



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



William Cass, P.E.
Commissioner

David Rodrigue, P.E.
Assistant Commissioner

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The Honorable Ken Weyler, Chairman
 Fiscal Committee of the General Court and

Division of Operations
 April 18, 2025

Her Excellency, Governor Kelly A. Ayotte
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:16-a, authorize the Department of Transportation to transfer \$455,000 between various Accounting Units and classes effective upon Fiscal Committee and the date of Governor and Council approval through June 30, 2025. 100% Highway Funds.

04-096-096-960515-2928	Current Budget FY2025	Requested Change	Revised Budget FY2025
Winter Maintenance			
Expenses:			
017 500147 FT Employees Special Payment	\$3,598,840	\$0	\$3,598,840
018 500106 Overtime	5,678,810	455,000	6,133,810
019 500105 Holiday Pay	44,800	0	44,800
020 500200 Current Expense	16,801,187	0	16,801,187
022 500257 Rents-Leases Other than State	14,516,885	(455,000)	14,061,885
023 500291 Heat, Electricity, Water	1,067,000	0	1,067,000
024 500225 Maint. Other than Bldg-Grounds	242,953	0	242,953
030 500311 Equipment New Replacement	1,051,082	0	1,051,082
037 500174 Technology-Hardware	98,213	0	98,213
038 500175 Technology-Software	25,100	0	25,100
039 500180 Telecommunications	169,000	0	169,000
047 500240 Own Forces Maint Bldgs & Grnds	20,093	0	20,093
048 500226 Contractual Maint Bldgs & Grnds	74,749	0	74,749
049 584914 Class 049 Interagency 014 Expense	100,000	0	100,000
050 500109 Personal Service Temp	402,205	0	402,205
060 500601 Benefits	2,141,056	0	2,141,056
070 500704 In-State Travel Reimbursement	190,291	0	190,291
103 500741 Contracts for Op Services	86,111	0	86,111
Total	\$46,308,375	\$0	\$46,308,375

	Current Budget FY2025	Requested Change	Revised Budget FY2025
<u>Source of Funds</u>			
<u>Revenue:</u>			
000-000015 Highway Funds	\$46,308,375	\$0	\$46,308,375
Total	\$46,308,375	\$0	\$46,308,375

EXPLANATION

The Department requests authorization to transfer budgeted account funds among various accounting units and classes to continue to meet the State's transportation demands. Specific explanations relating to the Department's spending requests are as follows:

Winter Maintenance (2928) 100% Highway Funds

Class 018 Increase Overtime by \$455,000. This request is to cover increased expenditures that include the change in pay rate for employees working on the three holidays (Thanksgiving, Christmas and New Years) to double-time for all hours worked, an increase in the number of volunteer CDL drivers over previous years and approximately 75% higher than average overtime expenses for winter maintenance in the six-week period between January 24 and March 6.

Class 022 Decrease Rents-Leases Other than State by \$455,000. These funds are available due to the lower than projected use of rented equipment.

The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

1. Does transfer involve continuing programs or one-time projects?
This transfer is for continuing programs (not one-time).
2. Is this transfer required to maintain existing program level or will it increase program level?
This transfer is to maintain existing program levels (no increase in program level).
3. Cite any requirements, which make this program necessary.
RSA 21-L:2, in part, establishes that the Department will be responsible for planning, developing, and maintaining a state transportation network. This transfer will facilitate the accomplishment of this responsibility.
4. Identify the source of funds on all accounts listed on this transfer.
The source of funds is Highway Funds.
5. Will there be any effect on revenue if this transfer is approved or disapproved?
This transfer will have no effect on revenue.
6. Are funds expected to lapse if this transfer is not approved?
Funds will lapse to the Highway Fund.

7. Are personal services involved?

This transfer does not result in any new positions.

Your approval of this resolution is respectfully requested.

Sincerely,

A handwritten signature in black ink that reads "William Cass". The signature is written in a cursive style with a large initial "W" and a long, sweeping underline.

William J. Cass, P.E.
Commissioner