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State of New Hampshire

DEPARTMENT OF SAFETY
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ASSISTANT COMMISSIONER

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ASSISTANT COMMISSIONER

ROBERT L. QUINN
COMMISSIONER

5E

March 7, 2025

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Safety, Division of Homeland Security and Emergency Management (HSEM) to amend the grant agreement with the Town of Farmington (177387-B002), 356 Main St., Farmington, NH 03085, to update their Hazard Mitigation Plan (HMP). This amendment will change the completion date from October 29, 2026 to May 2, 2026. This grant was initially approved by Governor and Council on June 26, 2024, item #180. Effective upon Governor and Council approval. Funding source: 100% Federal Funds. No additional funds are being requested.

EXPLANATION

This request for a change in completion date is needed due to an incorrect date listed on the initial agreement. It was agreed that a change to May 2, 2026, approved through Governor and Council, would be necessary in order to update their HMP. HSEM has reviewed this request with the Federal Emergency Management Agency (FEMA), and it was determined that the date change will not affect Federal Funding.

The Hazard Mitigation Grant Program (HMGP) is 90% Federally funded by FEMA with a 10% match requirement supplied by the sub-recipient. The sub-recipient acknowledges their match obligation as part of Exhibits B and C to their grant agreement.

In the event that HMGP funds are no longer available, General Funds and/or Highway Funds will not be requested to support this program.

Respectfully submitted,



Robert L. Quinn
Commissioner of Safety

Federal Award Title & #: Hazard Mitigation Grant Program (HMGP) 4516DRNHP00000095

Federal Awarding Agency: Federal Emergency Management Agency (FEMA)

Assistance Listings: 97.039

Applicant's Unique Entity Identifier (UEI): ZAJVC1M8WCY5

Grant Agreement Amendment

Extension or Change of Period of Performance

Town of Farmington (Sub-Recipient)

It is hereby agreed that the grant agreement (PO#1100826) approved by the Governor and Executive Council on June 26, 2024, Item #180, between the Town of Farmington as "Sub-recipient" and the Department of Safety, Division of Homeland Security & Emergency Management as "State" for upgrades to the community's Local Hazard Mitigation Plan is amended as follows:

1. GENERAL PROVISIONS, Section 1.7, Completion Date;

Change the project completion date from October 29, 2026 to May 2, 2026

2. EXHIBIT B, Scope of Work, Project Tasks & Deliverables, and Project Review & Conditions, Number 1;

Delete item three (3) in its entirety and replace with:

"The Subrecipient" agrees that the period of performance ends on May 2, 2026 and by that date the aforementioned hazard mitigation plan must be completed and have received formal approval by New Hampshire Homeland Security and Emergency Management (HSEM). All completed invoices must be sent to "the State" by June 2, 2026, thirty (30) days after the period of performance ends.

3. Exhibit C, Grant Amount and Payment Schedule, Number 2, section b

Change task completed schedule from:

Sub-Recipient Initials: 1.) ad 2.) or 3.) pm Date: 2/10/25

CarK

Task Completed	% of Individual Plan Cost to be Billed
Task 1. Document the Planning Process	20%
Task 2. Conduct a Hazard Identification and Risk Assessment	20%
Task 3. Identify Mitigation Actions	20%
Task 4. Prioritize Mitigation Actions	20%
Task 5. Submit completed plan for review, revisions, and receive APA status	15%
Task 6. Submit Adopted Plan and receive Formal Approval	5%

To:

Task Completed	% of Individual Plan Cost to be Billed
Task 1. Document the Planning Process <ul style="list-style-type: none"> • Grant Award and Contracting • Select and Hire a Vendor • Convene a Local Hazard Mitigation Planning Committee 	20%
Task 2. Conduct a Hazard Identification and Risk Assessment <ul style="list-style-type: none"> • Revisit the Hazard Profiles • Facility Inventory • Vulnerability Assessment 	20%
Task 3. Identify Mitigation Actions <ul style="list-style-type: none"> • Mitigation Goals 	20%
Task 4. Prioritize Mitigation Actions <ul style="list-style-type: none"> • Mitigation Actions 	20%
Task 5. Submit completed plan for review, revisions, and receive APA status <ul style="list-style-type: none"> • Plan Review, Evaluation, and Implementation • Plan Maintenance • Public Review of Draft 	15%
Task 6. Submit Adopted Plan and receive Formal Approval <ul style="list-style-type: none"> • Review and Approval 	5%

4. All other provisions of the grant agreement, approved by the Governor and Council on June 26, 2024 shall remain in full force and effect.

EFFECTIVE DATE OF THE AMENDMENT: This Amendment shall be effective upon its approval by the Governor & Council. If approval is withheld, this document shall become null and void, with no further obligation or recourse to either party. IN WITNESS WHEREOF, the parties have hereunto set their hands:

Sub-Recipient Initials: 1.) ab 2.) df 3.) pm Date: 2/10/25

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Town of Farmington (Sub-Recipient)

By (signature): Ann Titus

By (signature): [Signature]

Print Name: Ann Titus

Print Name: Douglas Staples

Title: Selectboard Member

Title: Selectboard Member

By (signature): Penny Morin

By (signature): [Signature]

Print Name: Penny Morin

Print Name: Charlie King

Title: Selectboard Vice-Chair

Title: Selectboard Member

Approval by State of New Hampshire, acting through its Department of Safety:

By (signature): [Signature]
Director of Administration

Approval by State of New Hampshire Attorney General:

By (signature): [Signature]
Attorney General

Sub-Recipient Initials: 1.) at 2.) OS 3.) PM

Date: 11/16/15

CK

Approval by State of New Hampshire Governor & Council / Secretary of State:

By (signature): _____

Governor & Council / Secretary of State

Sub-Recipient Initials: 1.)

ctd

2.)

df

3.)

pm

Date: 2/10/05

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Town of Farmington
Board of Selectmen Public Meeting Minutes
Monday, February 10, 2025
Selectmen's Chambers
356 Main Street-Farmington, NH 03835

Board Members Present:

Penny Morin, Vice Chairman
Ann Titus
Doug Staples
Charlie King

Board Members Absent:

Gerry Vachon, Chairman

Others Present:

Ken Dickie, Town Administrator
Kelly Heon, Finance Administrator
Jen Czysz, SRPC Executive Director
Kyle Pimental, SRPC Asst. Director

1). Call to Order:

Vice Chairman Morin called the meeting to order at 6:02 p.m.

2). Pledge of Allegiance:

All present stood for the Pledge of Allegiance.

3). Public Input: None

4). Review of Minutes:

February 3, 2025- Public Meeting Minutes- No errors or omissions

Motion: (Titus, second Staples) to accept the minutes as written passed 4-0.

February 3, 2025- Non-Public Sessions A, B, C, D and E- No errors or omissions

Motion: (Titus, second Staples) to accept the minutes as written passed 4-0.

5). Old Business:

SRPC Review-Strafford Regional Planning Commission Executive Director Jen Czysz said she likes to come approx. once a year visit each of the communities in the Planning Commission's region as an opportunity to just touch base, put a face with a name and have an opportunity to connect on what is happening here in Farmington and as well as to make sure you know what we're doing and how they can best collaborate with one another.

She said the SRPC region is 18 communities so it's not just Strafford County it's Strafford County plus Brookfield and Wakefield up in Carroll County and Northwood, Nottingham and New Market in Rockingham County. She said she'd like to throw that out there because it's little confusing because they are not affiliated with the county.

Ms. Czysz said she would do a quick little fly through some of the handouts she's not going to actually point to but she will kind of follow along the order that's in there. She said as a Planning Commission they're formed by state statute and so the Regional Planning Commission boundaries are set by executive order by the Governor. She said they have been set for quite

some time and every now and then you'll see a little shift between regions.

She said they also have a second role that they play and that is as a federal transportation and metropolitan planning organization and the third role that they play is that of an economic development district and that is also a federal designation. She said within those we're working with you and who are the communities.

Ms. Czysz said they are governed by our commissioners and the commissioners are representatives of your community. She said most recently Bill (Fisher) who was a long time Commissioner who stepped down and has left a lot of holes in a lot of different boards and commissions here in town and some big shoes to fill but they wanted to make sure to put out here today that it's really important to have a commissioner.

She said one of the things that they do is they vote on different things especially transportation projects so in that role as a metropolitan planning organization they're working with all of the towns in the region to identify different transportation projects, bring them together for the 18 communities and then it's the municipal representatives to what they call the Transportation Advisory Committee and then the commission that are ranking those projects and voting on those projects to send them to DOT for funding. So it's really important to have someone at the table to represent your community. So that's one of my pleas here this evening is to put out there for new commissioner-we have actually 2 seats that you are entitled to she said.

She said in their packets they have a little bit of information about the meeting schedule so if you do have someone who is interested in serving that meeting schedule is in here. She said they operate on a fiscal year that is July thru June so that's what the calendar is in this packet. She said she also brought a copy of the commissioner handbook so if they do have someone who is interested and they want to know a little bit more this is a great resource so they can just learn a bit about what their roles and responsibilities are and their bylaws are in here and anything like that that someone might be interested in. She said she would leave this here in case anyone knows of someone who might be interested.

Ms. Czysz said so just within those 3 program areas they have some their core plans that they work on and together those core plans come together as their comprehensive plan. She said under statute they do a regional comprehensive plan for DOT federal highway transit, they do a long-range transportation plan, for the economic development administration they do a comprehensive economic development strategy and then the other thing they do by state statute is the regional housing needs assessment. She said that regional housing needs assessment was just recently updated in 2023 so it's still pretty fresh still.

She said they are about to start working on a comprehensive update to the regional plan, long-range transportation plan and the economic development strategy and bundle them all together to be the comprehensive plan. She said they just kicked off the process in January and one of the things she put in with their handouts is a survey for the regional plan. She said one of the things she will say is yes we're pulling this information together for us to use at the commission but one of the things that they're asking respondents to do is to select what

community they are responding from so they can then take those survey results and parse them by municipalities. She said so if you wanted to know what did Farmington residents say they can pull that out for you and you could have that data from your community.

Mrs. Morin asked is this something you would like on our website.

Ms. Czysz said yes that would be fantastic. She said she thinks they sent out some information to be able to post it and share that but they can always send it again. She said she also had some postcards with her that also provide a link to this that she was maybe thinking of leaving at the desk or somewhere where it's a little bit more of a higher traffic area that they could leave those.

Mrs. Morin suggested at the library.

Ms. Czysz said the next handful of pages just give some highlights of some of the different things that they're working on or do work on within each of those program areas. She said one of the things she'd like to highlight is within the data and GIS side of things they have a data snapshot that gets updated every April. She said it's more of a series of snapshots it's got a 1 pager for just about any topic you could ever imagine that's quick and easy to pull, look at and you can dig in and see some information specific to your community. She said they also as part of that do community profiles so the most in demand data items are in a handy ready to go Farmington publication. She said they also have a series of interactive maps online that compliment that. Just some of those regional items that we have and are working on she said.

Ms. Czysz said going a little off of the handouts, just a couple of updates on Farmington-specific things that they've been working on. She said they're in the process of updating the Hazard Mitigation Plan and that is nearly complete. She said there's one more meeting left to go to prioritize mitigation actions otherwise the other sections are all done. She said the goal is to have a draft complete in March that they can post for public review and comment and then submit to the state Homeland Security and Emergency Management and FEMA for review and hopefully approval. So that's cruising right along she said.

She said other projects that they're working on very timely, they had folks here today in the Town Hall. She said they've been working jointly with Farmington and Milton to do some community facility assessments for those. She said the team has completed their initial data gathering, conducted site visits of all of the facilities, they've prepared and launched an online viewer where you can see a little bit more about the project. She said also online they had a survey that she hoped folks took and that the survey has been closed and they've put together some summary of those results. She said they've been doing some interviews so they were here today doing some interviews with Town staff and they're back again on the 19th to wrap up those interviews. She said from there they'll be pulling together some scopes and costs and some preliminary sketches of what it would take to rehab or upgrade this facility as well as the Town Hall.

Ms. Czysz said on the transportation side Colin (Sr. Transportation Planner Colin Lentz) has been very busy and has been here somewhat recently. She said the downtown sidewalk project is still

moving along in the state Ten Year Plan and the preliminary engineering is scheduled for 2026. She said one of the things that they were able to do with that project, she thinks the scope had originally said Elm and Main Streets and they know that Elm is going to be probably somewhat challenging for sidewalks and so this scope is being revised to consider other downtown connections in lieu of Elm St.

She said the Transportation Alternatives Program Grant application which is some additional sidewalks along Main St. and 2 flashing beacon and pedestrian crossings the application was just submitted to DOT, the presentation was given to their Transportation Advisory Committee just on Friday so the next steps there is their Transportation Advisory Committee and the Commissioners are going to be scoring those projects. She said we have 3 projects in our regional that applied for TAP funds. She said they are responsible for within our region for ranking those and then the regional rank is 20% of DOT's score that the project will receive. She said that is ongoing they'll be doing that in March, so folks are going to be filling out their little score sheets between meetings and then from there they'll know from DOT probably in May what the final results are when they start the next 10-year transportation plan cycle all over again.

Ms. Czynsz said on road safety audits there are 2 different road safety audits in play and she believes both of them are getting incorporated into the Hazard Mitigation Plan. She said the first here is the newer one that was just approved by DOT that's at the intersection of Rt. 11 and Rt. 153. She said it's just been approved the site visit is still to be determined on that one.

She said there was one that was conducted in 2019 for Rt. 11 and Central and Tappan Streets. She said Mr. Lentz mentioned that something happened at DOT that things may or may not be squared away on it and so there may be some need to revisit the alternatives from that if the project has been stalled out at DOT so that's something that's on his radar.

She said the last thing she would just mention is in that continual process of developing and refining different projects to kind of fuel that transportation planning queue is there is in their current round of engineering projects they've got the Rt. 11 Rail Trail crossing to be reviewed by their consulting engineers to put together some rough scope and cost information for that. That is something that we do at no cost to the Town. She asked if there were any questions on current projects they have ongoing.

Mr. Dickie said the only thing he was thinking back on was the last time he saw DOT here based on Central and Rt. 11 was they were in the midst of trying to figure out how to change the intersection to minimize the accidents and fatality that we had there and they were tossing around different ideas but that was about a year ago and he hasn't seen them back in here since.

Ms. Czynsz said she would have Mr. Lentz follow-up. She said the last thing she was going to say is where your dues dollars go and that's it. She said dues are a very small percentage of their budget however they use those dues to leverage an awful lot more. She said dues are 5% of the budget and 85% of the dues go towards matching other programs so every \$1 in dues generates

about another \$9 in other grant funding. She said what they're able to do with that is turn around and kind of expand the technical assistance and support that they can provide to communities.

Mr. King said he didn't know if she was able to or she saw their meeting when they discussed their dues that came up at the meeting. He said she had come in with the same contract amount that they did last year.

Ms. Czysz said that's your circuit rider contract separate from dues.

Mr. King said as a board member, he shared it with some concern that there wasn't any increase even though because Kyle (Pimental) is very busy in this community and he helped us maintain or get a bunch of grants and we wouldn't want his time to be diminished based upon that circuit rider dues and especially at times he's helping staff with grants and stuff that may be outside of his scope which he does willingly. He said but he didn't want to see and his concern is it being a drain on him and her organization and then made the following motion:

Motion: (King, second Titus) to authorize the Town Administrator to pay fees in addition to your circuit rider contract on a case-by-case basis based upon if there's extra time for him working with staff on grants;

Discussion: Mr. King said at times they have him working with staff to help out staff and we don't want to see that come out of his planning dues and he thinks today he's probably...

Mrs. Heon asked are they going to change the budget.

Mr. King said he thought that's up for the board to discuss but he didn't want to see us get short changed on \$5,000 or \$10,000 when we need help getting grants. He said Mr. Pimental has successfully helped us get almost half a million dollars' worth of grants which he been the major contributor on behalf of the Town and he didn't want to see him get burnt out and he didn't want to see Strafford Regional Planning to come up short on that. He said he didn't know the best way to work that or where that should come, but if we need him to help Chucky (Water/Sewer Dept. Supervisor Chuck Tiffany) or we need him to help with something else on a grant we shouldn't be just burning up Mr. Pimental without any compensation to help the Town. He said the Town's been very beneficial so where we take that do we increase the line or just let it get over expended he said he didn't know he was just bringing it up because Ms. Czysz is here and he appreciated her coming forward with a level funded budget but costs from year to year aren't level funded so that's when he brought it up at the meeting so he didn't know if she had seen that or not but his question was are you sure because we really don't want to lose the time that Mr. Pimental put's in here and he doesn't have a problem with compensating for stuff that's kind of out of his scope. Which he's been doing willingly and we've been very successful getting grants so whether we change the line I know we're in the late proceeds to go on to the Budget Committee or do we let it go over because it may not be any additional but what if there is and then we lose out on a grant that could be hundreds of thousands of dollars because he doesn't have the extra time he said.

Mrs. Morin said how will he get the extra time. She said he doesn't only work for this

community so she was a little concerned that...

Mr. King said he's already putting in more time than he's supposed to here.

Mrs. Morin said so maybe that's something that they need to work out independently without us on how to give us more time.

Mr. Staples said he's not our employee he's theirs so... they set the price.

Mrs. Titus said he is saving us a lot of money.

Mr. Staples said but they set the price not us. He said we gave them what they want, we get our services, he's not saying he's not worth, he's not saying Mr. King is not right maybe they made a bad deal.

Ms. Czysz said part of what went behind this is they had to raise their rates because and then stepped back to give them a little bit more background. She said for all of their contract planners that they have they have 5 that they provide throughout the region they use the same billable rate for those. She said it's typically an average rate amongst the staff that are providing those services so say Kyle is out sick someone could sub in and you wouldn't have to worry about the predictability about the billing rate it stays constant.

She said the contract Planners are the only contract that they use that type of a system for billing otherwise they bill at cost. She said one of the things that has happened over the last several years is that the billable rate has not kept pace with the average and that they've had a shift towards more senior staff providing the contract planner services so they were losing money on it. She said they to behind the scenes work with the federal agency that oversees a lot of their financials to try to figure out how they could offset some of the cost because it's overhead where it gets them.

