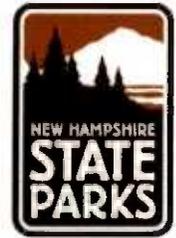




State of New Hampshire
 DEPARTMENT OF NATURAL & CULTURAL RESOURCES
 DIVISION OF PARKS & RECREATION

172 Pembroke Road Concord, New Hampshire 03301
 Phone: 603-271-3556 Fax: 603-271-3553
 TDD Access: Relay NH 1-800-735-2964
 nhstateparks.org

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March 31, 2025

Her Excellency, Governor Kelly A. Ayotte
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Natural and Cultural Resources, Division of Parks and Recreation, to enter into a Special Use Permit (SUP) with Alzheimer’s Association, of Newton, Massachusetts, (the Permittee) for the use of Hampton Beach State Park—South Beach and to accept payment in the amount of \$3,140 for upfront fees as well as day-use fees to be determined after the event, effective upon Governor and Executive Council approval for the period of June 13, 2025 and June 14, 2025.

Funds will be deposited into the following account:

03-03-035-351510-37020000, State Park Fund **FY2025**
 \$3,140, plus day-use fees

EXPLANATION

The Division of Parks and Recreation (Division) issues SUPs for events in State Parks. These events include, but are not limited to, non-profit fundraisers, triathlons, fishing tournaments, filming permits, and for-profit activities. The annual Ride to End Alzheimer’s New England is a one-day fundraising Event. Riders choose between three scenic options, including a 100-mile, 62-mile, or 30-mile route. They will cycle along the coast of New Hampshire and throughout Massachusetts. The ride begins and ends at Hampton Beach State Park—South Beach, and it ends with a big celebration on the beach featuring live music, barbecue, and activities.

The revenue the Division collects includes the permit administrative fee, event fee, facility use fee for the pavilion, and impact fee for tipping the dumpster. Based on the park staff’s report on the number of vehicles that entered the park during the event, parking fees will be collected after the event. The parking fee is \$15 per vehicle. The Division has increased its original forecasted amount, initially based on 2024 numbers, by 47 vehicles to ensure prior consideration of this request is offered to the Governor and Executive Council for agreements at or above \$10,000.

Event financials	
Upfront special use permit fees (administrative, event, facility, and impact fees)	\$3,140
Post-event parking fees based on staff reporting (based on 2024 data – 411 vehicles)	\$6,165
Additional 47 vehicles anticipated to enter the park for the Event	\$705
Total forecasted event revenue	\$10,010

The Attorney General’s Office has reviewed and approved this contract as to form, substance, and execution.

Respectfully Submitted,

Sarah Stewart

(15M)

Sarah L. Stewart
 Commissioner



State of New Hampshire
DEPARTMENT OF NATURAL & CULTURAL RESOURCES
DIVISION OF PARKS & RECREATION



172 Pembroke Road Concord, New Hampshire 03301
Phone: 603-271-3556 Fax: 603-271-3553
TDD Access: Relay NH 1-800-735-2964
nhstateparks.org

Date Submitted: 11/18/2024

Permit #: DP2025-012

This permit shall be issued to:
Alzheimer's Association ("Permittee")
Attn: Julie Bengis
320 Nevada St Ste 201
Newton, MA 02460

Permit Information:
DNCR Land:
Primary Location(s):
Date(s) and Hours of use:

Hampton Beach State Park – South Beach ("Park")
Parking Lot and Pavilion
Setup 6/13/25 – 8:00 AM – 6:00 PM
Event 6/14/25 – 4:00 AM – 4:00 PM
Cleanup 6/14/25 – 4:00 PM – 7:00 PM
Ride to End ALZ New England ("Event")

(845) 337-0858
julie@cadencesports.com

Name of Event:
Total Participants:

650

Description of Events:

- The 29th Annual Ride to End ALZ New England honors and remembers loved ones with Alzheimer's and all other dementias by fostering a culture within a cycling community by raising funds for Alzheimer's research together.
- The Event is a fully supported one-day fundraiser. 90% of funds raised go to Alzheimer's Association research, and 10% go towards the association's greater mission: risk reduction, early detection, care, support, and advocacy for those affected.
- The Fee to participate in this event is \$50.00, with an additional \$500.00 fundraising minimum.
- Riders can choose between three (3) scenic routes that begin and end at Hampton Beach State Park: 100, 62, or 30 miles, cycling along the beautiful coast of New Hampshire and throughout Massachusetts.
- The ride shall end with a large celebration on the beach featuring live music, barbeque, and activities.

Description of Permit Fees and Document and Reporting Requirements

Note: The state reserves the right to adjust the fees for future permits based on the current standard fee structure.

