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STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS
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HELEN E. HANKS
 COMMISSIONER

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March 21, 2025

The Honorable Ken Weyler, Chairman
 and the Fiscal Committee of the General Court
 State House
 Concord, New Hampshire 03301

Her Excellency, Governor Kelly A. Ayotte
 and the Honorable Executive Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:16-c, I, authorize the Department of Corrections (DOC) to establish new expenditure classes and transfer \$182,750, effective upon Fiscal Committee and Governor and Executive Council approval through June 30, 2025. 100% Federal Funds transferred from other agencies (DHHS).

Funds are to be budgeted in account, State Targeted Response, Accounting Unit 02-46-46-460010-40670000.

Account	Description	FY 2025 Modified Budget	Requested Action	FY 2025 Revised Budget
020-500200	Current Expense	5,000.00	-	5,000.00
030-500301	Equipment	89,400.00	-	89,400.00
037-500173	Technology - Hardware	-	3,500.00	3,500.00
038-500175	Technology - Software	500.00	-	500.00
040-500800	Indirect Costs	1.00	-	1.00
042-500620	Additional Fringe Benefits	-	8,102.00	8,102.00
050-500109	Personal Services - Temporary	-	101,283.00	101,283.00
060-500611	Benefits	-	65,615.00	65,615.00
066-500546	Employee Training	18,600.00	-	18,600.00
070-500704	In-State Travel Reimbursement	4,500.00	4,250.00	8,750.00
100-500726	Prescription Drug Expenses	627,000.00	(182,750.00)	444,250.00
Total Appropriations		745,001.00	-	745,001.00
Revenue				
00D-488592	Fed Rev Xfers Fr Other Agencies	(745,001.00)		(745,001.00)
Total Funds		(745,001.00)	-	(745,001.00)

EXPLANATION

The Department respectfully requests authorization to transfer \$182,750 of budgeted account funds within accounting unit 40670000 and establish new expenditure classes. These funds will be utilized under the existing State Opioid Response (SOR) grant.

The purpose of this grant is to provide care coordination services to incarcerated individuals to achieve and sustain recovery from substance use, including opioid and/or stimulant use disorder. Individuals re-entering the community from incarceration will receive support and services necessary to succeed, including education, medication, behavioral health, overdose prevention, as well as services that support continued treatment and recovery. This request will fund two full-time temporary Addiction Treatment Medications Specialist positions that will provide guidance and coordinate the Government Performance and Results Act (GRPA) for all NH DOC facilities to ensure training, education and knowledge is demonstrated for our prison population. Each will collaborate with other case managers and staff who work with Medicaid 1115a waiver requirements for substance use disorder (SUD) patients to ensure proper treatment is received, and proper results are obtained. Additionally, these employees will be responsible for collecting and reporting data as required for grant progress reports.

This request seeks to establish four new classes (*037-Technology-Hardware, 042-Additional Fringe Benefits, 050-Personal Services-Temporary, & 060-Benefits*) to fund the above salary, benefits, and equipment for the two positions.

Explanations relating to the Department's spending requests are as follows:

State Targeted Response (AU 40670000) –

Class 37 -Technology – Hardware	To purchase two laptops.
Class 42 - Additional Fringe Benefits	To fund post-retirement expenses.
Class 50 -Personal Services – Temporary:	Salary for two full-time temporary Addiction Treatment Specialists under job title 21-1020 Social Wkrs-5.
Class 60 - Benefits:	Benefits for the full-time temporary positions.
Class 70 - In-State Travel Reimbursement:	In-State Travel for grant related education training.
Class 100 - Prescription Drug Expenses:	Adjustment is due to amounts outlined in the MOU with NH DHHS.

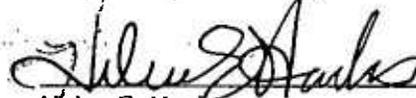
The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the requested actions:

1. Does transfer involve continuing programs or one-time projects?
Transfers are for continuing programs.
2. Is this transfer required to maintain existing programs level, or will it increase program level?
Transfers will increase program levels. The addition of two full-time temporary employees will increase program productivity and benefit more participants of the program.

3. Cite any requirements, which make this program necessary.
While there are no specific requirements, individuals re-entering the community from the DOC facilities with an opioid and/or stimulant use disorder may be more likely to have reoccurrence of substance use disorder due to the lack of re-entry supports and services. This could result in overdose, higher incarceration rates, and additional costs to the health care system.
4. Identify the source of funds on all accounts listed in this transfer.
Sources of funds include 100% Federal Funds transferred from other agencies (DHHS).
5. Will there be any effect on revenue if this transfer is approved or disapproved?
This transfer will have no effect on revenue.
6. Are funds expected to lapse if this transfer is not approved?
Unused grant funds will be returned to the grantor (NH DHHS) and will not be available for further utilization.
7. Are personnel services involved?
Yes. Part of the transfer funds two new temporary full-time positions.

Your approval of this request is respectfully requested:...

Respectfully Submitted,


Helen E. Hanks
Commissioner