CJG

STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS
OFFICE OF THE COMMISSIONER
P.O. BOX 1806
CONCORD, NH 03302-1806
603-271-5603 FAX: 888-908-6609
TDD ACCESS: 1-800-735-2964
www.corrections.nh.gov

HELEN E. HANKS
COMMISSIONER

PAUL D. RAYMOND, JR.
ASSISTANT COMMISSIONER

20

April 17, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the NH Department of Corrections (NHDOC) to make **RETROACTIVE, UNENCUMBERED SOLE SOURCE** payments of invoices from PTS of America, Vendor #250719, totaling $45,669.00 for the necessary transfer of inmates. Effective upon Governor and Executive Council approval. 100% General Funds.

Invoice #	Invoice Date	Amount
239823	11/20/2024	$6,935.00
240099	12/1/2024	$6,542.00
240219	12/4/2024	$3,600.00
240445	12/13/2024	$7,320.00
242561	3/3/2025	$6,850.00
242931	3/17/2025	$6,710.00
243247	3/28/2025	$3,692.00
243481	4/4/2025	$4,020.00
	Total:	$45,669.00

Funding is available in the account as follows:

02-46-46-463510-33720000-242-500787 NH State Prison for Men; Transportation of Inmates

EXPLANATION

Pursuant to RSA 21-H:12, NHDOC utilizes transportation services as needed when it is deemed necessary to transfer inmates from one state to another. The Commissioner may transfer an inmate for a variety of reasons such as best public interest for a high-profile inmate or safety of staff. Due to the sensitive nature of these transfers, utilization of transfer services is needed with little notice as to not draw attention to the transfer. Because of this, it can be necessary to utilize different vendors to ensure that they will have the capability to provide transfer services with short notice. Because no statewide contract existed, Governor & Executive Council approval is required to pay the invoices totaling $45,669.00.

This request for payment is retroactive due to the invoicing being received after the transfer is completed. This item is sole source as this vendor was utilized because they were able to provide the required services within the notice of time given to ensure that the needs of the inmate and staff are met, and privacy and safety are maintained.

For future inmate transfers, NHDOC published a Request for Proposal (RFP) soliciting vendors who could provide services needed to transport inmates in a professional manner and in accordance with State and Federal law in assuming custody.

Respectfully Submitted,

Helen E. Hanks
Commissioner

PTS of America
US Corrections
US Prisoner Transport
P.O. BOX 306476
NASHVILLE, TN 37230-6476

Invoice

Date	Invoice #
11/20/2024	239823

Bill To
NEW HAMPSHIRE DOC ATTN: ACCOUNTS PAYABLE - FINANCIAL SERVICES DONNA.GUNBY@DOC.NH.GOV DOC-FINANCIALSERVICES@DOC.NH.GOV

Remit To
U.S. CORRECTIONS, LLC P.O. BOX 306476 NASHVILLE, TN 37230-6476

Terms	Due Date	Customer #
DUE UPON RECEIPT	11/20/2024	3601

PASSENGER NAME	Passenger ID#	Destination	Amount Due
		FROM: TO: NEW HAMPSHIRE STATE PRISON CONCORD, NH D/O: 11/20	6,935.00

Total	$6,935.00

Thank you for your business. We appreciate it very much!!!

Phone #	Fax #	E-mail
(866) 388-8488	(615) 352-9737	billing@prisonertransport.net

PTS of America
US Corrections
US Prisoner Transport
P.O. BOX 306476
NASHVILLE, TN 37230-6476

Invoice

Date	Invoice #
12/1/2024	240099

Bill To
NEW HAMPSHIRE DOC ATTN: ACCOUNTS PAYABLE - FINANCIAL SERVICES DONNA.GUNBY@DOC.NH.GOV DOC.FINANCIALSERVICES@DOC.NH.GOV

Remit To
U.S. CORRECTIONS, LLC P.O. BOX 306476 NASHVILLE, TN 37230-6476

Terms	Due Date	Customer #
DUE UPON RECEIPT	12/1/2024	3601

PASSENGER NAME	Passenger ID#	Destination	Amount Due
		FROM: TO: NEW HAMPSHIRE STATE PRISON CONCORD, NH D/O: 12/01	6,542.00

Total	$6,542.00

Thank you for your business. We appreciate it very much!!!

Phone #	Fax #	E-mail
(866) 388-8488	(615) 352-9737	billing@prisonertransport.net

PTS of America
US Corrections
US Prisoner Transport
P.O. BOX 306476
NASHVILLE, TN 37230-6476

Invoice

Date	Invoice #
12/4/2024	240219

Bill To
NEW HAMPSHIRE DOC ATTN: ACCOUNTS PAYABLE - FINANCIAL SERVICES DONNA.GUNBY@DOC.NH.GOV DOC-FINANCIALSERVICES@DOC.NH.GOV

Remit To
U.S. CORRECTIONS, LLC P.O. BOX 306476 NASHVILLE, TN 37230-6476

Terms	Due Date	Customer #
DUE UPON RECEIPT	12/4/2024	3601

PASSENGER NAME	Passenger ID#	Destination	Amount Due
		FROM TO: NEW HAMPSHIRE STATE PRISON CONCORD, NH D/O: 12/04	3,600.00

Total	$3,600.00

Thank you for your business. We appreciate it very much!!!