PERMIT FEES:	AMOUNT:	DATE RECEIVED:
Administrative Fee	\$100.00	11/19/2024
Event Fee	\$450.00	
Parking Fee	\$15.00 per vehicle to be billed after the event	
Facility Fee - Pavilion	\$2,500.00	
Impact Fee	Staff hours are to be billed after the event as needed	TBD
Impact Fee - Dumpster Tipping Fee	90.00	
REQUIRED DOCUMENTS:		
Certificate of Insurance (COI)	As listed herein	
Certificate of Authority (COA)	As listed herein	1/23/2025
Third Party COI(s)	As listed herein	
Map/Site Plan	As listed herein: Attachment A	12/9/2024
Food License	As listed herein	
Liquor License	As listed herein	
Income, Expense & Attendance	Due no later than 8/14/2025	TBD

Section to be completed by Concord HQ

TOTAL FEES: \$3,140.00 due with the signed permit, plus parking fees.

Approved by Laura Morrissey, Program Specialist
Additional Review by Dee Dee Hanson, Program Specialist

Date: 2/20/2025

Date: 2/10/2025

The Department of Natural and Cultural Resources, Division of Parks and Recreation, grants this special use permit ("Permit") with the purpose and specific conditions indicated herein.

3/26/2025

Colin S. Capelle, Chief of Staff, as Director's Authorized Designee
NH Division of Parks and Recreation

Date

Please see additional pages for Policy and Specific Requirements.

CP 3/21/25
Initial/Date

**NH Department of Natural and Cultural Resources – Division of Parks and Recreation
Special Use Permit Specific Requirements**

WELCOME TO NH STATE PARKS! Thank you for holding your special event/function at a state park. We ask that you and your group help protect the State Parks by adhering to the following Special Use Permit Specific Requirements and Policy ("Policy") conditions:

Permittee Name: Alzheimer's Association ("Permittee")

Event Names/Dates: Ride to End ALZ New England – 6/13/25 and 6/14/25 ("Event")

Event-specific conditions and requirements:

A. Event Location:

1. The Permittee shall have non-exclusive use of the following Department of Natural and Cultural Resources (the "State" or "DNCR") lands ("Premises"):

Hampton Beach State Park – South Beach ("Premises and Park")

Contact: Meredith Collins, Regional Supervisor, (603) 227-8715

Onsite Contact: Lucille Marino, (603) 926-8990

- i. The Permittee shall acknowledge that the Premises are a public space, and they shall not restrict or prohibit the availability of the Premises and recreational facilities to others during the Event.
- ii. Permits non-exclusive use of the predetermined area as agreed upon between the State and the Permittee.
- iii. Permits exclusive use of the Pavilion during the Event.

B. Event Description and Layout:

1. The Event shall take place on 6/14/25, as listed herein.
 - i. The Event shall begin at 4:00 AM and end at 4:00 PM.
2. The Event shall have three (3) scenic options for participants: 30, 62, and 100-mile courses cycling along the beautiful coast of New Hampshire and throughout Massachusetts. The ride ends with a big celebration on the beach featuring live music, barbeque, and activities.

C. Event Set-up and Break-down:

1. The Permittee shall begin set-up for the Event no earlier than 8:00 AM on 6/13/25.
2. The Permittee shall be done breaking down the Event, returning the Premises to the condition it was upon arrival no later than 7:00 PM on 6/14/25.

D. Event Fees Charged by the Permittee:

1. The Permittee shall charge a registration fee of \$50.00 per participant
 - i. All participants shall be required to raise an additional \$500.00 per participant through fundraising activities.
2. 90% of funds raised directly impact the Alzheimer's Association's ability to accelerate science toward ground-breaking treatment and prevention methods for Alzheimer's disease. The remaining 10% of funds raised goes toward the greater mission of the association.

E. Event Fees Charged by the State:

1. The Permittee shall pay the standard administrative, event fee(s), and expedite fee (if needed) as listed on the invoice found herein. Payment shall be received no later than with the signed Permit.
2. The Permittee shall pay the standard fee for use of the Pavilion as listed herein.
3. The Permittee shall pay (as needed) any impact fee incurred.
4. The Permittee shall agree to reimburse DNCR for additional staff hours worked outside their normal schedule.
 - i. The fee is \$50.00 per hour per employee and will be invoiced to the Permittee no later than sixty (60) days after the Events.
5. The Permittee shall pay the standard parking fee of \$15.00 for all staff, volunteers, vendors, participants, attendees, and spectators as outlined herein.
 - i. Payment shall be submitted no later than sixty (60) days after the Event along with the Income, Expense, and Attendance sheet.
 - ii. Payment shall be received no later than 60 days after the Event.

CB 3/21/25

Initial/Date

**NH Department of Natural and Cultural Resources – Division of Parks and Recreation
Special Use Permit Specific Requirements (continued)**

F. Additional Documentation Requirements:

1. The Permittee shall provide the State with a Certificate of Authority (COA) no later than with the signed Permit.
 - i. The COA shall give authority to the person signing the permit.
 - ii. The COA shall be signed by a designated representative within the institution with legal authority to bind the institution.
 - iii. The designated representative shall not be the person signing the Permit herein.
2. The Permittee shall complete and submit to the State, an "Income, Expense, and Attendance form" as listed herein, no later than sixty (60) days after the last day of the Event, as listed herein.

