The State of New Hampshire
Department of Environmental Services

Robert R. Scott, Commissioner

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March 26, 2025

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court and

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:16-c, I, authorize the Department of Environmental Services (NHDES) to transfer funds in and among classes within an accounting unit, in the amount of $114,157, to maximize the use of federal grant funds, to complete the requirements set forth in the federal grant, effective upon Fiscal Committee and Governor & Council approval through June 30, 2025. 100% Federal Funds

Funding is to be re-budgeted as follows:

SECTION 604 PLANNING
03-44-44-442010-20200000
Fiscal Year 2025

Class	Budget Category	Current Budget	Transfer Request	Revised Budget
Income				
000-403991	Federal Funds	(607,988)	0	(607,988)
Expenditures				
010-500100	Personal Service Perm	72,233	(61,602)	10,631
018-500106	Overtime	2,000	(2,000)	0
020-500200	Current Expenses	1,250		1,250
022-500255	Rents-Leases Other Than State	1,500		1,500
024-500225	Maint Other Than Bldg-Grds	100		100
026-500251	Organizational Dues	300	(300)	0
027-582703	Transfers To DOIT	6,533		6,533
028-582814	Transfers To General Services	4,596		4,596

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Class	Budget Category	Current Budget	Transfer Request	Revised Budget
030-500321	Equipment	3,950	(3,300)	650
038-500177	Technology - Software	1,700	(1,700)	0
039-500191	Telecommunications	2,000	(1,500)	500
040-500800	Indirect Costs	19,335		19,335
041-500801	Audit Fund Set-aside	525		525
042-500620	Additional Fringe Benefits	19,603		19,603
049-584995	Transfer To Other State Agencies	38		38
050-500109	Personal Services Temp	9,131		9,131
057-500531	Books Periodicals	300	(300)	0
059-500117	Temp Full Time	87,681		87,681
060-500601	Benefits	89,976	(39,755)	50,221
066-500554	Employee Training	1,000	(500)	500
070-500705	In State Travel	1,500	(1,500)	0
072-500574	Grants- Federal	280,987	114,157	395,144
080-500710	Out of State Travel	1,700	(1,700)	0
102-500731	Contracts for Program Services	50		50
	TOTAL	607,988	0	607,988

EXPLANATION

NHDES receives funds under Section 604 (b) of the United States Environmental Protection Agency (EPA) Clean Water Act, which must be used for water quality planning projects. This transfer of appropriations will allow for two additional grants for the Monomonac Lake Watershed Management Plan and 2025 Piscataquog River Management Plan Update to be issued. There are sufficient funds available in class 010-Personal Services Perm, class 18-Overtime, class 026-Organizational Dues, class 030-Equipment, class 038-Technology Software, class 039-Telecommunications, class 057-Books & Periodicals, class 060-Benefits, class 066-Employee Training, class 070-In State Travel, and class 080-Out of State Travel for the remainder of fiscal year 2025 to cover the increase in class 072-Grants Federal.

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985.

1) Does the transfer involve continuing programs or one-time projects? This is an ongoing program

2) Is this transfer required to maintain existing program level or will it increase the program level? This is to maintain program levels

3) Cite any requirements which make this program mandatory. EPA Clean Water Act

4) Identify the source of the funds on all accounts listed on this transfer. 100% Federal Funds

5) Will there be any effect on revenue if this transfer is approved or disapproved? No

6) Are funds expected to lapse if this transfer is not approved? No

7) Are personnel services involved? Yes, we are moving excess funds due to a vacant position.
If yes, answer the following:
   a. Number of positions budgeted in each account. 1
   b. Number of positions filled in each account. 0
   c. Reason for vacant positions. Recruitment difficulties
   d. Have any positions been transferred previously in these accounts? No
   e. Will any positions be transferred as a result of this request? No

We respectfully request your approval of this item.

Robert R. Scott, Commissioner