

CGT



State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

EDDIE EDWARDS
ASSISTANT COMMISSIONER

STEVEN R. LAVOIE
ASSISTANT COMMISSIONER

ROBERT L. QUINN
COMMISSIONER

126

April 14, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Safety, Division of Administration to enter into a grant agreement with the Town of Wolfeboro Police Department (VC#177500-B007) Wolfeboro, NH for a total amount of \$25,380.00 for the purchase of body-worn and dashboard cameras. Effective upon Governor and Council approval through June 30, 2030. **100% General Funds**

Funding is available in the SFY2025 operating budget as follows.

02-23-23-234010-13840000	Dept. of Safety – Division of State Police –	
	Body & Dash Camera Fund	<u>SFY25</u>
073-500580	Grants-Non-Federal – Grants to Local Gov't-State	\$25,380.00

EXPLANATION

The Body-worn and Dashboard Camera Fund was established in RSA 105-D:3 to provide matching grants to local law enforcement agencies to assist with the purchase, maintenance and replacement of body-worn and dashboard cameras and ongoing costs related to the maintenance and storage of data. This fund encourages local law enforcement agencies to implement such technology to improve officer safety and transparency. Awards provide matching funds of up to 50% of the cost, up to a maximum of \$50,000.00 per entity, in accordance with Administrative Rule Saf-C 9700.

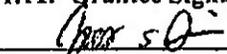
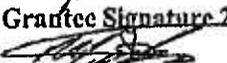
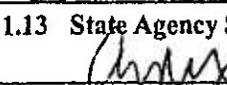
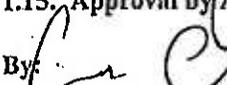
Respectfully submitted,


Robert L. Quinn
Commissioner of Safety

GRANT AGREEMENT

The State of New Hampshire and the Grantee hereby
Mutually agree as follows:
GENERAL PROVISIONS

1. Identification and Definitions.

1.1. State Agency Name NH Department of Safety		1.2. State Agency Address - 33 Hazen Drive Concord, NH 03305	
1.3. Grantee Name Town of Wolfeboro Police Department		1.4. Grantee Address 84 South Main Street Wolfeboro, NH 03894	
1.5. Grantee Phone # (603)-569-1444	1.6. Account Number 10-2340-13840000-500580	1.7. Completion Date June 30, 2030	1.8. Grant Limitation \$ 25,380.00
1.9. Grant Officer for State Agency Kelly A. Chapman		1.10. State Agency Telephone Number 603-271-7663	
If Grantee is a municipality or village district: "By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b."			
1.11. Grantee Signature 1 		1.12. Name & Title of Grantee Signor 1 James F. Pinzo Town Manager	
Grantee Signature 2 		Name & Title of Grantee Signor 2 Mark Jevire Captain	
Grantee Signature 3 Samantha Kelley		Name & Title of Grantee Signor 3 Samantha Kelley, Finance Director	
1.13. State Agency Signature(s) 		1.14. Name & Title of State Agency Signor(s) AMY L. NEWBURY, DIRECTOR OF ADMIN	
1.15. Approval by Attorney General (Form, Substance and Execution) (if G & C approval required) By:  Assistant Attorney General, On: 09/11/2021			
1.16. Approval by Governor and Council (if applicable) By: _____ On: 1/1/2021			

2. SCOPE OF WORK: In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), the Grantee identified in block 1.3 (hereinafter referred to as "the Grantee"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT B (the scope of work being hereinafter referred to as "the Project").



3. AREA COVERED. Except as otherwise specifically provided for herein, the Grantee shall perform the Project in, and with respect to, the State of New Hampshire.
4. EFFECTIVE DATE; COMPLETION OF PROJECT.
- 4.1. This Agreement, and all obligations of the parties hereunder, shall become effective on the date on the date of approval of this Agreement by the Governor and Council of the State of New Hampshire if required (block 1.16), or upon signature by the State Agency as shown in block 1.14 ("the Effective Date").
- 4.2. Except as otherwise specifically provided herein, the Project, including all reports required by this Agreement, shall be completed in ITS entirety prior to the date in block 1.7 (hereinafter referred to as "the Completion Date").
5. GRANT AMOUNT; LIMITATION ON AMOUNT; VOUCHERS; PAYMENT.
- 5.1. The Grant Amount is identified and more particularly described in EXHIBIT C, attached hereto.
- 5.2. The manner of, and schedule of payment shall be as set forth in EXHIBIT C.
- 5.3. In accordance with the provisions set forth in EXHIBIT C, and in consideration of the satisfactory performance of the Project, as determined by the State, and as limited by subparagraph 5.5 of these general provisions, the State shall pay the Grantee the Grant Amount. The State shall withhold from the amount otherwise payable to the Grantee under this subparagraph 5.3 those sums required, or permitted, to be withheld pursuant to N.H. RSA 80:7 through 7-c.
- 5.4. The payment by the State of the Grant amount shall be the only, and the complete payment to the Grantee for all expenses, of whatever nature, incurred by the Grantee in the performance hereof, and shall be the only, and the complete, compensation to the Grantee for the Project. The State shall have no liabilities to the Grantee other than the Grant Amount.
- 5.5. Notwithstanding anything in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made, hereunder exceed the Grant limitation set forth in block 1.8 of these general provisions.
6. COMPLIANCE BY GRANTEE WITH LAWS AND REGULATIONS. In connection with the performance of the Project, the Grantee shall comply with all statutes, laws, regulations, and orders of federal, state, county, or municipal authorities which shall impose any obligations or duty upon the Grantee, including the acquisition of any and all necessary permits and RSA 31-95-b.
7. RECORDS and ACCOUNTS.
- 7.1. Between the Effective Date and the date seven (7) years after the Completion Date, unless otherwise required by the grant terms or the Agency, the Grantee shall keep detailed accounts of all expenses incurred in connection with the Project, including, but not limited to, costs of administration, transportation, insurance, telephone calls, and clerical materials and services. Such accounts shall be supported by receipts, invoices, bills and other similar documents.
- 7.2. Between the Effective Date and the date seven (7) years after the Completion Date, unless otherwise required by the grant terms or the Agency pursuant to subparagraph 7.1, at any time during the Grantee's normal business hours, and as often as the State shall demand, the Grantee shall make available to the State all records pertaining to matters covered by this Agreement. The Grantee shall permit the State to audit, examine, and reproduce such records, and to make audits of all contracts, invoices, materials, payrolls, records of personnel, data (as that term is hereinafter defined), and other information relating to all matters covered by this Agreement. As used in this paragraph, "Grantee" includes all persons, natural or fictional, affiliated with, controlled by, or under common ownership with, the entity identified as the Grantee in block 1.3 of these provisions.
8. PERSONNEL.
- 8.1. The Grantee shall, at its own expense, provide all personnel necessary to perform the Project. The Grantee warrants that all personnel engaged in the Project shall be qualified to perform such Project, and shall be properly licensed and authorized to perform such Project under all applicable laws.
- 8.2. The Grantee shall not hire, and it shall not permit any subcontractor, subgrantee, or other person, firm or corporation with whom it is engaged in a combined effort to perform the Project, to hire any person who has a contractual relationship with the State, or who is a State officer or employee, elected or appointed.
- 8.3. The Grant Officer shall be the representative of the State hereunder. In the event of any dispute hereunder, the interpretation of this Agreement by the Grant Officer, and his/her decision on any dispute, shall be final.
9. DATA; RETENTION OF DATA; ACCESS.
- 9.1. As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations,
- computer programs, computer printouts, notes, letters, memoranda, paper, and documents, all whether finished or unfinished.
- 9.2. Between the Effective Date and the Completion Date the Grantee shall grant to the State, or any person designated by it, unrestricted access to all data for examination, duplication, publication, translation, sale, disposal, or for any other purpose whatsoever.
- 9.3. No data shall be subject to copyright in the United States or any other country by anyone other than the State.
- 9.4. On and after the Effective Date all data, and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason, whichever shall first occur.
- 9.5. The State, and anyone it shall designate, shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, all data.
10. CONDITIONAL NATURE OR AGREEMENT. Notwithstanding anything in this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability or continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available or appropriated funds. In the event of a reduction or termination of those funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Grantee notice of such termination.
11. EVENT OF DEFAULT; REMEDIES.
- 11.1. Any one or more of the following acts or omissions of the Grantee shall constitute an event of default hereunder (hereinafter referred to as "Events of Default"):
- 11.1.1 Failure to perform the Project satisfactorily or on schedule; or
- 11.1.2 Failure to submit any report required hereunder; or
- 11.1.3 Failure to maintain, or permit access to, the records required hereunder; or
- 11.1.4 Failure to perform any of the other covenants and conditions of this Agreement.
- 11.2. Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:
- 11.2.1 Give the Grantee a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Grantee notice of termination; and
- 11.2.2 Give the Grantee a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the Grant Amount which would otherwise accrue to the Grantee during the period from the date of such notice until such time as the State determines that the Grantee has cured the Event of Default shall never be paid to the Grantee; and
- 11.2.3 Set off against any other obligation the State may owe to the Grantee any damages the State suffers by reason of any Event of Default; and
- 11.2.4 Treat the agreement as breached and pursue any of its remedies at law or in equity, or both.
12. TERMINATION.
- 12.1. In the event of any early termination of this Agreement for any reason other than the completion of the Project, the Grantee shall deliver to the Grant Officer, not later than fifteen (15) days after the date of termination, a report (hereinafter referred to as the "Termination Report") describing in detail all Project Work performed, and the Grant Amount earned, to and including the date of termination.
- 12.2. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall entitle the Grantee to receive that portion of the Grant amount earned to and including the date of termination.
- 12.3. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall in no event relieve the Grantee from any and all liability for damages sustained or incurred by the State as a result of the Grantee's breach of its obligations hereunder.
- 12.4. Notwithstanding anything in this Agreement to the contrary, either the State or, except where notice default has been given to the Grantee hereunder, the Grantee, may terminate this Agreement without cause upon thirty (30) days written notice: CONFLICT OF INTEREST. No officer, member of employee of the Grantee, and no representative, officer or employee of the State of New Hampshire or of the governing body of the locality or localities in which the Project is to be performed, who exercises any functions or responsibilities in the review or

(Handwritten signature)
4/7/2022

- approval of the undertaking or carrying out of such Project, shall participate in any decision relating to this Agreement which affects his or her personal interest or the interest of any corporation, partnership, or association in which he or she is directly or indirectly interested, nor shall he or she have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.
14. **GRANTEE'S RELATION TO THE STATE.** In the performance of this Agreement the Grantee, its employees, and any subcontractor or subgrantee of the Grantee are in all respects independent contractors, and are neither agents nor employees of the State. Neither the Grantee nor any of its officers, employees, agents, members, subcontractors or subgrantees, shall have authority to bind the State nor are they entitled to any of the benefits, workmen's compensation or emoluments provided by the State to its employees.
 15. **ASSIGNMENT AND SUBCONTRACTS.** The Grantee shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the State. None of the Project Work shall be subcontracted or subgranted by the Grantee other than as set forth in Exhibit B without the prior written consent of the State.
 16. **INDEMNIFICATION.** The Grantee shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based on, resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Grantee or subcontractor, or subgrantee or other agent of the Grantee. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this agreement.
 17. **INSURANCE.**
 - 17.1 The Grantee shall, at its own expense, obtain and maintain in force, or shall require any subcontractor, subgrantee or assignee performing Project work to obtain and maintain in force, both for the benefit of the State, the following insurance:
 - 17.1.1 Statutory workers' compensation and employees liability insurance for all employees engaged in the performance of the Project, and
 - 17.1.2 General liability insurance against all claims of bodily injuries, death or property damage, in amounts not less than \$1,000,000 per occurrence and \$2,000,000 aggregate for bodily injury or death any one incident, and \$500,000 for property damage in any one incident; and
 - 17.2. The policies described in subparagraph 17.1 of this paragraph shall be the standard form employed in the State of New Hampshire, issued by underwriters acceptable to the State, and authorized to do business in the State of New Hampshire. Grantee shall furnish to the State, certificates of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy.
 18. **WAIVER OF BREACH.** No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event, or any subsequent Event. No express waiver of any Event of Default shall be deemed a waiver of any provisions hereof. No such failure of waiver shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other default on the part of the Grantee.
 19. **NOTICE.** Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses first above given.
 20. **AMENDMENT.** This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Council of the State of New Hampshire, if required or by the signing State Agency.
 21. **CONSTRUCTION OF AGREEMENT AND TERMS.** This Agreement shall be construed in accordance with the law of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assignees. The captions and contents of the "subject" blank are used only as a matter of convenience, and are not to be considered a part of this Agreement or to be used in determining the intent of the parties hereto.
 22. **THIRD PARTIES.** The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.
 23. **ENTIRE AGREEMENT.** This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings relating hereto.
 24. **SPECIAL PROVISIONS.** The additional or modifying provisions set forth in Exhibit A hereto are incorporated as part of this agreement.