G. Insurance Requirements:

1. The Permittee shall provide, at its expense, additional liability insurance coverage above and beyond the coverage listed in the Special Use Permit Policy as listed herein, in the amount of one million dollars (\$1,000,000) per occurrence; two million dollars (\$2,000,000) in general aggregate; and one hundred thousand dollars (\$100,000) for damage to rented premises.
 - i. The Permittee shall be responsible for all costs under a deductible.
2. The Permittee shall provide host liquor liability insurance.
3. All other insurance requirements listed in the Special Use Permit Policy shall be adhered to as listed herein.

H. Access to the Park During Quiet Hours:

1. The Permittee shall have access to the Premises no earlier than 4:00 AM the day of the Event. There shall be no more than six (6) staff and volunteers in the park at this time, unless otherwise approved by the Park manager, and/or Regional Supervisor.
2. The Permittee shall contact the Park Manager to determine gate procedures during early access.
3. The Permittee is prohibited from using amplified voices or music at any time prior to 7:00 AM.
4. The Permittee shall be respectful of the Park guests camping in the adjacent RV Park at all times as well as all Park neighbors.
5. No lights shall be pointed to the RV Park at any point during the Event.

I. Parking:

1. Parking for staff, volunteers, vendors, participants, and spectators shall be confined to the southern side of the parking lot.
2. Friday Parking shall be as listed below:
 - i. All staff, volunteers, and vendors shall be required to pay the standard parking fee of \$15.00 per vehicle.
 - a. The State agrees to tally the total number of vehicles coming in prior to 6:00 PM and bill the Permittee after the Event.
3. Saturday Parking shall be as listed below:
 - i. The Permittee shall agree that all vehicles for staff, volunteers, vendors, participants, attendees, and spectators shall pay the standard parking fee of \$15.00 per vehicle.
 - a. The State shall have a staff member arrive between 7:00 AM and 7:30 AM to count all the vehicles in the lot before the tollbooth opens at 8:00 AM.
 - b. Any vehicles entering the Park for the Event once the tollbooth is open will be added to the tally from Friday night and Saturday morning.
 - c. The State will send an invoice to the Permittee for all the parking fees as listed here. Payment shall be due upon receipt of invoice.

J. Electricity and Generators:

1. The Permittee shall have access to electricity as determined by the Regional Supervisor and/or the Park Manager.
2. The Permittee shall pay the standard fee of \$20.00 per day for use of electricity.

K. Early Morning Lights:

1. The Permittee shall agree that all lights, including but not limited to vehicle headlights and flashlights, shall never be pointed towards the campground or overflow camping parking.

CB 3/21/25

Initial/Date

**NH Department of Natural and Cultural Resources – Division of Parks and Recreation
Special Use Permit Specific Requirements (continued)**

L. Event Tents and Bike Racks:

1. The Permittee shall be allowed to install the following tents and bike racks as indicated in Attachment (?):
"Event Layout".
 - i. A maximum of three (3) 20' x 20' tents.
 - ii. A maximum of twelve (12) 10' x 10' tents.
 - iii. A maximum of four (4) 15' x 15' pop-up tents.
2. No tent stakes shall be driven into pavement or concrete.
3. Tents shall be installed no earlier than the day prior to the Event. Tents shall be removed no later than 8:00 PM on the day of the Event.
4. If the tents are not removed as listed herein, the Permittee shall pay a \$200.00 penalty fee.
5. All tent sizes 200 square feet or larger must receive State Fire Marshal and city/town approval prior to the Event.
6. The Permittee shall obtain, at its expense, all required permits from the State Fire Marshall and city/town, including but not limited to building and assembly permits.

M. Alcohol:

1. The Permittee shall be allowed to have a beer vendor at the Event. The Permittee shall obtain a copy of the beer vendor's liquor license as well as a copy of their liability insurance. These items shall be made available to the State immediately upon request.
2. The Permittee shall provide, at its expense, police detail at the beer vendor location at all times during the Event.

N. Pets:

1. The Permittee shall disclose to all staff, volunteers, vendors, participants, and spectators that dogs are not permitted at Hampton Beach State Park – South Beach.

O. Restrooms and Portable Toilets:

1. The Permittee shall have access to restrooms during the Event.
 - i. Restrooms shall not be open to the Participants before 6:00 AM the day of the Event. The Permittee shall contact the Park Manager to determine procedures for early restroom access.

P. Trash Removal:

1. The State shall agree to have the dumpster emptied prior to the Event.
2. The Permittee shall have access to the dumpster for trash removal during the Event.
 - i. The Permittee shall agree to pay the standard tipping fee of \$90.00 for use of the dumpster.

