



The State of New Hampshire
Department of Environmental Services



Robert R. Scott, Commissioner

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March 26, 2025

Her Excellency, Governor Kelly A. Ayotte
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Environmental Services (NHDES) to accept and expend \$86,040 in federal Clean Water Act (CWA) Section 604(b) planning grant funds from the US Environmental Protection Agency (USEPA), effective upon Governor & Council approval through June 30, 2025. Funding is 100% Federal Funds.

Funding is to be re-budgeted as follows:

**SECTION 604 PLANNING
 03-44-44-442010-20200000
 Fiscal Year 2025**

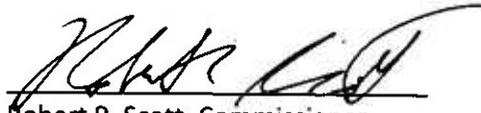
Class	Budget Category	Current Budget	Accept & Expend	Revised Budget
Income				
000-403991	Federal Funds	607,988	86,040	694,028
Expenditures				
010-500100	Personal Service Perm	72,233		72,233
018-500106	Overtime	2,000		2,000
020-500200	Current Expenses	1,250		1,250
022-500255	Rents-Leases Other Than State	1,500		1,500
024-500225	Maint Other Than Bldg-Grds	100		100
026-500251	Organizational Dues	300		300
027-582703	Transfers To DOIT	6,533		6,533
028-582814	Transfers To General Services	4,596		4,596
030-500321	Equipment	3,950		3,950
038-500177	Technology - Software	1,700		1,700
039-500191	Telecommunications	2,000		2,000
040-500800	Indirect Costs	19,335		19,335

Class con't	Budget Category	Current Budget	Accept & Expend	Revised Budget
041-500801	Audit Fund Set-aside	525	169	694
042-500620	Additional Fringe Benefits	19,603		19,603
049-584995	Transfer To Other State Agencies	38		38
050-500109	Personal Services Temp	9,131		9,131
057-500531	Books Periodicals	300		300
059-500117	Temp Full Time	87,681		87,681
060-500601	Benefits	89,976		89,976
066-500554	Employee Training	1,000		1,000
070-500705	In State Travel	1,500		1,500
072-500574	Grants- Federal	280,987	85,871	366,858
080-500710	Out of State Travel	1,700		1,700
102-500731	Contracts for Program Services	50		50
	TOTAL	607,988	86,040	694,028

EXPLANATION

NHDES receives funds under Section 604 (b) of the United States Environmental Protection Agency (EPA) Clean Water Act, which a minimum of 40% must be granted for water quality planning projects. In recent years additional funding has been allotted by EPA for this program. These additional funds are being allocated to class 072, Grants Federal, to issue a grant to the White Oak Pond Protective Association in Holderness, New-Hampshire to develop the White Oak Pond Watershed Management Plan. Funds are also being added to class 041- Audit Set aside in accordance with state statute.

We respectfully request your approval of this item.


Robert R. Scott, Commissioner

**NH DEPARTMENT OF ENVIRONMENTAL SERVICES
SECTION 604 PLANNING
FISCAL SITUATION FY2025
03-44-44-442010-20200000**

Total Federal Awards	\$946,000
Less Expenditures thru 06/30/2024	<u>\$251,971</u>
Remaining Authorization to Budget	\$694,029
Less Current FY25 Budget Authorization	<u>\$607,988</u>
Total Available for Budgeting	\$86,040
REQUESTED ACTION	<u>\$86,040</u>
Available to Budget at a later date	\$0

Grant Award Number	<u>Award Amount</u>	<u>Expenses to 06/30/2024</u>	<u>Balance</u>
C6-00A00932-0	\$306,000	\$206,508	\$99,492
C6-00A00940-0	\$307,000	\$45,463	\$261,537
C600100224	\$333,000	\$0	\$333,000
TOTAL	<u>\$946,000</u>	<u>\$251,971</u>	<u>\$694,029</u>

	U.S. ENVIRONMENTAL PROTECTION AGENCY Cooperative Agreement	GRANT NUMBER (FAIN): 00A00940 MODIFICATION NUMBER: 0 PROGRAM CODE: C6	DATE OF AWARD 08/25/2023
		TYPE OF ACTION New	MAILING DATE 08/30/2023
		PAYMENT METHOD: ASAP	ACH# 10108
		Send Payment Request to: Contact EPA RTPFC at: rtpfc-grants@epa.gov	
RECIPIENT TYPE: State		RECIPIENT: New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302 EIN: 02-6000618	
RECIPIENT: New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302 EIN: 02-6000618		PAYEE: New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302	
PROJECT MANAGER Katherine Zink 29 Hazen Drive, P.O. Box 95 Concord, NH 03302 Email: Katherine.E.Zink@des.nh.gov Phone: 603-271-8861		EPA PROJECT OFFICER Erik Beck 5 Post Office Square, Suite 100 Boston, MA 02109 Email: Beck.Erik@epa.gov Phone: 617-918-1606	
		EPA GRANT SPECIALIST Trevor Tavano Grants Management Branch 5 Post Office Square, Suite 100 Boston, MA 02109 Email: Tavano.Trevor@epa.gov Phone: 617-918-1235	
PROJECT TITLE AND DESCRIPTION Water Quality Planning Activities See Attachment 1 for project description.			
BUDGET PERIOD 07/01/2023 - 09/30/2026	PROJECT PERIOD 07/01/2023 - 09/30/2026	TOTAL BUDGET PERIOD COST \$307,000.00	TOTAL PROJECT PERIOD COST \$307,000.00
NOTICE OF AWARD			
<p>Based on your Application dated 01/25/2023 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$307,000.00. EPA agrees to cost-share 100.00% of all approved budget period costs incurred, up to and not exceeding total federal funding of \$307,000.00. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.</p>			
ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)		AWARD APPROVAL OFFICE	
ORGANIZATION / ADDRESS U.S. EPA, Region 1, EPA New England 5 Post Office Square, Suite 100 Boston, MA 02109-3912		ORGANIZATION / ADDRESS U.S. EPA, Region 1, EPA New England R1 - Region 1 5 Post Office Square, Suite 100 Boston, MA 02109-3912	
THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY			
Digital signature applied by EPA Award Official Arthur Johnson - Director, Mission Support Division			DATE 08/25/2023