She said they tried to figure out can they take these out of that calculation so that they can still recoup their full overhead elsewhere and not here and they were told flat out no not an option. She said it's all federal regs so it is what it is. She said they're trying to look at how do they figure it out so they can at least get themselves close to whole on the contract Planner contracts so that was what they were trying to do. She said no matter what because Kyle is one of the highest paid employees in the office you are always going to be paying less than his actual billable rate which is fine she has other contracts where it's the opposite.

Ms. Czysz said when they did that she was also looking at the rates are going up but you also just a year prior has increased your contract number of hours that were included in the contract. She said she didn't want to come them and say thank you for increasing it \$20,000 to go from a \$50,000 a year contract to a \$70,000 a year contract now I want you to raise it another \$10,000. She said she didn't want to do that working with communities trying to keep things a little bit friendly you guys pay dues and they're grateful for that so that's what they did. She said one of the things they stepped and back and said is these other programs that she mentioned here there is some latitude in there that they can offset a few hours so that Kyle can still do on average 20 hours a week but there might be another funding source that he could bill instead of your contract. She said essentially the way they set things up and the way they

figured it out for this year was that they would keep it at \$70,000 for the year but what would happen is that about 17.5 hours compared to what was the 20 hours so they would make up the difference in hours per week with these other contracts on average.

She said for example just in the last couple weeks Kyle probably put in 20 plus hours under their transportation contract writing the Transportation Alternatives Grant application so none of that hit your contract and that's how they figured they could level fund at \$70,000, increase the billable but still keep the number of hours that Kyle is doing. She said that was a compromise that she worked out internally so they could make it work.

Mr. King said sitting across the table he appreciated it but he wanted to make that we're paying our fair share so we can continue to get his valued services to our community. He said if the board doesn't want to go forward with additional monies he is fine with it but he put it out there because sooner or later there's going to be and we have a very busy agenda in planning this year and we have other things that we want to accomplish in grant writing whether it's for this building, whether it's down there and all of a sudden with the work that we've got on the table knowing what our planning work is going to be we're already going to be at that max. So we're basically just going to be worse off not better off. We're going to be deeper into needing his time for a multitude of reasons and I don't want Strafford Regional Planning to be short changed I don't want Kyle to be short changed over a little bit of money because if we're going after say a \$300,000, \$400,000, \$500,000 grant and if we had to pay somebody to come in and assist us with contract writing it would be exorbitantly high and we would not get the quality that we're getting now he said.

Mrs. Morin said she was not saying she doesn't see the value in that but the value in that should have come during the budget cycle. She said they knew all these things then and they didn't put it in then.

Mr. Staples said to give Mr. King credit he did try then too he made the same argument then.

Mr. King said he took issue with it because there was no increase and typically costs across the board even ours have gone up 5% so if they had come in with a 5% increase he would have gone well that would be where we're trying to target as a municipality and we might be 6% or whatever based upon the costs today. He said in the past it's been 3% trying to hold 3% and not pass in the past few years with the cost of things or try and hold it to 5% especially with health care going double digits all the time.

Ms. Czysz said she hears him and appreciates it and she would never say no to increasing the contract and she just let them know from their perspective their role is to be here as a service to the communities and sometimes they play a big juggling game to make that work from the dollars and cents perspective. She said we are a governmental entity we're just covering our costs that's it and that's the end of it they're not out there looking to make money. She said that is not the best business model approach and it makes her executive committee a little bit nervous sometimes but we make it work.

Vote: the motion failed 1-3 (King-in favor, Titus, Staples, Morin-opposed).

Mrs. Titus said only because they're going to the Bud Com tomorrow maybe this is something they can take up next year and give them more money.

Mr. King said or take it up on the floor of Town Meeting.

Ms. Czysz said Northwood several years ago went thru a couple of years they had an unprecedented number of applications come before the Planning Board and so the time that was required of their contract Planner just went through the roof and it was nothing that the Town could have foreseen and it was what it was you don't really have any control over the number of applications that come forward. She said what the Select Board did was it was like October and they amended the contract and at that point they knew budget-wise where things were at and they pulled dollars and shifted them to increase their hours to get them to the finish line so if there's something like that that just it's not right.

Mrs. Heon asked before she leaves if she would mind explaining what's the next item on the agenda the Hazard Mitigation Grant amendment.

Ms. Czysz said she could do that for her. She gave the handouts for a potential Commissioner candidate to Mrs. Heon and gave the board copies of their annual report to peruse.

Hazard Mitigation Grant- Ms. Czysz said the state is going to change the way that they contract for Hazard Mitigation Grants and they're going thru some learning curve growing pains as part of that process. She said in the past hazard mitigation plans if the community said we want to work with the Regional Planning Commission, then they would bundle all of the contracts together and contract directly with the Planning Commission so you never had to deal with the grant administration for your hazard mitigation plan.

She said the state fully funds the update of the hazard mitigation plan and they have recently changed their approach they direct contract with the municipality now. She said they've been working with Mrs. Heon to help get through that process. She said when they did the contract, they put the incorrect end date on the contract and it went through the whole state process of going thru Governor and Council so they needed to come back and amend the contract with the correct date. She said they originally put Oct. 29, 2026 and it is really May 2, 2026 so that is the main thing that this amendment does.

She said they also took this opportunity to clean up another part of the contract that they made a mistake on where in this new round of contracts they changed the scope the tasks that were associated with completing a hazard mitigation plan. She said they did that and they put all these new tasks in but then they did not change the corresponding funding schedule for reimbursement so you had 12 or 13 tasks but only 6 that you got paid for which doesn't work.

Ms. Czysz said so they are now correcting the table and they are lumping together the different tasks that are in the scope of work under the 6 tasks that you get reimbursed for. So they're just cleaning up their contract is what they're doing she said.

Mrs. Heon said so that's the explanation of and that's the language that the board has in front of them and what she needed from them is a motion that they will "accept the terms of the Hazard Mitigation Grant Program (HMGP) amendment as presented to reflect the change in the

period of performance completion date from October-29, 2026 to May 2, 2026 and to amend the payment schedule listed in Exhibit C of the grant agreement to better align with the tasks listed in Exhibit B”.

Motion: So moved by Mr. King and seconded by Mrs. Titus.

Vote: the motion passed 4-0.

Mrs. Heon said at the end of the meeting she will get their signatures and initials on this so she can send this off.

Mr. Pimental asked to mention 1 quick thing on the TAC applications. He said just to give the board an update there were a total of \$40 million worth of projects that were submitted and DOT available for around 5 is \$25 million so it's going to be an extremely competitive round. He said in our regional it's Farmington, Newmarket, Durham those 3 are in our region but there are projects in Nashua, Manchester, some of the larger cities have put forth projects.

He said the one thing that Ms. Czysz didn't mention that he thinks is important for the board to know is while he presented the project to our TAC Committee last Friday he doesn't have a say in terms of voting on that nor does he have a say on the criteria that was set forth. So I wanted to make it really clear to the other members that because of my role with Farmington that I wasn't being involved in any of those conversations. Colin (Lentz) didn't give me any additional help than any other municipality would have had he said.

Mr. Pimental said the other thing is Mr. Dickie is the TAC representative and so he will be the one that scores the projects in our region. He said Mr. Lentz will be putting together a one-pager on each of the projects and there's nothing to say that he can't score Farmington the highest. He said what's important for the board to really note here though is that they changed how much say the Planning Commissions have now it's up to 20%. He said when the Regional Planning Commissions submit their scores to the state it's 20% of the state's overall scoring is coming from the RPCs.

He said the reason he says that is just it reinforces Ms. Czysz's comment of needing a commissioner as well as just overall participation whether it's TAC or other things that are coming on board it's important that you're represented in these discussions because there's a lot that comes thru the Planning Commission that goes out to the state. So, you'll probably receive those other 3 projects or the other 2 projects and we should know on that by the late spring/early summertime but by the time that actually goes through it this won't be anything that we really need to talk about until 2026 but I just wanted to mention that that TAC grant is going to be extremely competitive and that I don't have any say in any of the scoring that's Ken. I just wanted to mention that 1 thing-no pressure (to Mr. Dickie) he said.

Undesignated Fund Balance Policy- Mr. Dickie asked to table this item. He said basically he just needed to get it before the board to revisit it and they have to review it by statute once a year. He said he's just got to get the revisit there's anywhere from 5% to 17% with a target at 8% is what the undesignated fund balance currently states but he just needs to get it before them, they review it, if they're okay with it resign it with a new date and put it back in his binder so

when it comes in for the audit, he's reviewed it with them once a year.

Latest Underwood Oversight Contract Proposal-Water Main Construction Services Contract-

Mr. Dickie said he sent them (copies of an e-mail from Underwood Engineers PE Lynnette Carney) and had them put in for their review.

Mrs. Morin said they asked them to go back and sharpen their pencils and they really didn't sharpen their pencils a lot.

Mr. Dickie said they came back with \$367,000 and change whatever.

Mrs. Morin asked what was the difference between that and what they originally.

Mr. Dickie said less oversight at the job site is basically what he got out of it.

Mr. King said but it looks like they're not reducing it they're moving \$50,000 from out of the contingency into the engineering line to reduce what appears to be the oversight but it's the same number and asked if that was wrong if that was what he was reading.

Mr. Staples said pretty much.

Mrs. Morin said that's what she got out of it. She asked what are our options here.

Mr. Staples said we need multiple bids on everything we do there. Just because they're chummy with DES doesn't mean we shouldn't be able to get at least 2 more bids he said.

Mrs. Morin asked for engineering?

Mr. Staples said it's an overpaid babysitter.

Mrs. Morin asked is that going to put us behind on the project.

Mr. King asked when is construction supposed to start.

Mr. Dickie said in April.

Mr. King said right now we have 3 other engineering firms that work in this town besides this company. He said we have 2 which we have contracts with and we have Josef that works for Hoyle Tanner so actually we have 3. He said Underwood would be the 4th engineering firm that we're currently working with.

Mrs. Morin asked if he was suggesting that they reach out to those other 3 and see if they can come in under.

Mr. King said he was kind of following what Mr. Staples said. He said maybe if we had them look at the broad strokes of the oversight and the project and see if they feel they can come in with a competitive bid if by managing it in the next week or 2 if not we can sign this one.

Mr. Staples said at least then they can look at the taxpayers and say they tried-the rate users.

Mrs. Morin asked if anyone wanted to put that in the form of a motion.

Mr. King said based upon them not reducing the cost or feeling that there is no wiggle room he would make the following motion:

Motion: (King, second Titus) to authorize Ken Dickie to speak to the other three engineering firms that work in this town to see if they feel that they can give us a competitive quote for the oversight of the water and sewer project within two weeks passed 4-0.

Culvert Permitting Update- Mr. Dickie said Josif (Hoyle Tanner PE Josif Bicja) sent him an email that came from DES. He said they went out to DES asking when we could expect the permits

and it looks like 02/20/25 is when they're going to be giving us the final permits on the culvert wetlands which will include the size of the culverts. He said Mitchie called today and he explained to him that he's just waiting to get the final permits from DES before he can give him the okay to start building the culverts. He said as soon as he gets that which he expects on the 20th he will reach out to them and let them know we've been okayed and they're good to start building the culverts so he was all set with that. He said soon as you know let me know he said. **New CV 550 Plow Truck-** Mr. Dickie said that came in Wednesday and they worked Wed. afternoon and got the sander hooked up wired up and they used it for the Thursday snow storm. He said that truck is plowing one side of town and the loader is on the other so that's working well as far as he knows. He said he's seen a lot of positive comments out there so that right now is working well.

Mr. Staples said that loader was missed on the school side of town.

Mr. Dickie said that loader can do the whole town in 4 hours.

Mrs. Titus said and the driver is pretty darn good.

Petition Warrant Article Vote- Mrs. Morin said according to Mr. Dickie they need to vote on this petition warrant article as to whether or not they recommend it.

Mr. Dickie said DRA reviews all the warrant articles and this one here they didn't have any recommendation. He said she brought up the fact that there was no monetary value in their so technically it's an advisory which he already had a conversation with Attorney Kariann Roman and she said the same thing. He said she's probably going to bring up when this comes up that because there's no monetary value in wanting the Town to take over lights hasn't been budgeted for so it will be an advisory warrant article non-binding. He said it's a petition warrant article and it has to go forward as written so she is looking for the board's input so he can put that in there and then the warrant can move forward.

Mrs. Morin said the petition warrant article reads "To have the Town of Farmington, NH take responsibility of the streetlights on the public roads of Skyview Dr. and Whippoorwill Ridge Rd." and asked for a motion to recommend.

Motion: (Titus, second King) to recommend;

Discussion: Mr. King said the last time they came before us was a warrant article that had some unfinished business with Eversource to get the lights updated to LED and he believes that's all been accomplished so all the updating of that infrastructure has been done so it would be no additional costs besides us just taking them.

Mrs. Morin asked if we know that they've all been done.

Mr. King said that is his understanding but he could be wrong he's sure it'll come up on the floor.

Mr. Staples asked so the real cost would be the little bit of power that it uses.

Mr. King said based upon what the rate is for them being updated with LED. He said at this point we own the roads we own the infrastructure under the roads this is the only piece that basically the Town has not accepted which would be to make it consistent with the rest of the public infrastructure. That's the reason for my vote he said.

Vote: the motion passed 3-0-1 (Staples abstained).

Loader Repair Update-Mr. King said last week they authorized an additional \$4,000 plus for loader rental because we had one that needed some hydraulic cylinder repair. He said he went out to look at it with Highway Dept. Supervisor Ed Brannan it is leaking probably should be repaired. He said he reiterated that he thinks they need to get a quote for this and looking at it he said they probably should get a quote to repair one and/or both and he didn't know if he was able to meet with anybody.

Mr. Dickie said he met with Les Leary at the Transfer Station today. He said he actually went over and saw him at the shop. He said he wanted to go over and meet at the loader which he had running for about an hour to warm it up. He said he went up there and all of the pins that hold the pistons in do move so that was a positive. He said he wanted to see how difficult it might be because sometimes he ends up having to cut them out. He said he asked him if he knew if those have ever been removed and he said he couldn't tell him that and based on what he's seeing he didn't know if they've ever been removed.

He said they went up there with bars and hammers and he got up on the machine and tapped the retaining plate on the pins and those all moved so that was a positive. He said that he said to him based on just the kit alone it's going to be around \$500 that's all he's going to charge us per cylinder and that he's a resident of the town he's not looking to make any money he just wants to help us out. So that's all he wanted to charge per cylinder and he said he would like have it because he wants to hone them but he isn't charging us for it. He said he just wants to bring it to the shop, fix the inside, fix the cylinder at \$500 per cylinder. He said the only thing he would charge us for is the removal because he'd like to get them in the shop and but based on the pins moving it shouldn't take that long to get them out.

Mr. King said so he's going to charge us for the removal and the installation.

Mr. Dickie said he said removal because he didn't know how hard the pins were going to come out. He said he told him it would be about \$120 an hour that's what his shop rate is to remove them and the only reason he's got to do that is because he doesn't know how long it's going to take him. Based on that I felt it was decent of him to do that and he was going to move on it but he wanted to bring it to the board before he did that.

Mr. King said at that rate say it could be 4 hours taking it out for the 2 cylinders and maybe 2.5-3 hours putting them back so it could be 10 hours so it could be an additional \$1,500 on top of the \$1,000 for parts. He said it should be under the \$5,000 he has the ability to spend.

Mr. Dickie said he just wanted to let them know where he was at before he gave it to him.

Mr. King said if he's willing to do it he thought that would be great. He said he viewed it and they were leaking and they should do both of them because the other one is probably not far behind the one that's leaking a reasonable amount. He said he didn't know how much it was leaking when he was there after it was warmed up.

Mr. Dickie said it was leaking and it's also leaking in the middle of the machine so that needs to be fixed as well because it had a pretty decent drip. He said he also wanted him while he's

looking at it, he talked with Mr. King about having him to also look at that center pin. He said he thinks it worth trying to get another 5 years out of this machine based on what we do with it which is basically just put salt up and once in a while move cans with it rather than spend over \$100,000 for a decent used one. He said he talked to Mr. Brannan this morning the engine is strong the transmission is strong so if we have to put \$10,000 or \$15,000 into it he thinks they would be well ahead of the game than trying to find a decent 2nd hand one and not know what you're going to have for problems for that.

Mr. King said if you were to get a used one even at say \$50,000 which would put you back into the early 2,000's maybe you're still going to have to put money into that. He said maybe you could find something at \$100,000 that doesn't need anything right now.

Consensus of the board was to have Mr. Dickie ask Mr. Leary to repair the loader as stated above.

Mr. Dickie said he would go see him tomorrow and let him know. He said he's going to do it outside at the Highway garage and he asked him about that and he said he didn't want it at his shop he didn't want it plugging it up. He said that he was booked this week but he would fit it in next week and get them done.

Mr. King said good because we've only got 4 weeks. He then said we're already into week 1 so we've only got 3 weeks left. He added to tell Mr. Leary they appreciate it.

6). New Business:

Employee Handbook- Mr. Dickie asked to table this item. He said it could be at the next meeting. He said he told her based on their conversation she was looking for what they could table so he told them to be prepared to present that at the next scheduled meeting

7). Finance Administrator's Business: None

8). Town Administrator's Business:

Hay Day-Mr. Dickie said Acting Parks & Rec Director Erica Labombard came to them to schedule Hay Day for Saturday, August 16 she was just looking for the board's support.

Mr. King asked is that the time we usually do it.

Mrs. Heon said yes.

Motion: (Morin, second Titus) that we approve Hay Day for August 16, 2025;

Discussion: Mrs. Titus said we used to do it later in the year and asked if there is a reason why they changed it.

Mr. Dickie said it's usually the second Saturday in August.

Mrs. Titus said she remembers that years ago probably like 15 years ago it was at the end of the month.

Mrs. Heon said she thought it just depends on when it falls.

Vote: the motion passed 4-0.

New Trucks Update-Mr. King asked if there was any change on every time they've asked a question on the other 2 new trucks it seems like there's a new date.

Mr. Dickie said the end of Feb. for the 6-wheeler and mid-March on the 10-wheeler. He said the 10-wheeler should be at Fairfield by now. He said they're sending the 6-wheeler to Skowhegan and Skowhegan is looking for work so the 6-wheeler potentially could be back before the end of this month. He said it usually takes 2 weeks to get them through Hopkinton is over booked so Skowhegan is the other Fairfield so they're moving the 6-wheeler up there to get it through the shop quicker.