4/7/2022

EXHIBIT B

SCOPE OF SERVICES

1. The Department of Safety, (hereinafter referred to as "the State") is awarding the **Town of Wolfboro Police Department** (hereinafter referred to as "the Grantee") up to **\$25,380.00** for the purpose of reimbursement 50% of the costs to equip local law enforcement agencies with body-worn cameras and agency vehicles with dashboard cameras as well as the on-going costs of maintenance and storage of data recorded by body-worn and dashboard cameras.
2. "The Grantee" agrees that the project grant period ends at the date specified in the locally procured agreement for storage not to exceed 5 years and that all expenses approved as part of this agreement for 50% reimbursement must be incurred and paid prior to this date and reimbursement requests submitted to the Department of Safety, Grants Management Bureau, prior to June 30, of the final year of the local agreement. See Exhibit B for Grant Amount and Payment information.
3. Per SAF-C 9704.03 the following is among prohibited uses of grant funds (2) Any expenses incurred prior to or after the grant period identified in award documents, (3) Any expenses incurred under a contract that was in place prior to the grant award on after the grant period.
4. "The Grantee" agrees to comply with all applicable federal and state laws, rules, regulations, and requirements as they may relate to this program and equipment related to such.
5. "The Grantee", is responsible for the implementation of this project at their local level.
6. The grant application as submitted by "the Grantee" is hereby fully incorporated into this grant agreement.

Grantee Initials

SK

Date

1/14

(10) 4/7/2016

EXHIBIT C

GRANT AMOUNT AND METHOD OF PAYMENT

1. Grant Amount: **\$25,380.00**
2. Payment Schedule
 - a. "The Grantee" agrees that the total payment by "the State" under this grant agreement shall be up to **\$25,380.00**. This reimbursement is in accordance with Saf-C 9707.01.
 - b. "The State" shall reimburse up to **\$25,380.00** to "the Grantee" upon "the State" receiving appropriate documentation of expended funds submitted and follows:
 - o the grantee will supply invoices,
 - o proof of local payment for eligible costs and,
 - o an official letter requesting reimbursement of 50% of the approved eligible costs.
 - c. Payments made directly to "the Municipality" will be considered payments made to "the Grantee" for the purposes of this grant agreement.

Grantee Initials

SK

Date

11/17/2017

MINUTES

Wednesday, April 2, 2025 at 6:30 PM

Included in this meeting is a Libby Trustees Meeting

Great Hall 2nd Floor, 84 South Main Street, Wolfeboro NH

Present: Chair Linda Murray, vice chair Dave Senecal; Paul O'Brien, Brian Deshaies, John Thurston

Staff: James Pineo Town Manager, Beau Betts, assistant director, Wolfeboro Parks/Recreation; Kathryn Carpentier, assistant town manager; Captain Mark Livie, Wolfeboro Police; Steve Randall, director, DPW. Fire Chief Thomas Zotti.

Mrs. Murray: Call to order 6:30 PM

1. Non-Public Session RSA 91-A: 3

Mr. Pineo: not needed.

Board Reorganization:

2. Nomination of Board Chair

MOTION by Mr. O'Brien to nominate Dave Senecal as Board of Selectmen chair, Second Mr. Deshaies.

Mr. O'Brien thanks Mrs. Murray for her leadership as chair.

Approved 5-0.

3. Nomination of Vice Chair

MOTION by Mr. Thurston to nominate Mr. O'Brien as Board of Selectmen vice chair. Second Mr. Senecal.

Approved 4-1 (Mr. Deshaies - no)

4. Consideration of Minutes

i. March 19, 2025 Regular Meeting

Mr. Deshaies: *Page 11, second Deshaies reference: change word BILL to LETTER.*

Mrs. Murray: *Page 5: first reference Mrs. Murray – instead of containment should read: stormwater control. Page 7, second time Mrs. Murray speaking – would like it to read: In 1996, the town rebuilt the Town Docks including the commercial docks and Mount Washington dock. After 1996, the town owned the Mount Washington dock so other vessels could use that dock.*

Page 13, after first motion, third line, second time Mrs. Murray- end of first line- would like it to read after the colon: Such as public works that include wastewater effluent levels, fire department, welfare and assistant town manager.

Mr. O'Brien: *Page 12 near bottom, Mr. O'Brien- correct HB to HB 456.*

Motion by Mr. O'Brien to approve minutes of March 19, 2025 as amended. Second Mr. Deshaies. Approved 4-0-1 (Mr. Senecal abstains - absent 3-19-25)

5. Public Hearing(s)

Alcoholic Beverage Permit

i. The Wolfeboro Board of Selectmen will hold a Public Hearing on Wednesday, April 2, 2025, on or about 6:30 PM in the Great Hall of Wolfeboro Town Hall, Wolfeboro, New Hampshire to consider the application for an issuance of an Alcoholic Beverages Permit to the Lakes Region Newcomers Club for a club event on May 6, 2025, at the Abenaki Ski Lodge on 390 Pine Hill Rd from 4:00 PM – 9:00 PM.

Mrs. Murray: Reads the notice; opens the public hearing.

Tracey Kolb, co-chair hospitality, Lakes Region Newcomers Club: BYOB welcome event held there for the 4th time.

Mrs. Murray: no other public comment; closes the public hearing.

MOTION by Mr. Deshaies to issue an Alcoholic Beverages Permit to the Lakes Region Newcomers Club for a club event on May 6, 2025, at the Abenaki Ski Lodge on 390 Pine Hill Rd from 4:00 PM – 9:00 PM. Second Mr. O'Brien. Approved 5-0.

ii. The Town of Wolfeboro to hold a Public Hearing on Wednesday, April 2, 2025, at their meeting that starts at 6:30 PM for the acceptance of unanticipated funds in an amount more than \$10,000 in accordance with RSA 31:95 b III (a), to accept an amount of \$25,380 from the NH Department of Safety, the Body Worn and Dashboard Camera Grant in fiscal year 2025 to benefit the Wolfeboro Police Department.

Mrs. Murray: Reads the notice; opens the public hearing.

Capt. Mark Livie, Wolfeboro PD: Grant received for body cameras to offset money approved in the warrant article.

Mrs. Murray: no other public comment; closes the public hearing.

MOTION by Mr. Deshaies to accept unanticipated funds in an amount more than \$10,000 in accordance with RSA 31:95 b III (a), to accept an amount of \$25,380 from the NH Department of Safety, the Body Worn and Dashboard Camera Grant in fiscal year 2025 to benefit the Wolfeboro Police Department. Second Mr. O'Brien. Approved. 5-0.

Temporary Event Permit(s)

i. The Wolfeboro Board of Selectmen will hold a Public Hearing on Wednesday, April 2, 2025, at 6:30 PM to consider a Temporary Event Permit application for the NH Lakes Region Pickleball Club to host Level Up Pickleball camps on September 13-14, 2025 at the Pickleball courts on Foss Field from 9 AM to 4 PM. Permit # 2025-20.

Mrs. Murray: Reads the notice; opens the public hearing. No one in attendance to speak to the permit request; closes the public hearing. The non-profit NHLRPC is sponsoring the event and agreed to pay the \$480 court rental fee for the camp/class. Event was held last year at Pop Whalen.

Mr. Deshaies: Would prefer someone to be here to speak to the event in case something has changed but will accept this. [other board members agree]

MOTION by Mr. Deshaies to issue a Temporary Event Permit for the NH Lakes Region Pickleball Club to host Level Up Pickleball camps on September 13-14, 2025 at the pickleball courts on Foss Field from 9 AM to 4 PM. Permit # 2025-20. Second Mr. O'Brien. Approved 5-0

ii. The Wolfeboro Board of Selectmen will hold a Public Hearing on Wednesday, April 2, 2025, at 6:30 PM to consider a Temporary Event Permit application for the New England Lyman Group to host the 26th Annual Lyman Group Boat Show on June 14, 2025 at the Town Docks from 9 AM to 2 PM. Permit # 2025-21.

Mrs. Murray: Reads the notice; opens the public hearing.

Betsy Bryant, Sanbornton, board member NELG: Repeat event for Town Docks, Wolfeboro; boats arrive between 8-9AM; visitors see the Lyman boats.

Mrs. Murray: no other public comment; closes the public hearing.

MOTION by Mr. Deshaies to issue a Temporary Event Permit for the New England Lyman Group to host the 26th Annual Lyman Group Boat Show on June 14, 2025, at the Town Docks from 8 am setup; show is 9 AM to 2 PM. Permit #2025-21. Second Mr. O'Brien. Approved 5-0.

iii. The Wolfeboro Board of Selectmen will hold a Public Hearing on Wednesday, April 2, 2025, at 6:30 PM to consider a Temporary Event Permit application for the American Legion Post 18 to host the annual Memorial Day Parade & Ceremony on May 26, 2025 along South Main Street and the Town Docks from 8:45 AM to 10 AM. Permit # 2025-22.

Mrs. Murray: Reads the notice; opens the public hearing.

Tom Southern: Annual legion Memorial Day event. Starts at Pickering Corner; turns left off Main Street to the Town Docks for ceremony at docks and Cate Park; High school band will march with us. Crowd on the sidelines has grown over the years. **He also notes** - Moment of Remembrance takes place at 3 PM on Memorial Day reflecting to remember those who have given their lives for the nation; Taps Across America takes place, too— play taps on whatever instrument you may have at 3 PM; Legion will do this at 3PM.

Mrs. Murray: no other public comment; closes the public hearing.

MOTION by Mr. Deshaies to issue a Temporary Event Permit for the American Legion Post 18 to host the annual Memorial Day parade & ceremony on May 26, 2025 along South Main Street and the Town Docks from 8:45 AM to 10 AM. Permit # 2025-22; and encourages people to observe the moment of remembrance at 3 PM. Second Mr. Thurston. Approved 5-0.

iv. The Wolfeboro Board of Selectmen will hold a Public Hearing on Wednesday, April 2, 2025, at 6:30 PM to consider a Temporary Event Permit application for Wolfeboro Parks & Recreation to host Arbor Day Celebration/ First Annual Arbor Day of Service on May 2, 2025 Foss Field and other various locations in town from 7:00 AM to 1:00 PM. Permit # 2025-25.

Mrs. Murray: Reads the notice; opens the public hearing.

Beau Betts, assistant director, Wolfeboro Parks/Recreation:

Planting trees along Foss Field path from Back Bay; 25 trees around town to be planted in the following week or so. Clark House Museum, in front of Town Hall and other locations.

Mrs. Murray: no other public comment; closes the public hearing.

An updated map is included.

MOTION by Mr. Thurston to issue a Temporary Event Permit for Wolfeboro Parks & Recreation to host Arbor Day Celebration/ First Annual Arbor Day of Service on May 2, 2025 Foss Field and other various locations in town from 7:00 AM to 1:00 PM. Permit # 2025-25. Second Mr. Deshaies. Approved 5-0.

v. The Wolfeboro Board of Selectmen will hold a Public Hearing on Wednesday, April 2, 2025, at 6:30 PM to consider a Temporary Event Permit application for Wolfeboro Parks & Recreation to host Bike and Walk Day on May 9, 2025 Wolfeboro Town Hall and Huggins Hospital from 7:00 AM to 9:00 AM. Permit # 2025-26.

Mrs. Murray: Reads the notice; opens the public hearing.

