical support to the Portsmouth Center Director, staff and faculty.

2008-2013

Volunteer
Operation Blessing, Portsmouth, NH
Serve the community in a tax exempt, non-denominational Christian ministry which assists people in crisis situations by providing food, clothing and household goods.
Perform receiving, sorting, inventory, and customer service and maintenance duties.

1996-2000

Level Supervisor
Volume Services of America, Inc. Seattle, Wa. /Phoenix, Az
Direct supervision of all concession workers in numerous stands of busy upper level in large baseball stadium.

1993-1995

Special Education Teacher Assistant (Paraprofessional)
Souhegan High School, Amherst, NH
Assist variously challenged students in a fully inclusive educational program
Included a summer program with an individual student.

1990-1993

House Manager
Nashua Center for the Multiply Disabled, Nashua, NH
Direct care and staff supervision for residential program assisting individuals with various developmental and physical disabilities.

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Areas of Strength

Excellent interpersonal skills	Ability to relate to a diverse population without bias
Strong verbal/written communication	Efficient, organized, creative, detail oriented

Education

Bachelor of Arts--Human Services, Franklin Pierce University, Portsmouth, NH
Summa Cum Laude

Related Courses: Community Organization, Group Dynamics, Child Abuse and Neglect, Addiction Seminar, Domestic Violence, Intro to Social Work, Senior Human Services Project, *Better Together*: (DHHS) Intensive workshop aimed at fostering equal and mutually respectful partnerships between birth parents, child welfare staff, and community allies. Child, Adolescent and Adult Psychology.

References available upon request.

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Patricia S. Keck

Work Experience

2011-present *Families First, Portsmouth, NH*

Off sight facilitator for Families First play groups. Facilitator responsibilities include hosting a parent and child interactive play group. During which time positive interactions between preschoolers, peers, and parents is demonstrated through our activities such as circle time, songs, stories and arts and crats. I am responsible for supervising staff that is present.

1999-present Patty Keck Cleaning Company - Portsmouth, NH

Own and operate a commercial and residential cleaning company, schedule weekly appointments, manage accounts, oversee quality control, facilitate customer service.

2002 Little Harbor Elementary School - Portsmouth, NH

Designed and taught an after school program focusing on multicultural arts and crafts for school age children.

The Children's Workshop – Lee, NH

Created and taught a program focusing on nutrition.

Education

Granite State College, Portsmouth, NH

- Associates Degree in Early Childhood Education – 1999
- Certificate in Foster and Adoptive Care Essentials – 2008
- Certificate in Paraeducator II – 2003

Volunteer Work

2009-present Teacher Aide for Head Start, a child development program that serves pre-school age children and their families.

Collected non-perishable food items weekly from local small businesses and donated to a local homeless shelter.

Collected and donated non-perishable food items for a local food pantry.
Composed a monthly newsletter outlining the focus for each month.

Volunteered at Christmas in the City, party for homeless children in Boston, MA.

Other

2006 Licensed Foster Parent - Portsmouth, NH

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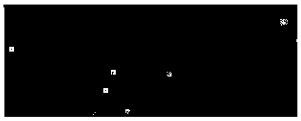
Tiffany Jones



Authorized to work in the US for any employer

Work Experience

Medical Office Specialist

Harbour Women's Health - Portsmouth, NH
February 2023 to June 2023

I worked at check in and check out at a very high demand OB-GYN practice in Portsmouth, N.H. My daily tasks include:

- Check-In & Out
- Scheduling/Re-Schedules
- RX phone line
- Getting all walk-in, portal, and phone messages from patients to the correct MA or Dr. Also knowing which ones are high priority and what ones can be processed later in the day.
- Insurance verification
- HIPAA
- Referrals
- Payments
- Faxing and printing out lab and other Dr's orders
- Scanning/making copies of all documents received from patients or other Dr's offices and making sure it is filed correctly into their charts
- Request records
- New patient registration
- Transfer of care
- Getting all required information and faxing out medical record request

Medical Office Specialist

Appledore Medical Group - Durham, NH
July 2022 to February 2023

I ran the front office of the Appledore Family Medicine in Durham, NH. My daily tasks include:

- Check-In & Out
- Scheduling/Re-Schedules
- RX phone line
- Getting all walk-in, portal, and phone messages from patients to the correct MA or Dr. Also knowing which ones are high priority and what ones can be processed later in the day.
- Insurance verification
- HIPAA
- Referrals
- Payments
- Faxing and printing out lab and other Dr's orders

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- Scanning/making copies of all documents received from patients or other Dr's offices and making sure it is filed correctly into their charts
- Request records
- New patient registration
- Transfer of care
- Getting all required information and faxing out medical record request

Home Health Aide
Extended Family Home Care - Dover, NH
January 2022 to July 2022

I work with the elderly helping them with all aspects of daily living.

Make meals, clean their home, shower and dress for the day, grocery shopping or any other errands, companionship.

Direct Support Professional
Coastal Connections - Amesbury, MA
August 2021 to January 2022

I work with adults that are mentally and/or physically disabled in a day program. We worked with the individuals to help them learn daily living skills, how to work and volunteer in the community, and helped them as much as we could achieving their daily goals set by them and their team.

Case Manager
Opportunity Works, Inc. - Newburyport, MA
December 2019 to August 2021

I worked with a case load of about 40 individuals between our Day Habilitation and ABI programs. I helped the program manager complete daily tasks, write quarterly and semi progress notes for Opportunity Works and for MA health through HCSIS, write Day Habilitation Support Plans, attend yearly ISP meetings, collect monthly data from program rooms and input the data into their quarterly and semi progress notes and I was responsible for all filing and organization of my caseloads books and files.

DSP (Direct Support Professional)
Opportunity Works - Newburyport, MA
October 2019 to December 2019

I work with individuals in the CBDS 1 room. We work on daily goals, go out into the community to volunteer sites, paid work sites, shopping trips and outings that individuals would like to do. We help individuals reach their goals in any way by guiding them and teaching them new and adaptive ways of learning. We complete daily data and keep notes on any improvements or ways we can help them reach their goals.

Bus Driver (Part-time)
Durham School Services - Brentwood, NH
December 2018 to August 2019

I transported students with special needs and/or behavioral needs to and from school daily. I had to complete and document pre and post trip inspections of my bus for every trip taken. Document all trips and students that were and were not there for the day for billing and safety purposes. I had to take quarterly training and yearly hour requirements for my school bus certificate and safety meeting hours. Keep a very good line of communication with my supervisor and dispatch about any changes or issues with my bus or any of the students.

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Paraprofessional
Coastal connections inc - Amesbury, MA
October 2015 to February 2017

I worked with adults that are mentally and/or physically disabled in a day program. We worked with the individuals to help them learn daily living skills, how to work and volunteer in the community, and helped them as much as we could achieving their daily goals set by them and their team.

Direct Care Staff
Turning Point Inc. - Newburyport, MA
February 2011 to October 2015

I worked in multiple group homes with individuals with mental/physical disabilities.I worked on daily goals, going out into the community, ADL's, cooked meals, did laundry and other household chores either with the individuals or on my own. I had to complete daily, monthly, and quarterly reports as a case manager for at least 1 individual in each house. We transported to and from day programs and also went out to do various activities with the individuals after work. I was PAC, MAP, and CPR certified and helped pass medications at the house I worked at along with helping other houses as needed. I am no longer certified in any of those areas but am willing to become certified again.

Education

High school or equivalent in General
Epping High School - Epping, NH
August 2002 to May 2005

High school or equivalent

Skills

- Filing
- Typing
- Time Management
- Special Needs
- Medication Administration
- Case Management
- Bus Driving
- School Bus Driving
- Autism Experience
- Program Management
- Developmental Disabilities Experience
- Meal Preparation
- Vital Signs
- Delivery Driver Experience
- Laundry
- Special Education

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- Home Care
- Medical Records
- Senior Care
- Behavior Management
- Caregiving
- Patient care
- Nursing home experience
- Organizational skills
- Curriculum Development
- Classroom Management
- Dementia Care
- Nursing
- Social Work
- Communication skills

Certifications and Licenses

CPR Certification

First Aid Certification

Driver's License

Assessments

Receptionist — Highly Proficient

September 2019

Using basic scheduling, attention to detail, and organizational skills in an office setting.
Full results: Highly Proficient

Protecting patient privacy — Highly Proficient

December 2021

Understanding privacy rules and regulations associated with patient records
Full results: Highly Proficient

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

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NH Department of Health and Human Services

KEY PERSONNEL

List those primarily responsible for meeting the terms and conditions of the agreement.

Job descriptions not required for vacant positions.

Contractor Name: **Greater Seacoast Community Health**

NAME	JOB TITLE	ANNUAL AMOUNT PAID FROM THIS CONTRACT	ANNUAL SALARY
Jessica Garlough	Director of Family Services	$40,444.00	$101,109.00
Jo Ann Clement	Family Center Manager	$65,208.00	$68,640.00
Beth Searle Spratt	Home Visitor	$34,320.00	$34,320.00
Ellen Michniewicz	Home Visitor /Kinship Navigation	$20,800.00	$41,600.00
Jillian Peacock	Home Visitor/Newborn Navigator	$45,760.00	$45,760.00
Heidi Crowell	Home Visitor	$45,760.00	$45,760.00
Clara Hunkins	Family Center Program Coord.	$41,600.00	$41,600.00
Cynthia Kenne	Program Assistant	$3,120	$3,120
Patricia Keck	Program Assistant	$3,120	$3,120
Tiffany Jones	Program Assistant	$3,744	$3,744
Open	FC Program Facilitator	$21,840	$21,840
* Kinship position will be paid fully from new CFSS contract (combined CFSS and Kinship)			

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC HEALTH SERVICES

Lori A. Weaver
Commissioner

Iain N. Watt
Interim Director

29 HAZEN DRIVE, CONCORD, NH 03301
603-271-4501 1-800-852-3345 Ext. 4501
Fax: 603-271-4827 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

May 31, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Public Health Services, to amend the existing Comprehensive Family Support Services contracts with the Contractors listed below to continue providing Comprehensive Family Support Services, by exercising contract renewal options and increasing the total price limitation by $8,447,421 from $13,656,620 to $22,104,041 and extending the completion dates from June 30, 2024 to June 30, 2026, effective July 1, 2024, upon Governor and Council approval. 89.39% Federal Funds. 10.61% General Funds.

The original contracts were approved by Governor and Council on July 15, 2020, item #21, and amended on September 21, 2022, item #5A.

Contractor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease) Amount	Revised Amount
Children Unlimited Inc. Conway, NH	156114-B001	Conway District Office Area	$734,720.00	$464,058.00	$1,198,778.00
Community Action Partnership of Strafford County Dover, NH	177200-B004	Rochester District Office Area	$1,229,692.00	$890,300.36	$2,119,992.36
The Family Resource Center at Gorham Gorham, NH	162412-B001	Littleton District Office Area	$1,483,368.00	$876,992.00	$2,360,360.00
The Family Resource Center at Gorham Gorham, NH	162412-B001	Berlin District Office Area	$1,478,084.00	$796,413.00	$2,274,497.00

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Greater Seacoast Community Health Somersworth, NH	154703-B001	Seacoast District Office Area	$1,405,192.00	$1,006,110.00	$2,411,302.00
Lakes Region Community Services Council Laconia, NH	177251-B001	Laconia District Office Area	$935,260.00	$658,448.00	$1,593,708.00
TLC Family Resource Center Claremont, NH	170625-B001	Claremont District Office Area	$1,247,696.00	804,110.94	$2,051,806.94
VNA at HCS, Inc. Keene, NH	177274-B002	Keene District Office Area	$1,156,692.00	$769,270.00	$1,925,962.00
Waypoint (Concord) Manchester, NH	177166-B002	Concord District Office Area	$1,348,372.00	$756,108.00	$2,104,480.00
Waypoint (Manchester) Manchester, NH	177166-B002	Manchester District Office Area	$1,267,004.00	$661,728.00	$1,928,732.00
Waypoint (Southern) Manchester, NH	177166-B002	Southern District Office Area	$1,370,540.00	$763,882.70	$2,134,422.70
		Total:	**$13,656,620.00**	**$8,447,421.00**	**$22,104,041.00**

Funds are available in the following accounts for State Fiscal Year 2025 and are anticipated to be available in State Fiscal Year 2026, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

The purpose of this request is for the Contractors to ensure the continuity of Comprehensive Family Support Services (CFSS) by providing home visiting services statewide to pregnant and parenting caregivers and families with children under 18 years of age. Home visiting services provide access to a variety of parenting, economic, and public health supports based on individuals' needs.

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Contractors will expand services by designating staff as "Newborn Navigators" within the CFSS program. Newborn Navigators will focus on outreach and engagement of families with newborns through a one-time, postpartum home visit. This service will allow the Contractors to reach more families and increase newborn families' connections to community-based resources that support maternal, family, and child health outcomes, as well as reduce the risk of child maltreatment.

The CFSS home visiting program provides preventative services at no cost to families, including household management, child development and maternal depression screenings, case management, and resource referrals such as nutrition support, childcare, and economic mobility support.

Approximately 1,250 families will be served each year. As a result, an average of 2,242 children and 1,592 adults will engage in services annually.

The Department will monitor services by:

- Reviewing the activities and outcome measures identified in the quarterly reports submitted by the Contractor.
- Quarterly meetings with the Contractor to ensure continued compliance with contractual requirements.
- Reviewing Contractor expenditures and conducting data quality assurance activities every month.
- Reviewing consumer satisfaction data, which must indicate an 80% favorable rating at minimum.
- Monitoring long-term program outcomes, including increasing outreach to high-risk populations, increasing the share of referred families who enroll in services, and increasing service completion rates.

As referenced in Exhibit A, Revisions to Standard Contract Provisions, of the original agreements, the parties have the option to extend the agreements for up to two (2) additional years, contingent upon satisfactory delivery of services, available funding, agreement of the parties and Governor and Council approval. The Department is exercising its option to renew services for two (2) years of the two (2) years available.

Should the Governor and Council not authorize this request, the Department will have limited capacity to provide community-based home-visiting services to children and families statewide which help prevent child maltreatment and promote child and family wellbeing.

Source of Federal Funds: Assistance Listing Number (ALN) 93.645, FAIN 2301NHCWSS; ALN 93.556, FAIN 2301NHFPSS; ALN 93.667, FAIN 2301NHSOSR; ALN 93.558, FAIN 2301NHTANF

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

Lori A. Weaver
Commissioner

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

05-095-042-421010-29680000-102-500734 42106802 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE IV-B SUBPART I
100% Federal, CFDA #93.645, Title IV-B, 2301NHCWSS

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2022	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2023	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2024	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,027.60	$8,512.00	$25,539.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2022	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2023	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2024	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,020.00	$8,512.00	$25,532.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60
			TOTAL:	$187,260.00	$93,632.00	$280,892.00

05-095-042-421010-29780000-102-500734 - 42107306 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, PROMOTING SAFE AND STABLE FAMILIES

100% Federal, CFDA #93.556 Promoting Safe and Stable Families 2301NHFPSS

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177165-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2022	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2023	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2024	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2025	102-500734	Social Service Contract	42107311	$0.00	$26,309.00	$26,309.00	$6,577.25
2026	102-500734	Social Service Contract	42107311	$0.00	$26,309.00	$26,309.00	$6,577.25
			Subtotal:	$105,237.68	$52,618.00	$157,855.68	$39,463.92

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FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2
RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2022	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2023	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2024	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2025	102-500734	Social Service Contract	42107311	$0.00	$34,221.00	$34,221.00	$8,555.25
2026	102-500734	Social Service Contract	42107311	$0.00	$34,221.00	$34,221.00	$8,555.25
			Subtotal:	$148,878.80	$68,442.00	$217,320.80	$54,330.20

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$39,404.73	$0.00	$39,404.73	$9,851.18
2022	102-500734	Social Service Contract	42107306	$39,404.73	$0.00	$39,404.73	$9,851.18
2023	102-500734	Social Service Contract	42107306	$39,404.73	$0.00	$39,404.73	$9,851.18
2024	102-500734	Social Service Contract	42107307	$39,404.73	$0.00	$39,404.73	$9,851.18
2025	102-500734	Social Service Contract	42107311	$0.00	$39,405.00	$39,405.00	$9,851.25
2026	102-500734	Social Service Contract	42107311	$0.00	$39,405.00	$39,405.00	$9,851.25
			Subtotal:	$157,618.92	$78,810.00	$236,428.92	$59,107.23

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2022	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2023	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2024	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2025	102-500734	Social Service Contract	42107311	$0.00	$25,221.00	$25,221.00	$6,305.25
2026	102-500734	Social Service Contract	42107311	$0.00	$25,221.00	$25,221.00	$6,305.25
			Subtotal:	$8,884.00	$50,442.00	$59,326.00	$14,831.50

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2022	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2023	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2024	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2025	102-500734	Social Service Contract	42107311	$0.00	$10,109.00	$10,109.00	$2,527.25
2026	102-500734	Social Service Contract	42107311	$0.00	$10,109.00	$10,109.00	$2,527.25
			Subtotal:	$128,436.00	$20,218.00	$148,654.00	$37,163.50

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2022	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2023	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2024	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2025	102-500734	Social Service Contract	42107311	$0.00	$10,776.00	$10,776.00	$2,694.00
2026	102-500734	Social Service Contract	42107311	$0.00	$10,776.00	$10,776.00	$2,694.00
			Subtotal:	$99,104.64	$21,552.00	$120,656.64	$30,164.16

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2022	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2023	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2024	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2025	102-500734	Social Service Contract	42107311	$0.00	$22,672.00	$22,672.00	$5,668.00
2026	102-500734	Social Service Contract	42107311	$0.00	$22,672.00	$22,672.00	$5,668.00
			Subtotal:	$52,689.48	$45,344.00	$98,033.48	$24,508.37

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2022	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2023	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2024	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2025	102-500734	Social Service Contract	42107311	$0.00	$10,501.00	$10,501.00	$2,625.25
2026	102-500734	Social Service Contract	42107311	$0.00	$10,501.00	$10,501.00	$2,625.25
			Subtotal:	$42,002.48	$21,002.00	$63,004.48	$15,751.12

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2022	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2023	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2024	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2025	102-500734	Social Service Contract	42107311	$0.00	$10,309.00	$10,309.00	$2,577.25
2026	102-500734	Social Service Contract	42107311	$0.00	$10,309.00	$10,309.00	$2,577.25
			Subtotal:	$21,236.00	$20,618.00	$41,854.00	$10,463.50

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR #.162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2022	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2023	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2024	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2025	102-500734	Social Service Contract	42107311	$0.00	$10,474.00	$10,474.00	$2,618.50
2026	102-500734	Social Service Contract	42107311	$0.00	$10,474.00	$10,474.00	$2,618.50
			Subtotal:	$93,896.00	$20,948.00	$114,844.00	$28,711.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2022	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2023	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2024	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2025	102-500734	Social Service Contract	42107311	$0.00	$9,503.00	$9,503.00	$2,375.75
2026	102-500734	Social Service Contract	42107311	$0.00	$9,503.00	$9,503.00	$2,375.75
			Subtotal:	$62,012.00	$19,006.00	$81,018.00	$20,254.50
			TOTAL:	$919,996.00	$419,000.00	$1,338,996.00	$334,749.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

05-095-042-421010-29660000-102-500734-42106603 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE XX GRANTS-SSBG
100% Federal Funds, CFDA #93.667, Title XX Grant 2301NHSOSR

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR#-177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
2022	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
2023	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
2024	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
			Subtotal:	$0.00	$0.00	$0.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80
			TOTAL:	$3,171,968.00	$0.00	$3,171,968.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

05-095-042-421010-72150000-102-500734-45001501 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE XX GRANTS-SSBG

100% Federal Funds, CFDA #93.667, Title XX Grant #2301NHSOSR [redacted]

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
			Subtotal:	$0.00	$158,598.00	$158,598.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$74,299.00	$74,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$74,299.00	$74,299.00
			Subtotal:	$0.00	$148,598.00	$148,598.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$59,299.00	$59,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$59,299.00	$59,299.00
			Subtotal:	$0.00	$118,598.00	$118,598.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$39,299.00	$39,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$39,299.00	$39,299.00
			Subtotal:	$0.00	$78,598.00	$78,598.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$99,299.00	$99,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$99,299.00	$99,299.00
			Subtotal:	$0.00	$198,598.00	$198,598.00

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$84,299.00	$84,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$84,299.00	$84,299.00
			Subtotal:	$0.00	$168,598.00	$168,598.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$70,000.00	$70,000.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$70,000.00	$70,000.00
			Subtotal:	$0.00	$140,000.00	$140,000.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$64,299.00	$64,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$64,299.00	$64,299.00
			Subtotal:	$0.00	$128,598.00	$128,598.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$49,299.00	$49,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$49,299.00	$49,299.00
			Subtotal:	$0.00	$98,598.00	$98,598.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR #-162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$94,299.00	$94,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$94,299.00	$94,299.00
			Subtotal:	$0.00	$188,598.00	$188,598.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR #-162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
			Subtotal:	$0.00	$158,598.00	$158,598.00
			TOTAL:	$0.00	$1,585,980.00	$1,585,980.00

05-095-045-450010-61270000-102-500731-45030353 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, EMPLOYMENT SUPPORT
100% Federal Funds, CFDA 93.558 Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families, FAIN 2301NHTANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR#-177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
			Subtotal:	$545,453.92	$0.00	$545,453.92

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
			Subtotal:	$545,452.80	$0.00	$545,452.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
			Subtotal:	$545,455.48	$0.00	$545,455.48

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
2022	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
2023	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
2024	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
			Subtotal:	$233,131.20	$0.00	$233,131.20

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
			Subtotal:	$545,454.92	$0.00	$545,454.92

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
2022	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
2023	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
2024	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
			Subtotal:	$636,626.96	$0.00	$636,626.96

TLG FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
			Subtotal:	$545,453.88	$0.00	$545,453.88

VNA AT HCS, INC (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
			Subtotal:	$545,453.12	$0.00	$545,453.12

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
2022	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
2023	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
2024	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
			Subtotal:	$396,985.44	$0.00	$396,985.44

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
2022	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
2023	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
2024	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
			Subtotal:	$714,964.36	$0.00	$714,964.36

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
2022	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
2023	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
2024	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
			Subtotal:	$745,565.52	$0.00	$745,565.52
			TOTAL:	$5,999,997.60	$0.00	$5,999,997.60

05-095-045-450010-61460000-502-500891-45030206 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, TEMP ASSISTNC TO NEEDY FAMILIES
100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families, FAIN 2301NHTANF [redacted]

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$43,000.00	$0.00	$43,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$43,000.00	$0.00	$43,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$43,000.00	$0.00	$43,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$43,000.00	$0.00	$43,000.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$215,864.00	$215,864.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$229,364.00	$229,364.00
			Subtotal:	$172,000.00	$445,228.00	$617,228.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$45,000.00	$0.00	$45,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$45,000.00	$0.00	$45,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$45,000.00	$0.00	$45,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$45,000.00	$0.00	$45,000.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$195,014.00	$195,014.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$197,364.00	$197,364.00
			Subtotal:	$180,000.00	$392,378.00	$572,378.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00	$0.00	$25,824.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$198,288.00	$198,288.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$211,188.00	$211,188.00
			Subtotal:	$103,296.00	$409,476.00	$512,772.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$32,000.00	$0.00	$32,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$32,000.00	$0.00	$32,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$32,000.00	$0.00	$32,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$32,000.00	$0.00	$32,000.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$141,783.00	$141,783.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$155,283.00	$155,283.00
			Subtotal:	$128,000.00	$297,066.00	$425,066.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$44,346.97	$0.00	$44,346.97
2022	102-500731	Contracts For Prog. Svc	45030353	$44,346.97	$0.00	$44,346.97
2023	102-500731	Contracts For Prog. Svc	45030353	$44,346.97	$0.00	$44,346.97
2024	644-504187	SGFSER SGF SERVICES	42105874	$44,346.97	$0.00	$44,346.97
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$314,211.00	$314,211.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$327,711.00	$327,711.00
			Subtotal:	$177,387.88	$641,922.00	$819,309.88

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00	$0.00	$25,824.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$320,980.00	$320,980.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$358,980.00	$358,980.00
			Subtotal:	$103,296.00	$679,960.00	$783,256.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$35,124.00	$0.00	$35,124.00
2022	102-500731	Contracts For Prog. Svc	45030353	$35,124.00	$0.00	$35,124.00
2023	102-500731	Contracts For Prog. Svc	45030353	$35,124.00	$0.00	$35,124.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$35,124.00	$0.00	$35,124.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$260,987.00	$260,987.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$269,487.00	$269,487.00
			Subtotal:	$140,496.00	$530,474.00	$670,970.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$52,360.00	$0.00	$52,360.00
2022	102-500731	Contracts For Prog. Svc	45030353	$52,360.00	$0.00	$52,360.00
2023	102-500731	Contracts For Prog. Svc	45030353	$52,360.00	$0.00	$52,360.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$52,360.00	$0.00	$52,360.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$284,724.00	$284,724.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$298,224.00	$298,224.00
			Subtotal:	$209,440.00	$582,948.00	$792,388.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$37,454.54	$0.00	$37,454.54
2022	102-500731	Contracts For Prog. Svc	45030353	$37,454.54	$0.00	$37,454.54
2023	102-500731	Contracts For Prog. Svc	45030353	$37,454.54	$0.00	$37,454.54
2024	644-504187	SGFSER SGF SERVICES	42105874	$37,454.54	$0.00	$37,454.54
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$231,451.00	$231,451.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$249,201.00	$249,201.00
			Total	$149,818.16	$480,652.00	$630,470.16

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$29,065.97	$0.00	$29,065.97
2022	102-500731	Contracts For Prog. Svc	45030353	$29,065.97	$0.00	$29,065.97
2023	102-500731	Contracts For Prog. Svc	45030353	$29,065.97	$0.00	$29,065.97
2024	644-504187	SGFSER SGF SERVICES	42105874	$29,065.97	$0.00	$29,065.97
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$275,807.00	$275,807.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$288,807.00	$288,807.00
			Subtotal:	$116,263.88	$564,614.00	$680,877.88

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$30,000.52	$0.00	$30,000.52
2022	102-500731	Contracts For Prog. Svc	45030353	$30,000.52	$0.00	$30,000.52
2023	102-500731	Contracts For Prog. Svc	45030353	$30,000.52	$0.00	$30,000.52
2024	644-504187	SGFSER SGF SERVICES	42105874	$30,000.52	$0.00	$30,000.52
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$279,391.00	$279,391.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$292,391.00	$292,391.00
			Subtotal:	$120,002.08	$571,782.00	$691,784.08
			TOTAL:	$1,600,000.00	$5,596,500.00	$7,196,500.00

05-095-090-902010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES: HEALTH AND HUMAN SVCS DEPT OF: HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMINITY SERVICES, MATERNAL
100% Federal Funds, CFDA #93.994, Federal Funds from HRSA B04MC45230

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	-$4,576.00	$0.00
			Subtotal:	$18,304.00	($4,576.00)	$13,728.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	$0.00	$5,394.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	$0.00	$5,394.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	$0.00	$5,394.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	-$5,394.00	$0.00
			Subtotal:	$21,576.00	($5,394.00)	$16,182.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	$0.00	$6,487.30
2022	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	$0.00	$6,487.30
2023	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	$0.00	$6,487.30
2024	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	-$6,487.30	$0.00
			Subtotal:	$25,949.20	($6,487.30)	$19,461.90

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	$0.00	$5,804.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	$0.00	$5,804.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	$0.00	$5,804.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	-$5,804.00	$0.00
			Subtotal:	$23,216.00	($5,804.00)	$17,412.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

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COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	$0.00	$3,045.64
2022	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	$0.00	$3,045.64
2023	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	$0.00	$3,045.64
2024	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	-$3,045.64	$0.00
			Subtotal:	$12,182.56	($3,045.64)	$9,136.92

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	$0.00	$6,486.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	$0.00	$6,486.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	$0.00	$6,486.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	-$6,486.00	$0.00
			Subtotal:	$25,944.00	($6,486.00)	$19,458.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	$0.00	$7,639.06
2022	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	$0.00	$7,639.06
2023	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	$0.00	$7,639.06
2024	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	-$7,639.06	$0.00
			Subtotal:	$30,556.24	($7,639.06)	$22,917.18

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	-$4,576.00	$0.00
			Subtotal:	$18,304.00	($4,576.00)	$13,728.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	$0.00	$6,432.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	$0.00	$6,432.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	$0.00	$6,432.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	-$6,432.00	$0.00
			Subtotal:	$25,728.00	($6,432.00)	$19,296.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	$0.00	$7,259.00
2022	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	$0.00	$7,259.00
2023	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	$0.00	$7,259.00
2024	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	-$7,259.00	$0.00
			Subtotal:	$29,036.00	($7,259.00)	$21,777.00

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FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2
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THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	$0.00	$3,692.00
2022	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	$0.00	$3,692.00
2023	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	$0.00	$3,692.00
2024	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	-$3,692.00	$0.00
			Subtotal:	$14,768.00	($3,692.00)	$11,076.00
			TOTAL:	$245,564.00	($61,391.00)	$184,173.00

05-095-042-421010-29580000-645-504004-42105877 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, CHILD-FAMILY SERVICES
10096 General Funds

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
2022	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
2023	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
2024	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
			Subtotal:	$173,152.00	$0.00	$173,152.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
2022	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
2023	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
2024	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
			Subtotal:	$36,876.00	$0.00	$36,876.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
2022	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
2023	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
2024	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
			Subtotal:	$204,000.00	$0.00	$204,000.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR #:156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
			Subtotal:	$7,272.00	$0.00	$7,272.00

Docusign Envelope ID: 614B197E-16E3-4B62-8360-2B5195029A91

FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
2022	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
2023	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
2024	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
			Subtotal:	$32,010.24	$0.00	$32,010.24

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
2022	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
2023	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
2024	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
			Subtotal:	$206,000.00	$0.00	$206,000.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
2022	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
2023	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
2024	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
			Subtotal:	$144,280.00	$0.00	$144,280.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
			Subtotal:	$7,272.00	$0.00	$7,272.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
			Subtotal:	$7,272.00	$0.00	$7,272.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
2022	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
2023	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
2024	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
			Subtotal:	$206,900.16	$0.00	$206,900.16

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
2022	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
2023	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
2024	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
			Subtotal:	$206,800.00	$0.00	$206,800.00
			TOTAL:	$1,231,834.40	$0.00	$1,231,834.40

05-095-045-450010-72150000-074-500589-45001502 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: Bureau of Family Assistance, TITLE XX GRANTS-SSBG

100% General Funds

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$47,864.00	$47,864.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$47,864.00	$47,864.00
			Subtotal:	$0.00	$95,728.00	$95,728.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR#:177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$24,596.00	$24,596.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$24,596.00	$24,596.00
			Subtotal:	$0.00	$49,192.00	$49,192.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$77,487.00	$77,487.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$77,487.00	$77,487.00
			Subtotal:	$0.00	$154,974.00	$154,974.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$17,622.00	$17,622.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$17,622.00	$17,622.00
			Subtotal:	$0.00	$35,244.00	$35,244.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$12,048.00	$12,048.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$12,048.00	$12,048.00
			Subtotal:	$0.00	$24,096.00	$24,096.00

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$66,987.00	$66,987.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$66,987.00	$66,987.00
			Subtotal:	$0.00	$133,974.00	$133,974.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$43,710.00	$43,710.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$43,710.00	$43,710.00
			Subtotal:	$0.00	$87,420.00	$87,420.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$16,393.00	$16,393.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$16,393.00	$16,393.00
			Subtotal:	$0.00	$32,786.00	$32,786.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR #177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$28,250.00	$28,250.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$28,250.00	$28,250.00
			Subtotal:	$0.00	$56,500.00	$56,500.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$48,000.00	$48,000.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$48,000.00	$48,000.00
			Subtotal:	$0.00	$96,000.00	$96,000.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$61,393.00	$61,393.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$61,393.00	$61,393.00
			Subtotal:	$0.00	$122,786.00	$122,786.00
			TOTAL:	$0.00	$888,700.00	$888,700.00

05-095-090-902010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMUNITY SERVICES, MATERNAL [redacted]
100% General Funds [redacted]

FRC AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR# 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	$0.00	$75,000.00
2022	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	$0.00	$75,000.00
2023	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	$0.00	$75,000.00
2024	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	-$75,000.00	$0.00
			Subtotal:	$300,000.00	($75,000.00)	$225,000.00
			TOTAL:	$300,000.00	($75,000.00)	$225,000.00

CONTRACT TOTAL:	$13,656,620.00	$8,447,421.00	$22,104,041.00

State of New Hampshire
Department of Health and Human Services
Amendment #2

This Amendment to the Comprehensive Family Support Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Greater Seacoast Community Health ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on July 15, 2020 (Item #21), as amended on September 21, 2022 (Item #5A), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:

   June 30, 2026

2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $2,411,302

3. Modify Exhibit B, Scope of Services, by replacing in its entirety with Exhibit B, Scope of Services – Amendment #2, which is attached hereto and incorporated by reference herein.

4. Modify Exhibit C, Payment Terms, Section 1, to read:

   1. This Agreement is funded by:

      1.1. 86% Federal Funds, comprised of:

         1.1.1. 1% from the US Department of Health and Human Services, Administration on Children, Youth and Families, Child Welfare Social Services, Title IV-B, Subpart 1, of the Social Security Act, Assistance Listing Number (ALN) 93.645, Federal Award Identification Number (FAIN) 2301NHCWSS.

         1.1.2. 6% from the US Department of Health and Human Services, Administration for Children & Families, Administration on Children, Youth and Families, Promoting Safe and Stable Families, ALN 93.556, FAIN 2301FPSS.

         1.1.3. 23% from the US Department of Health and Human Services, Administration for Children & Families, Title XX Grants, SSBG – Social Services Block Grant, ALN 93.667, FAIN 2301NHSOSR.

         1.1.4. 69% from the US Department of Health and Human Services, Temporary Assistance for Needy Families, ALN 93.558, FAIN 2301NHTANF.

         1.1.5. 1% from the US Department of Health and Human Services, Maternal and Child Health Services Block Grant, ALN 93.994, FAIN 90CA1858.

      1.2. 14% General Funds.

5. Modify Exhibit C, Payment Terms, Section 3, to read:

   3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement and shall be in accordance with the approved line item, as specified In Exhibit C-1, Budget through Exhibit C-6, Budget – Amendment #2.

Contractor Initials: DS

Date: 5/28/2024

6. Add Exhibit C-5, Budget – Amendment #2, which is attached hereto and incorporated by reference herein.
7. Add Exhibit C-6, Budget – Amendment #2, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective July 1, 2024, upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below.

State of New Hampshire
Department of Health and Human Services

5/29/2024
Date

DocuSigned by:
Iain Watt
D778B83F9704C7...
Name: Iain Watt
Title: Interim Director - DPHS

Greater Seacoast Community Health

5/28/2024
Date

DocuSigned by:
Jim Avrett
7AC7B4335DCD4DE...
Name: Jim Avrett
Title: CEO

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

5/30/2024
Date

DocuSigned by:
Robyn Guarino
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Scope of Services

1. Statement of Work

1.1. General Services

1.1.1. The Contractor must provide services to pregnant and parenting women as well as other families with children up to eighteen (18) years of age who are:

1.1.1.1. At risk for experiencing difficulty with:

1.1.1.1.1. Pregnancy;

1.1.1.1.2. Health and nutrition;

1.1.1.1.3. Education and employment;

1.1.1.1.4. Parenting challenges;

1.1.1.1.5. Social isolation;

1.1.1.1.6. Substance use disorders;

1.1.1.1.7. Mental health events;

1.1.1.1.8. Child abuse and neglect; and

1.1.1.1.9. Substance exposed infants.

1.1.1.2. Perinatal families of substance exposed infants; and

1.1.1.3. At risk for child abuse and neglect.

1.1.1.4. Seeking Comprehensive Family Support Services (CFSS) in a voluntary manner.

1.1.2. The Contractor must provide services at Families First Health and Support Center located at 8 Greenleaf Woods Drive, Portsmouth, NH; and other locations, as mutually agreed upon between the Contractor and the client, within the Department of Health and Human Services Seacoast District Office Catchment Area. The Contractor must ensure:

1.1.2.1. Staff are available to provide Comprehensive Family Support Services to families during the business hours of 8:00 AM to 5:00 PM, Monday through Friday, excluding state and federal holidays.

1.1.2.2. Evening hours are available at least one (1) night per week.

1.1.2.3. Families are provided flexible opportunities to meet in the home or community.

1.1.2.4. Office locations remain in compliance with the Americans with Disabilities Act (ADA) accessibility requirements.

1.1.2.5. No duplication of services.

1.1.3. The Contractor must maintain operation of a Family Resource Center of Quality (FRC-Q) or obtain the FRC-Q designation no later than June 30, 2026. This includes utilizing the Strengthening Families Framework and Protective Factors including, but not limited to, parental resilience, social connections, knowledge of parenting and child development, concrete supports in times of need, and social emotional competence in children, which may be provided through methods including, but not limited to:

1.1.3.1. Home visiting services.

1.1.3.2. Case management.

1.1.3.3. Workshops.

1.1.3.4. Support groups.

1.1.3.5. Community events.

1.1.3.6. Facilitating access to concrete support and referrals.

1.1.4. The Contractor must engage with the Department and peers through activities including, but not limited to:

1.1.4.1. Attending quarterly CFSS meetings as scheduled by the Department.

1.1.4.2. Attending regularly scheduled meetings, upon request of the Department or Contractor.

1.1.4.3. Participating in an annual CFSS site visit.

1.1.4.4. Collaborating with the Department and the statewide network of Family Resource Centers's Facilitating Organization to ensure a statewide system of CFSS.

1.1.4.5. Designating one (1) staff position to be the liaison for all programmatic correspondence between the Department and the Contractor, including but not limited to:

1.1.4.5.1. Clinical updates.

1.1.4.5.2. Program announcements.

1.1.4.5.3. Reporting changes, errors, and requests.

1.1.4.5.4. Invoicing requests and inquiries.

1.2. **CFSS Home Visiting Services**

1.2.1. The Contractor must provide home visiting services utilizing the NH Comprehensive Family Support Services model, which includes, but is not limited to, the following priorities:

1.2.1.1. Promoting healthy pregnancy and birth outcomes.

1.2.1.2. Promoting a safe and nurturing environment for children.

1.2.1.3. Improving maternal and child health.

1.2.1.4. Promoting positive parenting practices.

1.2.1.5. Reducing child maltreatment.

1.2.1.6. Increasing linkages and referrals to community resources and supports.

1.2.2. The Contractor must utilize home visits as the main method of CFSS service delivery and must be provided in a flexible and integrated approach that provides support services to families on a continuum of three stages, including:

1.2.2.1. Prevention;

1.2.2.2. Early intervention; and

1.2.2.3. Crisis.

1.2.3. The Contractor must provide multigenerational, trauma-informed, culturally responsive, strengths-based services, focused on empowering families through the use of evidence-based and evidence-informed approaches including, but not limited to:

1.2.3.1. Growing Great Kids curriculum.

1.2.3.2. Parents as Teachers curriculum.

1.2.3.3. Positive Solutions for Families.

1.2.3.4. Strengthening Families Parent Cafes.

1.2.3.5. Born to Learn curriculum.

1.2.3.6. The Period of PURPLE Crying.

1.2.3.7. Enhanced care coordination.

1.2.3.8. Motivational interviewing.

1.2.3.9. Advocacy training.

1.2.3.10. Reflective supervision.

1.2.4. The Contractor must provide and connect families to services that include but are not limited to:

1.2.4.1. Social.

1.2.4.2. Healthcare.

1.2.4.3. Family Planning.

1.2.4.4. Parenting Support.

1.2.5. The Contractor must promote education on health and safety topics including, but not limited to:

1.2.5.1. Child safety information through handouts and explanation via curricula including information available from the Centers for Disease Control (CDC) on a variety of infant, childhood safety concerns, ranging from injury prevention to reduction of high-risk behaviors in teenagers, including, but not limited to:

1.2.5.1.1. Car seat safety checks.

1.2.5.1.2. Safety gates.

1.2.5.1.3. Portable cribs.

1.2.5.1.4. Safe sleep.

1.2.5.1.5. Lead poisoning prevention.

1.2.5.1.6. Home safety including Window guards.

1.2.5.1.7. Oral health of infants, children, and adolescents.

1.2.5.1.8. Adverse Childhood Experiences (ACES) and the protective factors.

1.2.5.1.9. Smoking cessation.

1.2.6. The Contractor must collaborate with program participants to develop comprehensive goals that improve the economic self-sufficiency of families by assisting parents to plan for the future that includes, but is not limited to:

1.2.6.1. Planning future pregnancies.

1.2.6.2. Continuing education.

1.2.6.3. Finding and maintaining employment.

1.2.6.4. Increasing Protective Factors of the family.

1.2.6.5. Obtaining secure housing.

1.2.6.6. Accessing community services.

1.2.6.7. Accessing parental education on topics that include, but are not limited to:

1.2.6.7.1. Child development.

1.2.6.7.2. Child behavior.

1.2.6.7.3. Child health.

1.2.6.7.4. Coping and problem-solving skills.

1.2.6.7.5. Safety.

1.2.6.7.6. Parenting skills.

1.3. Newborn Navigation Services

1.3.1. The Contractor must provide a Newborn Navigator program as part of the Comprehensive Family Support Services Home Visiting model. A Family Support Specialist designated as a Newborn Navigator will be identified within the CFSS Family Resource Center (FRC). Newborn Navigators must:

1.3.1.1. Engage with families during pregnancy or within one month of birth and provide at minimum a one (1) time CFSS home visit on a voluntary basis within three (3) months of birth. The home visit includes care coordination services to pregnant and newborn families, with priority given to:

1.3.1.1.1. Families at or below 250% of the federal poverty level;

1.3.1.1.2. Single-parent families;

1.3.1.1.3. First time parents;

1.3.1.1.4. Families with other children under three (3) years of age;

1.3.1.1.5. Parents under twenty-five (25) years of age; and

1.3.1.1.6. Parents with limited educational attainment.

1.3.1.2. Make initial contact with families ~~at~~ during pregnancy, prior to hospital discharge, or no later than one (1) month following birth to:

1.3.1.2.1. Provide Family Resource Center (FRC) information for families declining the home visit; or

1.3.1.2.2. Schedule a date and time for the initial home visit to occur, and obtain initial intake prescreening information to follow up with the family.

1.3.1.3. Gather prescreening intake information and enter into the Family Support Data System (FSDS) prior to conducting the home visit.

1.3.2. The Contractor must ensure:

1.3.2.1. Enrolled families are eligible for up to a total of three (3) Newborn Navigator home visits to complete check-ins and community linkages, which must occur during the first six (6) months post discharge.

1.3.2.2. The initial engagement with the newborn family includes initial screening by the Healthcare setting and Newborn Navigator for enrollment, considering the following questions:

1.3.2.2.1. Does the family reside in CFSS catchment area?

1.3.2.2.2. Has the family had a recent birth or expecting birth?

1.3.2.2.3. Does the family need community based follow up to make resource linkages?

1.3.2.2.4. Would the family benefit from a post-partum follow up screening of maternal and child health and community linkage support?

1.3.2.2.5. Is the family already enrolled in another home visiting program?

1.3.2.3. Families that consent to the Newborn Navigator home visit receive a Welcome Newborn Family bag that includes information and resources as coordinated with the Department, including but not limited to:

1.3.2.3.1. WIC.

1.3.2.3.2. Medicaid.

1.3.2.3.3. SNAP.

1.3.2.3.4. Family Resource Center services.

1.3.2.3.5. Lead poisoning prevention.

1.3.2.3.6. Safe sleep.

1.3.2.3.7. Infant nutrition.

1.3.2.3.8. Additional items as identified by the CFSS agency and agreed upon by the Department.

1.3.2.4. The initial one (1) time Newborn Navigator home visit includes a comprehensive Family Needs Assessment and supports including, but not limited to:

1.3.2.4.1. Maternal depression screening.

1.3.2.4.2. Developmental screening.

1.3.2.4.3. Referrals to resources as identified through the family needs assessment.

1.3.2.4.4. Parent education, Child safety: safe sleep & lead poisoning prevention and home safety.

1.3.2.4.5. Breastfeeding/lactation support.

1.3.2.4.6. Post-Partum family planning.

1.3.2.4.7. Nutrition support.

1.3.2.4.8. Positive parenting practices including attachment.

1.3.2.4.9. Release of information for resource referrals and sharing programmatic information with the Department.

1.3.2.4.10. Information and referral on home visiting programs.

1.3.2.5. The Newborn Navigator works with families to identify needs for ongoing support and facilitate referrals to the local Family Resource Center, CFSS, Healthy Families America (HFA), The Supplemental Nutrition Program for Women, Infants and Children (WIC),and Family Centered Early Supports and Services (FCESS).

1.3.2.6. Data for the Newborn Navigator program, as outlined in reporting requirements, is collected within the FSDS and as coordinated with the Department and the Facilitation Organization.

1.3.3. The Contractor must collaborate, build partnerships, and plan enrollments with local healthcare agencies to promote referrals from healthcare providers to the CFSS Newborn Navigator program, including, but not limited to:

1.3.3.1. Birthing hospitals.

1.3.3.2. OBGYNs.

1.3.3.3. Pediatric healthcare agencies.

1.3.3.4. Family healthcare agencies.

1.3.3.5. Community Health Centers.

1.3.3.6. Developing Memorandum of Understanding (MOU's) as needed.

1.3.3.7. Offering satellite health office hours as needed.

1.3.3.8. Providing Newborn Navigator CFSS program information and printed materials as needed.

1.3.4. The Contractor must collaborate and build partnerships with local early childcare and education programs that also serve newborn families to coordinate with early childhood programs, avoid duplication of services, and enhance coordination of care, including, but not limited to:

1.3.4.1. WIC.

1.3.4.2. FCESS.

1.3.4.3. HFA.

1.3.4.4. Other newborn home visiting programs within the CFSS catchment area.

1.3.5. The Contractor must work with the Department's CFSS Continuous Quality Improvement (CQI) Specialist to ensure all readiness activities are in place prior to implementing the program, including, but not limited to:

1.3.5.1. Newborn Navigator staff Training.

1.3.5.2. Family recruitment and enrollment plan.

1.3.5.3. Health provider, community alignment and engagement plan.

1.3.5.4. Data collection, including a Department-approved participant post survey.

1.3.5.5. A post-participant survey shall be completed, upon survey approval by the Department, which may include, but is not limited to:

1.3.5.6. Assessment of knowledge of community resources, postpartum depression, and newborn care after the one-time home visit.

1.3.5.7. Assessment of referrals and connections to community resources.

1.3.5.8. Satisfaction with and recommendation of Newborn Navigation services to peers.

1.3.5.9. Additional feedback to support continuous quality improvement.

1.3.6. The Contractor must complete and renew a Release of Information (ROI) form annually with CFSS and Newborn Navigator participants. The ROI shall include:

1.3.6.1. Acknowledgement of data collection within the FSDS.

1.3.6.2. Acknowledgement of sharing personal identifiable information with the Department.

1.3.6.3. Acknowledgement of purpose of releasing data to the Department to review program outcomes and facilitate quality improvement activities.

1.3.6.4. Acknowledgement that Family Service Record data will be kept and tracked for three (3) subsequent years following discharge.

1.4. **Assessments and Referrals**

1.4.1. The Contractor must collaborate with community partners to facilitate referrals and prioritize enrollment of families who may be experiencing conditions that include, but are not limited to:

1.4.1.1. A previous or current founded, or unfounded, child protective services report.

1.4.1.2. Having a child who has a low birth weight and neuro developmental delays.

1.4.1.3. A history of, or current, parental or caregiver substance abuse.

1.4.1.4. A history of, or current, mental health concerns relative to the parent, caregiver, or child(ren).

1.4.1.5. Having income at or below 250% of the Federal Poverty Level.

1.4.1.6. Family history of domestic violence.

1.4.1.7. Child's insecure attachment in early years.

1.4.1.8. Pregnancy; birth of a child within the past twelve (12) months; birth of an additional child within the next six (6) months; birth or expected birth of a child with special healthcare needs.

1.4.1.9. Pregnant individuals with prenatal substance use concerns and families with substance exposed infants.

1.4.1.10. Pregnant or post-partum individuals with a Plan of Safe Care or in need of support to develop a Plan of Safe Care.

1.4.1.11. Having more than one (1) child under three (3) years of age.

1.4.1.12. Physical or social isolation or any other factors that contribute to unhealthy social and emotional outcomes.

1.4.1.13. Home conditions presenting a health and/or safety risk to family members.

1.4.1.14. Child or family with chronic health, behavioral or developmental issues that impacts parenting.

1.4.1.15. Ages and Stages Questionnaire (ASQ) and Ages and Stages Questionnaire Social Emotional (ASQ-SE) results that indicate developmental delays.

1.4.1.16. Families impacted by traumatic events.

1.4.1.17. Receiving Temporary Assistance to Needy Families (TANF) cash assistance or any of the Medicaid options.

1.4.1.18. Substance Use Disorder services.

1.4.2. The Contractor must complete a Family Needs Assessment for each family served within the first three (3) home visits utilizing an intake assessment within the FSDS to:

1.4.2.1. Identify strengths;

1.4.2.2. Identify risk factors;

1.4.2.3. Identify current needs;

1.4.2.4. Determine best program fit; and

1.4.2.5. Provide appropriate CFSS referrals and services.

1.4.3. The Contractor must utilize additional screening tools, including but not limited to:

1.4.3.1. The Ages and Stages Questionnaires, ASQ-3 and ASQ-SE.

1.4.3.2. Prime MD depression screening.

1.4.3.3. Edinburg Postnatal screening.

1.4.4. The Contractor must ensure that each family is provided with an Individual Service Plan (ISP) that addresses and targets barriers to receiving education and support services, which may include but are not limited to:

1.4.4.1. Parent education and support.

1.4.4.2. Family mentoring and advocacy.

1.4.4.3. Medical and health education.

1.4.4.4. Mental health and education.

1.4.4.5. Early childhood education.

1.4.4.6. Literacy education and support.

1.4.4.7. Life skills training.

1.4.4.8. Use of preventive childcare.

1.4.5. The Contractor must provide referrals to appropriate community-based services and other resources that support families in their home communities, which may include, but are not limited to:

1.4.5.1. Childcare Aware of New Hampshire.

1.4.5.2. The Department's District Offices for assistance with program eligibility determination.

1.4.5.3. Special Medicaid Services, including FCESS.

1.4.5.4. WIC Nutrition programs for access to breastfeeding supports, nutritional education, and healthy foods.

1.4.5.5. NH Employment Security.

1.4.5.6. Local school districts.

1.4.5.7. Family violence prevention agencies.

1.4.5.8. Mental health services.

1.4.5.9. Nutrition education and healthy foods.

1.4.5.10. Instructional money management.

1.4.5.11. Smoking cessation programs, such as QuitWorks-NH.

1.4.5.12. Independent living skills programs.

1.4.5.13. Adult education.

1.4.5.14. Literacy education.

1.4.5.15. Employment services.

1.4.5.16. Vocational rehabilitation services.

1.5. Marketing and Outreach

1.5.1. The Contractor must utilize strategies to increase the presence of CFSS. in the community, including but not limited to:

1.5.1.1. Producing and distributing Family Resource Center-branded flyers and brochures.

1.5.1.2. Utilizing the Family Resource Center Facebook page to engage referral sources, families and community members.

1.5.1.3. Targeted mailings.

1.5.1.4. Representing the FRC at community agencies and events.

1.5.2. The Contractor may administer the Watch Me Grow curriculum/program/services in accordance with the Watch Me Grow guidelines, through activities including, but not limited to:

1.5.2.1. Distribute the "Learn the Signs, Act Early" materials.

1.5.2.2. Report the number of families who received developmental screening education materials.

1.5.2.3. Provide developmental and social emotional screenings for children one (1) month through five (5) years of age.

1.5.2.4. Report the number of families that received an ASQ-3 and ASQ-SE- screener.

1.6. Workshops and Support Groups

1.6.1. The Contractor must ensure families have access to support groups through a variety of methods, including but not limited to:

1.6.1.1. In community spaces.

1.6.1.2. At the Family Resource Center.

1.6.1.3. Virtual.

1.6.2. The Contractor must provide an array of workshops to increase knowledge of parenting education, child development, parental resilience, and social connections, which include, but are not limited to:

1.6.2.1. Positive Solutions for Families.

1.6.2.2. Parenting a Second Time Around.

1.6.2.3. Cooking and nutrition classes.

1.6.2.4. Instructional money management programs.

1.6.2.5. Mommy and Me (New Baby) group.

1.6.2.6. Supporting Language and Your Child.

1.6.2.7. You and Your Child Series.

1.6.3. The Contractor must facilitate a variety of support groups that include, but are not limited to:

1.6.3.1. Parent Support.

1.6.3.2. Kincare Support.

1.6.3.3. CONNECT.

1.6.3.4. Circle of Parents.

1.6.3.5. Parent and Grandparent Café.

1.6.4. The Contractor must provide training to parents on topics that include, but are not limited to:

1.6.4.1. Parenting strategies designed to increase parents' confidence and success as parents.

1.6.4.2. Co-parenting strategies, including teaching parenting skills that include, but are not limited to:

1.6.4.2.1. Problem-solving skills.

1.6.4.2.2. Promoting children's cognitive, academic, and social skills.

1.6.4.2.3. Positive discipline.

1.6.4.2.4. Decision-making.

1.6.4.2.5. Relationships.

1.6.4.2.6. Self-control.

1.6.4.2.7. Limit-setting.

1.6.4.2.8. Creating structure.

1.6.4.2.9. Setting appropriate expectations.

1.6.4.2.10. Parenting children with Autism and sensory disorders.

1.6.4.3. Child development topics to understand and provide for children's needs, which may include, but are not limited to:

1.6.4.3.1. Secure attachments.

1.6.4.3.2. Ongoing nurturing relationships.

1.6.4.3.3. Physical protection and safety.

1.6.4.3.4. Developmentally appropriate experiences.

1.6.4.3.5. Setting limits.

1.6.4.3.6. Providing structure.

1.6.4.3.7. Parenting teenagers.

1.6.4.3.8. Positive discipline strategies.

1.6.5. The Contractor must evaluate the progress of both parents and caregivers, as well as the performance of the programs and services provided.

1.7. Staffing and Training

1.7.1. The Contractor must ensure any staff who drive as part of their job duties maintain a valid driver's license.

1.7.2. The Contractor must provide an adequate number of paraprofessional home visitors to implement the CFSS program, of which must be approved by the Department. Vacancies and changes to staffing must be communicated to the Department. Other positions that support CFSS service delivery may include, but are not limited to:

1.7.2.1. Program Director.

1.7.2.2. Program Manager.

1.7.2.3. Supervisor.

1.7.2.4. Family Resource Center Coordinator.

1.7.2.5. Community Outreach Coordinator.

1.7.2.6. Administrative support staff.

1.7.3. The Contractor must ensure paraprofessional home visitors possess:

1.7.3.1. A high school diploma or equivalent.

1.7.3.2. Experience providing services to families.

1.7.3.3. Knowledge of child development.

1.7.4. The Contractor must ensure supervisors and program managers have:

1.7.4.1. An associate degree with three (3) years of prior experience, at minimum, or.

1.7.4.2. Appropriate lived and work experience to fulfill the duties of the position and written approval from the Department.

1.7.5. The Contractor must ensure staff are trained in:

1.7.5.1. The principles of family support.

1.7.5.2. Maternal and child health.

1.7.5.3. The child welfare system with concentrations in service array.

1.7.5.4. Working in multidisciplinary teams.

1.7.5.5. Home visiting safety.

1.7.6. The Contractor must demonstrate on-going staff training and development in areas that include, but are not limited to:

1.7.6.1. Skills needed to address the ethnic and cultural needs, resources, and assets of the community;

1.7.6.2. Exercising empathy, with an understanding of family stressors, for parents and families receiving services; and

1.7.6.3. Effective home visiting and reporting practices.

1.7.7. The Contractor must ensure staff are provided with training in the CFSS program model before delivering service on a recurring basis. Training must comply with program specifications and requirements, including but not limited to:

1.7.7.1. The Strengthening Families Framework.

1.7.7.2. The Five Protective Factors.

1.7.7.3. Period of PURPLE, Safe Sleep, Lead Poisoning Prevention.

1.7.7.4. Maternal Depression Screening administration.

1.7.7.5. Motivational Interviewing.

1.7.7.6. Other training as identified by the Contractor and/or Department and formalized in a training plan to be submitted to the Department upon request.

1.7.8. The Contractor must ensure all staff and supervisors completing home visits are trained in one of the following curriculums within six (6) months of hire:

1.7.8.1. Growing Great Kids.

1.7.8.2. Parents as Teachers.

1.7.9. The Contractor must ensure all staff are trained in the Standards or Quality and complete recertification every two (2) years.

1.7.10. The Contractor must work with the Departments CQI specialist to track staff training annually and develop a staff training plan as needed.

1.7.11. The Contractor must collaborate with other early childhood and social service agencies to support training and coordination of services such as:

1.7.11.1. NH EASY benefits application training.

1.7.11.2. Bureau of Family Assistance (BFA) Overview training.

1.7.11.3. Collection and entry of personally identifiable information (PII) for all participants served under this agreement into the Department's designated Family Support Data System.

1.7.11.4. Positive behavior intervention and support frameworks such as the Pyramid Model.

1.8. Relevant Laws, Policies and Guidelines

1.8.1. The Contractor's program services shall meet the requirements of Sec. 401 (a)(3) of the 42USC 601, which is Part A of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PRWORA) federal law for TANF, which indicates on of the purposes is to increase State flexibility to, "(3) prevent and reduce the incidence of out-of-wedlock pregnancies and establish annual numerical goals for preventing and reducing the incidence of these pregnancies", to the State/Federal regulation.

1.8.2. The Contractor shall comply with confidentiality provisions of RSA 170-G: 8-a. All information regarding the Department's clients, client families, foster families, and other involved individuals, is strictly confidential and shall not be discussed with anyone except the Department's personnel in the performance of contracted services.

1.8.3. The Contractor shall maintain the confidentiality of all clients and use client information only for program administration purposes and evaluation, ensuring the following, including but not limited to:

1.8.3.1. All staff and subcontractor(s) understand that the receipt of this information is confidential and cannot be disclosed except in direct administration of the program.

1.8.3.2. All staff and subcontractor(s) adhere to the standards and confidentiality policies of the organization.

1.8.3.3. Receipt of public assistance and other confidential information shared shall be shared only as part of the medical record and only with the properly signed release of information from the client.

1.8.4. The Contractor shall, for purposes of program evaluation and/or continuous quality improvement, report personally identifiable health data to the Department as requested, for all clients served under the resulting contract.

1.8.5. The Contractor shall obtain any authorizations for release of information from the clients that are necessary to comply with federal and state laws and regulations.

1.8.6. The Contractor shall provide all forms developed for authorization for release of information to the Department shall prior to use.

1.8.7. The Contractor shall inform the Division of Public Health Services prior to initiating any research related to the resulting contract.

1.8.8. The Contractor shall comply with the reporting requirements of New Hampshire RSA 169:C, Child Protection Act, RSA 161:F46, Protective Services to Adults, RSA 631:6, Assault and Related Offenses, and RSA 130:A, Lead Paint Poisoning and Control.

1.9. Reporting and Deliverable Requirements

1.9.1. The Contractor must submit quarterly reports highlighting the program activities no later than the fifteenth (15th) day of the month following each quarter-end date. A report template will be provided by the Department that will include, but are not limited to:

1.9.1.1. The progress in achieving the stated outcomes.

1.9.1.2. Feedback from families as to the effectiveness and satisfaction of the contracted services.

1.9.1.3. Referral and engagement data.

1.9.2. The Contractor must submit an annual report to the Department no later than July 31st of each contract year, which must include, but is not limited to:

1.9.2.1. Program accomplishments and activities, in detail.

1.9.2.2. Recommendations for service development and outcomes.

1.9.2.3. Systemic barriers experienced.

1.9.2.4. Family satisfaction survey results.

1.9.3. The Contractor must collaborate with the Department to provide requested information relative to program evaluation and other information, as needed, to meet Department goals and requirements.

1.9.4. The Contractor must maintain a Family Service Record for enrolled CFSS participants, which must include, but is not limited to:

1.9.4.1. Participant names.

1.9.4.2. Participant DOBs.

1.9.4.3. Source of referral.

1.9.4.4. Referral information.

1.9.4.5. Release of information form.

1.9.4.6. Income.

1.9.4.7. Family assessment.

1.9.4.8. Child/Family services plan.

1.9.4.9. Case contact log.

1.9.4.10. Receipt of health care.

1.9.4.11. Medicaid insurance information.

1.9.4.12. Linkages with prenatal/primary care and visit schedule as outlined in the American Academy of Pediatrics, "Recommendations for Preventative Pediatric Health Care" schedule.

1.9.4.13. Progress notes.

1.9.4.14. Childcare utilization and billing information.

1.9.4.15. Case closure report.

1.9.5. The Contractor must maintain a Family Service Record for Newborn Navigation participants, which must include, but is not limited to:

1.9.5.1. Parent and Child Name.

1.9.5.2. Parent and Child DOB.

1.9.5.3. Residence.

1.9.5.4. Parent and Child Ethnicity.

1.9.5.5. Parent and Child Race.

1.9.5.6. Language.

1.9.5.7. Educational level.

1.9.5.8. Digital resources (phone, cell, laptop).

1.9.5.9. Income.

1.9.5.10. Insurance.

1.9.5.11. Employment.

1.9.5.12. Prenatal and post-partum Healthcare access.

1.9.5.13. Home visit and screening tools completed.

1.9.5.14. Topics reviewed including, but not limited to:

1.9.5.14.1. Maternal depression screening.

1.9.5.14.2. Family Planning.

1.9.5.14.3. Positive Parenting Practices.

1.9.5.14.4. Breastfeeding/Lactation support.

1.9.5.14.5. Nutrition.

1.9.5.14.6. Child Health.

1.9.5.14.7. Maternal health and self-care.

1.9.5.15. Referrals made for service linkage including, but not limited to:

1.9.5.15.1. Concrete Supports.

1.9.5.15.2. Childcare.

1.9.5.15.3. Healthcare access.

1.9.5.15.4. Community supports.

1.9.5.15.5. Home visiting programs and type.

1.9.5.15.6. Discharge date and reason.

1.9.5.15.7. Post survey completion.

1.9.6. The Contractor must ensure the records as identified in 1.9.4 and 1.9.5 are summarized and entered into the Quick Base in real-time.

1.10. Performance Measures

1.10.1. The Contractor must ensure consumer satisfaction data indicates a minimum of 80% favorable rating.

1.10.2. The Contractor, collaboratively with the Department, provides developmental screenings for children up to age six (6) years of age and participates in the Watch Me Grow Program, monitored through the Family Support Data System (FSDS), upon Department request.

1.10.3. The Contractor sustains 100% screening of maternal depression for post-partum individuals, and is monitored through the Family Support Data System (FSDS).

1.10.4. The Contractor sustains 100% documentation and monitoring of Preventative Childcare referrals and authorizations in the Family Support Data System.

1.10.5. The Contractor, collaboratively with the Department, ensures evidence-based strategies are used and appropriate metrics are tracked for specific programs and sub-populations, monitored through the Family Support Data System and during monitoring site visits.

1.10.6. The Contractor actively and regularly collaborates with the Department to enhance contract management, improve results, and adjust program delivery and policy based on successful outcomes.

1.10.7. The Contractor tracks a range of performance improvement topics that include, but are not limited to:

1.10.7.1. Increasing outreach to high-risk populations.

1.10.7.2. Increasing the share of referred families who enroll in services.

1.10.7.3. Increasing service completion dates.

1.10.7.4. Evaluating long-term program outcomes including, but not limited to:

1.10.7.4.1. Increasing families' connections to community resources.

1.10.7.4.2. Reducing child maltreatment investigations and substantiations.

1.10.7.4.3. Improving the quality and safety of the home environment.

1.10.7.4.4. Increasing positive parenting behaviors.

1.10.7.4.5. Reducing parental anxiety and depression.

1.10.7.4.6. Promoting use of high-quality childcare when non-parental care is desired.

1.10.8. The Contractor may be required to provide other key data and metrics to the Department, including client-level demographic, performance, and service data.

1.10.9. The Contractor must collect and share data with the Department in a format specified by the Department, where applicable.

1.11. Background Checks

1.11.1. Prior to permitting any individual to provide services under this Agreement, the Contractor must ensure said individual has undergone:

1.11.1.1. A criminal background check, at the Contractor's expense, and has no convictions for crimes that represent evidence of behavior that could endanger individuals served under this Agreement;

1.11.1.2. A name search of the Department's Bureau of Elderly and Adult Services (BEAS) State Registry, pursuant to RSA 161-F:49, with results indicating no evidence of behavior that could endanger individuals served under this Agreement; and

1.11.1.3. A name search of the Department's Division for Children, Youth and Families (DCYF) Central Registry pursuant to RSA 169-C:35, with results indicating no evidence of behavior that could endanger individuals served under this Agreement.

1.12. Confidential Data

1.12.1. The Contractor must meet all information security and privacy requirements as set by the Department and in accordance with the Department's Information Security Requirements Exhibit as referenced below.

1.12.2. The Contractor must ensure any individuals involved in delivering services through this Agreement contract sign an attestation agreeing to access, view, store, and discuss Confidential Data in accordance with federal and state laws and regulations and the Department's Information Security Requirements

Exhibit. The Contractor must ensure said individuals have a justifiable business need to access confidential data. The Contractor must provide attestations upon Department request.

1.13. Privacy Impact Assessment

1.13.1. Upon request, the Contractor must allow and assist the Department in conducting a Privacy Impact Assessment (PIA) of its system(s)/application(s)/web portal(s)/website(s) or Department system(s)/application(s)/web portal(s)/website(s) hosted by the Contractor, if Personally Identifiable Information (PII) is collected, used, accessed, shared, or stored. To conduct the PIA the Contractor must provide the Department access to applicable systems and documentation sufficient to allow the Department to assess, at minimum, the following:

1.13.1.1. How PII is gathered and stored;

1.13.1.2. Who will have access to PII;

1.13.1.3. How PII will be used in the system;

1.13.1.4. How individual consent will be achieved and revoked; and

1.13.1.5. Privacy practices.

1.13.2. The Department may conduct follow-up PIAs in the event there are either significant process changes or new technologies impacting the collection, processing or storage of PII.

1.14. Department Owned Devices, Systems and Network Usage

1.14.1. If Contractor End Users, defined in the Department's Information Security Requirements Exhibit that is incorporated into this Agreement, are authorized by the Department's Information Security Office to use a Department-issued device (e.g. computer, tablet, mobile telephone) or access the Department network in the fulfilment of this Agreement, each End User must:

1.14.1.1. Sign and abide by applicable Department and New Hampshire Department of Information Technology (NH DoIT) use agreements, policies, standards, procedures and guidelines, and complete applicable trainings as required;

1.14.1.2. Use the information that they have permission to access solely for conducting official Department business and agree that all other use or access is strictly forbidden including, but not limited, to personal or other private and non-Department use, and that at no time shall they access or attempt to access information without having the express authority of the Department to do so;

1.14.1.3. Not access or attempt to access information in a manner inconsistent with the approved policies, procedures, and/or agreement relating to

system entry/access;

1.14.1.4. Not copy, share, distribute, sub-license, modify, reverse engineer, rent, or sell software licensed, developed, or being evaluated by the Department, and at all times must use utmost care to protect and keep such software strictly confidential in accordance with the license or any other agreement executed by the Department;

1.14.1.5. Only use equipment, software, or subscription(s) authorized by the Department's Information Security Office or designee;

1.14.1.6. Not install non-standard software on any Department equipment unless authorized by the Department's Information Security Office or designee;

1.14.1.7. Agree that email and other electronic communication messages created, sent, and received on a Department-issued email system are the property of the Department of New Hampshire and to be used for business purposes only. Email is defined as "internal email systems" or "Department-funded email systems."

1.14.1.8. Agree that use of email must follow Department and NH DoIT policies, standards, and/or guidelines; and

1.14.1.9. Agree when utilizing the Department's email system:

1.14.1.9.1. To only use a Department email address assigned to them with a "@ affiliate.DHHS.NH.Gov".

1.14.1.9.2. Include in the signature lines information identifying the End User as a non-Department workforce member; and

1.14.1.9.3. Ensure the following confidentiality notice is embedded underneath the signature line:

CONFIDENTIALITY NOTICE: "This message may contain information that is privileged and confidential and is intended only for the use of the individual(s) to whom it is addressed. If you receive this message in error, please notify the sender immediately and delete this electronic message and any attachments from your system. Thank you for your cooperation."

1.14.1.10. Contractor End Users with a Department issued email, access, or potential access to Confidential Data, and/or a workspace in a Department building/facility, must:

1.14.1.10.1. Complete the Department's Annual Information Security & Compliance Awareness Training prior to accessing,

viewing, handling, hearing, or transmitting Department Data or Confidential Data.

1.14.1.10.2. Sign the Department's Business Use and Confidentiality Agreement and Asset Use Agreement, and the NH DoIT Department wide Computer Use Agreement upon execution of the Agreement and annually thereafter.

1.14.1.10.3. Only access the Department's intranet to view the Department's Policies and Procedures and Information Security webpages.

1.14.1.11. Contractor agrees, if any End User is found to be in violation of any of the above terms and conditions, said End User may face removal from the Agreement, and/or criminal and/or civil prosecution, if the act constitutes a violation of law.

1.14.1.12. Contractor agrees to notify the Department a minimum of three business days prior to any upcoming transfers or terminations of End Users who possess Department credentials and/or badges or who have system privileges. If End Users who possess Department credentials and/or badges or who have system privileges resign or are dismissed without advance notice, the Contractor agrees to notify the Department's Information Security Office or designee immediately.

1.14.2. Workspace Requirement

1.14.2.1. If applicable, the Department will work with Contractor to determine requirements for providing necessary workspace and State equipment for its End Users.

1.15. Contract End of Life Transition Services

1.15.1. General Requirements

1.15.1.1. If applicable, upon termination or expiration of the Agreement the parties agree to cooperate in good faith to effectuate a smooth secure transition of the Services from the Contractor to the Department and, if applicable, the Contractor engaged by the Department to assume the Services previously performed by the Contractor for this section the new Contractor shall be known as "Recipient"). Ninety (90) days prior to the end-of the contract or unless otherwise specified by the Department, the Contractor must begin working with the Department and if applicable, the new Recipient to develop a Data Transition Plan (DTP). The Department shall provide the DTP template to the Contractor.

1.15.1.2. The Contractor must use reasonable efforts to assist the Recipient, in connection with the transition from the performance of Services by the Contractor and its End Users to the performance of such Services. This may include assistance with the secure transfer of records (electronic and hard copy), transition of historical data (electronic and hard copy), the transition of any such Service from the hardware, software, network and telecommunications equipment and internet-related information technology infrastructure ("Internal IT Systems") of Contractor to the Internal IT Systems of the Recipient and cooperation with and assistance to any third-party consultants engaged by Recipient in connection with the Transition Services.

1.15.1.3. If a system, database, hardware, software, and/or software licenses (Tools) was purchased or created to manage, track, and/or store Department Data in relationship to this contract said Tools will be inventoried and returned to the Department, along with the inventory document, once transition of Department Data is complete.

1.15.1.4. The internal planning of the Transition Services by the Contractor and its End Users shall be provided to the Department and if applicable the Recipient in a timely manner. Any such Transition Services shall be deemed to be Services for purposes of this Agreement.

1.15.1.5. Should the data Transition extend beyond the end of the Agreement, the Contractor agrees that the Information Security Requirements, and if applicable, the Department's Business Associate Agreement terms and conditions remain in effect until the Data Transition is accepted as complete by the Department.

1.15.1.6. In the event where the Contractor has comingled Department Data and the destruction or Transition of said data is not feasible, the Department and Contractor will jointly evaluate regulatory and professional standards for retention requirements prior to destruction, refer to the terms and conditions of the Department's DHHS Information Security Requirements Exhibit.

1.15.2. Completion of Transition Services

1.15.2.1. Each service or Transition phase shall be deemed completed (and the Transition process finalized) at the end of 15 business days after the product, resulting from the Service, is delivered to the Department and/or the Recipient in accordance with the mutually agreed upon Transition plan, unless within said 15 business day term the Contractor notifies the Department of an issue requiring additional time to complete said product.

1.15.2.2. Once all parties agree the data has been migrated the Contractor will have 30 days to destroy the data per the terms and conditions of the Department's Information Security Requirements Exhibit.

1.15.3. Disagreement over Transition Services Results

1.15.3.1. In the event the Department is not satisfied with the results of the Transition Service, the Department shall notify the Contractor, in writing, stating the reason for the lack of satisfaction within 15 business days of the final product or at any time during the data Transition process. The Parties shall discuss the actions to be taken to resolve the disagreement or issue. If an agreement is not reached, at any time the Department shall be entitled to initiate actions in accordance with the Agreement.

2. Exhibits Incorporated

2.1. The Contractor shall use and disclose Protected Health Information in compliance with the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule) (45 CFR Parts 160 and 164) under the Health Insurance Portability and Accountability Act (HIPAA) of 1996, and in accordance with the attached Exhibit I, Business Associate Agreement, which has been executed by the parties.

2.2. The Contractor shall manage all confidential data related to this Agreement in accordance with the terms of Exhibit K, DHHS Information Security Requirements.

2.3. The Contractor shall comply with all Exhibits D through K, which are attached hereto and incorporated by reference herein.

3. Additional Terms

3.1. Impacts Resulting from Court Orders or Legislative Changes

3.1.1. The Contractor agrees that, to the extent future state or federal legislation or court orders may have an impact on the Services described herein, the State has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.

3.2. Culturally and Linguistically Appropriate Services (CLAS)

3.2.1. The Contractor must submit and comply with a detailed description of the language assistance services they will provide to persons with limited English proficiency and/or hearing impairment to ensure meaningful access to their programs and/or services within ten (10) days of the contract effective date.

3.3. Credits and Copyright Ownership

3.3.1. All documents, notices, press releases, research reports and other materials prepared during or resulting from the performance of the services of the Contract shall include the following statement, "The preparation of this

(report, document etc.) was financed under a Contract with the State of New Hampshire, Department of Health and Human Services, with funds provided in part by the State of New Hampshire and/or such other funding sources as were available or required, e.g., the United States Department of Health and Human Services."

3.3.2. All materials produced or purchased under the contract shall have prior approval from the Department before printing, production, distribution or use.

3.3.3. The Department shall retain copyright ownership for any and all original materials produced, including, but not limited to:

3.3.3.1. Brochures.

3.3.3.2. Resource directories.

3.3.3.3. Protocols or guidelines.

3.3.3.4. Posters.

3.3.3.5. Reports.

3.3.4. The Contractor must not reproduce any materials produced under the contract without prior written approval from the Department.

4. Records

4.1. The Contractor must keep records that include, but are not limited to:

4.1.1. Books, records, documents and other electronic or physical data evidencing and reflecting all costs and other expenses incurred by the Contractor in the performance of the Contract, and all income received or collected by the Contractor.

4.1.2. All records shall be maintained in accordance with accounting procedures and practices, which sufficiently and properly reflect all such costs and expenses, and which are acceptable to the Department, and to include, without limitation, all ledgers, books, records, and original evidence of costs such as purchase requisitions and orders, vouchers, requisitions for materials, inventories, valuations of in-kind contributions, labor time cards, payrolls, and other records requested or required by the Department.

4.1.3. Statistical, enrollment, attendance or visit records for each recipient of services, which records shall include all records of application and eligibility (including all forms required to determine eligibility for each such recipient), records regarding the provision of services and all invoices submitted to the Department to obtain payment for such services.

4.1.4. Medical records on each patient/recipient of services.

4.2. During the term of this Contract and the period for retention hereunder, the Department, the United States Department of Health and Human Services, and any

of their designated representatives shall have access to all reports and records maintained pursuant to the Contract for purposes of audit, examination, excerpts and transcripts. Upon the purchase by the Department of the maximum number of units provided for in the Contract and upon payment of the price limitation hereunder, the Contract and all the obligations of the parties hereunder (except such obligations as, by the terms of the Contract are to be performed after the end of the term of this Contract and/or survive the termination of the Contract) shall terminate, provided however, that if, upon review of the Final Expenditure Report the Department shall disallow any expenses claimed by the Contractor as costs hereunder the Department shall retain the right, at its discretion, to deduct the amount of such expenses as are disallowed or to recover such sums from the Contractor.

Exhibit C-5, Budget - Amendment #2

New Hampshire Department of Health and Human Services		
Contractor Name:	Greater Seacoast Community Health	
Budget Request for:	Comprehensive Family Support Services	
Budget Period	7/1/2024 - 06/30/2025 (SFY 2025)	
Indirect Cost Rate (if applicable)	0	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$331,829	$0
2. Fringe Benefits	$77,604	$0
3. Consultants	$0	$0
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$4,615	$0
5.(a) Supplies - Educational	$1,000	$0
5.(b) Supplies - Lab	$0	$0
5.(c) Supplies - Pharmacy	$0	$0
5.(d) Supplies - Medical	$500	$0
5.(e) Supplies Office	$6,000	$0
6. Travel	$12,000	$0
7. Software	$0	$0
8. (a) Other - Marketing/ Communications	$2,000	$0
8. (b) Other - Education and Training	$2,000	$0
8. (c) Other - Other (specify below)	$0	$0
Other (Occupancy)	$45,000	$2,694
Other (Telephone) - Cell phones for H	$4,000	$0
Other (Postage)	$750	$0
	$0	$0
9. Subrecipient Contracts	$0	$0
Total Direct Costs	$487,298	$2,694
Total Indirect Costs	$0	$0
TOTAL	$487,298	$2,694

Contractor: DS

Date: 5/28/2024

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Exhibit C-6, Budget - Amendment #2

New Hampshire Department of Health and Human Services		
Contractor Name:	Greater Seacoast Community Health	
Budget Request for:	Comprehensive Family Support Services	
Budget Period	7/1/2025 - 06/30/2026 (SFY 2026)	
Indirect Cost Rate (if applicable)	0	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$363,000	$0
2. Fringe Benefits	$84,800	$0
3. Consultants	$0	$0
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$5,000	$0
5.(a) Supplies - Educational	$1,000	$0
5.(b) Supplies - Lab	$0	$0
5.(c) Supplies - Pharmacy	$0	$0
5.(d) Supplies - Medical	$500	$0
5.(e) Supplies Office	$5,248	$0
6. Travel	$12,000	$0
7. Software	$0	$0
8. (a) Other - Marketing/ Communications	$2,000	$0
8. (b) Other - Education and Training	$2,000	$0
8. (c) Other - Other (specify below)	$0	$0
Other (Occupancy)	$45,000	$2,694
Other (telephone-cell phone for HV)	$4,000	$0
Other (postage)	$750	$0
Other	$0	$0
9. Subrecipient Contracts	$0	$0
Total Direct Costs	$525,298	$2,694
Total Indirect Costs	$0	$0
TOTAL	$525,298	$2,694

Contractor: DS _____

Date: 5/28/2024

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Lori A. Shibinette
Commissioner

Karen E. Hebert
Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF ECONOMIC & HOUSING STABILITY

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9474 1-800-852-3345 Ext. 9474
Fax: 603-271-4230 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

August 30, 2022

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Economic and Housing Stability, to amend existing contracts with the Contractors listed below to expand who may qualify for employment to provide Comprehensive Family Support Services, with no change to the price limitation of $13,656,620 and no change to the contract completion dates of June 30, 2024, effective upon Governor and Council approval.

The original contracts were approved by Governor and Council on July 15, 2020, item #21.

Contractor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount
Children Unlimited Inc. Conway, NH	156114-B001	Conway District Office Area	$734,720	$0	$734,720
Community Action Partnership of Strafford County Dover, NH	177200-B004	Rochester District Office Area	$1,229,692	$0	$1,229,692
Greater Seacoast Community Health Somersworth, NH	154703-B001	Seacoast District Office Area	$1,405,192	$0	$1,405,192
Lakes Region Community Services Council Laconia, NH	177251-B001	Laconia District Office Area	$935,260	$0	$935,260

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The Family Resource Center at Gorham Gorham, NH	162412-B001	Littleton District Office Area	$1,483,368	$0	$1,483,368
The Family Resource Center at Gorham Gorham, NH	162412-B001	Berlin District Office Area	$1,478,084	$0	$1,478,084
TLC Family Resource Center Claremont, NH	170625-B001	Claremont District Office Area	$1,247,696	$0	$1,247,696
VNA at HCS, Inc. Keene, NH	177274-B002	Keene District Office Area	$1,156,692	$0	$1,156,692
Waypoint Manchester, NH	177166-B002	Concord District Office Area	$1,348,372	$0	$1,348,372
Waypoint Manchester, NH	177166-B002	Manchester District Office Area	$1,267,004	$0	$1,267,004
Waypoint Manchester, NH	177166-B002	Southern District Office Area	$1,370,540	$0	$1,370,540
		Total:	$13,656,620	$0	$13,656,620

EXPLANATION

The purpose of this request is to modify the scope of work for the existing contracts to expand the pool of potential home visitors for the Comprehensive Family Support Services (CFSS) program by reducing the minimum education requirement for Paraprofessional Home Visitors from a bachelor's degree to an associate's degree. Due to the supervisory levels and management structure, quality of services will not be impacted. Comprehensive Family Support Services promotes family wellness, decreasing family stressors, preventing child abuse and neglect, juvenile justice involvement, and providing education and support to parents and caregivers. Families are provided with assistance to access services they need and want in their home communities that strengthen the family and provide parents with an opportunity to learn and grow. Specialized training for staff is provided to ensure comprehensive knowledge, quality skills and abilities are applied in these services.

Approximately 1,200 families are served annually.

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Contractors will continue serving pregnant and parenting women, and families with children under the age of 21 years old, who are in need of assistance and support with parenting, health and nutrition, education, and employment. Families served may be experiencing stressors such as, but not limited to, unemployment, social isolation, substance misuse, and health issues.

Contractors will continue providing evidence-informed, trauma-informed, integrated, whole family services with the goal of promoting and strengthening family health and wellness, and preventing child maltreatment. Contractors will continue assisting families with accessing a variety of parenting, economic, and public health supports based on the needs presented. All services are strength-based, focus on the whole family, voluntary, and guided by the family.

The Department will continue monitoring services by:

- Reviewing consumer satisfaction data, which must indicate a minimum of 80% favorable rating.
- Monitoring long-term program outcomes, including increasing outreach to high-risk populations, increasing the share of referred families who enroll in services, and increasing service completion rates.

Should the Governor and Executive Council not authorize this request, the flexibility of community-based family services may not be available to address the needs of children and families throughout the state, which could cause an increase of involvement of services through the Division for Children, Youth and Families, as these services help to prevent child maltreatment and promote child and family wellbeing.

Respectfully submitted,

Lori A. Shibinette
Commissioner

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State of New Hampshire
Department of Health and Human Services
Amendment #1

This Amendment to the Comprehensive Family Support Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Greater Seacoast Community Health ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on July 15, 2020, (Item #21), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 17, and Exhibit A, Revisions to Standard Contract Provisions, Paragraph 1.2, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.9, Contracting Officer for State Agency, to read:

   Robert W. Moore, Director.

2. Modify Exhibit B, Scope of Services, Section 1.4., Staffing, Subsection 1.4.6., Paragraph 1.4.6.6., to read:

   1.4.6.6. A bachelor's or associate's degree in social work, counseling, nursing, human services, early childhood education or a related field; and

3. Modify Exhibit C, Payment Terms, Section 4, to read:

   4. The Contractor shall submit an invoice with supporting documentation to the Department no later than the fifteenth (15th) working day of the month following the month in which the services were provided. The Contractor shall ensure each invoice:

      4.1. Includes the Contractor's Vendor Number issued upon registering with New Hampshire Department of Administrative Services.

      4.2. Is submitted in a form that is provided by or otherwise acceptable to the Department.

      4.3. Identifies and requests payment for allowable costs incurred in the previous month.

      4.4. Includes supporting documentation of allowable costs with each invoice that may include, but are not limited to, time sheets, payroll records, receipts for purchases, and proof of expenditures, as applicable.

      4.5. Is completed, dated and returned to the Department with the supporting documentation for allowable expenses to initiate payment.

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All terms and conditions of the Contract not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below.

State of New Hampshire
Department of Health and Human Services

8/25/2022
Date

Karen Hebert
Name: Karen Hebert
Title: Division Director

Greater Seacoast Community Health

8/24/2022
Date

Janet Laatsch
Name: Janet Laatsch
Title: CEO

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

8/29/2022
Date

Robyn Guarino
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

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Lori A. Shibinette
Commissioner

Christine L. Santaniello
Director

STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF ECONOMIC & HOUSING STABILITY

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9474 1-800-852-3345 Ext. 9474
Fax: 603-271-4230 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 26, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Economic and Housing Stability, to enter into **Retroactive** contracts with the vendors listed below in an amount not to exceed $13,656,620 to assist pregnant and parenting women and other families with children up to the age of 21 years by promoting family wellness, decreasing family stressors and preventing child abuse, neglect and juvenile justice involvement and by providing education and support, with the option to renew for up to two (2) additional years, effective retroactive to July 1, 2020, upon Governor and Council approval through June 30, 2024. 88.79% Federal Funds. 11.21% General Funds.

Vendor Name	Vendor Code	Area Served	Contract Amount
Waypoint Manchester NH	177166-B002	Concord District Office area	$1,348,372
Waypoint Manchester NH	177166-B002	Manchester District Office area	$1,267,004
Waypoint Manchester NH	177166-B002	Southern District Office area	$1,370,540
Children Unlimited Inc. Conway NH	156114-B001	Conway District Office area	$734,720
Community Action Partnership of Strafford County Dover NH	177200-B004	Rochester District Office area	$1,229,692
Greater Seacoast Community Health Somersworth NH	154703-B001	Seacoast District Office area	$1,405,192
TLC Family Resource Center Claremont NH	170625-B001	Claremont District Office area	$1,247,696
VNA at HCS, Inc. Keene NH	177274-B002	Keene District Office area	$1,156,692
Lakes Region Community Services Council Laconia NH	177251-B001	Laconia District Office area	$935,260

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The Family Resource Center at Gorham Gorham NH	162412-B001	Littleton District Office area	$1,483,368
The Family Resource Center at Gorham Gorham NH	162412-B001	Berlin District Office area	$1,478,084
		Total:	**$13,656,620**

Funds are available in the following accounts for State Fiscal Year 2021, and are anticipated to be available in State Fiscal Years 2022, 2023 and 2024, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because the Department did not have the fully executed contract documents in time for Governor and Executive Council approval to prevent a lapse in coverage between these new contracts and the existing contracts which expired June 30, 2020. The Department extended the deadline for the submittal of proposals due to the COVID-19 pandemic. Proposals were initially due at the start of the State of Emergency; the prospective proposers needed additional time to respond to the Request for Proposal. The Department's decisions to allow proposers additional time to respond caused the original timeline to be extended.

The purpose of this request is to provide Comprehensive Family Support Services (CFSS) by promoting family wellness, decreasing family stressors and preventing child abuse, neglect, as well as, juvenile justice involvement, and by providing education and support. Services are designed to enable families to access the services they need and want in their home communities. These prevention services strengthen parents, enabling families an opportunity to learn and grow.

The population to be served will be pregnant, parenting women and families with children under the age of 21 years, who are in need of assistance and support with parenting, health and nutrition; education; and employment. Families served may be experiencing stressors such as, but not limited to, unemployment, social isolation; substance misuse; and health issues.

Approximately 1200 families will be served each year.

These Contractors will support families by providing evidence-informed, trauma-informed, integrated, whole family services. Primary goals are to promote and strengthen family health and wellness, and to prevent child maltreatment. Contractors will assist families with accessing a variety of parenting, economic, and public health supports based on the needs presented. All services are strength-based, focus on the whole family, voluntary and guided by the family.

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The Department will monitor contracted services by:

- Reviewing consumer satisfaction data, which must indicate a minimum of 80% favorable rating.
- Monitoring long-term program outcomes, including increasing outreach to high-risk populations; increasing the share of referred families who enroll in services; and increasing service completion rates.

The Department selected the Contractors through a competitive bid process using a Request for Proposals (RFP) that was posted on the Department's website from 3/3/2020 through 4/8/2020. The Department received 11 responses that were reviewed and scored by a team of qualified individuals. The Scoring Sheet is attached.

As referenced in Exhibit A, Revisions to Standard Contract Provisions, of the attached contracts, the parties have the option to extend the agreements for up to two (2) additional years, contingent upon satisfactory delivery of services, available funding, agreement of the parties, and Governor and Council approval.

Should the Governor and Council not authorize this request, the flexibility of community-based family services may not be available to address the needs of children and families throughout the state, which could cause an increase of involvement of services through the Division for Children, Youth and Families, as these services help to prevent child maltreatment and promote child and family wellbeing.

Areas served: Statewide

Source of Funds: CFDA #93.645, FAIN #1901NHCWSS; CFDA #93.556, FAIN #1901FPSS; CFDA #93.667, FAIN#1901NHSOSR; and CFDA #93558, FAIN #19NHTANF.

Respectfully submitted,

for

Lori A. Shibinette
Commissioner

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New Hampshire Department of Health and Human Services
Office of Business Operations
Contracts & Procurement Unit
Scoring Sheet

Comprehensive Family Support Services	RFP-2021-DEHS-02-COMPR
RFP Name	RFP Number

Bidder Name	Maximum Points	Actual Points
1. LRCS Family Resource Center - Laconia	300	271
2. TLC Family Resource Center - Claremont	300	276
3. Waypoint - Concord DO	300	275
4. Waypoint - Southern DO	300	275
5. Waypoint - Manchester DO	300	275
6. Children's Unlimited, Inc.	300	274
7. Community Action Partnership of Strafford County	300	270
8. Greatter Seacoast Community Health	300	257
9. Home, HealthCare, Hospice & Community Services	300	268
10. The Family Resource Center - Berlin	300	286
11. The Family Resource Center - Littleton	300	285

christen.laver

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FISCAL DETAILS COMPREHENSIVE FAMILY SUPPORT SERVICES

05-095-042-421810-29480000-102-500734-42106802 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE IV-B SUBPART I

100% Federal, CFDA #93.645, Title IV-B

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,256.90
2022	102-500734	Social Service Contract	42106802	$4,256.90
2023	102-500734	Social Service Contract	42106802	$4,256.90
2024	102-500734	Social Service Contract	42106802	$4,256.90
			Total:	$17,017.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR#177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.00
2022	102-500734	Social Service Contract	42106802	$4,255.00
2023	102-500734	Social Service Contract	42106802	$4,255.00
2024	102-500734	Social Service Contract	42106802	$4,255.00
			Total:	$17,020.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

FLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170425-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60
			Sub-Total:	$187,260.00

05-095-042-421010-29730000-102-500734-42107306 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, PROMOTING SAFE AND STABLE FAMILIES

100% Federal, CFDA #93.556, Promoting Safe and Stable Families

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
2022	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
2023	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
2024	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
			Total:	$105,237.68	$26,309.42

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
2022	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
2023	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
2024	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
			Total:	$148,878.80	$37,219.70

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
2022	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
2023	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
2024	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
			Total:	$157,618.92	$39,404.73

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CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 154114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
2022	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
2023	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
2024	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
			Total:	$8,884.00	$2,221.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
2022	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
2023	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
2024	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
			Total:	$128,436.00	$32,109.00

GREATER SEACOAST COMMUNITY HEALTH (FKA Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
2022	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
2023	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
2024	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
			Total:	$99,104.64	$24,776.16

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
2022	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
2023	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
2024	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
			Total:	$52,689.48	$13,172.37

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177174-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
2022	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
2023	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
2024	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
			Total:	$42,002.48	$10,500.62

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
2022	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
2023	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
2024	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
			Total:	$21,236.00	$5,309.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
2022	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
2023	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
2024	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
			Total:	$93,896.00	$23,474.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162411-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
2022	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
2023	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
2024	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
			Total:	$62,012.00	$15,503.00
			Sub-Total:	$919,996.00	$229,999.00

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05-095-042-421010-29660000-102-500734-42106603 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE XX GRANTS-SSBG

100% Federal Funds, CFDA #93.667, Title XX Grant

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$0.00
2022	102-500734	Social Service Contract	42106603	$0.00
2023	102-500734	Social Service Contract	42106603	$0.00
2024	102-500734	Social Service Contract	42106603	$0.00
			Total:	$0.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80
			Sub-Total:	$3,171,968.00

05-095-045-450010-61270000-102-500731-45030353 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, EMPLOYMENT SUPPORT
100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families: FAIN #2201TANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog Svc	45030353	$136,363.48
2022	102-500731	Contracts For Prog Svc	45030353	$136,363.48
2023	102-500731	Contracts For Prog Svc	45030353	$136,363.48
2024	102-500731	Contracts For Prog Svc	45030353	$136,363.48
			Total:	$545,453.91

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog Svc	45030353	$136,363.20
2022	102-500731	Contracts For Prog Svc	45030353	$136,363.20
2023	102-500731	Contracts For Prog Svc	45030353	$136,363.20
2024	102-500731	Contracts For Prog Svc	45030353	$136,363.20
			Total:	$545,452.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog Svc	45030353	$136,363.87
2022	102-500731	Contracts For Prog Svc	45030353	$136,363.87
2023	102-500731	Contracts For Prog Svc	45030353	$136,363.87
2024	102-500731	Contracts For Prog Svc	45030353	$136,363.87
			Total:	$545,455.48

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156134-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog Svc	45030353	$58,282.80
2022	102-500731	Contracts For Prog Svc	45030353	$58,282.80
2023	102-500731	Contracts For Prog Svc	45030353	$58,282.80
2024	102-500731	Contracts For Prog Svc	45030353	$58,282.80
			Total:	$233,131.20

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog Svc	45030353	$136,363.73
2022	102-500731	Contracts For Prog Svc	45030353	$136,363.73
2023	102-500731	Contracts For Prog Svc	45030353	$136,363.73
2024	102-500731	Contracts For Prog Svc	45030353	$136,363.73
			Total:	$545,454.92

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
2022	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
2023	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
2024	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
			Total:	$636,626.96

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
			Total:	$545,453.88

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177174-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
			Total:	$545,453.12

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
2022	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
2023	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
2024	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
			Total	$396,985.44

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
2022	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
2023	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
2024	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
			Total:	$714,964.36

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
2022	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
2023	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
2024	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
			Total:	$745,565.52
			Sub-Total:	$5,999,997.60

05-095-045-450010-61460000-502-500891-45030206 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, TEMP ASSISTNC TO NEEDY FAMILYS

100% Federal Funds, CFDA 93.558, Federal Funds from U.S. Department of Health and Human Services, Temporary Assistance for Needy Families; FAIN #NHTANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$43,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$43,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$43,000.00
2024	644-504187	SGFSER SGF SERVICES	42108874	$43,000.00
			Total:	$172,000.00

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WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$45,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$45,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$45,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$45,000.00
			Total:	$180,000.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B007

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00
			Total:	$103,296.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$32,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$32,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$32,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$32,000.00
			Total:	$128,000.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177206-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$44,346.97
2022	102-500731	Contracts For Prog. Svc	45030353	$44,346.97
2023	102-500731	Contracts For Prog. Svc	45030353	$44,346.97
2024	644-504187	SGFSER SGF SERVICES	42105874	$44,346.97
			Total:	$177,387.88

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR#154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00
			Total:	$103,296.00

TLC FAMILY RESOURCE CENTER
(SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170425-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$35,124.00
2022	102-500731	Contracts For Prog. Svc	45030353	$35,124.00
2023	102-500731	Contracts For Prog. Svc	45030353	$35,124.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$35,124.00
			Total:	$140,496.00

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$52,360.00
2022	102-500731	Contracts For Prog. Svc	45030353	$52,360.00
2023	102-500731	Contracts For Prog. Svc	45030353	$52,360.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$52,360.00
			Total:	$209,440.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	45030353	$37,454.54
2022	102-500731	Contracts For Prog. Svc	45030353	$37,454.54
2023	102-500731	Contracts For Prog. Svc	45030353	$37,454.54
2024	644-504187	SGFSER SGF SERVICES	42105874	$37,454.54
			Total	$149,818.16

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$29,065.97
2022	102-500731	Contracts For Prog. Svc	45030353	$29,065.97
2023	102-500731	Contracts For Prog. Svc	45030353	$29,065.97
2024	644-504187	SOFSER SOF SERVICES	42105874	$29,065.97
			Total:	$116,263.88

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162413- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$30,000.52
2022	102-500731	Contracts For Prog. Svc	45030353	$30,000.52
2023	102-500731	Contracts For Prog. Svc	45030353	$30,000.52
2024	644-504187	SOFSER SOF SERVICES	42105874	$30,000.52
			Total:	$120,002.08
			Sub-Total:	$1,600,000.00

05-95-090-901010-31500000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, DHHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMUNITY SERVICES, MATERIAL AND CHILD HEALTH
100% Federal Funds, CFDA #93.994, Federal Funds from HRSA

WAYPOINT (F/N/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
			Total:	$18,304.00

WAYPOINT (F/N/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
			Total:	$21,576.00

WAYPOINT (F/N/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
2022	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
2023	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
2024	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
			Total:	$25,949.20

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156174-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$5,804.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,804.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,804.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,804.00
			Total:	$23,216.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177100-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
2022	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
2023	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
2024	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
			Total:	$12,182.56

GREATER SEACOAST COMMUNITY HEALTH (F/N/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
			Total:	$25,944.00

TLC FAMILY RESOURCE CENTER
(SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170615-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$7,639.00
2022	102-500731	Contracts For Prog. Svc	90004009	$7,639.06
2023	102-500731	Contracts For Prog. Svc	90004009	$7,639.06
2024	102-500731	Contracts For Prog. Svc	90004009	$7,639.06
			Total:	$30,556.24

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
			Total:	$18,304.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
			Total:	$25,728.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR# 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
2022	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
2023	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
2024	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
			Total:	$29,036.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
2022	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
2023	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
2024	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
			Total:	$14,768.00
			Sub-Total:	$245,564.00

05-095-042-421010-19580000-645-504004-42105877 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF: HHS: HUMAN SERVICES, CHILD PROTECTION, CHILD-FAMILY SERVICES
0.00% General Funds

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$43,288.00
2022	645-504004	SGF Other	42105877	$43,288.00
2023	645-504004	SGF Other	42105877	$43,288.00
2024	645-504004	SGF Other	42105877	$43,288.00
			Total:	$173,152.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$9,219.00
2022	645-504004	SGF Other	42105877	$9,219.00
2023	645-504004	SGF Other	42105877	$9,219.00
2024	645-504004	SGF Other	42105877	$9,219.00
			Total:	$36,876.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$51,000.00
2022	645-504004	SGF Other	42105877	$51,000.00
2023	645-504004	SGF Other	42105877	$51,000.00
2024	645-504004	SGF Other	42105877	$51,000.00
			Total:	$204,000.00

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CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 154114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00
			Total:	$7,272.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177260-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$8,002.56
2022	645-504004	SGF Other	42105877	$8,002.56
2023	645-504004	SGF Other	42105877	$8,002.56
2024	645-504004	SGF Other	42105877	$8,002.56
			Total:	$32,010.24

GREATER SEACOAST COMMUNITY HEALTH (F/N/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154783-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$51,500.00
2022	645-504004	SGF Other	42105877	$51,500.00
2023	645-504004	SGF Other	42105877	$51,500.00
2024	645-504004	SGF Other	42105877	$51,500.00
			Total:	$206,000.00

TLC FAMILY RESOURCE CENTER
(SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$36,070.00
2022	645-504004	SGF Other	42105877	$36,070.00
2023	645-504004	SGF Other	42105877	$36,070.00
2024	645-504004	SGF Other	42105877	$36,070.00
			Total:	$144,280.00

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00
			Total:	$7,272.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00
			Total:	$7,272.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
2022	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
2023	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
2024	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
			Total:	$206,900.16

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$51,700.00
2022	645-504004	SGF Other	42105877	$51,700.00
2023	645-504004	SGF Other	42105877	$51,700.00
2024	645-504004	SGF Other	42105877	$51,700.00
			Total:	$206,800.00
			Sub-Total:	$1,231,834.40

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05-095-090-902010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF
HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMUNITY SERVICES, MATERIAL AND CHILD HEALTH

100% General Funds

FRC AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR# 167412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT	MATCH
2021	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
2022	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
2023	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
2024	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
			Total:	$300,000.00	
			Sub-Total:	$300,000.00	
			Grand Total:	$13,656,410.00	$229,999.00

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Subject: Comprehensive Family Support Services (RFP-2021-DEHS-02-COMPR-05)

Notice: This agreement and all of its attachments shall become public upon submission to Governor and Executive Council for approval. Any information that is private, confidential or proprietary must be clearly identified to the agency and agreed to in writing prior to signing the contract.

AGREEMENT

The State of New Hampshire and the Contractor hereby mutually agree as follows:

GENERAL PROVISIONS

1. IDENTIFICATION.

1.1 State Agency Name New Hampshire Department of Health and Human Services		1.2 State Agency Address 129 Pleasant Street Concord, NH 03301-3857	
1.3 Contractor Name Greater Seacoast Community Health		1.4 Contractor Address 311 Route 108 Somersworth, NH, 03878	
1.5 Contractor Phone Number (603) 516-2542	1.6 Account Number 05-095-042-421010-29680000-102-500734, 05-095-042-421010-29730000-102-500734, 05-095-042-421010-29660000-102-500734 05-095-045-450010-61270000-102-500731 05-095-045-450010-61460000-502-500891, 05-095-090-902010-51900000-102-500731, 05-095-042-421010-29580000-645-504004	1.7 Completion Date June 30, 2024	1.8 Price Limitation $1,405,192
1.9 Contracting Officer for State Agency Nathan D. White, Director		1.10 State Agency Telephone Number (603) 271-9631	
1.11 Contractor Signature Janet Laatsch Date: 6.22.20		1.12 Name and Title of Contractor Signatory Janet Laatsch, CEO.	

Contractor Initials JL
Date 6.22.20

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1.13 State Agency Signature	1.14 Name and Title of State Agency Signatory
Date: 6/26/20	Christine Santaniello, Director-DEHS
1.15 Approval by the N.H. Department of Administration, Division of Personnel *(if applicable)*	
By:	Director, On:
1.16 Approval by the Attorney General (Form, Substance and Execution) *(if applicable)*	
By: /s/ Christen Lavera	On: 6/28/20
1.17 Approval by the Governor and Executive Council *(if applicable)*	
G&C Item number:	G&C Meeting Date:

Contractor Initials JL
Date 6.22.20

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2. SERVICES TO BE PERFORMED. The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT B which is incorporated herein by reference ("Services").

3. EFFECTIVE DATE/COMPLETION OF SERVICES.

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement as indicated in block 1.17, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.13 ("Effective Date").

3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

4. CONDITIONAL NATURE OF AGREEMENT.

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds affected by any state or federal legislative or executive action that reduces, eliminates or otherwise modifies the appropriation or availability of funding for this Agreement and the Scope for Services provided in EXHIBIT B, in whole or in part. In no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to reduce or terminate the Services under this Agreement immediately upon giving the Contractor notice of such reduction or termination. The State shall not be required to transfer funds from any other account or source to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

5. CONTRACT PRICE/PRICE LIMITATION/ PAYMENT.

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT C which is incorporated herein by reference.

5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.

5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.

6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal employment opportunity laws. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.

6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.

6.3. The Contractor agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

7. PERSONNEL.

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.

7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

Contractor Initials JL

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8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

8.1.1 failure to perform the Services satisfactorily or on schedule;

8.1.2 failure to submit any report required hereunder; and/or

8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely cured, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;

8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 give the Contractor a written notice specifying the Event of Default and set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 give the Contractor a written notice specifying the Event of Default, treat the Agreement as breached, terminate the Agreement and pursue any of its remedies at law or in equity, or both.

8.3. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

9. TERMINATION.

9.1 Notwithstanding paragraph 8, the State may, at its sole discretion, terminate the Agreement for any reason, in whole or in part, by thirty (30) days written notice to the Contractor that the State is exercising its option to terminate the Agreement.

9.2 In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall, at the State's discretion, deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination Report shall be identical to those of any Final Report described in the attached EXHIBIT B. In addition, at the State's discretion, the Contractor shall, within 15 days of notice of early termination, develop and submit to the State a Transition Plan for services under the Agreement.

10. DATA/ACCESS/CONFIDENTIALITY/ PRESERVATION.

10.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

10.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

10.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

11. CONTRACTOR'S RELATION TO THE STATE. In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.

12.1 The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written notice, which shall be provided to the State at least fifteen (15) days prior to the assignment, and a written consent of the State. For purposes of this paragraph, a Change of Control shall constitute assignment. "Change of Control" means (a) merger, consolidation, or a transaction or series of related transactions in which a third party, together with its affiliates, becomes the direct or indirect owner of fifty percent (50%) or more of the voting shares or similar equity interests, or combined voting power of the Contractor, or (b) the sale of all or substantially all of the assets of the Contractor.

12.2 None of the Services shall be subcontracted by the Contractor without prior written notice and consent of the State. The State is entitled to copies of all subcontracts and assignment agreements and shall not be bound by any provisions contained in a subcontract or an assignment agreement to which it is not a party.

13. INDEMNIFICATION. Unless otherwise exempted by law, the Contractor shall indemnify and hold harmless the State, its officers and employees, from and against any and all claims, liabilities and costs for any personal injury or property damages, patent or copyright infringement, or other claims asserted against the State, its officers or employees, which arise out of (or which may be claimed to arise out of) the acts or omission of the

Contractor Initials JL

Date 6.22.20

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Contractor, or subcontractors, including but not limited to the negligence, reckless or intentional conduct. The State shall not be liable for any costs incurred by the Contractor arising under this paragraph 13. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and continuously maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 commercial general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than $1,000,000 per occurrence and $2,000,000 aggregate or excess; and

14.1.2 special cause of loss coverage form covering all property subject to subparagraph 10.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference.

15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A *("Workers' Compensation")*.

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. The Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

17. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no such approval is required under the circumstances pursuant to State law, rule or policy.

18. CHOICE OF LAW AND FORUM. This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party. Any actions arising out of this Agreement shall be brought and maintained in New Hampshire Superior Court which shall have exclusive jurisdiction thereof.

19. CONFLICTING TERMS. In the event of a conflict between the terms of this P-37 form (as modified in EXHIBIT A) and/or attachments and amendment thereof, the terms of the P-37 (as modified in EXHIBIT A) shall control.

20. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

21. HEADINGS. The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

22. SPECIAL PROVISIONS. Additional or modifying provisions set forth in the attached EXHIBIT A are incorporated herein by reference.

23. SEVERABILITY. In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

24. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings with respect to the subject matter hereof.

Contractor Initials JL

Date 6.22.20

New Hampshire Department of Health and Human Services
Comprehensive Family Support Services
EXHIBIT A

REVISIONS TO STANDARD CONTRACT PROVISIONS

1. Revisions to Form P-37, General Provisions

1.1. Paragraph 3, Subparagraph 3.1, Effective Date/Completion of Services, is amended as follows:

3.1. Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire as indicated in block 1.17, this Agreement, and all obligations of the parties hereunder, shall become effective on July 1, 2020. ("Effective Date").

1.2. Paragraph 3, Effective Date/Completion of Services, is amended by adding subparagraph 3.3 as follows:

3.3. The parties may extend the Agreement for up to two (2) additional years from the Completion Date, contingent upon satisfactory delivery of services, available funding, agreement of the parties, and approval of the Governor and Executive Council.

1.3. Paragraph 12, Assignment/Delegation/Subcontracts, is amended by adding subparagraph 12.3 as follows:

12.3. Subcontractors are subject to the same contractual conditions as the Contractor and the Contractor is responsible to ensure subcontractor compliance with those conditions. The Contractor shall have written agreements with all subcontractors, specifying the work to be performed and how corrective action shall be managed if the subcontractor's performance is inadequate. The Contractor shall manage the subcontractor's performance on an ongoing basis and take corrective action as necessary. The Contractor shall annually provide the State with a list of all subcontractors provided for under this Agreement and notify the State of any inadequate subcontractor performance.

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Scope of Services

1. Statement of Work

1.1. General Services

1.1.1. The Contractor shall provide services to pregnant and parenting women as well as other families with children up to twenty-one (21) years of age who:

1.1.1.1. Are at risk for experiencing difficulty with:

1.1.1.1.1. Pregnancy.

1.1.1.1.2. Health and nutrition.

1.1.1.1.3. Education and employment.

1.1.1.1.4. Parenting challenges.

1.1.1.1.5. Social isolation.

1.1.1.1.6. Substance use disorders.

1.1.1.1.7. Mental health events.

1.1.1.2. Are at risk for child abuse and neglect.

1.1.1.3. Are perinatal families of substance-exposed infants.

1.1.1.4. Seek Comprehensive Family Support Services (CFSS) in a voluntary manner.

1.1.2. For the purposes of this agreement, all references to days shall mean business days.

1.1.3. For the purposes of this agreement, all references to business hours shall mean Monday through Friday from 8:00 AM to 5:00 PM, excluding state and federal holidays.

1.1.4. The Contractor shall provide services at the Family Center located at the Community Campus at 100 Campus Drive, Portsmouth NH, and other locations as mutually agreed upon between the Contractor and the client within the Department of Health and Human Services Seacoast District Office Catchment Area.

1.1.5. The Contractor shall continue working toward obtaining, and once approved – maintaining- the designation of a Qualified Family Resource Center (FRC-Q), which is scheduled for review by the New Hampshire Children's Trust and the Wellness and Prevention Committee in the Fall of 2020 to ensure attainment of FRC-Q designation no later than the contract completion date.

1.1.6. The Contractor shall provide voluntary CFSS to parents who may be experiencing social, emotional, physical and mental health events

that interfere with their ability to parent their children. The Contractor shall provide CFSS in a flexible and integrated approach that provides support services to families in three stages:

1.1.6.1. Prevention.

1.1.6.2. Early Intervention.

1.1.6.3. Crisis.

1.1.7. The Contractor shall support the empowerment of families as advocates for themselves and their children by facilitating collaboration between communities and families to develop a comprehensive array of local, family-centered and culturally informed services.

1.1.8. The Contractor shall perform outreach to individuals and families through activities that may include, but are not limited to:

1.1.8.1. Sending reminders to referral sources.

1.1.8.2. Making community connections with community resources that may include, but are limited to:

1.1.8.2.1. Libraries.

1.1.8.2.2. Schools

1.1.8.2.3. Town welfare offices.

1.1.8.3. Utilizing the Family Resource Center Facebook page to engage referral sources, families and community members.

1.1.8.4. Developing and providing local newspapers and radio stations with press releases and community calendars of events.

1.1.9. The Contractor shall facilitate identification and evaluation of programs and services available to families experiencing conditions that may include, but are not limited to:

1.1.9.1. A previous or current founded, or unfounded, child protective services report.

1.1.9.2. Having a child who has a low birth weight and neuro developmental delays.

1.1.9.3. A history of, or current, parental or caregiver substance abuse.

1.1.9.4. A history of, or current, mental health concerns relative to the parent, caregiver, or child(ren).

1.1.9.5. Having Income at or below 300% of the Federal Poverty Level.

1.1.9.6. Family history of domestic violence.

1.1.9.7. Child's insecure attachment in early years.

1.1.9.8. Pregnancy; birth of a child within the past twelve (12) months; birth of an additional child within the next six (6) months; birth or expected birth of a child with special healthcare needs.

1.1.9.9. Pregnant individuals with prenatal substance use concerns and families with substance exposed infants.

1.1.9.10. Having more than one (1) child under the age of three (3) years.

1.1.9.11. Physical or social isolation or any other factors that contribute to unhealthy social and emotional outcomes.

1.1.9.12. Home conditions presenting a health and/or safety risk to family members.

1.1.9.13. Child or family with chronic health, behavioral or developmental issues with impacts parenting.

1.1.9.14. Ages and Stages Questionnaire (ASQ) and Ages and Stages Questionnaire Social Emotional (ASQ-SE) results that indicate developmental delays.

1.1.9.15. Families impacted by traumatic events.

1.1.9.16. Receiving Temporary Assistance to Needy Families (TANF) cash assistance or any of the Medicaid options.

1.1.9.17. Substance Use Disorder services.

1.1.10. The Contractor shall ensure services are multigenerational; trauma-informed; culturally responsive; strengths-based; and focused on empowering families. The Contractor shall ensure:

1.1.10.1. Service activities include, but are not limited to providing:

1.1.10.1.1. Evidence-based practices, where available.

1.1.10.1.2. Education and direct services that support parent and child wellbeing.

1.1.10.1.3. Case management.

1.1.10.1.4. Access to a broad array of resources and referrals to respond to each family's needs, as appropriate.

1.1.10.2. Services are delivered in an environment appropriate to the needs and convenience of the clients, which may include, but are not limited to:

1.1.10.2.1. Home-visiting services.

1.1.10.2.2. Community-based visits.

1.1.10.2.3. Parenting groups.

1.1.10.2.4. Workshops.

1.1.10.2.5. Playgroups.

1.1.11. The Contractor shall ensure services are available during times that are convenient for families, including during hours that accommodate families who may have non-traditional schedules or hours.

1.1.12. The Contractor shall provide access to area program's that accommodate parent schedules with free access to childcare, locations include but are not limited to:

1.1.12.1. Greater Seacoast's Health Center in Somersworth

1.1.12.2. Exeter Parks and Recreation

1.1.12.3. Epping School Administrative Unit

1.1.12.4. Hampton at Greater Seacoast's partner

1.2. **Assessments and Referrals**

1.2.1. The Contractor shall accept referrals from hospitals and medical centers when clients have a Plan of Safe Care, or assist pregnant and postpartum women with developing a Plan of Safe Care in collaboration with medical providers. The Contractor shall:

1.2.1.1. Provide early intervention in at risk pregnant and parenting families.

1.2.1.2. Prioritize pregnant parents with substance use disorder for support and assignment.

1.2.2. The Contractor shall complete a Family Assessment utilizing the Protective Factors Survey, 2nd Edition (PFS-2) for each family referred for services in order to:

1.2.2.1. Identify risk factors;

1.2.2.2. Determine appropriate CFSS; and

1.2.2.3. Provide appropriate CFSS.

1.2.3. The Contractor shall provide each family with an Individual Service Plan (ISP) that addresses and targets barriers to receiving education and support services, which may include but are not limited to:

1.2.3.1. Parent education and support;

1.2.3.2. Family mentoring and advocacy;

1.2.3.3. Medical and health education;

1.2.3.4. Early childhood education;

1.2.3.5. Literacy education and support; and

1.2.3.6. Life skills training.

1.2.4. The Contractor shall provide referrals to appropriate community-based services and other resources that support families in their home communities, which may include, but are not limited to:

1.2.4.1. Child Care Aware of New Hampshire.

1.2.4.2. The Department of Health and Human Services District Offices for assistance with program eligibility determination.

1.2.4.3. Special Medicaid Services, including Family Centered Early Supports and Services (FCESS).

1.2.4.4. Family violence prevention agencies.

1.2.4.5. Mental health services.

1.2.4.6. Nutrition education and healthy foods.

1.2.4.7. Instructional money management.

1.2.4.8. Smoking cessation programs, including referrals to QuitWorks-NH.

1.2.4.9. Women, Infants and Children (WIC) Nutrition programs for access to breastfeeding supports, nutritional education, and healthy foods.

1.2.4.10. Independent living programs.

1.2.4.11. Adult education.

1.2.4.12. Literacy education.

1.2.4.13. Employment services.

1.2.4.14. Vocational rehabilitation services.

1.2.4.15. NH Employment Securities.

1.2.5. The Contractor shall provide referrals to the local SAU special education department for programs, as appropriate, that include but are not limited to:

1.2.5.1. Free and reduced lunch.

1.2.5.2. Summer camps for children who are impoverished and/or have a developmental disability.

1.2.5.3. Holiday gift giving programs.

1.2.5.4. Developmental and family support programs.

1.2.5.5. The Door Way.

1.2.5.6. Strength to Succeed.

1.2.5.7. Kinship Navigation services.

1.2.5.8. Caregiver support groups.

1.2.5.9. Community events.

1.2.5.10. Healthy Families America.

1.2.6. The Contractor shall ensure that families with children up to six (6) years of age are screened and participate in the Watch Me Grow Program. The Contractor shall:

1.2.6.1. Distribute the "Learn the Signs, Act Early" materials;

1.2.6.2. Report the number of families who received developmental screening education materials;

1.2.6.3. Provide developmental and social emotional screenings for children ages one (1) month through five (5) years; and

1.2.6.4. Report the number of families that received an ASQ-3 and ASQ-SE- screener.

1.2.6.1. The Contractor shall administer the Watch Me Grow curriculum/program/services in accordance with the Watch Me Grow guidelines.

1.3. **Home Visiting Services**

1.3.1. The Contractor shall provide home visiting services that are respectful of families' cultures and values while building on their strengths, being responsive to their needs, and ensuring voluntary participation of the families served.

1.3.2. The Contractor shall provide home visiting services that include, but are not limited to:

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1.3.2.1. Working with program participants to develop comprehensive goals to improve the economic self-sufficiency of families by assisting parents with developing a vision for the future that includes, but is not limited to:

1.3.2.1.1. Planning future pregnancies.

1.3.2.1.2. Continuing education.

1.3.2.1.3. Finding and maintaining employment.

1.3.2.1.4. Increasing Protective Factors of the family.

1.3.2.1.5. Obtaining secure housing.

1.3.2.1.6. Accessing community services.

1.3.2.1.7. Accessing parental education on topics that include, but are not limited to:

1.3.2.1.7.1. Child development.

1.3.2.1.7.2. Child behavior.

1.3.2.1.7.3. Child health.

1.3.2.1.7.4. Coping and problem solving skills.

1.3.2.1.7.5. Safety.

1.3.2.1.7.6. Parenting skills.

1.3.2.2. Providing standardized smoking cessation education and referrals, as appropriate, in order to increase the number of women who quit smoking.

1.3.2.3. Providing information to pregnant women relative to the importance or receiving consistent prenatal health care that results in healthy pregnancies and birth outcomes.

1.3.2.4. Providing information that promotes parent-child attachments that mitigate child maltreatment.

1.3.2.5. Providing education regarding the importance of primary care services for the family, including access to reproductive health care, timely immunizations, increased child safety, and the establishment of a medical home. The Contractor shall work to ensure:

1.3.2.5.1. All women have access to formal, validated screening for prenatal and postpartum depression.

1.3.2.5.2. All women who screen positive for maternal depression are referred to follow-up treatment, as appropriate.

1.3.2.5.3. All participants are enrolled in primary care physician services.

1.3.2.5.4. Improvement in family health and functioning.

1.3.3. The Contractor shall provide home visiting services, utilizing evidence based approaches and training programs that include, but are not limited to:

1.3.3.1. Growing Great Kids curriculum for parents of children up to five (5) years of age.

1.3.3.2. Growing Great Families curriculum.

1.3.3.3. Parents-as-Teachers curriculum.

1.3.3.4. Positive Solutions for Families curriculum;

1.3.3.5. SAMSHA's Anger Management curriculum, as appropriate.

1.3.3.6. Circle of Security curriculum.

1.3.3.7. Motivational interviewing.

1.3.3.8. Reflective supervision.

1.3.4. The Contractor shall ensure that access to services is flexible to meet the needs of families during times and locations that are most convenient for the family, including but not limited to:

1.3.4.1. Home.

1.3.4.2. School.

1.3.4.3. Churches.

1.3.5. The Contractor shall provide home visiting services and classes at a variety of times, which include early evenings, weekends, mornings and afternoons.

1.3.6. The Contractor shall provide meeting space in a community setting in instances in which the family may not feel comfortable meeting at their residence including but not limited to:

1.3.6.1. Children's Room.

1.3.6.2. Fenced in playground.

1.3.6.3. Headstart.

1.3.6.4. Community Childcare.

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1.3.7. The Contractor shall ensure families have access to meetings in a manner that ensures safety for both the Family Resource Center staff and the families served by training the families how to utilize web-based meeting methods that include, but are not limited to:

1.3.7.1. Zoom.

1.3.7.2. Google Classroom.

1.3.8. The Contractor shall ensure that the privacy of individuals served is maintained in any instance in which web-based meeting methods are utilized.

1.3.9. The Contractor shall ensure additional supports are provided to families during academic and routine changes, which may include, but are not limited to:

1.3.9.1. Delivering hard copies of applications for support services.

1.3.9.2. Emotional learning activities.

1.3.9.3. Gas cards.

1.3.9.4. Phone cards.

1.3.9.5. Data cards.

1.3.10. The Contractor shall maintain and initiate regular contact with their assigned families to ensure they remain engaged in working towards goals, offer support and mitigate feelings of isolation.

1.3.11. The Contractor shall provide a Parent Leadership Certificate course to parents and/or caregivers, as needed, in order to develop leadership skills and facilitate opportunities for using specific skills in their community.

1.3.12. The Contractor shall evaluate the progress of both parents and caregivers, as well as the performance of the programs and services provided.

1.3.13. The Contractor shall maintain all Family Center program materials including but not limited to:

1.3.13.1. Brochures

1.3.13.2. Flyers

1.3.13.3. Schedules

1.3.13.4. Monthly e-newsletters

1.4. **Staffing**

1.4.1. The Contractor shall require all staff, subcontractors, and volunteers who have contact with children complete a criminal background check and central registry check.

1.4.2. The Contract shall ensure staff who shall drive as part of their job duties maintain a valid driver's license.

1.4.3. The Contractor shall ensure staff are trained in:

1.4.3.1. The principles of family support;

1.4.3.2. Maternal and child health;

1.4.3.3. The child welfare system with concentrations in service array; and

1.4.3.4. Working in multidisciplinary teams.

1.4.4. The Contractor shall demonstrate on-going staff enrichment and development in areas that include, but are not limited to:

1.4.4.1. Skills needed to address the ethnic and cultural needs, resources, and assets of the community;

1.4.4.2. Exercising empathy, with an understanding of family stressors, for parents and families receiving services; and

1.4.4.3. Effective home visiting and reporting practices.

1.4.5. The Contractor shall ensure staff includes, at a minimum, a Program Director who works the minimum of a .5 Full Time Employee (FTE) and an appropriate number of Paraprofessional Home Visitors, necessary to implement the program.

1.4.6. The Contractor shall ensure the Program Director has experience and education that include, but are not limited to:

1.4.6.1. A Master's degree in social work, counseling, nursing, public health or a related field, and

1.4.6.2. Two (2) years of experience working with families and children in a social service, home health or other early childhood program setting; or

1.4.6.3. A Bachelor's degree in social work, counseling, nursing, public health or related field; and

1.4.6.4. Five (5) years of experience working with families and children in a social service, home health or other early childhood program setting, some of which shall have been in a supervisory capacity.

1.4.6.5. The Contractor shall ensure Paraprofessional Home Visitors have, experience and education that include, but are not limited to:

1.4.6.6. A Bachelor's degree in social work, counseling, nursing, human services, early childhood education or a relate field; and

1.4.6.7. Two (2) years of experience working with families and children in a social service, home health or other early childhood program setting.

1.4.7. The Contractor shall ensure a minimum of one (1) Home Visitor and the Home Visitor Supervisor are trained in either Growing Great Kids or Parents as Teachers curriculum and follow the Growing Great Kids requirements within six (6) months of the contract effective date.

1.4.8. The Contractor shall designate a staff person as the liaison for all programmatic correspondence between the Department and the Contractor, ensuring timely communication on topics that Include, but are not limited to:

1.4.8.1. Clinical updates.

1.4.8.2. Program announcements.

1.4.8.3. Changes, errors, and requests.

1.4.9. The Contractor shall ensure all staff receive training on appropriate and effective referral methods, including but not limited to:

1.4.9.1. After school programs.

1.4.9.2. Collaboration with SAU, teachers and guidance departments.

1.4.10. The Contractor shall staff consists of individuals having diverse ages, genders, religions, ethnicities and cultural backgrounds in order to form positive and relatable relationships with families.

1.4.11. The Contractor shall ensure all staff are fully trained in the Standards of Quality training and recertification prior to and while providing services to families.

1.5. **Relevant Laws, Policies and Guidelines**

1.5.1. The Contractor shall be in compliance with applicable federal and state laws, rules and regulations, and applicable policies and procedures adopted by the Department currently in effect, and as they may be adopted or amended during the contract period.

1.5.2. The Contractor shall comply with the reporting requirements of New Hampshire RSA 169:C, Child Protection Act; RSA 161:F46, Protective Services to Adults; RSA 631:6, Assault and Related Offenses; and RSA 130:A, Lead Paint Poisoning and Control.

1.5.3. The Contractor shall participate and coordinate public health activities as requested by the Division of Public Health Services during any disease outbreak and/or emergency, natural or man-made, affecting the public's health.

1.5.4. The Contractor shall promote immunizations, in accordance with NH RSA 141-C and the Immunization Rules promulgated thereunder.

1.5.5. The Contractor's program services shall meet the requirements of Sec. 401 (a)(3) of the 42USC 601, which is Part A of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PRWORA) federal law for TANF, which indicates on of the purposes is to increase State flexibility to, "(3) prevent and reduce the incidence of out-of-wedlock pregnancies and establish annual numerical goals for preventing and reducing the incidence of these pregnancies", to the State/Federal regulation.

1.5.6. The Contractor shall comply with confidentiality provisions of RSA 170-G: 8-a. All information regarding the Department's clients, client families, foster families, and other involved individuals, is strictly confidential and shall not be discussed with anyone except the Department's personnel in the performance of contracted services.

1.5.7. The Contractor shall maintain the confidentiality of all clients and use client information only for program administration purposes and evaluation, ensuring the following, including but not limited to:

1.5.7.1. All staff and subcontractor(s) understand that the receipt of this information is confidential and cannot be disclosed except in direct administration of the program.

1.5.7.2. All staff and subcontractor(s) adhere to the standards and confidentiality policies of the organization.

1.5.7.3. Receipt of public assistance and other confidential information shared shall be shared only as part of the medical record and only with the properly signed release of information from the client.

1.5.8. The Contractor shall, for purposes of program evaluation and/or continuous quality improvement, report personally identifiable health data to the Department as requested, for all clients served under the resulting contract.

1.5.9. The Contractor shall obtain any authorizations for release of information from the clients that are necessary to comply with federal and state laws and regulations.

1.5.10. The Contractor shall provide all forms developed for authorization for release of information to the Department shall prior to use.

1.5.11. The Contractor shall adhere to the legal requirements governing human subjects' research if considering using program participants for clinical or sociological research purposes.

1.5.12. The Contractor shall inform the Division of Public Health Services prior to initiating any research related to the resulting contract.

2. Exhibits Incorporated

2.1. The Contractor shall use and disclose Protected Health Information in compliance with the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule) (45 CFR Parts 160 and 164) under the Health Insurance Portability and Accountability Act (HIPAA) of 1996, and in accordance with the attached Exhibit I, Business Associate Agreement, which has been executed by the parties.

2.2. The Contractor shall manage all confidential data related to this Agreement in accordance with the terms of Exhibit K, DHHS Information Security Requirements.

2.3. The Contractor shall comply with all Exhibits D through K, which are attached hereto and incorporated by reference herein.

3. Reporting Requirements

3.1. The Contractor shall submit quarterly reports highlighting the program activities no later than the fifteenth (15th) day of the month following the reporting period with the first report due no later than October 15, 2020. The Contractor shall ensure quarterly reports include, but are not limited to:

3.1.1. The progress in achieving the stated outcomes.

3.1.2. Feedback from families as to the effectiveness and satisfaction of the contracted services.

3.2. The Contractor shall submit an annual report to the Department no later than July 31st of each contract year, with the first report due on July 31, 2021. The Contractor shall ensure annual reports include, but are not limited to:

3.2.1. Information regarding accomplishments and activities for the program.

3.2.2. Recommendations for service development and outcomes.

3.2.3. Systemic barriers experienced.

3.2.4. Family satisfaction survey results.

3.3. The Contractor shall enter data into the Welligent System within thirty (30) days from receiving the data, ensuring data includes, but is not limited to:

3.3.1. Encrypted client identifier; first two initials of the first name, first three initials of the last name.

3.3.2. Gender

3.3.3. Date of Birth.

3.3.4. Race.

3.3.5. Ethnicity.

3.3.6. Date of Screening.

3.3.7. Which month Ages and Stages Questionnaire (ASQ) was used.

3.3.8. Recheck.

3.3.9. Referred

3.3.10. Receiving services.

3.3.11. Screening score.

3.3.12. Consent signed to notify Primary Care Physician (PCP).

3.3.13. Date the screen was sent to the client's PCP.

3.4. The Contractor shall collaborate with the Department to provide requested information relative to program evaluation and other information, as needed, to meet Department goals and requirements and provide information to different Divisions within the Department that include, but are not limited to the:

3.4.1. Division for Children, Youth and Families.

3.4.2. Division of Public Health Services.

3.4.3. Division for Economic and Housing Stability.

3.5. The Contractor shall maintain a Family Service Record, as provided by the Department, on each family in compliance with all Health Insurance Portability and Accountability Act (HIPAA), Privacy Rules. The Contractor shall ensure the Family Service Record includes, but not be limited to:

3.5.1. Source of referral.

3.5.2. Referral information.

3.5.3. Release of information form.

3.5.4. Family assessment.

3.5.5. Child/Family services plan.

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3.5.6. Case contact log.

3.5.7. Receipt of health care.

3.5.8. Linkages with prenatal/primary care and visit schedule as outlined in the American Academy of Pediatrics, "Recommendations for Preventative Pediatric Health Care" schedule.

3.5.9. Progress notes.

3.5.10. Child care utilization and billing information.

3.5.11. Case closure report.

3.6. The Contractor shall ensure Family Service Records are summarized and entered into the Quick Base in real-time.

4. Performance Measures

4.1. The Contractor shall ensure consumer satisfaction data indicates a minimum of 80% favorable rating.

4.2. The Contractor shall sustain 100% screening of family participation in the Watch Me Grow Program in families with children up to six (6) years of age.

4.3. The Contractor shall work collaboratively with the Department to ensure evidence-based strategies are used and appropriate metrics are tracked for specific programs and sub-populations.

4.4. The Contractor shall actively and regularly collaborate with the Department to enhance contract management, improve results, and adjust program delivery and policy based on successful outcomes.

4.5. The Contractor shall track a range of performance improvement topics that include, but are not limited to:

4.5.1. Increasing outreach to high-risk populations;

4.5.2. Increasing the share of referred families who enroll in services;

4.5.3. Increasing service completion dates; and

4.5.4. Evaluating long-term program outcomes.

4.6. The Contractor may be required to provide other key data and metrics to the Department, including client-level demographic, performance, and service data.

4.7. The Contractor shall collect and share data with the Department in a format specified by the Department, where applicable.

5. Additional Terms

5.1. Impacts Resulting from Court Orders or Legislative Changes

5.1.1. The Contractor agrees that, to the extent future state or federal

legislation or court orders may have an impact on the Services described herein, the State has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.

5.2. Culturally and Linguistically Appropriate Services (CLAS)

5.2.1. The Contractor shall submit and comply with a detailed description of the language assistance services they will provide to persons with limited English proficiency and/or hearing impairment to ensure meaningful access to their programs and/or services within ten (10) days of the contract effective date.

5.3. Credits and Copyright Ownership

5.3.1. All documents, notices, press releases, research reports and other materials prepared during or resulting from the performance of the services of the Contract shall include the following statement, "The preparation of this (report, document etc.) was financed under a Contract with the State of New Hampshire, Department of Health and Human Services, with funds provided in part by the State of New Hampshire and/or such other funding sources as were available or required, e.g., the United States Department of Health and Human Services."

5.3.2. All materials produced or purchased under the contract shall have prior approval from the Department before printing, production, distribution or use.

5.3.3. The Department shall retain copyright ownership for any and all original materials produced, including, but not limited to:

5.3.3.1. Brochures.

5.3.3.2. Resource directories.

5.3.3.3. Protocols or guidelines.

5.3.3.4. Posters.

5.3.3.5. Reports.

5.3.4. The Contractor shall not reproduce any materials produced under the contract without prior written approval from the Department.

6. Records

6.1. The Contractor shall keep records that include, but are not limited to:

6.1.1. Books, records, documents and other electronic or physical data evidencing and reflecting all costs and other expenses incurred by the Contractor in the performance of the Contract, and all income

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received or collected by the Contractor.

6.1.2. All records shall be maintained in accordance with accounting procedures and practices, which sufficiently and properly reflect all such costs and expenses, and which are acceptable to the Department, and to include, without limitation, all ledgers, books, records, and original evidence of costs such as purchase requisitions and orders, vouchers, requisitions for materials, inventories, valuations of in-kind contributions, labor time cards, payrolls, and other records requested or required by the Department.

6.1.3. Statistical, enrollment, attendance or visit records for each recipient of services, which records shall include all records of application and eligibility (including all forms required to determine eligibility for each such recipient), records regarding the provision of services and all invoices submitted to the Department to obtain payment for such services.

6.1.4. Medical records on each patient/recipient of services.

6.2. During the term of this Contract and the period for retention hereunder, the Department, the United States Department of Health and Human Services, and any of their designated representatives shall have access to all reports and records maintained pursuant to the Contract for purposes of audit, examination, excerpts and transcripts. Upon the purchase by the Department of the maximum number of units provided for in the Contract and upon payment of the price limitation hereunder, the Contract and all the obligations of the parties hereunder (except such obligations as, by the terms of the Contract are to be performed after the end of the term of this Contract and/or survive the termination of the Contract) shall terminate, provided however, that if, upon review of the Final Expenditure Report the Department shall disallow any expenses claimed by the Contractor as costs hereunder the Department shall retain the right, at its discretion, to deduct the amount of such expenses as are disallowed or to recover such sums from the Contractor.

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Payment Terms

1. This Agreement is funded by:
   1.1. 1.37% by the US Department of Health and Human Services, Administrations on Children, Youth and Families, Child Welfare Social Services, Title IV-B, Subpart 1, of the Social Security Act, CFDA 93.645, FAIN# 2001NHCWSS.
   1.2. 6.74% by the US Department of Health and Human Services, Administration for Children & Families, Administration on Children, Youth and Families, Promoting Safe and Stable Families, CFDA 93.556, FAIN# 2001FPSS.
   1.3. 23.23% by the US Department of Health and Human Services, Administration for Children & Families, Title XX Grants, SSBG – Social Services Block Grant, CFDA 93.667, FAIN# 2001NHSOSR.
   1.4. 55.65%, by the US Department of Health and Human Services, Temporary Assistance for Needy Families, CFDA 93.558, FAIN# 19NHTANF.
   1.5. 1.80% by the US Department of Health and Human Services, Maternal and Child Health Services Block Grant, CFDA 93.994, FAIN# 90CA1858.
   1.6. 11.21% General Funds
2. For the purposes of this Agreement:
   2.1. The Department has identified the Contractor as a Sub-recipient, in accordance with 2 CFR 200.330.
   2.2. The Department has identified this Contract as NON-R&D, in accordance with 2 CFR §200.87.
3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement, and shall be in accordance with the approved line item, as specified in Exhibits C-1, Budget Sheet through Exhibit C-4, Budget Sheet.
4. The Contractor shall submit an invoice in a form satisfactory to the State by the fifteenth (15th) working day of the following month, which identifies and requests reimbursement for authorized expenses incurred in the prior month. The Contractor shall ensure the invoice is completed, dated and returned to the Department in order to initiate payment.

5. In lieu of hard copies, all invoices may be assigned an electronic signature and emailed to BFAinvoices@dhhs.nh.gov, or invoices may be mailed to:

   Financial Manager
   Department of Health and Human Services
   129 Pleasant Street
   Concord, NH 03301

6. The State shall make payment to the Contractor within thirty (30) days of receipt of each invoice, subsequent to approval of the submitted invoice and if sufficient funds are available, subject to Paragraph 4 of the General Provisions Form Number P-37 of this Agreement.

7. The final invoice shall be due to the State no later than forty (40) days after the contract completion date specified in Form P-37, General Provisions Block 1.7 Completion Date.

8. The Contractor must provide the services in Exhibit B, Scope of Services, in compliance with funding requirements.

9. The Contractor agrees that funding under this Agreement may be withheld, in whole or in part in the event of non-compliance with the terms and conditions of Exhibit B, Scope of Services.

10. Notwithstanding anything to the contrary herein, the Contractor agrees that funding under this agreement may be withheld, in whole or in part, in the event of non-compliance with any Federal or State law, rule or regulation applicable to the services provided, or if the said services or products have not been satisfactorily completed in accordance with the terms and conditions of this agreement.

11. Notwithstanding Paragraph 18 of the General Provisions Form P-37, changes limited to adjusting amounts within the price limitation and adjusting encumbrances between State Fiscal Years and budget class lines through the Budget Office may be made by written agreement of both parties, without obtaining approval of the Governor and Executive Council, if needed and justified.

12. Audits

    12.1. The Contractor is required to submit an annual audit to the Department if any of the following conditions exist:

        12.1.1. Condition A - The Contractor expended $750,000 or more in federal funds received as a subrecipient pursuant to 2 CFR Part 200, during the most recently completed fiscal year.

12.1.2. Condition B - The Contractor is subject to audit pursuant to the requirements of NH RSA 7:28, III-b, pertaining to charitable organizations receiving support of $1,000,000 or more.

12.1.3. Condition C - The Contractor is a public company and required by Security and Exchange Commission (SEC) regulations to submit an annual financial audit.

12.2. If Condition A exists, the Contractor shall submit an annual single audit performed by an independent Certified Public Accountant (CPA) to the Department within 120 days after the close of the Contractor's fiscal year, conducted in accordance with the requirements of 2 CFR Part 200, Subpart F of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal awards.

12.3. If Condition B or Condition C exists, the Contractor shall submit an annual financial audit performed by an independent CPA within 120 days after the close of the Contractor's fiscal year.

12.4. In addition to, and not in any way in limitation of obligations of the Contract, it is understood and agreed by the Contractor that the Contractor shall be held liable for any state or federal audit exceptions and shall return to the Department all payments made under the Contract to which exception has been taken, or which have been disallowed because of such an exception.

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Exhibit C-2, Budget Sheet

New Hampshire Department of Health and Human Services

Contractor Name: Greater Seacoast Community Health

Budget Request for: COMPREHENSIVE FAMILY SUPPORT SERVICES RFP-2021-DEHS-02-COMPR

Budget Period: SFY 2022 (7/1/2021 TO 6/30/22)

Line Item	Total Program Cost			Contractor Share / Match			Funded by DHHS contract share		
	Direct	Indirect	Total	Direct	Indirect	Total	Direct	Indirect	Total
1. Total Salary/Wages	$ 278,150.81	$ -	$ 278,150.81	$ -	$ -	$ -	$ 278,150.81	$ -	$ 278,150.81
2. Employee Benefits	$ 52,848.62	$ -	$ 52,848.62	$ -	$ -	$ -	$ 52,848.62	$ -	$ 52,848.62
3. Consultants	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Repair and Maintenance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Purchase/Depreciation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Educational	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ 2,548.77	$ -	$ 2,548.77	$ -	$ -	$ -	$ 2,548.77	$ -	$ 2,548.77
6. Travel	$ 11,500.00	$ -	$ 11,500.00	$ -	$ -	$ -	$ 11,500.00	$ -	$ 11,500.00
7. Occupancy	$ 6,194.04	$ -	$ 6,194.04	$ 6,194.04	$ -	$ 6,194.04	$ -	$ -	$ -
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ 5,000.00	$ -	$ 5,000.00	$ -	$ -	$ -	$ 5,000.00	$ -	$ 5,000.00
Postage	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Subscriptions	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Audit and Legal	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Insurance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10. Marketing/Communications	$ 250.00	$ -	$ 250.00	$ -	$ -	$ -	$ 250.00	$ -	$ 250.00
11. Staff Education and Training	$ 1,000.00	$ -	$ 1,000.00	$ -	$ -	$ -	$ 1,000.00	$ -	$ 1,000.00
12. Subcontracts/Agreements	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
13. Other (specific details mandatory):	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 357,492.04	$ -	$ 357,492.04	$ 6,194.04	$ -	$ 6,194.04	$ 351,298.00	$ -	$ 351,298.00

Indirect As A Percent of Direct: 0.0%

Contractor Initials: JL

Date: 6.22.20

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Exhibit C-1, Budget Sheet

New Hampshire Department of Health and Human Services

Contractor name: Greater Seacoast Community Health

Budget Request for: COMPREHENSIVE FAMILY SUPPORT SERVICES RFP-2021-DEHS-03-COMPR

Budget Period: SFY 2021 (7/1/2020 TO 6/30/21)

Line Item	Total Program Cost: Direct	Total Program Cost: Indirect	Total Program Cost: Total	Contractor Share / Match: Direct	Contractor Share / Match: Indirect	Contractor Share / Match: Total	Funded by DHHS contract share: Direct	Funded by DHHS contract share: Indirect	Funded by DHHS contract share: Total
1. Total Salary/Wages	$ 275,501.20	$ -	$ 275,501.20	$ -	$ -	$ -	$ 275,501.20	$ -	$ 275,501.20
2. Employee Benefits	$ 52,345.23	$ -	$ 52,345.23	$ -	$ -	$ -	$ 52,345.23	$ -	$ 52,345.23
3. Consultants	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Repair and Maintenance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Purchase/Depreciation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Educational	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ 3,850.00	$ -	$ 3,850.00	$ -	$ -	$ -	$ 3,850.00	$ -	$ 3,850.00
6. Travel	$ 12,500.00	$ -	$ 12,500.00	$ -	$ -	$ -	$ 12,500.00	$ -	$ 12,500.00
7. Occupancy	$ 6,194.04	$ -	$ 6,194.04	$ 6,194.04	$ -	$ 6,194.04	$ -	$ -	$ -
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,801.57	$ -	$ 4,801.57
Telephone	$ 4,801.57	$ -	$ 4,801.57	$ -	$ -	$ -	$ -	$ -	$ -
Postage	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Subscriptions	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Audit and Legal	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Insurance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ -	$ -	$ -	$ -	$ -	$ -	$ 500.00	$ -	$ 500.00
10. Marketing/Communications	$ 500.00	$ -	$ 500.00	$ -	$ -	$ -	$ 2,000.00	$ -	$ 2,000.00
11. Staff Education and Training	$ 2,000.00	$ -	$ 2,000.00	$ -	$ -	$ -	$ -	$ -	$ -
12. Subcontracts/Agreements	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
13. Other (specific details mandatory):	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 357,492.04	$ -	$ 357,492.04	$ 6,194.04	$ -	$ 6,194.04	$ 351,298.00	$ -	$ 351,298.00

Indirect As A Percent of Direct: 0.0%

Contractor Initials: JL

Date: 6-22-20

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Exhibit C-3, Budget Sheet

New Hampshire Department of Health and Human Services

Contractor name: Greater Seacoast Community Health

Budget Request for: COMPREHENSIVE FAMILY SUPPORT SERVICES RFP-2021-DEHS-02-COMPR

Budget Period: SFY 2023 (7/1/2022 TO 6/30/23)

Line Item	Total Program Cost: Direct	Total Program Cost: Indirect	Total Program Cost: Total	Contractor Share / Match: Direct	Contractor Share / Match: Indirect	Contractor Share / Match: Total	Funded by DHHS contract share: Direct	Funded by DHHS contract share: Indirect	Funded by DHHS contract share: Total
1. Total Salary/Wages	$ 278,161.10	$ -	$ 278,161.10	$ -	$ -	$ -	$ 278,161.10	$ -	$ 278,161.10
2. Employee Benefits	$ 52,850.61	$ -	$ 52,850.61	$ -	$ -	$ -	$ 52,850.61	$ -	$ 52,850.61
3. Consultants	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Repair and Maintenance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Purchase/Depreciation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Educational	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ 2,286.29	$ -	$ 2,286.29	$ -	$ -	$ -	$ 2,286.29	$ -	$ 2,286.29
6. Travel	$ 11,750.00	$ -	$ 11,750.00	$ -	$ -	$ -	$ 11,750.00	$ -	$ 11,750.00
7. Occupancy	$ 6,194.04	$ -	$ 6,194.04	$ 6,194.04	$ -	$ 6,194.04	$ -	$ -	$ -
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ 5,000.00	$ -	$ 5,000.00	$ -	$ -	$ -	$ 5,000.00	$ -	$ 5,000.00
Postage	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Subscriptions	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Audit and Legal	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Insurance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10. Marketing/Communications	$ 250.00	$ -	$ 250.00	$ -	$ -	$ -	$ 250.00	$ -	$ 250.00
11. Staff Education and Training	$ 1,000.00	$ -	$ 1,000.00	$ -	$ -	$ -	$ 1,000.00	$ -	$ 1,000.00
12. Subcontracts/Agreements	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
13. Other (specific details mandatory):	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 357,492.04	$ -	$ 357,492.04	$ 6,194.04	$ -	$ 6,194.04	$ 351,298.00	$ -	$ 351,298.00
Indirect As A Percent of Direct		0.0%							

Contractor Initials JL

Date 6.22.20

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Exhibit C-4, Budget Sheet

New Hampshire Department of Health and Human Services

Contractor name: Greater Seacoast Community Health

Budget Request for: COMPREHENSIVE FAMILY SUPPORT SERVICES RFP-2021-DEHS-02-COMPR

Budget Period: SFY 2024 (7/1/2023 TO 6/30/24)

Line Item	Total Program Cost: Direct	Total Program Cost: Indirect	Total Program Cost: Total	Contractor Share / Match: Direct	Contractor Share / Match: Indirect	Contractor Share / Match: Total	Funded by DHHS contract share: Direct	Funded by DHHS contract share: Indirect	Funded by DHHS contract share: Total
1. Total Salary/Wages	$ 279,485.83	$ -	$ 279,485.83	$ -	$ -	$ -	$ 279,485.83	$ -	$ 279,485.83
2. Employee Benefits	$ 53,102.31	$ -	$ 53,102.31	$ -	$ -	$ -	$ 53,102.31	$ -	$ 53,102.31
3. Consultants	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Repair and Maintenance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Purchase/Depreciation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Educational	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ 1,459.88	$ -	$ 1,459.88	$ -	$ -	$ -	$ 1,459.88	$ -	$ 1,459.88
6. Travel	$ 11,750.00	$ -	$ 11,750.00	$ -	$ -	$ -	$ 11,750.00	$ -	$ 11,750.00
7. Occupancy	$ 6,194.04	$ -	$ 6,194.04	$ 6,194.04	$ -	$ 6,194.04	$ -	$ -	$ -
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ 5,000.00	$ -	$ 5,000.00	$ -	$ -	$ -	$ 5,000.00	$ -	$ 5,000.00
Postage	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Subscriptions	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Audit and Legal	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Insurance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10. Marketing/Communications	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
11. Staff Education and Training	$ 500.00	$ -	$ 500.00	$ -	$ -	$ -	$ 500.00	$ -	$ 500.00
12. Subcontracts/Agreements	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
13. Other (specific details mandatory):	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 357,492.04	$ -	$ 357,492.04	$ 6,194.04	$ -	$ 6,194.04	$ 351,298.00	$ -	$ 351,298.00
Indirect As A Percent of Direct		0.0%							

Contractor Initials: JL

Date: 6-22-23

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CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS

The Vendor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of Sections 5151-5160 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. 701 et seq.), and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

ALTERNATIVE I - FOR GRANTEES OTHER THAN INDIVIDUALS

US DEPARTMENT OF HEALTH AND HUMAN SERVICES - CONTRACTORS
US DEPARTMENT OF EDUCATION - CONTRACTORS
US DEPARTMENT OF AGRICULTURE - CONTRACTORS

This certification is required by the regulations implementing Sections 5151-5160 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. 701 et seq.). The January 31, 1989 regulations were amended and published as Part II of the May 25, 1990 Federal Register (pages 21681-21691), and require certification by grantees (and by inference, sub-grantees and sub-contractors), prior to award, that they will maintain a drug-free workplace. Section 3017.630(c) of the regulation provides that a grantee (and by inference, sub-grantees and sub-contractors) that is a State may elect to make one certification to the Department in each federal fiscal year in lieu of certificates for each grant during the federal fiscal year covered by the certification. The certificate set out below is a material representation of fact upon which reliance is placed when the agency awards the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or government wide suspension or debarment. Contractors using this form should send it to:

Commissioner
NH Department of Health and Human Services
129 Pleasant Street,
Concord, NH 03301-6505

1. The grantee certifies that it will or will continue to provide a drug-free workplace by:
   - 1.1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
   - 1.2. Establishing an ongoing drug-free awareness program to inform employees about
     - 1.2.1. The dangers of drug abuse in the workplace;
     - 1.2.2. The grantee's policy of maintaining a drug-free workplace;
     - 1.2.3. Any available drug counseling, rehabilitation, and employee assistance programs; and
     - 1.2.4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
   - 1.3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
   - 1.4. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will
     - 1.4.1. Abide by the terms of the statement; and
     - 1.4.2. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
   - 1.5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 1.4.2 from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency

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New Hampshire Department of Health and Human Services
Exhibit D

has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

1.6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 1.4.2, with respect to any employee who is so convicted

1.6.1. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

1.6.2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

1.7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1.1, 1.2, 1.3, 1.4, 1.5, and 1.6.

2. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant.

Place of Performance (street address, city, county, state, zip code) (list each location)

Check ☐ if there are workplaces on file that are not identified here.

Vendor Name:

6.22.20
Date

Name:
Title:

CU/DHHS/110713

Exhibit D – Certification regarding Drug Free Workplace Requirements
Page 2 of 2

Vendor Initials
Date 6.22.20

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CERTIFICATION REGARDING LOBBYING

The Vendor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of Section 319 of Public Law 101-121, Government wide Guidance for New Restrictions on Lobbying, and 31 U.S.C. 1352, and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

US DEPARTMENT OF HEALTH AND HUMAN SERVICES - CONTRACTORS
US DEPARTMENT OF EDUCATION - CONTRACTORS
US DEPARTMENT OF AGRICULTURE - CONTRACTORS

Programs (indicate applicable program covered):
*Temporary Assistance to Needy Families under Title IV-A
*Child Support Enforcement Program under Title IV-D
*Social Services Block Grant Program under Title XX
*Medicaid Program under Title XIX
*Community Services Block Grant under Title VI
*Child Care Development Block Grant under Title IV

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement (and by specific mention sub-grantee or sub-contractor).

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement (and by specific mention sub-grantee or sub-contractor), the undersigned shall complete and submit Standard Form LLL, (Disclosure Form to Report Lobbying, in accordance with its instructions, attached and identified as Standard Exhibit E-I.)

3. The undersigned shall require that the language of this certification be included in the award document for sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Vendor Name:

6.22.20
Date

Name:
Title:

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CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

The Vendor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of Executive Office of the President, Executive Order 12549 and 45 CFR Part 76 regarding Debarment, Suspension, and Other Responsibility Matters, and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this proposal (contract), the prospective primary participant is providing the certification set out below.

2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. If necessary, the prospective participant shall submit an explanation of why it cannot provide the certification. The certification or explanation will be considered in connection with the NH Department of Health and Human Services' (DHHS) determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

3. The certification in this clause is a material representation of fact upon which reliance was placed when DHHS determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, DHHS may terminate this transaction for cause or default.

4. The prospective primary participant shall provide immediate written notice to the DHHS agency to whom this proposal (contract) is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

5. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549: 45 CFR Part 76. See the attached definitions.

6. The prospective primary participant agrees by submitting this proposal (contract) that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by DHHS.

7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," provided by DHHS, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or involuntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List (of excluded parties).

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and

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information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, DHHS may terminate this transaction for cause or default.

PRIMARY COVERED TRANSACTIONS

11. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
    - 11.1. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
    - 11.2. have not within a three-year period preceding this proposal (contract) been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or a contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
    - 11.3. are not presently indicted for otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (l)(b) of this certification; and
    - 11.4. have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

12. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal (contract).

LOWER TIER COVERED TRANSACTIONS

13. By signing and submitting this lower tier proposal (contract), the prospective lower tier participant, as defined in 45 CFR Part 76, certifies to the best of its knowledge and belief that it and its principals:
    - 13.1. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
    - 13.2. where the prospective lower tier participant is unable to certify to any of the above, such prospective participant shall attach an explanation to this proposal (contract).

14. The prospective lower tier participant further agrees by submitting this proposal (contract) that it will include this clause entitled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion - Lower Tier Covered Transactions," without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

Vendor Name:

6.22.20
Date

Name:
Title:

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CERTIFICATION OF COMPLIANCE WITH REQUIREMENTS PERTAINING TO FEDERAL NONDISCRIMINATION, EQUAL TREATMENT OF FAITH-BASED ORGANIZATIONS AND WHISTLEBLOWER PROTECTIONS

The Vendor identified in Section 1.3 of the General Provisions agrees by signature of the Contractor's representative as identified in Sections 1.11 and 1.12 of the General Provisions, to execute the following certification:

Vendor will comply, and will require any subgrantees or subcontractors to comply, with any applicable federal nondiscrimination requirements, which may include:

- the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. Section 3789d) which prohibits recipients of federal funding under this statute from discriminating, either in employment practices or in the delivery of services or benefits, on the basis of race, color, religion, national origin, and sex. The Act requires certain recipients to produce an Equal Employment Opportunity Plan;

- the Juvenile Justice Delinquency Prevention Act of 2002 (42 U.S.C. Section 5672(b)) which adopts by reference, the civil rights obligations of the Safe Streets Act. Recipients of federal funding under this statute are prohibited from discriminating, either in employment practices or in the delivery of services or benefits, on the basis of race, color, religion, national origin, and sex. The Act includes Equal Employment Opportunity Plan requirements;

- the Civil Rights Act of 1964 (42 U.S.C. Section 2000d, which prohibits recipients of federal financial assistance from discriminating on the basis of race, color, or national origin in any program or activity);

- the Rehabilitation Act of 1973 (29 U.S.C. Section 794), which prohibits recipients of Federal financial assistance from discriminating on the basis of disability, in regard to employment and the delivery of services or benefits, in any program or activity;

- the Americans with Disabilities Act of 1990 (42 U.S.C. Sections 12131-34), which prohibits discrimination and ensures equal opportunity for persons with disabilities in employment, State and local government services, public accommodations, commercial facilities, and transportation;

- the Education Amendments of 1972 (20 U.S.C. Sections 1681, 1683, 1685-86), which prohibits discrimination on the basis of sex in federally assisted education programs;

- the Age Discrimination Act of 1975 (42 U.S.C. Sections 6106-07), which prohibits discrimination on the basis of age in programs or activities receiving Federal financial assistance. It does not include employment discrimination;

- 28 C.F.R. pt. 31 (U.S. Department of Justice Regulations – OJJDP Grant Programs); 28 C.F.R. pt. 42 (U.S. Department of Justice Regulations – Nondiscrimination; Equal Employment Opportunity; Policies and Procedures); Executive Order No. 13279 (equal protection of the laws for faith-based and community organizations); Executive Order No. 13559, which provide fundamental principles and policy-making criteria for partnerships with faith-based and neighborhood organizations;

- 28 C.F.R. pt. 38 (U.S. Department of Justice Regulations – Equal Treatment for Faith-Based Organizations); and Whistleblower protections 41 U.S.C. §4712 and The National Defense Authorization Act (NDAA) for Fiscal Year 2013 (Pub. L. 112-239, enacted January 2, 2013) the Pilot Program for Enhancement of Contract Employee Whistleblower Protections, which protects employees against reprisal for certain whistle blowing activities in connection with federal grants and contracts.

The certificate set out below is a material representation of fact upon which reliance is placed when the agency awards the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or government wide suspension or debarment.

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New Hampshire Department of Health and Human Services
Exhibit G

In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, or sex against a recipient of funds, the recipient will forward a copy of the finding to the Office for Civil Rights, to the applicable contracting agency or division within the Department of Health and Human Services, and to the Department of Health and Human Services Office of the Ombudsman.

The Vendor identified in Section 1.3 of the General Provisions agrees by signature of the Contractor's representative as identified in Sections 1.11 and 1.12 of the General Provisions, to execute the following certification:

1. By signing and submitting this proposal (contract) the Vendor agrees to comply with the provisions indicated above.

Vendor Name:

6.22.20.
Date

Name:
Title:

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New Hampshire Department of Health and Human Services
Exhibit H

CERTIFICATION REGARDING ENVIRONMENTAL TOBACCO SMOKE

Public Law 103-227, Part C - Environmental Tobacco Smoke, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, education, or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug or alcohol treatment. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to $1000 per day and/or the imposition of an administrative compliance order on the responsible entity.

The Vendor identified in Section 1.3 of the General Provisions agrees, by signature of the Contractor's representative as identified in Section 1.11 and 1.12 of the General Provisions, to execute the following certification:

1. By signing and submitting this contract, the Vendor agrees to make reasonable efforts to comply with all applicable provisions of Public Law 103-227, Part C, known as the Pro-Children Act of 1994.

Vendor Name:

6.22.20
Date

Name:
Title:

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HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT BUSINESS ASSOCIATE AGREEMENT

The Contractor identified in Section 1.3 of the General Provisions of the Agreement agrees to comply with the Health Insurance Portability and Accountability Act, Public Law 104-191 and with the Standards for Privacy and Security of Individually Identifiable Health Information, 45 CFR Parts 160 and 164 applicable to business associates. As defined herein, "Business Associate" shall mean the Contractor and subcontractors and agents of the Contractor that receive, use or have access to protected health information under this Agreement and "Covered Entity" shall mean the State of New Hampshire, Department of Health and Human Services.

(1) Definitions.

a. "Breach" shall have the same meaning as the term "Breach" in section 164.402 of Title 45, Code of Federal Regulations.

b. "Business Associate" has the meaning given such term in section 160.103 of Title 45, Code of Federal Regulations.

c. "Covered Entity" has the meaning given such term in section 160.103 of Title 45, Code of Federal Regulations.

d. "Designated Record Set" shall have the same meaning as the term "designated record set" in 45 CFR Section 164.501.

e. "Data Aggregation" shall have the same meaning as the term "data aggregation" in 45 CFR Section 164.501.

f. "Health Care Operations" shall have the same meaning as the term "health care operations" in 45 CFR Section 164.501.

g. "HITECH Act" means the Health Information Technology for Economic and Clinical Health Act, TitleXIII, Subtitle D, Part 1 & 2 of the American Recovery and Reinvestment Act of 2009.

h. "HIPAA" means the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 and the Standards for Privacy and Security of Individually Identifiable Health Information, 45 CFR Parts 160, 162 and 164 and amendments thereto.

i. "Individual" shall have the same meaning as the term "individual" in 45 CFR Section 160.103 and shall include a person who qualifies as a personal representative in accordance with 45 CFR Section 164.501(g).

j. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR Parts 160 and 164, promulgated under HIPAA by the United States Department of Health and Human Services.

k. "Protected Health Information" shall have the same meaning as the term "protected health information" in 45 CFR Section 160.103, limited to the information created or received by Business Associate from or on behalf of Covered Entity.

l. "Required by Law" shall have the same meaning as the term "required by law" in 45 CFR Section 164.103.

m. "Secretary" shall mean the Secretary of the Department of Health and Human Services or his/her designee.

n. "Security Rule" shall mean the Security Standards for the Protection of Electronic Protected Health Information at 45 CFR Part 164, Subpart C, and amendments thereto.

o. "Unsecured Protected Health Information" means protected health information that is not secured by a technology standard that renders protected health information unusable, unreadable, or indecipherable to unauthorized individuals and is developed or endorsed by a standards developing organization that is accredited by the American National Standards Institute.

p. Other Definitions - All terms not otherwise defined herein shall have the meaning established under 45 C.F.R. Parts 160, 162 and 164, as amended from time to time, and the HITECH
Act.

(2) **Business Associate Use and Disclosure of Protected Health Information.**

a. Business Associate shall not use, disclose, maintain or transmit Protected Health Information (PHI) except as reasonably necessary to provide the services outlined under Exhibit A of the Agreement. Further, Business Associate, including but not limited to all its directors, officers, employees and agents, shall not use, disclose, maintain or transmit PHI in any manner that would constitute a violation of the Privacy and Security Rule.

b. Business Associate may use or disclose PHI:
   I. For the proper management and administration of the Business Associate;
   II. As required by law, pursuant to the terms set forth in paragraph d. below; or
   III. For data aggregation purposes for the health care operations of Covered Entity.

c. To the extent Business Associate is permitted under the Agreement to disclose PHI to a third party, Business Associate must obtain, prior to making any such disclosure, (i) reasonable assurances from the third party that such PHI will be held confidentially and used or further disclosed only as required by law or for the purpose for which it was disclosed to the third party; and (ii) an agreement from such third party to notify Business Associate, in accordance with the HIPAA Privacy, Security, and Breach Notification Rules of any breaches of the confidentiality of the PHI, to the extent it has obtained knowledge of such breach.

d. The Business Associate shall not, unless such disclosure is reasonably necessary to provide services under Exhibit A of the Agreement, disclose any PHI in response to a request for disclosure on the basis that it is required by law, without first notifying Covered Entity so that Covered Entity has an opportunity to object to the disclosure and to seek appropriate relief. If Covered Entity objects to such disclosure, the Business

Associate shall refrain from disclosing the PHI until Covered Entity has exhausted all remedies.

e. If the Covered Entity notifies the Business Associate that Covered Entity has agreed to be bound by additional restrictions over and above those uses or disclosures or security safeguards of PHI pursuant to the Privacy and Security Rule, the Business Associate shall be bound by such additional restrictions and shall not disclose PHI in violation of such additional restrictions and shall abide by any additional security safeguards.

(3) **Obligations and Activities of Business Associate.**

a. The Business Associate shall notify the Covered Entity's Privacy Officer immediately after the Business Associate becomes aware of any use or disclosure of protected health information not provided for by the Agreement including breaches of unsecured protected health information and/or any security incident that may have an impact on the protected health information of the Covered Entity.

b. The Business Associate shall immediately perform a risk assessment when it becomes aware of any of the above situations. The risk assessment shall include, but not be limited to:

- The nature and extent of the protected health information involved, including the types of identifiers and the likelihood of re-identification;
- The unauthorized person used the protected health information or to whom the disclosure was made;
- Whether the protected health information was actually acquired or viewed.
- The extent to which the risk to the protected health information has been mitigated.

The Business Associate shall complete the risk assessment within 48 hours of the breach and immediately report the findings of the risk assessment in writing to the Covered Entity.

c. The Business Associate shall comply with all sections of the Privacy, Security, and Breach Notification Rule.

d. Business Associate shall make available all of its internal policies and procedures, books and records relating to the use and disclosure of PHI received from, or created or received by the Business Associate on behalf of Covered Entity to the Secretary for purposes of determining Covered Entity's compliance with HIPAA and the Privacy and Security Rule.

e. Business Associate shall require all of its business associates that receive, use or have access to PHI under the Agreement, to agree in writing to adhere to the same restrictions and conditions on the use and disclosure of PHI contained herein, including the duty to return or destroy the PHI as provided under Section 3 (l). The Covered Entity shall be considered a direct third party beneficiary of the Contractor's business associate agreements with Contractor's intended business associates, who will be receiving PHI

pursuant to this Agreement, with rights of enforcement and indemnification from such business associates who shall be governed by standard Paragraph #13 of the standard contract provisions (P-37) of this Agreement for the purpose of use and disclosure of protected health information.

f. Within five (5) business days of receipt of a written request from Covered Entity, Business Associate shall make available during normal business hours at its offices all records, books, agreements, policies and procedures relating to the use and disclosure of PHI to the Covered Entity, for purposes of enabling Covered Entity to determine Business Associate's compliance with the terms of the Agreement.

g. Within ten (10) business days of receiving a written request from Covered Entity, Business Associate shall provide access to PHI in a Designated Record Set to the Covered Entity, or as directed by Covered Entity, to an individual in order to meet the requirements under 45 CFR Section 164.524.

h. Within ten (10) business days of receiving a written request from Covered Entity for an amendment of PHI or a record about an individual contained in a Designated Record Set, the Business Associate shall make such PHI available to Covered Entity for amendment and incorporate any such amendment to enable Covered Entity to fulfill its obligations under 45 CFR Section 164.526.

i. Business Associate shall document such disclosures of PHI and information related to such disclosures as would be required for Covered Entity to respond to a request by an individual for an accounting of disclosures of PHI in accordance with 45 CFR Section 164.528.

j. Within ten (10) business days of receiving a written request from Covered Entity for a request for an accounting of disclosures of PHI, Business Associate shall make available to Covered Entity such information as Covered Entity may require to fulfill its obligations to provide an accounting of disclosures with respect to PHI in accordance with 45 CFR Section 164.528.

k. In the event any individual requests access to, amendment of, or accounting of PHI directly from the Business Associate, the Business Associate shall within two (2) business days forward such request to Covered Entity. Covered Entity shall have the responsibility of responding to forwarded requests. However, if forwarding the individual's request to Covered Entity would cause Covered Entity or the Business Associate to violate HIPAA and the Privacy and Security Rule, the Business Associate shall instead respond to the individual's request as required by such law and notify Covered Entity of such response as soon as practicable.

l. Within ten (10) business days of termination of the Agreement, for any reason, the Business Associate shall return or destroy, as specified by Covered Entity, all PHI received from, or created or received by the Business Associate in connection with the Agreement, and shall not retain any copies or back-up tapes of such PHI. If return or destruction is not feasible, or the disposition of the PHI has been otherwise agreed to in the Agreement, Business Associate shall continue to extend the protections of the Agreement, to such PHI and limit further uses and disclosures of such PHI to those purposes that make the return or destruction infeasible, for so long as Business

Associate maintains such PHI. If Covered Entity, in its sole discretion, requires that the Business Associate destroy any or all PHI, the Business Associate shall certify to Covered Entity that the PHI has been destroyed.

(4) Obligations of Covered Entity.

a. Covered Entity shall notify Business Associate of any changes or limitation(s) in its Notice of Privacy Practices provided to individuals in accordance with 45 CFR Section 164.520, to the extent that such change or limitation may affect Business Associate's use or disclosure of PHI.

b. Covered Entity shall promptly notify Business Associate of any changes in, or revocation of permission provided to Covered Entity by individuals whose PHI may be used or disclosed by Business Associate under this Agreement, pursuant to 45 CFR Section 164.506 or 45 CFR Section 164.508.

c. Covered entity shall promptly notify Business Associate of any restrictions on the use or disclosure of PHI that Covered Entity has agreed to in accordance with 45 CFR 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of PHI.

(5) Termination for Cause

In addition to Paragraph 10 of the standard terms and conditions (P-37) of this Agreement the Covered Entity may immediately terminate the Agreement upon Covered Entity's knowledge of a breach by Business Associate of the Business Associate Agreement set forth herein as Exhibit I. The Covered Entity may either immediately terminate the Agreement or provide an opportunity for Business Associate to cure the alleged breach within a timeframe specified by Covered Entity. If Covered Entity determines that neither termination nor cure is feasible, Covered Entity shall report the violation to the Secretary.

(6) Miscellaneous

a. Definitions and Regulatory References. All terms used, but not otherwise defined herein, shall have the same meaning as those terms in the Privacy and Security Rule, amended from time to time. A reference in the Agreement, as amended to include this Exhibit I, to a Section in the Privacy and Security Rule means the Section as in effect or as amended.

b. Amendment. Covered Entity and Business Associate agree to take such action as is necessary to amend the Agreement, from time to time as is necessary for Covered Entity to comply with the changes in the requirements of HIPAA, the Privacy and Security Rule, and applicable federal and state law.

c. Data Ownership. The Business Associate acknowledges that it has no ownership rights with respect to the PHI provided by or created on behalf of Covered Entity.

d. Interpretation. The parties agree that any ambiguity in the Agreement shall be resolved to permit Covered Entity to comply with HIPAA, the Privacy and Security Rule.

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e. Segregation. If any term or condition of this Exhibit I or the application thereof to any person(s) or circumstance is held invalid, such invalidity shall not affect other terms or conditions which can be given effect without the invalid term or condition; to this end the terms and conditions of this Exhibit I are declared severable.

f. Survival. Provisions in this Exhibit I regarding the use and disclosure of PHI, return or destruction of PHI, extensions of the protections of the Agreement in section (3) I, the defense and indemnification provisions of section (3) e and Paragraph 13 of the standard terms and conditions (P-37), shall survive the termination of the Agreement.

IN WITNESS WHEREOF, the parties hereto have duly executed this Exhibit I.

Department of Health and Human Services	Greater Seacoast Comm. Health
The State	Name of the Contractor
Christine	Janet Cantsch
Signature of Authorized Representative	Signature of Authorized Representative
Christine Sanfacon	Janet Cantsch
Name of Authorized Representative	Name of Authorized Representative
Director DEHS	CEO
Title of Authorized Representative	Title of Authorized Representative
6/24/20	6.22.20
Date	Date

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New Hampshire Department of Health and Human Services
Exhibit J

CERTIFICATION REGARDING THE FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA) COMPLIANCE

The Federal Funding Accountability and Transparency Act (FFATA) requires prime awardees of individual Federal grants equal to or greater than $25,000 and awarded on or after October 1, 2010, to report on data related to executive compensation and associated first-tier sub-grants of $25,000 or more. If the initial award is below $25,000 but subsequent grant modifications result in a total award equal to or over $25,000, the award is subject to the FFATA reporting requirements, as of the date of the award.

In accordance with 2 CFR Part 170 (Reporting Subaward and Executive Compensation Information), the Department of Health and Human Services (DHHS) must report the following information for any subaward or contract award subject to the FFATA reporting requirements:

1. Name of entity
2. Amount of award
3. Funding agency
4. NAICS code for contracts / CFDA program number for grants
5. Program source
6. Award title descriptive of the purpose of the funding action
7. Location of the entity
8. Principle place of performance
9. Unique identifier of the entity (DUNS #)
10. Total compensation and names of the top five executives if:
    - 10.1. More than 80% of annual gross revenues are from the Federal government, and those revenues are greater than $25M annually and
    - 10.2. Compensation information is not already available through reporting to the SEC.

Prime grant recipients must submit FFATA required data by the end of the month, plus 30 days, in which the award or award amendment is made.

The Contractor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of The Federal Funding Accountability and Transparency Act, Public Law 109-282 and Public Law 110-252, and 2 CFR Part 170 (Reporting Subaward and Executive Compensation Information), and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

The below named Contractor agrees to provide needed information as outlined above to the NH Department of Health and Human Services and to comply with all applicable provisions of the Federal Financial Accountability and Transparency Act.

Contractor Name:

6.22.20
Date

Name:
Title:

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FORM A

As the Contractor identified in Section 1.3 of the General Provisions, I certify that the responses to the below listed questions are true and accurate.

1. The DUNS number for your entity is: 780054164

2. In your business or organization's preceding completed fiscal year, did your business or organization receive (1) 80 percent or more of your annual gross revenue in U.S. federal contracts, subcontracts, loans, grants, sub-grants, and/or cooperative agreements; and (2) $25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

   X NO _____ YES

   If the answer to #2 above is NO, stop here

   If the answer to #2 above is YES, please answer the following:

3. Does the public have access to information about the compensation of the executives in your business or organization through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C.78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

   _____ NO _____ YES

   If the answer to #3 above is YES, stop here

   If the answer to #3 above is NO, please answer the following:

4. The names and compensation of the five most highly compensated officers in your business or organization are as follows:

   Name: _____ Amount: _____

   Name: _____ Amount: _____

   Name: _____ Amount: _____

   Name: _____ Amount: _____

   Name: _____ Amount: _____

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New Hampshire Department of Health and Human Services

Exhibit K

DHHS Information Security Requirements

A. Definitions

The following terms may be reflected and have the described meaning in this document:

1. "Breach" means the loss of control, compromise, unauthorized disclosure, unauthorized acquisition, unauthorized access, or any similar term referring to situations where persons other than authorized users and for an other than authorized purpose have access or potential access to personally identifiable information, whether physical or electronic. With regard to Protected Health Information, " Breach" shall have the same meaning as the term "Breach" in section 164.402 of Title 45, Code of Federal Regulations.

2. "Computer Security Incident" shall have the same meaning "Computer Security Incident" in section two (2) of NIST Publication 800-61, Computer Security Incident Handling Guide, National Institute of Standards and Technology, U.S. Department of Commerce.

3. "Confidential Information" or "Confidential Data" means all confidential information disclosed by one party to the other such as all medical, health, financial, public assistance benefits and personal information including without limitation, Substance Abuse Treatment Records, Case Records, Protected Health Information and Personally Identifiable Information.

   Confidential Information also includes any and all information owned or managed by the State of NH - created, received from or on behalf of the Department of Health and Human Services (DHHS) or accessed in the course of performing contracted services - of which collection, disclosure, protection, and disposition is governed by state or federal law or regulation. This information includes, but is not limited to Protected Health Information (PHI), Personal Information (PI), Personal Financial Information (PFI), Federal Tax Information (FTI), Social Security Numbers (SSN), Payment Card Industry (PCI), and or other sensitive and confidential information.

4. "End User" means any person or entity (e.g., contractor, contractor's employee, business associate, subcontractor, other downstream user, etc.) that receives DHHS data or derivative data in accordance with the terms of this Contract.

5. "HIPAA" means the Health Insurance Portability and Accountability Act of 1996 and the regulations promulgated thereunder.

6. "Incident" means an act that potentially violates an explicit or implied security policy, which includes attempts (either failed or successful) to gain unauthorized access to a system or its data, unwanted disruption or denial of service, the unauthorized use of a system for the processing or storage of data; and changes to system hardware, firmware, or software characteristics without the owner's knowledge, instruction, or consent. Incidents include the loss of data through theft or device misplacement, loss or misplacement of hardcopy documents, and misrouting of physical or electronic

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mail, all of which may have the potential to put the data at risk of unauthorized access, use, disclosure, modification or destruction.

7. "Open Wireless Network" means any network or segment of a network that is not designated by the State of New Hampshire's Department of Information Technology or delegate as a protected network (designed, tested, and approved, by means of the State, to transmit) will be considered an open network and not adequately secure for the transmission of unencrypted PI, PFI, PHI or confidential DHHS data.

8. "Personal Information" (or "PI") means information which can be used to distinguish or trace an individual's identity, such as their name, social security number, personal information as defined in New Hampshire RSA 359-C:19, biometric records, etc., alone, or when combined with other personal or identifying information which is linked or linkable to a specific individual, such as date and place of birth, mother's maiden name, etc.

9. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 C.F.R. Parts 160 and 164, promulgated under HIPAA by the United States Department of Health and Human Services.

10. "Protected Health Information" (or "PHI") has the same meaning as provided in the definition of "Protected Health Information" in the HIPAA Privacy Rule at 45 C.F.R. § 160.103.

11. "Security Rule" shall mean the Security Standards for the Protection of Electronic Protected Health Information at 45 C.F.R. Part 164, Subpart C, and amendments thereto.

12. "Unsecured Protected Health Information" means Protected Health Information that is not secured by a technology standard that renders Protected Health Information unusable, unreadable, or indecipherable to unauthorized individuals and is developed or endorsed by a standards developing organization that is accredited by the American National Standards Institute.

I. RESPONSIBILITIES OF DHHS AND THE CONTRACTOR

A. Business Use and Disclosure of Confidential Information.

1. The Contractor must not use, disclose, maintain or transmit Confidential Information except as reasonably necessary as outlined under this Contract. Further, Contractor, including but not limited to all its directors, officers, employees and agents, must not use, disclose, maintain or transmit PHI in any manner that would constitute a violation of the Privacy and Security Rule.

2. The Contractor must not disclose any Confidential Information in response to a

request for disclosure on the basis that it is required by law, in response to a subpoena, etc., without first notifying DHHS so that DHHS has an opportunity to consent or object to the disclosure.

3. If DHHS notifies the Contractor that DHHS has agreed to be bound by additional restrictions over and above those uses or disclosures or security safeguards of PHI pursuant to the Privacy and Security Rule, the Contractor must be bound by such additional restrictions and must not disclose PHI in violation of such additional restrictions and must abide by any additional security safeguards.
4. The Contractor agrees that DHHS Data or derivative there from disclosed to an End User must only be used pursuant to the terms of this Contract.
5. The Contractor agrees DHHS Data obtained under this Contract may not be used for any other purposes that are not indicated in this Contract.
6. The Contractor agrees to grant access to the data to the authorized representatives of DHHS for the purpose of inspecting to confirm compliance with the terms of this Contract.

II. METHODS OF SECURE TRANSMISSION OF DATA

1. Application Encryption. If End User is transmitting DHHS data containing Confidential Data between applications, the Contractor attests the applications have been evaluated by an expert knowledgeable in cyber security and that said application's encryption capabilities ensure secure transmission via the internet.
2. Computer Disks and Portable Storage Devices. End User may not use computer disks or portable storage devices, such as a thumb drive, as a method of transmitting DHHS data.
3. Encrypted Email. End User may only employ email to transmit Confidential Data if email is encrypted and being sent to and being received by email addresses of persons authorized to receive such information.
4. Encrypted Web Site. If End User is employing the Web to transmit Confidential Data, the secure socket layers (SSL) must be used and the web site must be secure. SSL encrypts data transmitted via a Web site.
5. File Hosting Services, also known as File Sharing Sites. End User may not use file hosting services, such as Dropbox or Google Cloud Storage, to transmit Confidential Data.
6. Ground Mail Service. End User may only transmit Confidential Data via *certified* ground mail within the continental U.S. and when sent to a named individual.
7. Laptops and PDA. If End User is employing portable devices to transmit Confidential Data said devices must be encrypted and password-protected.
8. Open Wireless Networks. End User may not transmit Confidential Data via an open

wireless network. End User must employ a virtual private network (VPN) when remotely transmitting via an open wireless network.

9. Remote User Communication. If End User is employing remote communication to access or transmit Confidential Data, a virtual private network (VPN) must be installed on the End User's mobile device(s) or laptop from which information will be transmitted or accessed.
10. SSH File Transfer Protocol (SFTP), also known as Secure File Transfer Protocol. If End User is employing an SFTP to transmit Confidential Data, End User will structure the Folder and access privileges to prevent inappropriate disclosure of information. SFTP folders and sub-folders used for transmitting Confidential Data will be coded for 24-hour auto-deletion cycle (i.e. Confidential Data will be deleted every 24 hours).
11. Wireless Devices. If End User is transmitting Confidential Data via wireless devices, all data must be encrypted to prevent inappropriate disclosure of information.

III. RETENTION AND DISPOSITION OF IDENTIFIABLE RECORDS

The Contractor will only retain the data and any derivative of the data for the duration of this Contract. After such time, the Contractor will have 30 days to destroy the data and any derivative in whatever form it may exist, unless, otherwise required by law or permitted under this Contract. To this end, the parties must:

A. Retention

1. The Contractor agrees it will not store, transfer or process data collected in connection with the services rendered under this Contract outside of the United States. This physical location requirement shall also apply in the implementation of cloud computing, cloud service or cloud storage capabilities, and includes backup data and Disaster Recovery locations.
2. The Contractor agrees to ensure proper security monitoring capabilities are in place to detect potential security events that can impact State of NH systems and/or Department confidential information for contractor provided systems.
3. The Contractor agrees to provide security awareness and education for its End Users in support of protecting Department confidential information.
4. The Contractor agrees to retain all electronic and hard copies of Confidential Data in a secure location and identified in section IV. A.2
5. The Contractor agrees Confidential Data stored in a Cloud must be in a FedRAMP/HITECH compliant solution and comply with all applicable statutes and regulations regarding the privacy and security. All servers and devices must have currently-supported and hardened operating systems, the latest anti-viral, anti-hacker, anti-spam, anti-spyware, and anti-malware utilities. The environment, as a

whole, must have aggressive intrusion-detection and firewall protection.

6. The Contractor agrees to and ensures its complete cooperation with the State's Chief Information Officer in the detection of any security vulnerability of the hosting infrastructure.

B. Disposition

1. If the Contractor will maintain any Confidential Information on its systems (or its sub-contractor systems), the Contractor will maintain a documented process for securely disposing of such data upon request or contract termination; and will obtain written certification for any State of New Hampshire data destroyed by the Contractor or any subcontractors as a part of ongoing, emergency, and or disaster recovery operations. When no longer in use, electronic media containing State of New Hampshire data shall be rendered unrecoverable via a secure wipe program in accordance with industry-accepted standards for secure deletion and media sanitization, or otherwise physically destroying the media (for example, degaussing) as described in NIST Special Publication 800-88, Rev 1, Guidelines for Media Sanitization, National Institute of Standards and Technology, U. S. Department of Commerce. The Contractor will document and certify in writing at time of the data destruction, and will provide written certification to the Department upon request. The written certification will include all details necessary to demonstrate data has been properly destroyed and validated. Where applicable, regulatory and professional standards for retention requirements will be jointly evaluated by the State and Contractor prior to destruction.
2. Unless otherwise specified, within thirty (30) days of the termination of this Contract, Contractor agrees to destroy all hard copies of Confidential Data using a secure method such as shredding.
3. Unless otherwise specified, within thirty (30) days of the termination of this Contract, Contractor agrees to completely destroy all electronic Confidential Data by means of data erasure, also known as secure data wiping.

IV. PROCEDURES FOR SECURITY

A. Contractor agrees to safeguard the DHHS Data received under this Contract, and any derivative data or files, as follows:

1. The Contractor will maintain proper security controls to protect Department confidential information collected, processed, managed, and/or stored in the delivery of contracted services.
2. The Contractor will maintain policies and procedures to protect Department confidential information throughout the information lifecycle, where applicable, (from creation, transformation, use, storage and secure destruction) regardless of the media used to store the data (i.e., tape, disk, paper, etc.).

3. The Contractor will maintain appropriate authentication and access controls to contractor systems that collect, transmit, or store Department confidential information where applicable.

4. The Contractor will ensure proper security monitoring capabilities are in place to detect potential security events that can impact State of NH systems and/or Department confidential information for contractor provided systems.

5. The Contractor will provide regular security awareness and education for its End Users in support of protecting Department confidential information.

6. If the Contractor will be sub-contracting any core functions of the engagement supporting the services for State of New Hampshire, the Contractor will maintain a program of an internal process or processes that defines specific security expectations, and monitoring compliance to security requirements that at a minimum match those for the Contractor, including breach notification requirements.

7. The Contractor will work with the Department to sign and comply with all applicable State of New Hampshire and Department system access and authorization policies and procedures, systems access forms, and computer use agreements as part of obtaining and maintaining access to any Department system(s). Agreements will be completed and signed by the Contractor and any applicable sub-contractors prior to system access being authorized.

8. If the Department determines the Contractor is a Business Associate pursuant to 45 CFR 160.103, the Contractor will execute a HIPAA Business Associate Agreement (BAA) with the Department and is responsible for maintaining compliance with the agreement.

9. The Contractor will work with the Department at its request to complete a System Management Survey. The purpose of the survey is to enable the Department and Contractor to monitor for any changes in risks, threats, and vulnerabilities that may occur over the life of the Contractor engagement. The survey will be completed annually, or an alternate time frame at the Departments discretion with agreement by the Contractor, or the Department may request the survey be completed when the scope of the engagement between the Department and the Contractor changes.

10. The Contractor will not store, knowingly or unknowingly, any State of New Hampshire or Department data offshore or outside the boundaries of the United States unless prior express written consent is obtained from the Information Security Office leadership member within the Department.

11. Data Security Breach Liability. In the event of any security breach Contractor shall make efforts to investigate the causes of the breach, promptly take measures to prevent future breach and minimize any damage or loss resulting from the breach. The State shall recover from the Contractor all costs of response and recovery from

the breach, including but not limited to: credit monitoring services, mailing costs and costs associated with website and telephone call center services necessary due to the breach.

12. Contractor must, comply with all applicable statutes and regulations regarding the privacy and security of Confidential Information, and must in all other respects maintain the privacy and security of PI and PHI at a level and scope that is not less than the level and scope of requirements applicable to federal agencies, including, but not limited to, provisions of the Privacy Act of 1974 (5 U.S.C. § 552a), DHHS Privacy Act Regulations (45 C.F.R. §5b), HIPAA Privacy and Security Rules (45 C.F.R. Parts 160 and 164) that govern protections for individually identifiable health information and as applicable under State law.

13. Contractor agrees to establish and maintain appropriate administrative, technical, and physical safeguards to protect the confidentiality of the Confidential Data and to prevent unauthorized use or access to it. The safeguards must provide a level and scope of security that is not less than the level and scope of security requirements established by the State of New Hampshire, Department of Information Technology. Refer to Vendor Resources/Procurement at https://www.nh.gov/doit/vendor/index.htm for the Department of Information Technology policies, guidelines, standards, and procurement information relating to vendors.

14. Contractor agrees to maintain a documented breach notification and incident response process. The Contractor will notify the State's Privacy Officer and the State's Security Officer of any security breach immediately, at the email addresses provided in Section VI. This includes a confidential information breach, computer security incident, or suspected breach which affects or includes any State of New Hampshire systems that connect to the State of New Hampshire network.

15. Contractor must restrict access to the Confidential Data obtained under this Contract to only those authorized End Users who need such DHHS Data to perform their official duties in connection with purposes identified in this Contract.

16. The Contractor must ensure that all End Users:

    a. comply with such safeguards as referenced in Section IV A. above, implemented to protect Confidential Information that is furnished by DHHS under this Contract from loss, theft or inadvertent disclosure.

    b. safeguard this information at all times.

    c. ensure that laptops and other electronic devices/media containing PHI, PI, or PFI are encrypted and password-protected.

    d. send emails containing Confidential Information only if encrypted and being sent to and being received by email addresses of persons authorized to receive such information.

e. limit disclosure of the Confidential Information to the extent permitted by law.

f. Confidential Information received under this Contract and individually identifiable data derived from DHHS Data, must be stored in an area that is physically and technologically secure from access by unauthorized persons during duty hours as well as non-duty hours (e.g., door locks, card keys, biometric identifiers, etc.).

g. only authorized End Users may transmit the Confidential Data, including any derivative files containing personally identifiable information, and in all cases, such data must be encrypted at all times when in transit, at rest, or when stored on portable media as required in section IV above.

h. in all other instances Confidential Data must be maintained, used and disclosed using appropriate safeguards, as determined by a risk-based assessment of the circumstances involved.

i. understand that their user credentials (user name and password) must not be shared with anyone. End Users will keep their credential information secure. This applies to credentials used to access the site directly or indirectly through a third party application.

Contractor is responsible for oversight and compliance of their End Users. DHHS reserves the right to conduct onsite inspections to monitor compliance with this Contract, including the privacy and security requirements provided in herein, HIPAA, and other applicable laws and Federal regulations until such time the Confidential Data is disposed of in accordance with this Contract.

V. LOSS REPORTING

The Contractor must notify the State's Privacy Officer and Security Officer of any Security Incidents and Breaches immediately, at the email addresses provided in Section VI.

The Contractor must further handle and report Incidents and Breaches involving PHI in accordance with the agency's documented Incident Handling and Breach Notification procedures and in accordance with 42 C.F.R. §§ 431.300 - 306. In addition to, and notwithstanding, Contractor's compliance with all applicable obligations and procedures, Contractor's procedures must also address how the Contractor will:

1. Identify Incidents;
2. Determine if personally identifiable information is involved in Incidents;
3. Report suspected or confirmed Incidents as required in this Exhibit or P-37;
4. Identify and convene a core response group to determine the risk level of Incidents and determine risk-based responses to Incidents; and

5. Determine whether Breach notification is required, and, if so, identify appropriate Breach notification methods, timing, source, and contents from among different options, and bear costs associated with the Breach notice as well as any mitigation measures.

Incidents and/or Breaches that implicate PI must be addressed and reported, as applicable, in accordance with NH RSA 359-C:20.

VI. PERSONS TO CONTACT

A. DHHS Privacy Officer:

DHHSPrivacyOfficer@dhhs.nh.gov

B. DHHS Security Officer:

DHHSInformationSecurityOffice@dhhs.nh.gov

State of New Hampshire
Department of Health and Human Services
Amendment #3

This Amendment to the Comprehensive Family Support Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Lakes Region Community Services Council ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on July 15, 2020 (Item #21), as amended on September 21, 2022 (Item #5A), and amended on June 26, 2024 (Item #42), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $2,000,057

2. Modify Exhibit B – Amendment #2, Scope of Services, by adding Section 1.7.12., to read:

1.7.12. <u>Family Resource Center Services and Kinship Navigation</u>

1.7.12.1. The Contractor shall use FRC funding to support:

1.7.12.1.1. FRC-Q designation preparations.

1.7.12.1.2. FRC-Q re-designation preparations.

1.7.12.1.3. Early childhood systems coordination enhancements.

1.7.12.1.4. Evidence-based programs.

1.7.12.1.5. Home visiting programs overseen by the Department including, but not limited to:

1.7.12.1.5.1. CFSS.

1.7.12.1.5.2. Newborn Navigator.

1.7.12.1.5.3. Maternal Infant and Early Childhood Home Visiting (MIECHV).

1.7.12.1.5.4. Kinship Navigation.

1.7.12.1.6. Recruitment and retention of family support home visiting staff.

1.7.12.1.7. Kinship Navigation positions.

1.7.12.1.8. Community Health Worker (CHW) positions.

1.7.12.1.9. Community coordination and primary prevention initiatives including, but not limited to:

1.7.12.1.9.1. Community collaborations.

1.7.12.1.9.2. Newborn Navigator programs.

1.7.12.1.9.3. Adverse Childhood Experiences Response Team (ACERT).

1.7.12.2. The Contractor must ensure kinship positions are in place within its designated catchment area and under the umbrella of CFSS available services to ensure:

1.7.12.2.1. Program meets the needs of families impacted by kinship caregiving arrangements;

1.7.12.2.2. Services are provided to kinship caregivers who are caring for kin as a result of a placement (formal or informal); and

1.7.12.2.3. Navigators connect with kinship caregivers in-person or by other video and live chat virtual applications or platforms for purposes that include, but are not limited to:

1.7.12.2.3.1. Assessing kinship caregiver needs.

1.7.12.2.3.2. Providing outreach, engagement, and community support services and referrals.

1.7.12.2.3.3. Utilizing or creating peer support groups for kinship caregivers.

1.7.12.3. The Contractor must coordinate referrals and resources with kinship positions within its designated catchment area and as assigned by the Department. The Contractor must ensure:

1.7.12.3.1. Additional kinship positions within the catchment area assigned but outside the Contractor's agency must be located in FRC-Q and FRC's working towards FRC-Q designation.

1.7.12.3.2. Kinship navigators collaborate with the Department on program implementation, data collection, and quality improvement activities.

1.7.12.4. The Contractor must maintain the onboarding and training processes, and continue developing the Kinship Navigation position based on:

1.7.12.4.1. The Department's evaluation of the program;

1.7.12.4.2. Staff performance; and

1.7.12.4.3. Training needs.

1.7.12.5. The Contractor must work closely with the Department's CFSS and Kinship Navigation Program Managers to ensure compliance with required training, data collection, and quality improvement activities for all CFSS programs including Newborn Navigation, Kinship Navigation, and FRC programs.

3. Modify Exhibit B – Amendment #2, Scope of Services, Section 1.9.6., to read:

1.9.6. The Contractor must collect and maintain a Family Service Record for Kinship Navigation and FRC program participants utilizing the Family Support Data System, which must include, but is not limited to:

1.9.6.1. Name.

1.9.6.2. Date of Birth.

1.9.6.3. Race and Ethnicity.

1.9.6.4. Language.

1.9.6.5. Income.

1.9.6.6. Household size.

1.9.6.7. Marital status.

1.9.6.8. Town.

1.9.6.9. County.

1.9.6.10. Source of Referral.

1.9.6.11. Reason for Kinship Arrangement.

1.9.6.12. Incarcerated parent.

1.9.6.13. Receipt of public benefits, which includes, but is not limited to:

1.9.6.13.1. Supplemental Nutrition Assistance Program (SNAP).

1.9.6.13.2. New Hampshire Child Care Scholarship.

1.9.6.13.3. Medicaid.

1.9.6.13.4. Social Security Disability Insurance (SSDI).

1.9.6.13.5. Supplemental Security Income (SSI).

1.9.6.13.6. TANF.

1.9.6.13.7. Special Supplemental Nutrition Program for Women, Infants, and Children (WIC).

1.9.6.14. Participant service data, which includes, but is not limited to:

1.9.6.14.1. Date of service.

1.9.6.14.2. Participants present during service delivery.

1.9.6.14.3. Service type and topics reviewed.

4. Modify Exhibit B – Amendment #2, Scope of Services, by adding Section 1.9.7., to read:

1.9.7. The Contractor must ensure the records as identified in Sections 1.9.4, 1.9.5, and 1.9.6 are summarized and entered into the Family Support Data System in real-time.

5. Modify Exhibit C, Payment Terms, Section 1, to read:

1. This Agreement is funded by:

1.1. 79.26% Federal Funds:

1.1.1. 53.96% from the US Department of Health and Human Services, Temporary Assistance for Needy Families, Assistance Listing Number (ALN) 93.558, Federal Award Identification Number (FAIN) 19NHTANF; and as awarded on July 3, 2023, FAIN 2301NHTANF.

1.1.2. 20.79% from the US Department of Health and Human Services, Administration for Children & Families, Title XX Grants, Social Services Block Grant (SSBG), as awarded on October 1, 2023, ALN 93.667, FAIN 2301NHSOSR.

1.1.3. 1.58% from the US Department of Health and Human Services, Administration for Children & Families, Administration on Children, Youth and Families, Promoting Safe and Stable Families, as awarded on April 4, 2023, ALN 93.556, FAIN 2301NHFPSS.

1.1.4. 1.06% from the US Department of Health and Human Services, Administration on Children, Youth and Families, Child Welfare Social Services, Title IV-B, Subpart 1, of the Social Security Act as awarded on April 13, 2023, ALN 93.645, FAIN 2301NHCWSS.

1.1.5. .96% from the US Department of Health and Human Services, Maternal and Child Health Services Block Grant, as awarded on October 19, 2021, ALN 93.994, FAIN

B04MC45230.

1.1.6 .91% from the US Department of Health and Human Services, Administration for Children and Families, Kinship Grant, as awarded on September 1, 2023, ALN 93.556, FAIN 2301NHPKIN; and as awarded on September 12, 2024, FAIN 2401NHPKIN.

1.2. 20.74% General Funds.

6. Modify Exhibit C, Payment Terms, Section 3, to read:

   3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement and shall be in accordance with the approved line item, as specified in Exhibit C-1, Budget through Exhibit C-8 Budget – Amendment #3.

7. Modify Exhibit C, Payment Terms, Section 8, to read:

   8. The Contractor must provide the services in Exhibit B – Amendment 2, Scope of Services, in compliance with funding requirements.

8. Modify Exhibit C, Payment Terms, Section 9, to read:

   9. The Contractor agrees that funding under this Agreement may be withheld, in whole or in part in the event of non-compliance with the terms and conditions of Exhibit B – Amendment 2, Scope of Services.

9. Modify Exhibit C-6, Budget Sheet – Amendment #2, by replacing it in its entirety with Exhibit C-6 Budget – Amendment #3, which is attached hereto and incorporated by reference herein.

10. Add Exhibit C-7 Budget – Amendment #3, which is attached hereto and incorporated by referenced herein.

11. Add Exhibit C-8 Budget – Amendment #3, which is attached hereto and incorporated by referenced herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective July 1, 2025, upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

5/2/2025
Date

DocuSigned by:
Iain Watt
D778BB03F9764C7...
Name: Iain Watt
Title: Director - DPHS

Lakes Region Community Services Council

5/2/2025
Date

DocuSigned by:
Rebecca L. Bryant
1060EE0378DC4E0...
Name: Rebecca L. Bryant
Title: CEO

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

5/5/2025
Date

DocuSigned by:
Robyn Guarino
74873484494 1400...
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Exhibit C-6 Budget - Amendment #3

New Hampshire Department of Health and Human Services		
Contractor Name:	Lakes Region Community Services Council	
Budget Request for:	Comprehensive Family Support Services - TANF	
Budget Period	7/1/2025 - 6/30/2026 (SFY 2026)	
Indirect Cost Rate (if applicable)	10%	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$256,840.48	$0.00
2. Fringe Benefits	$70,234.07	$0.00
3. Consultants	$0.00	$0.00
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0.00	$0.00
5.(a) Supplies - Educational	$0.00	$0.00
5.(b) Supplies - Lab	$0.00	$0.00
5.(c) Supplies - Pharmacy	$0.00	$0.00
5.(d) Supplies - Medical	$0.00	$0.00
5.(e) Supplies Office	$0.00	$0.00
6. Travel	$9,000.00	$0.00
7. Software	$0.00	$0.00
8. (a) Other - Marketing/ Communications	$0.00	$0.00
8. (b) Other - Education and Training	$8,000.00	$0.00
8. (c) Other - Other (specify below)	$0.00	$0.00
Other (please specify)	$0.00	$0.00
Other (please specify)	$0.00	$0.00
Other (please specify)	$0.00	$0.00
Other (please specify)	$0.00	$0.00
9. Subrecipient Contracts	$0.00	$0.00
Total Direct Costs	$344,074.55	$0.00
Total Indirect Costs	$34,407.45	$0.00
TOTAL	$378,482.00	$0.00

Contractor: DS RLB

Date: 5/2/2025

Exhibit C-7 Budget - Amendment #3

New Hampshire Department of Health and Human Services		
Contractor Name:	Lakes Region Community Services Council	
Budget Request for:	Comprehensive Family Support Services-Infrastructure	
Budget Period	7/1/2025 - 6/30/26 (SFY 2026)	
Indirect Cost Rate (if applicable)	5%	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$50,588.00	$0.00
2. Fringe Benefits	$36,925.00	$0.00
3. Consultants	$0.00	$0.00
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$7,036.40	$0.00
5.(a) Supplies - Educational	$0.00	$0.00
5.(b) Supplies - Lab	$0.00	$0.00
5.(c) Supplies - Pharmacy	$0.00	$0.00
5.(d) Supplies - Medical	$0.00	$0.00
5.(e) Supplies Office	$0.00	$0.00
6. Travel	$5,000.00	$0.00
7. Software	$0.00	$0.00
8. (a) Other - Marketing/ Communications	$0.00	$0.00
8. (b) Other - Education and Training	$5,000.00	$0.00
8. (c) Other - Other (specify below)	$0.00	$0.00
Other Parent Barrier Resolutions	$12,000.00	$0.00
Other (please specify)	$0.00	$0.00
Other (please specify)	$0.00	$0.00
Other (please specify)	$0.00	$0.00
9. Subrecipient Contracts	$218,500.00	$0.00
Total Direct Costs	$335,049.40	$0.00
Total Indirect Costs	$15,950.60	$0.00
TOTAL	$351,000.00	$0.00

Contractor Initials: DS RLB

Date: 5/2/2025

Exhibit C-8 Budget - Amendment #3

New Hampshire Department of Health and Human Services		
Contractor Name:	Lakes Region Community Services Council	
Budget Request for:	Comprehensive Family Support Services-Kinship	
Budget Period	7/1/2025 - 6/30/26 (SFY 2026)	
Indirect Cost Rate (if applicable)	0	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$18,182	$0
2. Fringe Benefits	$0	$0
3. Consultants	$0	$0
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0	$0
5.(a) Supplies - Educational	$0	$0
5.(b) Supplies - Lab	$0	$0
5.(c) Supplies - Pharmacy	$0	$0
5.(d) Supplies - Medical	$0	$0
5.(e) Supplies Office	$0	$0
6. Travel	$0	$0
7. Software	$0	$0
8. (a) Other - Marketing/ Communications	$0	$0
8. (b) Other - Education and Training	$0	$0
8. (c) Other - Other (specify below)	$0	$0
Other (please specify)	$0	$0
Other (please specify)	$0	$0
Other (please specify)	$0	$0
Other (please specify)	$0	$0
9. Subrecipient Contracts	$0	$0
Total Direct Costs	$18,182	$0
Total Indirect Costs	$0	$0
TOTAL	$18,182	$0

Contractor Initials: DS RLB

Date: 5/2/2025

Docusign Envelope ID: DB743178-0106-4C94-BD47-43D4DCEB1607

State of New Hampshire

Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that LAKES REGION COMMUNITY SERVICES COUNCIL is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on July 29, 1975. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: **64109**

Certificate Number: **0007173282**

IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 2nd day of May A.D. 2025.

David M. Scanlan

Secretary of State

Docusign Envelope ID: DB743178-0106-4C94-BD47-43D4DCEB1607

CERTIFICATE OF AUTHORITY

I, Randy Perkins, hereby certify that:
(Name of the elected Officer of the Corporation/LLC; cannot be contract signatory)

1. I am a duly elected Clerk/Secretary/Officer of Lakes Region Community Services Council (Corporation/LLC Name)

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on April 16, 2025, at which a quorum of the Directors/shareholders were present and voting.
(Date)

VOTED: That Rebecca Bryant, President and CEO (may list more than one person)
(Name and Title of Contract Signatory)

is duly authorized on behalf of Lakes Region Community Services Council to enter into contracts or agreements with the State
(Name of Corporation/ LLC)

of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority **remains valid for thirty (30)** days from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: 5/1/2025

Signature of Elected Officer
Name: Randy Perkins
Title: Board Secretary

Docusign Envelope ID: DB743178-0106-4C94-BD47-43D4DCEB1607

LAKESREG5

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 1/08/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Elizabeth Mailhot	
USI Insurance Services LLC 12 Gill Street Suite 5500 Woburn, MA 01801 855 874-0123	PHONE (A/C, No, Ext): 855 874-0123	FAX (A/C, No): 781-376-5035
	E-MAIL ADDRESS: Elizabeth.Mailhot@usi.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Philadelphia Insurance Company	32204
INSURED Lakes Region Community Services Council 719 North Main Street Laconia, NH 03246	INSURER B : Granite State Work Comp Manufacturers T	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			PHPK2572217004	07/01/2024	07/01/2025	EACH OCCURRENCE	$1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$100,000
							MED EXP (Any one person)	$5,000
							PERSONAL & ADV INJURY	$1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$3,000,000
	POLICY PRO-JECT X LOC						PRODUCTS - COMP/OP AGG	$3,000,000
	OTHER:							$
A	AUTOMOBILE LIABILITY			PHPK2572210004	07/01/2024	07/01/2025	COMBINED SINGLE LIMIT (Ea accident)	$1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
A	X UMBRELLA LIAB X OCCUR			PHUB870671004	07/01/2024	07/01/2025	EACH OCCURRENCE	$5,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$5,000,000
	DED X RETENTION $10,000							$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N			P01119GSWCMT2025	01/01/2025	01/01/2026	X PER STATUTE OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N	N/A					E.L. EACH ACCIDENT	$1,000,000
	(Mandatory in NH)						E.L. DISEASE - EA EMPLOYEE	$1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	$1,000,000
A	Abuse			PHPK2572217004	07/01/2024	07/01/2025	$1,000,000 / $3,000,000	
A	Professional			PHPK2572217004	07/01/2024	07/01/2025	$1,000,000 / $3,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER	CANCELLATION
NH Dept. of Health & Human Serv. Office of Bus Operations Procurement, 129 Pleasant St. Concord, NH 03301	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Todd

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SLSZR

LAKES REGION COMMUNITY SERVICES

Engage. Empower. Inspire.

Mission Statement

Dedicated to serving the community by promoting independence, dignity and opportunity.

Value Statements

As individuals and as a community agency, we:

- Value all people;
- Value a team approach in all we do;
- Value and respect one another;
- Value our relationships in the communities in which we live and work;
- Value our role as facilitators of relationships; and
- Value and recognize that our relationships evolve, grow, and change over time.

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Financial Statements

LAKES REGION COMMUNITY SERVICES COUNCIL, INC.

FOR THE YEARS ENDED
JUNE 30, 2024 AND 2023
AND
INDEPENDENT AUDITORS' REPORT AND
REPORTS ON COMPLIANCE AND
INTERNAL CONTROL

Leone, McDonnell & Roberts
PROFESSIONAL ASSOCIATION

CERTIFIED PUBLIC ACCOUNTANTS

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LAKES REGION COMMUNITY SERVICES COUNCIL, INC.

FOR THE YEARS ENDED JUNE 30, 2024 AND 2023

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Leone, McDonnell & Roberts
Professional Association
CERTIFIED PUBLIC ACCOUNTANTS
DOVER • WOLFEBORO
NORTH CONWAY

INDEPENDENT AUDITORS' REPORT

To the Board of Directors of
Lakes Region Community Services Council, Inc.

Opinion

We have audited the accompanying financial statements of Lakes Region Community Services Council, Inc. (a nonprofit organization), which comprise the statements of financial position as of June 30, 2024 and 2023, and the related statements of cash flows, and notes to the financial statements for the years then ended, and the related statements of activities and functional expenses for the year ended June 30, 2024.

In our opinion, the financial statements present fairly, in all material respects, the financial position of Lakes Region Community Services Council, Inc. as of June 30, 2024 and 2023, and the changes in its cash flows for the years then ended, and the changes in its net assets for the year ended June 30, 2024 in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Lakes Region Community Services Council, Inc. and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Lakes Region Community Services Council, Inc.'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

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Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Lakes Region Community Services Council, Inc.'s internal control. Accordingly, no such opinion is expressed.

- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Lakes Region Community Services Council, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

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Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of functional revenues on pages 21-23 is presented for purposes of additional analysis and is not a required part of the financial statements. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of functional revenues and the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 13, 2024, on our consideration of Lakes Region Community Services Council, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Lakes Region Community Services Council, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Lakes Region Community Services Council, Inc.'s internal control over financial reporting and compliance.

Report on Summarized Comparative Information

We have previously audited the Lakes Region Community Services Council, Inc.'s June 30, 2023 financial statements, and we expressed an unmodified opinion on those audited financial statements in our report dated January 15, 2024. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2023, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Leone McDonnell & Roberts,
Professional Association

Wolfeboro, New Hampshire
December 13, 2024

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LAKES REGION COMMUNITY SERVICES COUNCIL, INC.

STATEMENTS OF FINANCIAL POSITION
JUNE 30, 2024 AND 2023

ASSETS

	2024	2023
CURRENT ASSETS		
Cash and cash equivalents	$ 1,537,502	$ 4,641,758
Certificates of deposit	-	303,154
Accounts receivable:		
Medicaid	4,928,387	2,241,781
Other, net of allowance for doubtful accounts of $50,000 at June 30, 2024 and 2023	691,602	261,160
Prepaid expenses	9,912	31,675
Total current assets	7,167,403	7,479,528
PROPERTY AND EQUIPMENT, NET	2,927,261	3,135,440
OTHER ASSETS		
Due from affiliates, net	24,631	197,428
Deposits	28,375	35,779
Right-of-use asset, operating	286,503	158,675
Total other assets	339,509	391,882
Total assets	$ 10,434,173	$ 11,006,850

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
Accounts payable	$ 804,043	$ 1,436,341
Due to State of NH	2,095,341	-
Current portion of operating lease liability	90,232	70,115
Accrued salaries, wages, and related expenses	337,326	272,611
Accrued earned time	353,991	323,901
Refundable advances	352,200	814,106
Other accrued expenses	91,395	92,360
Total current liabilities	4,124,528	3,009,434
LONG-TERM LIABILITIES		
Operating lease liability, net of current portion shown above	196,271	88,560
Total liabilities	4,320,799	3,097,994
NET ASSETS		
Without donor restrictions	5,062,411	6,807,730
With donor restrictions	1,050,963	1,101,126
Total net assets	6,113,374	7,908,856
Total liabilities and net assets	$ 10,434,173	$ 11,006,850

See Notes to Financial Statements

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LAKES REGION COMMUNITY SERVICES COUNCIL, INC.

STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2024
WITH PRIOR YEAR SUMMARIZED COMPARATIVE INFORMATION

	Without Donor Restrictions	With Donor Restrictions	2024	2023
CHANGES IN NET ASSETS				
Revenues				
Program fees	$ 1,379,858	$ -	$ 1,379,858	$ 1,521,510
Medicaid	18,900,661	-	18,900,661	26,006,636
Client resources	81,231	-	81,231	152,485
Public support	510,925	-	510,925	740,362
Private foundations	148,193	-	148,193	84,532
Production/service income	87,052	-	87,052	86,290
Investment	54,087	-	54,087	41,091
State of New Hampshire - DDS	583,473	-	583,473	1,359,148
Management fees	54,400	-	54,400	54,400
Other	2,303,446	-	2,303,446	1,509,606
Total revenues	24,103,326	-	24,103,326	31,556,060
Expenses				
Program services				
Service coordination	1,343,756	-	1,343,756	1,399,564
Day programs	2,261,923	-	2,261,923	2,281,985
Early intervention	844,699	-	844,699	764,001
Enhanced family care	4,248,859	-	4,248,859	3,756,282
Community options	141,210	-	141,210	162,093
Community residences	6,963,339	-	6,963,339	13,480,316
Transportation	44,119	-	44,119	40,850
Family support	5,640,131	-	5,640,131	5,560,738
Other programs	1,302,230	-	1,302,230	1,638,198
Supporting activities				
General management	2,843,485	50,163	2,893,648	2,239,490
Fundraising	214,894	-	214,894	211,552
Total expenses	25,848,645	50,163	25,898,808	31,535,069
CHANGE IN NET ASSETS	(1,745,319)	(50,163)	(1,795,482)	20,991
NET ASSETS, BEGINNING OF YEAR	6,807,730	1,101,126	7,908,856	7,887,865
NET ASSETS, END OF YEAR	$ 5,062,411	$ 1,050,963	$ 6,113,374	$ 7,908,856

See Notes to Financial Statements

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STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2024
WITH PRIOR YEAR SUMMARIZED COMPARATIVE INFORMATION

	Service Coordination	Day Programs	Early Intervention	Enhanced Family Care	Community Options
PERSONNEL COSTS					
Salaries and wages	$ 894,131	$ 1,307,849	$ 589,185	$ 231,809	$ 98,091
Employee benefits	223,697	325,632	149,257	58,413	24,368
Payroll taxes	66,324	98,897	43,172	16,863	6,920
PROFESSIONAL FEES AND CONSULTATIONS					
Client treatment & therapies	26,081	-	-	3,900,570	-
Clerical contracted staff	-	-	-	-	-
Accounting/auditing	-	-	-	-	-
Legal	42,827	-	-	-	-
Subcontract services	-	-	16,489	-	-
Other professional fees	23,631	40,400	-	-	-
STAFF DEVELOPMENT AND TRAINING					
Journals and publications	-	-	-	383	-
Conference/conventions	303	-	-	-	-
Other staff development	3,172	24,154	559	-	-
OCCUPANCY COSTS					
Rent	-	85,040	-	-	-
Mortgage payments	-	-	-	-	-
Utilities	-	6,289	-	-	-
Repairs and maintenance	-	265	-	975	-
Other occupancy costs	35,285	31,517	28,500	11,547	2,551
CONSUMABLE SUPPLIES					
Office supplies and equipment under $2,500	2,326	6,845	1,495	690	173
Building/household	-	481	-	-	-
Client	1,322	4,136	-	8,908	-
Medical supplies	-	-	-	96	-
ASSISTANCE TO INDIVIDUALS	3,920	-	-	-	-
PRODUCT SALES	-	7,159	-	-	-
EQUIPMENT RENTAL	-	-	-	-	-
EQUIPMENT MAINTENANCE	-	-	-	-	-
DEPRECIATION	-	4,171	-	-	-
ADVERTISING	-	151	63	2,001	-
PRINTING	-	-	-	2,070	-
TELEPHONE	380	7,943	-	46	-
POSTAGE	27	-	-	-	-
TRANSPORTATION	15,087	243,631	15,979	14,021	9,107
INSURANCE	-	-	-	-	-
MEMBERSHIP DUES	110	8,886	-	-	-
CLIENT PAYMENTS	-	52,311	-	-	-
LOSS ON DISPOSAL	-	-	-	-	-
OTHER	5,133	6,166	-	467	-
TOTAL FUNCTIONAL EXPENSES	$ 1,343,756	$ 2,261,923	$ 844,699	$ 4,248,859	$ 141,210

See Notes to Financial Statements

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STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2024
WITH PRIOR YEAR SUMMARIZED COMPARATIVE INFORMATION

	Community Residences	Family Support	Transportation	Other DDS	General Management
PERSONNEL COSTS					
Salaries and wages	$ 4,135,262	$ 1,421,943	$ 25,791	$ -	$ 1,508,441
Employee benefits	748,840	351,275	6,664	-	391,765
Payroll taxes	248,119	105,271	1,944	-	111,482
PROFESSIONAL FEES AND CONSULTATIONS					
Client treatment & therapies	313,618	2,867,283	-	-	-
Clerical contracted staff	-	-	-	-	24,826
Accounting/auditing	-	-	-	-	123,105
Legal	-	-	-	-	6,077
Subcontract services	413,155	580,319	-	-	-
Other professional fees	1,749	1,013	-	-	139,893
STAFF DEVELOPMENT AND TRAINING					
Journals and publications	-	-	-	-	66
Conference/conventions	-	-	-	-	4,507
Other staff development	-	1,125	-	-	33,125
OCCUPANCY COSTS					
Rent	189,163	-	-	-	-
Mortgage payments	-	-	-	-	-
Utilities	123,792	270	-	-	53,945
Repairs and maintenance	151,132	-	-	-	127,682
Other occupancy costs	279,077	19,249	-	-	(351,734)
CONSUMABLE SUPPLIES					
Office supplies and equipment under $2,500	77,783	118	-	-	32,606
Building/household	24,275	-	-	-	598
Client	108,530	3,949	-	-	11,512
Medical supplies	7,242	163	-	-	-
ASSISTANCE TO INDIVIDUALS	2,655	35,291	-	-	47
PRODUCT SALES	-	-	-	-	-
EQUIPMENT RENTAL	-	-	-	-	24,629
EQUIPMENT MAINTENANCE	6,038	-	-	-	57,047
DEPRECIATION	8,551	-	7,986	-	224,369
ADVERTISING	938	37	-	-	29,060
PRINTING	-	-	-	-	4,182
TELEPHONE	6,509	-	-	-	50,519
POSTAGE	-	-	-	-	20,662
TRANSPORTATION	83,297	194,608	1,704	-	6,730
INSURANCE	-	-	-	-	124,616
MEMBERSHIP DUES	2,500	55,298	-	-	57,664
CLIENT PAYMENTS	1,190	-	30	-	4,509
LOSS ON DISPOSAL	26,894	-	-	-	-
OTHER	3,030	2,919	-	-	71,718
TOTAL FUNCTIONAL EXPENSES	$ 6,963,339	$ 5,640,131	$ 44,119	$ -	$ 2,893,648

See Notes to Financial Statements

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LAKES REGION COMMUNITY SERVICES COUNCIL, INC.

STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2024
WITH PRIOR YEAR SUMMARIZED COMPARATIVE INFORMATION

	Fundraising	Total DDS Funded	Total Non-DDS Funded	2024 Totals	2023 Totals
PERSONNEL COSTS					
Salaries and wages	$ 147,551	$ 10,360,053	$ 803,173	$ 11,163,226	$ 10,720,845
Employee benefits	36,680	2,316,591	200,606	2,517,197	2,405,983
Payroll taxes	11,016	710,008	60,576	770,584	831,285
PROFESSIONAL FEES AND CONSULTATIONS					
Client treatment & therapies	-	7,107,552	24,724	7,132,276	6,575,500
Clerical contracted staff	-	24,826	54	24,880	-
Accounting/auditing	-	123,105	-	123,105	121,770
Legal	-	48,904	-	48,904	71,868
Subcontract services	-	1,009,963	47,581	1,057,544	8,022,466
Other professional fees	980	207,666	495	208,161	236,724
STAFF DEVELOPMENT AND TRAINING					
Journals and publications	-	449	-	449	597
Conference/conventions	2,364	7,174	8,608	17,337	21,706
Other staff development	-	62,135	-	60,580	32,568
OCCUPANCY COSTS					
Rent	-	274,203	-	274,203	245,307
Mortgage payments	-	-	-	-	(1,573)
Utilities	-	184,296	-	184,296	175,690
Repairs and maintenance	-	280,054	-	280,054	193,688
Other occupancy costs	4,608	60,600	93,152	153,752	83,173
CONSUMABLE SUPPLIES					
Office supplies and equipment under $2,500	524	122,560	7,715	130,275	77,675
Building/household	-	25,354	135	25,489	26,756
Client	-	138,357	8,611	146,968	150,373
Medical supplies	-	7,501	109	7,610	4,001
ASSISTANCE TO INDIVIDUALS	-	41,913	8,963	50,876	62,426
PRODUCT SALES	-	7,159	-	7,159	12,356
EQUIPMENT RENTAL	-	24,629	-	24,629	21,993
EQUIPMENT MAINTENANCE	-	63,085	-	63,085	34,472
DEPRECIATION	-	245,077	-	245,077	223,575
ADVERTISING	1,484	33,734	485	34,219	36,809
PRINTING	6,315	12,567	46	12,613	7,039
TELEPHONE	-	65,397	-	65,397	69,649
POSTAGE	19	20,708	44	20,752	20,342
TRANSPORTATION	-	584,164	30,075	614,239	636,000
INSURANCE	-	124,616	-	124,616	113,760
MEMBERSHIP DUES	1,089	125,547	3,550	129,097	144,477
CLIENT PAYMENTS	-	58,040	1,339	59,379	52,815
LOSS ON DISPOSAL	-	26,894	-	26,894	-
OTHER	2,264	91,697	2,189	93,886	102,954
TOTAL FUNCTIONAL EXPENSES	$ 214,894	$ 24,596,578	$ 1,302,230	$ 25,898,808	$ 31,535,069

See Notes to Financial Statements

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LAKES REGION COMMUNITY SERVICES COUNCIL, INC.

STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED JUNE 30, 2024 AND 2023

	2024	2023
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	$ (1,795,482)	$ 20,991
Adjustments to reconcile change in net assets to net cash from operating activities:		
Depreciation	245,077	223,575
Loss on disposal of assets	26,894	20,045
Increase in right-of-use asset, operating	(127,828)	(158,675)
Increase in operating lease liability	127,828	158,675
(Increase) decrease in assets:		
Certificates of deposit	303,154	(303,154)
Accounts receivable	(3,117,048)	(463,012)
Prepaid expenses	21,763	207,194
Deposits	7,404	-
Increase (decrease) in liabilities:		
Accounts payable	(632,298)	213,092
Accrued salaries, wages, and related expenses	64,715	(357,366)
Accrued earned time	30,090	(2,806)
Refundable advances	(461,906)	(826,461)
Other accrued expenses	(965)	(28,832)
NET CASH USED IN OPERATING ACTIVITIES	(5,308,602)	(1,296,734)
CASH FLOWS FROM INVESTING ACTIVITIES		
Additions to property and equipment	(63,792)	(366,356)
NET CASH USED IN INVESTING ACTIVITIES	(63,792)	(366,356)
CASH FLOWS FROM FINANCING ACTIVITIES		
(Increase) decrease in due from affiliates, net	172,797	(84,645)
Increase in due to State of NH	2,095,341	-
NET CASH PROVIDED BY (USED IN) FINANCING ACTIVITIES	2,268,138	(84,645)
NET DECREASE IN CASH AND CASH EQUIVALENTS	(3,104,256)	(1,747,735)
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	4,641,758	6,389,493
CASH AND CASH EQUIVALENTS, END OF YEAR	$ 1,537,502	$ 4,641,758

See Notes to Financial Statements

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1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization

Lakes Region Community Services Council, Inc. (the Council) is a New Hampshire nonprofit corporation organized exclusively for charitable purposes to ensure there is a coordinated and efficient program of human services dealing effectively with the problems and needs of the developmentally impaired of Belknap County, lower Grafton County and the surrounding communities.

Basis of Accounting

The financial statements of Lakes Region Community Services Council, Inc. have been prepared on the accrual basis of accounting.

Basis of Presentation

The financial statements of the Council have been prepared in accordance with U.S. generally accepted accounting principles (US GAAP), which require the Council to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restrictions – Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Council. These net assets may be used at the discretion of the Council's management and board of directors.

Net assets with donor restrictions – Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Council or by passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statement of activities.

As of June 30, 2024 and 2023, the Council had net assets with donor restrictions and net assets without donor restrictions.

Cash and Cash Equivalents

For the purposes of the Statements of Cash Flows, the Council considers all demand deposits, money market funds, and short-term investments with original maturities of three months or less to be cash equivalents.

Certificates of Deposit

During the year ended June 30, 2023, the Council opened a certificate of deposit account. Interest was stated at 4.02% and maturity was seven months from the issue date. The Certificate of deposit matured in May 2024. Certificates of deposit are carried at fair value. Interest is accrued and recognized in income when earned.

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Accounts Receivable

Accounts receivable are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts through a charge to activities and a credit to a valuation allowance based on historical account write-off patterns by the payor, adjusted as necessary to reflect current conditions. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the valuation allowance and a credit to accounts receivable.

The Council has no policy for charging interest on overdue accounts nor are its accounts receivable pledged as collateral, except as disclosed in Note 4.

It is the policy of the Council to provide services to all eligible residents of central New Hampshire without regard to ability to pay. As a result of this policy, all charity care write-offs are recorded as reductions in revenue in the period in which services are provided. The accounts receivable allowance includes the estimated amount of charity care and contractual allowances included in the accounts receivable balances. The computation of the contractual allowance is based on historical ratios of fees charged to amounts collected.

Contributions

All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are restricted by the donor for future periods or for specific purposes are reported as net assets with donor restrictions, depending on the nature of the restrictions. However, if a restriction is fulfilled in the same period in which the contribution is received, the Council reports the support as net assets without donor restrictions.

Property and Depreciation

Property and equipment are recorded at cost or, if contributed, at estimated fair value at the date of contribution. Material assets with a useful life in excess of one year are capitalized. Depreciation is provided for using the straight-line method in amounts designed to amortize the cost of the assets over their estimated useful lives as follows:

Buildings and improvements	5 - 40 Years
Furniture, fixtures and equipment	3 - 10 Years

Costs for repairs and maintenance are expensed when incurred and betterments are capitalized. Assets sold or otherwise disposed of are removed from the accounts, along with the related accumulated depreciation, and any gain or loss is recognized.

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Fair Value of Financial Instruments

FASB ASC Topic No. 820-10, Financial Instruments, provides a definition of fair value which focuses on an exit price rather than an entry price, establishes a framework in generally accepted accounting principles for measuring fair value which emphasizes that fair value is a market-based measurement, not an entity-specific measurement, and requires expanded disclosures about fair value measurements. In accordance with ASC 820-10, the Council may use valuation techniques consistent with market, income and cost approaches to measure fair value. As a basis for considering market participant assumptions in fair value measurements, Topic 820-10 establishes a fair value hierarchy, which prioritizes the inputs used in measuring fair values. The hierarchy gives the highest priority to Level 1 measurements and the lowest priority to Level 3 measurements. The three levels of the fair value hierarchy under ASC Topic 820-10 are described as follows:

> **Level 1** – Inputs to the valuation methodology are quoted prices available in active markets for identical investments as of the reporting date.
>
> ***Level 2*** - Inputs to the valuation methodology are other than quoted market prices in active markets, which are either directly or indirectly observable as of the reporting date, and fair value can be determined through the use of models or other valuation methodologies.
>
> ***Level 3*** - Inputs to the valuation methodology are unobservable inputs in situations where there is little or no market activity for the asset or liability and the reporting entity makes estimates and assumptions related to the pricing of the asset or liability including assumptions regarding risk.

The carrying amount of cash, certificates of deposit, short-term receivables and payables, and customer deposits, approximates fair value because of the short maturity of those instruments.

Refundable Advances

Grants received in advance are recorded as refundable advances and recognized as revenue in the period in which the related services or expenditures are incurred.

Summarized Financial Information

The financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Council's financial statements for the year ended June 30, 2023, from which the summarized information was derived.

Accrued Earned Time

The Council has accrued a liability for future compensated leave time that its employees have earned and which is vested with the employee.

Revenue Recognition

In May of 2014, the FASB issued Accounting Standards Update (ASU) 2014-09, *Revenue from Contracts with Customers (Topic 606).* This ASU is a comprehensive revenue recognition model that requires an organization to recognize revenue to depict the transfer of goods or services to a customer at an amount that reflects the consideration it expects to receive in exchange for those goods or services. Contracts and transactions with customers predominantly contain a single performance obligation.

The Council records the following exchange transaction revenue in its statements of activities for the years ended June 30, 2024 and 2023:

Day Services – The Council provides certain services which range from birth through lifespan. Examples of these services are early supports and services, respite, family support, in home supports, service coordination, employment services, supported independent living, non-medical support for the elderly in their home, and self-directed services. All revenue is recognized upon completion of the service.

Residential Services – The Council provides certain residential assistance through contractual arrangements with other vendor providers as well as the shared family living model and Lakes Region Community Services staffed homes with 24-hour supervision. All revenue is recognized upon completion of the service.

Income Taxes

The Council is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. The Internal Revenue Service has determined the Council to be other than a private foundation.

Management has evaluated the Council's tax positions and concluded that the Council has maintained its tax-exempt status and has taken no uncertain tax positions that would require adjustment to the financial statements.

Advertising

The Council expenses advertising costs as incurred.

Functional Allocation of Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis. Accordingly, costs have been allocated among the program services and supporting activities benefited. Such allocations have been determined by management on an equitable basis.

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The expenses that are allocated include the following:

Expense	Method of allocation
Salaries and benefits	Time and effort
Occupancy	Square footage
Depreciation	Direct assignment
All other expenses	Direct assignment

Accounting Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

New Accounting Pronouncement

As of July 1, 2023, the Council adopted the provisions of the Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2016-13, *Financial Instruments – Credit Losses (Topic 326): Measurement of Credit Losses on Financial Instruments,* as amended, which modifies the measurement of expected credit losses on certain financial instruments. The Council adopted this new guidance utilizing the modified retrospective transition method. The adoption of this Standard did not have a material impact on the Council's financial statements but did change how the allowance for credit losses is determined.