Cruiser Accident Update-Mr. King asked if we have heard from our insurance company on a Police cruiser that was involved in an accident.

Mr. Dickie said it was totaled and they came today to pick it up. He said Police Chief Scott Orlando is working with them to get the check for the total amount including the safety equipment.

Mr. King asked if they are taking out the safety equipment or are they letting it go with it.

Mr. Dickie said he took out what he could before they got there.

Bud Com Public Hearing-Mrs. Heon said tomorrow night we're having the public meeting and as long as everything passes, we're going to ask the Budget Committee to sign the MS-737 but we also need to have the Selectmen the Warrant. She asked if any of the board would be attending tomorrow night.

Mrs. Morin, Mrs. Titus and Mr. Staples said they could attend. Mr. King said he could attend if they need to sign it.

Mrs. Heon said they can do 1 of 2 things-if anybody can come tomorrow evening and sign or they can have it ready for them to sign on Wednesday at the front desk. She said the reason why it's just a little bit matter of urgency is we have an absolute deadline of Friday to get it sent to the printer for the Town Report.

Mrs. Morin asked if tomorrow night was posted as a Selectmen's meeting.

Mr. Dickie said yes.

Mrs. Heon said if you're here we'll get your signature if not we'll be calling you for Wednesday.

Cartwright Property-She said at a previous meeting they had talked about someone attending the next Conservation Commission meeting to talk about the warrant article for the Cartwright property and why they had made the decision they did with that warrant article. She said their next meeting is this Thursday and she imagines it would be the last meeting before Town Meeting however we are also getting a snow event on Thursday so she didn't know if that meeting would end up getting canceled.

Mr. Dickie said (Selectmen's Rep) Gerry Vachon probably won't be able to attend that meeting.

Mr. King said he will do the Con Com on Thursday if they have it.

Mrs. Heon said they would reach out to the Con Com Chair and let her know somebody from the Selectmen will be coming to talk to them about the Cartwright property.

9). Next Meeting: Tuesday, February 11, 2025, Bud Com Public Hearing on Town Budget
Next regularly scheduled meeting- 02/24/25- No meeting 02/17/25 due to Presidents' Day.

Snow Removal-Mrs. Titus asked if they knew they were removing snow tonight from 11 p.m. to 7 a.m. in the downtown area and she just wanted people to know that.

Mrs. Morin said they put them all in the snow banks and it's very well labeled out there.

Mr. Dickie said he had them wait until we got thru this last snow event and they'll pick it up tonight.

Mr. Staples asked why is our Police Dept. not removing vehicles from roads and just making our guys plow around them narrowing up our already tight roads.

Mr. Dickie said they've already had 2 or 3 vehicles removed from Mechanics St.

Mr. Staples said there's a couple on Grove St. that have a bunch of snow on them huge snowbanks around them.

Mr. Dickie said they need to let the cops know.

Mr. King said if we're removing snow tonight maybe some of those vehicles need to get moved. He said hopefully they're gone hopefully the residents have moved them but.

Mr. Staples said one of them has a Maine tag with snow all over it. Bye-bye he said.

10). Adjournment:

Motion: (Staples, second Titus) to adjourn the meeting passed 4-0 at 7:01 p.m.

Kathleen Magoon, Recording Secretary



Penny Morin, Vice Chairman



Ann Titus



Douglas Staples



Charlie King



CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex³) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex³ is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex³ is entitled to the categories of coverage set forth below. In addition, Primex³ may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex³, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex³ Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only. Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex³. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

Participating Member: Town of Farmington 356 Main Street Farmington, NH 03835		Member Number: 171	Company Affording Coverage: NH Public Risk Management Exchange - Primex ³ PO Box 23 Hooksett, NH 03106-9716			
Type of Coverage		Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits - NH Statutory Limits May Apply, If Not:		
<input checked="" type="checkbox"/>	General Liability (Occurrence Form)	7/1/2024	7/1/2025	Each Occurrence		\$ 2,000,000
<input type="checkbox"/>	Professional Liability (describe)			General Aggregate		\$ 10,000,000
<input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence				Fire Damage (Any one fire)		
				Med Exp (Any one person)		
<input checked="" type="checkbox"/>	Automobile Liability	7/1/2024	7/1/2025	Combined Single Limit (Each Accident)		\$2,000,000
Deductible Comp and Coll: \$1,000				Aggregate		\$10,000,000
<input type="checkbox"/> Any auto						
<input checked="" type="checkbox"/>	Workers' Compensation & Employers' Liability	1/1/2025	1/1/2026	<input checked="" type="checkbox"/> Statutory		
				Each Accident		\$2,000,000
				Disease - Each Employee		\$2,000,000
				Disease - Policy Limit		
<input checked="" type="checkbox"/>	Property (Special Risk includes Fire and Theft)	7/1/2024	7/1/2025	Blanket Limit, Replacement Cost (unless otherwise stated)		Deductible: \$1,000
Description: Proof of Primex Member coverage only.						

CERTIFICATE HOLDER:	Additional Covered Party	Loss Payee	Primex³ - NH Public Risk Management Exchange
			By: <i>Mary Beth Purcell</i>
State of New Hampshire – Department of Safety Homeland Security & Emergency Management 33 Hazen Dr. Concord, NH 03305			Date: 2/27/2025 mpurcell@nhprimex.org
			Please direct inquires to: Primex³ Risk Management Services 603-225-2841 phone 603-228-3833 fax

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State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

EDDIE EDWARDS
ASSISTANT COMMISSIONER

ROBERT L. QUINN
COMMISSIONER

STEVEN R. LAVOIE
ASSISTANT COMMISSIONER

May 23, 2024

G&C 180
06-26-2024

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Approved

REQUESTED ACTION

Authorize the Department of Safety, Division of Homeland Security and Emergency Management (HSEM) to enter into a grant agreement with the Town of Farmington (VC# 177387-B002), 356 Main Street, Farmington, NH 03835, in the amount of \$10,800.00 to update their Hazard Mitigation Plan. Effective upon Governor and Council approval through October 29, 2026. 100% Federal Funds.

Funding is available in the SFY 2024 operating budget as follows:

02-23-23-236010-29200000	Dept. of Safety – HSEM – HMGP	<u>SFY2024</u>
072-500574	Grants to Local Gov't - Federal	\$10,800.00
Activity Code: 23DR4516HM		

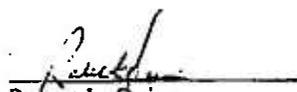
EXPLANATION

The purpose of this grant is for the Town of Farmington to update their Hazard Mitigation Plan. The grant listed above is funded by the Hazard Mitigation Grant Program (HMGP), which was awarded to the HSEM from the Federal Emergency Management Agency (FEMA). The HMGP provides funding to subrecipients for cost-effective hazard mitigation activities that complement a comprehensive mitigation program. FEMA provides HMGP funds to states that, in turn, provide sub-grants or contracts for a variety of mitigation activities, such as planning, and the implementation of projects identified through the evaluation of natural hazards.

HMGP is 90% Federally funded by FEMA with a 10% match requirement supplied by the subrecipient. The subrecipient acknowledges their match obligation as part of Exhibits B and C to their grant agreement.

In the event that HMGP funds are no longer available, General Funds and/or Highway Funds will not be requested to support this program.

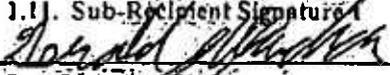
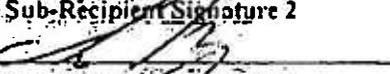
Respectfully submitted,


Robert L. Quinn
Commissioner of Safety

GRANT AGREEMENT

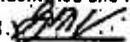
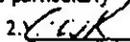
The State of New Hampshire and the Sub-Recipient hereby
Mutually agree as follows:
GENERAL PROVISIONS

1. IDENTIFICATION AND DEFINITIONS

1.1. State Agency Name NH Department of Safety, Homeland Security and Emergency Management		1.2. State Agency Address 33 Hazen Drive Concord, NH 03305	
1.3. Sub-Recipient Name Town of Farmington (177387-B002)		1.4. Sub-Recipient Address 356 Main St, Farmington, NH, 03085	
1.5. Sub-Recipient Tel. # 603-755-2208	1.6. Account Number AL #29200000	1.7. Completion Date 10/29/2026	1.8. Grant Limitation \$10,800.00
1.9. Grant Officer for State Agency Virginia Clasby, State Hazard Mitigation Officer		1.10. State Agency Telephone Number (603) 223-4310	
"By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b."			
1.11. Sub-Recipient Signature 1 		1.12. Name & Title of Sub-Recipient Signor 1 GERALD VAUGHAN SELECT BOARD CHAIR	
Sub-Recipient Signature 2 		Name & Title of Sub-Recipient Signor 2 CHARLIE KING SELECT BOARD VICE CHAIR	
Sub-Recipient Signature 3 		Name & Title of Sub-Recipient Signor 3 DOUGLAS STAPLES SELECT BOARD	
1.13. State Agency Signature(s) By:  On: 05/20/24		1.14. Name & Title of State Agency Signor(s) Amy Newbury, Director of Administration	
1.15. Approval by the N.H. Department of Administration, Division of Personnel (if applicable) By: _____ Director, On: 1/1/24			
1.16. Approval by Attorney General (Form, Substance and Execution) (if G & C approval required) By:  Assistant Attorney General, On: 06/10/2024			
1.17. Approval by Governor and Council (if applicable) By: _____ On: 3/11/24			

2. SERVICES TO BE PERFORMED. The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly

described in the attached EXHIBIT B which is incorporated herein by reference ("Services").

Sub-Recipient Initials: 1.  2. 

3. 

Date: 3/11/24

3. EFFECTIVE DATE/COMPLETION OF SERVICES.

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement as indicated in block 1.17, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.13 ("Effective Date").

3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

4. CONDITIONAL NATURE OF AGREEMENT.

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds affected by any state or federal legislative or executive action that reduces, eliminates or otherwise modifies the appropriation or availability of funding for this Agreement and the Scope for Services provided in EXHIBIT B, in whole or in part. In no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to reduce or terminate the Services under this Agreement immediately upon giving the Contractor notice of such reduction or termination. The State shall not be required to transfer funds from any other account or source to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

5. CONTRACT PRICE/PRICE LIMITATION/ PAYMENT.

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT C which is incorporated herein by reference.

5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.

5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.

6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal employment opportunity laws. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.

6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.

6.3 The Contractor agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

7. PERSONNEL.

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.

7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

8.1.1 failure to perform the Services satisfactorily or on schedule;

8.1.2 failure to submit any report required hereunder; and/or

Sub-Recipient Initials: 1.) [Signature] 2.) [Signature]

3.) [Signature] Date: 3/13/24

8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely cured, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;

8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 give the Contractor a written notice specifying the Event of Default and set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 give the Contractor a written notice specifying the Event of Default, treat the Agreement as breached, terminate the Agreement and pursue any of its remedies at law or in equity, or both.

8.3. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

9. TERMINATION.

9.1 Notwithstanding paragraph 8, the State may, at its sole discretion, terminate the Agreement for any reason, in whole or in part, by thirty (30) days written notice to the Contractor that the State is exercising its option to terminate the Agreement.

9.2 In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall, at the State's discretion, deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination Report shall be identical to those of any Final Report described in the attached EXHIBIT B. In addition, at the State's discretion, the Contractor shall, within 15 days of notice of early termination, develop and submit to the State a Transition Plan for services under the Agreement.

10. DATA/ACCESS/CONFIDENTIALITY/PRESERVATION.

10.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video

recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

10.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

10.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

11. **CONTRACTOR'S RELATION TO THE STATE.** In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.

12.1 The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written notice, which shall be provided to the State at least fifteen (15) days prior to the assignment, and a written consent of the State. For purposes of this paragraph, a Change of Control shall constitute assignment. "Change of Control" means (a) merger, consolidation, or a transaction or series of related transactions in which a third party, together with its affiliates, becomes the direct or indirect owner of fifty percent (50%) or more of the voting shares or similar equity interests, or combined voting power of the Contractor, or (b) the sale of all or substantially all of the assets of the Contractor.

12.2 None of the Services shall be subcontracted by the Contractor without prior written notice and consent of the State. The State is entitled to copies of all subcontracts and assignment agreements and shall not be bound by any provisions contained in a subcontract or an assignment agreement to which it is not a party.

13. **INDEMNIFICATION.** Unless otherwise exempted by law, the Contractor shall indemnify and hold harmless the State, its officers and employees, from and against any and all claims, liabilities and costs for any personal injury or property damages, patent or copyright infringement, or other claims asserted against the State, its officers or employees, which arise out of (or which may be claimed to arise out of) the acts or omission of the Contractor, or subcontractors, including but not limited to the negligence, reckless or intentional conduct. The State shall not be liable for any costs incurred by the Contractor arising under this paragraph 13. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

14. INSURANCE.

Sub-Recipient Initials: 1.) [Signature] 2.) [Signature]

3.) [Signature] Date: 3/18/24

14.1 The Contractor shall, at its sole expense, obtain and continuously maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 commercial general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate or excess; and

14.1.2 special cause of loss coverage form covering all property subject to subparagraph 10.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference.

15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A ("*Workers' Compensation*").

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. The Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

17. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of

the State of New Hampshire unless no such approval is required under the circumstances pursuant to State law, rule or policy.

18. CHOICE OF LAW AND FORUM. This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party. Any actions arising out of this Agreement shall be brought and maintained in New Hampshire Superior Court which shall have exclusive jurisdiction thereof.

19. CONFLICTING TERMS. In the event of a conflict between the terms of this P-37 form (as modified in EXHIBIT A) and/or attachments and amendment thereof, the terms of the P-37 (as modified in EXHIBIT A) shall control.

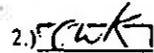
20. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

21. HEADINGS. The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

22. SPECIAL PROVISIONS. Additional or modifying provisions set forth in the attached EXHIBIT A are incorporated herein by reference.

23. SEVERABILITY. In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

24. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings with respect to the subject matter hereof.

Sub-Recipient Initials: 1.  2. 

3. 

Date: 

EXHIBIT A

Special Provisions

1. This grant agreement may be terminated upon thirty (30) days written notice by either party.
2. Any funds advanced to "the Sub-Recipient" must be returned to "the State" if the grant agreement is terminated for any reason other than completion of the project.
3. Any funds advanced to "the Sub-Recipient" must be expended within thirty (30) days of receiving the advanced funds.
4. "The Sub-Recipient" agrees to have an audit conducted in compliance with OMB Circular 2 CFR 200, if applicable. If a compliance audit is not required, at the end of each audit period "the Sub-Recipient" will certify in writing that they have not expended the amount of federal funds that would require a compliance audit (\$750,000). If required, they will forward for review and clearance a copy of the completed audit(s) to "the State".

Additionally, "the Sub-Recipient" has or will notify their auditor of the above requirements prior to performance of the audit. "The Sub-Recipient" will also ensure that, if required, the entire grant period will be covered by a compliance audit, which in some cases will mean more than one audit must be submitted. "The Sub-Recipient" will advise the auditor to cite specifically that the audit was done in accordance with OMB Circular 2 CFR 200. "The Sub-Recipient" will also ensure that all records concerning this grant will be kept on file for a minimum of three (3) years from the end of this audit period.

5. The "Sub-Recipient" will be required to provide the formally approved Local Hazard Mitigation Plan electronically at the completion of the project.

Sub-Recipient Initials:

1.) [Signature]

2.) [Signature]

3.) [Signature]

Date: 3/18/24

EXHIBIT B

Scope of Work, Project Tasks & Deliverables, and Project Review & Conditions

1. SCOPE OF WORK

The Department of Safety, Division of Homeland Security and Emergency Management (hereinafter referred to as "the State") is awarding the Town of Farmington (hereinafter referred to as "the Sub-Recipient") \$10,800.00 within the 4516 Hazard Mitigation Grant Program (HMGP).

"The Sub-Recipient" shall utilize the above referenced funding to update the hazard mitigation plans for the Town of Farmington in accordance with 44 CFR Part 201.

"The Sub-Recipient" agrees that the period of performance ends on October 29, 2026 and by that date the aforementioned hazard mitigation plans must be completed and have received formal approval by New Hampshire Homeland Security and Emergency Management (HSEM). All completed invoices must be sent to "the State" by November 29, 2026, thirty (30) days after the period of performance ends and a final performance and expenditure report will be sent to "the State" by November 29, 2026.

2. PROJECT TASKS AND DELIVERABLES - NEW LOCAL HAZARD MITIGATION PLAN

Project tasks and deliverables within this section are to be referenced for the reimbursement process. Per the Scope of Work, "the Sub-Recipient" is required to develop/update the community's local hazard mitigation plan in accordance with 44 CFR Part 201 to ensure formal approval.

The Town/City, NH will prepare a Local Hazard Mitigation Plan Update in accordance with FEMA guidelines for Hazard Mitigation Planning. The Town/City may be assisted, by a vendor of their choice, for this scope of work. The Town/City's updated plan will address mitigation of multiple natural hazards that may affect the community, including Avalanche, Coastal Flooding, Inland Flooding, Drought, Earthquake, Extreme Temperatures, High Wind Events, Landslide, Lightning, Severe Winter Weather, Solar Storms and Space Weather, Tropical and Post-Tropical Cyclones, and Wildfires.