Q. Safety and Police Detail:

1. The Permittee shall provide, at its expense, EMT services at all times along the route.
2. The Permittee shall provide, at its expense, police detail during the Event at the entrance of the Park to ensure safety for all bikers and motorized vehicles.
3. The Permittee shall provide, at its expense, staff to ensure the bicycle lane remains free of motorized vehicles at all times.

R. Live Music and Amplified Sound:

1. The Permittee shall be allowed to have live music during the Event with the following restrictions:
 - i. Music and amplified sound shall not be played before 7:00 AM.
 - ii. Music shall be kept at a reasonable volume to ensure no disturbance with other park guests, RV Park guests, and neighbors.
 - iii. All amplified sound, including but not limited to music speakers, shall be pointed away from the campground.

S. Piping Plover Project:

1. The endangered piping plover nests in the dunes at Hampton Beach State Park – South Beach yearly. This area shall be off-limits during the Event and will be fenced in. Additionally, tents will not be permitted between the pavilion and the dunes.

CB 3/21/25
Initial/Date

NH Department of Natural and Cultural Resources – Division of Parks and Recreation
Special Use Permit Specific Requirements (continued)

T. Third Party Vendors:

1. The Permittee shall be allowed to have sponsors display tables at the Event.
 - i. The Permittee shall be required to collect certificates of insurance from all vendors and shall submit them to the State with the signed Permit.
2. The Permittee shall provide the state with a complete list of vendors no later than one (1) month prior to the Event. The State reserves the right to limit the type of vendor(s).

U. Overnight Access:

1. The Permittee is strictly prohibited from overnight access to the Premises except as listed below.
 - i. The Permittee shall be allowed to store at maximum three (3) box trucks overnight.
 - a. Trucks shall be stored near the maintenance barn in an area as determined by the Park Manager and/or the Regional Supervisor.
2. The Permittee shall agree that the State shall not be held responsible for any damage or theft of equipment left overnight. The responsibility for the equipment shall be solely held by the Permittee.

V. Camping:

1. The Permittee and all persons associated with the Event who wish to camp overnight, shall be required to make reservations as listed below.
 - i. Camping rates shall be the standard rates as listed on the NH State Parks website at www.nhstateparks.org/activities/camping.
 - ii. All persons camping at the Premises shall be required to follow the camping policies as outlined on the above-listed website.

Standard conditions and requirements for all Events:

W. Headings:

1. The headings throughout the permit and exhibits are for reference purposes only and the words contained therein shall in no way be held to explain, modify, amplify, or aid in the interpretation, construction, or meaning of the provisions of the Permit.

X. General Permit Requirements:

1. The Permittee shall not hold the Event unless a fully executed permit is issued.
2. The Permittee shall not use the Premises for any commercial purposes nor sublet or permit its use by any other person or persons, except as may be permitted herein.
3. The Permittee agrees that no trees or shrubs shall be cut, damaged, or used by the Permittee, except as may be permitted herein and with prior DNCR approval.
4. The Division reserves the right to remain in contact with the Permittee if complaints are received regarding the Permittee's use of the Premises. Further, the Division reserves the right to impose further conditions as needed.
5. The Permittee agrees that the Director, Division of Parks and Recreation, or any duly authorized agent, at any time, may examine and inspect all property located and situated on and in these Premises.
6. This Permit is not transferable, and the Director, Division of Parks and Recreation, may revoke this permit at any time for any reasonable cause.
7. The Division can never guarantee that the site will, at all times, have the capacity to serve the Event or that the conditions of weather will be appropriate for the Event. This is a risk that the Permittee alone must bear.
8. The Permittee shall agree that all precautions shall be taken to ensure that there will be no conflict with recreational users in the area, except as permitted herein.
9. The Permittee shall recognize the Department of Natural and Cultural Resources, Division of Parks and Recreation as host sites for the Event on all publications, promotional materials, and websites.
10. The Permittee shall adhere to all specific requirements and must follow the policy as listed herein.
11. The Permittee shall agree that if they wish to add any elements to the Event as listed herein, an addendum to the Permit shall be required. The addendum will only be permitted if the State agrees to the request. Otherwise, the elements of this signed Permit shall remain in force.

CB 3/21/25
Initial/Date

**NH Department of Natural and Cultural Resources – Division of Parks and Recreation
Special Use Permit Specific Requirements (continued)**

Y. Pre-Event Requirements:

1. The Permittee shall submit a description and map of the proposed Event layout over and across the Premises.
 - i. This shall include but not be limited to the use of trails, pavilions, day-use areas, parking lots, etc.
 - ii. This shall be submitted to the Concord Headquarters with the signed Permit.
2. The Permittee shall meet with the Regional Supervisor and/or the Onsite Contact no less than one week prior to the Event to finalize the Event layout and use of the Premises as well as any pre-event setup and post-event dismantle requirements.
3. The Permittee shall make necessary contacts and obtain approvals from appropriate town and state agencies including but not limited to the State Department of Transportation and local fire and police departments.
 - i. The Permittee shall comply, at its expense, with all local and state requirements for police and traffic control.