2. LIQUIDITY AND AVALIBILITY

The following represents the Council's financial assets as of June 30, 2024 and 2023:

	2024	2023
Cash and cash equivalents	$ 1,537,502	$ 4,641,758
Certificates of deposits	-	303,154
Accounts receivable:		
Medicaid	4,928,387	2,241,781
Other, net	691,602	261,160
Deposits	28,375	35,779
Total financial assets	$ 7,185,866	$ 7,483,632

Less amounts not available to be used within one year:		
Deposits	$ 28,375	$ 35,779
Financial assets available to meet general expenditures over the next twelve months	$ 7,157,491	$ 7,447,853

The Council's goal is generally to maintain financial assets to meet 90 days of operating expenses (approximately $6.3 million). As part of its liquidity plan, excess cash is invested in short-term investments, including money market accounts.

3. PROPERTY AND EQUIPMENT

As of June 30, 2024 and 2023, property and equipment consisted of the following:

	2024	2023
Buildings and improvements	$ 4,530,268	$ 4,509,825
Leasehold improvements	133,552	376,738
Furniture, fixtures and equipment	743,744	843,828
Vehicles	173,352	173,352
Construction in process	-	1,898
Land	152,200	152,200
Total	5,733,116	6,057,841
Less accumulated depreciation	2,805,855	2,922,401
Property and equipment, net	$ 2,927,261	$ 3,135,440

Depreciation expense for the years ended June 30, 2024 and 2023 amounted to $245,077 and $223,575, respectively.

4. DEMAND NOTE PAYABLE

The Council maintains a revolving line of credit with a bank. The revolving line of credit provides for maximum borrowings up to $3,000,000 and is renewable annually. The line of credit is collateralized by all of the business assets of the Council and guaranteed by related nonprofit organizations (see Note 10). At June 30, 2024 and 2023, the interest was stated at the bank's prime rate of 8.0% and 8.5%, respectively. There was no amount outstanding on this line of credit at June 30, 2024 and 2023.

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5. DUE TO STATE OF NH

During the year ended June 30, 2024, the State of New Hampshire advanced $2,574,000 to the Council due to issues implementing a new Medicaid billing system. There are no specified terms of repayment and no stated interest rate on the advance. The balance due to the State of New Hampshire was $2,095,341 at June 30, 2024.

6. NET ASSETS

Net assets with donor restrictions consist of a building donated to the Council with restricted use for 30 years. The amount released from restriction each year is the current year depreciation on the building. The amount of net assets with donor restrictions were $1,050,963 and $1,101,126 for the years ended June 30, 2024 and 2023, respectively.

7. RETIREMENT PLAN

The Council maintains a retirement plan for all eligible employees. During the years ended June 30, 2024 and 2023, the Council made matching contributions of 100% of a participant's salary reduction that was not in excess of 2% of the participant's compensation. All employees who work one thousand hours per year are eligible to participate after one year of employment. The Council's contribution to the retirement plan for the years ended June 30, 2024 and 2023 was $91,272 and $89,411, respectively.

8. CONCENTRATION OF RISK

For the years ended June 30, 2024 and 2023, approximately 78% and 82%, respectively, of the total revenue was derived from Medicaid. The future existence of the Council is dependent upon continued support from Medicaid.

In order for the Council to receive Medicaid funding, they must be formally approved by the State of New Hampshire, Division of Health and Human Services (DHHS) as the provider of services for developmentally disabled individuals for that region. In May 2021, the Council was re-designated as an Area Agency for the period September 2020 through September 2025.

Medicaid receivables comprise approximately 92% and 90% of the total accounts receivable balances at June 30, 2024 and 2023, respectively.

9. LEASE COMMITMENTS

The Council has entered into various operating lease agreements to rent facilities and office equipment for their community residences and other programs. The terms of these leases range from one to ten years. The Council also leases various apartments on behalf of clients on a month-to-month basis.

The right-of-use asset and related operating lease liability for the above leases amounted to $286,503 and $158,675 for the years ended June 30, 2024 and 2023, respectively. The weighted average lease term was 1.91 years and 0.96 years for the years ended June 30, 2024 and 2023, respectively. The weighted average discount rate was 3.79% and 0.88% for the years ended June 30, 2024 and 2023, respectively.

Total rent expense under all lease agreements for the years ended June 30, 2024 and 2023 was $298,832 and $267,300, respectively.

Lease liability maturities as of June 30, 2024 are as follows:

Year Ending June 30:	Amount
2025	$ 131,362
2026	96,307
2027	61,579
2028	49,723
2029	24,860
Total undiscounted lease liability	363,831
Less imputed interest	(77,328)
Total lease liability	$ 286,503

Refer to Note 10 for information regarding a lease agreement with a related party.

10. RELATED PARTY TRANSACTIONS

Lakes Region Community Services Council, Inc. is related to the following nonprofit corporations as a result of common board membership:

Related Party	Function
Genera Corporation	Manages and leases property
Greater Laconia Transit Agency	Provides transportation services
Lakes Region Community Services Foundation	Solicit, receive, and administer fundraising efforts for the benefit of the Council and others

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NOTES TO FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2024 AND 2023

Lakes Region Community Services Council, Inc. has contracts and transactions with the above related parties during its normal course of operations. The significant related party transactions are as follows:

Received From:	2024	2023	Purpose
Genera Corporation	$ 14,400	$ 14,400	Management, accounting and financial services
Genera Corporation	$ 14,988	$ 14,988	Insurance reimbursement
Lakes Region Community Services Foundation	$ 40,000	$ 40,000	Management, accounting and financial services

Paid To:	2024	2023	
Genera Corporation	$ 110,937	$ 109,155	Rental of homes
Lakes Region Community Services Foundation	$ 70,063	$ 25,782	Foundation contributions

Due From:	2024	2023
Genera Corporation	$ 14,694	$ 121,996
Greater Laconia Transit Agency	-	61,214
Lakes Region Community Services Foundation	9,937	14,218
	$ 24,631	$ 197,428

There are no specified terms of payment and no interest stated on the related party due from accounts.

Demand Note Payable
The Council's demand note payable is guaranteed by Genera Corporation (see Note 4).

Rent
The Council has a perpetual lease agreement with Genera Corporation which calls for annual rent payments. The future minimum lease payments under the lease are $109,800, annually.

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Insurance Reimbursement
The Council carries a joint liability policy with the related parties above. The Council pays for the coverage in full and then is reimbursed by the affiliates based on contracts between the agencies.

11. CONTINGENCIES - GRANT COMPLIANCE

The Council receives funds under various state grants and from Federal sources. Under the terms of these agreements, the Council is required to use the funds within a certain period and for purposes specified by the governing laws and regulations. If expenditures were found not to have been made in compliance with the laws and regulations, the Council may be required to repay the funds.

No provisions have been made for this contingency because specific amounts, if any, have not been determined or assessed by government audits as of June 30, 2024.

12. CLIENT FUNDS

The Council administers funds for certain consumers. No asset or liability has been recorded for this amount. As of June 30, 2024 and 2023, client funds held by the Council aggregated $375,180 and $388,799, respectively.

13. CONCENTRATION OF CREDIT RISK

The Council maintains cash balances that, at times may exceed federally insured limits. The balances are insured by the Federal Deposit Insurance Corporation (FDIC) up to $250,000 at June 30, 2024 and 2023. In addition to FDIC coverage, certain deposits of the Council are insured or collateralized through other means. The Council has not experienced any losses in such accounts and believes it is not exposed to any significant risk with these accounts. At June 30, 2024 and 2023, cash balances in excess of FDIC coverage aggregated $196,977 and $1,211,190, respectively.

14. FINANCIAL INSTRUMENTS WITH OFF STATEMENT OF FINANCIAL POSITION RISK

The Council maintains a repurchase account agreement with a bank. A portion of the Council's overnight deposit bank balances are divided into amounts under the FDIC limit of $250,000 and swept into various insured bank accounts. This agreement provides flexibility to the Council by allowing them to maintain large cash balances in excess of the standard FDIC limit individually, but when spread across multiple banks, providing insurance for the full amount of the repurchase account.

15. RECLASSIFICATION

Certain amounts and accounts from the prior year's financial statements were reclassified to enhance comparability with the current year's financial statements.

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16. SUBSEQUENT EVENTS

Subsequent events are events or transactions that occur after the statement of financial position date, but before financial statements are available to be issued. Recognized subsequent events are events or transactions that provide additional evidence about conditions that existed at the statement of financial position date, including the estimates inherent in the process of preparing financial statements. Non recognized subsequent events are events that provide evidence about conditions that did not exist at the statement of financial position date, but arose after that date. Management has evaluated subsequent events through December 13, 2024, the date the June 30, 2024 financial statements were available for issuance.

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SCHEDULE OF FUNCTIONAL REVENUES
FOR THE YEAR ENDED JUNE 30, 2024
WITH PRIOR YEAR SUMMARIZED COMPARATIVE INFORMATION

	Service Coordination	Day Programs	Early Intervention	Enhanced Family Care	Community Options
Program fees	$ 9,750	$ 49,526	$ -	$ 796,886	$ -
Medicaid	1,158,019	2,298,715	838,682	4,511,089	148,009
Client resources	-	3,173	-	54,908	-
Public support	-	27,042	-	-	-
Private foundations	-	-	-	-	-
Production/service income	264	86,788	-	-	-
Investment	-	-	-	-	-
State of New Hampshire - DDS	-	-	58,902	-	-
Management fees	-	-	-	-	-
Other	8,895	2,941	233	4	-
TOTAL FUNCTIONAL REVENUES	$ 1,176,928	$ 2,468,185	$ 897,817	$ 5,362,887	$ 148,009

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SCHEDULE OF FUNCTIONAL REVENUES
FOR THE YEAR ENDED JUNE 30, 2024
WITH PRIOR YEAR SUMMARIZED COMPARATIVE INFORMATION

	Community Residences	Family Support	Transportation	Other DDS	General Management
Program fees	$ 397,320	$ 38,730	$ -	$ -	$ 77,275
Medicaid	4,755,103	4,996,304	-	-	-
Client resources	20,984	2,166	-	-	-
Public support	-	-	-	-	-
Private foundations	-	-	-	-	-
Production/service income	-	-	-	-	-
Investment	171	-	-	-	53,916
State of New Hampshire - DDS	179,918	98,581	-	-	246,072
Management fees	-	-	-	-	31,446
Other	910,004	1,731	-	-	1,070,867
TOTAL FUNCTIONAL REVENUES	$ 6,263,500	$ 5,137,512	$ -	$ -	$ 1,479,576

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LAKES REGION COMMUNITY SERVICES COUNCIL, INC.

SCHEDULE OF FUNCTIONAL REVENUES
FOR THE YEAR ENDED JUNE 30, 2024
WITH PRIOR YEAR SUMMARIZED COMPARATIVE INFORMATION

	Fundraising	Total DDS Funded	Total Non-DDS Funded	2024 Totals	2023 Totals
Program fees	$ -	$ 1,369,487	$ 10,371	$ 1,379,858	$ 1,521,510
Medicaid	-	18,705,921	194,740	18,900,661	26,006,636
Client resources	-	81,231	-	81,231	152,485
Public support	89	27,131	483,794	510,925	740,362
Private foundations	-	-	148,193	148,193	84,532
Production/service income	-	87,052	-	87,052	86,290
Investment	-	54,087	-	54,087	41,091
State of New Hampshire - DDS	-	583,473	-	583,473	1,359,148
Management fees	22,954	54,400	-	54,400	54,400
Other	-	1,994,675	308,771	2,303,446	1,509,606
TOTAL FUNCTIONAL REVENUES	$ 23,043	$ 22,957,457	$ 1,145,869	$ 24,103,326	$ 31,556,060

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LAKES REGION COMMUNITY SERVICES COUNCIL, INC.

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2024

FEDERAL GRANTOR/ PASS-THROUGH GRANTOR/ PROGRAM TITLE	FEDERAL ASSISTANCE LISTING NUMBER	PASS THROUGH GRANTOR NUMBER	FEDERAL EXPENDITURES
U.S. DEPT. OF HEALTH AND HUMAN SERVICES			
Passed through State of New Hampshire			
Department of Health and Human Services, Office of Human Services, Division of Children, Youth and Families			
Stephanie Tubbs Jones Child Welfare Services Program	93.645	102-500734-42106802	$ 3,354
Promoting Safe and Stable Families	93.556	102-500734-42107306	8,125
Temporary Assistance for Needy Families	93.558	074-500589-45030353	107,735
	93.558	074-500589-45001502	26,205
			133,940
Social Services Block Grant	93.667	074-500589-45001501	37,235
Department of Health and Human Services, Office of Human Services			
Social Services Block Grant	93.667	05-95-48-481010-9255	75,950
			113,185
Activities to Support (STLT) Health Department Response to Public Health or Healthcare Crises	93.391	NH75OT000031	123,671
AGING CLUSTER			
Special Programs for Aging, Title III, B	93.044	05-95-48-481010-7872	26,792
Department of Health and Human Services, Div of LT Support & Services, BDS			
MEDICAID CLUSTER			
Medical Assistance Program	93.778		487,593
Total U.S. Department of Health and Human Services			$ 896,660
U.S. DEPARTMENT OF EDUCATION			
Department of Health and Human Services, Office of Human Services, Division of Long Term Supports and Services			
Special Education - Grants for Infants and Families	84.181A	05-95-93-930010-7852	$ 58,902
Total U.S. Department of Education			$ 58,902
U.S. DEPARTMENT OF JUSTICE			
Passed through State of New Hampshire Department of Justice			
Crime Victims Assistance	16.575		$ 124,639
Total U.S. Department of Justice			$ 124,639
Total expenditures of federal awards			$ 1,080,201

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LAKES REGION COMMUNITY SERVICES COUNCIL, INC.

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2024

NOTE 1 BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards (the Schedule) includes the federal award activity of Lakes Region Community Services Council, Inc. under programs of the federal government for the year ended June 30, 2024. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Lakes Region Community Services Council, Inc., it is not intended to and does not present the financial position, change in net assets, or cash flows of Lakes Region Community Services Council, Inc.

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Pass-through entity identifying numbers are presented where available. Negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amount reported as expenditures in prior years.

NOTE 3 INDIRECT COST RATE

Lakes Region Community Services Council, Inc. has elected not to use the ten percent de minimis indirect cost rate allowed under Uniform Guidance.

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LAKES REGION COMMUNITY SERVICES COUNCIL, INC.

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors of
Lakes Region Community Services Council, Inc.

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Lakes Region Community Services Council, Inc. (a New Hampshire nonprofit organization), which comprise the statements of financial position as of June 30, 2024 and 2023, and the related statements of cash flows, and the related notes to the financial statements for the years then ended, and the related statements of activities and functional expenses for the year ended June 30, 2024, and have issued our report thereon dated December 13, 2024.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Lakes Region Community Services Council, Inc.'s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Lakes Region Community Services Council, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Lakes Region Community Services Council, Inc.'s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

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Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Lakes Region Community Services Council, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Leone McDonnell & Roberts,
Professional Association

Wolfeboro, New Hampshire
December 13, 2024

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NORTH CONWAY

LAKES REGION COMMUNITY SERVICES COUNCIL, INC.

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Directors of
Lakes Region Community Services Council, Inc.

Opinion on Each Major Federal Program

We have audited Lakes Region Community Services Council, Inc.'s compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Lakes Region Community Services Council, Inc.'s major federal programs for the year ended June 30, 2024. Lakes Region Community Services Council, Inc.'s major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, Lakes Region Community Services Council, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2024.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Lakes Region Community Services Council, Inc. and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Lakes Region Community Services Council, Inc.'s compliance with the compliance requirements referred to above.

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Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Lakes Region Community Services Council, Inc.'s federal programs.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Lakes Region Community Services Council, Inc.'s compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Lakes Region Community Services Council, Inc.'s compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Lakes Region Community Services Council, Inc.'s compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.

- Obtain an understanding of Lakes Region Community Services Council, Inc.'s internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Lakes Region Community Services Council, Inc.'s internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

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Report on Internal Control over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Leone McDonnell & Roberts,
Professional Association

Wolfeboro, New Hampshire
December 13, 2024

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LAKES REGION COMMUNITY SERVICES COUNCIL, INC.

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2024

A. SUMMARY OF AUDITORS' RESULTS

1. The auditors' report expresses an unmodified opinion on whether the financial statements of Lakes Region Community Services Council, Inc. were prepared in accordance with GAAP.

2. No significant deficiencies relating to the audit of the financial statements are reported in the *Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards.* No material weaknesses are reported.

3. No instances of noncompliance material to the financial statements of Lakes Region Community Services Council, Inc., which would be required to be reported in accordance with Government Auditing Standards, were disclosed during the audit.

4. No significant deficiencies in internal control over major federal award programs are reported in the *Independent Auditors' Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by the Uniform Guidance*. No material weaknesses are reported.

5. The auditors' report on compliance for the major federal award programs for Lakes Region Community Services Council, Inc. expresses an unmodified opinion on all major federal programs.

6. There were no audit findings that are required to be reported in accordance with 2 CFR Section 200.516(a).

7. The program tested as major programs was: U.S. Department of the Health and Human Services, Medical Assistance Program, ALN 93.778.

8. The threshold for distinguishing between Type A and B programs was $750,000.

9. Lakes Region Community Services Council, Inc. was determined not to be a low-risk auditee.

B. FINDINGS – FINANCIAL STATEMENTS AUDIT

None

C. FINDINGS AND QUESTIONED COSTS–MAJOR FEDERAL AWARD PROGRAM AUDIT

None

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Lakes Region Community Services
Board of Directors 2024 – 2025 / Board List & Affiliation

Jeanin Onos, President
M & M Consulting LLC

Lynn Hilbrunner, Vice President
NH Veterans Home

Kirk Beattie, Treasurer
Laconia City Manager

Randy Perkins, Secretary
Retired

Carrie Chase, Past President
United Postal Service

Margaret Selig, At-Large
Retired

Gary Lemay, At-Large
NH Electrical Cooperative

DIRECTORS

Richard Crocker
Retired

Thomas Costigan Jr.
Speare Memorial Hospital

Kurt Christensen
Owl's Nest Resort & Golf Club

Eric Adams
Laconia Police Department

R. Stuart Wallace
Retired

Matthew Canfield, *Director Emeritus*
Laconia Police Department

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Rebecca L. (Bryant) Tolman

EDUCATION

New England College
May 2018 Master of Business Administration & Non Profit Leadership Graduate Certificate

Keene State College
May 1995 Bachelor of Science, Business Management, Accounting Concentration

- Management Award
- NH Small Business Institute Project of the Year
- Business Manager, Equinox, Keene State Student Newspaper

EXPERIENCE

Lakes Region Community Services ♦ Laconia, New Hampshire
President & CEO October 2016 – Current

Chief Executive Officer of Community Based Not-For-Profit Corporation. Responsible for overall administration of a $30 million with 400 employees, 100 private contractors, and serving thousands of individuals and families in the greater Lakes Region. Responsible for the development and oversight of a community based social services system including services to infants, children, families and elders through the lifespan. Provide total agency leadership, fiscal management, risk management, program stewardship. Report to and work closely with the Board of Directors.

Director of Finance April 2007 – October 2016

Chief Financial Officer. Oversaw financial and personnel administration for private non-profit human services agency with an annual budget of $30 million and 400 employees. Prepared and monitored annual budgets. Negotiated funding requests with the New Hampshire Department of Health and Human Services (NHDHHS). Responsible for all funding compliance for NHDHHS and Center for Medicare and Medicaid Services (CMS.) Prepared and managed contracts with funding sources and vendors. Oversaw Agency Risk Management program. Administered the agency's compensation and benefits plans. Ensured compliance with applicable state and federal labor regulations. Oversaw the installation and support of agency Information Technology. Major accomplishments include work on the $2.5mil Capital Campaign, compete IT Infrastructure overhaul, significant human capital and programmatic bridge building between Finance and Operations. Reported to and work closely with the Board of Directors and Executive Director.

Wilcom ♦ Laconia, New Hampshire
Controller August 2000-April 2007

Controller for Telecommunications Manufacturer celebrating 40 years in business in 2007. Direct report to the Vice President/Chief Financial Officer and President, Chief Operating Officer in New York. Responsible for all functions and employees in: Accounting, Sales, MIS, Customer Service, Human Resources and Facilities. As Acting General Manager responsible for NH Operations in the absence of the President and Vice President. During tenure with this company successes included; writing and negotiating GSA proposal to obtain GSA Schedule Award, creating and maintaining multiple government registrations including CCR, JCP, ORCA and AES Direct, maintaining 100% in-house collections for receivables, and supervision of office renovation project. As part of accounting function maintained two day month end close with a manual closing system. In fulfilling MIS supervisory role, led MIS through major web site overhaul with outside vendor, MRP system upgrade, and phone system upgrade. Led Sales Department through transition from reliance on outside sales and manufacturer's reps to 100% inside sales through restructuring, hiring and daily oversight of Sales Department.

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Freudenberg-NOK General Partnership ♦ Bristol, New Hampshire
Hyperion Administrator July 2000-August 2000
Assistant Hyperion Administrator January 1999-July 2000
Assistant Treasury Manager October 1997-January 1999

As ***Hyperion Administrator***, responsible for compiling monthly data feeds from 16 locations throughout the United States, Mexico and Brazil and producing consolidated financial statements. Assisted the Hyperion Administrator, maintained all aspects of financial database, wrote logic for the financial statements, administered system security, troubleshot for end users of database, and wrote reports for financial analysts. Prepared a multitude of comprehensive financial reports for the parent company in Germany. Communicated daily with the controllers and financial analysts in the United States and Europe to ensure timely collection and distribution of financial data. As ***Assistant Treasury Manager*** managed day-to-day activities of the Treasury Department including cash management, debt management, risk management (insurance and foreign currency hedging,) worker's compensation, corporate centralized accounts payable, intra-company accounts payable and receivable, as well as reconciliations of all general ledger accounts relating to treasury. Fulfilled all duties of both the Treasury Manager and Assistant Treasury Manager for nine months in the absence of the Treasury Manager.

SKILLS, CERTIFICATIONS

- Justice of the Peace, State of New Hampshire
- Notary Public, State of New Hampshire
- Leadership Lakes Region Class of 2008
- Proficiency in all Microsoft Office Applications
- Significant experience and proficiency with accounting systems including, Dynamics, Solomon, QAD, Hyperion
- Paylocity, ADP and Harper's Payroll Systems
- Business Process Kaizen
- LEAN

BOARD SERVICE

- Treasurer, Executive Committee, Community Services Network Inc, (CSNI) 2017 – Current
- Board Member, Sigma One Manufacturer's Workers' Compensation Trust 2010 – Current
- Secretary, Executive Committee, Community Health Services Network (CHSN) 2016 – Current
- Board Member, Greater Laconia Transit Agency (GLTA) 2016 – Current
- Board Member, Genera Corporation, 2016 – Current
- Corporator, Franklin Savings Bank

COMMUNITY SERVICE

- Middle Level Steering Committee, Moultonborough School District 2017 – Current
- Superintendent Search Committee, Moultonborough School District, 2016 - 2017
- Children's Ministry Volunteer, Grace Capital Church 2015 - 2017
- Committee Chair, Moultonborough Cub Scout Pack 369 2013 – 2015
- Den leader, Cub Scout Pack 369 2005 – 2015
- Advancements Chair, Cub Scout Pack 369 2005 – 2009
- Sunday School Teacher – Middle Class & Teens, Moultonborough United Methodist Church 2007 – 2015
- Nursery Coordinator, Moultonborough United Methodist Church 2005 – 2007
- Youth Basketball Coach 2013 – 2014
- Vacation Bible School, Moultonborough United Methodist Church 2005 – 2014
- Chair, Recreation Advisory Board, Town of Moultonborough 2008 – 2010

~References Available Upon Request~

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Shelley Kelleher

Skills — Solomon Dynamics SL Accounting, Paylocity, Harpers, QuickBooks, Access and Excel including VBA, PowerPoint, Word, SAP

Lakes Region Community Services — **Laconia, NH**

2017-Present — **Vice President & Chief Financial Officer**-Oversee financial administration and risk management of a private non-profit human services agency with a budget of $30M and 400 employees.

-Oversee agency Risk Management program.
-Prepare and manage contracts with funding sources and vendors.
- Responsible for all funding compliance for New Hampshire Department of Health and Human Services (NHDHHS) and Center for Medicare and Medicaid Services (CMS).
- Ensure compliance with applicable state and federal labor regulations.
- Report to and work closely with the Board of Directors and the President & CEO.

2012-2016 — **Controller**-Responsible for the day-to-day supervision of staff performing the accounting and payroll functions for a private non-profit human services agency with a budget of $26M.

- Ensure 500 employees are paid accurately
-Manage State and Federal contract funding ensuring compliance.
-Review internal control procedures writing new and updating controls.
-Liaison with external auditors for annual audit, A-133 audit, and 403B audit.
-Prepare monthly financial statements for all businesses with over 300 cost centers.
-403B Committee member.

2007-2011 — **Senior Staff Accountant**-Maintain the integrity, security, and reliability of the financial systems through accurate and efficient management of the financial records.

-Prepare, review, and distribute monthly operating statements.
-Maintain chart of accounts.
-Perform monthly balance sheet reconciliations.
-Organize data collection and prepare audit schedules for external audit.
-Assist in preparation of the annual budget.

Arrow Enterprise Storage Solutions/AECS — **Englewood, CO**

2001-2006 — **Finance Manager**-Manage controls and accuracy of financial data for $300M division.

-Budget and forecast P&L and ROWC.
-Participate in quarterly business reviews, sales and budget reviews to Senior Management.
-Compile monthly reports for 4 divisions (revenue of $1 billion) to Senior Management on financial statistics, product line and customer sales, headcount, productivity, and trend analysis.
-Analyze and manage data through Access database and Visual Basic.
-Provide division analysis for the BOD updates and quarterly analyst earnings calls for Arrow Electronics.

MOCA, Inc. An Arrow Company — **Marlborough, MA**

2000-2001 — **Senior Manager, Financial Planning and Analysis**-Manage the planning and analysis for MOCA a division of Merisel sold to Arrow Electronics.

-Develop corporate annual budget and monthly forecasts, design department profit and loss analysis, examine monthly expenses, and prepare A/R reserve reports.
-Audit incentive bonus statistics.

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-Administer an accounts receivable database including G/L reconciliation, automation of the distribution and the data archive function, and design new reports using Visual Basic programming.
-Supervise financial analyst in CA office.

1996-2000 **Merisel, Incorporated** **Marlborough, MA**

NAM Reporting and Financial Analysis Manager-Manage subsidiary reporting and analysis.

-Design and analyze NAM AR Reports for CFO and VP of Financial Services.
-Forecast and analyze actual performance of Balance Sheet Reserves for US and Canadian subsidiary. Present and discuss reserve analysis with the CFO at monthly reserve meeting.
- Manage bad debt process starting at system write-off including collection agency management, PFC process, and database reporting to assist the tracking of collections, bankruptcies, and bad debt trends.
-Prepare and analyze $12 million US and C$2 million Canadian budgets for 14 cost centers including monthly DSO and bad debt provision forecast.
-Analyze customer credit worthiness and make credit line recommendations for accounts over $1 million.
-Coordinate facility move to a new location.
-Developed process to reduce Dun & Bradstreet expenses by $130,000 annually resulting in a 70% cost reduction.
-Supervise reporting analyst and admin staff.

1987 to 1996 **State Street Bank & Trust Company** **Quincy, MA**

Client Service Manager-Administer the accounting for several large corporate Domestic and International pension and 401k clients with $4 to $6 billion in assets.

-Manage a staff of 10.
-Responsible for establishing and maintaining client relationships.
-Reengineer staff workflow which doubled throughput and decreased reporting time by 30%.

Auditor-Coordinate the timely completion and accuracy of over 90 monthly financial statements, maintain audit copies with all supporting documentation, implement new procedures, and train employees.

-Audit a daily pricing fund, and maintain control logs for corporate actions and income collection.

Education

Master of Studies in Law Wake Forest University Law School Winston Salem, NC	December 2019 Business Law and Compliance Certificate
Master of Business Administration Bentley University, Waltham, MA Concentration: Finance	May 1993 Graduate School of Business
BA in Economics and Political Science University of Massachusetts, Boston, MA	July 1987 School of Arts and Sciences

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Volunteer

Got Lunch! Laconia	2018 and 2019
Greater Lakes Region Child Advocacy Center -Treasurer	2009-2012

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Erin Pettengill, M.S.

WORK EXPERIENCE

Family Resource Center Director- December 1, 2015-present Lakes Region Community Services
Laconia, NH
As the director of the Family Resource Center I am responsible for the comprehensive family support services for 1200 families in Central NH. I oversee the management of programs including Early Supports and Services, the Autism Center, Step Ahead. I am responsible for staff of 20, including physical therapists, family support aides and program managers. A significant part of my job is to research and apply for grants to support families in catchment area. Grants awarded include funding from the Linden Foundation, Pardoe Foundation and the Van Otterloo Grant. I also represent LRCS on community and statewide initiatives, ensuring collaboration with area agencies and organizations.

Transition Coordinator- September 2010- November 2015 Lakes Region Community Services
Plymouth,NH
Part of the transition coordinators role is to work with families, individual, school systems and other various agencies to advocate and develop a plan for when an individual enters adult services. Part of the planning process includes facilitating the guardianship process, conducting state interviews, developing a budget based on the needs and support of the individual and coordinating services based on the money allocated. This job requires proficiency in social security benefits, Medicaid, state regulations and community connections. In conjunction with this role I became a certified START coordinator for the state of New Hampshire, with the focus on supporting dual diagnosed individuals.

In Home Counselor-July 2007 – July 2010
Family Preservation Community Services, Asheville, NC
Nonprofit Charitable Organizations
As an In Home Counselor for foster care my job was to supervise the foster parents. Additionally, I counseled the foster children in the home and provided crisis stabilization when needed. My other responsibilities included but were not limited to arranging team meetings, being a liaison between the foster family and other support members (Department of Social Services, community support, school districts, etc.). I was also responsible for providing documentation of visits and monitoring their books for certifications purposes. My primary duty was to make sure that the foster home ran smoothly and to develop solutions for any problems that arose.

EDUCATION:
Bachelor's Degree, 8/ 2000 – 12/2004 Keene State College | Keene, NH
Master's Degree in Counseling, 9/2009-3/2012 Capella University | Minneapolis, MN

SKILLS:
Certified Work Incentives Benefits Specialist
Certified START Coordinator
Qualified Mental Health Professional

REFERENCES
References available upon request

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NH Department of Health and Human Services

KEY PERSONNEL

List those primarily responsible for meeting the terms and conditions of the agreement.

Job descriptions not required for vacant positions.

Contractor Name: Lakes Region Community Services Council

NAME	JOB TITLE	ANNUAL AMOUNT PAID FROM THIS CONTRACT	ANNUAL SALARY
Rebecca (Bryant) Tolman	President & CEO	$0.00	$155,250.00
Shelley Kelleher	Vice President & CFO	$0.00	$144,900.00
Erin Pettengill	VP of Family Resource Center	$4,691.00	$87,975.00
		$0.00	$0.00
		$0.00	$0.00
		$0.00	$0.00

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC HEALTH SERVICES

Lori A. Weaver
Commissioner

Iain N. Watt
Interim Director

29 HAZEN DRIVE, CONCORD, NH 03301
603-271-4501 1-800-852-3345 Ext. 4501
Fax: 603-271-4827 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

May 31, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Public Health Services, to amend the existing Comprehensive Family Support Services contracts with the Contractors listed below to continue providing Comprehensive Family Support Services, by exercising contract renewal options and increasing the total price limitation by $8,447,421 from $13,656,620 to $22,104,041 and extending the completion dates from June 30, 2024 to June 30, 2026, effective July 1, 2024, upon Governor and Council approval. 89.39% Federal Funds. 10.61% General Funds.

The original contracts were approved by Governor and Council on July 15, 2020, item #21, and amended on September 21, 2022, item #5A.

Contractor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease) Amount	Revised Amount
Children Unlimited Inc. Conway, NH	156114-B001	Conway District Office Area	$734,720.00	$464,058.00	$1,198,778.00
Community Action Partnership of Strafford County Dover, NH	177200-B004	Rochester District Office Area	$1,229,692.00	$890,300.36	$2,119,992.36
The Family Resource Center at Gorham Gorham, NH	162412-B001	Littleton District Office Area	$1,483,368.00	$876,992.00	$2,360,360.00
The Family Resource Center at Gorham Gorham, NH	162412-B001	Berlin District Office Area	$1,478,084.00	$796,413.00	$2,274,497.00

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Greater Seacoast Community Health Somersworth, NH	154703-B001	Seacoast District Office Area	$1,405,192.00	$1,006,110.00	$2,411,302.00
Lakes Region Community Services Council Laconia, NH	177251-B001	Laconia District Office Area	$935,260.00	$658,448.00	$1,593,708.00
TLC Family Resource Center Claremont, NH	170625-B001	Claremont District Office Area	$1,247,696.00	804,110.94	$2,051,806.94
VNA at HCS, Inc. Keene, NH	177274-B002	Keene District Office Area	$1,156,692.00	$769,270.00	$1,925,962.00
Waypoint (Concord) Manchester, NH	177166-B002	Concord District Office Area	$1,348,372.00	$756,108.00	$2,104,480.00
Waypoint (Manchester) Manchester, NH	177166-B002	Manchester District Office Area	$1,267,004.00	$661,728.00	$1,928,732.00
Waypoint (Southern) Manchester, NH	177166-B002	Southern District Office Area	$1,370,540.00	$763,882.70	$2,134,422.70
		Total:	**$13,656,620.00**	**$8,447,421.00**	**$22,104,041.00**

Funds are available in the following accounts for State Fiscal Year 2025 and are anticipated to be available in State Fiscal Year 2026, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

The purpose of this request is for the Contractors to ensure the continuity of Comprehensive Family Support Services (CFSS) by providing home visiting services statewide to pregnant and parenting caregivers and families with children under 18 years of age. Home visiting services provide access to a variety of parenting, economic, and public health supports based on individuals' needs.

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Contractors will expand services by designating staff as "Newborn Navigators" within the CFSS program. Newborn Navigators will focus on outreach and engagement of families with newborns through a one-time, postpartum home visit. This service will allow the Contractors to reach more families and increase newborn families' connections to community-based resources that support maternal, family, and child health outcomes, as well as reduce the risk of child maltreatment.

The CFSS home visiting program provides preventative services at no cost to families, including household management, child development and maternal depression screenings, case management, and resource referrals such as nutrition support, childcare, and economic mobility support.

Approximately 1,250 families will be served each year. As a result, an average of 2,242 children and 1,592 adults will engage in services annually.

The Department will monitor services by:

- Reviewing the activities and outcome measures identified in the quarterly reports submitted by the Contractor.
- Quarterly meetings with the Contractor to ensure continued compliance with contractual requirements.
- Reviewing Contractor expenditures and conducting data quality assurance activities every month.
- Reviewing consumer satisfaction data, which must indicate an 80% favorable rating at minimum.
- Monitoring long-term program outcomes, including increasing outreach to high-risk populations, increasing the share of referred families who enroll in services, and increasing service completion rates.

As referenced in Exhibit A, Revisions to Standard Contract Provisions, of the original agreements, the parties have the option to extend the agreements for up to two (2) additional years, contingent upon satisfactory delivery of services, available funding, agreement of the parties and Governor and Council approval. The Department is exercising its option to renew services for two (2) years of the two (2) years available.

Should the Governor and Council not authorize this request, the Department will have limited capacity to provide community-based home-visiting services to children and families statewide which help prevent child maltreatment and promote child and family wellbeing.

Source of Federal Funds: Assistance Listing Number (ALN) 93.645, FAIN 2301NHCWSS; ALN 93.556, FAIN 2301NHFPSS; ALN 93.667, FAIN 2301NHSOSR; ALN 93.558, FAIN 2301NHTANF

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

Lori A. Weaver
Commissioner

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

05-095-042-421010-29680000-102-500734-42106802 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE IV-B SUBPART I
100% Federal, CFDA #93.645, Title IV-B, 2301NHCWSS

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2022	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2023	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2024	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,027.60	$8,512.00	$25,539.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2022	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2023	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2024	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,020.00	$8,512.00	$25,532.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

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FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2
RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60
			TOTAL:	$187,260.00	$93,632.00	$280,892.00

05-095-042-421010-29730000-102500724-42107306 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION/PROMOTING SAFE AND STABLE FAMILIES
100% Federal, CFDA #93.556, Promoting Safe and Stable Families 2301NHFPSS

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2022	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2023	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2024	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2025	102-500734	Social Service Contract	42107311	$0.00	$26,309.00	$26,309.00	$6,577.25
2026	102-500734	Social Service Contract	42107311	$0.00	$26,309.00	$26,309.00	$6,577.25
			Subtotal:	$105,237.68	$52,618.00	$157,855.68	$39,463.92

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2022	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2023	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2024	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2025	102-500734	Social Service Contract	42107311	$0.00	$34,221.00	$34,221.00	$8,555.25
2026	102-500734	Social Service Contract	42107311	$0.00	$34,221.00	$34,221.00	$8,555.25
			Subtotal:	$148,878.80	$68,442.00	$217,320.80	$54,330.20

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$39,404.73	$0.00	$39,404.73	$9,851.18
2022	102-500734	Social Service Contract	42107306	$39,404.73	$0.00	$39,404.73	$9,851.18
2023	102-500734	Social Service Contract	42107306	$39,404.73	$0.00	$39,404.73	$9,851.18
2024	102-500734	Social Service Contract	42107307	$39,404.73	$0.00	$39,404.73	$9,851.18
2025	102-500734	Social Service Contract	42107311	$0.00	$39,405.00	$39,405.00	$9,851.25
2026	102-500734	Social Service Contract	42107311	$0.00	$39,405.00	$39,405.00	$9,851.25
			Subtotal:	$157,618.92	$78,810.00	$236,428.92	$59,107.23

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2022	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2023	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2024	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2025	102-500734	Social Service Contract	42107311	$0.00	$25,221.00	$25,221.00	$6,305.25
2026	102-500734	Social Service Contract	42107311	$0.00	$25,221.00	$25,221.00	$6,305.25
			Subtotal:	$8,884.00	$50,442.00	$59,326.00	$14,831.50

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2022	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2023	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2024	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2025	102-500734	Social Service Contract	42107311	$0.00	$10,109.00	$10,109.00	$2,527.25
2026	102-500734	Social Service Contract	42107311	$0.00	$10,109.00	$10,109.00	$2,527.25
			Subtotal:	$128,436.00	$20,218.00	$148,654.00	$37,163.50

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2022	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2023	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2024	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2025	102-500734	Social Service Contract	42107311	$0.00	$10,776.00	$10,776.00	$2,694.00
2026	102-500734	Social Service Contract	42107311	$0.00	$10,776.00	$10,776.00	$2,694.00
			Subtotal:	$99,104.64	$21,552.00	$120,656.64	$30,164.16

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FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2
RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2022	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2023	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2024	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2025	102-500734	Social Service Contract	42107311	$0.00	$22,672.00	$22,672.00	$5,668.00
2026	102-500734	Social Service Contract	42107311	$0.00	$22,672.00	$22,672.00	$5,668.00
			Subtotal:	$52,689.48	$45,344.00	$98,033.48	$24,508.37

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR #177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2022	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2023	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2024	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2025	102-500734	Social Service Contract	42107311	$0.00	$10,501.00	$10,501.00	$2,625.25
2026	102-500734	Social Service Contract	42107311	$0.00	$10,501.00	$10,501.00	$2,625.25
			Subtotal:	$42,002.48	$21,002.00	$63,004.48	$15,751.12

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2022	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2023	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2024	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2025	102-500734	Social Service Contract	42107311	$0.00	$10,309.00	$10,309.00	$2,577.25
2026	102-500734	Social Service Contract	42107311	$0.00	$10,309.00	$10,309.00	$2,577.25
			Subtotal:	$21,236.00	$20,618.00	$41,854.00	$10,463.50

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR #.162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2022	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2023	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2024	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2025	102-500734	Social Service Contract	42107311	$0.00	$10,474.00	$10,474.00	$2,618.50
2026	102-500734	Social Service Contract	42107311	$0.00	$10,474.00	$10,474.00	$2,618.50
			Subtotal:	$93,896.00	$20,948.00	$114,844.00	$28,711.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2022	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2023	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2024	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2025	102-500734	Social Service Contract	42107311	$0.00	$9,503.00	$9,503.00	$2,375.75
2026	102-500734	Social Service Contract	42107311	$0.00	$9,503.00	$9,503.00	$2,375.75
			Subtotal:	$62,012.00	$19,006.00	$81,018.00	$20,254.50
			TOTAL:	$919,996.00	$419,000.00	$1,338,996.00	$334,749.00

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FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2
RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

05-095-042-421010-29660000-102-500734-42106603 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE XX GRANTS-SSBG
100% Federal Funds, CFDA #93.667, Title XX Grant 2301NHSOSR

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
2022	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
2023	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
2024	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
			Subtotal:	$0.00	$0.00	$0.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80
			TOTAL:	$3,171,968.00	$0.00	$3,171,968.00

FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

05-095-042-421010-72150000-102-500734-45001501 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE XX GRANTS-SSBG
100% Federal Funds, CFDA #93.667, Title XX Grant 2301NH5OSR

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
			Subtotal:	$0.00	$158,598.00	$158,598.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$74,299.00	$74,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$74,299.00	$74,299.00
			Subtotal:	$0.00	$148,598.00	$148,598.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$59,299.00	$59,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$59,299.00	$59,299.00
			Subtotal:	$0.00	$118,598.00	$118,598.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$39,299.00	$39,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$39,299.00	$39,299.00
			Subtotal:	$0.00	$78,598.00	$78,598.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$99,299.00	$99,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$99,299.00	$99,299.00
			Subtotal:	$0.00	$198,598.00	$198,598.00

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$84,299.00	$84,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$84,299.00	$84,299.00
			Subtotal:	$0.00	$168,598.00	$168,598.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$70,000.00	$70,000.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$70,000.00	$70,000.00
			Subtotal:	$0.00	$140,000.00	$140,000.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$64,299.00	$64,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$64,299.00	$64,299.00
			Subtotal:	$0.00	$128,598.00	$128,598.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$49,299.00	$49,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$49,299.00	$49,299.00
			Subtotal:	$0.00	$98,598.00	$98,598.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR #-162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$94,299.00	$94,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$94,299.00	$94,299.00
			Subtotal:	$0.00	$188,598.00	$188,598.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR #-162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
			Subtotal:	$0.00	$158,598.00	$158,598.00
			TOTAL:	$0.00	$1,585,980.00	$1,585,980.00

05-095-045-450010-61270000-102-500731-45030353 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, EMPLOYMENT SUPPORT 100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families; FAIN Z301NHTANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR#-177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
			Subtotal:	$545,453.92	$0.00	$545,453.92

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
			Subtotal:	$545,452.80	$0.00	$545,452.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
			Subtotal:	$545,455.48	$0.00	$545,455.48

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
2022	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
2023	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
2024	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
			Subtotal:	$233,131.20	$0.00	$233,131.20

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
			Subtotal:	$545,454.92	$0.00	$545,454.92

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
2022	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
2023	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
2024	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
			Subtotal:	$636,626.96	$0.00	$636,626.96

TLG FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
			Subtotal:	$545,453.88	$0.00	$545,453.88

VNA AT HCS, INC (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
			Subtotal:	$545,453.12	$0.00	$545,453.12

FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
2022	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
2023	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
2024	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
			Subtotal:	$396,985.44	$0.00	$396,985.44

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
2022	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
2023	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
2024	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
			Subtotal:	$714,964.36	$0.00	$714,964.36

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
2022	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
2023	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
2024	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
			Subtotal:	$745,565.52	$0.00	$745,565.52
			TOTAL:	$5,999,997.60	$0.00	$5,999,997.60

05-095-045-450010-61460000-502-500891-45030205 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, TEMP ASSISTNC TO NEEDY FAMILIES
100% Federal Funds; CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families; FAIN 2301NHTANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$43,000.00	$0.00	$43,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$43,000.00	$0.00	$43,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$43,000.00	$0.00	$43,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$43,000.00	$0.00	$43,000.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$215,864.00	$215,864.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$229,364.00	$229,364.00
			Subtotal:	$172,000.00	$445,228.00	$617,228.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR#177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$45,000.00	$0.00	$45,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$45,000.00	$0.00	$45,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$45,000.00	$0.00	$45,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$45,000.00	$0.00	$45,000.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$195,014.00	$195,014.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$197,364.00	$197,364.00
			Subtotal:	$180,000.00	$392,378.00	$572,378.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR#177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00	$0.00	$25,824.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$198,288.00	$198,288.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$211,188.00	$211,188.00
			Subtotal:	$103,296.00	$409,476.00	$512,772.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$32,000.00	$0.00	$32,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$32,000.00	$0.00	$32,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$32,000.00	$0.00	$32,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$32,000.00	$0.00	$32,000.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$141,783.00	$141,783.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$155,283.00	$155,283.00
			Subtotal:	$128,000.00	$297,066.00	$425,066.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$44,346.97	$0.00	$44,346.97
2022	102-500731	Contracts For Prog. Svc	45030353	$44,346.97	$0.00	$44,346.97
2023	102-500731	Contracts For Prog. Svc	45030353	$44,346.97	$0.00	$44,346.97
2024	644-504187	SGFSER SGF SERVICES	42105874	$44,346.97	$0.00	$44,346.97
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$314,211.00	$314,211.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$327,711.00	$327,711.00
			Subtotal:	$177,387.88	$641,922.00	$819,309.88

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00	$0.00	$25,824.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$320,980.00	$320,980.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$358,980.00	$358,980.00
			Subtotal:	$103,296.00	$679,960.00	$783,256.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$35,124.00	$0.00	$35,124.00
2022	102-500731	Contracts For Prog. Svc	45030353	$35,124.00	$0.00	$35,124.00
2023	102-500731	Contracts For Prog. Svc	45030353	$35,124.00	$0.00	$35,124.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$35,124.00	$0.00	$35,124.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$260,987.00	$260,987.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$269,487.00	$269,487.00
			Subtotal:	$140,496.00	$530,474.00	$670,970.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$52,360.00	$0.00	$52,360.00
2022	102-500731	Contracts For Prog. Svc	45030353	$52,360.00	$0.00	$52,360.00
2023	102-500731	Contracts For Prog. Svc	45030353	$52,360.00	$0.00	$52,360.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$52,360.00	$0.00	$52,360.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$284,724.00	$284,724.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$298,224.00	$298,224.00
			Subtotal:	$209,440.00	$582,948.00	$792,388.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$37,454.54	$0.00	$37,454.54
2022	102-500731	Contracts For Prog. Svc	45030353	$37,454.54	$0.00	$37,454.54
2023	102-500731	Contracts For Prog. Svc	45030353	$37,454.54	$0.00	$37,454.54
2024	644-504187	SGFSER SGF SERVICES	42105874	$37,454.54	$0.00	$37,454.54
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$231,451.00	$231,451.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$249,201.00	$249,201.00
			Total	$149,818.16	$480,652.00	$630,470.16

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR #162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$29,065.97	$0.00	$29,065.97
2022	102-500731	Contracts For Prog. Svc	45030353	$29,065.97	$0.00	$29,065.97
2023	102-500731	Contracts For Prog. Svc	45030353	$29,065.97	$0.00	$29,065.97
2024	644-504187	SGFSER SGF SERVICES	42105874	$29,065.97	$0.00	$29,065.97
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$275,807.00	$275,807.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$288,807.00	$288,807.00
			Subtotal:	$116,263.88	$564,614.00	$680,877.88

FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR #-162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$30,000.52	$0.00	$30,000.52
2022	102-500731	Contracts For Prog. Svc	45030353	$30,000.52	$0.00	$30,000.52
2023	102-500731	Contracts For Prog. Svc	45030353	$30,000.52	$0.00	$30,000.52
2024	644-504187	SGFSER SGF SERVICES	42105874	$30,000.52	$0.00	$30,000.52
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$279,391.00	$279,391.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$292,391.00	$292,391.00
			Subtotal:	$120,002.08	$571,782.00	$691,784.08
			TOTAL:	$1,600,000.00	$5,596,500.00	$7,196,500.00

05-095-090-902010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMINITY SERVICES, MATERNAL
100% Federal Funds, CFDA #93.994, Federal Funds from HRSA B04MC45230

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	-$4,576.00	$0.00
			Subtotal:	$18,304.00	($4,576.00)	$13,728.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	$0.00	$5,394.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	$0.00	$5,394.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	$0.00	$5,394.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	-$5,394.00	$0.00
			Subtotal:	$21,576.00	($5,394.00)	$16,182.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	$0.00	$6,487.30
2022	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	$0.00	$6,487.30
2023	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	$0.00	$6,487.30
2024	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	-$6,487.30	$0.00
			Subtotal:	$25,949.20	($6,487.30)	$19,461.90

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR #-156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	$0.00	$5,804.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	$0.00	$5,804.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	$0.00	$5,804.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	-$5,804.00	$0.00
			Subtotal:	$23,216.00	($5,804.00)	$17,412.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	$0.00	$3,045.64
2022	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	$0.00	$3,045.64
2023	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	$0.00	$3,045.64
2024	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	-$3,045.64	$0.00
			Subtotal:	$12,182.56	($3,045.64)	$9,136.92

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	$0.00	$6,486.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	$0.00	$6,486.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	$0.00	$6,486.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	-$6,486.00	$0.00
			Subtotal:	$25,944.00	($6,486.00)	$19,458.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	$0.00	$7,639.06
2022	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	$0.00	$7,639.06
2023	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	$0.00	$7,639.06
2024	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	-$7,639.06	$0.00
			Subtotal:	$30,556.24	($7,639.06)	$22,917.18

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	-$4,576.00	$0.00
			Subtotal:	$18,304.00	($4,576.00)	$13,728.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	$0.00	$6,432.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	$0.00	$6,432.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	$0.00	$6,432.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	-$6,432.00	$0.00
			Subtotal:	$25,728.00	($6,432.00)	$19,296.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	$0.00	$7,259.00
2022	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	$0.00	$7,259.00
2023	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	$0.00	$7,259.00
2024	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	-$7,259.00	$0.00
			Subtotal:	$29,036.00	($7,259.00)	$21,777.00

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FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2
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THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	$0.00	$3,692.00
2022	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	$0.00	$3,692.00
2023	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	$0.00	$3,692.00
2024	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	-$3,692.00	$0.00
			Subtotal:	$14,768.00	($3,692.00)	$11,076.00
			TOTAL:	$245,564.00	($61,391.00)	$184,173.00

05-095-042-421010-29580000-645-504004-42105877 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF: HHS: HUMAN SERVICES, CHILD PROTECTION, CHILD-FAMILY SERVICES
100% General Funds

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
2022	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
2023	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
2024	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
			Subtotal:	$173,152.00	$0.00	$173,152.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
2022	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
2023	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
2024	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
			Subtotal:	$36,876.00	$0.00	$36,876.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
2022	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
2023	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
2024	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
			Subtotal:	$204,000.00	$0.00	$204,000.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
			Subtotal:	$7,272.00	$0.00	$7,272.00

Docusign Envelope ID: DB743178-0106-4C94-BD47-43D4DCEB1607

FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
2022	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
2023	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
2024	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
			Subtotal:	$32,010.24	$0.00	$32,010.24

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
2022	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
2023	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
2024	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
			Subtotal:	$206,000.00	$0.00	$206,000.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
2022	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
2023	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
2024	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
			Subtotal:	$144,280.00	$0.00	$144,280.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
			Subtotal:	$7,272.00	$0.00	$7,272.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
			Subtotal:	$7,272.00	$0.00	$7,272.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
2022	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
2023	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
2024	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
			Subtotal:	$206,900.16	$0.00	$206,900.16

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
2022	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
2023	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
2024	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
			Subtotal:	$206,800.00	$0.00	$206,800.00
			TOTAL:	$1,231,834.40	$0.00	$1,231,834.40

05-095-045-450010-72150000-074-500589-45001502 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: Bureau of Family Assistance, TITLE XX GRANTS-SSBG
100% General Funds

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$47,864.00	$47,864.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$47,864.00	$47,864.00
			Subtotal:	$0.00	$95,728.00	$95,728.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$24,596.00	$24,596.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$24,596.00	$24,596.00
			Subtotal:	$0.00	$49,192.00	$49,192.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$77,487.00	$77,487.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$77,487.00	$77,487.00
			Subtotal:	$0.00	$154,974.00	$154,974.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$17,622.00	$17,622.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$17,622.00	$17,622.00
			Subtotal:	$0.00	$35,244.00	$35,244.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$12,048.00	$12,048.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$12,048.00	$12,048.00
			Subtotal:	$0.00	$24,096.00	$24,096.00

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$66,987.00	$66,987.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$66,987.00	$66,987.00
			Subtotal:	$0.00	$133,974.00	$133,974.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$43,710.00	$43,710.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$43,710.00	$43,710.00
			Subtotal:	$0.00	$87,420.00	$87,420.00

VNA AT HCSI, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$16,393.00	$16,393.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$16,393.00	$16,393.00
			Subtotal:	$0.00	$32,786.00	$32,786.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR #177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$28,250.00	$28,250.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$28,250.00	$28,250.00
			Subtotal:	$0.00	$56,500.00	$56,500.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$48,000.00	$48,000.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$48,000.00	$48,000.00
			Subtotal:	$0.00	$96,000.00	$96,000.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$61,393.00	$61,393.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$61,393.00	$61,393.00
			Subtotal:	$0.00	$122,786.00	$122,786.00
			TOTAL:	$0.00	$888,700.00	$888,700.00

05-095-090-902010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMUNITY SERVICES, MATERNAL [redacted]
100% General Funds

FRC AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR# 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	$0.00	$75,000.00
2022	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	$0.00	$75,000.00
2023	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	$0.00	$75,000.00
2024	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	-$75,000.00	$0.00
			Subtotal:	$300,000.00	($75,000.00)	$225,000.00
			TOTAL:	$300,000.00	($75,000.00)	$225,000.00

CONTRACT TOTAL:	$13,656,620.00	$8,447,421.00	$22,104,041.00

State of New Hampshire
Department of Health and Human Services
Amendment #2

This Amendment to the Comprehensive Family Support Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Lakes Region Community Services Council ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on July 15, 2020 (Item #21), as amended on September 21, 2022 (Item #5A), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:

   June 30, 2026

2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $1,593,708

3. Modify Exhibit B, Scope of Services, by replacing in its entirety with Exhibit B, Scope of Services – Amendment #2, which is attached hereto and incorporated by reference herein.

4. Modify Exhibit C, Payment Terms, Section 1, to read:

   1. This Agreement is funded by:

      1.1. 96% Federal Funds, comprised of:

         1.1.1. 2% from the US Department of Health and Human Services, Administration on Children, Youth and Families, Child Welfare Social Services, Title IV-B, Subpart 1, of the Social Security Act, Assistance Listing Number (ALN) 93.645, Federal Award Identification Number (FAIN) 2301NHCWSS.

         1.1.2. 3% from the US Department of Health and Human Services, Administration for Children & Families, Administration on Children, Youth and Families, Promoting Safe and Stable Families, ALN 93.556, FAIN 2301FPSS.

         1.1.3. 27% from the US Department of Health and Human Services, Administration for Children & Families, Title XX Grants, SSBG – Social Services Block Grant, ALN 93.667, FAIN 2301NHSOSR.

         1.1.4. 67% from the US Department of Health and Human Services, Temporary Assistance for Needy Families, ALN 93.558, FAIN 2301NHTANF.

         1.1.5. 1% from the US Department of Health and Human Services, Maternal and Child Health Services Block Grant, ALN 93.994, FAIN 90CA1858.

      1.2. 4% General Funds.

5. Modify Exhibit C, Payment Terms, Section 3, to read:

   3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement and shall be in accordance with the approved line item, as specified In Exhibit C-1, Budget through Exhibit C-6, Budget – Amendment #2.

6. Add Exhibit C-5, Budget – Amendment #2, which is attached hereto and incorporated by reference herein.
7. Add Exhibit C-6, Budget – Amendment #2, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective July 1, 2024, upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

5/28/2024
Date

DocuSigned by:
Iain Watt
Name: Iain Watt
Title: Interim Director - DPHS

Lakes Region Community Services Council

5/22/2024
Date

DocuSigned by:
Rebecca L. Bryant
Name: Rebecca L. Bryant
Title: CEO

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

5/29/2024
Date

DocuSigned by:
Robyn Guarino
74573484494146D...
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Scope of Services

1. Statement of Work

1.1. General Services

1.1.1. The Contractor must provide services to pregnant and parenting women as well as other families with children up to eighteen (18) years of age who are:

1.1.1.1. At risk for experiencing difficulty with:

1.1.1.1.1. Pregnancy;

1.1.1.1.2. Health and nutrition;

1.1.1.1.3. Education and employment;

1.1.1.1.4. Parenting challenges;

1.1.1.1.5. Social isolation;

1.1.1.1.6. Substance use disorders;

1.1.1.1.7. Mental health events;

1.1.1.1.8. Child abuse and neglect; and

1.1.1.1.9. Substance exposed infants.

1.1.1.2. Perinatal families of substance exposed infants; and

1.1.1.3. At risk for child abuse and neglect.

1.1.1.4. Seeking Comprehensive Family Support Services (CFSS) in a voluntary manner.

1.1.2. The Contractor must provide services at Lakes Region Community Services Council located at 719 North Main Street, Laconia, NH, and other locations, as mutually agreed upon between the Contractor and the client, within the Department of Health and Human Services Laconia District Office Catchment Area. The Contractor must ensure:

1.1.2.1. Staff are available to provide Comprehensive Family Support Services to families during the business hours of 8:00 AM to 4:30 PM, Monday through Friday, excluding state and federal holidays.

1.1.2.2. Evening hours are available at least one (1) night per week.

1.1.2.3. Families are provided flexible opportunities to meet in the home or community.

1.1.2.4. Office locations remain in compliance with the Americans with Disabilities Act (ADA) accessibility requirements.

1.1.2.5. No duplication of services.

1.1.3. The Contractor must maintain operation of a Family Resource Center of Quality (FRC-Q) or obtain the FRC-Q designation no later than June 30, 2026. This includes utilizing the Strengthening Families Framework and Protective Factors including, but not limited to, parental resilience, social connections, knowledge of parenting and child development, concrete supports in times of need, and social emotional competence in children, which may be provided through methods including, but not limited to:

1.1.3.1. Home visiting services.

1.1.3.2. Case management.

1.1.3.3. Workshops.

1.1.3.4. Support groups.

1.1.3.5. Community events.

1.1.3.6. Facilitating access to concrete support and referrals.

1.1.4. The Contractor must engage with the Department and peers through activities including, but not limited to:

1.1.4.1. Attending quarterly CFSS meetings as scheduled by the Department.

1.1.4.2. Attending regularly scheduled meetings, upon request of the Department or Contractor.

1.1.4.3. Participating in an annual CFSS site visit.

1.1.4.4. Collaborating with the Department and the statewide network of Family Resource Centers's Facilitating Organization to ensure a statewide system of CFSS.

1.1.4.5. Designating one (1) staff position to be the liaison for all programmatic correspondence between the Department and the Contractor, including but not limited to:

1.1.4.5.1. Clinical updates.

1.1.4.5.2. Program announcements.

1.1.4.5.3. Reporting changes, errors, and requests.

1.1.4.5.4. Invoicing requests and inquiries.

1.2. **CFSS Home Visiting Services**

1.2.1. The Contractor must provide home visiting services utilizing the NH Comprehensive Family Support Services model, which includes, but is not limited to, the following priorities:

1.2.1.1. Promoting healthy pregnancy and birth outcomes.

1.2.1.2. Promoting a safe and nurturing environment for children.

1.2.1.3. Improving maternal and child health.

1.2.1.4. Promoting positive parenting practices.

1.2.1.5. Reducing child maltreatment.

1.2.1.6. Increasing linkages and referrals to community resources and supports.

1.2.2. The Contractor must utilize home visits as the main method of CFSS service delivery and must be provided in a flexible and integrated approach that provides support services to families on a continuum of three stages, including:

1.2.2.1. Prevention;

1.2.2.2. Early intervention; and

1.2.2.3. Crisis.

1.2.3. The Contractor must provide multigenerational, trauma-informed, culturally responsive, strengths-based services, focused on empowering families through the use of evidence-based and evidence-informed approaches including, but not limited to:

1.2.3.1. Growing Great Kids curriculum.

1.2.3.2. Parents as Teachers curriculum.

1.2.3.3. Positive Solutions for Families.

1.2.3.4. Strengthening Families Parent Cafes.

1.2.3.5. Born to Learn curriculum.

1.2.3.6. The Period of PURPLE Crying.

1.2.3.7. Enhanced care coordination.

1.2.3.8. Motivational interviewing.

1.2.3.9. Advocacy training.

1.2.3.10. Reflective supervision.

1.2.4. The Contractor must provide and connect families to services that include but are not limited to:

1.2.4.1. Social.

1.2.4.2. Healthcare.

1.2.4.3. Family Planning.

1.2.4.4. Parenting Support.

1.2.5. The Contractor must promote education on health and safety topics including, but not limited to:

1.2.5.1. Child safety information through handouts and explanation via curricula including information available from the Centers for Disease Control (CDC) on a variety of infant, childhood safety concerns, ranging from injury prevention to reduction of high-risk behaviors in teenagers, including, but not limited to:

1.2.5.1.1. Car seat safety checks.

1.2.5.1.2. Safety gates.

1.2.5.1.3. Portable cribs.

1.2.5.1.4. Safe sleep.

1.2.5.1.5. Lead poisoning prevention.

1.2.5.1.6. Home safety including Window guards.

1.2.5.1.7. Oral health of infants, children, and adolescents.

1.2.5.1.8. Adverse Childhood Experiences (ACES) and the protective factors.

1.2.5.1.9. Smoking cessation.

1.2.6. The Contractor must collaborate with program participants to develop comprehensive goals that improve the economic self-sufficiency of families by assisting parents to plan for the future that includes, but is not limited to:

1.2.6.1. Planning future pregnancies.

1.2.6.2. Continuing education.

1.2.6.3. Finding and maintaining employment.

1.2.6.4. Increasing Protective Factors of the family.

1.2.6.5. Obtaining secure housing.

1.2.6.6. Accessing community services.

1.2.6.7. Accessing parental education on topics that include, but are not limited to:

1.2.6.7.1. Child development.

1.2.6.7.2. Child behavior.

1.2.6.7.3. Child health.

1.2.6.7.4. Coping and problem-solving skills.

1.2.6.7.5. Safety.

1.2.6.7.6. Parenting skills.

1.3. Newborn Navigation Services

1.3.1. The Contractor must provide a Newborn Navigator program as part of the Comprehensive Family Support Services Home Visiting model. A Family Support Specialist designated as a Newborn Navigator will be identified within the CFSS Family Resource Center (FRC). Newborn Navigators must:

1.3.1.1. Engage with families during pregnancy or within one month of birth and provide at minimum a one (1) time CFSS home visit on a voluntary basis within three (3) months of birth. The home visit includes care coordination services to pregnant and newborn families, with priority given to:

1.3.1.1.1. Families at or below 250% of the federal poverty level;

1.3.1.1.2. Single-parent families;

1.3.1.1.3. First time parents;

1.3.1.1.4. Families with other children under three (3) years of age;

1.3.1.1.5. Parents under twenty-five (25) years of age; and

1.3.1.1.6. Parents with limited educational attainment.

1.3.1.2. Make initial contact with families ~~at~~ during pregnancy, prior to hospital discharge, or no later than one (1) month following birth to:

1.3.1.2.1. Provide Family Resource Center (FRC) information for families declining the home visit; or

1.3.1.2.2. Schedule a date and time for the initial home visit to occur and obtain initial intake prescreening information to follow up with the family.

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1.3.1.3. Gather prescreening intake information and enter into the Family Support Data System (FSDS) prior to conducting the home visit.

1.3.2. The Contractor must ensure:

1.3.2.1. Enrolled families are eligible for up to a total of three (3) Newborn Navigator home visits to complete check-ins and community linkages, which must occur during the first six (6) months post discharge.

1.3.2.2. The initial engagement with the newborn family includes initial screening by the Healthcare setting and Newborn Navigator for enrollment, considering the following questions:

1.3.2.2.1. Does the family reside in CFSS catchment area?

1.3.2.2.2. Has the family had a recent birth or expecting birth?

1.3.2.2.3. Does the family need community based follow up to make resource linkages?

1.3.2.2.4. Would the family benefit from a post-partum follow up screening of maternal and child health and community linkage support?

1.3.2.2.5. Is the family already enrolled in another home visiting program?

1.3.2.3. Families that consent to the Newborn Navigator home visit receive a Welcome Newborn Family bag that includes information and resources as coordinated with the Department, including but not limited to:

1.3.2.3.1. WIC.

1.3.2.3.2. Medicaid.

1.3.2.3.3. SNAP.

1.3.2.3.4. Family Resource Center services.

1.3.2.3.5. Lead poisoning prevention.

1.3.2.3.6. Safe sleep.

1.3.2.3.7. Infant nutrition.

1.3.2.3.8. Additional items as identified by the CFSS agency and agreed upon by the Department.

1.3.2.4. The initial one (1) time Newborn Navigator home visit includes a comprehensive Family Needs Assessment and supports including, but not limited to:

1.3.2.4.1. Maternal depression screening.

1.3.2.4.2. Developmental screening.

1.3.2.4.3. Referrals to resources as identified through the family needs assessment.

1.3.2.4.4. Parent education, Child safety: safe sleep & lead poisoning prevention and home safety.

1.3.2.4.5. Breastfeeding/lactation support.

1.3.2.4.6. Post-Partum family planning.

1.3.2.4.7. Nutrition support.

1.3.2.4.8. Positive parenting practices including attachment.

1.3.2.4.9. Release of information for resource referrals and sharing programmatic information with the Department.

1.3.2.4.10. Information and referral on home visiting programs.

1.3.2.5. The Newborn Navigator works with families to identify needs for ongoing support and facilitate referrals to the local Family Resource Center, CFSS, Healthy Families America (HFA), The Supplemental Nutrition Program for Women, Infants and Children (WIC), and Family Centered Early Supports and Services (FCESS).

1.3.2.6. Data for the Newborn Navigator program, as outlined in reporting requirements, is collected within the FSDS, and as coordinated with the Department and the Facilitation Organization.

1.3.3. The Contractor must collaborate, build partnerships, and plan enrollments with local healthcare agencies to promote referrals from healthcare providers to the CFSS Newborn Navigator program, including, but not limited to:

1.3.3.1. Birthing hospitals.

1.3.3.2. OBGYNs.

1.3.3.3. Pediatric healthcare agencies.

1.3.3.4. Family healthcare agencies.

1.3.3.5. Community Health Centers.

1.3.3.6. Developing Memorandum of Understanding (MOU's) as needed.

1.3.3.7. Offering satellite health office hours as needed.

1.3.3.8. Providing Newborn Navigator CFSS program information and printed materials as needed.

1.3.4. The Contractor must collaborate and build partnerships with local early childcare and education programs that also serve newborn families to coordinate with early childhood programs, avoid duplication of services, and enhance coordination of care, including, but not limited to:

1.3.4.1. WIC.

1.3.4.2. FCESS.

1.3.4.3. HFA.

1.3.4.4. Other newborn home visiting programs within the CFSS catchment area.

1.3.5. The Contractor must work with the Department's CFSS Continuous Quality Improvement (CQI) Specialist to ensure all readiness activities are in place prior to implementing the program, including, but not limited to:

1.3.5.1. Newborn Navigator staff Training.

1.3.5.2. Family recruitment and enrollment plan.

1.3.5.3. Health provider, community alignment and engagement plan.

1.3.5.4. Data collection, including a Department-approved participant post survey.

1.3.5.5. A post-participant survey shall be completed, upon survey approval by the Department, which may include, but is not limited to:

1.3.5.6. Assessment of knowledge of community resources, postpartum depression, and newborn care after the one-time home visit.

1.3.5.7. Assessment of referrals and connections to community resources.

1.3.5.8. Satisfaction with and recommendation of Newborn Navigation services to peers.

1.3.5.9. Additional feedback to support continuous quality improvement.

1.3.6. The Contractor must complete and renew a Release of Information (ROI) form annually with CFSS and Newborn Navigator participants. The ROI shall include:

1.3.6.1. Acknowledgement of data collection within the FSDS.

1.3.6.2. Acknowledgement of sharing personal identifiable information with the Department.

1.3.6.3. Acknowledgement of purpose of releasing data to the Department to review program outcomes and facilitate quality improvement activities.

1.3.6.4. Acknowledgement that Family Service Record data will be kept and tracked for three (3) subsequent years following discharge.

1.4. **Assessments and Referrals**

1.4.1. The Contractor must collaborate with community partners to facilitate referrals and prioritize enrollment of families who may be experiencing conditions that include, but are not limited to:

1.4.1.1. A previous or current founded, or unfounded, child protective services report.

1.4.1.2. Having a child who has a low birth weight and neuro developmental delays.

1.4.1.3. A history of, or current, parental or caregiver substance abuse.

1.4.1.4. A history of, or current, mental health concerns relative to the parent, caregiver, or child(ren).

1.4.1.5. Having income at or below 250% of the Federal Poverty Level.

1.4.1.6. Family history of domestic violence.

1.4.1.7. Child's insecure attachment in early years.

1.4.1.8. Pregnancy; birth of a child within the past twelve (12) months; birth of an additional child within the next six (6) months; birth or expected birth of a child with special healthcare needs.

1.4.1.9. Pregnant individuals with prenatal substance use concerns and families with substance exposed infants.

1.4.1.10. Pregnant or post-partum individuals with a Plan of Safe Care or in need of support to develop a Plan of Safe Care.

1.4.1.11. Having more than one (1) child under three (3) years of age.

1.4.1.12. Physical or social isolation or any other factors that contribute to unhealthy social and emotional outcomes.

1.4.1.13. Home conditions presenting a health and/or safety risk to family members.

1.4.1.14. Child or family with chronic health, behavioral or developmental issues that impacts parenting.

1.4.1.15. Ages and Stages Questionnaire (ASQ) and Ages and Stages Questionnaire Social Emotional (ASQ-SE) results that indicate developmental delays.

1.4.1.16. Families impacted by traumatic events.

1.4.1.17. Receiving Temporary Assistance to Needy Families (TANF) cash assistance or any of the Medicaid options.

1.4.1.18. Substance Use Disorder services.

1.4.2. The Contractor must complete a Family Needs Assessment for each family served within the first three (3) home visits utilizing an intake assessment within the FSDS to:

1.4.2.1. Identify strengths;

1.4.2.2. Identify risk factors;

1.4.2.3. Identify current needs;

1.4.2.4. Determine best program fit; and

1.4.2.5. Provide appropriate CFSS referrals and services.

1.4.3. The Contractor must utilize additional screening tools, including but not limited to:

1.4.3.1. The Ages and Stages Questionnaires, ASQ-3, and ASQ-SE.

1.4.3.2. Prime MD depression screening.

1.4.3.3. Edinburg Postnatal screening.

1.4.4. The Contractor must ensure that each family is provided with an Individual Service Plan (ISP) that addresses and targets barriers to receiving education and support services, which may include but are not limited to:

1.4.4.1. Parent education and support.

1.4.4.2. Family mentoring and advocacy.

1.4.4.3. Medical and health education.

1.4.4.4. Mental health and education.

1.4.4.5. Early childhood education.

1.4.4.6. Literacy education and support.

1.4.4.7. Life skills training.

1.4.4.8. Use of preventive childcare.

1.4.5. The Contractor must provide referrals to appropriate community-based services and other resources that support families in their home communities, which may include, but are not limited to:

1.4.5.1. Childcare Aware of New Hampshire.

1.4.5.2. The Department's District Offices for assistance with program eligibility determination.

1.4.5.3. Special Medicaid Services, including FCESS.

1.4.5.4. WIC Nutrition programs for access to breastfeeding supports, nutritional education, and healthy foods.

1.4.5.5. NH Employment Security.

1.4.5.6. Local school districts.

1.4.5.7. Family violence prevention agencies.

1.4.5.8. Mental health services.

1.4.5.9. Nutrition education and healthy foods.

1.4.5.10. Instructional money management.

1.4.5.11. Smoking cessation programs, such as QuitWorks-NH.

1.4.5.12. Independent living skills programs.

1.4.5.13. Adult education.

1.4.5.14. Literacy education.

1.4.5.15. Employment services.

1.4.5.16. Vocational rehabilitation services.

1.5. Marketing and Outreach

1.5.1. The Contractor must utilize strategies to increase the presence of CFSS in the community, including but not limited to:

1.5.1.1. Producing and distributing Family Resource Center-branded flyers and brochures.

1.5.1.2. Utilizing the Family Resource Center Facebook page to engage referral sources, families, and community members.

1.5.1.3. Targeted mailings.

1.5.1.4. Representing the FRC at community agencies and events.

1.5.2. The Contractor may administer the Watch Me Grow curriculum/program/services in accordance with the Watch Me Grow guidelines, through activities including, but not limited to:

1.5.2.1. Distribute the "Learn-the Signs, Act Early" materials.

1.5.2.2. Report the number of families who received developmental screening education materials.

1.5.2.3. Provide developmental and social emotional screenings for children one (1) month through five (5) years of age.

1.5.2.4. Report the number of families that received an ASQ-3 and ASQ-SE- screener.

1.6. **Workshops and Support Groups**

1.6.1. The Contractor must ensure families have access to support groups through a variety of methods, including but not limited to:

1.6.1.1. In community spaces.

1.6.1.2. At the Family Resource Center.

1.6.1.3. Virtual.

1.6.2. The Contractor must provide an array of workshops to increase knowledge of parenting education, child development, parental resilience, and social connections, which include, but are not limited to:

1.6.2.1. Positive Solutions for Families.

1.6.2.2. Parenting a Second Time Around.

1.6.2.3. Cooking and nutrition classes.

1.6.2.4. Instructional money management programs.

1.6.2.5. Mommy and Me (New Baby) group.

1.6.2.6. Supporting Language and Your Child.

1.6.2.7. You and Your Child Series.

1.6.3. The Contractor must facilitate a variety of support groups that include, but are not limited to:

1.6.3.1. Parent Support.

1.6.3.2. Kincare Support.

1.6.3.3. CONNECT.

1.6.3.4. Circle of Parents.

1.6.3.5. Parent and Grandparent Café.

1.6.4. The Contractor must provide training to parents on topics that include, but are not limited to:

1.6.4.1. Parenting strategies designed to increase parents' confidence and success as parents.

1.6.4.2. Co-parenting strategies, including teaching parenting skills that include, but are not limited to:

1.6.4.2.1. Problem-solving skills.

1.6.4.2.2. Promoting children's cognitive, academic, and social skills.

1.6.4.2.3. Positive discipline.

1.6.4.2.4. Decision-making.

1.6.4.2.5. Relationships.

1.6.4.2.6. Self-control.

1.6.4.2.7. Limit-setting.

1.6.4.2.8. Creating structure.

1.6.4.2.9. Setting appropriate expectations.

1.6.4.2.10. Parenting children with Autism and sensory disorders.

1.6.4.3. Child development topics to understand and provide for children's needs, which may include, but are not limited to:

1.6.4.3.1. Secure attachments.

1.6.4.3.2. Ongoing nurturing relationships.

1.6.4.3.3. Physical protection and safety.

1.6.4.3.4. Developmentally appropriate experiences.

1.6.4.3.5. Setting limits.

1.6.4.3.6. Providing structure.

1.6.4.3.7. Parenting teenagers.

1.6.4.3.8. Positive discipline strategies.

1.6.5. The Contractor must evaluate the progress of both parents and caregivers, as well as the performance of the programs and services provided.

1.7. Staffing and Training

1.7.1. The Contractor must ensure any staff who drive as part of their job duties maintain a valid driver's license.

1.7.2. The Contractor must provide an adequate number of paraprofessional home visitors to implement the CFSS program, of which must be approved by the Department. Vacancies and changes to staffing must be communicated to the Department. Other positions that support CFSS service delivery may include, but are not limited to:

1.7.2.1. Program Director.

1.7.2.2. Program Manager.

1.7.2.3. Supervisor.

1.7.2.4. Family Resource Center Coordinator.

1.7.2.5. Community Outreach Coordinator.

1.7.2.6. Administrative support staff.

1.7.3. The Contractor must ensure paraprofessional home visitors possess:

1.7.3.1. A high school diploma or equivalent.

1.7.3.2. Experience providing services to families.

1.7.3.3. Knowledge of child development.

1.7.4. The Contractor must ensure supervisors and program managers have:

1.7.4.1. An associate degree with three (3) years of prior experience, at minimum, or.

1.7.4.2. Appropriate lived and work experience to fulfill the duties of the position and written approval from the Department.

1.7.5. The Contractor must ensure staff are trained in:

1.7.5.1. The principles of family support.

1.7.5.2. Maternal and child health.

1.7.5.3. The child welfare system with concentrations in service array.

1.7.5.4. Working in multidisciplinary teams.

1.7.5.5. Home visiting safety.

1.7.6. The Contractor must demonstrate on-going staff training and development in areas that include, but are not limited to:

1.7.6.1. Skills needed to address the ethnic and cultural needs, resources, and assets of the community;

1.7.6.2. Exercising empathy, with an understanding of family stressors, for parents and families receiving services; and

1.7.6.3. Effective home visiting and reporting practices.

1.7.7. The Contractor must ensure staff are provided with training in the CFSS program model before delivering service on a recurring basis. Training must comply with program specifications and requirements, including but not limited to:

1.7.7.1. The Strengthening Families Framework.

1.7.7.2. The Five Protective Factors.

1.7.7.3. Period of PURPLE, Safe Sleep, Lead Poisoning Prevention.

1.7.7.4. Maternal Depression Screening administration.

1.7.7.5. Motivational Interviewing.

1.7.7.6. Other training as identified by the Contractor and/or Department and formalized in a training plan to be submitted to the Department upon request.

1.7.8. The Contractor must ensure all staff and supervisors completing home visits are trained in one of the following curriculums within six (6) months of hire:

1.7.8.1. Growing Great Kids.

1.7.8.2. Parents as Teachers.

1.7.9. The Contractor must ensure all staff are trained in the Standards or Quality and complete recertification every two (2) years.

1.7.10. The Contractor must work with the Departments CQI specialist to track staff training annually and develop a staff training plan as needed.

1.7.11. The Contractor must collaborate with other early childhood and social service agencies to support training and coordination of services such as:

1.7.11.1. NH EASY benefits application training.

1.7.11.2. Bureau of Family Assistance (BFA) Overview training.

1.7.11.3. Collection and entry of personally identifiable information (PII) for all participants served under this agreement into the Department's designated Family Support Data System.

1.7.11.4. Positive behavior intervention and support frameworks such as the Pyramid Model.

1.8. Relevant Laws, Policies and Guidelines

1.8.1. The Contractor's program services shall meet the requirements of Sec. 401 (a)(3) of the 42USC 601, which is Part A of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PRWORA) federal law for TANF, which indicates on of the purposes is to increase State flexibility to, "(3) prevent and reduce the incidence of out-of-wedlock pregnancies and establish annual numerical goals for preventing and reducing the incidence of these pregnancies", to the State/Federal regulation.

1.8.2. The Contractor shall comply with confidentiality provisions of RSA 170-G: 8-a. All information regarding the Department's clients, client families, foster families, and other involved individuals, is strictly confidential and shall not be discussed with anyone except the Department's personnel in the performance of contracted services.

1.8.3. The Contractor shall maintain the confidentiality of all clients and use client information only for program administration purposes and evaluation, ensuring the following, including but not limited to:

1.8.3.1. All staff and subcontractor(s) understand that the receipt of this information is confidential and cannot be disclosed except in direct administration of the program.

1.8.3.2. All staff and subcontractor(s) adhere to the standards and confidentiality policies of the organization.

1.8.3.3. Receipt of public assistance and other confidential information shared shall be shared only as part of the medical record and only with the properly signed release of information from the client.

1.8.4. The Contractor shall, for purposes of program evaluation and/or continuous quality improvement, report personally identifiable health data to the Department as requested, for all clients served under the resulting contract.

1.8.5. The Contractor shall obtain any authorizations for release of information from the clients that are necessary to comply with federal and state laws and regulations.

1.8.6. The Contractor shall provide all forms developed for authorization for release of information to the Department shall prior to use.

1.8.7. The Contractor shall inform the Division of Public Health Services prior to initiating any research related to the resulting contract.

1.8.8. The Contractor shall comply with the reporting requirements of New Hampshire RSA 169:C, Child Protection Act, RSA 161:F46, Protective Services to Adults, RSA 631:6, Assault and Related Offenses, and RSA 130:A, Lead Paint Poisoning and Control.

1.9. Reporting and Deliverable Requirements

1.9.1. The Contractor must submit quarterly reports highlighting the program activities no later than the fifteenth (15th) day of the month following each quarter-end date. A report template will be provided by the Department that will include, but are not limited to:

1.9.1.1. The progress in achieving the stated outcomes.

1.9.1.2. Feedback from families as to the effectiveness and satisfaction of the contracted services.

1.9.1.3. Referral and engagement data.

1.9.2. The Contractor must submit an annual report to the Department no later than July 31st of each contract year, which must include, but is not limited to:

1.9.2.1. Program accomplishments and activities, in detail.

1.9.2.2. Recommendations for service development and outcomes.

1.9.2.3. Systemic barriers experienced.

1.9.2.4. Family satisfaction survey results.

1.9.3. The Contractor must collaborate with the Department to provide requested information relative to program evaluation and other information, as needed, to meet Department goals and requirements.

1.9.4. The Contractor must maintain a Family Service Record for enrolled CFSS participants, which must include, but is not limited to:

1.9.4.1. Participant names.

1.9.4.2. Participant DOBs.

1.9.4.3. Source of referral.

1.9.4.4. Referral information.

1.9.4.5. Release of information form.

1.9.4.6. Income.

1.9.4.7. Family assessment.

1.9.4.8. Child/Family services plan.

1.9.4.9. Case contact log.

1.9.4.10. Receipt of health care.

1.9.4.11. Medicaid insurance information.

1.9.4.12. Linkages with prenatal/primary care and visit schedule as outlined in the American Academy of Pediatrics, "Recommendations for Preventative Pediatric Health Care" schedule.

1.9.4.13. Progress notes.

1.9.4.14. Childcare utilization and billing information.

1.9.4.15. Case closure report.

1.9.5. The Contractor must maintain a Family Service Record for Newborn Navigation participants, which must include, but is not limited to:

1.9.5.1. Parent and Child Name.

1.9.5.2. Parent and Child DOB.

1.9.5.3. Residence.

1.9.5.4. Parent and Child Ethnicity.

1.9.5.5. Parent and Child Race.

1.9.5.6. Language.

1.9.5.7. Educational level.

1.9.5.8. Digital resources (phone, cell, laptop).

1.9.5.9. Income.

1.9.5.10. Insurance.

1.9.5.11. Employment.

1.9.5.12. Prenatal and post-partum Healthcare access.

1.9.5.13. Home visit and screening tools completed.

1.9.5.14. Topics reviewed including, but not limited to:

1.9.5.14.1. Maternal depression screening.

1.9.5.14.2. Family Planning.

1.9.5.14.3. Positive Parenting Practices.

1.9.5.14.4. Breastfeeding/Lactation support.

1.9.5.14.5. Nutrition.

1.9.5.14.6. Child Health.

1.9.5.14.7. Maternal health and self-care.

1.9.5.15. Referrals made for service linkage including, but not limited to:

1.9.5.15.1. Concrete Supports.

1.9.5.15.2. Childcare.

1.9.5.15.3. Healthcare access.

1.9.5.15.4. Community supports.

1.9.5.15.5. Home visiting programs and type.

1.9.5.15.6. Discharge date and reason.

1.9.5.15.7. Post survey completion.

1.9.6. The Contractor must ensure the records as identified in 1.9.4 and 1.9.5 are summarized and entered into the Quick Base in real-time.

1.10. Performance Measures

1.10.1. The Contractor must ensure consumer satisfaction data indicates a minimum of 80% favorable rating.

1.10.2. The Contractor, collaboratively with the Department, provides developmental screenings for children up to age six (6) years of age and participates in the Watch Me Grow Program, monitored through the Family Support Data System (FSDS), upon Department request.

1.10.3. The Contractor sustains 100% screening of maternal depression for post-partum individuals and is monitored through the Family Support Data System (FSDS).

1.10.4. The Contractor sustains 100% documentation and monitoring of Preventative Childcare referrals and authorizations in the Family Support Data System.

1.10.5. The Contractor, collaboratively with the Department, ensures evidence-based strategies are used and appropriate metrics are tracked for specific programs and sub-populations, monitored through the Family Support Data System and during monitoring site visits.

1.10.6. The Contractor actively and regularly collaborates with the Department to enhance contract management, improve results, and adjust program delivery and policy based on successful outcomes.

1.10.7. The Contractor tracks a range of performance improvement topics that include, but are not limited to:

1.10.7.1. Increasing outreach to high-risk populations.

1.10.7.2. Increasing the share of referred families who enroll in services.

1.10.7.3. Increasing service completion dates.

1.10.7.4. Evaluating long-term program outcomes including, but not limited to:

1.10.7.4.1. Increasing families' connections to community resources.

1.10.7.4.2. Reducing child maltreatment investigations and substantiations.

1.10.7.4.3. Improving the quality and safety of the home environment.

1.10.7.4.4. Increasing positive parenting behaviors.

1.10.7.4.5. Reducing parental anxiety and depression.

1.10.7.4.6. Promoting use of high-quality childcare when non-parental care is desired.

1.10.8. The Contractor may be required to provide other key data and metrics to the Department, including client-level demographic, performance, and service data.

1.10.9. The Contractor must collect and share data with the Department in a format specified by the Department, where applicable.

1.11. Background Checks

1.11.1. Prior to permitting any individual to provide services under this Agreement, the Contractor must ensure said individual has undergone:

1.11.1.1. A criminal background check, at the Contractor's expense, and has no convictions for crimes that represent evidence of behavior that could endanger individuals served under this Agreement;

1.11.1.2. A name search of the Department's Bureau of Elderly and Adult Services (BEAS) State Registry, pursuant to RSA 161-F:49, with results indicating no evidence of behavior that could endanger individuals served under this Agreement; and

1.11.1.3. A name search of the Department's Division for Children, Youth and Families (DCYF) Central Registry pursuant to RSA 169-C:35, with results indicating no evidence of behavior that could endanger individuals served under this Agreement.

1.12. Confidential Data

1.12.1. The Contractor must meet all information security and privacy requirements as set by the Department and in accordance with the Department's Information Security Requirements Exhibit as referenced below.

1.12.2. The Contractor must ensure any individuals involved in delivering services through this Agreement contract sign an attestation agreeing to access, view, store, and discuss Confidential Data in accordance with federal and state laws and regulations and the Department's Information Security Requirements

Exhibit. The Contractor must ensure said individuals have a justifiable business need to access confidential data. The Contractor must provide attestations upon Department request.

1.13. Privacy Impact Assessment

1.13.1. Upon request, the Contractor must allow and assist the Department in conducting a Privacy Impact Assessment (PIA) of its system(s)/application(s)/web portal(s)/website(s) or Department system(s)/application(s)/web portal(s)/website(s) hosted by the Contractor, if Personally Identifiable Information (PII) is collected, used, accessed, shared, or stored. To conduct the PIA the Contractor must provide the Department access to applicable systems and documentation sufficient to allow the Department to assess, at minimum, the following:

1.13.1.1. How PII is gathered and stored;

1.13.1.2. Who will have access to PII;

1.13.1.3. How PII will be used in the system;

1.13.1.4. How individual consent will be achieved and revoked; and

1.13.1.5. Privacy practices.

1.13.2. The Department may conduct follow-up PIAs in the event there are either significant process changes or new technologies impacting the collection, processing, or storage of PII.

1.14. Department Owned Devices, Systems and Network Usage

1.14.1. If Contractor End Users, defined in the Department's Information Security Requirements Exhibit that is incorporated into this Agreement, are authorized by the Department's Information Security Office to use a Department-issued device (e.g. computer, tablet, mobile telephone) or access the Department network in the fulfilment of this Agreement, each End User must:

1.14.1.1. Sign and abide by applicable Department and New Hampshire Department of Information Technology (NH DoIT) use agreements, policies, standards, procedures and guidelines, and complete applicable trainings as required;

1.14.1.2. Use the information that they have permission to access solely for conducting official Department business and agree that all other use or access is strictly forbidden including, but not limited, to personal or other private and non-Department use, and that at no time shall they access or attempt to access information without having the express authority of the Department to do so;

1.14.1.3. Not access or attempt to access information in a manner inconsistent with the approved policies, procedures, and/or agreement relating to

system entry/access;

1.14.1.4. Not copy, share, distribute, sub-license, modify, reverse engineer, rent, or sell software licensed, developed, or being evaluated by the Department, and at all times must use utmost care to protect and keep such software strictly confidential in accordance with the license or any other agreement executed by the Department;

1.14.1.5. Only use equipment, software, or subscription(s) authorized by the Department's Information Security Office or designee;

1.14.1.6. Not install non-standard software on any Department equipment unless authorized by the Department's Information Security Office or designee;

1.14.1.7. Agree that email and other electronic communication messages created, sent, and received on a Department-issued email system are the property of the Department of New Hampshire and to be used for business purposes only. Email is defined as "internal email systems" or "Department-funded email systems."

1.14.1.8. Agree that use of email must follow Department and NH DoIT policies, standards, and/or guidelines; and

1.14.1.9. Agree when utilizing the Department's email system:

1.14.1.9.1. To only use a Department email address assigned to them with a "@ affiliate.DHHS.NH.Gov".

1.14.1.9.2. Include in the signature lines information identifying the End User as a non-Department workforce member; and

1.14.1.9.3. Ensure the following confidentiality notice is embedded underneath the signature line:

CONFIDENTIALITY NOTICE: "This message may contain information that is privileged and confidential and is intended only for the use of the individual(s) to whom it is addressed. If you receive this message in error, please notify the sender immediately and delete this electronic message and any attachments from your system. Thank you for your cooperation."

1.14.1.10. Contractor End Users with a Department issued email, access, or potential access to Confidential Data, and/or a workspace in a Department building/facility, must:

1.14.1.10.1. Complete the Department's Annual Information Security & Compliance Awareness Training prior to accessing,

viewing, handling, hearing, or transmitting Department Data or Confidential Data.

1.14.1.10.2. Sign the Department's Business Use and Confidentiality Agreement and Asset Use Agreement, and the NH DoIT Department wide Computer Use Agreement upon execution of the Agreement and annually thereafter.

1.14.1.10.3. Only access the Department's intranet to view the Department's Policies and Procedures and Information Security webpages.

1.14.1.11. Contractor agrees, if any End User is found to be in violation of any of the above terms and conditions, said End User may face removal from the Agreement, and/or criminal and/or civil prosecution, if the act constitutes a violation of law.

1.14.1.12. Contractor agrees to notify the Department a minimum of three business days prior to any upcoming transfers or terminations of End Users who possess Department credentials and/or badges or who have system privileges. If End Users who possess Department credentials and/or badges or who have system privileges resign or are dismissed without advance notice, the Contractor agrees to notify the Department's Information Security Office or designee immediately.

1.14.2. Workspace Requirement

1.14.2.1. If applicable, the Department will work with Contractor to determine requirements for providing necessary workspace and State equipment for its End Users.

1.15. Contract End of Life Transition Services

1.15.1. General Requirements

1.15.1.1. If applicable, upon termination or expiration of the Agreement the parties agree to cooperate in good faith to effectuate a smooth secure transition of the Services from the Contractor to the Department and, if applicable, the Contractor engaged by the Department to assume the Services previously performed by the Contractor for this section the new Contractor shall be known as "Recipient"). Ninety (90) days prior to the end-of the contract or unless otherwise specified by the Department, the Contractor must begin working with the Department and if applicable, the new Recipient to develop a Data Transition Plan (DTP). The Department shall provide the DTP template to the Contractor.

1.15.1.2. The Contractor must use reasonable efforts to assist the Recipient, in connection with the transition from the performance of Services by the Contractor and its End Users to the performance of such Services. This may include assistance with the secure transfer of records (electronic and hard copy), transition of historical data (electronic and hard copy), the transition of any such Service from the hardware, software, network and telecommunications equipment and internet-related information technology infrastructure ("Internal IT Systems") of Contractor to the Internal IT Systems of the Recipient and cooperation with and assistance to any third-party consultants engaged by Recipient in connection with the Transition Services.

1.15.1.3. If a system, database, hardware, software, and/or software licenses (Tools) was purchased or created to manage, track, and/or store Department Data in relationship to this contract said Tools will be inventoried and returned to the Department, along with the inventory document, once transition of Department Data is complete.

1.15.1.4. The internal planning of the Transition Services by the Contractor and its End Users shall be provided to the Department and if applicable the Recipient in a timely manner. Any such Transition Services shall be deemed to be Services for purposes of this Agreement.

1.15.1.5. Should the data Transition extend beyond the end of the Agreement, the Contractor agrees that the Information Security Requirements, and if applicable, the Department's Business Associate Agreement terms and conditions remain in effect until the Data Transition is accepted as complete by the Department.

1.15.1.6. In the event where the Contractor has comingled Department Data and the destruction or Transition of said data is not feasible, the Department and Contractor will jointly evaluate regulatory and professional standards for retention requirements prior to destruction, refer to the terms and conditions of the Department's DHHS Information Security Requirements Exhibit.

1.15.2. Completion of Transition Services

1.15.2.1. Each service or Transition phase shall be deemed completed (and the Transition process finalized) at the end of 15 business days after the product, resulting from the Service, is delivered to the Department and/or the Recipient in accordance with the mutually agreed upon Transition plan, unless within said 15 business day term the Contractor notifies the Department of an issue requiring additional time to complete said product.

1.15.2.2. Once all parties agree the data has been migrated the Contractor will have 30 days to destroy the data per the terms and conditions of the Department's Information Security Requirements Exhibit.

1.15.3. Disagreement over Transition Services Results

1.15.3.1. In the event the Department is not satisfied with the results of the Transition Service, the Department shall notify the Contractor, in writing, stating the reason for the lack of satisfaction within 15 business days of the final product or at any time during the data Transition process. The Parties shall discuss the actions to be taken to resolve the disagreement or issue. If an agreement is not reached, at any time the Department shall be entitled to initiate actions in accordance with the Agreement.

2. Exhibits Incorporated

2.1. The Contractor shall use and disclose Protected Health Information in compliance with the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule) (45 CFR Parts 160 and 164) under the Health Insurance Portability and Accountability Act (HIPAA) of 1996, and in accordance with the attached Exhibit I, Business Associate Agreement, which has been executed by the parties.

2.2. The Contractor shall manage all confidential data related to this Agreement in accordance with the terms of Exhibit K, DHHS Information Security Requirements.

2.3. The Contractor shall comply with all Exhibits D through K, which are attached hereto and incorporated by reference herein.

3. Additional Terms

3.1. Impacts Resulting from Court Orders or Legislative Changes

3.1.1. The Contractor agrees that, to the extent future state or federal legislation or court orders may have an impact on the Services described herein, the State has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.

3.2. Culturally and Linguistically Appropriate Services (CLAS)

3.2.1. The Contractor must submit and comply with a detailed description of the language assistance services they will provide to persons with limited English proficiency and/or hearing impairment to ensure meaningful access to their programs and/or services within ten (10) days of the contract effective date.

3.3. Credits and Copyright Ownership

3.3.1. All documents, notices, press releases, research reports and other materials prepared during or resulting from the performance of the services of the Contract shall include the following statement, "The preparation of this

(report, document etc.) was financed under a Contract with the State of New Hampshire, Department of Health and Human Services, with funds provided in part by the State of New Hampshire and/or such other funding sources as were available or required, e.g., the United States Department of Health and Human Services."

3.3.2. All materials produced or purchased under the contract shall have prior approval from the Department before printing, production, distribution, or use.

3.3.3. The Department shall retain copyright ownership for any and all original materials produced, including, but not limited to:

3.3.3.1. Brochures.

3.3.3.2. Resource directories.

3.3.3.3. Protocols or guidelines.

3.3.3.4. Posters.

3.3.3.5. Reports.

3.3.4. The Contractor must not reproduce any materials produced under the contract without prior written approval from the Department.

4. Records

4.1. The Contractor must keep records that include, but are not limited to:

4.1.1. Books, records, documents and other electronic or physical data evidencing and reflecting all costs and other expenses incurred by the Contractor in the performance of the Contract, and all income received or collected by the Contractor.

4.1.2. All records shall be maintained in accordance with accounting procedures and practices, which sufficiently and properly reflect all such costs and expenses, and which are acceptable to the Department, and to include, without limitation, all ledgers, books, records, and original evidence of costs such as purchase requisitions and orders, vouchers, requisitions for materials, inventories, valuations of in-kind contributions, labor time cards, payrolls, and other records requested or required by the Department.

4.1.3. Statistical, enrollment, attendance or visit records for each recipient of services, which records shall include all records of application and eligibility (including all forms required to determine eligibility for each such recipient), records regarding the provision of services and all invoices submitted to the Department to obtain payment for such services.

4.1.4. Medical records on each patient/recipient of services.

4.2. During the term of this Contract and the period for retention hereunder, the Department, the United States Department of Health and Human Services, and any of their designated representatives shall have access to all reports and records maintained pursuant to the Contract for purposes of audit, examination, excerpts, and transcripts. Upon the purchase by the Department of the maximum number of units provided for in the Contract and upon payment of the price limitation hereunder, the Contract and all the obligations of the parties hereunder (except such obligations as, by the terms of the Contract are to be performed after the end of the term of this Contract and/or survive the termination of the Contract) shall terminate, provided however, that if, upon review of the Final Expenditure Report the Department shall disallow any expenses claimed by the Contractor as costs hereunder the Department shall retain the right, at its discretion, to deduct the amount of such expenses as are disallowed or to recover such sums from the Contractor.

Exhibit C-5, Budget - Amendment #2

New Hampshire Department of Health and Human Services		
Contractor Name:	Lakes Region Community Services Council	
Budget Request for:	Comprehensive Family Support Services	
Budget Period	7/1/2024 - 06/30/2025 (SFY 2025)	
Indirect Cost Rate (if applicable)	0.022112362	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$247,944	$3,000
2. Fringe Benefits	$53,621	$0
3. Consultants	$0	$0
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0	$0
5.(a) Supplies - Educational	$0	$0
5.(b) Supplies - Lab	$0	$0
5.(c) Supplies - Pharmacy	$0	$0
5.(d) Supplies - Medical	$0	$0
5.(e) Supplies Office	$0	$0
6. Travel	$8,000	$0
7. Software	$0	$0
8. (a) Other - Marketing/ Communications	$0	$0
8. (b) Other - Education and Training	$7,000	$0
8. (c) Other - Other (specify below)	$0	$0
Other (please specify)	$0	$0
Other (please specify)	$0	$0
Other (please specify)	$0	$0
Other (please specify)	$0	$0
9. Subrecipient Contracts	$0	$0
Total Direct Costs	$316,565	$3,000
Total Indirect Costs	$7,000	$0
TOTAL	$323,565	$3,000

Contractor: RLB

Date: 5/22/2024

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Exhibit C-6, Budget - Amendment #2

New Hampshire Department of Health and Human Services		
Contractor Name:	Lakes Region Community Services Council	
Budget Request for:	Comprehensive Family Support Services	
Budget Period	7/1/2025 - 06/30/2026 (SFY 2026)	
Indirect Cost Rate (if applicable)	0.020938357	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$260,060	$3,000
2. Fringe Benefits	$58,255	$0
3. Consultants	$0	$0
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0	$0
5.(a) Supplies - Educational	$0	$0
5.(b) Supplies - Lab	$0	$0
5.(c) Supplies - Pharmacy	$0	$0
5.(d) Supplies - Medical	$0	$0
5.(e) Supplies Office	$0	$0
6. Travel	$8,000	$0
7. Software	$0	$0
8. (a) Other - Marketing/ Communications	$0	$0
8. (b) Other - Education and Training	$8,000	$0
8. (c) Other - Other (specify below)	$0	$0
Other (please specify)	$0	$0
Other (please specify)	$0	$0
Other (please specify)	$0	$0
Other (please specify)	$0	$0
9. Subrecipient Contracts	$0	$0
Total Direct Costs	$334,315	$3,000
Total Indirect Costs	$7,000	$0
TOTAL	$341,315	$3,000

Contractor: RLB

Date: 5/22/2024

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Lori A. Shibinette
Commissioner

Karen E. Hebert
Director

STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF ECONOMIC & HOUSING STABILITY

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9474 1-800-852-3345 Ext. 9474
Fax: 603-271-4230 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

August 30, 2022

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Economic and Housing Stability, to amend existing contracts with the Contractors listed below to expand who may qualify for employment to provide Comprehensive Family Support Services, with no change to the price limitation of $13,656,620 and no change to the contract completion dates of June 30, 2024, effective upon Governor and Council approval.

The original contracts were approved by Governor and Council on July 15, 2020, item #21.

Contractor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount
Children Unlimited Inc. Conway, NH	156114-B001	Conway District Office Area	$734,720	$0	$734,720
Community Action Partnership of Strafford County Dover, NH	177200-B004	Rochester District Office Area	$1,229,692	$0	$1,229,692
Greater Seacoast Community Health Somersworth, NH	154703-B001	Seacoast District Office Area	$1,405,192	$0	$1,405,192
Lakes Region Community Services Council Laconia, NH	177251-B001	Laconia District Office Area	$935,260	$0	$935,260

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The Family Resource Center at Gorham Gorham, NH	162412-B001	Littleton District Office Area	$1,483,368	$0	$1,483,368
The Family Resource Center at Gorham Gorham, NH	162412-B001	Berlin District Office Area	$1,478,084	$0	$1,478,084
TLC Family Resource Center Claremont, NH	170625-B001	Claremont District Office Area	$1,247,696	$0	$1,247,696
VNA at HCS, Inc. Keene, NH	177274-B002	Keene District Office Area	$1,156,692	$0	$1,156,692
Waypoint Manchester, NH	177165-B002	Concord District Office Area	$1,348,372	$0	$1,348,372
Waypoint Manchester, NH	177166-B002	Manchester District Office Area	$1,267,004	$0	$1,267,004
Waypoint Manchester, NH	177166-B002	Southern District Office Area	$1,370,540	$0	$1,370,540
		Total:	$13,666,620	$0	$13,666,620

EXPLANATION

The purpose of this request is to modify the scope of work for the existing contracts to expand the pool of potential home visitors for the Comprehensive Family Support Services (CFSS) program by reducing the minimum education requirement for Paraprofessional Home Visitors from a bachelor's degree to an associate's degree. Due to the supervisory levels and management structure, quality of services will not be impacted. Comprehensive Family Support Services promotes family wellness, decreasing family stressors, preventing child abuse and neglect, juvenile justice involvement, and providing education and support to parents and caregivers. Families are provided with assistance to access services they need and want in their home communities that strengthen the family and provide parents with an opportunity to learn and grow. Specialized training for staff is provided to ensure comprehensive knowledge, quality skills and abilities are applied in these services.

Approximately 1,200 families are served annually.

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Contractors will continue serving pregnant and parenting women, and families with children under the age of 21 years old, who are in need of assistance and support with parenting, health and nutrition, education, and employment. Families served may be experiencing stressors such as, but not limited to, unemployment, social isolation, substance misuse, and health issues.

Contractors will continue providing evidence-informed, trauma-informed, integrated, whole family services with the goal of promoting and strengthening family health and wellness, and preventing child maltreatment. Contractors will continue assisting families with accessing a variety of parenting, economic, and public health supports based on the needs presented. All services are strength-based, focus on the whole family, voluntary, and guided by the family.

The Department will continue monitoring services by:

- Reviewing consumer satisfaction data, which must indicate a minimum of 80% favorable rating.
- Monitoring long-term program outcomes, including increasing outreach to high-risk populations, increasing the share of referred families who enroll in services, and increasing service completion rates.

Should the Governor and Executive Council not authorize this request, the flexibility of community-based family services may not be available to address the needs of children and families throughout the state, which could cause an increase of involvement of services through the Division for Children, Youth and Families, as these services help to prevent child maltreatment and promote child and family wellbeing.

Respectfully submitted,

Lori A. Shibinette
Commissioner

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State of New Hampshire
Department of Health and Human Services
Amendment #1

This Amendment to the Comprehensive Family Support Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Lakes Region Community Services Council ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on July 15, 2020, (Item #21), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 17, and Exhibit A, Revisions to Standard Contract Provisions, Paragraph 1.2, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.9, Contracting Officer for State Agency, to read:

   Robert W. Moore, Director.

2. Modify Exhibit B, Scope of Services, Section 1.4, Staffing, Subsection 1.4.7, Paragraph 1.4.7.6, to read:

   1.4.7.6. A bachelor's or associate's degree in social work, counseling, nursing, human services, early childhood education or a related field; and

3. Modify Exhibit C, Payment Terms, Section 4, to read:

   4. The Contractor shall submit an invoice with supporting documentation to the Department no later than the fifteenth (15th) working day of the month following the month in which the services were provided. The Contractor shall ensure each invoice:

      4.1. Includes the Contractor's Vendor Number issued upon registering with New Hampshire Department of Administrative Services.

      4.2. Is submitted in a form that is provided by or otherwise acceptable to the Department.

      4.3. Identifies and requests payment for allowable costs incurred in the previous month.

      4.4. Includes supporting documentation of allowable costs with each invoice that may include, but are not limited to, time sheets, payroll records, receipts for purchases, and proof of expenditures, as applicable.

      4.5. Is completed, dated and returned to the Department with the supporting documentation for allowable expenses to initiate payment.

All terms and conditions of the Contract not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below.

State of New Hampshire
Department of Health and Human Services

8/26/2022
Date

Karen Hebert
Name: Karen Hebert
Title: Division Director

Lakes Region Community Services Council

8/24/2022
Date

Rebecca Bryant
Name: Rebecca Bryant
Title: CEO

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

8/29/2022
Date

Robyn Guarino
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date:

Name:
Title:

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Lori A. Shibinette
Commissioner

Christine L. Santaniello
Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF ECONOMIC & HOUSING STABILITY

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9474 1-800-852-3345 Ext. 9474
Fax: 603-271-4230 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 26, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Economic and Housing Stability, to enter into **Retroactive** contracts with the vendors listed below in an amount not to exceed $13,656,620 to assist pregnant and parenting women and other families with children up to the age of 21 years by promoting family wellness, decreasing family stressors and preventing child abuse, neglect and juvenile justice involvement and by providing education and support, with the option to renew for up to two (2) additional years, effective retroactive to July 1, 2020, upon Governor and Council approval through June 30, 2024. 88.79% Federal Funds. 11.21% General Funds.

Vendor Name	Vendor Code	Area Served	Contract Amount
Waypoint Manchester NH	177166-B002	Concord District Office area	$1,348,372
Waypoint Manchester NH	177166-B002	Manchester District Office area	$1,267,004
Waypoint Manchester NH	177166-B002	Southern District Office area	$1,370,540
Children Unlimited Inc. Conway NH	156114-B001	Conway District Office area	$734,720
Community Action Partnership of Strafford County Dover NH	177200-B004	Rochester District Office area	$1,229,692
Greater Seacoast Community Health Somersworth NH	154703-B001	Seacoast District Office area	$1,405,192
TLC Family Resource Center Claremont NH	170625-B001	Claremont District Office area	$1,247,696
VNA at HCS, Inc. Keene NH	177274-B002	Keene District Office area	$1,156,692
Lakes Region Community Services Council Laconia NH	177251-B001	Laconia District Office area	$935,260

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The Family Resource Center at Gorham Gorham NH	162412-B001	Littleton District Office area	$1,483,368
The Family Resource Center at Gorham Gorham NH	162412-B001	Berlin District Office area	$1,478,084
		Total:	**$13,656,620**

Funds are available in the following accounts for State Fiscal Year 2021, and are anticipated to be available in State Fiscal Years 2022, 2023 and 2024, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because the Department did not have the fully executed contract documents in time for Governor and Executive Council approval to prevent a lapse in coverage between these new contracts and the existing contracts which expired June 30, 2020. The Department extended the deadline for the submittal of proposals due to the COVID-19 pandemic. Proposals were initially due at the start of the State of Emergency; the prospective proposers needed additional time to respond to the Request for Proposal. The Department's decisions to allow proposers additional time to respond caused the original timeline to be extended.

The purpose of this request is to provide Comprehensive Family Support Services (CFSS) by promoting family wellness, decreasing family stressors and preventing child abuse, neglect, as well as, juvenile justice involvement, and by providing education and support. Services are designed to enable families to access the services they need and want in their home communities. These prevention services strengthen parents, enabling families an opportunity to learn and grow.

The population to be served will be pregnant, parenting women and families with children under the age of 21 years, who are in need of assistance and support with parenting, health and nutrition; education; and employment. Families served may be experiencing stressors such as, but not limited to, unemployment, social isolation; substance misuse; and health issues.

Approximately 1200 families will be served each year.

These Contractors will support families by providing evidence-informed, trauma-informed, integrated, whole family services. Primary goals are to promote and strengthen family health and wellness, and to prevent child maltreatment. Contractors will assist families with accessing a variety of parenting, economic, and public health supports based on the needs presented. All services are strength-based, focus on the whole family, voluntary and guided by the family.

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The Department will monitor contracted services by:

- Reviewing consumer satisfaction data, which must indicate a minimum of 80% favorable rating.
- Monitoring long-term program outcomes, including increasing outreach to high-risk populations; increasing the share of referred families who enroll in services; and increasing service completion rates.

The Department selected the Contractors through a competitive bid process using a Request for Proposals (RFP) that was posted on the Department's website from 3/3/2020 through 4/8/2020. The Department received 11 responses that were reviewed and scored by a team of qualified individuals. The Scoring Sheet is attached.

As referenced in Exhibit A, Revisions to Standard Contract Provisions, of the attached contracts, the parties have the option to extend the agreements for up to two (2) additional years, contingent upon satisfactory delivery of services, available funding, agreement of the parties, and Governor and Council approval.

Should the Governor and Council not authorize this request, the flexibility of community-based family services may not be available to address the needs of children and families throughout the state, which could cause an increase of involvement of services through the Division for Children, Youth and Families, as these services help to prevent child maltreatment and promote child and family wellbeing.

Areas served: Statewide

Source of Funds: CFDA #93.645, FAIN #1901NHCWSS; CFDA #93.556, FAIN #1901FPSS; CFDA #93.667, FAIN#1901NHSOSR; and CFDA #93558, FAIN #19NHTANF.

Respectfully submitted,

for

Lori A. Shibinette
Commissioner

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New Hampshire Department of Health and Human Services
Office of Business Operations
Contracts & Procurement Unit
Scoring Sheet

Comprehensive Family Support Services — RFP Name

RFP-2021-DEHS-02-COMPR — RFP Number

	Bidder Name	Maximum Points	Actual Points
1.	LRCS Family Resource Center - Laconia	300	271
2.	TLC Family Resource Center - Claremont	300	276
3.	Waypoint - Concord DO	300	275
4.	Waypoint - Southern DO	300	275
5.	Waypoint - Manchester DO	300	275
6.	Children's Unlimited, Inc.	300	274
7.	Community Action Partnership of Strafford County	300	270
8.	Greatter Seacoast Community Health	300	257
9.	Home, HealthCare, Hospice & Community Services	300	268
10.	The Family Resource Center - Berlin	300	286
11.	The Family Resource Center - Littleton	300	285

christen.laver

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FISCAL DETAILS COMPREHENSIVE
FAMILY SUPPORT SERVICES

05-095-042-421010-29680000-102-500734-42106802 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE IV-B SUBPART I

100% Federal, CFDA #93.645, Title IV-B

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177164-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,256.90
2022	102-500734	Social Service Contract	42106802	$4,256.90
2023	102-500734	Social Service Contract	42106802	$4,256.90
2024	102-500734	Social Service Contract	42106802	$4,256.90
			Total:	$17,027.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177164-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177164-B003

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.00
2022	102-500734	Social Service Contract	42106802	$4,255.00
2023	102-500734	Social Service Contract	42106802	$4,255.00
2024	102-500734	Social Service Contract	42106802	$4,255.00
			Total:	$17,020.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154763-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170425-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

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HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60
			Sub-Total:	$187,260.00

05-095-042-421010-29730000-102-500734-42107306 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, PROMOTING SAFE AND STABLE FAMILIES

100% Federal, CFDA #93.556, Promoting Safe and Stable Families

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
2022	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
2023	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
2024	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
			Total:	$105,237.68	$26,309.42

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
2022	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
2023	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
2024	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
			Total:	$148,878.80	$37,219.70

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
2022	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
2023	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
2024	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
			Total:	$157,618.92	$39,404.73

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CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 154114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
2022	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
2023	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
2024	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
			Total:	$8,884.00	$2,221.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
2022	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
2023	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
2024	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
			Total:	$128,436.00	$32,109.00

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
2022	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
2023	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
2024	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
			Total:	$99,104.64	$24,776.16

FLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
2022	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
2023	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
2024	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
			Total:	$52,689.48	$13,172.37

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B003

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
2022	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
2023	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
2024	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
			Total:	$42,002.48	$10,500.62

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
2022	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
2023	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
2024	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
			Total:	$21,236.00	$5,309.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
2022	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
2023	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
2024	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
			Total:	$93,896.00	$23,474.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
2022	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
2023	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
2024	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
			Total:	$62,012.00	$15,503.00
			Sub-Total:	$919,996.00	$229,999.00

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05-095-042-421010-29660000-102-500734-42106603 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE XX GRANTS-SSBG

100% Federal Funds, CFDA #93.667, Title XX Grant

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B003

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 154114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177100-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEA COAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177231- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$0.00
2022	102-500734	Social Service Contract	42106603	$0.00
2023	102-500734	Social Service Contract	42106603	$0.00
2024	102-500734	Social Service Contract	42106603	$0.00
			Total:	$0.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162413- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80
			Sub-Total:	$3,171,968.00

05-095-045-450010-41270000-102-500731-45030353 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, EMPLOYMENT SUPPORT

100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families; PAIN 19NHTANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
			Total:	$545,453.92

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
			Total:	$545,452.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
			Total:	$545,455.48

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
2022	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
2023	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
2024	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
			Total:	$233,131.20

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
			Total:	$545,454.92

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
2022	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
2023	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
2024	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
			Total:	$636,626.96

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
			Total:	$545,453.88

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
			Total:	$545,453.12

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
2022	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
2023	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
2024	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
			Total	$396,985.44

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
2022	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
2023	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
2024	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
			Total:	$714,964.36

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
2022	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
2023	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
2024	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
			Total:	$745,565.52
			Sub-Total:	$5,999,997.60

05-095-045-450010-61460000-502-500891-45030206 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, TEMP ASSISTNC TO NEEDY FAMILYS

100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families; FAIN 1901NITANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$43,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$43,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$43,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$43,000.00
			Total:	$172,000.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$45,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$45,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$45,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$45,000.00
			Total:	$180,000.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00
			Total:	$103,296.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$32,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$32,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$32,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$32,000.00
			Total:	$128,000.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$44,346.97
2022	102-500731	Contracts For Prog. Svc	45030353	$44,346.97
2023	102-500731	Contracts For Prog. Svc	45030353	$44,346.97
2024	644-504187	SGFSER SGF SERVICES	42105874	$44,346.97
			Total:	$177,387.88

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR#154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00
			Total:	$103,296.00

TLC FAMILY RESOURCE CENTER
(SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$35,124.00
2022	102-500731	Contracts For Prog. Svc	45030353	$35,124.00
2023	102-500731	Contracts For Prog. Svc	45030353	$35,124.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$35,124.00
			Total:	$140,496.00

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$52,360.00
2022	102-500731	Contracts For Prog. Svc	45030353	$52,360.00
2023	102-500731	Contracts For Prog. Svc	45030353	$52,360.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$52,360.00
			Total:	$209,440.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	45030353	$37,454.54
2022	102-500731	Contracts For Prog. Svc	45030353	$37,454.54
2023	102-500731	Contracts For Prog. Svc	45030353	$37,454.54
2024	644-504187	SGFSER SGF SERVICES	42105874	$37,454.54
			Total	$149,818.16

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THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$29,065.97
2022	102-500731	Contracts For Prog. Svc	45030353	$29,065.97
2023	102-500731	Contracts For Prog. Svc	45030353	$29,065.97
2024	644-504187	SOFSER SGF SERVICES	42105874	$29,065.97
			Total:	$116,263.88

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$30,000.52
2022	102-500731	Contracts For Prog. Svc	45030353	$30,000.52
2023	102-500731	Contracts For Prog. Svc	45030353	$30,000.52
2024	644-504187	SOFSER SGF SERVICES	42105874	$30,000.52
			Total:	$120,002.08
			Sub-Total:	$1,600,000.00

05-095-090-901010-51400000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF
HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMUNITY SERVICES, MATERNAL AND CHILD HEALTH
100% Federal Funds, CFDA #93.994, Federal Funds from HRSA

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
			Total:	$18,304.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
			Total:	$21,576.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
2022	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
2023	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
2024	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
			Total:	$25,949.20

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 154114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$5,804.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,804.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,804.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,804.00
			Total:	$23,216.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
2022	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
2023	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
2024	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
			Total:	$12,182.56

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154783-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
			Total:	$25,944.00

TLC FAMILY RESOURCE CENTER
(SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170635-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$7,619.06
2022	102-500731	Contracts For Prog. Svc	90004009	$7,619.06
2023	102-500731	Contracts For Prog. Svc	90004009	$7,619.06
2024	102-500731	Contracts For Prog. Svc	90004009	$7,619.06
			Total:	$30,554.24

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
			Total:	$18,304.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
			Total:	$25,728.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
2022	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
2023	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
2024	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
			Total:	$29,036.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
2022	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
2023	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
2024	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
			Total:	$14,768.00
			Sub-Total:	$245,544.00

05-095-042-421010-29540000-645-504004-42105877 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF: HHS: HUMAN SERVICES, CHILD PROTECTION, CHILD-FAMILY SERVICES
0.99% General Funds

WAYPOINT (F/N/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$43,288.00
2022	645-504004	SGF Other	42105877	$43,288.00
2023	645-504004	SGF Other	42105877	$43,288.00
2024	645-504004	SGF Other	42105877	$43,288.00
			Total:	$173,152.00

WAYPOINT (F/N/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B003

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$9,219.00
2022	645-504004	SGF Other	42105877	$9,219.00
2023	645-504004	SGF Other	42105877	$9,219.00
2024	645-504004	SGF Other	42105877	$9,219.00
			Total:	$36,876.00

WAYPOINT (F/N/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$51,000.00
2022	645-504004	SGF Other	42105877	$51,000.00
2023	645-504004	SGF Other	42105877	$51,000.00
2024	645-504004	SGF Other	42105877	$51,000.00
			Total:	$204,000.00

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CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00
			Total:	$7,272.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$8,002.56
2022	645-504004	SGF Other	42105877	$8,002.56
2023	645-504004	SGF Other	42105877	$8,002.56
2024	645-504004	SGF Other	42105877	$8,002.56
			Total:	$32,010.24

GREATER SEACOAST COMMUNITY HEALTH (F/N/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$51,500.00
2022	645-504004	SGF Other	42105877	$51,500.00
2023	645-504004	SGF Other	42105877	$51,500.00
2024	645-504004	SGF Other	42105877	$51,500.00
			Total:	$206,000.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$36,070.00
2022	645-504004	SGF Other	42105877	$36,070.00
2023	645-504004	SGF Other	42105877	$36,070.00
2024	645-504004	SGF Other	42105877	$36,070.00
			Total:	$144,280.00

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00
			Total:	$7,272.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00
			Total:	$7,272.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
2022	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
2023	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
2024	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
			Total:	$206,900.16

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B003

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$51,700.00
2022	645-504004	SGF Other	42105877	$51,700.00
2023	645-504004	SGF Other	42105877	$51,700.00
2024	645-504004	SGF Other	42105877	$51,700.00
			Total:	$206,800.00
			Sub-Total:	$1,231,834.40

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05-095-090-902010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF
HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMUNITY SERVICES, MATERNAL AND CHILD HEALTH

100% General Funds

FRC AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR# 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT	MATCH
2021	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
2022	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
2023	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
2024	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
			Total:	$300,000.00	
			Sub-Total:	$300,000.00	
			Grand Total:	$13,654,620.00	$229,999.00

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FORM NUMBER P-37 (version 12/11/2019)

Subject: Comprehensive Family Support Services (RFP-2021-DEHS-02-COMPR-07)

Notice: This agreement and all of its attachments shall become public upon submission to Governor and Executive Council for approval. Any information that is private, confidential or proprietary must be clearly identified to the agency and agreed to in writing prior to signing the contract.

AGREEMENT

The State of New Hampshire and the Contractor hereby mutually agree as follows:

GENERAL PROVISIONS

1. IDENTIFICATION.

1.1 State Agency Name New Hampshire Department of Health and Human Services		1.2 State Agency Address 129 Pleasant Street Concord, NH 03301-3857	
1.3 Contractor Name Lakes Region Community Services Council		1.4 Contractor Address 719 North Main Street Laconia, NH, 03246	
1.5 Contractor Phone Number (603) 524-8111	1.6 Account Number 05-095-042-421010-29680000-102-500734, 05-095-042-421010-29730000-102-500734, 05-095-042-421010-29660000-102-500734 05-095-045-450010-61270000-102-500731 05-095-045-450010-61460000-502-500891, 05-095-090-902010-51900000-102-500731, 05-095-042-421010-29580000-645-504004	1.7 Completion Date June 30, 2024	1.8 Price Limitation $935,260
1.9 Contracting Officer for State Agency Nathan D. White, Director		1.10 State Agency Telephone Number (603) 271-9631	
1.11 Contractor Signature Date: 6/19/20		1.12 Name and Title of Contractor Signatory Rebecca Bryant CEO & President	
1.13 State Agency Signature		1.14 Name and Title of State Agency Signatory	

Contractor Initials RB

Date 6/19/20

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Date: 6/29/20	Christine Santaniello Director, DEHS
1.15 Approval by the N.H. Department of Administration, Division of Personnel *(if applicable)*	
By:	Director, On:
1.16 Approval by the Attorney General (Form, Substance and Execution) *(if applicable)*	
By: /s/ Christen Lavers	On: 6/28/20
1.17 Approval by the Governor and Executive Council *(if applicable)*	
G&C Item number:	G&C Meeting Date:

Contractor Initials DB
Date 6/29/20

2. SERVICES TO BE PERFORMED. The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT B which is incorporated herein by reference ("Services").

3. EFFECTIVE DATE/COMPLETION OF SERVICES.

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement as indicated in block 1.17, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.13 ("Effective Date").

3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

4. CONDITIONAL NATURE OF AGREEMENT.

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds affected by any state or federal legislative or executive action that reduces, eliminates or otherwise modifies the appropriation or availability of funding for this Agreement and the Scope for Services provided in EXHIBIT B, in whole or in part. In no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to reduce or terminate the Services under this Agreement immediately upon giving the Contractor notice of such reduction or termination. The State shall not be required to transfer funds from any other account or source to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

5. CONTRACT PRICE/PRICE LIMITATION/ PAYMENT.

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT C which is incorporated herein by reference.

5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.

5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.

6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal employment opportunity laws. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.

6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.

6.3. The Contractor agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

7. PERSONNEL.

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.

7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

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8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

8.1.1 failure to perform the Services satisfactorily or on schedule;

8.1.2 failure to submit any report required hereunder; and/or

8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely cured, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;

8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 give the Contractor a written notice specifying the Event of Default and set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 give the Contractor a written notice specifying the Event of Default, treat the Agreement as breached, terminate the Agreement and pursue any of its remedies at law or in equity, or both.

8.3 No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

9. TERMINATION.

9.1 Notwithstanding paragraph 8, the State may, at its sole discretion, terminate the Agreement for any reason, in whole or in part, by thirty (30) days written notice to the Contractor that the State is exercising its option to terminate the Agreement.

9.2 In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall, at the State's discretion, deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination Report shall be identical to those of any Final Report described in the attached EXHIBIT B. In addition, at the State's discretion, the Contractor shall, within 15 days of notice of early termination, develop and submit to the State a Transition Plan for services under the Agreement.

10. DATA/ACCESS/CONFIDENTIALITY/ PRESERVATION.

10.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

10.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

10.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

11. CONTRACTOR'S RELATION TO THE STATE. In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.

12.1 The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written notice, which shall be provided to the State at least fifteen (15) days prior to the assignment, and a written consent of the State. For purposes of this paragraph, a Change of Control shall constitute assignment. "Change of Control" means (a) merger, consolidation, or a transaction or series of related transactions in which a third party, together with its affiliates, becomes the direct or indirect owner of fifty percent (50%) or more of the voting shares or similar equity interests, or combined voting power of the Contractor, or (b) the sale of all or substantially all of the assets of the Contractor.

12.2 None of the Services shall be subcontracted by the Contractor without prior written notice and consent of the State. The State is entitled to copies of all subcontracts and assignment agreements and shall not be bound by any provisions contained in a subcontract or an assignment agreement to which it is not a party.

13. INDEMNIFICATION. Unless otherwise exempted by law, the Contractor shall indemnify and hold harmless the State, its officers and employees, from and against any and all claims, liabilities and costs for any personal injury or property damages, patent or copyright infringement, or other claims asserted against the State, its officers or employees, which arise out of (or which may be claimed to arise out of) the acts or omission of the

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Contractor, or subcontractors, including but not limited to the negligence, reckless or intentional conduct. The State shall not be liable for any costs incurred by the Contractor arising under this paragraph 13. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and continuously maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 commercial general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than $1,000,000 per occurrence and $2,000,000 aggregate or excess; and

14.1.2 special cause of loss coverage form covering all property subject to subparagraph 10.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference.

15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A *("Workers' Compensation")*.

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. The Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

17. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no such approval is required under the circumstances pursuant to State law, rule or policy.

18. CHOICE OF LAW AND FORUM. This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party. Any actions arising out of this Agreement shall be brought and maintained in New Hampshire Superior Court which shall have exclusive jurisdiction thereof.

19. CONFLICTING TERMS. In the event of a conflict between the terms of this P-37 form (as modified in EXHIBIT A) and/or attachments and amendment thereof, the terms of the P-37 (as modified in EXHIBIT A) shall control.

20. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

21. HEADINGS. The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

22. SPECIAL PROVISIONS. Additional or modifying provisions set forth in the attached EXHIBIT A are incorporated herein by reference.

23. SEVERABILITY. In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

24. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings with respect to the subject matter hereof.

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REVISIONS TO STANDARD CONTRACT PROVISIONS

1. Revisions to Form P-37, General Provisions

1.1. Paragraph 3, Subparagraph 3.1, Effective Date/Completion of Services, is amended as follows:

3.1. Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire as indicated in block 1.17, this Agreement, and all obligations of the parties hereunder, shall become effective on July 1, 2020. ("Effective Date").

1.2. Paragraph 3, Effective Date/Completion of Services, is amended by adding subparagraph 3.3 as follows:

3.3. The parties may extend the Agreement for up to two (2) additional years from the Completion Date, contingent upon satisfactory delivery of services, available funding, agreement of the parties, and approval of the Governor and Executive Council.

1.3. Paragraph 12, Assignment/Delegation/Subcontracts, is amended by adding subparagraph 12.3 as follows:

12.3. Subcontractors are subject to the same contractual conditions as the Contractor and the Contractor is responsible to ensure subcontractor compliance with those conditions. The Contractor shall have written agreements with all subcontractors, specifying the work to be performed and how corrective action shall be managed if the subcontractor's performance is inadequate. The Contractor shall manage the subcontractor's performance on an ongoing basis and take corrective action as necessary. The Contractor shall annually provide the State with a list of all subcontractors provided for under this Agreement and notify the State of any inadequate subcontractor performance.

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Scope of Services

1. Statement of Work

1.1. General Services

1.1.1. The Contractor shall provide services to pregnant and parenting women as well as other families with children up to twenty-one (21) years of age who:

1.1.1.1. Are at risk for experiencing difficulty with:

1.1.1.1.1. Pregnancy;

1.1.1.1.2. Health and nutrition;

1.1.1.1.3. Education and employment;

1.1.1.1.4. Parenting challenges;

1.1.1.1.5. Social isolation;

1.1.1.1.6. Substance use disorders;

1.1.1.1.7. Mental health events;

1.1.1.2. Are at risk of child abuse and neglect;

1.1.1.3. Are perinatal parents of substance-exposed infants.

1.1.1.4. Seek Comprehensive Family Support Services (CFSS) voluntarily.

1.1.2. The Contractor shall provide services at 719 North Main Street, Laconia, NH 03026 and other locations, as mutually agreed upon between the Contractor and the client, within the Department of Health and Human Services Laconia District Office Catchment Area.

1.1.3. For the purposes of this agreement, all references to days shall mean business days.

1.1.4. For the purposes of this agreement, all references to business hours shall mean Monday through Friday from 8:00 AM to 4:30 PM, excluding state and federal holidays.

1.1.5. The Contractor shall continue working toward obtaining, and once approved – maintaining, the designation of a Qualified Family Resource Center (FRC-Q), to ensure attainment of FRC-Q designation no later than the contract completion date.

1.1.6. The Contractor shall collaborate with the Department and its Facilitating Organization to ensure a statewide system of CFSS.

1.1.7. The Contractor shall attend quarterly meetings for Comprehensive Family Support Services (CFSS), as scheduled by the Department.

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1.1.8. The Contractor shall provide CFSS utilizing the Strengthening Families Framework and addressing Protective Factors, which may be provided through a variety of methods, as determined to be convenient for clients and families, which include, but are not limited to:

1.1.8.1. Home visiting services.

1.1.8.2. Workshops.

1.1.8.3. Support groups.

1.1.8.4. Utilizing the Strengthening Families Framework.

1.1.8.5. Addressing protective factors.

1.1.8.6. Community Events.

1.1.9. The Contractor shall provide services designed to prevent child maltreatment, neglect and Juvenile Just Involvement by ensuring:

1.1.9.1. Services are trauma informed.

1.1.9.2. Parenting education and family support is available through a variety of evidence-based curriculums; and

1.1.9.3. Age appropriate education is available utilizing Bright Futures-Guidelines for Health Supervision of Infants, Children and Adolescents.

1.1.10. The Contractor shall provide parenting education to families including but not limited to:

1.1.10.1. Literacy.

1.1.10.2. Financial.

1.1.10.3. Medical and Health.

1.1.11. The Contractor shall incorporate five (5) protective factors that promote children and promote healthy development and wellbeing, which include:

1.1.11.1. Parental resilience.

1.1.11.2. Knowledge of parenting and child development.

1.1.11.3. Social Connections.

1.1.11.4. Concreate Supports.

1.1.11.5. Social emotional competence.

1.1.12. The Contractor shall utilize the Protective Factors Survey upon intake, to evaluate the families on multiple protective factors to prevent child abuse and neglect.

1.1.13. The Contractor shall provide and connect families to services that include but are not limited to:

1.1.13.1. Social.

1.1.13.2. Healthcare.

1.1.13.3. Family Planning.

1.1.13.4. Parenting Support.

1.1.14. The Contractor shall provide CFSS that support parents who may be experiencing social, emotional, physical and mental health events that interfere with their ability to parent their children.

1.1.15. The Contractor shall provide CFSS in a flexible and integrated approach that provides support services to families on a continuum of three stages:

1.1.15.1. Prevention.

1.1.15.2. Early intervention.

1.1.15.3. Crisis.

1.1.16. The Contractor shall facilitate identification and evaluation of programs and services available to families experiencing conditions that may include, but are not limited to:

1.1.16.1. A previous or current founded, or unfounded, child protective services report.

1.1.16.2. Having a child who has a low birth weight and neuro developmental delays.

1.1.16.3. A history of, or current, parental or caregiver substance abuse.

1.1.16.4. A history of, or current, mental health concerns relative to the parent, caregiver, or child(ren).

1.1.16.5. Having income at or below 300% of the Federal Poverty Level.

1.1.16.6. Family history of domestic violence.

1.1.16.7. Child's insecure attachment in early years.

1.1.16.8. Pregnancy; birth of a child within the past twelve (12) months; birth of an additional child within the next six (6) months; birth or expected birth of a child with special healthcare needs.

1.1.16.9. Pregnant individuals with prenatal substance use concerns and families with substance exposed infants.

1.1.16.10. Having more than one (1) child under the age of three (3) years.

1.1.16.11. Physical or social isolation or any other factors that contribute to unhealthy social and emotional outcomes.

1.1.16.12. Home conditions presenting a health and/or safety risk to family members.

1.1.16.13. Child or family with chronic health, behavioral or developmental issues with impacts parenting.

1.1.16.14. Ages and Stages Questionnaire (ASQ) and Ages and Stages Questionnaire Social Emotional (ASQ-SE) results that indicate developmental delays.

1.1.16.15. Families impacted by traumatic events.

1.1.16.16. Receiving Temporary Assistance to Needy Families (TANF) cash assistance or any of the Medicaid options.

1.1.16.17. Substance Use Disorder services.

1.1.17. The Contractor shall ensure services are multigenerational; trauma-informed; culturally responsive; strengths-based; and focused on empowering families. The Contractor shall ensure service activities include, but are not limited to:

1.1.17.1. Evidence-based practices, where available.

1.1.17.2. Education and direct services that support parent and child wellbeing.

1.1.17.3. Case management.

1.1.17.4. Connections to a broad range of resources and referrals that respond to a family's needs.

1.1.18. The Contractor shall utilize marketing strategies to increase presence of CFSS in the community, including but not limited to:

1.1.18.1. Producing and distributing Family Resource Center-branded flyers; tablecloths, and brochures.

1.1.18.2. Ensuring staff wear with the Family Resource Center logo.

1.1.18.3. Utilizing the Family Resource Center Facebook page to engage referral sources, families and community members.

1.1.18.4. Develop and provide local newspapers and radio stations with press releases and community calendars of events.

1.1.19. The Contractor shall ensure services are available during times that are convenient for families, including during hours that accommodate families who may have non-traditional schedules or hours.

1.2. **Assessments and Referrals**

1.2.1. The Contractor shall accept referrals from hospitals and medical centers when clients have a Plan of Safe Care, or assist pregnant and postpartum women with developing a Plan of Safe Care in collaboration with medical providers. The Contractor shall:

1.2.1.1. Provide early intervention in at risk pregnant and parenting families.

1.2.1.2. Prioritize pregnant parents with substance use disorder for support and assignment.

1.2.2. The Contractor shall receive referrals from organizations whose families may need a Plan of Safe Care, referrals include but are not limited to:

1.2.2.1. Concord Hospital

1.2.2.2. Spear Memorial Hospital

1.2.2.3. Dartmouth Hitchcock Medical Center

1.2.2.4. Primary care physicians and pediatricians

1.2.3. The Contractor shall provide direct services for the infant and the family or caregiver to help ensure the safety and wellbeing of an infant affected by substance abuse

1.2.4. The Contractor shall provide direct services for infants who are experiencing withdrawal symptoms from prenatal drug exposure or fetal alcohol spectrum disorder.

1.2.5. The Contractor shall complete a Family Assessment utilizing the Protective Factors Survey, 2nd Edition (PFS-2) for each family referred for services in order to:

1.2.5.1. Identify risk factors;

1.2.5.2. Determine appropriate CFSS; and

1.2.5.3. Provide appropriate CFSS.

1.2.6. The Contractor shall ensure that each family is provided each family with an Individual Service Plan (ISP) that addresses and targets barriers to receiving education and support services, which may include but are not limited to:

1.2.6.1. Parent education and support;

1.2.6.2. Family mentoring and advocacy;

1.2.6.3. Medical and health education;

1.2.6.4. Early childhood education;

1.2.6.5. Literacy education and support; and

1.2.6.6. Life skills training.

1.2.7. The Contractor shall provide referrals to appropriate community-based services and other resources that support families in their home communities, which may include, but are not limited to:

1.2.7.1. Child Care Aware of New Hampshire.

1.2.7.2. The Department of Health and Human Services District Offices for assistance with program eligibility determination.

1.2.7.3. Special Medicaid Services, including Family Centered Early Supports and Services (FCESS).

1.2.7.4. Family violence prevention agencies.

1.2.7.5. Mental health services.

1.2.7.6. Nutrition education and healthy foods.

1.2.7.7. Instructional money management.

1.2.7.8. Smoking cessation programs, including referrals to QuitWorks-NH.

1.2.7.9. Women, Infants and Children (WIC) Nutrition programs for access to breastfeeding supports, nutritional education, and healthy foods.

1.2.7.10. Independent living programs.

1.2.7.11. Adult education.

1.2.7.12. Literacy education.

1.2.7.13. Employment services.

1.2.7.14. Vocational rehabilitation services.

1.2.7.15. NH Employment Securities.

1.2.7.16. Area appropriate food pantries.

1.2.7.17. Recreation and Early Learning programs.

1.2.8. The Contractor shall provide referrals to the local SAU special education department for programs, as appropriate, that include but are not limited to:

1.2.8.1. Free and reduced lunch.

1.2.8.2. Summer camps for children who are impoverished and/or have a developmental disability.

1.2.8.3. Holiday gift giving programs.

1.2.8.4. Developmental and family support programs.

1.2.8.5. The Door Way.

1.2.8.6. Strength to Succeed.

1.2.8.7. Kinship Navigation services.

1.2.8.8. Caregiver support groups.

1.2.8.9. Community events.

1.2.8.10. Healthy Families America.

1.2.9. The Contractor shall ensure that families with children up to six (6) years of age are screened and participate in the Watch Me Grow Program. The Contractor shall:

1.2.9.1. Distribute the "Learn the Signs, Act Early" materials;

1.2.9.2. Report the number of families who received developmental screening education materials;

1.2.9.3. Provide developmental and social emotional screenings for children ages one (1) month through five (5) years; and

1.2.9.4. Report the number of families that received an ASQ-3 and ASQ-SE- screener.

1.2.9.1. The Contractor shall administer the Watch Me Grow curriculum/program/services in accordance with the Watch Me Grow guidelines.

1.3. **Home Visiting Services**

1.3.1. The Contractor shall provide home visiting services that are respectful of families' cultures and values while building on their strengths, being responsive to their needs, and ensuring voluntary participation of the families served.

1.3.2. The Contractor shall provide home visiting services that include, but are not limited to:

1.3.2.1. Working with program participants to develop comprehensive goals that improve the economic self-sufficiency of families by assisting parents to develop vision for the future that includes, but is not limited to:

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1.3.2.1.1. Planning future pregnancies.

1.3.2.1.2. Continuing education.

1.3.2.1.3. Finding and maintaining employment.

1.3.2.1.4. Increasing Protective Factors of the family.

1.3.2.1.5. Obtaining secure housing.

1.3.2.1.6. Accessing community services.

1.3.2.1.7. Accessing parental education on topics that include, but are not limited to:

1.3.2.1.7.1. Child development.
1.3.2.1.7.2. Child behavior.
1.3.2.1.7.3. Child health.
1.3.2.1.7.4. Coping and problem solving skills.
1.3.2.1.7.5. Safety.
1.3.2.1.7.6. Parenting skills.

1.3.2.2. Providing standardized smoking cessation education and referrals, as appropriate, in order to increase the number of women who quit smoking.

1.3.2.3. Providing information to pregnant women relative to the importance or receiving consistent prenatal health care that results in healthy pregnancies and birth outcomes.

1.3.2.4. Providing information that promotes parent-child attachments that mitigate child maltreatment.

1.3.2.5. Providing education regarding the importance of primary care services for the family, including access to reproductive health care, timely immunizations, increased child safety, and the establishment of a medical home. The Contractor shall work to ensure:

1.3.2.5.1. All women have access to formal, validated screening for prenatal and postpartum depression.

1.3.2.5.2. All women who screen positive for maternal depression are referred to follow-up treatment, as appropriate.

1.3.2.5.3. All participants are enrolled in primary care physician services.

1.3.2.5.4. Improvement in family health and functioning.

1.3.3. The Contractor shall provide home visiting services, utilizing evidence based approaches and training programs that include, but are not limited to:

1.3.3.1. Growing Great Kids curriculum for parents of children up to five (5) years of age.

1.3.3.2. Growing Great Families curriculum.

1.3.3.3. Parents-as-Teachers curriculum.

1.3.3.4. Positive Solutions for Families curriculum;

1.3.3.5. SAMSHA's Anger Management curriculum, as appropriate.

1.3.3.6. Circle of Security curriculum.

1.3.3.7. Motivational interviewing.

1.3.3.8. Reflective supervision.

1.3.4. The Contractor shall provide home visiting services to the families for a maximum of nine (9) months to ensure families achieve short-term objectives.

1.3.5. The Contractor shall utilize the Growing Great Kids curriculum to provide parent with role-playing activities and information about developmentally appropriate milestones for their children.

1.3.6. The Contractor shall provide home visiting services and classes at a variety of times, which include early evenings, weekends, mornings and afternoons.

1.3.7. The Contractor shall provide meeting space in a community setting in instances in which the family may not feel comfortable meeting at their residence.

1.3.8. The Contractor shall ensure families have access to meetings in a manner that ensures safety for both the Family Resource Center staff and the families served by training the families how to utilize web-based meeting methods that include, but are not limited to:

1.3.8.1. Zoom.

1.3.8.2. Google Classroom.

1.3.9. The Contractor shall ensure that the privacy of individuals served is maintained in any instance in which web-based meeting methods are utilized.

1.3.10. The Contractor shall ensure additional supports are provided to families during academic and routine changes, which may include, but are not limited to:

1.3.10.1. Delivering hard copies of applications for support services.

1.3.10.2. Emotional learning activities.

1.3.10.3. Gas cards.

1.3.10.4. Phone cards.

1.3.10.5. Data cards.

1.3.11. The Contractor shall provide a Parent Leadership Certificate course to parents and/or caregivers, as needed, in order to develop leadership skills and facilitate opportunities for using specific skills in their community.

1.3.12. The Contractor shall provide evidence-based classes to build protective factors in the families, including but not limited to:

1.3.12.1. Active Parenting of Teens.

1.3.12.2. Active Parenting for Stepfamilies.

1.3.12.3. Cooperative Parenting and divorce.

1.3.12.4. Parenting Journey and Parenting Journey II.

1.3.12.5. Inside Out Dad.

1.3.12.6. Nurture Hope.

1.3.12.7. Nurturing skills for families.

1.3.12.8. Positive Solutions for Families.

1.3.12.9. Tenant 101.

1.3.13. The Contractor shall ensure that families attending classes receive family meals and free childcare to increase the accessibility for families to participate.

1.3.14. The Contractor shall conduct an assessment with families to determine any barriers that may be preventing families from attending classes.

1.3.15. The Contractor shall refer families who need additional assistance based on the assessment to the Step Ahead program to assist with needs that may include, but are not limited to, enrollment in nutrition assistance and health insurance.

1.3.16. The Contractor shall evaluate the progress of both parents and caregivers, as well as the performance of the programs and services provided.

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1.3.17. The Contractor shall provide support groups for parents in order to promote health early childhood development and allow staff to model healthy parenting skills, including but not limited to:

1.3.17.1. Giggles and Grins Playgroup.

1.3.17.2. Happy Sounds.

1.3.17.3. Pre-Teen Recovery Outreach.

1.4. **Staffing**

1.4.1. The Contractor shall require all staff, subcontractors, and volunteers who have contact with children complete a criminal background check and central registry check.

1.4.2. The Contract shall ensure staff who shall drive as part of their job duties maintain a valid driver's license.

1.4.3. The Contractor shall ensure staff are trained in:

1.4.3.1. The principles of family support;

1.4.3.2. Maternal and child health:

1.4.3.3. The child welfare system with concentrations in service array;

1.4.3.4. Working in multidisciplinary teams.

1.4.4. The Contractor shall ensure staff trainings are focused on the prevention and elimination of child abuse and neglect, topics include but are not limited to:

1.4.4.1. Period of Purple Crying.

1.4.4.2. Strengthening Families approach.

1.4.5. The Contractor shall demonstrate on-going staff enrichment and development in areas that include, but are not limited to:

1.4.5.1. Skills needed to address the ethnic and cultural needs, resources, and assets of the community;

1.4.5.2. Exercising empathy, with an understanding of family stressors, for parents and families receiving services; and

1.4.5.3. Effective home visiting and reporting practices.

1.4.6. The Contractor shall ensure staff includes, at a minimum, a Program Director who works the minimum of a .5 Full Time Employee (FTE) and an appropriate number of Paraprofessional Home Visitors, necessary to implement the program.

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1.4.7. The Contractor shall ensure the Program Director has experience and education that include, but are not limited to:

1.4.7.1. A Master's degree in social work, counseling, nursing, public health or a related field, and

1.4.7.2. Two (2) years of experience working with families and children in a social service, home health or other early childhood program setting; or

1.4.7.3. A Bachelor's degree in social work, counseling, nursing, public health or related field; and

1.4.7.4. Five (5) years of experience working with families and children in a social service, home health or other early childhood program setting, some of which shall have been in a supervisory capacity.

1.4.7.5. The Contractor shall ensure Paraprofessional Home Visitors have, experience and education that include, but are not limited to:

1.4.7.6. A Bachelor's degree in social work, counseling, nursing, human services, early childhood education or a relate field; and

1.4.7.7. Two (2) years of experience working with families and children in a social service, home health or other early childhood program setting.

1.4.8. The Contractor shall ensure a minimum of one (1) Home Visitor and the Home Visitor Supervisor are trained in either Growing Great Kids or Parents as Teachers curriculum and follow the Growing Great Kids requirements within six (6) months of the contract effective date.

1.4.9. The Contractor shall designate a staff person as the liaison for all programmatic correspondence between the Department and the Contractor, ensuring timely communication on topics that include, but are not limited to:

1.4.9.1. Clinical updates.

1.4.9.2. Program announcements.

1.4.9.3. Changes, errors, and requests.

1.4.10. The Contractor shall ensure all staff receive training on appropriate and effective referral methods, including but not limited to:

1.4.10.1. After school programs.

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1.4.10.2. Collaboration with SAU, teachers and guidance departments.

1.4.11. The Contractor shall staff consists of individuals having diverse ages, genders, religions, ethnicities and cultural backgrounds in order to form positive and relatable relationships with families.

1.4.12. The Contractor shall ensure all staff are fully trained in the Standards of Quality training and recertification prior to and while providing services to families.

1.4.13. The Contractor shall ensure staff engage with community stakeholders to address the needs of families and children, resources include but are not limited to:

1.4.13.1. Thrive

1.4.13.2. Family Support NH

1.4.13.3. Winnipesaukee Public Health Council

1.4.13.4. Winnisquam Regional System of Care

1.4.13.5. Winniaquam Community Management Team

1.4.13.6. NH Child Welfare System Transformation Prevention Services Workgroup.

1.4.13.7. Stand up Laconia, Stand up Winnisquam

1.4.14. The Contractor shall develop community outreach avenues in order to maintain or increase community awareness of services available to families, areas include but are not limited to:

1.4.14.1. Social media, including but not limited to:

1.4.14.1.1. Facebook.

1.4.14.1.2. Instagram.

1.4.14.1.3. Linkdin.

1.4.14.2. Traditional media, including but not limited to:

1.4.14.2.1. Laconia Daily Sun.

1.4.14.2.2. Meredith News.

1.4.14.2.3. Manchester Union Leader.

1.4.14.3. Website and email.

1.4.14.4. Grassroots outreach through distribution of flyers, including but not limited to:

1.4.14.4.1. Schools.

1.4.14.4.2. Churches.

1.4.14.4.3. Libraries.

1.4.14.4.4. Homeless shelters.

1.4.14.5. Networking with community collaborators.

1.5. **Relevant Laws, Policies and Guidelines**

1.5.1. The Contractor shall be in compliance with applicable federal and state laws, rules and regulations, and applicable policies and procedures adopted by the Department currently in effect, and as they may be adopted or amended during the contract period.

1.5.2. The Contractor shall comply with the reporting requirements of New Hampshire RSA 169:C, Child Protection Act; RSA 161:F46, Protective Services to Adults; RSA 631:6, Assault and Related Offenses; and RSA 130:A, Lead Paint Poisoning and Control.

1.5.3. The Contractor shall participate and coordinate public health activities as requested by the Division of Public Health Services during any disease outbreak and/or emergency, natural or man-made, affecting the public's health.

1.5.4. The Contractor shall promote immunizations, in accordance with NH RSA 141-C and the Immunization Rules promulgated thereunder.

1.5.5. The Contractor's program services shall meet the requirements of Sec. 401 (a)(3) of the 42USC 601, which is Part A of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PRWORA) federal law for TANF, which indicates on of the purposes is to increase State flexibility to, "(3) prevent and reduce the incidence of out-of-wedlock pregnancies and establish annual numerical goals for preventing and reducing the incidence of these pregnancies", to the State/Federal regulation.

1.5.6. The Contractor shall comply with confidentiality provisions of RSA 170-G: 8-a. All information regarding the Department's clients, client families, foster families, and other involved individuals, is strictly confidential and shall not be discussed with anyone except the Department's personnel in the performance of contracted services.

1.5.7. The Contractor shall maintain the confidentiality of all clients and use client information only for program administration purposes and evaluation, ensuring the following, including but not limited to:

1.5.7.1. All staff and subcontractor(s) understand that the receipt of this information is confidential and cannot be disclosed except in direct administration of the program.

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1.5.7.2. All staff and subcontractor(s) adhere to the standards and confidentiality policies of the organization.

1.5.7.3. Receipt of public assistance and other confidential information shared shall be shared only as part of the medical record and only with the properly signed release of information from the client.

1.5.8. The Contractor shall, for purposes of program evaluation and/or continuous quality improvement, report personally identifiable health data to the Department as requested, for all clients served under the resulting contract.

1.5.9. The Contractor shall obtain any authorizations for release of information from the clients that are necessary to comply with federal and state laws and regulations.

1.5.10. The Contractor shall provide all forms developed for authorization for release of information to the Department shall prior to use.

1.5.11. The Contractor shall adhere to the legal requirements governing human subjects' research if considering using program participants for clinical or sociological research purposes.

1.5.12. The Contractor shall inform the Division of Public Health Services prior to initiating any research related to the resulting contract.

2. Exhibits Incorporated

2.1. The Contractor shall use and disclose Protected Health Information in compliance with the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule) (45 CFR Parts 160 and 164) under the Health Insurance Portability and Accountability Act (HIPAA) of 1996, and in accordance with the attached Exhibit I, Business Associate Agreement, which has been executed by the parties.

2.2. The Contractor shall manage all confidential data related to this Agreement in accordance with the terms of Exhibit K, DHHS Information Security Requirements.

2.3. The Contractor shall comply with all Exhibits D through K, which are attached hereto and incorporated by reference herein.

3. Reporting Requirements

3.1. The Contractor shall submit quarterly reports highlighting the program activities no later than the fifteenth (15th) day of the month following the reporting period, with the first report is due no later than October 15, 2020. The Contractor shall ensure quarterly reports include, but are not limited to:

3.1.1. The progress in achieving the stated outcomes.

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3.1.2. Feedback from families as to the effectiveness and satisfaction of the contracted services.

3.2. The Contractor shall submit annual reports to the Department no later than July 31st of each contract year, with the first report due on July 31, 2021. The Contractor shall ensure quarterly reports include but are not limited to:

3.2.1. Information regarding accomplishments and activities for the program.

3.2.2. Recommendations for service development and outcomes.

3.2.3. Systemic barriers experienced.

3.2.4. Family satisfaction survey results.

3.3. The Contractor shall enter data into the Welligent System within thirty (30) days from receiving the data, ensuring data includes, but is not limited to:

3.3.1. Encrypted client identifier; first two initials of the first name, first three initials of the last name.

3.3.2. Gender

3.3.3. Date of Birth.

3.3.4. Race.

3.3.5. Ethnicity.

3.3.6. Date of Screening.

3.3.7. Which month Ages and Stages Questionnaire (ASQ) was administered.

3.3.8. Recheck.

3.3.9. Referred

3.3.10. Receiving services.

3.3.11. Screening score.

3.3.12. Consent signed to notify Primary Care Physician (PCP).

3.3.13. Date the screen was sent to the client's PCP.

3.4. The Contractor shall collaborate with the Department to provide requested information relative to program evaluation and other information, as needed, to meet Department goals and requirements and provide information to different Divisions within the Department that include, but are not limited to the:

3.4.1. Division for Children, Youth and Families.

3.4.2. Division of Public Health Services.

3.4.3. Division for Economic and Housing Stability.

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3.5. The Contractor shall maintain a Family Service Record, as provided by the Department, on each family in compliance with all Health Insurance Portability and Accountability Act (HIPAA), Privacy Rules. The Contractor shall ensure the Family Service Record includes, but not be limited to:

3.5.1. Source of referral.

3.5.2. Referral information.

3.5.3. Release of information form.

3.5.4. Family assessment.

3.5.5. Child/Family services plan.

3.5.6. Case contact log.

3.5.7. Receipt of health care.

3.5.8. Linkages with prenatal/primary care and visit schedule as outlined in the American Academy of Pediatrics, "Recommendations for Preventative Pediatric Health Care" schedule.

3.5.9. Progress notes.

3.5.10. Child care utilization and billing information.

3.5.11. Case closure report.

3.6. The Contractor shall ensure Family Service Records are summarized and entered into the Quick Base in real-time.

4. Performance Measures

4.1. The Contractor shall ensure consumer satisfaction data indicates a minimum of 80% favorable rating.

4.2. The Contractor shall sustain 100% screening of family participation in the Watch Me Grow Program in families with children up to six (6) years of age.

4.3. The Contractor shall work collaboratively with the Department to ensure evidence-based strategies are used and appropriate metrics are tracked for specific programs and sub-populations.

4.4. The Contractor shall actively and regularly collaborate with the Department to enhance contract management, improve results, and adjust program delivery and policy based on successful outcomes.

4.5. The Contractor shall track a range of performance improvement topics that include, but are not limited to:

4.5.1. Increasing outreach to high-risk populations;

4.5.2. Increasing the share of referred families who enroll in services;

4.5.3. Increasing service completion dates; and

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4.5.4. Evaluating long-term program outcomes.

4.6. The Contractor may be required to provide other key data and metrics to the Department, including client-level demographic, performance, and service data.

4.7. The Contractor shall collect and share data with the Department in a format specified by the Department, where applicable.

5. Additional Terms

5.1. Impacts Resulting from Court Orders or Legislative Changes

5.1.1. The Contractor agrees that, to the extent future state or federal legislation or court orders may have an impact on the Services described herein, the State has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.

5.2. Culturally and Linguistically Appropriate Services (CLAS)

5.2.1. The Contractor shall submit and comply with a detailed description of the language assistance services they will provide to persons with limited English proficiency and/or hearing impairment to ensure meaningful access to their programs and/or services within ten (10) days of the contract effective date.

5.3. Credits and Copyright Ownership

5.3.1. All documents, notices, press releases, research reports and other materials prepared during or resulting from the performance of the services of the Contract shall include the following statement, "The preparation of this (report, document etc.) was financed under a Contract with the State of New Hampshire, Department of Health and Human Services, with funds provided in part by the State of New Hampshire and/or such other funding sources as were available or required, e.g., the United States Department of Health and Human Services."

5.3.2. All materials produced or purchased under the contract shall have prior approval from the Department before printing, production, distribution or use.

5.3.3. The Department shall retain copyright ownership for any and all original materials produced, including, but not limited to:

5.3.3.1. Brochures.

5.3.3.2. Resource directories.

5.3.3.3. Protocols or guidelines.

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5.3.3.4. Posters.

5.3.3.5. Reports.

5.3.4. The Contractor shall not reproduce any materials produced under the contract without prior written approval from the Department.

6. Records

6.1. The Contractor shall keep records that include, but are not limited to:

6.1.1. Books, records, documents and other electronic or physical data evidencing and reflecting all costs and other expenses incurred by the Contractor in the performance of the Contract, and all income received or collected by the Contractor.

6.1.2. All records shall be maintained in accordance with accounting procedures and practices, which sufficiently and properly reflect all such costs and expenses, and which are acceptable to the Department, and to include, without limitation, all ledgers, books, records, and original evidence of costs such as purchase requisitions and orders, vouchers, requisitions for materials, inventories, valuations of in-kind contributions, labor time cards, payrolls, and other records requested or required by the Department.

6.1.3. Statistical, enrollment, attendance or visit records for each recipient of services, which records shall include all records of application and eligibility (including all forms required to determine eligibility for each such recipient), records regarding the provision of services and all invoices submitted to the Department to obtain payment for such services.

6.1.4. Medical records on each patient/recipient of services.

6.2. During the term of this Contract and the period for retention hereunder, the Department, the United States Department of Health and Human Services, and any of their designated representatives shall have access to all reports and records maintained pursuant to the Contract for purposes of audit, examination, excerpts and transcripts. Upon the purchase by the Department of the maximum number of units provided for in the Contract and upon payment of the price limitation hereunder, the Contract and all the obligations of the parties hereunder (except such obligations as, by the terms of the Contract are to be performed after the end of the term of this Contract and/or survive the termination of the Contract) shall terminate, provided however, that if, upon review of the Final Expenditure Report the Department shall disallow any expenses claimed by the Contractor as costs hereunder the Department shall retain the right, at its discretion, to deduct the amount of such expenses as are disallowed or to recover such sums from the Contractor.

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EXHIBIT C

Payment Terms

1. This Agreement is funded by:
   1.1. 1.37% by the US Department of Health and Human Services, Administrations on Children, Youth and Families, Child Welfare Social Services, Title IV-B, Subpart 1, of the Social Security Act, CFDA 93.645, FAIN# 2001NHCWSS.
   1.2. 6.74% by the US Department of Health and Human Services, Administration for Children & Families, Administration on Children, Youth and Families, Promoting Safe and Stable Families, CFDA 93.556, FAIN# 2001FPSS.
   1.3. 23.23% by the US Department of Health and Human Services, Administration for Children & Families, Title XX Grants, SSBG – Social Services Block Grant, CFDA 93.667, FAIN# 2001NHSOSR.
   1.4. 55.65%, by the US Department of Health and Human Services, Temporary Assistance for Needy Families, CFDA 93.558, FAIN# 19NHTANF.
   1.5. 1.80% by the US Department of Health and Human Services, Maternal and Child Health Services Block Grant, CFDA 93.994, FAIN# 90CA1858.
   1.6. 11.21% General Funds
2. For the purposes of this Agreement:
   2.1. The Department has identified the Contractor as a Sub-recipient, in accordance with 2 CFR 200.330.
   2.2. The Department has identified this Contract as NON-R&D, in accordance with 2 CFR §200.87.
3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement, and shall be in accordance with the approved line item, as specified in Exhibits C-1, through Exhibit C-4, Budget Sheets.
4. The Contractor shall submit an invoice in a form satisfactory to the State by the fifteenth (15th) working day of the following month, which identifies and requests reimbursement for authorized expenses incurred in the prior month. The Contractor shall ensure the invoice is completed, dated and returned to the Department in order to initiate payment.
5. In lieu of hard copies, all invoices may be assigned an electronic signature and emailed to BFAInvoices@dhhs.nh.gov, or invoices may be mailed to:

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Financial Manager
Department of Health and Human Services
129 Pleasant Street
Concord, NH 03301

6. The State shall make payment to the Contractor within thirty (30) days of receipt of each invoice, subsequent to approval of the submitted invoice and if sufficient funds are available, subject to Paragraph 4 of the General Provisions Form Number P-37 of this Agreement.

7. The final invoice shall be due to the State no later than forty (40) days after the contract completion date specified in Form P-37, General Provisions Block 1.7 Completion Date.

8. The Contractor must provide the services in Exhibit B, Scope of Services, in compliance with funding requirements.

9. The Contractor agrees that funding under this Agreement may be withheld, in whole or in part in the event of non-compliance with the terms and conditions of Exhibit B, Scope of Services.

10. Notwithstanding anything to the contrary herein, the Contractor agrees that funding under this agreement may be withheld, in whole or in part, in the event of non-compliance with any Federal or State law, rule or regulation applicable to the services provided, or if the said services or products have not been satisfactorily completed in accordance with the terms and conditions of this agreement.

11. Notwithstanding Paragraph 18 of the General Provisions Form P-37, changes limited to adjusting amounts within the price limitation and adjusting encumbrances between State Fiscal Years and budget class lines through the Budget Office may be made by written agreement of both parties, without obtaining approval of the Governor and Executive Council, if needed and justified.

12. Audits

12.1. The Contractor is required to submit an annual audit to the Department if any of the following conditions exist:

12.1.1. Condition A - The Contractor expended $750,000 or more in federal funds received as a subrecipient pursuant to 2 CFR Part 200, during the most recently completed fiscal year.

12.1.2. Condition B - The Contractor is subject to audit pursuant to the requirements of NH RSA 7:28, III-b, pertaining to charitable organizations receiving support of $1,000,000 or more.

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12.1.3. Condition C - The Contractor is a public company and required by Security and Exchange Commission (SEC) regulations to submit an annual financial audit.

12.2. If Condition A exists, the Contractor shall submit an annual single audit performed by an independent Certified Public Accountant (CPA) to the Department within 120 days after the close of the Contractor's fiscal year, conducted in accordance with the requirements of 2 CFR Part 200, Subpart F of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal awards.

12.3. If Condition B or Condition C exists, the Contractor shall submit an annual financial audit performed by an independent CPA within 120 days after the close of the Contractor's fiscal year.

12.4. In addition to, and not in any way in limitation of obligations of the Contract, it is understood and agreed by the Contractor that the Contractor shall be held liable for any state or federal audit exceptions and shall return to the Department all payments made under the Contract to which exception has been taken, or which have been disallowed because of such an exception.

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Exhibit C-1, Budget Sheet

New Hampshire Department of Health and Human Services

Contractor name: Lakes Region Community Services

Budget Request for: COMPREHENSIVE FAMILY SUPPORT SERVICES RFP-2021-DEHS-07-COMPR

Budget Period: SFY 2021 (7/1/2020 TO 6/30/21)

Line Item	Total Program Cost			Contractor Share / Match			Funded by DHHS contract share		
	Direct	Indirect	Total	Direct	Indirect	Total	Direct	Indirect	Total
1. Total Salary/Wages	$ 208,664.95	$ -	$ 208,664.95	$ 58,287.55	$ -	$ 58,287.55	$ 150,377.40	$ -	$ 150,377.40
2. Employee Benefits	$ 69,685.64	$ -	$ 69,685.64	$ 19,458.04	$ -	$ 19,458.04	$ 50,217.60	$ -	$ 50,217.60
3. Consultants	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Repair and Maintenance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Purchase/Depreciation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Educational	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ 500.00	$ -	$ 500.00	$ -	$ -	$ -	$ 500.00	$ -	$ 500.00
6. Travel	$ 12,000.00	$ -	$ 12,000.00	$ -	$ -	$ -	$ 12,000.00	$ -	$ 12,000.00
7. Occupancy	$ 14,200.00	$ -	$ 14,200.00	$ 5,680.00	$ -	$ 5,680.00	$ 8,520.00	$ -	$ 8,520.00
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Postage	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Subscriptions	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Audit and Legal	$ 1,300.00	$ -	$ 1,300.00	$ 1,300.00	$ -	$ 1,300.00	$ -	$ -	$ -
Insurance	$ 6,660.00	$ -	$ 6,660.00	$ 4,660.00	$ -	$ 4,660.00	$ 2,000.00	$ -	$ 2,000.00
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10. Marketing/Communications	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
11. Staff Education and Training	$ 5,000.00	$ -	$ 5,000.00	$ -	$ -	$ -	$ 5,000.00	$ -	$ 5,000.00
12. Subcontracts/Agreements	$ 5,200.00	$ -	$ 5,200.00	$ -	$ -	$ -	$ 5,200.00	$ -	$ 5,200.00
13. Other (specific details mandatory):	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 323,210.59	$ -	$ 323,210.59	$ 89,395.59	$ -	$ 89,395.59	$ 233,815.00	$ -	$ 233,815.00

Indirect As a Percent of Direct: 0.0%

Contractor Initials: DB
Date: 6/19/20

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Exhibit C-2, Budget Sheet

New Hampshire Department of Health and Human Services

Contractor name: Lakes Region Community Services

Budget Request for: COMPREHENSIVE FAMILY SUPPORT SERVICES RFP-2021-DEHS-01-COMPR

Budget Period: SFY 2022 (7/1/2021 TO 6/30/22)

Line Item	Total Program Cost			Contractor Share / Match			Funded by DHHS contract share		
	Direct	Indirect	Total	Direct	Indirect	Total	Direct	Indirect	Total
1. Total Salary/Wages	$ 208,664.95	$ -	$ 208,664.95	$ 58,287.55	$ -	$ 58,287.55	$ 150,377.40	$ -	$ 150,377.40
2. Employee Benefits	$ 69,885.64	$ -	$ 69,885.64	$ 19,668.04	$ -	$ 19,668.04	$ 50,217.60	$ -	$ 50,217.60
3. Consultants	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Repair and Maintenance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Purchase/Depreciation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Educational	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ 500.00	$ -	$ 500.00	$ -	$ -	$ -	$ 500.00	$ -	$ 500.00
6. Travel	$ 12,000.00	$ -	$ 12,000.00	$ -	$ -	$ -	$ 12,000.00	$ -	$ 12,000.00
7. Occupancy	$ 14,200.00	$ -	$ 14,200.00	$ 5,680.00	$ -	$ 5,680.00	$ 8,520.00	$ -	$ 8,520.00
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Postage	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Subscriptions	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Audit and Legal	$ 1,300.00	$ -	$ 1,300.00	$ 1,300.00	$ -	$ 1,300.00	$ -	$ -	$ -
Insurance	$ 6,660.00	$ -	$ 6,660.00	$ 4,660.00	$ -	$ 4,660.00	$ 2,000.00	$ -	$ 2,000.00
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10. Marketing/Communications	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
11. Staff Education and Training	$ 6,000.00	$ -	$ 6,000.00	$ -	$ -	$ -	$ 6,000.00	$ -	$ 6,000.00
12. Subcontracts/Agreements	$ 5,200.00	$ -	$ 5,200.00	$ -	$ -	$ -	$ 5,200.00	$ -	$ 5,200.00
13. Other (specific details mandatory):	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 323,210.59	$ -	$ 323,210.59	$ 89,595.59	$ -	$ 89,595.59	$ 233,815.00	$ -	$ 233,815.00

Indirect As A Percent of Direct: 0.0%

Lakes Region Community Services Council
RFP-2021-DEHS-01-COMPR-01
Exhibit C-2, Budget Sheet
Page 1 of 1

Contractor Initials: DB

Date: 6/19/20

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Exhibit C-1, Budget Sheet

New Hampshire Department of Health and Human Services

Contractor name: Lakes Region Community Services Family Resource Center

Budget Request for: COMPREHENSIVE FAMILY SUPPORT SERVICES RFP-2021-DCHS-02-COMPR

Budget Period: SFY 2021 (7/1/2020 TO 6/30/2021)

Line Item	Total Program Cost			Contractor Share / Match			Funded by DHHS contract share		
	Direct	Indirect	Total	Direct	Indirect	Total	Direct	Indirect	Total
1. Total Salary/Wages	$ 208,664.95	$ -	$ 208,664.95	$ 58,287.55	$ -	$ 58,287.55	$ 150,377.40	$ -	$ 150,377.40
2. Employee Benefits	$ 69,885.04	$ -	$ 69,885.04	$ 19,467.04	$ -	$ 19,467.04	$ 50,717.60	$ -	$ 50,717.60
3. Consultants	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Repair and Maintenance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Purchase/Depreciation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Educational	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ 500.00	$ -	$ 500.00	$ -	$ -	$ -	$ 500.00	$ -	$ 500.00
6. Travel	$ 12,000.00	$ -	$ 12,000.00	$ -	$ -	$ -	$ 12,000.00	$ -	$ 12,000.00
7. Occupancy	$ 14,200.00	$ -	$ 14,200.00	$ 5,680.00	$ -	$ 5,680.00	$ 8,520.00	$ -	$ 8,520.00
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Postage	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Subscriptions	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Audit and Legal	$ 1,300.00	$ -	$ 1,300.00	$ 1,300.00	$ -	$ 1,300.00	$ -	$ -	$ -
Insurance	$ 6,660.00	$ -	$ 6,660.00	$ 4,660.00	$ -	$ 4,660.00	$ 2,000.00	$ -	$ 2,000.00
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10. Marketing/Communications	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
11. Staff Education and Training	$ 5,000.00	$ -	$ 5,000.00	$ -	$ -	$ -	$ 5,000.00	$ -	$ 5,000.00
12. Subcontracts/Agreements	$ 5,200.00	$ -	$ 5,200.00	$ -	$ -	$ -	$ 5,200.00	$ -	$ 5,200.00
13. Other (specific details mandatory):	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 323,210.59	$ -	$ 323,210.59	$ 89,395.59	$ -	$ 89,395.59	$ 233,815.00	$ -	$ 233,815.00

Indirect As A Percent of Direct: 0.0%

Contractor Initials: [illegible]
Date: 6/19/20

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Exhibit C-1, Budget Sheet

New Hampshire Department of Health and Human Services

Contractor name: Lakes Region Community Services

Budget Request for: COMPREHENSIVE FAMILY SUPPORT SERVICES RFP-2021-DEHS-07-COMPR

Budget Period: SFY 2020 (7/1/19) TO 6/30/20

Line Item	Total Program Cost			Contractor Share / Match			Funded by DHHS contract share		
	Direct	Indirect	Total	Direct	Indirect	Total	Direct	Indirect	Total
1. Total Salary/Wages	$ 208,684.85	$ -	$ 208,684.85	$ 58,787.85	$ -	$ 58,787.85	$ 150,377.40	$ -	$ 150,377.40
2. Employee Benefits	$ 60,685.64	$ -	$ 60,685.64	$ 10,468.04	$ -	$ 10,468.04	$ 50,217.60	$ -	$ 50,217.60
3. Consultants	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Repair and Maintenance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Purchase/Depreciation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Educational	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ 500.00	$ -	$ 500.00	$ -	$ -	$ -	$ 500.00	$ -	$ 500.00
6. Travel	$ 12,000.00	$ -	$ 12,000.00	$ -	$ -	$ -	$ 12,000.00	$ -	$ 12,000.00
7. Occupancy	$ 14,200.00	$ -	$ 14,200.00	$ 5,680.00	$ -	$ 5,680.00	$ 8,520.00	$ -	$ 8,520.00
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Postage	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Subscriptions	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Audit and Legal	$ 1,300.00	$ -	$ 1,300.00	$ 1,300.00	$ -	$ 1,300.00	$ -	$ -	$ -
Insurance	$ 6,660.00	$ -	$ 6,660.00	$ 4,660.00	$ -	$ 4,660.00	$ 2,000.00	$ -	$ 2,000.00
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10. Marketing/Communications	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
11. Staff Education and Training	$ 5,000.00	$ -	$ 5,000.00	$ -	$ -	$ -	$ 5,000.00	$ -	$ 5,000.00
12. Subcontracts/Agreements	$ 5,200.00	$ -	$ 5,200.00	$ -	$ -	$ -	$ 5,200.00	$ -	$ 5,200.00
13. Other (specific details mandatory):	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 323,210.49	$ -	$ 323,210.49	$ 89,395.89	$ -	$ 89,395.89	$ 233,815.00	$ -	$ 233,815.00

Indirect As A Percent of Direct: 0.0%

Lakes Region Community Services Council
RFP-2021-DEHS-07-COMPR-01
Exhibit C-1, Budget Sheet
Page 1 of 1

Contractor Initials: [signature]
Date: 6/19/20

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CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS

The Vendor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of Sections 5151-5160 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. 701 et seq.), and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

ALTERNATIVE I - FOR GRANTEES OTHER THAN INDIVIDUALS

US DEPARTMENT OF HEALTH AND HUMAN SERVICES - CONTRACTORS
US DEPARTMENT OF EDUCATION - CONTRACTORS
US DEPARTMENT OF AGRICULTURE - CONTRACTORS

This certification is required by the regulations implementing Sections 5151-5160 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. 701 et seq.). The January 31, 1989 regulations were amended and published as Part II of the May 25, 1990 Federal Register (pages 21681-21691), and require certification by grantees (and by inference, sub-grantees and sub-contractors), prior to award, that they will maintain a drug-free workplace. Section 3017.630(c) of the regulation provides that a grantee (and by inference, sub-grantees and sub-contractors) that is a State may elect to make one certification to the Department in each federal fiscal year in lieu of certificates for each grant during the federal fiscal year covered by the certification. The certificate set out below is a material representation of fact upon which reliance is placed when the agency awards the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or government wide suspension or debarment. Contractors using this form should send it to:

Commissioner
NH Department of Health and Human Services
129 Pleasant Street,
Concord, NH 03301-6505

1. The grantee certifies that it will or will continue to provide a drug-free workplace by:
   - 1.1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
   - 1.2. Establishing an ongoing drug-free awareness program to inform employees about
     - 1.2.1. The dangers of drug abuse in the workplace;
     - 1.2.2. The grantee's policy of maintaining a drug-free workplace;
     - 1.2.3. Any available drug counseling, rehabilitation, and employee assistance programs; and
     - 1.2.4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
   - 1.3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
   - 1.4. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will
     - 1.4.1. Abide by the terms of the statement; and
     - 1.4.2. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
   - 1.5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 1.4.2 from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency

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has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

1.6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 1.4.2, with respect to any employee who is so convicted

1.6.1. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

1.6.2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

1.7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1.1, 1.2, 1.3, 1.4, 1.5, and 1.6.

2. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant.

Place of Performance (street address, city, county, state, zip code) (list each location)

Check ☐ if there are workplaces on file that are not identified here.

Vendor Name: Lakes Region Community Services

6/19/20
Date

Name: Rebecca L Bryant
Title: CEO

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New Hampshire Department of Health and Human Services
Exhibit E

CERTIFICATION REGARDING LOBBYING

The Vendor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of Section 319 of Public Law 101-121, Government wide Guidance for New Restrictions on Lobbying, and 31 U.S.C. 1352, and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

US DEPARTMENT OF HEALTH AND HUMAN SERVICES - CONTRACTORS
US DEPARTMENT OF EDUCATION - CONTRACTORS
US DEPARTMENT OF AGRICULTURE - CONTRACTORS

Programs (indicate applicable program covered):
*Temporary Assistance to Needy Families under Title IV-A
*Child Support Enforcement Program under Title IV-D
*Social Services Block Grant Program under Title XX
*Medicaid Program under Title XIX
*Community Services Block Grant under Title VI
*Child Care Development Block Grant under Title IV

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement (and by specific mention sub-grantee or sub-contractor).

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement (and by specific mention sub-grantee or sub-contractor), the undersigned shall complete and submit Standard Form LLL, (Disclosure Form to Report Lobbying, in accordance with its instructions, attached and identified as Standard Exhibit E-I.)

3. The undersigned shall require that the language of this certification be included in the award document for sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Vendor Name: Lakes Region Community Services

6/19/20
Date

Name: Rebecca Bryant
Title: CEO

Exhibit E – Certification Regarding Lobbying
Vendor Initials RB
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CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

The Vendor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of Executive Office of the President, Executive Order 12549 and 45 CFR Part 76 regarding Debarment, Suspension, and Other Responsibility Matters, and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this proposal (contract), the prospective primary participant is providing the certification set out below.

2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. If necessary, the prospective participant shall submit an explanation of why it cannot provide the certification. The certification or explanation will be considered in connection with the NH Department of Health and Human Services' (DHHS) determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

3. The certification in this clause is a material representation of fact upon which reliance was placed when DHHS determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, DHHS may terminate this transaction for cause or default.

4. The prospective primary participant shall provide immediate written notice to the DHHS agency to whom this proposal (contract) is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

5. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549: 45 CFR Part 76. See the attached definitions.

6. The prospective primary participant agrees by submitting this proposal (contract) that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by DHHS.

7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," provided by DHHS, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or involuntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List (of excluded parties).

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and

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information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, DHHS may terminate this transaction for cause or default.

PRIMARY COVERED TRANSACTIONS

11. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
    - 11.1. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
    - 11.2. have not within a three-year period preceding this proposal (contract) been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or a contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
    - 11.3. are not presently indicted for otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (l)(b) of this certification; and
    - 11.4. have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

12. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal (contract).

LOWER TIER COVERED TRANSACTIONS

13. By signing and submitting this lower tier proposal (contract), the prospective lower tier participant, as defined in 45 CFR Part 76, certifies to the best of its knowledge and belief that it and its principals:
    - 13.1. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
    - 13.2. where the prospective lower tier participant is unable to certify to any of the above, such prospective participant shall attach an explanation to this proposal (contract).

14. The prospective lower tier participant further agrees by submitting this proposal (contract) that it will include this clause entitled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion - Lower Tier Covered Transactions," without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

Vendor Name: LAKES Region Community Services

6/19/20
Date

Name: Rebecca Bryant
Title: CEO

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CERTIFICATION OF COMPLIANCE WITH REQUIREMENTS PERTAINING TO FEDERAL NONDISCRIMINATION, EQUAL TREATMENT OF FAITH-BASED ORGANIZATIONS AND WHISTLEBLOWER PROTECTIONS

The Vendor identified in Section 1.3 of the General Provisions agrees by signature of the Contractor's representative as identified in Sections 1.11 and 1.12 of the General Provisions, to execute the following certification:

Vendor will comply, and will require any subgrantees or subcontractors to comply, with any applicable federal nondiscrimination requirements, which may include:

- the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. Section 3789d) which prohibits recipients of federal funding under this statute from discriminating, either in employment practices or in the delivery of services or benefits, on the basis of race, color, religion, national origin, and sex. The Act requires certain recipients to produce an Equal Employment Opportunity Plan;

- the Juvenile Justice Delinquency Prevention Act of 2002 (42 U.S.C. Section 5672(b)) which adopts by reference, the civil rights obligations of the Safe Streets Act. Recipients of federal funding under this statute are prohibited from discriminating, either in employment practices or in the delivery of services or benefits, on the basis of race, color, religion, national origin, and sex. The Act includes Equal Employment Opportunity Plan requirements;

- the Civil Rights Act of 1964 (42 U.S.C. Section 2000d, which prohibits recipients of federal financial assistance from discriminating on the basis of race, color, or national origin in any program or activity);

- the Rehabilitation Act of 1973 (29 U.S.C. Section 794), which prohibits recipients of Federal financial assistance from discriminating on the basis of disability, in regard to employment and the delivery of services or benefits, in any program or activity;

- the Americans with Disabilities Act of 1990 (42 U.S.C. Sections 12131-34), which prohibits discrimination and ensures equal opportunity for persons with disabilities in employment, State and local government services, public accommodations, commercial facilities, and transportation;

- the Education Amendments of 1972 (20 U.S.C. Sections 1681, 1683, 1685-86), which prohibits discrimination on the basis of sex in federally assisted education programs;

- the Age Discrimination Act of 1975 (42 U.S.C. Sections 6106-07), which prohibits discrimination on the basis of age in programs or activities receiving Federal financial assistance. It does not include employment discrimination;

- 28 C.F.R. pt. 31 (U.S. Department of Justice Regulations – OJJDP Grant Programs); 28 C.F.R. pt. 42 (U.S. Department of Justice Regulations – Nondiscrimination; Equal Employment Opportunity; Policies and Procedures); Executive Order No. 13279 (equal protection of the laws for faith-based and community organizations); Executive Order No. 13559, which provide fundamental principles and policy-making criteria for partnerships with faith-based and neighborhood organizations;

- 28 C.F.R. pt. 38 (U.S. Department of Justice Regulations – Equal Treatment for Faith-Based Organizations); and Whistleblower protections 41 U.S.C. §4712 and The National Defense Authorization Act (NDAA) for Fiscal Year 2013 (Pub. L. 112-239, enacted January 2, 2013) the Pilot Program for Enhancement of Contract Employee Whistleblower Protections, which protects employees against reprisal for certain whistle blowing activities in connection with federal grants and contracts.

The certificate set out below is a material representation of fact upon which reliance is placed when the agency awards the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or government wide suspension or debarment.

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In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, or sex against a recipient of funds, the recipient will forward a copy of the finding to the Office for Civil Rights, to the applicable contracting agency or division within the Department of Health and Human Services, and to the Department of Health and Human Services Office of the Ombudsman.

The Vendor identified in Section 1.3 of the General Provisions agrees by signature of the Contractor's representative as identified in Sections 1.11 and 1.12 of the General Provisions, to execute the following certification:

1. By signing and submitting this proposal (contract) the Vendor agrees to comply with the provisions indicated above.

Vendor Name: Lakes Region Community Services

6/19/20
Date

Name: Rebecca L Bryant
Title: CEO

Docusign Envelope ID: DB743178-0106-4C94-BD47-43D4DCEB1607

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New Hampshire Department of Health and Human Services
Exhibit H

CERTIFICATION REGARDING ENVIRONMENTAL TOBACCO SMOKE

Public Law 103-227, Part C - Environmental Tobacco Smoke, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, education, or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug or alcohol treatment. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to $1000 per day and/or the imposition of an administrative compliance order on the responsible entity.

The Vendor identified in Section 1.3 of the General Provisions agrees, by signature of the Contractor's representative as identified in Section 1.11 and 1.12 of the General Provisions, to execute the following certification:

1. By signing and submitting this contract, the Vendor agrees to make reasonable efforts to comply with all applicable provisions of Public Law 103-227, Part C, known as the Pro-Children Act of 1994.

Vendor Name: Lakes Region Community Svcs

6/19/20
Date

Name: Rebecca Bryant
Title: CEO

CU/DHHS/110713

Exhibit H – Certification Regarding Environmental Tobacco Smoke
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Vendor Initials RB
Date 6/19/20

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HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT BUSINESS ASSOCIATE AGREEMENT

The Contractor identified in Section 1.3 of the General Provisions of the Agreement agrees to comply with the Health Insurance Portability and Accountability Act, Public Law 104-191 and with the Standards for Privacy and Security of Individually Identifiable Health Information, 45 CFR Parts 160 and 164 applicable to business associates. As defined herein, "Business Associate" shall mean the Contractor and subcontractors and agents of the Contractor that receive, use or have access to protected health information under this Agreement and "Covered Entity" shall mean the State of New Hampshire, Department of Health and Human Services.

(1) Definitions.

a. "Breach" shall have the same meaning as the term "Breach" in section 164.402 of Title 45, Code of Federal Regulations.

b. "Business Associate" has the meaning given such term in section 160.103 of Title 45, Code of Federal Regulations.

c. "Covered Entity" has the meaning given such term in section 160.103 of Title 45, Code of Federal Regulations.

d. "Designated Record Set" shall have the same meaning as the term "designated record set" in 45 CFR Section 164.501.

e. "Data Aggregation" shall have the same meaning as the term "data aggregation" in 45 CFR Section 164.501.

f. "Health Care Operations" shall have the same meaning as the term "health care operations" in 45 CFR Section 164.501.

g. "HITECH Act" means the Health Information Technology for Economic and Clinical Health Act, TitleXIII, Subtitle D, Part 1 & 2 of the American Recovery and Reinvestment Act of 2009.

h. "HIPAA" means the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 and the Standards for Privacy and Security of Individually Identifiable Health Information, 45 CFR Parts 160, 162 and 164 and amendments thereto.

i. "Individual" shall have the same meaning as the term "individual" in 45 CFR Section 160.103 and shall include a person who qualifies as a personal representative in accordance with 45 CFR Section 164.501(g).

j. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR Parts 160 and 164, promulgated under HIPAA by the United States Department of Health and Human Services.

k. "Protected Health Information" shall have the same meaning as the term "protected health information" in 45 CFR Section 160.103, limited to the information created or received by Business Associate from or on behalf of Covered Entity.

l. "Required by Law" shall have the same meaning as the term "required by law" in 45 CFR Section 164.103.

m. "Secretary" shall mean the Secretary of the Department of Health and Human Services or his/her designee.

n. "Security Rule" shall mean the Security Standards for the Protection of Electronic Protected Health Information at 45 CFR Part 164, Subpart C, and amendments thereto.

o. "Unsecured Protected Health Information" means protected health information that is not secured by a technology standard that renders protected health information unusable, unreadable, or indecipherable to unauthorized individuals and is developed or endorsed by a standards developing organization that is accredited by the American National Standards Institute.

p. Other Definitions - All terms not otherwise defined herein shall have the meaning established under 45 C.F.R. Parts 160, 162 and 164, as amended from time to time, and the HITECH Act.

(2) **Business Associate Use and Disclosure of Protected Health Information.**

a. Business Associate shall not use, disclose, maintain or transmit Protected Health Information (PHI) except as reasonably necessary to provide the services outlined under Exhibit A of the Agreement. Further, Business Associate, including but not limited to all its directors, officers, employees and agents, shall not use, disclose, maintain or transmit PHI in any manner that would constitute a violation of the Privacy and Security Rule.

b. Business Associate may use or disclose PHI:
   I. For the proper management and administration of the Business Associate;
   II. As required by law, pursuant to the terms set forth in paragraph d. below; or
   III. For data aggregation purposes for the health care operations of Covered Entity.

c. To the extent Business Associate is permitted under the Agreement to disclose PHI to a third party, Business Associate must obtain, prior to making any such disclosure, (i) reasonable assurances from the third party that such PHI will be held confidentially and used or further disclosed only as required by law or for the purpose for which it was disclosed to the third party; and (ii) an agreement from such third party to notify Business Associate, in accordance with the HIPAA Privacy, Security, and Breach Notification Rules of any breaches of the confidentiality of the PHI, to the extent it has obtained knowledge of such breach.

d. The Business Associate shall not, unless such disclosure is reasonably necessary to provide services under Exhibit A of the Agreement, disclose any PHI in response to a request for disclosure on the basis that it is required by law, without first notifying Covered Entity so that Covered Entity has an opportunity to object to the disclosure and to seek appropriate relief. If Covered Entity objects to such disclosure, the Business

Associate shall refrain from disclosing the PHI until Covered Entity has exhausted all remedies.

e. If the Covered Entity notifies the Business Associate that Covered Entity has agreed to be bound by additional restrictions over and above those uses or disclosures or security safeguards of PHI pursuant to the Privacy and Security Rule, the Business Associate shall be bound by such additional restrictions and shall not disclose PHI in violation of such additional restrictions and shall abide by any additional security safeguards.

(3) Obligations and Activities of Business Associate.

a. The Business Associate shall notify the Covered Entity's Privacy Officer immediately after the Business Associate becomes aware of any use or disclosure of protected health information not provided for by the Agreement including breaches of unsecured protected health information and/or any security incident that may have an impact on the protected health information of the Covered Entity.

b. The Business Associate shall immediately perform a risk assessment when it becomes aware of any of the above situations. The risk assessment shall include, but not be limited to:

- The nature and extent of the protected health information involved, including the types of identifiers and the likelihood of re-identification;
- The unauthorized person used the protected health information or to whom the disclosure was made;
- Whether the protected health information was actually acquired or viewed
- The extent to which the risk to the protected health information has been mitigated.

The Business Associate shall complete the risk assessment within 48 hours of the breach and immediately report the findings of the risk assessment in writing to the Covered Entity.

c. The Business Associate shall comply with all sections of the Privacy, Security, and Breach Notification Rule.

d. Business Associate shall make available all of its internal policies and procedures, books and records relating to the use and disclosure of PHI received from, or created or received by the Business Associate on behalf of Covered Entity to the Secretary for purposes of determining Covered Entity's compliance with HIPAA and the Privacy and Security Rule.

e. Business Associate shall require all of its business associates that receive, use or have access to PHI under the Agreement, to agree in writing to adhere to the same restrictions and conditions on the use and disclosure of PHI contained herein, including the duty to return or destroy the PHI as provided under Section 3 (l). The Covered Entity shall be considered a direct third party beneficiary of the Contractor's business associate agreements with Contractor's intended business associates, who will be receiving PHI

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pursuant to this Agreement, with rights of enforcement and indemnification from such business associates who shall be governed by standard Paragraph #13 of the standard contract provisions (P-37) of this Agreement for the purpose of use and disclosure of protected health information.

f. Within five (5) business days of receipt of a written request from Covered Entity, Business Associate shall make available during normal business hours at its offices all records, books, agreements, policies and procedures relating to the use and disclosure of PHI to the Covered Entity, for purposes of enabling Covered Entity to determine Business Associate's compliance with the terms of the Agreement.

g. Within ten (10) business days of receiving a written request from Covered Entity, Business Associate shall provide access to PHI in a Designated Record Set to the Covered Entity, or as directed by Covered Entity, to an individual in order to meet the requirements under 45 CFR Section 164.524.

h. Within ten (10) business days of receiving a written request from Covered Entity for an amendment of PHI or a record about an individual contained in a Designated Record Set, the Business Associate shall make such PHI available to Covered Entity for amendment and incorporate any such amendment to enable Covered Entity to fulfill its obligations under 45 CFR Section 164.526.

i. Business Associate shall document such disclosures of PHI and information related to such disclosures as would be required for Covered Entity to respond to a request by an individual for an accounting of disclosures of PHI in accordance with 45 CFR Section 164.528.

j. Within ten (10) business days of receiving a written request from Covered Entity for a request for an accounting of disclosures of PHI, Business Associate shall make available to Covered Entity such information as Covered Entity may require to fulfill its obligations to provide an accounting of disclosures with respect to PHI in accordance with 45 CFR Section 164.528.

k. In the event any individual requests access to, amendment of, or accounting of PHI directly from the Business Associate, the Business Associate shall within two (2) business days forward such request to Covered Entity. Covered Entity shall have the responsibility of responding to forwarded requests. However, if forwarding the individual's request to Covered Entity would cause Covered Entity or the Business Associate to violate HIPAA and the Privacy and Security Rule, the Business Associate shall instead respond to the individual's request as required by such law and notify Covered Entity of such response as soon as practicable.

l. Within ten (10) business days of termination of the Agreement, for any reason, the Business Associate shall return or destroy, as specified by Covered Entity, all PHI received from, or created or received by the Business Associate in connection with the Agreement, and shall not retain any copies or back-up tapes of such PHI. If return or destruction is not feasible, or the disposition of the PHI has been otherwise agreed to in the Agreement, Business Associate shall continue to extend the protections of the Agreement, to such PHI and limit further uses and disclosures of such PHI to those purposes that make the return or destruction infeasible, for so long as Business

Associate maintains such PHI. If Covered Entity, in its sole discretion, requires that the Business Associate destroy any or all PHI, the Business Associate shall certify to Covered Entity that the PHI has been destroyed.

(4) Obligations of Covered Entity

a. Covered Entity shall notify Business Associate of any changes or limitation(s) in its Notice of Privacy Practices provided to Individuals in accordance with 45 CFR Section 164.520, to the extent that such change or limitation may affect Business Associate's use or disclosure of PHI.

b. Covered Entity shall promptly notify Business Associate of any changes in, or revocation of permission provided to Covered Entity by individuals whose PHI may be used or disclosed by Business Associate under this Agreement, pursuant to 45 CFR Section 164.506 or 45 CFR Section 164.508.

c. Covered entity shall promptly notify Business Associate of any restrictions on the use or disclosure of PHI that Covered Entity has agreed to in accordance with 45 CFR 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of PHI.

(5) Termination for Cause

In addition to Paragraph 10 of the standard terms and conditions (P-37) of this Agreement the Covered Entity may immediately terminate the Agreement upon Covered Entity's knowledge of a breach by Business Associate of the Business Associate Agreement set forth herein as Exhibit I. The Covered Entity may either immediately terminate the Agreement or provide an opportunity for Business Associate to cure the alleged breach within a timeframe specified by Covered Entity. If Covered Entity determines that neither termination nor cure is feasible, Covered Entity shall report the violation to the Secretary.

(6) Miscellaneous

a. Definitions and Regulatory References. All terms used, but not otherwise defined herein, shall have the same meaning as those terms in the Privacy and Security Rule, amended from time to time. A reference in the Agreement, as amended to include this Exhibit I, to a Section in the Privacy and Security Rule means the Section as in effect or as amended.

b. Amendment. Covered Entity and Business Associate agree to take such action as is necessary to amend the Agreement, from time to time as is necessary for Covered Entity to comply with the changes in the requirements of HIPAA, the Privacy and Security Rule, and applicable federal and state law.

c. Data Ownership. The Business Associate acknowledges that it has no ownership rights with respect to the PHI provided by or created on behalf of Covered Entity.

d. Interpretation. The parties agree that any ambiguity in the Agreement shall be resolved to permit Covered Entity to comply with HIPAA, the Privacy and Security Rule.

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e. Segregation. If any term or condition of this Exhibit I or the application thereof to any person(s) or circumstance is held invalid, such invalidity shall not affect other terms or conditions which can be given effect without the invalid term or condition; to this end the terms and conditions of this Exhibit I are declared severable.

f. Survival. Provisions in this Exhibit I regarding the use and disclosure of PHI, return or destruction of PHI, extensions of the protections of the Agreement in section (3) I, the defense and indemnification provisions of section (3) e and Paragraph 13 of the standard terms and conditions (P-37), shall survive the termination of the Agreement.

IN WITNESS WHEREOF, the parties hereto have duly executed this Exhibit I.

Department of Health and Human Services	LRGS Region Community Services
The State	Name of the Contractor
Signature of Authorized Representative	Signature of Authorized Representative
Christine Santaniello	Rebecca L Bryant
Name of Authorized Representative	Name of Authorized Representative
Director DEHS	CEO
Title of Authorized Representative	Title of Authorized Representative
6/24/20	6/19/20
Date	Date

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New Hampshire Department of Health and Human Services
Exhibit J

CERTIFICATION REGARDING THE FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA) COMPLIANCE

The Federal Funding Accountability and Transparency Act (FFATA) requires prime awardees of individual Federal grants equal to or greater than $25,000 and awarded on or after October 1, 2010, to report on data related to executive compensation and associated first-tier sub-grants of $25,000 or more. If the initial award is below $25,000 but subsequent grant modifications result in a total award equal to or over $25,000, the award is subject to the FFATA reporting requirements, as of the date of the award.

In accordance with 2 CFR Part 170 (Reporting Subaward and Executive Compensation Information), the Department of Health and Human Services (DHHS) must report the following information for any subaward or contract award subject to the FFATA reporting requirements:

1. Name of entity
2. Amount of award
3. Funding agency
4. NAICS code for contracts / CFDA program number for grants
5. Program source
6. Award title descriptive of the purpose of the funding action
7. Location of the entity
8. Principle place of performance
9. Unique identifier of the entity (DUNS #)
10. Total compensation and names of the top five executives if:
    - 10.1. More than 80% of annual gross revenues are from the Federal government, and those revenues are greater than $25M annually and
    - 10.2. Compensation information is not already available through reporting to the SEC.

Prime grant recipients must submit FFATA required data by the end of the month, plus 30 days, in which the award or award amendment is made.

The Contractor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of The Federal Funding Accountability and Transparency Act, Public Law 109-282 and Public Law 110-252, and 2 CFR Part 170 (Reporting Subaward and Executive Compensation Information), and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

The below named Contractor agrees to provide needed information as outlined above to the NH Department of Health and Human Services and to comply with all applicable provisions of the Federal Financial Accountability and Transparency Act.

Contractor Name: Rebecca L. Bryant
President & CEO
LRCS

6/19/20
Date

Name:
Title:

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FORM A

As the Contractor identified in Section 1.3 of the General Provisions, I certify that the responses to the below listed questions are true and accurate.

1. The DUNS number for your entity is: 122778277

2. In your business or organization's preceding completed fiscal year, did your business or organization receive (1) 80 percent or more of your annual gross revenue in U.S. federal contracts, subcontracts, loans, grants, sub-grants, and/or cooperative agreements; and (2) $25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

   X NO _____ YES

   If the answer to #2 above is NO, stop here

   If the answer to #2 above is YES, please answer the following:

3. Does the public have access to information about the compensation of the executives in your business or organization through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C.78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

   _____ NO _____ YES

   If the answer to #3 above is YES, stop here

   If the answer to #3 above is NO, please answer the following:

4. The names and compensation of the five most highly compensated officers in your business or organization are as follows:

   Name: _____ Amount: _____

   Name: _____ Amount: _____

   Name: _____ Amount: _____

   Name: _____ Amount: _____

   Name: _____ Amount: _____

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New Hampshire Department of Health and Human Services

Exhibit K

DHHS Information Security Requirements

A. Definitions

The following terms may be reflected and have the described meaning in this document:

1. "Breach" means the loss of control, compromise, unauthorized disclosure, unauthorized acquisition, unauthorized access, or any similar term referring to situations where persons other than authorized users and for an other than authorized purpose have access or potential access to personally identifiable information, whether physical or electronic. With regard to Protected Health Information, " Breach" shall have the same meaning as the term "Breach" in section 164.402 of Title 45, Code of Federal Regulations.

2. "Computer Security Incident" shall have the same meaning "Computer Security Incident" in section two (2) of NIST Publication 800-61, Computer Security Incident Handling Guide, National Institute of Standards and Technology, U.S. Department of Commerce.

3. "Confidential Information" or "Confidential Data" means all confidential information disclosed by one party to the other such as all medical, health, financial, public assistance benefits and personal information including without limitation, Substance Abuse Treatment Records, Case Records, Protected Health Information and Personally Identifiable Information.

   Confidential Information also includes any and all information owned or managed by the State of NH - created, received from or on behalf of the Department of Health and Human Services (DHHS) or accessed in the course of performing contracted services - of which collection, disclosure, protection, and disposition is governed by state or federal law or regulation. This information includes, but is not limited to Protected Health Information (PHI), Personal Information (PI), Personal Financial Information (PFI), Federal Tax Information (FTI), Social Security Numbers (SSN), Payment Card Industry (PCI), and or other sensitive and confidential information.

4. "End User" means any person or entity (e.g., contractor, contractor's employee, business associate, subcontractor, other downstream user, etc.) that receives DHHS data or derivative data in accordance with the terms of this Contract.

5. "HIPAA" means the Health Insurance Portability and Accountability Act of 1996 and the regulations promulgated thereunder.

6. "Incident" means an act that potentially violates an explicit or implied security policy, which includes attempts (either failed or successful) to gain unauthorized access to a system or its data, unwanted disruption or denial of service, the unauthorized use of a system for the processing or storage of data; and changes to system hardware, firmware, or software characteristics without the owner's knowledge, instruction, or consent. Incidents include the loss of data through theft or device misplacement, loss or misplacement of hardcopy documents, and misrouting of physical or electronic

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mail, all of which may have the potential to put the data at risk of unauthorized access, use, disclosure, modification or destruction.

7. "Open Wireless Network" means any network or segment of a network that is not designated by the State of New Hampshire's Department of Information Technology or delegate as a protected network (designed, tested, and approved, by means of the State, to transmit) will be considered an open network and not adequately secure for the transmission of unencrypted PI, PFI, PHI or confidential DHHS data.

8. "Personal Information" (or "PI") means information which can be used to distinguish or trace an individual's identity, such as their name, social security number, personal information as defined in New Hampshire RSA 359-C:19, biometric records, etc., alone, or when combined with other personal or identifying information which is linked or linkable to a specific individual, such as date and place of birth, mother's maiden name, etc.

9. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 C.F.R. Parts 160 and 164, promulgated under HIPAA by the United States Department of Health and Human Services.

10. "Protected Health Information" (or "PHI") has the same meaning as provided in the definition of "Protected Health Information" in the HIPAA Privacy Rule at 45 C.F.R. § 160.103.

11. "Security Rule" shall mean the Security Standards for the Protection of Electronic Protected Health Information at 45 C.F.R. Part 164, Subpart C, and amendments thereto.

12. "Unsecured Protected Health Information" means Protected Health Information that is not secured by a technology standard that renders Protected Health Information unusable, unreadable, or indecipherable to unauthorized individuals and is developed or endorsed by a standards developing organization that is accredited by the American National Standards Institute.

I. RESPONSIBILITIES OF DHHS AND THE CONTRACTOR

A. Business Use and Disclosure of Confidential Information.

1. The Contractor must not use, disclose, maintain or transmit Confidential Information except as reasonably necessary as outlined under this Contract. Further, Contractor, including but not limited to all its directors, officers, employees and agents, must not use, disclose, maintain or transmit PHI in any manner that would constitute a violation of the Privacy and Security Rule.

2. The Contractor must not disclose any Confidential Information in response to a

request for disclosure on the basis that it is required by law, in response to a subpoena, etc., without first notifying DHHS so that DHHS has an opportunity to consent or object to the disclosure.

3. If DHHS notifies the Contractor that DHHS has agreed to be bound by additional restrictions over and above those uses or disclosures or security safeguards of PHI pursuant to the Privacy and Security Rule, the Contractor must be bound by such additional restrictions and must not disclose PHI in violation of such additional restrictions and must abide by any additional security safeguards.
4. The Contractor agrees that DHHS Data or derivative there from disclosed to an End User must only be used pursuant to the terms of this Contract.
5. The Contractor agrees DHHS Data obtained under this Contract may not be used for any other purposes that are not indicated in this Contract.
6. The Contractor agrees to grant access to the data to the authorized representatives of DHHS for the purpose of inspecting to confirm compliance with the terms of this Contract.

II. METHODS OF SECURE TRANSMISSION OF DATA

1. Application Encryption. If End User is transmitting DHHS data containing Confidential Data between applications, the Contractor attests the applications have been evaluated by an expert knowledgeable in cyber security and that said application's encryption capabilities ensure secure transmission via the internet.
2. Computer Disks and Portable Storage Devices. End User may not use computer disks or portable storage devices, such as a thumb drive, as a method of transmitting DHHS data.
3. Encrypted Email. End User may only employ email to transmit Confidential Data if email is encrypted and being sent to and being received by email addresses of persons authorized to receive such information.
4. Encrypted Web Site. If End User is employing the Web to transmit Confidential Data, the secure socket layers (SSL) must be used and the web site must be secure. SSL encrypts data transmitted via a Web site.
5. File Hosting Services, also known as File Sharing Sites. End User may not use file hosting services, such as Dropbox or Google Cloud Storage, to transmit Confidential Data.
6. Ground Mail Service. End User may only transmit Confidential Data via *certified* ground mail within the continental U.S. and when sent to a named individual.
7. Laptops and PDA. If End User is employing portable devices to transmit Confidential Data said devices must be encrypted and password-protected.
8. Open Wireless Networks. End User may not transmit Confidential Data via an open

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wireless network. End User must employ a virtual private network (VPN) when remotely transmitting via an open wireless network.

9. Remote User Communication. If End User is employing remote communication to access or transmit Confidential Data, a virtual private network (VPN) must be installed on the End User's mobile device(s) or laptop from which information will be transmitted or accessed.
10. SSH File Transfer Protocol (SFTP), also known as Secure File Transfer Protocol. If End User is employing an SFTP to transmit Confidential Data, End User will structure the Folder and access privileges to prevent inappropriate disclosure of information. SFTP folders and sub-folders used for transmitting Confidential Data will be coded for 24-hour auto-deletion cycle (i.e. Confidential Data will be deleted every 24 hours).
11. Wireless Devices. If End User is transmitting Confidential Data via wireless devices, all data must be encrypted to prevent inappropriate disclosure of information.

III. RETENTION AND DISPOSITION OF IDENTIFIABLE RECORDS

The Contractor will only retain the data and any derivative of the data for the duration of this Contract. After such time, the Contractor will have 30 days to destroy the data and any derivative in whatever form it may exist, unless, otherwise required by law or permitted under this Contract. To this end, the parties must:

A. Retention

1. The Contractor agrees it will not store, transfer or process data collected in connection with the services rendered under this Contract outside of the United States. This physical location requirement shall also apply in the implementation of cloud computing, cloud service or cloud storage capabilities, and includes backup data and Disaster Recovery locations.
2. The Contractor agrees to ensure proper security monitoring capabilities are in place to detect potential security events that can impact State of NH systems and/or Department confidential information for contractor provided systems.
3. The Contractor agrees to provide security awareness and education for its End Users in support of protecting Department confidential information.
4. The Contractor agrees to retain all electronic and hard copies of Confidential Data in a secure location and identified in section IV. A.2
5. The Contractor agrees Confidential Data stored in a Cloud must be in a FedRAMP/HITECH compliant solution and comply with all applicable statutes and regulations regarding the privacy and security. All servers and devices must have currently-supported and hardened operating systems, the latest anti-viral, anti-hacker, anti-spam, anti-spyware, and anti-malware utilities. The environment, as a

whole, must have aggressive intrusion-detection and firewall protection.

6. The Contractor agrees to and ensures its complete cooperation with the State's Chief Information Officer in the detection of any security vulnerability of the hosting infrastructure.

B. Disposition

1. If the Contractor will maintain any Confidential Information on its systems (or its sub-contractor systems), the Contractor will maintain a documented process for securely disposing of such data upon request or contract termination; and will obtain written certification for any State of New Hampshire data destroyed by the Contractor or any subcontractors as a part of ongoing, emergency, and or disaster recovery operations. When no longer in use, electronic media containing State of New Hampshire data shall be rendered unrecoverable via a secure wipe program in accordance with industry-accepted standards for secure deletion and media sanitization, or otherwise physically destroying the media (for example, degaussing) as described in NIST Special Publication 800-88, Rev 1, Guidelines for Media Sanitization, National Institute of Standards and Technology, U. S. Department of Commerce. The Contractor will document and certify in writing at time of the data destruction, and will provide written certification to the Department upon request. The written certification will include all details necessary to demonstrate data has been properly destroyed and validated. Where applicable, regulatory and professional standards for retention requirements will be jointly evaluated by the State and Contractor prior to destruction.
2. Unless otherwise specified, within thirty (30) days of the termination of this Contract, Contractor agrees to destroy all hard copies of Confidential Data using a secure method such as shredding.
3. Unless otherwise specified, within thirty (30) days of the termination of this Contract, Contractor agrees to completely destroy all electronic Confidential Data by means of data erasure, also known as secure data wiping.

IV. PROCEDURES FOR SECURITY

A. Contractor agrees to safeguard the DHHS Data received under this Contract, and any derivative data or files, as follows:

1. The Contractor will maintain proper security controls to protect Department confidential information collected, processed, managed, and/or stored in the delivery of contracted services.
2. The Contractor will maintain policies and procedures to protect Department confidential information throughout the information lifecycle, where applicable, (from creation, transformation, use, storage and secure destruction) regardless of the media used to store the data (i.e., tape, disk, paper, etc.).

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3. The Contractor will maintain appropriate authentication and access controls to contractor systems that collect, transmit, or store Department confidential information where applicable.

4. The Contractor will ensure proper security monitoring capabilities are in place to detect potential security events that can impact State of NH systems and/or Department confidential information for contractor provided systems.

5. The Contractor will provide regular security awareness and education for its End Users in support of protecting Department confidential information.

6. If the Contractor will be sub-contracting any core functions of the engagement supporting the services for State of New Hampshire, the Contractor will maintain a program of an internal process or processes that defines specific security expectations, and monitoring compliance to security requirements that at a minimum match those for the Contractor, including breach notification requirements.

7. The Contractor will work with the Department to sign and comply with all applicable State of New Hampshire and Department system access and authorization policies and procedures, systems access forms, and computer use agreements as part of obtaining and maintaining access to any Department system(s). Agreements will be completed and signed by the Contractor and any applicable sub-contractors prior to system access being authorized.

8. If the Department determines the Contractor is a Business Associate pursuant to 45 CFR 160.103, the Contractor will execute a HIPAA Business Associate Agreement (BAA) with the Department and is responsible for maintaining compliance with the agreement.

9. The Contractor will work with the Department at its request to complete a System Management Survey. The purpose of the survey is to enable the Department and Contractor to monitor for any changes in risks, threats, and vulnerabilities that may occur over the life of the Contractor engagement. The survey will be completed annually, or an alternate time frame at the Departments discretion with agreement by the Contractor, or the Department may request the survey be completed when the scope of the engagement between the Department and the Contractor changes.

10. The Contractor will not store, knowingly or unknowingly, any State of New Hampshire or Department data offshore or outside the boundaries of the United States unless prior express written consent is obtained from the Information Security Office leadership member within the Department.

11. Data Security Breach Liability. In the event of any security breach Contractor shall make efforts to investigate the causes of the breach, promptly take measures to prevent future breach and minimize any damage or loss resulting from the breach. The State shall recover from the Contractor all costs of response and recovery from

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the breach, including but not limited to: credit monitoring services, mailing costs and costs associated with website and telephone call center services necessary due to the breach.

12. Contractor must, comply with all applicable statutes and regulations regarding the privacy and security of Confidential Information, and must in all other respects maintain the privacy and security of PI and PHI at a level and scope that is not less than the level and scope of requirements applicable to federal agencies, including, but not limited to, provisions of the Privacy Act of 1974 (5 U.S.C. § 552a), DHHS Privacy Act Regulations (45 C.F.R. §5b), HIPAA Privacy and Security Rules (45 C.F.R. Parts 160 and 164) that govern protections for individually identifiable health information and as applicable under State law.

13. Contractor agrees to establish and maintain appropriate administrative, technical, and physical safeguards to protect the confidentiality of the Confidential Data and to prevent unauthorized use or access to it. The safeguards must provide a level and scope of security that is not less than the level and scope of security requirements established by the State of New Hampshire, Department of Information Technology. Refer to Vendor Resources/Procurement at https://www.nh.gov/doit/vendor/index.htm for the Department of Information Technology policies, guidelines, standards, and procurement information relating to vendors.

14. Contractor agrees to maintain a documented breach notification and incident response process. The Contractor will notify the State's Privacy Officer and the State's Security Officer of any security breach immediately, at the email addresses provided in Section VI. This includes a confidential information breach, computer security incident, or suspected breach which affects or includes any State of New Hampshire systems that connect to the State of New Hampshire network.

15. Contractor must restrict access to the Confidential Data obtained under this Contract to only those authorized End Users who need such DHHS Data to perform their official duties in connection with purposes identified in this Contract.

16. The Contractor must ensure that all End Users:

    a. comply with such safeguards as referenced in Section IV A. above, implemented to protect Confidential Information that is furnished by DHHS under this Contract from loss, theft or inadvertent disclosure.

    b. safeguard this information at all times.

    c. ensure that laptops and other electronic devices/media containing PHI, PI, or PFI are encrypted and password-protected.

    d. send emails containing Confidential Information only if encrypted and being sent to and being received by email addresses of persons authorized to receive such information.

e. limit disclosure of the Confidential Information to the extent permitted by law.

f. Confidential Information received under this Contract and individually identifiable data derived from DHHS Data, must be stored in an area that is physically and technologically secure from access by unauthorized persons during duty hours as well as non-duty hours (e.g., door locks, card keys, biometric identifiers, etc.).

g. only authorized End Users may transmit the Confidential Data, including any derivative files containing personally identifiable information, and in all cases, such data must be encrypted at all times when in transit, at rest, or when stored on portable media as required in section IV above.

h. In all other instances Confidential Data must be maintained, used and disclosed using appropriate safeguards, as determined by a risk-based assessment of the circumstances involved.

i. understand that their user credentials (user name and password) must not be shared with anyone. End Users will keep their credential information secure. This applies to credentials used to access the site directly or indirectly through a third party application.

Contractor is responsible for oversight and compliance of their End Users. DHHS reserves the right to conduct onsite inspections to monitor compliance with this Contract, including the privacy and security requirements provided in herein; HIPAA, and other applicable laws and Federal regulations until such time the Confidential Data is disposed of in accordance with this Contract.

V. LOSS REPORTING

The Contractor must notify the State's Privacy Officer and Security Officer of any Security Incidents and Breaches immediately, at the email addresses provided in Section VI.

The Contractor must further handle and report Incidents and Breaches involving PHI in accordance with the agency's documented Incident Handling and Breach Notification procedures and in accordance with 42 C.F.R. §§ 431.300 - 306. In addition to, and notwithstanding, Contractor's compliance with all applicable obligations and procedures, Contractor's procedures must also address how the Contractor will:

1. Identify Incidents;
2. Determine if personally identifiable information is involved in Incidents;
3. Report suspected or confirmed Incidents as required in this Exhibit or P-37;
4. Identify and convene a core response group to determine the risk level of Incidents and determine risk-based responses to Incidents; and

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5. Determine whether Breach notification is required, and, if so, identify appropriate Breach notification methods, timing, source, and contents from among different options, and bear costs associated with the Breach notice as well as any mitigation measures.

Incidents and/or Breaches that implicate PI must be addressed and reported, as applicable, in accordance with NH RSA 359-C:20.

VI. PERSONS TO CONTACT

A. DHHS Privacy Officer:

DHHSPrivacyOfficer@dhhs.nh.gov

B. DHHS Security Officer:

DHHSInformationSecurityOffice@dhhs.nh.gov

State of New Hampshire
Department of Health and Human Services
Amendment #3

This Amendment to the Comprehensive Family Support Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and TLC Family Resource Center ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on July 15, 2020 (Item #21), as amended on September 21, 2022 (Item #5A), and amended on June 26, 2024 (Item #42), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $2,185,012.94

2. Modify Exhibit B – Amendment #2, Scope of Services, by adding Section 1.7.12., to read:

1.7.12. <u>Family Resource Center Services and Kinship Navigation</u>

1.7.12.1. The Contractor shall use FRC funding to support:

1.7.12.1.1. FRC-Q designation preparations.

1.7.12.1.2. FRC-Q re-designation preparations.

1.7.12.1.3. Early childhood systems coordination enhancements.

1.7.12.1.4. Evidence-based programs.

1.7.12.1.5. Home visiting programs overseen by the Department including, but not limited to:

1.7.12.1.5.1. CFSS.

1.7.12.1.5.2. Newborn Navigator.

1.7.12.1.5.3. Maternal Infant and Early Childhood Home Visiting (MIECHV).

1.7.12.1.5.4. Kinship Navigation.

1.7.12.1.6. Recruitment and retention of family support home visiting staff.

1.7.12.1.7. Kinship Navigation positions.

1.7.12.1.8. Community Health Worker (CHW) positions.

1.7.12.1.9. Community coordination and primary prevention initiatives including, but not limited to:

1.7.12.1.9.1. Community collaborations.

1.7.12.1.9.2. Newborn Navigator programs.

1.7.12.1.9.3. Adverse Childhood Experiences Response Team (ACERT).

1.7.12.2. The Contractor must ensure kinship positions are in place within its designated catchment area and under the umbrella of CFSS available services to ensure:

1.7.12.2.1. Program meets the needs of families impacted by kinship caregiving arrangements;

1.7.12.2.2. Services are provided to kinship caregivers who are caring for kin as a result of a placement (formal or informal); and

1.7.12.2.3. Navigators connect with kinship caregivers in-person or by other video and live chat virtual applications or platforms for purposes that include, but are not limited to:

1.7.12.2.3.1. Assessing kinship caregiver needs.

1.7.12.2.3.2. Providing outreach, engagement, and community support services and referrals.

1.7.12.2.3.3. Utilizing or creating peer support groups for kinship caregivers.

1.7.12.3. The Contractor must coordinate referrals and resources with kinship positions within its designated catchment area and as assigned by the Department. The Contractor must ensure:

1.7.12.3.1. Additional kinship positions within the catchment area assigned but outside the Contractor's agency must be located in FRC-Q and FRC's working towards FRC-Q designation.

1.7.12.3.2. Kinship navigators collaborate with the Department on program implementation, data collection, and quality improvement activities.

1.7.12.4. The Contractor must maintain the onboarding and training processes, and continue developing the Kinship Navigation position based on:

1.7.12.4.1. The Department's evaluation of the program;

1.7.12.4.2. Staff performance; and

1.7.12.4.3. Training needs.

1.7.12.5. The Contractor must work closely with the Department's CFSS and Kinship Navigation Program Managers to ensure compliance with required training, data collection, and quality improvement activities for all CFSS programs including Newborn Navigation, Kinship Navigation, and FRC programs.

3. Modify Exhibit B – Amendment #2, Scope of Services, Section 1.9.6., to read:

1.9.6. The Contractor must collect and maintain a Family Service Record for Kinship Navigation and FRC program participants utilizing the Family Support Data System, which must include, but is not limited to:

1.9.6.1. Name.

1.9.6.2. Date of Birth.

1.9.6.3. Race and Ethnicity.

1.9.6.4. Language.

1.9.6.5. Income.

1.9.6.6. Household size.

1.9.6.7. Marital status.

1.9.6.8. Town.

1.9.6.9. County.

1.9.6.10. Source of Referral.

1.9.6.11. Reason for Kinship Arrangement.

1.9.6.12. Incarcerated parent.

1.9.6.13. Receipt of public benefits, which includes, but is not limited to:

1.9.6.13.1. Supplemental Nutrition Assistance Program (SNAP).

1.9.6.13.2. New Hampshire Child Care Scholarship.

1.9.6.13.3. Medicaid.

1.9.6.13.4. Social Security Disability Insurance (SSDI).

1.9.6.13.5. Supplemental Security Income (SSI).

1.9.6.13.6. TANF.

1.9.6.13.7. Special Supplemental Nutrition Program for Women, Infants, and Children (WIC).

1.9.6.14. Participant service data, which includes, but is not limited to:

1.9.6.14.1. Date of service.

1.9.6.14.2. Participants present during service delivery.

1.9.6.14.3. Service type and topics reviewed.

4. Modify Exhibit B – Amendment #2, Scope of Services, by adding Section 1.9.7., to read:

1.9.7. The Contractor must ensure the records as identified in Sections 1.9.4, 1.9.5, and 1.9.6 are summarized and entered into the Family Support Data System in real-time.

5. Modify Exhibit C, Payment Terms, Section 1, to read:

1. This Agreement is funded by:

1.1. 84.92% Federal Funds:

1.1.1. 58.53% from the US Department of Health and Human Services, Temporary Assistance for Needy Families, Assistance Listing Number (ALN) 93.558, Federal Award Identification Number (FAIN) 19NHTANF; and as awarded on July 3, 2023, FAIN 2301NHTANF.

1.1.2. 20.92% from the US Department of Health and Human Services, Administration for Children & Families, Title XX Grants, Social Services Block Grant (SSBG), as awarded on October 1, 2023, ALN 93.667, FAIN 2301NHSOSR.

1.1.3. 3.45% from the US Department of Health and Human Services, Administration for Children & Families, Administration on Children, Youth and Families, Promoting Safe and Stable Families, as awarded on April 4, 2023, ALN 93.556, FAIN 2301NHFPSS.

1.1.4. .97% from the US Department of Health and Human Services, Administration on Children, Youth and Families, Child Welfare Social Services, Title IV-B, Subpart 1, of the Social Security Act as awarded on April 13, 2023, ALN 93.645, FAIN 2301NHCWSS.

1.1.5. 1.05% from the US Department of Health and Human Services, Maternal and Child Health Services Block Grant, as awarded on October 19, 2021, ALN 93.994,

FAIN B04MC45230.

1.2. 15.08% General Funds.

6. Modify Exhibit C, Payment Terms, Section 3, to read:

   3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement and shall be in accordance with the approved line item, as specified in Exhibit C-1, Budget through Exhibit C-7 Budget – Amendment #3.

7. Modify Exhibit C, Payment Terms, Section 8, to read:

   8. The Contractor must provide the services in Exhibit B – Amendment 2, Scope of Services, in compliance with funding requirements.

8. Modify Exhibit C, Payment Terms, Section 9, to read:

   9. The Contractor agrees that funding under this Agreement may be withheld, in whole or in part in the event of non-compliance with the terms and conditions of Exhibit B – Amendment 2, Scope of Services.

9. Modify Exhibit C-6, Budget Sheet – Amendment #2, by replacing it in its entirety with Exhibit C-6 Budget – Amendment #3, which is attached hereto and incorporated by reference herein.

10. Add Exhibit C-7 Budget – Amendment #3, which is attached hereto and incorporated by referenced herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective July 1, 2025, upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

4/29/2025
Date

DocuSigned by:
Iain Watt
D778BB63F9704C7...
Name: Iain Watt
Title: Director - DPHS

TLC Family Resource Center

4/24/2025
Date

Signed by:
Alysse Lizotte
D4CB552352B24A9...
Name: Alysse Lizotte
Title: Interim Executive Director

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

4/30/2025
Date

DocuSigned by:
Robyn Guarino
74873484494146D...
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Exhibit C-6 Budget - Amendment #2

New Hampshire Department of Health and Human Services	
Contractor Name:	TLC Family Resource Center
Budget Request for:	Comprehensive Family Support Services - TANF
Budget Period	7/1/2025 - 6/30/2026 (SFY 2026)
Indirect Cost Rate (if applicable)	10%
Line Item	**Program Cost - Funded by DHHS**
1. Salary & Wages	$315,816.00
2. Fringe Benefits	$69,480.00
3. Consultants	$0.00
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0.00
5.(a) Supplies - Educational	$450.00
5.(b) Supplies - Lab	$0.00
5.(c) Supplies - Pharmacy	$0.00
5.(d) Supplies - Medical	$0.00
5.(e) Supplies Office	$800.00
6. Travel	$5,894.00
7. Software	$4,004.00
8. (a) Other - Marketing/ Communications	$500.00
8. (b) Other - Education and Training	$2,550.00
8. (c) Other - Emergency funds for families	$2,521.00
Other: Telephone-Internet	$3,180.00
Other: Occupancy	$0.00
Other (please specify)	$0.00
Other (please specify)	$0.00
9. Subrecipient Contracts	$0.00
Total Direct Costs	$405,195.00
Total Indirect Costs	$40,436.00
TOTAL	$445,631.00

Initial

Contractor: AL

Date: 4/24/2025

Exhibit C-7 Budget - Amendment #3

New Hampshire Department of Health and Human Services	
Contractor Name:	TLC Family Resource Center
Budget Request for:	Comprehensive Family Support Services-Infrastructure
Budget Period	7/1/2025 - 6/30/26 (SFY 2026)
Indirect Cost Rate (if applicable)	0

Line Item	Program Cost - Funded by DHHS
1. Salary & Wages	$80,579.00
2. Fringe Benefits	$17,121.00
3. Consultants	$0.00
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0.00
5.(a) Supplies - Educational	$0.00
5.(b) Supplies - Lab	$0.00
5.(c) Supplies - Pharmacy	$0.00
5.(d) Supplies - Medical	$0.00
5.(e) Supplies Office	$0.00
6. Travel	$0.00
7. Software	$0.00
8. (a) Other - Marketing/ Communications	$0.00
8. (b) Other - Education and Training	$0.00
8. (c) Other - Other (specify below)	$0.00
Other (please specify)	$0.00
Other (please specify)	$0.00
9. Subrecipient Contracts	$0.00
Total Direct Costs	$97,700.00
Total Indirect Costs	$0.00
TOTAL	$97,700.00

Contractor Initials: Initial AL

Date: 4/24/2025

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State of New Hampshire

Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that TLC FAMILY RESOURCE CENTER is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on January 14, 2004. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: **461338**

Certificate Number: **0006607734**

IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 12th day of March A.D. 2024.

David M. Scanlan

Secretary of State

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CERTIFICATE OF AUTHORITY

I, ____Laura Hagley_____, hereby certify that:
(Name of the elected Officer of the Corporation/LLC; cannot be contract signatory)

1. I am a duly elected Clerk/Secretary/Officer of _____TLC Family Resource Center_____.
(Corporation/LLC Name)

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on ____March 19th_____, 2025_, at which a quorum of the Directors/shareholders were present and voting.
(Date)

VOTED: That Laura Hagley Chair, Anne Walsh Treasurer, Alysse Lizotte_Interim Executive Director_ (may list more than one person)
(Name and Title of Contract Signatory)

is duly authorized on behalf of _____TLC Family Resource Center_____ to enter into contracts or agreements with the State
(Name of Corporation/ LLC)

of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority **remains valid for thirty (30)** days from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated:_____

Laura Hagley, Board Chair
Signature of Elected Officer
Name:
Title:

Signature: Laura Hagley
Laura Hagley (Apr 3, 2025 15:03 EDT)

Email: laura.hagley@vrh.org

Docusign Envelope ID: 8613DB3D-0358-49D9-A47F-339D07299BB8

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 4/4/25

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: John W McGrath	
The Hilb Group New England, LLC	PHONE (A/C, No, Ext):	FAX (A/C, No):
PO Box 606	E-MAIL ADDRESS: jwmcgrath@hilbgroup.com	
Keene NH 03431	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Philadelphia Indemnity Insurance Co	18058
INSURED	INSURER B:	
TLC Family Resource Center	INSURER C:	
P.O. Box 1098	INSURER D:	
	INSURER E:	
Claremont NH 03743	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** CL2462116380 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC OTHER:			PHPK2568594-020	07/01/2024	07/01/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 2,000,000 $ 100,000 $ 5,000 $ 2,000,000 $ 4,000,000 $ 4,000,000 $
A	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY			PHPK2568594-020	07/01/2024	07/01/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) Uninsured motorist	$ 1,000,000 $ $ $ $ 1,000,000
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE $	$ $ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					[ ] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ $ $
A	Professional Liability			PHPK2568594-020	07/01/2024	07/01/2025	Each Incident Aggregate	$2,000,000 $4,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

State of NH Dept of Health and Human Services
129 Pleasant Street
Concord NH 03301-3857

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 4/4/25

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Fairley Kenneally	
E & S Insurance Services LLC 21 Meadowbrook Lane P O Box 7425 Gilford NH 03247-7425	PHONE (A/C, No, Ext): (603) 293-2791	FAX (A/C, No): (603) 293-7188
	E-MAIL ADDRESS: fairley@esinsurance.net	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : FirstComp	27626
INSURED TLC FAMILY RESOURCE CENTER PO BOX 1098 CLAREMONT NH 03743-1098	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** 24 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	☐ UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: Y If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		WC0093557-16	07/01/2024	07/01/2025	☒ PER STATUTE ☐ OTH-ER	
							E.L. EACH ACCIDENT	$ 100,000
							E.L. DISEASE - EA EMPLOYEE	$ 100,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

State of NH Dept of Health and Human Services
129 Pleasant Street
Concord NH 03301

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Fairley Kenneally

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FAMILY RESOURCE CENTER

Mission Statement

To promote the optimal health and development of children, youth and families in our region of New Hampshire.