The planning process will include the following actions and elements:

Task 1-3

1. Grant Award and Contracting:

The community will procure services to facilitate this planning process update

- Official Notification of Award
- Provide Contractor Selection to NH HSEM
- Execute a contract

2. Select and Hire a Vendor:

Sub-Recipient Initials: 1.) [Signature] 2.) [Signature] 3.) [Signature] Date: 3/18/24

The vendor will document the process used to develop the updated plan, including but not limited to:

- How the plan update was prepared
- Who was involved in this process
- How the public was involved (i.e., Community outreach, local planning team participation)

3. Convene a local Hazard Mitigation Planning Committee:

The Town/City will convene a local Hazard Mitigation Planning Team. Members should include a cross-section of the community, such as residents, government officials, community leaders and business owners. This team will serve as a liaison to the vendor and assist in the plan update by providing access to relevant local data, facilitating community input on plan recommendations and priorities, reviewing draft products, and assisting with outreach to community stakeholders. With the vendor's facilitation and technical assistance, the Town/City Hazard Mitigation Planning Team will:

- Develop a mission statement
- Assign roles and responsibilities
- Develop a specific timeline for planning activities
- Hold a minimum of two community public meetings during the planning process update, one during the production of the plan update, and one during the review of the draft plan update,
- Solicit input from key stakeholders in the community, including business associations, local or regional institutions, local NGO's, and residents.
- Conduct local outreach to stakeholders through postings on the municipal web site, outreach to local print and/or online press, and use of local access cable TV where available. Outreach to neighboring communities will also be conducted.
- Provide input regarding the feasibility and prioritization of mitigation measures
- Review the draft plan update and its goals and proposed mitigation projects
- Oversee the implementation, maintenance and updating of the plan update

Task 4. Revisit the Hazard Profiles for each Hazard that impacts the community:

- Using the best available existing data, the vendor will update a map of areas affected by multiple natural hazards for the Town/City. A set of hazard maps will be included within the updated Hazard Mitigation plan, and GIS files will be made available to the Town/City for integration with their other community plans. These maps will be the basis for the communities known hazards. The hazard identification update will include an assessment of the community's risks that summarizes the vulnerability of each hazard based on the location, extent, probability, and severity of the hazards. A vulnerability analysis will be conducted; your vendor may consider using FEMA's HAZUS-MH, as well as, a GIS map analysis to delineate those critical facilities that are located within mapped hazard areas.
- The Town/City will update the description and prioritization of the natural hazards that have occurred within the community since the last plan update.

Sub-Recipient Initials: 1.) [Signature] 2.) [Signature] 3.) [Signature]

Date: 3/12/24

Task 5. Facility Inventory:

The Town/City will prepare an updated inventory of facilities and explain how these facilities intersect with the known hazards for the community. This task will be based on input from the community and the best available state and local information. This data may be used to develop updated GIS maps of the following items:

- Critical facilities, including the following, if they exist, in the community:
 - Emergency operations centers
 - City or town offices
 - Water and wastewater treatment plants
 - Sewage pumping stations
 - Police or fire stations
 - Schools
 - Hospitals
 - Day-care facilities
 - Public works garages
 - Nursing homes/elderly housing
 - Emergency shelters
- Economic Drivers:
 - Large Businesses
 - Large Employers
 - Historical or Cultural sites
- All repetitive flood loss structures and structures which have incurred substantial damage, if they exist, as defined by FEMA. These buildings(s) must be analyzed by type (Commercial / Residential), number, and general location as it relates to the known hazard areas. The addresses and associated data will be provided, upon request to, the community by the State NFIP Coordinator.
- Land use maps that depict the location of developed land uses, delineated by categories based on use (e.g., residential, commercial, industrial, institutional, other public use, etc.) and how it intersects with known hazards.
- Anticipated future land use areas and how they intersect with known hazards.

Task 6: Vulnerability:

Based on the previous information from Task 5, the Town/City will update the overview of each of the specific hazards and the community's vulnerability to those specific hazards. This vulnerability assessment, if possible, will include:

- Problem Statements: These will summarize the biggest issues for the community in terms of; Types and numbers of buildings, infrastructure, and critical facilities located in the hazard areas.
- All existing multiple hazard protection measures within the community, including protective measures under the National Flood Insurance Program (NFIP).
- A description of each measure, the method of enforcement, and/or the point of contact responsible for implementation of each measure.
- Historical performance of each measure and a description of improvements or changes needed.
- General description of land uses and development trends to incorporate future land use decisions.

Task 7. Mitigation Goals:

Sub-Recipient Initials: 1.) [Signature] 2.) [Signature] 3.) [Signature] Date: 3/18/24

The Town/City, with vendor support, will update the mitigation strategies specific to the community's exposure to and impacts from identified natural hazards. The strategy will include:

- Create, edit, or delete goals as needed;
- Obtain public input;
- Analyze existing capabilities;
- Review mitigation actions in the previous plan and identify progress implementing those actions (include current status along with reasons why there may have been little or no progress).
- Describe how the community's priorities have changed since the previous Hazard Mitigation Plan.
- Include a description of the NFIP program and how the community will continue compliance over the next five years.
- Update a list of mitigation goal statements that focus on reducing the risks from the identified natural hazards. The goal development and project prioritization will be conducted by the Hazard Mitigation Planning Team. An example of a goal statement and an objective would be:
 - GOAL: Increase coordination between Federal, state, municipal, and private resources in pre-disaster planning, post-disaster recovery, and continuous hazard mitigation implementation.
 - OBJECTIVE: Identify the availability of additional private and public sector financial incentives for homeowners, businesses and municipalities that will allow the development and implementation of cost-effective hazard mitigation measures in high-risk areas.

Task 8. Actions:

A section that identifies and analyzes a comprehensive range of specific mitigation actions and projects being considered to reduce the effects of each hazard, with particular emphasis on new and existing buildings and infrastructure. This section will include a list of prioritized hazard mitigation projects that best meet the communities' needs for multiple hazard-damage reduction:

- These projects may be non-structural (e.g., planning, regulatory measures, property acquisition, retrofitting, elevation) or structural (e.g., seawalls, dams, dikes) solutions.
- At a minimum, this list of prioritized projects will be based on a process that results in identification of cost-effective hazard mitigation projects with public input, including:
 - An analysis of proposed mitigation projects focused on several key areas, including but not limited to economic (including benefits and costs), engineering, technical, legal, environmental, social, and political feasibility. Selected options will best fit the community's needs and meet most or all aspects of the feasibility analysis.
 - Coordination with relevant Federal and state agencies for input and technical assistance.
- Revise and update the mitigation action plan.
- Identify integration opportunities throughout the community, as well as, how the data and information from the previous plan was integrated into other mechanisms over the last five years

Task 9. Plan Review, Evaluation, and Implementation

In order to continue to be an effective representation of the jurisdiction's overall strategy for reducing its risks from natural hazards, the mitigation plan must reflect current conditions. This will require an assessment of the current development patterns and development pressures as well as an evaluation of any new hazard or risk information.

- The plan must describe changes in development that have occurred in hazard prone areas and increased or decreased the vulnerability of each jurisdiction since the last plan was approved.

Sub-Recipient Initials: 1.) [Signature] 2.) [Signature] 3.) [Signature]

Date: 3/12/24

- The plan must describe the status of the hazard mitigation actions in the previous plan by identifying those that have been completed or not completed. For actions that have not been completed, the plan must either describe whether the action is no longer relevant or be included as part of the updated action plan.
- The plan must describe if and how any priorities changed since the plan was previously approved. If no changes in priorities are necessary, plan updates may validate the information in the previously approved plan.

Task 10. Maintenance:

- The Town/City in conjunction with the planning team will monitor, evaluate, and update the plan.
- The Planning Team will assist the Town/City in the implementation and incorporation of the plan's goals into other local planning processes, such as a Comprehensive Plan, or other local by-laws and ordinances.
- The completed plan update will include an implementation schedule with procedures for ensuring the plan's implementation, updating and revision every five years.

Task 11. Public Review of Draft:

- The Planning Team will work with the community for continued public involvement to include public review of the draft plan.

Task 12. Review and Approval:

- Submit the plan update to NH HSEM /FEMA for review; revised based on NH HSEM/FEMA comments; submit revised plan update for approval pending adoption.
- When APA is received, the plan update will be brought before the City Council or Board of Selectmen in the community for adoption.
- Send the final adopted plan update to NH HSEM/FEMA, Receive approval by FEMA.
- Non-regulatory Grant Closeout

3. PROJECT REVIEW AND CONDITIONS

"The Sub-Recipient" shall submit quarterly progress reports, drafts, and final updated local hazard mitigation plans for aforementioned communities. Quarterly reporting shall begin in the quarter in which this grant agreement is approved, shall be submitted within fifteen (15) days after the end of a quarter, and shall continue until the project is completed.

"The Sub-Recipient" agrees to submit draft plans to HSEM, electronically, for review and comment. Upon notification of Approvable Pending Adoption (APA) the Sub-Recipient shall obtain community adoption of the plan no later than twelve months from APA and submit electronic copies of the adoption documentation and the final plan for Formal Approval.

"The Sub-Recipient" further agrees to promptly address all required revisions arising from HSEM reviews, and resubmit revised draft plan(s) to HSEM.

Sub-Recipient Initials: 1.) [Signature] 2.) [Signature] 3.) [Signature]

Date: 3/12/09

"The Sub-Recipient" agrees to provide copies of the formally approved plans to HSEM in electronic format upon receipt of the Federal Emergency Management Agency's approval letter.

"The Sub-Recipient agrees to comply with all applicable federal and state laws, rules, regulations, and requirements.

"The Sub-Recipient" shall maintain financial records, supporting documents, and all other pertinent records for a period of three (3) years from the grant period end date as identified in HSEM's closeout letter. In these records, "the Sub-Recipient" shall maintain documentation of the 10% cost share required by this grant.

Sub-Recipient Initials: 1.) [Signature] 2.) [Signature] 3.) [Signature]

Date: 3/18/09

EXHIBIT C

Grant Amount and Payment Schedule

1. GRANT AMOUNT

	Sub-Applicant Share	Grant (Federal Share)	Cost Totals
Project Cost	\$1,200.00	\$10,800.00	\$12,000.00
Project Cost is 90% Federal Funds, 10% Applicant Share			
Awarding Agency: Federal Emergency Management Agency (FEMA)			
Award Title & #: Hazard Mitigation Grant Program (HMGP) 4516DRNHP00000095			
Catalog of Federal Domestic Assistance (CFDA) Number: 97.039			
Applicant's Unique Entity Identifier (UEI): ZAJVCIM8WCY5			

2. PAYMENT SCHEDULE

- a. "The Sub-Recipient" agrees the total payment by "the State" under this grant agreement shall be up to \$ 10,800.00 and allocated to individual plan development as follows:

Jurisdiction	Federal Share	Sub-Applicant Share
Farmington	\$10,800.00	\$1,200.00

Nothing in this allocation shall affect "the Sub-Recipient's" obligation to maintain financial records including documentation of the 10% cost share required by this grant.

- b. All services shall be performed to the satisfaction of "the State" before payment is made. All payments shall be made upon receipt and approval of stated tasks and upon receipt of associated reimbursement request(s). Documentation of completed deliverables and match committed shall be provided with each payment request. The amount per community is limited to the amounts stated in paragraph "a" above. Payment shall be made in accordance with the following schedule based upon completion of specific tasks and deliverables described in Exhibit A:

Task Completed	% of Individual Plan Cost to be Billed
Task 1. Document the Planning Process	20%
Task 2. Conduct a Hazard Identification and Risk Assessment	20%
Task 3. Identify Mitigation Actions	20%
Task 4. Prioritize Mitigation Actions	20%
Task 5. Submit completed plan for review, revisions, and receive APA status	15%
Task 6. Submit Adopted Plan and receive Formal Approval	5%

- c. Upon Governor and Executive Council Approval, allowable match may be incurred for this project from the start of the federal period of performance of this grant, August 5, 2021, to the identified completion date (block 1.7).

Sub-Recipient Initials: 1.) [Signature]

2.) [Signature]

3.) [Signature]

Date: 3/11/21



New Hampshire Department of Safety
Division of Homeland Security and Emergency Management

Grant Agreement Checklist

4516 Hazard Mitigation Grant Program

Applicant: Town of Farmington Grant Amount: \$10,800.00

Project: Local Hazard Mitigation Plan Update

All steps below are required to be completed in their entirety.

If any items are not completed properly, the Grant Agreement will not be processed.

Please complete and return this checklist and all Grant Agreement documents by March 15, 2024 to:
NH.HM@dos.nh.gov

or

NH DOS/HSEM Attn: State Hazard Mitigation Officer, 33 Hazen Drive, Concord NH, 03305

Grant Agreement

Grantee signors complete the following:

- Block 1.5 – Best phone number to contact you
- Block 1.11 – Subrecipient Signatures
Have a majority of the **Select Board** sign in blocks 1.11
- Block 1.12 – Name & Title of Subrecipient Signor
Print names and titles of the signors
- Initial and date each page of the Grant Agreement
- Initial and date Exhibit A, B, and C.

Additional Required Documents

- Meeting Minutes- ****See SAMPLE MEETING MINUTES****
Minutes of the meeting documenting that the community's GOVERNING AUTHORITY accepted/approved the grant agreement. Ensure the minutes state the community is accepting the grant agreement terms as presented. Ensure you have complied with any public meeting requirement for acceptance of this grant including, if applicable, RSA 31:95-b.

The minutes should also include:

- What the grant is for
- Total project cost
- Amount of local match (10%)

- Copies of current Liability and Workers Compensation Insurance Certificates

- Copy of most recent Audit Report or MS-535

Town of Farmington
Board of Selectmen Public Meeting Minutes
Monday, March 4, 2024
Selectmen's Chambers
356 Main Street-Farmington, NH 03835

Board Members Present:

Gerry Vachon, Chairman
Charlie King, Vice Chairman
Ann Titus
Penny Morin
Doug Staples

Others Present:

Ken Dickie, Town Administrator
Kyle Pimental, Planning Director
Ed Brannan, Highway Dept. Supervisor
Residents Jim Watson, Sandra Benner,
Bobbi-Jo Morin

1). Call to Order:

Chairman Vachon called the meeting to order at 5:30 p.m.

2). Non-Public Session A:

Motion: (Vachon, second King) to enter non-public session under RSA 91-A: 3 II (b) Hiring passed 5-0 by a roll call vote (Vachon, King, Titus, Staples, Morin-aye) at 5:30 p.m.

Motion: (Morin, second Staples) to come out of non-public session passed 5-0 at 5:48 p.m.

3). Non-Public Session B:

Motion: (Vachon, second Titus) to enter non-public session under RSA 91-A: 3 II (c) Reputation passed 5-0 by a roll call vote (Vachon, King, Titus, Staples, Morin-aye) at 5:48 p.m.

Motion: (Vachon, second Titus) to come out of non-public session passed 5-0 at 5:52 p.m.

4). Reconvene Public Session:

Chairman Vachon reconvened the public session at 6 p.m.

5). Pledge of Allegiance:

All present stood for the Pledge of Allegiance.

6). Public Input:

Hornetown Road resident James Watson said his mother got stuck in the mud the other day on Meaderboro Rd. and she called the Road Agent and nobody got back to her. He said she waited a couple of days then called the Police Dept. and the Police said they would do something about it. He said that today he saw that they graded Meaderboro Rd. which has made it far worse and there are ruts in there that are 8 inches to 1 ft. deep. He said they hear they are going to put some stone in it and last year they had the same issue and something needs to be done. He said the Road Agent and the people here are just in over their heads. He said he knew they have been short staffed but that is just an excuse and there needs to be some sort of results that need to happen with this. He said the roads were bad last year and you grade them a little bit and come springtime or summer they're fine and here it is spring again and they are just

getting worse and worse. We have to find something to do in the long run he said.

Mr. Watson said every road in Farmington something is wrong with it and nothing has really been done over 20 years and every road has an issue. He said something needs to be done with some of these dirt roads.

Mr. King asked if there are sections that are worse or if basically it's the whole road.

Mr. Watson said there are sections that are worse and on Meaderboro Rd. there's 5 or 6 sections, Ten Rod Rd. has 5- 6 sections and it's bad. He asked if anybody has been on it recently.

Mr. Staples said he was on it Saturday.

Mr. Watson said we're only going to be getting more rain and he understood they could put a Band-Aid on it, put some stone in it but in the long run we really have to do something about those roads. He said the lowest part of these roads is the center of the road we're grading it, putting in stuff right on top but Farmington is full of sand there's no gravel in Farmington. He said he was not a Road Agent but he thinks something needs to be dug out and re-filled in with something that's going to last.

Mrs. Titus said she has had a lot of people send her pictures, videos and one resident on Meaderboro Rd. thinks we should have a warrant article to put money into the Capital Improvement Plan to fix the dirt roads. She said she didn't know if it was a money issue but she knows that it is expensive to fix these roads if they did it but it's a safety concern now and we need to do something. She said this one resident said maybe a warrant article for the CIP to put money away to fix the roads and maybe do a road plan for the dirt roads.

Mr. King said currently we're spending about \$500,000 on road repairs out of their budget. He said they're doing \$350,000 a year for pavement plus probably another \$120,000 in additional road repair so currently it's not like they're not doing anything it's just the \$375,000 or \$500,000 doesn't go as far as we would like it to. So I don't disagree with your opinion we need to probably raise some additional taxes to cover some of this stuff because of the cost of doing everything now he said.

Mrs. Morin said it's too late for this year the warrant is in.

Mrs. Titus said but something for next year putting money away to fix the roads the right way so it's not all sand and when we have rain it's going to be mud.

Mr. King said this year they weren't able to do the paving and they encumbered that money which is \$ 350,000 plus an additional \$350,000 to do the paving next year so it's not like they're not doing anything. He said they couldn't do the \$350,000 because of the permitting required and some of the things they had to do like fixing the culverts whether it's on Dick Dame Lane or some of these other roads. He said it's certainly something that's on their list and he was not saying they don't need to spend more money they probably do because everything costs 25% more.

Mrs. Titus said it's a problem every year and the last 5 years all they have been hearing is the roads, the roads and they have to do something like pick one road and fix it the right way so it doesn't wash out so people aren't stuck. She said there are different age groups up there and a

friend of hers who is in her 50's and was driving a 4-wheel drive truck got stuck. She said if there is a car coming the other way and doesn't see that she's stuck in that mud or she does a 360 in that mud someone is going to get hurt. I know we can't fix it today but we have to start planning and thinking ahead she said.

Mr. Staples said we also have a new DPW Director and they haven't given him a chance. He said he came in last year with 2 guys in his dept.

Mrs. Titus said she wasn't dissing him at all.

Mr. Staples said they have to give him a chance and he sat in front of them with a plan to rebuild these roads and said they need to come up and they need to give him a chance. He's fully staffed, we've got the material we need to give him a chance to build these roads. If he fails then we'll hang him he said.

Mrs. Titus asked if the road plan was out there and if it was on the Town website so people know there is a road plan.

Mr. Vachon asked Mr. Dickie if they have a road plan on the website for how they are tackling the dirt roads.

Mr. Dickie said they don't.

Mrs. Titus said Ed (Brannan Highway Supervisor) does a wonderful job and when she talks to him it gets fixed so she didn't think it was fault to anybody it's just they need to be proactive about this and fix this problem.

Mr. Staples said they do and they finally have staff to do it.