Beau Betts, assistant director, Wolfeboro Parks/Recreation: annual event; Encourages people to ride bikes, walk to work/school. Promotes healthy lifestyle, alternative transportation; Refreshments in front of Town Hall; second location outside Huggins Hospital; both feature healthy snacks, breakfast items, etc. on Main Street between Town Hall and Huggins. We get a group of town office employees to support each year if anyone wants to join us at 7:30!

Mrs. Murray: no other public comment; closes the public hearing.

Mr. Deshaies: Participated in this for many years at Carpenter School; an excellent way for community to participate. [Mrs. Murray agrees]

MOTION by Mr. Deshaies to issue a Temporary Event Permit for Wolfeboro Parks & Recreation to host Bike and Walk Day on May 9, 2025 Wolfeboro Town Hall and Huggins Hospital from 7:00 AM to 9:00 AM. Permit # 2025-26. Second Mr. Thurston. Approved 5-0.

vi. The Wolfeboro Board of Selectmen will hold a Public Hearing on Wednesday, April 2, 2025, at 6:30 PM to consider a Temporary Event Permit application for Wolfeboro Parks & Recreation to host the 15th Annual Stacey Burns 5k on May 10, 2025 at Carpenter School from 8:00 AM to 10:00 AM. Permit # 2025-27.

Mrs. Murray: Reads the notice; opens the public hearing.

Beau Betts, assistant director parks/recreation: Annual event. Raises money for the scholarship fund; limited if any impact to traffic that day. 80-100 people register.

Mrs. Murray: no other public comment; closes the public hearing.

MOTION by Mr. Deshaies. Temporary Event Permit application for Wolfeboro Parks & Recreation to host the 15th Annual Stacey Burns 5k on May 10, 2025 at Carpenter School from 8:00 AM to 10:00 AM. Permit # 2025-27. Second Mr. Thurston. Approved 5-0.

vii. The Wolfeboro Board of Selectmen will hold a Public Hearing on Wednesday, April 2, 2025, at 6:30 PM to consider a Temporary Event Permit application for Wolfeboro Parks & Recreation to host Summer Kick Off on June 28, 2025 at Pop Whalen Ice & Arts Center from 11:00 AM to 3:00 PM. Permit # 2025-28.

Mrs. Murray: Reads the notice; opens the public hearing.

Beau Betts, assistant director parks/recreation: this annual event is a summer kick off; showcases Pop Whalen; vendor and organization displays; includes live music and food trucks parked in front of the building.

Mrs. Murray: no other public comment; closes the public hearing.

Mr. Thurston: Handicapped spots will be accessible at the arena area?

Mr. Betts: Yes.

MOTION by Mr. Thurston to issue a Temporary Event Permit for Wolfeboro Parks & Recreation to host Summer Kick Off on June 28, 2025 at Pop Whalen Ice & Arts Center from 11:00 AM to 3:00 PM. Permit # 2025-28. Second Mr. Senecal. Approved. 5-0.

4. Bulk Vote

A. Weekly Manifests

i. March 21, 2025 \$ 219,879.53

ii. March 28, 2025 \$ 1,362,658.48 (school payment)

B. Property Tax Abatement/ Refunds

i. 883 Center St 2024 #16 Tax Map 102 Lot 8-526

C. Property Tax Credit/Exemptions

i. 41 Fieldstone Rd Tax Map 190 Lot 39

ii. 24 Allen Rd Tax Map 148 Lot 3

iii. 821 Beach Pond Rd Tax Map 20 Lot 12

iv. 677 Pine Hill Rd Tax Map 95 Lot 1

v. 172 College Rd Tax Map 117 Lot 5

vi. 9 Hemlock Dr Tax Map 187 Lot 1

vii. 25 Clow Rd Tax Map 217 Lot 166

viii. 55 Pleasant Valley Rd Tax Map 245 Lot 34

ix. 9 Anagance Ln Tax Map 244 Lot 41

x. 49 Bickford Rd Tax Map 105 Lot 8-1

xi. 127 Bryant Rd Tax Map 152 Lot 1

D. Yield Tax Levy

i. North Main Street Tax Map 142 Lot 33 \$38.37

ii. 406 Stoneham Rd Tax Map 138 Lot 1 \$372.49

Raffle Permit

i. Wolfeboro Friends of the Library- June 6, 2025

Mr. Deshaies: Citizen contacted him about veteran property tax exemption; 2018 state raised exemption limits from \$500 to \$750. Town/BoS should consider that Wolfeboro might raise the exemption for veterans.

Mrs. Murray states this would have to be a warrant article for 2026.

Mr. O'Brien: Should this be a motion? Agree this should be on the list for the warrants.

Mrs. Murray: At this point – keep a list – the secretary can keep a list.

MOTION by Mr. Senecal to approve Bulk Vote A-E. Second Mr. Deshaies. Approved 5-0.

5. Board/Committee Appointments:

Mrs. Murray: annual appointments to town commissions/committees.

i. Annual Appointments to Town Boards and Committees

Conservation Commission

1. Jim Nupp Term expires March 2028

2. Peter Foley Term expires March 2028

3. Warren Muir (Alt) Term expires March 2028
4. Ed Atwell (Alt Term expires March 2026) (new)

Lenore Clark, chair Conservation Commission and welcomes Mr. Atwell as an alternate filling the alternate seat held by the late Sarah Silk.

Mr. Atwell: Active in conservation organizations and wants to do more locally; concerns about access and conservation.

MOTION by Mr. O'Brien to appoint to the Conservation Commission: Jim Nupp, term expires March 2028; Peter Foley, term expires March 2028; Warren Muir, (Alt) term expires March 2028; Ed Atwell (new Alt) Term expires March 2026. Second Mr. Senecal. Approved 5-0.

Energy Committee

1. Nancy Hirshberg Term expires March 2028
2. Jonathan Hewitt Term expires March 2028
3. Jessica Shor Term expires March 2028

Mr. Deshaies: Excellent board with renewable energy experts and experts in other areas.

MOTION by Mr. Deshaies to appoint to the Energy Committee Nancy Hirshberg, Jonathan Hewitt, Jessica Shor; terms expire March 2028. Second Mrs. Murray. Approved 5-0.

Heritage Commission

1. Andrea Dudley Term expires March 2028
2. Maggie Stier Term expires March 2028

MOTION by Mr. Deshaies to appoint to the Heritage Commission Andrea Dudley and Maggie Stier; terms expire March 2028. Second Mr. Senecal. Approved 5-0.

Milfoil Committee

1. Thomas Ouhrabka Term expires March 2028
2. Robert Brennan Term expires March 2028 (new)
3. Rebecca Bartlett Term expires March 2028

Robert Brennan, Wolfboro resident: replacing John Russell; 20 yearlong resident. Retired police officer: Now learning about milfoil.

MOTION by Mr. Deshaies to appoint to the Milfoil Committee: Thomas Ouhrabka, Robert Brennan and Rebecca Bartlett to the Milfoil Committee; terms expire March 2028. Second Mr. Senecal. Approved 5-0.

Wolfboro Water Committee

1. Abigail Adams Term expires March 2029
2. Libby Peard Term expires March 2028
3. Brianan Rossiter Term expires March 2028
4. Art Slocum Term expires March 2028

Mr. O'Brien: notes Dr. Muir vacating his regular committee seat.

Mrs. Murray: states Mr. Muir is staying on the assessment subcommittee; three subcommittees are mitigation and prevention, assessment and communications

MOTION by Mr. O'Brien to appoint to Wolfboro Waters: Abigail Adams, term expires March 2029; and Libby Peard, Brianan Rossiter and Art Slocum; terms expire March 2028. Second Mr. Senecal. Approved 5-0.

Mrs. Murray: states a draft 'thank you' is in BoS packet to send to people not renewing their seats and thank them for their service on various committees/commissions.

1. Barry Elliot *Economic Development Committee*
2. Dick Bryd *Energy Committee*
3. Richard Skarinka *Energy Committee*

4. Warren Muir Wolfeboro Waters Committee

MOTION by Mr. O'Brien to send thank you notes to those [listed above] stepping down from committee/commission service. Second Mr. Thurston. Approved 5-0.

- i. **Appointment: John Chase; placing dumpster @ Mast Landing for island construction**
Mr. Chase: demolition taking place at 11 Poplar Island on Lake Wentworth; Mast Landing Dumpster will be used for about six weeks and will be removed before Memorial Day weekend.
Mrs. Murray notes Smith River canoe race will take place third Saturday in May with a lot of people around that area.
Mr. Chase states the Dumpster will be removed by the Saturday before Memorial Day weekend.

MOTION by Mr. Thurston to allow Mr. Chase to place a Dumpster @ Mast Landing April 15- May 23, 2025 for removal of building materials; the Dumpster will be placed in the first boat/trailer/vehicle parking spot adjacent to the Tree Island, west of the hashed area on the south side of the Mast Landing parking lot to allow for removal of debris. And requests that the following conditions will be met:

- Dumpster company and person hiring the Dumpster shall provide the company owner's contact number to the Town.
- Every Friday, three photographs will be taken at the Dumpster site and provided to the Town Manager's executive assistant to show evidence that all debris is contained within the Dumpster and the ground around the Dumpster is clear of any debris by 3PM each Friday from April 15-May 23, 2025.
- If the photos are not provided in compliance with this motion, the Town has the right to contact the Dumpster company to remove the Dumpster on the following Monday and the owner who hired the Dumpster company shall pay for costs associated with the Dumpster removal.
- The Dumpster shall be removed from the Mast Landing site by Memorial Day – no exception.

Mr. Thurston explains the conditions were added because there have been other people who have not followed instructions on dealing with Dumpsters on sites in the Town. It's a prudent measure to take.

Mr. Chase: Agrees and will use a magnet to be sure there are no nails/metal debris.

And will send the required photos to Mr. Pineo's office.

Mrs. Murray: thanks Mr. Chase.

Second Mr. Senecal. Approved 5-0.

ii. **Appointment: Wolfeboro Community Television Board members**

Mary Schillereff: WCTV board- chair: Update on community TV aging equipment and end-of-life equipment; service to community; its board leadership, funding and business/community involvement.

- Aging equipment and technology trends
- Viewing habits changing – 'cutting the cord'- Equipment/technology: Sharing that current broadcast server will no longer. No new equipment has been purchased for many years.
- Viewing habits: town will continue to lose franchise fees – people cutting the cord; OTT services such as YouTube;
- Viewership statistics only available from Over the Top, or OTT, broadcasts (only YouTube at this point).
- The WCTV Board is diverse, growing, qualified, and taking action to find ways to support community TV in Wolfeboro and the GWRSD region.
- Gratitude for Wolfeboro Board of Selectmen's funding and support of community TV.
- Generating other revenues
- Capitalizing on potential (i.e. growing the OTT options).

- Broadening our reach and audience with contemporary broadcasting methods and media formats.
- Keeping up with the cost of technology
- WCTV continues to need support from the town, citizens throughout the region we serve and especially our business community.
- Potential new collaboration with the Wolfeboro Area Chamber of Commerce.
- Working with a 2025 level budget is our reality – and it is a challenge we’re embracing.

Mr. Thurston: People have a hard time hearing on TV and YouTube – what is the technical issue; Closed captioning capability needed.

Timothy Goodwin, executive director: quality relies on board members’ use of microphones; OTT new equipment would have closed captioning – and a sponsor would be needed since there is a cost for closed captioning. WCTV is not fully funded. New equipment would have closed captioning capability – if we have funding.

Mr. O’Brien: Thanks Ms. Schillereff for the short presentation; we cannot depend on franchise fees; we have to transition to internet; challenge is where to get funding from. Not in the best interest of the town to NOT have WCTV; community should be more involved and find ways to do that for community TV. Ongoing question- fiber cables going in and we should have more presence by town of committees/commissions on WCTV. Looks forward for ideas from the community TV board.

Ms. Schillereff board is extraordinary.

6. New Business

A. Approval: Waive (daily) fee for rental of Great Hall for NH DAR Revolutionary War Experience display

Mrs. Murray: Board had approved this NH DAR Revolutionary War Experience display taking place May 10-23, 2025; display is only at a few locations in the nation. We had asked that the Great Hall rental fee of \$50 per day only be paid once for this display.