Tagline

TLC partners with families and individuals as the learn new skills, connect to community resources, and build resilience to thrive

Updated 3/24/22

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TLC FAMILY RESOURCE CENTER, INC.

Financial Statements
(With Independent Auditors' Report)

June 30, 2024 and 2023

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TLC FAMILY RESOURCE CENTER, INC.
June 30, 2024 and 2023

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Independent Auditors' Report

To the Board of Directors of
TLC Family Resource Center, Inc.
Claremont, New Hampshire

Opinion

We have audited the accompanying financial statements of TLC Family Resource Center, Inc. (a nonprofit corporation, the "Center"), which comprise the statement of financial position as of June 30, 2024, and the related statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of TLC Family Resource Center, Inc. as of June 30, 2024, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditors' Responsibility section of our report. We are required to be independent of the Center and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Center's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists.

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The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Center's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Center's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Report on Summarized Comparative Information

We have previously audited the Center's 2023 financial statements and we expressed an unmodified opinion on them in our report dated February 23, 2024. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2023, is consistent, in all material respects, with the audited financial statements from which it has been derived.

McSoley McCoy & Co.

South Burlington, Vermont
November 22, 2024
VT Reg. No. 92-349

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TLC Family Resource Center, Inc.
Statement of Financial Position
June 30, 2024
(With Summarized Comparative Totals as of June 30, 2023)

	June 30, 2024			As of June 30, 2023
	Without Donor Restrictions	With Donor Restrictions	Total	Totals (Summarized)
Assets				
Cash and cash equivalents	$ 470,179	$ 189,262	$ 659,441	$ 889,749
Accounts receivable	308,644	-	308,644	197,055
Grants receivable	-	145,000	145,000	290,000
Prepaid expenses	2,187	-	2,187	1,587
Security deposit	2,000	-	2,000	2,000
Operating lease right of use asset	409,552	-	409,552	460,790
Property and equipment, net	474,918	-	474,918	445,126
Total assets	$ 1,667,480	$ 334,262	$ 2,001,742	$ 2,286,307
Liabilities and net assets				
Liabilities				
Accrued expenses	$ 158,031	$ -	$ 158,031	$ 120,115
Accounts payable	38,266	-	38,266	26,738
Operating lease liabilities	425,043	-	425,043	470,580
Bank loan payable	73,379	-	73,379	82,579
Total liabilities	694,719	-	694,719	700,012
Net assets				
Without donor restrictions	972,761	-	972,761	1,116,783
With donor restrictions	-	334,262	334,262	469,512
Total net assets	972,761	334,262	1,307,023	1,586,295
Total liabilities and net assets	$ 1,667,480	$ 334,262	$ 2,001,742	$ 2,286,307

See accompanying notes to financial statements

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TLC Family Resource Center, Inc.
Statement of Activities and Changes in Net Assets
For the Year Ended June 30, 2024
(With Summarized Comparative Totals for the Year Ended June 30, 2023)

	Year Ended June 30, 2024			Year Ended June 30, 2023
	Without Donor Restrictions	With Donor Restrictions	Total	Totals (Summarized)
Support and revenue				
Governmental support	$ 900,803	$ -	$ 900,803	$ 574,233
Program fees	1,196,160	-	1,196,160	1,159,387
Foundations and trusts	275,458	112,389	387,847	717,613
Contributions	72,219	-	72,219	105,615
Interest income	5,158	-	5,158	1,475
In-kind contributions	-	-	-	646
Net assets released from restrictions	247,639	(247,639)	-	-
Total support and revenue	2,697,437	(135,250)	2,562,187	2,558,969
Expenses				
Program services				
Family Support	1,201,894	-	1,201,894	1,211,119
Recovery Programs	1,053,331	-	1,053,331	709,387
Youth Programs	130,719	-	130,719	19,686
	2,385,944	-	2,385,944	1,940,192
Fundraising	126,719	-	126,719	25,237
Management and general	328,796	-	328,796	368,434
Total expenses	2,841,459	-	2,841,459	2,333,863
Change in net assets	(144,022)	(135,250)	(279,272)	225,106
Net assets, beginning of year	1,116,783	469,512	1,586,295	1,361,189
Net assets, end of year	$ 972,761	$ 334,262	$ 1,307,023	$ 1,586,295

See accompanying notes to financial statements

Docusign Envelope ID: 8613DB3D-0358-49D9-A47F-339D07299BB8

TLC Family Resource Center, Inc.
Statement of Functional Expenses
For the Year Ended June 30, 2024
(With Summarized Comparative Totals for the Year Ended June 30, 2023)

	Year Ended June 30, 2024							Year Ended June 30, 2023
	Program Services							
	Family Support	Recovery Programs	Youth Programs	Total Program Services	Management and General	Fund-raising	Total Expenses	Totals (Summarized)
Advertising and marketing	$ 10,493	$ 7,046	$ 1,618	$ 19,157	$ 65	$ 2,484	$ 21,706	$ 38,831
Computer and technology expenses	36,967	26,697	2,601	66,265	434	2,171	68,870	63,898
Contract services	30,196	28,949	7,140	66,285	14,000	25,600	105,885	62,395
Depreciation	12,517	10,546	1,348	24,411	3,878	1,108	29,397	28,842
Direct assistance	81,377	31,365	176	112,918	-	-	112,918	67,906
Employee benefits	80,932	68,091	8,706	157,729	25,037	7,156	189,922	160,796
Equipment rental and maintenance	3,560	4,349	24	7,933	1,026	396	9,355	4,509
In-kind materials	-	-	-	-	-	-	-	646
Insurance	3,786	3,618	504	7,908	504	-	8,412	9,494
Interest	-	-	-	-	2,526	-	2,526	2,861
Mileage reimbursement	10,436	10,758	1,058	22,252	395	-	22,647	12,871
Occupancy	51,601	96,657	6,109	154,367	6,616	-	160,983	107,817
Operating supplies and expenses	22,297	33,012	5,156	60,465	15,157	7,858	83,480	89,536
Payroll taxes	56,894	47,988	6,137	111,019	17,645	5,043	133,707	109,740
Postage	529	373	87	989	26	1,362	2,377	1,679
Printing	2,158	1,724	216	4,098	31	2,355	6,484	6,824
Professional fees	7,836	7,488	1,045	16,369	1,272	870	18,511	21,421
Salaries and wages	769,714	648,485	82,915	1,501,114	238,444	68,153	1,807,711	1,484,282
Telephone	13,613	15,676	2,150	31,439	1,740	1,493	34,672	30,120
Training and development	6,988	10,509	3,729	21,226	-	670	21,896	28,593
Vehicle expense	-	-	-	-	-	-	-	802
Total expenses	$ 1,201,894	$ 1,053,331	$ 130,719	$ 2,385,944	$ 328,796	$ 126,719	$ 2,841,459	$ 2,333,863

See accompanying notes to financial statements

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TLC Family Resource Center, Inc.
Statement of Cash Flows
For the Year Ended June 30, 2024
(With Summarized Comparative Totals for the Year Ended June 30, 2023)

	Year Ended June 30, 2024			Year Ended June 30, 2023
	Without Donor Restrictions	With Donor Restrictions	Total	Totals (Summarized)
Cash flows from operating activities:				
Change in net assets	$ (144,022)	$ (135,250)	$ (279,272)	$ 225,106
Adjustments to reconcile change in net assets to net cash provided by operating activities:				
Depreciation	29,397	-	29,397	28,842
Amortization of operating right-of-use asset	69,533	-	69,533	52,493
(Increase) decrease in accounts receivable	(117,839)	6,250	(111,589)	(32,200)
(Increase) decrease in grants receivable	-	145,000	145,000	(87,500)
(Increase) decrease in prepaid expenses	(600)	-	(600)	1,717
Increase in security deposits	-	-	-	(2,000)
Increase in accounts payable	11,528	-	11,528	10,041
Increase in accrued expenses	37,916	-	37,916	38,074
Decrease in operating lease liabilities	(123,021)	-	(123,021)	(42,703)
Net cash provided (used) by operating activities	(237,108)	16,000	(221,108)	191,870
Cash flows from financing activities				
Principal payments on bank loan	(9,200)	-	(9,200)	(8,865)
Increase (decrease) in cash and cash equivalents	(246,308)	16,000	(230,308)	183,005
Cash and cash equivalents, beginning of year	716,487	173,262	889,749	706,744
Cash and cash equivalents, end of year	$ 470,179	$ 189,262	$ 659,441	$ 889,749
Supplemental disclosure of cash flow information				
Interest paid	$ 2,526	$ -	$ 2,526	$ 2,861

See accompanying notes to financial statements

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TLC Family Resource Center, Inc.
Notes to Financial Statements
June 30, 2024 and 2023

1. Summary of Operations and Significant Accounting Policies

TLC Family Resource Center, Inc., (the "Center") is a non-profit organization established in 2004 for the purpose of promoting the physical and emotional health and safety of women and families expecting infants or with young children. In 2012, services were expanded to include youth programming for teens, and in 2018, Recovery Support services were added. The Center serves individuals in New Hampshire's Sullivan and lower Grafton counties. Approximately 35% of the Center's revenue and support comes from governmental financial assistance, 47% from program services, and 18% from contributions.

(a) Basis of Accounting

The accompanying financial statements are prepared using the accrual basis of accounting under U.S. generally accepted accounting principles (U.S. GAAP). Under the accrual basis of accounting, revenues are recorded as earned and expenses are recorded at the time liabilities are incurred.

(b) Financial Statement Presentation

The Center reports information regarding its financial position and activities according to two classes of net assets: net assets with donor restrictions, which represent resources restricted by donors as to purpose or by the passage of time; and net assets without donor restrictions, which represent the expendable resources that are available for operations at management's discretion.

(c) Use of Estimates

The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

(d) Property and Equipment

Property and equipment are stated at cost. Donations of property and equipment are recorded at their estimated fair value. Depreciation is computed using the straight-line method over the assets' estimated useful lives. Additions and betterments with a value in excess of $2,500 and with a useful life greater than one year are capitalized, and expenditures for repairs and maintenance are expensed when incurred. Upon sale or retirement, the costs and related accumulated depreciation are eliminated from the respective accounts, and the resulting gain or loss is included in income.

(e) Accrued Compensated Absences

The Center provides each eligible employee with vacation time, which is accumulated on a pro-rata basis as actual hours are worked. Compensated absences accrue when amounts can be reasonably estimated and payment of compensation is probable.

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Summary of Operations and Significant Accounting Policies (continued)

(f) Cash and cash equivalents

Cash and cash equivalents include all certificates of deposits and highly liquid investments with maturities of three months or less at the date of purchase. The Center maintains cash and cash equivalents in bank deposit accounts which, at times, may exceed federally insured limits. The Center has not experienced any losses with these accounts. In January 2023 the Center opened a sweep account which allows the Center's cash accounts to maintain balances below the federally insured limits. Management believes the Center is not exposed to any significant credit risk on cash.

(g) Comparative Data

The financial statements include certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with U.S. GAAP. Accordingly, such information should be read in conjunction with the Center's financial statements for the year ended June 30, 2023 from which the summarized information was derived

(h) Revenue Recognition

The Center's fees for programs and services provided are recognized when earned, which is within the time period covered by the services or program. The Center records contributions as with donor restrictions or without donor restrictions support depending on the existence or nature of donor restrictions. The Center reports gifts and grants of cash or other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is when a stipulated restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

Contributions of non-cash assets are recorded at their fair values in the period received. Contributions of services that create or enhance non-financial assets or that require specialized skills, which are provided by individuals possessing those skills and would typically need to be purchased if not provided by donation, are recorded at their fair values in the period received. Donated investments are also reported at fair value at the date of receipt, which is then treated as the Center's cost basis.

(i) Functional Expenses

The costs of providing programs and other activities have been summarized on a functional basis in the statements of activities and changes in net assets and functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. Most expenses are allocated on the basis of estimates of average time and effort. Certain prior year amounts have been reclassified for consistency with the current period presentation. These reclassifications had no effect on the reported changes in net assets.

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Summary of Operations and Significant Accounting Policies (continued)

(j) Receivables

On July 1, 2023, the Center adopted FASB ASU 2016-13, *Financial Instruments – Credit Losses (Topic 326): Measurement of Credit Losses on Financial Instruments*, as amended which modifies the measurement of expected credit losses on certain financial instruments. The Center adopted this new guidance utilizing the modified retrospective transition method. The adoption of this standard did not have a material impact on the Center's financial statements but did change how the allowance for credit losses is determined.

Receivables are stated at unpaid balances, less an allowance for credit losses. The measurement of expected credit losses is based on relevant information about past events, including historical experience, current conditions, and reasonable and supportable forecasts that affect the collectability of the reported amount. Management uses judgement in determining the relevant information and estimation methods that are appropriate in its circumstances. Receivables balances are written off against the allowance if a final determination of collectability is made. Management has not recorded an allowance as of June 30, 2024 and 2023 as management believes all amounts are deemed collectible. Accounts and grants receivable as of June 30, 2024, 2023 and July 1, 2022 were $453,644, $487,055, and $367,355, respectively.

(k) Income Taxes

The Center is a not-for-profit organization as described under Section 501(c)(3) of the Internal Revenue Code and is exempt from federal income taxes on income related to the fulfillment of the Center's mission. Accordingly, no provision for income taxes has been recorded in the accompanying financial statements.

The Center annually files an Internal Revenue Service Form 990, Return of Organization Exempt From Income Tax, tax return in the U.S. Federal jurisdiction. The Center is no longer subject to U.S. Federal income tax examination by tax authorities for the years prior to June 30, 2021. In the normal course of business, the Center is subject to examination by various taxing authorities. Although the outcome of tax audits is always uncertain, the management of the Center believes that there are no significant unrecognized tax liabilities at June 30, 2024.

(l) Leases

The Center recognizes a right-of-use (ROU) asset and lease liability on the statements of financial position for all leases with terms longer than 12 months. Leases are classified as operating or financing, with classification affecting the expense recognition on the statement of activities.

Leases that have a term of twelve months or less upon commencement are considered short-term in nature. Short-term leases are not included on the statements of financial position and are expensed on a straight-line basis over the lease term. The Center has also elected to not separate lease and non-lease components for all classes of assets.

The Center primarily leases office space. The Center determines if an arrangement is an operating or financing lease at inception. In evaluating whether an agreement constitutes a lease, management reviews the contractual terms to determine which party obtains both the economic benefits and control of the assets. In arrangements where the Center controls the assets and obtains the economic benefits, the Center accounts for the contract as a lease.

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Summary of Operations and Significant Accounting Policies (continued)

As the leases do not provide an implicit borrowing rate, the Center uses either the risk-free rate ("RFR") or the estimated incremental borrowing rate ("IBR") to determine the present value of the lease payments. The IBR is the rate of interest that the Center would have to pay to borrow on a collateralized basis over a similar term an amount equal to the lease payments in a similar economic environment. In determining that rate, the Center considers prevailing economic conditions at the commencement date and factors such as company-specific credit risk, term of the lease and options, and the effect of collateralization based on the nature and quality of the underlying asset. The Center uses the IBR for office space.

Operating leases may include fixed minimum lease payments and variable lease payments based on an index or rate. Variable lease payments not based on an index or rate are not included in the operating lease liability as they cannot be reasonably estimated and are recognized in the period in which the obligation for those payments is incurred.

(m) Subsequent Events

Management has evaluated subsequent events through November 22, 2024, which is the date the financial statements were available to be issued.

2. Fair Value Measurements

In accordance with FASB ASC 820, *Fair Value Measurements and Disclosures*, the Center is required to disclose certain information about its financial assets and liabilities. As of June 30, 2024 and 2023, the Center had no financial instruments subject to the disclosure requirements. Cash and cash equivalents, grants and accounts receivable, accounts payable, accrued expenses, and advances refundable are reported in the statements of financial position approximate fair values because of the short maturities of those instruments or because of the fixed rate of interest required to be paid.

3. Concentration of Support

The Center receives a significant portion of its support from federal and state programs. A significant reduction in the level of this support, if this were to occur, may have an effect on the Center's ability to continue its program and activities.

4. Net Assets With Donor Restrictions

Net assets subject to donor imposed restrictions were $334,262 and $469,512 at June 30, 2024 and 2023, respectively. At June 30, 2024 and 2023, net assets are restricted for the following purposes: Recovery, Youth Programming, and Family Support Services.

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5. Retirement Plan

The Center has established a Simple IRA Retirement Plan for which all employees are eligible to participate in the Plan. Under the Plan, the Center provides a contribution equal to 2% of the employee's compensation. Employees are eligible to participate in the Plan on the next entry date following the date of their employment. Total retirement plan expense was $30,196 and $24,570 for the years ending June 30, 2024 and 2023, respectively.

6. Commitments and Contingencies

The Center receives funds under various state and federal programs. Under the terms of these programs, the Center is required to expend the funds within the designated period for purposes specified in the grant proposal. If expenditures of the funds are found not in compliance with the proposal, the Center may be required to return those funds to the grantor. The amount, if any, of expenses which may be disallowed by the granting agency cannot be determined at this time, although the Center expects such amounts, if any, to be insignificant.

7. Liquidity and Availability

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the financial position date, comprise the following:

	2024	2023
Cash and cash equivalents	$ 470,179	$ 716,487
Accounts and grants receivable	308,644	190,805
Total financial assets	$ 778,823	$ 907,292

The Center regularly monitors liquidity required to meet its operating needs and other contractual commitments, while also striving to maximize the investment of its available funds. The Center has various sources of liquidity at its disposal, including cash and cash equivalents, and various receivables.

In addition to financial assets available to meet general expenditures over the next 12 months, the Center operates with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures. The Center strives to maintain liquid cash reserves sufficient to cover 90 days of general expenditures. General expenditures include administrative, fundraising and operating expenses.

The Center receives the majority of its funding from grants and contributions which are available to meet annual cash needs for general expenditures. Some funding sources are restricted to specific programs, and are used in accordance with the associated purpose restrictions.

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8. Property and Equipment

Property and equipment consisted of the following at June 30:

	Useful Life (Years)	2024	2023
Office equipment & software	2-5	$ 72,754	$ 72,754
Office furniture	7	92,418	71,002
Leasehold improvements	39	451,607	413,834
Total property and equipment		616,779	557,590
Less accumulated depreciation		(141,861)	(112,464)
Property and equipment, net		$ 474,918	$ 445,126

Depreciation expense totaled $29,397 and $28,842 for the years ended June 30, 2024 and 2023, respectively.

9. Operating Leases

The Center has various operating leases for office space. Below are the significant operating leases in place during 2024 and 2023.

62 Pleasant St, Claremont, NH: the Center leases 6,499 square feet of office space at 62 Pleasant St. The Center signed a 10 year lease in 2020 which will expire February 28, 2031.There are not definitive terms of renewal per the lease agreement, although management intends to renew based on mutually agreed upon terms at the time of renewal. Expense for 2024 and 2023 totaled $61,107 and $58,642, respectively.

24 Hanover St., Lebanon, NH: the Center leases 3,000 square feet of office space. The Center signed a 3 year lease with monthly payments commencing October 1, 2023 which will expire May 31, 2026. There are not definitive terms of renewal per the lease agreement and renewal is dependent on the viability of the recovery programs. Expense for 2024 totaled $36,235 which includes $18,100 in base rent and $18,135 in estimated charges for overhead costs.

131 Broad St., Claremont, NH: the Center leases office space at 131 Broad St. The Center signed a one year lease in 2022 which expired September 30, 2023. The lease is now month to month. Expense for 2024 and 2023 totaled $7,200 and $5,400, respectively.

The Center leases meeting space at 2 other locations. The agreements for both locations are month to month. Expense for 2024 and 2023 totaled $7,200 and $7,200 respectively.

The weighted-average remaining lease term for operating leases is 6.13 years for the year ending June 30, 2024. The weighted-average discount rate for operating leases is 3.25% for the year ending June 30, 2024.

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Operating Leases (continued)

The maturities of lease liabilities in accordance with *Leases (Topic 842)* are as follows for the years ending June 30:

2025	$ 88,099
2026	87,050
2027	62,794
2028	62,794
2029	62,794
Thereafter	104,659
Total undiscounted cash flows	468,190
Less: present value discount	(43,147)
Total lease liabilities	$ 425,043

10. Bank Loan Payable

In August 2020, the Center entered into a loan agreement with a local bank in the amount of $100,000 with a term of ten and a half years maturing on February 14, 2031. For the first five and a half years the interest rate is 3.25% with a monthly payment of principal and interest of $977, for the remaining five years the interest rate will be the Wall Street Journal Prime Rate with a monthly payment of principal and interest of $977.

Maturities by year are as follows:

Year Ended June 30	
2025	$ 9,483
2026	9,796
2027	10,120
2028	10,453
2029	10,798
Thereafter	22,729
Totals	$ 73,379

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TLC Family Resource Center
BOARD OF DIRECTORS
January 2025

Laura Hagley
President (term expires 1/2026)
Valley Regional Hospital, Director of Quality,
Emergency Preparedness, and Project Management

Cynthia Boland
Vice President (term expires 01/2027)
Retired Academic Administrator
Brown BioMed Faculty Affairs, Lifespan Corporation

Anne Walsh
Treasurer (term expires 01/2026)
Retired Vice President Commercial Lending
First National Bank of Chicago

Sue Elliott
Secretary (term expires 01/2027)
Retired, Quinnipiac University

Mariah Davis
Member(term expires 1/2026)
Mascoma Bank

Megan Blood
Member (term Expires 1/2026)
Sr Internal Auditor, Hypertherm

Beth Hoyt- Flewelling
Member (Term expires 1/2026) Retired,
Granite State College

Jane VanBremen
Member (term expires 1/2026)
Parent Child Development Specialist

Michelle Carey
Member (term expires 01/2027)
Substance Use Counselor,

Kristi Collins
Member (term expires 01/2026)
Program Director and Associate Professor
Franklin Pierce University

Jess Elliott
Member (term expires 1/2027)
Creare LLC,
Engineer

Tim McNulty
Member (Term expires 1/2027)
Director HR, Valley Regional Hospital,

Steve Seamans
Member (term expires 1/2027)

Megan Herschel
Member (term expires 1/2027)
Wraparound Care Coordinator Connected Families
NH

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Alysse Lizotte

[redacted]

EDUCATION & AWARDS:

Colby-Sawyer College, New London, NH
- Bachelors of Science in Child Development — May 2012
  - Minor: Psychology
- Leadership Scholarship (2008-2012)
- Scholar's Symposium: Capstone Award

Walden University,
- M.S. in Early Childhood Studies and Leadership — January 2015-October 2016

WORK EXPERIENCE:

TLC Family Resource Center *9/22-present* — Claremont, NH
Program Director
- The Family and Youth Program Director is responsible for oversight of the Family Support and Youth Programs teams.
- Responsibilities include implementing, maintaining, and supervising all components of the family and youth programs of TLC Family Resource Center in compliance with a variety of state and local contracts.
- The Director is also responsible for budget management, program development and community partnerships as well as contributing to the effective leadership of the agency. Responsible for ensuring that the program complies with DCYF rules and regulations.

The Home for Little Wanderers *6/21-11/22* — Hillsboro, NH
Program Director
- Responsible for managing the overall operations of The DCYF After-Hours Central Intake, including hiring, training, and supporting screeners, supervisors, and ancillary staff.
- Responsible for ensuring that the program complies with DCYF rules and regulations.

Dartmouth Hitchcock Medical Center Child Care Center 08/12-6/21 — Lebanon, NH
Program Director 6/15- 6/21
- Responsible for fostering an environment that allows children, their families, and staff to develop to their full potential
- Other responsibilities include program management, hiring, leadership and team building, supervision, family communication, enrollment, finances, and conducting as a professional

Program Coordinator 11/13-6/15
- Work with all staff to create a safe and caring environment for the pre-school children of the Center. Collaborate with teachers to plan and implement appropriate early childhood curriculum providing learning experiences using a variety of materials within the overall guidelines set by the Center.
- With the Program Director, assure that teachers maintain records of each child's progress and development and the preparation of reports to be discussed with parents using criteria set by the Center.
- Work with staff and parents to promote understanding of their child's development and encourage parents' participation in the classroom or Center whenever possible. Assist teachers with regular parent teacher conferences.
- Assist the Program Director with determining budget appropriations by doing research for cost effective materials.

Teacher 08/12-11/13
- Set up and develop appropriate activities, equipment, and materials
- Daily record keeping on children to apply to T.S. Gold assessment tool on primaries
- Communicate with parents and co-workers
- Supervise and assure safety and wellbeing of children at all times

Norwood High School 08/10- 08/12 — Norwood, MA
Director Small Music Ensemble
- Ages 13-18 years old

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- Teach Celtic music to a variety of string musicians and singers
- Prepare group for performances
- Organize events

APPLIED EXPERIENCE:

Social Work Intern, Department of Children, Youth and Families 01/12-4/12 Claremont, NH
Assessment Division in Health and Human Services (State of NH)

- Developed knowledge of the legal proceedings and laws governing abuse and neglect allegations
- Conducted home visits to investigate abuse/neglect allegations
- Conducted brief phone interviews with Families and professionals (i.e., schools, physicians)
- Processed client files
- Entered notes into the database and produce documentation for legal cases

Windy Hill School Practicum 07/10-12/10 New London, NH
Teacher

- Ages 3-5 years old; responsibilities (documentation, milestones)
- Developed age appropriate activities that supported children's cognitive, social, and emotional ability
- Collaborated on development of teacher's curriculum
- Aided with lunch and naptime routines

New London Hospital Learning Center Practicum 01/10- 04/10 New London, NH
Teacher

- Ages 3-5 years old; responsibilities (documentation, milestones)
- Aided with lunch and naptime routines
- Assisted with outside play
- Assisted with class time activities (circle time, scheduled activities)

Other:

- Member of NAEYC
- Former Public Policy Chair for NHAEYC
- Peer reviewer for 2014 NAEYC Annual Conference and Expo
- Former Member of Spark NH Policy Committee
- Volunteered at DHMC CHAD (children's hospital)
- Worked on various task force for Early Childhood and Higher Education
- Recipient of Early Learning NH's Early Childhood Champion Award

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CRYSTAL SIMPSON
[redacted]

EDUCATION
Granite State College- BS in Education- June 2010

EXPERIENCE
Nov. 2018- Current, TLC Family Resource Center, Claremont NH
Administrative Assistant II
PRIMARY RESPONSIBILITIES:
Medicaid Billing Management
• Accurately process Medicaid Billing for all programs monthly
• Coordinate with third party billing vendor for accurate submission
• Maintain access to and bill monthly on the on-line billing portals for all programs
• Coordinate with program directors processes for accurate data to bill
Data Collection
• Train on current and new technology that supports data collection.
• Provide support to staff on creating forms and pulling data using the agency's chosen software platform.
• Reviews monthly Medicaid Number report for missing numbers, researches and adds individual client Medicaid numbers from Medicaid databases to maintain 90% or better completion of health insurance data in Apricot
• Research and compile data for grant reports, annual reports, and other documentation as requested
• Assist with the development and implementation of improved data collection and reporting processes
Program Coordination
• Maintains inventory of acquired equipment and furnishings, coordinating with HR for accurate inventory of computers and AP for accurate inventory of purchased equipment/furnishings.
• Performs a monthly inventory of purchased gift cards on hand and compares with distribution log to ensure completeness and accuracy of the log and current card inventory.
• Assist with coordination of agency events as requested
Meetings/Training/Supervision
• Participates in trainings with staff to learn about programs
• Participates in trainings on various tools that will support job tasks
• Participates in required team trainings for professional development
• Participates in supervision and self-evaluation
SUPERVISORY RESPONSIBILITIES: None REQUIRED SKILLS/EXPERIENCE
• 5+ years administrative or office management experience
• Strong written and verbal communication skills
• Ability to prioritize tasks and meet deadlines
• High level of proficiency with various computer programs such as MS Office Suite and Office365
• Commitment to learning new things and double-checking work for accuracy
• Ability to maintain confidentiality and practice healthy boundaries with staff and visitors
• Work independently while being an exceptional team member
• Sense of humor and willingness to work with teams
• Values and embraces diversity

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May 2017- Nov. 2018, Bayada Hospice, Brattleboro VT

Client Services Manager

PRIMARY RESPONSIBILITIES:

Knowledgeably and successfully handle incoming service inquiries, and enter all inquiries in computer referral tracking screen.

Clearly establish the service agreement with clients and payers, billing arrangements, obtain insurance confirmation, and authorization from third party payers.

Follow up on all employee assignments immediately after services have begun, and on an ongoing basis, to ensure continuing satisfaction of clients, their families, and employees.

Answer all client questions or concerns, related to service, scheduling, billing, etc.

Accurately process field employee payroll each week.

Complete regular field staff performance evaluations, jointly with the Clinical Manager.

August 2011- June 2016, Springfield Learning Garden Child Care Center, Springfield VT

Child Care Services Manager/Director

PRIMARY RESPONSIBILITIES:

Responsible for planning, implementing, and overseeing developmentally appropriate practice for Staff.

Follow and enforce all state licensing regulations, parent handbook, as well as center policies and procedures.

Responsible for Staff schedules, training reviews, IPDP, performance reviews, enrolling new children, family schedules, handling complaints and concerns from staff and parents, Hold monthly staff meetings, reviews children's files and keep them current, and family to school communication.

Families subsidy, co-pays, and private pay financial record keeping.

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Erin Nicole Angley-Cohen, MSW, LICSW

[redacted]

Objective To work in a therapeutic setting providing support, advocacy, crisis intervention, and community outreach for at risk individuals, children and families.

Qualifications

Excellent with children with special needs, specifically Autism and Pervasive Developmental Disorders
Solid background working with children and families
Effective verbal and written communication skills
Excellent computer and analytical skills
Familiar with Applied Behavioral Analysis and Total Communication
Background in early childhood development

Special Interests/Achievements

Licensed Clinical Social Worker-VT and NH
Foster Care Training in both New Hampshire and Vermont
Completion of Positive Approaches to Solving Behavior Challenges (3 Day Seminar offered by the Institute of Applied Behavioral Analysis)
Child abuse And Exploitation Investigative Techniques, September 2000
Habitat for Humanity, John's Island, SC 2001
Completed Covered Bridges Half Marathon 2008; 2009; 2011; 2012; 2016; 2017; 2018
Upper Valley Community Band (Board Member 2007-2009)
Past Volunteer Coach for Girls on the Run (VT and NH)
Coach for Finding our Stride
Founding member-Lake Sunapee Area Flute Choir
Approved Social Work supervisor for candidates for licensure

Professional Experience Highlights

Clinical Supervisor; TLC Family Resource Center, Claremont NH
May 2022-Present

- Provide clinical supervision to home visiting staff
- Oversee newly created therapeutic program for pregnant women and children birth-age 7
- Supervise Healthy Families America Program
- Provide therapeutic intervention for a small caseload to include Child Parent Psychotherapy and Trauma Focused Cognitive Behavioral Therapy

Clinical Social Worker; Newport Health Center, Newport, NH
March 2017-October 2022

- Provide support and resource assistance to patients in a rural health clinic
- Ensure compliance with the Sullivan County Grant
- Increase community awareness on health related issues especially mental health and addiction
- Improve collaboration with outside agencies including local mental health programs; addiction resources; school districts; community action programs, etc.

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Clinical Social Worker, Birthing Pavilion/Intensive Care Nursery; Pediatric Cystic Fibrosis Program, Dartmouth Hitchcock Medical Center, Lebanon, NH
June 2011-April 2017

- Meet with at-risk mothers after delivery to assess for safety and post partum depression
- Help families cope with long term stays in the intensive care nursery
- Provide information and support to families with babies who are experiencing Neonatal Abstinence Syndrome
- Assist families with children diagnosed with Cystic Fibrosis with coping and navigating the system in order to provide for their children
- Assist with discharge planning of patients
- Provide emotional support and guidance for patients in an in-patient hospital setting

School-Based Clinician, Heath Care and Rehabilitation Services of Southeastern Vermont, Hartford, VT
April 2007-June 2011

- Provide individual therapy to high school students
- Attend IEP and team meetings as necessary
- Create individual treatment plans and psychosocial assessments

Clinical Case Manager/Behavioral Specialist, Easter Seals of New Hampshire, Manchester NH
November 2001 – June 2005; November 2005-April 2007

- Manage a caseload of 10-12 children with Pervasive Developmental Disorders in a therapeutic residential treatment facility
- Develop treatment plans and complete psychosocial assessments with a team approach based on each individuals strengths
- Handle on-call crisis intervention
- Supervise unit staff
- Ensure treatment goals are carried out by entire treatment team
- Maintain training in Therapeutic Crisis Intervention
- Provided in-home early intervention therapy to a child under three with Autism

Acting Director, Cradle & Crayon Child Development Center, Hanover, NH
April 2001 – October 2001

- Manage the duties of a Child Development Center
- Supervise a staff of 25 teachers
- Ensure curriculum planning is implemented in all classrooms

Child Protective Service Worker, State of New Hampshire Division of Children, Youth and Families, Claremont, NH
September 1999 – April 2001

- Investigate and assess reports of child abuse and/or neglect
- Court involvement as necessary
- Strengthened partnerships with community agencies and police departments

Agro-Forestry Extension Agent, Peace Corps, Mauritania, West Africa
July 1998 – April 1999

- Follow the Mission of the Peace Corps
- Explore and implement the environmental needs of a West African Village

Education

Masters of Social Work, University of New Hampshire-Manchester, NH, 2006
Bachelor of Arts in Psychology, Centenary College-Hackettstown, NJ, 1993

References furnished upon request

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RENE COUITT

EXPERIENCE

2007-Present TLC Family Resource Center Claremont, NH

Intake and Direct Services Coordinator

- Manage and respond to all referrals received by the agency.
- Collect, manage and report on agency data, documentation & statistics.
- Provide supervision and support to parent educators.

1999-2007 Good Beginnings of Sullivan County Claremont, NH

Parent Educator/Assistant Program Director

- Case Manager and Parent Educator for 50 families annually.
- Program management in absence of Executive Director.

1997-1999 Spurwink School Newport, NH

Family Worker

- Devise and implement treatment plans & goals for students & families.
- Provide therapeutic intervention for children and families.
- Coordinate services for children with schools and community agencies.

1995-1997 Valley Regional Hospital Claremont, NH

Case Manager

- Conduct assessments and plan treatment goals for at-risk adolescents.
- Provide home visits including crisis management as needed.
- Participate in inter-agency collaboration with DCYF and mental health providers

Evidence Based Programs Training

- Kinship Navigator Certification 2020
- Protective Factors Survey 2020
- Circle of Security 1/24/209
- Healthy Families America 4/4/2012
- Motivational Interviewing 2012

EDUCATION

1989-1983 Quinnipiac College New Haven, CT

- B.A., Psychology.
- Graduated Cum Laude.

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Karen W. Jameson, M.Ed, RN

Education:

NH M.Ed/ in Health Education, May 2009, Plymouth State University
NH Associate degree in nursing, May 2001, New Hampshire Community Technical College, Claremont,
Bachelor of Science in Animal, Veterinary and Aquatic Science, May 1991, University of Maine,
Orono, ME

Professional Experience:

TLC Family Resource Center, Claremont, NH 03743
(9/02- present)
NH Licensed Registered Nurse and Lactation Counselor: Function as a member of a dynamic team providing comprehensive health and parenting support to pregnant women, children and families. Provides health education and encouragement to ensure the best possible outcomes for infant and mother. Network with other social service agencies.

Valley Regional Hospital, Claremont, NH 03743
(6/01-12/02)
Registered Nurse: Assessed, diagnosed, planned, implemented and evaluated health care strategies for patients in a fast-paced medical and surgical unit.

Planned Parenthood of Northern New England, West Lebanon, NH 03784
(9/94-5/03)
Health care Assistant/ Registered Nurse: Performed a variety of medical, clerical, and administrative functions in a busy health care facility. Responsible for client safety, education and advocacy.

Dartmouth College, Biology Department, Hanover, NH 03755
(1/93-1/94)
Laboratory technician: Directly responsible for the efficient operation of a cell biology research lab. Supervised and trained several undergraduate students, ordered and inventoried supplies, performed various scientific assays. Assisted in grant application process.

Professional Training:

Healthy Families America: Healthy Families America (HFA) is one of the leading family support and evidence-based home visiting programs in the United States.

Growing Great Kids : An evidence informed curricula used in HFA The goal is to help strengthen families and assure optimal child development.

Circle of Security: Focused on helping caregivers reflect upon children's attachment needs in order to promote secure attachment with a child.

Helping Women Recover: A group for adult women with addictive disorders and a trauma history (eg: abuse, domestic violence, community violence, etc.)

Motivational Interviewing: A directive, client-centered counseling style for eliciting behavior change by helping clients to explore and resolve ambivalence.

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ASHLEY

Prior

[redacted]

To continue working with children and families that allows me to serve my community and help others

WORK EXPERIENCE

Family Support Specialist

TLC Family Resource Center- Claremont, NH
June 2020 to Present

Providing parents enrolled in Family Support with parenting education and resources, case management and referrals.

Center Director

Suzy's Little Peanuts Day School LLC -
Ascutney, VT July 2019 to Present

Supervising daily functions of medium sized childcare and preschool program including clerical and administrative work, staff management and collaboration with area service providers and community members.

Lead Preschool Teacher

Suzy's Little Peanuts Day School - Springfield,
VT June 2014 to Present

Responsibilities Planning and teaching curriculum focused on kindergarten readiness and social skills. I held the VT ECE license for the act 166 pubic pre-k for our program.

Program Director

Kidsview Academy Preschool & Daycare - Claremont,
NH July 2010 to May 2014

Responsibilities Running the daily operations of a large childcare center licensed to care for 122 children ages 6 months to 12 years.

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Substitute Teacher

After School Program Teacher - Rockingham, VT
October 2009 to April 2010

Responsible for filling in for teachers in their absence for grades k - 5 Responsible for creating and carrying out activities with children in an after school setting

EDUCATION

Bachelor's of Science in Sociology and Elementary Education

Keene State College
August 2006 to May 2009

Teacher Preparation

River Valley Community College August 2004 to May 2006

Microsoft Word

AWARDS

Highly Qualified Teacher Status

January 2016

CERTIFICATIONS AND LICENSES

Vermont Educator's License

Endorsements : (k-6) Elementary Education, Early Childhood Education birth - grade 3

Volunteer Advocate for Special Education

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Suzette de Nobriga

[redacted]

Skills

Skills acquired as a Family Service Coordinator include performing assessments, communication, time management, planning, coordination, listening, decision-making, problem-solving, flexibility, organizational, autonomy, professional judgment, dependability, and conflict resolution.

Skills acquired as a Residential Specialist include treatment planning, crisis intervention, health and medical supervision, counseling skills, limit setting, and reinforcement of daily routine.

Skills acquired as a server include learning to work as team player, customer awareness/attentiveness, verbal communication/persuasion, time management/prioritization, multi-tasking, patience, physical stamina, speed, accuracy, detail-oriented, good memory, basic math, punctuality, appearance, and stress management.

Experience

May 2016 - PRESENT

Pathways, Claremont, NH - *Family Service Coordinator*

- Communication: Facilitated meetings with families, guardians, clinical specialists and other support team members.
- Problem Solving skills: Conflict and problem resolution with result oriented teamwork strategies focused on individualized health and safety priorities.
- Time and Organizational skills: Detailed oriented and heavy caseload management.
- Accomplishments: Nominated each year for yearly employee award. Assisted many individuals and families in utilizing all of their resources to acquire the very best quality of care for their specific support needs.

October, 2007 - November, 2015

Health Care and Rehabilitation Services, Woodstock, VT - *Residential Specialist II*

- Modeled appropriate attitudes and behavior, particularly a positive outlook, emotional stability, insight, and compassion.
- Participated in the development and implementation of the scheduling of daily activities and therapeutic services and intervention to residents.
- Provided support in the development of independent living skills, (i.e., shopping, nutrition, cooking, cleaning, etc.), self-care skills, emotional regulation, and interpersonal functioning.
- Accomplishments: Won quarterly employee awards and cause for applause recognitions for creativity, teamwork and integrity. Managed increased supervisory responsibilities in my position.

June 1999 - November 2015

Woodstock Inn & Resort, Woodstock, VT- *Main Dining Room Coordinator, Hostess & Server*

- Maintained a high level of customer service as a server in a fine dining facility as well as in other areas of the Food and Beverage department.

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- Coordinated dining reservations for smaller guests' parties as well as for larger holiday events like Mother's Day Brunch, Thanksgiving and Christmas.
- Accomplishments: Meeting and exceeding guests' expectations and overall dining experience. Built lasting professional relationships with long time repeat quests

Education

September 2011 - June 2013

Johnson State College – *Bachelors of Arts*

Psychology

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Sabrina Mayo

[redacted]

[redacted]

Objective

Innovative educator with a strong track record of professionalism, friendly and cooperative family and community engagement, and positive upbeat personality. Dynamic classroom manager committed to creating an engaging, unique learning environment. Highly knowledgeable of curriculum design, lesson plan integration, and student development. Enthusiastic collaborator with all individuals including staff and families.

Skills

Develops lesson plans and instructs students with effective communication, imagination,

Experience

Associate Preschool teacher/ Windham Learning Tree Academy
September 2021 to Present

Professionally and collaboratively worked with an average of 5 classroom teachers to create and maintain a developmentally appropriate and engaging environment to an average of 24 children a day between the ages of 2.6 and 4. Communicated and interacted with a total of 32 children's families in person and via the HiMama app. Uploaded multiple details of each child's day to the HiMama app including photos, diapering, moods, and developmental milestones as well as respond to messages from families. Implemented developmentally appropriate lesson plans across all domains. Prepped all curriculum for the year as well as completed multiple children's academic portfolios. Competently assessed children and completed progress reports based on assessments Led multiple parent teacher conferences to discuss children's progress reports

kickboxing instructor/ CKO Kickboxing Londonderry NH
June 2022 to present

Enthusiastically leads an hour session of cardio kickboxing to a group as large as 42 adults. Maintains a high energy and engaging environment for the duration of class. Develops new class outlines. Instructs a "kid"boxing program and creates cardio kickboxing classes for children ages 6-12. Utilizes technology to access high energy music. Speaks clearly and confidently through a microphone.

Lead preschool teacher/Country Club for Kids
June 2018 to August 2021

Delivered creative and interactive daily activities of weekly themes to an average of 12 children between the ages of 3 and 4. Engaged children through play based developmentally appropriate learning in the form of centers throughout the classroom. Utilized classroom tablets to create monthly newsletters and to communicate with parents. Worked collaboratively with co-teachers to complete student assessments and observations; helping to establish outside services and support for multiple students with learning difficulties.

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organization, patience, and friendly attitude.

LEAD TODDLER TEACHER/ ALPHA-BITS LEARNING CENTER

October 2017 to May 2018

Created a positive and nurturing environment while delivering developmentally appropriate activities to an average of 15 toddlers between 12 and 18 months of age. Communicated with parents and guardians competently at pick-up and drop-off times and via front office staff when needed. Professionally and collaboratively worked with two assistant teachers in the classroom.

EDUCATION/BACHELOR OF SCIENCE HDFS/MAY 2017

University of New Hampshire

Completed all requirements for the HDFS Preschool through 3rd grade Bachelor program. Completed requirements for a minor in education.

GPA: 3.74/4.0 Magna Cum Laude

Up to date CPR and First Aid Certification.

Possesses a state of NH child care employment eligibility card.

VOLUNTEER EXPERIENCE OR LEADERSHIP

CHALLENGER'S CAMP JUNIOR & SENIOR COUNSELOR 8/2008-8/2017 RAYMOND BAPTIST CHURCH SUNDAY SCHOOL TEACHER 9/2014-6/2017

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Naomi Frisch

[redacted]

EDUCATION

Gordon College | Wenham, MA
Expected Graduation: May 2023
Social Welfare Major

- Cumulative GPA: 3.65
- Relevant Courses: Intro to Social Work/Welfare; Human Behavior and the Social Environment; Person in a Psychological Context; Helping Theories: Individuals and Families; Intro to Sociology; Psychological Disorders; Trauma and Treatment; Psychology of Youth, Media, and Health; Power, Prestige, and Poverty; Diversity in US Populations; Developmental Disabilities; Social Policy; Helping Theories: Groups, Organizations and Communities

RELEVANT EXPERIENCE

SeniorCare Inc. | Gloucester, MA

Intern January – April 2023 • Supported older adults to improve quality of life and reduce isolation by assisting the facilitation of Virtual Reality groups, managing paperwork, and helping with Meals on Wheels program

Easterseals | Springfield, VT

Family Engagement Assistant June - August 2022 • Collaborated with engagement specialists to engage with families involved with the Department of Children and Families by facilitating meetings, supporting parents and children, and providing transportation

Gordon College | Wenham, MA

Community Tutor February - May 2022; August – November 2022 ◦ Partnered with a team to create a safe space for 20 children ranging in ages 7 to 12 by managing a small group of children, helping with homework and monitoring during indoor and outdoor play

Local Outreach Club Member February - May 2021 ◦ Available to aid in community outreach projects such as yard work and encouraging phone calls to connect the Gordon College community with the surrounding areas

Claremont Soup Kitchen | Claremont, NH *Summer Cook* June - August 2018, 2019, 2020 • Managed and organized paperwork in order to allow the program to run smoothly and to maintain funding

◦ Worked with a team to prepare food and deliver meals to provide for the children within the community

OTHER EXPERIENCE

Mr. And Mrs. Foster | Springfield, VT May - August 2021 *Nanny*

◦ Managed the care of four children

Physical Plant | Wenham, MA November 2020 - March 2021 *Custodian*

◦ Worked with a team to clean campus buildings to maintain the orderly appearance of the college

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Sarah E. Breisch

Education

- B. A. Literature, 2004

Experience

January 2018 to November 2018, April 2019 to Present

Family Support Specialist, TLC Family Resource Center

• Prenatal Education and Support, Parenting Support and Education, Case Management and Care Coordination, Referral Services and connection to area resources, Concrete supports for Families, and Family Advocacy offered through the Comprehensive Family Support Home Visiting Program.

• Facilitate supervised visits between parents and children with active DCYF involvement. Assist parents with meeting court-ordered goals though the Child Health Support/Parent Aid Program. Provide CPSWs with monthly progress reports and attend Court Hearings to provide information about the client's progress.

• Continue to offer all supports to families virtually or by phone as circumstances dictate.

• Sustain visit notes and other supporting documentation on all client-related activity on an online database.

• Completed Training in Growing Great Kids curriculum, Protective Factors, HIPPA standards

• Regularly participate in trainings related to working with young children, families in crisis, mental health and substance use issues

• Participated in No Drama Discipline Parent Café Pilot Program

• Co-authored Facilitator's Packet and Handout Packet for No Drama Discipline Parent Café

• Facilitate 12-session No Drama Discipline Parent Café for client group and company-offered employee group

July 2017 to January 2018

Kitchen Production Staff, Logistics and Order Fulfillment, Blake Hill Artisan Preserves

September 2009 to June 2017

Teacher, New England Classical Academy, 18 Central St. Claremont, NH 03743

September 2005- June 2009

Instructor, Mother of Divine Grace School, 407 Bryant Circle, Suite B1, Ojai, CA, 93023

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Michelle Parker

[redacted]

Professional Summary:
Years of experience navigating children, adults and families through a variety of economic, behavioral, physical and mental health challenges with an emphasis on individualized treatment options and strength-based solutions.

Skills:
- Strength based approach
- Cultural competency
- Excellent verbal and written communication skills
- Ability to write clear and accurate reports in a timely manner
- Knowledge of motivational interviewing techniques
- Ability to identify problems, determine accuracy and relevance of information, use sound judgment to generate and evaluate alternatives and make recommendations
- Ability to display high standards of ethical conduct
- Ability to manage one's own time and the time of others

Professional Experience:

04.2022-current
Self-employed **Independent Contractor**

- Perform Comprehensive Assessment for Treatment (CAT) in the state of New Hampshire utilizing a trauma-informed, person-centered approach
- Interview referred youth, their family members and permanency team members to make recommendations for level of care and related clinically appropriate services
- Review all referral information and supporting documentation
- Identify and obtain required Release of Information from parent(s) or legal guardian in accordance with contract requirements and State regulations
- Schedule and conduct clinical interviews
- Complete Child and Adolescent Needs and Strengths Assessment (CANS)
- Complete assessment report, applying clinical decision-making model to make clinical recommendations for level of care and services

2020-2022
Orion House **Residential Treatment Coordinator**

- Collaborate with youths to develop strength-based treatment plans and assure that all clinical services are delivered to children and families as indicated
- Develop and execute transition/discharge plans and assure that all clinical services are delivered to children and families as indicated

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- Complete comprehensive 30-day Biopsychosocial Assessment (to include: CANS, ACE, SNAP, Casey Life Skills, etc.)
- Facilitate 30-day treatment team meetings, quarterly treatment team meetings and transitional planning meetings
- Provide stakeholders with ongoing updates with regards to presence and progress in treatment

2017-2020
Dartmouth Hitchcock Hospital **Health Coach/Educator**

- Supporting children and their families by using a variety of tactics to help them better understand a process, procedure, or other element of their medical experience
- Developing age-appropriate strategies to minimize trauma and increase understanding of a medical diagnosis through treatments plans using play, education, preparation, and activities that promote growth and development
- Advocating for the special needs of children and their families
- Helping children and their families process and cope with medical situations
- Providing information, support, and guidance to children, parents and family members
- Collaborating with the health care team to coordinate and manage care

2015-2017
Health Fitness Corporate Fitness Center, **Program Manager**

- Oversee day to day operation of Fitness, Health and Wellness Center
- Program development and monitoring outcomes
- Develop, organize and execute health promotion campaigns in the workplace
- Build and maintain solid relationships with employees and stakeholders
- Achieve short and long-term goals in accordance with strategic business plan

2011-2015
Medifit Corporate Fitness Center, **Program Manager**

- Oversee day to day operation of Fitness, Health and Wellness Center
- Daily supervision of staff
- Coordinate the on-boarding process for all new employees
- Coordinate and schedule training classes
- Create standard and specialized training based on organizational and job needs
- Developing, organizing and executing health promotion campaigns in the workplace
- Build and maintain solid relationships with employees and stakeholders
- Achieve short and long-term goals in accordance with strategic business plan

2003-2007
Massachusetts Department of Public Health Childhood Lead Poisoning Prevention Program, **Social Worker III**

- Provide case management services to families
- Assess the needs of families whose children are affected by lead paint
- Conduct comprehensive family assessments
- Co-facilitate monthly case reviews
- Assist families in solving legal, family, social, and behavioral problems
- Maintain case records

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2000-2003
Massachusetts Office of Child Care Services, **Residential Child Care Licensor**

- Enforce licensing standards
- Conduct investigations and licensing studies
- Implement regulatory enforcement procedures with licensed facilities
- Providing technical assistance concerning compliance activities

1995-2000
Massachusetts Department of Child and Families, **Assessment Social Worker**

- Assessed, evaluated, conducted initial and ongoing case management of children/family services, and needs.
- Developed, reviewed, updated and ensured implementation of strength-based service plans for each child in care or custody including risk assessment, safety plans and goals.
- Completed all documentation in accordance with agency and regulatory requirements.
- Attended home and foster care visits; transport children to health, social services or other agency-related appointments as required.
- Empowered families to make stable commitments to children by providing counseling and coordinating visits with biological parents and/or guardians and other relatives; developed helping relationship with families to ensure needed supports and services were provided.

Education & Certifications:
BA Sociology, Framingham State University

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Christy Trenholm

MSW

[redacted]

Objective

To pursue a long-term commitment in a career related to social work in a challenging environment while working with diverse, at-risk individuals, children and families.

Experience

Child and Family Therapist

TLC Family Resource Center-Claremont, NH

June 2022-Present

- Assisted in the development of a pilot clinical service program
- Provide therapeutic intervention for pregnant women, children birth-age 7 in the home as well as in the office utilizing Child Parent Psychotherapy, Trauma Focused Cognitive Behavioral Therapy as well as other evidenced based modalities
- Provide clinical services to children and families involved in Family Treatment Court

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Medical Social Worker

Lake Sunapee Region VNA and Hospice-New London, NH

March 2019 to June 2022

- Conduct psychosocial assessments and evaluations
- Assist patient and their families with access to community resources as well as provide information and education
- Provide support, compassion and advocacy on patient's behalf

Child Care Manager

Apalachee Center Inc- Tallahassee, FL

August 2018 to February 2019

- Provide case management services, including assessing client's needs, conducting psychosocial evaluations, developing individual treatment plans, and maintaining daily progress notes.
- Build rapport with clients while providing education and support to clients and family members and other natural supports, while conducting in-home and or school visits as needed.
- Establish rapport and collaborative partnerships with outside community agencies, and make appropriate referrals as needed

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Sisters in Sobriety Social Work Intern

Disc Village-Tallahassee, FL

April 2018 to July 2018

- Facilitate therapy in a group setting utilizing evidenced-based practices such as motivational interviewing as well as Matrix curriculum on recovery
- Provide individual therapy to female clients in a residential setting, providing guidance and feedback on individual treatment work
- Complete Biopsychosocial and documentation such as progress notes, individual notes and group notes

Pediatric Hematology/Oncology Social Work Intern

Dartmouth Hitchcock Medical Center-Lebanon, NH

October 2017 to March 2018

- Provided support to patients and their families as well as identify any needs and potential barriers that may hinder treatment
- Completed initial assessments as well as daily documentation, such as case notes
- Connected patients and their families to both internal and external community resources, based on any identified needs

Children's Integrated Services Family Support Worker

Orange County Parent Child Center-Tunbridge, VT

May 2016 to March 2018

- Assisted in developing client's one plan as well as documentation due to organization and state standards
- Provided resources as well as educational tools for client and family, as well as appropriate modeling techniques outlined in client's service plan
- Provided home visiting as well as center-based services as well as assessments on family's strengths and barriers

Direct Support Professional

Children's Department Social Work Intern

Healthcare and Rehabilitation Services of Southeastern Vermont-Springfield, VT

January 2017 to September 2017

- Provided individual therapy to children through play as well as parent/guardian psychoeducation and community support to a diverse population of families in the Windsor area, clinical issues include trauma, behavioral issues as well as a wide variety of mental health issues.
- Documented client and family interactions and assisted in creating client treatment plans utilizing an electronic medical records system
- Participated as a member of a multi-disciplinary team of children case managers, clinicians, developmental services case managers and a board-certified behavior analyst.

Residential Counselor

Northern Hills Training Center-Spearfish, SD

November 2015 to May 2016

Residential Counselor

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Spearfish, SD November 2015-May 2016

- Provided direct support to adults with Developmental Disabilities in a residential setting
- Provided guidance and implementation of individual behavior support plans
- Provided support and guidance to individuals in becoming a member of their community

Residential Counselor

Canyon Hills Center-Spearfish, SD

September 2015 to November 2015

Spearfish, SD September 2015-November 2015

- Provided care to adolescent boys and girls ages 10 to 17, in a residential setting that had a variety of mental health, behavioral, substance abuse and legal issues
- Acted as a member of a multi-disciplinary treatment team consisting of counselors, psychiatrists, teachers and psychologists
- Facilitated groups utilizing therapeutic techniques to enhance individual coping skills

Caregiver

Home Instead-Rapid City, SD

August 2015 to November 2015

- Provided in-home, non-medical direct support to aging adults allowing them to remain in their home
- Provided companionship, conversation as well as light housekeeping and meal preparation
- Aided with daily living activities such as bathing, grooming, toileting and incontinence issues

Applied Behavior Analysis Counselor

Melmark New England-Andover, MA

June 2013 to July 2015

- Provided instruction as well as direct care for a specific population of children, adolescents, and adults with autism, intellectual/developmental disabilities and acquired brain injury.
- Ran lesson plans as well as become familiar with different IEP's
- Responsible for academic case management such as inputting data, writing proposals, and setting out new lesson plans

Education

Master of Social Work in Social Work

University of New Hampshire - Durham, NH

September 2018

Bachelor of Arts in Sociology in Sociology

Keene State College - Keene, NH

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May 2013

Skills & abilities

- Motivational Interviewing
- Problem solving
- Communication
- Group facilitation
- Applied Behavior Analysis
- Group facilitation

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TLC Family Resource Center

Key Personnel

FY25

Name	Job Title	Salary	% Paid from this Contract	Amount Paid from this Contract
Alysse Lizotte	Family and Youth Program Director	74,318	0	0
Crystal Simpson	Administrative Assistant	39,437	0	0
Erin Angley-Cohen	Clinical Supervisor	69,506	29	19,859
Rene Couitt	Family and Youth Program Assistant Director	71,074	50	35,537
Karen Jameson	Registered Nurse	67,184	30	19,760
Ashley Prior	Family Support Specialist	48,173	100	48,173
Suzette DeNobriga	Family Support Specialist	51,854	100	51,854
Sabrina Mayo	Family Support Specialist	46,675	100	46,675
Naomi Frisch	Family Support Specialist	46,675	50	23,338
Sarah Breisch	Family Support Specialist	42,879	29	12,251
Michelle Parker	Family Support Specialist	53,934	50	26,967

FY26

Name	Job Title	Salary	% Paid from this Contract	Amount Paid from this Contract
Alysse Lizotte	Family and Youth Program Director	75,795	0	0
Crystal Simpson	Administrative Assistant	40,232	0	0
Erin Angley-Cohen	Clinical Supervisor	70,899	29	20,254
Rene Couitt	Family and Youth Program Assistant Director	72,488	50	36,244
Karen Jameson	Registered Nurse	63,224	29	18,595
Ashley Prior	Family Support Specialist	49,130	100	49,130
Suzette DeNobriga	Family Support Specialist	52,894	100	52,894
Sabrina Mayo	Family Support Specialist	47,611	100	47,611
Naomi Frisch	Family Support Specialist	47,611	50	23,806
Sarah Breisch	Family Support Specialist	43,735	29	12,496
Michelle Parker	Family Support Specialist	55,016	50	27,508

FY25-FY26 Combined

Name	Job Title	Salary	% Paid from this Contract	Amount Paid from this Contract
Alysse Lizotte	Family and Youth Program Director	150,114	0	0
Crystal Simpson	Administrative Assistant	79,669	0	0
Erin Angley-Cohen	Clinical Supervisor	140,395	29	40,113
Rene Couitt	Family and Youth Program Assistant Director	143,562	50	71,781
Karen Jameson	Registered Nurse	130,408	29	38,355
Ashley Prior	Family Support Specialist	97,302	100	97,302
Suzette DeNobriga	Family Support Specialist	104,749	100	104,749
Sabrina Mayo	Family Support Specialist	94,286	100	94,286
Naomi Frisch	Family Support Specialist	94,286	50	47,143
Sarah Breisch	Family Support Specialist	86,614	29	24,747
Michelle Parker	Family Support Specialist	108,950	50	54,475
Christy Trenholm	Child & Family Therapist	63,877	50	38,326

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC HEALTH SERVICES

Lori A. Weaver
Commissioner

Iain N. Watt
Interim Director

29 HAZEN DRIVE, CONCORD, NH 03301
603-271-4501 1-800-852-3345 Ext. 4501
Fax: 603-271-4827 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

May 31, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Public Health Services, to amend the existing Comprehensive Family Support Services contracts with the Contractors listed below to continue providing Comprehensive Family Support Services, by exercising contract renewal options and increasing the total price limitation by $8,447,421 from $13,656,620 to $22,104,041 and extending the completion dates from June 30, 2024 to June 30, 2026, effective July 1, 2024, upon Governor and Council approval. 89.39% Federal Funds. 10.61% General Funds.

The original contracts were approved by Governor and Council on July 15, 2020, item #21, and amended on September 21, 2022, item #5A.

Contractor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease) Amount	Revised Amount
Children Unlimited Inc. Conway, NH	156114-B001	Conway District Office Area	$734,720.00	$464,058.00	$1,198,778.00
Community Action Partnership of Strafford County Dover, NH	177200-B004	Rochester District Office Area	$1,229,692.00	$890,300.36	$2,119,992.36
The Family Resource Center at Gorham Gorham, NH	162412-B001	Littleton District Office Area	$1,483,368.00	$876,992.00	$2,360,360.00
The Family Resource Center at Gorham Gorham, NH	162412-B001	Berlin District Office Area	$1,478,084.00	$796,413.00	$2,274,497.00

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Greater Seacoast Community Health Somersworth, NH	154703-B001	Seacoast District Office Area	$1,405,192.00	$1,006,110.00	$2,411,302.00
Lakes Region Community Services Council Laconia, NH	177251-B001	Laconia District Office Area	$935,260.00	$658,448.00	$1,593,708.00
TLC Family Resource Center Claremont, NH	170625-B001	Claremont District Office Area	$1,247,696.00	804,110.94	$2,051,806.94
VNA at HCS, Inc. Keene, NH	177274-B002	Keene District Office Area	$1,156,692.00	$769,270.00	$1,925,962.00
Waypoint (Concord) Manchester, NH	177166-B002	Concord District Office Area	$1,348,372.00	$756,108.00	$2,104,480.00
Waypoint (Manchester) Manchester, NH	177166-B002	Manchester District Office Area	$1,267,004.00	$661,728.00	$1,928,732.00
Waypoint (Southern) Manchester, NH	177166-B002	Southern District Office Area	$1,370,540.00	$763,882.70	$2,134,422.70
		Total:	**$13,656,620.00**	**$8,447,421.00**	**$22,104,041.00**

Funds are available in the following accounts for State Fiscal Year 2025 and are anticipated to be available in State Fiscal Year 2026, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

The purpose of this request is for the Contractors to ensure the continuity of Comprehensive Family Support Services (CFSS) by providing home visiting services statewide to pregnant and parenting caregivers and families with children under 18 years of age. Home visiting services provide access to a variety of parenting, economic, and public health supports based on individuals' needs.

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Contractors will expand services by designating staff as "Newborn Navigators" within the CFSS program. Newborn Navigators will focus on outreach and engagement of families with newborns through a one-time, postpartum home visit. This service will allow the Contractors to reach more families and increase newborn families' connections to community-based resources that support maternal, family, and child health outcomes, as well as reduce the risk of child maltreatment.

The CFSS home visiting program provides preventative services at no cost to families, including household management, child development and maternal depression screenings, case management, and resource referrals such as nutrition support, childcare, and economic mobility support.

Approximately 1,250 families will be served each year. As a result, an average of 2,242 children and 1,592 adults will engage in services annually.

The Department will monitor services by:

- Reviewing the activities and outcome measures identified in the quarterly reports submitted by the Contractor.
- Quarterly meetings with the Contractor to ensure continued compliance with contractual requirements.
- Reviewing Contractor expenditures and conducting data quality assurance activities every month.
- Reviewing consumer satisfaction data, which must indicate an 80% favorable rating at minimum.
- Monitoring long-term program outcomes, including increasing outreach to high-risk populations, increasing the share of referred families who enroll in services, and increasing service completion rates.

As referenced in Exhibit A, Revisions to Standard Contract Provisions, of the original agreements, the parties have the option to extend the agreements for up to two (2) additional years, contingent upon satisfactory delivery of services, available funding, agreement of the parties and Governor and Council approval. The Department is exercising its option to renew services for two (2) years of the two (2) years available.

Should the Governor and Council not authorize this request, the Department will have limited capacity to provide community-based home-visiting services to children and families statewide which help prevent child maltreatment and promote child and family wellbeing.

Source of Federal Funds: Assistance Listing Number (ALN) 93.645, FAIN 2301NHCWSS; ALN 93.556, FAIN 2301NHFPSS; ALN 93.667, FAIN 2301NHSOSR; ALN 93.558, FAIN 2301NHTANF

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

Lori A. Weaver
Commissioner

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

05-095-042-421010-29680000-102-500734-42106802 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE IV-B SUBPART I
100% Federal, CFDA #93.645, Title IV-B, 2301NHCWSS

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2022	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2023	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2024	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,027.60	$8,512.00	$25,539.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2022	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2023	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2024	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,020.00	$8,512.00	$25,532.00

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FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2
RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR #177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR #162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60
			TOTAL:	$187,260.00	$93,632.00	$280,892.00

05-095-042-421010-29730000-102-500734-42107306 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, PROMOTING SAFE AND STABLE FAMILIES*
100% Federal, CFDA #93.556, Promoting Safe and Stable Families 2301NHFPSS

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2022	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2023	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2024	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2025	102-500734	Social Service Contract	42107311	$0.00	$26,309.00	$26,309.00	$6,577.25
2026	102-500734	Social Service Contract	42107311	$0.00	$26,309.00	$26,309.00	$6,577.25
			Subtotal:	$105,237.68	$52,618.00	$157,855.68	$39,463.92

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2022	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2023	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2024	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2025	102-500734	Social Service Contract	42107311	$0.00	$34,221.00	$34,221.00	$8,555.25
2026	102-500734	Social Service Contract	42107311	$0.00	$34,221.00	$34,221.00	$8,555.25
			Subtotal:	$148,878.80	$68,442.00	$217,320.80	$54,330.20

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$39,404.73	$0.00	$39,404.73	$9,851.18
2022	102-500734	Social Service Contract	42107306	$39,404.73	$0.00	$39,404.73	$9,851.18
2023	102-500734	Social Service Contract	42107306	$39,404.73	$0.00	$39,404.73	$9,851.18
2024	102-500734	Social Service Contract	42107307	$39,404.73	$0.00	$39,404.73	$9,851.18
2025	102-500734	Social Service Contract	42107311	$0.00	$39,405.00	$39,405.00	$9,851.25
2026	102-500734	Social Service Contract	42107311	$0.00	$39,405.00	$39,405.00	$9,851.25
			Subtotal:	$157,618.92	$78,810.00	$236,428.92	$59,107.23

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2022	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2023	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2024	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2025	102-500734	Social Service Contract	42107311	$0.00	$25,221.00	$25,221.00	$6,305.25
2026	102-500734	Social Service Contract	42107311	$0.00	$25,221.00	$25,221.00	$6,305.25
			Subtotal:	$8,884.00	$50,442.00	$59,326.00	$14,831.50

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2022	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2023	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2024	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2025	102-500734	Social Service Contract	42107311	$0.00	$10,109.00	$10,109.00	$2,527.25
2026	102-500734	Social Service Contract	42107311	$0.00	$10,109.00	$10,109.00	$2,527.25
			Subtotal:	$128,436.00	$20,218.00	$148,654.00	$37,163.50

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2022	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2023	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2024	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2025	102-500734	Social Service Contract	42107311	$0.00	$10,776.00	$10,776.00	$2,694.00
2026	102-500734	Social Service Contract	42107311	$0.00	$10,776.00	$10,776.00	$2,694.00
			Subtotal:	$99,104.64	$21,552.00	$120,656.64	$30,164.16

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2022	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2023	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2024	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2025	102-500734	Social Service Contract	42107311	$0.00	$22,672.00	$22,672.00	$5,668.00
2026	102-500734	Social Service Contract	42107311	$0.00	$22,672.00	$22,672.00	$5,668.00
			Subtotal:	$52,689.48	$45,344.00	$98,033.48	$24,508.37

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2022	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2023	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2024	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2025	102-500734	Social Service Contract	42107311	$0.00	$10,501.00	$10,501.00	$2,625.25
2026	102-500734	Social Service Contract	42107311	$0.00	$10,501.00	$10,501.00	$2,625.25
			Subtotal:	$42,002.48	$21,002.00	$63,004.48	$15,751.12

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2022	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2023	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2024	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2025	102-500734	Social Service Contract	42107311	$0.00	$10,309.00	$10,309.00	$2,577.25
2026	102-500734	Social Service Contract	42107311	$0.00	$10,309.00	$10,309.00	$2,577.25
			Subtotal:	$21,236.00	$20,618.00	$41,854.00	$10,463.50

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR #.162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2022	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2023	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2024	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2025	102-500734	Social Service Contract	42107311	$0.00	$10,474.00	$10,474.00	$2,618.50
2026	102-500734	Social Service Contract	42107311	$0.00	$10,474.00	$10,474.00	$2,618.50
			Subtotal:	$93,896.00	$20,948.00	$114,844.00	$28,711.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2022	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2023	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2024	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2025	102-500734	Social Service Contract	42107311	$0.00	$9,503.00	$9,503.00	$2,375.75
2026	102-500734	Social Service Contract	42107311	$0.00	$9,503.00	$9,503.00	$2,375.75
			Subtotal:	$62,012.00	$19,006.00	$81,018.00	$20,254.50
			TOTAL:	$919,996.00	$419,000.00	$1,338,996.00	$334,749.00

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FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2
RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

05-095-042-421010-29660000-102-500734-42106603 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE XX GRANT - SSBG [redacted]
100% Federal Funds, CFDA #93.667, Title XX Grant 2301NHSOSR [redacted]

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR#:177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR#154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
2022	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
2023	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
2024	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
			Subtotal:	$0.00	$0.00	$0.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80
			TOTAL:	$3,171,968.00	$0.00	$3,171,968.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

05-095-042-421010-72150000-102-500734-45001501 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE XX GRANTS-SSBG
100% Federal Funds, CFDA #93.667, Title XX Grant 2301NHSOSR

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
			Subtotal:	$0.00	$158,598.00	$158,598.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$74,299.00	$74,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$74,299.00	$74,299.00
			Subtotal:	$0.00	$148,598.00	$148,598.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$59,299.00	$59,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$59,299.00	$59,299.00
			Subtotal:	$0.00	$118,598.00	$118,598.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$39,299.00	$39,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$39,299.00	$39,299.00
			Subtotal:	$0.00	$78,598.00	$78,598.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$99,299.00	$99,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$99,299.00	$99,299.00
			Subtotal:	$0.00	$198,598.00	$198,598.00

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$84,299.00	$84,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$84,299.00	$84,299.00
			Subtotal:	$0.00	$168,598.00	$168,598.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$70,000.00	$70,000.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$70,000.00	$70,000.00
			Subtotal:	$0.00	$140,000.00	$140,000.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$64,299.00	$64,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$64,299.00	$64,299.00
			Subtotal:	$0.00	$128,598.00	$128,598.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$49,299.00	$49,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$49,299.00	$49,299.00
			Subtotal:	$0.00	$98,598.00	$98,598.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR #-162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$94,299.00	$94,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$94,299.00	$94,299.00
			Subtotal:	$0.00	$188,598.00	$188,598.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR #-162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
			Subtotal:	$0.00	$158,598.00	$158,598.00
			TOTAL:	$0.00	$1,585,980.00	$1,585,980.00

05-095-045-450010-61270000-102-500731-45030353 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, EMPLOYMENT SUPPORT [redacted]
100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families, FAIN 2301NHTANF [redacted]

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR#-177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
			Subtotal:	$545,453.92	$0.00	$545,453.92

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
			Subtotal:	$545,452.80	$0.00	$545,452.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
			Subtotal:	$545,455.48	$0.00	$545,455.48

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
2022	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
2023	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
2024	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
			Subtotal:	$233,131.20	$0.00	$233,131.20

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
			Subtotal:	$545,454.92	$0.00	$545,454.92

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
2022	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
2023	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
2024	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
			Subtotal:	$636,626.96	$0.00	$636,626.96

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
			Subtotal:	$545,453.88	$0.00	$545,453.88

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
			Subtotal:	$545,453.12	$0.00	$545,453.12

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
2022	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
2023	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
2024	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
			Subtotal:	$396,985.44	$0.00	$396,985.44

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
2022	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
2023	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
2024	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
			Subtotal:	$714,964.36	$0.00	$714,964.36

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
2022	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
2023	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
2024	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
			Subtotal:	$745,565.52	$0.00	$745,565.52
			TOTAL:	$5,999,997.60	$0.00	$5,999,997.60

05-095-045-450010-61460000-502-500891-45030205 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, NHS, TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, TEMP ASSIST NC TO NEEDY FAMILIES
100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families, FAIN 2301NHTANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$43,000.00	$0.00	$43,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$43,000.00	$0.00	$43,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$43,000.00	$0.00	$43,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$43,000.00	$0.00	$43,000.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$215,864.00	$215,864.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$229,364.00	$229,364.00
			Subtotal:	$172,000.00	$445,228.00	$617,228.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$45,000.00	$0.00	$45,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$45,000.00	$0.00	$45,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$45,000.00	$0.00	$45,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$45,000.00	$0.00	$45,000.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$195,014.00	$195,014.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$197,364.00	$197,364.00
			Subtotal:	$180,000.00	$392,378.00	$572,378.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00	$0.00	$25,824.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$198,288.00	$198,288.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$211,188.00	$211,188.00
			Subtotal:	$103,296.00	$409,476.00	$512,772.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$32,000.00	$0.00	$32,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$32,000.00	$0.00	$32,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$32,000.00	$0.00	$32,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$32,000.00	$0.00	$32,000.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$141,783.00	$141,783.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$155,283.00	$155,283.00
			Subtotal:	$128,000.00	$297,066.00	$425,066.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$44,346.97	$0.00	$44,346.97
2022	102-500731	Contracts For Prog. Svc	45030353	$44,346.97	$0.00	$44,346.97
2023	102-500731	Contracts For Prog. Svc	45030353	$44,346.97	$0.00	$44,346.97
2024	644-504187	SGFSER SGF SERVICES	42105874	$44,346.97	$0.00	$44,346.97
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$314,211.00	$314,211.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$327,711.00	$327,711.00
			Subtotal:	$177,387.88	$641,922.00	$819,309.88

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00	$0.00	$25,824.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$320,980.00	$320,980.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$358,980.00	$358,980.00
			Subtotal:	$103,296.00	$679,960.00	$783,256.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$35,124.00	$0.00	$35,124.00
2022	102-500731	Contracts For Prog. Svc	45030353	$35,124.00	$0.00	$35,124.00
2023	102-500731	Contracts For Prog. Svc	45030353	$35,124.00	$0.00	$35,124.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$35,124.00	$0.00	$35,124.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$260,987.00	$260,987.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$269,487.00	$269,487.00
			Subtotal:	$140,496.00	$530,474.00	$670,970.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$52,360.00	$0.00	$52,360.00
2022	102-500731	Contracts For Prog. Svc	45030353	$52,360.00	$0.00	$52,360.00
2023	102-500731	Contracts For Prog. Svc	45030353	$52,360.00	$0.00	$52,360.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$52,360.00	$0.00	$52,360.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$284,724.00	$284,724.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$298,224.00	$298,224.00
			Subtotal:	$209,440.00	$582,948.00	$792,388.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$37,454.54	$0.00	$37,454.54
2022	102-500731	Contracts For Prog. Svc	45030353	$37,454.54	$0.00	$37,454.54
2023	102-500731	Contracts For Prog. Svc	45030353	$37,454.54	$0.00	$37,454.54
2024	644-504187	SGFSER SGF SERVICES	42105874	$37,454.54	$0.00	$37,454.54
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$231,451.00	$231,451.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$249,201.00	$249,201.00
			Total	$149,818.16	$480,652.00	$630,470.16

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR #162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$29,065.97	$0.00	$29,065.97
2022	102-500731	Contracts For Prog. Svc	45030353	$29,065.97	$0.00	$29,065.97
2023	102-500731	Contracts For Prog. Svc	45030353	$29,065.97	$0.00	$29,065.97
2024	644-504187	SGFSER SGF SERVICES	42105874	$29,065.97	$0.00	$29,065.97
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$275,807.00	$275,807.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$288,807.00	$288,807.00
			Subtotal:	$116,263.88	$564,614.00	$680,877.88

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR #-162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$30,000.52	$0.00	$30,000.52
2022	102-500731	Contracts For Prog. Svc	45030353	$30,000.52	$0.00	$30,000.52
2023	102-500731	Contracts For Prog. Svc	45030353	$30,000.52	$0.00	$30,000.52
2024	644-504187	SGFSER SGF SERVICES	42105874	$30,000.52	$0.00	$30,000.52
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$279,391.00	$279,391.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$292,391.00	$292,391.00
			Subtotal:	$120,002.08	$571,782.00	$691,784.08
			TOTAL:	$1,600,000.00	$5,596,500.00	$7,196,500.00

05-095-090-902010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMINITY SERVICES, MATERNAL
100% Federal Funds, CFDA #93.994, Federal Funds from HRSA B04MC45230

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	-$4,576.00	$0.00
			Subtotal:	$18,304.00	($4,576.00)	$13,728.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	$0.00	$5,394.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	$0.00	$5,394.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	$0.00	$5,394.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	-$5,394.00	$0.00
			Subtotal:	$21,576.00	($5,394.00)	$16,182.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	$0.00	$6,487.30
2022	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	$0.00	$6,487.30
2023	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	$0.00	$6,487.30
2024	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	-$6,487.30	$0.00
			Subtotal:	$25,949.20	($6,487.30)	$19,461.90

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	$0.00	$5,804.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	$0.00	$5,804.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	$0.00	$5,804.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	-$5,804.00	$0.00
			Subtotal:	$23,216.00	($5,804.00)	$17,412.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	$0.00	$3,045.64
2022	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	$0.00	$3,045.64
2023	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	$0.00	$3,045.64
2024	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	-$3,045.64	$0.00
			Subtotal:	$12,182.56	($3,045.64)	$9,136.92

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	$0.00	$6,486.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	$0.00	$6,486.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	$0.00	$6,486.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	-$6,486.00	$0.00
			Subtotal:	$25,944.00	($6,486.00)	$19,458.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	$0.00	$7,639.06
2022	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	$0.00	$7,639.06
2023	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	$0.00	$7,639.06
2024	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	-$7,639.06	$0.00
			Subtotal:	$30,556.24	($7,639.06)	$22,917.18

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	-$4,576.00	$0.00
			Subtotal:	$18,304.00	($4,576.00)	$13,728.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	$0.00	$6,432.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	$0.00	$6,432.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	$0.00	$6,432.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	-$6,432.00	$0.00
			Subtotal:	$25,728.00	($6,432.00)	$19,296.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	$0.00	$7,259.00
2022	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	$0.00	$7,259.00
2023	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	$0.00	$7,259.00
2024	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	-$7,259.00	$0.00
			Subtotal:	$29,036.00	($7,259.00)	$21,777.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	$0.00	$3,692.00
2022	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	$0.00	$3,692.00
2023	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	$0.00	$3,692.00
2024	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	-$3,692.00	$0.00
			Subtotal:	$14,768.00	($3,692.00)	$11,076.00
			TOTAL:	$245,564.00	($61,391.00)	$184,173.00

05-095-042-421010-29580000-645-504004-42105877, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, CHILD-FAMILY SERVICES
100% General Funds

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
2022	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
2023	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
2024	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
			Subtotal:	$173,152.00	$0.00	$173,152.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
2022	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
2023	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
2024	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
			Subtotal:	$36,876.00	$0.00	$36,876.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
2022	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
2023	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
2024	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
			Subtotal:	$204,000.00	$0.00	$204,000.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
			Subtotal:	$7,272.00	$0.00	$7,272.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
2022	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
2023	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
2024	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
			Subtotal:	$32,010.24	$0.00	$32,010.24

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
2022	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
2023	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
2024	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
			Subtotal:	$206,000.00	$0.00	$206,000.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
2022	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
2023	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
2024	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
			Subtotal:	$144,280.00	$0.00	$144,280.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
			Subtotal:	$7,272.00	$0.00	$7,272.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
			Subtotal:	$7,272.00	$0.00	$7,272.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
2022	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
2023	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
2024	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
			Subtotal:	$206,900.16	$0.00	$206,900.16

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
2022	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
2023	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
2024	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
			Subtotal:	$206,800.00	$0.00	$206,800.00
			TOTAL:	$1,231,834.40	$0.00	$1,231,834.40

05-095-045-450010-72150000-074-500589-45001502 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: Bureau of Family Assistance, TITLE XX GRANTS-SSBG, 100% General Funds

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$47,864.00	$47,864.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$47,864.00	$47,864.00
			Subtotal:	$0.00	$95,728.00	$95,728.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR#:177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$24,596.00	$24,596.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$24,596.00	$24,596.00
			Subtotal:	$0.00	$49,192.00	$49,192.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR#:177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$77,487.00	$77,487.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$77,487.00	$77,487.00
			Subtotal:	$0.00	$154,974.00	$154,974.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$17,622.00	$17,622.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$17,622.00	$17,622.00
			Subtotal:	$0.00	$35,244.00	$35,244.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$12,048.00	$12,048.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$12,048.00	$12,048.00
			Subtotal:	$0.00	$24,096.00	$24,096.00

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$66,987.00	$66,987.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$66,987.00	$66,987.00
			Subtotal:	$0.00	$133,974.00	$133,974.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$43,710.00	$43,710.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$43,710.00	$43,710.00
			Subtotal:	$0.00	$87,420.00	$87,420.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$16,393.00	$16,393.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$16,393.00	$16,393.00
			Subtotal:	$0.00	$32,786.00	$32,786.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR #177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$28,250.00	$28,250.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$28,250.00	$28,250.00
			Subtotal:	$0.00	$56,500.00	$56,500.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$48,000.00	$48,000.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$48,000.00	$48,000.00
			Subtotal:	$0.00	$96,000.00	$96,000.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$61,393.00	$61,393.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$61,393.00	$61,393.00
			Subtotal:	$0.00	$122,786.00	$122,786.00
			TOTAL:	$0.00	$888,700.00	$888,700.00

05-095-090-902010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMUNITY SERVICES, MATERNAL
100% General Funds

FRC AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR# 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	$0.00	$75,000.00
2022	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	$0.00	$75,000.00
2023	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	$0.00	$75,000.00
2024	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	-$75,000.00	$0.00
			Subtotal:	$300,000.00	($75,000.00)	$225,000.00
			TOTAL:	$300,000.00	($75,000.00)	$225,000.00

CONTRACT TOTAL:	$13,656,620.00	$8,447,421.00	$22,104,041.00

State of New Hampshire
Department of Health and Human Services
Amendment #2

This Amendment to the Comprehensive Family Support Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and TLC Family Resource Center ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on July 15, 2020 (Item #21), as amended on September 21, 2022 (Item #5A), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:

   June 30, 2026

2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $2,051,806.94

3. Modify Exhibit B, Scope of Services, by replacing in its entirety with Exhibit B, Scope of Services – Amendment #2, which is attached hereto and incorporated by reference herein.

4. Modify Exhibit C, Payment Terms, Section 1, to read:

   1. This Agreement is funded by:

      1.1. 89% Federal Funds, comprised of:

         1.1.1. 1.40% from the US Department of Health and Human Services, Administration on Children, Youth and Families, Child Welfare Social Services, Title IV-B, Subpart 1, of the Social Security Act, Assistance Listing Number (ALN) 93.645, Federal Award Identification Number (FAIN) 2301NHCWSS.

         1.1.2. 5.39% from the US Department of Health and Human Services, Administration for Children & Families, Administration on Children, Youth and Families, Promoting Safe and Stable Families, ALN 93.556, FAIN 2301FPSS.

         1.1.3. 25.12% from the US Department of Health and Human Services, Administration for Children & Families, Title XX Grants, SSBG – Social Services Block Grant, ALN 93.667, FAIN 2301NHSOSR.

         1.1.4. 66.83% from the US Department of Health and Human Services, Temporary Assistance for Needy Families, ALN 93.558, FAIN 2301NHTANF.

         1.1.5. 1.26% from the US Department of Health and Human Services, Maternal and Child Health Services Block Grant, ALN 93.994, FAIN B04MC45230.

      1.2. 11% General Funds.

5. Modify Exhibit C, Payment Terms, Section 3, to read:

   3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement and shall be in accordance with the approved line item, as specified In Exhibit C-1, Budget through Exhibit C-6, Budget – Amendment #2.

6. Add Exhibit C-5, Budget – Amendment #2, which is attached hereto and incorporated by reference herein.
7. Add Exhibit C-6, Budget – Amendment #2, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective July 1, 2024, upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

5/30/2024
Date

DocuSigned by:
Iain Watt
D7788B67F9704C7...
Name: Iain Watt
Title: Interim Director - DPHS

TLC Family Resource Center

5/23/2024
Date

DocuSigned by:
Sarah Maguire
48847BA7CDEC4F1...
Name: Sarah Maguire
Title: Executive Director

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

5/30/2024
Date

DocuSigned by:
Robyn Guarino
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Scope of Services

1. **Statement of Work**

1.1. General Services

1.1.1. The Contractor must provide services to pregnant and parenting women as well as other families with children up to eighteen (18) years of age who are:

1.1.1.1. At risk for experiencing difficulty with:

1.1.1.1.1. Pregnancy;

1.1.1.1.2. Health and nutrition;

1.1.1.1.3. Education and employment;

1.1.1.1.4. Parenting challenges;

1.1.1.1.5. Social isolation;

1.1.1.1.6. Substance use disorders;

1.1.1.1.7. Mental health events;

1.1.1.1.8. Child abuse and neglect; and

1.1.1.1.9. Substance exposed infants.

1.1.1.2. Perinatal families of substance exposed infants; and

1.1.1.3. At risk for child abuse and neglect.

1.1.1.4. Seeking Comprehensive Family Support Services (CFSS) in a voluntary manner.

1.1.2. The Contractor must provide services at TLC Family Resource Center located at 62 Pleasant Street, Claremont, NH, and other locations, as mutually agreed upon between the Contractor and the client, within the Department of Health and Human Services Claremont District Office Catchment Area. The Contractor must ensure:

1.1.2.1. Staff are available to provide Comprehensive Family Support Services to families during the business hours of 8:00 AM to 5:00 PM, Monday through Friday, excluding state and federal holidays.

1.1.2.2. Evening hours are available at least one (1) night per week.

1.1.2.3. Families are provided flexible opportunities to meet in the home or community.

1.1.2.4. Office locations remain in compliance with the Americans with Disabilities Act (ADA) accessibility requirements.

1.1.2.5. No duplication of services.

1.1.3. The Contractor must maintain operation of a Family Resource Center of Quality (FRC-Q) or obtain the FRC-Q designation no later than June 30, 2026. This includes utilizing the Strengthening Families Framework and Protective Factors including, but not limited to, parental resilience, social connections, knowledge of parenting and child development, concrete supports in times of need, and social emotional competence in children, which may be provided through methods including, but not limited to:

1.1.3.1. Home visiting services.

1.1.3.2. Case management.

1.1.3.3. Workshops.

1.1.3.4. Support groups.

1.1.3.5. Community events.

1.1.3.6. Facilitating access to concrete support and referrals.

1.1.4. The Contractor must engage with the Department and peers through activities including, but not limited to:

1.1.4.1. Attending quarterly CFSS meetings as scheduled by the Department.

1.1.4.2. Attending regularly scheduled meetings, upon request of the Department or Contractor.

1.1.4.3. Participating in an annual CFSS site visit.

1.1.4.4. Collaborating with the Department and the statewide network of Family Resource Centers's Facilitating Organization to ensure a statewide system of CFSS.

1.1.4.5. Designating one (1) staff position to be the liaison for all programmatic correspondence between the Department and the Contractor, including but not limited to:

1.1.4.5.1. Clinical updates.

1.1.4.5.2. Program announcements.

1.1.4.5.3. Reporting changes, errors, and requests.

1.1.4.5.4. Invoicing requests and inquiries.

1.2. **CFSS Home Visiting Services**

1.2.1. The Contractor must provide home visiting services utilizing the NH Comprehensive Family Support Services model, which includes, but is not limited to, the following priorities:

1.2.1.1. Promoting healthy pregnancy and birth outcomes.

1.2.1.2. Promoting a safe and nurturing environment for children.

1.2.1.3. Improving maternal and child health.

1.2.1.4. Promoting positive parenting practices.

1.2.1.5. Reducing child maltreatment.

1.2.1.6. Increasing linkages and referrals to community resources and supports.

1.2.2. The Contractor must utilize home visits as the main method of CFSS service delivery and must be provided in a flexible and integrated approach that provides support services to families on a continuum of three stages, including:

1.2.2.1. Prevention;

1.2.2.2. Early intervention; and

1.2.2.3. Crisis.

1.2.3. The Contractor must provide multigenerational, trauma-informed, culturally responsive, strengths-based services, focused on empowering families through the use of evidence-based and evidence-informed approaches including, but not limited to:

1.2.3.1. Growing Great Kids curriculum.

1.2.3.2. Parents as Teachers curriculum.

1.2.3.3. Positive Solutions for Families.

1.2.3.4. Strengthening Families Parent Cafes.

1.2.3.5. Born to Learn curriculum.

1.2.3.6. The Period of PURPLE Crying.

1.2.3.7. Enhanced care coordination.

1.2.3.8. Motivational interviewing.

1.2.3.9. Advocacy training.

1.2.3.10. Reflective supervision.

1.2.4. The Contractor must provide and connect families to services that include but are not limited to:

1.2.4.1. Social.

1.2.4.2. Healthcare.

1.2.4.3. Family Planning.

1.2.4.4. Parenting Support.

1.2.5. The Contractor must promote education on health and safety topics including, but not limited to:

1.2.5.1. Child safety information through handouts and explanation via curricula including information available from the Centers for Disease Control (CDC) on a variety of infant, childhood safety concerns, ranging from injury prevention to reduction of high-risk behaviors in teenagers, including, but not limited to:

1.2.5.1.1. Car seat safety checks.

1.2.5.1.2. Safety gates.

1.2.5.1.3. Portable cribs.

1.2.5.1.4. Safe sleep.

1.2.5.1.5. Lead poisoning prevention.

1.2.5.1.6. Home safety including Window guards.

1.2.5.1.7. Oral health of infants, children, and adolescents.

1.2.5.1.8. Adverse Childhood Experiences (ACES) and the protective factors.

1.2.5.1.9. Smoking cessation.

1.2.6. The Contractor must collaborate with program participants to develop comprehensive goals that improve the economic self-sufficiency of families by assisting parents to plan for the future that includes, but is not limited to:

1.2.6.1. Planning future pregnancies.

1.2.6.2. Continuing education.

1.2.6.3. Finding and maintaining employment.

1.2.6.4. Increasing Protective Factors of the family.

1.2.6.5. Obtaining secure housing.

1.2.6.6. Accessing community services.

1.2.6.7. Accessing parental education on topics that include, but are not limited to:

1.2.6.7.1. Child development.

1.2.6.7.2. Child behavior.

1.2.6.7.3. Child health.

1.2.6.7.4. Coping and problem-solving skills.

1.2.6.7.5. Safety.

1.2.6.7.6. Parenting skills.

1.3. Newborn Navigation Services

1.3.1. The Contractor must provide a Newborn Navigator program as part of the Comprehensive Family Support Services Home Visiting model. A Family Support Specialist designated as a Newborn Navigator will be identified within the CFSS Family Resource Center (FRC). Newborn Navigators must:

1.3.1.1. Engage with families during pregnancy or within one month of birth and provide at minimum a one (1) time CFSS home visit on a voluntary basis within three (3) months of birth. The home visit includes care coordination services to pregnant and newborn families, with priority given to:

1.3.1.1.1. Families at or below 250% of the federal poverty level;

1.3.1.1.2. Single-parent families;

1.3.1.1.3. First time parents;

1.3.1.1.4. Families with other children under three (3) years of age;

1.3.1.1.5. Parents under twenty-five (25) years of age; and

1.3.1.1.6. Parents with limited educational attainment.

1.3.1.2. Make initial contact with families ~~at~~ during pregnancy, prior to hospital discharge, or no later than one (1) month following birth to:

1.3.1.2.1. Provide Family Resource Center (FRC) information for families declining the home visit; or

1.3.1.2.2. Schedule a date and time for the initial home visit to occur and obtain initial intake prescreening information to follow up with the family.

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1.3.1.3. Gather prescreening intake information and enter into the Family Support Data System (FSDS) prior to conducting the home visit.

1.3.2. The Contractor must ensure:

1.3.2.1. Enrolled families are eligible for up to a total of three (3) Newborn Navigator home visits to complete check-ins and community linkages, which must occur during the first six (6) months post discharge.

1.3.2.2. The initial engagement with the newborn family includes initial screening by the Healthcare setting and Newborn Navigator for enrollment, considering the following questions:

1.3.2.2.1. Does the family reside in CFSS catchment area?

1.3.2.2.2. Has the family had a recent birth or expecting birth?

1.3.2.2.3. Does the family need community based follow up to make resource linkages?

1.3.2.2.4. Would the family benefit from a post-partum follow up screening of maternal and child health and community linkage support?

1.3.2.2.5. Is the family already enrolled in another home visiting program?

1.3.2.3. Families that consent to the Newborn Navigator home visit receive a Welcome Newborn Family bag that includes information and resources as coordinated with the Department, including but not limited to:

1.3.2.3.1. WIC.

1.3.2.3.2. Medicaid.

1.3.2.3.3. SNAP.

1.3.2.3.4. Family Resource Center services.

1.3.2.3.5. Lead poisoning prevention.

1.3.2.3.6. Safe sleep.

1.3.2.3.7. Infant nutrition.

1.3.2.3.8. Additional items as identified by the CFSS agency and agreed upon by the Department.

1.3.2.4. The initial one (1) time Newborn Navigator home visit includes a comprehensive Family Needs Assessment and supports including, but not limited to:

1.3.2.4.1. Maternal depression screening.

1.3.2.4.2.. Developmental screening.

1.3.2.4.3. Referrals to resources as identified through the family needs assessment.

1.3.2.4.4. Parent education, Child safety: safe sleep & lead poisoning prevention and home safety.

1.3.2.4.5. Breastfeeding/lactation support.

1.3.2.4.6. Post-Partum family planning.

1.3.2.4.7. Nutrition support.

1.3.2.4.8. Positive parenting practices including attachment.

1.3.2.4.9. Release of information for resource referrals and sharing programmatic information with the Department.

1.3.2.4.10. Information and referral on home visiting programs.

1.3.2.5. The Newborn Navigator works with families to identify needs for ongoing support and facilitate referrals to the local Family Resource Center, CFSS, Healthy Families America (HFA), The Supplemental Nutrition Program for Women, Infants and Children (WIC), and Family Centered Early Supports and Services (FCESS).

1.3.2.6. Data for the Newborn Navigator program, as outlined in reporting requirements, is collected within the FSDS, and as coordinated with the Department and the Facilitation Organization.

1.3.3. The Contractor must collaborate, build partnerships, and plan enrollments with local healthcare agencies to promote referrals from healthcare providers to the CFSS Newborn Navigator program, including, but not limited to:

1.3.3.1. Birthing hospitals.

1.3.3.2. OBGYNs.

1.3.3.3. Pediatric healthcare agencies.

1.3.3.4. Family healthcare agencies.

1.3.3.5. Community Health Centers.

1.3.3.6. Developing Memorandum of Understanding (MOU's) as needed.

1.3.3.7. Offering satellite health office hours as needed.

1.3.3.8. Providing Newborn Navigator CFSS program information and printed materials as needed.

1.3.4. The Contractor must collaborate and build partnerships with local early childcare and education programs that also serve newborn families to coordinate with early childhood programs, avoid duplication of services, and enhance coordination of care, including, but not limited to:

1.3.4.1. WIC.

1.3.4.2. FCESS.

1.3.4.3. HFA.

1.3.4.4. Other newborn home visiting programs within the CFSS catchment area.

1.3.5. The Contractor must work with the Department's CFSS Continuous Quality Improvement (CQI) Specialist to ensure all readiness activities are in place prior to implementing the program, including, but not limited to:

1.3.5.1. Newborn Navigator staff Training.

1.3.5.2. Family recruitment and enrollment plan.

1.3.5.3. Health provider, community alignment and engagement plan.

1.3.5.4. Data collection, including a Department-approved participant post survey.

1.3.5.5. A post-participant survey shall be completed, upon survey approval by the Department, which may include, but is not limited to:

1.3.5.6. Assessment of knowledge of community resources, postpartum depression, and newborn care after the one-time home visit.

1.3.5.7. Assessment of referrals and connections to community resources.

1.3.5.8. Satisfaction with and recommendation of Newborn Navigation services to peers.

1.3.5.9. Additional feedback to support continuous quality improvement.

1.3.6. The Contractor must complete and renew a Release of Information (ROI) form annually with CFSS and Newborn Navigator participants. The ROI shall include:

1.3.6.1. Acknowledgement of data collection within the FSDS.

1.3.6.2. Acknowledgement of sharing personal identifiable information with the Department.

1.3.6.3. Acknowledgement of purpose of releasing data to the Department to review program outcomes and facilitate quality improvement activities.

1.3.6.4. Acknowledgement that Family Service Record data will be kept and tracked for three (3) subsequent years following discharge.

1.4. Assessments and Referrals

1.4.1. The Contractor must collaborate with community partners to facilitate referrals and prioritize enrollment of families who may be experiencing conditions that include, but are not limited to:

1.4.1.1. A previous or current founded, or unfounded, child protective services report.

1.4.1.2. Having a child who has a low birth weight and neuro developmental delays.

1.4.1.3. A history of, or current, parental or caregiver substance abuse.

1.4.1.4. A history of, or current, mental health concerns relative to the parent, caregiver, or child(ren).

1.4.1.5. Having income at or below 250% of the Federal Poverty Level.

1.4.1.6. Family history of domestic violence.

1.4.1.7. Child's insecure attachment in early years.

1.4.1.8. Pregnancy; birth of a child within the past twelve (12) months; birth of an additional child within the next six (6) months; birth or expected birth of a child with special healthcare needs.

1.4.1.9. Pregnant individuals with prenatal substance use concerns and families with substance exposed infants.

1.4.1.10. Pregnant or post-partum individuals with a Plan of Safe Care or in need of support to develop a Plan of Safe Care.

1.4.1.11. Having more than one (1) child under three (3) years of age.

1.4.1.12. Physical or social isolation or any other factors that contribute to unhealthy social and emotional outcomes.

1.4.1.13. Home conditions presenting a health and/or safety risk to family members.

1.4.1.14. Child or family with chronic health, behavioral or developmental issues that impacts parenting.

1.4.1.15. Ages and Stages Questionnaire (ASQ) and Ages and Stages Questionnaire Social Emotional (ASQ-SE) results that indicate developmental delays.

1.4.1.16. Families impacted by traumatic events.

1.4.1.17. Receiving Temporary Assistance to Needy Families (TANF) cash assistance or any of the Medicaid options.

1.4.1.18. Substance Use Disorder services.

1.4.2. The Contractor must complete a Family Needs Assessment for each family served within the first three (3) home visits utilizing an intake assessment within the FSDS to:

1.4.2.1. Identify strengths;

1.4.2.2. Identify risk factors;

1.4.2.3. Identify current needs;

1.4.2.4. Determine best program fit; and

1.4.2.5. Provide appropriate CFSS referrals and services.

1.4.3. The Contractor must utilize additional screening tools, including but not limited to:

1.4.3.1. The Ages and Stages Questionnaires, ASQ-3, and ASQ-SE.

1.4.3.2. Prime MD depression screening.

1.4.3.3. Edinburg Postnatal screening.

1.4.4. The Contractor must ensure that each family is provided with an Individual Service Plan (ISP) that addresses and targets barriers to receiving education and support services, which may include but are not limited to:

1.4.4.1. Parent education and support.

1.4.4.2. Family mentoring and advocacy.

1.4.4.3. Medical and health education.

1.4.4.4. Mental health and education.

1.4.4.5. Early childhood education.

1.4.4.6. Literacy education and support.

1.4.4.7. Life skills training.

1.4.4.8. Use of preventive childcare.

1.4.5. The Contractor must provide referrals to appropriate community-based services and other resources that support families in their home communities, which may include, but are not limited to:

1.4.5.1. Childcare Aware of New Hampshire.

1.4.5.2. The Department's District Offices for assistance with program eligibility determination.

1.4.5.3. Special Medicaid Services, including FCESS.

1.4.5.4. WIC Nutrition programs for access to breastfeeding supports, nutritional education, and healthy foods.

1.4.5.5. NH Employment Security.

1.4.5.6. Local school districts.

1.4.5.7. Family violence prevention agencies.

1.4.5.8. Mental health services.

1.4.5.9. Nutrition education and healthy foods.

1.4.5.10. Instructional money management.

1.4.5.11. Smoking cessation programs, such as QuitWorks-NH.

1.4.5.12. Independent living skills programs.

1.4.5.13. Adult education.

1.4.5.14. Literacy education.

1.4.5.15. Employment services.

1.4.5.16. Vocational rehabilitation services.

1.5. Marketing and Outreach

1.5.1. The Contractor must utilize strategies to increase the presence of CFSS in the community, including but not limited to:

1.5.1.1. Producing and distributing Family Resource Center-branded flyers and brochures.

1.5.1.2. Utilizing the Family Resource Center Facebook page to engage referral sources, families, and community members.

1.5.1.3. Targeted mailings.

1.5.1.4. Representing the FRC at community agencies and events.

1.5.2. The Contractor may administer the Watch Me Grow curriculum/program/services in accordance with the Watch Me Grow guidelines, through activities including, but not limited to:

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1.5.2.1. Distribute the "Learn the Signs, Act Early" materials.

1.5.2.2. Report the number of families who received developmental screening education materials.

1.5.2.3. Provide developmental and social emotional screenings for children one (1) month through five (5) years of age.

1.5.2.4. Report the number of families that received an ASQ-3 and ASQ-SE- screener.

1.6. Workshops and Support Groups

1.6.1. The Contractor must ensure families have access to support groups through a variety of methods, including but not limited to:

1.6.1.1. In community spaces.

1.6.1.2. At the Family Resource Center.

1.6.1.3. Virtual.

1.6.2. The Contractor must provide an array of workshops to increase knowledge of parenting education, child development, parental resilience, and social connections, which include, but are not limited to:

1.6.2.1. Positive Solutions for Families.

1.6.2.2. Parenting a Second Time Around.

1.6.2.3. Cooking and nutrition classes.

1.6.2.4. Instructional money management programs.

1.6.2.5. Mommy and Me (New Baby) group.

1.6.2.6. Supporting Language and Your Child.

1.6.2.7. You and Your Child Series.

1.6.3. The Contractor must facilitate a variety of support groups that include, but are not limited to:

1.6.3.1. Parent Support.

1.6.3.2. Kincare Support.

1.6.3.3. CONNECT.

1.6.3.4. Circle of Parents.

1.6.3.5. Parent and Grandparent Café.

1.6.4. The Contractor must provide training to parents on topics that include, but are not limited to:

1.6.4.1. Parenting strategies designed to increase parents' confidence and success as parents.

1.6.4.2. Co-parenting strategies, including teaching parenting skills that include, but are not limited to:

1.6.4.2.1. Problem-solving skills.

1.6.4.2.2. Promoting children's cognitive, academic, and social skills.

1.6.4.2.3. Positive discipline.

1.6.4.2.4. Decision-making.

1.6.4.2.5. Relationships.

1.6.4.2.6. Self-control.

1.6.4.2.7. Limit-setting.

1.6.4.2.8. Creating structure.

1.6.4.2.9. Setting appropriate expectations.

1.6.4.2.10. Parenting children with Autism and sensory disorders.

1.6.4.3. Child development topics to understand and provide for children's needs, which may include, but are not limited to:

1.6.4.3.1. Secure attachments.

1.6.4.3.2. Ongoing nurturing relationships.

1.6.4.3.3. Physical protection and safety.

1.6.4.3.4. Developmentally appropriate experiences.

1.6.4.3.5. Setting limits.

1.6.4.3.6. Providing structure.

1.6.4.3.7. Parenting teenagers.

1.6.4.3.8. Positive discipline strategies.

1.6.5. The Contractor must evaluate the progress of both parents and caregivers, as well as the performance of the programs and services provided.

1.7. Staffing and Training

1.7.1. The Contractor must ensure any staff who drive as part of their job duties maintain a valid driver's license.

1.7.2. The Contractor must provide an adequate number of paraprofessional home visitors to implement the CFSS program, of which must be approved by the Department. Vacancies and changes to staffing must be communicated to the Department. Other positions that support CFSS service delivery may include, but are not limited to:

1.7.2.1. Program Director.

1.7.2.2. Program Manager.

1.7.2.3. Supervisor.

1.7.2.4. Family Resource Center Coordinator.

1.7.2.5. Community Outreach Coordinator.

1.7.2.6. Administrative support staff.

1.7.3. The Contractor must ensure paraprofessional home visitors possess:

1.7.3.1. A high school diploma or equivalent.

1.7.3.2. Experience providing services to families.

1.7.3.3. Knowledge of child development.

1.7.4. The Contractor must ensure supervisors and program managers have:

1.7.4.1. An associate degree with three (3) years of prior experience, at minimum, or.

1.7.4.2. Appropriate lived and work experience to fulfill the duties of the position and written approval from the Department.

1.7.5. The Contractor must ensure staff are trained in:

1.7.5.1. The principles of family support.

1.7.5.2. Maternal and child health.

1.7.5.3. The child welfare system with concentrations in service array.

1.7.5.4. Working in multidisciplinary teams.

1.7.5.5. Home visiting safety.

1.7.6. The Contractor must demonstrate on-going staff training and development in areas that include, but are not limited to:

1.7.6.1. Skills needed to address the ethnic and cultural needs, resources, and assets of the community;

1.7.6.2. Exercising empathy, with an understanding of family stressors, for parents and families receiving services; and

1.7.6.3. Effective home visiting and reporting practices.

1.7.7. The Contractor must ensure staff are provided with training in the CFSS program model before delivering service on a recurring basis. Training must comply with program specifications and requirements, including but not limited to:

1.7.7.1. The Strengthening Families Framework.

1.7.7.2. The Five Protective Factors.

1.7.7.3. Period of PURPLE, Safe Sleep, Lead Poisoning Prevention.

1.7.7.4. Maternal Depression Screening administration.

1.7.7.5. Motivational Interviewing.

1.7.7.6. Other training as identified by the Contractor and/or Department and formalized in a training plan to be submitted to the Department upon request.

1.7.8. The Contractor must ensure all staff and supervisors completing home visits are trained in one of the following curriculums within six (6) months of hire:

1.7.8.1. Growing Great Kids.

1.7.8.2. Parents as Teachers.

1.7.9. The Contractor must ensure all staff are trained in the Standards or Quality and complete recertification every two (2) years.

1.7.10. The Contractor must work with the Departments CQI specialist to track staff training annually and develop a staff training plan as needed.

1.7.11. The Contractor must collaborate with other early childhood and social service agencies to support training and coordination of services such as:

1.7.11.1. NH EASY benefits application training.

1.7.11.2. Bureau of Family Assistance (BFA) Overview training.

1.7.11.3. Collection and entry of personally identifiable information (PII) for all participants served under this agreement into the Department's designated Family Support Data System.

1.7.11.4. Positive behavior intervention and support frameworks such as the Pyramid Model.

1.8. Relevant Laws, Policies and Guidelines

1.8.1. The Contractor's program services shall meet the requirements of Sec. 401 (a)(3) of the 42USC. 601, which is Part A of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PRWORA) federal law for TANF, which indicates on of the purposes is to increase State flexibility to, "(3) prevent and reduce the incidence of out-of-wedlock pregnancies and establish annual numerical goals for preventing and reducing the incidence of these pregnancies", to the State/Federal regulation.

1.8.2. The Contractor shall comply with confidentiality provisions of RSA 170-G: 8-a. All information regarding the Department's clients, client families, foster families, and other involved individuals, is strictly confidential and shall not be discussed with anyone except the Department's personnel in the performance of contracted services.

1.8.3. The Contractor shall maintain the confidentiality of all clients and use client information only for program administration purposes and evaluation, ensuring the following, including but not limited to:

1.8.3.1. All staff and subcontractor(s) understand that the receipt of this information is confidential and cannot be disclosed except in direct administration of the program.

1.8.3.2. All staff and subcontractor(s) adhere to the standards and confidentiality policies of the organization.

1.8.3.3. Receipt of public assistance and other confidential information shared shall be shared only as part of the medical record and only with the properly signed release of information from the client.

1.8.4. The Contractor shall, for purposes of program evaluation and/or continuous quality improvement, report personally identifiable health data to the Department as requested, for all clients served under the resulting contract.

1.8.5. The Contractor shall obtain any authorizations for release of information from the clients that are necessary to comply with federal and state laws and regulations.

1.8.6. The Contractor shall provide all forms developed for authorization for release of information to the Department shall prior to use.

1.8.7. The Contractor shall inform the Division of Public Health Services prior to initiating any research related to the resulting contract.

1.8.8. The Contractor shall comply with the reporting requirements of New Hampshire RSA 169:C, Child Protection Act, RSA 161:F46, Protective Services to Adults, RSA 631:6, Assault and Related Offenses, and RSA 130:A, Lead Paint Poisoning and Control.

1.9. Reporting and Deliverable Requirements

1.9.1. The Contractor must submit quarterly reports highlighting the program activities no later than the fifteenth (15th) day of the month following each quarter-end date. A report template will be provided by the Department that will include, but are not limited to:

1.9.1.1. The progress in achieving the stated outcomes.

1.9.1.2. Feedback from families as to the effectiveness and satisfaction of the contracted services.

1.9.1.3. Referral and engagement data.

1.9.2. The Contractor must submit an annual report to the Department no later than July 31st of each contract year, which must include, but is not limited to:

1.9.2.1. Program accomplishments and activities, in detail.

1.9.2.2. Recommendations for service development and outcomes.

1.9.2.3. Systemic barriers experienced.

1.9.2.4. Family satisfaction survey results.

1.9.3. The Contractor must collaborate with the Department to provide requested information relative to program evaluation and other information, as needed, to meet Department goals and requirements.

1.9.4. The Contractor must maintain a Family Service Record for enrolled CFSS participants, which must include, but is not limited to:

1.9.4.1. Participant names.

1.9.4.2. Participant DOBs.

1.9.4.3. Source of referral.

1.9.4.4. Referral information.

1.9.4.5. Release of information form.

1.9.4.6. Income.

1.9.4.7. Family assessment.

1.9.4.8. Child/Family services plan.

1.9.4.9. Case contact log.

1.9.4.10. Receipt of health care.

1.9.4.11. Medicaid insurance information.

1.9.4.12. Linkages with prenatal/primary care and visit schedule as outlined in the American Academy of Pediatrics, "Recommendations for Preventative Pediatric Health Care" schedule.

1.9.4.13. Progress notes.

1.9.4.14. Childcare utilization and billing information.

1.9.4.15. Case closure report.

1.9.5. The Contractor must maintain a Family Service Record for Newborn Navigation participants, which must include, but is not limited to:

1.9.5.1. Parent and Child Name.

1.9.5.2. Parent and Child DOB.

1.9.5.3. Residence.

1.9.5.4. Parent and Child Ethnicity.

1.9.5.5. Parent and Child Race.

1.9.5.6. Language.

1.9.5.7. Educational level.

1.9.5.8. Digital resources (phone, cell, laptop).

1.9.5.9. Income.

1.9.5.10. Insurance.

1.9.5.11. Employment.

1.9.5.12. Prenatal and post-partum Healthcare access.

1.9.5.13. Home visit and screening tools completed.

1.9.5.14. Topics reviewed including, but not limited to:

1.9.5.14.1. Maternal depression screening.

1.9.5.14.2. Family Planning.

1.9.5.14.3. Positive Parenting Practices.

1.9.5.14.4. Breastfeeding/Lactation support.

1.9.5.14.5. Nutrition.

1.9.5.14.6. Child Health.

1.9.5.14.7. Maternal health and self-care.

1.9.5.15. Referrals made for service linkage including, but not limited to:

1.9.5.15.1. Concrete Supports.

1.9.5.15.2. Childcare.

1.9.5.15.3. Healthcare access.

1.9.5.15.4. Community supports.

1.9.5.15.5. Home visiting programs and type.

1.9.5.15.6. Discharge date and reason.

1.9.5.15.7. Post survey completion.

1.9.6. The Contractor must ensure the records as identified in 1.9.4 and 1.9.5 are summarized and entered into the Quick Base in real-time.

1.10. Performance Measures

1.10.1. The Contractor must ensure consumer satisfaction data indicates a minimum of 80% favorable rating.

1.10.2. The Contractor, collaboratively with the Department, provides developmental screenings for children up to age six (6) years of age and participates in the Watch Me Grow Program, monitored through the Family Support Data System (FSDS), upon Department request.

1.10.3. The Contractor sustains 100% screening of maternal depression for post-partum individuals and is monitored through the Family Support Data System (FSDS).

1.10.4. The Contractor sustains 100% documentation and monitoring of Preventative Childcare referrals and authorizations in the Family Support Data System.

1.10.5. The Contractor, collaboratively with the Department, ensures evidence-based strategies are used and appropriate metrics are tracked for specific programs and sub-populations, monitored through the Family Support Data System and during monitoring site visits.

1.10.6. The Contractor actively and regularly collaborates with the Department to enhance contract management, improve results, and adjust program delivery and policy based on successful outcomes.

1.10.7. The Contractor tracks a range of performance improvement topics that include, but are not limited to:

1.10.7.1. Increasing outreach to high-risk populations.

1.10.7.2. Increasing the share of referred families who enroll in services.

1.10.7.3. Increasing service completion dates.

1.10.7.4. Evaluating long-term program outcomes including, but not limited to:

1.10.7.4.1. Increasing families' connections to community resources.

1.10.7.4.2. Reducing child maltreatment investigations and substantiations.

1.10.7.4.3. Improving the quality and safety of the home environment.

1.10.7.4.4. Increasing positive parenting behaviors.

1.10.7.4.5. Reducing parental anxiety and depression.

1.10.7.4.6. Promoting use of high-quality childcare when non-parental care is desired.

1.10.8. The Contractor may be required to provide other key data and metrics to the Department, including client-level demographic, performance, and service data.

1.10.9. The Contractor must collect and share data with the Department in a format specified by the Department, where applicable.

1.11. Background Checks

1.11.1. Prior to permitting any individual to provide services under this Agreement, the Contractor must ensure said individual has undergone:

1.11.1.1. A criminal background check, at the Contractor's expense, and has no convictions for crimes that represent evidence of behavior that could endanger individuals served under this Agreement;

1.11.1.2. A name search of the Department's Bureau of Elderly and Adult Services (BEAS) State Registry, pursuant to RSA 161-F:49, with results indicating no evidence of behavior that could endanger individuals served under this Agreement; and

1.11.1.3. A name search of the Department's Division for Children, Youth and Families (DCYF) Central Registry pursuant to RSA 169-C:35, with results indicating no evidence of behavior that could endanger individuals served under this Agreement.

1.12. Confidential Data

1.12.1. The Contractor must meet all information security and privacy requirements as set by the Department and in accordance with the Department's Information Security Requirements Exhibit as referenced below.

1.12.2. The Contractor must ensure any individuals involved in delivering services through this Agreement contract sign an attestation agreeing to access, view, store, and discuss Confidential Data in accordance with federal and state laws and regulations and the Department's Information Security Requirements

Exhibit. The Contractor must ensure said individuals have a justifiable business need to access confidential data. The Contractor must provide attestations upon Department request.

1.13. Privacy Impact Assessment

1.13.1. Upon request, the Contractor must allow and assist the Department in conducting a Privacy Impact Assessment (PIA) of its system(s)/application(s)/web portal(s)/website(s) or Department system(s)/application(s)/web portal(s)/website(s) hosted by the Contractor, if Personally Identifiable Information (PII) is collected, used, accessed, shared, or stored. To conduct the PIA the Contractor must provide the Department access to applicable systems and documentation sufficient to allow the Department to assess, at minimum, the following:

1.13.1.1. How PII is gathered and stored;

1.13.1.2. Who will have access to PII;

1.13.1.3. How PII will be used in the system;

1.13.1.4. How individual consent will be achieved and revoked; and

1.13.1.5. Privacy practices.

1.13.2. The Department may conduct follow-up PIAs in the event there are either significant process changes or new technologies impacting the collection, processing, or storage of PII.

1.14. Department Owned Devices, Systems and Network Usage

1.14.1. If Contractor End Users, defined in the Department's Information Security Requirements Exhibit that is incorporated into this Agreement, are authorized by the Department's Information Security Office to use a Department-issued device (e.g. computer, tablet, mobile telephone) or access the Department network in the fulfilment of this Agreement, each End User must:

1.14.1.1. Sign and abide by applicable Department and New Hampshire Department of Information Technology (NH DoIT) use agreements, policies, standards, procedures and guidelines, and complete applicable trainings as required;

1.14.1.2. Use the information that they have permission to access solely for conducting official Department business and agree that all other use or access is strictly forbidden including, but not limited, to personal or other private and non-Department use, and that at no time shall they access or attempt to access information without having the express authority of the Department to do so;

1.14.1.3. Not access or attempt to access information in a manner inconsistent with the approved policies, procedures, and/or agreement relating to

system entry/access;

1.14.1.4. Not copy, share, distribute, sub-license, modify, reverse engineer, rent, or sell software licensed, developed, or being evaluated by the Department, and at all times must use utmost care to protect and keep such software strictly confidential in accordance with the license or any other agreement executed by the Department;

1.14.1.5. Only use equipment, software, or subscription(s) authorized by the Department's Information Security Office or designee;

1.14.1.6. Not install non-standard software on any Department equipment unless authorized by the Department's Information Security Office or designee;

1.14.1.7. Agree that email and other electronic communication messages created, sent, and received on a Department-issued email system are the property of the Department of New Hampshire and to be used for business purposes only. Email is defined as "internal email systems" or "Department-funded email systems."

1.14.1.8. Agree that use of email must follow Department and NH DoIT policies, standards, and/or guidelines; and

1.14.1.9. Agree when utilizing the Department's email system:

1.14.1.9.1. To only use a Department email address assigned to them with a "@ affiliate.DHHS.NH.Gov".

1.14.1.9.2. Include in the signature lines information identifying the End User as a non-Department workforce member; and

1.14.1.9.3. Ensure the following confidentiality notice is embedded underneath the signature line:

CONFIDENTIALITY NOTICE: "This message may contain information that is privileged and confidential and is intended only for the use of the individual(s) to whom it is addressed. If you receive this message in error, please notify the sender immediately and delete this electronic message and any attachments from your system. Thank you for your cooperation."

1.14.1.10. Contractor End Users with a Department issued email, access, or potential access to Confidential Data, and/or a workspace in a Department building/facility, must:

1.14.1.10.1. Complete the Department's Annual Information Security & Compliance Awareness Training prior to accessing,

viewing, handling, hearing, or transmitting Department Data or Confidential Data.

1.14.1.10.2. Sign the Department's Business Use and Confidentiality Agreement and Asset Use Agreement, and the NH DoIT Department wide Computer Use Agreement upon execution of the Agreement and annually thereafter.

1.14.1.10.3. Only access the Department's intranet to view the Department's Policies and Procedures and Information Security webpages.

1.14.1.11. Contractor agrees, if any End User is found to be in violation of any of the above terms and conditions, said End User may face removal from the Agreement, and/or criminal and/or civil prosecution, if the act constitutes a violation of law.

1.14.1.12. Contractor agrees to notify the Department a minimum of three business days prior to any upcoming transfers or terminations of End Users who possess Department credentials and/or badges or who have system privileges. If End Users who possess Department credentials and/or badges or who have system privileges resign or are dismissed without advance notice, the Contractor agrees to notify the Department's Information Security Office or designee immediately.

1.14.2. Workspace Requirement

1.14.2.1. If applicable, the Department will work with Contractor to determine requirements for providing necessary workspace and State equipment for its End Users.

1.15. Contract End of Life Transition Services

1.15.1. General Requirements

1.15.1.1. If applicable, upon termination or expiration of the Agreement the parties agree to cooperate in good faith to effectuate a smooth secure transition of the Services from the Contractor to the Department and, if applicable, the Contractor engaged by the Department to assume the Services previously performed by the Contractor for this section the new Contractor shall be known as "Recipient"). Ninety (90) days prior to the end-of the contract or unless otherwise specified by the Department, the Contractor must begin working with the Department and if applicable, the new Recipient to develop a Data Transition Plan (DTP). The Department shall provide the DTP template to the Contractor.

1.15.1.2. The Contractor must use reasonable efforts to assist the Recipient, in connection with the transition from the performance of Services by the Contractor and its End Users to the performance of such Services. This may include assistance with the secure transfer of records (electronic and hard copy), transition of historical data (electronic and hard copy), the transition of any such Service from the hardware, software, network and telecommunications equipment and internet-related information technology infrastructure ("Internal IT Systems") of Contractor to the Internal IT Systems of the Recipient and cooperation with and assistance to any third-party consultants engaged by Recipient in connection with the Transition Services.

1.15.1.3. If a system, database, hardware, software, and/or software licenses (Tools) was purchased or created to manage, track, and/or store Department Data in relationship to this contract said Tools will be inventoried and returned to the Department, along with the inventory document, once transition of Department Data is complete.

1.15.1.4. The internal planning of the Transition Services by the Contractor and its End Users shall be provided to the Department and if applicable the Recipient in a timely manner. Any such Transition Services shall be deemed to be Services for purposes of this Agreement.

1.15.1.5. Should the data Transition extend beyond the end of the Agreement, the Contractor agrees that the Information Security Requirements, and if applicable, the Department's Business Associate Agreement terms and conditions remain in effect until the Data Transition is accepted as complete by the Department.

1.15.1.6. In the event where the Contractor has comingled Department Data and the destruction or Transition of said data is not feasible, the Department and Contractor will jointly evaluate regulatory and professional standards for retention requirements prior to destruction, refer to the terms and conditions of the Department's DHHS Information Security Requirements Exhibit.

1.15.2. Completion of Transition Services

1.15.2.1. Each service or Transition phase shall be deemed completed (and the Transition process finalized) at the end of 15 business days after the product, resulting from the Service, is delivered to the Department and/or the Recipient in accordance with the mutually agreed upon Transition plan, unless within said 15 business day term the Contractor notifies the Department of an issue requiring additional time to complete said product.

1.15.2.2. Once all parties agree the data has been migrated the Contractor will have 30 days to destroy the data per the terms and conditions of the Department's Information Security Requirements Exhibit.

1.15.3. Disagreement over Transition Services Results

1.15.3.1. In the event the Department is not satisfied with the results of the Transition Service, the Department shall notify the Contractor, in writing, stating the reason for the lack of satisfaction within 15 business days of the final product or at any time during the data Transition process. The Parties shall discuss the actions to be taken to resolve the disagreement or issue. If an agreement is not reached, at any time the Department shall be entitled to initiate actions in accordance with the Agreement.

2. Exhibits Incorporated

2.1. The Contractor shall use and disclose Protected Health Information in compliance with the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule) (45 CFR Parts 160 and 164) under the Health Insurance Portability and Accountability Act (HIPAA) of 1996, and in accordance with the attached Exhibit I, Business Associate Agreement, which has been executed by the parties.

2.2. The Contractor shall manage all confidential data related to this Agreement in accordance with the terms of Exhibit K, DHHS Information Security Requirements.

2.3. The Contractor shall comply with all Exhibits D through K, which are attached hereto and incorporated by reference herein.

3. Additional Terms

3.1. Impacts Resulting from Court Orders or Legislative Changes

3.1.1. The Contractor agrees that, to the extent future state or federal legislation or court orders may have an impact on the Services described herein, the State has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.

3.2. Culturally and Linguistically Appropriate Services (CLAS)

3.2.1. The Contractor must submit and comply with a detailed description of the language assistance services they will provide to persons with limited English proficiency and/or hearing impairment to ensure meaningful access to their programs and/or services within ten (10) days of the contract effective date.

3.3. Credits and Copyright Ownership

3.3.1. All documents, notices, press releases, research reports and other materials prepared during or resulting from the performance of the services of the Contract shall include the following statement, "The preparation of this

(report, document etc.) was financed under a Contract with the State of New Hampshire, Department of Health and Human Services, with funds provided in part by the State of New Hampshire and/or such other funding sources as were available or required, e.g., the United States Department of Health and Human Services."

3.3.2. All materials produced or purchased under the contract shall have prior approval from the Department before printing, production, distribution, or use.

3.3.3. The Department shall retain copyright ownership for any and all original materials produced, including, but not limited to:

3.3.3.1. Brochures.

3.3.3.2. Resource directories.

3.3.3.3. Protocols or guidelines.

3.3.3.4. Posters.

3.3.3.5. Reports.

3.3.4. The Contractor must not reproduce any materials produced under the contract without prior written approval from the Department.

4. Records

4.1. The Contractor must keep records that include, but are not limited to:

4.1.1. Books, records, documents and other electronic or physical data evidencing and reflecting all costs and other expenses incurred by the Contractor in the performance of the Contract, and all income received or collected by the Contractor.

4.1.2. All records shall be maintained in accordance with accounting procedures and practices, which sufficiently and properly reflect all such costs and expenses, and which are acceptable to the Department, and to include, without limitation, all ledgers, books, records, and original evidence of costs such as purchase requisitions and orders, vouchers, requisitions for materials, inventories, valuations of in-kind contributions, labor time cards, payrolls, and other records requested or required by the Department.

4.1.3. Statistical, enrollment, attendance or visit records for each recipient of services, which records shall include all records of application and eligibility (including all forms required to determine eligibility for each such recipient), records regarding the provision of services and all invoices submitted to the Department to obtain payment for such services.

4.1.4. Medical records on each patient/recipient of services.

4.2. During the term of this Contract and the period for retention hereunder, the Department, the United States Department of Health and Human Services, and any of their designated representatives shall have access to all reports and records maintained pursuant to the Contract for purposes of audit, examination, excerpts, and transcripts. Upon the purchase by the Department of the maximum number of units provided for in the Contract and upon payment of the price limitation hereunder, the Contract and all the obligations of the parties hereunder (except such obligations as, by the terms of the Contract are to be performed after the end of the term of this Contract and/or survive the termination of the Contract) shall terminate, provided however, that if, upon review of the Final Expenditure Report the Department shall disallow any expenses claimed by the Contractor as costs hereunder the Department shall retain the right, at its discretion, to deduct the amount of such expenses as are disallowed or to recover such sums from the Contractor:

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Exhibit C-5, Budget - Amendment #2

New Hampshire Department of Health and Human Services		
Contractor Name:	TLC Family Resource Center	
Budget Request for:	Comprehensive Family Support Services	
Budget Period	7/1/2024 - 06/30/2025 (SFY 2025)	
Indirect Cost Rate (if applicable)	0.1	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$284,414	$33,128
2. Fringe Benefits	$62,571	$7,288
3. Consultants	$0	$0
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0	$2,400
5.(a) Supplies - Educational	$829	$0
5.(b) Supplies - Lab	$0	$0
5.(c) Supplies - Pharmacy	$0	$0
5.(d) Supplies - Medical	$0	$0
5.(e) Supplies Office	$0	$2,000
6. Travel	$10,000	$3,099
7. Software	$0	$14,656
8. (a) Other - Marketing/ Communications	$0	$3,700
8. (b) Other - Education and Training	$3,000	$3,600
8. (c) Other - Emergency funds for families	$1,500	$3,500
Other: Telephone-Internet	$2,800	$2,975
Other: Occupancy	$0	$16,130
Other (please specify)	$0	$0
Other (please specify)	$0	$0
9. Subrecipient Contracts	$0	$0
Total Direct Costs	$365,114	$92,476
Total Indirect Costs	$36,511	$0
TOTAL	$401,625	$92,476

Contractor: DS SM

Date: 5/23/2024

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Exhibit C-6, Budget - Amendment #2

New Hampshire Department of Health and Human Services		
Contractor Name:	TLC Family Resource Center	
Budget Request for:	Comprehensive Family Support Services	
Budget Period	7/1/2025 - 06/30/2026 (SFY 2026)	
Indirect Cost Rate (if applicable)	0.099204794	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$288,538	$33,788
2. Fringe Benefits	$63,478	$7,433
3. Consultants	$0	$0
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0	$2,400
5.(a) Supplies - Educational	$828	$0
5.(b) Supplies - Lab	$0	$0
5.(c) Supplies - Pharmacy	$0	$0
5.(d) Supplies - Medical	$0	$0
5.(e) Supplies Office	$0	$2,000
6. Travel	$10,000	$3,099
7. Software	$2,967	$11,690
8. (a) Other - Marketing/ Communications	$0	$3,700
8. (b) Other - Education and Training	$3,000	$0
8. (c) Other - Emergency funds for families	$1,500	$3,500
Other: Telephone-Internet	$2,800	$2,975
Other: Occupancy	$0	$16,130
Other (please specify)	$0	$0
Other (please specify)	$0	$0
9. Subrecipient Contracts	$0	$0
Total Direct Costs	$373,111	$86,715
Total Indirect Costs	$37,014	$0
TOTAL	$410,125	$86,715

Contractor: DS SM

Date: 5/23/2024

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Lori A. Shibinette
Commissioner

Karen E. Heberl
Director

STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF ECONOMIC & HOUSING STABILITY

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9474 1-800-852-3345 Ext. 9474
Fax: 603-271-4230 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

August 30, 2022

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Economic and Housing Stability, to amend existing contracts with the Contractors listed below to expand who may qualify for employment to provide Comprehensive Family Support Services, with no change to the price limitation of $13,656,620 and no change to the contract completion dates of June 30, 2024, effective upon Governor and Council approval.

The original contracts were approved by Governor and Council on July 15, 2020, item #21.

Contractor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount
Children Unlimited Inc. Conway, NH	156114-B001	Conway District Office Area	$734,720	$0	$734,720
Community Action Partnership of Strafford County Dover, NH	177200-B004	Rochester District Office Area	$1,229,692	$0	$1,229,692
Greater Seacoast Community Health Somersworth, NH	154703-B001	Seacoast District Office Area	$1,405,192	$0	$1,405,192
Lakes Region Community Services Council Laconia, NH	177251-B001	Laconia District Office Area	$935,260	$0	$935,260

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The Family Resource Center at Gorham Gorham, NH	162412-B001	Littleton District Office Area	$1,483,368	$0	$1,483,368
The Family Resource Center at Gorham Gorham, NH	162412-B001	Berlin District Office Area	$1,478,084	$0	$1,478,084
TLC Family Resource Center Claremont, NH	170625-B001	Claremont District Office Area	$1,247,696	$0	$1,247,696
VNA at HCS, Inc. Keene, NH	177274-B002	Keene District Office Area	$1,156,692	$0	$1,156,692
Waypoint Manchester, NH	177166-B002	Concord District Office Area	$1,348,372	$0	$1,348,372
Waypoint Manchester, NH	177166-B002	Manchester District Office Area	$1,267,004	$0	$1,267,004
Waypoint Manchester, NH	177166-B002	Southern District Office Area	$1,370,540	$0	$1,370,540
		Total:	$13,656,620	$0	$13,656,620

EXPLANATION

The purpose of this request is to modify the scope of work for the existing contracts to expand the pool of potential home visitors for the Comprehensive Family Support Services (CFSS) program by reducing the minimum education requirement for Paraprofessional Home Visitors from a bachelor's degree to an associate's degree. Due to the supervisory levels and management structure, quality of services will not be impacted. Comprehensive Family Support Services promotes family wellness, decreasing family stressors, preventing child abuse and neglect, juvenile justice involvement, and providing education and support to parents and caregivers. Families are provided with assistance to access services they need and want in their home communities that strengthen the family and provide parents with an opportunity to learn and grow. Specialized training for staff is provided to ensure comprehensive knowledge, quality skills and abilities are applied in these services.

Approximately 1,200 families are served annually.

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Contractors will continue serving pregnant and parenting women, and families with children under the age of 21 years old, who are in need of assistance and support with parenting, health and nutrition, education, and employment. Families served may be experiencing stressors such as, but not limited to, unemployment, social isolation, substance misuse, and health issues.

Contractors will continue providing evidence-informed, trauma-informed, integrated, whole family services with the goal of promoting and strengthening family health and wellness, and preventing child maltreatment. Contractors will continue assisting families with accessing a variety of parenting, economic, and public health supports based on the needs presented. All services are strength-based, focus on the whole family, voluntary, and guided by the family.

The Department will continue monitoring services by:

- Reviewing consumer satisfaction data, which must indicate a minimum of 80% favorable rating.
- Monitoring long-term program outcomes, including increasing outreach to high-risk populations, increasing the share of referred families who enroll in services, and increasing service completion rates.

Should the Governor and Executive Council not authorize this request, the flexibility of community-based family services may not be available to address the needs of children and families throughout the state, which could cause an increase of involvement of services through the Division for Children, Youth and Families, as these services help to prevent child maltreatment and promote child and family wellbeing.

Respectfully submitted,

Lori A. Shibinette
Commissioner

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State of New Hampshire
Department of Health and Human Services
Amendment #1

This Amendment to the Comprehensive Family Support Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and TLC Family Resource Center ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on July 15, 2020, (Item #21), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 17, and Exhibit A, Revisions to Standard Contract Provisions, Paragraph 1.2, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.9, Contracting Officer for State Agency, to read:

   Robert W. Moore, Director.

2. Modify Exhibit B, Scope of Services, Section 1.5, Staffing, Subsection 1.5.8, Paragraph 1.5.8.6, to read:

   1.5.8.6. A bachelor's or associate's degree in social work, counseling, nursing, human services, early childhood education or a related field; and

3. Modify Exhibit C, Payment Terms, Section 4, to read:

   4. The Contractor shall submit an invoice with supporting documentation to the Department no later than the fifteenth (15th) working day of the month following the month in which the services were provided. The Contractor shall ensure each invoice:

      4.1. Includes the Contractor's Vendor Number issued upon registering with New Hampshire Department of Administrative Services.

      4.2. Is submitted in a form that is provided by or otherwise acceptable to the Department.

      4.3. Identifies and requests payment for allowable costs incurred in the previous month.

      4.4. Includes supporting documentation of allowable costs with each invoice that may include, but are not limited to, time sheets, payroll records, receipts for purchases, and proof of expenditures, as applicable.

      4.5. Is completed, dated and returned to the Department with the supporting documentation for allowable expenses to initiate payment.

Contractor Initials SS
Date 8/22/2022

All terms and conditions of the Contract not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below.

State of New Hampshire
Department of Health and Human Services

8/25/2022
Date

Karen Hebert
Name: Karen Hebert
Title: Division Director

TLC Family Resource Center

8/22/2022
Date

Stephanie Slayton
Name: Stephanie Slayton
Title: Executive Director

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The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

8/29/2022
Date

Robyn Guarino
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

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Lori A. Shibinette
Commissioner

Christine L. Santaniello
Director

STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF ECONOMIC & HOUSING STABILITY

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9474 1-800-852-3345 Ext. 9474
Fax: 603-271-4230 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 26, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Economic and Housing Stability, to enter into **Retroactive** contracts with the vendors listed below in an amount not to exceed $13,658,620 to assist pregnant and parenting women and other families with children up to the age of 21 years by promoting family wellness, decreasing family stressors and preventing child abuse, neglect and juvenile justice involvement and by providing education and support, with the option to renew for up to two (2) additional years, effective retroactive to July 1, 2020, upon Governor and Council approval through June 30, 2024. 88.79% Federal Funds. 11.21% General Funds.

Vendor Name	Vendor Code	Area Served	Contract Amount
Waypoint Manchester NH	177166-B002	Concord District Office area	$1,348,372
Waypoint Manchester NH	177166-B002	Manchester District Office area	$1,267,004
Waypoint Manchester NH	177166-B002	Southern District Office area	$1,370,540
Children Unlimited Inc. Conway NH	156114-B001	Conway District Office area	$734,720
Community Action Partnership of Strafford County Dover NH	177200-B004	Rochester District Office area	$1,229,692
Greater Seacoast Community Health Somersworth NH	154703-B001	Seacoast District Office area	$1,405,192
TLC Family Resource Center Claremont NH	170625-B001	Claremont District Office area	$1,247,696
VNA at HCS, Inc. Keene NH	177274-B002	Keene District Office area	$1,156,692
Lakes Region Community Services Council Laconia NH	177251-B001	Laconia District Office area	$935,260

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The Family Resource Center at Gorham Gorham NH	162412-B001	Littleton District Office area	$1,483,368
The Family Resource Center at Gorham Gorham NH	162412-B001	Berlin District Office area	$1,478,084
		Total:	**$13,656,620**

Funds are available in the following accounts for State Fiscal Year 2021, and are anticipated to be available in State Fiscal Years 2022, 2023 and 2024, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is Retroactive because the Department did not have the fully executed contract documents in time for Governor and Executive Council approval to prevent a lapse in coverage between these new contracts and the existing contracts which expired June 30, 2020. The Department extended the deadline for the submittal of proposals due to the COVID-19 pandemic. Proposals were initially due at the start of the State of Emergency; the prospective proposers needed additional time to respond to the Request for Proposal. The Department's decisions to allow proposers additional time to respond caused the original timeline to be extended.

The purpose of this request is to provide Comprehensive Family Support Services (CFSS) by promoting family wellness, decreasing family stressors and preventing child abuse, neglect, as well as, juvenile justice involvement, and by providing education and support. Services are designed to enable families to access the services they need and want in their home communities. These prevention services strengthen parents, enabling families an opportunity to learn and grow.

The population to be served will be pregnant, parenting women and families with children under the age of 21 years, who are in need of assistance and support with parenting, health and nutrition; education; and employment. Families served may be experiencing stressors such as, but not limited to, unemployment, social isolation; substance misuse; and health issues.

Approximately 1200 families will be served each year.

These Contractors will support families by providing evidence-informed, trauma-informed, integrated, whole family services. Primary goals are to promote and strengthen family health and wellness, and to prevent child maltreatment. Contractors will assist families with accessing a variety of parenting, economic, and public health supports based on the needs presented. All services are strength-based, focus on the whole family, voluntary and guided by the family.

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The Department will monitor contracted services by:

- Reviewing consumer satisfaction data, which must indicate a minimum of 80% favorable rating.
- Monitoring long-term program outcomes, including increasing outreach to high-risk populations; increasing the share of referred families who enroll in services; and increasing service completion rates.

The Department selected the Contractors through a competitive bid process using a Request for Proposals (RFP) that was posted on the Department's website from 3/3/2020 through 4/8/2020. The Department received 11 responses that were reviewed and scored by a team of qualified individuals. The Scoring Sheet is attached.

As referenced in Exhibit A, Revisions to Standard Contract Provisions, of the attached contracts, the parties have the option to extend the agreements for up to two (2) additional years, contingent upon satisfactory delivery of services, available funding, agreement of the parties, and Governor and Council approval.

Should the Governor and Council not authorize this request, the flexibility of community-based family services may not be available to address the needs of children and families throughout the state, which could cause an increase of involvement of services through the Division for Children, Youth and Families, as these services help to prevent child maltreatment and promote child and family wellbeing.

Areas served: Statewide

Source of Funds: CFDA #93.645, FAIN #1901NHCWSS; CFDA #93.556, FAIN #1901FPSS; CFDA #93.667, FAIN#1901NHSOSR; and CFDA #93558, FAIN #19NHTANF.

Respectfully submitted,

for

Lori A. Shibinette
Commissioner

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New Hampshire Department of Health and Human Services
Office of Business Operations
Contracts & Procurement Unit
Scoring Sheet

Comprehensive Family Support Services	RFP-2021-DEHS-02-COMPR
RFP Name	RFP Number

Bidder Name	Maximum Points	Actual Points
1. LRCS Family Resource Center - Laconia	300	271
2. TLC Family Resource Center - Claremont	300	276
3. Waypoint - Concord DO	300	275
4. Waypoint - Southern DO	300	275
5. Waypoint - Manchester DO	300	275
6. Children's Unlimited, Inc.	300	274
7. Community Action Partnership of Strafford County	300	270
8. Greatter Seacoast Community Health	300	257
9. Home, HealthCare, Hospice & Community Services	300	268
10. The Family Resource Center - Berlin	300	286
11. The Family Resource Center - Littleton	300	285

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FISCAL DETAILS COMPREHENSIVE
FAMILY SUPPORT SERVICES

05-095-042-421010-29480000-102-500734-42106802 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE IV-B SUBPART I

100% Federal, CFDA #93.645, Title IV-B

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,256.90
2022	102-500734	Social Service Contract	42106802	$4,256.90
2023	102-500734	Social Service Contract	42106802	$4,256.90
2024	102-500734	Social Service Contract	42106802	$4,256.90
			Total:	$17,027.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.00
2022	102-500734	Social Service Contract	42106802	$4,255.00
2023	102-500734	Social Service Contract	42106802	$4,255.00
2024	102-500734	Social Service Contract	42106802	$4,255.00
			Total:	$17,020.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

TLC FAMILY RESOURCE CENTER
(SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170635-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

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HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60
			Sub-Total:	$187,260.00

05-095-042-421010-29730000-102-500734-42107306 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, PROMOTING SAFE AND STABLE FAMILIES

100% Federal, CFDA #93.556, Promoting Safe and Stable Families

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
2022	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
2023	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
2024	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
			Total:	$105,237.68	$26,309.42

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
2022	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
2023	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
2024	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
			Total:	$148,878.80	$37,219.70

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
2022	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
2023	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
2024	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
			Total:	$157,618.92	$39,404.73

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CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 154614-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
2022	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
2023	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
2024	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
			Total:	$8,884.00	$2,221.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
2022	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
2023	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
2024	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
			Total:	$128,436.00	$32,109.00

GREATER SEACOAST COMMUNITY HEALTH (FKA Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
2022	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
2023	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
2024	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
			Total:	$99,104.64	$24,776.16

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
2022	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
2023	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
2024	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
			Total:	$52,689.48	$13,172.37

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
2022	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
2023	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
2024	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
			Total:	$42,002.48	$10,500.62

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
2022	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
2023	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
2024	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
			Total:	$21,236.00	$5,309.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
2022	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
2023	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
2024	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
			Total:	$93,896.00	$23,474.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
2022	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
2023	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
2024	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
			Total:	$62,012.00	$15,503.00
			Sub-Total:	$919,996.00	$229,999.00

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05-095-042-421018-29660000-102-500734-42106603 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE XX GRANTS-SSBG

100% Federal Funds, CFDA #93.667, Title XX Grant

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177290-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177231- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$0.00
2022	102-500734	Social Service Contract	42106603	$0.00
2023	102-500734	Social Service Contract	42106603	$0.00
2024	102-500734	Social Service Contract	42106603	$0.00
			Total:	$0.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80
			Sub-Total:	$3,171,968.00

05-095-045-450010-61270000-102-500731-45030353 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, EMPLOYMENT SUPPORT

100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families; PAIN 12NHTANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
			Total:	$545,453.92

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
			Total:	$545,452.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
			Total:	$545,455.48

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
2022	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
2023	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
2024	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
			Total:	$233,131.20

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
			Total:	$545,454.92

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GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
2022	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
2023	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
2024	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
			Total:	$636,626.96

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
			Total:	$545,453.88

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177174-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
			Total:	$545,453.12

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
2022	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
2023	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
2024	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
			Total	$396,985.44

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
2022	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
2023	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
2024	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
			Total:	$714,964.36

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
2022	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
2023	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
2024	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
			Total:	$745,565.52
			Sub-Total:	$5,999,997.60

05-095-045-450010-61460000-502-500891-45030706 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, TEMP ASSISTNC TO NEEDY FAMILYS

100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families; FAIN 1801TANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166- B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$43,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$43,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$43,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$43,000.00
			Total:	$172,000.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$45,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$45,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$45,000.00
2024	644-504187	SOFSER SOF SERVICES	42105874	$45,000.00
			Total:	$180,000.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2024	644-504187	SOFSER SOF SERVICES	42105874	$25,824.00
			Total:	$103,296.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 154114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$32,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$32,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$32,000.00
2024	644-504187	SOFSER SOF SERVICES	42105874	$32,000.00
			Total:	$128,000.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177206-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$44,346.97
2022	102-500731	Contracts For Prog. Svc	45030353	$44,346.97
2023	102-500731	Contracts For Prog. Svc	45030353	$44,346.97
2024	644-504187	SOFSER SOF SERVICES	42105874	$44,346.97
			Total:	$177,387.88

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR#154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2024	644-504187	SOFSER SOF SERVICES	42105874	$25,824.00
			Total:	$103,296.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$35,124.00
2022	102-500731	Contracts For Prog. Svc	45030353	$35,124.00
2023	102-500731	Contracts For Prog. Svc	45030353	$35,124.00
2024	644-504187	SOFSER SOF SERVICES	42105874	$35,124.00
			Total:	$140,496.00

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$52,360.00
2022	102-500731	Contracts For Prog. Svc	45030353	$52,360.00
2023	102-500731	Contracts For Prog. Svc	45030353	$52,360.00
2024	644-504187	SOFSER SOF SERVICES	42105874	$52,360.00
			Total:	$209,440.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	45030353	$37,454.54
2022	102-500731	Contracts For Prog. Svc	45030353	$37,454.54
2023	102-500731	Contracts For Prog. Svc	45030353	$37,454.54
2024	644-504187	SOFSER SOF SERVICES	42105874	$37,454.54
			Total	$149,818.16

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THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$29,065.97
2022	102-500731	Contracts For Prog. Svc	45030353	$29,065.97
2023	102-500731	Contracts For Prog. Svc	45030353	$29,065.97
2024	644-504187	SOFSER SOF SERVICES	42105874	$29,065.97
			Total:	$116,263.88

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR #:162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$30,000.52
2022	102-500731	Contracts For Prog. Svc	45030353	$30,000.52
2023	102-500731	Contracts For Prog. Svc	45030353	$30,000.52
2024	644-504187	SOFSER SOF SERVICES	42105874	$30,000.52
			Total:	$120,002.08
			Sub-Total:	$1,600,000.00

05-095-090-901010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMUNITY SERVICES/MATERNAL AND CHILD HEALTH
100% Federal Funds, CFDA #93.994, Federal Funds from HRSA

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
			Total:	$18,304.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B003

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
			Total:	$21,576.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
2022	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
2023	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
2024	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
			Total:	$25,949.20

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156116-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$5,804.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,804.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,804.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,804.00
			Total:	$23,216.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177100-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
2022	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
2023	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
2024	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
			Total:	$12,182.56

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154783-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
			Total:	$25,944.00

TLC FAMILY RESOURCE CENTER
(SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170615-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$7,639.06
2022	102-500731	Contracts For Prog. Svc	90004009	$7,639.06
2023	102-500731	Contracts For Prog. Svc	90004009	$7,639.06
2024	102-500731	Contracts For Prog. Svc	90004009	$7,639.06
			Total:	$30,556.24

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
			Total:	$18,304.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
			Total:	$25,728.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
2022	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
2023	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
2024	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
			Total:	$29,036.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
2022	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
2023	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
2024	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
			Total:	$14,768.00
			Sub-Total:	$745,564.00

05-095-042-421018-19510000-645-504004-42105877 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, CHILD-FAMILY SERVICES
100% General Funds

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$43,288.00
2022	645-504004	SGF Other	42105877	$43,288.00
2023	645-504004	SGF Other	42105877	$43,288.00
2024	645-504004	SGF Other	42105877	$43,288.00
			Total:	$173,152.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$9,219.00
2022	645-504004	SGF Other	42105877	$9,219.00
2023	645-504004	SGF Other	42105877	$9,219.00
2024	645-504004	SGF Other	42105877	$9,219.00
			Total:	$36,876.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$51,000.00
2022	645-504004	SGF Other	42105877	$51,000.00
2023	645-504004	SGF Other	42105877	$51,000.00
2024	645-504004	SGF Other	42105877	$51,000.00
			Total:	$204,000.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 154114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00
			Total:	$7,272.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$8,002.56
2022	645-504004	SGF Other	42105877	$8,002.56
2023	645-504004	SGF Other	42105877	$8,002.56
2024	645-504004	SGF Other	42105877	$8,002.56
			Total:	$32,010.24

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$51,500.00
2022	645-504004	SGF Other	42105877	$51,500.00
2023	645-504004	SGF Other	42105877	$51,500.00
2024	645-504004	SGF Other	42105877	$51,500.00
			Total:	$206,000.00

TLC FAMILY RESOURCE CENTER
(SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170435-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$36,070.00
2022	645-504004	SGF Other	42105877	$36,070.00
2023	645-504004	SGF Other	42105877	$36,070.00
2024	645-504004	SGF Other	42105877	$36,070.00
			Total:	$144,280.00

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00
			Total:	$7,272.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177253- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00
			Total:	$7,272.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
2022	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
2023	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
2024	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
			Total:	$206,900.16

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$51,700.00
2022	645-504004	SGF Other	42105877	$51,700.00
2023	645-504004	SGF Other	42105877	$51,700.00
2024	645-504004	SGF Other	42105877	$51,700.00
			Total:	$206,800.00
			Sub-Total:	$1,231,834.40

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05-095-090-902010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF
HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMINITY SERVICES, MATERIAL AND CHILD HEALTH

10095 General Funds
FRC AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR# 163413-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT	MATCH
2021	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
2022	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
2023	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
2024	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
			Total:	$300,000.00	
			Sub-Total:	$300,000.00	
			Grand Total:	$13,654,620.00	$229,999.00

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Subject: Comprehensive Family Support Services RFP-2021-DEHS-02-COMPR-08

Notice: This agreement and all of its attachments shall become public upon submission to Governor and Executive Council for approval. Any information that is private, confidential or proprietary must be clearly identified to the agency and agreed to in writing prior to signing the contract.

AGREEMENT

The State of New Hampshire and the Contractor hereby mutually agree as follows:

GENERAL PROVISIONS

1. IDENTIFICATION.

1.1 State Agency Name New Hampshire Department of Health and Human Services		1.2 State Agency Address 129 Pleasant Street Concord, NH 03301-3857	
1.3 Contractor Name TLC Family Resource Center		1.4 Contractor Address P.O. Box 1098 109 Pleasant Street Claremont NH 03743	
1.5 Contractor Phone Number (603) 542-1848	1.6 Account Number 05-095-421010-29680000-102-500734; 05-095-042-421010-29730000-102-500734; 05-095-042-421010-20660000-102-500734; 05-095-045-450010-61270000-102-500731; 05-095-045-450010-61460000-502-500891; 05-095-090-902010-51900000-102-500731; 05-095-042-421010-29580000-645-504004	1.7 Completion Date June 30, 2024	1.8 Price Limitation $1,247,696
1.9 Contracting Officer for State Agency Nathan D. White, Director		1.10 State Agency Telephone Number (603) 271-9631	
1.11 Contractor Signature Margaret Monroe-Cassel Date: 6/25/20		1.12 Name and Title of Contractor Signatory Margaret Monroe-Cassel Executive Director	
1.13 State Agency Signature Date: 6/29/20		1.14 Name and Title of State Agency Signatory Christine Tappan, Associate Commissioner	
1.15 Approval by the N.H. Department of Administration, Division of Personnel (if applicable)			

Contractor Initials MMC
Date 6/25/20

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By:	Director, On:
1.16 Approval by the Attorney General (Form, Substance and Execution) *(if applicable)*	
By: /s/Christen Lavera	On: 6/29/20
1.17 Approval by the Governor and Executive Council *(if applicable)*	
G&C Item number:	G&C Meeting Date:

Contractor Initials: [illegible]
Date: [illegible]

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2. SERVICES TO BE PERFORMED. The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT B which is incorporated herein by reference ("Services").

3. EFFECTIVE DATE/COMPLETION OF SERVICES.

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement as indicated in block 1.17, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.13 ("Effective Date").

3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

4. CONDITIONAL NATURE OF AGREEMENT.

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds affected by any state or federal legislative or executive action that reduces, eliminates or otherwise modifies the appropriation or availability of funding for this Agreement and the Scope for Services provided in EXHIBIT B, in whole or in part. In no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to reduce or terminate the Services under this Agreement immediately upon giving the Contractor notice of such reduction or termination. The State shall not be required to transfer funds from any other account or source to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

5. CONTRACT PRICE/PRICE LIMITATION/ PAYMENT.

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT C which is incorporated herein by reference.

5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.

5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.

6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal employment opportunity laws. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.

6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.

6.3. The Contractor agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

7. PERSONNEL.

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.

7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

Contractor Initials MMC

Date 6/25/20

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8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

8.1.1 failure to perform the Services satisfactorily or on schedule;

8.1.2 failure to submit any report required hereunder; and/or

8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely cured, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;

8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 give the Contractor a written notice specifying the Event of Default and set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 give the Contractor a written notice specifying the Event of Default, treat the Agreement as breached, terminate the Agreement and pursue any of its remedies at law or in equity, or both.

8.3. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

9. TERMINATION.

9.1 Notwithstanding paragraph 8, the State may, at its sole discretion, terminate the Agreement for any reason, in whole or in part, by thirty (30) days written notice to the Contractor that the State is exercising its option to terminate the Agreement.

9.2 In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall, at the State's discretion, deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination Report shall be identical to those of any Final Report described in the attached EXHIBIT B. In addition, at the State's discretion, the Contractor shall, within 15 days of notice of early termination, develop and submit to the State a Transition Plan for services under the Agreement.

10. DATA/ACCESS/CONFIDENTIALITY/ PRESERVATION.

10.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

10.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

10.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

11. CONTRACTOR'S RELATION TO THE STATE. In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.

12.1 The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written notice, which shall be provided to the State at least fifteen (15) days prior to the assignment, and a written consent of the State. For purposes of this paragraph, a Change of Control shall constitute assignment. "Change of Control" means (a) merger, consolidation, or a transaction or series of related transactions in which a third party, together with its affiliates, becomes the direct or indirect owner of fifty percent (50%) or more of the voting shares or similar equity interests, or combined voting power of the Contractor, or (b) the sale of all or substantially all of the assets of the Contractor.

12.2 None of the Services shall be subcontracted by the Contractor without prior written notice and consent of the State. The State is entitled to copies of all subcontracts and assignment agreements and shall not be bound by any provisions contained in a subcontract or an assignment agreement to which it is not a party.

13. INDEMNIFICATION. Unless otherwise exempted by law, the Contractor shall indemnify and hold harmless the State, its officers and employees, from and against any and all claims, liabilities and costs for any personal injury or property damages, patent or copyright infringement, or other claims asserted against the State, its officers or employees, which arise out of (or which may be claimed to arise out of) the acts or omission of the

Contractor Initials MM

Date 10/22/20

Contractor, or subcontractors, including but not limited to the negligence, reckless or intentional conduct. The State shall not be liable for any costs incurred by the Contractor arising under this paragraph 13. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and continuously maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 commercial general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than $1,000,000 per occurrence and $2,000,000 aggregate or excess; and

14.1.2 special cause of loss coverage form covering all property subject to subparagraph 10.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference.

15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A *("Workers' Compensation")*.

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. The Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

17. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no such approval is required under the circumstances pursuant to State law, rule or policy.

18. CHOICE OF LAW AND FORUM. This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party. Any actions arising out of this Agreement shall be brought and maintained in New Hampshire Superior Court which shall have exclusive jurisdiction thereof.

19. CONFLICTING TERMS. In the event of a conflict between the terms of this P-37 form (as modified in EXHIBIT A) and/or attachments and amendment thereof, the terms of the P-37 (as modified in EXHIBIT A) shall control.

20. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

21. HEADINGS. The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

22. SPECIAL PROVISIONS. Additional or modifying provisions set forth in the attached EXHIBIT A are incorporated herein by reference.

23. SEVERABILITY. In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

24. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings with respect to the subject matter hereof.

Contractor Initials MMS

Date 6/25/20

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REVISIONS TO STANDARD CONTRACT PROVISIONS

1. Revisions to Form P-37, General Provisions

1.1. Paragraph 3, Subparagraph 3.1, Effective Date/Completion of Services, is amended as follows:

3.1. Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire as indicated in block 1.17, this Agreement, and all obligations of the parties hereunder, shall become effective on July 1, 2020. ("Effective Date").

1.2. Paragraph 3, Effective Date/Completion of Services, is amended by adding subparagraph 3.3 as follows:

3.3. The parties may extend the Agreement for up to two (2) additional years from the Completion Date, contingent upon satisfactory delivery of services, available funding, agreement of the parties, and approval of the Governor and Executive Council.

1.3. Paragraph 12, Assignment/Delegation/Subcontracts, is amended by adding subparagraph 12.3 as follows:

12.3. Subcontractors are subject to the same contractual conditions as the Contractor and the Contractor is responsible to ensure subcontractor compliance with those conditions. The Contractor shall have written agreements with all subcontractors, specifying the work to be performed and how corrective action shall be managed if the subcontractor's performance is inadequate. The Contractor shall manage the subcontractor's performance on an ongoing basis and take corrective action as necessary. The Contractor shall annually provide the State with a list of all subcontractors provided for under this Agreement and notify the State of any inadequate subcontractor performance.

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EXHIBIT B

Scope of Services

1. **Statement of Work**

1.1. General Services

1.1.1. The Contractor shall provide services to pregnant and parenting women and other families with children up to twenty-one (21) years of age who are:

1.1.1.1. At risk for experiencing difficulty with:

1.1.1.1.1. Pregnancy.

1.1.1.1.2. Health and nutrition.

1.1.1.1.3. Education and employment.

1.1.1.1.4. Parenting challenges.

1.1.1.1.5. Social isolation.

1.1.1.1.6. Substance use disorders.

1.1.1.1.7. Mental health events.

1.1.1.1.8. Child abuse and neglect.

1.1.1.1.9. Substance exposed infants.

1.1.1.2. At risk for child abuse and neglect; and

1.1.1.3. Perinatal families of substance exposed infants.

1.1.1.4. Seeking Comprehensive Family Support Services, (CFSS) in a voluntary manner.

1.1.2. The Contractor shall provide services at 109 Pleasant Street, Claremont, NH and other locations, as mutually agreed upon between the Contractor and the client, within the Department of Health and Human Services Claremont District Office Catchment Area.

1.1.3. The Contractor shall provide voluntary Comprehensive Family Support Services.

1.1.4. For the purposes of this agreement, all references to days shall mean business days.

1.1.5. For the purposes of this Agreement, all references to business hours shall mean Monday through Friday from 8:00 AM to 5:00 PM, excluding state and federal holidays.

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1.1.6. The Contractor shall maintain their FRC-Q designation throughout the contract period.

1.1.7. The Contractor shall collaborate with the Department and its Facilitating Organization to ensure a statewide system of CFSS.

1.1.8. The Contractor shall attend quarterly meetings for Comprehensive Family Support Services (CFSS), as scheduled by the Department.

1.1.9. The Contractor shall provide CFSS utilizing the Strengthening Families Framework and addressing Protective Factors, which may be provided through a variety of methods, as determined to be convenient for clients and families, which include, but are not limited to:

- 1.1.9.1. Home visiting services.
- 1.1.9.2. Workshops.
- 1.1.9.3. Support groups.
- 1.1.9.4. Utilizing the Strengthening Families Framework.
- 1.1.9.5. Addressing protective factors.

1.1.10. The Contractor shall provide services designed to prevent child maltreatment, neglect and Juvenile Justice Involvement by ensuring:

- 1.1.10.1. Services are trauma informed.
- 1.1.10.2. Parenting education and family support is available through a variety of evidence-based curriculums; and
- 1.1.10.3. Age appropriate education is available utilizing Bright Futures-Guidelines for Health Supervision of Infants, Children and Adolescents.

1.1.11. The Contractor shall provide and connect families to services that, include but are not limited to:

- 1.1.11.1. Healthcare, including dental.
- 1.1.11.2. Child care programs.
- 1.1.11.3. Women, Infants and Children Nutrition Program (WIC)
- 1.1.11.4. Domestic violence services.
- 1.1.11.5. Local and State human service agencies.
- 1.1.11.6. Employment.
- 1.1.11.7. Transportation.
- 1.1.11.8. Substance Use Disorder services.

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1.1.11.9. Sexual health curriculum for teens.

1.1.11.10. LGBTQIA support program for teens and their allies and families.

1.1.12. The Contractor shall provide CFSS that support parents who may be experiencing social, emotional, physical and mental health events that interfere with their ability to parent their children.

1.1.13. The Contractor shall provide CFSS in a flexible and integrated approach that provides support services to families on a continuum of three stages:.

1.1.13.1. Prevention;

1.1.13.2. Early intervention; and

1.1.13.3. Crisis.

1.1.14. The Contractor shall facilitate identification and evaluation of programs and services available to families experiencing conditions that may include, but are not limited to:

1.1.14.1. A previous or current founded, or unfounded, child protective services report.

1.1.14.2. Having a child who has a low birth weight and neuro developmental delays.

1.1.14.3. A history of, or current, parental or caregiver substance abuse.

1.1.14.4. A history of, or current, mental health concerns relative to the parent, caregiver, or child(ren).

1.1.14.5. Having income at or below 300% of the Federal Poverty Level.

1.1.14.6. Family history of domestic violence.

1.1.14.7. Child's insecure attachment in early years.

1.1.14.8. Pregnancy; birth of a child within the past twelve (12) months; birth of an additional child within the next six (6) months; birth or expected birth of a child with special healthcare needs.

1.1.14.9. Pregnant individuals with prenatal substance use concerns and families with substance exposed infants.

1.1.14.10. Having more than one (1) child under the age of three (3) years.

1.1.14.11. Physical or social isolation or any other factors that contribute to unhealthy social and emotional outcomes.

1.1.14.12. Home conditions presenting a health and/or safety risk to family members.

1.1.14.13. Child or family with chronic health, behavioral or developmental issues with impacts parenting.

1.1.14.14. Ages and Stages Questionnaire (ASQ) and Ages and Stages Questionnaire Social Emotional (ASQ-SE) results that indicate developmental delays.

1.1.14.15. Families impacted by traumatic events.

1.1.14.16. Receiving Temporary Assistance to Needy Families (TANF) cash assistance or any of the Medicaid options.

1.1.15. The Contractor shall ensure services are multigenerational; trauma-informed; culturally responsive; strengths-based; and focused on empowering families. The Contractor shall ensure service activities include, but are not limited to:

1.1.15.1. Evidence-based practices, where available.

1.1.15.2. Education and direct services that support parent and child wellbeing.

1.1.15.3. Case management.

1.1.15.4. Access to a broad array of resources and referrals that respond to a family's needs.

1.1.16. The Contractor shall utilize marketing strategies to increase presence of CFSS in the community, including but not limited to:

1.1.16.1. Connecting with local hospitals, community health centers, obstetrics and pediatric departments and other family resource centers.

1.1.16.2. Collaborating with the Rocking Chair Project to provide new mothers with a donated glider and ottoman chair to have a comfortable place to bond with their infants.

1.1.16.3. Attending local community partnership meetings, public health council meetings and Integrated Delivery Network meetings.

1.1.16.4. Collaborating with community partners, including those in nearby bordering Vermont, for outreach, referrals and awareness.

1.1.16.5. Producing and distributing Family Resource Center-branded brochures.

1.1.16.6. Disseminating information at community events.

1.1.16.7. Speaking engagements.

1.1.17. The Contractor shall ensure services are available during times that are convenient for families, including during hours that accommodate families who may have non-traditional schedules or hours.

1.2. Assessments and Referrals

1.2.1. The Contractor shall accept referrals from hospitals and medical centers when clients have a Plan of Safe Care, or assist pregnant and postpartum women with developing a Plan of Safe Care in collaboration with medical providers.

1.2.2. The Contractor shall complete a Family Assessment utilizing the Protective Factors Survey, 2nd Edition (PFS-2) for each family referred for services in order to:

1.2.2.1. Identify risk factors;

1.2.2.2. Determine appropriate CFSS; and

1.2.2.3. Provide appropriate CFSS.

1.2.3. The Contractor shall ensure that each family is provided with an Individual Service Plan (ISP) that addresses and targets barriers to receiving education and support services, which may include but are not limited to:

1.2.3.1. Parent education and support, including, but not limited to Growing Great Kids (GGK).

1.2.3.2. Family mentoring and advocacy.

1.2.3.3. Medical and health education.

1.2.3.4. Early childhood education.

1.2.3.5. Literacy education and support.

1.2.3.6. Life skills training.

1.2.3.7. Accessing community resources.

1.2.4. The Contractor shall provide referrals to appropriate community-based services and other resources that support families in their home communities, which may include, but are not limited to:

1.2.4.1. Child Care Aware of New Hampshire.

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1.2.4.2. The Department of Health and Human Services District Offices for assistance with program eligibility determination.

1.2.4.3. Special Medicaid Services, including Family Centered Early Supports and Services (FCESS).

1.2.4.4. Family violence prevention agencies.

1.2.4.5. Mental health services.

1.2.4.6. Nutrition education and healthy foods.

1.2.4.7. Women, Infants and Children (WIC) Nutrition programs.

1.2.4.8. Adult education.

1.2.4.9. Literacy education.

1.2.4.10. Employment services.

1.2.4.11. Medicaid enrollment.

1.2.5. The Contractor shall ensure that families with children up to six (6) years of age are screened and participate in the Watch Me Grow Program. The Contractor shall:

1.2.5.1. Distribute the "Learn the Signs, Act Early" materials;

1.2.5.2. Report the number of families who received developmental screening education materials;

1.2.5.3. Provide developmental and social emotional screenings for children ages one (1) month through five (5) years; and

1.2.5.4. Report the number of families that received an ASQ-3 and ASQ-SE- screener.

1.3: Home Visiting Services

1.3.1. The Contractor shall provide home visiting services that are respectful of families' cultures and values while building on their strengths, being responsive to their needs, and ensuring voluntary participation of the families served.

1.3.2. The Contractor shall provide home visiting services that include, but are not limited to:

1.3.2.1. Working with program participants to develop comprehensive goals that improve the economic self-sufficiency of families by assisting parents to develop vision for the future that includes, but is not limited to:

1.3.2.1.1. Planning future pregnancies.

1.3.2.1.2. Continuing education.

1.3.2.1.3. Finding and maintaining employment.

1.3.2.1.4. Increasing Protective Factors of the family.

1.3.2.1.5. Obtaining secure housing.

1.3.2.1.6. Accessing community services.

1.3.2.1.7. Accessing parental education on topics that include, but are not limited to:

1.3.2.1.7.1. Child development.

1.3.2.1.7.2. Child behavior.

1.3.2.1.7.3. Child health.

1.3.2.1.7.4. Coping and problem solving skills.

1.3.2.1.7.5. Safety.

1.3.2.1.7.6. Parenting skills.

1.3.3. The Contractor's home visitors shall conduct activities that include, but are not limited to:

1.3.3.1. Providing standardized smoking cessation education and referrals, as appropriate, in order to increase the number of women who quit smoking.

1.3.3.2. Providing standardized smoking cessation education and referrals as needed.

1.3.3.3. Providing information to pregnant women relative to the importance of receiving consistent prenatal health care that results in healthy pregnancies and birth outcomes.

1.3.3.4. Providing information that promotes parent-child attachments that mitigate child maltreatment.

1.3.3.5. Providing education regarding the importance of primary care services for the family, including access to reproductive health care, timely immunizations, increased child safety, and the establishment of a medical home. The Contractor shall work to ensure:

1.3.3.5.1. All women have access to formal, validated screening for prenatal and postpartum depression.

1.3.3.5.2. All women who screen positive for maternal depression are referred to follow-up treatment, as appropriate.

1.3.3.5.3. All participants are enrolled in primary care physician services.

1.3.3.5.4. Improvement in family health and functioning.

1.3.4. The Contractor shall provide home visiting services, utilizing evidence based approaches and training programs that include, but are not limited to:

1.3.4.1. Growing Great Kids curriculum for parents of children up to five (5) years of age.

1.3.4.2. Circle of Security curriculum.

1.3.5. The Contractor shall provide home visiting services and classes at a variety of times, which include early evenings, weekends, mornings and afternoons.

1.3.6. The Contractor shall provide home visiting services to families in their homes, in the TLC Family Resource Center office, or in a community setting, depending upon the desires of the family.

1.4. <u>Workshops, Support Groups and Community Outreach</u>

1.4.1. The Contractor shall ensure families have access to meetings by training the families how to utilize web-based meeting methods that include, but are not limited to:

1.4.1.1. Zoom.

1.4.1.2. DUO.

1.4.2. The Contractor shall ensure that the privacy of individuals served is maintained in any instance in which web-based meeting methods are utilized.

1.4.3. The Contractor shall provide the following to families who do not have access to their own:

1.4.3.1. Cell phones.

1.4.3.2. Phone cards.

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1.4.4. The Contractor shall evaluate the progress of both parents and caregivers, as well as the performance of the programs and services provided.

1.4.5. The Contractor shall seek and maintain collaboration with the following partners, which include, but are not limited to:

1.4.5.1. Fellow non-profit partners;

1.4.5.2. Business community;

1.4.5.3. Pathways;

1.4.5.4. Child Care Aware;

1.4.5.5. SUD treatment providers and;

1.4.5.6. Schools, including Head Start.

1.4.6. The Contractor shall meet regularly with community partners to stay connected and ensure that agencies are fully aware of and current regarding services offered.

1.5. Staffing

1.5.1. The Contractor shall require all staff, subcontractors, and volunteers who have contact with children complete a criminal background check and central registry check.

1.5.2. The Contract shall ensure staff who shall drive as part of their job duties maintain a valid driver's license.

1.5.3. The Contractor shall ensure staff are trained in:

1.5.3.1. The principles of family support;

1.5.3.2. Maternal and child health:

1.5.3.3. The child welfare system with concentrations in service array;

1.5.3.4. Working in multidisciplinary teams.

1.5.4. The Contractor shall demonstrate on-going staff enrichment and development in areas that include, but are not limited to:

1.5.4.1. Skills needed to address the ethnic and cultural needs, resources, and assets of the community;

1.5.4.2. Exercising empathy, with an understanding of family stressors, for parents and families receiving services; and

1.5.4.3. Effective home visiting and reporting practices.

1.5.5. The Contractor shall provide the following evidence-based trainings to staff, which include, but are not limited to:

1.5.5.1. Circle of Security (CoS) Parenting Training;

1.5.5.2. Child Parent Psychotherapy (CPP);

1.5.5.3. Healthy Families America (HFA;

1.5.5.4. Peer Recovery Coaching; and

1.5.5.5. Motivational Interviewing.

1.5.6. The Contractor shall provide the evidence-informed trainings to staff, which include, but are not limited to:

1.5.6.1. Growing Great Kids (GGK);

1.5.6.2. Parenting in Recovery; and

1.5.6.3. Miss Kendra.

1.5.7. The Contractor shall ensure staff includes, at a minimum, a Program Director who works the minimum of a .5 Full Time Employee (FTE) and an appropriate number of Paraprofessional Home Visitors, necessary to implement the program.

1.5.8. The Contractor shall ensure the Program Director has experience and education that include, but are not limited to:

1.5.8.1. A Master's degree in social work, counseling, nursing, public health or a related field, and

1.5.8.2. Two (2) years of experience working with families and children in a social service, home health or other early childhood program setting; or

1.5.8.3. A Bachelor's degree in social work, counseling, nursing, public health or related field; and

1.5.8.4. Five (5) years of experience working with families and children in a social service, home health or other early childhood program setting, some of which shall have been in a supervisory capacity.

1.5.8.5. The Contractor shall ensure Paraprofessional Home Visitors have, experience and education that include, but are not limited to:

1.5.8.6. A Bachelor's degree in social work, counseling, nursing, human services, early childhood education or a relate field; and

1.5.8.7. Two (2) years of experience working with families and children in a social service, home health or other early childhood program setting.

1.5.9. The Contractor shall ensure a minimum of one (1) Home Visitor and the Home Visitor Supervisor are trained in either Growing Great Kids or Parents as Teachers curriculum and follow the Growing Great Kids requirements within six (6) months of the contract effective date.

1.5.10. The Contractor shall designate a staff person as the liaison for all programmatic correspondence between the Department and the Contractor, ensuring timely communication on topics that include, but are not limited to:

1.5.10.1. Clinical updates.

1.5.10.2. Program announcements.

1.5.10.3. Changes, errors, and requests.

1.5.11. The Contractor shall ensure all staff receive training on appropriate and effective referral methods, including but not limited to:

1.5.11.1. After school programs.

1.5.11.2. Collaboration with SAU, teachers and guidance departments.

1.5.12. The Contractor shall ensure staff consists of individuals having diverse ages, genders, religions, ethnicities and cultural backgrounds in order to form positive and relatable relationships with families.

1.5.13. The Contractor shall ensure all staff are fully trained in the Standards of Quality training and recertification prior to and while providing services to families.

1.6. Relevant Laws, Policies and Guidelines

1.6.1. The Contractor shall be in compliance with applicable federal and state laws, rules and regulations, and applicable policies and procedures adopted by the Department currently in effect, and as they may be adopted or amended during the contract period.

1.6.2. The Contractor shall report all cases of communicable diseases according to New Hampshire RSA 141-C and He-P 301, adopted June 3, 2008.

1.6.3. The Contractor shall participate and coordinate public health activities as requested by the Division of Public Health Services

during any disease outbreak and/or emergency, natural or man-made, affecting the public's health.

1.6.4. The Contractor shall promote immunizations, in accordance with NH RSA 141-C and the Immunization Rules promulgated thereunder.

1.6.5. The Contractor's program services shall meet the requirements of Sec. 401 (a)(3) of the 42USC 601, which is Part A of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PRWORA) federal law for TANF, which indicates on of the purposes is to increase State flexibility to, "(3) prevent and reduce the incidence of out-of-wedlock pregnancies and establish annual numerical goals for preventing and reducing the incidence of these pregnancies", to the State/Federal regulation.

1.6.6. The Contractor shall comply with confidentiality provisions of RSA 170-G: 8-a. All information regarding the Department's clients, client families, foster families, and other involved individuals, is strictly confidential and shall not be discussed with anyone except the Department's personnel in the performance of contracted services.

1.6.7. The Contractor shall maintain the confidentiality of all clients and use client information only for program administration purposes and evaluation, ensuring the following, including but not limited to:

1.6.7.1. All staff and subcontractor(s) understand that the receipt of this information is confidential and cannot be disclosed except in direct administration of the program.

1.6.7.2. All staff and subcontractor(s) adhere to the standards and confidentiality policies of the organization.

1.6.7.3. Receipt of public assistance and other confidential information shared shall be shared only as part of the medical record and only with the properly signed release of information from the client.

1.6.8. The Contractor shall, for purposes of program evaluation and/or continuous quality improvement, report personally identifiable health data to the Department as requested, for all clients served under the resulting contract.

1.6.9. The Contractor shall obtain any authorizations for release of information from the clients that are necessary to comply with federal and state laws and regulations.

1.6.10. The Contractor shall provide all forms developed for authorization for release of information to the Department shall prior to use.

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1.6.11. The Contractor shall adhere to the legal requirements governing human subjects' research if considering using program participants for clinical or sociological research purposes.

1.6.12. The Contractor shall inform the Division of Public Health Services prior to initiating any research related to the resulting contract.

1.6.13. The Contractor shall comply with the reporting requirements of New Hampshire RSA 169:C, Child Protection Act; RSA 161:F46, Protective Services to Adults; RSA 631:6, Assault and Related Offenses; and RSA 130:A, Lead Paint Poisoning and Control.

2. Exhibits Incorporated

2.1. The Contractor shall use and disclose Protected Health Information in compliance with the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule) (45 CFR Parts 160 and 164) under the Health Insurance Portability and Accountability Act (HIPAA) of 1996, and in accordance with the attached Exhibit I, Business Associate Agreement, which has been executed by the parties.

2.2. The Contractor shall manage all confidential data related to this Agreement in accordance with the terms of Exhibit K, DHHS Information Security Requirements.

2.3. The Contractor shall comply with all Exhibits D through K, which are attached hereto and incorporated by reference herein.

3. Reporting Requirements

3.1. The Contractor shall submit quarterly reports highlighting the program activities no later than the fifteenth (15th) day of the month following the reporting period, with the first report due no later than October 15, 2020. The Contractor shall ensure quarterly reports include, but are not limited to:

3.1.1. The progress in achieving the stated outcomes.

3.1.2. Feedback from families as to the effectiveness and satisfaction of the contracted services.

3.2. The Contractor shall submit an annual report to the Department no later than July 31st of each contract year, with the first report due on July 31, 2021. The Contractor shall ensure annual reports include, but are not limited to:

3.2.1. Information regarding accomplishments and activities for the program.

3.2.2. Recommendations for service development and outcomes.

3.2.3. Systemic barriers experienced.

3.2.4. Family satisfaction survey results.

3.3. The Contractor shall enter data into the Welligent System within thirty (30) days from receiving the data, ensuring data includes, but is not limited to:

3.3.1. Encrypted client identifier; first two initials of the first name, first three initials of the last name.

3.3.2. Gender.

3.3.3. Date of Birth.

3.3.4. Race.

3.3.5. Ethnicity.

3.3.6. Date of Screening.

3.3.7. Which month Ages and Stages Questionnaire ASQ was administered.

3.3.8. Recheck.

3.3.9. Referred

3.3.10. Receiving services.

3.3.11. Screening score.

3.3.12. Consent signed to notify Primary Care Physician (PCP).

3.3.13. Date the screen was sent to the client's PCP.

3.4. The Contractor shall collaborate with the Department to provide requested information relative to program evaluation and other information, as needed, to meet Department goals and requirements and provide information to different Divisions within the Department that include, but are not limited to the:

3.4.1. Division for Children, Youth and Families.

3.4.2. Division of Public Health Services.

3.4.3. Division for Economic and Housing Stability.

3.5. The Contractor shall maintain a Family Service Record, as provided by the Department, on each family in compliance with all Health Insurance Portability and Accountability Act (HIPAA), Privacy Rules. The Contractor shall ensure the Family Service Record includes, but not be limited to:

3.5.1. Source of referral.

3.5.2. Referral information.

3.5.3. Release of information form.

3.5.4. Family assessment.

3.5.5. Child/Family services plan.

3.5.6. Case contact log.

3.5.7. Receipt of health care.

3.5.8. Linkages with prenatal/primary care and visit schedule as outlined in the American Academy of Pediatrics, "Recommendations for Preventative Pediatric Health Care" schedule.

3.5.9. Progress notes.

3.5.10. Child care utilization and billing information.

3.5.11. Case closure report.

3.6. The Contractor shall ensure Family Service Records are summarized and entered into the Quick Base in real-time.

4. Performance Measures

4.1. The Contractor shall ensure consumer satisfaction data indicates a minimum of 80% favorable rating.

4.2. The Contractor shall sustain 100% screening of family participation in the Watch Me Grow Program in families with children up to six (6) years of age.

4.3. The Contractor shall work collaboratively with the Department to ensure evidence-based strategies are used and appropriate metrics are tracked for specific programs and sub-populations.

4.4. The Contractor shall actively and regularly collaborate with the Department to enhance contract management, improve results, and adjust program delivery and policy based on successful outcomes.

4.5. The Contractor shall track a range of performance improvement topics that include, but are not limited to:

4.5.1. Increasing outreach to high-risk populations;

4.5.2. Increasing the share of referred families who enroll in services;

4.5.3. Increasing service completion dates; and

4.5.4. Evaluating long-term program outcomes.

4.6. The Contractor may be required to provide other key data and metrics to the Department, including client-level demographic, performance, and service data.

4.7. The Contractor shall collect and share data with the Department in a formal specified by the Department, where applicable.

5. Additional Terms

5.1. Impacts Resulting from Court Orders or Legislative Changes

5.1.1. The Contractor agrees that, to the extent future state or federal legislation or court orders may have an impact on the Services described herein, the State has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.

5.2. Culturally and Linguistically Appropriate Services (CLAS)

5.2.1. The Contractor shall submit and comply with a detailed description of the language assistance services they will provide to persons with limited English proficiency and/or hearing impairment to ensure meaningful access to their programs and/or services within ten (10) days of the contract effective date.

5.3. Credits and Copyright Ownership

5.3.1. All documents, notices, press releases, research reports and other materials prepared during or resulting from the performance of the services of the Contract shall include the following statement, "The preparation of this (report, document etc.) was financed under a Contract with the State of New Hampshire, Department of Health and Human Services, with funds provided in part by the State of New Hampshire and/or such other funding sources as were available or required, e.g., the United States Department of Health and Human Services."

5.3.2. All materials produced or purchased under the contract shall have prior approval from the Department before printing, production, distribution or use.

5.3.3. The Department shall retain copyright ownership for any and all original materials produced, including, but not limited to:

5.3.3.1. Brochures.

5.3.3.2. Resource directories.

5.3.3.3. Protocols or guidelines.

5.3.3.4. Posters.

5.3.3.5. Reports.

5.3.4. The Contractor shall not reproduce any materials produced under the contract without prior written approval from the Department.

6. Records

6.1. The Contractor shall keep records that include, but are not limited to:

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6.1.1. Books, records, documents and other electronic or physical data evidencing and reflecting all costs and other expenses incurred by the Contractor in the performance of the Contract, and all income received or collected by the Contractor.

6.1.2. All records shall be maintained in accordance with accounting procedures and practices, which sufficiently and properly reflect all such costs and expenses, and which are acceptable to the Department, and to include, without limitation, all ledgers, books, records, and original evidence of costs such as purchase requisitions and orders, vouchers, requisitions for materials, inventories, valuations of in-kind contributions, labor time cards, payrolls, and other records requested or required by the Department.

6.1.3. Statistical, enrollment, attendance or visit records for each recipient of services, which records shall include all records of application and eligibility (including all forms required to determine eligibility for each such recipient), records regarding the provision of services and all invoices submitted to the Department to obtain payment for such services.

6.1.4. Medical records on each patient/recipient of services.

6.2. During the term of this Contract and the period for retention hereunder, the Department, the United States Department of Health and Human Services, and any of their designated representatives shall have access to all reports and records maintained pursuant to the Contract for purposes of audit, examination, excerpts and transcripts. Upon the purchase by the Department of the maximum number of units provided for in the Contract and upon payment of the price limitation hereunder, the Contract and all the obligations of the parties hereunder (except such obligations as, by the terms of the Contract are to be performed after the end of the term of this Contract and/or survive the termination of the Contract) shall terminate, provided however, that if, upon review of the Final Expenditure Report the Department shall disallow any expenses claimed by the Contractor as costs hereunder the Department shall retain the right, at its discretion, to deduct the amount of such expenses as are disallowed or to recover such sums from the Contractor.

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EXHIBIT C

Payment Terms

1. This Agreement is funded by:
   1.1. 1.37%, by the US Department of Health and Human Services, Administrations on Children, Youth and Families, Child Welfare Social Services, Title IV-B, Subpart 1, of the Social Security Act, CFDA 93.645, FAIN# 2001NHCWSS.
   1.2. 6.74%, by the US Department of Health and Human Services, Administration for Children & Families, Administration on Children, Youth and Families, Promoting Safe and Stable Families, CFDA 93.556, FAIN# 2001FPSS.
   1.3. 23.23%, by the US Department of Health and Human Services, Administration for Children & Families, Title XX Grants, SSBG – Social Services Block Grant, CFDA 93.667, FAIN# 2001NHSOSR.
   1.4. 55.65%, by the US Department of Health and Human Services, Temporary Assistance for Needy Families, CFDA 93.558, FAIN# 19NHTANF.
   1.5. 1.80%, by the US Department of Health and Human Services, Maternal and Child Health Services Block Grant, CFDA 93.994, FAIN# 90CA1858.
   1.6. 11.21% General Funds:
2. For the purposes of this Agreement:
   2.1. The Department has identified the Contractor as a Subrecipient, in accordance with 2 CFR 200.330.
   2.2. The Indirect Cost Rate of 8.9% applies in accordance with 2 CFR §200.414.
   2.3. The Department has identified this Contract as NON-R&D, in accordance with 2 CFR §200.87.
3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement, and shall be in accordance with the approved line item, as specified in Exhibits C-1, Budget through Exhibit C-4, Budget.
4. The Contractor shall submit an invoice in a form satisfactory to the State by the fifteenth (15th) working day of the following month, which identifies and requests reimbursement for authorized expenses incurred in the prior month. The Contractor shall ensure the invoice is completed, dated and returned to the Department in order to initiate payment.

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EXHIBIT C

5. In lieu of hard copies, all invoices may be assigned an electronic signature and emailed to BFA@dhhs.nh.gov, or invoices may be mailed to:

   Financial Manager
   Department of Health and Human Services
   129 Pleasant Street
   Concord, NH 03301

6. The State shall make payment to the Contractor within thirty (30) days of receipt of each invoice, subsequent to approval of the submitted invoice and if sufficient funds are available, subject to Paragraph 4 of the General Provisions Form Number P-37 of this Agreement.

7. The final invoice shall be due to the State no later than forty (40) days after the contract completion date specified in Form P-37, General Provisions Block 1.7 Completion Date.

8. The Contractor must provide the services in Exhibit B, Scope of Services, in compliance with funding requirements.

9. The Contractor agrees that funding under this Agreement may be withheld, in whole or in part in the event of non-compliance with the terms and conditions of Exhibit B, Scope of Services.

10. Notwithstanding anything to the contrary herein, the Contractor agrees that funding under this agreement may be withheld, in whole or in part, in the event of non-compliance with any Federal or State law, rule or regulation applicable to the services provided, or if the said services or products have not been satisfactorily completed in accordance with the terms and conditions of this agreement.

11. Notwithstanding Paragraph 18 of the General Provisions Form P-37, changes limited to adjusting amounts within the price limitation and adjusting encumbrances between State Fiscal Years and budget class lines through the Budget Office may be made by written agreement of both parties, without obtaining approval of the Governor and Executive Council, if needed and justified.

12. Audits

    12.1. The Contractor is required to submit an annual audit to the Department if any of the following conditions exist:

        12.1.1. Condition A - The Contractor expended $750,000 or more in federal funds received as a subrecipient pursuant to 2 CFR Part 200, during the most recently completed fiscal year.

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12.1.2. Condition B - The Contractor is subject to audit pursuant to the requirements of NH RSA 7:28, III-b, pertaining to charitable organizations receiving support of $1,000,000 or more.

12.1.3. Condition C - The Contractor is a public company and required by Security and Exchange Commission (SEC) regulations to submit an annual financial audit.

12.2. If Condition A exists, the Contractor shall submit an annual single audit performed by an independent Certified Public Accountant (CPA) to the Department within 120 days after the close of the Contractor's fiscal year, conducted in accordance with the requirements of 2 CFR Part 200, Subpart F of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal awards.

12.3. If Condition B or Condition C exists, the Contractor shall submit an annual financial audit performed by an independent CPA within 120 days after the close of the Contractor's fiscal year.

12.4. In addition to, and not in any way in limitation of obligations of the Contract, it is understood and agreed by the Contractor that the Contractor shall be held liable for any state or federal audit exceptions and shall return to the Department all payments made under the Contract to which exception has been taken, or which have been disallowed because of such an exception.

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Exhibit C-1 Budget

New Hampshire Department of Health and Human Services
COMPLETE ONE BUDGET FORM FOR EACH BUDGET PERIOD

Instructions: Fill out the Direct/Indirect columns only for both Contractor Share and Funded by DHHS. Everything else will automatically populate.

Contractor Name: TLC Family Resource Center

Budget Request for: COMPREHENSIVE FAMILY SUPPORT SERVICES RFP-2021-DHHS-03-COMPR - (Claremont DO Catchment)

Budget Period: SFY 2021 (7/1/2020 TO 6/30/21)

Line Item	Total Program Cost			Contractor Share / Match			Funded by DHHS contract share		
	Direct	Indirect	Total	Direct	Indirect	Total	Direct	Indirect	Total
1. Total Salary/Wages	$ 259,248.00	$ -	$ 259,248.00	$ 42,153.00	$ -	$ 42,153.00	$ 217,095.00	$ -	$ 217,095.00
2. Employee Benefits	$ 51,850.00	$ -	$ 51,850.00	$ 8,431.00	$ -	$ 8,431.00	$ 43,419.00	$ -	$ 43,419.00
3. Consultants	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ 806.00	$ -	$ 806.00	$ -	$ -	$ -	$ 806.00	$ -	$ 806.00
Repair and Maintenance	$ 1,400.00	$ -	$ 1,400.00	$ -	$ -	$ -	$ 1,400.00	$ -	$ 1,400.00
Purchase/Depreciation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Educational	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ 3,000.00	$ -	$ 3,000.00	$ -	$ -	$ -	$ 3,000.00	$ -	$ 3,000.00
6. Travel	$ 7,863.00	$ -	$ 7,863.00	$ 2,863.00	$ -	$ 2,863.00	$ 5,000.00	$ -	$ 5,000.00
7. Occupancy	$ -	$ 22,100.00	$ 22,100.00	$ -	$ 9,000.00	$ 9,000.00	$ -	$ 13,100.00	$ 13,100.00
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ 4,856.00	$ -	$ 4,856.00	$ -	$ -	$ -	$ 4,856.00	$ -	$ 4,856.00
Postage	$ -	$ 323.00	$ 323.00	$ -	$ 323.00	$ 323.00	$ -	$ -	$ -
Subscriptions	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Audit and Legal	$ -	$ 5,600.00	$ 5,600.00	$ -	$ -	$ -	$ -	$ 5,600.00	$ 5,600.00
Insurance	$ -	$ 2,926.00	$ 2,926.00	$ -	$ 2,926.00	$ 2,926.00	$ -	$ -	$ -
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ 7,217.00	$ -	$ 7,217.00	$ 2,628.00	$ -	$ 2,628.00	$ 4,589.00	$ -	$ 4,589.00
10. Marketing/Communications	$ 4,000.00	$ -	$ 4,000.00	$ -	$ -	$ -	$ 4,000.00	$ -	$ 4,000.00
11. Staff Education and Training	$ 5,559.00	$ -	$ 5,559.00	$ -	$ -	$ -	$ 5,559.00	$ -	$ 5,559.00
12. Subcontracts/Agreements	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
13. Other: emergency funds for families	$ 3,500.00	$ -	$ 3,500.00	$ -	$ -	$ -	$ 3,500.00	$ -	$ 3,500.00
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 349,299.00	$ 30,949.00	$ 380,248.00	$ 56,075.00	$ 12,249.00	$ 68,324.00	$ 293,224.00	$ 18,700.00	$ 311,924.00

Indirect As A Percent of Direct: 8.9%

Contractor Initials: MMC
Date: 6/25/20

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Exhibit C-2 Budget

New Hampshire Department of Health and Human Services
COMPLETE ONE BUDGET FORM FOR EACH BUDGET PERIOD

Instructions: Fill out the Direct/Indirect columns only for both Contractor Share and Funded by DHHS. Everything else will automatically populate.

Contractor name: TLC Family Resource Center

Budget Request for: COMPREHENSIVE FAMILY SUPPORT SERVICES RFP-2021-DEHS-02-COMPR (Claremont DO Catchment)

Budget Period: SFY 2022 (7/1/21 TO 6/30/22)

Line Item	Total Program Cost: Direct	Total Program Cost: Indirect	Total Program Cost: Total	Contractor Share/ Match: Direct	Contractor Share/ Match: Indirect	Contractor Share/ Match: Total	Funded by DHHS contract share: Direct	Funded by DHHS contract share: Indirect	Funded by DHHS contract share: Total
1. Total Salary/Wages	$ 264,458.00	$ -	$ 264,458.00	$ 43,029.00	$ -	$ 43,029.00	$ 221,429.00	$ -	$ 221,429.00
2. Employee Benefits	$ 52,892.00	$ -	$ 52,892.00	$ 8,606.00	$ -	$ 8,606.00	$ 44,286.00	$ -	$ 44,286.00
3. Consultants	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ 806.00	$ -	$ 806.00	$ 806.00	$ -	$ 806.00	$ -	$ -	$ -
Repair and Maintenance	$ 1,400.00	$ -	$ 1,400.00	$ 1,400.00	$ -	$ 1,400.00	$ -	$ -	$ -
Purchase/Depreciation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Educational	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ 3,000.00	$ -	$ 3,000.00	$ -	$ -	$ -	$ 3,000.00	$ -	$ 3,000.00
6. Travel	$ 7,863.00	$ -	$ 7,863.00	$ 2,000.00	$ -	$ 2,000.00	$ 5,863.00	$ -	$ 5,863.00
7. Occupancy	$ -	$ 22,100.00	$ 22,100.00	$ -	$ 9,000.00	$ 9,000.00	$ -	$ 13,100.00	$ 13,100.00
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ 4,856.00	$ -	$ 4,856.00	$ -	$ -	$ -	$ 4,856.00	$ -	$ 4,856.00
Postage	$ -	$ 323.00	$ 323.00	$ -	$ 323.00	$ 323.00	$ -	$ -	$ -
Subscriptions	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Audit and Legal	$ -	$ 5,600.00	$ 5,600.00	$ -	$ -	$ -	$ -	$ 5,600.00	$ 5,600.00
Insurance	$ -	$ 2,926.00	$ 2,926.00	$ -	$ 2,926.00	$ 2,926.00	$ -	$ -	$ -
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ 7,217.00	$ -	$ 7,217.00	$ 4,443.00	$ -	$ 4,443.00	$ 2,774.00	$ -	$ 2,774.00
10. Marketing/Communications	$ 4,000.00	$ -	$ 4,000.00	$ 2,155.00	$ -	$ 2,155.00	$ 1,845.00	$ -	$ 1,845.00
11. Staff Education and Training	$ 5,671.00	$ -	$ 5,671.00	$ -	$ -	$ -	$ 5,671.00	$ -	$ 5,671.00
12. Subcontracts/Agreements	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
13. Other: emergency funds for families	$ 3,500.00	$ -	$ 3,500.00	$ -	$ -	$ -	$ 3,500.00	$ -	$ 3,500.00
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 355,663.00	$ 30,949.00	$ 386,612.00	$ 62,439.00	$ 12,249.00	$ 74,688.00	$ 293,224.00	$ 18,700.00	$ 311,924.00
Indirect As A Percent of Direct		8.7%							

Contractor Initials: JMC
Date: 6/21/21

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Exhibit C-3 Budget

New Hampshire Department of Health and Human Services
COMPLETE ONE BUDGET FORM FOR EACH BUDGET PERIOD

Instructions: Fill out the Direct/Indirect columns only for both Contractor Share and Funded by DHHS. Everything else will automatically populate.

Contractor name: TLC Family Resource Center

Budget Request for: COMPREHENSIVE FAMILY SUPPORT SERVICES RFP-2021-DEHS-02-COMPR (Claremont DO Catchment)

Budget Period: SFY 2023 (7/1/2022 TO 6/30/23)

	Total Program Cost			Contractor Share / Match			Funded by DHHS contract share		
Line Item	Direct	Indirect	Total	Direct	Indirect	Total	Direct	Indirect	Total
1. Total Salary/Wages	$ 269,651.00	$ -	$ 269,651.00	$ 21,642.00	$ -	$ 21,642.00	$ 248,009.00	$ -	$ 248,009.00
2. Employee Benefits	$ 53,930.00	$ -	$ 53,930.00	$ 4,328.00	$ -	$ 4,328.00	$ 49,602.00	$ -	$ 49,602.00
3. Consultants	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ 806.00	$ -	$ 806.00	$ 806.00	$ -	$ 806.00	$ -	$ -	$ -
Repair and Maintenance	$ 1,400.00	$ -	$ 1,400.00	$ 1,400.00	$ -	$ 1,400.00	$ -	$ -	$ -
Purchase/Depreciation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Educational	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ 3,000.00	$ -	$ 3,000.00	$ 3,000.00	$ -	$ 3,000.00	$ -	$ -	$ -
6. Travel	$ 7,863.00	$ -	$ 7,863.00	$ 5,864.00	$ -	$ 5,864.00	$ 1,999.00	$ -	$ 1,999.00
7. Occupancy	$ -	$ 23,142.00	$ 23,142.00	$ -	$ 23,142.00	$ 23,142.00	$ -	$ -	$ -
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ 4,856.00	$ -	$ 4,856.00	$ 1,575.00	$ -	$ 1,575.00	$ 3,281.00	$ -	$ 3,281.00
Postage	$ -	$ 323.00	$ 323.00	$ -	$ 323.00	$ 323.00	$ -	$ -	$ -
Subscriptions	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Audit and Legal	$ -	$ 5,600.00	$ 5,600.00	$ -	$ -	$ -	$ -	$ 5,600.00	$ 5,600.00
Insurance	$ -	$ 2,926.00	$ 2,926.00	$ -	$ 2,926.00	$ 2,926.00	$ -	$ -	$ -
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ 7,217.00	$ -	$ 7,217.00	$ 6,784.00	$ -	$ 6,784.00	$ 433.00	$ -	$ 433.00
10. Marketing/Communications	$ 4,000.00	$ -	$ 4,000.00	$ 4,000.00	$ -	$ 4,000.00	$ -	$ -	$ -
11. Staff Education and Training	$ 5,783.00	$ -	$ 5,783.00	$ 2,783.00	$ -	$ 2,783.00	$ 3,000.00	$ -	$ 3,000.00
12. Subcontracts/Agreements	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
13. Other: emergency funds for families	$ 3,500.00	$ -	$ 3,500.00	$ 3,500.00	$ -	$ 3,500.00	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 382,006.00	$ 31,991.00	$ 390,997.00	$ 55,682.00	$ 26,391.00	$ 82,073.00	$ 326,324.00	$ 5,600.00	$ 311,924.00

Indirect As A Percent of Direct: 8.8%

Contractor Initials: MVC
Date: 6/25/22

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Exhibit C-4 Budget

New Hampshire Department of Health and Human Services
COMPLETE ONE BUDGET FORM FOR EACH BUDGET PERIOD

Instructions: Fill out the Direct/Indirect columns only for both Contractor Share and Funded by DHHS. Everything else will automatically populate.

Contractor name: TLC Family Resource Center

Budget Request for: COMPREHENSIVE FAMILY SUPPORT SERVICES RFP-2021-DEHS-03-COMPR (Claremont DO Catchment)

Budget Period: SFY 2024 (7/1/2023 TO 6/30/24)

Line Item	Total Program Cost: Direct	Total Program Cost: Indirect	Total Program Cost: Total	Contractor Share / Match: Direct	Contractor Share / Match: Indirect	Contractor Share / Match: Total	Funded by DHHS contract share: Direct	Funded by DHHS contract share: Indirect	Funded by DHHS contract share: Total
1. Total Salary/Wages	$ 275,072.00	$ -	$ 275,072.00	$ 28,430.00	$ -	$ 28,430.00	$ 246,642.00	$ -	$ 246,642.00
2. Employee Benefits	$ 55,014.00	$ -	$ 55,014.00	$ 5,686.00	$ -	$ 5,686.00	$ 49,328.00	$ -	$ 49,328.00
3. Consultants	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ 806.00	$ -	$ 806.00	$ 806.00	$ -	$ 806.00	$ -	$ -	$ -
Repair and Maintenance	$ 1,400.00	$ -	$ 1,400.00	$ 1,400.00	$ -	$ 1,400.00	$ -	$ -	$ -
Purchase/Depreciation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Educational	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ 3,000.00	$ -	$ 3,000.00	$ 3,000.00	$ -	$ 3,000.00	$ -	$ -	$ -
6. Travel	$ 7,863.00	$ -	$ 7,863.00	$ 4,563.00	$ -	$ 4,563.00	$ 3,300.00	$ -	$ 3,300.00
7. Occupancy	$ -	$ 23,142.00	$ 23,142.00	$ -	$ 23,142.00	$ 23,142.00	$ -	$ -	$ -
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ 4,856.00	$ -	$ 4,856.00	$ 1,575.00	$ -	$ 1,575.00	$ 3,281.00	$ -	$ 3,281.00
Postage	$ -	$ 323.00	$ 323.00	$ -	$ 323.00	$ 323.00	$ -	$ -	$ -
Subscriptions	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Audit and Legal	$ -	$ 5,600.00	$ 5,600.00	$ -	$ -	$ -	$ -	$ 5,600.00	$ 5,600.00
Insurance	$ -	$ 2,926.00	$ 2,926.00	$ -	$ 2,926.00	$ 2,926.00	$ -	$ -	$ -
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ 7,217.00	$ -	$ 7,217.00	$ 6,444.00	$ -	$ 6,444.00	$ 773.00	$ -	$ 773.00
10. Marketing/Communications	$ 4,000.00	$ -	$ 4,000.00	$ 4,000.00	$ -	$ 4,000.00	$ -	$ -	$ -
11. Staff Education and Training	$ 5,899.00	$ -	$ 5,899.00	$ 2,899.00	$ -	$ 2,899.00	$ 3,000.00	$ -	$ 3,000.00
12. Subcontracts/Agreements	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
13. Other: emergency funds for families	$ 3,500.00	$ -	$ 3,500.00	$ 3,500.00	$ -	$ 3,500.00	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 368,627.00	$ 31,991.00	$ 400,618.00	$ 62,303.00	$ 26,391.00	$ 88,694.00	$ 306,324.00	$ 5,600.00	$ 311,924.00
Indirect As A Percent of Direct		8.7%							

Contractor Initials: [signature]
Date: 6/21/23

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CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS

The Vendor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of Sections 5151-5160 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. 701 et seq.), and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

ALTERNATIVE I - FOR GRANTEES OTHER THAN INDIVIDUALS

US DEPARTMENT OF HEALTH AND HUMAN SERVICES - CONTRACTORS
US DEPARTMENT OF EDUCATION - CONTRACTORS
US DEPARTMENT OF AGRICULTURE - CONTRACTORS

This certification is required by the regulations implementing Sections 5151-5160 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. 701 et seq.). The January 31, 1989 regulations were amended and published as Part II of the May 25, 1990 Federal Register (pages 21681-21691), and require certification by grantees (and by inference, sub-grantees and sub-contractors), prior to award, that they will maintain a drug-free workplace. Section 3017.630(c) of the regulation provides that a grantee (and by inference, sub-grantees and sub-contractors) that is a State may elect to make one certification to the Department in each federal fiscal year in lieu of certificates for each grant during the federal fiscal year covered by the certification. The certificate set out below is a material representation of fact upon which reliance is placed when the agency awards the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or government wide suspension or debarment. Contractors using this form should send it to:

Commissioner
NH Department of Health and Human Services
129 Pleasant Street,
Concord, NH 03301-6505

1. The grantee certifies that it will or will continue to provide a drug-free workplace by:
   - 1.1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
   - 1.2. Establishing an ongoing drug-free awareness program to inform employees about
     - 1.2.1. The dangers of drug abuse in the workplace;
     - 1.2.2. The grantee's policy of maintaining a drug-free workplace;
     - 1.2.3. Any available drug counseling, rehabilitation, and employee assistance programs; and
     - 1.2.4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
   - 1.3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
   - 1.4. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will
     - 1.4.1. Abide by the terms of the statement; and
     - 1.4.2. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
   - 1.5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 1.4.2 from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency

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New Hampshire Department of Health and Human Services
Exhibit D

has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

1.6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 1.4.2, with respect to any employee who is so convicted

1.6.1. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

1.6.2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

1.7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1.1, 1.2, 1.3, 1.4, 1.5, and 1.6.

2. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant.

Place of Performance (street address, city, county, state, zip code) (list each location)

Check ☐ if there are workplaces on file that are not identified here.

Vendor Name: TLC Family Resource Center

Date 6/25/21

Name: Margaret Monroe
Title: Exec Dir

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New Hampshire Department of Health and Human Services
Exhibit E

CERTIFICATION REGARDING LOBBYING

The Vendor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of Section 319 of Public Law 101-121, Government wide Guidance for New Restrictions on Lobbying, and 31 U.S.C. 1352, and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

US DEPARTMENT OF HEALTH AND HUMAN SERVICES - CONTRACTORS
US DEPARTMENT OF EDUCATION - CONTRACTORS
US DEPARTMENT OF AGRICULTURE - CONTRACTORS

Programs (indicate applicable program covered):
*Temporary Assistance to Needy Families under Title IV-A
*Child Support Enforcement Program under Title IV-D
*Social Services Block Grant Program under Title XX
*Medicaid Program under Title XIX
*Community Services Block Grant under Title VI
*Child Care Development Block Grant under Title IV

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement (and by specific mention sub-grantee or sub-contractor).

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement (and by specific mention sub-grantee or sub-contractor), the undersigned shall complete and submit Standard Form LLL, (Disclosure Form to Report Lobbying, in accordance with its instructions, attached and identified as Standard Exhibit E-I.)

3. The undersigned shall require that the language of this certification be included in the award document for sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Vendor Name: TLC Family Resource Center

6/25/20
Date

Name: Margaret Mary Carl
Title: 6/25/20

Exhibit E – Certification Regarding Lobbying
Vendor Initials MMC
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CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

The Vendor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of Executive Office of the President, Executive Order 12549 and 45 CFR Part 76 regarding Debarment, Suspension, and Other Responsibility Matters, and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this proposal (contract), the prospective primary participant is providing the certification set out below.

2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. If necessary, the prospective participant shall submit an explanation of why it cannot provide the certification. The certification or explanation will be considered in connection with the NH Department of Health and Human Services' (DHHS) determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

3. The certification in this clause is a material representation of fact upon which reliance was placed when DHHS determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, DHHS may terminate this transaction for cause or default.

4. The prospective primary participant shall provide immediate written notice to the DHHS agency to whom this proposal (contract) is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

5. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549: 45 CFR Part 76. See the attached definitions.

6. The prospective primary participant agrees by submitting this proposal (contract) that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by DHHS.

7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," provided by DHHS, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or involuntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List (of excluded parties).

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and

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information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, DHHS may terminate this transaction for cause or default.

PRIMARY COVERED TRANSACTIONS

11. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
    - 11.1. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
    - 11.2. have not within a three-year period preceding this proposal (contract) been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or a contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
    - 11.3. are not presently indicted for otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (l)(b) of this certification; and
    - 11.4. have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

12. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal (contract).

LOWER TIER COVERED TRANSACTIONS

13. By signing and submitting this lower tier proposal (contract), the prospective lower tier participant, as defined in 45 CFR Part 76, certifies to the best of its knowledge and belief that it and its principals:
    - 13.1. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
    - 13.2. where the prospective lower tier participant is unable to certify to any of the above, such prospective participant shall attach an explanation to this proposal (contract).

14. The prospective lower tier participant further agrees by submitting this proposal (contract) that it will include this clause entitled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion - Lower Tier Covered Transactions," without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

Vendor Name: TLC Family Resource Center

6/25/20
Date

Name: Margaret Mary Cook
Title: Exec. Dir.

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CERTIFICATION OF COMPLIANCE WITH REQUIREMENTS PERTAINING TO FEDERAL NONDISCRIMINATION, EQUAL TREATMENT OF FAITH-BASED ORGANIZATIONS AND WHISTLEBLOWER PROTECTIONS

The Vendor identified in Section 1.3 of the General Provisions agrees by signature of the Contractor's representative as identified in Sections 1.11 and 1.12 of the General Provisions, to execute the following certification:

Vendor will comply, and will require any subgrantees or subcontractors to comply, with any applicable federal nondiscrimination requirements, which may include:

- the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. Section 3789d) which prohibits recipients of federal funding under this statute from discriminating, either in employment practices or in the delivery of services or benefits, on the basis of race, color, religion, national origin, and sex. The Act requires certain recipients to produce an Equal Employment Opportunity Plan;

- the Juvenile Justice Delinquency Prevention Act of 2002 (42 U.S.C. Section 5672(b)) which adopts by reference, the civil rights obligations of the Safe Streets Act. Recipients of federal funding under this statute are prohibited from discriminating, either in employment practices or in the delivery of services or benefits, on the basis of race, color, religion, national origin, and sex. The Act includes Equal Employment Opportunity Plan requirements;

- the Civil Rights Act of 1964 (42 U.S.C. Section 2000d, which prohibits recipients of federal financial assistance from discriminating on the basis of race, color, or national origin in any program or activity);

- the Rehabilitation Act of 1973 (29 U.S.C. Section 794), which prohibits recipients of Federal financial assistance from discriminating on the basis of disability, in regard to employment and the delivery of services or benefits, in any program or activity;

- the Americans with Disabilities Act of 1990 (42 U.S.C. Sections 12131-34), which prohibits discrimination and ensures equal opportunity for persons with disabilities in employment, State and local government services, public accommodations, commercial facilities, and transportation;

- the Education Amendments of 1972 (20 U.S.C. Sections 1681, 1683, 1685-86), which prohibits discrimination on the basis of sex in federally assisted education programs;

- the Age Discrimination Act of 1975 (42 U.S.C. Sections 6106-07), which prohibits discrimination on the basis of age in programs or activities receiving Federal financial assistance. It does not include employment discrimination;

- 28 C.F.R. pt. 31 (U.S. Department of Justice Regulations – OJJDP Grant Programs); 28 C.F.R. pt. 42 (U.S. Department of Justice Regulations – Nondiscrimination; Equal Employment Opportunity; Policies and Procedures); Executive Order No. 13279 (equal protection of the laws for faith-based and community organizations); Executive Order No. 13559, which provide fundamental principles and policy-making criteria for partnerships with faith-based and neighborhood organizations;

- 28 C.F.R. pt. 38 (U.S. Department of Justice Regulations – Equal Treatment for Faith-Based Organizations); and Whistleblower protections 41 U.S.C. §4712 and The National Defense Authorization Act (NDAA) for Fiscal Year 2013 (Pub. L. 112-239, enacted January 2, 2013) the Pilot Program for Enhancement of Contract Employee Whistleblower Protections, which protects employees against reprisal for certain whistle blowing activities in connection with federal grants and contracts.

The certificate set out below is a material representation of fact upon which reliance is placed when the agency awards the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or government wide suspension or debarment.

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In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, or sex against a recipient of funds, the recipient will forward a copy of the finding to the Office for Civil Rights, to the applicable contracting agency or division within the Department of Health and Human Services, and to the Department of Health and Human Services Office of the Ombudsman.

The Vendor identified in Section 1.3 of the General Provisions agrees by signature of the Contractor's representative as identified in Sections 1.11 and 1.12 of the General Provisions, to execute the following certification:

1. By signing and submitting this proposal (contract) the Vendor agrees to comply with the provisions indicated above.

Vendor Name: TLC Family Resource Center

6/25/20
Date

Margaret Mohr
Name: Margaret Mohr
Title:

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New Hampshire Department of Health and Human Services
Exhibit H

CERTIFICATION REGARDING ENVIRONMENTAL TOBACCO SMOKE

Public Law 103-227, Part C - Environmental Tobacco Smoke, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, education, or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug or alcohol treatment. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to $1000 per day and/or the imposition of an administrative compliance order on the responsible entity.

The Vendor identified in Section 1.3 of the General Provisions agrees, by signature of the Contractor's representative as identified in Section 1.11 and 1.12 of the General Provisions, to execute the following certification:

1. By signing and submitting this contract, the Vendor agrees to make reasonable efforts to comply with all applicable provisions of Public Law 103-227, Part C, known as the Pro-Children Act of 1994.

Vendor Name:

6/25/21
Date

Name: Margaret Monroe-Cassel
Title: Exec. Director

CU/DHHS/110713

Exhibit H – Certification Regarding Environmental Tobacco Smoke
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Vendor Initials MMC
Date 6/25/21

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HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT BUSINESS ASSOCIATE AGREEMENT

The Contractor identified in Section 1.3 of the General Provisions of the Agreement agrees to comply with the Health Insurance Portability and Accountability Act, Public Law 104-191 and with the Standards for Privacy and Security of Individually Identifiable Health Information, 45 CFR Parts 160 and 164 applicable to business associates. As defined herein, "Business Associate" shall mean the Contractor and subcontractors and agents of the Contractor that receive, use or have access to protected health information under this Agreement and "Covered Entity" shall mean the State of New Hampshire, Department of Health and Human Services.

(1) Definitions.

a. "Breach" shall have the same meaning as the term "Breach" in section 164.402 of Title 45, Code of Federal Regulations.

b. "Business Associate" has the meaning given such term in section 160.103 of Title 45, Code of Federal Regulations.

c. "Covered Entity" has the meaning given such term in section 160.103 of Title 45, Code of Federal Regulations.

d. "Designated Record Set" shall have the same meaning as the term "designated record set" in 45 CFR Section 164.501.

e. "Data Aggregation" shall have the same meaning as the term "data aggregation" in 45 CFR Section 164.501.

f. "Health Care Operations" shall have the same meaning as the term "health care operations" in 45 CFR Section 164.501.

g. "HITECH Act" means the Health Information Technology for Economic and Clinical Health Act, TitleXIII, Subtitle D, Part 1 & 2 of the American Recovery and Reinvestment Act of 2009.

h. "HIPAA" means the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 and the Standards for Privacy and Security of Individually Identifiable Health Information, 45 CFR Parts 160, 162 and 164 and amendments thereto.

i. "Individual" shall have the same meaning as the term "individual" in 45 CFR Section 160.103 and shall include a person who qualifies as a personal representative in accordance with 45 CFR Section 164.501(g).

j. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR Parts 160 and 164, promulgated under HIPAA by the United States Department of Health and Human Services.

k. "Protected Health Information" shall have the same meaning as the term "protected health information" in 45 CFR Section 160.103, limited to the information created or received by Business Associate from or on behalf of Covered Entity.

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l. "Required by Law" shall have the same meaning as the term "required by law" in 45 CFR Section 164.103.

m. "Secretary" shall mean the Secretary of the Department of Health and Human Services or his/her designee.

n. "Security Rule" shall mean the Security Standards for the Protection of Electronic Protected Health Information at 45 CFR Part 164, Subpart C, and amendments thereto.

o. "Unsecured Protected Health Information" means protected health information that is not secured by a technology standard that renders protected health information unusable, unreadable, or indecipherable to unauthorized individuals and is developed or endorsed by a standards developing organization that is accredited by the American National Standards Institute.

p. Other Definitions - All terms not otherwise defined herein shall have the meaning established under 45 C.F.R. Parts 160, 162 and 164, as amended from time to time, and the HITECH Act.

(2) **Business Associate Use and Disclosure of Protected Health Information.**

a. Business Associate shall not use, disclose, maintain or transmit Protected Health Information (PHI) except as reasonably necessary to provide the services outlined under Exhibit A of the Agreement. Further, Business Associate, including but not limited to all its directors, officers, employees and agents, shall not use, disclose, maintain or transmit PHI in any manner that would constitute a violation of the Privacy and Security Rule.

b. Business Associate may use or disclose PHI:
   I. For the proper management and administration of the Business Associate;
   II. As required by law, pursuant to the terms set forth in paragraph d. below; or
   III. For data aggregation purposes for the health care operations of Covered Entity.

c. To the extent Business Associate is permitted under the Agreement to disclose PHI to a third party, Business Associate must obtain, prior to making any such disclosure, (i) reasonable assurances from the third party that such PHI will be held confidentially and used or further disclosed only as required by law or for the purpose for which it was disclosed to the third party; and (ii) an agreement from such third party to notify Business Associate, in accordance with the HIPAA Privacy, Security, and Breach Notification Rules of any breaches of the confidentiality of the PHI, to the extent it has obtained knowledge of such breach.

d. The Business Associate shall not, unless such disclosure is reasonably necessary to provide services under Exhibit A of the Agreement, disclose any PHI in response to a request for disclosure on the basis that it is required by law, without first notifying Covered Entity so that Covered Entity has an opportunity to object to the disclosure and to seek appropriate relief. If Covered Entity objects to such disclosure, the Business

Associate shall refrain from disclosing the PHI until Covered Entity has exhausted all remedies.

e. If the Covered Entity notifies the Business Associate that Covered Entity has agreed to be bound by additional restrictions over and above those uses or disclosures or security safeguards of PHI pursuant to the Privacy and Security Rule, the Business Associate shall be bound by such additional restrictions and shall not disclose PHI in violation of such additional restrictions and shall abide by any additional security safeguards.

(3) Obligations and Activities of Business Associate.

a. The Business Associate shall notify the Covered Entity's Privacy Officer immediately after the Business Associate becomes aware of any use or disclosure of protected health information not provided for by the Agreement including breaches of unsecured protected health information and/or any security incident that may have an impact on the protected health information of the Covered Entity.

b. The Business Associate shall immediately perform a risk assessment when it becomes aware of any of the above situations. The risk assessment shall include, but not be limited to:

- The nature and extent of the protected health information involved, including the types of identifiers and the likelihood of re-identification;
- The unauthorized person used the protected health information or to whom the disclosure was made;
- Whether the protected health information was actually acquired or viewed
- The extent to which the risk to the protected health information has been mitigated.

The Business Associate shall complete the risk assessment within 48 hours of the breach and immediately report the findings of the risk assessment in writing to the Covered Entity.

c. The Business Associate shall comply with all sections of the Privacy, Security, and Breach Notification Rule.

d. Business Associate shall make available all of its internal policies and procedures, books and records relating to the use and disclosure of PHI received from, or created or received by the Business Associate on behalf of Covered Entity to the Secretary for purposes of determining Covered Entity's compliance with HIPAA and the Privacy and Security Rule.

e. Business Associate shall require all of its business associates that receive, use or have access to PHI under the Agreement, to agree in writing to adhere to the same restrictions and conditions on the use and disclosure of PHI contained herein, including the duty to return or destroy the PHI as provided under Section 3 (l). The Covered Entity shall be considered a direct third party beneficiary of the Contractor's business associate agreements with Contractor's intended business associates, who will be receiving PHI

pursuant to this Agreement, with rights of enforcement and indemnification from such business associates who shall be governed by standard Paragraph #13 of the standard contract provisions (P-37) of this Agreement for the purpose of use and disclosure of protected health information.

f. Within five (5) business days of receipt of a written request from Covered Entity, Business Associate shall make available during normal business hours at its offices all records, books, agreements, policies and procedures relating to the use and disclosure of PHI to the Covered Entity, for purposes of enabling Covered Entity to determine Business Associate's compliance with the terms of the Agreement.

g. Within ten (10) business days of receiving a written request from Covered Entity, Business Associate shall provide access to PHI in a Designated Record Set to the Covered Entity, or as directed by Covered Entity, to an individual in order to meet the requirements under 45 CFR Section 164.524.

h. Within ten (10) business days of receiving a written request from Covered Entity for an amendment of PHI or a record about an individual contained in a Designated Record Set, the Business Associate shall make such PHI available to Covered Entity for amendment and incorporate any such amendment to enable Covered Entity to fulfill its obligations under 45 CFR Section 164.526.

i. Business Associate shall document such disclosures of PHI and information related to such disclosures as would be required for Covered Entity to respond to a request by an individual for an accounting of disclosures of PHI in accordance with 45 CFR Section 164.528.

j. Within ten (10) business days of receiving a written request from Covered Entity for a request for an accounting of disclosures of PHI, Business Associate shall make available to Covered Entity such information as Covered Entity may require to fulfill its obligations to provide an accounting of disclosures with respect to PHI in accordance with 45 CFR Section 164.528.

k. In the event any individual requests access to, amendment of, or accounting of PHI directly from the Business Associate, the Business Associate shall within two (2) business days forward such request to Covered Entity. Covered Entity shall have the responsibility of responding to forwarded requests. However, if forwarding the individual's request to Covered Entity would cause Covered Entity or the Business Associate to violate HIPAA and the Privacy and Security Rule, the Business Associate shall instead respond to the individual's request as required by such law and notify Covered Entity of such response as soon as practicable.

l. Within ten (10) business days of termination of the Agreement, for any reason, the Business Associate shall return or destroy, as specified by Covered Entity, all PHI received from, or created or received by the Business Associate in connection with the Agreement, and shall not retain any copies or back-up tapes of such PHI. If return or destruction is not feasible, or the disposition of the PHI has been otherwise agreed to in the Agreement, Business Associate shall continue to extend the protections of the Agreement, to such PHI and limit further uses and disclosures of such PHI to those purposes that make the return or destruction infeasible, for so long as Business

Associate maintains such PHI. If Covered Entity, in its sole discretion, requires that the Business Associate destroy any or all PHI, the Business Associate shall certify to Covered Entity that the PHI has been destroyed.

(4) Obligations of Covered Entity

a. Covered Entity shall notify Business Associate of any changes or limitation(s) in its Notice of Privacy Practices provided to individuals in accordance with 45 CFR Section 164.520, to the extent that such change or limitation may affect Business Associate's use or disclosure of PHI.

b. Covered Entity shall promptly notify Business Associate of any changes in, or revocation of permission provided to Covered Entity by individuals whose PHI may be used or disclosed by Business Associate under this Agreement, pursuant to 45 CFR Section 164.506 or 45 CFR Section 164.508.

c. Covered entity shall promptly notify Business Associate of any restrictions on the use or disclosure of PHI that Covered Entity has agreed to in accordance with 45 CFR 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of PHI.

(5) Termination for Cause

In addition to Paragraph 10 of the standard terms and conditions (P-37) of this Agreement the Covered Entity may immediately terminate the Agreement upon Covered Entity's knowledge of a breach by Business Associate of the Business Associate Agreement set forth herein as Exhibit I. The Covered Entity may either immediately terminate the Agreement or provide an opportunity for Business Associate to cure the alleged breach within a timeframe specified by Covered Entity. If Covered Entity determines that neither termination nor cure is feasible, Covered Entity shall report the violation to the Secretary.

(6) Miscellaneous

a. Definitions and Regulatory References. All terms used, but not otherwise defined herein, shall have the same meaning as those terms in the Privacy and Security Rule, amended from time to time. A reference in the Agreement, as amended to include this Exhibit I, to a Section in the Privacy and Security Rule means the Section as in effect or as amended.

b. Amendment. Covered Entity and Business Associate agree to take such action as is necessary to amend the Agreement, from time to time as is necessary for Covered Entity to comply with the changes in the requirements of HIPAA, the Privacy and Security Rule, and applicable federal and state law.

c. Data Ownership. The Business Associate acknowledges that it has no ownership rights with respect to the PHI provided by or created on behalf of Covered Entity.

d. Interpretation. The parties agree that any ambiguity in the Agreement shall be resolved to permit Covered Entity to comply with HIPAA, the Privacy and Security Rule.

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e. Segregation. If any term or condition of this Exhibit I or the application thereof to any person(s) or circumstance is held invalid, such invalidity shall not affect other terms or conditions which can be given effect without the invalid term or condition; to this end the terms and conditions of this Exhibit I are declared severable.

f. Survival. Provisions in this Exhibit I regarding the use and disclosure of PHI, return or destruction of PHI, extensions of the protections of the Agreement in section (3) I, the defense and indemnification provisions of section (3) e and Paragraph 13 of the standard terms and conditions (P-37), shall survive the termination of the Agreement.

IN WITNESS WHEREOF, the parties hereto have duly executed this Exhibit I.

Department of Health and Human Services	The Family Resource Center
The State	Name of the Contractor
Signature of Authorized Representative	Signature of Authorized Representative
Christine Tappan	Margaret Monroe-Cassel
Name of Authorized Representative	Name of Authorized Representative
Associate Commissioner	Exec Dir
Title of Authorized Representative	Title of Authorized Representative
6/29/2020	6/25/20
Date	Date

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CERTIFICATION REGARDING THE FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA) COMPLIANCE

The Federal Funding Accountability and Transparency Act (FFATA) requires prime awardees of individual Federal grants equal to or greater than $25,000 and awarded on or after October 1, 2010, to report on data related to executive compensation and associated first-tier sub-grants of $25,000 or more. If the initial award is below $25,000 but subsequent grant modifications result in a total award equal to or over $25,000, the award is subject to the FFATA reporting requirements, as of the date of the award.

In accordance with 2 CFR Part 170 (Reporting Subaward and Executive Compensation Information), the Department of Health and Human Services (DHHS) must report the following information for any subaward or contract award subject to the FFATA reporting requirements:

1. Name of entity
2. Amount of award
3. Funding agency
4. NAICS code for contracts / CFDA program number for grants
5. Program source
6. Award title descriptive of the purpose of the funding action
7. Location of the entity
8. Principle place of performance
9. Unique identifier of the entity (DUNS #)
10. Total compensation and names of the top five executives if:
    - 10.1. More than 80% of annual gross revenues are from the Federal government, and those revenues are greater than $25M annually and
    - 10.2. Compensation information is not already available through reporting to the SEC.

Prime grant recipients must submit FFATA required data by the end of the month, plus 30 days, in which the award or award amendment is made.

The Contractor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of The Federal Funding Accountability and Transparency Act, Public Law 109-282 and Public Law 110-252, and 2 CFR Part 170 (Reporting Subaward and Executive Compensation Information), and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

The below named Contractor agrees to provide needed information as outlined above to the NH Department of Health and Human Services and to comply with all applicable provisions of the Federal Financial Accountability and Transparency Act.

Contractor Name:

6/25/20
Date

Name:
Title:

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FORM A

As the Contractor identified in Section 1.3 of the General Provisions, I certify that the responses to the below listed questions are true and accurate.

1. The DUNS number for your entity is: 107213764

2. In your business or organization's preceding completed fiscal year, did your business or organization receive (1) 80 percent or more of your annual gross revenue in U.S. federal contracts, subcontracts, loans, grants, sub-grants, and/or cooperative agreements; and (2) $25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

   X NO _____ YES

   If the answer to #2 above is NO, stop here

   If the answer to #2 above is YES, please answer the following:

3. Does the public have access to information about the compensation of the executives in your business or organization through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C.78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

   _____ NO _____ YES

   If the answer to #3 above is YES, stop here

   If the answer to #3 above is NO, please answer the following:

4. The names and compensation of the five most highly compensated officers in your business or organization are as follows:

   Name: _____ Amount: _____

   Name: _____ Amount: _____

   Name: _____ Amount: _____

   Name: _____ Amount: _____

   Name: _____ Amount: _____

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New Hampshire Department of Health and Human Services

Exhibit K

DHHS Information Security Requirements

A. Definitions

The following terms may be reflected and have the described meaning in this document:

1. "Breach" means the loss of control, compromise, unauthorized disclosure, unauthorized acquisition, unauthorized access, or any similar term referring to situations where persons other than authorized users and for an other than authorized purpose have access or potential access to personally identifiable information, whether physical or electronic. With regard to Protected Health Information, " Breach" shall have the same meaning as the term "Breach" in section 164.402 of Title 45, Code of Federal Regulations.

2. "Computer Security Incident" shall have the same meaning "Computer Security Incident" in section two (2) of NIST Publication 800-61, Computer Security Incident Handling Guide, National Institute of Standards and Technology, U.S. Department of Commerce.