Mrs. Morin said unfortunately they're coming up behind the 8 ball because it hasn't been done for so many years so she thought they are making significant progress-not as quickly as they want to but progress.

Mr. Vachon said they will have to take a look at those low spots that continue to be problems, box cut them and buy some good gravel because ours in the pit isn't good enough and if we have to have it trucked in we'll have it trucked in.

Mr. Watson said a lot of these areas need to be dug out and he was not sure maybe we don't have the equipment and now they're saying they have the staff to do it but this is not the first or second year this has been an issue and it's been going on for a very long time especially on the opposite side of Rt. 11 where mainly the dirt roads are and they seem to be neglected. He said culverts are an issue and there is no place for water to go and he thinks we're in over our head now. He said we have a Road Agent but maybe it's hiring somebody that can determine what roads are the worst roads in Farmington. He said it seems like every year it's another issue.

Mr. Vachon clarified that when he said box cut he meant to dig them down 3 ft., back fill them with good gravel to stiffen up those lower areas.

Mr. Watson repeated there is no good gravel in Farmington and he was not sure where they are getting their material from but it seems like wherever those tight areas are they bring it in and it's just as bad.

Mr. Vachon said if they have to get some NH DOT spec gravel at 1.5 inches that's what they have

to do. We'll get municipal pricing on it he said.

Mrs. Titus said she didn't know how much it would cost to get a contractor in here to do what that gentleman just said and she was sure it would cost a lot of money but maybe they need to do something like that. Fix them, fix them right and then maintain them she said.

Mr. Vachon said now with the full staff a box cut is doable with our 6 guys plus Mr. Brannan and they have the equipment, they have the ability and they have the gravel they need because they make their own gravel. He asked Mr. Brannan if they have it tested and make sure it passes NH DOT spec.

Mr. Brannan said the quality of DOT spec gravel can be pretty broad it can be very sandy, it's typically very clean, it doesn't have a lot of fines that makes it pack so as far as using DOT spec gravel sometimes it's not the best situation on a dirt road. He said there are some spots on these dirt roads that probably could stand to be dug up and put a good base gravel in and the biggest part is getting them to drain.

He said most of the areas they are dealing with right now are areas that are more shaded and they haven't had any sun for the winter so when you hit temperatures like we gotten they thaw so fast the water doesn't have a chance to evaporate.

Mr. King added that the frost hasn't come out of the ground yet.

Mr. Brannan said not all the way so the water can't go down, so the only way to get rid of it is to evaporate and a lot of places the ditches still need to be dug out. He said they did make good progress last year on the paved roads but they still have a long way to go.

Mr. Staples said he has faith in him and the crew and asked if he thought they were over their heads or they've got it.

Mr. Brannan said it will take time but if they want to bring in a contractor it's all about the money.

Mr. King said he was not going to disagree with anybody who sat here because in some ways no one was wrong but the reality is the spring thaw is earlier than usual and it ends up being a mud season. He said he has a dirt driveway as does everybody in his neck of the woods and they all look the same and the same as some of our roads. He said our roads could be better and they're going to be out there patching and fixing this until the frost comes out of the ground so they have to be as responsive as possible and fix these bad spots until it dries out enough to then do future improvements.

He said he didn't know if Mr. Vachon's suggestion to box cut them was the best answer and for some these roads they need to go through them and get them to pavement.

Mr. Brannan said at some point between the traffic and the weather it's probably going to force them to go that route because the cost to repair the dirt roads is going to go higher and higher.

Mr. King said the traffic counts aren't getting any less on Meaderboro Rd. or Poor Farm Rd. so we have the same mud and we've got twice the number of vehicles and it has twice the amount of abuse on it. He said they could sit around and say they've never done anything but he has been here 12 years and it's a challenge every year at this time.

He said he drives in and out of his driveway twice a day and it's got ruts in it. He said if you put 200-300 cars on it, you'd be lucky to keep them together because in some of these spots like Meaderboro Rd. are put through some stuff that years ago they would have had to dig out 5 or 6 feet before they even started. He said when you get past Hiram's and go down in the hollow it just runs right through the swamp and they just keep putting dirt into it.

Mr. Brannan said when you get down near the swamp because the sun can get in there they're dry and hard and it's the shaded areas that...

Mr. King said Poor Farm Rd. and Reservoir Rd. are scenic roads so there can only be selective cutting along those roadsides so those are always going to be shady and there's always going to be an issue with the slope to get the water off and he has said they need to buy some better materials at times. He said they've had situations where they have to buy 1.5" stone or buy 1.5" crushed because some of our materials aren't the best stuff for a base in some areas. He said this is the time of year especially where winter can't make up its mind this is what we get-it's cold, it freezes back in, it gets muddy hopefully it stays warm enough that the frost can come out of the ground and we can get them back into working condition but there's nothing more they can do than just fighting fires right now and put stone in them whether they get 1.5" from Brox or use what they have for materials in-house from the last time they crushed.

Mrs. Morin said she wanted to jump in on the whole paving of all the dirt roads and she thought they are just going to cause something different in that they will need more Police patrols because of some of those straightaways. It's going to cost us either way she said.

Mr. King used Dodge Cross Rd. as example of one of the first roads that should be paved. He said everything around it is paved, it has too much slope to keep the water from eroding that road which is about 1.5 miles if that and they are out there every year with the mess and that's an area where every road is paved. It's not like we're talking the corner of Poor Farm and Meaderboro Rd. or Pound Rd. or something out there he said.

Mr. Brannan said the town has around 16 or 17 miles of dirt roads.

Mr. King said that's about right and they have 50-something total in the town and 35 are Town roads and maybe 12 are State roads and some of them have always been a challenge.

Mr. Brannan said dirt roads will always be a challenge they take constant maintenance and they're never going to get away from that. He said as far as the muddy spots he noticed there are some areas where the base isn't very good and those areas probably should be dug up but they cost money for gravel and right now they are going to keep picking away at what they think is the worst of the worst and hopefully they can get caught up. If it comes to a point where we need to get contractors we'll have to figure out where we're going to get the money he said.

Mr. Vachon asked what his plan of attack at this point and if it was to pound in stone in the muddy spots and try to stiffen them up.

Mr. Brannan said yes and they are pretty low on stone in our pit so it may come to a point where they have to buy some and that's the only thing that is going to tighten these spots up. He said they could dig them out but if there is still frost underneath it, they're just going to fill

up with water and even the best of gravels will turn mud if you put enough water into it. He said boxing it out works but you have to get the water away first.

Mr. Vachon said he wasn't talking about tomorrow but box cutting them in the summer if they knew where the spots were.

Mrs. Morin asked Mr. Brannan if he would go out this spring and check those spots and document it to know where the worst spots are so they can at least attack those and get them repaired.

Mr. Brannan said it's the same places that they had last year.

Mrs. Morin asked if they repaired any of those places over the summer.

Mr. Brannan said no.

Mr. King said just our usual grade and calcium chloride and trying to maintain it.

Mr. Brannan said they didn't put any of that down this year hoping it would make a difference in the winter and it actually may have when it was cold because the roads stayed a little bit better and they didn't have as many complaints about the roads getting rough although they did but he didn't think it was as bad as last year. He said but the warm weather came a little sooner this year and it came quick and we've had days that were 50 or 60 degrees and the frost is going to come out fast and if the water has no place to go, you're going to have mud there's nothing anybody is going to do about it.

He said they are going to be on Meaderboro Rd. tomorrow and hopefully they can get thru it.

He said there's some rain coming Tues. and Wed. night and a few other opportunities for rain during the next week and a half. Hopefully it's rain and not snow the first of next week he said.

Mr. Vachon asked where they were headed after Meaderboro Rd.

Mr. Brannan said to Ten Rod Rd. He said they raked Dodge Cross Rd. today and it seemed to come out fairly decent all things considered. He said he and Mr. Dickie were talking about it and because there is so much rain in the forecast they have to pick and choose their days to be out there and asked if it was okay if they ended up working on a Saturday here and there if they have to so they can keep up with it. He said if they lose 3 days this week because of rain they should try to make it up on Saturday.

Consensus of the board was they were okay with it.

Mr. King said even if they have to work in the rain dump some stone in those holes.

Mr. Brannan said if it's not too bad they will but at some point, it gets to the point where they're just going backwards so they just have to be careful on that. We don't want to go out there and tear up the road and make other parts of the road worse while they're trying to fix this spot so we have to be careful how we do it. We are doing what we can he said.

Resident Sandra Bennier said she had a concern for the residents mostly up thru town and on the side streets and asked how often the crosswalks are maintained and painted. She said she is down here just about every day and today for instance there is no light at the one at Cumberland Farms to get across so the kids are coming home from school they stop at the crosswalk and nobody stops. She said they get a little way out in the crosswalk and nobody

stops. She said she sees this just about every day on both sides.

She said up by the Main St. pizza she was coming home yesterday and there was a man walking bent over with a walker and he got half way out and the cars are still coming each way they don't stop. She said she has a friend that was almost hit there and one in a wheelchair who was hit there and asked what the Town can do about putting in better crosswalks or better paint or something. She said everyone who lives in town knows that they're there and they don't stop. She asked if it was a law you have to stop for pedestrians in a crosswalk and then said the signs in other towns say you must yield to the pedestrian. She said she has crossed Grove St. over to Cumberland Farms and she has had cars right behind her just as she is barely off the crosswalk. She said she saw woman near the former TD Bank crossing from the laundry mat and it looked like she had some laundry with her and a small child and she is out by the Christmas tree and no one was stopping so she had to wait to get across. She said she was concerned what the Town can do about it and it might be a problem they already know about but she was afraid for the people especially the elderly people that can't get across with walkers because a lot of them don't drive down and they have to have a way to get to the laundry mat and the stores. Mrs. Benner said that's the Tiger Trail from Cumberland Farms across that crosswalk it's not painted you can't see the paws but that's one of the Tiger Trails for the kids so that's her concern.

Mrs. Titus suggested maybe more Police presence downtown.

Mrs. Benner asked if they knew how often they paint the crosswalks.

Mr. Vachon said it should be done once a year but he didn't think they got them all done last year.

Mrs. Benner said she was in Maine the other day and they have lit ones in their sidewalks and she knew that is probably very expensive for the Town but you see them and you know they are there and they're solar powered. She said Dover has painted bricks instead of the white lines and when you come into a town you know you're not going to do 50 or 60 mph. but they do because she knows how fast she goes and she sees them go by.

She said she has talked to a lot of people and there were a couple of people here that have concerns about it and asked what could be done and if anyone was aware of what's going on with that.

Mrs. Morin said they are aware of it.

Mrs. Benner said when you pull out from the TD Bank lot and you're coming down Central St. you have to stop in front of a crosswalk but you don't see anybody so a lot of people don't. She said you have to pull up there because you can't see up the road past that laundry mat just like the tree down at that road by Crowley's where you have to pull out to see if anybody is coming.

Mrs. Titus asked if there was reflective tape or paint, they could put there.

Mr. Vachon said they put glass beads in the paint when they paint them.

Mrs. Benner said she has family that comes here and friends that live on the other side of town that cross over and she didn't understand why people don't see these children let alone an

adult and the handicapped adults trying to get across. I wanted to come to see what could happen, I don't know, maybe do something different with it she said.

She said if you look from Cumberland Farms across there the traffic there is hardly any painted and it's well traveled and she thinks that's because of the kids too. She said over in front of Peasley's where the funeral parlor is there's a button and you push it and asked why they have one there but they won't have one at other places.

Mr. Vachon said he believes that is a walking route to school.

Mrs. Benner said they are walking to school on the other side of town by the Cumberland Farms too.

Mrs. Titus said that was part of the Tiger Trail and that was a grant.

Mrs. Benner said so is that one that comes up Grove St. it's all painted there with the tiger paws. She said the older kids will run across and if you're fast, you're going to get across but if you're not you're not going to and she wouldn't want to see somebody with a stroller trying to get across to the laundry mat. It's scary that was my concern. Thank you for listening she said.

Mrs. Morin said a lot of towns are doing the speed tables at crosswalks and she didn't know if that is something they want to consider.

Mr. King said at that location that's a state highway and they would have to ask the state and he was not opposed to asking that. He asked the one up by School St. the lights were out and if that ever got fixed.

Mr. Dickie said yes.

Mr. King asked if they could a price for what it would cost to do other crosswalks that don't have those flashing lights.

Mr. Dickie said he didn't have a firm price but he was hearing it was \$10,000 to \$12,000 per crosswalk.

Mrs. Titus asked if they could look into the safety grant where they got the other ones from the state.

Mr. Dickie said he would have to check and he didn't know.

Mrs. Titus said they should see if they can get a grant to do the rest of them since they've had some issues with them.

Mr. Dickie said he has been working with one of the businesses in town and he is trying to get other businesses signed up to do a crosswalk from Cumberland Farms down to Crowley's with the blinking lights.

Mr. Vachon said he was approached about that as well.

Mr. King asked if they can get a price. He said if they get a price, they've got some ones that she pointed out that really need to be lit and what they can do for additional signage and we have signage out there to slow these people down coming down the hill or going up the hill to get out there but if we had those flashing ones it alert people that somebody is trying to cross. He said the one he drives by most of the time is like the old 103 in Rochester that's highly trafficked one and all of sudden you're on high alert because it's flashing and you're looking around and

then you see the pedestrian and it does make a difference there. I think some of the ones downtown, maybe there are 4 or 5 of them and they're talking \$50,000 to fix this problem. Mrs. Benner said even if they put those in, a button when you can cross when it shows green and you can go it doesn't necessarily mean the people are going to stop. She said it's green she starts to cross she still has to look to see if someone is coming and are people going to stop. Mr. King said hopefully they will and at least they'll be alerted with flashing lights that somebody is trying to cross.

Mrs. Benner said they also have these cones they put in the middle of the road you see them everywhere.

Mr. King said maybe if we have those cones we can put in the center of the road on these hazard spots to control the traffic speed but he would like to get a price on it because Town Meeting is next week and maybe it will come up and the taxpayers will vote to spend the money to do it.

Mrs. Morin said we do have those center cones and asked if they could get those out sooner rather than later.

Mr. Vachon said the last thing they were told was there were only 2 that's why there was one on the bridge and one on Main St.

Mr. Brannan said he thinks there are more than 2 but there's only a couple that are any good as they've gotten beaten up and they can definitely get more. He said he believes there are 6 crosswalks from Cumberland's to Crowley's.

Mr. Vachon said there used to be one at every crosswalk and they were down to 2 that were functioning and recently there's been one down by the bridge and one up past Cumbie's somewhere up by School St. There used to be one at every crosswalk he said.

Mr. Brannan said there's another crosswalk down at the bridge somewhere.

Mr. King asked if he had any idea how much they are.

Mr. Vachon said the ones that have the spring base on them and are made to spring back if people hit them because they go on the yellow line are probably about \$200 a piece.

Mr. King said they buy the ones they need because if we need 10, we need 10 because there are other places where you go up to the park and where ever we need one in the downtown area.

Mr. Brannan said he would get a price on them.

Mr. Vachon said he would hire the vendor that he uses for signs and stuff the shipping isn't cheap but everything else is. He said it's usually cheaper to use them than a local company and they're pretty fast on shipping.

Mr. Brannan said they did put it out to bid to do the crosswalks, all the downtown painting last year and got no responses. He said they had a quote early in the year and they had to put it out to bid so we couldn't use them and they got busy enough where they didn't have enough time. He said they are going to do them themselves and they have a machine and he has a couple of guys that are willing to come in and do them over night which is the best to do them.

Mr. King asked if they had a vendor that quoted it.

Mr. Brannan said last year early in the season which was Spots on Lots.

Mr. King asked if they couldn't do it.

Mr. Brannan said no.

Mr. Vachon asked if our guys are throwing glass beads when they are doing them.

Mr. Brannan nodded his head yes. He said he spoke to Mrs. Titus about the Tiger Trail and they are going to look to see if they have the stencil. He said he assumed they did it in-house the last time and if they have that they will see if they can get that done too.

Resident Bobbi Jo Morin asked if they could do some kind of a fundraiser to help raise money to get the crosswalk stuff put in.

Mr. King said that's something they could but he thought it was something the Town needs to do and if they need to spend some money to do it then that's what they need to do because it's a safety issue. He said it's been better in the past but it's fallen into disrepair say lack of signage or whatever they just need to get it done.

Ms. Morin said she remembered the cones and the big barrels out in the middle of the one in front of FHOP and everyone kept hitting it.

Mr. Vachon said they can only take so many strikes before they break.

7). Review of Minutes:

February 26, 2024- Non-Public Session A- No errors or omissions

Motion: (Titus, second Staples) to accept the minutes as written passed 4-0-1 (Morin abstained).

8). Old Business:

Road Posting- Mr. Dickie said he put it on the agenda because the board voted for it to be effective today and in talking to some of the board members Ed's intention was all of the roads and he was not sure what the board's intentions were. He said there has been some conversations about different roads where now you have the Transfer Station project for recycling that they need to bring cement in for the forms. He said he talked to Mr. Vachon about it and Jeff Greenhalgh showed up at Mr. King's factory Friday concerned about it so he wanted to put it back on the agenda to discuss where they wanted to be as far as posting roads. He asked what their thoughts were-are they intending all roads, are they intending the dirt roads and what the intent of the board was.

Mr. King said Mr. Vachon expressed the concern that they need to follow the rules that they set and this is always something they at least should have a consideration for some reasonableness. He said they post the roads for the right reasons to keep them from getting them beat to crap but let's list all the people they don't stop-they don't stop the fuel trucks, they don't stop the school buses, they don't stop the firewood trucks, they certainly don't stop the dump trucks, they don't stop the municipal vehicles as they're considered exempt and then asked who is left. He said they are picking on local businesses that are delivering materials and if someone has a washed-out driveway. they can't bring them any stone for their driveway. He said they are doing

it up on Ten Rod Rd. but you can't have any because they have the road banned. He said there is other stuff that needs to go on in the town and now they're trying to build this recycling building and if they put the road on the ban, the people they are subcontracting for municipal reasons are they going to say they can't travel. He said in some ways they are doing the Town's work and if they were subcontracting our road work, they would be covered under being exempt. He said they are subcontracting to do this public safety building and if he needs to, he will make a motion to consider them exempt because they are doing municipal that needs to be done. We're only picking on the people that follow the rules we're not picking on the people that don't follow the rules he said.