Mr. Deshaies: \$50 x14 days= \$700 – that’s a lot; Wolfeboro will be the only NH location for this exhibit. Will the display affect meetings or events in Great Hall?

Mrs. Murray: What board approved is that the display will be against the walls; only discussion now is \$50 per day for this event or one \$50 fee.

Mr. Deshaies: Supports waiving the fee.

MOTION by Mr. Deshaies to charge one \$50 fee rental for Great Hall for NH DAR Revolutionary War Experience display May 10-23, 2025. Second Mr. Senecal.

Mr. O’Brien: Looks forward to having more displays at Great Hall.

Approved 5-0.

B. Approval: Commercial Vessel- Marine Patrol Boat at Dock F

Lt. Irwin Malilay, NH State Police; commander of the NH Marine Patrol Unit: Docking NH Marine Patrol vessel for 2025 boating season at Wolfeboro Town Docks is beneficial for officers/troopers on this side of the lake for enforcement patrols. Boat/state police can assist Wolfeboro police/fire when responding to emergencies and calls from islands. Requesting slip from May to end of October 2025. Insurance, boat fenders, etc. is the responsibility of NHSP Marine Patrol.

Mr. Thurston: Would NHSP Marine Patrol consider offering in the future a safe boating day offering inspections for vessels checking equipment, etc.?

Lt. Malilay: Yes, and that service is offered through the Marine Patrol public relations program. A partnership for an event would be good; can give contact information of the event planner for that. There is no specific inspections. – it’s just safety inspections; the Coast Guard would conduct inspections.

Mr. Thurston will follow-up.

Mr. Deshaies: NH Marine Patrol participates in Winnepesaukee Day in August.

Mrs. Murray: Notes maybe Marine Patrol safety event earlier in the season would be beneficial, too.
MOTION by Mr. O'Brien to issue a Commercial Vessel permit for the Marine Patrol Boat at Dock F for the 2025 season – May through Columbus Day weekend. Second Mr. Senecal. Approved 5-0.

Mr. Pineo will reach out to get contact information for a potential partnership event.
Lt. Malilay will send an email.

C. Discussion: Approval Pop Whalen Ice and Arts Center Early Ice in August.

Mr. Pineo: Operations Director Brian Paul has chance to bring an event to the arena in August. Have been hoping for the facility to be a four-season facility; there is some activity for the summer. Ice events would have to be installed earlier for these potential events. This moves us toward the arena getting to a break-even point.

Brian Paul, Operations Director: Proposing ice in August 11; Five organizations have verbally committed to buy ice in August – four hours of ice per day. The organizations are waiting for the approval. The extra money would offset the compressor repair.

July 12 will be a wrestling event; tickets on sale soon; sponsors needed.

2026 – booked First Wolfeboro Wedding Expos, April 12, 2026. It's the only spring wedding expo in the Lakes Region.

Fundraiser: Skate with your Pup; had small attendance; March 28 was Kingswood Robotics Club fundraiser at Pop Whalen.

Ice in August would take three events from Hamm Arena to Wolfeboro.

Mrs. Murray: Praises this; leaves us four months for non-ice events. To make around \$10,000 with ice use in August is a real plus.

Mr. Thurston: Could this be an August cooling site?

Mr. Paul: With ice in August, we will offer public skating and stick time. Lakes Region Humane Society may do another event in August with pets.

Mrs. Murray: Also a request to increase fees for this.

Mr. Paul: Proposing a \$1 increase in public skate for residents and non-residents – a 15% increase to residents; 14.86% increase to non-residents due to defray increased ice costs which are now \$255 an hour. This is in line with other public skating fees in NH. Skating passes for residents remains at \$30; \$35 for non-residents.

MOTION by Mrs. Murray to open Pop Whalen for ice events August 11, 2025. Second Mr. O'Brien. Approved 5-0.

Mrs. Murray: Concerns/questions about skating fee increases? Other rates were increased; this falls in line with what we did with the other fees.

Mr. Pineo: These fees would go into effect August 11, 2025.

Mr. Paul: Stick and Puck fees would remain the same.

Mr. Deshaies: Why?

Mr. Paul: Stick and puck fees do fall in line with other sites across the state.

MOTION by Mr. Deshaies to increase public skating fees at the Pop Whalen Ice and Arts Arena by \$1 for residents and non-residents effective August 11, 2025. Second Mr. O'Brien. Approved 5-0.

D. Discussion: Wolfeboro Single Track Alliance name change and update

Cris Dow, president: Wolfeboro Singletrack Alliance: joining larger organization – New England Mountain Bike Association; Wolfeboro now a new chapter of NEMBA. 12,000 members in the region.

Mrs. Murray: Need to hold up on the presentation due to late hour.

Mr. Dow: sent updated MOU to Mr. Pineo showing name change; already done this with Lakes Region Conservation trust; pending with Wolfeboro Conservation Commission. One-page indicating name change of the organization.

Mr. Pineo: Proposes Mr. Dow attend next meeting and take care of these details then.

Mr. Dow: Requests special meeting; two weeks might be better as he awaits contractor communications.

Mr. Thurston: supports public meeting.

Mrs. Murray: Indicates perhaps adding to a potential April 9th meeting.

Mr. Deshaies: Requests regional MEBA leader come to the meeting.

Mr. Dow: Executive director of NEMBA OK to attend select board meeting as a way of introduction.

Mrs. Murray: Agrees – a good idea. Asks that the board be provided a schedule for cleanup/maintenance of mountain bike trails at Abenaki and pertinent details.

Mr. Dow: Updates to be brought to board.

Mr. Thurston: Asks about group coming back to select board and timing of trail building/maintenance.

Mr. Dow: Trying to schedule trail building schedule; timing is an issue. Perhaps mid-June for the trail builder at the earliest.

MOTION by Mr. Deshaies to approve the organization name change from Wolfeboro Singletrack Alliance to the Greater Wolfeboro Chapter of the New England Mountain Bike Association. Second Mrs. Murray. Approved 5-0.

Mr. Pineo: Which date on the meeting with the group. Either April 9 or 16 for a meeting.

Mrs. Murray: Wait to see on the default budget work.

D. Discussion: Fees & Other Charges- Assistant Town Manager

Kathryn Carpentier, assistant town manager: spread sheet for board input; list of all fees and charges; will get department head input. Giving board a chance to update information and details. Feedback is appreciated before it's sent to department heads. Will be updating after the audit is wrapped up.

Mrs. Murray: Code officers/building fees/revenues and expenses = \$130,081 in revenue. Cost to run the office = \$111,982; Leaves about \$18,000 in revenue. Would like to see expenses/revenues and include personnel administration.

Mr. Deshaies: Inspection service could be self-funded as with the federal agency he worked for.

Mrs. Murray: Fees could be increased – and we should keep an eye on what the state is doing on this.

Ms. Carpentier: There will be some programs that do not fund themselves such as parks/rec.

Mr. O'Brien: Asks about wrapping up audit; will fees coming before us be what we have always charged.

Ms. Carpentier: Yes. Does not have clarity on dock fees.

Mr. O'Brien: Will this include leases? And will market rate be looked at

Ms. Carpentier: Leases or charges will be included; market rate for leases/fees not included here. These are the charges currently in place. Board will look at the complete list and take it from there.

Mrs. Murray: Perhaps a board subcommittee could help tackle this to move more quickly on this.

Ms. Carpentier: That would be helpful; but states the focus now is the auditors coming later in April. Perhaps May; and working from this list – it will go to department heads who will send her the current fee/lease information.

Mrs. Murray: Market values now should be looked at; perhaps board can do that.

Mr. Thurston: Expected to see more from assistant town manager and manager on the list concerning fees being charged. Does not think board should have to put this together.

Mr. Pineo: This is a sample form after the board previously asked for percentages instead of dollar amounts. This form shows the data points before department heads do the work.

Ms. Carpentier: Trying to avoid going back and forth to the board; Mrs. Murray wants a column showing offsetting expenses; Mr. O'Brien wants to see market value. Wants the board to have input now on information needed.

Mr. O'Brien: We should avoid spending time on debating data. Board does not have good timeframe on dealing with this.

Mrs. Murray: This has been debated for two years.

Ms. Carpentier: Trying to move this forward.

Mr. O'Brien: We cannot make everything self-funding. We want to know what the full costs are. After the audit, could we get this done by department.

Ms. Carpentier: Department heads will get this form and have input on charges/fees/leases and when they were put in place.

Mrs. Murray: Some fees are in ordinances; perhaps board can look at fees in ordinances..and maybe include looking at leases.

Mr. Deshaies: Citizens suggested charging launch fees at Town Docks; Center Harbor charges \$25 per launch and make \$5000 and spend \$6000 for a launch attendant. Must be self-funded. Once department heads come back with fees/charges/leases, the board could do some of the research that might be needed.

Mrs. Murray: Repeats idea about board sub-group looking through ordinances. [Mr. O'Brien supports]

Ms. Carpentier: Some fees have been looked at like parks/rec.

Mr. Deshaies: Says the sidewalk subcommittee had ordinance recommendations that went nowhere with the board.

Mrs. Murray: No. We had a public hearing and the public had problems with the permit and the fee. We need to go back to make changes go through. We need to listen to the public when/if changing ordinances.

Mr. Pineo: This is part of the board's 2025 work plan to review fees and establish a timeline for yearly review. Plus – examine and renew external leases with an eye toward market-based rates. Trying to get the ball rolling on administration end. Ms. Carpentier's asking for input on data points.

Mr. Thurston: Met with some department heads; they are asking town government to research the other communities to see their fee/lease structures so they do not get bogged down. Wants to address fees and cover all the bases.

Mr. O'Brien: reiterates what Ms. Carpentier stated; board work plan established in December 2024. Understands department heads have to deal with daily operations. Wants to minimize tasking to department heads so board can assist; we can ask heads for information, if needed.

Mr. Deshaies: Agrees. Department heads know fees and services and can get information to Ms. Carpentier. Then board can determine or research fees/information.

Mrs. Murray: As parks/rec did – fees can be established by the department heads and provided to us. Board needs to get the revenue to get budgets passed. Get feedback from department heads; if needed, the board can provide help. Town should look at the ordinances.

Mr. Thurston: This is the baseline with more work to be done. And we need to compare rates/fees and look at other communities. We need to structure fee forms so there's one form – that's part of the program as I hear it.

Ms. Carpentier: Not quite sure what my direction is at this point.

Mrs. Murray: We need to come to consensus.

Ms. Carpentier: I need to add more columns – expenses; market value and ordinances. That would be a starting point..

Mrs. Murray: Then board can help fill in any blanks that department heads were not able to determine.

Mr. Senecal: Board can supplement any gaps from the department heads. Ms. Carpentier should not do all the work; would take a lot of time.

Mrs. Murray: [responding to Mr. O'Brien stating building/planning fees should be looked at soon] Planning board is looking at their fees..and should look at their fees.

Ms. Carpentier: Circuit rider stated that the application fees are extremely low.

Mr. O'Brien: Why not start with building, planning and zoning on fees?

Mrs. Murray: the PB is already look at their fees; they could come to us with their draft fees. They are already looking at STR fees and conditional use permits; let the PB do that and we can do others. Building fees are not under their purview.

Mr. Deshaies: We did a good job on raising solid waste facility sticker fees. Citizens though complained. Found Tuftonboro stickers – two free; \$5 after that; Alton - \$1 for each sticker. Gilford: \$25 sticker- \$20 for every sticker after; Meredith: \$20 each; Center Harbor \$20, the next free; Moultonborough \$20 each. Wolfboro is \$10 – still at the low end. We did that with director of DPW information who'd done the research on fees

Mr. Thurston: Wants to see all the fee information on one document.

Mrs. Murray: Yes – and ordinances may need to be changed to show any new amounts. Public hearings would be needed.

Mr. Deshaies: states Ms. Carpentier’s request is that the board could now indicate what data is needed; then department heads could supply information to go back to board by early June.

Mrs. Murray: looking for consensus on getting all the fees/lease rates on one document and documents needed to back the fees/rates. Then ordinances would have to be changed.

Ms. Carpentier: has better direction on how to proceed.