3. "Confidential Information" or "Confidential Data" means all confidential information disclosed by one party to the other such as all medical, health, financial, public assistance benefits and personal information including without limitation, Substance Abuse Treatment Records, Case Records, Protected Health Information and Personally Identifiable Information.

   Confidential Information also includes any and all information owned or managed by the State of NH - created, received from or on behalf of the Department of Health and Human Services (DHHS) or accessed in the course of performing contracted services - of which collection, disclosure, protection, and disposition is governed by state or federal law or regulation. This information includes, but is not limited to Protected Health Information (PHI), Personal Information (PI), Personal Financial Information (PFI), Federal Tax Information (FTI), Social Security Numbers (SSN), Payment Card Industry (PCI), and or other sensitive and confidential information.

4. "End User" means any person or entity (e.g., contractor, contractor's employee, business associate, subcontractor, other downstream user, etc.) that receives DHHS data or derivative data in accordance with the terms of this Contract.

5. "HIPAA" means the Health Insurance Portability and Accountability Act of 1996 and the regulations promulgated thereunder.

6. "Incident" means an act that potentially violates an explicit or implied security policy, which includes attempts (either failed or successful) to gain unauthorized access to a system or its data, unwanted disruption or denial of service, the unauthorized use of a system for the processing or storage of data; and changes to system hardware, firmware, or software characteristics without the owner's knowledge, instruction, or consent. Incidents include the loss of data through theft or device misplacement, loss or misplacement of hardcopy documents, and misrouting of physical or electronic

mail, all of which may have the potential to put the data at risk of unauthorized access, use, disclosure, modification or destruction.

7. "Open Wireless Network" means any network or segment of a network that is not designated by the State of New Hampshire's Department of Information Technology or delegate as a protected network (designed, tested, and approved, by means of the State, to transmit) will be considered an open network and not adequately secure for the transmission of unencrypted PI, PFI, PHI or confidential DHHS data.

8. "Personal Information" (or "PI") means information which can be used to distinguish or trace an individual's identity, such as their name, social security number, personal information as defined in New Hampshire RSA 359-C:19, biometric records, etc., alone, or when combined with other personal or identifying information which is linked or linkable to a specific individual, such as date and place of birth, mother's maiden name, etc.

9. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 C.F.R. Parts 160 and 164, promulgated under HIPAA by the United States Department of Health and Human Services.

10. "Protected Health Information" (or "PHI") has the same meaning as provided in the definition of "Protected Health Information" in the HIPAA Privacy Rule at 45 C.F.R. § 160.103.

11. "Security Rule" shall mean the Security Standards for the Protection of Electronic Protected Health Information at 45 C.F.R. Part 164, Subpart C, and amendments thereto.

12. "Unsecured Protected Health Information" means Protected Health Information that is not secured by a technology standard that renders Protected Health Information unusable, unreadable, or indecipherable to unauthorized individuals and is developed or endorsed by a standards developing organization that is accredited by the American National Standards Institute.

I. RESPONSIBILITIES OF DHHS AND THE CONTRACTOR

A. Business Use and Disclosure of Confidential Information.

1. The Contractor must not use, disclose, maintain or transmit Confidential Information except as reasonably necessary as outlined under this Contract. Further, Contractor, including but not limited to all its directors, officers, employees and agents, must not use, disclose, maintain or transmit PHI in any manner that would constitute a violation of the Privacy and Security Rule.

2. The Contractor must not disclose any Confidential Information in response to a

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request for disclosure on the basis that it is required by law, in response to a subpoena, etc., without first notifying DHHS so that DHHS has an opportunity to consent or object to the disclosure.

3. If DHHS notifies the Contractor that DHHS has agreed to be bound by additional restrictions over and above those uses or disclosures or security safeguards of PHI pursuant to the Privacy and Security Rule, the Contractor must be bound by such additional restrictions and must not disclose PHI in violation of such additional restrictions and must abide by any additional security safeguards.
4. The Contractor agrees that DHHS Data or derivative there from disclosed to an End User must only be used pursuant to the terms of this Contract.
5. The Contractor agrees DHHS Data obtained under this Contract may not be used for any other purposes that are not indicated in this Contract.
6. The Contractor agrees to grant access to the data to the authorized representatives of DHHS for the purpose of inspecting to confirm compliance with the terms of this Contract.

II. METHODS OF SECURE TRANSMISSION OF DATA

1. Application Encryption. If End User is transmitting DHHS data containing Confidential Data between applications, the Contractor attests the applications have been evaluated by an expert knowledgeable in cyber security and that said application's encryption capabilities ensure secure transmission via the internet.
2. Computer Disks and Portable Storage Devices. End User may not use computer disks or portable storage devices, such as a thumb drive, as a method of transmitting DHHS data.
3. Encrypted Email. End User may only employ email to transmit Confidential Data if email is encrypted and being sent to and being received by email addresses of persons authorized to receive such information.
4. Encrypted Web Site. If End User is employing the Web to transmit Confidential Data, the secure socket layers (SSL) must be used and the web site must be secure. SSL encrypts data transmitted via a Web site.
5. File Hosting Services, also known as File Sharing Sites. End User may not use file hosting services, such as Dropbox or Google Cloud Storage, to transmit Confidential Data.
6. Ground Mail Service. End User may only transmit Confidential Data via *certified* ground mail within the continental U.S. and when sent to a named individual.
7. Laptops and PDA. If End User is employing portable devices to transmit Confidential Data said devices must be encrypted and password-protected.
8. Open Wireless Networks. End User may not transmit Confidential Data via an open

wireless network. End User must employ a virtual private network (VPN) when remotely transmitting via an open wireless network.

9. Remote User Communication. If End User is employing remote communication to access or transmit Confidential Data, a virtual private network (VPN) must be installed on the End User's mobile device(s) or laptop from which information will be transmitted or accessed.
10. SSH File Transfer Protocol (SFTP), also known as Secure File Transfer Protocol. If End User is employing an SFTP to transmit Confidential Data, End User will structure the Folder and access privileges to prevent inappropriate disclosure of information. SFTP folders and sub-folders used for transmitting Confidential Data will be coded for 24-hour auto-deletion cycle (i.e. Confidential Data will be deleted every 24 hours).
11. Wireless Devices. If End User is transmitting Confidential Data via wireless devices, all data must be encrypted to prevent inappropriate disclosure of information.

III. RETENTION AND DISPOSITION OF IDENTIFIABLE RECORDS

The Contractor will only retain the data and any derivative of the data for the duration of this Contract. After such time, the Contractor will have 30 days to destroy the data and any derivative in whatever form it may exist, unless, otherwise required by law or permitted under this Contract. To this end, the parties must:

A. Retention

1. The Contractor agrees it will not store, transfer or process data collected in connection with the services rendered under this Contract outside of the United States. This physical location requirement shall also apply in the implementation of cloud computing, cloud service or cloud storage capabilities, and includes backup data and Disaster Recovery locations.
2. The Contractor agrees to ensure proper security monitoring capabilities are in place to detect potential security events that can impact State of NH systems and/or Department confidential information for contractor provided systems.
3. The Contractor agrees to provide security awareness and education for its End Users in support of protecting Department confidential information.
4. The Contractor agrees to retain all electronic and hard copies of Confidential Data in a secure location and identified in section IV. A.2
5. The Contractor agrees Confidential Data stored in a Cloud must be in a FedRAMP/HITECH compliant solution and comply with all applicable statutes and regulations regarding the privacy and security. All servers and devices must have currently-supported and hardened operating systems, the latest anti-viral, anti-hacker, anti-spam, anti-spyware, and anti-malware utilities. The environment, as a

whole, must have aggressive intrusion-detection and firewall protection.

6. The Contractor agrees to and ensures its complete cooperation with the State's Chief Information Officer in the detection of any security vulnerability of the hosting infrastructure.

B. Disposition

1. If the Contractor will maintain any Confidential Information on its systems (or its sub-contractor systems), the Contractor will maintain a documented process for securely disposing of such data upon request or contract termination; and will obtain written certification for any State of New Hampshire data destroyed by the Contractor or any subcontractors as a part of ongoing, emergency, and or disaster recovery operations. When no longer in use, electronic media containing State of New Hampshire data shall be rendered unrecoverable via a secure wipe program in accordance with industry-accepted standards for secure deletion and media sanitization, or otherwise physically destroying the media (for example, degaussing) as described in NIST Special Publication 800-88, Rev 1, Guidelines for Media Sanitization, National Institute of Standards and Technology, U. S. Department of Commerce. The Contractor will document and certify in writing at time of the data destruction, and will provide written certification to the Department upon request. The written certification will include all details necessary to demonstrate data has been properly destroyed and validated. Where applicable, regulatory and professional standards for retention requirements will be jointly evaluated by the State and Contractor prior to destruction.
2. Unless otherwise specified, within thirty (30) days of the termination of this Contract, Contractor agrees to destroy all hard copies of Confidential Data using a secure method such as shredding.
3. Unless otherwise specified, within thirty (30) days of the termination of this Contract, Contractor agrees to completely destroy all electronic Confidential Data by means of data erasure, also known as secure data wiping.

IV. PROCEDURES FOR SECURITY

A. Contractor agrees to safeguard the DHHS Data received under this Contract, and any derivative data or files, as follows:

1. The Contractor will maintain proper security controls to protect Department confidential information collected, processed, managed, and/or stored in the delivery of contracted services.
2. The Contractor will maintain policies and procedures to protect Department confidential information throughout the information lifecycle, where applicable, (from creation, transformation, use, storage and secure destruction) regardless of the media used to store the data (i.e., tape, disk, paper, etc.).

New Hampshire Department of Health and Human Services

Exhibit K

DHHS Information Security Requirements

3. The Contractor will maintain appropriate authentication and access controls to contractor systems that collect, transmit, or store Department confidential information where applicable.
4. The Contractor will ensure proper security monitoring capabilities are in place to detect potential security events that can impact State of NH systems and/or Department confidential information for contractor provided systems.
5. The Contractor will provide regular security awareness and education for its End Users in support of protecting Department confidential information.
6. If the Contractor will be sub-contracting any core functions of the engagement supporting the services for State of New Hampshire, the Contractor will maintain a program of an internal process or processes that defines specific security expectations, and monitoring compliance to security requirements that at a minimum match those for the Contractor, including breach notification requirements.
7. The Contractor will work with the Department to sign and comply with all applicable State of New Hampshire and Department system access and authorization policies and procedures, systems access forms, and computer use agreements as part of obtaining and maintaining access to any Department system(s). Agreements will be completed and signed by the Contractor and any applicable sub-contractors prior to system access being authorized.
8. If the Department determines the Contractor is a Business Associate pursuant to 45 CFR 160.103, the Contractor will execute a HIPAA Business Associate Agreement (BAA) with the Department and is responsible for maintaining compliance with the agreement.
9. The Contractor will work with the Department at its request to complete a System Management Survey. The purpose of the survey is to enable the Department and Contractor to monitor for any changes in risks, threats, and vulnerabilities that may occur over the life of the Contractor engagement. The survey will be completed annually, or an alternate time frame at the Departments discretion with agreement by the Contractor, or the Department may request the survey be completed when the scope of the engagement between the Department and the Contractor changes.
10. The Contractor will not store, knowingly or unknowingly, any State of New Hampshire or Department data offshore or outside the boundaries of the United States unless prior express written consent is obtained from the Information Security Office leadership member within the Department.
11. Data Security Breach Liability. In the event of any security breach Contractor shall make efforts to investigate the causes of the breach, promptly take measures to prevent future breach and minimize any damage or loss resulting from the breach. The State shall recover from the Contractor all costs of response and recovery from

the breach, including but not limited to: credit monitoring services, mailing costs and costs associated with website and telephone call center services necessary due to the breach.

12. Contractor must, comply with all applicable statutes and regulations regarding the privacy and security of Confidential Information, and must in all other respects maintain the privacy and security of PI and PHI at a level and scope that is not less than the level and scope of requirements applicable to federal agencies, including, but not limited to, provisions of the Privacy Act of 1974 (5 U.S.C. § 552a), DHHS Privacy Act Regulations (45 C.F.R. §5b), HIPAA Privacy and Security Rules (45 C.F.R. Parts 160 and 164) that govern protections for individually identifiable health information and as applicable under State law.

13. Contractor agrees to establish and maintain appropriate administrative, technical, and physical safeguards to protect the confidentiality of the Confidential Data and to prevent unauthorized use or access to it. The safeguards must provide a level and scope of security that is not less than the level and scope of security requirements established by the State of New Hampshire, Department of Information Technology. Refer to Vendor Resources/Procurement at https://www.nh.gov/doit/vendor/index.htm for the Department of Information Technology policies, guidelines, standards, and procurement information relating to vendors.

14. Contractor agrees to maintain a documented breach notification and incident response process. The Contractor will notify the State's Privacy Officer and the State's Security Officer of any security breach immediately, at the email addresses provided in Section VI. This includes a confidential Information breach, computer security incident, or suspected breach which affects or includes any State of New Hampshire systems that connect to the State of New Hampshire network.

15. Contractor must restrict access to the Confidential Data obtained under this Contract to only those authorized End Users who need such DHHS Data to perform their official duties in connection with purposes identified in this Contract.

16. The Contractor must ensure that all End Users:

    a. comply with such safeguards as referenced in Section IV A. above, implemented to protect Confidential Information that is furnished by DHHS under this Contract from loss, theft or inadvertent disclosure.

    b. safeguard this information at all times.

    c. ensure that laptops and other electronic devices/media containing PHI, PI, or PFI are encrypted and password-protected.

    d. send emails containing Confidential Information only if encrypted and being sent to and being received by email addresses of persons authorized to receive such information.

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e. limit disclosure of the Confidential Information to the extent permitted by law.

f. Confidential Information received under this Contract and Individually identifiable data derived from DHHS Data, must be stored in an area that is physically and technologically secure from access by unauthorized persons during duty hours as well as non-duty hours (e.g., door locks, card keys, biometric identifiers, etc.).

g. only authorized End Users may transmit the Confidential Data, including any derivative files containing personally identifiable information, and in all cases, such data must be encrypted at all times when in transit, at rest, or when stored on portable media as required in section IV above.

h. in all other instances Confidential Data must be maintained, used and disclosed using appropriate safeguards, as determined by a risk-based assessment of the circumstances involved.

i. understand that their user credentials (user name and password) must not be shared with anyone. End Users will keep their credential information secure. This applies to credentials used to access the site directly or indirectly through a third party application.

Contractor is responsible for oversight and compliance of their End Users. DHHS reserves the right to conduct onsite inspections to monitor compliance with this Contract, including the privacy and security requirements provided in herein, HIPAA, and other applicable laws and Federal regulations until such time the Confidential Data is disposed of in accordance with this Contract.

V. LOSS REPORTING

The Contractor must notify the State's Privacy Officer and Security Officer of any Security Incidents and Breaches immediately, at the email addresses provided in Section VI.

The Contractor must further handle and report Incidents and Breaches involving PHI in accordance with the agency's documented Incident Handling and Breach Notification procedures and in accordance with 42 C.F.R. §§ 431.300 - 306. In addition to, and notwithstanding, Contractor's compliance with all applicable obligations and procedures, Contractor's procedures must also address how the Contractor will:

1. Identify Incidents;
2. Determine if personally identifiable information is involved in Incidents;
3. Report suspected or confirmed Incidents as required in this Exhibit or P-37;
4. Identify and convene a core response group to determine the risk level of Incidents and determine risk-based responses to Incidents; and

5. Determine whether Breach notification is required, and, if so, identify appropriate Breach notification methods, timing, source, and contents from among different options, and bear costs associated with the Breach notice as well as any mitigation measures.

Incidents and/or Breaches that implicate PI must be addressed and reported, as applicable, in accordance with NH RSA 359-C:20.

VI. PERSONS TO CONTACT

A. DHHS Privacy Officer:

DHHSPrivacyOfficer@dhhs.nh.gov

B. DHHS Security Officer:

DHHSInformationSecurityOffice@dhhs.nh.gov

ate of New Hampshire
Department of Health and Human Services
Amendment #3

This Amendment to the Comprehensive Family Support Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and VNA at HCS, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on July 15, 2020 (Item #21), as amended on September 21, 2022 (Item #5A), and amended on June 26, 2024 (Item #42), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $2,096,327

2. Modify Exhibit B – Amendment #2, Scope of Services, by adding Section 1.7.12., to read:

1.7.12. <u>Family Resource Center Services and Kinship Navigation</u>

1.7.12.1. The Contractor shall use FRC funding to support:

1.7.12.1.1. FRC-Q designation preparations.

1.7.12.1.2. FRC-Q re-designation preparations.

1.7.12.1.3. Early childhood systems coordination enhancements.

1.7.12.1.4. Evidence-based programs.

1.7.12.1.5. Home visiting programs overseen by the Department including, but not limited to:

1.7.12.1.5.1. CFSS.

1.7.12.1.5.2. Newborn Navigator.

1.7.12.1.5.3. Maternal Infant and Early Childhood Home Visiting (MIECHV).

1.7.12.1.5.4. Kinship Navigation.

1.7.12.1.6. Recruitment and retention of family support home visiting staff.

1.7.12.1.7. Kinship Navigation positions.

1.7.12.1.8. Community Health Worker (CHW) positions.

1.7.12.1.9. Community coordination and primary prevention initiatives including, but not limited to:

1.7.12.1.9.1. Community collaborations.

1.7.12.1.9.2. Newborn Navigator programs.

1.7.12.1.9.3. Adverse Childhood Experiences Response Team (ACERT).

1.7.12.2. The Contractor must ensure kinship positions are in place within its designated catchment area and under the umbrella of CFSS available services to ensure:

1.7.12.2.1. Program meets the needs of families impacted by kinship caregiving arrangements;

1.7.12.2.2. Services are provided to kinship caregivers who are caring for kin as a result of a placement (formal or informal); and

1.7.12.2.3. Navigators connect with kinship caregivers in-person or by other video and live chat virtual applications or platforms for purposes that include, but are not limited to:

1.7.12.2.3.1. Assessing kinship caregiver needs.

1.7.12.2.3.2. Providing outreach, engagement, and community support services and referrals.

1.7.12.2.3.3. Utilizing or creating peer support groups for kinship caregivers.

1.7.12.3. The Contractor must coordinate referrals and resources with kinship positions within its designated catchment area and as assigned by the Department. The Contractor must ensure:

1.7.12.3.1. Additional kinship positions within the catchment area assigned but outside the Contractor's agency must be located in FRC-Q and FRC's working towards FRC-Q designation.

1.7.12.3.2. Kinship navigators collaborate with the Department on program implementation, data collection, and quality improvement activities.

1.7.12.4. The Contractor must maintain the onboarding and training processes, and continue developing the Kinship Navigation position based on:

1.7.12.4.1. The Department's evaluation of the program;

1.7.12.4.2. Staff performance; and

1.7.12.4.3. Training needs.

1.7.12.5. The Contractor must work closely with the Department's CFSS and Kinship Navigation Program Managers to ensure compliance with required training, data collection, and quality improvement activities for all CFSS programs including Newborn Navigation, Kinship Navigation, and FRC programs.

3. Modify Exhibit B – Amendment #2, Scope of Services, Section 1.9.6., to read:

1.9.6. The Contractor must collect and maintain a Family Service Record for Kinship Navigation and FRC program participants utilizing the Family Support Data System, which must include, but is not limited to:

1.9.6.1. Name.

1.9.6.2. Date of Birth.

1.9.6.3. Race and Ethnicity.

1.9.6.4. Language.

1.9.6.5. Income.

1.9.6.6. Household size.

1.9.6.7. Marital status.

1.9.6.8. Town.

1.9.6.9. County.

1.9.6.10. Source of Referral.

1.9.6.11. Reason for Kinship Arrangement.

1.9.6.12. Incarcerated parent.

1.9.6.13. Receipt of public benefits, which includes, but is not limited to:

1.9.6.13.1. Supplemental Nutrition Assistance Program (SNAP).

1.9.6.13.2. New Hampshire Child Care Scholarship.

1.9.6.13.3. Medicaid.

1.9.6.13.4. Social Security Disability Insurance (SSDI).

1.9.6.13.5. Supplemental Security Income (SSI).

1.9.6.13.6. TANF.

1.9.6.13.7. Special Supplemental Nutrition Program for Women, Infants, and Children (WIC).

1.9.6.14. Participant service data, which includes, but is not limited to:

1.9.6.14.1. Date of service.

1.9.6.14.2. Participants present during service delivery.

1.9.6.14.3. Service type and topics reviewed.

4. Modify Exhibit B – Amendment #2, Scope of Services, by adding Section 1.9.7., to read:

1.9.7. The Contractor must ensure the records as identified in Sections 1.9.4, 1.9.5, and 1.9.6 are summarized and entered into the Family Support Data System in real-time.

5. Modify Exhibit C, Payment Terms, Section 1, to read:

1. This Agreement is funded by:

1.1. 92.72% Federal Funds:

1.1.1. 66.42% from the US Department of Health and Human Services, Temporary Assistance for Needy Families, Assistance Listing Number (ALN) 93.558, Federal Award Identification Number (FAIN) 19NHTANF; and as awarded on July 3, 2023, FAIN 2301NHTANF.

1.1.2. 21.27% from the US Department of Health and Human Services, Administration for Children & Families, Title XX Grants, Social Services Block Grant (SSBG), as awarded on October 1, 2023, ALN 93.667, FAIN 2301NHSOSR.

1.1.3. 2.50% from the US Department of Health and Human Services, Administration for Children & Families, Administration on Children, Youth and Families, Promoting Safe and Stable Families, as awarded on April 4, 2023, ALN 93.556, FAIN 2301NHFPSS.

1.1.4. 1.02% from the US Department of Health and Human Services, Administration on Children, Youth and Families, Child Welfare Social Services, Title IV-B, Subpart 1, of the Social Security Act as awarded on April 13, 2023, ALN 93.645, FAIN 2301NHCWSS.

1.1.5. .65% from the US Department of Health and Human Services, Maternal and Child Health Services Block Grant, as awarded on October 19, 2021, ALN 93.994, FAIN

B04MC45230.

1.1.6 .86% from the US Department of Health and Human Services, Administration for Children and Families, Kinship Grant, as awarded on September 1, 2023, ALN 93.556, FAIN 2301NHPKIN; and as awarded on September 12, 2024, FAIN 2401NHPKIN.

1.2. 7.28% General Funds.

6. Modify Exhibit C, Payment Terms, Section 3, to read:

   3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement and shall be in accordance with the approved line item, as specified in Exhibit C-1, Budget through Exhibit C-8 Budget – Amendment #3.

7. Modify Exhibit C, Payment Terms, Section 8, to read:

   8. The Contractor must provide the services in Exhibit B – Amendment 2, Scope of Services, in compliance with funding requirements.

8. Modify Exhibit C, Payment Terms, Section 9, to read:

   9. The Contractor agrees that funding under this Agreement may be withheld, in whole or in part in the event of non-compliance with the terms and conditions of Exhibit B – Amendment 2, Scope of Services.

9. Modify Exhibit C-6, Budget Sheet – Amendment #2, by replacing it in its entirety with Exhibit C-6, Budget – Amendment #3, which is attached hereto and incorporated by reference herein.

10. Add Exhibit C-7 Budget – Amendment #3, which is attached hereto and incorporated by referenced herein.

11. Add Exhibit C-8 Budget – Amendment #3, which is attached hereto and incorporated by referenced herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective July 1, 2025, upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

4/29/2025
Date

DocuSigned by:
Iain Watt
D778BB63F0704C7...
Name: Iain Watt
Title: Director - DPHS

VNA at HCS, Inc.

4/28/2025
Date

Signed by:
Maura McQueeney
571D90C3AF67414...
Name: Maura McQueeney
Title: CEO

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

4/30/2025
Date

DocuSigned by:
Robyn Guarino
74873484841400...
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Exhibit C-6 Budget - Amendment #2

New Hampshire Department of Health and Human Services		
Contractor Name:	VNA at HCS, Inc.	
Budget Request for:	Comprehensive Family Support Services - TANF	
Budget Period	7/1/2025 - 6/30/2026 (SFY 2026)	
Indirect Cost Rate (if applicable)	10%	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$251,869	$0
2. Fringe Benefits	$70,523	$0
3. Consultants	$0	$0
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$4,334	$0
5.(a) Supplies - Educational	$2,166	$0
5.(b) Supplies - Lab	$0	$0
5.(c) Supplies - Pharmacy	$0	$0
5.(d) Supplies - Medical	$1,950	$0
5.(e) Supplies Office	$1,479	$0
6. Travel	$16,668	$0
7. Software	$6,500	$0
8. (a) Other - Marketing/ Communications	$2,167	$0
8. (b) Other - Education and Training	$3,533	$0
8. (c) Other - Other (specify below)	$0	$0
Telephone	$15,167	$0
Advertising	$6,500	$0
Occupancy	$6,500	$0
Emergency Funds for Families	$5,000	$0
9. Subrecipient Contracts	$0	$0
Total Direct Costs	$394,356	$0
Total Indirect Costs	$39,000	$0
TOTAL	$433,356	$0

Contractor: Initial MM

Date: 4/28/2025

Exhibit C-7 Budget - Amendment #3

New Hampshire Department of Health and Human Services		
Contractor Name:	VNA at HCS, Inc.	
Budget Request for:	Comprehensive Family Support Services-Infrastructure	
Budget Period	7/1/2025 - 6/30/26 (SFY 2026)	
Indirect Cost Rate (if applicable)	11%	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$61,754.68	$0
2. Fringe Benefits	$18,000.00	$0
3. Consultants	$4,500.00	$0
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0.00	$0
5.(a) Supplies - Educational	$563.00	$0
5.(b) Supplies - Lab	$0.00	$0
5.(c) Supplies - Pharmacy	$0.00	$0
5.(d) Supplies - Medical	$0.00	$0
5.(e) Supplies Office	$563.00	$0
6. Travel	$563.00	$0
7. Software	$0.00	$0
8. (a) Other - Marketing/ Communications	$563.00	$0
8. (b) Other - Education and Training	$8,438.00	$0
8. (c) Other - Other (specify below)	$5,742.32	$0
Other (please specify)	$563.00	$0
Other (please specify)	$0.00	$0
Other (please specify)	$0.00	$0
Other (please specify)	$0.00	$0
9. Subrecipient Contracts	$0.00	$0
Total Direct Costs	$101,250.00	$0
Total Indirect Costs	$11,250.00	$0
TOTAL	$112,500.00	$0

Contractor Initials: MM (Initial)

Date: 4/28/2025

Exhibit C-8 Budget - Amendment #3

New Hampshire Department of Health and Human Services		
Contractor Name:	VNA at HCS, Inc.	
Budget Request for:	Comprehensive Family Support Services-Kinship	
Budget Period	7/1/2025 - 6/30/26 (SFY 2026)	
Indirect Cost Rate (if applicable)	10%	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$11,235	$0
2. Fringe Benefits	$3,109	$0
3. Consultants	$0	$0
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0	$0
5.(a) Supplies - Educational	$0	$0
5.(b) Supplies - Lab	$0	$0
5.(c) Supplies - Pharmacy	$0	$0
5.(d) Supplies - Medical	$0	$0
5.(e) Supplies Office	$0	$0
6. Travel	$0	$0
7. Software	$0	$0
8. (a) Other - Marketing/ Communications	$2,184	$0
8. (b) Other - Education and Training	$0	$0
8. (c) Other - Other (specify below)	$0	$0
Other (please specify)	$0	$0
Other (please specify)	$0	$0
Other (please specify)	$0	$0
Other (please specify)	$0	$0
9. Subrecipient Contracts	$0	$0
Total Direct Costs	$16,528	$0
Total Indirect Costs	$1,654	$0
TOTAL	$18,182	$0

Contractor Initials: MM (Initial)

Date: 4/28/2025

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State of New Hampshire

Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that VNA AT HCS, INC. is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on November 18, 1981. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: **67798**

Certificate Number: **0007150094**

IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 4th day of April A.D. 2025.

David M. Scanlan

Secretary of State

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CERTIFICATE OF AUTHORITY

I, Eric Horne, of VNA at HCS, Inc. hereby certify that:

1. I am a duly elected Clerk/Secretary/Officer of VNA at HCS, Inc.

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on September 19, 2023, at which a quorum of the Directors/shareholders was present and voting.

VOTED: That Maura McQueeney, President & CEO, is duly authorized on behalf of VNA at HCS, Inc. to enter into contracts or agreements with the State of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to affect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. **This authority was valid thirty (30) days prior to and remains valid for thirty (30) days from the date of this Certificate of Authority.** I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: April 9, 2025

Signature of Elected Officer
Name: Eric Horne
Title: Treasurer

Docusign Envelope ID: DAF56A7B-F515-472C-B9EF-95D0FA5D2118

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 4/4/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Dowd Agencies, LLC 14 Bobala Road Holyoke MA 01040 License#: BR-1201657	CONTACT NAME: Diane LaFleche PHONE (A/C, No, Ext): 413-437-1062 FAX (A/C, No): E-MAIL ADDRESS: dlafleche@dowd.com
INSURED HOMEHEA-03 Home Healthcare, Hospice & Community Services, Inc. and VNA at HCS, Inc. PO Box 564 312 Marlboro Street Keene NH 03431	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Philadelphia Indemnity Insurance Company — 18058 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** 2010452396 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY [ ] PRO-JECT [X] LOC OTHER:			PHPK2642986	1/4/2025	1/4/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 3,000,000 $ 3,000,000 $
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY [ ] SCHEDULED AUTOS X HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY			PHPK2642989	1/4/2025	1/4/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$ 1,000,000 $ $ $ $
A	X UMBRELLA LIAB [X] OCCUR EXCESS LIAB [ ] CLAIMS-MADE DED X RETENTION $ 10,000			PHUB896467	1/4/2025	1/4/2026	EACH OCCURRENCE AGGREGATE $	$ 4,000,000 $ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [ ] N/A If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $
A	Professional Liability/Medical Malpractice			PHPK2642986	1/4/2025	1/4/2026	Each Claim Limit Aggregate	1,000,000 3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Certificate holder is an additional insured, per written contract.

CERTIFICATE HOLDER

State of NH
Department of Health and Human Services
129 Pleasant Street
Concord NH 03301-3857

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Client#: 986155 HOMEHEA3

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 4/4/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Sherri Winslow	
USI Insurance Services LLC 3 Executive Park Drive, Suite 300 Bedford, NH 03110 855 874-0123	PHONE (A/C, No, Ext): 855 874-0123	FAX (A/C, No):
	E-MAIL ADDRESS: Sherri.Winslow@usi.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Wesco Insurance Company	25011
INSURED VNA at HCS 312 Marlboro Street Keene, NH 03431	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	DED ☐ RETENTION $							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N	N/A		WWC3731065	07/01/2024	07/01/2025	X PER STATUTE ☐ OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N						E.L. EACH ACCIDENT	$1,000,000
	(Mandatory in NH)						E.L. DISEASE - EA EMPLOYEE	$1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Evidence of Insurance

CERTIFICATE HOLDER

State of NH
Department of Health and Human Services
129 Pleasant Street
Concord, NH 03301-3857

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Home Healthcare
Hospice &
Community Services

Mission of Home Healthcare, Hospice and Community Services:

To provide services which enable people to function throughout life at their optimal level of health, well-being and independence, according to their personal beliefs and choices.

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BerryDunn

Home Healthcare Hospice & Community Services

CONSOLIDATED FINANCIAL STATEMENTS

June 30, 2024 and 2023

With Independent Auditor's Report

Docusign Envelope ID: DAF56A7B-F515-472C-B9EF-95D0FA5D2118

BerryDunn

INDEPENDENT AUDITOR'S REPORT

Board of Directors
Home Healthcare, Hospice & Community Services, Inc. and Affiliate

Opinion

We have audited the accompanying consolidated financial statements of Home Healthcare, Hospice & Community Services, Inc. and Affiliate (the Association), which comprise the consolidated balance sheets as of June 30, 2024 and 2023, and the related consolidated statements of operations, changes in net assets, and cash flows for the years then ended, and the related notes to the consolidated financial statements.

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the consolidated financial position of the Association as of June 30, 2024 and 2023, and the results of their operations, changes in their net assets and their cash flows for the years then ended in accordance with U.S. generally accepted accounting principles.

Basis for Opinion

We conducted our audits in accordance with U.S. generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are required to be independent of the Association and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Change in Accounting Principle

As discussed in Note 1 to the consolidated financial statements, the Association has adopted Financial Accounting Standards Board Accounting Standards Update No. 2016-13, *Financial Instruments - Credit Losses (Topic 326): Measurement of Credit Losses on Financial Instruments*, and related guidance as amended, during the year ended June 30, 2024. Our opinion is not modified with respect to that matter.

Responsibilities of Management for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with U.S. generally accepted accounting principles, and for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Association's ability to continue as a going concern within one year after the date that the consolidated financial statements are available to be issued.

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Board of Directors
Home Healthcare, Hospice & Community Services, Inc. and Affiliate

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with U.S. generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the consolidated financial statements.

In performing an audit in accordance with U.S. generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the consolidated financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the consolidated financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Association's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Berry Dunn McNeil & Parker, LLC

Manchester, New Hampshire
December 17, 2024

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HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES, INC. AND AFFILIATE

Consolidated Balance Sheets

June 30, 2024 and 2023

	2024	2023
ASSETS		
Current assets		
Cash and cash equivalents	$ 269,107	$ 1,015,708
Patient accounts receivable, net	1,765,713	2,096,258
Other receivables	262,396	443,698
Prepaid expenses	192,953	366,916
Total current assets	2,490,169	3,922,580
Assets limited as to use	16,045,471	13,932,601
Operating lease right-of-use assets, net	62,056	208,515
Property and equipment, net	2,049,076	2,163,542
Total assets	$ 20,646,772	$ 20,227,238
LIABILITIES AND NET ASSETS		
Current liabilities		
Accounts payable and accrued expenses	$ 480,500	$ 560,942
Accrued payroll and related expenses	880,388	970,787
COVID-19 refundable advances and other deferred revenue	33,408	31,285
Current portion of operating lease obligations	58,433	74,399
Total current liabilities	1,452,729	1,637,413
Operating lease obligations, net of current portion	3,292	139,584
Total liabilities	1,456,021	1,776,997
Net assets		
Without donor restrictions	18,349,190	17,641,277
With donor restrictions	841,561	808,964
Total net assets	19,190,751	18,450,241
Total liabilities and net assets	$ 20,646,772	$ 20,227,238

The accompanying notes are an integral part of these consolidated financial statements.

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HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES, INC. AND AFFILIATE

Consolidated Statements of Operations

Years Ended June 30, 2024 and 2023

	2024	2023
Operating revenue		
Net patient service revenue	$ 15,393,402	$ 15,157,307
COVID-19 relief funding and other operating revenue	2,751,844	2,916,202
Net assets released for operations	118,211	98,173
Total operating revenue	18,263,457	18,171,682
Operating expenses		
Salaries and related expenses	14,184,265	13,799,638
Other operating expenses	5,785,615	5,217,175
Depreciation and amortization	244,421	296,554
Total operating expenses	20,214,301	19,313,367
Operating loss	(1,950,844)	(1,141,685)
Other revenue and gains		
Contributions and fundraising income	686,284	597,513
Investment income, net	279,983	204,493
Change in fair value of investments	1,664,029	1,204,943
Total other revenue and gains	2,630,296	2,006,949
Excess of revenue over expenses	679,452	865,264
Net assets released for capital acquisition	28,461	-
Change in net assets without donor restrictions	$ 707,913	$ 865,264

The accompanying notes are an integral part of these consolidated financial statements.

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HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES, INC. AND AFFILIATE

Consolidated Statements of Changes in Net Assets

Years Ended June 30, 2024 and 2023

	2024	2023
Net assets without donor restrictions		
Excess of revenue over expenses	$ 679,452	$ 865,264
Net assets released for capital acquisition	28,461	-
Change in net assets without donor restrictions	707,913	865,264
Net assets with donor restrictions		
Contributions	37,833	163,716
Investment income	19,544	3,683
Change in fair value of investments	121,892	22,508
Net assets released for operations	(118,211)	(98,173)
Net assets released for capital acquisition	(28,461)	-
Change in net assets with donor restrictions	32,597	91,734
Change in net assets	740,510	956,998
Net assets, beginning of year	18,450,241	17,493,243
Net assets, end of year	$ 19,190,751	$ 18,450,241

The accompanying notes are an integral part of these consolidated financial statements.

Docusign Envelope ID: DAF56A7B-F515-472C-B9EF-95D0FA5D2118

HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES, INC. AND AFFILIATE

Consolidated Statements of Cash Flows

Years Ended June 30, 2024 and 2023

	2024	2023
Cash flows from operating activities		
Change in net assets	$ 740,510	$ 956,998
Adjustments to reconcile change in net assets to net cash used by operating activities		
Depreciation and amortization	244,421	296,554
Change in fair value of investments	(1,785,921)	(1,227,451)
Investment income restricted for reinvestment	(19,544)	(3,683)
(Increase) decrease in the following assets:		
Short-term investments	-	14,208
Patient accounts receivable	330,545	(307,709)
Other receivables	181,302	(14,795)
Prepaid expenses	173,963	(40,201)
Increase (decrease) in the following liabilities:		
Accounts payable and accrued expenses	(80,442)	258,784
Accrued payroll and related expenses	(90,399)	9,731
COVID-19 refundable advances and other deferred revenue	2,123	(226,628)
Net cash used by operating activities	(303,442)	(284,192)
Cash flows from investing activities		
Purchase of investments	(4,527,433)	(5,869,153)
Proceeds from sale of investments	4,220,028	5,942,825
Capital expenditures, net of proceeds	(135,754)	(71,890)
Net cash (used) provided by investing activities	(443,159)	1,782
Net decrease in cash and cash equivalents	(746,601)	(282,410)
Cash and cash equivalents, beginning of year	1,015,708	1,298,118
Cash and cash equivalents, end of year	$ 269,107	$ 1,015,708

The accompanying notes are an integral part of these consolidated financial statements.

Docusign Envelope ID: DAF56A7B-F515-472C-B9EF-95D0FA5D2118

1. Summary of Significant Accounting Policies

Organization

Home Healthcare, Hospice & Community Services, Inc. is a non-stock, non-profit corporation in New Hampshire whose primary purpose is to act as a holding company and provide management services to its affiliate.

Affiliate

VNA at HCS, Inc., is a non-stock, non-profit corporation in New Hampshire whose primary purposes are to provide home healthcare, hospice and community services.

Principles of Consolidation

The consolidated financial statements include the accounts of the Home Healthcare, Hospice & Community Services, Inc., and its affiliate, VNA at HCS, Inc. (collectively, the Association). They are related through a common board membership and common management. All significant intercompany balances and transactions have been eliminated in consolidation.

The Association prepares its consolidated financial statements in accordance with U.S. generally accepted accounting principles (U.S. GAAP) established by the Financial Accounting Standards Board (FASB). References to U.S. GAAP in these notes are to the FASB Accounting Standards Codification (ASC).

Recently Adopted Accounting Principle

FASB issued Accounting Standards Update No. 2016-13, *Financial Instruments - Credit Losses* (Topic 326): *Measurement of Credit Losses on Financial Instruments*, and related guidance as amended, which replaces the incurred loss methodology with an expected loss methodology that is referred to as the current expected credit loss (CECL) methodology. The measurement of expected credit losses under the CECL methodology is applicable to financial assets measured at amortized cost, which includes patient accounts receivable. The adoption of Topic 326 during the year ended June 30, 2024 did not have a material impact on the consolidated financial statements of the Association as a significant portion of the payors to the Association either have the full faith and backing of the U.S. government or are credit worthy with limited to no credit risk associated with them. Other than patient accounts receivable, there are no other financial assets that are measured at amortized cost.

Basis of Presentation

Net assets and revenues, expenses, gains, and losses are classified as follows based on the existence or absence of donor-imposed restrictions in accordance with FASB ASC Topic 958, *Not-for-Profit Entities*. Under FASB ASC Topic 958 and FASB ASC Topic 954, *Health Care Entities,* all not-for profit healthcare organizations are required to provide a balance sheet, a statement of operations, a statement of changes in net assets, and a statement of cash flows. FASB ASC Topic 954 requires reporting amounts for an organization's total assets, liabilities, and net assets in a balance sheet; reporting the change in an organization's net assets in statements of operations and changes in net assets; and reporting the change in its cash and cash equivalents in a statements of cash flows.

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Association. These net assets may be used at the discretion of the Association's management and the Board of Directors (Board).

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions are to be met by actions of the Association or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Income Taxes

The Association is a public charity under Section 501(c)(3) of the Internal Revenue Code (IRC). As a public charity, the Association is exempt from state and federal income taxes on income earned in accordance with its tax-exempt purpose. Unrelated business income is subject to state and federal income tax. Management has evaluated the Association's tax positions and concluded that the Association has no unrelated business income or uncertain tax positions that require adjustment to the consolidated financial statements.

Use of Estimates

The preparation of consolidated financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements. Estimates also affect the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Cash and Cash Equivalents

Cash and cash equivalents include highly liquid investments with an original maturity of three months or less, excluding assets limited as to use.

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The Association has cash deposits in a major financial institution which may exceed federal depository insurance limits. The Association has not experienced any losses in such accounts. Management believes it is not exposed to any significant risk with respect to these accounts.

Patient Accounts Receivable

Accounts receivable are stated at the amount management expects to collect from outstanding balances. Management provides a reserve for payment adjustments by analyzing past history and identification of trends for all funding sources in the aggregate. Management regularly reviews data about revenue in evaluating the sufficiency of the reserve which is netted against accounts receivable. Amounts not collected after all reasonable collection efforts have been exhausted are applied against the allowance for payment adjustments.

Patient accounts receivable, net were $1,765,713, $2,096,258, and $1,788,549 at June 30, 2024, 2023, and 2022, respectively.

Investments

Investments in short-term investment options are reported as current assets. Investments held for long-term return are reported as non-current assets.

The Association reports investments at fair value and has elected to report all gains and losses in the excess of revenue over expenses to simplify the presentation of these amounts in the consolidated statement of operations, unless otherwise stipulated by the donor or State law.

Investments, in general, are exposed to various risks, such as interest rate, credit, and overall market volatility risks. As such, it is reasonably possible that changes in the values of investments will occur in the near term and that such changes could materially affect the amounts reported in the consolidated balance sheets.

Assets Limited as to Use

Assets limited as to use include designated assets set aside by the Board of Directors and donor contributions.

Property and Equipment

Property and equipment are carried at cost less accumulated depreciation and amortization. Maintenance, repairs and minor renewals are expensed as incurred and renewals and betterments are capitalized. Depreciation and amortization expense is computed using the straight-line method over the useful lives of the related assets.

Property is reviewed for impairment whenever events or changes in circumstances indicate the related carrying amount may not be recoverable. When required, impairment losses on assets to be held and used are recognized based on the excess of the assets' carrying amount over the fair value of the asset.

Net Patient Service Revenue

Services to all patients are recorded as revenue when services are rendered at the estimated net realizable amounts from patients, third-party payors and others, including estimated retroactive adjustments under reimbursement agreements with third-party payors. Retroactive adjustments are accrued on an estimated basis in the period the related services are rendered and in future periods as final settlements are determined. Patients unable to pay full charge, who do not have other third-party resources, are charged a reduced amount based on the Association's published sliding fee scale. Reductions in full charge are recognized when the service is rendered.

Performance obligations are determined based on the nature of the services provided by the Association. Revenue for performance obligations satisfied over time is recognized based on actual services rendered. Generally, performance obligations satisfied over time relate to patients receiving skilled and non-skilled services in their home or facility. The Association measures the period over which the performance obligation is satisfied from admission to the point when it is no longer required to provide services to that patient, which is generally at the time of discharge.

Providers of home health services to clients eligible for Medicare home health benefits are paid on a prospective basis, with no retrospective settlement. The prospective payment is based on the scoring attributed to the acuity level of the client at a rate determined by federal guidelines. As the performance obligations for home health services are met, revenue is recognized based upon the portion of the transaction price allocated to the performance obligation. The transaction price is the prospective payment determined for the medically necessary services.

Providers of hospice services to clients eligible for Medicare hospice benefits are paid on a per-diem basis, with no retrospective settlement, provided the Association's aggregate annual Medicare reimbursement is below a predetermined aggregate capitated rate. Revenue is recognized as the services are performed based on the fixed rate amount. As the performance obligations for hospice services are met, revenue is recognized based upon the portion of the transaction price allocated to the performance obligation. The transaction price is the predetermined aggregate capitated rate per day.

Because all of the Association's performance obligations relate to short-term periods of care, the Association has elected to apply the optional exemption provided in FASB ASC Subtopic 606-10-50-14 (a) and, therefore, is not required to disclose the aggregate amount of the transaction price allocated to performance obligations that are unsatisfied or partially unsatisfied at the end of the reporting period.

Contributions

Unconditional promises to give cash and other assets are reported at fair value at the date the promise is received, which is then treated as cost. The gifts are reported as net assets with donor restrictions if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified as net assets released from restrictions. Donor-restricted contributions whose restrictions are met in the same year as received are reflected as contributions without donor restrictions in the accompanying consolidated financial statements.

COVID-19 Relief Funding

On March 11, 2020, the World Health Organization declared the Coronavirus disease (COVID-19) a global pandemic. In response to the global pandemic, The Centers for Medicare & Medicaid Services implemented certain relief measures and also issued guidance for limiting the spread of COVID-19.

The U.S. government has responded with several phases of relief legislation as a response to the COVID-19 outbreak. Legislation enacted into law on March 27, 2020, called the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), a statute to address the economic impact of the COVID-19 outbreak. The CARES Act, among other things, 1) authorizes emergency loans to distressed businesses by establishing, and providing funding for, forgivable bridge loans; 2) provides additional funding for grants and technical assistance; 3) delays due dates for employer payroll taxes and estimated tax payments for corporations; and 4) revises provisions of the IRC, including those related to losses, charitable deductions, and business interest.

American Rescue Plan Act

On March 11, 2021, the U.S. government enacted the American Rescue Plan Act (ARPA). ARPA, amongst other things, provided support for health and human services workforce development in response to COVID-19 and broader economic impacts of the pandemic. The Association received $16,307 in grant funding under ARPA through the State of New Hampshire Home and Community Based Service fund during the year ended June 30, 2023, for the purpose of workforce investment. The Association incurred qualifying recruitment and retention expenses of $13,715 and $2,592 during the years ended June 30, 2024 and 2023, respectively, which is recognized as COVID-19 relief funding and other operating revenue in the consolidated statements of operations. The unspent ARPA funds as of June 30, 2023 were $13,715 which was included in COVID-19 refundable advances and other deferred revenue on the consolidated balance sheets. There were no unspent funds at June 30, 2024.

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Employee Retention Tax Credit

The CARES Act provides an employee retention tax credit (ERTC), which is a refundable tax credit against certain employment taxes up to $10,000 per employee for eligible employees. For 2020, the tax credit is equal to 50% of qualified wages paid to employees during the calendar year, capped at $10,000 of qualified wages per employee. Additional relief provisions were passed by the U.S. government, which extended and expanded the qualified wage caps on these credits through September 30, 2021. Based on these additional provisions, the tax credit was increased to 70% of qualified wages paid to employees during each quarter, and the limit on qualified wages per employee increased to $10,000 of qualified wages per calendar quarter.

Management determined that the Association qualified for the ERTC under the under the government orders test and estimated that they will receive $2,775,767 based on amended tax filings submitted in January 2024. On September 14, 2023, the Internal Revenue Service announced an immediate moratorium at least through the end of calendar year 2023 to add more safeguards to prevent abuse and protect businesses from predatory tactics. As a result, the Association is uncertain whether the ERTC funds will be received, the Association has not recognized any portion of the funds in the consolidated statements of operations for the year ended June 30, 2024.

2. Availability and Liquidity of Financial Assets

As of June 30, 2024, the Association has working capital of $1,037,440 and average days (based on normal expenditures) cash on hand of 5.

Financial assets and liquidity resources available within one year for general expenditure, such as operating expenses and capital acquisitions not financed with debt or restricted funds (unfunded capital expenditures), were as follows:

	2024	2023
Cash and cash equivalents	$ 269,107	$ 1,015,708
Patient accounts receivable, net	1,765,713	2,096,258
Other receivables	262,396	443,698
Financial assets available to meet cash needs for general expenditures within one year	$ 2,297,216	$ 3,555,664

The Association has board designated long-term investments that could be made available for general expenditure upon Board approval. Since these investments are currently intended for long-term investments, they have not been included in the information above. The Association has other long-term investments and assets for restricted use, more fully described in Note 3, which are not available for general expenditure within the next year and are not reflected in the amount above.

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The Association has a $1,000,000 line of credit available to meet short-term needs, as disclosed in Note 5.

3. Investments and Assets Limited as to Use

Investments and assets limited as to use, stated at fair value, were as follows:

	2024	2023
Board-designated for future use	**$ 15,203,910**	$ 13,123,637
Donor-restricted, time or purpose	**325,137**	329,089
Endowment investments - unappropriated spending	**282,193**	245,644
Donor-restricted, perpetual in nature	**234,231**	234,231
Total investments and assets limited as to use	**$ 16,045,471**	$ 13,932,601

Fair Value

FASB ASC Topic 820, *Fair Value Measurement*, defines fair value as the price that would be received to sell an asset or paid to transfer a liability (an exit price) in an orderly transaction between market participants and also establishes a fair value hierarchy which requires an entity to maximize the use of observable inputs and minimize the use of unobservable inputs when measuring fair value. The fair value hierarchy within FASB ASC Topic 820 distinguishes three levels of inputs that may be utilized when measuring fair value:

Level 1: Quoted prices (unadjusted) for identical assets or liabilities in active markets that the entity has the ability to access as of the measurement date.

Level 2: Significant observable inputs other than Level 1 prices, such as quoted prices for similar assets or liabilities, quoted prices in markets that are not active, and other inputs that are observable or can be corroborated by observable market data.

Level 3: Significant unobservable inputs that reflect an entity's own assumptions about the assumptions that market participants would use in pricing an asset or liability. The Association did not have any Level 3 assets or liabilities as of June 30, 2024 or 2023.

The fair values of all of the Association's investments, which are presented in the following table, are measured on a recurring basis using Level 1 inputs with the exception of corporate bonds which are valued based on quoted market prices of similar investments and categorized as Level 2 investments.

	Assets at Fair Value as of June 30, 2024		
	Level 1	**Level 2**	**Total**
Cash and cash equivalents	**$ 424,111**	**$ -**	**$ 424,111**
U.S. Government and corporate bonds	**-**	**1,947,163**	**1,947,163**
Equity securities	**8,716,037**	**-**	**8,716,037**
Mutual funds	**4,958,160**	**-**	**4,958,160**
Total	**$ 14,098,308**	**$ 1,947,163**	**$ 16,045,471**

	Assets at Fair Value as of June 30, 2023		
	Level 1	Level 2	Total
Cash and cash equivalents	$ 364,706	$ -	$ 364,706
U.S. Government and corporate bonds	-	2,064,603	2,064,603
Equity securities	8,126,646	-	8,126,646
Mutual funds	3,376,646	-	3,376,646
Total	$ 11,867,998	$ 2,064,603	$ 13,932,601

Investment income and change in fair value of investments and assets limited as to use consisted of the following:

	2024	2023
Net assets without donor restrictions		
Investment income, net of fees	**$ 279,983**	$ 204,493
Change in fair value of investments	**1,664,029**	1,204,943
Restricted net assets		
Investment income	**19,544**	3,683
Change in fair value of investments	**121,892**	22,508
Total	**$ 2,085,448**	$ 1,435,627

4. Property and Equipment

Property and equipment consisted of the following:

	2024	2023
Land	$ 552,206	$ 515,786
Building and improvements	5,723,786	5,704,016
Furniture, fixtures, and equipment	3,146,442	3,445,027
Construction in progress	6,575	27,757
Total cost	9,429,009	9,692,586
Less accumulated depreciation and amortization	7,379,933	7,529,044
Total property and equipment, net	$ 2,049,076	$ 2,163,542

5. Line of Credit

The Association has an unsecured $1,000,000 line of credit payable on demand with a local bank with interest at 1.25% above the prime rate (9.75% at June 30, 2024). There was no outstanding balance at June 30, 2024 and 2023.

6. Net Assets with Donor Restrictions

Net assets with donor restrictions consisted of the following:

	2024	2023
Time or purpose restrictions for:		
Haskell endowment fund accumulated earnings - for office rent	$ 275,387	$ 241,400
Johnson Family endowment fund accumulated earnings - for capital expenditures	5,138	3,993
Hospice accumulated earnings	824	251
Furniture and capital improvements	8,961	18,037
HEAL program	12,542	24,405
Palliative education	42,629	50,000
Music program	-	1,197
Outpatient Center	20,000	32,500
Bereavement	-	3,000
Personal safety devices	3,000	-
Operations	16,263	-
Jones endowment fund accumulated earnings - for equipment	314	-
Bednar endowment fund accumulated earnings - for general purposes	452	-
Hospice memorial garden	125,418	106,631
Barbara Duckett scholarship	96,402	93,319
Total	$ 607,330	$ 574,733

	2024	2023
Restrictions that are perpetual in nature for:		
Hospice	$ 10,000	$ 10,000
Operations	8,623	8,623
Johnson Family fund - for capital expenditures	10,202	10,202
Bednar endowment fund - income for general purposes	50,000	50,000
Haskell endowment fund - for office rent	120,570	120,570
Jones endowment fund - for equipment	34,836	34,836
Total	$ 234,231	$ 234,231

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7. Endowments

The Association has interpreted the Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds, absent explicit donor stipulations to the contrary. As a result of this interpretation, the Association classifies as a donor-restricted endowment (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent donor-restricted endowment gifts, and (c) accumulations to the donor-restricted endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The remaining portion of the donor-restricted endowment fund is classified as net assets with donor restrictions until those amounts are appropriated for expenditure by the Association in a manner consistent with the standard of prudence prescribed by UPMIFA.

In accordance with the UPMIFA, the Association considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

(1) The duration and preservation of the fund.
(2) The purposes of the organization and the donor-restricted endowment fund.
(3) General economic conditions.
(4) The possible effect of inflation and deflation.
(5) The expected total return from income and the appreciation of investments.
(6) Other resources of the Association.
(7) The investment policies of the Association.
(8) The spending policy.
(9) Funds with deficiencies.

Return Objectives and Risk Parameters

The investment portfolio is managed to provide for the long-term support of the Association. Accordingly, these funds are managed with disciplined, longer-term investment objectives and strategies designed to meet cash flow and spending requirements. Management of the assets is designed to attain the maximum total return consistent with acceptable and agreed-upon levels of risk. The Association benchmarks its portfolio performance against a number of commonly used indices.

Strategies Employed for Achieving Objectives

To satisfy its long-term rate-of-return objectives, the Association relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). The Association targets an asset allocation strategy wherein assets are diversified among several asset classes. The pursuit of maximizing total return is tempered by the need to minimize the volatility of returns and preserve capital. As such, the Association seeks broad diversification among assets having different characteristics with the intent to endure lower relative performance in strong markets in exchange for greater downside protection in weak markets.

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Funds with Deficiencies

From time to time, the fair value of the assets associated with individual donor-restricted endowments may fall below the level of the donors' original gift(s). The Board's policy does not permit spending from underwater endowments. Any deficiencies are reported in net assets with donor restrictions. There were no such deficiencies at June 30, 2024 and 2023.

Spending Policy

The Association has a spending policy of appropriating a distribution annually up to 7% of the endowment fund's average market value over the previous 36 months. Appropriations are determined and made on an annual basis at year-end.

The following summarizes changes in endowment assets:

		With Donor Restrictions		
	Without Donor Restrictions	Purpose Restrictions	Perpetual in Nature	Total
Balance June 30, 2022	$ 12,057,909	$ 265,295	$ 234,231	$ 12,557,435
Investment income, net	197,199	3,683	-	200,882
Realized and unrealized gains on investments	1,204,933	22,508	-	1,227,441
Use of board designated funds for operations	(400,000)	-	-	(400,000)
Contributions	63,596	-	-	63,596
Net assets released from restrictions	-	(45,842)	-	(45,842)
Balance June 30, 2023	13,123,637	245,644	234,231	13,603,512
Investment income, net	**266,809**	**12,840**	**-**	**279,649**
Realized and unrealized gains on investments	**1,664,053**	**80,080**	**-**	**1,744,133**
Contributions	**149,411**	**-**	**-**	**149,411**
Net assets released from restrictions	**-**	**(56,371)**	**-**	**(56,371)**
Balance June 30, 2024	**$ 15,203,910**	**$ 282,193**	**$ 234,231**	**$ 15,720,334**

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8. Net Patient Service Revenue

Net patient service revenue is as follows:

	2024	2023
Medicare	$ 13,215,173	$ 12,760,296
Medicaid	806,276	907,321
Other third-party payers	1,130,134	1,244,667
Private pay	241,819	245,023
Total	$ 15,393,402	$ 15,157,307

Laws and regulations governing the Medicare and Medicaid programs are complex and subject to interpretation. Compliance with such laws and regulations can be subject to future government review and interpretation as well as significant regulatory action including fines, penalties and exclusion from the Medicare and Medicaid programs. The Association believes that it is in substantial compliance with all applicable laws and regulations. However, there is at least a reasonable possibility that recorded estimates could change by a material amount in the near term. Differences between amounts previously estimated and amounts subsequently determined to be recoverable or payable are included in net patient service revenue in the year that such amounts become known.

The Association provides care to patients who meet certain criteria under its charity care policy without charge or at amounts less than its established rates. Because the Association does not pursue collection of amounts determined to qualify as charity care, they are not reported as revenue.

The Association provided services in other health-related activities, primarily to indigent patients, at rates substantially below cost. For certain activities, services were provided without charge. The Association estimates the costs associated with providing the other health-related activities by applying Medicare cost report methodology to determine program costs less any net patient revenue generated by the program. The estimated costs incurred in these activities amounted to $1,525,817 and $1,585,931 for the years June 30, 2024 and 2023, respectively.

The Association is able to provide these services with a component of funds received through local community support and state grants. Local community support consists of contributions received directly from the public, United Way, municipal appropriations, and investment income earned from assets limited as to use. Federal and state grants consisted of monies received from the State of New Hampshire.

In assessing collectability, the Association has elected the portfolio approach. This portfolio approach is being used as the Association has similar contracts with similar classes of patients. The Association reasonably expects that the effect of applying a portfolio approach to a group of contracts would not differ materially from considering each contract separately. Management's judgment to group the contracts by portfolio is based on the payment behavior expected in each portfolio category. As a result, management believes aggregating contracts (which are at the patient level) by the particular payor or group of payors results in the recognition of revenue approximating that which would result from applying the analysis at the individual patient level.

9. Functional Expenses

The Association provides various services to residents within its geographic location. Expenses related to providing these services are as follows:

	2024	2023
Program services		
Salaries and benefits	$ 12,393,112	$ 12,088,234
Program supplies	827,424	914,679
Travel	371,901	405,376
Contract services	1,180,499	1,061,658
Other operating expenses	1,262,257	1,235,334
Depreciation and amortization	213,551	259,781
Total program services	16,248,744	15,965,062
Administrative and general		
Salaries and benefits	1,791,153	1,711,404
Travel	121,135	93,474
Contract services	1,839,930	1,331,789
Other operating expenses	182,469	174,865
Depreciation and amortization	30,870	36,773
Total administrative and general	3,965,557	3,348,305
Total	$ 20,214,301	$ 19,313,367

Management's estimate of cost allocations at a functional level is based on Medicare cost report methodology.

10. Commitments and Contingencies

Leases

The Association's operating leases are for its office facilities with varying expiration dates. The following is a schedule, by fiscal year, of future minimum lease payments and reconciliation to the consolidated balance sheet:

2025	$ 59,249
2026	3,300
Total lease payments	62,549
Less present value discount	824
Operating lease obligations	$ 61,725

Operating lease costs incurred amounted to $70,816 in 2024 and $65,007 in 2023, which approximated the cash paid for leases. For the years ended June 30, 2024 and 2023, the weighted average remaining lease term in years is 0.99 and 3.51, respectively, and the weighted average discount rate is 3.05%.

Malpractice Insurance

The Association maintains medical malpractice insurance coverage on a claims-made basis. The Association is subject to complaints, claims, and litigation due to potential claims which arise in the normal course of business. U.S. GAAP requires the Association to accrue the ultimate cost of malpractice claims when the incident that gives rise to claim occurs, without consideration of insurance recoveries. Expected recoveries are presented as a separate asset. The Association has evaluated its exposure to losses arising from potential claims and determined no such accrual is necessary at June 30, 2024 and 2023. The Association intends to renew coverage on a claims-made basis and anticipates that such coverage will be available in future periods.

11. Retirement Plan

The Association sponsors a defined contribution plan. The retirement contributions by the Association amounted to $209,415 in 2024 and $187,557 in 2023.

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12. Concentration of Risk

The Association grants credit without collateral to its patients, most of whom are local residents and are insured under third-party payer agreements. Following is a summary of accounts receivable, by funding source:

	2024	2023
Medicare	69 %	69 %
Medicaid	3	2
Other payers	23	26
Private pay	5	3
Total	100 %	100 %

13. Subsequent Events

For financial reporting purposes, subsequent events have been evaluated by management through December 17, 2024, which is the date the consolidated financial statements were available to be issued.

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Home Healthcare Hospice & Community Services

Know us before you need us...
HCS *is more than you can imagine*

2025 HCS Board Members

Paul Berch
Director, 2023-2026 (1st term)
[redacted]

Mary Ann Davis
Director, 2025-2027 (3rd term)
[redacted]

Julie Green
Secretary, 2023-2026 (3rd term)
[redacted]

Ann Heffernon
Director, 2023-2026 (2nd term)
[redacted]

Eric Horne
Treasurer, 2023-2026 (3rd term)
[redacted]

Virginia Jordan
Chair, 2023-2026 (2nd term)
[redacted]

Donald Mazanowski, MD
Director, 2022-2025 (1st term)
[redacted]

William Pearson
Director, 2022-2025 (1st term)
[redacted]

David Stinson
Director, 2022-2025 (2nd term)
[redacted]

Andrew Tremblay, MD
Director, 2022-2025 (1st term)
[redacted]

Susan Simonds
Director, 2025-2027 (1st term)
[redacted]

Maura McQueeney
President & CEO
[redacted]

312 Marlboro Street
PO Box 564
Keene, NH 03431
603-352-2253 • 800-541-4145

33 Arborway
Charlestown, NH 03603
603-828-3322

454 Old Street Road
Medical Arts Building - Suite 208
Peterborough, NH 03458
603-532-8353

www.HCSservices.org • info@hcsservices.org

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HCS Contact:
Katie Hart
Board Liaison
[redacted]

Joanne Charest
Executive Assistant
[redacted]

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MAURA MCQUEENEY MPH, DNP

Strategic post acute executive with proven ability to transform traditional care delivery models and workforce priorities into contemporary population health programs with high degree of fiscal control. Strong collaborative relationship builder for internal teams and external partners.

EXPERIENCE

2018-Present

HOME HEALTH HOSPICE and COMMUNITY SERVICES Keene NH

118-year Home Healthcare and Hospice organization including Public transportation, Adult Daycare, MCH program, Meals on Wheels, and Homemaking.

PRESIDENT AND CEO

Turnaround of all products of organization experiencing > 12 months operations loss and consistent access to line of credit to meet biweekly payroll. Converted to efficient operations and added $2million to balance sheet while securing board confidence, staff fidelity, and community reputation. Established annual strategic planning retreat for board and senior managers resulting in organization moving from one seeking shelter in M&A to strong, free standing, regional provider with 4-star rating for Home Health and Hospice.

Selected accomplishments:

- Entered as consultant, identified redundancies, trained staff in LEAN and P&L accountability. Successful conversion to VBP and doubled Hospice Census. Organization steadily returned to break even budget and poised for growth.
- Converted to new EMR, new Payroll system, converted to ICRAH as option to employee Group Health annual premium escalation exceeding 10% annually.
- NO work associated COVID infections. NO census drops during COVID. Staff bonuses and ERC eligible following COVID. Hybrid work options contributed to staff retention even post COVID. Took full advantage of PPA and ERC.
- Re instituted Philanthropy Department. Established signature event. Organized donor lists with help of BlackTree. Established grants "miner."
- Expanded "talent" pool through effective performance management of out of state workforce.
- Strengthened partnership with referring hospital to include onsite office and integration with ambulance service for Mobile Integrated Care

2012 - 2017

BAYSTATE HEALTH SYSTEM, *Springfield, Massachusetts*

700 bed academic tertiary care center, 3 community hospitals, ACO, health insurance company and 250 MD practices, 3 community health centers and one VNA and Hospice

PRESIDENT Baystate Visiting Nurse Association & Hospice and Post Acute Executive

$50 Million home health, hospice, Infusion/Oxygen and DME revenue. 350 professional and support employees. MNA bargaining unit. System wide Strategic Post Acute Care Committee co-chair.

Selected Accomplishments:

- Consolidated 3 separate, competing home health and hospice companies into a single regional Hospice and Palliative Care Program. Reorganized 3 VNA operations into 2 VNAs, protecting non-unionized operations from MNA. Centralized duplicative financial, regulatory, education and leadership functions to achieve $ 1.1 Mil salary reduction in one year.
- Established preferred provider SNF network. Developed unique rank - scoring and selection method to determine highest performing partners. Method addresses SNF LOS and rehospitalizaiton priorities for: ACO, Insurance Company and Acute Care Case Managers purposes. Reduced Avg SNF LOS by 4 days and rehospitalizations by 7% over non network providers Strategic Post Acute Care Committee chair with System VP Population Health.
- Achieved CMS star rating 3.5 and national benchmark for CMS 30 day re hospitalization rates for all diagnoses. Launched home health interprofessional team pilot that reduced 30 day hospitalization rates for home care patients with heart failure by 4%.
- Established home health as post acute care setting of first choice for 3 MSSP Bundle programs: TJR, CABG and Colorectal bundles. Organized interprofessional teams to address Massachusetts early entry into VBP pilot and Pre claim Audit Review demonstration.
- Maximized cross functions of 3 VNAs with single EMR Conversion.
- Upgraded remote vital sign monitoring system and increased surveillance from 50 pts to 150 pts. This cohort has a re hospitalization rate less than 15% and is comprised mainly of patients with heart failure.
- Led DME/Infusion Company through difficult Board of Pharmacy "cease and desist order" incidental to Commonwealth of Massachusetts 797 compounding sanctions. Resulted in improved quality and no loss of business due to TPN outsourcing solution.
- Seized "site neutral post acute reimbursement" opportunity to expand home Infusion and Oxygen services to area SNF services thus supporting SNF as alternative to Acute Rehab setting for patients requiring TPN and multiple antibiotics/ wound care.
- Negotiated 2 MNA nursing contracts. Successful in MNA grievance at arbitration level to defend reorganization of operations. Eliminated and telemonitoring positions necessary for organization efficiency.

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AMERICAN NURSES ASSOCIATION, ANCC MAGNET PROGRAM ***Silver Spring MD***

APPRAISER TEAM LEAD (2002-2012)

Concurrent with full time executive leadership roles, I was selected as team lead and team mentor for more than 20 Magnet hospital applications and site visits. Facilities included MD Anderson, Hospital of University Pennsylvania, Medstar Franklin Square, and University of AZ Health System.

MIDDLESEX HOSPITAL, ***Middletown CT***

275- bed Thompson top 100 Community Hospital.

DIRECTOR, Professional Practice and Outcomes MAGNET PROGRAM DIRECTOR

(2010- 2011)

DIRECTOR Special Projects (2009 – 2010)

EXECUTIVE DIRECTOR, Homecare/Hospice & Palliative Care (1997 – 2009)

Selected Accomplishment

- Successfully executed merged roles of Director Professional Practice and Director for Nursing Quality Outcomes. Led shared governance structures and processes for Nursing Peer Review and unit - based governance of nursing practice.
- Strategically transitioned committee leadership functions to direct care nurse leaders as part of overall culture to sustain strong succession.
- Team lead for reform of professional advancement program, ATTAIN, to align financial rewards with substantial practice contributions; led 2010 team to revise direct care nurse position descriptions/performance evaluations and peer review; lead for nurse manager peer review/Nurse Manager position expectation/job description change
- Selected as facilitator for implementation of Multidisciplinary Rounding Practice. Set shared vision, data analysis and evidence to change communication and documentation of care planning on medical surgical units. Applied concepts of organizational change to identify "ready" units and healthy competition to guide process using organization's strengths.
- Promoted professional image of Middlesex nurses through national and regional conference presentations; engaging direct care nurses in new presentations. Lead 2011 team of 12 direct care nurses in evidence based standardization of shift to shift hand offs throughout nursing units. Author Nursing Annual Report.

EXECUTIVE DIRECTOR, Homecare/Hospice & Palliative Care (1997 – 2009)

Selected Accomplishments:

- First Executive Director for large, hospital- based CT Homecare and Hospice agency. Led cultural transformation of former VNA/Public Health agency to coordinated, geographic and interdisciplinary team delivery.

- Streamlined workforce from 230 to 168 FTE via technology adoption and role consolidation; integrated EMR, tele monitoring, wound care and Coding as sustainable nurse- led projects.
- Integrated palliative care triggers for intradepartmental referrals
- Devised PPS Shortcut worksheet to guide clinicians' financial margins on case-by-case basis
- Achieved financial and quality performance goals for 12 years, guiding the management team through three different Medicare reimbursement models.
- Multiple successful Joint Commission and State surveys.

1994 – 1997

CEO HEALTHTOUCH INC, Narragansett, RI

Vice President, SENECA Healthcare

Executive leadership of private duty homecare organization. Concurrent supervision of Medicare certified Paraprofessional workforce. Provided home health aide and homemaker services on shift basis to provide supportive non- skilled care such as meal prep, transportation, overnight care and errands.

1991 – 1994

VNA OF RHODE ISLAND, Providence, RI

Director, Support Services

Executive leadership of RI largest private duty and pediatric home care agency. Home Health Care for pediatric high tech cases referred from NICU/PICU

EDUCATION

DOCTORATE IN EXECUTIVE NURSING PRACTICE

MGH Institute Health Professions, Boston, MA

MASTER IN PUBLIC HEALTH

Boston University, Boston, MA

BACHELOR OF SCIENCE IN NURSING

University of Rhode Island, Kingston, RI

PROFESSIONAL MEMBERSHIPS

- Board Member Home Care Alliance of Massachusetts 2015- 2017
- President, ONE-CT, the CT chapter of AONE, 2011-2013.
- Advisory Board, Nursing Spectrum, New England Region, 2011.

PRESENTATIONS

Contributing author. Evidence Based Practice for DNPs. Andrist et al. 2018.

- Chapter author "The Importance of Nursing". MBA for Healthcare. 2025.
- Session Speaker- Learning Lab. IHI Annual Meeting, Orlando Florida. December 2016. "How to Establish a Quality Preferred Post Acute Network".
- Session Speaker. AMGA Quality Institute. San Francisco CA November 2016. "How to Establish a Quality Preferred Post Acute Network".
- Panel Speaker. "Developing a Preferred Provider Network for Post Acute Care". Annual Meeting of American Association of Academic Medical Centers. Baltimore MD November, 2015.
- Webinar Presenter. "Creating a Preferred Provider Post Acute Network." September 2015. Careport Inc.
- Presenter: "Shifting Evidence Based Knowledge to Direct Care Nurses. Creating a Clinical Scholars Internship, AONE Annual Meeting (April 2011).
- Presenter: "How to Blow Up a Shared Governance Structure: A Success Story", ANCC Magnet Annual Meeting (October 2010).
- Presenter: "Emergent Care and Rehospitalizations: The Business Case for Nurse Sensitive Indicators", First Annual ANA NDNQI conference (January 2007).
- Presenter: "Technology and Organizational Transformation", CT Nurses Association Annual Meeting (November 2006).
- Presenter: "Magnet, Beyond the Award", CT Hospital Association (May, 2004).
- Presenter: "Nurse Manager as Chief Retention Officer", VHA West Videoconference (April 2004).

Rebecca (Joki) Provencher RN, MSN, CLC

[redacted]

Education

Advanced Credential in Childhood and Family Mental Health- New Hampshire Dept of Health and Human Services and NH Association of Infant Mental Health, November 2022- January 2024

Certified Lactation Counselor, September 2021
Center for Breastfeeding, Healthy Children Project Inc., Harwich, Ma.

Master of Nursing, September 2017
Southern New Hampshire University
On-line, Manchester, NH.

Bachelor of Science in Nursing, May 1999
Fitchburg State College
Fitchburg, Ma.

Experience

Healthy Starts Care Manager
June 2024 to current
Home Healthcare Hospice and Community Services
Keene, NH
Program Manager and Supervisor for Healthy Families America program. Supervision of Comprehensive Family Supports and Services program. Newborn Navigator for CFSS. Co-manage with CFSS care manager day to day activities of all programs, community engagement and maintain agency set budgets. Ensure data and educational requirements are met. Maintain grant program quality standards and continually work on quality improvement initiatives.

Maternal Child Health Care Manager, March 2020 to current
Home Healthcare Hospice and Community Services
Keene, NH
Oversee all pediatric and maternal cases in VNA. Carry case load of maternal child health patients with complex, acute and chronic illnesses, providing nursing care and case management. Provide maternal child health education and ongoing to support to nurses. Collaboration within the

agency and community agencies. Provide ongoing education and support to IV nurses.

Pediatric Care Manager, October 2013-March 2020
Home Healthcare Hospice and Community Services
Keene, NH
Supervision of RNs, LPNs and LNAs in the Pediatric program. Manage each child's medical needs, scheduling, and psych-social needs with a family-centered approach.
Provide education and training for staff and families. Increased caseload by 150% in first year.
Collaboration and patient care for Healthy Starts program.

Customized Care Clinical Manager, September 2009-October 2013
Home Healthcare Hospice and Community Services
Keene, NH
Supervision of RNs, LPNs, and LNAs in the Customized Care department as well as the Choices For Independence program. Responsible for the coordination of the Katie Beckett(pediatric) program.

Support Services Manager, May 2006-September 2009
Home Health Hospice & Community Services
Keene, NH.
Manage the Home Health Aids in the VNA, as well as the Choices For Independence program.

Registered Nurse, September 2001-May 2006
Home Health Hospice & Community Services
Worked in pediatric private duty. Also worked as substitute RN supervisor in private duty. Made routine VNA visits as well as assisted with telemonitoring installations.

RN/LNA supervisor, Sept 1999-Sept 2001
Cedarcrest Inc. Keene, NH.
Medication administration and treatments, assessments, scheduled and supervised 2nd shift LNAs.

Community Activities:

Cedarcrest Inc.
Board Member serving on the Quality Committee
October 2016-2019
Advisory Counsel Member serving on Quality Committee
October 2019 to March 2023

New Hampshire Association for Infant Mental Health
Member 2016

Monadnock Center for Violence Prevention
Board Member serving on governance committee
May 2010-2016

Board Chair 2012, 2013

RACHEL KOWALSKY

OBJECTIVE

To obtain employment in a setting that will benefit from both my knowledge of the outdoors and counseling.

EDUCATION

2006 - 2008 Antioch University New England Keene, NH
MA Clinical Mental Health Counseling

2004 - 2004 East Carolina University Greenville, NC
BA Psychology

1990 - 1996 Lyndon State College Lyndonville, VT
BS Communications Minor: Psychology

PROFESSIONAL MEMBERSHIPS

2006 American Mental Health Counseling Association Member

2004 PSI CHI National Honor Society Inductee

PRACTICA AND INTERNSHIP EXPERIENCE

2007 - 2008 FOCUS Cheshire Medical Center Keene, NH
Second Year Intern

Responsible for adolescent therapy (ages 12 to 18) in a partial hospitalization milieu setting. Duties include participation in various activities, psyco-educational groups, group and individual therapy sessions corresponding to individual treatment plans. Family therapy facilitator to assigned clients and participation in multi family group therapy. Other activities include daily staff meetings, school meetings, and writing daily charts.

2007 - 2007 Clinical and Support Options Inc Athol, MA
First Year Intern

Responsible to carry a small caseload of clients (ages 10 to 40). Duties include carrying out the initial diagnostic interview and documentation of the interview. Weekly therapy sessions (Play therapy, CBT, RBT, Anger Management, and Talk therapy). Other duties include: Attendance to all individual and group supervisions, Grand Rounds, and staff meetings.

2006 - 2006 Clinical and Support Options Inc. Athol, MA

Practicum Student

Responsible to explain the intake process to new clients entering the agency system and observing the intake under a licensed clinician. Other duties include: Observation of therapeutic groups within the agencies SOAP program and documentation of client's participation. Other duties include: All supervision meetings, Grand Rounds, Staff and Community Organization Meetings.

WORK EXPERIENCE

October 2014 to Present YOU Inc., Cottage Hill Academy Baldwinville, MA

Clinician

Work with children and adolescents in short term crisis stabilization treatment. Provide individual, group, and family therapy to a case load of 6 students. Responsible to write all supporting documentation, clinical notes, and reports.

Feb 2014 to October 2014 Crotched Mountain School Greenfield, NH

Para Educator II

Provide one to one classroom support for students with emotional, developmental, and other pervasive disabilities. Also provide residential support on vacations and holidays. Taking students on activities and providing social skills training.

2012-2013 Greater Nashua Mental Health Center Nashua, NH

Child and family Outreach Therapist

Provide therapeutic services to adolescents, children, and their families in an out patient clinic, at school, or in the home. Responsibilities include treatment planning and team consultation, referral to appropriate services, and monitoring of progress. Other responsibilities include: completion of required documentation for records, agency trainings and seminars, weekly staff meetings, and collateral contact meetings.

2010- 2012 Becket Family of Services Keene, NH

Permanency Specialist/ Case Manager/ Therapist

Provide intensive in home services to adolescents that are involved in the juvenile justice system. Responsible for following through from referral to intake to treatment planning for adolescents, providing individual and family therapy, support for court appearances, educational support, and advocacy for the child. Other responsibilities include: completion of required documentation for records, court reports, weekly and monthly updates, agency trainings and seminars, weekly staff meetings, Monthly agency meetings, and collateral contact meetings.

2008 – 2010 Phoenix House Academy Dublin, NH

Primary Counselor

Carry a case load of adolescent substance abuse clients (6 maximum ages 13 to 18). Responsible for treatment planning, assessment, individual and group therapy in a therapeutic community setting. Additional duties include: monitoring daily milieu activities, maintaining records, communication with parents and law enforcement as needed. Attendance at weekly staff meetings, treatment team meetings, and required trainings.

References available upon request

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What did you do 2014?

ALICIA UPTON

A Masiello Employment Candidate
Contact: [redacted]

Masiello EMPLOYMENT SERVICES
A LEDDY GROUP COMPANY

SUMMARY

Highly motivated employee with desire to take on new challenges. Strong work ethic, adaptability, and exceptional interpersonal skills. Adept at working effectively unsupervised and quickly mastering new skills.

EMPLOYMENT

Customer Service Representative (CSR III) August 2014 – September 2022
C&S Wholesale Grocers – Brattleboro, VT

- Promoted high customer satisfaction by resolving problems with knowledgeable and friendly service
- Answered incoming calls and emails, providing frontline customer support or assistance with product and service transactions
- Consulted with customers to resolve service and billing issues
- Set up and activated customer accounts
- Mentored new employees on procedures and policies to maximize team performance
- Fielded customer complaints and queries, fast-tracking for problem resolution
- Demonstrated excellent communication skills in resolving product and consumer complaints
- Answered inbound calls, chats and emails to facilitate customer service

Merchandise Assistant Store Manager September 2013 – August 2014
Dollar Tree – Keene, NH

- Manage daily operations of a retail store
- Responsible for daily cash office procedures including bank deposit
- Provided one on one customer service, resolving concerns or complaints in a timely manner
- Perform sales work, takes inventories, keep operating records and/or daily record of transactions
- Prepare weekly schedules for employees
- Perform yearly evaluations
- Properly train employees, provide counseling and better training techniques for failure to meet job expectations which includes termination
- Review job applications, resumes, conduct formal job interviews
- Unload weekly merchandise truck, stock shelves, merchandise inventory within store guidelines utilizing all merchandise tools and signage while maintaining a clean and organized shopping environment for customers

Customer Service Manager August 2007 – August 2013
Walmart Supercenter – Hinsdale, NH

- Investigated sensitive customer service complaints and delivered prompt resolution to customer satisfaction.
- Supervise Front End operations including break and shift schedules and all money service transactions.
- Evaluated and authenticated returns, exchanges, and voids.
- Delivered fast, friendly and knowledgeable service for routine questions and service complaints

EDUCATION

High School Diploma – Hinsdale High School

SKILLS

- Multitasking and Prioritization
- CRM Software
- Data Entry and Maintenance
- 65 wpm Typing Speed
- Inbound and Outbound Calling

JESSICA CANTRELL

SUMMARY

Motivated applicant with excellent interpersonal skills. Positive, creative thinker who is passionate about supporting individuals and families in need. Recent work as both a full spectrum doula and as a Waldorf teacher has provided ongoing opportunities to learn to support a diverse population. Applicant possesses a passion for connecting individuals to applicable resources.

EXPERIENCE

Bakery Associate
Orchard Hill Bread | Alstead, NH | June 2023 - Current

- Ensured compliance with health regulations related to food handling and storage.
- Trained new employees in proper bakery procedures and techniques.
- Kept records of production batches and output amounts produced daily.
- Organized workstations for efficient workflow between bakers.
- Responded quickly to any issues that arose during baking process.
- Provided excellent customer service by answering questions about products or taking orders from customers.
- Performed floor moves, merchandising, display maintenance and housekeeping to keep sales areas well-stocked, organized and current.
- Maintained knowledge of sales and promotions, return policies and security practices.

Doula
Holistic Birth & Beyond | Keene, NH | January 2022 - Current

- Provided emotional and physical support to families throughout labor, delivery, and the postpartum period.
- Provided educational information on the stages of labor, pain management techniques, breastfeeding, and newborn care.
- Assisted clients in developing birth plans that best served their needs and wishes for their childbirth and postpartum experience.
- Served and supported a diverse client population, including those who sought assistance from IVF/surrogacy to grow their families.
- Facilitated communication between client and medical staff during labor and delivery process.
- Researched local services available to meet the needs of each particular family.
- Offered compassionate listening ear for any concerns or fears related to pregnancy or childbirth.
- Helped create an atmosphere of respect between birthing person and healthcare providers.
- Collaborated with other doulas in order to provide best possible care for clients.
- Maintained compliance with HIPAA protocols to safeguard patient privacy.

Assistant Teacher
Spring Hill Children's Center | Keene, NH | August 2021 - Current

- Built and strengthened positive relationships with students, parents and teaching staff.

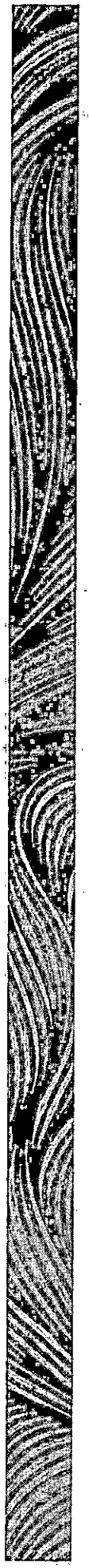
CONTACT
[redacted]
[redacted]
[redacted]

SKILLS

- Remote Office Availability
- Relationship Building
- Team Collaboration
- Organization and Multitasking
- Email and Telephone Etiquette
- Emotional Awareness
- Multitasking and Organization
- Strategic Planning
- Documentation and Recordkeeping
- Scheduling and Calendar Management

EDUCATION AND TRAINING

Associate of Arts
Liberal Arts
Southern New Hampshire University, New Hampshire
June 2018



- Remained calm and patient in student interactions to support individual growth and development.
- Participated in workshops, trainings and conferences to improve educational skills as an anthroposophical educator.
- Collaborated with other staff members to ensure student success.
- Facilitated communication between families and school personnel about issues relating to students' progress and success at school.
- Promoted a cooperative learning environment that encourages collaboration among students.
- Interacted positively with children to encourage development and involvement in activities, treating each child with dignity and respect.
- Protected confidential information related to staff and families.
- Participated in parent-teacher conferences to discuss children's development and progress.

Homeschool Educator
Self-employed | New Ipswich, NH | August 2016 - June 2020

- Developed individualized lesson plans for each student based on their learning styles, abilities and interests.
- Assessed student progress through regular testing and observation.
- Collaborated with other home educators to develop engaging curricula that met state standards.
- Adapted instructional materials to meet the needs of diverse learners.
- Encouraged critical thinking skills through open-ended questions and problem solving activities.
- Integrated technology into daily lessons when appropriate.
- Utilized multimedia resources such as videos, podcasts, and online games to supplement instruction.
- Designed creative assessment tools such as portfolios, rubrics, journals., to evaluate student mastery of concepts.

Gestational Carrier
ConcieveAbilities | Denver, CO | January 2019 - March 2020

LISA VITALE

A Masiello Employment Candidate
Contact: [redacted]

Masiello EMPLOYMENT SERVICES
A LEDDY GROUP COMPANY

SUMMARY

Accomplished Medical Office Billing Manager with 10 years of managerial experience in a medical office setting. Accounts Receivable Specialist and Loan Processor. Areas of expertise include customer service, billing, scheduling, and payment management.

EXPERIENCE

Fresh Production/Electronics Associate June 2016 to Present
Walmart – Leominster, MA & Hinsdale, NH

- Operated a cash register for cash, check, and credit card transactions with 100% accuracy.
- Handled all customer relations issues in a gracious manner and in accordance with company policies.
- Resolved all customer complaints in a professional manner while prioritizing customer satisfaction.
- Verified that all customers received receipts for their purchases.
- Fostered a positive work environment by consistently treating all employees and customers with respect.
- Cultivated a customer-focused shopping environment by greeting and responding to all customers in a friendly manner.
- Answered customer telephone calls promptly and in an appropriate manner.
- Determined customer needs by asking relevant questions and listening actively to the responses.

Loan Processor Opener November 2020 – September 2022
People's United Bank – Brattleboro, VT

- Set up home equity and personal loans
- Pull credit
- Order appraisals
- Order tax transcripts
- Verify employment
- Review income documents
- Prepare subordinations
- Collect and post payments

Accounts Receivable Specialist October 2019 – May 2020
Commonwealth Dairy – Brattleboro, VT

- Invoice customers
- Post cash payments
- Reconcile daily bank activity
- Process BOL's
- Research payment deductions

Cash Application Specialist
UMASS Memorial Health Alliance Clinton Hospital - Leominster, MA April 2015 to September 2018

- Responsible for posting all the insurance payments and some of the patient payments that come to the hospital
- Maintain reports to keep track of the money coming in
- Assist others and research check payments
- Perform multiple other office tasks as needed

Medical Office/Billing Manager
Stefan Karos MD - Leominster, MA October 2005 to April 2015

- Enter charges and payments
- Bill insurance companies and patients
- Schedule appointments and surgeries
- Keep doctors credentials up-to-date
- Handle patient complaints
- Collect payments from insurance companies and patients
- Prepare and deposit bank deposit

Specialty Clinic Administrator
Athol Memorial Hospital - Athol, MA January 2005 to October 2005

- Cleaned and organized the office.
- Fostered a positive work environment by consistently treating all employees and patients with respect
- Answered patient telephone calls promptly and in an appropriate manner
- Scheduled appointments for patients for multiple physicians
- Prepared charts for each patient
- Scheduled tests as ordered by the physicians

Medical Receptionist
North Quabbin Family Physicians - Athol, MA April 1999 to January 2005

- Answered patient telephone calls promptly and in an appropriate manner
- Determined patient needs by asking relevant questions and listening actively to the responses
- Fostered a positive work environment by consistently treating all employees and patients with respect
- Used time efficiently when not serving patients, including filing charts and cleaning up the office
- Handled all patient complaints in a gracious manner and in accordance with company policies
- Trained new medical receptionist
- Collected patient copays
- Retrieved charts and delivered them to the appropriate location with messages and/or results

SKILLS

- Accounting Accounts Payable/Receivable
- Credentialing Microsoft Word/Excel
- Customer Service/Telephone Reception
- Bank Deposit
- Insurance/Customer Billing
- Confidentiality
- Filing/ Faxing
- Cash Application
- Natural leader
- Attentive to detail
- Excellent cash handling
- Customer oriented
- Strong organizational skills
- Energetic multi-tasking
- Motivated team player

EDUCATION

Mount Wachusett Community College - Gardner, MA

- Associate in Business Administration
- Certificate in Accounting

Athol High School - Athol, MA

- High School Diploma

Megan Harris

CONTACT
[redacted]

September 11, 2019

To Whom It May Concern,

Attached is a copy of my most recent resume. You may note that there are several gaps in my employment history, ranging the course of my working life. Certain positions have been removed in an effort to highlight the most current and most pertinent duties and responsibilities related to the social work field.

Additionally, it should be noted that in my previous career as a political organizer, positions last the duration of a campaign cycle, with no prospect of future employment, even if a candidate is successful in their bid for office. My various roles and responsibilities on the campaign trail demonstrate a deep and overwhelming commitment to positive political change and, thus, the betterment of the lives of individuals, a commitment I bring to the field of social work. The candidates I served worked towards equity, environmental and social justice, and a compassionate understanding of the struggles faced by their constituents. Their platforms and ideologies reflect my own: a sincere belief in the connectedness of communities and a dedication to equity, inclusion, and compassionate governance.

As I work towards obtaining my Masters of Social Work, I reflect on my time as a Legislative Aide, a role that allowed me to aid constituents in accessing resources, advocating for important social causes, and writing and passing meaningful legislation. These particular responsibilities were deeply gratifying and signified a time in my career when I felt most fulfilled. I hope that you will find my varied work history both relevant and meaningful. I am happy to answer questions regarding my work history and will gladly provide references upon request. Please feel free to reach me via phone or email, as listed above.

Very Sincerely,

Megan Harris

Megan Harris

Master of Social Work candidate seeking field experience to broaden my understanding of human behavior, engage in meaningful and transformative social work, and apply my passion for social justice and equity.

SKILLS
Creative problem-solver.
Community engagement specialist.
Adept advocacy expert.
Detail oriented.

CONTACT
[redacted]

EXPERIENCE

Silver Forest Inc, Bellows Falls, VT — *Administrative Assistant*

NOVEMBER 2021 - PRESENT

- Answer and direct phone calls.
- Develop and maintain a filing system.
- Update and maintain office policies and procedures.
- Provide general support to visitors.
- Act as the point of contact for internal and external clients.
- Process returns, distribute credit notes, and update product inventory.

Holiday Inn Express, Brattleboro, VT — *Front Desk Agent*

JULY 2018 - PRESENT

- Greet guests, and recognize rewards status and upgrades per IHG standard.
- Take, change, and arrange reservations with attention to discounts, rewards status, desired travel accommodations, room type, and hotel availability.
- Act as a concierge, offering insight into local attractions, events, dining, and historical sites, as well as providing directions, hours of business operations, and making reservations.
- Provide insight to guests regarding local resources available for transition living and social services.

Holiday Inn Express, Brattleboro, VT — *Executive Housekeeper*

JUNE 2021 - NOVEMBER 2021

- Managed inventory and placed orders for supply delivery.
- Managed and coordinated multi-person staff.
- Created work schedules.
- Collaborated with other hotel management to resolve guest concerns and maintain brand standards.
- Ensured proper communication and enforced professional decorum between departments and staff members.

Landmark College, Putney, VT — *Administrative Assistant*

MARCH 2019 - JUNE 2021

- Answered phone calls and acted as a "gatekeeper" for senior-level staff.
- Scheduled meetings using Outlook and Google Suites for Admissions Counselors, Director of Enrollment, and VP of Enrollment.
- Supported visitors by scheduling tours, aiding in travel planning, and offering accommodation suggestions.
- Carried out administrative duties such as filing, typing, copying, binding, scanning, etc.
- Exhibited polite and professional communication via phone, e-mail, and mail to staff, potential students, and families.
- Used company CRM to carefully chronicle, catalog, and record conversations, email correspondence, and documents received for the application process.

Virginia House of Delegates, Richmond, VA — *Legislative Aide*

NOVEMBER 2017 - MARCH 2018

- Assisted in the drafting of policy to be presented for the 2018 legislative session.

- Researched bill talking points, fiscal impacts, and stakeholders for drafted legislation.
- Contacted and interviewed stakeholders for testimony on bill impacts.
- Connected constituents with vital social services and resources.
- Acted as liaison to state departments, agencies, and private companies to resolve constituent issues, answer questions, and address concerns.
- Developed and managed relationships with government agencies, elected officials' offices, and community-based organizations to help resolve constituent cases.
- Handled constituent concerns and issues with empathy and compassion.

Elizabeth Guzman for Delegate, Woodbridge, VA — *Finance Director and Deputy Campaign Manager*

JUNE 2017- NOVEMBER 2017

- Successfully facilitated a finance program that raised $1.13 million from over 16,000 donors.
- Planned, recruited for, and successfully executed over 25 fundraising events.
- Designed and implemented call time, re-solicit, and house party fundraising plans.
- Coordinated with outside groups to host fundraising events, plan fundraising drives, and attract new donors.
- Ran candidate social media sites and coordinated updates for the website.
- Managed schedule and staffed candidate at all pertinent local, regional, and state events.
- Raised over $150,000 in online and email solicited donations.
- Maintain accurate records and produce campaign finance reports for filing.
- Collaborated with consultants, candidate, campaign manager, and state party to steer campaign messaging, finance decisions, and program directives.

Tom Periello for Governor, Nelson, VA — *Field Organizer*

MARCH 2017 - JUNE 2017

- Built and deployed a volunteer base for the Virginia Democratic Party, by
  - (1) Recruiting, motivating, and managing volunteers for canvassing, phone banking, and data entry, and
  - (2) working (either directly or through volunteers/interns) to ensure that our volunteer databases were organized and kept up-to-date.
- Built community relationships with constituents and voters.
- Fostered a sense of community through events, organizing events, and town halls.

Bernie 2016, New Hampshire, Nevada, Minnesota, Michigan, Ohio, and California — *Field Organizer*

JUNE 2015 - JULY 2016

- Recruited, trained, scheduled, and empowered volunteers to make calls, knock on doors, and host campaign events.
- Provided crucial connection between volunteer networks and the campaign to provide volunteers with campaign support, messaging, and directives.
- Organized broad and localized regions to ensure high voter turnout, community activism, and local/out-of-state engagement, including finding housing accommodations, providing schedules, and coordinating travel.
- Coordinated times and locations of phone banks, neighborhood canvasses, voter registration drives, college campus outreach, and rallies.
- Created and implemented programs to support the goal of maximum voter turnout.
- Expertise in the VAN VoteBuilder program, including conducting searches, pulling lists, creating user accounts, using crosstabs and calculations, turf cutting, target creation, and virtual phone bank construction.

EDUCATION

Walden University, Minneapolis, MN — *Candidate for Masters of Social Work*

MARCH 2022 - PRESENT

Castleton State University, Castleton, VT — *Bachelor's Degree, Philosophy and Political Science*

JUNE 2009 - MAY 2014

- Graduated Magna Cum Laude.
- Dean's List Spring 2010, Spring and Fall 2011, 2012, 2013, and Spring 2014.
- President's List Fall 2010.

Heather Riley

Service Coordinator - Monadnock Developmental Services
Keene, NH 03431
[redacted]

To find a rewarding position that will enhance my skills and knowledge base in a relaxed but challenging atmosphere.

Work Experience

Service Coordinator

Monadnock Developmental Services - Keene, NH
2004 to Present

Facilitate team meetings, oversee services for a caseload of 30-34, and am responsible for coordinating and writing yearly individual service plans to meet the needs of the individual and to ensure that services meet state regulations.

Partners in Health Coordinator

Monadnock Developmental Services - Keene, NH
1999 to 2004

Coordinated family support services for children with chronic health conditions by working with schools, medical providers, social services, and community organizations to enhance the care and services needed. Created, maintained, and facilitated two parent councils responsible for program oversight and community specific projects specific to children with chronic health.

Parent to Parent Coordinator

Monadnock Developmental Services - Keene, NH
1997 to 1999

Developed and facilitated community groups for families of children with Special needs which include: children's play groups and parent support groups. Developed, organized and implemented a family outreach program that networked families with other families.

Education

BA in Human Services

Franklin Pierce University
2011

Skills

- Case management
- Social work

Additional Information

I'm writing to express my interest in the position listed on Indeed. I am excited at the prospect of working for the agency as I have an interest in the assisting individuals with obtaining the encouragement, motivation and tools needed for success.
I have been a Service Coordinator at Monadnock Developmental services for many years working to assist individuals with various developmental and chronic health conditions and their families of varying ages. As a Service Coordinator, I have developed exceptional communication skills that include telephone communication, writing and editing skills. I have experience working with individuals, family members, teams, schools medical providers and vendor agencies in a positive and productive manner. I am interested in building on my current skills and discover ways to continue to grow and improve. These are just a few examples of my experiences and accomplishments. I hope that you will find that this brief view, in combination with the attached resume, describes a dedicated employee with the experience and skills to meet or exceed the requirements of this position. I appreciate your consideration and look forward to discussing this opportunity with you.
Sincerely,
Heather Riley

Sarah Davis

Case Manager - Easter Seals of New Hampshire

A position within the field of art and design working within a team environment.

WORK EXPERIENCE

Case Manager

Easter Seals of New Hampshire - Keene, NH -

2015-12 - Present

Job Description: provide family-centered support services to families; identify potential resources for resolving clients' health, psychosocial, or financial problems; work directly with the Department for Children Youth and Families, CASA, and mental health agencies to coordinate care for the families; participate in interdisciplinary team meetings and trainings; create treatment plans, monthly reports and court reports.

Mental Health Worker

The Brattleboro Retreat - Brattleboro, VT -

2015-05 - 2015-12

Job Description: help meet the needs of children, adolescents and adults who have been hospitalized for mental health and addiction issues; provide direct supervision and patient support, engage patients in therapeutic activities, organize and run group programs.

Children's Case Manager

MFS in Keene - Keene, NH -

2010-06 - 2015-05

Job Description: provided community-based, family-centered support services to families; developed and facilitated services, partnered with community resources to address needs; consulted with community agencies and committees to identify potential resources for resolving clients' health, psychosocial, or financial problems; participated in interdisciplinary meetings.

Eighth-Grade Inclusion Tutor

SAU29 - Keene, NH -

2007-08 - 2010-08

Job Description: worked alongside students in the classroom, tutored them in academics and guided their behavior all within a team environment.

EDUCATION

BA in Sociology

Keene State College - Keene, NH

2001 - 2006

Associate in chemical dependency

Keene State College - Keene, NH

2002-01 - 2004-05

minor in art

Keene State College

SKILLS

published children's book illustrator and author, artist, specifically oil painting

PUBLICATIONS

My Boat and Me

http://9780692929766

ADDITIONAL INFORMATION

1 Dependable and organized; strong work ethic
2 Work well with others and independently
3 Great communication skills; personable
4 strong ability to multi task

Melinda Vonderhorst

[redacted]

Work Experience

Home Healthcare, Hospice and Community Services, Keene NH, 2009-present

Registered Nurse Maternal Child Health VNA (2014-present): Provides skilled nurse assessment for postpartum, newborn and pediatric patients. Communicates effectively with patient, family and medical provider. Provides patient and family education. Provides lactation education and support.

Healthy Starts Registered Nurse (2015-present): Works with children and their families providing education and support to meet their specific needs.

Licensed Nursing Assistant, Customized Care & Katie Becket Program (2009-2014): Assisted with ADLs, nutrition and exercise. Worked under direct supervision of RN and part of interdisciplinary team that provided quality care to the client and their families.

Interim Healthcare, Keene NH, 2019-present

Registered Nurse: Provides skilled nursing care to medically-complex children in their home. Administers medications and treatments, documenting all assessed data. Communicates effectively with child's family and members of interdisciplinary team. Provides family education.

Credentials/Education

- State of New Hampshire Licensed Registered Nurse, valid through 4/2026
- American Heart Association BLS for Healthcare Providers through 05/2025

Certified Lactation Counselor through 06/30/2027

- Bachelor of Science in Nursing, Southern New Hampshire University, Manchester, NH
  Graduated May/2017
- Associate of Science in Nursing, River Valley Community College, Keene, NH
  Graduated 5/2014 Magna Cum Laude

Other

Volunteer, Camp Spofford, Spofford NH 2019-present
Camp RN for one week in July. Provide nursing care to campers, staff and guests.

VNA at HCS

Key Personnel

CFSS	Job Title	Salary	% Paid from this Contract	Amount Paid from this Contract
Maura McQueeney	Program Manager	$13,000.00	22.3%	$2,903.52
Rebecca Provencher	Program Supervisor	$30,743.44	35.9%	$11,037
Rachel Kowalsky	Programs RN Lead	$27,315.60	44.7%	$12,210
Alicia Upton	Home Visitor	$32,136.00	64.9%	$20,856
Jesse Cantrell	Home Visitor	$13,390.00	48%	$6,427
Lisa Vitale	Billing Specialist	$53,560.00	32.5%	$17,434
Megan Harris	Family Support Specialist	$13,990.00	50%	$6,695
Heather Riley	Family Support Specialist	$27,851.20	53.3%	$14,845
Sarah Davis	Family Support Specialist	$40,491.36	73.7%	$29,842
Mindy Vondehorst	Pediatric Nurse	$27,315.60	88.2%	$24,092

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42 Mac

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC HEALTH SERVICES

Lori A. Weaver
Commissioner

Iain N. Watt
Interim Director

29 HAZEN DRIVE, CONCORD, NH 03301
603-271-4501 1-800-852-3345 Ext. 4501
Fax: 603-271-4827 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

May 31, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Public Health Services, to amend the existing Comprehensive Family Support Services contracts with the Contractors listed below to continue providing Comprehensive Family Support Services, by exercising contract renewal options and increasing the total price limitation by $8,447,421 from $13,656,620 to $22,104,041 and extending the completion dates from June 30, 2024 to June 30, 2026, effective July 1, 2024, upon Governor and Council approval. 89.39% Federal Funds. 10.61% General Funds.

The original contracts were approved by Governor and Council on July 15, 2020, item #21, and amended on September 21, 2022, item #5A.

Contractor Name.	Vendor Code	Area Served	Current Amount	Increase (Decrease) Amount	Revised Amount
Children Unlimited Inc. Conway, NH	156114-B001	Conway District Office Area	$734,720.00	$464,058.00	$1,198,778.00
Community Action Partnership of Strafford County Dover, NH	177200-B004	Rochester District Office Area	$1,229,692.00	$890,300.36	$2,119,992.36
The Family Resource Center at Gorham Gorham, NH	162412-B001	Littleton District Office Area	$1,483,368.00	$876,992.00	$2,360,360.00
The Family Resource Center at Gorham Gorham, NH	162412-B001	Berlin District Office Area	$1,478,084.00	$796,413.00	$2,274,497.00

Greater Seacoast Community Health Somersworth, NH	154703-B001	Seacoast District Office Area	$1,405,192.00	$1,006,110.00	$2,411,302.00
Lakes Region Community Services Council Laconia, NH	177251-B001	Laconia District Office Area	$935,260.00	$658,448.00	$1,593,708.00
TLC Family Resource Center Claremont, NH	170625-B001	Claremont District Office Area	$1,247,696.00	804,110.94	$2,051,806.94
VNA at HCS, Inc. Keene, NH	177274-B002	Keene District Office Area	$1,156,692.00	$769,270.00	$1,925,962.00
Waypoint (Concord) Manchester, NH	177166-B002	Concord District Office Area	$1,348,372.00	$756,108.00	$2,104,480.00
Waypoint (Manchester) Manchester, NH	177166-B002	Manchester District Office Area	$1,267,004.00	$661,728.00	$1,928,732.00
Waypoint (Southern) Manchester, NH	177166-B002	Southern District Office Area	$1,370,540.00	$763,882.70	$2,134,422.70
		Total:	**$13,656,620.00**	**$8,447,421.00**	**$22,104,041.00**

Funds are available in the following accounts for State Fiscal Year 2025 and are anticipated to be available in State Fiscal Year 2026, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

The purpose of this request is for the Contractors to ensure the continuity of Comprehensive Family Support Services (CFSS) by providing home visiting services statewide to pregnant and parenting caregivers and families with children under 18 years of age. Home visiting services provide access to a variety of parenting, economic, and public health supports based on individuals' needs.

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Contractors will expand services by designating staff as "Newborn Navigators" within the CFSS program. Newborn Navigators will focus on outreach and engagement of families with newborns through a one-time, postpartum home visit. This service will allow the Contractors to reach more families and increase newborn families' connections to community-based resources that support maternal, family, and child health outcomes, as well as reduce the risk of child maltreatment.

The CFSS home visiting program provides preventative services at no cost to families, including household management, child development and maternal depression screenings, case management, and resource referrals such as nutrition support, childcare, and economic mobility support.

Approximately 1,250 families will be served each year. As a result, an average of 2,242 children and 1,592 adults will engage in services annually.

The Department will monitor services by:

- Reviewing the activities and outcome measures identified in the quarterly reports submitted by the Contractor.
- Quarterly meetings with the Contractor to ensure continued compliance with contractual requirements.
- Reviewing Contractor expenditures and conducting data quality assurance activities every month.
- Reviewing consumer satisfaction data, which must indicate an 80% favorable rating at minimum.
- Monitoring long-term program outcomes, including increasing outreach to high-risk populations, increasing the share of referred families who enroll in services, and increasing service completion rates.

As referenced in Exhibit A, Revisions to Standard Contract Provisions, of the original agreements, the parties have the option to extend the agreements for up to two (2) additional years, contingent upon satisfactory delivery of services, available funding, agreement of the parties and Governor and Council approval. The Department is exercising its option to renew services for two (2) years of the two (2) years available.

Should the Governor and Council not authorize this request, the Department will have limited capacity to provide community-based home-visiting services to children and families statewide which help prevent child maltreatment and promote child and family wellbeing.

Source of Federal Funds: Assistance Listing Number (ALN) 93.645, FAIN 2301NHCWSS; ALN 93.556, FAIN 2301NHFPSS; ALN 93.667, FAIN 2301NHSOSR; ALN 93.558, FAIN 2301NHTANF

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

Lori A. Weaver
Commissioner

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

05-095-042-421010-29680000-102-500734-42106802 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE IV-B SUBPART I

100% Federal, CFDA #93.645, Title IV-B 2301NHCWSS

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2022	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2023	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2024	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,027.60	$8,512.00	$25,539.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2022	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2023	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2024	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,020.00	$8,512.00	$25,532.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170525-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60
			TOTAL:	$187,260.00	$93,632.00	$280,892.00

05-095-042-421010-29730000-102-500734-42107306 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION: PROMOTING SAFE AND STABLE FAMILIES (100% Federal) CFDA #93.556; Promoting Safe and Stable Families, Z301NHFPSS

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2022	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2023	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2024	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2025	102-500734	Social Service Contract	42107311	$0.00	$26,309.00	$26,309.00	$6,577.25
2026	102-500734	Social Service Contract	42107311	$0.00	$26,309.00	$26,309.00	$6,577.25
			Subtotal:	$105,237.68	$52,618.00	$157,855.68	$39,463.92

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FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2
RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2022	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2023	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2024	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2025	102-500734	Social Service Contract	42107311	$0.00	$34,221.00	$34,221.00	$8,555.25
2026	102-500734	Social Service Contract	42107311	$0.00	$34,221.00	$34,221.00	$8,555.25
			Subtotal:	$148,878.80	$68,442.00	$217,320.80	$54,330.20

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$39,404.73	$0.00	$39,404.73	$9,851.18
2022	102-500734	Social Service Contract	42107306	$39,404.73	$0.00	$39,404.73	$9,851.18
2023	102-500734	Social Service Contract	42107306	$39,404.73	$0.00	$39,404.73	$9,851.18
2024	102-500734	Social Service Contract	42107307	$39,404.73	$0.00	$39,404.73	$9,851.18
2025	102-500734	Social Service Contract	42107311	$0.00	$39,405.00	$39,405.00	$9,851.25
2026	102-500734	Social Service Contract	42107311	$0.00	$39,405.00	$39,405.00	$9,851.25
			Subtotal:	$157,618.92	$78,810.00	$236,428.92	$59,107.23

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2022	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2023	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2024	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2025	102-500734	Social Service Contract	42107311	$0.00	$25,221.00	$25,221.00	$6,305.25
2026	102-500734	Social Service Contract	42107311	$0.00	$25,221.00	$25,221.00	$6,305.25
			Subtotal:	$8,884.00	$50,442.00	$59,326.00	$14,831.50

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2022	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2023	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2024	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2025	102-500734	Social Service Contract	42107311	$0.00	$10,109.00	$10,109.00	$2,527.25
2026	102-500734	Social Service Contract	42107311	$0.00	$10,109.00	$10,109.00	$2,527.25
			Subtotal:	$128,436.00	$20,218.00	$148,654.00	$37,163.50

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2022	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2023	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2024	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2025	102-500734	Social Service Contract	42107311	$0.00	$10,776.00	$10,776.00	$2,694.00
2026	102-500734	Social Service Contract	42107311	$0.00	$10,776.00	$10,776.00	$2,694.00
			Subtotal:	$99,104.64	$21,552.00	$120,656.64	$30,164.16

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FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2
RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2022	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2023	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2024	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2025	102-500734	Social Service Contract	42107311	$0.00	$22,672.00	$22,672.00	$5,668.00
2026	102-500734	Social Service Contract	42107311	$0.00	$22,672.00	$22,672.00	$5,668.00
			Subtotal:	$52,689.48	$45,344.00	$98,033.48	$24,508.37

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR #177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2022	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2023	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2024	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2025	102-500734	Social Service Contract	42107311	$0.00	$10,501.00	$10,501.00	$2,625.25
2026	102-500734	Social Service Contract	42107311	$0.00	$10,501.00	$10,501.00	$2,625.25
			Subtotal:	$42,002.48	$21,002.00	$63,004.48	$15,751.12

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2022	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2023	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2024	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2025	102-500734	Social Service Contract	42107311	$0.00	$10,309.00	$10,309.00	$2,577.25
2026	102-500734	Social Service Contract	42107311	$0.00	$10,309.00	$10,309.00	$2,577.25
			Subtotal:	$21,236.00	$20,618.00	$41,854.00	$10,463.50

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR #.162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2022	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2023	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2024	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2025	102-500734	Social Service Contract	42107311	$0.00	$10,474.00	$10,474.00	$2,618.50
2026	102-500734	Social Service Contract	42107311	$0.00	$10,474.00	$10,474.00	$2,618.50
			Subtotal:	$93,896.00	$20,948.00	$114,844.00	$28,711.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2022	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2023	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2024	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2025	102-500734	Social Service Contract	42107311	$0.00	$9,503.00	$9,503.00	$2,375.75
2026	102-500734	Social Service Contract	42107311	$0.00	$9,503.00	$9,503.00	$2,375.75
			Subtotal:	$62,012.00	$19,006.00	$81,018.00	$20,254.50
			TOTAL:	$919,996.00	$419,000.00	$1,338,996.00	$334,749.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

05-095-042-421010-29660000-102-500734-42106603 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE XX GRANTS-SSBG
100% Federal Funds, CFDA #93.667, Title XX Grant 2301NHSOSR

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR#:177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
2022	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
2023	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
2024	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
			Subtotal:	$0.00	$0.00	$0.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80
			TOTAL:	$3,171,968.00	$0.00	$3,171,968.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

05-095-042-421010-72150000-102-500734-45001501 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE XX GRANTS-SSBG

100% Federal Funds, CFDA #93.667, Title XX Grant 2301NHSOSR

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
			Subtotal:	$0.00	$158,598.00	$158,598.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$74,299.00	$74,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$74,299.00	$74,299.00
			Subtotal:	$0.00	$148,598.00	$148,598.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$59,299.00	$59,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$59,299.00	$59,299.00
			Subtotal:	$0.00	$118,598.00	$118,598.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$39,299.00	$39,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$39,299.00	$39,299.00
			Subtotal:	$0.00	$78,598.00	$78,598.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$99,299.00	$99,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$99,299.00	$99,299.00
			Subtotal:	$0.00	$198,598.00	$198,598.00

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$84,299.00	$84,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$84,299.00	$84,299.00
			Subtotal:	$0.00	$168,598.00	$168,598.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$70,000.00	$70,000.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$70,000.00	$70,000.00
			Subtotal:	$0.00	$140,000.00	$140,000.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$64,299.00	$64,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$64,299.00	$64,299.00
			Subtotal:	$0.00	$128,598.00	$128,598.00

FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$49,299.00	$49,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$49,299.00	$49,299.00
			Subtotal:	$0.00	$98,598.00	$98,598.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$94,299.00	$94,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$94,299.00	$94,299.00
			Subtotal:	$0.00	$188,598.00	$188,598.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
			Subtotal:	$0.00	$158,598.00	$158,598.00
			TOTAL:	$0.00	$1,585,980.00	$1,585,980.00

05-095-045-450010-61270000-102-500731-45030353 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, EMPLOYMENT SUPPORT# 100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families, FAIN 2301NHTANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
			Subtotal:	$545,453.92	$0.00	$545,453.92

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
			Subtotal:	$545,452.80	$0.00	$545,452.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
			Subtotal:	$545,455.48	$0.00	$545,455.48

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
2022	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
2023	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
2024	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
			Subtotal:	$233,131.20	$0.00	$233,131.20

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
			Subtotal:	$545,454.92	$0.00	$545,454.92

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
2022	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
2023	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
2024	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
			Subtotal:	$636,626.96	$0.00	$636,626.96

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
			Subtotal:	$545,453.88	$0.00	$545,453.88

VNA AT HCS, INC (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
			Subtotal:	$545,453.12	$0.00	$545,453.12

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
2022	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
2023	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
2024	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
			Subtotal:	$396,985.44	$0.00	$396,985.44

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
2022	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
2023	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
2024	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
			Subtotal:	$714,964.36	$0.00	$714,964.36

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
2022	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
2023	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
2024	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
			Subtotal:	$745,565.52	$0.00	$745,565.52
			TOTAL:	$5,999,997.60	$0.00	$5,999,997.60

05-095-045-450010-61460000-502.500891-45030206 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, NHS- TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, TEMP ASSISTNC TO NEEDY FAMILIES [redacted]
100% Federal Funds. CFDA 93.558 Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families. FAIN 2301NHTANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$43,000.00	$0.00	$43,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$43,000.00	$0.00	$43,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$43,000.00	$0.00	$43,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$43,000.00	$0.00	$43,000.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$215,864.00	$215,864.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$229,364.00	$229,364.00
			Subtotal:	$172,000.00	$445,228.00	$617,228.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$45,000.00	$0.00	$45,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$45,000.00	$0.00	$45,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$45,000.00	$0.00	$45,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$45,000.00	$0.00	$45,000.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$195,014.00	$195,014.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$197,364.00	$197,364.00
			Subtotal:	$180,000.00	$392,378.00	$572,378.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00	$0.00	$25,824.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$198,288.00	$198,288.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$211,188.00	$211,188.00
			Subtotal:	$103,296.00	$409,476.00	$512,772.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$32,000.00	$0.00	$32,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$32,000.00	$0.00	$32,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$32,000.00	$0.00	$32,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$32,000.00	$0.00	$32,000.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$141,783.00	$141,783.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$155,283.00	$155,283.00
			Subtotal:	$128,000.00	$297,066.00	$425,066.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$44,346.97	$0.00	$44,346.97
2022	102-500731	Contracts For Prog. Svc	45030353	$44,346.97	$0.00	$44,346.97
2023	102-500731	Contracts For Prog. Svc	45030353	$44,346.97	$0.00	$44,346.97
2024	644-504187	SGFSER SGF SERVICES	42105874	$44,346.97	$0.00	$44,346.97
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$314,211.00	$314,211.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$327,711.00	$327,711.00
			Subtotal:	$177,387.88	$641,922.00	$819,309.88

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00	$0.00	$25,824.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$320,980.00	$320,980.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$358,980.00	$358,980.00
			Subtotal:	$103,296.00	$679,960.00	$783,256.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170525-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$35,124.00	$0.00	$35,124.00
2022	102-500731	Contracts For Prog. Svc	45030353	$35,124.00	$0.00	$35,124.00
2023	102-500731	Contracts For Prog. Svc	45030353	$35,124.00	$0.00	$35,124.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$35,124.00	$0.00	$35,124.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$260,987.00	$260,987.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$269,487.00	$269,487.00
			Subtotal:	$140,496.00	$530,474.00	$670,970.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$52,360.00	$0.00	$52,360.00
2022	102-500731	Contracts For Prog. Svc	45030353	$52,360.00	$0.00	$52,360.00
2023	102-500731	Contracts For Prog. Svc	45030353	$52,360.00	$0.00	$52,360.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$52,360.00	$0.00	$52,360.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$284,724.00	$284,724.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$298,224.00	$298,224.00
			Subtotal:	$209,440.00	$582,948.00	$792,388.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$37,454.54	$0.00	$37,454.54
2022	102-500731	Contracts For Prog. Svc	45030353	$37,454.54	$0.00	$37,454.54
2023	102-500731	Contracts For Prog. Svc	45030353	$37,454.54	$0.00	$37,454.54
2024	644-504187	SGFSER SGF SERVICES	42105874	$37,454.54	$0.00	$37,454.54
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$231,451.00	$231,451.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$249,201.00	$249,201.00
			Total	$149,818.16	$480,652.00	$630,470.16

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR #162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$29,065.97	$0.00	$29,065.97
2022	102-500731	Contracts For Prog. Svc	45030353	$29,065.97	$0.00	$29,065.97
2023	102-500731	Contracts For Prog. Svc	45030353	$29,065.97	$0.00	$29,065.97
2024	644-504187	SGFSER SGF SERVICES	42105874	$29,065.97	$0.00	$29,065.97
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$275,807.00	$275,807.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$288,807.00	$288,807.00
			Subtotal:	$116,263.88	$564,614.00	$680,877.88

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$30,000.52	$0.00	$30,000.52
2022	102-500731	Contracts For Prog. Svc	45030353	$30,000.52	$0.00	$30,000.52
2023	102-500731	Contracts For Prog. Svc	45030353	$30,000.52	$0.00	$30,000.52
2024	644-504187	SGFSER SGF SERVICES	42105874	$30,000.52	$0.00	$30,000.52
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$279,391.00	$279,391.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$292,391.00	$292,391.00
			Subtotal:	$120,002.08	$571,782.00	$691,784.08
			TOTAL:	$1,600,000.00	$5,596,500.00	$7,196,500.00

05-095-090-902010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMUNITY SERVICES, MATERNAL [redacted]
100% Federal Funds, CFDA #93.994, Federal Funds from HRSA B04MC45230

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	-$4,576.00	$0.00
			Subtotal:	$18,304.00	($4,576.00)	$13,728.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	$0.00	$5,394.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	$0.00	$5,394.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	$0.00	$5,394.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	-$5,394.00	$0.00
			Subtotal:	$21,576.00	($5,394.00)	$16,182.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR#-177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	$0.00	$6,487.30
2022	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	$0.00	$6,487.30
2023	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	$0.00	$6,487.30
2024	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	-$6,487.30	$0.00
			Subtotal:	$25,949.20	($6,487.30)	$19,461.90

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	$0.00	$5,804.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	$0.00	$5,804.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	$0.00	$5,804.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	-$5,804.00	$0.00
			Subtotal:	$23,216.00	($5,804.00)	$17,412.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	$0.00	$3,045.64
2022	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	$0.00	$3,045.64
2023	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	$0.00	$3,045.64
2024	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	-$3,045.64	$0.00
			Subtotal:	$12,182.56	($3,045.64)	$9,136.92

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	$0.00	$6,486.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	$0.00	$6,486.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	$0.00	$6,486.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	-$6,486.00	$0.00
			Subtotal:	$25,944.00	($6,486.00)	$19,458.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	$0.00	$7,639.06
2022	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	$0.00	$7,639.06
2023	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	$0.00	$7,639.06
2024	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	-$7,639.06	$0.00
			Subtotal:	$30,556.24	($7,639.06)	$22,917.18

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	-$4,576.00	$0.00
			Subtotal:	$18,304.00	($4,576.00)	$13,728.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	$0.00	$6,432.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	$0.00	$6,432.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	$0.00	$6,432.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	-$6,432.00	$0.00
			Subtotal:	$25,728.00	($6,432.00)	$19,296.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	$0.00	$7,259.00
2022	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	$0.00	$7,259.00
2023	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	$0.00	$7,259.00
2024	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	-$7,259.00	$0.00
			Subtotal:	$29,036.00	($7,259.00)	$21,777.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	$0.00	$3,692.00
2022	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	$0.00	$3,692.00
2023	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	$0.00	$3,692.00
2024	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	-$3,692.00	$0.00
			Subtotal:	$14,768.00	($3,692.00)	$11,076.00
			TOTAL:	$245,564.00	($61,391.00)	$184,173.00

05-095-042-421010-29580000-645-504004-42105877-HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, CHILD FAMILY SERVICES

100% General Funds

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
2022	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
2023	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
2024	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
			Subtotal:	$173,152.00	$0.00	$173,152.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
2022	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
2023	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
2024	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
			Subtotal:	$36,876.00	$0.00	$36,876.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
2022	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
2023	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
2024	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
			Subtotal:	$204,000.00	$0.00	$204,000.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
			Subtotal:	$7,272.00	$0.00	$7,272.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
2022	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
2023	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
2024	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
			Subtotal:	$32,010.24	$0.00	$32,010.24

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
2022	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
2023	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
2024	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
			Subtotal:	$206,000.00	$0.00	$206,000.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
2022	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
2023	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
2024	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
			Subtotal:	$144,280.00	$0.00	$144,280.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
			Subtotal:	$7,272.00	$0.00	$7,272.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
			Subtotal:	$7,272.00	$0.00	$7,272.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
2022	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
2023	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
2024	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
			Subtotal:	$206,900.16	$0.00	$206,900.16

FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
2022	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
2023	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
2024	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
			Subtotal:	$206,800.00	$0.00	$206,800.00
			TOTAL:	$1,231,834.40	$0.00	$1,231,834.40

05-095-045-450010-72150000-074-500589-45001502-HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: Bureau of Family Assistance, TITLE XX GRANTS-SSBG

100% General Funds

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$47,864.00	$47,864.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$47,864.00	$47,864.00
			Subtotal:	$0.00	$95,728.00	$95,728.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR#177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$24,596.00	$24,596.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$24,596.00	$24,596.00
			Subtotal:	$0.00	$49,192.00	$49,192.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$77,487.00	$77,487.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$77,487.00	$77,487.00
			Subtotal:	$0.00	$154,974.00	$154,974.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$17,622.00	$17,622.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$17,622.00	$17,622.00
			Subtotal:	$0.00	$35,244.00	$35,244.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$12,048.00	$12,048.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$12,048.00	$12,048.00
			Subtotal:	$0.00	$24,096.00	$24,096.00

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$66,987.00	$66,987.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$66,987.00	$66,987.00
			Subtotal:	$0.00	$133,974.00	$133,974.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$43,710.00	$43,710.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$43,710.00	$43,710.00
			Subtotal:	$0.00	$87,420.00	$87,420.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$16,393.00	$16,393.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$16,393.00	$16,393.00
			Subtotal:	$0.00	$32,786.00	$32,786.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR #177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$28,250.00	$28,250.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$28,250.00	$28,250.00
			Subtotal:	$0.00	$56,500.00	$56,500.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$48,000.00	$48,000.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$48,000.00	$48,000.00
			Subtotal:	$0.00	$96,000.00	$96,000.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$61,393.00	$61,393.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$61,393.00	$61,393.00
			Subtotal:	$0.00	$122,786.00	$122,786.00
			TOTAL:	$0.00	$888,700.00	$888,700.00

05-095-080-902010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMUNITY SERVICES, MATERNAL
100% General Funds

FRC AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR# 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	$0.00	$75,000.00
2022	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	$0.00	$75,000.00
2023	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	$0.00	$75,000.00
2024	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	-$75,000.00	$0.00
			Subtotal:	$300,000.00	($75,000.00)	$225,000.00
			TOTAL:	$300,000.00	($75,000.00)	$225,000.00

CONTRACT TOTAL:	$13,656,620.00	$8,447,421.00	$22,104,041.00

State of New Hampshire
Department of Health and Human Services
Amendment #2

This Amendment to the Comprehensive Family Support Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and VNA at HCS, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on July 15, 2020 (Item #21), as amended on September 21, 2022 (Item #5A), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:

   June 30, 2026

2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $1,925,962

3. Modify Exhibit B, Scope of Services, by replacing in its entirety with Exhibit B, Scope of Services – Amendment #2, which is attached hereto and incorporated by reference herein.

4. Modify Exhibit C, Payment Terms, Section 1, to read:

   1. This Agreement is funded by:

      1.1. 98% Federal Funds, comprised of:

         1.1.1. 1% from the US Department of Health and Human Services, Administration on Children, Youth and Families, Child Welfare Social Services, Title IV-B, Subpart 1, of the Social Security Act, Assistance Listing Number (ALN) 93.645, Federal Award Identification Number (FAIN) 2301NHCWSS.

         1.1.2. 3% from the US Department of Health and Human Services, Administration for Children & Families, Administration on Children, Youth and Families, Promoting Safe and Stable Families, ALN 93.556, FAIN 2301FPSS.

         1.1.3. 24% from the US Department of Health and Human Services, Administration for Children & Families, Title XX Grants, SSBG – Social Services Block Grant, ALN 93.667, FAIN 2301NHSOSR.

         1.1.4. 71% from the US Department of Health and Human Services, Temporary Assistance for Needy Families, ALN 93.558, FAIN 2301NHTANF.

         1.1.5. 1% from the US Department of Health and Human Services, Maternal and Child Health Services Block Grant, ALN 93.994, FAIN B04MC45230.

      1.2. 2% General Funds.

5. Modify Exhibit C, Payment Terms, Section 3, to read:

   3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement and shall be in accordance with the approved line item, as specified in Exhibit C-1, Budget through Exhibit C-6, Budget – Amendment #2.

Contractor Initials: MM (DS)

Date: 5/28/2024

6. Add Exhibit C-5, Budget – Amendment #2, which is attached hereto and incorporated by reference herein.
7. Add Exhibit C-6, Budget – Amendment #2, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective July 1, 2024, upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

5/31/2024
Date

DocuSigned by:
Iain Watt
D7768B63F9704C7...
Name: Iain Watt
Title: Interim Director - DPHS

VNA at HCS, Inc.

5/28/2024
Date

DocuSigned by:
Maura McQueeney
371D90C3AF67414...
Name: Maura McQueeney
Title: CEO

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

6/4/2024
Date

DocuSigned by:
Robyn Guarino
74873484404460...
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Scope of Services

1. **Statement of Work**

1.1. General Services

1.1.1. The Contractor must provide services to pregnant and parenting women as well as other families with children up to eighteen (18) years of age who are:

1.1.1.1. At risk for experiencing difficulty with:

1.1.1.1.1. Pregnancy;

1.1.1.1.2. Health and nutrition;

1.1.1.1.3. Education and employment;

1.1.1.1.4. Parenting challenges;

1.1.1.1.5. Social isolation;

1.1.1.1.6. Substance use disorders;

1.1.1.1.7. Mental health events;

1.1.1.1.8. Child abuse and neglect; and

1.1.1.1.9. Substance exposed infants.

1.1.1.2. Perinatal families of substance exposed infants; and

1.1.1.3. At risk for child abuse and neglect.

1.1.1.4. Seeking Comprehensive Family Support Services (CFSS) in a voluntary manner.

1.1.2. The Contractor must provide services at VNA at HSC, Inc. located at 312 Marlboro Street, Keene, NH, and other locations, as mutually agreed upon between the Contractor and the client, within the Department of Health and Human Services Keene District Office Catchment Area. The Contractor must ensure:

1.1.2.1. Staff are available to provide Comprehensive Family Support Services to families during the business hours of 7:30 AM to 5:00 PM, Monday through Friday, excluding state and federal holidays.

1.1.2.2. Evening hours are available at least one (1) night per week.

1.1.2.3. Families are provided flexible opportunities to meet in the home or community.

1.1.2.4. Office locations remain in compliance with the Americans with Disabilities Act (ADA) accessibility requirements.

1.1.2.5. No duplication of services.

1.1.3. The Contractor must maintain operation of a Family Resource Center of Quality (FRC-Q) or obtain the FRC-Q designation no later than June 30, 2026. This includes utilizing the Strengthening Families Framework and Protective Factors including, but not limited to, parental resilience, social connections, knowledge of parenting and child development, concrete supports in times of need, and social emotional competence in children, which may be provided through methods including, but not limited to:

1.1.3.1. Home visiting services.

1.1.3.2. Case management.

1.1.3.3. Workshops.

1.1.3.4. Support groups.

1.1.3.5. Community events.

1.1.3.6. Facilitating access to concrete support and referrals.

1.1.4. The Contractor must engage with the Department and peers through activities including, but not limited to:

1.1.4.1. Attending quarterly CFSS meetings as scheduled by the Department.

1.1.4.2. Attending regularly scheduled meetings, upon request of the Department or Contractor.

1.1.4.3. Participating in an annual CFSS site visit.

1.1.4.4. Collaborating with the Department and the statewide network of Family Resource Centers's Facilitating Organization to ensure a statewide system of CFSS.

1.1.4.5. Designating one (1) staff position to be the liaison for all programmatic correspondence between the Department and the Contractor, including but not limited to:

1.1.4.5.1. Clinical updates.

1.1.4.5.2. Program announcements.

1.1.4.5.3. Reporting changes, errors, and requests.

1.1.4.5.4. Invoicing requests and inquiries.

1.2. CFSS Home Visiting Services

1.2.1. The Contractor must provide home visiting services utilizing the NH Comprehensive Family Support Services model, which includes, but is not limited to, the following priorities:

1.2.1.1. Promoting healthy pregnancy and birth outcomes.

1.2.1.2. Promoting a safe and nurturing environment for children.

1.2.1.3. Improving maternal and child health.

1.2.1.4. Promoting positive parenting practices.

1.2.1.5. Reducing child maltreatment.

1.2.1.6. Increasing linkages and referrals to community resources and supports.

1.2.2. The Contractor must utilize home visits as the main method of CFSS service delivery and must be provided in a flexible and integrated approach that provides support services to families on a continuum of three stages, including:

1.2.2.1. Prevention;

1.2.2.2. Early intervention; and

1.2.2.3. Crisis.

1.2.3. The Contractor must provide multigenerational, trauma-informed, culturally responsive, strengths-based services, focused on empowering families through the use of evidence-based and evidence-informed approaches including, but not limited to:

1.2.3.1. Growing Great Kids curriculum.

1.2.3.2. Parents as Teachers curriculum.

1.2.3.3. Positive Solutions for Families.

1.2.3.4. Strengthening Families Parent Cafes.

1.2.3.5. Born to Learn curriculum.

1.2.3.6. The Period of PURPLE Crying.

1.2.3.7. Enhanced care coordination.

1.2.3.8. Motivational interviewing.

1.2.3.9. Advocacy training.

1.2.3.10. Reflective supervision.

1.2.4. The Contractor must provide and connect families to services that include but are not limited to:

1.2.4.1. Social.

1.2.4.2. Healthcare.

1.2.4.3. Family Planning.

1.2.4.4. Parenting Support.

1.2.5. The Contractor must promote education on health and safety topics including, but not limited to:

1.2.5.1. Child safety information through handouts and explanation via curricula including information available from the Centers for Disease Control (CDC) on a variety of infant, childhood safety concerns, ranging from injury prevention to reduction of high-risk behaviors in teenagers, including, but not limited to:

1.2.5.1.1. Car seat safety checks.

1.2.5.1.2. Safety gates.

1.2.5.1.3. Portable cribs.

1.2.5.1.4. Safe sleep.

1.2.5.1.5. Lead poisoning prevention.

1.2.5.1.6. Home safety including Window guards.

1.2.5.1.7. Oral health of infants, children, and adolescents.

1.2.5.1.8. Adverse Childhood Experiences (ACES) and the protective factors.

1.2.5.1.9. Smoking cessation.

1.2.6. The Contractor must collaborate with program participants to develop comprehensive goals that improve the economic self-sufficiency of families by assisting parents to plan for the future that includes, but is not limited to:

1.2.6.1. Planning future pregnancies.

1.2.6.2. Continuing education.

1.2.6.3. Finding and maintaining employment.

1.2.6.4. Increasing Protective Factors of the family.

1.2.6.5. Obtaining secure housing.

1.2.6.6. Accessing community services.

1.2.6.7. Accessing parental education on topics that include, but are not limited to:

1.2.6.7.1. Child development.

1.2.6.7.2. Child behavior.

1.2.6.7.3. Child health.

1.2.6.7.4. Coping and problem-solving skills.

1.2.6.7.5. Safety.

1.2.6.7.6. Parenting skills.

1.3. Newborn Navigation Services

1.3.1. The Contractor must provide a Newborn Navigator program as part of the Comprehensive Family Support Services Home Visiting model. A Family Support Specialist designated as a Newborn Navigator will be identified within the CFSS Family Resource Center (FRC). Newborn Navigators must:

1.3.1.1. Engage with families during pregnancy or within one month of birth and provide at minimum a one (1) time CFSS home visit on a voluntary basis within three (3) months of birth. The home visit includes care coordination services to pregnant and newborn families, with priority given to:

1.3.1.1.1. Families at or below 250% of the federal poverty level;

1.3.1.1.2. Single-parent families;

1.3.1.1.3. First time parents;

1.3.1.1.4. Families with other children under three (3) years of age;

1.3.1.1.5. Parents under twenty-five (25) years of age; and

1.3.1.1.6. Parents with limited educational attainment.

1.3.1.2. Make initial contact with families ~~at~~ during pregnancy, prior to hospital discharge, or no later than one (1) month following birth to:

1.3.1.2.1. Provide Family Resource Center (FRC) information for families declining the home visit; or

1.3.1.2.2. Schedule a date and time for the initial home visit to occur and obtain initial intake prescreening information to follow up with the family.

1.3.1.3. Gather prescreening intake information and enter into the Family Support Data System (FSDS) prior to conducting the home visit.

1.3.2. The Contractor must ensure:

1.3.2.1. Enrolled families are eligible for up to a total of three (3) Newborn Navigator home visits to complete check-ins and community linkages, which must occur during the first six (6) months post discharge.

1.3.2.2. The initial engagement with the newborn family includes initial screening by the Healthcare setting and Newborn Navigator for enrollment, considering the following questions:

1.3.2.2.1. Does the family reside in CFSS catchment area?

1.3.2.2.2. Has the family had a recent birth or expecting birth?

1.3.2.2.3. Does the family need community based follow up to make resource linkages?

1.3.2.2.4. Would the family benefit from a post-partum follow up screening of maternal and child health and community linkage support?

1.3.2.2.5. Is the family already enrolled in another home visiting program?

1.3.2.3. Families that consent to the Newborn Navigator home visit receive a Welcome Newborn Family bag that includes information and resources as coordinated with the Department, including but not limited to:

1.3.2.3.1. WIC.

1.3.2.3.2. Medicaid.

1.3.2.3.3. SNAP.

1.3.2.3.4. Family Resource Center services.

1.3.2.3.5. Lead poisoning prevention.

1.3.2.3.6. Safe sleep.

1.3.2.3.7. Infant nutrition.

1.3.2.3.8. Additional items as identified by the CFSS agency and agreed upon by the Department.

1.3.2.4. The initial one (1) time Newborn Navigator home visit includes a comprehensive Family Needs Assessment and supports including, but not limited to:

1.3.2.4.1. Maternal depression screening.

1.3.2.4.2. Developmental screening.

1.3.2.4.3. Referrals to resources as identified through the family needs assessment.

1.3.2.4.4. Parent education, Child safety: safe sleep & lead poisoning prevention and home safety.

1.3.2.4.5. Breastfeeding/lactation support.

1.3.2.4.6. Post-Partum family planning.

1.3.2.4.7. Nutrition support.

1.3.2.4.8. Positive parenting practices including attachment.

1.3.2.4.9. Release of information for resource referrals and sharing programmatic information with the Department.

1.3.2.4.10. Information and referral on home visiting programs.

1.3.2.5. The Newborn Navigator works with families to identify needs for ongoing support and facilitate referrals to the local Family Resource Center, CFSS, Healthy Families America (HFA), The Supplemental Nutrition Program for Women, Infants and Children (WIC), and Family Centered Early Supports and Services (FCESS).

1.3.2.6. Data for the Newborn Navigator program, as outlined in reporting requirements, is collected within the FSDS, and as coordinated with the Department and the Facilitation Organization.

1.3.3. The Contractor must collaborate, build partnerships, and plan enrollments with local healthcare agencies to promote referrals from healthcare providers to the CFSS Newborn Navigator program, including, but not limited to:

1.3.3.1. Birthing hospitals.

1.3.3.2. OBGYNs.

1.3.3.3. Pediatric healthcare agencies.

1.3.3.4. Family healthcare agencies.

1.3.3.5. Community Health Centers.

1.3.3.6. Developing Memorandum of Understanding (MOU's) as needed.

1.3.3.7. Offering satellite health office hours as needed.

1.3.3.8. Providing Newborn Navigator CFSS program information and printed materials as needed.

1.3.4. The Contractor must collaborate and build partnerships with local early childcare and education programs that also serve newborn families to coordinate with early childhood programs, avoid duplication of services, and enhance coordination of care, including, but not limited to:

1.3.4.1. WIC.

1.3.4.2. FCESS.

1.3.4.3. HFA.

1.3.4.4. Other newborn home visiting programs within the CFSS catchment area.

1.3.5. The Contractor must work with the Department's CFSS Continuous Quality Improvement (CQI) Specialist to ensure all readiness activities are in place prior to implementing the program, including, but not limited to:

1.3.5.1. Newborn Navigator staff Training.

1.3.5.2. Family recruitment and enrollment plan.

1.3.5.3. Health provider, community alignment and engagement plan.

1.3.5.4. Data collection, including a Department-approved participant post survey.

1.3.5.5. A post-participant survey shall be completed, upon survey approval by the Department, which may include, but is not limited to:

1.3.5.6. Assessment of knowledge of community resources, postpartum depression, and newborn care after the one-time home visit.

1.3.5.7. Assessment of referrals and connections to community resources.

1.3.5.8. Satisfaction with and recommendation of Newborn Navigation services to peers.

1.3.5.9. Additional feedback to support continuous quality improvement.

1.3.6. The Contractor must complete and renew a Release of Information (ROI) form annually with CFSS and Newborn Navigator participants. The ROI shall include:

1.3.6.1. Acknowledgement of data collection within the FSDS.

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1.3.6.2. Acknowledgement of sharing personal identifiable information with the Department.

1.3.6.3. Acknowledgement of purpose of releasing data to the Department to review program outcomes and facilitate quality improvement activities.

1.3.6.4. Acknowledgement that Family Service Record data will be kept and tracked for three (3) subsequent years following discharge.

1.4. **Assessments and Referrals**

1.4.1. The Contractor must collaborate with community partners to facilitate referrals and prioritize enrollment of families who may be experiencing conditions that include, but are not limited to:

1.4.1.1. A previous or current founded, or unfounded, child protective services report.

1.4.1.2. Having a child who has a low birth weight and neuro developmental delays.

1.4.1.3. A history of, or current, parental or caregiver substance abuse.

1.4.1.4. A history of, or current, mental health concerns relative to the parent, caregiver, or child(ren).

1.4.1.5. Having income at or below 250% of the Federal Poverty Level.

1.4.1.6. Family history of domestic violence.

1.4.1.7. Child's insecure attachment in early years.

1.4.1.8. Pregnancy; birth of a child within the past twelve (12) months; birth of an additional child within the next six (6) months; birth or expected birth of a child with special healthcare needs.

1.4.1.9. Pregnant individuals with prenatal substance use concerns and families with substance exposed infants.

1.4.1.10. Pregnant or post-partum individuals with a Plan of Safe Care or in need of support to develop a Plan of Safe Care.

1.4.1.11. Having more than one (1) child under three (3) years of age.

1.4.1.12. Physical or social isolation or any other factors that contribute to unhealthy social and emotional outcomes.

1.4.1.13. Home conditions presenting a health and/or safety risk to family members.

1.4.1.14. Child or family with chronic health, behavioral or developmental issues that impacts parenting.

1.4.1.15. Ages and Stages Questionnaire (ASQ) and Ages and Stages Questionnaire Social Emotional (ASQ-SE) results that indicate developmental delays.

1.4.1.16. Families impacted by traumatic events.

1.4.1.17. Receiving Temporary Assistance to Needy Families (TANF) cash assistance or any of the Medicaid options.

1.4.1.18. Substance Use Disorder services.

1.4.2. The Contractor must complete a Family Needs Assessment for each family served within the first three (3) home visits utilizing an intake assessment within the FSDS to:

1.4.2.1. Identify strengths;

1.4.2.2. Identify risk factors;

1.4.2.3. Identify current needs;

1.4.2.4. Determine best program fit; and

1.4.2.5. Provide appropriate CFSS referrals and services.

1.4.3. The Contractor must utilize additional screening tools, including but not limited to:

1.4.3.1. The Ages and Stages Questionnaires, ASQ-3, and ASQ-SE.

1.4.3.2. Prime MD depression screening.

1.4.3.3. Edinburg Postnatal screening.

1.4.4. The Contractor must ensure that each family is provided with an Individual Service Plan (ISP) that addresses and targets barriers to receiving education and support services, which may include but are not limited to:

1.4.4.1. Parent education and support.

1.4.4.2. Family mentoring and advocacy.

1.4.4.3. Medical and health education.

1.4.4.4. Mental health and education.

1.4.4.5. Early childhood education.

1.4.4.6. Literacy education and support.

1.4.4.7. Life skills training.

1.4.4.8. Use of preventive childcare.

1.4.5. The Contractor must provide referrals to appropriate community-based services and other resources that support families in their home communities, which may include, but are not limited to:

1.4.5.1. Childcare Aware of New Hampshire.

1.4.5.2. The Department's District Offices for assistance with program eligibility determination.

1.4.5.3. Special Medicaid Services, including FCESS.

1.4.5.4. WIC Nutrition programs for access to breastfeeding supports, nutritional education, and healthy foods.

1.4.5.5. NH Employment Security.

1.4.5.6. Local school districts.

1.4.5.7. Family violence prevention agencies.

1.4.5.8. Mental health services.

1.4.5.9. Nutrition education and healthy foods.

1.4.5.10. Instructional money management.

1.4.5.11. Smoking cessation programs, such as QuitWorks-NH.

1.4.5.12. Independent living skills programs.

1.4.5.13. Adult education.

1.4.5.14. Literacy education.

1.4.5.15. Employment services.

1.4.5.16. Vocational rehabilitation services.

1.5. Marketing and Outreach

1.5.1. The Contractor must utilize strategies to increase the presence of CFSS in the community, including but not limited to:

1.5.1.1. Producing and distributing Family Resource Center-branded flyers and brochures.

1.5.1.2. Utilizing the Family Resource Center Facebook page to engage referral sources, families, and community members.

1.5.1.3. Targeted mailings.

1.5.1.4. Representing the FRC at community agencies and events.

1.5.2. The Contractor may administer the Watch Me Grow curriculum/program/services in accordance with the Watch Me Grow guidelines, through activities including, but not limited to:

1.5.2.1. Distribute the "Learn the Signs, Act Early" materials.

1.5.2.2. Report the number of families who received developmental screening education materials.

1.5.2.3. Provide developmental and social emotional screenings for children one (1) month through five (5) years of age.

1.5.2.4. Report the number of families that received an ASQ-3 and ASQ-SE- screener.

1.6. Workshops and Support Groups

1.6.1. The Contractor must ensure families have access to support groups through a variety of methods, including but not limited to:

1.6.1.1. In community spaces.

1.6.1.2. At the Family Resource Center.

1.6.1.3. Virtual.

1.6.2. The Contractor must provide an array of workshops to increase knowledge of parenting education, child development, parental resilience, and social connections, which include, but are not limited to:

1.6.2.1. Positive Solutions for Families.

1.6.2.2. Parenting a Second Time Around.

1.6.2.3. Cooking and nutrition classes.

1.6.2.4. Instructional money management programs.

1.6.2.5. Mommy and Me (New Baby) group.

1.6.2.6. Supporting Language and Your Child.

1.6.2.7. You and Your Child Series.

1.6.3. The Contractor must facilitate a variety of support groups that include, but are not limited to:

1.6.3.1. Parent Support.

1.6.3.2. Kincare Support.

1.6.3.3. CONNECT.

1.6.3.4. Circle of Parents.

1.6.3.5. Parent and Grandparent Café.

1.6.4. The Contractor must provide training to parents on topics that include, but are not limited to:

1.6.4.1. Parenting strategies designed to increase parents' confidence and success as parents.

1.6.4.2. Co-parenting strategies, including teaching parenting skills that include, but are not limited to:

1.6.4.2.1. Problem-solving skills.

1.6.4.2.2. Promoting children's cognitive, academic, and social skills.

1.6.4.2.3. Positive discipline.

1.6.4.2.4. Decision-making.

1.6.4.2.5. Relationships.

1.6.4.2.6. Self-control.

1.6.4.2.7. Limit-setting.

1.6.4.2.8. Creating structure.

1.6.4.2.9. Setting appropriate expectations.

1.6.4.2.10. Parenting children with Autism and sensory disorders.

1.6.4.3. Child development topics to understand and provide for children's needs, which may include, but are not limited to:

1.6.4.3.1. Secure attachments.

1.6.4.3.2. Ongoing nurturing relationships.

1.6.4.3.3. Physical protection and safety.

1.6.4.3.4. Developmentally appropriate experiences.

1.6.4.3.5. Setting limits.

1.6.4.3.6. Providing structure.

1.6.4.3.7. Parenting teenagers.

1.6.4.3.8. Positive discipline strategies.

1.6.5. The Contractor must evaluate the progress of both parents and caregivers, as well as the performance of the programs and services provided.

1.7. Staffing and Training

1.7.1. The Contractor must ensure any staff who drive as part of their job duties maintain a valid driver's license.

1.7.2. The Contractor must provide an adequate number of paraprofessional home visitors to implement the CFSS program, of which must be approved by the Department. Vacancies and changes to staffing must be communicated to the Department. Other positions that support CFSS service delivery may include, but are not limited to:

1.7.2.1. Program Director.

1.7.2.2. Program Manager.

1.7.2.3. Supervisor.

1.7.2.4. Family Resource Center Coordinator.

1.7.2.5. Community Outreach Coordinator.

1.7.2.6. Administrative support staff.

1.7.3. The Contractor must ensure paraprofessional home visitors possess:

1.7.3.1. A high school diploma or equivalent.

1.7.3.2. Experience providing services to families.

1.7.3.3. Knowledge of child development.

1.7.4. The Contractor must ensure supervisors and program managers have:

1.7.4.1. An associate degree with three (3) years of prior experience, at minimum, or.

1.7.4.2. Appropriate lived and work experience to fulfill the duties of the position and written approval from the Department.

1.7.5. The Contractor must ensure staff are trained in:

1.7.5.1. The principles of family support.

1.7.5.2. Maternal and child health.

1.7.5.3. The child welfare system with concentrations in service array.

1.7.5.4. Working in multidisciplinary teams.

1.7.5.5. Home visiting safety.

1.7.6. The Contractor must demonstrate on-going staff training and development in areas that include, but are not limited to:

1.7.6.1. Skills needed to address the ethnic and cultural needs, resources, and assets of the community;

1.7.6.2. Exercising empathy, with an understanding of family stressors, for parents and families receiving services; and

1.7.6.3. Effective home visiting and reporting practices.

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1.7.7. The Contractor must ensure staff are provided with training in the CFSS program model before delivering service on a recurring basis. Training must comply with program specifications and requirements, including but not limited to:

1.7.7.1. The Strengthening Families Framework.

1.7.7.2. The Five Protective Factors.

1.7.7.3. Period of PURPLE, Safe Sleep, Lead Poisoning Prevention.

1.7.7.4. Maternal Depression Screening administration.

1.7.7.5. Motivational Interviewing.

1.7.7.6. Other training as identified by the Contractor and/or Department and formalized in a training plan to be submitted to the Department upon request.

1.7.8. The Contractor must ensure all staff and supervisors completing home visits are trained in one of the following curriculums within six (6) months of hire:

1.7.8.1. Growing Great Kids.

1.7.8.2. Parents as Teachers.

1.7.9. The Contractor must ensure all staff are trained in the Standards or Quality and complete recertification every two (2) years.

1.7.10. The Contractor must work with the Departments CQI specialist to track staff training annually and develop a staff training plan as needed.

1.7.11. The Contractor must collaborate with other early childhood and social service agencies to support training and coordination of services such as:

1.7.11.1. NH EASY benefits application training.

1.7.11.2. Bureau of Family Assistance (BFA) Overview training.

1.7.11.3. Collection and entry of personally identifiable information (PII) for all participants served under this agreement into the Department's designated Family Support Data System.

1.7.11.4. Positive behavior intervention and support frameworks such as the Pyramid Model.

1.8. Relevant Laws, Policies and Guidelines

1.8.1. The Contractor's program services shall meet the requirements of Sec. 401 (a)(3) of the 42USC 601, which is Part A of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PRWORA) federal law for TANF, which indicates on of the purposes is to increase State flexibility to, "(3) prevent and reduce the incidence of out-of-wedlock pregnancies and establish annual numerical goals for preventing and reducing the incidence of these pregnancies", to the State/Federal regulation.

1.8.2. The Contractor shall comply with confidentiality provisions of RSA 170-G: 8-a. All information regarding the Department's clients, client families, foster families, and other involved individuals; is strictly confidential and shall not be discussed with anyone except the Department's personnel in the performance of contracted services.

1.8.3. The Contractor shall maintain the confidentiality of all clients and use client information only for program administration purposes and evaluation, ensuring the following, including but not limited to:

1.8.3.1. All staff and subcontractor(s) understand that the receipt of this information is confidential and cannot be disclosed except in direct administration of the program.

1.8.3.2. All staff and subcontractor(s) adhere to the standards and confidentiality policies of the organization.

1.8.3.3. Receipt of public assistance and other confidential information shared shall be shared only as part of the medical record and only with the properly signed release of information from the client.

1.8.4. The Contractor shall, for purposes of program evaluation continuous quality improvement, report personally identifiable he to the Department as requested, for all clients served under the contract.

1.8.5. The Contractor shall obtain any authorizations for release of informa from the clients that are necessary to comply with federal and state law and regulations.

1.8.6. The Contractor shall provide all forms developed for authorization for release of information to the Department shall prior to use.

1.8.7. The Contractor shall inform the Division of Public Health Services prior to initiating any research related to the resulting contract.

1.8.8. The Contractor shall comply with the reporting requirements of New Hampshire RSA 169:C, Child Protection Act, RSA 161:F46, Protective Services to Adults, RSA 631:6, Assault and Related Offenses, and RSA 130:A, Lead Paint Poisoning and Control.

1.9. Reporting and Deliverable Requirements

1.9.1. The Contractor must submit quarterly reports highlighting the program activities no later than the fifteenth (15th) day of the month following each quarter-end date. A report template will be provided by the Department that will include, but are not limited to:

1.9.1.1. The progress in achieving the stated outcomes.

1.9.1.2. Feedback from families as to the effectiveness and satisfaction of the contracted services.

1.9.1.3. Referral and engagement data.

1.9.2. The Contractor must submit an annual report to the Department no later than July 31st of each contract year, which must include, but is not limited to:

1.9.2.1. Program accomplishments and activities, in detail.

1.9.2.2. Recommendations for service development and outcomes.

1.9.2.3. Systemic barriers experienced.

1.9.2.4. Family satisfaction survey results.

1.9.3. The Contractor must collaborate with the Department to provide requested information relative to program evaluation and other information, as needed, to meet Department goals and requirements.

1.9.4. The Contractor must maintain a Family Service Record for enrolled CFSS participants, which must include, but is not limited to:

1.9.4.1. Participant names.

1.9.4.2. Participant DOBs.

1.9.4.3. Source of referral.

1.9.4.4. Referral information.

1.9.4.5. Release of information form.

1.9.4.6. Income.

1.9.4.7. Family assessment.

1.9.4.8. Child/Family services plan.

1.9.4.9. Case contact log.

1.9.4.10. Receipt of health care.

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1.9.4.11. Medicaid insurance information.

1.9.4.12. Linkages with prenatal/primary care and visit schedule as outlined in the American Academy of Pediatrics, "Recommendations for Preventative Pediatric Health Care" schedule.

1.9.4.13. Progress notes.

1.9.4.14. Childcare utilization and billing information.

1.9.4.15. Case closure report.

1.9.5. The Contractor must maintain a Family Service Record for Newborn Navigation participants, which must include, but is not limited to:

1.9.5.1. Parent and Child Name.

1.9.5.2. Parent and Child DOB.

1.9.5.3. Residence.

1.9.5.4. Parent and Child Ethnicity.

1.9.5.5. Parent and Child Race.

1.9.5.6. Language.

1.9.5.7. Educational level.

1.9.5.8. Digital resources (phone, cell, laptop).

1.9.5.9. Income.

1.9.5.10. Insurance.

1.9.5.11. Employment.

1.9.5.12. Prenatal and post-partum Healthcare access.

1.9.5.13. Home visit and screening tools completed.

1.9.5.14. Topics reviewed including, but not limited to:

1.9.5.14.1: Maternal depression screening.

1.9.5.14.2. Family Planning.

1.9.5.14.3. Positive Parenting Practices.

1.9.5.14.4. Breastfeeding/Lactation support.

1.9.5.14.5. Nutrition.

1.9.5.14.6. Child Health.

1.9.5.14.7. Maternal health and self-care.

1.9.5.15. Referrals made for service linkage including, but not limited to:

1.9.5.15.1. Concrete Supports.

1.9.5.15.2. Childcare.

1.9.5.15.3. Healthcare access.

1.9.5.15.4. Community supports.

1.9.5.15.5. Home visiting programs and type.

1.9.5.15.6. Discharge date and reason.

1.9.5.15.7. Post survey completion.

1.9.6. The Contractor must ensure the records as identified in 1.9.4 and 1.9.5 are summarized and entered into the Quick Base in real-time.

1.10. Performance Measures

1.10.1. The Contractor must ensure consumer satisfaction data indicates a minimum of 80% favorable rating.

1.10.2. The Contractor, collaboratively with the Department, provides developmental screenings for children up to age six (6) years of age and participates in the Watch Me Grow Program, monitored through the Family Support Data System (FSDS), upon Department request.

1.10.3. The Contractor sustains 100% screening of maternal depression for post-partum individuals and is monitored through the Family Support Data System (FSDS).

1.10.4. The Contractor sustains 100% documentation and monitoring of Preventative Childcare referrals and authorizations in the Family Support Data System.

1.10.5. The Contractor, collaboratively with the Department, ensures evidence-based strategies are used and appropriate metrics are tracked for specific programs and sub-populations, monitored through the Family Support Data System and during monitoring site visits.

1.10.6. The Contractor actively and regularly collaborates with the Department to enhance contract management, improve results, and adjust program delivery and policy based on successful outcomes.

1.10.7. The Contractor tracks a range of performance improvement topics that include, but are not limited to:

1.10.7.1. Increasing outreach to high-risk populations.

1.10.7.2. Increasing the share of referred families who enroll in services.

1.10.7.3. Increasing service completion dates.

1.10.7.4. Evaluating long-term program outcomes including, but not limited to:

1.10.7.4.1. Increasing families' connections to community resources.

1.10.7.4.2. Reducing child maltreatment investigations and substantiations.

1.10.7.4.3. Improving the quality and safety of the home environment.

1.10.7.4.4. Increasing positive parenting behaviors.

1.10.7.4.5. Reducing parental anxiety and depression.

1.10.7.4.6. Promoting use of high-quality childcare when non-parental care is desired.

1.10.8. The Contractor may be required to provide other key data and metrics to the Department, including client-level demographic, performance, and service data.

1.10.9. The Contractor must collect and share data with the Department in a format specified by the Department, where applicable.

1.11. Background Checks

1.11.1. Prior to permitting any individual to provide services under this Agreement, the Contractor must ensure said individual has undergone:

1.11.1.1. A criminal background check, at the Contractor's expense, and has no convictions for crimes that represent evidence of behavior that could endanger individuals served under this Agreement;

1.11.1.2. A name search of the Department's Bureau of Elderly and Adult Services (BEAS) State Registry, pursuant to RSA 161-F:49, with results indicating no evidence of behavior that could endanger individuals served under this Agreement; and

1.11.1.3. A name search of the Department's Division for Children, Youth and Families (DCYF) Central Registry pursuant to RSA 169-C:35, with results indicating no evidence of behavior that could endanger individuals served under this Agreement.

1.12. Confidential Data

1.12.1. The Contractor must meet all information security and privacy requirements as set by the Department and in accordance with the Department's Information Security Requirements Exhibit as referenced below.

1.12.2. The Contractor must ensure any individuals involved in delivering services through this Agreement contract sign an attestation agreeing to access, view, store, and discuss Confidential Data in accordance with federal and state laws and regulations and the Department's Information Security Requirements

Exhibit. The Contractor must ensure said individuals have a justifiable business need to access confidential data. The Contractor must provide attestations upon Department request.

1.13. Privacy Impact Assessment

1.13.1. Upon request, the Contractor must allow and assist the Department in conducting a Privacy Impact Assessment (PIA) of its system(s)/application(s)/web portal(s)/website(s) or Department system(s)/application(s)/web portal(s)/website(s) hosted by the Contractor, if Personally Identifiable Information (PII) is collected, used, accessed, shared, or stored. To conduct the PIA the Contractor must provide the Department access to applicable systems and documentation sufficient to allow the Department to assess, at minimum, the following:

1.13.1.1. How PII is gathered and stored;

1.13.1.2. Who will have access to PII;

1.13.1.3. How PII will be used in the system;

1.13.1.4. How individual consent will be achieved and revoked; and

1.13.1.5. Privacy practices.

1.13.2. The Department may conduct follow-up PIAs in the event there are either significant process changes or new technologies impacting the collection, processing, or storage of PII.

1.14. Department Owned Devices, Systems and Network Usage

1.14.1. If Contractor End Users, defined in the Department's Information Security Requirements Exhibit that is incorporated into this Agreement, are authorized by the Department's Information Security Office to use a Department-issued device (e.g. computer, tablet, mobile telephone) or access the Department network in the fulfilment of this Agreement, each End User must:

1.14.1.1. Sign and abide by applicable Department and New Hampshire Department of Information Technology (NH DoIT) use agreements, policies, standards, procedures and guidelines, and complete applicable trainings as required;

1.14.1.2. Use the information that they have permission to access solely for conducting official Department business and agree that all other use or access is strictly forbidden including, but not limited, to personal or other private and non-Department use, and that at no time shall they access or attempt to access information without having the express authority of the Department to do so;

1.14.1.3. Not access or attempt to access information in a manner inconsistent with the approved policies, procedures, and/or agreement relating to

system entry/access;

1.14.1.4. Not copy, share, distribute, sub-license, modify, reverse engineer, rent, or sell software licensed, developed, or being evaluated by the Department, and at all times must use utmost care to protect and keep such software strictly confidential in accordance with the license or any other agreement executed by the Department;

1.14.1.5. Only use equipment, software, or subscription(s) authorized by the Department's Information Security Office or designee;

1.14.1.6. Not install non-standard software on any Department equipment unless authorized by the Department's Information Security Office or designee;

1.14.1.7. Agree that email and other electronic communication messages created, sent, and received on a Department-issued email system are the property of the Department of New Hampshire and to be used for business purposes only. Email is defined as "internal email systems" or "Department-funded email systems."

1.14.1.8. Agree that use of email must follow Department and NH DoIT policies, standards, and/or guidelines; and

1.14.1.9. Agree when utilizing the Department's email system:

1.14.1.9.1. To only use a Department email address assigned to them with a "@ affiliate.DHHS.NH.Gov".

1.14.1.9.2. Include in the signature lines information identifying the End User as a non-Department workforce member; and

1.14.1.9.3. Ensure the following confidentiality notice is embedded underneath the signature line:

CONFIDENTIALITY NOTICE: "This message may contain information that is privileged and confidential and is intended only for the use of the individual(s) to whom it is addressed. If you receive this message in error, please notify the sender immediately and delete this electronic message and any attachments from your system. Thank you for your cooperation."

1.14.1.10. Contractor End Users with a Department issued email, access, or potential access to Confidential Data, and/or a workspace in a Department building/facility, must:

1.14.1.10.1. Complete the Department's Annual Information Security & Compliance Awareness Training prior to accessing,

viewing, handling, hearing, or transmitting Department Data or Confidential Data.

1.14.1.10.2. Sign the Department's Business Use and Confidentiality Agreement and Asset Use Agreement, and the NH DoIT Department wide Computer Use Agreement upon execution of the Agreement and annually thereafter.

1.14.1.10.3. Only access the Department's intranet to view the Department's Policies and Procedures and Information Security webpages.

1.14.1.11. Contractor agrees, if any End User is found to be in violation of any of the above terms and conditions, said End User may face removal from the Agreement, and/or criminal and/or civil prosecution, if the act constitutes a violation of law.

1.14.1.12. Contractor agrees to notify the Department a minimum of three business days prior to any upcoming transfers or terminations of End Users who possess Department credentials and/or badges or who have system privileges. If End Users who possess Department credentials and/or badges or who have system privileges resign or are dismissed without advance notice, the Contractor agrees to notify the Department's Information Security Office or designee immediately.

1.14.2. Workspace Requirement

1.14.2.1. If applicable, the Department will work with Contractor to determine requirements for providing necessary workspace and State equipment for its End Users.

1.15. Contract End of Life Transition Services

1.15.1. General Requirements

1.15.1.1. If applicable, upon termination or expiration of the Agreement the parties agree to cooperate in good faith to effectuate a smooth secure transition of the Services from the Contractor to the Department and, if applicable, the Contractor engaged by the Department to assume the Services previously performed by the Contractor for this section the new Contractor shall be known as "Recipient"). Ninety (90) days prior to the end-of the contract or unless otherwise specified by the Department, the Contractor must begin working with the Department and if applicable, the new Recipient to develop a Data Transition Plan (DTP). The Department shall provide the DTP template to the Contractor.

1.15.1.2. The Contractor must use reasonable efforts to assist the Recipient, in connection with the transition from the performance of Services by the Contractor and its End Users to the performance of such Services. This may include assistance with the secure transfer of records (electronic and hard copy), transition of historical data (electronic and hard copy), the transition of any such Service from the hardware, software, network and telecommunications equipment and internet-related information technology infrastructure ("Internal IT Systems") of Contractor to the Internal IT Systems of the Recipient and cooperation with and assistance to any third-party consultants engaged by Recipient in connection with the Transition Services.

1.15.1.3. If a system, database, hardware, software, and/or software licenses (Tools) was purchased or created to manage, track, and/or store Department Data in relationship to this contract said Tools will be inventoried and returned to the Department, along with the inventory document, once transition of Department Data is complete.

1.15.1.4. The internal planning of the Transition Services by the Contractor and its End Users shall be provided to the Department and if applicable the Recipient in a timely manner. Any such Transition Services shall be deemed to be Services for purposes of this Agreement.

1.15.1.5. Should the data Transition extend beyond the end of the Agreement, the Contractor agrees that the Information Security Requirements, and if applicable, the Department's Business Associate Agreement terms and conditions remain in effect until the Data Transition is accepted as complete by the Department.

1.15.1.6. In the event where the Contractor has comingled Department Data and the destruction or Transition of said data is not feasible, the Department and Contractor will jointly evaluate regulatory and professional standards for retention requirements prior to destruction, refer to the terms and conditions of the Department's DHHS Information Security Requirements Exhibit.

1.15.2. Completion of Transition Services

1.15.2.1. Each service or Transition phase shall be deemed completed (and the Transition process finalized) at the end of 15 business days after the product, resulting from the Service, is delivered to the Department and/or the Recipient in accordance with the mutually agreed upon Transition plan, unless within said 15 business day term the Contractor notifies the Department of an issue requiring additional time to complete said product.

1.15.2.2. Once all parties agree the data has been migrated the Contractor will have 30 days to destroy the data per the terms and conditions of the Department's Information Security Requirements Exhibit.

1.15.3. Disagreement over Transition Services Results

1.15.3.1. In the event the Department is not satisfied with the results of the Transition Service, the Department shall notify the Contractor, in writing, stating the reason for the lack of satisfaction within 15 business days of the final product or at any time during the data Transition process. The Parties shall discuss the actions to be taken to resolve the disagreement or issue. If an agreement is not reached, at any time the Department shall be entitled to initiate actions in accordance with the Agreement.

2. Exhibits Incorporated

2.1. The Contractor shall use and disclose Protected Health Information in compliance with the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule) (45 CFR Parts 160 and 164) under the Health Insurance Portability and Accountability Act (HIPAA) of 1996, and in accordance with the attached Exhibit I, Business Associate Agreement, which has been executed by the parties.

2.2. The Contractor shall manage all confidential data related to this Agreement in accordance with the terms of Exhibit K, DHHS Information Security Requirements.

2.3. The Contractor shall comply with all Exhibits D through K, which are attached hereto and incorporated by reference herein.

3. Additional Terms

3.1. Impacts Resulting from Court Orders or Legislative Changes

3.1.1. The Contractor agrees that, to the extent future state or federal legislation or court orders may have an impact on the Services described herein, the State has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.

3.2. Culturally and Linguistically Appropriate Services (CLAS)

3.2.1. The Contractor must submit and comply with a detailed description of the language assistance services they will provide to persons with limited English proficiency and/or hearing impairment to ensure meaningful access to their programs and/or services within ten (10) days of the contract effective date.

3.3. Credits and Copyright Ownership

3.3.1. All documents, notices, press releases, research reports and other materials prepared during or resulting from the performance of the services of the Contract shall include the following statement, "The preparation of this

(report, document etc.) was financed under a Contract with the State of New Hampshire, Department of Health and Human Services, with funds provided in part by the State of New Hampshire and/or such other funding sources as were available or required, e.g., the United States Department of Health and Human Services."

3.3.2. All materials produced or purchased under the contract shall have prior approval from the Department before printing, production, distribution, or use.

3.3.3. The Department shall retain copyright ownership for any and all original materials produced, including, but not limited to:

3.3.3.1. Brochures.

3.3.3.2. Resource directories.

3.3.3.3. Protocols or guidelines.

3.3.3.4. Posters.

3.3.3.5. Reports.

3.3.4. The Contractor must not reproduce any materials produced under the contract without prior written approval from the Department.

4. Records

4.1. The Contractor must keep records that include, but are not limited to:

4.1.1. Books, records, documents and other electronic or physical data evidencing and reflecting all costs and other expenses incurred by the Contractor in the performance of the Contract, and all income received or collected by the Contractor.

4.1.2. All records shall be maintained in accordance with accounting procedures and practices, which sufficiently and properly reflect all such costs and expenses, and which are acceptable to the Department, and to include; without limitation, all ledgers, books, records, and original evidence of costs such as purchase requisitions and orders, vouchers, requisitions for materials, inventories, valuations of in-kind contributions, labor time cards, payrolls, and other records requested or required by the Department.

4.1.3. Statistical, enrollment, attendance or visit records for each recipient of services, which records shall include all records of application and eligibility (including all forms required to determine eligibility for each such recipient), records regarding the provision of services and all invoices submitted to the Department to obtain payment for such services.

4.1.4. Medical records on each patient/recipient of services.

4.2. During the term of this Contract and the period for retention hereunder, the Department, the United States Department of Health and Human Services, and any of their designated representatives shall have access to all reports and records maintained pursuant to the Contract for purposes of audit, examination, excerpts, and transcripts. Upon the purchase by the Department of the maximum number of units provided for in the Contract and upon payment of the price limitation hereunder, the Contract and all the obligations of the parties hereunder (except such obligations as, by the terms of the Contract are to be performed after the end of the term of this Contract and/or survive the termination of the Contract) shall terminate, provided however, that if, upon review of the Final Expenditure Report the Department shall disallow any expenses claimed by the Contractor as costs hereunder the Department shall retain the right, at its discretion, to deduct the amount of such expenses as are disallowed or to recover such sums from the Contractor.

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Exhibit C-5, Budget - Amendment #2

New Hampshire Department of Health and Human Services		
Contractor Name:	VNA at HCS, Inc.	
Budget Request for:	Comprehensive Family Support Services	
Budget Period	7/1/2024 - 06/30/2025 (SFY 2025)	
Indirect Cost Rate (if applicable)	0.098347451	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$224,692	$0
2. Fringe Benefits	$72,661	$0
3. Consultants	$0	$0
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$5,200	$0
5.(a) Supplies - Educational	$1,250	$0
5.(b) Supplies - Lab	$0	$0
5.(c) Supplies - Pharmacy	$0	$0
5.(d) Supplies - Medical	$1,250	$0
5.(e) Supplies Office	$400	$0
6. Travel	$17,215	$0
7. Software	$2,583	$0
8. (a) Other - Marketing/ Communications	$1,456	$0
8. (b) Other - Education and Training	$3,976	$0
8. (c) Other - Other (specify below)	$0	$0
Telephone	$10,252	$0
Advertising	$2,900	$0
Occupancy	$2,297	$5,400
0	$0	$0
9. Subrecipient Contracts	$0	$0
Total Direct Costs	$346,132	$5,400
Total Indirect Costs	$34,041	$0
TOTAL	$380,173	$5,400

Contractor: DS MM

Date: 5/28/2024

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Exhibit C-6, Budget - Amendment #2

New Hampshire Department of Health and Human Services		
Contractor Name:	VNA at HCS, Inc.	
Budget Request for:	Comprehensive Family Support Services	
Budget Period	7/1/2025 - 06/30/2026 (SFY 2026)	
Indirect Cost Rate (if applicable)	0.1	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$231,430	$0
2. Fringe Benefits	$75,397	$0
3. Consultants	$0	$0
4. Equipment. Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$3,500	$0
5.(a) Supplies - Educational	$1,300	$0
5.(b) Supplies - Lab	$0	$0
5.(c) Supplies - Pharmacy	$0	$0
5.(d) Supplies - Medical	$1,300	$0
5.(e) Supplies Office	$450	$0
6. Travel	$18,315	$0
7. Software	$2,659	$0
8. (a) Other - Marketing/ Communications	$1,500	$0
8. (b) Other - Education and Training	$1,500	$0
8. (c) Other - Other (specify below)	$0	$0
Telephone	$12,620	$0
Advertising	$2,950	$0
Occupancy	$4,964	$5,000
0	$0	$0
9. Subrecipient Contracts	$0	$0
Total Direct Costs	$357,885	$5,000
Total Indirect Costs	$35,788	$0
TOTAL	$393,673	$5,000

Contractor: MM (DS) Date: 5/28/2024

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF ECONOMIC & HOUSING STABILITY

Lori A. Shibinette
Commissioner

Karen E. Heberl
Director

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9474 1-800-852-3345 Ext. 9474
Fax: 603-271-4230 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

August 30, 2022

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Economic and Housing Stability, to amend existing contracts with the Contractors listed below to expand who may qualify for employment to provide Comprehensive Family Support Services, with no change to the price limitation of $13,656,620 and no change to the contract completion dates of June 30, 2024, effective upon Governor and Council approval.

The original contracts were approved by Governor and Council on July 15, 2020, item #21.

Contractor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount
Children Unlimited Inc. Conway, NH	156114-B001	Conway District Office Area	$734,720	$0	$734,720
Community Action Partnership of Strafford County Dover, NH	177200-B004	Rochester District Office Area	$1,229,692	$0	$1,229,692
Greater Seacoast Community Health Somersworth, NH	154703-B001	Seacoast District Office Area	$1,405,192	$0	$1,405,192
Lakes Region Community Services Council Laconia, NH	177251-B001	Laconia District Office Area	$935,260	$0	$935,260

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The Family Resource Center at Gorham Gorham, NH	162412-B001	Littleton District Office Area	$1,483,368	$0	$1,483,368
The Family Resource Center at Gorham Gorham, NH	162412-B001	Berlin District Office Area	$1,478,084	$0	$1,478,084
TLC Family Resource Center Claremont, NH	170625-B001	Claremont District Office Area	$1,247,696	$0	$1,247,696
VNA at HCS, Inc. Keene, NH	177274-B002	Keene District Office Area	$1,156,692	$0	$1,156,692
Waypoint Manchester, NH	177166-B002	Concord District Office Area	$1,348,372	$0	$1,348,372
Waypoint Manchester, NH	177166-B002	Manchester District Office Area	$1,267,004	$0	$1,267,004
Waypoint Manchester, NH	177166-B002	Southern District Office Area	$1,370,540	$0	$1,370,540
		Total:	$13,656,620	$0	$13,656,620

EXPLANATION

The purpose of this request is to modify the scope of work for the existing contracts to expand the pool of potential home visitors for the Comprehensive Family Support Services (CFSS) program by reducing the minimum education requirement for Paraprofessional Home Visitors from a bachelor's degree to an associate's degree. Due to the supervisory levels and management structure, quality of services will not be impacted. Comprehensive Family Support Services promotes family wellness, decreasing family stressors, preventing child abuse and neglect, juvenile justice involvement, and providing education and support to parents and caregivers. Families are provided with assistance to access services they need and want in their home communities that strengthen the family and provide parents with an opportunity to learn and grow. Specialized training for staff is provided to ensure comprehensive knowledge, quality skills and abilities are applied in these services.

Approximately 1,200 families are served annually.

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Contractors will continue serving pregnant and parenting women, and families with children under the age of 21 years old, who are in need of assistance and support with parenting, health and nutrition, education, and employment. Families served may be experiencing stressors such as, but not limited to, unemployment, social isolation, substance misuse, and health issues.

Contractors will continue providing evidence-informed, trauma-informed, integrated, whole family services with the goal of promoting and strengthening family health and wellness, and preventing child maltreatment. Contractors will continue assisting families with accessing a variety of parenting, economic, and public health supports based on the needs presented. All services are strength-based, focus on the whole family, voluntary, and guided by the family.

The Department will continue monitoring services by:

- Reviewing consumer satisfaction data, which must indicate a minimum of 80% favorable rating.
- Monitoring long-term program outcomes, including increasing outreach to high-risk populations, increasing the share of referred families who enroll in services, and increasing service completion rates.

Should the Governor and Executive Council not authorize this request, the flexibility of community-based family services may not be available to address the needs of children and families throughout the state, which could cause an increase of involvement of services through the Division for Children, Youth and Families, as these services help to prevent child maltreatment and promote child and family wellbeing.

Respectfully submitted,

Lori A. Shibinette
Commissioner

State of New Hampshire
Department of Health and Human Services
Amendment #1

This Amendment to the Comprehensive Family Support Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and VNA at HCS, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on July 15, 2020, (Item #21), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 17, and Exhibit A, Revisions to Standard Contract Provisions, Paragraph 1.2, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.9, Contracting Officer for State Agency, to read:

   Robert W. Moore, Director.

2. Modify Exhibit B, Scope of Services, Section 1.5, Staffing, Subsection 1.5.7., Paragraph 1.5.7.1., to read:

   1.5.7.1. A bachelor's or associate's degree in social work, counseling, nursing, human services, early childhood education or a related field; and

3. Modify Exhibit C, Payment Terms, Section 4, to read:

   4. The Contractor shall submit an invoice with supporting documentation to the Department no later than the fifteenth (15th) working day of the month following the month in which the services were provided. The Contractor shall ensure each invoice:

      4.1. Includes the Contractor's Vendor Number issued upon registering with New Hampshire Department of Administrative Services.

      4.2. Is submitted in a form that is provided by or otherwise acceptable to the Department.

      4.3. Identifies and requests payment for allowable costs incurred in the previous month.

      4.4. Includes supporting documentation of allowable costs with each invoice that may include, but are not limited to: time sheets, payroll records, receipts for purchases, and proof of expenditures, as applicable.

      4.5. Is completed, dated and returned to the Department with the supporting documentation for allowable expenses to initiate payment.

All terms and conditions of the Contract not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below.

State of New Hampshire
Department of Health and Human Services

8/29/2022
Date

Karen Hebert
Name: Karen Hebert
Title: Division Director

VNA at HCS, Inc.

8/29/2022
Date

Name: Maura McQueeney
Title: CEO/CEO HCS

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The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

8/29/2022
Date

Robyn Guarino
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

_____
Date

_____
Name:
Title:

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Lori A. Shibinette
Commissioner

Christine L. Santamaria
Director

STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF ECONOMIC & HOUSING STABILITY

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9474 1-800-852-3345 Ext. 9474
Fax: 603-271-4230 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 26, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Economic and Housing Stability, to enter into **Retroactive** contracts with the vendors listed below in an amount not to exceed $13,656,620 to assist pregnant and parenting women and other families with children up to the age of 21 years by promoting family wellness, decreasing family stressors and preventing child abuse, neglect and juvenile justice involvement and by providing education and support, with the option to renew for up to two (2) additional years, effective retroactive to July 1, 2020, upon Governor and Council approval through June 30, 2024. 88.79% Federal Funds. 11.21% General Funds.

Vendor Name	Vendor Code	Area Served	Contract Amount
Waypoint Manchester NH	177166-B002	Concord District Office area	$1,348,372
Waypoint Manchester NH	177166-B002	Manchester District Office area	$1,267,004
Waypoint Manchester NH	177166-B002	Southern District Office area	$1,370,540
Children Unlimited Inc. Conway NH	156114-B001	Conway District Office area	$734,720
Community Action Partnership of Strafford County Dover NH	177200-B004	Rochester District Office area	$1,229,692
Greater Seacoast Community Health Somersworth NH	154703-B001	Seacoast District Office area	$1,405,192
TLC Family Resource Center Claremont NH	170625-B001	Claremont District Office area	$1,247,696
VNA at HCS, Inc. Keene NH	177274-B002	Keene District Office area	$1,156,692
Lakes Region Community Services Council Laconia NH	177251-B001	Laconia District Office area	$935,260

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The Family Resource Center at Gorham Gorham NH	162412-B001	Littleton District Office area	$1,483,368
The Family Resource Center at Gorham Gorham NH	162412-B001	Berlin District Office area	$1,478,084
		Total:	**$13,656,620**

Funds are available in the following accounts for State Fiscal Year 2021, and are anticipated to be available in State Fiscal Years 2022, 2023 and 2024, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is Retroactive because the Department did not have the fully executed contract documents in time for Governor and Executive Council approval to prevent a lapse in coverage between these new contracts and the existing contracts which expired June 30, 2020. The Department extended the deadline for the submittal of proposals due to the COVID-19 pandemic. Proposals were initially due at the start of the State of Emergency; the prospective proposers needed additional time to respond to the Request for Proposal. The Department's decisions to allow proposers additional time to respond caused the original timeline to be extended.

The purpose of this request is to provide Comprehensive Family Support Services (CFSS) by promoting family wellness, decreasing family stressors and preventing child abuse, neglect, as well as, juvenile justice involvement, and by providing education and support. Services are designed to enable families to access the services they need and want in their home communities. These prevention services strengthen parents, enabling families an opportunity to learn and grow.

The population to be served will be pregnant, parenting women and families with children under the age of 21 years, who are in need of assistance and support with parenting, health and nutrition; education; and employment. Families served may be experiencing stressors such as, but not limited to, unemployment, social isolation; substance misuse; and health issues.

Approximately 1200 families will be served each year.

These Contractors will support families by providing evidence-informed, trauma-informed, integrated, whole family services. Primary goals are to promote and strengthen family health and wellness, and to prevent child maltreatment. Contractors will assist families with accessing a variety of parenting, economic, and public health supports based on the needs presented. All services are strength-based, focus on the whole family, voluntary and guided by the family.

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The Department will monitor contracted services by:

- Reviewing consumer satisfaction data, which must indicate a minimum of 80% favorable rating.
- Monitoring long-term program outcomes, including increasing outreach to high-risk populations; increasing the share of referred families who enroll in services; and increasing service completion rates.

The Department selected the Contractors through a competitive bid process using a Request for Proposals (RFP) that was posted on the Department's website from 3/3/2020 through 4/8/2020. The Department received 11 responses that were reviewed and scored by a team of qualified individuals. The Scoring Sheet is attached.

As referenced in Exhibit A, Revisions to Standard Contract Provisions, of the attached contracts, the parties have the option to extend the agreements for up to two (2) additional years, contingent upon satisfactory delivery of services, available funding, agreement of the parties, and Governor and Council approval.

Should the Governor and Council not authorize this request, the flexibility of community-based family services may not be available to address the needs of children and families throughout the state, which could cause an increase of involvement of services through the Division for Children, Youth and Families, as these services help to prevent child maltreatment and promote child and family wellbeing.

Areas served: Statewide

Source of Funds: CFDA #93.645, FAIN #1901NHCWSS; CFDA #93.556, FAIN #1901FPSS; CFDA #93.687, FAIN#1901NHSOSR; and CFDA #93558, FAIN #19NHTANF.

Respectfully submitted,

for

Lori A. Shibinette
Commissioner

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New Hampshire Department of Health and Human Services
Office of Business Operations
Contracts & Procurement Unit
Scoring Sheet

Comprehensive Family Support Services — RFP Name

RFP-2021-DEHS-02-COMPR — RFP Number

Bidder Name	Maximum Points	Actual Points
1. LRCS Family Resource Center - Laconia	300	271
2. TLC Family Resource Center - Claremont	300	276
3. Waypoint - Concord DO	300	275
4. Waypoint - Southern DO	300	275
5. Waypoint - Manchester DO	300	275
6. Children's Unlimited, Inc.	300	274
7. Community Action Partnership of Strafford County	300	270
8. Greatter Seacoast Community Health	300	257
9. Home, HealthCare, Hospice & Community Services	300	268
10. The Family Resource Center - Berlin	300	286
11. The Family Resource Center - Littleton	300	285

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FISCAL DETAILS COMPREHENSIVE
FAMILY SUPPORT SERVICES

05-095-042-42101D-29680000-102-500734-42106802 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE IV-B SUBPART I

100% Federal, CFDA #93.645, Title IV-B

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,256.90
2022	102-500734	Social Service Contract	42106802	$4,256.90
2023	102-500734	Social Service Contract	42106802	$4,256.90
2024	102-500734	Social Service Contract	42106802	$4,256.90
			Total:	$17,027.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.00
2022	102-500734	Social Service Contract	42106802	$4,255.00
2023	102-500734	Social Service Contract	42106802	$4,255.00
2024	102-500734	Social Service Contract	42106802	$4,255.00
			Total:	$17,020.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170615-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60
			Sub-Total:	$187,260.90

05-095-042-421010-29730000-102-500734-42107306 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, PROMOTING SAFE AND STABLE FAMILIES

100% Federal, CFDA #93.556, Promoting Safe and Stable Families

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
2022	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
2023	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
2024	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
			Total:	$105,237.68	$26,309.42

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
2022	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
2023	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
2024	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
			Total:	$148,878.80	$37,219.70

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
2022	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
2023	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
2024	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
			Total:	$157,618.93	$39,404.73

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 154114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
2022	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
2023	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
2024	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
			Total:	$8,884.00	$2,221.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
2022	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
2023	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
2024	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
			Total:	$128,436.00	$32,109.00

GREATER SEACOAST COMMUNITY HEALTH (FKA Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA)-VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
2022	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
2023	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
2024	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
			Total:	$99,104.64	$24,776.16

TLC FAMILY RESOURCE CENTER
(SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
2022	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
2023	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
2024	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
			Total:	$52,689.48	$13,172.37

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
2022	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
2023	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
2024	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
			Total:	$42,002.48	$10,500.62

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
2022	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
2023	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
2024	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
			Total:	$21,236.00	$5,309.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
2022	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
2023	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
2024	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
			Total:	$93,896.00	$23,474.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
2022	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
2023	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
2024	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
			Total:	$62,012.00	$15,503.00
			Sub-Total:	$919,996.00	$229,999.00

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05-095-042-42101829660000-102-500734-42106603 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE XX GRANTS-SSBG

100% Federal Funds, CFDA #93.667, Title XX Grant

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 154114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177174-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$0.00
2022	102-500734	Social Service Contract	42106603	$0.00
2023	102-500734	Social Service Contract	42106603	$0.00
2024	102-500734	Social Service Contract	42106603	$0.00
			Total:	$0.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80
			Sub-Total:	$3,171,968.00

95-095-045-450010-61270000-102-500731-45030353 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, EMPLOYMENT SUPPORT

100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families, PAIP 12NHTANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B003

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
			Total:	$545,453.92

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
			Total:	$545,452.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
			Total:	$545,455.48

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
2022	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
2023	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
2024	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
			Total:	$233,131.20

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
			Total:	$545,454.92

GREATER SEACOAST COMMUNITY HEALTH (FKA Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
2022	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
2023	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
2024	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
			Total:	$636,626.96

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
			Total:	$545,453.88

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
			Total:	$545,453.12

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
2022	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
2023	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
2024	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
			Total	$396,985.44

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
2022	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
2023	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
2024	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
			Total:	$714,964.36

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
2022	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
2023	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
2024	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
			Total:	$745,565.52
			Sub-Total:	$5,999,997.60

05-095-045-450010-61460000-502-500891-45030206 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, TEMP ASSISTNC TO NEEDY FAMILYS

100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families; FAIN #NHTANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$43,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$43,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$43,000.00
2024	644-504187	SGFSER SGF SERVICES	42103874	$43,000.00
			Total:	$172,000.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$45,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$45,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$45,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$45,000.00
			Total:	$180,000.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00
			Total:	$103,296.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 154174-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$32,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$32,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$32,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$32,000.00
			Total:	$128,000.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177206-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$44,346.97
2022	102-500731	Contracts For Prog. Svc	45030353	$44,346.97
2023	102-500731	Contracts For Prog. Svc	45030353	$44,346.97
2024	644-504187	SGFSER SGF SERVICES	42105874	$44,346.97
			Total:	$177,387.88

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEA COAST DISTRICT OFFICE SERVICE AREA) VENDOR#.154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00
			Total:	$103,296.00

TLC FAMILY RESOURCE CENTER
(SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$35,124.00
2022	102-500731	Contracts For Prog. Svc	45030353	$35,124.00
2023	102-500731	Contracts For Prog. Svc	45030353	$35,124.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$35,124.00
			Total:	$140,496.00

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$52,360.00
2022	102-500731	Contracts For Prog. Svc	45030353	$52,360.00
2023	102-500731	Contracts For Prog. Svc	45030353	$52,360.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$52,360.00
			Total:	$209,440.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177151- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	45030353	$37,454.54
2022	102-500731	Contracts For Prog. Svc	45030353	$37,454.54
2023	102-500731	Contracts For Prog. Svc	45030353	$37,454.54
2024	644-504187	SGFSER SGF SERVICES	42105874	$37,454.54
			Total	$149,818.16

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$29,065.97
2022	102-500731	Contracts For Prog. Svc	45030353	$29,065.97
2023	102-500731	Contracts For Prog. Svc	45030353	$29,065.97
2024	644-504187	SGFSER SGF SERVICES	42105874	$29,065.97
			Total:	$116,263.88

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$30,000.52
2022	102-500731	Contracts For Prog. Svc	45030353	$30,000.52
2023	102-500731	Contracts For Prog. Svc	45030353	$30,000.52
2024	644-504187	SGFSER SGF SERVICES	42105874	$30,000.52
			Total:	$120,002.08
			Sub-Total:	$1,400,000.00

05-095-090-901010-31900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, DHHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMUNITY SERVICES, MATERNAL AND CHILD HEALTH
100% Federal Funds, CFDA #93.994, Federal Funds from HRSA

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
			Total:	$18,304.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
			Total:	$21,576.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
2022	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
2023	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
2024	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
			Total:	$25,949.20

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$5,804.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,804.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,804.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,804.00
			Total:	$23,216.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
2022	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
2023	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
2024	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
			Total:	$12,182.56

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
			Total:	$25,944.00

TLC FAMILY RESOURCE CENTER
(SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$7,639.06
2022	102-500731	Contracts For Prog. Svc	90004009	$7,639.06
2023	102-500731	Contracts For Prog. Svc	90004009	$7,639.06
2024	102-500731	Contracts For Prog. Svc	90004009	$7,639.06
			Total:	$30,556.24

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177174-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
			Total:	$18,304.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
			Total:	$25,728.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
2022	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
2023	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
2024	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
			Total:	$29,036.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
2022	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
2023	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
2024	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
			Total:	$14,768.00
			Sub-Total:	$245,564.00

05-095-042-421010-19580000-645-504004-42105877 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF: HHS: HUMAN SERVICES, CHILD PROTECTION, CHILD-FAMILY SERVICES
100% General Funds

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SOF Other	42105877	$43,288.00
2022	645-504004	SOF Other	42105877	$43,288.00
2023	645-504004	SOF Other	42105877	$43,288.00
2024	645-504004	SOF Other	42105877	$43,288.00
			Total:	$173,152.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SOF Other	42105877	$9,219.00
2022	645-504004	SOF Other	42105877	$9,219.00
2023	645-504004	SOF Other	42105877	$9,219.00
2024	645-504004	SOF Other	42105877	$9,219.00
			Total:	$36,876.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SOF Other	42105877	$51,000.00
2022	645-504004	SOF Other	42105877	$51,000.00
2023	645-504004	SOF Other	42105877	$51,000.00
2024	645-504004	SOF Other	42105877	$51,000.00
			Total:	$204,000.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 134114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00
			Total:	$7,272.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$8,002.56
2022	645-504004	SGF Other	42105877	$8,002.56
2023	645-504004	SGF Other	42105877	$8,002.56
2024	645-504004	SGF Other	42105877	$8,002.56
			Total:	$32,010.24

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154705-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$51,500.00
2022	645-504004	SGF Other	42105877	$51,500.00
2023	645-504004	SGF Other	42105877	$51,500.00
2024	645-504004	SGF Other	42105877	$51,500.00
			Total:	$206,000.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$36,070.00
2022	645-504004	SGF Other	42105877	$36,070.00
2023	645-504004	SGF Other	42105877	$36,070.00
2024	645-504004	SGF Other	42105877	$36,070.00
			Total:	$144,280.00

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00
			Total:	$7,272.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00
			Total:	$7,272.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
2022	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
2023	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
2024	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
			Total:	$206,900.16

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$51,700.00
2022	645-504004	SGF Other	42105877	$51,700.00
2023	645-504004	SGF Other	42105877	$51,700.00
2024	645-504004	SGF Other	42105877	$51,700.00
			Total:	$206,800.00
			Sub-Total:	$1,231,834.48

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DocuSign Envelope ID: AF273CFD-D769-43D5-A19E-46E03FB1E048

05-095-090-901010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF
HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMUNITY SERVICES, MATERNAL AND CHILD HEALTH

00076 General Funds

FRC AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR# 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT	MATCH
2021	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
2022	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
2023	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
2024	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
			Total:	$300,000.00	
			Sub-Total:	$300,000.00	
			Grand Total:	$13,656,620.00	$229,999.00

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Subject: Comprehensive Family Support Services (RFP-2021-DEHS-01-COMPR-06)

Notice: This agreement and all of its attachments shall become public upon submission to Governor and Executive Council for approval. Any information that is private, confidential or proprietary must be clearly identified to the agency and agreed to in writing prior to signing the contract.

AGREEMENT

The State of New Hampshire and the Contractor hereby mutually agree as follows:

GENERAL PROVISIONS

1. IDENTIFICATION.

1.1 State Agency Name New Hampshire Department of Health and Human Services		1.2 State Agency Address 129 Pleasant Street Concord, NH 03301-3857	
1.3 Contractor Name VNA at HCS, Inc.		1.4 Contractor Address 312 Marlboro Street Keene, NH, 03431	
1.5 Contractor Phone Number (603) 352-2253	1.6 Account Number 05-095-042-421010-29680000-102-500734, 05-095-042-421010-29730000-102-500734, 05-095-042-421010-29660000-102-500734 05-095-045-450010-61270000-102-500731 05-095-045-450010-61460000-502-500891, 05-095-090-902010-51900000-102-500731, 05-095-042-421010-29580000-645-504004	1.7 Completion Date June 30, 2024	1.8 Price Limitation $1,156,692
1.9 Contracting Officer for State Agency Nathan D. White, Director		1.10 State Agency Telephone Number (603) 271-9631	
1.11 Contractor Signature Date: 6/22/2020		1.12 Name and Title of Contractor Signatory Maura McQueeney, President/CEO	
1.13 State Agency Signature		1.14 Name and Title of State Agency Signatory	

Contractor Initials
Date 6/22/2020

Docusign Envelope ID: DAF56A7B-F515-472C-B9EF-95D0FA5D2118

DocuSign Envelope ID: AF273CFD-D769-43D5-A19E-46E03FB1E048

Christine Santaniello Date: 6/25/20	Christine Santaniello, Director, DEHS

1.15 Approval by the N.H. Department of Administration, Division of Personnel *(if applicable)*

By: Director, On:

1.16 Approval by the Attorney General (Form, Substance and Execution) *(if applicable)*

By: /s/Christen Lavers On: 6/28/20

1.17 Approval by the Governor and Executive Council *(if applicable)*

G&C Item number: G&C Meeting Date:

Contractor Initials

Date 6/22/2020

2. SERVICES TO BE PERFORMED. The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT B which is incorporated herein by reference ("Services").

3. EFFECTIVE DATE/COMPLETION OF SERVICES.

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement as indicated in block 1.17, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.13 ("Effective Date").

3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

4. CONDITIONAL NATURE OF AGREEMENT.

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds affected by any state or federal legislative or executive action that reduces, eliminates or otherwise modifies the appropriation or availability of funding for this Agreement and the Scope for Services provided in EXHIBIT B, in whole or in part. In no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to reduce or terminate the Services under this Agreement immediately upon giving the Contractor notice of such reduction or termination. The State shall not be required to transfer funds from any other account or source to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

5. CONTRACT PRICE/PRICE LIMITATION/ PAYMENT.

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT C which is incorporated herein by reference.

5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.

5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.

6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal employment opportunity laws. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.

6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.

6.3. The Contractor agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

7. PERSONNEL.

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.

7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

Contractor Initials

Date 6/22/2020

8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

8.1.1 failure to perform the Services satisfactorily or on schedule;

8.1.2 failure to submit any report required hereunder; and/or

8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely cured, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;

8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 give the Contractor a written notice specifying the Event of Default and set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 give the Contractor a written notice specifying the Event of Default, treat the Agreement as breached, terminate the Agreement and pursue any of its remedies at law or in equity, or both.

8.3. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

9. TERMINATION.

9.1 Notwithstanding paragraph 8, the State may, at its sole discretion, terminate the Agreement for any reason, in whole or in part, by thirty (30) days written notice to the Contractor that the State is exercising its option to terminate the Agreement.

9.2 In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall, at the State's discretion, deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination Report shall be identical to those of any Final Report described in the attached EXHIBIT B. In addition, at the State's discretion, the Contractor shall, within 15 days of notice of early termination, develop and submit to the State a Transition Plan for services under the Agreement.

10. DATA/ACCESS/CONFIDENTIALITY/ PRESERVATION.

10.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

10.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

10.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

11. CONTRACTOR'S RELATION TO THE STATE. In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.

12.1 The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written notice, which shall be provided to the State at least fifteen (15) days prior to the assignment, and a written consent of the State. For purposes of this paragraph, a Change of Control shall constitute assignment. "Change of Control" means (a) merger, consolidation, or a transaction or series of related transactions in which a third party, together with its affiliates, becomes the direct or indirect owner of fifty percent (50%) or more of the voting shares or similar equity interests, or combined voting power of the Contractor, or (b) the sale of all or substantially all of the assets of the Contractor.

12.2 None of the Services shall be subcontracted by the Contractor without prior written notice and consent of the State. The State is entitled to copies of all subcontracts and assignment agreements and shall not be bound by any provisions contained in a subcontract or an assignment agreement to which it is not a party.

13. INDEMNIFICATION. Unless otherwise exempted by law, the Contractor shall indemnify and hold harmless the State, its officers and employees, from and against any and all claims, liabilities and costs for any personal injury or property damages, patent or copyright infringement, or other claims asserted against the State, its officers or employees, which arise out of (or which may be claimed to arise out of) the acts or omission of the

Contractor Initials

Date 6/22/2020

Contractor, or subcontractors, including but not limited to the negligence, reckless or intentional conduct. The State shall not be liable for any costs incurred by the Contractor arising under this paragraph 13. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and continuously maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 commercial general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than $1,000,000 per occurrence and $2,000,000 aggregate or excess; and

14.1.2 special cause of loss coverage form covering all property subject to subparagraph 10.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference.

15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A *("Workers' Compensation")*.

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. The Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

17. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no such approval is required under the circumstances pursuant to State law, rule or policy.

18. CHOICE OF LAW AND FORUM. This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party. Any actions arising out of this Agreement shall be brought and maintained in New Hampshire Superior Court which shall have exclusive jurisdiction thereof.

19. CONFLICTING TERMS. In the event of a conflict between the terms of this P-37 form (as modified in EXHIBIT A) and/or attachments and amendment thereof, the terms of the P-37 (as modified in EXHIBIT A) shall control.

20. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

21. HEADINGS. The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

22. SPECIAL PROVISIONS. Additional or modifying provisions set forth in the attached EXHIBIT A are incorporated herein by reference.

23. SEVERABILITY. In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

24. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings with respect to the subject matter hereof.

Contractor Initials

Date 6/22/2020

New Hampshire Department of Health and Human Services
Comprehensive Family Support Services

EXHIBIT A

REVISIONS TO STANDARD CONTRACT PROVISIONS

1. Revisions to Form P-37, General Provisions

1.1. Paragraph 3, Subparagraph 3.1, Effective Date/Completion of Services, is amended as follows:

3.1. Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire as indicated in block 1.17, this Agreement, and all obligations of the parties hereunder, shall become effective on July 1, 2020. ("Effective Date").

1.2. Paragraph 3, Effective Date/Completion of Services, is amended by adding subparagraph 3.3 as follows:

3.3. The parties may extend the Agreement for up to two (2) additional years from the Completion Date, contingent upon satisfactory delivery of services, available funding, agreement of the parties, and approval of the Governor and Executive Council.

1.3. Paragraph 12, Assignment/Delegation/Subcontracts, is amended by adding subparagraph 12.3 as follows:

12.3. Subcontractors are subject to the same contractual conditions as the Contractor and the Contractor is responsible to ensure subcontractor compliance with those conditions. The Contractor shall have written agreements with all subcontractors, specifying the work to be performed and how corrective action shall be managed if the subcontractor's performance is inadequate. The Contractor shall manage the subcontractor's performance on an ongoing basis and take corrective action as necessary. The Contractor shall annually provide the State with a list of all subcontractors provided for under this Agreement and notify the State of any inadequate subcontractor performance.

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Scope of Services

1. Statement of Work.

1.1. General Services

1.1.1. The Contractor shall provide services to pregnant and parenting women as well as other families with children up to eighteen (18) years of age who:

1.1.1.1. Are at risk for experiencing difficulty with:

1.1.1.1.1. Pregnancy.

1.1.1.1.2. Health and nutrition.

1.1.1.1.3. Education and employment.

1.1.1.1.4. Parenting challenges.

1.1.1.1.5. Social isolation.

1.1.1.1.6. Substance use disorders.

1.1.1.1.7. Mental health events.

1.1.1.2. Are at risk for child abuse and neglect;

1.1.1.3. Are perinatal families of substance-exposed infants.

1.1.1.4. Seek Comprehensive Family Support Services (CFSS) in a voluntary manner.

1.1.2. For the purposes of this agreement, all references to days shall mean business days.

1.1.3. For the purposes of this agreement, all references to business hours shall mean Monday through Friday from 7:30 AM to 5:00 PM, excluding state and federal holidays.

1.1.4. The Contractor shall provide services at 312 Marlboro Street, Keene NH and other locations, as mutually agreed upon between the Contractor and the client, including during hours that accommodate families who may have non-traditional schedules or hours. within the Department of Health and Human Services Keene District Office Catchment Area.

1.1.5. The Contractor shall maintain the designation of a Qualified Family Resource Center (FRC-Q) and continue to work collaboratively with the Department to ensure a system of statewide CFSS, which includes, but is not limited to attending quarterly meetings for CFSS, as scheduled by the Department.

1.1.6. The Contractor shall provide voluntary CFSS to parents who may be experiencing social, emotional, physical and mental health events

that interfere with their ability to parent their children. The Contractor shall provide CFSS in a flexible and integrated approach that provides support services to families in three stages:

1.1.6.1. Prevention.

1.1.6.2. Early intervention.

1.1.6.3. Crisis.

1.1.7. The Contractor shall support the empowerment of families as advocates for themselves and their children by facilitating collaboration between communities and families to develop a comprehensive array of local, family-centered and culturally informed services.

1.1.8. The Contractor shall perform outreach to individuals and families through activities that may include, but are not limited to:

1.1.8.1. Sending reminders to referral sources.

1.1.8.2. Making community connections with community resources that may include, but are limited to:

1.1.8.2.1. Libraries.

1.1.8.2.2. Schools

1.1.8.2.3. Town welfare offices.

1.1.8.3. Utilizing the Family Resource Center Facebook page to engage referral sources, families and community members.

1.1.8.4. Developing and providing local newspapers and radio stations with press releases and community calendars of events.

1.1.9. The Contractor shall facilitate identification and evaluation of programs and services available to families experiencing conditions that may include, but are not limited to:

1.1.9.1. A previous or current founded, or unfounded, child protective services report.

1.1.9.2. Having a child who has a low birth weight and neuro developmental delays.

1.1.9.3. A history of, or current, parental or caregiver substance abuse.

1.1.9.4. A history of, or current, mental health concerns relative to the parent, caregiver, or child(ren).

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1.1.9.5. Having income at or below 300% of the Federal Poverty Level.

1.1.9.6. Family history of domestic violence.

1.1.9.7. Child's insecure attachment in early years.

1.1.9.8. Pregnancy; birth of a child within the past twelve (12) months; birth of an additional child within the next six (6) months; birth or expected birth of a child with special healthcare needs.

1.1.9.9. Pregnant individuals with prenatal substance use concerns and families with substance exposed infants.

1.1.9.10. Having more than one (1) child under the age of three (3) years.

1.1.9.11. Physical or social isolation or any other factors that contribute to unhealthy social and emotional outcomes.

1.1.9.12. Home conditions presenting a health and/or safety risk to family members.

1.1.9.13. Child or family with chronic health, behavioral or developmental issues with impacts parenting.

1.1.9.14. Ages and Stages Questionnaire (ASQ) and Ages and Stages Questionnaire Social Emotional (ASQ-SE) results that indicate developmental delays.

1.1.9.15. Families impacted by traumatic events.

1.1.9.16. Receiving Temporary Assistance to Needy Families (TANF) cash assistance or any of the Medicaid options.

1.1.9.17. Substance Use Disorder services.

1.1.10. The Contractor shall ensure services are multigenerational; trauma-informed; culturally responsive; strengths-based; and focused on empowering families. The Contractor shall ensure:

1.1.10.1. Service activities include, but are not limited to providing:

1.1.10.1.1. Evidence-based practices, where available.

1.1.10.1.2. Education and direct services that support parent and child wellbeing.

1.1.10.1.3. Case management.

1.1.10.1.4. Access to a broad array of resources and referrals to respond to each family's needs, as appropriate.

1.1.10.2. Services are delivered in an environment appropriate to the needs and convenience of the clients, which may include, but are not limited to:

1.1.10.2.1. Home-visiting services.

1.1.10.2.2. Community-based visits.

1.1.10.2.3. Parenting groups.

1.1.10.2.4. Workshops.

1.1.10.2.5. Playgroups.

1.2. **Assessments and Referrals**

1.2.1. The Contractor shall accept referrals from hospitals and medical centers for clients who have a Plan of Safe Care, which may include, but are not limited to:

1.2.1.1. Cheshire Medical Center.

1.2.1.2. Dartmouth Hitchcock Keene.

1.2.1.3. Monadnock Community Health.

1.2.1.4. Brattleboro Memorial Hospital.

1.2.1.5. Monadnock Birthing Center.

1.2.2. The Contractor shall assist pregnant and postpartum women with developing a Plan of Safe Care in collaboration with medical providers. The Contractor shall:

1.2.2.1. Provide early intervention for at risk pregnant and parenting families.

1.2.2.2. Prioritize pregnant parents with substance use disorder for support and assignment.

1.2.3. The Contractor shall complete a Family Assessment utilizing the Protective Factors Survey, 2nd Edition (PFS-2) for each family referred for services in order to:

1.2.3.1. Identify risk factors;

1.2.3.2. Determine appropriate CFSS; and

1.2.3.3. Provide appropriate CFSS.

1.2.4. The Contractor shall ensure that each family is provided with an Individual Service Plan (ISP) that addresses and targets barriers to receiving education and support services, which may include but are not limited to:

1.2.4.1. Parent education and support;

1.2.4.2. Family mentoring and advocacy;

1.2.4.3. Medical and health education;

1.2.4.4. Early childhood education;

1.2.4.5. Literacy education and support; and

1.2.4.6. Life skills training.

1.2.5. The Contractor shall provide referrals to appropriate community-based services and other resources that support families in their home communities, which may include, but are not limited to:

1.2.5.1. Child Care Aware of New Hampshire.

1.2.5.2. The Department of Health and Human Services District Offices for assistance with program eligibility determination.

1.2.5.3. Special Medicaid Services, including Family Centered Early Supports and Services (FCESS).

1.2.5.4. Family violence prevention agencies.

1.2.5.5. Mental health services.

1.2.5.6. Nutrition education and healthy foods.

1.2.5.7. Instructional money management.

1.2.5.8. Smoking cessation programs, including referrals to QuitWorks-NH.

1.2.5.9. Women, Infants and Children (WIC) Nutrition programs for access to breastfeeding supports, nutritional education, and healthy foods.

1.2.5.10. Independent living programs.

1.2.5.11. Adult education.

1.2.5.12. Literacy education.

1.2.5.13. Employment services.

1.2.5.14. Vocational rehabilitation services.

1.2.5.15. NH Employment Security.

1.2.5.16. Local medical resources, including but not limited to:

1.2.5.16.1. Pediatricians.

1.2.5.16.2. Obstetrician.

1.2.5.16.3. Primary Care providers throughout state including but not limited to:

1.2.5.16.3.1. Well sense.

1.2.5.16.3.2. NH Healthy Families.

1.2.5.16.3.3. Medicaid.

1.2.5.16.3.4. Private health insurance.

1.2.6. The Contractor shall provide referrals to the local SAU special education department for programs, as appropriate, that include but are not limited to:

1.2.6.1. Free and reduced lunch.

1.2.6.2. Summer camps for children who are impoverished and/or have a developmental disability.

1.2.6.3. Holiday gift giving programs.

1.2.6.4. Developmental and family support programs.

1.2.6.5. The Door Way.

1.2.6.6. Strength to Succeed.

1.2.6.7. Kinship Navigation services.

1.2.6.8. Caregiver support groups.

1.2.6.9. Community events.

1.2.6.10. Healthy Families America.

1.2.7. The Contractor shall ensure that families with children up to six (6) years of age are screened and participate in the Watch Me Grow Program. The Contractor shall:

1.2.7.1. Distribute the Learn the Signs, Act Early materials;

1.2.7.2. Report the number of families who received developmental screening education materials;

1.2.7.3. Provide developmental and social emotional screenings for children ages one (1) month through five (5) years; and

1.2.7.4. Report the number of families that received an ASQ-3 and ASQ-SE- screener.

1.2.8. The Contractor shall administer the Watch Me Grow curriculum/program/services in accordance with the Watch Me Grow guidelines.

1.3. **Home Visiting Services**

1.3.1. The Contractor shall provide home visiting services that are respectful of families' cultures and values while building on their strengths, being

responsive to their needs, and ensuring voluntary participation of the families served. The Contractor shall ensure services include, but are not limited to:

1.3.1.1. Working with program participants to develop comprehensive goals to improve economic self-sufficiency by assisting parents developing a vision for the future that includes, but is not limited to:

1.3.1.1.1. Planning future pregnancies.

1.3.1.1.2. Continuing education.

1.3.1.1.3. Finding and maintaining employment.

1.3.1.1.4. Increasing Protective Factors of the family.

1.3.1.1.5. Obtaining secure housing.

1.3.1.1.6. Accessing community services.

1.3.1.1.7. Accessing parental education on topics that include, but are not limited to:

1.3.1.1.7.1. Child development.
1.3.1.1.7.2. Child behavior.
1.3.1.1.7.3. Child health.
1.3.1.1.7.4. Coping and problem solving skills.
1.3.1.1.7.5. Safety.
1.3.1.1.7.6. Parenting skills.

1.3.1.2. Providing standardized smoking cessation education and referrals, as appropriate, in order to increase the number of women who quit smoking.

1.3.1.3. Providing information to pregnant women relative to the importance or receiving consistent prenatal health care that results in healthy pregnancies and birth outcomes.

1.3.1.4. Providing information that promotes parent-child attachments that mitigate child maltreatment.

1.3.1.5. Providing education regarding the importance of primary care services for the family, including access to reproductive health care, timely immunizations, increased child safety, and the establishment of a medical home. The Contractor shall work to ensure:

1.3.1.5.1. All women have access to formal, validated screening for prenatal and postpartum depression.

1.3.1.5.2. All women who screen positive for maternal depression are referred to follow-up treatment, as appropriate.

1.3.1.5.3. All participants are enrolled in primary care physician services.

1.3.1.5.4. Improvement in family health and functioning.

1.3.2. The Contractor shall provide home visiting services, utilizing evidence based approaches and training programs that include, but are not limited to:

1.3.2.1. Growing Great Kids curriculum for parents of children up to five (5) years of age.

1.3.2.2. Growing Great Families curriculum.

1.3.2.3. Parents-as-Teachers curriculum.

1.3.2.4. Positive Solutions for Families curriculum;

1.3.2.5. SAMSHA's Anger Management curriculum, as appropriate.

1.3.2.6. Circle of Security curriculum.

1.3.2.7. Motivational interviewing.

1.3.2.8. Reflective supervision.

1.3.3. The Contractor shall provide home visiting services and classes at a variety of times, which include early evenings, weekends, mornings and afternoons.

1.3.4. The Contractor shall provide meeting space in a community setting in instances in which the family may not feel comfortable meeting at their residence.

1.3.5. The Contractor shall ensure families have access to meetings in a manner that ensures safety for both the Family Resource Center staff and the families served by training the families how to utilize web-based meeting methods that include, but are not limited to:

1.3.5.1. Zoom

1.3.5.2. Google Classroom.

1.3.6. The Contractor shall ensure that the privacy of individuals served is maintained in any instance in which web-based meeting methods are utilized.

1.3.7. The Contractor shall ensure additional supports are provided to families during academic and routine changes, which may include, but are not limited to:

1.3.7.1. Delivering hard copies of applications for support services.

1.3.7.2. Emotional learning activities.

1.3.7.3. Gas cards.

1.3.7.4. Phone cards.

1.3.7.5. Data cards.

1.3.8. The Contractor shall provide a Parent Leadership Certificate course to parents and/or caregivers, as needed, in order to develop leadership skills and facilitate opportunities for using specific skills in their community.

1.3.9. The Contractor shall evaluate the progress of both parents and caregivers, as well as the performance of the programs and services provided.

1.4. **Workshops and Support Groups**

1.4.1. The Contractor shall provide the Circle of Security, caregivers support group to families, to assist caregivers in developing healthy relationships with their young children.

1.4.2. The Contractor shall provide, as appropriate, an Intergenerational Playgroup located at the Castle Center Adult Day program in order for children to interact with the elderly community.

1.5. **Staffing**

1.5.1. The Contractor shall require all staff, subcontractors, and volunteers who have contact with children complete a criminal background check and central registry check.

1.5.2. The Contract shall ensure staff who drive as part of their job duties maintain a valid driver's license.

1.5.3. The Contractor shall ensure staff are trained in:

1.5.3.1. The principles of family support;

1.5.3.2. Maternal and child health;

1.5.3.3. The child welfare system with concentrations in service array; and

1.5.3.4. Working in multidisciplinary teams.

1.5.4. The Contractor shall demonstrate on-going staff enrichment and development in areas that include, but are not limited to:

1.5.4.1. Skills needed to address the ethnic and cultural needs, resources, and assets of the community;

1.5.4.2. Exercising empathy, with an understanding of family stressors, for parents and families receiving services; and

1.5.4.3. Effective home visiting and reporting practices.

1.5.5. The Contractor shall ensure staff includes, at a minimum, a Program Director who works the minimum of a .5 Full Time Employee (FTE) and an appropriate number of Paraprofessional Home Visitors, necessary to implement the program.

1.5.6. The Contractor shall ensure the Program Director has experience and education that include, but are not limited to:

1.5.6.1. A Master's degree in social work, counseling, nursing, public health or a related field, and

1.5.6.2. Two (2) years of experience working with families and children in a social service, home health or other early childhood program setting; or

1.5.6.3. A Bachelor's degree in social work, counseling, nursing, public health or related field; and

1.5.6.4. Five (5) years of experience working with families and children in a social service, home health or other early childhood program setting, some of which shall have been in a supervisory capacity.

1.5.7. The Contractor shall ensure Paraprofessional Home Visitors have, experience and education that include, but are not limited to:

1.5.7.1. A Bachelor's degree in social work, counseling, nursing, human services, early childhood education or a relate field; and

1.5.7.2. Two (2) years of experience working with families and children in a social service, home health or other early childhood program setting.

1.5.8. The Contractor shall ensure a minimum of one (1) Home Visitor and the Home Visitor Supervisor are trained in either Growing Great Kids or Parents as Teachers curriculum and follow the Growing Great Kids requirements within six (6) months of the contract effective date.

1.5.9. The Contractor shall designate a staff person as the liaison for all programmatic correspondence between the Department and the Contractor, ensuring timely communication on topics that include, but are not limited to:

1.5.9.1. Clinical updates.

1.5.9.2. Program announcements.

1.5.9.3. Changes, errors, and requests.

1.5.10. The Contractor shall ensure all staff receive training on appropriate and effective referral methods, including but not limited to:

1.5.10.1. After school programs.

1.5.10.2. Collaboration with SAU, teachers and guidance departments.

1.5.11. The Contractor shall ensure staff consists of individuals having diverse ages, genders, religions, ethnicities and cultural backgrounds in order to form positive and relatable relationships with families.

1.5.12. The Contractor shall ensure all staff are fully trained in the Standards of Quality training and recertification prior to and while providing services to families.

1.5.13. The Contractor shall ensure all staff is trained in curriculums including but not limited to:

1.5.13.1. Bright Futures curriculum.

1.5.13.2. Nurturing Families and Nurturing Parents.

1.5.13.3. Centers of Disease Control and Prevention research.

1.5.13.4. American Academy of Pediatrics.

1.5.14. The Contractor shall develop a Community of Practice events to ensure there are relevant professional development opportunities. Topics include but are not limited to:

1.5.14.1. Understanding of family dynamics

1.5.14.2. Child Development

1.5.14.3. Home Visitor safety

1.5.14.4. Goal planning

1.5.14.5. Communication to educate and improve home visiting practice

1.6. **Relevant Laws, Policies and Guidelines**

1.6.1. The Contractor shall be in compliance with applicable federal and state laws, rules and regulations, and applicable policies and procedures adopted by the Department currently in effect, and as they may be adopted or amended during the contract period.

1.6.2. The Contractor shall comply with the reporting requirements of New Hampshire RSA 169:C, Child Protection Act; RSA 161:F46, Protective Services to Adults; RSA 631:6, Assault and Related Offenses; and RSA 130:A, Lead Paint Poisoning and Control.

1.6.3. The Contractor shall participate and coordinate public health activities as requested by the Division of Public Health Services during any disease outbreak and/or emergency, natural or man-made, affecting the public's health.

1.6.4. The Contractor shall promote immunizations, in accordance with NH RSA 141-C and the Immunization Rules promulgated thereunder.

1.6.5. The Contractor's program services shall meet the requirements of Sec. 401 (a)(3) of the 42USC 601, which is Part A of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PRWORA) federal law for TANF, which indicates on of the purposes is to increase State flexibility to, "(3) prevent and reduce the incidence of out-of-wedlock pregnancies and establish annual numerical goals for preventing and reducing the incidence of these pregnancies", to the State/Federal regulation.

1.6.6. The Contractor shall comply with confidentiality provisions of RSA 170-G: 8-a. All information regarding the Department's clients, client families, foster families, and other involved individuals, is strictly confidential and shall not be discussed with anyone except the Department's personnel in the performance of contracted services.

1.6.7. The Contractor shall maintain the confidentiality of all clients and use client information only for program administration purposes and evaluation, ensuring the following, including but not limited to:

1.6.7.1. All staff and subcontractor(s) understand that the receipt of this information is confidential and cannot be disclosed except in direct administration of the program.

1.6.7.2. All staff and subcontractor(s) adhere to the standards and confidentiality policies of the organization.

1.6.7.3. Receipt of public assistance and other confidential information shared shall be shared only as part of the medical record and only with the properly signed release of information from the client.

1.6.8. The Contractor shall, for purposes of program evaluation and/or continuous quality improvement, report personally identifiable health data to the Department as requested, for all clients served under the resulting contract.

1.6.9. The Contractor shall obtain any authorizations for release of information from the clients that are necessary to comply with federal and state laws and regulations.

1.6.10. The Contractor shall provide all forms developed for authorization for release of information to the Department shall prior to use.

1.6.11. The Contractor shall adhere to the legal requirements governing human subjects' research if considering using program participants for clinical or sociological research purposes.

1.6.12. The Contractor shall inform the Division of Public Health Services prior to initiating any research related to the resulting contract.

2. Exhibits Incorporated

2.1. The Contractor shall use and disclose Protected Health Information in compliance with the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule) (45 CFR Parts 160 and 164) under the Health Insurance Portability and Accountability Act (HIPAA) of 1996, and in accordance with the attached Exhibit I, Business Associate Agreement, which has been executed by the parties.

2.2. The Contractor shall manage all confidential data related to this Agreement in accordance with the terms of Exhibit K, DHHS Information Security Requirements.

2.3. The Contractor shall comply with all Exhibits D through K, which are attached hereto and incorporated by reference herein.

3. Reporting Requirements

3.1. The Contractor shall submit quarterly reports highlighting the program activities no later than the fifteenth (15th) day of the month following the reporting period, with the first report due no later than October 15, 2020. The Contractor shall ensure quarterly reports include, but are not limited to:

3.1.1. The progress in achieving the stated outcomes.

3.1.2. Feedback from families as to the effectiveness and satisfaction of the contracted services.

3.2. The Contractor shall submit an annual report to the Department no later than July 31st of each contract year, with the first report due on July 31, 2021. The Contractor shall ensure annual reports include, but are not limited to:

3.2.1. Information regarding accomplishments and activities for the program.

3.2.2. Recommendations for service development and outcomes.

3.2.3. Systemic barriers experienced.

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3.2.4. Family satisfaction survey results.

3.3. The Contractor shall enter data into the Welligent System within thirty (30) days from receiving the data, ensuring data includes, but is not limited to:

3.3.1. Encrypted client identifier; first two initials of the first name, first three initials of the last name.

3.3.2. Gender.

3.3.3. Date of Birth.

3.3.4. Race.

3.3.5. Ethnicity.

3.3.6. Date of Screening.

3.3.7. Which month Ages and Stages Questionnaire (ASQ) was administered.

3.3.8. Recheck.

3.3.9. Referred

3.3.10. Receiving services.

3.3.11. Screening score.

3.3.12. Consent signed to notify Primary Care Physician (PCP).

3.3.13. Date the screen was sent to the client's PCP.

3.4. The Contractor shall collaborate with the Department to provide requested information relative to program evaluation and other information, as needed, to meet Department goals and requirements and provide information to different Divisions within the Department that include, but are not limited to the:

3.4.1. Division for Children, Youth and Families.

3.4.2. Division of Public Health Services.

3.4.3. Division of Economic and Housing Stability.

3.5. The Contractor shall maintain a Family Service Record, as provided by the Department, on each family in compliance with all Health Insurance Portability and Accountability Act (HIPAA), Privacy Rules. The Contractor shall ensure the Family Service Record includes, but not be limited to:

3.5.1. Source of referral.

3.5.2. Referral information.

3.5.3. Release of information form.

3.5.4. Family assessment.

3.5.5. Child/Family services plan.

3.5.6. Case contact log.

3.5.7. Receipt of health care.

3.5.8. Linkages with prenatal/primary care and visit schedule as outlined in the American Academy of Pediatrics, "Recommendations for Preventative Pediatric Health Care" schedule.

3.5.9. Progress notes.

3.5.10. Child care utilization and billing information.

3.5.11. Case closure report.

3.6. The Contractor shall ensure Family Service Records are summarized and entered into the Quick Base in real-time.

4. Performance Measures

4.1. The Contractor shall ensure consumer satisfaction data indicates a minimum of 80% favorable rating.

4.2. The Contractor shall sustain 100% screening of family participation in the Watch Me Grow Program in families with children up to six (6) years of age.

4.3. The Contractor shall work collaboratively with the Department to ensure evidence-based strategies are used and appropriate metrics are tracked for specific programs and sub-populations.

4.4. The Contractor shall actively and regularly collaborate with the Department to enhance contract management, improve results, and adjust program delivery and policy based on successful outcomes.

4.5. The Contractor shall track a range of performance improvement topics that include, but are not limited to:

4.5.1. Increasing outreach to high-risk populations;

4.5.2. Increasing the share of referred families who enroll in services;

4.5.3. Increasing service completion dates; and

4.5.4. Evaluating long-term program outcomes.

4.6. The Contractor may be required to provide other key data and metrics to the Department, including client-level demographic, performance, and service data.

4.7. The Contractor shall collect and share data with the Department in a format specified by the Department, where applicable.

5. Additional Terms

5.1. Impacts Resulting from Court Orders or Legislative Changes

5.1.1. The Contractor agrees that, to the extent future state or federal

legislation or court orders may have an impact on the Services described herein, the State has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.

5.2. Culturally and Linguistically Appropriate Services (CLAS)

5.2.1. The Contractor shall submit and comply with a detailed description of the language assistance services they will provide to persons with limited English proficiency and/or hearing impairment to ensure meaningful access to their programs and/or services within ten (10) days of the contract effective date.

5.3. Credits and Copyright Ownership

5.3.1. All documents, notices, press releases, research reports and other materials prepared during or resulting from the performance of the services of the Contract shall include the following statement, "The preparation of this (report, document etc.) was financed under a Contract with the State of New Hampshire, Department of Health and Human Services, with funds provided in part by the State of New Hampshire and/or such other funding sources as were available or required, e.g., the United States Department of Health and Human Services."

5.3.2. All materials produced or purchased under the contract shall have prior approval from the Department before printing, production, distribution or use.

5.3.3. The Department shall retain copyright ownership for any and all original materials produced, including, but not limited to:

5.3.3.1. Brochures.

5.3.3.2. Resource directories.

5.3.3.3. Protocols or guidelines.

5.3.3.4. Posters.

5.3.3.5. Reports.

5.3.4. The Contractor shall not reproduce any materials produced under the contract without prior written approval from the Department.

6. Records

6.1. The Contractor shall keep records that include, but are not limited to:

6.1.1. Books, records, documents and other electronic or physical data evidencing and reflecting all costs and other expenses incurred by the Contractor in the performance of the Contract, and all income

received or collected by the Contractor.

6.1.2. All records shall be maintained in accordance with accounting procedures and practices, which sufficiently and properly reflect all such costs and expenses, and which are acceptable to the Department, and to include, without limitation, all ledgers, books, records, and original evidence of costs such as purchase requisitions and orders, vouchers, requisitions for materials, inventories, valuations of in-kind contributions, labor time cards, payrolls, and other records requested or required by the Department.

6.1.3. Statistical, enrollment, attendance or visit records for each recipient of services, which records shall include all records of application and eligibility (including all forms required to determine eligibility for each such recipient), records regarding the provision of services and all invoices submitted to the Department to obtain payment for such services.

6.1.4. Medical records on each patient/recipient of services.

6.2. During the term of this Contract and the period for retention hereunder, the Department, the United States Department of Health and Human Services, and any of their designated representatives shall have access to all reports and records maintained pursuant to the Contract for purposes of audit, examination, excerpts and transcripts. Upon the purchase by the Department of the maximum number of units provided for in the Contract and upon payment of the price limitation hereunder, the Contract and all the obligations of the parties hereunder (except such obligations as, by the terms of the Contract are to be performed after the end of the term of this Contract and/or survive the termination of the Contract) shall terminate, provided however, that if, upon review of the Final Expenditure Report the Department shall disallow any expenses claimed by the Contractor as costs hereunder the Department shall retain the right, at its discretion, to deduct the amount of such expenses as are disallowed or to recover such sums from the Contractor.