He said every year they have the same thing they have some logging crews that will stay off the dirt roads when they are logging in the spring because they know that's really going to cause problems and they have others that they're chasing around and they're just doing whatever they do.

Mrs. Morin asked if they are chasing them around and that is one of her concerns. She said she didn't think they chase them around enough. She said in the past they have posted the roads but then there was no follow through on the other end when these big trucks or logging trucks were on the soft dirt roads there was no follow up and there were no teeth to that part of it.

Mr. King said he didn't disagree with that either but in some ways, we have to pick our fights. He asked when they do road bans in the future if they would consider saying they're going to ban the dirt roads separate from the paved roads, maybe a little bit longer on the dirt roads, maybe a little bit less on the paved roads. He said those people working on the recycling building project should be considered exempt just like the Town if we were working on it. He asked what the difference is if they're hauling a load of gravel up there to that site vs. somebody coming in with a cement truck. He said when we put a truck on the road it's about as heavy as you can get-it's got a wing, a plow, a sander or a grader right to the max so when we go out there sometimes, we're the biggest abusers as far as per axle weight but there are some other people that could probably beat us on any given day.

He said he was not opposed to not having the road banned but in this case regarding this project they should consider them just so we can stay on time, exempt. He said look at what they have coming into the Transfer Station and they have people hauling off how many containers a week with trash.

Mr. Staples said that's the thing with Cocheco Road, you've got Cardinal's, the septic place and they have to go materials in and out. He said Waste Management goes in and out all the time and on Chestnut Hill Rd. you have Tom Huckins with his tractor trailer going up and down it. You can stop them he said.

Mr. King said you have Rt. 75 which is a state road, Rt. 11 is a state road and going on to this site we're a mile and a half or a mile off the state road for this project and we can't pick it up and move the building. He said Barrington doesn't ban their roads and maybe they should talk to John Huckins who worked there to find out the reason they don't and he didn't know how many

other towns do and don't and there's trade off both ways.

He asked if they looked at what percentage of vehicles they're actually banning considering the one that are exempt if they were banning half of them and everyone else is exempt. He said trash is not exempt but every municipality lets them go so the trash doesn't pile up.

Mr. Vachon said he didn't know if they allowed it in the past and they have to call.

Mr. King said some of our collector roads are very susceptible so maybe in the future they need to consider them case by case some of these highly trafficked roads like Chestnut Hill Rd., Cocheco Rd. those don't get banned and a bunch of other ones do.

Mr. Staples said look at Meaderboro Rd.-you can't stop the milk truck and they're heavier than anything.

Mr. Dickie said he had an issue with it when they go across the dirt road with a full load of milk.

Mr. Staples said it rips that road right apart.

Mr. Vachon said when Mr. Dickie called him on this he has never been in favor of do as I say not as I do. He said he didn't agree with them saying we're all exempt because we want to get this project done. He said you can't build your house because you can't have concrete trucks come in because we have a ban on the roads but we're going to build our building. That's my concern but I'm one of five he said.

Mr. King said he brings it up every year they do it and he starts asking if they are sure they are ready to ban them because they really should only ban them for 6 weeks. He said they started early because of the weather and asked if they were going to be banning them out past those 6 weeks which is even more unreasonable on the taxpayers. He then asked regarding this project if they were going to pull the plug on it for a month or 6 weeks. I don't think that's in the best interest of the community especially where we're pulling 8-10 containers out of there a week. So between AJ Foss and the Waste Management trips that's going to have way more impact than any we're going to have with that building especially where the building is coming in in about 3 or 4 weeks. If we have to reschedule it's going to cost us money and if we have to put it somewhere temporarily that's going to cost us money plus any damage to the parts he said.

Motion: (King, second Titus) to consider subcontractors on the recycling building project to be exempt under the municipal umbrella passed 3-1-1 (King, Titus, Staples-aye; Morin-opposed; Vachon-abstained).

Mr. Vachon asked Mr. Dickie to carry on with the project.

Mr. Dickie asked Mr. Brannan to notify them that they can come in.

Salt Shed- Mr. Dickie said they are putting forth a warrant article to allow them to put \$100,000 into the Capital Reserve Fund for the salt shed however he and Mr. King went up Friday to take a look at it and it's done its job for the last 40 or 50 years that it's been there and its in pretty sad shape. He said they are trying to figure out how to replace it and there have been some text messages going back and forth about potentially landing some telephone poles at a cost of about \$200 a pole and he estimated it would be around 35 poles if they did a pole shed. He said he has a company coming in on Thursday to give him a potential plan for how to replace it and

get it up at the highway shed instead of down at the Transfer Station and get it relocated so they don't have to put the loader over the road every time they try to do a storm and it's right there and is more handy for them.

He said he talked with Fred Cameron in hopes that he might have some rough lumber that would be able to tie in these poles together and obviously in the front where you have a span for the opening where the trailers, the dump trucks and the loader go in you have to have something different than a 2' x 12' but he is trying to get the wheels turning on how they can replace it at the cheapest cost possible. He said if the \$100,000 does pass, he thinks there is maybe \$5,000 in that CRF so funding is going to be a little bit tight so they're trying to figure out how to get it replaced and stay within that if possible.

Mr. King said they reached out to a resident who could get these poles and they are not the standard poles they're the ones for power lines and they're up to 16" in diameter so they're not the standard utility poles they're the larger ones used for transfer lines that they could get for that \$200 apiece. He said the resident came forth and he knows people that have these used ones from taking down the ones recycled from power line work and he is trying to get a contractor to see what they can do for a price.

He said he was up there and it's pretty bad off and if they are going to carry it through another year it's going to cost us money and they already put some money into bracing it because it was lifting off at the top. He said they could get a couple more years out of it but it's just going to be pouring good money after bad and it needs to be somewhere else. He said they spend all this extra labor because it's up there and the guys are down at the highway garage and we should have relocated it down here 10 years ago. He said they have guys constantly going back and forth and it's right next to the river and it shouldn't be there and it needs to be right where they're working. He said it's a shed and asked what they could get up there that going to last the next 30 years.

Mr. Dickie said they put that one there after he got out of high school so it's over 40 years.

Mrs. Morin joked that's a long time ago!

Mr. King said it's a safety concern without putting additional money into it and he would like to just keep pursuing what they can get for a price because it would be great if they could do it this year and building season here will be starting pretty soon. He asked if they needed to talk to NH DES about the location.

Mr. Dickie said he didn't think it was too close and he talked to Building Inspector/Code Enforcement Officer Ron Lemer and he didn't think so but he will talk to DES just to make sure that they're not too close to the streams or the brook.

Mr. King added or our wastewater treatment plant.

Mr. Vachon asked if he talked to John Cardinal about the one he put up and see what that cost him.

Mr. Dickie said he would ask hm.

Mr. Vachon said Alton built one that same style with the vinyl dome but he didn't know what it

cost. He said they built it in-house with 6' long concrete blocks for edges in the back and then they put the vinyl cover on it. He said they put that up for fairly minimal cost and those blocks aren't that expensive and he buys them all the time for blocking off parks and stuff and they're fairly cheap something like \$40 apiece.

Mr. King asked about their lifespan.

Mr. Brannan said he thought it either 50 or 75 years on the steel.

Mr. Vachon said his concern was the cover itself.

Mr. Brannan said he was not sure.

Mr. Vachon said the one in Alton has to be 6 or 7 years old by now.

Mr. Brannan said if they're not getting 25 years out of it then its not worth it.

Mr. King said if they get a price on that and on the pole barn type that will tell them whether they want to consider it. He said he would be skeptical because of the life of the vinyl.

Mr. Vachon said his concern was they'd be replacing it in 10 years.

Mr. King said if they do poles and something gets damaged, they can just replace it and they need to make the front high enough so they aren't hitting the headboards on the trucks and that one over there looks to be about only 20 ft.

Mr. Brannan said it's 15 ft. to the beam the trusses are actually 16 ft. and they're not high enough.

Mr. King suggested going 20 ft. high on the front and slope it to the back.

Mr. Brannan said he would say 24 ft.

Mr. King said you have to be able to get to 24 which you may not be able to do with the poles.

He said the poles they may be able to get may only be 26 ft. which you have to haul over the road unless we pay for special trucking. Either way we have to work at getting the price he said.

Mr. Brannan said he would like to see 18 or 20 ft. in the back so they can get to it with the loader and hit them.

Mr. King asked how high the edge of the loader bucket would be going up.

Mr. Brannan said it can get up to 16 ft. when you push up that pile. He said ideally, they would make it another 20 ft. deep and a little bit wider on the salt portion. He said they didn't need as much room for the sand in the mix so they wouldn't have to crowd it as much.

Mr. Vachon asked Mr. Dickie to keep working on this and get the board some pricing.

Mr. Staples asked if the houses around there are on a well or Town water.

Mr. Dickie said Town water.

Mr. Staples said the only thing DES might worry about is contaminating wells.

Mr. King said they might want to have the Assessing Clerk check that and it should be on the record with everything up that street is on Town water because they'd be getting an assessment and a bill. He said they should make sure there isn't an old well there because the houses there are old enough that they could be on a private well. Just because the water runs by doesn't mean they're on it he said.

Hazard Mitigation Grant Vote to Apply Mr. Dicke said he needed the board to do an official

vote to accept the potential of getting \$10,100 to pursue the Hazard Mitigation Plan renewal. He said he needed the official vote from the board because to submit for the grant it needs to be notarized and the meeting minutes have to be part of it and it's very detailed when working with the state. He said the board gave him the general approval last week but he needs an official vote.

Mr. Vachon asked if that was the official wording that they have here or no.

Mr. Dickie said it was to pursue the Hazard Mitigation Plan to get up to \$10,100 for the Town to renew the Hazard Mitigation.

Mr. Vachon said the last thing in their packets is guidance for meeting minutes and asked if that is the motion that they would like to see or if they need to make a different motion for \$15,000.30 or do they replace that amount with the \$10,000.

Mr. Dickie said it's \$10,800 for the Town of Farmington.

Mr. Vachon asked if that was the wording they have to use to make it valid.

Mr. Dickie said yes it is.

Mr. Vachon then asked for the total cost of the project because it asks for the total cost of the project in which the Town will be responsible for a 10% match or do they just have to state the \$10,800.

Mr. Dickie said they just have to state the \$10,800.

Motion: (Vachon, second Morin) to pursue the Hazard Mitigation Grant Program as presented in the amount of \$10,800 for updating the local Hazard Mitigation Plan passed 5-0.

Homeland Security Grant- Mrs. Morin said there was an e-mail sent to them for document sharing for another grant for Homeland Security and Emergency Management.

Mr. Dickie said he believes that is the potential to go after the levee monies. He said once they get this in place then they can go after a grant to help us offset the cost because right now they're with the Army Corps of Engineers and it's an 80/20 split and it could be up to \$200,000 or a little more coming out of our pockets. He said he has been working with Mr. Pimental on this but he needs to get the mitigation plan in place to allow us to go after it.

Interim Fire Chief- Mrs. Morin said she was looking at the documents and maybe they did this at the last meeting when she wasn't here and asked if they need to appoint someone as the interim Fire Chief.

Mr. Vachon said they did not do that at the last meeting.

Mr. Dickie said he has been working with Mr. Pimental trying to go after that because they don't have the Fire Chief replaced.

Mrs. Morin asked if they wanted to consider an interim for that position.

Mr. King said they talked about the Deputy Chief so they have a formal Fire Chief during the interim period until they hire one.

Mr. Dickie said Rolly Edgerly is the Deputy he has been working with.

Motion: (King, second Morin) to appoint Rolly Edgerly as the Interim Fire Chief until a permanent replacement is found;

Discussion: Mrs. Titus said she thought that was a good choice.

Mr. Vachon asked if he accepted that he would fill in as the Fire Chief.

Mr. Dickie said yes.

Amendment: Mr. King said it was reasonable to compensate him for this time and amended his motion to add and to compensate him with a 10% pay increase during the interim period.

Mrs. Morin accepted the amendment.

Vote: the motion passed 5-0.

Road Work Materials-Mr. King said he is okay if they have to get some materials and Mr. Dickie can spend up to \$5,000 without getting their permission and \$5,000 will get you maybe 10 triaxles of stone. He said if they have to bring in some materials especially in these next few weeks just get it, we're going to use it.

Mr. Dickie said he will make sure and he usually goes to the Town barn every morning trying to make sure they have what they need and keep moving so if we need material, he will tell them to go ahead and buy it.

Mr. King said maybe when they crush next year they will have a different list of the stuff they need.

Mr. Vachon said this year Mr. Brannan had them do 3" crush for road bases and he didn't know if they did any 1.5" and they had plenty of ¾ crushed down there so they did some beefier stuff for road base.

Mr. Staples said because he wants to rebuild some of these dirt roads.

Mr. King said if they put the stone in crushed too fine that stuff is just going to float back out and they put the stone in to firm them up. He said if they need 10 triaxles because they don't have it they better get it today it's not like they're not going to use it.

Mrs. Morin said if they're going to move the Hornetown Rd. Bridge to River Rd. that's going to need some serious attention from all of the water that has come through since the flooding.

Mr. Dickie said he has already been working with Mr. Brannan on that because they need to do some prep work for that road because they're talking about potentially bringing the bridge down from the Hornetown side and they're going to walk it to see but they have to open it up so they can get down through there as it's grown in.

Mrs. Morin said it has grown in, there are trees in the middle and there are crevices that are pretty deep going across the roads.

Mr. Vachon asked if they are authoring Mr. Dickie to spend up to \$10,000.

Motion: (King, second Morin) to authorize Ken Dickie to spend up to \$10,000 to buy the necessary materials for road repairs;

Discussion: Mr. Vachon said that should be roughly 19 triaxles depending on the delivery charges.

Vote: the motion passed 5-0.

9). New Business:

Cartwright Property House Lot Potential Sale- Town Planner Kyle Pimental said he sent the

board a map of the Cartwright property just to visualize the portion that is Town owned now and the 4 residential lots off of Bay Rd. and he was looking for some input from the board on how they want to proceed with selling these lots. He said he already asked the Assessing Clerk to reach out to the Town's Assessor to see what the market value is for these 4 parcels but they also have the option of using the Town's auctioneer.

He said he was sure they could get a higher price if they go in that direction but this is really the Selectmen's decision on how to move forward with the sale of these with the thought that the revenue generated from these house lots would go back into a management plan for the property, parking lots, trails, whatever else they plan out for the property. He said they are talking 380 acres and that's a lot to manage. He said they could get to the management side later but at first, he was looking for some direction on how they would like to proceed with these 4 lots.

Mr. Vachon said he thought they should use the auctioneer that's what they're trying to use for all of their sales.

Mrs. Morin said she agreed but that they need a starting value.

Mr. King said he would like to see Mr. Pimental reach out to the Auctioneer through Mr. Dickie and say these are 4 lots and the Town is considering selling them for that money to be put towards this project and what his thoughts are as far as doing them all at once, one at a time, what he feels the value should be and put forth a proposal to the board to approve and then have him sell them that's why they hired this firm. He said they have done it differently in the past and this is a new process for them and hopefully they have better success than by doing it by sealed bid which they have done in the past. That works but I think we lose the competitive advantage by marketing it ourselves because we don't get the word because we just use the means that we normally use he said.

He said he thought this year would be the year to do that and they need to come up with a plan but there is some initial planning stuff that they know that they need to do. He said they know when the spring breaks they have to do some cleanup on the site and some posting, not posting preventing people from using the site but posting like this is the parking area.

He said they know they need to do some cleanup internal to the site and they know there are some old vehicles from the 1950's, there is probably some log clearing debris and they should find somebody to do that. He said they need to sell these properties and they need to do some initial cleanup and inventory when they do that cleanup maybe through Town resources but this is a pretty big size piece and they may need to get somebody to give them a price to do some of that cleanup if they can't find it through volunteerism. He said they need to come up with a list of the things they know they have to do first and that's selling this property to put aside, cleanup internally, around the perimeter, do some notice where they need to do it and come with this is what we have to have done in the short term.

He said and then put that together with a broader plan and that's probably going to need a group or a subcommittee appointed by this board saying what's the plan and who they are

going to get to work on it. He said he didn't think it was fair just to say the Conservation Commission here you go because they have trouble getting a full board and we would be better served by having a broader volunteer board of people willing to help and provide an opinion of how to go about it. Maybe we could flush out a plan by the end of the year, kind of a basic long term plan but I think there are a bunch of steps we can do sooner than later and that's site cleanup, site prep, sell the lots for money and have it start being accessed by the public and try to build some interest in the project to get some volunteerism along with a subcontractor to do some basic stuff, parking areas, trails, boards that show the property and where it's at he said. Mrs. Titus asked if this property abuts the Valley View School to do a second egress for safety. Mr. King said he believes so.

Mrs. Titus said maybe they can talk to the school district and they might want to buy some of that property.

Mr. King said that may not be an allowed use unless it's just an emergency exit.

Mr. Vachon said they would have to find out if they can actually cut an emergency exit through that property depending on what restrictions were placed on the deed.

Mr. King said there is already an access thru there.

Mr. Vachon asked if it goes out thru that entire property. He said he was told there is one behind the high school that goes up to Bay Rd.

Mr. King said that's the one he was thinking of by the high school to the water tower but he didn't know if that is on this property.

Mr. Vachon said no that it's off to the side of Valley View and pointed out the location of VVCS on the map to Mr. King.

Mrs. Titus asked if they would be allowed to do that or if there would be access to do that.

Mr. Vachon said they would have to build a bridge because that river runs right thru it. He asked if those are all buildable lots.

Mr. King said yes.

Mr. Pimental said they do fall under specific covenants though from the Waldren subdivision that proceeded this so if someone wanted to buy one and put a duplex would not be able to do that-single family only. He said there are covenants that any buyer would want to be aware of and they would share that with the auctioneer so everybody is clear on what they can do but all 4 lots are buildable lots.

Mr. Vachon said it's awful steep behind a couple of those lots and he didn't know if the lot itself was buildable.

Mr. Pimental said it's an approved subdivision.

Mr. King said he was on the (Planning) board at the time and they did the subdivision with pretty clear intent and being reasonable with the terrain out there so it wasn't like it was poor quality lots and a lot of thought went into that subdivision of subdividing those lots off that made sense and that's why they had the covenants. He asked if there was a setback covenant.