Mr. Pineo: Two spread sheets to be developed – one – fees that are ordinance related and require public hearings; another for standard fees.

Mrs. Murray: Consensus reached on the fee issue process.

E. Discussion: Public Works Capital Projects Update

Mr. Pineo: Winter holding on; not much in the way of projects underway yet.

Steve Randall, director DPW: 2025 warrant article projects not listed yet; they have not changed.

- Mill Street pump station: budgeted at \$3,143,800; \$480,000 encumbered; \$358,000 spent to date; \$2.3 million remaining. 2022- \$1 million warrant article; received \$672,000 ARPA – federal funding; 2023 WA 17 sewer pump station upgrades: \$455,000 used; March 2025 warrant article approved \$900,000. Design issues remain; working with Stantec/NHDES and hope to get out to bid soon.

Mr. O’Brien: ARPA funds – are these safe?

Mr. Randall: Most ARPA money was allocated and spent already.

Mr. O’Brien: With design issues – is there an end date and is it on schedule?

Mr. Randall: Was supposed to be bid on 10-months ago; With an 18 month project, an end date would be in 2027.

Mr. Deshaies: Explain bid process – and how many people will be looking at this as its completed.

Mr. Randall: Once plans are up to date and NHDES signed off; project goes out to bid; Stantec does project oversight – they have indicated scope of work and fee; NHDES reviews it and stamps its approval. NHDES will be here for the bid opening. Federal money means the NHDES or the feds choose the lowest responsible bidder.

Mrs. Murray: Not confident that NHDES eyes on this is useful. Stantec is the other set of eyes – not the prior engineer HDR which is no longer being used.

Mr. O’Brien: End date for this project – is that realistic to ask?

Mr. Randall: yes – though we do not have a start date – thus, we do not have an end date.

Mr. Pineo: Once ground is broken, this project contract is 410 days.

Mr. O’Brien: The project is a year behind- understood.

Mr. Thurston: Explain how project will move forward.

Mr. Randall: Goal now is to start this fall. We are off schedule because the bid process was not carried out properly. We decided not to retain the design engineers, in the 2021 contract for the construction oversight – we went with another option. We have high expectations now.

- Leiner Street Pump Station. 2022 WA 22 = \$1.27 million; 2023 WA 17 = \$150,000 totaling \$1.42 million; \$550,000 spent; encumbered \$830,000; project started; wet well in; contamination results from soil and water are pending; we’ll progress from there. Manholes are on site; project going well; contractor doing great. Finish date by May.
- Seasonal water lines: 2022 WA12= \$500,000 for seasonal water line upgrades; To date, \$422,000 spent; encumbered \$77,000; work begins April 14, 2025. There were public meetings last year; took feedback from residents and NHDES. Came up with workable plan for now to protect main source water. Master meter pits will be installed at the start of 11 at the larger seasonal water lines. They’ll come off the main line into the meter pit with master meter and dual check valve so water for all will be secure.

Mrs. Murray: Asks if NHDES concerns about replacing seasonal water lines are satisfied.

Mr. Randall: Bit is a big step forward; it is securing four-season water. This does not do anything for the seasonal lines. If they continue to be town-owned lines, discussions will need to take place. This satisfies overall safety/health of water.

Mrs. Murray: NHDES indicated seasonal water lines would need to be replaced because of contamination to the town water system. Public was not happy; NHDES could not explain exactly how contamination could happen – NHDES backed off initial declaration about contamination and perhaps leadership changed; so the dry wells were OK'd instead of replacing the seasonal water lines.

Mr. Thurston: A master pit will allow a check-valve situation; the leader line can still lay across the ground. Complications of ledge and digging to bury the seasonal lines will have to be dealt with later.

Mr. Randall: That is correct.

Mr. Deshaies: When questioned by the town NHDES stated even with the current system before installing the pits, it was extremely unlikely there would be a backflow issue, even if the fire department had to open a hydrant – but NHDES still did not like the system.

Mr. Randall: April 14, installing pits begins in areas identified in town. Contractors lined up; material is on site. Goal is to show NHDES we are trying to do something. This buys us time to come up with a long term solution. There is enough money for this project.

- Green Street: 2023 WA 19 - \$100,000 from water fund; \$480,000 from general fund. Encumbered funds are to finish planning that feeds that vintage line.
- South Main Street water main replacement: 2022 WA 17: \$722,610- half from ARPA funds; 2023 WA 14 - \$2,310,000 ARPA funds totaling \$2,722,610; just over \$1.7 million spent; remaining is encumbered. That work restarts April 15, 2025; completion date June 12, 2025. Second house services remaining to be completed and a few hydrants to replace then pave S. Main Street. All hot-top will be removed; gravel check; compaction testing; multi-lifts for binder to flush it. Roadway will be milled an inch-and-a-half through all the joints, etc. Then final topcoat will be applied.

Mrs. Murray: Asks how many lanes of traffic will be available on S. Main during paving.

Mr. Randall: Depending on traffic flow, if we can keep it to one lane of traffic it will go faster.

Curbing areas will be repaired; sidewalks will be redone. Everything that is temporary – will be fixed. Between public works, Stantec and DOT, meetings are taking place to have the project plan and actions ready to go.

The next project phase is the sewer – that is penciled in for 2026; funding, etc. is needed and complete streets after that.

- Town Road Upgrades: 2024 WA 6- \$900,000; received Highway Block Grant for \$50,7467; all but \$26,000 spent; *iWorks* was purchased; lighting at train station building; reclaimed and replaced all culverts + re-graveled Haines Hill Rd; put the base paving. Topped Pleasant Valley Rd from Cross Rd to the Town line; graveled the roads at Bracket and New Garden; repaired the wash out at Beach Pond and Trotting Track July 2024 which was an emergency situation.

Mr. O'Brien: Beach Pond was an emergency repair; Haines Hill was a build – not a repair?

Mr. Randall: Haines Hill was on the plan to be done; Beach Pond was an emergency.

Mr. Deshaies: Culverts, drainage, etc. included in road upgrades in order to protect the roadway.

Mr. Randall: Operating budget for the highway department covers road maintenance such as potholes, ditch holes, random culvert repairs vs. town road upgrades. Funding approved in March does not go toward fixing potholes.

Mr. O'Brien: Funding approved by the voters is a straight line to the road service management plan.

Mr. Randall: With the exception of emergencies that can be caused by Mother Nature.

- S. Main Street Sewer Engineering: 2024 WA 8: underway with flow testing done; mapping design underway to get good construction estimate to put on warrant next year and apply for money.
- Highland Terrace: 2024 WA 9 \$200,000- nearly complete; connecting water main between Highland Terrace and Maplewood extension; cross country larger line to get better flow of water

in the two neighborhoods and uptick in pressure. Water quality improved. Spring cleanup to take place.

- Jockey Cove: 2024 WA 10 stormwater engineering; design complete \$9100 spent; \$10,000 remains. Project status in discussion.

F. Approval: NH DOT Rt. 28 Construction Easement approval from last meeting

Mrs. Murray: Formality from last board meeting; received opinion from town counsel approving the agreement with NHDOT.

Lenore Clark, chair, Conservation Commission: states she already signed the CC portion; DOT needs board to sign the agreement for the permanent right-of-way easement.

Mrs. Murray: Board chair signs this

MOTION by Mr. Deshaies to authorize the Board of Selectmen Chair to sign the NH DOT Rt. 28 Construction Easement; already signed by the Wolfeboro Conservation Commission chair. Second Mr. O'Brien. Approved 5-0.

G. Approval: Default Budget & Line-Item Transfers (PPT slides attached)

Mr. Pineo: 2025 proposed budget and default budget had been reviewed last meeting; identified funds needed for town services and where some cuts could be made. Then after the meeting looked at a few areas for board consideration. Memo shows savings in general fund – personnel and administration; 10 open positions would remain out of the 2025 budget; health care savings are shown through May 1. Health insurance program now has a 30-day wait period for getting on the plan when a new employee onboards. \$136,160 in additional funding. Proposing to use line item transfer of \$97,698. Quick presentation (*summarized here-slides attached*).

- Proposed transfers= \$243,232 – not impacting town services
- Funds required to maintain town services: \$856,288 (including \$501,047 for ambulance service contract)
- \$993,000 proposed transfers
- Difference between transfers and maintaining municipal operations=\$137,623 for line item transfers for board consideration.
- Additional items identified in budget:
 - Public Safety Building \$12,800
- Personnel Administration: additional transfers proposed: \$97,698-New total: \$165,778
- Town Manager Proposed Budget: New Total Funds required in proposed transfers- \$836,509- covers wages for assistant town manager; re-desk software, public safety building expenses; ambulance services; parks administration; groomer lease; non-union wage adjustment (showing slight reduction after running numbers)
- Board would have to consider fireworks – adding \$4000 – we do have the funds to do.
- Savings come in part from being understaffed 10 employees – reducing insurance costs/workers comp.

Mr. Thurston: Fire department and taking money to pay down bond – where are we on that?

Mr. Pineo: We do not have to do that. Board could – if desired vote to use capital reserve funding for the lease-payment for the firetruck. By statute, that can happen; but was put in the 4th quarter and that action by board offers risk knowing the expense of the fire equipment.

Mr. O'Brien: What's the risk of drawing from capital reserve funds?

Mr. Pineo: Fire in CIP plans upcoming is plan to replace breathing apparatus at around \$300,000. There is about \$3870,000 in the account.

Mr. O'Brien: So if we draw on capital reserve funding for the fire truck lease, we could come up short for the breathing apparatus.

Mrs. Murray: Fire truck lease was covered in WA 15 2023, it stated the lease would be paid in cash at \$.07 per thousand; it did not say if there was financial trouble we could pay out of the capital reserve account. The board does have the authority to make that transfer; but I do not think it's in the best

interest of the town; the board of selectmen should keep its work; that money was going to be in cash. There are other places to make transfers. It would push things down the line and capital reserve account would need more funding for things such as the breathing apparatus. To me – that is off the table. It would be paid out of the operating budget. Prefer to use some of the personnel administration money for that. I have no problem taking some of the bond proceeds under RSA 33:3-a to pay \$97,297 of principal payment for the public safety building bond – the statute allows that.

Mr. Thurston: Departments took cuts; states he does not want to reduce the amount by the number of vacancies. I think the town should fill those vacancies so there are more people doing town work.

Mr. Pineo: Agrees; Town in the process of interviewing candidates for code enforcement; one individual withdrew; billing and collections position – one position will not be filled as OK'd by the department; another position is being filled-the new hire starts 4/7/25. Police department – trying to attract officers-have two in the process; Highway – one position posted – that is pending. Director of Planning and Development: desired candidate who was interviewed withdrew. New hires coming on board will not negatively impact health insurance line – because they will not become active until May 1.

Mr. O'Brien: Sees Mr. Pineo parsed the budget into two sections – 98.6% of budget included impacts on town operations; \$243,000 does not impact municipal operations – parks/rec, highway took hits. These are tough decisions. Notes that Mr. Pineo offered to the board \$243,000 to consider – 1.4% of budget. Reaction is that using \$243,000 to fund items that do not impact town services is not what he favors.

MOTION by Mr. O'Brien to not fund in 2025: executive budget part-time wages; executive budget part-time wages social security (FICA); miscellaneous operating expense; Town Docks; EDC reduction; community calendar. Second Mr. Thurston.

Mr. O'Brien: states he did not include cuts to patriotic purposes and fireworks and fire truck lease.

Mrs. Murray: Thinking about if revenues go down, it impacts spending.

I interpret the 2025 default budget vote as the taxpayers saying to the Select Board for the second year in a role that they cannot absorb the pace of increases to the tax rate. The message is "It has to slow down. I look at the impact to the tax rate due to the bonds payments on the Public Safety Building. In 2025 45.7% of the Town's general fund debt service is due to the Public Safety building bonds which hit the tax rate in two waves, first in 2024 and the second wave in 2025. The debts service payment for the Public Safety Building alone is \$1,183,314 and the debt service for all the other general fund bonds is only \$1,401,343. Impact of just that on the tax rate – the two years the bond interest hit are the two years we got a default budget; it's not the only reason.