Z. General Cancellations:

1. DNCR reserves the right to delay or cancel any event in accordance with the Governor and public health and safety directives.
 - i. If DNCR cancels the Event, all amounts of money submitted to DNCR for the Permit shall be returned to the Permittee.
 - ii. The Permittee shall agree that should the Event be canceled, the Permittee will indemnify and hold the State of New Hampshire harmless with respect to any claims against the State arising out of the cancellation.
2. If the Permittee cancels the Event outside of the Governor or DNCR directive, DNCR reserves its right to retain any money paid for the Event.

AA. Additional Permitting Requirements:

1. The Permittee shall obtain all required permits and approvals from other State and Local agencies including but not limited to permits for tents, serving liquor, fireworks, and road closures.
 - i. The Permittee shall retain copies of such licenses and permits and shall provide DNCR with copies of any and all permits immediately upon request.

BB. Trash and Recycling:

1. The Permittee shall, at its expense, be responsible for the disposal of all trash and recycling.
2. Clean-up shall be considered acceptable to DNCR and complete upon inspection by DNCR.
3. Should Premises not be returned to conditions as found by the end of the day following the Event (unless otherwise discussed and approved by the State), the Permittee shall pay a \$200.00 penalty fee.

CC. Signs, Banners, and Trail Markers:

1. All signs, banners, and trail markers installed on the Premises shall be approved by DNCR prior to installation.
2. All signs, banners, and trail markers shall be installed no earlier than the morning of the Event and shall be removed no later than the end of the Event, unless otherwise listed herein.
3. All signs, banners, and trail markers must have the Permittee's name and contact information on them.
4. If signs, banners, and trail markers are not removed from the Premises by the end of the Event, the Permittee shall pay a \$200.00 penalty fee.

DD. Emergency Personnel and Access:

1. The Permittee shall allow ample space, as determined by the State, for emergency vehicle access and operational traffic flow, as needed.
2. The Permittee is responsible for coordinating and paying for police, fire, ambulance, and any other emergency response details, as needed.

EE. Photography:

1. The Permittee shall be allowed to take photos and film the Event for promotional purposes only.
2. The use of unmanned aircraft (a.k.a. "drones") shall be strictly prohibited.

CB 3/21/25
Initial/Date

NH Department of Natural and Cultural Resources – Division of Parks and Recreation
Special Use Permit Specific Requirements (continued)

FF. Grounds and Premises:

1. The Premises' natural features shall not be altered or disturbed in any way and all areas shall be fully restored at the expense of the Permittee no later than the Monday following the Event.
 - i. Restoration shall be deemed acceptable to DNCR upon inspection by the Park Manager.
 - ii. If the Premises are not returned to the pre-event condition as indicated, the Permittee shall pay a \$200.00 penalty fee.
2. The Permittee shall reimburse DNCR for all expenses incurred to repair damage or to restore the Premises to pre-event condition. The Permittee shall also reimburse DNCR for any and all applicable penalty fees incurred as defined herein. Payment shall be due upon receipt of the invoice.

GG. Post-Event Requirements:

1. The Permittee shall submit, without demand, the following reports:
 - i. Detailed income and expense report that itemizes all revenue (by revenue source), including but not limited to registration fee by fee type, sponsors, and donations.
 - ii. Attendance report that identifies the total number of staff, volunteers, vendors, participants, and spectators.
 - iii. All reports must be submitted within sixty (60) days of the end of the Event.
2. The Permittee shall remit payment for all outstanding fees including but not limited to day-use fees not collected during the Event and any penalty fees if applicable. Payment shall be due, without demand, upon receipt of the invoice.

HH. Additional Fees and Penalty Fees:

1. The Permittee shall reimburse DNCR for all expenses incurred to repair damage or to restore the Premises to pre-event condition as well as all applicable penalty fees incurred as defined herein.
2. The Permittee shall agree to reimburse the State for all staff hours required outside of their normal work schedule.
 - i. If applicable, this shall include hours prior to the start of the Event to prepare the Premises as well as any hours after the Event to shut down the park for the day.
 - ii. The rate shall be \$50 per hour per staff member and payment shall be due upon receipt of invoice.
3. The Permittee also shall reimburse the Division for all applicable penalty fees incurred as defined herein, and payment for penalty fees shall be due upon receipt of the invoice.

II. Additional Changes After Permit Execution:

1. Any changes to the terms and conditions of the Permit must be agreed to and approved in writing by the State and the Permittee.
2. The Permittee shall agree that if they have additional events not listed in this Permit, the Event shall require a separate special use permit.