Mr. Pimental said he hasn't looked at the covenants so he didn't know he just knew that the

covenants are referenced in the deeds that the Town has conveying them to any new owner.

Mr. King said their intent was to preserve the quality of the residential feel in that area and that's why some of the restrictions were put on the lots.

Mr. Pimental asked if there was general consensus that the board would want them to move in the direction of the auctioneer.

Consensus of the board was to have them move on to the auctioneer.

Mr. King said that is what they told this contractor they were going to do.

Mr. Staples said he has attended his auctions and he hasn't seen any land go for dirt cheap and a lot of the stuff he has is above the value of what it should be.

Mr. Dickie said he has a meeting with the auctioneer on Wednesday.

Mr. Pimental said they would move forward with that and that he agreed with Mr. King that developing a short term and long term plan for this and on what some of the things that need to be done right away he agreed that some of the cleanup efforts that were identified in the Phase I assessment, there are some photos of cars, tires and other stuff that needs to be picked up there, figuring out how much volunteers are willing to take on and what additional work may need to be contracted out.

Mr. Dickie said he would have the highway garage road crew go up and take a look.

Mr. Vachon said if they can fit it in we have some other priorities with them.

Mr. King said he wanted to be cautious about that because there are a lot of things the highway crew has to do and this would be nice but they are not cramped on lead time and if they can get out there with 6 people with a bring your own equipment day they can get it whipped out pretty quick.

Mr. Vachon asked Mr. Dickie if he knew of anyone with a tractor.

Mr. Dickie said no.

Mr. Pimental said the Town has owned this property for a month and they're going to have it for the rest of time so there's a whole lot of opportunity for this property to be not only a gem for the Town but for the region but there's no rush. He recommended that the Town take their time to do this right so they're not retroactively trying to fix things or putting trails in where they don't belong.

He said one of the other things they would want to do is a full survey of the property with a wetland delineation to help determine where it makes the most sense to drive recreational activities, where sensitive areas are that they may want to avoid and making a trail system that makes sense and is not just a trail to nowhere. He said eventually if there is a pedestrian bridge that goes over the river to Spring St. maybe that's part of a long-term plan for this but having a survey done and then coming up with either a management plan or a master plan for this to figure out how they want to manage this land over time.

He said whether that is the Cons Com that is going to be in charge of that or there's another entity the Town wants to consider, originally they had talked about partnering with Southeast Land Trust and the Town made a decision that they wanted to move forward and get the deeds

in place first so they had all control over what the uses where to insure they had potential for a well if needed and other improvements that they want to make to the property that maybe they would not have been able to do if they had controlled the conveyance. He said now that that's in place if the board wants to revisit that at some point, they always can but the Planning Dept. staff can help come up with some of those short term and long-term goals and come back to them with that. He said the big thing is what they want to do with the lots that have some form of injection of funding to help pay for some of these things that are going to cost the Town some money.

Mr. King said his opinion was to have the Town secure it initially without partnering up with anybody initially but he was not opposed to looking at it. He said they need to get the initial cleanup done, inventory it for ourselves and then maybe look at a couple of options from outside organizations such as SELT and Moose Mountains Regional Greenways and get some other ones and ask them what they would bring to the table that we can't supply ourselves, what it's going to cost us and what we're going to get for it because they may have different preferred uses.

He said we took it with minimum restrictions as far as the uses but before they put on other restrictions they want to make an informed decision. He said there may not be any but they have a preference of how they manage those properties and what requirements go with them. He asked what the long-term benefits are vs. us trying to do it ourselves.

He said having a survey makes sense and they should get some estimates.

Mr. Vachon asked if they had any idea what that would cost-it's a funky shaped big lot and it's not going to be cheap.

Mr. Pimental said not that they have to use them but he believes that Norway Plains has some survey work that was done prior on the pieces of this.

Mr. King said but the original developer New Dam Partners were using a survey firm north of us that no longer has a business and he didn't know who picked it up after that if anybody.

Mr. Pimental said in speaking with Randy (Tetreault, Norway Plains surveyor) he said there were some CAD files that existed in and around here at least some boundary surveys that were done.

Mr. King said they've done a lot of work in town so he didn't have a problem with getting one quote for now to at least get a rough order of magnitude and then the board can decide if they want to go for bids or weigh that because potentially it could be a big number and they could be talking \$50,000.

Mr. Pimental said he was thinking it would be between \$30,000 and \$50,000.

Mr. King said there were already wetland delineations done and asked who did that and they may want to ask for there to be access to that. He said if he had Norway Plains do some wetland delineations on a parcel and then he sold the parcel that engineering work doesn't go to the next owner he would have to authorize that to go so if somebody has engineering surveys they may have to contact the donor and ask if they would give us access to that through their engineering firm if they still exist.

He said Mr. Tetreault would know the correct terminology and there probably has been a bunch of work and he may be able to get access to that. He gave the example of the property he bought on Rt. 11 and he was able to go through the seller to get the survey information and their engineering firm that he could build off from. He said if Mr. Tetreault is going to do the work and he knows who did the work and they can get transfer of the rights to that information from her he can work with them to reduce some of the cost. There's a professional relationship where they trade information because that's what the landowners want he said.

Mr. Pimental said the other thing they're going to get to is there was some baseline documentation that they had hired Barry Keith to put together for us and they don't have that yet but there might be some information there they can also use. He said it may be sort of a piece meal but not a full survey because there might be work that was already done but it's a big undertaking it's a massive piece of property. He said the big square shown on the map is made up of multiple lots and that's all of the lots together. He said the Town may choose to merge the lots together but right now that's 4 different parcels that are sort of mixed in there. He said that was the direction he was looking for and thinking about how they wanted to move forward in the short term and long term so this was really helpful. He said he wanted to mention that as he was sitting in the audience and listening to the other conversations, he sent a message to their Transportation Planner to ask about flashing lights at crosswalks and Mr. Brannan asked him what the process is for a community to petition the state to lower the speed limit if the Town decides they want to move in that direction and any other safety improvements that might be eligible for grants so he sent him a message and he can get back to Mr. Dickie and Mr. Vachon when he hears back from him and they can forward it on to the rest of the board.

He then said to piggyback off of Mr. Dickie's comment about the Hazard Mitigation Plan and the funding that Mrs. Morin referred to is the BRIC funding. He said the BRIC stands for Building Resilient Infrastructure in Communities and is a FEMA grant that is fed thru Homeland Security and the challenge is you need a non-expired Hazard Mitigation Plan and the Town's plan has been expired since August of last year thru no fault of the Town.

He said this has been an issue with the state and they were not able to get the funding to the communities in time so a lot of communities in our region have expired plans which has a direct impact on applying for certain funds and the whole system is not functioning the way that it should. He said they're not providing towns with the money in a timely manner for them to get their Hazard Mitigation Plans in place to then be eligible to actually implement the plan and then go after some of this other funding.

He said hopefully once that funding becomes available the Planning Commission is going to be your contractor to do that and he will sit as Town staff for that and help push that along as quick as he can to get that in the review process so when the fall comes around and the next round of BRIC funding the Town will be ready to apply at that time. We'll see what funding is available to help cover the costs of the work from the Army Corps of Engineers and whatever levee studies

need to be done to meet that criteria so you don't end up with a giant floodplain behind it that's going to impact that entire neighborhood which is they're going to need floodplain insurance which is likely to be costly he said.

Mr. Pimental then asked if they had any other questions and hearing none he thanked the board and left the meeting.

Economic Development Committee- Mrs. Morin said she saw a little blurb about the EDC being disbanded and she wanted to clarify that the EDC has not been disbanded by the Select Board.

Mrs. Titus said she didn't think they disbanded they just don't have enough members to hold a meeting.

Mrs. Morin said they don't have enough people so they are looking for people to serve on the EDC.

Mr. Vachon noted as with most of the boards they are still looking for volunteers.

Mrs. Morin said the Budget Committee only had 1 person sign up for the voting next Tuesday.

More Police Presence? Mr. Staples said they heard a lot tonight about speed through town and that people aren't yielding to pedestrians on crosswalks and asked if they can get Police Chief Scott Orlando to do a couple of directed patrols, write some tickets and slow some people down.

Mr. Dickie said he will continue to do it he's been active and he has seen Officer Danielle Morin patrolling up thru town early in the morning, at noon and at 3 p.m. and he would ask if they can increase it.

Spring Street Property- Mrs. Titus said there is a house on Spring St. that she thinks the Town owns and there is a broken window and she didn't know if people are going in and out of that and asked if they could get that boarded up.

Mr. Staples said he already brought that up to the Building Inspector and he said there is no real way they could into there from that position that steep.

Mr. King asked if they own a house on Spring St. hopefully they are going to sell it.

Mr. Dickie said they are and that's on the list.

Mr. Vachon said Mr. Dickie was doing some research on that property.

Mrs. Titus said there is a tree against the house and a broken window and people must be going in and out of there so she was just bringing it up because she thought it should be boarded up.

She said they boarded the front door so maybe they could put the window.

Memorial Day Parade Committee- Mrs. Titus said the parade committee is meeting at the American Legion on March 14 at 5:45 p.m. and they can call Angela or her if they want to be a part of it and they are looking for the 4H group, the karate people, the school district and she reached out to KJ and he is going to get back to her. She said the parade is on Sunday, May 26 at 1 p.m. and if you want to be a part of it, please let someone know and they would welcome that.

10). Town Administrator's Business:

Household Hazardous Waste Collection Day- Mr. Dickie said he would get it on the website as

well but he wanted to announce that May 4 is the Household Hazardous Waste Collection Day and it goes from 8:30 a.m. to 12:30 p.m. He said you bring it to Rochester at the turnkey residential drop-off center at 18 Isinglass Drive off of Rochester Neck Rd. He said he would post that on the Town website and on Face book so the residents know that's the day to bring their hazardous stuff down to Rochester.

11). Next Meeting: Wednesday, March 13, Town Hall at 6 p.m. (if needed)

Mr. Vachon said the elections are next Tuesday and the polls are open from 8 a.m. to 7 p.m. and there are 2 Selectmen running for re-election and asked if they were going to be sitting inside or have Pro Tems.

Mrs. Titus said she would be sitting inside and have somebody outside hold a sign for her.

Mr. Staples said he planned on sitting inside and have 1 of his guys hold a sign outside for him.

Mr. Vachon, Mrs. Morin and Mr. King said they would be there and Mr. Vachon said the 3 of them would run the curtains. He said in the past they haven't met the night before the elections because it's 2 long days in a row with the elections and Town Meeting and asked the board if they still want to meet next Monday or not.

Consensus of the board was not to meet unless it was necessary.

Mrs. Morin asked that if a meeting was necessary if they could meet prior to Town Meeting so they don't have an extra night out.

Mr. Dickie asked where they planned to meet so he can post it in case it is needed.

Consensus of the board was to post a meeting for 6 p.m. on Wed., March 13 at the Town Hall in case a meeting is needed.

Mr. Vachon said that when he looked at the calendar on the Town website it showed the Selectmen's meetings starting at 7 p.m. which is incorrect and then saw that it now says 6 p.m.

Mr. Dickie said it did say 7 p.m. and he had it corrected today.

Mr. Vachon wished everyone a good night and that he would see everybody at voting next week.

12). Non-Public Session C:

Motion: (King, second Titus) to enter non-public session under RSA 91-A: 3 II (c) Reputation passed 5-0 by a roll call vote (Vachon, King, Titus, Morin, Staples-aye) at 7:40 p.m.

Motion: (King, second Titus) to come out of non-public session passed 5-0 at 7:49 p.m.

13). Non-Public Session D:

Motion: (Vachon, second Morin) to enter non-public session under RSA 91-A: 3 II (a) Compensation passed 5-0 by a roll call vote (Vachon, King, Titus, Morin, Staples-aye) at 7:49 p.m.

Motion: (Staples, second King) to come out of non-public session passed 5-0 at 8 p.m.

14). New TV:

Mr. Dickie asked the board if anyone was opposed to him purchasing a new television to put on

the wall in the conference room to allow them to conduct/participate in electronic meetings.

Motion: (Morin, second King) to allow Ken Dickie to spend up to \$400 to purchase a new TV;

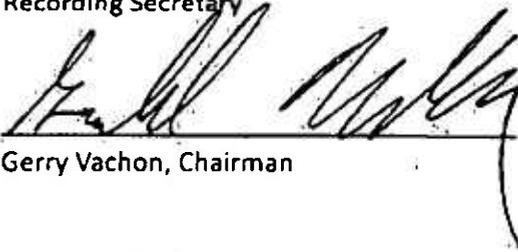
Amendment: by Mr. King: to spend up to \$1,000 with the funds to come from the Community Television Special Revenue Fund

Vote: the motion passed 5-0.

15). Adjournment:

Motion: (Vachon, second Morin) to adjourn the meeting passed 5-0 at 8:02 p.m.

Kathleen Magoon
Recording Secretary



Gerry Vachon, Chairman

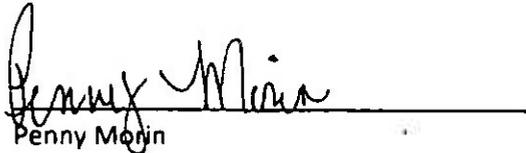


Charlie King, Vice Chairman



Ann Titus

Douglas Staples



Penny Morin



CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex³) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex³ is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex³ is entitled to the categories of coverage set forth below. In addition, Primex³ may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex³, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex³ Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only. Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex³. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

Participating Member: Town of Farmington 356 Main Street Farmington, NH 03835		Member Number: 171	Company Affording Coverage: NH Public Risk Management Exchange - Primex ³ PO Box 23 Hooksett, NH 03106-9716		
Type of Coverage		Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits - NH Statutory Limits May Apply, if Not:	
<input checked="" type="checkbox"/>	General Liability (Occurrence Form)	7/1/2023	7/1/2024	Each Occurrence	\$ 2,000,000
<input type="checkbox"/>	Professional Liability (describe)			General Aggregate	\$ 10,000,000
<input type="checkbox"/>	Claims Made			Fire Damage (Any one fire)	
<input type="checkbox"/>	Occurrence			Med Exp (Any one person)	
<input checked="" type="checkbox"/>	Automobile Liability	7/1/2023	7/1/2024	Combined Single Limit (Each Accident)	\$2,000,000
	Deductible Comp and Coll: \$1,000			Aggregate	\$10,000,000
	<input type="checkbox"/> Any auto				
<input checked="" type="checkbox"/>	Workers' Compensation & Employers' Liability	1/1/2024	1/1/2025	<input checked="" type="checkbox"/> Statutory	
				Each Accident	\$2,000,000
				Disease - Each Employee	\$2,000,000
				Disease - Policy Limit	
<input checked="" type="checkbox"/>	Property (Special Risk Includes Fire and Theft)	7/1/2023	7/1/2024	Blanket Limit, Replacement Cost (unless otherwise stated)	Deductible: \$1,000
Description: Proof of Primex Member coverage only.					

CERTIFICATE HOLDER:	Additional Covered Party	Loss Payee	Primex³ - NH Public Risk Management Exchange
			By: <i>Mary Beth Purcell</i>
			Date: 3/21/2024 mpurcell@nhprimex.org
State of New Hampshire - Department of Safety Homeland Security & Emergency Management 33 Hazen Dr. Concord, NH 03305			Please direct inquires to: Primex³ Risk Management Services 603-225-2841 phone 603-228-3833 fax



U.S. Department of Homeland Security
FEMA Region I
220 Binney Street
Cambridge, MA 02142

FEMA

Sent Via Email

December 15, 2023

Robert M. Buxton, Director
New Hampshire Homeland Security and
Emergency Management
33 Hazen Dr.
Concord, NH 03305

Re: Major Disaster Declaration: FEMA-4516-DR-9P
Program: Hazard Mitigation Grant Program, Assistance Listing #97.039
Recipient: New Hampshire Homeland Security and Emergency Management
Subrecipient: New Hampshire Homeland Security and Emergency Management (NH HSEM)
Federal Award No.: 4516DRNHP00000095
Project: NH HSEM LHMP Updates for Boscawen, Dover, Farmington, Gifford, Marlow,
Newmarket, Plaistow, Salem, and Webster.
Project #: HMGP-4516-9P

Dear Director Buxton:

The Federal Emergency Management Agency ("FEMA"), U.S. Department of Homeland Security has awarded the above-referenced project that the New Hampshire Homeland Security and Emergency Management submitted under the Hazard Mitigation Grant Program ("HMGP") application for FEMA-4516-DR-9P. The subrecipient for this project is New Hampshire Homeland Security and Emergency Management and the approved federal funding for the project is \$105,599.70, which is 90% of the total approved project cost of \$117,333.00. As a condition of the federal award, New Hampshire Homeland Security and Emergency Management is required to contribute a non-Federal cost-share of \$11,733.30.

By accepting this Federal award, you acknowledge that the terms and conditions set forth in the following documents are incorporated into the terms and conditions of this award and will ensure that you incorporate them into any subaward to the subapplicant.

- FEMA-State Agreement for FEMA-4516-DR-9P
- FY 2020 Department of Homeland Security Standard Terms and Conditions, v. 10
- Hazard Mitigation Assistance Guidance (2015)
- Acknowledgment of Programmatic Requirements (enclosed)
- Obligation Report (enclosed)
- Record of Environmental Consideration (enclosed)

Robert M. Buxton, Director

-2-

December 15, 2023

If you have any questions, please contact the Region I Hazard Mitigation Assistance Grants Mailbox, Mitigation Division, FEMA Region I at FEMA-RI-HMA-Grants@fema.dhs.gov.