Phone #	Fax #	E-mail
(866) 388-8488	(615) 352-9737	billing@prisonertransport.net

PTS of America
US Corrections
US Prisoner Transport
P.O. BOX 306476
NASHVILLE, TN 37230-6476

Invoice

Date	Invoice #
12/13/2024	240445

Bill To
NEW HAMPSHIRE DOC ATTN: ACCOUNTS PAYABLE - FINANCIAL SERVICES DONNA.GUNBY@DOC.NH.GOV DOC-FINANCIALSERVICES@DOC.NH.GOV

Remit To
U.S. CORRECTIONS, LLC P.O. BOX 306476 NASHVILLE, TN 37230-6476

Terms	Due Date	Customer #
DUE UPON RECEIPT	12/13/2024	3601

PASSENGER NAME	Passenger ID#	Destination	Amount Due
		FROM: NEW HAMPSHIRE STATE PRISON CONCORD, NH TO: D/O: 12/13	7,320.00

Total	$7,320.00

Thank you for your business. We appreciate it very much!!!

Phone #	Fax #	E-mail
(866) 388-8488	(615) 352-9737	billing@prisonertransport.net

PTS of America
US Corrections
US Prisoner Transport
P.O. BOX 306476
NASHVILLE, TN 37230-6476

Invoice

Date	Invoice #
3/3/2025	242561

Bill To
NEW HAMPSHIRE DOC ATTN: ACCOUNTS PAYABLE - FINANCIAL SERVICES DONNA.GUNBY@DOC.NH.GOV DOC-FINANCIALSERVICES@DOC.NH.GOV

Remit To
U.S. CORRECTIONS, LLC P.O. BOX 306476 NASHVILLE, TN 37230-6476

Terms	Due Date	Customer #
DUE UPON RECEIPT	3/3/2025	3601

PASSENGER NAME	Passenger ID#	Destination	Amount Due
		FROM: TO: NEW HAMPSHIRE STATE PRISON CONCORD, NH D/O: 3/03	6,850.00

RECEIVED
MAR 10 2025
DOC - FISCAL

Total	$6,850.00

Thank you for your business. We appreciate it very much!!!

Phone #	Fax #	E-mail
(866) 388-8488	(615) 352-9737	billing@prisonertransport.net

PTS of America
US Corrections
US Prisoner Transport
P.O. BOX 306476
NASHVILLE, TN 37230-6476

Invoice

Date	Invoice #
3/17/2025	242931

Bill To
NEW HAMPSHIRE DOC ATTN: ACCOUNTS PAYABLE - FINANCIAL SERVICES DONNA.GUNBY@DOC.NH.GOV DOC-FINANCIALSERVICES@DOC.NH.GOV

Remit To
U.S. CORRECTIONS, LLC P.O. BOX 306476 NASHVILLE, TN 37230-6476

Terms	Due Date	Customer #
DUE UPON RECEIPT	3/17/2025	3601

PASSENGER NAME	Passenger ID#	Destination	Amount Due
		FROM: TO: NEW HAMPSHIRE STATE PRISON CONCORD, NH D/O: 3/17	6,710.00

RECEIVED
MAR 19 2025
DOC - FISCAL

Total	$6,710.00

Thank you for your business. We appreciate it very much!!!

Phone #	Fax #	E-mail
(866) 388-8488	(615) 352-9737	billing@prisonertransport.net

PTS of America
US Corrections
US Prisoner Transport
P.O. BOX 306476
NASHVILLE, TN 37230-6476

Invoice

Date	Invoice #
3/28/2025	243247

Bill To
NEW HAMPSHIRE DOC ATTN: ACCOUNTS PAYABLE - FINANCIAL SERVICES DONNA.GUNBY@DOC.NH.GOV DOC-FINANCIALSERVICES@DOC.NH.GOV

Remit To
U.S. CORRECTIONS, LLC P.O. BOX 306476 NASHVILLE, TN 37230-6476

Terms	Due Date	Customer #
DUE UPON RECEIPT	3/28/2025	3601

PASSENGER NAME	Passenger ID#	Destination	Amount Due
		FROM: TO: NEW HAMPSHIRE STATE PRISON CONCORD, NH D/O: 3/28	3,692.00

RECEIVED
APR 01 2025
DOC - FISCAL

Total $3,692.00

Thank you for your business. We appreciate it very much!!!

Phone #	Fax #	E-mail
(866) 388-8488	(615) 352-9737	billing@prisonertransport.net

PTS of America
US Corrections
US Prisoner Transport
P.O. BOX 306476
NASHVILLE, TN 37230-6476

Invoice

Date	Invoice #
4/4/2025	243481

Bill To
NEW HAMPSHIRE DOC ATTN: ACCOUNTS PAYABLE - FINANCIAL SERVICES DONNA.GUNBY@DOC.NH.GOV. DOC-FINANCIALSERVICES@DOC.NH.GOV

Remit To
U.S. CORRECTIONS, LLC P.O. BOX 306476 NASHVILLE, TN 37230-6476

Terms	Due Date	Customer #
DUE UPON RECEIPT	4/4/2025	3601

PASSENGER NAME	Passenger ID#	Destination	Amount Due
		FROM: TO: NEW HAMPSHIRE STATE PRISON CONCORD, NH D/O: 4/04	4,020.00

RECEIVED
APR 08 2025
DOC - FISCAL

Total	$4,020.00

Thank you for your business. We appreciate it very much!!!

Phone #	Fax #	E-mail
(866) 388-8488	(615) 352-9737	billing@prisonertransport.net