- The remainder of this page was intentionally left blank -

CA 3/21/25
Initial/Date

**NH Department of Natural and Cultural Resources – Division of Parks and Recreation
Special Use Permit Policy**

1. The Permittee, including all persons/groups associated with the Special Use Permit (Permit), shall comply with all rules, regulations, and reasonable requests made by the Department of Natural and Cultural Resources (DNCR), the Division of Parks and Recreation (DPR), the park manager and authorized Division staff
2. An application for a Permit must be received by Concord Headquarters at least 30 days prior to the start date of the event or the Permittee shall incur an expedite fee of an additional \$100. Permit applications received by the Concord Headquarters seven (7) or fewer days prior to the event date shall be denied.
3. An application for a Permit shall be accompanied by the \$100 non-refundable administrative fee and any applicable expedite fee, made payable to the Treasurer, State of NH. Applications will not be processed or approved without payment unless alternate arrangements are made through Concord Headquarters
4. The Permittee shall pay all other applicable fees, including event fees, facility rental fees, admission and parking fees, and penalty fees in the manner contracted in the Permit, and shall comply with all conditions identified on the Permit.
5. The Permittee shall carry and maintain in force general liability insurance coverage in the following amounts: a) One Million Dollars (\$1,000,000) per occurrence; b) Two Million Dollars (\$2,000,000) in the aggregate; and c) One Hundred Thousand Dollars (\$100,000) for damage to rented premises. The Permittee shall be responsible for all costs under a deductible.

The State may require coverage that exceeds the amounts listed herein should the risks associated with the event or activity so warrant to reasonably protect the State. Such additional insurance coverage shall be reflected in the "Specific Requirements" sections of the Permit

The Permittee shall identify the State as the Certificate Holder and additional insured and shall furnish a Certificate of Insurance with the permit application. Applications shall not be processed or approved without required proof of insurance. The Certificate Holder shall be listed as follows: State of New Hampshire, Department of Natural and Cultural Resources, Division of Parks and Recreation, 172 Pembroke Road, Concord NH 03301.

6. The Permittee shall indemnify and hold harmless the State, its officers, and employees, concerning liability for bodily injury or property damage caused in whole, or in part, by the Permittee's acts or omissions, or the acts or omissions of those within the Permittee's party, or the acts or omissions of those acting on the Permittee's behalf, to the extent RSA 99-D:1 and 2 do not apply.
Nothing herein contained shall be deemed to constitute a waiver of sovereign immunity of the State, which immunity is hereby reserved to the State
7. The use and/or activities conducted by the Permittee shall be limited to the approved use and/or activities identified in the Permit. There shall be no soliciting except as may be permitted.
8. Only the buildings, facilities, specified areas, or resources of the DNCR lands identified in the Permit shall be used for the approved use or activity, and only during the dates and hours so authorized by the Permit. The Permit is not transferrable.
9. The Permittee shall display a copy of the Permit upon request by the park manager or staff on the day of the event.
10. The use or activity, while engaged or executed, shall not unreasonably cause, or contribute to the degradation of the visitor experience, as determined by the authorized DNCR personnel.
11. The use or activity, while engaged or executed, shall not cause environmental or property damage to DNCR lands, facilities, and resources, as determined by the authorized DNCR personnel.
12. All signing, posting, decorating, and set-up shall be appropriate for a family-friendly park and forest environment, subject to the approval of the park manager or authorized personnel.
13. Parking for the event is in designated areas only. Park staff will inform the Permittee of the designated parking areas.
14. The DNCR has a carry-in/carry-out trash policy. All buildings, facilities, specified areas, or resources used for the approved use or activity shall be restored by the Permittee to the same condition in which it was initially found, including removal of all signs, postings, decorations, equipment, and structures, and trash and repairs and/or restoration of State property.
15. Supervision of the use or activity shall be the responsibility of the Permittee.
16. All future permit issuances to the Permittee are contingent upon satisfactory performance of conditions under the Permit.
17. Breach of the Policy or any state park policies will result in the termination of the event at any time before or during the event, without refund of any or all fees
18. DNCR reserves the right to suspend or cancel the event or change the event route should the need to ensure public safety or protect facilities or natural resources arise, such as but not limited to weather conditions, major accidents, or trail conditions.

I, the Permittee, agree to abide by the Policy and the specific conditions and requirements herein identified.