Sincerely,

**RICHARD H
VERVILLE**

Digitally signed by
RICHARD H VERVILLE
Date: 2023.12.15 10:54:32
-05'00'

Richard H. Verville
Deputy Director, Mitigation Division
FEMA Region I

Enclosures

cc: Austin Brown, Chief of Mitigation and Recovery, NH HSEM
Ginny Clasby, Assistant Chief of Mitigation, State Hazard Mitigation Officer, NH HSEM

GENERAL FEDERAL AWARD INFORMATION
Hazard Mitigation Grant Program
Major Disaster FEMA-4516-DR-NH
Federal Award No.: 4516DRNHP00000095
Project No.: HMGP-4516-9P

Recipient Name:	New Hampshire Homeland Security and Emergency Management
Recipient's Unique Entity Identifier (UEI):	V9GSW38ZEVC5
Subrecipient Name:	New Hampshire Homeland Security and Emergency Management
Subrecipient's Unique Entity Identifier (UEI):	V9GSW38ZEVC5
Assistance Listings Number and Title:	97.039, Hazard Mitigation Grant Program
Federal Award Identification Number (FAIN):	4516DRNHP00000005
HMGP Project Number:	HMGP-4516-9P
Federal Award Date:	December 15, 2023
Period of Performance Start and End Date:	8/5/2021 – 5/2/2026 Project Completion ▪ HMGP Projects: 5/2/2026
Budget Period Start and End Date:	8/5/2021 – 5/2/2026
Amount of Federal Funds Obligated by this Action:	\$105,599.70
Total Amount of Federal Funds Obligated:	\$ 105,599.70
Total Approved Cost Sharing or Matching:	\$ 11,733.30
Total Amount of the Federal Award Including Approved Cost Share or Matching:	\$ 117,333.00
Budget Approved by the Federal Awarding Agency (to comply with statutory requirements (e.g., FFATA)):	The approved budget is set forth below.
Federal Award Description	Hazard Mitigation Planning

Name of Federal Awarding Agency and Contact Information for Awarding Official:	Federal Emergency Management Agency Richard Verville, Deputy Director, Mitigation Division Email: richard.verville@fema.dhs.gov Phone: (857) 205-2841
Identification of Whether the Award is R&D:	No part of this Federal award is for research and development.
Indirect Cost Rate for the Federal Award:	Indirect costs are not authorized under this grant.

BUDGET COST CATEGORIES

Object Class	Cost
Personnel	\$ 0
Fringe Benefits	\$ 0
Travel	\$ 0
Equipment	\$ 0
Supplies	\$ 0
Contractual	\$ 117,333.00
Construction	\$ 0
Other	\$ 0
Indirect Costs	\$ 0
Total:	\$ 117,333.00

12/05/2023

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FEDERAL EMERGENCY MANAGEMENT AGENCY
HAZARD MITIGATION GRANT PROGRAM

HMGP-AP-01

Project Management Report

Disaster Number	FEMA Project Number	Amendment Number	App ID	State	Recipient
4516	9-P	0	19	NH	Statewide

Subrecipient: Statewide

FIPS Code: 000-00000

Project Title : 4516 LHMP Boscawen, Dover, Farmington, Gilford, Marlow, Newmarket, Plai

Mitigation Project Description

Amendment Status : Approved

Approval Status: Approved

Project Title : 4516 LHMP Boscawen, Dover, Farmington, Gilford, Marlow, Newmarket, Plai

Recipient : Statewide

Subrecipient : Statewide

Recipient County Name : Statewide

Subrecipient County Name : Statewide

Recipient County Code : 0

Subrecipient County Code : 0

Recipient Place Name : Statewide

Subrecipient Place Name : Statewide

Recipient Place Code : 0

Subrecipient Place Code : 0

Project Closeout Date : 00/00/0000

Work Schedule Status

Amend #	Description	Time Frame	Due Date	Revised Date	Completion Date
0	Boscawen - Grant Award / State Contracting	3	00/00/0000	00/00/0000	00/00/0000
0	Boscawen - Select and Hire Vendor	2	00/00/0000	00/00/0000	00/00/0000
0	wen - Convene Local Hazard Mitigation Planning Comm	2	00/00/0000	00/00/0000	00/00/0000
0	Boscawen - Update Hazard Profiles (Concurrent)	3	00/00/0000	00/00/0000	00/00/0000
0	Boscawen - Update Critical Facility Inventory (Concurrent)	3	00/00/0000	00/00/0000	00/00/0000
0	Boscawen - Update Hazard Vulnerability (Concurrent)	4	00/00/0000	00/00/0000	00/00/0000
0	Boscawen - Update Mitigation Goals (Concurrent)	6	00/00/0000	00/00/0000	00/00/0000
0	Boscawen - Update Actions	6	00/00/0000	00/00/0000	00/00/0000
0	Boscawen - Plan Review, Evaluation and Implementation	3	00/00/0000	00/00/0000	00/00/0000
0	Boscawen - Plan Maintenance	2	00/00/0000	00/00/0000	00/00/0000
0	Boscawen - Public Review of Draft Plan	6	00/00/0000	00/00/0000	00/00/0000
0	Boscawen - Review & Approval	3	00/00/0000	00/00/0000	00/00/0000
0	Boscawen - Closeout	3	00/00/0000	00/00/0000	00/00/0000
0	Dover - Grant Award / State Contracting	3	00/00/0000	00/00/0000	00/00/0000
0	Dover - Select and Hire Vendor	2	00/00/0000	00/00/0000	00/00/0000
0	Dover - Convene Local Hazard Mitigation Planning Comm	2	00/00/0000	00/00/0000	00/00/0000
0	Dover - Update Hazard Profiles (Concurrent)	3	00/00/0000	00/00/0000	00/00/0000
0	Dover - Update Critical Facility Inventory (Concurrent)	3	00/00/0000	00/00/0000	00/00/0000
0	Dover - Update Hazard Vulnerability (Concurrent)	4	00/00/0000	00/00/0000	00/00/0000
0	Dover - Update Mitigation Goals (Concurrent)	6	00/00/0000	00/00/0000	00/00/0000
0	Dover - Update Actions	6	00/00/0000	00/00/0000	00/00/0000
0	Dover - Plan Review, Evaluation and Implementation	3	00/00/0000	00/00/0000	00/00/0000
0	Dover - Plan Maintenance	2	00/00/0000	00/00/0000	00/00/0000
0	Dover - Public Review of Draft Plan	6	00/00/0000	00/00/0000	00/00/0000
0	Dover - Review & Approval	3	00/00/0000	00/00/0000	00/00/0000
0	Dover - Closeout	3	00/00/0000	00/00/0000	00/00/0000
0	Farmington - Grant Award/State Contracting	3	00/00/0000	00/00/0000	00/00/0000

12/05/2023

FEDERAL EMERGENCY MANAGEMENT AGENCY
HAZARD MITIGATION GRANT PROGRAM

HMGP-AP-01

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Project Management Report

Disaster Number	FEMA Project Number	Amendment Number	App ID	State	Recipient
4516	9-P	0	19	NH	Statewide

Subrecipient: Statewide

FIPS Code: 000-00000

Project Title : 4516 LHMP Boscawen, Dover, Farmington, Gilford, Marlow, Newmarket, Plai

Work Schedule Status

Amend #	Description	Time Frame	Due Date	Revised Date	Completion Date
0	Farmington - Select and Hire Vendor	2	00/00/0000	00/00/0000	00/00/0000
0	Farmington - Convene Local Hazard Mitigation Planning Comm	2	00/00/0000	00/00/0000	00/00/0000
0	Farmington - Update Hazard Profiles (Concurrent)	3	00/00/0000	00/00/0000	00/00/0000
0	Farmington - Update Critical Facility Inventory (Concurrent)	3	00/00/0000	00/00/0000	00/00/0000
0	Farmington - Update Hazard Vulnerability (Concurrent)	4	00/00/0000	00/00/0000	00/00/0000
0	Farmington - Update Mitigation Goals (Concurrent)	6	00/00/0000	00/00/0000	00/00/0000
0	Farmington - Update Actions	6	00/00/0000	00/00/0000	00/00/0000
0	Farmington - Plan Review, Evaluation and Implementation	3	00/00/0000	00/00/0000	00/00/0000
0	Farmington - Plan Maintenance	2	00/00/0000	00/00/0000	00/00/0000
0	Farmington - Public Review of Draft Plan	6	00/00/0000	00/00/0000	00/00/0000
0	Farmington - Review & Approval	3	00/00/0000	00/00/0000	00/00/0000
0	Farmington - Closeout	3	00/00/0000	00/00/0000	00/00/0000
0	Gilford - Grant Award/State Contracting	3	00/00/0000	00/00/0000	00/00/0000
0	Gilford - Select and Hire Vendor	2	00/00/0000	00/00/0000	00/00/0000
0	Gilford - Convene Local Hazard Mitigation Planning Comm	2	00/00/0000	00/00/0000	00/00/0000
0	Gilford - Update Hazard Profiles (Concurrent)	3	00/00/0000	00/00/0000	00/00/0000
0	Gilford - Update Critical Facility Inventory (Concurrent)	3	00/00/0000	00/00/0000	00/00/0000
0	Gilford - Update Hazard Vulnerability (Concurrent)	4	00/00/0000	00/00/0000	00/00/0000
0	Gilford - Update Mitigation Goals (Concurrent)	6	00/00/0000	00/00/0000	00/00/0000
0	Gilford - Update Actions	6	00/00/0000	00/00/0000	00/00/0000
0	Gilford - Plan Review, Evaluation and Implementation	3	00/00/0000	00/00/0000	00/00/0000
0	Gilford - Plan Maintenance	2	00/00/0000	00/00/0000	00/00/0000
0	Gilford - Public Review of Draft Plan	6	00/00/0000	00/00/0000	00/00/0000
0	Gilford - Review & Approval	3	00/00/0000	00/00/0000	00/00/0000
0	Gilford - Closeout	3	00/00/0000	00/00/0000	00/00/0000
0	Marlow - Grant Award/State Contracting	3	00/00/0000	00/00/0000	00/00/0000
0	Marlow - Select and Hire Vendor	2	00/00/0000	00/00/0000	00/00/0000
0	Marlow - Convene Local Hazard Mitigation Planning Comm	2	00/00/0000	00/00/0000	00/00/0000
0	Marlow - Update Hazard Profiles (Concurrent)	3	00/00/0000	00/00/0000	00/00/0000
0	Marlow - Update Critical Facility Inventory (Concurrent)	3	00/00/0000	00/00/0000	00/00/0000
0	Marlow - Update Hazard Vulnerability (Concurrent)	5	00/00/0000	00/00/0000	00/00/0000
0	Marlow - Update Mitigation Goals (Concurrent)	6	00/00/0000	00/00/0000	00/00/0000
0	Marlow - Update Actions	6	00/00/0000	00/00/0000	00/00/0000
0	Marlow - Plan Review, Evaluation and Implementation	3	00/00/0000	00/00/0000	00/00/0000
0	Marlow - Plan Maintenance	2	00/00/0000	00/00/0000	00/00/0000
0	Marlow - Public Review of Draft Plan	6	00/00/0000	00/00/0000	00/00/0000
0	Marlow - Review & Approval	3	00/00/0000	00/00/0000	00/00/0000
0	Marlow - Closeout	3	00/00/0000	00/00/0000	00/00/0000
0	Newmarket - Grant Award/State Contracting	3	00/00/0000	00/00/0000	00/00/0000

12/05/2023
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FEDERAL EMERGENCY MANAGEMENT AGENCY
HAZARD MITIGATION GRANT PROGRAM

HMGP-AP-01

Project Management Report

Disaster Number	FEMA Project Number	Amendment Number	App ID	State	Recipient
4516	9-P	0	19	NH	Statewide

Subrecipient: Statewide

FIPS Code: 000-00000

Project Title : 4516 LHMP Boscawen, Dover, Farmington, Gilford, Marlow, Newmarket, Plai

Work Schedule Status

<u>Amend #</u>	<u>Description</u>	<u>Time Frame</u>	<u>Due Date</u>	<u>Revised Date</u>	<u>Completion Date</u>
0	Newmarket - Select and Hire Vendor	2	00/00/0000	00/00/0000	00/00/0000
0	Newmarket - Convene Local Hazard Mitigation Planning Comm	2	00/00/0000	00/00/0000	00/00/0000
0	Newmarket - Update Hazard Profiles (Concurrent)	3	00/00/0000	00/00/0000	00/00/0000
0	Newmarket - Update Critical Facility Inventory (Concurr	3	00/00/0000	00/00/0000	00/00/0000
0	Newmarket - Update Hazard Vulnerability (Concurrent)	4	00/00/0000	00/00/0000	00/00/0000
0	Newmarket - Update Mitigation Goals (Concurrent)	6	00/00/0000	00/00/0000	00/00/0000
0	Newmarket - Update Actions	6	00/00/0000	00/00/0000	00/00/0000
0	Newmarket - Plan Review, Evaluation and Implementati	3	00/00/0000	00/00/0000	00/00/0000
0	Newmarket - Plan Maintenance	2	00/00/0000	00/00/0000	00/00/0000
0	Newmarket - Public Review of Draft Plan	6	00/00/0000	00/00/0000	00/00/0000
0	Newmarket - Review & Approval	3	00/00/0000	00/00/0000	00/00/0000
0	Newmarket - Closeout	3	00/00/0000	00/00/0000	00/00/0000
0	Plaistow - Grant Award/State Contracting	3	00/00/0000	00/00/0000	00/00/0000
0	Plaistow - Select and Hire Vendor	2	00/00/0000	00/00/0000	00/00/0000
0	Plaistow - Convene Local Hazard Mitigation Planning Comm	2	00/00/0000	00/00/0000	00/00/0000
0	Plaistow - Update Hazard Profiles (Concurrent)	3	00/00/0000	00/00/0000	00/00/0000
0	Plaistow - Update Critical Facility Inventory (Concurr	3	00/00/0000	00/00/0000	00/00/0000
0	Plaistow - Update Hazard Vulnerability (Concurrent)	4	00/00/0000	00/00/0000	00/00/0000
0	Plaistow - Update Mitigation Goals (Concurrent)	6	00/00/0000	00/00/0000	00/00/0000
0	Plaistow - Update Actions	6	00/00/0000	00/00/0000	00/00/0000
0	Plaistow - Plan Review, Evaluation and Implementati	3	00/00/0000	00/00/0000	00/00/0000
0	Plaistow - Plan Maintenance	2	00/00/0000	00/00/0000	00/00/0000
0	Plaistow - Public Review of Draft Plan	6	00/00/0000	00/00/0000	00/00/0000
0	Plaistow - Review & Approval	3	00/00/0000	00/00/0000	00/00/0000
0	Plaistow - Closeout	3	00/00/0000	00/00/0000	00/00/0000
0	Salem - Grant Award/State Contracting	3	00/00/0000	00/00/0000	00/00/0000
0	Salem - Select and Hire Vendor	2	00/00/0000	00/00/0000	00/00/0000
0	Salem - Convene Local Hazard Mitigation Planning Comm	2	00/00/0000	00/00/0000	00/00/0000
0	Salem - Update Hazard Profiles (Concurrent)	3	00/00/0000	00/00/0000	00/00/0000
0	Salem - Update Critical Facility Inventory (Concurrent)	3	00/00/0000	00/00/0000	00/00/0000
0	Salem - Update Hazard Vulnerability (Concurrent)	4	00/00/0000	00/00/0000	00/00/0000
0	Salem - Update Mitigation Goals (Concurrent)	6	00/00/0000	00/00/0000	00/00/0000
0	Salem - Update Actions	6	00/00/0000	00/00/0000	00/00/0000
0	Salem - Plan Review, Evaluation and Implementation	3	00/00/0000	00/00/0000	00/00/0000
0	Salem - Plan Maintenance	2	00/00/0000	00/00/0000	00/00/0000
0	Salem - Public Review of Draft Plan	6	00/00/0000	00/00/0000	00/00/0000
0	Salem - Review & Approval	3	00/00/0000	00/00/0000	00/00/0000
0	Salem - Closeout	3	00/00/0000	00/00/0000	00/00/0000
0	Webster - Grant Award/State Contracting	3	00/00/0000	00/00/0000	00/00/0000

12/05/2023

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FEDERAL EMERGENCY MANAGEMENT AGENCY
HAZARD MITIGATION GRANT PROGRAM

HMGP-AP-01

Project Management Report

Disaster Number	FEMA Project Number	Amendment Number	App ID	State	Recipient
4516	9 - P	0	19	NH	Statewide

Subrecipient: Statewide

FIPS Code: 000-00000

Project Title : 4516 LHMP Boscawen, Dover, Farmington, Gifford, Marlow, Newmarket, Plai

Work Schedule Status

Amend #	Description	Time Frame	Due Date	Revised Date	Completion Date
0	Webster - Select and Hire Vendor	2	00/00/0000	00/00/0000	00/00/0000
0	Webster - Convene Local Hazard Mitigation Planning Comr	2	00/00/0000	00/00/0000	00/00/0000
0	Webster - Update Hazard Profiles (Concurrent)	3	00/00/0000	00/00/0000	00/00/0000
0	Webster - Update Critical Facility Inventory (Concurrent)	3	00/00/0000	00/00/0000	00/00/0000
0	Webster - Update Hazard Vulnerability (Concurrent)	4	00/00/0000	00/00/0000	00/00/0000
0	Webster - Update Mitigation Goals (Concurrent)	6	00/00/0000	00/00/0000	00/00/0000
0	Webster - Update Actions	6	00/00/0000	00/00/0000	00/00/0000
0	Webster - Plan Review, Evaluation and Implementation	3	00/00/0000	00/00/0000	00/00/0000
0	Webster - Plan Maintenance	2	00/00/0000	00/00/0000	00/00/0000
0	Webster - Public Review of Draft Plan	6	00/00/0000	00/00/0000	00/00/0000
0	Webster - Review & Approval	3	00/00/0000	00/00/0000	00/00/0000
0	Webster - Closeout	3	00/00/0000	00/00/0000	00/00/0000

Approved Amounts

Total Approved Net Eligible	Federal Share Percent	Total Approved Federal Share Amount	Non-Federal Share Percent	Total Approved Non-Fed Share Amount
\$117,333.00	90.00000000	\$105,599.70	10.00000000	\$11,733.30

Allocations

Allocation Number	IFMIS Status	IFMIS Date	Submission Date	FY	ES/DFSC Support Req	ES/DFSC Amend Nr	Proj Alloc Amount Fed Share	Subrecipient Management Cost	Total Alloc Amount
1	A	11/27/2023	11/20/2023	2024	18945998		\$105,599.70	\$0.00	\$764,509.50
Total							\$105,599.70	\$0.00	\$764,509.50

Obligations

Action Nr	IFMIS Status	IFMIS Date	Submission Date	FY	SFS Support Req	SFS Amend Nr	Suppl Nr	Project Obligated Amt - Fed Share	Subrecipient Management Cost	Total Obligated Amount
1	A	11/28/2023	11/28/2023	2024	18951901	0	6	\$105,599.70	\$0.00	\$105,599.70
Total								\$105,599.70	\$0.00	\$105,599.70