New Hampshire Department of Health and Human Services
Comprehensive Family Support Services

EXHIBIT C

Payment Terms

1. This Agreement is funded by:
   1.1. 1.37% by the US Department of Health and Human Services, Administrations on Children, Youth and Families, Child Welfare Social Services, Title IV-B, Subpart 1, of the Social Security Act, CFDA 93.645, FAIN# 2001NHCWSS.
   1.2. 6.74% by the US Department of Health and Human Services, Administration for Children & Families, Administration on Children, Youth and Families, Promoting Safe and Stable Families, CFDA 93.556, FAIN# 2001FPSS.
   1.3. 23.23% by the US Department of Health and Human Services, Administration for Children & Families, Title XX Grants, SSBG – Social Services Block Grant, CFDA 93.667, FAIN# 2001NHSOSR.
   1.4. 55.65%, by the US Department of Health and Human Services, Temporary Assistance for Needy Families, CFDA 93.558, FAIN# 19NHTANF.
   1.5. 1.80% by the US Department of Health and Human Services, Maternal and Child Health Services Block Grant, CFDA 93.994, FAIN# 90CA1858.
   1.6. 11.21% General Funds
2. For the purposes of this Agreement:
   2.1. The Department has identified the Contractor as a Sub-recipient, in accordance with 2 CFR 200.330.
   2.2. The Department has identified this Contract as NON-R&D, in accordance with 2 CFR §200.87.
3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement, and shall be in accordance with the approved line item, as specified in Exhibits C-1, through Exhibit C-4, Budget Sheets.
4. The Contractor shall submit an invoice in a form satisfactory to the State by the fifteenth (15th) working day of the following month, which identifies and requests reimbursement for authorized expenses incurred in the prior month. The Contractor shall ensure the invoice is completed, dated and returned to the Department in order to initiate payment.
5. In lieu of hard copies, all invoices may be assigned an electronic signature and emailed to BFAinvoices@dhhs.nh.gov, or invoices may be mailed to:

   Financial Manager
   Department of Health and Human Services
   129 Pleasant Street
   Concord, NH 03301

6. The State shall make payment to the Contractor within thirty (30) days of receipt of each invoice, subsequent to approval of the submitted invoice and if sufficient funds are available, subject to Paragraph 4 of the General Provisions Form Number P-37 of this Agreement.

7. The final invoice shall be due to the State no later than forty (40) days after the contract completion date specified in Form P-37, General Provisions Block 1.7 Completion Date.

8. The Contractor must provide the services in Exhibit B, Scope of Services, in compliance with funding requirements.

9. The Contractor agrees that funding under this Agreement may be withheld, in whole or in part in the event of non-compliance with the terms and conditions of Exhibit B, Scope of Services.

10. Notwithstanding anything to the contrary herein, the Contractor agrees that funding under this agreement may be withheld, in whole or in part, in the event of non-compliance with any Federal or State law, rule or regulation applicable to the services provided, or if the said services or products have not been satisfactorily completed in accordance with the terms and conditions of this agreement.

11. Notwithstanding Paragraph 18 of the General Provisions Form P-37, changes limited to adjusting amounts within the price limitation and adjusting encumbrances between State Fiscal Years and budget class lines through the Budget Office may be made by written agreement of both parties, without obtaining approval of the Governor and Executive Council, if needed and justified.

12. Audits

12.1. The Contractor is required to submit an annual audit to the Department if any of the following conditions exist:

12.1.1. Condition A - The Contractor expended $750,000 or more in federal funds received as a subrecipient pursuant to 2 CFR Part 200, during the most recently completed fiscal year.

12.1.2. Condition B - The Contractor is subject to audit pursuant to the requirements of NH RSA 7:28, III-b, pertaining to charitable organizations receiving support of $1,000,000 or more.

12.1.3. Condition C - The Contractor is a public company and required by Security and Exchange Commission (SEC) regulations to submit an annual financial audit.

12.2. If Condition A exists, the Contractor shall submit an annual single audit performed by an independent Certified Public Accountant (CPA) to the Department within 120 days after the close of the Contractor's fiscal year,

conducted in accordance with the requirements of 2 CFR Part 200, Subpart F of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal awards.

12.3. If Condition B or Condition C exists, the Contractor shall submit an annual financial audit performed by an independent CPA within 120 days after the close of the Contractor's fiscal year.

12.4. In addition to, and not in any way in limitation of obligations of the Contract, it is understood and agreed by the Contractor that the Contractor shall be held liable for any state or federal audit exceptions and shall return to the Department all payments made under the Contract to which exception has been taken, or which have been disallowed because of such an exception.

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Exhibit C-1, Budget Sheet

New Hampshire Department of Health and Human Services

Contractor name: VNA at HCS, Inc.

Budget Request for: COMPREHENSIVE FAMILY SUPPORT SERVICES RFP-2021-DEHS-02-COMPR

Budget Period: SFY 2021 (7/1/2020 TO 6/30/21)

Line Item	Total Program Cost			Contractor Share / Match			Funded by DHHS contract share		
	Direct	Indirect	Total	Direct	Indirect	Total	Direct	Indirect	Total
1. Total Salary/Wages	$ 202,000.00	$ 8,000.00	$ 210,000.00	$ 2,000.00	$ -	$ 2,000.00	$ 200,000.00	$ 8,000.00	$ 208,000.00
2. Employee Benefits	$ 50,000.00	$ 2,000.00	$ 52,000.00	$ -	$ -	$ -	$ 50,000.00	$ 2,000.00	$ 52,000.00
3. Consultants	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Repair and Maintenance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Purchase/Depreciation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
5. Supplies:	$ 1,573.00	$ -	$ 1,573.00	$ -	$ -	$ -	$ 1,573.00	$ -	$ 1,573.00
Educational	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ 800.00	$ -	$ 800.00	$ -	$ -	$ -	$ 800.00	$ -	$ 800.00
6. Travel	$ 8,000.00	$ -	$ 8,000.00	$ -	$ -	$ -	$ 8,000.00	$ -	$ 8,000.00
7. Occupancy	$ 15,625.51	$ -	$ 15,000.00	$ 625.16	$ -	$ 625.16	$ 15,000.35	$ -	$ 14,374.84
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ 2,000.00	$ -	$ 2,000.00	$ -	$ -	$ -	$ 2,000.00	$ -	$ 2,000.00
Postage	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Subscriptions	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Audit and Legal	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Insurance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10. Marketing/Communications	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
11. Staff Education and Training	$ 1,800.00	$ -	$ 1,800.00	$ -	$ -	$ -	$ 1,800.00	$ -	$ 1,800.00
12. Subcontracts/Agreements	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
13. Other (specific details mandatory):	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 281,798.51	$ 10,000.00	$ 291,798.51	$ 2,625.16	$ -	$ 2,625.16	$ 279,173.35	$ 10,000.00	$ 289,173.35
Indirect As A Percent of Direct		3.6%							

Contractor Initials

Date 6/22/2020

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Exhibit C-2, Budget Sheet

New Hampshire Department of Health and Human Services

Contractor name: VNA at HCS, Inc.

Budget Request for: COMPREHENSIVE FAMILY SUPPORT SERVICES RFP-2021-DEHS-02-COMPR

Budget Period: SFY 2022 (7/1/2021 TO 6/30/22)

Line Item	Total Program Cost			Contractor Share / Match			Funded by DHHS contract share		
	Direct	Indirect	Total	Direct	Indirect	Total	Direct	Indirect	Total
1. Total Salary/Wages	$ 202,000.00	$ 8,000.00	$ 210,000.00	$ 2,000.00	$ -	$ 2,000.00	$ 200,000.00	$ 8,000.00	$ 208,000.00
2. Employee Benefits	$ 50,000.00	$ 2,000.00	$ 52,000.00	$ -	$ -	$ -	$ 50,000.00	$ 2,000.00	$ 52,000.00
3. Consultants	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Repair and Maintenance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Purchase/Depreciation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
5. Supplies:	$ 1,573.00	$ -	$ 1,573.00	$ -	$ -	$ -	$ 1,573.00	$ -	$ 1,573.00
Educational	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ 800.00	$ -	$ 800.00	$ -	$ -	$ -	$ 800.00	$ -	$ 800.00
6. Travel	$ 8,000.00	$ -	$ 8,000.00	$ -	$ -	$ -	$ 8,000.00	$ -	$ 8,000.00
7. Occupancy	$ 15,625.51	$ -	$ 15,625.51	$ 625.16	$ -	$ 625.16	$ 15,000.35	$ -	$ 15,000.35
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ 2,000.00	$ -	$ 2,000.00	$ -	$ -	$ -	$ 2,000.00	$ -	$ 2,000.00
Postage	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Subscriptions	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Audit and Legal	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Insurance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10. Marketing/Communications	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
11. Staff Education and Training	$ 1,800.00	$ -	$ 1,800.00	$ -	$ -	$ -	$ 1,800.00	$ -	$ 1,800.00
12. Subcontracts/Agreements	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
13. Other (specific details mandatory):	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 281,798.51	$ 10,000.00	$ 291,798.51	$ 2,625.16	$ -	$ 2,625.16	$ 279,173.35	$ 10,000.00	$ 289,173.35
Indirect As A Percent of Direct		3.5%							

Contractor Initials: [signature]

Date: 6/22/2020

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Exhibit C-3, Budget Sheet

New Hampshire Department of Health and Human Services

Contractor name: VNA at HCS, Inc.

Budget Request for: COMPREHENSIVE FAMILY SUPPORT SERVICES RFP-2021-DEHS-02-COMPR

Budget Period: SFY 2023 (7/1/2022 TO 6/30/23)

Line Item	Total Program Cost			Contractor Share / Match			Funded by DHHS contract share		
	Direct	Indirect	Total	Direct	Indirect	Total	Direct	Indirect	Total
1. Total Salary/Wages	$ 202,000.00	$ 8,000.00	$ 210,000.00	$ 2,000.00	$ -	$ 2,000.00	$ 200,000.00	$ 8,000.00	$ 208,000.00
2. Employee Benefits	$ 50,000.00	$ 2,000.00	$ 52,000.00	$ -	$ -	$ -	$ 50,000.00	$ 2,000.00	$ 52,000.00
3. Consultants	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Repair and Maintenance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Purchase/Depreciation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
5. Supplies:	$ 1,573.00	$ -	$ 1,573.00	$ -	$ -	$ -	$ 1,573.00	$ -	$ 1,573.00
Educational	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ 800.00	$ -	$ 800.00	$ -	$ -	$ -	$ 800.00	$ -	$ 800.00
6. Travel	$ 8,000.00	$ -	$ 8,000.00	$ -	$ -	$ -	$ 8,000.00	$ -	$ 8,000.00
7. Occupancy	$ 16,625.51	$ -	$ 15,625.51	$ 625.16	$ -	$ 625.16	$ 15,000.35	$ -	$ 15,000.35
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ 2,000.00	$ -	$ 2,000.00	$ -	$ -	$ -	$ 2,000.00	$ -	$ 2,000.00
Postage	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Subscriptions	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Audit and Legal	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Insurance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10. Marketing/Communications	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
11. Staff Education and Training	$ 1,800.00	$ -	$ 1,800.00	$ -	$ -	$ -	$ 1,800.00	$ -	$ 1,800.00
12. Subcontracts/Agreements	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
13. Other (specific details mandatory):	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 281,798.51	$ 10,000.00	$ 291,798.51	$ 2,625.16	$ -	$ 2,625.16	$ 279,173.35	$ 10,000.00	$ 289,173.35
Indirect As A Percent of Direct		3.5%							

Contractor Initials: [illegible]

Date: 6/22/2020

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Exhibit C-4, Budget Sheet

New Hampshire Department of Health and Human Services

Contractor name: VNA at HCS, Inc.

Budget Request for: COMPREHENSIVE FAMILY SUPPORT SERVICES RFP-2021-DEHS-02-COMPR

Budget Period: SFY 2024 (7/1/2023 TO 6/30/24)

Line Item	Total Program Cost			Contractor Share / Match			Funded by DHHS contract share		
	Direct	Indirect	Total	Direct	Indirect	Total	Direct	Indirect	Total
1. Total Salary/Wages	$ 202,000.00	$ 8,000.00	$ 210,000.00	$ 2,000.00	$ -	$ 2,000.00	$ 200,000.00	$ 8,000.00	$ 208,000.00
2. Employee Benefits	$ 50,000.00	$ 2,000.00	$ 52,000.00	$ -	$ -	$ -	$ 50,000.00	$ 2,000.00	$ 52,000.00
3. Consultants	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Repair and Maintenance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Purchase/Depreciation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
5. Supplies:	$ 1,573.00	$ -	$ 1,573.00	$ -	$ -	$ -	$ 1,573.00	$ -	$ 1,573.00
Educational	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ 800.00	$ -	$ 800.00	$ -	$ -	$ -	$ 800.00	$ -	$ 800.00
6. Travel	$ 8,000.00	$ -	$ 8,000.00	$ -	$ -	$ -	$ 8,000.00	$ -	$ 8,000.00
7. Occupancy	$ 15,625.51	$ -	$ 15,625.51	$ 625.16	$ -	$ 625.16	$ 15,000.35	$ -	$ 15,000.35
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ 2,000.00	$ -	$ 2,000.00	$ -	$ -	$ -	$ 2,000.00	$ -	$ 2,000.00
Postage	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Subscriptions	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Audit and Legal	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Insurance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10. Marketing/Communications	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
11. Staff Education and Training	$ 1,800.00	$ -	$ 1,800.00	$ -	$ -	$ -	$ 1,800.00	$ -	$ 1,800.00
12. Subcontracts/Agreements	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
13. Other (specific details mandatory):	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 281,798.51	$ 10,000.00	$ 291,798.51	$ 2,625.16	$ -	$ 2,625.16	$ 279,173.35	$ 10,000.00	$ 289,173.35
Indirect As A Percent of Direct		3.5%							

Contractor Initials: [illegible]

Date: 6/22/2020

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CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS

The Vendor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of Sections 5151-5160 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. 701 et seq.), and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

ALTERNATIVE I - FOR GRANTEES OTHER THAN INDIVIDUALS

US DEPARTMENT OF HEALTH AND HUMAN SERVICES - CONTRACTORS
US DEPARTMENT OF EDUCATION - CONTRACTORS
US DEPARTMENT OF AGRICULTURE - CONTRACTORS

This certification is required by the regulations implementing Sections 5151-5160 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. 701 et seq.). The January 31, 1989 regulations were amended and published as Part II of the May 25, 1990 Federal Register (pages 21681-21691), and require certification by grantees (and by inference, sub-grantees and sub-contractors), prior to award, that they will maintain a drug-free workplace. Section 3017.630(c) of the regulation provides that a grantee (and by inference, sub-grantees and sub-contractors) that is a State may elect to make one certification to the Department in each federal fiscal year in lieu of certificates for each grant during the federal fiscal year covered by the certification. The certificate set out below is a material representation of fact upon which reliance is placed when the agency awards the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or government wide suspension or debarment. Contractors using this form should send it to:

Commissioner
NH Department of Health and Human Services
129 Pleasant Street,
Concord, NH 03301-6505

1. The grantee certifies that it will or will continue to provide a drug-free workplace by:
   - 1.1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
   - 1.2. Establishing an ongoing drug-free awareness program to inform employees about
     - 1.2.1. The dangers of drug abuse in the workplace;
     - 1.2.2. The grantee's policy of maintaining a drug-free workplace;
     - 1.2.3. Any available drug counseling, rehabilitation, and employee assistance programs; and
     - 1.2.4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
   - 1.3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
   - 1.4. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will
     - 1.4.1. Abide by the terms of the statement; and
     - 1.4.2. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
   - 1.5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 1.4.2 from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency

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has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

1.6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 1.4.2, with respect to any employee who is so convicted

1.6.1. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

1.6.2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

1.7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1.1, 1.2, 1.3, 1.4, 1.5, and 1.6.

2. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant.

Place of Performance (street address, city, county, state, zip code) (list each location)

Check ☐ if there are workplaces on file that are not identified here.

Vendor Name: VNA at HCS, Inc.

6/22/2020
Date

Name: Maura McQueeney
Title: President/CEO

Docusign Envelope ID: DAF56A7B-F515-472C-B9EF-95D0FA5D2118

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CERTIFICATION REGARDING LOBBYING

The Vendor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of Section 319 of Public Law 101-121, Government wide Guidance for New Restrictions on Lobbying, and 31 U.S.C. 1352, and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

US DEPARTMENT OF HEALTH AND HUMAN SERVICES - CONTRACTORS
US DEPARTMENT OF EDUCATION - CONTRACTORS
US DEPARTMENT OF AGRICULTURE - CONTRACTORS

Programs (indicate applicable program covered):
*Temporary Assistance to Needy Families under Title IV-A
*Child Support Enforcement Program under Title IV-D
*Social Services Block Grant Program under Title XX
*Medicaid Program under Title XIX
*Community Services Block Grant under Title VI
*Child Care Development Block Grant under Title IV-

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement (and by specific mention sub-grantee or sub-contractor).

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement (and by specific mention sub-grantee or sub-contractor), the undersigned shall complete and submit Standard Form LLL, (Disclosure Form to Report Lobbying, in accordance with its instructions, attached and identified as Standard Exhibit E-I.)

3. The undersigned shall require that the language of this certification be included in the award document for sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Vendor Name: VNA at HCS, Inc.

6/22/2020
Date

Name: Maura McQuecney
Title: President/CEO

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CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

The Vendor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of Executive Office of the President, Executive Order 12549 and 45 CFR Part 76 regarding Debarment, Suspension, and Other Responsibility Matters, and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this proposal (contract), the prospective primary participant is providing the certification set out below.

2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. If necessary, the prospective participant shall submit an explanation of why it cannot provide the certification. The certification or explanation will be considered in connection with the NH Department of Health and Human Services' (DHHS) determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

3. The certification in this clause is a material representation of fact upon which reliance was placed when DHHS determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, DHHS may terminate this transaction for cause or default.

4. The prospective primary participant shall provide immediate written notice to the DHHS agency to whom this proposal (contract) is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

5. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549: 45 CFR Part 76. See the attached definitions.

6. The prospective primary participant agrees by submitting this proposal (contract) that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by DHHS.

7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," provided by DHHS, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or involuntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List (of excluded parties).

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and

Vendor Initials [redacted]

Date 6/22/2020

information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, DHHS may terminate this transaction for cause or default.

PRIMARY COVERED TRANSACTIONS

11. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
    - 11.1. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
    - 11.2. have not within a three-year period preceding this proposal (contract) been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or a contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
    - 11.3. are not presently indicted for otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (l)(b) of this certification; and
    - 11.4. have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

12. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal (contract).

LOWER TIER COVERED TRANSACTIONS

13. By signing and submitting this lower tier proposal (contract), the prospective lower tier participant, as defined in 45 CFR Part 76, certifies to the best of its knowledge and belief that it and its principals:
    - 13.1. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
    - 13.2. where the prospective lower tier participant is unable to certify to any of the above, such prospective participant shall attach an explanation to this proposal (contract).

14. The prospective lower tier participant further agrees by submitting this proposal (contract) that it will include this clause entitled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion - Lower Tier Covered Transactions," without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

Vendor Name: VNA at HCS, Inc.

6/22/2020
Date

Name: Maura McQueeney
Title: President/CEO

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CERTIFICATION OF COMPLIANCE WITH REQUIREMENTS PERTAINING TO FEDERAL NONDISCRIMINATION, EQUAL TREATMENT OF FAITH-BASED ORGANIZATIONS AND WHISTLEBLOWER PROTECTIONS

The Vendor identified in Section 1.3 of the General Provisions agrees by signature of the Contractor's representative as identified in Sections 1.11 and 1.12 of the General Provisions, to execute the following certification:

Vendor will comply, and will require any subgrantees or subcontractors to comply, with any applicable federal nondiscrimination requirements, which may include:

- the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. Section 3789d) which prohibits recipients of federal funding under this statute from discriminating, either in employment practices or in the delivery of services or benefits, on the basis of race, color, religion, national origin, and sex. The Act requires certain recipients to produce an Equal Employment Opportunity Plan;

- the Juvenile Justice Delinquency Prevention Act of 2002 (42 U.S.C. Section 5672(b)) which adopts by reference, the civil rights obligations of the Safe Streets Act. Recipients of federal funding under this statute are prohibited from discriminating, either in employment practices or in the delivery of services or benefits, on the basis of race, color, religion, national origin, and sex. The Act includes Equal Employment Opportunity Plan requirements;

- the Civil Rights Act of 1964 (42 U.S.C. Section 2000d, which prohibits recipients of federal financial assistance from discriminating on the basis of race, color, or national origin in any program or activity);

- the Rehabilitation Act of 1973 (29 U.S.C. Section 794), which prohibits recipients of Federal financial assistance from discriminating on the basis of disability, in regard to employment and the delivery of services or benefits, in any program or activity;

- the Americans with Disabilities Act of 1990 (42 U.S.C. Sections 12131-34), which prohibits discrimination and ensures equal opportunity for persons with disabilities in employment, State and local government services, public accommodations, commercial facilities, and transportation;

- the Education Amendments of 1972 (20 U.S.C. Sections 1681, 1683, 1685-86), which prohibits discrimination on the basis of sex in federally assisted education programs;

- the Age Discrimination Act of 1975 (42 U.S.C. Sections 6106-07), which prohibits discrimination on the basis of age in programs or activities receiving Federal financial assistance. It does not include employment discrimination;

- 28 C.F.R. pt. 31 (U.S. Department of Justice Regulations – OJJDP Grant Programs); 28 C.F.R. pt. 42 (U.S. Department of Justice Regulations – Nondiscrimination; Equal Employment Opportunity; Policies and Procedures); Executive Order No. 13279 (equal protection of the laws for faith-based and community organizations); Executive Order No. 13559, which provide fundamental principles and policy-making criteria for partnerships with faith-based and neighborhood organizations;

- 28 C.F.R. pt. 38 (U.S. Department of Justice Regulations – Equal Treatment for Faith-Based Organizations); and Whistleblower protections 41 U.S.C. §4712 and The National Defense Authorization Act (NDAA) for Fiscal Year 2013 (Pub. L. 112-239, enacted January 2, 2013) the Pilot Program for Enhancement of Contract Employee Whistleblower Protections, which protects employees against reprisal for certain whistle blowing activities in connection with federal grants and contracts.

The certificate set out below is a material representation of fact upon which reliance is placed when the agency awards the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or government wide suspension or debarment.

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New Hampshire Department of Health and Human Services
Exhibit G

In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, or sex against a recipient of funds, the recipient will forward a copy of the finding to the Office for Civil Rights, to the applicable contracting agency or division within the Department of Health and Human Services, and to the Department of Health and Human Services Office of the Ombudsman.

The Vendor identified in Section 1.3 of the General Provisions agrees by signature of the Contractor's representative as identified in Sections 1.11 and 1.12 of the General Provisions, to execute the following certification:

1. By signing and submitting this proposal (contract) the Vendor agrees to comply with the provisions indicated above.

Vendor Name: VNA at HCS, Inc.

6/22/2020
Date

Name: Maura McQueeney
Title: President/CEO

Docusign Envelope ID: DAF56A7B-F515-472C-B9EF-95D0FA5D2118

DocuSign Envelope ID: AF273CFD-D769-43D5-A19E-46E03FB1E048

New Hampshire Department of Health and Human Services
Exhibit H

CERTIFICATION REGARDING ENVIRONMENTAL TOBACCO SMOKE

Public Law 103-227, Part C - Environmental Tobacco Smoke, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, education, or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug or alcohol treatment. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to $1000 per day and/or the imposition of an administrative compliance order on the responsible entity.

The Vendor Identified in Section 1.3 of the General Provisions agrees, by signature of the Contractor's representative as identified in Section 1.11 and 1.12 of the General Provisions, to execute the following certification:

1. By signing and submitting this contract, the Vendor agrees to make reasonable efforts to comply with all applicable provisions of Public Law 103-227, Part C, known as the Pro-Children Act of 1994.

Vendor Name: VNA at HCS, Inc.

6/22/2020
Date

Name: Maura McQueeney
Title: President/CEO

Docusign Envelope ID: DAF56A7B-F515-472C-B9EF-95D0FA5D2118

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HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT BUSINESS ASSOCIATE AGREEMENT

The Contractor identified in Section 1.3 of the General Provisions of the Agreement agrees to comply with the Health Insurance Portability and Accountability Act, Public Law 104-191 and with the Standards for Privacy and Security of Individually Identifiable Health Information, 45 CFR Parts 160 and 164 applicable to business associates. As defined herein, "Business Associate" shall mean the Contractor and subcontractors and agents of the Contractor that receive, use or have access to protected health information under this Agreement and "Covered Entity" shall mean the State of New Hampshire, Department of Health and Human Services.

(1) Definitions.

a. "Breach" shall have the same meaning as the term "Breach" in section 164.402 of Title 45, Code of Federal Regulations.

b. "Business Associate" has the meaning given such term in section 160.103 of Title 45, Code of Federal Regulations.

c. "Covered Entity" has the meaning given such term in section 160.103 of Title 45, Code of Federal Regulations.

d. "Designated Record Set" shall have the same meaning as the term "designated record set" in 45 CFR Section 164.501.

e. "Data Aggregation" shall have the same meaning as the term "data aggregation" in 45 CFR Section 164.501.

f. "Health Care Operations" shall have the same meaning as the term "health care operations" in 45 CFR Section 164.501.

g. "HITECH Act" means the Health Information Technology for Economic and Clinical Health Act, TitleXIII, Subtitle D, Part 1 & 2 of the American Recovery and Reinvestment Act of 2009.

h. "HIPAA" means the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 and the Standards for Privacy and Security of Individually Identifiable Health Information, 45 CFR Parts 160, 162 and 164 and amendments thereto.

i. "Individual" shall have the same meaning as the term "individual" in 45 CFR Section 160.103 and shall include a person who qualifies as a personal representative in accordance with 45 CFR Section 164.501(g).

j. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR Parts 160 and 164, promulgated under HIPAA by the United States Department of Health and Human Services.

k. "Protected Health Information" shall have the same meaning as the term "protected health information" in 45 CFR Section 160.103, limited to the information created or received by Business Associate from or on behalf of Covered Entity.

l. "Required by Law" shall have the same meaning as the term "required by law" in 45 CFR Section 164.103.

m. "Secretary" shall mean the Secretary of the Department of Health and Human Services or his/her designee.

n. "Security Rule" shall mean the Security Standards for the Protection of Electronic Protected Health Information at 45 CFR Part 164, Subpart C, and amendments thereto.

o. "Unsecured Protected Health Information" means protected health information that is not secured by a technology standard that renders protected health information unusable, unreadable, or indecipherable to unauthorized individuals and is developed or endorsed by a standards developing organization that is accredited by the American National Standards Institute.

p. Other Definitions - All terms not otherwise defined herein shall have the meaning established under 45 C.F.R. Parts 160, 162 and 164, as amended from time to time, and the HITECH Act.

(2) **Business Associate Use and Disclosure of Protected Health Information.**

a. Business Associate shall not use, disclose, maintain or transmit Protected Health Information (PHI) except as reasonably necessary to provide the services outlined under Exhibit A of the Agreement. Further, Business Associate, including but not limited to all its directors, officers, employees and agents, shall not use, disclose, maintain or transmit PHI in any manner that would constitute a violation of the Privacy and Security Rule.

b. Business Associate may use or disclose PHI:
   I. For the proper management and administration of the Business Associate;
   II. As required by law, pursuant to the terms set forth in paragraph d. below; or
   III. For data aggregation purposes for the health care operations of Covered Entity.

c. To the extent Business Associate is permitted under the Agreement to disclose PHI to a third party, Business Associate must obtain, prior to making any such disclosure, (i) reasonable assurances from the third party that such PHI will be held confidentially and used or further disclosed only as required by law or for the purpose for which it was disclosed to the third party; and (ii) an agreement from such third party to notify Business Associate, in accordance with the HIPAA Privacy, Security, and Breach Notification Rules of any breaches of the confidentiality of the PHI, to the extent it has obtained knowledge of such breach.

d. The Business Associate shall not, unless such disclosure is reasonably necessary to provide services under Exhibit A of the Agreement, disclose any PHI in response to a request for disclosure on the basis that it is required by law, without first notifying Covered Entity so that Covered Entity has an opportunity to object to the disclosure and to seek appropriate relief. If Covered Entity objects to such disclosure, the Business

Associate shall refrain from disclosing the PHI until Covered Entity has exhausted all remedies.

e. If the Covered Entity notifies the Business Associate that Covered Entity has agreed to be bound by additional restrictions over and above those uses or disclosures or security safeguards of PHI pursuant to the Privacy and Security Rule, the Business Associate shall be bound by such additional restrictions and shall not disclose PHI in violation of such additional restrictions and shall abide by any additional security safeguards.

(3) Obligations and Activities of Business Associate.

a. The Business Associate shall notify the Covered Entity's Privacy Officer immediately after the Business Associate becomes aware of any use or disclosure of protected health information not provided for by the Agreement including breaches of unsecured protected health information and/or any security incident that may have an impact on the protected health information of the Covered Entity.

b. The Business Associate shall immediately perform a risk assessment when it becomes aware of any of the above situations. The risk assessment shall include, but not be limited to:

- The nature and extent of the protected health information involved, including the types of identifiers and the likelihood of re-identification;
- The unauthorized person used the protected health information or to whom the disclosure was made;
- Whether the protected health information was actually acquired or viewed
- The extent to which the risk to the protected health information has been mitigated.

The Business Associate shall complete the risk assessment within 48 hours of the breach and immediately report the findings of the risk assessment in writing to the Covered Entity.

c. The Business Associate shall comply with all sections of the Privacy, Security, and Breach Notification Rule.

d. Business Associate shall make available all of its internal policies and procedures, books and records relating to the use and disclosure of PHI received from, or created or received by the Business Associate on behalf of Covered Entity to the Secretary for purposes of determining Covered Entity's compliance with HIPAA and the Privacy and Security Rule.

e. Business Associate shall require all of its business associates that receive, use or have access to PHI under the Agreement, to agree in writing to adhere to the same restrictions and conditions on the use and disclosure of PHI contained herein, including the duty to return or destroy the PHI as provided under Section 3 (l). The Covered Entity shall be considered a direct third party beneficiary of the Contractor's business associate agreements with Contractor's intended business associates, who will be receiving PHI

pursuant to this Agreement, with rights of enforcement and indemnification from such business associates who shall be governed by standard Paragraph #13 of the standard contract provisions (P-37) of this Agreement for the purpose of use and disclosure of protected health information.

f. Within five (5) business days of receipt of a written request from Covered Entity, Business Associate shall make available during normal business hours at its offices all records, books, agreements, policies and procedures relating to the use and disclosure of PHI to the Covered Entity, for purposes of enabling Covered Entity to determine Business Associate's compliance with the terms of the Agreement.

g. Within ten (10) business days of receiving a written request from Covered Entity, Business Associate shall provide access to PHI in a Designated Record Set to the Covered Entity, or as directed by Covered Entity, to an individual in order to meet the requirements under 45 CFR Section 164.524.

h. Within ten (10) business days of receiving a written request from Covered Entity for an amendment of PHI or a record about an individual contained in a Designated Record Set, the Business Associate shall make such PHI available to Covered Entity for amendment and incorporate any such amendment to enable Covered Entity to fulfill its obligations under 45 CFR Section 164.526.

i. Business Associate shall document such disclosures of PHI and information related to such disclosures as would be required for Covered Entity to respond to a request by an individual for an accounting of disclosures of PHI in accordance with 45 CFR Section 164.528.

j. Within ten (10) business days of receiving a written request from Covered Entity for a request for an accounting of disclosures of PHI, Business Associate shall make available to Covered Entity such information as Covered Entity may require to fulfill its obligations to provide an accounting of disclosures with respect to PHI in accordance with 45 CFR Section 164.528.

k. In the event any individual requests access to, amendment of, or accounting of PHI directly from the Business Associate, the Business Associate shall within two (2) business days forward such request to Covered Entity. Covered Entity shall have the responsibility of responding to forwarded requests. However, if forwarding the individual's request to Covered Entity would cause Covered Entity or the Business Associate to violate HIPAA and the Privacy and Security Rule, the Business Associate shall instead respond to the individual's request as required by such law and notify Covered Entity of such response as soon as practicable.

l. Within ten (10) business days of termination of the Agreement, for any reason, the Business Associate shall return or destroy, as specified by Covered Entity, all PHI received from, or created or received by the Business Associate in connection with the Agreement, and shall not retain any copies or back-up tapes of such PHI. If return or destruction is not feasible, or the disposition of the PHI has been otherwise agreed to in the Agreement, Business Associate shall continue to extend the protections of the Agreement, to such PHI and limit further uses and disclosures of such PHI to those purposes that make the return or destruction infeasible, for so long as Business

Associate maintains such PHI. If Covered Entity, in its sole discretion, requires that the Business Associate destroy any or all PHI, the Business Associate shall certify to Covered Entity that the PHI has been destroyed.

(4) Obligations of Covered Entity

a. Covered Entity shall notify Business Associate of any changes or limitation(s) in its Notice of Privacy Practices provided to individuals in accordance with 45 CFR Section 164.520, to the extent that such change or limitation may affect Business Associate's use or disclosure of PHI.

b. Covered Entity shall promptly notify Business Associate of any changes in, or revocation of permission provided to Covered Entity by individuals whose PHI may be used or disclosed by Business Associate under this Agreement, pursuant to 45 CFR Section 164.506 or 45 CFR Section 164.508.

c. Covered entity shall promptly notify Business Associate of any restrictions on the use or disclosure of PHI that Covered Entity has agreed to in accordance with 45 CFR 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of PHI.

(5) Termination for Cause

In addition to Paragraph 10 of the standard terms and conditions (P-37) of this Agreement the Covered Entity may immediately terminate the Agreement upon Covered Entity's knowledge of a breach by Business Associate of the Business Associate Agreement set forth herein as Exhibit I. The Covered Entity may either immediately terminate the Agreement or provide an opportunity for Business Associate to cure the alleged breach within a timeframe specified by Covered Entity. If Covered Entity determines that neither termination nor cure is feasible, Covered Entity shall report the violation to the Secretary.

(6) Miscellaneous

a. Definitions and Regulatory References. All terms used, but not otherwise defined herein, shall have the same meaning as those terms in the Privacy and Security Rule, amended from time to time. A reference in the Agreement, as amended to include this Exhibit I, to a Section in the Privacy and Security Rule means the Section as in effect or as amended.

b. Amendment. Covered Entity and Business Associate agree to take such action as is necessary to amend the Agreement, from time to time as is necessary for Covered Entity to comply with the changes in the requirements of HIPAA, the Privacy and Security Rule, and applicable federal and state law.

c. Data Ownership. The Business Associate acknowledges that it has no ownership rights with respect to the PHI provided by or created on behalf of Covered Entity.

d. Interpretation. The parties agree that any ambiguity in the Agreement shall be resolved to permit Covered Entity to comply with HIPAA, the Privacy and Security Rule.

e. Segregation. If any term or condition of this Exhibit I or the application thereof to any person(s) or circumstance is held invalid, such invalidity shall not affect other terms or conditions which can be given effect without the invalid term or condition; to this end the terms and conditions of this Exhibit I are declared severable.

f. Survival. Provisions in this Exhibit I regarding the use and disclosure of PHI, return or destruction of PHI, extensions of the protections of the Agreement in section (3) I, the defense and indemnification provisions of section (3) e and Paragraph 13 of the standard terms and conditions (P-37), shall survive the termination of the Agreement.

IN WITNESS WHEREOF, the parties hereto have duly executed this Exhibit I.

Department of Health and Human Services	VNA at HCS, Inc.
The State	Name of the Contractor
Christine Santaniello	
Signature of Authorized Representative	Signature of Authorized Representative
Christine Santaniello	Maura McQueeney
Name of Authorized Representative	Name of Authorized Representative
Director, DEHS	President/CEO
Title of Authorized Representative	Title of Authorized Representative
June 25, 2020	6/22/2020
Date	Date

New Hampshire Department of Health and Human Services
Exhibit J

CERTIFICATION REGARDING THE FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA) COMPLIANCE

The Federal Funding Accountability and Transparency Act (FFATA) requires prime awardees of individual Federal grants equal to or greater than $25,000 and awarded on or after October 1, 2010, to report on data related to executive compensation and associated first-tier sub-grants of $25,000 or more. If the initial award is below $25,000 but subsequent grant modifications result in a total award equal to or over $25,000, the award is subject to the FFATA reporting requirements, as of the date of the award.

In accordance with 2 CFR Part 170 (Reporting Subaward and Executive Compensation Information), the Department of Health and Human Services (DHHS) must report the following information for any subaward or contract award subject to the FFATA reporting requirements:

1. Name of entity
2. Amount of award
3. Funding agency
4. NAICS code for contracts / CFDA program number for grants
5. Program source
6. Award title descriptive of the purpose of the funding action
7. Location of the entity
8. Principle place of performance
9. Unique identifier of the entity (DUNS #)
10. Total compensation and names of the top five executives if:
    - 10.1. More than 80% of annual gross revenues are from the Federal government, and those revenues are greater than $25M annually and
    - 10.2. Compensation information is not already available through reporting to the SEC.

Prime grant recipients must submit FFATA required data by the end of the month, plus 30 days, in which the award or award amendment is made.

The Contractor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of The Federal Funding Accountability and Transparency Act, Public Law 109-282 and Public Law 110-252, and 2 CFR Part 170 (Reporting Subaward and Executive Compensation Information), and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

The below named Contractor agrees to provide needed information as outlined above to the NH Department of Health and Human Services and to comply with all applicable provisions of the Federal Financial Accountability and Transparency Act.

Contractor Name: VNA at HCS, Inc.

6/22/2020
Date

Name: Maura McQueeney
Title: President/CEO

New Hampshire Department of Health and Human Services
Exhibit J

FORM A

As the Contractor identified in Section 1.3 of the General Provisions, I certify that the responses to the below listed questions are true and accurate.

1. The DUNS number for your entity is: 789861421

2. In your business or organization's preceding completed fiscal year, did your business or organization receive (1) 80 percent or more of your annual gross revenue in U.S. federal contracts, subcontracts, loans, grants, sub-grants, and/or cooperative agreements; and (2) $25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

   X NO _____ YES

   If the answer to #2 above is NO, stop here

   If the answer to #2 above is YES, please answer the following:

3. Does the public have access to information about the compensation of the executives in your business or organization through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C.78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

   _____ NO _____ YES

   If the answer to #3 above is YES, stop here

   If the answer to #3 above is NO, please answer the following:

4. The names and compensation of the five most highly compensated officers in your business or organization are as follows:

   Name: _____ Amount: _____

   Name: _____ Amount: _____

   Name: _____ Amount: _____

   Name: _____ Amount: _____

   Name: _____ Amount: _____

New Hampshire Department of Health and Human Services

Exhibit K

DHHS Information Security Requirements

A. Definitions

The following terms may be reflected and have the described meaning in this document:

1. "Breach" means the loss of control, compromise, unauthorized disclosure, unauthorized acquisition, unauthorized access, or any similar term referring to situations where persons other than authorized users and for an other than authorized purpose have access or potential access to personally identifiable information, whether physical or electronic. With regard to Protected Health Information, " Breach" shall have the same meaning as the term "Breach" in section 164.402 of Title 45, Code of Federal Regulations.

2. "Computer Security Incident" shall have the same meaning "Computer Security Incident" in section two (2) of NIST Publication 800-61, Computer Security Incident Handling Guide, National Institute of Standards and Technology, U.S. Department of Commerce.

3. "Confidential Information" or "Confidential Data" means all confidential information disclosed by one party to the other such as all medical, health, financial, public assistance benefits and personal information including without limitation, Substance Abuse Treatment Records, Case Records, Protected Health Information and Personally Identifiable Information.

   Confidential Information also includes any and all information owned or managed by the State of NH - created, received from or on behalf of the Department of Health and Human Services (DHHS) or accessed in the course of performing contracted services - of which collection, disclosure, protection, and disposition is governed by state or federal law or regulation. This information includes, but is not limited to Protected Health Information (PHI), Personal Information (PI), Personal Financial Information (PFI), Federal Tax Information (FTI), Social Security Numbers (SSN), Payment Card Industry (PCI), and or other sensitive and confidential information.

4. "End User" means any person or entity (e.g., contractor, contractor's employee, business associate, subcontractor, other downstream user, etc.) that receives DHHS data or derivative data in accordance with the terms of this Contract.

5. "HIPAA" means the Health Insurance Portability and Accountability Act of 1996 and the regulations promulgated thereunder.

6. "Incident" means an act that potentially violates an explicit or implied security policy, which includes attempts (either failed or successful) to gain unauthorized access to a system or its data, unwanted disruption or denial of service, the unauthorized use of a system for the processing or storage of data; and changes to system hardware, firmware, or software characteristics without the owner's knowledge, instruction, or consent. Incidents include the loss of data through theft or device misplacement, loss or misplacement of hardcopy documents, and misrouting of physical or electronic

mail, all of which may have the potential to put the data at risk of unauthorized access, use, disclosure, modification or destruction.

7. "Open Wireless Network" means any network or segment of a network that is not designated by the State of New Hampshire's Department of Information Technology or delegate as a protected network (designed, tested, and approved, by means of the State, to transmit) will be considered an open network and not adequately secure for the transmission of unencrypted PI, PFI, PHI or confidential DHHS data.

8. "Personal Information" (or "PI") means information which can be used to distinguish or trace an individual's identity, such as their name, social security number, personal information as defined in New Hampshire RSA 359-C:19, biometric records, etc., alone, or when combined with other personal or identifying information which is linked or linkable to a specific individual, such as date and place of birth, mother's maiden name, etc.

9. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 C.F.R. Parts 160 and 164, promulgated under HIPAA by the United States Department of Health and Human Services.

10. "Protected Health Information" (or "PHI") has the same meaning as provided in the definition of "Protected Health Information" in the HIPAA Privacy Rule at 45 C.F.R. § 160.103.

11. "Security Rule" shall mean the Security Standards for the Protection of Electronic Protected Health Information at 45 C.F.R. Part 164, Subpart C, and amendments thereto.

12. "Unsecured Protected Health Information" means Protected Health Information that is not secured by a technology standard that renders Protected Health Information unusable, unreadable, or indecipherable to unauthorized individuals and is developed or endorsed by a standards developing organization that is accredited by the American National Standards Institute.

I. RESPONSIBILITIES OF DHHS AND THE CONTRACTOR

A. Business Use and Disclosure of Confidential Information.

1. The Contractor must not use, disclose, maintain or transmit Confidential Information except as reasonably necessary as outlined under this Contract. Further, Contractor, including but not limited to all its directors, officers, employees and agents, must not use, disclose, maintain or transmit PHI in any manner that would constitute a violation of the Privacy and Security Rule.

2. The Contractor must not disclose any Confidential Information in response to a

request for disclosure on the basis that it is required by law, in response to a subpoena, etc., without first notifying DHHS so that DHHS has an opportunity to consent or object to the disclosure.

3. If DHHS notifies the Contractor that DHHS has agreed to be bound by additional restrictions over and above those uses or disclosures or security safeguards of PHI pursuant to the Privacy and Security Rule, the Contractor must be bound by such additional restrictions and must not disclose PHI in violation of such additional restrictions and must abide by any additional security safeguards.
4. The Contractor agrees that DHHS Data or derivative there from disclosed to an End User must only be used pursuant to the terms of this Contract.
5. The Contractor agrees DHHS Data obtained under this Contract may not be used for any other purposes that are not indicated in this Contract.
6. The Contractor agrees to grant access to the data to the authorized representatives of DHHS for the purpose of inspecting to confirm compliance with the terms of this Contract.

II. METHODS OF SECURE TRANSMISSION OF DATA

1. Application Encryption. If End User is transmitting DHHS data containing Confidential Data between applications, the Contractor attests the applications have been evaluated by an expert knowledgeable in cyber security and that said application's encryption capabilities ensure secure transmission via the internet.
2. Computer Disks and Portable Storage Devices. End User may not use computer disks or portable storage devices, such as a thumb drive, as a method of transmitting DHHS data.
3. Encrypted Email. End User may only employ email to transmit Confidential Data if email is encrypted and being sent to and being received by email addresses of persons authorized to receive such information.
4. Encrypted Web Site. If End User is employing the Web to transmit Confidential Data, the secure socket layers (SSL) must be used and the web site must be secure. SSL encrypts data transmitted via a Web site.
5. File Hosting Services, also known as File Sharing Sites. End User may not use file hosting services, such as Dropbox or Google Cloud Storage, to transmit Confidential Data.
6. Ground Mail Service. End User may only transmit Confidential Data via *certified* ground mail within the continental U.S. and when sent to a named individual.
7. Laptops and PDA. If End User is employing portable devices to transmit Confidential Data said devices must be encrypted and password-protected.
8. Open Wireless Networks. End User may not transmit Confidential Data via an open

wireless network. End User must employ a virtual private network (VPN) when remotely transmitting via an open wireless network.

9. Remote User Communication. If End User is employing remote communication to access or transmit Confidential Data, a virtual private network (VPN) must be installed on the End User's mobile device(s) or laptop from which information will be transmitted or accessed.
10. SSH File Transfer Protocol (SFTP), also known as Secure File Transfer Protocol. If End User is employing an SFTP to transmit Confidential Data, End User will structure the Folder and access privileges to prevent inappropriate disclosure of information. SFTP folders and sub-folders used for transmitting Confidential Data will be coded for 24-hour auto-deletion cycle (i.e. Confidential Data will be deleted every 24 hours).
11. Wireless Devices. If End User is transmitting Confidential Data via wireless devices, all data must be encrypted to prevent inappropriate disclosure of information.

III. RETENTION AND DISPOSITION OF IDENTIFIABLE RECORDS

The Contractor will only retain the data and any derivative of the data for the duration of this Contract. After such time, the Contractor will have 30 days to destroy the data and any derivative in whatever form it may exist, unless, otherwise required by law or permitted under this Contract. To this end, the parties must:

A. Retention

1. The Contractor agrees it will not store, transfer or process data collected in connection with the services rendered under this Contract outside of the United States. This physical location requirement shall also apply in the implementation of cloud computing, cloud service or cloud storage capabilities, and includes backup data and Disaster Recovery locations.
2. The Contractor agrees to ensure proper security monitoring capabilities are in place to detect potential security events that can impact State of NH systems and/or Department confidential information for contractor provided systems.
3. The Contractor agrees to provide security awareness and education for its End Users in support of protecting Department confidential information.
4. The Contractor agrees to retain all electronic and hard copies of Confidential Data in a secure location and identified in section IV. A.2
5. The Contractor agrees Confidential Data stored in a Cloud must be in a FedRAMP/HITECH compliant solution and comply with all applicable statutes and regulations regarding the privacy and security. All servers and devices must have currently-supported and hardened operating systems, the latest anti-viral, anti-hacker, anti-spam, anti-spyware, and anti-malware utilities. The environment, as a

whole, must have aggressive intrusion-detection and firewall protection.

6. The Contractor agrees to and ensures its complete cooperation with the State's Chief Information Officer in the detection of any security vulnerability of the hosting infrastructure.

B. Disposition

1. If the Contractor will maintain any Confidential Information on its systems (or its sub-contractor systems), the Contractor will maintain a documented process for securely disposing of such data upon request or contract termination; and will obtain written certification for any State of New Hampshire data destroyed by the Contractor or any subcontractors as a part of ongoing, emergency, and or disaster recovery operations. When no longer in use, electronic media containing State of New Hampshire data shall be rendered unrecoverable via a secure wipe program in accordance with industry-accepted standards for secure deletion and media sanitization, or otherwise physically destroying the media (for example, degaussing) as described in NIST Special Publication 800-88, Rev 1, Guidelines for Media Sanitization, National Institute of Standards and Technology, U. S. Department of Commerce. The Contractor will document and certify in writing at time of the data destruction, and will provide written certification to the Department upon request. The written certification will include all details necessary to demonstrate data has been properly destroyed and validated. Where applicable, regulatory and professional standards for retention requirements will be jointly evaluated by the State and Contractor prior to destruction.
2. Unless otherwise specified, within thirty (30) days of the termination of this Contract, Contractor agrees to destroy all hard copies of Confidential Data using a secure method such as shredding.
3. Unless otherwise specified, within thirty (30) days of the termination of this Contract, Contractor agrees to completely destroy all electronic Confidential Data by means of data erasure, also known as secure data wiping.

IV. PROCEDURES FOR SECURITY

A. Contractor agrees to safeguard the DHHS Data received under this Contract, and any derivative data or files, as follows:

1. The Contractor will maintain proper security controls to protect Department confidential information collected, processed, managed, and/or stored in the delivery of contracted services.
2. The Contractor will maintain policies and procedures to protect Department confidential information throughout the information lifecycle, where applicable, (from creation, transformation, use, storage and secure destruction) regardless of the media used to store the data (i.e., tape, disk, paper, etc.).

New Hampshire Department of Health and Human Services

Exhibit K

DHHS Information Security Requirements

3. The Contractor will maintain appropriate authentication and access controls to contractor systems that collect, transmit, or store Department confidential information where applicable.

4. The Contractor will ensure proper security monitoring capabilities are in place to detect potential security events that can impact State of NH systems and/or Department confidential information for contractor provided systems.

5. The Contractor will provide regular security awareness and education for its End Users in support of protecting Department confidential information.

6. If the Contractor will be sub-contracting any core functions of the engagement supporting the services for State of New Hampshire, the Contractor will maintain a program of an internal process or processes that defines specific security expectations, and monitoring compliance to security requirements that at a minimum match those for the Contractor, including breach notification requirements.

7. The Contractor will work with the Department to sign and comply with all applicable State of New Hampshire and Department system access and authorization policies and procedures, systems access forms, and computer use agreements as part of obtaining and maintaining access to any Department system(s). Agreements will be completed and signed by the Contractor and any applicable sub-contractors prior to system access being authorized.

8. If the Department determines the Contractor is a Business Associate pursuant to 45 CFR 160.103, the Contractor will execute a HIPAA Business Associate Agreement (BAA) with the Department and is responsible for maintaining compliance with the agreement.

9. The Contractor will work with the Department at its request to complete a System Management Survey. The purpose of the survey is to enable the Department and Contractor to monitor for any changes in risks, threats, and vulnerabilities that may occur over the life of the Contractor engagement. The survey will be completed annually, or an alternate time frame at the Departments discretion with agreement by the Contractor, or the Department may request the survey be completed when the scope of the engagement between the Department and the Contractor changes.

10. The Contractor will not store, knowingly or unknowingly, any State of New Hampshire or Department data offshore or outside the boundaries of the United States unless prior express written consent is obtained from the Information Security Office leadership member within the Department.

11. Data Security Breach Liability. In the event of any security breach Contractor shall make efforts to investigate the causes of the breach, promptly take measures to prevent future breach and minimize any damage or loss resulting from the breach. The State shall recover from the Contractor all costs of response and recovery from

the breach, including but not limited to: credit monitoring services, mailing costs and costs associated with website and telephone call center services necessary due to the breach.

12. Contractor must, comply with all applicable statutes and regulations regarding the privacy and security of Confidential Information, and must in all other respects maintain the privacy and security of PI and PHI at a level and scope that is not less than the level and scope of requirements applicable to federal agencies, including, but not limited to, provisions of the Privacy Act of 1974 (5 U.S.C. § 552a), DHHS Privacy Act Regulations (45 C.F.R. §5b), HIPAA Privacy and Security Rules (45 C.F.R. Parts 160 and 164) that govern protections for individually identifiable health information and as applicable under State law.

13. Contractor agrees to establish and maintain appropriate administrative, technical, and physical safeguards to protect the confidentiality of the Confidential Data and to prevent unauthorized use or access to it. The safeguards must provide a level and scope of security that is not less than the level and scope of security requirements established by the State of New Hampshire; Department of Information Technology. Refer to Vendor Resources/Procurement at https://www.nh.gov/doit/vendor/index.htm for the Department of Information Technology policies, guidelines, standards, and procurement information relating to vendors.

14. Contractor agrees to maintain a documented breach notification and incident response process. The Contractor will notify the State's Privacy Officer and the State's Security Officer of any security breach immediately, at the email addresses provided in Section VI. This includes a confidential information breach, computer security incident, or suspected breach which affects or includes any State of New Hampshire systems that connect to the State of New Hampshire network.

15. Contractor must restrict access to the Confidential Data obtained under this Contract to only those authorized End Users who need such DHHS Data to perform their official duties in connection with purposes identified in this Contract.

16. The Contractor must ensure that all End Users:

    a. comply with such safeguards as referenced in Section IV A. above, implemented to protect Confidential Information that is furnished by DHHS under this Contract from loss, theft or inadvertent disclosure.

    b. safeguard this information at all times.

    c. ensure that laptops and other electronic devices/media containing PHI, PI, or PFI are encrypted and password-protected.

    d. send emails containing Confidential Information only if encrypted and being sent to and being received by email addresses of persons authorized to receive such information.

e. limit disclosure of the Confidential Information to the extent permitted by law.

f. Confidential Information received under this Contract and individually identifiable data derived from DHHS Data, must be stored in an area that is physically and technologically secure from access by unauthorized persons during duty hours as well as non-duty hours (e.g., door locks, card keys, biometric identifiers, etc.).

g. only authorized End Users may transmit the Confidential Data, including any derivative files containing personally identifiable information, and in all cases, such data must be encrypted at all times when in transit, at rest, or when stored on portable media as required in section IV above.

h. in all other instances Confidential Data must be maintained, used and disclosed using appropriate safeguards, as determined by a risk-based assessment of the circumstances involved.

i. understand that their user credentials (user name and password) must not be shared with anyone. End Users will keep their credential information secure. This applies to credentials used to access the site directly or indirectly through a third party application.

Contractor is responsible for oversight and compliance of their End Users. DHHS reserves the right to conduct onsite inspections to monitor compliance with this Contract, including the privacy and security requirements provided in herein, HIPAA, and other applicable laws and Federal regulations until such time the Confidential Data is disposed of in accordance with this Contract.

V. LOSS REPORTING

The Contractor must notify the State's Privacy Officer and Security Officer of any Security Incidents and Breaches immediately, at the email addresses provided in Section VI.

The Contractor must further handle and report Incidents and Breaches involving PHI in accordance with the agency's documented Incident Handling and Breach Notification procedures and in accordance with 42 C.F.R. §§ 431.300 - 306. In addition to, and notwithstanding, Contractor's compliance with all applicable obligations and procedures, Contractor's procedures must also address how the Contractor will:

1. Identify Incidents;
2. Determine if personally identifiable information is involved in Incidents;
3. Report suspected or confirmed Incidents as required in this Exhibit or P-37;
4. Identify and convene a core response group to determine the risk level of Incidents and determine risk-based responses to Incidents; and

5. Determine whether Breach notification is required, and, if so, identify appropriate Breach notification methods, timing, source, and contents from among different options, and bear costs associated with the Breach notice as well as any mitigation measures.

Incidents and/or Breaches that implicate PI must be addressed and reported, as applicable, in accordance with NH RSA 359-C:20.

VI. PERSONS TO CONTACT

A. DHHS Privacy Officer:

DHHSPrivacyOfficer@dhhs.nh.gov

B. DHHS Security Officer:

DHHSInformationSecurityOffice@dhhs.nh.gov

State of New Hampshire
Department of Health and Human Services
Amendment #3

This Amendment to the Comprehensive Family Support Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Waypoint ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on July 15, 2020 (Item #21), as amended on September 21, 2022 (Item #5A), and amended on June 26, 2024 (Item #42), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $2,246,607

2. Modify Exhibit B – Amendment #2, Scope of Services, by adding Section 1.7.12., to read:

1.7.12. <u>Family Resource Center Services and Kinship Navigation</u>

1.7.12.1. The Contractor shall use FRC funding to support:

1.7.12.1.1. FRC-Q designation preparations.

1.7.12.1.2. FRC-Q re-designation preparations.

1.7.12.1.3. Early childhood systems coordination enhancements.

1.7.12.1.4. Evidence-based programs.

1.7.12.1.5. Home visiting programs overseen by the Department including, but not limited to:

1.7.12.1.5.1. CFSS.

1.7.12.1.5.2. Newborn Navigator.

1.7.12.1.5.3. Maternal Infant and Early Childhood Home Visiting (MIECHV).

1.7.12.1.5.4. Kinship Navigation.

1.7.12.1.6. Recruitment and retention of family support home visiting staff.

1.7.12.1.7. Kinship Navigation positions.

1.7.12.1.8. Community Health Worker (CHW) positions.

1.7.12.1.9. Community coordination and primary prevention initiatives including, but not limited to:

1.7.12.1.9.1. Community collaborations.

1.7.12.1.9.2. Newborn Navigator programs.

1.7.12.1.9.3. Adverse Childhood Experiences Response Team (ACERT).

1.7.12.2. The Contractor must ensure kinship positions are in place within its designated catchment area and under the umbrella of CFSS available services to ensure:

1.7.12.2.1. Program meets the needs of families impacted by kinship caregiving arrangements;

1.7.12.2.2. Services are provided to kinship caregivers who are caring for kin as a result of a placement (formal or informal); and

1.7.12.2.3. Navigators connect with kinship caregivers in-person or by other video and live chat virtual applications or platforms for purposes that include, but are not limited to:

1.7.12.2.3.1. Assessing kinship caregiver needs.

1.7.12.2.3.2. Providing outreach, engagement, and community support services and referrals.

1.7.12.2.3.3. Utilizing or creating peer support groups for kinship caregivers.

1.7.12.3. The Contractor must coordinate referrals and resources with kinship positions within its designated catchment area and as assigned by the Department. The Contractor must ensure:

1.7.12.3.1. Additional kinship positions within the catchment area assigned but outside the Contractor's agency must be located in FRC-Q and FRC's working towards FRC-Q designation.

1.7.12.3.2. Kinship navigators collaborate with the Department on program implementation, data collection, and quality improvement activities.

1.7.12.4. The Contractor must maintain the onboarding and training processes, and continue developing the Kinship Navigation position based on:

1.7.12.4.1. The Department's evaluation of the program;

1.7.12.4.2. Staff performance; and

1.7.12.4.3. Training needs.

1.7.12.5. The Contractor must work closely with the Department's CFSS and Kinship Navigation Program Managers to ensure compliance with required training, data collection, and quality improvement activities for all CFSS programs including Newborn Navigation, Kinship Navigation, and FRC programs.

3. Modify Exhibit B – Amendment #2, Scope of Services, Section 1.9.6., to read:

1.9.6. The Contractor must collect and maintain a Family Service Record for Kinship Navigation and FRC program participants utilizing the Family Support Data System, which must include, but is not limited to:

1.9.6.1. Name.

1.9.6.2. Date of Birth.

1.9.6.3. Race and Ethnicity.

1.9.6.4. Language.

1.9.6.5. Income.

1.9.6.6. Household size.

1.9.6.7. Marital status.

1.9.6.8. Town.

1.9.6.9. County.

1.9.6.10. Source of Referral.

1.9.6.11. Reason for Kinship Arrangement.

1.9.6.12. Incarcerated parent.

1.9.6.13. Receipt of public benefits, which includes, but is not limited to:

1.9.6.13.1. Supplemental Nutrition Assistance Program (SNAP).

1.9.6.13.2. New Hampshire Child Care Scholarship.

1.9.6.13.3. Medicaid.

1.9.6.13.4. Social Security Disability Insurance (SSDI).

1.9.6.13.5. Supplemental Security Income (SSI).

1.9.6.13.6. TANF.

1.9.6.13.7. Special Supplemental Nutrition Program for Women, Infants, and Children (WIC).

1.9.6.14. Participant service data, which includes, but is not limited to:

1.9.6.14.1. Date of service.

1.9.6.14.2. Participants present during service delivery.

1.9.6.14.3. Service type and topics reviewed.

4. Modify Exhibit B – Amendment #2, Scope of Services, by adding Section 1.9.7., to read:

1.9.7. The Contractor must ensure the records as identified in Sections 1.9.4, 1.9.5, and 1.9.6 are summarized and entered into the Family Support Data System in real-time.

5. Modify Exhibit C, Payment Terms, Section 1, to read:

1. This Agreement is funded by:

1.1. 83.25% Federal Funds:

1.1.1. 53.97% from the US Department of Health and Human Services, Temporary Assistance for Needy Families, Assistance Listing Number (ALN) 93.558, Federal Award Identification Number (FAIN) 19NHTANF; and as awarded on July 3, 2023, FAIN 2301NHTANF.

1.1.2. 21.18% from the US Department of Health and Human Services, Administration for Children & Families, Title XX Grants, Social Services Block Grant (SSBG), as awarded on October 1, 2023, ALN 93.667, FAIN 2301NHSOSR.

1.1.3. 5.86% from the US Department of Health and Human Services, Administration for Children & Families, Administration on Children, Youth and Families, Promoting Safe and Stable Families, as awarded on April 4, 2023, ALN 93.556, FAIN 2301NHFPSS.

1.1.4. .95% from the US Department of Health and Human Services, Administration on Children, Youth and Families, Child Welfare Social Services, Title IV-B, Subpart 1, of the Social Security Act as awarded on April 13, 2023, ALN 93.645, FAIN 2301NHCWSS.

1.1.5. .61% from the US Department of Health and Human Services, Maternal and Child Health Services Block Grant, as awarded on October 19, 2021, ALN 93.994, FAIN

B04MC45230.

1.1.6 .68% from the US Department of Health and Human Services, Administration for Children and Families, Kinship Grant, as awarded on September 1, 2023, ALN 93.556, FAIN 2301NHPKIN; and as awarded on September 12, 2024, FAIN 2401NHPKIN.

1.2. 16.75% General Funds.

6. Modify Exhibit C, Payment Terms, Section 3, to read:

   3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement and shall be in accordance with the approved line item, as specified in Exhibit C-1, Budget through Exhibit C-8 Budget – Amendment #3.

7. Modify Exhibit C, Payment Terms, Section 8, to read:

   8. The Contractor must provide the services in Exhibit B – Amendment 2, Scope of Services, in compliance with funding requirements.

8. Modify Exhibit C, Payment Terms, Section 9, to read:

   9. The Contractor agrees that funding under this Agreement may be withheld, in whole or in part in the event of non-compliance with the terms and conditions of Exhibit B – Amendment 2, Scope of Services.

9. Modify Exhibit C-6, Budget Sheet – Amendment #2, by replacing it in its entirety with Exhibit C-6 Budget – Amendment #3, which is attached hereto and incorporated by reference herein.

10. Add Exhibit C-7 Budget – Amendment #3, which is attached hereto and incorporated by referenced herein.

11. Add Exhibit C-8 Budget – Amendment #3, which is attached hereto and incorporated by referenced herein

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective July 1, 2025, upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

4/29/2025
Date

DocuSigned by:
Iain Watt
B770BB63F9704C7...
Name: Iain Watt
Title: Director - DPHS

Waypoint

4/25/2025
Date

Signed by:
Borja Alvarez de Toledo
2E9DBA264D9F4B0...
Name: Borja Alvarez de Toledo
Title: president and CEO

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

4/30/2025
Date

DocuSigned by:
Robyn Guarino
7487348440441469...
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Exhibit C-6 Budget - Amendment #3

New Hampshire Department of Health and Human Services		
Contractor Name:	Waypoint (Concord District)	
Budget Request for:	Comprehensive Family Support Services - TANF	
Budget Period	7/1/2025 - 6/30/2026 (SFY 2026)	
Indirect Cost Rate (if applicable)	17%	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$232,033.00	$0.00
2. Fringe Benefits	$69,311.00	$0.00
3. Consultants	$5,250.00	$0.00
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0.00	$0.00
5.(a) Supplies - Educational	$10.00	$0.00
5.(b) Supplies - Lab	$0.00	$0.00
5.(c) Supplies - Pharmacy	$0.00	$0.00
5.(d) Supplies - Medical	$0.00	$0.00
5.(e) Supplies Office	$950.00	$0.00
6. Travel	$8,500.00	$0.00
7. Software	$0.00	$0.00
8. (a) Other - Marketing/ Communications	$250.00	$0.00
8. (b) Other - Education and Training	$7,500.00	$0.00
8. (c) Other - Other (specify below)	$0.00	$0.00
Other Occupancy	$15,028.00	$0.00
Other Telephone	$3,000.00	$0.00
Other Postage	$175.00	$0.00
Other Insurance	$3,450.00	$0.00
Other Org Dues	$750.00	$0.00
Other Purchased Services / In-Kind Dc	$0.00	$0.00
9. Subrecipient Contracts	$0.00	$0.00
Total Direct Costs	$346,207.00	$0.00
Total Indirect Costs	$60,240.00	$0.00
TOTAL	$406,447.00	$0.00

Contractor: Initial BAT

Date: 4/25/2025

Exhibit C-7 Budget - Amendment #3

New Hampshire Department of Health and Human Services		
Contractor Name:	Waypoint (Concord District)	
Budget Request for:	Comprehensive Family Support Services-Infrastructure	
Budget Period	7/1/2025 - 6/30/26 (SFY 2026)	
Indirect Cost Rate (if applicable)	16%	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$64,315.02	$0.00
2. Fringe Benefits	$13,168.33	$0.00
3. Consultants	$1,500.00	$0.00
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0.00	$0.00
5.(a) Supplies - Educational	$0.00	$0.00
5.(b) Supplies - Lab	$0.00	$0.00
5.(c) Supplies - Pharmacy	$0.00	$0.00
5.(d) Supplies - Medical	$0.00	$0.00
5.(e) Supplies Office	$375.00	$0.00
6. Travel	$1,950.00	$0.00
7. Software	$0.00	$0.00
8. (a) Other - Marketing/ Communications	$0.00	$0.00
8. (b) Other - Education and Training	$0.00	$0.00
8. (c) Other - Other (specify below)	$0.00	$0.00
Other - Occupancy	$5,000.00	$0.00
Other - Phones & Data	$1,000.00	$0.00
Other - Client Assistance/Concrete Supports	$5,000.00	$0.00
Other (please specify)	$0.00	$0.00
9. Subrecipient Contracts	$0.00	$0.00
Total Direct Costs	$92,308.35	$0.00
Total Indirect Costs	$15,191.65	$0.00
TOTAL	$107,500.00	$0.00

Contractor Initials: Initial BAT

Date: 4/25/2025

Exhibit C-8 Budget - Amendment #3

New Hampshire Department of Health and Human Services		
Contractor Name:	Waypoint (Concord District)	
Budget Request for:	Comprehensive Family Support Services-Kinship	
Budget Period	7/1/2025 - 6/30/26 (SFY 2026)	
Indirect Cost Rate (if applicable)	17%	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$9,984.00	$0.00
2. Fringe Benefits	$3,024.52	$0.00
3. Consultants	$0.00	$0.00
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0.00	$0.00
5.(a) Supplies - Educational	$0.00	$0.00
5.(b) Supplies - Lab	$0.00	$0.00
5.(c) Supplies - Pharmacy	$0.00	$0.00
5.(d) Supplies - Medical	$0.00	$0.00
5.(e) Supplies Office	$0.00	$0.00
6. Travel	$0.00	$0.00
7. Software	$0.00	$0.00
8. (a) Other - Marketing/ Communications	$0.00	$0.00
8. (b) Other - Education and Training	$0.00	$0.00
8. (c) Other - Other (specify below)	$0.00	$0.00
Other (please specify)	$0.00	$0.00
Other (please specify)	$0.00	$0.00
Other (please specify)	$0.00	$0.00
Other (please specify)	$0.00	$0.00
9. Subrecipient Contracts	$0.00	$0.00
Total Direct Costs	$13,008.52	$0.00
Total Indirect Costs	$2,263.48	$0.00
TOTAL	$15,272.00	$0.00

Contractor Initials: Initial BAT

Date: 4/25/2025

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State of New Hampshire

Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that WAYPOINT is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on September 25, 1914. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: **62585**

Certificate Number: **0006775282**

IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 10th day of September A.D. 2024.

David M. Scanlan

Secretary of State

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WAYPOINT
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CHILD AND FAMILY SERVICES

CERTIFICATE OF VOTE

I, MARK C. ROUVALIS, Board Chair, do hereby certify that:

1. I am a duly elected Officer of WAYPOINT.

2. The following are true copies of two resolutions duly adopted at a meeting of the Board of Directors of the Agency duly held on 12/4/18:

RESOLVED: That this corporation enters into a contract with the State of New Hampshire, and any of its Agencies or Departments.

RESOLVED: That the PRESIDENT AND CEO is hereby authorized on behalf of this Agency to enter into the said contract with the State and to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, as he/she may deem necessary, desirable or appropriate.

BORJA ALVAREZ DE TOLEDO is the duly elected PRESIDENT/CEO of the Agency.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority **remains valid for thirty (30)** days from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

4/2/25
Date

Mark C. Rouvalis, Board Chair
Mark C. Rouvalis

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ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 04/07/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Stephanie Peffer	
Cross Insurance-Manchester 1100 Elm Street Manchester NH 03101	PHONE (A/C, No, Ext): (603) 669-3218	FAX (A/C, No): (603) 645-4331
	E-MAIL ADDRESS: manch.certs@crossagency.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Philadelphia Indemnity Ins Co	18058
INSURED Waypoint Po Box 448 Manchester NH 03105	INSURER B: Granite State Health Care and Human Services Self-	
	INSURER C: Travelers Cas. & Surety Co of America	31194
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 24-25 All 25-26 WC **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [X] OTHER: Professional Liability			PHPK2570618	07/01/2024	07/01/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Each incident $1M	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 3,000,000 $ 3,000,000 $ 3,000,000 - agg
A	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] OWNED AUTOS ONLY [ ] HIRED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] NON-OWNED AUTOS ONLY			PHPK2570610	07/01/2024	07/01/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
A	[X] UMBRELLA LIAB [X] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [X] RETENTION $ 10,000			PHUB869967	07/01/2024	07/01/2025	EACH OCCURRENCE AGGREGATE	$ 4,000,000 $ 4,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [N] If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		R01710HCHS2025-01 (3a.) NH	01/01/2025	01/01/2026	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
C	Fidelity & Forgery			105912196	04/01/2024	04/01/2027	Limit Deductible	500,000 5,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Refer to policy for exclusionary endorsements and special provisions.

CERTIFICATE HOLDER

State of NH Department of Health & Human Services
129 Pleasant Street
Concord NH 03301-3857

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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WAYPOINT
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CHILD AND FAMILY SERVICES

MISSION STATEMENT:

Empowering people of all ages through an array of human services and advocacy

HEADQUARTERS
Toll free (800) 640.6486
Office (603) 518.4000
fax (603) 668.6260
464 Chestnut Street
PO Box 448
Manchester, NH 03105
waypointnh.org

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WAYPOINT

CONSOLIDATED FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION

FOR THE YEAR ENDED DECEMBER 31, 2023

WAYPOINT

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WAYPOINT

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MARCUM
ACCOUNTANTS ▲ ADVISORS

INDEPENDENT AUDITORS' REPORT

To the Board of Trustees
Waypoint

Report on the Audit of the Consolidated Financial Statements

Opinion

We have audited the consolidated financial statements of Waypoint, which comprise the consolidated statement of financial position as of December 31, 2023, and the related consolidated statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the consolidated financial statements.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of Waypoint as of December 31, 2023, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are required to be independent of Waypoint and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Waypoint's ability to continue as a going concern for one year after the date that the consolidated financial statements are available to be issued.

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Auditors' Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the consolidated financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the consolidated financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Waypoint's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the consolidated financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Waypoint's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The Consolidated Schedules of Operating Expenses for 2023 and 2022 are presented for purposes of additional analysis and are not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards

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generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the consolidated financial statements as a whole.

Report on Summarized Comparative Information

The consolidated financial statements of Waypoint as of and for the year ended December 31, 2022, were audited by Melanson, whose report dated May 10, 2023 expressed an unmodified opinion on those statements. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2022 is consistent, in all material respects, with the audited consolidated financial statements from which it has been derived.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated May 20, 2024 on our consideration of Waypoint's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Waypoint's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Waypoint's internal control over financial reporting and compliance.

Marcum LLP

Merrimack, NH
May 20, 2024

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WAYPOINT

CONSOLIDATED STATEMENT OF FINANCIAL POSITION

DECEMBER 31, 2023

(with comparative totals as of December 31, 2022)

	2023			
	Without Donor Restrictions	With Donor Restrictions	2023 Total	2022 Total
Assets				
Current Assets				
Cash and cash equivalents	$ 5,649,783	$ --	$ 5,649,783	$ 712,445
Restricted cash	70,644	--	70,644	76,756
Accounts receivable, net of allowance for credit losses of $11,667 and $300	1,141,771	--	1,141,771	801,732
Grants receivable	1,649,265	--	1,649,265	1,274,880
Contributions receivable	88,258	--	88,258	--
Prepaid expenses	198,073	--	198,073	587,001
Total Current Assets	8,797,794	--	8,797,794	3,452,814
Noncurrent Assets				
Investments	16,966,133	4,428,622	21,394,755	18,568,769
Beneficial interest held in trusts	--	2,165,143	2,165,143	2,020,741
Property and equipment, net	9,675,555	--	9,675,555	10,105,143
Operating right-of-use assets, net	293,239	--	293,239	334,034
Total Noncurrent Assets	26,934,927	6,593,765	33,528,692	31,028,687
Total Assets	$ 35,732,721	$ 6,593,765	$ 42,326,486	$ 34,481,501
Liabilities and Net Assets				
Current Liabilities				
Accounts payable	$ 185,519	$ --	$ 185,519	$ 246,312
Accrued payroll and related liabilities	713,461	--	713,461	891,489
Other liabilities	58,649	--	58,649	205,887
Current portion of bonds payable	180,000	--	180,000	175,000
Current portion of operating lease liabilities	172,933	--	172,933	175,381
Refundable advances	316,902	--	316,902	443,742
Total Current Liabilities	1,627,464	--	1,627,464	2,137,811
Noncurrent Liabilities				
Bonds payable, net of current portion	3,175,167	--	3,175,167	3,355,167
Operating lease liabilities, net of current portion	124,897	--	124,897	160,212
Deferred loans - NHHFA	1,250,000	--	1,250,000	1,250,000
Interest rate swap agreements	380,838	--	380,838	399,935
Total Noncurrent Liabilities	4,930,902	--	4,930,902	5,165,314
Total Liabilities	6,558,366	--	6,558,366	7,303,125
Net Assets				
Without donor restrictions	29,174,355	--	29,174,355	21,485,716
With donor restrictions	--	6,593,765	6,593,765	5,692,660
Total Net Assets	29,174,355	6,593,765	35,768,120	27,178,376
Total Liabilities and Net Assets	$ 35,732,721	$ 6,593,765	$ 42,326,486	$ 34,481,501

The accompanying notes are an integral part of these consolidated financial statements.

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WAYPOINT

CONSOLIDATED STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2023

(with summarized comparative totals for the year ended December 31, 2022)

	2023			
	Without Donor Restrictions	With Donor Restrictions	2023 Total	2022 Total
Support and Revenue				
Support:				
Government grants	$ 8,404,728	$ 1,207,675	$ 9,612,403	$ 9,800,690
Contributions	1,387,432	2,331,849	3,719,281	2,840,961
In-kind contributions	77,736	--	77,736	48,536
Special events:				
Gross revenue	22,449	415,806	438,255	616,955
Less cost of direct benefit to donors	(120,158)	--	(120,158)	(153,690)
Net special events revenue	(97,709)	415,806	318,097	463,265
Revenue:				
Service fees, net	8,084,807	--	8,084,807	6,200,380
Rental income	15,641	--	15,641	--
Other income	119,368	--	119,368	40,684
Net Assets Released From Restrictions:				
Program releases	3,538,472	(3,538,472)	--	--
Endowment releases	80,643	(80,643)	--	--
Endowment Transfer to Support Operations	868,594	--	868,594	842,559
Total Support and Revenue	22,479,712	336,215	22,815,927	20,237,075
Operating Expenses				
Program services	17,015,721	--	17,015,721	15,261,737
Management and general	3,382,989	--	3,382,989	2,816,820
Fundraising	465,528	--	465,528	795,129
Total Operating Expenses	20,864,238	--	20,864,238	18,873,686
Change in Net Assets From Operations	1,615,474	336,215	1,951,689	1,363,389
Nonoperating Activities				
Investment income (loss), net	2,573,760	420,488	2,994,248	(4,096,650)
Unrealized gain on interest rate swap	19,097	--	19,097	593,622
(Loss) gain on the sale of asset	(4,136)	--	(4,136)	241,592
Change in beneficial interest	--	144,402	144,402	(413,854)
Interest income	297,174	--	297,174	4,744
Endowment transfer to support operations	(868,594)	--	(868,594)	(842,559)
Employee retention tax credit, net	4,055,864	--	4,055,864	--
Transfer of assets from Richie McFarland Children's Center	--	--	--	2,521,803
Total Nonoperating Activities	6,073,165	564,890	6,638,055	(1,991,302)
Change in Net Assets	7,688,639	901,105	8,589,744	(627,913)
Net Assets, Beginning of Year	21,485,716	5,692,660	27,178,376	27,806,289
Net Assets, End of Year	$ 29,174,355	$ 6,593,765	$ 35,768,120	$ 27,178,376

The accompanying notes are an integral part of these consolidated financial statements.

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WAYPOINT

CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES

FOR THE YEAR ENDED DECEMBER 31, 2023

(with summarized comparative totals for the year ended December 31, 2022)

	2023				
	Program Services	Management and General	Fundraising	2023 Total	2022 Total
Personnel expense:					
Salaries and wages	$ 9,649,650	$ 1,634,614	$ 309,418	$ 11,593,682	$ 10,719,413
Employee benefits	1,723,526	176,591	37,744	1,937,861	1,525,300
Retirement plan	119,524	35,604	5,325	160,453	121,399
Payroll taxes and other	990,399	127,664	23,934	1,141,997	1,026,086
Subtotal personnel expense	12,483,099	1,974,473	376,421	14,833,993	13,392,198
Professional fees:					
Accounting	75	45,570	--	45,645	51,130
Legal	6,784	70,873	--	77,657	18,661
Contracted services	418,189	406,788	52,603	877,580	1,179,448
Subtotal professional fees	425,048	523,231	52,603	1,000,882	1,249,239
Assistance to individuals	1,300,225	551	45,000	1,345,776	1,150,805
Communications	191,563	47,124	6,242	244,929	230,090
Conferences, conventions, meetings, and trainings	125,001	39,610	8,667	173,278	185,314
Depreciation	369,348	198,363	6,964	574,675	499,935
Insurance	118,173	63,652	2,282	184,107	97,877
Interest	286,008	40,704	5,449	332,161	251,392
Membership dues	29,654	16,084	--	45,738	56,711
Miscellaneous	52,471	113,285	5,414	171,170	81,163
Occupancy	827,313	70,603	12,193	910,109	799,844
Printing and publications	14,402	48,572	59,996	122,970	126,413
Equipment rental and maintenance	188,633	212,005	1,127	401,765	341,559
Supplies	149,564	12,586	2,190	164,340	159,595
Travel	455,219	22,146	1,138	478,503	405,241
Total Expenses By Function	17,015,721	3,382,989	585,686	20,984,396	19,027,376
Less expenses included on the Statement of Activities:					
Cost of direct benefits to donors	--	--	(120,158)	(120,158)	(153,690)
Total Expenses Reported on the Statement of Activities	$ 17,015,721	$ 3,382,989	$ 465,528	$ 20,864,238	$ 18,873,686

The accompanying notes are an integral part of these consolidated financial statements.

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WAYPOINT

CONSOLIDATED STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED DECEMBER 31, 2023

(with comparative totals for the year ended December 31, 2022)

	2023	2022
Cash Flows from Operating Activities		
Change in net assets	$ 8,589,744	$ (627,913)
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation	574,675	499,935
Disposals of fixed assets	36,625	242,906
Amortization of operating right-of-use assets	212,581	173,740
Contributions restricted for endowment	(34,963)	(71,249)
Donation of closely held securities	(750,000)	--
Realized gain on investments	(308,748)	(171,631)
Unrealized (gain) loss on investments	(2,155,130)	4,768,167
Change in beneficial interest in trusts	(144,402)	413,854
Change in interest rate swap	(19,097)	(593,622)
RMCC fixed assets and beneficial interest	--	(1,332,247)
Changes in operating assets and liabilities:		
Accounts receivable	(340,039)	(151,075)
Grants receivable	(374,385)	(635,646)
Contributions receivable	(88,258)	--
Prepaid expenses	388,928	(275,337)
Accounts payable	(60,793)	(44,066)
Accrued payroll and related liabilities	(178,028)	292,661
Other liabilities	(147,238)	142,188
Refundable advances	(126,840)	(217,195)
Operating lease liabilities	(209,548)	(172,182)
Net Cash Provided by Operating Activities	4,865,084	2,241,288
Cash Flows from Investing Activities		
Purchases of investments	(561,345)	(571,135)
Proceeds from sale of investments	949,237	932,262
Purchase of fixed assets	(181,713)	(3,070,755)
Net Cash Provided by (Used in) Investing Activities	206,179	(2,709,628)
Cash Flows from Financing Activities		
Contributions restricted for endowment	34,963	71,249
Proceeds from line of credit	5,505,906	--
Principal payments on line of credit	(5,505,906)	--
Payment of long-term debt	(175,000)	(224,833)
Net Cash Used in Financing Activities	(140,037)	(153,584)
Net Change in Cash and Cash Equivalents and Restricted Cash	4,931,226	(621,924)
Cash and Cash Equivalents, and Restricted Cash, Beginning of Year	789,201	1,411,125
Cash and Cash Equivalents, and Restricted Cash, End of Year	$ 5,720,427	$ 789,201
Supplemental Disclosure of Cash Flow Information:		
Cash paid during the year for interest	$ 332,161	$ 251,392
Supplemental Disclosure of Non-cash Investing Activity:		
RMCC fixed assets and beneficial interest	$ --	$ 1,332,247
As reported in the Consolidated Statement of Financial Position, cash balance consists of:		
Cash and cash equivalents	$ 5,649,783	$ 712,445
Restricted cash	70,644	76,756
Total Cash, Cash Equivalents, and Restricted Cash	$ 5,720,427	$ 789,201

The accompanying notes are an integral part of these consolidated financial statements.

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NOTE 1 - ORGANIZATION

Waypoint (the Organization) is a nonprofit organization, founded in 1850, with a mission to empower people of all ages through an array of human services and advocacy. Waypoint adheres to the highest standards of practice and is the only organization in New Hampshire to be accredited by the Council on Accreditation.

Waypoint has historically been the first service provider to respond to the state's most pressing needs – responding to child labor of the 1900s, child abuse in the 1940s, the spike in youth homelessness in the 1960s, human trafficking in the 2010s, and continues that trend today. Each year we serve an average of 7,500 individuals, children, and families across New Hampshire. Nearly 90% of our clients live in poverty or with very low incomes.

These services span the life cycle from prenatal to seniors, and fall under four core care areas:

FAMILY PRESERVATION AND STRENGTHENING

Intensive home-based programs in partnership with the Division of Children, Youth, and Families to restore positive family functioning for youth and families involved with the child welfare and juvenile justice systems as well as voluntary services for families that are at risk to stabilize families. Programs are delivered in the home, schools, or community, and include mental health counseling and substance abuse treatment, as well as a complex system of family stabilization and preservation programs. Waypoint empowers families with the skills and resources they need to provide for their children and become self-sufficient.

EARLY CHILDHOOD AND FAMILY SUPPORT

Education and support to improve parenting, strengthen families, prevent child abuse, and neglect, and ensure the healthy development of children are provided in homes and through Family Resource Centers throughout New Hampshire. This includes home visiting services that support families and support and therapy for infants and toddlers with, or at-risk of, developmental disabilities and delays. Waypoint also operates a childcare center (the Children's Place and Parent Education Center) providing a unique combination of educational and family support. Young children starting life at a disadvantage receive critical services to ensure a good beginning and to optimize their chances for life-long success.

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NOTE 1 - ORGANIZATION (CONTINUED)

HOMELESS YOUTH AND YOUNG ADULTS

A continuum of care designed to support youth and young adults (12-25) in exiting homelessness and finding long-term independence and stability. Services feature street-based outreach, basic needs fulfillment at drop-in centers, crisis intervention, educational and vocational advocacy, housing, and case management. Waypoint operates the only low-barrier emergency shelter specifically for adults aged 18-24 who are experiencing or are at-risk of homelessness.

HOMECARE

In-home support for seniors and adults with disabilities so they can maintain their independence safely in their community, and family-strengthening support and resources, for children with chronic health condition and their families. Waypoint provides services delivered by personal care service providers, nurses, and LNAs in homes that help with everything from cooking and cleaning to personal hygiene, medication reminders, mobility, and help with daily tasks.

Waypoint provides additional support for children, families, and individuals through a strong advocacy program, established in 1971. The combination of advocacy and direct service practice uniquely positions Waypoint to serve the best interests of New Hampshire children.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following is a summary of significant accounting policies used in preparing and presenting the accompanying consolidated financial statements.

BASIS OF FINANCIAL STATEMENT PRESENTATION

The consolidated financial statements of the Organization have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America (GAAP).

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NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

CHANGE IN ACCOUNTING PRINCIPLE

ASC 326, Current Expected Credit Losses

In June 2016, the Financial Accounting Standards Board (FASB) issued Accounting Standards Codification (ASC) 326, *Current Expected Credit Losses,* which changed how entities will measure credit losses for most financial assets and certain other instruments that are not measured at fair value through net income. The most significant change in this standard is a shift from the incurred loss model to the expected loss model. Under the standard, disclosures are required to provide users of the financial statements with useful information in analyzing an entity's exposure to credit risk and the measurement of credit losses. Financial assets held by the Organization that are subject to the guidance in FASB ASC 326 are trade accounts receivable.

The Organization adopted the standard effective January 1, 2023. The impact of the adoption was not considered material to the consolidated financial statements and primarily resulted in new/enhanced disclosures only.

PRINCIPLES OF CONSOLIDATION

The consolidated financial statements include Waypoint and Child and Family Realty Corporation, commonly controlled organizations. All inter-organization transactions have been eliminated. Unless otherwise noted, these consolidated entities are hereinafter referred to as "the Organization".

COMPARATIVE FINANCIAL INFORMATION

The accompanying consolidated financial statements include certain prior-year summarized comparative information in total, but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with GAAP Accordingly, such information should be read in conjunction with the audited consolidated financial statements for the year ended December 31, 2022, from which the summarized information was derived.

CASH AND CASH EQUIVALENTS

All cash and highly liquid financial instruments with original maturities of three months or less, and which are neither held for nor restricted by donors for long-term purposes, are considered to be cash and cash equivalents. Cash and highly liquid financial instruments invested for long-term purposes, including endowments that are perpetual in nature, are excluded from this definition.

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NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

ACCOUNTS RECEIVABLE AND CREDIT POLICIES

At the end of each reporting period, the Organization estimates the current expected credit loss (CECL) per ASC 326. The Organization utilizes the loss rate methodology to determine historical credit losses. The loss rate method estimate is derived from a review of the Organization's historical write-offs as a percentage of average accounts receivable. The estimate is adjusted for management's assessment of current conditions, reasonable and supportable forecasts regarding future events, and any other factors deemed relevant. The Organization believes historical loss information is a reasonable starting point for calculating the expected allowance for credit losses, as the Organization's programs have remained consistent since inception. Based on economic indicators, including 2023 and general overall economic conditions, the Organization is not anticipating a change in the historical credit loss rate from what it has been in the past.

GRANTS RECEIVABLE

Grants receivable, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met. Amounts recorded as grants receivable represent cost-reimbursable contracts and grants, which the incurrence of allowable qualifying expenses and/or the performance of certain requirements have been met or performed. The allowance for uncollectible grants receivable is based on historical experience and a review of subsequent collections. Management has determined that no allowance is necessary.

CONTRIBUTIONS RECEIVABLE

Unconditional contributions that are expected to be collected within one year are recorded at net realizable value. Unconditional contributions that are expected to be collected in future years are initially recorded at fair value using present value techniques incorporating risk-adjusted discount rates designed to reflect the assumptions market participants would use in pricing the asset. In subsequent years, amortization of the discounts is included in contribution revenue in the Consolidated Statement of Activities. The allowance for uncollectable contributions is based on historical experience, an assessment of economic conditions, and a review of subsequent collections. Contributions are written off when deemed uncollectable. Management has determined that no allowance is necessary.

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NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

INVESTMENTS

Investment purchases are recorded at cost, or if donated, at fair value on the date of donation. Thereafter, investments are reported at their fair value in the Consolidated Statement of Financial Position. Net investment return/(loss) is reported in the Consolidated Statement of Activities and consists of interest and dividend income, realized and unrealized gains and losses, less external investment expenses.

The Organization maintains pooled investment accounts for its endowment. Realized and unrealized gains and losses are allocated to the individual endowments based on the relationship of the market value of each endowment to the total market value of the pooled investment accounts, as adjusted for additions to or deductions from those accounts, and taking into consideration donor restrictions related to the treatment of investment earnings.

BENEFICIAL INTEREST HELD IN TRUSTS

The Organization is the beneficiary of perpetual charitable trusts. The beneficial interest in trusts is reported at its fair value, which is estimated as the fair value of the underlying trust assets. Distributions of income from trust assets are restricted as to use and are reported as increases in net assets with donor restrictions until expended in accordance with restrictions. The value of the beneficial interest in the trusts is adjusted annually for the change in its estimated fair value. Those changes in value are reported as increases in net assets with donor restrictions. The assets in the trusts will never be distributed to the Organization.

PROPERTY AND EQUIPMENT, NET

Property and equipment additions over $5,000 are recorded at cost, if purchased, and at fair value at the date of donation, if donated. Depreciation is computed using the straight-line method over the estimated useful lives of the assets ranging from 5 to 50 years. When assets are sold or otherwise disposed of, the cost and related depreciation is removed, and any resulting gain or loss is included in the Consolidated Statement of Activities. Costs of maintenance and repairs that do not improve or extend the useful lives of the respective assets are expensed. Assets not in service are not depreciated.

The carrying values of property and equipment are reviewed for impairment whenever events or circumstances indicate that the carrying value of an asset may not be recoverable from the estimated future cash flows expected to result from its use and eventual disposition. When considered impaired, an impairment loss is recognized to the extent carrying value exceeds the fair value of the asset. There were no indicators of asset impairment in 2023 or 2022.

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NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

LEASES

The Organization is a lessee in several noncancellable operating leases, for office space and equipment. The Organization determines if an arrangement is a lease, or contains a lease, at inception of a contract and when the terms of an existing contract are changed. The Organization recognizes a lease liability and a right-of-use (ROU) asset at the commencement date of the lease. The lease liability is initially and subsequently recognized based on the present value of its future lease payments. Variable payments are included in the future lease payments when those variable payments depend on an index or a rate. The Organization generally does not have access to the rate implicit in the lease and, therefore, the Organization utilizes a risk-free rate as the discount rate at the lease commencement date for all classes of underlying assets. The ROU asset is subsequently measured throughout the lease term at the amount of the remeasured lease liability (i.e., present value of the remaining lease payments), plus unamortized initial direct costs, plus (minus) any prepaid (accrued) lease payments, less the unamortized balance of lease incentives received, and any impairment recognized. Lease cost for lease payments is recognized on a straight-line basis over the lease term.

The Organization has elected, for all underlying classes of assets, to not recognize ROU assets and lease liabilities for short-term leases that have a lease term of 12 months or less at lease commencement, and do not include an option to purchase the underlying asset that the Organization is reasonably certain to exercise. The Organization recognizes lease costs associated with short-term leases on a straight-line basis over the lease term.

The Organization has lease agreements with lease and non-lease components, which are generally accounted for separately. The Organization has elected, for all underlying classes of assets, to account for each separate lease component of a contract and its associated non-lease components (repairs and maintenance) as a single lease component. For arrangements accounted for as a single lease component, there may be variability in future lease payments as the amount of the non-lease components is typically revised from one period to the next. These variable lease payments are recognized in operating expenses in the period in which the obligation for those payments was incurred.

INTEREST RATE SWAP

An interest rate swap is utilized to mitigate interest rate risk on bonds payable. The related liability is reported at fair value in the Consolidated Statement of Financial Position, and unrealized gains or losses are included in the Consolidated Statement of Activities.

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NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

NET ASSETS

Net assets, revenues, gains, and losses are classified based on the existence or absence of donor or grantor-imposed restrictions.

Net Assets Without Donor Restrictions

Net assets without donor restrictions are net assets available for use in general operations and not subject to donor (or certain grantor) imposed restrictions. The Board has designated, from net assets without donor restrictions, net assets for a Board-designated endowment.

Net Assets With Donor Restrictions

Net assets with donor restrictions are net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity while permitting the Organization to expend the income generated by the assets in accordance with the provisions of additional donor-imposed stipulations or a Board approved spending policy. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

The Organization recognizes revenue from contributions and grants that were initially conditional, which became unconditional with restrictions during the reporting period, and for which those restrictions were met during the reporting period, as net assets without donor restrictions.

REVENUE RECOGNITION

A portion of the Organization's revenue is derived from cost-reimbursable contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Organization has incurred expenditures in compliance with specific contract or grant provisions. Amounts received prior to incurring qualifying expenditures are reported as refundable advances in the Consolidated Statement of Financial Position.

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NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

REVENUE RECOGNITION (CONTINUED)

The Organization recognizes contributions when cash, securities or other assets; an unconditional promise to give; or a notification of a beneficial interest is received. Conditional promises to give—that is, those with a measurable performance or other barrier and a right of return—are not recognized until the conditions on which they depend have been met.

The Organization records special events revenue equal to the fair value of direct benefits to donors, and contribution income for the excess received when the event takes place.

Revenues derived from providing program services are recognized as the services are provided. Program service fees paid in advance are deferred to the period to which they relate. All other amounts paid in advance are deferred to the period in which the underlying event or rental takes place. Due to the nature and timing of the performance and/or transfer of services, certain contract liabilities at December 31 of each year are recognized in the following year.

DONATED SERVICES AND IN-KIND CONTRIBUTIONS

Volunteers contribute significant amounts of time to program services, administration, and fundraising and development activities; however, the financial statements do not reflect the value of these contributed services because they do not meet recognition criteria prescribed by GAAP. GAAP allows recognition of contributed services only if (a) the services create or enhance nonfinancial assets or (b) the services would have been purchased if not provided by contribution, require specialized skills, and are provided by individuals possessing those skills.

Donated professional services are recorded at the respective fair value of the services received. Contributed goods are recorded at fair value at the date of donation and as expenses when placed in service or distributed. Donated use of facilities is reported as a contribution and as an expense at the estimated fair value of similar space for rent under similar conditions. If the use of the space is promised unconditionally for a period greater than one year, the amount is reported as a contribution and an unconditional promise to give at the date of the gift, and the expense is reported over the term of use.

ADVERTISING COSTS

Advertising costs are expensed as incurred and are reported in the Consolidated Statement of Activities and Consolidated Statement of Functional Expenses.

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NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

FUNCTIONAL ALLOCATION OF EXPENSES

The costs of program and supporting services activities have been summarized on a functional basis in the Consolidated Statement of Activities. The Consolidated Statement of Functional Expenses presents the natural classification detail of expenses by function.

The consolidated financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include salary and benefits, which are allocated based on time and effort estimates, and occupancy costs and depreciation which are allocated based on personnel count at the location.

MEASURE OF OPERATIONS

The Consolidated Statement of Activities reports all changes in net assets, including changes in net assets from operating and nonoperating activities. Operating activities consist of those items attributable to the Organization's ongoing programs and services and include the Organization's annual endowment transfer to support operations. Nonoperating activities are limited to resources outside of those programs and services and are comprised of non-recurring gains and losses on sales and dispositions, investment income, changes in the value of beneficial interests and interest rate swaps, and employee retention tax credit net of applicable expenses.

INCOME TAXES

Waypoint has been recognized by the Internal Revenue Service (IRS) as exempt from federal income taxes under Internal Revenue Code (IRC) Section 501(a) as an organization described in IRC Section 501(c)(3), qualifies for charitable contribution deductions, and has been determined not to be a private foundation. Child and Family Realty Corporation is exempt from federal income tax under Section 501(a) of the IRC as an organization described in Section 501(c)(25).

Each entity is annually required to file a Return of Organization Exempt from Income Tax (Form 990) with the IRS. In addition, each is subject to income tax on net income that is derived from business activities that are unrelated to their exempt purpose.

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NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

INCOME TAXES (CONTINUED)

The Organization accounts for uncertain tax provisions under FASB ASC 740, *Income Taxes*, which provides a framework for how entities should recognize, measure, present, and disclose uncertain tax positions in their financial statements. The Organization may recognize the tax benefit from an uncertain tax position only if it is more likely than not that the tax position will be sustained on examination by the taxing authorities, based on the technical merits of the position. Management has reviewed the Organization's reporting and believes they have not taken tax positions that are more likely than not to be determined to be incorrect by the IRS and, therefore, no adjustments or disclosures are required. The Organization is subject to routine audits by taxing jurisdictions; however, there are currently no audits for any tax periods pending or in progress.

ESTIMATES

The preparation of consolidated financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results may differ from those estimates.

FINANCIAL INSTRUMENTS AND CREDIT RISK

Deposit concentration risk is managed by placing cash deposits with financial institutions believed to be creditworthy. At times, amounts on deposit may exceed insured limits. To date, no losses have been experienced in any of these accounts. Credit risk associated with receivables is considered to be limited due to high historical collection rates. Investments are exposed to various risks such as interest rate, market, and credit risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the values of investment securities will occur in the near term and that such change could materially affect the amounts reported in the Consolidated Statement of Financial Position. Although the fair value of investments are subject to fluctuation on a year-to-year basis, the Investment Committee believes that the investment policies and guidelines are prudent for the long-term welfare of the Organization.

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NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

FAIR VALUE MEASUREMENTS AND DISCLOSURES

Certain assets and liabilities are reported at fair value in the consolidated financial statements. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction in the principal, or most advantageous, market at the measurement date under current market conditions regardless of whether that price is directly observable or estimated using another valuation technique. Inputs used to determine fair value refer broadly to the assumptions that market participants would use in pricing the asset or liability, including assumptions about risk. Inputs may be observable or unobservable. Observable inputs are inputs that reflect the assumptions market participants would use in pricing the asset or liability based on market data obtained from sources independent of the reporting entity. Unobservable inputs are inputs that reflect the reporting entity's own assumptions about the assumptions market participants would use in pricing the asset or liability based on the best information available. A three-tier hierarchy categorizes the inputs as follows:

- Level 1 – Quoted prices (unadjusted) in active markets for identical assets or liabilities that are accessible at the measurement date.
- Level 2 – Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly. These include quoted prices for similar assets or liabilities in active markets, quoted prices for identical or similar assets or liabilities in markets that are not active, inputs other than quoted prices that are observable for the asset or liability, and market-corroborated inputs.
- Level 3 – Unobservable inputs for the asset or liability. In these situations, inputs are developed using the best information available in the circumstances.

In some cases, the inputs used to measure the fair value of an asset or a liability might be categorized within different levels of the fair value hierarchy. In those cases, the fair value measurement is categorized in its entirety at the same level of the fair value hierarchy as the lowest level input that is significant to the entire measurement. Assessing the significance of a particular input to entire measurement requires judgment, taking into account factors specific to the asset or liability. The categorization of an asset or liability within the hierarchy is based upon the pricing transparency of the asset or liability and does not necessarily correspond to the assessment of the quality, risk, or liquidity profile of the asset or liability.

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NOTE 3 - LIQUIDITY AND AVAILABILITY

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the date of the Consolidated Statement of Financial Position, were comprised of the following at December 31, 2023 and 2022:

	2023	2022
Financial assets at year end:		
Cash and cash equivalents	$ 5,649,783	$ 712,445
Restricted cash	70,644	76,756
Accounts receivable	1,141,771	801,732
Grants receivable	1,649,265	1,274,880
Contributions receivable	88,258	--
Investments	21,394,755	18,568,769
Beneficial interest held in trusts	2,165,143	2,020,741
Total financial assets	32,159,619	23,455,323
Less amounts not available to be used within one year:		
Restricted cash not available for general expenditure	70,644	76,756
Net assets with donor restrictions	6,593,765	5,692,660
Less:		
Net assets with purpose restrictions to be met in less than a year	(1,515,563)	(1,133,668)
Donor-restricted endowment subject to spending policy rate and appropriation	(73,998)	(73,998)
Closely held securities	750,000	--
Board-designated - ERTC funds	4,261,566	--
Board-designated endowment	16,173,416	14,896,850
Less:		
Board-designated endowment annual spending policy rate and appropriation	(899,141)	(868,594)
Total amounts not available to be used within one year	25,360,689	18,590,006
Financial assets available to meet general expenditures over the next year	$ 6,798,930	$ 4,865,317

Endowment funds consist of donor-restricted endowments and funds designated by the Board to function as endowments. Income from donor-restricted endowments is restricted for specific purposes. The portion of endowment funds that are perpetual in nature are not available for general expenditure.

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NOTE 3 - LIQUIDITY AND AVAILABILITY (CONTINUED)

The Board-designated endowment is subject to an annual spending rate as determined by the Board. Although there is no intention to spend from the Board-designated endowment (other than amounts appropriated for general expenditure as part of the Board's annual budget approval and appropriation), these amounts could be made available if necessary.

As part of its liquidity management plan, the Organization also has a $1,500,000 revolving line of credit available to meet cash flow needs.

NOTE 4 - INVESTMENTS

Investments measured at fair value on a recurring basis, consisted of the following at December 31, 2023 and 2022:

	2023	2022	Fair Value Hierarchy
Mutual funds	$ 20,644,755	$ 18,568,769	Level 1
Closely held securities	750,000	--	Level 3
Total	$ 21,394,755	$ 18,568,769	

During 2023 and 2022, the Organization recognized $2,463,878 and $(4,596,536), respectively, of net gains and (losses) on investments. Of those amounts, $2,155,130 and $(4,768,167) were recognized as unrealized gains and (losses) on investments of equity securities held at December 31, 2023 and 2022, respectively.

Under the terms of the Organization's line of credit agreement (Note 7), the Organization has agreed not to pledge the mutual funds as security on any other debt.

The Organization's policy is to avail itself of a Board-approved percentage of investment income from mutual fund investments for operations with any remaining interest, dividends, or appreciation reinvested. The spending policy approved by the Board of Trustees is a percentage of the average total endowment value over the previous 12 quarters, with a 1% contingency margin with Board approval. In 2023 and 2022, the approved rate was 5.00%.

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NOTE 5 - BENEFICIAL INTEREST HELD IN TRUSTS

The Organization is the sole beneficiary of four funds that are administered by the New Hampshire Charitable Foundation (NHCF). Income from the funds is to provide assistance to children attending camp and for capital improvements to the camp, and to support the Early Supports and Services program based in the Stratham office. The fund's resolutions provide that distributions from the funds can be made at the discretion of the NHCF Board of Directors.

At December 31, 2023 and 2022, the fair market value of the funds, which approximates the present value of future benefits expected to be received, was $1,245,254 and $1,152,876, respectively.

In addition, the Organization has a split-interest in three charitable remainder trusts. The assets are held in trust by banks as permanent trustees of the trusts. The fair value of these beneficial interests is determined by applying the Organization's percentage interest to the fair value of the trust assets as reported by the trustee.

Trust	Percentage Interest	2023	2022
Greenleaf	100%	$ 353,987	$ 335,096
Spaulding	100%	324,126	300,889
Cogswell	50%	241,776	231,880
Total		$ 919,889	$ 867,865

Beneficial interest held in trusts is reported at fair value, which is estimated as the present value of expected future cash inflows on a recurring basis. As discussed in Note 2, the valuation technique used by the Organization is a Level 3 measure because there are no observable market transactions.

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NOTE 6 - PROPERTY AND EQUIPMENT, NET

Property and equipment, net was comprised of the following at December 31, 2023 and 2022:

	2023	2022
Land and land improvements	$ 958,884	$ 958,884
Buildings and improvements	11,072,089	10,995,856
Furniture, fixtures, and equipment	657,629	962,064
Vehicles	68,761	68,761
Software	465,730	503,924
Construction in progress	82,075	15,220
Assets held for sale (Camp Spaulding)	2,069,677	2,069,667
Subtotal	15,374,845	15,574,376
Less accumulated depreciation	(5,699,290)	(5,469,233)
Total	$ 9,675,555	$ 10,105,143

In March 2023, the Organization entered into a purchase and sales agreement to sell the Camp Spaulding asset held for sale. The sale is expected to close in 2024.

NOTE 7 - LINE OF CREDIT

The Organization has a $1,500,000 revolving line of credit agreement with a bank, which is payable on demand. The line is secured by a first lien on accounts receivable, double negative pledge on all investments of the borrower, and carries a variable rate of interest at the Wall Street Journal prime rate (8.5% at December 31, 2023), adjusted daily. At December 31, 2023 and 2022, there was no outstanding balance on this line of credit.

NOTE 8 - BONDS PAYABLE

During 2007, the New Hampshire Health and Education Facilities Authority (the "Authority") sold $5,540,000 of its Revenue Bonds, Child and Family Services Issue, Series 2007, and loaned the proceeds of the bonds to the Organization to refund its Series 1999 Series Bonds and to finance certain improvements to the Organization's facilities. The Series 2007 Bonds were issued with a variable interest rate determined on a weekly basis. Prior to issuing the Bonds, the Organization entered into an interest rate swap agreement (the "Swap Agreement") with Citizens Bank of NH (the "Counterparty") for the life of the bond issue to hedge the interest rate risk associated with the Series 2007 Bonds. The interest rate swap agreement requires the Organization to pay the Counterparty a rate of interest per annum equal to the product of (a) .68 multiplied by (b) the sum of Term SOFR, plus 2.75%".

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NOTE 8 - BONDS PAYABLE (CONTINUED)

Counterparty payments to the Organization were intended to offset the Organization's payments of variable rate interest to bondholders. Counterparty credit worthiness and market variability can impact the variable rates received and paid by the Organization, with the potential of increasing Organization's interest payments. As a result, the cost of the interest rate swap for 2023 and 2022 is added to interest expense in the Consolidated Statement of Functional Expenses. The bonds mature in 2038 and can be repaid at any time.

The Organization is required to include the fair value of the swap in the Consolidated Statement of Financial Position, and annual changes, if any, in the fair value of the swap in the Consolidated Statement of Activities. For example, during the bond's 30-year holding period, the annually calculated value of the swap will be reported as an asset if interest rates increase above those in effect on the date of the swap was entered into (and as an unrealized gain in the Consolidated Statement of Activities), which will generally be indicative that the net fixed rate the Organization is paying on the swap is below market expectations of rates during the remaining term of the swap. The swap will be reported as a liability (and as an unrealized loss in the Consolidated Statement of Activities) if interest rates decrease below those in effect on the date the swap was entered into, which will generally be indicative that the net fixed rate the Organization is paying on the swap is above market expectations of rates during the remaining term of the swap. The annual accounting adjustments of value changes in the swap transaction are non-cash recognition requirements, the net effect of which will be zero at the end of the bond's 30-year term. At December 31, 2023 and 2022, the Organization recorded the swap liability position of $380,838 and $399,935, respectively. During 2009, there occurred a downgrading of the credit rating of the Counterparty to the letter of credit reimbursement agreement, which triggered a mandatory tender of the Series 2007 Bonds in whole and a temporary conversion of one hundred percent of the principal amount to a bank purchase mode under the terms of said letter of credit reimbursement agreement. Since it became evident that the credit markets would not soon return to normalcy, the Organization elected to convert the Series 2007 Bonds from a weekly rate mode to a bank purchase mode. This new bank purchase mode created a rate period in which the Series 2007 Bonds bear interest at the tax adjusted bank purchase rate of 68% of the sum of the term secured overnight financing rate (SOFR) plus 275 basis points. The bank purchase mode commenced on July 31, 2009 and expired on July 31, 2014; however, the expiration date was extended by the Counterparty and the Organization had the option to convert back to the weekly rate mode. The Series 2007 Bond documents require the Organization to comply with certain financial covenants. As of December 31, 2023 and 2022, the Organization was in compliance with these covenants.

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NOTE 8 - BONDS PAYABLE (CONTINUED)

The following is a summary of future payments on the previously mentioned bonds payable:

Year	Amount
2024	$ 180,000
2025	195,000
2026	200,000
2027	205,000
2028	220,000
Thereafter	2,355,167
Total	$ 3,355,167

NOTE 9 - LEASES

The Organization rents property and equipment under non-cancelable operating lease agreements with monthly payments ranging from $1,430 to $4,500. The leases expire at various dates through May 2026.

While all agreements provide minimum lease payments, some include payments adjusted for inflation or variable common area maintenance charges. Variable payments are not determinable at the lease commencement and are not included in the measurement of lease assets and liabilities. The lease agreements do not include any material residual value guarantees or restrictive covenants.

The components of operating lease expense that are included in the Statement of Activities for the years ended December 31, 2023 and 2022 were as follows:

	2023	2022
Fixed lease cost	$ 213,799	$ 176,300
Variable lease cost	38,797	57,396
Short-term lease cost	--	14,000
Total lease cost	$ 252,596	$ 247,696

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NOTE 9 - LEASES (CONTINUED)

During the years ended December 31, 2023 and 2022, the Organization had the following cash and non-cash activities related to operating leases:

	2023	2022
Cash paid for amounts included in the measurement of lease liabilities:		
Operating cash flows for operating leases	$ 213,799	$ 176,600
Non-cash investing and financing activities:		
Lease assets obtained in exchange for lease liabilities:		
Operating leases	$ 168,666	$ 507,774

Weighted average lease term and discount rate at December 31, 2023 and 2022, were as follows:

	2023	2022
Weighted average remaining lease term (years)	1.86	2.14
Weighted average discount rate	1.36%	1.04%

Future payments due under operating leases as of December 31, 2023, were as follows for the years ending December 31:

Year	Amount
2024	$ 175,923
2025	102,400
2026	23,750
Total lease payments	302,073
Less imputed interest	4,243
Present value of lease liabilities	$ 297,830

NOTE 10 - REFUNDABLE ADVANCES

Refundable advances totaling $316,902 and $443,742 at December 31, 2023 and 2022, respectively, primarily include grant funds received in advance from the New Hampshire Department of Health and Human Services for community-based voluntary services and American Rescue Plan Act funds. Revenues will be recognized as the conditions of the grants are met.

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NOTE 11 - DEFERRED LOANS – NHHFA

Deferred loans at December 31, 2023 and 2022 were comprised of the following:

Note payable to the New Hampshire Housing and Finance Authority (NHHFA) dated June 7, 2005. The face amount of the note is $550,000, does not require the payment of interest, and is due in 30 years. The note is secured by real estate located in Dover, New Hampshire. In line with the regulatory agreement related to the note payable, the Organization has remitted to NHHFA funds to establish an operating and replacement reserve. The balance of this reserve is reported as restricted cash on the Consolidated Statement of Financial Position. The restricted cash balance related to this note as of December 31, 2023 and 2022 totaled $30,255 and $33,336, respectively.

Note payable to the NHHFA dated May 22, 2007. The face amount of the note is $700,000, does not require the payment of interest, and is due in 30 years. The note is secured by real estate located in Manchester, New Hampshire. In line with the regulatory agreement related to the note payable, the Organization has remitted to NHHFA funds to establish an operating and replacement reserve. The balance of this reserve is reported as restricted cash on the Consolidated Statement of Financial Position. The restricted cash balance as of December 31, 2023 and 2022 related to this note totaled $40,389 and $43,420, respectively.

NOTE 12 - ENDOWMENT FUNDS

TYPES OF FUNDS

The Organization's endowment consists of various individual funds established for a variety of purposes. The endowment includes both donor-restricted funds and funds designated by the Board of Trustees to function as endowments. As required by GAAP, net assets associated with endowment funds, including funds designated by the Board of Trustees to function as endowments, are classified and reported based on the existence or absence of donor-imposed restrictions.

Board-Designated Endowment

As of December 31, 2023 and 2022, the Board of Trustees had designated $16,173,416 and $14,896,850, respectively, of net assets without donor restrictions as a general endowment fund to support the mission of the Organization.

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NOTE 12 - ENDOWMENT FUNDS (CONTINUED)

TYPES OF FUNDS (CONTINUED)

Donor-Designated Endowments

The Board of Trustees of the Organization has interpreted the Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date for donor-restricted perpetual endowment funds, absent explicit donor stipulations to the contrary. As a result of this interpretation, the Organization classifies as perpetually restricted net assets (a) the original value of gifts donated to the endowment, (b) the original value of subsequent gifts to the endowment, and (c) accumulations to the endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added. The remaining portion of the donor-restricted endowment fund that is not classified as perpetually restricted is classified as net assets with donor restrictions until those amounts are appropriated for expenditure by the Organization in a manner consistent with the standard of prudence prescribed by UPMIFA. In accordance with UPMIFA, the Organization considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds: (1) the duration and preservation of the various funds, (2) the purposes of the donor-restricted endowment funds, (3) general economic conditions, (4) the possible effect of inflation and deflation, (5) the expected total return from income and the appreciation of investments, (6) other resources of the Organization, and (7) the Organization's investment policies.

FUNDS WITH DEFICIENCIES

The Organization considers a fund to be underwater if the fair value of the fund is less than the sum of (a) the original value of initial and subsequent gift amounts donated to the fund, and (b) any accumulations to the fund that are required to be maintained in perpetuity in accordance with the direction of the applicable donor gift instrument. The Organization complies with UPMIFA and has interpreted UPMIFA to permit spending from underwater funds in accordance with prudent measures required under the law. The Organization had no underwater endowment funds at December 31, 2023 or 2022.

INVESTMENT POLICY

The Organization has adopted an investment and spending policy to ensure a total return (income plus capital change) necessary to preserve and enhance the principal of the fund and, at the same time, provide a dependable source of support for current operations and programs. The withdrawal from endowment funds in support of current operations is expected to remain a constant percentage of the endowment funds, adjusted for new gifts to the endowment fund.

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NOTE 12 - ENDOWMENT FUNDS (CONTINUED)

INVESTMENT POLICY (CONTINUED)

In recognition of the prudence required of fiduciaries, reasonable diversification is sought where possible. Experience has shown financial markets and inflation rates are cyclical and, therefore, control of volatility will be achieved through investment styles. Asset allocation parameters have been developed for various funds within the structure, based on investment objectives, liquidity needs, and time horizon for intended use.

Measurement of investment performance against policy objectives will be computed on a total return basis, net of management fees and transaction costs. Total return is defined as dividend or interest income plus realized and unrealized capital appreciation or depreciation at fair market value.

SPENDING POLICY

The Organization's spending policy rate is a percentage of the average total endowment value over the trailing 12 quarters with a 1% contingency margin with Board approval. This includes interest and dividends paid out to the Organization. In 2023 and 2022, the approved rate was 5.00%.

CHANGES IN ENDOWMENT NET ASSETS

The net asset composition of endowment net assets as of December 31, 2023 and changes in endowment net assets for the year ended December 31, 2023 were as follows:

		With Donor Restrictions				Total
	Without Donor Restrictions	Purpose Restricted	Cumulative Appreciation	Perpetually Restricted	Total	Endowment Net Assets
Endowment net assets, beginning of year	$ 14,896,850	$ 1,133,668	$ 788,401	$ 1,749,850	$ 3,671,919	$ 18,568,769
Contributions	--	--	--	34,963	34,963	34,963
Appropriations from endowment	(868,594)	--	(80,643)	--	(80,643)	(949,237)
Temporary appropriation for purpose-restricted net assets	(381,895)	381,895	--	--	381,895	--
Investment income, net	2,527,055	--	420,488	--	420,488	2,947,543
Endowment net assets, end of year	$ 16,173,416	$ 1,515,563	$ 1,128,246	$ 1,784,813	$ 4,428,622	$ 20,602,038

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NOTE 12 - ENDOWMENT FUNDS (CONTINUED)

CHANGES IN ENDOWMENT NET ASSETS (CONTINUED)

The net asset composition of endowment net assets as of December 31, 2022 and changes in endowment net assets for the year ended December 31, 2022 were as follows:

		With Donor Restrictions				
	Without Donor Restrictions	Purpose Restricted	Cumulative Appreciation	Perpetually Restricted	Total	Total Endowment Net Assets
Endowment net assets, beginning of year	$ 18,842,135	$ 1,678,535	$ 1,327,161	$ 1,678,601	$ 4,684,297	$ 23,526,432
Contributions	--	--	--	71,249	71,249	71,249
Appropriations from endowment	(842,559)	--	(89,703)	--	(89,703)	(932,262)
Temporary appropriation for purpose-restricted net assets	544,867	(544,867)	--	--	(544,867)	--
Investment loss, net	(3,647,593)	--	(449,057)	--	(449,057)	(4,096,650)
Endowment net assets, end of year	$ 14,896,850	$ 1,133,668	$ 788,401	$ 1,749,850	$ 3,671,919	$ 18,568,769

NOTE 13 - NET ASSETS

NET ASSETS WITHOUT DONOR RESTRICTIONS

Net assets without donor restrictions were comprised of the following at December 31, 2023 and 2022:

	2023	2022
Undesignated net assets	$ 8,739,373	$ 6,588,866
Board-designated ERTC funds	4,261,566	--
Board-designated endowment	16,173,416	14,896,850
Total	$ 29,174,355	$ 21,485,716

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NOTE 13 - NET ASSETS (CONTINUED)

NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions were comprised of the following at December 31, 2023 and 2022:

	2023	2022
Subject to expenditure for specified purpose:		
Camp	$ 7,689	$ 59,441
Family support	124,891	77,825
Family resource center	341,896	236,029
Homecare	231,618	151,410
Other projects	104,158	12,544
Runaway and homeless youth	698,184	581,804
The Children's Place	7,127	14,615
	1,515,563	1,133,668
Accumulated earnings restricted by donors for:		
General operations	189,575	158,281
Camp operations	386,004	252,769
Other purposes	552,667	377,351
	1,128,246	788,401
Original gift restricted by donors for:		
General operations	136,529	136,532
Camp operations	581,042	548,183
Other purposes	1,067,242	1,065,135
	1,784,813	1,749,850
Not subject to spending policy or appropriation:		
Beneficial interest in trusts	2,165,143	2,020,741
Total	$ 6,593,765	$ 5,692,660

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NOTE 13 - NET ASSETS (CONTINUED)

NET ASSETS WITH DONOR RESTRICTIONS (CONTINUED)

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purpose or by occurrence of the passage of time or other events specified by the donors as follows for the years ended December 31, 2023 and 2022:

	2023	2022
Satisfaction of purpose restrictions:		
Camp	$ 66,451	$ 46,947
Runaway and homeless youth	2,450,535	1,918,666
Family support	181,115	233,742
Homecare	456,292	339,340
Family resource center	158,981	234,362
Other projects	143,893	150,258
The Children's Place	81,205	42,806
	3,538,472	2,966,121
Restricted purpose spending-rate distributions and appropriations:		
General operations	17,039	15,259
Other purposes	63,604	74,444
	80,643	89,703
Total	$ 3,619,115	$ 3,055,824

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NOTE 14 - CONTRIBUTED NONFINANCIAL ASSETS

The Organization received the following contributions of nonfinancial assets for the years ended December 31, 2023 and 2022:

	Revenue Recognized		Utilization in	Valuation Techniques
	2023	2022	Programs/Activities	and Inputs
Food	$ 44,631	$ 27,599	Family Preservation & Strenthening, Homecare, and Homeless Youth & Young Adults.	U.S. retail prices of identical products using pricing data under a 'like-kind' methodology considering the good's conditions and utility for use at the time of contribution.
Supplies	5,399	11,751	Administration, Family Preservation & Strenthening, and Homeless Youth & Young Adults.	U.S. retail prices of identical products using pricing data under a 'like-kind' methodology considering the good's conditions and utility for use at the time of contribution.
Storage	--	297	Homeless Youth & Young Adults	Valued at the estimated fair value based on current rates for similar storage space.
Toys	2,617	777	Family Preservation & Strenthening	U.S. retail prices of identical products using pricing data under a 'like-kind' methodology considering the good's conditions and utility for use at the time of contribution.
Services	10,841	4,057	Family Preservation & Strenthening	Contributed professional services are valued at the estimated fair value based on current rates for similar services.
Items for assistance to individuals	14,248	4,055	Early Childhood & Family Support and Homeless Youth & Young Adults	U.S. retail prices of identical products using pricing data under a 'like-kind' methodology considering the good's conditions and utility for use at the time of contribution.
Total	$ 77,736	$ 48,536		

There were no associated donor restrictions with the above contributed nonfinancial assets.

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NOTE 15 - EMPLOYEE RETENTION TAX CREDIT (ERTC)

The Employee Retention Tax Credit (ERTC), established as part of the Coronavirus Aid, Relief and Economic Security Act (CARES Act), enacted March 27, 2020, amended by the Consolidated Appropriations Act, 2021 (CAA), enacted on December 27, 2020, and further amended by the American Rescue Plan Act (ARPA), enacted March 11, 2021, provides for financial relief to eligible employers through refundable tax credits. The ERTC is a refundable tax credit against certain employment taxes equal to 70% of eligible wages and certain health insurance benefits up to $28,000 per employee and $10,000 per quarter through September 30, 2021. Eligible employers can get immediate access to the credit by reducing employment tax deposits they are otherwise required to make. Employers are eligible if they operate a trade or business during January 1, 2021 through September 30, 2021 and experience either: 1) full or partial suspension of the operation of their trade or business during this period because of governmental orders limiting commerce, travel or group meetings due to COVID-19, or 2) decline in gross receipts in a calendar quarter in 2021 where the gross receipts of that calendar quarter are less than 80% of the gross receipts in the same calendar quarter in 2019. For the year ended December 31, 2023, the Organization recognized $4,736,776 of ERTC as income, net of $680,912 of applicable expenses.

NOTE 16 - ASSISTANCE TO INDIVIDUALS

Assistance to individuals was comprised of the following for the years ended December 31, 2023 and 2022:

	2023	2022
Payment to parents of foster children	$ 13,317	$ 79,831
Housing assistance to youth at risk of homelessness	388,607	259,436
Gift cards provided to families during holiday season	45,000	50,000
Food for at risk youth	100,322	36,872
In-kind assistances	77,736	48,536
Other assistance such as medical, childcare, transportation, and family activities	720,794	676,130
Total	$ 1,345,776	$ 1,150,805

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NOTE 17 - DEFINED CONTRIBUTION PLAN

The Organization maintains a 403(b) Thrift Plan (the Plan). The Plan is a defined contribution plan that all eligible employees may immediately make elective participant contributions to upon hire. A pretax voluntary contribution is permitted by employees up to limits imposed by the IRC and other limitations specified in the Plan. Contributions made to the Plan by the Organization for the years ended December 31, 2023 and 2022 totaled $160,453 and $121,399, respectively.

NOTE 18 - RELATED PARTY TRANSACTIONS

The Organization procures a portion of their legal services from a local law firm that employs an attorney who also serves on the Organization's Board of Trustees. The attorney Board member does not personally perform the legal services. For the years ended December 31, 2023 and 2022, the total legal expense paid to related parties was $55,702 and $10,190, respectively.

NOTE 19 - CONCENTRATION OF RISK

The majority of the Organization's grants are received from agencies of the State of New Hampshire. As such, the Organization's ability to generate resources via grants is dependent upon the economic health of that area and of the State of New Hampshire. An economic downturn could cause a decrease in grants that coincides with an increase in demand for the Organization's services.

NOTE 20 - SUBSEQUENT EVENTS

Subsequent events have been evaluated through May 20, 2024, the date the consolidated financial statements were available to be issued.

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WAYPOINT

CONSOLIDATED SCHEDULE OF OPERATING EXPENSES

FOR THE YEAR ENDED DECEMBER 31, 2023

	Family Preservation & Strengthening	Early Childhood & Family Support	Homeless Youth & Young Adults	Homecare	Advocacy	Camp	Total Program Services	Management and General	Fundraising	2023 Total
Personnel Expenses:										
Salaries and wages	$ 3,276,308	$ 3,406,925	$ 1,727,259	$ 1,081,739	$ 157,419	$ –	$ 9,649,650	$ 1,634,614	$ 309,418	$ 11,593,682
Employee benefits	668,164	636,824	314,704	99,446	4,388	–	1,723,526	176,591	37,744	1,937,861
Retirement plan	44,366	47,304	16,143	8,358	3,353	–	119,524	35,604	5,325	160,453
Payroll taxes and other	333,426	348,753	172,439	123,588	12,193	–	990,399	127,664	23,934	1,141,997
Subtotal personnel expense	4,322,264	4,439,806	2,230,545	1,313,131	177,353	–	12,483,099	1,974,473	376,421	14,833,993
Professional fees:										
Accounting	–	–	75	–	–	–	75	45,570	–	45,645
Legal	–	–	–	–	–	6,784	6,784	70,873	–	77,657
Other professional fees	30,150	190,276	175,231	5,532	17,000	–	418,189	406,788	52,603	877,580
Subtotal professional fees	30,150	190,276	175,306	5,532	17,000	6,784	425,048	523,231	52,603	1,000,882
Assistance to individuals	281,676	389,772	628,737	37	3	–	1,300,225	551	45,000	1,345,776
Communications	68,431	53,962	49,394	18,090	1,629	57	191,563	47,124	6,242	244,929
Conferences, conventions, meetings, and trainings	8,098	44,336	2,246	271	2,143	67,907	125,001	39,610	8,667	173,278
Depreciation	75,495	99,794	176,047	12,968	4,502	542	369,348	198,363	6,964	574,675
Insurance	32,624	38,202	29,342	12,176	964	4,865	118,173	63,652	2,282	184,107
Interest	59,073	78,086	134,755	10,147	3,523	424	286,008	40,704	5,449	332,161
Membership dues	6,075	10,961	5,930	6,023	665	–	29,654	16,084	–	45,738
Miscellaneous	9,227	20,721	10,471	12,032	20	–	52,471	113,285	5,414	171,170
Occupancy	212,555	133,492	457,554	12,513	3,775	7,424	827,313	70,603	12,193	910,109
Printing and publications	2,055	8,203	2,465	1,624	55	–	14,402	48,572	59,996	122,970
Equipment rental and maintenance	92,750	56,765	38,234	421	34	429	188,633	212,005	1,127	401,765
Supplies	25,468	56,629	62,830	3,362	1,275	–	149,564	12,586	2,190	164,340
Travel	230,603	144,066	54,165	26,351	34	–	455,219	22,146	1,138	478,503
Total	$ 5,456,544	$ 5,765,071	$ 4,058,021	$ 1,434,678	$ 212,975	$ 88,432	$ 17,015,721	$ 3,382,989	$ 585,686	$ 20,984,396

See independent auditors' report.

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WAYPOINT

CONSOLIDATED SCHEDULE OF OPERATING EXPENSES

FOR THE YEAR ENDED DECEMBER 31, 2022

	Family Preservation & Strengthening	Early Childhood & Family Support	Homeless Youth & Young Adults	Homecare	Advocacy	Camp	Total Program Services	Management and General	Fundraising	2022 Total
Personnel Expenses:										
Salaries and wages	$ 2,933,799	$ 3,187,125	$ 1,135,714	$ 1,385,070	$ 127,338	$ –	$ 8,769,046	$ 1,441,503	$ 508,864	$ 10,719,413
Employee benefits	505,008	481,385	174,838	158,266	4,709	–	1,324,206	156,284	44,810	1,525,300
Retirement plan	29,154	39,168	11,168	10,704	1,840	–	92,034	20,467	8,898	121,399
Payroll taxes and other	298,323	323,621	107,985	134,635	9,505	–	874,069	112,764	39,253	1,026,086
Subtotal personnel expense	3,766,284	4,031,299	1,429,705	1,688,675	143,392	–	11,059,355	1,731,018	601,825	13,392,198
Professional fees:										
Accounting	–	–	75	–	–	–	75	51,055	–	51,130
Legal	–	1,656	–	–	–	388	2,044	16,617	–	18,661
Other professional fees	35,039	222,122	339,713	9,155	42,550	–	648,579	370,654	160,215	1,179,448
Subtotal professional fees	35,039	223,778	339,788	9,155	42,550	388	650,698	438,326	160,215	1,249,239
Assistance to individuals	324,486	374,691	400,529	349	–	16	1,100,071	717	50,017	1,150,805
Communications	63,406	51,845	50,477	17,468	1,136	12	184,344	32,935	12,811	230,090
Conferences, conventions, meetings, and trainings	20,785	48,452	6,601	1,868	8,183	46,929	132,818	49,868	2,628	185,314
Depreciation	59,324	100,813	110,886	48,113	1,579	–	320,715	170,620	8,600	499,935
Insurance	30,297	22,469	22,800	3,272	713	–	79,551	15,794	2,532	97,877
Interest	44,070	74,891	67,022	35,742	1,173	–	222,898	22,106	6,388	251,392
Membership dues	825	7,870	13,656	5,704	50	–	28,105	26,169	2,437	56,711
Miscellaneous	9,455	21,098	6,366	1,156	–	–	38,075	34,413	8,675	81,163
Occupancy	242,992	148,368	285,994	50,155	1,259	4,229	732,997	54,952	11,895	799,844
Printing and publications	4,873	17,729	4,446	267	2,373	–	29,688	29,232	67,493	126,413
Equipment rental and maintenance	79,252	26,102	50,974	1,341	37	–	157,766	174,987	8,806	341,559
Supplies	23,140	62,896	50,656	6,989	134	77	143,892	12,963	2,740	159,595
Travel	201,207	98,119	39,421	41,827	190	–	380,764	22,720	1,757	405,241
Total	$ 4,905,435	$ 5,310,480	$ 2,879,321	$ 1,912,081	$ 202,769	$ 51,651	$ 15,261,737	$ 2,816,820	$ 948,819	$ 19,027,376

See independent auditors' report.

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MARCUM
ACCOUNTANTS ▲ ADVISORS

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Trustees
Waypoint

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of Waypoint, (the Organization), which comprise the consolidated statement of financial position as of December 31, 2023, and the related consolidated statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the consolidated financial statements, and have issued our report thereon dated May 20, 2024.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the consolidated financial statements, we considered the Organization's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Marcum LLP / 9 Executive Park Drive / Suite 100 / Merrimack, NH 03054 / Phone 603.882.1111 / marcumllp.com

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Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Marcum LLP

Merrimack, NH
May 20, 2024

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MARCUM
ACCOUNTANTS ▲ ADVISORS

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM; REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Trustees
Waypoint

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Waypoint's (the Organization) compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the Organization's major federal programs for the year ended December 31, 2023. The Organization's major federal programs are identified in the summary of auditors' results section of the accompanying Schedule of Findings and Questioned Costs.

In our opinion, Waypoint complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States *(Government Auditing Standards);* and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Organization and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the Organization's compliance with the compliance requirements referred to above.

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Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the Organization's federal programs.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material, noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Organization's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Organization's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Organization's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Organization's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of

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compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the consolidated financial statements of Waypoint as of and for the year ended December 31, 2023, and have issued our report thereon dated May 20, 2024, which contained an unmodified opinion on those consolidated financial statements. Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of Federal Awards is fairly stated in all material respects in relation to the consolidated financial statements as a whole.

Marcum LLP

Merrimack, NH
May 20, 2024

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WAYPOINT

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

FOR THE YEAR ENDED DECEMBER 31, 2023

Federal Agency Cluster Pass through Agency Program Title	Federal AL Number	Pass Through Identifying Number	Federal Expenditures	Passed Through to Subrecipient
U.S. Department of Housing and Urban Development				
CDBG - Entitlement Grants Cluster				
Passed Through the City of Manchester				
Community Development Block Grants/Entitlement Grants	14.218	211023-M	$ 4,000	$ -
Passed Through the City of Rochester				
Community Development Block Grants/Entitlement Grants	14.218	Unknown	13,500	-
Total Community Development Block Grants/Entitlement Grants			17,500	-
Total CDBG - Entitlement Grants Cluster			17,500	-
Passed Through the City of Manchester				
Emergency Solutions Grant Program	14.231	211423	20,000	-
Emergency Solutions Grant Program	14.231	611024	44,500	-
Total Emergency Solutions Grant Program			64,500	-
Direct Federal Program				
Economic Development Initiative, Community Project Funding and Miscellaneous Grants	14.251	N/A	685,714	-
Direct Federal Program				
Continuum of Care Program	14.267	N/A	99,941	-
Passed Through the State of New Hampshire				
Continuum of Care Program	14.267	05-95-42-423010-7927	212,881	-
Continuum of Care Program	14.267	05-95-42-423010-79270000	172,336	-
Total Continuum of Care Program			485,158	-
Direct Federal Program				
Youth Homelessness Demonstration Program	14.276	N/A	331,696	43,745
Passed Through the State of New Hampshire				
Youth Homelessness Demonstration Program	14.276	05-95-42-423010-79270000	124,529	-
Total Youth Homelessness Demonstration Program			456,225	43,745
Total U.S. Department of Housing and Urban Development			1,709,097	43,745
U.S. Department of Justice				
Passed Through the NH Department of Justice				
Children of Incarcerated Parents	16.831	2021FCC01	136,176	33,190
Passed Through the Manchester Police Department				
Comprehensive Opioid, Stimulant, and Other Substances Use Program	16.838	Unknown	8,642	-
Total U.S. Department of Justice			144,818	33,190
U.S. Department of Treasury				
Passed Through the City of Manchester				
COVID-19 Coronavirus Relief Fund	21.019	611321	43,003	-
Passed Through the State of New Hampshire				
COVID-19 Coronavirus State and Local Fiscal Recovery Funds	21.027	Unknown	400,000	-
Passed Through the County of Rockingham				
COVID-19 Coronavirus State and Local Fiscal Recovery Funds	21.027	Unknown	10,000	-
Passed Through the County of Merrimack				
COVID-19 Coronavirus State and Local Fiscal Recovery Funds	21.027	Unknown	16,548	-
Total COVID-19 Coronavirus State and Local Fiscal Recovery Funds			426,548	-
Total U.S. Department of Treasury			469,551	-
U.S. Department of Small Business Administration				
Passed Through Merrimack Valley Day Care				
COVID-19 Disaster Assistance Loans	59.008	Unknown	8,818	-
Total U.S. Department of Small Business Administration			8,818	-
U.S. Department of Education				
Passed Through the City of Manchester				
Education for Homeless Children and Youth	84.196A	02370156-00	1,500	-
Education for Homeless Children and Youth	84.196A	2470149	500	-
Total Education for Homeless Children and Youth			2,000	-
Passed Through NH Department of Education				
Education Stabilization Fund	84.425W	06-56-56-562010-24920000-102-500731	178,627	109,934
Total U.S. Department of Education			180,627	109,934

The accompanying notes are an integral part of this schedule.

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WAYPOINT

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)

FOR THE YEAR ENDED DECEMBER 31, 2023

Federal Agency Cluster Pass through Agency Program Title	Federal AL Number	Pass Through Identifying Number	Federal Expenditures	Passed Through to Subrecipient
U.S. Department of Health and Human Services				
Aging Cluster				
Passed Through the NH Department of Health and Human Services				
Special Programs for the Aging, Title III, Part B, Grants for				
Supportive Services and Senior Centers	93.044	05-95-48-481010-9255	44,349	–
Total Aging Cluster			44,349	–
Passed Through the City of Manchester				
Comprehensive Community Mental Health Services for				
Children with Serious Emotional Disturbances (SED)	93.104	6H79SM082210-04M002	155,025	14,435
Comprehensive Community Mental Health Services for				
Children with Serious Emotional Disturbances (SED)	93.104	5H79SM082210-02	11,293	–
Total Comprehensive Community mental Health Services for				
Children with Serious Emotional Disturbances (SED)			166,318	14,435
Passed Through New Hampshire Children's Trust				
Injury Prevention and Control, Community-Based Programs	93.136	SS-2022-DEHS-01-NEWHA-01-803	72,789	–
Passed Through New Hampshire Children's Trust				
Health Department Response to Public Health or Healthcare Crisis	93.391	SS-2022-DEHS-01-NEWHA-01-803	70,713	–
Passed Through the NH Division of Community and Public Health				
COVID-19 Health Department Response to Public Health				
or Healthcare Crisis	93.391	05-95-09-901010-5771	172,835	–
Total Health Department Response to Public Health				
or Healthcare Crisis			243,548	–
Direct Federal Program				
Transitional Living for Homeless Youth	93.550	N/A	479,568	–
Passed Through the NH Division of DCYF				
MaryLee Allen Promoting Safe and Stable Families Program	93.556	05-095-042-421010-29730000-102-500734-42107306	95,213	–
Passed Through New Hampshire Children's Trust				
MaryLee Allen Promoting Safe and Stable Families Program	93.556	SS-2022-DEHS-01-NEWHA-01-803	20,959	–
Total MaryLee Allen Promoting Safe and Stable Families Program			116,172	–
Direct Federal Program				
Education and Prevention Grants to Reduce Sexual Abuse of				
Runaway, Homeless and Street Youth	93.557	N/A	296,642	–
Passed Through the NH Division of DCYF				
Temporary Assistance for Needy Families	93.558	05-095-045-450010-61460000-502-500891-45030206	496,534	–
Passed Through the NH Division of Economic Housing Stability				
Temporary Assistance for Needy Families	93.558	05-95-42-450010-61460000	75,000	–
Total Temporary Assistance for Needy Families			571,534	–
Passed Through New Hampshire Children's Trust				
Community Based Child Abuse Prevention Grant	93.590	2001NHBCAP	19,204	–
COVID-19 Community Based Child Abuse Prevention Grant	93.590	2001-NHBCC6	20,075	–
Total Community Based Child Abuse Prevention Grant			39,279	–
Direct Federal Program				
Basic Center Grant	93.623	N/A	171,676	–
Passed Through the NH Division of DCYF				
Stephanie Tubbs Jones Child Welfare Services Program	93.645	05-095-042-421010-29680000-102-5000734-42106802	12,150	–
Passed Through Amoskeag Health				
Adoption Opportunities	93.652	05-95-9090-902010-7047	1,243	–
Passed Through the NH Division of DCYF				
Foster Care Title IV-E	93.658	05-95-042-421010-2958	126,689	–
Passed Through the NH Division of Community Based Care				
Social Services Block Grant	93.667	05-95-93-930010-7858	164,249	–
Passed Through the NH Division of DCYF				
Social Services Block Grant	93.667	05-095-042-421010-29660000-102-500734-42106603	226,370	30,000
Passed Through the NH Department of Health and Human Services				
Social Services Block Grant	93.667	05-95-48-481010-9255	462,622	–
Passed Through the NH Division of Long Term Supports and Services				
Social Services Block Grant	93.667	05-95-93-930010-7858	171,386	–
Total Social Services Block Grant			1,024,627	30,000
Passed Through the NH Division of Community and Public Health				
Maternal, Infant and Early Childhood Home Visiting Grant	93.870	05-95-90-902010-2451	103,515	–
Maternal, Infant and Early Childhood Home Visiting Grant	93.870	05-95-90-902010-5896	940,768	–
Total Maternal, Infant and Early Childhood Home Visiting Grant			1,044,283	–
Passed Through the NH Division Long Term Supports and Services				
Maternal and Child Health Services Block Grant to the States	93.994	05-95-93-930010-5191	19,237	–
Passed Through the NH Division of DCYF				
Maternal and Child Health Services Block Grant to the States	93.994	05-095-090-902010-51900000-102-500731-90004009	15,740	–
Total Maternal and Child Health Services Block Grant			34,977	–
Medicaid Cluster				
Passed Through the NH Division of Long Term Supports and Services				
Medical Assistance Program	93.778	Unknown	155,913	–
Total Medicaid Cluster			155,913	–
Total U.S. Department of Health and Human Services			4,601,757	44,435
Total Federal Expenditures			$ 7,114,668	$ 231,304

The accompanying notes are an integral part of this schedule.

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WAYPOINT

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 1 - BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards (the Schedule) includes the federal award activity of Waypoint, (the Organization) under programs of the federal government for the year ended December 31, 2023. The information in the Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Waypoint, it is not intended to and does not present the financial position, changes in net assets, or cash flows of Waypoint.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited to reimbursement.

NOTE 3 - DE MINIMIS COST RATE

The Organization has elected not to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

NOTE 4 - DONATED PERSONAL PROTECTIVE EQUIPMENT (PPE) (UNAUDITED)

During the year ended December 31, 2023, the Organization did not receive donated PPE from federal sources.

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WAYPOINT

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

FOR THE YEAR ENDED DECEMBER 31, 2023

SECTION I - SUMMARY OF AUDITORS' RESULTS

FINANCIAL STATEMENTS

Type of auditors' report issued on whether the financial statements audited were prepared in accordance with GAAP:	*Unmodified*
Internal control over financial reporting:	
Material weakness(es) identified?	___ Yes ✓ No
Significant deficiency(ies) identified?	___ Yes ✓ None reported
Noncompliance material to financial statements noted?	___ Yes ✓ No

FEDERAL AWARDS

Internal control over major federal programs:	
Material weakness(es) identified?	___ Yes ✓ No
Significant deficiency(ies) identified?	___ Yes ✓ None reported
Type of auditors' report issued on compliance for major federal programs:	*Unmodified*
Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?	___ Yes ✓ No

Identification of major federal programs:

NAME OF FEDERAL PROGRAM OR CLUSTER	***ASSISTANCE LISTING NUMBER(S)***
COVID-19 Coronavirus State and Local Fiscal Recovery Funds	21.027
Maternal, Infant, and Early Childhood Home Visiting Grant	93.870

Dollar threshold used to distinguish between type A and type B programs:	$750,000
Auditee qualified as low-risk auditee?	✓ Yes ___ No

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SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)

FOR THE YEAR ENDED DECEMBER 31, 2023

SECTION II - FINANCIAL STATEMENT FINDINGS

None.

SECTION III - FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS

None.

SECTION IV - SCHEDULE OF PRIOR YEAR FINDINGS

There were no findings in the prior year.

Docusign Envelope ID: F0D8160B-2692-4A08-941A-7253A1915A41

Waypoint Trustees
2024

Janet Ackerman

Melissa Biron, Treasurer

William Conrad

Helen Crowe

Rob Dapice

Jane E. Gile, *Secretary*

Emily Hammond

Marc Lubelczyk

Marilyn T. Mahoney

Holly P. Mintz

Zach Palmer

Mark C. Rouvalis, *Chair*

Jennifer Stebbins, *Vice Chair*

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Borja Alvarez de Toledo, M.Ed.

[redacted]

Professional Profile

- A seasoned leader with more than 18 years of senior level non-profit management experience.
- Strong business acumen with emphasis on developing processes to ensure the alignment of strategy, operations, and outcomes with a strength based approach to leadership development.
- Collaborative leader using systemic and strategic framework in program development, supervision and conflict resolution.

Professional Experience

Waypoint, *formerly Child and Family Services of New Hampshire*
Manchester, NH — December 2013- Present

~ President and CEO

- Responsible for program planning and development, insuring that Waypoint meets the community needs.
- Advance the public profile of Waypoint by developing innovative approaches and building productive relationships with government, regional and national constituencies.
- Acts as advisor to the Board of Directors and maintains relationships with the regional Boards
- Responsible for all aspects of financial planning, sustainability and oversight of Waypoint's assets
- Work with Development staff and Board of Directors to design and implement all fundraising activities, including cultivation and solicitation of key individuals, foundations and corporations

Riverside Community Care
Dedham, MA — 2009- 2013

~ Division Director, Child and Family Services

- Responsible for strategic vision, planning and implementation of the programmatic, operational and financial sustainability of a $17M division with more than 300 employees.
- In partnership with The Guidance Center, Inc.'s board of directors, played leadership role in successfully merging with Riverside Community Care, through a process that involved strategic planning, analysis and selection of a viable partner.
- Provide supervision to managers using a strength based approach and a collaborative coaching model to leadership development.

The Guidance Center, Inc.
Cambridge, MA — 1998 - 2009

~ Chief Operating Officer — 2007 - 2009

- Hired initially as Director of an intensive home-based family program and through successive promotions became responsible for all operations in the organization.
- Responsible for supervision of Division Directors, strategic planning and development of new initiatives.
- Developed strategic relationships with state and local funders, and partnered with community agencies to support the healthy growth of children and families.

Private Practice in Psychotherapy and Clinical Consultation
Madrid, Spain — 1992 - 1998

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Universidad Pontificia de Comillas
Madrid, Spain 1991 - 1998

~Adjunct Faculty

- Taught graduate level courses in Family and Couples Therapy program
- Practicum program supervisor: Supervised first year Master's Degree students through live supervision in the treatment of multi-problem families.

Centro Médico-Psicopedagógico
Madrid, Spain 1994 - 1997

~Clinical Coordinator/Director of Training.

- Member of a multi-disciplinary team that provided assessment and treatment to families victims of terrorism and had developed Post Traumatic Stress Disorder.

ITAD (Institute for Alcohol and Drug Treatment),
Madrid, Spain 1991- 1994

~ Senior Drug and Alcohol Counselor, Drug and Alcohol Program

- Provided evaluation and treatment for chemically dependent adults and their families.

~ Senior Family Therapist, Couples and Family Therapy Program

- Worked as a family therapist in the evaluation and treatment of adolescents and families.

Charles River Health Management
Boston, MA 1989 - 1991

~ Senior Family Therapist, Home Based Family Treatment Program.

Education

Graduate Certificate of Business
University of Massachusetts, Lowell, 2000.
Master's Degree in Education
Counseling Psychology Program. Boston University, 1989.
B.A. in Clinical Psychology
Universidad Pontificia de Comillas, Madrid, Spain. 1988

Publications

2009 Ayers,S & Alvarez de Toledo, B. Community Based Mental Health with Children and Families. In A. R. Roberts (Ed.) ,*Social Worker's Desk Reference* (2nd ed.),New York: Oxford University Press, 2009

2006 *Topical Discussion: Advancing Community-Based Clinical Practice and Research: Learning in the Field.* Presented at the 19th Annual Research Conference: A System of Care for Children's Mental Health: Expanding the Research Base, February 2006, Tampa, FL.

2001 Lyman, D.R.; Siegel, R.; Alvarez de Toledo, B.; Ayers, S.; Mikula, J. *How to be little and still think big: Creating a grass roots, evidence based system of care.* Symposium presented at the 14th Annual Research Conference in Children's Mental Health, Research and Training Center for Children's Mental Health, February 2001, Tampa, FL.

2006 Lyman, D.R., B. Alvarez de Toledo, *The Ecology of intensive community based intervention.* In Lightburn, A., P. Sessions. Handbook of Community Based Clinical Practice. Oxford University Press, 2006, England.

2001 Lyman, D.R., B. Alvarez de Toledo (2001) *Risk factors and treatment outcomes in a strategic intensive family program.* In Newman, .C, C. Liberton, K. Kutash and R. Friedman, (Eds.) A System of Care for Children's Mental Health: Expanding the Research Base (2002), pp. 55-58. Research and Training Center for Children's Mental Health, University of South Florida, Tampa, FL.

1994-98 Research papers and professional presentations in peer reviewed journals in Spain

Languages

Fluent in Spanish, French and Italian.

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COLLEEN M. IVES

[redacted]

CHIEF OPERATING OFFICER

Proactive executive with a formidable record of driving systemic change and business expansion. Nimble administrator with strategic planning, business process improvement, cost controls and performance management experience. Collaborative leader with inspirational and decisive management style who achieves exceptional, rather than expected, results. Catalyst for open communications towards a climate of learning to benefit company and individuals.

PROFESSIONAL EXPERIENCE

WAYPOINT, Manchester, NH ◦ 2018-Present
Statewide private nonprofit that works to advance the well-being of children and families through an array of community-based services.

Chief Operating Officer
- Oversees all aspects of program delivery including; fiscal and personnel management, quality assurance and program development

ROCKPORT MORTGAGE CORPORATION, Gloucester, MA ◦ 2008-2017
Leading national lender of US Housing & Urban Development insured commercial loans in healthcare, multifamily and affordable housing sectors.

Vice President, Operations & Quality Control
- Report to principals with overall responsibility for achieving strategic objectives through oversight of the day-to-day operations of five multi-disciplinary underwriting teams by providing support at the transactional level as well as in the development of procedures and operating practices to match RMC's continued growth.
- Ensure RMC'S compliance with their federally mandated Quality Control Plan through employee development initiatives, monitoring of RMC'S operational practices while integrating new HUD directives into RMC'S existing best practices.

IVES DEVELOPMENT ASSOCIATES, Manchester, NH ◦ 2005-2016
Consultancy providing strategic planning and leadership development to public, private and nonprofit companies throughout New England.

Principal
Design and facilitate customized corporate retreats, including strategic planning sessions, executive and Board of Directors' training and development, creation or re-affirmation of vision, mission and values and efforts to re-align leadership around key priorities and future direction of the organization. Integrate opportunities to shift organizational culture to more open and candid communications.
- Led an 18-month comprehensive change initiative that:
  - Resulted in the development of a transition plan for the assimilation of an Interim Executive Director including an operations plan that aimed to recalibrate the culture;
- Transformed climate of accountability for a $55M client by implementing Balanced Scorecard strategic measurement system. Designed, coordinated and facilitated on-site internal and external analysis of 11 retail locations in 9 states, analyzing threats and weaknesses in business to build a platform for growth.

CAREER NOTE: Concurrent with consulting enterprise (2006 – 2010), designed and taught introductory and upper level psychology and sociology courses at Granite State College in Concord, Manchester and Portsmouth, New Hampshire.

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GRANITE STATE INDEPENDENT LIVING, Concord, NH ◦ 2001-2005
Statewide nonprofit offering long-term care, employment, transportation, advocacy, and other community-based services.

Acting Executive Director & Chief Operating Officer
Led internal operations, including service and program delivery, finance, human resources, fundraising and marketing. Transformed organization's culture by promoting a climate of excellence, systemic solutions and learning that benefited the organization and individual employees. Evaluated operational results and facilitated business processes and controls that promoted efficiency and internal information flow. Developed short- and long-range operating plans. Supported up to 14 management-level employees, staff of 90, and $13M annual operating budget. Held complete performance management authority as well as autonomy to engage in private and state/federal contracts.

- Increased revenue by 78% with more effective grant administration, successful applications for new competitive grants, initiating a comprehensive development / fundraising plan, and increasing the fee-for-service lines of business.
- Increased consumers served from 400 to 3,000+ individuals within three-year period by restructuring existing programs, developing new programs and increasing program accountability with monthly management reports.
- Established foundation for 36-month capacity building plan to enhance infrastructure and overall operations by conducting full organizational audit and successfully presenting to Board of Directors.
- Expanded services and leveraged long-term grant opportunity through company acquisition. Successfully integrated organizational cultures and business practices, including human resource policies, management teams and compensation/benefits.
- Recommended, designed and implemented internal controls and operating procedures for all departments (Human Resources, Finance, Public Relations/ Development, Long-Term Care, Community Living and Employment Services).
- Increased efficiency, raised credibility of financial reporting and reduced headcount by implementing state of the art technology with expertise of retained IT consultant.

NEW HAMPSHIRE DEPARTMENT OF EDUCATION, VOCATIONAL REHABILITATION, SERVICES FOR BLIND AND VISUALLY IMPAIRED, Concord, NH ◦ 1992-2000
Statewide organization providing Registry of Legal Blindness, Sight Services for Independent Living, Vocational Rehabilitation and a Business Enterprise program.

Statewide Director
Managed professional staff of 8 to deliver services that included 15 statewide rehabilitative support groups, career counseling and vending machine/food service enterprises in State and Federal buildings.

- Awarded $1.2M 3-year federal grant to provide peer support services in 15 locations across the state
- Led Department to highest rank in standards and benchmarks among 7 other regional offices.
- Enhanced team atmosphere by integrating 4 distinct statewide programs into a cohesive unit.
- Cultivated relationships and formal partnerships with various stakeholders in the statewide network of social and human services and employment arenas.

EDUCATION

Doctorate in Human and Organizational Systems
Master of Arts in Human Development
Fielding Graduate University, Santa Barbara, California

Master of Arts/CAGS in Rehabilitation Counseling
Bachelor of Arts in Psychology and Philosophy
Assumption College, Worcester, Massachusetts

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DENISE A. BENNETT

[redacted]

WORK EXPERIENCE

Director of Finance

04/2023 to Present
Waypoint
464 Chestnut Street, Manchester, NH 03101

Responsible for managing all aspects of the Accounting Department. Create and maintain agency budget of $20 million. Work with directors and senior management on finances for the agency. Responsible for recording the investment activity as well as overseeing the real estate holding company. Review and approve all outgoing contract billings.

Controller

09/1993 to 04/2023
Waypoint
464 Chestnut Street, Manchester, NH 03101

Oversaw the Accounting department including payroll, a/p & a/r. Assisted senior management in preparing the annual budget for a $20 million agency. Prepared month end financial statements for all programs. Met with Directors to review financials monthly. Responsible for all outside audits.

Office Manager

07/1990 to 02/1992
TRW
Bedford, NH

Managed regional sales office. Assistant to regional sales manager.

SKILLS

Budgeting - 10+ years

Financial Reporting - 10+ years

Month End Closing - 10+ years

Responsible for all audits - 10+ years

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EDUCATION

Southern NH University
Bachelor's
Business Management
Manchester, NH
09/1985 to 05/1988

Southern NH University
Associate
Accounting
Manchester, NH
09/1983 to 05/1985

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NH Department of Health and Human Services

KEY PERSONNEL

List those primarily responsible for meeting the terms and conditions of the agreement.

Job descriptions not required for vacant positions.

Contractor Name: Waypoint

NAME	JOB TITLE	ANNUAL AMOUNT PAID FROM THIS CONTRACT	ANNUAL SALARY
Borja Alvarez de Toledo	President and CEO	$0.00	.$200,000
Colleen Ives	COO	$0.00	$160,160.
Denise Bennett	Director of Finance	$0.00	$115,440
		$0.00	$0.00
		$0.00	$0.00
		$0.00	$0.00

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42 Mac

Lori A. Weaver
Commissioner

Iain N. Watt
Interim Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC HEALTH SERVICES

29 HAZEN DRIVE, CONCORD, NH 03301
603-271-4501 1-800-852-3345 Ext. 4501
Fax: 603-271-4827 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

May 31, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Public Health Services, to amend the existing Comprehensive Family Support Services contracts with the Contractors listed below to continue providing Comprehensive Family Support Services, by exercising contract renewal options and increasing the total price limitation by $8,447,421 from $13,656,620 to $22,104,041 and extending the completion dates from June 30, 2024 to June 30, 2026, effective July 1, 2024, upon Governor and Council approval. 89.39% Federal Funds. 10.61% General Funds.

The original contracts were approved by Governor and Council on July 15, 2020, item #21, and amended on September 21, 2022, item #5A.

Contractor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease) Amount	Revised Amount
Children Unlimited Inc. Conway, NH	156114-B001	Conway District Office Area	$734,720.00	$464,058.00	$1,198,778.00
Community Action Partnership of Strafford County Dover, NH	177200-B004	Rochester District Office Area	$1,229,692.00	$890,300.36	$2,119,992.36
The Family Resource Center at Gorham Gorham, NH	162412-B001	Littleton District Office Area	$1,483,368.00	$876,992.00	$2,360,360.00
The Family Resource Center at Gorham Gorham, NH	162412-B001	Berlin District Office Area	$1,478,084.00	$796,413.00	$2,274,497.00

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Greater Seacoast Community Health Somersworth, NH	154703-B001	Seacoast District Office Area	$1,405,192.00	$1,006,110.00	$2,411,302.00
Lakes Region Community Services Council Laconia, NH	177251-B001	Laconia District Office Area	$935,260.00	$658,448.00	$1,593,708.00
TLC Family Resource Center Claremont, NH	170625-B001	Claremont District Office Area	$1,247,696.00	804,110.94	$2,051,806.94
VNA at HCS, Inc. Keene, NH	177274-B002	Keene District Office Area	$1,156,692.00	$769,270.00	$1,925,962.00
Waypoint (Concord) Manchester, NH	177166-B002	Concord District Office Area	$1,348,372.00	$756,108.00	$2,104,480.00
Waypoint (Manchester) Manchester, NH	177166-B002	Manchester District Office Area	$1,267,004.00	$661,728.00	$1,928,732.00
Waypoint (Southern) Manchester, NH	177166-B002	Southern District Office Area	$1,370,540.00	$763,882.70	$2,134,422.70
		Total:	**$13,656,620.00**	**$8,447,421.00**	**$22,104,041.00**

Funds are available in the following accounts for State Fiscal Year 2025 and are anticipated to be available in State Fiscal Year 2026, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

The purpose of this request is for the Contractors to ensure the continuity of Comprehensive Family Support Services (CFSS) by providing home visiting services statewide to pregnant and parenting caregivers and families with children under 18 years of age. Home visiting services provide access to a variety of parenting, economic, and public health supports based on individuals' needs.

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Contractors will expand services by designating staff as "Newborn Navigators" within the CFSS program. Newborn Navigators will focus on outreach and engagement of families with newborns through a one-time, postpartum home visit. This service will allow the Contractors to reach more families and increase newborn families' connections to community-based resources that support maternal, family, and child health outcomes, as well as reduce the risk of child maltreatment.

The CFSS home visiting program provides preventative services at no cost to families, including household management, child development and maternal depression screenings, case management, and resource referrals such as nutrition support, childcare, and economic mobility support.

Approximately 1,250 families will be served each year. As a result, an average of 2,242 children and 1,592 adults will engage in services annually.

The Department will monitor services by:

- Reviewing the activities and outcome measures identified in the quarterly reports submitted by the Contractor.
- Quarterly meetings with the Contractor to ensure continued compliance with contractual requirements.
- Reviewing Contractor expenditures and conducting data quality assurance activities every month.
- Reviewing consumer satisfaction data, which must indicate an 80% favorable rating at minimum.
- Monitoring long-term program outcomes, including increasing outreach to high-risk populations, increasing the share of referred families who enroll in services, and increasing service completion rates.

As referenced in Exhibit A, Revisions to Standard Contract Provisions, of the original agreements, the parties have the option to extend the agreements for up to two (2) additional years, contingent upon satisfactory delivery of services, available funding, agreement of the parties and Governor and Council approval. The Department is exercising its option to renew services for two (2) years of the two (2) years available.

Should the Governor and Council not authorize this request, the Department will have limited capacity to provide community-based home-visiting services to children and families statewide which help prevent child maltreatment and promote child and family wellbeing.

Source of Federal Funds: Assistance Listing Number (ALN) 93.645, FAIN 2301NHCWSS; ALN 93.556, FAIN 2301NHFPSS; ALN 93.667, FAIN 2301NHSOSR; ALN 93.558, FAIN 2301NHTANF

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

Lori A. Weaver
Commissioner

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

05-095-042-421010-29680000-102-500734-42106802 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF: HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE IV-B SUBPART I
100% Federal, CFDA #93.645, Title IV-B, 2301NHCWSS

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2022	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2023	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2024	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,027.60	$8,512.00	$25,539.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2022	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2023	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2024	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,020.00	$8,512.00	$25,532.00

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FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2
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COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60
			TOTAL:	$187,260.00	$93,632.00	$280,892.00

05-095-042-421010-29730000-102-500734-42107306 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION-PROMOTING SAFE AND STABLE FAMILIES

100% Federal, CFDA #93.556, Promoting Safe and Stable Families 2501N-HPSS

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2022	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2023	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2024	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2025	102-500734	Social Service Contract	42107311	$0.00	$26,309.00	$26,309.00	$6,577.25
2026	102-500734	Social Service Contract	42107311	$0.00	$26,309.00	$26,309.00	$6,577.25
			Subtotal:	$105,237.68	$52,618.00	$157,855.68	$39,463.92

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2022	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2023	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2024	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2025	102-500734	Social Service Contract	42107311	$0.00	$34,221.00	$34,221.00	$8,555.25
2026	102-500734	Social Service Contract	42107311	$0.00	$34,221.00	$34,221.00	$8,555.25
			Subtotal:	$148,878.80	$68,442.00	$217,320.80	$54,330.20

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$39,404.73	$0.00	$39,404.73	$9,851.18
2022	102-500734	Social Service Contract	42107306	$39,404.73	$0.00	$39,404.73	$9,851.18
2023	102-500734	Social Service Contract	42107306	$39,404.73	$0.00	$39,404.73	$9,851.18
2024	102-500734	Social Service Contract	42107307	$39,404.73	$0.00	$39,404.73	$9,851.18
2025	102-500734	Social Service Contract	42107311	$0.00	$39,405.00	$39,405.00	$9,851.25
2026	102-500734	Social Service Contract	42107311	$0.00	$39,405.00	$39,405.00	$9,851.25
			Subtotal:	$157,618.92	$78,810.00	$236,428.92	$59,107.23

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2022	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2023	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2024	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2025	102-500734	Social Service Contract	42107311	$0.00	$25,221.00	$25,221.00	$6,305.25
2026	102-500734	Social Service Contract	42107311	$0.00	$25,221.00	$25,221.00	$6,305.25
			Subtotal:	$8,884.00	$50,442.00	$59,326.00	$14,831.50

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2022	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2023	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2024	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2025	102-500734	Social Service Contract	42107311	$0.00	$10,109.00	$10,109.00	$2,527.25
2026	102-500734	Social Service Contract	42107311	$0.00	$10,109.00	$10,109.00	$2,527.25
			Subtotal:	$128,436.00	$20,218.00	$148,654.00	$37,163.50

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2022	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2023	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2024	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2025	102-500734	Social Service Contract	42107311	$0.00	$10,776.00	$10,776.00	$2,694.00
2026	102-500734	Social Service Contract	42107311	$0.00	$10,776.00	$10,776.00	$2,694.00
			Subtotal:	$99,104.64	$21,552.00	$120,656.64	$30,164.16

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FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2
RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2022	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2023	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2024	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2025	102-500734	Social Service Contract	42107311	$0.00	$22,672.00	$22,672.00	$5,668.00
2026	102-500734	Social Service Contract	42107311	$0.00	$22,672.00	$22,672.00	$5,668.00
			Subtotal:	$52,689.48	$45,344.00	$98,033.48	$24,508.37

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR #177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2022	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2023	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2024	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2025	102-500734	Social Service Contract	42107311	$0.00	$10,501.00	$10,501.00	$2,625.25
2026	102-500734	Social Service Contract	42107311	$0.00	$10,501.00	$10,501.00	$2,625.25
			Subtotal:	$42,002.48	$21,002.00	$63,004.48	$15,751.12

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2022	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2023	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2024	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2025	102-500734	Social Service Contract	42107311	$0.00	$10,309.00	$10,309.00	$2,577.25
2026	102-500734	Social Service Contract	42107311	$0.00	$10,309.00	$10,309.00	$2,577.25
			Subtotal:	$21,236.00	$20,618.00	$41,854.00	$10,463.50

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR #.162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2022	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2023	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2024	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2025	102-500734	Social Service Contract	42107311	$0.00	$10,474.00	$10,474.00	$2,618.50
2026	102-500734	Social Service Contract	42107311	$0.00	$10,474.00	$10,474.00	$2,618.50
			Subtotal:	$93,896.00	$20,948.00	$114,844.00	$28,711.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2022	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2023	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2024	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2025	102-500734	Social Service Contract	42107311	$0.00	$9,503.00	$9,503.00	$2,375.75
2026	102-500734	Social Service Contract	42107311	$0.00	$9,503.00	$9,503.00	$2,375.75
			Subtotal:	$62,012.00	$19,006.00	$81,018.00	$20,254.50
			TOTAL:	$919,996.00	$419,000.00	$1,338,996.00	$334,749.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

05-095-042-421010-29660000-102-500734-42106603 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE XX GRANTS-SSBG

100% Federal Funds, CFDA #93.667, Title XX Grant #01NH5OSR

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
2022	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
2023	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
2024	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
			Subtotal:	$0.00	$0.00	$0.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80
			TOTAL:	$3,171,968.00	$0.00	$3,171,968.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

05-095-042-421010-72150000-102-500734-45001501 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE XX GRANTS-SSBG
100% Federal Funds, CFDA #93.667, Title XX Grant 2301NHSOSR

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
			Subtotal:	$0.00	$158,598.00	$158,598.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$74,299.00	$74,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$74,299.00	$74,299.00
			Subtotal:	$0.00	$148,598.00	$148,598.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$59,299.00	$59,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$59,299.00	$59,299.00
			Subtotal:	$0.00	$118,598.00	$118,598.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$39,299.00	$39,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$39,299.00	$39,299.00
			Subtotal:	$0.00	$78,598.00	$78,598.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$99,299.00	$99,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$99,299.00	$99,299.00
			Subtotal:	$0.00	$198,598.00	$198,598.00

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$84,299.00	$84,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$84,299.00	$84,299.00
			Subtotal:	$0.00	$168,598.00	$168,598.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$70,000.00	$70,000.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$70,000.00	$70,000.00
			Subtotal:	$0.00	$140,000.00	$140,000.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$64,299.00	$64,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$64,299.00	$64,299.00
			Subtotal:	$0.00	$128,598.00	$128,598.00

FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$49,299.00	$49,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$49,299.00	$49,299.00
			Subtotal:	$0.00	$98,598.00	$98,598.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR #162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$94,299.00	$94,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$94,299.00	$94,299.00
			Subtotal:	$0.00	$188,598.00	$188,598.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR #162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
			Subtotal:	$0.00	$158,598.00	$158,598.00
			TOTAL:	$0.00	$1,585,980.00	$1,585,980.00

05-095-045-450010-61270000-102-500731-45030353 HEALTH AND SOCIAL SERVICES: HEALTH AND HUMAN SVCS DEPT OF: HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE: EMPLOYMENT SUPPORT
100% Federal Funds. CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families; FAIN 2301NHTANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
			Subtotal:	$545,453.92	$0.00	$545,453.92

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
			Subtotal:	$545,452.80	$0.00	$545,452.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
			Subtotal:	$545,455.48	$0.00	$545,455.48

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
2022	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
2023	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
2024	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
			Subtotal:	$233,131.20	$0.00	$233,131.20

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
			Subtotal:	$545,454.92	$0.00	$545,454.92

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
2022	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
2023	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
2024	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
			Subtotal:	$636,626.96	$0.00	$636,626.96

TLG FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
			Subtotal:	$545,453.88	$0.00	$545,453.88

VNA AT HCS, INC (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
			Subtotal:	$545,453.12	$0.00	$545,453.12

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
2022	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
2023	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
2024	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
			Subtotal:	$396,985.44	$0.00	$396,985.44

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
2022	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
2023	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
2024	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
			Subtotal:	$714,964.36	$0.00	$714,964.36

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
2022	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
2023	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
2024	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
			Subtotal:	$745,565.52	$0.00	$745,565.52
			TOTAL:	$5,999,997.60	$0.00	$5,999,997.60

05-095-045-450010-61460000-502-500891-45030208 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, TEMP ASSISTNC TO NEEDY FAMILIES
100% Federal Funds, CFDA 93.558, Federal Funds from U.S. Department of Health and Human Services, Temporary Assistance for Needy Families, FAIN 2301NHTANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$43,000.00	$0.00	$43,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$43,000.00	$0.00	$43,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$43,000.00	$0.00	$43,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$43,000.00	$0.00	$43,000.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$215,864.00	$215,864.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$229,364.00	$229,364.00
			Subtotal:	$172,000.00	$445,228.00	$617,228.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR#:177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$45,000.00	$0.00	$45,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$45,000.00	$0.00	$45,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$45,000.00	$0.00	$45,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$45,000.00	$0.00	$45,000.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$195,014.00	$195,014.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$197,364.00	$197,364.00
			Subtotal:	$180,000.00	$392,378.00	$572,378.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR#:177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00	$0.00	$25,824.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$198,288.00	$198,288.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$211,188.00	$211,188.00
			Subtotal:	$103,296.00	$409,476.00	$512,772.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$32,000.00	$0.00	$32,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$32,000.00	$0.00	$32,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$32,000.00	$0.00	$32,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$32,000.00	$0.00	$32,000.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$141,783.00	$141,783.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$155,283.00	$155,283.00
			Subtotal:	$128,000.00	$297,066.00	$425,066.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$44,346.97	$0.00	$44,346.97
2022	102-500731	Contracts For Prog. Svc	45030353	$44,346.97	$0.00	$44,346.97
2023	102-500731	Contracts For Prog. Svc	45030353	$44,346.97	$0.00	$44,346.97
2024	644-504187	SGFSER SGF SERVICES	42105874	$44,346.97	$0.00	$44,346.97
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$314,211.00	$314,211.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$327,711.00	$327,711.00
			Subtotal:	$177,387.88	$641,922.00	$819,309.88

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00	$0.00	$25,824.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$320,980.00	$320,980.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$358,980.00	$358,980.00
			Subtotal:	$103,296.00	$679,960.00	$783,256.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$35,124.00	$0.00	$35,124.00
2022	102-500731	Contracts For Prog. Svc	45030353	$35,124.00	$0.00	$35,124.00
2023	102-500731	Contracts For Prog. Svc	45030353	$35,124.00	$0.00	$35,124.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$35,124.00	$0.00	$35,124.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$260,987.00	$260,987.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$269,487.00	$269,487.00
			Subtotal:	$140,496.00	$530,474.00	$670,970.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$52,360.00	$0.00	$52,360.00
2022	102-500731	Contracts For Prog. Svc	45030353	$52,360.00	$0.00	$52,360.00
2023	102-500731	Contracts For Prog. Svc	45030353	$52,360.00	$0.00	$52,360.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$52,360.00	$0.00	$52,360.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$284,724.00	$284,724.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$298,224.00	$298,224.00
			Subtotal:	$209,440.00	$582,948.00	$792,388.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$37,454.54	$0.00	$37,454.54
2022	102-500731	Contracts For Prog. Svc	45030353	$37,454.54	$0.00	$37,454.54
2023	102-500731	Contracts For Prog. Svc	45030353	$37,454.54	$0.00	$37,454.54
2024	644-504187	SGFSER SGF SERVICES	42105874	$37,454.54	$0.00	$37,454.54
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$231,451.00	$231,451.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$249,201.00	$249,201.00
			Total	$149,818.16	$480,652.00	$630,470.16

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$29,065.97	$0.00	$29,065.97
2022	102-500731	Contracts For Prog. Svc	45030353	$29,065.97	$0.00	$29,065.97
2023	102-500731	Contracts For Prog. Svc	45030353	$29,065.97	$0.00	$29,065.97
2024	644-504187	SGFSER SGF SERVICES	42105874	$29,065.97	$0.00	$29,065.97
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$275,807.00	$275,807.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$288,807.00	$288,807.00
			Subtotal:	$116,263.88	$564,614.00	$680,877.88

FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$30,000.52	$0.00	$30,000.52
2022	102-500731	Contracts For Prog. Svc	45030353	$30,000.52	$0.00	$30,000.52
2023	102-500731	Contracts For Prog. Svc	45030353	$30,000.52	$0.00	$30,000.52
2024	644-504187	SGFSER SGF SERVICES	42105874	$30,000.52	$0.00	$30,000.52
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$279,391.00	$279,391.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$292,391.00	$292,391.00
			Subtotal:	$120,002.08	$571,782.00	$691,784.08
			TOTAL:	$1,600,000.00	$5,596,500.00	$7,196,500.00

05-095-090-902010-51900000-102-500731-90004009-HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMUNITY SERVICES, MATERNAL - 100% Federal Funds, CFDA #93.994, Federal Funds from HRSA B04MC45230

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	-$4,576.00	$0.00
			Subtotal:	$18,304.00	($4,576.00)	$13,728.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	$0.00	$5,394.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	$0.00	$5,394.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	$0.00	$5,394.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	-$5,394.00	$0.00
			Subtotal:	$21,576.00	($5,394.00)	$16,182.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	$0.00	$6,487.30
2022	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	$0.00	$6,487.30
2023	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	$0.00	$6,487.30
2024	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	-$6,487.30	$0.00
			Subtotal:	$25,949.20	($6,487.30)	$19,461.90

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	$0.00	$5,804.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	$0.00	$5,804.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	$0.00	$5,804.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	-$5,804.00	$0.00
			Subtotal:	$23,216.00	($5,804.00)	$17,412.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	$0.00	$3,045.64
2022	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	$0.00	$3,045.64
2023	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	$0.00	$3,045.64
2024	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	-$3,045.64	$0.00
			Subtotal:	$12,182.56	($3,045.64)	$9,136.92

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	$0.00	$6,486.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	$0.00	$6,486.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	$0.00	$6,486.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	-$6,486.00	$0.00
			Subtotal:	$25,944.00	($6,486.00)	$19,458.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	$0.00	$7,639.06
2022	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	$0.00	$7,639.06
2023	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	$0.00	$7,639.06
2024	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	-$7,639.06	$0.00
			Subtotal:	$30,556.24	($7,639.06)	$22,917.18

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	-$4,576.00	$0.00
			Subtotal:	$18,304.00	($4,576.00)	$13,728.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	$0.00	$6,432.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	$0.00	$6,432.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	$0.00	$6,432.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	-$6,432.00	$0.00
			Subtotal:	$25,728.00	($6,432.00)	$19,296.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	$0.00	$7,259.00
2022	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	$0.00	$7,259.00
2023	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	$0.00	$7,259.00
2024	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	-$7,259.00	$0.00
			Subtotal:	$29,036.00	($7,259.00)	$21,777.00

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FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2
RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	$0.00	$3,692.00
2022	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	$0.00	$3,692.00
2023	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	$0.00	$3,692.00
2024	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	-$3,692.00	$0.00
			Subtotal:	$14,768.00	($3,692.00)	$11,076.00
			TOTAL:	$245,564.00	($61,391.00)	$184,173.00

05-095-042-421010-29580000-645-504004-42105877 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, CHILD FAMILY SERVICES.
100% General Funds

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
2022	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
2023	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
2024	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
			Subtotal:	$173,152.00	$0.00	$173,152.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
2022	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
2023	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
2024	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
			Subtotal:	$36,876.00	$0.00	$36,876.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
2022	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
2023	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
2024	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
			Subtotal:	$204,000.00	$0.00	$204,000.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
			Subtotal:	$7,272.00	$0.00	$7,272.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
2022	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
2023	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
2024	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
			Subtotal:	$32,010.24	$0.00	$32,010.24

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
2022	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
2023	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
2024	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
			Subtotal:	$206,000.00	$0.00	$206,000.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
2022	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
2023	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
2024	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
			Subtotal:	$144,280.00	$0.00	$144,280.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
			Subtotal:	$7,272.00	$0.00	$7,272.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
			Subtotal:	$7,272.00	$0.00	$7,272.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
2022	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
2023	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
2024	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
			Subtotal:	$206,900.16	$0.00	$206,900.16

FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
2022	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
2023	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
2024	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
			Subtotal:	$206,800.00	$0.00	$206,800.00
			TOTAL:	$1,231,834.40	$0.00	$1,231,834.40

05-095-045-450010-72150000-074-500589-45001502 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: Bureau of Family Assistance, TITLE XX GRANTS-SSBG

100% General Funds

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$47,864.00	$47,864.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$47,864.00	$47,864.00
			Subtotal:	$0.00	$95,728.00	$95,728.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR#177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$24,596.00	$24,596.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$24,596.00	$24,596.00
			Subtotal:	$0.00	$49,192.00	$49,192.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$77,487.00	$77,487.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$77,487.00	$77,487.00
			Subtotal:	$0.00	$154,974.00	$154,974.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$17,622.00	$17,622.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$17,622.00	$17,622.00
			Subtotal:	$0.00	$35,244.00	$35,244.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$12,048.00	$12,048.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$12,048.00	$12,048.00
			Subtotal:	$0.00	$24,096.00	$24,096.00

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$66,987.00	$66,987.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$66,987.00	$66,987.00
			Subtotal:	$0.00	$133,974.00	$133,974.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$43,710.00	$43,710.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$43,710.00	$43,710.00
			Subtotal:	$0.00	$87,420.00	$87,420.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$16,393.00	$16,393.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$16,393.00	$16,393.00
			Subtotal:	$0.00	$32,786.00	$32,786.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR #-177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$28,250.00	$28,250.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$28,250.00	$28,250.00
			Subtotal:	$0.00	$56,500.00	$56,500.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$48,000.00	$48,000.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$48,000.00	$48,000.00
			Subtotal:	$0.00	$96,000.00	$96,000.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$61,393.00	$61,393.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$61,393.00	$61,393.00
			Subtotal:	$0.00	$122,786.00	$122,786.00
			TOTAL:	$0.00	$888,700.00	$888,700.00

05-095-090-902010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMUNITY SERVICES, MATERNAL ... 100% General Funds

FRC AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR# 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	$0.00	$75,000.00
2022	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	$0.00	$75,000.00
2023	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	$0.00	$75,000.00
2024	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	-$75,000.00	$0.00
			Subtotal:	$300,000.00	($75,000.00)	$225,000.00
			TOTAL:	$300,000.00	($75,000.00)	$225,000.00

CONTRACT TOTAL:	$13,656,620.00	$8,447,421.00	$22,104,041.00

State of New Hampshire
Department of Health and Human Services
Amendment #2

This Amendment to the Comprehensive Family Support Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Waypoint ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on July 15, 2020 (Item #21), as amended on September 21, 2022 (Item #5A), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:

   June 30, 2026

2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $2,104,480

3. Modify Exhibit B, Scope of Services, by replacing in its entirety with Exhibit B, Scope of Services – Amendment #2, which is attached hereto and incorporated by reference herein.

4. Modify Exhibit C, Payment Terms, Section 1, to read:

   1. This Agreement is funded by:

      1.1. 87% Federal Funds, comprised of:

         1.1.1. 1% from the US Department of Health and Human Services, Administration on Children, Youth and Families, Child Welfare Social Services, Title IV-B, Subpart 1, of the Social Security Act, Assistance Listing Number (ALN) 93.645, Federal Award Identification Number (FAIN) 2301NHCWSS.

         1.1.2. 9% from the US Department of Health and Human Services, Administration for Children & Families, Administration on Children, Youth and Families, Promoting Safe and Stable Families, ALN 93.556, FAIN 2301FPSS.

         1.1.3. 26% from the US Department of Health and Human Services, Administration for Children & Families, Title XX Grants, SSBG – Social Services Block Grant, ALN 93.667, FAIN 2301NHSOSR.

         1.1.4. 63% from the US Department of Health and Human Services, Temporary Assistance for Needy Families, ALN 93.558, FAIN 2301NHTANF.

         1.1.5. 1% from the US Department of Health and Human Services, Maternal and Child Health Services Block Grant, ALN 93.994, FAIN 90CA1858.

      1.2. 13% General Funds.

5. Modify Exhibit C, Payment Terms, Section 3, to read:

   3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement and shall be in accordance with the approved line item, as specified In Exhibit C-1, Budget through Exhibit C-6, Budget – Amendment #2.

Contractor Initials: DS BAT
Date: 5/28/2024

6. Add Exhibit C-5, Budget – Amendment #2, which is attached hereto and incorporated by reference herein.
7. Add Exhibit C-6, Budget – Amendment #2, which is attached hereto and incorporated by reference herein.

Contractor Initials: BAT (DS)

Date: 5/28/2024

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective July 1, 2024, upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

5/29/2024
Date

DocuSigned by:
Iain Watt
Name: Iain Watt
Title: Interim Director - DPHS

Waypoint

5/28/2024
Date

DocuSigned by:
Borja Alvarez de Toledo
Name: Borja Alvarez de Toledo
Title: president and CEO

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

5/30/2024
Date

DocuSigned by:
Robyn Guarino
74973484A041480...
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Scope of Services

1. **Statement of Work**

1.1. **General Services**

1.1.1. The Contractor must provide services to pregnant and parenting women as well as other families with children up to eighteen (18) years of age who are:

1.1.1.1. At risk for experiencing difficulty with:

1.1.1.1.1. Pregnancy;

1.1.1.1.2. Health and nutrition;

1.1.1.1.3. Education and employment;

1.1.1.1.4. Parenting challenges;

1.1.1.1.5. Social isolation;

1.1.1.1.6. Substance use disorders;

1.1.1.1.7. Mental health events;

1.1.1.1.8. Child abuse and neglect; and

1.1.1.1.9. Substance exposed infants.

1.1.1.2. Perinatal families of substance exposed infants; and

1.1.1.3. At risk for child abuse and neglect.

1.1.1.4. Seeking Comprehensive Family Support Services (CFSS) in a voluntary manner.

1.1.2. The Contractor must provide services at Waypoint located at 103 North State Street, Concord, NH; and other locations, as mutually agreed upon between the Contractor and the client, within the Department of Health and Human Services Concord District Office Catchment Area. The Contractor must ensure:

1.1.2.1. Staff are available to provide Comprehensive Family Support Services to families during the business hours of 8:00 AM to 5:00 PM, Monday through Friday, excluding state and federal holidays.

1.1.2.2. Evening hours are available at least one (1) night per week.

1.1.2.3. Families are provided flexible opportunities to meet in the home or community.

1.1.2.4. Office locations remain in compliance with the Americans with Disabilities Act (ADA) accessibility requirements.

1.1.2.5. No duplication of services.

1.1.3. The Contractor must maintain operation of a Family Resource Center of Quality (FRC-Q) or obtain the FRC-Q designation no later than June 30, 2026. This includes utilizing the Strengthening Families Framework and Protective Factors including, but not limited to, parental resilience, social connections, knowledge of parenting and child development, concrete supports in times of need, and social emotional competence in children, which may be provided through methods including, but not limited to:

1.1.3.1. Home visiting services.

1.1.3.2. Case management.

1.1.3.3. Workshops.

1.1.3.4. Support groups.

1.1.3.5. Community events.

1.1.3.6. Facilitating access to concrete support and referrals.

1.1.4. The Contractor must engage with the Department and peers through activities including, but not limited to:

1.1.4.1. Attending quarterly CFSS meetings as scheduled by the Department.

1.1.4.2. Attending regularly scheduled meetings, upon request of the Department or Contractor.

1.1.4.3. Participating in an annual CFSS site visit.

1.1.4.4. Collaborating with the Department and the statewide network of Family Resource Centers's Facilitating Organization to ensure a statewide system of CFSS.

1.1.4.5. Designating one (1) staff position to be the liaison for all programmatic correspondence between the Department and the Contractor, including but not limited to:

1.1.4.5.1. Clinical updates.

1.1.4.5.2. Program announcements.

1.1.4.5.3. Reporting changes, errors, and requests.

1.1.4.5.4. Invoicing requests and inquiries.

1.2. **CFSS Home Visiting Services**

1.2.1. The Contractor must provide home visiting services utilizing the NH Comprehensive Family Support Services model, which includes, but is not limited to, the following priorities:

1.2.1.1. Promoting healthy pregnancy and birth outcomes.

1.2.1.2. Promoting a safe and nurturing environment for children.

1.2.1.3. Improving maternal and child health.

1.2.1.4. Promoting positive parenting practices.

1.2.1.5. Reducing child maltreatment.

1.2.1.6. Increasing linkages and referrals to community resources and supports.

1.2.2. The Contractor must utilize home visits as the main method of CFSS service delivery and must be provided in a flexible and integrated approach that provides support services to families on a continuum of three stages, including:

1.2.2.1. Prevention;

1.2.2.2. Early intervention; and

1.2.2.3. Crisis.

1.2.3. The Contractor must provide multigenerational, trauma-informed, culturally responsive, strengths-based services, focused on empowering families through the use of evidence-based and evidence-informed approaches including, but not limited to:

1.2.3.1. Growing Great Kids curriculum.

1.2.3.2. Parents as Teachers curriculum.

1.2.3.3. Positive Solutions for Families.

1.2.3.4. Strengthening Families Parent Cafes.

1.2.3.5. Born to Learn curriculum.

1.2.3.6. The Period of PURPLE Crying.

1.2.3.7. Enhanced care coordination.

1.2.3.8. Motivational interviewing.

1.2.3.9. Advocacy training.

1.2.3.10. Reflective supervision.

1.2.4. The Contractor must provide and connect families to services that include but are not limited to:

1.2.4.1. Social.

1.2.4.2. Healthcare.

1.2.4.3. Family Planning.

1.2.4.4. Parenting Support.

1.2.5. The Contractor must promote education on health and safety topics including, but not limited to:

1.2.5.1. Child safety information through handouts and explanation via curricula including information available from the Centers for Disease Control (CDC) on a variety of infant, childhood safety concerns, ranging from injury prevention to reduction of high-risk behaviors in teenagers, including, but not limited to:

1.2.5.1.1. Car seat safety checks.

1.2.5.1.2. Safety gates.

1.2.5.1.3. Portable cribs.

1.2.5.1.4. Safe sleep.

1.2.5.1.5. Lead poisoning prevention.

1.2.5.1.6. Home safety including Window guards.

1.2.5.1.7. Oral health of infants, children, and adolescents.

1.2.5.1.8. Adverse Childhood Experiences (ACES) and the protective factors.

1.2.5.1.9. Smoking cessation.

1.2.6. The Contractor must collaborate with program participants to develop comprehensive goals that improve the economic self-sufficiency of families by assisting parents to plan for the future that includes, but is not limited to:

1.2.6.1. Planning future pregnancies.

1.2.6.2. Continuing education.

1.2.6.3. Finding and maintaining employment.

1.2.6.4. Increasing Protective Factors of the family.

1.2.6.5. Obtaining secure housing.

1.2.6.6. Accessing community services.

1.2.6.7. Accessing parental education on topics that include, but are not limited to:

1.2.6.7.1. Child development.

1.2.6.7.2. Child behavior.

1.2.6.7.3. Child health.

1.2.6.7.4. Coping and problem-solving skills.

1.2.6.7.5. Safety.

1.2.6.7.6. Parenting skills.

1.3. Newborn Navigation Services

1.3.1. The Contractor must provide a Newborn Navigator program as part of the Comprehensive Family Support Services Home Visiting model. A Family Support Specialist designated as a Newborn Navigator will be identified within the CFSS Family Resource Center (FRC). Newborn Navigators must:

1.3.1.1. Engage with families during pregnancy or within one month of birth and provide at minimum a one (1) time CFSS home visit on a voluntary basis within three (3) months of birth. The home visit includes care coordination services to pregnant and newborn families, with priority given to:

1.3.1.1.1. Families at or below 250% of the federal poverty level;

1.3.1.1.2. Single-parent families;

1.3.1.1.3. First time parents;

1.3.1.1.4. Families with other children under three (3) years of age;

1.3.1.1.5. Parents under twenty-five (25) years of age; and

1.3.1.1.6. Parents with limited educational attainment.

1.3.1.2. Make initial contact with families ~~at~~ during pregnancy, prior to hospital discharge, or no later than one (1) month following birth to:

1.3.1.2.1. Provide Family Resource Center (FRC) information for families declining the home visit; or

1.3.1.2.2. Schedule a date and time for the initial home visit to occur, and obtain initial intake prescreening information to follow up with the family.

1.3.1.3. Gather prescreening intake information and enter into the Family Support Data System (FSDS) prior to conducting the home visit.

1.3.2. The Contractor must ensure:

1.3.2.1. Enrolled families are eligible for up to a total of three (3) Newborn Navigator home visits to complete check-ins and community linkages, which must occur during the first six (6) months post discharge.

1.3.2.2. The initial engagement with the newborn family includes initial screening by the Healthcare setting and Newborn Navigator for enrollment, considering the following questions:

1.3.2.2.1. Does the family reside in CFSS catchment area?

1.3.2.2.2. Has the family had a recent birth or expecting birth?

1.3.2.2.3. Does the family need community based follow up to make resource linkages?

1.3.2.2.4. Would the family benefit from a post-partum follow up screening of maternal and child health and community linkage support?

1.3.2.2.5. Is the family already enrolled in another home visiting program?

1.3.2.3. Families that consent to the Newborn Navigator home visit receive a Welcome Newborn Family bag that includes information and resources as coordinated with the Department, including but not limited to:

1.3.2.3.1. WIC.

1.3.2.3.2. Medicaid.

1.3.2.3.3. SNAP.

1.3.2.3.4. Family Resource Center services.

1.3.2.3.5. Lead poisoning prevention.

1.3.2.3.6. Safe sleep.

1.3.2.3.7. Infant nutrition.

1.3.2.3.8. Additional items as identified by the CFSS agency and agreed upon by the Department.

1.3.2.4. The initial one (1) time Newborn Navigator home visit includes a comprehensive Family Needs Assessment and supports including, but not limited to:

1.3.2.4.1. Maternal depression screening.

1.3.2.4.2. Developmental screening.

1.3.2.4.3. Referrals to resources as identified through the family needs assessment.

1.3.2.4.4. Parent education, Child safety: safe sleep & lead poisoning prevention and home safety.

1.3.2.4.5. Breastfeeding/lactation support.

1.3.2.4.6. Post-Partum family planning.

1.3.2.4.7. Nutrition support.

1.3.2.4.8. Positive parenting practices including attachment.

1.3.2.4.9. Release of information for resource referrals and sharing programmatic information with the Department.

1.3.2.4.10. Information and referral on home visiting programs.

1.3.2.5. The Newborn Navigator works with families to identify needs for ongoing support and facilitate referrals to the local Family Resource Center, CFSS, Healthy Families America (HFA), The Supplemental Nutrition Program for Women, Infants and Children (WIC),and Family Centered Early Supports and Services (FCESS).

1.3.2.6. Data for the Newborn Navigator program, as outlined in reporting requirements, is collected within the FSDS and as coordinated with the Department and the Facilitation Organization.

1.3.3. The Contractor must collaborate, build partnerships, and plan enrollments with local healthcare agencies to promote referrals from healthcare providers to the CFSS Newborn Navigator program, including, but not limited to:

1.3.3.1. Birthing hospitals.

1.3.3.2. OBGYNs.

1.3.3.3. Pediatric healthcare agencies.

1.3.3.4. Family healthcare agencies.

1.3.3.5. Community Health Centers.

1.3.3.6. Developing Memorandum of Understanding (MOU's) as needed.

1.3.3.7. Offering satellite health office hours as needed.

1.3.3.8. Providing Newborn Navigator CFSS program information and printed materials as needed.

1.3.4. The Contractor must collaborate and build partnerships with local early childcare and education programs that also serve newborn families to coordinate with early childhood programs, avoid duplication of services, and enhance coordination of care, including, but not limited to:

1.3.4.1. WIC.

1.3.4.2. FCESS.

1.3.4.3. HFA.

1.3.4.4. Other newborn home visiting programs within the CFSS catchment area.

1.3.5. The Contractor must work with the Department's CFSS Continuous Quality Improvement (CQI) Specialist to ensure all readiness activities are in place prior to implementing the program, including, but not limited to:

1.3.5.1. Newborn Navigator staff Training.

1.3.5.2. Family recruitment and enrollment plan.

1.3.5.3. Health provider, community alignment and engagement plan.

1.3.5.4. Data collection, including a Department-approved participant post survey.

1.3.5.5. A post-participant survey shall be completed, upon survey approval by the Department, which may include, but is not limited to:

1.3.5.6. Assessment of knowledge of community resources, postpartum depression, and newborn care after the one-time home visit.

1.3.5.7. Assessment of referrals and connections to community resources.

1.3.5.8. Satisfaction with and recommendation of Newborn Navigation services to peers.

1.3.5.9. Additional feedback to support continuous quality improvement.

1.3.6. The Contractor must complete and renew a Release of Information (ROI) form annually with CFSS and Newborn Navigator participants. The ROI shall include:

1.3.6.1. Acknowledgement of data collection within the FSDS.

1.3.6.2. Acknowledgement of sharing personal identifiable information with the Department.

1.3.6.3. Acknowledgement of purpose of releasing data to the Department to review program outcomes and facilitate quality improvement activities.

1.3.6.4. Acknowledgement that Family Service Record data will be kept and tracked for three (3) subsequent years following discharge.

1.4. Assessments and Referrals

1.4.1. The Contractor must collaborate with community partners to facilitate referrals and prioritize enrollment of families who may be experiencing conditions that include, but are not limited to:

1.4.1.1. A previous or current founded, or unfounded, child protective services report.

1.4.1.2. Having a child who has a low birth weight and neuro developmental delays.

1.4.1.3. A history of, or current, parental or caregiver substance abuse.

1.4.1.4. A history of, or current, mental health concerns relative to the parent, caregiver, or child(ren).

1.4.1.5. Having income at or below 250% of the Federal Poverty Level.

1.4.1.6. Family history of domestic violence.

1.4.1.7. Child's insecure attachment in early years.

1.4.1.8. Pregnancy; birth of a child within the past twelve (12) months; birth of an additional child within the next six (6) months; birth or expected birth of a child with special healthcare needs.

1.4.1.9. Pregnant individuals with prenatal substance use concerns and families with substance exposed infants.

1.4.1.10. Pregnant or post-partum individuals with a Plan of Safe Care or in need of support to develop a Plan of Safe Care.

1.4.1.11. Having more than one (1) child under three (3) years of age.

1.4.1.12. Physical or social isolation or any other factors that contribute to unhealthy social and emotional outcomes.

1.4.1.13. Home conditions presenting a health and/or safety risk to family members.

1.4.1.14. Child or family with chronic health, behavioral or developmental issues that impacts parenting.

1.4.1.15. Ages and Stages Questionnaire (ASQ) and Ages and Stages Questionnaire Social Emotional (ASQ-SE) results that indicate developmental delays.

1.4.1.16. Families impacted by traumatic events.

1.4.1.17. Receiving Temporary Assistance to Needy Families (TANF) cash assistance or any of the Medicaid options.

1.4.1.18. Substance Use Disorder services.

1.4.2. The Contractor must complete a Family Needs Assessment for each family served within the first three (3) home visits utilizing an intake assessment within the FSDS to:

1.4.2.1. Identify strengths;

1.4.2.2. Identify risk factors;

1.4.2.3. Identify current needs;

1.4.2.4. Determine best program fit; and

1.4.2.5. Provide appropriate CFSS referrals and services.

1.4.3. The Contractor must utilize additional screening tools, including but not limited to:

1.4.3.1. The Ages and Stages Questionnaires, ASQ-3 and ASQ-SE.

1.4.3.2. Prime MD depression screening.

1.4.3.3. Edinburg Postnatal screening.

1.4.4. The Contractor must ensure that each family is provided with an Individual Service Plan (ISP) that addresses and targets barriers to receiving education and support services, which may include but are not limited to:

1.4.4.1. Parent education and support.

1.4.4.2. Family mentoring and advocacy.

1.4.4.3. Medical and health education.

1.4.4.4. Mental health and education.

1.4.4.5. Early childhood education.

1.4.4.6. Literacy education and support.

1.4.4.7. Life skills training.

1.4.4.8. Use of preventive childcare.

1.4.5. The Contractor must provide referrals to appropriate community-based services and other resources that support families in their home communities, which may include, but are not limited to:

1.4.5.1. Childcare Aware of New Hampshire.

1.4.5.2. The Department's District Offices for assistance with program eligibility determination.

1.4.5.3. Special Medicaid Services, including FCESS.

1.4.5.4. WIC Nutrition programs for access to breastfeeding supports, nutritional education, and healthy foods.

1.4.5.5. NH Employment Security.

1.4.5.6. Local school districts.

1.4.5.7. Family violence prevention agencies.

1.4.5.8. Mental health services.

1.4.5.9. Nutrition education and healthy foods.

1.4.5.10. Instructional money management.

1.4.5.11. Smoking cessation programs, such as QuitWorks-NH.

1.4.5.12. Independent living skills programs.

1.4.5.13. Adult education.

1.4.5.14. Literacy education.

1.4.5.15. Employment services.

1.4.5.16. Vocational rehabilitation services.

1.5. Marketing and Outreach

1.5.1. The Contractor must utilize strategies to increase the presence of CFSS in the community, including but not limited to:

1.5.1.1. Producing and distributing Family Resource Center-branded flyers and brochures.

1.5.1.2. Utilizing the Family Resource Center Facebook page to engage referral sources, families and community members.

1.5.1.3. Targeted mailings.

1.5.1.4. Representing the FRC at community agencies and events.

1.5.2. The Contractor may administer the Watch Me Grow curriculum/program/services in accordance with the Watch Me Grow guidelines, through activities including, but not limited to:

1.5.2.1. Distribute the "Learn the Signs, Act Early" materials.

1.5.2.2. Report the number of families who received developmental screening education materials.

1.5.2.3. Provide developmental and social emotional screenings for children one (1) month through five (5) years of age.

1.5.2.4. Report the number of families that received an ASQ-3 and ASQ-SE- screener.

1.6. Workshops and Support Groups

1.6.1. The Contractor must ensure families have access to support groups through a variety of methods, including but not limited to:

1.6.1.1. In community spaces.

1.6.1.2. At the Family Resource Center.

1.6.1.3. Virtual.

1.6.2. The Contractor must provide an array of workshops to increase knowledge of parenting education, child development, parental resilience, and social connections, which include, but are not limited to:

1.6.2.1. Positive Solutions for Families.

1.6.2.2. Parenting a Second Time Around.

1.6.2.3. Cooking and nutrition classes.

1.6.2.4. Instructional money management programs.

1.6.2.5. Mommy and Me (New Baby) group.

1.6.2.6. Supporting Language and Your Child.

1.6.2.7. You and Your Child Series.

1.6.3. The Contractor must facilitate a variety of support groups that include, but are not limited to:

1.6.3.1. Parent Support.

1.6.3.2. Kincare Support.

1.6.3.3. CONNECT.

1.6.3.4. Circle of Parents.

1.6.3.5. Parent and Grandparent Café.

1.6.4. The Contractor must provide training to parents on topics that include, but are not limited to:

1.6.4.1. Parenting strategies designed to increase parents' confidence and success as parents.

1.6.4.2. Co-parenting strategies, including teaching parenting skills that include, but are not limited to:

1.6.4.2.1. Problem-solving skills.

1.6.4.2.2. Promoting children's cognitive, academic, and social skills.

1.6.4.2.3. Positive discipline.

1.6.4.2.4. Decision-making.

1.6.4.2.5. Relationships.

1.6.4.2.6. Self-control.

1.6.4.2.7. Limit-setting.

1.6.4.2.8. Creating structure.

1.6.4.2.9. Setting appropriate expectations.

1.6.4.2.10. Parenting children with Autism and sensory disorders.

1.6.4.3. Child development topics to understand and provide for children's needs, which may include, but are not limited to:

1.6.4.3.1. Secure attachments.

1.6.4.3.2. Ongoing nurturing relationships.

1.6.4.3.3. Physical protection and safety.

1.6.4.3.4. Developmentally appropriate experiences.

1.6.4.3.5. Setting limits.

1.6.4.3.6. Providing structure.

1.6.4.3.7. Parenting teenagers.

1.6.4.3.8. Positive discipline strategies.

1.6.5. The Contractor must evaluate the progress of both parents and caregivers, as well as the performance of the programs and services provided.

1.7. Staffing and Training

1.7.1. The Contractor must ensure any staff who drive as part of their job duties maintain a valid driver's license.

1.7.2. The Contractor must provide an adequate number of paraprofessional home visitors to implement the CFSS program, of which must be approved by the Department. Vacancies and changes to staffing must be communicated to the Department. Other positions that support CFSS service delivery may include, but are not limited to:

1.7.2.1. Program Director.

1.7.2.2. Program Manager.

1.7.2.3. Supervisor.

1.7.2.4. Family Resource Center Coordinator.

1.7.2.5. Community Outreach Coordinator.

1.7.2.6. Administrative support staff.

1.7.3. The Contractor must ensure paraprofessional home visitors possess:

1.7.3.1. A high school diploma or equivalent.

1.7.3.2. Experience providing services to families.

1.7.3.3. Knowledge of child development.

1.7.4. The Contractor must ensure supervisors and program managers have:

1.7.4.1. An associate degree with three (3) years of prior experience, at minimum, or.

1.7.4.2. Appropriate lived and work experience to fulfill the duties of the position and written approval from the Department.

1.7.5. The Contractor must ensure staff are trained in:

1.7.5.1. The principles of family support.

1.7.5.2. Maternal and child health.

1.7.5.3. The child welfare system with concentrations in service array.

1.7.5.4. Working in multidisciplinary teams.

1.7.5.5. Home visiting safety.

1.7.6. The Contractor must demonstrate on-going staff training and development in areas that include, but are not limited to:

1.7.6.1. Skills needed to address the ethnic and cultural needs, resources, and assets of the community;

1.7.6.2. Exercising empathy, with an understanding of family stressors, for parents and families receiving services; and

1.7.6.3. Effective home visiting and reporting practices.

1.7.7. The Contractor must ensure staff are provided with training in the CFSS program model before delivering service on a recurring basis. Training must comply with program specifications and requirements, including but not limited to:

1.7.7.1. The Strengthening Families Framework.

1.7.7.2. The Five Protective Factors.

1.7.7.3. Period of PURPLE, Safe Sleep, Lead Poisoning Prevention.

1.7.7.4. Maternal Depression Screening administration.

1.7.7.5. Motivational Interviewing.

1.7.7.6. Other training as identified by the Contractor and/or Department and formalized in a training plan to be submitted to the Department upon request.

1.7.8. The Contractor must ensure all staff and supervisors completing home visits are trained in one of the following curriculums within six (6) months of hire:

1.7.8.1. Growing Great Kids.

1.7.8.2. Parents as Teachers.

1.7.9. The Contractor must ensure all staff are trained in the Standards or Quality and complete recertification every two (2) years.

1.7.10. The Contractor must work with the Departments CQI specialist to track staff training annually and develop a staff training plan as needed.

1.7.11. The Contractor must collaborate with other early childhood and social service agencies to support training and coordination of services such as:

1.7.11.1. NH EASY benefits application training.

1.7.11.2. Bureau of Family Assistance (BFA) Overview training.

1.7.11.3. Collection and entry of personally identifiable information (PII) for all participants served under this agreement into the Department's designated Family Support Data System.

1.7.11.4. Positive behavior intervention and support frameworks such as the Pyramid Model.

1.8. Relevant Laws, Policies and Guidelines

1.8.1. The Contractor's program services shall meet the requirements of Sec. 401 (a)(3) of the 42USC 601, which is Part A of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PRWORA) federal law for TANF, which indicates on of the purposes is to increase State flexibility to, "(3) prevent and reduce the incidence of out-of-wedlock pregnancies and establish annual numerical goals for preventing and reducing the incidence of these pregnancies", to the State/Federal regulation.

1.8.2. The Contractor shall comply with confidentiality provisions of RSA 170-G: 8-a. All information regarding the Department's clients, client families, foster families, and other involved individuals, is strictly confidential and shall not be discussed with anyone except the Department's personnel in the performance of contracted services.

1.8.3. The Contractor shall maintain the confidentiality of all clients and use client information only for program administration purposes and evaluation, ensuring the following, including but not limited to:

1.8.3.1. All staff and subcontractor(s) understand that the receipt of this information is confidential and cannot be disclosed except in direct administration of the program.

1.8.3.2. All staff and subcontractor(s) adhere to the standards and confidentiality policies of the organization.

1.8.3.3. Receipt of public assistance and other confidential information shared shall be shared only as part of the medical record and only with the properly signed release of information from the client.

1.8.4. The Contractor shall, for purposes of program evaluation and/or continuous quality improvement, report personally identifiable health data to the Department as requested, for all clients served under the resulting contract.

1.8.5. The Contractor shall obtain any authorizations for release of information from the clients that are necessary to comply with federal and state laws and regulations.

1.8.6. The Contractor shall provide all forms developed for authorization for release of information to the Department shall prior to use.

1.8.7. The Contractor shall inform the Division of Public Health Services prior to initiating any research related to the resulting contract.

1.8.8. The Contractor shall comply with the reporting requirements of New Hampshire RSA 169:C, Child Protection Act, RSA 161:F46, Protective Services to Adults, RSA 631:6, Assault and Related Offenses, and RSA 130:A, Lead Paint Poisoning and Control.

1.9. Reporting and Deliverable Requirements

1.9.1. The Contractor must submit quarterly reports highlighting the program activities no later than the fifteenth (15th) day of the month following each quarter-end date. A report template will be provided by the Department that will include, but are not limited to:

1.9.1.1. The progress in achieving the stated outcomes.

1.9.1.2. Feedback from families as to the effectiveness and satisfaction of the contracted services.

1.9.1.3. Referral and engagement data.

1.9.2. The Contractor must submit an annual report to the Department no later than July 31st of each contract year, which must include, but is not limited to:

1.9.2.1. Program accomplishments and activities, in detail.

1.9.2.2. Recommendations for service development and outcomes.

1.9.2.3. Systemic barriers experienced.

1.9.2.4. Family satisfaction survey results.

1.9.3. The Contractor must collaborate with the Department to provide requested information relative to program evaluation and other information, as needed, to meet Department goals and requirements.

1.9.4. The Contractor must maintain a Family Service Record for enrolled CFSS participants, which must include, but is not limited to:

1.9.4.1. Participant names.

1.9.4.2. Participant DOBs.

1.9.4.3. Source of referral.

1.9.4.4. Referral information.

1.9.4.5. Release of information form.

1.9.4.6. Income.

1.9.4.7. Family assessment.

1.9.4.8. Child/Family services plan.

1.9.4.9. Case contact log.

1.9.4.10. Receipt of health care.

1.9.4.11. Medicaid insurance information.

1.9.4.12. Linkages with prenatal/primary care and visit schedule as outlined in the American Academy of Pediatrics, "Recommendations for Preventative Pediatric Health Care" schedule.

1.9.4.13. Progress notes.

1.9.4.14. Childcare utilization and billing information.

1.9.4.15. Case closure report.

1.9.5. The Contractor must maintain a Family Service Record for Newborn Navigation participants, which must include, but is not limited to:

1.9.5.1. Parent and Child Name.

1.9.5.2. Parent and Child DOB.

1.9.5.3. Residence.

1.9.5.4. Parent and Child Ethnicity.

1.9.5.5. Parent and Child Race.

1.9.5.6. Language.

1.9.5.7. Educational level.

1.9.5.8. Digital resources (phone, cell, laptop).

1.9.5.9. Income.

1.9.5.10. Insurance.

1.9.5.11. Employment.

1.9.5.12. Prenatal and post-partum Healthcare access.

1.9.5.13. Home visit and screening tools completed.

1.9.5.14. Topics reviewed including, but not limited to:

1.9.5.14.1. Maternal depression screening.

1.9.5.14.2. Family Planning.

1.9.5.14.3. Positive Parenting Practices.

1.9.5.14.4. Breastfeeding/Lactation support.

1.9.5.14.5. Nutrition.

1.9.5.14.6. Child Health.

1.9.5.14.7. Maternal health and self-care.

1.9.5.15. Referrals made for service linkage including, but not limited to:

1.9.5.15.1. Concrete Supports.

1.9.5.15.2. Childcare.

1.9.5.15.3. Healthcare access.

1.9.5.15.4. Community supports.

1.9.5.15.5. Home visiting programs and type.

1.9.5.15.6. Discharge date and reason.

1.9.5.15.7. Post survey completion.

1.9.6. The Contractor must ensure the records as identified in 1.9.4 and 1.9.5 are summarized and entered into the Quick Base in real-time.

1.10. Performance Measures

1.10.1. The Contractor must ensure consumer satisfaction data indicates a minimum of 80% favorable rating.

1.10.2. The Contractor, collaboratively with the Department, provides developmental screenings for children up to age six (6) years of age and participates in the Watch Me Grow Program, monitored through the Family Support Data System (FSDS), upon Department request.

1.10.3. The Contractor sustains 100% screening of maternal depression for post-partum individuals, and is monitored through the Family Support Data System (FSDS).

1.10.4. The Contractor sustains 100% documentation and monitoring of Preventative Childcare referrals and authorizations in the Family Support Data System.

1.10.5. The Contractor, collaboratively with the Department, ensures evidence-based strategies are used and appropriate metrics are tracked for specific programs and sub-populations, monitored through the Family Support Data System and during monitoring site visits.

1.10.6. The Contractor actively and regularly collaborates with the Department to enhance contract management, improve results, and adjust program delivery and policy based on successful outcomes.

1.10.7. The Contractor tracks a range of performance improvement topics that include, but are not limited to:

1.10.7.1. Increasing outreach to high-risk populations.

1.10.7.2. Increasing the share of referred families who enroll in services.

1.10.7.3. Increasing service completion dates.

1.10.7.4. Evaluating long-term program outcomes including, but not limited to:

1.10.7.4.1. Increasing families' connections to community resources.

1.10.7.4.2. Reducing child maltreatment investigations and substantiations.

1.10.7.4.3. Improving the quality and safety of the home environment.

1.10.7.4.4. Increasing positive parenting behaviors.

1.10.7.4.5. Reducing parental anxiety and depression.

1.10.7.4.6. Promoting use of high-quality childcare when non-parental care is desired.

1.10.8. The Contractor may be required to provide other key data and metrics to the Department, including client-level demographic, performance, and service data.

1.10.9. The Contractor must collect and share data with the Department in a format specified by the Department, where applicable.

1.11. Background Checks

1.11.1. Prior to permitting any individual to provide services under this Agreement, the Contractor must ensure said individual has undergone:

1.11.1.1. A criminal background check, at the Contractor's expense, and has no convictions for crimes that represent evidence of behavior that could endanger individuals served under this Agreement;

1.11.1.2. A name search of the Department's Bureau of Elderly and Adult Services (BEAS) State Registry, pursuant to RSA 161-F:49, with results indicating no evidence of behavior that could endanger individuals served under this Agreement; and

1.11.1.3. A name search of the Department's Division for Children, Youth and Families (DCYF) Central Registry pursuant to RSA 169-C:35, with results indicating no evidence of behavior that could endanger individuals served under this Agreement.

1.12. Confidential Data

1.12.1. The Contractor must meet all information security and privacy requirements as set by the Department and in accordance with the Department's Information Security Requirements Exhibit as referenced below.

1.12.2. The Contractor must ensure any individuals involved in delivering services through this Agreement contract sign an attestation agreeing to access, view, store, and discuss Confidential Data in accordance with federal and state laws and regulations and the Department's Information Security Requirements

Exhibit. The Contractor must ensure said individuals have a justifiable business need to access confidential data. The Contractor must provide attestations upon Department request.

1.13. Privacy Impact Assessment

1.13.1. Upon request, the Contractor must allow and assist the Department in conducting a Privacy Impact Assessment (PIA) of its system(s)/application(s)/web portal(s)/website(s) or Department system(s)/application(s)/web portal(s)/website(s) hosted by the Contractor, if Personally Identifiable Information (PII) is collected, used, accessed, shared, or stored. To conduct the PIA the Contractor must provide the Department access to applicable systems and documentation sufficient to allow the Department to assess, at minimum, the following:

1.13.1.1. How PII is gathered and stored;

1.13.1.2. Who will have access to PII;

1.13.1.3. How PII will be used in the system;

1.13.1.4. How individual consent will be achieved and revoked; and

1.13.1.5. Privacy practices.

1.13.2. The Department may conduct follow-up PIAs in the event there are either significant process changes or new technologies impacting the collection, processing or storage of PII.

1.14. Department Owned Devices, Systems and Network Usage

1.14.1. If Contractor End Users, defined in the Department's Information Security Requirements Exhibit that is incorporated into this Agreement, are authorized by the Department's Information Security Office to use a Department-issued device (e.g. computer, tablet, mobile telephone) or access the Department network in the fulfilment of this Agreement, each End User must:

1.14.1.1. Sign and abide by applicable Department and New Hampshire Department of Information Technology (NH DoIT) use agreements, policies, standards, procedures and guidelines, and complete applicable trainings as required;

1.14.1.2. Use the information that they have permission to access solely for conducting official Department business and agree that all other use or access is strictly forbidden including, but not limited, to personal or other private and non-Department use, and that at no time shall they access or attempt to access information without having the express authority of the Department to do so;

1.14.1.3. Not access or attempt to access information in a manner inconsistent with the approved policies, procedures, and/or agreement relating to

system entry/access;

1.14.1.4. Not copy, share, distribute, sub-license, modify, reverse engineer, rent, or sell software licensed, developed, or being evaluated by the Department, and at all times must use utmost care to protect and keep such software strictly confidential in accordance with the license or any other agreement executed by the Department;

1.14.1.5. Only use equipment, software, or subscription(s) authorized by the Department's Information Security Office or designee;

1.14.1.6. Not install non-standard software on any Department equipment unless authorized by the Department's Information Security Office or designee;

1.14.1.7. Agree that email and other electronic communication messages created, sent, and received on a Department-issued email system are the property of the Department of New Hampshire and to be used for business purposes only. Email is defined as "internal email systems" or "Department-funded email systems."

1.14.1.8. Agree that use of email must follow Department and NH DoIT policies, standards, and/or guidelines; and

1.14.1.9. Agree when utilizing the Department's email system:

1.14.1.9.1. To only use a Department email address assigned to them with a "@ affiliate.DHHS.NH.Gov".

1.14.1.9.2. Include in the signature lines information identifying the End User as a non-Department workforce member; and

1.14.1.9.3. Ensure the following confidentiality notice is embedded underneath the signature line:

CONFIDENTIALITY NOTICE: "This message may contain information that is privileged and confidential and is intended only for the use of the individual(s) to whom it is addressed. If you receive this message in error, please notify the sender immediately and delete this electronic message and any attachments from your system. Thank you for your cooperation."

1.14.1.10. Contractor End Users with a Department issued email, access, or potential access to Confidential Data, and/or a workspace in a Department building/facility, must:

1.14.1.10.1. Complete the Department's Annual Information Security & Compliance Awareness Training prior to accessing,

viewing, handling, hearing, or transmitting Department Data or Confidential Data.

1.14.1.10.2. Sign the Department's Business Use and Confidentiality Agreement and Asset Use Agreement, and the NH DoIT Department wide Computer Use Agreement upon execution of the Agreement and annually thereafter.

1.14.1.10.3. Only access the Department's intranet to view the Department's Policies and Procedures and Information Security webpages.

1.14.1.11. Contractor agrees, if any End User is found to be in violation of any of the above terms and conditions, said End User may face removal from the Agreement, and/or criminal and/or civil prosecution, if the act constitutes a violation of law.

1.14.1.12. Contractor agrees to notify the Department a minimum of three business days prior to any upcoming transfers or terminations of End Users who possess Department credentials and/or badges or who have system privileges. If End Users who possess Department credentials and/or badges or who have system privileges resign or are dismissed without advance notice, the Contractor agrees to notify the Department's Information Security Office or designee immediately.

1.14.2. Workspace Requirement

1.14.2.1. If applicable, the Department will work with Contractor to determine requirements for providing necessary workspace and State equipment for its End Users.

1.15. Contract End of Life Transition Services

1.15.1. General Requirements

1.15.1.1. If applicable, upon termination or expiration of the Agreement the parties agree to cooperate in good faith to effectuate a smooth secure transition of the Services from the Contractor to the Department and, if applicable, the Contractor engaged by the Department to assume the Services previously performed by the Contractor for this section the new Contractor shall be known as "Recipient"). Ninety (90) days prior to the end-of the contract or unless otherwise specified by the Department, the Contractor must begin working with the Department and if applicable, the new Recipient to develop a Data Transition Plan (DTP). The Department shall provide the DTP template to the Contractor.

1.15.1.2. The Contractor must use reasonable efforts to assist the Recipient, in connection with the transition from the performance of Services by the Contractor and its End Users to the performance of such Services. This may include assistance with the secure transfer of records (electronic and hard copy), transition of historical data (electronic and hard copy), the transition of any such Service from the hardware, software, network and telecommunications equipment and internet-related information technology infrastructure ("Internal IT Systems") of Contractor to the Internal IT Systems of the Recipient and cooperation with and assistance to any third-party consultants engaged by Recipient in connection with the Transition Services.

1.15.1.3. If a system, database, hardware, software, and/or software licenses (Tools) was purchased or created to manage, track, and/or store Department Data in relationship to this contract said Tools will be inventoried and returned to the Department, along with the inventory document, once transition of Department Data is complete.

1.15.1.4. The internal planning of the Transition Services by the Contractor and its End Users shall be provided to the Department and if applicable the Recipient in a timely manner. Any such Transition Services shall be deemed to be Services for purposes of this Agreement.

1.15.1.5. Should the data Transition extend beyond the end of the Agreement, the Contractor agrees that the Information Security Requirements, and if applicable, the Department's Business Associate Agreement terms and conditions remain in effect until the Data Transition is accepted as complete by the Department.

1.15.1.6. In the event where the Contractor has comingled Department Data and the destruction or Transition of said data is not feasible, the Department and Contractor will jointly evaluate regulatory and professional standards for retention requirements prior to destruction, refer to the terms and conditions of the Department's DHHS Information Security Requirements Exhibit.

1.15.2. Completion of Transition Services

1.15.2.1. Each service or Transition phase shall be deemed completed (and the Transition process finalized) at the end of 15 business days after the product, resulting from the Service, is delivered to the Department and/or the Recipient in accordance with the mutually agreed upon Transition plan, unless within said 15 business day term the Contractor notifies the Department of an issue requiring additional time to complete said product.

1.15.2.2. Once all parties agree the data has been migrated the Contractor will have 30 days to destroy the data per the terms and conditions of the Department's Information Security Requirements Exhibit.

1.15.3. Disagreement over Transition Services Results

1.15.3.1. In the event the Department is not satisfied with the results of the Transition Service, the Department shall notify the Contractor, in writing, stating the reason for the lack of satisfaction within 15 business days of the final product or at any time during the data Transition process. The Parties shall discuss the actions to be taken to resolve the disagreement or issue. If an agreement is not reached, at any time the Department shall be entitled to initiate actions in accordance with the Agreement.

2. Exhibits Incorporated

2.1. The Contractor shall use and disclose Protected Health Information in compliance with the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule) (45 CFR Parts 160 and 164) under the Health Insurance Portability and Accountability Act (HIPAA) of 1996, and in accordance with the attached Exhibit I, Business Associate Agreement, which has been executed by the parties.

2.2. The Contractor shall manage all confidential data related to this Agreement in accordance with the terms of Exhibit K, DHHS Information Security Requirements.

2.3. The Contractor shall comply with all Exhibits D through K, which are attached hereto and incorporated by reference herein.

3. Additional Terms

3.1. Impacts Resulting from Court Orders or Legislative Changes

3.1.1. The Contractor agrees that, to the extent future state or federal legislation or court orders may have an impact on the Services described herein, the State has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.

3.2. Culturally and Linguistically Appropriate Services (CLAS)

3.2.1. The Contractor must submit and comply with a detailed description of the language assistance services they will provide to persons with limited English proficiency and/or hearing impairment to ensure meaningful access to their programs and/or services within ten (10) days of the contract effective date.

3.3. Credits and Copyright Ownership

3.3.1. All documents, notices, press releases, research reports and other materials prepared during or resulting from the performance of the services of the Contract shall include the following statement, "The preparation of this

(report, document etc.) was financed under a Contract with the State of New Hampshire, Department of Health and Human Services, with funds provided in part by the State of New Hampshire and/or such other funding sources as were available or required, e.g., the United States Department of Health and Human Services."

3.3.2. All materials produced or purchased under the contract shall have prior approval from the Department before printing, production, distribution or use.

3.3.3. The Department shall retain copyright ownership for any and all original materials produced, including, but not limited to:.

3.3.3.1. Brochures.

3.3.3.2. Resource directories.

3.3.3.3. Protocols or guidelines.

3.3.3.4. Posters.

3.3.3.5. Reports.

3.3.4. The Contractor must not reproduce any materials produced under the contract without prior written approval from the Department.

4. Records

4.1. The Contractor must keep records that include, but are not limited to:

4.1.1. Books, records, documents and other electronic or physical data evidencing and reflecting all costs and other expenses incurred by the Contractor in the performance of the Contract, and all income received or collected by the Contractor.

4.1.2. All records shall be maintained in accordance with accounting procedures and practices, which sufficiently and properly reflect all such costs and expenses, and which are acceptable to the Department, and to include, without limitation, all ledgers, books, records, and original evidence of costs such as purchase requisitions and orders, vouchers, requisitions for materials, inventories, valuations of in-kind contributions, labor time cards, payrolls, and other records requested or required by the Department.

4.1.3. Statistical, enrollment, attendance or visit records for each recipient of services, which records shall include all records of application and eligibility (including all forms required to determine eligibility for each such recipient), records regarding the provision of services and all invoices submitted to the Department to obtain payment for such services.

4.1.4. Medical records on each patient/recipient of services.

4.2. During the term of this Contract and the period for retention hereunder, the Department, the United States Department of Health and Human Services, and any

of their designated representatives shall have access to all reports and records maintained pursuant to the Contract for purposes of audit, examination, excerpts and transcripts. Upon the purchase by the Department of the maximum number of units provided for in the Contract and upon payment of the price limitation hereunder, the Contract and all the obligations of the parties hereunder (except such obligations as, by the terms of the Contract are to be performed after the end of the term of this Contract and/or survive the termination of the Contract) shall terminate, provided however, that if, upon review of the Final Expenditure Report the Department shall disallow any expenses claimed by the Contractor as costs hereunder the Department shall retain the right, at its discretion, to deduct the amount of such expenses as are disallowed or to recover such sums from the Contractor.

Exhibit C-5, Budget - Amendment #2

New Hampshire Department of Health and Human Services		
Contractor Name:	Waypoint (Concord District)	
Budget Request for:	Comprehensive Family Support Services	
Budget Period	7/1/2024 - 06/30/2025 (SFY 2025)	
Indirect Cost Rate (if applicable)	0.174001716	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$201,367	$0
2. Fringe Benefits	$75,327	$0
3. Consultants	$5,250	$0
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0	$0
5.(a) Supplies - Educational	$10	$0
5.(b) Supplies - Lab	$0	$0
5.(c) Supplies - Pharmacy	$0	$0
5.(d) Supplies - Medical	$0	$0
5.(e) Supplies Office	$950	$0
6. Travel	$6,500	$0
7. Software	$0	$0
8. (a) Other - Marketing/ Communications	$250	$0
8. (b) Other - Education and Training	$7,500	$0
8. (c) Other - Other (specify below)	$0	$0
Other Occupancy	$15,142	$0
Other Telephone	$2,500	$0
Other Postage	$175	$0
Other Insurance	$2,500	$0
Other Org Dues	$750	$0
Other Purchased Services / In-Kind Dc	$0	$6,577
9. Subrecipient Contracts	$0	$0
Total Direct Costs	$318,221	$6,577
Total Indirect Costs	$55,371	$0
TOTAL	$373,592	$6,577

Contractor: DS BAT

Date: 6/5/2024

Exhibit C-6, Budget - Amendment #2

New Hampshire Department of Health and Human Services		
Contractor Name:	Waypoint (Concord District)	
Budget Request for:	Comprehensive Family Support Services	
Budget Period	7/1/2025 - 06/30/2026 (SFY 2026)	
Indirect Cost Rate (If applicable)	0.173998623	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$209,817	$0
2. Fringe Benefits	$78,491	$0
3. Consultants	$5,250	$0
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0	$0
5.(a) Supplies - Educational	$10	$0
5.(b) Supplies - Lab	$0	$0
5.(c) Supplies - Pharmacy	$0	$0
5.(d) Supplies - Medical	$0	$0
5.(e) Supplies Office	$950	$0
6. Travel	$6,500	$0
7. Software	$0	$0
8. (a) Other - Marketing/ Communications	$250	$0
8. (b) Other - Education and Training	$7,500	$0
8. (c) Other - Other (specify below)	$0	$0
Other Occupancy	$15,028	$0
Other Telephone	$2,500	$0
Other Postage	$175	$0
Other Insurance	$2,500	$0
Other Org Dues	$750	$0
Other Purchased Services / In-Kind Dc	$0	$6,577
9. Subrecipient Contracts	$0	$0
Total Direct Costs	$329,721	$6,577
Total Indirect Costs	$57,371	$0
TOTAL	$387,092	$6,577

Contractor: DS BAT

Date: 5/28/2024

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Lori A. Shibinette
Commissioner

Karen E. Hebert
Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF ECONOMIC & HOUSING STABILITY

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9474 1-800-852-3345 Ext. 9474
Fax: 603-271-4230 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

August 30, 2022

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Economic and Housing Stability, to amend existing contracts with the Contractors listed below to expand who may qualify for employment to provide Comprehensive Family Support Services, with no change to the price limitation of $13,656,620 and no change to the contract completion dates of June 30, 2024, effective upon Governor and Council approval.

The original contracts were approved by Governor and Council on July 15, 2020, item #21.

Contractor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount
Children Unlimited Inc. Conway, NH	158114-B001	Conway District Office Area	$734,720	$0	$734,720
Community Action Partnership of Strafford County Dover, NH	177200-B004	Rochester District Office Area	$1,229,692	$0	$1,229,692
Greater Seacoast Community Health Somersworth, NH	154703-B001	Seacoast District Office Area	$1,405,192	$0	$1,405,192
Lakes Region Community Services Council Laconia, NH	177251-B001	Laconia District Office Area	$935,260	$0	$935,260

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The Family Resource Center at Gorham Gorham, NH	162412-B001	Littleton District Office Area	$1,483,368	$0	$1,483,368
The Family Resource Center at Gorham Gorham, NH	162412-B001	Berlin District Office Area	$1,476,084	$0	$1,476,084
TLC Family Resource Center Claremont, NH	170625-B001	Claremont District Office Area	$1,247,696	$0	$1,247,696
VNA at HCS, Inc. Keene, NH	177274-B002	Keene District Office Area	$1,156,692	$0	$1,156,692
Waypoint Manchester, NH	177166-B002	Concord District Office Area	$1,348,372	$0	$1,348,372
Waypoint Manchester, NH	177166-B002	Manchester District Office Area	$1,267,004	$0	$1,267,004
Waypoint Manchester, NH	177166-B002	Southern District Office Area	$1,370,540	$0	$1,370,540
		Total:	$13,656,620	$0	$13,656,620

EXPLANATION

The purpose of this request is to modify the scope of work for the existing contracts to expand the pool of potential home visitors for the Comprehensive Family Support Services (CFSS) program by reducing the minimum education requirement for Paraprofessional Home Visitors from a bachelor's degree to an associate's degree. Due to the supervisory levels and management structure, quality of services will not be impacted. Comprehensive Family Support Services promotes family wellness, decreasing family stressors, preventing child abuse and neglect, juvenile justice involvement, and providing education and support to parents and caregivers. Families are provided with assistance to access services they need and want in their home communities that strengthen the family and provide parents with an opportunity to learn and grow. Specialized training for staff is provided to ensure comprehensive knowledge, quality skills and abilities are applied in these services.

Approximately 1,200 families are served annually.

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Contractors will continue serving pregnant and parenting women, and families with children under the age of 21 years old, who are in need of assistance and support with parenting, health and nutrition, education, and employment. Families served may be experiencing stressors such as, but not limited to, unemployment, social isolation, substance misuse, and health issues.

Contractors will continue providing evidence-informed, trauma-informed, integrated, whole family services with the goal of promoting and strengthening family health and wellness, and preventing child maltreatment. Contractors will continue assisting families with accessing a variety of parenting, economic, and public health supports based on the needs presented. All services are strength-based, focus on the whole family, voluntary, and guided by the family.