Charlene A. Bemis
Permittee, duly authorized

3/21/25
Date

CHARLENE A. BEMIS
Printed Name

Please review, sign, and return all required fees and documents to
JCLP-040318W 031818

NH Division of Parks and Recreation, Attn: SUP Office
172 Pembroke Road, Concord, NH 03301

CB 3/21/25
Initial/Date

Alzheimer's Association

320 Nevada St Ste 201
Ride to End ALZ New England
DP2025-012

Income & Expense Statement

<u>Gross Income</u>		
1		
2		
3		
4		
5		
6		
7		
8		
	Total Gross Income	\$0.00
<u>Expenses</u>		
1	Permit Fees (Admin, Event, Pavilion, Dumpster)	
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
	Total Expenses	\$0.00
	<u>Net Income</u>	\$0.00
<u>DONATIONS by vendor to organizations</u>		
1		
2		
3		
	Total Donations	\$0.00
	PROFIT/(LOSS)	\$0.00

Attendance
Staff/Volunteers/Vendors
Participants
Spectators
Total Attendance

Total # of people

CB 3/21/25
Initial/Date



New Hampshire State Parks
 172 Pembroke Road
 Concord, NH 03301

INVOICE

DATE: March 20, 2025
 INVOICE #: SUP: DP2025-012

Bill To:
 Alzheimer's Association
 Attn: Julie Bengis
 320 Nevada St Ste 201
 Newton, MA 02460

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
Administrative Fee:	1	\$ 100.00	\$ 100.00
Event Fee:	1	\$ 450.00	\$ 450.00
Facility Use Fee(s):	0	\$ -	\$ -
Pavilion	1	\$ 2,500.00	\$ 2,500.00
Impact Fee(s):			\$ -
Additional Staff Hours*:		\$ 50.00	TBD
Compactor Truck/dumpster tipping:	1	\$ 90.00	\$ 90.00
Admin Fee Paid 11/19/24	1		\$ (100.00)
			\$ -
TOTAL			\$ 3,040.00

*Additional Staff hours, gross revenue, and other applicable fees will be billed once the event is over, as needed

Make all checks payable to **Treasurer, State of New Hampshire**
 If you have any questions concerning this invoice, contact:
 Special Use Permit Office, 603-271-3556, dncr.stateparkpermits@dncr.nh.gov

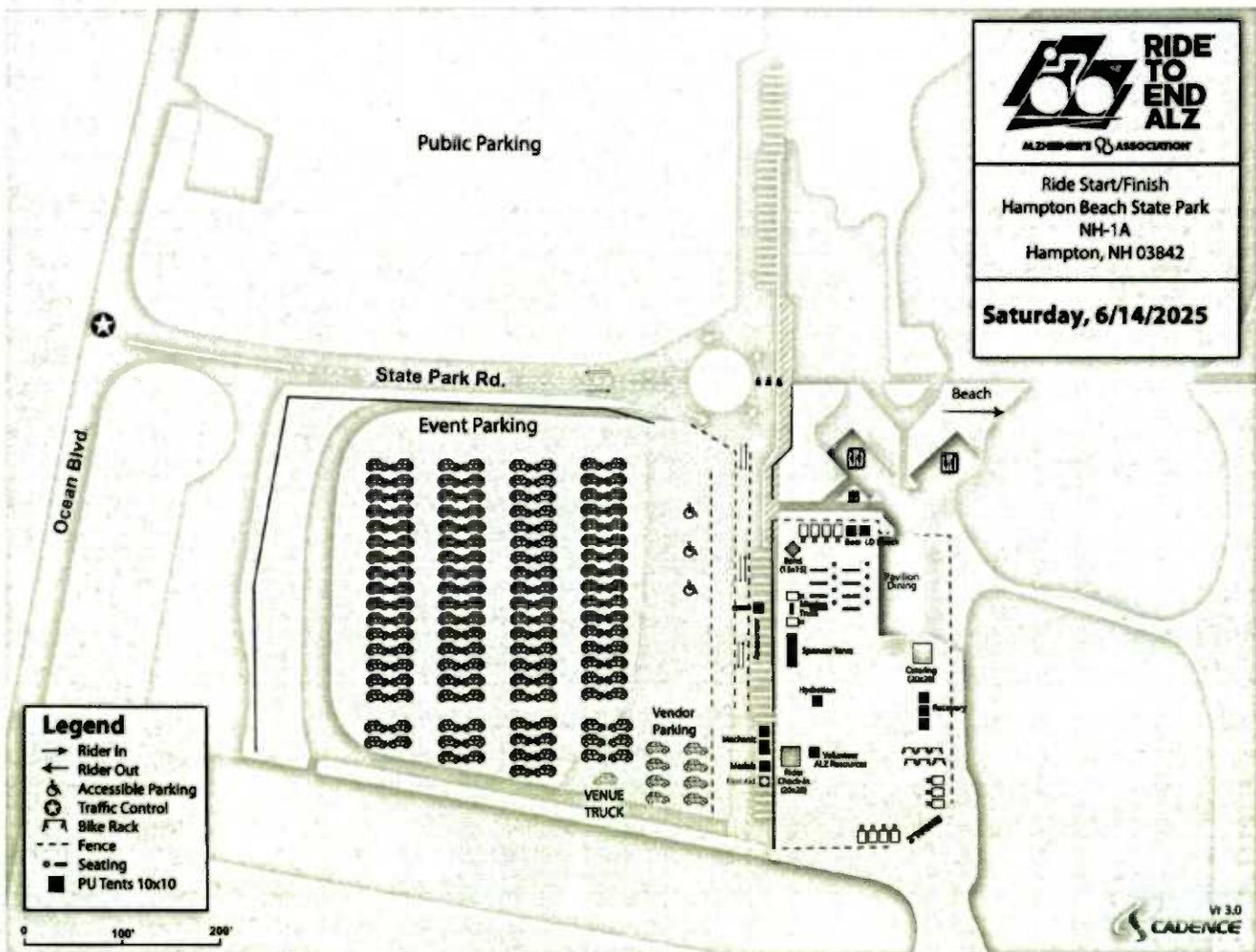
THANK YOU FOR YOUR BUSINESS!