I want to thank the Town Manager for providing the Select Board with different alternatives to balance the default budget, but the reality is that the decision lies with the Select Board. Over the last week, I have been evaluating the impact on the Town's revenues and programs with what is happening on the federal and State levels. The Federal Government yesterday made cuts to the Institute of Museum and Library Science. The Federal cut will directly impact the Wolfeboro Library by not funding the state's interlibrary loan program, downloadable e-books, audiobooks, talking books, and digital magazines. All of these library services have increased usage year after year. Around 2010, when the state had a budget shortfall, the state stopped paying its share of the Sewer RIB loan for four years. The taxpayers of Wolfeboro had to pay instead. Downshifting costs to the local level will continue. I believe that the Town will most likely see a decrease in state revenues in 2025. The other day, I requested the expense report through March 2025 to better understand where transfers should take place.

After reviewing the default budget cuts, I believe funds should be transferred to the Highway and Street budget at \$26,000 for culverts and drainage. It is important to continue to address the Town's stormwater runoff. I think it is in the best interest of the citizens of Wolfeboro to transfer \$35,000 to the Highway and Street budget to address road maintenance, materials, and gravel stone.

Hard decisions need to be made. Mr. O'Brien made suggestions. Proposes the board take a harder look at revenues and spending. Proposes an April 9th meeting to discuss cuts and review all the information provided.

Also I want to go into non-public to review the minutes and address the issues related to Wolfeboro Chapter NEMBA formerly known as Wolfeboro Single Track Alliance.

Mr. Deshaies: OK with April 9 meeting. Mr. O'Brien's cuts good – and minimal. Concerned about not filling positions during the year and paying extra in overtime – such as police department; OT in planning department. Want to see how this will affect hiring with overtime being an issue.

Mrs. Murray: That's why we should look at expenses.

Mr. O'Brien: Seems there is not a lot of fluff in the budget. He is for another meeting to look at those operating funds; the 1% in the motion is discretionary – and will upset some people. States the town is paying \$2.6 million in debt a year; up from \$911,000 in 2019 – it's a big lift. The amount of capital being invested in the town is disproportionate. A conversation is needed on where we need to put capital. Want to solve the problem to fund the ordinance items. The message here – is start with things that are not critical to town operations. Then go deeper into the budget.

Mrs. Murray: States Mr. Senecal would chair the April 9 meeting; 5 PM established start time. Calls for vote on the motion; but she wants to review things before she votes.

Mr. O'Brien – repeats his motion noting the items would go unfunded in the 2025 budget.

Mrs. Murray: Would like that motion to come up at the April 9 meeting.

Mr. Pineo: Asks to clarify that Mr. O'Brien wants to reduce the default budget as adopted by the voters by \$43,977; or are you asking to reappropriate that \$43,977 into another line within the operating budget?

Mr. O'Brien: motion is to reduce.

Mr. Pineo: Notes the voters the default budget set by statute; if the board wants to make the cuts – more power to you; it's worthy of a deeper conversation April 9.

Mr. Pineo: Understands.

Mr. Senecal: Believes what will be done April 9 is some of what Mr. O'Brien is proposing. Not in favor tonight; April 9 leads to more discussions.

MOTION FAILS; Vote 2-3 (Mr. O'Brien, Mr. Thurston - yes; Mrs. Murray, Mr. Senecal, Mr. Deshaies -no.)

Mr. O'Brien: Independence Day- July 4th – town spends \$18,000 in overtime- police/fire/parks-recreation; budget proposed for July 4 fireworks is \$17,400. Plus overtime costs.

MOTION by Mr. O'Brien to reduce the July 4 fireworks budget to \$5000. Second Mr. Thurston.

Mrs. Murray: states she can support this – but will not be in favor tonight. Last Night Wolfboro Dec. 31 includes a short fireworks display funded by donations.

Mr. O'Brien: Chose \$5000 for July 4 because of funds for Last Night Wolfboro.

Mr. Deshaies: Parks/rec has a July 4 fireworks contract; if the contract is broken the fireworks are out for July 4th. If the fireworks company is asked to do a \$5000 display for July 4th – they will likely decline. Suggests Mr. O'Brien just cancel July 4th fireworks in the motion.

Mr. O'Brien: Will not do that; if they do not support the motion, just defeat it.

Mr. Deshaies: States amend the motion to state the board will raise additional funds for July 4th fireworks.

Mrs. Murray: Mr. Pineo is checking with parks/rec director to see if the fireworks company would do a smaller show on a big weekend – or what is the smallest show they would do. Understands the current contract is not signed yet. Hopes to have those two items for the April 9 meeting.

Mr. Deshaies: Believes parks/rec is second or third year into the fireworks contract. His involvement in arranging fireworks with a private donor – Nate Drouin - after COVID; a certain budget was required for the company to consider an event in Wolfboro.

Mrs. Murray: The question needs to be asked.

Mr. Thurston: December fireworks were great; community needs to know we have to make tough decisions; and maybe people will contribute to the July 4th fireworks cause.

Mr. Deshaies: Fireworks after COVID included \$11,000 in the town budget; Nate Drouin matched that; the fireworks company wanted \$21,000 to do those fireworks then.

Mr. O'Brien: Accept Mr. Pineo's assertion that it is difficult to fill positions and the town is working hard. Has a hard time accepting spending on items that are not impacting municipal operations. Fireworks funding, for example is weighed against difficult decisions such as road maintenance.

Mrs. Murray: reiterates regular road maintenance leads to more disrepair.

Mr. Thurston: Restates that overtime funding at \$18,000 ensures safety/enjoyment for July 4th fireworks.

Mr. O'Brien: States priorities need to be set.

Mrs. Murray: Vote on motion; states she is not ready to vote on this now; April 9th discussion is needed.

Mr. Deshaies: Agrees; discussion with Ms. Collins, parks/recreation needed and fireworks vendor.

MOTION FAILS 2-3. (Mr. O'Brien, Mr. Thurston-yes; Mrs. Murray, Mr. Senecal, Mr. Deshaies-no.)

H. Approval: Board of Selectmen name change to Select Board

Mrs. Murray: After the last meeting's public input, I decided to do some research since I understood that I served in the position of a Selectman. I have never known exactly how to introduce myself. Am I a selectperson/select women or a selectman.

I found Title I, The State and Government, Chapter 21, Statutory Construction, Section 21:28 ii. It reads "the words selectwomen, Selectperson and select board may be used interchangeably with Selectmen in all instances, where appropriate."

MOTION by Mrs. Murray that the Board of Selectmen change the name to Select Board and Selectman/Selectmen to Select Board member or members in all documents going forward and in all references to individuals. Second Mr. O'Brien.

Mr. O'Brien: If someone calls me selectman – I will not correct them.

Mr. Thurston: I know it's not gonna be what 50% of the people want to hear, but I did a little research too.

The select board or the board of selectmen is commonly the executive arm of the government of New England towns in the United States. The board typically consists of three- five members with or without staggered terms; three is the most common number. Historically, in most New England towns, adult voting populations gather annually in a town meeting to act as a local legislature approving budgets and laws. Day-to-day operations were originally left to individual oversight but when towns became too large for individuals to handle such workloads, they would elect an executive board of select men; hence the name, to run things for them. These men had charge of the day-to-day operations. Selectmen were important to the legislating policies central to our community's police force, highway supervisors, pound keepers, field drivers and other officials. However, the larger towns grew, the more power would be distributed among other elected boards such as fire wardens and police departments, for example. Population increases led to the creation of police departments of which selectmen typically became commissioners. The advent of tarred roads and automobile traffic led to a need for full time highway maintainers and ploughmen, leaving selectmen to serve as supervisors of the streets and ways.

The function of the board of selectmen differs from state to state and can differ within a given state depending on the type of governance under which a town operates. Selectmen almost always serve part time with a token or no salary. It is the chief executive branch of the local government in the town meeting form of government. The basic function consists of: calling town meetings, proposing budgets to the town meeting, setting public policy, calling elections, licensing, setting certain fees, overseeing certain volunteers, and appointed bodies, and creating regulations. In larger towns the selectman's daily administrative duties are delegated to full-time town administrative or town manager; and some towns the board of selectman acts more like a City Council but retains the historic name. In some places such as Connecticut the board is headed by first selectman who is the historically has served as the chief administrative officer of the town and may be elected separately from the rest of the board.

I, myself even go back further to the Declaration of Independence, "we hold these truths to be self-evident that all men are created equal; that they are endowed by their creator with certain unalienable among these are life, liberty and the pursuit of happiness." As a traditionalist I would maintain the selectmen's phrase; and I know I'm not gonna make everybody happy.

APPROVED 4-1. (Mr. Thurston- no)

I. Approval: Proposed changes to the BOS Rules of Procedure

Mr. O'Brien: Each year, a new select board chair is elected by the board; shows variety and experience. Enjoys watching the process. Serving on town committees should be the same showing variety, experience.

MOTION by Mr. O'Brien Select Board members shall serve as a lead or alternate select board member for no longer than three consecutive years on any standing board committee, ad hoc committee or external organization with commercial or contractual relationships with the town, that either receives taxpayer funding and/or recommends taxpayer monies. Following a two-year waiting period, such board members may stand for reappointment. Town supported social service agencies are to be excluded from this motion. Second Mr. Senecal.

Mr. O'Brien: First way to interpret this: we should serve in a variety of boards during our tenure as select people because the voters elected us to do their work all over the place. Experience should be shared. I did not make the motion because people think the 'fix is in.' That is a bunch of crap. I have never seen deck stacking. States he sees effective behaviors – and that effectivity should be used across organizations.

Mr. Deshaies: States he believes Mr. O'Brien's stance relates to industries or a company. He states he believes the board can decide who wants to serve where/why/how. When board members have various strengths and weaknesses they should be used appropriately. Wants to continue on budget committee – so he can continue to learn more. Rotations can happen when the person is ready.

Mrs. Murray: The citizens of Wolfeboro vote for members of the Select Board.

This is a political position, not an appointment on a corporate or non-profit Board.

There are no term limits on how often a citizen can run to be a select board member.

The comment made at the last SB meeting "same old suspects," implied these Select Board members should be prevented from serving on town committees.

This motion sets an arbitrary 3-year term limit on serving on any town committee and prevents a Select Board member from serving on that committee for another two years.

No State RSA gives the Select Board authority to prevent members from serving on committees.

The problem with this motion is that it is contrary to the citizens' votes.

The citizens of Wolfeboro have chosen to have these "same old suspects" continue on the Select Board and the Select Board Committees.

Select Board members' campaign on key issues and how they will work to address these issues over the next three years. The Select Board should not stop members from serving on the town committees that addresses their campaign issues.

When I ran in 2023, I campaigned on these issues:

Wolfeboro needs to address water quality. I make that statement to emphasize my commitment to addressing stormwater runoff and all water quality issues affecting our lakes.

I have served on the Wolfeboro Waters Committee and the Milfoil Committee for over three years. The Board expanded the membership on these two committees when other Select Board members wanted to serve. The Board has accommodated members' interests to serve on specific committees. It'll be the chair, Dave Senecal to get committee requests from board members and sort out who can sit on what committee.

The board has accommodated the interests of its members. Under the present procedure ordinances, it does call out how we are to put people on committees.

During my campaign, I stated that Wolfeboro is strongest when it has a healthy business community. I have served on EDC as an alternate and liaison to the Chamber of Commerce.

I head the subcommittee of the EDC, Last Night Wolfeboro.

With that committee, we have developed, expanded, and put on Last Night Wolfeboro on

December 31 since 2016. Part of the event is a scavenger hunt from December 26 to December 31 to bring participants into the local businesses after Christmas.

When Luke Freudenberg wanted to be the chamber representative, I supported Luke's appointment, and the board accommodated his request. I became the alternate.

Select Board should not make rules that stop Select Board members from serving on town committees where they have an interest, knowledge, commitment and have campaigned on those issues. The existing select board rules of procedures have and will address placing select board members on town committees without stopping members from serving on key committees for two years.

MOTION FAILS 2-3. (Mr. O'Brien, Mr. Thurston-yes; Mrs. Murray, Mr. Senecal, Mr. Deshaie- no)

Mr. O'Brien: You saw my passionate support of this motion – which was defeated. We'll continue to work together to fix the town's problems. Not happy this did not pass – but that is how we roll. I am fine with that.

