



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



William Cass, P.E.
Commissioner

David Rodrigue, P.E.
Assistant Commissioner

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The Honorable Ken Weyler, Chairman
 Fiscal Committee of the General Court and

Division of Finance
 April 7, 2025

Her Excellency, Governor Kelly A. Ayotte
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:16-a, authorize the Department of Transportation to transfer \$180,210 between various Accounting Units and classes effective upon Fiscal Committee and the date of Governor and Council approval through June 30, 2025. 50.9% Highway Funds and 49.1% Turnpike Funds (Intra-Agency Transfers).

04-096-096-960515-30520000 – TSMO Bureau	Current Budget FY2025	Requested Change	Revised Budget FY2025
Expenses:			
010-500100 - Personal Services Perm Classified	1,307,815	0	1,307,815
017-500147 - FT Employees Special Payment	33,280	0	33,280
018-500106 - Overtime	67,199	0	67,199
019-500105 - Holiday	17,660	0	17,660
020-500200 - Current Expenses	30,472	0	30,472
022-500255 - Rents-Leases Other than State	114,830	0	114,830
023-500291 - Heat Electricity Water	52,500	0	52,500
024-500225 - Maint Other than Build-Grn	563,453	0	563,453
026-500251 - Organizational Dues	45,000	0	45,000
028-582814 - Transfers to General Service	127,162	0	127,162
030-500301 - Equipment New Replacement	58,860	98,000	156,860
037-500172 - Technology-Hardware	172,654	82,210	254,864
038-500177 - Technology-Software	504,635	(180,210)	324,425
039-500180 - Telecommunications	86,218	0	86,218
046-500464 - Consultants	93,348	0	93,348
048-500226 - Contractual Maint Build-Grnds	1,600	0	1,600
049-584923 - Transfer to Other State Agency	62,663	0	62,663
050-500109 - Personal Service Temp Appointed	130,272	0	130,272
060-500601 - Benefits	743,671	0	743,671
066-500545 - Employee Training	800	0	800
070-500704 - In State Travel Reimbursement	1,175	0	1,175
080-500712 - Out of State Travel Reimbursement	3,350	0	3,350
Total Expenses:	4,218,617	0	4,218,617

04-096-096-960515-30520000 – TSMO Bureau	Current Budget FY2025	Requested Change	Revised Budget FY2025
Revenue			
004-408189 - Intra Agency Transfer	2,071,341	0	2,071,341
00S-000015 - Highway Funds	2,147,276	0	2,147,276
Total Funds:	4,218,617	0	4,218,617

EXPLANATION

The Department requests authorization to transfer budgeted account funds among various accounting units and classes to continue to meet the State's transportation demands. Specific explanations relating to the Department's spending requests are as follows:

TSMO Bureau (3052) 50.9% Highway Funds and 49.1% Turnpike Funds (Intra-Agency Transfers).

- Class 030 Increase Equipment by \$98,000 for the purchase of replacement truck radios, radio base stations, repeaters and pavement sensors
- Class 037 Increase Technology Hardware by \$82,210 for the purchase of network switch replacements and auxiliary supporting equipment
- Class 038 Decrease Technology Software by \$180,210. DOT successfully leveraged the use of Federal funds to purchase budgeted software in this class line, resulting in available funds.

The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

1. Does transfer involve continuing programs or one-time projects?
This transfer is for continuing programs (not one-time).
2. Is this transfer required to maintain existing program level or will it increase program level?
This transfer is to maintain existing program levels (no increase in program level).
3. Cite any requirements, which make this program necessary.
RSA 21-L:2, in part, establishes that the Department will be responsible for planning, developing, and maintaining a state transportation network. This transfer will facilitate the accomplishment of this responsibility.
4. Identify the source of funds on all accounts listed on this transfer.
The source of funds is Highway Funds and Turnpike Funds (Intra Agency Transfers)
5. Will there be any effect on revenue if this transfer is approved or disapproved?
This transfer will have no effect on revenue.

6. Are funds expected to lapse if this transfer is not approved?
Any unspent or unused funds will lapse, approval of this transfer may lead to less funds lapsing.
7. Are personal services involved?
This transfer does not result in any new positions.

Your approval of this resolution is respectfully requested.

Sincerely,



William J. Cass, P.E.
Commissioner