CB 3/21/25
 Initial/Date



Ride Start/Finish
Hampton Beach State Park
NH-1A
Hampton, NH 03842

Saturday, 6/14/2025



- Legend**
- Rider In
 - ← Rider Out
 - ♿ Accessible Parking
 - ⊙ Traffic Control
 - 🚲 Bike Rack
 - - - Fence
 - Seating
 - PU Tents 10x10



Initial/Date CG 3/21/25

alz.org
800.272.3900

National Office
225 N Michigan Ave., Suite 1700
Chicago, Illinois 60601

alzheimer's  association

THE BRAINS BEHIND SAVING YOURS:

January 16, 2025

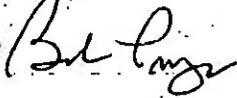
To Whom It May Concern,

As the Chief Administrative Officer for the Alzheimer's Disease and Related Disorders Association Inc. (the "Association"), I confirm that Charlene Bemis is the Senior Director for Development of the Association's Massachusetts/New Hampshire Chapter.

I further confirm that in this capacity, Ms. Bemis has the authority to execute permit applications on behalf of the Association with respect to the June 14, 2025 Ride to End ALZ.

This authority remains valid until June 15, 2025.

Sincerely,



Barbara Pryor
Chief Administrative Officer

State of Illinois)))

County of Cook)))

The foregoing instrument was acknowledged before me this 16 of January, 2025 by Barbara Pryor, Chief Administrative Officer of Alzheimer's Disease and Related Disorders Association Inc., an Illinois corporation, on behalf of the corporation.


Signature of Notary Public

[SEAL



ULICK OSULLIVAN
OFFICIAL SEAL
Notary Public, State of Illinois
My Commission Expires
February 24, 2028



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/14/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Inszone Insurance Services 1101 Perimeter Drive, Suite 500 Schaumburg IL 60173	CONTACT NAME: Sandy Crespin PHONE (A/C, No, Ext): 847-719-7877 E-MAIL ADDRESS: screspin@inszoneins.com	FAX (A/C, No): 847-398-7077	
	INSURER(S) AFFORDING COVERAGE		
INSURED Alzheimer's Disease & Related Disorders Association, Inc. 225 N. Michigan Ave Ste 1700 Chicago IL 60601	INSURER A: Philadelphia Indemnity Insurance Company		NAIC # 18058
	INSURER B: Hartford Insurance Group		29424
	INSURER C: Homesite Insurance Company		17221
	INSURER D:		
	INSURER E:		

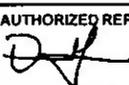
COVERAGES **CERTIFICATE NUMBER:** 413017487 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Abuse/Molestation GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO. SUBJECT <input type="checkbox"/> LOC OTHER:	Y	Y	PHPK2664736	3/11/2025	3/11/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			PHPK2664736	3/11/2025	3/11/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ UM/UIM \$ 1,000,000
A C	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			PHUB903794 CXS04692300	3/11/2025 3/11/2025	3/11/2026 3/11/2026	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below		Y	83WEBU6934	3/11/2025	3/11/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A A	D&O, EPLI PROFESSIONAL LIABILITY			PHSD1863000 PHPK2664736	3/11/2025 3/11/2025	3/11/2026 3/11/2026	D&O \$50/EPLI \$50K RET 10,000,000 CL MD 1,000,000/AGGR 3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Massachusetts/New Hampshire Chapter
Liquor Liability covered under the General Liability policy above for \$1,000,000 limits
RE: Annual Ride to End Alzheimer's, Event held June 13-14, 2025 at Hampton Beach State Park
State of New Hampshire; it's officers and employees are included as Additional Insured for operations conducted by the insured. Coverage is Primary/Non-Contributory and includes Waiver of Subrogation. Subject to policy terms and conditions.
**Bounce Houses and other rebounding devices are excluded from any liability coverage on this policy.

CERTIFICATE HOLDER State of New Hampshire DNCR Division of Parks & Recreation 172 Pembroke Rd Concord NH 03301	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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