The Department will continue monitoring services by:

- Reviewing consumer satisfaction data, which must indicate a minimum of 80% favorable rating.
- Monitoring long-term program outcomes, including increasing outreach to high-risk populations, increasing the share of referred families who enroll in services, and increasing service completion rates.

Should the Governor and Executive Council not authorize this request, the flexibility of community-based family services may not be available to address the needs of children and families throughout the state, which could cause an increase of involvement of services through the Division for Children, Youth and Families, as these services help to prevent child maltreatment and promote child and family wellbeing.

Respectfully submitted,

Lori A. Shibinette
Commissioner

State of New Hampshire
Department of Health and Human Services
Amendment #1

This Amendment to the Comprehensive Family Support Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Waypoint ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on July 15, 2020, (Item #21), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 17, and Exhibit A, Revisions to Standard Contract Provisions, Paragraph 1.2, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.9, Contracting Officer for State Agency, to read:

   Robert W. Moore, Director.

2. Modify Exhibit B, Scope of Services, Section 1.5, Staffing, Subsection 1.5.9., Paragraph 1.5.9.1., to read:

   1.5.9.1. A bachelor's or associate's degree in social work, counseling, nursing, human services, early childhood education or a related field; and

3. Modify Exhibit C, Payment Terms, Section 4, to read:

   4. The Contractor shall submit an invoice with supporting documentation to the Department no later than the fifteenth (15th) working day of the month following the month in which the services were provided. The Contractor shall ensure each invoice:

      4.1. Includes the Contractor's Vendor Number issued upon registering with New Hampshire Department of Administrative Services.

      4.2. Is submitted in a form that is provided by or otherwise acceptable to the Department.

      4.3. Identifies and requests payment for allowable costs incurred in the previous month.

      4.4. Includes supporting documentation of allowable costs with each invoice that may include, but are not limited to, time sheets, payroll records, receipts for purchases, and proof of expenditures, as applicable.

      4.5. Is completed, dated and returned to the Department with the supporting documentation for allowable expenses to initiate payment.

All terms and conditions of the Contract not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below.

State of New Hampshire
Department of Health and Human Services

8/25/2022
Date

Karen Hebert
Name: Karen Hebert
Title: division director

Waypoint

8/25/2022
Date

Borja Alvarez de Toledo
Name: Borja Alvarez de Toledo
Title: president and CEO

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

8/29/2022
Date:

Robyn Guarino
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

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Lori A. Shibinette
Commissioner

Christine L. Santaniello
Director

STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF ECONOMIC & HOUSING STABILITY

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9474 1-800-852-3345 Ext. 9474
Fax: 603-271-4230 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 26, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Economic and Housing Stability, to enter into **Retroactive** contracts with the vendors listed below in an amount not to exceed $13,656,620 to assist pregnant and parenting women and other families with children up to the age of 21 years by promoting family wellness, decreasing family stressors and preventing child abuse, neglect and juvenile justice involvement and by providing education and support, with the option to renew for up to two (2) additional years, effective retroactive to July 1, 2020, upon Governor and Council approval through June 30, 2024. 88.79% Federal Funds. 11.21% General Funds.

Vendor Name	Vendor Code	Area Served	Contract Amount
Waypoint Manchester NH	177166-B002	Concord District Office area	$1,348,372
Waypoint Manchester NH	177166-B002	Manchester District Office area	$1,267,004
Waypoint Manchester NH	177166-B002	Southern District Office area	$1,370,540
Children Unlimited Inc. Conway NH	156114-B001	Conway District Office area	$734,720
Community Action Partnership of Strafford County Dover NH	177200-B004	Rochester District Office area	$1,229,692
Greater Seacoast Community Health Somersworth NH	154703-B001	Seacoast District Office area	$1,405,192
TLC Family Resource Center Claremont NH	170625-B001	Claremont District Office area	$1,247,696
VNA at HCS, Inc. Keene NH	177274-B002	Keene District Office area	$1,156,692
Lakes Region Community Services Council Laconia NH	177251-B001	Laconia District Office area	$935,260

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The Family Resource Center at Gorham Gorham NH	162412-B001	Littleton District Office area	$1,483,368
The Family Resource Center at Gorham Gorham NH	162412-B001	Berlin District Office area	$1,478,084
		Total:	**$13,656,620**

Funds are available in the following accounts for State Fiscal Year 2021, and are anticipated to be available in State Fiscal Years 2022, 2023 and 2024, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified:

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because the Department did not have the fully executed contract documents in time for Governor and Executive Council approval to prevent a lapse in coverage between these new contracts and the existing contracts which expired June 30, 2020. The Department extended the deadline for the submittal of proposals due to the COVID-19 pandemic. Proposals were initially due at the start of the State of Emergency; the prospective proposers needed additional time to respond to the Request for Proposal. The Department's decisions to allow proposers additional time to respond caused the original timeline to be extended.

The purpose of this request is to provide Comprehensive Family Support Services (CFSS) by promoting family wellness, decreasing family stressors and preventing child abuse, neglect, as well as, juvenile justice involvement, and by providing education and support. Services are designed to enable families to access the services they need and want in their home communities. These prevention services strengthen parents, enabling families an opportunity to learn and grow.

The population to be served will be pregnant, parenting women and families with children under the age of 21 years, who are in need of assistance and support with parenting, health and nutrition; education; and employment. Families served may be experiencing stressors such as, but not limited to, unemployment, social isolation; substance misuse; and health issues.

Approximately 1200 families will be served each year.

These Contractors will support families by providing evidence-informed, trauma-informed, integrated, whole family services. Primary goals are to promote and strengthen family health and wellness, and to prevent child maltreatment. Contractors will assist families with accessing a variety of parenting, economic, and public health supports based on the needs presented. All services are strength-based, focus on the whole family, voluntary and guided by the family.

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The Department will monitor contracted services by:

- Reviewing consumer satisfaction data, which must indicate a minimum of 80% favorable rating.
- Monitoring long-term program outcomes, including increasing outreach to high-risk populations; increasing the share of referred families who enroll in services; and increasing service completion rates.

The Department selected the Contractors through a competitive bid process using a Request for Proposals (RFP) that was posted on the Department's website from 3/3/2020 through 4/6/2020. The Department received 11 responses that were reviewed and scored by a team of qualified individuals. The Scoring Sheet is attached.

As referenced in Exhibit A, Revisions to Standard Contract Provisions, of the attached contracts, the parties have the option to extend the agreements for up to two (2) additional years, contingent upon satisfactory delivery of services, available funding, agreement of the parties, and Governor and Council approval.

Should the Governor and Council not authorize this request, the flexibility of community-based family services may not be available to address the needs of children and families throughout the state, which could cause an increase of involvement of services through the Division for Children, Youth and Families, as these services help to prevent child maltreatment and promote child and family wellbeing.

Areas served: Statewide

Source of Funds: CFDA #93.645, FAIN #1901NHCWSS; CFDA #93.556, FAIN #1901FPSS; CFDA #93.667, FAIN#1901NHSOSR; and CFDA #93558, FAIN #19NHTANF.

Respectfully submitted,

Lori A. Shibinette
Commissioner

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New Hampshire Department of Health and Human Services
Office of Business Operations
Contracts & Procurement Unit
Scoring Sheet

Comprehensive Family Support Services	RFP-2021-DEHS-02-COMPR
RFP Name	RFP Number

Bidder Name	Maximum Points	Actual Points
1. LRCS Family Resource Center - Laconia	300	271
2. TLC Family Resource Center - Claremont	300	276
3. Waypoint - Concord DO	300	275
4. Waypoint - Southern DO	300	275
5. Waypoint - Manchester DO	300	275
6. Children's Unlimited, Inc.	300	274
7. Community Action Partnership of Strafford County	300	270
8. Greatter Seacoast Community Health	300	257
9. Home, HealthCare, Hospice & Community Services	300	268
10. The Family Resource Center - Berlin	300	286
11. The Family Resource Center - Littleton	300	285

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FISCAL DETAILS COMPREHENSIVE FAMILY SUPPORT SERVICES

05-095-042-421010-29480000-102-500734-42106802 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE IV-B SUBPART I

100% Federal, CFDA 93.645, Title IV-B

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,256.90
2022	102-500734	Social Service Contract	42106802	$4,256.90
2023	102-500734	Social Service Contract	42106802	$4,256.90
2024	102-500734	Social Service Contract	42106802	$4,256.90
			Total:	$17,027.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.00
2022	102-500734	Social Service Contract	42106802	$4,255.00
2023	102-500734	Social Service Contract	42106802	$4,255.00
2024	102-500734	Social Service Contract	42106802	$4,255.00
			Total:	$17,020.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60
			Sub-Total:	$187,260.00

05-095-042-421018-19730000-102-500734-42107306 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, PROMOTING SAFE AND STABLE FAMILIES

100% Federal, CFDA #93.556, Promoting Safe and Stable Families

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
2022	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
2023	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
2024	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
			Total:	$105,237.68	$26,309.42

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
2022	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
2023	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
2024	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
			Total:	$148,878.80	$37,219.70

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
2022	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
2023	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
2024	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
			Total:	$157,618.92	$39,404.73

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156116-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
2022	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
2023	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
2024	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
			Total:	$8,884.00	$2,221.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
2022	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
2023	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
2024	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
			Total:	$128,436.00	$32,109.00

GREATER SEACOAST COMMUNITY HEALTH (FKA Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
2022	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
2023	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
2024	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
			Total:	$99,104.64	$24,776.16

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
2022	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
2023	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
2024	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
			Total:	$52,689.48	$13,172.37

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
2022	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
2023	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
2024	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
			Total:	$42,002.48	$10,500.62

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
2022	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
2023	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
2024	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
			Total:	$21,236.00	$5,309.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
2022	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
2023	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
2024	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
			Total:	$93,896.00	$23,474.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
2022	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
2023	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
2024	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
			Total:	$62,012.00	$15,503.00
			Sub-Total:	$919,996.00	$229,999.00

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05-095-042-421010-29660000-102-500734-42106603 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE XX GRANTS-SSBG

10070: Federal Funds, CFDA #93.667, Title XX Grant

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177166-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$0.00
2022	102-500734	Social Service Contract	42106603	$0.00
2023	102-500734	Social Service Contract	42106603	$0.00
2024	102-500734	Social Service Contract	42106603	$0.00
			Total:	$0.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80
			Sub-Total:	$3,171,968.00

05-095-045-450010-61270000-102-500731-45030353 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, EMPLOYMENT SUPPORT

100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families: FAIN 1NHTANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
			Total:	$545,453.92

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
			Total:	$545,452.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
			Total:	$545,455.48

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
2022	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
2023	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
2024	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
			Total:	$233,131.20

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177100-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
			Total:	$545,454.92

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
2022	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
2023	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
2024	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
			Total:	$636,626.96

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
			Total:	$545,453.88

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
			Total:	$545,453.12

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177231- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
2022	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
2023	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
2024	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
			Total	$396,985.44

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
2022	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
2023	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
2024	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
			Total:	$714,964.36

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
2022	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
2023	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
2024	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
			Total:	$745,565.52
			Sub-Total:	$5,999,997.60

05-095-045-450010-61460000-502-500891-45030106 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, TEMP ASSISTNC TO NEEDY FAMILYS

100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families; FAIN I9NHTANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$43,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$43,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$43,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$43,000.00
			Total:	$172,000.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$45,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$45,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$45,000.00
2024	644-504187	SQFSER SQF SERVICES	42105874	$45,000.00
			Total:	$180,000.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2024	644-504187	SQFSER SQF SERVICES	42105874	$25,824.00
			Total:	$103,296.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$32,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$32,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$32,000.00
2024	644-504187	SQFSER SQF SERVICES	42105874	$32,000.00
			Total:	$128,000.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177209-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$44,346.93
2022	102-500731	Contracts For Prog. Svc	45030353	$44,346.93
2023	102-500731	Contracts For Prog. Svc	45030353	$44,346.93
2024	644-504187	SQFSER SQF SERVICES	42105874	$44,346.93
			Total:	$177,387.88

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2024	644-504187	SQFSER SQF SERVICES	42105874	$25,824.00
			Total:	$103,296.00

TLC FAMILY RESOURCE CENTER
(SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$35,124.00
2022	102-500731	Contracts For Prog. Svc	45030353	$35,124.00
2023	102-500731	Contracts For Prog. Svc	45030353	$35,124.00
2024	644-504187	SQFSER SQF SERVICES	42105874	$35,124.00
			Total:	$140,496.00

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$52,360.00
2022	102-500731	Contracts For Prog. Svc	45030353	$52,360.00
2023	102-500731	Contracts For Prog. Svc	45030353	$52,360.00
2024	644-504187	SQFSER SQF SERVICES	42105874	$52,360.00
			Total:	$209,440.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177231- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	45030353	$37,454.54
2022	102-500731	Contracts For Prog. Svc	45030353	$37,454.54
2023	102-500731	Contracts For Prog. Svc	45030353	$37,454.54
2024	644-504187	SQFSER SQF SERVICES	42105874	$37,454.54
			Total	$149,818.16

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$29,065.97
2022	102-500731	Contracts For Prog. Svc	45030353	$29,065.97
2023	102-500731	Contracts For Prog. Svc	45030353	$29,065.97
2024	644-504187	SOFSER SOF SERVICES	42105874	$29,065.97
			Total:	$116,263.88

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$30,000.52
2022	102-500731	Contracts For Prog. Svc	45030353	$30,000.52
2023	102-500731	Contracts For Prog. Svc	45030353	$30,000.52
2024	644-504187	SOFSER SOF SERVICES	42105874	$30,000.52
			Total:	$120,002.08
			Sub-Total:	$1,600,000.00

05-095-090-902010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF DHHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMUNITY SERVICES, MATERNAL AND CHILD HEALTH 100% Federal Funds. CFDA #93.994, Federal Funds from HRSA

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
			Total:	$18,304.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
			Total:	$21,576.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
2022	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
2023	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
2024	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
			Total:	$25,949.20

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 158114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$5,804.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,804.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,804.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,804.00
			Total:	$23,216.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
2022	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
2023	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
2024	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
			Total:	$12,182.56

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154203-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
			Total:	$25,944.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$7,639.06
2022	102-500731	Contracts For Prog. Svc	90004009	$7,639.06
2023	102-500731	Contracts For Prog. Svc	90004009	$7,639.06
2024	102-500731	Contracts For Prog. Svc	90004009	$7,639.06
			Total:	$30,556.24

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B007

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
			Total:	$18,304.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
			Total:	$25,728.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162411-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
2022	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
2023	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
2024	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
			Total:	$29,036.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162411- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
2022	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
2023	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
2024	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
			Total:	$14,768.00
			Sub-Total:	$245,564.00

05-095-042-421010-19510000-645-504004-42105877 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF: HHS: HUMAN SERVICES, CHILD PROTECTION, CHILD-FAMILY SERVICES
100% General Funds

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$43,288.00
2022	645-504004	SGF Other	42105877	$43,288.00
2023	645-504004	SGF Other	42105877	$43,288.00
2024	645-504004	SGF Other	42105877	$43,288.00
			Total:	$173,152.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$9,219.00
2022	645-504004	SGF Other	42105877	$9,219.00
2023	645-504004	SGF Other	42105877	$9,219.00
2024	645-504004	SGF Other	42105877	$9,219.00
			Total:	$36,876.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$51,000.00
2022	645-504004	SGF Other	42105877	$51,000.00
2023	645-504004	SGF Other	42105877	$51,000.00
2024	645-504004	SGF Other	42105877	$51,000.00
			Total:	$204,000.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00
			Total:	$7,272.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$8,002.56
2022	645-504004	SGF Other	42105877	$8,002.56
2023	645-504004	SGF Other	42105877	$8,002.56
2024	645-504004	SGF Other	42105877	$8,002.56
			Total:	$32,010.24

GREATER SEACOAST COMMUNITY HEALTH (FKA Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B003

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$51,500.00
2022	645-504004	SGF Other	42105877	$51,500.00
2023	645-504004	SGF Other	42105877	$51,500.00
2024	645-504004	SGF Other	42105877	$51,500.00
			Total:	$206,000.00

TLC FAMILY RESOURCE CENTER
(SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$36,070.00
2022	645-504004	SGF Other	42105877	$36,070.00
2023	645-504004	SGF Other	42105877	$36,070.00
2024	645-504004	SGF Other	42105877	$36,070.00
			Total:	$144,280.00

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177174-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00
			Total:	$7,272.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177151- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00
			Total:	$7,272.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
2022	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
2023	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
2024	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
			Total:	$206,900.16

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$51,700.00
2022	645-504004	SGF Other	42105877	$51,700.00
2023	645-504004	SGF Other	42105877	$51,700.00
2024	645-504004	SGF Other	42105877	$51,700.00
			Total:	$206,800.00
			Sub-Total:	$1,231,834.40

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DocuSign Envelope ID: 17CBFBD1-A123-4A34-843D-D828E00E5E45

05-095-090-902010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF
HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMUNITY SERVICES, MATERNAL AND CHILD HEALTH

100% General Funds

FRC AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR# 162412-0001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT	MATCH
2021	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
2022	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
2023	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
2024	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
			Total:	$300,000.00	
			Sub-Total:	$300,000.00	
			Grand Total:	$13,654,610.00	$229,999.00

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FORM NUMBER P-37 (version 12/11/2019)

Subject: Comprehensive Family Support Services (RFP-2021-DEHS-02-COMPR-09)

Notice: This agreement and all of its attachments shall become public upon submission to Governor and Executive Council for approval. Any information that is private, confidential or proprietary must be clearly identified to the agency and agreed to in writing prior to signing the contract.

AGREEMENT

The State of New Hampshire and the Contractor hereby mutually agree as follows:

GENERAL PROVISIONS

1. IDENTIFICATION.

1.1 State Agency Name New Hampshire Department of Health and Human Services		1.2 State Agency Address 129 Pleasant Street Concord, NH 03301-3857	
1.3 Contractor Name Waypoint		1.4 Contractor Address 464 Chestnut Street Manchester, NH, 03301	
1.5 Contractor Phone Number (603) 518-4000	1.6 Account Number 05-095-042-421010-29680000-102-500734, 05-095-042-421010-29730000-102-500734, 05-095-042-421010-29660000-102-500734, 05-095-045-450010-61270000-102-500731, 05-095-045-450010-61460000-502-500891, 05-095-090-902010-51900000-102-500731, 05-095-042-421010-29580000-645-504004	1.7 Completion Date June 30, 2024	1.8 Price Limitation $1,348,372
1.9 Contracting Officer for State Agency Nathan D. White, Director		1.10 State Agency Telephone Number (603) 271-9631	
1.11 Contractor Signature Date: 6/19/20		1.12 Name and Title of Contractor Signatory BRIA ALVAREZ DE TOLEDO PRESIDENT/CEO	
1.13 State Agency Signature Date: 6/23/20		1.14 Name and Title of State Agency Signatory Christine Santaniello, Director, DCYF	

Contractor Initials BAT

Date 6/19/20

1.15 Approval by the N.H. Department of Administration, Division of Personnel *(if applicable)*	
By:	Director, On:
1.16 Approval by the Attorney General (Form, Substance and Execution) *(if applicable)*	
By: /s/Christen Lavers	On: 6/28/20
1.17 Approval by the Governor and Executive Council *(if applicable)*	
G&C Item number:	G&C Meeting Date:

Contractor Initials [illegible]

Date 6/19/20

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DocuSign Envelope ID: 17CBFBD1-A123-4A34-843D-D828E00E5E45

2. SERVICES TO BE PERFORMED. The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT B which is incorporated herein by reference ("Services").

3. EFFECTIVE DATE/COMPLETION OF SERVICES.

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement as indicated in block 1.17, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.13 ("Effective Date").

3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

4. CONDITIONAL NATURE OF AGREEMENT.

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds affected by any state or federal legislative or executive action that reduces, eliminates or otherwise modifies the appropriation or availability of funding for this Agreement and the Scope for Services provided in EXHIBIT B, in whole or in part. In no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to reduce or terminate the Services under this Agreement immediately upon giving the Contractor notice of such reduction or termination. The State shall not be required to transfer funds from any other account or source to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

5. CONTRACT PRICE/PRICE LIMITATION/ PAYMENT.

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT C which is incorporated herein by reference.

5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.

5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.

6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal employment opportunity laws. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.

6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.

6.3. The Contractor agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

7. PERSONNEL.

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.

7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

Contractor Initials [illegible]

Date 6/19/20

8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

8.1.1 failure to perform the Services satisfactorily or on schedule;

8.1.2 failure to submit any report required hereunder; and/or

8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely cured, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;

8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 give the Contractor a written notice specifying the Event of Default and set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 give the Contractor a written notice specifying the Event of Default, treat the Agreement as breached, terminate the Agreement and pursue any of its remedies at law or in equity, or both.

8.3. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

9. TERMINATION.

9.1 Notwithstanding paragraph 8, the State may, at its sole discretion, terminate the Agreement for any reason, in whole or in part, by thirty (30) days written notice to the Contractor that the State is exercising its option to terminate the Agreement.

9.2 In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall, at the State's discretion, deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination Report shall be identical to those of any Final Report described in the attached EXHIBIT B. In addition, at the State's discretion, the Contractor shall, within 15 days of notice of early termination, develop and submit to the State a Transition Plan for services under the Agreement.

10. DATA/ACCESS/CONFIDENTIALITY/ PRESERVATION.

10.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

10.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

10.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

11. CONTRACTOR'S RELATION TO THE STATE. In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.

12.1 The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written notice, which shall be provided to the State at least fifteen (15) days prior to the assignment, and a written consent of the State. For purposes of this paragraph, a Change of Control shall constitute assignment. "Change of Control" means (a) merger, consolidation, or a transaction or series of related transactions in which a third party, together with its affiliates, becomes the direct or indirect owner of fifty percent (50%) or more of the voting shares or similar equity interests, or combined voting power of the Contractor, or (b) the sale of all or substantially all of the assets of the Contractor.

12.2 None of the Services shall be subcontracted by the Contractor without prior written notice and consent of the State. The State is entitled to copies of all subcontracts and assignment agreements and shall not be bound by any provisions contained in a subcontract or an assignment agreement to which it is not a party.

13. INDEMNIFICATION. Unless otherwise exempted by law, the Contractor shall indemnify and hold harmless the State, its officers and employees, from and against any and all claims, liabilities and costs for any personal injury or property damages, patent or copyright infringement, or other claims asserted against the State, its officers or employees, which arise out of (or which may be claimed to arise out of) the acts or omission of the

Contractor Initials BHT

Date 6/19/20

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Contractor, or subcontractors, including but not limited to the negligence, reckless or intentional conduct. The State shall not be liable for any costs incurred by the Contractor arising under this paragraph 13. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and continuously maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 commercial general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than $1,000,000 per occurrence and $2,000,000 aggregate or excess; and

14.1.2 special cause of loss coverage form covering all property subject to subparagraph 10.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference.

15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A *("Workers' Compensation")*.

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. The Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

17. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no such approval is required under the circumstances pursuant to State law, rule or policy.

18. CHOICE OF LAW AND FORUM. This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party. Any actions arising out of this Agreement shall be brought and maintained in New Hampshire Superior Court which shall have exclusive jurisdiction thereof.

19. CONFLICTING TERMS. In the event of a conflict between the terms of this P-37 form (as modified in EXHIBIT A) and/or attachments and amendment thereof, the terms of the P-37 (as modified in EXHIBIT A) shall control.

20. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

21. HEADINGS. The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

22. SPECIAL PROVISIONS. Additional or modifying provisions set forth in the attached EXHIBIT A are incorporated herein by reference.

23. SEVERABILITY. In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

24. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings with respect to the subject matter hereof.

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REVISIONS TO STANDARD CONTRACT PROVISIONS

1. Revisions to Form P-37, General Provisions

1.1. Paragraph 3, Subparagraph 3.1, Effective Date/Completion of Services, is amended as follows:

3.1. Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire as indicated in block 1.17, this Agreement, and all obligations of the parties hereunder, shall become effective on July 1, 2020. ("Effective Date").

1.2. Paragraph 3, Effective Date/Completion of Services, is amended by adding subparagraph 3.3 as follows:

3.3. The parties may extend the Agreement for up to two (2) additional years from the Completion Date, contingent upon satisfactory delivery of services, available funding, agreement of the parties, and approval of the Governor and Executive Council.

1.3. Paragraph 12, Assignment/Delegation/Subcontracts, is amended by adding subparagraph 12.3 as follows:

12.3. Subcontractors are subject to the same contractual conditions as the Contractor and the Contractor is responsible to ensure subcontractor compliance with those conditions. The Contractor shall have written agreements with all subcontractors, specifying the work to be performed and how corrective action shall be managed if the subcontractor's performance is inadequate. The Contractor shall manage the subcontractor's performance on an ongoing basis and take corrective action as necessary. The Contractor shall annually provide the State with a list of all subcontractors provided for under this Agreement and notify the State of any inadequate subcontractor performance.

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Scope of Services

1. **Statement of Work**

1.1. General Services

1.1.1. The Contractor shall provide services in this agreement to pregnant and parenting women as well as other families with children up to twenty-one (21) years of age who:

1.1.1.1. Are at risk for experiencing difficulty with:

1.1.1.1.1. Pregnancy.

1.1.1.1.2. Health and nutrition.

1.1.1.1.3. Education and employment.

1.1.1.1.4. Parenting challenges.

1.1.1.1.5. Social isolation.

1.1.1.1.6. Substance use disorders.

1.1.1.1.7. Mental health events.

1.1.1.2. Seek Comprehensive Family Support Services (CFSS) in a voluntary manner.

1.1.2. For the purposes of this agreement, all references to days shall mean business days.

1.1.3. For the purposes of this agreement, all references to business hours shall mean Monday through Friday from 8:00 PM to 5:00 PM, excluding state and federal holidays.

1.1.4. The Contractor shall provide services at the Waypoint Family Resource Center, which is located at 103 North State Street, in Concord, NH; The Children's Place and Parent Education Center at 27 Burns Avenue, Concord NH; and other locations, as mutually agreed upon between the Contractor and the client, within the Department of Health and Human Services Concord District Office Catchment Area. The Contractor shall ensure:

1.1.4.1. Office hours at the Waypoint Family Resource Center are available to families and staff Monday through Friday during business hours.

1.1.4.2. The Children's Place and Parent Education Center location is available for drop-in childcare and education groups Monday through Thursday from 8:30 AM to 2:00 PM and Friday from 8:30 AM to 12:00 PM.

1.1.4.3. Office locations remain in compliance with the Americans

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with Disabilities Act (ADA) accessibility requirements.

1.1.5. The Contractor shall maintain operation of a Qualified Family Resource Center (FRC-Q), or obtain the FRC-Q designation no later than the contract completion date.

1.1.6. The Contractor shall provide Comprehensive Family Support Services (CFSS) support to parents who may be experiencing social, emotional, physical and mental health events that interfere with their ability to parent their children. The Contractor shall provide CFSS in a flexible and integrated approach that provides support services to families in three stages:

1.1.6.1. Prevention.

1.1.6.2. Early intervention.

1.1.6.3. Crisis.

1.1.7. The Contractor shall serve all pregnant and parenting women and other families with children under twenty-one (21) years of age who are:

1.1.7.1. At risk for experiencing difficulty with:

1.1.7.1.1. Pregnancy;

1.1.7.1.2. Health and nutrition;

1.1.7.1.3. Education and employment;

1.1.7.1.4. Parenting;

1.1.7.1.5. Social isolation;

1.1.7.1.6. Substance abuse; or

1.1.7.1.7. Mental health issues.

1.1.7.2. At risk for child abuse and neglect; and

1.1.7.3. Perinatal families of substance exposed infants.

1.1.8. The Contractor shall support the empowerment of families as advocates for themselves and their children by facilitating collaboration between communities and families to develop a comprehensive array of local, family-centered and culturally informed services.

1.1.9. The Contractor shall perform outreach to individuals and families through activities that may include, but are not limited to:

1.1.9.1. Distribution of collateral materials including CFSS and agency brochures, newsletters, flyers, and calendars.

1.1.9.2. Inclusion of parenting and family resource center information on the Waypoint website.

1.1.9.3. Information sessions and presentations with community agencies and their representatives.

1.1.9.4. Media coverage.

1.1.10. The Contractor shall facilitate identification and evaluation of programs and services available to families who may be experiencing conditions that may include, but are not limited to:

1.1.10.1. A previous or current founded, or unfounded, child protective services report.

1.1.10.2. Having a child who has a low birth weight and neuro developmental delays.

1.1.10.3. A history of, or current, parental or caregiver substance abuse.

1.1.10.4. A history of, or current, mental health concerns relative to the parent, caregiver, or child(ren).

1.1.10.5. Having income at or below 300% of the Federal Poverty Level.

1.1.10.6. Family history of domestic violence.

1.1.10.7. Child's insecure attachment in early years.

1.1.10.8. Pregnancy, birth of a child within the past twelve (12) months, birth of an additional child within the next six (6) months, birth or expected birth of a child with special healthcare needs.

1.1.10.9. Pregnant persons with prenatal substance use concerns and families with substance exposed infants.

1.1.10.10. Having more than one (1) child under the age of three (3) years.

1.1.10.11. Physical or social isolation or any other factors that contribute to unhealthy social and emotional outcomes.

1.1.10.12. Home conditions presenting a health and/or safety risk to family members.

1.1.10.13. Child or family with chronic health, behavioral or developmental issues with impacts parenting.

1.1.10.14. Ages and Stages Questionnaire (ASQ) and Ages and Stages Questionnaire Social Emotional (ASQ-SE) results that indicate developmental delays.

1.1.10.15. Families impacted by traumatic events.

1.1.10.16. Receiving Temporary Assistance to Needy Families (TANF) cash assistance or any of the Medicaid options.

1.1.10.17. Substance Use Disorder services.

1.1.11. The Contractor shall ensure services are multigenerational; trauma-informed; culturally-responsive; strengths-based; and focused on empowering families. The Contractor shall ensure:

1.1.11.1. Service activities include, but are not limited to providing:

1.1.11.1.1. Evidence-based practices, where available.

1.1.11.1.2. Education and direct services that support parent and child wellbeing.

1.1.11.1.3. Case management.

1.1.11.1.4. Access to a broad range of resources and referrals to respond to each family's needs, as appropriate.

1.1.11.2. Services are delivered in an environment appropriate to the needs and convenience of the clients, which may include, but are not limited to:

1.1.11.2.1. Home-visiting services.

1.1.11.2.2. Community-based visits.

1.1.11.2.3. Parenting groups.

1.1.11.2.4. Workshops.

1.1.11.2.5. Playgroups.

1.1.12. The Contractor shall collaborate with the Department and its Facilitating Organization to ensure a statewide system of CFSS.

1.1.13. The Contractor shall attend quarterly meetings for the CFSS as scheduled by the Department.

1.1.14. The Contractor shall engage with the Department and peers, through regular meetings focused on client outcomes, to utilize data to understand performance and improve practices, as requested by the Department.

1.1.15. The Contractor shall evaluate the performance of the programs and services provided through the distribution of client and family satisfaction surveys upon completion of services and during two (2) client survey months annually.

1.1.16. The Contractor shall convene and participate in monthly Concord

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Connections Meetings in order to identify current community needs and coordinate programming with area providers.

1.2. **Assessment and Referrals**

1.2.1. The Contractor shall provide referrals to appropriate community-based services and other resources that support families in their home communities, which may include, but are not limited to:

1.2.1.1. Child Care Aware of New Hampshire.

1.2.1.2. Department of Health and Human Services District offices for assistance with program eligibility determination.

1.2.1.3. Special Medicaid Services, including, Family Centered Early Supports and Services (FCESS).

1.2.1.4. Family Violence Prevention Agencies.

1.2.1.5. Primary Care Provider enrollment assistance.

1.2.1.6. Health insurance provider enrollment assistance, including Medicaid, to increase access to healthcare.

1.2.1.7. Mental health services.

1.2.1.8. Oral health services.

1.2.1.9. Smoking cessation programs, including referrals to QuitWorks-NH, as appropriate.

1.2.1.10. Women, Infants and Children (WIC) Nutrition programs for access to breastfeeding supports, nutritional education, and healthy foods.

1.2.1.11. Independent living programs.

1.2.1.12. Adult education.

1.2.1.13. Employment services.

1.2.2. The Contractor shall ensure that each family is provided with an Individual Service Plan (ISP) that addresses and targets barriers to receiving education and support services, which may include but are not limited to:

1.2.2.1. Parent education and support.

1.2.2.2. Family mentoring and advocacy.

1.2.2.3. Medical and health education.

1.2.2.4. Early childhood education.

1.2.2.5. Literacy education and support.

1.2.2.6. Life skills training.

1.2.3. The Contractor shall ensure all services provided are designed to prevent child maltreatment, neglect, and Juvenile Justice Involvement.

1.2.4. The Contract shall provide services that are trauma informed and include, but are not limited to:

1.2.4.1. Parenting education and family support through a variety of evidence-based curriculums.

1.2.4.2. Age appropriate education using Bright Futures – Guidelines for Health Supervision of Infants, Children and Adolescents – Fourth edition.

1.2.5. The Contractor shall accept referrals from hospitals and medical centers when clients have a Plan of Safe Care and:

1.2.5.1. Provide early intervention in at risk pregnant and parenting families.

1.2.5.2. Prioritize pregnant parents with substance use disorder for support and assignment.

1.2.6. The Contractor shall assist pregnant and postpartum women with developing a Plan of Safe Care in collaboration with the client's medical providers.

1.2.7. The Contractor shall complete a Family Assessment for each family served within the first three (3) visits with families, utilizing an intake assessment, the Protective Factors Survey, 2nd Edition (PFS-2), and a comprehensive assessment using the North Carolina Family Assessment Scale General (NCFAS-G) in order to:

1.2.7.1. Identify risk factors.

1.2.7.2. Determine appropriate CFSS.

1.2.7.3. Provide appropriate CFSS.

1.2.8. The Contractor shall administer the Watch Me Grow curriculum/program/services in accordance with the Watch Me Grow guidelines.

1.2.9. The Contractor shall ensure that families with children up to six (6) years of age are screened and participate in the Watch Me Grow Program. The Contractor shall:

1.2.9.1. Distribute Learn the Signs, Act Early materials.

1.2.9.2. Report the number of families who received developmental screening education materials.

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1.2.9.3. Provide developmental and social emotional screenings for children ages one (1) month through five (5) years.

1.2.9.4. Report the number of families that received an ASQ-3 and ASQ-SE- screener.

1.2.10. The Contractor shall provide CFSS using the Strengthening Families Framework and addressing Protective Factors, which may be provided through a variety of methods including, but not limited to:

1.2.10.1. Home visiting services.

1.2.10.2. Workshops.

1.2.10.3. Support groups.

1.3. **Home Visiting Services**.

1.3.1. The Contractor shall provide home visiting services that are respectful of families' cultures and values while building on each family's strengths and being responsive to their needs. The Contractor shall ensure services include, but are not limited to:

1.3.1.1. Working with program participants to develop comprehensive goals to improve the economic self-sufficiency by assisting parents with developing a vision for the future that includes, but is not limited to:

1.3.1.1.1. Planning future pregnancies.

1.3.1.1.2. Continuing education.

1.3.1.1.3. Finding and maintaining employment.

1.3.1.1.4. Increasing Protective Factors of the family.

1.3.1.1.5. Obtaining secure housing.

1.3.1.1.6. Accessing community services.

1.3.1.1.7. Accessing parental education on topics that include, but are not limited to:

1.3.1.1.7.1. Child development.

1.3.1.1.7.2. Child behavior.

1.3.1.1.7.3. Child health.

1.3.1.1.7.4. Coping and problem solving skills.

1.3.1.1.7.5. Safety.

1.3.1.1.7.6. Parenting skills.

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1.3.1.2. Providing flexible availability in order to meet the needs of individual families and communities.

1.3.1.3. Ensuring non-duplication of other services being received.

1.3.1.4. Providing standardized smoking cessation education and referrals, as appropriate, in order to increase the number of women who quit smoking.

1.3.1.5. Providing information to pregnant women relative to the importance or receiving consistent prenatal health care that results in healthy pregnancies and birth outcomes.

1.3.1.6. Providing information that promotes parent-child attachments that mitigate child maltreatment.

1.3.1.7. Providing education regarding the importance of primary care services for the family, including access to reproductive health care, timely immunizations, increased child safety, and the establishment of a medical home. The Contractor shall work to ensure:

1.3.1.7.1. All women have access to formal, validated screening for prenatal and postpartum depression using tools that may include, but are not limited to:

1.3.1.7.1.1. Prime MD depression screening.

1.3.1.7.1.2. Edinburg Postnatal Screen.

1.3.1.7.2. All women who screen positive for maternal depression are referred to follow-up treatment, as appropriate.

1.3.1.7.3. Nursing visits are provided to pregnant women and their babies through the child's first birthday, and as needed for any child up to 17 years of age through the Child and Family Health Support program.

1.3.1.7.4. Nurse consultation is provided to any family that has an identified nursing need.

1.3.1.7.5. All participants are enrolled in primary care physician services.

1.3.1.7.6. Improved family health and functioning.

1.3.2. The Contractor shall provide home visiting services utilizing the Home Visiting NH model, which includes, but is not limited to:

1.3.2.1. Promoting healthy pregnancy and birth outcomes.

1.3.2.2. Promoting a safe and nurturing environment for children.

1.3.2.3. Improving families' life course and development.

1.3.3. The Contractor shall provide home visiting services, utilizing evidence based approaches and training programs that include, but are not limited to:

1.3.3.1. Parents as Teachers curriculum.

1.3.3.2. Born to Learn curriculum.

1.3.3.3. The Period of PURPLE Crying.

1.3.3.4. Motivational interviewing.

1.3.3.5. Advocacy training.

1.3.3.6. Magic 123.

1.3.3.7. Reflective supervision.

1.3.3.8. Parenting A Second Time Around.

1.4. **Workshops and Support Groups**

1.4.1. The Contract shall provide an array of workshops to increase knowledge of parenting and child development, parental resilience, and social connections, which include, but are not limited to:

1.4.1.1. Positive Solutions for Families.

1.4.1.2. Slow Cooker class.

1.4.1.3. Can't Even Fam.

1.4.1.4. Instructional money management programs.

1.4.1.5. Grandparents/Caregiver group.

1.4.1.6. Parent/Caregiver group.

1.4.1.7. Toddler group.

1.4.1.8. Mommy and Me (New Baby) group.

1.4.1.9. Daddy Time group.

1.4.2. The Contractor shall facilitate a variety of support groups that include, but are not limited to:

1.4.2.1. Parent Support.

1.4.2.2. Kinscare Support.

1.4.2.3. Circle of Parents.

1.4.2.4. Grandparent's Café.

1.4.2.5. Misadventures of Motherhood.

1.4.2.6. Concord Connections.

1.5. **Staffing**

1.5.1. The Contractor shall require all staff, subcontractors, and volunteers, who have contact with children, complete criminal background and central registry checks.

1.5.2. The Contract shall ensure that all staff who shall drive as part of their job duties maintain a valid driver's license.

1.5.3. The Contractor shall ensure staff are trained in the principles of family support, maternal and child health, as well as the child welfare system with concentrations in service array as well as working in multidisciplinary teams.

1.5.4. The Contractor shall ensure that staff participate in training that includes, but is not limited to:

1.5.4.1. Strengthening the Families Framework.

1.5.4.2. The Five Protective Factors.

1.5.4.3. Trust Based Relational Intervention.

1.5.4.4. Solutions Based Casework.

1.5.5. The Contractor shall ensure that staff receive on-going staff enrichment and development in areas that include, but are not limited to:

1.5.5.1. Skills needed to address the ethnic and cultural needs, resources, and assets of the community.

1.5.5.2. Exercising empathy, with an understanding of family stressors of parents and families receiving services.

1.5.5.3. Effective home visiting and reporting practices.

1.5.6. The Contractor shall ensure all clinicians and prescribing practitioners who provide consultation services are licensed by the NH Board of Psychological Examiners, as a health care professional.

1.5.7. The Contractor shall ensure the program is staffed, at a minimum, by a Program Director who works the minimum of a 0.5 Full Time Employee (FTE) and an appropriate number of Paraprofessional Home Visitors, necessary to implement the program.

1.5.8. The Contractor shall ensure the Program Director have, at a minimum experience and education including but not limited to:

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1.5.8.1. A Master's degree in social work, counseling, nursing, public health or a related field, and

1.5.8.2. Two (2) years of experience working with families and children in a social service, home health or other early childhood program setting; or

1.5.8.3. A Bachelor's degree in social work, counseling, nursing, public health or related field; and

1.5.8.4. Five (5) years of experience working with families and children in a social service, home health or other early childhood program setting, some of which shall have been in a supervisory capacity.

1.5.9. The Contractor shall ensure the Paraprofessional Home Visitors have, at a minimum experience and education including but not limited to:

1.5.9.1. A Bachelor's degree in social work, counseling, nursing, human services, early childhood education or a relate field; and

1.5.9.2. Two (2) years of experience working with families and children in a social service, home health or other early childhood program setting.

1.5.10. The Contractor shall ensure that a minimum of one (1) Home Visitor and the Home Visitor Supervisor are trained in either Growing Great Kids or Parents as Teachers curriculum and follow the Growing Great Kids requirements within six (6) months of the contract effective date.

1.5.11. The Contractor shall designate a staff position to be the liaison for all programmatic correspondence between the Department and the agency including, but not limited to:

1.5.11.1. Clinical updates.

1.5.11.2. Program announcements.

1.5.11.3. Reporting changes, errors, and requests.

1.6. **Relevant Laws, Policies and Guidelines**

1.6.1. The Contractor shall be in compliance with applicable federal and state laws, rules and regulations, and applicable policies and procedures adopted by the Department currently in effect, and as they may be adopted or amended during the contract period.

1.6.2. The Contractor shall meet all information security and privacy requirements, as set by the Department.

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1.6.3. The Contractor shall report all cases of communicable diseases according to New Hampshire RSA 141-C and He-P 301, adopted June 3, 2008.

1.6.4. The Contractor shall participate and coordinate public health activities as requested by the Division of Public Health Services during any disease outbreak and/or emergency, natural or man-made, affecting the public's health.

1.6.5. The Contractor shall promote immunizations, in accordance with RSA 141-C and the Immunization Rules promulgated thereunder.

1.6.6. The Contractor's program services shall meet the requirements of Sec. 401 (a)(3) of the 42USC 601, which is Part A of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PRWORA) federal law for TANF, which indicates on of the purposes is to increase State flexibility to, "(3) prevent and reduce the incidence of out-of-wedlock pregnancies and establish annual numerical goals for preventing and reducing the incidence of these pregnancies", to the State/Federal regulation.

1.6.7. The Contractor shall comply with confidentiality provisions of RSA 170-G: 8-a. All information regarding the Department's clients, client families, foster families, and other involved individuals, is strictly confidential and shall not be discussed with anyone except the Department's personnel in the performance of contracted services.

1.6.8. The Contractor shall maintain the confidentiality of all clients and use client information only for program administration purposes and evaluation, ensuring the following, including but not limited to:

1.6.8.1. All staff and subcontractor(s) understand that the receipt of this information is confidential and cannot be disclosed except in direct administration of the program.

1.6.8.2. All staff and subcontractor(s) adhere to the standards and confidentiality policies of the organization.

1.6.8.3. Receipt of public assistance and other confidential information shared shall be shared only as part of the medical record and only with the properly signed release of information from the client.

1.6.9. The Contractor shall, for purposes of program evaluation and/or continuous quality improvement, report personally identifiable health data to the Department as requested, for all clients served under the resulting contract.

1.6.10. The Contractor shall obtain any authorizations for release of information from the clients that are necessary to comply with federal

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and state laws and regulations.

1.6.11. The Contractor shall provide all forms developed for authorization for release of information to the Department prior to use.

1.6.12. The Contractor shall adhere to the legal requirements governing human subjects' research if considering using program participants for clinical or sociological research purposes.

1.6.13. The Contractor shall inform the Division of Public Health Services prior to initiating any research related to the resulting contract.

1.6.14. The Contractor shall comply with the reporting requirements of New Hampshire RSA 169:C, Child Protection Act; RSA 161:F46, Protective Services to Adults; RSA 631:6, Assault and Related Offenses; and RSA 130:A, Lead Paint Poisoning and Control.

2. Exhibits Incorporated

2.1. The Contractor shall use and disclose Protected Health Information in compliance with the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule) (45 CFR Parts 160 and 164) under the Health Insurance Portability and Accountability Act (HIPAA) of 1996, and in accordance with the attached Exhibit I, Business Associate Agreement, which has been executed by the parties.

2.2. The Contractor shall manage all confidential data related to this Agreement in accordance with the terms of Exhibit K, DHHS Information Security Requirements.

2.3. The Contractor shall comply with all Exhibits D through K, which are attached hereto and incorporated by reference herein.

3. Reporting Requirements

3.1. The Contractor shall submit quarterly reports highlighting the program activities no later than the fifteenth (15th) day of the month following the reporting period, with the first report due no later than October 15, 2020. The Contractor shall ensure quarterly reports include, but are not limited to:

3.1.1. The progress in achieving the stated outcomes; and

3.1.2. Feedback from families as to the effectiveness and satisfaction of the contracted services.

3.2. The Contractor shall submit an annual report to the Department by July 31st of each contract year, with the first report due on July 31, 2021. The Contractor shall ensure annual reports include, but are not limited to:

3.2.1. Information regarding accomplishments and activities for the program.

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3.2.2. Recommendations for service development and outcomes.

3.2.3. Systemic barriers experienced.

3.2.4. Family satisfaction survey results.

3.3. The Contractor shall enter data into the Welligent System within thirty (30) days of receiving the data, which includes but is not limited to:

3.3.1. Encrypted client identifier; first two initials of the first name, first three initials of the last name.

3.3.2. Gender.

3.3.3. Date of Birth.

3.3.4. Race.

3.3.5. Ethnicity.

3.3.6. Date of Screening.

3.3.7. Which month the Ages and Stages Questionnaire (ASQ) was administered.

3.3.8. Recheck.

3.3.9. Referred.

3.3.10. Receiving services.

3.3.11. Screening score.

3.3.12. Consent signed to notify Primary Care Physician (PCP).

3.3.13. Date the screen was sent to PCP.

3.4. The Contractor shall collaborate with the Department to provide requested information relative to program evaluation and other information, as needed, to meet Department goals and requirements and provide information to different Divisions within the Department that include, but are not limited to the:

3.4.1. Division for Children, Youth and Families.

3.4.2. Division of Public Health Services.

3.4.3. Division for Economic and Housing Stability.

3.5. The Contractor shall maintain a Family Service Record on each family in compliance with all HIPAA Privacy Rules, ensuring each record includes, but is not limited to:

3.5.1. Source of referral.

3.5.2. Referral information.

3.5.3. Release of information form.

3.5.4. Family assessment.

3.5.5. Child/Family services plan.

3.5.6. Case contact log.

3.5.7. Receipt of health care.

3.5.8. Linkages with prenatal and/or primary care and visit schedule as outlined in the American Academy of Pediatrics, "Recommendations for Preventative Pediatric Health Care" schedule.

3.5.9. Progress notes.

3.5.10. Child care utilization and billing information.

3.5.11. Case closure report.

3.6. The Contractor shall ensure Family Service Records are summarized and entered into the Quick Base in real-time.

4. Performance Measures

4.1. Contractor performance shall be monitored by the Department through review of consumer satisfaction data, which shall indicate a minimum of 80% favorable rating.

4.2. The Contractor shall sustain 100% screening of family participation in the Watch Me Grow Program in families with children up to six (6) years of age.

4.3. The Contractor shall work collaboratively with the Department to ensure evidence-based strategies are used and appropriate metrics are tracked for specific programs and sub-populations.

4.4. The Contractor shall actively and regularly collaborate with the Department to enhance contract management, improve results, and adjust program delivery and policy based on successful outcomes.

4.5. The Contractor shall track a range of performance improvement topics that include, but are not limited to:

4.5.1. Increasing outreach to high-risk populations.

4.5.2. Increasing the share of referred families who enroll in services.

4.5.3. Increasing service completion dates.

4.5.4. Evaluating long-term program outcomes.

4.6. The Contractor may be required to provide other key data and metrics to the Department, including client-level demographic, performance, and service data.

4.7. The Contractor shall collect and share data with the Department in a format specified by the Department, where applicable.

5. Additional Terms

5.1. Impacts Resulting from Court Orders or Legislative Changes

5.1.1. The Contractor agrees that, to the extent future state or federal legislation or court orders may have an impact on the Services described herein, the State has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.

5.2. Culturally and Linguistically Appropriate Services (CLAS)

5.2.1. The Contractor shall submit and comply with a detailed description of the language assistance services they will provide to persons with limited English proficiency and/or hearing impairment to ensure meaningful access to their programs and/or services within ten (10) days of the contract effective date.

5.3. Credits and Copyright Ownership

5.3.1. All documents, notices, press releases, research reports and other materials prepared during or resulting from the performance of the services of the Contract shall include the following statement, "The preparation of this (report, document etc.) was financed under a Contract with the State of New Hampshire, Department of Health and Human Services, with funds provided in part by the State of New Hampshire and/or such other funding sources as were available or required, e.g., the United States Department of Health and Human Services."

5.3.2. All materials produced or purchased under the contract shall have prior approval from the Department before printing, production, distribution or use.

5.3.3. The Department shall retain copyright ownership for any and all original materials produced, including, but not limited to:

5.3.3.1. Brochures.

5.3.3.2. Resource directories.

5.3.3.3. Protocols or guidelines.

5.3.3.4. Posters.

5.3.3.5. Reports.

5.3.4. The Contractor shall not reproduce any materials produced under the contract without prior written approval from the Department.

6. Records

6.1. The Contractor shall keep records that include, but are not limited to:

6.1.1. Books, records, documents and other electronic or physical data evidencing and reflecting all costs and other expenses incurred by the Contractor in the performance of the Contract, and all income received or collected by the Contractor.

6.1.2. All records shall be maintained in accordance with accounting procedures and practices, which sufficiently and properly reflect all such costs and expenses, and which are acceptable to the Department, and to include, without limitation, all ledgers, books, records, and original evidence of costs such as purchase requisitions and orders, vouchers, requisitions for materials, inventories, valuations of in-kind contributions, labor time cards, payrolls, and other records requested or required by the Department.

6.1.3. Statistical, enrollment, attendance or visit records for each recipient of services, which records shall include all records of application and eligibility (including all forms required to determine eligibility for each such recipient), records regarding the provision of services and all invoices submitted to the Department to obtain payment for such services.

6.1.4. Medical records on each patient/recipient of services.

6.2. During the term of this Contract and the period for retention hereunder, the Department, the United States Department of Health and Human Services, and any of their designated representatives shall have access to all reports and records maintained pursuant to the Contract for purposes of audit, examination, excerpts and transcripts. Upon the purchase by the Department of the maximum number of units provided for in the Contract and upon payment of the price limitation hereunder, the Contract and all the obligations of the parties hereunder (except such obligations as, by the terms of the Contract are to be performed after the end of the term of this Contract and/or survive the termination of the Contract) shall terminate, provided however, that if, upon review of the Final Expenditure Report the Department shall disallow any expenses claimed by the Contractor as costs hereunder the Department shall retain the right, at its discretion, to deduct the amount of such expenses as are disallowed or to recover such sums from the Contractor.

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EXHIBIT C

Payment Terms

1. This Agreement is funded by:
   1.1. 1.37% by the US Department of Health and Human Services, Administrations on Children, Youth and Families, Child Welfare Social Services, Title IV-B, Subpart 1, of the Social Security Act, CFDA 93.645, FAIN# 2001NHCWSS.
   1.2. 6.74% by the US Department of Health and Human Services, Administration for Children & Families, Administration on Children, Youth and Families, Promoting Safe and Stable Families, CFDA 93.556, FAIN# 2001FPSS.
   1.3. 23.23% by the US Department of Health and Human Services, Administration for Children & Families, Title XX Grants, SSBG – Social Services Block Grant, CFDA 93.667, FAIN# 2001NHSOSR.
   1.4. 55.65%, by the US Department of Health and Human Services, Temporary Assistance for Needy Families, CFDA 93.558, FAIN# 19NHTANF.
   1.5. 1.80% by the US Department of Health and Human Services, Maternal and Child Health Services Block Grant, CFDA 93.994, FAIN# 90CA1858.
   1.6. 11.21% General Funds
2. For the purposes of this Agreement:
   2.1. The Department has identified the Contractor as a Sub-recipient, in accordance with 2 CFR 200.330.
   2.2. The Department has identified this Contract as NON-R&D, in accordance with 2 CFR §200.87.
3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement, and shall be in accordance with the approved line item, as specified in Exhibits C-1, Budget Worksheet through Exhibit C-4, Budget Worksheet.
4. The Contractor shall submit an invoice in a form satisfactory to the State by the fifteenth (15th) working day of the following month, which identifies and requests reimbursement for authorized expenses incurred in the prior month. The Contractor shall ensure the invoice is completed, dated and returned to the Department in order to initiate payment.
5. In lieu of hard copies, all invoices may be assigned an electronic signature and emailed to BFAinvoices@dhhs.nh.gov, or invoices may be mailed to:

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Financial Manager
Department of Health and Human Services
129 Pleasant Street
Concord, NH 03301

6. The State shall make payment to the Contractor within thirty (30) days of receipt of each invoice, subsequent to approval of the submitted invoice and if sufficient funds are available, subject to Paragraph 4 of the General Provisions Form Number P-37 of this Agreement.
7. The final invoice shall be due to the State no later than forty (40) days after the contract completion date specified in Form P-37, General Provisions Block 1.7 Completion Date.
8. The Contractor must provide the services in Exhibit B, Scope of Services, in compliance with funding requirements.
9. The Contractor agrees that funding under this Agreement may be withheld, in whole or in part in the event of non-compliance with the terms and conditions of Exhibit B, Scope of Services.
10. Notwithstanding anything to the contrary herein, the Contractor agrees that funding under this agreement may be withheld, in whole or in part, in the event of non-compliance with any Federal or State law, rule or regulation applicable to the services provided, or if the said services or products have not been satisfactorily completed in accordance with the terms and conditions of this agreement.
11. Notwithstanding Paragraph 18 of the General Provisions Form P-37, changes limited to adjusting amounts within the price limitation and adjusting encumbrances between State Fiscal Years and budget class lines through the Budget Office may be made by written agreement of both parties, without obtaining approval of the Governor and Executive Council, if needed and justified.
12. Audits
    12.1. The Contractor is required to submit an annual audit to the Department if any of the following conditions exist:
        12.1.1. Condition A - The Contractor expended $750,000 or more in federal funds received as a subrecipient pursuant to 2 CFR Part 200, during the most recently completed fiscal year.
        12.1.2. Condition B - The Contractor is subject to audit pursuant to the requirements of NH RSA 7:28, III-b, pertaining to charitable organizations receiving support of $1,000,000 or more.

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12.1.3. Condition C - The Contractor is a public company and required by Security and Exchange Commission (SEC) regulations to submit an annual financial audit.

12.2. If Condition A exists, the Contractor shall submit an annual single audit performed by an independent Certified Public Accountant (CPA) to the Department within 120 days after the close of the Contractor's fiscal year, conducted in accordance with the requirements of 2 CFR Part 200, Subpart F of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal awards.

12.3. If Condition B or Condition C exists, the Contractor shall submit an annual financial audit performed by an independent CPA within 120 days after the close of the Contractor's fiscal year.

12.4. In addition to, and not in any way in limitation of obligations of the Contract, it is understood and agreed by the Contractor that the Contractor shall be held liable for any state or federal audit exceptions and shall return to the Department all payments made under the Contract to which exception has been taken, or which have been disallowed because of such an exception.

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Exhibit C-1, Budget Worksheet

New Hampshire Department of Health and Human Services
COMPLETE ONE BUDGET FORM FOR EACH BUDGET PERIOD

Bidder Name: Waypoint

Budget Request for: RFP-2021-OEHS-02-COMPR-09 (Comprehensive Family Support Services - Concord)

Budget Period: 7/1/2020-6/30/21

Line Item	Total Program Cost			Contractor Share / Match			Funded by DHHS contract share		
	Direct	Indirect	Total	Direct	Indirect	Total	Direct	Indirect	Total
1. Total Salary/Wages	$ 194,823.39	$ 33,279.39	$ 228,102.78	$ -	$ -	$ -	$ 194,823.39	$ 33,279.39	$ 228,102.78
2. Employee Benefits	$ 53,009.00	$ 8,450.00	$ 61,459.00	$ -	$ -	$ -	$ 53,009.00	$ 8,450.00	$ 61,459.00
3. Consultants/Contractual/Professional	$ 1,000.00	$ -	$ 1,000.00	$ -	$ -	$ -	$ 1,000.00	$ -	$ 1,000.00
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Repair and Maintenance	$ 1,500.00	$ 500.00	$ 2,000.00	$ -	$ -	$ -	$ 1,500.00	$ 500.00	$ 2,000.00
Purchase/Depreciation	$ 1,500.00	$ 500.00	$ 2,000.00	$ -	$ -	$ -	$ 1,500.00	$ 300.00	$ 2,800.00
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Educational	$ 1,000.00	$ -	$ 1,000.00	$ -	$ -	$ -	$ 1,000.00	$ -	$ 1,800.00
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ 1,800.00	$ 400.00	$ 2,200.00	$ -	$ -	$ -	$ 1,800.00	$ 400.00	$ 2,200.00
6. Travel	$ 6,500.00	$ 1,200.00	$ 7,700.00	$ -	$ -	$ -	$ 6,500.00	$ 1,200.00	$ 7,700.00
7. Occupancy	$ 16,579.22	$ 1,000.00	$ 17,579.22	$ -	$ -	$ -	$ 16,579.22	$ 1,000.00	$ 17,579.22
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ 2,000.00	$ 600.00	$ 2,600.00	$ -	$ -	$ -	$ 2,000.00	$ 600.00	$ 2,600.00
Postage	$ 220.00	$ -	$ 220.00	$ -	$ -	$ -	$ 220.00	$ -	$ 220.00
Subscriptions	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Audit and Legal	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Insurance	$ 2,000.00	$ -	$ 2,000.00	$ -	$ -	$ -	$ 2,000.00	$ -	$ 2,000.00
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10. Marketing/Communications	$ 500.00	$ 250.00	$ 750.00	$ -	$ -	$ -	$ 500.00	$ 250.00	$ 750.00
11. Staff Education and Training	$ 2,000.00	$ 300.00	$ 2,300.00	$ -	$ -	$ -	$ 2,000.00	$ 300.00	$ 2,300.00
12. Subcontracts/Agreements	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
13. Other Organizational Dues	$ 1,700.00	$ -	$ 1,700.00	$ -	$ -	$ -	$ 1,700.00	$ -	$ 1,700.00
14. Interest Expense	$ -	$ 5,011.00	$ 5,011.00	$ -	$ -	$ -		$ 5,011.00	$ 5,011.00
15. Purchase Services/In-Kind Donations	$ 6,377.34	$ -	$ 6,377.34	$ 6,377.34	$ -	$ 6,377.34	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 302,149.73	$ 61,470.58	$ 363,620.32	$ 6,377.34	$ -	$ 6,377.34	$ 295,671.61	$ 51,250.98	$ 357,891.98

Indirect As A Percent of Direct: 17.0%

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Exhibit C-1, Budget Worksheet
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Contractor Initials: BAT

Date: 6/19/20

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New Hampshire Department of Health and Human Services
COMPLETE ONE BUDGET FORM FOR EACH BUDGET PERIOD

Bidder Name: Waypoint

Budget Request for: RFP-2021-DEHS-02-COMPR-03 (Comprehensive Family Support Services - Concord)

Budget Period: 7/1/2021-6/30/22

Line Item	Total Program Cost: Direct	Total Program Cost: Indirect	Total Program Cost: Total	Contractor Share / Match: Direct	Contractor Share / Match: Indirect	Contractor Share / Match: Total	Funded by DHHS contract share: Direct	Funded by DHHS contract share: Indirect	Funded by DHHS contract share: Total
1. Total Salary/Wages	$ 194,823.29	$ 33,278.36	$ 228,102.78	$ -	$ -	$ -	$ 194,823.29	$ 33,278.36	$ 228,102.78
2. Employee Benefits	$ 33,000.00	$ 8,480.00	$ 41,480.00	$ -	$ -	$ -	$ 33,000.00	$ 8,480.00	$ 41,480.00
3. Consultants/Contractual/Professional	$ 1,000.00	$ -	$ 1,000.00	$ -	$ -	$ -	$ 1,000.00	$ -	$ 1,000.00
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Repair and Maintenance	$ 1,500.00	$ 500.00	$ 2,000.00	$ -	$ -	$ -	$ 1,500.00	$ 500.00	$ 2,000.00
Purchase/Depreciation	$ 1,500.00	$ 500.00	$ 2,000.00	$ -	$ -	$ -	$ 1,500.00	$ 500.00	$ 2,000.00
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Educational	$ 1,000.00	$ -	$ 1,000.00	$ -	$ -	$ -	$ 1,000.00	$ -	$ 1,000.00
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ 1,800.00	$ 400.00	$ 2,200.00	$ -	$ -	$ -	$ 1,800.00	$ 400.00	$ 2,200.00
6. Travel	$ 6,500.00	$ 1,200.00	$ 7,700.00	$ -	$ -	$ -	$ 6,500.00	$ 1,200.00	$ 7,700.00
7. Occupancy	$ 16,329.22	$ 1,000.00	$ 17,329.22	$ -	$ -	$ -	$ 16,329.22	$ 1,000.00	$ 17,329.22
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ 2,000.00	$ 600.00	$ 2,600.00	$ -	$ -	$ -	$ 2,000.00	$ 600.00	$ 2,600.00
Postage	$ 220.00	$ -	$ 220.00	$ -	$ -	$ -	$ 220.00	$ -	$ 220.00
Subscriptions	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Audit and Legal	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Insurance	$ 2,000.00	$ -	$ 2,000.00	$ -	$ -	$ -	$ 2,000.00	$ -	$ 2,000.00
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10. Marketing/Communications	$ 500.00	$ 250.00	$ 750.00	$ -	$ -	$ -	$ 500.00	$ 750.00	$ 750.00
11. Staff Education and Training	$ 2,000.00	$ 300.00	$ 2,300.00	$ -	$ -	$ -	$ 2,000.00	$ 300.00	$ 2,300.00
12. Subcontracts/Agreements	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
13. Other: Organizational Dues	$ 1,700.00	$ -	$ 1,700.00	$ -	$ -	$ -	$ 1,700.00	$ -	$ 1,700.00
14. Indirect Expenses	$ -	$ 5,011.00	$ 5,011.00	$ -	$ -	$ -	$ -	$ 5,011.00	$ 5,011.00
15. Purchase Services-In-Kind Donations	$ 6,577.36	$ -	$ 6,577.36	$ 6,577.36	$ -	$ 6,577.36	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 314,149.87	$ 51,519.36	$ 365,669.23	$ 6,577.36	$ -	$ 6,577.36	$ 307,572.51	$ 51,519.36	$ 359,091.87

Indirect As A Percent of Direct: 17.6%

Contractor Initials: BAT

Date: 6/19/20

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New Hampshire Department of Health and Human Services
COMPLETE ONE BUDGET FORM FOR EACH BUDGET PERIOD

Bidder Name: Waypoint

Budget Request for: RFP-2021-DEHS-02-COMPR-09 (Comprehensive Family Support Services - Concord)

Budget Period: 7/1/2020-6/30/21

Line Item	Total Program Cost: Direct	Total Program Cost: Indirect	Total Program Cost: Total	Contractor Share / Match: Direct	Contractor Share / Match: Indirect	Contractor Share / Match: Total	Funded by DHHS contract share: Direct	Funded by DHHS contract share: Indirect	Funded by DHHS contract share: Total
1. Total Salary/Wages	$ 184,823.20	$ 33,278.58	$ 226,102.78	$ -	$ -	$ -	$ 184,823.20	$ 33,278.58	$ 226,102.78
2. Employee Benefits	$ 53,000.00	$ 8,480.00	$ 61,480.00	$ -	$ -	$ -	$ 53,000.00	$ 8,480.00	$ 61,480.00
3. Consultant/Interpretation Services	$ 1,000.00	$ -	$ 1,000.00	$ -	$ -	$ -	$ 1,000.00	$ -	$ 1,000.00
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Repair and Maintenance	$ 1,500.00	$ 500.00	$ 2,000.00	$ -	$ -	$ -	$ 1,500.00	$ 500.00	$ 2,000.00
Purchase/Depreciation	$ 1,500.00	$ 500.00	$ 2,000.00	$ -	$ -	$ -	$ 1,500.00	$ 500.00	$ 2,000.00
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Educational	$ 1,000.00	$ -	$ 1,000.00	$ -	$ -	$ -	$ 1,000.00	$ -	$ 1,000.00
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ 1,800.00	$ 400.00	$ 2,200.00	$ -	$ -	$ -	$ 1,800.00	$ 400.00	$ 2,200.00
6. Travel	$ 6,300.00	$ 1,200.00	$ 7,500.00	$ -	$ -	$ -	$ 6,300.00	$ 1,200.00	$ 7,500.00
7. Occupancy	$ 14,529.72	$ 3,000.00	$ 17,529.72	$ -	$ -	$ -	$ 14,529.72	$ 3,000.00	$ 17,529.72
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ 2,000.00	$ 800.00	$ 2,800.00	$ -	$ -	$ -	$ 2,000.00	$ 800.00	$ 2,800.00
Postage	$ 229.00	$ -	$ 229.00	$ -	$ -	$ -	$ 229.00	$ -	$ 229.00
Subscriptions	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Audit and Legal	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Insurance	$ 2,000.00	$ -	$ 2,000.00	$ -	$ -	$ -	$ 2,000.00	$ -	$ 2,000.00
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10. Marketing/Communications	$ 500.00	$ 250.00	$ 750.00	$ -	$ -	$ -	$ 500.00	$ 250.00	$ 750.00
11. Staff Education and Training	$ 2,000.00	$ 300.00	$ 2,300.00	$ -	$ -	$ -	$ 2,000.00	$ 300.00	$ 2,300.00
12. Subcontracts/Agreements	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
13. Other: Organizational Dues	$ 1,200.00	$ -	$ 1,200.00	$ -	$ -	$ -	$ 1,200.00	$ -	$ 1,200.00
14. Interest Expenses	$ -	$ 5,011.00	$ 5,011.00	$ -	$ -	$ -	$ -	$ 5,011.00	$ 5,011.00
15. Purchase Services/In-Kind Donations	$ 6,377.36	$ -	$ 6,377.36	$ 6,377.36	$ -	$ 6,377.36	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 292,143.78	$ 53,570.58	$ 345,714.36	$ 6,377.36	$ -	$ 6,377.36	$ 285,372.42	$ 53,898.58	$ 339,293.00

Indirect As A Percent of Direct: 17.8%

Waypoint
RFP-2021-DEHS-02-COMPR-09
Exhibit C-3, Budget Worksheet
Page 1 of 1

Contractor Initials: RFT

Date: 6/19/20

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Exhibit C-1, Budget Worksheet

New Hampshire Department of Health and Human Services
COMPLETE ONE BUDGET FORM FOR EACH BUDGET PERIOD

Bidder/Vendor: Waypoint

Budget Request for: RFP-2021-DEHS-03-COMPR-03 (Comprehensive Family Support Services - Concord)

Budget Period: 7/1/2023-6/30/24

Line Item	Total Program Cost			Contractor Share / Match			Funded by Direct contract share		
	Direct	Indirect	Total	Direct	Indirect	Total	Direct	Indirect	Total
1. Total Salary/Wages	$ 194,873.20	$ 33,279.58	$ 228,152.78	$ -	$ -	$ -	$ 194,873.20	$ 33,279.58	$ 228,152.78
2. Employee Benefits	$ 53,000.00	$ 8,480.00	$ 61,480.00	$ -	$ -	$ -	$ 53,000.00	$ 8,480.00	$ 61,480.00
3. Consultants/Interpretation services	$ 1,000.00	$ -	$ 1,000.00	$ -	$ -	$ -	$ 1,000.00	$ -	$ 1,000.00
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Repair and Maintenance	$ 1,500.00	$ 500.00	$ 2,000.00	$ -	$ -	$ -	$ 1,500.00	$ 500.00	$ 2,000.00
Purchase/Depreciation	$ 1,500.00	$ 500.00	$ 2,000.00	$ -	$ -	$ -	$ 1,500.00	$ 500.00	$ 2,000.00
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Educational	$ 1,000.00	$ -	$ 1,000.00	$ -	$ -	$ -	$ 1,000.00	$ -	$ 1,000.00
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ 1,800.00	$ 400.00	$ 2,200.00	$ -	$ -	$ -	$ 1,800.00	$ 400.00	$ 2,200.00
6. Travel	$ 6,500.00	$ 1,200.00	$ 7,700.00	$ -	$ -	$ -	$ 6,500.00	$ 1,200.00	$ 7,700.00
7. Occupancy	$ 46,529.22	$ 9,000.00	$ 55,529.22	$ -	$ -	$ -	$ 46,529.22	$ 9,000.00	$ 55,529.22
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ 2,000.00	$ 800.00	$ 2,800.00	$ -	$ -	$ -	$ 2,000.00	$ 800.00	$ 2,800.00
Postage	$ 220.00	$ -	$ 220.00	$ -	$ -	$ -	$ 220.00	$ -	$ 220.00
Subscriptions	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Audit and Legal	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Insurance	$ 2,000.00	$ -	$ 2,000.00	$ -	$ -	$ -	$ 2,000.00	$ -	$ 2,000.00
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10. Marketing/Communications	$ 500.00	$ 750.00	$ 750.00	$ -	$ -	$ -	$ 500.00	$ 750.00	$ 750.00
11. Staff Education and Training	$ 2,000.00	$ 300.00	$ 2,300.00	$ -	$ -	$ -	$ 2,000.00	$ 300.00	$ 2,300.00
12. Subcontracts/Agreements	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
13. Other: Other/Misc/Bad Debt	$ 1,700.00	$ -	$ 1,700.00	$ -	$ -	$ -	$ 1,700.00	$ -	$ 1,700.00
14. Interest Expense	$ -	$ 5,811.00	$ 5,811.00	$ -	$ -	$ -		$ 5,811.00	$ 5,811.00
15. Purchase of Service/In-Kind Donations	$ 6,377.36	$ -	$ 6,377.36	$ 6,377.36	$ -	$ 6,377.36	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 329,149.78	$ 61,520.58	$ 390,670.36	$ 6,377.36	$ -	$ 6,377.36	$ 322,772.42	$ 61,520.58	$ 384,293.00

Indirect As A Percent of Direct: 17.8%

Waypoint
RFP-2021-DEHS-03-COMPR-03
Exhibit C-1, Budget Worksheet
Page 1 of 1

Contractor Initials: SAT

Date: 6/19/20

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CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS

The Vendor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of Sections 5151-5160 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. 701 et seq.), and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

ALTERNATIVE I - FOR GRANTEES OTHER THAN INDIVIDUALS

US DEPARTMENT OF HEALTH AND HUMAN SERVICES - CONTRACTORS
US DEPARTMENT OF EDUCATION - CONTRACTORS
US DEPARTMENT OF AGRICULTURE - CONTRACTORS

This certification is required by the regulations implementing Sections 5151-5160 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. 701 et seq.). The January 31, 1989 regulations were amended and published as Part II of the May 25, 1990 Federal Register (pages 21681-21691), and require certification by grantees (and by inference, sub-grantees and sub-contractors), prior to award, that they will maintain a drug-free workplace. Section 3017.630(c) of the regulation provides that a grantee (and by inference, sub-grantees and sub-contractors) that is a State may elect to make one certification to the Department in each federal fiscal year in lieu of certificates for each grant during the federal fiscal year covered by the certification. The certificate set out below is a material representation of fact upon which reliance is placed when the agency awards the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or government wide suspension or debarment. Contractors using this form should send it to:

Commissioner
NH Department of Health and Human Services
129 Pleasant Street,
Concord, NH 03301-6505

1. The grantee certifies that it will or will continue to provide a drug-free workplace by:
   1.1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
   1.2. Establishing an ongoing drug-free awareness program to inform employees about
      1.2.1. The dangers of drug abuse in the workplace;
      1.2.2. The grantee's policy of maintaining a drug-free workplace;
      1.2.3. Any available drug counseling, rehabilitation, and employee assistance programs; and
      1.2.4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
   1.3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
   1.4. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will
      1.4.1. Abide by the terms of the statement; and
      1.4.2. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
   1.5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 1.4.2 from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency

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has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

1.6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 1.4.2, with respect to any employee who is so convicted

1.6.1. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

1.6.2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

1.7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1.1, 1.2, 1.3, 1.4, 1.5, and 1.6.

2. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant.

Place of Performance (street address, city, county, state, zip code) (list each location) ...

Check ☐ if there are workplaces on file that are not identified here.

Vendor Name: WAYPOINT

6/19/20
Date

Name: [illegible]
Title: President/CEO

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CERTIFICATION REGARDING LOBBYING

The Vendor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of Section 319 of Public Law 101-121, Government wide Guidance for New Restrictions on Lobbying, and 31 U.S.C. 1352, and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

US DEPARTMENT OF HEALTH AND HUMAN SERVICES - CONTRACTORS
US DEPARTMENT OF EDUCATION - CONTRACTORS
US DEPARTMENT OF AGRICULTURE - CONTRACTORS

Programs (indicate applicable program covered):
*Temporary Assistance to Needy Families under Title IV-A
*Child Support Enforcement Program under Title IV-D
*Social Services Block Grant Program under Title XX
*Medicaid Program under Title XIX
*Community Services Block Grant under Title VI
*Child Care Development Block Grant under Title IV

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement (and by specific mention sub-grantee or sub-contractor).

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement (and by specific mention sub-grantee or sub-contractor), the undersigned shall complete and submit Standard Form LLL, (Disclosure Form to Report Lobbying, in accordance with its instructions, attached and identified as Standard Exhibit E-I.)

3. The undersigned shall require that the language of this certification be included in the award document for sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Vendor Name: WAYPOINT

6/19/20
Date

Name: Sonja Alvarez de Toledo
Title: President / CEO

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CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

The Vendor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of Executive Office of the President, Executive Order 12549 and 45 CFR Part 76 regarding Debarment, Suspension, and Other Responsibility Matters, and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this proposal (contract), the prospective primary participant is providing the certification set out below.

2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. If necessary, the prospective participant shall submit an explanation of why it cannot provide the certification. The certification or explanation will be considered in connection with the NH Department of Health and Human Services' (DHHS) determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

3. The certification in this clause is a material representation of fact upon which reliance was placed when DHHS determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, DHHS may terminate this transaction for cause or default.

4. The prospective primary participant shall provide immediate written notice to the DHHS agency to whom this proposal (contract) is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

5. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549: 45 CFR Part 76. See the attached definitions.

6. The prospective primary participant agrees by submitting this proposal (contract) that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by DHHS.

7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," provided by DHHS, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or involuntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List (of excluded parties).

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and

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information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, DHHS may terminate this transaction for cause or default.

PRIMARY COVERED TRANSACTIONS

11. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
    - 11.1. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
    - 11.2. have not within a three-year period preceding this proposal (contract) been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or a contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
    - 11.3. are not presently indicted for otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (l)(b) of this certification; and
    - 11.4. have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

12. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal (contract).

LOWER TIER COVERED TRANSACTIONS

13. By signing and submitting this lower tier proposal (contract), the prospective lower tier participant, as defined in 45 CFR Part 76, certifies to the best of its knowledge and belief that it and its principals:
    - 13.1. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
    - 13.2. where the prospective lower tier participant is unable to certify to any of the above, such prospective participant shall attach an explanation to this proposal (contract).

14. The prospective lower tier participant further agrees by submitting this proposal (contract) that it will include this clause entitled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion - Lower Tier Covered Transactions," without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

6/19/20
Date

Vendor Name: WAYPOINT

Name: Gina Alvarado-Tibbetts
Title: President/CEO

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CERTIFICATION OF COMPLIANCE WITH REQUIREMENTS PERTAINING TO FEDERAL NONDISCRIMINATION, EQUAL TREATMENT OF FAITH-BASED ORGANIZATIONS AND WHISTLEBLOWER PROTECTIONS

The Vendor identified in Section 1.3 of the General Provisions agrees by signature of the Contractor's representative as identified in Sections 1.11 and 1.12 of the General Provisions, to execute the following certification:

Vendor will comply, and will require any subgrantees or subcontractors to comply, with any applicable federal nondiscrimination requirements, which may include:

- the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. Section 3789d) which prohibits recipients of federal funding under this statute from discriminating, either in employment practices or in the delivery of services or benefits, on the basis of race, color, religion, national origin, and sex. The Act requires certain recipients to produce an Equal Employment Opportunity Plan;

- the Juvenile Justice Delinquency Prevention Act of 2002 (42 U.S.C. Section 5672(b)) which adopts by reference, the civil rights obligations of the Safe Streets Act. Recipients of federal funding under this statute are prohibited from discriminating, either in employment practices or in the delivery of services or benefits, on the basis of race, color, religion, national origin, and sex. The Act includes Equal Employment Opportunity Plan requirements;

- the Civil Rights Act of 1964 (42 U.S.C. Section 2000d, which prohibits recipients of federal financial assistance from discriminating on the basis of race, color, or national origin in any program or activity);

- the Rehabilitation Act of 1973 (29 U.S.C. Section 794), which prohibits recipients of Federal financial assistance from discriminating on the basis of disability, in regard to employment and the delivery of services or benefits, in any program or activity;

- the Americans with Disabilities Act of 1990 (42 U.S.C. Sections 12131-34), which prohibits discrimination and ensures equal opportunity for persons with disabilities in employment, State and local government services, public accommodations, commercial facilities, and transportation;

- the Education Amendments of 1972 (20 U.S.C. Sections 1681, 1683, 1685-86), which prohibits discrimination on the basis of sex in federally assisted education programs;

- the Age Discrimination Act of 1975 (42 U.S.C. Sections 6106-07), which prohibits discrimination on the basis of age in programs or activities receiving Federal financial assistance. It does not include employment discrimination;

- 28 C.F.R. pt. 31 (U.S. Department of Justice Regulations – OJJDP Grant Programs); 28 C.F.R. pt. 42 (U.S. Department of Justice Regulations – Nondiscrimination; Equal Employment Opportunity; Policies and Procedures); Executive Order No. 13279 (equal protection of the laws for faith-based and community organizations); Executive Order No. 13559, which provide fundamental principles and policy-making criteria for partnerships with faith-based and neighborhood organizations;

- 28 C.F.R. pt. 38 (U.S. Department of Justice Regulations – Equal Treatment for Faith-Based Organizations); and Whistleblower protections 41 U.S.C. §4712 and The National Defense Authorization Act (NDAA) for Fiscal Year 2013 (Pub. L. 112-239, enacted January 2, 2013) the Pilot Program for Enhancement of Contract Employee Whistleblower Protections, which protects employees against reprisal for certain whistle blowing activities in connection with federal grants and contracts.

The certificate set out below is a material representation of fact upon which reliance is placed when the agency awards the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or government wide suspension or debarment.

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New Hampshire Department of Health and Human Services
Exhibit G

In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, or sex against a recipient of funds, the recipient will forward a copy of the finding to the Office for Civil Rights, to the applicable contracting agency or division within the Department of Health and Human Services, and to the Department of Health and Human Services Office of the Ombudsman.

The Vendor identified in Section 1.3 of the General Provisions agrees by signature of the Contractor's representative as identified in Sections 1.11 and 1.12 of the General Provisions, to execute the following certification:

1. By signing and submitting this proposal (contract) the Vendor agrees to comply with the provisions indicated above.

Vendor Name: WAYPOINT

6/19/20
Date

Name: Sonja Alvarado
Title: President and CEO

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CERTIFICATION REGARDING ENVIRONMENTAL TOBACCO SMOKE

Public Law 103-227, Part C - Environmental Tobacco Smoke, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, education, or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug or alcohol treatment. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to $1000 per day and/or the imposition of an administrative compliance order on the responsible entity.

The Vendor identified in Section 1.3 of the General Provisions agrees, by signature of the Contractor's representative as identified in Section 1.11 and 1.12 of the General Provisions, to execute the following certification:

1. By signing and submitting this contract, the Vendor agrees to make reasonable efforts to comply with all applicable provisions of Public Law 103-227, Part C, known as the Pro-Children Act of 1994.

Vendor Name: WAYPOINT

6/19/20
Date

Name: [illegible]
Title: President/CEO

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HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT BUSINESS ASSOCIATE AGREEMENT

The Contractor identified in Section 1.3 of the General Provisions of the Agreement agrees to comply with the Health Insurance Portability and Accountability Act, Public Law 104-191 and with the Standards for Privacy and Security of Individually Identifiable Health Information, 45 CFR Parts 160 and 164 applicable to business associates. As defined herein, "Business Associate" shall mean the Contractor and subcontractors and agents of the Contractor that receive, use or have access to protected health information under this Agreement and "Covered Entity" shall mean the State of New Hampshire, Department of Health and Human Services.

(1) Definitions.

a. "Breach" shall have the same meaning as the term "Breach" in section 164.402 of Title 45, Code of Federal Regulations.

b. "Business Associate" has the meaning given such term in section 160.103 of Title 45, Code of Federal Regulations.

c. "Covered Entity" has the meaning given such term in section 160.103 of Title 45, Code of Federal Regulations.

d. "Designated Record Set" shall have the same meaning as the term "designated record set" in 45 CFR Section 164.501.

e. "Data Aggregation" shall have the same meaning as the term "data aggregation" in 45 CFR Section 164.501.

f. "Health Care Operations" shall have the same meaning as the term "health care operations" in 45 CFR Section 164.501.

g. "HITECH Act" means the Health Information Technology for Economic and Clinical Health Act, TitleXIII, Subtitle D, Part 1 & 2 of the American Recovery and Reinvestment Act of 2009.

h. "HIPAA" means the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 and the Standards for Privacy and Security of Individually Identifiable Health Information, 45 CFR Parts 160, 162 and 164 and amendments thereto.

i. "Individual" shall have the same meaning as the term "individual" in 45 CFR Section 160.103 and shall include a person who qualifies as a personal representative in accordance with 45 CFR Section 164.501(g).

j. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR Parts 160 and 164, promulgated under HIPAA by the United States Department of Health and Human Services.

k. "Protected Health Information" shall have the same meaning as the term "protected health information" in 45 CFR Section 160.103, limited to the information created or received by Business Associate from or on behalf of Covered Entity.

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l. "Required by Law" shall have the same meaning as the term "required by law" in 45 CFR Section 164.103.

m. "Secretary" shall mean the Secretary of the Department of Health and Human Services or his/her designee.

n. "Security Rule" shall mean the Security Standards for the Protection of Electronic Protected Health Information at 45 CFR Part 164, Subpart C, and amendments thereto.

o. "Unsecured Protected Health Information" means protected health information that is not secured by a technology standard that renders protected health information unusable, unreadable, or indecipherable to unauthorized individuals and is developed or endorsed by a standards developing organization that is accredited by the American National Standards Institute.

p. Other Definitions - All terms not otherwise defined herein shall have the meaning established under 45 C.F.R. Parts 160, 162 and 164, as amended from time to time, and the HITECH
Act.

(2) **Business Associate Use and Disclosure of Protected Health Information.**

a. Business Associate shall not use, disclose, maintain or transmit Protected Health Information (PHI) except as reasonably necessary to provide the services outlined under Exhibit A of the Agreement. Further, Business Associate, including but not limited to all its directors, officers, employees and agents, shall not use, disclose, maintain or transmit PHI in any manner that would constitute a violation of the Privacy and Security Rule.

b. Business Associate may use or disclose PHI:
   I. For the proper management and administration of the Business Associate;
   II. As required by law, pursuant to the terms set forth in paragraph d. below; or
   III. For data aggregation purposes for the health care operations of Covered Entity.

c. To the extent Business Associate is permitted under the Agreement to disclose PHI to a third party, Business Associate must obtain, prior to making any such disclosure, (i) reasonable assurances from the third party that such PHI will be held confidentially and used or further disclosed only as required by law or for the purpose for which it was disclosed to the third party; and (ii) an agreement from such third party to notify Business Associate, in accordance with the HIPAA Privacy, Security, and Breach Notification Rules of any breaches of the confidentiality of the PHI, to the extent it has obtained knowledge of such breach.

d. The Business Associate shall not, unless such disclosure is reasonably necessary to provide services under Exhibit A of the Agreement, disclose any PHI in response to a request for disclosure on the basis that it is required by law, without first notifying Covered Entity so that Covered Entity has an opportunity to object to the disclosure and to seek appropriate relief. If Covered Entity objects to such disclosure, the Business

Associate shall refrain from disclosing the PHI until Covered Entity has exhausted all remedies.

e. If the Covered Entity notifies the Business Associate that Covered Entity has agreed to be bound by additional restrictions over and above those uses or disclosures or security safeguards of PHI pursuant to the Privacy and Security Rule, the Business Associate shall be bound by such additional restrictions and shall not disclose PHI in violation of such additional restrictions and shall abide by any additional security safeguards.

(3) Obligations and Activities of Business Associate.

a. The Business Associate shall notify the Covered Entity's Privacy Officer immediately after the Business Associate becomes aware of any use or disclosure of protected health information not provided for by the Agreement including breaches of unsecured protected health information and/or any security incident that may have an impact on the protected health information of the Covered Entity.

b. The Business Associate shall immediately perform a risk assessment when it becomes aware of any of the above situations. The risk assessment shall include, but not be limited to:

- The nature and extent of the protected health information involved, including the types of identifiers and the likelihood of re-identification;
- The unauthorized person used the protected health information or to whom the disclosure was made;
- Whether the protected health information was actually acquired or viewed
- The extent to which the risk to the protected health information has been mitigated.

The Business Associate shall complete the risk assessment within 48 hours of the breach and immediately report the findings of the risk assessment in writing to the Covered Entity.

c. The Business Associate shall comply with all sections of the Privacy, Security, and Breach Notification Rule.

d. Business Associate shall make available all of its internal policies and procedures, books and records relating to the use and disclosure of PHI received from, or created or received by the Business Associate on behalf of Covered Entity to the Secretary for purposes of determining Covered Entity's compliance with HIPAA and the Privacy and Security Rule.

e. Business Associate shall require all of its business associates that receive, use or have access to PHI under the Agreement, to agree in writing to adhere to the same restrictions and conditions on the use and disclosure of PHI contained herein, including the duty to return or destroy the PHI as provided under Section 3 (l). The Covered Entity shall be considered a direct third party beneficiary of the Contractor's business associate agreements with Contractor's intended business associates, who will be receiving PHI

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pursuant to this Agreement, with rights of enforcement and indemnification from such business associates who shall be governed by standard Paragraph #13 of the standard contract provisions (P-37) of this Agreement for the purpose of use and disclosure of protected health information.

f. Within five (5) business days of receipt of a written request from Covered Entity, Business Associate shall make available during normal business hours at its offices all records, books, agreements, policies and procedures relating to the use and disclosure of PHI to the Covered Entity, for purposes of enabling Covered Entity to determine Business Associate's compliance with the terms of the Agreement.

g. Within ten (10) business days of receiving a written request from Covered Entity, Business Associate shall provide access to PHI in a Designated Record Set to the Covered Entity, or as directed by Covered Entity, to an individual in order to meet the requirements under 45 CFR Section 164.524.

h. Within ten (10) business days of receiving a written request from Covered Entity for an amendment of PHI or a record about an individual contained in a Designated Record Set, the Business Associate shall make such PHI available to Covered Entity for amendment and incorporate any such amendment to enable Covered Entity to fulfill its obligations under 45 CFR Section 164.526.

i. Business Associate shall document such disclosures of PHI and information related to such disclosures as would be required for Covered Entity to respond to a request by an individual for an accounting of disclosures of PHI in accordance with 45 CFR Section 164.528.

j. Within ten (10) business days of receiving a written request from Covered Entity for a request for an accounting of disclosures of PHI, Business Associate shall make available to Covered Entity such information as Covered Entity may require to fulfill its obligations to provide an accounting of disclosures with respect to PHI in accordance with 45 CFR Section 164.528.

k. In the event any individual requests access to, amendment of, or accounting of PHI directly from the Business Associate, the Business Associate shall within two (2) business days forward such request to Covered Entity. Covered Entity shall have the responsibility of responding to forwarded requests. However, if forwarding the individual's request to Covered Entity would cause Covered Entity or the Business Associate to violate HIPAA and the Privacy and Security Rule, the Business Associate shall instead respond to the individual's request as required by such law and notify Covered Entity of such response as soon as practicable.

l. Within ten (10) business days of termination of the Agreement, for any reason, the Business Associate shall return or destroy, as specified by Covered Entity, all PHI received from, or created or received by the Business Associate in connection with the Agreement, and shall not retain any copies or back-up tapes of such PHI. If return or destruction is not feasible, or the disposition of the PHI has been otherwise agreed to in the Agreement, Business Associate shall continue to extend the protections of the Agreement, to such PHI and limit further uses and disclosures of such PHI to those purposes that make the return or destruction infeasible, for so long as Business

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Associate maintains such PHI. If Covered Entity, in its sole discretion, requires that the Business Associate destroy any or all PHI, the Business Associate shall certify to Covered Entity that the PHI has been destroyed.

(4) Obligations of Covered Entity

a. Covered Entity shall notify Business Associate of any changes or limitation(s) in its Notice of Privacy Practices provided to individuals in accordance with 45 CFR Section 164.520, to the extent that such change or limitation may affect Business Associate's use or disclosure of PHI.

b. Covered Entity shall promptly notify Business Associate of any changes in, or revocation of permission provided to Covered Entity by individuals whose PHI may be used or disclosed by Business Associate under this Agreement, pursuant to 45 CFR Section 164.506 or 45 CFR Section 164.508.

c. Covered entity shall promptly notify Business Associate of any restrictions on the use or disclosure of PHI that Covered Entity has agreed to in accordance with 45 CFR 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of PHI.

(5) Termination for Cause

In addition to Paragraph 10 of the standard terms and conditions (P-37) of this Agreement the Covered Entity may immediately terminate the Agreement upon Covered Entity's knowledge of a breach by Business Associate of the Business Associate Agreement set forth herein as Exhibit I. The Covered Entity may either immediately terminate the Agreement or provide an opportunity for Business Associate to cure the alleged breach within a timeframe specified by Covered Entity. If Covered Entity determines that neither termination nor cure is feasible, Covered Entity shall report the violation to the Secretary.

(6) Miscellaneous

a. Definitions and Regulatory References. All terms used, but not otherwise defined herein, shall have the same meaning as those terms in the Privacy and Security Rule, amended from time to time. A reference in the Agreement, as amended to include this Exhibit I, to a Section in the Privacy and Security Rule means the Section as in effect or as amended.

b. Amendment. Covered Entity and Business Associate agree to take such action as is necessary to amend the Agreement, from time to time as is necessary for Covered Entity to comply with the changes in the requirements of HIPAA, the Privacy and Security Rule, and applicable federal and state law.

c. Data Ownership. The Business Associate acknowledges that it has no ownership rights with respect to the PHI provided by or created on behalf of Covered Entity.

d. Interpretation. The parties agree that any ambiguity in the Agreement shall be resolved to permit Covered Entity to comply with HIPAA, the Privacy and Security Rule.

e. Segregation. If any term or condition of this Exhibit I or the application thereof to any person(s) or circumstance is held invalid, such invalidity shall not affect other terms or conditions which can be given effect without the invalid term or condition; to this end the terms and conditions of this Exhibit I are declared severable.

f. Survival. Provisions in this Exhibit I regarding the use and disclosure of PHI, return or destruction of PHI, extensions of the protections of the Agreement in section (3) I, the defense and indemnification provisions of section (3) e and Paragraph 13 of the standard terms and conditions (P-37), shall survive the termination of the Agreement.

IN WITNESS WHEREOF, the parties hereto have duly executed this Exhibit I.

Department of Health and Human Services	WAYPOINT
The State	Name of the Contractor
Signature of Authorized Representative	Signature of Authorized Representative
Christine Santaniello	Erica Alvarez de Toledo
Name of Authorized Representative	Name of Authorized Representative
Director, DCBCS	President/CEO
Title of Authorized Representative	Title of Authorized Representative
6/23/20	6/19/20
Date	Date

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New Hampshire Department of Health and Human Services
Exhibit J

CERTIFICATION REGARDING THE FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA) COMPLIANCE

The Federal Funding Accountability and Transparency Act (FFATA) requires prime awardees of individual Federal grants equal to or greater than $25,000 and awarded on or after October 1, 2010, to report on data related to executive compensation and associated first-tier sub-grants of $25,000 or more. If the initial award is below $25,000 but subsequent grant modifications result in a total award equal to or over $25,000, the award is subject to the FFATA reporting requirements, as of the date of the award.

In accordance with 2 CFR Part 170 (Reporting Subaward and Executive Compensation Information), the Department of Health and Human Services (DHHS) must report the following information for any subaward or contract award subject to the FFATA reporting requirements:

1. Name of entity
2. Amount of award
3. Funding agency
4. NAICS code for contracts / CFDA program number for grants
5. Program source
6. Award title descriptive of the purpose of the funding action
7. Location of the entity
8. Principle place of performance
9. Unique identifier of the entity (DUNS #)
10. Total compensation and names of the top five executives if:
    - 10.1. More than 80% of annual gross revenues are from the Federal government, and those revenues are greater than $25M annually and
    - 10.2. Compensation information is not already available through reporting to the SEC.

Prime grant recipients must submit FFATA required data by the end of the month, plus 30 days, in which the award or award amendment is made.

The Contractor Identified in Section 1.3 of the General Provisions agrees to comply with the provisions of The Federal Funding Accountability and Transparency Act, Public Law 109-282 and Public Law 110-252, and 2 CFR Part 170 (Reporting Subaward and Executive Compensation Information), and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

The below named Contractor agrees to provide needed information as outlined above to the NH Department of Health and Human Services and to comply with all applicable provisions of the Federal Financial Accountability and Transparency Act.

Contractor Name: WAYFORWARD

Date: 6/19/20

Name: Silja Alvarez de Toledo

Title: President/CEO

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FORM A

As the Contractor identified in Section 1.3 of the General Provisions, I certify that the responses to the below listed questions are true and accurate.

1. The DUNS number for your entity is: 04-550-5905

2. In your business or organization's preceding completed fiscal year, did your business or organization receive (1) 80 percent or more of your annual gross revenue in U.S. federal contracts, subcontracts, loans, grants, sub-grants, and/or cooperative agreements; and (2) $25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

   X NO _____ YES

   If the answer to #2 above is NO, stop here

   If the answer to #2 above is YES, please answer the following:

3. Does the public have access to information about the compensation of the executives in your business or organization through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C.78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

   _____ NO _____ YES

   If the answer to #3 above is YES, stop here

   If the answer to #3 above is NO, please answer the following:

4. The names and compensation of the five most highly compensated officers in your business or organization are as follows:

   Name: _____ Amount: _____

   Name: _____ Amount: _____

   Name: _____ Amount: _____

   Name: _____ Amount: _____

   Name: _____ Amount: _____

Contractor Initials BAS
Date 6/19/20

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A. Definitions

The following terms may be reflected and have the described meaning in this document:

1. "Breach" means the loss of control, compromise, unauthorized disclosure, unauthorized acquisition, unauthorized access, or any similar term referring to situations where persons other than authorized users and for an other than authorized purpose have access or potential access to personally identifiable information, whether physical or electronic. With regard to Protected Health Information, "Breach" shall have the same meaning as the term "Breach" in section 164.402 of Title 45, Code of Federal Regulations.

2. "Computer Security Incident" shall have the same meaning "Computer Security Incident" in section two (2) of NIST Publication 800-61, Computer Security Incident Handling Guide, National Institute of Standards and Technology, U.S. Department of Commerce.

3. "Confidential Information" or "Confidential Data" means all confidential information disclosed by one party to the other such as all medical, health, financial, public assistance benefits and personal information including without limitation, Substance Abuse Treatment Records, Case Records, Protected Health Information and Personally Identifiable Information.

   Confidential Information also includes any and all information owned or managed by the State of NH - created, received from or on behalf of the Department of Health and Human Services (DHHS) or accessed in the course of performing contracted services - of which collection, disclosure, protection, and disposition is governed by state or federal law or regulation. This information includes, but is not limited to Protected Health Information (PHI), Personal Information (PI), Personal Financial Information (PFI), Federal Tax Information (FTI), Social Security Numbers (SSN), Payment Card Industry (PCI), and or other sensitive and confidential information.

4. "End User" means any person or entity (e.g., contractor, contractor's employee, business associate, subcontractor, other downstream user, etc.) that receives DHHS data or derivative data in accordance with the terms of this Contract.

5. "HIPAA" means the Health Insurance Portability and Accountability Act of 1996 and the regulations promulgated thereunder.

6. "Incident" means an act that potentially violates an explicit or implied security policy, which includes attempts (either failed or successful) to gain unauthorized access to a system or its data, unwanted disruption or denial of service, the unauthorized use of a system for the processing or storage of data; and changes to system hardware, firmware, or software characteristics without the owner's knowledge, instruction, or consent. Incidents include the loss of data through theft or device misplacement, loss or misplacement of hardcopy documents, and misrouting of physical or electronic

mail, all of which may have the potential to put the data at risk of unauthorized access, use, disclosure, modification or destruction.

7. "Open Wireless Network" means any network or segment of a network that is not designated by the State of New Hampshire's Department of Information Technology or delegate as a protected network (designed, tested, and approved, by means of the State, to transmit) will be considered an open network and not adequately secure for the transmission of unencrypted PI, PFI, PHI or confidential DHHS data.

8. "Personal Information" (or "PI") means information which can be used to distinguish or trace an individual's identity, such as their name, social security number, personal information as defined in New Hampshire RSA 359-C:19, biometric records, etc., alone, or when combined with other personal or identifying information which is linked or linkable to a specific individual, such as date and place of birth, mother's maiden name, etc.

9. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 C.F.R. Parts 160 and 164, promulgated under HIPAA by the United States Department of Health and Human Services.

10. "Protected Health Information" (or "PHI") has the same meaning as provided in the definition of "Protected Health Information" in the HIPAA Privacy Rule at 45 C.F.R. § 160.103.

11. "Security Rule" shall mean the Security Standards for the Protection of Electronic Protected Health Information at 45 C.F.R. Part 164, Subpart C, and amendments thereto.

12. "Unsecured Protected Health Information" means Protected Health Information that is not secured by a technology standard that renders Protected Health Information unusable, unreadable, or indecipherable to unauthorized individuals and is developed or endorsed by a standards developing organization that is accredited by the American National Standards Institute.

I. RESPONSIBILITIES OF DHHS AND THE CONTRACTOR

A. Business Use and Disclosure of Confidential Information.

1. The Contractor must not use, disclose, maintain or transmit Confidential Information except as reasonably necessary as outlined under this Contract. Further, Contractor, including but not limited to all its directors, officers, employees and agents, must not use, disclose, maintain or transmit PHI in any manner that would constitute a violation of the Privacy and Security Rule.

2. The Contractor must not disclose any Confidential Information in response to a

request for disclosure on the basis that it is required by law, in response to a subpoena, etc., without first notifying DHHS so that DHHS has an opportunity to consent or object to the disclosure.

3. If DHHS notifies the Contractor that DHHS has agreed to be bound by additional restrictions over and above those uses or disclosures or security safeguards of PHI pursuant to the Privacy and Security Rule, the Contractor must be bound by such additional restrictions and must not disclose PHI in violation of such additional restrictions and must abide by any additional security safeguards.
4. The Contractor agrees that DHHS Data or derivative there from disclosed to an End User must only be used pursuant to the terms of this Contract.
5. The Contractor agrees DHHS Data obtained under this Contract may not be used for any other purposes that are not indicated in this Contract.
6. The Contractor agrees to grant access to the data to the authorized representatives of DHHS for the purpose of inspecting to confirm compliance with the terms of this Contract.

II. METHODS OF SECURE TRANSMISSION OF DATA

1. Application Encryption. If End User is transmitting DHHS data containing Confidential Data between applications, the Contractor attests the applications have been evaluated by an expert knowledgeable in cyber security and that said application's encryption capabilities ensure secure transmission via the internet.
2. Computer Disks and Portable Storage Devices. End User may not use computer disks or portable storage devices, such as a thumb drive, as a method of transmitting DHHS data.
3. Encrypted Email. End User may only employ email to transmit Confidential Data if email is encrypted and being sent to and being received by email addresses of persons authorized to receive such information.
4. Encrypted Web Site. If End User is employing the Web to transmit Confidential Data, the secure socket layers (SSL) must be used and the web site must be secure. SSL encrypts data transmitted via a Web site.
5. File Hosting Services, also known as File Sharing Sites. End User may not use file hosting services, such as Dropbox or Google Cloud Storage, to transmit Confidential Data.
6. Ground Mail Service. End User may only transmit Confidential Data via *certified* ground mail within the continental U.S. and when sent to a named individual.
7. Laptops and PDA. If End User is employing portable devices to transmit Confidential Data said devices must be encrypted and password-protected.
8. Open Wireless Networks. End User may not transmit Confidential Data via an open

wireless network. End User must employ a virtual private network (VPN) when remotely transmitting via an open wireless network.

9. Remote User Communication. If End User is employing remote communication to access or transmit Confidential Data, a virtual private network (VPN) must be installed on the End User's mobile device(s) or laptop from which information will be transmitted or accessed.
10. SSH File Transfer Protocol (SFTP), also known as Secure File Transfer Protocol. If End User is employing an SFTP to transmit Confidential Data, End User will structure the Folder and access privileges to prevent inappropriate disclosure of information. SFTP folders and sub-folders used for transmitting Confidential Data will be coded for 24-hour auto-deletion cycle (i.e. Confidential Data will be deleted every 24 hours).
11. Wireless Devices. If End User is transmitting Confidential Data via wireless devices, all data must be encrypted to prevent inappropriate disclosure of information.

III. RETENTION AND DISPOSITION OF IDENTIFIABLE RECORDS

The Contractor will only retain the data and any derivative of the data for the duration of this Contract. After such time, the Contractor will have 30 days to destroy the data and any derivative in whatever form it may exist, unless, otherwise required by law or permitted under this Contract. To this end, the parties must:

A. Retention

1. The Contractor agrees it will not store, transfer or process data collected in connection with the services rendered under this Contract outside of the United States. This physical location requirement shall also apply in the implementation of cloud computing, cloud service or cloud storage capabilities, and includes backup data and Disaster Recovery locations.
2. The Contractor agrees to ensure proper security monitoring capabilities are in place to detect potential security events that can impact State of NH systems and/or Department confidential information for contractor provided systems.
3. The Contractor agrees to provide security awareness and education for its End Users in support of protecting Department confidential information.
4. The Contractor agrees to retain all electronic and hard copies of Confidential Data in a secure location and identified in section IV. A.2
5. The Contractor agrees Confidential Data stored in a Cloud must be in a FedRAMP/HITECH compliant solution and comply with all applicable statutes and regulations regarding the privacy and security. All servers and devices must have currently-supported and hardened operating systems, the latest anti-viral, anti-hacker, anti-spam, anti-spyware, and anti-malware utilities. The environment, as a

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whole, must have aggressive intrusion-detection and firewall protection.

6. The Contractor agrees to and ensures its complete cooperation with the State's Chief Information Officer in the detection of any security vulnerability of the hosting infrastructure.

B. Disposition

1. If the Contractor will maintain any Confidential Information on its systems (or its sub-contractor systems), the Contractor will maintain a documented process for securely disposing of such data upon request or contract termination; and will obtain written certification for any State of New Hampshire data destroyed by the Contractor or any subcontractors as a part of ongoing, emergency, and or disaster recovery operations. When no longer in use, electronic media containing State of New Hampshire data shall be rendered unrecoverable via a secure wipe program in accordance with industry-accepted standards for secure deletion and media sanitization, or otherwise physically destroying the media (for example, degaussing) as described in NIST Special Publication 800-88, Rev 1, Guidelines for Media Sanitization, National Institute of Standards and Technology, U. S. Department of Commerce. The Contractor will document and certify in writing at time of the data destruction, and will provide written certification to the Department upon request. The written certification will include all details necessary to demonstrate data has been properly destroyed and validated. Where applicable, regulatory and professional standards for retention requirements will be jointly evaluated by the State and Contractor prior to destruction.
2. Unless otherwise specified, within thirty (30) days of the termination of this Contract, Contractor agrees to destroy all hard copies of Confidential Data using a secure method such as shredding.
3. Unless otherwise specified, within thirty (30) days of the termination of this Contract, Contractor agrees to completely destroy all electronic Confidential Data by means of data erasure, also known as secure data wiping.

IV. PROCEDURES FOR SECURITY

A. Contractor agrees to safeguard the DHHS Data received under this Contract, and any derivative data or files, as follows:

1. The Contractor will maintain proper security controls to protect Department confidential information collected, processed, managed, and/or stored in the delivery of contracted services.
2. The Contractor will maintain policies and procedures to protect Department confidential information throughout the information lifecycle, where applicable, (from creation, transformation, use, storage and secure destruction) regardless of the media used to store the data (i.e., tape, disk, paper, etc.).

New Hampshire Department of Health and Human Services

Exhibit K

DHHS Information Security Requirements

3. The Contractor will maintain appropriate authentication and access controls to contractor systems that collect, transmit, or store Department confidential information where applicable.

4. The Contractor will ensure proper security monitoring capabilities are in place to detect potential security events that can impact State of NH systems and/or Department confidential information for contractor provided systems.

5. The Contractor will provide regular security awareness and education for its End Users in support of protecting Department confidential information.

6. If the Contractor will be sub-contracting any core functions of the engagement supporting the services for State of New Hampshire, the Contractor will maintain a program of an internal process or processes that defines specific security expectations, and monitoring compliance to security requirements that at a minimum match those for the Contractor, including breach notification requirements.

7. The Contractor will work with the Department to sign and comply with all applicable State of New Hampshire and Department system access and authorization policies and procedures, systems access forms, and computer use agreements as part of obtaining and maintaining access to any Department system(s). Agreements will be completed and signed by the Contractor and any applicable sub-contractors prior to system access being authorized.

8. If the Department determines the Contractor is a Business Associate pursuant to 45 CFR 160.103, the Contractor will execute a HIPAA Business Associate Agreement (BAA) with the Department and is responsible for maintaining compliance with the agreement.

9. The Contractor will work with the Department at its request to complete a System Management Survey. The purpose of the survey is to enable the Department and Contractor to monitor for any changes in risks, threats, and vulnerabilities that may occur over the life of the Contractor engagement. The survey will be completed annually, or an alternate time frame at the Departments discretion with agreement by the Contractor, or the Department may request the survey be completed when the scope of the engagement between the Department and the Contractor changes.

10. The Contractor will not store, knowingly or unknowingly, any State of New Hampshire or Department data offshore or outside the boundaries of the United States unless prior express written consent is obtained from the Information Security Office leadership member within the Department.

11. Data Security Breach Liability. In the event of any security breach Contractor shall make efforts to investigate the causes of the breach, promptly take measures to prevent future breach and minimize any damage or loss resulting from the breach. The State shall recover from the Contractor all costs of response and recovery from

the breach, including but not limited to: credit monitoring services, mailing costs and costs associated with website and telephone call center services necessary due to the breach.

12. Contractor must, comply with all applicable statutes and regulations regarding the privacy and security of Confidential Information, and must in all other respects maintain the privacy and security of PI and PHI at a level and scope that is not less than the level and scope of requirements applicable to federal agencies, including, but not limited to, provisions of the Privacy Act of 1974 (5 U.S.C. § 552a), DHHS Privacy Act Regulations (45 C.F.R. §5b), HIPAA Privacy and Security Rules (45 C.F.R. Parts 160 and 164) that govern protections for individually identifiable health information and as applicable under State law.

13. Contractor agrees to establish and maintain appropriate administrative, technical, and physical safeguards to protect the confidentiality of the Confidential Data and to prevent unauthorized use or access to it. The safeguards must provide a level and scope of security that is not less than the level and scope of security requirements established by the State of New Hampshire, Department of Information Technology. Refer to Vendor Resources/Procurement at https://www.nh.gov/doit/vendor/index.htm for the Department of Information Technology policies, guidelines, standards, and procurement information relating to vendors.

14. Contractor agrees to maintain a documented breach notification and incident response process. The Contractor will notify the State's Privacy Officer and the State's Security Officer of any security breach immediately, at the email addresses provided in Section VI. This includes a confidential information breach, computer security incident, or suspected breach which affects or includes any State of New Hampshire systems that connect to the State of New Hampshire network.

15. Contractor must restrict access to the Confidential Data obtained under this Contract to only those authorized End Users who need such DHHS Data to perform their official duties in connection with purposes identified in this Contract.

16. The Contractor must ensure that all End Users:

    a. comply with such safeguards as referenced in Section IV A. above, implemented to protect Confidential Information that is furnished by DHHS under this Contract from loss, theft or inadvertent disclosure.

    b. safeguard this information at all times.

    c. ensure that laptops and other electronic devices/media containing PHI, PI, or RFI are encrypted and password-protected.

    d. send emails containing Confidential Information only if encrypted and being sent to and being received by email addresses of persons authorized to receive such information.

e. limit disclosure of the Confidential Information to the extent permitted by law.

f. Confidential Information received under this Contract and individually identifiable data derived from DHHS Data, must be stored in an area that is physically and technologically secure from access by unauthorized persons during duty hours as well as non-duty hours (e.g., door locks, card keys, biometric identifiers, etc.).

g. only authorized End Users may transmit the Confidential Data, including any derivative files containing personally identifiable information, and in all cases, such data must be encrypted at all times when in transit, at rest, or when stored on portable media as required in section IV above.

h. in all other instances Confidential Data must be maintained, used and disclosed using appropriate safeguards, as determined by a risk-based assessment of the circumstances involved.

i. understand that their user credentials (user name and password) must not be shared with anyone. End Users will keep their credential information secure. This applies to credentials used to access the site directly or indirectly through a third party application.

Contractor is responsible for oversight and compliance of their End Users. DHHS reserves the right to conduct onsite inspections to monitor compliance with this Contract, including the privacy and security requirements provided in hereln, HIPAA, and other applicable laws and Federal regulations until such time the Confidential Data is disposed of in accordance with this Contract.

V. LOSS REPORTING

The Contractor must notify the State's Privacy Officer and Security Officer of any Security Incidents and Breaches immediately, at the email addresses provided in Section VI.

The Contractor must further handle and report Incidents and Breaches involving PHI in accordance with the agency's documented Incident Handling and Breach Notification procedures and in accordance with 42 C.F.R. §§ 431.300 - 306. In addition to, and notwithstanding, Contractor's compliance with all applicable obligations and procedures, Contractor's procedures must also address how the Contractor will:

1. Identify Incidents;
2. Determine if personally identifiable information is involved in Incidents;
3. Report suspected or confirmed Incidents as required in this Exhibit or P-37;
4. Identify and convene a core response group to determine the risk level of Incidents and determine risk-based responses to Incidents; and

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5. Determine whether Breach notification is required, and, if so, identify appropriate Breach notification methods, timing, source, and contents from among different options, and bear costs associated with the Breach notice as well as any mitigation measures.

Incidents and/or Breaches that Implicate PI must be addressed and reported, as applicable, in accordance with NH RSA 359-C:20.

VI. PERSONS TO CONTACT

A. DHHS Privacy Officer:

DHHSPrivacyOfficer@dhhs.nh.gov

B. DHHS Security Officer:

DHHSInformationSecurityOffice@dhhs.nh.gov

State of New Hampshire
Department of Health and Human Services
Amendment #3

This Amendment to the Comprehensive Family Support Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Waypoint ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on July 15, 2020 (Item #21), as amended on September 21, 2022 (Item #5A), and amended on June 26, 2024 (Item #42), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $2,456,651

2. Modify Exhibit B – Amendment #2, Scope of Services, by adding Section 1.7.12., to read:

1.7.12. <u>Family Resource Center Services and Kinship Navigation</u>

1.7.12.1. The Contractor shall use FRC funding to support:

1.7.12.1.1. FRC-Q designation preparations.

1.7.12.1.2. FRC-Q re-designation preparations.

1.7.12.1.3. Early childhood systems coordination enhancements.

1.7.12.1.4. Evidence-based programs.

1.7.12.1.5. Home visiting programs overseen by the Department including, but not limited to:

1.7.12.1.5.1. CFSS.

1.7.12.1.5.2. Newborn Navigator.

1.7.12.1.5.3. Maternal Infant and Early Childhood Home Visiting (MIECHV).

1.7.12.1.5.4. Kinship Navigation.

1.7.12.1.6. Recruitment and retention of family support home visiting staff.

1.7.12.1.7. Kinship Navigation positions.

1.7.12.1.8. Community Health Worker (CHW) positions.

1.7.12.1.9. Community coordination and primary prevention initiatives including, but not limited to:

1.7.12.1.9.1. Community collaborations.

1.7.12.1.9.2. Newborn Navigator programs.

1.7.12.1.9.3. Adverse Childhood Experiences Response Team (ACERT).

1.7.12.2. The Contractor must ensure kinship positions are in place within its designated catchment area and under the umbrella of CFSS available services to ensure:

1.7.12.2.1. Program meets the needs of families impacted by kinship caregiving arrangements;

1.7.12.2.2. Services are provided to kinship caregivers who are caring for kin as a result of a placement (formal or informal); and

1.7.12.2.3. Navigators connect with kinship caregivers in-person or by other video and live chat virtual applications or platforms for purposes that include, but are not limited to:

1.7.12.2.3.1. Assessing kinship caregiver needs.

1.7.12.2.3.2. Providing outreach, engagement, and community support services and referrals.

1.7.12.2.3.3. Utilizing or creating peer support groups for kinship caregivers.

1.7.12.3. The Contractor must coordinate referrals and resources with kinship positions within its designated catchment area and as assigned by the Department. The Contractor must ensure:

1.7.12.3.1. Additional kinship positions within the catchment area assigned but outside the Contractor's agency must be located in FRC-Q and FRC's working towards FRC-Q designation.

1.7.12.3.2. Kinship navigators collaborate with the Department on program implementation, data collection, and quality improvement activities.

1.7.12.4. The Contractor must maintain the onboarding and training processes, and continue developing the Kinship Navigation position based on:

1.7.12.4.1. The Department's evaluation of the program;

1.7.12.4.2. Staff performance; and

1.7.12.4.3. Training needs.

1.7.12.5. The Contractor must work closely with the Department's CFSS and Kinship Navigation Program Managers to ensure compliance with required training, data collection, and quality improvement activities for all CFSS programs including Newborn Navigation, Kinship Navigation, and FRC programs.

3. Modify Exhibit B – Amendment #2, Scope of Services, Section 1.9.6., to read:

1.9.6. The Contractor must collect and maintain a Family Service Record for Kinship Navigation and FRC program participants utilizing the Family Support Data System, which must include, but is not limited to:

1.9.6.1. Name.

1.9.6.2. Date of Birth.

1.9.6.3. Race and Ethnicity.

1.9.6.4. Language.

1.9.6.5. Income.

1.9.6.6. Household size.

1.9.6.7. Marital status.

1.9.6.8. Town.

1.9.6.9. County.

1.9.6.10. Source of Referral.

1.9.6.11. Reason for Kinship Arrangement.

1.9.6.12. Incarcerated parent.

1.9.6.13. Receipt of public benefits, which includes, but is not limited to:

1.9.6.13.1. Supplemental Nutrition Assistance Program (SNAP).

1.9.6.13.2. New Hampshire Child Care Scholarship.

1.9.6.13.3. Medicaid.

1.9.6.13.4. Social Security Disability Insurance (SSDI).

1.9.6.13.5. Supplemental Security Income (SSI).

1.9.6.13.6. TANF.

1.9.6.13.7. Special Supplemental Nutrition Program for Women, Infants, and Children (WIC).

1.9.6.14. Participant service data, which includes, but is not limited to:

1.9.6.14.1. Date of service.

1.9.6.14.2. Participants present during service delivery.

1.9.6.14.3. Service type and topics reviewed.

4. Modify Exhibit B – Amendment #2, Scope of Services, by adding Section 1.9.7., to read:

1.9.7. The Contractor must ensure the records as identified in Sections 1.9.4, 1.9.5, and 1.9.6 are summarized and entered into the Family Support Data System in real-time.

5. Modify Exhibit C, Payment Terms, Section 1, to read:

1. This Agreement is funded by:

1.1. 76% Federal Funds:

1.1.1. 48% from the US Department of Health and Human Services, Temporary Assistance for Needy Families, Assistance Listing Number (ALN) 93.558, Federal Award Identification Number (FAIN) 19NHTANF; and as awarded on July 3, 2023, FAIN 2301NHTANF.

1.1.2. 19% from the US Department of Health and Human Services, Administration for Children & Families, Title XX Grants, Social Services Block Grant (SSBG), as awarded on October 1, 2023, ALN 93.667, FAIN 2301NHSOSR.

1.1.3. 7% from the US Department of Health and Human Services, Administration for Children & Families, Administration on Children, Youth and Families, Promoting Safe and Stable Families, as awarded on April 4, 2023, ALN 93.556, FAIN 2301NHFPSS.

1.1.4. 1% from the US Department of Health and Human Services, Administration on Children, Youth and Families, Child Welfare Social Services, Title IV-B, Subpart 1, of the Social Security Act as awarded on April 13, 2023, ALN 93.645, FAIN 2301NHCWSS.

1.1.5. 1% from the US Department of Health and Human Services, Maternal and Child Health Services Block Grant, as awarded on October 19, 2021, ALN 93.994, FAIN

B04MC45230.

1.2. 24% General Funds.

6. Modify Exhibit C, Payment Terms, Section 3, to read:

   3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement and shall be in accordance with the approved line item, as specified in Exhibit C-1, Budget through Exhibit C-7 Budget – Amendment #3.

7. Modify Exhibit C, Payment Terms, Section 8, to read:

   8. The Contractor must provide the services in Exhibit B – Amendment 2, Scope of Services, in compliance with funding requirements.

8. Modify Exhibit C, Payment Terms, Section 9, to read:

   9. The Contractor agrees that funding under this Agreement may be withheld, in whole or in part in the event of non-compliance with the terms and conditions of Exhibit B – Amendment 2, Scope of Services.

9. Modify Exhibit C-6, Budget Sheet – Amendment #2, by replacing it in its entirety with Exhibit C-6 Budget – Amendment #3, which is attached hereto and incorporated by reference herein.

10. Add Exhibit C-7 Budget – Amendment #3, which is attached hereto and incorporated by referenced herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective July 1, 2025; upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

5/20/2025
Date

DocuSigned by:
Iain Watt
D778BB03F9704C7...
Name: Iain Watt
Title: Director - DPHS

Waypoint

5/20/2025
Date

Signed by:
Borja Alvarez de Toledo
2EBDBA204D9P4B0...
Name: Borja Alvarez de Toledo
Title: president and CEO

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

5/20/2025
Date

DocuSigned by:
Robyn Guarino
74873464904146D...
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Exhibit C-6 Budget - Amendment #3

New Hampshire Department of Health and Human Services		
Contractor Name:	Waypoint (Manchester District)	
Budget Request for:	Comprehensive Family Support Services - TANF	
Budget Period	7/1/2025 - 6/30/2026 (SFY 2026)	
Indirect Cost Rate (if applicable)	17%	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$202,024.00	$0.00
2. Fringe Benefits	$56,397.00	$0.00
3. Consultants	$7,500.00	$0.00
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0.00	$0.00
5.(a) Supplies - Educational	$10.00	$0.00
5.(b) Supplies - Lab	$0.00	$0.00
5.(c) Supplies - Pharmacy	$0.00	$0.00
5.(d) Supplies - Medical	$0.00	$0.00
5.(e) Supplies Office	$950.00	$0.00
6. Travel	$4,500.00	$0.00
7. Software	$0.00	$0.00
8. (a) Other - Marketing/ Communications	$250.00	$0.00
8. (b) Other - Education and Training	$7,500.00	$0.00
8. (c) Other - Other (specify below)	$0.00	$0.00
Other Occupancy	$12,500.00	$0.00
Other Telephone	$4,250.00	$0.00
Other Postage	$175.00	$0.00
Other Org Dues	$750.00	$0.00
Other Insurance	$2,575.00	$0.00
Other Purchased Services / In-Kind Dc	$0.00	$0.00
9. Subrecipient Contracts	$0.00	$0.00
Total Direct Costs	$299,381.00	$0.00
Total Indirect Costs	$52,092.00	$0.00
TOTAL	$351,473.00	$0.00

Contractor: Initial BLT

Date: 5/20/2025

Exhibit C-7 Budget - Amendment #3

New Hampshire Department of Health and Human Services		
Contractor Name:	Waypoint (Manchester District)	
Budget Request for:	Comprehensive Family Support Services-Infrastructure	
Budget Period	7/1/2025 - 6/30/26 (SFY 2026)	
Indirect Cost Rate (if applicable)	4%	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$80,210.00	$0.00
2. Fringe Benefits	$14,100.00	$0.00
3. Consultants	$1,500.00	$0.00
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0.00	$0.00
5.(a) Supplies - Educational	$0.00	$0.00
5.(b) Supplies - Lab	$0.00	$0.00
5.(c) Supplies - Pharmacy	$0.00	$0.00
5.(d) Supplies - Medical	$0.00	$0.00
5.(e) Supplies Office	$369.00	$0.00
6. Travel	$800.00	$0.00
7. Software	$0.00	$0.00
8. (a) Other - Marketing/ Communications	$0.00	$0.00
8. (b) Other - Education and Training	$500.00	$0.00
8. (c) Other - Other (specify below)	$0.00	$0.00
Other - Phones/ Internet/ Cellular Data	$905.00	$0.00
Other - Occupancy	$3,700.00	
Other - Insurance	$713.00	$0.00
Other - Concrete Supports	$5,000.00	$0.00
Other (please specify)	$0.00	$0.00
9. Subrecipient Contracts	$385,500.00	$0.00
Total Direct Costs	$493,297.00	$0.00
Total Indirect Costs	$17,885.00	$0.00
TOTAL	$511,182.00	$0.00

Contractor Initials: Initial BAT

Date: 5/20/2025

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State of New Hampshire

Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that WAYPOINT is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on September 25, 1914. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: **62585**

Certificate Number: **0006775282**

IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 10th day of September A.D. 2024.

David M. Scanlan

Secretary of State

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WAYPOINT
Help Along the Way

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CHILD AND FAMILY SERVICES

CERTIFICATE OF VOTE

I, MARK C. ROUVALIS, Board Chair, do hereby certify that:

1. I am a duly elected Officer of WAYPOINT.

2. The following are true copies of two resolutions duly adopted at a meeting of the Board of Directors of the Agency duly held on 12/4/18:

RESOLVED: That this corporation enters into a contract with the State of New Hampshire, and any of its Agencies or Departments.

RESOLVED: That the PRESIDENT AND CEO is hereby authorized on behalf of this Agency to enter into the said contract with the State and to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, as he/she may deem necessary, desirable or appropriate.

BORJA ALVAREZ DE TOLEDO is the duly elected PRESIDENT/CEO of the Agency.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority **remains valid for thirty (30)** days from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

5/20/25
Date

Mark C. Rouvalis, Chair
Mark C. Rouvalis

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ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 04/07/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Stephanie Peffer	
Cross Insurance-Manchester 1100 Elm Street Manchester NH 03101	PHONE (A/C, No, Ext): (603) 669-3218	FAX (A/C, No): (603) 645-4331
	E-MAIL ADDRESS: manch.certs@crossagency.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Philadelphia Indemnity Ins Co	18058
INSURED Waypoint Po Box 448 Manchester NH 03105	INSURER B: Granite State Health Care and Human Services Self-	
	INSURER C: Travelers Cas. & Surety Co of America	31194
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 24-25 All 25-26 WC **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC ☒ OTHER: Professional Liability			PHPK2570618	07/01/2024	07/01/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Each incident $1M	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 3,000,000 $ 3,000,000 $ 3,000,000 - agg
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY			PHPK2570610	07/01/2024	07/01/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION $ 10,000			PHUB869967	07/01/2024	07/01/2025	EACH OCCURRENCE AGGREGATE	$ 4,000,000 $ 4,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		R01710HCHS2025-01 (3a.) NH	01/01/2025	01/01/2026	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
C	Fidelity & Forgery			105912196	04/01/2024	04/01/2027	Limit Deductible	500,000 5,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Refer to policy for exclusionary endorsements and special provisions.

CERTIFICATE HOLDER

State of NH Department of Health & Human Services
129 Pleasant Street
Concord NH 03301-3857

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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WAYPOINT
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MISSION STATEMENT:

Empowering people of all ages through an array of human services and advocacy

HEADQUARTERS
toll free (800) 640.6486
office (603) 518.4000
fax (603) 668.6260
464 Chestnut Street
PO Box 448
Manchester, NH 03105
waypointnh.org

COA Accredited

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WAYPOINT

CONSOLIDATED FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION

FOR THE YEAR ENDED DECEMBER 31, 2023

WAYPOINT

Help Along the Way

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WAYPOINT

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MARCUM
ACCOUNTANTS ▲ ADVISORS

INDEPENDENT AUDITORS' REPORT

To the Board of Trustees
Waypoint

Report on the Audit of the Consolidated Financial Statements

Opinion

We have audited the consolidated financial statements of Waypoint, which comprise the consolidated statement of financial position as of December 31, 2023, and the related consolidated statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the consolidated financial statements.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of Waypoint as of December 31, 2023, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are required to be independent of Waypoint and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Waypoint's ability to continue as a going concern for one year after the date that the consolidated financial statements are available to be issued.

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Auditors' Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the consolidated financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the consolidated financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Waypoint's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the consolidated financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Waypoint's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The Consolidated Schedules of Operating Expenses for 2023 and 2022 are presented for purposes of additional analysis and are not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards

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generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the consolidated financial statements as a whole.

Report on Summarized Comparative Information

The consolidated financial statements of Waypoint as of and for the year ended December 31, 2022, were audited by Melanson, whose report dated May 10, 2023 expressed an unmodified opinion on those statements. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2022 is consistent, in all material respects, with the audited consolidated financial statements from which it has been derived.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated May 20, 2024 on our consideration of Waypoint's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Waypoint's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Waypoint's internal control over financial reporting and compliance.

Marcum LLP

Merrimack, NH
May 20, 2024

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WAYPOINT

CONSOLIDATED STATEMENT OF FINANCIAL POSITION

DECEMBER 31, 2023

(with comparative totals as of December 31, 2022)

	2023			
	Without Donor Restrictions	With Donor Restrictions	2023 Total	2022 Total
Assets				
Current Assets				
Cash and cash equivalents	$ 5,649,783	$ --	$ 5,649,783	$ 712,445
Restricted cash	70,644	--	70,644	76,756
Accounts receivable, net of allowance for credit losses of $11,667 and $300	1,141,771	--	1,141,771	801,732
Grants receivable	1,649,265	--	1,649,265	1,274,880
Contributions receivable	88,258	--	88,258	--
Prepaid expenses	198,073	--	198,073	587,001
Total Current Assets	8,797,794	--	8,797,794	3,452,814
Noncurrent Assets				
Investments	16,966,133	4,428,622	21,394,755	18,568,769
Beneficial interest held in trusts	--	2,165,143	2,165,143	2,020,741
Property and equipment, net	9,675,555	--	9,675,555	10,105,143
Operating right-of-use assets, net	293,239	--	293,239	334,034
Total Noncurrent Assets	26,934,927	6,593,765	33,528,692	31,028,687
Total Assets	$ 35,732,721	$ 6,593,765	$ 42,326,486	$ 34,481,501
Liabilities and Net Assets				
Current Liabilities				
Accounts payable	$ 185,519	$ --	$ 185,519	$ 246,312
Accrued payroll and related liabilities	713,461	--	713,461	891,489
Other liabilities	58,649	--	58,649	205,887
Current portion of bonds payable	180,000	--	180,000	175,000
Current portion of operating lease liabilities	172,933	--	172,933	175,381
Refundable advances	316,902	--	316,902	443,742
Total Current Liabilities	1,627,464	--	1,627,464	2,137,811
Noncurrent Liabilities				
Bonds payable, net of current portion	3,175,167	--	3,175,167	3,355,167
Operating lease liabilities, net of current portion	124,897	--	124,897	160,212
Deferred loans - NHHFA	1,250,000	--	1,250,000	1,250,000
Interest rate swap agreements	380,838	--	380,838	399,935
Total Noncurrent Liabilities	4,930,902	--	4,930,902	5,165,314
Total Liabilities	6,558,366	--	6,558,366	7,303,125
Net Assets				
Without donor restrictions	29,174,355	--	29,174,355	21,485,716
With donor restrictions	--	6,593,765	6,593,765	5,692,660
Total Net Assets	29,174,355	6,593,765	35,768,120	27,178,376
Total Liabilities and Net Assets	$ 35,732,721	$ 6,593,765	$ 42,326,486	$ 34,481,501

The accompanying notes are an integral part of these consolidated financial statements.

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WAYPOINT

CONSOLIDATED STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2023

(with summarized comparative totals for the year ended December 31, 2022)

	2023			
	Without Donor Restrictions	With Donor Restrictions	2023 Total	2022 Total
Support and Revenue				
Support:				
Government grants	$ 8,404,728	$ 1,207,675	$ 9,612,403	$ 9,800,690
Contributions	1,387,432	2,331,849	3,719,281	2,840,961
In-kind contributions	77,736	--	77,736	48,536
Special events:				
Gross revenue	22,449	415,806	438,255	616,955
Less cost of direct benefit to donors	(120,158)	--	(120,158)	(153,690)
Net special events revenue	(97,709)	415,806	318,097	463,265
Revenue:				
Service fees, net	8,084,807	--	8,084,807	6,200,380
Rental income	15,641	--	15,641	--
Other income	119,368	--	119,368	40,684
Net Assets Released From Restrictions:				
Program releases	3,538,472	(3,538,472)	--	--
Endowment releases	80,643	(80,643)	--	--
Endowment Transfer to Support Operations	868,594	--	868,594	842,559
Total Support and Revenue	22,479,712	336,215	22,815,927	20,237,075
Operating Expenses				
Program services	17,015,721	--	17,015,721	15,261,737
Management and general	3,382,989	--	3,382,989	2,816,820
Fundraising	465,528	--	465,528	795,129
Total Operating Expenses	20,864,238	--	20,864,238	18,873,686
Change in Net Assets From Operations	1,615,474	336,215	1,951,689	1,363,389
Nonoperating Activities				
Investment income (loss), net	2,573,760	420,488	2,994,248	(4,096,650)
Unrealized gain on interest rate swap	19,097	--	19,097	593,622
(Loss) gain on the sale of asset	(4,136)	--	(4,136)	241,592
Change in beneficial interest	--	144,402	144,402	(413,854)
Interest income	297,174	--	297,174	4,744
Endowment transfer to support operations	(868,594)	--	(868,594)	(842,559)
Employee retention tax credit, net	4,055,864	--	4,055,864	--
Transfer of assets from Richie McFarland Children's Center	--	--	--	2,521,803
Total Nonoperating Activities	6,073,165	564,890	6,638,055	(1,991,302)
Change in Net Assets	7,688,639	901,105	8,589,744	(627,913)
Net Assets, Beginning of Year	21,485,716	5,692,660	27,178,376	27,806,289
Net Assets, End of Year	$ 29,174,355	$ 6,593,765	$ 35,768,120	$ 27,178,376

The accompanying notes are an integral part of these consolidated financial statements.

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WAYPOINT

CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES

FOR THE YEAR ENDED DECEMBER 31, 2023

(with summarized comparative totals for the year ended December 31, 2022)

	2023				
	Program Services	Management and General	Fundraising	2023 Total	2022 Total
Personnel expense:					
Salaries and wages	$ 9,649,650	$ 1,634,614	$ 309,418	$ 11,593,682	$ 10,719,413
Employee benefits	1,723,526	176,591	37,744	1,937,861	1,525,300
Retirement plan	119,524	35,604	5,325	160,453	121,399
Payroll taxes and other	990,399	127,664	23,934	1,141,997	1,026,086
Subtotal personnel expense	12,483,099	1,974,473	376,421	14,833,993	13,392,198
Professional fees:					
Accounting	75	45,570	--	45,645	51,130
Legal	6,784	70,873	--	77,657	18,661
Contracted services	418,189	406,788	52,603	877,580	1,179,448
Subtotal professional fees	425,048	523,231	52,603	1,000,882	1,249,239
Assistance to individuals	1,300,225	551	45,000	1,345,776	1,150,805
Communications	191,563	47,124	6,242	244,929	230,090
Conferences, conventions, meetings, and trainings	125,001	39,610	8,667	173,278	185,314
Depreciation	369,348	198,363	6,964	574,675	499,935
Insurance	118,173	63,652	2,282	184,107	97,877
Interest	286,008	40,704	5,449	332,161	251,392
Membership dues	29,654	16,084	--	45,738	56,711
Miscellaneous	52,471	113,285	5,414	171,170	81,163
Occupancy	827,313	70,603	12,193	910,109	799,844
Printing and publications	14,402	48,572	59,996	122,970	126,413
Equipment rental and maintenance	188,633	212,005	1,127	401,765	341,559
Supplies	149,564	12,586	2,190	164,340	159,595
Travel	455,219	22,146	1,138	478,503	405,241
Total Expenses By Function	17,015,721	3,382,989	585,686	20,984,396	19,027,376
Less expenses included on the Statement of Activities:					
Cost of direct benefits to donors	--	--	(120,158)	(120,158)	(153,690)
Total Expenses Reported on the Statement of Activities	$ 17,015,721	$ 3,382,989	$ 465,528	$ 20,864,238	$ 18,873,686

The accompanying notes are an integral part of these consolidated financial statements.

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WAYPOINT

CONSOLIDATED STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED DECEMBER 31, 2023

(with comparative totals for the year ended December 31, 2022)

	2023	2022
Cash Flows from Operating Activities		
Change in net assets	$ 8,589,744	$ (627,913)
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation	574,675	499,935
Disposals of fixed assets	36,625	242,906
Amortization of operating right-of-use assets	212,581	173,740
Contributions restricted for endowment	(34,963)	(71,249)
Donation of closely held securities	(750,000)	--
Realized gain on investments	(308,748)	(171,631)
Unrealized (gain) loss on investments	(2,155,130)	4,768,167
Change in beneficial interest in trusts	(144,402)	413,854
Change in interest rate swap	(19,097)	(593,622)
RMCC fixed assets and beneficial interest	--	(1,332,247)
Changes in operating assets and liabilities:		
Accounts receivable	(340,039)	(151,075)
Grants receivable	(374,385)	(635,646)
Contributions receivable	(88,258)	--
Prepaid expenses	388,928	(275,337)
Accounts payable	(60,793)	(44,066)
Accrued payroll and related liabilities	(178,028)	292,661
Other liabilities	(147,238)	142,188
Refundable advances	(126,840)	(217,195)
Operating lease liabilities	(209,548)	(172,182)
Net Cash Provided by Operating Activities	4,865,084	2,241,288
Cash Flows from Investing Activities		
Purchases of investments	(561,345)	(571,135)
Proceeds from sale of investments	949,237	932,262
Purchase of fixed assets	(181,713)	(3,070,755)
Net Cash Provided by (Used in) Investing Activities	206,179	(2,709,628)
Cash Flows from Financing Activities		
Contributions restricted for endowment	34,963	71,249
Proceeds from line of credit	5,505,906	--
Principal payments on line of credit	(5,505,906)	--
Payment of long-term debt	(175,000)	(224,833)
Net Cash Used in Financing Activities	(140,037)	(153,584)
Net Change in Cash and Cash Equivalents and Restricted Cash	4,931,226	(621,924)
Cash and Cash Equivalents, and Restricted Cash, Beginning of Year	789,201	1,411,125
Cash and Cash Equivalents, and Restricted Cash, End of Year	$ 5,720,427	$ 789,201
Supplemental Disclosure of Cash Flow Information:		
Cash paid during the year for interest	$ 332,161	$ 251,392
Supplemental Disclosure of Non-cash Investing Activity:		
RMCC fixed assets and beneficial interest	$ --	$ 1,332,247
As reported in the Consolidated Statement of Financial Position, cash balance consists of:		
Cash and cash equivalents	$ 5,649,783	$ 712,445
Restricted cash	70,644	76,756
Total Cash, Cash Equivalents, and Restricted Cash	$ 5,720,427	$ 789,201

The accompanying notes are an integral part of these consolidated financial statements.

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NOTE 1 - ORGANIZATION

Waypoint (the Organization) is a nonprofit organization, founded in 1850, with a mission to empower people of all ages through an array of human services and advocacy. Waypoint adheres to the highest standards of practice and is the only organization in New Hampshire to be accredited by the Council on Accreditation.

Waypoint has historically been the first service provider to respond to the state's most pressing needs – responding to child labor of the 1900s, child abuse in the 1940s, the spike in youth homelessness in the 1960s, human trafficking in the 2010s, and continues that trend today. Each year we serve an average of 7,500 individuals, children, and families across New Hampshire. Nearly 90% of our clients live in poverty or with very low incomes.

These services span the life cycle from prenatal to seniors, and fall under four core care areas:

FAMILY PRESERVATION AND STRENGTHENING

Intensive home-based programs in partnership with the Division of Children, Youth, and Families to restore positive family functioning for youth and families involved with the child welfare and juvenile justice systems as well as voluntary services for families that are at risk to stabilize families. Programs are delivered in the home, schools, or community, and include mental health counseling and substance abuse treatment, as well as a complex system of family stabilization and preservation programs. Waypoint empowers families with the skills and resources they need to provide for their children and become self-sufficient.

EARLY CHILDHOOD AND FAMILY SUPPORT

Education and support to improve parenting, strengthen families, prevent child abuse, and neglect, and ensure the healthy development of children are provided in homes and through Family Resource Centers throughout New Hampshire. This includes home visiting services that support families and support and therapy for infants and toddlers with, or at-risk of, developmental disabilities and delays. Waypoint also operates a childcare center (the Children's Place and Parent Education Center) providing a unique combination of educational and family support. Young children starting life at a disadvantage receive critical services to ensure a good beginning and to optimize their chances for life-long success.

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NOTE 1 - ORGANIZATION (CONTINUED)

HOMELESS YOUTH AND YOUNG ADULTS

A continuum of care designed to support youth and young adults (12-25) in exiting homelessness and finding long-term independence and stability. Services feature street-based outreach, basic needs fulfillment at drop-in centers, crisis intervention, educational and vocational advocacy, housing, and case management. Waypoint operates the only low-barrier emergency shelter specifically for adults aged 18-24 who are experiencing or are at-risk of homelessness.

HOMECARE

In-home support for seniors and adults with disabilities so they can maintain their independence safely in their community, and family-strengthening support and resources, for children with chronic health condition and their families. Waypoint provides services delivered by personal care service providers, nurses, and LNAs in homes that help with everything from cooking and cleaning to personal hygiene, medication reminders, mobility, and help with daily tasks.

Waypoint provides additional support for children, families, and individuals through a strong advocacy program, established in 1971. The combination of advocacy and direct service practice uniquely positions Waypoint to serve the best interests of New Hampshire children.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following is a summary of significant accounting policies used in preparing and presenting the accompanying consolidated financial statements.

BASIS OF FINANCIAL STATEMENT PRESENTATION

The consolidated financial statements of the Organization have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America (GAAP).

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NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

CHANGE IN ACCOUNTING PRINCIPLE

ASC 326, Current Expected Credit Losses

In June 2016, the Financial Accounting Standards Board (FASB) issued Accounting Standards Codification (ASC) 326, *Current Expected Credit Losses,* which changed how entities will measure credit losses for most financial assets and certain other instruments that are not measured at fair value through net income. The most significant change in this standard is a shift from the incurred loss model to the expected loss model. Under the standard, disclosures are required to provide users of the financial statements with useful information in analyzing an entity's exposure to credit risk and the measurement of credit losses. Financial assets held by the Organization that are subject to the guidance in FASB ASC 326 are trade accounts receivable.

The Organization adopted the standard effective January 1, 2023. The impact of the adoption was not considered material to the consolidated financial statements and primarily resulted in new/enhanced disclosures only.

PRINCIPLES OF CONSOLIDATION

The consolidated financial statements include Waypoint and Child and Family Realty Corporation, commonly controlled organizations. All inter-organization transactions have been eliminated. Unless otherwise noted, these consolidated entities are hereinafter referred to as "the Organization".

COMPARATIVE FINANCIAL INFORMATION

The accompanying consolidated financial statements include certain prior-year summarized comparative information in total, but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with GAAP Accordingly, such information should be read in conjunction with the audited consolidated financial statements for the year ended December 31, 2022, from which the summarized information was derived.

CASH AND CASH EQUIVALENTS

All cash and highly liquid financial instruments with original maturities of three months or less, and which are neither held for nor restricted by donors for long-term purposes, are considered to be cash and cash equivalents. Cash and highly liquid financial instruments invested for long-term purposes, including endowments that are perpetual in nature, are excluded from this definition.

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NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

ACCOUNTS RECEIVABLE AND CREDIT POLICIES

At the end of each reporting period, the Organization estimates the current expected credit loss (CECL) per ASC 326. The Organization utilizes the loss rate methodology to determine historical credit losses. The loss rate method estimate is derived from a review of the Organization's historical write-offs as a percentage of average accounts receivable. The estimate is adjusted for management's assessment of current conditions, reasonable and supportable forecasts regarding future events, and any other factors deemed relevant. The Organization believes historical loss information is a reasonable starting point for calculating the expected allowance for credit losses, as the Organization's programs have remained consistent since inception. Based on economic indicators, including 2023 and general overall economic conditions, the Organization is not anticipating a change in the historical credit loss rate from what it has been in the past.

GRANTS RECEIVABLE

Grants receivable, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met. Amounts recorded as grants receivable represent cost-reimbursable contracts and grants, which the incurrence of allowable qualifying expenses and/or the performance of certain requirements have been met or performed. The allowance for uncollectible grants receivable is based on historical experience and a review of subsequent collections. Management has determined that no allowance is necessary.

CONTRIBUTIONS RECEIVABLE

Unconditional contributions that are expected to be collected within one year are recorded at net realizable value. Unconditional contributions that are expected to be collected in future years are initially recorded at fair value using present value techniques incorporating risk-adjusted discount rates designed to reflect the assumptions market participants would use in pricing the asset. In subsequent years, amortization of the discounts is included in contribution revenue in the Consolidated Statement of Activities. The allowance for uncollectable contributions is based on historical experience, an assessment of economic conditions, and a review of subsequent collections. Contributions are written off when deemed uncollectable. Management has determined that no allowance is necessary.

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NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

INVESTMENTS

Investment purchases are recorded at cost, or if donated, at fair value on the date of donation. Thereafter, investments are reported at their fair value in the Consolidated Statement of Financial Position. Net investment return/(loss) is reported in the Consolidated Statement of Activities and consists of interest and dividend income, realized and unrealized gains and losses, less external investment expenses.

The Organization maintains pooled investment accounts for its endowment. Realized and unrealized gains and losses are allocated to the individual endowments based on the relationship of the market value of each endowment to the total market value of the pooled investment accounts, as adjusted for additions to or deductions from those accounts, and taking into consideration donor restrictions related to the treatment of investment earnings.

BENEFICIAL INTEREST HELD IN TRUSTS

The Organization is the beneficiary of perpetual charitable trusts. The beneficial interest in trusts is reported at its fair value, which is estimated as the fair value of the underlying trust assets. Distributions of income from trust assets are restricted as to use and are reported as increases in net assets with donor restrictions until expended in accordance with restrictions. The value of the beneficial interest in the trusts is adjusted annually for the change in its estimated fair value. Those changes in value are reported as increases in net assets with donor restrictions. The assets in the trusts will never be distributed to the Organization.

PROPERTY AND EQUIPMENT, NET

Property and equipment additions over $5,000 are recorded at cost, if purchased, and at fair value at the date of donation, if donated. Depreciation is computed using the straight-line method over the estimated useful lives of the assets ranging from 5 to 50 years. When assets are sold or otherwise disposed of, the cost and related depreciation is removed, and any resulting gain or loss is included in the Consolidated Statement of Activities. Costs of maintenance and repairs that do not improve or extend the useful lives of the respective assets are expensed. Assets not in service are not depreciated.

The carrying values of property and equipment are reviewed for impairment whenever events or circumstances indicate that the carrying value of an asset may not be recoverable from the estimated future cash flows expected to result from its use and eventual disposition. When considered impaired, an impairment loss is recognized to the extent carrying value exceeds the fair value of the asset. There were no indicators of asset impairment in 2023 or 2022.

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NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

LEASES

The Organization is a lessee in several noncancellable operating leases, for office space and equipment. The Organization determines if an arrangement is a lease, or contains a lease, at inception of a contract and when the terms of an existing contract are changed. The Organization recognizes a lease liability and a right-of-use (ROU) asset at the commencement date of the lease. The lease liability is initially and subsequently recognized based on the present value of its future lease payments. Variable payments are included in the future lease payments when those variable payments depend on an index or a rate. The Organization generally does not have access to the rate implicit in the lease and, therefore, the Organization utilizes a risk-free rate as the discount rate at the lease commencement date for all classes of underlying assets. The ROU asset is subsequently measured throughout the lease term at the amount of the remeasured lease liability (i.e., present value of the remaining lease payments), plus unamortized initial direct costs, plus (minus) any prepaid (accrued) lease payments, less the unamortized balance of lease incentives received, and any impairment recognized. Lease cost for lease payments is recognized on a straight-line basis over the lease term.

The Organization has elected, for all underlying classes of assets, to not recognize ROU assets and lease liabilities for short-term leases that have a lease term of 12 months or less at lease commencement, and do not include an option to purchase the underlying asset that the Organization is reasonably certain to exercise. The Organization recognizes lease costs associated with short-term leases on a straight-line basis over the lease term.

The Organization has lease agreements with lease and non-lease components, which are generally accounted for separately. The Organization has elected, for all underlying classes of assets, to account for each separate lease component of a contract and its associated non-lease components (repairs and maintenance) as a single lease component. For arrangements accounted for as a single lease component, there may be variability in future lease payments as the amount of the non-lease components is typically revised from one period to the next. These variable lease payments are recognized in operating expenses in the period in which the obligation for those payments was incurred.

INTEREST RATE SWAP

An interest rate swap is utilized to mitigate interest rate risk on bonds payable. The related liability is reported at fair value in the Consolidated Statement of Financial Position, and unrealized gains or losses are included in the Consolidated Statement of Activities.

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NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

NET ASSETS

Net assets, revenues, gains, and losses are classified based on the existence or absence of donor or grantor-imposed restrictions.

Net Assets Without Donor Restrictions

Net assets without donor restrictions are net assets available for use in general operations and not subject to donor (or certain grantor) imposed restrictions. The Board has designated, from net assets without donor restrictions, net assets for a Board-designated endowment.

Net Assets With Donor Restrictions

Net assets with donor restrictions are net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity while permitting the Organization to expend the income generated by the assets in accordance with the provisions of additional donor-imposed stipulations or a Board approved spending policy. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

The Organization recognizes revenue from contributions and grants that were initially conditional, which became unconditional with restrictions during the reporting period, and for which those restrictions were met during the reporting period, as net assets without donor restrictions.

REVENUE RECOGNITION

A portion of the Organization's revenue is derived from cost-reimbursable contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Organization has incurred expenditures in compliance with specific contract or grant provisions. Amounts received prior to incurring qualifying expenditures are reported as refundable advances in the Consolidated Statement of Financial Position.

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NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

REVENUE RECOGNITION (CONTINUED)

The Organization recognizes contributions when cash, securities or other assets; an unconditional promise to give; or a notification of a beneficial interest is received. Conditional promises to give—that is, those with a measurable performance or other barrier and a right of return—are not recognized until the conditions on which they depend have been met.

The Organization records special events revenue equal to the fair value of direct benefits to donors, and contribution income for the excess received when the event takes place.

Revenues derived from providing program services are recognized as the services are provided. Program service fees paid in advance are deferred to the period to which they relate. All other amounts paid in advance are deferred to the period in which the underlying event or rental takes place. Due to the nature and timing of the performance and/or transfer of services, certain contract liabilities at December 31 of each year are recognized in the following year.

DONATED SERVICES AND IN-KIND CONTRIBUTIONS

Volunteers contribute significant amounts of time to program services, administration, and fundraising and development activities; however, the financial statements do not reflect the value of these contributed services because they do not meet recognition criteria prescribed by GAAP. GAAP allows recognition of contributed services only if (a) the services create or enhance nonfinancial assets or (b) the services would have been purchased if not provided by contribution, require specialized skills, and are provided by individuals possessing those skills.

Donated professional services are recorded at the respective fair value of the services received. Contributed goods are recorded at fair value at the date of donation and as expenses when placed in service or distributed. Donated use of facilities is reported as a contribution and as an expense at the estimated fair value of similar space for rent under similar conditions. If the use of the space is promised unconditionally for a period greater than one year, the amount is reported as a contribution and an unconditional promise to give at the date of the gift, and the expense is reported over the term of use.

ADVERTISING COSTS

Advertising costs are expensed as incurred and are reported in the Consolidated Statement of Activities and Consolidated Statement of Functional Expenses.

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NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

FUNCTIONAL ALLOCATION OF EXPENSES

The costs of program and supporting services activities have been summarized on a functional basis in the Consolidated Statement of Activities. The Consolidated Statement of Functional Expenses presents the natural classification detail of expenses by function.

The consolidated financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include salary and benefits, which are allocated based on time and effort estimates, and occupancy costs and depreciation which are allocated based on personnel count at the location.

MEASURE OF OPERATIONS

The Consolidated Statement of Activities reports all changes in net assets, including changes in net assets from operating and nonoperating activities. Operating activities consist of those items attributable to the Organization's ongoing programs and services and include the Organization's annual endowment transfer to support operations. Nonoperating activities are limited to resources outside of those programs and services and are comprised of non-recurring gains and losses on sales and dispositions, investment income, changes in the value of beneficial interests and interest rate swaps, and employee retention tax credit net of applicable expenses.

INCOME TAXES

Waypoint has been recognized by the Internal Revenue Service (IRS) as exempt from federal income taxes under Internal Revenue Code (IRC) Section 501(a) as an organization described in IRC Section 501(c)(3), qualifies for charitable contribution deductions, and has been determined not to be a private foundation. Child and Family Realty Corporation is exempt from federal income tax under Section 501(a) of the IRC as an organization described in Section 501(c)(25).

Each entity is annually required to file a Return of Organization Exempt from Income Tax (Form 990) with the IRS. In addition, each is subject to income tax on net income that is derived from business activities that are unrelated to their exempt purpose.

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NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

INCOME TAXES (CONTINUED)

The Organization accounts for uncertain tax provisions under FASB ASC 740, *Income Taxes*, which provides a framework for how entities should recognize, measure, present, and disclose uncertain tax positions in their financial statements. The Organization may recognize the tax benefit from an uncertain tax position only if it is more likely than not that the tax position will be sustained on examination by the taxing authorities, based on the technical merits of the position. Management has reviewed the Organization's reporting and believes they have not taken tax positions that are more likely than not to be determined to be incorrect by the IRS and, therefore, no adjustments or disclosures are required. The Organization is subject to routine audits by taxing jurisdictions; however, there are currently no audits for any tax periods pending or in progress.

ESTIMATES

The preparation of consolidated financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results may differ from those estimates.

FINANCIAL INSTRUMENTS AND CREDIT RISK

Deposit concentration risk is managed by placing cash deposits with financial institutions believed to be creditworthy. At times, amounts on deposit may exceed insured limits. To date, no losses have been experienced in any of these accounts. Credit risk associated with receivables is considered to be limited due to high historical collection rates. Investments are exposed to various risks such as interest rate, market, and credit risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the values of investment securities will occur in the near term and that such change could materially affect the amounts reported in the Consolidated Statement of Financial Position. Although the fair value of investments are subject to fluctuation on a year-to-year basis, the Investment Committee believes that the investment policies and guidelines are prudent for the long-term welfare of the Organization.

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NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

FAIR VALUE MEASUREMENTS AND DISCLOSURES

Certain assets and liabilities are reported at fair value in the consolidated financial statements. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction in the principal, or most advantageous, market at the measurement date under current market conditions regardless of whether that price is directly observable or estimated using another valuation technique. Inputs used to determine fair value refer broadly to the assumptions that market participants would use in pricing the asset or liability, including assumptions about risk. Inputs may be observable or unobservable. Observable inputs are inputs that reflect the assumptions market participants would use in pricing the asset or liability based on market data obtained from sources independent of the reporting entity. Unobservable inputs are inputs that reflect the reporting entity's own assumptions about the assumptions market participants would use in pricing the asset or liability based on the best information available. A three-tier hierarchy categorizes the inputs as follows:

- Level 1 – Quoted prices (unadjusted) in active markets for identical assets or liabilities that are accessible at the measurement date.
- Level 2 – Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly. These include quoted prices for similar assets or liabilities in active markets, quoted prices for identical or similar assets or liabilities in markets that are not active, inputs other than quoted prices that are observable for the asset or liability, and market-corroborated inputs.
- Level 3 – Unobservable inputs for the asset or liability. In these situations, inputs are developed using the best information available in the circumstances.

In some cases, the inputs used to measure the fair value of an asset or a liability might be categorized within different levels of the fair value hierarchy. In those cases, the fair value measurement is categorized in its entirety at the same level of the fair value hierarchy as the lowest level input that is significant to the entire measurement. Assessing the significance of a particular input to entire measurement requires judgment, taking into account factors specific to the asset or liability. The categorization of an asset or liability within the hierarchy is based upon the pricing transparency of the asset or liability and does not necessarily correspond to the assessment of the quality, risk, or liquidity profile of the asset or liability.

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NOTE 3 - LIQUIDITY AND AVAILABILITY

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the date of the Consolidated Statement of Financial Position, were comprised of the following at December 31, 2023 and 2022:

	2023	2022
Financial assets at year end:		
Cash and cash equivalents	$ 5,649,783	$ 712,445
Restricted cash	70,644	76,756
Accounts receivable	1,141,771	801,732
Grants receivable	1,649,265	1,274,880
Contributions receivable	88,258	--
Investments	21,394,755	18,568,769
Beneficial interest held in trusts	2,165,143	2,020,741
Total financial assets	32,159,619	23,455,323
Less amounts not available to be used within one year:		
Restricted cash not available for general expenditure	70,644	76,756
Net assets with donor restrictions	6,593,765	5,692,660
Less:		
Net assets with purpose restrictions to be met in less than a year	(1,515,563)	(1,133,668)
Donor-restricted endowment subject to spending policy rate and appropriation	(73,998)	(73,998)
Closely held securities	750,000	--
Board-designated - ERTC funds	4,261,566	--
Board-designated endowment	16,173,416	14,896,850
Less:		
Board-designated endowment annual spending policy rate and appropriation	(899,141)	(868,594)
Total amounts not available to be used within one year	25,360,689	18,590,006
Financial assets available to meet general expenditures over the next year	$ 6,798,930	$ 4,865,317

Endowment funds consist of donor-restricted endowments and funds designated by the Board to function as endowments. Income from donor-restricted endowments is restricted for specific purposes. The portion of endowment funds that are perpetual in nature are not available for general expenditure.

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NOTE 3 - LIQUIDITY AND AVAILABILITY (CONTINUED)

The Board-designated endowment is subject to an annual spending rate as determined by the Board. Although there is no intention to spend from the Board-designated endowment (other than amounts appropriated for general expenditure as part of the Board's annual budget approval and appropriation), these amounts could be made available if necessary.

As part of its liquidity management plan, the Organization also has a $1,500,000 revolving line of credit available to meet cash flow needs.

NOTE 4 - INVESTMENTS

Investments measured at fair value on a recurring basis, consisted of the following at December 31, 2023 and 2022:

	2023	2022	Fair Value Hierarchy
Mutual funds	$ 20,644,755	$ 18,568,769	Level 1
Closely held securities	750,000	--	Level 3
Total	$ 21,394,755	$ 18,568,769	

During 2023 and 2022, the Organization recognized $2,463,878 and $(4,596,536), respectively, of net gains and (losses) on investments. Of those amounts, $2,155,130 and $(4,768,167) were recognized as unrealized gains and (losses) on investments of equity securities held at December 31, 2023 and 2022, respectively.

Under the terms of the Organization's line of credit agreement (Note 7), the Organization has agreed not to pledge the mutual funds as security on any other debt.

The Organization's policy is to avail itself of a Board-approved percentage of investment income from mutual fund investments for operations with any remaining interest, dividends, or appreciation reinvested. The spending policy approved by the Board of Trustees is a percentage of the average total endowment value over the previous 12 quarters, with a 1% contingency margin with Board approval. In 2023 and 2022, the approved rate was 5.00%.

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NOTE 5 - BENEFICIAL INTEREST HELD IN TRUSTS

The Organization is the sole beneficiary of four funds that are administered by the New Hampshire Charitable Foundation (NHCF). Income from the funds is to provide assistance to children attending camp and for capital improvements to the camp, and to support the Early Supports and Services program based in the Stratham office. The fund's resolutions provide that distributions from the funds can be made at the discretion of the NHCF Board of Directors.

At December 31, 2023 and 2022, the fair market value of the funds, which approximates the present value of future benefits expected to be received, was $1,245,254 and $1,152,876, respectively.

In addition, the Organization has a split-interest in three charitable remainder trusts. The assets are held in trust by banks as permanent trustees of the trusts. The fair value of these beneficial interests is determined by applying the Organization's percentage interest to the fair value of the trust assets as reported by the trustee.

Trust	Percentage Interest	2023	2022
Greenleaf	100%	$ 353,987	$ 335,096
Spaulding	100%	324,126	300,889
Cogswell	50%	241,776	231,880
Total		$ 919,889	$ 867,865

Beneficial interest held in trusts is reported at fair value, which is estimated as the present value of expected future cash inflows on a recurring basis. As discussed in Note 2, the valuation technique used by the Organization is a Level 3 measure because there are no observable market transactions.

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NOTE 6 - PROPERTY AND EQUIPMENT, NET

Property and equipment, net was comprised of the following at December 31, 2023 and 2022:

	2023	2022
Land and land improvements	$ 958,884	$ 958,884
Buildings and improvements	11,072,089	10,995,856
Furniture, fixtures, and equipment	657,629	962,064
Vehicles	68,761	68,761
Software	465,730	503,924
Construction in progress	82,075	15,220
Assets held for sale (Camp Spaulding)	2,069,677	2,069,667
Subtotal	15,374,845	15,574,376
Less accumulated depreciation	(5,699,290)	(5,469,233)
Total	$ 9,675,555	$ 10,105,143

In March 2023, the Organization entered into a purchase and sales agreement to sell the Camp Spaulding asset held for sale. The sale is expected to close in 2024.

NOTE 7 - LINE OF CREDIT

The Organization has a $1,500,000 revolving line of credit agreement with a bank, which is payable on demand. The line is secured by a first lien on accounts receivable, double negative pledge on all investments of the borrower, and carries a variable rate of interest at the Wall Street Journal prime rate (8.5% at December 31, 2023), adjusted daily. At December 31, 2023 and 2022, there was no outstanding balance on this line of credit.

NOTE 8 - BONDS PAYABLE

During 2007, the New Hampshire Health and Education Facilities Authority (the "Authority") sold $5,540,000 of its Revenue Bonds, Child and Family Services Issue, Series 2007, and loaned the proceeds of the bonds to the Organization to refund its Series 1999 Series Bonds and to finance certain improvements to the Organization's facilities. The Series 2007 Bonds were issued with a variable interest rate determined on a weekly basis. Prior to issuing the Bonds, the Organization entered into an interest rate swap agreement (the "Swap Agreement") with Citizens Bank of NH (the "Counterparty") for the life of the bond issue to hedge the interest rate risk associated with the Series 2007 Bonds. The interest rate swap agreement requires the Organization to pay the Counterparty a rate of interest per annum equal to the product of (a) .68 multiplied by (b) the sum of Term SOFR, plus 2.75%".

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NOTE 8 - BONDS PAYABLE (CONTINUED)

Counterparty payments to the Organization were intended to offset the Organization's payments of variable rate interest to bondholders. Counterparty credit worthiness and market variability can impact the variable rates received and paid by the Organization, with the potential of increasing Organization's interest payments. As a result, the cost of the interest rate swap for 2023 and 2022 is added to interest expense in the Consolidated Statement of Functional Expenses. The bonds mature in 2038 and can be repaid at any time.

The Organization is required to include the fair value of the swap in the Consolidated Statement of Financial Position, and annual changes, if any, in the fair value of the swap in the Consolidated Statement of Activities. For example, during the bond's 30-year holding period, the annually calculated value of the swap will be reported as an asset if interest rates increase above those in effect on the date of the swap was entered into (and as an unrealized gain in the Consolidated Statement of Activities), which will generally be indicative that the net fixed rate the Organization is paying on the swap is below market expectations of rates during the remaining term of the swap. The swap will be reported as a liability (and as an unrealized loss in the Consolidated Statement of Activities) if interest rates decrease below those in effect on the date the swap was entered into, which will generally be indicative that the net fixed rate the Organization is paying on the swap is above market expectations of rates during the remaining term of the swap. The annual accounting adjustments of value changes in the swap transaction are non-cash recognition requirements, the net effect of which will be zero at the end of the bond's 30-year term. At December 31, 2023 and 2022, the Organization recorded the swap liability position of $380,838 and $399,935, respectively. During 2009, there occurred a downgrading of the credit rating of the Counterparty to the letter of credit reimbursement agreement, which triggered a mandatory tender of the Series 2007 Bonds in whole and a temporary conversion of one hundred percent of the principal amount to a bank purchase mode under the terms of said letter of credit reimbursement agreement. Since it became evident that the credit markets would not soon return to normalcy, the Organization elected to convert the Series 2007 Bonds from a weekly rate mode to a bank purchase mode. This new bank purchase mode created a rate period in which the Series 2007 Bonds bear interest at the tax adjusted bank purchase rate of 68% of the sum of the term secured overnight financing rate (SOFR) plus 275 basis points. The bank purchase mode commenced on July 31, 2009 and expired on July 31, 2014; however, the expiration date was extended by the Counterparty and the Organization had the option to convert back to the weekly rate mode. The Series 2007 Bond documents require the Organization to comply with certain financial covenants. As of December 31, 2023 and 2022, the Organization was in compliance with these covenants.

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NOTE 8 - BONDS PAYABLE (CONTINUED)

The following is a summary of future payments on the previously mentioned bonds payable:

Year	Amount
2024	$ 180,000
2025	195,000
2026	200,000
2027	205,000
2028	220,000
Thereafter	2,355,167
Total	$ 3,355,167

NOTE 9 - LEASES

The Organization rents property and equipment under non-cancelable operating lease agreements with monthly payments ranging from $1,430 to $4,500. The leases expire at various dates through May 2026.

While all agreements provide minimum lease payments, some include payments adjusted for inflation or variable common area maintenance charges. Variable payments are not determinable at the lease commencement and are not included in the measurement of lease assets and liabilities. The lease agreements do not include any material residual value guarantees or restrictive covenants.

The components of operating lease expense that are included in the Statement of Activities for the years ended December 31, 2023 and 2022 were as follows:

	2023	2022
Fixed lease cost	$ 213,799	$ 176,300
Variable lease cost	38,797	57,396
Short-term lease cost	--	14,000
Total lease cost	$ 252,596	$ 247,696

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NOTE 9 - LEASES (CONTINUED)

During the years ended December 31, 2023 and 2022, the Organization had the following cash and non-cash activities related to operating leases:

	2023	2022
Cash paid for amounts included in the measurement of lease liabilities:		
Operating cash flows for operating leases	$ 213,799	$ 176,600
Non-cash investing and financing activities:		
Lease assets obtained in exchange for lease liabilities:		
Operating leases	$ 168,666	$ 507,774

Weighted average lease term and discount rate at December 31, 2023 and 2022, were as follows:

	2023	2022
Weighted average remaining lease term (years)	1.86	2.14
Weighted average discount rate	1.36%	1.04%

Future payments due under operating leases as of December 31, 2023, were as follows for the years ending December 31:

Year	Amount
2024	$ 175,923
2025	102,400
2026	23,750
Total lease payments	302,073
Less imputed interest	4,243
Present value of lease liabilities	$ 297,830

NOTE 10 - REFUNDABLE ADVANCES

Refundable advances totaling $316,902 and $443,742 at December 31, 2023 and 2022, respectively, primarily include grant funds received in advance from the New Hampshire Department of Health and Human Services for community-based voluntary services and American Rescue Plan Act funds. Revenues will be recognized as the conditions of the grants are met.

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NOTE 11 - DEFERRED LOANS – NHHFA

Deferred loans at December 31, 2023 and 2022 were comprised of the following:

Note payable to the New Hampshire Housing and Finance Authority (NHHFA) dated June 7, 2005. The face amount of the note is $550,000, does not require the payment of interest, and is due in 30 years. The note is secured by real estate located in Dover, New Hampshire. In line with the regulatory agreement related to the note payable, the Organization has remitted to NHHFA funds to establish an operating and replacement reserve. The balance of this reserve is reported as restricted cash on the Consolidated Statement of Financial Position. The restricted cash balance related to this note as of December 31, 2023 and 2022 totaled $30,255 and $33,336, respectively.

Note payable to the NHHFA dated May 22, 2007. The face amount of the note is $700,000, does not require the payment of interest, and is due in 30 years. The note is secured by real estate located in Manchester, New Hampshire. In line with the regulatory agreement related to the note payable, the Organization has remitted to NHHFA funds to establish an operating and replacement reserve. The balance of this reserve is reported as restricted cash on the Consolidated Statement of Financial Position. The restricted cash balance as of December 31, 2023 and 2022 related to this note totaled $40,389 and $43,420, respectively.

NOTE 12 - ENDOWMENT FUNDS

TYPES OF FUNDS

The Organization's endowment consists of various individual funds established for a variety of purposes. The endowment includes both donor-restricted funds and funds designated by the Board of Trustees to function as endowments. As required by GAAP, net assets associated with endowment funds, including funds designated by the Board of Trustees to function as endowments, are classified and reported based on the existence or absence of donor-imposed restrictions.

Board-Designated Endowment

As of December 31, 2023 and 2022, the Board of Trustees had designated $16,173,416 and $14,896,850, respectively, of net assets without donor restrictions as a general endowment fund to support the mission of the Organization.

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NOTE 12 - ENDOWMENT FUNDS (CONTINUED)

TYPES OF FUNDS (CONTINUED)

Donor-Designated Endowments

The Board of Trustees of the Organization has interpreted the Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date for donor-restricted perpetual endowment funds, absent explicit donor stipulations to the contrary. As a result of this interpretation, the Organization classifies as perpetually restricted net assets (a) the original value of gifts donated to the endowment, (b) the original value of subsequent gifts to the endowment, and (c) accumulations to the endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added. The remaining portion of the donor-restricted endowment fund that is not classified as perpetually restricted is classified as net assets with donor restrictions until those amounts are appropriated for expenditure by the Organization in a manner consistent with the standard of prudence prescribed by UPMIFA. In accordance with UPMIFA, the Organization considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds: (1) the duration and preservation of the various funds, (2) the purposes of the donor-restricted endowment funds, (3) general economic conditions, (4) the possible effect of inflation and deflation, (5) the expected total return from income and the appreciation of investments, (6) other resources of the Organization, and (7) the Organization's investment policies.

FUNDS WITH DEFICIENCIES

The Organization considers a fund to be underwater if the fair value of the fund is less than the sum of (a) the original value of initial and subsequent gift amounts donated to the fund, and (b) any accumulations to the fund that are required to be maintained in perpetuity in accordance with the direction of the applicable donor gift instrument. The Organization complies with UPMIFA and has interpreted UPMIFA to permit spending from underwater funds in accordance with prudent measures required under the law. The Organization had no underwater endowment funds at December 31, 2023 or 2022.

INVESTMENT POLICY

The Organization has adopted an investment and spending policy to ensure a total return (income plus capital change) necessary to preserve and enhance the principal of the fund and, at the same time, provide a dependable source of support for current operations and programs. The withdrawal from endowment funds in support of current operations is expected to remain a constant percentage of the endowment funds, adjusted for new gifts to the endowment fund.

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NOTE 12 - ENDOWMENT FUNDS (CONTINUED)

INVESTMENT POLICY (CONTINUED)

In recognition of the prudence required of fiduciaries, reasonable diversification is sought where possible. Experience has shown financial markets and inflation rates are cyclical and, therefore, control of volatility will be achieved through investment styles. Asset allocation parameters have been developed for various funds within the structure, based on investment objectives, liquidity needs, and time horizon for intended use.

Measurement of investment performance against policy objectives will be computed on a total return basis, net of management fees and transaction costs. Total return is defined as dividend or interest income plus realized and unrealized capital appreciation or depreciation at fair market value.

SPENDING POLICY

The Organization's spending policy rate is a percentage of the average total endowment value over the trailing 12 quarters with a 1% contingency margin with Board approval. This includes interest and dividends paid out to the Organization. In 2023 and 2022, the approved rate was 5.00%.

CHANGES IN ENDOWMENT NET ASSETS

The net asset composition of endowment net assets as of December 31, 2023 and changes in endowment net assets for the year ended December 31, 2023 were as follows:

		With Donor Restrictions				
	Without Donor Restrictions	Purpose Restricted	Cumulative Appreciation	Perpetually Restricted	Total	Total Endowment Net Assets
Endowment net assets, beginning of year	$ 14,896,850	$ 1,133,668	$ 788,401	$ 1,749,850	$ 3,671,919	$ 18,568,769
Contributions	--	--	--	34,963	34,963	34,963
Appropriations from endowment	(868,594)	--	(80,643)	--	(80,643)	(949,237)
Temporary appropriation for purpose-restricted net assets	(381,895)	381,895	--	--	381,895	--
Investment income, net	2,527,055	--	420,488	--	420,488	2,947,543
Endowment net assets, end of year	$ 16,173,416	$ 1,515,563	$ 1,128,246	$ 1,784,813	$ 4,428,622	$ 20,602,038

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NOTE 12 - ENDOWMENT FUNDS (CONTINUED)

CHANGES IN ENDOWMENT NET ASSETS (CONTINUED)

The net asset composition of endowment net assets as of December 31, 2022 and changes in endowment net assets for the year ended December 31, 2022 were as follows:

	Without Donor Restrictions	With Donor Restrictions				Total Endowment Net Assets
		Purpose Restricted	Cumulative Appreciation	Perpetually Restricted	Total	
Endowment net assets, beginning of year	$ 18,842,135	$ 1,678,535	$ 1,327,161	$ 1,678,601	$ 4,684,297	$ 23,526,432
Contributions	--	--	--	71,249	71,249	71,249
Appropriations from endowment	(842,559)	--	(89,703)	--	(89,703)	(932,262)
Temporary appropriation for purpose-restricted net assets	544,867	(544,867)	--	--	(544,867)	--
Investment loss, net	(3,647,593)	--	(449,057)	--	(449,057)	(4,096,650)
Endowment net assets, end of year	$ 14,896,850	$ 1,133,668	$ 788,401	$ 1,749,850	$ 3,671,919	$ 18,568,769

NOTE 13 - NET ASSETS

NET ASSETS WITHOUT DONOR RESTRICTIONS

Net assets without donor restrictions were comprised of the following at December 31, 2023 and 2022:

	2023	2022
Undesignated net assets	$ 8,739,373	$ 6,588,866
Board-designated ERTC funds	4,261,566	--
Board-designated endowment	16,173,416	14,896,850
Total	$ 29,174,355	$ 21,485,716

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NOTE 13 - NET ASSETS (CONTINUED)

NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions were comprised of the following at December 31, 2023 and 2022:

	2023	2022
Subject to expenditure for specified purpose:		
Camp	$ 7,689	$ 59,441
Family support	124,891	77,825
Family resource center	341,896	236,029
Homecare	231,618	151,410
Other projects	104,158	12,544
Runaway and homeless youth	698,184	581,804
The Children's Place	7,127	14,615
	1,515,563	1,133,668
Accumulated earnings restricted by donors for:		
General operations	189,575	158,281
Camp operations	386,004	252,769
Other purposes	552,667	377,351
	1,128,246	788,401
Original gift restricted by donors for:		
General operations	136,529	136,532
Camp operations	581,042	548,183
Other purposes	1,067,242	1,065,135
	1,784,813	1,749,850
Not subject to spending policy or appropriation:		
Beneficial interest in trusts	2,165,143	2,020,741
Total	$ 6,593,765	$ 5,692,660

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NOTE 13 - NET ASSETS (CONTINUED)

NET ASSETS WITH DONOR RESTRICTIONS (CONTINUED)

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purpose or by occurrence of the passage of time or other events specified by the donors as follows for the years ended December 31, 2023 and 2022:

	2023	2022
Satisfaction of purpose restrictions:		
Camp	$ 66,451	$ 46,947
Runaway and homeless youth	2,450,535	1,918,666
Family support	181,115	233,742
Homecare	456,292	339,340
Family resource center	158,981	234,362
Other projects	143,893	150,258
The Children's Place	81,205	42,806
	3,538,472	2,966,121
Restricted purpose spending-rate distributions and appropriations:		
General operations	17,039	15,259
Other purposes	63,604	74,444
	80,643	89,703
Total	$ 3,619,115	$ 3,055,824

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NOTE 14 - CONTRIBUTED NONFINANCIAL ASSETS

The Organization received the following contributions of nonfinancial assets for the years ended December 31, 2023 and 2022:

	Revenue Recognized		Utilization in	Valuation Techniques
	2023	2022	Programs/Activities	and Inputs
Food	$ 44,631	$ 27,599	Family Preservation & Strenthening, Homecare, and Homeless Youth & Young Adults.	U.S. retail prices of identical products using pricing data under a 'like-kind' methodology considering the good's conditions and utility for use at the time of contribution.
Supplies	5,399	11,751	Administration, Family Preservation & Strenthening, and Homeless Youth & Young Adults.	U.S. retail prices of identical products using pricing data under a 'like-kind' methodology considering the good's conditions and utility for use at the time of contribution.
Storage	--	297	Homeless Youth & Young Adults	Valued at the estimated fair value based on current rates for similar storage space.
Toys	2,617	777	Family Preservation & Strenthening	U.S. retail prices of identical products using pricing data under a 'like-kind' methodology considering the good's conditions and utility for use at the time of contribution.
Services	10,841	4,057	Family Preservation & Strenthening	Contributed professional services are valued at the estimated fair value based on current rates for similar services.
Items for assistance to individuals	14,248	4,055	Early Childhood & Family Support and Homeless Youth & Young Adults	U.S. retail prices of identical products using pricing data under a 'like-kind' methodology considering the good's conditions and utility for use at the time of contribution.
Total	$ 77,736	$ 48,536		

There were no associated donor restrictions with the above contributed nonfinancial assets.

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NOTE 15 - EMPLOYEE RETENTION TAX CREDIT (ERTC)

The Employee Retention Tax Credit (ERTC), established as part of the Coronavirus Aid, Relief and Economic Security Act (CARES Act), enacted March 27, 2020, amended by the Consolidated Appropriations Act, 2021 (CAA), enacted on December 27, 2020, and further amended by the American Rescue Plan Act (ARPA), enacted March 11, 2021, provides for financial relief to eligible employers through refundable tax credits. The ERTC is a refundable tax credit against certain employment taxes equal to 70% of eligible wages and certain health insurance benefits up to $28,000 per employee and $10,000 per quarter through September 30, 2021. Eligible employers can get immediate access to the credit by reducing employment tax deposits they are otherwise required to make. Employers are eligible if they operate a trade or business during January 1, 2021 through September 30, 2021 and experience either: 1) full or partial suspension of the operation of their trade or business during this period because of governmental orders limiting commerce, travel or group meetings due to COVID-19, or 2) decline in gross receipts in a calendar quarter in 2021 where the gross receipts of that calendar quarter are less than 80% of the gross receipts in the same calendar quarter in 2019. For the year ended December 31, 2023, the Organization recognized $4,736,776 of ERTC as income, net of $680,912 of applicable expenses.

NOTE 16 - ASSISTANCE TO INDIVIDUALS

Assistance to individuals was comprised of the following for the years ended December 31, 2023 and 2022:

	2023	2022
Payment to parents of foster children	$ 13,317	$ 79,831
Housing assistance to youth at risk of homelessness	388,607	259,436
Gift cards provided to families during holiday season	45,000	50,000
Food for at risk youth	100,322	36,872
In-kind assistances	77,736	48,536
Other assistance such as medical, childcare, transportation, and family activities	720,794	676,130
Total	$ 1,345,776	$ 1,150,805

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NOTE 17 - DEFINED CONTRIBUTION PLAN

The Organization maintains a 403(b) Thrift Plan (the Plan). The Plan is a defined contribution plan that all eligible employees may immediately make elective participant contributions to upon hire. A pretax voluntary contribution is permitted by employees up to limits imposed by the IRC and other limitations specified in the Plan. Contributions made to the Plan by the Organization for the years ended December 31, 2023 and 2022 totaled $160,453 and $121,399, respectively.

NOTE 18 - RELATED PARTY TRANSACTIONS

The Organization procures a portion of their legal services from a local law firm that employs an attorney who also serves on the Organization's Board of Trustees. The attorney Board member does not personally perform the legal services. For the years ended December 31, 2023 and 2022, the total legal expense paid to related parties was $55,702 and $10,190, respectively.

NOTE 19 - CONCENTRATION OF RISK

The majority of the Organization's grants are received from agencies of the State of New Hampshire. As such, the Organization's ability to generate resources via grants is dependent upon the economic health of that area and of the State of New Hampshire. An economic downturn could cause a decrease in grants that coincides with an increase in demand for the Organization's services.

NOTE 20 - SUBSEQUENT EVENTS

Subsequent events have been evaluated through May 20, 2024, the date the consolidated financial statements were available to be issued.

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WAYPOINT

CONSOLIDATED SCHEDULE OF OPERATING EXPENSES

FOR THE YEAR ENDED DECEMBER 31, 2023

	Family Preservation & Strengthening	Early Childhood & Family Support	Homeless Youth & Young Adults	Homecare	Advocacy	Camp	Total Program Services	Management and General	Fundraising	2023 Total
Personnel Expenses:										
Salaries and wages	$ 3,276,308	$ 3,406,925	$ 1,727,259	$ 1,081,739	$ 157,419	$ –	$ 9,649,650	$ 1,634,614	$ 309,418	$ 11,593,682
Employee benefits	668,164	636,824	314,704	99,446	4,388	–	1,723,526	176,591	37,744	1,937,861
Retirement plan	44,366	47,304	16,143	8,358	3,353	–	119,524	35,604	5,325	160,453
Payroll taxes and other	333,426	348,753	172,439	123,588	12,193	–	990,399	127,664	23,934	1,141,997
Subtotal personnel expense	4,322,264	4,439,806	2,230,545	1,313,131	177,353	–	12,483,099	1,974,473	376,421	14,833,993
Professional fees:										
Accounting	–	–	75	–	–	–	75	45,570	–	45,645
Legal	–	–	–	–	–	6,784	6,784	70,873	–	77,657
Other professional fees	30,150	190,276	175,231	5,532	17,000	–	418,189	406,788	52,603	877,580
Subtotal professional fees	30,150	190,276	175,306	5,532	17,000	6,784	425,048	523,231	52,603	1,000,882
Assistance to individuals	281,676	389,772	628,737	37	3	–	1,300,225	551	45,000	1,345,776
Communications	68,431	53,962	49,394	18,090	1,629	57	191,563	47,124	6,242	244,929
Conferences, conventions, meetings, and trainings	8,098	44,336	2,246	271	2,143	67,907	125,001	39,610	8,667	173,278
Depreciation	75,495	99,794	176,047	12,968	4,502	542	369,348	198,363	6,964	574,675
Insurance	32,624	38,202	29,342	12,176	964	4,865	118,173	63,652	2,282	184,107
Interest	59,073	78,086	134,755	10,147	3,523	424	286,008	40,704	5,449	332,161
Membership dues	6,075	10,961	5,930	6,023	665	–	29,654	16,084	–	45,738
Miscellaneous	9,227	20,721	10,471	12,032	20	–	52,471	113,285	5,414	171,170
Occupancy	212,555	133,492	457,554	12,513	3,775	7,424	827,313	70,603	12,193	910,109
Printing and publications	2,055	8,203	2,465	1,624	55	–	14,402	48,572	59,996	122,970
Equipment rental and maintenance	92,750	56,765	38,234	421	34	429	188,633	212,005	1,127	401,765
Supplies	25,468	56,629	62,830	3,362	1,275	–	149,564	12,586	2,190	164,340
Travel	230,603	144,066	54,165	26,351	34	–	455,219	22,146	1,138	478,503
Total	$ 5,456,544	$ 5,765,071	$ 4,058,021	$ 1,434,678	$ 212,975	$ 88,432	$ 17,015,721	$ 3,382,989	$ 585,686	$ 20,984,396

See independent auditors' report.

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WAYPOINT

CONSOLIDATED SCHEDULE OF OPERATING EXPENSES

FOR THE YEAR ENDED DECEMBER 31, 2022

	Family Preservation & Strengthening	Early Childhood & Family Support	Homeless Youth & Young Adults	Homecare	Advocacy	Camp	Total Program Services	Management and General	Fundraising	2022 Total
Personnel Expenses:										
Salaries and wages	$ 2,933,799	$ 3,187,125	$ 1,135,714	$ 1,385,070	$ 127,338	$ –	$ 8,769,046	$ 1,441,503	$ 508,864	$ 10,719,413
Employee benefits	505,008	481,385	174,838	158,266	4,709	–	1,324,206	156,284	44,810	1,525,300
Retirement plan	29,154	39,168	11,168	10,704	1,840	–	92,034	20,467	8,898	121,399
Payroll taxes and other	298,323	323,621	107,985	134,635	9,505	–	874,069	112,764	39,253	1,026,086
Subtotal personnel expense	3,766,284	4,031,299	1,429,705	1,688,675	143,392	–	11,059,355	1,731,018	601,825	13,392,198
Professional fees:										
Accounting	–	–	75	–	–	–	75	51,055	–	51,130
Legal	–	1,656	–	–	–	388	2,044	16,617	–	18,661
Other professional fees	35,039	222,122	339,713	9,155	42,550	–	648,579	370,654	160,215	1,179,448
Subtotal professional fees	35,039	223,778	339,788	9,155	42,550	388	650,698	438,326	160,215	1,249,239
Assistance to individuals	324,486	374,691	400,529	349	–	16	1,100,071	717	50,017	1,150,805
Communications	63,406	51,845	50,477	17,468	1,136	12	184,344	32,935	12,811	230,090
Conferences, conventions, meetings, and trainings	20,785	48,452	6,601	1,868	8,183	46,929	132,818	49,868	2,628	185,314
Depreciation	59,324	100,813	110,886	48,113	1,579	–	320,715	170,620	8,600	499,935
Insurance	30,297	22,469	22,800	3,272	713	–	79,551	15,794	2,532	97,877
Interest	44,070	74,891	67,022	35,742	1,173	–	222,898	22,106	6,388	251,392
Membership dues	825	7,870	13,656	5,704	50	–	28,105	26,169	2,437	56,711
Miscellaneous	9,455	21,098	6,366	1,156	–	–	38,075	34,413	8,675	81,163
Occupancy	242,992	148,368	285,994	50,155	1,259	4,229	732,997	54,952	11,895	799,844
Printing and publications	4,873	17,729	4,446	267	2,373	–	29,688	29,232	67,493	126,413
Equipment rental and maintenance	79,252	26,162	50,974	1,341	37	–	157,766	174,987	8,806	341,559
Supplies	23,140	62,896	50,656	6,989	134	77	143,892	12,963	2,740	159,595
Travel	201,207	98,119	39,421	41,827	190	–	380,764	22,720	1,757	405,241
Total	$ 4,905,435	$ 5,310,480	$ 2,879,321	$ 1,912,081	$ 202,769	$ 51,651	$ 15,261,737	$ 2,816,820	$ 948,819	$ 19,027,376

See independent auditors' report.

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MARCUM
ACCOUNTANTS ▲ ADVISORS

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Trustees
Waypoint

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of Waypoint, (the Organization), which comprise the consolidated statement of financial position as of December 31, 2023, and the related consolidated statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the consolidated financial statements, and have issued our report thereon dated May 20, 2024.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the consolidated financial statements, we considered the Organization's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

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Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Marcum LLP

Merrimack, NH
May 20, 2024

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MARCUM
ACCOUNTANTS & ADVISORS

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM; REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Trustees
Waypoint

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Waypoint's (the Organization) compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the Organization's major federal programs for the year ended December 31, 2023. The Organization's major federal programs are identified in the summary of auditors' results section of the accompanying Schedule of Findings and Questioned Costs.

In our opinion, Waypoint complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States *(Government Auditing Standards);* and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Organization and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the Organization's compliance with the compliance requirements referred to above.

Marcum LLP / 9 Executive Park Drive / Suite 100 / Merrimack, NH 03054 / Phone 603.882.1111 / marcumllp.com

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Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the Organization's federal programs.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material, noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Organization's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Organization's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Organization's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Organization's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of

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compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the consolidated financial statements of Waypoint as of and for the year ended December 31, 2023, and have issued our report thereon dated May 20, 2024, which contained an unmodified opinion on those consolidated financial statements. Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of Federal Awards is fairly stated in all material respects in relation to the consolidated financial statements as a whole.

Marcum LLP

Merrimack, NH
May 20, 2024

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WAYPOINT

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

FOR THE YEAR ENDED DECEMBER 31, 2023

Federal Agency Cluster Pass through Agency Program Title	Federal AL Number	Pass Through Identifying Number	Federal Expenditures	Passed Through to Subrecipient
U.S. Department of Housing and Urban Development				
CDBG - Entitlement Grants Cluster				
Passed Through the City of Manchester				
Community Development Block Grants/Entitlement Grants	14.218	211023-M	$ 4,000	$ –
Passed Through the City of Rochester				
Community Development Block Grants/Entitlement Grants	14.218	Unknown	13,500	–
Total Community Development Block Grants/Entitlement Grants			17,500	–
Total CDBG - Entitlement Grants Cluster			17,500	–
Passed Through the City of Manchester				
Emergency Solutions Grant Program	14.231	211423	20,000	–
Emergency Solutions Grant Program	14.231	611024	44,500	–
Total Emergency Solutions Grant Program			64,500	–
Direct Federal Program				
Economic Development Initiative, Community Project Funding and Miscellaneous Grants	14.251	N/A	685,714	–
Direct Federal Program				
Continuum of Care Program	14.267	N/A	99,941	–
Passed Through the State of New Hampshire				
Continuum of Care Program	14.267	05-95-42-423010-7927	212,881	–
Continuum of Care Program	14.267	05-95-42-423010-79270000	172,336	–
Total Continuum of Care Program			485,158	–
Direct Federal Program				
Youth Homelessness Demonstration Program	14.276	N/A	331,696	43,745
Passed Through the State of New Hampshire				
Youth Homelessness Demonstration Program	14.276	05-95-42-423010-79270000	124,529	–
Total Youth Homelessness Demonstration Program			456,225	43,745
Total U.S. Department of Housing and Urban Development			1,709,097	43,745
U.S. Department of Justice				
Passed Through the NH Department of Justice				
Children of Incarcerated Parents	16.831	2021FCC01	136,176	33,190
Passed Through the Manchester Police Department				
Comprehensive Opioid, Stimulant, and Other Substances Use Program	16.838	Unknown	8,642	–
Total U.S. Department of Justice			144,818	33,190
U.S. Department of Treasury				
Passed Through the City of Manchester				
COVID-19 Coronavirus Relief Fund	21.019	611321	43,003	–
Passed Through the State of New Hampshire				
COVID-19 Coronavirus State and Local Fiscal Recovery Funds	21.027	Unknown	400,000	–
Passed Through the County of Rockingham				
COVID-19 Coronavirus State and Local Fiscal Recovery Funds	21.027	Unknown	10,000	–
Passed Through the County of Merrimack				
COVID-19 Coronavirus State and Local Fiscal Recovery Funds	21.027	Unknown	16,548	–
Total COVID-19 Coronavirus State and Local Fiscal Recovery Funds			426,548	–
Total U.S. Department of Treasury			469,551	–
U.S. Department of Small Business Administration				
Passed Through Merrimack Valley Day Care				
COVID-19 Disaster Assistance Loans	59.008	Unknown	8,818	–
Total U.S. Department of Small Business Administration			8,818	–
U.S. Department of Education				
Passed Through the City of Manchester				
Education for Homeless Children and Youth	84.196A	02370156-00	1,500	–
Education for Homeless Children and Youth	84.196A	2470149	500	–
Total Education for Homeless Children and Youth			2,000	–
Passed Through NH Department of Education				
Education Stabilization Fund	84.425W	06-56-56-562010-24920000-102-500731	178,627	109,934
Total U.S. Department of Education			180,627	109,934

The accompanying notes are an integral part of this schedule.

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WAYPOINT

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)

FOR THE YEAR ENDED DECEMBER 31, 2023

Federal Agency Cluster Pass through Agency Program Title	Federal AL Number	Pass Through Identifying Number	Federal Expenditures	Passed Through to Subrecipient
U.S. Department of Health and Human Services				
Aging Cluster				
Passed Through the NH Department of Health and Human Services				
Special Programs for the Aging, Title III, Part B, Grants for Supportive Services and Senior Centers	93.044	05-95-48-481010-9255	44,349	--
Total Aging Cluster			44,349	--
Passed Through the City of Manchester				
Comprehensive Community Mental Health Services for Children with Serious Emotional Disturbances (SED)	93.104	6H79SM082210-04M002	155,025	14,435
Comprehensive Community Mental Health Services for Children with Serious Emotional Disturbances (SED)	93.104	5H79SM082210-02	11,293	--
Total Comprehensive Community mental Health Services for Children with Serious Emotional Disturbances (SED)			166,318	14,435
Passed Through New Hampshire Children's Trust				
Injury Prevention and Control, Community-Based Programs	93.136	SS-2022-DEHS-01-NEWHA-01-803	72,789	--
Passed Through New Hampshire Children's Trust				
Health Department Response to Public Health or Healthcare Crisis	93.391	SS-2022-DEHS-01-NEWHA-01-803	70,713	--
Passed Through the NH Division of Community and Public Health				
COVID-19 Health Department Response to Public Health or Healthcare Crisis	93.391	05-95-09-901010-5771	172,835	--
Total Health Department Response to Public Health or Healthcare Crisis			243,548	--
Direct Federal Program				
Transitional Living for Homeless Youth	93.550	N/A	479,568	--
Passed Through the NH Division of DCYF				
MaryLee Allen Promoting Safe and Stable Families Program	93.556	05-095-042-421010-29730000-102-500734-42107306	95,213	--
Passed Through New Hampshire Children's Trust				
MaryLee Allen Promoting Safe and Stable Families Program	93.556	SS-2022-DEHS-01-NEWHA-01-803	20,959	--
Total MaryLee Allen Promoting Safe and Stable Families Program			116,172	--
Direct Federal Program				
Education and Prevention Grants to Reduce Sexual Abuse of Runaway, Homeless and Street Youth	93.557	N/A	296,642	--
Passed Through the NH Division of DCYF				
Temporary Assistance for Needy Families	93.558	05-095-045-450010-61460000-502-500891-45030205	496,534	--
Passed Through the NH Division of Economic Housing Stability				
Temporary Assistance for Needy Families	93.558	05-95-42-450010-61460000	75,000	--
Total Temporary Assistance for Needy Families			571,534	--
Passed Through New Hampshire Children's Trust				
Community Based Child Abuse Prevention Grant	93.590	2001NHBCAP	19,204	--
COVID-19 Community Based Child Abuse Prevention Grant	93.590	2001-NHBCC6	20,075	--
Total Community Based Child Abuse Prevention Grant			39,279	--
Direct Federal Program				
Basic Center Grant	93.623	N/A	171,676	--
Passed Through the NH Division of DCYF				
Stephanie Tubbs Jones Child Welfare Services Program	93.645	05-095-042-421010-29680000-102-5000734-42106802	12,150	--
Passed Through Amoskeag Health				
Adoption Opportunities	93.652	05-95-9090-902010-7047	1,243	--
Passed Through the NH Division of DCYF				
Foster Care Title IV-E	93.658	05-95-042-421010-2958	126,689	--
Passed Through the NH Division of Community Based Care				
Social Services Block Grant	93.667	05-95-93-930010-7858	164,249	--
Passed Through the NH Division of DCYF				
Social Services Block Grant	93.667	05-095-042-421010-29660000-102-500734-42106603	226,370	30,000
Passed Through the NH Department of Health and Human Services				
Social Services Block Grant	93.667	05-95-48-481010-9255	462,622	--
Passed Through the NH Division of Long Term Supports and Services				
Social Services Block Grant	93.667	05-95-93-930010-7858	171,386	--
Total Social Services Block Grant			1,024,627	30,000
Passed Through the NH Division of Community and Public Health				
Maternal, Infant and Early Childhood Home Visiting Grant	93.870	05-95-90-902010-2451	103,515	--
Maternal, Infant and Early Childhood Home Visiting Grant	93.870	05-95-90-902010-5896	940,768	--
Total Maternal, Infant and Early Childhood Home Visiting Grant			1,044,283	--
Passed Through the NH Division Long Term Supports and Services				
Maternal and Child Health Services Block Grant to the States	93.994	05-95-93-930010-5191	19,237	--
Passed Through the NH Division of DCYF				
Maternal and Child Health Services Block Grant to the States	93.994	05-095-090-902010-51900000-102-500731-90004009	15,740	--
Total Maternal and Child Health Services Block Grant			34,977	--
Medicaid Cluster				
Passed Through the NH Division of Long Term Supports and Services				
Medical Assistance Program	93.778	Unknown	155,913	--
Total Medicaid Cluster			155,913	--
Total U.S. Department of Health and Human Services			4,601,757	44,435
Total Federal Expenditures			$ 7,114,668	$ 231,304

The accompanying notes are an integral part of this schedule.

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WAYPOINT

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 1 - BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards (the Schedule) includes the federal award activity of Waypoint, (the Organization) under programs of the federal government for the year ended December 31, 2023. The information in the Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Waypoint, it is not intended to and does not present the financial position, changes in net assets, or cash flows of Waypoint.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited to reimbursement.

NOTE 3 - DE MINIMIS COST RATE

The Organization has elected not to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

NOTE 4 - DONATED PERSONAL PROTECTIVE EQUIPMENT (PPE) (UNAUDITED)

During the year ended December 31, 2023, the Organization did not receive donated PPE from federal sources.

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WAYPOINT

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

FOR THE YEAR ENDED DECEMBER 31, 2023

SECTION I - SUMMARY OF AUDITORS' RESULTS

FINANCIAL STATEMENTS

Type of auditors' report issued on whether the financial statements audited were prepared in accordance with GAAP:	*Unmodified*	
Internal control over financial reporting:		
Material weakness(es) identified?	___ Yes	✓ No
Significant deficiency(ies) identified?	___ Yes	✓ None reported
Noncompliance material to financial statements noted?	___ Yes	✓ No

FEDERAL AWARDS

Internal control over major federal programs:		
Material weakness(es) identified?	___ Yes	✓ No
Significant deficiency(ies) identified?	___ Yes	✓ None reported
Type of auditors' report issued on compliance for major federal programs:	*Unmodified*	
Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?	___ Yes	✓ No

Identification of major federal programs:

NAME OF FEDERAL PROGRAM OR CLUSTER	***ASSISTANCE LISTING NUMBER(S)***
COVID-19 Coronavirus State and Local Fiscal Recovery Funds	21.027
Maternal, Infant, and Early Childhood Home Visiting Grant	93.870
Dollar threshold used to distinguish between type A and type B programs:	$750,000
Auditee qualified as low-risk auditee?	✓ Yes ___ No

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WAYPOINT

SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)

FOR THE YEAR ENDED DECEMBER 31, 2023

SECTION II - FINANCIAL STATEMENT FINDINGS

None.

SECTION III - FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS

None.

SECTION IV - SCHEDULE OF PRIOR YEAR FINDINGS

There were no findings in the prior year.

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Waypoint Trustees
2024

Janet Ackerman

Melissa Biron, Treasurer

William Conrad

Helen Crowe

Rob Dapice

Jane E. Gile, *Secretary*

Emily Hammond

Marc Lubelczyk

Marilyn T. Mahoney

Holly P. Mintz

Zach Palmer

Mark C. Rouvalis, *Chair*

Jennifer Stebbins, *Vice Chair*

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Borja Alvarez de Toledo, M.Ed.

[redacted]

Professional Profile

- A seasoned leader with more than 18 years of senior level non-profit management experience.
- Strong business acumen with emphasis on developing processes to ensure the alignment of strategy, operations, and outcomes with a strength based approach to leadership development.
- Collaborative leader using systemic and strategic framework in program development, supervision and conflict resolution.

Professional Experience

Waypoint, *formerly Child and Family Services of New Hampshire*
Manchester, NH — December 2013- Present

~ President and CEO

- Responsible for program planning and development, insuring that Waypoint meets the community needs.
- Advance the public profile of Waypoint by developing innovative approaches and building productive relationships with government, regional and national constituencies.
- Acts as advisor to the Board of Directors and maintains relationships with the regional Boards
- Responsible for all aspects of financial planning, sustainability and oversight of Waypoint's assets
- Work with Development staff and Board of Directors to design and implement all fundraising activities, including cultivation and solicitation of key individuals, foundations and corporations

Riverside Community Care
Dedham, MA — 2009- 2013

~ Division Director, Child and Family Services

- Responsible for strategic vision, planning and implementation of the programmatic, operational and financial sustainability of a $17M division with more than 300 employees.
- In partnership with The Guidance Center, Inc.'s board of directors, played leadership role in successfully merging with Riverside Community Care, through a process that involved strategic planning, analysis and selection of a viable partner.
- Provide supervision to managers using a strength based approach and a collaborative coaching model to leadership development.

The Guidance Center, Inc.
Cambridge, MA — 1998 - 2009

~ Chief Operating Officer — 2007 - 2009

- Hired initially as Director of an intensive home-based family program and through successive promotions became responsible for all operations in the organization.
- Responsible for supervision of Division Directors, strategic planning and development of new initiatives.
- Developed strategic relationships with state and local funders, and partnered with community agencies to support the healthy growth of children and families.

Private Practice in Psychotherapy and Clinical Consultation
Madrid, Spain — 1992 - 1998

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Universidad Pontificia de Comillas
Madrid, Spain 1991 - 1998

~Adjunct Faculty
- Taught graduate level courses in Family and Couples Therapy program
- Practicum program supervisor: Supervised first year Master's Degree students through live supervision in the treatment of multi-problem families.

Centro Médico-Psicopedagógico
Madrid, Spain 1994 - 1997

~Clinical Coordinator/Director of Training.
- Member of a multi-disciplinary team that provided assessment and treatment to families victims of terrorism and had developed Post Traumatic Stress Disorder.

ITAD (Institute for Alcohol and Drug Treatment),
Madrid, Spain 1991-1994

~ Senior Drug and Alcohol Counselor, Drug and Alcohol Program
- Provided evaluation and treatment for chemically dependent adults and their families.

~ Senior Family Therapist, Couples and Family Therapy Program
- Worked as a family therapist in the evaluation and treatment of adolescents and families.

Charles River Health Management
Boston, MA 1989 - 1991

~ Senior Family Therapist, Home Based Family Treatment Program.

Education

Graduate Certificate of Business
University of Massachusetts, Lowell, 2000.
Master's Degree in Education
Counseling Psychology Program. Boston University, 1989.
B.A. in Clinical Psychology
Universidad Pontificia de Comillas, Madrid, Spain. 1988

Publications

2009 Ayers,S & Alvarez de Toledo, B. Community Based Mental Health with Children and Families. In A. R. Roberts (Ed.) ,*Social Worker's Desk Reference* (2nd ed.),New York: Oxford University Press, 2009

2006 *Topical Discussion: Advancing Community-Based Clinical Practice and Research: Learning in the Field.* Presented at the 18th Annual Research Conference: A System of Care for Children's Mental Health: Expanding the Research Base, February 2006, Tampa, FL.

2001 Lyman, D.R.; Siegel, R.; Alvarez de Toledo, B.; Ayers, S.; Mikula, J. *How to be little and still think big: Creating a grass roots, evidence based system of care.* Symposium presented at the 14th Annual Research Conference in Children's Mental Health, Research and Training Center for Children's Mental Health, February 2001, Tampa, FL.

2006 Lyman, D.R., B. Alvarez de Toledo, *The Ecology of intensive community based intervention.* In Lightburn, A., P. Sessions. Handbook of Community Based Clinical Practice. Oxford University Press, 2006, England.

2001 Lyman, D.R., B. Alvarez de Toledo (2001) *Risk factors and treatment outcomes in a strategic intensive family program.* In Newman, C, C. Liberton, K. Kutash and R. Friedman, (Eds.) A System of Care for Children's Mental Health: Expanding the Research Base (2002), pp. 56-58. Research and Training Center for Children's Mental Health, University of South Florida, Tampa, FL.

1994-98 Research papers and professional presentations in peer reviewed journals in Spain

Languages

Fluent in Spanish, French and Italian.

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COLLEEN M. IVES

[redacted]

CHIEF OPERATING OFFICER

Proactive executive with a formidable record of driving systemic change and business expansion. Nimble administrator with strategic planning, business process improvement, cost controls and performance management experience. Collaborative leader with inspirational and decisive management style who achieves exceptional, rather than expected, results. Catalyst for open communications towards a climate of learning to benefit company and individuals.

PROFESSIONAL EXPERIENCE

WAYPOINT, Manchester, NH ◦ 2018-Present
Statewide private nonprofit that works to advance the well-being of children and families through an array of community-based services.

Chief Operating Officer
- Oversees all aspects of program delivery including; fiscal and personnel management, quality assurance and program development

ROCKPORT MORTGAGE CORPORATION, Gloucester, MA ◦ 2008-2017
Leading national lender of US Housing & Urban Development insured commercial loans in healthcare, multifamily and affordable housing sectors.

Vice President, Operations & Quality Control
- Report to principals with overall responsibility for achieving strategic objectives through oversight of the day-to-day operations of five multi-disciplinary underwriting teams by providing support at the transactional level as well as in the development of procedures and operating practices to match RMC's continued growth.
- Ensure RMC'S compliance with their federally mandated Quality Control Plan through employee development initiatives, monitoring of RMC'S operational practices while integrating new HUD directives into RMC'S existing best practices.

IVES DEVELOPMENT ASSOCIATES, Manchester, NH ◦ 2005-2016
Consultancy providing strategic planning and leadership development to public, private and nonprofit companies throughout New England.

Principal
Design and facilitate customized corporate retreats, including strategic planning sessions, executive and Board of Directors' training and development, creation or re-affirmation of vision, mission and values and efforts to re-align leadership around key priorities and future direction of the organization. Integrate opportunities to shift organizational culture to more open and candid communications.
- Led an 18-month comprehensive change initiative that:
  - Resulted in the development of a transition plan for the assimilation of an Interim Executive Director including an operations plan that aimed to recalibrate the culture;
- Transformed climate of accountability for a $55M client by implementing Balanced Scorecard strategic measurement system. Designed, coordinated and facilitated on-site internal and external analysis of 11 retail locations in 9 states, analyzing threats and weaknesses in business to build a platform for growth.

CAREER NOTE: Concurrent with consulting enterprise (2006 – 2010), designed and taught introductory and upper level psychology and sociology courses at Granite State College in Concord, Manchester and Portsmouth, New Hampshire.

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GRANITE STATE INDEPENDENT LIVING, Concord, NH • 2001-2005
Statewide nonprofit offering long-term care, employment, transportation, advocacy, and other community-based services.

Acting Executive Director & Chief Operating Officer
Led internal operations, including service and program delivery, finance, human resources, fundraising and marketing. Transformed organization's culture by promoting a climate of excellence, systemic solutions and learning that benefited the organization and individual employees. Evaluated operational results and facilitated business processes and controls that promoted efficiency and internal information flow. Developed short- and long-range operating plans. Supported up to 14 management-level employees, staff of 90, and $13M annual operating budget. Held complete performance management authority as well as autonomy to engage in private and state/federal contracts.

- Increased revenue by 78% with more effective grant administration, successful applications for new competitive grants, initiating a comprehensive development / fundraising plan, and increasing the fee-for-service lines of business.
- Increased consumers served from 400 to 3,000+ individuals within three-year period by restructuring existing programs, developing new programs and increasing program accountability with monthly management reports.
- Established foundation for 36-month capacity building plan to enhance infrastructure and overall operations by conducting full organizational audit and successfully presenting to Board of Directors.
- Expanded services and leveraged long-term grant opportunity through company acquisition. Successfully integrated organizational cultures and business practices, including human resource policies, management teams and compensation/benefits.
- Recommended, designed and implemented internal controls and operating procedures for all departments (Human Resources, Finance, Public Relations/ Development, Long-Term Care, Community Living and Employment Services).
- Increased efficiency, raised credibility of financial reporting and reduced headcount by implementing state of the art technology with expertise of retained IT consultant.

NEW HAMPSHIRE DEPARTMENT OF EDUCATION, VOCATIONAL REHABILITATION, SERVICES FOR BLIND AND VISUALLY IMPAIRED, Concord, NH • 1992-2000
Statewide organization providing Registry of Legal Blindness, Sight Services for Independent Living, Vocational Rehabilitation and a Business Enterprise program.

Statewide Director
Managed professional staff of 8 to deliver services that included 15 statewide rehabilitative support groups, career counseling and vending machine/food service enterprises in State and Federal buildings.

- Awarded $1.2M 3-year federal grant to provide peer support services in 15 locations across the state.
- Led Department to highest rank in standards and benchmarks among 7 other regional offices.
- Enhanced team atmosphere by integrating 4 distinct statewide programs into a cohesive unit.
- Cultivated relationships and formal partnerships with various stakeholders in the statewide network of social and human services and employment arenas.

EDUCATION

Doctorate in Human and Organizational Systems
Master of Arts in Human Development
Fielding Graduate University, Santa Barbara, California

Master of Arts/CAGS in Rehabilitation Counseling
Bachelor of Arts in Psychology and Philosophy
Assumption College, Worcester, Massachusetts

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DENISE A. BENNETT

[redacted]

WORK EXPERIENCE

Director of Finance

04/2023 to Present
Waypoint
464 Chestnut Street, Manchester, NH 03101

Responsible for managing all aspects of the Accounting Department. Create and maintain agency budget of $20 million. Work with directors and senior management on finances for the agency. Responsible for recording the investment activity as well as overseeing the real estate holding company. Review and approve all outgoing contract billings.

Controller

09/1993 to 04/2023
Waypoint
464 Chestnut Street, Manchester, NH 03101

Oversaw the Accounting department including payroll, a/p & a/r. Assisted senior management in preparing the annual budget for a $20 million agency. Prepared month end financial statements for all programs. Met with Directors to review financials monthly. Responsible for all outside audits.

Office Manager

07/1990 to 02/1992
TRW
Bedford, NH

Managed regional sales office. Assistant to regional sales manager.

SKILLS

Budgeting - 10+ years

Financial Reporting - 10+ years

Month End Closing - 10+ years

Responsible for all audits - 10+ years

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EDUCATION

Southern NH University
Bachelor's
Business Management
Manchester, NH
09/1985 to 05/1988

Southern NH University
Associate
Accounting
Manchester, NH
09/1983 to 05/1985

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NH Department of Health and Human Services

KEY PERSONNEL

List those primarily responsible for meeting the terms and conditions of the agreement.

Job descriptions not required for vacant positions.

Contractor Name: Waypoint

NAME	JOB TITLE	ANNUAL AMOUNT PAID FROM THIS CONTRACT	ANNUAL SALARY
Borja Alvarez de Toledo	President and CEO	$0.00	.$200,000
Colleen Ives	COO	$0.00	$160,160.
Denise Bennett	Director of Finance	$0.00	$115,440
		$0.00	$0.00
		$0.00	$0.00
		$0.00	$0.00

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42 Mac

Lori A. Weaver
Commissioner

Iain N. Watt
Interim Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC HEALTH SERVICES

29 HAZEN DRIVE, CONCORD, NH 03301
603-271-4501 1-800-852-3345 Ext. 4501
Fax: 603-271-4827 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

May 31, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Public Health Services, to amend the existing Comprehensive Family Support Services contracts with the Contractors listed below to continue providing Comprehensive Family Support Services, by exercising contract renewal options and increasing the total price limitation by $8,447,421 from $13,656,620 to $22,104,041 and extending the completion dates from June 30, 2024 to June 30, 2026, effective July 1, 2024, upon Governor and Council approval. 89.39% Federal Funds. 10.61% General Funds.

The original contracts were approved by Governor and Council on July 15, 2020, item #21, and amended on September 21, 2022, item #5A.

Contractor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease) Amount	Revised Amount
Children Unlimited Inc. Conway, NH	156114-B001	Conway District Office Area	$734,720.00	$464,058.00	$1,198,778.00
Community Action Partnership of Strafford County Dover, NH	177200-B004	Rochester District Office Area	$1,229,692.00	$890,300.36	$2,119,992.36
The Family Resource Center at Gorham Gorham, NH	162412-B001	Littleton District Office Area	$1,483,368.00	$876,992.00	$2,360,360.00
The Family Resource Center at Gorham Gorham, NH	162412-B001	Berlin District Office Area	$1,478,084.00	$796,413.00	$2,274,497.00

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Greater Seacoast Community Health Somersworth, NH	154703-B001	Seacoast District Office Area	$1,405,192.00	$1,006,110.00	$2,411,302.00
Lakes Region Community Services Council Laconia, NH	177251-B001	Laconia District Office Area	$935,260.00	$658,448.00	$1,593,708.00
TLC Family Resource Center Claremont, NH	170625-B001	Claremont District Office Area	$1,247,696.00	804,110.94	$2,051,806.94
VNA at HCS, Inc. Keene, NH	177274-B002	Keene District Office Area	$1,156,692.00	$769,270.00	$1,925,962.00
Waypoint (Concord) Manchester, NH	177166-B002	Concord District Office Area	$1,348,372.00	$756,108.00	$2,104,480.00
Waypoint (Manchester) Manchester, NH	177166-B002	Manchester District Office Area	$1,267,004.00	$661,728.00	$1,928,732.00
Waypoint (Southern) Manchester, NH	177166-B002	Southern District Office Area	$1,370,540.00	$763,882.70	$2,134,422.70
		Total:	**$13,656,620.00**	**$8,447,421.00**	**$22,104,041.00**

Funds are available in the following accounts for State Fiscal Year 2025 and are anticipated to be available in State Fiscal Year 2026, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

The purpose of this request is for the Contractors to ensure the continuity of Comprehensive Family Support Services (CFSS) by providing home visiting services statewide to pregnant and parenting caregivers and families with children under 18 years of age. Home visiting services provide access to a variety of parenting, economic, and public health supports based on individuals' needs.

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Contractors will expand services by designating staff as "Newborn Navigators" within the CFSS program. Newborn Navigators will focus on outreach and engagement of families with newborns through a one-time, postpartum home visit. This service will allow the Contractors to reach more families and increase newborn families' connections to community-based resources that support maternal, family, and child health outcomes, as well as reduce the risk of child maltreatment.

The CFSS home visiting program provides preventative services at no cost to families, including household management, child development and maternal depression screenings, case management, and resource referrals such as nutrition support, childcare, and economic mobility support.

Approximately 1,250 families will be served each year. As a result, an average of 2,242 children and 1,592 adults will engage in services annually.

The Department will monitor services by:

- Reviewing the activities and outcome measures identified in the quarterly reports submitted by the Contractor.
- Quarterly meetings with the Contractor to ensure continued compliance with contractual requirements.
- Reviewing Contractor expenditures and conducting data quality assurance activities every month.
- Reviewing consumer satisfaction data, which must indicate an 80% favorable rating at minimum.
- Monitoring long-term program outcomes, including increasing outreach to high-risk populations, increasing the share of referred families who enroll in services, and increasing service completion rates.

As referenced in Exhibit A, Revisions to Standard Contract Provisions, of the original agreements, the parties have the option to extend the agreements for up to two (2) additional years, contingent upon satisfactory delivery of services, available funding, agreement of the parties and Governor and Council approval. The Department is exercising its option to renew services for two (2) years of the two (2) years available.

Should the Governor and Council not authorize this request, the Department will have limited capacity to provide community-based home-visiting services to children and families statewide which help prevent child maltreatment and promote child and family wellbeing.

Source of Federal Funds: Assistance Listing Number (ALN) 93.645, FAIN 2301NHCWSS; ALN 93.556, FAIN 2301NHFPSS; ALN 93.667, FAIN 2301NHSOSR; ALN 93.558, FAIN 2301NHTANF

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

Lori A. Weaver
Commissioner

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

05-095-042-421010-29680000-102-500734-42106802 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE IV-B SUBPART I
100% Federal, CFDA #93.645; Title IV-B, 2301NHCWSS

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2022	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2023	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2024	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,027.60	$8,512.00	$25,539.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2022	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2023	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2024	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,020.00	$8,512.00	$25,532.00

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FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2
RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170525-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

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FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2
RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR #177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR #162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60
			TOTAL:	$187,260.00	$93,632.00	$280,892.00

05-095-042-421010-29730000-102-500734-42107306 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, PROMOTING SAFE AND STABLE FAMILIES
100% Federal, CFDA #93.556, Promoting Safe and Stable Families 2301NHFPSS

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2022	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2023	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2024	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2025	102-500734	Social Service Contract	42107311	$0.00	$26,309.00	$26,309.00	$6,577.25
2026	102-500734	Social Service Contract	42107311	$0.00	$26,309.00	$26,309.00	$6,577.25
			Subtotal:	$105,237.68	$52,618.00	$157,855.68	$39,463.92

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FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2
RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2022	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2023	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2024	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2025	102-500734	Social Service Contract	42107311	$0.00	$34,221.00	$34,221.00	$8,555.25
2026	102-500734	Social Service Contract	42107311	$0.00	$34,221.00	$34,221.00	$8,555.25
			Subtotal:	$148,878.80	$68,442.00	$217,320.80	$54,330.20

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$39,404.73	$0.00	$39,404.73	$9,851.18
2022	102-500734	Social Service Contract	42107306	$39,404.73	$0.00	$39,404.73	$9,851.18
2023	102-500734	Social Service Contract	42107306	$39,404.73	$0.00	$39,404.73	$9,851.18
2024	102-500734	Social Service Contract	42107307	$39,404.73	$0.00	$39,404.73	$9,851.18
2025	102-500734	Social Service Contract	42107311	$0.00	$39,405.00	$39,405.00	$9,851.25
2026	102-500734	Social Service Contract	42107311	$0.00	$39,405.00	$39,405.00	$9,851.25
			Subtotal:	$157,618.92	$78,810.00	$236,428.92	$59,107.23

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2022	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2023	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2024	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2025	102-500734	Social Service Contract	42107311	$0.00	$25,221.00	$25,221.00	$6,305.25
2026	102-500734	Social Service Contract	42107311	$0.00	$25,221.00	$25,221.00	$6,305.25
			Subtotal:	$8,884.00	$50,442.00	$59,326.00	$14,831.50

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2022	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2023	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2024	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2025	102-500734	Social Service Contract	42107311	$0.00	$10,109.00	$10,109.00	$2,527.25
2026	102-500734	Social Service Contract	42107311	$0.00	$10,109.00	$10,109.00	$2,527.25
			Subtotal:	$128,436.00	$20,218.00	$148,654.00	$37,163.50

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2022	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2023	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2024	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2025	102-500734	Social Service Contract	42107311	$0.00	$10,776.00	$10,776.00	$2,694.00
2026	102-500734	Social Service Contract	42107311	$0.00	$10,776.00	$10,776.00	$2,694.00
			Subtotal:	$99,104.64	$21,552.00	$120,656.64	$30,164.16

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FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2
RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2022	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2023	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2024	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2025	102-500734	Social Service Contract	42107311	$0.00	$22,672.00	$22,672.00	$5,668.00
2026	102-500734	Social Service Contract	42107311	$0.00	$22,672.00	$22,672.00	$5,668.00
			Subtotal:	$52,689.48	$45,344.00	$98,033.48	$24,508.37

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2022	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2023	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2024	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2025	102-500734	Social Service Contract	42107311	$0.00	$10,501.00	$10,501.00	$2,625.25
2026	102-500734	Social Service Contract	42107311	$0.00	$10,501.00	$10,501.00	$2,625.25
			Subtotal:	$42,002.48	$21,002.00	$63,004.48	$15,751.12

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2022	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2023	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2024	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2025	102-500734	Social Service Contract	42107311	$0.00	$10,309.00	$10,309.00	$2,577.25
2026	102-500734	Social Service Contract	42107311	$0.00	$10,309.00	$10,309.00	$2,577.25
			Subtotal:	$21,236.00	$20,618.00	$41,854.00	$10,463.50

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR #.162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2022	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2023	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2024	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2025	102-500734	Social Service Contract	42107311	$0.00	$10,474.00	$10,474.00	$2,618.50
2026	102-500734	Social Service Contract	42107311	$0.00	$10,474.00	$10,474.00	$2,618.50
			Subtotal:	$93,896.00	$20,948.00	$114,844.00	$28,711.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2022	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2023	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2024	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2025	102-500734	Social Service Contract	42107311	$0.00	$9,503.00	$9,503.00	$2,375.75
2026	102-500734	Social Service Contract	42107311	$0.00	$9,503.00	$9,503.00	$2,375.75
			Subtotal:	$62,012.00	$19,006.00	$81,018.00	$20,254.50
			TOTAL:	$919,996.00	$419,000.00	$1,338,996.00	$334,749.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

05-095-042-421010-29660000-102-500734-42106603 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE XX GRANTS-SSBG
100% Federal Funds, CFDA #93.667, Title XX Grant 2301NHSOSR

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
2022	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
2023	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
2024	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
			Subtotal:	$0.00	$0.00	$0.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80
			TOTAL:	$3,171,968.00	$0.00	$3,171,968.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

05-095-042-421010-72150000-102-500734-45001501 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE XX GRANTS-SSBG
100% Federal Funds, CFDA #93.667, Title XX Grant 2301NHSOSR

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
			Subtotal:	$0.00	$158,598.00	$158,598.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$74,299.00	$74,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$74,299.00	$74,299.00
			Subtotal:	$0.00	$148,598.00	$148,598.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$59,299.00	$59,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$59,299.00	$59,299.00
			Subtotal:	$0.00	$118,598.00	$118,598.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$39,299.00	$39,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$39,299.00	$39,299.00
			Subtotal:	$0.00	$78,598.00	$78,598.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$99,299.00	$99,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$99,299.00	$99,299.00
			Subtotal:	$0.00	$198,598.00	$198,598.00

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$84,299.00	$84,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$84,299.00	$84,299.00
			Subtotal:	$0.00	$168,598.00	$168,598.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$70,000.00	$70,000.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$70,000.00	$70,000.00
			Subtotal:	$0.00	$140,000.00	$140,000.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$64,299.00	$64,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$64,299.00	$64,299.00
			Subtotal:	$0.00	$128,598.00	$128,598.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$49,299.00	$49,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$49,299.00	$49,299.00
			Subtotal:	$0.00	$98,598.00	$98,598.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR #-162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$94,299.00	$94,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$94,299.00	$94,299.00
			Subtotal:	$0.00	$188,598.00	$188,598.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR #-162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
			Subtotal:	$0.00	$158,598.00	$158,598.00
			TOTAL:	$0.00	$1,585,980.00	$1,585,980.00

05-095-045-450010-61270000-102-500731-45030353 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, EMPLOYMENT SUPPORT
100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families; FAIN 2301NHTANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR#-177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
			Subtotal:	$545,453.92	$0.00	$545,453.92

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
			Subtotal:	$545,452.80	$0.00	$545,452.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
			Subtotal:	$545,455.48	$0.00	$545,455.48

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
2022	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
2023	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
2024	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
			Subtotal:	$233,131.20	$0.00	$233,131.20

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
			Subtotal:	$545,454.92	$0.00	$545,454.92

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
2022	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
2023	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
2024	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
			Subtotal:	$636,626.96	$0.00	$636,626.96

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
			Subtotal:	$545,453.88	$0.00	$545,453.88

VNA AT HCS, INC (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
			Subtotal:	$545,453.12	$0.00	$545,453.12

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
2022	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
2023	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
2024	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
			Subtotal:	$396,985.44	$0.00	$396,985.44

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
2022	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
2023	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
2024	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
			Subtotal:	$714,964.36	$0.00	$714,964.36

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
2022	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
2023	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
2024	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
			Subtotal:	$745,565.52	$0.00	$745,565.52
			TOTAL:	$5,999,997.60	$0.00	$5,999,997.60

05-095-045-450010-61460000-502-500891-45030205 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, TEMP ASSISTNC TO NEEDY FAMILIES
100% Federal Funds; CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families; FAIN 2301NHTANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$43,000.00	$0.00	$43,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$43,000.00	$0.00	$43,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$43,000.00	$0.00	$43,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$43,000.00	$0.00	$43,000.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$215,864.00	$215,864.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$229,364.00	$229,364.00
			Subtotal:	$172,000.00	$445,228.00	$617,228.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$45,000.00	$0.00	$45,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$45,000.00	$0.00	$45,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$45,000.00	$0.00	$45,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$45,000.00	$0.00	$45,000.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$195,014.00	$195,014.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$197,364.00	$197,364.00
			Subtotal:	$180,000.00	$392,378.00	$572,378.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00	$0.00	$25,824.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$198,288.00	$198,288.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$211,188.00	$211,188.00
			Subtotal:	$103,296.00	$409,476.00	$512,772.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$32,000.00	$0.00	$32,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$32,000.00	$0.00	$32,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$32,000.00	$0.00	$32,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$32,000.00	$0.00	$32,000.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$141,783.00	$141,783.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$155,283.00	$155,283.00
			Subtotal:	$128,000.00	$297,066.00	$425,066.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$44,346.97	$0.00	$44,346.97
2022	102-500731	Contracts For Prog. Svc	45030353	$44,346.97	$0.00	$44,346.97
2023	102-500731	Contracts For Prog. Svc	45030353	$44,346.97	$0.00	$44,346.97
2024	644-504187	SGFSER SGF SERVICES	42105874	$44,346.97	$0.00	$44,346.97
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$314,211.00	$314,211.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$327,711.00	$327,711.00
			Subtotal:	$177,387.88	$641,922.00	$819,309.88

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FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2
RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00	$0.00	$25,824.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$320,980.00	$320,980.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$358,980.00	$358,980.00
			Subtotal:	$103,296.00	$679,960.00	$783,256.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$35,124.00	$0.00	$35,124.00
2022	102-500731	Contracts For Prog. Svc	45030353	$35,124.00	$0.00	$35,124.00
2023	102-500731	Contracts For Prog. Svc	45030353	$35,124.00	$0.00	$35,124.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$35,124.00	$0.00	$35,124.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$260,987.00	$260,987.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$269,487.00	$269,487.00
			Subtotal:	$140,496.00	$530,474.00	$670,970.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$52,360.00	$0.00	$52,360.00
2022	102-500731	Contracts For Prog. Svc	45030353	$52,360.00	$0.00	$52,360.00
2023	102-500731	Contracts For Prog. Svc	45030353	$52,360.00	$0.00	$52,360.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$52,360.00	$0.00	$52,360.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$284,724.00	$284,724.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$298,224.00	$298,224.00
			Subtotal:	$209,440.00	$582,948.00	$792,388.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$37,454.54	$0.00	$37,454.54
2022	102-500731	Contracts For Prog. Svc	45030353	$37,454.54	$0.00	$37,454.54
2023	102-500731	Contracts For Prog. Svc	45030353	$37,454.54	$0.00	$37,454.54
2024	644-504187	SGFSER SGF SERVICES	42105874	$37,454.54	$0.00	$37,454.54
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$231,451.00	$231,451.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$249,201.00	$249,201.00
			Total	$149,818.16	$480,652.00	$630,470.16

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$29,065.97	$0.00	$29,065.97
2022	102-500731	Contracts For Prog. Svc	45030353	$29,065.97	$0.00	$29,065.97
2023	102-500731	Contracts For Prog. Svc	45030353	$29,065.97	$0.00	$29,065.97
2024	644-504187	SGFSER SGF SERVICES	42105874	$29,065.97	$0.00	$29,065.97
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$275,807.00	$275,807.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$288,807.00	$288,807.00
			Subtotal:	$116,263.88	$564,614.00	$680,877.88

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FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2
RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$30,000.52	$0.00	$30,000.52
2022	102-500731	Contracts For Prog. Svc	45030353	$30,000.52	$0.00	$30,000.52
2023	102-500731	Contracts For Prog. Svc	45030353	$30,000.52	$0.00	$30,000.52
2024	644-504187	SGFSER SGF SERVICES	42105874	$30,000.52	$0.00	$30,000.52
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$279,391.00	$279,391.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$292,391.00	$292,391.00
			Subtotal:	$120,002.08	$571,782.00	$691,784.08
			TOTAL:	$1,600,000.00	$5,596,500.00	$7,196,500.00

05-095-090-902010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMINITY SERVICES, MATERNAL 100% Federal Funds, CFDA #93.994, Federal Funds from HRSA B04MC45230

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	-$4,576.00	$0.00
			Subtotal:	$18,304.00	($4,576.00)	$13,728.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	$0.00	$5,394.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	$0.00	$5,394.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	$0.00	$5,394.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	-$5,394.00	$0.00
			Subtotal:	$21,576.00	($5,394.00)	$16,182.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	$0.00	$6,487.30
2022	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	$0.00	$6,487.30
2023	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	$0.00	$6,487.30
2024	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	-$6,487.30	$0.00
			Subtotal:	$25,949.20	($6,487.30)	$19,461.90

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	$0.00	$5,804.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	$0.00	$5,804.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	$0.00	$5,804.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	-$5,804.00	$0.00
			Subtotal:	$23,216.00	($5,804.00)	$17,412.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	$0.00	$3,045.64
2022	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	$0.00	$3,045.64
2023	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	$0.00	$3,045.64
2024	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	-$3,045.64	$0.00
			Subtotal:	$12,182.56	($3,045.64)	$9,136.92

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	$0.00	$6,486.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	$0.00	$6,486.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	$0.00	$6,486.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	-$6,486.00	$0.00
			Subtotal:	$25,944.00	($6,486.00)	$19,458.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	$0.00	$7,639.06
2022	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	$0.00	$7,639.06
2023	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	$0.00	$7,639.06
2024	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	-$7,639.06	$0.00
			Subtotal:	$30,556.24	($7,639.06)	$22,917.18

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	-$4,576.00	$0.00
			Subtotal:	$18,304.00	($4,576.00)	$13,728.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	$0.00	$6,432.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	$0.00	$6,432.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	$0.00	$6,432.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	-$6,432.00	$0.00
			Subtotal:	$25,728.00	($6,432.00)	$19,296.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	$0.00	$7,259.00
2022	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	$0.00	$7,259.00
2023	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	$0.00	$7,259.00
2024	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	-$7,259.00	$0.00
			Subtotal:	$29,036.00	($7,259.00)	$21,777.00

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FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2
RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	$0.00	$3,692.00
2022	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	$0.00	$3,692.00
2023	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	$0.00	$3,692.00
2024	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	-$3,692.00	$0.00
			Subtotal:	$14,768.00	($3,692.00)	$11,076.00
			TOTAL:	$245,564.00	($61,391.00)	$184,173.00

05-095-042-421010-29580000-645-504004-42105877 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF: HHS: HUMAN SERVICES, CHILD PROTECTION, CHILD-FAMILY SERVICES
100% General Funds.