Mrs. Murray: We disagree on issues – not each other.

Mr. O'Brien: We sort things out and move forward. I supplied my motions to board members in the board packet in advance.

J. Discussion: Board of Selectmen Handbook & Committee List

Mrs. Murray: Last meeting updates agreed upon and could be approved tonight.

- have additional public input under approved minutes at the beginning of the meeting
- #5 maximum 20-minutes for appointments unless extra time requested.
- Page 4- deadline for SB packet materials 4PM Wednesdays

Mr. Deshaies: Suggests adding a few committees; should that wait until Mr. Senecal is the chair or should there be a motion to add the committees?

Mrs. Murray: You can motion to add the additional committees; the vote would be the next meeting.

MOTION by Mr. Deshaies to add (resurrect) the ad hoc rural roads committee- changing name to the ad hoc Scenic and Rural Roads committee.

Mrs. Murray: Ad hoc committees are for a set project and are not in the handbook. Ad hoc committees dissolve when the project is done. You'd have to remove ad hoc from the name.

Mr. Deshaies: OK – and could be dissolved at some point soon. Scenic and Rural Roads committee. Citizens have requested policies to be in place for these roads.

MOTION by Mr. Deshaies to add a rural roads committee- changing name to the Scenic and Rural Roads committee.

Mrs. Murray calls for a vote on the ones mentioned/discussed pervious meeting.

MOTION by Mrs. Murray insert in the Select Board Handbook and Committee list:

- additional public input under approved minutes at the beginning of the meeting
- #5- maximum 20-minutes for appointments unless extra time requested.
- Page 4- deadline for SB packet materials to be turned in 4PM Wednesdays

Second Mr. Deshaies. Approved 5-0.

Mr. Deshaies: For next meeting would like to add *Scenic and Rural Roads committee* and a *Capital Projects Advisory Engineering Committee*; the second committee would include 3-5 people with experience in highway, sewer, water projects to volunteer to review town engineering projects instead of hiring consultants. Cites Energy Committee which has a variety of members with appropriate expertise to handle issues/projects.

Mrs. Murray: Cites Wolfeboro Waters members who have engineering expertise and it's quite helpful. Perhaps this is an ad hoc committee; or should it be a standing committee.

Mr. O'Brien: ad hoc rural roads committee was productive though did not recommend policies. The second proposed committee – needs to hear more; it could end up being an operating role. That could call into question why we have consultants and CIP.

Mr. Deshaies: Looks at this as advisory.

Mrs. Murray: Might not be a long term committee.

Mr. Thurston: Talked with Mr. Randall- who believes they have an organization of engineers that are soup to nuts on infrastructure projects. Believes an engineers services line item outside of warrant

articles – that would allow DPW director to draw on that line allowing for engineering services – and not use operating funds for engineering consultants. Mr. Randall has a good grip on things.

Mr. O'Brien: Asks for a narrative on what the proposed committee could accomplish so board could consider that.

Mr. Deshaies: Carry Beach pump failure is an example of an item the committee could review. Believes engineering firms used in the past have led to difficulty.

Mrs. Murray: Does not want all engineering in one company based on the issues with the RIB. More eyes on a project are needed.

Mr. Randall: Issue is having this committee review projects – to what extent?

Mr. Deshaies: Advisory committee only – another set of eyes. This committee might work the same as Wolfeboro Waters, Energy Committee work making advisory recommendations.

Mr. Randall: I was looking for clarification – and was received; thanks.

Mr. Deshaies: mentions projects such as library parking lot that have had issues; committee could be another set of eyes during a project to note any items the town/DPT director may want to look at.

Mrs. Murray: Asks Mr. Deshaies to write the narrative describing the proposed committees – and Mr. Senecal as chair will handle at the next meeting. Moving agenda along after 10 PM.

MOTION by Mr. Deshaies to go into the Libby Trustees meeting. Second Mr. O'Brien. Approved 5-0.

Libby Trustees Meeting

- i. Discussion: Review H.L. Turner quote for services
- ii. Discussion: extend invitation to Attorney General's office Charitable Division

Mr. Pineo: March 17, received HL Turner proposal for engineering, bid services, stabilize Libby Museum north wall = \$15,640. Approval/stamp could be the document needed to stabilize the building until the trustees and Select Board decide next steps on Libby. Believes if the proposal is not accepted given the condition of the building, a temporary fence should be installed near the north wall given the condition of that wall.

if the HL Turner proposal is accepted, then we'd potentially be able to get a contractor in to do the stabilization work. But we have no idea what that bid could be.

Mrs. Murray: Can we control how much they would do? Would this be a fix or just shore up the building?

Mr. Pineo: HL Turner proposal is to just get stamped, engineer plans and undertake the bid process to get contractor/contractors to do the stabilization work.

Mr. O'Brien: Need clarity on bracing the building; I believe that is the objective so we can remove the collection?

Mr. Deshaies: Proposed last year to keep the museum open until fall; remove collection; get the HL Turner report and then do the fix; recently, suggested head of the trust division of attorney general come to a meeting so we could ask them about options for the building such as divest to someone else; repurpose; dual purposes; turn it into a park or outdoor museum facility. Need direction from the attorney general/trust division.

Mrs. Murray: We received a privileged confidential memorandum from the attorney on his call to the charitable trust unit about the Libby; Are we willing to make this public or not?

MOTION by Mr. Deshaies to make public the memorandum from the town attorney on his call to the charitable trust unit about the Libby Museum. Second Mrs. Murray.

Mr. O'Brien: Asked whether he is correct that the trustee board agreed to brace the building and move the collection. Did not get an answer.

Mrs. Murray: There was no answer from anyone. Mr. Deshaies comments happened – then I brought up the attorney note.

Mr. Thurston: Asks Mr. Pineo if he can clarify Mr. O'Brien's question.

Mr. Pineo: Believes Mr. O'Brien's assertion that the trustee board agreed to brace the building and move the collection.

Mrs. Murray: but that is not the answer from the trustees.

Approved 3-2. (Mrs. Murray, Mr. Deshaies, Mr. Senecal – yes; Mr. O'Brien, Mr. Thurston-no.)

Mrs. Murray: Mr. O'Brien's direction is what the trustees agreed upon; And wanted to confirm here that that was the direction. **Realizing we did not get the voter approval for money.**

Mr. Thurston: Voted against making the memo public because the content does not address how the voters decided in March concerning the Libby Museum. He'd like to do what the voters want the trustees to do, not what the letter asks the trustees to do.

Mrs. Murray: More comments to Mr. O'Brien's question?

Mr. Senecal: We know the funding needed for Turner for set of plans; we do not know what the result will be in contracting costs. We have no information yet on costs to put museum contents into storage.

Mr. Deshaies/Mr. O'Brien/Mrs. Murray: \$176,000

Mr. Senecal: Letter OK – but there are too many questions. We're in a default budget – what do we have for the Libby?

Mr. Pineo: One account – about \$70,000; the other account: \$300,000 Schroth account.

Mr. Senecal: Believes we should accept the Turner report; get the plans; find a contractor to get a price; and then determine final moving cost and how many years will artifacts be stored?

MOTION by Mr. O'Brien that the HL Turner proposal of \$15,640 be appropriated out of the Libby Museum maintenance capital reserve, to begin the process of bracing the Libby Museum. (NO SECOND TO THE MOTION)

Someone speaks off mike; Mrs. Murray asks if trustees would like to have that person speak; no consensus)

Mr. Thurston: in the HL Turner proposal- includes wording about appointing a representative to oversee the project- which he says did not happen with public safety or library building projects.

Mr. O'Brien: Asks Mr. Pineo if he's received anything other correspondent about the Libby. Only an email from Maggie Stier and Dave Bolduc's conversation with Milestone Construction.

Mr. Deshaies: Not willing to spend another \$15,000+ on the Libby until the head of the charitable trust division/attorney general talks to the trustees here with suggestions/information before we spend more money on the Libby and wants comments from Ms. Stier.

Mr. O'Brien: Was my motion seconded?

Mrs. Murray: No. *(above minutes show what transpired)*

Mr. O'Brien withdraws his motion

Ms. Stier; Heritage Commission, Libby subcommittee: Milestone Construction communications with Mr. Bolduc have been productive. Company qualified/experienced with working on historic buildings. Met March 26 with company; company interested in taking on the job. He would not be interested in bracing the job. Can brace and fix the wall for much less. Company works with HL Turner often and they want to come up March 9 to develop the bid for bracing/fixing the back wall. Wall needs to be opened to see damage and potential fix. Good if Steve Randall would be there or trustees.

Aaron Sturgis, Preservation Timber Framing contacted: They have worked on the building before; disputed needing to open the wall to see damage; wall can be seen from the attic with a powerful light. He wants to come April 10. Ms. Stier states getting the work done quickly is prudent could reopen later this summer. Companies believe artifacts in cases with casters can be moved; a partition can be installed to keep dust/debris down. Fence outside makes sense. We will know shortly what the estimates will be.

Dave Bolduc: We have two contractors saying the wall can be braced with the collection in place. Consider the options before proceeding with open bid. Advocating that the Milestone and Preservation Timber proposals be reviewed when they come in.

Ms. Stier states do not sign the HL Turner contract. We have already found two contractors to bid. And in the case of Frank LaMay (Milestone) – HL Turner will be coming up to look at the building. The process is already happening for free – no cost to town.

Mr. Deshaies: Agrees – and at next board meeting get AG/charitable trust division here and let our subcommittee that we tasked – do their job.

Mrs. Murray: Will you get stamped plans?

Ms. Stier: Milestone – yes; Preservation Timber – told him stamped plans were required.

Mrs. Murray:

Reading the opinion:

“The board has considered whether there is any alternate way in which the building and land could be used to honor the wishes of Dr. Libby. If operating it as a museum was no longer feasible the charitable trust indicates that if the board develops a new idea to utilize the land in a manner which under Dr. Libby, they would consider it and support (*could not understand these words spoken*).”

I think they're looking at us to develop the plan. They're not gonna come in here and say you can do this this and this; I think we've got to come up with plans and say if we do this this and this; so I think we need to be clear on what direction we're going to go before we get them up here. And then get a sense of the plans that we have; because from my understanding is they're not going to come up and say OK you can do this this and this. That's our job.

Ms. Stier: Did you get the report sent last Friday to Mr. Pineo?

[trustees did not receive the report- only an email that mentioned a report was coming.]

Executive summary in the report stated three things:

1- what is going on with the AG's office; in the trust document, it does not say anything about the town having to go to the AG's office if the town does not want to run the museum any longer. It goes back to the court of Carroll County.

2- update on the building repair process.

3-want to form a committee of museum professionals, educators, those interested in Libby Museum and put together a new vision and mission for the museum. We could also incorporate the idea that the museum goes away but the intent of the Libby Trust be maintained. The mission and vision, then perhaps the courts would already have the town's next steps in front of it and another group would be standing by, ready to come forward.

Mr. Deshaies: AG trust division is to make sure we follow intent of the trust and will to our ability. Want them here for a discussion and let them know we're doing what we can. Explain financials, two potential bids.

Ms. Stier: Questions to ask- Is the AG's office somehow finding the town in default their responsibilities? And how much do you need to fix that in their eyes?

Mr. O'Brien: \$27,000 2025 operating budget 2025; \$370,000 total in the capital reserve and Schroth fund.

Mrs. Murray: Asks trustees whether they want to hear the motion or have the letter read.

Mr. Thurston: Motion – then he wants to comment.

Mr. Senecal: Letter should be read at some point; does not matter the order in which that happens. Motion can go first.

Mr. Deshaies: Letter is more pertinent.

Mrs. Murray: Motion, get a second to the motion; then letter.

MOTION by Mr. O'Brien to affirm that the Town Manager and Town Counsel request a meeting with the New Hampshire charitable trust division to advise that the voters have rejected the 2025 warrant article #13 by a 54-43% margin and the Town of Wolfeboro is in its second consecutive default budget. The Town of Wolfeboro being left with minimal capital funds to temporarily secure the building and secure and store the Libby collection. No other funds for repair, maintenance or restoration have been appropriated. Without funds and due to ongoing mold and building

safety issues, the museum must remain closed to the public indefinitely. And to further advise the charitable trust division that the town can no longer financially support its ongoing operating role as Trustees of the Libby Museum.