	U.S. ENVIRONMENTAL PROTECTION AGENCY Grant Agreement		GRANT NUMBER (FAIN): 00100224	DATE OF AWARD
			MODIFICATION NUMBER: 0	08/20/2024
			PROGRAM CODE: C6	MAILING DATE
			TYPE OF ACTION New	08/23/2024
RECIPIENT TYPE: State		Send Payment Request to: Contact EPA RTPFC at: rtpfc-grants@epa.gov		
RECIPIENT: ENVIRONMENTAL SERVICES, NEW HAMPSHIRE DEPARTMENT OF PO BOX 95 29 HAZEN DRIVE CONCORD, NH 03302-0095 EIN: 02-6000618		PAYEE: ENVIRONMENTAL SERVICES, NEW HAMPSHIRE DEPARTMENT OF 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095		
PROJECT MANAGER Katherine Zink 29 HAZEN DRIVE CONCORD, NH 03302-0095 Email: Katherine.E.Zink@des.nh.gov Phone: 603-271-2413	EPA PROJECT OFFICER Erik Beck 5 Post Office Square, Suite 100 Boston, MA 02109 Email: Beck.Erik@epa.gov Phone: 617-918-1606	EPA GRANT SPECIALIST Trevor Tavano Grants Management Branch 5 Post Office Square, Suite 100 Boston, MA 02109 Email: Tavano.Trevor@epa.gov Phone: 617-918-1235		
PROJECT TITLE AND DESCRIPTION NHDES FFY24 CWA 604(b) Water Quality Planning Activities See Attachment 1 for project description.				
BUDGET PERIOD 05/09/2024 - 10/01/2029	PROJECT PERIOD 05/09/2024 - 10/01/2029	TOTAL BUDGET PERIOD COST \$ 333,000.00	TOTAL PROJECT PERIOD COST \$ 333,000.00	
NOTICE OF AWARD				
Based on your Application dated 03/22/2024 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$ 333,000.00. EPA agrees to cost-share <u>100.00%</u> of all approved budget period costs incurred, up to and not exceeding total federal funding of \$ 333,000.00. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.				
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ORGANIZATION / ADDRESS U.S. EPA, Region 1, EPA New England 5 Post Office Square, Suite 100 Boston, MA 02109-3912		ORGANIZATION / ADDRESS U.S. EPA, Region 1, EPA New England R1 - Region 1 5 Post Office Square, Suite 100 Boston, MA 02109-3912		
THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY				
Digital signature applied by EPA Award Official Arthur Johnson - Director, Mission Support Division				DATE 08/20/2024

	U.S. ENVIRONMENTAL PROTECTION AGENCY Cooperative Agreement	GRANT NUMBER (FAIN): 00A00932 MODIFICATION NUMBER: 0 PROGRAM CODE: C6	DATE OF AWARD 09/07/2022
		TYPE OF ACTION New	MAILING DATE 09/12/2022
		PAYMENT METHOD: ASAP	ACH# 10108
RECIPIENT TYPE: State		Send Payment Request to: Contact EPA RTPFC at: rtpfc-grants@epa.gov	
RECIPIENT: New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095 EIN: 02-6000618		PAYEE: New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095	
PROJECT MANAGER Katie Zink 29 Hazen Drive P.O. Box 0095 Concord, NH 03302-0095 Email: Katherine.E.Zink@des.nh.gov Phone: 603-271-8861		EPA PROJECT OFFICER Erik Beck 5 Post Office Square, Suite 100, 6-MI Boston, MA 02109 Email: Beck.Erik@epa.gov Phone: 617-918-1606	EPA GRANT SPECIALIST Trevor Tavano Grants Management Branch, 05-5 5 Post Office Square, Suite 100 Boston, MA 02109 Email: Tavano.Trevor@epa.gov Phone: 617-918-1235
PROJECT TITLE AND DESCRIPTION Federal Fiscal Year 2022 604(b) Water Quality Planning Activities Base + Bipartisan Infrastructure Law See Attachment 1 for project description.			
BUDGET PERIOD 07/01/2022 - 09/30/2025	PROJECT PERIOD 07/01/2022 - 09/30/2025	TOTAL BUDGET PERIOD COST \$306,000.00	TOTAL PROJECT PERIOD COST \$306,000.00
NOTICE OF AWARD			
<p>Based on your Application dated 09/09/2021 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$306,000.00. EPA agrees to cost-share <u>100.00%</u> of all approved budget period costs incurred, up to and not exceeding total federal funding of \$306,000.00. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.</p>			
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THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY			
Digital signature applied by EPA Award Official Arthur Johnson - Director, Mission Support Division			DATE 09/07/2022