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
2022	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
2023	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
2024	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
			Subtotal:	$173,152.00	$0.00	$173,152.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
2022	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
2023	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
2024	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
			Subtotal:	$36,876.00	$0.00	$36,876.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
2022	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
2023	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
2024	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
			Subtotal:	$204,000.00	$0.00	$204,000.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR #-156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
			Subtotal:	$7,272.00	$0.00	$7,272.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
2022	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
2023	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
2024	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
			Subtotal:	$32,010.24	$0.00	$32,010.24

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
2022	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
2023	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
2024	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
			Subtotal:	$206,000.00	$0.00	$206,000.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
2022	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
2023	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
2024	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
			Subtotal:	$144,280.00	$0.00	$144,280.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
			Subtotal:	$7,272.00	$0.00	$7,272.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
			Subtotal:	$7,272.00	$0.00	$7,272.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
2022	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
2023	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
2024	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
			Subtotal:	$206,900.16	$0.00	$206,900.16

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
2022	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
2023	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
2024	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
			Subtotal:	$206,800.00	$0.00	$206,800.00
			TOTAL:	$1,231,834.40	$0.00	$1,231,834.40

05-095-045-450010-72150000-074-500589-45001502 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: Bureau of Family Assistance, TITLE XX GRANTS-SSBG
100% General Funds

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$47,864.00	$47,864.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$47,864.00	$47,864.00
			Subtotal:	$0.00	$95,728.00	$95,728.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR#:177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$24,596.00	$24,596.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$24,596.00	$24,596.00
			Subtotal:	$0.00	$49,192.00	$49,192.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$77,487.00	$77,487.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$77,487.00	$77,487.00
			Subtotal:	$0.00	$154,974.00	$154,974.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$17,622.00	$17,622.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$17,622.00	$17,622.00
			Subtotal:	$0.00	$35,244.00	$35,244.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$12,048.00	$12,048.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$12,048.00	$12,048.00
			Subtotal:	$0.00	$24,096.00	$24,096.00

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$66,987.00	$66,987.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$66,987.00	$66,987.00
			Subtotal:	$0.00	$133,974.00	$133,974.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$43,710.00	$43,710.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$43,710.00	$43,710.00
			Subtotal:	$0.00	$87,420.00	$87,420.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$16,393.00	$16,393.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$16,393.00	$16,393.00
			Subtotal:	$0.00	$32,786.00	$32,786.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR #177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$28,250.00	$28,250.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$28,250.00	$28,250.00
			Subtotal:	$0.00	$56,500.00	$56,500.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$48,000.00	$48,000.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$48,000.00	$48,000.00
			Subtotal:	$0.00	$96,000.00	$96,000.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$61,393.00	$61,393.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$61,393.00	$61,393.00
			Subtotal:	$0.00	$122,786.00	$122,786.00
			TOTAL:	$0.00	$888,700.00	$888,700.00

05-095-090-902010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMUNITY SERVICES, MATERNAL 100% General Funds.

FRC AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR# 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	$0.00	$75,000.00
2022	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	$0.00	$75,000.00
2023	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	$0.00	$75,000.00
2024	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	-$75,000.00	$0.00
			Subtotal:	$300,000.00	($75,000.00)	$225,000.00
			TOTAL:	$300,000.00	($75,000.00)	$225,000.00

CONTRACT TOTAL:	$13,656,620.00	$8,447,421.00	$22,104,041.00

State of New Hampshire
Department of Health and Human Services
Amendment #2

This Amendment to the Comprehensive Family Support Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Waypoint ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on July 15, 2020 (Item #21), as amended on September 21, 2022 (Item #5A), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:

   June 30, 2026

2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $1,928,732

3. Modify Exhibit B, Scope of Services, by replacing in its entirety with Exhibit B, Scope of Services – Amendment #2, which is attached hereto and incorporated by reference herein.

4. Modify Exhibit C, Payment Terms, Section 1, to read:

   1. This Agreement is funded by:

      1.1. 96% Federal Funds, comprised of:

         1.1.1. 1% from the US Department of Health and Human Services, Administration on Children, Youth and Families, Child Welfare Social Services, Title IV-B, Subpart 1, of the Social Security Act, Assistance Listing Number (ALN) 93.645, Federal Award Identification Number (FAIN) 2301NHCWSS.

         1.1.2. 12% from the US Department of Health and Human Services, Administration for Children & Families, Administration on Children, Youth and Families, Promoting Safe and Stable Families, ALN 93.556, FAIN 2301FPSS.

         1.1.3. 25% from the US Department of Health and Human Services, Administration for Children & Families, Title XX Grants, SSBG – Social Services Block Grant, ALN 93.667, FAIN 2301NHSOSR.

         1.1.4. 61% from the US Department of Health and Human Services, Temporary Assistance for Needy Families, ALN 93.558, FAIN 2301NHTANF.

         1.1.5. 1% from the US Department of Health and Human Services, Maternal and Child Health Services Block Grant, ALN 93.994, FAIN 90CA1858.

      1.2. 4% General Funds.

5. Modify Exhibit C, Payment Terms, Section 3, to read:

   3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement and shall be in accordance with the approved line item, as specified In Exhibit C-1, Budget through Exhibit C-6, Budget – Amendment #2.

6. Add Exhibit C-5, Budget – Amendment #2, which is attached hereto and incorporated by reference herein.
7. Add Exhibit C-6, Budget – Amendment #2, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective July 1, 2024, upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

5/29/2024
Date

DocuSigned by:
Iain Watt
Name: Iain Watt
Title: Interim Director - DPHS

Waypoint

5/28/2024
Date

DocuSigned by:
Borja Alvarez de Toledo
Name: Borja Alvarez de Toledo
Title: president and CEO

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

5/30/2024
Date

DocuSigned by:
Robyn Guarino
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

New Hampshire Department of Health and Human Services
Comprehensive Family Support Services

EXHIBIT B – AMENDMENT 2

Scope of Services

1. Statement of Work

1.1. General Services

1.1.1. The Contractor must provide services to pregnant and parenting women as well as other families with children up to eighteen (18) years of age who are:

1.1.1.1. At risk for experiencing difficulty with:

1.1.1.1.1. Pregnancy;

1.1.1.1.2. Health and nutrition;

1.1.1.1.3. Education and employment;

1.1.1.1.4. Parenting challenges;

1.1.1.1.5. Social isolation;

1.1.1.1.6. Substance use disorders;

1.1.1.1.7. Mental health events;

1.1.1.1.8. Child abuse and neglect; and

1.1.1.1.9. Substance exposed infants.

1.1.1.2. Perinatal families of substance exposed infants; and

1.1.1.3. At risk for child abuse and neglect.

1.1.1.4. Seeking Comprehensive Family Support Services (CFSS) in a voluntary manner.

1.1.2. The Contractor must provide services at Waypoint located at 464 Chestnut Street, Manchester, NH, and other locations, as mutually agreed upon between the Contractor and the client, within the Department of Health and Human Services Manchester District Office Catchment Area. The Contractor must ensure:

1.1.2.1. Staff are available to provide Comprehensive Family Support Services to families during the business hours of 8:00 AM to 5:00 PM, Monday through Friday, excluding state and federal holidays.

1.1.2.2. Evening hours are available at least one (1) night per week.

1.1.2.3. Families are provided flexible opportunities to meet in the home or community.

1.1.2.4. Office locations remain in compliance with the Americans with Disabilities Act (ADA) accessibility requirements.

1.1.2.5. No duplication of services.

1.1.3. The Contractor must maintain operation of a Family Resource Center of Quality (FRC-Q) or obtain the FRC-Q designation no later than June 30, 2026. This includes utilizing the Strengthening Families Framework and Protective Factors including, but not limited to, parental resilience, social connections, knowledge of parenting and child development, concrete supports in times of need, and social emotional competence in children, which may be provided through methods including, but not limited to:

1.1.3.1. Home visiting services.

1.1.3.2. Case management.

1.1.3.3. Workshops.

1.1.3.4. Support groups.

1.1.3.5. Community events.

1.1.3.6. Facilitating access to concrete support and referrals.

1.1.4. The Contractor must engage with the Department and peers through activities including, but not limited to:

1.1.4.1. Attending quarterly CFSS meetings as scheduled by the Department.

1.1.4.2. Attending regularly scheduled meetings, upon request of the Department or Contractor.

1.1.4.3. Participating in an annual CFSS site visit.

1.1.4.4. Collaborating with the Department and the statewide network of Family Resource Centers's Facilitating Organization to ensure a statewide system of CFSS.

1.1.4.5. Designating one (1) staff position to be the liaison for all programmatic correspondence between the Department and the Contractor, including but not limited to:

1.1.4.5.1. Clinical updates.

1.1.4.5.2. Program announcements.

1.1.4.5.3. Reporting changes, errors, and requests.

1.1.4.5.4. Invoicing requests and inquiries.

1.2. **CFSS Home Visiting Services**

1.2.1. The Contractor must provide home visiting services utilizing the NH Comprehensive Family Support Services model, which includes, but is not limited to, the following priorities:

1.2.1.1. Promoting healthy pregnancy and birth outcomes.

1.2.1.2. Promoting a safe and nurturing environment for children.

1.2.1.3. Improving maternal and child health.

1.2.1.4. Promoting positive parenting practices.

1.2.1.5. Reducing child maltreatment.

1.2.1.6. Increasing linkages and referrals to community resources and supports.

1.2.2. The Contractor must utilize home visits as the main method of CFSS service delivery and must be provided in a flexible and integrated approach that provides support services to families on a continuum of three stages, including:

1.2.2.1. Prevention;

1.2.2.2. Early intervention; and

1.2.2.3. Crisis.

1.2.3. The Contractor must provide multigenerational, trauma-informed, culturally responsive, strengths-based services, focused on empowering families through the use of evidence-based and evidence-informed approaches including, but not limited to:

1.2.3.1. Growing Great Kids curriculum.

1.2.3.2. Parents as Teachers curriculum.

1.2.3.3. Positive Solutions for Families.

1.2.3.4. Strengthening Families Parent Cafes.

1.2.3.5. Born to Learn curriculum.

1.2.3.6. The Period of PURPLE Crying.

1.2.3.7. Enhanced care coordination.

1.2.3.8. Motivational interviewing.

1.2.3.9. Advocacy training.

1.2.3.10. Reflective supervision.

1.2.4. The Contractor must provide and connect families to services that include but are not limited to:

1.2.4.1. Social.

1.2.4.2. Healthcare.

1.2.4.3. Family Planning.

1.2.4.4. Parenting Support.

1.2.5. The Contractor must promote education on health and safety topics including, but not limited to:

1.2.5.1. Child safety information through handouts and explanation via curricula including information available from the Centers for Disease Control (CDC) on a variety of infant, childhood safety concerns, ranging from injury prevention to reduction of high-risk behaviors in teenagers, including, but not limited to:

1.2.5.1.1. Car seat safety checks.

1.2.5.1.2. Safety gates.

1.2.5.1.3. Portable cribs.

1.2.5.1.4. Safe sleep.

1.2.5.1.5. Lead poisoning prevention.

1.2.5.1.6. Home safety including Window guards.

1.2.5.1.7. Oral health of infants, children, and adolescents.

1.2.5.1.8. Adverse Childhood Experiences (ACES) and the protective factors.

1.2.5.1.9. Smoking cessation.

1.2.6. The Contractor must collaborate with program participants to develop comprehensive goals that improve the economic self-sufficiency of families by assisting parents to plan for the future that includes, but is not limited to:

1.2.6.1. Planning future pregnancies.

1.2.6.2. Continuing education.

1.2.6.3. Finding and maintaining employment.

1.2.6.4. Increasing Protective Factors of the family.

1.2.6.5. Obtaining secure housing.

1.2.6.6. Accessing community services.

1.2.6.7. Accessing parental education on topics that include, but are not limited to:

1.2.6.7.1. Child development.

1.2.6.7.2. Child behavior.

1.2.6.7.3. Child health.

1.2.6.7.4. Coping and problem-solving skills.

1.2.6.7.5. Safety.

1.2.6.7.6. Parenting skills.

1.2.7. The Contractor must complete and renew a Release of Information (ROI) form annually with CFSS participants. The ROI shall include:

1.2.7.1. Acknowledgement of data collection within the FSDS.

1.2.7.2. Acknowledgement of sharing personal identifiable information with the Department.

1.2.7.3. Acknowledgement of purpose of releasing data to the Department to review program outcomes and facilitate quality improvement activities.

1.2.7.4. Acknowledgement that Family Service Record data will be kept and tracked for three (3) subsequent years following discharge.

1.3. <u>Assessments and Referrals</u>

1.3.1. The Contractor must collaborate with community partners to facilitate referrals and prioritize enrollment of families who may be experiencing conditions that include, but are not limited to:

1.3.1.1. A previous or current founded, or unfounded, child protective services report.

1.3.1.2. Having a child who has a low birth weight and neuro developmental delays.

1.3.1.3. A history of, or current, parental or caregiver substance abuse.

1.3.1.4. A history of, or current, mental health concerns relative to the parent, caregiver, or child(ren).

1.3.1.5. Having income at or below 250% of the Federal Poverty Level.

1.3.1.6. Family history of domestic violence.

1.3.1.7. Child's insecure attachment in early years.

1.3.1.8. Pregnancy; birth of a child within the past twelve (12) months; birth of an additional child within the next six (6) months; birth or expected birth of a child with special healthcare needs.

1.3.1.9. Pregnant individuals with prenatal substance use concerns and families with substance exposed infants.

1.3.1.10. Pregnant or post-partum individuals with a Plan of Safe Care or in need of support to develop a Plan of Safe Care.

1.3.1.11. Having more than one (1) child under three (3) years of age.

1.3.1.12. Physical or social isolation or any other factors that contribute to unhealthy social and emotional outcomes.

1.3.1.13. Home conditions presenting a health and/or safety risk to family members.

1.3.1.14. Child or family with chronic health, behavioral or developmental issues that impacts parenting.

1.3.1.15. Ages and Stages Questionnaire (ASQ) and Ages and Stages Questionnaire Social Emotional (ASQ-SE) results that indicate developmental delays.

1.3.1.16. Families impacted by traumatic events.

1.3.1.17. Receiving Temporary Assistance to Needy Families (TANF) cash assistance or any of the Medicaid options.

1.3.1.18. Substance Use Disorder services.

1.3.2. The Contractor must complete a Family Needs Assessment for each family served within the first three (3) home visits utilizing an intake assessment within the FSDS to:

1.3.2.1. Identify strengths;

1.3.2.2. Identify risk factors;

1.3.2.3. Identify current needs;

1.3.2.4. Determine best program fit; and

1.3.2.5. Provide appropriate CFSS referrals and services.

1.3.3. The Contractor must utilize additional screening tools, including but not limited to:

1.3.3.1. The Ages and Stages Questionnaires, ASQ-3 and ASQ-SE.

1.3.3.2. Prime MD depression screening.

1.3.3.3. Edinburg Postnatal screening.

1.3.4. The Contractor must ensure that each family is provided with an Individual Service Plan (ISP) that addresses and targets barriers to receiving education and support services, which may include but are not limited to:

1.3.4.1. Parent education and support.

1.3.4.2. Family mentoring and advocacy.

1.3.4.3. Medical and health education.

1.3.4.4. Mental health and education.

1.3.4.5. Early childhood education.

1.3.4.6. Literacy education and support.

1.3.4.7. Life skills training.

1.3.4.8. Use of preventive childcare.

1.3.5. The Contractor must provide referrals to appropriate community-based services and other resources that support families in their home communities, which may include, but are not limited to:

1.3.5.1. Childcare Aware of New Hampshire.

1.3.5.2. The Department's District Offices for assistance with program eligibility determination.

1.3.5.3. Special Medicaid Services, including FCESS.

1.3.5.4. WIC Nutrition programs for access to breastfeeding supports, nutritional education, and healthy foods.

1.3.5.5. NH Employment Security.

1.3.5.6. Local school districts.

1.3.5.7. Family violence prevention agencies.

1.3.5.8. Mental health services.

1.3.5.9. Nutrition education and healthy foods.

1.3.5.10. Instructional money management.

1.3.5.11. Smoking cessation programs, such as QuitWorks-NH.

1.3.5.12. Independent living skills programs.

1.3.5.13. Adult education.

1.3.5.14. Literacy education.

1.3.5.15. Employment services.

1.3.5.16. Vocational rehabilitation services.

1.4. Marketing and Outreach

1.4.1. The Contractor must utilize strategies to increase the presence of CFSS in the community, including but not limited to:

1.4.1.1. Producing and distributing Family Resource Center-branded flyers and brochures.

1.4.1.2. Utilizing the Family Resource Center Facebook page to engage referral sources, families and community members.

1.4.1.3. Targeted mailings.

1.4.1.4. Representing the FRC at community agencies and events.

1.4.2. The Contractor may administer the Watch Me Grow curriculum/program/services in accordance with the Watch Me Grow guidelines, through activities including, but not limited to:

1.4.2.1. Distribute the "Learn the Signs, Act Early" materials.

1.4.2.2. Report the number of families who received developmental screening education materials.

1.4.2.3. Provide developmental and social emotional screenings for children one (1) month through five (5) years of age.

1.4.2.4. Report the number of families that received an ASQ-3 and ASQ-SE- screener.

1.5. Workshops and Support Groups

1.5.1. The Contractor must ensure families have access to support groups through a variety of methods, including but not limited to:

1.5.1.1. In community spaces.

1.5.1.2. At the Family Resource Center.

1.5.1.3. Virtual.

1.5.2. The Contractor must provide an array of workshops to increase knowledge of parenting education, child development, parental resilience, and social connections, which include, but are not limited to:

1.5.2.1. Positive Solutions for Families.

1.5.2.2. Parenting a Second Time Around.

1.5.2.3. Cooking and nutrition classes.

1.5.2.4. Instructional money management programs.

1.5.2.5. Mommy and Me (New Baby) group.

1.5.2.6. Supporting Language and Your Child.

1.5.2.7. You and Your Child Series.

1.5.3. The Contractor must facilitate a variety of support groups that include, but are not limited to:

1.5.3.1. Parent Support.

1.5.3.2. Kincare Support.

1.5.3.3. CONNECT.

1.5.3.4. Circle of Parents.

1.5.3.5. Parent and Grandparent Café.

1.5.4. The Contractor must provide training to parents on topics that include, but are not limited to:

1.5.4.1. Parenting strategies designed to increase parents' confidence and success as parents.

1.5.4.2. Co-parenting strategies, including teaching parenting skills that include, but are not limited to:

1.5.4.2.1. Problem-solving skills.

1.5.4.2.2. Promoting children's cognitive, academic, and social skills.

1.5.4.2.3. Positive discipline.

1.5.4.2.4. Decision-making.

1.5.4.2.5. Relationships.

1.5.4.2.6. Self-control.

1.5.4.2.7. Limit-setting.

1.5.4.2.8. Creating structure.

1.5.4.2.9. Setting appropriate expectations.

1.5.4.2.10. Parenting children with Autism and sensory disorders.

1.5.4.3. Child development topics to understand and provide for children's needs, which may include, but are not limited to:

1.5.4.3.1. Secure attachments.

1.5.4.3.2. Ongoing nurturing relationships.

1.5.4.3.3. Physical protection and safety.

1.5.4.3.4. Developmentally appropriate experiences.

1.5.4.3.5. Setting limits.

1.5.4.3.6. Providing structure.

1.5.4.3.7. Parenting teenagers.

1.5.4.3.8. Positive discipline strategies.

1.5.5. The Contractor must evaluate the progress of both parents and caregivers, as well as the performance of the programs and services provided.

1.6. Staffing and Training

1.6.1. The Contractor must ensure any staff who drive as part of their job duties maintain a valid driver's license.

1.6.2. The Contractor must provide an adequate number of paraprofessional home visitors to implement the CFSS program, of which must be approved by the Department. Vacancies and changes to staffing must be communicated to the Department. Other positions that support CFSS service delivery may include, but are not limited to:

1.6.2.1. Program Director.

1.6.2.2. Program Manager.

1.6.2.3. Supervisor.

1.6.2.4. Family Resource Center Coordinator.

1.6.2.5. Community Outreach Coordinator.

1.6.2.6. Administrative support staff.

1.6.3. The Contractor must ensure paraprofessional home visitors possess:

1.6.3.1. A high school diploma or equivalent.

1.6.3.2. Experience providing services to families.

1.6.3.3. Knowledge of child development.

1.6.4. The Contractor must ensure supervisors and program managers have:

1.6.4.1. An associate degree with three (3) years of prior experience, at minimum, or.

1.6.4.2. Appropriate lived and work experience to fulfill the duties of the position and written approval from the Department.

1.6.5. The Contractor must ensure staff are trained in:

1.6.5.1. The principles of family support.

1.6.5.2. Maternal and child health.

1.6.5.3. The child welfare system with concentrations in service array.

1.6.5.4. Working in multidisciplinary teams.

1.6.5.5. Home visiting safety.

1.6.6. The Contractor must demonstrate on-going staff training and development in areas that include, but are not limited to:

1.6.6.1. Skills needed to address the ethnic and cultural needs, resources, and assets of the community;

1.6.6.2. Exercising empathy, with an understanding of family stressors, for parents and families receiving services; and

1.6.6.3. Effective home visiting and reporting practices.

1.6.7. The Contractor must ensure staff are provided with training in the CFSS program model before delivering service on a recurring basis. Training must comply with program specifications and requirements, including but not limited to:

1.6.7.1. The Strengthening Families Framework.

1.6.7.2. The Five Protective Factors.

1.6.7.3. Period of PURPLE, Safe Sleep, Lead Poisoning Prevention.

1.6.7.4. Maternal Depression Screening administration..

1.6.7.5. Motivational Interviewing.

1.6.7.6. Other training as identified by the Contractor and/or Department and formalized in a training plan to be submitted to the Department upon request.

1.6.8. The Contractor must ensure all staff and supervisors completing home visits are trained in one of the following curriculums within six (6) months of hire:

1.6.8.1. Growing Great Kids.

1.6.8.2. Parents as Teachers.

1.6.9. The Contractor must ensure all staff are trained in the Standards or Quality and complete recertification every two (2) years.

1.6.10. The Contractor must work with the Departments CQI specialist to track staff training annually and develop a staff training plan as needed.

1.6.11. The Contractor must collaborate with other early childhood and social service agencies to support training and coordination of services such as:

1.6.11.1. NH EASY benefits application training.

1.6.11.2. Bureau of Family Assistance (BFA) Overview training.

1.6.11.3. Collection and entry of personally identifiable information (PII) for all participants served under this agreement into the Department's designated Family Support Data System.

1.6.11.4. Positive behavior intervention and support frameworks such as the Pyramid Model.

1.7. Relevant Laws, Policies and Guidelines

1.7.1. The Contractor's program services shall meet the requirements of Sec. 401 (a)(3) of the 42USC 601, which is Part A of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PRWORA) federal law for TANF, which indicates on of the purposes is to increase State flexibility to, "(3) prevent and reduce the incidence of out-of-wedlock pregnancies and establish annual numerical goals for preventing and reducing the incidence of these pregnancies", to the State/Federal regulation.

1.7.2. The Contractor shall comply with confidentiality provisions of RSA 170-G: 8-a. All information regarding the Department's clients, client families, foster families, and other involved individuals, is strictly confidential and shall not be discussed with anyone except the Department's personnel in the performance of contracted services.

1.7.3. The Contractor shall maintain the confidentiality of all clients and use client information only for program administration purposes and evaluation, ensuring the following, including but not limited to:

1.7.3.1. All staff and subcontractor(s) understand that the receipt of this information is confidential and cannot be disclosed except in direct administration of the program.

1.7.3.2. All staff and subcontractor(s) adhere to the standards and confidentiality policies of the organization.

1.7.3.3. Receipt of public assistance and other confidential information shared shall be shared only as part of the medical record and only with the properly signed release of information from the client.

1.7.4. The Contractor shall, for purposes of program evaluation and/or continuous quality improvement, report personally identifiable health data to the Department as requested, for all clients served under the resulting contract.

1.7.5. The Contractor shall obtain any authorizations for release of information from the clients that are necessary to comply with federal and state laws and regulations.

1.7.6. The Contractor shall provide all forms developed for authorization for release of information to the Department shall prior to use.

1.7.7. The Contractor shall inform the Division of Public Health Services prior to initiating any research related to the resulting contract.

1.7.8. The Contractor shall comply with the reporting requirements of New Hampshire RSA 169:C, Child Protection Act, RSA 161:F46, Protective Services to Adults, RSA 631:6, Assault and Related Offenses, and RSA 130:A, Lead Paint Poisoning and Control.

1.8. Reporting and Deliverable Requirements

1.8.1. The Contractor must submit quarterly reports highlighting the program activities no later than the fifteenth (15th) day of the month following each quarter-end date. A report template will be provided by the Department that will include, but are not limited to:

1.8.1.1. The progress in achieving the stated outcomes.

1.8.1.2. Feedback from families as to the effectiveness and satisfaction of the contracted services.

1.8.1.3. Referral and engagement data.

1.8.2. The Contractor must submit an annual report to the Department no later than July 31st of each contract year, which must include, but is not limited to:

1.8.2.1. Program accomplishments and activities, in detail.

1.8.2.2. Recommendations for service development and outcomes.

1.8.2.3. Systemic barriers experienced.

1.8.2.4. Family satisfaction survey results.

1.8.3. The Contractor must collaborate with the Department to provide requested information relative to program evaluation and other information, as needed, to meet Department goals and requirements.

1.8.4. The Contractor must maintain a Family Service Record for enrolled CFSS participants, which must include, but is not limited to:

1.8.4.1. Participant names.

1.8.4.2. Participant DOBs.

1.8.4.3. Source of referral.

1.8.4.4. Referral information.

1.8.4.5. Release of information form.

1.8.4.6. Income.

1.8.4.7. Family assessment.

1.8.4.8. Child/Family services plan.

1.8.4.9. Case contact log.

1.8.4.10. Receipt of health care.

1.8.4.11. Medicaid insurance information.

1.8.4.12. Linkages with prenatal/primary care and visit schedule as outlined in the American Academy of Pediatrics, "Recommendations for Preventative Pediatric Health Care" schedule.

1.8.4.13. Progress notes.

1.8.4.14. Childcare utilization and billing information.

1.8.4.15. Case closure report.

1.8.5. The Contractor must maintain a Family Service Record for Newborn Navigation participants, which must include, but is not limited to:

1.8.5.1. Parent and Child Name.

1.8.5.2. Parent and Child DOB.

1.8.5.3. Residence.

1.8.5.4. Parent and Child Ethnicity.

1.8.5.5. Parent and Child Race.

1.8.5.6. Language.

1.8.5.7. Educational level.

1.8.5.8. Digital resources (phone, cell, laptop).

1.8.5.9. Income.

1.8.5.10. Insurance.

1.8.5.11. Employment.

1.8.5.12. Prenatal and post-partum Healthcare access.

1.8.5.13. Home visit and screening tools completed.

1.8.5.14. Topics reviewed including, but not limited to:

1.8.5.14.1. Maternal depression screening.

1.8.5.14.2. Family Planning.

1.8.5.14.3. Positive Parenting Practices.

1.8.5.14.4. Breastfeeding/Lactation support.

1.8.5.14.5. Nutrition.

1.8.5.14.6. Child Health.

1.8.5.14.7. Maternal health and self-care.

1.8.5.15. Referrals made for service linkage including, but not limited to:

1.8.5.15.1. Concrete Supports.

1.8.5.15.2. Childcare.

1.8.5.15.3. Healthcare access.

1.8.5.15.4. Community supports.

1.8.5.15.5. Home visiting programs and type.

1.8.5.15.6. Discharge date and reason.

1.8.5.15.7. Post survey completion.

1.8.6. The Contractor must ensure the records as identified in 1.9.4 and 1.9.5 are summarized and entered into the Quick Base in real-time.

1.9. Performance Measures

1.9.1. The Contractor must ensure consumer satisfaction data indicates a minimum of 80% favorable rating.

1.9.2. The Contractor, collaboratively with the Department, provides developmental screenings for children up to age six (6) years of age and participates in the Watch Me Grow Program, monitored through the Family Support Data System (FSDS), upon Department request.

1.9.3. The Contractor sustains 100% screening of maternal depression for post-partum individuals, and is monitored through the Family Support Data System (FSDS).

1.9.4. The Contractor sustains 100% documentation and monitoring of Preventative Childcare referrals and authorizations in the Family Support Data System.

1.9.5. The Contractor, collaboratively with the Department, ensures evidence-based strategies are used and appropriate metrics are tracked for specific programs and sub-populations, monitored through the Family Support Data System and during monitoring site visits.

1.9.6. The Contractor actively and regularly collaborates with the Department to enhance contract management, improve results, and adjust program delivery and policy based on successful outcomes.

1.9.7. The Contractor tracks a range of performance improvement topics that include, but are not limited to:

1.9.7.1. Increasing outreach to high-risk populations.

1.9.7.2. Increasing the share of referred families who enroll in services.

1.9.7.3. Increasing service completion dates.

1.9.7.4. Evaluating long-term program outcomes including, but not limited to:

1.9.7.4.1. Increasing families' connections to community resources.

1.9.7.4.2. Reducing child maltreatment investigations and substantiations.

1.9.7.4.3. Improving the quality and safety of the home environment.

1.9.7.4.4. Increasing positive parenting behaviors.

1.9.7.4.5. Reducing parental anxiety and depression.

1.9.7.4.6. Promoting use of high-quality childcare when non-parental care is desired.

1.9.8. The Contractor may be required to provide other key data and metrics to the Department, including client-level demographic, performance; and service data.

1.9.9. The Contractor must collect and share data with the Department in a format specified by the Department, where applicable.

1.10. Background Checks

1.10.1. Prior to permitting any individual to provide services under this Agreement, the Contractor must ensure said individual has undergone:

1.10.1.1. A criminal background check, at the Contractor's expense, and has no convictions for crimes that represent evidence of behavior that could endanger individuals served under this Agreement;

1.10.1.2. A name search of the Department's Bureau of Elderly and Adult Services (BEAS) State Registry, pursuant to RSA 161-F:49, with results indicating no evidence of behavior that could endanger individuals served under this Agreement; and

1.10.1.3. A name search of the Department's Division for Children, Youth and Families (DCYF) Central Registry pursuant to RSA 169-C:35, with results indicating no evidence of behavior that could endanger individuals served under this Agreement.

1.11. Confidential Data

1.11.1. The Contractor must meet all information security and privacy requirements as set by the Department and in accordance with the Department's Information Security Requirements Exhibit as referenced below.

1.11.2. The Contractor must ensure any individuals involved in delivering services through this Agreement contract sign an attestation agreeing to access, view, store, and discuss Confidential Data in accordance with federal and state laws and regulations and the Department's Information Security Requirements Exhibit. The Contractor must ensure said individuals have a justifiable business need to access confidential data. The Contractor must provide attestations upon Department request.

1.12. Privacy Impact Assessment

1.12.1. Upon request, the Contractor must allow and assist the Department in conducting a Privacy Impact Assessment (PIA) of its system(s)/application(s)/web portal(s)/website(s) or Department system(s)/application(s)/web portal(s)/website(s) hosted by the Contractor, if Personally Identifiable Information (PII) is collected, used, accessed, shared, or stored. To conduct the PIA the Contractor must provide the Department access to applicable systems and documentation sufficient to allow the Department to assess, at minimum, the following:

1.12.1.1. How PII is gathered and stored;

1.12.1.2. Who will have access to PII;

1.12.1.3. How PII will be used in the system;

1.12.1.4. How individual consent will be achieved and revoked; and

1.12.1.5. Privacy practices.

1.12.2. The Department may conduct follow-up PIAs in the event there are either significant process changes or new technologies impacting the collection, processing or storage of PII.

1.13. Department Owned Devices, Systems and Network Usage

1.13.1. If Contractor End Users, defined in the Department's Information Security Requirements Exhibit that is incorporated into this Agreement, are authorized by the Department's Information Security Office to use a Department-issued device (e.g. computer, tablet, mobile telephone) or access the Department network in the fulfilment of this Agreement, each End User must:

1.13.1.1. Sign and abide by applicable Department and New Hampshire Department of Information Technology (NH DoIT) use agreements, policies, standards, procedures and guidelines, and complete applicable trainings as required;

1.13.1.2. Use the information that they have permission to access solely for conducting official Department business and agree that all other use or access is strictly forbidden including, but not limited, to personal or other private and non-Department use, and that at no time shall

they access or attempt to access information without having the express authority of the Department to do so;

1.13.1.3. Not access or attempt to access information in a manner inconsistent with the approved policies, procedures, and/or agreement relating to system entry/access;

1.13.1.4. Not copy, share, distribute, sub-license, modify, reverse engineer, rent, or sell software licensed, developed, or being evaluated by the Department, and at all times must use utmost care to protect and keep such software strictly confidential in accordance with the license or any other agreement executed by the Department;

1.13.1.5. Only use equipment, software, or subscription(s) authorized by the Department's Information Security Office or designee;

1.13.1.6. Not install non-standard software on any Department equipment unless authorized by the Department's Information Security Office or designee;

1.13.1.7. Agree that email and other electronic communication messages created, sent, and received on a Department-issued email system are the property of the Department of New Hampshire and to be used for business purposes only. Email is defined as "internal email systems" or "Department-funded email systems."

1.13.1.8. Agree that use of email must follow Department and NH DoIT policies, standards, and/or guidelines; and

1.13.1.9. Agree when utilizing the Department's email system:

1.13.1.9.1. To only use a Department email address assigned to them with a "@ affiliate.DHHS.NH.Gov".

1.13.1.9.2. Include in the signature lines information identifying the End User as a non-Department workforce member; and

1.13.1.9.3. Ensure the following confidentiality notice is embedded underneath the signature line:

CONFIDENTIALITY NOTICE: "This message may contain information that is privileged and confidential and is intended only for the use of the individual(s) to whom it is addressed. If you receive this message in error, please notify the sender immediately and delete this electronic message and any attachments from your system. Thank you for your cooperation."

1.13.1.10. Contractor End Users with a Department issued email, access or potential access to Confidential Data, and/or a workspace in a

Department building/facility, must:

1.13.1.10.1. Complete the Department's Annual Information Security & Compliance Awareness Training prior to accessing, viewing, handling, hearing, or transmitting Department Data or Confidential Data.

1.13.1.10.2. Sign the Department's Business Use and Confidentiality Agreement and Asset Use Agreement, and the NH DoIT Department wide Computer Use Agreement upon execution of the Agreement and annually thereafter.

1.13.1.10.3. Only access the Department's intranet to view the Department's Policies and Procedures and Information Security webpages.

1.13.1.11. Contractor agrees, if any End User is found to be in violation of any of the above terms and conditions, said End User may face removal from the Agreement, and/or criminal and/or civil prosecution, if the act constitutes a violation of law.

1.13.1.12. Contractor agrees to notify the Department a minimum of three business days prior to any upcoming transfers or terminations of End Users who possess Department credentials and/or badges or who have system privileges. If End Users who possess Department credentials and/or badges or who have system privileges resign or are dismissed without advance notice, the Contractor agrees to notify the Department's Information Security Office or designee immediately.

1.13.2. Workspace Requirement

1.13.2.1. If applicable, the Department will work with Contractor to determine requirements for providing necessary workspace and State equipment for its End Users.

1.14. Contract End of Life Transition Services

1.14.1. General Requirements

1.14.1.1. If applicable, upon termination or expiration of the Agreement the parties agree to cooperate in good faith to effectuate a smooth secure transition of the Services from the Contractor to the Department and, if applicable, the Contractor engaged by the Department to assume the Services previously performed by the Contractor for this section the new Contractor shall be known as "Recipient"). Ninety (90) days prior to the end-of the contract or unless otherwise specified by the Department, the Contractor must begin working with the Department and if applicable, the new Recipient to develop a Data Transition Plan (DTP). The Department shall provide the DTP template to the Contractor.

1.14.1.2. The Contractor must use reasonable efforts to assist the Recipient, in connection with the transition from the performance of Services by the Contractor and its End Users to the performance of such Services. This may include assistance with the secure transfer of records (electronic and hard copy), transition of historical data (electronic and hard copy), the transition of any such Service from the hardware, software, network and telecommunications equipment and internet-related information technology infrastructure ("Internal IT Systems") of Contractor to the Internal IT Systems of the Recipient and cooperation with and assistance to any third-party consultants engaged by Recipient in connection with the Transition Services.

1.14.1.3. If a system, database, hardware, software, and/or software licenses (Tools) was purchased or created to manage, track, and/or store Department Data in relationship to this contract said Tools will be inventoried and returned to the Department, along with the inventory document, once transition of Department Data is complete.

1.14.1.4. The internal planning of the Transition Services by the Contractor and its End Users shall be provided to the Department and if applicable the Recipient in a timely manner. Any such Transition Services shall be deemed to be Services for purposes of this Agreement.

1.14.1.5. Should the data Transition extend beyond the end of the Agreement, the Contractor agrees that the Information Security Requirements, and if applicable, the Department's Business Associate Agreement terms and conditions remain in effect until the Data Transition is accepted as complete by the Department.

1.14.1.6. In the event where the Contractor has comingled Department Data and the destruction or Transition of said data is not feasible, the Department and Contractor will jointly evaluate regulatory and professional standards for retention requirements prior to destruction, refer to the terms and conditions of the Department's DHHS Information Security Requirements Exhibit.

1.14.2. Completion of Transition Services

1.14.2.1. Each service or Transition phase shall be deemed completed (and the Transition process finalized) at the end of 15 business days after the product, resulting from the Service, is delivered to the Department and/or the Recipient in accordance with the mutually agreed upon Transition plan, unless within said 15 business day term the Contractor notifies the Department of an issue requiring additional time to complete said product.

1.14.2.2. Once all parties agree the data has been migrated the Contractor will have 30 days to destroy the data per the terms and conditions of the Department's Information Security Requirements Exhibit.

1.14.3. Disagreement over Transition Services Results

1.14.3.1. In the event the Department is not satisfied with the results of the Transition Service, the Department shall notify the Contractor, in writing, stating the reason for the lack of satisfaction within 15 business days of the final product or at any time during the data Transition process. The Parties shall discuss the actions to be taken to resolve the disagreement or issue. If an agreement is not reached, at any time the Department shall be entitled to initiate actions in accordance with the Agreement.

2. Exhibits Incorporated

2.1. The Contractor shall use and disclose Protected Health Information in compliance with the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule) (45 CFR Parts 160 and 164) under the Health Insurance Portability and Accountability Act (HIPAA) of 1996, and in accordance with the attached Exhibit I, Business Associate Agreement, which has been executed by the parties.

2.2. The Contractor shall manage all confidential data related to this Agreement in accordance with the terms of Exhibit K, DHHS Information Security Requirements.

2.3. The Contractor shall comply with all Exhibits D through K, which are attached hereto and incorporated by reference herein.

3. Additional Terms

3.1. Impacts Resulting from Court Orders or Legislative Changes

3.1.1. The Contractor agrees that, to the extent future state or federal legislation or court orders may have an impact on the Services described herein, the State has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.

3.2. Culturally and Linguistically Appropriate Services (CLAS)

3.2.1. The Contractor must submit and comply with a detailed description of the language assistance services they will provide to persons with limited English proficiency and/or hearing impairment to ensure meaningful access to their programs and/or services within ten (10) days of the contract effective date.

3.3. Credits and Copyright Ownership

3.3.1. All documents, notices, press releases, research reports and other materials prepared during or resulting from the performance of the services of the Contract shall include the following statement, "The preparation of this (report, document etc.) was financed under a Contract with the State of New Hampshire, Department of Health and Human Services, with funds provided in part by the State of New Hampshire and/or such other funding sources as were available or required, e.g., the United States Department of Health and Human Services."

3.3.2. All materials produced or purchased under the contract shall have prior approval from the Department before printing, production, distribution or use.

3.3.3. The Department shall retain copyright ownership for any and all original materials produced, including, but not limited to:

3.3.3.1. Brochures.

3.3.3.2. Resource directories.

3.3.3.3. Protocols or guidelines.

3.3.3.4. Posters.

3.3.3.5. Reports.

3.3.4. The Contractor must not reproduce any materials produced under the contract without prior written approval from the Department.

4. Records

4.1. The Contractor must keep records that include, but are not limited to:

4.1.1. Books, records, documents and other electronic or physical data evidencing and reflecting all costs and other expenses incurred by the Contractor in the performance of the Contract, and all income received or collected by the Contractor.

4.1.2. All records shall be maintained in accordance with accounting procedures and practices, which sufficiently and properly reflect all such costs and expenses, and which are acceptable to the Department, and to include, without limitation, all ledgers, books, records, and original evidence of costs such as purchase requisitions and orders, vouchers, requisitions for materials, inventories, valuations of in-kind contributions, labor time cards, payrolls, and other records requested or required by the Department.

4.1.3. Statistical, enrollment, attendance or visit records for each recipient of services, which records shall include all records of application and eligibility (including all forms required to determine eligibility for each such recipient), records regarding the provision of services and all invoices submitted to the Department to obtain payment for such services.

4.1.4. Medical records on each patient/recipient of services.

4.2. During the term of this Contract and the period for retention hereunder, the Department, the United States Department of Health and Human Services, and any of their designated representatives shall have access to all reports and records maintained pursuant to the Contract for purposes of audit, examination, excerpts and transcripts. Upon the purchase by the Department of the maximum number of units provided for in the Contract and upon payment of the price limitation hereunder, the Contract and all the obligations of the parties hereunder (except such obligations as, by the terms of the Contract are to be performed after the end of the term of this Contract and/or survive the termination of the Contract) shall terminate, provided however, that if, upon review of the Final Expenditure Report the Department shall disallow any expenses claimed by the Contractor as costs hereunder the Department shall retain the right, at its discretion, to deduct the amount of such expenses as are disallowed or to recover such sums from the Contractor.

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Exhibit C-5, Budget - Amendment #2

New Hampshire Department of Health and Human Services		
Contractor Name:	Waypoint (Manchester District)	
Budget Request for:	Comprehensive Family Support Services	
Budget Period	7/1/2024 - 06/30/2025 (SFY 2025)	
Indirect Cost Rate (if applicable)	0.17399858	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$169,216	$0
2. Fringe Benefits	$67,069	$0
3. Consultants	$10,000	$0
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0	$0
5.(a) Supplies - Educational	$10	$0
5.(b) Supplies - Lab	$0	$0
5.(c) Supplies - Pharmacy	$0	$0
5.(d) Supplies - Medical	$0	$0
5.(e) Supplies Office	$950	$0
6. Travel	$4,000	$0
7. Software	$0	$0
8. (a) Other - Marketing/ Communications	$250	$0
8. (b) Other - Education and Training	$7,500	$0
8. (c) Other - Other (specify below)	$0	$0
Other Occupancy	$16,453	$0
Other Telephone	$4,250	$0
Other Postage	$175	$0
Other Org Dues	$750	$0
Other Insurance	$2,500	$0
Other Purchased Services / In-Kind Dc	$0	$8,555
9. Subrecipient Contracts	$0	$0
Total Direct Costs	$283,123	$8,555
Total Indirect Costs	$49,263	$0
TOTAL	$332,386	$8,555

Contractor: BAT

Date: 5/28/2024

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Exhibit C-6, Budget - Amendment #2

New Hampshire Department of Health and Human Services		
Contractor Name:	Waypoint (Manchester District)	
Budget Request for:	Comprehensive Family Support Services	
Budget Period	7/1/2025 - 06/30/2026 (SFY 2026)	
Indirect Cost Rate (if applicable)	0.17399737	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$171,243	$0
2. Fringe Benefits	$67,873	$0
3. Consultants	$10,000	$0
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0	$0
5.(a) Supplies - Educational	$10	$0
5.(b) Supplies - Lab	$0	$0
5.(c) Supplies - Pharmacy	$0	$0
5.(d) Supplies - Medical	$0	$0
5.(e) Supplies Office	$950	$0
6. Travel	$4,000	$0
7. Software	$0	$0
8. (a) Other - Marketing/ Communications	$250	$0
8. (b) Other - Education and Training	$7,500	$0
8. (c) Other - Other (specify below)	$0	$0
Other Occupancy	$16,453	$0
Other Telephone	$4,250	$0
Other Postage	$175	$0
Other Org Dues	$750	$0
Other Insurance	$1,671	$0
Other Purchased Services / In-Kind Dc	$0	$8,555
9. Subrecipient Contracts	$0	$0
Total Direct Costs	$285,125	$8,555
Total Indirect Costs	$49,611	$0
TOTAL	$334,736	$8,555

Contractor: BAT (DS)

Date: 5/28/2024

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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF ECONOMIC & HOUSING STABILITY

Lori A. Shibinette
Commissioner

Karen E. Hebert
Director

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9474 1-800-852-3345 Ext. 9474
Fax: 603-271-4230 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

August 30, 2022

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Economic and Housing Stability, to amend existing contracts with the Contractors listed below to expand who may qualify for employment to provide Comprehensive Family Support Services, with no change to the price limitation of $13,656,620 and no change to the contract completion dates of June 30, 2024, effective upon Governor and Council approval.

The original contracts were approved by Governor and Council on July 15, 2020, item #21.

Contractor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount
Children Unlimited Inc. Conway, NH	156114-B001	Conway District Office Area	$734,720	$0	$734,720
Community Action Partnership of Strafford County Dover, NH	177200-B004	Rochester District Office Area	$1,229,692	$0	$1,229,692
Greater Seacoast Community Health Somersworth, NH	154703-B001	Seacoast District Office Area	$1,405,192	$0	$1,405,192
Lakes Region Community Services Council Laconia, NH	177251-B001	Laconia District Office Area	$935,260	$0	$935,260

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The Family Resource Center at Gorham. Gorham, NH	162412-B001	Littleton District Office Area	$1,483,368	$0	$1,483,368
The Family Resource Center at Gorham Gorham, NH	162412-B001	Berlin District Office Area	$1,478,084	$0	$1,478,084
TLC Family Resource Center Claremont, NH	170625-B001	Claremont District Office Area	$1,247,696	$0	$1,247,696
VNA at HCS, Inc. Keene, NH	177274-B002	Keene District Office Area	$1,156,692	$0	$1,156,692
Waypoint. Manchester, NH	177166-B002	Concord District Office Area	$1,348,372	$0	$1,348,372
Waypoint Manchester, NH	177166-B002	Manchester District Office Area	$1,267,004	$0	$1,267,004
Waypoint Manchester, NH	177166-B002	Southern District Office Area	$1,370,540	$0	$1,370,540
		Total:	$13,656,620	$0	$13,656,620

EXPLANATION

The purpose of this request is to modify the scope of work for the existing contracts to expand the pool of potential home visitors for the Comprehensive Family Support Services (CFSS) program by reducing the minimum education requirement for Paraprofessional Home Visitors from a bachelor's degree to an associate's degree. Due to the supervisory levels and management structure, quality of services will not be impacted. Comprehensive Family Support Services promotes family wellness, decreasing family stressors, preventing child abuse and neglect, juvenile justice involvement, and providing education and support to parents and caregivers. Families are provided with assistance to access services they need and want in their home communities that strengthen the family and provide parents with an opportunity to learn and grow. Specialized training for staff is provided to ensure comprehensive knowledge, quality skills and abilities are applied in these services.

Approximately 1,200 families are served annually.

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Contractors will continue serving pregnant and parenting women, and families with children under the age of 21 years old, who are in need of assistance and support with parenting, health and nutrition, education, and employment. Families served may be experiencing stressors such as, but not limited to, unemployment, social isolation, substance misuse, and health issues.

Contractors will continue providing evidence-informed, trauma-informed, integrated, whole family services with the goal of promoting and strengthening family health and wellness, and preventing child maltreatment. Contractors will continue assisting families with accessing a variety of parenting, economic, and public health supports based on the needs presented. All services are strength-based, focus on the whole family, voluntary, and guided by the family.

The Department will continue monitoring services by:

- Reviewing consumer satisfaction data, which must indicate a minimum of 80% favorable rating.
- Monitoring long-term program outcomes, including increasing outreach to high-risk populations, increasing the share of referred families who enroll in services, and increasing service completion rates.

Should the Governor and Executive Council not authorize this request, the flexibility of community-based family services may not be available to address the needs of children and families throughout the state, which could cause an increase of involvement of services through the Division for Children, Youth and Families, as these services help to prevent child maltreatment and promote child and family wellbeing.

Respectfully submitted,

Lori A. Shibinette
Commissioner

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State of New Hampshire
Department of Health and Human Services
Amendment #1

This Amendment to the Comprehensive Family Support Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Waypoint ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on July 15, 2020, (Item #21), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 17, and Exhibit A, Revisions to Standard Contract Provisions, Paragraph 1.2, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.9, Contracting Officer for State Agency, to read:

   Robert W. Moore, Director.

2. Modify Exhibit B, Scope of Services, Section 1.5, Staffing, Subsection 1.5.9., Paragraph 1.5.9.1., to read:

   1.5.9.1. A bachelor's or associate's degree in social work, counseling, nursing, human services, early childhood education or a related field; and

3. Modify Exhibit C, Payment Terms, Section 4, to read:

   4. The Contractor shall submit an invoice with supporting documentation to the Department no later than the fifteenth (15th) working day of the month following the month in which the services were provided. The Contractor shall ensure each invoice:

      4.1. Includes the Contractor's Vendor Number issued upon registering with New Hampshire Department of Administrative Services.

      4.2. Is submitted in a form that is provided by or otherwise acceptable to the Department.

      4.3. Identifies and requests payment for allowable costs incurred in the previous month.

      4.4. Includes supporting documentation of allowable costs with each invoice that may include, but are not limited to, time sheets, payroll records, receipts for purchases, and proof of expenditures, as applicable.

      4.5. Is completed, dated and returned to the Department with the supporting documentation for allowable expenses to initiate payment.

All terms and conditions of the Contract not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below.

State of New Hampshire
Department of Health and Human Services

8/25/2022
Date

Karen Hebert
Name: Karen Hebert
Title: Division Director

Waypoint

8/25/2022
Date

Borja Alvarez de Toledo
Name: Borja Alvarez de Toledo
Title: president and CEO

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

8/29/2022
Date

Robyn Guarino
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

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Lori A. Shibinette
Commissioner

Christine L. Santaniello
Director

STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF ECONOMIC & HOUSING STABILITY

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9474 1-800-852-3345 Ext. 9474
Fax: 603-271-4230 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 26, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Economic and Housing Stability, to enter into **Retroactive** contracts with the vendors listed below in an amount not to exceed $13,656,620 to assist pregnant and parenting women and other families with children up to the age of 21 years by promoting family wellness, decreasing family stressors and preventing child abuse, neglect and juvenile justice involvement and by providing education and support, with the option to renew for up to two (2) additional years, effective retroactive to July 1, 2020, upon Governor and Council approval through June 30, 2024. 88.79% Federal Funds. 11.21% General Funds.

Vendor Name	Vendor Code	Area Served	Contract Amount
Waypoint Manchester NH	177166-B002	Concord District Office area	$1,348,372
Waypoint Manchester NH	177166-B002	Manchester District Office area	$1,267,004
Waypoint Manchester NH	177166-B002	Southern District Office area	$1,370,540
Children Unlimited Inc. Conway NH	156114-B001	Conway District Office area	$734,720
Community Action Partnership of Strafford County Dover NH	177200-B004	Rochester District Office area	$1,229,692
Greater Seacoast Community Health Somersworth NH	154703-B001	Seacoast District Office area	$1,405,192
TLC Family Resource Center Claremont NH	170625-B001	Claremont District Office area	$1,247,696
VNA at HCS, Inc. Keene NH	177274-B002	Keene District Office area	$1,156,692
Lakes Region Community Services Council Laconia NH	177251-B001	Laconia District Office area	$935,260

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The Family Resource Center at Gorham Gorham NH	162412-B001	Littleton District Office area	$1,483,368
The Family Resource Center at Gorham Gorham NH	162412-B001	Berlin District Office area	$1,478,084
		Total:	**$13,656,620**

Funds are available in the following accounts for State Fiscal Year 2021, and are anticipated to be available in State Fiscal Years 2022, 2023 and 2024, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because the Department did not have the fully executed contract documents in time for Governor and Executive Council approval to prevent a lapse in coverage between these new contracts and the existing contracts which expired June 30, 2020. The Department extended the deadline for the submittal of proposals due to the COVID-19 pandemic. Proposals were initially due at the start of the State of Emergency; the prospective proposers needed additional time to respond to the Request for Proposal. The Department's decisions to allow proposers additional time to respond caused the original timeline to be extended.

The purpose of this request is to provide Comprehensive Family Support Services (CFSS) by promoting family wellness, decreasing family stressors and preventing child abuse, neglect, as well as, juvenile justice involvement, and by providing education and support. Services are designed to enable families to access the services they need and want in their home communities. These prevention services strengthen parents, enabling families an opportunity to learn and grow.

The population to be served will be pregnant, parenting women and families with children under the age of 21 years, who are in need of assistance and support with parenting, health and nutrition; education; and employment. Families served may be experiencing stressors such as, but not limited to, unemployment, social isolation; substance misuse; and health issues.

Approximately 1200 families will be served each year.

These Contractors will support families by providing evidence-informed, trauma-informed, integrated, whole family services. Primary goals are to promote and strengthen family health and wellness, and to prevent child maltreatment. Contractors will assist families with accessing a variety of parenting, economic, and public health supports based on the needs presented. All services are strength-based, focus on the whole family, voluntary and guided by the family.

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The Department will monitor contracted services by:

- Reviewing consumer satisfaction data, which must indicate a minimum of 80% favorable rating.
- Monitoring long-term program outcomes, including increasing outreach to high-risk populations; increasing the share of referred families who enroll in services; and increasing service completion rates.

The Department selected the Contractors through a competitive bid process using a Request for Proposals (RFP) that was posted on the Department's website from 3/3/2020 through 4/8/2020. The Department received 11 responses that were reviewed and scored by a team of qualified individuals. The Scoring Sheet is attached.

As referenced in Exhibit A, Revisions to Standard Contract Provisions, of the attached contracts, the parties have the option to extend the agreements for up to two (2) additional years, contingent upon satisfactory delivery of services, available funding, agreement of the parties, and Governor and Council approval.

Should the Governor and Council not authorize this request, the flexibility of community-based family services may not be available to address the needs of children and families throughout the state, which could cause an increase of involvement of services through the Division for Children, Youth and Families, as these services help to prevent child maltreatment and promote child and family wellbeing.

Areas served: Statewide

Source of Funds: CFDA #93.645, FAIN #1901NHCWSS; CFDA #93.556, FAIN #1901FPSS; CFDA #93.667, FAIN#1901NHSOSR; and CFDA #93558, FAIN #19NHTANF.

Respectfully submitted,

for

Lori A. Shibinette
Commissioner

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New Hampshire Department of Health and Human Services
Office of Business Operations
Contracts & Procurement Unit
Scoring Sheet

Comprehensive Family Support Services — RFP Name

RFP-2021-DEHS-02-COMPR — RFP Number

	Bidder Name	Maximum Points	Actual Points
1.	LRCS Family Resource Center - Laconia	300	271
2.	TLC Family Resource Center - Claremont	300	276
3.	Waypoint - Concord DO	300	275
4.	Waypoint - Southern DO	300	275
5.	Waypoint - Manchester DO	300	275
6.	Children's Unlimited, Inc.	300	274
7.	Community Action Partnership of Strafford County	300	270
8.	Greatter Seacoast Community Health	300	257
9.	Home, HealthCare, Hospice & Community Services	300	268
10.	The Family Resource Center - Berlin	300	286
11.	The Family Resource Center - Littleton	300	285

christen.laver

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FISCAL DETAILS COMPREHENSIVE
FAMILY SUPPORT SERVICES

05-095-042-421810-29680000-102-500734-42106802 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE IV-B SUBPART I

100% Federal, CFDA #93.645, Title IV-B

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,256.90
2022	102-500734	Social Service Contract	42106802	$4,256.90
2023	102-500734	Social Service Contract	42106802	$4,256.90
2024	102-500734	Social Service Contract	42106802	$4,256.90
			Total:	$17,027.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 154114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.00
2022	102-500734	Social Service Contract	42106802	$4,255.00
2023	102-500734	Social Service Contract	42106802	$4,255.00
2024	102-500734	Social Service Contract	42106802	$4,255.00
			Total:	$17,020.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

TLC FAMILY RESOURCE CENTER
(SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162413-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162413-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60
			Sub-Total:	$187,260.00

05-095-042-421010-29730000-102-500734-42107306 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, PROMOTING SAFE AND STABLE FAMILIES

100% Federal, CFDA #93.556, Promoting Safe and Stable Families

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
2022	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
2023	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
2024	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
			Total:	$105,237.68	$26,309.42

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
2022	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
2023	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
2024	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
			Total:	$148,878.80	$37,219.70

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
2022	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
2023	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
2024	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
			Total:	$157,618.92	$39,404.73

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CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 154134-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
2022	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
2023	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
2024	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
			Total:	$8,884.00	$2,221.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
2022	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
2023	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
2024	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
			Total:	$128,436.00	$32,109.00

GREATER SEACOAST COMMUNITY HEALTH (FKA Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
2022	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
2023	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
2024	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
			Total:	$99,104.64	$24,776.16

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
2022	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
2023	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
2024	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
			Total:	$52,689.48	$13,172.37

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
2022	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
2023	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
2024	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
			Total:	$42,001.48	$10,500.62

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
2022	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
2023	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
2024	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
			Total:	$21,236.00	$5,309.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
2022	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
2023	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
2024	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
			Total:	$93,896.00	$23,474.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
2022	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
2023	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
2024	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
			Total:	$61,012.00	$15,503.00
			Sub-Total:	$919,996.00	$229,999.00

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05-095-042-421018-29660000-102-500734-42106603 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE XX GRANTS-SSBG

100% Federal Funds, CFDA #93.667, Title XX Grant

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156184-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177100-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177174-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177151- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$0.00
2022	102-500734	Social Service Contract	42106603	$0.00
2023	102-500734	Social Service Contract	42106603	$0.00
2024	102-500734	Social Service Contract	42106603	$0.00
			Total:	$0.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162413- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80
			Sub-Total:	$3,171,968.00

05-095-045-450010-61270000-102-500731-45030353 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, EMPLOYMENT SUPPORT

100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families; PAIN 19NHTANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
			Total:	$545,453.91

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
			Total:	$545,452.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
			Total:	$545,455.48

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
2022	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
2023	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
2024	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
			Total:	$233,131.20

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
			Total:	$545,454.92

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
2022	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
2023	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
2024	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
			Total:	$636,626.96

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 175625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
			Total:	$545,453.88

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B003

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
			Total:	$545,453.13

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
2022	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
2023	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
2024	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
			Total	$396,985.44

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
2022	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
2023	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
2024	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
			Total:	$714,964.36

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 161413- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
2022	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
2023	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
2024	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
			Total:	$745,565.52
			Sub-Total:	$5,999,997.60

05-095-045-450010-61460000-502-500891-45030206 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, TEMP ASSISTNC TO NEEDY FAMILYS

100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families; PAIN 19NHTANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$43,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$43,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$43,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$43,000.00
			Total:	$172,000.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$45,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$45,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$45,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$45,000.00
			Total:	$180,000.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00
			Total:	$103,296.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR #156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$32,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$32,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$32,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$32,000.00
			Total:	$128,000.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177206-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$44,346.97
2022	102-500731	Contracts For Prog. Svc	45030353	$44,346.97
2023	102-500731	Contracts For Prog. Svc	45030353	$44,346.97
2024	644-504187	SGFSER SGF SERVICES	42105874	$44,346.97
			Total:	$177,387.88

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR#.154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00
			Total:	$103,296.00

TLC FAMILY RESOURCE CENTER
(SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$35,124.00
2022	102-500731	Contracts For Prog. Svc	45030353	$35,124.00
2023	102-500731	Contracts For Prog. Svc	45030353	$35,124.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$35,124.00
			Total:	$140,496.00

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177174-B003

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$52,360.00
2022	102-500731	Contracts For Prog. Svc	45030353	$52,360.00
2023	102-500731	Contracts For Prog. Svc	45030353	$52,360.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$52,360.00
			Total:	$209,440.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177151-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	45030353	$37,454.54
2022	102-500731	Contracts For Prog. Svc	45030353	$37,454.54
2023	102-500731	Contracts For Prog. Svc	45030353	$37,454.54
2024	644-504187	SGFSER SGF SERVICES	42105874	$37,454.54
			Total	$149,818.16

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THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$29,065.97
2022	102-500731	Contracts For Prog. Svc	45030353	$29,065.97
2023	102-500731	Contracts For Prog. Svc	45030353	$29,065.97
2024	644-504187	SGFSER SGF SERVICES	42105874	$29,065.97
			Total:	$116,263.88

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$30,000.52
2022	102-500731	Contracts For Prog. Svc	45030353	$30,000.52
2023	102-500731	Contracts For Prog. Svc	45030353	$30,000.52
2024	644-504187	SGFSER SGF SERVICES	42105874	$30,000.52
			Total:	$120,002.08
			Sub-Total:	$1,600,000.00

05-095-090-901010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF
DHHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMUNITY SERVICES; MATERNAL AND CHILD HEALTH
100% Federal Funds, CFDA #93.994, Federal Funds from HRSA

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
			Total:	$18,304.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
			Total:	$21,576.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B003

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
2022	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
2023	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
2024	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
			Total:	$25,949.20

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$5,804.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,804.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,804.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,804.00
			Total:	$23,216.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
2022	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
2023	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
2024	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
			Total:	$12,182.56

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154783-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
			Total:	$25,944.00

TLC FAMILY RESOURCE CENTER
(SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$7,639.06
2022	102-500731	Contracts For Prog. Svc	90004009	$7,639.06
2023	102-500731	Contracts For Prog. Svc	90004009	$7,639.06
2024	102-500731	Contracts For Prog. Svc	90004009	$7,639.06
			Total:	$30,556.24

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
			Total:	$18,304.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
			Total:	$25,728.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
2022	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
2023	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
2024	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
			Total:	$29,036.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
2022	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
2023	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
2024	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
			Total:	$14,768.00
			Sub-Total:	$245,564.00

05-095-042-421010-19540000-645-504004-42105877 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF: DHS: HUMAN SERVICES, CHILD PROTECTION, CHILD-FAMILY SERVICES
100% General Funds

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$43,288.00
2022	645-504004	SGF Other	42105877	$43,288.00
2023	645-504004	SGF Other	42105877	$43,288.00
2024	645-504004	SGF Other	42105877	$43,288.00
			Total:	$173,152.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$9,219.00
2022	645-504004	SGF Other	42105877	$9,219.00
2023	645-504004	SGF Other	42105877	$9,219.00
2024	645-504004	SGF Other	42105877	$9,219.00
			Total:	$36,876.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$51,000.00
2022	645-504004	SGF Other	42105877	$51,000.00
2023	645-504004	SGF Other	42105877	$51,000.00
2024	645-504004	SGF Other	42105877	$51,000.00
			Total:	$204,000.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 154114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00
			Total:	$7,272.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177100-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$8,002.56
2022	645-504004	SGF Other	42105877	$8,002.56
2023	645-504004	SGF Other	42105877	$8,002.56
2024	645-504004	SGF Other	42105877	$8,002.56
			Total:	$32,010.24

GREATER SEACOAST COMMUNITY HEALTH (FKA Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$51,500.00
2022	645-504004	SGF Other	42105877	$51,500.00
2023	645-504004	SGF Other	42105877	$51,500.00
2024	645-504004	SGF Other	42105877	$51,500.00
			Total:	$206,000.00

TLC FAMILY RESOURCE CENTER
(SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170425-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$36,070.00
2022	645-504004	SGF Other	42105877	$36,070.00
2023	645-504004	SGF Other	42105877	$36,070.00
2024	645-504004	SGF Other	42105877	$36,070.00
			Total:	$144,280.00

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00
			Total:	$7,272.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00
			Total:	$7,272.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
2022	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
2023	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
2024	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
			Total:	$206,900.16

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$51,700.00
2022	645-504004	SGF Other	42105877	$51,700.00
2023	645-504004	SGF Other	42105877	$51,700.00
2024	645-504004	SGF Other	42105877	$51,700.00
			Total:	$206,800.00
			Sub-Total:	$1,231,834.40

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05-095-090-902010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF
HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMUNITY SERVICES, MATERNAL AND CHILD HEALTH

100% General Funds

FRC AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR# 162412-D001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT	MATCH
2021	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
2022	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
2023	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
2024	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
			Total:	$300,000.00	
			Sub-Total:	$300,000.00	
			Grand Total:	$13,656,610.00	$229,999.00

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DocuSign Envelope ID: 83022A7E-092B-467A-B947-E17B9E445724

Subject: Comprehensive Family Support Services (RFP-2021-DEHS-02-COMPR-10)

Notice: This agreement and all of its attachments shall become public upon submission to Governor and Executive Council for approval. Any information that is private, confidential or proprietary must be clearly identified to the agency and agreed to in writing prior to signing the contract.

AGREEMENT

The State of New Hampshire and the Contractor hereby mutually agree as follows:

GENERAL PROVISIONS

1. IDENTIFICATION.

1.1 State Agency Name New Hampshire Department of Health and Human Services		1.2 State Agency Address 129 Pleasant Street Concord, NH 03301-3857	
1.3 Contractor Name Waypoint		1.4 Contractor Address 464 Chestnut Street Manchester, NH, 03301	
1.5 Contractor Phone Number (603) 518-4000	1.6 Account Number 05-095-042-421010-29680000-102-500734, 05-095-042-421010-29730000-102-500734, 05-095-042-421010-29660000-102-500734, 05-095-045-450010-61270000-102-500731, 05-095-045-450010-61460000-502-500891, 05-095-090-902010-51900000-102-500731; 05-095-042-421010-29580000-645-504004	1.7 Completion Date June 30, 2024	1.8 Price Limitation $1,267,004
1.9 Contracting Officer for State Agency Nathan D. White, Director		1.10 State Agency Telephone Number (603) 271-9631	
1.11 Contractor Signature Date: 6/19/20		1.12 Name and Title of Contractor Signatory SONIA ALVAREZ DE TOLEDO PRESIDENT/CEO	
1.13 State Agency Signature Date: 6/23/20		1.14 Name and Title of State Agency Signatory Christine Santaniello Director, DEHS	
1.15 Approval by the N.H. Department of Administration, Division of Personnel *(if applicable)*			

Contractor Initials
Date 6/19/20

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By:	Director, On:
1.16 Approval by the Attorney General (Form, Substance and Execution) *(if applicable)*	
By: /s/Christen Lavers	On: 6/28/20
1.17 Approval by the Governor and Executive Council *(if applicable)*	
G&C Item number:	G&C Meeting Date:

Contractor Initials
Date 6/19/20

2. SERVICES TO BE PERFORMED. The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT B which is incorporated herein by reference ("Services").

3. EFFECTIVE DATE/COMPLETION OF SERVICES.

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement as indicated in block 1.17, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.13 ("Effective Date").

3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

4. CONDITIONAL NATURE OF AGREEMENT.

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds affected by any state or federal legislative or executive action that reduces, eliminates or otherwise modifies the appropriation or availability of funding for this Agreement and the Scope for Services provided in EXHIBIT B, in whole or in part. In no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to reduce or terminate the Services under this Agreement immediately upon giving the Contractor notice of such reduction or termination. The State shall not be required to transfer funds from any other account or source to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

5. CONTRACT PRICE/PRICE LIMITATION/ PAYMENT.

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT C which is incorporated herein by reference.

5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.

5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.

6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal employment opportunity laws. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.

6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.

6.3. The Contractor agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

7. PERSONNEL.

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.

7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

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8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

8.1.1 failure to perform the Services satisfactorily or on schedule;

8.1.2 failure to submit any report required hereunder; and/or

8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely cured, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;

8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 give the Contractor a written notice specifying the Event of Default and set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 give the Contractor a written notice specifying the Event of Default, treat the Agreement as breached, terminate the Agreement and pursue any of its remedies at law or in equity, or both.

8.3. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

9. TERMINATION.

9.1 Notwithstanding paragraph 8, the State may, at its sole discretion, terminate the Agreement for any reason, in whole or in part, by thirty (30) days written notice to the Contractor that the State is exercising its option to terminate the Agreement.

9.2 In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall, at the State's discretion, deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination Report shall be identical to those of any Final Report described in the attached EXHIBIT B. In addition, at the State's discretion, the Contractor shall, within 15 days of notice of early termination, develop and submit to the State a Transition Plan for services under the Agreement.

10. DATA/ACCESS/CONFIDENTIALITY/ PRESERVATION.

10.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

10.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

10.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

11. CONTRACTOR'S RELATION TO THE STATE. In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.

12.1 The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written notice, which shall be provided to the State at least fifteen (15) days prior to the assignment, and a written consent of the State. For purposes of this paragraph, a Change of Control shall constitute assignment. "Change of Control" means (a) merger, consolidation, or a transaction or series of related transactions in which a third party, together with its affiliates, becomes the direct or indirect owner of fifty percent (50%) or more of the voting shares or similar equity interests, or combined voting power of the Contractor, or (b) the sale of all or substantially all of the assets of the Contractor.

12.2 None of the Services shall be subcontracted by the Contractor without prior written notice and consent of the State. The State is entitled to copies of all subcontracts and assignment agreements and shall not be bound by any provisions contained in a subcontract or an assignment agreement to which it is not a party.

13. INDEMNIFICATION. Unless otherwise exempted by law, the Contractor shall indemnify and hold harmless the State, its officers and employees, from and against any and all claims, liabilities and costs for any personal injury or property damages, patent or copyright infringement, or other claims asserted against the State, its officers or employees, which arise out of (or which may be claimed to arise out of) the acts or omission of the

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Contractor, or subcontractors, including but not limited to the negligence, reckless or intentional conduct. The State shall not be liable for any costs incurred by the Contractor arising under this paragraph 13. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and continuously maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 commercial general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than $1,000,000 per occurrence and $2,000,000 aggregate or excess; and

14.1.2 special cause of loss coverage form covering all property subject to subparagraph 10.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference.

15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A *("Workers' Compensation")*.

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. The Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

17. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no such approval is required under the circumstances pursuant to State law, rule or policy.

18. CHOICE OF LAW AND FORUM. This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party. Any actions arising out of this Agreement shall be brought and maintained in New Hampshire Superior Court which shall have exclusive jurisdiction thereof.

19. CONFLICTING TERMS. In the event of a conflict between the terms of this P-37 form (as modified in EXHIBIT A) and/or attachments and amendment thereof, the terms of the P-37 (as modified in EXHIBIT A) shall control.

20. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

21. HEADINGS. The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

22. SPECIAL PROVISIONS. Additional or modifying provisions set forth in the attached EXHIBIT A are incorporated herein by reference.

23. SEVERABILITY. In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

24. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings with respect to the subject matter hereof.

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REVISIONS TO STANDARD CONTRACT PROVISIONS

1. Revisions to Form P-37, General Provisions

1.1. Paragraph 3, Subparagraph 3.1, Effective Date/Completion of Services, is amended as follows:

3.1. Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire as indicated in block 1.17, this Agreement, and all obligations of the parties hereunder, shall become effective on July 1, 2020. ("Effective Date").

1.2. Paragraph 3, Effective Date/Completion of Services, is amended by adding subparagraph 3.3 as follows:

3.3. The parties may extend the Agreement for up to two (2) additional years from the Completion Date, contingent upon satisfactory delivery of services, available funding, agreement of the parties, and approval of the Governor and Executive Council.

1.3. Paragraph 12, Assignment/Delegation/Subcontracts, is amended by adding subparagraph 12.3 as follows:

12.3. Subcontractors are subject to the same contractual conditions as the Contractor and the Contractor is responsible to ensure subcontractor compliance with those conditions. The Contractor shall have written agreements with all subcontractors, specifying the work to be performed and how corrective action shall be managed if the subcontractor's performance is inadequate. The Contractor shall manage the subcontractor's performance on an ongoing basis and take corrective action as necessary. The Contractor shall annually provide the State with a list of all subcontractors provided for under this Agreement and notify the State of any inadequate subcontractor performance.

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Scope of Services

1. Statement of Work

1.1. General Services

1.1.1. The Contractor shall provide services in this agreement to pregnant and parenting women as well as other families with children up to twenty-one (21) years of age who:

1.1.1.1. Are at risk for experiencing difficulty with:

1.1.1.1.1. Pregnancy.

1.1.1.1.2. Health and nutrition.

1.1.1.1.3. Education and employment.

1.1.1.1.4. Parenting challenges.

1.1.1.1.5. Social isolation.

1.1.1.1.6. Substance use disorders.

1.1.1.1.7. Mental health events.

1.1.1.2. At risk for child abuse and neglect.

1.1.1.3. Perinatal families of substance exposed infants.

1.1.1.4. Seek Comprehensive Family Support Services (CFSS) in a voluntary manner.

1.1.2. For the purposes of this agreement, all references to days shall mean business days.

1.1.3. For the purposes of this agreement, all references to business hours shall mean Monday through Friday from 8:00 PM to 5:00 PM, excluding state and federal holidays.

1.1.4. The Contractor shall provide services at the Waypoint Family Resource Center, which is located at 464 Chestnut Street, Manchester, NH and other locations, as mutually agreed upon between the Contractor and the client, within the Department of Health and Human Services Manchester District Office Catchment Area. The Contractor shall ensure:

1.1.4.1. Office hours are available to families and staff Monday through Friday, during business hours.

1.1.4.2. The office remains in compliance with the Americans with Disabilities Act (ADA) accessibility requirements.

1.1.5. The Contractor shall maintain operation of a Qualified Family Resource Center (FRC-Q, or obtain the FRC-Q designation no later

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than the contract completion date.

1.1.6. The Contractor shall provide Comprehensive Family Support Services (CFSS) support to parents who may be experiencing social, emotional, physical and mental health events that interfere with their ability to parent their children. The Contractor shall provide CFSS in a flexible and integrated approach that provides support services to families in three stages:

1.1.6.1. Prevention.

1.1.6.2. Early intervention.

1.1.6.3. Crisis.

1.1.7. The Contractor shall support the empowerment of families as advocates for themselves and their children by facilitating collaboration between communities and families to develop a comprehensive array of local, family-centered and culturally informed services.

1.1.8. The Contractor shall perform outreach to individuals and families through activities that may include, but are not limited to:

1.1.8.1. Distribution of collateral materials including CFSS and agency brochures, newsletters, flyers, and calendars.

1.1.8.2. Inclusion of parenting and family resource center information on the Waypoint website.

1.1.8.3. Information sessions and presentations with community agencies and their representatives.

1.1.8.4. Media coverage.

1.1.9. The Contractor shall facilitate identification and evaluation of programs and services available to families who may be experiencing conditions that may include, but are not limited to:

1.1.9.1. A previous or current founded, or unfounded, child protective services report.

1.1.9.2. Having a child who has a low birth weight and neuro developmental delays.

1.1.9.3. A history of, or current, parental or caregiver substance abuse.

1.1.9.4. A history of, or current, mental health concerns relative to the parent, caregiver, or child(ren).

1.1.9.5. Having income at or below 300% of the Federal Poverty Level.

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1.1.9.6. Family history of domestic violence.

1.1.9.7. Child's insecure attachment in early years.

1.1.9.8. Pregnancy, birth of a child within the past twelve (12) months, birth of an additional child within the next six (6) months, birth or expected birth of a child with special healthcare needs.

1.1.9.9. Pregnant persons with prenatal substance use concerns and families with substance exposed infants.

1.1.9.10. Having more than one (1) child under the age of three (3) years.

1.1.9.11. Physical or social isolation or any other factors that contribute to unhealthy social and emotional outcomes.

1.1.9.12. Home conditions presenting a health and/or safety risk to family members.

1.1.9.13. Child or family with chronic health, behavioral or developmental issues with impacts parenting.

1.1.9.14. Ages and Stages Questionnaire (ASQ) and Ages and Stages Questionnaire Social Emotional (ASQ-SE) results that indicate developmental delays.

1.1.9.15. Families impacted by traumatic events.

1.1.9.16. Receiving Temporary Assistance to Needy Families (TANF) cash assistance or any of the Medicaid options.

1.1.9.17. Substance Use Disorder services.

1.1.10. The Contractor shall ensure services are multigenerational; trauma-informed; culturally-responsive; strengths-based; and focused on empowering families. The Contractor shall ensure:

1.1.10.1. Service activities include, but are not limited to providing:

1.1.10.1.1. Evidence-based practices, where available.

1.1.10.1.2. Education and direct services that support parent and child wellbeing.

1.1.10.1.3. Case management.

1.1.10.1.4. Access to a broad range of resources and referrals to respond to each family's needs, as appropriate.

1.1.10.2. Services are delivered in an environment appropriate to the needs and convenience of the clients, which may include

but are not limited to:

1.1.10.2.1. Home-visiting services.

1.1.10.2.2. Community-based visits.

1.1.10.2.3. Parenting groups.

1.1.10.2.4. Workshops.

1.1.10.2.5. Playgroups.

1.1.11. The Contractor shall collaborate with the Department and its Facilitating Organization to ensure a statewide system of CFSS.

1.1.12. The Contractor shall attend quarterly meetings for the CFSS as scheduled by the Department.

1.1.13. The Contractor shall engage with the Department and peers, through regular meetings focused on client outcomes, to utilize data to understand performance and improve practices, as requested by the Department.

1.1.14. The Contractor shall evaluate the performance of the program and services provided through the distribution of client and family satisfaction surveys upon completion of services and during two (2) client survey months annually.

1.1.15. The Contractor shall ensure CFSS staff participate in the Manchester System of Care program in order to improve mental health outcomes for infants, toddlers, provide support to families of children from birth through age 8 with serious emotional disturbances, and inform the delivery of services.

1.2. **Assessment and Referrals**

1.2.1. The Contractor shall provide referrals to appropriate community-based services and other resources that support families in their home communities, which may include, but are not limited to:

1.2.1.1. Child Care Aware of New Hampshire.

1.2.1.2. Department of Health and Human Services District offices for assistance with program eligibility determination.

1.2.1.3. Special Medicaid Services, including, Family Centered Early Supports and Services (FCESS).

1.2.1.4. Family Violence Prevention Agencies.

1.2.1.5. Primary Care Provider enrollment assistance.

1.2.1.6. Health insurance provider enrollment assistance, including Medicaid, to increase access to healthcare.

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1.2.1.7. Mental health services.

1.2.1.8. Oral health services.

1.2.1.9. Smoking cessation programs, including referrals to QuitWorks-NH, as appropriate.

1.2.1.10. Women, Infants and Children (WIC) Nutrition programs for access to breastfeeding supports, nutritional education, and healthy foods.

1.2.1.11. Independent living programs.

1.2.1.12. Adult education.

1.2.1.13. Employment services.

1.2.2. The Contractor shall ensure that each family is provided with an Individual Service Plan (ISP) that addresses and targets barriers to receiving education and support services, which may include but are not limited to:

1.2.2.1. Parent education and support.

1.2.2.2. Family mentoring and advocacy.

1.2.2.3. Medical and health education.

1.2.2.4. Early childhood education.

1.2.2.5. Literacy education and support.

1.2.2.6. Life skills training.

1.2.3. The Contractor shall ensure services provided be designed to prevent child maltreatment, neglect, and Juvenile Justice involvement.

1.2.4. The Contractor shall provide services that are trauma informed and include, but are not limited to:

1.2.4.1. Parenting education and family support through a variety of evidence-based curriculums.

1.2.4.2. Age appropriate education using Bright Futures – Guidelines for Health Supervision of Infants, Children and Adolescents – Fourth edition.

1.2.5. The Contractor shall accept referrals from hospitals and medical centers when clients have a Plan of Safe Care and:

1.2.5.1. Provide early intervention in at risk pregnant and parenting families.

1.2.5.2. Prioritize pregnant parents with substance use disorder for support and assignment.

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1.2.6. The Contractor shall assist pregnant and postpartum women with developing a Plan of Safe Care in collaboration with the client's medical providers.

1.2.7. The Contractor shall complete a Family Assessment for each family served within the first three (3) visits with families, utilizing an intake assessment, the Protective Factors Survey, 2nd Edition (PFS-2), and a comprehensive assessment using the North Carolina Family Assessment Scale General (NCFAS-G) in order to:

1.2.7.1. Identify risk factors.

1.2.7.2. Determine appropriate CFSS.

1.2.7.3. Provide appropriate CFSS.

1.2.8. The Contractor shall administer the Watch Me Grow curriculum/program/services in accordance with the Watch Me Grow guidelines.

1.2.9. The Contractor shall ensure that families with children up to six (6) years of age are screened and participate in the Watch Me Grow Program. The Contractor shall:

1.2.9.1. Distribute the Learn the Signs, Act Early materials.

1.2.9.2. Report the number of families who received developmental screening education materials.

1.2.9.3. Provide developmental and social emotional screenings for children ages one (1) month through five (5) years.

1.2.9.4. Report the number of families that received an ASQ-3 and ASQ-SE- screener.

1.2.10. The Contractor shall provide CFSS using the Strengthening Families Framework and addressing Protective Factors, which may be provided through a variety of methods including, but not limited to:

1.2.10.1. Home visiting services.

1.2.10.2. Workshops.

1.2.10.3. Support groups.

1.3. **Home Visiting Services**

1.3.1. The Contractor shall provide home visiting services that are respectful of families' cultures and values while building on each family's strengths and being responsive to their needs. The Contractor shall ensure services, include, but are not limited to:

1.3.1.1. Working with program participants to develop comprehensive goals to improve the economic self-

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sufficiency by assisting parents with developing a vision for the future that includes, but is not limited to:

1.3.1.1.1. Planning future pregnancies.
1.3.1.1.2. Continuing education.
1.3.1.1.3. Finding and maintaining employment.
1.3.1.1.4. Increasing Protective Factors of the family.
1.3.1.1.5. Obtaining secure housing.
1.3.1.1.6. Accessing community services.
1.3.1.1.7. Accessing parental education on topics that include, but are not limited to:
1.3.1.1.7.1. Child development.
1.3.1.1.7.2. Child behavior.
1.3.1.1.7.3. Child health.
1.3.1.1.7.4. Coping and problem solving skills.
1.3.1.1.7.5. Safety.
1.3.1.1.7.6. Parenting skills.

1.3.1.2. Providing flexible availability in order to meet the needs of individual families and communities.

1.3.1.3. Ensuring non-duplication of other services being received.

1.3.1.4. Providing standardized smoking cessation education and referrals, as appropriate, in order to increase the number of women who quit smoking.

1.3.1.5. Providing information to pregnant women relative to the importance or receiving consistent prenatal health care that results in healthy pregnancies and birth outcomes.

1.3.1.6. Providing information that promotes parent-child attachments that mitigate child maltreatment.

1.3.1.7. Providing education regarding the importance of primary care services for the family, including access to reproductive health care, timely immunizations, increased child safety, and the establishment of a medical home. The Contractor shall work to ensure:

1.3.1.7.1. All women have access to formal, validated screening for prenatal and postpartum depression using that may include, but are not

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limited to:

1.3.1.7.1.1. Prime MD depression screening.

1.3.1.7.1.2. Edinburg Postnatal Screen.

1.3.1.7.2. All women who screen positive for maternal depression are referred to follow-up treatment, as appropriate.

1.3.1.7.3. Nursing visits are provided to pregnant women and their babies through the child's first birthday, and as needed for any child up to 17 years of age through the Child and Family Health Support program.

1.3.1.7.4. Nurse consultation is provided to any family that has an identified nursing need.

1.3.1.7.5. All participants are enrolled in primary care physician services.

1.3.1.7.6. Improved family health and functioning.

1.3.2. The Contractor shall provide home visiting services utilizing the Home Visiting NH model, which includes, but is not limited to:

1.3.2.1. Promoting healthy pregnancy and birth outcomes.

1.3.2.2. Promoting a safe and nurturing environment for children.

1.3.2.3. Improving families' life course and development.

1.3.3. The Contractor shall provide CFSS nursing services according to the Home Vising NH schedule of visits to teen and young adult parents living in the Waypoint Transitional Living Program (TLP) during pregnancy through the child's first birthday.

1.3.4. The Contractor shall ensure CFSS continue upon a family's transition from Waypoint TLP housing to permanent housing.

1.3.5. The Contractor shall provide home visiting services, utilizing evidence based approaches and training programs that include, but not are limited to:

1.3.5.1. Parents as Teachers curriculum.

1.3.5.2. Born to Learn curriculum.

1.3.5.3. The Period of PURPLE Crying.

1.3.5.4. Motivational interviewing.

1.3.5.5. Advocacy training.

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1.3.5.6. Magic 123.

1.3.5.7. Enhanced Care Coordination.

1.3.5.8. Reflective supervision.

1.4. **Workshops and Support Groups**

1.4.1. The Contractor shall provide an array of workshops to increase knowledge of parenting and child development, parental resilience, and social connections, which include, but are not limited to:

1.4.1.1. Positive Solutions for Families.

1.4.1.2. Slow Cooker class.

1.4.1.3. Can't Even Fam.

1.4.1.4. Instructional money management programs.

1.4.1.5. Parenting a Second Time Around.

1.4.1.6. Mommy and Me play group.

1.4.2. The Contractor shall facilitate a variety of support groups including, but not limited to:

1.4.2.1. Parent Support.

1.4.2.2. Kinscare Support.

1.4.2.3. Circle of Parents.

1.4.3. The Contractor shall ensure workshops and support groups occur at the Manchester Family Resource Center, or at a partner location if more conducive to the families' needs.

1.5. **Staffing**

1.5.1. The Contractor shall require all staff, subcontractors, and volunteers, who have contact with children, complete criminal background and central registry checks.

1.5.2. The Contract shall ensure that all staff who shall drive as part of their job duties maintain a valid driver's license.

1.5.3. The Contractor shall ensure staff are trained in the principles of family support, maternal and child health, as well as the child welfare system with concentrations in service array as well as working in multidisciplinary teams.

1.5.4. The Contractor shall ensure that staff participate in training that includes, but is not limited to:

1.5.4.1. Strengthening the Families Framework.

1.5.4.2. The Five Protective Factors.

1.5.4.3. Trust Based Relational Intervention.

1.5.4.4. Solutions Based Casework.

1.5.5. The Contractor shall ensure that staff receive on-going staff enrichment and development in areas that include, but are not limited to:

1.5.5.1. Skills needed to address the ethnic and cultural needs, resources, and assets of the community.

1.5.5.2. Exercising empathy, with an understanding of family stressors of parents and families receiving services.

1.5.5.3. Effective home visiting and reporting practices.

1.5.6. The Contractor shall ensure that all clinicians and prescribing practitioners who provide consultation services are licensed by the NH Board of Psychological Examiners, as a health care professional.

1.5.7. The Contractor shall ensure the program is staffed, at a minimum, by a Program Director who works the minimum of a 0.5 Full Time Employee (FTE) and an appropriate number of Paraprofessional Home Visitors, necessary to implement the program.

1.5.8. The Contractor shall ensure the Program Director have, at a minimum experience and education including but not limited to:

1.5.8.1. A Master's degree in social work, counseling, nursing, public health or a related field, and

1.5.8.2. Two (2) years of experience working with families and children in a social service, home health or other early childhood program setting; or

1.5.8.3. A Bachelor's degree in social work, counseling, nursing, public health or related field; and

1.5.8.4. Five (5) years of experience working with families and children in a social service, home health or other early childhood program setting, some of which shall have been in a supervisory capacity.

1.5.9. The Contractor shall ensure the Paraprofessional Home Visitors have, at a minimum experience and education including but not limited to:

1.5.9.1. A Bachelor's degree in social work, counseling, nursing, human services, early childhood education or a relate field; and

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1.5.9.2. Two (2) years of experience working with families and children in a social service, home health or other early childhood program setting.

1.5.10. The Contractor shall ensure that a minimum of one (1) Home Visitor and the Home Visitor Supervisor are trained in either Growing Great Kids or Parents as Teachers curriculum and follow the Growing Great Kids requirements within six (6) months of the contract effective date.

1.5.11. The Contractor shall designate a staff position to be the liaison for all programmatic correspondence between the Department and the agency including, but not limited to:

1.5.11.1. Clinical updates.

1.5.11.2. Program announcements.

1.5.11.3. Reporting changes, errors, and requests.

1.6. **Relevant Laws, Policies and Guidelines**

1.6.1. The Contractor shall be in compliance with applicable federal and state laws, rules and regulations, and applicable policies and procedures adopted by the Department currently in effect, and as they may be adopted or amended during the contract period.

1.6.2. The Contractor shall meet all information security and privacy requirements, as set by the Department.

1.6.3. The Contractor shall report all cases of communicable diseases according to New Hampshire RSA 141-C and He-P 301, adopted June 3, 2008.

1.6.4. The Contractor shall participate and coordinate public health activities as requested by the Division of Public Health Services during any disease outbreak and/or emergency, natural or man-made, affecting the public's health.

1.6.5. The Contractor shall promote immunizations, in accordance with RSA 141-C and the Immunization Rules promulgated thereunder.

1.6.6. The Contractor's program services shall meet the requirements of Sec. 401 (a)(3) of the 42USC 601, which is Part A of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PRWORA) federal law for TANF, which indicates on of the purposes is to increase State flexibility to, "(3) prevent and reduce the incidence of out-of-wedlock pregnancies and establish annual numerical goals for preventing and reducing the incidence of these pregnancies", to the State/Federal regulation.

1.6.7. The Contractor shall comply with confidentiality provisions of RSA

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170-G: 8-a. All information regarding the Department's clients, client families, foster families, and other involved individuals, is strictly confidential and shall not be discussed with anyone except the Department's personnel in the performance of contracted services.

1.6.8. The Contractor shall maintain the confidentiality of all clients and use client information only for program administration purposes and evaluation, ensuring the following, including but not limited to:

1.6.8.1. All staff and subcontractor(s) understand that the receipt of this information is confidential and cannot be disclosed except in direct administration of the program.

1.6.8.2. All staff and subcontractor(s) adhere to the standards and confidentiality policies of the organization.

1.6.8.3. Receipt of public assistance and other confidential information shared shall be shared only as part of the medical record and only with the properly signed release of information from the client.

1.6.9. The Contractor shall, for purposes of program evaluation and/or continuous quality improvement, report personally identifiable health data to the Department as requested, for all clients served under the resulting contract.

1.6.10. The Contractor shall obtain any authorizations for release of information from the clients that are necessary to comply with federal and state laws and regulations.

1.6.11. The Contractor shall provide all forms developed for authorization for release of information to the Department prior to use.

1.6.12. The Contractor shall adhere to the legal requirements governing human subjects' research if considering using program participants for clinical or sociological research purposes.

1.6.13. The Contractor shall inform the Division of Public Health Services prior to initiating any research related to the resulting contract.

1.6.14. The Contractor shall comply with the reporting requirements of New Hampshire RSA 169:C, Child Protection Act; RSA 161:F46, Protective Services to Adults; RSA 631:6, Assault and Related Offenses; and RSA 130:A, Lead Paint Poisoning and Control.

2. Exhibits Incorporated

2.1. The Contractor shall use and disclose Protected Health Information in compliance with the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule) (45 CFR Parts 160 and 164) under the Health Insurance Portability and Accountability Act (HIPAA) of 1996, and in

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accordance with the attached Exhibit I, Business Associate Agreement, which has been executed by the parties.

2.2. The Contractor shall manage all confidential data related to this Agreement in accordance with the terms of Exhibit K, DHHS Information Security Requirements.

2.3. The Contractor shall comply with all Exhibits D through K, which are attached hereto and incorporated by reference herein.

3. Reporting Requirements

3.1. The Contractor shall submit quarterly reports highlighting the program activities no later than the fifteenth (15th) day of the month following the reporting period, with the first report due no later than October 15, 2020. The Contractor shall ensure quarterly reports include, but are not limited to:

3.1.1. The progress in achieving the stated outcomes; and

3.1.2. Feedback from families as to the effectiveness and satisfaction of the contracted services.

3.2. The Contractor shall submit an annual report to the Department by July 31st of each contract year, with the first report due on July 31, 2021. The Contractor shall ensure annual reports include, but are not limited to:

3.2.1. Information regarding accomplishments and activities for the program.

3.2.2. Recommendations for service development and outcomes.

3.2.3. Systemic barriers experienced.

3.2.4. Family satisfaction survey results.

3.3. The Contractor shall enter data into the Welligent System within thirty (30) days of receiving the data, which includes but is not limited to:

3.3.1. Encrypted client identifier; first two initials of the first name, first three initials of the last name.

3.3.2. Gender.

3.3.3. Date of Birth.

3.3.4. Race.

3.3.5. Ethnicity.

3.3.6. Date of Screening.

3.3.7. Which month the Ages and Stages Questionnaire (ASQ) was administered.

3.3.8. Recheck.

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3.3.9. Referred.

3.3.10. Receiving services.

3.3.11. Screening score.

3.3.12. Consent signed to notify Primary Care Physician (PCP).

3.3.13. Date the screen was sent to PCP.

3.4. The Contractor shall collaborate with the Department to provide requested information relative to program evaluation and other information, as needed, to meet Department goals and requirements and provide information to different Divisions within the Department that include, but are not limited to the:

3.4.1. Division for Children, Youth and Families.

3.4.2. Division of Public Health Services.

3.4.3. Division for Economic and Housing Stability.

3.5. The Contractor shall maintain a Family Service Record on each family in compliance with all HIPAA Privacy Rules, ensuring each record includes, but is not limited to:

3.5.1. Source of referral.

3.5.2. Referral information.

3.5.3. Release of information form.

3.5.4. Family assessment.

3.5.5. Child/Family services plan.

3.5.6. Case contact log.

3.5.7. Receipt of health care.

3.5.8. Linkages with prenatal and/or primary care and visit schedule as outlined in the American Academy of Pediatrics, "Recommendations for Preventative Pediatric Health Care" schedule.

3.5.9. Progress notes.

3.5.10. Child care utilization and billing information.

3.5.11. Case closure report.

3.6. The Contractor shall ensure Family Service Records are summarized and entered into the Quick Base in real-time.

4. Performance Measures

4.1. Contractor performance shall be monitored by the Department through review of consumer satisfaction data, which shall indicate a minimum of 80% favorable rating.

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4.2. The Contractor shall sustain 100% screening of, family participation in the Watch Me Grow Program in families with children up to six (6) years of age.

4.3. The Contractor shall work collaboratively with the Department to ensure evidence-based strategies are used and appropriate metrics are tracked for specific programs and sub-populations.

4.4. The Contractor shall actively and regularly collaborate with the Department to enhance contract management, improve results, and adjust program delivery and policy based on successful outcomes.

4.5. The Contractor shall track a range of performance improvement topics that include, but are not limited to:

4.5.1. Increasing outreach to high-risk populations.

4.5.2. Increasing the share of referred families who enroll in services.

4.5.3. Increasing service completion dates.

4.5.4. Evaluating long-term program outcomes.

4.6. The Contractor may be required to provide other key data and metrics to the Department, including client-level demographic, performance, and service data.

4.7. The Contractor shall collect and share data with the Department in a format specified by the Department, where applicable.

5. Additional Terms

5.1. Impacts Resulting from Court Orders or Legislative Changes

5.1.1. The Contractor agrees that, to the extent future state or federal legislation or court orders may have an impact on the Services described herein, the State has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.

5.2. Culturally and Linguistically Appropriate Services (CLAS)

5.2.1. The Contractor shall submit and comply with a detailed description of the language assistance services they will provide to persons with limited English proficiency and/or hearing impairment to ensure meaningful access to their programs and/or services within ten (10) days of the contract effective date.

5.3. Credits and Copyright Ownership

5.3.1. All documents, notices, press releases, research reports and other materials prepared during or resulting from the performance of the services of the Contract shall include the following statement, "The preparation of this (report, document etc.) was financed under a

Contract with the State of New Hampshire, Department of Health and Human Services, with funds provided in part by the State of New Hampshire and/or such other funding sources as were available or required, e.g., the United States Department of Health and Human Services."

5.3.2. All materials produced or purchased under the contract shall have prior approval from the Department before printing, production, distribution or use.

5.3.3. The Department shall retain copyright ownership for any and all original materials produced, including, but not limited to:

5.3.3.1. Brochures.

5.3.3.2. Resource directories.

5.3.3.3. Protocols or guidelines.

5.3.3.4. Posters.

5.3.3.5. Reports.

5.3.4. The Contractor shall not reproduce any materials produced under the contract without prior written approval from the Department.

6. Records

6.1. The Contractor shall keep records that include, but are not limited to:

6.1.1. Books, records, documents and other electronic or physical data evidencing and reflecting all costs and other expenses incurred by the Contractor in the performance of the Contract, and all income received or collected by the Contractor.

6.1.2. All records shall be maintained in accordance with accounting procedures and practices, which sufficiently and properly reflect all such costs and expenses, and which are acceptable to the Department, and to include, without limitation, all ledgers, books, records, and original evidence of costs such as purchase requisitions and orders, vouchers, requisitions for materials, inventories, valuations of in-kind contributions, labor time cards, payrolls, and other records requested or required by the Department.

6.1.3. Statistical, enrollment, attendance or visit records for each recipient of services, which records shall include all records of application and eligibility (including all forms required to determine eligibility for each such recipient), records regarding the provision of services and all invoices submitted to the Department to obtain payment for such services.

6.1.4. Medical records on each patient/recipient of services.

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6.2. During the term of this Contract and the period for retention hereunder, the Department, the United States Department of Health and Human Services, and any of their designated representatives shall have access to all reports and records maintained pursuant to the Contract for purposes of audit, examination, excerpts and transcripts. Upon the purchase by the Department of the maximum number of units provided for in the Contract and upon payment of the price limitation hereunder, the Contract and all the obligations of the parties hereunder (except such obligations as, by the terms of the Contract are to be performed after the end of the term of this Contract and/or survive the termination of the Contract) shall terminate, provided however, that if, upon review of the Final Expenditure Report the Department shall disallow any expenses claimed by the Contractor as costs hereunder the Department shall retain the right, at its discretion, to deduct the amount of such expenses as are disallowed or to recover such sums from the Contractor.

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EXHIBIT C

Payment Terms

1. This Agreement is funded by:
   - 1.1. 1.37% by the US Department of Health and Human Services, Administrations on Children, Youth and Families, Child Welfare Social Services, Title IV-B, Subpart 1, of the Social Security Act, CFDA 93.645, FAIN# 2001NHCWSS.
   - 1.2. 6.74% by the US Department of Health and Human Services, Administration for Children & Families, Administration on Children, Youth and Families, Promoting Safe and Stable Families, CFDA 93.556, FAIN# 2001FPSS.
   - 1.3. 23.23% by the US Department of Health and Human Services, Administration for Children & Families, Title XX Grants, SSBG – Social Services Block Grant, CFDA 93.667, FAIN# 2001NHSOSR.
   - 1.4. 55.65%, by the US Department of Health and Human Services, Temporary Assistance for Needy Families, CFDA 93.558, FAIN# 19NHTANF.
   - 1.5. 1.80% by the US Department of Health and Human Services, Maternal and Child Health Services Block Grant, CFDA 93.994, FAIN# 90CA1858.
   - 1.6. 11.21% General Funds
2. For the purposes of this Agreement:
   - 2.1. The Department has identified the Contractor as a Subrecipient, in accordance with 2 CFR 200.330.
   - 2.2. The Department has identified this Contract as NON-R&D, in accordance with 2 CFR §200.87.
3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement, and shall be in accordance with the approved line item, as specified in Exhibits C-1, Budget Worksheet through Exhibit C-4, Budget Worksheet.
4. The Contractor shall submit an invoice in a form satisfactory to the State by the fifteenth (15th) working day of the following month, which identifies and requests reimbursement for authorized expenses incurred in the prior month. The Contractor shall ensure the invoice is completed, dated and returned to the Department in order to initiate payment.
5. In lieu of hard copies, all invoices may be assigned an electronic signature and emailed to BFAinvoices@dhhs.nh.gov, or invoices may be mailed to:

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Financial Manager
Department of Health and Human Services
129 Pleasant Street
Concord, NH 03301

6. The State shall make payment to the Contractor within thirty (30) days of receipt of each invoice, subsequent to approval of the submitted invoice and if sufficient funds are available, subject to Paragraph 4 of the General Provisions Form Number P-37 of this Agreement.
7. The final invoice shall be due to the State no later than forty (40) days after the contract completion date specified in Form P-37, General Provisions Block 1.7 Completion Date.
8. The Contractor must provide the services in Exhibit B, Scope of Services, in compliance with funding requirements.
9. The Contractor agrees that funding under this Agreement may be withheld, in whole or in part in the event of non-compliance with the terms and conditions of Exhibit B, Scope of Services.
10. Notwithstanding anything to the contrary herein, the Contractor agrees that funding under this agreement may be withheld, in whole or in part, in the event of non-compliance with any Federal or State law, rule or regulation applicable to the services provided, or if the said services or products have not been satisfactorily completed in accordance with the terms and conditions of this agreement.
11. Notwithstanding Paragraph 18 of the General Provisions Form P-37, changes limited to adjusting amounts within the price limitation and adjusting encumbrances between State Fiscal Years and budget class lines through the Budget Office may be made by written agreement of both parties, without obtaining approval of the Governor and Executive Council, if needed and justified.
12. Audits
    - 12.1. The Contractor is required to submit an annual audit to the Department if any of the following conditions exist:
        - 12.1.1. Condition A - The Contractor expended $750,000 or more in federal funds received as a subrecipient pursuant to 2 CFR Part 200, during the most recently completed fiscal year.
        - 12.1.2. Condition B - The Contractor is subject to audit pursuant to the requirements of NH RSA 7:28, III-b, pertaining to charitable organizations receiving support of $1,000,000 or more.

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12.1.3. Condition C - The Contractor is a public company and required by Security and Exchange Commission (SEC) regulations to submit an annual financial audit.

12.2. If Condition A exists, the Contractor shall submit an annual single audit performed by an independent Certified Public Accountant (CPA) to the Department within 120 days after the close of the Contractor's fiscal year, conducted in accordance with the requirements of 2 CFR Part 200, Subpart F of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal awards.

12.3. If Condition B or Condition C exists, the Contractor shall submit an annual financial audit performed by an independent CPA within 120 days after the close of the Contractor's fiscal year.

12.4. In addition to, and not in any way in limitation of obligations of the Contract, it is understood and agreed by the Contractor that the Contractor shall be held liable for any state or federal audit exceptions and shall return to the Department all payments made under the Contract to which exception has been taken, or which have been disallowed because of such an exception.

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Exhibit C-1, Budget Worksheet

New Hampshire Department of Health and Human Services
COMPLETE ONE BUDGET FORM FOR EACH BUDGET PERIOD

Bidder Name: Waypoint

Budget Request for: RFP-2021-DCYF-02-COMPR-10 (Comprehensive Family Support Services - Manchester)

Budget Period: 7/1/20-6/30/21

Line Item	Total Program Cost			Contractor Share / Match			Funded by DHHS contract share		
	Direct	Indirect	Total	Direct	Indirect	Total	Direct	Indirect	Total
1. Total Salary/Wages	$ 169,439.46	$ 38,751.11	$ 208,190.61	$ -	$ -	$ -	$ 169,439.46	$ 38,751.11	$ 208,190.61
2. Employee Benefits	$ 31,750.00	$ 7,787.50	$ 39,537.50	$ -	$ -	$ -	$ 31,750.00	$ 7,787.50	$ 39,537.50
3. Consultants	$ 1,000.00	$ -	$ 1,000.00	$ -	$ -	$ -	$ 1,000.00	$ -	$ 1,000.00
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Repair and Maintenance	$ 1,500.00	$ 500.00	$ 2,000.00	$ -	$ -	$ -	$ 1,500.00	$ 500.00	$ 2,000.00
Purchase/Depreciation	$ 1,500.00	$ 500.00	$ 2,000.00	$ -	$ -	$ -	$ 1,500.00	$ 500.00	$ 2,000.00
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Educational	$ 2,871.96	$ -	$ 2,871.96	$ -	$ -	$ -	$ 2,871.96	$ -	$ 2,871.96
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ 2,000.00	$ 500.00	$ 2,500.00	$ -	$ -	$ -	$ 2,000.00	$ 500.00	$ 2,500.00
6. Travel	$ 6,700.00	$ 1,005.00	$ 8,705.00	$ -	$ -	$ -	$ 6,700.00	$ 1,005.00	$ 8,705.00
7. Occupancy	$ 20,000.00	$ 2,500.00	$ 22,500.00	$ -	$ -	$ -	$ 20,000.00	$ 2,500.00	$ 22,500.00
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ 4,000.00	$ 200.00	$ 4,200.00	$ -	$ -	$ -	$ 4,000.00	$ 200.00	$ 4,200.00
Postage	$ 110.00	$ -	$ 110.00	$ -	$ -	$ -	$ 110.00	$ -	$ 110.00
Subscriptions	$ 100.00	$ -	$ 100.00	$ -	$ -	$ -	$ 100.00	$ -	$ 100.00
Audit and Legal	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Insurance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10. Marketing/Communications	$ 1,000.00	$ 250.00	$ 1,250.00	$ -	$ -	$ -	$ 1,000.00	$ 250.00	$ 1,250.00
11. Staff Education and Training	$ 2,800.00	$ 300.00	$ 3,000.00	$ -	$ -	$ -	$ 2,800.00	$ 300.00	$ 3,000.00
12. Subcontracts/Agreements	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
13. Other (Organizational Dues	$ 1,200.00	$ -	$ 1,200.00	$ -	$ -	$ -	$ 1,200.00	$ -	$ 1,200.00
Interest Expense	$ -	$ 5,011.00	$ 5,011.00	$ -	$ -	$ -	$ -	$ 5,011.00	$ 5,011.00
Purchase Service/Direct Donation	$ 9,303.93	$ -	$ 9,303.93	$ 9,303.93	$ -	$ 9,303.93	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 276,977.35	$ 45,079.61	$ 322,056.96	$ 9,303.93	$ -	$ 9,303.93	$ 267,871.39	$ 45,079.61	$ 312,951.00
Indirect As A Percent of Direct		11.7%							

Waypoint
RFP-2021-DCYF-02-COMPR-10
Exhibit C-1, Budget Worksheet
Page 1 of 1

Contractor Initials: BAT

Date: 6/17/20

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Exhibit C-2, Budget Worksheet

New Hampshire Department of Health and Human Services
COMPLETE ONE BUDGET FORM FOR EACH BUDGET PERIOD

Bidder Name: Waypoint

Budget Request for: RFP-2021-DEHS-03-COMPR-10 (Comprehensive Facility Support Services - Manchester)

Budget Period: 7/1/21-6/30/22

Line Item	Total Program Cost			Contractor Share / Match			Funded by DHHS contract share		
	Direct	Indirect	Total	Direct	Indirect	Total	Direct	Indirect	Total
1. Total Salary/Wages	$ 169,439.40	$ 30,751.11	$ 200,190.51	$ -	$ -	$ -	$ 169,439.40	$ 30,751.11	$ 200,190.51
2. Employee Benefits	$ 51,750.00	$ 7,762.50	$ 59,512.50	$ -	$ -	$ -	$ 51,750.00	$ 7,762.50	$ 59,512.50
3. Consultants	$ 1,000.00	$ -	$ 1,000.00	$ -	$ -	$ -	$ 1,000.00	$ -	$ 1,000.00
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Repair and Maintenance	$ 1,500.00	$ 500.00	$ 2,000.00	$ -	$ -	$ -	$ 1,500.00	$ 500.00	$ 2,000.00
Purchase/Depreciation	$ 1,500.00	$ 500.00	$ 2,000.00	$ -	$ -	$ -	$ 1,500.00	$ 500.00	$ 2,000.00
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Educational	$ 2,871.88	$ -	$ 2,871.88	$ -	$ -	$ -	$ 2,871.88	$ -	$ 2,871.88
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ 2,000.00	$ 300.00	$ 2,300.00	$ -	$ -	$ -	$ 2,000.00	$ 300.00	$ 2,300.00
6. Travel	$ 8,700.00	$ 1,005.00	$ 9,705.00	$ -	$ -	$ -	$ 8,700.00	$ 1,005.00	$ 9,705.00
7. Occupancy	$ 20,000.00	$ 2,500.00	$ 22,500.00	$ -	$ -	$ -	$ 20,000.00	$ 2,500.00	$ 22,500.00
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ 4,000.00	$ 200.00	$ 4,200.00	$ -	$ -	$ -	$ 4,000.00	$ 200.00	$ 4,200.00
Postage	$ 110.00	$ -	$ 110.00	$ -	$ -	$ -	$ 110.00	$ -	$ 110.00
Subscriptions	$ 100.00	$ -	$ 100.00	$ -	$ -	$ -	$ 100.00	$ -	$ 100.00
Audit and Legal	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Insurance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10. Marketing/Communications	$ 1,000.00	$ 250.00	$ 1,250.00	$ -	$ -	$ -	$ 1,000.00	$ 250.00	$ 1,250.00
11. Staff Education and Training	$ 2,700.00	$ 300.00	$ 3,000.00	$ -	$ -	$ -	$ 2,700.00	$ 300.00	$ 3,000.00
12. Subcontracts/Agreements	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
13. Other (Organizational Dues	$ 1,200.00	$ -	$ 1,200.00	$ -	$ -	$ -	$ 1,200.00	$ -	$ 1,200.00
Interest Expense	$ -	$ 5,011.00	$ 5,011.00	$ -	$ -	$ -	$ -	$ 5,011.00	$ 5,011.00
Purchase Service/Rental Program	$ 9,305.93	$ -	$ 9,305.93	$ 9,305.93	$ -	$ 9,305.93	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 276,877.22	$ 49,079.61	$ 325,956.83	$ 9,305.93	$ -	$ 9,305.93	$ 267,871.29	$ 49,079.61	$ 316,761.88
Indirect As A Percent of Direct		17.7%							

Contractor Initials: BAS
Date: 6/19/20

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Exhibit C-3, Budget Worksheet

New Hampshire Department of Health and Human Services
COMPLETE ONE BUDGET FORM FOR EACH BUDGET PERIOD

Bidder Name: Waypoint

Budget Request for: RFP-2021-DDHS-03-COMPR-19 (Comprehensive Family Support Services - Manchester)

Budget Period: 7/1/21-6/30/23

Line Item	Total Program Cost			Contractor Share / Match			Funded by DHHS contract share		
	Direct	Indirect	Total	Direct	Indirect	Total	Direct	Indirect	Total
1. Total Salary/Wages	$ 180,139.40	$ 20,751.11	$ 200,890.51	$ -	$ -	$ -	$ 169,439.40	$ 20,751.11	$ 200,190.51
2. Employee Benefits	$ 51,750.00	$ 7,562.50	$ 59,312.50	$ -	$ -	$ -	$ 51,750.00	$ 7,562.50	$ 59,312.50
3. Consultants	$ 1,000.00	$ -	$ 1,000.00	$ -	$ -	$ -	$ 1,000.00	$ -	$ 1,000.00
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Repair and Maintenance	$ 1,500.00	$ 500.00	$ 2,000.00	$ -	$ -	$ -	$ 1,500.00	$ 500.00	$ 2,000.00
Purchase/Depreciation	$ 1,500.00	$ 500.00	$ 2,000.00	$ -	$ -	$ -	$ 1,500.00	$ 500.00	$ 2,000.00
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Educational	$ 2,871.99	$ -	$ 2,871.99	$ -	$ -	$ -	$ 2,871.99	$ -	$ 2,871.99
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ 2,000.00	$ 300.00	$ 2,300.00	$ -	$ -	$ -	$ 2,000.00	$ 300.00	$ 2,300.00
6. Travel	$ 8,700.00	$ 1,005.00	$ 9,705.00	$ -	$ -	$ -	$ 8,700.00	$ 1,005.00	$ 9,705.00
7. Occupancy	$ 20,000.00	$ 2,500.00	$ 22,500.00	$ -	$ -	$ -	$ 20,000.00	$ 2,500.00	$ 22,500.00
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ 4,000.00	$ 500.00	$ 4,500.00	$ -	$ -	$ -	$ 4,000.00	$ 500.00	$ 4,500.00
Postage	$ 110.00	$ -	$ 110.00	$ -	$ -	$ -	$ 110.00	$ -	$ 110.00
Subscriptions	$ 100.00	$ -	$ 100.00	$ -	$ -	$ -	$ 100.00	$ -	$ 100.00
Audit and Legal	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Insurance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10. Marketing/Communications	$ 1,000.00	$ 250.00	$ 1,250.00	$ -	$ -	$ -	$ 1,000.00	$ 250.00	$ 1,250.00
11. Staff Education and Training	$ 2,700.00	$ 300.00	$ 3,000.00	$ -	$ -	$ -	$ 2,700.00	$ 300.00	$ 3,000.00
12. Subcontracts/Agreements	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
13. Other (specify more detail below)	$ 1,200.00	$ -	$ 1,200.00	$ -	$ -	$ -	$ 1,200.00	$ -	$ 1,200.00
Interpreting Expense	$ -	$ 5,011.00	$ 5,011.00	$ -	$ -	$ -	$ -	$ 5,011.00	$ 5,011.00
Psychiatric Services/In-Kind Donation	$ 9,305.83	$ -	$ 9,305.83	$ 9,305.83	$ -	$ 9,305.83	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 376,977.22	$ 69,679.61	$ 446,656.83	$ 9,305.83	$ -	$ 9,305.83	$ 367,671.39	$ 41,879.61	$ 409,551.00

Indirect As A Percent of Direct: 17.7%

Waypoint
RFP-2021-DDHS-03-COMPR-19
Exhibit C-3, Budget Worksheet
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Contractor Initials: BA

Date: 6/19/20

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Exhibit C-4, Budget Worksheet

New Hampshire Department of Health and Human Services
COMPLETE ONE BUDGET FORM FOR EACH BUDGET PERIOD

Bidder Name: Waypoint

Budget Request for: RFP-2021-DEHS-02-COMPR-10 (Comprehensive Family Support Services - Manchester)

Budget Period: 7/1/21-6/30/22

Line Item	Total Program Cost			Contractor Share / Match			Funded by DHHS contract share		
	Direct	Indirect	Total	Direct	Indirect	Total	Direct	Indirect	Total
1. Total Salary/Wages	$ 186,438.40	$ 20,733.11	$ 205,180.51	$ -	$ -	$ -	$ 186,438.40	$ 20,733.11	$ 205,180.51
2. Employee Benefits	$ 31,750.00	$ 7,562.50	$ 39,312.50	$ -	$ -	$ -	$ 31,750.00	$ 7,562.50	$ 39,312.50
3. Consultants	$ 1,000.00	$ -	$ 1,000.00	$ -	$ -	$ -	$ 1,000.00	$ -	$ 1,000.00
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Repair and Maintenance	$ 1,400.00	$ 600.00	$ 2,000.00	$ -	$ -	$ -	$ 1,400.00	$ 600.00	$ 2,000.00
Purchase/Depreciation	$ 1,400.00	$ 600.00	$ 2,000.00	$ -	$ -	$ -	$ 1,400.00	$ 600.00	$ 2,000.00
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Educational	$ 2,871.99	$ -	$ 2,871.99	$ -	$ -	$ -	$ 2,871.99	$ -	$ 2,871.99
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ 2,000.00	$ 300.00	$ 2,300.00	$ -	$ -	$ -	$ 2,000.00	$ 300.00	$ 2,300.00
6. Travel	$ 8,700.00	$ 1,005.00	$ 9,705.00	$ -	$ -	$ -	$ 8,700.00	$ 1,005.00	$ 9,705.00
7. Occupancy	$ 20,000.00	$ 2,500.00	$ 22,500.00	$ -	$ -	$ -	$ 20,000.00	$ 2,500.00	$ 22,500.00
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ 4,000.00	$ 200.00	$ 4,200.00	$ -	$ -	$ -	$ 4,000.00	$ 200.00	$ 4,200.00
Postage	$ 110.00	$ -	$ 110.00	$ -	$ -	$ -	$ 110.00	$ -	$ 110.00
Subscriptions	$ 100.00	$ -	$ 100.00	$ -	$ -	$ -	$ 100.00	$ -	$ 100.00
Audit and Legal	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Insurance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10. Marketing/Communications	$ 1,000.00	$ 250.00	$ 1,250.00	$ -	$ -	$ -	$ 1,000.00	$ 250.00	$ 1,250.00
11. Staff Education and Training	$ 2,700.00	$ 300.00	$ 3,000.00	$ -	$ -	$ -	$ 2,700.00	$ 300.00	$ 3,000.00
12. Subcontracts/Agreements	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
13. Other: Organizational Dues	$ 1,200.00	$ -	$ 1,200.00	$ -	$ -	$ -	$ 1,200.00	$ -	$ 1,200.00
Interest Expense	$ -	$ 3,011.00	$ 3,011.00	$ -	$ -	$ -	$ -	$ 3,011.00	$ 3,011.00
Purchase Services-In-Kind Donation	$ 9,305.93	$ -	$ 9,305.93	$ 9,305.93	$ -	$ 9,305.93	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 276,977.33	$ 49,071.61	$ 326,048.93	$ 9,305.93	$ -	$ 9,305.93	$ 267,671.39	$ 46,570.61	$ 314,742.00
Indirect As A Percent of Direct		17.7%							

Contractor Initials: BAT
Date: 6/19/20

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CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS

The Vendor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of Sections 5151-5160 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. 701 et seq.), and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

ALTERNATIVE I - FOR GRANTEES OTHER THAN INDIVIDUALS

US DEPARTMENT OF HEALTH AND HUMAN SERVICES - CONTRACTORS
US DEPARTMENT OF EDUCATION - CONTRACTORS
US DEPARTMENT OF AGRICULTURE - CONTRACTORS

This certification is required by the regulations implementing Sections 5151-5160 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. 701 et seq.). The January 31, 1989 regulations were amended and published as Part II of the May 25, 1990 Federal Register (pages 21681-21691), and require certification by grantees (and by inference, sub-grantees and sub-contractors), prior to award, that they will maintain a drug-free workplace. Section 3017.630(c) of the regulation provides that a grantee (and by inference, sub-grantees and sub-contractors) that is a State may elect to make one certification to the Department in each federal fiscal year in lieu of certificates for each grant during the federal fiscal year covered by the certification. The certificate set out below is a material representation of fact upon which reliance is placed when the agency awards the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or government wide suspension or debarment. Contractors using this form should send it to:

Commissioner
NH Department of Health and Human Services
129 Pleasant Street,
Concord, NH 03301-6505

1. The grantee certifies that it will or will continue to provide a drug-free workplace by:
   - 1.1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
   - 1.2. Establishing an ongoing drug-free awareness program to inform employees about
     - 1.2.1. The dangers of drug abuse in the workplace;
     - 1.2.2. The grantee's policy of maintaining a drug-free workplace;
     - 1.2.3. Any available drug counseling, rehabilitation, and employee assistance programs; and
     - 1.2.4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
   - 1.3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
   - 1.4. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will
     - 1.4.1. Abide by the terms of the statement; and
     - 1.4.2. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
   - 1.5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 1.4.2 from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency

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has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

1.6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 1.4.2, with respect to any employee who is so convicted
   1.6.1. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
   1.6.2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

1.7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1.1, 1.2, 1.3, 1.4, 1.5, and 1.6.

2. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant.

Place of Performance (street address, city, county, state, zip code) (list each location)

Check ☐ if there are workplaces on file that are not identified here.

Vendor Name: WAYPOINT

6/19/20
Date

Name: BRIA ALVAREZ DE TOLEDO
Title: President/CEO

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CERTIFICATION REGARDING LOBBYING

The Vendor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of Section 319 of Public Law 101-121, Government wide Guidance for New Restrictions on Lobbying, and 31 U.S.C. 1352, and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

US DEPARTMENT OF HEALTH AND HUMAN SERVICES - CONTRACTORS
US DEPARTMENT OF EDUCATION - CONTRACTORS
US DEPARTMENT OF AGRICULTURE - CONTRACTORS

Programs (indicate applicable program covered):
*Temporary Assistance to Needy Families under Title IV-A
*Child Support Enforcement Program under Title IV-D
*Social Services Block Grant Program under Title XX
*Medicaid Program under Title XIX
*Community Services Block Grant under Title VI
*Child Care Development Block Grant under Title IV

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement (and by specific mention sub-grantee or sub-contractor).

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement (and by specific mention sub-grantee or sub-contractor), the undersigned shall complete and submit Standard Form LLL, (Disclosure Form to Report Lobbying, in accordance with its instructions, attached and identified as Standard Exhibit E-I.)

3. The undersigned shall require that the language of this certification be included in the award document for sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Vendor Name: WAYPOINT

6/19/20
Date

Name: BRIA ALVAREZ DE TOLEDO
Title: President / CEO

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CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

The Vendor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of Executive Office of the President, Executive Order 12549 and 45 CFR Part 76 regarding Debarment, Suspension, and Other Responsibility Matters, and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this proposal (contract), the prospective primary participant is providing the certification set out below.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. If necessary, the prospective participant shall submit an explanation of why it cannot provide the certification. The certification or explanation will be considered in connection with the NH Department of Health and Human Services' (DHHS) determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when DHHS determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, DHHS may terminate this transaction for cause or default.
4. The prospective primary participant shall provide immediate written notice to the DHHS agency to whom this proposal (contract) is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549: 45 CFR Part 76. See the attached definitions.
6. The prospective primary participant agrees by submitting this proposal (contract) that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by DHHS.
7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-- Lower Tier Covered Transactions," provided by DHHS, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or involuntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List (of excluded parties).
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and

Vendor Initials _____
Date 6/19/20

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information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, DHHS may terminate this transaction for cause or default.

PRIMARY COVERED TRANSACTIONS

11. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
    - 11.1. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
    - 11.2. have not within a three-year period preceding this proposal (contract) been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or a contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
    - 11.3. are not presently indicted for otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (l)(b) of this certification; and
    - 11.4. have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

12. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal (contract).

LOWER TIER COVERED TRANSACTIONS

13. By signing and submitting this lower tier proposal (contract), the prospective lower tier participant, as defined in 45 CFR Part 76, certifies to the best of its knowledge and belief that it and its principals:
    - 13.1. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
    - 13.2. where the prospective lower tier participant is unable to certify to any of the above, such prospective participant shall attach an explanation to this proposal (contract).

14. The prospective lower tier participant further agrees by submitting this proposal (contract) that it will include this clause entitled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion - Lower Tier Covered Transactions," without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

Vendor Name: WAYPOINT

6/19/20
Date

Name: [illegible]
Title: President / CEO

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CERTIFICATION OF COMPLIANCE WITH REQUIREMENTS PERTAINING TO FEDERAL NONDISCRIMINATION, EQUAL TREATMENT OF FAITH-BASED ORGANIZATIONS AND WHISTLEBLOWER PROTECTIONS

The Vendor identified in Section 1.3 of the General Provisions agrees by signature of the Contractor's representative as identified in Sections 1.11 and 1.12 of the General Provisions, to execute the following certification:

Vendor will comply, and will require any subgrantees or subcontractors to comply, with any applicable federal nondiscrimination requirements, which may include:

- the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. Section 3789d) which prohibits recipients of federal funding under this statute from discriminating, either in employment practices or in the delivery of services or benefits, on the basis of race, color, religion, national origin, and sex. The Act requires certain recipients to produce an Equal Employment Opportunity Plan;

- the Juvenile Justice Delinquency Prevention Act of 2002 (42 U.S.C. Section 5672(b)) which adopts by reference, the civil rights obligations of the Safe Streets Act. Recipients of federal funding under this statute are prohibited from discriminating, either in employment practices or in the delivery of services or benefits, on the basis of race, color, religion, national origin, and sex. The Act includes Equal Employment Opportunity Plan requirements;

- the Civil Rights Act of 1964 (42 U.S.C. Section 2000d, which prohibits recipients of federal financial assistance from discriminating on the basis of race, color, or national origin in any program or activity);

- the Rehabilitation Act of 1973 (29 U.S.C. Section 794), which prohibits recipients of Federal financial assistance from discriminating on the basis of disability, in regard to employment and the delivery of services or benefits, in any program or activity;

- the Americans with Disabilities Act of 1990 (42 U.S.C. Sections 12131-34), which prohibits discrimination and ensures equal opportunity for persons with disabilities in employment, State and local government services, public accommodations, commercial facilities, and transportation;

- the Education Amendments of 1972 (20 U.S.C. Sections 1681, 1683, 1685-86), which prohibits discrimination on the basis of sex in federally assisted education programs;

- the Age Discrimination Act of 1975 (42 U.S.C. Sections 6106-07), which prohibits discrimination on the basis of age in programs or activities receiving Federal financial assistance. It does not include employment discrimination;

- 28 C.F.R. pt. 31 (U.S. Department of Justice Regulations – OJJDP Grant Programs); 28 C.F.R. pt. 42 (U.S. Department of Justice Regulations – Nondiscrimination; Equal Employment Opportunity; Policies and Procedures); Executive Order No. 13279 (equal protection of the laws for faith-based and community organizations); Executive Order No. 13559, which provide fundamental principles and policy-making criteria for partnerships with faith-based and neighborhood organizations;

- 28 C.F.R. pt. 38 (U.S. Department of Justice Regulations – Equal Treatment for Faith-Based Organizations); and Whistleblower protections 41 U.S.C. §4712 and The National Defense Authorization Act (NDAA) for Fiscal Year 2013 (Pub. L. 112-239, enacted January 2, 2013) the Pilot Program for Enhancement of Contract Employee Whistleblower Protections, which protects employees against reprisal for certain whistle blowing activities in connection with federal grants and contracts.

The certificate set out below is a material representation of fact upon which reliance is placed when the agency awards the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or government wide suspension or debarment.

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New Hampshire Department of Health and Human Services
Exhibit G

In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, or sex against a recipient of funds, the recipient will forward a copy of the finding to the Office for Civil Rights, to the applicable contracting agency or division within the Department of Health and Human Services, and to the Department of Health and Human Services Office of the Ombudsman.

The Vendor identified in Section 1.3 of the General Provisions agrees by signature of the Contractor's representative as identified in Sections 1.11 and 1.12 of the General Provisions, to execute the following certification:

1. By signing and submitting this proposal (contract) the Vendor agrees to comply with the provisions indicated above.

Vendor Name: WAYPOINT

6/19/20
Date

Name: BOLA ALSAREZ DE TOLEDO
Title: President / CEO

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CERTIFICATION REGARDING ENVIRONMENTAL TOBACCO SMOKE

Public Law 103-227, Part C - Environmental Tobacco Smoke, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, education, or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug or alcohol treatment. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to $1000 per day and/or the imposition of an administrative compliance order on the responsible entity.

The Vendor identified in Section 1.3 of the General Provisions agrees, by signature of the Contractor's representative as identified in Section 1.11 and 1.12 of the General Provisions, to execute the following certification:

1. By signing and submitting this contract, the Vendor agrees to make reasonable efforts to comply with all applicable provisions of Public Law 103-227, Part C, known as the Pro-Children Act of 1994.

Vendor Name: WAYPOINT

6/19/20
Date

Name: Silvia Alvarez de Toledo
Title: President / CEO

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HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT BUSINESS ASSOCIATE AGREEMENT

The Contractor identified in Section 1.3 of the General Provisions of the Agreement agrees to comply with the Health Insurance Portability and Accountability Act, Public Law 104-191 and with the Standards for Privacy and Security of Individually Identifiable Health Information, 45 CFR Parts 160 and 164 applicable to business associates. As defined herein, "Business Associate" shall mean the Contractor and subcontractors and agents of the Contractor that receive, use or have access to protected health information under this Agreement and "Covered Entity" shall mean the State of New Hampshire, Department of Health and Human Services.

(1) Definitions.

a. "Breach" shall have the same meaning as the term "Breach" in section 164.402 of Title 45, Code of Federal Regulations.

b. "Business Associate" has the meaning given such term in section 160.103 of Title 45, Code of Federal Regulations.

c. "Covered Entity" has the meaning given such term in section 160.103 of Title 45, Code of Federal Regulations.

d. "Designated Record Set" shall have the same meaning as the term "designated record set" in 45 CFR Section 164.501.

e. "Data Aggregation" shall have the same meaning as the term "data aggregation" in 45 CFR Section 164.501.

f. "Health Care Operations" shall have the same meaning as the term "health care operations" in 45 CFR Section 164.501.

g. "HITECH Act" means the Health Information Technology for Economic and Clinical Health Act, TitleXIII, Subtitle D, Part 1 & 2 of the American Recovery and Reinvestment Act of 2009.

h. "HIPAA" means the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 and the Standards for Privacy and Security of Individually Identifiable Health Information, 45 CFR Parts 160, 162 and 164 and amendments thereto.

i. "Individual" shall have the same meaning as the term "individual" in 45 CFR Section 160.103 and shall include a person who qualifies as a personal representative in accordance with 45 CFR Section 164.501(g).

j. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR Parts 160 and 164, promulgated under HIPAA by the United States Department of Health and Human Services.

k. "Protected Health Information" shall have the same meaning as the term "protected health information" in 45 CFR Section 160.103, limited to the information created or received by Business Associate from or on behalf of Covered Entity.

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l. "Required by Law" shall have the same meaning as the term "required by law" in 45 CFR Section 164.103.

m. "Secretary" shall mean the Secretary of the Department of Health and Human Services or his/her designee.

n. "Security Rule" shall mean the Security Standards for the Protection of Electronic Protected Health Information at 45 CFR Part 164, Subpart C, and amendments thereto.

o. "Unsecured Protected Health Information" means protected health information that is not secured by a technology standard that renders protected health information unusable, unreadable, or indecipherable to unauthorized individuals and is developed or endorsed by a standards developing organization that is accredited by the American National Standards Institute.

p. Other Definitions - All terms not otherwise defined herein shall have the meaning established under 45 C.F.R. Parts 160, 162 and 164, as amended from time to time, and the HITECH
Act.

(2) **Business Associate Use and Disclosure of Protected Health Information.**

a. Business Associate shall not use, disclose, maintain or transmit Protected Health Information (PHI) except as reasonably necessary to provide the services outlined under Exhibit A of the Agreement. Further, Business Associate, including but not limited to all its directors, officers, employees and agents, shall not use, disclose, maintain or transmit PHI in any manner that would constitute a violation of the Privacy and Security Rule.

b. Business Associate may use or disclose PHI:
   I. For the proper management and administration of the Business Associate;
   II. As required by law, pursuant to the terms set forth in paragraph d. below; or
   III. For data aggregation purposes for the health care operations of Covered Entity.

c. To the extent Business Associate is permitted under the Agreement to disclose PHI to a third party, Business Associate must obtain, prior to making any such disclosure, (i) reasonable assurances from the third party that such PHI will be held confidentially and used or further disclosed only as required by law or for the purpose for which it was disclosed to the third party; and (ii) an agreement from such third party to notify Business Associate, in accordance with the HIPAA Privacy, Security, and Breach Notification Rules of any breaches of the confidentiality of the PHI, to the extent it has obtained knowledge of such breach.

d. The Business Associate shall not, unless such disclosure is reasonably necessary to provide services under Exhibit A of the Agreement, disclose any PHI in response to a request for disclosure on the basis that it is required by law, without first notifying Covered Entity so that Covered Entity has an opportunity to object to the disclosure and to seek appropriate relief. If Covered Entity objects to such disclosure, the Business

Associate shall refrain from disclosing the PHI until Covered Entity has exhausted all remedies.

e. If the Covered Entity notifies the Business Associate that Covered Entity has agreed to be bound by additional restrictions over and above those uses or disclosures or security safeguards of PHI pursuant to the Privacy and Security Rule, the Business Associate shall be bound by such additional restrictions and shall not disclose PHI in violation of such additional restrictions and shall abide by any additional security safeguards.

(3) Obligations and Activities of Business Associate.

a. The Business Associate shall notify the Covered Entity's Privacy Officer immediately after the Business Associate becomes aware of any use or disclosure of protected health information not provided for by the Agreement including breaches of unsecured protected health information and/or any security incident that may have an impact on the protected health information of the Covered Entity.

b. The Business Associate shall immediately perform a risk assessment when it becomes aware of any of the above situations. The risk assessment shall include, but not be limited to:

- The nature and extent of the protected health information involved, including the types of identifiers and the likelihood of re-identification;
- The unauthorized person used the protected health information or to whom the disclosure was made;
- Whether the protected health information was actually acquired or viewed
- The extent to which the risk to the protected health information has been mitigated.

The Business Associate shall complete the risk assessment within 48 hours of the breach and immediately report the findings of the risk assessment in writing to the Covered Entity.

c. The Business Associate shall comply with all sections of the Privacy, Security, and Breach Notification Rule.

d. Business Associate shall make available all of its internal policies and procedures, books and records relating to the use and disclosure of PHI received from, or created or received by the Business Associate on behalf of Covered Entity to the Secretary for purposes of determining Covered Entity's compliance with HIPAA and the Privacy and Security Rule.

e. Business Associate shall require all of its business associates that receive, use or have access to PHI under the Agreement, to agree in writing to adhere to the same restrictions and conditions on the use and disclosure of PHI contained herein, including the duty to return or destroy the PHI as provided under Section 3 (l). The Covered Entity shall be considered a direct third party beneficiary of the Contractor's business associate agreements with Contractor's intended business associates, who will be receiving PHI

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pursuant to this Agreement, with rights of enforcement and indemnification from such business associates who shall be governed by standard Paragraph #13 of the standard contract provisions (P-37) of this Agreement for the purpose of use and disclosure of protected health information.

f. Within five (5) business days of receipt of a written request from Covered Entity, Business Associate shall make available during normal business hours at its offices all records, books, agreements, policies and procedures relating to the use and disclosure of PHI to the Covered Entity, for purposes of enabling Covered Entity to determine Business Associate's compliance with the terms of the Agreement.

g. Within ten (10) business days of receiving a written request from Covered Entity, Business Associate shall provide access to PHI in a Designated Record Set to the Covered Entity, or as directed by Covered Entity, to an individual in order to meet the requirements under 45 CFR Section 164.524.

h. Within ten (10) business days of receiving a written request from Covered Entity for an amendment of PHI or a record about an individual contained in a Designated Record Set, the Business Associate shall make such PHI available to Covered Entity for amendment and incorporate any such amendment to enable Covered Entity to fulfill its obligations under 45 CFR Section 164.526.

i. Business Associate shall document such disclosures of PHI and information related to such disclosures as would be required for Covered Entity to respond to a request by an individual for an accounting of disclosures of PHI in accordance with 45 CFR Section 164.528.

j. Within ten (10) business days of receiving a written request from Covered Entity for a request for an accounting of disclosures of PHI, Business Associate shall make available to Covered Entity such information as Covered Entity may require to fulfill its obligations to provide an accounting of disclosures with respect to PHI in accordance with 45 CFR Section 164.528.

k. In the event any individual requests access to, amendment of, or accounting of PHI directly from the Business Associate, the Business Associate shall within two (2) business days forward such request to Covered Entity. Covered Entity shall have the responsibility of responding to forwarded requests. However, if forwarding the individual's request to Covered Entity would cause Covered Entity or the Business Associate to violate HIPAA and the Privacy and Security Rule, the Business Associate shall instead respond to the individual's request as required by such law and notify Covered Entity of such response as soon as practicable.

l. Within ten (10) business days of termination of the Agreement, for any reason, the Business Associate shall return or destroy, as specified by Covered Entity, all PHI received from, or created or received by the Business Associate in connection with the Agreement, and shall not retain any copies or back-up tapes of such PHI. If return or destruction is not feasible, or the disposition of the PHI has been otherwise agreed to in the Agreement, Business Associate shall continue to extend the protections of the Agreement, to such PHI and limit further uses and disclosures of such PHI to those purposes that make the return or destruction infeasible, for so long as Business

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Associate maintains such PHI. If Covered Entity, in its sole discretion, requires that the Business Associate destroy any or all PHI, the Business Associate shall certify to Covered Entity that the PHI has been destroyed.

(4) Obligations of Covered Entity

a. Covered Entity shall notify Business Associate of any changes or limitation(s) in its Notice of Privacy Practices provided to individuals in accordance with 45 CFR Section 164.520, to the extent that such change or limitation may affect Business Associate's use or disclosure of PHI.

b. Covered Entity shall promptly notify Business Associate of any changes in, or revocation of permission provided to Covered Entity by individuals whose PHI may be used or disclosed by Business Associate under this Agreement, pursuant to 45 CFR Section 164.506 or 45 CFR Section 164.508.

c. Covered entity shall promptly notify Business Associate of any restrictions on the use or disclosure of PHI that Covered Entity has agreed to in accordance with 45 CFR 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of PHI.

(5) Termination for Cause

In addition to Paragraph 10 of the standard terms and conditions (P-37) of this Agreement the Covered Entity may immediately terminate the Agreement upon Covered Entity's knowledge of a breach by Business Associate of the Business Associate Agreement set forth herein as Exhibit I. The Covered Entity may either immediately terminate the Agreement or provide an opportunity for Business Associate to cure the alleged breach within a timeframe specified by Covered Entity. If Covered Entity determines that neither termination nor cure is feasible, Covered Entity shall report the violation to the Secretary.

(6) Miscellaneous

a. Definitions and Regulatory References. All terms used, but not otherwise defined herein, shall have the same meaning as those terms in the Privacy and Security Rule, amended from time to time. A reference in the Agreement, as amended to include this Exhibit I, to a Section in the Privacy and Security Rule means the Section as in effect or as amended.

b. Amendment. Covered Entity and Business Associate agree to take such action as is necessary to amend the Agreement, from time to time as is necessary for Covered Entity to comply with the changes in the requirements of HIPAA, the Privacy and Security Rule, and applicable federal and state law.

c. Data Ownership. The Business Associate acknowledges that it has no ownership rights with respect to the PHI provided by or created on behalf of Covered Entity.

d. Interpretation. The parties agree that any ambiguity in the Agreement shall be resolved to permit Covered Entity to comply with HIPAA, the Privacy and Security Rule.

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e. Segregation. If any term or condition of this Exhibit I or the application thereof to any person(s) or circumstance is held invalid, such invalidity shall not affect other terms or conditions which can be given effect without the invalid term or condition; to this end the terms and conditions of this Exhibit I are declared severable.

f. Survival. Provisions in this Exhibit I regarding the use and disclosure of PHI, return or destruction of PHI, extensions of the protections of the Agreement in section (3) I, the defense and indemnification provisions of section (3) e and Paragraph 13 of the standard terms and conditions (P-37), shall survive the termination of the Agreement.

IN WITNESS WHEREOF, the parties hereto have duly executed this Exhibit I.

Department of Health and Human Services	WAYPOINT
The State	Name of the Contractor
Signature of Authorized Representative	Signature of Authorized Representative
Name of Authorized Representative	Name of Authorized Representative
Director, DCBCS	President / CEO
Title of Authorized Representative	Title of Authorized Representative
6/22/20	6/19/20
Date	Date

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New Hampshire Department of Health and Human Services
Exhibit J

CERTIFICATION REGARDING THE FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA) COMPLIANCE

The Federal Funding Accountability and Transparency Act (FFATA) requires prime awardees of individual Federal grants equal to or greater than $25,000 and awarded on or after October 1, 2010, to report on data related to executive compensation and associated first-tier sub-grants of $25,000 or more. If the initial award is below $25,000 but subsequent grant modifications result in a total award equal to or over $25,000, the award is subject to the FFATA reporting requirements, as of the date of the award.
In accordance with 2 CFR Part 170 (Reporting Subaward and Executive Compensation Information), the Department of Health and Human Services (DHHS) must report the following information for any subaward or contract award subject to the FFATA reporting requirements:

1. Name of entity
2. Amount of award
3. Funding agency
4. NAICS code for contracts / CFDA program number for grants
5. Program source
6. Award title descriptive of the purpose of the funding action
7. Location of the entity
8. Principle place of performance
9. Unique identifier of the entity (DUNS #)
10. Total compensation and names of the top five executives if:
    - 10.1. More than 80% of annual gross revenues are from the Federal government, and those revenues are greater than $25M annually and
    - 10.2. Compensation information is not already available through reporting to the SEC.

Prime grant recipients must submit FFATA required data by the end of the month, plus 30 days, in which the award or award amendment is made.
The Contractor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of The Federal Funding Accountability and Transparency Act, Public Law 109-282 and Public Law 110-252, and 2 CFR Part 170 (Reporting Subaward and Executive Compensation Information), and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:
The below named Contractor agrees to provide needed information as outlined above to the NH Department of Health and Human Services and to comply with all applicable provisions of the Federal Financial Accountability and Transparency Act.

Contractor Name: WAYPOINT

6/19/20
Date

Name:
Title: President / CEO

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FORM A

As the Contractor identified in Section 1.3 of the General Provisions, I certify that the responses to the below listed questions are true and accurate.

1. The DUNS number for your entity is: 09-550-5905

2. In your business or organization's preceding completed fiscal year, did your business or organization receive (1) 80 percent or more of your annual gross revenue in U.S. federal contracts, subcontracts, loans, grants, sub-grants, and/or cooperative agreements; and (2) $25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

   X NO _____ YES

   If the answer to #2 above is NO, stop here

   If the answer to #2 above is YES, please answer the following:

3. Does the public have access to information about the compensation of the executives in your business or organization through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C.78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

   _____ NO _____ YES

   If the answer to #3 above is YES, stop here

   If the answer to #3 above is NO, please answer the following:

4. The names and compensation of the five most highly compensated officers in your business or organization are as follows:

   Name: _____ Amount: _____

   Name: _____ Amount: _____

   Name: _____ Amount: _____

   Name: _____ Amount: _____

   Name: _____ Amount: _____

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New Hampshire Department of Health and Human Services

Exhibit K

DHHS Information Security Requirements

A. Definitions

The following terms may be reflected and have the described meaning in this document:

1. "Breach" means the loss of control, compromise, unauthorized disclosure, unauthorized acquisition, unauthorized access, or any similar term referring to situations where persons other than authorized users and for an other than authorized purpose have access or potential access to personally identifiable information, whether physical or electronic. With regard to Protected Health Information, " Breach" shall have the same meaning as the term "Breach" in section 164.402 of Title 45, Code of Federal Regulations.

2. "Computer Security Incident" shall have the same meaning "Computer Security Incident" in section two (2) of NIST Publication 800-61, Computer Security Incident Handling Guide, National Institute of Standards and Technology, U.S. Department of Commerce.

3. "Confidential Information" or "Confidential Data" means all confidential information disclosed by one party to the other such as all medical, health, financial, public assistance benefits and personal information including without limitation, Substance Abuse Treatment Records, Case Records, Protected Health Information and Personally Identifiable Information.

   Confidential Information also includes any and all information owned or managed by the State of NH - created, received from or on behalf of the Department of Health and Human Services (DHHS) or accessed in the course of performing contracted services - of which collection, disclosure, protection, and disposition is governed by state or federal law or regulation. This information includes, but is not limited to Protected Health Information (PHI), Personal Information (PI), Personal Financial Information (PFI), Federal Tax Information (FTI), Social Security Numbers (SSN), Payment Card Industry (PCI), and or other sensitive and confidential information.

4. "End User" means any person or entity (e.g., contractor, contractor's employee, business associate, subcontractor, other downstream user, etc.) that receives DHHS data or derivative data in accordance with the terms of this Contract.

5. "HIPAA" means the Health Insurance Portability and Accountability Act of 1996 and the regulations promulgated thereunder.

6. "Incident" means an act that potentially violates an explicit or implied security policy, which includes attempts (either failed or successful) to gain unauthorized access to a system or its data, unwanted disruption or denial of service, the unauthorized use of a system for the processing or storage of data; and changes to system hardware, firmware, or software characteristics without the owner's knowledge, instruction, or consent. Incidents include the loss of data through theft or device misplacement, loss or misplacement of hardcopy documents, and misrouting of physical or electronic

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mail, all of which may have the potential to put the data at risk of unauthorized access, use, disclosure, modification or destruction.

7. "Open Wireless Network" means any network or segment of a network that is not designated by the State of New Hampshire's Department of Information Technology or delegate as a protected network (designed, tested, and approved, by means of the State, to transmit) will be considered an open network and not adequately secure for the transmission of unencrypted PI, PFI, PHI or confidential DHHS data.

8. "Personal Information" (or "PI") means information which can be used to distinguish or trace an individual's identity, such as their name, social security number, personal information as defined in New Hampshire RSA 359-C:19, biometric records, etc., alone, or when combined with other personal or identifying information which is linked or linkable to a specific individual, such as date and place of birth, mother's maiden name, etc.

9. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 C.F.R. Parts 160 and 164, promulgated under HIPAA by the United States Department of Health and Human Services.

10. "Protected Health Information" (or "PHI") has the same meaning as provided in the definition of "Protected Health Information" in the HIPAA Privacy Rule at 45 C.F.R. § 160.103.

11. "Security Rule" shall mean the Security Standards for the Protection of Electronic Protected Health Information at 45 C.F.R. Part 164, Subpart C, and amendments thereto.

12. "Unsecured Protected Health Information" means Protected Health Information that is not secured by a technology standard that renders Protected Health Information unusable, unreadable, or indecipherable to unauthorized individuals and is developed or endorsed by a standards developing organization that is accredited by the American National Standards Institute.

I. RESPONSIBILITIES OF DHHS AND THE CONTRACTOR

A. Business Use and Disclosure of Confidential Information.

1. The Contractor must not use, disclose, maintain or transmit Confidential Information except as reasonably necessary as outlined under this Contract. Further, Contractor, including but not limited to all its directors, officers, employees and agents, must not use, disclose, maintain or transmit PHI in any manner that would constitute a violation of the Privacy and Security Rule.

2. The Contractor must not disclose any Confidential Information in response to a

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request for disclosure on the basis that it is required by law, in response to a subpoena, etc., without first notifying DHHS so that DHHS has an opportunity to consent or object to the disclosure.

3. If DHHS notifies the Contractor that DHHS has agreed to be bound by additional restrictions over and above those uses or disclosures or security safeguards of PHI pursuant to the Privacy and Security Rule, the Contractor must be bound by such additional restrictions and must not disclose PHI in violation of such additional restrictions and must abide by any additional security safeguards.
4. The Contractor agrees that DHHS Data or derivative there from disclosed to an End User must only be used pursuant to the terms of this Contract.
5. The Contractor agrees DHHS Data obtained under this Contract may not be used for any other purposes that are not indicated in this Contract.
6. The Contractor agrees to grant access to the data to the authorized representatives of DHHS for the purpose of inspecting to confirm compliance with the terms of this Contract.

II. METHODS OF SECURE TRANSMISSION OF DATA

1. Application Encryption. If End User is transmitting DHHS data containing Confidential Data between applications, the Contractor attests the applications have been evaluated by an expert knowledgeable in cyber security and that said application's encryption capabilities ensure secure transmission via the internet.
2. Computer Disks and Portable Storage Devices. End User may not use computer disks or portable storage devices, such as a thumb drive, as a method of transmitting DHHS data.
3. Encrypted Email. End User may only employ email to transmit Confidential Data if email is encrypted and being sent to and being received by email addresses of persons authorized to receive such information.
4. Encrypted Web Site. If End User is employing the Web to transmit Confidential Data, the secure socket layers (SSL) must be used and the web site must be secure. SSL encrypts data transmitted via a Web site.
5. File Hosting Services, also known as File Sharing Sites. End User may not use file hosting services, such as Dropbox or Google Cloud Storage, to transmit Confidential Data.
6. Ground Mail Service. End User may only transmit Confidential Data via *certified* ground mail within the continental U.S. and when sent to a named individual.
7. Laptops and PDA. If End User is employing portable devices to transmit Confidential Data said devices must be encrypted and password-protected.
8. Open Wireless Networks. End User may not transmit Confidential Data via an open

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wireless network. End User must employ a virtual private network (VPN) when remotely transmitting via an open wireless network.

9. Remote User Communication. If End User is employing remote communication to access or transmit Confidential Data, a virtual private network (VPN) must be installed on the End User's mobile device(s) or laptop from which information will be transmitted or accessed.
10. SSH File Transfer Protocol (SFTP), also known as Secure File Transfer Protocol. If End User is employing an SFTP to transmit Confidential Data, End User will structure the Folder and access privileges to prevent inappropriate disclosure of information. SFTP folders and sub-folders used for transmitting Confidential Data will be coded for 24-hour auto-deletion cycle (i.e. Confidential Data will be deleted every 24 hours).
11. Wireless Devices. If End User is transmitting Confidential Data via wireless devices, all data must be encrypted to prevent inappropriate disclosure of information.

III. RETENTION AND DISPOSITION OF IDENTIFIABLE RECORDS

The Contractor will only retain the data and any derivative of the data for the duration of this Contract. After such time, the Contractor will have 30 days to destroy the data and any derivative in whatever form it may exist, unless, otherwise required by law or permitted under this Contract. To this end, the parties must:

A. Retention

1. The Contractor agrees it will not store, transfer or process data collected in connection with the services rendered under this Contract outside of the United States. This physical location requirement shall also apply in the implementation of cloud computing, cloud service or cloud storage capabilities, and includes backup data and Disaster Recovery locations.
2. The Contractor agrees to ensure proper security monitoring capabilities are in place to detect potential security events that can impact State of NH systems and/or Department confidential information for contractor provided systems.
3. The Contractor agrees to provide security awareness and education for its End Users in support of protecting Department confidential information.
4. The Contractor agrees to retain all electronic and hard copies of Confidential Data in a secure location and identified in section IV. A.2
5. The Contractor agrees Confidential Data stored in a Cloud must be in a FedRAMP/HITECH compliant solution and comply with all applicable statutes and regulations regarding the privacy and security. All servers and devices must have currently-supported and hardened operating systems, the latest anti-viral, anti-hacker, anti-spam, anti-spyware, and anti-malware utilities. The environment, as a

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whole, must have aggressive intrusion-detection and firewall protection.

6. The Contractor agrees to and ensures its complete cooperation with the State's Chief Information Officer in the detection of any security vulnerability of the hosting infrastructure.

B. Disposition

1. If the Contractor will maintain any Confidential Information on its systems (or its sub-contractor systems), the Contractor will maintain a documented process for securely disposing of such data upon request or contract termination; and will obtain written certification for any State of New Hampshire data destroyed by the Contractor or any subcontractors as a part of ongoing, emergency, and or disaster recovery operations. When no longer in use, electronic media containing State of New Hampshire data shall be rendered unrecoverable via a secure wipe program in accordance with industry-accepted standards for secure deletion and media sanitization, or otherwise physically destroying the media (for example, degaussing) as described in NIST Special Publication 800-88, Rev 1, Guidelines for Media Sanitization, National Institute of Standards and Technology, U. S. Department of Commerce. The Contractor will document and certify in writing at time of the data destruction, and will provide written certification to the Department upon request. The written certification will include all details necessary to demonstrate data has been properly destroyed and validated. Where applicable, regulatory and professional standards for retention requirements will be jointly evaluated by the State and Contractor prior to destruction.
2. Unless otherwise specified, within thirty (30) days of the termination of this Contract, Contractor agrees to destroy all hard copies of Confidential Data using a secure method such as shredding.
3. Unless otherwise specified, within thirty (30) days of the termination of this Contract, Contractor agrees to completely destroy all electronic Confidential Data by means of data erasure, also known as secure data wiping.

IV. PROCEDURES FOR SECURITY

A. Contractor agrees to safeguard the DHHS Data received under this Contract, and any derivative data or files, as follows:

1. The Contractor will maintain proper security controls to protect Department confidential information collected, processed, managed, and/or stored in the delivery of contracted services.
2. The Contractor will maintain policies and procedures to protect Department confidential information throughout the information lifecycle, where applicable, (from creation, transformation, use, storage and secure destruction) regardless of the media used to store the data (i.e., tape, disk, paper, etc.).

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3. The Contractor will maintain appropriate authentication and access controls to contractor systems that collect, transmit, or store Department confidential information where applicable.

4. The Contractor will ensure proper security monitoring capabilities are in place to detect potential security events that can impact State of NH systems and/or Department confidential information for contractor provided systems.

5. The Contractor will provide regular security awareness and education for its End Users in support of protecting Department confidential information.

6. If the Contractor will be sub-contracting any core functions of the engagement supporting the services for State of New Hampshire, the Contractor will maintain a program of an internal process or processes that defines specific security expectations, and monitoring compliance to security requirements that at a minimum match those for the Contractor, including breach notification requirements.

7. The Contractor will work with the Department to sign and comply with all applicable State of New Hampshire and Department system access and authorization policies and procedures, systems access forms, and computer use agreements as part of obtaining and maintaining access to any Department system(s). Agreements will be completed and signed by the Contractor and any applicable sub-contractors prior to system access being authorized.

8. If the Department determines the Contractor is a Business Associate pursuant to 45 CFR 160.103, the Contractor will execute a HIPAA Business Associate Agreement (BAA) with the Department and is responsible for maintaining compliance with the agreement.

9. The Contractor will work with the Department at its request to complete a System Management Survey. The purpose of the survey is to enable the Department and Contractor to monitor for any changes in risks, threats, and vulnerabilities that may occur over the life of the Contractor engagement. The survey will be completed annually, or an alternate time frame at the Departments discretion with agreement by the Contractor, or the Department may request the survey be completed when the scope of the engagement between the Department and the Contractor changes.

10. The Contractor will not store, knowingly or unknowingly, any State of New Hampshire or Department data offshore or outside the boundaries of the United States unless prior express written consent is obtained from the Information Security Office leadership member within the Department.

11. Data Security Breach Liability. In the event of any security breach Contractor shall make efforts to investigate the causes of the breach, promptly take measures to prevent future breach and minimize any damage or loss resulting from the breach. The State shall recover from the Contractor all costs of response and recovery from

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the breach, including but not limited to: credit monitoring services, mailing costs and costs associated with website and telephone call center services necessary due to the breach.

12. Contractor must, comply with all applicable statutes and regulations regarding the privacy and security of Confidential Information, and must in all other respects maintain the privacy and security of PI and PHI at a level and scope that is not less than the level and scope of requirements applicable to federal agencies, including, but not limited to, provisions of the Privacy Act of 1974 (5 U.S.C. § 552a), DHHS Privacy Act Regulations (45 C.F.R. §5b), HIPAA Privacy and Security Rules (45 C.F.R. Parts 160 and 164) that govern protections for individually identifiable health information and as applicable under State law.

13. Contractor agrees to establish and maintain appropriate administrative, technical, and physical safeguards to protect the confidentiality of the Confidential Data and to prevent unauthorized use or access to it. The safeguards must provide a level and scope of security that is not less than the level and scope of security requirements established by the State of New Hampshire, Department of Information Technology. Refer to Vendor Resources/Procurement at https://www.nh.gov/doit/vendor/index.htm for the Department of Information Technology policies, guidelines, standards, and procurement information relating to vendors.

14. Contractor agrees to maintain a documented breach notification and incident response process. The Contractor will notify the State's Privacy Officer and the State's Security Officer of any security breach immediately, at the email addresses provided in Section VI. This includes a confidential information breach, computer security incident, or suspected breach which affects or includes any State of New Hampshire systems that connect to the State of New Hampshire network.

15. Contractor must restrict access to the Confidential Data obtained under this Contract to only those authorized End Users who need such DHHS Data to perform their official duties in connection with purposes identified in this Contract.

16. The Contractor must ensure that all End Users:

    a. comply with such safeguards as referenced in Section IV A. above, implemented to protect Confidential Information that is furnished by DHHS under this Contract from loss, theft or inadvertent disclosure.

    b. safeguard this information at all times.

    c. ensure that laptops and other electronic devices/media containing PHI, PI, or PFI are encrypted and password-protected.

    d. send emails containing Confidential Information only if encrypted and being sent to and being received by email addresses of persons authorized to receive such information.

e. limit disclosure of the Confidential Information to the extent permitted by law.

f. Confidential Information received under this Contract and individually identifiable data derived from DHHS Data, must be stored in an area that is physically and technologically secure from access by unauthorized persons during duty hours as well as non-duty hours (e.g., door locks, card keys, biometric identifiers, etc.).

g. only authorized End Users may transmit the Confidential Data, including any derivative files containing personally identifiable information, and in all cases, such data must be encrypted at all times when in transit, at rest, or when stored on portable media as required in section IV above.

h. in all other instances Confidential Data must be maintained, used and disclosed using appropriate safeguards, as determined by a risk-based assessment of the circumstances involved.

i. understand that their user credentials (user name and password) must not be shared with anyone. End Users will keep their credential information secure. This applies to credentials used to access the site directly or indirectly through a third party application.

Contractor is responsible for oversight and compliance of their End Users. DHHS reserves the right to conduct onsite inspections to monitor compliance with this Contract, including the privacy and security requirements provided in herein, HIPAA, and other applicable laws and Federal regulations until such time the Confidential Data is disposed of in accordance with this Contract.

V. LOSS REPORTING

The Contractor must notify the State's Privacy Officer and Security Officer of any Security Incidents and Breaches immediately, at the email addresses provided in Section VI.

The Contractor must further handle and report Incidents and Breaches involving PHI in accordance with the agency's documented Incident Handling and Breach Notification procedures and in accordance with 42 C.F.R. §§ 431.300 - 306. In addition to, and notwithstanding, Contractor's compliance with all applicable obligations and procedures, Contractor's procedures must also address how the Contractor will:

1. Identify Incidents;
2. Determine if personally identifiable information is involved in Incidents;
3. Report suspected or confirmed Incidents as required in this Exhibit or P-37;
4. Identify and convene a core response group to determine the risk level of Incidents and determine risk-based responses to Incidents; and

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5. Determine whether Breach notification is required, and, if so, identify appropriate Breach notification methods, timing, source, and contents from among different options, and bear costs associated with the Breach notice as well as any mitigation measures.

Incidents and/or Breaches that implicate PI must be addressed and reported, as applicable, in accordance with NH RSA 359-C:20.

VI. PERSONS TO CONTACT

A. DHHS Privacy Officer:

DHHSPrivacyOfficer@dhhs.nh.gov

B. DHHS Security Officer:

DHHSInformationSecurityOffice@dhhs.nh.gov

Made State of New Hampshire
Department of Health and Human Services
Amendment #3

This Amendment to the Comprehensive Family Support Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Waypoint ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on July 15, 2020 (Item #21), as amended on September 21, 2022 (Item #5A), and amendment on June 26, 2024 (Item #42), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $2,279,686.70

2. Modify Exhibit B – Amendment #2, Scope of Services, by adding Section 1.7.12., to read:

1.7.12. <u>Family Resource Center Services and Kinship Navigation</u>

1.7.12.1. The Contractor shall use FRC funding to support:

1.7.12.1.1. FRC-Q designation preparations.

1.7.12.1.2. FRC-Q re-designation preparations.

1.7.12.1.3. Early childhood systems coordination enhancements.

1.7.12.1.4. Evidence-based programs.

1.7.12.1.5. Home visiting programs overseen by the Department including, but not limited to:

1.7.12.1.5.1. CFSS.

1.7.12.1.5.2. Newborn Navigator.

1.7.12.1.5.3. Maternal Infant and Early Childhood Home Visiting (MIECHV).

1.7.12.1.5.4. Kinship Navigation.

1.7.12.1.6. Recruitment and retention of family support home visiting staff.

1.7.12.1.7. Kinship Navigation positions.

1.7.12.1.8. Community Health Worker (CHW) positions.

1.7.12.1.9. Community coordination and primary prevention initiatives including, but not limited to:

1.7.12.1.9.1. Community collaborations.

1.7.12.1.9.2. Newborn Navigator programs.

1.7.12.1.9.3. Adverse Childhood Experiences Response Team (ACERT).

1.7.12.2. The Contractor must ensure kinship positions are in place within its designated catchment area and under the umbrella of CFSS available services to ensure:

1.7.12.2.1. Program meets the needs of families impacted by kinship caregiving arrangements;

1.7.12.2.2. Services are provided to kinship caregivers who are caring for kin as a result of a placement (formal or informal); and

1.7.12.2.3. Navigators connect with kinship caregivers in-person or by other video and live chat virtual applications or platforms for purposes that include, but are not limited to:

1.7.12.2.3.1. Assessing kinship caregiver needs.

1.7.12.2.3.2. Providing outreach, engagement, and community support services and referrals.

1.7.12.2.3.3. Utilizing or creating peer support groups for kinship caregivers.

1.7.12.3. The Contractor must coordinate referrals and resources with kinship positions within its designated catchment area and as assigned by the Department. The Contractor must ensure:

1.7.12.3.1. Additional kinship positions within the catchment area assigned but outside the Contractor's agency must be located in FRC-Q and FRC's working towards FRC-Q designation.

1.7.12.3.2. Kinship navigators collaborate with the Department on program implementation, data collection, and quality improvement activities.

1.7.12.4. The Contractor must maintain the onboarding and training processes, and continue developing the Kinship Navigation position based on:

1.7.12.4.1. The Department's evaluation of the program;

1.7.12.4.2. Staff performance; and

1.7.12.4.3. Training needs.

1.7.12.5. The Contractor must work closely with the Department's CFSS and Kinship Navigation Program Managers to ensure compliance with required training, data collection, and quality improvement activities for all CFSS programs including Newborn Navigation, Kinship Navigation, and FRC programs.

3. Modify Exhibit B – Amendment #2, Scope of Services, Section 1.9.6., to read:

1.9.6. The Contractor must collect and maintain a Family Service Record for Kinship Navigation and FRC program participants utilizing the Family Support Data System, which must include, but is not limited to:

1.9.6.1. Name.

1.9.6.2. Date of Birth.

1.9.6.3. Race and Ethnicity.

1.9.6.4. Language.

1.9.6.5. Income.

1.9.6.6. Household size.

1.9.6.7. Marital status.

1.9.6.8. Town.

1.9.6.9. County.

1.9.6.10. Source of Referral.

1.9.6.11. Reason for Kinship Arrangement.

1.9.6.12. Incarcerated parent.

1.9.6.13. Receipt of public benefits, which includes, but is not limited to:

1.9.6.13.1. Supplemental Nutrition Assistance Program (SNAP).

1.9.6.13.2. New Hampshire Child Care Scholarship.

1.9.6.13.3. Medicaid.

1.9.6.13.4. Social Security Disability Insurance (SSDI).

1.9.6.13.5. Supplemental Security Income (SSI).

1.9.6.13.6. TANF.

1.9.6.13.7. Special Supplemental Nutrition Program for Women, Infants, and Children (WIC).

1.9.6.14. Participant service data, which includes, but is not limited to:

1.9.6.14.1. Date of service.

1.9.6.14.2. Participants present during service delivery.

1.9.6.14.3. Service type and topics reviewed.

4. Modify Exhibit B – Amendment #2, Scope of Services, by adding Section 1.9.7., to read:

1.9.7. The Contractor must ensure the records as identified in Sections 1.9.4, 1.9.5, and 1.9.6 are summarized and entered into the Family Support Data System in real-time.

5. Modify Exhibit C, Payment Terms, Section 1, to read:

1. This Agreement is funded by:

1.1. 80% Federal Funds:

1.1.1. 49% from the US Department of Health and Human Services, Temporary Assistance for Needy Families, Assistance Listing Number (ALN) 93.558, Federal Award Identification Number (FAIN) 19NHTANF; and as awarded on July 3, 2023, FAIN 2301NHTANF.

1.1.2. 19% from the US Department of Health and Human Services, Administration for Children & Families, Title XX Grants, Social Services Block Grant (SSBG), as awarded on October 1, 2023, ALN 93.667, FAIN 2301NHSOSR.

1.1.3. 9% from the US Department of Health and Human Services, Administration for Children & Families, Administration on Children, Youth and Families, Promoting Safe and Stable Families, as awarded on April 4, 2023, ALN 93.556, FAIN 2301NHFPSS.

1.1.4. 1% from the US Department of Health and Human Services, Administration on Children, Youth and Families, Child Welfare Social Services, Title IV-B, Subpart 1, of the Social Security Act as awarded on April 13, 2023, ALN 93.645, FAIN 2301NHCWSS.

1.1.5. 1% from the US Department of Health and Human Services, Maternal and Child Health Services Block Grant, as awarded on October 19, 2021, ALN 93.994, FAIN

B04MC45230.

1.1.6 1% from the US Department of Health and Human Services, Administration for Children and Families, Kinship Grant, as awarded on September 1, 2023, ALN 93.556, FAIN 2301NHPKIN; and as awarded on September 12, 2024, FAIN 2401NHPKIN.

1.2. 20% General Funds.

6. Modify Exhibit C, Payment Terms, Section 3, to read:

   3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement and shall be in accordance with the approved line item, as specified in Exhibit C-1, Budget through Exhibit C-8 Budget – Amendment #3.

7. Modify Exhibit C, Payment Terms, Section 8, to read:

   8. The Contractor must provide the services in Exhibit B – Amendment 2, Scope of Services, in compliance with funding requirements.

8. Modify Exhibit C, Payment Terms, Section 9, to read:

   9. The Contractor agrees that funding under this Agreement may be withheld, in whole or in part in the event of non-compliance with the terms and conditions of Exhibit B – Amendment 2, Scope of Services.

9. Modify Exhibit C-6, Budget Sheet – Amendment #2, by replacing it in its entirety with Exhibit C-6 Budget – Amendment #3, which is attached hereto and incorporated by reference herein.

10. Add Exhibit C-7 Budget – Amendment #3, which is attached hereto and incorporated by referenced herein.

11. Add Exhibit C-8 Budget – Amendment #3, which is attached hereto and incorporated by referenced herein.

Contractor Initials Initial BAT
Date 4/25/2025

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective July 1, 2025, upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

4/29/2025
Date

DocuSigned by:
Iain Watt
D778BB63F9704C7...
Name: Iain Watt
Title: Director - DPHS

Waypoint

4/25/2025
Date

Signed by:
Borja Alvarez de Toledo
2E5DBA264D9F4B0...
Name: Borja Alvarez de Toledo
Title: president and CEO

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

4/30/2025
Date

DocuSigned by:
Robyn Guarino
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Exhibit C-6 Budget - Amendment #3

New Hampshire Department of Health and Human Services		
Contractor Name:	Waypoint (Southern District)	
Budget Request for:	Comprehensive Family Support Services - TANF	
Budget Period	7/1/2025 - 6/30/2026 (SFY 2026)	
Indirect Cost Rate (if applicable)	17%	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$236,497.00	$0.00
2. Fringe Benefits	$71,233.00	$0.00
3. Consultants	$6,250.00	$0.00
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0.00	$0.00
5.(a) Supplies - Educational	$10.00	$0.00
5.(b) Supplies - Lab	$0.00	$0.00
5.(c) Supplies - Pharmacy	$0.00	$0.00
5.(d) Supplies - Medical	$0.00	$0.00
5.(e) Supplies Office	$950.00	$0.00
6. Travel	$5,500.00	$0.00
7. Software	$0.00	$0.00
8. (a) Other - Marketing/ Communications	$250.00	$0.00
8. (b) Other - Education and Training	$7,500.00	$0.00
8. (c) Other - Other (specify below)	$0.00	$0.00
Other Occupancy	$15,105.00	$0.00
Other Telephone	$4,250.00	$0.00
Other Postage	$175.00	$0.00
Other Org Dues	$750.00	$0.00
Other Insurance	$1,800.00	$0.00
Other Purchased Services / In-Kind Dc	$0.00	$0.00
9. Subrecipient Contracts	$0.00	$0.00
Total Direct Costs	$350,270.00	$0.00
Total Indirect Costs	$60,947.00	$0.00
TOTAL	$411,217.00	$0.00

Contractor: Initial BAT

Date: 4/25/2025

Exhibit C-7 Budget - Amendment #3

New Hampshire Department of Health and Human Services		
Contractor Name:	Waypoint (Southern District)	
Budget Request for:	Comprehensive Family Support Services-Infrastructure	
Budget Period	7/1/2025 - 6/30/26 (SFY 2026)	
Indirect Cost Rate (if applicable)	16%	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$62,638.00	$0.00
2. Fringe Benefits	$13,147.00	$0.00
3. Consultants	$1,500.00	$0.00
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0.00	$0.00
5.(a) Supplies - Educational	$0.00	$0.00
5.(b) Supplies - Lab	$0.00	$0.00
5.(c) Supplies - Pharmacy	$0.00	$0.00
5.(d) Supplies - Medical	$0.00	$0.00
5.(e) Supplies Office	$650.00	$0.00
6. Travel	$1,200.00	$0.00
7. Software	$0.00	$0.00
8. (b) Other - Education and Training	$1,000.00	$0.00
8. (c) Other - Other (specify below)		$0.00
Other - Postage	$50.00	$0.00
Other - Marketing/Printing/Communications	$390.00	$0.00
Other - Insurance	$533.00	$0.00
Other - Client Assistance/Concrete Supports	$5,000.00	$0.00
Other - Occupancy	$5,000.00	$0.00
Other - Phones & Data	$1,200.00	
9. Subrecipient Contracts	$0.00	$0.00
Total Direct Costs	$92,308.00	$0.00
Total Indirect Costs	$15,192.00	$0.00
TOTAL	$107,500.00	$0.00

Contractor Initials: Initial BAT

Date: 4/25/2025

Exhibit C-8 Budget - Amendment #3

New Hampshire Department of Health and Human Services		
Contractor Name:	Waypoint (Southern District)	
Budget Request for:	Comprehensive Family Support Services-Kinship	
Budget Period	7/1/2025 - 6/30/26 (SFY 2026)	
Indirect Cost Rate (if applicable)	17%	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$12,223.00	$0.00
2. Fringe Benefits	$3,264.00	$0.00
3. Consultants	$0.00	$0.00
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0.00	$0.00
5.(a) Supplies - Educational	$0.00	$0.00
5.(b) Supplies - Lab	$0.00	$0.00
5.(c) Supplies - Pharmacy	$0.00	$0.00
5.(d) Supplies - Medical	$0.00	$0.00
5.(e) Supplies Office	$0.00	$0.00
6. Travel	$0.00	$0.00
7. Software	$0.00	$0.00
8. (a) Other - Marketing/ Communications	$0.00	$0.00
8. (b) Other - Education and Training	$0.00	$0.00
8. (c) Other - Other (specify below)	$0.00	$0.00
Other (please specify)	$0.00	$0.00
Other (please specify)	$0.00	$0.00
Other (please specify)	$0.00	$0.00
Other (please specify)	$0.00	$0.00
9. Subrecipient Contracts	$0.00	$0.00
Total Direct Costs	$15,487.00	$0.00
Total Indirect Costs	$2,695.00	$0.00
TOTAL	$18,182.00	$0.00

Contractor Initials: Initial BAT

Date: 4/25/2025

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State of New Hampshire

Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that WAYPOINT is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on September 25, 1914. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: **62585**

Certificate Number: **0006775282**

IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 10th day of September A.D. 2024.

David M. Scanlan

Secretary of State

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WAYPOINT
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CHILD AND FAMILY SERVICES

CERTIFICATE OF VOTE

I, MARK C. ROUVALIS, Board Chair, do hereby certify that:

1. I am a duly elected Officer of WAYPOINT.

2. The following are true copies of two resolutions duly adopted at a meeting of the Board of Directors of the Agency duly held on 12/4/18:

RESOLVED: That this corporation enters into a contract with the State of New Hampshire, and any of its Agencies or Departments.

RESOLVED: That the PRESIDENT AND CEO is hereby authorized on behalf of this Agency to enter into the said contract with the State and to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, as he/she may deem necessary, desirable or appropriate.

BORJA ALVAREZ DE TOLEDO is the duly elected PRESIDENT/CEO of the Agency.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority **remains valid for thirty (30)** days from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

4/2/25
Date

Mark C Rouvalis, Board Chair
Mark C. Rouvalis

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 04/07/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Stephanie Peffer	
Cross Insurance-Manchester 1100 Elm Street Manchester NH 03101	PHONE (A/C, No, Ext): (603) 669-3218	FAX (A/C, No): (603) 645-4331
	E-MAIL ADDRESS: manch.certs@crossagency.com	

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
Waypoint Po Box 448 Manchester NH 03105	INSURER A: Philadelphia Indemnity Ins Co	18058
	INSURER B: Granite State Health Care and Human Services Self-	
	INSURER C: Travelers Cas. & Surety Co of America	31194
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 24-25 All 25-26 WC **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [X] OTHER: Professional Liability			PHPK2570618	07/01/2024	07/01/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Each incident $1M	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 3,000,000 $ 3,000,000 $ 3,000,000 - agg
A	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] OWNED AUTOS ONLY [ ] HIRED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] NON-OWNED AUTOS ONLY			PHPK2570610	07/01/2024	07/01/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
A	[X] UMBRELLA LIAB [X] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [X] RETENTION $ 10,000			PHUB869967	07/01/2024	07/01/2025	EACH OCCURRENCE AGGREGATE	$ 4,000,000 $ 4,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [N] If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		R01710HCHS2025-01 (3a.) NH	01/01/2025	01/01/2026	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
C	Fidelity & Forgery			105912196	04/01/2024	04/01/2027	Limit Deductible	500,000 5,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Refer to policy for exclusionary endorsements and special provisions.

CERTIFICATE HOLDER

State of NH Department of Health & Human Services
129 Pleasant Street
Concord NH 03301-3857

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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WAYPOINT
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CHILD AND FAMILY SERVICES

MISSION STATEMENT:

Empowering people of all ages through an array of human services and advocacy

HEADQUARTERS
toll free (800) 640.6486
office (603) 518.4000
fax (603) 668.6260
464 Chestnut Street
PO Box 448
Manchester, NH 03105
waypointnh.org

COA Accredited

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WAYPOINT

CONSOLIDATED FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION

FOR THE YEAR ENDED DECEMBER 31, 2023

WAYPOINT

Help Along the Way

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WAYPOINT

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MARCUM
ACCOUNTANTS ▲ ADVISORS

INDEPENDENT AUDITORS' REPORT

To the Board of Trustees
Waypoint

Report on the Audit of the Consolidated Financial Statements

Opinion

We have audited the consolidated financial statements of Waypoint, which comprise the consolidated statement of financial position as of December 31, 2023, and the related consolidated statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the consolidated financial statements.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of Waypoint as of December 31, 2023, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are required to be independent of Waypoint and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Waypoint's ability to continue as a going concern for one year after the date that the consolidated financial statements are available to be issued.

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Auditors' Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the consolidated financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the consolidated financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Waypoint's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the consolidated financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Waypoint's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The Consolidated Schedules of Operating Expenses for 2023 and 2022 are presented for purposes of additional analysis and are not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards

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generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the consolidated financial statements as a whole.

Report on Summarized Comparative Information

The consolidated financial statements of Waypoint as of and for the year ended December 31, 2022, were audited by Melanson, whose report dated May 10, 2023 expressed an unmodified opinion on those statements. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2022 is consistent, in all material respects, with the audited consolidated financial statements from which it has been derived.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated May 20, 2024 on our consideration of Waypoint's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Waypoint's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Waypoint's internal control over financial reporting and compliance.

Marcum LLP

Merrimack, NH
May 20, 2024

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WAYPOINT

CONSOLIDATED STATEMENT OF FINANCIAL POSITION

DECEMBER 31, 2023

(with comparative totals as of December 31, 2022)

	2023			
	Without Donor Restrictions	With Donor Restrictions	2023 Total	2022 Total
Assets				
Current Assets				
Cash and cash equivalents	$ 5,649,783	$ --	$ 5,649,783	$ 712,445
Restricted cash	70,644	--	70,644	76,756
Accounts receivable, net of allowance for credit losses of $11,667 and $300	1,141,771	--	1,141,771	801,732
Grants receivable	1,649,265	--	1,649,265	1,274,880
Contributions receivable	88,258	--	88,258	--
Prepaid expenses	198,073	--	198,073	587,001
Total Current Assets	8,797,794	--	8,797,794	3,452,814
Noncurrent Assets				
Investments	16,966,133	4,428,622	21,394,755	18,568,769
Beneficial interest held in trusts	--	2,165,143	2,165,143	2,020,741
Property and equipment, net	9,675,555	--	9,675,555	10,105,143
Operating right-of-use assets, net	293,239	--	293,239	334,034
Total Noncurrent Assets	26,934,927	6,593,765	33,528,692	31,028,687
Total Assets	$ 35,732,721	$ 6,593,765	$ 42,326,486	$ 34,481,501
Liabilities and Net Assets				
Current Liabilities				
Accounts payable	$ 185,519	$ --	$ 185,519	$ 246,312
Accrued payroll and related liabilities	713,461	--	713,461	891,489
Other liabilities	58,649	--	58,649	205,887
Current portion of bonds payable	180,000	--	180,000	175,000
Current portion of operating lease liabilities	172,933	--	172,933	175,381
Refundable advances	316,902	--	316,902	443,742
Total Current Liabilities	1,627,464	--	1,627,464	2,137,811
Noncurrent Liabilities				
Bonds payable, net of current portion	3,175,167	--	3,175,167	3,355,167
Operating lease liabilities, net of current portion	124,897	--	124,897	160,212
Deferred loans - NHHFA	1,250,000	--	1,250,000	1,250,000
Interest rate swap agreements	380,838	--	380,838	399,935
Total Noncurrent Liabilities	4,930,902	--	4,930,902	5,165,314
Total Liabilities	6,558,366	--	6,558,366	7,303,125
Net Assets				
Without donor restrictions	29,174,355	--	29,174,355	21,485,716
With donor restrictions	--	6,593,765	6,593,765	5,692,660
Total Net Assets	29,174,355	6,593,765	35,768,120	27,178,376
Total Liabilities and Net Assets	$ 35,732,721	$ 6,593,765	$ 42,326,486	$ 34,481,501

The accompanying notes are an integral part of these consolidated financial statements.

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WAYPOINT

CONSOLIDATED STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2023

(with summarized comparative totals for the year ended December 31, 2022)

	2023			
	Without Donor Restrictions	With Donor Restrictions	2023 Total	2022 Total
Support and Revenue				
Support:				
Government grants	$ 8,404,728	$ 1,207,675	$ 9,612,403	$ 9,800,690
Contributions	1,387,432	2,331,849	3,719,281	2,840,961
In-kind contributions	77,736	--	77,736	48,536
Special events:				
Gross revenue	22,449	415,806	438,255	616,955
Less cost of direct benefit to donors	(120,158)	--	(120,158)	(153,690)
Net special events revenue	(97,709)	415,806	318,097	463,265
Revenue:				
Service fees, net	8,084,807	--	8,084,807	6,200,380
Rental income	15,641	--	15,641	--
Other income	119,368	--	119,368	40,684
Net Assets Released From Restrictions:				
Program releases	3,538,472	(3,538,472)	--	--
Endowment releases	80,643	(80,643)	--	--
Endowment Transfer to Support Operations	868,594	--	868,594	842,559
Total Support and Revenue	22,479,712	336,215	22,815,927	20,237,075
Operating Expenses				
Program services	17,015,721	--	17,015,721	15,261,737
Management and general	3,382,989	--	3,382,989	2,816,820
Fundraising	465,528	--	465,528	795,129
Total Operating Expenses	20,864,238	--	20,864,238	18,873,686
Change in Net Assets From Operations	1,615,474	336,215	1,951,689	1,363,389
Nonoperating Activities				
Investment income (loss), net	2,573,760	420,488	2,994,248	(4,096,650)
Unrealized gain on interest rate swap	19,097	--	19,097	593,622
(Loss) gain on the sale of asset	(4,136)	--	(4,136)	241,592
Change in beneficial interest	--	144,402	144,402	(413,854)
Interest income	297,174	--	297,174	4,744
Endowment transfer to support operations	(868,594)	--	(868,594)	(842,559)
Employee retention tax credit, net	4,055,864	--	4,055,864	--
Transfer of assets from Richie McFarland Children's Center	--	--	--	2,521,803
Total Nonoperating Activities	6,073,165	564,890	6,638,055	(1,991,302)
Change in Net Assets	7,688,639	901,105	8,589,744	(627,913)
Net Assets, Beginning of Year	21,485,716	5,692,660	27,178,376	27,806,289
Net Assets, End of Year	$ 29,174,355	$ 6,593,765	$ 35,768,120	$ 27,178,376

The accompanying notes are an integral part of these consolidated financial statements.

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WAYPOINT

CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES

FOR THE YEAR ENDED DECEMBER 31, 2023

(with summarized comparative totals for the year ended December 31, 2022)

	2023				
	Program Services	Management and General	Fundraising	2023 Total	2022 Total
Personnel expense:					
Salaries and wages	$ 9,649,650	$ 1,634,614	$ 309,418	$ 11,593,682	$ 10,719,413
Employee benefits	1,723,526	176,591	37,744	1,937,861	1,525,300
Retirement plan	119,524	35,604	5,325	160,453	121,399
Payroll taxes and other	990,399	127,664	23,934	1,141,997	1,026,086
Subtotal personnel expense	12,483,099	1,974,473	376,421	14,833,993	13,392,198
Professional fees:					
Accounting	75	45,570	--	45,645	51,130
Legal	6,784	70,873	--	77,657	18,661
Contracted services	418,189	406,788	52,603	877,580	1,179,448
Subtotal professional fees	425,048	523,231	52,603	1,000,882	1,249,239
Assistance to individuals	1,300,225	551	45,000	1,345,776	1,150,805
Communications	191,563	47,124	6,242	244,929	230,090
Conferences, conventions, meetings, and trainings	125,001	39,610	8,667	173,278	185,314
Depreciation	369,348	198,363	6,964	574,675	499,935
Insurance	118,173	63,652	2,282	184,107	97,877
Interest	286,008	40,704	5,449	332,161	251,392
Membership dues	29,654	16,084	--	45,738	56,711
Miscellaneous	52,471	113,285	5,414	171,170	81,163
Occupancy	827,313	70,603	12,193	910,109	799,844
Printing and publications	14,402	48,572	59,996	122,970	126,413
Equipment rental and maintenance	188,633	212,005	1,127	401,765	341,559
Supplies	149,564	12,586	2,190	164,340	159,595
Travel	455,219	22,146	1,138	478,503	405,241
Total Expenses By Function	17,015,721	3,382,989	585,686	20,984,396	19,027,376
Less expenses included on the Statement of Activities:					
Cost of direct benefits to donors	--	--	(120,158)	(120,158)	(153,690)
Total Expenses Reported on the Statement of Activities	$ 17,015,721	$ 3,382,989	$ 465,528	$ 20,864,238	$ 18,873,686

The accompanying notes are an integral part of these consolidated financial statements.

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WAYPOINT

CONSOLIDATED STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED DECEMBER 31, 2023

(with comparative totals for the year ended December 31, 2022)

	2023	2022
Cash Flows from Operating Activities		
Change in net assets	$ 8,589,744	$ (627,913)
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation	574,675	499,935
Disposals of fixed assets	36,625	242,906
Amortization of operating right-of-use assets	212,581	173,740
Contributions restricted for endowment	(34,963)	(71,249)
Donation of closely held securities	(750,000)	--
Realized gain on investments	(308,748)	(171,631)
Unrealized (gain) loss on investments	(2,155,130)	4,768,167
Change in beneficial interest in trusts	(144,402)	413,854
Change in interest rate swap	(19,097)	(593,622)
RMCC fixed assets and beneficial interest	--	(1,332,247)
Changes in operating assets and liabilities:		
Accounts receivable	(340,039)	(151,075)
Grants receivable	(374,385)	(635,646)
Contributions receivable	(88,258)	--
Prepaid expenses	388,928	(275,337)
Accounts payable	(60,793)	(44,066)
Accrued payroll and related liabilities	(178,028)	292,661
Other liabilities	(147,238)	142,188
Refundable advances	(126,840)	(217,195)
Operating lease liabilities	(209,548)	(172,182)
Net Cash Provided by Operating Activities	4,865,084	2,241,288
Cash Flows from Investing Activities		
Purchases of investments	(561,345)	(571,135)
Proceeds from sale of investments	949,237	932,262
Purchase of fixed assets	(181,713)	(3,070,755)
Net Cash Provided by (Used in) Investing Activities	206,179	(2,709,628)
Cash Flows from Financing Activities		
Contributions restricted for endowment	34,963	71,249
Proceeds from line of credit	5,505,906	--
Principal payments on line of credit	(5,505,906)	--
Payment of long-term debt	(175,000)	(224,833)
Net Cash Used in Financing Activities	(140,037)	(153,584)
Net Change in Cash and Cash Equivalents and Restricted Cash	4,931,226	(621,924)
Cash and Cash Equivalents, and Restricted Cash, Beginning of Year	789,201	1,411,125
Cash and Cash Equivalents, and Restricted Cash, End of Year	$ 5,720,427	$ 789,201
Supplemental Disclosure of Cash Flow Information:		
Cash paid during the year for interest	$ 332,161	$ 251,392
Supplemental Disclosure of Non-cash Investing Activity:		
RMCC fixed assets and beneficial interest	$ --	$ 1,332,247
As reported in the Consolidated Statement of Financial Position, cash balance consists of:		
Cash and cash equivalents	$ 5,649,783	$ 712,445
Restricted cash	70,644	76,756
Total Cash, Cash Equivalents, and Restricted Cash	$ 5,720,427	$ 789,201

The accompanying notes are an integral part of these consolidated financial statements.

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NOTE 1 - ORGANIZATION

Waypoint (the Organization) is a nonprofit organization, founded in 1850, with a mission to empower people of all ages through an array of human services and advocacy. Waypoint adheres to the highest standards of practice and is the only organization in New Hampshire to be accredited by the Council on Accreditation.

Waypoint has historically been the first service provider to respond to the state's most pressing needs – responding to child labor of the 1900s, child abuse in the 1940s, the spike in youth homelessness in the 1960s, human trafficking in the 2010s, and continues that trend today. Each year we serve an average of 7,500 individuals, children, and families across New Hampshire. Nearly 90% of our clients live in poverty or with very low incomes.

These services span the life cycle from prenatal to seniors, and fall under four core care areas:

FAMILY PRESERVATION AND STRENGTHENING

Intensive home-based programs in partnership with the Division of Children, Youth, and Families to restore positive family functioning for youth and families involved with the child welfare and juvenile justice systems as well as voluntary services for families that are at risk to stabilize families. Programs are delivered in the home, schools, or community, and include mental health counseling and substance abuse treatment, as well as a complex system of family stabilization and preservation programs. Waypoint empowers families with the skills and resources they need to provide for their children and become self-sufficient.

EARLY CHILDHOOD AND FAMILY SUPPORT

Education and support to improve parenting, strengthen families, prevent child abuse, and neglect, and ensure the healthy development of children are provided in homes and through Family Resource Centers throughout New Hampshire. This includes home visiting services that support families and support and therapy for infants and toddlers with, or at-risk of, developmental disabilities and delays. Waypoint also operates a childcare center (the Children's Place and Parent Education Center) providing a unique combination of educational and family support. Young children starting life at a disadvantage receive critical services to ensure a good beginning and to optimize their chances for life-long success.

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NOTE 1 - ORGANIZATION (CONTINUED)

HOMELESS YOUTH AND YOUNG ADULTS

A continuum of care designed to support youth and young adults (12-25) in exiting homelessness and finding long-term independence and stability. Services feature street-based outreach, basic needs fulfillment at drop-in centers, crisis intervention, educational and vocational advocacy, housing, and case management. Waypoint operates the only low-barrier emergency shelter specifically for adults aged 18-24 who are experiencing or are at-risk of homelessness.

HOMECARE

In-home support for seniors and adults with disabilities so they can maintain their independence safely in their community, and family-strengthening support and resources, for children with chronic health condition and their families. Waypoint provides services delivered by personal care service providers, nurses, and LNAs in homes that help with everything from cooking and cleaning to personal hygiene, medication reminders, mobility, and help with daily tasks.

Waypoint provides additional support for children, families, and individuals through a strong advocacy program, established in 1971. The combination of advocacy and direct service practice uniquely positions Waypoint to serve the best interests of New Hampshire children.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following is a summary of significant accounting policies used in preparing and presenting the accompanying consolidated financial statements.

BASIS OF FINANCIAL STATEMENT PRESENTATION

The consolidated financial statements of the Organization have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America (GAAP).

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NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

CHANGE IN ACCOUNTING PRINCIPLE

ASC 326, Current Expected Credit Losses

In June 2016, the Financial Accounting Standards Board (FASB) issued Accounting Standards Codification (ASC) 326, *Current Expected Credit Losses,* which changed how entities will measure credit losses for most financial assets and certain other instruments that are not measured at fair value through net income. The most significant change in this standard is a shift from the incurred loss model to the expected loss model. Under the standard, disclosures are required to provide users of the financial statements with useful information in analyzing an entity's exposure to credit risk and the measurement of credit losses. Financial assets held by the Organization that are subject to the guidance in FASB ASC 326 are trade accounts receivable.

The Organization adopted the standard effective January 1, 2023. The impact of the adoption was not considered material to the consolidated financial statements and primarily resulted in new/enhanced disclosures only.

PRINCIPLES OF CONSOLIDATION

The consolidated financial statements include Waypoint and Child and Family Realty Corporation, commonly controlled organizations. All inter-organization transactions have been eliminated. Unless otherwise noted, these consolidated entities are hereinafter referred to as "the Organization".

COMPARATIVE FINANCIAL INFORMATION

The accompanying consolidated financial statements include certain prior-year summarized comparative information in total, but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with GAAP Accordingly, such information should be read in conjunction with the audited consolidated financial statements for the year ended December 31, 2022, from which the summarized information was derived.

CASH AND CASH EQUIVALENTS

All cash and highly liquid financial instruments with original maturities of three months or less, and which are neither held for nor restricted by donors for long-term purposes, are considered to be cash and cash equivalents. Cash and highly liquid financial instruments invested for long-term purposes, including endowments that are perpetual in nature, are excluded from this definition.

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NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

ACCOUNTS RECEIVABLE AND CREDIT POLICIES

At the end of each reporting period, the Organization estimates the current expected credit loss (CECL) per ASC 326. The Organization utilizes the loss rate methodology to determine historical credit losses. The loss rate method estimate is derived from a review of the Organization's historical write-offs as a percentage of average accounts receivable. The estimate is adjusted for management's assessment of current conditions, reasonable and supportable forecasts regarding future events, and any other factors deemed relevant. The Organization believes historical loss information is a reasonable starting point for calculating the expected allowance for credit losses, as the Organization's programs have remained consistent since inception. Based on economic indicators, including 2023 and general overall economic conditions, the Organization is not anticipating a change in the historical credit loss rate from what it has been in the past.

GRANTS RECEIVABLE

Grants receivable, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met. Amounts recorded as grants receivable represent cost-reimbursable contracts and grants, which the incurrence of allowable qualifying expenses and/or the performance of certain requirements have been met or performed. The allowance for uncollectible grants receivable is based on historical experience and a review of subsequent collections. Management has determined that no allowance is necessary.

CONTRIBUTIONS RECEIVABLE

Unconditional contributions that are expected to be collected within one year are recorded at net realizable value. Unconditional contributions that are expected to be collected in future years are initially recorded at fair value using present value techniques incorporating risk-adjusted discount rates designed to reflect the assumptions market participants would use in pricing the asset. In subsequent years, amortization of the discounts is included in contribution revenue in the Consolidated Statement of Activities. The allowance for uncollectable contributions is based on historical experience, an assessment of economic conditions, and a review of subsequent collections. Contributions are written off when deemed uncollectable. Management has determined that no allowance is necessary.

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NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

INVESTMENTS

Investment purchases are recorded at cost, or if donated, at fair value on the date of donation. Thereafter, investments are reported at their fair value in the Consolidated Statement of Financial Position. Net investment return/(loss) is reported in the Consolidated Statement of Activities and consists of interest and dividend income, realized and unrealized gains and losses, less external investment expenses.

The Organization maintains pooled investment accounts for its endowment. Realized and unrealized gains and losses are allocated to the individual endowments based on the relationship of the market value of each endowment to the total market value of the pooled investment accounts, as adjusted for additions to or deductions from those accounts, and taking into consideration donor restrictions related to the treatment of investment earnings.

BENEFICIAL INTEREST HELD IN TRUSTS

The Organization is the beneficiary of perpetual charitable trusts. The beneficial interest in trusts is reported at its fair value, which is estimated as the fair value of the underlying trust assets. Distributions of income from trust assets are restricted as to use and are reported as increases in net assets with donor restrictions until expended in accordance with restrictions. The value of the beneficial interest in the trusts is adjusted annually for the change in its estimated fair value. Those changes in value are reported as increases in net assets with donor restrictions. The assets in the trusts will never be distributed to the Organization.

PROPERTY AND EQUIPMENT, NET

Property and equipment additions over $5,000 are recorded at cost, if purchased, and at fair value at the date of donation, if donated. Depreciation is computed using the straight-line method over the estimated useful lives of the assets ranging from 5 to 50 years. When assets are sold or otherwise disposed of, the cost and related depreciation is removed, and any resulting gain or loss is included in the Consolidated Statement of Activities. Costs of maintenance and repairs that do not improve or extend the useful lives of the respective assets are expensed. Assets not in service are not depreciated.

The carrying values of property and equipment are reviewed for impairment whenever events or circumstances indicate that the carrying value of an asset may not be recoverable from the estimated future cash flows expected to result from its use and eventual disposition. When considered impaired, an impairment loss is recognized to the extent carrying value exceeds the fair value of the asset. There were no indicators of asset impairment in 2023 or 2022.

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NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

LEASES

The Organization is a lessee in several noncancellable operating leases, for office space and equipment. The Organization determines if an arrangement is a lease, or contains a lease, at inception of a contract and when the terms of an existing contract are changed. The Organization recognizes a lease liability and a right-of-use (ROU) asset at the commencement date of the lease. The lease liability is initially and subsequently recognized based on the present value of its future lease payments. Variable payments are included in the future lease payments when those variable payments depend on an index or a rate. The Organization generally does not have access to the rate implicit in the lease and, therefore, the Organization utilizes a risk-free rate as the discount rate at the lease commencement date for all classes of underlying assets. The ROU asset is subsequently measured throughout the lease term at the amount of the remeasured lease liability (i.e., present value of the remaining lease payments), plus unamortized initial direct costs, plus (minus) any prepaid (accrued) lease payments, less the unamortized balance of lease incentives received, and any impairment recognized. Lease cost for lease payments is recognized on a straight-line basis over the lease term.

The Organization has elected, for all underlying classes of assets, to not recognize ROU assets and lease liabilities for short-term leases that have a lease term of 12 months or less at lease commencement, and do not include an option to purchase the underlying asset that the Organization is reasonably certain to exercise. The Organization recognizes lease costs associated with short-term leases on a straight-line basis over the lease term.

The Organization has lease agreements with lease and non-lease components, which are generally accounted for separately. The Organization has elected, for all underlying classes of assets, to account for each separate lease component of a contract and its associated non-lease components (repairs and maintenance) as a single lease component. For arrangements accounted for as a single lease component, there may be variability in future lease payments as the amount of the non-lease components is typically revised from one period to the next. These variable lease payments are recognized in operating expenses in the period in which the obligation for those payments was incurred.

INTEREST RATE SWAP

An interest rate swap is utilized to mitigate interest rate risk on bonds payable. The related liability is reported at fair value in the Consolidated Statement of Financial Position, and unrealized gains or losses are included in the Consolidated Statement of Activities.

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NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

NET ASSETS

Net assets, revenues, gains, and losses are classified based on the existence or absence of donor or grantor-imposed restrictions.

Net Assets Without Donor Restrictions

Net assets without donor restrictions are net assets available for use in general operations and not subject to donor (or certain grantor) imposed restrictions. The Board has designated, from net assets without donor restrictions, net assets for a Board-designated endowment.

Net Assets With Donor Restrictions

Net assets with donor restrictions are net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity while permitting the Organization to expend the income generated by the assets in accordance with the provisions of additional donor-imposed stipulations or a Board approved spending policy. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

The Organization recognizes revenue from contributions and grants that were initially conditional, which became unconditional with restrictions during the reporting period, and for which those restrictions were met during the reporting period, as net assets without donor restrictions.

REVENUE RECOGNITION

A portion of the Organization's revenue is derived from cost-reimbursable contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Organization has incurred expenditures in compliance with specific contract or grant provisions. Amounts received prior to incurring qualifying expenditures are reported as refundable advances in the Consolidated Statement of Financial Position.

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NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

REVENUE RECOGNITION (CONTINUED)

The Organization recognizes contributions when cash, securities or other assets; an unconditional promise to give; or a notification of a beneficial interest is received. Conditional promises to give—that is, those with a measurable performance or other barrier and a right of return—are not recognized until the conditions on which they depend have been met.

The Organization records special events revenue equal to the fair value of direct benefits to donors, and contribution income for the excess received when the event takes place.

Revenues derived from providing program services are recognized as the services are provided. Program service fees paid in advance are deferred to the period to which they relate. All other amounts paid in advance are deferred to the period in which the underlying event or rental takes place. Due to the nature and timing of the performance and/or transfer of services, certain contract liabilities at December 31 of each year are recognized in the following year.

DONATED SERVICES AND IN-KIND CONTRIBUTIONS

Volunteers contribute significant amounts of time to program services, administration, and fundraising and development activities; however, the financial statements do not reflect the value of these contributed services because they do not meet recognition criteria prescribed by GAAP. GAAP allows recognition of contributed services only if (a) the services create or enhance nonfinancial assets or (b) the services would have been purchased if not provided by contribution, require specialized skills, and are provided by individuals possessing those skills.

Donated professional services are recorded at the respective fair value of the services received. Contributed goods are recorded at fair value at the date of donation and as expenses when placed in service or distributed. Donated use of facilities is reported as a contribution and as an expense at the estimated fair value of similar space for rent under similar conditions. If the use of the space is promised unconditionally for a period greater than one year, the amount is reported as a contribution and an unconditional promise to give at the date of the gift, and the expense is reported over the term of use.

ADVERTISING COSTS

Advertising costs are expensed as incurred and are reported in the Consolidated Statement of Activities and Consolidated Statement of Functional Expenses.

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NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

FUNCTIONAL ALLOCATION OF EXPENSES

The costs of program and supporting services activities have been summarized on a functional basis in the Consolidated Statement of Activities. The Consolidated Statement of Functional Expenses presents the natural classification detail of expenses by function.

The consolidated financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include salary and benefits, which are allocated based on time and effort estimates, and occupancy costs and depreciation which are allocated based on personnel count at the location.

MEASURE OF OPERATIONS

The Consolidated Statement of Activities reports all changes in net assets, including changes in net assets from operating and nonoperating activities. Operating activities consist of those items attributable to the Organization's ongoing programs and services and include the Organization's annual endowment transfer to support operations. Nonoperating activities are limited to resources outside of those programs and services and are comprised of non-recurring gains and losses on sales and dispositions, investment income, changes in the value of beneficial interests and interest rate swaps, and employee retention tax credit net of applicable expenses.

INCOME TAXES

Waypoint has been recognized by the Internal Revenue Service (IRS) as exempt from federal income taxes under Internal Revenue Code (IRC) Section 501(a) as an organization described in IRC Section 501(c)(3), qualifies for charitable contribution deductions, and has been determined not to be a private foundation. Child and Family Realty Corporation is exempt from federal income tax under Section 501(a) of the IRC as an organization described in Section 501(c)(25).

Each entity is annually required to file a Return of Organization Exempt from Income Tax (Form 990) with the IRS. In addition, each is subject to income tax on net income that is derived from business activities that are unrelated to their exempt purpose.

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NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

INCOME TAXES (CONTINUED)

The Organization accounts for uncertain tax provisions under FASB ASC 740, *Income Taxes*, which provides a framework for how entities should recognize, measure, present, and disclose uncertain tax positions in their financial statements. The Organization may recognize the tax benefit from an uncertain tax position only if it is more likely than not that the tax position will be sustained on examination by the taxing authorities, based on the technical merits of the position. Management has reviewed the Organization's reporting and believes they have not taken tax positions that are more likely than not to be determined to be incorrect by the IRS and, therefore, no adjustments or disclosures are required. The Organization is subject to routine audits by taxing jurisdictions; however, there are currently no audits for any tax periods pending or in progress.

ESTIMATES

The preparation of consolidated financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results may differ from those estimates.

FINANCIAL INSTRUMENTS AND CREDIT RISK

Deposit concentration risk is managed by placing cash deposits with financial institutions believed to be creditworthy. At times, amounts on deposit may exceed insured limits. To date, no losses have been experienced in any of these accounts. Credit risk associated with receivables is considered to be limited due to high historical collection rates. Investments are exposed to various risks such as interest rate, market, and credit risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the values of investment securities will occur in the near term and that such change could materially affect the amounts reported in the Consolidated Statement of Financial Position. Although the fair value of investments are subject to fluctuation on a year-to-year basis, the Investment Committee believes that the investment policies and guidelines are prudent for the long-term welfare of the Organization.

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NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

FAIR VALUE MEASUREMENTS AND DISCLOSURES

Certain assets and liabilities are reported at fair value in the consolidated financial statements. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction in the principal, or most advantageous, market at the measurement date under current market conditions regardless of whether that price is directly observable or estimated using another valuation technique. Inputs used to determine fair value refer broadly to the assumptions that market participants would use in pricing the asset or liability, including assumptions about risk. Inputs may be observable or unobservable. Observable inputs are inputs that reflect the assumptions market participants would use in pricing the asset or liability based on market data obtained from sources independent of the reporting entity. Unobservable inputs are inputs that reflect the reporting entity's own assumptions about the assumptions market participants would use in pricing the asset or liability based on the best information available. A three-tier hierarchy categorizes the inputs as follows:

- Level 1 – Quoted prices (unadjusted) in active markets for identical assets or liabilities that are accessible at the measurement date.
- Level 2 – Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly. These include quoted prices for similar assets or liabilities in active markets, quoted prices for identical or similar assets or liabilities in markets that are not active, inputs other than quoted prices that are observable for the asset or liability, and market-corroborated inputs.
- Level 3 – Unobservable inputs for the asset or liability. In these situations, inputs are developed using the best information available in the circumstances.

In some cases, the inputs used to measure the fair value of an asset or a liability might be categorized within different levels of the fair value hierarchy. In those cases, the fair value measurement is categorized in its entirety at the same level of the fair value hierarchy as the lowest level input that is significant to the entire measurement. Assessing the significance of a particular input to entire measurement requires judgment, taking into account factors specific to the asset or liability. The categorization of an asset or liability within the hierarchy is based upon the pricing transparency of the asset or liability and does not necessarily correspond to the assessment of the quality, risk, or liquidity profile of the asset or liability.

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NOTE 3 - LIQUIDITY AND AVAILABILITY

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the date of the Consolidated Statement of Financial Position, were comprised of the following at December 31, 2023 and 2022:

	2023	2022
Financial assets at year end:		
Cash and cash equivalents	$ 5,649,783	$ 712,445
Restricted cash	70,644	76,756
Accounts receivable	1,141,771	801,732
Grants receivable	1,649,265	1,274,880
Contributions receivable	88,258	--
Investments	21,394,755	18,568,769
Beneficial interest held in trusts	2,165,143	2,020,741
Total financial assets	32,159,619	23,455,323
Less amounts not available to be used within one year:		
Restricted cash not available for general expenditure	70,644	76,756
Net assets with donor restrictions	6,593,765	5,692,660
Less:		
Net assets with purpose restrictions to be met in less than a year	(1,515,563)	(1,133,668)
Donor-restricted endowment subject to spending policy rate and appropriation	(73,998)	(73,998)
Closely held securities	750,000	--
Board-designated - ERTC funds	4,261,566	--
Board-designated endowment	16,173,416	14,896,850
Less:		
Board-designated endowment annual spending policy rate and appropriation	(899,141)	(868,594)
Total amounts not available to be used within one year	25,360,689	18,590,006
Financial assets available to meet general expenditures over the next year	$ 6,798,930	$ 4,865,317

Endowment funds consist of donor-restricted endowments and funds designated by the Board to function as endowments. Income from donor-restricted endowments is restricted for specific purposes. The portion of endowment funds that are perpetual in nature are not available for general expenditure.

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NOTE 3 - LIQUIDITY AND AVAILABILITY (CONTINUED)

The Board-designated endowment is subject to an annual spending rate as determined by the Board. Although there is no intention to spend from the Board-designated endowment (other than amounts appropriated for general expenditure as part of the Board's annual budget approval and appropriation), these amounts could be made available if necessary.

As part of its liquidity management plan, the Organization also has a $1,500,000 revolving line of credit available to meet cash flow needs.

NOTE 4 - INVESTMENTS

Investments measured at fair value on a recurring basis, consisted of the following at December 31, 2023 and 2022:

	2023	2022	Fair Value Hierarchy
Mutual funds	$ 20,644,755	$ 18,568,769	Level 1
Closely held securities	750,000	--	Level 3
Total	$ 21,394,755	$ 18,568,769	

During 2023 and 2022, the Organization recognized $2,463,878 and $(4,596,536), respectively, of net gains and (losses) on investments. Of those amounts, $2,155,130 and $(4,768,167) were recognized as unrealized gains and (losses) on investments of equity securities held at December 31, 2023 and 2022, respectively.

Under the terms of the Organization's line of credit agreement (Note 7), the Organization has agreed not to pledge the mutual funds as security on any other debt.

The Organization's policy is to avail itself of a Board-approved percentage of investment income from mutual fund investments for operations with any remaining interest, dividends, or appreciation reinvested. The spending policy approved by the Board of Trustees is a percentage of the average total endowment value over the previous 12 quarters, with a 1% contingency margin with Board approval. In 2023 and 2022, the approved rate was 5.00%.

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NOTE 5 - BENEFICIAL INTEREST HELD IN TRUSTS

The Organization is the sole beneficiary of four funds that are administered by the New Hampshire Charitable Foundation (NHCF). Income from the funds is to provide assistance to children attending camp and for capital improvements to the camp, and to support the Early Supports and Services program based in the Stratham office. The fund's resolutions provide that distributions from the funds can be made at the discretion of the NHCF Board of Directors.

At December 31, 2023 and 2022, the fair market value of the funds, which approximates the present value of future benefits expected to be received, was $1,245,254 and $1,152,876, respectively.

In addition, the Organization has a split-interest in three charitable remainder trusts. The assets are held in trust by banks as permanent trustees of the trusts. The fair value of these beneficial interests is determined by applying the Organization's percentage interest to the fair value of the trust assets as reported by the trustee.

Trust	Percentage Interest	2023	2022
Greenleaf	100%	$ 353,987	$ 335,096
Spaulding	100%	324,126	300,889
Cogswell	50%	241,776	231,880
Total		$ 919,889	$ 867,865

Beneficial interest held in trusts is reported at fair value, which is estimated as the present value of expected future cash inflows on a recurring basis. As discussed in Note 2, the valuation technique used by the Organization is a Level 3 measure because there are no observable market transactions.

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NOTE 6 - PROPERTY AND EQUIPMENT, NET

Property and equipment, net was comprised of the following at December 31, 2023 and 2022:

	2023	2022
Land and land improvements	$ 958,884	$ 958,884
Buildings and improvements	11,072,089	10,995,856
Furniture, fixtures, and equipment	657,629	962,064
Vehicles	68,761	68,761
Software	465,730	503,924
Construction in progress	82,075	15,220
Assets held for sale (Camp Spaulding)	2,069,677	2,069,667
Subtotal	15,374,845	15,574,376
Less accumulated depreciation	(5,699,290)	(5,469,233)
Total	$ 9,675,555	$ 10,105,143

In March 2023, the Organization entered into a purchase and sales agreement to sell the Camp Spaulding asset held for sale. The sale is expected to close in 2024.

NOTE 7 - LINE OF CREDIT

The Organization has a $1,500,000 revolving line of credit agreement with a bank, which is payable on demand. The line is secured by a first lien on accounts receivable, double negative pledge on all investments of the borrower, and carries a variable rate of interest at the Wall Street Journal prime rate (8.5% at December 31, 2023), adjusted daily. At December 31, 2023 and 2022, there was no outstanding balance on this line of credit.

NOTE 8 - BONDS PAYABLE

During 2007, the New Hampshire Health and Education Facilities Authority (the "Authority") sold $5,540,000 of its Revenue Bonds, Child and Family Services Issue, Series 2007, and loaned the proceeds of the bonds to the Organization to refund its Series 1999 Series Bonds and to finance certain improvements to the Organization's facilities. The Series 2007 Bonds were issued with a variable interest rate determined on a weekly basis. Prior to issuing the Bonds, the Organization entered into an interest rate swap agreement (the "Swap Agreement") with Citizens Bank of NH (the "Counterparty") for the life of the bond issue to hedge the interest rate risk associated with the Series 2007 Bonds. The interest rate swap agreement requires the Organization to pay the Counterparty a rate of interest per annum equal to the product of (a) .68 multiplied by (b) the sum of Term SOFR, plus 2.75%".

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NOTE 8 - BONDS PAYABLE (CONTINUED)

Counterparty payments to the Organization were intended to offset the Organization's payments of variable rate interest to bondholders. Counterparty credit worthiness and market variability can impact the variable rates received and paid by the Organization, with the potential of increasing Organization's interest payments. As a result, the cost of the interest rate swap for 2023 and 2022 is added to interest expense in the Consolidated Statement of Functional Expenses. The bonds mature in 2038 and can be repaid at any time.

The Organization is required to include the fair value of the swap in the Consolidated Statement of Financial Position, and annual changes, if any, in the fair value of the swap in the Consolidated Statement of Activities. For example, during the bond's 30-year holding period, the annually calculated value of the swap will be reported as an asset if interest rates increase above those in effect on the date of the swap was entered into (and as an unrealized gain in the Consolidated Statement of Activities), which will generally be indicative that the net fixed rate the Organization is paying on the swap is below market expectations of rates during the remaining term of the swap. The swap will be reported as a liability (and as an unrealized loss in the Consolidated Statement of Activities) if interest rates decrease below those in effect on the date the swap was entered into, which will generally be indicative that the net fixed rate the Organization is paying on the swap is above market expectations of rates during the remaining term of the swap. The annual accounting adjustments of value changes in the swap transaction are non-cash recognition requirements, the net effect of which will be zero at the end of the bond's 30-year term. At December 31, 2023 and 2022, the Organization recorded the swap liability position of $380,838 and $399,935, respectively. During 2009, there occurred a downgrading of the credit rating of the Counterparty to the letter of credit reimbursement agreement, which triggered a mandatory tender of the Series 2007 Bonds in whole and a temporary conversion of one hundred percent of the principal amount to a bank purchase mode under the terms of said letter of credit reimbursement agreement. Since it became evident that the credit markets would not soon return to normalcy, the Organization elected to convert the Series 2007 Bonds from a weekly rate mode to a bank purchase mode. This new bank purchase mode created a rate period in which the Series 2007 Bonds bear interest at the tax adjusted bank purchase rate of 68% of the sum of the term secured overnight financing rate (SOFR) plus 275 basis points. The bank purchase mode commenced on July 31, 2009 and expired on July 31, 2014; however, the expiration date was extended by the Counterparty and the Organization had the option to convert back to the weekly rate mode. The Series 2007 Bond documents require the Organization to comply with certain financial covenants. As of December 31, 2023 and 2022, the Organization was in compliance with these covenants.

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NOTE 8 - BONDS PAYABLE (CONTINUED)

The following is a summary of future payments on the previously mentioned bonds payable:

Year	Amount
2024	$ 180,000
2025	195,000
2026	200,000
2027	205,000
2028	220,000
Thereafter	2,355,167
Total	$ 3,355,167

NOTE 9 - LEASES

The Organization rents property and equipment under non-cancelable operating lease agreements with monthly payments ranging from $1,430 to $4,500. The leases expire at various dates through May 2026.

While all agreements provide minimum lease payments, some include payments adjusted for inflation or variable common area maintenance charges. Variable payments are not determinable at the lease commencement and are not included in the measurement of lease assets and liabilities. The lease agreements do not include any material residual value guarantees or restrictive covenants.

The components of operating lease expense that are included in the Statement of Activities for the years ended December 31, 2023 and 2022 were as follows:

	2023	2022
Fixed lease cost	$ 213,799	$ 176,300
Variable lease cost	38,797	57,396
Short-term lease cost	--	14,000
Total lease cost	$ 252,596	$ 247,696

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NOTE 9 - LEASES (CONTINUED)

During the years ended December 31, 2023 and 2022, the Organization had the following cash and non-cash activities related to operating leases:

	2023	2022
Cash paid for amounts included in the measurement of lease liabilities:		
Operating cash flows for operating leases	$ 213,799	$ 176,600
Non-cash investing and financing activities:		
Lease assets obtained in exchange for lease liabilities:		
Operating leases	$ 168,666	$ 507,774

Weighted average lease term and discount rate at December 31, 2023 and 2022, were as follows:

	2023	2022
Weighted average remaining lease term (years)	1.86	2.14
Weighted average discount rate	1.36%	1.04%

Future payments due under operating leases as of December 31, 2023, were as follows for the years ending December 31:

Year	Amount
2024	$ 175,923
2025	102,400
2026	23,750
Total lease payments	302,073
Less imputed interest	4,243
Present value of lease liabilities	$ 297,830

NOTE 10 - REFUNDABLE ADVANCES

Refundable advances totaling $316,902 and $443,742 at December 31, 2023 and 2022, respectively, primarily include grant funds received in advance from the New Hampshire Department of Health and Human Services for community-based voluntary services and American Rescue Plan Act funds. Revenues will be recognized as the conditions of the grants are met.

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NOTE 11 - DEFERRED LOANS – NHHFA

Deferred loans at December 31, 2023 and 2022 were comprised of the following:

Note payable to the New Hampshire Housing and Finance Authority (NHHFA) dated June 7, 2005. The face amount of the note is $550,000, does not require the payment of interest, and is due in 30 years. The note is secured by real estate located in Dover, New Hampshire. In line with the regulatory agreement related to the note payable, the Organization has remitted to NHHFA funds to establish an operating and replacement reserve. The balance of this reserve is reported as restricted cash on the Consolidated Statement of Financial Position. The restricted cash balance related to this note as of December 31, 2023 and 2022 totaled $30,255 and $33,336, respectively.

Note payable to the NHHFA dated May 22, 2007. The face amount of the note is $700,000, does not require the payment of interest, and is due in 30 years. The note is secured by real estate located in Manchester, New Hampshire. In line with the regulatory agreement related to the note payable, the Organization has remitted to NHHFA funds to establish an operating and replacement reserve. The balance of this reserve is reported as restricted cash on the Consolidated Statement of Financial Position. The restricted cash balance as of December 31, 2023 and 2022 related to this note totaled $40,389 and $43,420, respectively.

NOTE 12 - ENDOWMENT FUNDS

TYPES OF FUNDS

The Organization's endowment consists of various individual funds established for a variety of purposes. The endowment includes both donor-restricted funds and funds designated by the Board of Trustees to function as endowments. As required by GAAP, net assets associated with endowment funds, including funds designated by the Board of Trustees to function as endowments, are classified and reported based on the existence or absence of donor-imposed restrictions.

Board-Designated Endowment

As of December 31, 2023 and 2022, the Board of Trustees had designated $16,173,416 and $14,896,850, respectively, of net assets without donor restrictions as a general endowment fund to support the mission of the Organization.

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NOTE 12 - ENDOWMENT FUNDS (CONTINUED)

TYPES OF FUNDS (CONTINUED)

Donor-Designated Endowments

The Board of Trustees of the Organization has interpreted the Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date for donor-restricted perpetual endowment funds, absent explicit donor stipulations to the contrary. As a result of this interpretation, the Organization classifies as perpetually restricted net assets (a) the original value of gifts donated to the endowment, (b) the original value of subsequent gifts to the endowment, and (c) accumulations to the endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added. The remaining portion of the donor-restricted endowment fund that is not classified as perpetually restricted is classified as net assets with donor restrictions until those amounts are appropriated for expenditure by the Organization in a manner consistent with the standard of prudence prescribed by UPMIFA. In accordance with UPMIFA, the Organization considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds: (1) the duration and preservation of the various funds, (2) the purposes of the donor-restricted endowment funds, (3) general economic conditions, (4) the possible effect of inflation and deflation, (5) the expected total return from income and the appreciation of investments, (6) other resources of the Organization, and (7) the Organization's investment policies.

FUNDS WITH DEFICIENCIES

The Organization considers a fund to be underwater if the fair value of the fund is less than the sum of (a) the original value of initial and subsequent gift amounts donated to the fund, and (b) any accumulations to the fund that are required to be maintained in perpetuity in accordance with the direction of the applicable donor gift instrument. The Organization complies with UPMIFA and has interpreted UPMIFA to permit spending from underwater funds in accordance with prudent measures required under the law. The Organization had no underwater endowment funds at December 31, 2023 or 2022.

INVESTMENT POLICY

The Organization has adopted an investment and spending policy to ensure a total return (income plus capital change) necessary to preserve and enhance the principal of the fund and, at the same time, provide a dependable source of support for current operations and programs. The withdrawal from endowment funds in support of current operations is expected to remain a constant percentage of the endowment funds, adjusted for new gifts to the endowment fund.

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NOTE 12 - ENDOWMENT FUNDS (CONTINUED)

INVESTMENT POLICY (CONTINUED)

In recognition of the prudence required of fiduciaries, reasonable diversification is sought where possible. Experience has shown financial markets and inflation rates are cyclical and, therefore, control of volatility will be achieved through investment styles. Asset allocation parameters have been developed for various funds within the structure, based on investment objectives, liquidity needs, and time horizon for intended use.

Measurement of investment performance against policy objectives will be computed on a total return basis, net of management fees and transaction costs. Total return is defined as dividend or interest income plus realized and unrealized capital appreciation or depreciation at fair market value.

SPENDING POLICY

The Organization's spending policy rate is a percentage of the average total endowment value over the trailing 12 quarters with a 1% contingency margin with Board approval. This includes interest and dividends paid out to the Organization. In 2023 and 2022, the approved rate was 5.00%.

CHANGES IN ENDOWMENT NET ASSETS

The net asset composition of endowment net assets as of December 31, 2023 and changes in endowment net assets for the year ended December 31, 2023 were as follows:

		With Donor Restrictions				
	Without Donor Restrictions	Purpose Restricted	Cumulative Appreciation	Perpetually Restricted	Total	Total Endowment Net Assets
Endowment net assets, beginning of year	$ 14,896,850	$ 1,133,668	$ 788,401	$ 1,749,850	$ 3,671,919	$ 18,568,769
Contributions	--	--	--	34,963	34,963	34,963
Appropriations from endowment	(868,594)	--	(80,643)	--	(80,643)	(949,237)
Temporary appropriation for purpose-restricted net assets	(381,895)	381,895	--	--	381,895	--
Investment income, net	2,527,055	--	420,488	--	420,488	2,947,543
Endowment net assets, end of year	$ 16,173,416	$ 1,515,563	$ 1,128,246	$ 1,784,813	$ 4,428,622	$ 20,602,038

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NOTE 12 - ENDOWMENT FUNDS (CONTINUED)

CHANGES IN ENDOWMENT NET ASSETS (CONTINUED)

The net asset composition of endowment net assets as of December 31, 2022 and changes in endowment net assets for the year ended December 31, 2022 were as follows:

	Without Donor Restrictions	With Donor Restrictions				Total Endowment Net Assets
		Purpose Restricted	Cumulative Appreciation	Perpetually Restricted	Total	
Endowment net assets, beginning of year	$ 18,842,135	$ 1,678,535	$ 1,327,161	$ 1,678,601	$ 4,684,297	$ 23,526,432
Contributions	--	--	--	71,249	71,249	71,249
Appropriations from endowment	(842,559)	--	(89,703)	--	(89,703)	(932,262)
Temporary appropriation for purpose-restricted net assets	544,867	(544,867)	--	--	(544,867)	--
Investment loss, net	(3,647,593)	--	(449,057)	--	(449,057)	(4,096,650)
Endowment net assets, end of year	$ 14,896,850	$ 1,133,668	$ 788,401	$ 1,749,850	$ 3,671,919	$ 18,568,769

NOTE 13 - NET ASSETS

NET ASSETS WITHOUT DONOR RESTRICTIONS

Net assets without donor restrictions were comprised of the following at December 31, 2023 and 2022:

	2023	2022
Undesignated net assets	$ 8,739,373	$ 6,588,866
Board-designated ERTC funds	4,261,566	--
Board-designated endowment	16,173,416	14,896,850
Total	$ 29,174,355	$ 21,485,716

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NOTE 13 - NET ASSETS (CONTINUED)

NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions were comprised of the following at December 31, 2023 and 2022:

	2023	2022
Subject to expenditure for specified purpose:		
Camp	$ 7,689	$ 59,441
Family support	124,891	77,825
Family resource center	341,896	236,029
Homecare	231,618	151,410
Other projects	104,158	12,544
Runaway and homeless youth	698,184	581,804
The Children's Place	7,127	14,615
	1,515,563	1,133,668
Accumulated earnings restricted by donors for:		
General operations	189,575	158,281
Camp operations	386,004	252,769
Other purposes	552,667	377,351
	1,128,246	788,401
Original gift restricted by donors for:		
General operations	136,529	136,532
Camp operations	581,042	548,183
Other purposes	1,067,242	1,065,135
	1,784,813	1,749,850
Not subject to spending policy or appropriation:		
Beneficial interest in trusts	2,165,143	2,020,741
Total	$ 6,593,765	$ 5,692,660

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NOTE 13 - NET ASSETS (CONTINUED)

NET ASSETS WITH DONOR RESTRICTIONS (CONTINUED)

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purpose or by occurrence of the passage of time or other events specified by the donors as follows for the years ended December 31, 2023 and 2022:

	2023	2022
Satisfaction of purpose restrictions:		
Camp	$ 66,451	$ 46,947
Runaway and homeless youth	2,450,535	1,918,666
Family support	181,115	233,742
Homecare	456,292	339,340
Family resource center	158,981	234,362
Other projects	143,893	150,258
The Children's Place	81,205	42,806
	3,538,472	2,966,121
Restricted purpose spending-rate distributions and appropriations:		
General operations	17,039	15,259
Other purposes	63,604	74,444
	80,643	89,703
Total	$ 3,619,115	$ 3,055,824

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NOTE 14 - CONTRIBUTED NONFINANCIAL ASSETS

The Organization received the following contributions of nonfinancial assets for the years ended December 31, 2023 and 2022:

	Revenue Recognized 2023	Revenue Recognized 2022	Utilization in Programs/Activities	Valuation Techniques and Inputs
Food	$ 44,631	$ 27,599	Family Preservation & Strenthening, Homecare, and Homeless Youth & Young Adults.	U.S. retail prices of identical products using pricing data under a 'like-kind' methodology considering the good's conditions and utility for use at the time of contribution.
Supplies	5,399	11,751	Administration, Family Preservation & Strenthening, and Homeless Youth & Young Adults.	U.S. retail prices of identical products using pricing data under a 'like-kind' methodology considering the good's conditions and utility for use at the time of contribution.
Storage	--	297	Homeless Youth & Young Adults	Valued at the estimated fair value based on current rates for similar storage space.
Toys	2,617	777	Family Preservation & Strenthening	U.S. retail prices of identical products using pricing data under a 'like-kind' methodology considering the good's conditions and utility for use at the time of contribution.
Services	10,841	4,057	Family Preservation & Strenthening	Contributed professional services are valued at the estimated fair value based on current rates for similar services.
Items for assistance to individuals	14,248	4,055	Early Childhood & Family Support and Homeless Youth & Young Adults	U.S. retail prices of identical products using pricing data under a 'like-kind' methodology considering the good's conditions and utility for use at the time of contribution.
Total	$ 77,736	$ 48,536		

There were no associated donor restrictions with the above contributed nonfinancial assets.

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NOTE 15 - EMPLOYEE RETENTION TAX CREDIT (ERTC)

The Employee Retention Tax Credit (ERTC), established as part of the Coronavirus Aid, Relief and Economic Security Act (CARES Act), enacted March 27, 2020, amended by the Consolidated Appropriations Act, 2021 (CAA), enacted on December 27, 2020, and further amended by the American Rescue Plan Act (ARPA), enacted March 11, 2021, provides for financial relief to eligible employers through refundable tax credits. The ERTC is a refundable tax credit against certain employment taxes equal to 70% of eligible wages and certain health insurance benefits up to $28,000 per employee and $10,000 per quarter through September 30, 2021. Eligible employers can get immediate access to the credit by reducing employment tax deposits they are otherwise required to make. Employers are eligible if they operate a trade or business during January 1, 2021 through September 30, 2021 and experience either: 1) full or partial suspension of the operation of their trade or business during this period because of governmental orders limiting commerce, travel or group meetings due to COVID-19, or 2) decline in gross receipts in a calendar quarter in 2021 where the gross receipts of that calendar quarter are less than 80% of the gross receipts in the same calendar quarter in 2019. For the year ended December 31, 2023, the Organization recognized $4,736,776 of ERTC as income, net of $680,912 of applicable expenses.