Second Mr. Thurston.

Mr. Thurston: Appreciates subcommittee work. Voters state the building is in bad shape; \$800,000 has been spent – it is a disgrace. Putting lipstick on a pig. The voters have voted twice against the Libby Museum.

Mrs. Murray: Can support the motion to a point; does not support the portion, “charitable trust division that the town can no longer financially support its ongoing operating role as Trustees of the Libby Museum.” Prefers to see what other options there are. The first part of the motion shows there is not public support for the museum.

Mr. Deshaies: The warrant article a few years ago failed – though it had more than 50% of the vote; it failed because it was a bond. No two default budgets; All COVID money has dried up. Agree that the voters said no.

Reads the letter: received by the Select Board April 2, 2025 – from town attorney. Re: Phone call with NH AG, charitable trust unit -about the Libby Museum.

“On March 27, 2025 I had a telephone call with the director Mary Ann Dempsey and the assistant director Jarvis of the charitable trust unit (CTU). The purpose of the call was to provide an update since our last communications in fall of 2022 with the charitable trust unit regarding the status of the Libby and the warrant article. I advised the charitable trust unit that the warrant article for the Libby had failed once again and that the prospects for further investment from the town do not look good. I noted that the select board did not anticipate opening the Libby in 2025. I advised the CTU that the select board was looking for guidance as to the next steps. CTU expressed its willingness to work with the BOS. We discussed the four elements that currently fall within the custody of the select board as trustees of the living trust: 1- the collection 2- the building 3- the land and 4- the accounts.

The CTU asked whether there had been a recent appraisal of the collection and if the select board had any idea of its existing value. The CTU suggested that as a first step the select board may want to consider obtaining an appraisal for the collection. The CTU also asked if the select board had explored any means of preserving the collection. We then discussed the possibilities of the select board exploring whether there were any groups or individuals in the community that might be interested in taking over as trustees. The CTU indicated that anybody replacing the select board as trustees, you need to demonstrate some financial wherewithal to support the necessary work of the building. We then talked about the building and the land. The CTU asked questions about the current structural integrity of the building and the select board's ability to expend funds to shore up the building. The CTU asked about the size of the property and the current use of the land on the opposite side of the road from the museum. The CTU inquired as to whether the Select Board had considered whether there were any alternative ways in which the building and land could be used to honor the bequest of Dr. Libby if operating it as a museum were no longer feasible. The CTU indicated that if the select board developed a new idea to utilize the building and the land in a manner which would honor Dr. Libby's wishes, the CTU would consider supporting a cy-pres. The call ended with the CTU expressing its desire that the town continue to keep the CTU in the loop regarding the Libby. I responded that we would endeavor to do so.”

[end of letter]

Mrs. Murray: Mr. O'Brien's motion.

Mr. O'Brien: Motion makes it official that the town is asking for help. Money we have right now has been mentioned. Board has agreed that the building has been neglected. We cannot continue down that path. Suggests a working session with the CTU to figure out next steps. Then

the question is – building a proposal for a qualified operating? I say, yes. That's implementation step. We'd figure out how that would work.

Worried that we must be clear about what we are saying; I am saying we cannot go forward in the current form. Voters said no twice. We have no more money. We need to ask for help. We need the AG to steer us. I believe we have a responsibility to the collection and the people who donated it.

APPROVED 3-2 [Mr. O'Brien, Mr. Thurston, Mr. Senecal; Mrs. Murray, Mr. Deshaies – no]

Mr. O'Brien: Now, how much to brace the Libby north wall and get the collection out?

Mrs. Murray: We should give them time to come up with the two proposals; I believe it's yes.

Mr. O'Brien: wants clarification on the subcommittees idea that there would just be the two bids – no competitive bidding.

Mrs. Murray: There's the Turner bid and the two companies recommended by the subcommittee – Milestone and Sturgis.

Ms. Stier: The Turner quote is not to fix/stabilize the building. The Milestone/Preservation Timber (Sturgis) will have the stabilization costs – and will use some of the \$300,000 and the building will not be left looking like a construction site. If the back wall can get fixed we will have remediated the air/water in the back wall. Museum could possibly stay open.

Mrs. Murray: Then there's a problem with the motion that just passed.

Ms. Stier: I think the current trustees are part of the problem. I think the museum deserves a group of trustees who will put its interest first. Since the current trustees say they are accountable to the voters, you cannot have it both ways. A Libby Board of Trustees would put the museum interests first and turn the site into something the public will want and will support. That is the way 99.9% of museums operate – as non-profits. No where in the Libby Trust does it state the voters of Wolfeboro get to decide what happens to the museum. You are successor trustees to the Libby family. I would love to see you put the museum first instead of throwing in the towel and say, "the voters have spoken, we can't do anything." This is your chance to say this is an important landmark in Wolfeboro; enjoyed by generations. The past fundraising campaign shows there's money out there to support it. We are offering a scaled back, yet updated vision, which I think will garner a lot of interest and support. I do not want you to say the voters have spoken. Please, let this process evolve so the museum gets what it deserves – leadership and fundraising capacity so it can survive and serve the community for the coming years.

Mr. Deshaies: Agrees.

Mrs. Murray: We saw Friends of Libby business plan and way to move forward. Would like to see a group that wants to take over the trusteeship. Ms. Stier is right -board should get out of being trustees; I have no museum experience. States that a group with financial backing would have to support the museum and that could be a challenge.

[Off microphone comments]

Mr. O'Brien: The voters do count and they have spoken. As trustees, we can help craft what could be for someone else to take over the facility. If a qualified successor is not found, we are out of business – then potential liquidation is possible. The building value and the land would be a cy pres conversation.

[Off microphone comments]

Ms. Stier: There should be a public process. The motion and my memo said as much. Let's get some people at the table who know museums and care about this building. There's grant money to do a feasibility reuse study – as an example. I mentioned applying for an LCHIP grant to supplement the work needed on the building. We cannot begin to compete for LCHIP money because the leadership is not in place that is unanimous in support of leading this project. There's a default budget and voters said no; yes, we need to start the process and we need a robust public process that looks at the alternatives for the future.

Mrs. Murray: The subcommittee was formed because we do not have the expertise; we looked you to help us with something.

Mr. Thurston: If people came to town with \$10 million dollars, we'll fix this building, the voters would support it. The building should be put in the dumpster.

MOTION by Mr. Deshaies to adjourn the Libby Trustees meeting and return to the Select Board meeting, Second Mr. O'Brien. Approved 5-0.

Mrs. Murray notes the Select Board approves Mr. O'Brien's motion that the trustees passed 3-2.

7. Other Business N/A

8. Town Manager's Report

Mr. Pineo: Revaluation update- project planning to be complete August 1; then hold hearings before summer residents leave; virtual and/or phone meetings could take place. Mapping measurements are not a requirement for revaluations.

Default budget work continues.

Planning Director interviews: six interviews scheduled; two showed up; preferred candidate is staying at his federal position was re-funded. He is happy with that job. He would have been a good fit in Wolfeboro.

Position is reposted: town web site; NH Municipal Association; InDeed; LinkedIn; NH Planners; going out to neighboring states. Notes planning director openings: Maine = 14 Vermont = 7; NH = 8.

Town web page update – new page to go live in September.

Mr. O'Brien: Perhaps hire a recruiter; we can look at that at another meeting.

Mr. Pineo: I have more phone calls to make.

8. Committee Reports

Mr. Deshaies: None.

Mr. O'Brien: planner-candidate interviews. Sarah Silk celebration of life – all board members attended.

Mr. Senecal: Agriculture committee; Conservation Commission

Mr. Thurston: Interviewed Mr. Atwell for the conservation commission.

Mr. Pineo notes: he, Mr. Thurston, Allison Rutley, Steve Randall discussed water problem in the library basement; short-term solution at hand.

Mrs. Murray: Wolfeboro Waters assessment subcommittee – lake association meeting will take place to talk about testing and lessons learned. Along with Mr. Deshaies, invited businesses to EDC 2024 recap at Trenta. Attended NH Municipal Association Dos and Don'ts of creating ordinances and bylaws.

9. Questions from the Press N/A

10. Public Input (Limited to 3 minutes per person and not to exceed 15 minutes in total)

Bobbie Boudman, Wolfeboro resident: Thanks for change in board name. Suggests a thank you letter go to Bob Tougher, budget committee.

Mrs. Murray agrees.

Ms. Boudman: Asks cost of ice going in during August to be sure it's a good decision. Will early ice affect summer camp. Does Molly Trolley go to Pop Whalen? Then people could take the trolley from Town Docks.

April 9 5 pm meeting will be public?

Mr. Senecal: Public work session.

Ms. Boudman: Fireworks funding.

Mr. Pineo: We need to make up \$4400.

Mr. Thurston: States right now, we are not putting the fireworks on now.

Ms. Boudman: States fireworks are important for bringing community together.

Mrs. Murray: States we were talking about a smaller fireworks display for July 4.

Ms. Boudman: Water quality issues critical; and speaks of high school artificial turf field being demolished; whipped up and sand/PFAS back into the ground. States remnants could flow into Crescent Lake, Rust Pond, Winnepesaukee, water wells.

Libby Museum: Hopes for re-vote on the motion; believes voters thought board was sitting on money and asking for more with the Libby warrant.

Default budget contract question concerning ambulance contract: warrant article passed last year – should be looked at again. Salaries and benefits should be removed in the default budget.

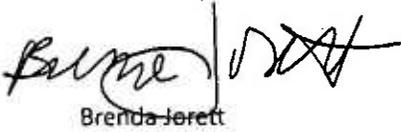
Board members ask Ms. Boudman to email the statutes.

Mrs. Murray: Default budget total is all we have as approved by voters.

MOTION by Mr. Deshaies to adjourn at 11:16 PM. Second Mr. O'Brien. APPROVED 5-0.

**Next Meeting dates:
Regular Meeting April 16, 2025**

Respectfully submitted by:


Brenda Jorett



CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex³) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex³ is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex³ is entitled to the categories of coverage set forth below. In addition, Primex³ may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex³, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex³ Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only, Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex³. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

Participating Member: Town of Wolfeboro 84 South Main Street PO Box 629 Wolfeboro, NH 03894		Member Number: 331	Company Affording Coverage: NH Public Risk Management Exchange - Primex ³ PO Box 23 Hooksett, NH 03106-9716		
Type of Coverage	Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits - NH Statutory Limits May Apply, If Not		
<input checked="" type="checkbox"/> General Liability (Occurrence Form) Professional Liability (describe) <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence	1/1/2025	1/1/2026	Each Occurrence	\$ 2,000,000	
			General Aggregate	\$ 10,000,000	
			Fire Damage (Any one fire)		
			Med Exp (Any one person)		
<input checked="" type="checkbox"/> Automobile Liability Deductible Comp and Coll: \$1,000 <input type="checkbox"/> Any auto	1/1/2025	1/1/2026	Combined Single Limit (Each Accident)	\$ 2,000,000	
			Aggregate	\$ 10,000,000	
<input checked="" type="checkbox"/> Workers' Compensation & Employers' Liability	1/1/2025	1/1/2026	<input checked="" type="checkbox"/> Statutory		
			Each Accident	\$2,000,000	
			Disease - Each Employee	\$2,000,000	
			Disease - Policy Limit		
<input checked="" type="checkbox"/> Property (Special Risk includes Fire and Theft)	1/1/2025	1/1/2026	Blanket Limit, Replacement Cost (unless otherwise stated)	Deductible \$1000	
Description: Proof of Primex Member coverage only.					

CERTIFICATE HOLDER:	Additional Covered Party	Loss Payee	Primex ³ - NH Public Risk Management Exchange
NH Department of Safety 33 Hazen Drive Concord, NH 03305			By: <i>Mary Beth Purcell</i>
			Date: 3/13/2025 mpurcell@nhprimex.org
			Please direct inquires to: Primex³ Claims/Coverage Services 603-225-2841 phone 603-228-3833 fax