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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
*DIVISION FOR BEHAVIORAL HEALTH*

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Lori A. Weaver  
Commissioner

Katja S. Fox  
Director

April 15, 2025

Her Excellency, Governor Kelly A. Ayotte  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to RSA 21-I:54, authorize the Department of Health and Human Services, Division for Behavioral Health, to continue the full-time temporary position 8T3235, 13-2090 MISC FINAN SPECS-4, SOC 13, Pay Band 5, effective May 31, 2025, upon Governor and Executive Council approval through May 30, 2026. 100% Other Funds (Opioid Abatement Trust Fund).

Funding is available in account Opioid Abatement Trust Fund as follows:

		<u>FY 2025</u>	<u>FY2026</u>
05-95-92-920510-3950-050-500109	Personal Services Temp	\$3,810.00	\$46,553.25
05-95-92-920510-3950-060-500601	Benefits	\$3,724.38	\$44,871.71
	Total	\$7,534.38	\$91,424.96

**EXPLANATION**

Position 8T3235 expires on May 30, 2025, and is filled. The 13-2090 MISC FINAN SPECS-4 position was created and assigned to the Division of Finance and Procurement in support of the fiscal management needs of the Opioid Abatement Advisory Commission in accordance with RSA 126-A:84-86. The position fiscally manages and collaborates on grant agreement management with Division for Behavioral Health staff. The role establishes and implements monitoring procedures for business operations including invoice processing; item procurements; contracts management and program expenditures. This position maintains state fiscal year monthly expenditure reports, tracks revenue, maintains accuracy in the allocation of costs and oversees the Opioid Abatement Trust Fund appropriations.

Respectfully submitted,

for:

Lori A. Weaver  
Commissioner