NOTE 16 - ASSISTANCE TO INDIVIDUALS

Assistance to individuals was comprised of the following for the years ended December 31, 2023 and 2022:

	2023	2022
Payment to parents of foster children	$ 13,317	$ 79,831
Housing assistance to youth at risk of homelessness	388,607	259,436
Gift cards provided to families during holiday season	45,000	50,000
Food for at risk youth	100,322	36,872
In-kind assistances	77,736	48,536
Other assistance such as medical, childcare, transportation, and family activities	720,794	676,130
Total	$ 1,345,776	$ 1,150,805

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NOTE 17 - DEFINED CONTRIBUTION PLAN

The Organization maintains a 403(b) Thrift Plan (the Plan). The Plan is a defined contribution plan that all eligible employees may immediately make elective participant contributions to upon hire. A pretax voluntary contribution is permitted by employees up to limits imposed by the IRC and other limitations specified in the Plan. Contributions made to the Plan by the Organization for the years ended December 31, 2023 and 2022 totaled $160,453 and $121,399, respectively.

NOTE 18 - RELATED PARTY TRANSACTIONS

The Organization procures a portion of their legal services from a local law firm that employs an attorney who also serves on the Organization's Board of Trustees. The attorney Board member does not personally perform the legal services. For the years ended December 31, 2023 and 2022, the total legal expense paid to related parties was $55,702 and $10,190, respectively.

NOTE 19 - CONCENTRATION OF RISK

The majority of the Organization's grants are received from agencies of the State of New Hampshire. As such, the Organization's ability to generate resources via grants is dependent upon the economic health of that area and of the State of New Hampshire. An economic downturn could cause a decrease in grants that coincides with an increase in demand for the Organization's services.

NOTE 20 - SUBSEQUENT EVENTS

Subsequent events have been evaluated through May 20, 2024, the date the consolidated financial statements were available to be issued.

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WAYPOINT

CONSOLIDATED SCHEDULE OF OPERATING EXPENSES

FOR THE YEAR ENDED DECEMBER 31, 2023

	Family Preservation & Strengthening	Early Childhood & Family Support	Homeless Youth & Young Adults	Homecare	Advocacy	Camp	Total Program Services	Management and General	Fundraising	2023 Total
Personnel Expenses:										
Salaries and wages	$ 3,276,308	$ 3,406,925	$ 1,727,259	$ 1,081,739	$ 157,419	$ –	$ 9,649,650	$ 1,634,614	$ 309,418	$ 11,593,682
Employee benefits	668,164	636,824	314,704	99,446	4,388	–	1,723,526	176,591	37,744	1,937,861
Retirement plan	44,366	47,304	16,143	8,358	3,353	–	119,524	35,604	5,325	160,453
Payroll taxes and other	333,426	348,753	172,439	123,588	12,193	–	990,399	127,664	23,934	1,141,997
Subtotal personnel expense	4,322,264	4,439,806	2,230,545	1,313,131	177,353	–	12,483,099	1,974,473	376,421	14,833,993
Professional fees:										
Accounting	–	–	75	–	–	–	75	45,570	–	45,645
Legal	–	–	–	–	–	6,784	6,784	70,873	–	77,657
Other professional fees	30,150	190,276	175,231	5,532	17,000	–	418,189	406,788	52,603	877,580
Subtotal professional fees	30,150	190,276	175,306	5,532	17,000	6,784	425,048	523,231	52,603	1,000,882
Assistance to individuals	281,676	389,772	628,737	37	3	–	1,300,225	551	45,000	1,345,776
Communications	68,431	53,962	49,394	18,090	1,629	57	191,563	47,124	6,242	244,929
Conferences, conventions, meetings, and trainings	8,098	44,336	2,246	271	2,143	67,907	125,001	39,610	8,667	173,278
Depreciation	75,495	99,794	176,047	12,968	4,502	542	369,348	198,363	6,964	574,675
Insurance	32,624	38,202	29,342	12,176	964	4,865	118,173	63,652	2,282	184,107
Interest	59,073	78,086	134,755	10,147	3,523	424	286,008	40,704	5,449	332,161
Membership dues	6,075	10,961	5,930	6,023	665	–	29,654	16,084	–	45,738
Miscellaneous	9,227	20,721	10,471	12,032	20	–	52,471	113,285	5,414	171,170
Occupancy	212,555	133,492	457,554	12,513	3,775	7,424	827,313	70,603	12,193	910,109
Printing and publications	2,055	8,203	2,465	1,624	55	–	14,402	48,572	59,996	122,970
Equipment rental and maintenance	92,750	56,765	38,234	421	34	429	188,633	212,005	1,127	401,765
Supplies	25,468	56,629	62,830	3,362	1,275	–	149,564	12,586	2,190	164,340
Travel	230,603	144,066	54,165	26,351	34	–	455,219	22,146	1,138	478,503
Total	$ 5,456,544	$ 5,765,071	$ 4,058,021	$ 1,434,678	$ 212,975	$ 88,432	$ 17,015,721	$ 3,382,989	$ 585,686	$ 20,984,396

See independent auditors' report.

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WAYPOINT

CONSOLIDATED SCHEDULE OF OPERATING EXPENSES

FOR THE YEAR ENDED DECEMBER 31, 2022

	Family Preservation & Strengthening	Early Childhood & Family Support	Homeless Youth & Young Adults	Homecare	Advocacy	Camp	Total Program Services	Management and General	Fundraising	2022 Total
Personnel Expenses:										
Salaries and wages	$ 2,933,799	$ 3,187,125	$ 1,135,714	$ 1,385,070	$ 127,338	$ –	$ 8,769,046	$ 1,441,503	$ 508,864	$ 10,719,413
Employee benefits	505,008	481,385	174,838	158,266	4,709	–	1,324,206	156,284	44,810	1,525,300
Retirement plan	29,154	39,168	11,168	10,704	1,840	–	92,034	20,467	8,898	121,399
Payroll taxes and other	298,323	323,621	107,985	134,635	9,505	–	874,069	112,764	39,253	1,026,086
Subtotal personnel expense	3,766,284	4,031,299	1,429,705	1,688,675	143,392	–	11,059,355	1,731,018	601,825	13,392,198
Professional fees:										
Accounting	–	–	75	–	–	–	75	51,055	–	51,130
Legal	–	1,656	–	–	–	388	2,044	16,617	–	18,661
Other professional fees	35,039	222,122	339,713	9,155	42,550	–	648,579	370,654	160,215	1,179,448
Subtotal professional fees	35,039	223,778	339,788	9,155	42,550	388	650,698	438,326	160,215	1,249,239
Assistance to individuals	324,486	374,691	400,529	349	–	16	1,100,071	717	50,017	1,150,805
Communications	63,406	51,845	50,477	17,468	1,136	12	184,344	32,935	12,811	230,090
Conferences, conventions, meetings, and trainings	20,785	48,452	6,601	1,868	8,183	46,929	132,818	49,868	2,628	185,314
Depreciation	59,324	100,813	110,886	48,113	1,579	–	320,715	170,620	8,600	499,935
Insurance	30,297	22,469	22,800	3,272	713	–	79,551	15,794	2,532	97,877
Interest	44,070	74,891	67,022	35,742	1,173	–	222,898	22,106	6,388	251,392
Membership dues	825	7,870	13,656	5,704	50	–	28,105	26,169	2,437	56,711
Miscellaneous	9,455	21,098	6,366	1,156	–	–	38,075	34,413	8,675	81,163
Occupancy	242,992	148,368	285,994	50,155	1,259	4,229	732,997	54,952	11,895	799,844
Printing and publications	4,873	17,729	4,446	267	2,373	–	29,688	29,232	67,493	126,413
Equipment rental and maintenance	79,252	26,162	50,974	1,341	37	–	157,766	174,987	8,806	341,559
Supplies	23,140	62,896	50,656	6,989	134	77	143,892	12,963	2,740	159,595
Travel	201,207	98,119	39,421	41,827	190	–	380,764	22,720	1,757	405,241
Total	$ 4,905,435	$ 5,310,480	$ 2,879,321	$ 1,912,081	$ 202,769	$ 51,651	$ 15,261,737	$ 2,816,820	$ 948,819	$ 19,027,376

See independent auditors' report.

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MARCUM
ACCOUNTANTS ▲ ADVISORS

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Trustees
Waypoint

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of Waypoint, (the Organization), which comprise the consolidated statement of financial position as of December 31, 2023, and the related consolidated statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the consolidated financial statements, and have issued our report thereon dated May 20, 2024.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the consolidated financial statements, we considered the Organization's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

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Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Marcum LLP

Merrimack, NH
May 20, 2024

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MARCUM
ACCOUNTANTS ▲ ADVISORS

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM; REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Trustees
Waypoint

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Waypoint's (the Organization) compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the Organization's major federal programs for the year ended December 31, 2023. The Organization's major federal programs are identified in the summary of auditors' results section of the accompanying Schedule of Findings and Questioned Costs.

In our opinion, Waypoint complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States *(Government Auditing Standards);* and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Organization and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the Organization's compliance with the compliance requirements referred to above.

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Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the Organization's federal programs.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material, noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Organization's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Organization's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Organization's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Organization's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of

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compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the consolidated financial statements of Waypoint as of and for the year ended December 31, 2023, and have issued our report thereon dated May 20, 2024, which contained an unmodified opinion on those consolidated financial statements. Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of Federal Awards is fairly stated in all material respects in relation to the consolidated financial statements as a whole.

Marcum LLP

Merrimack, NH
May 20, 2024

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WAYPOINT

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

FOR THE YEAR ENDED DECEMBER 31, 2023

Federal Agency Cluster Pass through Agency Program Title	Federal AL Number	Pass Through Identifying Number	Federal Expenditures	Passed Through to Subrecipient
U.S. Department of Housing and Urban Development				
CDBG - Entitlement Grants Cluster				
Passed Through the City of Manchester				
Community Development Block Grants/Entitlement Grants	14.218	211023-M	$ 4,000	$ –
Passed Through the City of Rochester				
Community Development Block Grants/Entitlement Grants	14.218	Unknown	13,500	–
Total Community Development Block Grants/Entitlement Grants			17,500	–
Total CDBG - Entitlement Grants Cluster			17,500	–
Passed Through the City of Manchester				
Emergency Solutions Grant Program	14.231	211423	20,000	–
Emergency Solutions Grant Program	14.231	611024	44,500	–
Total Emergency Solutions Grant Program			64,500	–
Direct Federal Program				
Economic Development Initiative, Community Project Funding and Miscellaneous Grants	14.251	N/A	685,714	–
Direct Federal Program				
Continuum of Care Program	14.267	N/A	99,941	–
Passed Through the State of New Hampshire				
Continuum of Care Program	14.267	05-95-42-423010-7927	212,881	–
Continuum of Care Program	14.267	05-95-42-423010-79270000	172,336	–
Total Continuum of Care Program			485,158	–
Direct Federal Program				
Youth Homelessness Demonstration Program	14.276	N/A	331,696	43,745
Passed Through the State of New Hampshire				
Youth Homelessness Demonstration Program	14.276	05-95-42-423010-79270000	124,529	–
Total Youth Homelessness Demonstration Program			456,225	43,745
Total U.S. Department of Housing and Urban Development			1,709,097	43,745
U.S. Department of Justice				
Passed Through the NH Department of Justice				
Children of Incarcerated Parents	16.831	2021FCC01	136,176	33,190
Passed Through the Manchester Police Department				
Comprehensive Opioid, Stimulant, and Other Substances Use Program	16.838	Unknown	8,642	–
Total U.S. Department of Justice			144,818	33,190
U.S. Department of Treasury				
Passed Through the City of Manchester				
COVID-19 Coronavirus Relief Fund	21.019	611321	43,003	–
Passed Through the State of New Hampshire				
COVID-19 Coronavirus State and Local Fiscal Recovery Funds	21.027	Unknown	400,000	–
Passed Through the County of Rockingham				
COVID-19 Coronavirus State and Local Fiscal Recovery Funds	21.027	Unknown	10,000	–
Passed Through the County of Merrimack				
COVID-19 Coronavirus State and Local Fiscal Recovery Funds	21.027	Unknown	16,548	–
Total COVID-19 Coronavirus State and Local Fiscal Recovery Funds			426,548	–
Total U.S. Department of Treasury			469,551	–
U.S. Department of Small Business Administration				
Passed Through Merrimack Valley Day Care				
COVID-19 Disaster Assistance Loans	59.008	Unknown	8,818	–
Total U.S. Department of Small Business Administration			8,818	–
U.S. Department of Education				
Passed Through the City of Manchester				
Education for Homeless Children and Youth	84.196A	02370156-00	1,500	–
Education for Homeless Children and Youth	84.196A	2470149	500	–
Total Education for Homeless Children and Youth			2,000	–
Passed Through NH Department of Education				
Education Stabilization Fund	84.425W	06-56-56-562010-24920000-102-500731	178,627	109,934
Total U.S. Department of Education			180,627	109,934

The accompanying notes are an integral part of this schedule.

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WAYPOINT

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)

FOR THE YEAR ENDED DECEMBER 31, 2023

Federal Agency Cluster Pass through Agency Program Title	Federal AL Number	Pass Through Identifying Number	Federal Expenditures	Passed Through to Subrecipient
U.S. Department of Health and Human Services				
Aging Cluster				
Passed Through the NH Department of Health and Human Services				
Special Programs for the Aging, Title III, Part B, Grants for Supportive Services and Senior Centers	93.044	05-95-48-481010-9255	44,349	–
Total Aging Cluster			44,349	–
Passed Through the City of Manchester				
Comprehensive Community Mental Health Services for Children with Serious Emotional Disturbances (SED)	93.104	6H79SM082210-04M002	155,025	14,435
Comprehensive Community Mental Health Services for Children with Serious Emotional Disturbances (SED)	93.104	5H79SM082210-02	11,293	–
Total Comprehensive Community mental Health Services for Children with Serious Emotional Disturbances (SED)			166,318	14,435
Passed Through New Hampshire Children's Trust				
Injury Prevention and Control, Community-Based Programs	93.136	SS-2022-DEHS-01-NEWHA-01-803	72,789	--
Passed Through New Hampshire Children's Trust				
Health Department Response to Public Health or Healthcare Crisis	93.391	SS-2022-DEHS-01-NEWHA-01-803	70,713	--
Passed Through the NH Division of Community and Public Health				
COVID-19 Health Department Response to Public Health or Healthcare Crisis	93.391	05-95-09-901010-5771	172,835	--
Total Health Department Response to Public Health or Healthcare Crisis			243,548	–
Direct Federal Program				
Transitional Living for Homeless Youth	93.550	N/A	479,568	–
Passed Through the NH Division of DCYF				
MaryLee Allen Promoting Safe and Stable Families Program	93.556	05-095-042-421010-29730000-102-500734-42107306	95,213	--
Passed Through New Hampshire Children's Trust				
MaryLee Allen Promoting Safe and Stable Families Program	93.556	SS-2022-DEHS-01-NEWHA-01-803	20,959	--
Total MaryLee Allen Promoting Safe and Stable Families Program			116,172	--
Direct Federal Program				
Education and Prevention Grants to Reduce Sexual Abuse of Runaway, Homeless and Street Youth	93.557	N/A	296,642	--
Passed Through the NH Division of DCYF				
Temporary Assistance for Needy Families	93.558	05-095-045-450010-61460000-502-500891-45030206	496,534	--
Passed Through the NH Division of Economic Housing Stability				
Temporary Assistance for Needy Families	93.558	05-95-42-450010-61460000	75,000	–
Total Temporary Assistance for Needy Families			571,534	--
Passed Through New Hampshire Children's Trust				
Community Based Child Abuse Prevention Grant	93.590	2001NHBCAP	19,204	--
COVID-19 Community Based Child Abuse Prevention Grant	93.590	2001-NHBCC6	20,075	–
Total Community Based Child Abuse Prevention Grant			39,279	--
Direct Federal Program				
Basic Center Grant	93.623	N/A	171,676	--
Passed Through the NH Division of DCYF				
Stephanie Tubbs Jones Child Welfare Services Program	93.645	05-095-042-421010-29680000-102-5000734-42106802	12,150	--
Passed Through Amoskeag Health				
Adoption Opportunities	93.652	05-95-9090-902010-7047	1,243	--
Passed Through the NH Division of DCYF				
Foster Care Title IV-E	93.658	05-95-042-421010-2958	126,689	--
Passed Through the NH Division of Community Based Care				
Social Services Block Grant	93.667	05-95-93-930010-7858	164,249	--
Passed Through the NH Division of DCYF				
Social Services Block Grant	93.667	05-095-042-421010-29660000-102-500734-42106603	226,370	30,000
Passed Through the NH Department of Health and Human Services				
Social Services Block Grant	93.667	05-95-48-481010-9255	462,622	--
Passed Through the NH Division of Long Term Supports and Services				
Social Services Block Grant	93.667	05-95-93-930010-7858	171,386	–
Total Social Services Block Grant			1,024,627	30,000
Passed Through the NH Division of Community and Public Health				
Maternal, Infant and Early Childhood Home Visiting Grant	93.870	05-95-90-902010-2451	103,515	--
Maternal, Infant and Early Childhood Home Visiting Grant	93.870	05-95-90-902010-5896	940,768	–
Total Maternal, Infant and Early Childhood Home Visiting Grant			1,044,283	--
Passed Through the NH Division Long Term Supports and Services				
Maternal and Child Health Services Block Grant to the States	93.994	05-95-93-930010-5191	19,237	--
Passed Through the NH Division of DCYF				
Maternal and Child Health Services Block Grant to the States	93.994	05-095-090-902010-51900000-102-500731-90004009	15,740	--
Total Maternal and Child Health Services Block Grant			34,977	--
Medicaid Cluster				
Passed Through the NH Division of Long Term Supports and Services				
Medical Assistance Program	93.778	Unknown	155,913	–
Total Medicaid Cluster			155,913	–
Total U.S. Department of Health and Human Services			4,601,757	44,435
Total Federal Expenditures			$ 7,114,668	$ 231,304

The accompanying notes are an integral part of this schedule.

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WAYPOINT

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

FOR THE YEAR ENDED DECEMBER 31, 2023

NOTE 1 - BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards (the Schedule) includes the federal award activity of Waypoint, (the Organization) under programs of the federal government for the year ended December 31, 2023. The information in the Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Waypoint, it is not intended to and does not present the financial position, changes in net assets, or cash flows of Waypoint.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited to reimbursement.

NOTE 3 - DE MINIMIS COST RATE

The Organization has elected not to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

NOTE 4 - DONATED PERSONAL PROTECTIVE EQUIPMENT (PPE) (UNAUDITED)

During the year ended December 31, 2023, the Organization did not receive donated PPE from federal sources.

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WAYPOINT

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

FOR THE YEAR ENDED DECEMBER 31, 2023

SECTION I - SUMMARY OF AUDITORS' RESULTS

FINANCIAL STATEMENTS

Type of auditors' report issued on whether the financial statements audited were prepared in accordance with GAAP:	*Unmodified*
Internal control over financial reporting:	
Material weakness(es) identified?	___ Yes ✓ No
Significant deficiency(ies) identified?	___ Yes ✓ None reported
Noncompliance material to financial statements noted?	___ Yes ✓ No

FEDERAL AWARDS

Internal control over major federal programs:	
Material weakness(es) identified?	___ Yes ✓ No
Significant deficiency(ies) identified?	___ Yes ✓ None reported
Type of auditors' report issued on compliance for major federal programs:	*Unmodified*
Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?	___ Yes ✓ No

Identification of major federal programs:

NAME OF FEDERAL PROGRAM OR CLUSTER	***ASSISTANCE LISTING NUMBER(S)***
COVID-19 Coronavirus State and Local Fiscal Recovery Funds	21.027
Maternal, Infant, and Early Childhood Home Visiting Grant	93.870

Dollar threshold used to distinguish between type A and type B programs:	$750,000
Auditee qualified as low-risk auditee?	✓ Yes ___ No

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WAYPOINT

SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)

FOR THE YEAR ENDED DECEMBER 31, 2023

SECTION II - FINANCIAL STATEMENT FINDINGS

None.

SECTION III - FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS

None.

SECTION IV - SCHEDULE OF PRIOR YEAR FINDINGS

There were no findings in the prior year.

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Waypoint Trustees
2024

Janet Ackerman

Melissa Biron, Treasurer

William Conrad

Helen Crowe

Rob Dapice

Jane E. Gile, *Secretary*

Emily Hammond

Marc Lubelczyk

Marilyn T. Mahoney

Holly P. Mintz

Zach Palmer

Mark C. Rouvalis, *Chair*

Jennifer Stebbins, *Vice Chair*

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Borja Alvarez de Toledo, M.Ed.

[redacted]

Professional Profile

- A seasoned leader with more than 18 years of senior level non-profit management experience.
- Strong business acumen with emphasis on developing processes to ensure the alignment of strategy, operations, and outcomes with a strength based approach to leadership development.
- Collaborative leader using systemic and strategic framework in program development, supervision and conflict resolution.

Professional Experience

Waypoint, *formerly Child and Family Services of New Hampshire*
Manchester, NH — December 2013- Present

~ President and CEO

- Responsible for program planning and development, insuring that Waypoint meets the community needs.
- Advance the public profile of Waypoint by developing innovative approaches and building productive relationships with government, regional and national constituencies.
- Acts as advisor to the Board of Directors and maintains relationships with the regional Boards
- Responsible for all aspects of financial planning, sustainability and oversight of Waypoint's assets
- Work with Development staff and Board of Directors to design and implement all fundraising activities, including cultivation and solicitation of key individuals, foundations and corporations

Riverside Community Care
Dedham, MA — 2009- 2013

~ Division Director, Child and Family Services

- Responsible for strategic vision, planning and implementation of the programmatic, operational and financial sustainability of a $17M division with more than 300 employees.
- In partnership with The Guidance Center, Inc.'s board of directors, played leadership role in successfully merging with Riverside Community Care, through a process that involved strategic planning, analysis and selection of a viable partner.
- Provide supervision to managers using a strength based approach and a collaborative coaching model to leadership development.

The Guidance Center, Inc.
Cambridge, MA — 1998 - 2009

~ Chief Operating Officer — 2007 - 2009

- Hired initially as Director of an intensive home-based family program and through successive promotions became responsible for all operations in the organization.
- Responsible for supervision of Division Directors, strategic planning and development of new initiatives.
- Developed strategic relationships with state and local funders, and partnered with community agencies to support the healthy growth of children and families.

Private Practice in Psychotherapy and Clinical Consultation
Madrid, Spain — 1992 - 1998

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Universidad Pontificia de Comillas
Madrid, Spain 1991 - 1998

~Adjunct Faculty

- Taught graduate level courses in Family and Couples Therapy program
- Practicum program supervisor: Supervised first year Master's Degree students through live supervision in the treatment of multi-problem families.

Centro Médico-Psicopedagógico
Madrid, Spain 1994 - 1997

~Clinical Coordinator/Director of Training.

- Member of a multi-disciplinary team that provided assessment and treatment to families victims of terrorism and had developed Post Traumatic Stress Disorder.

ITAD (Institute for Alcohol and Drug Treatment),
Madrid, Spain 1991- 1994

~ Senior Drug and Alcohol Counselor, Drug and Alcohol Program

- Provided evaluation and treatment for chemically dependent adults and their families.

~ Senior Family Therapist, Couples and Family Therapy Program

- Worked as a family therapist in the evaluation and treatment of adolescents and families.

Charles River Health Management
Boston, MA 1989 - 1991

~ Senior Family Therapist, Home Based Family Treatment Program.

Education

Graduate Certificate of Business
University of Massachusetts, Lowell, 2000.
Master's Degree in Education
Counseling Psychology Program. Boston University, 1989.
B.A. in Clinical Psychology
Universidad Pontificia de Comillas, Madrid, Spain. 1988

Publications

2009 Ayers,S & Alvarez de Toledo, B. Community Based Mental Health with Children and Families. In A. R. Roberts (Ed.) ,*Social Worker's Desk Reference* (2nd ed.),New York: Oxford University Press, 2009

2006 *Topical Discussion: Advancing Community-Based Clinical Practice and Research: Learning in the Field.* Presented at the 19th Annual Research Conference: A System of Care for Children's Mental Health: Expanding the Research Base, February 2006, Tampa, FL.

2001 Lyman, D.R.; Siegel, R.; Alvarez de Toledo, B.; Ayers, S.; Mikula, J. *How to be little and still think big: Creating a grass roots, evidence based system of care.* Symposium presented at the 14th Annual Research Conference in Children's Mental Health, Research and Training Center for Children's Mental Health, February 2001, Tampa, FL.

2006 Lyman, D.R., B. Alvarez de Toledo, *The Ecology of intensive community based intervention.* In Lightburn, A., P. Sessions. Handbook of Community Based Clinical Practice. Oxford University Press, 2006, England.

2001 Lyman, D.R., B. Alvarez de Toledo (2001) *Risk factors and treatment outcomes in a strategic intensive family program.* In Newman, .C, C. Liberton, K. Kutash and R. Friedman, (Eds.) A System of Care for Children's Mental Health: Expanding the Research Base (2002), pp. 55-58. Research and Training Center for Children's Mental Health, University of South Florida, Tampa, FL.

1994-98 Research papers and professional presentations in peer reviewed journals in Spain

Languages

Fluent in Spanish, French and Italian.

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COLLEEN M. IVES

[redacted]

CHIEF OPERATING OFFICER

Proactive executive with a formidable record of driving systemic change and business expansion. Nimble administrator with strategic planning, business process improvement, cost controls and performance management experience. Collaborative leader with inspirational and decisive management style who achieves exceptional, rather than expected, results. Catalyst for open communications towards a climate of learning to benefit company and individuals.

PROFESSIONAL EXPERIENCE

WAYPOINT, Manchester, NH ◦ 2018-Present
Statewide private nonprofit that works to advance the well-being of children and families through an array of community-based services.

Chief Operating Officer
- Oversees all aspects of program delivery including; fiscal and personnel management, quality assurance and program development

ROCKPORT MORTGAGE CORPORATION, Gloucester, MA ◦ 2008-2017
Leading national lender of US Housing & Urban Development insured commercial loans in healthcare, multifamily and affordable housing sectors.

Vice President, Operations & Quality Control
- Report to principals with overall responsibility for achieving strategic objectives through oversight of the day-to-day operations of five multi-disciplinary underwriting teams by providing support at the transactional level as well as in the development of procedures and operating practices to match RMC's continued growth.
- Ensure RMC'S compliance with their federally mandated Quality Control Plan through employee development initiatives, monitoring of RMC'S operational practices while integrating new HUD directives into RMC'S existing best practices.

IVES DEVELOPMENT ASSOCIATES, Manchester, NH ◦ 2005-2016
Consultancy providing strategic planning and leadership development to public, private and nonprofit companies throughout New England.

Principal
Design and facilitate customized corporate retreats, including strategic planning sessions, executive and Board of Directors' training and development, creation or re-affirmation of vision, mission and values and efforts to re-align leadership around key priorities and future direction of the organization. Integrate opportunities to shift organizational culture to more open and candid communications.
- Led an 18-month comprehensive change initiative that:
  - Resulted in the development of a transition plan for the assimilation of an Interim Executive Director including an operations plan that aimed to recalibrate the culture;
- Transformed climate of accountability for a $55M client by implementing Balanced Scorecard strategic measurement system. Designed, coordinated and facilitated on-site internal and external analysis of 11 retail locations in 9 states, analyzing threats and weaknesses in business to build a platform for growth.

CAREER NOTE: Concurrent with consulting enterprise (2006 – 2010), designed and taught introductory and upper level psychology and sociology courses at Granite State College in Concord, Manchester and Portsmouth, New Hampshire.

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GRANITE STATE INDEPENDENT LIVING, Concord, NH ◦ 2001-2005
Statewide nonprofit offering long-term care, employment, transportation, advocacy, and other community-based services.

Acting Executive Director & Chief Operating Officer
Led internal operations, including service and program delivery, finance, human resources, fundraising and marketing. Transformed organization's culture by promoting a climate of excellence, systemic solutions and learning that benefited the organization and individual employees. Evaluated operational results and facilitated business processes and controls that promoted efficiency and internal information flow. Developed short- and long-range operating plans. Supported up to 14 management-level employees, staff of 90, and $13M annual operating budget. Held complete performance management authority as well as autonomy to engage in private and state/federal contracts.

- Increased revenue by 78% with more effective grant administration, successful applications for new competitive grants, initiating a comprehensive development / fundraising plan, and increasing the fee-for-service lines of business.
- Increased consumers served from 400 to 3,000+ individuals within three-year period by restructuring existing programs, developing new programs and increasing program accountability with monthly management reports.
- Established foundation for 36-month capacity building plan to enhance infrastructure and overall operations by conducting full organizational audit and successfully presenting to Board of Directors.
- Expanded services and leveraged long-term grant opportunity through company acquisition. Successfully integrated organizational cultures and business practices, including human resource policies, management teams and compensation/benefits.
- Recommended, designed and implemented internal controls and operating procedures for all departments (Human Resources, Finance, Public Relations/ Development, Long-Term Care, Community Living and Employment Services).
- Increased efficiency, raised credibility of financial reporting and reduced headcount by implementing state of the art technology with expertise of retained IT consultant.

NEW HAMPSHIRE DEPARTMENT OF EDUCATION, VOCATIONAL REHABILITATION, SERVICES FOR BLIND AND VISUALLY IMPAIRED, Concord, NH ◦ 1992-2000
Statewide organization providing Registry of Legal Blindness, Sight Services for Independent Living, Vocational Rehabilitation and a Business Enterprise program.

Statewide Director
Managed professional staff of 8 to deliver services that included 15 statewide rehabilitative support groups, career counseling and vending machine/food service enterprises in State and Federal buildings.

- Awarded $1.2M 3-year federal grant to provide peer support services in 15 locations across the state
- Led Department to highest rank in standards and benchmarks among 7 other regional offices.
- Enhanced team atmosphere by integrating 4 distinct statewide programs into a cohesive unit.
- Cultivated relationships and formal partnerships with various stakeholders in the statewide network of social and human services and employment arenas.

EDUCATION

Doctorate in Human and Organizational Systems
Master of Arts in Human Development
Fielding Graduate University, Santa Barbara, California

Master of Arts/CAGS in Rehabilitation Counseling
Bachelor of Arts in Psychology and Philosophy
Assumption College, Worcester, Massachusetts

Docusign Envelope ID: 2F5B04A7-C850-49FC-913A-A2D2FE52BDAE

DENISE A. BENNETT

[redacted]

WORK EXPERIENCE

Director of Finance

04/2023 to Present
Waypoint
464 Chestnut Street, Manchester, NH 03101

Responsible for managing all aspects of the Accounting Department. Create and maintain agency budget of $20 million. Work with directors and senior management on finances for the agency. Responsible for recording the investment activity as well as overseeing the real estate holding company. Review and approve all outgoing contract billings.

Controller

09/1993 to 04/2023
Waypoint
464 Chestnut Street, Manchester, NH 03101

Oversaw the Accounting department including payroll, a/p & a/r. Assisted senior management in preparing the annual budget for a $20 million agency. Prepared month end financial statements for all programs. Met with Directors to review financials monthly. Responsible for all outside audits.

Office Manager

07/1990 to 02/1992
TRW
Bedford, NH

Managed regional sales office. Assistant to regional sales manager.

SKILLS

Budgeting - 10+ years

Financial Reporting - 10+ years

Month End Closing - 10+ years

Responsible for all audits - 10+ years

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EDUCATION

Southern NH University

Bachelor's
Business Management
Manchester, NH
09/1985 to 05/1988

Southern NH University

Associate
Accounting
Manchester, NH
09/1983 to 05/1985 .

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NH Department of Health and Human Services

KEY PERSONNEL

List those primarily responsible for meeting the terms and conditions of the agreement.

Job descriptions not required for vacant positions.

Contractor Name: Waypoint

NAME	JOB TITLE	ANNUAL AMOUNT PAID FROM THIS CONTRACT	ANNUAL SALARY
Borja Alvarez de Toledo	President and CEO	$0.00	$200,000
Colleen Ives	COO	$0.00	$160,160.
Denise Bennett	Director of Finance	$0.00	$115,440
		$0.00	$0.00
		$0.00	$0.00
		$0.00	$0.00

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC HEALTH SERVICES

Lori A. Weaver
Commissioner

Iain N. Watt
Interim Director

29 HAZEN DRIVE, CONCORD, NH 03301
603-271-4501 1-800-852-3345 Ext. 4501
Fax: 603-271-4827 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

May 31, 2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Public Health Services, to amend the existing Comprehensive Family Support Services contracts with the Contractors listed below to continue providing Comprehensive Family Support Services, by exercising contract renewal options and increasing the total price limitation by $8,447,421 from $13,656,620 to $22,104,041 and extending the completion dates from June 30, 2024 to June 30, 2026, effective July 1, 2024, upon Governor and Council approval. 89.39% Federal Funds. 10.61% General Funds.

The original contracts were approved by Governor and Council on July 15, 2020, item #21, and amended on September 21, 2022, item #5A.

Contractor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease) Amount	Revised Amount
Children Unlimited Inc. Conway, NH	156114-B001	Conway District Office Area	$734,720.00	$464,058.00	$1,198,778.00
Community Action Partnership of Strafford County Dover, NH	177200-B004	Rochester District Office Area	$1,229,692.00	$890,300.36	$2,119,992.36
The Family Resource Center at Gorham Gorham, NH	162412-B001	Littleton District Office Area	$1,483,368.00	$876,992.00	$2,360,360.00
The Family Resource Center at Gorham Gorham, NH	162412-B001	Berlin District Office Area	$1,478,084.00	$796,413.00	$2,274,497.00

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Greater Seacoast Community Health Somersworth, NH	154703-B001	Seacoast District Office Area	$1,405,192.00	$1,006,110.00	$2,411,302.00
Lakes Region Community Services Council Laconia, NH	177251-B001	Laconia District Office Area	$935,260.00	$658,448.00	$1,593,708.00
TLC Family Resource Center Claremont, NH	170625-B001	Claremont District Office Area	$1,247,696.00	804,110.94	$2,051,806.94
VNA at HCS, Inc. Keene, NH	177274-B002	Keene District Office Area	$1,156,692.00	$769,270.00	$1,925,962.00
Waypoint (Concord) Manchester, NH	177166-B002	Concord District Office Area	$1,348,372.00	$756,108.00	$2,104,480.00
Waypoint (Manchester) Manchester, NH	177166-B002	Manchester District Office Area	$1,267,004.00	$661,728.00	$1,928,732.00
Waypoint (Southern) Manchester, NH	177166-B002	Southern District Office Area	$1,370,540.00	$763,882.70	$2,134,422.70
		Total:	**$13,656,620.00**	**$8,447,421.00**	**$22,104,041.00**

Funds are available in the following accounts for State Fiscal Year 2025 and are anticipated to be available in State Fiscal Year 2026, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

The purpose of this request is for the Contractors to ensure the continuity of Comprehensive Family Support Services (CFSS) by providing home visiting services statewide to pregnant and parenting caregivers and families with children under 18 years of age. Home visiting services provide access to a variety of parenting, economic, and public health supports based on individuals' needs.

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Contractors will expand services by designating staff as "Newborn Navigators" within the CFSS program. Newborn Navigators will focus on outreach and engagement of families with newborns through a one-time, postpartum home visit. This service will allow the Contractors to reach more families and increase newborn families' connections to community-based resources that support maternal, family, and child health outcomes, as well as reduce the risk of child maltreatment.

The CFSS home visiting program provides preventative services at no cost to families, including household management, child development and maternal depression screenings, case management, and resource referrals such as nutrition support, childcare, and economic mobility support.

Approximately 1,250 families will be served each year. As a result, an average of 2,242 children and 1,592 adults will engage in services annually.

The Department will monitor services by:

- Reviewing the activities and outcome measures identified in the quarterly reports submitted by the Contractor.
- Quarterly meetings with the Contractor to ensure continued compliance with contractual requirements.
- Reviewing Contractor expenditures and conducting data quality assurance activities every month.
- Reviewing consumer satisfaction data, which must indicate an 80% favorable rating at minimum.
- Monitoring long-term program outcomes, including increasing outreach to high-risk populations, increasing the share of referred families who enroll in services, and increasing service completion rates.

As referenced in Exhibit A, Revisions to Standard Contract Provisions, of the original agreements, the parties have the option to extend the agreements for up to two (2) additional years, contingent upon satisfactory delivery of services, available funding, agreement of the parties and Governor and Council approval. The Department is exercising its option to renew services for two (2) years of the two (2) years available.

Should the Governor and Council not authorize this request, the Department will have limited capacity to provide community-based home-visiting services to children and families statewide which help prevent child maltreatment and promote child and family wellbeing.

Source of Federal Funds: Assistance Listing Number (ALN) 93.645, FAIN 2301NHCWSS; ALN 93.556, FAIN 2301NHFPSS; ALN 93.667, FAIN 2301NHSOSR; ALN 93.558, FAIN 2301NHTANF

In the event that the Federal Funds become no longer available, additional General Funds will not be requested to support this program.

Respectfully submitted,

Lori A. Weaver
Commissioner

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

05-095-042-421010-29680000-102-500734-42106802 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE IV-B SUBPART I, [redacted]
100% Federal, CFDA #93.645, Title IV-B, 2301NHCWSS [redacted]

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2022	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2023	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2024	102-500734	Social Service Contract	42106802	$4,256.90	$0.00	$4,256.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,027.60	$8,512.00	$25,539.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2022	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2023	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2024	102-500734	Social Service Contract	42106802	$4,255.00	$0.00	$4,255.00
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,020.00	$8,512.00	$25,532.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

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FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2
RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90	$0.00	$4,255.90
2025	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
2026	102-500734	Social Service Contract	42106802	$0.00	$4,256.00	$4,256.00
			Subtotal:	$17,023.60	$8,512.00	$25,535.60
			TOTAL:	$187,260.00	$93,632.00	$280,892.00

05-095-042-421010-29730000-102-500734-42107306 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION-PROMOTING SAFE AND STABLE FAMILIES
100% Federal, CFDA #93.556, Promoting Safe and Stable Families 2301NHFPSS

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2022	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2023	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2024	102-500734	Social Service Contract	42107306	$26,309.42	$0.00	$26,309.42	$6,577.36
2025	102-500734	Social Service Contract	42107311	$0.00	$26,309.00	$26,309.00	$6,577.25
2026	102-500734	Social Service Contract	42107311	$0.00	$26,309.00	$26,309.00	$6,577.25
			Subtotal:	$105,237.68	$52,618.00	$157,855.68	$39,463.92

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2022	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2023	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2024	102-500734	Social Service Contract	42107306	$37,219.70	$0.00	$37,219.70	$9,304.93
2025	102-500734	Social Service Contract	42107311	$0.00	$34,221.00	$34,221.00	$8,555.25
2026	102-500734	Social Service Contract	42107311	$0.00	$34,221.00	$34,221.00	$8,555.25
			Subtotal:	$148,878.80	$68,442.00	$217,320.80	$54,330.20

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$39,404.73	$0.00	$39,404.73	$9,851.18
2022	102-500734	Social Service Contract	42107306	$39,404.73	$0.00	$39,404.73	$9,851.18
2023	102-500734	Social Service Contract	42107306	$39,404.73	$0.00	$39,404.73	$9,851.18
2024	102-500734	Social Service Contract	42107307	$39,404.73	$0.00	$39,404.73	$9,851.18
2025	102-500734	Social Service Contract	42107311	$0.00	$39,405.00	$39,405.00	$9,851.25
2026	102-500734	Social Service Contract	42107311	$0.00	$39,405.00	$39,405.00	$9,851.25
			Subtotal:	$157,618.92	$78,810.00	$236,428.92	$59,107.23

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2022	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2023	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2024	102-500734	Social Service Contract	42107306	$2,221.00	$0.00	$2,221.00	$555.25
2025	102-500734	Social Service Contract	42107311	$0.00	$25,221.00	$25,221.00	$6,305.25
2026	102-500734	Social Service Contract	42107311	$0.00	$25,221.00	$25,221.00	$6,305.25
			Subtotal:	$8,884.00	$50,442.00	$59,326.00	$14,831.50

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2022	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2023	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2024	102-500734	Social Service Contract	42107306	$32,109.00	$0.00	$32,109.00	$8,027.25
2025	102-500734	Social Service Contract	42107311	$0.00	$10,109.00	$10,109.00	$2,527.25
2026	102-500734	Social Service Contract	42107311	$0.00	$10,109.00	$10,109.00	$2,527.25
			Subtotal:	$128,436.00	$20,218.00	$148,654.00	$37,163.50

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2022	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2023	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2024	102-500734	Social Service Contract	42107306	$24,776.16	$0.00	$24,776.16	$6,194.04
2025	102-500734	Social Service Contract	42107311	$0.00	$10,776.00	$10,776.00	$2,694.00
2026	102-500734	Social Service Contract	42107311	$0.00	$10,776.00	$10,776.00	$2,694.00
			Subtotal:	$99,104.64	$21,552.00	$120,656.64	$30,164.16

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2022	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2023	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2024	102-500734	Social Service Contract	42107306	$13,172.37	$0.00	$13,172.37	$3,293.09
2025	102-500734	Social Service Contract	42107311	$0.00	$22,672.00	$22,672.00	$5,668.00
2026	102-500734	Social Service Contract	42107311	$0.00	$22,672.00	$22,672.00	$5,668.00
			Subtotal:	$52,689.48	$45,344.00	$98,033.48	$24,508.37

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2022	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2023	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2024	102-500734	Social Service Contract	42107306	$10,500.62	$0.00	$10,500.62	$2,625.16
2025	102-500734	Social Service Contract	42107311	$0.00	$10,501.00	$10,501.00	$2,625.25
2026	102-500734	Social Service Contract	42107311	$0.00	$10,501.00	$10,501.00	$2,625.25
			Subtotal:	$42,002.48	$21,002.00	$63,004.48	$15,751.12

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2022	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2023	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2024	102-500734	Social Service Contract	42107306	$5,309.00	$0.00	$5,309.00	$1,327.25
2025	102-500734	Social Service Contract	42107311	$0.00	$10,309.00	$10,309.00	$2,577.25
2026	102-500734	Social Service Contract	42107311	$0.00	$10,309.00	$10,309.00	$2,577.25
			Subtotal:	$21,236.00	$20,618.00	$41,854.00	$10,463.50

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR #.162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2022	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2023	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2024	102-500734	Social Service Contract	42107306	$23,474.00	$0.00	$23,474.00	$5,868.50
2025	102-500734	Social Service Contract	42107311	$0.00	$10,474.00	$10,474.00	$2,618.50
2026	102-500734	Social Service Contract	42107311	$0.00	$10,474.00	$10,474.00	$2,618.50
			Subtotal:	$93,896.00	$20,948.00	$114,844.00	$28,711.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET	MATCH
2021	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2022	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2023	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2024	102-500734	Social Service Contract	42107306	$15,503.00	$0.00	$15,503.00	$3,875.75
2025	102-500734	Social Service Contract	42107311	$0.00	$9,503.00	$9,503.00	$2,375.75
2026	102-500734	Social Service Contract	42107311	$0.00	$9,503.00	$9,503.00	$2,375.75
			Subtotal:	$62,012.00	$19,006.00	$81,018.00	$20,254.50
			TOTAL:	$919,996.00	$419,000.00	$1,338,996.00	$334,749.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

05-095-042-421010-29660000-102-500734-42106603 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE XX GRANTS-SSBG
100% Federal Funds: CFDA #93.667, Title XX Grant 2301NHSOSR

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR#:177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

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FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2
RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
2022	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
2023	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
2024	102-500734	Social Service Contract	42106603	$0.00	$0.00	$0.00
			Subtotal:	$0.00	$0.00	$0.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20	$0.00	$79,299.20
			Subtotal:	$317,196.80	$0.00	$317,196.80
			TOTAL:	$3,171,968.00	$0.00	$3,171,968.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

05-095-042-421010-72150000-102-500734-45001501 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE XX GRANTS-SSBG [redacted]
100% Federal Funds, CFDA #93.667, Title XX Grant 2301NH5OSR [redacted]

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
			Subtotal:	$0.00	$158,598.00	$158,598.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$74,299.00	$74,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$74,299.00	$74,299.00
			Subtotal:	$0.00	$148,598.00	$148,598.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$59,299.00	$59,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$59,299.00	$59,299.00
			Subtotal:	$0.00	$118,598.00	$118,598.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$39,299.00	$39,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$39,299.00	$39,299.00
			Subtotal:	$0.00	$78,598.00	$78,598.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$99,299.00	$99,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$99,299.00	$99,299.00
			Subtotal:	$0.00	$198,598.00	$198,598.00

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$84,299.00	$84,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$84,299.00	$84,299.00
			Subtotal:	$0.00	$168,598.00	$168,598.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$70,000.00	$70,000.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$70,000.00	$70,000.00
			Subtotal:	$0.00	$140,000.00	$140,000.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$64,299.00	$64,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$64,299.00	$64,299.00
			Subtotal:	$0.00	$128,598.00	$128,598.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$49,299.00	$49,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$49,299.00	$49,299.00
			Subtotal:	$0.00	$98,598.00	$98,598.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR #-162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$94,299.00	$94,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$94,299.00	$94,299.00
			Subtotal:	$0.00	$188,598.00	$188,598.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR #-162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$79,299.00	$79,299.00
			Subtotal:	$0.00	$158,598.00	$158,598.00
			TOTAL:	$0.00	$1,585,980.00	$1,585,980.00

05-095-045-450010-61270000-102-500731-45030353 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, EMPLOYMENT SUPPORTS, 100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families, FAIN 2301NHTANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.48	$0.00	$136,363.48
			Subtotal:	$545,453.92	$0.00	$545,453.92

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.20	$0.00	$136,363.20
			Subtotal:	$545,452.80	$0.00	$545,452.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.87	$0.00	$136,363.87
			Subtotal:	$545,455.48	$0.00	$545,455.48

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
2022	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
2023	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
2024	102-500731	Contracts For Prog. Svc	45030353	$58,282.80	$0.00	$58,282.80
			Subtotal:	$233,131.20	$0.00	$233,131.20

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.73	$0.00	$136,363.73
			Subtotal:	$545,454.92	$0.00	$545,454.92

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
2022	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
2023	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
2024	102-500731	Contracts For Prog. Svc	45030353	$159,156.74	$0.00	$159,156.74
			Subtotal:	$636,626.96	$0.00	$636,626.96

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.47	$0.00	$136,363.47
			Subtotal:	$545,453.88	$0.00	$545,453.88

VNA AT HCS, INC (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.28	$0.00	$136,363.28
			Subtotal:	$545,453.12	$0.00	$545,453.12

FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
2022	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
2023	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
2024	102-500731	Contracts For Prog. Svc	45030353	$99,246.36	$0.00	$99,246.36
			Subtotal:	$396,985.44	$0.00	$396,985.44

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
2022	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
2023	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
2024	102-500731	Contracts For Prog. Svc	45030353	$178,741.09	$0.00	$178,741.09
			Subtotal:	$714,964.36	$0.00	$714,964.36

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
2022	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
2023	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
2024	102-500731	Contracts For Prog. Svc	45030353	$186,391.38	$0.00	$186,391.38
			Subtotal:	$745,565.52	$0.00	$745,565.52
			TOTAL:	$5,999,997.60	$0.00	$5,999,997.60

05-095-045-450010-61460000-502-500891-45030206 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, TEMP ASSISTNC TO NEEDY FAMILIES
100% Federal Funds: CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families; FAIN 2301NHTANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$43,000.00	$0.00	$43,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$43,000.00	$0.00	$43,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$43,000.00	$0.00	$43,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$43,000.00	$0.00	$43,000.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$215,864.00	$215,864.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$229,364.00	$229,364.00
			Subtotal:	$172,000.00	$445,228.00	$617,228.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$45,000.00	$0.00	$45,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$45,000.00	$0.00	$45,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$45,000.00	$0.00	$45,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$45,000.00	$0.00	$45,000.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$195,014.00	$195,014.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$197,364.00	$197,364.00
			Subtotal:	$180,000.00	$392,378.00	$572,378.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00	$0.00	$25,824.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$198,288.00	$198,288.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$211,188.00	$211,188.00
			Subtotal:	$103,296.00	$409,476.00	$512,772.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$32,000.00	$0.00	$32,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$32,000.00	$0.00	$32,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$32,000.00	$0.00	$32,000.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$32,000.00	$0.00	$32,000.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$141,783.00	$141,783.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$155,283.00	$155,283.00
			Subtotal:	$128,000.00	$297,066.00	$425,066.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$44,346.97	$0.00	$44,346.97
2022	102-500731	Contracts For Prog. Svc	45030353	$44,346.97	$0.00	$44,346.97
2023	102-500731	Contracts For Prog. Svc	45030353	$44,346.97	$0.00	$44,346.97
2024	644-504187	SGFSER SGF SERVICES	42105874	$44,346.97	$0.00	$44,346.97
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$314,211.00	$314,211.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$327,711.00	$327,711.00
			Subtotal:	$177,387.88	$641,922.00	$819,309.88

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00	$0.00	$25,824.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$25,824.00	$0.00	$25,824.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$320,980.00	$320,980.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$358,980.00	$358,980.00
			Subtotal:	$103,296.00	$679,960.00	$783,256.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$35,124.00	$0.00	$35,124.00
2022	102-500731	Contracts For Prog. Svc	45030353	$35,124.00	$0.00	$35,124.00
2023	102-500731	Contracts For Prog. Svc	45030353	$35,124.00	$0.00	$35,124.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$35,124.00	$0.00	$35,124.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$260,987.00	$260,987.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$269,487.00	$269,487.00
			Subtotal:	$140,496.00	$530,474.00	$670,970.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$52,360.00	$0.00	$52,360.00
2022	102-500731	Contracts For Prog. Svc	45030353	$52,360.00	$0.00	$52,360.00
2023	102-500731	Contracts For Prog. Svc	45030353	$52,360.00	$0.00	$52,360.00
2024	644-504187	SGFSER SGF SERVICES	42105874	$52,360.00	$0.00	$52,360.00
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$284,724.00	$284,724.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$298,224.00	$298,224.00
			Subtotal:	$209,440.00	$582,948.00	$792,388.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$37,454.54	$0.00	$37,454.54
2022	102-500731	Contracts For Prog. Svc	45030353	$37,454.54	$0.00	$37,454.54
2023	102-500731	Contracts For Prog. Svc	45030353	$37,454.54	$0.00	$37,454.54
2024	644-504187	SGFSER SGF SERVICES	42105874	$37,454.54	$0.00	$37,454.54
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$231,451.00	$231,451.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$249,201.00	$249,201.00
			Total	$149,818.16	$480,652.00	$630,470.16

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$29,065.97	$0.00	$29,065.97
2022	102-500731	Contracts For Prog. Svc	45030353	$29,065.97	$0.00	$29,065.97
2023	102-500731	Contracts For Prog. Svc	45030353	$29,065.97	$0.00	$29,065.97
2024	644-504187	SGFSER SGF SERVICES	42105874	$29,065.97	$0.00	$29,065.97
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$275,807.00	$275,807.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$288,807.00	$288,807.00
			Subtotal:	$116,263.88	$564,614.00	$680,877.88

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	45030353	$30,000.52	$0.00	$30,000.52
2022	102-500731	Contracts For Prog. Svc	45030353	$30,000.52	$0.00	$30,000.52
2023	102-500731	Contracts For Prog. Svc	45030353	$30,000.52	$0.00	$30,000.52
2024	644-504187	SGFSER SGF SERVICES	42105874	$30,000.52	$0.00	$30,000.52
2025	074-500589	Grants for Pub Asst	45030353	$0.00	$279,391.00	$279,391.00
2026	074-500589	Grants for Pub Asst	45030353	$0.00	$292,391.00	$292,391.00
			Subtotal:	$120,002.08	$571,782.00	$691,784.08
			TOTAL:	$1,600,000.00	$5,596,500.00	$7,196,500.00

05-095-090-902010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMINITY SERVICES, MATERNAL. 100% Federal Funds, CFDA #93.994, Federal Funds from HRSA B04MC45230

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	-$4,576.00	$0.00
			Subtotal:	$18,304.00	($4,576.00)	$13,728.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	$0.00	$5,394.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	$0.00	$5,394.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	$0.00	$5,394.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,394.00	-$5,394.00	$0.00
			Subtotal:	$21,576.00	($5,394.00)	$16,182.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	$0.00	$6,487.30
2022	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	$0.00	$6,487.30
2023	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	$0.00	$6,487.30
2024	102-500731	Contracts For Prog. Svc	90004009	$6,487.30	-$6,487.30	$0.00
			Subtotal:	$25,949.20	($6,487.30)	$19,461.90

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	$0.00	$5,804.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	$0.00	$5,804.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	$0.00	$5,804.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,804.00	-$5,804.00	$0.00
			Subtotal:	$23,216.00	($5,804.00)	$17,412.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	$0.00	$3,045.64
2022	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	$0.00	$3,045.64
2023	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	$0.00	$3,045.64
2024	102-500731	Contracts For Prog. Svc	90004009	$3,045.64	-$3,045.64	$0.00
			Subtotal:	$12,182.56	($3,045.64)	$9,136.92

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	$0.00	$6,486.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	$0.00	$6,486.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	$0.00	$6,486.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,486.00	-$6,486.00	$0.00
			Subtotal:	$25,944.00	($6,486.00)	$19,458.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	$0.00	$7,639.06
2022	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	$0.00	$7,639.06
2023	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	$0.00	$7,639.06
2024	102-500731	Contracts For Prog. Svc	90004009	$7,639.06	-$7,639.06	$0.00
			Subtotal:	$30,556.24	($7,639.06)	$22,917.18

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	$0.00	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00	-$4,576.00	$0.00
			Subtotal:	$18,304.00	($4,576.00)	$13,728.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	$0.00	$6,432.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	$0.00	$6,432.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	$0.00	$6,432.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,432.00	-$6,432.00	$0.00
			Subtotal:	$25,728.00	($6,432.00)	$19,296.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	$0.00	$7,259.00
2022	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	$0.00	$7,259.00
2023	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	$0.00	$7,259.00
2024	102-500731	Contracts For Prog. Svc	90004009	$7,259.00	-$7,259.00	$0.00
			Subtotal:	$29,036.00	($7,259.00)	$21,777.00

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FISCAL DETAILS
COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2
RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	$0.00	$3,692.00
2022	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	$0.00	$3,692.00
2023	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	$0.00	$3,692.00
2024	102-500731	Contracts For Prog. Svc	90004009	$3,692.00	-$3,692.00	$0.00
			Subtotal:	$14,768.00	($3,692.00)	$11,076.00
			TOTAL:	$245,564.00	($61,391.00)	$184,173.00

05-095-042-421010-29580000-645-504004-42105877-HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, CHILD-FAMILY SERVICES
100% General Funds

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
2022	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
2023	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
2024	645-504004	SGF Other	42105877	$43,288.00	$0.00	$43,288.00
			Subtotal:	$173,152.00	$0.00	$173,152.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
2022	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
2023	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
2024	645-504004	SGF Other	42105877	$9,219.00	$0.00	$9,219.00
			Subtotal:	$36,876.00	$0.00	$36,876.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
2022	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
2023	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
2024	645-504004	SGF Other	42105877	$51,000.00	$0.00	$51,000.00
			Subtotal:	$204,000.00	$0.00	$204,000.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
			Subtotal:	$7,272.00	$0.00	$7,272.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
2022	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
2023	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
2024	645-504004	SGF Other	42105877	$8,002.56	$0.00	$8,002.56
			Subtotal:	$32,010.24	$0.00	$32,010.24

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
2022	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
2023	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
2024	645-504004	SGF Other	42105877	$51,500.00	$0.00	$51,500.00
			Subtotal:	$206,000.00	$0.00	$206,000.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
2022	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
2023	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
2024	645-504004	SGF Other	42105877	$36,070.00	$0.00	$36,070.00
			Subtotal:	$144,280.00	$0.00	$144,280.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
			Subtotal:	$7,272.00	$0.00	$7,272.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00	$0.00	$1,818.00
			Subtotal:	$7,272.00	$0.00	$7,272.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001						
FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
2022	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
2023	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
2024	645-504004	SGF Other	42105877	$51,725.04	$0.00	$51,725.04
			Subtotal:	$206,900.16	$0.00	$206,900.16

FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
2022	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
2023	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
2024	645-504004	SGF Other	42105877	$51,700.00	$0.00	$51,700.00
			Subtotal:	$206,800.00	$0.00	$206,800.00
			TOTAL:	$1,231,834.40	$0.00	$1,231,834.40

05-095-045-450010-72150000-074-500589-45001502 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: Bureau of Family Assistance, TITLE XX GRANTS-SSBG
100% General Funds

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$47,864.00	$47,864.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$47,864.00	$47,864.00
			Subtotal:	$0.00	$95,728.00	$95,728.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR#177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$24,596.00	$24,596.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$24,596.00	$24,596.00
			Subtotal:	$0.00	$49,192.00	$49,192.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$77,487.00	$77,487.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$77,487.00	$77,487.00
			Subtotal:	$0.00	$154,974.00	$154,974.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$17,622.00	$17,622.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$17,622.00	$17,622.00
			Subtotal:	$0.00	$35,244.00	$35,244.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$12,048.00	$12,048.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$12,048.00	$12,048.00
			Subtotal:	$0.00	$24,096.00	$24,096.00

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$66,987.00	$66,987.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$66,987.00	$66,987.00
			Subtotal:	$0.00	$133,974.00	$133,974.00

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FISCAL DETAILS

COMPREHENSIVE FAMILY SUPPORT SERVICES - AMENDMENT #2

RFP-2021-DEHS-02-COMPR-01/02/03/04/05/06/07/08/09/10/11-A02

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$43,710.00	$43,710.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$43,710.00	$43,710.00
			Subtotal:	$0.00	$87,420.00	$87,420.00

VNA AT HCS, INC. (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$16,393.00	$16,393.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$16,393.00	$16,393.00
			Subtotal:	$0.00	$32,786.00	$32,786.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR #177251- B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$28,250.00	$28,250.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$28,250.00	$28,250.00
			Subtotal:	$0.00	$56,500.00	$56,500.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$48,000.00	$48,000.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$48,000.00	$48,000.00
			Subtotal:	$0.00	$96,000.00	$96,000.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2025	074-500589	Grants for Pub Asst	45001502	$0.00	$61,393.00	$61,393.00
2026	074-500589	Grants for Pub Asst	45001502	$0.00	$61,393.00	$61,393.00
			Subtotal:	$0.00	$122,786.00	$122,786.00
			TOTAL:	$0.00	$888,700.00	$888,700.00

05-095-090-902010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMUNITY SERVICES, MATERNAL 100% General Funds

FRC AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR# 162412-B001

FISCAL YEAR	CLASS	TITLE	JOB NUMBER	CURRENT BUDGET	INCREASE (DECREASE) AMOUNT	REVISED BUDGET
2021	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	$0.00	$75,000.00
2022	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	$0.00	$75,000.00
2023	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	$0.00	$75,000.00
2024	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	-$75,000.00	$0.00
			Subtotal:	$300,000.00	($75,000.00)	$225,000.00
			TOTAL:	$300,000.00	($75,000.00)	$225,000.00

CONTRACT TOTAL:	$13,656,620.00	$8,447,421.00	$22,104,041.00

State of New Hampshire
Department of Health and Human Services
Amendment #2

This Amendment to the Comprehensive Family Support Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Waypoint ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on July 15, 2020 (Item #21), as amended on September 21, 2022 (Item #5A), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7, Completion Date, to read:

   June 30, 2026

2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read:

   $2,134,422.70

3. Modify Exhibit B, Scope of Services, by replacing in its entirety with Exhibit B, Scope of Services – Amendment #2, which is attached hereto and incorporated by reference herein.

4. Modify Exhibit C, Payment Terms, Section 1, to read:

   1. This Agreement is funded by:

      1.1. 83% Federal Funds, comprised of:

         1.1.1. 1% from the US Department of Health and Human Services, Administration on Children, Youth and Families, Child Welfare Social Services, Title IV-B, Subpart 1, of the Social Security Act, Assistance Listing Number (ALN) 93.645, Federal Award Identification Number (FAIN) 2301NHCWSS.

         1.1.2. 13% from the US Department of Health and Human Services, Administration for Children & Families, Administration on Children, Youth and Families, Promoting Safe and Stable Families, ALN 93.556, FAIN 2301FPSS.

         1.1.3. 25% from the US Department of Health and Human Services, Administration for Children & Families, Title XX Grants, SSBG – Social Services Block Grant, ALN 93.667, FAIN 2301NHSOSR.

         1.1.4. 60% from the US Department of Health and Human Services, Temporary Assistance for Needy Families, ALN 93.558, FAIN 2301NHTANF.

         1.1.5. .1% from the US Department of Health and Human Services, Maternal and Child Health Services Block Grant, ALN 93.994, FAIN 90CA1858.

      1.2. 17% General Funds.

5. Modify Exhibit C, Payment Terms, Section 3, to read:

   3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement and shall be in accordance with the approved line item, as specified in Exhibit C-1, Budget through Exhibit C-6, Budget – Amendment #2.

6. Add Exhibit C-5, Budget – Amendment #2, which is attached hereto and incorporated by reference herein.
7. Add Exhibit C-6, Budget – Amendment #2, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective July 1, 2024, upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

5/29/2024
Date

DocuSigned by:
Iain Watt
D7788B63F0704C7...
Name: Iain Watt
Title: Interim Director - DPHS

Waypoint

5/28/2024
Date

DocuSigned by:
Borja Alvarez de Toledo
2E6DBA264D974B0...
Name: Borja Alvarez de Toledo
Title: president and CEO

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

5/30/2024
Date

DocuSigned by:
Robyn Guarino
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

Scope of Services

1. Statement of Work

1.1. General Services

1.1.1. The Contractor must provide services to pregnant and parenting women as well as other families with children up to eighteen (18) years of age who are:

1.1.1.1. At risk for experiencing difficulty with:

1.1.1.1.1. Pregnancy;

1.1.1.1.2. Health and nutrition;

1.1.1.1.3. Education and employment;

1.1.1.1.4. Parenting challenges;

1.1.1.1.5. Social isolation;

1.1.1.1.6. Substance use disorders;

1.1.1.1.7. Mental health events;

1.1.1.1.8. Child abuse and neglect; and

1.1.1.1.9. Substance exposed infants.

1.1.1.2. Perinatal families of substance exposed infants; and

1.1.1.3. At risk for child abuse and neglect.

1.1.1.4. Seeking Comprehensive Family Support Services (CFSS) in a voluntary manner.

1.1.2. The Contractor must provide services at Waypoint located at 60 Main Street, Nashua, NH; and other locations, as mutually agreed upon between the Contractor and the client, within the Department of Health and Human Services' Southern District Office Catchment Area. The Contractor must ensure:

1.1.2.1. Staff are available to provide Comprehensive Family Support Services to families during the business hours of 8:00 AM to 5:00 PM, Monday through Friday, excluding state and federal holidays.

1.1.2.2. Evening hours are available at least one (1) night per week.

1.1.2.3. Families are provided flexible opportunities to meet in the home or community.

1.1.2.4. Office locations remain in compliance with the Americans with Disabilities Act (ADA) accessibility requirements.

1.1.2.5. No duplication of services.

1.1.3. The Contractor must maintain operation of a Family Resource Center of Quality (FRC-Q) or obtain the FRC-Q designation no later than June 30, 2026. This includes utilizing the Strengthening Families Framework and Protective Factors including, but not limited to, parental resilience, social connections, knowledge of parenting and child development, concrete supports in times of need, and social emotional competence in children, which may be provided through methods including, but not limited to:

1.1.3.1. Home visiting services.

1.1.3.2. Case management.

1.1.3.3. Workshops.

1.1.3.4. Support groups.

1.1.3.5. Community events.

1.1.3.6. Facilitating access to concrete support and referrals.

1.1.4. The Contractor must engage with the Department and peers through activities including, but not limited to:

1.1.4.1. Attending quarterly CFSS meetings as scheduled by the Department.

1.1.4.2. Attending regularly scheduled meetings, upon request of the Department or Contractor.

1.1.4.3. Participating in an annual CFSS site visit.

1.1.4.4. Collaborating with the Department and the statewide network of Family Resource Centers's Facilitating Organization to ensure a statewide system of CFSS.

1.1.4.5. Designating one (1) staff position to be the liaison for all programmatic correspondence between the Department and the Contractor, including but not limited to:

1.1.4.5.1. Clinical updates.

1.1.4.5.2. Program announcements.

1.1.4.5.3. Reporting changes, errors, and requests.

1.1.4.5.4. Invoicing requests and inquiries.

1.2. **CFSS Home Visiting Services**

1.2.1. The Contractor must provide home visiting services utilizing the NH Comprehensive Family Support Services model, which includes, but is not limited to, the following priorities:

1.2.1.1. Promoting healthy pregnancy and birth outcomes.

1.2.1.2. Promoting a safe and nurturing environment for children.

1.2.1.3. Improving maternal and child health.

1.2.1.4. Promoting positive parenting practices.

1.2.1.5. Reducing child maltreatment.

1.2.1.6. Increasing linkages and referrals to community resources and supports.

1.2.2. The Contractor must utilize home visits as the main method of CFSS service delivery and must be provided in a flexible and integrated approach that provides support services to families on a continuum of three stages, including:

1.2.2.1. Prevention;

1.2.2.2. Early intervention; and

1.2.2.3. Crisis.

1.2.3. The Contractor must provide multigenerational, trauma-informed, culturally responsive, strengths-based services, focused on empowering families through the use of evidence-based and evidence-informed approaches including, but not limited to:

1.2.3.1. Growing Great Kids curriculum.

1.2.3.2. Parents as Teachers curriculum.

1.2.3.3. Positive Solutions for Families.

1.2.3.4. Strengthening Families Parent Cafes.

1.2.3.5. Born to Learn curriculum.

1.2.3.6. The Period of PURPLE Crying.

1.2.3.7. Enhanced care coordination.

1.2.3.8. Motivational interviewing.

1.2.3.9. Advocacy training.

1.2.3.10. Reflective supervision.

1.2.4. The Contractor must provide and connect families to services that include but are not limited to:

1.2.4.1. Social.

1.2.4.2. Healthcare.

1.2.4.3. Family Planning.

1.2.4.4. Parenting Support.

1.2.5. The Contractor must promote education on health and safety topics including, but not limited to:

1.2.5.1. Child safety information through handouts and explanation via curricula including information available from the Centers for Disease Control (CDC) on a variety of infant, childhood safety concerns, ranging from injury prevention to reduction of high-risk behaviors in teenagers, including, but not limited to:

1.2.5.1.1. Car seat safety checks.

1.2.5.1.2. Safety gates.

1.2.5.1.3. Portable cribs.

1.2.5.1.4. Safe sleep.

1.2.5.1.5. Lead poisoning prevention.

1.2.5.1.6. Home safety including Window guards.

1.2.5.1.7. Oral health of infants, children, and adolescents.

1.2.5.1.8. Adverse Childhood Experiences (ACES) and the protective factors.

1.2.5.1.9. Smoking cessation.

1.2.6. The Contractor must collaborate with program participants to develop comprehensive goals that improve the economic self-sufficiency of families by assisting parents to plan for the future that includes, but is not limited to:

1.2.6.1. Planning future pregnancies.

1.2.6.2. Continuing education.

1.2.6.3. Finding and maintaining employment.

1.2.6.4. Increasing Protective Factors of the family.

1.2.6.5. Obtaining secure housing.

1.2.6.6. Accessing community services.

1.2.6.7. Accessing parental education on topics that include, but are not limited to:

1.2.6.7.1. Child development.

1.2.6.7.2. Child behavior.

1.2.6.7.3. Child health.

1.2.6.7.4. Coping and problem-solving skills.

1.2.6.7.5. Safety.

1.2.6.7.6. Parenting skills.

1.3. Newborn Navigation Services

1.3.1. The Contractor must provide a Newborn Navigator program as part of the Comprehensive Family Support Services Home Visiting model. A Family Support Specialist designated as a Newborn Navigator will be identified within the CFSS Family Resource Center (FRC). Newborn Navigators must:

1.3.1.1. Engage with families during pregnancy or within one month of birth and provide at minimum a one (1) time CFSS home visit on a voluntary basis within three (3) months of birth. The home visit includes care coordination services to pregnant and newborn families, with priority given to:

1.3.1.1.1. Families at or below 250% of the federal poverty level;

1.3.1.1.2. Single-parent families;

1.3.1.1.3. First time parents;

1.3.1.1.4. Families with other children under three (3) years of age;

1.3.1.1.5. Parents under twenty-five (25) years of age; and

1.3.1.1.6. Parents with limited educational attainment.

1.3.1.2. Make initial contact with families ~~at~~ during pregnancy, prior to hospital discharge, or no later than one (1) month following birth to:

1.3.1.2.1. Provide Family Resource Center (FRC) information for families declining the home visit; or

1.3.1.2.2. Schedule a date and time for the initial home visit to occur and obtain initial intake prescreening information to follow up with the family.

Contractor Initials BAT (DS)

1.3.1.3. Gather prescreening intake information and enter into the Family Support Data System (FSDS) prior to conducting the home visit.

1.3.2. The Contractor must ensure:

1.3.2.1. Enrolled families are eligible for up to a total of three (3) Newborn Navigator home visits to complete check-ins and community linkages, which must occur during the first six (6) months post discharge.

1.3.2.2. The initial engagement with the newborn family includes initial screening by the Healthcare setting and Newborn Navigator for enrollment, considering the following questions:

1.3.2.2.1. Does the family reside in CFSS catchment area?

1.3.2.2.2. Has the family had a recent birth or expecting birth?

1.3.2.2.3. Does the family need community based follow up to make resource linkages?

1.3.2.2.4. Would the family benefit from a post-partum follow up screening of maternal and child health and community linkage support?

1.3.2.2.5. Is the family already enrolled in another home visiting program?

1.3.2.3. Families that consent to the Newborn Navigator home visit receive a Welcome Newborn Family bag that includes information and resources as coordinated with the Department, including but not limited to:

1.3.2.3.1. WIC.

1.3.2.3.2. Medicaid.

1.3.2.3.3. SNAP.

1.3.2.3.4. Family Resource Center services.

1.3.2.3.5. Lead poisoning prevention.

1.3.2.3.6. Safe sleep.

1.3.2.3.7. Infant nutrition.

1.3.2.3.8. Additional items as identified by the CFSS agency and agreed upon by the Department.

1.3.2.4. The initial one (1) time Newborn Navigator home visit includes a comprehensive Family Needs Assessment and supports including, but not limited to:

1.3.2.4.1. Maternal depression screening.

1.3.2.4.2. Developmental screening.

1.3.2.4.3. Referrals to resources as identified through the family needs assessment.

1.3.2.4.4. Parent education, Child safety: safe sleep & lead poisoning prevention and home safety.

1.3.2.4.5. Breastfeeding/lactation support.

1.3.2.4.6. Post-Partum family planning.

1.3.2.4.7. Nutrition support.

1.3.2.4.8. Positive parenting practices including attachment.

1.3.2.4.9. Release of information for resource referrals and sharing programmatic information with the Department.

1.3.2.4.10. Information and referral on home visiting programs.

1.3.2.5. The Newborn Navigator works with families to identify needs for ongoing support and facilitate referrals to the local Family Resource Center, CFSS, Healthy Families America (HFA), The Supplemental Nutrition Program for Women, Infants and Children (WIC), and Family Centered Early Supports and Services (FCESS).

1.3.2.6. Data for the Newborn Navigator program, as outlined in reporting requirements, is collected within the FSDS, and as coordinated with the Department and the Facilitation Organization.

1.3.3. The Contractor must collaborate, build partnerships, and plan enrollments with local healthcare agencies to promote referrals from healthcare providers to the CFSS Newborn Navigator program, including, but not limited to:

1.3.3.1. Birthing hospitals.

1.3.3.2. OBGYNs.

1.3.3.3. Pediatric healthcare agencies.

1.3.3.4. Family healthcare agencies.

1.3.3.5. Community Health Centers.

1.3.3.6. Developing Memorandum of Understanding (MOU's) as needed.

1.3.3.7. Offering satellite health office hours as needed.

1.3.3.8. Providing Newborn Navigator CFSS program information and printed materials as needed.

1.3.4. The Contractor must collaborate and build partnerships with local early childcare and education programs that also serve newborn families to coordinate with early childhood programs, avoid duplication of services, and enhance coordination of care, including, but not limited to:

1.3.4.1. WIC.

1.3.4.2. FCESS.

1.3.4.3. HFA.

1.3.4.4. Other newborn home visiting programs within the CFSS catchment area.

1.3.5. The Contractor must work with the Department's CFSS Continuous Quality Improvement (CQI) Specialist to ensure all readiness activities are in place prior to implementing the program, including, but not limited to:

1.3.5.1. Newborn Navigator staff Training.

1.3.5.2. Family recruitment and enrollment plan.

1.3.5.3. Health provider, community alignment and engagement plan.

1.3.5.4. Data collection, including a Department-approved participant post survey.

1.3.5.5. A post-participant survey shall be completed, upon survey approval by the Department, which may include, but is not limited to:

1.3.5.6. Assessment of knowledge of community resources, postpartum depression, and newborn care after the one-time home visit.

1.3.5.7. Assessment of referrals and connections to community resources.

1.3.5.8. Satisfaction with and recommendation of Newborn Navigation services to peers.

1.3.5.9. Additional feedback to support continuous quality improvement.

1.3.6. The Contractor must complete and renew a Release of Information (ROI) form annually with CFSS and Newborn Navigator participants. The ROI shall include:

1.3.6.1. Acknowledgement of data collection within the FSDS.

1.3.6.2. Acknowledgement of sharing personal identifiable information with the Department.

1.3.6.3. Acknowledgement of purpose of releasing data to the Department to review program outcomes and facilitate quality improvement activities.

1.3.6.4. Acknowledgement that Family Service Record data will be kept and tracked for three (3) subsequent years following discharge.

1.4. Assessments and Referrals

1.4.1. The Contractor must collaborate with community partners to facilitate referrals and prioritize enrollment of families who may be experiencing conditions that include, but are not limited to:

1.4.1.1. A previous or current founded, or unfounded, child protective services report.

1.4.1.2. Having a child who has a low birth weight and neuro developmental delays.

1.4.1.3. A history of, or current, parental or caregiver substance abuse.

1.4.1.4. A history of, or current, mental health concerns relative to the parent, caregiver, or child(ren).

1.4.1.5. Having income at or below 250% of the Federal Poverty Level.

1.4.1.6. Family history of domestic violence.

1.4.1.7. Child's insecure attachment in early years.

1.4.1.8. Pregnancy; birth of a child within the past twelve (12) months; birth of an additional child within the next six (6) months; birth or expected birth of a child with special healthcare needs.

1.4.1.9. Pregnant individuals with prenatal substance use concerns and families with substance exposed infants.

1.4.1.10. Pregnant or post-partum individuals with a Plan of Safe Care or in need of support to develop a Plan of Safe Care.

1.4.1.11. Having more than one (1) child under three (3) years of age.

1.4.1.12. Physical or social isolation or any other factors that contribute to unhealthy social and emotional outcomes.

1.4.1.13. Home conditions presenting a health and/or safety risk to family members.

1.4.1.14. Child or family with chronic health, behavioral or developmental issues that impacts parenting.

1.4.1.15. Ages and Stages Questionnaire (ASQ) and Ages and Stages Questionnaire Social Emotional (ASQ-SE) results that indicate developmental delays.

1.4.1.16. Families impacted by traumatic events.

1.4.1.17. Receiving Temporary Assistance to Needy Families (TANF) cash assistance or any of the Medicaid options.

1.4.1.18. Substance Use Disorder services.

1.4.2. The Contractor must complete a Family Needs Assessment for each family served within the first three (3) home visits utilizing an intake assessment within the FSDS to:

1.4.2.1. Identify strengths;

1.4.2.2. Identify risk factors;

1.4.2.3. Identify current needs;

1.4.2.4. Determine best program fit; and

1.4.2.5. Provide appropriate CFSS referrals and services.

1.4.3. The Contractor must utilize additional screening tools, including but not limited to:

1.4.3.1. The Ages and Stages Questionnaires, ASQ-3, and ASQ-SE.

1.4.3.2. Prime MD depression screening.

1.4.3.3. Edinburg Postnatal screening.

1.4.4. The Contractor must ensure that each family is provided with an Individual Service Plan (ISP) that addresses and targets barriers to receiving education and support services, which may include but are not limited to:

1.4.4.1. Parent education and support.

1.4.4.2. Family mentoring and advocacy.

1.4.4.3. Medical and health education.

1.4.4.4. Mental health and education.

1.4.4.5. Early childhood education.

1.4.4.6. Literacy education and support.

1.4.4.7. Life skills training.

1.4.4.8. Use of preventive childcare.

1.4.5. The Contractor must provide referrals to appropriate community-based services and other resources that support families in their home communities, which may include, but are not limited to:

1.4.5.1. Childcare Aware of New Hampshire.

1.4.5.2. The Department's District Offices for assistance with program eligibility determination.

1.4.5.3. Special Medicaid Services, including FCESS.

1.4.5.4. WIC Nutrition programs for access to breastfeeding supports, nutritional education, and healthy foods.

1.4.5.5. NH Employment Security.

1.4.5.6. Local school districts.

1.4.5.7. Family violence prevention agencies.

1.4.5.8. Mental health services.

1.4.5.9. Nutrition education and healthy foods.

1.4.5.10. Instructional money management.

1.4.5.11. Smoking cessation programs, such as QuitWorks-NH.

1.4.5.12. Independent living skills programs.

1.4.5.13. Adult education.

1.4.5.14. Literacy education.

1.4.5.15. Employment services.

1.4.5.16. Vocational rehabilitation services.

1.5. Marketing and Outreach

1.5.1. The Contractor must utilize strategies to increase the presence of CFSS in the community, including but not limited to:

1.5.1.1. Producing and distributing Family Resource Center-branded flyers and brochures.

1.5.1.2. Utilizing the Family Resource Center Facebook page to engage referral sources, families, and community members.

1.5.1.3. Targeted mailings.

1.5.1.4. Representing the FRC at community agencies and events.

1.5.2. The Contractor may administer the Watch Me Grow curriculum/program/services in accordance with the Watch Me Grow guidelines, through activities including, but not limited to:

1.5.2.1. Distribute the "Learn the Signs, Act Early" materials.

1.5.2.2. Report the number of families who received developmental screening education materials.

1.5.2.3. Provide developmental and social emotional screenings for children one (1) month through five (5) years of age.

1.5.2.4. Report the number of families that received an ASQ-3 and ASQ-SE- screener.

1.6. Workshops and Support Groups

1.6.1. The Contractor must ensure families have access to support groups through a variety of methods, including but not limited to:

1.6.1.1. In community spaces.

1.6.1.2. At the Family Resource Center.

1.6.1.3. Virtual.

1.6.2. The Contractor must provide an array of workshops to increase knowledge of parenting education, child development, parental resilience, and social connections, which include, but are not limited to:

1.6.2.1. Positive Solutions for Families.

1.6.2.2. Parenting a Second Time Around.

1.6.2.3. Cooking and nutrition classes.

1.6.2.4. Instructional money management programs.

1.6.2.5. Mommy and Me (New Baby) group.

1.6.2.6. Supporting Language and Your Child.

1.6.2.7. You and Your Child Series.

1.6.3. The Contractor must facilitate a variety of support groups that include, but are not limited to:

1.6.3.1. Parent Support.

1.6.3.2. Kincare Support.

1.6.3.3. CONNECT.

1.6.3.4. Circle of Parents.

1.6.3.5. Parent and Grandparent Café.

1.6.4. The Contractor must provide training to parents on topics that include, but are not limited to:

1.6.4.1. Parenting strategies designed to increase parents' confidence and success as parents.

1.6.4.2. Co-parenting strategies, including teaching parenting skills that include, but are not limited to:

1.6.4.2.1. Problem-solving skills.

1.6.4.2.2. Promoting children's cognitive, academic, and social skills.

1.6.4.2.3. Positive discipline.

1.6.4.2.4. Decision-making.

1.6.4.2.5. Relationships.

1.6.4.2.6. Self-control.

1.6.4.2.7. Limit-setting.

1.6.4.2.8. Creating structure.

1.6.4.2.9. Setting appropriate expectations.

1.6.4.2.10. Parenting children with Autism and sensory disorders.

1.6.4.3. Child development topics to understand and provide for children's needs, which may include, but are not limited to:

1.6.4.3.1. Secure attachments.

1.6.4.3.2. Ongoing nurturing relationships.

1.6.4.3.3. Physical protection and safety.

1.6.4.3.4. Developmentally appropriate experiences.

1.6.4.3.5. Setting limits.

1.6.4.3.6. Providing structure.

1.6.4.3.7. Parenting teenagers.

1.6.4.3.8. Positive discipline strategies.

1.6.5. The Contractor must evaluate the progress of both parents and caregivers, as well as the performance of the programs and services provided.

1.7. Staffing and Training

1.7.1. The Contractor must ensure any staff who drive as part of their job duties maintain a valid driver's license.

1.7.2. The Contractor must provide an adequate number of paraprofessional home visitors to implement the CFSS program, of which must be approved by the Department. Vacancies and changes to staffing must be communicated to the Department. Other positions that support CFSS service delivery may include, but are not limited to:

1.7.2.1. Program Director.

1.7.2.2. Program Manager.

1.7.2.3. Supervisor.

1.7.2.4. Family Resource Center Coordinator.

1.7.2.5. Community Outreach Coordinator.

1.7.2.6. Administrative support staff.

1.7.3. The Contractor must ensure paraprofessional home visitors possess:

1.7.3.1. A high school diploma or equivalent.

1.7.3.2. Experience providing services to families.

1.7.3.3. Knowledge of child development.

1.7.4. The Contractor must ensure supervisors and program managers have:

1.7.4.1. An associate degree with three (3) years of prior experience, at minimum, or.

1.7.4.2. Appropriate lived and work experience to fulfill the duties of the position and written approval from the Department.

1.7.5. The Contractor must ensure staff are trained in:

1.7.5.1. The principles of family support.

1.7.5.2. Maternal and child health.

1.7.5.3. The child welfare system with concentrations in service array.

1.7.5.4. Working in multidisciplinary teams.

1.7.5.5. Home visiting safety.

1.7.6. The Contractor must demonstrate on-going staff training and development in areas that include, but are not limited to:

1.7.6.1. Skills needed to address the ethnic and cultural needs, resources, and assets of the community;

1.7.6.2. Exercising empathy, with an understanding of family stressors, for parents and families receiving services; and

1.7.6.3. Effective home visiting and reporting practices.

1.7.7. The Contractor must ensure staff are provided with training in the CFSS program model before delivering service on a recurring basis. Training must comply with program specifications and requirements, including but not limited to:

1.7.7.1. The Strengthening Families Framework.

1.7.7.2. The Five Protective Factors.

1.7.7.3. Period of PURPLE, Safe Sleep, Lead Poisoning Prevention.

1.7.7.4. Maternal Depression Screening administration.

1.7.7.5. Motivational Interviewing.

1.7.7.6. Other training as identified by the Contractor and/or Department and formalized in a training plan to be submitted to the Department upon request.

1.7.8. The Contractor must ensure all staff and supervisors completing home visits are trained in one of the following curriculums within six (6) months of hire:

1.7.8.1. Growing Great Kids.

1.7.8.2. Parents as Teachers.

1.7.9. The Contractor must ensure all staff are trained in the Standards or Quality and complete recertification every two (2) years.

1.7.10. The Contractor must work with the Departments CQI specialist to track staff training annually and develop a staff training plan as needed.

1.7.11. The Contractor must collaborate with other early childhood and social service agencies to support training and coordination of services such as:

1.7.11.1. NH EASY benefits application training.

1.7.11.2. Bureau of Family Assistance (BFA) Overview training.

1.7.11.3. Collection and entry of personally identifiable information (PII) for all participants served under this agreement into the Department's designated Family Support Data System.

1.7.11.4. Positive behavior intervention and support frameworks such as the Pyramid Model.

1.8. Relevant Laws, Policies and Guidelines

1.8.1. The Contractor's program services shall meet the requirements of Sec. 401 (a)(3) of the 42USC 601, which is Part A of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PRWORA) federal law for TANF, which indicates on of the purposes is to increase State flexibility to, "(3) prevent and reduce the incidence of out-of-wedlock pregnancies and establish annual numerical goals for preventing and reducing the incidence of these pregnancies", to the State/Federal regulation.

1.8.2. The Contractor shall comply with confidentiality provisions of RSA 170-G: 8-a. All information regarding the Department's clients, client families, foster families, and other involved individuals, is strictly confidential and shall not be discussed with anyone except the Department's personnel in the performance of contracted services.

1.8.3. The Contractor shall maintain the confidentiality of all clients and use client information only for program administration purposes and evaluation, ensuring the following, including but not limited to:

1.8.3.1. All staff and subcontractor(s) understand that the receipt of this information is confidential and cannot be disclosed except in direct administration of the program.

1.8.3.2. All staff and suboontractor(s) adhere to the standards and confidentiality policies of the organization.

1.8.3.3. Receipt of public assistance and other confidential information shared shall be shared only as part of the medical record and only with the properly signed release of information from the client.

1.8.4. The Contractor shall, for purposes of program evaluation and/or continuous quality improvement, report personally identifiable health data to the Department as requested, for all clients served under the resulting contract.

1.8.5. The Contractor shall obtain any authorizations for release of information from the clients that are necessary to comply with federal and state laws and regulations.

1.8.6. The Contractor shall provide all forms developed for authorization for release of information to the Department shall prior to use.

1.8.7. The Contractor shall inform the Division of Public Health Services prior to initiating any research related to the resulting contract.

1.8.8. The Contractor shall comply with the reporting requirements of New Hampshire RSA 169:C, Child Protection Act, RSA 161:F46, Protective Services to Adults, RSA 631:6, Assault and Related Offenses, and RSA 130:A, Lead Paint Poisoning and Control.

1.9. Reporting and Deliverable Requirements

1.9.1. The Contractor must submit quarterly reports highlighting the program activities no later than the fifteenth (15th) day of the month following each quarter-end date. A report template will be provided by the Department that will include, but are not limited to:

1.9.1.1. The progress in achieving the stated outcomes.

1.9.1.2. Feedback from families as to the effectiveness and satisfaction of the contracted services.

1.9.1.3. Referral and engagement data.

1.9.2. The Contractor must submit an annual report to the Department no later than July 31st of each contract year, which must include, but is not limited to:

1.9.2.1. Program accomplishments and activities, in detail.

1.9.2.2. Recommendations for service development and outcomes.

1.9.2.3. Systemic barriers experienced.

1.9.2.4. Family satisfaction survey results.

1.9.3. The Contractor must collaborate with the Department to provide requested information relative to program evaluation and other information, as needed, to meet Department goals and requirements.

1.9.4. The Contractor must maintain a Family Service Record for enrolled CFSS participants, which must include, but is not limited to:

1.9.4.1. Participant names.

1.9.4.2. Participant DOBs.

1.9.4.3. Source of referral.

1.9.4.4. Referral information.

1.9.4.5. Release of information form.

1.9.4.6. Income.

1.9.4.7. Family assessment.

1.9.4.8. Child/Family services plan.

1.9.4.9. Case contact log.

1.9.4.10. Receipt of health care.

1.9.4.11. Medicaid insurance information.

1.9.4.12. Linkages with prenatal/primary care and visit schedule as outlined in the American Academy of Pediatrics, "Recommendations for Preventative Pediatric Health Care" schedule.

1.9.4.13. Progress notes.

1.9.4.14. Childcare utilization and billing information.

1.9.4.15. Case closure report.

1.9.5. The Contractor must maintain a Family Service Record for Newborn Navigation participants, which must include, but is not limited to:

1.9.5.1. Parent and Child Name.

1.9.5.2. Parent and Child DOB.

1.9.5.3. Residence.

1.9.5.4. Parent and Child Ethnicity.

1.9.5.5. Parent and Child Race.

1.9.5.6. Language.

1.9.5.7. Educational level.

1.9.5.8. Digital resources (phone, cell, laptop).

1.9.5.9. Income.

1.9.5.10. Insurance.

1.9.5.11. Employment.

1.9.5.12. Prenatal and post-partum Healthcare access.

1.9.5.13. Home visit and screening tools completed.

1.9.5.14. Topics reviewed including, but not limited to:

1.9.5.14.1. Maternal depression screening.

1.9.5.14.2. Family Planning.

1.9.5.14.3. Positive Parenting Practices.

1.9.5.14.4. Breastfeeding/Lactation support.

1.9.5.14.5. Nutrition.

1.9.5.14.6. Child Health.

1.9.5.14.7. Maternal health and self-care.

1.9.5.15. Referrals made for service linkage including, but not limited to:

1.9.5.15.1. Concrete Supports.

1.9.5.15.2. Childcare.

1.9.5.15.3. Healthcare access.

1.9.5.15.4. Community supports.

1.9.5.15.5. Home visiting programs and type.

1.9.5.15.6. Discharge date and reason.

1.9.5.15.7. Post survey completion.

1.9.6. The Contractor must ensure the records as identified in 1.9.4 and 1.9.5 are summarized and entered into the Quick Base in real-time.

1.10. Performance Measures

1.10.1. The Contractor must ensure consumer satisfaction data indicates a minimum of 80% favorable rating.

1.10.2. The Contractor, collaboratively with the Department, provides developmental screenings for children up to age six (6) years of age and participates in the Watch Me Grow Program, monitored through the Family Support Data System (FSDS), upon Department request.

1.10.3. The Contractor sustains 100% screening of maternal depression for post-partum individuals and is monitored through the Family Support Data System (FSDS).

1.10.4. The Contractor sustains 100% documentation and monitoring of Preventative Childcare referrals and authorizations in the Family Support Data System.

1.10.5. The Contractor, collaboratively with the Department, ensures evidence-based strategies are used and appropriate metrics are tracked for specific programs and sub-populations, monitored through the Family Support Data System and during monitoring site visits.

1.10.6. The Contractor actively and regularly collaborates with the Department to enhance contract management, improve results, and adjust program delivery and policy based on successful outcomes.

1.10.7. The Contractor tracks a range of performance improvement topics that include, but are not limited to:

1.10.7.1. Increasing outreach to high-risk populations.

1.10.7.2. Increasing the share of referred families who enroll in services.

1.10.7.3. Increasing service completion dates.

1.10.7.4. Evaluating long-term program outcomes including, but not limited to:

1.10.7.4.1. Increasing families' connections to community resources.

1.10.7.4.2. Reducing child maltreatment investigations and substantiations.

1.10.7.4.3. Improving the quality and safety of the home environment.

1.10.7.4.4. Increasing positive parenting behaviors.

1.10.7.4.5. Reducing parental anxiety and depression.

1.10.7.4.6. Promoting use of high-quality childcare when non-parental care is desired.

1.10.8. The Contractor may be required to provide other key data and metrics to the Department, including client-level demographic, performance, and service data.

1.10.9. The Contractor must collect and share data with the Department in a format specified by the Department, where applicable.

1.11. Background Checks

1.11.1. Prior to permitting any individual to provide services under this Agreement, the Contractor must ensure said individual has undergone:

1.11.1.1. A criminal background check, at the Contractor's expense, and has no convictions for crimes that represent evidence of behavior that could endanger individuals served under this Agreement;

1.11.1.2. A name search of the Department's Bureau of Elderly and Adult Services (BEAS) State Registry, pursuant to RSA 161-F:49, with results indicating no evidence of behavior that could endanger individuals served under this Agreement; and

1.11.1.3. A name search of the Department's Division for Children, Youth and Families (DCYF) Central Registry pursuant to RSA 169-C:35, with results indicating no evidence of behavior that could endanger individuals served under this Agreement.

1.12. Confidential Data

1.12.1. The Contractor must meet all information security and privacy requirements as set by the Department and in accordance with the Department's Information Security Requirements Exhibit as referenced below.

1.12.2. The Contractor must ensure any individuals involved in delivering services through this Agreement contract sign an attestation agreeing to access, view, store, and discuss Confidential Data in accordance with federal and state laws and regulations and the Department's Information Security Requirements

Exhibit. The Contractor must ensure said individuals have a justifiable business need to access confidential data. The Contractor must provide attestations upon Department request.

1.13. Privacy Impact Assessment

1.13.1. Upon request, the Contractor must allow and assist the Department in conducting a Privacy Impact Assessment (PIA) of its system(s)/application(s)/web portal(s)/website(s) or Department system(s)/application(s)/web portal(s)/website(s) hosted by the Contractor, if Personally Identifiable Information (PII) is collected, used, accessed, shared, or stored. To conduct the PIA the Contractor must provide the Department access to applicable systems and documentation sufficient to allow the Department to assess, at minimum, the following:

1.13.1.1. How PII is gathered and stored;

1.13.1.2. Who will have access to PII;

1.13.1.3. How PII will be used in the system;

1.13.1.4. How individual consent will be achieved and revoked; and

1.13.1.5. Privacy practices.

1.13.2. The Department may conduct follow-up PIAs in the event there are either significant process changes or new technologies impacting the collection, processing, or storage of PII.

1.14. Department Owned Devices, Systems and Network Usage

1.14.1. If Contractor End Users, defined in the Department's Information Security Requirements Exhibit that is incorporated into this Agreement, are authorized by the Department's Information Security Office to use a Department-issued device (e.g. computer, tablet, mobile telephone) or access the Department network in the fulfilment of this Agreement, each End User must:

1.14.1.1. Sign and abide by applicable Department and New Hampshire Department of Information Technology (NH DoIT) use agreements, policies, standards, procedures and guidelines, and complete applicable trainings as required;

1.14.1.2. Use the information that they have permission to access solely for conducting official Department business and agree that all other use or access is strictly forbidden including, but not limited, to personal or other private and non-Department use, and that at no time shall they access or attempt to access information without having the express authority of the Department to do so;

1.14.1.3. Not access or attempt to access information in a manner inconsistent with the approved policies, procedures, and/or agreement relating to

system entry/access;

1.14.1.4. Not copy, share, distribute, sub-license, modify, reverse engineer, rent, or sell software licensed, developed, or being evaluated by the Department, and at all times must use utmost care to protect and keep such software strictly confidential in accordance with the license or any other agreement executed by the Department;

1.14.1.5. Only use equipment, software, or subscription(s) authorized by the Department's Information Security Office or designee;

1.14.1.6. Not install non-standard software on any Department equipment unless authorized by the Department's Information Security Office or designee;

1.14.1.7. Agree that email and other electronic communication messages created, sent, and received on a Department-issued email system are the property of the Department of New Hampshire and to be used for business purposes only. Email is defined as "internal email systems" or "Department-funded email systems."

1.14.1.8. Agree that use of email must follow Department and NH DoIT policies, standards, and/or guidelines; and

1.14.1.9. Agree when utilizing the Department's email system:

1.14.1.9.1. To only use a Department email address assigned to them with a "@ affiliate.DHHS.NH.Gov".

1.14.1.9.2. Include in the signature lines information identifying the End User as a non-Department workforce member; and

1.14.1.9.3. Ensure the following confidentiality notice is embedded underneath the signature line:

CONFIDENTIALITY NOTICE: "This message may contain information that is privileged and confidential and is intended only for the use of the individual(s) to whom it is addressed. If you receive this message in error, please notify the sender immediately and delete this electronic message and any attachments from your system. Thank you for your cooperation."

1.14.1.10. Contractor End Users with a Department issued email, access, or potential access to Confidential Data, and/or a workspace in a Department building/facility, must:

1.14.1.10.1. Complete the Department's Annual Information Security & Compliance Awareness Training prior to accessing,

viewing, handling, hearing, or transmitting Department Data or Confidential Data.

1.14.1.10.2. Sign the Department's Business Use and Confidentiality Agreement and Asset Use Agreement, and the NH DoIT Department wide Computer Use Agreement upon execution of the Agreement and annually thereafter.

1.14.1.10.3. Only access the Department's intranet to view the Department's Policies and Procedures and Information Security webpages.

1.14.1.11. Contractor agrees, if any End User is found to be in violation of any of the above terms and conditions, said End User may face removal from the Agreement, and/or criminal and/or civil prosecution, if the act constitutes a violation of law.

1.14.1.12. Contractor agrees to notify the Department a minimum of three business days prior to any upcoming transfers or terminations of End Users who possess Department credentials and/or badges or who have system privileges. If End Users who possess Department credentials and/or badges or who have system privileges resign or are dismissed without advance notice, the Contractor agrees to notify the Department's Information Security Office or designee immediately.

1.14.2. Workspace Requirement

1.14.2.1. If applicable, the Department will work with Contractor to determine requirements for providing necessary workspace and State equipment for its End Users.

1.15. Contract End of Life Transition Services

1.15.1. General Requirements

1.15.1.1. If applicable, upon termination or expiration of the Agreement the parties agree to cooperate in good faith to effectuate a smooth secure transition of the Services from the Contractor to the Department and, if applicable, the Contractor engaged by the Department to assume the Services previously performed by the Contractor for this section the new Contractor shall be known as "Recipient"). Ninety (90) days prior to the end-of the contract or unless otherwise specified by the Department, the Contractor must begin working with the Department and if applicable, the new Recipient to develop a Data Transition Plan (DTP). The Department shall provide the DTP template to the Contractor.

1.15.1.2. The Contractor must use reasonable efforts to assist the Recipient, in connection with the transition from the performance of Services by the Contractor and its End Users to the performance of such Services. This may include assistance with the secure transfer of records (electronic and hard copy), transition of historical data (electronic and hard copy), the transition of any such Service from the hardware, software, network and telecommunications equipment and internet-related information technology infrastructure ("Internal IT Systems") of Contractor to the Internal IT Systems of the Recipient and cooperation with and assistance to any third-party consultants engaged by Recipient in connection with the Transition Services.

1.15.1.3. If a system, database, hardware, software, and/or software licenses (Tools) was purchased or created to manage, track, and/or store Department Data in relationship to this contract said Tools will be inventoried and returned to the Department, along with the inventory document, once transition of Department Data is complete.

1.15.1.4. The internal planning of the Transition Services by the Contractor and its End Users shall be provided to the Department and if applicable the Recipient in a timely manner. Any such Transition Services shall be deemed to be Services for purposes of this Agreement.

1.15.1.5. Should the data Transition extend beyond the end of the Agreement, the Contractor agrees that the Information Security Requirements, and if applicable, the Department's Business Associate Agreement terms and conditions remain in effect until the Data Transition is accepted as complete by the Department.

1.15.1.6. In the event where the Contractor has comingled Department Data and the destruction or Transition of said data is not feasible, the Department and Contractor will jointly evaluate regulatory and professional standards for retention requirements prior to destruction, refer to the terms and conditions of the Department's DHHS Information Security Requirements Exhibit.

1.15.2. Completion of Transition Services

1.15.2.1. Each service or Transition phase shall be deemed completed (and the Transition process finalized) at the end of 15 business days after the product, resulting from the Service, is delivered to the Department and/or the Recipient in accordance with the mutually agreed upon Transition plan, unless within said 15 business day term the Contractor notifies the Department of an issue requiring additional time to complete said product.

1.15.2.2. Once all parties agree the data has been migrated the Contractor will have 30 days to destroy the data per the terms and conditions of the Department's Information Security Requirements Exhibit.

1.15.3. Disagreement over Transition Services Results

1.15.3.1. In the event the Department is not satisfied with the results of the Transition Service, the Department shall notify the Contractor, in writing, stating the reason for the lack of satisfaction within 15 business days of the final product or at any time during the data Transition process. The Parties shall discuss the actions to be taken to resolve the disagreement or issue. If an agreement is not reached, at any time the Department shall be entitled to initiate actions in accordance with the Agreement.

2. Exhibits Incorporated

2.1. The Contractor shall use and disclose Protected Health Information in compliance with the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule) (45 CFR Parts 160 and 164) under the Health Insurance Portability and Accountability Act (HIPAA) of 1996, and in accordance with the attached Exhibit I, Business Associate Agreement, which has been executed by the parties.

2.2. The Contractor shall manage all confidential data related to this Agreement in accordance with the terms of Exhibit K, DHHS Information Security Requirements.

2.3. The Contractor shall comply with all Exhibits D through K, which are attached hereto and incorporated by reference herein.

3. Additional Terms

3.1. Impacts Resulting from Court Orders or Legislative Changes

3.1.1. The Contractor agrees that, to the extent future state or federal legislation or court orders may have an impact on the Services described herein, the State has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.

3.2. Culturally and Linguistically Appropriate Services (CLAS)

3.2.1. The Contractor must submit and comply with a detailed description of the language assistance services they will provide to persons with limited English proficiency and/or hearing impairment to ensure meaningful access to their programs and/or services within ten (10) days of the contract effective date.

3.3. Credits and Copyright Ownership

3.3.1. All documents, notices, press releases, research reports and other materials prepared during or resulting from the performance of the services of the Contract shall include the following statement, "The preparation of this

(report, document etc.) was financed under a Contract with the State of New Hampshire, Department of Health and Human Services, with funds provided in part by the State of New Hampshire and/or such other funding sources as were available or required, e.g., the United States Department of Health and Human Services."

3.3.2. All materials produced or purchased under the contract shall have prior approval from the Department before printing, production, distribution, or use.

3.3.3. The Department shall retain copyright ownership for any and all original materials produced, including, but not limited to:

3.3.3.1. Brochures.

3.3.3.2. Resource directories.

3.3.3.3. Protocols or guidelines.

3.3.3.4. Posters.

3.3.3.5. Reports.

3.3.4. The Contractor must not reproduce any materials produced under the contract without prior written approval from the Department.

4. Records

4.1. The Contractor must keep records that include, but are not limited to:

4.1.1. Books, records, documents and other electronic or physical data evidencing and reflecting all costs and other expenses incurred by the Contractor in the performance of the Contract, and all income received or collected by the Contractor.

4.1.2. All records shall be maintained in accordance with accounting procedures and practices, which sufficiently and properly reflect all such costs and expenses, and which are acceptable to the Department, and to include, without limitation, all ledgers, books, records, and original evidence of costs such as purchase requisitions and orders, vouchers, requisitions for materials, inventories, valuations of in-kind contributions, labor time cards, payrolls, and other records requested or required by the Department.

4.1.3. Statistical, enrollment, attendance or visit records for each recipient of services, which records shall include all records of application and eligibility (including all forms required to determine eligibility for each such recipient), records regarding the provision of services and all invoices submitted to the Department to obtain payment for such services.

4.1.4. Medical records on each patient/recipient of services.

4.2. During the term of this Contract and the period for retention hereunder, the Department, the United States Department of Health and Human Services, and any of their designated representatives shall have access to all reports and records maintained pursuant to the Contract for purposes of audit, examination, excerpts, and transcripts. Upon the purchase by the Department of the maximum number of units provided for in the Contract and upon payment of the price limitation hereunder, the Contract and all the obligations of the parties hereunder (except such obligations as, by the terms of the Contract are to be performed after the end of the term of this Contract and/or survive the termination of the Contract) shall terminate, provided however, that if, upon review of the Final Expenditure Report the Department shall disallow any expenses claimed by the Contractor as costs hereunder the Department shall retain the right, at its discretion, to deduct the amount of such expenses as are disallowed or to recover such sums from the Contractor.

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Exhibit C-5, Budget - Amendment #2

New Hampshire Department of Health and Human Services		
Contractor Name:	Waypoint (Southern District)	
Budget Request for:	Comprehensive Family Support Services	
Budget Period	7/1/2024 - 06/30/2025 (SFY 2025).	
Indirect Cost Rate (if applicable)	0.173997142	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$195,798	$0
2. Fringe Benefits	$85,290	$0
3. Consultants	$6,250	$0
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0	$0
5.(a) Supplies - Educational	$10	$0
5.(b) Supplies - Lab	$0	$0
5.(c) Supplies - Pharmacy	$0	$0
5.(d) Supplies - Medical	$0	$0
5.(e) Supplies Office	$950	$0
6. Travel	$4,500	$0
7. Software	$0	$0
8. (a) Other - Marketing/ Communications	$250	$0
8. (b) Other - Education and Training	$7,500	$0
8. (c) Other - Other (specify below)	$0	$0
Other Occupancy	$15,080	$0
Other Telephone	$4,250	$0
Other Postage	$175	$0
Other Org Dues	$750	$0
Other Insurance	$1,800	$0
Other Purchased Services / In-Kind Dc	$0	$9,851
9. Subrecipient Contracts	$0	$0
Total Direct Costs	$322,603	$9,851
Total Indirect Costs	$56,132	$0
TOTAL	$378,735	$9,851

Contractor: BAT (DS)

Date: 5/28/2024

Exhibit C-6, Budget - Amendment #2

New Hampshire Department of Health and Human Services		
Contractor Name:	Waypoint (Southern District)	
Budget Request for:	Comprehensive Family Support Services	
Budget Period	7/1/2025 - 06/30/2026 (SFY 2026)	
Indirect Cost Rate (if applicable)	0.174001019	
Line Item	**Program Cost - Funded by DHHS**	**Program Cost - Contractor Share/ Match**
1. Salary & Wages	$203,434	$0
2. Fringe Benefits	$88,616	$0
3. Consultants	$6,250	$0
4. Equipment Indirect cost rate cannot be applied to equipment costs per 2 CFR 200.1 and Appendix IV to 2 CFR 200.	$0	$0
5.(a) Supplies - Educational	$10	$0
5.(b) Supplies - Lab	$0	$0
5.(c) Supplies - Pharmacy	$0	$0
5.(d) Supplies - Medical	$0	$0
5.(e) Supplies Office	$950	$0
6. Travel	$4,500	$0
7. Software	$0	$0
8. (a) Other - Marketing/ Communications	$250	$0
8. (b) Other - Education and Training	$7,500	$0
8. (c) Other - Other (specify below)	$0	$0
Other Occupancy	$15,105	$0
Other Telephone	$4,250	$0
Other Postage	$175	$0
Other Org Dues	$750	$0
Other Insurance	$1,800	$0
Other Purchased Services / In-Kind Dc	$0	$9,851
9. Subrecipient Contracts	$0	$0
Total Direct Costs	$333,590	$9,851
Total Indirect Costs	$58,045	$0
TOTAL	$391,635	$9,851

Contractor: BAT (DS)

Date: 5/28/2024

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF ECONOMIC & HOUSING STABILITY

Lori A. Shibinette
Commissioner

Karen E. Heberl
Director

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9474 1-800-852-3345 Ext. 9474
Fax: 603-271-4230 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

August 30, 2022

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Economic and Housing Stability, to amend existing contracts with the Contractors listed below to expand who may qualify for employment to provide Comprehensive Family Support Services, with no change to the price limitation of $13,656,620 and no change to the contract completion dates of June 30, 2024, effective upon Governor and Council approval.

The original contracts were approved by Governor and Council on July 15, 2020, item #21.

Contractor Name	Vendor Code	Area Served	Current Amount	Increase (Decrease)	Revised Amount
Children Unlimited Inc. Conway, NH	156114-B001	Conway District Office Area	$734,720	$0	$734,720
Community Action Partnership of Strafford County Dover, NH	177200-B004	Rochester District Office Area	$1,229,692	$0	$1,229,692
Greater Seacoast Community Health Somersworth, NH	154703-B001	Seacoast District Office Area	$1,405,192	$0	$1,405,192
Lakes Region Community Services Council Laconia, NH	177251-B001	Laconia District Office Area	$935,260	$0	$935,260

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The Family Resource Center at Gorham Gorham, NH	162412-B001	Littleton District Office Area	$1,483,368	$0	$1,483,368
The Family Resource Center at Gorham Gorham, NH	162412-B001	Berlin District Office Area	$1,478,084	$0	$1,478,084
TLC Family Resource Center Claremont, NH	170625-B001	Claremont District Office Area	$1,247,696	$0	$1,247,696
VNA at HCS, Inc. Keene, NH	177274-B002	Keene District Office Area	$1,156,692	$0	$1,156,692
Waypoint Manchester, NH	177166-B002	Concord District Office Area	$1,348,372	$0	$1,348,372
Waypoint Manchester, NH	177166-B002	Manchester District Office Area	$1,267,004	$0	$1,267,004
Waypoint Manchester, NH	177166-B002	Southern District Office Area	$1,370,540	$0	$1,370,540
		Total:	$13,656,620	$0	$13,656,620

EXPLANATION

The purpose of this request is to modify the scope of work for the existing contracts to expand the pool of potential home visitors for the Comprehensive Family Support Services (CFSS) program by reducing the minimum education requirement for Paraprofessional Home Visitors from a bachelor's degree to an associate's degree. Due to the supervisory levels and management structure, quality of services will not be impacted. Comprehensive Family Support Services promotes family wellness, decreasing family stressors, preventing child abuse and neglect, juvenile justice involvement, and providing education and support to parents and caregivers. Families are provided with assistance to access services they need and want in their home communities that strengthen the family and provide parents with an opportunity to learn and grow. Specialized training for staff is provided to ensure comprehensive knowledge, quality skills and abilities are applied in these services.

Approximately 1,200 families are served annually.

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Contractors will continue serving pregnant and parenting women, and families with children under the age of 21 years old, who are in need of assistance and support with parenting, health and nutrition, education, and employment. Families served may be experiencing stressors such as, but not limited to, unemployment, social isolation, substance misuse, and health issues.

Contractors will continue providing evidence-informed, trauma-informed, integrated, whole family services with the goal of promoting and strengthening family health and wellness, and preventing child maltreatment. Contractors will continue assisting families with accessing a variety of parenting, economic, and public health supports based on the needs presented. All services are strength-based, focus on the whole family, voluntary, and guided by the family.

The Department will continue monitoring services by:

- Reviewing consumer satisfaction data, which must indicate a minimum of 80% favorable rating.
- Monitoring long-term program outcomes, including increasing outreach to high-risk populations, increasing the share of referred families who enroll in services, and increasing service completion rates.

Should the Governor and Executive Council not authorize this request, the flexibility of community-based family services may not be available to address the needs of children and families throughout the state, which could cause an increase of involvement of services through the Division for Children, Youth and Families, as these services help to prevent child maltreatment and promote child and family wellbeing.

Respectfully submitted,

Lori A. Shibinette
Commissioner

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State of New Hampshire
Department of Health and Human Services
Amendment #1

This Amendment to the Comprehensive Family Support Services contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Waypoint ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on July 15, 2020, (Item #21), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, Paragraph 17, and Exhibit A, Revisions to Standard Contract Provisions, Paragraph 1.2, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

WHEREAS, the parties agree to modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.9, Contracting Officer for State Agency, to read:

   Robert W. Moore, Director.

2. Modify Exhibit B, Scope of Services, Section 1.5, Staffing, Subsection 1.5.9., Paragraph 1.5.9.1., to read:

   1.5.9.1. A bachelor's or associate's degree in social work, counseling, nursing, human services, early childhood education or a related field; and

3. Modify Exhibit C, Payment Terms, Section 4, to read:

   4. The Contractor shall submit an invoice with supporting documentation to the Department no later than the fifteenth (15th) working day of the month following the month in which the services were provided. The Contractor shall ensure each invoice:

      4.1. Includes the Contractor's Vendor Number issued upon registering with New Hampshire Department of Administrative Services.

      4.2. Is submitted in a form that is provided by or otherwise acceptable to the Department.

      4.3. Identifies and requests payment for allowable costs incurred in the previous month.

      4.4. Includes supporting documentation of allowable costs with each invoice that may include, but are not limited to, time sheets, payroll records, receipts for purchases, and proof of expenditures, as applicable.

      4.5. Is completed, dated and returned to the Department with the supporting documentation for allowable expenses to initiate payment.

All terms and conditions of the Contract not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below.

State of New Hampshire
Department of Health and Human Services

8/25/2022
Date

Karen Hebert
Name: Karen Hebert
Title: Division Director

Waypoint

8/25/2022
Date

Borja Alvarez de Toledo
Name: Borja Alvarez de Toledo
Title: president and CEO

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The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

8/29/2022
Date

Robyn Guarino
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

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Lori A. Shibinette
Commissioner

Christine L. Santaniello
Director

STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF ECONOMIC & HOUSING STABILITY

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9474 1-800-852-3345 Ext. 9474
Fax: 603-271-4230 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 26, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Economic and Housing Stability, to enter into **Retroactive** contracts with the vendors listed below in an amount not to exceed $13,656,620 to assist pregnant and parenting women and other families with children up to the age of 21 years by promoting family wellness, decreasing family stressors and preventing child abuse, neglect and juvenile justice involvement and by providing education and support, with the option to renew for up to two (2) additional years, effective retroactive to July 1, 2020, upon Governor and Council approval through June 30, 2024. 88.79% Federal Funds. 11.21% General Funds.

Vendor Name	Vendor Code	Area Served	Contract Amount
Waypoint Manchester NH	177166-B002	Concord District Office area	$1,348,372
Waypoint Manchester NH	177166-B002	Manchester District Office area	$1,267,004
Waypoint Manchester NH	177166-B002	Southern District Office area	$1,370,540
Children Unlimited Inc. Conway NH	156114-B001	Conway District Office area	$734,720
Community Action Partnership of Strafford County Dover NH	177200-B004	Rochester District Office area	$1,229,692
Greater Seacoast Community Health Somersworth NH	154703-B001	Seacoast District Office area	$1,405,192
TLC Family Resource Center Claremont NH	170625-B001	Claremont District Office area	$1,247,696
VNA at HCS, Inc. Keene NH	177274-B002	Keene District Office area	$1,156,692
Lakes Region Community Services Council Laconia NH	177251-B001	Laconia District Office area	$935,260

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The Family Resource Center at Gorham Gorham NH	162412-B001	Littleton District Office area	$1,483,368
The Family Resource Center at Gorham Gorham NH	162412-B001	Berlin District Office area	$1,478,084
		Total:	$13,656,620

Funds are available in the following accounts for State Fiscal Year 2021, and are anticipated to be available in State Fiscal Years 2022, 2023 and 2024, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Retroactive** because the Department did not have the fully executed contract documents in time for Governor and Executive Council approval to prevent a lapse in coverage between these new contracts and the existing contracts which expired June 30, 2020. The Department extended the deadline for the submittal of proposals due to the COVID-19 pandemic. Proposals were initially due at the start of the State of Emergency; the prospective proposers needed additional time to respond to the Request for Proposal. The Department's decisions to allow proposers additional time to respond caused the original timeline to be extended.

The purpose of this request is to provide Comprehensive Family Support Services (CFSS) by promoting family wellness, decreasing family stressors and preventing child abuse, neglect, as well as, juvenile justice involvement, and by providing education and support. Services are designed to enable families to access the services they need and want in their home communities. These prevention services strengthen parents, enabling families an opportunity to learn and grow.

The population to be served will be pregnant, parenting women and families with children under the age of 21 years, who are in need of assistance and support with parenting, health and nutrition; education; and employment. Families served may be experiencing stressors such as, but not limited to, unemployment, social isolation; substance misuse; and health issues.

Approximately 1200 families will be served each year.

These Contractors will support families by providing evidence-informed, trauma-informed, integrated, whole family services. Primary goals are to promote and strengthen family health and wellness, and to prevent child maltreatment. Contractors will assist families with accessing a variety of parenting, economic, and public health supports based on the needs presented. All services are strength-based, focus on the whole family, voluntary and guided by the family.

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The Department will monitor contracted services by:

- Reviewing consumer satisfaction data, which must indicate a minimum of 80% favorable rating.
- Monitoring long-term program outcomes, including increasing outreach to high-risk populations; increasing the share of referred families who enroll in services; and increasing service completion rates.

The Department selected the Contractors through a competitive bid process using a Request for Proposals (RFP) that was posted on the Department's website from 3/3/2020 through 4/8/2020. The Department received 11 responses that were reviewed and scored by a team of qualified individuals. The Scoring Sheet is attached.

As referenced in Exhibit A, Revisions to Standard Contract Provisions, of the attached contracts, the parties have the option to extend the agreements for up to two (2) additional years, contingent upon satisfactory delivery of services, available funding, agreement of the parties, and Governor and Council approval.

Should the Governor and Council not authorize this request, the flexibility of community-based family services may not be available to address the needs of children and families throughout the state, which could cause an increase of involvement of services through the Division for Children, Youth and Families, as these services help to prevent child maltreatment and promote child and family wellbeing.

Areas served: Statewide

Source of Funds: CFDA #93.645, FAIN #1901NHCWSS; CFDA #93.556, FAIN #1901FPSS; CFDA #93.667, FAIN#1901NHSOSR; and CFDA #93558, FAIN #19NHTANF.

Respectfully submitted,

Lori A. Shibinette
Commissioner

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New Hampshire Department of Health and Human Services
Office of Business Operations
Contracts & Procurement Unit
Scoring Sheet

Comprehensive Family Support Services	RFP-2021-DEHS-02-COMPR
RFP Name	RFP Number

Bidder Name	Maximum Points	Actual Points
1. LRCS Family Resource Center - Laconia	300	271
2. TLC Family Resource Center - Claremont	300	276
3. Waypoint - Concord DO	300	275
4. Waypoint - Southern DO	300	275
5. Waypoint - Manchester DO	300	275
6. Children's Unlimited, Inc.	300	274
7. Community Action Partnership of Strafford County	300	270
8. Greatter Seacoast Community Health	300	257
9. Home, HealthCare, Hospice & Community Services	300	268
10. The Family Resource Center - Berlin	300	286
11. The Family Resource Center - Littleton	300	285

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FISCAL DETAILS COMPREHENSIVE FAMILY SUPPORT SERVICES

05-095-042-421010-29680000-102-500734-42106802 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE IV-B SUBPART I

100% Federal, CFDA #93.645, Title IV-B

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,256.90
2022	102-500734	Social Service Contract	42106802	$4,256.90
2023	102-500734	Social Service Contract	42106802	$4,256.90
2024	102-500734	Social Service Contract	42106802	$4,256.90
			Total:	$17,027.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR#:177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 154114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.00
2022	102-500734	Social Service Contract	42106802	$4,255.00
2023	102-500734	Social Service Contract	42106802	$4,255.00
2024	102-500734	Social Service Contract	42106802	$4,255.00
			Total:	$17,020.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170615-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106802	$4,255.90
2022	102-500734	Social Service Contract	42106802	$4,255.90
2023	102-500734	Social Service Contract	42106802	$4,255.90
2024	102-500734	Social Service Contract	42106802	$4,255.90
			Total:	$17,023.60
			Sub-Total:	$187,260.00

05-095-042-421010-29730000-102-500734-42107306 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, PROMOTING SAFE AND STABLE FAMILIES

100% Federal, CFDA #93.556, Promoting Safe and Stable Families

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
2022	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
2023	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
2024	102-500734	Social Service Contract	42107306	$26,309.42	$6,577.36
			Total:	$105,237.68	$26,309.42

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
2022	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
2023	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
2024	102-500734	Social Service Contract	42107306	$37,219.70	$9,304.93
			Total:	$148,878.80	$37,219.70

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
2022	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
2023	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
2024	102-500734	Social Service Contract	42107306	$39,404.73	$9,851.18
			Total:	$157,618.92	$39,404.73

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CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 154113-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
2022	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
2023	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
2024	102-500734	Social Service Contract	42107306	$2,221.00	$555.25
			Total:	$8,884.00	$2,221.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
2022	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
2023	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
2024	102-500734	Social Service Contract	42107306	$32,109.00	$8,027.25
			Total:	$128,436.00	$32,109.00

GREATER SEACOAST COMMUNITY HEALTH (F/N/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
2022	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
2023	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
2024	102-500734	Social Service Contract	42107306	$24,776.16	$6,194.04
			Total:	$99,104.64	$24,776.16

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
2022	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
2023	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
2024	102-500734	Social Service Contract	42107306	$13,172.37	$3,293.09
			Total:	$52,689.48	$13,172.37

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177174-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
2022	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
2023	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
2024	102-500734	Social Service Contract	42107306	$10,500.62	$2,625.16
			Total:	$42,002.48	$10,500.62

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
2022	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
2023	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
2024	102-500734	Social Service Contract	42107306	$5,309.00	$1,327.25
			Total:	$21,236.00	$5,309.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 161412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
2022	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
2023	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
2024	102-500734	Social Service Contract	42107306	$23,474.00	$5,868.50
			Total:	$93,896.00	$23,474.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget	MATCH
2021	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
2022	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
2023	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
2024	102-500734	Social Service Contract	42107306	$15,503.00	$3,875.75
			Total:	$62,012.00	$15,503.00
			Sub-Total:	$919,996.00	$229,999.00

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05-095-042-421010-29660000-102-500734-42106603 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE XX GRANTS-SSBG

100% Federal Funds, CFDA #93.667, Title XX Grant

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B003

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR #156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177166-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$0.00
2022	102-500734	Social Service Contract	42106603	$0.00
2023	102-500734	Social Service Contract	42106603	$0.00
2024	102-500734	Social Service Contract	42106603	$0.00
			Total:	$0.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500734	Social Service Contract	42106603	$79,299.20
2022	102-500734	Social Service Contract	42106603	$79,299.20
2023	102-500734	Social Service Contract	42106603	$79,299.20
2024	102-500734	Social Service Contract	42106603	$79,299.20
			Total:	$317,196.80
			Sub-Total:	$3,171,968.00

05-095-045-450010-61270000-102-500731-45030353 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, EMPLOYMENT SUPPORT

100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families; FAIN 1901TANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.48
			Total:	$545,453.91

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.20
			Total:	$545,453.80

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.87
			Total:	$545,455.48

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
2022	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
2023	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
2024	102-500731	Contracts For Prog. Svc	45030353	$58,282.80
			Total:	$233,131.20

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.73
			Total:	$545,454.92

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
2022	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
2023	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
2024	102-500731	Contracts For Prog. Svc	45030353	$159,156.74
			Total:	$636,626.96

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.47
			Total:	$545,453.88

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177276-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
2022	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
2023	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
2024	102-500731	Contracts For Prog. Svc	45030353	$136,363.28
			Total:	$545,453.12

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
2022	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
2023	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
2024	102-500731	Contracts For Prog. Svc	45030353	$99,246.36
			Total	$396,985.44

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 167412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
2022	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
2023	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
2024	102-500731	Contracts For Prog. Svc	45030353	$178,741.09
			Total:	$714,964.36

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 167412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
2022	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
2023	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
2024	102-500731	Contracts For Prog. Svc	45030353	$186,391.38
			Total:	$745,565.51
			Sub-Total:	$5,999,997.60

05-095-045-450010-61460000-502-500891-45030206 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, TEMP ASSISTNC TO NEEDY FAMILYS

100% Federal Funds, CFDA 93.558, Federal Funds from U.S Department of Health and Human Services, Temporary Assistance for Needy Families; FAIN #NHTANF

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$43,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$43,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$43,000.00
2024	644-504187	SGFSER SGF SERVICES	42103874	$43,000.00
			Total:	$172,000.00

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WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B003

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$45,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$45,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$45,000.00
2024	644-504187	SQFSER SQF SERVICES	42105874	$45,000.00
			Total:	$180,000.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B003

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2024	644-504187	SQFSER SQF SERVICES	42105874	$25,824.00
			Total:	$103,296.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$32,000.00
2022	102-500731	Contracts For Prog. Svc	45030353	$32,000.00
2023	102-500731	Contracts For Prog. Svc	45030353	$32,000.00
2024	644-504187	SQFSER SQF SERVICES	42105874	$32,000.00
			Total:	$128,000.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177206-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$44,346.97
2022	102-500731	Contracts For Prog. Svc	45030353	$44,346.97
2023	102-500731	Contracts For Prog. Svc	45030353	$44,346.97
2024	644-504187	SQFSER SQF SERVICES	42105874	$44,346.97
			Total:	$177,387.88

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR#154703-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2022	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2023	102-500731	Contracts For Prog. Svc	45030353	$25,824.00
2024	644-504187	SQFSER SQF SERVICES	42105874	$25,824.00
			Total:	$103,296.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$35,124.00
2022	102-500731	Contracts For Prog. Svc	45030353	$35,124.00
2023	102-500731	Contracts For Prog. Svc	45030353	$35,124.00
2024	644-504187	SQFSER SQF SERVICES	42105874	$35,124.00
			Total:	$140,496.00

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B003

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$52,360.00
2022	102-500731	Contracts For Prog. Svc	45030353	$52,360.00
2023	102-500731	Contracts For Prog. Svc	45030353	$52,360.00
2024	644-504187	SQFSER SQF SERVICES	42105874	$52,360.00
			Total:	$209,440.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177231-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	45030353	$37,454.54
2022	102-500731	Contracts For Prog. Svc	45030353	$37,454.54
2023	102-500731	Contracts For Prog. Svc	45030353	$37,454.54
2024	644-504187	SQFSER SQF SERVICES	42105874	$37,454.54
			Total	$149,818.16

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$29,065.97
2022	102-500731	Contracts For Prog. Svc	45030353	$29,065.97
2023	102-500731	Contracts For Prog. Svc	45030353	$29,065.97
2024	644-504187	SGFSER SGF SERVICES	42105874	$29,065.97
			Total:	$116,261.88

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	45030353	$30,000.52
2022	102-500731	Contracts For Prog. Svc	45030353	$30,000.52
2023	102-500731	Contracts For Prog. Svc	45030353	$30,000.52
2024	644-504187	SGFSER SGF SERVICES	42105874	$30,000.52
			Total:	$120,002.08
			Sub-Totals:	$1,600,000.00

05-095-090-902010-51500000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMUNITY SERVICES, MATERNAL AND CHILD HEALTH 100% Federal Funds, CFDA #93.994, Federal Funds from HRSA

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
			Total:	$18,304.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,394.00
			Total:	$21,576.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$6,487.20
2022	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
2023	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
2024	102-500731	Contracts For Prog. Svc	90004009	$6,487.30
			Total:	$25,949.20

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$5,804.00
2022	102-500731	Contracts For Prog. Svc	90004009	$5,804.00
2023	102-500731	Contracts For Prog. Svc	90004009	$5,804.00
2024	102-500731	Contracts For Prog. Svc	90004009	$5,804.00
			Total:	$23,216.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
2022	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
2023	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
2024	102-500731	Contracts For Prog. Svc	90004009	$3,045.64
			Total:	$12,182.56

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154783-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,486.00
			Total:	$25,944.00

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TLC FAMILY RESOURCE CENTER
(SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170625-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$7,639.06
2022	102-500731	Contracts For Prog. Svc	90004009	$7,639.06
2023	102-500731	Contracts For Prog. Svc	90004009	$7,639.06
2024	102-500731	Contracts For Prog. Svc	90004009	$7,639.06
			Total:	$30,556.24

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2022	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2023	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
2024	102-500731	Contracts For Prog. Svc	90004009	$4,576.00
			Total:	$18,304.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	Budget
2021	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
2022	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
2023	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
2024	102-500731	Contracts For Prog. Svc	90004009	$6,432.00
			Total:	$25,728.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
2022	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
2023	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
2024	102-500731	Contracts For Prog. Svc	90004009	$7,259.00
			Total:	$29,036.00

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412- B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
2022	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
2023	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
2024	102-500731	Contracts For Prog. Svc	90004009	$3,692.00
			Total:	$14,768.00
			Sub-Total:	$245,564.00

05-095-042-421010-29580000-645-504004-42105877 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, CHILD-FAMILY SERVICES
100% General Funds

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (CONCORD DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$43,288.00
2022	645-504004	SGF Other	42105877	$43,288.00
2023	645-504004	SGF Other	42105877	$43,288.00
2024	645-504004	SGF Other	42105877	$43,288.00
			Total:	$173,152.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (MANCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$9,219.00
2022	645-504004	SGF Other	42105877	$9,219.00
2023	645-504004	SGF Other	42105877	$9,219.00
2024	645-504004	SGF Other	42105877	$9,219.00
			Total:	$36,876.00

WAYPOINT (F/K/A CHILD AND FAMILY SERVICES) (SOUTHERN DISTRICT OFFICE SERVICE AREA) VENDOR# 177166-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$51,000.00
2022	645-504004	SGF Other	42105877	$51,000.00
2023	645-504004	SGF Other	42105877	$51,000.00
2024	645-504004	SGF Other	42105877	$51,000.00
			Total:	$204,000.00

CHILDREN UNLIMITED (CONWAY DISTRICT OFFICE SERVICE AREA) VENDOR # 156114-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00
			Total:	$7,272.00

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY (ROCHESTER DISTRICT OFFICE SERVICE AREA) VENDOR # 177200-B004

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$8,002.56
2022	645-504004	SGF Other	42105877	$8,002.56
2023	645-504004	SGF Other	42105877	$8,002.56
2024	645-504004	SGF Other	42105877	$8,002.56
			Total:	$32,010.24

GREATER SEACOAST COMMUNITY HEALTH (F/K/A Families First) (SEACOAST DISTRICT OFFICE SERVICE AREA) VENDOR# 154783-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$51,500.00
2022	645-504004	SGF Other	42105877	$51,500.00
2023	645-504004	SGF Other	42105877	$51,500.00
2024	645-504004	SGF Other	42105877	$51,500.00
			Total:	$206,000.00

TLC FAMILY RESOURCE CENTER (SULLIVAN COUNTY & LOWER GRAFTON COUNTY) VENDOR# 170425-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$36,070.00
2022	645-504004	SGF Other	42105877	$36,070.00
2023	645-504004	SGF Other	42105877	$36,070.00
2024	645-504004	SGF Other	42105877	$36,070.00
			Total:	$144,280.00

HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES (KEENE DISTRICT OFFICE SERVICE AREA) VENDOR # 177274-B002

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00
			Total:	$7,272.00

LAKES REGION COMMUNITY SERVICES COUNCIL (LACONIA DISTRICT OFFICE SERVICE AREA) VENDOR # 177251-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$1,818.00
2022	645-504004	SGF Other	42105877	$1,818.00
2023	645-504004	SGF Other	42105877	$1,818.00
2024	645-504004	SGF Other	42105877	$1,818.00
			Total:	$7,272.00

THE FAMILY RESOURCE CENTER AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
2022	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
2023	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
2024	102-500731	Contracts For Prog. Svc	90004009	$51,725.04
			Total:	$206,900.16

THE FAMILY RESOURCE CENTER AT GORHAM (LITTLETON DISTRICT OFFICE SERVICE AREA) VENDOR # 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT
2021	645-504004	SGF Other	42105877	$51,700.00
2022	645-504004	SGF Other	42105877	$51,700.00
2023	645-504004	SGF Other	42105877	$51,700.00
2024	645-504004	SGF Other	42105877	$51,700.00
			Total:	$206,800.00
			Sub-Total:	$1,231,834.40

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05-095-090-902010-51900000-102-500731-90004009 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION AND COMMUNITY SERVICES, MATERNAL AND CHILD HEALTH

100% General Funds

FRC AT GORHAM (BERLIN DISTRICT OFFICE SERVICE AREA) VENDOR# 162412-B001

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	REVISED BUDGET AMOUNT	MATCH
2021	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
2022	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
2023	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
2024	102-500731	Contracts For Prog. Svc	90004015	$75,000.00	
			Total:	$300,000.00	
			Sub-Total:	$300,000.00	
			Grand Total:	$13,656,620.00	$229,999.00

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Subject: Comprehensive Family Support Services (RFP-2021-DEHS-02-COMPR-11)

Notice: This agreement and all of its attachments shall become public upon submission to Governor and Executive Council for approval. Any information that is private, confidential or proprietary must be clearly identified to the agency and agreed to in writing prior to signing the contract.

AGREEMENT

The State of New Hampshire and the Contractor hereby mutually agree as follows:

GENERAL PROVISIONS

1. IDENTIFICATION.

1.1 State Agency Name New Hampshire Department of Health and Human Services		1.2 State Agency Address 129 Pleasant Street Concord, NH 03301-3857	
1.3 Contractor Name Waypoint		1.4 Contractor Address 464 Chestnut Street Manchester, NH, 03301	
1.5 Contractor Phone Number (603) 518-4000	1.6 Account Number 05-095-042-421010-29680000-102-500734, 05-095-042-421010-29730000-102-500734, 05-095-042-421010-29660000-102-500734, 05-095-045-450010-61270000-102-500731, 05-095-045-450010-61460000-502-500891, 05-095-090-902010-51900000-102-500731, 05-095-042-421010-29580000-645-504004	1.7 Completion Date June 30, 2024	1.8 Price Limitation $1,370,540
1.9 Contracting Officer for State Agency Nathan D. White, Director		1.10 State Agency Telephone Number (603) 271-9631	
1.11 Contractor Signature Date: 6/19/20		1.12 Name and Title of Contractor Signatory Boija Alvarez de Toledo President/CEO	
1.13 State Agency Signature Date: 6/23/20		1.14 Name and Title of State Agency Signatory Christine Santaniello Director, DCYF	
1.15 Approval by the N.H. Department of Administration, Division of Personnel *(if applicable)*			

Contractor Initials BSK
Date 6/19/20

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DocuSign Envelope ID: 0CD8C3C0-183B-4324-BAC7-935524E8E7A5

By:	Director, On:
1.16 Approval by the Attorney General (Form, Substance and Execution) *(if applicable)*	
By: /s/Christen Lavers	On: 6/28/20
1.17 Approval by the Governor and Executive Council *(if applicable)*	
G&C Item number:	G&C Meeting Date:

Contractor Initials [illegible]

Date 6/19/20

2. SERVICES TO BE PERFORMED. The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT B which is incorporated herein by reference ("Services").

3. EFFECTIVE DATE/COMPLETION OF SERVICES.

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement as indicated in block 1.17, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.13 ("Effective Date").

3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

4. CONDITIONAL NATURE OF AGREEMENT.

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds affected by any state or federal legislative or executive action that reduces, eliminates or otherwise modifies the appropriation or availability of funding for this Agreement and the Scope for Services provided in EXHIBIT B, in whole or in part. In no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to reduce or terminate the Services under this Agreement immediately upon giving the Contractor notice of such reduction or termination. The State shall not be required to transfer funds from any other account or source to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

5. CONTRACT PRICE/PRICE LIMITATION/ PAYMENT.

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT C which is incorporated herein by reference.

5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.

5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.

6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal employment opportunity laws. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.

6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.

6.3. The Contractor agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

7. PERSONNEL.

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.

7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

Contractor Initials BAT

Date 5/13/20

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8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

8.1.1 failure to perform the Services satisfactorily or on schedule;

8.1.2 failure to submit any report required hereunder; and/or

8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely cured, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;

8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 give the Contractor a written notice specifying the Event of Default and set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 give the Contractor a written notice specifying the Event of Default, treat the Agreement as breached, terminate the Agreement and pursue any of its remedies at law or in equity, or both.

8.3. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

9. TERMINATION.

9.1 Notwithstanding paragraph 8, the State may, at its sole discretion, terminate the Agreement for any reason, in whole or in part, by thirty (30) days written notice to the Contractor that the State is exercising its option to terminate the Agreement.

9.2 In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall, at the State's discretion, deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination Report shall be identical to those of any Final Report described in the attached EXHIBIT B. In addition, at the State's discretion, the Contractor shall, within 15 days of notice of early termination, develop and submit to the State a Transition Plan for services under the Agreement.

10. DATA/ACCESS/CONFIDENTIALITY/ PRESERVATION.

10.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

10.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

10.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

11. CONTRACTOR'S RELATION TO THE STATE. In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.

12.1 The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written notice, which shall be provided to the State at least fifteen (15) days prior to the assignment, and a written consent of the State. For purposes of this paragraph, a Change of Control shall constitute assignment. "Change of Control" means (a) merger, consolidation, or a transaction or series of related transactions in which a third party, together with its affiliates, becomes the direct or indirect owner of fifty percent (50%) or more of the voting shares or similar equity interests, or combined voting power of the Contractor, or (b) the sale of all or substantially all of the assets of the Contractor.

12.2 None of the Services shall be subcontracted by the Contractor without prior written notice and consent of the State. The State is entitled to copies of all subcontracts and assignment agreements and shall not be bound by any provisions contained in a subcontract or an assignment agreement to which it is not a party.

13. INDEMNIFICATION. Unless otherwise exempted by law, the Contractor shall indemnify and hold harmless the State, its officers and employees, from and against any and all claims, liabilities and costs for any personal injury or property damages, patent or copyright infringement, or other claims asserted against the State, its officers or employees, which arise out of (or which may be claimed to arise out of) the acts or omission of the

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Date 6/19/20

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Contractor, or subcontractors, including but not limited to the negligence, reckless or intentional conduct. The State shall not be liable for any costs incurred by the Contractor arising under this paragraph 13. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and continuously maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 commercial general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than $1,000,000 per occurrence and $2,000,000 aggregate or excess; and

14.1.2 special cause of loss coverage form covering all property subject to subparagraph 10.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference.

15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A *("Workers' Compensation")*.

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. The Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

17. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no such approval is required under the circumstances pursuant to State law, rule or policy.

18. CHOICE OF LAW AND FORUM. This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party. Any actions arising out of this Agreement shall be brought and maintained in New Hampshire Superior Court which shall have exclusive jurisdiction thereof.

19. CONFLICTING TERMS. In the event of a conflict between the terms of this P-37 form (as modified in EXHIBIT A) and/or attachments and amendment thereof, the terms of the P-37 (as modified in EXHIBIT A) shall control.

20. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

21. HEADINGS. The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

22. SPECIAL PROVISIONS. Additional or modifying provisions set forth in the attached EXHIBIT A are incorporated herein by reference.

23. SEVERABILITY. In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

24. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings with respect to the subject matter hereof.

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REVISIONS TO STANDARD CONTRACT PROVISIONS

1. Revisions to Form P-37, General Provisions

1.1. Paragraph 3, Subparagraph 3.1, Effective Date/Completion of Services, is amended as follows:

3.1. Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire as indicated in block 1.17, this Agreement, and all obligations of the parties hereunder, shall become effective on July 1, 2020. ("Effective Date").

1.2. Paragraph 3, Effective Date/Completion of Services, is amended by adding subparagraph 3.3 as follows:

3.3. The parties may extend the Agreement for up to two (2) additional years from the Completion Date, contingent upon satisfactory delivery of services, available funding, agreement of the parties, and approval of the Governor and Executive Council.

1.3. Paragraph 12, Assignment/Delegation/Subcontracts, is amended by adding subparagraph 12.3 as follows:

12.3. Subcontractors are subject to the same contractual conditions as the Contractor and the Contractor is responsible to ensure subcontractor compliance with those conditions. The Contractor shall have written agreements with all subcontractors, specifying the work to be performed and how corrective action shall be managed if the subcontractor's performance is inadequate. The Contractor shall manage the subcontractor's performance on an ongoing basis and take corrective action as necessary. The Contractor shall annually provide the State with a list of all subcontractors provided for under this Agreement and notify the State of any inadequate subcontractor performance.

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Scope of Services

1. Statement of Work

1.1. General Services

1.1.1. The Contractor shall provide services in this agreement to pregnant and parenting women as well as other families with children up to twenty-one (21) years of age who:

1.1.1.1. Are at risk for experiencing difficulty with:

1.1.1.1.1. Pregnancy.

1.1.1.1.2. Health and nutrition.

1.1.1.1.3. Education and employment.

1.1.1.1.4. Parenting challenges.

1.1.1.1.5. Social isolation.

1.1.1.1.6. Substance use disorders.

1.1.1.1.7. Mental health events.

1.1.1.2. At risk for child abuse and neglect.

1.1.1.3. Perinatal families of substance exposed infants.

1.1.1.4. Seek Comprehensive Family Support Services (CFSS) in a voluntary manner.

1.1.2. For the purposes of this agreement, all references to days shall mean business days.

1.1.3. For the purposes of this agreement, all references to business hours shall mean Monday through Friday from 8:00 PM to 5:00 PM, excluding state and federal holidays.

1.1.4. The Contractor shall provide services at the Waypoint Family Resource Center, which is located at 112 West Pearl Street, Nashua NH; 36 Tsienneto Road, Derry, NH; and others locations, as mutually agreed upon between the Contractor and the client, within the Department of Health and Human Services Southern District Office Catchment Area. The Contractor shall ensure:

1.1.4.1. Office hours at the Waypoint Family Resource Center available to families and staff Monday through Friday during business hours.

1.1.4.2. Evening office hours are available at least two (2) nights per week at the Derry location.

1.1.4.3. Office locations remain in compliance with the Americans

with Disabilities Act (ADA) accessibility requirements

1.1.5. The Contractor shall maintain operation of a Qualified Family Resource Center (FRC-Q), or obtain the FRC-Q designation no later than the contract completion date.

1.1.6. The Contractor shall provide Comprehensive Family Support Services (CFSS) support to parents who may be experiencing social, emotional, physical and mental health events that interfere with their ability to parent their children. CFSS shall be provided in a flexible and integrated approach that provides support services to families in three stages:

1.1.6.1. Prevention.

1.1.6.2. Early intervention.

1.1.6.3. Crisis.

1.1.7. The Contractor shall support the empowerment of families as advocates for themselves and their children by facilitating collaboration between communities and families to develop a comprehensive array of local, family-centered and culturally informed services.

1.1.8. The Contractor shall perform outreach to individuals and families through outreach activities that may include, but are not limited to:

1.1.8.1. Distribution of collateral materials including CFSS and agency brochures, newsletters, flyers, and calendars.

1.1.8.2. Inclusion of parenting and family resource center information on the Waypoint website.

1.1.8.3. Information sessions and presentations with community agencies and their representatives.

1.1.8.4. Media coverage.

1.1.9. The Contractor shall facilitate identification and evaluation of programs and services available to families who may be experiencing conditions that may include, but are not limited to:

1.1.9.1. A previous or current founded, or unfounded, child protective services report.

1.1.9.2. Having a child who has a low birth weight and neuro developmental delays.

1.1.9.3. A history of, or current, parental or caregiver substance abuse.

1.1.9.4. A history of, or current, mental health concerns relative to

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the parent, caregiver, or child(ren).

1.1.9.5. Having income at or below 300% of the Federal Poverty Level.

1.1.9.6. Family history of domestic violence.

1.1.9.7. Child's insecure attachment in early years.

1.1.9.8. Pregnancy, birth of a child within the past twelve (12) months, birth of an additional child within the next six (6) months, birth or expected birth of a child with special healthcare needs.

1.1.9.9. Pregnant persons with prenatal substance use concerns and families with substance exposed infants.

1.1.9.10. Having more than one (1) child under the age of three (3) years.

1.1.9.11. Physical or social isolation or any other factors that contribute to unhealthy social and emotional outcomes.

1.1.9.12. Home conditions presenting a health and/or safety risk to family members.

1.1.9.13. Child or family with chronic health, behavioral or developmental issues with impacts parenting.

1.1.9.14. Ages and Stages Questionnaire (ASQ) and Ages and Stages Questionnaire Social Emotional (ASQ-SE) results that indicate developmental delays.

1.1.9.15. Families impacted by traumatic events.

1.1.9.16. Receiving Temporary Assistance to Needy Families (TANF) cash assistance or any of the Medicaid options.

1.1.9.17. Substance Use Disorder services.

1.1.10. The Contractor shall ensure services are multigenerational; trauma-informed; culturally-responsive; strengths-based; and focused on empowering families. The Contractor shall ensure:

1.1.10.1. Service activities include but are not limited to providing:

1.1.10.1.1. Evidence-based practices, where available.

1.1.10.1.2. Education and direct services that support parent and child wellbeing.

1.1.10.1.3. Case management.

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1.1.10.1.4. Access to a broad range of resources and referrals to respond to each family's needs, as appropriate.

1.1.10.2. Services are delivered in an environment appropriate to the needs and convenience of the clients, which may include, but are not limited to:

1.1.10.2.1. Home-visiting services.

1.1.10.2.2. Community-based visits.

1.1.10.2.3. Parenting groups.

1.1.10.2.4. Workshops.

1.1.10.2.5. Playgroups.

1.1.11. The Contractor shall collaborate with the Department and its Facilitating Organization to ensure a statewide system of CFSS.

1.1.12. The Contractor shall attend quarterly meetings for the CFSS as scheduled by the Department.

1.1.13. The Contractor shall engage with the Department and peers, through regular meetings focused on client outcomes, to utilize data to understand performance and improve practices, as requested by the Department.

1.1.14. The Contractor shall evaluate the performance of programs and services provided through the distribution of client and family satisfaction surveys upon completion of services and during two (2) client survey months annually.

1.1.15. The Contractor shall ensure a broad reach of service delivery by actively engaging in community groups that include, but not be limited to:

1.1.15.1. Greater Nashua Smart Start Coalition.

1.1.15.2. Nashua United Way.

1.1.15.3. Nashua Prevention Coalition.

1.1.15.4. Milford Thrives.

1.2. <u>Assessment and Referrals</u>

1.2.1. The Contractor shall provide referrals to appropriate community-based services and other resources that support families in their home communities, which may include, but are not limited to:

1.2.1.1. Child Care Aware of New Hampshire.

1.2.1.2. Department of Health and Human Services District offices

for assistance with program eligibility determination.

1.2.1.3. Special Medicaid Services, including, Family Centered Early Supports and Services (FCESS).

1.2.1.4. Family Violence Prevention Agencies.

1.2.1.5. Primary Care Provider enrollment assistance.

1.2.1.6. Health insurance provider enrollment assistance, including Medicaid, to increase access to healthcare.

1.2.1.7. Mental health services.

1.2.1.8. Oral health services.

1.2.1.9. Smoking cessation programs, including referrals to QuitWorks-NH, as appropriate.

1.2.1.10. Women, Infants and Children (WIC) Nutrition programs for access to breastfeeding supports, nutritional education, and healthy foods.

1.2.1.11. Independent living programs.

1.2.1.12. Adult education.

1.2.1.13. Employment services.

1.2.2. The Contractor shall ensure that each family is provided with an Individual Service Plan (ISP) that addresses and targets barriers to receiving education and support services, which may include but are not limited to:

1.2.2.1. Parent education and support.

1.2.2.2. Family mentoring and advocacy.

1.2.2.3. Medical and health education.

1.2.2.4. Early childhood education.

1.2.2.5. Literacy education and support.

1.2.2.6. Life skills training.

1.2.3. The Contractor shall ensure all services all provided are designed to prevent child maltreatment, neglect, and Juvenile Justice Involvement.

1.2.4. The Contractor shall provide service that are trauma informed and include, but are not limited to:

1.2.4.1. Parenting education and family support through a variety of evidence-based curriculums.

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1.2.4.2. Age appropriate education using Bright Futures – Guidelines for Health Supervision of Infants, Children and Adolescents – Fourth edition.

1.2.5. The Contractor shall accept referrals from hospitals and medical centers when clients have a Plan of Safe Care and:

1.2.5.1. Provide early intervention in at risk pregnant and parenting families.

1.2.5.2. Prioritize pregnant parents with substance use disorder for support and assignment.

1.2.6. The Contractor shall assist pregnant and postpartum women with developing of a Plan of Safe Care in collaboration with the client's medical providers.

1.2.7. The Contractor shall complete a Family Assessment for each family served within the first three (3) visits with families, utilizing an intake assessment, the Protective Factors Survey, 2nd Edition (PFS-2), and a comprehensive assessment using the North Carolina Family Assessment Scale General (NCFAS-G) in order to:

1.2.7.1. Identify risk factors.

1.2.7.2. Determine appropriate CFSS.

1.2.7.3. Provide appropriate CFSS.

1.2.8. The Contractor shall administer the Watch Me Grow curriculum/program/services in accordance with the Watch Me Grow guidelines.

1.2.9. The Contractor shall ensure that families with children up to six (6) years of age are screened and participate in the Watch Me Grow Program. The Contractor shall:

1.2.9.1. Distribute Learn the Signs, Act Early materials.

1.2.9.2. Report the number of families who received developmental screening education materials.

1.2.9.3. Provide developmental and social emotional screenings for children ages one (1) month through five (5) years.

1.2.9.4. Report the number of families that received an ASQ-3 and ASQ-SE- screener.

1.2.10. The Contractor shall provide CFSS using the Strengthening Families Framework and addressing Protective Factors, which may be provided through a variety of methods including, but not limited to:

1.2.10.1. Home visiting services.

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1.2.10.2. Workshops.

1.2.10.3. Support groups.

1.3. **Home Visiting Services**

1.3.1. The Contractor shall provide home visiting services that are respectful of families' cultures and values while building on each family's strengths and being responsive to their needs. The Contractor shall ensure services include, but are not limited to:

1.3.1.1. Working with program participants to develop comprehensive goals to improve the economic self-sufficiency by assisting parents with developing a vision for the future that includes, but is not limited to:

1.3.1.1.1. Planning future pregnancies.

1.3.1.1.2. Continuing education.

1.3.1.1.3. Finding and maintaining employment.

1.3.1.1.4. Increasing Protective Factors of the family.

1.3.1.1.5. Obtaining secure housing.

1.3.1.1.6. Accessing community services.

1.3.1.1.7. Accessing parental education on topics that include, but are not limited to:

1.3.1.1.7.1. Child development.

1.3.1.1.7.2. Child behavior.

1.3.1.1.7.3. Child health.

1.3.1.1.7.4. Coping and problem solving skills.

1.3.1.1.7.5. Safety.

1.3.1.1.7.6. Parenting skills.

1.3.1.2. Providing flexible availability in order to meet the needs of individual families and communities.

1.3.1.3. Ensuring non-duplication of other services being received.

1.3.1.4. Providing standardized smoking cessation education and referrals, as appropriate, in order to increase the number of women who quit smoking.

1.3.1.5. Providing information to pregnant women relative to the importance of receiving consistent prenatal health care that results in healthy pregnancies and birth outcomes.

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1.3.1.6. Providing information that promotes parent-child attachments that mitigate child maltreatment.

1.3.1.7. Providing education regarding the importance of primary care services for the family, including access to reproductive health care, timely immunizations, increased child safety, and the establishment of a medical home. The Contractor shall work to ensure:

1.3.1.7.1. All women have access to formal, validated screening for prenatal and postpartum depression using tools that may include, but are not limited to:

1.3.1.7.1.1. Prime MD depression screening.

1.3.1.7.1.2. Edinburg Postnatal Screen.

1.3.1.7.2. All women screened positive for maternal depression are referred to follow-up treatment, as appropriate.

1.3.1.7.3. Nursing visits are provided to pregnant women and their babies through the child's first birthday, and as needed for any child up 17 years of age through the Child and Family Health Support program.

1.3.1.7.4. Nurse consultation is provided to any family that has an identified nursing need.

1.3.1.7.5. All participants are enrolled in primary care physician services.

1.3.1.7.6. Improved family health and functioning.

1.3.2. The Contractor shall provide home visiting services utilizing the Home Visiting NH model, which includes, but is not limited to:

1.3.2.1. Promoting healthy pregnancy and birth outcomes.

1.3.2.2. Promoting a safe and nurturing environment for children.

1.3.2.3. Improving families' life course and development.

1.3.3. The Contractor shall provide home visiting services, utilizing evidence based approaches and training programs that include, but are not limited to:

1.3.3.1. Parents as Teachers curriculum.

1.3.3.2. Born to Learn curriculum.

1.3.3.3. The Period of PURPLE Crying.

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1.3.3.4. Enhanced care coordination.

1.3.3.5. Motivational interviewing.

1.3.3.6. Advocacy training.

1.3.3.7. Magic 123.

1.3.3.8. Reflective supervision.

1.4. **Workshops and Support Groups**

1.4.1. The Contract shall provide an array of workshops to increase knowledge of parenting and child development, parental resilience, and social connections, which include, but are not limited to:

1.4.1.1. Positive Solutions for Families.

1.4.1.2. Parenting a Second Time Around.

1.4.1.3. Slow Cooker class.

1.4.1.4. Can't Even Fam.

1.4.1.5. Instructional money management programs.

1.4.1.6. Mommy and Me (New Baby) group.

1.4.1.7. Supporting Language and Your Child

1.4.1.8. You and Your Child Series.

1.4.2. The Contractor shall facilitate a variety of support groups that include, but not limited to:

1.4.2.1. Parent Support.

1.4.2.2. Kinscare Support.

1.4.2.3. CONNECT

1.4.2.4. Circle of Parents.

1.4.2.5. Parent and Grandparent Café.

1.4.2.6. Teen Information for Parenting Success (TIPS)

1.5. **Staffing**

1.5.1. The Contractor shall require all staff, subcontractors, and volunteers who have contact with children, complete criminal background and central registry checks.

1.5.2. The Contract shall ensure that all staff and subcontractors who shall drive as part of their job duties maintain a valid driver's license.

1.5.3. The Contractor shall ensure staff and subcontractors are trained in the principles of family support, maternal and child health, as well as

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the child welfare system with concentrations in service array as well as working in multidisciplinary teams.

1.5.4. The Contractor shall ensure that staff and subcontractors participate in training that includes, but is not limited to:

1.5.4.1. Strengthening the Families Framework.

1.5.4.2. The Five Protective Factors.

1.5.4.3. Trust Based Relational Intervention.

1.5.4.4. Solutions Based Casework.

1.5.5. The Contractor shall ensure that staff and subcontractors receive on-going staff enrichment and development in areas that include, but are not limited to:

1.5.5.1. Skills needed to address the ethnic and cultural needs, resources, and assets of the community.

1.5.5.2. Exercising empathy, with an understanding of family stressors of parents and families receiving services.

1.5.5.3. Effective home visiting and reporting practices.

1.5.6. The Contractor shall ensure all clinicians and prescribing practitioners who provide consultation services are licensed by the NH Board of Psychological Examiners, as a health care professional.

1.5.7. The Contractor shall ensure the program is staffed, at a minimum, by a Program Director who works the minimum of a 0.5 Full Time Employee (FTE) and an appropriate number of Paraprofessional Home Visitors, necessary to implement the program.

1.5.8. The Contractor shall ensure the Program Director have, at a minimum experience and education including but not limited to:

1.5.8.1. A Master's degree in social work, counseling, nursing, public health or a related field, and

1.5.8.2. Two (2) years of experience working with families and children in a social service, home health or other early childhood program setting; or

1.5.8.3. A Bachelor's degree in social work, counseling, nursing, public health or related field; and

1.5.8.4. Five (5) years of experience working with families and children in a social service, home health or other early childhood program setting, some of which shall have been in a supervisory capacity.

1.5.9. The Contractor shall ensure the Paraprofessional Home Visitors

have, at a minimum experience and education including but not limited to:

1.5.9.1. A Bachelor's degree in social work, counseling, nursing, human services, early childhood education or a relate field; and

1.5.9.2. Two (2) years of experience working with families and children in a social service, home health or other early childhood program setting.

1.5.10. The Contractor shall ensure that a minimum of one (1) Home Visitor and the Home Visitor Supervisor are trained in either Growing Great Kids or Parents as Teachers curriculum and follow the Growing Great Kids requirements within six (6) months of the contract effective date.

1.5.11. The Contractor shall designate a staff position to be the liaison for all programmatic correspondence between the Department and the agency including, but not limited to:

1.5.11.1. Clinical updates.

1.5.11.2. Program announcements.

1.5.11.3. Reporting changes, errors, and requests.

1.6. **Relevant Laws, Policies and Guidelines**

1.6.1. The Contractor shall be in compliance with applicable federal and state laws, rules and regulations, and applicable policies and procedures adopted by the Department currently in effect, and as they may be adopted or amended during the contract period.

1.6.2. The Contractor shall meet all information security and privacy requirements, as set by the Department.

1.6.3. The Contractor shall report all cases of communicable diseases according to New Hampshire RSA 141-C and He-P 301, adopted June 3, 2008.

1.6.4. The Contractor shall participate and coordinate public health activities as requested by the Division of Public Health Services during any disease outbreak and/or emergency, natural or man-made, affecting the public's health.

1.6.5. The Contractor shall promote immunizations, in accordance with RSA 141-C and the Immunization Rules promulgated thereunder.

1.6.6. The Contractor's program services shall meet the requirements of Sec. 401 (a)(3) of the 42USC 601, which is Part A of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PRWORA) federal law for TANF, which indicates on of the purposes

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is to increase State flexibility to, "(3) prevent and reduce the incidence of out-of-wedlock pregnancies and establish annual numerical goals for preventing and reducing the incidence of these pregnancies", to the State/Federal regulation.

1.6.7. The Contractor shall comply with confidentiality provisions of RSA 170-G: 8-a. All information regarding the Department's clients, client families, foster families, and other involved individuals, is strictly confidential and shall not be discussed with anyone except the Department's personnel in the performance of contracted services.

1.6.8. The Contractor shall maintain the confidentiality of all clients and use client information only for program administration purposes and evaluation, ensuring the following, including but not limited to:

1:6.8.1. All staff and subcontractor(s) understand that the receipt of this information is confidential and cannot be disclosed except in direct administration of the program.

1.6.8.2. All staff and subcontractor(s) adhere to the standards and confidentiality policies of the organization.

1.6.8.3. Receipt of public assistance and other confidential information shared shall be shared only as part of the medical record and only with the properly signed release of information from the client.

1.6.9. The Contractor shall, for purposes of program evaluation and/or continuous quality improvement, report personally identifiable health data to the Department as requested, for all clients served under the resulting contract.

1.6.10. The Contractor shall obtain any authorizations for release of information from the clients that are necessary to comply with federal and state laws and regulations.

1.6.11. The Contractor shall provide all forms developed for authorization for release of information to the Department prior to use.

1.6.12. The Contractor shall adhere to the legal requirements governing human subjects' research if considering using program participants for clinical or sociological research purposes.

1.6.13. The Contractor shall inform the Division of Public Health Services prior to initiating any research related to the resulting contract.

1.6.14. The Contractor shall comply with the reporting requirements of New Hampshire RSA 169:C, Child Protection Act; RSA 161:F46, Protective Services to Adults; RSA 631:6, Assault and Related Offenses; and RSA 130:A, Lead Paint Poisoning and Control.

2. Exhibits Incorporated

2.1. The Contractor shall use and disclose Protected Health Information in compliance with the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule) (45 CFR Parts 160 and 164) under the Health Insurance Portability and Accountability Act (HIPAA) of 1996, and in accordance with the attached Exhibit I, Business Associate Agreement, which has been executed by the parties.

2.2. The Contractor shall manage all confidential data related to this Agreement in accordance with the terms of Exhibit K, DHHS Information Security Requirements.

2.3. The Contractor shall comply with all Exhibits D through K, which are attached hereto and incorporated by reference herein.

3. Reporting Requirements

3.1. The Contractor shall submit quarterly reports highlighting the program activities no later than the fifteenth (15th) day of the month following the reporting period, with the first report due no later than October 15, 2020. The Contractor shall ensure quarterly reports include, but are not limited to:

3.1.1. The progress in achieving the stated outcomes; and

3.1.2. Feedback from families as to the effectiveness and satisfaction of the contracted services.

3.2. The Contractor shall submit an annual report to the Department by July 31st of each contract year, with the first report due on July 31, 2021. The Contractor shall ensure annual reports include, but are not limited to:

3.2.1. Information regarding accomplishments and activities for the program.

3.2.2. Recommendations for service development and outcomes.

3.2.3. Systemic barriers experienced.

3.2.4. Family satisfaction survey results.

3.3. The Contractor shall enter data into the Welligent System within thirty (30) days of receiving the data, which includes but is not limited to:

3.3.1. Encrypted client identifier; first two initials of the first name, first three initials of the last name.

3.3.2. Gender.

3.3.3. Date of Birth.

3.3.4. Race.

3.3.5. Ethnicity.

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3.3.6. Date of Screening.

3.3.7. Which month the Ages and Stages Questionnaire (ASQ) was administered.

3.3.8. Recheck.

3.3.9. Referred.

3.3.10. Receiving services.

3.3.11. Screening score.

3.3.12. Consent signed to notify Primary Care Physician (PCP).

3.3.13. Date the screen was sent to PCP.

3.4. The Contractor shall collaborate with the Department to provide requested information relative to program evaluation and other information, as needed, to meet Department goals and requirements and provide information to different Divisions within the Department that include, but are not limited to the:

3.4.1. Division for Children, Youth and Families.

3.4.2. Division of Public Health Services.

3.4.3. Division for Economic and Housing Stability.

3.5. The Contractor shall maintain a Family Service Record on each family in compliance with all HIPAA Privacy Rules, ensuring each record includes, but is not limited to:

3.5.1. Source of referral.

3.5.2. Referral information.

3.5.3. Release of information form.

3.5.4. Family assessment.

3.5.5. Child/Family services plan.

3.5.6. Case contact log.

3.5.7. Receipt of health care.

3.5.8. Linkages with prenatal and/or primary care and visit schedule as outlined in the American Academy of Pediatrics, "Recommendations for Preventative Pediatric Health Care" schedule.

3.5.9. Progress notes.

3.5.10. Child care utilization and billing information.

3.5.11. Case closure report.

3.6. The Contractor shall ensure Family Service Records are summarized and entered into the Quick Base in real-time.

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4. Performance Measures

4.1. Contractor performance shall be monitored by the Department through review of consumer satisfaction data, which shall indicate a minimum of 80% favorable rating.

4.2. The Contractor shall sustain 100% screening of, family participation in the Watch Me Grow Program in families with children up to six (6) years of age.

4.3. The Contractor shall work collaboratively with the Department to ensure evidence-based strategies are used and appropriate metrics are tracked for specific programs and sub-populations.

4.4. The Contractor shall actively and regularly collaborate with the Department to enhance contract management, improve results, and adjust program delivery and policy based on successful outcomes.

4.5. The Contractor shall track a range of performance improvement topics that include, but are not limited to:

4.5.1. Increasing outreach to high-risk populations.

4.5.2. Increasing the share of referred families who enroll in services.

4.5.3. Increasing service completion dates.

4.5.4. Evaluating long-term program outcomes.

4.6. The Contractor may be required to provide other key data and metrics to the Department, including client-level demographic, performance, and service data.

4.7. The Contractor shall collect and share data with the Department in a format specified by the Department, where applicable.

5. Additional Terms

5.1. Impacts Resulting from Court Orders or Legislative Changes

5.1.1. The Contractor agrees that, to the extent future state or federal legislation or court orders may have an impact on the Services described herein, the State has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith.

5.2. Culturally and Linguistically Appropriate Services (CLAS)

5.2.1. The Contractor shall submit and comply with a detailed description of the language assistance services they will provide to persons with limited English proficiency and/or hearing impairment to ensure meaningful access to their programs and/or services within ten (10) days of the contract effective date.

5.3. Credits and Copyright Ownership

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5.3.1. All documents, notices, press releases, research reports and other materials prepared during or resulting from the performance of the services of the Contract shall include the following statement, "The preparation of this (report, document etc.) was financed under a Contract with the State of New Hampshire, Department of Health and Human Services, with funds provided in part by the State of New Hampshire and/or such other funding sources as were available or required, e.g., the United States Department of Health and Human Services."

5.3.2. All materials produced or purchased under the contract shall have prior approval from the Department before printing, production, distribution or use.

5.3.3. The Department shall retain copyright ownership for any and all original materials produced, including, but not limited to:

5.3.3.1. Brochures.

5.3.3.2. Resource directories.

5.3.3.3. Protocols or guidelines.

5.3.3.4. Posters.

5.3.3.5. Reports.

5.3.4. The Contractor shall not reproduce any materials produced under the contract without prior written approval from the Department.

6. Records

6.1. The Contractor shall keep records that include, but are not limited to:

6.1.1. Books, records, documents and other electronic or physical data evidencing and reflecting all costs and other expenses incurred by the Contractor in the performance of the Contract, and all income received or collected by the Contractor.

6.1.2. All records shall be maintained in accordance with accounting procedures and practices, which sufficiently and properly reflect all such costs and expenses, and which are acceptable to the Department, and to include, without limitation, all ledgers, books, records, and original evidence of costs such as purchase requisitions and orders, vouchers, requisitions for materials, inventories, valuations of in-kind contributions, labor time cards, payrolls, and other records requested or required by the Department.

6.1.3. Statistical, enrollment, attendance or visit records for each recipient of services, which records shall include all records of application and eligibility (including all forms required to determine eligibility for each

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such recipient), records regarding the provision of services and all invoices submitted to the Department to obtain payment for such services.

.6.1.4. Medical records on each patient/recipient of services.

6.2. During the term of this Contract and the period for retention hereunder, the Department, the United States Department of Health and Human Services, and any of their designated representatives shall have access to all reports and records maintained pursuant to the Contract for purposes of audit, examination, excerpts and transcripts. Upon the purchase by the Department of the maximum number of units provided for in the Contract and upon payment of the price limitation hereunder, the Contract and all the obligations of the parties hereunder (except such obligations as, by the terms of the Contract are to be performed after the end of the term of this Contract and/or survive the termination of the Contract) shall terminate, provided however, that if, upon review of the Final Expenditure Report the Department shall disallow any expenses claimed by the Contractor as costs hereunder the Department shall retain the right, at its discretion, to deduct the amount of such expenses as are disallowed or to recover such sums from the Contractor.

New Hampshire Department of Health and Human Services
Comprehensive Family Support Services

EXHIBIT C

Payment Terms

1. This Agreement is funded by:
   1.1. 1.37% by the US Department of Health and Human Services, Administrations on Children, Youth and Families, Child Welfare Social Services, Title IV-B, Subpart 1, of the Social Security Act, CFDA 93.645, FAIN# 2001NHCWSS.
   1.2. 6.74% by the US Department of Health and Human Services, Administration for Children & Families, Administration on Children, Youth and Families, Promoting Safe and Stable Families, CFDA 93.556, FAIN# 2001FPSS.
   1.3. 23.23% by the US Department of Health and Human Services, Administration for Children & Families, Title XX Grants, SSBG – Social Services Block Grant, CFDA 93.667, FAIN# 2001NHSOSR.
   1.4. 55.65%, by the US Department of Health and Human Services, Temporary Assistance for Needy Families, CFDA 93.558, FAIN# 19NHTANF.
   1.5. 1.80% by the US Department of Health and Human Services, Maternal and Child Health Services Block Grant, CFDA 93.994, FAIN# 90CA1858.
   1.6. 11.21% General Funds
2. For the purposes of this Agreement:
   2.1. The Department has identified the Contractor as a Subrecipient, in accordance with 2 CFR 200.330.
   2.2. The Department has identified this Contract as NON-R&D, in accordance with 2 CFR §200.87.
3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement, and shall be in accordance with the approved line item, as specified in Exhibits C-1, Budget Worksheet through Exhibit C-4, Budget Worksheet.
4. The Contractor shall submit an invoice in a form satisfactory to the State by the fifteenth (15th) working day of the following month, which identifies and requests reimbursement for authorized expenses incurred in the prior month. The Contractor shall ensure the invoice is completed, dated and returned to the Department in order to initiate payment.
5. In lieu of hard copies, all invoices may be assigned an electronic signature and emailed to BFAinvoices@dhhs.nh.gov, or invoices may be mailed to:

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Financial Manager
Department of Health and Human Services
129 Pleasant Street
Concord, NH 03301

6. The State shall make payment to the Contractor within thirty (30) days of receipt of each invoice, subsequent to approval of the submitted invoice and if sufficient funds are available, subject to Paragraph 4 of the General Provisions Form Number P-37 of this Agreement.

7. The final invoice shall be due to the State no later than forty (40) days after the contract completion date specified in Form P-37, General Provisions Block 1.7 Completion Date.

8. The Contractor must provide the services in Exhibit B, Scope of Services, in compliance with funding requirements.

9. The Contractor agrees that funding under this Agreement may be withheld, in whole or in part in the event of non-compliance with the terms and conditions of Exhibit B, Scope of Services.

10. Notwithstanding anything to the contrary herein, the Contractor agrees that funding under this agreement may be withheld, in whole or in part, in the event of non-compliance with any Federal or State law, rule or regulation applicable to the services provided, or if the said services or products have not been satisfactorily completed in accordance with the terms and conditions of this agreement.

11. Notwithstanding Paragraph 18 of the General Provisions Form P-37, changes limited to adjusting amounts within the price limitation and adjusting encumbrances between State Fiscal Years and budget class lines through the Budget Office may be made by written agreement of both parties, without obtaining approval of the Governor and Executive Council, if needed and justified.

12. Audits

    12.1. The Contractor is required to submit an annual audit to the Department if any of the following conditions exist:

        12.1.1. Condition A - The Contractor expended $750,000 or more in federal funds received as a subrecipient pursuant to 2 CFR Part 200, during the most recently completed fiscal year.

        12.1.2. Condition B - The Contractor is subject to audit pursuant to the requirements of NH RSA 7:28, III-b, pertaining to charitable organizations receiving support of $1,000,000 or more.

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12.1.3. Condition C - The Contractor is a public company and required by Security and Exchange Commission (SEC) regulations to submit an annual financial audit.

12.2. If Condition A exists, the Contractor shall submit an annual single audit performed by an independent Certified Public Accountant (CPA) to the Department within 120 days after the close of the Contractor's fiscal year, conducted in accordance with the requirements of 2 CFR Part 200, Subpart F of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal awards.

12.3. If Condition B or Condition C exists, the Contractor shall submit an annual financial audit performed by an independent CPA within 120 days after the close of the Contractor's fiscal year.

12.4. In addition to, and not in any way in limitation of obligations of the Contract, it is understood and agreed by the Contractor that the Contractor shall be held liable for any state or federal audit exceptions and shall return to the Department all payments made under the Contract to which exception has been taken, or which have been disallowed because of such an exception.

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Exhibit C-1, Budget Worksheet

New Hampshire Department of Health and Human Services
COMPLETE ONE BUDGET FORM FOR EACH BUDGET PERIOD

Bidder Name: Waypoint

Budget Request for: RFP-2021-DEHS-02-COMPR-11 (Comprehensive Family Support Services - Southern)

Budget Period: 07/01/2020-06/30/2021

Line Item	Total Program Cost			Contractor Share / Match			Funded by DHHS contract share		
	Direct	Indirect	Total	Direct	Indirect	Total	Direct	Indirect	Total
1. Total Salary/Wages	$ 163,825.40	$ 20,143.65	$ 184,970.05	$ -	$ -	$ -	$ 163,825.40	$ 20,143.65	$ 184,970.05
2. Employee Benefits	$ 36,421.95	$ 6,720.00	$ 43,141.95	$ -	$ -	$ -	$ 36,421.95	$ 6,720.00	$ 43,141.95
3. Consultants	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Repair and Maintenance	$ 1,200.00	$ 800.00	$ 2,000.00	$ -	$ -	$ -	$ 1,200.00	$ 800.00	$ 2,000.00
Purchase/Depreciation	$ 1,000.00	$ 800.00	$ 1,800.00	$ -	$ -	$ -	$ 1,000.00	$ 800.00	$ 1,800.00
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Educational	$ 1,000.00	$ -	$ 1,000.00	$ -	$ -	$ -	$ 1,000.00	$ -	$ 1,000.00
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ 1,700.00	$ 300.00	$ 2,000.00	$ -	$ -	$ -	$ 1,700.00	$ 300.00	$ 2,000.00
6. Travel	$ 4,000.00	$ 1,300.00	$ 5,300.00	$ -	$ -	$ -	$ 4,000.00	$ 1,300.00	$ 5,300.00
7. Occupancy	$ 13,000.00	$ 3,500.00	$ 16,500.00	$ -	$ -	$ -	$ 13,000.00	$ 3,500.00	$ 16,500.00
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ 1,500.00	$ 600.00	$ 2,100.00	$ -	$ -	$ -	$ 1,500.00	$ 600.00	$ 2,100.00
Postage	$ 110.00	$ -	$ 110.00	$ -	$ -	$ -	$ 110.00	$ -	$ 110.00
Subscriptions	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Audit and Legal	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Insurance	$ 1,800.00	$ -	$ 1,800.00	$ -	$ -	$ -	$ 1,800.00	$ -	$ 1,800.00
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10. Marketing/Communications	$ 500.00	$ 700.00	$ 700.00	$ -	$ -	$ -	$ 500.00	$ 700.00	$ 700.00
11. Staff Education and Training	$ 2,000.00	$ -	$ 2,000.00	$ -	$ -	$ -	$ 2,000.00	$ -	$ 2,000.00
12. Subcontracts/Agreements	$ 36,000.00	$ 5,000.00	$ 81,000.00	$ -	$ -	$ -	$ 36,000.00	$ 5,000.00	$ 81,000.00
13. Other Organizational Dues	$ 1,200.00	$ -	$ 1,200.00	$ -	$ -	$ -	$ 1,200.00	$ -	$ 1,200.00
14. Other Interest Expense - Long term Financing	$ -	$ 5,011.00	$ 5,011.00	$ -	$ -	$ -	$ -	$ 5,011.00	$ 5,011.00
15. Purchased Services-In-Kind Donations	$ 9,851.18	$ -	$ 9,851.18	$ 9,851.18	$ -	$ 9,851.18	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 309,111.53	$ 43,774.65	$ 383,886.18	$ 9,851.18	$ -	$ 9,851.18	$ 299,260.34	$ 43,574.65	$ 343,834.99
Indirect As A Percent of Direct		17.5%							

Waypoint
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Exhibit C-1, Budget Worksheet
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Contractor Initials: RAT
Date: 6/19/20

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Exhibit C-2, Budget Worksheet

New Hampshire Department of Health and Human Services
COMPLETE ONE BUDGET FORM FOR EACH BUDGET PERIOD

Bidder Name: Waypoint

Budget Request for: RFP-2021-OEHS-02-COMPR-11 (Comprehensive Family Support Services - Southern)

Budget Period: 07/01/2021-06/30/2022

Line Item	Total Program Cost			Contractor Share / Match			Funded by Direct contract share		
	Direct	Indirect	Total	Direct	Indirect	Total	Direct	Indirect	Total
1. Total Salary/Wages	$ 186,828.40	$ 28,143.83	$ 194,970.05	$ -	$ -	$ -	$ 186,828.43	$ 28,143.83	$ 194,970.05
2. Employee Benefits	$ 38,422.95	$ 6,720.00	$ 43,143.95	$ -	$ -	$ -	$ 38,422.95	$ 6,720.00	$ 43,143.95
3. Consultants	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Repair and Maintenance	$ 1,200.00	$ 800.00	$ 2,000.00	$ -	$ -	$ -	$ 1,200.00	$ 800.00	$ 2,000.00
Purchase/Depreciation	$ 1,000.00	$ 800.00	$ 1,800.00	$ -	$ -	$ -	$ 1,800.00	$ 800.00	$ 1,800.00
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Educational	$ 1,000.00	$ -	$ 1,000.00	$ -	$ -	$ -	$ 1,000.00	$ -	$ 1,000.00
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ 1,700.00	$ 300.00	$ 2,000.00	$ -	$ -	$ -	$ 1,700.00	$ 300.00	$ 2,000.00
6. Travel	$ 6,000.00	$ 1,300.00	$ 7,300.00	$ -	$ -	$ -	$ 6,000.00	$ 1,300.00	$ 7,300.00
7. Occupancy	$ 15,000.00	$ 3,500.00	$ 18,500.00	$ -	$ -	$ -	$ 15,000.00	$ 3,500.00	$ 18,500.00
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ 1,500.00	$ 600.00	$ 2,100.00	$ -	$ -	$ -	$ 1,500.00	$ 600.00	$ 2,100.00
Postage	$ 310.00	$ -	$ 310.00	$ -	$ -	$ -	$ 310.00	$ -	$ 310.00
Subscriptions	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Audit and Legal	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Insurance	$ 1,800.00	$ -	$ 1,800.00	$ -	$ -	$ -	$ 1,800.00	$ -	$ 1,800.00
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10. Marketing/Communications	$ 500.00	$ 200.00	$ 700.00	$ -	$ -	$ -	$ 500.00	$ 200.00	$ 700.00
11. Staff Education and Training	$ 2,000.00	$ -	$ 2,000.00	$ -	$ -	$ -	$ 2,000.00	$ -	$ 2,000.00
12. Subcontracts/Agreements	$ 58,000.00	$ 3,000.00	$ 61,000.00	$ -	$ -	$ -	$ 58,000.00	$ 3,000.00	$ 61,000.00
13. Other Organizational Dues	$ 1,200.00	$ -	$ 1,200.00	$ -	$ -	$ -	$ 1,200.00	$ -	$ 1,200.00
14. Other Interest Expense - Long term Financing	$ -	$ 5,011.00	$ 5,011.00	$ -	$ -	$ -	$ -	$ 5,011.00	$ 5,011.00
15. Purchased Services/In-Kind Donations	$ 9,851.18	$ -	$ 9,851.18	$ 9,851.18	$ -	$ 9,851.18	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 309,111.53	$ 52,374.83	$ 361,486.18	$ 9,851.18	$ -	$ 9,851.18	$ 299,260.53	$ 52,374.83	$ 342,635.00
Indirect As A Percent of Direct		17.5%							

Waypoint
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Contractor Initials: [signature]
Date: 6/19/20

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Exhibit C-3, Budget Worksheet

New Hampshire Department of Health and Human Services
COMPLETE ONE BUDGET FORM FOR EACH BUDGET PERIOD

Bidder Name: Waypoint

Budget Request for: RFP-2021-DEHS-07-CCSUPR-11 (Comprehensive Family Support Services)

Budget Period: 07/01/2022-06/30/2023

Line Item	Total Program Cost			Contractor Share / Match			Funded by DHHS contract share		
	Direct	Indirect	Total	Direct	Indirect	Total	Direct	Indirect	Total
1. Total Salary/Wages	$ 169,834.40	$ 25,142.65	$ 194,977.05	$ -	$ -	$ -	$ 169,834.40	$ 25,142.65	$ 194,977.05
2. Employee Benefits	$ 36,423.95	$ 6,720.00	$ 43,143.95	$ -	$ -	$ -	$ 36,423.95	$ 6,720.00	$ 43,143.95
3. Consultants	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Repair and Maintenance	$ 1,200.00	$ 800.00	$ 2,000.00	$ -	$ -	$ -	$ 1,200.00	$ 800.00	$ 2,000.00
Purchase/Depreciation	$ 1,000.00	$ 800.00	$ 1,800.00	$ -	$ -	$ -	$ 1,000.00	$ 800.00	$ 1,800.00
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Educational	$ 1,000.00	$ -	$ 1,000.00	$ -	$ -	$ -	$ 1,000.00	$ -	$ 1,000.00
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ 1,700.00	$ 300.00	$ 2,000.00	$ -	$ -	$ -	$ 1,700.00	$ 300.00	$ 2,000.00
6. Travel	$ 4,000.00	$ 1,300.00	$ 5,300.00	$ -	$ -	$ -	$ 4,000.00	$ 1,300.00	$ 5,300.00
7. Occupancy	$ 13,000.00	$ 3,500.00	$ 16,500.00	$ -	$ -	$ -	$ 13,000.00	$ 3,500.00	$ 16,500.00
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ 1,500.00	$ 600.00	$ 2,100.00	$ -	$ -	$ -	$ 1,500.00	$ 600.00	$ 2,100.00
Postage	$ 110.00	$ -	$ 110.00	$ -	$ -	$ -	$ 110.00	$ -	$ 110.00
Subscriptions	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Audit and Legal	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Insurance	$ 1,800.00	$ -	$ 1,800.00	$ -	$ -	$ -	$ 1,800.00	$ -	$ 1,800.00
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10. Marketing/Communications	$ 500.00	$ 200.00	$ 700.00	$ -	$ -	$ -	$ 500.00	$ 200.00	$ 700.00
11. Staff Education and Training	$ 2,000.00	$ -	$ 2,000.00	$ -	$ -	$ -	$ 2,000.00	$ -	$ 2,000.00
12. Subcontracts/Agreements	$ 56,000.00	$ 5,000.00	$ 61,000.00	$ -	$ -	$ -	$ 56,000.00	$ 5,000.00	$ 61,000.00
13. Other: Organizational Dues	$ 1,200.00	$ -	$ 1,200.00	$ -	$ -	$ -	$ 1,200.00	$ -	$ 1,200.00
14. Other: Interest Expense - Long term Financing	$ -	$ 5,011.00	$ 5,011.00	$ -	$ -	$ -	$ -	$ 5,011.00	$ 5,011.00
15. Purchased Services/Ancillary Programs	$ 9,831.18	$ -	$ 9,831.18	$ 9,831.18	$ -	$ 9,831.18	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 303,111.53	$ 53,374.65	$ 356,486.18	$ 9,831.18	$ -	$ 9,831.18	$ 293,280.35	$ 53,371.65	$ 346,652.00

Indirect As A Percent of Direct: 17.5%

Waypoint
RFP-2021-DEHS-07-CCSUPR-11
Exhibit C-3, Budget Worksheet
Page 1 of 1

Contractor Initials: BAS
Date: 6/19/20

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Exhibit C-4, Budget Worksheet

New Hampshire Department of Health and Human Services
COMPLETE ONE BUDGET FORM FOR EACH BUDGET PERIOD

Bidder Name: Waypoint

Budget Request for: RFP-2021-DEHS-02-COMPR-11 (Comprehensive Family Support Services - Southern)

Budget Period: 07/01/2020-06/30/2021

Line Item	Total Program Cost			Contractor Share / Match			Funded by DHHS contract share		
	Direct	Indirect	Total	Direct	Indirect	Total	Direct	Indirect	Total
1. Total Salary/Wages	$ 100,670.40	$ 29,143.65	$ 194,870.05	$ -	$ -	$ -	$ 108,829.40	$ 29,143.65	$ 194,870.05
2. Employee Benefits	$ 36,429.95	$ 6,720.00	$ 43,149.95	$ -	$ -	$ -	$ 36,429.95	$ 6,720.00	$ 43,149.95
3. Consultants	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4. Equipment:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Rental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Repair and Maintenance	$ 1,200.00	$ 600.00	$ 2,000.00	$ -	$ -	$ -	$ 1,200.00	$ 800.00	$ 2,000.00
Purchase/Depreciation	$ 1,000.00	$ 800.00	$ 1,800.00	$ -	$ -	$ -	$ 1,000.00	$ 800.00	$ 1,800.00
5. Supplies:	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Educational	$ 1,000.00	$ -	$ 1,000.00	$ -	$ -	$ -	$ 1,000.00	$ -	$ 1,000.00
Lab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pharmacy	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medical	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office	$ 1,700.00	$ 300.00	$ 2,000.00	$ -	$ -	$ -	$ 1,700.00	$ 300.00	$ 2,000.00
6. Travel	$ 4,000.00	$ 1,200.00	$ 5,200.00	$ -	$ -	$ -	$ 4,000.00	$ 1,200.00	$ 5,200.00
7. Occupancy	$ 13,000.00	$ 3,500.00	$ 16,500.00	$ -	$ -	$ -	$ 13,000.00	$ 3,500.00	$ 16,500.00
8. Current Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	$ 1,500.00	$ 600.00	$ 2,100.00	$ -	$ -	$ -	$ 1,500.00	$ 600.00	$ 2,100.00
Postage	$ 110.00	$ -	$ 110.00	$ -	$ -	$ -	$ 110.00	$ -	$ 110.00
Subscriptions	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Audit and Legal	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Insurance	$ 1,000.00	$ 800.00	$ 1,800.00	$ -	$ -	$ -	$ 1,800.00	$ -	$ 1,800.00
Board Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9. Software	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10. Marketing/Communications	$ 500.00	$ 200.00	$ 700.00	$ -	$ -	$ -	$ 500.00	$ 200.00	$ 700.00
11. Staff Education and Training	$ 2,000.00	$ -	$ 2,000.00	$ -	$ -	$ -	$ 2,000.00	$ -	$ 2,000.00
12. Subcontracts/Agreements	$ 59,000.00	$ 5,000.00	$ 81,000.00	$ -	$ -	$ -	$ 59,000.00	$ 5,000.00	$ 81,000.00
13. Other (specific details mandatory)	$ 1,700.00	$ -	$ 1,700.00	$ -	$ -	$ -	$ 1,700.00	$ -	$ 1,700.00
14. Other Interest Expense - Long term Financing	$ -	$ 5,011.00	$ 5,011.00	$ -	$ -	$ -	$ -	$ 5,011.00	$ 5,011.00
15. Purchased Services/In-Kind Donations	$ 9,851.18	$ -	$ 9,851.18	$ 9,851.18	$ -	$ 9,851.18	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 355,111.53	$ 52,374.65	$ 387,485.18	$ 9,851.18	$ -	$ 9,851.18	$ 256,760.35	$ 52,374.64	$ 341,635.00

Indirect As A Percent of Direct: 17.5%

Waypoint
RFP-2021-DEHS-02-COMPR-11
Exhibit C-4, Budget Worksheet
Page 1 of 1

Contractor Initials: BAS
Date: 6/19/20

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New Hampshire Department of Health and Human Services
Exhibit D

CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS

The Vendor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of Sections 5151-5160 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. 701 et seq.), and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

ALTERNATIVE I - FOR GRANTEES OTHER THAN INDIVIDUALS

US DEPARTMENT OF HEALTH AND HUMAN SERVICES - CONTRACTORS
US DEPARTMENT OF EDUCATION - CONTRACTORS
US DEPARTMENT OF AGRICULTURE - CONTRACTORS

This certification is required by the regulations implementing Sections 5151-5160 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. 701 et seq.). The January 31, 1989 regulations were amended and published as Part II of the May 25, 1990 Federal Register (pages 21681-21691), and require certification by grantees (and by inference, sub-grantees and sub-contractors), prior to award, that they will maintain a drug-free workplace. Section 3017.630(c) of the regulation provides that a grantee (and by inference, sub-grantees and sub-contractors) that is a State may elect to make one certification to the Department in each federal fiscal year in lieu of certificates for each grant during the federal fiscal year covered by the certification. The certificate set out below is a material representation of fact upon which reliance is placed when the agency awards the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or government wide suspension or debarment. Contractors using this form should send it to:

Commissioner
NH Department of Health and Human Services
129 Pleasant Street,
Concord, NH 03301-6505

1. The grantee certifies that it will or will continue to provide a drug-free workplace by:
   - 1.1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
   - 1.2. Establishing an ongoing drug-free awareness program to inform employees about
     - 1.2.1. The dangers of drug abuse in the workplace;
     - 1.2.2. The grantee's policy of maintaining a drug-free workplace;
     - 1.2.3. Any available drug counseling, rehabilitation, and employee assistance programs; and
     - 1.2.4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
   - 1.3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
   - 1.4. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will
     - 1.4.1. Abide by the terms of the statement; and
     - 1.4.2. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
   - 1.5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 1.4.2 from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency

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has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

1.6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 1.4.2, with respect to any employee who is so convicted

1.6.1. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

1.6.2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

1.7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1.1, 1.2, 1.3, 1.4, 1.5, and 1.6.

2. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant.

Place of Performance (street address, city, county, state, zip code) (list each location)

Check ☐ if there are workplaces on file that are not identified here.

Vendor Name: WAYPOINT

6/10/20
Date

Name: [illegible]
Title: President/CEO

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New Hampshire Department of Health and Human Services
Exhibit E

CERTIFICATION REGARDING LOBBYING

The Vendor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of Section 319 of Public Law 101-121, Government wide Guidance for New Restrictions on Lobbying, and 31 U.S.C. 1352, and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

US DEPARTMENT OF HEALTH AND HUMAN SERVICES - CONTRACTORS
US DEPARTMENT OF EDUCATION - CONTRACTORS
US DEPARTMENT OF AGRICULTURE - CONTRACTORS

Programs (indicate applicable program covered):
*Temporary Assistance to Needy Families under Title IV-A
*Child Support Enforcement Program under Title IV-D
*Social Services Block Grant Program under Title XX
*Medicaid Program under Title XIX
*Community Services Block Grant under Title VI
*Child Care Development Block Grant under Title IV

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement (and by specific mention sub-grantee or sub-contractor).

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement (and by specific mention sub-grantee or sub-contractor), the undersigned shall complete and submit Standard Form LLL, (Disclosure Form to Report Lobbying, in accordance with its instructions, attached and identified as Standard Exhibit E-I.)

3. The undersigned shall require that the language of this certification be included in the award document for sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Vendor Name: WAYFAIR

6/19/20
Date

Name: Boris Alexander Tobar
Title: President / CEO

Exhibit E – Certification Regarding Lobbying
Vendor Initials BT
Date 6/19/20
CU/DHHS/110713
Page 1 of 1

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New Hampshire Department of Health and Human Services
Exhibit F

CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

The Vendor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of Executive Office of the President, Executive Order 12549 and 45 CFR Part 76 regarding Debarment, Suspension, and Other Responsibility Matters, and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this proposal (contract), the prospective primary participant is providing the certification set out below.

2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. If necessary, the prospective participant shall submit an explanation of why it cannot provide the certification. The certification or explanation will be considered in connection with the NH Department of Health and Human Services' (DHHS) determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

3. The certification in this clause is a material representation of fact upon which reliance was placed when DHHS determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, DHHS may terminate this transaction for cause or default.

4. The prospective primary participant shall provide immediate written notice to the DHHS agency to whom this proposal (contract) is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

5. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549: 45 CFR Part 76. See the attached definitions.

6. The prospective primary participant agrees by submitting this proposal (contract) that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by DHHS.

7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," provided by DHHS, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or involuntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List (of excluded parties).

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and

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information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, DHHS may terminate this transaction for cause or default.

PRIMARY COVERED TRANSACTIONS

11. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
    - 11.1. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
    - 11.2. have not within a three-year period preceding this proposal (contract) been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or a contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
    - 11.3. are not presently indicted for otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (l)(b) of this certification; and
    - 11.4. have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

12. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal (contract).

LOWER TIER COVERED TRANSACTIONS

13. By signing and submitting this lower tier proposal (contract), the prospective lower tier participant, as defined in 45 CFR Part 76, certifies to the best of its knowledge and belief that it and its principals:
    - 13.1. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
    - 13.2. where the prospective lower tier participant is unable to certify to any of the above, such prospective participant shall attach an explanation to this proposal (contract).

14. The prospective lower tier participant further agrees by submitting this proposal (contract) that it will include this clause entitled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion - Lower Tier Covered Transactions," without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

Vendor Name: WAYPOINT

6/19/20
Date

Name: Borja Alvarez de Toledo
Title: President / CEO

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CERTIFICATION OF COMPLIANCE WITH REQUIREMENTS PERTAINING TO FEDERAL NONDISCRIMINATION, EQUAL TREATMENT OF FAITH-BASED ORGANIZATIONS AND WHISTLEBLOWER PROTECTIONS

The Vendor identified in Section 1.3 of the General Provisions agrees by signature of the Contractor's representative as identified in Sections 1.11 and 1.12 of the General Provisions, to execute the following certification:

Vendor will comply, and will require any subgrantees or subcontractors to comply, with any applicable federal nondiscrimination requirements, which may include:

- the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. Section 3789d) which prohibits recipients of federal funding under this statute from discriminating, either in employment practices or in the delivery of services or benefits, on the basis of race, color, religion, national origin, and sex. The Act requires certain recipients to produce an Equal Employment Opportunity Plan;

- the Juvenile Justice Delinquency Prevention Act of 2002 (42 U.S.C. Section 5672(b)) which adopts by reference, the civil rights obligations of the Safe Streets Act. Recipients of federal funding under this statute are prohibited from discriminating, either in employment practices or in the delivery of services or benefits, on the basis of race, color, religion, national origin, and sex. The Act includes Equal Employment Opportunity Plan requirements;

- the Civil Rights Act of 1964 (42 U.S.C. Section 2000d, which prohibits recipients of federal financial assistance from discriminating on the basis of race, color, or national origin in any program or activity);

- the Rehabilitation Act of 1973 (29 U.S.C. Section 794), which prohibits recipients of Federal financial assistance from discriminating on the basis of disability, in regard to employment and the delivery of services or benefits, in any program or activity;

- the Americans with Disabilities Act of 1990 (42 U.S.C. Sections 12131-34), which prohibits discrimination and ensures equal opportunity for persons with disabilities in employment, State and local government services, public accommodations, commercial facilities, and transportation;

- the Education Amendments of 1972 (20 U.S.C. Sections 1681, 1683, 1685-86), which prohibits discrimination on the basis of sex in federally assisted education programs;

- the Age Discrimination Act of 1975 (42 U.S.C. Sections 6106-07), which prohibits discrimination on the basis of age in programs or activities receiving Federal financial assistance. It does not include employment discrimination;

- 28 C.F.R. pt. 31 (U.S. Department of Justice Regulations – OJJDP Grant Programs); 28 C.F.R. pt. 42 (U.S. Department of Justice Regulations – Nondiscrimination; Equal Employment Opportunity; Policies and Procedures); Executive Order No. 13279 (equal protection of the laws for faith-based and community organizations); Executive Order No. 13559, which provide fundamental principles and policy-making criteria for partnerships with faith-based and neighborhood organizations;

- 28 C.F.R. pt. 38 (U.S. Department of Justice Regulations – Equal Treatment for Faith-Based Organizations); and Whistleblower protections 41 U.S.C. §4712 and The National Defense Authorization Act (NDAA) for Fiscal Year 2013 (Pub. L. 112-239, enacted January 2, 2013) the Pilot Program for Enhancement of Contract Employee Whistleblower Protections, which protects employees against reprisal for certain whistle blowing activities in connection with federal grants and contracts.

The certificate set out below is a material representation of fact upon which reliance is placed when the agency awards the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or government wide suspension or debarment.

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In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, or sex against a recipient of funds, the recipient will forward a copy of the finding to the Office for Civil Rights, to the applicable contracting agency or division within the Department of Health and Human Services, and to the Department of Health and Human Services Office of the Ombudsman.

The Vendor identified in Section 1.3 of the General Provisions agrees by signature of the Contractor's representative as identified in Sections 1.11 and 1.12 of the General Provisions, to execute the following certification:

1. By signing and submitting this proposal (contract) the Vendor agrees to comply with the provisions indicated above.

Vendor Name: WAYPOINT

6/19/20
Date

Name: [illegible]
Title: President / CEO

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CERTIFICATION REGARDING ENVIRONMENTAL TOBACCO SMOKE

Public Law 103-227, Part C - Environmental Tobacco Smoke, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, education, or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug or alcohol treatment. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to $1000 per day and/or the imposition of an administrative compliance order on the responsible entity.

The Vendor identified in Section 1.3 of the General Provisions agrees, by signature of the Contractor's representative as identified in Section 1.11 and 1.12 of the General Provisions, to execute the following certification:

1. By signing and submitting this contract, the Vendor agrees to make reasonable efforts to comply with all applicable provisions of Public Law 103-227, Part C, known as the Pro-Children Act of 1994.

6/19/20
Date

Vendor Name: WAYPOINT
Name: [illegible]
Title: President / CEO

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HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT BUSINESS ASSOCIATE AGREEMENT

The Contractor identified in Section 1.3 of the General Provisions of the Agreement agrees to comply with the Health Insurance Portability and Accountability Act, Public Law 104-191 and with the Standards for Privacy and Security of Individually Identifiable Health Information, 45 CFR Parts 160 and 164 applicable to business associates. As defined herein, "Business Associate" shall mean the Contractor and subcontractors and agents of the Contractor that receive, use or have access to protected health information under this Agreement and "Covered Entity" shall mean the State of New Hampshire, Department of Health and Human Services.

(1) Definitions.

a. "Breach" shall have the same meaning as the term "Breach" in section 164.402 of Title 45, Code of Federal Regulations.

b. "Business Associate" has the meaning given such term in section 160.103 of Title 45, Code of Federal Regulations.

c. "Covered Entity" has the meaning given such term in section 160.103 of Title 45, Code of Federal Regulations.

d. "Designated Record Set" shall have the same meaning as the term "designated record set" in 45 CFR Section 164.501.

e. "Data Aggregation" shall have the same meaning as the term "data aggregation" in 45 CFR Section 164.501.

f. "Health Care Operations" shall have the same meaning as the term "health care operations" in 45 CFR Section 164.501.

g. "HITECH Act" means the Health Information Technology for Economic and Clinical Health Act, TitleXIII, Subtitle D, Part 1 & 2 of the American Recovery and Reinvestment Act of 2009.

h. "HIPAA" means the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 and the Standards for Privacy and Security of Individually Identifiable Health Information, 45 CFR Parts 160, 162 and 164 and amendments thereto.

i. "Individual" shall have the same meaning as the term "individual" in 45 CFR Section 160.103 and shall include a person who qualifies as a personal representative in accordance with 45 CFR Section 164.501(g).

j. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR Parts 160 and 164, promulgated under HIPAA by the United States Department of Health and Human Services.

k. "Protected Health Information" shall have the same meaning as the term "protected health information" in 45 CFR Section 160.103, limited to the information created or received by Business Associate from or on behalf of Covered Entity.

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l. "Required by Law" shall have the same meaning as the term "required by law" in 45 CFR Section 164.103.

m. "Secretary" shall mean the Secretary of the Department of Health and Human Services or his/her designee.

n. "Security Rule" shall mean the Security Standards for the Protection of Electronic Protected Health Information at 45 CFR Part 164, Subpart C, and amendments thereto.

o. "Unsecured Protected Health Information" means protected health information that is not secured by a technology standard that renders protected health information unusable, unreadable, or indecipherable to unauthorized individuals and is developed or endorsed by a standards developing organization that is accredited by the American National Standards Institute.

p. Other Definitions - All terms not otherwise defined herein shall have the meaning established under 45 C.F.R. Parts 160, 162 and 164, as amended from time to time, and the HITECH Act.

(2) **Business Associate Use and Disclosure of Protected Health Information.**

a. Business Associate shall not use, disclose, maintain or transmit Protected Health Information (PHI) except as reasonably necessary to provide the services outlined under Exhibit A of the Agreement. Further, Business Associate, including but not limited to all its directors, officers, employees and agents, shall not use, disclose, maintain or transmit PHI in any manner that would constitute a violation of the Privacy and Security Rule.

b. Business Associate may use or disclose PHI:
   I. For the proper management and administration of the Business Associate;
   II. As required by law, pursuant to the terms set forth in paragraph d. below; or
   III. For data aggregation purposes for the health care operations of Covered Entity.

c. To the extent Business Associate is permitted under the Agreement to disclose PHI to a third party, Business Associate must obtain, prior to making any such disclosure, (i) reasonable assurances from the third party that such PHI will be held confidentially and used or further disclosed only as required by law or for the purpose for which it was disclosed to the third party; and (ii) an agreement from such third party to notify Business Associate, in accordance with the HIPAA Privacy, Security, and Breach Notification Rules of any breaches of the confidentiality of the PHI, to the extent it has obtained knowledge of such breach.

d. The Business Associate shall not, unless such disclosure is reasonably necessary to provide services under Exhibit A of the Agreement, disclose any PHI in response to a request for disclosure on the basis that it is required by law, without first notifying Covered Entity so that Covered Entity has an opportunity to object to the disclosure and to seek appropriate relief. If Covered Entity objects to such disclosure, the Business

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Associate shall refrain from disclosing the PHI until Covered Entity has exhausted all remedies.

e. If the Covered Entity notifies the Business Associate that Covered Entity has agreed to be bound by additional restrictions over and above those uses or disclosures or security safeguards of PHI pursuant to the Privacy and Security Rule, the Business Associate shall be bound by such additional restrictions and shall not disclose PHI in violation of such additional restrictions and shall abide by any additional security safeguards.

(3) Obligations and Activities of Business Associate.

a. The Business Associate shall notify the Covered Entity's Privacy Officer immediately after the Business Associate becomes aware of any use or disclosure of protected health information not provided for by the Agreement including breaches of unsecured protected health information and/or any security incident that may have an impact on the protected health information of the Covered Entity.

b. The Business Associate shall immediately perform a risk assessment when it becomes aware of any of the above situations. The risk assessment shall include, but not be limited to:

- The nature and extent of the protected health information involved, including the types of identifiers and the likelihood of re-identification;
- The unauthorized person used the protected health information or to whom the disclosure was made;
- Whether the protected health information was actually acquired or viewed
- The extent to which the risk to the protected health information has been mitigated.

The Business Associate shall complete the risk assessment within 48 hours of the breach and immediately report the findings of the risk assessment in writing to the Covered Entity.

c. The Business Associate shall comply with all sections of the Privacy, Security, and Breach Notification Rule.

d. Business Associate shall make available all of its internal policies and procedures, books and records relating to the use and disclosure of PHI received from, or created or received by the Business Associate on behalf of Covered Entity to the Secretary for purposes of determining Covered Entity's compliance with HIPAA and the Privacy and Security Rule.

e. Business Associate shall require all of its business associates that receive, use or have access to PHI under the Agreement, to agree in writing to adhere to the same restrictions and conditions on the use and disclosure of PHI contained herein, including the duty to return or destroy the PHI as provided under Section 3 (l). The Covered Entity shall be considered a direct third party beneficiary of the Contractor's business associate agreements with Contractor's intended business associates, who will be receiving PHI

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pursuant to this Agreement, with rights of enforcement and indemnification from such business associates who shall be governed by standard Paragraph #13 of the standard contract provisions (P-37) of this Agreement for the purpose of use and disclosure of protected health information.

f. Within five (5) business days of receipt of a written request from Covered Entity, Business Associate shall make available during normal business hours at its offices all records, books, agreements, policies and procedures relating to the use and disclosure of PHI to the Covered Entity, for purposes of enabling Covered Entity to determine Business Associate's compliance with the terms of the Agreement.

g. Within ten (10) business days of receiving a written request from Covered Entity, Business Associate shall provide access to PHI in a Designated Record Set to the Covered Entity, or as directed by Covered Entity, to an individual in order to meet the requirements under 45 CFR Section 164.524.

h. Within ten (10) business days of receiving a written request from Covered Entity for an amendment of PHI or a record about an individual contained in a Designated Record Set, the Business Associate shall make such PHI available to Covered Entity for amendment and incorporate any such amendment to enable Covered Entity to fulfill its obligations under 45 CFR Section 164.526.

i. Business Associate shall document such disclosures of PHI and information related to such disclosures as would be required for Covered Entity to respond to a request by an individual for an accounting of disclosures of PHI in accordance with 45 CFR Section 164.528.

j. Within ten (10) business days of receiving a written request from Covered Entity for a request for an accounting of disclosures of PHI, Business Associate shall make available to Covered Entity such information as Covered Entity may require to fulfill its obligations to provide an accounting of disclosures with respect to PHI in accordance with 45 CFR Section 164.528.

k. In the event any individual requests access to, amendment of, or accounting of PHI directly from the Business Associate, the Business Associate shall within two (2) business days forward such request to Covered Entity. Covered Entity shall have the responsibility of responding to forwarded requests. However, if forwarding the individual's request to Covered Entity would cause Covered Entity or the Business Associate to violate HIPAA and the Privacy and Security Rule, the Business Associate shall instead respond to the individual's request as required by such law and notify Covered Entity of such response as soon as practicable.

l. Within ten (10) business days of termination of the Agreement, for any reason, the Business Associate shall return or destroy, as specified by Covered Entity, all PHI received from, or created or received by the Business Associate in connection with the Agreement, and shall not retain any copies or back-up tapes of such PHI. If return or destruction is not feasible, or the disposition of the PHI has been otherwise agreed to in the Agreement, Business Associate shall continue to extend the protections of the Agreement, to such PHI and limit further uses and disclosures of such PHI to those purposes that make the return or destruction infeasible, for so long as Business

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Associate maintains such PHI. If Covered Entity, in its sole discretion, requires that the Business Associate destroy any or all PHI, the Business Associate shall certify to Covered Entity that the PHI has been destroyed.

(4) Obligations of Covered Entity

a. Covered Entity shall notify Business Associate of any changes or limitation(s) in its Notice of Privacy Practices provided to individuals in accordance with 45 CFR Section 164.520, to the extent that such change or limitation may affect Business Associate's use or disclosure of PHI.

b. Covered Entity shall promptly notify Business Associate of any changes in, or revocation of permission provided to Covered Entity by individuals whose PHI may be used or disclosed by Business Associate under this Agreement, pursuant to 45 CFR Section 164.506 or 45 CFR Section 164.508.

c. Covered entity shall promptly notify Business Associate of any restrictions on the use or disclosure of PHI that Covered Entity has agreed to in accordance with 45 CFR 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of PHI.

(5) Termination for Cause

In addition to Paragraph 10 of the standard terms and conditions (P-37) of this Agreement the Covered Entity may immediately terminate the Agreement upon Covered Entity's knowledge of a breach by Business Associate of the Business Associate Agreement set forth herein as Exhibit I. The Covered Entity may either immediately terminate the Agreement or provide an opportunity for Business Associate to cure the alleged breach within a timeframe specified by Covered Entity. If Covered Entity determines that neither termination nor cure is feasible, Covered Entity shall report the violation to the Secretary.

(6) Miscellaneous

a. Definitions and Regulatory References. All terms used, but not otherwise defined herein, shall have the same meaning as those terms in the Privacy and Security Rule, amended from time to time. A reference in the Agreement, as amended to include this Exhibit I, to a Section in the Privacy and Security Rule means the Section as in effect or as amended.

b. Amendment. Covered Entity and Business Associate agree to take such action as is necessary to amend the Agreement, from time to time as is necessary for Covered Entity to comply with the changes in the requirements of HIPAA, the Privacy and Security Rule, and applicable federal and state law.

c. Data Ownership. The Business Associate acknowledges that it has no ownership rights with respect to the PHI provided by or created on behalf of Covered Entity.

d. Interpretation. The parties agree that any ambiguity in the Agreement shall be resolved to permit Covered Entity to comply with HIPAA, the Privacy and Security Rule.

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e. Segregation. If any term or condition of this Exhibit I or the application thereof to any person(s) or circumstance is held invalid, such invalidity shall not affect other terms or conditions which can be given effect without the invalid term or condition; to this end the terms and conditions of this Exhibit I are declared severable.

f. Survival. Provisions in this Exhibit I regarding the use and disclosure of PHI, return or destruction of PHI, extensions of the protections of the Agreement in section (3) I, the defense and indemnification provisions of section (3) e and Paragraph 13 of the standard terms and conditions (P-37), shall survive the termination of the Agreement.

IN WITNESS WHEREOF, the parties hereto have duly executed this Exhibit I.

Department of Health and Human Services	WAYPOINT
The State	Name of the Contractor
Signature of Authorized Representative	Signature of Authorized Representative
Christine Santaniello	Erica Alvarez de Toledo
Name of Authorized Representative	Name of Authorized Representative
Director, DCYF	President/CEO
Title of Authorized Representative	Title of Authorized Representative
6/23/20	6/19/20
Date	Date

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New Hampshire Department of Health and Human Services
Exhibit J

CERTIFICATION REGARDING THE FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA) COMPLIANCE

The Federal Funding Accountability and Transparency Act (FFATA) requires prime awardees of individual Federal grants equal to or greater than $25,000 and awarded on or after October 1, 2010, to report on data related to executive compensation and associated first-tier sub-grants of $25,000 or more. If the initial award is below $25,000 but subsequent grant modifications result in a total award equal to or over $25,000, the award is subject to the FFATA reporting requirements, as of the date of the award.

In accordance with 2 CFR Part 170 (Reporting Subaward and Executive Compensation Information), the Department of Health and Human Services (DHHS) must report the following information for any subaward or contract award subject to the FFATA reporting requirements:

1. Name of entity
2. Amount of award
3. Funding agency
4. NAICS code for contracts / CFDA program number for grants
5. Program source
6. Award title descriptive of the purpose of the funding action
7. Location of the entity
8. Principle place of performance
9. Unique identifier of the entity (DUNS #)
10. Total compensation and names of the top five executives if:
    - 10.1. More than 80% of annual gross revenues are from the Federal government, and those revenues are greater than $25M annually and
    - 10.2. Compensation information is not already available through reporting to the SEC.

Prime grant recipients must submit FFATA required data by the end of the month, plus 30 days, in which the award or award amendment is made.

The Contractor identified in Section 1.3 of the General Provisions agrees to comply with the provisions of The Federal Funding Accountability and Transparency Act, Public Law 109-282 and Public Law 110-252, and 2 CFR Part 170 (Reporting Subaward and Executive Compensation Information), and further agrees to have the Contractor's representative, as identified in Sections 1.11 and 1.12 of the General Provisions execute the following Certification:

The below named Contractor agrees to provide needed information as outlined above to the NH Department of Health and Human Services and to comply with all applicable provisions of the Federal Financial Accountability and Transparency Act.

Contractor Name: WAYPOINT

6/19/20
Date

Name: Borja Alvarez de Toledo
Title: President / CEO

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FORM A

As the Contractor identified in Section 1.3 of the General Provisions, I certify that the responses to the below listed questions are true and accurate.

1. The DUNS number for your entity is: 09-550-5905

2. In your business or organization's preceding completed fiscal year, did your business or organization receive (1) 80 percent or more of your annual gross revenue in U.S. federal contracts, subcontracts, loans, grants, sub-grants, and/or cooperative agreements; and (2) $25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

   X NO _____ YES

   If the answer to #2 above is NO, stop here

   If the answer to #2 above is YES, please answer the following:

3. Does the public have access to information about the compensation of the executives in your business or organization through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C.78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

   _____ NO _____ YES

   If the answer to #3 above is YES, stop here

   If the answer to #3 above is NO, please answer the following:

4. The names and compensation of the five most highly compensated officers in your business or organization are as follows:

   Name: _____ Amount: _____

   Name: _____ Amount: _____

   Name: _____ Amount: _____

   Name: _____ Amount: _____

   Name: _____ Amount: _____

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New Hampshire Department of Health and Human Services

Exhibit K

DHHS Information Security Requirements

A. Definitions

The following terms may be reflected and have the described meaning in this document:

1. "Breach" means the loss of control, compromise, unauthorized disclosure, unauthorized acquisition, unauthorized access, or any similar term referring to situations where persons other than authorized users and for an other than authorized purpose have access or potential access to personally identifiable information, whether physical or electronic. With regard to Protected Health Information, "Breach" shall have the same meaning as the term "Breach" in section 164.402 of Title 45, Code of Federal Regulations.

2. "Computer Security Incident" shall have the same meaning "Computer Security Incident" in section two (2) of NIST Publication 800-61, Computer Security Incident Handling Guide, National Institute of Standards and Technology, U.S. Department of Commerce.

3. "Confidential Information" or "Confidential Data" means all confidential information disclosed by one party to the other such as all medical, health, financial, public assistance benefits and personal information including without limitation, Substance Abuse Treatment Records, Case Records, Protected Health Information and Personally Identifiable Information.

   Confidential Information also includes any and all information owned or managed by the State of NH - created, received from or on behalf of the Department of Health and Human Services (DHHS) or accessed in the course of performing contracted services - of which collection, disclosure, protection, and disposition is governed by state or federal law or regulation. This information includes, but is not limited to Protected Health Information (PHI), Personal Information (PI), Personal Financial Information (PFI), Federal Tax Information (FTI), Social Security Numbers (SSN), Payment Card Industry (PCI), and or other sensitive and confidential information.

4. "End User" means any person or entity (e.g., contractor, contractor's employee, business associate, subcontractor, other downstream user, etc.) that receives DHHS data or derivative data in accordance with the terms of this Contract.

5. "HIPAA" means the Health Insurance Portability and Accountability Act of 1996 and the regulations promulgated thereunder.

6. "Incident" means an act that potentially violates an explicit or implied security policy, which includes attempts (either failed or successful) to gain unauthorized access to a system or its data, unwanted disruption or denial of service, the unauthorized use of a system for the processing or storage of data; and changes to system hardware, firmware, or software characteristics without the owner's knowledge, instruction, or consent. Incidents include the loss of data through theft or device misplacement, loss or misplacement of hardcopy documents, and misrouting of physical or electronic

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mail, all of which may have the potential to put the data at risk of unauthorized access, use, disclosure, modification or destruction.

7. "Open Wireless Network" means any network or segment of a network that is not designated by the State of New Hampshire's Department of Information Technology or delegate as a protected network (designed, tested, and approved, by means of the State, to transmit) will be considered an open network and not adequately secure for the transmission of unencrypted PI, PFI, PHI or confidential DHHS data.

8. "Personal Information" (or "PI") means information which can be used to distinguish or trace an individual's identity, such as their name, social security number, personal information as defined in New Hampshire RSA 359-C:19, biometric records, etc., alone, or when combined with other personal or identifying information which is linked or linkable to a specific individual, such as date and place of birth, mother's maiden name, etc.

9. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 C.F.R. Parts 160 and 164, promulgated under HIPAA by the United States Department of Health and Human Services.

10. "Protected Health Information" (or "PHI") has the same meaning as provided in the definition of "Protected Health Information" in the HIPAA Privacy Rule at 45 C.F.R. § 160.103.

11. "Security Rule" shall mean the Security Standards for the Protection of Electronic Protected Health Information at 45 C.F.R. Part 164, Subpart C, and amendments thereto.

12. "Unsecured Protected Health Information" means Protected Health Information that is not secured by a technology standard that renders Protected Health Information unusable, unreadable, or indecipherable to unauthorized individuals and is developed or endorsed by a standards developing organization that is accredited by the American National Standards Institute.

I. RESPONSIBILITIES OF DHHS AND THE CONTRACTOR

A. Business Use and Disclosure of Confidential Information.

1. The Contractor must not use, disclose, maintain or transmit Confidential Information except as reasonably necessary as outlined under this Contract. Further, Contractor, including but not limited to all its directors, officers, employees and agents, must not use, disclose, maintain or transmit PHI in any manner that would constitute a violation of the Privacy and Security Rule.

2. The Contractor must not disclose any Confidential Information in response to a

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request for disclosure on the basis, that it is required by law, in response to a subpoena, etc., without first notifying DHHS so that DHHS has an opportunity to consent or object to the disclosure.

3. If DHHS notifies the Contractor that DHHS has agreed to be bound by additional restrictions over and above those uses or disclosures or security safeguards of PHI pursuant to the Privacy and Security Rule, the Contractor must be bound by such additional restrictions and must not disclose PHI in violation of such additional restrictions and must abide by any additional security safeguards.
4. The Contractor agrees that DHHS Data or derivative there from disclosed to an End User must only be used pursuant to the terms of this Contract.
5. The Contractor agrees DHHS Data obtained under this Contract may not be used for any other purposes that are not indicated in this Contract.
6. The Contractor agrees to grant access to the data to the authorized representatives of DHHS for the purpose of inspecting to confirm compliance with the terms of this Contract.

II. METHODS OF SECURE TRANSMISSION OF DATA

1. Application Encryption. If End User is transmitting DHHS data containing Confidential Data between applications, the Contractor attests the applications have been evaluated by an expert knowledgeable in cyber security and that said application's encryption capabilities ensure secure transmission via the internet.
2. Computer Disks and Portable Storage Devices. End User may not use computer disks or portable storage devices, such as a thumb drive, as a method of transmitting DHHS data.
3. Encrypted Email. End User may only employ email to transmit Confidential Data if email is encrypted and being sent to and being received by email addresses of persons authorized to receive such information.
4. Encrypted Web Site. If End User is employing the Web to transmit Confidential Data, the secure socket layers (SSL) must be used and the web site must be secure. SSL encrypts data transmitted via a Web site.
5. File Hosting Services, also known as File Sharing Sites. End User may not use file hosting services, such as Dropbox or Google Cloud Storage, to transmit Confidential Data.
6. Ground Mail Service. End User may only transmit Confidential Data via *certified* ground mail within the continental U.S. and when sent to a named individual.
7. Laptops and PDA. If End User is employing portable devices to transmit Confidential Data said devices must be encrypted and password-protected.
8. Open Wireless Networks. End User may not transmit Confidential Data via an open

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wireless network. End User must employ a virtual private network (VPN) when remotely transmitting via an open wireless network.

9. Remote User Communication. If End User is employing remote communication to access or transmit Confidential Data, a virtual private network (VPN) must be installed on the End User's mobile device(s) or laptop from which information will be transmitted or accessed.
10. SSH File Transfer Protocol (SFTP), also known as Secure File Transfer Protocol. If End User is employing an SFTP to transmit Confidential Data, End User will structure the Folder and access privileges to prevent inappropriate disclosure of information. SFTP folders and sub-folders used for transmitting Confidential Data will be coded for 24-hour auto-deletion cycle (i.e. Confidential Data will be deleted every 24 hours).
11. Wireless Devices. If End User is transmitting Confidential Data via wireless devices, all data must be encrypted to prevent inappropriate disclosure of information.

III. RETENTION AND DISPOSITION OF IDENTIFIABLE RECORDS

The Contractor will only retain the data and any derivative of the data for the duration of this Contract. After such time, the Contractor will have 30 days to destroy the data and any derivative in whatever form it may exist, unless, otherwise required by law or permitted under this Contract. To this end, the parties must:

A. Retention

1. The Contractor agrees it will not store, transfer or process data collected in connection with the services rendered under this Contract outside of the United States. This physical location requirement shall also apply in the implementation of cloud computing, cloud service or cloud storage capabilities, and includes backup data and Disaster Recovery locations.
2. The Contractor agrees to ensure proper security monitoring capabilities are in place to detect potential security events that can impact State of NH systems and/or Department confidential information for contractor provided systems.
3. The Contractor agrees to provide security awareness and education for its End Users in support of protecting Department confidential information.
4. The Contractor agrees to retain all electronic and hard copies of Confidential Data in a secure location and identified in section IV. A.2
5. The Contractor agrees Confidential Data stored in a Cloud must be in a FedRAMP/HITECH compliant solution and comply with all applicable statutes and regulations regarding the privacy and security. All servers and devices must have currently-supported and hardened operating systems, the latest anti-viral, anti-hacker, anti-spam, anti-spyware, and anti-malware utilities. The environment, as a

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whole, must have aggressive intrusion-detection and firewall protection.

6. The Contractor agrees to and ensures its complete cooperation with the State's Chief Information Officer in the detection of any security vulnerability of the hosting infrastructure.

B. Disposition

1. If the Contractor will maintain any Confidential Information on its systems (or its sub-contractor systems), the Contractor will maintain a documented process for securely disposing of such data upon request or contract termination; and will obtain written certification for any State of New Hampshire data destroyed by the Contractor or any subcontractors as a part of ongoing, emergency, and or disaster recovery operations. When no longer in use, electronic media containing State of New Hampshire data shall be rendered unrecoverable via a secure wipe program in accordance with industry-accepted standards for secure deletion and media sanitization, or otherwise physically destroying the media (for example, degaussing) as described in NIST Special Publication 800-88, Rev 1, Guidelines for Media Sanitization, National Institute of Standards and Technology, U. S. Department of Commerce. The Contractor will document and certify in writing at time of the data destruction, and will provide written certification to the Department upon request. The written certification will include all details necessary to demonstrate data has been properly destroyed and validated. Where applicable, regulatory and professional standards for retention requirements will be jointly evaluated by the State and Contractor prior to destruction.

2. Unless otherwise specified, within thirty (30) days of the termination of this Contract, Contractor agrees to destroy all hard copies of Confidential Data using a secure method such as shredding.

3. Unless otherwise specified, within thirty (30) days of the termination of this Contract, Contractor agrees to completely destroy all electronic Confidential Data by means of data erasure, also known as secure data wiping.

IV. PROCEDURES FOR SECURITY

A. Contractor agrees to safeguard the DHHS Data received under this Contract, and any derivative data or files, as follows:

1. The Contractor will maintain proper security controls to protect Department confidential information collected, processed, managed, and/or stored in the delivery of contracted services.

2. The Contractor will maintain policies and procedures to protect Department confidential information throughout the information lifecycle, where applicable, (from creation, transformation, use, storage and secure destruction) regardless of the media used to store the data (i.e., tape, disk, paper, etc.).

3. The Contractor will maintain appropriate authentication and access controls to contractor systems that collect, transmit, or store Department confidential information where applicable.

4. The Contractor will ensure proper security monitoring capabilities are in place to detect potential security events that can impact State of NH systems and/or Department confidential information for contractor provided systems.

5. The Contractor will provide regular security awareness and education for its End Users in support of protecting Department confidential information.

6. If the Contractor will be sub-contracting any core functions of the engagement supporting the services for State of New Hampshire, the Contractor will maintain a program of an internal process or processes that defines specific security expectations, and monitoring compliance to security requirements that at a minimum match those for the Contractor, including breach notification requirements.

7. The Contractor will work with the Department to sign and comply with all applicable State of New Hampshire and Department system access and authorization policies and procedures, systems access forms, and computer use agreements as part of obtaining and maintaining access to any Department system(s). Agreements will be completed and signed by the Contractor and any applicable sub-contractors prior to system access being authorized.

8. If the Department determines the Contractor is a Business Associate pursuant to 45 CFR 160.103, the Contractor will execute a HIPAA Business Associate Agreement (BAA) with the Department and is responsible for maintaining compliance with the agreement.

9. The Contractor will work with the Department at its request to complete a System Management Survey. The purpose of the survey is to enable the Department and Contractor to monitor for any changes in risks, threats, and vulnerabilities that may occur over the life of the Contractor engagement. The survey will be completed annually, or an alternate time frame at the Departments discretion with agreement by the Contractor, or the Department may request the survey be completed when the scope of the engagement between the Department and the Contractor changes.

10. The Contractor will not store, knowingly or unknowingly, any State of New Hampshire or Department data offshore or outside the boundaries of the United States unless prior express written consent is obtained from the Information Security Office leadership member within the Department.

11. Data Security Breach Liability. In the event of any security breach Contractor shall make efforts to investigate the causes of the breach, promptly take measures to prevent future breach and minimize any damage or loss resulting from the breach. The State shall recover from the Contractor all costs of response and recovery from

the breach, including but not limited to: credit monitoring services, mailing costs and costs associated with website and telephone call center services necessary due to the breach.

12. Contractor must, comply with all applicable statutes and regulations regarding the privacy and security of Confidential Information, and must in all other respects maintain the privacy and security of PI and PHI at a level and scope that is not less than the level and scope of requirements applicable to federal agencies, including, but not limited to, provisions of the Privacy Act of 1974 (5 U.S.C. § 552a), DHHS Privacy Act Regulations (45 C.F.R. §5b), HIPAA Privacy and Security Rules (45 C.F.R. Parts 160 and 164) that govern protections for individually identifiable health information and as applicable under State law.

13. Contractor agrees to establish and maintain appropriate administrative, technical, and physical safeguards to protect the confidentiality of the Confidential Data and to prevent unauthorized use or access to it. The safeguards must provide a level and scope of security that is not less than the level and scope of security requirements established by the State of New Hampshire, Department of Information Technology. Refer to Vendor Resources/Procurement at https://www.nh.gov/doit/vendor/index.htm for the Department of Information Technology policies, guidelines, standards, and procurement information relating to vendors.

14. Contractor agrees to maintain a documented breach notification and incident response process. The Contractor will notify the State's Privacy Officer and the State's Security Officer of any security breach immediately, at the email addresses provided in Section VI. This includes a confidential information breach, computer security incident, or suspected breach which affects or includes any State of New Hampshire systems that connect to the State of New Hampshire network.

15. Contractor must restrict access to the Confidential Data obtained under this Contract to only those authorized End Users who need such DHHS Data to perform their official duties in connection with purposes identified in this Contract.

16. The Contractor must ensure that all End Users:

    a. comply with such safeguards as referenced in Section IV A. above, implemented to protect Confidential Information that is furnished by DHHS under this Contract from loss, theft or inadvertent disclosure.

    b. safeguard this information at all times.

    c. ensure that laptops and other electronic devices/media containing PHI, PI, or PFI are encrypted and password-protected.

    d. send emails containing Confidential Information only if encrypted and being sent to and being received by email addresses of persons authorized to receive such information.

e. limit disclosure of the Confidential Information to the extent permitted by law.

f. Confidential Information received under this Contract and individually identifiable data derived from DHHS Data, must be stored in an area that is physically and technologically secure from access by unauthorized persons during duty hours as well as non-duty hours (e.g., door locks, card keys, biometric identifiers, etc.).

g. only authorized End Users may transmit the Confidential Data, including any derivative files containing personally identifiable information, and in all cases, such data must be encrypted at all times when in transit, at rest, or when stored on portable media as required in section IV above.

h. in all other instances Confidential Data must be maintained, used and disclosed using appropriate safeguards, as determined by a risk-based assessment of the circumstances involved.

i. understand that their user credentials (user name and password) must not be shared with anyone. End Users will keep their credential information secure. This applies to credentials used to access the site directly or indirectly through a third party application.

Contractor is responsible for oversight and compliance of their End Users. DHHS reserves the right to conduct onsite inspections to monitor compliance with this Contract, including the privacy and security requirements provided in herein, HIPAA, and other applicable laws and Federal regulations until such time the Confidential Data is disposed of in accordance with this Contract.

V. LOSS REPORTING

The Contractor must notify the State's Privacy Officer and Security Officer of any Security Incidents and Breaches immediately, at the email addresses provided in Section VI.

The Contractor must further handle and report Incidents and Breaches involving PHI in accordance with the agency's documented Incident Handling and Breach Notification procedures and in accordance with 42 C.F.R. §§ 431.300 - 306. In addition to, and notwithstanding, Contractor's compliance with all applicable obligations and procedures, Contractor's procedures must also address how the Contractor will:

1. Identify Incidents;
2. Determine if personally identifiable information is involved in Incidents;
3. Report suspected or confirmed Incidents as required in this Exhibit or P-37;
4. Identify and convene a core response group to determine the risk level of Incidents and determine risk-based responses to Incidents; and

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DocuSign Envelope ID: 0CD8C3C0-183B-4324-BAC7-935524E8E7A5

5. Determine whether Breach notification is required, and, if so, identify appropriate Breach notification methods, timing, source, and contents from among different options, and bear costs associated with the Breach notice as well as any mitigation measures.

Incidents and/or Breaches that implicate PI must be addressed and reported, as applicable, in accordance with NH RSA 359-C:20.

VI. PERSONS TO CONTACT

A. DHHS Privacy Officer:

DHHSPrivacyOfficer@dhhs.nh.gov

B. DHHS Security Officer:

DHHSInformationSecurityOffice@dhhs.nh.gov